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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS April 24th, 2017

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Rhonda L. Jarvis, OM
Craig Leggett, Director	Robert Bombard, WRS
Tim Costello, Director	Dean Moore, Sr. DT
	Nick Rowell, NRS

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:05pm.
- 2) **Approval of the previous SWCD meeting minutes: Motion:** by Costello to approve the February 2016 minutes adding George Ryan to the minutes, 2nd by Brown, carried.
- 3) **Presenter:** - No Presentation this month.
- 4) **Report of Officers:**
 - a) **Chairman Report:** Thomas was at the county meeting there was a discussion on looking into taking care of or coming up with a solution for the plastics in the county and how to get rid of or have a program to collect and Thomas mentioned the District should be involved in some way when it is decided on, Thomas will keep the District board and staff informed on the decision made.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$365,025.69 but report is off by <33.59> more in the account than on the report, Rhonda will be looking more into this with QuickBooks could be a glitch in the program of 2017 they have been have problems with the liabilities not calculating, she will get to the bottom of it and have revised report next month; most of it is in grant money. Bills for payment for April totaled \$9,511.30 for operating budget, approval of March financial report 2017, pending Rhonda finds out the issue with QB report difference. **Motion: by Costello to approve all bills for payment for April, 2nd by Leggett, carried. Motion: by Brown to approve the financial report for March 2017 pending the QB issue being resolved and presented next month, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. Thank you note from Amber Paice from NYACD for the attendance of the District board members at 2017 Legislative days in Albany. 2. Thank you note from Chaz district manager of the Franklin County SWCD to Moore for helping her out on her tree and shrub program.

3. Thank letter from the WAIT House of Queensbury to Rhonda and the District for donating blue bird and bat house for the 15th annual Pizza, Wings & Basket of things to help support the WAIT House programs they raised over \$24,000 that night. 4. Great RC&D invoice has been discussion in detail. **Motion:** by Leggett to pay the invoice less Rhonda time of 4 months of secretary and treasurer work for the RC&D council so in the amount of \$1000.00 and write a letter to John Rieger present of RC&D council that the district will not continue to support the RC&D Council for next year with option for the council to come to a board meeting and justify why the District should continue with annual dues.

5) **SWCD Business:**

- a) **Tree and Shrub Program,** The tree and shrub program was held last Friday it was ok weather for the pickup most orders were taken but over 10 has to be called and reminded and customers will pick up during this week. Many extra trees are left over not sure what happened there but possible the extra were not sent back to supplier so if anyone is interested and knows of anyone who may want to purchase please send them to the District it was put on the District's Facebook page as well. The profit and loss information for the program will be completed for next month review.
- b) **Warren County Envirothon reminder,** This Wednesday April 26th starting at 9:30am is the Warren County Envirothon event please stop down and see the many schools competing in many areas to advance to the state competition, lunch will begin at 11am please join us. One more team of students was added to this year event.
- c) **2016-17 Draft MS4 reports (Queensbury, Warren County),** Rowell is still waiting back from Queensbury about the Queensbury MS4 Draft then it will be publicly announced. Lieberum is announcing the Warren County MS4 draft report now at this meeting and at the May 1st county highway meeting. Lieberum also mentioned the MS4 programs will be making changes in the future and Lieberum will keep the county, town and board members when it has happened.
- d) **Lake Manager/New position discussion,** This new position would be best at the District, another meeting will be held on May 4, 2017 with more of a discussion and Lieberum will bring it back to the board for the next meeting, this position will be in effect next year for the budget.
- e) **Part B – Friends Lake,** This part B project has been moving forward since the weather is getting better Lieberum and Bombard have been working on the narrative and have been producing many maps for the assessment.
- f) **Current grant project updates,**
 1. **Schroon** – Cederwood Engineering will be working on the test pits on May 4th at the Schroon Lake Beach Park for the upcoming construction sites. .
 2. **HMG-** County's Plan was sent to the state would like to see more information on items, so Lieberum and Amy from the County have been working on them in the meantime it has been forwarded to the Feds when back from them it will be sent to all communities for

review, comments and approval.

3. **LCBP-Habitat-** Bombard has been going back and forth with information request from a new member of the LCBP to complete the work plan and it has been accepted. The work will be starting up soon.
4. **NYSDEC Erosion Control-** Moore has mentioned that material has been ordered for this year season for the Round 11 DEC Erosion control grant and it will be closed out at the end of this year. Round 13 NYS DEC Erosion Control grant is moving forward on Grants Gateway for the next 3 years.

- g) **Other,** 1. Lieberum mentioned the staff has been working on the Counties building, here please take a look at it on your way out. 2. Spring Fish Sale has started flyers will be mailed out and deadline is May 19th. 3. The Foil request from whitehead has been sent. 4. Matt Simpson last year intern will be coming back this year to work for the District starting in May.

6) **Other Agencies:** Bob Brower, NYSSWC report was reviewed

7) **District Staff Reports:**

- a) **James Lieberum, DM,** Lieberum's report was reviewed.
- b) **Bob Bombard, WRS,** Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT,** Moore's report was reviewed.
- d) **Nick Rowell, NRS,** Rowell's report was reviewed.

8) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:00p.m., 2nd Brown, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____