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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

November 27, 2017

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Mark Brown, Director	Nick Rowell, NRS
Tim Costello, Director	Maren Alexander, Intern
Dominic Jude, Aqualogic	Robert Bombard, WRS
Ben Thomas, NYS DEC	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:02pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Montesi to approve the October's 2017 minutes, 2nd by Costello, carried.
- 3) **Presentation:** Dominic Jude from Aqualogic explained the Aqualogic business how it works and what they have accomplished to the board, it was a great understanding to all. Ben Thomas has a presentation on Hemlock Woolly Adelgid and its impacts to our region and it was well received.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas hoped all board members' and staff has a great Thanksgiving. Nothing new to report for the meeting.
 - b) **Treasurer Report:** As far as the financial situation, the District has \$152,440.12 for October; most of it is in grant money. Bills for payment for November totaled \$38,027.50 Grant Bills for \$3,425.29. **Motion: by Montesi to approve all bills for payment for November, 2nd by Costello, carried and Grant bills for payment Motion: by Montesi 2nd by Costello, Carried. Motion: by Costello to approve the financial report for October 2017, 2nd by Brown, carried.**
 - c) **Correspondence:** 1 Article in the Post Star mentioning District on the Airport Permit issue at the Warren County Airport. 2. Article in the Times Union on project at Ivy Island in Lake Luzerne the District headed up. 2. Thank you note from NYACD Blanche to Jim for presenting and helping at the NYACD annual meeting. 3. Email to Lieberum from Moore about a possible program for 2018 part c moneies looking to have a tire pickup program to help out the county and towns clean up tires in the areas, for a tire recycling program.

5) **SWCD Business:**

- a) **LCBP Grant Applications,** District submitted two grants for the LCBP applications. Organizational support grant –Warren County Green Infrastructure Feasibility Assessments and Education and Outreach – Wetland identification and Delineation certification training. The District’s hopes to here by the end of December if received the grants.
- b) **December Meeting,** December meeting will be held on December 18 at Farmstead Flatbread in Queensbury on Rt 9 at 12noon.
- c) **2018 Legislative Days,** 2018 Legislative Days is just around the corner please start thinking about going so Rhonda can make arrangements for your state an attendance. March 5 & 6, 2018.
- d) **Performance Measures recording sheet-2018,** Lieberum passed around a 2018 recording sheet for the board of directors to keep easy track of their meetings for the performance measurers report for 2018.
- e) **2018 Part C Project ideas,** The District will continue with the Educational and dry hydrant programs is there any other programs would the District like to promote for the part C funding.
- f) **Glens Falls MS4 Work,** The Glens Falls City is looking to contract with the District for its outfall inspections for the MS4 program. Lieberum will get all the details and bring it back to the board for approve.
- g) **Current grant project updates,**
 - 1. **DOS-Schroon lake–** There has been an issue going on with the Engineering firm that is being taken care of soon and then projects can move forward to wrap up grant.
 - 2. **LCBP- Habitat Project-HMG-** There has been an extension on this great do to the Town of Queensbury was not able to get to the projects do to spring storms damage in the town. They will get to the projects next spring and complete the grant. Last project Queensbury Cemetery project.
 - 3. **DEC- Stormwater grants-** These grants are all coming to a season end and will begin again in the spring. DOT permits have been completed for work to continue.
 - 4. **DEC-Vacuum Excavator-** There has been an extension on this grant District is waiting for match dollars from the County to complete the grant.
 - 5. **DEC- ESC-** This Erosion and Sediment Control grant is wrapping up for this year it will begin again in the spring and will be ordering supplies over winter.
- h) **Other,** 1. Lieberum had suggested putting together a spill response bucket for each vehicle for the office. 2. Suggested to purchases Hemlock seedlings for monitoring from the Part C monies her at the District office. 3. GMC Pickup bid is on hold do to the repairs that need to be discussed before continuing, and it will be revised with the issues and it will move forward. 4. There has been discussion at the Upper Hudson River Coalition meeting of Nick Rowell becoming a signer on the bank account it will not entail a lot of work on his part just a signer. 5. NACD Annual meeting will be held in Nashville TN and the District has funding for at least 2 directors to attend please let Rhonda know if you are interested before December

10th so she can make the arrangements before the early bird registration.

6) **Other Agencies:** No Reports were given.

7) **District Staff Reports:**

a) **James Lieberum, DM,** Lieberum Report was reviewed.

b) **Bob Bombard, WRS,** Bombard Report was reviewed.

c) **Dean Moore, Sr. DT,** Moore Report was reviewed.

d) **Nick Rowell, NRS,** Rowell Report was reviewed.

8) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 3:00p.m., 2nd Costello, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: _____