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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

August 28th, 2017

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Evelyn Wood, Director	Rhonda L. Jarvis, OM
Craig Leggett, Director	Robert Bombard, WRS
Ronald Montesi, Vice Chairman	Dean Moore, Sr. DT
Randy Rath, LGA	Nick Rowell, NRS
Ronald Conover, Board Of Supervisor Chairman	
Susan Wilson, Deputy Supervisor Bolton	
Brian Steinmuller, NYS SWCC	Maren Alexander, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:10pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the July's 2017 minutes, 2<sup>nd</sup> by Leggett, carried.
- 3) **Project Tour:**
  - a) 11:00am- UpYonda Farm Boiretention/Parking lot
  - b) 11:30am- Artist Falls Stormwater Basin
  - c) 11:45am- Cty Rt 11 WQIP Stream Crossing Proposal
  - d) 12:00pm- Bolton Ballfield-Erosion & Sediment Control/NOI
  - e) 12:30pm- Lunch at UpYonda Farm
  - f) 1:00pm – SWCD board of Directors Meeting
- 4) **Report of Officers:**
  - a) **Chairman Report:** Thomas attended the 2018 budget meeting for the District. It is the packets to the other board members to review and discuss and approve at today's meeting for submittal to the County Budget meeting being held for the District on September 5<sup>th</sup>.
  - b) **Treasurer Report:** As far as the financial situation, the District has \$342,901.12 for July; most of it is in grant money. Bills for payment for August totaled \$42,876.10 Grant Bills for \$54,815.17. **Motion: by Montesi to approve all bills for payment for August, 2<sup>nd</sup> by Wood, carried and Grant bills for payment Motion: by Leggett 2<sup>nd</sup> by Wood, Carried. Motion: by Montesi to approve the financial report for July 2017, 2<sup>nd</sup> by Leggett, carried.**
  - c) **Correspondence:** 1. Delaware County SWCD newsletter on "An Evaluation of Livestock Spring Developments as Potential Sources of Thermal Stress to Surface Waters" 2. Governor Andrew Cuomo announced nearly \$1.1million has been awarded for four agricultural water quality conservations projects

in the North Country, benefitting farms. The funding is provided to the Soil and Water Conservations Districts through the Agricultural Nonpoint Source Abatement and Control Program. 3. 2016 Annual Report from the NYS Soil & Water Conservation District. 4. Article in the Post Star on the Halfway Brook Stream Clean up this week please let Lieberum know if you will be attending. 5. Article in the Washington County Newsletter thanking the Warren County SWCD staff Dean Moore and Matt Simpson for helping in their Hydroseeding project. 6. Email to Moore from the Glens Falls Rotary Club looking for some assistance in a program dealing with Trees and they are asking the District for that help in purchasing trees.

5) **SWCD Business:**

- a) **2018 Draft SWCD Budget, Motion:** by Wood to adopt The 2018 Draft SWCD Budget and it was discussed to go in front of the Board of Supervisors next month, 2<sup>nd</sup> by Montesi, carried.
- b) **NYACD Annual Meeting,** the NYACD Annual Meeting will be held October 17-19 at the Hampton Inn- Cazenovia, NY. Lieberum, Montesi, Costello and Thomas will be attending if anyone else is looking to attend please let Rhonda know so we can get the early registration. **Motion:** by Montesi for a resolution to be brought to the NYACD Annual Meeting for help at the state level to discuss revisiting putting the Management Administration, Construction Oversight back into the state funding grants for the District's which has been eliminated this round, 2<sup>nd</sup> by Leggett, carried.
- c) **CWICNY Stormwater Tradeshow,** the 2017 North Country Stormwater Tradeshow will be held at the Great Escape Lodge & Waterpark in Queensbury on October 19<sup>th</sup> from 8:30 – 4pm. If anyone is interested in attending please let Rhonda know so she can sign you up. This event does county on the District performance measurers for training.
- d) **WQIP Round 14 Grant Applications, The** District will be applying for a couple grants in Round 14 for the Town of Queensbury and Town of Lake George, Lieberum will keep the board informed when the process begins and if any of the board members know of any issues in their towns or sounding areas that may need assistance with some funding let Lieberum know and the District can see if there is funding out there for it.
- e) **Hazard Mitigation Plan & Unified Hazard Mitigation Assistance,** The Hazard Mitigation Plan & Unified Hazard Mitigation Assistance has been approved and Lieberum put out there to all communities that he will go to each one and do a presentation on it for them.
- f) **Part C Expenditures,** Lieberum has mentioned the Part C funding is working out well for the District and many projects being completed and supplies and materials are being ordered. **Motion:** by Montesi to purchase a go pro for the District office for the monitoring of the habitat in the streams from the grant stream work, 2<sup>nd</sup> by Leggett, carried. **Motion:** by Wood to use some of the part C funding to complete an Island restoration project ask of the District by the Lake Luzerne supervisor with an MOU to be developed, 2<sup>nd</sup> by Leggett, carried.
- g) **Invasive Species Management program,** Schroon Lake Milfoil and

Brant Lake Milfoil programs are both doing well. Schroon Lake Milfoil new RFP will be coming up soon. Lieberum has suggested that the District Board members start thinking on having a policy where the District takes this Milfoil program and put some guidelines on it, like only support the lakes for 4 years so other lake can request our assistance, this will be discussed at a later date.

- h) **Greater Adirondack RC&D**, Lieberum has contacted the Greater Adirondack RC&D council many times in hopes that someone from that agency would come to a District board meeting to discuss the future of the council. There has been no response back so as it will sit now until an explanation of the council's future can be explained to the District the funding to the council will not continue in the budget of the District.
- i) **Current grant project updates**,
  - 1. **Schroon lake**– all projects are moving forward.
  - 2. **HMG**- WC HMGP has been provided to each of the communities and the County DPW. Lieberum has offered to go by in the year to go over sections of the plan that is relevant to each community and do a presentation to the board or a workshop.
  - 3. **LCBP-Habitat project, Pond Program**, the habitat projects has put a small bench in west brook along with plantings in English brook. The district has now at least 6 pond requests for this revised program from Johnsburg, Thurman and Brant Lake.
  - 4. **Vacuum Excavator**- District will be applying for an extension of the grant so the county and towns can get all the match dollars in to close out the grant.
- j) **Other**, 1. **Motion:** by Wood to approve the MOU to the County DPW in the amount of \$169.52 for a project, 2<sup>nd</sup> by Leggett, carried. 2. **Motion:** by Leggett to replace the MOU on the West Brook Conservation imitative with wording to be added to it, 2<sup>nd</sup> by Wood, carried.

6) **Other Agencies:** Brian Steinmuller, NYS SWCC, mentioned their agency has hired a new Outreach coordinator Judy Latrell and will be working with the AEM program as well.

7) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum's report was reviewed.
- b) **Bob Bombard, WRS**, Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore's report was reviewed.
- d) **Nick Rowell, NRS**, Rowell's report was reviewed.

8) **Adjournment: Motion: by Wood to adjourn Directors meeting at 2:38p.m., 2<sup>nd</sup> Leggett, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_