

CERTIFICATE

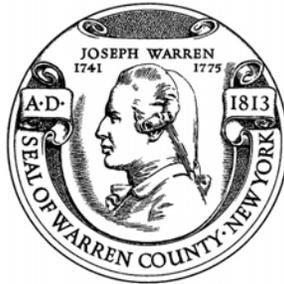
Pursuant to the provisions of Section 211, of the County Law, I, the undersigned Clerk of the Board of Supervisors of the County of Warren, State of New York, do hereby certify that the following volume contains a true record of the proceedings of the Board of Supervisors for the year 2023.

Amanda Allen,  
Clerk



**First Row** (left to right) Claudia Braymer; Sarah McLenithan; Amanda Allen; **Second Row** (left to right) Debra Runyon; **Third Row** (left to right) Peter McDevitt; Michael Geraci; Eugene Merlino; **Fourth Row** (left to right) Craig Leggett; Kevin B. Geraghty; John Strough; **Fifth Row** (left to right) Brad Magowan; Daniel Bruno; Frank E. Thomas; Bennet Driscoll Jr.; and John Tafian

**PROCEEDINGS**  
**of the**  
**BOARD OF SUPERVISORS**  
**WARREN COUNTY**  
**2023**



**KEVIN B. GERAGHTY, CHAIRMAN**  
**TOWN OF WARRENSBURG**

**AMANDA ALLEN, CLERK**

**ORGANIZATION MEETING  
WEDNESDAY, JANUARY 4, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:04 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Conover.

Roll was called and the following members were present:

- |  |                          |
|--|--------------------------|
| Bolton   | -Ronald F. Conover       |
| Chester  | -Craig R. Leggett        |
| City of Glens Falls  |                          |
| Ward 2   | -Peter V. McDevitt       |
| Ward 3   | -Claudia K. Braymer      |
| Ward 4   | -Daniel F. Bruno         |
| Ward 5   | -Bennett F. Driscoll Jr. |
| Hague  | -Edna A. Frasier         |
| Horicon  | -Michael Geraci          |
| Johnsburg  | -Andrea Hogan            |
| Lake George  | -Dennis Dickinson        |
| Lake Luzerne   | -Eugene J. Merlino       |
| Queensbury   | -John F. Strough         |
|  | -Michael Wild            |
|  | -Brad Magowan            |
|  | -Douglas Beaty           |
|  | -Rachel E. Seeber        |
| Stony Creek  | -Frank E. Thomas         |
| Thurman  | -Debra Runyon            |
| Warrensburg  | -Kevin B. Geraghty       |
| <i>City of Glens Falls Ward 1 Supervisor Jack Diamond - Absent</i> |                          |

Mrs. Allen advised the first order of business would be the selection of a Board Chair for 2023. She stated that any Board Member could be nominated for the Chair and a second to a nomination was not required. She apprised any person nominated could decline the nomination if they so choose. She added when a nomination was made members of the Board could speak in favor of a candidate; however, she noted, they were required to exercise caution to avoid any personal criticisms regarding other nominees. She informed the floor was now open to nominations for the Chair.

Supervisor Braymer stated prior to taking nominations for the Chair she would like to discuss the redistricting adopted by the City of Glens Falls which impacted the Wards in the City and required addressing with regard to the weighted votes. She apprised she did not believe they should be voting on the Chair position or any resolutions until this was addressed to ensure the City of Glens Falls' weighted votes were accurately accounted for; however, she noted, she was advised an amendment to the Local Law pertaining to the weighted votes on the Board was required before anything could be put into place. She requested a special Board Meeting be scheduled to hold a Public Hearing regarding the proposed Local Law prior to the January 20<sup>th</sup> Board Meeting. Larry Elmen, *County Attorney*, questioned when the Local Law in the City of Glens Falls regarding the redistricting of the Wards became effective, as he was unaware of the County receiving any request or notification from the City of Glens Falls regarding the modification of their Wards through a Local Law. Supervisor Braymer responded according to the Mayor for the City of Glens Falls, this Local Law was adopted by the voters

in the November 2022 election and was effective on January 1, 2023. Mr. Elmen apprised he would request a copy of the Local Law from the City of Glens Falls to allow his Office to review it and determine what the proper process was, as the County's weighted vote was based on the United States Census figures. He added ancillary issues could also be brought forward, as this could potentially cause a recalculation of the weighted votes for the entire Board. He recommended holding off on taking action until he had time to review the City's Local Law to determine how to move forward with addressing this matter.

A discussion ensued following which Supervisor Braymer made a motion to table the appointment of a Chair of the Board until the matter regarding the weighted votes for the City of Glens Falls was addressed. Mrs. Allen interjected a Chair was required to acknowledge and accept any motions, apprising her purpose was to provide guidance in the selection of a Chair. She once again called for nominations for Chair.

Supervisor Hogan nominated Supervisor Braymer.

Supervisor Merlino nominated Supervisor Geraghty.

Supervisor Runyon nominated Supervisor Leggett.

Supervisor Beaty indicated he would be abstaining from voting, as he believed it was illegal for the Board members to vote on any matters since the citizens of the City of Glens Falls were not being fairly represented.

Supervisor Seeber advised as per the Rules of the Board and Robert's Rules of Order discussion was permitted prior to a vote taking place and she inquired whether this was a correct assumption and Mrs. Allen replied a Supervisor nominating another Supervisor as Chair was permitted to speak to the attributes of a nominee. Supervisor Seeber requested clarification as to whether this meant she could only speak if she nominated someone and Mrs. Allen replied in the negative, indicating anyone could speak in favor of a nominee, but they were not permitted to speak negatively about them. A brief discussion ensued during which Supervisor Seeber advised she would be abstaining from voting on any matters due to the misrepresentation occurring for the citizens of the City of Glens Falls on the Board. Supervisor Leggett stated while he was honored to be nominated, he was declining the nomination.

Supervisor Braymer noted a fellow Supervisor who would have voted in favor of her being appointed Chair was unable to attend the meeting due to testing positive for COVID, adding it was unfortunate they had voted down the Local Law that would have permitted remote attendance in circumstances such as this. She proceeded to speak regarding the basis for why she believed she was qualified for and would do a good job serving as the Chair of the Board in 2023 which included looking out for the best interests of the County residents.

Mrs. Allen once again called for any other nominations for Chair; there being none, she advised they would proceed to a vote, which would be taken in a roll call fashion with each Supervisor indicating their choice for Chair when their name was called. She clarified the nominees for Chair were Supervisor Braymer or Supervisor Geraghty. Following the vote it was determined Supervisor Geraghty would serve as Chair, receiving 570 votes in favor (*Supervisors Conover, Leggett, McDevitt, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon and Geraghty*) while Supervisor Braymer received 90 votes in favor (*Supervisors Braymer and Hogan*).

Supervisor Magowan exited the meeting at 11:25 a.m.

Chairman Geraghty subscribed to the Constitutional Oath, as administered by The Honorable Judge Martin Auffredou, *Warren County Supreme Court Justice*.

Chairman Geraghty voiced his appreciation for being selected as Chair of the Board for 2023, indicating he would continue to work with everyone on the Board regardless of their political affiliation.

Continuing with the agenda review, Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Proceeding with the agenda review, Chairman Geraghty called for the reading of resolutions. Mrs. Allen announced proposed Resolution Nos. 1-6 were distributed to the Board

members on Friday, December 30, 2022 which met the requirements of the Open Meetings Law and were considered to be on the floor. She stated there were two proposed Floor Resolutions before them, the first of which was to waive the standing Rule of the Board requiring that all resolutions be approved through the established Committee structure in advance of a Board meeting and the other concerned amending the Table of Organization and Salary Schedule for 2023 to create a the new position of Tourism Coordinator - Temporary, effective January 5, 2023.

Motion was made by Supervisor Leggett and seconded by Supervisor McDevitt to waive the standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution amending the Table of Organization and Salary Schedule for 2023. Supervisor Seeber requested a roll call vote on the motion to Waive the Rules of the Board. Chairman Geraghty called the question and the motion to Waive the Rules of the Board as outlined above was carried by a majority vote of those present, with 696 voting in favor (*Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Hogan, Dickinson, Merlino, Strough, Wild, Thomas, Runyon and Geraghty*); 178 abstaining (*Supervisors Seeber and Beaty*); and 128 absent (*Supervisors Diamond and Magowan*). Mrs. Allen announced proposed Floor Resolution No. 1 would now be known as proposed Resolution No. 7.

Motion was made by Supervisor Runyon and seconded by Supervisor Dickinson to bring proposed Floor Resolution No. 2 to the floor concerning amending the Table of Organization and Salary Schedule for 2023 to create the new position of Tourism Coordinator - Temporary, effective January 5, 2023. Supervisor Seeber requested a roll call vote on the motion. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 2 as outlined above to the floor was carried by a majority vote of those present, with 663 votes in favor (*Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon and Geraghty*); 33 against (*Supervisor Hogan*); 178 abstaining (*Supervisors Seeber and Beaty*); and 128 absent (*Supervisors Diamond and Magowan*). Mrs. Allen advised proposed Floor Resolution No. 2 would now be known as proposed Floor Resolution No. 8 and would be subject to a roll call vote requiring a two- thirds majority to be adopted.

Chairman Geraghty called for discussion on resolutions and requests for roll call votes and the following took place:

Motion was made by Supervisor Braymer to schedule a Special Board Meeting before the January 20<sup>th</sup> Board Meeting to introduce a Local Law amending the prior Local Law to rectify the weighted votes for the City of Glens Falls.

Supervisor Dickinson exited the meeting at 11:49 a.m.

Discussion ensued regarding the motion during which Supervisor Leggett seconded the motion; following discussion, Supervisors Braymer and Leggett agreed to amend their motions to schedule the meeting on February 3<sup>rd</sup>. Chairman Geraghty called the question and the motion as amended was carried by the majority vote of those present (*Supervisors Diamond, Dickinson and Magowan absent*), with Supervisors Seeber and Beaty abstaining.

Supervisor Seeber requested roll call votes on proposed Resolution Nos. 1-8.

Supervisor Dickinson re-entered the meeting at 11:52 a.m.

Voting on resolutions occurred; Resolution Nos. 1-8 were approved as presented, with the exception of proposed Resolution No. 8 which failed to obtain the two thirds majority vote required.

Supervisor Hogan exited the meeting during the roll call votes at 11:55 a.m. and re-entered the meeting at 11:57 a.m.

**RESOLUTION NO. 1 OF 2023**  
**Resolution introduced by Chair**

**ADOPTING THE RULES OF THE BOARD OF SUPERVISORS**

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

- A. Organization Meeting of Board of Supervisors
1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 9 of 2021 (enacted by Resolution No. 511 of 2021), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
  2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.
- B. Regular Meetings of the Board of Supervisors
1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting, which will be held on Wednesday June 14, 2023 at 6:00 p.m., unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2023 are scheduled as follows:
    - i) January 20, 2023
    - ii) February 17, 2023
    - iii) March 17, 2023
    - iv) April 21, 2023
    - v) May 19, 2023
    - vi) June 14, 2023 - 6:00 p.m.

- vii) July 21, 2023
- viii) August 18, 2023
- ix) September 15, 2023
- x) October 20, 2023
- xi) November 17, 2023
- xii) December 15, 2023

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

- 10:00 A.M. Call to Order
- Salute to Flag
- Roll Call
- Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board
- Introduction and welcome to guests
- Privilege of the floor and public comment
- Report by Chair of the Board
- Reports by Committee Chairs
- Report of County Administrator
- Report of County Attorney
- Call for reading of communications
- Call for reading of resolutions
- Discussion/public comment on resolutions
- Requests for roll call votes
- Vote on resolutions
- Privilege of the floor and public comment
- Announcements
- Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special

meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.

8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<b>Standing Committee Name</b>	<b>Number of Members</b>
Budget	7
County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement; Weights &amp; Measures</i>	7
Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i>	7
Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>	7
Environmental Concerns & Real Property Tax Services	7
Finance - <i>County Administrator; County Treasurer</i>	7

Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>	7
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Occupancy Tax Coordination	7
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>	7
Tourism	7
<b>Special Committees</b>	
EMS (Emergency Medical Services)	7
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties/New York State Association of Counties	5
Extension Services	5
Proposed Septic Inspection at Transfer	7
ARPA Advisory	13

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.

4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing regularly when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.
7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.

2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 9 of 2021, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 9 of 2021.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by a 2/3rds majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer, and majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filling of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76  
Correction Sergeants - 9

Correction Lieutenants - 2  
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2023, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote (as majority vote is defined under Local Law No. 9 of 2021). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.

Roll Call Vote:

Ayes: 606

Noes: 0

Abstain: 268 Supervisors Braymer, Hogan, Seeber and Beaty

Absent: 128 Supervisors Diamond and Magowan

Adopted.

**RESOLUTION NO. 2 OF 2023****Resolution introduced by Chair****DESIGNATING OFFICIAL PAPERS**

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

Roll Call Vote:

Ayes: 663

Noes: 0

Abstain: 211 Supervisors Hogan, Seeber and Beaty

Absent: 128 Supervisors Diamond and Magowan

Adopted.

**RESOLUTION NO. 3 OF 2023****Resolution introduced by Chair****DESIGNATING DEPOSITARIES**

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

Citizens Bank	\$ 4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	60,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00
NBT Bank, N.A. Glens Falls, NY 12801	4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by him in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such

security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.

Roll Call Vote:

Ayes: 663

Noes: 0

Abstain: 211 Supervisors Hogan, Seeber and Beaty

Absent: 128 Supervisors Diamond and Magowan

Adopted.

**RESOLUTION NO. 4 OF 2023**

**Resolution Introduced by Chair**

**AUTHORIZING BLANKET OFFICIAL UNDERTAKING FOR COUNTY OFFICERS,  
CLERKS AND EMPLOYEES REQUIRED BY LAW TO EXECUTE AND FILE OFFICIAL  
UNDERTAKINGS**

WHEREAS, certain County officers, clerks and employees are required to execute and file undertakings by reason of provision of County Law, and

WHEREAS, Public Officers Law §11(2) allows for the Board of Supervisors to approve the substitution of a blanket undertaking from a duly authorized corporate surety covering all officers, clerks and employees, and

WHEREAS, the County of Warren procured a blanket undertaking from a duly authorized corporate surety covering all County officers, clerks and employees required by law to execute and file an official undertaking, and

WHEREAS, said blanket undertaking indemnifies the County of Warren against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all moneys or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the same officers, clerks and employees, and

WHEREAS, Public Officers Law §11 requires that the Board of Supervisors to approve the blanket undertaking as to its form, manner of execution and sufficiency of surety, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby approves the form, manner of execution, and sufficiency of surety for the blanket undertaking issued as Policy No. 106215725 by Travelers Insurance Company, the limits of which are attached hereto as "Schedule A", which Policy provides coverage for all County officers, clerks and employees, as required by Public Officers Law §11, with an appropriate deductible established at the time of the purchase of the policy in accordance with the usual practice of the County, and be it further

RESOLVED, that the Clerk of the Board is hereby ordered to forward a certified copy of this resolution, along with a copy of said blanket undertaking, to the Office of the Warren County Clerk for filing.



PO Box 2950  
Hartford, CT 06104-2950

December 29, 2022

WARREN COUNTY  
1340 State Rt. 9  
LAKE GEORGE, NY 12845

Re: Important Information about [Claims Information Line](#)

Dear WARREN COUNTY

Travelers Bond & Specialty Insurance is pleased to announce its 1-800-842-8496 Claims Information Line. This line is designed to provide insureds with an additional resource on how to report claims or those circumstances or events which may become claims.

Policyholders will be able to obtain assistance on the following topics from the Claims Information Line:

- The information that needs to be included with the claim notice
- The address, electronic mail address and/or facsimile number to which the policyholder can send claims related information
- Get questions on the claim process answered

The Declarations Page of your policy sets forth where you should report claims and claims related information. You should also review the policy's reporting requirements to be aware of how much time you have to report a claim to Travelers. The sooner Travelers is notified, the sooner we can become involved in the process and offer assistance to our policyholder. A delay in reporting may result in all or part of a matter to fall outside of the coverage provided.

The Claims Information Line should streamline the claim reporting process and allow policyholders to ask questions on what information is needed as well as other questions which will assist them in working with Travelers. While the Claims Information Line provides policyholders a valuable resource by answering questions and providing information, the line does not replace the reporting requirements contained in the Policy.

We hope this improvement to customer service is something our policyholders will find helps them understand the claim process and provides them a resource for reporting.

January 4, 2023

17



P.O. Box 2950  
Hartford, CT 06104-2950

12/29/2022

WARREN COUNTY

1340 State Rt. 9  
LAKE GEORGE, NY 12845

RE: Risk Management PLUS+ Online<sup>®</sup> from Travelers Bond & Specialty Insurance ([www.rmplusonline.com](http://www.rmplusonline.com))

As a Travelers Bond & Specialty Insured you receive risk management services, at no additional cost, to help protect you and your business.

Risk Management PLUS+ Online, is a robust website to assist you in the mitigation of risk relative to employment practices, directors and officers, fiduciary liability, cyber, crime, kidnap & ransom, and identity fraud exposures.

Highlights of Risk Management PLUS+ Online include:

- ☒ Thousands of articles on a variety of risk management topics
- ☒ Topical webinars and podcasts on current issues
- ☒ Checklists to assist in managing risk
- ☒ Web based training
- ☒ Model Employee Handbook, including policies and forms for downloading or printing that reduce risks in the workplace.

The following Risk Management PLUS+ Online Registration Instructions contain easy, step-by-step instructions to register for this valuable tool. For more information, call 1-888-712-7667 and ask for your Risk Management PLUS+ Online representative. It's that simple.

Thank you for choosing Travelers Bond & Specialty Insurance for your insurance needs. Travelers is a market leader in providing management liability and crime coverages that are specifically customized for your organization.

Instructions for Registration & Orientation to Risk Management PLUS+ Online<sup>®</sup>

*Registration for Site Administrators:*

The Site Administrator is the person in your organization who will oversee Risk Management PLUS+ Online for the organization. The Site Administrator is typically a person who leads human resources and/or financial functions or is responsible for legal matters pertaining to personnel. The Site Administrator may add other Site Administrators later to assist with their responsibilities. To register:

1. Go to [www.rmplusonline.com](http://www.rmplusonline.com).
2. In the Sign-In box, click **Register**.
3. Enter the password/passcode: TRVP110000
4. Fill in the Registration Information and click **Submit**.
5. Your organization is registered, and you are registered as Site Administrator.

*Learning to Navigate the Site:*

1. Go to [www.rmplusonline.com](http://www.rmplusonline.com). On each page, you will see a box outlined in blue that contains the instructions for use of that page.
2. If you have any questions, just click on **Contact Us** on the front page. Enter your question in the form provided, and the System Administrator will get back to you quickly with the answer.
3. You can also schedule a live walk-through of the site by sending a request for a walk-through via the contact link on the front page.

This notice provides no coverage, nor does it change any policy terms. To determine the scope of coverage and the insured's rights and duties under the policy, read the entire policy carefully. For more information about the content of this notice, the insured should contact their agent or broker. If there is any conflict between the policy and this notice, the terms of the policy prevail.

**Independent Agent And Broker  
Compensation Notice**

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For information on how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: [www.travelers.com/w3c/legal/Producer\\_Compensation\\_Disclosure.html](http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html).

Or write or call:

Travelers, Agency Compensation  
P.O. Box 2950  
Hartford, Connecticut 06104-2950  
(866) 904.8348



Wrap+®

CRIME  
DECLARATIONS

POLICY NO. 106215725

Travelers Casualty and Surety Company of America  
Hartford, Connecticut  
(A Stock Insurance Company, herein called the Company)

ITEM 1	<p><b>NAMED INSURED:</b></p> <p>WARREN COUNTY</p> <p>D/B/A:</p> <p>Principal Address: 1340 State Rt. 9 LAKE GEORGE, NY 12845</p>
ITEM 2	<p><b>POLICY PERIOD:</b></p> <p>Inception Date: January 1, 2023      Expiration Date: January 1, 2026 12:01 A.M. standard time both dates at the Principal Address stated in ITEM 1.</p>
ITEM 3	<p><b>ALL NOTICES OF CLAIM OR LOSS MUST BE SENT TO THE COMPANY BY EMAIL, FACSIMILE, OR MAIL AS SET FORTH BELOW:</b></p> <p>Email: <a href="mailto:BSIclaims@travelers.com">BSIclaims@travelers.com</a> Fax: 1-888-460-6622</p> <p>Mail: Travelers Bond &amp; Specialty Insurance Claim P.O. Box 2989 Hartford, CT 06104-2989</p> <p>Overnight Mail: Travelers Bond &amp; Specialty Insurance Claim One Tower Square, S202A Hartford, CT 06183</p> <p>For questions related to claim reporting or handling, please call 1-800-842-8496.</p>
ITEM 4	<p><b>COVERAGE INCLUDED AS OF THE INCEPTION DATE IN ITEM 2:</b></p> <p>Crime</p>

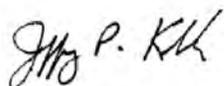
ITEM 5	CRIME		
	Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
	<b>A. Fidelity</b>		
	1. Employee Theft	See Endorsement	
	2. ERISA Fidelity	Not Covered	
	3. Employee Theft of Client Property	Not Covered	
	<b>B. Forgery or Alteration</b>	\$500,000	\$5,000
	<b>C. On Premises</b>	\$100,000	\$10,000
	<b>D. In Transit</b>	\$100,000	\$10,000
	<b>E. Money Orders and Counterfeit Money</b>	Not Covered	
	<b>F. Computer Crime</b>		
	1. Computer Fraud	\$1,000,000	\$10,000
	2. Computer Program and Electronic Data Restoration Expense	Not Covered	
	<b>G. Funds Transfer Fraud</b>	\$1,000,000	\$10,000
	<b>H. Personal Accounts Protection</b>		
	1. Personal Accounts Forgery or Alteration	Not Covered	
	2. Identity Fraud Expense Reimbursement	\$25,000	\$0
	<b>I. Claim Expense</b>	\$5,000	\$0

<p><b>ITEM 5.</b> (Cont'd)</p>	<p>If "Not Covered" is inserted above opposite any specified Insuring Agreement, or if no amount is included in the Limit of Insurance, such Insuring Agreement and any other reference thereto is deemed to be deleted from this Crime Policy.</p> <p>Policy Aggregate Limit of Insurance: <input type="checkbox"/> Applicable <input checked="" type="checkbox"/> Not Applicable</p> <p>If a Policy Aggregate Limit of Insurance is applicable, then the Policy Aggregate Limit of Insurance for each Policy Period for Insuring Agreements A through H, inclusive, is: <b>Not Applicable</b></p> <p>If a Policy Aggregate Limit of Insurance is not included, then this Crime Policy is not subject to a Policy Aggregate Limit of Insurance as set forth in Section V. CONDITIONS B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT 1. <u>Limit of Insurance. a. Policy Aggregate Limit of Insurance.</u></p> <p><b>Cancellation of Prior Insurance:</b> By acceptance of this Crime Policy, the Insured gives the Company notice canceling prior policies or bonds issued by the Company that are designated by policy or bond numbers <b>Not Applicable</b>, such cancellation to be effective at the time this Crime Policy becomes effective.</p> <p><b>INSURED'S PREMISES COVERED:</b></p> <p>All Premises of the Insured in the United States of America, its territories and possessions, Canada, or any other country throughout the world, except:</p> <p><b>Not Applicable</b></p>
<p><b>ITEM 6</b></p>	<p><b>PREMIUM FOR THE POLICY PERIOD:</b></p> <p>\$20,604.00 Policy Premium</p> <p>\$6,868.00 Annual Installment Premium</p>
<p><b>ITEM 7</b></p>	<p><b>FORMS AND ENDORSEMENTS ATTACHED AT ISSUANCE:</b> ACF-7006-0511; CRI-3001-0109; CRI-7126-0109; CRI-7129-0109; CRI-19072-0315; CRI-19101-1117; CRI-19085-0919; CRI-19122-1120; CRI-7019-0109; CRI-5033-0613; CRI-17001-0317</p>

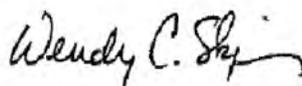
THE DECLARATIONS, THE APPLICATION, THE CRIME TERMS AND CONDITIONS, ANY PURCHASED INSURING AGREEMENTS, AND ANY ENDORSEMENTS ATTACHED THERETO, CONSTITUTE THE ENTIRE AGREEMENT BETWEEN THE COMPANY AND THE NAMED INSURED.

\_\_\_\_\_  
Countersigned By

IN WITNESS WHEREOF, the Company has caused this policy to be signed by its authorized officers.



President



Corporate Secretary

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

REMOVAL OF SHORT-RATE CANCELLATION ENDORSEMENT

This endorsement changes the following:  
Government Entity Crime

It is agreed that:

In any cancellation, termination or non-renewal provision, any reference to computing a premium on a short rate basis is replaced with a reference to computing such premium on a pro-rata basis.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: Travelers Casualty and Surety Company of America

Policy Number: 106215725

ACF-7008 Ed. 05-11

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Page 1 of 1




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 CRIME
 

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## CRIME TERMS AND CONDITIONS

PLEASE READ ALL TERMS AND CONDITIONS CAREFULLY

## CONSIDERATION CLAUSE

IN CONSIDERATION of the payment of the premium stated in the Declarations, and subject to the Declarations and pursuant to all the terms, conditions, exclusions and limitations of this Crime Policy, the Company will pay the Insured for direct loss that the Insured sustains which is directly caused by a Single Loss taking place at any time and which is Discovered by the Insured during the Policy Period or during the Extended Period to Discover Loss pursuant to the terms set forth in Section V. CONDITIONS A. GENERAL CONDITIONS 3. Extended Period to Discover Loss.

 I. INSURING AGREEMENTS
 

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This Crime Policy provides coverage under each of the following Insuring Agreements. Notwithstanding the aforesaid, if ITEM 5 of the Declarations indicates that any Insuring Agreement is "Not Covered," then such Insuring Agreement and any other reference thereto is deemed to be deleted from this Crime Policy.

## A. FIDELITY

## 1. Employee Theft

The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, Money, Securities and Other Property directly caused by Theft or Forgery committed by an Employee, whether identified or not, acting alone or in collusion with other persons.

## 2. ERISA Fidelity

The Company will pay the Insured for direct loss of, or direct loss from damage to, Money, Securities and Other Property that belongs to an Employee Benefit Plan, directly caused by Theft or Forgery committed by a Fiduciary, whether identified or not, acting alone or in collusion with other persons.

## 3. Employee Theft of Client Property

The Company will pay the Insured for direct loss of, or direct loss from damage to, Money, Securities and Other Property sustained by the Insured's Client, directly caused by Theft or Forgery committed by an identified Employee.

## B. FORGERY OR ALTERATION

The Company will:

1. pay the Insured for the Insured's direct loss directly caused by Forgery or alteration of, on or in any written Covered Instruments that are:

- a. made by, drawn by, or drawn upon, the Insured, or purport to have been so made or drawn; or
  - b. made or drawn by one acting as the Insured's agent, or purport to have been so made or drawn; and
2. reimburse the Insured for reasonable legal defense expenses that the Insured has paid if the Insured is sued for refusing to pay any written Covered Instrument under this Insuring Agreement B. on the basis that it has been Forged or altered. Reimbursement of such legal expenses is conditioned upon the Insured's receipt of the Company's prior written consent to defend against such suit. The amount of any legal expenses reimbursed under Insuring Agreement B. is in addition to the applicable Single Loss Limit of Insurance for Insuring Agreement B.

A signature that is a mechanical or electronic reproduction of a handwritten signature produced by a mechanical check-writing machine or a computer printer is treated the same as a handwritten signature. An Electronic Signature is not treated the same as a mechanical or electronic reproduction of a handwritten signature and is not a Forgery under this Insuring Agreement B.

For purposes of this Insuring Agreement B., the term "check" includes a "substitute check" as defined in the Check Clearing for the 21<sup>st</sup> Century Act, and will be treated the same as the original it replaced.

#### C. ON PREMISES

The Company will pay the Insured for:

1. the Insured's direct loss of Money or Securities located inside the Premises or Financial Institution Premises directly caused by Theft, committed by a person present inside such Premises or Financial Institution Premises;
2. the Insured's direct loss of Money or Securities located inside the Premises or Financial Institution Premises directly caused by disappearance, damage or destruction;
3. the Insured's direct loss of, or direct loss from damage to, Other Property located inside the Premises:
  - a. directly caused by an actual or attempted Robbery; or
  - b. in a safe or vault, directly caused by an actual or attempted Safe Burglary; and
4. the Insured's direct loss from damage to the Premises or its exterior resulting directly from an actual or attempted Theft, Robbery or Safe Burglary, if the Insured is the owner of the Premises or is liable for damage to it; or
5. the Insured's direct loss of, or loss from damage to, a locked safe, vault, cash register, cash box or cash drawer located inside the Premises resulting directly from an actual or attempted Theft, Robbery or Safe Burglary, if the Insured is the owner of the locked safe, vault, cash register, cash box or cash drawer or is liable for damage thereto.

#### D. IN TRANSIT

1. The Company will pay the Insured for the Insured's direct loss of Money or Securities directly caused by Theft, disappearance, damage or destruction while in transit outside the Premises and in the care and custody of:

- a. a Messenger, including while temporarily within the living quarters of a Messenger; or
  - b. an armored motor vehicle company.
2. The Company will pay the Insured for the Insured's direct loss of, or the Insured's direct loss from damage to, the Insured's Other Property directly caused by an actual or attempted Robbery while in transit outside the Premises and in the care and custody of:
- a. a Messenger; or
  - b. an armored motor vehicle company.
3. The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, the Insured's Other Property directly caused by an actual or attempted Theft of the Insured's Other Property while it is temporarily within the living quarters of a Messenger.

Coverage under this Insuring Agreement D. begins immediately upon receipt of the Money, Securities or Other Property by the transporting party and ends immediately upon delivery to the designated recipient or its agent.

#### E. MONEY ORDERS AND COUNTERFEIT MONEY

The Company will pay the Insured for the Insured's direct loss directly caused by the Insured's good faith acceptance of:

- 1. original money orders, issued or purportedly issued by any post office, express company or bank located in the United States of America, its territories and possessions, Canada, or any other country in which the Insured maintains a physical Premises, that are not paid upon presentation; or
- 2. Counterfeit Money, of the United States of America, its territories and possessions, Canada, or any other country in which the Insured maintains a physical Premises that is acquired during the regular course of business;

in exchange for merchandise, Money or services.

#### F. COMPUTER CRIME

- 1. Computer Fraud

The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, Money, Securities and Other Property directly caused by Computer Fraud.

- 2. Computer Program and Electronic Data Restoration Expense

The Company will pay the Insured for reasonable Restoration Expense that the Insured incurs to restore or replace damaged or destroyed Computer Programs or Electronic Data stored within the Insured's Computer System directly caused by a Computer Violation.

For purposes of this Insuring Agreement F.2., a Single Loss involving Computer Program and Electronic Data Restoration Expense applies to reasonable Restoration Expense incurred by the Insured between the time the Insured Discovers the damage or destruction and the time the

Insured's Computer Program or Electronic Data is restored to the level of operational capability that existed immediately preceding a Computer Violation. Recurrence of the same Computer Virus after the Insured's Computer Program or Electronic Data has been restored constitutes a separate Single Loss.

Payment of reasonable Restoration Expense applies:

- a. only to Computer Programs and Electronic Data which the Insured owns or leases, or for which the Insured is legally liable; and
- b. only if the Insured is unable to reproduce such Computer Programs or Electronic Data from back-up data copies.

Payment of reasonable Restoration Expense will be made to the Insured upon the completion of the restoration of the damaged or destroyed Computer Programs or Electronic Data.

If a Single Loss is covered under both Insuring Agreements F.1. and F.2., then only the Retention for a Single Loss under Insuring Agreement F.1. will be applicable and the payment of Restoration Expense under Insuring Agreement F.2. will be part of, and not in addition to, the Single Loss Limit of Insurance for Insuring Agreement F.1.

#### G. FUNDS TRANSFER FRAUD

The Company will pay the Insured for the Insured's direct loss of Money and Securities contained in the Insured's Transfer Account directly caused by Funds Transfer Fraud.

#### H. PERSONAL ACCOUNTS PROTECTION

##### 1. Personal Accounts Forgery or Alteration

The Company will pay the Insured, on behalf of the Insured's Management Staff Member, for loss incurred by the Insured's Management Staff Member, directly caused by Forgery or alteration of, on or in any written Covered Personal Instruments that are:

- a. drawn upon personal accounts of the Insured's Management Staff Member, or purported to have been so drawn; or
- b. made or drawn by one acting as an agent of the Insured's Management Staff Member, or purport to have been so made or drawn.

A signature that is a mechanical or electronic reproduction of a handwritten signature produced by a mechanical check-writing machine or a computer printer will be treated the same as a handwritten signature. An Electronic Signature is not treated the same as a mechanical or electronic reproduction of a handwritten signature and is not a Forgery under this Insuring Agreement H.

For purposes of this Insuring Agreement H.1. the term "check" includes a substitute check as defined in the Check Clearing for the 21<sup>st</sup> Century Act, and will be treated the same as the original it replaced.

##### 2. Identity Fraud Expense Reimbursement

The Company will reimburse the Insured, on behalf of the Insured's Management Staff Member, for Identity Fraud Expense incurred by the Insured's Management Staff Member as a direct result of any Identity Fraud.

## I. CLAIM EXPENSE

The Company will pay the **Insured** for reasonable **Claim Expenses** incurred and paid by the **Insured** to establish the existence, amount and preparation of the **Insured's** proof of loss in support of a covered claim for loss under any Insuring Agreement of this **Crime Policy**.

The following conditions specifically apply to this Insuring Agreement I.:

1. any **Claim Expenses** payable to the **Insured** are only applicable to any covered loss which exceeds the Single Loss Retention for the Insuring Agreement that is the subject of a claim under this **Crime Policy**;
2. **Claim Expenses** that are payable to the **Insured** are in addition to the Single Loss Limit of Insurance for the Insuring Agreement that is the subject of a claim under this **Crime Policy**; and
3. **Claim Expenses** payable to the **Insured** will be paid to the **Insured** at the same time as the payment of the valid and collectible loss under the Insuring Agreement that is the subject of a claim under this **Crime Policy**.

## II. GENERAL AGREEMENTS

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### A. JOINT INSURED

1. If the **Insured** consists of more than one entity, then the **First Named Insured** acts for itself and for every other **Insured** for all purposes of this **Crime Policy**.
2. If any **Insured**, or a partner or **Management Staff Member** of that **Insured**, has knowledge of any information relevant to this **Crime Policy**, that knowledge is considered knowledge of every **Insured**.
3. An **Employee** of any **Insured** is considered to be an **Employee** of every **Insured**.
4. The Company will not pay the **Insured** more for loss or losses sustained by more than one **Insured** than the amount the Company would pay if all loss or losses had been sustained by one **Insured**.
5. Payment by the Company to the **First Named Insured** for loss sustained by any **Insured**, or payment by the Company to the **Employee Benefit Plan** for loss sustained under Insuring Agreement A.2, fully releases the Company on account of such loss.
6. If this **Crime Policy** or any of its Insuring Agreements are canceled or terminated as to any **Insured**, loss sustained by that **Insured** is covered only if **Discovered** by the **Insured** during the period of time provided in the Extended Period To Discover Loss pursuant to the terms set forth in Section V. CONDITIONS A. GENERAL CONDITIONS 3. Extended Period to Discover Loss; provided, this extended period to discover loss terminates as to that **Insured** immediately upon the effective date of any other insurance obtained by that **Insured** replacing in whole or in part the insurance afforded by this **Crime Policy**, whether or not such other insurance provides coverage for loss sustained prior to its effective date.

### B. ADDITIONAL OFFICES

If the **Insured** establishes any additional offices, other than by consolidation with, merger with, purchase of, or acquisition of assets or liabilities of another organization while this **Crime Policy** is in effect, such offices are automatically covered by this **Crime Policy** from the date of such establishment without the requirement of notice to the Company or the payment of additional premium for the remainder of the **Policy Period**.

**C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS**

If, during the Policy Period, the Insured merges with, purchases or acquires the assets or liabilities of another entity, this Crime Policy will provide coverage for that merged, purchased, or acquired entity, subject to all other terms and conditions herein, but only for loss Discovered by the Insured after the effective date of such merger, purchase, or acquisition; provided, the Insured gives the Company written notice of such merger, purchase, or acquisition, and specific application has been submitted on the Company's form in use at the time, together with such documentation and information as the Company may require, all within 90 days after the effective date of such merger, purchase, or acquisition. Coverage for the merged, purchased, or acquired entity will not be afforded following such 90-day period unless the Company has agreed to provide such coverage, subject to any additional terms and conditions as the Company may require, and the Insured has paid the Company any additional premium as may be required by the Company. Any Employee Benefit Plan or Sponsored Plan acquired as above will be included as Insureds as specified in Item 1 of the Declarations.

The 90-day notice requirement and the 90-day limitation of coverage will not apply, provided: (1) the assets of the merged, purchased, or acquired entity do not exceed 30% of the total assets of all Insureds as reflected in the Insured's most recent fiscal year-end financial statement, or (2) the merger, purchase, or acquisition occurs less than 90 days prior to the end of the Policy Period.

**D. ACQUISITIONS**

If, during the Policy Period, the Insured acquires a Subsidiary, this Crime Policy will provide coverage for such Subsidiary and its respective Management Staff Members, Employee Benefit Plans, and Sponsored Plans, subject to all other terms and conditions of this Crime Policy, provided written notice of such acquisition has been given to the Company, and specific application has been submitted on the Company's form in use at the time, together with such documentation and information as the Company may require, all within 90 days after the effective date of such acquisition. Coverage for such Subsidiary will not be afforded following such 90-day period unless the Company has agreed to provide such coverage, subject to any additional terms and conditions as the Company may require, and the Insured has paid the Company any additional premium as may be required by the Company.

The 90-day notice requirement and the 90-day limitation of coverage will not apply provided that: (1) the assets of the acquired Subsidiary do not exceed 30% of the Insured's total assets as reflected in the Insured's most recent fiscal year-end financial statement; or (2) the acquisition occurs less than 90 days prior to the end of the Policy Period.

**E. CHANGE OF CONTROL – NOTICE REQUIREMENTS**

When the Insured learns that a Change of Control has taken place as to any Insured, or will take place during the Policy Period, the Insured must give the Company written notice within 90 days of the effective date of such Change of Control.

**III. DEFINITIONS**

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Wherever appearing in this Crime Policy, the following words and phrases appearing in bold type have the meanings set forth in this Section III. DEFINITIONS:

**A. Change of Control means:**

1. the acquisition of any Insured, or of all or substantially all of its assets, by another entity, or the merger or consolidation of any Insured into or with another entity such that the Insured is not the surviving entity; or
2. the obtaining by any person, entity or affiliated group of persons or entities of the right to elect, appoint or designate more than 50% of the board of directors or board of managers or to exercise a majority control of the board of directors, board of managers, or a functional equivalent thereof of any Insured.

- B. *Claim Expenses* means reasonable fees, costs and expenses of outside accountants, attorneys, consultants or experts retained by the **Insured** to determine the amount and extent of loss covered under this **Crime Policy**. The reasonableness of such expenses will be determined by the Company. The phrase does not mean or include any of the **Insured's** internal corporate fees, costs (direct or indirect), obligations or **Employee** wages and salaries.
- C. *Client* means an entity designated as a Client by endorsement to this **Crime Policy** for which the **Insured** performs services as specified in a written agreement, but only while the written agreement is in effect.
- D. *Client's Premises* means the interior of that portion of any building the **Insured's Client** occupies in conducting its business.
- E. *Computer Fraud* means:  
The use of any computer to fraudulently cause a transfer of **Money, Securities** or **Other Property** from inside the **Premises** or **Financial Institution Premises**:
1. to a person (other than a **Messenger**) outside the **Premises** or **Financial Institution Premises**; or
  2. to a place outside the **Premises** or **Financial Institution Premises**.
- F. *Computer Program* means a set of related electronic instructions that direct the operations and functions of a **Computer System** or devices connected to it that enable the **Computer System** or devices to receive, process, store, retrieve, send, create or otherwise act upon **Electronic Data**.
- G. *Computer System* means a computer and all input, output, processing, storage and communication facilities and equipment that are connected to such a device and that the operating system or application software used by the **Insured** are under the direct operational control of the **Insured**. Off-line media libraries are deemed to be part of such **Computer System**.
- H. *Computer Violation* means:
1. a **Computer Virus** designed to damage or destroy a **Computer Program** or **Electronic Data**; or
  2. vandalism by a natural person, including an **Employee**, who has gained unauthorized electronic access to the **Insured's Computer System**.
- I. *Computer Virus* means a set of unauthorized instructions, programmatic or otherwise:
1. directed solely against the **Insured**; and
  2. that propagate themselves through the **Computer System** or networks;
- provided such instructions were maliciously introduced by a natural person.
- J. *Counterfeit* means an imitation of **Money** that is intended to deceive and to be taken as genuine.
- K. *Covered Instruments* means:
1. checks, drafts, promissory notes, bills of exchange or similar written promises, orders or directions to pay a sum certain in **Money**; and
  2. written instruments required in conjunction with any transaction involving any **Credit, Debit** or **Charge Card** issued to the **Insured**, the **Insured's Employees** or the **Insured's Management Staff Members** for business purposes.
- L. *Covered Personal Instruments* means:
1. checks, drafts, promissory notes or similar written promises, orders or directions to pay a sum certain in **Money**; and

2. written instruments required in conjunction with any transaction involving any **Credit, Debit or Charge Card** issued to a **Management Staff Member** for personal use.
- M. **Credit, Debit or Charge Card** means any card, plate or other similar device used for the purpose of obtaining **Money**, property, labor or services on credit or for immediate payment. The terms do not mean a note, check, draft, money order or other negotiable instrument.
- N. **Crime Policy** means, collectively, the Declarations, the application, the Crime Terms and Conditions, and any endorsements attached thereto.
- O. **Digital Signature** means an electronic identifier created by computer, within, attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.
- P. **Discover, Discovered, or Discovery** means the moment when the **Insured**, any partner in the **Insured**, or **Management Staff Member**:
1. first become(s) aware of facts that would cause a reasonable person to assume that a loss of a type covered by this **Crime Policy** has been or will be incurred, regardless of when the act or acts causing or contributing to such loss occurred, even though the exact details of loss may not then be known; or
  2. first receive(s) notice of a claim against the **Insured** alleging facts which, if true, would constitute a loss under this **Crime Policy**,
- whichever occurs first.
- Q. **Electronic Data** means facts or information converted to a form:
1. usable in a **Computer System**;
  2. that does not provide instructions or directions to a **Computer System**; or
  3. that is stored on electronic processing media for use by a **Computer Program**.
- R. **Electronic Signature** means a **Digital Signature**, an electronic sound, symbol or process, within, attached to, or logically associated with a record and executed or adopted by a person with the intent to sign the record.
- S. **Employee** means:
1. any natural person:
    - a. while in the **Insured's** service or for 60 days after termination of service, unless such termination is due to **Theft or Forgery** or any other dishonest act committed by the **Employee**;
    - b. who the **Insured** compensates directly by salary, wages or commissions; and
    - c. who the **Insured** has the right to direct and control while performing services for the **Insured**;
  2. any natural person who is temporarily furnished to the **Insured**:
    - a. to substitute for an **Employee** as set forth in paragraph 1. above, who is on medical, military or other leave of absence; or
    - b. to meet seasonal or short-term workload conditions;

while that person is subject to the **Insured's** direction and control and performing services for the **Insured**; provided, any such natural person who has care and custody of property outside the **Premises** is specifically excluded from this definition;

3. any natural person, other than a temporary **Employee** described in paragraph 2. above, who is leased to the **Insured** under a written agreement between the **Insured** and a labor leasing firm, while that person is subject to the **Insured's** direction and control and performing services for the **Insured**;
4. any natural person:
  - a. who is a member of the board of directors, member of the board of trustees or **LLC Manager** while acting as a member of any of the **Insured's** elected or appointed committees, including any member of such committee, to perform on the **Insured's** behalf, specific, as distinguished from general, directorial acts;
  - b. who is a non-compensated officer;
  - c. other than a non-compensated fund solicitor, while performing services for the **Insured** that are usual to the duties of an **Employee** or officer;
  - d. while acting as a non-compensated fund solicitor during fund raising campaigns;
  - e. who is a former **Employee**, member of the board of directors, partner, **LLC Manager**, or member of the board of trustees retained as a consultant while that person is subject to the **Insured's** direction and control and performing services for the **Insured**;
  - f. who is a guest student or intern pursuing studies or duties in any of the **Insured's** offices or **Premises**; while such person is subject to the **Insured's** direction and control and performing services for the **Insured**;
  - g. who is a volunteer, while such person is subject to the **Insured's** direction and control and is performing services for the **Insured**, or
5. any attorney retained by the **Insured**, and any employee of such attorney, while performing legal services for the **Insured**.

**Employee** also means any individual described in paragraphs 1-5 above while such person is on medical, military, or other leave of absence from the **Insured**. Coverage applies to any such **Employee** while on leave, regardless of whether such person remains subject to the **Insured's** direction and control during the time of leave.

**Employee** does not mean any agent, broker, factor, commission merchant, consignee, independent contractor or representative or other person of the same general character not specified in paragraphs 1. through 5. above.

- T. **Employee Benefit Plan** means an employee welfare benefit plan or an employee pension benefit plan as more fully set forth in Title 1, Section 3 of the Employee Retirement Income Security Act of 1974 and any amendments thereto (ERISA) and which is solely sponsored by an **Employee Benefit Plan Sponsor**.
- U. **Employee Benefit Plan Sponsor** means:
  1. the **First Named Insured**,
  2. any **Subsidiary**, or
  3. any other entity listed in Item 1. of the Declarations.

- V. **Fiduciary** means any natural person who is a trustee, an officer, an Employee or an administrator of any Employee Benefit Plan; and any person, or a member of the board of directors, an officer, an Officer-Shareholder, a member of the board of trustees, an LLC Manager, or an Employee while that person is handling Money, Securities and Other Property that belongs to any Employee Benefit Plan.
- Fiduciary** does not mean any agent, broker, independent contractor, broker/dealer, registered representative, investment advisor, custodian or other person or entity of the same general character.
- W. **Financial Institution** means:
1. a bank, trust company, savings bank, credit union, savings and loan association or similar thrift institution; or
  2. a stock brokerage firm, mutual fund, liquid assets fund or similar investment institution.
- X. **Financial Institution Premises** means the interior of that portion of any building occupied by a Financial Institution (including any night depository chute and any safe maintained by such Financial Institution), transfer agent or registrar or similarly recognized place of safe deposit.
- Y. **First Named Insured** means the entity first named in ITEM 1 of the Declarations.
- Z. **Forgery, or Forged** means the signing of the name of another person or organization with a handwritten signature physically affixed directly to a Covered Instrument or Covered Personal Instrument, without authority and with the intent to deceive; it does not mean a signature that consists in whole or in part of one's own name signed with or without authority in any capacity, for any purpose.
- AA. **Funds Transfer Fraud** means:
1. an electronic, telegraphic, cable, teletype or telephone instruction fraudulently transmitted to a Financial Institution directing such institution to debit a Transfer Account and to transfer, pay or deliver Money or Securities from the Transfer Account which instruction purports to have been transmitted by the Insured, but was in fact fraudulently transmitted by someone other than the Insured without the Insured's knowledge or consent;
  2. a fraudulent written instruction, other than one covered under Insuring Agreement B., issued to a Financial Institution directing such Financial Institution to debit a Transfer Account and to transfer, pay or deliver Money or Securities from such Transfer Account by use of an electronic funds transfer system at specified intervals or under specified conditions, which written instruction purports to have been issued by the Insured but was in fact fraudulently issued, Forged or altered by someone other than the Insured without the Insured's knowledge or consent; or
  3. an electronic, telegraphic, cable, teletype, telefacsimile, telephone or written instruction initially received by the Insured, which purports to have been transmitted by an Employee, but which was in fact fraudulently transmitted by someone else without the Insured's or the Employee's consent.
- BB. **Identity Fraud** means the act of knowingly transferring or using, without lawful authority, a means of identification of a Management Staff Member with the intent to commit, aid, or abet any unlawful activity that constitutes a violation of federal law or a felony under any applicable jurisdiction.
- CC. **Identity Fraud Expense** means:
1. costs for notarizing fraud affidavits or similar documents for credit agencies, financial institutions, merchants or other credit grantors that have required that such affidavits be notarized;
  2. costs for certified mail to law enforcement agencies, credit agencies, financial institutions, merchants or other credit grantors;

3. costs for long distance telephone calls to law enforcement agencies, credit agencies, financial institutions, merchants or other credit grantors to report or discuss any actual **Identity Fraud**;
4. lost wages, up to a maximum payment of \$1,000. per week for a maximum period of five (5) weeks, as a result of absence from employment:
  - a. to communicate with law enforcement agencies, legal counsel, credit agencies, financial institutions, merchants or other credit grantors;
  - b. to complete fraud affidavits or similar documents; or
  - c. due to wrongful incarceration arising solely from someone having committed a crime in the **Management Staff Member's** name; provided, that lost wages will not apply in the case of wrongful incarceration absent all charges being dismissed or an acquittal;
5. loan application fees for re-applying for a loan or loans when the original application is rejected solely because the lender received incorrect credit information;
6. reasonable attorney fees incurred, with the Company's prior written consent, for:
  - a. defense of lawsuits brought against the **Insured's Management Staff Member** by financial institutions, merchants, other credit grantors or their collection agencies;
  - b. the removal of any criminal or civil judgments wrongly entered against the **Insured's Management Staff Member**; or
  - c. challenging the accuracy or completeness of any information in a consumer credit report; and
7. costs for daycare and eldercare incurred solely as a direct result of any **Identity Fraud Discovered** during the **Policy Period**.

*Identity Fraud Expense* does not include any expense or loss not listed in paragraphs 1. through 7. of this Definition CC..

DD. *Insured* means:

1. for the purposes of Insuring Agreement A.2., any and all **Employee Benefit Plans**;
  - a. which have been established or maintained by an **Employee Benefit Plan Sponsor** as of the inception date of this **Crime Policy**, or
  - b. which have been created or acquired by an **Employee Benefit Plan Sponsor** after the inception date of this **Crime Policy**, subject to the provisions of General Agreements C and D.
- or
2. for the purposes of all other Insuring Agreements:
  - a. the **First Named Insured**,
  - b. any **Subsidiary**,
  - c. any **Sponsored Plan**, or
  - d. any other entity listed in Item 1. of the **Declarations**.

EE. *LLC Manager* means any natural person who was, is or becomes a manager, member of the board of managers, or a functionally equivalent executive of a limited liability company.

FF. *LLC Member* means any natural person who has an ownership interest in a limited liability company.

- GG. **Management Staff Member** means the Insured's proprietor, natural person partner, member of the board of directors, member of the board of trustees, officer, risk manager, in-house general counsel, LLC Manager, or LLC Member.
- HH. **Messenger** means any Management Staff Member, or relative thereof, any Officer-Shareholder, or any Employee, duly authorized, while having care and custody of covered property outside the Premises.
- II. **Money** means a medium of exchange in current use and authorized or adopted by a domestic or foreign government, including currency, coins, bank notes, bullion, travelers' checks, registered checks and money orders held for sale to the public.
- JJ. **Officer-Shareholder** means any officer who has a 25% or greater ownership interest in any one or more Insureds.
- KK. **Other Property** means any tangible property other than Money and Securities that has intrinsic value.
- LL. **Policy Period** means the period from the Inception Date to the Expiration Date set forth in ITEM 2 of the Declarations. In no event will the Policy Period continue past the effective date of cancellation or termination of this Crime Policy.
- MM. **Premises** means the interior of that portion of any building the Insured occupies in conducting the Insured's business.
- NN. **Restoration Expense** means reasonable costs incurred by the Insured to reproduce Computer Programs or Electronic Data and enable the Insured to restore the Insured's Computer System to the level of operational capability that existed immediately preceding a Computer Violation.

Restoration Expense does not include:

1. the Insured's internal corporate costs and expenses, including Employee remuneration and any costs related to any legal action;
  2. expenses incurred as a result of the reconstruction of Computer Programs and Electronic Data recorded on media, including magnetic or optical media if there are no analyses files, specifications or backups of Computer Programs or Electronic Data held outside the Premises;
  3. expenses incurred as a result of the reconstruction of Computer Programs and Electronic Data if the Insured knowingly used illegal copies of programs;
  4. expenses incurred to render the Computer Programs and Electronic Data usable by replacement processing equipment;
  5. expenses incurred to design, update or improve Computer Programs or Electronic Data or to perfect their operation or performance;
  6. expenses incurred as a result of alteration in Computer Programs and Electronic Data held on magnetic media due to the effect of magnetic fields, incorrect usage of the Computer Programs and Electronic Data, or the obsolescence of the Computer System;
  7. the Insured's lost revenue, sales or profits; or
  8. expenses incurred by any customer.
- OO. **Robbery** means the unlawful taking of Money, Securities and Other Property from the care and custody of the Insured, the Insured's partners or any other person (except any person acting as a watchperson or janitor) by one who has:
1. caused or threatened to cause that person bodily harm; or
  2. committed an unlawful act witnessed by that person.
- PP. **Safe Burglary** means the unlawful taking of:
1. Money, Securities and Other Property from within a locked safe or vault by a person unlawfully entering the safe or vault as evidenced by marks of forcible entry upon its exterior; or

2. a safe or vault from inside the Premises.

QQ. **Securities** means written negotiable and non-negotiable instruments or contracts representing **Money** or property including:

1. tokens, tickets, revenue and other stamps (whether represented by actual stamps or unused value in a meter) in current use; and
2. evidences of debt issued in connection with any **Credit, Debit or Charge Card**, which cards are not issued by the **Insured**;

but does not include **Money**.

RR. **Single Loss** means:

1. for purposes of Insuring Agreement A.:
  - a. an individual act;
  - b. the combined total of all separate acts; or
  - c. a series of related acts;

committed by an **Employee** or committed by more than one **Employee** acting alone or in collusion with other persons both during and before the **Policy Period**;

2. for purposes of Insuring Agreements B. and H.1., all loss caused by any person, or loss in which that person is involved, whether the loss involves one or more written **Covered Instruments** or **Covered Personal Instruments**; and

3. for purposes of all other Insuring Agreements:
  - a. any act or series of related acts or events involving one or more persons; or
  - b. any act, acts or events involving a person or group of persons acting together;

whether identified or not, both during and before the **Policy Period**.

SS. **Sponsored Plan** means any employee benefit plan or employee pension benefit plan solely sponsored by any **Insured** that is not subject to the terms of ERISA.

TT. **Subsidiary** means:

1. any corporation, partnership, limited liability company or other entity, organized under the laws of any jurisdiction in which, on or before the Inception Date set forth in ITEM 2 of the Declarations, the **Insured** owns, directly or indirectly, more than 50% of the outstanding securities or voting rights representing the present right to elect, appoint, or exercise a majority control over such entity's board of directors, board of trustees, board of managers, natural person general partners, or functional equivalent; or
2. subject to the provisions set forth in Section II. GENERAL AGREEMENTS D. ACQUISITIONS, of the Crime Terms and Conditions, any entity that the **Insured** acquires or forms during the **Policy Period** in which the **Insured** owns, directly or indirectly, more than 50% of the outstanding securities or voting rights representing the present right to elect, appoint or exercise a majority control over such entity's board of directors, board of trustees, board of managers, natural person general partners, or functional equivalent.

**Subsidiary** does not include any entity in which any **Insured** is engaged as a participant in any type of joint venture unless such entity is specifically scheduled as an additional **Insured** by endorsement to this **Crime Policy**.

UU. **Theft** means:

1. under Insuring Agreement A.3., the intentional unlawful taking of **Money, Securities and Other Property** to the deprivation of a **Client**;
  2. under Insuring Agreements C. or D., the intentional unlawful taking of **Money and Securities** to the **Insured's** deprivation.
  3. under all other Insuring Agreements, the intentional unlawful taking of **Money, Securities and Other Property** to the **Insured's** deprivation.
- VV. **Transfer Account** means an account maintained by the **Insured** at a **Financial Institution** from which the **Insured** can initiate the transfer, payment or delivery of **Money or Securities**:
1. by means of electronic, telegraphic, cable, teletype, telefacsimile or telephone instructions communicated directly or through an electronic funds transfer system; or
  2. by means of written instructions (other than those described in Insuring Agreements B. and H.1.) establishing the conditions under which such transfers are to be initiated by such **Financial Institution** through an electronic funds transfer system.

#### IV. EXCLUSIONS

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- A. This **Crime Policy** will not apply to loss resulting directly or indirectly from war, whether or not declared; civil war; insurrection; rebellion or revolution; military, naval or usurped power; governmental intervention, expropriation or nationalization; or any act or condition related to any of the foregoing.
- B. This **Crime Policy** will not apply to loss resulting directly or indirectly from seizure or destruction of property by order of governmental authority.
- C. This **Crime Policy** will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by the **Insured**, the **Insured's** natural person partners, any **LLC Member** or **Officer-Shareholder**, whether acting alone or in collusion with others; provided, this Exclusion C. will not apply to loss covered under Insuring Agreement A.2..
- D. This **Crime Policy** will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by any **Employee** or **Fiduciary** whether acting alone or in collusion with others, unless covered under Insuring Agreements A.1., A.2., A.3., F.2., or H..
- E. This **Crime Policy** will not apply to loss resulting directly or indirectly from any **Funds Transfer Fraud**, unless covered under Insuring Agreements A.1., A.2., A.3., or G..
- F. This **Crime Policy** will not apply to loss resulting directly or indirectly from the **Insured's** acceptance of money orders or **Counterfeit Money**, unless covered under Insuring Agreements A.1., A.2., A.3. or E..
- G. This **Crime Policy** will not apply to loss or damages resulting directly or indirectly from the input of **Electronic Data** by a natural person having the authority to enter the **Insured's Computer System**, unless covered under Insuring Agreements A.1., A.2., A.3., F.2. or G..
- H. This **Crime Policy** will not apply to loss resulting directly or indirectly from forged, altered or fraudulent documents or written instruments used as source documentation in the preparation of **Electronic Data**, unless covered under Insuring Agreements A.1., A.2., or A.3..
- I. This **Crime Policy** will not apply to any expenses incurred by the **Insured** in establishing the existence or the amount of any loss covered under this **Crime Policy**, unless covered under Insuring Agreement I..
- J. This **Crime Policy** will not apply to loss of income, whether or not earned or accrued, or potential income, including interest and dividends, not realized by the **Insured** as the result of any loss covered under this **Crime Policy**.
- K. This **Crime Policy** will not apply to damages of any type, except the **Insured's** direct compensatory damages resulting from a loss covered under this **Crime Policy**.

- L. This Crime Policy will not apply to indirect or consequential loss of any nature, including fines, penalties, multiple or punitive damages.
- M. This Crime Policy will not apply to loss resulting directly or indirectly from any **Theft**, disappearance, damage, destruction or disclosure of any intangible property or confidential information including:
1. trade secret information, confidential processing methods or other confidential information or intellectual property of any kind, or **Electronic Data** unless otherwise covered under Insuring Agreement F.2.; or
  2. **Computer Programs**.
- N. This Crime Policy will not apply to loss of, or damage to, manuscripts, records, accounts, microfilm, tapes or other records, whether written or electronic, or the cost of reproducing any information contained in such lost or damaged records, except when covered under Insuring Agreements C., D., or F.2..
- O. This Crime Policy will not apply to loss, or that part of any loss, the proof of which as to its existence or amount is dependent solely upon:
1. an inventory computation or physical count; or
  2. a profit and loss computation;
- provided that where the **Insured** establishes wholly apart from such computations or physical count that the **Insured** has sustained a loss covered under Insuring Agreements A.1., A.2, A.3. or F.1., then the **Insured** may offer the **Insured's** inventory records and an actual physical count of inventory in support of other evidence as to the amount of loss claimed.
- P. This Crime Policy will not apply to loss resulting directly or indirectly from trading whether or not in the name of the **Insured** or whether or not in a genuine or fictitious account, unless covered under Insuring Agreement A.1, A.2. or A.3..
- Q. This Crime Policy will not apply to loss resulting directly or indirectly from fire, except:
1. loss of or damage to **Money** or **Securities**; or
  2. damage to any safe or vault caused by the application of fire thereto in connection with any actual or attempted **Safe Burglary** when covered under Insuring Agreement C..
- R. This Crime Policy will not apply to loss resulting directly or indirectly from the giving or surrendering of **Money, Securities** or **Other Property** in any exchange or purchase, whether or not fraudulent, with any other party not in collusion with an **Employee**, except when covered under Insuring Agreement E..
- S. This Crime Policy will not apply to loss of **Money, Securities** or **Other Property** while in the custody of any **Financial Institution**, trust company, or similarly recognized place of safe deposit or armored motor vehicle company unless the loss is in excess of the amount recovered or received by the **Insured** under the **Insured's** contract, if any, with, or insurance carried by, any of the aforementioned.
- T. This Crime Policy will not apply to loss of **Money, Securities** or **Other Property** held by an armored motor vehicle company for the **Insured**, and which is stored by such company overnight inside buildings used in the conduct of its business.
- U. This Crime Policy will not apply to loss resulting directly or indirectly from nuclear reaction, nuclear radiation, radioactive contamination, biological or chemical contamination or to any related act or incident.
- V. This Crime Policy will not apply to loss of **Money, Securities** or **Other Property** resulting directly or indirectly from kidnap, extortion or ransom payments (other than **Robbery**) surrendered to any person as a result of a threat.
- W. This Crime Policy will not apply to loss resulting directly or indirectly from **Forgery** or alteration, except when covered under Insuring Agreements A.1., A.2., A.3., B., or H..
- X. This Crime Policy will not apply to loss resulting directly or indirectly from **Computer Fraud**, except when covered under Insuring Agreements A.1., A.2., A.3., F.1., or H.1..

- Y. This **Crime Policy** will not apply to loss under Insuring Agreements C. or D. resulting directly or indirectly from:
1. an accounting or arithmetical error or omission;
  2. the loss of property from within any money operated device, unless the amount of **Money** deposited in it is recorded by a continuous recording device;
  3. anyone, acting on the **Insured's** express or implied authority, being induced by any dishonest act to voluntarily part with title to or possession of any property;
  4. damage to motor vehicles, trailers or semi-trailers or equipment and accessories attached to them; or
  5. damage to the **Premises** or its exterior or to containers of covered property by vandalism or malicious mischief.
- Z. This **Crime Policy** will not apply to loss resulting directly or indirectly from the diminution in value of **Money, Securities** or **Other Property**.
- AA. This **Crime Policy** will not apply to loss arising from any **Credit, Debit** or **Charge Card** if the **Insured, the Insured's Employee** or **Management Staff Member** has not fully complied with the provisions, conditions or other terms under which any card was issued.
- BB. This **Crime Policy** will not apply to loss sustained by any **Subsidiary** or related **Employee Benefit Plan** or **Sponsored Plan**, occurring at any time during which such entity was not a **Subsidiary** or related **Employee Benefit Plan** or **Sponsored Plan**.
- CC. This **Crime Policy** will not apply to loss sustained by the **Insured** or any **Subsidiary** to the extent it results in a benefit, gain or transfer to the **Insured** or any **Subsidiary**, except to the extent that such loss is covered under Insuring Agreement A.2..

## V. **CONDITIONS**

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### A. **GENERAL CONDITIONS**

1. **Territory Covered**  
 Except as indicated in Item 5. of the Declarations,
  - a. the Company will cover loss the **Insured** sustains anywhere in the world, and
  - b. the Company will cover all of the **Insured's** offices and **Premises**, including any additional offices or **Premises** pursuant to Sections II. GENERAL AGREEMENTS B. ADDITIONAL OFFICES, C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS, and D. ACQUISITIONS in this **Crime Policy**.
2. **Cooperation**  
 The **Insured** must cooperate with the Company in all matters pertaining to this **Crime Policy** as stated in its terms, conditions and limitations.
3. **Extended Period to Discover Loss**  
 The Company will pay the **Insured** for loss that the **Insured** sustained prior to the effective date of cancellation or termination of this **Crime Policy**, which is Discovered by the **Insured**:
  - a. no later than 90 days from the date of cancellation or termination; and
  - b. as respects any **Employee Benefit Plan**, no later than one (1) year from the date of cancellation or termination.

Notwithstanding the above, this extended period to Discover loss terminates immediately upon the effective date of any other insurance obtained by the Insured replacing in whole or in part the insurance afforded by this Crime Policy, whether or not such other insurance provides coverage for loss sustained prior to its effective date.

4. Other Insurance

This Crime Policy applies only as excess insurance over, and will not contribute with: (1) any other valid and collectible insurance available to any Insured unless such insurance is written specifically excess of this Crime Policy by reference in such other policy to the Policy Number of this Crime Policy; and (2) indemnification to which any Insured is entitled from any other entity other than any Insured. As excess insurance, this Crime Policy will not apply or contribute to the payment of any loss to the Insured until the amount of such other insurance or indemnity has been exhausted by loss covered thereunder. If the limit of the other insurance or indemnity is insufficient to cover the entire amount of the loss, this Crime Policy will apply to that part of the loss not recoverable or recovered under the other insurance or indemnity. This Crime Policy will not be subject to the terms of any other insurance.

Any loss that is applicable to this Condition A.4, is subject to both the applicable Single Loss Limit of Insurance and applicable Single Loss Retention shown in ITEM 5 of the Declarations.

If this Crime Policy replaces prior insurance that provided the Insured with an extended period of time after the termination or cancellation of such prior insurance in which to Discover loss, then, and only with respect to loss Discovered during such extended period but sustained prior to the termination of such prior insurance, the coverage afforded by this Crime Policy applies as follows:

- a. the Company will have no liability for such loss, unless the amount of such loss exceeds the limit of insurance of that prior insurance; provided, that in such case, the Company will pay the Insured for the excess of such loss subject to the terms and conditions of this Crime Policy; and
- b. any payment the Company makes to the Insured for such excess loss will not be greater than the difference between the limit of insurance of the Insured's prior insurance and the applicable Single Loss Limit of Insurance of this Crime Policy. The Company will not apply the applicable Single Loss Retention to such excess loss.

5. Ownership of Property; Interests Covered

- a. The property covered under this Crime Policy except as provided in 5.b. below is limited to property:
  - i. that the Insured owns or leases;
  - ii. that the Insured holds for others:
    - (a) on the Insured's Premises or the Insured's Financial Institution Premises; or
    - (b) while in transit and in the care and custody of a Messenger; or
  - iii. for which the Insured is legally liable, except for property located inside the Insured's Client's Premises or the Insured's Client's Financial Institution Premises.

Notwithstanding the above, this Crime Policy is for the Insured's benefit only and provides no rights or benefits to any other person or organization. Any claim for loss that is covered under this Crime Policy must be presented by the Insured.

- b. If ITEM 5 of the Declarations indicates that coverage under Insuring Agreement A.3. Employee Theft of Client Property has been purchased, then the property covered under Insuring Agreement A.3. is limited to property:

- i. that the Insured's Client owns or leases;
- ii. that the Insured's Client holds for others; or
- iii. for which the Insured's Client is legally liable;

while the property is inside the Insured's Client's Premises or the Insured's Client's Financial Institution Premises.

Notwithstanding the above, this Crime Policy is for the Insured's benefit only and provides no rights or benefits to any other person or organization, including the Insured's Client. Any claim for loss by the Insured's Client that is covered under this Crime Policy must be presented by the Insured.

6. Representation, Concealment, Misrepresentation or Fraud

No statement made by the Insured, whether contained in the application, underwriting information or otherwise, is deemed to be a warranty of anything except that it is true to the best of the knowledge and belief of the person making the statement.

This Crime Policy is void in any case of fraud by the Insured as it relates to this Crime Policy at any time. This Crime Policy is also void if the Insured, at any time, intentionally conceals or misrepresents a material fact concerning:

- a. this Crime Policy;
- b. the Money, Securities or Other Property;
- c. the Insured's interest in the Money, Securities or Other Property; or
- d. a claim under this Crime Policy.

7. Premiums

The First Named Insured is responsible for the payment of all premiums and will be the payee for any return premiums the Company pays.

8. Transfer of Rights and Duties Under this Crime Policy

Rights and duties under this Crime Policy may not be transferred without the Company's written consent except in the case of the death of a natural person Insured. If such person dies, then the decedent's rights and duties will be transferred to the decedent's legal representative, but only while acting within the scope of duties as the decedent's legal representative. Until a legal representative is appointed, anyone having proper temporary custody of the decedent's property will have all rights and duties but only with respect to that property.

B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT

1. Limit of Insurance

a. Policy Aggregate Limit of Insurance

If ITEM 5 of the Declarations indicates that this Crime Policy includes a Policy Aggregate Limit of Insurance, then the Company's total liability for all loss Discovered during the Policy Period will not exceed such Policy Aggregate Limit of Insurance. The Policy Aggregate Limit of Insurance will be reduced by the amount of any payment made under the terms of this Crime Policy. If the Policy Aggregate Limit of Insurance is exhausted by any payment made for loss Discovered during the Policy Period, the Company will have no further liability for loss regardless of when Discovered and whether or not previously reported to the Company.

If applicable, the Policy Aggregate Limit of Insurance will be reinstated to the extent of any net recovery pursuant to Condition B.6. that is received by the Company during the Policy Period and before the Crime Policy Aggregate Limit of Insurance is exhausted. Recovery from reinsurance or indemnity, or both, for the Company's benefit will not be deemed a recovery as used herein. In the event that a loss of Securities is settled by the Company through the use of a Lost Securities Bond, such loss will not reduce the Crime Policy Aggregate Limit of Insurance, but any payment under the Lost Securities Bond reduces the Policy Aggregate Limit of Insurance under this Crime Policy.

The provisions of this Condition B.1.a. will not be applicable to Insuring Agreement A.2.

If ITEM 5 of the Declarations indicates that this Crime Policy does not include a Crime Policy Aggregate Limit of Insurance, then payment of loss under this Crime Policy will not reduce the Single Loss Limit of Insurance for other Single Losses.

b. Single Loss Limit of Insurance

The maximum Single Loss Limit of Insurance for each Insuring Agreement will not exceed the applicable amount set forth in ITEM 5 of the Declarations for such Insuring Agreement.

c. Special Limit of Insurance for Specified Other Property

The Company's liability for loss under Insuring Agreements C. and D. is limited as follows

- i. the lesser of \$25,000. or the amount shown as the Single Loss Limit of Insurance for any **Single Loss** involving precious metals, precious or semi-precious stones, pearls, furs, or completed articles made of or containing such enumerated materials that constitute more than half the value of such articles;
- ii. the lesser of \$25,000. or the amount shown as the Single Loss Limit of Insurance for any **Single Loss**, including damage to manuscripts, drawings or records of any kind, or the cost of reconstructing them or reproducing any information contained in them;

The Special Limit of Insurance for Specified Other Property is part of, and not in addition to, any applicable limit of liability.

d. Identity Fraud Expense Reimbursement Single Loss Limit of Insurance

The maximum limit of insurance per the Insured's **Management Staff Member** for each **Identity Fraud** covered under Insuring Agreement H.2. will not exceed the applicable Single Loss Limit of Insurance stated in ITEM 5 of the Declarations. All acts incidental to an **Identity Fraud**, any series of **Identity Frauds**, and all **Identity Frauds** arising from the same method of operation, whether committed by one or more persons, will be deemed to arise out of one act and will be treated as one **Identity Fraud**. If an act causes a covered loss under Insuring Agreement H.2. to more than one **Management Staff Member**, the applicable Single Loss Limit of Insurance and Retention under Insuring Agreement H.2. applies to each **Management Staff Member** separately.

e. Loss Covered Under More Than One Insuring Agreement of this Crime Policy

Subject to any applicable Crime Policy Aggregate Limit of Insurance, if any **Single Loss** is comprised of loss covered under more than one Insuring Agreement, the most the Company will pay the Insured for such **Single Loss** is the lesser of:

- i. the actual amount of such **Single Loss**; or

- ii. the sum of the Single Loss Limits of Insurance applicable to such Insuring Agreements applying to such loss.

2. Single Loss Retention

The Company will not pay the Insured for any Single Loss unless the amount of such Single Loss exceeds the Single Loss Retention shown in Item 5 of the Declarations. The Company will pay the Insured the amount of any Single Loss in excess of the Single Loss Retention, up to the Single Loss Limit of Insurance for the applicable Insuring Agreement.

If more than one Single Loss Retention applies to the same Single Loss, then only the highest Single Loss Retention will be applied.

No Single Loss Retention applies to any legal expenses paid to the Insured solely under Insuring Agreement B.

3. The Insured's Duties in the Event of a Loss

After the Insured Discovers a loss or a situation that may result in loss of or loss from damage to Money, Securities or Other Property that exceeds 25% of the Single Loss Retention, the Insured must:

- a. notify the Company as soon as possible;
- b. notify law enforcement authorities if the Insured has reason to believe that any loss, except for loss covered under Insuring Agreements A.1., A.2., A.3., or F.2., involves a violation of law;
- c. submit to examination under oath at the Company's request and give the Company a signed statement of the Insured's answers;
- d. give the Company a detailed, sworn proof of loss within 120 days; and
- e. cooperate with the Company in the investigation and settlement of any claim.

Proof of loss under Insuring Agreement B. and H.1. must include: (1) an affidavit of Forgery setting forth the amount and cause of loss; and (2) the original written Covered Instruments or Personal Covered Instruments or a copy of such written instruments.

4. Valuation / Settlement

Subject to the applicable limit of insurance provision (Section V. CONDITIONS B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT 1. Limit of Insurance) the Company will pay the Insured for:

- a. loss of Money but only up to and including its face value, and, at the Company's option, pay for loss of Money issued by any country other than the United States of America:
  - i. at face value in the Money issued by that country; or
  - ii. in the United States of America dollar equivalent determined by the rate of exchange published in The Wall Street Journal on the day the loss was Discovered;
- b. loss of Securities but only up to and including their value at the close of business on the day the loss was Discovered, and at the Company's option:
  - i. pay the Insured the value of such Securities or replace them in kind, in which event the Insured must assign to the Company all the Insured's rights, title and interest in those Securities; or

- ii. pay the cost of any Lost Securities Bond required in connection with issuing duplicates of the Securities; provided, the Company will be liable only for the cost of the Lost Securities Bond as would be charged for a bond having a penalty not exceeding the lesser of the value of the Securities at the close of business on the day the loss was Discovered;
- c. loss of, or loss from damage to, Other Property or Premises including its exterior for the replacement cost without deduction for depreciation; provided, the Company will pay the Insured the lesser of the following:
  - i. the applicable Single Loss Limit of Insurance;
  - ii. the cost to replace Other Property or Premises including its exterior with property of comparable material and quality, and used for the same purpose; or
  - iii. the amount the Insured actually spends that is necessary to repair or replace such property;

provided, the Company will, at its option, pay the Insured for loss of, or loss from damage to, Other Property or Premises including its exterior, in the Money of the country in which the loss occurred, or in the United States of America dollar equivalent of the Money of the country in which the loss occurred determined by the rate of exchange published in The Wall Street Journal on the day the loss was Discovered.

The Company will not pay the Insured on a replacement cost basis for any loss or damage until such property is actually repaired or replaced, and unless the repairs or replacement are made as soon as reasonably possible after the loss or damage. If the lost or damaged property is not repaired or replaced, the Company will pay the Insured actual cash value on the day the loss was Discovered.

Any property that the Company pays the Insured for or replaces becomes the Company's property.

#### 5. Records

The Insured must keep records of all Money, Securities, and Other Property under this Crime Policy so the Company can verify the amount of any loss.

#### 6. Recoveries

- a. All recoveries for payments made under this Crime Policy should be applied, after first deducting the costs and expenses incurred in obtaining such recovery, in the following order of priority:
  - i. first, to the Insured to reimburse the Insured for loss sustained that would have been paid under this Crime Policy but for the fact that it is in excess of the applicable Single Loss Limit(s) of Insurance;
  - ii. second, to the Company in satisfaction of amounts paid or to be paid to the Insured in settlement of the Insured's covered claim;
  - iii. third, to the Insured in satisfaction of any Single Loss Retention; and
  - iv. fourth, to the Insured in satisfaction of any loss not covered under this Crime Policy.
- b. The value of all property received by the Insured from any source whatever and whenever received, in connection with any matter from which a loss has arisen, will be valued as of the date received and will be deducted from the covered loss.

- c. Recoveries do not include any recovery:
  - i. from insurance, suretyship, reinsurance, security or indemnity taken for the Company's benefit; or
  - ii. of original Securities after duplicates of them have been issued.

7. Transfer of the Insured's Rights of Recovery Against Others to the Company

The Insured must transfer to the Company all the Insured's rights of recovery against any person or organization for any loss the Insured sustained and for which the Company has paid or settled. The Insured must also do everything necessary to secure those rights and do nothing after loss to impair them.

8. Legal Action Against the Company

The Insured may not bring any legal action against the Company involving loss:

- a. unless the Insured has complied with all the terms of this Crime Policy;
- b. until 90 days after the Insured has filed proof of loss with the Company; and
- c. unless brought within two (2) years from the date the Insured Discovers the loss.

If any limitation in this Condition B.8. is deemed to be inconsistent with applicable law, such limitation is amended so as to equal the minimum period of limitation provided by such law.

9. Liberalization

If the Company adopts any revision to the Crime Terms and Conditions of this Crime Policy that would broaden coverage and such revision does not require an additional premium or endorsement and the revision is adopted within 45 days prior to or during the Policy Period, the broadened coverage will apply to this Crime Policy as of the date the revision is approved for general use by the applicable department of insurance.

C. EMPLOYEE BENEFIT PLAN PROVISIONS – INFLATION GUARD

In compliance with certain provisions of ERISA:

1. if any Employee Benefit Plan is insured jointly with any other entity under this Crime Policy, the Insured must select a Single Loss Limit of Insurance for Insuring Agreement A.2. that is sufficient to provide an amount of insurance for each Employee Benefit Plan that is at least equal to that required if each Employee Benefit Plan were insured separately;
2. if the Insured is an entity other than an Employee Benefit Plan, any payment the Company makes to the Insured for loss sustained by any Employee Benefit Plan will be held by such Insured for the use and benefit of the Employee Benefit Plan(s) sustaining the loss; and
3. if two or more Employee Benefit Plans are covered under this Crime Policy, any payment the Company makes for loss:
  - a. sustained by two or more Employee Benefit Plans; or

- b. of commingled Money, Securities or Other Property of two or more Employee Benefit Plans;

that arises out of a Single Loss is to be shared by each Employee Benefit Plan sustaining loss, in the proportion that the limit of insurance required under ERISA for each such Employee Benefit Plan, bears to the total of those limits of insurance.

- 4. If, at the inception date of this Crime Policy, or a preceding policy written by the Company that provided ERISA fidelity coverage for Employee Benefit Plans, the Insured has or had a Single Loss Limit of Insurance under such ERISA fidelity coverage for Employee Benefit Plans that is or was equal to or greater than the limit of insurance required under ERISA, the Single Loss Limit of Insurance under Insuring Agreement A.2. will equal the greater of the amount of the limit of insurance required by ERISA or the Single Loss Limit of Insurance set forth in Item 5. of the Declarations for Insuring Agreement A.2.

#### D. CANCELLATION OR TERMINATION

- 1. The Insured may cancel:

- a. this Crime Policy in its entirety;
- b. an Insuring Agreement; or
- c. coverage for any Insured;

by mailing or delivering to the Company advance written notice of cancellation.

- 2. The Company may cancel:

- a. this Crime Policy in its entirety;
- b. an Insuring Agreement; or
- c. coverage for any Insured;

by mailing or delivering to the First Named Insured written notice of cancellation at least 20 days before the effective date of cancellation if the Company cancels for nonpayment of premium; or 60 days before the effective date of cancellation if the Company cancels for any other reason.

The Company will mail or deliver the Company's notice to the First Named Insured's last mailing address known to the Company. Notice of cancellation will state the effective date of cancellation and the Policy Period will end on that date. If this Crime Policy or an Insuring Agreement is cancelled, the Company will send the First Named Insured any premium refund due. If the Company cancels this Crime Policy, the refund will be pro rata. If the Insured cancels, the earned premium will be computed in accordance with the customary short rate table and procedure. The cancellation will be effective even if the Company has not made or offered a refund. If notice is mailed, proof of mailing will be sufficient proof of notice.

- 3. This Crime Policy terminates:

- a. in its entirety immediately upon the expiration of the Policy Period;

- b. in its entirety immediately upon exhaustion of the Policy Aggregate Limit of Insurance, if applicable; provided, that no Crime Policy termination under this Condition D.3.b. will be effective with respect to any Employee Benefit Plan covered under Insuring Agreement A.2.;
- c. in its entirety immediately upon the voluntary liquidation or dissolution of the First Named Insured; provided, that no Crime Policy termination under this Condition D.3.c. will be effective with respect to any Employee Benefit Plan covered under Insuring Agreement A.2.; or
- d. as to any Subsidiary immediately upon the Change of Control of such Subsidiary.

4. This Crime Policy terminates as to any Employee:

- a. as soon as the Insured's partner, any of the Insured's Management Staff Members or any Employee with managerial or supervisory responsibility not in collusion with the Employee becomes aware of any dishonest or fraudulent employment related act involving an amount in excess of \$10,000; or
- b. 60 days after the Insured's partner, any of the Insured's Management Staff Members or any Employee with managerial or supervisory responsibility not in collusion with the Employee becomes aware of any dishonest or fraudulent non-employment related act; either of which acts were committed by such Employee in the Insured's service, during the term of employment by the Insured or prior to employment by the Insured, provided such dishonest or fraudulent non-employment related act involved Money, Securities or Other Property is in an amount in excess of \$10,000.

E. CHANGES

Only the First Named Insured is authorized to make changes in the terms of this Crime Policy and solely with the Company's prior written consent. This Crime Policy's terms can be changed, amended or waived only by endorsement issued by the Company and made a part of this Crime Policy. Notice to any representative of the Insured or knowledge possessed by any agent or by any other person will not effect a waiver or change to any part of this Crime Policy, or estop the Company from asserting any right under the terms, conditions and limitations of this Crime Policy, nor may the terms, conditions and limitations hereunder be waived or changed, except by a written endorsement to this Crime Policy issued by the Company.

F. ENTIRE AGREEMENT

The Declarations, the application, the Crime Terms and Conditions, and any endorsements attached thereto, constitute the entire agreement between the Insured and the Company.

G. HEADINGS

The titles of the various paragraphs of this Crime Policy and its endorsements are inserted solely for convenience or reference and are not to be deemed in any way to limit or affect the provision to which they relate.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**GOVERNMENT ENTITY CRIME ENDORSEMENT – FAITHFUL PERFORMANCE OF DUTY**

This endorsement modifies the following:

Crime

It is agreed that:

1. The following is added to Section *I. INSURING AGREEMENTS*, A. Fidelity, 1. Employee Theft-Per Loss Coverage and 2. Employee Theft-Per Employee Coverage:

**Faithful Performance of Duty**

The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, Money, Securities and Other Property directly caused by the failure of any Employee to faithfully perform the Employee's duties as prescribed by law.

2. The limit of liability for Faithful Performance of Duty coverage is \$2,000,000, and such limit is part of, and not in addition to, the limit of liability for Insuring Agreement A.1., FIDELITY, Employee Theft-Per Loss Coverage, and Insuring Agreement A.2., FIDELITY, Employee Theft-Per Employee Coverage, respectively, if coverage is carried thereunder.

3. The following is added to Section *III. DEFINITIONS*:

**Financial Institution Failure** means the failure of any Financial Institution acting as a depository for property that the Insured owns or for which the Insured is legally liable.

4. The following is added to Section *IV. EXCLUSIONS*:

This Crime Policy will not apply to loss resulting directly or indirectly from Financial Institution Failure.

5. The following replaces paragraph 4.a. of section *V. CONDITIONS*, D. CANCELLATION OR TERMINATION:

4. This Crime Policy terminates as to any Employee

- a. as soon as the Insured's partner, any of the Insured's Management Staff Members or any Employee with managerial or supervisory responsibility not in collusion with the Employee becomes aware of any employment related act committed by the Employee that would constitute a loss under the terms of this Crime Policy, involving Money, Securities or Other Property in an amount in excess of \$10,000; or

6. The following replaces the INDEMNIFICATION provision as set forth in paragraph 6. of the Government Entity Crime Endorsement:

**Indemnification**

The Company will indemnify any of the Insured's officials who are required by law to give bonds for the faithful performance of their duties against loss through the failure of any Employee under the supervision of that official to faithfully perform such Employee's duties as prescribed by law, when such failure directly causes direct loss of, or direct loss from damage to, the Insured's Money, Securities and Other Property, subject to the applicable Limit of Insurance. The provisions of this Condition apply to Insuring Agreement A only.

