

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Community College \_\_\_\_\_ Semester \_\_\_\_\_

**Important: A Certificate of Residence must be dated two (2) months or less prior to the start of the semester.**

**AFFIDAVIT (OR AFFIRMATION) AND APPLICATION  
 FOR CERTIFICATE OF RESIDENCE  
 For Warren County Residents**

Pursuant to Article 126, Sections 6301 & 6305 of the Education Law.  
 In connection with attendance at community college\*

STATE OF NEW YORK  
 COUNTY OF WARREN

I, \_\_\_\_\_ do hereby swear (or affirm) that I reside at  
 (applicant's full name) \_\_\_\_\_, County of Warren, State of New York; that now I  
 (Permanent address including city/town with zip code)  
 am and have for a period of at least one year immediately prior to the date of this affidavit (or affirmation) and  
 application been a resident of State of New York, that I now am, and have been for \_\_\_ months within th last six  
 months immediately prior to the date of this affidavit (or affirmation) and application, \*\* a resident of Warren  
 County and that I have lived at the following places during the year immediately prior to this affidavit (or  
 affirmation) and application:

**ADDRESS**

**DATES**

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I further state that I plan to enroll in classes at \_\_\_\_\_ and that this  
 (Community college)  
 affidavit (or affirmation)and application is made for the purpose of securing from the Chief Financial Officer of the  
 County of Warren a certificate of residence pursuant to the requirements of Article 126 of the Education Law.

\_\_\_\_\_  
 (Sign in the presence of Notary Public or Commissioner of Deeds)

**Your signature must be notarized before this affidavit (or affirmation) is submitted,**  
 Sworn to (or affirmed) before me this  
 \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 (Notary Public or Commissioner of Deeds)

**THIS SPACE FOR USE OF CHIEF FISCAL OFFICER (TREASURER) OF WARREN COUNTY**  
**CERTIFICATE ISSUED ( ) CERTIFICATE NOT ISSUED ( )**  
**DATE \_\_\_\_\_ BY \_\_\_\_\_**

\* **Education Law, Section 6305** provides; The Chief Fiscal Officer of each county, as defined in section 2.00 of the local finance law  
 "shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a  
 nonresident student, a certificate of residence showing that said person is a resident of said county. Such person shall, upon registration  
 for each college year, file with the college such certificate of residence issued not earlier than two months prior thereto, and such  
 certificate of residence shall be valid for one year from the date of issuance."  
**Education Law, Section 6301, paragraph 4** defines: "Resident-A person who has resided in the state for a period of at least one year and  
 in the county, city, town, intermediate school district or school district, as the case may be, for a period of at least six months, both  
 immediately preceding the date of such person's registration in a community college or for the purposes of section 6305 of this chapter,  
 his/her application for a certificate of residence."  
 \*\*In the event that a person qualified as above for state residence but has been a resident of two or more counties in the state during  
 the six months immediately preceding his/her application for a certificate of residence pursuant to section 6305 of this chapter, the  
 charges to the counties of residence shall be allocated among the several counties proportional to the number of months, or major  
 fraction thereof, of residence in each county.