



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

August 27th, 2018

PRESENT:

| | |
|---------------------------------|-------------------------|
| Frank Thomas, Chairman | Jim Lieberum, DM |
| Ronald Montesi, Vice Chairman | Rhonda L. Jarvis, OM |
| Mark Brown, Director | Maren Alexander, Intern |
| Craig Leggett, County Alternate | Robert Bombard, WRS |
| Tim Costello, Director | |
| Tim Thomas, Director | |

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Montesi to approve the July 2018 minutes, 2nd by Tim Thomas, carried.
- 3) **Presenter:** No Presenter this Month.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas has no report this Month.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$223,247.00; most of it is in grant money. Bills for payment for August totaled \$24,454.46 for operating budget, and August bills for payment for grant accounts totaled \$140.00 and approval of July financial report 2018. **Motion: by Tim Thomas to approve all bills for payment for August Operating and Grant, 2nd by Leggett, carried. Motion: by Costello to approve the financial report for July 2018, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. Thank you card from Steuben County SWCD district manager for the passing of his Father. 2. Thank you letter from SUNY Plattsburgh at Queensbury for the \$750 to help write the first ever Adirondack Communities: planning for and responding to climate change conference. 3. NYACD monthly report. 4. 2017 Annual Report from NYS SWCC and the district is has article in the report. 5. A Native Flowering booklet put out by the NYS of Division of lands and Forests, informational. 6. Articles that are well viewed at the District's Facebook page.
- 5) **SWCD Business:**
 - a) **2019 SWCD Budget review, Motion:** by Montesi to approve and bring draft 2018 SWCD budget to County budget committee on 9-4-2018, for county budget approval, 2nd by Costello, carried.

- b) **2019 Annual Plan of Work Review (Draft)**, board members reviewed and changes were discussed and final 2019 annual plan of work will be approved at next meeting.
- c) **Cash Disbursement policy review and discussion**, Will further discuss next month.
- d) **2018 NYACD Annual Meeting- Attendance, Motion:** by Costello to pay registrations for the 2018 NYACD Annual meeting this month for Tim Thomas, Tim Costello, Mark Brown, Ronald Montesi and Craig Leggett, 2nd by Brown, carried.
- e) **2018 NYACD Resolution-review and approval**, this 2018 NYACD resolution was review and discussed with a **Motion:** by Costello to approve the resolution and bring fourth to the NYACD annual meeting by Ronald Montesi who will be the voting representative for WC SWCD, 2nd by Brown, carried.
- f) **Sandbag machine information**, Lieberum has discussed information on a couple of sandbag machines, he will look into more details and bring to next meeting for a final approve to purchase under the District's part c funding.
- g) **Hydroseeder (t-90)discussion, Motion:** by Costello to give to the Hydroseeder t-90 to the County for \$1, for many uses and it will also still be available to the District if needed, 2nd by Tim Thomas, carried.
- h) **Schroon and Brant Lake AIS review, Motion:** by Costello to approve payment for last week of work on Schroon Lake for the Milfoil project after the report has been reviewed by Bombard and Jim has signed off in the amount of \$5,984.00, 2nd by Brown, carried.
- i) **2018 CWICNY Stormwater Tradeshow**, Lieberum mentioned please put on your calendars if you are interested in attending this year CWICNY Stormwater tradeshow on October 18th at Hyland Golf course facility and let Rhonda know so she can register you.
- j) **Part C Expenditures, Motion:** by Leggett to pay the expenditures of \$1,500 for the part c projects materials this month, 2nd by Costello, carried. These projects are moving forward nicely.
- k) **Community Conservation Program Application (s), Motion:** by Costello to add a line item for the conservation program for a skidder bridge program, 2nd by Brown, carried.
- l) **Current Grant Project Updates**, Some projects are starting to begin and some are ending. See all staff reports on their progress.
- m) **Upcoming Trainings**, Lieberum mentioned on September 6th he will be doing a Post Stream intervention training at the LGA please let him know if you are interested limited seating. 9-19-18 there will be another 4hr Erosion and Stormwater Public training in Lake George. 9-14-18 Fitscher is having a legislative tour in Washington and Warren. He asked Lieberum to help out please let Lieberum know if you are interested in that tour.
- n) **Director's Program/Project ideas for 2019**, Montesi suggested the District create a Part C program for the Skidder bridge operation. This will be added to the Part C funding line item for year 2019.
- o) **SWCD Board of Directors Reporting info**, Brown gave Rhonda meeting information where he had attended last month.

p) **Other, NONE**

6) **Other Agencies: No Report.**

7) **District Staff Reports:**

a) **James Lieberum, DM,** No report

b) **Bob Bombard, WRS,** no Report

c) **Dean Moore, Sr. DT,** Moore's report was reviewed.

d) **Nick Rowell, NRS,** Rowell's report was reviewed.

e) **Marne Alexander, Intern,** Alexander's report was reviewed. (Maren will be attending the NYS Fair representing the District this year)

8) **Adjournment: Motion: by Brown to adjourn Directors meeting at 2:52p.m., 2nd Leggett, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____