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Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**GOVERNMENT ENTITY CRIME ENDORSEMENT  
INCLUDING COVERAGE FOR TREASURERS AND TAX COLLECTORS**

This endorsement modifies the following:

Crime

It is agreed that:

1. Item 5. of the *DECLARATIONS*, Insuring Agreement A. Fidelity is replaced with the following:

Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
<b>A. Fidelity</b>		
1. Employee Theft - Per Loss Coverage	\$2,000,000	\$20,000
2. Employee Theft - Per Employee Coverage		

2. Section *I. INSURING AGREEMENTS*, A. FIDELITY is replaced with the following:

A. FIDELITY

1. Employee Theft - Per Loss Coverage  
The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, Money, Securities and Other Property directly caused by Theft or Forgery committed by an Employee, whether identified or not, acting alone or in collusion with other persons.
2. Employee Theft - Per Employee Coverage  
The Company will pay the Insured for the Insured's direct loss of, or direct loss from damage to, Money, Securities, and Other Property directly caused by Theft or Forgery committed by each Employee, whether identified or not, acting alone or in collusion with other persons.

3. Section *II. GENERAL AGREEMENTS*, A. JOINT INSURED, 5. is replaced with the following:

5. Payment by the Company to the First Named Insured for loss sustained by any Insured fully releases the Company on account of such loss.

4. Section *III. DEFINITIONS* is amended as follows:

A. Definition DD. Insured is replaced with the following:

- DD. Insured means:
1. the First Named Insured,
  2. any Sponsored Plan, or
  3. any other entity listed in Item 1. of the Declarations.

B. Paragraph 1. of Definition RR. Single Loss is replaced with the following:

- RR. Single Loss means:
1. for purposes of Insuring Agreement A.1:
    - a. an individual act;
    - b. the combined total of all separate acts; or
    - c. a series of related acts;
 committed by an Employee or committed by more than one Employee acting alone or in collusion with other persons both during and before the Policy Period; and

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2. for purposes of Insuring Agreement A.2.:
- a. an individual act;
  - b. the combined total of all separate acts; or
  - c. a series of related acts;
- committed by each Employee acting alone or in collusion with other persons both during and before the Policy Period.
- C. Paragraph 1. of Definition UU. **Theft** is deleted.
5. Section IV. **EXCLUSIONS** is amended as follows:
- A. Exclusion C is replaced by the following:
    - C. This Crime Policy will not apply to loss resulting directly or indirectly from any fraudulent, dishonest or criminal act committed by the Insured, the Insured's natural person partners, any LLC Member or Officer-Shareholder, whether acting alone or in collusion with others.
  - B. References to Insuring Agreement A.3. are deleted from Exclusions D, E, F, G, H, O, P, W, and X.
  - C. Exclusion CC. is replaced by the following:
    - CC. This Crime Policy will not apply to loss sustained by the Insured or any Subsidiary to the extent it results in a benefit, gain or transfer to the Insured or any Subsidiary.
  - D. The following Exclusion is added:
    - DD. This Crime Policy will not apply to loss caused by any Employee required by law to be individually bonded.
6. Section V. **CONDITIONS** is amended as follows:
- A. Section A. **GENERAL CONDITIONS**, 5. Ownership of Property; Interests Covered, b. is deleted.
  - B. The third paragraph, which reads, "The provisions of this Condition B.1.a will not be applicable to Insuring agreement A.2." is deleted from section B. **PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT**, 1. **Limit of Insurance**, a. Policy Aggregate Limit of Insurance.
  - C. Section B. **PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT**, 3. **The Insured's Duties in the Event of a Loss**, b. is replaced with the following:
    - b. notify law enforcement authorities if the Insured has reason to believe that any loss, except for loss covered under Insuring Agreements A.1., A.2, or F.2., involves a violation of law;
  - D. Section C. **EMPLOYEE BENEFIT PROVISIONS - INFLATION GUARD** is deleted.
  - E. Sections D. **CANCELLATION OR TERMINATION**, 3 b. and c. are replaced with the following:
    - b. in its entirety immediately upon exhaustion of the Policy Aggregate Limit of Insurance, if applicable;
    - c. in its entirety immediately upon the voluntary liquidation or dissolution of the **First Named Insured**;
7. The following Condition is added:
- Indemnification**

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

The Company will indemnify any of the **Insured's** officials who are required by law to give individual bonds for the faithful performance of their duties, against loss through **Theft** committed by **Employees** who serve under them, subject to the applicable **Limit of Insurance**. The provisions of this Condition apply to Insuring Agreement A only.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**GLOBAL COVERAGE COMPLIANCE ENDORSEMENT – ADDING FINANCIAL INTEREST COVERAGE  
AND SANCTIONS CONDITION AND AMENDING TERRITORY CONDITION**

This endorsement changes the following:

**Crime**

It is agreed that:

1. The following is added to section III. DEFINITIONS:

*Financial Interest* means the **First Named Insured's** insurable interest in an **Insured** that is domiciled in a country or jurisdiction in which the Company is not licensed to provide this insurance, as a result of the **First Named Insured's**:

1. ownership of the majority of the outstanding securities or voting rights of the **Insured** representing the present right to elect, appoint, or exercise a majority control over such **Insured's** board of directors, board of trustees, board of managers, natural person general partner, or functional foreign equivalent;
2. indemnification of, or representation that it has an obligation to indemnify, the **Insured** for loss sustained by such **Insured**; or
3. election or obligation to obtain insurance for such **Insured**.

2. The following replaces section V. CONDITIONS, A. GENERAL CONDITIONS, 1., Territory Covered:

1. Territory Covered

- a. Except as indicated in Item 5. of the Declarations,

- i. the Company will cover loss the **Insured** sustains anywhere in the world, and
- ii. the Company will cover all of the **Insured's** offices and Premises, including any additional offices or Premises pursuant to sections II. GENERAL AGREEMENTS B. ADDITIONAL OFFICES, C. CONSOLIDATION, MERGER OR PURCHASE OF ASSETS, and D. ACQUISITIONS in this Crime Policy.

- b. This Crime Policy does not apply to:

- i. loss sustained by an **Insured** domiciled; or
- ii. loss of Other Property located,

in any country or jurisdiction in which the Company is not licensed to provide this insurance, to the extent that providing this insurance would violate the laws or regulations of such country or jurisdiction.

- c. In the event an **Insured** sustains loss referenced in b. above to which this Crime Policy would have applied, the Company will reimburse the **First Named Insured** for its loss, on account of its **Financial Interest** in such **Insured**.

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3. The following is added to section V. CONDITIONS, B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT:

In the event the Company reimburses the First Named Insured on account of its Financial Interest in an Insured, as a condition precedent to exercising rights under this Crime Policy, the First Named Insured will cause the Insured to comply with the conditions of this Crime Policy.

- 4 The following is added to section V. CONDITIONS:

**SANCTIONS**

This Crime Policy will provide coverage for any loss or expenses, or otherwise will provide any benefit, only to the extent that providing such coverage or benefit does not expose the Company or any of its affiliated or parent companies to any trade or economic sanction under any law or regulation of the United States of America or any other applicable trade or economic sanction, prohibition or restriction.

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Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**AMENDATORY ENDORSEMENT FOR CERTAIN ERISA CONSIDERATIONS**

This endorsement changes the following:

Crime

It is agreed that:

1. The following replaces section I. **INSURING AGREEMENTS**, A. 2. ERISA Fidelity:
  2. ERISA Fidelity
 

The Company will pay the Insured for direct loss of, or direct loss from damage to, Money, Securities and Other Property that belongs to an Employee Benefit Plan, directly caused by acts of Fraud or Dishonesty committed by a Fiduciary, whether identified or not, acting alone or in collusion with other persons.
2. The following is added to section III. **DEFINITIONS**:
 

*Fraud or Dishonesty* has the meaning set forth in Title 29, Code of Federal Regulations, Section 2580.412-9.

*Handled or Handling* mean "handle", "handled", "handles" or "handling" as these terms are set forth in Title 29, Code of Federal Regulations, Section 2580.412-6.
3. The following replaces section III. **DEFINITIONS**, V.
  - V. *Fiduciary* means:
    1. any natural person who is a trustee, officer, Employee, or an administrator, of any Employee Benefit Plan; or
    2. any natural person who is a member of the board of directors, member of the board of trustees, a partner, an LLC Manager, an LLC Member, an Officer-Shareholder, an officer, or an Employee, of any Employee Benefit Plan Sponsor; while that person is Handling Money, Securities, or Other Property that belongs to an Employee Benefit Plan.

*Fiduciary* does not mean any agent, broker, independent contractor, third party administrator, broker-dealer, registered representative, investment advisor, custodian, or other person or entity of the same general character.
4. The following replaces section IV. **EXCLUSIONS**, M and Z:
  - M. This Crime Policy will not apply to loss resulting directly or indirectly from any Theft, disappearance, damage, destruction, or disclosure of any intangible property or confidential information, including:
    1. trade secret information, confidential processing methods, or other confidential information or intellectual property of any kind, or Electronic Data, unless otherwise covered under Insuring Agreement F.2.; or
    2. Computer Programs,

provided that this exclusion will not apply to loss that is otherwise covered under Insuring Agreement A. 2., ERISA Fidelity caused by a Fiduciary's access to, use of, or disclosure of, such intangible property or confidential information to commit acts of Fraud or Dishonesty.
  - Z. This Crime Policy will not apply to loss resulting directly or indirectly from the diminution in value of Money, Securities, or Other Property, provided that this exclusion will not apply to loss that is otherwise covered under Insuring Agreement A. 2., ERISA Fidelity caused by a Fiduciary's acts of Fraud or Dishonesty.

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5. The following replaces section V. **CONDITIONS, A. GENERAL CONDITIONS, 3. Extended Period to Discover Loss:**

**3. Extended Period to Discover Loss**

The Company will pay the **Insured** for loss that the **Insured** sustained prior to the effective date of cancellation or termination of this **Crime Policy**, which is **Discovered** by the **Insured**:

- a. no later than 90 days from the date of cancellation or termination; and
- b. as respects any **Employee Benefit Plan**, no later than one year from the date of cancellation or termination.

Notwithstanding the above, with respect to all **Insuring Agreements** other than **Insuring Agreement A.2. ERISA Fidelity**, this extended period to **Discover** loss terminates immediately upon the effective date of any other insurance obtained by the **Insured** replacing in whole or in part the insurance afforded by this **Crime Policy**. With respect to **Insuring Agreement A.2. ERISA Fidelity**, the extended period to **Discover** Loss terminates upon the effective date of any other insurance obtained by the **Employee Benefit Plan Sponsor** or the **Employee Benefit Plan** that offers the same coverage afforded by this **Crime Policy** in an amount no less than the minimum amount required under **ERISA** section 412 and that provides coverage for loss sustained prior to its effective date.

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Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**SOCIAL ENGINEERING FRAUD INSURING AGREEMENT ENDORSEMENT**

This endorsement changes the following:

**Crime**

It is agreed that:

1. The following is added to ITEM 5. of the Declarations:

Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
Social Engineering Fraud	\$100,000	\$5,000

2. The following **INSURING AGREEMENT** is added to section I. **INSURING AGREEMENTS**:

**SOCIAL ENGINEERING FRAUD**

The Company will pay the Insured for the Insured's direct loss from the transferring, paying or delivering of Money or Securities, directly caused by Social Engineering Fraud.

3. The following are added to section III. **DEFINITIONS**:

**Authorized Person** means an Officer-Shareholder, sole proprietor, director, trustee, natural person partner, LLC Manager or LLC Member who is authorized by the Insured to transfer, pay, or deliver Money or Securities or to instruct Employees or other Authorized Persons to transfer, pay, or deliver Money or Securities.

**Communication** means an electronic, telegraphic, cable, teletype, telephonic voice, telefacsimile, or written instruction received by an Employee or Authorized Person that:

1. directs the Employee or Authorized Person to transfer, pay, or deliver Money or Securities;
2. contains a misrepresentation of a material fact; and
3. is relied upon by the Employee or Authorized Person, believing the material fact to be true.

**Social Engineering Fraud** means the intentional misleading of an Employee or Authorized Person by a natural person impersonating:

1. a Vendor, or that Vendor's attorney;
2. a Client, or that Client's attorney;
3. an Employee; or
4. an Authorized Person,

through the use of a Communication.

**Vendor** means an entity or natural person that has provided goods or services to the Insured under a genuine, pre-existing, written agreement or other agreed-upon arrangement.

**Vendor** does not include any Financial Institution, asset manager, armored motor vehicle company, or similar entity.

4. The following replaces section III. **DEFINITIONS**, G. **Computer System**:

G. **Computer System** means:

1. any computer; and
2. any input, output, processing, storage, or communication device, or any related network, cloud service, operating system, or application software, that is connected to, or used in connection with, such computer, that is rented by, owned by, leased by, licensed to, or under the direct operational control of, the Insured.

5. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following replaces section III. DEFINITIONS, C. Client:

C. *Client* means an entity or natural person for which the Insured provides goods or performs services, for a fee, or as specified in a pre-existing written agreement, but only while the written agreement is in effect.

6. The following replaces section III. DEFINITIONS, E. Computer Fraud:

E. *Computer Fraud* means an intentional, unauthorized, and fraudulent entry or change of data or computer instructions directly into a **Computer System**:

1. by a natural person or entity, other than an **Employee, Authorized Person**, independent contractor, or any individual under the direct supervision of the Insured, including any such entry or change made via the internet, provided that such entry or change causes **Money, Securities, or Other Property** to be transferred, paid, or delivered from inside the Premises or from the Insured's Financial Institution Premises, to a place outside the Premises or the Insured's Financial Institution Premises; or
2. made by an **Employee or Authorized Person** acting in good faith upon an intentional, unauthorized, and fraudulent instruction received from a computer software contractor who has a written agreement with the Insured to design, implement, or service **Computer Programs** for a **Computer System** covered under section I. INSURING AGREEMENTS, F. COMPUTER CRIME .

For purposes of this definition, an intentional, unauthorized, and fraudulent entry or change of data or computer instructions does not include such entry or change made by an **Employee, Authorized Person**, independent contractor, or any individual under the direct supervision of the Insured made in reliance upon any fraudulent electronic, cable, teletype, telephonic voice, telefacsimile, or written instruction, except as defined in E.2. above. An intentional, unauthorized, and fraudulent entry or change of data or computer instructions also does not include such entry or change that involves the use, or purported use, of any **Credit, Debit, or Charge Card** or any access, convenience, identification, stored value, or other similar cards, including the information contained on such cards.

**Computer Fraud** does not include **Social Engineering Fraud** or **Funds Transfer Fraud**.

7. The following replaces section III. DEFINITIONS, AA. Funds Transfer Fraud:

AA. *Funds Transfer Fraud* means:

1. an electronic, telegraphic, cable, teletype, or telephone instruction, fraudulently transmitted to a **Financial Institution** directing such institution to debit a **Transfer Account** and to transfer, pay, or deliver **Money or Securities** from the **Transfer Account**, which instruction purports to have been transmitted by the Insured but was in fact fraudulently transmitted by someone other than the Insured without the Insured's knowledge or consent; or
2. a fraudulent written instruction, other than one covered under Insuring Agreement B., issued to a **Financial Institution** directing such **Financial Institution** to debit a **Transfer Account** and to transfer, pay, or deliver **Money or Securities** from such **Transfer Account** by use of an electronic funds transfer system at specified intervals or under specified conditions, which written instruction purports to have been issued by the Insured but was in fact fraudulently issued, **Forged**, or altered by someone other than the Insured without the Insured's knowledge or consent.

**Funds Transfer Fraud** does not include **Social Engineering Fraud**.

8. The following replaces section III. DEFINITIONS, DD. Insured:

DD. *Insured* means:

1. for the purposes of Insuring Agreement A.2. and the Social Engineering Fraud Insuring Agreement, any and all **Employee Benefit Plans**:
  - a. which have been established or maintained by an **Employee Benefit Plan Sponsor** as of the inception date of this Crime Policy; or
  - b. which have been created or acquired by an **Employee Benefit Plan Sponsor** after the inception date of this Crime Policy, subject to the provisions of General Agreements C. and D.
2. for the purposes of all Insuring Agreements, except Insuring Agreement A.2.:
  - a. the **First Named Insured**,
  - b. any **Subsidiary**,
  - c. any **Sponsored Plan**, or
  - d. any other entity listed in Item 1. of the Declarations.

9. The following replaces section IV. EXCLUSIONS, G., H., and R.:
- G. This Crime Policy will not apply to loss or damages resulting directly or indirectly from the input of Electronic Data by a natural person having the authority to enter the Computer System, unless covered under Insuring Agreements A.1., A.2., A.3., F.1., but only when covered under section III. DEFINITIONS, E., Computer Fraud, 2., F.2., G., or the Social Engineering Fraud Insuring Agreement.
  - H. This Crime Policy will not apply to loss resulting from forged, altered, or fraudulent negotiable instruments, securities, documents, or instructions used as source documentation to enter Electronic Data or send instructions, provided this does not apply to Insuring Agreements A.1., A.2., A.3., or the Social Engineering Fraud Insuring Agreement.
  - R. This Crime Policy will not apply to loss resulting directly or indirectly from:
    - 1. the giving or surrendering of Money, Securities or Other Property in any exchange or purchase, whether genuine or fictitious; or
    - 2. any other giving or surrendering of, or voluntary parting with, Money, Securities or Other Property, whether or not induced by any dishonest or fraudulent act, except when covered under:
      - a. Insuring Agreement A.;
      - b. Insuring Agreement E.;
      - c. Insuring Agreement F.1., or
      - d. the Social Engineering Fraud Insuring Agreement.
10. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following replaces section IV. EXCLUSIONS, T.:
- T. This Crime Policy will not apply to loss of Money, Securities or Other Property:
    - 1. while in the mail; or
    - 2. while in the custody of any messenger, carrier for hire, or armored motor vehicle company.
11. Solely with respect to the Social Engineering Fraud Insuring Agreement, the following are added to section IV. EXCLUSIONS:
- This Crime Policy will not apply to:
- a. loss or damage due to Theft by an Employee, Forgery, Computer Fraud, Funds Transfer Fraud, or acceptance of money orders or Counterfeit Money;
  - b. loss due to any investment in Securities, or ownership in any corporation, partnership, real property, or similar instrument, whether or not such investment is genuine;
  - c. loss due to the failure, malfunction, illegitimacy, inappropriateness, or inadequacy of any product or service;
  - d. loss resulting directly or indirectly from the failure of any party to perform in whole or in part under any contract;
  - e. loss due to any non-payment of or default upon any loan, extension of credit, or similar promise to pay;
  - f. loss due to any party's use of or acceptance of any Credit, Debit or Charge Card or any access, convenience, identification, stored value or other similar card or instrument, including the information contained on such cards, whether or not genuine; or
  - g. loss due to items of deposit which are not finally paid for any reason, including forgery or any other fraud; however, this exclusion does not apply to United States Government checks or drafts that are returned by the United States Government for any reason after the funds for said checks or drafts have been credited to the Insured's account at a Financial Institution.

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Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DELETE EXCLUSION FOR PRIOR LOSSES INVOLVING SUBSIDIARIES ENDORSEMENT**

This endorsement changes the following:

Crime

It is agreed that:

Section IV. EXCLUSIONS, BB. is deleted.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**JOINT LOSS PAYABLE ENDORSEMENT**

This endorsement modifies the following coverage:

**Crime**

It is agreed that:

1. This endorsement modifies all Insuring Agreements forming part of this Crime Policy, unless specified below as indicated by the corresponding  and then only to those so indicated:
  - A. FIDELITY
    - Employee Theft     ERISA Fidelity     Employee Theft of Client Property
  - B. FORGERY OR ALTERATION
  - C. ON PREMISES
  - D. IN TRANSIT
  - E. MONEY ORDERS AND COUNTERFEIT MONEY
  - F. COMPUTER CRIME
    - Computer Fraud     Computer Program and Electronic Data Restoration Expense
  - G. FUNDS TRANSFER FRAUD
  - H. PERSONAL ACCOUNTS PROTECTION
  - I. CLAIM EXPENSE
  
2. The Insured agrees that any loss payable under the Insuring Agreement(s) indicated above and involving Money or Other Property in which the designated Loss Payee has an interest shall be paid jointly to the Named Insured and to the Loss Payee designated below:

<u>Loss Payee Name</u>	<u>Loss Payee Address</u>
Housing Trust Fund Corp & Div of Housing & Community Renewal	38-40 State Street, Floor 4 South, Albany, NY 12207
Susan Culver; RESTORE Program; Housing Trust Fund Corporation	3840 State Street, Albany, NY 12207

and any such payment shall constitute payment to the Insured. The Company agrees to make all such payments to the Named Insured and to the Loss Payee, and the Company will not make any payment solely to the Named Insured unless the Company receives a request in writing from the Loss Payee to make such payment solely to the Insured.

3. The Company's liability under the Insuring Agreement(s) indicated above as extended by this endorsement are not cumulative.
  
4. No rights or benefits are bestowed on the Loss Payee other than payment of the loss as set forth herein.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: Travelers Casualty and Surety Company of America  
 Policy Number: 106215725

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NEW YORK CANCELLATION OR TERMINATION ENDORSEMENT**

This endorsement changes the following:

Crime

It is agreed that:

1. The following replaces section V., *CONDITIONS*, D.2.:
2. The Company may cancel:
  - a. this Crime Policy in its entirety;
  - b. an Insuring Agreement; or
  - c. coverage for any Insured;

**CANCELLATION OF POLICIES IN EFFECT 60 DAYS OR LESS**

The Company may cancel this Crime Policy for failure to pay a premium when due by mailing or delivering to the **First Named Insured** written notice of cancellation, including amount due, at least 20 days (number of days must equal or exceed twenty (20) days) before the effective date of cancellation if the Company cancels for nonpayment of premium, unless payment in full is received within twenty (20) days of the **First Named Insured's** receipt of such notice of cancellation.

**CANCELLATION OF POLICIES IN EFFECT FOR MORE THAN 60 DAYS**

If this policy has been in effect for more than 60 days, or if this Crime Policy is a renewal or continuation of a policy, the Company may cancel for nonpayment of premium by mailing or delivering to the **First Named Insured** written notice of cancellation, including amount due, at least 20 days (number of days must equal or exceed twenty (20) days) before the effective date of cancellation, unless payment in full is received within twenty (20) days of the **First Named Insured's** receipt of such notice of cancellation; or 60 days (number of days must equal or exceed sixty (60) days) before the effective date of cancellation if the Company cancels for any reason scheduled below.

The Company may cancel for any of the following reasons:

- a. nonpayment of premium,
- b. conviction arising out of acts increasing the hazard,
- c. fraud or misrepresentation in obtaining the policy or in making a claim under the policy,
- d. act or omission or violation of policy condition that substantially and materially increases hazard insured against after the policy inception,
- e. material change in the nature and extent of the risk beyond that originally contemplated,
- f. determination by the Superintendent that continuation of the present premium volume would jeopardize the Company's solvency or be hazardous to the stockholders, creditors, or public,
- g. determination by the Superintendent that continuation of the policy would violate the law,
- h. cancellation is permitted, in professional liability coverages, if the **Insured's** license to practice his or her profession is revoked or suspended, or if the **Insured** is a hospital, it no longer possesses a valid operating license.

Issuing Company: Travelers Casualty and Surety Company of America

Policy Number: 106215725

The Company will mail or deliver the Company's notice to the **First Named Insured's** last mailing address known to the Company, as well as to the authorized agent or broker. The Company will include the reason for cancellation in this notice. Notice of cancellation will state the effective date of cancellation and the Policy Period will end on that date. If this Crime Policy or an Insuring Agreement is cancelled, the Company will send the **First Named Insured** any premium refund due, computed on a pro-rata basis. The cancellation will be effective even if the Company has not made or offered a refund. If notice is mailed, proof of mailing will be sufficient proof of notice.

2. The following is added to section V., *CONDITIONS*, D. *CANCELLATION OR TERMINATION*:

5. The Company will not be required to renew this Crime Policy upon its expiration. If the Company decides not to renew this policy the Company will send notice as provided below.

a. *CONDITIONAL RENEWAL*

If the Company conditionally renews this policy subject to a(an):

- (1) change of limits;
- (2) change in type of coverage;
- (3) reduction of coverage;
- (4) increased deductible;
- (5) addition of exclusion; or
- (6) increased premiums in excess of 10%, exclusive of any premium increase due to and commensurate with insured value added or increased exposure units; or as a result of experience rating, loss rating, retrospective rating or audit; or

b. *NOTICES OF NONRENEWAL AND CONDITIONAL RENEWAL*

- (1) If the Company decides not to renew this policy or to conditionally renew this policy the Company will mail or deliver written notice to the **First Named Insured** at least 60 days (number of days must equal or exceed 60 days but not more than 120 days) before the expiration date set forth in ITEM 2 of the Declarations. Notice will be mailed or delivered to the **First Named Insured** at the address shown in the policy and to the authorized agent or broker. It will include the specific reason(s) for nonrenewal or conditional renewal, including the amount of any premium increase for conditional renewal and description of any other changes. If the Company violates any of the provisions of paragraphs above by sending the **First Named Insured** an incomplete or late conditional renewal notice or a late non-renewal notice:
  - a. coverage will remain in effect at the same terms and conditions of this policy at the lower of the current rates or the prior period's rates until 60 days after such notice is mailed or delivered unless the **Insured**, during this 60 day period, has replaced the coverage or elects to cancel.
  - b. on or after the Expiration Date set forth in ITEM 2 of the Declarations, such coverage will remain in effect at the same terms and conditions of this policy for another policy period, at the lower of the current rates or the prior period's rates, unless the **Insured**, during this additional policy period, has replaced the coverage or elects to cancel.

The Company will not send the **Insured** notice of nonrenewal or conditional renewal if the **Insured**, the **Insured's** authorized agent or broker or another insurer of the **Insured's** mails or delivers notice that the policy has been replaced or is no longer desired. Any notice of cancellation will state the effective date of cancellation and the policy period will end on that date.

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Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, exclusions or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NEW YORK INSURANCE REGULATION 209 ENDORSEMENT

This endorsement changes the following:

Crime

It is agreed that:

The following is added to section V. CONDITIONS, D. CANCELLATION OR TERMINATION, 4.:

However, termination of coverage as to any Employee of an Insured located in New York as set forth above will not apply to any such Employee if: (a) the dishonest act was committed by that Employee prior to becoming employed by the Insured, (b) the dishonest act resulted in a conviction of that Employee; and (c) the Insured made a determination to hire or retain the Employee utilizing the factors set out in Correction Law Article 23-A.

Roll Call Vote:

Ayes: 663

Noes: 0

Abstain: 211 Supervisors Hogan, Seeber and Beaty

Absent: 128 Supervisors Diamond and Magowan

Adopted.

Nothing herein contained shall be held to vary, alter, waive, or extend any of the terms, conditions, exclusions, or limitations of the above-mentioned policy, except as expressly stated herein. This endorsement is part of such policy and incorporated therein.

Issuing Company: Travelers Casualty and Surety Company of America

Policy Number: 106215725

CRI-17001 Ed. 03-17

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**RESOLUTION NO. 5 OF 2023**

**Resolution introduced by Chair**

**RENEWING NEW YORK STATE RETENTION AND DISPOSITION SCHEDULE FOR  
NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1) AND ADOPTING LGS-1  
AS THE COUNTY SUBJECT MATTER LIST**

WHEREAS, by Resolution No. 489 of 2020 the Warren County Board of Supervisors adopted the New York State Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, containing legal minimum retention periods for County Government Records, and

WHEREAS, records will be disposed of only as they are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein, and

WHEREAS, only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods, and

WHEREAS, the Retention and Disposition Schedule for New York Local Government Records (LGS-1) provides a subject matter list of all records in the possession of a municipality, now, therefore, be it

RESOLVED, that the New York State Retention and Disposition Schedule for New York Local Government Records (LGS-1) as described above be, and hereby is adopted effective January 4, 2023, and be it further

RESOLVED, that the New York State Retention and Disposition Schedule for New York Local Government Records (LGS-1) as described above be, and hereby is, adopted as the current subject matter list for the County, as required by Section 87(3)(c) of the Public Officer's Law.

Roll Call Vote:

Ayes: 663

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 161 Supervisors Diamond, Hogan and Magowan

Adopted.

**RESOLUTION NO. 6 OF 2023**

**Resolution introduced by Chair**

**AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE  
REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR  
APPLICATIONS FOR REFUNDS**

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, permits a tax levying body the ability to annually delegate to an official the authority to perform the duties of such tax levying body, such as the correction of errors on the tax roll and to authorize a refund or credit, as long as the recommended correction or tax refund is Two Thousand Five Hundred Dollars (\$2,500) or less, and

WHEREAS, Warren County processes correction of errors and refunds by resolution, causing substantial administrative effort and legislative action that can be minimized to reduce time and save cost, and

WHEREAS, the Warren County Treasurer and the Director of Real Property Tax Services recommend the delegation of these duties to enhance the productivity and efficiency of tax roll corrections and tax refunds, and

WHEREAS, in all instances where there is a denial by the delegated official, the Board of Supervisors retains the ultimate authority to determine what action shall occur on the proposed correction or refund, and

WHEREAS, the Board of Supervisors retains the right to annually delegate or keep such duties, now, therefore be it

RESOLVED, that the Warren County Auditor is hereby designated an authorized official to perform the duties associated with the correction of errors on the tax roll and to provide tax refunds and credits for amounts where the correction or refund is Two Thousand Five Hundred Dollars (\$2,500) or less, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, that the term of this delegation is for the 2023 calendar year, ending on December 31, 2023, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, that on or before the fifteenth (15<sup>th</sup>) day of each month, the designated official shall submit a report to the Board of Supervisors of the corrections and refunds processed by him/her during the preceding month that indicates the name of each recipient, the locations of the property/tax map number, and the amount of the correction or refund, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Office of Real Property Tax Services, the Warren County Treasurer, the Warren County Attorney, the Warren County Auditor and the Warren County Real Property Tax Director.

Roll Call Vote:

Ayes: 663

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 161 Supervisors Diamond, Hogan and Magowan

Adopted.

#### **RESOLUTION NO. 7 OF 2023**

**Resolution introduced by Supervisors Leggett and McDevitt**

#### **WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE A NEW TEMPORARY POSITION WITHIN THE TOURISM DEPARTMENT**

WHEREAS, by Resolution No. 68 of 2022, later amended by Resolution No. 576 of 2022, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to create a new temporary position within the Tourism Department, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 8 OF 2023**  
**Resolution introduced by Supervisors Runyon and Dickinson**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND  
COMPENSATION PLAN FOR 2023 TO CREATE A NEW TEMPORARY POSITION  
WITHIN THE TOURISM DEPARTMENT**

**RESOLUTION FAILED**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**TOURISM**

<u>Creating new position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6417.0001 110</u>		
<u>TITLE:</u> Tourism Coordinator - Temporary	January 5, 2023	\$66,781

Roll Call Vote:

- Ayes: 578
- Noes: 118 Supervisors Braymer, Bruno and Hogan
- Abstain: 178 Supervisors Seeber and Beaty
- Absent: 128 Supervisors Diamond and Magowan
- Failed.

Chairman Geraghty offered privilege of the floor, but there was no one wishing to speak.

Chairman Geraghty called for announcements.

Motion was made by Supervisor Hogan to enter into an executive session for the purpose of discussing personnel matters. Mr. Elmen asked for clarification if the intent of the executive session was to address matters that may be leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and Supervisor Hogan replied affirmatively. Supervisor Braymer seconded the motion. Chairman Geraghty requested a roll call vote on the motion to enter into an executive session pursuant to Section 105(f) of Public Officer’s Law as outlined above. He called the question and the motion to enter into an executive session failed due to a lack of majority vote, with 368 voting in favor (*Supervisors McDevitt, Braymer, Bruno, Driscoll, Hogan, Wild and Geraghty*); 328 opposed (*Supervisors Conover, Leggett, Frasier, Geraci, Dickinson, Merlino, Strough, Thomas and Runyon*); 178 abstaining (*Supervisors Seeber and Beaty*); and 128 absent (*Supervisors Diamond and Magowan*).

Supervisor Seeber spoke regarding how the rules and policies pertaining to the Board of Supervisors should not be used or weaponized to harm, harass, annoy or alarm their fellow members of the Board.

Supervisor Hogan voiced her disappointment in those who voted against entering into an executive session, as she believed this demonstrated their support of continuing to belittle and harass other members of the Board which created a hostile work environment. A discussion ensued.

Supervisor Braymer apprised if she had been appointed as Chair of the Board one of her main priorities would have been attempting to obtain more respect amongst the Board for one another and to stop these personal attacks. She implored with the Board members to halt the personal attacks on each other and their families and have decorum amongst the Board.

Supervisor Seeber apprised for the record that she and her colleagues that had already spoken did not wish to have any alarming, stalking harassing or annoying behavior and should this occur it should immediately be ceased. She noted if she had voted today she would have requested a censure for the violations, more specifically pertaining to a Supervisor from the City of Glens Falls. She noted if they entered into an executive session clear evidence could be presented regarding this violation, but this had been voted down.

Supervisor Hogan exited the meeting at 12:07 p.m.

Supervisor McDevitt addressed Supervisor Seeber with regard to her comments; Supervisor Seeber called for point of order, indicating all communication was to be directed through the Chair of the Board according to the Rules of the Board and Robert's Rules of Order. Chairman Geraghty asked Supervisor McDevitt if he wished to speak and Supervisor McDevitt replied affirmatively. Supervisor McDevitt advised following a previous Chairs leadership of the Board, thirteen Supervisors voted to make a significant change. A brief discussion ensued during which Chairman Geraghty advised he would have the County Administrator investigate the matter regarding an email from a Supervisor that was shared with a member of the public by another Supervisor.

Supervisor Braymer interjected that the Chair had already been asked to investigate this occurrence by Supervisor Hogan, as they were notified by the County Attorney they were not permitted to share emails amongst one another. Chairman Geraghty restated the matter would be investigated and brought to a conclusion.

Supervisor Dickinson exited the meeting at 12:08 p.m.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Geraci and carried by a majority vote of those present (*Supervisors Diamond, Hogan, Dickinson and Magowan absent*), with Supervisor Seeber abstaining, Chairman Geraghty adjourned the Board Meeting at 12:09 p.m.

**BOARD MEETING  
FRIDAY, JANUARY 20, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>***

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:04 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Diamond.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Thomas, Runyon and Geraghty -17; Absent -3 Supervisors Braymer, McDevitt and Hogan.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Motion was made by Supervisor Geraci, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Braymer, McDevitt and Hogan absent*) to approve the minutes of the December 16, 2022 Board Meeting and January 4, 2023 Organization Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Carolyn Darcy, *Case Manager, Countryside Adult Home*.

Supervisor Braymer entered the meeting at 10:06 a.m.

The following individuals were recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Jennifer Smith, *Self-Insurance Department*, and Julie Pearl, *Department of Social Services*.

Chairman Geraghty apprised prior to commencing with the agenda review an executive session was required and he called for the necessary motion. Motion was made by Supervisor Leggett and seconded by Supervisor Strough to enter into an executive session. Larry Elmen, *County Attorney*, noted the purpose of the executive session related to Section 105 1(f) of the Public Officer's Law regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. He added Earl Redding, *Special Counsel to the County*, would be participating remotely due to the weather conditions and Jackie Figueroa, *County Human Resources Director*, would also be participating in the executive session. Mr. Elmen noted he would not be participating in the executive session as County Attorney and would be stepping out.

Supervisor Beaty advised an individual from the public entered the meeting immediately following the privilege of the floor/public comment portion of the meeting and he asked Chairman Geraghty if this individual could speak prior to the Board entering into the executive session and Chairman Geraghty replied in the negative, noting there were time restraints relating to the executive session.

Chairman Geraghty called the question and the motion to enter into an executive session pursuant to Section 105 1(f) of the Public Officer's Law as outlined above carried by majority vote of those present (*Supervisors McDevitt and Hogan absent*), with Supervisor Beaty voting in opposition.

Executive session was held from 10:11 a.m. until 11:08 a.m.; Chairman Geraghty exited the meeting during the executive session and turned the Chair over to Supervisor Leggett.

Chairman Geraghty re-entered the meeting and asked Supervisor Leggett to report on the executive session. Supervisor Leggett announced no action was taken during the executive session.

The agenda review resumed with the Report by the County Administrator.  
Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Capital District Regional Off-Track Betting Corp. - Financial Report dated October 31, 2022

Letters/emails from:

1. FitzGerald, Morris, Baker, Firth - Notice of Public Hearing - CVE US E18 Quaker LLC Project
2. Hodgson Russ - PILOT Agreement for CHPE LLC Project

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 9-37 were distributed to the Board and posted to the Warren County website on Tuesday, January 17<sup>th</sup>, as well as three Certificates of Appointment and two Proclamations, which met the distribution deadline specified in the Rules of the Board. The two Proclamations were:

Proclamation No. 1- Mental Wellness Month

Proclamation No. 2 -Blood Donor Month

Floor Resolution Nos. 1-12, included in the Board packets, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Dickinson and seconded by Supervisor Merlino to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Requiring ASD Spartan NY2 Solar, LLC to Enter into an Agreement for Payments in Lieu of Taxes upon Certain Property Located at 1096 State Route 149, Town of Queensbury*, to the floor. Supervisor Beaty requested a roll call vote. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 1 to the floor carried by majority vote of those present, with 586 voting in favor (*Supervisors Diamond, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), 57 against (*Supervisor Braymer*), 178 abstaining (*Supervisor Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Amanda Allen, *Clerk of the Board*, announced Floor Resolution No. 1 would now be proposed Resolution No. 38.

Motion was made by Supervisor Runyon and seconded by Supervisor Wild to bring proposed Floor Resolution No. 2, *Resolution Requiring ASD Spartan NY2 Solar, LLC to Enter into an Agreement for Payments in Lieu of Taxes upon Certain Property Located at 1096 State Route 149, Town of Queensbury*, to the floor. Supervisor Magowan requested roll call votes on all of the proposed Floor Resolutions before the Board today. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 2 as outlined above to the floor carried by majority vote of those present, with 586 voting in favor (*Supervisors Diamond, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), 57 against (*Supervisor Braymer*), 178 abstaining (*Supervisor Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Mrs. Allen announced Floor Resolution No. 2 would now be proposed Resolution No. 39.

Motion was made by Supervisor Thomas and seconded by Supervisor Runyon to bring proposed Floor Resolution No. 3, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 2 of 2023, Entitled "A Local Law Amending and Updating Section 4 of Local Law No.*

9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members"', to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 2 to the floor as outlined above carried by majority vote of those present, with 643 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), no one voting in opposition, 178 abstaining (*Supervisor Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Mrs. Allen announced Floor Resolution No. 3 would now be proposed Resolution No. 40. Passed to bring to the floor

Motion was made by Supervisor Braymer and seconded by Supervisor Runyon to bring proposed Floor Resolution No. 4, *Introducing Proposed Local Law No. 2 of 2023, Entitled "A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members'"*, to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 4 as outlined above to the floor carried by majority vote of those present, with 643 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), no one voting in opposition, 178 abstaining (*Supervisor Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Mrs. Allen announced Floor Resolution No. 4 would now be proposed Resolution No. 41.

Motion was made by Supervisor Runyon and seconded by Supervisor Thomas to bring proposed Floor Resolution No. 5, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 3 of 2023, Entitled "A Local Law Providing That No Exemption under Real Property Tax Law Section 487 Be Applicable Within the Jurisdiction of the County of Warren with Respect to Any Solar or Wind Energy System or Farm Waste Energy System," and Authorizing a Public Hearing Thereon*, to the floor.

Supervisor Seeber exited the meeting at 11:56 p.m.; Supervisor Dickinson exited the meeting at 11:58 p.m.

A lengthy discussion ensued following which a motion was made by Supervisor Thomas and seconded by Supervisor Braymer to table proposed Floor Resolution Nos. 5, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 3 of 2023, Entitled "A Local Law Providing That No Exemption under Real Property Tax Law Section 487 Be Applicable Within the Jurisdiction of the County of Warren with Respect to Any Solar or Wind Energy System or Farm Waste Energy System," and Authorizing a Public Hearing Thereon*, and 6, *Introducing Proposed Local Law No. 3 of 2023, Entitled "A Local Law Providing That No Exemption under Real Property Tax Law Section 487 Be Applicable Within the Jurisdiction of the County of Warren with Respect to Any Solar or Wind Energy System or Farm Waste Energy System," and Authorizing a Public Hearing Thereon*, and refer them to a joint meeting of the Economic Growth & Development and Environmental Concerns & Real Property Tax Services Committee for further discussion. Chairman Geraghty requested a roll call vote on the motion to table proposed Floor Resolution Nos. 5 and 6; he called the question and the motion to table proposed Floor Resolution Nos. 5 and 6 as outlined above carried by majority vote of those present, with 679 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Merlino, Strough, Wild., Magowan, Thomas, Runyon, Conover, Leggett and Geraghty*), no one voting against, 89 abstaining (*Supervisor Beaty*) and 234 absent (*Supervisors McDevitt, Hogan, Dickinson and Seeber*).

Motion was made by Supervisor Runyon and seconded by Supervisor Braymer to bring proposed Floor Resolution No. 7, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure*

*in Advance of a Board Meeting in Order to Entertain a Resolution Approving a Settlement Agreement with Regard to the Opioid Crisis and Authorizing Acceptance of the TEVA/New York Statewide Opioid Settlement Agreement*, to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 7 to the floor as outlined above carried by majority vote of those present, with 590 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), no one opposed, 178 abstaining (*Supervisors Magowan and Beaty*) and 234 absent (*Supervisors McDevitt, Hogan, Dickinson and Seeber*).

Supervisor Dickinson re-entered the meeting at 12:06 p.m. and Supervisor Leggett exited the meeting.

Mrs. Allen announced Floor Resolution No. 7 would now be proposed Resolution No. 42.

Motion was made by Supervisor Driscoll and seconded by Supervisor Braymer to bring proposed Floor Resolution No. 8, *Approving a Settlement Agreement with Regard to the Opioid Crisis and Authorizing Acceptance of the Teva/New York Statewide Opioid Settlement Agreement*, to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 8 as outlined above carried by majority vote of those present, with 596 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover and Geraghty*), no one opposed, 178 abstaining (*Supervisors Magowan and Beaty*) and 228 absent (*Supervisors McDevitt, Hogan, Seeber and Leggett*).

Mrs. Allen advised proposed Floor Resolution No. 8 would now be known as proposed Resolution No. 43.

Supervisor Seeber re-entered the meeting at 12:07 p.m.

Motion was made by Supervisor Runyon and seconded by Supervisor Thomas and to bring proposed Floor Resolution No. 9, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Authorizing a Home Rule Request by Warren County for an Extension to the Law Authorizing and Empowering the County of Warren to Impose an Additional Mortgage Recording Tax*, to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 9 as outlined above to the floor carried by majority vote of those present, with 596 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover and Geraghty*), no one opposed, 267 abstaining (*Supervisors Magowan, Seeber and Beaty*) and 139 absent (*Supervisors McDevitt, Hogan and Leggett*).

Mrs. Allen announced Floor Resolution No. 9 would now be proposed Resolution No. 44.

Motion was made by Supervisor Runyon and seconded by Supervisor Wild to bring proposed Floor Resolution No. 10, *Authorizing a Home Rule Request by Warren County for an Extension to the Law Authorizing and Empowering the County of Warren to Impose an Additional Mortgage Recording Tax*, to the floor. A brief discussion ensued during which Supervisor Wild exited the meeting at 12:09 p.m. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 10 to the floor as outlined above carried by majority vote of those present, with 507 votes in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Thomas, Runyon, Conover and Geraghty*), no one opposed, 267 abstaining (*Supervisors Magowan, Seeber and Beaty*) and 228 absent (*Supervisors McDevitt, Hogan, Wild and Leggett*).

Mrs. Allen stated proposed Floor Resolution No. 10 would now be referred to as proposed Resolution No. 45.

Motion was made by Supervisor Runyon and seconded by Supervisor Dickinson to bring proposed Floor Resolution No. 11, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Appointing Wayne Lamothe as Director of Planning and Community Development*, to the floor.

Supervisor Leggett re-entered the meeting at 12:11 p.m. and Supervisor Wild re-entered

at 12:12 p.m.

A discussion ensued regarding the salary for the position during which Supervisor Thomas called for point of order, noting the discussion regarding the salary was not relevant to the motion on the floor. Chairman Geraghty noted the matter could be discussed further during the discussion and public comment on proposed resolutions portion of the meeting. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 11 to the floor as outlined above carried by majority vote of those present, with 586 voting in favor (*Supervisors Diamond, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Thomas, Runyon, Conover and Geraghty*), 57 opposed (*Supervisor Braymer*), 267 abstaining (*Supervisors Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Mrs. Allen announced proposed Resolution No. 11 would now be known as proposed Resolution No. 46.

Motion was made by Supervisor Runyon and seconded by Supervisor Leggett to bring proposed Floor Resolution No. 12, *Appointing Wayne Lamothe as Director of Planning and Community Development*, to the floor. Supervisor Leggett advised this action was required as part of the re-organization of the Planning & Community Development Department. Supervisor Seeber called for point of order, apprising as per the Rules of the Board the only matter that should be debated was why the proposed Resolution should not be brought to the floor. Supervisor Leggett indicated he would hold off on his comments until the appropriate time. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 12 to the floor was outlined above carried by majority vote of those present, with 643 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Runyon, Conover, Leggett and Geraghty*), no one voting in opposition, 267 abstaining (*Supervisors Magowan, Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Mrs. Allen indicated proposed Floor Resolution No. 12 would now be referred to as proposed Resolution No. 47. She advised roll call votes had been requested on every resolution and she inquired whether there was any objection to combining the roll call vote for proposed Resolution Nos. 9-23 together and Supervisor Beaty voiced his objection.

Supervisor Wild inquired whether the fact that the new weighted votes involving the representatives for the City of Glens Falls were not in place resulted in an illegal vote that could be challenged and Mr. Elmen replied in the negative. Mr. Elmen apprised there was no legal reason that any member of the Board of Supervisors could not vote on any matter that was going before the Board today, went before the Board at the January 4<sup>th</sup> Organizational Meeting or comes before the Board at any future meeting prior to the proposed Local Law restructuring the weighted votes for the City of Glens Falls was adopted. Supervisor Seeber questioned whether it was permissible for a Supervisor to abstain from voting on any actions and Mr. Elmen replied affirmatively. A discussion ensued.

Discussion and public comment on proposed resolutions was called for.

Travis Whitehead, *Town of Queensbury Resident*, spoke regarding New York State Real Property Tax Serviced Law 487. Supervisor Leggett called for point of order, questioning whether the comments made by Mr. Whitehead pertained to the resolutions they would be voting on. Chairman Geraghty ruled in favor of allowing Mr. Whitehead to speak, apprising he believed the comments were relevant. Mr. Whitehead continued with his comments regarding New York State Real Property Tax Services Law 487 which if the County opted out of would allow them to negotiate with the solar companies seeking exemptions. He then proceeded to speak regarding how these solar companies could bypass the local municipalities by going through the local Industrial Development Agency and he suggested the County and School Districts consider opting out of Appendix N of the Warren-Washington County Industrial Development Agency & Civic Development corporation. Mr. Whitehead proceeded to read aloud a statement regarding proposed Resolution No. 22, *Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation*, relating to the County's appointments to that particular organization.

A lengthy discussion occurred regarding proposed Resolution No. 47, *Appointing Wayne Lamothe as Director of Planning and Community Development*, during which several Supervisors voiced their concerns with the proposed Resolution and the fact that this individual would be retiring at the end of the month and then returning to this full-time position while others voiced their support. During the discussion Chairman Geraghty asked whether the Board would like to enter into an executive session since they were talking about a particular employee, but no one responded.

Further discussion ensued regarding proposed Resolution No. 47, *Appointing Wayne Lamothe as Director of Planning and Community Development*, during which point of order was called for by Supervisor Magowan, indicating the discussion should not be directed toward any specific personnel in the Planning & Community Development Department. Chairman Geraghty ruled in favor of allowing Supervisor Thomas to continue with his comments. Supervisor Thomas spoke in favor of the appointment noted in proposed Resolution No. 47, pointing out the extensive knowledge and experience this individual had. Supervisor Seeber called for point of order, apprising this was not a personal attack on an employee, but rather an issue with the process and she asked that the dialogue remain specific to that topic. Chairman Geraghty ruled in favor of the discussion remaining on topic.

Motion was made by Supervisor Braymer and seconded by Supervisor Seeber to authorize the Assistant Tourism Coordinator to be paid the rate of pay for the Director of Tourism position so long as the Director of Tourism position remains vacant. Chairman Geraghty interjected they would hold off on dealing with this motion until discussion on resolutions concluded.

A discussion ensued on proposed Resolution No. 39, *Resolution Requiring ASD Spartan NY2 Solar, LLC to Enter into an Agreement for Payments in Lieu of Taxes upon Certain Property Located at 1096 State Route 149, Town of Queensbury*, during which Supervisor Braymer suggested an amendment which would direct the members appointing by Warren County to the Warren-Washington County Industrial Development Agency & Civic Development Corporation to not vote for opting into a PILOT agreement without the direction of the County. Mr. Elmen interjected he was unsure this was legal since they would be binding members future actions who were appointed to that independent position.

Supervisor Seeber advised she would like to circle back to the motion to authorize the Assistant Tourism Coordinator to be paid the rate for the Director of Tourism position retroactive to when the Director position became vacant so as long as the Director of Tourism position remains vacant, noting the Assistant Tourism Coordinator had been handling the duties of the Director since the position had been vacated with no additional compensation which she believed was improper. C

Chairman Geraghty stated a motion was required to Waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution authorizing the Assistant Tourism Coordinator to be paid the rate of pay for the Director of Tourism position so long as the Director of Tourism position remains vacant. The necessary motion was made by Supervisor Magowan and seconded by Supervisor Diamond; a roll call vote on the motion was requested by Supervisor Leggett. Chairman Geraghty called the question and the motion to Waive the Standing Rules of the Board as outlined above carried by majority vote of those present, with 673 voting in favor (*Supervisors Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Magowan, Runyon, Conover and Geraghty*), 59 voting in opposition (*Supervisors Thomas and Leggett*), 178 abstaining (*Supervisors Seeber and Beaty*) and 92 absent (*Supervisors McDevitt and Hogan*).

Supervisor Frasier exited the meeting at 1:36 p.m.

Returning to the motion made by Supervisor Braymer and seconded by Supervisor Seeber to authorize the Assistant Tourism Coordinator to be paid the rate of pay for the Director of Tourism position retroactive to when the Director position became vacant so long as the Director of Tourism position remains vacant, Mr. Elmen apprised there could be a legal

issue with regard to returning to 2022 to pay for work that was already performed which he discuss and clarify with the Treasurer following the meeting regardless of what action the Board decided to take on this matter. Supervisors Braymer and Seeber amended their motions to change the effective date for the salary change to January 1, 2023. A discussion ensued following which Supervisors Braymer and Seeber amended the motion once again to change the effective date to January 20, 2023. A roll call vote was called for; Chairman Geraghty called the question and the motion as amended to authorize the Assistant Tourism Coordinator to be paid the rate of pay for the Director of Tourism effective today so long as the Director of Tourism position remains vacant was carired by majority vote with 710 votes in favor favor (Supervisors Diamond, Braymer, Bruno, Driscoll, Geraci, Dickinson, Merlino, Strough, Wild, Magowan, Runyon, Conover, Leggett and Geraghty), and 10 opposed (Supervisor Thomas), and 178 abstaining (Supervisors Seeber and Beaty) and 92 absent (Supervisors McDevitt, Fraiser and Hogan).

Voting on resolutions occurred; Resolution Nos. 9-49 were approved as presented.

### Warren County Board of Supervisors Proclamation

**WHEREAS**, January has been designated as Mental Wellness Month, a time to recognize the importance of attending to our mental health, and

**WHEREAS**, Warren-Washington Counties Office of Community Services oversees mental health and wellness resources offered in the bi-county region, and

**WHEREAS**, there is a proven connection between good mental health and overall personal health, and

**WHEREAS**, in the wake of the COVID-19 pandemic, with barriers to treatment emerging for months or longer, mental wellness has suffered for many individuals around the world, and

**WHEREAS**, people with mental illnesses recover if given the necessary services and supports in their communities, and make important contributions to our families and our communities, and

**WHEREAS**, only one out of two people with a serious form of mental illness seeks treatment to improve their mental wellness, and

**WHEREAS**, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help, and

**WHEREAS**, greater public awareness about mental wellness can change negative attitudes and behaviors toward people with mental illnesses, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim January 2023 as

#### **MENTAL WELLNESS MONTH**

in Warren County, and ask that citizens, government agencies, public and private institutions, businesses, and schools recommit our community to increasing awareness and understanding of mental wellness.

**DATED: JANUARY 20, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, January is National Blood Donor month, which highlights the need for blood and plasma donors, and highlights the lives they save, and

**WHEREAS**, One in seven people admitted to a hospital will need a blood donation, and **WHEREAS**, Blood donations are imperative for treatment of cancer patients, those with illnesses such as sickle cell anemia and those suffering from traumatic injuries, and

**WHEREAS**, 50% of the nation's blood supply comes from blood drives, and residents can learn more about hosting a blood drive at [www.bloodcenter.org](http://www.bloodcenter.org), and

**WHEREAS**, Blood donations declined 10 percent annually between 2020 and 2022, at a time where there was as great a need as ever, and

**WHEREAS**, The American Red Cross declared a blood supply crisis in January 2022, and

**WHEREAS**, Warren County Health Services organizes three public blood drives annually at Warren County Municipal Center, resulting in 1,248 donors giving blood over the past 10 years, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, on a majority vote of the Warren County Board of Supervisors, do hereby proclaim January 2023 as

### **NATIONAL BLOOD DONOR MONTH**

in Warren County, and ask that everyone who is able to donate blood or plasma do so to save lives and help our fellow citizens.

**DATED: JANUARY 20, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION NO. 9 OF 2023**

**Resolution introduced by Chairman Geraghty**

### **DESIGNATING BUDGET OFFICER**

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Nine Thousand Dollars (\$9,000).

Roll Call Vote:

Ayes: 621

Noes: 0

Abstain: 279 Supervisors Magowan, Seeber, Beaty and Thomas

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 10 OF 2023**  
**Resolution introduced by Chairman Geraghty**

**DESIGNATING MEMBER OF COUNTY JURY BOARD**

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 11 OF 2023**  
**Resolution introduced by Chairman Geraghty**

**APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL  
COMMITTEE**

RESOLVED, that Brad Magowan be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2023.

RESOLVED, that this resolution shall take effect immediately.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 279 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 12 OF 2023**  
**Resolution introduced by Chairman Geraghty**

**APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON  
COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.**

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2023:

**APPOINTMENTS****TOWN/CITY**

Edna Frasier	Hague
Andrea Hogan	Johnsburg
Peter V. McDevitt	City of Glens Falls - Ward 2
John Strough	Queensbury

Roll Call Vote:  
 Ayes: 633  
 Noes: 0  
 Abstain: 267 Supervisors Magowan, Seeber and Beaty  
 Absent: 102 Supervisors McDevitt, Frasier and Hogan  
 Adopted.

**RESOLUTION NO. 13 of 2023****Resolution introduced by Chairman Geraghty****APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD**

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2023, and be it further

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2023.

Roll Call Vote:

Ayes: 650

Noes: 0

Abstain: 250 Supervisors Magowan, Seeber, Beaty and Geraghty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 14 OF 2023****Resolution introduced by Chairman Geraghty****APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS**

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Kevin B. Geraghty, Chairman of the Board of Supervisors; Supervisors Claudia Braymer, Dennis L. Dickinson, Edna Frasier, Michael N. Geraci, Craig Leggett, Brad Magowan, Frank E. Thomas; and Amanda Allen, Clerk of the Board of Supervisors, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2023.

Roll Call Vote:

Ayes: 574

Noes: 0

Abstain: 326 Supervisors Magowan, Seeber, Beaty and Leggett

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 15 OF 2023**  
**Resolution introduced by Chairman Geraghty**

**APPOINTING MEMBERS TO THE LAKE CHAMPLAIN -  
LAKE GEORGE REGIONAL PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, now, therefore, be it

RESOLVED, that the following member of the Board of Supervisors be, and hereby, is appointed to the Lake Champlain-Lake George Regional Planning Board of Directors for the term shown opposite their name:

<b><u>APPOINTEE:</u></b> John Strough, Town of Queensbury	<b><u>TERM:</u></b> 01/01/2023 - 12/31/2025
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*(by Resolution No. 13 of 2021 Dennis Dickinson, Town of Lake George, was appointed for a term of 01/01/2021 - 12/31/2023; by Resolution No. 24 of 2022 Edna Frasier, Town of Hague, was appointed for the term of 01/01/2022 - 12/31/2024)*

and be it further

RESOLVED, it is acknowledged that the following are named as ex-officio members of the Board of Directors by virtue of their positions, in keeping with Article IV, Section 1, of the bylaws of the Lake Champlain-Lake George Regional Planning Board:

Kevin B. Geraghty, Chairman of the Board	01/01/2023 - 12/31/2023
Michael R. Swan, County Treasurer	01/01/2023 - 12/31/2023
Kevin Hajos, Superintendent of Public Works	01/01/2023 - 12/31/2023

Roll Call Vote:

Ayes: 633  
 Noes: 0  
 Abstain: 267 Supervisors Magowan, Seeber and Beaty  
 Absent: 102 Supervisors McDevitt, Frasier and Hogan  
 Adopted.

**RESOLUTION NO. 16 OF 2023**  
**Resolution introduced by Chairman Geraghty**

**APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR  
PROJECT**

RESOLVED, that Wayne E. LaMothe, Director of Planning and Community Development, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2023 and terminating December 31, 2023.

Roll Call Vote:

Ayes: 633  
 Noes: 0  
 Abstain: 267 Supervisors Magowan, Seeber and Beaty  
 Absent: 102 Supervisors McDevitt, Frasier and Hogan  
 Adopted.

**RESOLUTION NO. 17 OF 2023****Resolution introduced by Chairman Geraghty****APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2023, and be it further

RESOLVED, that Kevin Hajos, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Kevin B. Geraghty when he is unable to attend, for a term to expire on December 31, 2023.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 18 OF 2023****Resolution introduced by Chairman Geraghty****APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Michael Geraci, Supervisor of the Town of Horicon, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2023 and be it further

RESOLVED, that Wayne E. LaMothe, Director of Planning and Community Development, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Michael Geraci when he is unable to attend, for a term to expire on December 31, 2023.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 19 OF 2023**  
**Resolution Introduced by Chairman Geraghty**

**APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

APPOINT

Wayne E. LaMothe, Director  
Planning & Community Development Department

Kevin Hajos, Superintendent  
Department of Public Works

for the term to expire on December 31, 2023.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 20 OF 2023**  
**Resolution Introduced by Chairman Geraghty**

**APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE**

RESOLVED, that Craig Leggett, Supervisor of the Town of Chester, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors, and be it further

RESOLVED, Andrea Hogan, Supervisor of the Town of Johnsbury, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.

Roll Call Vote:

Ayes: 586

Noes: 0

Abstain: 314 Supervisors Magowan, Seeber, Beaty and Leggett

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 21 OF 2023****Resolution Introduced by Chairman Geraghty****APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

<u>NAME:</u>	<u>TERM:</u>
Frank E. Thomas Supervisor - Town of Stony Creek	1/1/2023 - 12/31/2023
Daniel Bruno Supervisor - City of Glens Falls Ward #4	1/1/2023 - 12/31/2023
Michael Greenslade New York State Park Manager	1/1/2023 - 12/31/2025

*Note: The three-year appointments of Mark Brown, Town of Warrensburg Resident; George Ryan, Town of Lake George Resident; and Timothy Thomas, Town of Chester Resident, were made by previous Resolution No. 19 of 2021 for the term of 1/1/21 - 12/31/23. The three-year appointment of Susan Wilson, Town of Bolton Deputy Supervisor, was made by Resolution No. 30 of 2022 for the term of 1/1/22 - 12/31/24.*

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 22 OF 2023****Resolution Introduced by Chairman Geraghty****APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2023, upon the adoption of a similar resolution by the County of Washington:

**Representatives Appointed by  
by Warren County:**

Daniel Bruno

Nicholas Caimano

**Representatives Appointed by  
Washington County:**

Brian Campbell

Juan Gonzalez

**Representatives Appointed by  
by Warren County:**

Craig Leggett

Tim Robinson

Michael Wild

Roll Call Vote:

Ayes: 576

Noes: 57 Supervisor Braymer

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**Representatives Appointed by  
Washington County:**

Mary King

David K. O'Brien

Virginia Sullivan

**RESOLUTION NO. 23 OF 2023**

**Resolution introduced by Chairman Geraghty**

**APPOINTING MEMBERS OF TRAFFIC SAFETY BOARD**

RESOLVED, that the following individual be, and hereby is, appointed as a member of the Warren County Traffic Safety Board for the term set opposite their name:

**NAME & ADDRESS**

**TERM**

**APPOINTING:**

Kevin B. Geraghty, Chairman  
Warren County Board of Supervisors

01/01/23 - 12/31/23

Matthew Burin, First Assistant District Attorney  
Warren County District Attorney's Office

01/01/23 - 12/31/23

Don Lehman, Director of Public Affairs  
Warren County Administrator's Office

01/01/23 - 12/31/23

Adam Stephenson, Probation Supervisor  
Warren County Probation Department

01/01/23 - 12/31/23

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 24 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO SERVANTS OF THE WORD, INC. D/B/A THE OPEN DOOR; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000), beginning January 20, 2023 and ending December 31, 2024, to the Servants of the Word, Inc. d/b/a The Open Door, a nonprofit organization, for use as grant money to fund a Life Path Program, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000), from January 20, 2023 through December 31, 2024, to Servants of the Word, Inc. d/b/a The Open Door for use as grant money to fund a Life Path Program, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Servants of the Word, Inc. d/b/a The Open Door shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$100,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$100,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 25 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO BAY RIDGE RESCUE SQUAD, INC. FOR THE PURCHASE OF PROTECTIVE JACKETS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including

programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Nine Thousand Two Hundred Sixty Dollars and Fifty Cents (\$9,260.50), beginning January 20, 2023 and ending December 31, 2024, to the Bay Ridge Rescue Squad, Inc., a nonprofit organization, for use as grant money to fund EMS protective jackets, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Nine Thousand Two Hundred Sixty Dollars and Fifty Cents (\$9,260.50), from January 20, 2023 through December 31, 2024, to Bay Ridge Rescue Squad, Inc. for use as grant money to fund EMS protective jackets, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Bay Ridge Rescue Squad, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$9,260.50
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$9,260.50

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 26 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO BAY RIDGE RESCUE SQUAD, INC. FOR THE PURCHASE OF AN ISIMULATE MONITOR; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Fourteen Thousand Five Hundred Seventy-Five Dollars (\$14,575), beginning January 20, 2023 and ending December 31, 2024, to the Bay Ridge Rescue Squad, Inc., a nonprofit organization, for use as grant money to fund an iSimulate Monitor, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Fourteen Thousand Five Hundred Seventy-Five Dollars (\$14,575), from January 20, 2023 through December 31, 2024, to Bay Ridge Rescue Squad, Inc. for use as grant money to fund an iSimulate Monitor, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Bay Ridge Rescue Squad, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$14,575
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$14,575

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

#### **RESOLUTION NO. 27 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

#### **AUTHORIZING ARPA FUNDS DISBURSEMENT TO BOLTON EMERGENCY MEDICAL SERVICES, INCORPORATED; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including

programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000), beginning January 20, 2023 and ending December 31, 2024, to the Bolton Emergency Medical Services, Incorporated, a nonprofit organization, for use as grant money to fund an ambulance, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000), from January 20, 2023 through December 31, 2024, to Bolton Emergency Medical Services, Incorporated for use as grant money to fund an ambulance, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Bolton Emergency Medical Services, Incorporated shall comply with all reporting requirements set forth in the ARPA Recipient’s Agreement (hereafter, “ARPA Agreement”), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$75,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$75,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 28 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO THE CITY OF GLENS FALLS  
FIRE DEPARTMENT; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible uses under 31 C.F.R. 35.6(b)(3)(ii)(A)(11)(vi), assistance to households and individuals, including a program, service, capital expenditure, or other assistance that is provided to a disproportionately impacted population or community, including facilities and equipment related to providing these services, and

WHEREAS, the ARPA Committee further considered and determined that the City of Glens Falls maintains a Fire Department, which the Final Rule presumes were disproportionately impacted by the public health emergency or the negative economic impacts, as each population or community is located in a qualified census tract, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a recipient, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000), beginning January 20, 2023 and ending December 31, 2024, to the City of Glens Falls, a non-entitlement unit of local government as defined by the Final Rule, for use as grant money to fund an ambulance, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby finds that the Fire Department in the City of Glens Falls was disproportionately impacted communities as defined by the Final Rule and that the allocation of ARPA funds in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000) is proportional to the harm caused or exacerbated by the public health emergency or its negative impacts upon each disproportionately impacted population and community, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby awards an allocation of ARPA funds in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000), from January 20, 2023 through December 31, 2024, to City of Glens Falls for use as grant money to fund an ambulance, as and for an eligible use under the Final Rule, and be it further

RESOLVED, that as a condition of the ARPA funding, City of Glens Falls shall comply with all reporting requirements set forth in the ARPA Recipient’s Agreement (hereafter, “ARPA Agreement”), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$75,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$75,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 29 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO JOHNSBURG EMERGENCY SQUAD, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, “Final Rule”) implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter “ARPA”), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, “Treasury Agreement”) that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the

Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Seventy-Three Thousand Dollars (\$73,000), beginning January 20, 2023 and ending December 31, 2024, to the Johnsbury Emergency Squad, Inc., a nonprofit organization, for use as grant money to fund an ambulance, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Seventy-Three Thousand Dollars (\$73,000), from January 20, 2023 through December 31, 2024, to Johnsbury Emergency Squad, Inc. for use as grant money to fund an ambulance, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Johnsbury Emergency Squad, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient’s Agreement (hereafter, “ARPA Agreement”), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$73,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$73,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 30 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO THE TOWN OF LAKE GEORGE EMERGENCY SQUAD; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(i)(a), COVID-19 mitigation and prevention, to include acquisition and distribution of medical equipment for prevention and treatment of COVID-19; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Forty Thousand Dollars (\$40,000), beginning January 20, 2023 and ending December 31, 2024, to the Town of Lake George Emergency Squad, a municipal government, for use as grant money to fund acquisition and distribution of emergency medical supplies in the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Forty Thousand Dollars (\$40,000), from January 20, 2023 through December 31, 2024, to the Town of Lake George Emergency Squad for use as grant money to fund acquisition and distribution of emergency medical supplies in the County, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, the Town of Lake George Emergency Squad shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$40,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$40,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

#### **RESOLUTION NO. 31 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

#### **AUTHORIZING ARPA FUNDS DISBURSEMENT TO NORTH QUEENSBURY RESCUE SQUAD, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Fifty-Two Thousand Three Hundred Dollars (\$52,300), beginning January 20, 2023 and ending December 31, 2024, to the North Queensbury Rescue Squad, Inc., a nonprofit organization, for use as grant money to fund an Advanced Life Support First Response Vehicle Replacement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Fifty-Two Thousand Three Hundred Dollars (\$52,300), from January 20, 2023 through December 31, 2024, to North Queensbury Rescue Squad, Inc. for use as grant money to fund an Advanced Life Support First Response Vehicle Replacement, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, North Queensbury Rescue Squad, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$52,300
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$52,300

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 32 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO ROCKWELL FALLS AMBULANCE SERVICE, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal

Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter “ARPA”), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, “Treasury Agreement”) that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Forty Thousand Dollars (\$40,000), beginning January 20, 2023 and ending December 31, 2024, to Rockwell Falls Ambulance Service, Inc., a nonprofit organization, for use as grant money to fund ambulance equipment to support safe patient handling and reduce risk of employee injury, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Forty Thousand Dollars (\$40,000), from January 20, 2023 through December 31, 2024, to Rockwell Falls Ambulance Service, Inc. for use as grant money to fund ambulance equipment to support safe patient handling and reduce risk of employee injury, and that such use is an eligible use, and be it further

RESOLVED, that as a condition of the ARPA funding, Rockwell Falls Ambulance Service, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient’s Agreement (hereafter, “ARPA Agreement”), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$40,000

<b>APPROPRIATIONS</b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$40,000

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 33 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO STONY CREEK VOLUNTEER FIRE COMPANY, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Seventy-Two Thousand Two Hundred Forty Dollars (\$72,240), beginning January 20, 2023 and ending December 31, 2024, to the Stony Creek Volunteer Fire Company, Inc., a nonprofit organization, for use as grant money to fund equipment replacement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Seventy-Two Thousand Two Hundred Forty Dollars (\$72,240), from January 20, 2023 through December 31, 2024, to Stony Creek

Volunteer Fire Company, Inc. for use as grant money to fund equipment replacement, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Stony Creek Volunteer Fire Company, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$72,240
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$72,240

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

#### **RESOLUTION NO. 34 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

#### **AUTHORIZING ARPA FUNDS DISBURSEMENT TO VAN R. RHODES VOLUNTEER FIRE COMPANY, INC. D/B/A LUZERNE-HADLEY FIRE DEPARTMENT; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the

Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Thirty-Six Thousand Nine Hundred Ninety Dollars (\$36,990), beginning January 20, 2023 and ending December 31, 2024, to Van R. Rhodes Volunteer Fire Company, Inc. d/b/a Luzerne-Hadley Fire Department, a nonprofit organization, for use as grant money to fund radio upgrades, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Thirty-Six Thousand Nine Hundred Ninety Dollars (\$36,990), from January 20, 2023 through December 31, 2024, to Van R. Rhodes Volunteer Fire Company, Inc. d/b/a Luzerne-Hadley Fire Department for use as grant money to fund radio upgrades, and that such use is an eligible use, and be it further

RESOLVED, that as a condition of the ARPA funding, Rockwell Falls Ambulance Service, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b>ESTIMATED REVENUE</b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$36,990
<b>APPROPRIATIONS</b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$36,990

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 35 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Seeber, Thomas, Beaty, Wild, Leggett; and Committee Members LaMothe, Agnew, Gilles, and Gaddy**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO WEST GLENS FALLS EMERGENCY SQUAD, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance, and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Sixteen Thousand Four Hundred Fifty Dollars (\$16,450), beginning January 20, 2023 and ending December 31, 2024, to West Glens Falls Emergency Squad, Inc., a nonprofit organization, for use as grant money to fund office equipment replacement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Sixteen Thousand Four Hundred Fifty Dollars (\$16,450), from January 20, 2023 through December 31, 2024, to West Glens Falls Emergency Squad, Inc. for use as grant money to fund office equipment replacement, and that such use is an eligible use, and be it further

RESOLVED, that as a condition of the ARPA funding, Rockwell Falls Ambulance Service, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$16,450
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$16,450

Roll Call Vote:

Ayes: 722

Noes: 0

Abstain: 178 Supervisors Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 36 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Magowan, Runyon, Strough and Geraci (2022 Occupancy Tax Coordination Committee)**

**AMENDING RESOLUTION NO 570 OF 2021 AND AGREEMENT WITH ADIRONDACK CYCLING ADVOCATES, INC. TO INCLUDE EXCAVATOR WORK AT THE DYNAMITE HILL RECREATION AREA**

WHEREAS, pursuant to Resolution No. 570 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a Tourist and Convention Development Agreement ("Agreement") with Adirondack Cycling Advocates, Inc., P.O. Box 64, Glens Falls, New York 12801, wherein the County would provide funding for specified tourism-related expenses in a total amount not to exceed Twenty Thousand Dollars (\$20,000) for the year 2022, and

WHEREAS, the Adirondack Cycling Advocates, Inc. now seek to amend the 2022 Agreement to include excavator work at the Dynamite Hill Recreation Area as an expense in the amount of Eight Thousand Five Hundred Dollars (\$8,500), and

WHEREAS, during a joint meeting of the Tourism and Occupancy Tax Coordination Committees, the Occupancy Tax Coordination Committee approved a request to amend the 2022 Agreement with Adirondack Cycling Advocates, Inc., to include excavator work at the Dynamite Hill Recreation Area as an expense, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment to the 2022 Agreement with Adirondack Cycling Advocates, Inc., P.O. Box 64, Glens Falls, New York 12801 to include excavator work at the Dynamite Hill Recreation Area as an expense in the amount of Eight Thousand Five Hundred Dollars (\$8,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of 2022 and 235 of 2022 and 635 of 2022 will remain the same.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 37 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Magowan, Runyon, Strough and Geraci (2022 Occupancy Tax Coordination Committee)**

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES**

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$97,100.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23- 3/19/23	\$47,100.00
<b>TOTAL</b>				<b>\$97,100.00</b>
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 38 OF 2023**  
**Resolution introduced by Supervisors Dickinson and Merlino**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION REQUIRING ASD SPARTAN NY2 SOLAR, LLC TO ENTER INTO AN AGREEMENT FOR PAYMENTS IN LIEU OF TAXES UPON CERTAIN PROPERTY LOCATED AT 1096 STATE ROUTE 149, TOWN OF QUEENSBURY**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution requiring ASD Spartan NY2 Solar, LLC to enter into an agreement for payments in lieu of taxes upon certain property located at 1096 State Route 149, Town of Queensbury, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 39 OF 2023**  
**Resolution introduced by Supervisors Runyon and Wild**

**RESOLUTION REQUIRING ASD SPARTAN NY2 SOLAR, LLC TO ENTER INTO AN AGREEMENT FOR PAYMENTS IN LIEU OF TAXES UPON CERTAIN PROPERTY LOCATED AT 1096 STATE ROUTE 149, TOWN OF QUEENSBURY**

WHEREAS, the County of Warren received written notification on December 13, 2022 that ASD Spartan NY2 Solar, LLC intends to construct a solar energy system on certain property located at 1096 State Route 149, Town of Queensbury (Tax Map Parcel Nos. 279.-1-6.1 and 279.-1-6.2) pursuant to Section 487 of the Real Property Tax Law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Warren County to enter into a PILOT agreement with ASD Spartan NY2 Solar, LLC up to the fifteen (15) year statutory period, as provided by Section 487 of the Real Property Tax Law, for the real property set forth above, and that no exemption from County taxation shall apply for the real property located at 1096 State Route 149, Town of Queensbury.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO.40 OF 2023**  
**Resolution introduced by Supervisors Thomas and Runyon**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2023, ENTITLED "A LOCAL LAW AMENDING AND UPDATING SECTION 4 OF LOCAL LAW NO. 9 OF 2021, 'A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS'"**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution introducing proposed Local Law No. 2 of 2023, entitled "A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members'", and authorizing a public hearing thereon, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 41 OF 2023**  
**Resolution introduced by Supervisors Braymer and Runyon**

**INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2023, ENTITLED "A LOCAL LAW AMENDING AND UPDATING SECTION 4 OF LOCAL LAW NO. 9 OF 2021, 'A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS'"**

WHEREAS, the City of Glens Falls enacted Local Law 5 of 2022 to schedule the public referendum for election day, November 8, 2022 to obtain public approval for an amendment to the City Charter to re-draw the five boundary divisions of the City of Glens Falls, and

WHEREAS, the public referendum held November 8, 2022 approved the amendment to the City of Glens Falls Charter, and Local Law 5 of 2022, which was filed with the New York State Department of State on November 16, 2022, and published on January 12, 2023, with a effective date of January 1, 2023, now, therefore, be it

RESOLVED, that proposed Local Law No. 2 of 2023 entitled "A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members,'" attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing in the Supervisors' Room in the Warren County Municipal Center on the 3<sup>rd</sup> day of February, 2023, at 11:00 a.m., on the matter of the adoption of said proposed Local Law No. 3 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and the same hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 2 OF 2023**

**“A LOCAL LAW AMENDING AND UPDATING SECTION 4 OF LOCAL LAW NO. 9 OF 2021, ‘A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS’”**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. On and after the first day of January, 2022, the local legislative body of the County of Warren shall continue to be known and designated as the Board of Supervisors, but the election of the members thereof and their respective votes as such members thereof shall, on and after the first day of January, 2022, be determined and fixed in accordance with the provisions of this Local Law to accomplish the reapportionment of the local legislative body of the County of Warren in accordance with the 2020 Federal Census and the members thereof shall be designated as County Supervisors.

SECTION 2. The number and apportionment of the members of the Board of Supervisors shall be determined by the 2020 Federal Census. Until the 2030 Federal Decennial Census, unless an official County census is made before 2030, each town and city ward in the County of Warren shall be entitled to at least one (1) County Supervisor. Each town and city ward shall be entitled to one (1) additional County Supervisor for each 5,835 population as determined by the 2020 Federal Census.

SECTION 3. Based on the 2020 Federal Census of the County of Warren, on and after the first day of January, 2022, there shall be twenty (20) members of the Board of Supervisors of the County of Warren apportioned as follows:

Town of Bolton	1
Town of Chester	1
Town of Hague	1
Town of Horicon	1
Town of Johnsbury	1
Town of Lake George	1
Town of Lake Luzerne	1
Town of Queensbury	5
Town of Stony Creek	1
Town of Thurman	1
Town of Warrensburg	1
City of Glens Falls:	
First Ward	1
Second Ward	1
Third Ward	1
Fourth Ward	1
Fifth Ward	1

Such Supervisors shall be elected at the general election of 2021 and shall hold office for terms of two (2) years commencing on the first day of January following such election unless a municipality shall have elected as provided under State Law for its supervisor to hold a four (4) year term in which case the county supervisor shall hold office for a four (4) year term. In all towns having one (1) County Supervisor, the County Supervisor shall be the Town Supervisor. In towns having more than one (1) County Supervisor, the Town Supervisor shall be one (1) County Supervisor and the remaining County Supervisors shall be elected at large in the town. A vacancy in the Office of County Supervisor in a town, other than the Town Supervisor, shall be filled by a majority of the votes of the members of the town board. In a city ward having more than one (1) County Supervisor, all County Supervisors shall be elected at

large in the ward. A vacancy in the Office of the County Supervisor in a city ward shall be filled by a majority vote of the common council of the city.

SECTION 4. On and after the first day of March, 2023, and continuing until the next Decennial Federal Census, unless an official County census shall be made sooner, each town and ward shall be entitled to the following number of votes on any resolution, local law, motion or proposal to be voted on by the Board of Supervisors, to wit:

Town of Bolton	31
Town of Chester	47
Town of Hague	10
Town of Horicon	22
Town of Johnsburg	33
Town of Lake George	53
Town of Lake Luzerne	47
Town of Queensbury:	
Town Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	8
Town of Stony Creek	12
Town of Thurman	17
Town of Warrensburg	60
City of Glens Falls:	
First Ward	45
Second Ward	45
Third Ward	45
Fourth Ward	45
Fifth Ward	45

A total of 502 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a majority vote and a total of 668 affirmative votes shall be required for the adoption of any resolution requiring a two-thirds vote. On any committee of the Board of Supervisors, each County Supervisor shall have one (1) vote.

SECTION 5. This Local Law shall not repeal Local Law No. 9 of 2021 and only amends that portion of Section 4, as noted.

SECTION 6. If any section, subdivision, paragraph, subparagraph, clause, term, or part thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion and such shall not affect the validity of the remaining portion thereof.

SECTION 7. This Local Law is adopted pursuant to Section 10, Subdivision 1, paragraph a(13) of the Municipal Home Rule Law and is subject to permissive referendum and shall become effective upon filing with the Secretary of State as provided by Section 27 of the Municipal Home Rule Law of the State of New York and publication in the official newspapers of the County of Warren.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 42 OF 2023**  
**Resolution introduced by Supervisors Runyon and Braymer**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPROVING A SETTLEMENT AGREEMENT WITH REGARD TO THE OPIOID CRISIS AND AUTHORIZING ACCEPTANCE OF THE TEVA/NEW YORK STATEWIDE OPIOID SETTLEMENT AGREEMENT**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution approving a settlement agreement with regard to the opioid crisis and authorizing acceptance of the TEVA/New York Statewide opioid settlement agreement, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 43 OF 2023**  
**Resolution introduced by Supervisors Driscoll and Braymer**

**APPROVING A SETTLEMENT AGREEMENT WITH REGARD TO THE OPIOID CRISIS AND AUTHORIZING ACCEPTANCE OF THE TEVA/NEW YORK STATEWIDE OPIOID SETTLEMENT AGREEMENT**

WHEREAS, on November 3, 2022, Teva and approximately 245 Related Entities (hereafter collectively, "TEVA"), entered into a written settlement agreement called the "TEVA New York Statewide Opioid Settlement Agreement" (hereafter, "TEVA Agreement") with the New York Attorney's General Office, the County of Suffolk, the County of Nassau, and all New York Participating Subdivisions, to resolve opioid-related claims against TEVA in New York State, and

WHEREAS, the TEVA Agreement incorporates additional sub-agreements, to include the New York Subdivision Settlement Participation Form; the TEVA New York Global Payment Opioid Settlement Sharing Agreement; and the TEVA New York Premium Payment Opioid Settlement Sharing Agreement (hereafter collectively, "TEVA Sub-Agreements"), which require TEVA to pay as much as Five Hundred Fifty Million Dollars (\$550,000,000.00) (hereafter, "Settlement Proceeds") as a total payment which shall be allocated, distributed, and the proceeds used as required by the TEVA Agreement, and

WHEREAS, upon signing the TEVA Agreement and TEVA Sub-Agreements, Warren County will qualify as a Participating Subdivision under the TEVA Agreement and will receive a portion of the Settlement Proceeds to be distributed by the New York State Attorney General's Office, in compliance with the terms and conditions of the TEVA Agreement, and

WHEREAS, the allocation to Warren County as a Participating Subdivision will include Abatement Amounts, which are restricted use funds, and Unrestricted Amounts, which will not be restricted in use, and

WHEREAS, payment for legal services rendered by Warren County's retained counsel, Napoli & Shkolnik, PLLC, are set forth by the TEVA Agreement, now, therefore, be it

RESOLVED, that the TEVA Agreement, to include the TEVA Sub-Agreements are approved and accepted by the County, and it is further

RESOLVED, that the County is authorized to accept the County's share of Settlement Proceeds distributed, as either Abatement Amounts or Unrestricted Amounts, as a Participating Subdivision under the TEVA Agreement and the TEVA Sub-Agreements; and it is further

RESOLVED, that the Chair of the Board of Supervisors, the County Attorney, and Napoli & Shkolnik, PLLC, be, and hereby are, authorized to execute the TEVA Agreement and the TEVA Sub-Agreements with regard to the settlement of this opioid litigation.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 44 OF 2023**

**Resolution introduced by Supervisors Runyon and Thomas**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING A HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING AND EMPOWERING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing a Home Rule request by Warren County for an extension to the law authorizing and empowering the County of Warren to impose an additional mortgage recording tax, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 45 OF 2023**

**Resolution introduced by Supervisors Runyon and Wild**

**HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING AND EMPOWERING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County of Warren, desires to request enactment of an extension to section 253-w of the Tax Law authorizing and empowering the County of Warren to continue to impose an additional mortgage recording tax on and after December 1, 2023, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact

a bill extending section 253-w of the Tax Law from December 1, 2023 through an additional period of three years to authorize the County of Warren to continue to impose the additional mortgage recording tax provided therein, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and the Assembly.

Roll Call Vote:

Ayes: 633

Noes: 0

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 46 OF 2023**

**Resolution introduced by Supervisors Runyon and Dickinson**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPOINTING WAYNE LAMOTHE AS DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution Appointing Wayne LaMothe as Director of Planning and Community Development, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 47 OF 2023**

**Resolution introduced by Supervisors Runyon and Leggett**

**APPOINTING WAYNE LAMOTHE AS DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

RESOLVED, that Wayne LaMothe be, and hereby is, appointed as the Director of Planning and Community Development at an annual salary of One Hundred Seven Thousand Six Hundred Thirty-Seven Dollars (\$107,637) effective January 1, 2023, and to serve at the pleasure of the Warren County Board of Supervisors.

Roll Call Vote:

Ayes: 509

Noes: 124 Supervisors Diamond, Braymer and Bruno

Abstain: 267 Supervisors Magowan, Seeber and Beaty

Absent: 102 Supervisors McDevitt, Frasier and Hogan

Adopted.

