



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

April 27th, 2015

### PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Charlie Main, Director	Dean Moore, Sr. DT
Evelyn Wood, Director	Nick Rowell, NRS
Mark Brown, Director	Bob Bombard, WRS
Ronald Montesi, Vice Chairman	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:03pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the March 2015 minutes, 2<sup>nd</sup> by Wood, carried.
- 3) **Report of Officers:**
  - a) **Chairman Report:** Thomas has no news to report this month.
  - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$197,149.26; most of it is in grant money. Bills for payment for April totaled \$4,554.51 and approval of March financial report 2015. All grant account approvals for payment in March if added are approved. **Motion: by Maine to approve all bills for payment for April, 2<sup>nd</sup> by Costello, carried. Motion: by Maine to approve the financial report for March 2015, 2<sup>nd</sup> by Costello, carried.**
  - c) **Correspondence: 1.** Letter to Lieberum from Lake Champlain Basin Program stating the District's proposal "The Good Steward and Clean Lake Program" has not been selected for this year's funding.
- 4) **SWCD Business:**
  - a) **Brant Lake Aquatic Invasive Species RFP, Motion:** by Montesi to accept the only RFP for the Brant Lake Aquatic Invasive Species program, It was Aquatic Invasive Management, LLC (AIM) and they will be starting in June, 2<sup>nd</sup> by Costello, carried.
  - b) **Tree and Shrub Program update/review,** The district had a great turnout for the Tree and Shrub program most of the orders have been picked up and we do have some extra trees for sale if anyone is interested please see Rhonda or Dean. Numbers were low this year but I think we will make up for it by selling the extra's that are left.

- c) **NYACD Division 5 Representative – Letter of Support**, Ronald Montesi is now the new Vice President of NYACD that means his representation for the Division 5 is looking for a new candidate Bruce Jennings. **Motion:** by Costello to do a letter of support for Bruce Jennings for the new Division 5 NYACD Rep, 2<sup>nd</sup> by Montesi, carried.
- d) **NYACD Letter**, A Memo from NYACD President mentioning if the Districts have not paid their dues please do so and announcing the new Executive Director Danielle Cummins.
- e) **Warrensburg Emergency Action Plan**, Lieberum was contacted by Chris Belden the zoning officer for the Town of Warrensburg on if the District would consider the District Office an emergency shelter for Warrensburg if there was a real emergency. Lieberum mentioned that the building is not the District it is the County's and Lieberum will bring it up at the District board meeting. After a discuss in length, the District board members mentioned the Office space at the District would not be the best plan to have it be a shelter for an emergency for it is not big, it would be more suited for a communication center if anything. The County has the fairgrounds that may possible be better suited for the shelter.
- f) **Warren County Envirothon April 29<sup>th</sup>**, this year Envirothon is on April 29<sup>th</sup> at the Warren County Hatchery, in Warrensburg. All schools are participating this year and please come up and check it out and have a great lunch and see how the kids rank on their test. The District thanks all of the donators for their support through the years.
- g) **Village of Lake George MS4 IDDE Mapping**, David Harrington from the Village of Lake George asked if the District would enter into a 3 year agreement for the District to map the Village of Lake George outfalls and storm sewers. When agreement has been met Lieberum will look for an approval at that time he will keep the board members updated.
- h) **Hazard Mitigation Plan**, Nine proposals have been received for a new Hazard Mitigation Plan the Steering committee met and ranked the proposals on various criteria. The proposals cost ranged from \$42,900 to \$155,000. The steering committee and Office of Emergency Services will hopefully move the recommendation to the May 15<sup>th</sup> Board of Supervisors meeting to vote to accept a proposal.
- i) **Essex County SWCD and the Districts MOU**, This MOU has been signed by Essex County SWCD and received for signature at our office by the Chairman Frank Thomas and a copy to be sent back to Essex County SWCD.
- j) **Updates on existing District grants (DEC, DOS, LCBP, FEMA)**, The MS4 DEC grant will be closing out in early summer. DOS Schroon Lake Grant projects have been beginning this week, AIM will be harvesting starting in May. DEC English Brook grant Stormwater improvement project on Exit 22 has been scheduled for this May, the Village of Lake George construction will begin in mid to late June. Lieberum and Moore have been going over the new Stormwater Maintenance grant with Kevin Hajos from WC DPW to go over specs. **Motion:** by Montesi to approve the MOU for the partnership grant with the Town of Horicon for Thomas to sign for a grant from the Upper Hudson River Coalition, 2<sup>nd</sup> by Costello, carried.

k) **Other**, 1. The Warren County MS4 annual report is available for public review and comment at our website and is linked from the Warren County Website and is publicized until the April 23<sup>rd</sup> meeting and anticipated the Board of Supervisors will accept at the meeting on May 15<sup>th</sup>, 2015 and then sent off to the NYSDEC. 2. The District has received 8 applications for the two intern positions the District will be hiring, Lieberum has two good candidates so far.

5) **Other Agencies:** Bob Brower, NYSSWC March 2015 monthly report was reviewed.

6) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum's Report was reviewed.
- b) **Bob Bombard, WRS**, Bombard's report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore's Report was reviewed
- d) **Nick Rowell, NRS, Rowell's** Rowell's Report was reviewed

7) **Adjournment: Motion: by Maine to adjourn Directors meeting at 2:15p.m., 2<sup>nd</sup> Costello, carried.**

Respectfully submitted,

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Rhonda L. Jarvis, Office Manager/ Treasurer  
Date Approved: \_\_\_\_\_

APPENDIX: A - Treasurer Report  
B - Correspondence  
C - Partners reports  
D- Staff Reports