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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS January 27th, 2020

PRESENT:

Tim Thomas, Director	Jim Lieberum, DM
George Ryan, Director	Rhonda L. Jarvis, OM
Michael Greenslade, Director	Robert Bombard, WRS
Susan Wilson, Director	Maren Alexander, DT
Dan Bruno, Director	Dean Moore, Sr. DT
Ryan Cunningham, NYSSWCC	

- 1) **Meeting was called to order:** Ryan convened the Director's meeting at 12:55.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Thomas to approve the December 2019 minutes, 2nd by Wilson, carried.
- 3) **Presenter:** Ryan Cunningham- NYS SWCC-Training Modular 8, NYS Aids to District
- 4) **Report of Officers:**
 - a) **Chairman Report:** No Chairman report this month.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$95,867.76; most of it is in grant money. Bills for payment for January totaled \$15,004.61 and grant bills for approval totaling \$0.00, approval of December financial report 2019. **Motion: by Wilson to approve all bills for payment for January, 2nd by Thomas, carried. Motion: by Tim Thomas to approve the financial report for December 2019, 2nd by Greenslade, carried.**
 - c) **Correspondence:** 1. Thank you card letter from Tim Costello thanking the board members and Staff for his retirement gifts. 2. Thank you letter from Rose Montesi for invite to the December board meeting and recognizing Ron Montesi and naming an award after him for years to come. 3. Flyers passed around from Lake Champlain Basin Program.
- 5) **SWCD Business:**
 - a) **Welcome New Board Member,** Ryan welcoming Daniel Bruno, who is from City of Glens Falls, to the Warren County Soil and Water Conservation District's board as a new Legislative member.
 - b) **Approval of all District Policies and Plans; Continuity of Operations Plan (COOP), Personnel Policy, Procurement, Financial, Fixed Asset, Natural Resources Violation Assistance, Foil Policy, Sexual Harassment and Work Place Violence to be adopted. Motion:** By

Greenslade to approval all Policies, 2nd by Thomas, carried.

- c) **2020 Legislative Days**, 2020 Legislative Days will be on March 2nd and 3rd, 2020 the visits on March 3rd please let Rhonda know if you will be interested so rooms and appointments can be booked and scheduled. Lieberum, Ryan, Brown, Thomas and Greenslade will be overnight.
- d) **2020 Water Quality Symposium**, This training will be held March 10-13, 2020 at the Double Tree in Syracuse, NY. Lieberum mentioned this week training is not only for the district staff but also board members as well, so if any of you are interested please let Rhonda know so she can make the arrangements.
- e) **January Farm Talks**, January's farm talk 7th year and will be on January 31ST at the NYS DEC building in Warrensburg from 6-8pm.
- f) **February Board Meeting; Trainings for Workplace Violence and Sexual Harassment for the Staff and directors per state mandate each year**, These trainings are mandatory for all staff and all board members so please make sure you all make the time to be here. Amy Clute from Warren County will be conducting the trainings.
- g) **Grant Awards**, The district has received several grants. 1. Warren County Erosion and Sediment Control \$66,000, 2. Warren County Aquatic Connectivity and Culvert Planning Project WCDPW- Hague \$27,227, 3. Warren County Aquatic Connectivity and Culvert Planning Project WCDPW- Queensbury \$27,227. 4. Wincrest Stormwater Project \$21,127. 5. Warren County SWCD Invasive Plant Project, \$10,527. 6. Warren County Habitat Improvement Project \$22,200. And waiting on several others to be approved. **Motion:** by Bruno, to approve all Grants that have been received for the District, 2nd by Greenslade, carried.
- h) **Current Grant Project Updates**, Two grants from NYS DEC have been closed out invoices have been sent for final payment on them. AHI grant Bombard mentioned NYS DEC will try and get another extension to spend out the dollars left. Bombard will keep board member informed on the outcome.
- i) **Community Conservation Program application review and approval**, NONE this month
- j) **SWCD Board of Directors reporting info**, Ryan and Rowell will be attending NOFA Annual meeting training in Syracuse this month.
- k) **Other**, Lieberum mentioned there will be another contract from City of Glens Falls and the District for \$1200 on the MS4 Outfall sampling for 2020. Lieberum also mentioned the District will no longer be billing or receiving funding for the Brant Lake Milfoil projects or the Schroon Like Milfoil projects. The District will still be involved just not the admin part of it.

6) **Staff Reports :**

- a. **Jim Lieberum, DM,** Lieberum's report was reviewed.
- b. **Robert Bombard, WRS,** Bombard's report was reviewed.
- c. **Dean Moore, SrDT,** Moore's report was reviewed.
- d. **Nick Rowell, NRS,** Rowell's report was reviewed.
- e. **Maren Alexander, DT,** Alexander's report was reviewed.

a. **Ryan Cunningham, NYS SWCC,** Cunningham's report was reviewed.

7) **Adjournment: Motion: by Thomas to adjourn Directors meeting at 2:35p.m., 2nd Bruno, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____