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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

May 29, 2018

PRESENT:

Frank Thomas, Chairman Jim Lieberum, DM
Mark Brown, Director Rhonda L. Jarvis, OM
Craig Leggett, County Alternate Nick Rowell, NRS
Tim Costello, Director
Tim Thomas, Director

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:01pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Costello to approve the April 2018 minutes, 2nd by Leggett, carried.
- 3) **Presenter:** NONE
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned not much to report. Thomas and Lieberum attended a NYS EPF WQIP funding meeting with Lyndsey Gertsenlager(Wayne Co SWCD) Blanche Hurlbutt NYACD, and staff from Senator O'Mara's office to discuss program changes in the eligible reimbursable items on May 8th. It has been decided since the dialogue is now open with DEC and NYACD there will be a follow up meeting at the DEC to discuss further.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$233,634.43; most of it is in grant money. Bills for payment for May totaled \$15,945.04 for operating budget, and May bills for payment for grant accounts totaled \$30,622.65 and approval of April financial report 2018. **Motion: by Costello to approve all bills for payment for May Operating and Grant, 2nd by Leggett, carried. Motion: by Costello to approve the financial report for April 2018, 2nd by Tim Thomas, carried.**
 - c) **Correspondence:** 1. NYACD monthly report from Blanche Hurlbutt, NYACD. 2. Letter to all Warren County Municipalities with the District's Certificates of insurance for workers comp and liabilities attached for their records when working on projects with all. 3. Letter of support to LGA regarding the Ellen B. Folic Foundation. 4. A thank you letter from John Burns from the Warrensburg High school on the Envirothon program.
- 5) **SWCD Business:**

- a) **MS4 reports and updates**, The MS4 reports for Town of Queensbury and Warren County has been approved and put up on all websites including the District and both have been sent to NYS DEC.
- b) **Conservation Technician position (Proposed backfill), Motion:** by Leggett to backfill the District's Conservation Technician position with Maren Alexander for October 1st start date for this year, 2nd by Costello, carried.
- c) **NYSDEC WQIP project proposals** This District will be submitting grant proposals, 1. Roadside erosion-hydroseeding ditches supplies and materials and a culvert replacement in Horicon at Artist Falls for the county DPW.
- d) **Community Conservation Projects- review and approvals**, There are four community conservation projects for review and approvals, Warrensburg elementary, 1,000.00; Town of Stony Creek youth program, 1,000.00; Crandall Public Library, 300.00; Prospect Center 1,000.00.
Motion: by Tim Thomas to approve all projects for the amount that were presented today, 2nd by Costello, carried.
- e) **Pine View Cemetery Project**, This project is within the MS4 area for the Town of Queensbury, Lieberum had a presentation on the project and it was well received and it came out looking great.
- f) **Tree and Shrub update** The District Tree and Shrub program was a success. All orders have been picked up and most of the Bills you will be approving today for payment, so next month I will generate the income and profit outcome.
- g) **Arbor Day Program recap** This Arbor Day Program has been a success at the District, 5 events were approved in the program. This program will continue with the District as long as the Part C funding continues. Lieberum showed some slide for this program.
- h) **Tire recycling Program recap** The tire recycling program was little short, only received 700-750 tires was hoping to get more tires but it's a program that would stay around also if the Part C funding continues.
- i) **Warren County Envirothon update**, A Glens Falls team 2nd place winners were the ones who attended the State Competition, 1st place team was not able to attend states. The plaques are being processed and Donation letters are almost completed for mailing.
- j) **Current Grant Project Updates**, Upper Hudson River grant is working on a Culvert replacement on Beartown Road in Lake Luzerne.
- k) **July Water Quality Strategy Committee tour**, There will be a project tour on July 11th, for the Water Quality Strategy Committee and Lieberum will keep all updated when it gets closer.
- l) **SWCD Board of Directors reporting info**, Thomas had meeting in Albany and Tim Thomas received the 4hr Erosion and Stormwater training & a regional meeting with APA.
- m) **Other, 1.** Article in the Post Star on the District. **2.** Supervisor Conover thanking the District on our help on the Bolton Ball Field and it is now open. **3.** Booklet passed around on the Floodplain management.

- 6) **Other Agencies: Brian Stienmuller, NYS SWCC** , Stienmuller mentioned the NYS SWCC has approved the hiring of his temporary position and Bob Brower's position so they will be hiring for the backfill and he will no longer be representing NYS SWCC in this area. Stienmuller also mentioned there will be no Managers meeting this year statewide. There will also be a state aid to District meeting on June 11th or 15th he will let Lieberum know about the correct date.
- 7) **District Staff Reports:**
- a) **James Lieberum, DM**, Lieberum's report was reviewed.
 - b) **Bob Bombard, WRS**, Bombard's report was reviewed.
 - c) **Dean Moore, Sr. DT**, Moore's report was reviewed.
 - d) **Nick Rowell, NRS**, Rowell's report was reviewed.
 - e) **Marne Alexander, Intern**, Alexander's report was reviewed.
- 8) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:36p.m., 2nd Tim Thomas, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____