**RESOLUTION NO. 48 OF 2023**  
**Resolution introduced by Supervisors Runyon and Dickinson**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE ASSISTANT TOURISM COORDINATOR TO BE PAID THE RATE OF PAY FOR THE DIRECTOR OF TOURISM POSITION SO LONG AS THE DIRECTOR OF TOURISM POSITION REMAINS VACANT**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the Assistant Tourism Coordinator to be paid the rate of pay for the Director of Tourism position so long as the Director of Tourism position remains vacant, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 49 OF 2023**  
**Resolution introduced by Supervisors Braymer and Seeber**

**AUTHORIZING THE ASSISTANT TOURISM COORDINATOR TO BE PAID THE RATE OF PAY FOR THE DIRECTOR OF TOURISM POSITION SO LONG AS THE DIRECTOR OF TOURISM POSITION REMAINS VACANT**

WHEREAS, due to a vacancy in the position of Director of Tourism, and the need for the duties and responsibilities of the Director of Tourism to be performed until the appointment of a new Director of Tourism can be completed, and

WHEREAS, the Assistant Tourism Coordinator shall assume and complete the additional duties and responsibilities of the Director of Tourism position until the future appointment of a Director, and

WHEREAS, during the January 20, 2023 meeting of the Board of Supervisors, the vacancy in the position of Director of Tourism was discussed, and upon a motion from the floor, a majority voted in support of the Assistant Tourism Coordinator receiving compensation commensurate with the additional duties and responsibilities which shall be assumed during the vacancy of the position of Director of Tourism, now, therefore, be it

RESOLVED, that the County Treasurer be, and hereby is, directed to pay the Assistant Tourism Coordinator the budgeted salary of the Director of Tourism position, Ninety Thousand Seven Hundred Eighty-Three Dollars (\$90,783), effective January 20, 2023 and continuing until such time that the Director of Tourism position is filled.

Adopted by unanimous vote.

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2023:  
Supervisors Kevin B. Geraghty, Craig Leggett, Frank Thomas and Eugene J. Merlino, as well as John Taflan, County Administrator.

Dated: January 20, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

APPOINTED:

<u>NAME</u>	<u>TERM</u>
Dennis Dickinson	01/01/23 -12/31/23

Dated: January 20, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Bennet Driscoll (City of Glens Falls - Ward 5)	1/1/2023 - 12/31/2023
Edna A. Frasier (Town of Hague)	1/1/2023 - 12/31/2023
Michael N. Geraci (Town of Horicon)	1/1/2023 - 12/31/2023
Debra Runyon (Town of Thurman)	1/1/2023 - 12/31/2023

Dated: January 20, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor and the following spoke:  
Linda Clark, *retired School Teacher*, voiced her displeasure regarding a retired employee returning to work full-time while also collecting their retirement benefits.  
Supervisor Driscoll spoke regarding the redistricting in the City of Glens Falls, apprising a map was available on the City Clerk’s website for review.  
Supervisor Merlino exited the meeting at 1:41 p.m.  
Supervisor Geraci notified the Clerk of the Board had emailed all of the Board members requesting that they provide their preferences for Committee meeting assignments.

Supervisor Magowan inquired when the Standing Committee List would be distributed to the Supervisors and Chairman Geraghty apprised during announcements he had planned to ask the Board members to stop by the Clerk of the Board's Office to pick up the List.

Supervisor Dickinson exited the meeting at 1:43 p.m.

Supervisor Seeber spoke regarding her displeasure that the Chairman of the Board had not contacted her regarding the Standing Committee List, adding when she served as Chair she had distributed the List prior to the first regular Board Meeting of the year. She asked Mr. Elmen if the Board was in an executive session and one of the Board members recused themselves were the other Board members permitted to provide an update on what occurred in executive session to the member that recused themselves and Mr. Elmen replied he was unsure off the top of his head, but he was unaware of any circumstance that prevented them from being informed regarding what occurred during the executive session. He continued, noting, he would research the matter further and report back to Supervisor Seeber. Supervisor Seeber then questioned whether the member who recused themselves was then permitted to ask questions or to inquire about what occurred whether it pertained to what occurred during an executive session or why a Board member voted in a certain manner and Mr. Elmen responded while he was unaware of any restrictions outside of the restrictions that were created by not participating, he would have to research the matter further. Supervisor Seeber advised given this was her last Board Meeting and she would be submitting her letter of resignation from the Board on or before January 23<sup>rd</sup> she would respectfully request that Mr. Elmen still provide her with answers to her questions, only as a member of the public rather than a sitting Supervisor.

Supervisor Seeber thanked the Town of Queensbury residents for allowing her to serve them as an At-Large Supervisor on the Board since 2014, as well as the Warren County citizens for trusting her since 1999 into 2000 when she worked as a Crime Victim Advocate, as she had been blessed to serve in this role and as a County employee.

Supervisor Beaty advised Supervisor Seeber had been one of the outstanding Chair of the Board's for Warren County, noting her stellar work ethic. He added the loss of Supervisors Seeber and Hogan from the Board were significant. He stated Supervisor Seeber worked harder than any other representative on the Board from the Town of Queensbury and he thanked her personally for all she had done during her tenure.

Supervisor Diamond indicated he had enjoyed working with Supervisor Seeber on the Board and he wished her luck with her future endeavors.

Supervisor Braymer thanked Supervisor Seeber for her many years of service to the residents of Warren County, as well as her dedication as an At-Large Supervisor from the Town of Queensbury on this Board and she wished her well in her future endeavors.

Supervisor Leggett wished the best for Supervisor Seeber in her future endeavors, indicating her admired her ability to multi-task.

Supervisor Magowan spoke regarding Supervisor Seeber's drive for representing her constituents, apprising he had enjoyed working closely with her. He than spoke regarding how saddened he was to learn Supervisor Hogan would also be resigning from the Board, as she had contributed significantly to the Board.

Chairman Geraghty wished Supervisor Seeber well in her next endeavor, apprising although they had their differences over the years, they also had some good times.

Supervisor Conover exited the meeting at 1:56 p.m.

There being no further business to come before the Board of Supervisors, Chairman Geraghty adjourned the Board Meeting at 2:08 p.m.

**SPECIAL BOARD MEETING  
FRIDAY, FEBRUARY 3, 2022**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>***

**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **FEBRUARY 3, 2023 AT 11:00 A.M.**, for the purpose of:

1. Holding a public hearing on proposed Local Law No. 2 of 2023, "A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members'"; and
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: January 13, 2023

KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:01 a.m.

Mr. Kevin B. Geraghty presiding. Salute to the flag was led by Supervisor Diamond in Supervisor McDevitt's absence.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, Braymer, Bruno, Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Beaty, Thomas and Geraghty; Absent -4 Supervisors McDevitt, Hogan Magowan and Runyon; and Vacant - 1.

Chairman Geraghty called for public comments.

Ann Marie Mason, *Director, Office of Emergency Services*, provided an overview of "ReadyWarrenCountyNY" app, which was now active, adding she had placed handouts regarding the application on the table for any of the Supervisors who wished to distribute them to their constituents.

Continuing with the Agenda review, Chair declared the Public Hearing open on Proposed Local Law No. 2 of 2023, Entitled "A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, 'A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members'", open at 11:08 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment; there being no one wishing to speak on Proposed Local Law No. 2 of 2023, Chairman Geraghty closed the Public Hearing at 11:09 a.m.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, apprised Resolution Nos. 50-51 were distributed to the Board and posted to the Warren County website on Tuesday, January 31<sup>st</sup>, which met the distribution deadline specified in the Rules of the Board.

Chairman Geraghty noted there were no communications.

Chairman Geraghty called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Diamond requested a roll call vote on proposed Resolution No. 51, *Appointing Wayne Lamothe as Director of Planning & Community Development*.

A discussion ensued regarding proposed Resolution No. 51, *Appointing Wayne Lamothe as Director of Planning & Community Development*, following which motion was made by Supervisor Braymer and seconded by Supervisor Diamond to amend the proposed Resolution to indicate the term of appointment for the Director of Planning would end on June 30, 2023.

Supervisor Leggett suggested the term end on September 1<sup>st</sup> in case anything occurred to prevent the project from wrapping up by June 30<sup>th</sup>. Chairman Geraghty asked whether this was a motion to amend proposed Resolution No. 51, *Appointing Wayne Lamothe as Director of Planning & Community Development*, and Supervisor Leggett replied affirmatively. Supervisor Leggett indicated he would like the term to end on August 31, 2023. Chairman Geraghty inquired whether Supervisors Braymer and Diamond would like to amend their motion to change the termination date to August 31<sup>st</sup> and they both replied in the negative.

A roll call vote was taken on the motion to amend proposed Resolution No. 51, *Appointing Wayne Lamothe as Director of Planning & Community Development*, to indicate the term of the appointment would end on June 30, 2023. Chairman Geraghty called the question and the motion failed to obtain the majority vote, with 347 voting in favor (*Supervisors Braymer, Bruno, Driscoll, Geraci, Wild and Geraghty*); 279 opposed (*Supervisors Dickinson, Merlino, Strough, Thomas, Conover and Leggett*); 89 abstaining (*Supervisor Beaty*); 198 absent (*Supervisors McDevitt, Hogan, Magowan and Runyon*); and 89 Vacant.

Supervisor Leggett made a motion to amend proposed Resolution No. 51, *Appointing Wayne Lamothe as Director of Planning & Community Development*, to indicate the term of the appointment for the Director of Planning would end on August 31, 2023; Chairman Geraghty Supervisor Dickinson seconded the motion. A brief discussion ensued during which a roll call vote on the proposed amendment was taken. The motion was carried by a majority vote of those present, with 502 voting in favor (*Supervisors Driscoll, Frasier, Geraci, Dickinson, Merlino, Strough, Wild, Thomas, Conover and Leggett*); 124 voting in opposition (*Supervisors Braymer, Bruno and Diamond*); 89 abstaining (*Supervisor Beaty*); 198 absent (*Supervisors McDevitt, Hogan, Magowan and Runyon*); and 89 Vacant.

Chairman Geraghty called for a vote on resolutions, following which Resolution Nos. 50 and Resolution No. 51 (as amended) were adopted by a majority vote.

**RESOLUTION NO. 50 OF 2023**

**Resolution introduced by Chairman Geraghty**

**ENACTING LOCAL LAW NO. 2 OF 2023, ENTITLED  
“A LOCAL LAW AMENDING AND UPDATING SECTION 4 OF LOCAL LAW NO. 9 OF  
2021, ‘A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE WARREN  
COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS’”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Amending and Updating Section 4 of Local Law No. 9 of 2021, ‘A Local Law Reapportioning the Weighted Vote of the Warren County Board of Supervisors Amongst Twenty (20) Members,’” and

WHEREAS, the Board of Supervisors adopted Resolution No. 41 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 3<sup>rd</sup> day of February, 2023, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 3<sup>rd</sup> day of February, 2023, does hereby enact and adopt Local Law No. 2 of 2023, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 2 OF 2023**

**“A LOCAL LAW AMENDING AND UPDATING SECTION 4 OF LOCAL LAW NO. 9 OF  
2021, ‘A LOCAL LAW REAPPORTIONING THE WEIGHTED VOTE OF THE  
WARREN COUNTY BOARD OF SUPERVISORS AMONGST TWENTY (20) MEMBERS’”**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. On and after the first day of January, 2022, the local legislative body of the County of Warren shall continue to be known and designated as the Board of Supervisors, but the election of the members thereof and their respective votes as such members thereof shall, on and after the first day of January, 2022, be determined and fixed in accordance with the provisions of this Local Law to accomplish the reapportionment of the local legislative body of the County of Warren in accordance with the 2020 Federal Census and the members thereof shall be designated as County Supervisors.

SECTION 2. The number and apportionment of the members of the Board of Supervisors shall be determined by the 2020 Federal Census. Until the 2030 Federal Decennial Census, unless an official County census is made before 2030, each town and city ward in the County of Warren shall be entitled to at least one (1) County Supervisor. Each town and city ward shall be entitled to one (1) additional County Supervisor for each 5,835 population as determined by the 2020 Federal Census.

SECTION 3. Based on the 2020 Federal Census of the County of Warren, on and after the first day of January, 2022, there shall be twenty (20) members of the Board of Supervisors of the County of Warren apportioned as follows:

Town of Bolton	1
Town of Chester	1
Town of Hague	1
Town of Horicon	1
Town of Johnsbury	1
Town of Lake George	1
Town of Lake Luzerne	1

Town of Queensbury	5
Town of Stony Creek	1
Town of Thurman	1
Town of Warrensburg	1
City of Glens Falls:	
First Ward	1
Second Ward	1
Third Ward	1
Fourth Ward	1
Fifth Ward	1

Such Supervisors shall be elected at the general election of 2021 and shall hold office for terms of two (2) years commencing on the first day of January following such election unless a municipality shall have elected as provided under State Law for its supervisor to hold a four (4) year term in which case the county supervisor shall hold office for a four (4) year term. In all towns having one (1) County Supervisor, the County Supervisor shall be the Town Supervisor. In towns having more than one (1) County Supervisor, the Town Supervisor shall be one (1) County Supervisor and the remaining County Supervisors shall be elected at large in the town. A vacancy in the Office of County Supervisor in a town, other than the Town Supervisor, shall be filled by a majority of the votes of the members of the town board. In a city ward having more than one (1) County Supervisor, all County Supervisors shall be elected at large in the ward. A vacancy in the Office of the County Supervisor in a city ward shall be filled by a majority vote of the common council of the city.

SECTION 4. On and after the first day of March, 2023, and continuing until the next Decennial Federal Census, unless an official County census shall be made sooner, each town and ward shall be entitled to the following number of votes on any resolution, local law, motion or proposal to be voted on by the Board of Supervisors, to wit:

Town of Bolton	31
Town of Chester	47
Town of Hague	10
Town of Horicon	22
Town of Johnsbury	33
Town of Lake George	53
Town of Lake Luzerne	47
Town of Queensbury:	
Town Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
County Supervisor	89
Town of Stony Creek	12
Town of Thurman	17
Town of Warrensburg	60
City of Glens Falls:	
First Ward	45
Second Ward	45
Third Ward	45
Fourth Ward	45
Fifth Ward	45

A total of 502 affirmative votes shall be required for the adoption of any resolution, local law, motion or proposal requiring a majority vote and a total of 668 affirmative votes shall be required for the adoption of any resolution requiring a two-thirds vote. On any committee of the Board of Supervisors, each County Supervisor shall have one (1) vote.

SECTION 5. This Local Law shall not repeal Local Law No. 9 of 2021 and only amends that portion of Section 4, as noted.

SECTION 6. If any section, subdivision, paragraph, subparagraph, clause, term, or part thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion and such shall not affect the validity of the remaining portion thereof.

SECTION 7. This Local Law is adopted pursuant to Section 10, Subdivision 1, paragraph a(13) of the Municipal Home Rule Law and is subject to permissive referendum and shall become effective upon filing with the Secretary of State as provided by Section 27 of the Municipal Home Rule Law of the State of New York and publication in the official newspapers of the County of Warren.

Roll Call Vote:

Ayes: 626

Noes: 0

Abstain: 89 Supervisor Beaty

Absent: 287 Supervisors McDevitt, Hogan, Magowan, Vacant and Runyon

Adopted.

**RESOLUTION NO. 51 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**APPOINTING WAYNE LAMOTHE AS DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT**

***RESOLUTION AMENDED FROM THE FLOOR***

WHEREAS, Wayne LaMothe, County Planner, had a retirement date of January 31, 2023, and

WHEREAS, Wayne LaMothe has agreed to return to the Planning & Community Development Department, post retirement, to assume the duties and responsibilities of Director of Planning & Community Development, effective February 6, 2023 and continuing until the Countryside Adult Home project reaches its completion, which is estimated to occur during the summer of 2023, and

WHEREAS, the Personnel, Administration & Higher Education Committee is agreeable to the appointment and recommends same to the Board of Supervisors, now, therefore, be it

RESOLVED, that Wayne LaMothe be, and hereby is, appointed as Director of Planning & Community Development at an annual salary of One Hundred Seven Thousand Six Hundred Thirty-Seven Thousand Dollars (\$107,637), for a term commencing February 6, 2023 and continuing until August 31, 2023, unless the term of the appointment is extended by separate resolution.

Roll Call Vote:

Ayes: 502

Noes: 124 Supervisors Braymer, Bruno and Diamond

Abstain: 89 Supervisor Beaty

Absent: 287 Supervisors McDevitt, Hogan, Magowan, Vacant and Runyon

Adopted.

Chairman Geraghty called for public comments, but none were received.

Mike Swan, *County Treasurer*, provided an update on the items included in Governor Hochul's proposed State Budget that could negatively impact the County involving Assigned Counsel and Medicaid. He added there was also a proposal to indicate any excess money the County received on the sale of foreclosed properties would be allocated back to the property owner which not only would result in a loss of a revenue source for the County, but also the loss of a funding stream for the County's Environmental Testing Fund Reserve Account.

Supervisor Merlino asked Larry Elmen, *County Attorney*, to explain the rules regarding abstaining from voting and Mr. Elmen replied he would compile a legal opinion and distribute it to the full Board before the next Board Meeting.

Supervisor Diamond spoke regarding New York State Civil Service Law Section 211 which pertained to a waiver that was required in order for an employee within the New York State retirement system to return to work following their retirement and he asked whether one had been filed for the Director of Planning. Chairman Geraghty responded he was unsure, but said it would be looked into.

Chairman Geraghty announced a calendar had been distributed to the Board members which outlined the Committee meeting schedule for the remainder of the year, noting Committee Vice-Chairs would Chair the meetings in the absence of the Committee Chair.

Supervisor Beaty inquired if there were any updates on the Maxam lawsuit regarding the Majority and Minority leader positions and Mr. Elmen replied an update had been provided on this case when the Judge made a ruling in favor of the County several months ago.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors McDevitt, Hogan, Magowan and Runyon absent*), Chairman Geraghty adjourned the Special Board Meeting at 11:23 a.m.

**BOARD MEETING  
FRIDAY, FEBRUARY 17, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Braymer.

Roll called, the following members present:

Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Thomas and Geraghty -16; Absent -3 Supervisors Conover, Frasier and Runyon; and Vacant - 1.

Prior to commencing the agenda review, Chairman Geraghty welcomed Mark Smith, the new Supervisor for the Town of Johnsbury and wished former Supervisor Hogan well in her future endeavors. He also welcomed Bill Collins, Mayor, City of Glens Falls.

Supervisor Frasier entered at 10:02 a.m.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Motion was made by Supervisor Bruno, seconded by Supervisor Dickinson and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to approve the minutes of the January 20, 2023 Board Meeting and February 3, 2023 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Olivia Cohen, Public Health Educator.

Chairman Geraghty apprised there were no graduates this month of the Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions.

Chairman Geraghty noted he had no report to give this month.

Report by Committee Chairs were given during which Supervisor Braymer exited the meeting at 10:09 a.m. Also during the Committee Reports Supervisor Bruno voiced his concerns regarding a new mandatory course required to graduate from SUNY institutions outlined in an article entitled 'Woke 101' is now SUNY must-pass class"; a copy of the article is on file with the items distributed at the February 17th Board Meeting.

Report by the County Administrator was given.

Chairman Geraghty advised the Report by the County Attorney would be given at the end of the meeting.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. COOL Insuring Arena - 2022 Capital Improvement Spending Report; and
2. Warren County Auditor - January 2023 list of real property tax corrections processed.

Letters/emails from:

1. Letter from Family Service Association of Glens Falls, Inc. - letter of appreciation for ARPA funding; and
2. Email from Carol Birkholz, Chairwoman of the Warren County Conservative Party - letter of recommendation for the appointment of Hilary Stec to the recently vacated Town of Queensbury At-Large Supervisor position.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 52-111 were distributed to the Board and posted to the Warren County website on Tuesday, January 17th, as well as four Proclamations, which met the distribution

deadline specified in the Rules of the Board. Resolution No. 88 was amended after mailing and a motion was required to approve of the amendments to the resolution, as provided.

Motion was made by Supervisor Merlino, seconded by Supervisor Wild and carried by a unanimous vote of those present (Supervisors Conover, Braymer and Runyon absent) to approve proposed Resolution No. 88 as amended.

It was noted the Resolution Index inadvertently listed proposed Resolution No. 53 as being referred by the Personnel, Administration & Higher Education Committee when it should have been the Finance Committee.

The four Proclamations were:

Proclamation No. 3 - Black History Month

Proclamation No. 4 - Human Traffic Prevention Month

Proclamation No. 5 - American Heart Month

Proclamation No. 6 - Congratulating Dr. John Rugge on receiving the J. Walter Juckett Award

Floor Resolution Nos. 1-10, included in the Board packets, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (Supervisors Conover, Braymer, and Runyon absent) to bring proposed Floor Resolution No. 1, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Calling on the State of New York to continue to Pass-Thru Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds, to the floor.

Supervisor Braymer reentered the meeting at 10:36 a.m.

Amanda Allen, Clerk of the Board, announced Floor Resolution No. 1 would now be proposed Resolution No. 112.

Motion was made by Supervisor Strough, seconded by Supervisor Thomas and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 2, Calling on the State of New York to continue to Pass-Thru Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds, to the floor.

Mrs. Allen announced Floor Resolution No. 2 would now be proposed Resolution No. 113.

Motion was made by Supervisor Dickinson, seconded by Supervisor Geraci and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 3, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Urging Action by New York State Legislators to Advocate on Behalf of SUNY Community Colleges to Increase Funding to Community Colleges in the State Budget, to the floor.

Mrs. Allen announced Floor Resolution No. 3 would now be proposed Resolution No. 114.

Motion was made by Supervisor Wild, seconded by Supervisor Leggett and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 4, Urging Action by New York State Legislators to Advocate on Behalf of SUNY Community Colleges to Increase Funding to Community Colleges in the State Budget, to the floor.

Mrs. Allen announced Floor Resolution No. 4 would now be proposed Resolution No. 115.

Motion was made by Supervisor Dickinson, seconded by Supervisor Smith and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 5, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 11 of 2023, Appointing Representative to Adirondack Balloon Festival Committee, to Appoint

a Second Representative, to the floor.

Mrs. Allen announced Floor Resolution No. 5 would now be proposed Resolution No. 116.

Motion was made by Supervisor Thomas, seconded by Supervisor Merlino and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 6, Amending Resolution No. 11 of 2023, Appointing Representative to Adirondack Balloon Festival Committee, to Appoint a Second Representative, to the floor.

Mrs. Allen announced Floor Resolution No. 6 would now be proposed Resolution No. 117.

Motion was made by Supervisor Smith, seconded by Supervisor Thomas and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 7, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Altering the Standing Rules of the Board of Supervisors, as Adopted by Resolution No. 1 of 2023, to Make Adjustments to Sections A(1), E(3), and F(2) to Correct References to the Local Law Setting the Weighted Vote; and Section D(1) to Adjust the Standing Committee List, to the floor.

Mrs. Allen announced Floor Resolution No. 7 would now be proposed Resolution No. 118.

Motion was made by Supervisor Leggett, seconded by Supervisor Merlino and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 8, Altering the Standing Rules of the Board of Supervisors, as Adopted by Resolution No. 1 of 2023, to Make Adjustments to Sections A(1), E(3), and F(2) to Correct References to the Local Law Setting the Weighted Vote; and Section D(1) to Adjust the Standing Committee List, to the floor.

Mrs. Allen announced Floor Resolution No. 8 would now be proposed Resolution No. 119.

Motion was made by Supervisor Frasier, seconded by Supervisor Smith and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 9, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending the Table of Organization and Warren County Salary and Compensation Plan for 2023 to Delete and Create Positions Within the Tourism Department, to the floor.

Mrs. Allen announced Floor Resolution No. 9 would now be proposed Resolution No. 120.

Motion was made by Supervisor Wild, seconded by Supervisor Dickinson and carried by a unanimous vote of those present (Supervisors Conover and Runyon absent) to bring proposed Floor Resolution No. 10, Amending the Table of Organization and Warren County Salary and Compensation Plan for 2023 to Delete and Create Positions Within the Tourism Department, to the floor.

Mrs. Allen announced Floor Resolution No. 10 would now be proposed Resolution No. 121.

Discussion and public comment on proposed resolutions was called for.

Darlene McGraw, Town of Halfmoon resident, spoke in favor of CDTA and Greater Glens Falls Transit merging, her disappointment with SUNY due to the lack of support offered to individuals with disabilities, her appreciation for the Sheriff's Office taking steps to secure a handicapped accessible van, as well as providing the Board members with information regarding the Federal Olmstead Act which concerned individuals with disabilities. She concluded by noting March was Brain Injury Awareness Month.

Supervisor Diamond questioned why proposed Resolution No. 57, Amending Resolution No. 177 of 2022, Appointing Members of Warren County Fire Advisory Board for the Office of Emergency Services, to Adjust Membership, removed Micki Guy from the Fire Advisory Board and Supervisor Geraci, as Chair of the Criminal Justice & Public Safety Committee, replied he was unsure, but he would do his best to secure an explanation prior to voting on resolutions.

Supervisor Diamond requested a roll call vote on proposed Resolution No. 97, Re-Appointing Christian Hanchett as Commissioner of the Warren County Department of

Social Services.

Motion was made by Supervisor Diamond and seconded by Supervisor Bruno to table proposed Resolution No. 97, Re-Appointing Christian Hanchett as Commissioner of the Warren County Department of Social Services. A roll call vote was taken on the motion to table proposed Resolution No. 97. Chairman Geraghty called the question and the motion to table proposed Resolution No. 97 failed to obtain the majority vote, with 415 voting in favor (Supervisors Braymer, Geraci, Smith, Magowan, Beaty, Leggett and Diamond); 450 voting in opposition (Supervisors Driscoll, Frasier, Dickinson, Merlino, Strough, Wild, Thomas, McDevitt and Geraghty); 48 absent (Supervisors Runyon and Conover); and 89 Vacant

With regard to the question posed by Supervisor Diamond regarding why Micki Guy was being removed from the Fire Advisory Board by proposed Resolution No. 57, Amending Resolution No. 177 of 2022, Appointing Members of Warren County Fire Advisory Board for the Office of Emergency Services, to Adjust Membership, Supervisor Geraci noted this was due to Ms. Guy no longer being in the position of EMS Coordinator.

A discussion ensued regarding proposed Resolution No. 81, Approving the 2023 Occupancy Tax Spending Plan for Municipalities and Authorizing Agreements for Tourism Promotion and Tourist and Convention Development Services, during which Supervisor Braymer voiced her concerns regarding the process used for occupancy tax distribution to the towns and she requested a roll call vote on the proposed resolution. During the discussion Chairman Geraghty began to respond to the concerns voiced by Supervisor Braymer and she called point of order, indicating as Chair of the Board he was not permitted to debate on any topics. Chairman Geraghty responded he would hold refrain from commenting and allow Supervisor Dickinson, as Chair of the Occupancy Tax Committee, to respond.

Further discussion ensued on proposed Resolution No. 97, Re-Appointing Christian Hanchett as Commissioner of the Warren County Department of Social Services, following which motion was made by Supervisor Magowan and seconded by Supervisor Diamond to table the proposed Resolution. A roll call vote was requested. Following discussion on the motion to table, Chairman Geraghty called the question and the motion failed to obtain the majority vote, with 313 voting in favor (Supervisors Braymer, Bruno, Magowan, Beaty and Diamond); 552 voting in opposition (Supervisors Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Wild, Thomas, Leggett, McDevitt and Geraghty); 48 absent (Supervisors Runyon and Conover); and 89 vacant.

Motion was made by Supervisor Braymer and seconded by Supervisor Diamond to enter into an executive session to discuss a personnel matter involving a particular employee. Larry Elmen, County Attorney, requested that the motion be amended to indicate the purpose of the executive session was to discuss a matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person; Supervisors Braymer and Diamond amended their motions accordingly. Chairman Geraghty called the question and the motion to enter into an executive session pursuant to Section 105 (1)(f) of the Public Officer's Law as outlined above carried by majority vote of those present (Supervisors Conover and Runyon absent), with Supervisors Dickinson and Strough voting in opposition.

Executive session was held from 11:11 a.m. until 11:47 a.m.

Upon reconvening, Chairman Geraghty announced no action was taken during the executive session.

Motion was made by Supervisor Diamond, seconded by Supervisor Bruno and carried by a unanimous vote of those present (Supervisors Runyon and Conover absent) to table proposed Resolution No. 97, Re-Appointing Christian Hanchett as Commissioner of the Warren County Department of Social Services, to the March 17th Board Meeting.

Voting on resolutions occurred; Resolution Nos. 111-121 were approved as presented, with the exception of proposed Resolution No. 97 which was tabled until the March 17th Board Meeting.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, the Warren County Board of Supervisors takes pride in recognizing February 2023 as Black History Month, celebrating the many notable contributions that people of African descent have made to our nation, and

**WHEREAS**, we acknowledge that we have never fully lived up to the founding ideals of this nation of all people being created equal, and

**WHEREAS**, we celebrate the diversity of Black people in Warren County, New York, and throughout our country, and

**WHEREAS**, we acknowledge systemic racism has led to African Americans being more likely to die at an early age from all causes, often misdiagnosed, and impacted by health inequities throughout the health care system that have traumatized the Black community, and

**WHEREAS**, we now celebrate Black health and wellness, including the legacy of Black scholars, midwives, nurses, doctors, and practitioners of not only Western medicine, but all other indigenous ways of promoting health and healing throughout Black communities,

**WHEREAS**, we uplift our community leaders, professionals and others who promote well-being and knowledge throughout the many facts of the Black community, and

**WHEREAS**, each Black individual has a unique mind, body and soul, which deserves to be healthy, well and treated with respect and empathy, and

**WHEREAS**, recent events have re-evaluated the mandate of the Black struggle and underscore the need for more than raised voices to speak about the lasting institutional and societal change that is needed in our country, and

**WHEREAS**, we encourage all people to recognize and confront these issues by standing in the gap at every opportunity and eliminating barriers with fearlessness and determination to empower Black people to promote and protect their health and wellness, and

**WHEREAS**, today, we celebrate and affirm the importance of Black people to our community throughout our State and the Nation, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim the month of February to be

### **BLACK HISTORY MONTH**

in Warren County, and call upon the people of Warren County to observe this month with appropriate programs, activities and reflections and to continue our efforts to create a world that is more just, equitable and prosperous for all

**DATED: FEBRUARY 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, human trafficking is a major problem across the world, with an estimated 24.9 million people, mainly women and children, around the world having been subjected to human trafficking, and

**WHEREAS**, human trafficking is not a problem that is limited to big cities, as law enforcement in Warren County and the rest of the Capital Region frequently confront issues related to it as well, and

**WHEREAS**, human trafficking not only represents a threat to international peace and security but also undermines the rule of law, robs millions of their dignity and freedom,

enriches transnational criminals and terrorists, and threatens public safety and national security everywhere, and

**WHEREAS**, the U.S. Advisory Council on Human Trafficking found that the COVID-19 pandemic exacerbated the risk factors and challenges vulnerable populations face and created obstacles for those impacted by trafficking and exploitation to pursue justice and receive services, as federal, state, territorial, tribal, and local agencies were unprepared and overwhelmed by the COVID-19 pandemic, and

**WHEREAS**, in 2010, by Presidential Proclamation, President Obama declared January "National Slavery and Human Trafficking Prevention Month" and every year since, each President has followed this tradition, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim the month of February to be

**"HUMAN TRAFFICKING PREVENTION MONTH"**

in Warren County, and encourage all residents to be cognizant of the impacts of human trafficking locally and around the world.

**DATED: FEBRUARY 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, Heart disease has long been the leading cause of death in the United States, claiming nearly 700,000 lives a year, and

**WHEREAS**, Nearly half of all American adults have at least one major risk factor for cardiovascular disease, and

**WHEREAS**, while heart conditions can be deadly and costly to treat, they are also often preventable with access to affordable health care, advancements in technology, and lifestyle changes, and

**WHEREAS**, the month of February has been recognized as American Heart Month for decades, with a goal of raising awareness to the steps that can be taken to lessen the risk of cardiovascular disease, and

**WHEREAS**, Warren County Health Services has been among a number of local agencies working to educate residents about simple ways they can improve their heart health, and about early warning signs of potential trouble, and

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim the month of February to be

**"AMERICAN HEART MONTH"**

in Warren County, and encourage all residents to take steps to educate themselves and those around them of the ways they can improve their heart health.

**DATED: FEBRUARY 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, each fall since 1990, the Adirondack Regional Chamber of Commerce has given an award for community service in the name of local industrialist and philanthropist J. Walter Juckett, and

**WHEREAS**, this award annually recognizes members of the community who selflessly go above and beyond by contributing time and energy to help others and demonstrate significant contributions to the community in the field of human services, education, business, or industry, and

**WHEREAS**, over the years, this prestigious award has honored 34 different people who make up the fabric of our community, and

**WHEREAS**, longtime Warren County physician and Adirondack medical leader Dr. John Rugge has been deservedly selected as the 2021 J. Walter Juckett Award nominee, and

**WHEREAS**, Dr. Rugge came to Warren County in 1974 to work as a physician and enjoy the quality of life we find in the Southern Adirondacks, and through his dogged and determined efforts, revolutionized family health care in rural New York in the decades that followed through the founding of Hudson Headwaters Health Network, and

**WHEREAS**, Dr. Rugge and Hudson Headwaters provided essential medical services by combining clinical practice and leadership of several related organizations that provide health care services across northeastern New York with a special emphasis on caring for the underserved communities, and

**WHEREAS**, Dr. Rugge served as senior policy advisor to government, development of managed care organizations, and organizer of innovative models of care for the Adirondack North Country Region, serving on 40 government advisory panels, task forces, and councils—all of which served to make Hudson Headwaters a model for others across New York State and the nation, now, therefore, be it

**RESOLVED**, the Warren County Board of Supervisors congratulates Dr. Rugge on this well-deserved award, and thanks him for his years of selfless efforts to the residents of Warren County and the region and extends our deepest gratitude to the Adirondack Regional Chamber of Commerce for annually recognizing individuals who are pillars of our community with the prestigious J. Walter Juckett award.

**DATED: FEBRUARY 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION NO. 52 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

### **MAKING SUPPLEMENTAL APPROPRIATIONS**

**WHEREAS**, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

**RESOLVED**, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: COUNTY FACILITIES - BUILDINGS &amp; GROUNDS</b>				
A.1621 470	Building #11, Contract	A.9950 910	Transfers-Capital Projects, Interfund Transfers (Capital Project H424)	\$50,000.00
<b>DEPARTMENT: HEATH SERVICES</b>				
A.4193 410	Public Health - COVID - CommCare, Supplies	A.4193 110	Public Health - COVID - CommCare, Salaries-Regular	30,000.00
A.4193 435	Medical Fees	A.4193 120	Salaries-Overtime	1,000.00
A.4193 435		A.4193 130	Salaries-Part Time	5,000.00
A.4193 435		A.4193 810	Retirement	3,600.00
A.4193 435		A.4193 830	Social Security	2,232.00
A.4193 435		A.4193 831	Medicare Contribution	522.00
<b>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</b>				
A.3640 110	Civil Defense, Salaries- Regular	A.3645.4119 110	Homeland Security, FY22 LEMPG, Salaries- Regular	23,544.00
A.3640 810	Retirement	A.3645.4119 810	Retirement	1,726.00
A.3640 830	Social Security	A.3645.4119 830	Social Security	1,459.00
A.3640 831	Medicare Contribution	A.3645.4119 831	Medicare Contribution	341.00
A.3640 860	Hospitalizati on	A.3645.4119 860	Hospitalization	2,657.00
A.3640 865	Dental Insurance	A.3645.4119 865	Dental Insurance	49.00

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: PLANNING AND COMMUNITY DEVELOPMENT</b>				
76.8662 437	Countryside Renovations, Public Works Facil. Site Imprv., Consulting Fees	76.8662 470	Countryside Renovations, Public Works Facil. Site Imprv., Contract	\$15,000.00
76.8686 410	Administration Supplies	76.8662 470		22,000.00
77.8662 437	Countryside CARES Act, Public Works Facil. Site Imprv., Consulting Fees	77.8662 470	Countryside CARES Act, Public Works Facil. Site Imprv., Contract	71,200.00
77.8686 410	Administration, Supplies	77.8662 470		16,500.00
<b>DEPARTMENT: PUBLIC WORKS.</b>				
D.5112.8346 280	County Road, County Roads, 2022 CR#46 Atateka Drive, Projects	D.5112.8345 280	County Road, County Roads, 2022 CR#53 Watering Tub Road, Projects	38,808.65
<b>DEPARTMENT: TREASURER</b>				
A.1671 421	Print Shop, Equipment Rental	A.9788 610	Leases, Principal-Indebtness	62,107.00
A.1671 421		A.9788 710	Interest-Indebtness	8,748.00
A.4310 411	Mental Health Admin, Rent-Building/Property	A.9788 610	Principal-Indebtness	31,078.00

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: TREASURER</b>				
A.4310 411		A.9788 710	Interest- Indebtness	\$428.00
A.5610 1770	Airport (D.P.W.), Airport Rentals	A.5610 2401	Airport (D.P.W.), Interest & Earnings	35,116.00
A.5610 1770		A.5610 2421	Airport (D.P.W.), Lease Payments Collected	73,257.00
<b>DEPARTMENT: SPECIAL ITEMS:</b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1680 444.01	Information Technology, Job Related Courses	10,000.00

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 53 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,  
Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS  
WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren  
County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b><u>CODE</u></b>	<b><u>TITLE</u></b>	<b><u>AMOUNT</u></b>
<b>DEPARTMENT: CLERK OF THE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$1,808,671.65
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	1,808,671.65

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6030 3635	Countryside Adult Home, Enhancing Quality of Adult Living	\$13,493.50
<b><u>APPROPRIATIONS</u></b>		
A.6030 410	Countryside Adult Home, Supplies	13,493.50
<b>DEPARTMENT: HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE.</u></b>		
A.4018.0036 4411	Preventive Program, COVID 19 Vaccine Response, COVID 19 Vaccine Response	36,248.00
A.4196 3489	Health Worker Bonus, Health, Other	36,281.25
<b><u>APPROPRIATIONS</u></b>		
A.4018.0036 120	Preventive Program, COVID 19 Vaccine Response, Salaries-Overtime	1,000.00
A.4018.0036 130	Preventive Program, COVID 19 Vaccine Response, Salaries-Part Time	9,000.00
A.4018.0036 260	Other Equipment	600.00
A.4018.0036 410	Supplies	1,000.00
A.4018.0036 424	Postage	200.00
A.4018.0036 436	Advertising Fees	22,483.00
A.4018.0036 442	Automotive- Gas & Oil	200.00
A.4018.0036 810	Retirement	1,000.00
A.4018.0036 830	Social Security	620.00
A.4018.0036 831	Medicare Contribution	145.00
A.4196 110	Health Worker Bonus, Salaries-Regular	22,500.00
A.4196 130	Salaries-Part Time	2,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: HEALTH SERVICES - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.4196 470	Contract	\$8,500.00
A.4196 830	Social Security	2,926.00
A.4196 831	Medicare Contribution	355.25
<b>DEPARTMENT: HISTORIAN</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6423 2002	American Revolution 250 <sup>th</sup> Anniv, Donation-Bed Tax	23,000.00
<b><u>APPROPRIATIONS</u></b>		
A.6423 410	American Revolution 250 <sup>th</sup> Anniv, Supplies	23,000.00
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4310.0176 2695	Mental Health Admin, Opioid Settlement-Restricted, Opioid Settlement	74,021.00
A.4310.0177 2695	Mental Health Admin, Opioid Settlement-Unrestricted, Opioid Settlement	140,768.00
<b><u>ESTIMATED REVENUE</u></b>		
A.4310.4999 4090	Mental Health Admin, American Rescue Plan Act (ARPA), Coronarius Local Fiscal Recovery Fund (CLFRF)	945,633.00
<b><u>APPROPRIATIONS</u></b>		
A.4310.0176 470	Mental Health Admin, Opioid Settlement-Restricted, Contract	74,021.00
A.4310.0177 470	Opioid Settlement-Unrestricted, Contract	140,768.00
A.4310.4999 470	American Rescue Plan Act (ARPA), Contract	945,633.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3645.4112 4380	Homeland Security, FY20 State Homeland Sec. Program, State Homeland Security Program	\$52,995.00
A.3645.4114 4382	FY20 Haz Mat Emerg. Preparedness, Hazmat Grant Program	36,204.00
A.3645.4115 4380	FY21 State Homeland Sec. Program, State Homeland Security Program	12,154.66
A.3645.4119 4305	FY22 LEMPG, Local Emergency Management Performance Grant	2.00
A.3645.4120 3380	FY22 DHSES Domestic Terror Prev., State Homeland Security Program	172,413.00
<b><u>APPROPRIATIONS</u></b>		
A.3645.4112 220	Homeland Security, FY20 State Homeland Sec. Program, Office Equipment	16,800.00
A.3645.4112 250	Technical Equipment	18,220.00
A.3645.4112 260	Other Equipment	11,675.00
A.3645.4112 470	Contract	6,300.00
A.3645.4114 470	FY20 Haz Mat Emerg. Preparedness, Contract	36,204.00
A.3645.4115 250	FY21 State Homeland Sec. Program, Technical Equipment	400.83
A.3645.4115 260	Other Equipment	5,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3645.4115 410	Homeland Security, FY21 State Homelnd Sec. Program, Supplies	126.84
A.3645.4115 470	Contract	6,626.99
A.3645.4119 110	FY22 LEMPG, Salaries-Regular	2.00
A.3645.4120 470	FY22 DHSES Domestic Terror Prev., Contract	172,413.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.7111 2706	Up Yonda Farm, Donation-Up Yonda Farm	\$1,800.00
A.7111 2714	Grants From Local Businesses	4,500.00
D.3310 2680	County Road, Traffic Control, Insurances Recoveries	267.55
<b><u>APPROPRIATIONS</u></b>		
A.7111 410	Up Yonda, Supplies	6,300.00
D.3310 410	County Road, Traffic Control, Supplies	267.55
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3020.4047 3380	Sheriff's 911 Center, 2021 Interoperable Comm. Grant, State Homeland Security Program	985,547.00
A.3020.4048 3380	2021-22 PSAP Grant, State Homeland Security Program	22,468.97
A.3120.1001 2260	School Resource Officers, Hadley-Luzerne School District, Public Safety - Other Govt	45,000.00
A.3120.1002 2260	Queensbury School District, Public Safety - Other Govt	19,000.00
A.3120.1003 2260	North Warren School District, Public Safety - Other Govt	19,000.00
A.3120.1004 2260	Lake George School District, Public Safety - Other Govt	37,000.00
A.3120.1005 2260	Bolton School District, Public Safety - Other Govt	19,000.00
<b><u>ESTIMATED REVENUE</u></b>		
A.3120.1006 2260	School Resource Officers, Johnsbury School District, Public Safety - Other Govt	19,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: SHERIFF - cont.</b>		
A.3120.1007 2260	Glens Falls City School District, Public Safety - Other Govt	\$19,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3020.4047 250	Sheriff's 911 Center, 2021 Interoperable Comm Grant, Technical Equipment	985,547.00
A.3020.4048 250	2021-22 PSAP Grant, Technical Equipment	22,468.97
A.3120.1001 130	School Resource Officers, Hadley-Luzerne School District, Salaries-Part Time	41,802.00
A.3120.1001 830	Social Security	2,592.00
A.3120.1001 831	Medicare Contribution	606.00
A.3120 1002 130	Queensbury School District, Salaries-Part-Time	17,650.00
A.3120 1002 830	Social Security	1,094.00
A.3120 1002 831	Medicare Contribution	256.00
A.3120 1003 130	North Warren School District, Salaries-Part Time	17,650.00
A.3120 1003 830	Social Security	1,094.00
A.3120 1003 831	Medicare Contribution	256.00
A.3120 1004 130	Lake George School District, Salaries-Part Time	34,371.00
A.3120 1004 830	Social Security	2,131.00
A.3120 1004 831	Medicare Contribution	498.00
A.3120 1005 130	Bolton School District, Salaries-Part Time	17,650.00
A.3120 1005 830	Social Security	1,094.00
A.3120 1005 831	Medicare Contribution	256.00
A.3120 1006 130	Johnson School District, Salaries-Part Time	17,650.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: SHERIFF - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.3120 1006 830	Social Security	\$1,094.00
A.3120 1006 831	Medicare Contribution	256.00
A.3120 1007 130	Glens Falls City School District, Salaries-Part Time	17,650.00
A.3120 1007 830	Social Security	1,094.00
<b><u>APPROPRIATIONS</u></b>		
A.3120 1007 831	School Resource Officers, Glens Falls City School District, Medicare Contribution	256.00
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6010 3610	Social Services, Social Services Admin	44,217.00
<b><u>APPROPRIATIONS</u></b>		
A.6010 470	Social Services, Contract	44,217.00
<b>DEPARTMENT: TREASURER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1671 5788	Print Shop, Leases	324,208.25
<b><u>APPROPRIATIONS</u></b>		
A.1671 220	Print Shop, Office Equipment	324,208.25

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 54 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (OILS CONTRACT #C120052)**

WHEREAS, the Assigned Counsel Office has requested to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services in an amount not to exceed Forty-Five Thousand Dollars (\$45,000) using funding from the Office of Indigent Legal Services (OILS) grant (Contract #C120052) over the term commencing January 1, 2022 and terminating December 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court in an amount not to exceed Forty-Five Thousand Dollars (\$45,000), using funding from the Office of Indigent Legal Services (OILS) grant (Contract #C120052) over the term commencing January 1, 2022 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1170.4208470 Legal Defense- Indigents, Quality Improve Funding-Dist #12, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 55 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AMENDING AGREEMENT WITH GENERAL CODE, CMS, LLC TO PURCHASE CASE MANAGEMENT SOFTWARE FOR THE ASSIGNED COUNSEL OFFICE, TO INCREASE THE ANNUAL SUPPORT FEE**

WHEREAS, pursuant to Resolution No. 330 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with General Code, CMS, LLC, 781 Elmgrove Road, Rochester, New York 14624, to purchase case management software, in an amount not to exceed Forty-Two Thousand Two Hundred Twenty-Eight Dollars and Seventeen Cents (\$42,228.17), plus an additional annual support fee to be paid in the second year of Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to amend the agreement to increase the annual support fee from Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year to Eight Thousand Five Hundred Twelve Dollars and Fifty-Four Cents (\$8,512.54) per year, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, provided there is not more than a 3% rate increase, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with General Code, CMS, LLC, to increase the annual support fee to Eight Thousand Five Hundred Twelve Dollars and Fifty-Four Cents (\$8,512.54) per year, over the retroactive term commencing January 1,

2022 and terminating December 31, 2022, renewing automatically on an annual basis unless terminated upon thirty (30) days written notice by either party provided there is not more than a 3% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 330 of 2019 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 56 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County EMS Advisory Board expired on December 31, 2022 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence January 1, 2023 and expire December 31, 2023, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>AGENCY</u>
Patrick Mellon	EMS Coordinator, Warren County
John Tims	Deputy Coordinator, Warren County
Scott Stone	Deputy Coordinator, Warren County
Mark Desimone	Deputy Coordinator, Warren County
Ann Marie Mason	Director of Office of Emergency Services, Warren County
Laura Stebbins	Director of Emergency Preparedness, Glens Falls Hospital
Ginelle Jones	Director of Public Health, Warren County
Ralph Bartlett	Fire Coordinator, Warren County
Ashley Rivers	Deputy Director, Warren County
Tom Williams	ER Doctor/Medical Director, Glens Falls Hospital
Derrick Helms	Communications Supervisor, Warren County Sheriff's Office
Shane Irwin	Queensbury EMS
Earl Mikoloski	Bolton EMS
James Schrammel	Glens Falls Fire Department
Donna Trudeau	Hague EMS
Kevin Fusco	Johnsburg EMS
Travis Howe	Lake George EMS
Eric Catalfamo	Rockwell Falls EMS
Issachar Modert	North Warren EMS
Peter Lagrasse	Stony Creek EMS
Corey Ouellette	Warrensburg EMS
Jason Miller	West Glens Falls EMS
Tim Dolan	Air Methods

Adopted by unanimous vote.

**RESOLUTION NO. 57 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AMENDING RESOLUTION NO. 177 OF 2022, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP**

WHEREAS, pursuant to Resolution No. 177 of 2022 the Warren County Board of Supervisors named the appointments to the Warren County Fire Advisory Board for a term commencing May 1, 2022 and expiring April 30, 2023, and

WHEREAS, the Director of the Warren County Office of Emergency Services has recommended that the following adjustments to the membership of the Warren County Fire Advisory Board:

NAME	FIRE DEPARTMENT
Micki Guy <i>(remove)</i>	EMS Coordinator, Warren County

now, therefore, be it

RESOLVED, that Resolution No. 177 of 2022 is hereby amended to indicate that the above named individual be, and hereby is, removed as member of the Warren County Fire Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 177 of 2022 shall remain in full force and effect.

Adopted by unanimous vote.

**RESOLUTION NO. 58 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AMENDING RESOLUTION NO. 46 OF 2022, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY22 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE LOCAL EMERGENCY PLANNING COMMITTEE (OFFICE OF EMERGENCY SERVICES), TO AUTHORIZE THE ADIRONDACK REGIONAL HAZMAT CONSORTIUM TO SUBMIT THE GRANT APPLICATION AND TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 46 of 2022, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for FY22 Hazardous Materials Emergency Preparedness Grant, for a total amount not to exceed Ten Thousand Dollars (\$10,000), and a local match of not more than 25% to be paid through in-kind services, with a term to be determined, and

WHEREAS, the Criminal Justice & Public Safety Committee approved a request to authorize the Adirondack Regional Hazmat Consortium to submit the grant application and increase the not to exceed amount from Ten Thousand Dollars (\$10,000) to Forty Thousand Dollars (\$40,000), now, therefore, be it

RESOLVED, that Resolution No. 46 of 2022 be, and hereby is, amended to authorize the Adirondack Regional Hazmat Consortium to submit the grant application for an amount not to exceed Forty Thousand Dollars (\$40,000), and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 46 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 59 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AUTHORIZING AGREEMENT WITH POWER PHONE, INC. FOR COMPUTER BASED SOFTWARE THAT PROVIDES DISPATCHERS WITH STANDARDIZED EMERGENCY MEDICAL DISPATCH PROTOCOLS FOR THE SHERIFF'S OFFICE**

RESOLVED, that Warren County hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Power Phone, Inc., 1321 Boston Post Road, Madison, Connecticut 06443, in an amount not to exceed Seventy-Two Thousand Six Hundred Eighty-Four Dollars and Twenty Cents (\$72,684.20), to provide computer based software that provides dispatchers with standardized emergency medical dispatch protocols over the term commencing January 18, 2023 and terminating January 17, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Codes A.3020 470, Sheriff's 911 Center, Contract, and A.3020 444, Sheriff's 911 Center, Travel/Education/Conference.

Adopted by unanimous vote.

**RESOLUTION NO. 60 OF 2023**

**Resolution introduced by Supervisors Geraci, Conover, McDevitt, Driscoll, Magowan, Leggett and Vacant**

**AMENDING AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR SOFTCODE SOFTWARE FOR THE SHERIFF'S OFFICE CIVIL DIVISION, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 400 of 2017, the Chairman of the Board of Supervisors was authorized to execute an agreement with Tyler Technologies, Inc., 5101 Tennyson Parkway, Plano, Texas 75024, to provide Softcode Software for the Sheriff's Office Civil Division for a lump sum amount not to exceed Eighty Thousand Six Hundred Eleven Dollars (\$80,611), and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to increase the authorized amount for maintenance and support services from Seven Thousand Nine Hundred Thirty-Five Dollars (\$7,935) to Ten Thousand Forty-Six Dollars and Twenty-Nine Cents (\$10,046.29), now, therefore, be it

RESOLVED, that the agreement with Tyler Technologies, Inc., be, and hereby is, amended to increase the total lump sum amount of the agreement to an amount not to exceed Eighty-Two Thousand Seven Hundred Twenty-Two Dollars and Twenty-Nine Cents (\$82,722.29), which includes an increase in the maintenance and support services to Ten Thousand Forty-Six Dollars and Twenty-Nine Cents (\$10,046.29), for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, to be paid from Budget Code A.3110 250, Sheriff's Law Enforcement, Technical Equipment, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 400 of 2017 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 61 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Hogan, Strough, Magowan and Leggett**

**AUTHORIZING PUBLIC HEARINGS AS REQUIRED BY THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT FOR COUNTRYSIDE RENOVATIONS (CD 76) AND COUNTRYSIDE CARES ACT (CD 77)**

WHEREAS, the County of Warren applied for and received grant funding from the New York State Housing Trust Fund Corporation for Community Development Block Grant

Funding under the Coronavirus Aid, Relief and Economic Security (CARES) Act for Countryside Renovations (CD 76) and Countryside CARES Act (CD 77), and

WHEREAS, it is required for the County to hold a public hearing prior to submitting the application for funding and when approximately 80% of the project funds have been expended, and

WHEREAS, the first public hearing was held on the 16<sup>th</sup> day of April 2021 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center regarding renovations at Countryside Adult Home, and

WHEREAS, to keep in accordance with the program requirements a second public hearing will be held on the 19<sup>th</sup> day of May 2023 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center regarding renovations at Countryside Adult Home, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the second public hearing regarding the aforescribed project, to be held on the 19<sup>th</sup> day of May 2023 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center in order to give interested members of the public the opportunity to be heard thereon, and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and hereby is, authorized and directed to give notice of such public hearings in the manner provided by law. Adopted by unanimous vote.

**RESOLUTION NO. 62 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Hogan, Strough, Magowan and Leggett**

**AUTHORIZING PUBLIC HEARINGS AS REQUIRED BY THE NEW YORK STATE HOUSING TRUST FUND CORPORATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO FUND INFRASTRUCTURE PROJECTS FOR WARREN COUNTY AND TOWNS WITHIN WARREN COUNTY FOR PLANNING AND COMMUNITY DEVELOPMENT FOR HOUSING NEEDS AND DEMAND ANALYSIS (CD 78)**

WHEREAS, the County of Warren applied for and received grant funding from the New York State Housing Trust Fund Corporation for Community Development Block Grant Funding to fund infrastructure projects for Warren County and Towns within Warren County, for housing needs and demand analysis (CD 78), and

WHEREAS, it is required for the County to hold a public hearing prior to submitting the application for funding and when approximately 80% of the project funds have been expended, and

WHEREAS, the first public hearing was held on the 19<sup>th</sup> day of February 2021 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center regarding housing needs and demand analysis, and

WHEREAS, to keep in accordance with the program requirements a second public hearing will be held on the 17<sup>th</sup> day of March 2023 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center regarding housing needs and demand analysis, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the second public hearing regarding the aforescribed project, to be held on the 17<sup>th</sup> day of March 2023 at 10:00 a.m. in the Supervisors' Rooms in the Warren County Municipal Center in order to give interested members of the public the opportunity to be heard thereon, and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and hereby is, authorized and directed to give notice of such public hearings in the manner provided by law. Adopted by unanimous vote.

**RESOLUTION NO. 63 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Hogan, Strough, Magowan and Leggett**

**AUTHORIZING AGREEMENT WITH VHB TO PROVIDE GIS TECHNICAL SUPPORT TO UPDATE AND MAINTAIN PROPRIETARY GIS SOFTWARE TOOLS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement having been authorized by Resolution No. 58 of 2022) with VHB, 100 Great Oaks Blvd., Suite 118, Albany, New York 12203, to provide GIS technical support to update and maintain proprietary GIS software tools, at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed a total of Four Thousand Dollars (\$4,000), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with VHB, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.8022 470, Planning GIS Program, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 64 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AMENDING RESOLUTION NO. 62 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST THE CONTRACTUAL HOURLY RATE WITH GREATER ADIRONDACK HOME AIDES, INC.**

WHEREAS, pursuant to Resolution No. 62 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 121 of 2019 and 536 of 2021) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Greater Adirondack Home Aides, Inc. from Twenty-Six Dollars (\$26) per hour to Twenty-Eight Dollars (\$28) per hour under the Expanded In-Home Services for the Elderly Program (EISEP) retroactive to January 1, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC1 and PC2 to Twenty-Eight Dollars (\$28) per hour, not to exceed Two Hundred Twenty-Five Thousand Dollars (\$225,000), retroactive to January 1, 2023, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 62 of 2019, 121 of 2019 and 536 of 2021 will remain the same.

<b>SCHEDULE "A"</b>					
<b>EISEP FUNDS</b>					
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State Funds</b>	<b>County Funds</b>	<b>Totals</b>
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$28/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
<b>TOTALS</b>					<b>\$438,058</b>

Adopted by unanimous vote.

**RESOLUTION NO. 65 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO ADJUST THE CONTRACTUAL HOURLY RATE WITH GREATER ADIRONDACK HOME AIDES, INC.**

WHEREAS, pursuant to Resolution No. 64 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 537 of 2021 and 625 of 2022) with various organizations to provide services under the Title III-E National Family Caregiver Support Program, and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Greater Adirondack Home Aides, Inc. from Twenty-Six Dollars (\$26) per hour to Twenty-Eight Dollars (\$28) per hour under the Title III-E National Family Caregiver Support Program, for a term commencing January 1, 2023 and terminating December 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC1 and PC2 to Twenty-Eight Dollars (\$28) per hour, not to exceed Thirty-Five Thousand Dollars (\$35,000), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 64 of 2019, 537 of 2021 and 625 of 2022 will remain the same.

SCHEDULE "A" TITLE III E CONTRACTS					
SUBCONTRACTOR	SERVICE	SPECIFICS	FEDERAL FUNDS	COUNTY FUNDS	ANNUAL TOTAL
Greater Adirondack Home Aides	Respite (PC1 & PC2) Case Management	PC1&PC2 - \$28/hr Case Mgmt. - \$250/mo.	\$41,250	\$13,750	\$35,000
Hamilton Co. DSS	Case Management	\$83.33/mo.	\$750	\$250	\$1,000
Hamilton Co. Public Health	Respite (PC1 & PC2)	PC1&PC2 - \$30.31/hr.	\$7,500	\$2,500	\$10,000
Fort Hudson Health System	Respite (PC1 & PC2) Case Management	PC1 - \$23/hr. PC2 - \$24/hr.	\$17,250	\$5,750	\$23,000
Total					\$69,000

Adopted by unanimous vote.

**RESOLUTION NO. 66 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AMENDING AGREEMENT WITH PURFOODS, LLC D/B/A MOM'S MEALS FOR WARREN/HAMILTON COUNTIES OFFICE FOR THE AGING SENIOR NUTRITION MEAL PROGRAM, TO INCREASE THE PER MEAL RATE**

WHEREAS, pursuant to Resolution No. 288 of 2022 the Chair of the Board of Supervisors was authorized to enter into an agreement with PurFoods, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, for Warren/Hamilton

Counties Office for the Aging Senior Nutrition Meal Program, and

WHEREAS, the Health Services Committee has approved a request to amend the agreement to increase the meal rate from Seven Dollars and Forty-Nine Cents (\$7.49) per meal to Eight Dollars and Ninety-Nine Cents (\$8.99) per meal to be billed monthly, retroactive to February 1, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with PurFoods, LLC d/b/a Mom's Meals to increase the meal rate from Seven Dollars and Forty-Nine Cents (\$7.49) per meal to Eight Dollars and Ninety-Nine Cents (\$8.99) per meal to be billed monthly, retroactive to February 1, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 288 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 67 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)**

WHEREAS, the Warren Hamilton Counties Office for the Aging has been given the opportunity to submit an application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in the amount not to exceed Twenty-Six Thousand Three Hundred Twenty-One Dollars (\$26,321), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute a grant application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in an amount not to exceed Twenty-Six Thousand Three Hundred Twenty-One Dollars (\$26,321) for a term commencing September 1, 2022 and terminating August 31, 2023, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 68 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Strough, Runyon and Geraci**

**APPOINTING MEMBER TO THE WARREN COUNTY COMMUNITY SERVICES BOARD**

RESOLVED, that Gregory Canale be, and hereby is, appointed to the Warren County Community Services Board for a term commencing January 1, 2023 and terminating December 31, 2026, due to the resignation of Amy Secor.

Adopted by unanimous vote.

**RESOLUTION NO. 69 OF 2023**  
**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno,**  
**Runyon, Geraci and Vacant**

**AMENDING RESOLUTION NO. 713 OF 2022, WHICH AUTHORIZED**  
**AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS**  
**AGENCIES, TO ADD 820 RIVER STREET/BAYWOOD CENTER**

WHEREAS, pursuant to Resolution No. 713 of 2022 the Warren County Board of Supervisors authorized the Chair of the Warren County Community Services Board to execute agreements with various agencies and institutions to provide community mental health services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth on the attached Schedule "A," paid in advance on a quarterly basis, for a term commencing January 1, 2023 and terminating December 31, 2023, and

WHEREAS, the Director of the Office of Community Services has requested that Resolution No. 713 of 2022 be amended to reflect changes to Schedule "A" to add 820 River Street/Baywood Center for an amount not to exceed Sixty-Eight Thousand Ninety Dollars (\$68,090), now, therefore, be it

RESOLVED, that Resolution No. 713 of 2022 be, and hereby is, amended to change the attached Schedule "A" and the Warren County Board of Supervisors hereby authorizes the Chair of the Warren County Community Services Board to execute an agreement with 820 River Street/Baywood Center for an amount not to exceed Sixty-Eight Thousand Ninety Dollars (\$68,090), and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies shall be necessary, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 713 of 2022 will remain the same.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Adirondack Community College/ SUNY ADK	\$ 185,000.00	A.4310.0125 470
The Addiction Care Center of Albany, Inc.	\$ 543,077.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 172,421.00	A.4320.0080 470
Behavioral Health Services North	\$ 536,241.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 50,038.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 374,986.00	A.4320.0110 470
Liberty House Foundation	\$ 291,917.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Cente	\$1,105,928.00	A.4320.0165 470
PEOPLe, Inc.	\$ 159,918.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$1,061,336.00	A.4320.0120 470
820 River Street/Baywood Center	\$ 68,090.00	A.4310.0150 470
<b>TOTAL</b>		<b>\$4,548,952.00</b>

Adopted by unanimous vote.

**RESOLUTION NO. 70 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE FOR THE HEALTH SERVICES DEPARTMENT**

RESOLVED, that the following members of the Professional Advisory Committee for the Health Services Department, as listed on Schedule "A" annexed hereto and made a part hereof, be, and hereby are appointed for a one-year term commencing January 1, 2023 and terminating December 31, 2023.

**SCHEDULE "A"**  
**PROFESSIONAL ADVISORY COMMITTEE MEMBERS**

<b>NAME</b>	<b>TITLE/ADDRESS</b>
Hillary Alycon	Manager - Infection Prevention and Control Glens Falls Hospital
Sarah Arnold	PHN Communicable Disease Program Warren County Health Services
Patricia Auer	Consumer Past Director, Warren County Health Services
Paul Bachman	MD Medical Director, Certified Home Health Agency
Stephen Bassin	Physical Therapist
Patricia Belden	Assistant Director Public Health, Warren County Health Services
William Borgos	MD Medical Director, Public Health
Sara Deukmejian	ARHN Coordinator, Adirondack Health Institute
Tawn Driscoll	Financial Manager, Warren County Health Services
Joseph DuFour	FNP, Irongate Family Practice
Daniel Durkee	Senior Health Educator/Emergency Preparedness Coordinator Warren County Health Services
Christian Hanchett	Commissioner of Social Services, Warren County
Donna Healy	Professor of Nursing/Health Sciences Division Chair SUNY Adirondack
Susan Hughes	Director. Community Maternity Services
Ginelle Jones	Director of Health Services, Warren County
Richard Leach	MD, Tuberculosis & Infectious Disease Program Consultant
Richard Mason	Community Member
Erik Mastrianni	Children with Special Needs Program Manager
Deanna Park	Director of Office for the Aging, Warren County
Nancy Parsons	RN, Immunization Program, Warren County Health Services
Valerie Whisenant	Assistant Director Patient Services, Warren County Health Services
Trish McKinney	Executive Director, Greater Adirondack Home Health Aides
Rob York	Director of Community Services for Warren and Washington Counties

Adopted by unanimous vote.

**RESOLUTION NO. 71 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**APPOINTING MEMBERS OF THE LOCAL EARLY INTERVENTION COORDINATING COUNCIL (LEICC) FOR THE EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM**

WHEREAS, Resolution No. 216 of 1993 authorized the establishment of a Local Early Intervention Coordinating Council (LEICC) for the Education of Physically Handicapped Children's Program within Warren County, and

WHEREAS, it is necessary to appoint members for a term commencing January 1, 2023 and terminating December 31, 2023, now, therefore, be it

RESOLVED, that the persons named on Schedule "A" attached hereto, are hereby appointed as members of the LEICC through December 31, 2023.

**SCHEDULE "A"****WCPH LOCAL EARLY INTERVENTION COORDINATING COUNCIL**

Jones, Ginelle	Sharron, Cheryl	761-6580	Warren County Public
LaLone, Emily	Gillis, Diana	Fax: 761-6422	Health
Mastrianni, Erik	Toolan, Debbie		1340 State Route 9
Whisenant, Valerie	Belden, Pat		Lake George, New York
McLaughlin, Robin	Madison, Julie		12845
	Wilkie, Molly		

Auer, Pat	Community Member
Bourdeau, Meshele	Parent
Breen, Tammy	Warren County Department of Social Services
Chico, Kristen	Parent
Wethington, Jorgey	Southern Adirondack Child Care Network
Grover, Dorothy	Queensbury Union Free School District
Bohmker, Shannon	Warren County Head Start
Meilhede, Lauren, MD	Adirondack Pediatrics
Terry, Tracy	Warren County Preventive Services
Utz-Meagher, Kevin	Capital District DDSO
York, Robert	Office of Community Services for Warren and Washington County

Adopted by unanimous vote.

**RESOLUTION NO. 72 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AUTHORIZING CONTINUATION OF A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of a lease agreement (the previous lease agreement being authorized by Resolution No. 64 of 2022) with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly two (2) day WIC clinic for an amount of One Dollar (\$1), for a term

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commencing March 1, 2023 and terminating February 29, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute a lease agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.4013 411 W.I.C., Rent-Building/Property.

Adopted by unanimous vote.

**RESOLUTION NO. 73 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AMENDING RESOLUTION NO. 726 OF 2004, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS CONTRACTORS AND/OR AGENCIES FOR THE DEPARTMENT OF HEALTH SERVICES, PUBLIC HEALTH DIVISION AND HOME CARE DIVISION, TO INCREASE THE RATE FOR CHEST X-RAY'S WITH HUDSON HEADWATERS HEALTH NETWORK**

WHEREAS, pursuant to Resolution No. 726 of 2004 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute agreements with various contractors and/or agencies for the Department of Health Services, Public Health Division and Home Care Division, for amounts not to exceed the respective amounts set forth in Schedule "A," and

WHEREAS, the Health Services Committee has approved a request to amend Resolution No. 726 of 2004 to increase the rate for chest x-rays with Hudson Headwaters Health Network from Forty Dollars (\$40) to Forty-Eight Dollars (\$48), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hudson Headwaters Health Network to increase the rate for chest x-rays from Forty Dollars (\$40) to Forty-Eight Dollars (\$48), for a term commencing January 1, 2023 and terminating December 31, 2023, which agreements shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further amendment agreements with the various contractors and/or agencies listed on the attached Schedule "A," without the need for future resolutions as long as there is no more than a five percent (5%) annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 726 of 2004 will remain the same.

<u>Contractor/ Agency</u>	<u>Purpose</u>	<u>Estimated Contract Amount/Rates</u>	<u>Term</u>
ENS Health Care Management, LLC d/b/a Interim Health Care of New York	Paraprofessional Care Services - LTHHCP & CHHA	Home Health Aide \$17.95/hr Personal Care Aide \$17.50/hr Housekeeper \$16.70/hr	30 terminable
Visiting Nurse Association of Albany Home Care Corporation	Paraprofessional Care Services - LTHHCP & CHHA	Home Health Aide \$18.55/hr Personal Care Aide \$18.05/hr	30 terminable
North County Home Services, Inc.	Paraprofessional Care Services - LTHHCP & CHHA	Home Health Aide \$22.34/hr Personal Care Aide \$18.48/hr. (Levels 1 and 2)	30 terminable
Glens Falls Hospital	Lifeline Care Services - LTHHCP	Installation Fee \$30 Monthly Service Charge \$32 Extra Button Charge \$75	30 terminable
NYS ARC, Inc.	Respite Services for Handicapped Children	\$50 per weekend \$1.25/hour school holiday \$2.00/hour in-home	30 terminable
Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital	Rabies Clinics	\$60/hour vet fees \$25/hour animal handler fees Specimen Prep & Submission: Bats \$20 Small Animals \$30 Medium Animals \$40 Large Animals \$50 Euthanasia - \$15 (all animals except bats - \$10) Quarantine Period: \$40	30 terminable
Schroon River Animal Hospital, PC	Rabies Clinics	\$60/hour vet fees \$25/hour animal handler fees	30 terminable
Richard P. Leach, MD	Medical Director for TB Clinic	\$4,120 per year \$175/hour for emergencies \$75 per meeting attended	30 terminable
Hudson Headwaters Health Network	X-Ray Services for TB Programs	\$48 per X-Ray Read	30 terminable

<u>Contractor/ Agency</u>	<u>Purpose</u>	<u>Estimated Contract Amount/Rates</u>	<u>Term</u>
Glens Falls Hospital Rehabilitation Center	Evaluations and Therapy Services for EI & Early Childhood Preschool Education Programs & Physical, Occupational and Speech Therapy Services for LTHHCP & CHHA	\$55/initial local visit \$60/out-of-area revisit \$45/in-service session \$40/meeting attended	30 terminable
John Ruggie, MD	High Tech Consultation Services	\$3,500/year	30 terminable
Community Work and Independence, Inc.	Social Day Care Services	\$16/round trip travel \$49.87/day for patient care \$24.94/half-day of patient care	30 terminable
Warren-Washington Counties Association for Mental Health, Inc.	Nursing Service Consultation	Not to exceed \$50/hour or the current Medicare or Medicaid Allowable rates	30 terminable
Adirondack Radiology Associates, PC	Reading of X-Rays for TB Program	\$40 per X-ray Read	30 terminable
Developmental Pediatrics, PLLC	Supplemental Physical Evaluation Services for EI Program and/or Preschool Children with Special Needs Program	Not to exceed current State-approved rates	30 terminable

Adopted by unanimous vote.

**RESOLUTION NO. 74 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AMENDING RESOLUTION NO. 65 OF 2022 - AUTHORIZING AMENDMENT AGREEMENTS TO INCREASE RATES WITH VARIOUS PHYSICAL, SPEECH AND OCCUPATIONAL THERAPISTS FOR REGION ONE AND TWO FOR THE HEALTH SERVICES DEPARTMENT, TO INCREASE CERTIFIED HOME HEALTH AGENCY RATES**

WHEREAS, Resolution No. 65 of 2022 authorized amendment agreements with various physical, speech and occupational therapists under the Long-Term Home Health Care ("LTHHC") and Certified Home Health Agency ("CHHA") Programs within the Warren County Health Services Department to adopt a schedule of payment for services based solely upon Region Two location for services, and

WHEREAS, the Health Services Committee has approved a request to increase the Certified Home Health Agency therapist rates, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute amendment agreements with various therapists, commencing January 1, 2023 and automatically renewing upon the same terms and conditions, or until such time as the agreements are terminated by either party, at rates as set forth below for Region One and Two, with all other terms and rates remaining the same:

**Certified Home Health Agency**

Services	Rates - Region One	Rates - Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$58.00	\$77.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes

**Physical Therapists Start of Care (SOC) Rate**

Services	Rates - Region One	Rates - Region Two
SOC	\$100.00	\$100.00

\*Physical Therapists are only therapists that do SOC's which include first visit and evaluation

**Early Intervention Services Only**

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes
Supplemental Evaluations	\$117.00	\$117.00

**Preschool CPSE/Approved IEP**

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$55.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes

Region One: Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls, and  
Region Two: Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne,  
Stony Creek and Thurman, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution. No. 65 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 75 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AUTHORIZING A MONTH TO MONTH AGREEMENT WITH ALAYACARE USA, INC. FOR ELECTRONIC MEDICAL RECORD SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a month to month agreement with AlayaCare USA, Inc., 400 Lakemont Park Boulevard, Altoona, Pennsylvania 16602, for electronic medical record services, for an amount not to exceed Eight Thousand Nine Hundred Twenty-Two Dollars (\$8,922) per month, for a term commencing April 1, 2023 and automatically renewing on a monthly basis unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4010 428 Health Services, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 76 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Vacant**

**AUTHORIZING AGREEMENT WITH ALAYACARE USA, INC. TO ACCESS CLINICAL AND FINANCIAL DATA FROM THE HEALTH SERVICES DEPARTMENT ELECTRONIC MEDICAL RECORD**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with AlayaCare USA, Inc., 400 Lakemont Park Boulevard, Altoona, Pennsylvania 16602, to access clinical and financial data from the Health Services Department electronic medical record, for a one-time fee of Fifteen Thousand Dollars (\$15,000), for a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4010 428 Health Services, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 77 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Vacant**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY INFORMATION TECHNOLOGY DEPARTMENT FOR COMPUTER SUPPORT SERVICES**

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 182 of 2018) between the Warren County Department of Social Services and the Warren County Information Technology Department for the provision of computer support services, in an amount not to exceed Seventy-Two Thousand Dollars (\$72,000) per year, to be billed in quarterly installments of Eighteen Thousand Dollars (\$18,000), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 78 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Vacant**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING**

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 417 of 2020) between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide security services for the Warren County Human Services Building, in an amount not to exceed One Hundred Eighteen Thousand Four Hundred Four Dollars (\$118,404) per year, for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 79 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Vacant**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE INVESTIGATIVE SERVICES TO THE DEPARTMENT OF SOCIAL SERVICES FRAUD UNIT**

RESOLVED, that Warren County continue the contractual relationship (the previous Memorandum of Understanding being authorized by Resolution No. 416 of 2020) between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide investigative services to the Department of Social Services Fraud Unit, in an amount not to exceed Thirty-Seven Thousand Dollars (\$37,000) per year, for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 80 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH LOUD MEDIA, LLC FOR TOURISM REVITALIZATION AND REJUVENATION SERVICES (WC 33-22)**

WHEREAS, the Purchasing Agent requested proposals for Tourism Revitalization and Rejuvenation Services (WC 33-22), and

WHEREAS, proposals were opened on May 19, 2022 and the Tourism Department has recommended that Warren County award the agreement to Loud Media, LLC located at 34 Congress Street, Suite 103, Saratoga Springs, New York 12866, to create a weekly Warren County radio feature that airs five times daily during prime listenership (7:20 a.m. and 5:20 p.m.), now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Loud Media, LLC located at 34 Congress Street, Suite 103, Saratoga Springs, New York 12866 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Loud Media, LLC, in an amount not to exceed Twenty-Four Thousand Dollars (\$24,000), for Tourism Revitalization and Rejuvenation Services, to create a weekly Warren County radio feature that airs five times daily during prime listenership (7:20 a.m. and 5:20 p.m.) pursuant to the terms and provisions of the bid documents and proposal (WC 33-22), for a term commencing upon execution by both parties and terminating upon completion of services, in an amount not to exceed Twenty-Four Thousand Dollars (\$24,000), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.

Adopted by unanimous vote.

**RESOLUTION NO. 81 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**APPROVING THE 2023 OCCUPANCY TAX SPENDING PLAN FOR MUNICIPALITIES AND AUTHORIZING AGREEMENTS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES**

WHEREAS, the County is authorized and empowered to impose a tax upon persons occupying any facility providing lodging on an overnight basis by section 1202-u of the Tax Law (also known as Chapter 422 of the Laws of 2003, as amended) and thereafter, the County enacted various local laws, with the most recent being Local Law 5 of 2018, which imposes and collects occupancy tax in Warren County, and provides that after deducting amounts provided for the County's administration of such tax, that revenues derived from such tax shall be allocated to enhance the general economy of the County of Warren, and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly-related and supported activities, and

WHEREAS, the Warren County Board of Supervisors previously approved criteria for issuing awards to municipalities in Warren County through various prior resolutions, to include Resolution 392 of 2021, for the purpose of providing the County's occupancy tax revenues to enhance the general economy of the County of Warren and the City of Glens Falls (the "City"), the Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake George, Lake Luzerne, Queensbury, Stony Creek, Thurman, and Warrensburg (the "Towns"), and the Village of Lake George (the "Village"), through each municipalities' promotion of tourist activities, conventions, trade shows, special events, and other directly-related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee approved a 2023 Occupancy Tax Spending Plan for Municipalities which, in part, would authorize agreements with the City, Towns and Village for the 2023 calendar year, in the revenue amounts set forth on the 2023 Occupancy Tax Municipal Spending Plan Chart herein, as of February 17, 2023:

**2023 Occupancy Tax Municipal Spending Plan**

<b>Municipality</b>	<b>Amount</b>	<b>Notes</b>
Town and Village of Lake George	\$150,000	Combined Town and Village allocation paid to Town of Lake George
Bolton	\$ 60,000	
Queensbury	\$ 60,000	
Remaining Towns & City of Glens Falls	\$180,000	\$20,000 to City of Glens Falls and to each of the eight remaining Towns

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute agreements providing 2023 occupancy tax revenue to the City, Towns and Village, as set forth above in the 2023 Occupancy Tax Municipal Spending Plan, effective February 17, 2023, and as provided by the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth above upon receipt of: (1) A fully executed agreement; (2) A copy of the resolution enacted by the Municipality accepting the award and approving the terms of the agreement; and (3) A County voucher, and be it further

RESOLVED, that any additional amounts of occupancy tax revenue awarded to the municipalities for the 2023 calendar year shall be subject to the further resolution of the Board of Supervisors.

Roll Call Vote:

Ayes: 820

Noes: 45 Supervisor Braymer

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 82 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 570 OF 2021, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2022 OCCUPANCY TAX REVENUES, TO CHANGE APPLICANT FROM GLENS FALLS NATIONAL TRUST TO UP YONDA ENVIRONMENTAL CENTER**

WHEREAS, pursuant to Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of 2022, 235 of 2022, 346 of 2022, 635 of 2022 and 735 of 2022, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their January 23, 2023 meeting, the Occupancy Tax Coordination Committee considered and approved the request to change the applicant from Glens Falls National Trust to Up Yonda Environmental Center:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Glens Falls National Trust Up Yonda Environmental Center	Support programming for the Summer Nature Programs <i>*continuing on an annual basis until cancelled or materially changed</i>	2023	\$3,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 570 of 2021, as subsequently amended by Resolution No. 136 of 2022, 185 of 2022, 235 of 2022, 346 of 2022, 635 of 2022 and 735 of 2022 be, and hereby is, amended to authorize the Chair of the Board of Supervisors to execute the standard form Warren County Tourist and Convention Development Agreement with the above referenced applicant, for 2022 funding in the amount of Twenty-Nine Thousand Three Hundred Eighty-Six Dollars and Fifty-Four Cents (\$29,386.54) and to increase the total amount of occupancy tax funding to Eight Hundred Forty Thousand Eight Hundred Eighty-Six Dollars and Fifty-Four Cents (\$840,886.54), to be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (\$642,886.54); Budget Code A.6417.0002 469.05 Tourism/Occupancy, Occupancy Tax, Municipal Application Funding (\$73,000) and Budget Code A.6417.0002 480.06 Tourism/Occupancy, Occupancy Tax, Tourism-Enhanced Promotion (\$125,000), as listed on the revised attached Schedule "A" with said agreements to be in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of

2022, 235 of 2022, 346 of 2022, 635 of 2022 and 735 of 2022 will remain the same.

**SCHEDULE "A"**  
**2022 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival	9/22/22 - 9/25/22	\$40,000.00
2	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling	2022	\$20,000.00
3	Adirondack Folk School	Marketing and Production	2022	\$12,000.00
4	Adirondack Nationals Car Show	Adirondack Nationals Car Show	9/8/22-9/11/22	\$25,000.00
5	Adirondack Wine and Food Festival	Adirondack Wine and Food Festival	6/25/22 - 6/26/22	\$40,000.00
6	Alpha Win	Lake George Triathlon Festival	9/3/22 - 9/4/22	\$15,000.00
7	Americade, Inc.	Americade	6/7/22-6/11/22	\$50,000.00
8	The Hyde Collection	Marketing and Publications	1/29/22- 12/31/22	\$25,000.00
9	Improv Records, Inc.	3 Music Events	5/27/22-5/29/21; 7/1/22 - 7/3/22; 9/2/22 - 9/4/22	\$40,000.00
10	Independence Day	Independence Day Celebration	7/3/22	\$5,000.00
11	Lake George Arts & Crafts Festival	Lake George Arts & Crafts Festival	7/29/22-7/31/22	\$3,000.00
12	Lake George BBQ Festival	Lake George BBQ Festival	8/19/22-8/21/22	\$3,000.00
12	Lake George BBQ Festival	Lake George BBQ Festival	8/19/22-8/21/22	\$3,000.00
13	Lake George Music Festival	Lake George Music Festival	8/10/22 - 8/18/22	\$25,000.00
14	Lake George Dinner Theatre	Lake George Dinner Theatre	8/4/22 - 8/10/22	\$5,000.00

15	Nearby-Faraway	Georgia O'Keefe Musical	7/22/22 - 7/24/22; 7/29/22-7/31/22	\$10,000.00
16	NYSPHSAA Boys Basketball Championships - Glens Falls	Boys Basketball Championships	3/18/22 - 3/20/22	\$30,000.00
17	Prime Time Lacrosse	Lake George National Invitational	7/22/22 - 7/24/22	\$30,000.00
18	Warrensburg Garage Sale	World's Largest Garage Sale	9/30/22 - 10/2/22	\$28,000.00
19	Lake George Winter Carnival, Inc.	Lake George Winter Carnival, Inc.	1/28/22 - 2/27/22	\$50,000.00
20	Lyme Adirondack Timberlands, LLC	Access to Hague Fire Tower	2022	\$2,500.00
21	Northeast District Barbershop Harmony Society Divisional Contest and Convention	Northeast District Barbershop Harmony Society Divisional Contest and Convention <i>* total to be reduced in the amount of any award made by the Town of Queensbury</i>	4/29/22-5/1/22	\$15,000.00*
22	Adirondack Sports Complex, LLC	2022 Softball Tournaments	1/1/22-12/31/22	\$45,000.00
23	Greater Glens Falls Transit	CDPHP Cycle Program	4/1/22-5/1/22	\$10,000.00
24	Special Olympics NY	Special Olympics NY Fall Games	10/21/22-10/23/22	\$50,000.00
25	Warrensburg Bike Rally	Warrensburg Bike Rally	6/3/22-6/12/22	\$10,000.00
26	The Glens Falls Collaborative and the City of Glens Falls	Adirondack Christkindlmarkt	12/2/22-12/4/22	\$25,000.00
27	Warren County Historian	250 <sup>th</sup> Anniversary of the American Revolution Commission	N/A	\$23,000.00

28	Up Yonda Environmental Center	Support programming for the Summer Nature Programs <i>*continuing on an annual basis until cancelled or materially changed</i>	2023	\$3,000.00
29	Warren County Planning and Community Development Department	Print 5,000 copies of a tri-fold brochure for the Planning and Community Development Departments De-Icing Device Education and Awareness Initiative	N/A	\$3,386.54
TOTAL				\$642,886.54
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				
	<b><u>APPLICANT</u></b>	<b><u>EVENT</u></b>	<b><u>DATE</u></b>	<b><u>AMOUNT OF AWARD</u></b>
1	Town of Horicon	Food Truck Friday's on the Pond	7/1/22 - 9/2/22	\$14,000.00
2	Up Yonda Environmental Center	Summer Nature Programs	5/1/22-9/30/22	\$3,000.00
3	Town of Chester	Adirondack Woof Stock	6/4/22-6/5/22	\$6,000.00
4	Village of Lake George	Weekly Summer Events	6/1/22 - 8/30/22	\$25,000.00
5	Warren County Planning and Community Development Department	Matching requirement for Multi-Use Trial Study Grant for the Northern Borders Regional Commission	N/A	\$25,000.00 (contingent upon contribution of remaining local share to be contributed by the Town of Lake George, Queensbury, Hudson Falls and City of Glens Falls)
TOTAL				\$73,000.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
1	World University Games	Sponsorship of the 2023 FISU World University Games Snowboard Competition	1/1/23 - 12/31/23	\$125,000.00
TOTAL				\$125,000.00
<i>to be paid from A.6417.0002 480.06, Enhanced Promotion Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 83 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING AGREEMENT WITH ADIRONDACK CIVIC CENTER COALITION FOR OCCUPANCY TAX REVENUES FOR CAPITAL IMPROVEMENTS AND PLANNED RENOVATIONS TO HERITAGE HALL**

WHEREAS, the County is authorized and empowered to impose a tax upon persons occupying any facility providing lodging on an overnight basis by section 1202-u of the Tax Law (also known as Chapter 422 of the Laws of 2003, as amended) and thereafter, the County enacted various local laws, with the most recent being Local Law 5 of 2018, which imposes and collects occupancy tax in Warren County, and provides that after deducting amounts provided for the County's administration of such tax, that revenues derived from such tax shall be allocated to enhance the general economy of the County of Warren, and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly-related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee considered and approved a request for an award of occupancy tax revenue from the Adirondack Civic Center Coalition for Two Hundred Fifty Thousand Dollars (\$250,000) to be used in combination with planned ARPA funding by the City of Glens Falls in the amount of \$200,000, for use in completing capital improvements and planned renovations to Heritage Hall located in the Adirondack Civic Center, as an authorized use for such revenues, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Adirondack Civic Center Coalition, 1 Civic Center Plaza, Glens Falls, New York 12801, in the amount of Two Hundred Fifty Thousand Dollars (\$250,000), for use to complete capital improvements and planned renovations to Heritage Hall as an appropriate use of occupancy tax revenues, *only after the City of Glens Falls awards at least \$200,000 in ARPA funds to the Adirondack Civic Center Coalition for use towards the same capital improvement project*, for a term commencing January 1, 2023 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.08 Tourism/Occupancy, Occupancy Tax, Tourism-Civic Center Capital Costs.

