

The Office of Community Services for Warren and Washington Counties is seeking opioid response proposals for projects and services designed to address the impacts of the opioid crisis in Warren County.

Applicants can submit proposals for innovation and improvement projects that address the following areas:

- Treatment
 - Treating opioid use disorder
 - Supporting people in treatment and recovery
 - Connecting to care
 - Addressing the needs of criminal justice-involved persons
 - Addressing the needs of pregnant or parenting women and their families
- Prevention
 - Prevent over-prescribing and ensure appropriate prescribing of opioids
 - Preventing misuse of opioids
 - Preventing overdose deaths and other harms (Harm Reduction)
 - Creating youth programs for communities at risk of opioid abuse and addiction
- Other Strategies
 - First responder collaboration
 - Law Enforcement strategies
 - Leadership, planning and collaboration
 - Peer support recruitment
 - Training
 - Support workforce development and recruitment
 - Housing supports for individuals with OUD
 - Research
 - Post-mortem
 - Expansion of existing programs aimed to support individuals with OUD

Warren County's opioid response was established to fund local projects that improve the system of behavioral health services integration to best treat co-occurring disorders, service equity and meaningful evaluation that demonstrates reduced suffering and positive impacts on the social determinants of health that have been affected by the opioid crisis. Priority areas include treatment, housing, recovery, prevention, harm reduction, investment across the service continuum, priority populations, transportation, public awareness and research. Maximum funding award per project, per year will be \$175,000. Both large-scale and small-scale projects are encouraged. Organizations can submit more than one proposal under this solicitation.

Proposals/projects MUST be “approved uses” as identified in the attached/also linked “Schedule C – Approved Uses” document. Proposals must identify/reference the specific paragraph(s) within the “Schedule C – Approved Uses” document that their proposal addresses. Opioid Settlement Funds may not be used to supplant or replace current funding; however, funds may be used to enhance or expand upon existing programs/services.

Due to the nature of the source of this funding, funds are time-limited and not expected to be recurring long-term. Awards will be for one-time funding for proposals to span approximately one- to three-year projects.

Eligible applicants are NYS Office of Addiction Services and Supports (OASAS) or NYS Office of Mental Health (OMH) licensed, certified, or funded agencies; 501 (c)(3) non-profit agencies serving Warren County; Warren County Departments; hospitals, local municipalities, colleges and schools within Warren County; and Fire, EMS and law enforcement agencies located within Warren County.

Warren County Opioid Settlement proposal documents are available on the Warren County NY website (www.warrencountyny.gov/mhcs) under the Mental Health/Community Services departmental Opioid Settlement Funds page, or by contacting Robert York, Director of Community Services, (518-792-7143), yorkr@warrencountyny.gov.

Successful applicants will be required to track and report expenditures separately from all other expenditures and must submit quarterly and annual fiscal and program reports to the Office of Community Services for Warren and Washington Counties on forms to be provided.

To be considered for this funding opportunity, eligible applicants must submit a narrative proposal (not to exceed 6 pages) that includes the following:

1. Organization name and brief overview, including any previous experience engaging in similar activities;
2. Contact information (including name, address, phone number, and email) for the following individuals:
 - a. Organization’s Chief Executive Officer/contract signatory;
 - b. Organization’s Chief Fiscal Officer/individual responsible for fiscal reporting;
 - c. Organization’s lead individual overseeing the project/activities.
3. Description of the need or gap being addressed. This should include any relevant data.
4. Description of the proposed project or activities. This should include:
 - a. Target population and anticipated number of individuals to be served;
 - b. Statement of purpose, and how the proposal will be implemented;
 - c. Goals and anticipated outcomes;

- d. Project timeline;
 - e. Potential barriers to implementation and success.
5. Reference the specific paragraph(s) within the "Schedule C - Approved Uses" document that describe/align with the proposed services/activities.
6. Include a statement of attestation that funds will not be used to supplant or replace existing funds.
7. Include a detailed proposal budget, using the budget template provided within this document. Please include;
 - a. Total amount of funds requested;
 - b. Funds requested by calendar year, if request spans multiple years;
 - c. A brief budget narrative (template provided) that ties project activities to budget items.
8. If applicable, provide a sustainability plan for the project/activities after the funding ends.

The proposal narrative should not exceed 6 pages. The required budget page(s) and budget narrative are in addition to this, and not included in the 6-page limit.

Complete proposals will include: 1) Proposal narrative; 2) Project/proposal budget (using provided template); 3) Budget narrative (using template provided).

Any questions concerning this solicitation should be sent via email to Robert York, Director of Community Services yorkr@warrencountyny.gov with the subject line: "Opioid Settlement Fund Inquiry". All questions must be received by March 28, 2025. Responses to any questions will be provided by written addendum and posted on the Warren County, NY website (www.warrencountyny.gov/mhcs) under the Mental Health/Community Services departmental Opioid Settlement Funds page, as well as sent to all parties to whom this solicitation has been sent.

Timeline: The deadline for submission of proposals is Friday, May 2, 2025, 4:00pm.

Complete proposals should be sent via email to Robert York, Director of Community Services yorkr@warrencountyny.gov with the subject line: "Opioid Settlement Fund Proposal".

Awards will be announced after careful review and approval by the Warren County Community Services Board. Upon announcement of funding awards, funded projects are expected to be ready for implementation. The scoring rubric on the following page will be utilized to evaluate and score proposals.

Scoring Rubric

Criteria	Potential Points
<p>A. Project Evaluation</p> <ul style="list-style-type: none"> • Applicant is qualified and has the capacity to produce this project • The description of the project is clear and provides detailed information • The project aligns with the Schedule C “Approved Uses” document and specifically references the page and paragraph where the project coincides with an approved use identified in the document • The goals of the project are clearly stated and align with described need • The project description shows careful planning, thought and research • The applicant has clearly attested that Opioid Settlement Funds will not be used to supplant/replace other existing sources of funding. 	35
<p>B. Demonstration of Need</p> <ul style="list-style-type: none"> • The project addresses a community need • Description depicts the need for the project well and clearly describes current status 	25
<p>C. Community Support and Partnerships</p> <ul style="list-style-type: none"> • If applicable, applicant has secured partners with the community to achieve project goals • The project will have a community-wide impact 	10
<p>D. Project Budget</p> <ul style="list-style-type: none"> • Project Budget and Budget Narrative forms are completed • Project budget is clear and well defined • Budget narrative outlines how funds will be spent • Budget narrative details why the project budget is appropriate and cost effective • As applicable, budget narrative details a sustainability plan beyond the funding period 	30
<p>E. Funding Prioritization (for CSB Ad hoc Committee members)</p> <ul style="list-style-type: none"> • Do you believe this project should be a priority? • Do you believe the organization can carry out the proposed work? • Do you believe the applicant is in need and would benefit from these funds? 	Y/N Y/N Y/N
<p>Total Possible Points</p>	100