

EMPLOYEE OF THE MONTH

APRIL



Samantha Hogan

Senior Legislative Office Specialist

“I am very proud to announce that an employee working in my Office, Samantha Hogan, has been chosen as Employee of the Month for the month of April, 2019.

Working at the reception desk, Sam fields the majority of the calls that come into the Clerk of the Board’s Office and is the friendly face most encounter when visiting the second floor offices. She is always professional, pleasant and ready to assist with whatever request might come her way; the perfect example of what a public servant should be.

As part of her regular workload, Sam keeps the bills paid and the various budgets managed by the Clerk of the Board in check, handling all of the accounting work required for this Office. She works hard to reduce expenses and many times has been successful in returning a savings at the close of the year. Sam also coordinates with all of our Department Heads and various agencies to develop the monthly Committee meeting schedule, which is a feat in itself. She assists with records, information and FOIL requests and has undertaken the large project of scanning old resolutions and correspondence which were not previously available in digital format, making them much easier to find and eliminating the need for trips to records storage for archived documents.

Sam is an excellent employee, always accepting and accomplishing any project requested of her in addition to the myriad of tasks she is already assigned. She truly is our “jack of all trades” and I am very appreciative of her hard work and dedication to this Office.”

Amanda Allen – Clerk of the Board