Adopted by unanimous vote.

**RESOLUTION NO. 84 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO SILVER BAY YMCA; ADIRONDACK CYCLING ADVOCATES, INC.; ADIRONDACK FESTIVALS, LLC; ADIRONDACK HOT AIR BALLOON FESTIVAL; ADIRONDACK SPORTS COMPLEX, LLC; ALBANY RODS & KUSTOMS, INC.; AMERICADE, INC.; HYDE COLLECTION; PRIME TIME LACROSSE; SPECIAL OLYMPICS NY; WARRENSBURG GARAGE SALE; TOWN OF HORICON; TRI-LAKES COMMUNITY ALLIANCE; WARRENSBURG BIKE RALLY, LLC AND ADIRONDACK FOLK SCHOOL**

WHEREAS, pursuant to Resolution No. 37 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their February 1, 2023 and February 9, 2023 meetings, the Occupancy Tax & Coordination Committee considered written applications from the following applicants for 2023 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00 <i>Special Event Funding</i>
Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00 <i>Special Event Funding</i>
Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00 <i>Special Event Funding</i>
Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00 <i>Special Event Funding</i>
Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00 <i>Special Event Funding</i>
Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00 <i>Special Event Funding</i>
Americade Inc.	Americade	5/30/23-6/4/23	\$50,000.00 <i>Special Event Funding</i>
Adirondack Cycling Advocates, Inc.	Planning and Design Work on the Rabbit Pond Trail in Ski Bowl Park in North Creek	N/A	\$1,500.00 <i>Special Event Funding</i>
Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00 <i>Special Event Funding</i>
Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00 <i>Special Event Funding</i>

Applicant	Event	Dates	Amount of Award
Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00 <i>Special Event Funding</i>
Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00 <i>Special Event Funding</i>
Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/20	\$25,065.00 <i>Municipal Application Funding</i>
Tri-Lakes Community Alliance	Adirondack Wool Stock	6/3/23-6/4/23	\$6,000.00 <i>Municipal Application Funding</i>
Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00 <i>Municipal Application Funding</i>
Adirondack Folk School	Marketing and Production	2023	\$15,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to each applicant named above in the amounts set forth above; and it is further

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute the Warren County Tourist and Convention Development Agreement, in a form approved by the County Attorney, with the above referenced applicants, for 2023 funding in the amount of Four Hundred Seventy-Two Thousand Five Hundred Sixty-Five Dollars (\$472,565.00) and to increase the total amount of occupancy tax funding to Five Hundred Twenty-Eight Thousand Six Hundred Dollars (\$569,665.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (\$528,600.00) and Budget Code A.6417.0002 469.05 Tourism/Occupancy, Occupancy Tax, Municipal Application Funding (\$41,065.00), as listed on the revised Schedule "A", and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023 will remain the in effect.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23- 3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Adirondack Cycling Advocates, Inc.	Planning and Design Work on the Rabbit Pond Trail in Ski Bowl Park in North Creek	N/A	\$1,500.00
11	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
12	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
13	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
14	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
15	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$528,600.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
TOTAL				\$41,065.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 85 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY**

WHEREAS, the Quaker Road (CR 47/CR 70) Pavement Preservation Project, Town of Queensbury, P.I.N. 1761.47 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Construction and Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Five Hundred Forty Thousand Dollars and no cents (\$540,000.00) has been appropriated from Capital Project No. H404.9550 280 Quaker Road (CR 47/CR 70) Pavement Preservation Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Eleven Million Seven Hundred Ninety-Nine Thousand Nine Hundred Six Dollars (\$11,799,906) is hereby appropriated from Capital Project No. H404.9550 280 Quaker Road (CR 47/CR 70) Pavement Preservation Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not

so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 86 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AMENDING AGREEMENT WITH GREENMAN PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT, TO INCLUDE CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION SERVICES**

WHEREAS, Resolution No. 480 of 2020 authorized an agreement with Greenman Pedersen, Inc., to provide consultant services for Capital Project H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, Town of Queensbury, PIN 1761.47, in an amount not to exceed Five Hundred Forty Thousand Dollars (\$540,000), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add construction support and construction inspection services, for an amount not to exceed One Million Four Hundred Thirty-Nine Thousand One Hundred Eighty-Four Dollars (\$1,439,184), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greenman Pedersen, Inc., 80 Wolf Road, Albany, New York 12205, to include construction support and construction inspection services, in an amount not to exceed One Million Four Hundred Thirty-Nine Thousand One Hundred Eighty-Four Dollars (\$1,439,184), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 480 of 2020 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 87 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS, TO SERVE IN LEADERSHIP POSITIONS WITH THE NEW YORK STATE COUNTY HIGHWAY SUPERINTENDENTS ASSOCIATION**

WHEREAS, the Board of Supervisors encourages County Department Heads to participate and seek leadership roles in various professional organizations, associations, boards, committees or other similar activities which are related to their professional responsibilities with the County of Warren, and

WHEREAS, the Public Works Committee was advised that the Superintendent of Public Works, Kevin Hajos, was elected to serve as Second Vice President of the New York State County Highway Superintendents Association (NYSCHSA) for the year 2023, with the possibility of successive leadership positions during subsequent years, and

WHEREAS, attending to the duties and responsibilities associated with leadership roles in professional organizations, associations, boards, committees or other similar activities should be considered part of a Department Head's job responsibilities for the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works, Kevin Hajos, to serve and attend to the duties and responsibilities of Second Vice President of the New York State County Highway Superintendents Association (NYSCHSA) for the year 2023, and be it further

RESOLVED, that Superintendent Hajos shall be authorized to serve in any successive positions of leadership, to include NYSCHSA First Vice President, during 2024, and NYSCHSA President, during 2025.

Adopted by unanimous vote.

**RESOLUTION NO. 88 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH GLAMP ADK, LLC FOR USE OF THE WARREN COUNTY FAIRGROUNDS (WC 70-22)**

WHEREAS, the Purchasing Agent has requested proposals for Use of the Warren County Fairgrounds (WC 70-22), and

WHEREAS, the proposals were opened on November 17, 2022 and the Superintendent of Public Works has recommended that Warren County award the agreement to Glamp ADK, LLC located at 42A Boulevard, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Glamp ADK, LLC located at 42A Boulevard, Queensbury, New York 12804 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Glamp ADK, LLC relative to Use of the Warren County Fairgrounds, pursuant to the terms and provisions of the bid documents and proposal (WC 70-22), for a term commencing June 7, 2023 and terminating September 17, 2023, with the option for three (3) additional one (1) year terms upon approval from the Superintendent of Public Works and the Supervisors of the Town of Warrensburg, without the need for a further resolution, for an amount not to exceed Twenty-Five Thousand Seven Hundred Fifty Dollars (\$25,750), with a three percent (3%) increase upon the renewal of each agreement, and be it further

RESOLVED, that the funds received in association with this agreement will be recorded as a revenue under Budget Code A.7110 2001 Parks & Recreation, Park and Recs Charges.

Adopted by unanimous vote.

**RESOLUTION NO. 89 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**RATIFYING THE ACTIONS OF THE SUPERINTENDENT OF PUBLIC WORKS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR ZOOS, BOTANICAL GARDENS AND AQUARIA GRANT PROGRAM FUNDING TO SUPPLEMENT THE NATURAL HERITAGE EDUCATIONAL PROGRAMMING AND AUTHORIZING A GRANT AGREEMENT FOR SAME**

WHEREAS, based upon a request from the Superintendent of Public Works, the Public Works Committee approved a request to execute a grant application to the New York State Office of Parks, Recreation and Historic Preservation for Zoos, Botanical Gardens and Aquaria grant program funding to supplement the natural heritage educational programming, in an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing January 2023 and terminating December 2027, and

WHEREAS, the Superintendent of Public Works executed the grant application prior to the February 17<sup>th</sup> Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Superintendent of Public Works be, and hereby are, ratified with regard to executing the grant application to the New York State Office of Parks, Recreation and Historic Preservation, Saratoga Spa State Park, 19 Roosevelt Drive, Saratoga Springs, New York 12866, for Zoos, Botanical Gardens and Aquaria grant program funding to supplement the natural heritage educational programming, in an amount not to exceed Sixty Thousand Dollars (\$60,000), for a term commencing January 2023 and terminating December 2027, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.  
Adopted by unanimous vote.

**RESOLUTION NO 90 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR HOUSEHOLD HAZARDOUS WASTE AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for household hazardous waste grant funding for a total amount not to exceed Ten Thousand Five Hundred Forty-Four Dollars and Twenty-Five Cents (\$10,544.25) (50% of the total 2022 reimbursable costs), with no matching funds required by the County, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Department of Environmental Conservation, every year for the next five (5) years, for household hazardous waste grant funding for an amount to be determined each year for 50% of the total reimbursable cost each year, with no matching funds required by the County and without the need for further Board resolution, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any future grant agreements for the next five (5) years and/or any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 91 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**RATIFYING THE ACTIONS OF THE SUPERINTENDENT OF PUBLIC WORKS IN EXECUTING A GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY FOR SOLID WASTE INFRASTRUCTURE FOR RECYCLING GRANT PROGRAM AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, based upon a request from the Superintendent of Public Works, the Public Works Committee approved a request to execute an application to the Environmental Protection Agency for the Solid Waste Infrastructure for Recycling Grant Program to obtain funding in an amount not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000), with no matching funds required by the County, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, and

WHEREAS, the Superintendent executed the grant application prior to the February 17<sup>th</sup> Board of Supervisors Meeting in order to meet the grant submission deadline, now therefore, be it

RESOLVED, that the actions of the Superintendent of Public Works be, and hereby are, ratified with regard to executing the grant application to the Environmental Protection Agency, 1200 Pennsylvania Avenue, NW, Washington, DC 20460, for Solid Waste Infrastructure for Recycling grant funding for a total amount not to exceed One Million Seven Hundred Thousand Dollars (\$1,700,000), with no matching funds required by the County, for a term commencing upon execution by both parties and terminating upon exhaustion of grant funds, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and/or any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.  
Adopted by unanimous vote.

**RESOLUTION NO. 92 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 84 of 2022), with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, including digital and social media, website, email marketing and mobile tracking, in an amount not to exceed Forty-Eight Thousand One Hundred Eighty-Four Dollars (\$48,184), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.  
Adopted by unanimous vote.

**RESOLUTION NO. 93 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**EXTENDING AGREEMENT WITH STR, LLC TO PROVIDE HOTEL OCCUPANCY REPORTS AND RATE DATA TO WARREN COUNTY**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 103 of 2017), with STR, LLC, 735 East Main Street, Henderson, Tennessee 37075, in an amount not to exceed Five Thousand Three Hundred Forty-Six Dollars (\$5,346) to provide hotel occupancy reports and rate data to Warren County, for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.  
Adopted by unanimous vote.

**RESOLUTION NO. 94 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AUTHORIZING AGREEMENT WITH THE OFFSET HOUSE D/B/A CATAMOUNT COLOR FOR PRINTING OF THE 2023 WARREN COUNTY SUMMER TRAVEL GUIDE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with The Offset House d/b/a Catamount Color, 89 Sand Hill Road, P.O. Box 8329, Essex, Vermont 05451, in an amount not to exceed Twenty-Three Thousand Seven Hundred Thirty-One Dollars (\$23,731), for printing

of 80,000 copies of the 2023 Warren County Summer Travel Guide, over a term commencing February 20, 2023 and terminating March 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 95 OF 2023**

**Resolution introduced by Supervisors Geraghty and Leggett; and Traffic Safety Board Members: Burin, Comeau, DeLorenzo, Geisler, LaFarr, Lehman, Mason, Smith and Stephenson**

**APPOINTING/REPLACING MEMBERS OF THE WARREN COUNTY TRAFFIC SAFETY BOARD**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren County Traffic Safety Board, approved by Section 1673(c) of the Vehicle and Traffic Law, for the term set opposite their name:

**APPOINTING/REPLACING**

**TERM**

Ethan Gaddy, Assistant County Planner  
Warren County Planning & Community Development

01/01/23 - 12/31/23

Michael Geraci, Supervisor  
Town of Horicon  
(Replacing Supervisor Leggett)

02/03/23 - 12/31/24

Adopted by unanimous vote.

**RESOLUTION NO. 96 OF 2023**

**Resolution introduced by Supervisors Geraghty and Leggett; and Traffic Safety Board Members: Burin, Comeau, DeLorenzo, Geisler, LaFarr, Lehman, Mason, Smith and Stephenson**

**AMENDING RESOLUTION NO. 23 OF 2023, APPOINTING MEMBERS OF TRAFFIC SAFETY BOARD, TO REFLECT THE CORRECT TERM EXPIRATION DATE**

WHEREAS, Resolution No. 23 of 2023 appointed members to the Traffic Safety Board for a term commencing January 1, 2023 and terminating December 31, 2023, and

WHEREAS, Traffic Safety Board has approved a request to amend Resolution No. 23 of 2023 to reflect the correct term expiration date from December 31, 2023 to December 31, 2025, now therefore, be it

RESOLVED, that Resolution No. 23 of 2023 be, and hereby is, amended to reflect the correct term expiration date of members of the Traffic Safety Board from December 31, 2023 to December 31, 2025, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 23 of 2023 shall remain in full force and effect.

Adopted by unanimous vote.

**RESOLUTION NO. 97 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**RE-APPOINTING CHRISTIAN HANCHETT AS COMMISSIONER OF THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES**

**RESOLUTION TABLED TO THE MARCH 17, 2023 BOARD MEETING**

WHEREAS, the current term of appointment for the Commissioner of the Warren County Department of Social Services (Commissioner), Christian Hanchett, shall expire on March 19, 2023, and

WHEREAS, the position of Commissioner is governed by section 116 of the Social Services Law and provides that appointments to the position shall be in the non-competitive class of the civil service for a term of five (5) years when a candidate meets the minimum qualifications required by the New York State Commissioner of Social Services, and

WHEREAS, the Personnel, Administration & Higher Education Committee having reviewed the qualifications required for the position of Commissioner have determined that Christian Hanchett does meet those requirements and recommends his re-appointment to the position of Commissioner, now, therefore, be it

RESOLVED, that Christian Hanchett be, and hereby is, re-appointed to the position of Commissioner of the Warren County Department of Social Services at an annual salary of One Hundred Twelve Thousand Nine Hundred Twenty-Six Thousand Dollars (\$112,926), for a five (5) year term commencing March 20, 2023 and terminating March 19, 2028.

**RESOLUTION NO. 98 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**AUTHORIZING PARTICIPATION IN THE NATIONAL OPIOID SETTLEMENT AGREEMENT, AS WELL AS ANY SUB-AGREEMENTS REGARD TO THE OPIOID CRISIS**

WHEREAS, the National Opioid Settlements Implementation Administrator has provided notification to the County of Warren that three national settlement agreements have been recommended for the various States, and their subdivisions and special districts concerning opioid litigation against three national pharmacies, which are: (1) CVS Health Corporation and CVS Pharmacy, Inc.; (2) Walgreen Co.; and (3) Walmart Inc.; and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the County of Warren's acceptance and participation in each of the three (3) national settlement agreements with : (1) CVS Health Corporation and CVS Pharmacy, Inc.; (2) Walgreen Co.; and (3) Walmart Inc.; and

WHEREAS, upon signing and filing each national settlement agreement, Warren County will qualify as a Participating Subdivision and will receive a portion of the Settlement Proceeds designated under each national settlement agreement, as provided by the terms and conditions of each national settlement agreement; and

WHEREAS, the allocation to Warren County as a Participating Subdivision will include Abatement Amounts, which are restricted use funds, and may include Unrestricted Amounts, which will not be restricted in use, and

WHEREAS, payment for legal services rendered by Warren County's retained counsel, Napoli & Shkolnik, PLLC, are set forth by each national settlement agreement and payment, if any, shall be issued from the Settlement Proceeds and not the allocation to Warren County, now, therefore, be it

RESOLVED, that the participation of Warren County in the proposed national settlement agreements with: (1) CVS Health Corporation and CVS Pharmacy, Inc.; (2) Walgreen Co.; and (3) Walmart Inc., to include all sub-agreements are approved and accepted by the County, and it is further

RESOLVED, that the County is authorized to accept upon receipt the County's share of Settlement Proceeds distributed, as either Abatement Amounts or Unrestricted Amounts, under each national settlement agreement; and it is further

RESOLVED, that the Chair of the Board of Supervisors, the County Attorney, and Napoli & Shkolnik, PLLC, be, and hereby are, authorized to execute the national settlement agreements with: (1) CVS Health Corporation and CVS Pharmacy, Inc.; (2) Walgreen Co.; and (3) Walmart Inc. with regard to the settlement of the opioid litigation, to include any documents required to opt-in as a sub-division of the State of New York and to participate in each settlement agreement.

Adopted by unanimous vote.

**RESOLUTION NO. 99 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER COSTS RELATED TO THE JOSEPH B. WARREN CAPITAL PROJECT; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Twelve Thousand Eight Hundred Ninety-Seven Dollars and Seventy-Five Cents (\$12,897.75) from the General Fund Unappropriated Surplus to the following Budget Code to cover costs related to the Joseph B. Warren Capital Project:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$12,897.75

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 100 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H424, JOSEPH B. WARREN CAPITAL PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H424, Joseph B. Warren Capital Project, as follows:

1. Capital Project No. H424, Joseph B. Warren Capital Project, is hereby established.
2. The estimated cost of such Capital Project is the amount of Sixty-Two Thousand Eight Hundred Ninety-Seven Dollars and Seventy-Five Cents (\$62,897.75).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Budget Code A.9550 910 Transfers-Capital Projects, Interfund Transfers in the amount of Sixty-Two Thousand Eight Hundred Ninety-Seven Dollars and Seventy-Five Cents (\$62,897.75),

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO	AMOUNT
H424 - Joseph B. Warren Capital Project	\$62,897.75

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 101 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING AGREEMENT WITH ARCHIVESOCIAL, INC. FOR A SUBSCRIPTION FOR SOCIAL MEDIA ARCHIVING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with ArchiveSocial, Inc., P.O. Box 3330, Durham, North Carolina 27702, in the amount of Four Thousand Four Hundred Ninety-One Dollars (\$4,491), for a subscription for social media archiving, over the term commencing January 1, 2023 and terminating December 31, 2023, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is not more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.1011 426 County Administrator, Subscriptions.

Adopted by unanimous vote.

**RESOLUTION NO. 102 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE SHERIFF'S DEPARTMENT BUDGET TO COVER THE COST OF REPLACING VEHICLES; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Four Hundred Thousand Dollars (\$400,000) from the Reserve, Vehicles (A.896.00), to the following Departmental budget to cover the cost of replacing vehicles:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment-Reserve	\$400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 103 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S OFFICE BUDGET TO COVER THE COST OF THE INSURANCE DEDUCTIBLE IN THE MATTER OF FRANK DENES V. COUNTY OF WARREN, ET AL.; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Fifty Thousand Dollars (\$50,000) from the General Fund Unappropriated Surplus to the following Budget Code to reimburse the County's insurance carrier the County's insurance deductible in the matter of Frank Denes v. County of Warren, et al. Civil Action No. 1:22-CV-926, in the Federal District Court for the Northern District of New York:

CODE	DEPARTMENT	AMOUNT
A.3110 419	Sheriff's Law Enforcement, Settlements	\$50,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO.104 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H404, QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, to fund construction and construction inspection services, as follows:

1. Capital Project No. H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project is hereby increased in the amount of Eleven Million Seven Hundred Ninety-Nine Thousand Nine Hundred Six Dollars (\$11,799,906.00).
2. The estimated total cost of Capital Project No. H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project is now Twelve Million Three Hundred Thirty-Nine Thousand Nine Hundred Six Dollars (\$12,339,906.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Nine Million Four Hundred Thirty-Nine Thousand Nine Hundred Twenty-Four Dollars and Eighty Cents (\$9,439,924.80);
  - b. State Marchiselli grant funding in the amount of One Million Seven Hundred Sixty-Nine Thousand Nine Hundred Eighty-Five Dollars and Ninety Cents (\$1,769,985.90);
  - c. Local share funding in the amount of Five Hundred Eighty-Nine Thousand Nine Hundred Ninety-Five Dollars and Thirty Cents (\$589,995.30), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H404 - Quaker Road (CR 47/CR 70) Pavement Preservation Project	\$11,799,906.00

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 105 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Hundred Five Thousand Dollars (\$205,000.00) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$125,000.00
A.1410 220.1	County Clerk, Office Equipment-Reserve	\$5,000.00
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$75,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO.106 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO GLENS FALLS HOSPITAL;  
AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is

required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(i)(C), responding to the public health impacts of the public health emergency to include behavioral health care, including prevention, treatment, emergency or first-responder programs, harm reduction, supports for long-term recovery, and behavioral health facilities and equipment; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to award ARPA funds to an entity engaged in behavioral health services and the Warren County Community Service Board, pursuant to Resolution No. 261 of 2022, has considered and approved a request to distribute funds in an amount not to exceed Four Hundred Forty-Four Thousand Four Hundred Forty-Eight Dollars (\$444,448.00), beginning January 1, 2023 and ending December 31, 2026, to Glens Falls Hospital, a nonprofit organization, for use as grant money to address COVID-19 behavioral health impacts and to expand and improve behavioral health access and services in Warren County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Four Hundred Forty-Four Thousand Four Hundred Forty-Eight Dollars (\$444,448.00), from January 1, 2023 through December 31, 2026, to Glens Falls Hospital for use as grant money to address COVID-19 behavioral health impacts and to expand and improve behavioral health access and services in Warren County, and that such use is an eligible use, and be it further

RESOLVED, that as a condition of the ARPA funding, Glens Falls Hospital shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COMMUNITY SERVICES BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4310.4999 4090	Mental Health Admin., American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$444,448
<b><u>APPROPRIATIONS</u></b>		
A.4310.4999 470	Mental Health Admin., American Rescue Plan Act (ARPA), Contract	\$444,448

Roll Call Vote:  
 Ayes: 865  
 Noes: 0  
 Absent: 137 Supervisors Vacant, Runyon and Conover  
 Adopted.

**RESOLUTION NO. 107 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,**  
**Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H423, NBRC 2022; AUTHORIZING**  
**TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H423, NBRC 2022, as follows:

1. Capital Project No. H423, NBRC 2022, is hereby established.
2. The estimated cost of such Capital Project is the amount of Two Hundred Thousand Dollars (\$200,000.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. H423.9550 2790, Share of Joint Activity, Local, in the amount of Fifteen Thousand Dollars (\$15,000.00);
  - b. H423.9550 4889, Parks and Recreation, Other, in the amount of One Hundred Sixty Thousand Dollars (\$160,000.00);
  - c. Budget Code A.9550 910, Transfers-Capital Projects, Interfund Transfers, in the amount of Twenty-Five Thousand Dollars (\$25,000.00),

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO	AMOUNT
H423 - NBRC 2022	\$200,000.00
Roll Call Vote:	
Ayes: 865	
Noes: 0	
Absent: 137 Supervisors Vacant, Runyon and Conover	
Adopted.	

**RESOLUTION NO. 108 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,**  
**Geraci, Bruno and Beaty**

**ESTABLISHING PETTY CASH FUND FOR THE REAL PROPERTY TAX SERVICES**  
**DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the establishment of a petty cash fund for the Real Property Tax Services Department in the amount of Forty Dollars (\$40) to have money available after making monthly deposit to make change for any items purchased.

Adopted by unanimous vote.

**RESOLUTION NO. 109 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,**  
**Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED**  
**REVENUE/SHERIFF-SCAAP TO THE SHERIFF'S OFFICE BUDGET**  
**TO COVER THE COST OF A HANDICAP ACCESSIBLE INMATE VAN;**  
**AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of a handicap accessible inmate van, in the amount not to exceed Fifty-Two Thousand Eight Hundred Fifty Dollars and Forty-Eight Cents (\$52,850.48) from the Deferred Revenue/ Sheriff-SCAAP (A.691.06) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.3150 230	Sheriff's Correction Division, Automotive Equipment	\$52,850.48

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 110 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"  
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2022	Housing Authority PILOT-Cronin 303.17-16-3	County \$3,975.36	PILOT Billed in Error
City of Glens Falls	2022	Housing Authority PILOT-Stichman Towers 310.5-2-1	County \$3,227.52	PILOT Billed in Error

Adopted by unanimous vote.

**RESOLUTION NO. 111 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,**  
**Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND DEBT  
RESERVE AND COUNTY ROAD DEBT RESERVE TO THE TREASURER'S OFFICE  
BUDGET TO PAY A PORTION OF PRINCIPAL DUE ON BOND ANTICIPATION NOTES  
(BAN); AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of a portion of principal due on bond anticipation notes (BAN), in an amount not to exceed Six Thousand One Hundred Twenty Dollars (\$6,120) from the General Fund, Reserve for Debt (A.884.00) and Forty-Two Thousand Two Hundred Twenty-Eight Dollars (\$42,228) from the County Road, Reserve for Debt (D.884.00) to the following budget codes:

CODE	TITLE	AMOUNT
A.9730 610	Bond Anticipation Notes, Principal-Indebtedness	\$6,120.00
D.9730 610	Bond Anticipation Notes, Principal-Indebtedness	\$42,228.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Vacant, Runyon and Conover

Adopted.

**RESOLUTION NO. 112 OF 2023**  
**Resolution introduced by Supervisors Bruno and Driscoll**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
ENTERTAIN A RESOLUTION CALLING ON THE STATE OF NEW YORK TO CONTINUE  
TO PASS-THRU AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID  
ASSISTANCE PERCENTAGE FUNDS**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution calling on the State of New York to continue to pass-thru Affordable Care Act Enhanced Federal Medicaid Assistance Percentage Funds, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 113 OF 2023**  
**Resolution introduced by Supervisors Strough and Thomas**

**CALLING ON THE STATE OF NEW YORK TO CONTINUE TO PASS-THRU  
AFFORDABLE CARE ACT ENHANCED FEDERAL MEDICAID ASSISTANCE  
PERCENTAGE FUNDS**

WHEREAS, the State Fiscal Year (SFY) 2024 State Budget proposal would end the Affordable Care Act (ACA) enhanced Federal Medical Assistance Percentage (eFMAP) federal pass-thru to counties and New York City, and

WHEREAS, the State is proposing to keep all of these federal savings going forward and use them to cover further expansion of Medicaid eligibility and benefits and to increase payments to health care providers, and

WHEREAS, the elimination of this ACA eFMAP federal pass-thru will require the 57 counties to spend at least \$280 million more in SFY 2024, and approximately \$1 billion when New York City is included, and

WHEREAS, the SFY 2024 costs to counties and New York City are scheduled to grow by 30% by SFY 2027, and

WHEREAS, it is the strong view of NYSAC that congress intended these federal savings to be shared with counties proportional to the amount they contributed toward the non-federal Medicaid match, and

WHEREAS, since 2003, the state has shared the funds proportionally based on our analysis of savings we have received during periods when an enhanced federal Medicaid match was enacted by Congress, and

WHEREAS, enacted in 2011, the Medicaid statutory cap for all 62 counties is \$7.6 billion, and the Medicaid statutory cap for the 57 counties outside of New York City is \$2.25 billion, and

WHEREAS, starting in SFY 2014, New York began sharing these federal ACA savings directly wit counties; the savings for a year were provided by lowering the weekly payments each county and New York City make to the State to support the State's Medicaid program and through February 1, 2023, the State continues to share the federal savings from the ACA eFMAP with the 57 counties and New York City, and

WHEREAS, counties strongly disagree with the need to cut county funding so deeply when the Governor's Budget proposes to fully fund its own reserves two years ahead of schedule depositing \$5.4 billion into reserves before the end of SFY 2023, while also projecting a general fund surplus of \$35 billion by the end of SFY 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors calls upon the Governor and Legislature for the State of New York to continue to pass-through enhanced Federal Medical Assistance Percentage funding to the 57 counties outside of New York City as has been the precedent established for over 20 years, and, be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to the Governor of the State of New York, Senator Daniel G. Stec, Assemblyman Matthew J. Simpson, the New York State Association of Counties and any and all others deemed necessary and proper.

Adopted by unanimous vote.

**RESOLUTION NO.114 OF 2023**  
**Resolution introduced by Supervisors Dickinson and Geraci**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
ENTERTAIN A RESOLUTION URGING ACTION BY NEW YORK STATE LEGISLATORS  
TO ADVOCATE ON BEHALF OF SUNY COMMUNITY COLLEGES TO INCREASE  
FUNDING TO COMMUNITY COLLEGES IN THE STATE BUDGET**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution urging action by New York State legislators to advocate on behalf of SUNY Community Colleges to increase funding

to community colleges in the State Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 115 OF 2023**  
**Resolution introduced by Supervisors Wild and Leggett**

**URGING ACTION BY NEW YORK STATE LEGISLATORS TO ADVOCATE ON BEHALF  
OF SUNY COMMUNITY COLLEGES TO INCREASE FUNDING TO COMMUNITY  
COLLEGES IN THE STATE BUDGET**

WHEREAS, SUNY's community colleges serve the largest percentage of low income, historically marginalized populations, and many working adults of all SUNY sectors,

WHEREAS, the Governor's Executive Budget calls for a flat amount of base operating aid and with no increase to base aid, community colleges will be unable to appropriately and substantially be able to meet the Governor's and SUNY Chancellor's Equity Agenda,

WHEREAS, the community college sector and SUNY Adirondack advocated for a 4% increase over last year's funding to accommodate cost of living increases, inflationary related expenses, and operating needs to support student success,

WHEREAS, the Governor has also added language in the Executive Budget Aid to Localities Bill, Page 899, Lines 20-43 of the Same: "... provided further that up to 20 percent of the amount of aid authorized pursuant to this appropriation shall be payable subject to a plan developed by the state university of New York and approved by the director of the budget with actions necessary for community colleges to undertake in order to operate without reliance on the base aid funding floor in future years".

WHEREAS, if the Governor's proposed budget and proposal to hold back needed operating funds remains unchanged, SUNY Adirondack would lose about Three Hundred Thousand Dollars (\$300,000) in base State Aid, as well as potentially lose an additional One Million Four Hundred and Sixty Thousand Dollars (\$1,460,000) if 20% of the aid was held for a period of time or indefinitely,

WHEREAS, any delay in state aid payment creates an undue burden on the community colleges to manage operating expenses, including payroll;

RESOLVED, that the Warren County Board of Supervisors hereby urges New York State Legislators to advocate on behalf of the community college sector of SUNY by adding an additional \$17 million in operating base aid for the community colleges as requested and remove any language to hold back 20% of operating base aid.

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to forward advocacy letters to State Legislators concerning the same.

Adopted by unanimous vote.

**RESOLUTION NO.116 OF 2023**  
**Resolution introduced by Supervisors Dickinson and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE  
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE  
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING  
IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 11 OF  
2023, APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL  
COMMITTEE, TO APPOINT A SECOND REPRESENTATIVE**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 11 of 2023, Appointing Representative to Adirondack Balloon Festival Committee, to appoint a second representative, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 117 OF 2023**

**Resolution introduced by Supervisors Thomas and Merlino**

**AMENDING RESOLUTION NO. 11 OF 2023, APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE, TO APPOINT A SECOND REPRESENTATIVE**

WHEREAS, by Resolution No. 11 of 2023, Brad Magowan, Town of Queensbury At-Large Supervisors, was appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2023, and

WHEREAS, John Strough, Town of Queensbury Supervisor, has expressed an interest in also serving on the Adirondack Balloon Festival Committee, now, therefore, be it

RESOLVED, that John Strough be, and hereby is, appointed to serve as a second representative of Warren County on the Adirondack Balloon Festival Committee for a term to expire December 31, 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 118 OF 2023**

**Resolution introduced by Supervisors Smith and Thomas**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF SUPERVISORS, AS ADOPTED BY RESOLUTION NO. 1 OF 2023, TO MAKE ADJUSTMENTS TO SECTIONS A(1), E(3), AND F(2) TO CORRECT REFERENCES TO THE LOCAL LAW SETTING THE WEIGHTED VOTE; AND SECTION D(1) TO ADJUST THE STANDING COMMITTEE LIST**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution altering the Standing Rules of the Board of Supervisors, as adopted by Resolution No. 1 of 2023, to make adjustments to Sections A(1), E(3), and F(2) to correct references to the Local Law setting the weighted vote; and Section D(1) to adjust the Standing Committee List, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 119 OF 2023**

**Resolution introduced by Supervisors Leggett and Merlino**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF SUPERVISORS, AS ADOPTED BY RESOLUTION NO. 1 OF 2023, TO MAKE ADJUSTMENTS TO SECTIONS A(1), E(3), AND F(2) TO CORRECT REFERENCES TO THE LOCAL LAW SETTING THE WEIGHTED VOTE; AND SECTION D(1) TO ADJUST THE STANDING COMMITTEE LIST**

RESOLVED, that pursuant to a majority vote of the Warren County Board of Supervisors required to alter the standing Rules of the Board of Supervisors, the Rules are hereby altered to make adjustments to Sections A(1), E(3), and F(2) to correctly reference Local Law No. 2 of 2023, adopted by the Warren County Board of Supervisors on February 3,

2023, which adjusted the weighted vote for City of Glens Falls representatives in association with the recently approved Ward redistricting, as well as to Section D(1) in order to make adjustments to the Standing Committees, specifically to change the EMS (Emergency Medical Services) Committee from a Special Committee to a Standing Committee, remove the expired Special Committee of Proposed Septic Inspection at Transfer, which was created by Resolution No. 256 of 2021 with an initial expiration date of December 31, 2021, and subsequently extended to December 31, 2022 by Resolution No. 547 of 2021, and reduce the number of members on the Special Committee of ARPA Advisory as per Resolution No. 542 of 2022, and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board of Supervisors, attached hereto as Schedule "A."

#### SCHEDULE "A"

##### RULES OF THE BOARD OF SUPERVISORS

- A. Organization Meeting of Board of Supervisors
1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (enacted by Resolution No. 50 of 2023), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
  2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.
- B. Regular Meetings of the Board of Supervisors
1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting, which will be held on Wednesday June 14, 2023 at 6:00 p.m., unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2023 are scheduled as follows:
    - i) January 20, 2023
    - ii) February 17, 2023
    - iii) March 17, 2023
    - iv) April 21, 2023
    - v) May 19, 2023
    - vi) June 14, 2023 - 6:00 p.m.
    - vii) July 21, 2023
    - viii) August 18, 2023
    - ix) September 15, 2023
    - x) October 20, 2023
    - xi) November 17, 2023
    - xii) December 15, 2023

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

10:00 A.M.            Call to Order  
                           Salute to Flag  
                           Roll Call  
                           Motion to approve the Minutes of previous meeting,  
                                   subject to correction by the Clerk of the Board  
                           Introduction and welcome to guests  
                           Privilege of the floor and public comment  
                           Report by Chair of the Board  
                           Reports by Committee Chairs  
                           Report of County Administrator  
                           Report of County Attorney  
                           Call for reading of communications  
                           Call for reading of resolutions  
                           Discussion/public comment on resolutions  
                           Requests for roll call votes  
                           Vote on resolutions  
                           Privilege of the floor and public comment  
                           Announcements  
                           Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing

Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken

during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit

<b>Standing Committee Name</b>	<b>Number of Members</b>
Budget	7
County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement; Weights &amp; Measures</i>	7
Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i>	7
Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>	7
EMS (Emergency Medical Services)	7
Environmental Concerns & Real Property Tax Services	7
Finance - <i>County Administrator; County Treasurer</i>	7
Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>	7
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Occupancy Tax Coordination	7
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>	7
Tourism	7

### Special Committees

Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties/New York State Association of Counties	5
Extension Services	5
ARPA Advisory	11

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
  
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.
  
4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
  
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
  
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to

allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.

7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by a 2/3rds majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer, and majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a

vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filling of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.

8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2023, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote (as majority vote is defined under Local Law No. 2 of 2023). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.

Adopted by unanimous vote.

**RESOLUTION NO. 120 OF 2023  
Resolution introduced by Supervisors Frasier and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING THE TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO DELETE AND CREATE POSITIONS WITHIN THE TOURISM DEPARTMENT**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending the Table of Organization and Warren County Salary and Compensation Plan for 2023 to delete and create positions within the Tourism Department, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 121 OF 2023  
Resolution introduced by Supervisors Wild and Dickinson**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO DELETE AND CREATE POSITIONS WITHIN THE TOURISM DEPARTMENT**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**TOURISM**

<u>Deleting position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6417.0001 110		
<u>TITLE:</u>	February 20, 2023	\$48,324
Group Tour/Convention Promoter		Grade 11

<u>Creating new position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6417.0001 110		
<u>TITLE:</u>	February 20, 2023	\$47,667
Principal Account Clerk		Grade 10

Roll Call Vote:  
Ayes: 865  
Noes: 0  
Absent: 137 Supervisors Vacant, Runyon and Conover  
Adopted.

Chairman Geraghty offered privilege of the floor and the following spoke:  
Ms. McGraw encouraged the County to mirror the Local Law adopted by the Town of Lake George which permitted the use of e-bikes on certain roadways in their municipality. Supervisor Dickinson noted the Town of Lake George's Local Law regarding e-bikes had been drafted using the Town of Queensbury's Local Law concerning same as a sample. Supervisor Merlino encouraged everyone to listen to the County's radio feature on Lake George Radio, adding he was impressed with the feature. With regard to ARPA funding, Supervisor Merlino suggested the remaining funding be divided up amongst all of the municipalities located in the County.

Supervisor Braymer apprised a meeting of the ARPA Advisory Committee would be scheduled within the next few weeks.

Report by the County Attorney was given during which the consensus of the Board was to waive attorney/client privilege and allow the following to be discussed in open session: the procedure for the creation and filling of positions within the County; and the difference between a recusal and an abstention. During the discussion motion was made by Supervisor Beaty, seconded by Supervisor McDevitt and carried by a unanimous vote of those present (*Supervisors Conover and Runyon absent*) to waive attorney/client privilege with regard to the written opinions of the County Attorney's Office pertaining to recusing and the creation of positions within the County Budget to allow them to be posted on the County website. Also during the discussion Mr. Elmen requested an executive session to address the following: matters under Section 108(3) of the Public Officer's Law which were confidential by Federal or State Law concerning rehiring retired County employees, holding a position as a Supervisor and a County employee at the same time, as well as addressing any questions regarding FOIL (*Freedom of Information Law*) and occupancy tax returns; personnel matters under the Harassment and Discrimination Policy regarding a complaint the County has received; and potential litigation that may be forthcoming against the County which fell under Section 105 (1)(d) of the Public Officer's Law.

Motion was made by Supervisor Bruno, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Runyon and Conover absent*) to enter into an executive session pursuant to Sections 108(3) and 105 (1)(d) of the Public Officer's Law as outlined above.

Executive session was held from 12:50 p.m. until 1:19 p.m.; Supervisors Wild, McDevitt, Frasier, Diamond, Merlino and Dickinson exited the meeting during the executive session.

Chairman Geraghty announced no action was taken during the executive session.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strough, seconded by Supervisor Magowan and carried by a majority vote of those present (*Supervisors Runyon, Conover, Wild, McDevitt, Frasier, Diamond, Merlino and Dickinson absent*), with Supervisor Seeber abstaining, Chairman Geraghty adjourned the Board Meeting at 1:22 p.m.

**SPECIAL BOARD MEETING  
THURSDAY, MARCH 2, 2023**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **MARCH 2, 2023 AT 9:00 A.M.**, for the purpose of:

1. To consider and vote upon the re-appointment of the Commissioner of the Department of Social Services; and
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: February 23, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 9:02 a.m.

In the absence of Chairman Geraghty, Supervisor Leggett, as Chair of the Finance Committee, presided. Salute to the flag was led by Supervisor Bruno.

Roll was called; the following members were present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Magowan, Beaty, Thomas and Runyon; Absent 3 - Supervisors Stec, Wild and Chairman Geraghty.

Supervisor Leggett called for public comment; there were no members of the public wishing to speak at that time.

Reading of resolutions by the Clerk of the Board was announced as follows:

Sarah McLenithan, *Deputy Clerk of the Board*, apprised the only resolution to be considered was Resolution No. 97 of 2023, which was initially considered at the February 17<sup>th</sup> 2023 Board Meeting and tabled to the March 17, 2023 Board Meeting. It was noted a motion was required to bring Resolution No. 97 of 2023 back to the floor for consideration today.

A motion was made by Supervisor Driscoll and seconded by Supervisor Magowan to bring Resolution No. 97 of 2023 to the floor today for consideration. Supervisor Leggett requested a roll call vote on the motion, which was carried by majority vote with 707 voting in favor (*Supervisors Bruno, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Magowan, Beaty, Thomas, Runyon, Conover, Leggett, Diamond and McDevitt*); 57 opposed

(Supervisor Braymer); 238 absent (Supervisors Stec, Wild and Chairman Geraghty).

Supervisor Leggett called for discussion and public comment on the proposed resolutions; there being none, Supervisor Leggett called for a roll call vote on Resolution No. 97, which was approved as presented, with 526 voting in favor (Supervisors Bruno, Driscoll, Frasier, Smith, Merlino, Strough, Magowan, Thomas, Runyon, Conover, Leggett and McDevitt); 238 opposed (Supervisors Dickinson, Beaty, Diamond and Braymer); 238 absent (Supervisors Stec, Wild and Chairman Geraghty).

**RESOLUTION NO. 97 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**RE-APPOINTING CHRISTIAN HANCHETT AS COMMISSIONER OF THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES**

**RESOLUTION TABLED TO THE MARCH 17, 2023 BOARD MEETING  
REINTRODUCED AND ADOPTED AT THE MARCH 2, 2023 SPECIAL BOARD MEETING**

WHEREAS, the current term of appointment for the Commissioner of the Warren County Department of Social Services (Commissioner), Christian Hanchett, shall expire on March 19, 2023, and

WHEREAS, the position of Commissioner is governed by section 116 of the Social Services Law and provides that appointments to the position shall be in the non-competitive class of the civil service for a term of five (5) years when a candidate meets the minimum qualifications required by the New York State Commissioner of Social Services, and

WHEREAS, the Personnel, Administration & Higher Education Committee having reviewed the qualifications required for the position of Commissioner have determined that Christian Hanchett does meet those requirements and recommends his re-appointment to the position of Commissioner, now, therefore, be it

RESOLVED, that Christian Hanchett be, and hereby is, re-appointed to the position of Commissioner of the Warren County Department of Social Services at an annual salary of One Hundred Twelve Thousand Nine Hundred Twenty-Six Thousand Dollars (\$112,926), for a five (5) year term commencing March 20, 2023 and terminating March 19, 2028.

Roll Call Vote:

Ayes: 824

Noes: 0

Absent: 178 Supervisors Wild and Stec

Adopted.

Supervisor Leggett called for public comments:

Travis Whitehead, *Town of Queensbury Resident*, spoke regarding his concerns about being removed as an appointed member of the Local Development Corporation (LDC) by Chairman Geraghty.

Supervisors Magowan, Beaty, Diamond and Braymer voiced their concerns regarding Mr. Whitehead's removal from the LDC. Supervisor Braymer also mentioned she had been advised of discussions regarding the disbanding of the ARPA Advisory Committee which she would do her best to prevent from occurring. It was noted an ARPA Advisory Committee meeting was scheduled for 2:00 p.m. that day.

Supervisor Leggett called for announcements.

Supervisor Braymer advised this week at the NYSAC (*New York State Association of Counties*) conference a resolution was adopted opposing the Governor's proposal to provide the excess money received from the sale of tax foreclosed properties back to the property owners.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Frasier and carried by a unanimous vote of those present (*Supervisors Stec, Wild and Chairman Geraghty absent*), Supervisor Leggett adjourned the Special Board Meeting at 9:22 a.m.

**BOARD MEETING  
FRIDAY, MARCH 17, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>***

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Driscoll.

Roll called, the following members present:

Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Magowan, Beaty, Stec, Thomas and Geraghty 17; Absent 3-Supervisors Diamond, Wild and Runyon.

A presentation of the Proclamation Proclaiming March 17, 2023 to be "Mayor Blais Day" was made to Robert Blais, *Mayor, Village of Lake George*, in recognition of his decades of public service.

Chairman Geraghty called for privilege of the floor/public comment:

David Judkins, *Warren County Resident*, spoke regarding his concerns with the Local Development Corporation (LDC), which included the fact that the majority of the members were elected officials, apprising this was in contrast to the recommendation of the NYS ABO (*New York State Authorities Budget Office*). He also noted their lack of providing loans over the past few years and suggested disbanding the LDC and re-appropriating the funding the County allocated them to the Lake Champlain-Lake George Regional Planning Board (LCLGRP).

Supervisor Magowan apprised he had offered to give up his seat on the LDC Board to allow Travis Whitehead, *Town of Queensbury Resident*, to continue to serve as a member. He added he concurred with Mr. Judkins regarding the disbanding of the LDC.

Supervisor Beaty voiced his concerns with the LDC due to its lack of providing loans over the past few years, as well as the absence community members on its Board. He added he also supported the disbanding of this organization.

Supervisor Braymer advised of her concerns with the removal of the community members from the LDC, as well as the organizations lack of providing loans over the past few years.

Motion was made by Supervisor Braymer and seconded by Supervisor Magowan to refer the concerns regarding the LDC to the Economic Growth & Development Committee for further discussion. Following a brief discussion, Chairman Geraghty called the question and the motion to refer the aforementioned matter to the Economic Growth & Development Committee was carried by majority vote of those present (*Supervisors Diamond, Wild and Runyon absent*), with Supervisor Thomas voting in opposition.

Chairman Geraghty welcomed the Hilary Stec, the new At-Large Supervisor for the Town of Queensbury.

Motion was made by Supervisor Geraci, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Diamond, Wild and Runyon absent*) to approve the minutes of the February 17, 2023 Board Meeting and March 2, 2023 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Kristy Miller, *Confidential Secretary to the County Administrator*.

Continuing with the Agenda review, Chair declared the Public Hearing open on Warren County's current Community Development Block Grant (CDBG) Project 1197CP110-21 Housing Needs Assessment open at 10:32 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment; there being no one wishing to speak

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Report by the Chairman of the Board was given.

Report by Committee Chairs were given.

Chairman Geraghty once again called for public comments on Warren County's current Community Development Block Grant (CDBG) Project 1197CP110-21 Housing Needs Assessment.

Wayne LaMothe, *Director, Planning & Community Development*, spoke regarding the progress on the Housing Needs Assessment.

Supervisor Braymer inquired whether a draft report was available and Mr. LaMothe replied in the negative, noting the contractor would be providing an update in April

There being no one else wishing to speak regarding Warren County's current Community Development Block Grant (CDBG) Project 1197CP110-21 Housing Needs Assessment, Chairman Geraghty closed the Public Hearing at 11:02 a.m.

Report by the County Administrator was given during which an executive session was requested pursuant to Section 105(1)(f) of the Public Officer's Law for the purpose of discussing matters leading to the demotion, discipline, suspension, dismissal or removal of a particular person.

The necessary motion was made by Supervisor Leggett, seconded by Supervisor Conover and carried by a unanimous vote of those present (*Supervisors Diamond, Wild and Runyon absent*), to enter into an executive session.

Executive session was held from 11:07 a.m. until 11:39 a.m.

Upon reconvening, Chairman Geraghty announced no action was taken during the executive session.

Motion was made by Supervisor Leggett and seconded by Supervisor Conover to approve a settlement agreement regarding a personnel matter and authorize the Chairman of the Board, County Attorney and County Administrator to execute the necessary documents regarding same. A roll call vote was called for. Chairman Geraghty called the question and the motion to approve settlement agreement as outlined above was carried by majority vote, with 768 voting in favor (*Supervisors Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Magowan, Stec, Thomas, Conover, Leggett, McDevitt, Braymer, Bruno and Geraghty*); 89 opposed (*Supervisor Beaty*); and 145 absent (*Supervisors Wild, Runyon and Diamond*).

It was noted the Report by the County Attorney would be given at the end of the meeting.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Auditor - February 2023 list of real property tax corrections processed.

Letters/emails from:

1. Letter from Special Olympics New York - letter of appreciation for occupancy tax funding.

Other:

1. Information submitted by Darlene McGraw at February 17<sup>th</sup> Board Meeting - Statement of the Department of Justice on Enforcement of the Integration mandate of Title II of the Americans with Disabilities Act and Olmstead v. L.C.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 122-175, as well as five Proclamations were distributed to the members of the Board of Supervisors on Tuesday March 14, 2023, which met the distribution deadline specified in the Rules of the Board. The five Proclamations were:

- No. 7 - Mayor Bob Blais Day;
- No. 8 - Women's History Month;
- No. 9 - Developmental Disabilities Awareness Month;
- No. 10 - Autism Awareness Month; and
- No. 11 - Child Abuse Prevention Month

Discussion and public comment on proposed resolutions was called for.

Proposed Resolution No. 144, *Adopting Amended Warren County Computer Usage Policy*, was discussed at length during which Supervisors Braymer, Beaty and Magowan voiced their concerns which involved the lack of the requirement that all Board members be required to use a County issued email address when discussing County matters through email.

Motion was made by Supervisor Beaty and seconded by Supervisor Magowan to amend proposed Resolution No. 144, *Adopting Amended Warren County Computer Usage Policy*, to indicate the members of the Board of Supervisors were required to use a County issues email address when discussing County matters through email. A roll call vote was called for. A discussion ensued, during which point of order was called for by Supervisor Braymer, indicating the comments made by Supervisor Conover should only pertain to the amendment before them and not the Computer Usage Policy. Chairman Geraghty ruled in favor of allowing Supervisor Conover to continue with his comments. Further discussion ensued during which Supervisors Beaty and Magowan agreed to amend their motions to indicate paragraph 19 would be added to Section I, Subsection A to indicate "all County Supervisors shall use only County email addresses when conducting County business".

Chairman Geraghty called the question and the motion to amend proposed Resolution No. 144, *Adopting Amended Warren County Computer Usage Policy*, as outlined above failed to obtain the majority vote, with 404 votes in favor (*Supervisors Driscoll, Frasier, Magowan, Beaty, Stec, Braymer and Bruno*); 453 opposed (*Supervisors Geraci, Smith, Dickinson, Merlino, Strough, Thomas, Conover, Leggett, McDevitt and Geraghty*); and 145 absent (*Supervisors Wild, Runyon and Diamond*).

Further discussion occurred regarding proposed Resolution No. 144, *Adopting Amended Warren County Computer Usage Policy*, during which Supervisor Bruno exited the meeting at 12:16 p.m.; and Supervisor Frasier exited the meeting at 12:18 p.m.

Supervisor Driscoll requested that the roll call votes be combined on proposed Resolution Nos. 124-129 and no one objected.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 131, *Adopting Draft Warren County Domestic Terrorism Prevention Plan*.

Prior to voting on resolutions, it was noted a motion was required to waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board Meeting in order to entertain the proposed resolution authorizing settlement agreement and payment and authorizing the Chairman of the Board to sign any documentation necessary for said settlement agreement, which was brought to the floor earlier in the meeting. The necessary motion was made by Supervisor Magowan, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Frasier, Wild, Runyon, Diamond and Bruno absent*) to waive the Standing Rule of the Board as outlined above.

Amanda Allen, *Clerk of the Board*, noted the resolution waiving of the standing Rules of the Board would now be known as proposed Resolution No. 166 and the proposed Resolution pertaining to authorizing settlement agreement as outlined above would now be referred to as proposed Resolution No. 177.

Voting on resolutions occurred; during the voting on resolutions, Supervisor Beaty requested a roll call vote on proposed Resolution No. 144, *Adopting Amended Warren County Computer Usage Policy*. Resolution Nos. 122-177 were approved as presented.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, In March 1968, Lake George resident Robert "Bob" Blais answered the call for residents willing to serve as Village of Lake George trustee, winning election to his first public office, and

**WHEREAS**, Three years later, Bob was asked to run for mayor of the Village of Lake George, hoping to revitalize a tourism-based economy that was struggling at the time, and

**WHEREAS**, 52 years after he was elected Mayor, Bob Blais has done just that and more, wrapping up a career of remarkable achievements in Lake George, Warren County and the region that will live on for generations to come, and

**WHEREAS**, Mayor Blais prioritized maintaining Lake George's status as a family vacation destination, preserving quality of life and helping to bring and keep attractions and businesses that welcome those of all ages, and

**WHEREAS**, After decades of being Mr. Lake George, Mayor Blais leaves office as the longest tenured Mayor in the United States, and

**WHEREAS**, Words alone cannot convey the gratitude owed to Mayor Bob Blais for the countless hours of work he has put in to make Lake George and Warren County a better place to live for its residents and workers, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim March 17, 2023 to be

### **"MAYOR BOB BLAIS DAY"**

in Warren County, and thank Mayor Blais for his decades of public service while wishing him all the best for a healthy, happy and well-earned retirement.

**DATED: MARCH 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, American women of every race, class and ethnic background have made historic contributions to the growth and strength of our Nation in countless ways, and have played, and continue to play, critical economic, cultural, and social roles in every sphere of the life of the Nation by constituting a significant portion of the labor force working both inside and outside of the home, and

**WHEREAS**, American women have played a unique role throughout the history of the Nation in providing the majority of the volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation, and

**WHEREAS**, American women of every race, class, and ethnic background served as early leaders in the forefront of each major progressive social change movement, have served our country courageously in the military, and have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and the peace movement, which sought to create a more fair and just society for all, and

**WHEREAS**, despite significant progress, women and girls continue to face systemic barriers to full and equal participation in our economy and society, and

**WHEREAS**, the Warren County Historical Society has created an exhibit named “HerStory” dedicated to chronicling the leadership roles of women in Warren County’s history, which is available for viewing at society headquarters in Queensbury, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of March 2023 to be

**“WOMEN’S HISTORY MONTH”**

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate our rich history of accomplished women with appropriate programs, ceremonies and activities.

**DATED: MARCH 17, 2023**

**(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Superbisors Proclamation*

**WHEREAS**, people with developmental disabilities are of all racial, ethnic, educational, social and economic backgrounds, and all are valued members of society who find fulfillment living everyday lives, and

**WHEREAS**, people with developmental disabilities deserve equal opportunities to enjoy, participate in and contribute to their local communities alongside their neighbors without disabilities, and

**WHEREAS**, Warren County has numerous County agencies that work to improve the lives of those with disabilities on a daily basis, and

**WHEREAS**, Warren County is therefore committed to encouraging communities and other support structures to promote higher expectations and self-determination for individuals with disabilities, and

**WHEREAS**, Developmental Disabilities Awareness Month is an appropriate time to recognize Warren County’s commitment concerning persons with disabilities and to also identify improvements to public policy that facilitate full inclusion of Warren County citizens with developmental disabilities and their families, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of March 2023 to be

**“DEVELOPMENTAL DISABILITIES AWARENESS MONTH”**

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

**DATED: MARCH 17, 2023**

**(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, autism effects an estimated 1 in 44 children, and 1 in 45 adults, and is a complex disorder that impacts each person differently, resulting in unique strengths and challenges, and

**WHEREAS**, autism can cause challenges with verbal and non-verbal communication, social interaction, and repetitive behaviors, and can affect anyone, regardless of age, race, ethnicity, gender, or socioeconomic background, and

**WHEREAS**, autism is often accompanied by medical conditions that impact quality of life, and comprehensive, collaborative advancement of research will provide a better understanding of the many forms of autism, while strengthening advocacy efforts and ensuring access to services and resources throughout the life span, and

**WHEREAS**, early diagnosis and intervention tailored to individual needs can have lifelong benefits, easing the transition to adulthood and fostering greater independence, and

**WHEREAS**, each person and family affected by autism should have access to reliable information, support and opportunities to live up to their greatest potential, and

**WHEREAS**, it is important to take part in the annual observance of Autism Awareness Month to address the diverse needs of individual and families affected by autism, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of April 2023 as

**“AUTISM AWARENESS MONTH”**

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

**DATED: MARCH 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, all of New York’s children are entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional and physical abuse, exploitation and neglect, and

**WHEREAS**, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships, among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community, and

**WHEREAS**, home visiting programs, such as Healthy Families New York, help strengthen families by providing parents with skills and reducing stress, which can lead to child abuse; New York is demonstrating positive leadership in preventing child abuse through such evidence-based services, and

**WHEREAS**, an informed family is an effective defense in preventing child abuse and neglect, and New York has increased its efforts to raise awareness and to prevent abuse-related head trauma known as *Shaken Baby Syndrome*, and to promote safe sleeping environments through early education programs in hospitals, birthing centers, pediatricians’ offices and local departments of Social Services, and

**WHEREAS**, all New Yorkers share a responsibility in preventing child abuse through diligent reporting of suspected child abuse or maltreatment to the Statewide Central Register

of Child Abuse and Maltreatment, the state’s child abuse hotline service that is available 24 hours a day, seven days a week by calling 1-800-342-3720, and

**WHEREAS**, National Child Abuse Prevention Month is observed during the month of April, directing attention and support to programs which promote the safety and security of children, families and communities; all New Yorkers join in this effort to make the safety, welfare, and well-being of precious children among the highest of our priorities, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim April 2023 as

**“CHILD ABUSE PREVENTION MONTH IN WARREN COUNTY”**

and ask that all Warren County residents observe this month in ways that help make Warren County and our region a better place for our children.

**DATED: MARCH 17, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 122 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: BOARD OF ELECTIONS</b>				
A.1450 424	Board of Elections, Postage	A.1450 130	Board of Elections, Salaries-Part Time	\$5,576.80
<b>DEPARTMENT: HEATH SERVICES</b>				
A.4194 470	Public Hlth - ELC School Grant, Contract	A.4194 110	Public Hlth - ELC School Grant, Salaries-Regular	20,000.00
A.4194 470		A.4194 810	Retirement	2,000.00
A.4194 470		A.4194 830	Social Security	1,240.00
A.4194 470		A.4194 831	Medicare Contribution	290.00

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: SPECIAL ITEMS:</b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1420 110	Law (County Attorney), Salaries-Regular	\$5,878.00
		A.1420 810	Retirement	476.00
		A.1420 830	Social Security	359.00
		A.1420 831	Medicare Contribution	85.00

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno  
Adopted.

**RESOLUTION NO. 123 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: BOARD OF ELECTIONS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1450 3056	Board of Elections, Absentee Ballot Program	\$22,620.96
<b><u>APPROPRIATIONS</u></b>		
A.1450 424	Board of Elections, Postage	22,620.96
<b>DEPARTMENT: HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4194 4410	Public Hlth - ELC Schools Grant, ELC Schools Grant	675,621.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: HEALTH SERVICES - cont</b>		
<b><u>APPROPRIATIONS</u></b>		
A.4194 260	Public Hlth - ELC Schools Grant, Other Equipment	\$150,000.00
A.4194 410	Supplies	350,000.00
A.4194 435	Medical Fees	100,000.00
A.4194 439	Misc Fees & Expenses	75,621.00
<b>DEPARTMENT: INFORMATION TECHNOLOGY</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1680.4999 4090	Information Technology, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	104,082.33
<b><u>APPROPRIATIONS</u></b>		
A.1680.4999 130	Information Technology, American Rescue Plan Act (ARPA), Salaries-Part Time	14,940.40
A.1680.4999 810	Retirement	1,400.00
A.1680.4999 830	Social Security,	926.01
A.1680.4999 831	Medicare Contribution	216.09
A.1680.4999 220	Information Technology, American Rescue Plan Act (ARPA), Office Equipment	16,088.70
A.1680.4999 439	Misc. Fees & Expenses	70,511.13
<b>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3640.4999 4090	Civil Defense, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	1,469.80
<b><u>APPROPRIATIONS</u></b>		
A3640.4999 426	Civil Defense, American Rescue Plan Act (ARPA), Subscription	1,469.80

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.8021.4999 4090	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$66,040.00
<b><u>APPROPRIATIONS</u></b>		
A.8021.4999 110	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Salaries-Regular	52,000.00
A.8021.4999 810	Retirement	5,500.00
A.8021.4999 830	Social Security	3,400.00
A.8021.4999 831	Medicare Contribution	800.00
A.8021.4999 860	Hospitalization	4,300.00
A.8021.4999 865	Dental Insurance	40.00
<b>DEPARTMENT: PROBATION</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3140 2790	Probation, Share of Joint Activity, Local	23,075.00
A.3140 3319	Raise the Age	300,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3140 120	Probation, Salaries-Overtime	23,075.00
A.3140 439	Misc Fees & Expenses	300,000.00
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1171 4202 3045	Public Defender, Hurrell-Harring, Office of Indigent Legal Services Distribution	96,153.00
<b><u>APPROPRIATIONS</u></b>		
A.1171 4202 110	Public Defender, Hurrell-Harring, Salaries-Regular	71,015.00
A.1171 4202 810	Retirement	7,460.00
A.1171 4202 830	Social Security	4,403.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC DEFENDER - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.1171 4202 831	Medicare Contribution	\$1,030.00
A.1171 4202 860	Hospitalization	11,956.00
A.1171 4202 865	Dental Insurance	289.00
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3110.4999 4090	Sheriff's Law Enforcement, American Rescue Plan Act (ARPA), Corona virus Local Fiscal Recovery Fund (CLFRF)	21,264.00
A.3020.4048 3380	Sheriff's 911 Center, 2021-22 PSAP Grant, Technical Equipment	18,914.39
<b><u>APPROPRIATION</u></b>		
A.3110.4999 470	Sheriff's Law Enforcement, American Rescue Plan Act (ARPA), Contract	21,264.00
A.3020.4048 250	Sheriff's 911 Center, 2021-22 PSAP Grant, State Homeland Security Program	18,914.39
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6010 3610	Social Services, Social Services Admin	9,000.00
A.6010 4610	Social Services Admin	6,000.00
A.6010 3610	Social Services Admin	114,564.00
<b><u>APPROPRIATIONS</u></b>		
A.6010 470	Social Services, Contract	15,000.00
A.6010 471	Administration	114,564.00
<b>DEPARTMENT: WORKFORCE DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
40.6293.0358 5031	Workforce Invest Act, WIA/WIOA, Warren County Funded, Interfund Transfers	100,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT- cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0358 220	Workforce Invest Act, WIA/WIOA, Warren County Funded, Office Equipment	\$10,000.00
40.6293.0358 410	Supplies	10,000.00
40.6293.0358 433	Training-Client	50,000.00
40.6293.0358 444	Travel/Education/Conference	5,000.00
40.6293.0358 810	Retirement	12,000.00
40.6293.0358 860	Hospitalization	13,000.00

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 124 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty, Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ALLOCATION OF ARPA FUNDING TO WARREN COUNTY FOR THE PURPOSE OF FUNDING THE REMAINING COST OF THE PHASE 1 DESIGN FOR THE JOSEPH WARREN CENTER PROJECT; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined it an appropriate use of ARPA Funds to cover the remaining cost of the Phase 1 design for the Joseph Warren Center Project, as provided by Part 35, Subpart A, section 35.6(b)(4) of the Code of Federal Regulations, from the effective date of this Resolution through December 31, 2024, and has agreed to allocate ARPA Funds in an amount not to exceed Eighty Thousand Dollars (\$80,000) for said capital expense, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA Funds to the County of Warren in an amount not to exceed Eighty Thousand Dollars (\$80,000) to fund remaining cost of the Phase 1 design for the Joseph Warren Center Project, as provided by Part 35, Subpart A, section 35.6(b)(4) of the Code of Federal Regulations from the effective date of this Resolution through December 31, 2024, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b>ESTIMATED REVENUE</b>		
H424.9550.4999 4090	Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$80,000
<b>APPROPRIATIONS</b>		
H424.9550.4999 280	Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Projects	\$80,000

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 125 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**INCREASING CAPITAL PROJECT NO. H424, JOSEPH B. WARREN CAPITAL PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H424, Joseph B. Warren Capital Project, to fund Phase 1 Design for the Joseph Warren Center, as follows:

1. Capital Project No. H424, Joseph B. Warren Capital Project, is hereby increased in the amount of Eighty Thousand Dollars (\$80,000.00).
2. The estimated total cost of Capital Project No. H424, Joseph B. Warren Capital Project, is now One Hundred Forty-Two Thousand Eight Hundred Ninety-Seven Dollars (\$142,897.75).
3. The proposed method of financing the increase in such Capital Project consists of the following:

- a. H424.9550.4999 4090, Joseph B. Warren Capital Project, Capital Projects, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF),

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H424, Joseph B. Warren Capital Project	\$80,000.00
Roll Call Vote:	
Ayes: 819	
Noes: 0	
Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno	
Adopted.	

**RESOLUTION NO. 126 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO THE SALVATION ARMY; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000), beginning March 17, 2023 and ending December 31, 2024, to

The Salvation Army, a nonprofit organization, for use as grant money to fund the purchase of equipment to administer the Meals on Wheels Program in the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000), from March 17, 2023 through December 31, 2024, to The Salvation Army for use as grant money to fund the purchase of equipment to administer the Meals on Wheels Program in the County as provided by their filed ARPA application, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, The Salvation Army shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b>ESTIMATED REVENUE</b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$100,000
<b>APPROPRIATIONS</b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$100,000

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 127 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO BAY RIDGE VOLUNTEER FIRE COMPANY, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded

Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Twenty-Eight Thousand Three Hundred Fifty-Eight Dollars (\$28,358), beginning March 17, 2023 and ending December 31, 2024, to Bay Ridge Volunteer Fire Company, Inc., a nonprofit organization, for use as grant money to fund the purchase of a hydriodic spreader, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Twenty-Eight Thousand Three Hundred Fifty-Eight Dollars (\$28,358), from March 17, 2023 through December 31, 2024, to Bay Ridge Volunteer Fire Company, Inc. for use as grant money to fund the purchase of a hydriodic spreader as provided by their filed ARPA application, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Bay Ridge Volunteer Fire Company, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$28,358
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$28,358

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 128 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO WARRENSBURG EMERGENCY MEDICAL SERVICES, INC.; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Ninety-Seven Thousand Five Hundred Fifteen Dollars (\$97,515), beginning March 17, 2023 and ending December 31, 2024, to Warrensburg Emergency Medical Services, Inc., a nonprofit organization, for use as grant money to fund the purchase of equipment, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Ninety-Seven Thousand Five Hundred Fifteen Dollars (\$97,515), from March 17, 2023 through December 31, 2024, to Warrensburg Emergency Medical Services, Inc. for use as grant money to fund the purchase of equipment as provided by their filed ARPA application, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, Warrensburg Emergency Medical Services, Inc. shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b>ESTIMATED REVENUE</b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$97,515
<b>APPROPRIATIONS</b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$97,515

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 129 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Thomas, Beaty and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Tafian**

**AUTHORIZING ARPA FUNDS DISBURSEMENT TO NORTH QUEENSBURY VOLUNTEER FIRE COMPANY, INCORPORATED; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act; and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries; and

WHEREAS, the ARPA Committee determined that the use of ARPA funds is required to respond to the negative economic impacts of the public health emergency and the enumerated eligible use of 31 C.F.R. 35.6(b)(3)(ii)(C), assistance to non-profits including

programs, services, or capital expenditures, including grants to mitigate financial hardship such as declines in revenue or increased costs, or technical assistance; and

WHEREAS, section 603(c)(3) of the Social Security Act authorizes the County to transfer ARPA funds to a private nonprofit organization, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), beginning March 17, 2023 and ending December 31, 2024, to North Queensbury Volunteer Fire Company, Incorporated, a nonprofit organization, for use as grant money to fund the purchase of a new hovercraft with trailer and equipment, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), from March 17, 2023 through December 31, 2024, to North Queensbury Volunteer Fire Company, Incorporated for use as grant money to fund the purchase of a new hovercraft with trailer and equipment as provided by their filed ARPA application, and that such use is an eligible use; and

RESOLVED, that as a condition of the ARPA funding, North Queensbury Volunteer Fire Company, Incorporated shall comply with all reporting requirements set forth in the ARPA Recipient's Agreement (hereafter, "ARPA Agreement"), and in a form approved by the County Attorney for this award, and shall comply with any modifications to the reporting requirements enacted by the Federal Government to include the Department of Treasury, as a condition of funding, after the effective date for the ARPA Agreement, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: LEGISLATIVE BOARD</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1010.4999 4090	Legislative Board, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Funds (CLFRF)	\$150,000
<b><u>APPROPRIATIONS</u></b>		
A.1010.4999 470	Legislative Board, American Rescue Plan Act (ARPA), Contract	\$150,000

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 130 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION GRANT FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for State Aid to Prosecution grant funding for an amount to be determined, for a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 131 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**ADOPTING DRAFT WARREN COUNTY DOMESTIC TERRORISM PREVENTION PLAN**

WHEREAS, the Director of Office of Emergency Services presented to the Criminal Justice & Public Safety Committee the draft Warren County Domestic Terrorism Prevention Plan, and

WHEREAS, the Criminal Justice & Public Safety Committee has reviewed the draft plan and has recommended that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the draft Warren County Domestic Terrorism Prevention Plan annexed hereto, be, and the same hereby is, adopted as the official Plan for Warren County.



Warren County

**DRAFT**

Not adopted by the Warren  
County Board of Supervisors.

# Domestic Terrorism Prevention Plan

A Guide to the Threat  
Assessment &  
Management Team

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY  
EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY  
THAT IS ENFORCEABLE IN A COURT OF LAW.

Revisions

Date	Type	Name

DRAFT

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## Domestic Terrorism Plan

### Introduction

On May 14<sup>th</sup>, 2022, a Tops Friendly Market in an Eastside neighborhood in Buffalo, New York became the target location of a domestic terrorist who targeted Black Americans; killing ten and injuring three. This individual was motivated by a conspiracy-driven, white-supremacists ideology. In response to this incident, Governor Kathy Hochul, on May 18<sup>th</sup>, 2022, signed Executive Order 18 (EO 18) entitled "Preventing and Responding to Domestic Terrorism." In accordance with EO 18, county jurisdictions must develop and maintain a domestic terrorism plan that identifies and confronts threats of domestic terrorism.

In an effort to address targeted violence prevention, Warren County, along with other key community stakeholders, have developed the Warren-Washington County Threat Assessment Coordination Team (WWC-TACT). WWC-TACT is a threat assessment and management team (TAM), coordinated by Warren County Office of Emergency Services and Washington County Department of Public Safety. The main goal of the team will be to advise on the mitigation of threats in Warren County. The team will act in collaboration with other government and community stakeholders with various expertise that are beneficial to the success of the team as a whole. The combined agency resources will work to identify, assess, and attempt to manage potentially planned incidents of domestic terrorism or targeted violence.

### Purpose

The purpose of this plan is to detail actions taken in order to mitigate or potentially prevent an act of terrorism or targeted violence. This plan will also identify key stakeholders, detail their roles in the mitigation efforts and work to strengthen coordination among each stakeholder agency.

### Scope

As the national threat level from terrorism continues to evolve, Warren County must continually prepare, adapt and change in order to ensure the safety of residents and visitors. This DTP is intended to provide guidance that:

- Applies to the threat of domestic terrorism or targeted violence in Warren County;
- Outlines stakeholder roles and responsibilities before, during and after a threat;
- Serves as a foundation for other terrorism response plans;
- Recognizes that emergencies are initially dealt with at a local level by local first responders and local government, in the event an act does occur or a credible threat emerges, state and federal resources will likely be required.

### Primary Participating Departments/Agencies

- Warren County Office of Emergency Services
- Warren County Sheriff's Office
- Glens Falls Police Department
- Bolton Police Department
- New York State Police
- Warren County District Attorney's Office
- Warren County Attorney's Office
- Warren County Probation Department

- Warren County Department of Social Services
- Mental Health – Office of Community Services
- Glens Falls Hospital
- Hudson Headwaters Health Partners
- Schools Representative (Safety Consultant- N. Warren Central School, Bolton Central School, Warrensburg Central School)
- Warren County Board of Supervisors

## Operations

### Current Threat Environment

Warren County is comprised of 11 towns, 1 village, and 1 city. Geographically, Warren County is a mountainous span of land estimated at 932 sq. miles with Lake George in the east and the Hudson River to the south. With Warren County's many waterways and mountainous terrain, as well as being home to a theme park, tourism is a main capital for the county. Warren County's current population is at 65,618 but during peak tourism season can become more than doubled. Besides a theme park, Warren County is also home to a professional ice hockey team, a large mall, many smaller shopping plaza's and retail locations, a military base, an airport, several hotels and convention centers, a college, several large annual parades and events held annually, and a diversity of places of worship.

Based on an assessment of risk, Warren County may be faced with several different forms of terroristic or violent acts such as an active shooter, a vehicle ramming incident, a complex coordinated attack or a large group attack by simple means.

\*If suspicious behavior is observed, it can be report via 911, or by notifying WC-TACT at (TBD) or [WCCTACT@warrencountyny.gov](mailto:WCCTACT@warrencountyny.gov) or [WWC-TACT@washingtoncountyny.gov](mailto:WWC-TACT@washingtoncountyny.gov). Any/all active emergencies or imminent situations should be reported directly to 911.

### Ongoing Assessment of Threat Environment

As the world social climate evolves so too will emerging threats. An ongoing threat assessment of the current social environment in Warren County will continually be monitored and results shared with WWC-TACT as needed. This includes an assessment of threats to local schools, infrastructure, tourist and large gathering locations, places of worship and buildings. As threats are assessed, so to are resources and needs to maintain a level appropriate for mitigation measures.

### Establishing a Threat Assessment and Management (TAM) Team

A Threat Assessment and Management (TAM) Team will be created with key stakeholders, the team will be designated as the **Warren-Washington County Threat Assessment Coordination Team (WWC-TACT)**. Key stakeholders include county emergency management, state, county and local law enforcement agencies, mental health officials, hospital and health center representatives, school/higher education representatives, the local and state court system, children and family services as well as faith-based organizations. (See Appendix B)

### Threat Reporting Process

Threats may be reported in a variety of methods and from there reviewed and disseminated to the appropriate channels. Non-active threat reporting can be done through 911 for imminent threats, or by

notifying WWC-TACT directly at (TBD) or [WCCTACT@warrencountynv.gov](mailto:WCCTACT@warrencountynv.gov) or [WWC-TACT@washingtoncountynv.gov](mailto:WWC-TACT@washingtoncountynv.gov). Any/all active emergencies or imminent situations should be reported directly to 911.

All stake holders will receive an initial training on procedures and introduced to the process for reporting incidents and information to WWC-TACT. Any new stakeholder, wither wishing to come onboard or requested would need to attend a similar training held by a current stakeholder agency. This will be done to increase effective communication and decrease potential gaps in formation sharing.

#### Managing a Threat

As cases get reported, they shall be assessed, reviewed and assigned to relevant agencies as need and determination requires. The WWC-TACT Coordinator will track all cases and ensure that all parties assigned to a case are updating the committee in a timely and efficient manner until the threat is considered to be mitigated or stabilized. All input from the state shall be followed. If created, reporting through a state system will be utilized.

### Information Sharing and Public Outreach

#### Information Sharing

Information sharing among stakeholders and related agencies is a key tool in the effectiveness of the WWC-TACT. Regular meetings will be conducted to maintain an effective communication channel between all participating agencies and prevent information gaps. When needed, or required, communication will be made to the NYS Fusion center, ATF, DEA, FBI, United States Secret Service, New York State Police and any relevant law enforcement agency. Regular communication will be maintained with local SRO as well.

#### Public Outreach

Upon WWC-TACT becoming officially operational, public notification, awareness and education will need to be made. Through the use of grant funding, an awareness campaign will be created to assist with educating the public. The trainings may include social media outreach, media usage and in person presentations.

### Training and Plan Development

#### WCC-TACT Training

Maintaining a level of awareness and training is important for the success of the team. The Warren County Sheriff's Office routinely trains in active shooter events. WWC-TACT participants will participate in a yearly tabletop on domestic terrorism and/or targeted violence events. Further training such as Site Protection through Observational Techniques (SPOT) training or awareness level trainings.

#### Public Training/Proactive Measures

Proactive initiatives should be considered and created in order to educate the general public on how to protect themselves during situations of targeted violence or a domestic terrorism event.

Proactive initiatives will help to decrease grievances and could keep an individual from potentially escalating. Warren County currently offers the current programs:

- **Crisis Intervention Team (C.I.T.):** The Crisis intervention Team is a group of officers specially trained, on a voluntary basis, to deal with emotionally distressed individuals in a variety of situations that deal specifically with the needs of the mental health community.
- **Correctional Facility Release Programs/ Programs:** Include Alcoholics Anonymous, Bible Study, the Navigator and ABLÉ programs to assist incarcerated individuals with goal setting, interview preparation and resume development.
- **Adirondack Peer-to-Peer Veterans Program:** serves veterans in Warren and Washington Counties who are experiencing Post-Traumatic Stress Disorder (PTSD), Traumatic Brain Injury (TBI) or other re-acclimation challenges. The program is open to all Veterans transitioning from military service to civilian life regardless of their character of discharge. With the support of local, state and federal resources as well as trained Peers, this program will assist with reintegration and sustenance of personal health and wellness with a special emphasis on veterans who are at risk of suicide and/or homelessness.

#### Active Shooter Plan Development

The Warren County Sheriff's Office routinely trains their members on active shooter situations and scenarios. They provide drills, education and outreach to local schools and businesses upon request.

#### School Safety Plan Development

Local schools in Warren County have an established school safety planning process and submit their school safety plans to the OES annually. WCC-TACT has contacted various schools allowing them the opportunity to participate on the team. A representative from various schools will be a participating member.

#### Grant Funding Use Plan Development

Grant funding uses will all be subject of the grant funding requirements and approval of the New York State Division of Homeland Security & Emergency Services and Warren County.

#### Evolving and Future Development of the Domestic Terrorism Prevention Plan

Warren County's Domestic Terrorism Prevention Plan is continuing to evolve and is expected to grow upon this current version. As the plan develops, updated versions will be presented to the Warren County Board of Supervisors for adoption prior to implementation of future versions.

Appendix A  
Mission Statement



Warren-Washington County Threat Assessment Coordination Team (WWC-TACT) is a multi-agency coordination group made up of government and community stakeholders with the combined goal of identifying, assessing, and managing potential threats of domestic terrorism and/or targeted violence through means of combined resource management, various expertise delivery and information sharing.

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## Appendix B Stakeholders

The following are Participating Member Agencies (PMA) of the WCC-TACT:

- Warren County Office of Emerg. Services
- Washington County Dept. of Public Safety
- Warren County Sheriff's Office
- Washington County Sheriff's Office
- Local Town and Village Police Agencies
- Religious, Faith Based Leader
- Warren County Probation
- Glens Falls Hospital
- New York State Police
- Mental Health – Office of Community Service
- District Attorney's Office
- Family Court
- NYS Parole
- Family/Youth Services
- Hudson Headwaters Health Network
- SUNY Adirondack
- Warren County Public Defender's Office
- Board of Supervisors
- ATF
- School Representatives from Warren & Washington Counties including BOCES

\*Additional to be added as the program progresses

Appendix C  
Common Acronyms

- ARC – American Red Cross
- CEMP – Comprehensive Emergency Management Plan
- FBI – Federal Bureau of Investigation
- FEMA – Federal Emergency Management Agency
- IED – Improvised Explosive Device
- LE – Law Enforcement
- MRAP – Mine Resistant Ambush Protected
- NIMS – National Incident Management System
- NWS – National Weather Service
- NYSOEM – New York State Office of Emergency Management
- NYSP – New York State Police
- OES – Office of Emergency Services
- PIO – Public Information Officer
- PSAP – Public Service Answering Point
- RACES – Radio Amateur Civil Emergency Services
- WC – Warren County
- WCSSO – Warren County Sheriff’s Office

## Appendix D Definitions

COMPLEX EMERGENCY	An emergency that is complicated by the involvement of multiple agencies or jurisdictions, by its severity, duration or required resources or by the threat actors or the nature of the target.
CRISIS	A situation that threatens public safety and security, the public's sense of tradition and values or the integrity of government.
CRITICAL INFRASTRUCTURE	Services essential to the health, safety, security or economic well-being of a community and the effective functioning of government.
EXERCISE	A planned, staged implementation of a critical incident plan to evaluate processes that work and identify those needing improvement. Exercises may be classified as Orientation, Tabletop, Functional, or Full-scale and involve scenarios to respond to and resolve the assessed risks.
SITUATIONAL AWARENESS	The continual process of collecting, analyzing and disseminating intelligence, information and knowledge to allow organizations and individuals to anticipate requirements and to prepare appropriately.
TARGETED VIOLENCE	A premeditated act of violence directed at a specific individual, group, or location, regardless of motivation and generally unrelated to other criminal activity.

Roll Call Vote:  
Ayes: 807  
Noes: 12 Supervisor Thomas  
Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno  
Adopted.

**RESOLUTION NO. 132 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES UNDER THE FY23 STATE HOMELAND SECURITY GRANT PROGRAM FOR THE OFFICE OF EMERGENCY SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6<sup>th</sup> Floor, Albany, New York 12242, under the FY23 State Homeland Security Grant Program for funding in a total amount not to exceed One Hundred Thousand Dollars (\$100,000), with a term to be determined and no matching County funds required, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 133 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY23 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the New York State Division of Homeland Security and Emergency Services provides performance grant funding for local emergency management staff, and

WHEREAS, the Warren County Office of Emergency Services desires to obtain grant funding to pay a portion of the salary and fringe benefits for the Deputy Director and staff, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6<sup>th</sup> Floor, Albany, New York 12242, for FY23 Local Emergency Management Performance Grant funding in an amount not to exceed Thirty-Five Thousand Dollars (\$35,000), which includes a one hundred percent (100%) local match of up to Thirty-Five Thousand Dollars (\$35,000), to be paid from various budget codes, with a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding become available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 134 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY23 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE OFFICE OF EMERGENCY SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for FY23 Hazardous Materials Emergency Preparedness Grant funds in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and a local match of not more than twenty-five percent (25%) to be paid through in-kind services, with a term to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

**RESOLUTION NO. 135 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES UNDER THE FY21 HAZMAT GRANT PROGRAM FOR THE OFFICE OF EMERGENCY SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6<sup>th</sup> Floor, Albany, New York 12242, under the FY21 Hazmat Grant Program funding in a total amount not to exceed One Hundred Eighty Thousand Dollars (\$180,000), with a term to be determined and no matching County funds required, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

**RESOLUTION NO. 136 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING WITH THE WASHINGTON COUNTY YOUTH BUREAU/ALTERNATIVE SENTENCING AGENCY TO PROVIDE SUPERVISION FOR THE YOUTH EMPLOYMENT PROGRAM IN ASSOCIATION WITH THE RURAL COMMUNITIES OF PRACTICE PHASE III GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested a memorandum of understanding with the Washington County Youth Bureau/Alternative Sentencing Agency to provide supervision for the Youth Employment Program in association with the Rural Communities of Practice Phase III Grant, for an amount not to exceed Twenty-Three Thousand Seventy-Five Dollars (\$23,075), for a term commencing January 1, 2023 and terminating March 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding with the Washington County Youth Bureau/Alternative Sentencing Agency consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds received in association with this agreement will be recorded as a revenue under Budget Code A.3140 2790 Probation, Share of Joint Activity, Local.

