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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS November 26th, 2012

PRESENT:

Ronald Montesi, Vice Chairman	Jim Lieberum, DM
Tim Costello, Director	Rhonda L. Jarvis, OM
Mark Brown, Director	Dean Moore, Sr DT
Evelyn Wood, Director	Nick Rowell, NRS
Charlie Maine, Director	

- 1) **Meeting was called to order:** Montesi convened the Director's meeting at 1:05pm.
- 2) **Approval of the previous SWCD meeting minutes:** **Motion:** by Wood to approve the minutes of October, 2nd by Brown, carried.
- 3) **Report of Officers:**
 - a) **Chairman Report:** NONE
 - b) **Treasurer Report:** As far as the financial situation, the District has \$81,620.30, most of which is grant money. Bills for payment and approval in November 2012, totaled \$2326.33. **Motion: by Wood to approve bills for payment for November and the financial report for October, 2nd by Brown, carried.**
 - c) **Correspondence:** (See appendix B)
 - "2012 Performance Measure Evaluation Worksheet" it will be used to establish Part C monies from the State Committee.
 - A Division of Land and Water Resources Report for Bob Brower an update on the funding for District's, Round 19 grants program and AEM Reports.
 - A letter from NACD explaining NACD mission to serve conservation districts.
 - An Email from David Wick on APA Invasive Species General Permit for a letter of support to Lake George Park Commission on the Asian clam treatments for Lake George. The Board approved a letter of support.
 - Lieberum's Audit through CPESC, Inc was reviewed and found to meet the requirements by CPECS Inc.
 - Letter from Paul Dusek, County Administrator that Warren County Board of Supervisors adopted the 2013 budget and the District's funding amount is \$284,000 for 2013.
 - An article on the front page of The Post Star on Friday November 9, 2012 on Officials working to alter infrastructure fro weather changes.

4) **Business:**

- a) **Board Meeting Evaluation:** Several sheets were sent to all District Board members to fill out and bring to this meeting as requested by Frank Thomas, Chairman. These completed forms from the Board Members will be held until January's meeting because Thomas was not at this meeting do to illness.
- b) **Board Member Self Evaluation Form,** See 4a.
- c) **CDEA Division 5 Meeting, Hamilton,** Clinton, Essex, Franklin and Warren Counties all met up in Long Lake to discuss, each District's projects and accomplishments with a power point presentation. This meeting is always very productive for each District board members and staff that attends. Many questions are answered and discussions are made to improve each District in many ways. Lenny from Hamilton County the District's rep for the Division does a great job setting this meeting up each year.
- d) **Schroon Lake 2012 EWM Contract Update,** Lieberum is waiting for a three (3) year updated contract with AIM for the work that will be completed starting in 2013. Lieberum will keep the Board members posted.
- e) **Ticonderoga Outfall Report,** The District has sent a draft up to the Town for review. Lieberum and Rowell will be going to steamboat landing property to excavate several test pits with the water Department for on of their proposed stormwater projects.
- f) **Hague Outfall Report,** The District has sent a draft up to the Town for review. Once the District has received any additional info or clarification the report will be completed, the remainder of monies will be billed out.
- g) **Town of Queensbury Rush Pond Way Trail, This** great project running from Garney lane to the Queensbury High school, is back on the table for reviews and awaiting construction. The permits have been submitted by the District office. Lieberum will keep you posted on the progress.
- h) **Other Project Updates,** The Lake George/Hudson River Fish Passage project is moving forward in the reimbursement process, still awaiting some final in-kind match info from towns. Once received the District can move forward and submit the report for more funding.

The English Brook Stormwater and Sediment Abatement Project is also moving forward Lieberum and Bombard have met with Dave Harrington and Keith Lanfear from the Village of Lake George to go over plans for the installation of Hubble Brook retention pond release valve. This project will start the last week in November.
- i) **Warren County Water Quality Coordinating Committee Meeting,** The Warren County WQ committee meeting was well attended and very informative all learned about each water quality project dealing with stormwater and invasive and the future plans or other committees and organizations. David Wick from The Lake George Park Commission had a great presentation. Laurel Gailor took minutes and Rowell typed and sent out a draft for comments.
- j) **Cooperator of the year:** Suggestions for Cooperator of the year: Warren

County, Beth Gilles, LCh/LG regional Planning, Town of Warrensburg DPW, Town of Hague DPW, Bill Lupo NYS DEC, and John Braico Trout Unlimited. With much discussion it was determined that this year the Board Members have awarded two Conservationists of the year: Warren County for all their help and cooperation in many departments especially DPW, and Bill Lupo, NY DEC for all his cooperation and help with funding the District Projects.

k) **Other**, Lieberum has begun a review of the information for the final draft report for LCBP Queensbury grant and he will be submitting it to the town for review by mid December.

5) **Partner Report:** Reviewed Fitcher's Report.

6) **District Staff Reports:**

a) **James Lieberum, DM**, Jim's report was reviewed.

b) **Bob Bombard, WRS**, Bob's report was reviewed.

c) **Dean Moore, SrDT**, Moore's report was reviewed.

d) **Nick Rowell, NRS**, Nick's report was reviewed.

7) **Adjournment: Motion: by Costello adjourn Directors meeting at 2:00p.m., 2nd Maine, carried.**

Respectfully submitted,

Rhonda L. Jarvis, Office Manager/ Treasurer
Date Approved: _____

APPENDIX: A - Treasurer Report
B - Correspondence
C - Partners reports
D- Staff Reports