

WARREN COUNTY TREASURER

Michael R. Swan
County Treasurer

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Deputy Treasurer

To: All Supervisors
From: Michael R. Swan, Treasurer
Date: May 18, 2022
Subject: Budget Analysis Report

Budget Analysis Report

One of the purposes of the monthly budget analysis report is to make the County Supervisors and Administration aware of certain issues that may present a problem in the near future or are currently a problem. It is important that appropriate action be taken to address these issues or concerns before they become a problem.

We have analyzed the revenue and expenditure budgets for the County departments as of April 30, 2022 and have noted the following items Supervisors should be aware of.

Revenues

American Rescue Plan Act (ARPA)

In June, 2021, the County received \$6.2 million in ARPA funding to be used for various purposes in response to the COVID pandemic. The County is expected to receive another \$6.2 million in June, 2022. As noted in the US Treasury Final Rule, costs must be obligated by December 31, 2024, and expended by December 31, 2026. The following is an accounting of the amount of ARPA funds expended and obligated as of April 30, 2022 and the balance remaining.

Balance Remaining as of 1/1/22	6,190,459
2021 Expenditures Approved in 2022	(122,335)
2022 Expenditures	(28,046)
2022 Obligations	<u>(88,967)</u>
Balance Remaining as of 4/30/22	<u><u>5,951,111</u></u>

County Clerk

County Clerk Fees – As of April 30, the department has received \$478,339 in County Clerk Fees in 2021 and \$448,185 in 2022 which is a decrease of 6%. It should be noted that the 2022 amount is at 33% of the budget for this account so the actual revenue received is on target with the budget.

Mortgage Tax – As of April 30, the department has received \$909,464 in Mortgage Tax in 2021 and \$1,060,751 in 2022 which is an increase of 17%. It should be noted that the 2022 amount is at 47% of the budget for this account so the actual revenue received is on target to exceed the budget.

Automobile Use Tax – As of April 30, the department has received \$128,388 in Automobile Use Tax in 2021 and \$100,101 in 2022 which is a decrease of 22%. It should be noted that the 2022 amount is through March and is at 20% of the budget for this account, so the actual revenue amount received is behind the budget for the year.

County Treasurer

Sales Tax – It has been noted that we have collected \$3,899,994 more in sales taxes through April 30, 2022 than we did through April 30, 2021 which is a 24.7% increase. This increase would have been greater if \$81,489 had not been withheld by the State for fiscally distressed health care facilities and \$10,386 wasn't withheld for the Village AIM payment. We have received \$4,841,884 more than the 2022 revenue budget to date.

Tourism

Occupancy Tax – The department has collected \$223,478 more in occupancy taxes as of April 30, 2022 than we did as of April 30, 2021 which is a 61% increase.

Sheriff's Correction Division

Jail Services, Other Government – As of April 30, the department has received \$150,714 in Jail Services, Other Government in 2021 and \$171,595 in 2022 which is an increase of 14%. It should be noted that the 2022 amount is at 53% of the budget for this account so the actual revenue received is on target to exceed the budget.

Building & Fire Code

Building Permits – As of April 30, the department received \$59,327 in building permits in 2021 and \$68,582 in 2022 which is an increase of 16%. It should be noted that the 2022 amount is at 32% of the budget for this account so that actual revenue received is on target with the budget.

Health Services

Home Nursing Charges – As of April 30, the department has received \$652,787 in Home Nursing Charges in 2021 and \$394,135 in 2022 which is a decrease of 40%. It should be noted that the 2022 amount is through March and is at 10% of the budget for this account so that actual revenue received is behind the budget.

Expenditures

Please see the attached Budget Exception report which summarizes budgeted expenditure line items where there is currently a problem or there may be a problem in the future. We are reporting on an exception basis only. **Over expended budget line items are highlighted in red.**

County Road Projects

A road project was created in 2017 to reconstruct County Route 77, Main Street in the Town of Johnsburg and was funded in the amount of \$977,500. While it was a good decision to defer the work until anticipated waterline work is completed, we do not agree with the decision to have almost \$1 million dollars in funding for road projects sit idle over a five-year period. This money should have been reallocated to another road project that was ready to be started. Once the Town of Johnsburg has committed to starting the waterline work, the funding could be made available from that year's road project budget. The value of \$977,500 was certainly a lot higher in 2017 than it is today due to the high inflation rate and would have funded significantly more road work than it will now.

We recommend that the \$977,500 be reallocated to another road project that is ready to be started in 2022, unless the Town of Johnsburg has committed to complete the waterline work in 2022.

Capital Projects

Departments are responsible for administering their capital projects and making sure that they are closed in a timely manner after completion. The following are capital projects where there has not been any recent activity and a determination should be made by the responsible department whether or not the project should be closed. This has been a recurring issue and the County has been written up in the past by our auditors.

<u>Planning</u>	Date of Last Activity	Balance owed to	
		Cash	Other funds/Govt
H340-First Wilderness 2012	7/2019	71,704	-
<u>DPW</u>			
H263-Design&Construct Hlth&Human Srv Bldg	7/2018	11,037	-
H351-CR44 Over Hudson River Bridge Paint	12/2017	3	-
H391-Airport Two New Snow Plows	12/2020	132	-

County Debt Balances

The following shows the County's current debt outstanding as of April 30, 2022 along with ending debt balances for future years:

	Current	End of 2022	2023	2024	2025	2026-	2031-	2036-
	Balance	Balance				2030	2035	2037
Bonds								
Pub Safety Bldg & Com Upgrade	2,165,000	1,085,000	-	-	-	-	-	-
Recovery Act Bonds, Various Proj	11,630,000	10,935,000	10,205,000	9,445,000	8,660,000	4,250,000	-	-
Court Expansion - 2015	5,890,000	5,890,000	5,510,000	5,120,000	4,720,000	2,535,000	-	-
Court Expansion - 2017	6,665,000	6,665,000	6,290,000	5,910,000	5,520,000	3,425,000	1,050,000	-
SUNY Adirondack NSTEM - 2017	4,515,000	4,515,000	4,260,000	4,000,000	3,735,000	2,320,000	710,000	-
Capital Leases								
Municipal Center Energy Project	279,885	-	-	-	-	-	-	-
Countryside Adult Home Energy Proj	-	-	-	-	-	-	-	-
Total Outstanding	31,144,885	29,090,000	26,265,000	24,475,000	22,635,000	12,530,000	1,760,000	-

Again, we invite comments from Supervisors and department heads to expand this into a more useful management tool in these critical financial times.