Adopted by unanimous vote.

**RESOLUTION NO. 137 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE MAINTENANCE AND SUPPORT TO TYLER CAD AND AEIGIS LERMS SOFTWARE FOR THE SHERIFF'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 113 of 2019, the Chair of the Board of Supervisors to execute an agreement with Tyler Technologies, Inc., 840 West Long Lake Road, Troy, Michigan 48098, to provide maintenance and support to Tyler CAD and Aeigis LERMS software for the Sheriff's Office, for an amount not to exceed Sixty-Two Thousand Five Hundred Eighty-Four Dollars and Sixty-Two Cents (\$62,584.62), and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to increase the authorized amount for maintenance and support from Sixty-Two Thousand Five Hundred Eighty-Four Dollars and Sixty-Two Cents (\$62,584.62) to Seventy-One Thousand Seven Hundred Fifty-Nine Dollars and Seventy-Seven Cents (\$71,759.77), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Tyler Technologies, Inc. to increase the not to exceed amount to Seventy-One Thousand Seven Hundred Fifty-Nine Dollars and Seventy-Seven Cents (\$71,759.77), for a term commencing January 1, 2023 and terminating December 31, 2023, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, to be paid from Budget Code A.3020 470 Sheriff's 911 Center, Contract, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further amendment agreements with Tyler Technologies, Inc., without the need for future resolutions as long as there is no more than a ten percent (10%) annual rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 113 of 2019 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 138 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT, TO ADD ADDITIONAL SERVICES AND MORE DAILY HOURS AND INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, Resolution No. 449 of 2022 authorized an agreement with the Queensbury Union Free School District to provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer-Part Time, or a Special Patrol Officer, as determined by the Sheriff, to be shared amongst the four schools located within the Queensbury School District during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Ninety-Two Thousand Dollars (\$92,000) per school year, for a term being retroactive to the date of execution by both parties and terminating upon completion of the 2022-2023 school year and renewable by each party, upon the same terms for two (2) additional one (1) year renewal periods, and

WHEREAS, Resolution No. 527 of 2022 authorized an amendment agreement to include an additional Part Time Resource Officer and increase the not to exceed amount to One Hundred Thirty-Thousand Dollars (\$130,000) per school year, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to amend the agreement to include additional services and more daily hours, and increase the not to exceed amount from One Hundred Thirty Thousand Dollars (\$130,000) per school year to One Hundred Thirty-Five Thousand Dollars (\$135,000) per school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 to include additional services and more daily hours, and to increase the not to exceed amount of the contract to One Hundred Thirty-Five Thousand Dollars (\$135,000) per school year, for a term commencing August 29, 2022 and terminating June 30, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 449 of 2022 and 527 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 139 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan, Leggett, Geraci, Dickinson and Smith (*joint meeting of the Economic Growth & Development and Environmental Concerns & Real Property Tax Services Committees*)**

**INTRODUCING PROPOSED LOCAL LAW NO. 3 OF 2023, ENTITLED "A LOCAL LAW PROVIDING THAT NO EXEMPTION UNDER REAL PROPERTY TAX LAW SECTION 487 BE APPLICABLE WITHIN THE JURISDICTION OF THE COUNTY OF WARREN WITH RESPECT TO ANY SOLAR OR WIND ENERGY SYSTEM OR FARM WASTE ENERGY SYSTEM," AND AUTHORIZING A PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 3 of 2023 entitled "A Local Law Providing That No Exemption Under Real Property Tax Law Section 487 Be Applicable Within The Jurisdiction of The County of Warren With Respect to Any Solar or Wind Energy System or Farm Waste Energy System," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 21<sup>st</sup> day of April, 2023, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 3 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 3 OF 2023**

**A LOCAL LAW PROVIDING THAT NO EXEMPTION UNDER REAL PROPERTY TAX  
LAW SECTION 487 BE APPLICABLE WITHIN THE JURISDICTION OF THE COUNTY OF  
WARREN WITH RESPECT TO ANY SOLAR OR WIND ENERGY SYSTEM OR FARM  
WASTE ENERGY SYSTEM**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

- SECTION 1.        TITLE. This Local Law shall be entitled "A Local Law Providing That No Exemption Under Real Property Tax Law Section 487 Be Applicable Within The Jurisdiction of The County of Warren With Respect to Any Solar or Wind Energy System or Farm Waste Energy System.
- SECTION 2.        LEGISLATIVE INTENT. It is the intent of this Local Law to provide no exemption from County taxation for solar or wind energy systems and farm waste energy systems, as those terms are defined by sections 487(1)(b) & (f) of the Real Property Tax Law, which began construction subsequent to the effective date for this Local Law.
- SECTION 3.        NO EXEMPTION FROM TAXATION. No exemption from County taxation shall be applicable with respect to any solar or wind energy system or farm waste energy system, as those terms are defined by sections 487(1)(b) & (f) of the Real Property Tax Law, within the jurisdiction of the County of Warren.
- SECTION 4.        EFFECTIVE DATE. This Local Law shall take effect immediately upon passage.
- SECTION 5.        SEVERABILITY. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

Adopted by unanimous vote.

**RESOLUTION NO.140 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**AUTHORIZING NEW YORK STATE SEPTIC SYSTEM REPLACEMENT PROGRAM**

WHEREAS, the Lake George Park Commission adopted regulations in December of 2022 to implement a comprehensive Septic System Inspection Program for the Lake George watershed, and

WHEREAS, the Septic System Inspection Program will be implemented on a five-year rotating cycle starting in 2023. The Septic System Inspection Program will include all septic systems with 500 feet of the Lake George shoreline and within 100 feet of its tributaries encompassing close to 3,000 septic systems, and

WHEREAS, the Lake George Septic System Inspection Program is estimated to identify a substantial number of failing systems that will need remediation and/or replacement, and

WHEREAS, currently the Lake George waterbody is eligible for Counties on its shoreline to receive funding from the New York State Septic System Replacement Fund, which has funds available to assist eligible homeowners with grants to pay a portion of remediation and replacement costs of their systems in need, and

WHEREAS, in the Lake George region, homeowners need this financial assistance to help pay for all of the associated costs of a septic system replacement project, and

WHEREAS, Warren County has received two rounds of funding to administer this program based on New York State Department of Environmental Conservation allocations to assist homeowners, and more funds are needed from the State to meet the pending applications that Warren County has received from currently eligible homeowners, and

WHEREAS, the New York State Septic Replacement Fund Program guidelines provide funding to homeowners who successfully apply to their counties if the septic system being replaced is located within 250 feet of a given water body, and

WHEREAS, on Lake George, due to soil types and terrain that can cause added concerns related to the potential failure of existing septic systems, the Lake George Park Commission has included systems in its Septic System Inspection Program that are within 500 feet of its shorelines, and

WHEREAS, Warren County seeks to provide septic replacement funding to those homeowners who have septic systems within 500 feet of Lake George and will be subject to the Lake George Park Commission's Septic System Inspection Program, but are beyond the 250 feet that would make them eligible for the New York State Septic System Replacement Fund, now, therefore, be it

RESOLVED, that due to the current and anticipated demand from homeowners in Warren County for funds from the New York State Septic System Replacement Fund, Warren County urges the New York State Department of Environmental Conservation to increase significantly in 2023 the funding allocations for Warren County, and be it further

RESOLVED, that based upon the Lake George Park Commission Septic System Inspection Program regulations, and considerations of local soil and terrain conditions of the Lake George region, Warren County urges the New York State Department of Environmental Conservation to modify its program guidelines for the Lake George watershed to make septic systems within 500 feet of its shoreline and within 100 feet of its tributaries eligible for assistance from the New York State Septic System Replacement Fund, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Kathy Hochul and the New York State Department of Environmental Conservation.

Adopted by unanimous vote.

**RESOLUTION NO. 141 OF 2023**

**Resolution introduced by Supervisors Frasier, Conover, McDevitt, Bruno, Runyon, Geraci and Smith**

**AMENDING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH  
AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY  
PREPAREDNESS PLAN FUNDING RELATED TO COVID-19 RESPONSE ACTIVITIES,  
TO EXTEND THE TERMINATION DATE**

WHEREAS, pursuant to Resolution No. 151 of 2020, the Chair of the Board of Supervisors was authorized to execute an agreement with the New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding for COVID-19 response activities, in an amount not to exceed One Hundred Thousand Dollars (\$100,000), for a term commencing March 16, 2020 and terminating March 15, 2021, and

WHEREAS, the Health Services Committee has approved the request to amend the agreement to extend the termination date to December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, to extend the termination date to December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 151 of 2020 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 142 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**EXTENDING AGREEMENT WITH JENNIFER LINEHAN, REGISTERED DIETICIAN, FOR  
DIETARY CONSULTANT SERVICES AT COUNTRYSIDE ADULT HOME**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 86 of 2021), with Jennifer Linehan, Registered Dietician, for dietary consultant services, at an hourly rate of Forty-Four Dollars (\$44) per hour, in an annual amount not to exceed Four Thousand Two Hundred Twenty-Four Dollars (\$4,224), for a term commencing March 1, 2023 and terminating September 1, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said extension agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6030 470, Countryside Adult Home, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 143 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY SHERIFF'S OFFICE AND THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES TO PROVIDE TRANSPORTATION SERVICES**

RESOLVED, that Warren County enter into a memorandum of understanding between the Warren County Department of Social Services and the Warren County Sheriff's Office to provide transportation services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Warren County Sheriff and the Commissioner of the Warren County Department of Social Services be, and hereby are, authorized to execute a memorandum of understanding to provide transportation services, in an amount not to exceed Twenty Thousand Dollars (\$20,000) per year, for a term commencing October 1, 2022 and terminating December 31, 2022, with automatic annual renewals upon the same terms and conditions, or until such time as the agreement is terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 144 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ADOPTING AMENDED WARREN COUNTY COMPUTER USAGE POLICY**

WHEREAS, the Warren County Board of Supervisors adopted the Warren County Computer Usage Policy by Resolution No. 267 of 2001 (as amended by Resolution Nos. 699 of 2006 and 410 of 2014), and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed suggested updates to the Warren County Computer Usage Policy and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Computer Usage Policy annexed hereto, be, and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Warren County Computer Usage Policy or Resolutions are hereby repealed, effective March 17, 2023.

## WARREN COUNTY COMPUTER USAGE POLICY

### I. PURPOSE

All computers, servers, cellular phones, storage devices, software, Internet connections, computer applications, voice mail systems, e-mail systems, and any other device used to connect to the County's computer network (collectively referred to as the "computer network") which are supplied by Warren County for use by County employees and agents and are owned and/or licensed by the County of Warren and made available to employees and agents at the sole and unilateral discretion and pleasure of the County of Warren. The County of Warren provides the computer network and access to the computer network for use by employees and agents solely for conducting and engaging in official County business activities only. No County employee or agent possesses any current or future rights in any data, information, programs or files created, modified, and/or stored on the computer network and all such data, information, programs, and files are and remain the sole legal property of the County of Warren.

As established by Board of Supervisors Resolution 409 of 2014, the County's computer network system and voice mail systems are intended for the business use of Warren County personnel and agents. Any use of the computer network by any other persons, unless specifically and expressly permitted by Warren County is unauthorized. All records (including email and voice mail and other messages) generated or stored on the computer network are County-owned records. The County reserves the right to access and disclose, at any time and for any purpose, all records sent over or stored in its computer and/or systems. The use of the County computer network constitutes that person's consent to the County's right to access and disclose data from the computer network.

While our direct connection to the internet offers a cornucopia of potential benefits in performing our day-to-day work activities, it also opens the door to significant risks to our data and systems if we do not follow appropriate security measures and discipline while interacting with our computer systems. As presented in greater detail below, security may require that computers with sensitive data or applications, shall not connect to the internet, have restricted access to the internet, or that certain officers and employees must be prevented from using certain Internet features like file transfers. The overriding principle is that computer security is everyone's first concern. An officer or employee may be held accountable for any breaches of the security measures set forth by this policy, or for violating confidentiality requirements through the unauthorized release of County-owned computer information and data.

Certain terms used this policy should be understood in their customary usage and be read to include the broadest possible meaning and to include their related concepts:

- "Computer network" means All computers, servers, cellular phones, storage devices, software, Internet connections, computer applications, voice mail systems, e-mail systems, and any other device used to connect to the County's computer network
- "Document" covers just about any kind of file that can be read on a computer screen as if it were a printed page and includes any electronically stored data, including HTML files read on an Internet browser, any file meant to be accessed by a word processing or desk-

top publishing program or its viewer, or the files prepared for the Adobe Acrobat reader and other electronic publishing tools.

- "Data" means any information, knowledge, facts, concepts or instructions which is processed on a computer network and includes data in any form, whether readable by a computer or a human and wherever stored on the County's computer network.
- "Graphics" includes photographs, pictures, animations, movies, or drawings.
- "Display" includes monitors, flat-panel active or passive matrix displays, monochrome LCDs, projectors, televisions and virtual-reality tools.

The County will provide Internet access to those employees who demonstrate a legitimate business need. County employees and agents granted computer access, email access and/or Internet access as part of their employment shall be provided with a copy of this policy and shall acknowledge receipt of this policy and the requirement to know the contents of the policy while employed by the County.

## II. INTERNET POLICY PROVISIONS

### A) Management and Administration

1. The County has software and systems in place that monitor and record all Internet usage. We want you to be aware that our security systems have the potential to record (for each and every user) each World Wide Web site visit, social media usage, email messages, and each file transfer into and out of our internal networks. The County reserves the right to record all such activity which occurs upon the County computer systems and the right to review such activity and data at any time, as provided for by this policy. No employee possesses, or should possess any expectation of privacy as to his or her computer network activity and usage while using the County's computer network. Periodic review of computer network activity will analyze usage patterns by employees to ensure that the County computer network is used by employees to maintaining the highest levels of productivity, and security.

2. The County reserves the right to inspect any and all files downloaded from any source, to include the Internet, which are stored on the County's computer network in order to assure compliance with this policy.

3. Since a wide variety of materials may be deemed offensive by co-workers, vendors, suppliers or members of the general public, it is a violation of County policy to store, view, print or redistribute any document or graphic file that is not directly related to the user's job or the County's business activities

4. The receipt, storage, or display of any visual depiction of nudity<sup>1</sup> on the County's computer network is strictly prohibited, unless required for the performance of the employee's official duty (i.e. law enforcement officers assigned to the Sheriff's Office). In addition, no visual depiction of nudity, to include pornography or sexually explicit conduct shall be archived, stored, distributed, edited or recorded using the County's computer network, unless required for the performance of the employee's official duty.

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<sup>1</sup> As the term is defined by Penal Law section 235.20(2) to mean the showing of the human male or female genitals, pubic area or buttocks with less than a full opaque covering, or the showing of the female breast with less than a fully opaque covering of any portion thereof below the top of the nipple, or the depiction of covered male genitals in a discernably turgid state.

5. The County actively uses software to identify Internet sites which host or maintain inappropriate and/or sexually explicit visual depictions. The County may block access from within our computer network to all such sites identified by the County. The failure of the County to identify and block access to an Internet site which contains inappropriate and/or sexually explicit material does not permit or condone an employee from accessing such sites while using the County's computer network. If an employee accidentally connects to a website that contains inappropriate and/or sexually explicit material, you must disconnect immediately from that website.

6. This County's computer network shall not be used to violate the laws and regulations of the United States, or any other nation, or the laws and regulations of any state, city, province or other local jurisdiction. Use of the County's computer network for any illegal activity is grounds for disciplinary action, to include possible termination. The County shall cooperate with and comply with all reasonable requests from law enforcement agencies relating to an investigation and/or lawfully-issued subpoena.

7. Employees using the County's computer network shall be aware of laws involving copyright protections, trademarks, libel, and public speech control laws of all agencies in which this County maintains a business presence to avoid County liability from an inadvertent violation of such laws.

8. Employees may download software for direct business use, only after Department Head approval and approval by the Director of Information Technology. The employee and Department Head shall arrange to have such software properly licensed and registered to the County. Any software or files downloaded from the Internet to the County's computer network becomes the property of the County. Any such files or software shall be used only in ways that are consistent with their licenses or copyrights, and for official County business.

9. The County's computer network shall be used for county business only. Prohibited downloads and nefarious uses include but are not limited to: knowingly downloading or distributing pirated software or data; deliberately propagating any virus, worm, Trojan Horse, trap-door program code; crypto-mining; circumventing systems intended to protect the privacy or security of any computer network user; and using the County's computer network to disable or overload any computer system or network, to include the County's.

10. No employee or agent shall use the County's computer network to conduct any form of gambling.

11. Employees and agents shall not use the County's computer network to download entertainment software or games.

12. County employees and agents shall identify themselves honestly, accurately and completely (including one's County affiliation and function when requested) when using the County's computer network, to include, setting up accounts on outside computer systems, unless required for the performance of the employee's official duty (i.e. law enforcement officers assigned to the Sheriff's Office).

13. The County owns all data and material created and posted by a County employee and agent to any forum, social media or World Wide Web page in the course of their official duties. The County shall own and possess all legal rights to copyright, trademark, license and control the use and distribution of such data and material.

14. Employees and agents shall not upload any software owned by the County or licensed to the County, without the prior written approval of the employee's Department Head, the written approval of the Department Head responsible for such software, and the Director of

Information Technology.

15. Any on-line presence (i.e. social media page for business purposes) must first be approved by the Department Head, Director of Information Technology, County Administrator and the Oversight Committee for the employee's department. Content posted shall require access and oversight by the Department Head and the Director of Information Technology, or other persons designated by the Director.

16. Employees and agents are reminded that social media is a public forum where it is inappropriate to reveal confidential County information. Employees and agents releasing protected information via social media - whether or not the release was inadvertent - may be subject to disciplinary action, to include termination of employment, as stated by County policies and procedures.

17. Use of the County's computer network to violate County policies or commit criminal acts or non-criminal violations, such as misuse of County resources, sexual harassment, and misappropriation or theft of County property are strictly prohibited by this policy and other related County policies.

18. E-mail is a strategic business tool to facilitate communication between County employees, other State and local municipal employees, County vendors, customers, business, and members of the general public. Warren County's e-mail systems are the exclusive property of the County and are owned by the County or licensed from third-party vendors. E-mail systems and the data created are the sole and exclusive property of the County. and are intended to be used for official County business. All messages sent or received via e-mail are County property. It is against County policy to use e-mail for any unlawful endeavor.

**B) Technical**

1. User ID's and passwords help maintain individual accountability for Internet resource usage. Any employee who obtains a password or ID for an Internet resource must keep that password confidential. County policy prohibits the sharing of user ID's or passwords obtained for access to Internet sites.

2. Employees and agents should schedule communications-intensive operations such as large file transfers, video downloads, and the like for off-peak times and only after approval from Director of Information Technology.

3. Mass emailing (other than email groups created for business purposes) should not be done from a county email address. If there is a business-related need for mass emails, the Information Technology department should be consulted as to identify an appropriate third-party service.

**C) Security**

1. The County has installed a variety of firewalls, proxies, Internet address screening programs and other security systems to assure the safety and security of the County's networks. Any employee or agent who attempts to disable, defeat or circumvent any County security facility (for example, by utilizing a personal VPN) will be subject to immediate disciplinary action.

2. No employee or agent shall transfer any sensitive computer network data outside the County's computer network without Department Head approval, and only for official business purposes within the scope of the employee's duties and responsibilities. No elected officer, appointed officer, or Department Head shall transfer any sensitive computer network data outside the County's computer network unless for official business purposes. All transfers of sensitive

County computer network data outside the County's computer network shall be encrypted prior to distribution, whether sent by way of the Internet or upon other physical storage devices.

3. Computers that use their own modems to create independent data connections sidestep our network security mechanisms. An individual computer's private connection to any outside computer can be used by an attacker to compromise any County network to which that computer is attached. That is why any computer used for independent dial-up or leased-line connections to any outside computer or network must be physically isolated from the County's internal networks.

4. Only those Internet services and functions with documented business purposes for this County will be enabled at the Internet firewall.

5. No employee is permitted to connect to the County's computer network from an outside source, such as Webmail or Virtual Private Networks (VPN), unless:

- The connection is authorized by the Department Head and the IT Department; and
- The connection is established using the two-factor authentication ("2FA"); and
- Only County-approved devices shall be used to connect to the VPN (no personally owned devices); and
- Any exceptions to these requirements may be made under exceptional circumstances, and on a case-by-case basis with the pre-approval of the Department Head and IT Department (i.e. County-wide emergency requiring increased access through non-County approved devices).

### III. PASSWORD REQUIREMENTS

1. All passwords used by County officers and employees to access County network, data or information systems must be kept secure. As such the following specific criteria must be met for every password:

- a. Passwords are not to be written down or stored in an unencrypted form;
- b. Temporary passwords must be changed upon first use;
- c. Passwords must be a minimum of 8 characters in length; and
- d. Passwords must also meet the following requirements;
  - i. They do not contain all or part of the user's account name or common word; and
  - ii. Passwords must contain characters from each of the following 3 categories:
    - 1) English uppercase characters (A through Z);
    - 2) English lowercase characters (a through z); and
    - 3) Base 10 digits (0 through 9).

2. County officers and employees shall only access the County's computer network by use of their individually-assigned password.

3. No County officer or employee shall share their password to access the computer network with any non-employee or member of the general public.

4. No County officer or employee shall share their password to access the computer network with any County officer or employee, to include their supervisor, department head, or any

member of the IT Department.

5. Under no circumstances shall any County officer or employee request from another officer or employee their password to access the computer network. Specifically, no supervisor, department head, or member of the IT Department shall request from any County officer or employee their password for accessing the computer network.

#### IV. ACCESS TO COMPUTER NETWORK DATA

- A) County employees may access data from the computer network which is necessary for the employee to perform the official business of the County within their assigned duties and responsibilities, as determined by the employee's Department Head or County Administrator. Accessing County data from the computer network, to include emails, for any non-official business purpose, to include accessing County data outside the scope of an employee's assigned duties and responsibilities is strictly prohibited and may result in disciplinary action.
- B) The Director of the Information Technology Department, or the designee from within the IT Department, shall be the only County officers or employees authorized to access email archives when authorized by this policy.
- C) All requests to access email archives shall be in written form to the Director of IT, or his designee.
- D) For official business purposes only, the County Administrator may approve a written request from a County Department Head seeking access to data from the computer network, to include current emails and archived emails, for any employee under their Department's supervision.
- E) For official business purposes only, the County Administrator, Director of Human Resources or County Attorney may direct the Director of Information Technology to search, retrieve and provide data from the computer network, to include archived emails, for any County employee, except an elected officer, by name or other unique method of identification (i.e. email address, employee identification number, etc.), and such request shall be in writing and state the business purpose for which the data is required, with the request copied to the non-requesting officers (i.e. County Administrator, Director of Human Resources or County Attorney).
- F) The County Administrator and County Attorney may submit a joint request for data from the computer network using the name or other unique method of identification for a specific elected County officer by use of the following procedure:
  - 1. Provide a written request to the Director of Information Technology, with a copy to the elected County officer, for computer network data which states the specific business purpose for which the data is required (i.e. personnel matters, lawsuit discovery disclosures, administrative complaint and investigation, investigation by Board of Ethics, etc.);
  - 2. This procedure for obtaining computer network data for a specific County elected officer shall not apply to IT-assisted searches for data using keywords which are not an elected officer's name or other individual method of identification (i.e. email address, employee identification number, etc.).
  - 3. This procedure for accessing computer network data for a County elected officer shall not apply to requests from the County Record Access Officer seeking to

comply with the requirements of Public Officer Law, Article 6, Freedom of Information Law.

- G) For official business purposes only, the Personnel, Administration and Higher Education Committee (Personnel Committee) may upon majority vote approve the request from any County Supervisor to direct the Director of Information Technology to access data from the computer network, to include archived emails, which are generated by the following appointed County officers: County Administrator, Clerk of the Board of Supervisors, County Attorney, County Auditor, County Personnel Officer, County Public Defender and County Purchasing Agent, or generated by any employee of those Departments, upon the following procedure:
1. During an executive session for the Personnel Committee, the County Supervisor presents the reasons and basis for the request and the Committee approves the request by majority vote.
  2. The Chair of the Personnel Committee shall submit a written request to the Director of Information Technology for computer network data based upon the name or other unique method of identification for a specified appointed County officer, and/or member of their department, stating the specific business purpose for which the data is required;
  3. The Chair of the Personnel Committee shall provide a copy of the written request to the County Administrator, Director Human Resources and County Attorney, except that no notice shall be provided to an appointed County officer if they are the employee whose computer network data is requested.
  4. If the computer network data being requested is for the District Attorney, Public Defender or any employees for those departments, then the Director of Information Technology shall provide an initial release of such computer network data to the County Attorney for a confidential legal review to identify and remove attorney-client communications, privileged work product, or confidential information contained in the data, prior to release to the Chair of the Personnel Committee.
  5. If the written request seeks computer network data for the County Attorney or any employees for that department, then the Director of Information Technology shall provide an initial release of such computer network data to the County's retained outside legal counsel for labor relations to complete a confidential legal review to identify and remove attorney-client communications, privileged work product, or confidential information contained in the data, prior to release to the Chair of the Personnel Committee.
  6. If the computer network data of the Director of Human Resources, or its employees is being requested by the Chair of the Personnel Committee, then the Director of Information Technology shall first release the data to the County Attorney for a confidential review of the data to ensure there is no release of Health Insurance Portability and Accountability Act (hereafter, "HIPAA") protected data, data protected under New York's Personal Privacy Protection Law, or other confidential information and data related to any investigations and/or actions taken under section 75 of the Civil Service Laws, Warren County Workplace Violence Prevention Plan and Program, or the Policy Against Discrimination and Harassment for Warren County, prior to release to the Chair of the Personnel Committee.

- H) Unauthorized access to the County's computer network and data by an employee or agent is strictly prohibited and may result in disciplinary action, to include discipline up to and including termination of employment for an employee, and public censure if an elected official.
- I) Nothing in this policy restricts or limits access to the County's computer network data and obligation to comply with a lawfully issued Court-ordered search warrant, lawfully issued and served subpoena *duces tecum*, or the request of a Records Access Officer or a FOIL Appeals Officer when responding to a FOIL request or FOIL appeal.

V. VIOLATIONS OF COMPUTER USAGE POLICY

1. Every County officer and employee shall receive a copy of the computer usage policy and complete the attached acknowledgement within thirty (30) days of the effective date for the policy.
2. Prior to any newly elected, appointed or hired County officer or employee receiving access to the County computer network they shall sign the acknowledgement attached to this policy and provide it to Human Resources in care of the IT Department.
3. Violations of the Computer Usage Policy may result in the filing of a criminal complaint against an employee, and disciplinary action against the offending non-elected County officer or employee, which may include: reprimand, fine not exceeding \$100 to be deducted from the salary of the employee; suspension without pay for a period not exceeding two months; demotion in grade and title; or dismissal from employment.
4. Violations of the Computer Usage Policy may result in the filing of a criminal complaint against the elected officer, and disciplinary action, which may include any lawful action provided under Public Officers Law, or by rule or resolution of the Board of Supervisors.

[REMAINDER OF PAGE INTENTIONALLY OMITTED]

**ACKNOWLEDGEMENT OF WARREN COUNTY COMPUTER USAGE POLICY**

I have received and reviewed a complete written copy of Warren County’s Computer Usage Policy, effective \_\_\_\_\_, \_\_, 2023, per Board of Supervisors Resolution \_\_\_ of 2023 (hereafter, “Computer Policy”). I fully understand and acknowledge the terms of this Computer Policy and shall abide by each any every requirement stated by the Computer Policy.

I acknowledge and accept that the County’s security software will record data I create, modify, store and transmit on the County’s computer network, as well as the Internet address/IP address of any Internet site that I visit and will keep a record of all network activity in which I transmit or receive any kind of data.

I acknowledge and accept that any message or data I send or receive, to include but not limited to emails and text messages on the County’s computer network, will be recorded and stored in an archival system and may be access by authorized County officers, employees or agents for use by County management.

I acknowledge and accept that violations of the Computer Policy may result in disciplinary action or even criminal prosecution under State or Federal criminal laws.

I acknowledge and agree that any use of County owned, leased or licensed computer equipment and/or software for Internet access constitutes consent to the County’s monitoring, recording and inspection of all data, to include but not limited to downloaded files, e-mails, and text messages, as set forth in this policy.

Failure to sign and return this policy to IT will result in immediate denial of all access to the County computer network.

\_\_\_\_\_  
**Signed** **Date**

\_\_\_\_\_  
**Print Name** **Department**

Return original signed form to Human Resources and provide .pdf copy to IT Department.

**RESOLUTION NO. 145 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING AND RATIFYING THE ACTIONS OF THE WARREN COUNTY CLERK TO APPOINT MEMBERS OF THE SUPREME AND COUNTY CLERK’S OFFICE AS SPECIAL COURT CLERKS**

WHEREAS, in accordance with Section 527 of the New York County Law, the Warren County Board of Supervisors shall authorize the appointment of one or more Special Court Clerks by the Warren County Clerk, Pamela J. Vogel, as necessary for the courts of record sitting in Warren County to function properly, and

WHEREAS, Special Court Clerks shall have the same powers and duties as the County Clerk for the transaction of business at court sessions attended by them, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved a request to authorize Pamela J. Vogel, Warren County Clerk, to appoint Sheila Kent, Scott Fitzsimmons, Lisa Relyea and Ingrid Edwards as Special Court Clerks, effective January 1, 2020 for the term of office for which the Warren County Clerk is elected, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appointment of Sheila Kent, Scott Fitzsimmons, Lisa Relyea and Ingrid Edwards as Special Court Clerks, effective January 1, 2020 for the term of office for which the Warren County Clerk is elected, and be it further

RESOLVED, that the actions of the Warren County Clerk, Pamela J. Vogel be, and hereby are, ratified with regard to appointing Special Court Clerks prior to January 1, 2020.

Adopted by unanimous vote.

**RESOLUTION NO. 146 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO ADIRONDACK THEATRE FESTIVAL, INC.; GLENS FALLS COLLABORATIVE AND THE CITY OF GLENS FALLS; LOWER ADIRONDACK REGIONAL ARTS COUNCIL (LARAC); MARCELLA SEMBRICH MEMORIAL ASSOCIATION, INC.; VERMONTFARE, INC. D/B/A CRAFTPRODUCERS; LAKE GEORGE ARTS & CRAFTS FESTIVAL; GENZHOMES, INC. D/B/A ALPHA WIN; IMPROV RECORDS, INC.; LAKE THEATRE PRODUCTIONS, INC.; LAKE GEORGE DINNER THEATRE; LAKE GEORGE J-BOAT RACING, LLC; LAKE GEORGE MUSIC FESTIVAL, INC.; EASTERN NY MARINE TRADES ASSOCIATION, INC.; NORTHEASTERN DISTRICT BARBERSHOP HARMONY SOCIETY; SOUTH QUEENSBURY FIRE COMPANY AND HICKORY LEGACY FOUNDATION, INC.**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their February 22, 2023 meeting, the Occupancy Tax & Coordination Committee considered written applications from the following applicants for 2023 occupancy tax funding and approved special event funding and municipal application funding requests, as follows:

<b><u>Applicant</u></b>	<b><u>Event</u></b>	<b><u>Dates</u></b>	<b><u>Amount of Award</u></b>
Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival - 29 <sup>th</sup> Season	5/15/23-8/15/23	\$30,000.00 <i>Special Event Funding</i>
Glens Falls Collaborative and the City of Glens Falls	2023 Adirondack Christkindlmarkt	12/1/23-12/3/23	\$25,000.00 <i>Special Event Funding</i>
Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00 <i>Special Event Funding</i>
Lower Adirondack Regional Arts Council (LARAC)	LARAC Annual June Fine Arts Festival	6/16/23-6/19/23	\$11,000.00 <i>Special Event Funding</i>
Marcella Sembrich Memorial Association, Inc.	The Sembrich Trailblazers Summer Festival	6/1/23-9/30/23	\$20,000.00 <i>Special Event Funding</i>
Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00 <i>Special Event Funding</i>
GenZHomes, Inc. d/b/a Alpha Win	Lake George Triathlon	8/28/23-9/3/23	\$30,000.00 <i>Special Event Funding</i>
Improv Records, Inc.	Memorial Meltdown	5/26/23-5/29/23	\$35,000.00 <i>Special Event Funding</i>
Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00 <i>Special Event Funding</i>
Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00 <i>Special Event Funding</i>
Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00 <i>Special Event Funding</i>
Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00 <i>Special Event Funding</i>
Eastern NY Marine Trades Association, Inc.	The Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00 <i>Special Event Funding</i>
Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00 <i>Special Event Funding</i>

<b>Applicant</b>	<b>Event</b>	<b>Dates</b>	<b>Amount of Award</b>
South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival Support	N/A	\$5,000.00 <i>Municipal Funding</i>
Hickory Legacy Foundation, Inc.	Hickory The Legend	6/1/23-9/30/23	\$10,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution No. 84 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to each applicant named above in the amounts set forth above; and it is further

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute the Warren County Tourist and Convention Development Agreement, in a form approved by the County Attorney, with the above referenced applicants, for 2023 funding in the amount of Three Hundred Twenty-Seven Thousand Six Hundred Dollars (\$327,600.00) and to increase the total amount of occupancy tax funding to Eight Hundred Ninety-Seven Thousand Two Hundred Sixty-Five Dollars (\$897,265.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (\$851,200.00) and Budget Code A.6417.0002 469.05 Tourism/Occupancy, Occupancy Tax, Municipal Application Funding (\$46,065.00), as listed on the revised Schedule "A", and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23-3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Adirondack Cycling Advocates, Inc.	Planning and Design Work on the Rabbit Pond Trail in Ski Bowl Park in North Creek	N/A	\$1,500.00
11	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
12	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
13	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
14	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
15	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
16	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00
17	Glens Falls Collaborative and the City of Glens Falls	2023 Adirondack Christkindlmarkt	12/1/23-12/3/23	\$25,000.00
18	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00
19	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
20	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
21	Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00
22	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
23	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
24	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
25	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
26	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
27	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
28	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00
29	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
30	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00
<b>TOTAL</b>				<b>\$851,200.00</b>
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1.	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2.	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3.	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4.	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
TOTAL				\$46,065.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 147 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORP. FOR WARREN COUNTY 2023 HIGHWAY PROJECTS (WC 3-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County 2023 Highway Projects (WC 3-23), and

WHEREAS, the bids were opened on February 28, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Peckham Road Corp. located at 438 Vaughn Road, Hudson Falls, New York 12839, for the following projects:

Project No. and Project Name	Amount
23-1 - Bay Road (CR 7), Town of Queensbury 23-2 - Glen Athol Road (CR 13), Town of Johnsbury 23-3 - Palisades Road (CR 26), Town of Horicon 23-4 - Corinth Road (CR 28), Town of Queensbury 23-5 - Valley Road (CR 36), Town of Thurman 23-6 - Golf Course Road (CR 40), Town of Warrensburg 23-7 - Country Club Road (CR 66), Town of Queensbury	\$4,081,023.82

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Peckham Road Corp. located at 438 Vaughn Road, Hudson Falls, New York 12839 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Peckham Road Corp. relative to Warren County 2023 Highway Projects, pursuant to the terms and provisions of the bid documents and proposal (WC 3-23), for a term commencing upon execution by both parties and terminating upon completion of the projects, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works projects.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 3-23  <b>ITEM(S):</b> WARREN COUNTY 2023 HIGHWAY PROJECTS  <b>DATE:</b> FEBRUARY 28, 2023  <b>TIME:</b> 3:00 P.M.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Jointa Lime Company                  Attn: Peter Fitzgerald                  269 Ballard Road                  Wilson, NY 12831                  Ph: 518-584-2421</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Peckham Road Corp.                  Attn: Tyler Pruit                  438 Vaughn Road                  Hudson Falls, NY 12839                  Ph: 518-792-3157</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Rifenburg Construction, Inc.                  Attn: Russell Hunt                  139 Brick Church Road                  Troy, NY 12180                  Ph: 518-279-3265</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Commercial Paving Company, LLC                  Attn: Karle Bolen                  1380 Towpath Lane                  Fort Edward, NY 12828                  Ph: 518-747-3649</p>
<p><b>BID AWARDED TO:</b></p>				
<p><b>RESOLUTION NO. XX of 2023</b></p>				
<p><input checked="" type="checkbox"/> <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>				
<p><b>TERM:</b> Individual project completion times shall be subject to the contract times provisions of Substantial and Final Completion under Section 14 of the General Conditions and Article 3 of the Agreement. Project completion times shall commence to run upon issuance of a project specific Notice to Proceed. It is anticipated that project completion times will overlap and/or run concurrently when multiple projects are awarded under a single contract.</p>				
<p><b>PROJECT NUMBER:</b></p>				
<p><b>PROJECT # 23-1 TOTAL BID FOR ALL UNIT PRICES:</b></p>		<p>\$462,605.22</p>	<p>\$523,115.00</p>	<p>\$537,027.55</p>
<p><b>PROJECT # 23-2 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>\$853,847.12</p>	<p>\$973,115.00</p>	<p>\$977,584.74</p>
<p><b>PROJECT # 23-3 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>\$651,391.51</p>	<p>\$729,115.00</p>	<p>\$734,820.06</p>
<p><b>PROJECT # 23-4 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$697,728.35</p>	<p>\$454,249.59</p>	<p>\$652,115.00</p>	<p>\$523,408.09</p>
<p><b>PROJECT # 23-5 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>\$636,766.05</p>	<p>\$756,115.00</p>	<p>\$740,020.83</p>
<p><b>PROJECT # 23-6 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>No Bid</p>	<p>\$743,988.77</p>	<p>\$776,115.00</p>	<p>No Bid</p>
<p><b>PROJECT # 23-7 TOTAL BID FOR ALL UNIT PRICES:</b></p>	<p>\$410,337.15</p>	<p>\$278,175.56</p>	<p>\$321,115.00</p>	<p>\$310,723.48</p>

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 26, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
ITEMIZED BREAKDOWN PROJECT #23-1								
Shoulder Backup Material:	\$68.00	\$14,144.00	\$51.10	\$10,628.80	\$31.50	\$6,552.00	\$25.06	\$5,212.48
Truing & Leveling F9, HMA, 80 Series Compaction:	\$129.00	\$23,994.00	\$106.55	\$19,818.30	\$95.00	\$17,670.00	\$109.75	\$30,413.50
12.5 F2 Top Course HMA, 70 Series Compaction:	\$103.00	\$328,776.00	\$83.68	\$267,106.56	\$95.00	\$303,240.00	\$92.28	\$294,557.76
Diluted Tack Coat:	\$4.25	\$7,790.25	\$2.13	\$3,904.29	\$2.25	\$4,124.25	\$5.94	\$10,888.02
Production Cold Milling of Bituminous Concrete:	\$2.70	\$70,669.80	\$1.60	\$41,878.40	\$1.75	\$45,904.00	\$2.48	\$64,911.52
Misc. Cold Milling of Bituminous Concrete:	\$129.00	\$1,290.00	\$25.00	\$250.00	\$33.50	\$335.00	\$159.99	\$1,599.90
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$1,080.00	\$3,240.00	\$156.00	\$468.00	\$187.00	\$561.00	\$668.10	\$2,004.30
Basic Work Zone Traffic Control:	\$84,350.00	\$84,350.00	\$23,000.00	\$23,000.00	\$27,728.00	\$27,728.00	\$36,750.00	\$36,750.00
Removal & Repair of Deteriorated HMA Pavement:	\$125.00	\$35,375.00	\$58.85	\$16,654.55	\$101.00	\$28,583.00	\$62.73	\$17,752.59
White Epoxy ReflectORIZED Pavement Strips - 15 Miles:	\$1.05	\$17,094.00	\$0.87	\$14,163.60	\$0.87	\$14,163.00	\$1.00	\$16,280.00
Yellow Epoxy ReflectORIZED Pavement Stripes - 15 Miles:	\$1.05	\$17,094.00	\$0.87	\$14,163.60	\$0.87	\$14,163.00	\$1.00	\$16,280.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
ITEMIZED BREAKDOWN PROJECT #23-1								
White ReflectORIZED Preformed Pavement Stripes:	\$5.00	\$1,440.00	\$3.99	\$1,149.12	\$3.99	\$1,149.12	\$4.52	\$1,301.76
White Preformed ReflectORIZED Pavement Letters:	\$84.00	\$1,008.00	\$70.00	\$840.00	\$70.00	\$840.00	\$79.31	\$951.72
White Preformed ReflectORIZED Pavement Symbols:	\$240.00	\$960.00	\$200.00	\$800.00	\$200.00	\$800.00	\$231.00	\$924.00
Field Change Payment:	\$1.00	\$23,300.00	\$1.00	\$23,300.00	\$1.00	\$23,300.00	\$1.00	\$23,300.00
Asphalt Price Adjustment:	\$1.00	\$8,400.00	\$1.00	\$8,400.00	\$1.00	\$8,400.00	\$1.00	\$8,400.00
Fuel Price Adjustment:	\$1.00	\$5,700.00	\$1.00	\$5,700.00	\$1.00	\$5,700.00	\$1.00	\$5,700.00
SUBTOTAL:		\$644,625.05		\$452,225.22		\$503,115.00		\$527,227.55
MOBILIZATION:		\$10,270.00		\$10,380.00		\$20,000.00		\$9,800.00
BASE BID TOTAL:		\$654,895.05		\$462,605.22		\$523,115.00		\$537,027.55

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN PROJECT #23-2								
Shoulder Backup Material:	No Bid	No Bid	\$25.46	\$17,720.16	\$12.50	\$8,700.00	\$23.21	\$16,154.16
Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$4.18	\$51,092.14	\$6.30	\$77,004.90	\$6.17	\$75,415.91
Aggregate for Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$0.01	\$0.69	\$34.00	\$2,346.00	\$27.19	\$1,876.11
Truing & Leveling F9, HMA, 80 Series Compaction:	No Bid	No Bid	\$107.33	\$20,714.69	\$140.00	\$27,020.00	\$107.64	\$20,774.52
12.5 F2 Top Course HMA, 70 Series Compaction:	No Bid	No Bid	\$91.27	\$233,194.85	\$105.50	\$269,552.50	\$90.84	\$232,096.20
19 P9 Binder Course HMA, 70 Series Compaction:	No Bid	No Bid	\$82.47	\$155,043.60	\$97.00	\$182,360.00	\$90.73	\$170,572.40
Diluted Tack Coat:	No Bid	No Bid	\$2.13	\$4,994.85	\$2.25	\$5,276.25	\$6.01	\$14,093.45
Asphalt Emulsion:	No Bid	No Bid	\$3.01	\$110,373.69	\$2.78	\$101,939.82	\$4.25	\$155,843.25
Production Cold Milling of Bituminous Concrete:	No Bid	No Bid	\$2.04	\$25,569.36	\$2.00	\$25,068.00	\$3.04	\$38,103.36
Box Beam Guide Railing:	No Bid	No Bid	\$48.50	\$43,650.00	\$48.50	\$43,650.00	\$54.95	\$49,455.00
Box Beam Guide Railing End Assembly Type IIA:	No Bid	No Bid	\$2,260.00	\$4,520.00	\$2,260.00	\$4,520.00	\$2,560.58	\$5,121.16
Resetting Box Beam Guide Railing:	No Bid	No Bid	\$28.00	\$9,800.00	\$28.00	\$9,800.00	\$31.72	\$11,102.00

Jointa Lime Company  
Attn: Peter Fitzgerald  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Peckham Road Corp.  
Attn: Tyler Prati  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Rifenburg Construction, Inc.  
Attn: Russell Hub  
139 Brick Church Road  
Troy, NY 12180  
Ph: 518-279-3265

Commercial Paving Company, LLC  
Attn: Karlie Bolen  
1380 Towpath Lane  
Fort Edward, NY 12828  
Ph: 518-747-3649

WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN PROJECT #23-2								
Resetting Box Beam Guide Railing Turned- Down Terminal	No Bid	No Bid	\$372.75	\$745.50	\$372.75	\$745.50	\$422.33	\$844.66
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips	No Bid	No Bid	\$334.80	\$7,365.60	\$175.00	\$3,850.00	\$289.08	\$6,359.76
Basic Work Zone Traffic Control	No Bid	No Bid	\$55,694.00	\$55,694.00	\$62,822.03	\$62,822.03	\$58,140.00	\$58,140.00
Survey Operations	No Bid	No Bid	\$970.39	\$970.39	\$6,000.00	\$6,000.00	\$2,400.00	\$2,400.00
Removal & Repair of Deteriorated HMA Pavement	No Bid	No Bid	\$67.34	\$16,161.60	\$119.25	\$28,620.00	\$70.17	\$16,840.80
White Paint Redefined Pavement Stripes - 10 Mile	No Bid	No Bid	\$0.30	\$5,820.00	\$0.30	\$5,820.00	\$0.34	\$6,596.00
Yellow Paint Redefined Pavement Stripes - 20 Mile	No Bid	No Bid	\$0.30	\$5,820.00	\$0.30	\$5,820.00	\$0.34	\$6,596.00
Field Change Payment	No Bid	No Bid	\$1.00	\$40,400.00	\$1.00	\$40,400.00	\$1.00	\$40,400.00
Asphalt Price Adjustment	No Bid	No Bid	\$1.00	\$17,100.00	\$1.00	\$17,100.00	\$1.00	\$17,100.00
Fuel Price Adjustment	No Bid	No Bid	\$1.00	\$7,700.00	\$1.00	\$7,700.00	\$1.00	\$7,700.00
SUBTOTAL:	No Bid	No Bid	\$834,451.12	\$834,451.12	\$936,115.00	\$936,115.00	\$953,584.74	\$953,584.74
MOBILIZATION:	No Bid	No Bid	\$19,396.00	\$19,396.00	\$37,000.00	\$37,000.00	\$24,000.00	\$24,000.00
BASE BID TOTAL:	No Bid	No Bid	\$853,847.12	\$853,847.12	\$973,115.00	\$973,115.00	\$977,584.74	\$977,584.74

WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN PROJECT #23-3								
Shoulder Backup Material:	No Bid	No Bid	\$22.95	\$13,586.40		\$8,880.00	\$24.36	\$14,421.12
Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$4.47	\$42,616.98		\$59,587.50	\$7.74	\$73,793.16
Aggregate for Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$0.01	\$0.54		\$2,065.50	\$27.19	\$1,468.26
Trimming & Leveling F9, HMA, 80 Series Compaction:	No Bid	No Bid	\$111.63	\$18,418.95		\$16,830.00	\$97.69	\$16,118.85
12.5 F2 Top Course HMA, 70 Series Compaction:	No Bid	No Bid	\$94.55	\$196,096.70		\$216,733.00	\$90.58	\$187,862.92
19 F9 Binder Course HMA, 70 Series Compaction:	No Bid	No Bid	\$84.84	\$124,460.28		\$146,700.00	\$89.67	\$131,545.89
Diluted Tack Coat:	No Bid	No Bid	\$2.13	\$3,998.01		\$4,223.25	\$6.10	\$11,449.70
Asphalt Emulsion:	No Bid	No Bid	\$3.02	\$86,378.04		\$80,085.60	\$4.29	\$122,702.58
Production Cold Milling of Bituminous Concrete:	No Bid	No Bid	\$2.18	\$22,809.34		\$23,541.75	\$2.73	\$28,563.99
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	No Bid	No Bid	\$271.69	\$6,248.87		\$3,887.00	\$275.13	\$6,327.99
Basic Work Zone Traffic Control:	No Bid	No Bid	\$48,775.00	\$48,775.00		\$46,515.40	\$38,600.00	\$38,600.00
Survey Operations:	No Bid	No Bid	\$1,000.00	\$1,000.00		\$4,250.00	\$1,800.00	\$1,800.00

Jointa Lime Company  
Attn: Peter Fitzgerald  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Peckham Road Corp.  
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438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Rifenburg Construction, Inc.  
Attn: Russell Huta  
159 Brick Church Road  
Troy, NY 12180  
Ph: 518-279-3265

Commercial Paving Company, LLC  
Attn: Karlie Boken  
1380 Towpath Lane  
Fort Edward, NY 12828  
Ph: 518-747-3649



WARREN COUNTY BID TABULATION SHEET

BID NO: WC 3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
Jointa Lime Company Attn: Peter Fitzgerald 269 Ballard Road Wilton, NY 12831 Ph: 518-584-2421								
Peckham Road Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157								
Rifeburg Construction, Inc. Attn: Russell Huda 139 Brick Church Road Troy, NY 12180 Ph: 518-279-3265								
Commercial Paving Company, LLC Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828 Ph: 518-747-3649								
<b>ITEMIZED BREAKDOWN PROJECT #23-4</b>								
Shoulder Backup Material:	\$82.00	\$13,530.00	\$61.84	\$10,203.60	\$40.50	\$6,682.50	\$28.50	\$4,702.50
Truing & Leveling F9, HMA, 80 Series Compaction:	\$135.00	\$19,845.00	\$102.46	\$15,061.62	\$109.00	\$16,023.00	\$102.72	\$15,099.84
12.5 F2 Top Course HMA, 70 Series Compaction:	\$105.00	\$283,080.00	\$87.38	\$235,576.48	\$101.25	\$272,970.00	\$90.70	\$244,527.20
Diluted Tack Coat:	\$4.25	\$6,812.75	\$2.13	\$3,414.39	\$2.25	\$3,606.75	\$5.84	\$9,361.52
Production Cold Milling of Bituminous Concrete:	\$2.70	\$61,824.60	\$1.41	\$32,286.18	\$2.20	\$50,375.60	\$2.58	\$59,076.84
Misc. Cold Milling of Bituminous Concrete:	\$129.00	\$1,290.00	\$25.00	\$250.00	\$28.00	\$280.00	\$191.31	\$1,913.10
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$1,080.00	\$3,240.00	\$152.50	\$457.50	\$275.00	\$825.00	\$694.63	\$2,083.89
Basic Work Zone Traffic Control:	\$90,400.00	\$90,400.00	\$55,015.82	\$55,015.82	\$71,268.15	\$71,268.15	\$41,740.00	\$41,740.00
Removal & Repair of Deteriorated HMA Pavement:	\$103.00	\$144,200.00	\$25.00	\$35,000.00	\$105.00	\$147,000.00	\$53.02	\$74,228.00
White Epoxy Reflectonized Pavement Strips - 15 Mills:	\$1.10	\$14,168.00	\$0.90	\$11,592.00	\$0.90	\$11,592.00	\$1.02	\$13,137.60
Yellow Epoxy Reflectonized Pavement Strips - 15 Mills:	\$1.10	\$14,168.00	\$0.90	\$11,592.00	\$0.90	\$11,592.00	\$1.02	\$13,137.60
Field Change Payment:	\$1.00	\$22,300.00	\$1.00	\$22,300.00	\$1.00	\$22,300.00	\$1.00	\$22,300.00



WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN PROJECT #23-5								
Shoulder Backup Material:	No Bid	No Bid	\$24.53	\$14,521.76	\$29.00	\$17,168.00	\$25.08	\$14,847.36
Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$3.93	\$43,041.36	\$6.50	\$71,188.00	\$6.51	\$71,297.52
Aggregate for Full Depth Reclamation of Asphalt Pavement:	No Bid	No Bid	\$0.01	\$0.63	\$35.34	\$2,226.42	\$27.19	\$1,712.97
Training & Leveling F9, HMA, 80 Series Compaction:	No Bid	No Bid	\$123.57	\$16,681.95	\$139.00	\$18,765.00	\$119.31	\$16,106.85
12.5 F2 Top Course HMA, 70 Series Compaction:	No Bid	No Bid	\$92.32	\$155,374.56	\$108.00	\$181,764.00	\$95.35	\$160,474.05
19 F19 Binder Course HMA, 70 Series Compaction:	No Bid	No Bid	\$84.74	\$142,786.90	\$99.25	\$167,236.25	\$91.94	\$154,918.90
Diluted Tack Coat:	No Bid	No Bid	\$2.13	\$3,708.33	\$2.25	\$3,917.25	\$6.35	\$11,055.35
Asphalt Emulsion:	No Bid	No Bid	\$3.05	\$100,210.80	\$2.78	\$91,339.68	\$4.23	\$138,980.88
Production Cold Milling of Bituminous Concrete:	No Bid	No Bid	\$2.07	\$12,575.25	\$2.75	\$16,706.25	\$3.71	\$22,538.25
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	No Bid	No Bid	\$367.37	\$12,123.21	\$186.00	\$6,138.00	\$292.35	\$9,647.55
Basic Work Zone Traffic Control:	No Bid	No Bid	\$42,942.05	\$42,942.05	\$56,408.00	\$56,408.15	\$36,500.00	\$36,500.00
Survey Operations:	No Bid	No Bid	\$1,000.00	\$1,000.00	\$6,000.00	\$6,000.00	\$2,100.00	\$2,100.00

Jointa Lime Company  
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**WARREN COUNTY BID TABULATION SHEET**

BID NO: WC 3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>ITEMIZED BREAKDOWN PROJECT #23-5</b>								
Removal & Repair of Deteriorated HMA Pavement	No Bid	No Bid	\$60.15	\$16,541.25	\$112.00	\$30,800.00	\$68.25	\$18,768.75
White Paint ReflectORIZED Pavement Strips - 20' Mills:	No Bid	No Bid	\$0.30	\$4,179.00	\$0.30	\$4,179.00	\$0.34	\$4,736.20
Yellow Paint ReflectORIZED Pavement Stripes - 20' Mills:	No Bid	No Bid	\$0.30	\$4,179.00	\$0.30	\$4,179.00	\$0.34	\$4,736.20
Field Change Payment:	No Bid	No Bid	\$1.00	\$29,200.00	\$1.00	\$29,200.00	\$1.00	\$29,200.00
Asphalt Price Adjustment:	No Bid	No Bid	\$1.00	\$13,900.00	\$1.00	\$13,900.00	\$1.00	\$13,900.00
Fuel Price Adjustment:	No Bid	No Bid	\$1.00	\$6,000.00	\$1.00	\$6,000.00	\$1.00	\$6,000.00
<b>SUBTOTAL:</b>	No Bid	No Bid	\$618,966.05		\$727,115.00		\$717,520.83	
<b>MOBILIZATION:</b>	No Bid	No Bid	\$17,800.00		\$29,000.00		\$22,500.00	
<b>BASE BID TOTAL:</b>	No Bid	No Bid	\$636,766.05		\$756,115.00		\$740,020.83	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN PROJECT #23-6								
Shoulder Backup Material:	No Bid	No Bid	\$20.85	\$16,888.50				
Truing & Leveling F9, HMA, 80 Series Compaction:	No Bid	No Bid	\$110.00	\$9,130.00	\$141.00	\$11,703.00	No Bid	No Bid
12.5 F2 Top Course HMA, 70 Series Compaction:	No Bid	No Bid	\$97.62	\$267,381.18	\$108.25	\$296,496.75	No Bid	No Bid
Diluted Tack Coat:	No Bid	No Bid	\$2.02	\$3,290.58	\$2.25	\$3,665.25	No Bid	No Bid
Cold Recycling Asphalt Concrete - Coarse:	No Bid	No Bid	\$3.03	\$70,499.01	\$10.25	\$238,486.75	No Bid	No Bid
Performance Graded Binder:	No Bid	No Bid	\$1.15	\$80,271.15	\$0.10	\$6,980.10	No Bid	No Bid
Fog Seal:	No Bid	No Bid	\$3.00	\$6,981.00	\$0.10	\$232.70	No Bid	No Bid
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	No Bid	No Bid	\$300.00	\$15,900.00	\$191.50	\$10,149.50	No Bid	No Bid
Basic Work Zone Traffic Control:	No Bid	No Bid	\$150,869.35	\$150,869.35	\$41,147.95	\$41,147.95	No Bid	No Bid
Crushed Stone (By Weight):	No Bid	No Bid	\$55.00	\$3,575.00	\$10.00	\$650.00	No Bid	No Bid
Removal & Repair of Deteriorated HMA Pavement:	No Bid	No Bid	\$1.00	\$240.00	\$118.00	\$28,320.00	No Bid	No Bid
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	No Bid	No Bid	\$0.87	\$15,181.50	\$0.87	\$15,181.50	No Bid	No Bid

Jointa Lime Company  
Attn: Peter Fitzgerald  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-584-2421

Peckham Road Corp.  
Attn: Tyler Pratt  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Rifenburg Construction, Inc.  
Attn: Russell Huta  
159 Brick Church Road  
Troy, NY 12180  
Ph: 518-279-3265

Commercial Paving Company, LLC  
Attn: Karlie Bolen  
1380 Township Lane  
Fort Edward, NY 12828  
Ph: 518-747-3649



WARREN COUNTY BID TABULATION SHEET

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
ITEMIZED BREAKDOWN PROJECT #23-7								
Shoulder Backup Material:	\$106.00	\$12,826.00	\$76.25	\$9,226.25	\$34.00	\$4,114.00	\$29.88	\$3,615.48
Training & Leveling F9, HMA, 80 Series Compaction:	\$134.00	\$13,802.00	\$133.09	\$13,708.27	\$108.00	\$11,124.00	\$105.96	\$10,913.88
12.5 F2 Top Course HMA, 70 Series Compaction:	\$102.00	\$158,304.00	\$90.42	\$140,331.84	\$98.50	\$152,872.00	\$93.29	\$144,786.08
Diluted Tack Coat:	\$4.25	\$3,922.75	\$2.21	\$2,039.83	\$2.25	\$2,076.75	\$6.16	\$5,685.68
Production Cold Milling of Bituminous Concrete:	\$3.80	\$50,030.80	\$1.66	\$21,855.56	\$2.00	\$26,332.00	\$2.69	\$35,416.54
HMA Sidewalks, Driveways, Bicycle Paths & Vegetation Control Strips:	\$600.00	\$5,400.00	\$320.77	\$2,886.93	\$188.00	\$1,692.00	\$419.58	\$3,776.22
Basic Work Zone Traffic Control	\$72,700.00	\$72,700.00	\$18,885.00	\$18,885.00	\$34,394.47	\$34,394.47	\$35,400.00	\$35,400.00
Removal & Repair of Deteriorated HMA Pavement:	\$119.00	\$35,700.00	\$51.65	\$15,495.00	\$111.50	\$33,450.00	\$58.19	\$17,457.00
White Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.20	\$10,716.00	\$1.09	\$9,733.70	\$1.00	\$8,930.00	\$1.13	\$10,090.90
Yellow Epoxy ReflectORIZED Pavement Strips - 15 Mils:	\$1.20	\$10,716.00	\$1.09	\$9,733.70	\$1.00	\$8,930.00	\$1.13	\$10,090.90
White ReflectORIZED Preformed Pavement Strips:	\$4.80	\$3,945.60	\$4.34	\$3,567.48	\$3.99	\$3,279.78	\$4.52	\$3,715.44

**WARREN COUNTY BID TABULATION SHEET**

BID NO: WC-3-23 ITEM(S): WARREN COUNTY 2023 HIGHWAY PROJECTS DATE: FEBRUARY 28, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
<b>ITEMIZED BREAKDOWN PROJECT #23-7</b>								
White Performed ReflectORIZED Pavement Letters:	\$84.00	\$1,344.00	\$76.09	\$1,217.44	\$70.00	\$1,120.00	\$79.31	\$1,268.96
White Performed ReflectORIZED Pavement Symbols:	\$240.00	\$960.00	\$217.39	\$869.56	\$200.00	\$800.00	\$226.60	\$906.40
Field Change Payment:	\$1.00	\$12,200.00	\$1.00	\$12,200.00	\$1.00	\$12,200.00	\$1.00	\$12,200.00
Asphalt Price Adjustment:	\$1.00	\$4,400.00	\$1.00	\$4,400.00	\$1.00	\$4,400.00	\$1.00	\$4,400.00
Fuel Price Adjustment:	\$1.00	\$3,100.00	\$1.00	\$3,100.00	\$1.00	\$3,100.00	\$1.00	\$3,100.00
<b>SUBTOTAL:</b>		\$400,067.15		\$269,250.56		\$308,815.00		\$302,823.48
<b>MOBILIZATION:</b>		\$10,270.00		\$8,925.00		\$12,300.00		\$7,900.00
<b>BASE BID TOTAL:</b>		\$410,337.15		\$278,175.56		\$321,115.00		\$310,723.48

Adopted by unanimous vote.

**RESOLUTION NO. 148 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PETER LUIZZI & BROTHERS CONTRACTING, INC. FOR QUAKER ROAD PAVEMENT PRESERVATION (WC 1-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Quaker Road Pavement Preservation (WC 1-23), and

WHEREAS, the bids were opened on March 2, 2023 and the Superintendent of Public Works prior has recommended that Warren County award the agreement to Peter Luizzi & Brothers Contracting, Inc. located at 857 1<sup>st</sup> Street, Watervliet, New York 12189, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Peter Luizzi & Brothers Contracting, Inc. located at 857 1<sup>st</sup> Street, Watervliet, New York 12189 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Peter Luizzi & Brothers Contracting, Inc. relative to Quaker Road Pavement Preservation, pursuant to the terms and provisions of the bid documents and proposal (WC 1-23), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H404, Quaker Rd (CR47/CR70) Pavement Preservation.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER			
	NAME & ADDRESS OF BIDDER	BID PRICE	NAME & ADDRESS OF BIDDER	BID PRICE	NAME & ADDRESS OF BIDDER	BID PRICE		
	Peckham Road Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157		Peter Luizzi & Bros Contracting, Inc. Attn: Michael Alix 857 1 <sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954		Rifenburg Construction, Inc. Attn: Russell Hult 159 Bnck Church Road Troy, NY 12180 Ph: 518-279-3265		Kulbricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-5864	
<b>BID AWARDED TO:</b>								
RESOLUTION NO. XXX of 2023								
✓ JULIE A. BUTLER, PURCHASING AGENT								
TERM: The work shall be completed on or before December 29, 2023.								
<b>PROJECT:</b>								
BASE BID TOTAL FOR CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION:			\$7,704,536.80		\$7,965,115.00		\$10,665,905.40	
<b>ITEMIZED BREAKDOWN</b>								
Embankment in Place:	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	\$69.60	\$11,695.80	\$45.00	\$8,685.00	\$11.50	\$2,219.50	\$32.00	\$6,176.00
Select Granular Fill:	\$28.60	\$35,578.40	\$32.00	\$39,808.00	\$32.00	\$39,808.00	\$41.50	\$51,626.00
Select Structural Fill:	\$30.55	\$31,649.80	\$66.00	\$68,376.00	\$51.00	\$52,836.00	\$85.50	\$88,578.00
Shoulder Backup Material:	\$38.75	\$53,823.75	\$42.00	\$58,338.00	\$33.50	\$46,531.50	\$35.50	\$49,309.50
Structure Excavation:	\$83.90	\$293,062.70	\$30.00	\$104,790.00	\$11.50	\$40,169.50	\$57.50	\$200,847.50
Trench & Culvert Excavation:	\$96.35	\$224,495.50	\$24.00	\$55,920.00	\$14.75	\$34,367.50	\$58.50	\$136,305.00
Conduit Excavation & Backfill Including Surface Restoration:	\$69.94	\$27,976.00	\$56.00	\$22,400.00	\$102.00	\$40,800.00	\$85.00	\$34,000.00
Test Pit Excavation:	\$2,215.00	\$73,095.00	\$800.00	\$26,400.00	\$750.00	\$24,750.00	\$830.00	\$27,390.00
Check Dam, Prefabricated - Temporary:	\$12.15	\$7,776.00	\$11.00	\$7,040.00	\$16.50	\$10,560.00	\$8.50	\$5,440.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN								
Silt Fence - Temporary:	\$5.90	\$9,676.00	\$3.80	\$6,232.00			\$5.25	\$8,774.00
Subbase Course, Type 2:	\$31.00	\$26,877.00	\$80.00	\$69,360.00			\$78.50	\$68,059.50
Full Depth Reclamation of Asphalt Pavement	\$7.35	\$159,296.55	\$7.85	\$170,133.05			\$4.00	\$86,692.00
True & Leveling F9 HMA, 80 Series Compaction:	\$128.00	\$117,888.00	\$113.00	\$104,073.00			\$110.00	\$101,310.00
12.5 F2 Top Course HMA, 70 Series Compaction:	\$96.00	\$1,852,416.00	\$102.00	\$1,968,192.00			\$105.00	\$2,026,080.00
2.5 F9 Binder Course HMA, 70 Series Compaction:	\$90.40	\$790,096.00	\$95.00	\$830,300.00			\$100.00	\$874,000.00
Straight Tack Coat:	\$3.20	\$45,491.20	\$6.70	\$95,247.20			\$4.45	\$63,261.20
Asphalt Emulsion:	\$3.10	\$204,826.30	\$3.20	\$211,433.60			\$3.80	\$251,077.40
Fog Seal:	\$2.00	\$2,204.00	\$9.00	\$9,918.00			\$6.35	\$6,997.70
Production Cold Milling Bituminous Concrete:	\$2.76	\$394,243.92	\$2.60	\$371,389.20			\$3.15	\$449,952.30
Misc. Cold Milling of Bituminous Concrete):	\$12.70	\$42,367.20	\$5.30	\$17,680.80			\$18.00	\$60,048.00
Shields and Shoring:	\$1.70	\$24,191.00	\$1.00	\$14,230.00			\$0.50	\$7,115.00
Cofferdams (Type 2):	\$17,500.00	\$105,000.00	\$5,800.00	\$34,800.00			\$10,600.00	\$63,600.00

Packham Road Corp.  
Attn: Tyler Pratt  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Peter Luizzi & Bros Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954

Rifenburg Construction, Inc.  
Attn: Russell Hiza  
159 Bick Church Road  
Troy, NY 12180  
Ph: 518-279-3265

Kubricky Construction Corp.  
Attn: Thomas Garnett  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-792-5864

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
ITEMIZED BREAKDOWN								
Temporary Waterway Diversion Structure:	\$5,800.00	\$46,400.00	\$4,000.00	\$32,000.00	\$1,000.00	\$8,000.00	\$1,500.00	\$92,000.00
Concrete for Structures, Class A:	\$178.25	\$1,960.75	\$950.00	\$10,450.00	\$1,800.00	\$19,800.00	\$2,200.00	\$24,200.00
Abandon Existing Culvert:	\$1.00	\$39.00	\$300.00	\$11,700.00	\$2,000.00	\$7,800.00	\$795.00	\$31,005.00
Sheet-Applied Waterproofing Membrane:	\$1.27	\$8,694.42	\$3.50	\$23,961.00	\$2.50	\$17,115.00	\$5.30	\$36,283.80
Galvanized Steel End Sections - Pipe (2-2/3" x 1/2" Corrugations) 24" Diameter, 16 Gauge:	\$443.25	\$6,205.50	\$600.00	\$8,400.00	\$275.00	\$3,850.00	\$1,100.00	\$15,400.00
Galvanized Steel End Sections - Pipe (2-2/3" x 1/2" Corrugations) 30" Diameter, 14 Gauge:	\$806.20	\$9,674.40	\$1,100.00	\$13,200.00	\$600.00	\$7,200.00	\$1,350.00	\$16,200.00
Galvanized Steel End Sections - Pipe (2-2/3" x 1/2" Corrugations) 36" Diameter, 14 Gauge:	\$1,060.00	\$2,120.00	\$1,400.00	\$2,800.00	\$800.00	\$1,600.00	\$1,850.00	\$3,700.00
Galvanized Steel End Sections - Pipe (2-2/3" x 1/2" Corrugations) 42" Diameter, 12 Gauge:	\$2,220.00	\$2,220.00	\$2,100.00	\$2,100.00	\$2,350.00	\$2,350.00	\$3,000.00	\$3,000.00
Galvanized Steel End Sections - Pipe (2-2/3" x 1/2" Corrugations) 48" Diameter, 12 Gauge:	\$2,700.00	\$5,400.00	\$2,400.00	\$4,800.00	\$2,850.00	\$5,700.00	\$4,100.00	\$8,200.00
Precast Concrete Box Culvert (Fill Height Less Than 24") 7' Span, 4' Rise:	\$2,630.00	\$328,750.00	\$1,440.00	\$180,000.00	\$1,200.00	\$150,000.00	\$1,850.00	\$231,250.00
Precast Concrete Box Culvert (Fill Height Less Than 24") 8' Span, 6' Rise:	\$2,360.00	\$285,560.00	\$1,680.00	\$203,280.00	\$1,395.00	\$168,795.00	\$2,100.00	\$254,100.00

WARREN COUNTY BID TABULATION SHEET

ITEMIZED BREAKDOWN	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
BID NO: WC 1-23 ITEM(S): CR47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.								
Precast Concrete Box Culvert (Fill Height Less Than 24")	\$3,260.00	\$273,840.00	\$1,950.00	\$163,800.00	\$1,700.00	\$142,800.00	\$2,600.00	\$218,400.00
Precast Concrete Wing Wall Units for Box Culverts:	\$1,840.00	\$126,960.00	\$1,320.00	\$91,080.00	\$1,650.00	\$113,850.00	\$2,500.00	\$172,500.00
Reinforced Concrete Horizontal Elliptical Pipe, Class HE III 29" Rise, 45" Span:	\$370.00	\$81,770.00	\$380.00	\$83,980.00	\$330.00	\$72,990.00	\$380.00	\$83,980.00
Reinforced Concrete Horizontal Elliptical Pipe End Section, Class HE III 29" Rise, 45" Span:	\$8,500.00	\$34,000.00	\$8,000.00	\$32,000.00	\$8,050.00	\$32,200.00	\$9,200.00	\$36,800.00
Concrete Collars:	\$1,145.00	\$1,145.00	\$1,200.00	\$1,200.00	\$2,750.00	\$2,750.00	\$1,250.00	\$1,250.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain, 18" Diameter:	\$182.58	\$127,806.00	\$85.00	\$69,500.00	\$81.50	\$57,050.00	\$65.50	\$45,850.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain, 24" Diameter:	\$193.40	\$131,705.40	\$110.00	\$74,910.00	\$106.50	\$72,526.50	\$100.00	\$68,100.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain, 30" Diameter:	\$301.90	\$33,209.00	\$120.00	\$13,200.00	\$150.00	\$16,500.00	\$170.00	\$18,700.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain, 36" Diameter:	\$387.05	\$66,185.55	\$140.00	\$23,940.00	\$130.00	\$22,230.00	\$140.00	\$23,940.00
Smooth Interior Corrugated Polyethylene Culvert & Storm Drain, 42" Diameter:	\$302.80	\$39,061.20	\$180.00	\$23,220.00	\$178.50	\$23,026.50	\$190.00	\$24,510.00

Peckham Road Corp.  
Attn: Tyler Pratt  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Peter Luizzi & Bros Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
Watervliet, NY 12189  
Ph: 518-482-8954

Rifenburg Construction, Inc.  
Attn: Russell Hita  
159 Brock Church Road  
Troy, NY 12180  
Ph: 518-279-3265

Kubricky Construction Corp.  
Attn: Thomas Garrett  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-792-5864



WARREN COUNTY BID TABULATION SHEET

ITEMIZED BREAKDOWN	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>BID NO: WC 1-23</b> <b>ITEMS: CR 47 &amp; CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION</b> <b>DATE: MARCH 2, 2023</b> <b>TIME: 3:00 P.M.</b>								
Stockpiling & Placing Existing Stream Bed Materials:	\$24.00	\$13,008.00	\$57.00	\$30,894.00	\$60.00	\$32,520.00	\$79.50	\$43,089.00
Material for Stream Bed Establishment:	\$72.50	\$1,450.00	\$140.00	\$2,800.00	\$85.00	\$1,700.00	\$160.00	\$3,200.00
Basic Work Zone Traffic Control:	\$1,131,250.00	\$1,131,250.00	\$315,000.00	\$315,000.00	\$1,537,065.69	\$1,537,065.69	\$650,000.00	\$650,000.00
Temporary Pavement Markings Stripes (Traffic Paint):	\$0.39	\$13,650.00	\$0.45	\$15,750.00	\$0.75	\$26,250.00	\$0.30	\$10,500.00
(PVMS) Standard Size - Full Matrix (LED) No Optional Equipment Specified, Cellular Communications:	\$18,700.00	\$37,400.00	\$11,800.00	\$23,600.00	\$6,100.00	\$12,200.00	\$6,150.00	\$12,300.00
Temporary Positive Barrier - Category 3 (Painting Prohibited):	\$20.00	\$7,200.00	\$65.00	\$23,400.00	\$30.00	\$10,800.00	\$15.00	\$4,400.00
Nighttime Operations (w/ Balloon Lighting Requirements for Moving Operations):	\$336,350.00	\$336,350.00	\$135,000.00	\$135,000.00	\$140,000.00	\$140,000.00	\$175,000.00	\$175,000.00
Stone Filling (Light):	\$267.85	\$12,321.10	\$120.00	\$5,520.00	\$107.00	\$4,922.00	\$200.00	\$9,200.00
Stone Filling (Medium):	\$168.50	\$24,432.50	\$128.00	\$18,560.00	\$113.00	\$16,385.00	\$160.00	\$23,200.00
Bedding Material, Type 2:	\$170.15	\$42,877.80	\$95.00	\$23,940.00	\$81.00	\$20,412.00	\$160.00	\$40,320.00
Grading Cleaning & Reshaping Existing Ditches:	\$18.00	\$4,734.00	\$11.00	\$2,893.00	\$10.00	\$2,630.00	\$22.50	\$5,917.50
Survey Operations:	\$56,000.00	\$56,000.00	\$40,000.00	\$40,000.00	\$30,000.00	\$30,000.00	\$43,400.00	\$43,400.00

Pockham Road Corp.  
Attn: Tyler Pratt  
438 Vaughn Road  
Hudson Falls, NY 12839  
Ph: 518-792-3157

Peter Luizzi & Bros Contracting, Inc.  
Attn: Michael Alix  
857 1<sup>st</sup> Street  
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Rifenburg Construction, Inc.  
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159 Brick Church Road  
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Kubricky Construction Corp.  
Attn: Thomas Garnett  
269 Ballard Road  
Wilton, NY 12831  
Ph: 518-792-5864



WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ITEMIZED BREAKDOWN								
Traffic Signal Conduit, Flexible Liquid Tight Steel, 1";	\$9.84	\$2,164.80	\$15.80	\$3,476.00	Peckham Road Corp. Attn: Tyler Pratt 438 Vaughn Road Hudson Falls, NY 12839 Ph: 518-792-3157	Peter Luizzi & Bros Contracting, Inc. Attn: Michael Alix 857 1 <sup>st</sup> Street Watervliet, NY 12189 Ph: 518-482-8954	Rifenbury Construction, Inc. Attn: Russell Hata 159 Brick Church Road Troy, NY 12180 Ph: 518-279-3265	Kubricky Construction Corp. Attn: Thomas Garrett 269 Ballard Road Wilton, NY 12831 Ph: 518-792-8864
Traffic Signal Conduit, Rigid Plastic, Class 1, 3";	\$16.17	\$2,991.45	\$18.00	\$3,330.00				
Inductance Loop Installation:	\$13.59	\$76,783.50	\$16.50	\$93,225.00				
Shielded Lead-In Cable:	\$2.54	\$5,588.00	\$3.40	\$7,480.00				
Inductance Loop Wire:	\$0.24	\$3,534.00	\$0.75	\$11,043.75				
Modify Traffic Signal Installation - Remove Store & Reinstall Wireless Detectors:	\$473.00	\$7,568.00	\$1,100.00	\$17,600.00				
Modify Traffic Signal Installation - Route 9:	\$372.00	\$372.00	\$2,800.00	\$2,800.00				
Modify Traffic Signal Installation - Lafayette Road:	\$372.00	\$372.00	\$2,800.00	\$2,800.00				
Modify Traffic Signal Installation - Glenwood Avenue:	\$372.00	\$372.00	\$2,800.00	\$2,800.00				
Modify Traffic Signal Installation - Hammaford Plaza:	\$372.00	\$372.00	\$2,800.00	\$2,800.00				
Modify Traffic Signal Installation - Bay Road:	\$372.00	\$372.00	\$2,800.00	\$2,800.00				

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER							
	UNIT PRICE	TOTAL						
ITEMIZED BREAKDOWN								
Modify Traffic Signal Installation - Meadow Brook Road:	\$372.00	\$372.00	\$2,800.00	\$2,800.00	\$372.00	\$372.00	\$455.00	\$455.00
Modify Traffic Signal Installation - Ridge Rd:	\$372.00	\$372.00	\$2,800.00	\$2,800.00	\$372.00	\$372.00	\$455.00	\$455.00
Modify Traffic Signal Installation - Quaker Ridge Road:	\$372.00	\$372.00	\$2,800.00	\$2,800.00	\$372.00	\$372.00	\$455.00	\$455.00
Modify Traffic Signal Installation - Dix Ave:	\$372.00	\$372.00	\$2,800.00	\$2,800.00	\$372.00	\$372.00	\$455.00	\$455.00
Modify Traffic Signal Installation - Boulevard:	\$372.00	\$372.00	\$4,100.00	\$4,100.00	\$372.00	\$372.00	\$455.00	\$455.00
Modify Traffic Signal Installation - River Street:	\$372.00	\$372.00	\$4,100.00	\$4,100.00	\$372.00	\$372.00	\$455.00	\$455.00
Alter Pull Box Conduits:	\$343.00	\$10,290.00	\$90.00	\$2,700.00	\$343.00	\$10,290.00	\$415.00	\$12,450.00
Dual Channel Rack Mounted Loop Detector:	\$211.00	\$211.00	\$2,350.00	\$2,350.00	\$211.00	\$2,111.00	\$260.00	\$260.00
White Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$0.59	\$32,503.69	\$0.70	\$38,563.70	\$0.59	\$32,503.69	\$0.40	\$22,036.40
Epoxy ReflectORIZED Pavement Stripes - 20 Mils - Hand Work:	\$2.39	\$119,870.45	\$2.60	\$130,403.00	\$2.39	\$119,870.45	\$3.05	\$152,972.75
Yellow Epoxy ReflectORIZED Pavement Stripes - 20 Mils:	\$0.59	\$29,158.39	\$0.70	\$34,594.70	\$0.59	\$29,158.39	\$0.40	\$19,768.40

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 1-23 ITEM(S): CR 47 & CR 70 QUAKER ROAD (NYS ROUTE 254) PAVEMENT PRESERVATION DATE: MARCH 2, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
White Epoxy Reflectonized Pavement Letters - 20 Mils:	\$70.00	\$9,520.00	\$83.00	\$11,288.00	\$70.00	\$9,520.00
White Epoxy Reflectonized Pavement Symbols - 20 Mils:	\$170.00	\$18,530.00	\$200.00	\$21,800.00	\$170.00	\$18,530.00
Field Change Payment:	\$1.00	\$440,000.00	\$1.00	\$440,000.00	\$1.00	\$440,000.00
Asphalt Price Adjustment:	\$1.00	\$38,080.00	\$1.00	\$38,080.00	\$1.00	\$38,080.00
Fuel Price Adjustment:	\$1.00	\$6,260.00	\$1.00	\$6,260.00	\$1.00	\$6,260.00
SUBTOTAL:		\$9,266,004.66*		\$7,414,536.80		\$10,271,905.40
MOBILIZATION (4% MAXIMUM OF SUBTOTAL)		\$300,908.00		\$290,000.00		\$394,000.00
TOTAL BASE BID:		\$9,566,912.66*		\$7,704,536.80		\$10,665,905.40
* Mathematical errors. Sub total should be \$9,310,900.66. Total Base Bid should be \$9,611,808.66.						

Adopted by unanimous vote.

**RESOLUTION NO. 149 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD TO ADMINISTER CAPITAL PROJECT NO. H409, WARREN COUNTY CULVERT ASSESSMENTS AND ASSET MANAGEMENT PLAN FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that Warren County enter into an agreement with the Lake Champlain-Lake George Regional Planning Board for the Planning & Community Development Department to administer Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan, for an amount not to exceed Five Thousand Dollars (\$5,000), over a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan.

Adopted by unanimous vote.

**RESOLUTION NO. 150 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE ADIRONDACK BRIDGE AND BEAVER POND BRIDGE REPLACEMENTS OVER MILL BROOK, TOWN OF HORICON**

WHEREAS, a Project Adirondack Bridge (BIN 3305280) and Beaver Pond Bridge (BIN 3305300) Bridge Replacements over Mill Brook, Town of Horicon P.I.N. 1761.49 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Four Hundred Forty Thousand Three Hundred Eight Dollars and no cents (\$440,308.00) has been appropriated from Capital Project No. H425.9550 280 Adirondack Bridge and Beaver Pond Bridge Replacements and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State

Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 151 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING AGREEMENT WITH COLLIERS ENGINEERING & DESIGN CT, P.C.  
TO PROVIDE CONSULTANT SERVICES FOR THE PRELIMINARY ENGINEERING  
SERVICES RELATED TO CAPITAL PROJECT NO. H425, ADIRONDACK BRIDGE  
AND BEAVER POND BRIDGE REPLACEMENT PROJECT**

RESOLVED, that Warren County enter into an agreement with Colliers Engineering & Design CT, P.C., 18 Computer Drive East, Suite 203, Albany, New York 12205, to provide consultant services for the preliminary engineering services related to Capital Project No. H425, Adirondack Bridge and Beaver Pond Bridge Replacement Project, for an amount not to exceed Four Hundred Forty Thousand Three Hundred Seven Dollars (\$440,307), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacement Project.

Adopted by unanimous vote.

**RESOLUTION NO. 152 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100%  
OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS,  
OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS  
THEREFORE FOR JOHNSBURG BRIDGE (GLEN CREEK ROAD AND DIPPICKILL ROAD  
OVER GLEN CREEK) REPLACEMENTS, TOWN OF JOHNSBURG**

WHEREAS, a Project Dippikill Road over Glen Creek (BIN 3305490) and Glen Creek Road over Glen Creek (BIN 3305500) Bridge Replacements, Town of Johnsbury, P.I.N. 1761.43 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, Right-of-Way Incidentals and Acquisitions, Construction and Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design, Right-of-Way Incidentals and Acquisition, Construction and Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Four Hundred Eleven Thousand Six Hundred Twenty-Four Dollars and no cents (\$411,624.00) has been appropriated from Capital Project No. H393.9550 280 Johnsbury Bridges (Glen Creek Road & Dippikill Road over Glen Creek) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Two Million Nine Hundred Seventy-Four Thousand One Hundred Eighty-Five Dollars (\$2,974,185) is hereby appropriated from Capital Project No. H393.9550 280 Johnsbury Bridges (Glen Creek Road & Dippikill Road over Glen Creek) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 153 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AMENDING AGREEMENT WITH CREIGHTON MANNING ENGINEERING FOR CONSULTANT SERVICES IN CONNECTION WITH CAPITAL PROJECT NO. H393 JOHNSBURG BRIDGES (GLEN CREEK ROAD & DIPPICKILL ROAD OVER GLEN CREEK), TOWN OF JOHNSBURG, TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 2 FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Resolution No. 571 of 2019 authorized an agreement with Creighton Manning Engineering, to provide consultant services for Capital Project No. H393, Johnsbury Bridges (Glen Creek Road & Dippikill Road over Glen Creek), PIN 1761.43, in an amount not to exceed Four Hundred Four Thousand Nine Hundred Sixteen Dollars (\$404,916), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, Resolution No. 296 of 2022 authorized Supplemental Agreement No. 1 for right-of-way acquisition services for an amount not to exceed Five Thousand Nine Hundred Eight Dollars (\$5,908), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved the request to execute Supplemental Agreement No. 2 to include right-of-way acquisition and construction inspection services, for an amount not to exceed Five Hundred Seven Thousand Two Hundred Six Dollars

(\$507,206), for a term commencing upon execution by both parties and terminating upon completion of services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Supplemental Agreement No. 2 with Creighton Manning Engineering, 2 Winners Circle, Suite 201, Albany, New York 12205, for right-of-way acquisition and construction inspection services, for an amount not to exceed Five Hundred Seven Thousand Two Hundred Six Dollars (\$507,206), for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H393, Johnsbury Bridges (Glen Creek Road & Dippikill Road over Glen Creek).

Adopted by unanimous vote.

**RESOLUTION NO. 154 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**RESCINDING RESOLUTION NO. 216 OF 2021, WHICH AUTHORIZED THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON**

WHEREAS, pursuant to Resolution No. 216 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation for funding for additional construction work for the Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon, in an amount not to exceed One Hundred Sixty-Three Thousand Six Hundred Ninety-Seven Dollars (\$163,697.00), and

WHEREAS, the Superintendent of Public Works has advised that the New York State Department of Transportation revised the amount of funding, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 216 of 2021.

Adopted by unanimous vote.

