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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

July 25, 2016

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Mark Brown, Director	Nick Rowell, NRS
Tim Costello, Director	Dean Moore, SrDT
Evelyn Wood, Director	Robert Bombard, WRS
Charlie Maine, Director	
Ron Montesi, Vice Chairman	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:04pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the June 2016 minutes, 2<sup>nd</sup> by Montesi, carried.
- 3) **Presenter:** Images presented by Lieberum on the District's summer Projects
- 4) **Report of Officers:**
  - a) **Chairman Report:** No report this month.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$156,687.84; most of it is in grant money. Bills for payment for July totaled \$1,909.60 for operating budget and 6,579.20 in grant projects, approval of June financial report 2016. **Motion: by Costello to approve all bills for payment for July, 2<sup>nd</sup> by Brown, carried. Motion: by Costello to approve the financial report for May 2016, 2<sup>nd</sup> by Brown, carried.**
  - c) **Correspondence:** 1. Thank you letter from Feeder Canal Alliance for Bombard for presenting information about invasive species on June 6th. 2. Thank you letter from Essex Co SWCD to Colin/intern for helping out at the Adirondack Waterfest at Noblewood Park. 3. LGA News June Newsletter.
- 5) **SWCD Business:**
  - a) **Personnel Policy review and amendment,** the board members had received the personnel policy and more amendments needed to be made and few items were in discussion and the board approved Lieberum to add the changes before the next District monthly meeting in August, for a final approval.
  - b) **West Brook Conservation Initiative, Motion** by Montesi to approve the West Brook Conservation Initiative, 2<sup>nd</sup> by Costello, carried.
  - c) **Hazard mitigation Plan Update,** The draft plan has been submitted to

the NYSDHSES for their review, once reviewed it will go to FEMA. After that each municipality will have another opportunity to review and make amendments. Once it is good for final approval each municipality will have to have the plan approved for it to be closed out.

**d) Current Grant Project Updates,**

**a. Bob-English Brook, Culverts, Schroon Lake (Schroon)**-Bombard mentioned Exit 22 has been completed and Rt 9 Step pools project may start soon as the land owner was contacted and waiting on the signed agreement to start. The county has been working on the West Hague Road culvert project. An explanation on was discussed on the Leland Ave – Town hall Stormwater system in Schroon Lake.

**b. Dean-Schroon Lake (Horicon), Schroon River Habitat, Hydroseeding**-Moore mentioned the Horicon beach project is moving forward, along with the Schroon River Habitat projects. The new Hydroseeding grant will be getting busy now that it is not so hot and rain is coming in so it is not so dry for germination.

**c. Nick-LC Stormwater, RCPP, Loosestrife**-LC Stormwater grant has been moving forward many projects are being worked on Hague battle Hill, Silver Bay Road, LG Transfer Station. Round 12 grant project at LG Village Bus garage. RCPP working on High Tunnel installs. Rapping up LCBP Purple Loosestrife project.

**d. Jim- Upper Hudson (2)**-Lieberum mentioned the Brant Lake Stabilization project is moving forward on Duell Hill road.

**e) 2016 NYSDEC Project Applications (Culverts, Hydroseeding)**- The deadline for the submittals for the 2016 NYSDEC Project Applications are this Friday. **Motion:** by Costello to submit the culverts and Hydroseeding grants to NYS DEC by Friday, 2<sup>nd</sup> by Wood, carried.

**f) Glens Falls Stormwater Grant,** Lieberum has a discussion with Mike White City of Glens Falls about running a Glens Falls Stormwater Grant (12 Structures with 65k for contractors and 5K for administration of grant, Lieberum spoke of many projects and he will meet again with Mike White to look at the potential sites.

**g) Budget Committee,** Lieberum mentioned it is this time of year again Lieberum and Rhonda will be setting up a budget meeting to go over the 2017 budget for submittal to the county, please let Rhonda or Lieberum know who will be interested in attending. Montesi and Thomas have agreed to the budget meeting.

**h) Other,** It was discussed by members and staff that August meeting should be a project viewing meeting starting in Horicon. Lieberum will make arrangements and send them out before the next meeting.

**6) Other Agencies:** Bob Brower, NYSSWC report was reviewed.

**7) District Staff Reports:**

**a) James Lieberum, DM,** Lieberum report was reviewed.

**b) Bob Bombard, WRS,** Bombard report was reviewed.

**c) Dean Moore, Sr. DT,** Moore's Report was reviewed.

d) Nick Rowell, NRS, Rowell's, Rowell's Report was reviewed.

**EXECUTIVE SESSION WAS CALLED TO ORDER BY  
MONTESI AND COSTELLO AT 2:53pm AND ENDED AT 2:55PM BY COSTELLO  
AND BROWN.**

8) **Adjournment:** Motion: by Montesi to adjourn Directors meeting at 2:55p.m., 2<sup>nd</sup> Maine, carried.

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer

Date Approved: \_\_\_\_\_