



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

June 25th, 2018

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Mark Brown, Director	Dean Moore, SDT
Craig Leggett, County Alternate	Nick Rowell, NRS
Tim Costello, Director	Robert Bombard, WRS
Tim Thomas, Director	Maren Alexander, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Tim Thomas to approve the May 2018 minutes, with corrections- Marc Brown did not attend last month meeting, 2<sup>nd</sup> by Costello, carried.
- 3) **Presenter:** NONE
- 4) **Report of Officers:**
  - a) **Chairman Report:** No Report this month.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$170,600.52; most of it is in grant money. Bills for payment for June totaled \$1,818.42 for operating budget, and June bills for payment for grant accounts totaled \$365.03 and approval of May financial report 2018. **Motion: by Costello to approve all bills for payment for June Operating and Grant, 2<sup>nd</sup> by Tim Thomas, carried. Motion: by Montesi to approve the financial report for May 2018, 2<sup>nd</sup> by Costello, carried.**
  - c) **Correspondence:** 1. Letter to Montesi from The Fund for Lake George invite to 2018 Annual Meeting, July 7<sup>th</sup>. 2. A thank you card for Dean for helping out at the NYS Envirothon this year. 3. NYACD monthly report. 4. An email to Lieberum from Mike Oot about FEMA final Determination. 5. Many articles the District was named in for the stolen tree seedlings.
- 5) **SWCD Business:**
  - a) **Lake Champlain Basin Program RFP responses, Motion:** by Costello to approval to hire Chazen for engineering about feasibilities Studies, 2<sup>nd</sup> by Montesi, carried. **Motion:** by Montesi to hire Michael Losito for a training course on Wetland Delineation, 2<sup>nd</sup> by Costello, carried.

- b) **Queensbury MS4 Contract Extension**, The new MS4 regs are not out yet so the District should enter into a one year extension on the MS4 Contract with the Town of Queensbury for MS4. **Motion:** by Montesi to enter into a one year extension on the MS4 for the Town of Queensbury, 2<sup>nd</sup> by Brown, carried.
- c) **Performance Measurers/Part C update**, Lieberum, Montesi and Rhonda went to meeting on Part C Funding and from the NYS SWCC there was Guidance for Part C funding, Funds are not required to be spent within a calendar year, unspent funds will not be required to be returned, purchases should be for conservation purposes, expenses should be tied to a tangible outcome that is reported on in a final report and final reports are due annually on 2/15. Lieberum mentioned the new funding requirements for Part C funding spending is a good thing for districts.
- d) **West Brook Conservation Initiative**, Since The District holds the maintenance contract with the county for this facility Lieberum has become more active with this site. He attended a meeting with the group (LGA, Fund for LG, LGLC, WCDPW, and Village of LG) and discussed items that have been accomplished, and ones that are needed on site both long and short term. After the meeting, a tour of the site to have everyone on the same page. One issue that is to be brought up at the county Parks meeting is the Conservation Easement that is held by the three E's and funding for the property.
- e) **SWCD building updates-electric, internet, backups**, The District is updating and adding things to office and there has been some electric issues, so Spectrum, Nationalgrid and county electrician will be all working together to fix the issue.
- f) **July Water Quality Tour**, All Staff will be attending this Water Quality tour on July 11, meeting at the Chestertown Hall at 11am please let Rhonda know if any of you are interested in attending.
- g) **Civil Service Update, Motion:** by Montesi to accept the Draft Conservation District description for Civil Service, 2<sup>nd</sup> by Leggett, carried.
- h) **Rolling Ridge/Halfway Brook Trail**, The District was asked to help in the addition of Meadowbrook park trail, extending it and adding a bridge. It is a great idea and will keep board members updated.
- i) **Rush Pond Trail Assistance request**, A request to help take trees down around the Rush Pond and it should be added to the Annual Plan of Work for the district, Lieberum mentioned.
- j) **Current Grant Project Updates**, NYSDOS Schroon Lake – Having some frustrations on this right now, hopefully to have all resolved and ground breaking starting in August. Lack of understanding/support by some involved, which drags out the grant. The District and partners will get it through though.
- k) **SWCD Board of Directors reporting info**, Montesi attended NYS SWCC meeting with Lieberum and Rhonda on the Part C funding changes.
  
- l) **Other, 1**. Stienmuller mentioned there may not be a managers meeting

this year he will keep Lieberum posted. 2. Lieberum mentioned about the Old Hydroseeder and letting the other municipalities use it or put it up on the Auction site. This will be discussed in more details next month Lieberum will get some more info for discussion.

6) **Other Agencies: Brian Stienmuller, NYS SWCC** , Report was reviewed

7) **District Staff Reports:**

a) **James Lieberum, DM**, Lieberum report was reviewed.

b) **Bob Bombard, WRS**, Bombard's report was reviewed.

c) **Dean Moore, Sr. DT**, Moore's report was reviewed.

d) **Nick Rowell, NRS**, Rowell's report was reviewed.

e) **Marne Alexander, Intern**, Alexander's report was reviewed.

8) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:30p.m., 2<sup>nd</sup> Montesi, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: \_\_\_\_\_