**RESOLUTION NO. 155 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON**

WHEREAS, a Project Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon P.I.N. 1759.28 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Acquisition and

Incidentals, Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Right-of-Way Acquisition & Incidentals, Construction and Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Two Million Two Hundred Seven Thousand Five Hundred Fifty-Five Dollars and no cents (\$2,207,555.00) has been appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Six Hundred Forty-Six Thousand Four Hundred Forty-Two Dollars (\$646,442) is hereby appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 156 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

**AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 4 WITH FOIT-ALBERT ASSOCIATES TO PROVIDE ADDITIONAL CONSTRUCTION INSPECTION SERVICES FOR THE PALISADES ROAD (CR 26) OVER BRANT LAKE INLET BRIDGE REPLACEMENT PROJECT**

WHEREAS, pursuant to Resolution No. 234 of 2011 Warren County entered into an agreement with Foit-Albert Associates to provide engineering services relative to preliminary and final bridge design services for the Palisades Road (CR 26) over Brant Lake Inlet Bridge Project for an amount not to exceed Fifty Thousand Eight Hundred Eighty-Five Dollars (\$50,885), and

WHEREAS, pursuant to Resolution No. 559 of 2015 Warren County entered into a Supplemental Agreement No. 1 for additional preliminary engineering and right-of-way incidentals services, for a term commencing upon execution of said Supplemental Agreement No. 1 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Fifty-Two Thousand Four Hundred Dollars (\$252,400), and

WHEREAS, pursuant to Resolution No. 125 of 2018 Warren County entered into Supplemental Agreement No. 2 for additional preliminary engineering and right-of-way acquisition

services, for a term commencing upon execution of said Supplemental Agreement No. 2 by both parties and terminating upon completion of services for an amount not to exceed Twenty-Six Thousand Two Hundred Dollars (\$26,200), and

WHEREAS, pursuant to Resolution No. 102 of 2021 Warren County entered into Supplemental Agreement No. 3 for additional right-of-way and construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 3 by both parties and terminating upon completion of services for an amount not to exceed Two Hundred Ninety-Five Thousand Five Hundred Sixty-Seven Dollars (\$295,567), and

WHEREAS, the Public Works Committee has approved the request to enter into Supplemental Agreement No. 4 for additional construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 4 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Eighteen Thousand Three Hundred Sixty-Two Dollars (\$218,362), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Supplemental Agreement No. 4 with Foit-Albert Associates, for additional construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 4 by both parties and terminating upon completion of the services for an amount not to exceed Two Hundred Eighteen Thousand Three Hundred Sixty-Two Dollars (\$218,362), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H322, Palisades Road/Brant Lake Inlet Bridge.

Adopted by unanimous vote.

#### **RESOLUTION NO. 157 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Wild**

#### **AUTHORIZING CHANGE ORDER WITH HARRISON & BURROWES BRIDGE CONSTRUCTORS, INC. FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR 26), TOWN OF HORICON AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE SUCH CHANGE ORDER**

WHEREAS, pursuant to Resolution No. 101 of 2021, the Chair of the Board of Supervisors was authorized to execute an agreement with the lowest responsible bidder for Construction Services for the Palisades Road over Brant Lake Inlet Bridge Replacement Project (WC 5-21), for a term commencing upon execution by both parties and terminating upon completion of the project, and

WHEREAS, the bid was awarded to Harrison & Burrowes Bridge Constructors, Inc., and

WHEREAS, pursuant to Resolution No. 237 of 2022, the Warren County Board of Supervisors authorized the Superintendent of Public Works to execute change orders for construction contracts when (1) the change order exceeds ten percent (10%) of the total original contract cost, or (2) the change order exceeds Fifty Thousand Dollars (\$50,000), whichever amount is greater provided that (1) written approval is obtained from the Chair or Vice-Chair of the Public Works Committee and the County Budget Officer identifying the source of funds to cover the change order prior to approving and executing the change order and, (2) the Superintendent shall submit a request to appropriate budget funds approved by the Chair or Vice-Chair of the Public Works Committee and County Budget Officer at the next scheduled committee meeting, and

WHEREAS, the Superintendent of Public Works has advised a final change order is necessary, which exceeds the threshold for authority to execute, at an additional cost of Two Hundred Sixty-Four Thousand Three Hundred Eighty-Two Dollars and Seventy-Six Cents (\$264,386.76), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to execute the Change order as described in the preambles of this resolution, and be it further

RESOLVED, that the funds for the Change order shall be expended from Capital Project No. H322, Palisades Rd/Brant Lake Inlet Bridge.

Adopted by unanimous vote.

**RESOLUTION NO. 158 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO ADJUST THE SALARY OF POSITIONS WITHIN THE COUNTY ATTORNEY’S OFFICE; OFFICE OF EMERGENCY SERVICES; AND THE PUBLIC DEFENDER’S OFFICE**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**COUNTY ATTORNEY**

<u>Increasing Salary from:</u> A.1420 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Legal Office Coordinator	March 20, 2023	\$60,064

<u>Increasing Salary to:</u> A.1420 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Legal Office Coordinator	March 20, 2023	\$65,942

**OFFICE OF EMERGENCY SERVICES**

<u>Increasing Salary from:</u> A.4022 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,223

<u>Increasing Salary to:</u> A.4022 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,233

<u>Increasing Salary from:</u> A.4022 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 <sup>nd</sup> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,223

<u>Increasing Salary to:</u> A.4022 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 2 <sup>nd</sup> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,233

<u>Increasing Salary from:</u> A.4022 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 <sup>rd</sup> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,223

<u>Increasing Salary to:</u> <u>A.4022 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 <sup>rd</sup> Deputy EMS Coordinator	Retroactive to January 1, 2023	\$8,233

<b><u>PUBLIC DEFENDER</u></b> <u>Decreasing Salary from:</u> <u>A.1171 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 <sup>rd</sup> Assistant Public Defender	March 20, 2023	\$73,116

<u>Decreasing Salary to:</u> <u>A.1171 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 3 <sup>rd</sup> Assistant Public Defender	March 20, 2023	\$71,015

Roll Call Vote:  
 Ayes: 819  
 Noes: 0  
 Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno  
 Adopted.

**RESOLUTION NO. 159 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE POSITIONS WITHIN THE PUBLIC DEFENDER’S OFFICE AND THE DEPARTMENT OF SOCIAL SERVICES**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

<b><u>PUBLIC DEFENDER</u></b> <u>Creating Position of:</u> <u>A.1171.4202 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 10 <sup>th</sup> Assistant Public Defender	March 20, 2023	\$71,015

<b><u>SOCIAL SERVICES</u></b> <u>Creating Position of:</u> <u>A.6010 130</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Assistant Social Services Attorney - Temporary - Part Time	March 20, 2023 <i>(terminating 60 days after vacant full-time Assistant Social Services Attorney position is filled)</i>	\$77,708 (\$37.36 hourly)

Roll Call Vote:  
 Ayes: 819  
 Noes: 0  
 Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno  
 Adopted.

**RESOLUTION NO. 160 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S2781 AND ASSEMBLY BILL NO. A4881 ENTITLED "AN ACT TO AMEND CHAPTER 368 OF THE LAWS OF 2008 AMENDING THE TAX LAW RELATING TO AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX, IN RELATION TO EXTENDING THE EFFECTIVENESS THEREOF"**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of Senate Bill No. S2781 and Assembly Bill No. A4881, entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", a copy of Assembly Bill No. A4881 and Senate Bill No. S2781 being on file with the Clerk of the Board of Supervisors, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact Senate Bill No. S2781 and Assembly Bill No. A4881, said bills entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", and a copy of Assembly Bill No. A4881 and Senate Bill No. S2781 being on file with the Clerk of the Warren County Board of Supervisors and also being available at this meeting of the Board of Supervisors, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

Adopted by unanimous vote.

**RESOLUTION NO. 161 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**ADOPTING NEW YORK STATE VOLUNTARY DEFINED CONTRIBUTION BY THE COUNTY OF WARREN**

WHEREAS, the County of Warren wishes to adopt the Voluntary Defined Contribution for Employees of the New York State and Other Participating Public Jurisdictions (the "Plan") for the voluntary participation of all eligible employees, and

WHEREAS, the County of Warren is a local public employer eligible to adopt the Plan pursuant to Section 5 of the New York State Finance Law, and

WHEREAS, the County of Warren has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the New York State Finance Law, and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the County of Warren by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby adopts the Plan for the voluntary participation of all eligible employees, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all agreements as are required or necessary for the adoption, implementation and maintenance of the Plan, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized to file copies of this resolution and other required documents with the President of the State of New York Civil Service Commission.

Adopted by unanimous vote.

**RESOLUTION NO. 162 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ELECTION EQUIPMENT RESERVE TO THE BOARD OF ELECTIONS BUDGET TO COVER THE COST OF EQUIPMENT; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of equipment, in an amount not to exceed Twenty-Nine Thousand One Hundred Dollars (\$29,100) from the Reserve, Election Equipment (A.898.00) to the following budget codes:

CODE	DEPARTMENT	AMOUNT
A.1450 220	Board of Elections, Office Equipment	\$22,875.00
A.1450 260	Board of Elections, Other Equipment	\$ 6,225.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 163 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE ANNUAL APPROPRIATION OF FUNDS FROM THE ELECTION EQUIPMENT RESERVE TO THE BOARD OF ELECTIONS BUDGET TO FUND THE LEASE OF DOMINION VOTING MACHINES; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors hereby approves the annual appropriation of funds for the lease of Dominion Voting Machines, in an amount not to exceed Forty-Three Thousand Seven Hundred Eighteen Dollars (\$43,718) per year, from the Reserve, Election Equipment (A.898.00) to Budget Code A.9788 610 Leases, Principal-Indebtedness (\$35,829.37) and Budget Code A.9788 710 Leases, Interest-Indebtedness (\$7,888.63), and be it further

RESOLVED, that the County Treasurer is hereby authorized to appropriate Forty-Three Thousand Seven Hundred Eighteen Dollars (\$43,718) from the Reserve, Election Equipment (A.898.00) to Budget Code A.9788 610 Leases, Principal-Indebtedness (\$35,829.37) and Budget

Code A.9788 710 Leases, Interest-Indebtedness (\$7,888.63), each year over the term commencing May 1, 2022 and terminating April 30, 2028, and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 807

Noes: 12 Supervisor Thomas

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 164 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF INCREASE IN FUNDING FOR CAPITAL PROJECT H406, COUNTRYSIDE ADULT HOME 2021 CAPITAL IMPROVEMENTS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of increase in funding for Capital Project No. H406, Countryside 2021 Capital Improvements, in an amount not to exceed Two Hundred Fifteen Thousand Dollars (\$215,000) from the General Fund Unappropriated Fund Balance (A.909.00), to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfer-Capital Projects, Interfund Transfers	\$ 215,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 165 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H406, COUNTRYSIDE ADULT HOME 2021 CAPITAL IMPROVEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements, to fund construction inspection services, as follows:

1. Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements is hereby increased in the amount of Two Hundred Fifteen Thousand Dollars (\$215,000.00).
2. The estimated total cost of Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements is now Three Million Seven Hundred Sixty-Seven Thousand Thirty-Eight Dollars (\$3,767,038.00).

3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Two Hundred Fifteen Thousand Dollars (\$215,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H406 - Countryside Adult Home 2021	\$215,000.00
Capital Improvements	
Roll Call Vote:	
Ayes: 819	
Noes: 0	
Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno	
Adopted.	

#### **RESOLUTION NO. 166 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### **ESTABLISHING BUDGET CODE A.918.00, ASSIGNED, SEXUAL ABUSE LAWSUITS, FOR THE PURPOSE OF FUNDING LIABILITY AND DEFENSE COSTS FROM FUTURE SEXUAL ABUSE CLAIMS AGAINST WARREN COUNTY; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the County of Warren's 2023 liability insurance coverage does not provide the same level of liability coverage for negligence arising from sexual abuse claims due, in part, to insurance carriers no longer offering coverage for such claims and premiums required from carriers still providing coverage being deemed cost prohibitive, and

WHEREAS, the County of Warren's decision to reduce 2023 liability insurance coverage for future sexual abuse claims resulted in an annual premium savings of approximately Two Hundred Fifty Thousand Dollars (\$250,000) and the County of Warren may anticipate similar cost savings in future years based on the reduced insurance coverage for future sexual abuse claims, and

WHEREAS, the Finance Committee seeks to place current and future year premium savings into a newly created reserve fund to insure against uncovered liability and defense costs from future sexual abuse claims filed during or after January 1, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby establish Budget Code A.918.00, Assigned Fund Balance, Assigned Sexual Abuse Lawsuits, for the purpose of funding potential future sexual abuse claims against Warren County as follows:

1. Budget Code A.918.00, Assigned, Sexual Abuse Lawsuits, is hereby established.
2. The proposed method of financing such Assigned Fund Balance consists of the following:
  - a. Transfer of funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) from the General Fund Unappropriated Fund Balance (A.909.00);

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) to Budget Code A.918.00, Assigned, Sexual Abuse Lawsuits, and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 167 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM VARIOUS BUDGET CODES TO THE GENERAL FUND UNAPPROPRIATED FUND BALANCE IN ORDER TO FUND THE NEWLY CREATED RESERVE A.918.00, ASSIGNED, SEXUAL ABUSE LAWSUITS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in the amounts listed below to the General Fund Unappropriated Fund Balance (A.909.00) to fund the newly created Reserve A.918.00, Assigned, Sexual Abuse Lawsuits:

CODE	DEPARTMENT	AMOUNT
A.1910 418	Unallocated Insurance, Ins-General Liability	\$ 62,000.00
A.3110 418	Sheriff's Law Enforcement, Ins-General Liability	\$159,000.00
A.6010 418	Social Services, Ins-General Liability	\$ 29,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 168 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H409, WARREN COUNTY CULVERT ASSESSMENTS AND ASSET MANAGEMENT PLAN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan, as follows:

1. Capital Project No. H409, Warren County Culvert Assessments and Asset Management Plan, is hereby established.
2. The estimated cost of such Capital Project is the amount of Eighty-Two Thousand Six Hundred Fifty Dollars (\$82,650.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Lake Champlain Basin Program funding, in the amount of Seventy-Five Thousand Dollars (\$75,000.00);
  - b. Capital Project No. H409.9550 2791 Warren County Culvert Assessments and Asset Management Plan, Capital Projects, In Kind Contributions, in the amount of Seven Thousand Six Hundred Fifty Dollars (\$7,650.00),

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H409 - Warren County Culvert Assessments	\$82,650.00

and Asset Management Plan

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

#### **RESOLUTION NO. 169 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### **ESTABLISHING CAPITAL PROJECT NO. H425, ADIRONDACK BRIDGE & BEAVER POND BRIDGE REPLACEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, as follows:

1. Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, is hereby established.
2. The estimated cost of such Capital Project is the amount of Four Hundred Forty Thousand Three Hundred Eight Dollars (\$440,308.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Three Hundred Fifty-Two Thousand Two Hundred Forty-Six Dollars (\$352,246.00);
  - b. State Marchiselli grant funding in the amount of Sixty-Six Thousand Forty-Six Dollars (\$66,046.00);
  - c. Local share funding in the amount of Twenty-Two Thousand Sixteen Dollars (\$22,016.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H425 - Adirondack Bridge & Beaver Pond Bridge Replacements	\$440,308.00

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 170 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR 26); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR 26), to fund construction and construction inspection services, as follows:

1. Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR 26) is hereby increased in the amount of Four Hundred Sixty-One Thousand Three Hundred Eight Dollars (\$461,308.00).
2. The estimated total cost of Capital Project No. H322, Palisades Road Over Brant Lake Inlet Bridge (CR 26) is now One Million One Hundred Fourteen Thousand Six Dollars (\$1,114,006.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Three Hundred Eighty-Six Thousand One Hundred Ninety-Six Dollars (\$386,196.00);
  - b. State Marchiselli grant funding in the amount of Seventy-Two Thousand Four Hundred Twelve Dollars (\$72,412.00);
  - c. Local share funding in the amount of Two Thousand Seven Hundred Dollars (\$2,700.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H322 - Palisades Road Over Brant Lake Inlet Bridge (CR 26)	\$461,308.00

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 171 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H393, JOHNSBURG BRIDGES (GLEN CREEK ROAD & DIPPICKILL ROAD OVER GLEN CREEK); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek), to fund right-of-way acquisitions, construction and construction inspection services, as follows:

1. Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek) is hereby increased in the amount of Two Million Eight Hundred Twenty-Five Thousand Four Hundred Seventy-Six Dollars (\$2,825,476.00).
2. The estimated total cost of Capital Project No. H393, Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek) is now Three Million Four Hundred Thousand Five Hundred Thirty-Six Dollars (\$3,400,536.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Two Million Three Hundred Seventy-Nine Thousand Three Hundred Forty-Eight Dollars (\$2,379,348.00);
  - b. State Marchiselli grant funding in the amount of Four Hundred Forty-Six Thousand One Hundred Twenty-Eight Dollars (\$446,128.00),

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H393 - Johnsburg Bridges (Glen Creek Road & Dippikill Road over Glen Creek)	\$2,825,476.00

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 172 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE RE-APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, pursuant to Resolution No. 735 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a standard form Warren County Tourist and Convention Development Agreement with the Warren County Planning and Community Development Department to print copies of a tri-fold brochure for the Planning and Community Development Department De-Icing Device Education and Awareness Initiative, in

accordance with the Occupancy Tax Application dated December 7, 2022, in an amount not to exceed Three Thousand Three Hundred Eighty-Six Dollars and Fifty-Four Cents (\$3,386.54), and

WHEREAS, pursuant to Resolution No. 735 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a standard form Warren County Tourist and Convention Development Agreement with the Warren County Historian for use in funding the 250<sup>th</sup> Anniversary of the American Revolution Commission for a term commencing upon execution by both parties and terminating upon completion of events scheduled for the 250<sup>th</sup> Anniversary of the American Revolution Commission, in an amount not to exceed Twenty-Three Thousand Dollars (\$23,000), and

WHEREAS, the Finance Committee has approved the request to re-appropriate the funds in the amount of Twenty-Six Thousand Three Hundred Eighty-Six Dollars and Fifty-Four Cents (\$26,386.54) as the agreements with the Warren County Planning and Community Development Department and the Warren County Historian were not signed until January, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby re-appropriates funds in an amount not to exceed Twenty-Six Thousand Three Hundred Eighty-Six Dollars and Fifty-Four Cents (\$26,386.54) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Tourism, Tourism-Special Events	\$26,386.54

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 173 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Seven Hundred Forty-Three Thousand Five Hundred Dollars (\$743,500) from the Occupancy Tax Reserve (A.881.00) to the following budget codes to cover the cost of occupancy tax funds that have been approved since the 2023 Warren County budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469	Tourism/Occupancy, Occupancy Tax, Other Payments/Contributions (Resolution No. 81 of 2023)	\$45,000.00
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 146 of 2023)	\$149,700.00

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects (Resolution No. 570 of 2022)	\$274,800.00
A.6417.0002 480.05	Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion (Resolution No. 80 of 2023)	\$24,000.00
A.6417.0002 480.08	Tourism/Occupancy, Occupancy Tax, Tourism-Civic Center Capital Costs (Resolution No. 83 of 2023)	\$250,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 174 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING AGREEMENT WITH DAIS, INC. D/B/A REGROUP MASS NOTIFICATION FOR AN EMPLOYEE NOTIFICATION SUBSCRIPTION FOR THE OFFICE OF EMERGENCY SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Dais, Inc. d/b/a Regroup Mass Notification, 3400 N. Central Expressway, #110-256, Richardson, Texas 75080, in the amount of Five Thousand Two Hundred Ninety-One Dollars and Twenty-Five Cents (\$5,291.25), for an employee notification subscription extending over a three (3) year term commencing upon execution by both parties and terminating three (3) years from the date of execution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Budget Code A.3640.4999 426, Civil Defense, American Rescue Plan Act (ARPA), Subscriptions, and Budget Code A.480.00, Prepaid Expenditures.

Adopted by unanimous vote.

**RESOLUTION NO. 175 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE PLANNING & COMMUNITY DEVELOPMENT BUDGET TO CARRYOVER FUNDING APPROPRIATED IN 2022 TO COVER THE COST OF THE COUNTY COMPREHENSIVE PLAN; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to carryover funding appropriated in 2022 to cover the cost of the County

Comprehensive Plan, in an amount not to exceed Two Hundred Thousand Dollars (\$200,000) from the General Fund Unappropriated Fund Balance (A.909.00), to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.8020 470	Planning, Contract	\$ 200,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 819

Noes: 0

Absent: 183 Supervisors Frasier, Wild, Runyon, Diamond and Bruno

Adopted.

**RESOLUTION NO. 176 OF 2023**

**Resolution introduced by Supervisors Magowan and Strough**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT AND PAYMENT TO ILANA MORGAN AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN ANY DOCUMENTATION NECESSARY FOR SAID SETTLEMENT AGREEMENT**

WHEREAS, by Resolution No. 1 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing settlement agreement and payment to Ilana Morgan and authorizing the Chairman of the Board to sign any documentation necessary for said settlement agreement, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 177 OF 2023**

**Resolution introduced by Supervisors Leggett and Conover**

**AUTHORIZING SETTLEMENT AGREEMENT AND PAYMENT TO ILANA MORGAN AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN ANY DOCUMENTATION NECESSARY FOR SAID SETTLEMENT AGREEMENT**

RESOLVED, that the Board of Supervisors does hereby authorize the County of Warren to enter into a settlement agreement with Ilana Morgan in an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000), and such other and further settlement terms as are required by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board is authorized to execute any necessary documents for said settlement agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the settlement agreement shall be expended from Budget Code A.1420 419, Law (County Attorney), Settlements.

Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor and the following spoke:

Adam Levine, *Professor, John Hopkins University*, spoke regarding his partnership with NYSAC (*New York State Association of Counties*) and another professor from Cornell University on a new initiative to better connect research and policy at the County level pertaining to any issues relating to children and families.

Harold Halliday, *Captain, North Queensbury Fire Department*, thanked the County for awarding his organization with ARPA funding to purchase much needed equipment, indicating providing financial assistance to volunteer fire companies allowed them to purchase the equipment needed to make it worthwhile for individuals to continue volunteering.

Chairman Geraghty encouraged all to attend the New York State Public High School Athletic Association Basketball Tournaments being held at the Cool Insuring Arena in the City of Glens Falls this weekend.

Report by County Attorney was given.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and carried by a unanimous vote of those present (*Supervisors Frasier, Wild, Runyon, Diamond and Bruno absent*), Chairman Geraghty adjourned the Board Meeting at 12:40 p.m.

**,BOARD MEETING  
FRIDAY, APRIL 21, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>***

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Frasier.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Bruno, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Stec, Thomas, Runyon and Geraghty 19; Absent 1- Supervisor Braymer.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Motion was made by Supervisor Bruno, seconded by Supervisor Frasier and carried by a unanimous vote of those present (*Supervisor Braymer absent*) to approve the minutes of the March 17, 2023 Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Amy Turcotte, *Legal Office Coordinator*, County Attorney's Office.

Continuing with the Agenda review, Chair declared the Public Hearing open on proposed Local Law No. 3 of 2023, Entitled "A Local Law Providing that no Exemption under Real Property Tax Law Section 487 be Applicable within the Jurisdiction of the County of Warren with Respect to any Solar or Wind Energy System or Farm Waste Energy System", at 10:08 a.m. and requested the Clerk of the Board read Notice of Public Hearing aloud. Chair called for public comment.

A discussion ensued regarding proposed Local Law No. 3 during which Supervisors Leggett, Magowan, Beaty, Strough, McDevitt commented.

Nicholas Collins, *City of Glens Falls Resident*, voiced his concerns regarding the impact this Local Law would have on the exemptions provided to residential solar customers following which Larry Elmen, *County Attorney*, noted the proposed Local Law would have no impact on the benefits allotted to residential solar customers.

A lengthy discussion ensued with regard the proposed Local Law and the confusion associated with whether it was permissible to proceed with negotiations with solar companies if the proposed Local Law was adopted during which Mr. Elmen affirmed if the Local Law moved forward the impacted property would be taxed for the County at the full assessed value, noting negotiations were not permissible.

During the discussion, Supervisor Braymer entered the meeting at 10:38 a.m.

Chairman Geraghty once again called for public comments on proposed Local Law No. 3 of 2023, Entitled "A Local Law Providing that no Exemption under Real Property Tax Law Section 487 be Applicable within the Jurisdiction of the County of Warren with Respect to any Solar or Wind Energy System or Farm Waste Energy System"; there being no one else wishing to speak, Chairman Geraghty closed the Public Hearing at 10:43 a.m.

Report by the Chairman of the Board was given.

Report by Committee Chairs were given.

Report by the County Administrator was given. *Provided by the Assistant to the County Administrator in the County Administrator's absence.*

Supervisor Strough exited the meeting at 11:10 a.m.

The Report by the County Attorney was deferred until the end of the meeting.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Commissioner of Jurors - Annual Report for 2022.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. 178-227, as well as seven Proclamations were distributed to the members of the Board of Supervisors on Tuesday April 18, 2023, which met the distribution deadline specified in the Rules of the Board. The seven Proclamations were:

No. 12 - National Public Safety Telecommunicators Week;

No. 13 - Crime Victims' Rights Week;

No. 14 - Sexual Assault Awareness Month;

No. 15 - Mental Health Awareness Month;

No. 16 - Donate Life Month;

No. 17 - Law Day; and

No. 18 - Saga City Day

Floor Resolution Nos. 1-4, included in the Board packet, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Driscoll, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Strough absent*) to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Appointing Heather D. Bagshaw as Director of Tourism*, to the floor.

Amanda Allen, *Clerk of the Board*, announced Floor Resolution No. 1 would now be proposed Resolution No. 228.

Motion was made by Supervisor Wild, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Strough absent*) to bring proposed Floor Resolution No. 2, *Appointing Heather D. Bagshaw as Director of Tourism*, to the floor.

Mrs. Allen advised Floor Resolution No. 2 would now be referred to as proposed Resolution No. 229.

Supervisor Strough re-entered the meeting at 11:13 a.m.

Motion was made by Supervisor Braymer, seconded by Supervisor Bruno and carried unanimously to bring proposed Floor Resolution No. 3, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Requiring AC Power, LLC to Enter into an Agreement for Payments in Lieu of Taxes upon Certain Property Located off of River Street, Town of Queensbury*, to the floor.

Mrs. Allen stated Floor Resolution No. 3 would now be proposed Resolution No. 230.

Motion was made by Supervisor Bruno, seconded by Supervisor Smith and carried unanimously to bring proposed Floor Resolution No. 4, *Resolution Requiring AC Power, LLC to Enter into an Agreement for Payments in Lieu of Taxes upon Certain Property Located off of River Street, Town of Queensbury*, to the floor.

Mrs. Allen informed Floor Resolution No. 4 would now be known as proposed Resolution No. 231.

Mrs. Allen noted proposed Resolution No. 185 was inadvertently labeled incorrectly on the Resolution Index as a roll call vote which was not required unless otherwise requested by someone.

Discussion and public comment on proposed resolutions was called for.

Supervisor Beatty requested a roll call vote on proposed Resolution No. 204, *Resolution Altering the Standing Rules of the Board of Supervisors, as Adopted by Resolution No. 1 of 2023 and Subsequently Amended by Resolution No. 119 of 2023, to Delete Section E(7) Relating to the Filling of Vacancies and the Creation of New Positions and to Re-number Former Section E(8) as New Section E(7)*, and outlined the reasons he would be voting in opposition of the proposed Resolution.

A discussion ensued regarding proposed Resolution No. 204 during which Mr. Elmen

advised the requirement for a two-thirds majority vote had been removed because it was determined the State did not permit a governing body to increase the vote to a two thirds majority by resolution which is in essence what the Rules of the Board were. He further explained the only legal manner in which a two-thirds majority vote could be required was to adopt a Local Law by referendum in the County, adding this process was not followed when the two thirds majority vote requirement was enacted several years ago for instances when new positions were being created.

A discussion ensued regarding proposed Resolution No. 194, *Enacting Local Law No. 3 of 2023, Entitled "A Local Law Providing that no Exemption under Real Property Tax Law Section 487 be Applicable within the Jurisdiction of the County of Warren with Respect to any Solar or Wind Energy System or Farm Waste Energy System"*, following which motion was made by Supervisor Wild, and seconded by Supervisor Strough to table proposed Resolution No. 194 and send it back to Committee. Chairman Geraghty called for a roll call vote; he called the question and the motion to table proposed Resolution No. 194 as outlined above and failed to obtain the majority vote, with 359 voting in favor (*Supervisors Strough, Wild, Magowan, Leggett and McDevitt*); and 643 voting in opposition (*Supervisors Frasier, Geraci, Smith, Dickinson, Merlino, Beaty, Stec, Thomas, Runyon, Conover, Diamond, Braymer, Bruno, Driscoll and Geraghty*).

Further discussion occurred on proposed Resolution No. 194, *Enacting Local Law No. 3 of 2023, Entitled "A Local Law Providing that no Exemption under Real Property Tax Law Section 487 be Applicable within the Jurisdiction of the County of Warren with Respect to any Solar or Wind Energy System or Farm Waste Energy System"*, during which several Supervisors spoke in favor of the proposed Resolution while others voiced their opposition.

Supervisor Braymer requested a roll call vote on proposed Resolution No. 209, *Authorizing Intermunicipal Agreement with the Village of Lake George and the Town of Lake George to Provide Funding for the Lake George Event Manager Position*, which she would be voting in opposition of. Voting on resolutions occurred; Resolution Nos. 178-231 were approved as presented.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, emergencies occur at any time that require police, fire or emergency medical services, and

**WHEREAS**, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property, and

**WHEREAS**, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Warren County Communications Center, and

**WHEREAS**, the staff at the Warren County Communications Center are on duty 24-hours a day, 7 days a week, and

**WHEREAS**, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services, and

**WHEREAS**, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety, and

**WHEREAS**, Public Safety Telecommunicators of the Warren County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of those who have been injured or are ill, and

**WHEREAS**, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the week

of April 9-15, 2023, to be

**NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK**

in Warren County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

**DATED: APRIL 21, 2023**

**(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, the term "victim" is more than just a label and has legal standing and protections that go along with it, and

**WHEREAS**, crime victims' rights acts passed here in New York State and at the Federal level guarantee victims the right to meaningfully participate in the criminal justice process, and

**WHEREAS**, victim service providers, advocates, law enforcement officers, attorneys and other allied professionals can help survivors find their justice by enforcing these rights, and

**WHEREAS**, the right to provide an impact statement ensures that victims' voices are considered in court during the sentencing and, when applicable, restitution processes, and

**WHEREAS**, including and elevating the voices of survivors makes certain they are heard and seen and creates a path to forging and sustaining community trust, and

**WHEREAS**, engaging survivors creates responses and services that are credible, meaningful, and centered on individual needs, and

**WHEREAS**, survivors' lived experience can serve as a catalyst for implementing innovative programs, shifting existing programs in new directions, and changing policies or practices that prevent survivors from accessing services or pursuing justice, and

**WHEREAS**, National Crime Victims' Rights Week provides an opportunity to recommit to listening to crime survivors in every space where decisions are made that could impact them, and

**WHEREAS**, Warren County is hereby dedicated to amplifying the voices of survivors and creating an environment where survivors have the confidence that they will be heard, believed, and supported, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the week of April 23-29, 2023, as

**CRIME VICTIMS' RIGHTS WEEK**

reaffirming Warren County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year, and expressing our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

**DATED: APRIL 21, 2023**

**(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, April is Sexual Assault Awareness Month - a time to draw attention to the prevalence of sexual assault and educate individuals and communities about how to prevent it, and

**WHEREAS**, sexual harassment, abuse and assault are widespread problems - in the United States alone, nearly one in five women and one in sixty-seven men have been raped at some time in their lives, and one in four girls and one in twenty boys is sexually abused by the age of seventeen, and

**WHEREAS**, sexual harassment, assault and abuse can happen anywhere, including in online spaces, and

**WHEREAS**, now, more than ever, screens and technology connect us with others - but for too long, harassment, cyber bullying, and sexual abuse have been seen as unavoidable behaviors online, and

**WHEREAS**, each of us has the power to change this statistic and together we can make a difference to build inclusive, safe and respectful communities that thrive both online and offline, and

**WHEREAS**, 2023 marks the twenty-second anniversary of Sexual Assault Awareness Month, and the theme of this year's campaign is "Drawing Connections: Prevention Demands Equity" and

**WHEREAS**, we can build online communities free from sexual harassment, abuse, and assault by practicing digital consent, intervening when we see harmful behaviors and promoting online communities that value inclusion, safety, and respect, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of April 2023, to be

### **SEXUAL ASSAULT AWARENESS MONTH**

in Warren County and call upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and prevention of sexual harassment, abuse and assault, in both our online and offline communities.

**DATED: APRIL 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, mental health is essential to everyone's overall health and well-being, and

**WHEREAS**, all Americans face challenges in life that can impact their mental health, especially during a pandemic, and

**WHEREAS**, prevention is an effective way to reduce the burden of mental health conditions, and

**WHEREAS**, there are practical tools that all people can use to improve their mental health and increase resiliency, and

**WHEREAS**, mental health conditions are real and prevalent in our nation, and

**WHEREAS**, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives, and

**WHEREAS**, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts, now, therefore, be it

**RESOLVED** that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of May 2023 as

**MENTAL HEALTH AWARENESS MONTH**

in Warren County and call upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

**DATED: APRIL 21, 2023**

(SIGNED) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, National Donate Life Month is celebrated every April, featuring local and national activities to educate and encourage Americans to register as donors and consider living donation, as well as to celebrate those who have saved and healed lives through the gift of organ donation, and

**WHEREAS**, 41,000+ organ transplants from 20,300 donors brought new life to patients and their families in 2021, and

**WHEREAS**, on average 85,600 corneal transplants help to restore sight and 2.5 million tissue transplants heal lives each year, and

**WHEREAS**, while there are more than 170 million people registered as organ, eye and tissue donors, the need remains great with upwards of 100,000 Americans waiting for lifesaving organ transplants, many of whom will receive a lifesaving transplant, but, for some, help will not come fast enough - whether they are coping with kidney failure or recovering from severe injuries, these individuals' lives depend on the compassion of a loved one or a complete stranger, and

**WHEREAS**, Warren County residents demonstrate their commitment to one another in the most difficult of circumstances through organ, tissue, stem cell, and blood donation, responding with the spirit of generosity that has always defined the character of New Yorkers to continuously answer the call for help; and

**WHEREAS**, the Warren County Clerk's Office, through the staff at the Department of Motor Vehicles office, participate each April in an effort to raise awareness to the need for organ donation, and

**WHEREAS**, together, we can save lives and give hope to countless American families; now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of April, 2023 to be:

**DONATE LIFE MONTH**

in Warren County, and call upon health care professionals, volunteers, educators, government agencies, faith-based and community groups, and private organizations to join forces to boost

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the number of organ, tissue, blood, and stem cell donors throughout our Nation.

**DATED: APRIL 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, in 1958, President Eisenhower promulgated the first Law Day in the USA as “a day of national dedication to the principals of government under law” and every year since the President has officially promulgated Law Day as a celebration of our commitment to the rule of law, “an occasion for rededication to the ideals of equality and justice under the law”, a great commitment enshrined in the Declaration of Independence and the United States Constitution which has been reaffirmed by the work and deeds of great Americans throughout our Nation’s history, and

**WHEREAS**, the Law Day 2023 theme is “Cornerstones of Democracy: Civics, Civility, and Collaboration,” and

**WHEREAS**, the Constitution is a dynamic document, as it not only outlines a blueprint for government, but also delegates power, articulates rights, and offers mechanism for changes, but is neither perfect, nor exhaustive, as our nation’s history makes clear, and

**WHEREAS**, Legislation, court rulings, amendments, lawyers, and “we the people” have built upon those original words across generations to attempt to make the “more perfect Union” more real, and

**WHEREAS**, the effort continues today, as contemporary leaders and everyday citizens raise their voices as loud as ever to fulfill the promise of the Constitution, and

**WHEREAS**, the 2023 Law Day Theme - Cornerstones of Democracy: Civics, Civility, and Collaboration - reminds us all that defining and refining those words of the Constitution might be our oldest national tradition, and how each of us works together toward a more perfect Union, and

**WHEREAS**, Law Day is held on May 1<sup>st</sup> of each year to celebrate the role of law in our society and to cultivate a deeper understanding of the legal profession, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim May 1, 2023 as

### **LAW DAY IN WARREN COUNTY**

and urge everyone to observe this day in the spirit it was intended, by deepening the understanding of the role of law in our society and cultivating a deeper understanding of the legal profession to strengthen our democracy, defend liberty, and pursue justice.

**DATED: APRIL 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, The City of Glens Falls and Saga City, Japan, have enjoyed a “sister city’ relationship since 1988, and

**WHEREAS**, This relationship has resulted in years of beneficial cultural exchange visits and stays by citizens of both the United States and Japan and

**WHEREAS**, The Warren County Board of Supervisors has been proud to host a visit of Saga City delegates to Warren County Municipal Center most years during the delegations’ visits to the U.S. to learn about how county government works, and

**WHEREAS**, over the program’s 35 years, the Sister City program has had exchanges involving 600 junior and high school students from Glens Falls, Queensbury, Hadley-Luzerne and Saga City; 230 college students from SUNY Adirondack and Saga City; and adult delegations of more than 200 elected officials and leaders from both communities, and

**WHEREAS**, These cultural exchanges provide important glimpses to the cultures of each nation, and

**WHEREAS**, The Warren County Board of Supervisors again welcomes representatives of Saga City to Warren County and wishes them an educational and entertaining visit, and be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim April 21, 2023 as

### SAGA CITY DAY IN WARREN COUNTY

and urge all in Warren County to welcome our friends from Saga City, Japan, with open arms during their stay in our wonderful county.

**DATED: APRIL 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

### RESOLUTION NO. 178 OF 2023

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

### MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: HEATH SERVICES</b>				
A.4054.0060 110	Ed./Physically Hand. Children, Ed. Phys. Hndcpd/Early Intervnt., Salaries-Regular	A.4018.0020 110	Preventive Program, Family Health, Salaries- Regular	\$24,000.00

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FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: HEATH SERVICES - CONT.</b>				
A.4054.0060	830 Social Security	A.4018.0020	830 Social Security	\$1,488.00
A.4054.0060	831 Medicare Contribution	A.4018.0020	831 Medicare Contribution	348.00
A.4193	110 Public Health-COVID-Comm Care, Salaries-Regular	A.4193	130 Public Health-COVID-Comm Care, Salaries-Part Time	7,000.00
<b>DEPARTMENT: PUBLIC WORKS</b>				
D.5112.8331	280 County Road, County Roads, 2022 CR#8 Friends Lake Road, Projects	D.5112.8356	280 County Road, County Roads, 2023 CR#66 Country Club Road, Projects	883.22
D.5112.8332	280 2022 CR#12 Hadley Road, Projects	D.5112.8356	280	67,610.42
D.5112.8334	280 2022 CR#41 Sawmill Road, Projects	D.5112.8356	280	12,530.18
D.5112.8334	280	D.5112.8343	280 2021 CR#22 Harrisburg Road, Projects	21,027.62
D.5112.8335	280 2022 CR#43 Church Street, Projects	D.5112.8343	280	35,797.09
D.5112.8337	280 2022 CR#50 New Hague Road, Projects	D.5112.8343	280	27,451.18
D.5112.8338	280 2022 CR#50 Summit Drive, Projects	D.5112.8343	280	45,160.07
D.5112.8339	280 2022 CR#57 South Johnsbury Road, Projects	D.5112.8343	280	69,044.94

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FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: PUBLIC WORKS - CONT.</b>				
D.5112.8340 280	2022 CR#60 Harrington Hill Road	D.5112.8343 280		\$14,882.22
<b>DEPARTMENT: SPECIAL ITEMS</b>				
A.1990 469	Contingent Account, Other Payments/Contrib utions	A1325 860	County Treasurer, Hospitalization	14,407.00
		A.1450 110	Board of Elections, Salaries- Regular	55,210.96
		A.1450 810	Retirement	5,189.83
		A.1450 830	Social Security	3,423.08
		A.1450 831	Medicare Contribution	800.56
		A.1450 860	Hospitalization	24,886.26
		A.1450 865	Dental Insurance	336.00
		A.3110 413	Sheriff's Law Enforcement, Repair & Maint.- Bldg/Property	30,000.00
		A.3150 260	Sheriff's Correction Division, Other Equipment	15,535.00
		A.3640 130	Civil Defense, Salaries-Part Time	17,502.00
		A.3640 810	Retirement	1,646.00

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<b>FROM CODE</b>	<b>TO CODE</b>	<b>AMOUNT</b>
<b>DEPARTMENT: SPECIAL ITEMS - CONT.</b>		
	A.3640 830	Social Security \$1,086.00
	A.3640 831	Medicare Contribution 254.00

Roll Call Vote:  
 Ayes: 990  
 Noes: 12 Supervisor Thomas  
 Absent: 0  
 Adopted.

**RESOLUTION NO. 179 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it  
 RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: ASSIGNED COUNSEL</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1170.4207 3045	Legal Defense-Indigents, Quality Improve Funding - Dist.#10, Office of Indigent Legal Service Distribution	\$39,169.52
<b><u>APPROPRIATIONS</u></b>		
A.1170.4207 130	Legal Defense-Indigents, Quality Improve Funding-Dist #10, Salaries-Part Time	2,432.79
A.1170.4207 220	Office Equipment	20,440.25
A.1170.4207 423	Telephone	1,200.00
A.1170.4207 470	Contract	15,000.00
A.1170.4207 830	Social Security	77.76
A.1170.4207 831	Medicare Contribution	18.72

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4018.0030 3407	Preventive Program, Disease Control, Disease Control-Pub Hlth	\$525.00
A.4018.0040 1617	Health Education, Health Education Classes	3,000.00
A.4197 4416	PH Infrastructure-Workforce-Data, PH Infrastructure, Workforce and Data Systems	110,565.00
<b><u>APPROPRIATIONS</u></b>		
A.4018.0030 410	Preventive Program, Disease Control, Supplies	525.00
A.4018.0040 445	Preventive Program, Health Education, Foods	2,900.00
A.4018.0040 410	Supplies	100.00
A.4197 110	PH Infrastructure-Workforce-Data, Salaries-Regular	30,000.00
A.4197 220	Office Equipment	35,000.00
A.4197 260	Other Equipment	30,000.00
A.4197 410	Supplies	1,270.00
A.4197 436	Advertising Fees	5,000.00
A.4197 444	Travel/Education/Conference	2,000.00
A.4197 445	Foods	2,000.00
A.4197 453	Uniforms & Clothing	3,000.00
A.4197 830	Social Security	1,860.00
A.4197 831	Medicare Contribution	435.00
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4320.0145 3490	Mental Health Programs, Addiction Care Center, Mental Health	360,052.00
<b><u>APPROPRIATIONS</u></b>		
A.4320.0145 470	Mental Health Programs, Addiction Care Center, Contract	360,052.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE.</u></b>		
A.8020 2002	Planning, Donation-Bed Tax	\$3,386.54
<b><u>APPROPRIATIONS</u></b>		
A.8020 470	Planning, Contract	3,386.54
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
D.5010 3501	County Road, Highway Administration, Consolidated Highway Aid	687,598.12
<b><u>APPROPRIATIONS</u></b>		
D.5112.8334 280	County Road, County Roads, 2022 CR#41 Sawmill Road, Projects	375,280.77
D.5112.8347 280	2022 CR#38 Pilot Knob Road, Projects	124,249.00
D.5112.8340 280	2022 CR#60 Harrington Hill Road, Projects	187,807.40
D.5112.8344 280	2021 CR#11 Bolton-Riverbank Road, Projects	260.95
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3110 2680	Sheriff's Law Enforcement, Insurance Recoveries	38,261.00
A.3110 3384	Other Sheriff's State Aid	8,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3110 230	Sheriff's Law Enforcement, Automotive Equipment	38,261.00
A.3110 444	Travel/Education/Conference	8,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 1002

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 180 OF 2023**

**Resolution introduced by Special Committee Members Braymer, Dickinson, Beaty, Thomas, Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ALLOCATION OF ARPA FUNDING TO THE WARREN COUNTY OFFICE OF COMMUNITY SERVICES FOR THE PURPOSE OF FUNDING MENTAL HEALTH AND HOMELESS SERVICES AS WELL AS ANY NON-EXPENDED FUNDING; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed One Hundred Eleven Thousand Two Hundred Eighty-Six Dollars and Ninety-Seven Cents (\$111,286.97), beginning April 21, 2023 and ending December 31, 2024, to the County of Warren (Office of Community Services), for use of funding mental health and homeless services, and

WHEREAS, the ARPA Committee further considered and approved a motion from the committee to redistribute to the County of Warren (Office of Community Services) for use as additional funding assistance to the County's homeless population with mental health challenges, all ARPA funds previously allocated by resolution to recipients which are either returned or forfeited to the County by the recipient, or not obligated by the recipient before December 31, 2024, as provided by 31 C.F.R. 35.6(b)(4)(D)(1), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Eleven Thousand Two Hundred Eighty-Six Dollars and Ninety-Seven Cents (\$111,286.97), from April 21, 2023 through December 31, 2024, to the County of Warren (Office of Community Services) to be used as funding assistance to the County's homeless population with mental health challenges, as provided by the filed ARPA application, and be it further

RESOLVED, that the Board of Supervisors approves the future redistribution to the County of Warren (Office of Community Services) for use as additional funding assistance to the County's homeless population with mental health challenges, all ARPA funds previously allocated by resolution to recipients which shall either return or forfeit such ARPA funds to the County, and all ARPA funds not obligated by recipients as of 11:59 p.m., on December 31, 2024, and such reallocation to the County of Warren (Office of Community Services) shall be pursuant to 31 C.F.R. 35.6(b)(4)(D)(1), and

RESOLVED, that the Board of Supervisors does hereby authorize the following

budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4310.4999 4090	Mental Health Admin., American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$111,286.97
<b><u>APPROPRIATIONS</u></b>		
A.4310.4999 470	Mental Health Admin., American Rescue Plan Act (ARPA), Contract	\$111,286.97

Roll Call Vote:

Ayes: 1002

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 181 OF 2023**

**Resolution introduced by Special Committee Members Braymer, Dickinson, Beaty, Thomas, Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ALLOCATION OF ARPA FUNDING TO THE WARREN COUNTY OFFICE OF EMERGENCY SERVICES FOR THE PURPOSE OF FUNDING WARREN COUNTY MARINE RESCUE TEAM SUPPLIES, MATERIALS AND EQUIPMENT; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee has considered and approved a request to

distribute funds in an amount not to exceed One Hundred Fifty-Two Thousand Five Hundred Forty-Three Dollars and Seventy Cents (\$152,543.70), beginning April 21, 2023 and ending December 31, 2024, to the County of Warren (Office of Emergency Services), for use of funding the Warren County Marine Rescue Team supplies, materials and equipment, as provided by 31 C.F.R. 35.6(b)(4)(D)(1), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed One Hundred Fifty-Two Thousand Five Hundred Forty-Three Dollars and Seventy Cents (\$152,543.70), from April 21, 2023 through December 31, 2024, to the County of Warren (Office of Emergency Services) for use of funding the Warren County Marine Rescue Team supplies, materials and equipment, as provided by their filed ARPA application, and that such use is an eligible use, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3410.4999 4090	Fire Prevention & Control, American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$152,543.70
<b><u>APPROPRIATIONS</u></b>		
A.3410.4999 260	Fire Prevention & Control, American Rescue Plan Act (ARPA), Other Equipment	\$141,543.70
A.3410.4999 444	Fire Prevention & Control, American Rescue Plan Act (ARPA), Travel/Education/Conference	\$11,000.00

Roll Call Vote:

Ayes: 1002

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 182 OF 2023**

**Resolution introduced by Special Committee Members Braymer, Dickinson, Beaty, Thomas, Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AUTHORIZING ALLOCATION OF ARPA FUNDING TO THE WARREN COUNTY PLANNING & COMMUNITY DEVELOPMENT FOR THE PURPOSE OF FUNDING THE FEDERAL GRANT APPLICATION MATERIALS FOR INFRASTRUCTURE PROJECT WITH THE NORTHERN BORDER REGIONAL COMMISSION; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

WHEREAS, the United States Department of the Treasury adopted Final Rule, 31 CFR Part 35, Subpart A, sections 35.1 through 35.12, entitled Coronavirus State and Federal Fiscal Recovery Funds, effective April 1, 2022, (hereafter, "Final Rule") implementing the Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, under section 9901 of the American Rescue Plan Act (hereafter "ARPA"), which amended Title VI of the Social Security

Act, (42 U.S.C. Sec. 801, et seq.) by adding sections 602 and 603 to establish the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, the County entered into an agreement with the United States Department of Treasury, dated May 18, 2021 (hereafter, "Treasury Agreement") that awarded Twelve Million Four Hundred Twenty Thousand Three Hundred Seventy-Two Dollars (\$12,420,372) to the County in ARPA funds to be allocated to cover costs incurred from March 3, 2021 through December 31, 2024, for the enumerated purposes set forth in sections 602(c)(1) and 603(c)(2) of the Social Security Act, as implemented by the Final Rule, and the Treasury Agreement, and subject to the restrictions set forth by sections 602(c)(2) and 603(c)(2) of the Social Security Act, and

WHEREAS, Part 35.6 of the Final Rule authorizes the County to use ARPA funds to respond to the public health emergency or its negative economic impacts when the County identifies an eligible response, applies ARPA funds to an identified harm, or authorizes funding for an eligible use for a beneficiary or class of beneficiaries, and

WHEREAS, the ARPA Committee has considered and approved a request to distribute funds in an amount not to exceed Fifteen Thousand Dollars (\$15,000), beginning April 21, 2023 and ending December 31, 2024, to the County of Warren (Planning & Community Development), for use of funding the federal grant application materials for infrastructure project with the Northern Border Regional Commission, as provided by 31 C.F.R. 35.6(b)(4)(D)(1), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of ARPA funds in an amount not to exceed Fifteen Thousand Dollars (\$15,000), from April 21, 2023 through December 31, 2024, to the County of Warren (Planning & Community Development) for use of funding the federal grant application materials for infrastructure project with the Northern Border Regional Commission, as provided by their filed ARPA application, and that such use is an eligible use, and be it further

RESOLVED, that the Board of Supervisors does hereby authorize the following budget amendment for 2023 in accordance with the aforementioned allocation of ARPA funding:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.8021.4999 4090	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$15,000.00
<b><u>APPROPRIATIONS</u></b>		
A.8021.4999 470	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Contract	\$15,000.00

Roll Call Vote:  
 Ayes: 1002  
 Noes: 0  
 Absent: 0  
 Adopted.

**RESOLUTION NO. 183 OF 2023**

**Resolution introduced by Special Committee Members Braymer, Dickinson, Beaty, Thomas, Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**RESCINDING RESOLUTION NO. 503 OF 2022, WHICH AUTHORIZED ARPA FUNDS DISBURSEMENT TO CARITAS, INC. D/B/A NEARCARE; AND AMENDING WARREN COUNTY BUDGET FOR 2022**

WHEREAS, pursuant to Resolution No. 503 of 2022, the Warren County Board of Supervisors authorized the allocation of ARPA funds to Caritas, Inc. d/b/a Nearcare for use of grant money to fund non-medical, non-hands-on support for seriously and terminally ill individuals, in an amount not to exceed Thirty-Two Thousand Dollars (\$32,000.00), and

WHEREAS, Caritas, Inc. d/b/a Nearcare has advised Warren County that they are going out of business and have not received any ARPA money since Resolution No. 503 of 2022 was passed, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 503 of 2022.

Roll Call Vote:

Ayes: 1002

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 184 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. FOR FAMILY COURT CONFLICT CASES**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement having been authorized by Resolution No. 117 of 2021) with Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to provide free legal services to indigents as a Conflict Defender in the Warren County Family Court, for an amount not to exceed One Hundred Forty-Five Thousand Four Hundred Dollars (\$145,400) per year, over a two (2) year term commencing May 1, 2023 and terminating April 30, 2025, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Legal Aid Society of Northeastern New York, Inc., in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 185 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE RURAL LAW CENTER OF NEW YORK, INC. FOR ASSIGNED COUNSEL APPELLATE CASES**

WHEREAS, Warren County is charged with providing free legal services for indigents in Warren County seeking appellate review, and

WHEREAS, the Rural Law Center of New York, Inc. is a not-for-profit corporation established to represent the indigent in appellate review cases assigned through County Assigned Counsel Offices, and

WHEREAS, pursuant to Resolution No. 205 of 2016, Warren County entered into an agreement with the Rural Law Center of New York, Inc., 22 US Oval, Suite 203, Plattsburgh, New York 12903 to provide free legal services to the indigent in Warren County Assigned Counsel Appellate Cases for two (2) years commencing May 1, 2016 and terminating April 30, 2018, and

WHEREAS, pursuant to Resolution No. 106 of 2018, Warren County renewed the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period, through April 30, 2020, and

WHEREAS, pursuant to Resolution No. 95 of 2020, Warren County renewed the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period, through April 30, 2022, and

WHEREAS, pursuant to Resolution No. 278 of 2022, Warren County renewed the agreement with the Rural Law Center of New York, Inc. for an additional one (1) year period, through April 30, 2023, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to continue the agreement with the Rural Law Center of New York, Inc., for an amount to be determined, for an additional two (2) year period commencing on May 1, 2023 and terminating on April 30, 2025, with the first twenty-three appeals services being provided for an amount not to exceed Fifty-Seven Thousand Five Hundred Dollars (\$57,500) per year with additional appeals to be handled at a cost of Two Thousand Five Hundred Dollars (\$2,500) per appeal unless extraordinary circumstances justify additional expenses, now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute said agreement as outlined above, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1170.4202 470, Legal Defense-Indigents, Hurrell-Harring, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 186 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, the terms of the current members of the Warren County Fire Advisory Board expire on April 30, 2023 and Ann Marie Mason, Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence May 1, 2023 and expire April 30, 2024, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Ann Marie Mason, Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County Fire Advisory Board for the term requested:

<u>NAME</u>	<u>FIRE DEPARTMENT</u>
Chief John Harrington	So. Queensbury Fire Department
Chief Oliver Gourley	Hague Fire Department
Assistant Chief Jeff Dailey	West Glens Falls Fire Department
Chief Joseph Duprey	Queensbury Central Fire Department
Past Chief Scott Smith	Lake George Fire Department
Chief Scott Hayes	Horicon Fire Department

<b><u>NAME</u></b>	<b><u>FIRE DEPARTMENT</u></b>
Assistant Chief Pat Mellon	Bay Ridge Fire Company
Chief Fred Comstock	Garnet Lake Fire Department
Chief Greg Novotarski	Luzerne-Hadley Fire Department
Chief John Donahue	North River Fire Company
Chief Daren Harvey	Chestertown Fire Department
CFC Ralph Bartlett	Fire Coordinator
DFC Theodore Little	1 <sup>st</sup> Deputy Coordinator
Chief James Schrammel	Deputy Coordinator/HAZMAT
DFC Scott Combs	2 <sup>nd</sup> Deputy Coordinator
DFC Charles Mellon, Jr.	3 <sup>rd</sup> Deputy Coordinator
John Tims	1 <sup>st</sup> Deputy EMS Coordinator
Derrick Helms	WCOS Communications Supervisor
Evan Donegan	DEC/Rangers Liason
Ann Marie Mason	Director, OES
Ashley Rivers	Deputy Director, OES
Adopted by unanimous vote.	

**RESOLUTION NO. 187 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE CHAIR OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR 13-A CLASSIFICATION FUNDING TO SUPPORT THE PRE-TRIAL RELEASE PROGRAM**

WHEREAS, the Director of Probation requested authorization to submit a grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2023 and terminating June 30, 2024, and

WHEREAS, the Chair of the Board of Supervisors executed the grant application prior to the April 21, 2023 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Chair of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the New York State Division of Criminal Justice Services for 13-A Classification funding under the Pre-Trial Release program, in an amount not to exceed Thirteen Thousand One Hundred Forty Dollars (\$13,140), for a term commencing July 1, 2023 and terminating June 30, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s) and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 188 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., 194 Washington Avenue, Suite 500, Albany, New York 12210-2314 (previously authorized by Resolution No. 122 of 2021), for a term commencing April 13, 2022 and terminating April 12, 2023, in an amount not to exceed Five Thousand Five Hundred Dollars (\$5,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 470, Public Defender, Contract, and Budget Code A.1171.4202 470, Public Defender, Hurrell-Harring, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 189 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING LICENSE/USE AGREEMENT WITH THE TOWN OF BOLTON WITH REGARD TO INSTALLATION, OPERATION AND MAINTENANCE OF A RADIO TOWER AND ACCESSORY BUILDING LOCATED AT THE TOWN HALL IN THE TOWN OF BOLTON**

WHEREAS, the Warren County Sheriff's office is proposing to install a radio tower and accessory building on Town Highway Garage property located at 87 Finkle Road in the Town of Bolton, and

WHEREAS, the Warren County Sheriff's Office is requesting to enter into a License/Use Agreement with the Town of Bolton for the purpose of installation, operation and maintenance of a radio tower and accessory building located on the Town Highway Garage property at 87 Finkle Road in the Town of Bolton for a term commencing retroactive to January 1, 2023 and terminating December 31, 2032, with the option to renew the License/Use Agreement for successive ten (10) year terms, at no cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a License/Use Agreement with the Town of Bolton for installation, operation and maintenance of a radio tower and accessory building as outlined above, for a term commencing retroactive to January 1, 2023 and terminating December 31, 2032, with the option to renew the License/Use Agreement for successive ten (10) year terms, at no cost to the County, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 190 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING LICENSE/USE AGREEMENT WITH THE TOWN OF CHESTER FIRE DISTRICT WITH REGARD TO INSTALLATION, OPERATION AND MAINTENANCE OF A RADIO TOWER AND ACCESSORY BUILDING LOCATED IN THE TOWN OF CHESTER**

WHEREAS, the Warren County Sheriff's office is proposing to install a radio tower and accessory building on the Chestertown Volunteer Fire Department property located at 5885 State Route 8 in the Town of Chester, and

WHEREAS, the Warren County Sheriff's Office is requesting to enter into a License/Use Agreement with the Town of Chester Fire District for the purpose of installation, operation and maintenance of a radio tower and accessory building located on the Chestertown Volunteer Fire Department property at 5885 State Route 8 in the Town of Chester for a term commencing retroactive to January 1, 2023 and terminating December 31, 2032, with the option to renew the License/Use Agreement for successive ten (10) year terms, at no cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute a License/Use Agreement with the Town of Chester Fire District for installation, operation and maintenance of a radio tower and accessory building as outlined above, for a term commencing retroactive to January 1, 2023 and terminating December 31, 2032, with the option to renew the License/Use Agreement for successive ten (10) year terms, at no cost to the County, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 191 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH TVC ALBANY, INC. D/B/A FIRST LIGHT FIBER TO INSTALL AND PROVIDE ETHERNET E-LINE FIBER OPTIC COMMUNICATIONS SERVICE AT THE WARREN COUNTY SHERIFF'S OFFICE FACILITIES TO IMPROVE RADIO COMMUNICATIONS**

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with TVC Albany, Inc. d/b/a First Light Fiber, 41 State Street, 10<sup>th</sup> Floor, Albany, New York 12207, to install and provide ethernet e-line fiber optic communications service at the Warren County Sheriff's Office facilities to improve radio communications, for an amount not to exceed One Thousand Eight Hundred Forty Dollars (\$1,840) per month, for a total amount not to exceed Twenty-Two Thousand Eighty Dollars (\$22,080) per year, for a term commencing March 1, 2023 and terminating February 28, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3020 428, Sheriff's 911 Center, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 192 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH LEXIPOL FOR A SUBSCRIPTION FOR ONLINE POLICE AND CORRECTIONS TRAINING FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO INCREASE THE MONTHLY SUBSCRIPTION AMOUNT**

WHEREAS, pursuant to Resolution No. 54 of 2022, the Chair of the Board of Supervisors was authorized to execute an agreement with Lexipol, 2611 Internet Boulevard, Suite 100, Frisco, Texas 75034, for a subscription for online police and corrections training for the Warren County Sheriff's Office, in an amount of Nine Thousand Five Hundred Ninety-Three Dollars (\$9,593), per year, for a term commencing April 1, 2022 and terminating March 31, 2023, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to amend the agreement to increase the monthly subscription amount from Nine Thousand Five Hundred Ninety-Three Dollars (\$9,593) per year to Ten Thousand Seven Hundred Fifty-Nine Dollars (\$10,759) per year, for a term commencing April 1, 2023 and terminating March 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Lexipol, to increase the monthly subscription amount to Ten Thousand Seven Hundred Fifty-Nine Dollars (\$10,759) per year, for a term commencing April 1, 2023 and terminating March 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 54 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 193 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING AGREEMENT WITH CD3 GENERAL BENEFIT CORPORATION TO PROVIDE SOFTWARE FOR CLOUD BASED CD3 PLATFORM AND TELECOM DATA AND SERVICE FOR MOBILE DECONTAMINATION UNITS ASSOCIATED WITH THE SCHROON LAKE AQUATIC INVASIVE SPECIES INITIATIVE FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with CD3 General Benefit Corporation, 1865 Ashland Avenue, Saint Paul, Minnesota 55104, for a one-time set up software fee of One Thousand Five Hundred Dollars (\$1,500) for the cloud based CD3 platform and an annual fee of One Thousand One Hundred Dollars (\$1,100) for telecom data and services fees for mobile decontamination units associated with the Schroon Lake Aquatic Invasive Species Initiative, for a total amount not to exceed Two Thousand Six Hundred Dollars (\$2,600), over a term commencing May 2023 and terminating May 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for said agreement shall be expended from Capital Project No. H408, Schroon Lake Aquatic Invasive Species 2022.

Adopted by unanimous vote.

**RESOLUTION NO. 194 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan, Leggett, Geraci, Dickinson and Smith (*joint meeting of the Economic Growth & Development and Environmental Concerns & Real Property Tax Services Committees*)**

**ENACTING LOCAL LAW NO. 3 OF 2023, ENTITLED  
 “A LOCAL LAW PROVIDING THAT NO EXEMPTION UNDER REAL PROPERTY TAX  
 LAW SECTION 487 BE APPLICABLE WITHIN THE JURISDICTION OF THE COUNTY  
 OF WARREN WITH RESPECT TO ANY SOLAR OR WIND ENERGY SYSTEM OR FARM  
 WASTE ENERGY SYSTEM”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Providing That No Exemption Under Real Property Tax Law Section 487 Be Applicable Within The Jurisdiction of The County of Warren With Respect to Any Solar or Wind Energy System or Farm Waste Energy System,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 139 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 21<sup>st</sup> day of April, 2023, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 21<sup>st</sup> day of April, 2023, does hereby enact and adopt Local Law No. 3 of 2023, as annexed hereto.

**COUNTY OF WARREN  
 LOCAL LAW NO. 3 OF 2023**

**A LOCAL LAW PROVIDING THAT NO EXEMPTION UNDER REAL PROPERTY TAX  
 LAW SECTION 487 BE APPLICABLE WITHIN THE JURISDICTION OF THE COUNTY  
 OF WARREN WITH RESPECT TO ANY SOLAR OR WIND ENERGY SYSTEM OR FARM  
 WASTE ENERGY SYSTEM**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

- SECTION 1. TITLE. This Local Law shall be entitled “A Local Law Providing That No Exemption Under Real Property Tax Law Section 487 Be Applicable Within The Jurisdiction of The County of Warren With Respect to Any Solar or Wind Energy System or Farm Waste Energy System.
- SECTION 2. LEGISLATIVE INTENT. It is the intent of this Local Law to provide no exemption from County taxation for solar or wind energy systems and farm waste energy systems, as those terms are defined by sections 487(1)(b) & (f) of the Real Property Tax Law, which began construction subsequent to the effective date for this Local Law.
- SECTION 3. NO EXEMPTION FROM TAXATION. No exemption from County taxation shall be applicable with respect to any solar or

wind energy system or farm waste energy system, as those terms are defined by sections 487(1)(b) & (f) of the Real Property Tax Law, within the jurisdiction of the County of Warren.

SECTION 4. EFFECTIVE DATE. This Local Law shall take effect immediately upon passage.

SECTION 5. SEVERABILITY. In the event that any provision of this Local Law shall be determined by a Court of Law to be illegal and/or unenforceable, the Local Law, to the extent the Courts have determined practical shall continue in full force and effect as if the said illegal or unenforceable provision were not contained a part thereof.

Roll Call Vote:

Ayes; 777

Noes: 225 Supervisors Strough, Wild and Leggett

Absent: 0

Adopted.

**RESOLUTION NO. 195 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING AGREEMENT WITH DEFOE FAMILY FARM, LLC TO PURCHASE AND DISTRIBUTE FRESH PRODUCE THROUGHOUT THE GROWING SEASON AND FROZEN ITEMS/STORAGE CROP FOR THE WINTER MONTHS TO WIC (WOMEN, INFANT, CHILDREN) PROGRAM PARTICIPANTS AND THEIR FAMILIES FOR WARREN COUNTY PUBLIC HEALTH**

WHEREAS, Warren County Public Health has received grant funding in the amount of Three Thousand Dollars (\$3,000) from Adirondack Health Institute (AHI) to promote, educate and encourage WIC (Women, Infant, Children) Program participants to use fresh produce, and

WHEREAS, the Director of Public Health/Patient Services has requested to enter into an agreement with Defoe Family Farm, LLC, a community supported agriculture local entity, to purchase and distribute fresh produce throughout the growing season and frozen items/storage crop for the winter months to WIC participants and their families, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Defoe Family Farm, LLC, 368 Mott Road, Gansevoort, New York, 12831, to purchase and distribute fresh produce throughout the growing season and frozen items/storage crop for the winter months to WIC participants and their families in an amount not to exceed Three Thousand Dollars (\$3,000) for a term commencing May 1, 2023 and terminating April 30, 2024, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 10% annual rate increase in any of the components, in a form approved by the County Attorney, and be it further,

RESOLVED, that funds for the agreement will be expended from Budget Codes A.4018.0040 410, Preventive Program, Health Education, Supplies, and A.4018.0040.445, Preventive Program, Health Education, Foods.

Adopted by unanimous vote.

**RESOLUTION NO. 196 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH INSTITUTE FOR GRANT FUNDING AWARDED UNDER THE STRENGTHENING U.S. PUBLIC HEALTH INFRASTRUCTURE, WORKFORCE AND DATA SYSTEMS PROGRAM**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Department of Health/Health Research Institute, 150 Broadway, Suite 516, Menands, New York 12204, for grant funding awarded under the Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems Program in an amount not to exceed Five Hundred Fifty-Two Thousand Eight Hundred Twenty-Six Dollars (\$552,826), for a term commencing December 1, 2022 and terminating November 30, 2027, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 197 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING AGREEMENT WITH NEW YORK STATE DEPARTMENT OF HEALTH FOR IMMUNIZATION ACTION PLAN**

WHEREAS, the Director of Public Health/Patient Services has requested that the County enter into a multi-year Immunization Action Plan agreement with the New York State Department of Health, Bureau of Immunization for a five year term commencing April 1, 2023 and terminating March 31, 2028, in an amount not to exceed Thirty-Two Thousand Eight Hundred Nine Dollars (\$32,809) per year for a total amount not to exceed One Hundred Sixty-Four Thousand Forty-Five Dollars (\$164,045), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Department of Health, Bureau of Immunization, Room 649, Corning Tower ESP, Albany, New York 12237, relating to an Immunization Action Plan agreement for a multi-year term commencing April 1, 2023 and terminating March 31, 2028 in an amount not to exceed Thirty-Two Thousand Eight Hundred Nine Dollars (\$32,809) per year for a total amount not to exceed One Hundred Sixty-Four Thousand Forty-Five Dollars (\$164,045), in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute the annual funding renewal agreement for such additional annual terms through March 31, 2028 contingent upon funding availability and program performance, in a form approved by the County Attorney without the need for further resolution, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to accept any Cost of Living Adjustment (COLA)

payments that the County may receive relating to the above-described contract term commencing April 1, 2023 and terminating March 31, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 198 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AMENDING AGREEMENT WITH ALAYACARE USA, INC. FOR ELECTRONIC VISIT VALIDATION (EVV) SERVICES, TO INCLUDE INTERFACES WITH VARIOUS MEDICAID INSURERS AS NEEDED**

WHEREAS, Resolution No. 717 of 2022 authorized an agreement with Alayacare USA, Inc., for electronic visit validation (EVV) services as required by New York State, for an amount of Three Hundred Fifty Dollars (\$350) per month, with a one-time New York State EVV Aggregator Integration fee of One Thousand Six Hundred Dollars (\$1,600), for a term commencing January 1, 2023 and terminating December 31, 2023, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Health Services Committee has approved a request to include payment to related aggregators and interfaces with various Medicaid insurers as needed, for an amount to be determined, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute amendment agreements, as needed, with Alayacare USA, Inc., 400 Lakemont Park Boulevard, Altoona, Pennsylvania 16602, to include interfaces with various Medicaid insurers, for an amount to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 717 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 199 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AMENDING AGREEMENT WITH HOMECARE HOMEBASE, LLC FOR POINT OF CARE SOFTWARE SYSTEM FOR THE WARREN COUNTY HEALTH SERVICES DEPARTMENT (WC 54-22), TO INCLUDE INTERFACES WITH VARIOUS MEDICAID INSURERS AS NEEDED**

WHEREAS, Resolution No. 628 of 2022 authorized an agreement with Homecare Homebase, LLC, for Point of Care Software System for the Warren County Health Services Department pursuant to the terms and provisions of the bid documents and proposal (WC 54-22), for a term commencing December 1, 2022 and terminating upon ninety (90) days written notice by either party, and

WHEREAS, the Health Services Committee has approved a request to include payment to related aggregators and interfaces with various Medicaid insurers as needed, for an amount to be determined, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute amendment agreements, as needed, with Homecare Homebase, LLC, 6688 North Central Expressway, Suite 800, Dallas, Texas 75206, to include interfaces with various Medicaid insurers, for an amount to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 628 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 200 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING AGREEMENT WITH VARIOUS THERAPISTS AND SERVICE PROVIDERS LICENSED BY NEW YORK STATE TO PROVIDE PHYSICAL, SPEECH AND OCCUPATIONAL THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT**

RESOLVED, that Warren County enter into an agreement with various therapists and service providers licensed by New York State to provide physical, speech and occupational therapy services, at the rates set forth below:

**Certified Home Health Agency**

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$58.00	\$77.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes

**Physical Therapists Start of Care (SOC) Rate**

Services	Rates - Region One	Rates - Region Two
SOC	\$100.00	\$100.00

\*Physical Therapists are only therapists that do SOC's which include first visit and evaluation

**Early Intervention Services Only**

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00

Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes
Supplemental Evaluations	\$117.00	\$117.00

**Preschool CPSE/Approved IEP**

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$55.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes

to include provision for staff education for therapists, parents or other individuals with children involved in the Early Intervention and Preschool Special Needs Programs at a rate of Two Hundred Fifty Dollars (\$250) per session, for a term commencing April 24, 2023 and automatically renewing upon the same terms and conditions, or until such time as the agreement is terminated upon thirty (30) days written notice by either party, and the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with various therapists in a form approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.4010 470 Health Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 201 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AMENDING AGREEMENT WITH PHARMACY ASSOCIATES OF GLENS FALLS, LLC D/B/A OMNICARE OF BALLSTON SPA TO PROVIDE STOCK MEDICATIONS AND SUPPLIES THAT ARE THE RESPONSIBILITY OF THE FACILITY AT A DISCOUNTED PRICE FOR COUNTRYSIDE ADULT HOME, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 544 of 2021, the Chair of the Board of Supervisors was authorized to execute an agreement with Pharmacy Associates of Glens Falls, LLC d/b/a Omnicare of Ballston Spa, 14 Commerce Drive, Ballston Spa, New York 12020, to provide stock medications and supplies that are the responsibility of the facility at a discounted price for Countryside Adult Home, in an amount not to exceed One Thousand Five Dollars (\$1,500), which includes a lump sum amount of One Thousand Dollars (\$1,000), for a term commencing November 1, 2021 and terminating October 31, 2024, and

WHEREAS, the Human Services Committee has approved a request to amend the agreement to increase the annual amount from One Thousand Dollars (\$1,000) per year to Two Thousand Dollars (\$2,000) per year, for a total amount not to exceed Six Thousand Dollars (\$6,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Pharmacy Associates of Glens Falls, LLC d/b/a Omnicare of Ballston Spa, to increase the annual amount to Two Thousand Dollars (\$2,000) per year, for total amount not to exceed Six Thousand Dollars (\$6,000), over the retroactive term commencing April 1, 2023 and terminating October 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 544 of 2021 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 202 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AMENDING AGREEMENT WITH JENNIFER LINEHAN, REGISTERED DIETICIAN, FOR DIETARY CONSULTANT SERVICES AT COUNTRYSIDE ADULT HOME, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 142 of 2023, the Chair of the Board of Supervisors was authorized to execute an agreement with Jennifer Linehan, Registered Dietician, for dietary consultant services, at an hourly rate of Forty-Four Dollars (\$44) per hour, in an annual amount not to exceed Four Thousand Two Hundred Twenty-Four Dollars (\$4,224), for a term commencing March 1, 2023 and terminating September 1, 2024, and

WHEREAS, the Human Services Committee has approved a request to amend the agreement to increase the not to exceed amount from Four Thousand Two Hundred Twenty-Four Dollars (\$4,224) to Six Thousand Three Hundred Sixty-Six Dollars (\$6,366), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Jennifer Linehan, Registered Dietician, to increase the not to exceed amount to Six Thousand Three Hundred Sixty-Six Dollars (\$6,366), in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 142 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 203 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**APPROVING THE WARREN COUNTY POLICY AGAINST DISCRIMINATION AND HARASSMENT WHICH REPLACES THE WARREN COUNTY PLAN AND PROGRAM ON WORKPLACE HARASSMENT**

WHEREAS, the Legislative , Rules and Governmental Operations Committee reviewed the Warren County Policy against Discrimination and Harassment, approved by Resolution No. 338 of 2020 and recommended modifications concerning the definition of "employees" covered by the policy to remove members of the general public; and

WHEREAS, the Legislative, Rules and Governmental Operations Committee now recommends that the attached Warren County Policy Against Discrimination and Harassment,

April 21, 2023

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as amended, replace the Warren County Policy against Discrimination and Harassment previously approved by Resolution No. 338 of 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Warren County Policy Against Discrimination and Harassment as attached hereto to be effective April 21, 2023, and that the Director of Human Resources disseminate the Policy as required.



**WARREN COUNTY**  
**POLICY AGAINST**  
**DISCRIMINATION AND HARASSMENT**

Adopted by Resolution # 203 of 2023

**WARREN COUNTY POLICY AGAINST DISCRIMINATION AND HARASSMENT****SECTION 1: PURPOSE**

Warren County believes in the dignity of the individual and recognizes the rights of all people to equal employment opportunities in the workplace. In this regard, Warren County, (hereinafter "County"), is committed to a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subject to harassment or discrimination in the workplace. It is our County's policy to provide an employment environment free from harassment for any reason and discrimination based on race, color, gender, religion, religious creed, sex, familial or marital status, age, national origin or ancestry, physical or mental disability, genetic information/predisposition or carrier status, military or veteran status, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender, pregnancy (including childbirth and related medical conditions, and including medical conditions related to lactation), citizenship, domestic violence victim status or any other characteristic protected by applicable federal, state or local law.

A. **Scope of Policy** This Policy applies to all County employees and all personnel in a contractual or other business relationship with the County including, for example, applicants, temporary or leased employees, interns (whether paid or unpaid), independent contractors, vendors, consultants, and volunteers. In the remainder of this Policy, the term "employees" refers to this collective group and does not cover or include members of the general public. This Policy applies with equal force on County property as well as at County-sponsored events, programs, and activities that take place off County premises.

B. **Policy Objectives** By adopting and publishing this Policy, it is the intention of the County's governing body to:

- (1) Notify employees about the types of conduct that constitute harassment and discrimination prohibited by this Policy;
- (2) Inform employees about the complaint procedures that enable any employee who believes they are the victim of harassment or discrimination to submit a complaint which will be investigated;
- (3) Clearly advise all supervisory staff, managers, and employees that harassment and discrimination is strictly prohibited; and
- (4) Notify all employees that the County has appointed Compliance Officers who are specifically designated to receive complaints and ensure compliance with this Policy.

NOTE: The names and office location of each Compliance Officer designated to receive and investigate complaints are listed below in Section 11 of this Policy. Any change in the designated Compliance Officers shall be distributed in writing to all current employees and shall be posted.

**SECTION 2: DEFINITIONS****“Prohibited Discrimination of Employees”**

Prohibited discrimination of employees can take the form of any adverse employment action against an employee, by either a County employee or official or a third party engaged in activities sponsored by the County which is based upon the employee’s protected characteristic. Prohibited discrimination of employees also includes harassment even where there is no tangible impact upon the employee’s employment opportunities and/or employment benefits. The phrase “prohibited discrimination” as used in this Policy includes all forms of prohibited discrimination and harassment based on a protected characteristic, including “Sexual Harassment” as defined below.

**“Harassment”**

Harassment is strictly prohibited and includes, but is not limited to, conduct that is unwelcome and has the purpose or effect of unreasonably interfering with a person’s work performance, or creating an intimidating, hostile or offensive working environment. In this regard, individuals subject to this Policy should be mindful that conduct or behavior that is acceptable, amusing or inoffensive to some individuals may be viewed as unwelcome, abusive or offensive to others.

**“Sexual Harassment”**

Sexual harassment is strictly prohibited. It is a form of sex discrimination and is unlawful under federal, and state law. Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender.

Sexual harassment includes unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual’s sex when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment;
- (2) Submission to, or rejection of, such conduct by an individual is used as the basis for employment decisions affecting such individual (e.g., promotion, transfer, demotion, termination); or
- (3) Such gender-based conduct has the purpose or effect of unreasonably interfering with an individual’s work performance, or of creating an intimidating, hostile or offensive working environment, even if the reporting individual is not the intended target of the sexual harassment.

This includes offensive comments, jokes, innuendoes or other statements of a sexual or gender-based nature as well as favoritism between a supervisor and subordinate based on an intimate/sexual relationship or desire for the same.

**Who can be the target of sexual harassment?**

Sexual harassment can occur between any individuals, regardless of their sex or gender. New York Law protects employees, paid or unpaid interns, and non-employees, including independent contractors, and those employed by companies contracting to provide services in the workplace. Harassers can be a superior, a subordinate, a coworker or anyone in the

workplace including an independent contractor, contract worker, vendor, client, customer or visitor.

#### **Where can sexual harassment occur?**

Unlawful sexual harassment is not limited to the physical workplace itself. It can occur while employees are traveling for business or at employer sponsored events or parties. Calls, texts, emails, and social media usage by employees can constitute unlawful workplace harassment even if they occur away from the workplace premises, on personal devices or during non-work hours.

#### **“Prohibited Behavior and Examples of Harassment, including Sexual Harassment”**

Specific forms of behavior the County considers harassment or sexual harassment are set forth below. Every conceivable example cannot be spelled out, and therefore the descriptions below should not be interpreted in any way as being all-inclusive.

**Verbal:** Abusive verbal language including jokes, comments, teasing or threats related to an employee's protected characteristic, sexual activity and/or body parts whether or not said in that person's presence including, but not limited to: sexual innuendos; slurs; suggestive, derogatory, or insulting comments or sounds; whistling; jokes; propositions; threats; comments on a person's appearance that make the person feel uncomfortable; sex stereotyping, continuing to ask someone for dates or to meet after work after the person has made it clear that he or she does not want to go; comments about an employee's anatomy or protected characteristic that are unwelcome, unreasonably interfere with an employee's work performance, or create an intimidating, hostile or offensive work environment; or unwelcome advances or demands based on someone's protected characteristic.

**Nonverbal:** Abusive written language showing or displaying pornographic or sexually explicit objects or pictures; graphic commentaries; derogatory cartoons or caricatures; obscene gestures; staring at a person's body in a sexually suggestive manner; gestures or motions; sending material through the County e-mail system or other electronic communication devices (e.g. voice mail) or using the County's mail, computers or cell phones to view material that is demeaning or derogatory

**Physical:** Unwelcome physical conduct, including but not limited to hitting, pushing, shoving, slapping, petting, pinching, grabbing, holding, hugging, kissing, tickling, massaging, displaying private body parts, coerced sexual intercourse, rape or assault or attempts to commit these assaults, persistent brushing up against a person's body, unnecessary touching and flashing or other unwelcome physical conduct.

**Other:** Hostile actions taken against an individual such as: interfering with, destroying or damaging a person's workstation, tools, or equipment, or otherwise interfering with the individual's ability to perform the job; sabotaging an individual's work; bullying; yelling; or name-calling.

Any employee who feels discriminated against or harassed should report that conduct so that any violation of this Policy can be corrected promptly. Any harassing conduct, even if a single incident, can be addressed under this Policy.

**SECTION 3: POLICY**

The County prohibits harassment and discrimination for any reason and will not tolerate any form of unlawful discrimination or harassment. The County will take all steps necessary to prevent and stop the occurrence of unlawful discrimination and/or harassment, including sexual harassment, in the workplace.

All employees, including but not limited to, County officials and supervisory personnel, are responsible for ensuring a work environment free from harassment and discrimination. All employees will be held responsible and accountable for avoiding or eliminating inappropriate conduct that may give rise to a claim of harassment or discrimination. Employees are encouraged to report violations to a supervisor, manager, or one of the Compliance Officers listed in *Section 11* of this Policy in accordance with the Complaint Procedure set forth in this Policy. Officials, managers and supervisors must take immediate and appropriate corrective action when suspected instances of harassment and/or discrimination come to their attention to assure compliance with this Policy as well as report the suspected misconduct to the Municipality's designated Compliance Officers. Furthermore, if any employee believes that any member of management has violated this policy or has not properly responded to and/or handled a report or concerns about discrimination or harassment, the employee should immediately contact one of the designated Compliance Officers.

Each employee is assured pursuant to *Section 6* of this Policy, that retaliation against an individual who makes a complaint or report under this Policy is absolutely prohibited and constitutes, in and of itself, a violation of this Policy. Employees who engage in retaliation against any employee for making a good faith complaint of harassment or discrimination, or for opposing in good faith any practices forbidden by applicable anti-discrimination laws or otherwise participating in any manner in an internal workplace investigation or an external investigation, proceeding or hearing conducted by any federal or state agency charged with enforcing employment discrimination laws, shall be subject to discipline, up to and including termination of employment. Any employee who believes he/she has been retaliated against in violation of this policy should report violations to one of the Compliance Officers listed in *Section 11* of this Policy in accordance with the Complaint Procedure set forth in this Policy.

Any questions regarding the scope or application of this Policy should be directed to one of the Compliance Officers listed in *Section 11* of this Policy.

**SECTION 4: POLICY ENFORCEMENT****A. Complaint Procedure for Employees****1. Notification Procedure**

Prompt reporting of complaints or concerns is encouraged so that timely and constructive action can be taken before relationships become strained. Reporting of all perceived incidents of prohibited discrimination and/or harassment is encouraged and essential, regardless of the offender's identity or position. An employee or other individual who feels aggrieved because of harassment or discrimination should contact his or her supervisor, Department Head or a Compliance Officer. Likewise, anyone who witnesses or becomes aware of instances of harassment or discrimination should report such behavior to his or her supervisor, Department Head or a Compliance Officer.

## **2. Making a Complaint**

Only employees, as defined by section 1(a), shall be permitted to file Complaints. Complaints shall be accepted verbally and in writing. All employees are strongly encouraged to use the County's "Complaint of Alleged Discrimination" form. A copy of this form is attached to this Policy. Additional complaint forms can be obtained from a Compliance Officer, with no questions asked, or from the Human Resources section of the Warren County website. Because an accurate record is necessary to resolve a complaint, the County encourages employees to place complaints in writing, even if originally made verbally. If an employee has any questions or difficulty filling out the complaint form, she/he can obtain assistance from any of the Compliance Officers or the supervisor to which he/she complained. All complaints should include: the name of the reporting party, the name of the alleged offender(s), date(s) of the incident(s), description of the incident(s), names of witnesses to the incident(s) and the signature of the reporting party.

Once the reporting party has completed and dated a complaint, the written complaint, or verbal complaint as the case may be, should be promptly forwarded to one of the County's Compliance Officers.

Reporters are expected to cooperate with the County's investigation procedures by providing all relevant information relating to the complaint, as are all other employees having relevant or related knowledge or information.

