



394 Schroon River Rd, Warrensburg, NY 12885
Phone: 518-623-3119
Fax: 518-623-3519

Email: rhonda1@nycap.rr.com
Website: www.warrenswcd.org

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

June 22, 2015

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ronald Montesi, Vice Chairman	Rhonda L. Jarvis, OM
Charlie Maine Director	Nick Rowell, NRS
Tim Costello, Director	Bob Bombard, WRS
Mark Brown, Director	Dean Moore, Sr.DT
	Ashley Leemans, Intern
	Chris Killough, Intern

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the May 2015 minutes, 2nd by Costello, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas met with Lieberum about the Vacuum system for storm drains grant, they were going over the possible funding the county can front to purchase the system, Thomas will be talking to the county about the system and will get back to the board at the next board meeting.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$153,266.29; most of it is in grant money. Bills for payment for June totaled \$3,277.99 and approval of May financial report 2015. All grant account approvals for payment in June if added are approved. **Motion: by Costello to approve all bills for payment for June, 2nd by Brown, carried. Motion: by Costello to approve the financial report for May 2015, 2nd by Brown, carried.**
 - c) **Correspondence:** 1. Email to Lieberum from Karen Bodenweiser, Town of Queensbury about the District maintaining and working on concerns of Halfway Brook areas. 2. Email to Lieberum from Dale & Lilly Stein about the District 2014 annual report and what a great job the District has done. 3. Email to Lieberum from Susan Bedell about the District 's 2014 Annual Report what a great job and informative it was to her but her one concern was cost of it, because it was an eye catching and great report, Lieberum replied to her with great explanation of the report and costs. 4. 2 thank you notes to Dean Moore for working at the NYS Envirothon event and helping out. 5. Memo from Michael Latham state committee on policy related to the District Tree and Shrub program. 6. A memo to Swimming

pool owners of NYS, NYS DEC monitoring invasive Asian Long horned Beetles in July and August, 2015.

- 4) **Presentation – Nick Rowell- SWCD’s Purple Loosestrife Management Program** – This Presentation was well presented by Rowell. Great job from all of the staff and directors.
- 5) **SWCD Business:**
 - a) **WC Hazard Mitigation Plan Update**, Lieberum mentioned Tetrattech (the County Contractor) will be conducting a session after the Board of Supervisors meeting to present the roles and responsibilities of the project for each of the communities. Most of the committees have been starting work to keep the process moving forward. In July the county and surrounding communities will meeting with the contractor, SWCD a WCOEM to help the municipal folks identify specific information for their communities.
 - b) **Updates on existing District Grants, Schroon Lake** - All aspects of this project are moving forward: Stormwater improvement, education and outreach for watershed stewardship, on-site septic pump outs and invasive species management. The District is working this year on the grant for our match time. The remainder of the time the District does not need will be utilized for our Part B project. The District has met with Matt Simpson on their projects and he is extremely satisfied with what has been completed, proposed and how things are working. Fred was able to purchase a boat wash station, which will be used this summer for the NYSDEC boat launch on Schroon. *NYSDEC Ms4* – The District is waiting on two final projects that the Washington County Sewer District is working on. They have purchased the materials and are installing drywells to intercept Stormwater before it enters their sewer system. Once they have finalized the project, the District will be able to submit the final report and received the 10% retainage to close out the grant. *NYSDEC English Brook* – There are now several areas the District is working on in this watershed. Right now the Exit 22 project is in need of trucking and the partners have been reaching out to the other municipalities for this. Lieberum’s feeling is that the project will begin this year and finish next year. This contract goes until Dec 2016. Bombard will discuss the additional projects that have been identified on Rte. 9 in the NYSDOT right of way. *NYSDEC Vacuum excavator* - The contract is being reviewed, but Lieberum didn’t think there will be any additional corrections requested. Lieberum has worked with Kevin Hajos on the RFP for the unit and called our insurance carrier to see what will be required for this equipment.
 - c) **Beach Road Sampling, Part 2**, this project has been presented back to the District now for no sampling and administrative duties for the project but oversight instead, possible funding of \$6,000 each year. More of a discussion will be at a later date.
 - d) **SWCD Budget items for 2016**, The District is good with the grant funding sources, and this year two more grants will be ending. A discussion on NYACD and NACD dues and has been mentioned of cutting

them so board members to make a decision by next board meeting. Looking into selling two of the District vehicles and purchasing a new truck for office.

- e) **Consolidated Funding Applications,** NYS DEC consolidated funding applications are due at the end of July and the District will be putting in 2 application for the county for Town of Warrensburg and Town of Chestertown. LCBP grants are also due so please let the staff know if the board has any no sites that applications can be submitted for this grant applications are due in September.
- f) **Brant Lake EWM harvesting From AIM,** Bombard mentioned the first week of harvesting periods have been finished by Aquatic Invasive Management (AIM) in Brant Lake and Bombard will be doing his first swim over this month to approve the invoice payment. AIM has harvested 375lbs so far on Brant Lake.
- g) **Schroon Lake EWM harvesting for SLA,** Bombard and Moore completed assisting the Town of Horicon as they put in two Stormwater systems in different locations in the town. AIM has harvested 50lbs so far on Schroon.
- h) **Other,** 1. Montesi would like to see a projects trip for the District September meeting to see all the working grants progress. 2. The District office has created their own brochures, a. Our District brochure and Erosion and Sediment Control brochure. With the copier we have on contract the District is able to produce these brochures themselves with minimal cost. 3. A request from board members to ask the county if they can build a triangle roof over the upstairs door, Lieberum will ask. 4. It was discussed to the board members that Bombard and Rowell would like to contract with Schroon Lake for addition work in Essex County on a personal basis and the board members mentioned it will not be a conflict of interest as they see it.

6) **Other Agencies:** Bob Brower, NYSSWC May 2015 monthly report was reviewed.

7) **District Staff Reports:**

- a) **James Lieberum, DM,** Lieberum's Report was reviewed.
- b) **Bob Bombard, WRS,** Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT,** Moore's Report was reviewed
- d) **Nick Rowell, NRS, Rowell's** Rowell's Report was reviewed

8) **Adjournment: Motion: by Costello to adjourn Directors meeting at 2:25p.m., 2nd Montesi, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____