



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS August 25, 2014

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Ronald Montesi, Vice Chairman	Dean Moore, Sr. DT
Charlie Maine, Director	
Evelyn Wood, Director	
Mark Brown, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Montesi to approve the June 2014 minutes, 2nd by Maine, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned he attended a budget meeting here at the District two weeks ago to come up with a draft budget for the Warren County Budget committee. Lieberum will be meeting with the County budget committee Wednesday 8-27-14 at 1pm down at the county building.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$213,906.97; most of it is in grant money. Bills for payment and approval in Aug 2014 Operating bills, totaled \$8,667.98. All grant account approvals for payment in August if added are approved. **Motion: by Wood to approve all bills for payment for August, 2nd by Costello, carried. Motion: by Wood to approve the financial report for July 2014, 2nd by Costello, carried.**
 - c) **Correspondence:** 1. Schroon Lake Association send a letter of thanks to the District for bringing the EM River model to their Art and craft fair. 2. The Stormwater tradeshow will come up in October save the date flyer was passed around; October 16th, 2014 at the Queensbury Hotel Please let Rhonda know if any board member will like to attend. 3. Edward Milner a past Chairman for the Warren County SWCD sent an email to Lieberum, mentioning him and his family are doing very well in Tennessee enjoying his retirement, and sent along some pics as well.
- 4) **Business:**
 - a) **Grant Updates: Schroon Lake:** This Schroon Lake DOS Grant is moving forward Lieberum is working with DOS to make sure the reporting is

reported correctly. Lieberum has also been asked to assist the Schroon Lake Park District and Town of Horicon in gathering information to reduce issues that occur from high water in Schroon Lake. Lieberum will keep the board up to date on this grant.

- b) **Glen Lake:** Lieberum and Bombard have been discussing improvements to a few sites in Warren County along with completing some survey work in the Town of Queensbury to complete a project moving forward there.
 - c) **Fish Passage:** Bombard mentioned two sites have been located for stream repair in the Town of Queensbury and Town of Johnsburg the remaining funds from this grant will go towards the survey and designs have been completed at both sites.
 - d) **Schroon River Habitat,** Moore has 3 spots picked out and ready for construction when the Towns are available which will be in a few weeks. Moore will keep the board updated on this construction.
 - e) **NYACD Annual Meeting – Attendance and awards:** October 21-23, 2014 is the NYACD Annual Meeting dates meeting will be held at the Radisson in Utica, NY. If the board members are interested please let Rhonda know so she can sign you up. If you are able to attend this meeting will go towards the district's part c funding monies. Montesi, Costello, Lieberum will be attending and Evelyn and Thomas will let Rhonda know they have to check their calendars.
 - f) **Conservation Skills Workshop,** This is put on by the NYCDEA. It is a technical training for SWCD staff and Directors it is held in Cortland every year and the registration cost is ten dollars and the District's pay for lodging and food. Will be held on September 29 – October 3rd. Lieberum and Rowell will be attending Monday to Tuesday they will be presenting on Dry Hydrants for the attendees.
 - g) **2015 Draft Budget Review and Approval:** The 2015 Draft Budget was reviewed and discussed. **Motion:** by Montesi, to approve 2015 draft budget to be presented to the Warren County Budget committee, 2nd by Brown, Carried.
 - h) **RC&D Resolution – Dry Hydrants** A letter was drafted up to the Greater Adirondack RC&D Council instead of a Resolution it was agreed by all board members to send the letter stating if there is any chance in getting another grant for the Dry Hydrant program to continue the funding for the District's.
 - i) **September Board of Directors Meeting – Location change:** The District meeting Date has been changed to September 23, 2014 and will be held at the Stony Creek Historical Society Building, which is located at the corner of Murray Road and Lanfear Road in Stony Creek. We will fire up the grill around 12:00 PM and have some hamburgers, hotdogs and other picnic-like items if you would like to show up early.
 - j) **Other,** Lieberum developed a letter to send to Betty little from the Board of SWCD on the concerns of the Urban Forestry Grant applications and awards in the Region 5 area.
- 5) **Other Agencies:** No Report this month. Lieberum presented a power point presentation to the board members for the District's Part C monies from the state committee it was on "NYS Aid to Districts" Training Module 8.

6) **District Staff Reports:**

- a) **James Lieberum, DM**, Lieberum report was reviewed.
- b) **Bob Bombard, WRS**, Bombard report was reviewed.
- c) **Dean Moore, Sr. DT**, Moore report was reviewed.
- d) **Nick Rowell, NRS**, Rowell report was reviewed.

7) **Adjournment: Motion: by Montesi to adjourn Directors meeting at 2:15p.m., 2nd Wood, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B - Correspondence
C - Partners reports
D- Staff Reports