## **3. Supervisory Responsibilities**

All supervisors and Department Heads who receive a complaint or information about suspected harassment or discrimination, observe what may be harassing behavior, or have any reason to suspect that harassment is occurring, are required to report such suspected harassment or discrimination to one of the Compliance Officers. In addition to being subject to discipline if they engaged in harassing conduct themselves, supervisors and managers will be subject to discipline for failing to report suspected harassment or otherwise knowingly allowing harassment to continue. Supervisors and managers will also be subjected to discipline for engaging in any retaliation.

### **B. Time for Reporting a Complaint**

Prompt reporting of all complaints is strongly encouraged. All employees should be aware that appropriate resolution of complaints and effective remedial action is only possible when complaints are promptly filed.

### **C. Confidentiality and Privacy**

The County shall keep complaints as confidential as is consistent with a thorough investigation, applicable collective bargaining agreements, and other laws and regulations regarding employees. To the extent complaints made under this Policy implicate criminal conduct, the County may be required by law to contact and cooperate with the appropriate law enforcement authorities.

**D. Acknowledgement of Complaint** Upon receipt of a verbal or written complaint, the Compliance Officer should contact the reporter to confirm that the complaint has been received. If the reporter does not receive

such confirmation promptly, she/he is encouraged to contact a Compliance Officer or his/her supervisor or the supervisor to whom the complaint was made to ensure its receipt. The purpose of this acknowledgment procedure is to ensure that all complaints are received by authorized individuals, carefully processed and promptly investigated.

## **SECTION 5: INVESTIGATION PROCEDURES**

### **A. Timing of Investigations**

The County will promptly investigate all allegations of discrimination and harassment prohibited by this Policy. The length of the investigation will depend upon the complexity and particular circumstances of each complaint.

### **B. Method of Investigation**

Investigations will be conducted by Compliance Officers, County's legal counsel, and/or other impartial persons designated by the Compliance Officers. The primary purposes of all investigations under this Policy will be to determine:

- Did the conduct complained of occur;
- Did the conduct complained of violate this Policy; and
- What remedial measures or preventative steps, if any, shall be taken.

Investigations will necessarily vary from case to case and may typically include the following: fact-finding interviews, including of the accuser and the accused; document request, review and preservation; depositions; and observations or other reasonable methods. Investigators should pursue reasonable steps to investigate each complaint in a thorough and comprehensive manner. Any notes, memoranda, or other records created while conducting an investigation under this Policy shall be deemed confidential and privileged to the extent allowed by law.

Investigators will create a written documentation of the investigation (such as a letter, memo or email), which contains the following:

- A list of all documents reviewed, along with a detailed summary of relevant documents;
- A list of names of those interviewed, along with a detailed summary of their statements;
- A timeline of events;
- A summary of prior relevant incidents, reported or unreported; and
- The basis for the decision and final resolution of the complaint, together with any remedial actions.

### **C Notification to Reporting Party, the Accused Party, and the Personnel Committee**

The results of the investigation shall be communicated in writing to both the person filing the complaint and the accused party. **Findings of wrongdoing resulting from such investigation will be reported to the Personnel Committee in executive session within sixty (60) days, provided no delay to allow for law enforcement investigation is necessary.**

#### **D. Remedial Measures**

This Policy is intended to prevent all forms of unlawful discrimination and harassment and put an end to any prohibited discrimination or harassment that is found to have occurred. While disciplinary action may be appropriate in certain instances, punitive measures are not the exclusive means for responding to prohibited discrimination or harassment. During any investigation being conducted pursuant to this Policy, remedial measures may be taken if appropriate and necessary.

Any individual who is found to have engaged in prohibited discrimination or harassment or conduct which may be prohibited by this Policy may receive education, training, counseling, warnings, discipline, or other measures designed to prevent future violations of this Policy. Disciplinary action may include: warnings, suspension, or discharge from employment or such disciplinary action as may be permitted by applicable collective bargaining agreements and law. Any third party found to have engaged in discrimination or harassment of an employee may be barred from County property.

#### **SECTION 6: PROHIBITION AGAINST RETALIATION AND ABUSE OF THE POLICY**

Unlawful retaliation can be any action that could discourage an employee from coming forward to make a complaint or support a discrimination or harassment claim. Adverse action need not be job-related or occur in the workplace to constitute retaliation (e.g., threats of physical violence outside of work hours).

Retaliation against anyone for making a good faith complaint of harassment or discrimination, for opposing in good faith any practices forbidden by applicable anti-discrimination laws or for filing a good faith complaint with, or otherwise participating in any manner in an internal workplace investigation or an external investigation, proceeding or hearing conducted by any federal or state agency charged with enforcing employment discrimination laws is strictly prohibited by this Policy and by law.

Even if the alleged harassment or discrimination turns out to be unfounded, the individual is protected from retaliation if he/she had a good faith belief that the practices were in violation of this policy. However, the retaliation provision is not intended to protect persons making intentionally false charges of harassment or discrimination.

Complaints of retaliation should be brought directly to a Compliance Officer. Such complaints will be promptly investigated. If retaliation is found, the person retaliating will be subject to corrective action up to and including termination from employment, or in the case of a non-employee, an appropriate remedy up to and including termination of the business relationship.

#### **SECTION 7: APPEALS**

Any complainant or accused party who wishes to appeal the conclusion which the

County reached in investigating a complaint filed under this Policy, may do so within ten (10) calendar days of receipt of the notification of the investigation outcome. Untimely submissions may not receive consideration. Such appeals must be made in writing to the Chair of the Personnel Committee. The appealing party shall be entitled to present evidence in writing as to why the conclusion was flawed, improper, or otherwise not supported by the evidence. The Personnel Committee's consideration and review of any such appeal shall be conducted confidentially in executive session. Following a review of that evidence, as well as the information obtained in the investigation process and conclusions derived therefrom, the Personnel Committee, or its designee, shall render a decision. That decision shall be final. The appealing party shall be notified of the decision in writing.

Nothing set forth in the Appeal Process above shall be construed to, in any way, confer upon either the complainant(s) or the person(s) accused of violating this Policy any right to appeal the Municipality's determination as to appropriate disciplinary and/or corrective action to be taken on meritorious complaints. In this regard, the Municipality at all times retains sole discretion to determine the appropriate disciplinary and/or corrective action to be taken with regard to a meritorious complaint.

#### **SECTION 8: RECORD KEEPING**

The County shall maintain a written record of all complaints of discrimination and/or harassment for a period of at least six years. The County shall also document the steps taken with regard to investigations, as well as conclusions reached and remedial action taken, if any. The County shall also maintain these documents for, at a minimum, six years.

The Municipality's records regarding alleged discrimination and harassment shall be maintained separate and apart from personnel records in a secure and confidential location.

#### **SECTION 9: LEGAL PROTECTIONS AND EXTERNAL REMEDIES**

Discrimination and harassment based on protected characteristics, including sexual harassment, are not only prohibited by the Municipality but are also prohibited by state, and federal law.

Aside from the internal process at the Municipality, employees may also choose to pursue legal remedies with the governmental entities referenced in the following laws.

In addition to those outlined below, employees in certain industries may have additional legal protections.

##### **State Human Rights Law (HRL)**

The Human Rights Law (HRL), codified as N.Y. Executive Law, art. 15, § 290 et seq., applies to all employers in New York State with regard to sexual harassment and harassment based on other protected characteristics set forth in this Policy, and protects employees, paid or unpaid interns and non-employees, regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with the Division of Human Rights (DHR) or in New York State Supreme Court.

Complaints with DHR may be filed any time **within one year** of the harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, **within three years** of the alleged harassment, including sexual harassment. An individual may not

file with DHR if they have already filed a HRL complaint in state court.

Complaining internally to the Municipality does not extend your time to file with DHR or in court. The one year or three years is counted from the date of the most recent incident of harassment.

You do not need an attorney to file a complaint with DHR, and there is no cost to file with DHR.

DHR will investigate your complaint and determine whether there is probable cause to believe that sexual or other illegal harassment has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If sexual or other illegal harassment is found after a hearing, DHR has the power to award relief, which varies but may include requiring your employer to take action to stop the harassment, or redress the damage caused, including paying of monetary damages, attorney's fees (in sex discrimination and sexual harassment cases only) and civil fines.

DHR's main office contact information is: NYS Division of Human Rights, One Fordham Plaza, Fourth Floor, Bronx, New York 10458. You may call (718) 741-8400 or visit: [www.dhr.ny.gov](http://www.dhr.ny.gov).

Contact DHR at (888) 392-3644 or visit [dhr.ny.gov/complaint](http://dhr.ny.gov/complaint) for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to DHR. The website also contains contact information for DHR's regional offices across New York State.

### **Civil Rights Act of 1964**

The United States Equal Employment Opportunity Commission (EEOC) enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 U.S.C. § 2000e et seq.). An individual can file a complaint with the EEOC anytime within 300 days from the discrimination or harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred. In general, employers must have at least 15 employees to come within the jurisdiction of the EEOC.

An employee alleging discrimination at work can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (TTY: 1-800-669-6820), visiting their website at [www.eeoc.gov](http://www.eeoc.gov) or via email at [info@eeoc.gov](mailto:info@eeoc.gov).

If an individual filed an administrative complaint with DHR, DHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

### **Local Protections**

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city or town in which they live to find

out if such a law exists. For example, employees who work in New York City may file complaints of sexual harassment with the New York City Commission on Human Rights. Contact their main office at Law Enforcement Bureau of the NYC Commission on Human Rights, 40 Rector Street, 10th Floor, New York, New York; call 311 or (212) 306-7450; or visit [www.nyc.gov/html/cchr/html/home/home.shtml](http://www.nyc.gov/html/cchr/html/home/home.shtml).

#### **Contact the Local Police Department**

If the harassment involves unwanted physical touching, coerced physical confinement or coerced sex acts, the conduct may constitute a crime. Contact your local police department.

#### **SECTION 10: QUESTIONS**

Any questions by employees of the Municipality about this Policy or potential harassment or discrimination should be brought to the attention of one of the Compliance Officers. The names, addresses, and telephone numbers of the Compliance Officers are listed in *Section 11* of this Policy.

#### **SECTION 11: COMPLIANCE OFFICERS**

County Human Resources Director  
518-761-6482  
1<sup>st</sup> Floor, Municipal Center  
1340 State Route 9, Lake George,  
NY 12845

County Administrator  
518-761-6539  
2<sup>nd</sup> Floor, Municipal Center  
1340 State Route 9, Lake George,  
NY 12845

#### **SECTION 12: EFFECTIVE DATE AND POLICY DISSEMINATION**

The effective date of this Policy shall be April 21, 2023. The County Human Resources Director shall ensure that this Policy is adequately disseminated and made available to all employees of the Municipality, within thirty (30) days. This Policy shall be distributed each year. In addition, copies of this Policy and Complaint Form shall be maintained in the office of each Compliance Officer as well as the Municipality's Policy Book that is available at the office of the Clerk of the Board.

Upon the effective date of this Policy, the provisions of this Policy shall supersede and replace the following prior Municipality policies and regulations regarding employee discrimination and harassment: Warren County Plan and Program on Workplace Harassment adopted by Resolution 338 of 2020.

#### **ACKNOWLEDGMENT OF RECEIPT OF WARREN COUNTY'S POLICY AGAINST DISCRIMINATION AND HARASSMENT**

Warren County is committed to a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subjected to harassment or discrimination in the workplace. It is the County's policy to provide a workplace environment free from harassment and discriminatory practices.

Warren County has adopted and disseminated a revised Policy Against Discrimination and Harassment. Please sign the attached acknowledgment that you have received a copy of the revised Policy, have reviewed it, and have been afforded an opportunity to ask a Compliance Officer any questions you may have regarding the Policy. Return the signed acknowledgment

to Human Resources.

Thank you for your assistance in this matter. If you have any further questions regarding this Policy, feel free to contact the County Human Resources Director.

**ACKNOWLEDGMENT OF RECEIPT OF MUNICIPALITY'S POLICY AGAINST DISCRIMINATION AND HARASSMENT**

I, \_\_\_\_\_, have received the County's Policy Against Discrimination and Harassment. I have reviewed this Policy, and I have had the opportunity to ask questions regarding the Policy.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department

**COMPLAINT FORM**

*In order to assist us in investigating your allegations of harassment, discrimination or retaliation in a prompt and thorough fashion, please complete this form to the best of your abilities and with as much detail as you are able. Once completed, please submit this form to a Compliance Officer identified in Section 11 of the County Policy Against Discrimination and Harassment. If additional space is needed in order to respond to any question below, please attach additional pages as necessary. Any questions regarding this form may be directed to a Compliance Officer. No individual will be retaliated against for filing a complaint.*

Your Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
(Please circle the number you'd prefer us to call)

Email: \_\_\_\_\_

Name of Victim (if different than Complainant): \_\_\_\_\_

April 21, 2023

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Basis of this complaint (check all that apply):

- |  |                          |
|--|--------------------------|
| Age                                    | Pregnancy                |
| Citizenship                            | Race/color               |
| Disability                             | Religion/Religious creed |
| Domestic violence victim status        | Sex/gender               |
| Familial Status                        | Sexual harassment        |
| Gender expression                      | Sexual orientation       |
| Gender identity                        | Transgender status       |
| Genetic predisposition                 |                          |
| Marital Status Military/veteran status | Retaliation              |
| National Origin                        | Other/Not Sure           |

If checked "Other/Not Sure," please briefly explain:

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Time(s) and date(s) the incident(s) took place:

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Name(s) and office address of the individual who allegedly engaged in the harassment, discrimination or retaliation. If more than one, list all.

Name: \_\_\_\_\_

Location: \_\_\_\_\_

Describe the incident(s) which occurred with as much detail as you are able, including why you believe the incident(s) constitutes harassment, discrimination or retaliation (please attach any documentation or evidence you believe is relevant to the incident):

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Describe briefly what you would consider to be appropriate resolution of the conduct described above: (Please note that Warren County retains the sole discretion and authority to determine the appropriate disciplinary and/or corrective action to be taken with regard to meritorious complaints. This question should not be construed in any way to constitute a forfeiture of that discretion or authority.)

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Identify all persons who witnessed the incident(s) described above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please identify any other persons you believe have knowledge important to the incident(s) in question, including his/her contact information and a brief description of the knowledge held by each person:

\_\_\_\_\_  
\_\_\_\_\_

Have you filed a complaint or charge with a Federal, State, or Local Government agency related to the incident(s) identified above?

Yes \_\_\_\_ No \_\_\_\_

Has this incident or occurrence been previously reported? [ ] Y [ ] N. If yes, when and to whom?

\_\_\_\_\_

I swear or affirm that I have read the above complaint and that it is true to the best of my knowledge, information and belief.

\_\_\_\_\_  
Signature Date

For Employer Use Only – To be Completed Upon Receipt

Recipient of Complaint (print): \_\_\_\_\_

Date, Time and Manner (e.g. personal delivery, mailbox, etc.) Received:

\_\_\_\_\_  
\_\_\_\_\_

Notes:

\_\_\_\_\_  
Adopted by unanimous vote.

**RESOLUTION NO. 204 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF SUPERVISORS, AS ADOPTED BY RESOLUTION NO. 1 OF 2023 AND SUBSEQUENTLY AMENDED BY RESOLUTION NO. 119 OF 2023, TO DELETE SECTION E(7) RELATING TO THE FILLING OF VACANCIES AND THE CREATION OF NEW POSITIONS AND TO RE-NUMBER FORMER SECTION E(8) AS NEW SECTION E(7)**

RESOLVED, that pursuant to a majority vote of the Warren County Board of Supervisors required to alter the standing Rules of the Board of Supervisors, the Rules are hereby amended to delete Section E(7), relating to the filling of vacancies and the creation of new positions and to re-number former Section E(8) as new Section E(7), and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board of Supervisors, attached hereto as Schedule "A."

**SCHEDULE "A"**

**RULES OF THE BOARD OF SUPERVISORS**

**A. Organization Meeting of Board of Supervisors**

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (enacted by Resolution No. 50 of 2023), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.

**B. Regular Meetings of the Board of Supervisors**

1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting, which will be held on Wednesday June 14, 2023 at 6:00 p.m., unless a different time was

scheduled during a previous meeting. The Regular Meetings for the year 2023 are scheduled as follows:

- i) January 20, 2023
- ii) February 17, 2023
- iii) March 17, 2023
- iv) April 21, 2023
- v) May 19, 2023
- vi) June 14, 2023 - 6:00 p.m.
- vii) July 21, 2023
- viii) August 18, 2023
- ix) September 15, 2023
- x) October 20, 2023
- xi) November 17, 2023
- xii) December 15, 2023

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

- 10:00 A.M.            Call to Order  
                           Salute to Flag  
                           Roll Call  
                           Motion to approve the Minutes of previous meeting,  
                                   subject to correction by the Clerk of the Board  
                           Introduction and welcome to guests  
                           Privilege of the floor and public comment  
                           Report by Chair of the Board  
                           Reports by Committee Chairs  
                           Report of County Administrator  
                           Report of County Attorney  
                           Call for reading of communications  
                           Call for reading of resolutions  
                           Discussion/public comment on resolutions

Requests for roll call votes  
 Vote on resolutions  
 Privilege of the floor and public comment  
 Announcements  
 Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.

7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<b>Standing Committee Name</b>	<b>Number of Members</b>
Budget	7
County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement; Weights &amp; Measures</i>	7

<b>Standing Committee Name</b>	<b>Number of Members</b>
Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i>	7
Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>	7
EMS (Emergency Medical Services)	7
Environmental Concerns & Real Property Tax Services	7
Finance - <i>County Administrator; County Treasurer</i>	7
Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>	7
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Occupancy Tax Coordination	7
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>	7
Tourism	7
<b>Special Committees</b>	
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>

<b>Standing Committee Name</b>	<b>Number of Members</b>
National Association of Counties/New York State Association of Counties	5
Extension Services	5
ARPA Advisory	11

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.
4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or

specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.

7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.

5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2023, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote (as majority vote is defined under Local Law No. 2 of 2023). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.

Roll Call Vote:

Ayes: 770

Noes: 223 Supervisors Magowan, Beaty and Braymer

Absent: 0

Adopted.

**RESOLUTION NO. 205 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS  
TO PROVIDE CHAINSAW SAFETY TRAINING COURSE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Bill Lindloff of Pro CUTS, 1387 Tibury Hill, Endicott, New York 13760, to provide up to six (6) days of safety training during 2023, at a rate of One Thousand Two Hundred Dollars (\$1,200) per day plus travel (hotel and mileage from the Binghamton area), for a term commencing April 21, 2023 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code S.1710 437, Workers' Compensation, Self Insurance Administration, Consulting Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 206 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ADOPTING AMENDED WARREN COUNTY HUMAN SERVICES BUILDING  
EMERGENCY ACTION AND RESPONSE PLAN AND THE WARREN COUNTY  
MUNICIPAL CENTER EMERGENCY ACTION AND RESPONSE PLAN**

WHEREAS, the Warren County Board of Supervisors adopted the Warren County Human Services Building Emergency Action and Response Plan and the Warren County Municipal Center Emergency Action and Response Plan (hereinafter the "Emergency Action and Response Plans") by Resolution No. 582 of 2005 and 219 of 2012, which have been updated by many subsequent resolutions, most recently by Resolution Nos. 197 of 2013, 484 of 2014 and 200 of 2017, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed suggested updates to the Warren County Human Services Building Emergency Action and Response Plan and the Warren County Municipal Center Emergency Action and Response Plan and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Human Services Building Emergency Action and Response Plan and the Warren County Municipal Center Emergency Action and Response Plan annexed hereto, be and the same hereby is, adopted as the official Plans for Warren County, and be it further

RESOLVED, that any and all prior Emergency Action and Response Plans or Resolutions are hereby repealed, effective April 21, 2023.



**Warren County  
Emergency Action and Response Plan**

**Human Services Building**

19 Glen Lake Road  
Queensbury, New York 12804

Approved 4/21/2023  
Resolution No. 206 of 2023

### Emergency Action and Response Plan

*All activities within the framework of this plan will be carried out with the Incident Command System within the National Incident Management System. Warren County formally adopted the National Incident Management System in Resolution 616 of 2006.*

*Appendix A through Appendix I can be found on file with the Self-Insurance Office.*

#### **§XIII.045 ORGANIZATION**

##### *(A) List of Contacts for Further Information*

(1) Names or regular job titles of persons or departments at the Warren County Human Services Building facility located at 19 Glen Lake Road, Queensbury, New York who would be contacted for further information or explanation of duties under this plan:

Insurance Administrator/Safety Officer 518-761-6529

(2) See also Chain of Command in §XIII.046(C)

##### *(B) Training and Exercises*

(1) Training is important for the effectiveness of an emergency plan. Before implementing an emergency action plan a sufficient number of persons must be trained to assist in the safe and orderly evacuation of employees. Training for each type of disaster response is necessary so that employees know what actions are required. Training for the County's Continuity of Operations Plan (COOP) is also necessary.

(2) All employees will be trained in the following in accordance with the Employee Quick Response Card found in Appendix A of this document:

- a) Evacuation
- b) Run Hide Fight
- c) Shelter-in-Place
- d) Duck and Cover

(3) These Training Programs should be provided as follows:

- a) Initially when the plan is developed.
- b) For all new employees, interns, long-term vendors or others that might be alone in the building.
- c) When new equipment, materials, or processes are introduced.
- d) When procedures have been updated or revised.
- e) When exercises show that employee performance must be improved.
- f) At least annually.

(4) Potential Incident Commanders shall take incident command training. Minimally NIMS 700 and ICS 100.

(5) The Human Services Building will hold a minimum of two fire drills per year, and at least one emergency drill from the Employee Quick Response Card e.g. Duck and Cover. There will be an evaluation of the performance made immediately by management and employees. After

Action Reports/ Improvement Plans of all exercises will be prepared and maintained. The emergency plan will be reviewed periodically and updated to maintain adequate response and program efficiency.

### §XIII.046 COMMUNICATION

#### (A) *Methods of Communication*

(1) During an emergency, it may be necessary to alert all work areas. A method of communication is needed to alert employees to take action as required in the plan.

(2) The communication procedure for notifying employees of the need to evacuate is through the use of the fire alarm. The fire alarm signal is an audible signal and a strobe light signal. The telephone would be used for contacting local authorities (i.e. Security or 911 Communications Center.)

(3) The Human Services Building has an "All Call" paging function through the phone system. This "All Call" notification will be used to advise employees of other response actions necessary in the event of an incident which does not require evacuation from the facility and notification via the fire alarm.

(4) Dial 6640 wait for the "beep beep" and then dial:

- 00 = All Zones
- 01 = 1<sup>st</sup> Floor Hallways
- 02 = Family/Waiting Room 1<sup>st</sup> Floor
- 03 = Group Recert Room
- 04 = 2<sup>nd</sup> Floor Halls
- 05 = 3<sup>rd</sup> Floor Halls and Break Room
- 06 = Basement and Conference Rooms

(5) The Highest Ranking Person in the Chain of Command has the primary responsibility for setting up, directing, maintaining, and operating all communications in an emergency action situation. A list of sample messages that can be used during emergency situations can be found in Appendix I.

(6) During Non-Working Hours

The Primary Method of notification of key people while off duty is by cell phone or home phone using the Sheriff's Office "Dais, Inc. d/b/a Regroup" system. A secondary means will be using a department phone tree.

(7) During Working Hours

The Primary Method of communicating during an all building emergency will be via-County email, public address system, "Dais, Inc. d/b/a Regroup" and phone systems. Communication may also come directly from the employees supervisor.

*(B) Indirect Communications or Alarm Signals During Work Hours.* The building is equipped with fire, heat and smoke detection systems that are monitored by a contracted vendor. The fire alarm signal will be used as a warning for conditions that warrant facility wide emergency action and evacuation. Once the alarm is raised, employees shall evacuate the facility and report to the emergency evacuation areas, see Appendix B

*(C) Chain of Command*

(1) A chain of command is established to minimize confusion so that employees will have no doubt about who has authority for making decisions.

(2) The chain of command for the Human Services Building is:

**Position**

Commissioner DSS	518-761-6362
Deputy Commissioner DSS	518-761-6273
Insurance Administrator	518-761-6529
Director OFA	518-761-8820

(3) In the event that no member of the Chain of Command for the Human Services Building is available at the time of an emergency, the Incident Command will be drawn from the Warren County Municipal Center's Chain of Command, or a member of the County Chain of Command may choose to become Incident Commander at a facility incident based on the scale or scope of the emergency.

(4) If there is an emergency which affects both buildings, the Incident Command will be drawn from Warren County Municipal Center's chain of command.

*(D) Reporting.*

(1) Means of Reporting Fires and Other Emergencies

(a) Call 911

(b) Fire Alarm, Pull Down System

(c) Verbal through the "All Call" feature on the telephone system

(d) Notify the Security Desk via telephone at 6248

(2) These are not in any specific order, see Communication Plan, §XIII.046

(3) A list of Important Contacts and phone trees are documented in Appendix C.

**§XIII.047 ACTION AND RESPONSE**

*(A) Procedures during evacuation.* Employees shall not be expected to remain in operating areas during an emergency that requires facility wide evacuation, during normal operating conditions. During an emergency, employees should not turn off computers and printers but should shut off any heat producing equipment such as toasters and portable heating equipment, if time allows. All employees and visitors will evacuate the building upon being notified to do so. Employees should bring their coats and car keys with the idea they may not be allowed to return, only if they can be easily reached without delaying evacuation, and should proceed to the evacuation areas (see Appendix B). When the emergency allows, the Incident Commander will establish a Command Post in front of the main entrance where the Incident Commander will greet incoming emergency vehicles. If the nature of the emergency does not allow the command post to be in front of the main entrance, the Incident Commander will designate another command post.

*(B) Emergency Escape Procedures*

(1) A map of the facility can be found in Appendix B of this document. Evacuation routes are posted by each stairway and elevator door, and in the event of an evacuation, employees and visitors should evacuate the facility by use of the nearest available marked exit. If the closest stairway or exit is unusable, another exit should be located and used.

(2) Employees and visitors should not use elevators to evacuate the building.

*(C) Procedures to Account for Personnel*

(1) After emergency evacuation has been initiated, all employees and visitors will gather at the designated emergency evacuation area. The area fire marshal (see list in Appendix B) will verify the adequacy of the evacuation in their area and then report to the assigned outside areas. Members of the chain of command and others have been issued portable radios as follows:

• DSS Accounting/ Bus Stop	Unit 11
• DSS CPS / County Cars	Unit 10
• Self-Insurance / County Cars	Unit 13
• OFA / Bus Stop	Unit 18
• Security Supervisor	Unit 5
• HSB Security	Units 1 and 2
• MC Probation Security	Units 3, 4
• MC DMV Security	Unit 7
• County Administrator	Unit 14
• Health Services / Gazebo	Unit 15
• Clerk of the Board / Flag Pole	Unit 16
• County Clerk / DMV Assembly	Unit 12
• Probation / Probation Assembly	Unit 19
• Director of Facilities	Unit 17

(2) Members of the chain of command will report to the Incident Command Post. Employees that have been issued emergency radios will report to each of the evacuation sites with their radios and will communicate evacuation status to the Incident Commander at the command post. The Incident Commander will be responsible for reporting the evacuation status to incoming police and other emergency services personnel including the status of non-ambulatory or disabled persons.

(a) Non-Ambulatory personnel and any other persons not physically able to use the stairs should report to one of the designated areas of refuge located in the rear stairwells at the east and west ends of the building on each floor and press the button to speak with Emergency Services. An additional area of refuge can be found near the elevator and stairway 3 in the basement.

(b) All personnel who have evacuated to the evacuation areas will remain there until told that they may return to the building by the Incident Commander or the first responders.

(c) If the building cannot be re-entered or the first responders indicate that employees

must be relocated, the evacuation area radio personnel will lead persons from their assembly/evacuation areas to the Municipal Center, if available, and organize by department as assigned in Appendix H. Consideration to weather conditions must be given during evacuation period (Appendix F).

(d) Prior to building re-entry, Incident Command should consult with emergency personnel and/or Building Codes to determine status of fire suppression system and if a fire watch needs to be initiated prior to building habitation.

*(D) Medical Assistance*

(1) Warren County does not expect or require any employee to provide medical assistance or CPR to injured colleagues or visitors. If any employees have received training and choose to provide medical assistance or perform CPR on an injured colleague or visitor, they do so on a voluntary "good Samaritan" basis and are encouraged to follow universal precautions as taught to them in their certification classes. An Automatic External Defibrillator (AED) machine is located in the Security area of the building.

(2) The following is information should someone choose to assist an injured worker while awaiting the arrival of emergency medical services.

(a) Rendering First Aid/ CPR:

1. Call 911
2. Perform a primary victim assessment to determine what the next step will be.
  - (a) Does the victim have an open airway?
  - (b) Is the victim breathing?
  - (c) Is the unconscious victim's heart beating?
  - (d) Is the victim bleeding heavily?
3. Check for medical alert tag.
4. Render basic first aid as appropriate and in accordance with training.
5. Render CPR as appropriate and in accordance with training.
6. For a person that may be choking:
  - (a) If the person is coughing forcefully he/she is able to get oxygen. Encourage the person to keep coughing.
  - (b) If the person cannot cough, cry, speak or breathe, get permission to help and have someone call 911. Administer 5 back blows and 5 abdominal thrusts until the object is forced out, the person starts to cough, cry, speak or breathe on his/her own or the person becomes unconscious. If the person becomes unconscious, gently lower him/her to the floor being careful to protect the head on the way down.

(b) Additional Medical Assistance: If person requires additional medical attention from a physician but the condition is not an emergency, transport victim to:

Glens Falls Hospital  
518-926-1000

(c) Emergency Conditions

(1) If the condition of the victim is considered an emergency, call the emergency

medical services by dialing 911. It is important to stay calm and speak clearly and concisely to the 911 operator.

(2) Be prepared to give:

- (a) The victim's location
- (b) A call back number for yourself
- (c) The nature of the emergency
- (d) Number of persons needing help and any special conditions
- (e) Condition of victim(s)
- (f) Always be the last person to hang-up the phone

**§XII.048 TYPES OF ACTIONS TO BE USED IN EMERGENCY CIRCUMSTANCES.**

(A) (1) The following list has been compiled and thought to be the most likely emergencies at the facility, not in specific order:

- (a) Fire and/or associated explosions, internal chemical spills, substantiated bomb threat, structural integrity issues resulting from natural disasters (Evacuation)
- (b) Escalation by clients and Workplace violence incidents (Run, Hide, Fight)
- (c) Commercial traffic related incidents including external chemical spills, natural disasters, and bomb threat (Shelter in Place)
- (d) Natural disaster (Duck and Cover)

(2) Procedures to be followed in the event of an emergency are located in Appendix A.

(B) Fire and/or Associated Explosions (Evacuation)

(1) The fire protection system consists of heat, smoke and fire detectors within the facility that are monitored by a contracted vendor. The means of egress from the building are indicated on the diagrams located in Appendix B, and exit routes are posted in the building.

(2) Portable fire extinguishers are located in common areas in the facility.

(3) In the event of a fire (other than incipient (small and contained with small amounts of smoke)), pull a fire alarm pull station and notify 911 of the nature of the emergency, location, severity, and number of injuries. Request the presence of the fire department, even if building employees can control the fire.

(4) Building employees may operate fire extinguishers when attempting to control fires to aid in maintaining evacuation routes; however, employees are encouraged to evacuate the building and allow the fire department to control fires. The fire department has prime authority to direct fire fighting activities.

(5) Chemical spills, bomb threats, natural disasters could also precipitate a situation calling for a building evacuation. In the case of this event the evacuation would be called

via the public address system.

**(C) Escalation by clients and workplace violence incidents (Run Hide Fight)**

(1) In the event of an intruder or a client who poses a threat, employees should telephone 911 or use an accessible distress button (see Appendix J). If an intruder enters the building, and is armed or indicates a threat to personnel, the following steps should be taken:

- (a) Call 911, if you can do so safely.
- (b) Do not confront the intruder.
- (c) Follow instructions given by the intruder, particularly if they are armed.
- (d) Do not violate the intruder's space, use loud tones or issue false promises or threats.
- (e) Stay calm and do not attempt to negotiate or sympathize with the intruder.
- (f) Personnel who are not immediately in the location of the intruder, and who become aware of the intruder's presence should immediately choose the best way to protect their life by making a determination using the "run, hide, fight" protocol.

(2) The exteriors of the building, including the parking areas, are provided with lighting. If an employee has any concern with regard to entering or leaving the parking lot, they should request assistance from the Sheriff's Office.

(3) See Appendix A for Run Hide Fight instructions.

**(D) Commercial traffic related incidents including chemical spills, natural disasters, and bomb threats (Shelter in Place)**

(1) In the event of commercial traffic related incidents or natural disasters a "Shelter in Place" may be announced. See Appendix A for Shelter in Place instructions.

(2) Should an employee receive a bomb threat, he or she should complete the New York State Police Bomb Threat Card which is kept near each telephone (Appendix D) and immediately notify 911. See Appendix A for additional Shelter in Place instructions.

(3) Bomb Threat (Generic, Non-specific Bomb Threat, i.e. no specific date, time, location or method):

- (a) Instruct everyone to remain where they are, and scan their respective area for anything out of the ordinary.
- (b) Call 911.
- (c) Scan common areas for anything unusual. Do not touch anything.
- (d) If no device is found, decide whether to continue normal operations or evacuate. The Incident Commander may consult with police to make their decision.
- (f) If a device is found, follow steps for a "Specific" bomb threat.

(4) Bomb Threat (Specific):

- (a) Call security
- (b) Security will assist and announce "Shelter-in-Place".
- (c) Move people out of the immediate area where the device is found, or specific threat has been issued to, to another area of the building.
- (d) Call 911 and assist first responders as necessary.

## (E) Natural disasters (Duck and Cover)

(1) In the event of severe weather that can cause flying glass or loss of structural integrity, the Incident Commander will call for a "Duck and Cover", and have employees move into corridors and assume the duck and cover position. See Appendix A for Duck and Cover instructions.

## (2) Snow and ice - General Considerations

- (a) Maintenance of exits
- (b) Maintenance of walkways
- (c) Watch for snow and ice loading on roof – post warning signs or barricades for clients and employees if ice and snow might fall from the roof
- (d) Prepare areas for plowing snow
- (e) The Incident Command will notify personnel of hazards when coming to work and determine who is able to get to work.

## (3) Severe Thunderstorms/ Hurricanes - General Considerations

- (a) Stay away from telephone lines and metal pipes, which can conduct electricity
- (b) Secure loose objects that may blow around the facility
- (c) Stay away from windows and doors
- (d) The Incident Commander will notify personnel of hazards when coming to work and determine who is able to get to work.

## (4) Building Closing Procedures due to weather conditions, etc.

## (a) Procedure for final determination as to whether to close the building:

County Administrator shall confer, as necessary, with:

1. Director/Deputy Director of OES
2. Chairman of the Board of Supervisors
3. DPW Superintendent
4. Sheriff

## (b) If it is determined to close one or more County Buildings, the following procedures will be followed:

1. The County Board Chairman, County Administrator or designee will notify the press, or if after business hours, notification will be to the Office of Emergency Services who will arrange to send it to the 911 communications center which will in turn notify all press, paper, TV and radio on file. The communications center will also issue a notice to all employees over the departments "Dais, Inc. d/b/a Regroup" system. The Office of Emergency Services will also post the closing notice to its Face Book account and, depending on availability lighted variable message signs providing closing notification will be placed, as soon as practical, at the affected building entrance to provide notification to the general public;
2. The Closing will also be posted to the County Web site on the Home page near the top of the page and below the caption "County News and Events";
3. The closing will be posted to the School Closings network which provides the scrolling information on TV and to the radio stations;
4. An email will be sent to "Warren County Supervisors", "Department Heads", and "All Employees" – at the on file government email addresses – this will

allow those that access their County email to find out information that way as well (including Chief Clerk of the Supreme Court and Chief Clerk of the Family Court);

5. Depending upon weather conditions, a secondary notice will be sent, at such time as appropriate, to cancel all non-essential meetings, clinics, etc. to Department Heads.
6. A phone call will be made to each Department Head. For after hour events, Department Heads shall notify their own department staff; and
7. Closed notices will be posted at or near building entrances as soon as practical.

(c) Depending upon conditions, the County Administrator may determine to implement a liberal leave policy by notifying Department Heads of the same and asking them to extend liberal leave to their employees with the understanding that, most likely, DPW, Sheriff, Countryside, Airport and Buildings & Grounds will not be extending the liberal leave policy due to the particular tasks or jobs their staff may need to engage in during the storm.

(5) Suspicious Mail

(a) Characteristics of a mail or package bomb:

1. **Feel and Balance.** Letter or packages that have unusual weight, is lopsided, is oddly shaped, or is oddly sealed. Can you hear a sloshing sound? Does it feel unusual (i.e., rigid, springiness, undue pressure, etc.).
2. **Foreign Packages.** If the item is from another country, is it expected?
3. **Place of Origin.** Check the delivery postmark. Is it a familiar one?
4. **Unrequested Deliveries.** Is correspondence from the sender expected? Do the characteristics of the envelope or package resemble the expected contents? The addressee normally doesn't receive personal mail at the office.
5. **Unusual Addressing or Delivery Instructions.** There are unusually restrictive endorsements (i.e., "Personal" or "Private.") Parcel is endorsed "Fragile-Handle with Care" or "Rush-Do not Delay" and not professionally wrapped. The addressee's name and title are not accurate. The sender is unknown. There's no return address.
6. **Smell.** Has a strange odor (i.e., smell of almonds or marzipan or any other strange smell) coming from the package or letter.
7. **Sender's Writing.** Any mail should be treated with caution if it features a foreign style of writing, not normally received, on the address. This goes along with the Place of Origin.
8. **Protruding Wires.** Are there any protruding wires, strings, tape, etc. present?
9. **Suspicious Packaging.** Wrapping exhibits previous use, such as traces of glue, mailing labels, return addresses or tape. The parcel is secured with several types of tape. Excess postage on small packages.
10. **Sound.** If there's any unusual sound or noise coming from the package (i.e., buzzing, ticking), the package should be treated with caution.

(b) If the suspicious package has not been touched:

1. If a suspicious delivery is spotted, do not touch it, and don't allow anyone else to touch it.
2. Evacuate the area.
3. Close off the room.
4. Keep people away from the area.

5. Call Security.
  6. Do not handle the suspicious object, and do not try to carry it outside.
  7. Do not place the item in water.
  8. Do not use a hand held radio nearby.
- (c) If an item is suspected during handling:
1. Handle it very gently and while making sure not to turn it over or unbalance it, place the item in a corner of the room.
  2. Make sure the device is placed away from windows.
  3. Evacuate the room and surrounding rooms.
  4. Keep people away from the area.
  5. Call Security.
  6. Do not try to carry the device outside. Use the above procedures only

#### **§XIII.049 CRISIS RESPONSE PROCEDURES**

In the interest of consistent community and media relations, employees shall not make statements on behalf of the County to representatives of the press, television, or radio, nor may they photograph, videotape, or record at the facility. Inquiries from the media must be referred to the County Administrator as the designated Public Information Officer (Appendix E).

**Appendixes attached as follows:**

- Appendix A: Confidential Emergency Quick Card**
- Appendix B: Building Diagram & Fire Marshal List**
- Appendix C: List of important contact numbers**
- Appendix D: NYS bomb threat instruction card**
- Appendix E: Public Information Report**
- Appendix F: Weather Charts**
- Appendix G: blank**
- Appendix H: HSB Department assignments at the Municipal Center**
- Appendix I: Sample public address messages**
- Appendix J: Distress Alarms**

**Appendix A**

Annex here:

Confidential Emergency Quick Response Card

April 21, 2023

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**APPENDIX B**

Annex here:

Building diagram with assembly and refuge areas  
Fire marshal list

**APPENDIX C**

Annex here:

County list of important names and Phone numbers – CONFIDENTIAL

April 21, 2023

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**Appendix D**

Annex here:

NYS Bomb Threat Instruction Card

Appendix D

New York State Police Bomb Threat Instruction Card

Place This Card Under Your Telephone	Number at which the call was received: _____
<p style="text-align: center;">QUESTIONS TO ASK:</p> <ol style="list-style-type: none"> <li>1. When is bomb going to explode?</li> <li>2. Where is it right now?</li> <li>3. What does it look like?</li> <li>4. What kind of bomb is it?</li> <li>5. What will cause it to explode?</li> <li>6. Did you place the bomb?</li> <li>7. Why?</li> <li>8. What is your address?</li> <li>9. What is your name?</li> </ol> <p>EXACT WORDING OF THE THREAT:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Sex of caller: _____ Race: _____</p> <p>Age: _____ Length of call: _____</p>	<p>Time: _____ Date: _____</p> <p>CALLERS VOICE:</p> <p><input type="checkbox"/> Loud                      <input type="checkbox"/> Soft</p> <p><input type="checkbox"/> High                        <input type="checkbox"/> Deep</p> <p><input type="checkbox"/> Intoxicated                <input type="checkbox"/> Disguised</p> <p><input type="checkbox"/> Calm                        <input type="checkbox"/> Angry</p> <p><input type="checkbox"/> Fast                         <input type="checkbox"/> Slow</p> <p><input type="checkbox"/> Stutter                     <input type="checkbox"/> Nasal</p> <p><input type="checkbox"/> Distinct                    <input type="checkbox"/> Slurred</p> <p><input type="checkbox"/> Accent (type) _____</p> <p><input type="checkbox"/> Other Characteristics _____</p> <p>If voice is familiar, who did it sound like: _____</p> <p>BACKGROUND SOUNDS:</p> <p><input type="checkbox"/> Voices                      <input type="checkbox"/> Airplanes</p> <p><input type="checkbox"/> Quiet                        <input type="checkbox"/> Trains</p> <p><input type="checkbox"/> Animals                    <input type="checkbox"/> Music</p> <p><input type="checkbox"/> Street Traffic              <input type="checkbox"/> Machinery</p> <p><input type="checkbox"/> Office Machinery</p> <p><input type="checkbox"/> Other _____</p> <p>THREAT LANGUAGE:</p> <p><input type="checkbox"/> Well spoken (educated) <input type="checkbox"/> Incoherent</p> <p><input type="checkbox"/> Foul                        <input type="checkbox"/> Taped</p> <p><input type="checkbox"/> Irrational</p> <p><input type="checkbox"/> Message read by threat maker</p> <p>Remarks: _____</p> <p>_____</p> <p>Date: _____</p> <p>Name: _____</p> <p>Position: _____</p>
<h1>BOMB THREAT INSTRUCTIONS</h1>	

April 21, 2023

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**Appendix E**

Annex here:

Public Information Report

**Appendix E**

**PUBLIC INFORMATION REPORT**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Address: \_\_\_\_\_

Your Name and Title: \_\_\_\_\_

Nature of Incident: \_\_\_\_\_

Time Detected: \_\_\_\_\_

Brief Description of the Facts of the Incident:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who Responded: \_\_\_\_\_

Number of Injuries/Deaths (Hold the names pending notification of family) \_\_\_\_\_

Incident Commander's Name: \_\_\_\_\_

Emergency Service Public Information Officer Name: \_\_\_\_\_

Name of Warren County's Public Information Officer: \_\_\_\_\_

Time and Location that County's Public Information Officer will be available: \_\_\_\_\_

**INSTRUCTIONS:**

COMPLETE THIS FORM AND PROVIDE IT TO THE COUNTY ADMINISTRATOR AS QUICKLY AS POSSIBLE.

April 21, 2023

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**Appendix F**

Annex here:

Weather Charts

**Appendix H**

Annex here:

Human Services Building Departments rooms assignments for evacuation to the Municipal Center

April 21, 2023

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**Appendix I**

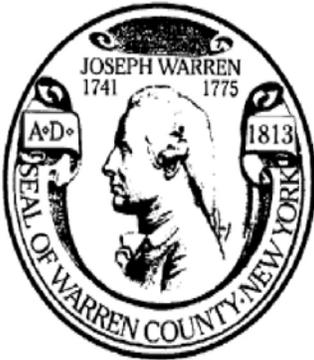
Annex here:

Sample public address messages to use for various types of emergencies

**Appendix J**

Annex here:

Distress alarm locations and testing protocol.



**Warren County  
Emergency Action and Response Plan**

**Municipal Center**

1340 State Route 9  
Lake George, New York 12845

Adopted \_\_\_\_\_  
Resolution No. \_\_\_ of \_\_\_

### **Emergency Action and Response Plan**

*All activities within the framework of this plan will be carried out with the Incident Command System within the National Incident Management System. Warren County formally adopted the National Incident Management System in Resolution 616 of 2006.*

*Appendix A through Appendix J can be found on file with the Self-Insurance Office.*

#### **§ XIII.030 ORGANIZATION**

##### **(A) List of Contacts for Further Information**

(1) Names or regular job titles of persons or departments at the Warren County Municipal Center facility located on 1340 State Route 9, Lake George, New York who would be contacted for further information or explanation of duties under this plan:

Insurance Administrator/Safety Officer 518-761-6529

(See also Chain of Command in §XIII.031(C)).

##### **(B) New York State Supreme and County Court Procedures. See Appendix F**

##### **(C) Training and Exercises**

(1) Training is important for the effectiveness of an emergency plan. Before implementing an emergency action plan a sufficient number of persons must be trained to assist in the safe and orderly evacuation of employees. Training for each type of disaster response is necessary so that employees know what actions are required. Training for the County's Continuity of Operations Plan (COOP) is also necessary.

(2) All employees will be trained in the following in accordance with the Employee Quick Response Card found in Appendix A of this document:

- a) Evacuation
- b) Run Hide Fight
- c) Shelter-in-Place
- d) Duck and Cover

(3) These Training Programs should be provided as follows:

- a) Initially when the plan is developed.
- b) For all new employees, interns, long-term vendors or others that might be alone in the building.
- c) When new equipment, materials, or processes are introduced.
- d) When procedures have been updated or revised.
- e) When exercises show that employee performance must be improved.
- f) At least annually.

(4) Potential Incident Commanders shall take incident command training. Minimally NIMS 700

and ICS 100.

(5) The Municipal Center will hold a minimum of two fire drills per year, and at least one emergency drill from the Employee Quick Response Card e.g. Duck and Cover. There will be an evaluation of the performance made immediately by management and employees. After Action Reports/ Improvement Plans of all exercises will be prepared and maintained. The emergency plan will be reviewed periodically and updated to maintain adequate response and program efficiency.

### **§XIII.031 COMMUNICATION**

#### **(A) *Methods of Communication***

(1) During an emergency, it may be necessary to alert all work areas. A method of communication is needed to alert employees to take action as required in the plan.

(2) The communication procedure for notifying employees of the need to evacuate is through the use of the fire alarm. The fire alarm signal is an audible signal and a strobe light signal. The telephone would be used for contacting local authorities (i.e. Security or 911 Communications Center.)

(3) The Municipal Center has an "All Call" paging function through the phone system. This "All Call" notification will be used to advise employees of other response actions necessary in the event of an incident which does not require evacuation from the facility and notification via the fire alarm.

(4) The process for the paging system is to dial from any phone in the building, 05#01 the phone receiver will then become a microphone connected to the speaker system throughout the building.

(5) The Highest Ranking Person in the Chain of Command has the primary responsibility for setting up, directing, maintaining, and operating all communications in an emergency action situation. A list of sample messages that can be used during emergency situations can be found in Appendix I.

(6) During Non-Working Hours: The Primary Method of notification of key people while off duty is by cell phone or home phone using the Sheriff's Office "Dais, Inc. d/b/a Regroup" system. A secondary means will be using a department phone tree.

(7) During Working Hours: The Primary Method of communicating during an all building emergency will be via County email, public address system, "Dais, Inc. d/b/a Regroup" and phone systems. Communication may also come directly from the employees supervisor.

(B) *Indirect communications or alarm signals during work hours.* The building is equipped with fire, heat and smoke detection systems that are monitored by a contracted vendor. The fire alarm signal will be used as a warning for conditions that warrant facility wide emergency action and evacuation. Once the alarm is raised, employees shall evacuate the facility and report to the emergency evacuation areas, see Appendix B

#### **(C) *Chain of Command***

(1) A chain of command is established to minimize confusion so that employees will have no doubt about who has authority for making decisions.

(2) The chain of command for the Municipal Center is:

Position

County Administrator	518-761-6539
Assistant to the County Administrator	518-761-7655
Clerk of the Board	518-761-6563
County Attorney	518-761-8708

(3) In the event that no member of the Chain of Command for the Municipal Center is available at the time of an emergency, the Incident Command will be drawn from Warren County's HSB Chain of Command, or a member of the County Chain of Command may choose to become Incident Commander at a facility incident based on the scale or scope of the emergency.

(4) If there is an emergency which affects both buildings, the Incident Command will be drawn from Warren County Municipal Center's chain of command.

(D) *Reporting*

(1) The Preferred Means of Reporting Fires and Other Emergencies

- a) Call 911
- b) Fire Alarm, Pull Down System
- c) Verbal through the "All Call" feature on the telephone system
- d) Notify the Security Desk via telephone at 6231 or 6217

(2) These are not in any specific order, see Communication Plan, divisions (A) and (C) above.)

(3) A list of Important Contacts and phone trees are documented in Appendix C.

**§ XIII.032 ACTION AND RESPONSE**

(A) *Procedures during evacuation.* Employees shall not be expected to remain in operating areas during an emergency that requires facility wide evacuation, during normal operating conditions. During an emergency, employees should not turn off computers and printers but should shut off any heat producing equipment such as toasters and portable heating equipment. All employees and visitors will evacuate the building upon being notified to do so. Employees should bring their coats and car keys with the idea they may not be allowed to return only if they can be easily reached without delaying evacuation, and should proceed to the evacuation areas (see Appendix B). A member of the County's Chain of Command will form a temporary command center near the radio tower at the rear of the Municipal Center until such time that fire department responders arrive and then the fire departments officer in charge will assume the position of incident commander and determine where the incident command site will be located.

(B) *Emergency Escape Procedures*

- (1) A map of the facility can be found in Appendix B of this document. Evacuation routes are posted by each exit door, and in the event of an evacuation, employees and visitors should evacuate the facility by use of the nearest available marked exit. If the closest stairway or exit is unusable, another exit should be located and used.
- (2) Employees and visitors should not use elevators to evacuate the building.

(C) *Procedures to Account for Personnel*

- (1) After emergency evacuation has been initiated, all employees and visitors will gather at the designated emergency evacuation area. The area fire marshal (see list in Appendix B) will verify the adequacy of the evacuation in their area and then report to the assigned outside areas.
- (2) Members of the chain of command and others have been issued portable radios as follows:

• Security Supervisor	Unit 5
• HSB Security	Units 1 and 2
• MC Probation Security	Units 3, 4
• DMV Security	Unit 7
• County Administrator	Unit 14
• Health Services / Gazebo	Unit 15
• Clerk of the Board / Flag Pole	Unit 16
• County Clerk / DMV Assembly	Unit 12
• Probation / Probation Assembly	Unit 19
• Director of Facilities	Unit 17
• DSS Accounting/ Bus Stop	Unit 11
• DSS CPS / County Cars	Unit 10
• Self-Insurance / County Cars	Unit 13
• OFA / Bus Stop	Unit 18

- (3) Members of the chain of command will report to the Incident Command Post. Employees that have been issued emergency radios will report to each of the evacuation sites with their radios and will communicate evacuation status to the Incident Commander at the command post. The Incident Commander will be responsible for reporting the evacuation status to incoming police and other emergency services personnel including the status of non-ambulatory or disabled persons.

(a) Non-Ambulatory personnel, and any other persons not physically able to use the stairs should report to one of the five designated areas of refuge located in the north and south stairwells on the 2<sup>nd</sup> floor and in the basement.

(b) All personnel who have evacuated to the evacuation areas will remain there until told that they may return to the building by the Incident Commander or Emergency Services.

(c) If the building cannot be re-entered or the first responders indicate that employees

must be relocated, the evacuation area radio personnel will lead persons from their assembly/evacuation areas to the Human Services Building and organize by department as assigned in Appendix H. Consideration to weather conditions must be given during evacuation periods (Appendix J).

(D) *Medical Assistance*

(1) Warren County does not expect or require any employee to provide medical assistance or CPR to injured colleagues or visitors. If any employees have received training and choose to provide medical assistance or perform CPR on an injured colleague or visitor, they do so on a voluntary "good Samaritan" basis and are encouraged to follow universal precautions as taught to them in their certification classes. Automatic External Defibrillator (AED) machines are located in the DMV Security area and near the Board of Supervisors.

(2) The following is information should someone choose to assist an injured worker while awaiting the arrival of emergency medical services.

(a) Rendering First AID/ CPR:

1. Call 911
2. Perform a primary victim assessment to determine what the next step will be.
  - a. Does the victim have an open airway?
  - b. Is the victim breathing?
  - c. Is the unconscious victim's heart beating?
  - d. Is the victim bleeding heavily?
3. Check for medical alert tag.
4. Render basic first aid as appropriate and in accordance with training.
5. Render CPR as appropriate and in accordance with training.
6. For a person that may be choking:
  - a. If the person is coughing forcefully he/she is able to get oxygen. Encourage the person to keep coughing.
  - b. If the person cannot cough, cry, speak or breathe, get permission to help and have someone call 911. Administer 5 back blows and 5 abdominal thrusts until the object is forced out, the person starts to cough, cry, speak or breathe on his/her own or the person becomes unconscious. If the person becomes unconscious, gently lower him/her to the floor being careful to protect the head on the way down.

(b) Additional Medical Assistance. If a person requires additional medical attention from a physician but the condition is not an emergency, transport victim to:

Glens Falls Hospital  
518-926-1000

(c) Emergency Conditions:

1. If the condition of the victim is considered an emergency, call the emergency medical services by dialing 911.

2. Be prepared to give:
  - a. The victim's location
  - b. Your phone number
  - c. The nature of the emergency
  - d. Number of persons needing help and any special conditions
  - e. Condition of victim(s) from the assessment made in #1 above
  - f. Always be the last person to hang-up the phone

**§ XIII.033 TYPES OF ACTIONS TO BE USED IN EMERGENCY CIRCUMSTANCES.**

(A) (1) The following list has been compiled and thought to be the most likely emergencies at the facility, not in specific order:

- (a) Fire and/or associated explosions, internal chemical spills, substantiated bomb threat, structural integrity issues resulting from natural disasters (Evacuation)
- (b) Escalation by clients and Workplace violence incidents (Run, Hide, Fight)
- (c) Commercial traffic related incidents including external chemical spills, natural disasters, and bomb threat (Shelter in Place)
- (d) Natural disaster (Duck and Cover)

(2) Procedures to be followed in the event of an emergency are located in Appendix A.

(B) Fire and/or Associated Explosions (Evacuation):

(1) The fire protection system consists of heat, smoke and fire detectors within the facility that are monitored by a contracted vendor. The means of egress from the building are indicated on the diagrams located in Appendix B, and exit routes are posted in corridors and office areas.

(2) Portable fire extinguishers are located in common areas in the facility.

(3) In the event of a fire (other than incipient (small and contained with small amounts of smoke)), pull a fire alarm pull station and notify 911 of the nature of the emergency, location, severity, and number of injuries. Request the presence of the fire department, even if building employees can control the fire.

(4) Building employees may operate fire extinguishers when attempting to control fires to aid in maintaining evacuation routes; however, employees are encouraged to evacuate the building and allow the fire department to control fires. The fire department has prime authority to direct fire fighting activities.

(5) Chemical spills, bomb threats, natural disasters could also precipitate a situation calling for a building evacuation. In the case of this event the evacuation would be called via the public address system.

(C) Escalation by clients and workplace violence incidents (Run Hide Fight)

(1) In the event of an intruder or a client who poses a threat, employees should telephone 911 or use an accessible distress alarm (See Appendix K). If an intruder enters the building, and is armed or indicates a threat to personnel, the following steps should be taken:

- (a) Call 911 if you can do so safely.
- (b) Do not confront the intruder.
- (c) Follow instructions given by the intruder, particularly if they are armed.
- (d) Do not violate the intruder's space, use loud tones or issue false promises or threats.
- (e) Stay calm and do not attempt to negotiate or sympathize with the intruder. Personnel who are not immediately in the location of the intruder, and who become aware of the intruder's presence should immediately choose the best way to protect their life by making a determination using the "run, hide, fight" protocol.

(2) The exteriors of the building, including the parking areas, are provided with lighting. If an employee has any concern with regard to entering or leaving the parking lot, they should request assistance from the Sheriff's Office.

(3) See Appendix A for Run Hide Fight instructions.

(D) Commercial traffic related incidents including chemical spills, natural disasters, and bomb threats (Shelter in Place)

(1) In the event of commercial traffic related incidents or natural disasters a "Shelter in Place" may be announced. See Appendix A for Shelter in Place instructions.

(2) Should an employee receive a bomb threat, he or she should complete the New York State Police Bomb Threat Card which is kept near each telephone (Appendix D) and immediately notify 911. See Appendix A for additional Shelter in Place instructions.

(3) Bomb Threat (Generic, Non-specific Bomb Threat, i.e. no specific date, time, location or method):

- (a) Instruct everyone to remain where they are, and scan their respective area for anything out of the ordinary.
- (b) Call 911.
- (c) Scan common areas for anything unusual. Do not touch anything.
- (d) If no device is found, decide whether to continue normal operations or evacuate. The Incident Commander may consult with police to make their decision.
- (e) If a device is found, follow steps for a "Specific" bomb threat.

(4) Bomb Threat (Specific):

- (a) Call security
- (b) Security will assist and announce "Shelter-in-Place".
- (c) Move people out of the immediate area where the device is found, or area identified in the specific threat, to another area of the building.
- (d) Call 911 and assist first responders as necessary.

## (E) Natural disasters (Duck and Cover)

(1) In the event of severe weather that can cause flying glass or loss of structural integrity, the Incident Commander will call for a "Duck and Cover", and have employees move into corridors and assume the duck and cover position. See Appendix A for Duck and Cover instructions.

## (2) SNOW AND ICE - General Considerations

- (a) Maintenance of exits
- (b) Maintenance of walkways
- (c) Watch for snow and ice loading on roof – post warning signs or barricades for clients and employees if ice and snow might fall from the roof
- (d) Prepare areas for plowing snow
- (e) The Incident Command will notify personnel of hazards when coming to work and determine who is able to get to work.

## (3) SEVERE THUNDERSTORMS/HURRICANES - General Considerations

- (a) Stay away from telephone lines and metal pipes, which can conduct electricity
- (b) Secure loose objects that may blow around the facility
- (c) Stay away from windows and doors
- (d) The Incident Commander will notify personnel of hazards when coming to work and determine who is able to get to work.

## (4) Building Closing Procedures due to weather conditions, etc.

## (a) Procedure for final determination as to whether to close the building:

1. County Administrator shall confer, as necessary, with:
2. Director/Deputy Director of OES
3. Chairman of the Board of Supervisors
4. DPW Superintendent
5. Sheriff

## (b) If it is determined to close one or more County Buildings, the following procedures will be followed:

1. The County Board Chairman, County Administrator or designee will notify the press, or if after business hours, notification will be to the Office of Emergency Services who will arrange to send it to the 911 communications center which will in turn notify all press, paper, TV and radio on file. The communications center will also issue a notice to all employees over the departments "Dais, Inc. d/b/a Regroup" system. The Office of Emergency Services will also post the closing notice to its Face Book account and, depending on availability lighted variable message signs providing closing notification will be placed, as soon as practical, at the affected building entrance to provide notification to the general public;
2. The Closing will also be posted to the County Web site on the Home page near the top of the page and below the caption "County News and Events";
3. The closing will be posted to the School Closings network which

- provides the scrolling information on TV and to the radio stations;
4. An email will be sent to "Warren County Supervisors", "Department Heads", and "All Employees" – at the on file government email addresses – this will allow those that access their County email to find out information that way as well (including Chief Clerk of the Supreme Court and Chief Clerk of the Family Court);
  5. Depending upon weather conditions, a secondary notice will be sent, at such time as appropriate, to cancel all non-essential meetings, clinics, etc. to Department Heads.
  6. A phone call will be made to each Department Head. For after hour events, Department Heads shall notify their own departments staff ~~se~~ staff; and
  7. Closed notices will be posted at or near building entrances as soon as practical.

(c) Depending upon conditions, the County Administrator may determine to implement a liberal leave policy by notifying Department Heads of the same and asking them to extend liberal leave to their employees with the understanding that, most likely, DPW, Sheriff, Countryside, Airport and Buildings & Grounds will not be extending the liberal leave policy due to the particular tasks or jobs their staff may need to engage in during the storm.

#### (5) Suspicious Mail

(a) Characteristics of a mail or package bomb:

1. Feel and Balance. Letter or packages that have unusual weight, is lopsided, is oddly shaped, or is oddly sealed. Can you hear a sloshing sound? Does it feel unusual (i.e., rigid, springiness, undue pressure, etc.).
2. Foreign Packages. If the item is from another country, is it expected?
3. Place of Origin. Check the delivery postmark. Is it a familiar one?
4. Unrequested Deliveries. Is correspondence from the sender expected? Do the characteristics of the envelope or package resemble the expected contents? The addressee normally doesn't receive personal mail at the office.
5. Unusual Addressing or Delivery Instructions. There are unusually restrictive endorsements (i.e., "Personal" or "Private.") Parcel is endorsed "Fragile-Handle with Care" or "Rush-Do not Delay" and not professionally wrapped. The addressee's name and title are not accurate. The sender is unknown. There's no return address.
6. Smell. Has a strange odor (i.e., smell of almonds or marzipan or any other strange smell) coming from the package or letter.
7. Sender's Writing. Any mail should be treated with caution if it features a foreign style of writing, not normally received, on the address. This goes along with the Place of Origin.
8. Protruding Wires. Are there any protruding wires, strings, tape, etc. present?
9. Suspicious Packaging. Wrapping exhibits previous use, such as traces of glue, mailing labels, return addresses or tape. The parcel is secured with several types of tape. Excess postage on small packages.

10. Sound. If there's any unusual sound or noise coming from the package (i.e., buzzing, ticking), the package should be treated with caution.
  - (b) If the suspicious package has not been touched:
    1. If a suspicious delivery is spotted, do not touch it, and don't allow anyone else to touch it.
    2. Evacuate the area.
    3. Close off the room.
    4. Keep people away from the area.
    5. Call Security.
    6. Do not handle the suspicious object, and do not try to carry it outside.
    7. Do not place the item in water.
    8. Do not use a hand held radio nearby.
  - (c) If an item is suspected during handling:
    1. Handle it very gently and while making sure not to turn it over or unbalance it, place the item in a corner of the room.
    2. Make sure the device is placed away from windows.
    3. Evacuate the room and surrounding rooms.
    4. Keep people away from the area.
    5. Call Security.
    6. Do not try to carry the device outside. Use the above procedures only

**§XIII.034 CRISIS RESPONSE PROCEDURES**

In the interest of consistent community and media relations, employees shall not make statements on behalf of the County to representatives of the press, television, or radio, nor may they photograph, videotape, or record at the facility. Inquiries from the media must be referred to the County Administrator as the designated Public Information Officer (Appendix E).

**Appendixes attached as follows:**

- Appendix A: Confidential Emergency Quick Card**
- Appendix B: Building Diagram & Fire Marshal List**
- Appendix C: List of important contact numbers**
- Appendix D: NYS bomb threat instruction card**
- Appendix E: Public Information Report**
- Appendix F: NYS Court procedures**
- Appendix G: blank**
- Appendix H: Municipal Center Department assignments at the HSB**
- Appendix I: Sample public address messages**
- Appendix J: Weather Charts**
- Appendix K: Distress Alarms**

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**Appendix A**

Annex here:

Confidential Emergency Quick Response Card

**APPENDIX B**

Annex here:

Building diagram with assembly and refuge areas  
Fire marshal list

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**APPENDIX C**

Annex here:

County list of important names and phone numbers - CONFIDENTIAL

**Appendix D**

Annex here:

NYS Bomb Threat Instruction Card

### New York State Police Bomb Threat Instruction Card

<p style="text-align: center; border: 1px solid black; background-color: #e0e0e0; margin: -1px -1px 1px -1px;">Place This Card Under Your Telephone</p> <p style="text-align: center; margin-top: 10px;">QUESTIONS TO ASK:</p> <ol style="list-style-type: none"> <li>1. When is bomb going to explode?</li> <li>2. Where is it right now?</li> <li>3. What does it look like?</li> <li>4. What kind of bomb is it?</li> <li>5. What will cause it to explode?</li> <li>6. Did you place the bomb?</li> <li>7. Why?</li> <li>8. What is your address?</li> <li>9. What is your name?</li> </ol> <p>EXACT WORDING OF THE THREAT:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Sex of caller: _____ Race: _____</p> <p>Age: _____ Length of call: _____</p>	<p>Number at which the call was received:</p> <p style="text-align: center;">_____</p> <p>Time: _____ Date: _____</p> <p>CALLERS VOICE:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Loud</td> <td><input type="checkbox"/> Soft</td> </tr> <tr> <td><input type="checkbox"/> High</td> <td><input type="checkbox"/> Deep</td> </tr> <tr> <td><input type="checkbox"/> Intoxicated</td> <td><input type="checkbox"/> Disguised</td> </tr> <tr> <td><input type="checkbox"/> Calm</td> <td><input type="checkbox"/> Angry</td> </tr> <tr> <td><input type="checkbox"/> Fast</td> <td><input type="checkbox"/> Slow</td> </tr> <tr> <td><input type="checkbox"/> Stutter</td> <td><input type="checkbox"/> Nasal</td> </tr> <tr> <td><input type="checkbox"/> Distinct</td> <td><input type="checkbox"/> Slurred</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Accent (type) _____</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> Other Characteristics _____</td> </tr> </table> <p>If voice is familiar, who did it sound like:</p> <p>_____</p> <p>BACKGROUND SOUNDS:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Voices</td> <td><input type="checkbox"/> Airplanes</td> </tr> <tr> <td><input type="checkbox"/> Quiet</td> <td><input type="checkbox"/> Trains</td> </tr> <tr> <td><input type="checkbox"/> Animals</td> <td><input type="checkbox"/> Music</td> </tr> <tr> <td><input type="checkbox"/> Street Traffic</td> <td><input type="checkbox"/> Machinery</td> </tr> <tr> <td><input type="checkbox"/> Office Machinery</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other _____</td> <td></td> </tr> </table> <p>THREAT LANGUAGE:</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Well spoken (educated)</td> <td><input type="checkbox"/> Incoherent</td> </tr> <tr> <td><input type="checkbox"/> Foul</td> <td><input type="checkbox"/> Taped</td> </tr> <tr> <td><input type="checkbox"/> Irrational</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Message read by threat maker</td> <td></td> </tr> </table> <p>Remarks:</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>Name: _____</p> <p>Position: _____</p>	<input type="checkbox"/> Loud	<input type="checkbox"/> Soft	<input type="checkbox"/> High	<input type="checkbox"/> Deep	<input type="checkbox"/> Intoxicated	<input type="checkbox"/> Disguised	<input type="checkbox"/> Calm	<input type="checkbox"/> Angry	<input type="checkbox"/> Fast	<input type="checkbox"/> Slow	<input type="checkbox"/> Stutter	<input type="checkbox"/> Nasal	<input type="checkbox"/> Distinct	<input type="checkbox"/> Slurred	<input type="checkbox"/> Accent (type) _____		<input type="checkbox"/> Other Characteristics _____		<input type="checkbox"/> Voices	<input type="checkbox"/> Airplanes	<input type="checkbox"/> Quiet	<input type="checkbox"/> Trains	<input type="checkbox"/> Animals	<input type="checkbox"/> Music	<input type="checkbox"/> Street Traffic	<input type="checkbox"/> Machinery	<input type="checkbox"/> Office Machinery		<input type="checkbox"/> Other _____		<input type="checkbox"/> Well spoken (educated)	<input type="checkbox"/> Incoherent	<input type="checkbox"/> Foul	<input type="checkbox"/> Taped	<input type="checkbox"/> Irrational		<input type="checkbox"/> Message read by threat maker	
<input type="checkbox"/> Loud	<input type="checkbox"/> Soft																																						
<input type="checkbox"/> High	<input type="checkbox"/> Deep																																						
<input type="checkbox"/> Intoxicated	<input type="checkbox"/> Disguised																																						
<input type="checkbox"/> Calm	<input type="checkbox"/> Angry																																						
<input type="checkbox"/> Fast	<input type="checkbox"/> Slow																																						
<input type="checkbox"/> Stutter	<input type="checkbox"/> Nasal																																						
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<input type="checkbox"/> Well spoken (educated)	<input type="checkbox"/> Incoherent																																						
<input type="checkbox"/> Foul	<input type="checkbox"/> Taped																																						
<input type="checkbox"/> Irrational																																							
<input type="checkbox"/> Message read by threat maker																																							

## BOMB THREAT INSTRUCTIONS

**Appendix E**

Annex here:

Public Information Report

**PUBLIC INFORMATION REPORT**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Address: \_\_\_\_\_

Your Name and Title: \_\_\_\_\_

Nature of Incident: \_\_\_\_\_

Time Detected: \_\_\_\_\_

Brief Description of the Facts of the Incident:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who Responded: \_\_\_\_\_

Number of Injuries/Deaths (Hold the names pending notification of family) \_\_\_\_\_

Incident Commander's Name: \_\_\_\_\_

Emergency Service Public Information Officer Name: \_\_\_\_\_

Name of Warren County's Public Information Officer: \_\_\_\_\_

Time and Location that County's Public Information Officer will be available: \_\_\_\_\_

**INSTRUCTIONS:**

COMPLETE THIS FORM AND PROVIDE IT TO THE COUNTY ADMINISTRATOR AS QUICKLY AS POSSIBLE.

**Appendix F**

Annex here:

NYS Supreme and County Court Procedures

Warren County Court Officers Radio Call #'s

**New York State Supreme and County Court Procedures:**

- A. All New York State Court personnel will be trained in accordance with Warren County's Emergency Action Plan when occupying county facilities outside of the court wing.
- B. All New York State Court personnel will perform an "All Call" over the PA system in accordance with the Warren County Emergency Action Plan in a emergency situation.
- C. All New York State Court personnel will be trained by a representative of the New York State Court System.
- D. All New York State Court personnel will follow New York State Policy and Procedure as outlined within their own Emergency Action Plan when an alarm is sounded and they're occupying the court facilities.
- E. New York State Court personnel will gather at an area of refuge designated by the New York State courts procedures during an evacuation and maintain radio contact with Warren County personnel designated as floor wardens for proper personnel accountability.

**Appendix H**

Annex here:

Municipal Center Departments rooms assignments for evacuation to the Human Services Building

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**Appendix I**

Annex here:

Sample public address messages to use for various types of emergencies

**Appendix J**

Annex here:

Weather Charts

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**Appendix K**

Annex here:

Distress alarm locations and testing protocol.  
Adopted by unanimous vote.

**RESOLUTION NO. 207 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Gerci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO REMOVE ADIRONDACK CYCLING ADVOCATES, INC.**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution Nos. 84 of 2023 and 146 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their March 22, 2023 meeting, the Occupancy Tax Coordination Committee considered and approved the request to remove Adirondack Cycling Advocates, Inc. as the request for occupancy tax funding was for 2022:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Adirondack Cycling Advocates, Inc.	Planning and Design Work on the Rabbit Pond Trail in Ski Bowl Park in North Creek	N/A	\$1,500.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution No. 84 of 2023 and 146 of 2023 be, and hereby is, amended to remove Adirondack Cycling Advocates, Inc. as the request for occupancy tax funding was for 2022 and to decrease the total amount of occupancy tax funding to Eight Hundred Ninety-Five Thousand Seven Hundred Sixty-Five (\$895,765.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$849,700.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Occupancy Tax, Municipal Application Funding (\$46,065.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023 and 146 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23- 3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23- 9/17/23	\$15,000.00

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
11	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
12	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
13	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
14	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
15	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00
16	Glens Falls Collaborative and the City of Glens Falls	2023 Adirondack Christkindlmarkt	12/1/23-12/3/23	\$25,000.00
17	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
18	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00
19	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
20	Vermontfare, Inc. d/b/a Craft producers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00
21	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
22	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
24	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
25	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
26	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
27	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00
28	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
29	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00
TOTAL				\$849,700.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
TOTAL				\$46,065.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 208 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO 570 OF 2021 AND AGREEMENT WITH ADIRONDACK CYCLING ADVOCATES, INC. TO INCLUDE THE CONTINUATION OF THE PLANNING AND DESIGN WORK ON THE RABBIT POND TRAIL IN SKI BOWL PARK IN NORTH CREEK**

WHEREAS, pursuant to Resolution No. 570 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a Tourist and Convention Development Agreement ("Agreement") with Adirondack Cycling Advocates, Inc., P.O. Box 64, Glens Falls, New York 12801, wherein the County would provide funding for specified tourism-related expenses in a total amount not to exceed Twenty Thousand Dollars (\$20,000) for the year 2022, and

WHEREAS, pursuant to Resolution No. 36 of 2023, the Chair of the Board of Supervisors was authorized to execute an amendment to the 2022 Agreement with Adirondack Cycling Advocates, Inc. to include excavator work at the Dynamite Hill Recreation Area as an expense in the amount of Eight Thousand Five Hundred Dollars (\$8,500), and

WHEREAS, the Adirondack Cycling Advocates, Inc. now seek to amend the 2022 Agreement to include the continuation of the planning and design work on the Rabbit Pond Trail in Ski Bowl Park in North Creek as an expense in the amount of One Thousand Five Hundred Dollars (\$1,500), and

WHEREAS, the Occupancy Tax Coordination Committee has approved the request to amend the 2022 Agreement with Adirondack Cycling Advocates, Inc., to include the continuation of the planning and design work on the Rabbit Pond Trail in Ski Bowl Park in the North Creek as an expense, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment to the 2022 Agreement with Adirondack Cycling Advocates, Inc., P.O. Box 64, Glens Falls, New York 12801 to include the continuation of the planning and design work on the Rabbit Pond Trail in Ski Bowl Park in North Creek as an expense in the amount of One Thousand Five Hundred Dollars (\$1,500),

in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 570 of 2021, as amended by Resolution No. 136 of 2022, 185 of 2022, 235 of 2022, 635 of 2022 and 36 of 2023 will remain the same.

Adopted by unanimous vote

**RESOLUTION NO. 209 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE AND THE TOWN OF LAKE GEORGE TO PROVIDE FUNDING FOR THE LAKE GEORGE EVENT MANAGER POSITION**

WHEREAS, Warren County would like to enter into an Intermunicipal Agreement with the Village of Lake George and the Town of Lake George to provide funding for the Lake George Event Manager position created at the Village of Lake George, for an amount not to exceed Fifteen Thousand Dollars (\$15,000) per year, over a three (3) year term commencing April 1, 2023 and terminating March 31, 2026, and

WHEREAS, the Occupancy Tax Coordination Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an Intermunicipal Agreement with the Village of Lake George and the Town of Lake George to provide funding for the Lake George Event Manager position created at the Village of Lake George, for an amount not to exceed Fifteen Thousand Dollars (\$15,000) per year, over a three (3) year term commencing April 1, 2023 and terminating March 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.

Roll Call Vote:

Ayes: 957

Noes: 45 Supervisor Braymer

Absent: 0

Adopted.

**RESOLUTION NO. 210 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 2 WITH BARTON & LOGUIDICE TO PROVIDE ADDITIONAL CONSTRUCTION INSPECTION SERVICES FOR THE CR 11 OVER FINKLE BROOK CULVERT REPLACEMENT PROJECT**

WHEREAS, pursuant to Resolution No. 225 of 2019 Warren County entered into an agreement with Barton & Loguidice to provide consultant services for the CR 11 over Finkle Brook Culvert Replacement Project for an amount not to exceed One Hundred Sixty-Seven Thousand Three Hundred Eighty-Four Dollars (\$167,384), and

WHEREAS, pursuant to Resolution No. 438 of 2021 Warren County entered into a Supplemental Agreement No. 1 for additional design services, construction support and construction inspection services, for a term commencing upon execution of said Supplemental

Agreement No. 1 by both parties and terminating upon completion of the services for an amount not to exceed One Hundred Seventy-Three Thousand Seven Hundred Fifty-One Dollars (\$173,751), and

WHEREAS, the Public Works Committee has approved the request to enter into Supplemental Agreement No. 2 for additional construction inspection services, for a term commencing upon execution of said Supplemental Agreement No. 2 by both parties and terminating upon completion of the services for an amount not to exceed Nineteen Thousand Five Hundred Dollars (\$19,500), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute Supplemental Agreement No. 2 with Barton & Loguidice, for additional construction inspection services, over a term commencing upon execution of said Supplemental Agreement No. 2 by both parties and terminating upon completion of the services for an amount not to exceed Nineteen Thousand Five Hundred Dollars (\$19,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H384, CR 11 Over Finkle Brook Culvert Replacement.

Adopted by unanimous vote.

**RESOLUTION NO. 211 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH K5 CORPORATION FOR APPLICATION OF PAVEMENT MARKINGS (WC 18-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Application of Pavement Markings (WC 18-23), and

WHEREAS, the bids were opened on April 6, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to K5 Corporation located at 9 Rockview Way, Rockland, Massachusetts 02370, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify K5 Corporation located at 9 Rockview Way, Rockland, Massachusetts 02370 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with K5 Corporation relative to Application of Pavement Markings, pursuant to the terms and provisions of the bid documents and proposal (WC 18-23), for a term commencing May 1, 2023 and terminating April 30, 2024, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works projects.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 18-23 ITEM(S): APPLICATION OF PAVEMENT MARKINGS DATE: APRIL 6, 2023 TIME: 3:00 PM.		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
		Seneca Pavement Marking, Inc. Attn: Matthew Sema 3526 Watkins Road Horseneads, NY 14845 Ph: 607-742-8158 Fax: 607-846-3347		K5 Corporation Attn: Kathy DeLong 9 Rockview Way Rockland, MA 02370 Ph: 781-982-9229 Fax: 781-982-9226	
BID AWARDED TO:		TERM: MAY 1, 2023 THROUGH APRIL 30, 2024			
✓ JULIE A. BUTLER, PURCHASING AGENT		RESOLUTION NO: xxx of 2023			
SCHEDULE NO. 1 - HIGHWAY APPLICATIONS					
ITEM	APPLICATION	UNIT	WATER BORNE PAINT	SOLVENT BORNE PAINT	SOLVENT BORNE PAINT
Yellow Paint ReflectORIZED Pavement Markings	Highway Centerline Striping	Foot	\$0.0695	\$0.0695	\$0.0730
	Highway Hatching	Foot	\$0.75	\$0.75	\$0.59
White Paint ReflectORIZED Pavement Markings	Highway Edge Line Striping	Foot	\$0.0750	\$0.0750	\$0.0730
	Highway Hatching	Foot	\$0.75	\$0.75	\$0.59
SCHEDULE NO. 2 - PARKING LOT APPLICATIONS					
Yellow Paint ReflectORIZED Pavement Markings	Parking Lot Striping	Foot	\$0.50	\$0.50	\$0.45
	Parking Lot Hatching	Foot	\$0.75	\$0.75	\$0.45
White Paint ReflectORIZED Pavement Markings	Parking Lot Striping	Foot	\$0.50	\$0.50	\$0.45
	Parking Lot Hatching	Foot	\$0.75	\$0.75	\$0.45
4 ft. High Blue Handicap Symbol	Parking Lot	Each	\$75.00	\$75.00	\$65.00
8 ft. High Left or Right White Arrow Symbol	Parking Lot	Each	\$95.00	\$95.00	\$59.00
9.5 ft. High White Straight Arrow Symbol	Parking Lot	Each	\$95.00	\$95.00	\$59.00
8 ft. High White Letter	Parking Lot	Each	\$75.00	\$75.00	\$25.00
4 ft. High White Letter	Parking Lot	Each	\$50.00	\$50.00	\$20.00

Adopted by unanimous vote.

**RESOLUTION NO. 212 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH VARIOUS CONTRACTORS FOR PERIODIC PROFESSIONAL MULTIDISCIPLINE ENGINEERING SERVICES (WC 19-23)**

WHEREAS, the Purchasing Agent has requested proposals for Periodic Professional Multidiscipline Engineering Services (WC 19-23), and

WHEREAS, the proposals were opened on April 4, 2023 and the Superintendent of Public Works has recommended the following awards:

<b>Contractor</b>
CPL Architects, Engineers, Landscape Architects & Surveyors, D.P.C. Attn: Matthew Smullen 30 Century Hill Drive, Suite 104 Latham, New York 12110
Greenman-Pederson Attn: Edmund Snyder 80 Wolf Road, Suite 300 Albany, New York 12205
H&T Engineering Services Attn: Charles Tutunjian 11 Arch Street Watervliet, New York 12189
LaBella Associates Attn: Joseph Lanaro 4 British American Boulevard Latham, New York 12110
MJ Engineering and Land Surveying Attn: Michael Panichelli 1533 Crescent Road Clifton Park, New York 12065
Schoder Rivers Associates Consulting Engineers, P.C. d/b/a SRA Engineers Attn: Erik Sandblom 453 Dixon Road, Suite 7, Building 3 Queensbury, New York 12804
Stantec Consulting Services, Inc. Attn: Robert Cartwright 3 Columbia Circle, Suite 6 Albany, New York 12203

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned contractors of the acceptance of their proposals, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements with the above listed contractors,

pursuant to the terms and provisions of the bid documents and proposal (WC 19-23), for a term commencing May 7, 2023 and terminating May 6, 2024, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works projects.

Adopted by unanimous vote.

**RESOLUTION NO. 213 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE FOREST FIRE LOOKOUT ASSOCIATION (FFLA) RESTORATION GRANT PROGRAM FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the Forest Fire Lookout Association (FFLA), 374 Maple Avenue East, Suite 310, Vienna, Virginia 22180, under the FFLA Restoration Grant Program to obtain funding in a total amount not to exceed Five Hundred Dollars (\$500), with a term to be determined and no matching County funds required, for materials for the Swede Fire Tower, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 214 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR THE COMMUNITY CONSERVATION GRANT PROGRAM FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit an application to the Warren County Soil & Water Conservation District, 394 Schroon River Road, Warrensburg, New York 12885, under the Community Conservation Grant Program to obtain funding in a total amount not to exceed One Thousand Dollars (\$1,000), for a term commencing May 1, 2023 and terminating December 31, 2023, with no matching County funds required, to support the Warren County Fish Hatchery Spring Zing event and programs, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement(s), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 215 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE POSITION WITHIN THE OFFICE OF EMERGENCY SERVICES; AND ADJUST THE SALARY OF POSITION WITHIN THE BOARD OF ELECTIONS**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**OFFICE OF EMERGENCY SERVICES**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3640 130	April 24, 2023	\$25,912.20
<u>TITLE:</u>		(24 hrs/week)
Office Specialist - Part Time		Grade 7

**BOARD OF ELECTIONS**

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1450 110	April 24, 2023	\$0.00
<u>TITLE:</u>		
Sr. Clerk/Election Management Technician #1		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1450 110	April 24, 2023	\$48,091.00
<u>TITLE:</u>		
Sr. Clerk/Election Management Technician #1		

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1450 110	April 24, 2023	\$0.00
<u>TITLE:</u>		
Sr. Clerk/Election Management Technician #2		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1450 110	April 24, 2023	\$48,091.00
<u>TITLE:</u>		
Sr. Clerk/Election Management Technician #2		

Roll Call Vote:  
 Ayes: 990  
 Noes: 12 Supervisor Thomas  
 Absent: 0  
 Adopted.

**RESOLUTION NO. 216 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE FORENSIC MEDICAL SERVICES FEES**

WHEREAS, by Resolution No. 374 of 2017, which was subsequently amended by Resolution Nos. 132 of 2018, 461 of 2018, 440 of 2019, 71 of 2020, 493 of 2020 and 248 of 2022, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of deceased persons, and

WHEREAS, the Clerk of the Board has been advised of certain increases to the schedule of costs for forensic medical services, as provided by Forensic Medical Services, PC which became effective January 1, 2023, and the same scheduling having been reported to and approved by the Personnel, Administration & Higher Education Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors has considered and approves the updated payment schedule for services as stated below, retroactive to January 1, 2023:

- Removal - \$650 (includes vehicle and any related removal equipment such as heavy duty infectious disease transport body bag; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); \$75.00 per person for extra personnel, with exigent removal stipend approved by the Coroner not to exceed an aggregate total of \$1,000;
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Forensic Medical Services - Autopsy fee and death certificate: Albany Medical Center - \$1,350, Glens Falls Hospital - \$1,500; External examination: Albany Medical Center - \$350, Glens Falls Hospital - \$500; Death certificate only - \$100;
- Custodial Fee - Seventy-Five Dollars (\$75) per day when storage is required while awaiting autopsy.
- Off-Site Refrigeration - \$100 per transfer for off-site refrigeration at local funeral homes, as necessary.

