



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS July 29th, 2013

PRESENT:

Frank Thomas, Chairman	Jim Lieberum, DM
Ron Montesi, Vice Chairman	Bob Bombard, WRS
Evelyn Wood, Director	Nick Rowell, NRS
George Ryan, Director	

- 1) **Meeting was called to order:** Chairman Thomas convened the Director's meeting at 1:00pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the June minutes, 2nd by Ryan, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** Thomas mentioned.
 - b) **Treasurer Report:** As far as the financial situation, the District has an estimated \$77,937.93, most of it is in grant money. Bills for payment and approval in June 2013, totaled \$1,774.17. **Motion: by Ryan to approve bills for payment for July and the financial report for June, 2013, 2nd by Montesi, carried.**
 - c) **Correspondence:** 1. Articles in The Post Star July 11, 2013 and Adirondack Journal July 6 and 13, 2013. 2. NYACD New information on the annual meeting conference October 16 – 17, 2013 at the Holiday Inn, Oneonta registration will be coming soon.
- 4) **Business:**
 - a) **Adirondack Waterfest Wrap Up:** Lieberum assisted and co-hosted the Adirondack Waterfest with Beth from Lake Champlain/Lake George Regional Planning board in the Town of Chester on July 12, 2013. The day was a great day with over 500 people in attendance.
 - b) **Hazard Mitigation: 1. Letters of Intent** – Six letters of intent (LOI) have been put in for Bolton, Lake George, Horicon and Warren County DPW and two are anticipated for Chester. If approved then Warren County will fill out application and sent to State, no guarantee the approvals will be funded. Lieberum will keep the board updated. **2. Beaver Dams**-Lieberum was asked to look at beaver dams with Amy Drexel of Warren County to look at concerns from the county legislative committee and a report was drafted to Amy and will be discussed at committee meeting in August of September.
 - c) **Schroon Lake CFA:** The Schroon Lake CFA is moving forward at this

point the collection of volunteer hours and local match is being done for the grant. Lieberum will keep you updated on the progress of this grant as it arises.

- d) **Town of Chester Stormwater mapping:** Rowell and the District intern Allie finished the Stormwater mapping for the urbanized area of Chester along with the GIS map with flow paths and storm sewer connections.
- e) **MS4 IDDE Sampling:** Rowell and Allie were out conducting some MS4 IDDE sampling in the Town of Queensbury for the District's MS4 Stormwater Grant and they have detected an illicit discharge and have reported it to the town highway superintendent and action will be followed up.
- f) **Grant Status Updates – Fish Passage-**This grant will be completed in the fall. The progress of two culverts will be going in up at Hague and one in Johnsbury, **Glen Lake-**The District will be working on this project in September for a week or two at the Town of Queensbury boat launch and Gurney Lane Park, **Schroon River-** Moore has submitted land owner agreements to APA and more land owners are coming on board to have to complete this project, just waiting on APA approvals to begin, **MS4-** Just waiting for receipts from The Town of Kingsbury then a grant report will be submitted. The District is on track for the deliverables for this grant.
- g) **NYS Fair:** The District Office usually sends at least one employee out to the NYS Fair to man the NYS CDEA both. Rowell volunteered to go out and Lieberum was looking to see if any other employee or board member would be interested in going out with Rowell, if so please let Lieberum or Rowell know so you can be signed up.
- h) **Upstairs Door:** A discussion about the upstairs door, it was determined that the seal was leaking and it would need a storm outer door. Well it was discussed that the problem is the door needs to turn out not in and that would solve the problem, so a new door will be purchased through the District even though it is a county building the District will buy it and county will put it in when they have time.
- i) **Other:** A Budget meeting has been set for the District to go over the District's budget with the County Budget officer and see where the District sits as far as an increase or stay the same. It will be held on August 19th in the am.

5) **Partner Report:** Scott Fitscher, NRCS report was reviewed.

6) **District Staff Reports:**

- a) **James Lieberum, DM,** Jim's report had been reviewed.
- b) **Bob Bombard, WRS,** Bob's report was reviewed at the meeting.
- c) **Dean Moore, SrDT,** Moore's report was reviewed at the meeting.
- d) **Nick Rowell, NRS,** Nick's report had been reviewed.

7) **Adjournment: Motion: by Montesi adjourn Directors meeting at 3:06p.m., 2nd Ryan, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B - Correspondence
C - Partners reports
D- Staff Reports