Adopted by unanimous vote.

**RESOLUTION NO. 217 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESCINDING RESOLUTION NO. 45 OF 2023, WHICH AUTHORIZED THE HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING AND EMPOWERING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX**

WHEREAS, pursuant to Resolution No. 45 of 2023, the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, requested the Legislature to enact a bill extending section 253-w of the Tax Law from December 1, 2023 through an additional period of three years to authorize the County of Warren to continue to impose the additional mortgage recording tax provided therein, and

WHEREAS, New York State has advised Warren County that the Legislature has

decided to only extend the mortgage recording tax for two years instead of three years and new Home Rule requests need to be approved by the Warren County Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 45 of 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 218 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESCINDING RESOLUTION NO. 160 OF 2023, WHICH AUTHORIZED THE HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S2781 AND ASSEMBLY BILL NO. A4881 ENTITLED "AN ACT TO AMEND CHAPTER 368 OF THE LAWS OF 2008 AMENDING THE TAX LAW RELATING TO AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX, IN RELATION TO EXTENDING THE EFFECTIVENESS THEREOF"**

WHEREAS, pursuant to Resolution No. 160 of 2023, the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, requested the Legislature to enact Senate Bill No. S2781 and Assembly Bill No. A4881, said bills entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof," and

WHEREAS, New York State has advised Warren County that the Legislature has decided to only extend the mortgage recording tax for two years instead of three years and new Home Rule requests need to be approved by the Warren County Board of Supervisors as new bill numbers will be assigned, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 160 of 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 219 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING AND EMPOWERING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County of Warren, desires to request enactment of an extension to section 253-w of the Tax Law authorizing and empowering the County of Warren to continue to impose an additional mortgage recording tax on and after December 1, 2023, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact a bill extending section 253-w of the Tax Law from December 1, 2023 through an additional period of two years to authorize the County of Warren to continue to impose the additional mortgage recording tax provided therein, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors voted in favor of the Municipal Home Rule Request stated therein, and to transmit the same together with this resolution to the Senate and the Assembly.

Adopted by unanimous vote.

**RESOLUTION NO. 220 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**HOME RULE REQUEST BY WARREN COUNTY FOR THE ENACTMENT OF SENATE BILL NO. S2781A AND ASSEMBLY BILL NO. A4881A ENTITLED "AN ACT TO AMEND CHAPTER 368 OF THE LAWS OF 2008 AMENDING THE TAX LAW RELATING TO AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX, IN RELATION TO EXTENDING THE EFFECTIVENESS THEREOF"**

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of Senate Bill No. S2781A and Assembly Bill No. A4881A, entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", a copy of Assembly Bill No. A4881A and Senate Bill No. S2781A being on file with the Clerk of the Board of Supervisors, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact Senate Bill No. S2781A and Assembly Bill No. A4881A, said bills entitled "An Act to amend chapter 368 of the laws of 2008 amending the tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, in relation to extending the effectiveness thereof", and a copy of Assembly Bill No. A4881A and Senate Bill No. S2781A being on file with the Clerk of the Warren County Board of Supervisors and also being available at this meeting of the Board of Supervisors, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

Adopted by unanimous vote.

**RESOLUTION NO. 221 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE BENEVOLENT ASSOCIATION ("PBA"), AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND WARREN COUNTY POLICE BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2023 THROUGH DECEMBER 31, 2025**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the PBA and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution as "Schedule A," now, therefore, be it

RESOLVED, that the Memorandum of Agreement between the County of Warren and the PBA, negotiated by the County's representatives, is hereby ratified and approved, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the PBA for a term to commence January 1, 2023 and to terminate December 31, 2025, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Sheriff to execute a new Collective Bargaining Agreement for a term to commence January 1, 2023 and to terminate on December 31, 2025, which incorporates the terms and conditions set forth in the Memorandum of Agreement, in a form approved by the County Attorney.

## MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is made on March 13, 2023 by and between the COUNTY OF WARREN ("County") and WARREN COUNTY PBA ("PBA") as follows:

1. Article 5 - Salary – Effective January 1, 2023, increase 1<sup>st</sup> year through 5<sup>th</sup> year and 10<sup>th</sup> year by 2.85%; effective January 1, 2024, increase 1<sup>st</sup> year through 5<sup>th</sup> year and 10<sup>th</sup> year by 2.85%; effective January 1, 2025, increase 1<sup>st</sup> year through 5<sup>th</sup> year and 10<sup>th</sup> year by 2.85%; Increase Investigative Sergeant and Sergeant differential from \$7,325 to \$10,000. Increase Investigator differential from \$6,325 to \$7,500. The increases will be applied retroactively to January 1, 2023 for all employees on the County payroll as of the date both parties ratify this Memorandum of Agreement.
2. Article 8 - Sick Leave - In Sections 2A and 2B, delete subsection (b)(f).
3. Article 8 – Sick Leave Bank – Add the attached provisions as a new Section 2C.
4. Article 8 – Leaves – Clarify the implementation of vacation and other leaves. See attached revised language.
5. Article 9 - Health Insurance Plan - Substitute the following for Sections 1(a) and 1(b):

"Section 1 - Health Insurance

(a) Effective January 1, 2023, for employees hired on or before June 30, 2015, the County shall contribute 80% of the health insurance premium, and the employee shall contribute 20% of the health insurance premium for the current self funded health insurance plan for active employees, and non-Medicare eligible retirees, or a substantially similar plan offered through the County.

Commencing December 1, 2023 for employees hired on or before June 30, 2015, the County shall contribute 76% of the health insurance premium and the employee shall contribute 24% of the health insurance premium for the current self-funded health insurance plan for active employees, and non-Medicare eligible retirees, or a substantially similar plan offered through the County. Commencing December 1, 2024, the County shall contribute 75% of the health insurance premium, and the employee shall contribute 25% of the health insurance premium. The balance of the applicable health insurance premiums shall be paid by the employee through payroll deduction.

(b) Effective January 1, 2023 for employees hired on or after July 1, 2015, and commencing on the first of the month immediately following the initial month of hire for a new full-time employee, the County shall contribute 77% of the health insurance premium, and the employee shall contribute 23% of the self-funded health insurance plan for active employees, and non-Medicare eligible retirees, or a substantially similar plan offered through the County. Commencing December 1, 2023, the County shall

contribute 76% of the health insurance premium, and the employee shall contribute 24% of the premium of the self-funded health insurance plan for active employees, and non-Medicare eligible retirees. Commencing December 1, 2024, the County shall contribute 75% of the health insurance premium, and the employee shall contribute 25% of the premium of the self-funded health insurance plan for active employees, and non-Medicare eligible employees.”

6. Article 14 - Miscellaneous Provisions – In Section 7, delete Section 7, and renumber the balance of the article.
7. Article 18 – Field Recruit Training Officer – Increase the daily stipend from \$20 to \$50.

WARREN COUNTY

By: /s/ J. Lawrence Paltrowitz

WARREN COUNTY PBA

By: /s/ Greg Seeley

Adopted by unanimous vote.

**RESOLUTION NO. 222 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND THE WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2023 THROUGH DECEMBER 31, 2025**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the Warren County Police Supervisors Benevolent Association and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution as "Schedule A," now, therefore, be it

RESOLVED, that the Memorandum of Agreement between the County of Warren and the Warren County Police Supervisors Benevolent Association, negotiated by the County's representatives, is hereby ratified and approved, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the Warren County Police Supervisors Benevolent Association for a term to commence January 1, 2023 and to terminate December 31, 2025, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Police Supervisors Benevolent Association to execute a new Collective Bargaining Agreement for a term to commence January 1, 2023 and to terminate on December 31, 2025, which incorporates the terms of the Memorandum of Agreement, in a form approved by the County Attorney.

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is made on March 29, 2023 by and between WARREN COUNTY ("County") and the WARREN COUNTY POLICE SUPERVISORS BENEVOLENT ASSOCIATION ("Association") as follows:

1. Article 5 – Salary and Compensation – In Section 1 and Schedule A, provide for a 3 year agreement with salary adjustments as follows:

2023 – 2.85% - \$113,361

2024 – 2.85% - \$116,592

2025 – 2.85% - \$119,915

2. Article 6 – Workday, Workweek Overtime – Add the following as a new Section 4 to Article 6:

"Section 4 – On Call Pay

Effective January 1, 2023, employees scheduled for on-call duties by the Sheriff to be on-call shall receive on-call pay of \$50 per day for Monday through Friday, and on-call pay of \$75 per day for Saturdays and Sundays."

3. Article 9 – Health insurance – In Section 1, provide for the following employee contribution toward health insurance premiums:

December 1, 2023 – 20%

December 1, 2024 – 22%

December 1, 2025 – 25%

4. Article 9 – Health Insurance – Delete the last sentence on Section 2(b) and add the following as Section 2(i):

" 'Employee Share' as applied in this Article shall mean that eligible retirees will pay the same percentage contribution as the percentage being contributed by active employees up to a maximum of 25%."

5. Article 7 – Holidays – Section 2(e), effective January 1, 2023 increase the pay for worked holidays from \$500 to \$600.

- 6. Article 14 – Miscellaneous Provisions – In Section 6, effective January 1, 2023, increase the uniform allowance from \$850 to \$1,000 to be paid as a stipend in the first full payroll period in January of each year.

WARREN COUNTY

By: \_\_\_\_\_

WARREN COUNTY POLICE SUPERVISORS  
BENEVOLENT ASSOCIATION

By: \_\_\_\_\_

Adopted by unanimous vote.

**RESOLUTION NO. 223 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt Beaty, and Driscoll**

**AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT**

RESOLVED, that the following temporary positions of employment and training are hereby created and authorized under the Workforce Innovation and Opportunity Act (WIOA) and Summer Temporary Assistance to Needy Families (TANF) Program, within the Warren County Department of Workforce Development as set forth on Schedule "A" attached hereto, and be it further

RESOLVED, that the period for said positions, shall begin on July 1, 2023, pending receipt of funding from the Federal and State Government, and shall automatically terminate on June 30, 2024, or upon termination of Federal and State funding for the above-mentioned Programs, or upon the disbursement of all funds received by the County Treasurer for such Programs, whichever occurs first.

**SCHEDULE "A"  
Temporary Positions/Training Slots  
7/1/23 - 6/30/24**

<b>EST. NO. OF JOBS/TRAINING SLOTS</b>	<b>TITLE</b>	<b>DEPT.</b>	<b>ALLOWANCES/WAGES</b>
<b>Title I – Adult (7/1/23 - 6/30/24)</b>			
60 Training slots	N/A	WIOA-Adult	Training stipend per approved job training plan/WDB policies. *
<b>Title I - Dislocated Workers (7/1/23 - 6/30/24)</b>			
60 Training Slots	N/A	WIOA-D/W	See below*
<b>Trade Act Programs (7/1/23 - 6/30/24)</b>			
Training Slots (per DOL)	Aides	Trade Act	See below*
<b>Title I - Youth Employment Programs (7/1/23 - 6/30/24)<sup>1</sup></b>			
0 Training slots	N/A	WIOA-Youth	See below*
10 Jobs - in school youth	Aides	WIOA-Youth	See below**
30 Jobs – out of school youth	Aides	WIOA-Youth	See below***
<b>Summer TANF (7/20/23 - 9/30/23)</b>			
50 Jobs	Aides	Summer TANF	See below**

\*Plus tuitions, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of

program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds and if not eligible for WIOA funding then other allocated funding for the department can be used for these positions per their respective guidelines.

\*\*\$15.00/hr. for public/non profit sector worksites. Maximum up to entry-level wage rate for individual private sector worksite placements.

\*\*\*\$15.00/hr. for public/non profit sector worksites with one performance increase of \$1.00/hr. as approved by the Department of Workforce Development. May also pay up to entry level wage rate for individual private sector worksite placements.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements.

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including basic formula funds, incentive funds, supplemental funds, Trade Act funds or other similar funding made available to the County by the NYS Dept. of Labor for workforce related activities or other grants awarded.

Adopted by unanimous vote.

#### RESOLUTION NO. 224 OF 2023

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### ESTABLISHING 2023 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY BUDGET FOR 2023

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8350	2023 CR#7 Bay Road ( <i>Queensbury</i> )	\$ 462,605.22
D.5112.8351	2023 CR#13 Glen Athol Road ( <i>Johnsburg</i> )	\$ 853,847.12
D.5112.8352	2023 CR#26 Palisades Road ( <i>Horicon</i> )	\$ 651,391.51
D.5112.8353	2023 CR#28 Corinth Road ( <i>Queensbury</i> )	\$ 454,249.59
D.5112.8354	2023 CR#36 Valley Road ( <i>Thurman</i> )	\$ 636,766.05
D.5112.8355	2023 CR#40 Golf Course Road ( <i>Warrensburg</i> )	\$ 743,988.77
D.5112.8356	2023 CR#66 Country Club Road ( <i>Queensbury</i> )	\$ 197,151.74
	TOTAL	\$ 4,000,000.00

1. The above Road Fund Projects are hereby established.
2. The estimated cost for such Road Fund Projects is the amount of Four Million Dollars (\$4,000,000.00).
3. The proposed method of financing such Road Fund Projects consists of

the transfer of funds between existing Road Projects, as well as through and appropriation from Budget Code D.5112.8349 280 2022 CR#69 West Brook Road, to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:  
Ayes: 1002  
Noes: 0  
Absent: 0  
Adopted.

**RESOLUTION NO. 225 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Fifteen Thousand Dollars (\$15,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the County's share of the salary of the Lake George Event Manager position in the Village of Lake George:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.05	Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion	\$15,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:  
Ayes: 1002  
Noes: 0  
Absent: 0  
Adopted.

**RESOLUTION NO. 226 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law 730 competency examination and restoration expenses, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) from the General Fund Unappropriated

Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 300,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1002

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 227 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE RE-APPROPRIATION OF FUNDS TO THE PLANNING & COMMUNITY DEVELOPMENT BUDGET; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, pursuant to Resolution No. 324 of 2022, the Warren County Board of Supervisors authorized the appropriation of ARPA funds in an amount not to exceed Twenty Thousand Dollars (\$20,000) to the Planning & Community Development Budget to provide a Warren County bikeway connection feasibility study and Warren County bikeway safety improvements, and

WHEREAS, the Finance Committee has approved a request to re-appropriate the funds in the amount of Twenty Thousand Dollars (\$20,000) as the funds were not expended in 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the following budget amendment to re-appropriate funds to the Planning & Community Development Budget:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.8021.4999 4090	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Coronavirus Local Fiscal Recovery Fund (CLFRF)	\$ 20,000.00
<b><u>APPROPRIATIONS</u></b>		
A.8021.4999 470	Planning (and Comm. Dev.), American Rescue Plan Act (ARPA), Contract	\$20,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 957

Noes: 45 Supervisor Diamond

Absent: 0

adopted.

**RESOLUTION NO. 228 OF 2023**

**Resolution introduced by Supervisors Driscoll and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPOINTING HEATHER D. BAGSHAW AS DIRECTOR OF TOURISM**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing Heather E. Bagshaw as Director of Tourism, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 229 OF 2023**

**Resolution introduced by Supervisors Wild and Runyon**

**APPOINTING HEATHER D. BAGSHAW AS DIRECTOR OF TOURISM**

WHEREAS, the Personnel, Administration & Higher Education Committee has interviewed candidates for the Director of Tourism Position and does recommended to the Board of Supervisors the appointment of Heather D. Bagshaw to fill the vacant position, now therefore, be it

RESOLVED, that the Board of Supervisors does hereby appoint Heather D. Bagshaw as Director of Tourism, effective April 24, 2023 and serving at the pleasure of the Board of Supervisors, at an annual salary of \$90,783.

Adopted by unanimous vote.

**RESOLUTION NO. 230 OF 2023**  
**Resolution introduced by Supervisors Braymer and Bruno**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
 ENTERTAIN A RESOLUTION REQUIRING AC POWER, LLC TO ENTER INTO AN  
 AGREEMENT FOR PAYMENTS IN LIEU OF TAXES UPON CERTAIN PROPERTY  
 LOCATED OFF OF RIVER STREET, TOWN OF QUEENSBURY**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution requiring AC Power, LLC to enter into an agreement for payments in lieu of taxes upon certain property located off of River Street, Town of Queensbury, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 231 OF 2023**  
**Resolution introduced by Supervisors Bruno and Smith**

**RESOLUTION REQUIRING AC POWER, LLC TO ENTER INTO AN AGREEMENT FOR  
 PAYMENTS IN LIEU OF TAXES UPON CERTAIN PROPERTY LOCATED OFF OF  
 RIVER STREET, TOWN OF QUEENSBURY**

WHEREAS, the County of Warren received written notification on August 18, 2022 that AC Power, LLC intends to construct a solar energy system on certain property located off River Street, Town of Queensbury (Tax Map Parcel No. 303.20-2-50) pursuant to Section 487 of the Real Property Tax Law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a PILOT agreement with AC Power, LLC up to the fifteen (15) year statutory period, as provided by Section 487 of the Real Property Tax Law, for the real property set forth above, as described in the attached Schedule "A," and in a form approved by the County Attorney.

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PAYMENT IN LIEU OF TAXES AGREEMENT  
FOR SOLAR ENERGY SYSTEMS

between

COUNTY OF WARREN

and

AC POWER 31, LLC

Effective as of April 21, 2023

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RELATING TO THE PREMISES LOCATED AT RIVER STREET  
(TAX MAP 303.20-2-50) IN THE TOWN OF QUEENSBURY,  
WARREN COUNTY, NEW YORK.

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PAYMENT IN LIEU OF TAXES AGREEMENT  
FOR SOLAR ENERGY SYSTEMS PURSUANT TO REAL PROPERTY TAX LAW § 487

THIS AGREEMENT FOR PAYMENT IN LIEU OF TAXES FOR REAL PROPERTY, effective as of the date on the cover page, above, by and between AC Power 31, LLC (the "Owner"), a Delaware limited liability company, with a principal place of business located at 20 West 22nd Street, Suite 1501, New York, New York 10010; and the County of Warren, New York, a municipal corporation duly established with a principal place of business located at 1340 State Route 9, Lake George, New York 12845 (the "County"); the County is herein referred to as the "Taxing Jurisdiction." Owner and the Taxing Jurisdiction are collectively referred to in this Agreement as the "Parties" and are individually referred to as a "Party."

RECITALS

WHEREAS, Owner has submitted a Notice of Intent to the Taxing Jurisdiction that it plans to build and operate a "Solar Energy System" as defined in New York Real Property Tax Law ("RPTL") § 487(1)(b) (herein the "Project") with an expected nameplate capacity ("Capacity") of approximately 5.0 Megawatts AC on a parcel of land located within the Town at River Street, Queensbury, New York, and identified as S.B.L. No. 303.20-2-50, as described in Exhibit A (herein the "Property"); and;

WHEREAS, the Taxing Jurisdiction had not opted out of RPTL § 487, prior to April 21, 2023; and

WHEREAS, pursuant to RPTL § 487(9)(a), the Taxing Jurisdiction has indicated its intent to require a Payment in Lieu of Taxes ("PILOT") Agreement with the Owner, under which the Owner (or any successor owner of the Project) will be required to make annual payments to the Taxing Jurisdiction for each year during the term of this Agreement; and

WHEREAS, the Owner has submitted or will submit to the assessor of the Town a RP-487 Application for Tax Exemption of Solar or Wind Energy Systems or Farm Waste Energy Systems, demonstrating its eligibility for a real property tax exemption pursuant to RPTL § 487; and

WHEREAS, the Parties intend that, during the term of this Agreement, the Project will be placed on exempt portion of the assessment roll and the Owner will not be assessed for any statutory real property taxes for which it might otherwise be subjected under New York law with respect to the Project.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Representations of the Parties.

(a) The Owner hereby represents, warrants, and covenants that, as of the date of this Agreement:

1. The Owner is duly organized, and a validly existing limited liability company duly authorized to do business in the State of New York, has requisite authority to conduct its business as presently conducted or proposed to be conducted under this Agreement, and has full legal right, power, and authority to execute, deliver, and perform all applicable terms and provisions of this Agreement.

2. All necessary action has been taken to authorize the Owner's execution, delivery, and performance of this Agreement and this Agreement constitutes the Owner's legal, valid, and binding obligation enforceable against it in accordance with its terms.

3. None of the execution or delivery of this Agreement, the performance of the obligations in connection with the transactions contemplated hereby, or the fulfillment of the terms and conditions hereof will (i) conflict with or violate any provision of the Owner's Certificate of Incorporation, Certificate of Formation, bylaws or other organizational documents or of any restriction or any agreement or instrument to which the Owner is a party and by which it is bound; (ii) conflict with, violate, or result in a breach of any applicable law, rule, regulation, or order of any court or other taxing jurisdiction or authority of government or ordinance of the State or any political subdivision thereof; or (iii) conflict with, violate, or result in a breach of or constitute a default under or result in the imposition or creation of any mortgage, pledge, lien, security interest, or other encumbrance under this Agreement or under any term or condition of any mortgage, indenture, or any other agreement or instrument to which it is a party or by which it or any of the Owner's properties or assets are bound. There is no action, suit, or proceeding, at law or in equity, or official investigation before or by any government authority pending or, to its knowledge, threatened against the Owner, wherein an anticipated decision, ruling, or finding would result in a material adverse effect on the Owner's ability to perform its obligations under this Agreement or on the validity or enforceability of this Agreement.

(b) The Taxing Jurisdiction hereby represents, warrants, and covenants that, as of the date of this Agreement:

1. The Taxing Jurisdiction is duly organized, validly existing, and in good standing under the laws of the State of New York and has full legal right, power, and authority to execute, deliver, and perform all applicable terms and provisions of this Agreement.

2. All necessary action has been taken to authorize the Taxing Jurisdiction's execution, delivery, and performance of this Agreement, and this Agreement constitutes the Taxing Jurisdiction's legal, valid, and binding obligation enforceable against it in accordance with its terms.

3. No governmental approval by or with any government authority is required for the valid execution, delivery, and performance under this Agreement by the Taxing Jurisdiction except such as have been duly or will be obtained or made.

4. There is no action, suit, or proceeding, at law or in equity, or official investigation before or by any government authority pending or, to its knowledge, threatened against the Taxing Jurisdiction, wherein an anticipated decision, ruling, or finding would result in a material adverse effect on the Taxing Jurisdiction's ability to perform its obligations under this Agreement or on the validity or enforceability of this Agreement.

2. Tax Exemption: Payment in Lieu of Real Property Taxes.

(a) Tax-Exempt Status of the Project Facility. Pursuant to RPTL § 487 the Parties hereto agree that the Project shall be placed by the Taxing Jurisdiction as exempt upon the assessment rolls of the Taxing Jurisdiction. A Real Property Tax Exemption Form (RP-487) has or will be filed with the Assessor responsible for the Taxing Jurisdiction and the Project is eligible for exemption pursuant to RPTL § 487(4).

(b) Owner agrees to make annual payments to the Taxing Jurisdiction in lieu of real property taxes for the Project for a period of fifteen (15) consecutive fiscal tax years; annual payments may not exceed the amounts that would otherwise be payable but for the RPTL § 487 exemption. Such 15-year term shall commence on the first taxable status date selected by Owner following commencement of the construction of the Project (the "Commencement Date"), and shall end the fifteenth fiscal year following the Commercial Operations Date. The first annual payment shall be in the amount of ONE THOUSAND FOUR HUNDRED and 00/100 DOLLARS (\$1,400.00) (the "Annual Payment"), with a two percent (2%) increase upon the prior year's annual payment thereafter during each successive year during the fifteen (15) year term of the Agreement. Annual Payments to be made by Owner during the term of this Agreement shall be as listed in Exhibit B. Each Annual Payment will be paid to the Taxing Jurisdiction in accordance with Section 5 of this Agreement; and the annual payment amount and payment date will be noted on an annual bill issued by the Taxing Jurisdiction to the Owner, provided that any failure of the Taxing Jurisdiction to issue such a bill shall not relieve Owner of its obligation to make timely payments under this section.

(c) Owner agrees that the payments in lieu of taxes under this Agreement will not be reduced on account of a depreciation factor or reduction in the Taxing Jurisdiction tax rate, and the Taxing Jurisdiction agrees that the payments in lieu of taxes will not be increased on account of an inflation factor or increase in the Taxing Jurisdiction tax rate, all of which factors have been considered in arriving at the payment amounts reflected in this Agreement.

(d) The parties understand that the Annual Payments made pursuant to this Agreement may not exceed the amount that the Owner would otherwise be obligated to pay in County tax (the "Tax Liability"). If, during the term of this Agreement, the Taxing Jurisdiction is required to employ an assessment methodology that, if applied to the real property subject to this Agreement, would cause the Annual Payments set forth in attached Exhibit B to exceed the Owner's Tax Liability, then the Taxing Jurisdiction, after receiving all necessary information and documentation from the Owner, shall recalculate the assessment of the subject real property and shall also calculate the Owner's Tax Liability for that tax year. The new assessment shall become effective on the taxable status date next following the required use of such assessment methodology. The first PILOT payment to be made after such taxable status date shall reflect 100% of the Owner's Tax Liability. Thereafter Annual Payments will escalate by Two percent (2%) per year, not to exceed the Tax Liability.

(e) For purposes of Section 4 of this Agreement, in the event that changes in Capacity occur following a change in assessment methodology as described in this Section, the pro rata change to Annual Payments shall not be based upon the price per MW set forth in Section 2(b) above. Instead, a new price per MW shall be established based upon the amount of the first Annual Payment following the taxable status date described above divided by the Project Capacity as of that same date. This price per MW will then be used for any and all changes in Project Capacity occurring thereafter, not to exceed the Tax Liability.

3. Change in Capacity at Mechanical Completion: Adjustments to Payments. To the extent that the Capacity of the Project is more or less than the 5.0 Megawatts AC on the date when the Project is mechanically complete and Owner has commenced production of electricity, the payments set forth in Exhibit B will be increased or decreased on a pro rata basis.

4. Change in Capacity After Mechanical Completion: Adjustments to Payments. If after the Completion Date the Capacity is increased or decreased as a result of the replacement or upgrade or partial removal or retirement of existing Project equipment or property or the addition of new Project equipment or property, the Annual Payments set forth in Exhibit B shall be increased or decreased on a pro rata basis for the remaining years of the Agreement.

5. Payment Collection. Payments for the County shall be made payable to the County Treasurer and mailed to the County of Warren, 1340 State Route 9, Lake George, New York 12845, and payments are due no later than February 15th of each year. All late payments shall accrue interest at the statutory rate for late tax payments under New York Law. Owner shall pay the reasonable attorney fees, court and other costs incurred by the Taxing Jurisdiction in the collection of the unpaid amounts. All payments by the Owner hereunder shall be paid in lawful money of the United States of America.

6. Tax Status. Separate Tax Lot. The Taxing Jurisdiction agrees that during the term of this Agreement, the Taxing Jurisdiction will not assess Owner for any real property taxes with respect to the Project to which Owner might otherwise be subject under New York law, and the Taxing Jurisdiction agrees that this Agreement will exclusively govern the payments of all such taxes, provided, however, that this Agreement is not intended to affect, and will not preclude the

Taxing Jurisdiction from assessing, any other taxes, fees, charges, rates or assessments which the Owner is obligated to pay, including, but not limited to, special assessments or special district assessments, fees, or charges for services provided by the Taxing Jurisdiction to the Project. Nothing in this Agreement shall limit the right of the Owner to challenge the assessment of the Project pursuant to the RPTL.

7. No Assignments Without Prior Notice; Binding Effect.

(a) This Agreement may not be assigned by Owner without the prior written consent of the Taxing Jurisdiction; such consent may not be unreasonably withheld if the Assignee has agreed in writing to accept all obligations of the Owner. The restrictions on assignment contained herein do not prohibit or otherwise limit changes in control of Owner. If Owner assigns this Agreement with the advance written consent of the Taxing Jurisdiction, the Owner shall be released from all obligations under this Agreement upon assumption hereof in writing by the assignee, provided that Owner shall, as a condition of such assignment and to the reasonable satisfaction of the Taxing Jurisdiction, cure any defaults and satisfy all liabilities arising under this Agreement prior to the date of such assignment. A Notice of this Agreement may be recorded by Owner and the Taxing Jurisdiction shall cooperate in the execution of required Assignments with the Owner and its successors. Owner may, with advance written notice to the Taxing Jurisdiction and without prior consent, assign this Agreement to an affiliate of Owner or to any party who has provided or is providing financing to Owner for the construction, operation and/or maintenance of the Project.

(b) Binding Effect. This PILOT Agreement shall inure to the benefit of, and shall be binding upon, the Taxing Jurisdiction, the Owner and their respective successors and assigns.

8. Statement of Good Faith. The Parties agree that the payment obligations established by this Agreement have been negotiated in good faith in recognition of and with due consideration of the full and fair taxable value of the Project.

9. Additional Documentation and Actions. Subject to applicable laws and regulations, each Party will, from time to time hereafter, execute and deliver or cause to be executed and delivered, such reasonable additional instruments and documents as the other Party reasonably requests for the purpose of implementing or effectuating the provisions of this Agreement. Owner shall pay all reasonable attorneys' and consulting fees incurred by the Taxing Jurisdiction to review and negotiate any such instruments or documents.

10. Notices. All notices, consents, requests, or other communications provided for or permitted to be given hereunder by a Party must be in writing and will be deemed to have been properly given or served upon the personal delivery thereof, via courier delivery service, by hand, or by certified mail, return receipt requested. Such notices shall be addressed or delivered to the Parties at their respective addresses shown below.

If to Owner: AC Power 31, LLC  
20 West 22<sup>nd</sup> Street, Suite 1501  
New York, New York 10010

With a copy to: Jake Hirsch, Esq.  
General Counsel  
AC Power, LLC  
20 West 22<sup>nd</sup> Street, Suite 1501  
New York, New York 10010

If to the Taxing Jurisdiction:

Board of Supervisors  
County of Warren  
1340 State Route 9  
Lake George New York 12845

With a copy to: Lawrence Elmen, Esq.  
County Attorney  
County Attorney's Office  
1340 State Route 9  
Lake George New York 12845

Any such addresses for the giving of notices may be changed by either Party by giving written notice as provided above to the other Party. Notice given by counsel to a Party shall be effective as notice from such Party.

11. Applicable Law. This Agreement will be made and interpreted in accordance with the laws of the State of New York. Owner and the Taxing Jurisdiction each consent to the jurisdiction of the New York courts in and for the County in which the Project is located regarding any and all matters, including interpretation or enforcement of this Agreement or any of its provisions. Accordingly, any litigation arising hereunder shall be brought solely in such courts.

12. Termination Rights of the Owner. Owner may terminate this Agreement at any time by Notice to the Taxing Jurisdiction. Upon receipt of the Notice of Termination, the Project shall be placed on the taxable portion of the tax roll effective on the next taxable status date of the Taxing Jurisdiction. Owner shall be liable for all PILOT payments due in the year of termination, except that if Owner is required to pay any part-year real property taxes, the PILOT payment for that year shall be reduced pro rata so that the Owner is not required to pay both PILOT payments and real property taxes for any period of time.

13. Termination Rights of Taxing Jurisdiction. Notwithstanding anything to the contrary in this Agreement, the Taxing Jurisdiction may terminate this Agreement on thirty (30) days written notice to Owner if:

(a) Owner fails to make timely payments required under this Agreement, unless such payment is received by the Taxing Jurisdiction within the 30-day notice period with interest as stated in this Agreement

(b) Owner has filed, or has had filed against it, a petition in Bankruptcy, or is otherwise insolvent.

14. Remedies: Waiver And Notice.

(a) No Remedy Exclusive. No remedy herein conferred upon or reserved to Party is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute.

(b) Delay. No delay or omission in exercising any right or power accruing upon the occurrence of any breach of an obligation hereunder shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient.

(c) No Waiver. In the event any provision contained in this Agreement should be breached by any party and thereafter duly waived by the other party so empowered to act, such waiver shall be limited to the particular breach so waived and shall not be deemed to be a waiver of any other breach hereunder. No waiver, amendment, release or modification of this Agreement shall be established by conduct, custom or course of dealing.

15. Entire Agreement. The Parties agree that this is the entire, fully integrated Agreement between them with respect to payments in lieu of taxes for the Project.

16. Amendments. This Agreement may not be effectively amended, changed, modified, altered or terminated except by an instrument in writing executed by the parties hereto.

17. No Third Party Beneficiaries. The Parties state that there are no third-party beneficiaries to this Agreement.

18. Severability. If any article, section, subdivision, paragraph, sentence, clause, phrase, provision or portion of this Agreement shall for any reason be held or adjudged to be invalid or illegal or unenforceable by any court of competent jurisdiction, such article, section, subdivision, paragraph, sentence, clause, phrase, provision or portion so adjudged invalid, illegal or unenforceable shall be deemed separate, distinct and independent and the remainder of this Agreement shall be and remain in full force and effect and shall not be invalidated or rendered illegal or unenforceable or otherwise affected by such holding or adjudication.

19. Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

*SPACE INTENTIONALLY OMITTED  
SIGNATURE PAGE FOLLOWS*

Executed by the undersigned as of the day and year first written above, each of whom represents that it is fully and duly authorized to act on behalf of and bind its principals.

**AC POWER 31, LLC**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Approved as to Form:

**COUNTY OF WARREN**

\_\_\_\_\_  
Lawrence Elmen, Esq.  
Warren County Attorney

\_\_\_\_\_  
KEVIN B. GERAGHTY, as Chairman,  
Warren County Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

EXHIBIT A

Description of Land

EXHIBIT B

## Schedule of Annual Payments

Year	Payment Amount
1	\$1,400.00
2	\$1,428.00
3	\$1,456.56
4	\$1,485.69
5	\$1,515.41
6	\$1,545.71
7	\$1,576.63
8	\$1,608.16
9	\$1,640.32
10	\$1,673.13
11	\$1,706.59
12	\$1,740.72
13	\$1,775.54
14	\$1,811.05
15	\$1,847.27

Adopted by unanimous vote.

Supervisor Geraci exited the meeting at 11:57 a.m.

Chairman Geraghty offered privilege of the floor and the following spoke:

Kevin Hajos, *Superintendent of Public Works*, announced a Household Hazardous Waste collection event would be held in Warrensburg tomorrow and the next event would be held in the Town of Queensbury in August.

Returning to the Report by the County Attorney, Chairman Geraghty called for a motion to enter into an executive session. The necessary motion was made by Supervisor Frasier and seconded by Supervisor Stec. Mr. Elmen noted the purpose of the executive session was to address a recommendation from the Board of Ethics regarding ethics complaint No. 2023-1 Under Section 105(1)(f) of the Public Officer's Law pertaining to a matter that may lead to the promotion, employment, demotion, discipline, suspension, dismissal or removal of a particular person. Chairman Geraghty called the question and the motion to enter into an executive session as outlined above was carried by a unanimous vote of those present (Supervisor Geraci absent).

Executive session was held from 11:58 a.m. until 12:31 p.m.; Supervisors Diamond and McDevitt exited the meeting during the executive session.

Upon reconvening, Chairman Geraghty announced no action was taken during the executive session.

Announcements were called for.

Chairman Geraghty reminded the Board members the Crime Victims' Ceremony would be held this coming Monday morning at 9:30 a.m.

Supervisor Braymer announced the City of Glens Falls would be holding an Earth Day event tomorrow from 11:00 a.m. until 2:00 p.m. in the City Park.

Supervisor Driscoll advised there were hockey playoff games scheduled for this evening and again tomorrow at 5:00 p.m. at the Cool Insuring Arena and he encouraged all to attend to support the Adirondack Thunder.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Diamond, McDevitt and Geraci absent*), Chairman Geraghty adjourned the Board Meeting at 12:32 p.m.

**SPECIAL BOARD MEETING  
THURSDAY, MAY 11, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>***

**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **MAY 11, 2023 AT 10:00 A.M.**, for the purpose of:

1. Discussing matters relating to Warren County becoming a member of the Capital District Transportation Authority (CDTA); and
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: May 8, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Kevin B. Geraghty presiding. Salute to the flag was led by Supervisor Smith.

Roll was called; the following members were present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Driscoll, Frasier, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Thomas, Runyon and Chairman Geraghty; Absent 4 - Supervisors Bruno, Geraci, Beaty and Stec.

Chairman Geraghty called for public comment; there were no members of the public wishing to speak at that time.

Privilege of the floor was extended to John Taflan, *County Administrator*, who advised the purpose of the meeting today was to discuss the possibility of adopting a resolution providing authorization for the County to elect membership in the CDTA (*Capital District Transportation Authority*). He noted this was time sensitive due to the State Legislature needing to adopt legislation to amend Section 1302 of the Public Authorities Law before they adjourned for summer recess, adding GGFT (*Greater Glens Falls Transportation*) would cease operating in

2024. He proceeded to review a Power Point presentation in detail following which he, Bill Collins, *Mayor, City of Glens Falls*, and Carm Basille, *CEO, CDTA*, answered questions posed by the Board members; a copy of the Power Point presentation is on file with the items distributed at the May 11<sup>th</sup> Special Board Meeting.

A discussion ensued during which Supervisors Magowan, Leggett, McDevitt, Braymer, Thomas, Driscoll, Smith, Runyon, Diamond, Strough, Wild and Merlino voiced their opinions on the matter. Also during the discussion Liza Ochsendorf, *Director, Workforce Development*, Jim Siplon, *President, Warren County Economic Development Corporation*, and Gary Thornquist, *General Manager, Lake George RV Park*, spoke in favor of the County moving forward with electing membership in the CDTA.

Following the discussion, Chairman Geraghty called for a motion to Waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Providing Authorization for Electing Membership in the Capital District Transportation Upon Amendment of Section 1302 of the Public Authorities Law. The necessary motion was made by Supervisor Leggett, seconded by Supervisor Dickinson and carried by a unanimous vote of those present (Supervisors Bruno, Geraci, Beaty and Stec absent).

Motion was made by Supervisor Smith, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Bruno, Geraci, Beaty and Stec absent*) to authorize a resolution Providing Authorization for Election in the Capital District Transportation Authority Upon Amendment of Section 1302 of the Public Authorities Law.

**RESOLUTION NO. 232 OF 2023**  
**Resolution introduced by Supervisors Leggett and Dickinson**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION PROVIDING AUTHORIZATION FOR ELECTING MEMBERSHIP IN THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY UPON AMENDMENT OF SECTION 1302 OF THE PUBLIC AUTHORITIES LAW**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution providing authorization for electing membership in the Capital District Transportation Authority upon amendment of Section 1302 of the Public Authorities Law, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 233 OF 2023**  
**Resolution introduced by Supervisor Smith and Strough**

**PROVIDING AUTHORIZATION FOR ELECTING MEMBERSHIP IN THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY UPON AMENDMENT OF SECTION 1302 OF THE PUBLIC AUTHORITIES LAW**

WHEREAS, the Capital District Transportation Authority (CDTA) was created in 1970 by the New York State Legislature as a public benefit corporation to provide regional transportation services to member counties, and

WHEREAS, CDTA is now the premier mobility provider in the greater Capital Region, providing regular bus service, mobility systems and paratransit services to the counties of Albany, Schenectady, Rensselaer, Saratoga and Montgomery, and

WHEREAS, the Greater Glens Falls Transit (GGFT) was established by the City of Glens Falls in 1984 and historically provided reliable fixed route, seasonal trolley and paratransit services that connect the communities of Glens Falls, Queensbury, Lake George, and Bolton, and

WHEREAS, the County, City of Glens Falls and CDTA engaged in discussions focused on the future of public transportation in Warren County and the essential role and need for public transportation in Warren County and the inability of GGFT to meet its historic standards of service to County residents, businesses, and visitors, and

WHEREAS, membership in CDTA requires participating counties to contribute an annual amount equal to the member counties Additional Mortgage Recording Tax, which is \$0.25 per \$100.00 of mortgages recorded that are greater than \$10,000.00, which Warren County would contribute as their annual member share beginning January 1, 2024,

WHEREAS, the State Legislature must amend section 1302 of the Public Authorities Law to permit the County of Warren to become a member prior to the County electing membership, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors elects to become a member of the CDTA, with the election becoming effective upon the State Legislature amending section

1302 of the Public Authorities Law to authorize the County of Warren to become a member on or before December 31, 2023, and be it further

RESOLVED, that effective January 1, 2024, Warren County's contribution to CDTA shall be equal to the annual revenues generated by the Additional Mortgage Recording Tax, and be it further

RESOLVED, upon the State Legislature amending section 1302 of the Public Authorities Law to authorize Warren County becoming a member of CDTA, then the Clerk of the Board of Supervisors shall file, a certified copy of this resolution with the Secretary of State and CDTA, and shall mail certified copies of this resolution to the County Clerk for each member County, and be it further

RESOLVED, that a copy of this resolution be forwarded to the offices of Senator Stec, Assemblyman Simpson and Assemblywoman Carrie Woerner.

Adopted by unanimous vote.

Chairman Geraghty called for announcements.

Supervisor Magowan inquired whether any action would be taken regarding the migrants who could possibly be moving into this area from New York City and Mr. Taflan replied NYSAC (*New York State Association of Counties*) was providing guidance to Counties on this matter. He noted the representatives from NYSAC had notified him there was no indication Warren County would be impacted by this.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and carried by a unanimous vote of those present (*Supervisors Bruno, Geraci, Beaty and Stec absent*), Chairman Geraghty adjourned the Special Board Meeting at 10:48 a.m.

**BOARD MEETING  
FRIDAY, MAY 19, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Smith.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Stec, Thomas, Runyon and Geraghty 18; Absent 2-Supervisors Braymer and Bruno.

Motion was made by Supervisor Smith, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to approve the minutes of the April 21, 2023 Board Meeting and May 11, 2023 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Minnow Affinito, *Director, Victim Assistance Program, District Attorney's Office.*

Chairman Geraghty called for privilege of the floor/public comment:

Jennifer House-Byrne, *President of Warren County SPCA*, provided an overview of their organization and the services they provided. Next, she requested that the County consider extending the deadline for the RFP (*Request for Proposal*) for animal control services in Warren County to allow them time to complete the application.

Linda Clark, *City of Glens Falls Resident*, voiced her concerns with the possibility of the State transporting migrants to the area which would overwhelm the welfare system and the communities within the County and she urged the Board of Supervisors to develop a plan to stop or mitigate this before it occurs.

Kate Rearson, *City of Glens Falls Resident*, urged the Board of Supervisors to form a Committee for the purpose of reviewing the crisis involving migrants and develop a plan that responded in a respectable manner to allow these individuals to become prosperous members of the community.

Paul Hancock, *City of Glens Falls Resident*, provided a brief summary of the benefits from integrating these migrants into the community and he distributed a copy of a handout outlining how the City of Utica had been successful in growing their community by doing so; a copy of the handout is on file with the items distributed at the May 19<sup>th</sup> Board Meeting.

Lisa Doster, *Warren County Resident*, implored with the County to develop a plan regarding the migrants because it concerned the health and safety of the County residents, as well as burdening the healthcare system and County resources.

Diane Collins, *City of Glens Falls Resident*, voiced her support of welcoming the migrants to Warren County which she believed would be beneficial for the region. She indicated she would like to volunteer to assist the County in developing a plan for migrants, noting she believed it was their civic responsibility to accept them.

The following individual was recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Jessica Burnham, *Self-Insurance Department.*

Continuing with the Agenda review, Chair declared the Public Hearing open on Warren County's current Community Development Block Grant (CDBG) Project (Grant No. 1197PF6-20, Warren County Countryside Adult Home and Grant No. 1197CVPF12-21, Warren County HVAC MERV-13), open at 10:30 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment.

Wayne LaMothe, *Director, Planning & Community Development*, provided an overview of the two grant awards the Public Hearing concerned, the first of which pertained to 2020 fiscal funding and the other involved fiscal funding for 2021, both of which were awarded in 2022 and concerned Countryside Adult Home.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Privilege of the Floor was extended to Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, who addressed the Board regarding the closing of the public comment period on the draft 2022-23 MS4 (*Municipal Separate Storm Sewer System*) Annual Report. Mr. Lieberum provided a brief overview of the Annual Report and answered questions posed.

Chairman Geraghty once again called for public comments on Warren County's current Community Development Block Grant (CDBG) Project (Grant No. 1197PF6-20, Warren County Countryside Adult Home and Grant No. 1197CVPF12-21, Warren County HVAC MERV-13); there being no one else wishing to speak, he closed the Public Hearing at 10:46 a.m.

Report by the Chairman of the Board was given.

Report by Committee Chairs were given during which a motion was made by Supervisor Wild and seconded by Supervisor Dickinson to table proposed Resolution No. 265, *Rescinding Resolution No. 177 of 2023, Which Authorized a Settlement Agreement and Payment to Ilana Morgan and Authorizing the Chairman of the Board to Sign Any Documentation Necessary for Said Settlement Amount*, until the June 14<sup>th</sup> Board Meeting. Supervisor Beaty requested a roll call vote on the motion to table. Chairman Geraghty called the question and the motion to table proposed Resolution No. 265 as outlined above was carried by majority vote, with 671 voting in favor (*Supervisors Smith, Dickinson, Merlino, Strough, Wild, Magowan, Stec, McDevitt, Driscoll, Frasier, Geraci and Chairman Geraghty*); and 224 opposed (*Supervisors Beaty, Thomas, Conover, Leggett and Diamond*); 90 absent (*Supervisors Braymer and Bruno*); and 17 abstaining Supervisor Runyon).

Returning to the draft 2022-23 MS4 Annual Report, Chairman Geraghty closed the public comment period at 11:17 a.m. and called for a motion approving draft 2022-23 MS4 Annual Report. The necessary motion was made by Supervisor Dickinson, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*).

Report by the County Administrator was given during which he noted he had formed a task force comprised of members from the Department of Social Services, Public Health, Sheriff's Office, County Attorney, Planning & Community Development Department and others who may have a roll with regard to the possibility of migrants being relocated to the region for the purpose of developing a plan to address the many concerns associated with this issue to be brought before the Board at their June 14<sup>th</sup> Board Meeting unless a situation occurred which required action sooner.

The Report by the County Attorney was deferred until the end of the meeting.

Reading of communications by Deputy Clerk of the Board was provided, as follows:

1. Warren County Auditor - Real Property Tax Corrections Reports for March and April of 2023
2. Capital District OTB Corp - November 30, 2022 Financial Report
3. Capital District OTB Corp - Audited Financial Statements for Years ended December 31, 2022 and 2021

Minutes from:

1. Warren County Commissioner of Jurors - Minutes of Annual Meeting of the Warren County Jury Board dated April 19, 2023

Letters/emails from:

1. Fitzgerald Morris Baker Firth - Notice of Public Hearing - Yankee Marine, LLC project
2. AC Power, LLC - Copy of countersigned PILOT agreement between Warren County and AC Power 31, LLC

Reading of resolutions by the Deputy Clerk of the Board was announced as follows:

Resolution Nos. 234-275, as well as two Proclamations, a Certificate of Appointment and eight Floor Resolutions were distributed to the members of the Board of Supervisors on Tuesday May 16, 2023, which met the distribution deadline specified in the Rules of the Board. The two Proclamations were:

- No. 19 - Lyme Disease Awareness Month; and
- No. 20 - Physical Fitness Sports Month.

Floor Resolution Nos. 1-8, included in the Board packet, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Frasier, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation*, to the floor.

Motion was made by Supervisor Leggett, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to bring proposed Floor Resolution No. 2, *Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation*, to the floor.

Motion was made by Supervisor Frasier, seconded by Supervisor Driscoll and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to bring proposed Floor Resolution No. 3, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Appointing Frank E. Thomas to the Lake Champlain-Lake George Regional Planning Board of Directors*, to the floor.

Motion was made by Supervisor Merlino, seconded by Supervisor Dickinson and carried by a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to bring proposed Floor Resolution No. 4, *Appointing Frank E. Thomas to the Lake Champlain-Lake George Regional Planning Board of Directors*, to the floor.

Motion was made by Supervisor Driscoll, seconded by Supervisor Geraci and carried by majority vote of those present (*Supervisors Braymer and Bruno absent*), with Supervisor Thomas voting in opposition, to bring proposed Floor Resolution No. 5, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Recognizing "Juneteenth" as an Official Paid Holiday for All County Employees and Authorizing the Chairman of the Board to Execute Memorandums of Agreement with All of the County's Collective Bargaining Units to Include Same in the Listing of Paid Holidays*, to the floor.

Motion was made by Supervisor Driscoll, seconded by Supervisor Geraci, and carried by a majority vote of those present (*Supervisors Braymer and Bruno absent*), with Supervisors Dickinson and Thomas voting in opposition, to bring proposed Floor Resolution No. 6, *Recognizing "Juneteenth" as an Official Paid Holiday for All County Employees and Authorizing the Chairman of the Board to Execute Memorandums of Agreement with All of the County's Collective Bargaining Units to Include Same in the Listing of Paid Holidays*, to the floor. Opposed Dickinson & Thomas

Motion was made by Supervisor Frasier, seconded by Supervisor Geraci and carried by

a unanimous vote of those present (*Supervisors Braymer and Bruno absent*) to bring proposed Floor Resolution No. 7, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Create a Position Within the Sheriff's Office*, to the floor.

Motion was made by Supervisor Smith and seconded by Supervisor Geraci to bring proposed Floor Resolution No. 8, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Create a Position Within the Sheriff's Office*, to the floor. A discussion ensued during which motion was made by Supervisor Beaty and seconded by Supervisor Diamond to table the request to bring Floor Resolution No. 8 to the floor and refer it to the June 1<sup>st</sup> meeting of the Personnel, Administration & Higher Education Committee for further discussion following which it was noted that it was not permissible to table a proposed Resolution that had not been brought to the floor. Supervisor Beaty requested a roll call vote on the motion to bring proposed Floor Resolution No. 8, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Create a Position Within the Sheriff's Office*, to the floor. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 8 to the floor as outlined above was carried by majority vote, with 541 voting in favor (*Supervisors Smith, Dickinson, Merlino, Strough, Wild, Runyon, Conover, McDevitt, Driscoll, Frasier, Geraci and Smith*); 371 voting in opposition (*Supervisors Magowan, Beaty, Stec, Thomas, Leggett and Diamond*); and 90 absent (*Supervisors Braymer and Bruno*).

A discussion ensued regarding Floor Resolution No. 8, now known as proposed Resolution No. 283, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Create a Position Within the Sheriff's Office*, during which Patricia Nenninger, *Personnel Officer*, and Undersheriff Comeau provided clarification the purpose was to create a new position that would be in place to prevent any overlapping in certain situations.

Sarah McLenithan, *Deputy Clerk of the Board*, announced Floor Resolution No. 1-8 would now be known as proposed Resolution Nos. 276-283.

Discussion and public comment on proposed resolutions was called for.

Motion was made by Supervisor Dickinson and seconded by Supervisor Strough to amend proposed Resolution No. 257, *Amending Resolution No. 37 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2023 Occupancy Tax Revenues, to Authorize Agreements and Funding to F. Cavone Productions; the Warren County Historical Society; and the Town of Lake George*, to include awarding municipal occupancy tax funding in the amount of \$50,000 to the Town of Lake George for the Adirondack Region Winter Lights Experience event for Winter 2023-24.

A lengthy discussion ensued during which Vincent Crocitto, *Deputy Supervisor, Councilman, Lake George Town Board*, provided an overview of the request for funding for the Adirondack Region Winter Lights Experience event and answered questions posed by the Board members.

Chairman Geraghty apprised a roll call vote would be taken on the motion to amend proposed Resolution No. 257, *Amending Resolution No. 37 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2023 Occupancy Tax Revenues, to Authorize Agreements and Funding to F. Cavone Productions; the Warren County Historical Society; and the Town of Lake George*, as outlined above. He called the question and the motion was carried by majority vote, with 912 voting in favor (*Supervisors Smith, Dickinson, Merlino, Strough, Wild, Magowan, Beaty, Stec, Thomas, Runyon, Conover, Leggett, Diamond, McDevitt, Driscoll, Frasier, Geraci and Geraghty*); and 90 absent (*Supervisors Braymer and Bruno*).

Supervisor Smith requested roll call votes on proposed Resolution Nos. 276, *Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved*

*Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation, and 277, Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation, which he would be abstaining from.*

Supervisor Beaty requested a roll call vote on proposed Resolution No. 275, Supporting Local Share Contribution Plan for SUNY Adirondack to Achieve Thirty-three Percent (33%) Rate by Fiscal Year 2028-29.

Supervisor Magowan requested a roll call vote on proposed Resolution No. 259, *Authorizing Agreement with SUNY Adirondack for Occupancy Tax Funding for Reimbursement of Monies Expended for the Construction and Installation of a Synthetic Turf Recreational Complex, and 272, Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget to Make an Award to SUNY Adirondack; and Amending 2023 Warren County Budget.* It was noted proposed Resolution No. 272 already required a roll call vote.

A discussion ensued regarding proposed Resolution No. 272, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget to Make an Award to SUNY Adirondack; and Amending 2023 Warren County Budget,* during which Supervisors Dickinson and Leggett voiced their support for the proposed Resolution while Supervisor Magowan voiced his concerns.

Supervisor Smith noted there was a typographical error in proposed Resolution No. 271, *Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget to Make Awards to F. Cavone Productions and the Warren County Historical Society; and Amending 2023 Warren County Budget,* which indicated the funding award was \$116,000 when it should be \$16,000. Larry Elmen, *County Attorney,* apprised this would be handled through a Clerk's correction.

A discussion ensued regarding proposed Resolution No. 248, *Resolution of the County of Warren Requesting That Governor Hochul Supports Legislation That Will Allow the Towns in the County the Option to Assess All Newly Constructed Condominiums in a Manner That Reflects the Most Current Market Value,* during which motion was made by Supervisor Beaty and seconded by Supervisor Magowan to amend the proposed Resolution to include properties that were grandfathered in. Following further discussion Supervisors Beaty and Magowan withdrew their motions.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 281, *Recognizing "Juneteenth" as an Official Paid Holiday for All County Employees and Authorizing the Chairman of the Board to Execute Memorandums of Agreement with All of the County's Collective Bargaining Units to Include Same in the Listing of Paid Holidays,* indicating his concern was associated with the expense of paying employees for the holiday and not the holiday itself.

With regard to proposed Resolution No. 283, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Create a Position Within the Sheriff's Office,* Supervisor Thomas apprised he believed the Contingent Patrol Officer position should be a standing positions as long as the restrictions were included. John Taflan, *County Administrator,* indicated a resolution would be brought forward in the future. A brief discussion ensued.

Supervisor Merlino exited the meeting at 12:51 p.m.

Voting on resolutions occurred; during the voting on resolutions; Resolution Nos. 275-283 were approved as presented, with the exception of proposed Resolution No. 265 which was tabled until the June 14<sup>th</sup> Board Meeting and proposed Resolution No. 257 which was amended from the floor.

# Warren County Board of Supervisors

## MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending March 31, 2023, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending March 31, 2023, from current taxes was \$1,013,597.60 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,013,665.74.

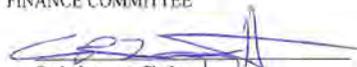
The amounts to be distributed to the several districts are as follows:

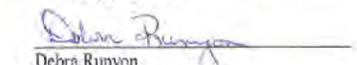
Bolton .....	\$134,216.02
Chester .....	47,437.69
Glens Falls .....	143,313.83
Hague .....	25,585.22
Horicon .....	35,225.37
Johnsburg .....	37,818.54
Lake George .....	150,880.73
Lake Luzerne .....	29,737.50
Queensbury .....	326,274.56
Stony Creek .....	7,059.97
Thurman .....	12,274.83
Warrensburg .....	43,415.40
Village of Lake George .....	20,426.08

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: May 19, 2023

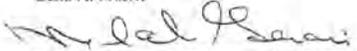
Respectfully submitted,  
FINANCE COMMITTEE

  
Craig Leggett, Chair

  
Debra Runyon

  
Frank E. Thomas

  
Edna A. Frasier

  
Michael Geraci

  
Daniel Bruno

  
Douglas N. Beaty

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Nearly 500,000 people are diagnosed with Lyme Disease each year, and many more suffer without a formal diagnosis because of testing inconsistencies and the fact that symptoms are similar to other diseases, and

**WHEREAS**, The Northeast, including New York State, has some of the highest incidences of Lyme Disease in North America, as ticks that carry the bacteria that cause the disease spread into areas where they had not previously been present, and

**WHEREAS**, Symptoms include flu-like conditions such as a fever, aches and pains, rashes, joint pain, headaches and fatigue, and

**WHEREAS**, Increased numbers of ticks has resulted in growing numbers of infections for Lyme Disease, and other tick-borne illnesses, in Warren County and the Southern Adirondacks, and

**WHEREAS**, Warren County residents should take precautions to avoid exposure to ticks, by using repellents, wearing light-colored clothing and performing self checks after being in wooded or grassy areas where ticks are prevalent, and

**WHEREAS**, The Warren County Board of Supervisors thanks Warren County Health Services for its efforts to track Lyme Disease and other tick-borne illnesses in Warren County and to educate residents about how to prevent and recognize these illnesses, and

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of May 2023 to be

### **“LYME DISEASE AWARENESS MONTH”**

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate with appropriate programs, ceremonies and activities.

**DATED: MAY 19, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Exercise is an important part of staying healthy, and residents of Warren County are fortunate to live in a county with myriad opportunities for both outdoor and indoor recreation, and

**WHEREAS**, Staying physically fit can be done through many means, with activities such as hiking, bicycling, walking and paddling readily available in all counties of Warren County, and

**WHEREAS**, Warren County residents are fortunate to have Warren County Department of Parks, Recreation and Railroad to oversee great recreational facilities such as Warren County Bikeway, Swede Mountain Firetower Trail, Up Yonda Farm and more, and

**WHEREAS**, In addition, Warren County is home to miles of hiking trails on state land, wonderful ski resorts and municipal parks by the dozen, and

**WHEREAS**, Warren County Department of Planning & Community Development has compiled a through and easy-to-use website, Warren County Rec Mapper, ([warrencountyny.gov/recmapper](http://warrencountyny.gov/recmapper)) that provides information on more than 150 recreational areas in Warren County, and

**WHEREAS**, May has been designated National Physical Fitness and Sports Month since 1983, to promote the benefits of staying active and fit, and

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of May 2023 to be

### ***“PHYSICAL FITNESS AND SPORTS MONTH”***

in Warren County, and encourage all County officials, employees, schools and residents to observe and celebrate by going for a walk, run, bike ride or any other activity they choose to stay active.

**DATED: MAY 19, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 234 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: CIVIL SERVICES</b>				
A.1430 110	Civil Service, Salaries-Regular	A.1430 130	Civil Service, Salaries-Part Time	\$20,000.00
<b>DEPARTMENT: COUNTY ADMINISTRATOR</b>				
A.6417.0002 469.05	Tourism/Occupancy, Occupancy Tax, Municipal Application Funding	A.9950 910	Transfers-Capital Projects, Interfund Transfers	25,000.00
<b>DEPARTMENT: PLANNING</b>				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 120	Planning (and Comm. Dev.), Salaries-Overtime	4,000.00
<b>DEPARTMENT: PUBLIC WORKS</b>				
D.5110 130	County Road, Maintenance of Roads, Salaries-Part Time	D.5142 130	County Road, Snow Removal - County, Salaries-Part Time	600.00
D.5110 860	Hospitalization	D.5142 860	Hospitalization	8,000.00
D.5110 865	Dental Insurance	D.5142 865	Dental Insurance	200.00

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 235 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it RESOLVED, that the following budget amendments are approved and authorize:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTY ADMINISTRATOR</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4018.0040 3408	Preventive Program, Health Education, Health Education - Pub Hlth	\$6,437.00
A.6010 3610	Social Services, Social Services Admin	29,563.00
<b><u>APPROPRIATIONS</u></b>		
A.4018.0040 230	Preventive Program, Health Education, Automotive Equipment	6,437.00
A.6010 230	Social Services, Automotive Equipment	29,563.00
<b>DEPARTMENT: ASSIGNED COUNSEL</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1170.4202 3045	Legal Defense-Indigents, Hurrell-Harring, Office of Indigent Legal Services Distribution	603,488.62
<b><u>APPROPRIATIONS</u></b>		
A.1170.4202 110	Legal Defense-Indigents, Hurrell-Harring, Salaries-Regular	31,201.93
A.1170.4202 130	Salaries-Part Time	73,977.78
A.1170.4202 220	Office Equipment	21,250.45
A.1170.4202 426	Subscriptions	10,907.64
A.1170.4202 427	Membership & Dues	25,485.94
A.1170.4202 437	Consulting Fees	67,761.66
A.1170.4202 440	Legal/Transcript Fees	6,735.06

May 19, 2023

443

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: ASSIGNED COUNSEL- cont.</b>		
A.1170.4202 444	Legal Defense-Indigents, Hurell-Harring, Travel/Education/Conference	\$24,115.33
A.1170.4202 470	Contract	334,032.30
A.1170.4202 830	Social Security	6,464.40
A.1170.4202 831	Medicare Contribution	1,556.13

**DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES**

**ESTIMATED REVENUE**

A.4320.0105 3490	Mental Health Programs, Behavioral Health Services North, Mental Health	103,872.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	77,904.00
A.4320.0120 3490	Mental Health Association, Mental Health	8,656.00

**APPROPRIATIONS**

A.4320.0105 470	Mental Health Programs, Behavioral Health Services North, Contract	103,872.00
A.4320.0165 470	Parsons Child & Family Center, Contract	77,904.00
A.4320.0120 470	Mental Health Association, Contract	8,646.00

**DEPARTMENT: SHERIFF**

**ESTIMATED REVENUE.**

A.3110.4112 4380	Sheriff's Law Enforcement, FY20 State Homeland Sec Program, State Homeland Security Program	\$4,689.17
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**APPROPRIATIONS**

A.3110.4112 260	Sheriff's Law Enforcement, FY20 State Homeland Sec Program, Other Equipment	4,689.17
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 236 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AGREEMENT WITH LEAF AIR, LLC FOR USE OF THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT TO HOLD A FLY-IN EVENT**

WHEREAS, the County Facilities Committee has approved a request for Warren County to enter into an agreement with Leaf Air, LLC, 443 Queensbury Avenue, Queensbury, New York 12804, to use the Warren County (Floyd Bennett Memorial) Airport to hold a Fly-In event on May 20, 2023 or May 27, 2023 (depending on weather), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Leaf Air, LLC, to use the Warren County (Floyd Bennett Memorial) Airport to hold a Fly-In event on May 20, 2023 or May 27, 2023 (depending on weather), in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 237 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AN AGREEMENT WITH UMBRELLA ENTERTAINMENT GROUP D/B/A AIRSHOW NETWORK TO PRODUCE AND MANAGE ALL ASPECTS OF AN AIR SHOW AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Umbrella Entertainment Group d/b/a Airshow Network, 351 Hitchcock Way, Suite B200, Santa Barbara, California 93105, to produce and manage all aspects of three bi-annual Air Shows (2025, 2027 and 2029) at the Warren County (Floyd Bennett Memorial) Airport, at no cost to the County, for a term commencing May 22, 2023 and terminating December 31, 2029, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 238 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AN AGREEMENT WITH SIEMENS INDUSTRY, INC. TO PROVIDE REPAIRS AND MAINTENANCE TO THE APOGEE ENERGY MANAGEMENT SYSTEM IN THE HUMAN SERVICES BUILDING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Siemens Industry, Inc., 6 British American Blvd., Suite C, Latham, New York 12110, to provide repairs and maintenance to the APOGEE Energy Management System, including heat pumps and HVAC equipment in the Human Services Building, in an amount not to exceed Twenty Thousand Seven Hundred Ninety-Four Dollars (\$20,794) per year, for a term commencing April 1, 2023 and terminating March 31, 2024, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties or unless terminated upon thirty (30) days written notice by either party and provided there is not more than a 5% rate increase between each subsequent year, in a form approved by the County Attorney, and be it further

RESOLVED, that funds for this agreement shall be expended from Budget Code A.1624 470, Health & Human Services Building, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 239 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH SECURE WATCH 24 FOR ANNUAL CONNECTION TO THE LICENSE PLATE READER SYSTEM FOR THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, the Warren County Sheriff's Office has requested to enter into an agreement with Secure Watch 24, One Penn Plaza, Suite 4000, New York, New York, 10119, for connection to the license plate reader system for the Warren County Sheriff's Office, at a total cost not to exceed Three Hundred Twenty Dollars (\$320), for a term commencing June 1, 2023 and terminating May 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Secure Watch 24 as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 470 Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 240 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH CHIC'S MARINA, INC. TO PROVIDE BOAT MAINTENANCE, EMERGENCY REPAIR SERVICE AND STORAGE FOR MARINE VESSELS FOR THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, the Warren County Sheriff obtained three (3) written quotes of patrol vessel service, maintenance and storage with Chic's Marina, Inc. having been selected as the most competitive bid, and

WHEREAS, the Criminal Justice & Public Safety Committee reviewed and approved the written quote submitted by Chic's Marina, Inc. for total fixed costs and an hourly rate for labor of One Hundred Thirty-Five Dollars (\$135) per hour in 2023 for maintenance, repair and emergency repair, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Chic's Marina, Inc., 4782 Lakeshore Drive, Bolton Landing, New York 12814, to provide boat maintenance, emergency repair service and storage for marine vessels for the Warren County Sheriff's Office, over a term commencing April 1, 2023 and terminating March 31, 2024, for an amount not to exceed Nineteen Thousand Nine Hundred Ninety-Nine Dollars and Ninety-Nine Cents (\$19,999.99), to include the hourly labor rate of One Hundred Thirty-Five Dollars (\$135) per hour, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Adopted by unanimous vote.

**RESOLUTION NO. 241 OF 2023**  
**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover,**  
**McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 461 OF 2010, WHICH AUTHORIZED THE CHAIR OF  
THE BOARD OF SUPERVISORS OR THE WARREN COUNTY SHERIFF TO ENTER  
INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS  
REGARDING SERVICES REQUIRED, FROM TIME TO TIME, BY THE WARREN  
COUNTY SHERIFF'S OFFICE, SUBJECT TO CERTAIN CONDITIONS, TO INCREASE  
THE NOT TO EXCEED AMOUNT, CHANGE THE CONTRACT RENEWAL TERMS AND  
INCLUDE MINOR AMENDMENTS TO REFLECT NECESSARY CHANGES OR  
CHANGE IN REGULATION**

WHEREAS, Resolution No. 461 of 2010, among other things, authorized the Sheriff to enter into and execute agreements with various vendors or contractors regarding services required from time to time by the Sheriff's Office, for an aggregate amount not to exceed Five Thousand Dollars (\$5,000) in any fiscal year, and

WHEREAS, in the regular course of performing its customary and usual governmental functions or performing functions assigned to it by the Board of Supervisors, the Sheriff's Office utilized minor routine and/or emergency services of a number of vendors or contractors for services such as, but not limited to equipment repairs and service, vehicle repairs and service, marine vessel repairs and service, vehicle tow services, medical transport services, medical services, mental health services, veterinary services, professional translation services, pre-employment screening services, law enforcement training services, hazardous cleaning services, septic services, plumbing and HVAC services, communications equipment services, water testing services, pest control, fire alarm testing services, and any services essential for public safety, and

WHEREAS, the aforesaid services are not usually something performed by the County's workforce and approval of these agreements by the Board of Supervisors appears to be routine and ministerial due to the obvious need for such services on a regular and reoccurring basis, and

WHEREAS, the Criminal Justice & Public Safety Committee approved a request to increase the authority of the Sheriff to enter into and execute agreements for such services to an amount no to exceed Ten Thousand Dollars (\$10,000) per vendor/contractor, per year, with a contract renewal term of no more than a five percent (5%) annual rate increase and to include minor amendments to reflect necessary changes in terms or change in regulation, and

WHEREAS, the Warren County Sheriff budgets for these types of services which generally range in costs from a few hundred dollars to a few thousand dollars, and

WHEREAS, any agreement that requires an RFP or a formal bid would require an additional Board resolution and the agreement would be executed by the Chair of the Board of Supervisors, now, therefore, be it

RESOLVED, that until such time as this resolution is repealed, the Chair of the Board of Supervisors or the Warren County Sheriff be, and hereby are, authorized, from time to time and without the need for additional separate resolutions, to enter into and execute agreements on behalf of Warren County with various vendors or contractors with regard to various services within the budget of the Sheriff's Office, subject to the following conditions: (1) any agreement may not individually exceed the aggregate amount of Ten Thousand Dollars (\$10,000) per vendor/contractor, per year, with a contract renewal term of no more than five percent (5%) annual rate increase and to include minor amendments to reflect necessary changes or change in terms in regulation; (2) the services must have been budgeted for; there must be budgeted funds available to pay for the same, and purchase orders and/or computer data entries required by the County's accounting software must occur; (3) the County's Purchasing Policy must still be followed (with the exception of the need to acquire resolutions); and (4) any required agreements must be approved by the Sheriff and, if required, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 242 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INVASIVE SOLUTIONS DIVE COMPANY, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT (WC 15-23)**

WHEREAS, the Purchasing Agent has requested proposals for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 15-23), and

WHEREAS, the proposals were opened on March 30, 2023 and the County Planner has recommended that Warren County award the agreement to Invasive Solutions Dive Company, LLC located at P.O. Box 179, Bolton, New York 12814, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Invasive Solutions Dive Company, LLC located at P.O. Box 179, Bolton, New York 12814 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Invasive Solutions Dive Company, LLC relative to Schroon Lake Aquatic Invasive Species Control Program - Plant Management, pursuant to the terms and provisions of the bid documents and proposal (WC 15-23), for a term commencing May 19, 2023 and terminating December 31, 2023, with the option for one (1) additional season pending budget appropriations, at a total cost not to exceed Fifty-Nine Thousand Eight Hundred Forty Dollars (\$59,840), and be it further

RESOLVED, that the funds shall be expended from Capital Project H408, Schroon Lake Aquatic Invasive Species 2022.

Adopted by unanimous vote.

**RESOLUTION NO. 243 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH SNO ENGINEERING, INC. D/B/A SE GROUP FOR CONSULTANT TO DEVELOP A WARREN COUNTY OUTDOOR RECREATION ECONOMY STRATEGIC PLAN (WC 20-23)**

WHEREAS, the Purchasing Agent requested proposals for Consultant to Develop a Warren County Outdoor Recreation Economy Strategic Plan (WC 20-23), and

WHEREAS, proposals were opened on April 18, 2023 and the County Planner has recommended that Warren County award the agreement to Sno Engineering, Inc. d/b/a SE Group located at 83 Lafountain Street, Burlington, Vermont 05401, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Sno Engineering, Inc. d/b/a SE Group located at 83 Lafountain Street, Burlington, Vermont 05401 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Sno Engineering, Inc. d/b/a SE Group relative to Consultant to Develop a Warren County Outdoor Recreation Economy Strategic Plan, pursuant to the terms and provisions of the bid documents and proposal (WC 20-23), for a term commencing June 1, 2023 and terminating December 31, 2024, in an amount not to exceed Ninety-Two Thousand Five Hundred Dollars (\$92,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H407, Recreation Economy Strategic Plan.

Adopted by unanimous vote.

**RESOLUTION NO. 244 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN THE FIVE COUNTIES OF CLINTON, ESSEX, HAMILTON, WARREN AND WASHINGTON AND THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

WHEREAS, the Lake Champlain-Lake George Regional Planning Board ("LCLGRP") was established in accordance with resolutions passed by the Counties of Warren, Washington, Essex, Clinton and Hamilton in 1967, as may have been amended, as a Regional Planning Board pursuant to New York General Municipal Law ("GML") Article 12-B, Section 239-h, and

WHEREAS, the five counties have, as required by GML, adopted amended bylaws as proposed by and passed by the Lake Champlain-Lake George Regional Planning Board of Directors of July 25, 2018, and

WHEREAS, amendments have been made to the adopted amended by laws, and

WHEREAS, pursuant to GML Section 239-h, the counties must adopt a Memorandum of Agreement spelling out the duties and responsibilities of all parties and the financial contribution required by the member counties, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Memorandum of Agreement between the five member counties of Warren, Washington, Essex, Clinton and Hamilton and the Lake Champlain Lake George Regional Planning Board as per the attached "Schedule A".

**MEMORANDUM OF AGREEMENT  
BETWEEN THE FIVE COUNTIES OF CLINTON, ESSEX, HAMILTON,  
WARREN AND WASHINGTON  
AND THE  
LAKE CHAMPLAIN – LAKE GEORGE REGIONAL PLANNING BOARD  
OCTOBER, 2018**

WHEREAS, the Lake Champlain-Lake George Regional Planning Board ("LCLGRP") was established in accordance with resolutions passed by counties of Warren, Washington, Essex, Clinton and Hamilton (the "Counties") in 1967, as may have been amended, as a Regional Planning Board pursuant to New York General Municipal Law ("GML") Article 12-B, Section 239-h; and

WHEREAS, the five counties have, as required by GML, adopted amended bylaws as proposed by and passed by the Lake Champlain Lake George Regional Planning Board of Directors on July 25 2018, and

WHEREAS, pursuant to General Municipal Law 239-h the counties must adopt a Memorandum of Agreement spelling out the duties and responsibilities of all parties and the financial contributions required by the member counties; It is

THEREFORE, DULY RESOLVED that the LCLGRP hereby adopts the following Memorandum of Agreement:

**ARTICLE 1**

**DUTIES**

The duties of the LCLGRP shall be as follows:

1. Provide access to information on domestic assistance programs including searches on public and private funding sources for specific development projects,
2. Develop a Comprehensive Economic Development Strategy which maintains the Region's federal funding eligibility from EDA,

3. Prepare grant and loan applications on behalf of municipalities to secure development, planning and water quality improvement project funds from such agencies as the US Commerce Department, US Rural Development Administration, Natural Resource Conservation Service, NYS Urban Development Corporation, NYS Department of Environmental Conservation, NYS Environmental Facilities Corporation, and NYS Department of State. Grantsmanship services offered through the Board have helped local governments acquire millions in funding for the creation of industrial parks, energy and telecommunications projects, and water, sewer and transportation infrastructure upgrades,
4. Operate a small business Revolving Loan Fund to provide funding at below market rate for qualifying small businesses for fixed asset and working capital needs,
5. Work as the designated Local Development District for management of Northern Borders Regional Commission funding, which brings federal infrastructure improvement and telecommunications funding into the region,
6. Prepare regional watershed management planning documents on community revitalization and water quality and natural resource improvement projects,
7. Assist municipalities with work required under federal and state permits, such as the New York State Municipal Separate Sewer System (MS4) Program,
8. Provide technical assistance to municipalities, non-profit organizations and citizens groups for an array of water quality related issues,
9. Host technical trainings for local engineers, landscape architects, municipal code enforcement officers, highway department personnel and municipal planning and zoning board members,
10. Act as the federal clearinghouse for multi-jurisdictional land use planning and community development projects,
11. Publish priority issue documents and undertake special studies in response to issues of local importance,
12. Host agency for the Glens Falls/Adirondack Transportation Council, which is a Metropolitan Planning Organization created by the NYS Governor in 1982. The three core products of the metropolitan planning process are; the 20-year Long Range Plan that articulates regional goals, objectives and priorities for regional transportation system maintenance and improvements; the Transportation Improvement Program, which is a five-year roster of planned federal investments in capital projects for roads; and the Unified Planning Work Group that develops a one to two year list of planning and programming activities. Key emphasis areas are capital planning, rehabilitation and reconstruction for transportation corridors, traffic counts, travel demand modeling, pavement scoring, safety assessments and infrastructure vulnerability assessments.

## ARTICLE 2

### REPORTS

1. Annual Report. The LCLGRP shall make an annual report of its activities to the Member County legislative bodies on or before June 30th of each year.
2. Independent Audit. To insure the fiscal, organizational and programmatic accountability of the LCLGRP, there shall be an annual independent audit which will be provided as part of the Annual Report.
3. Other Reports and Plans. The preparation and adoption of other reports and plans by the LCLGRP shall be as prescribed in the State General Municipal Law, Article 12-B, Section 239-h.

## ARTICLE 3

**FINANCING AND ADMINISTRATIVE SERVICES**

1. The fiscal year of the LCLGRP shall be the calendar year.
2. The LCLGRP, with the assistance of the Executive Director, shall prepare and adopt a proposed annual operating budget, showing proposed expenses and revenues, to carry out the responsibilities set out in this agreement. The operating budget shall consist of the following components:
  - a. An administrative budget, with expenditures broken down by objects of expense;
  - b. A project budget, showing a separate budget for each project;
  - c. A salary schedule in support of the appropriation for personal services.
3. The LCLGRP's tentative budget shall be submitted to the Board of Directors no later than July 30<sup>th</sup>. The tentative budget will then be submitted to the counties for informational purposes and include a notice to each member county indicating its share of the proposed budget by August 30<sup>th</sup>. The LCLGRP will proceed with securing county allocations in accordance with each county's established budget process. The LCLGRP Board of Director's will approve the final budget no later than October 30<sup>th</sup>.
4. The contribution by each member county named as Clinton, Essex, Hamilton, Warren, and Washington Counties shall be based on an annual calculation using the population of each county as of the last full census and the total equalized taxable property value of each county as of the previous year (hereinafter "proportionate share"). Population shall account for 50% of the calculation and the total equalized taxable property value will constitute the other 50%. Each 50% share shall be prorated by the percentage the county is of the total of population and assessed value. An example of the calculation will be provided as an attachment.
5. This Agreement shall be deemed executory only to the extent member counties appropriate their proportionate share. To the extent member counties appropriate money for this Agreement each year, each member county shall transfer its proportionate share no later than March 31<sup>st</sup> of each year, upon receipt of an invoice from the LCLGRP.
6. The LCLGRP will depend solely upon authorized payments received from Member Counties, in their proportionate shares, plus any local, federal, state or private grants for contract work performed. Any monies for special projects which require a local share coming from the Member Counties in advance of the commencement of a project shall be requested from Member Counties in their proportionate shares. Such projects shall not commence until the local funds are committed.
7. The LCLGRP shall be an independent fiscal entity.

## ARTICLE 4

**SUSPENSION**

In the event that one or more of the Member Counties fails to appropriate or transfer its proportionate share of the Board's operating funds to the LCLGRP by March 31 of the LCLGRP's current fiscal year, and such failure continues thirty days after notice from the LCLGRP, such County shall be deemed to be suspended from the LCLGRP and written notice to that effect shall be sent to all other Counties. During the period of suspension, such County's representative members shall not be entitled to vote at LCLGRP or Committee

meetings, and no items of business relating solely to such suspended County, including requests for review and recommendations concerning Federal or State participation in planning or projects within such suspended County, shall be voted upon or passed by the LCLGRP. Any period of suspension hereunder shall be terminated and such County restored to full membership upon receipt of payment of its delinquent share.

ARTICLE 5

**BY LAWS, RULES AND REGULATIONS**

The LCLGRP may adopt, amend and rescind such written By-laws, Rules and Regulations, consistent with this Agreement, which it deems necessary and appropriate to the carrying out of its duties and responsibilities hereunder and governing its meeting procedures and other day-to-day operations of the LCLGRP. All amended by-laws must be approved by the member counties legislative body as required by New York State General Municipal Law §239-h.

ARTICLE 6

**ADOPTION AND AMENDMENT PROCESS**

This agreement was adopted by approving resolutions of the Member Counties and may only be amended by the same process. Any change or amendment of this Agreement must be approved by each Member Counties legislative body.

Adopted by unanimous vote.

**RESOLUTION NO. 245 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT PROGRAM THROUGH OPERATION FOOD CHAIN**

RESOLVED, that Warren County enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite #6, Hudson Falls, New York 12839, in an amount not to exceed Nineteen Thousand Seventy Dollars (\$19,070), to provide employment and training for the Summer Youth Employment Program through Operation Food Chain, for a term commencing June 20, 2023 and terminating September 30, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code 40.6326 470, Workforce Invest. Act, Summer TANF, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 246 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT AND WARREN COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO PROVIDE TECHNOLOGY SERVICES AND SUPPORT**

RESOLVED, that Warren County enter into a Memorandum of Understanding between the Warren County Department of Workforce Development and the Warren County Information Technology Department to provide technology services and support, in an amount not to exceed Two Thousand Dollars (\$2,000) per year, to be billed in quarterly installments of Five Hundred Dollars (\$500), for a term commencing January 1, 2023 and terminating December 31, 2025, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this Memorandum of Understanding shall be expended from Budget Code 40.6293.0300 428, Workforce Invest. Act, WIA/WIOA, Adult, Data Processing & Internet Fees; Budget Code 40.6293.0305 428, Workforce Invest. Act, WIA/WIOA, Dislocated Worker, Data Processing & Internet Fees; Budget Code 40.6293.0310 428, Workforce Invest. Act, WIA/WIOA, Youth, Data Processing & Internet Fees; and Budget Code 40.6293.0313 428, Workforce Invest. Act, WIA/WIOA, Administrative, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 247 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**AUTHORIZING AGREEMENT WITH CONSTRUCTIVE COPY, LLC FOR THE BULK PRINTING OF TAX MAPS**

WHEREAS, the Director of Real Property Tax Services obtained quotes from several vendors to bulk print tax maps for Warren County and towns within Warren County and Constructive Copy, LLC was the lowest quote, for an amount not to exceed One Thousand One Hundred Dollars (\$1,100), and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee has approved a request for Warren County to enter into an agreement with Constructive Copy, LLC, 3 Northway Lane North, Latham, New York 12110, in an amount not to exceed One Thousand One Hundred Dollars (\$1,100), for the bulk printing of tax maps for Warren County and the towns within Warren County over a term commencing May 19, 2023 and terminating December 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Constructive Copy, LLC, in an amount not to exceed One Thousand One Hundred Dollars (\$1,100), for the bulk printing of tax maps for Warren County and the towns within Warren County over a term commencing May 19, 2023 and terminating December 31, 2023, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1970 410, Supplies to Towns, Supplies.

Adopted by unanimous vote.

**RESOLUTION NO. 248 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**RESOLUTION OF THE COUNTY OF WARREN REQUESTING THAT GOVERNOR HOCHUL SUPPORTS LEGISLATION THAT WILL ALLOW THE TOWNS IN THE COUNTY THE OPTION TO ASSESS ALL NEWLY CONSTRUCTED CONDOMINIUMS IN A MANNER THAT REFLECTS THE MOST CURRENT MARKET VALUE**

WHEREAS, in 1975, section 306 of the State Real Property Tax Law directed that "All real property in each assessing unit shall be assessed at the full value thereof," and

WHEREAS, residential condominium units in some municipalities incur less taxes than those of comparably priced homes under conventional forms of property ownership pursuant to the provisions of section 581.1(a) of the Real Property Tax Law ("RPTL") which governs how condominium units are assessed for tax purposes, and

WHEREAS, pursuant to the provisions of section 581.1(c) of the RPTL, section 581.1(a) does not apply to a "converted condominium" unit in a municipal corporation which has adopted, prior to the taxable status date of the assessment roll upon which its taxes will be levied, a local law providing that the provisions of section 581.21(a) shall not apply to converted condominium units, and

WHEREAS, the Warren County Board of Supervisors believes that it is in the best interests of its municipalities to have the option to exempt "newly constructed" condominiums from the provisions of section 581.1(a) of the RPTL in the same manner that section 581.1(c) of the RPTL provides an exemption for converted condominiums, and

WHEREAS, because of its attractive location, many towns in Warren County are popular destinations for those seeking second homes, most of which would be characterized as expensive, and are intentionally condominiumized by developers seeking preferential tax treatment, which shifts the tax burden to other residential property owners, often those who can least afford it, and

WHEREAS, the New York State Assessors Association supports legislation that will allow municipalities to assess newly constructed condominiums to reflect the most current market values, and

WHEREAS, the New York State Assessors Association has a longstanding voice expressing support for a change in the methodology for condominium valuation for the purposes of taxation to reflect current market values, similarly to that of residential properties, and

WHEREAS, currently, condominiums are valued based on a restricted methodology that has no resemblance to market value, and

WHEREAS, Warren County now seeks an amendment to section 581.1(a) of the RPTL or legislation authorizing a Home Rule request or any other New York State legislation that would permit its municipalities to opt for the ability to exempt "newly constructed" condominiums from the provisions of section 581.1(a) of the RPTL, and

WHEREAS, as the New York State Attorney General's Office states, a condominium (condo) is a single real estate unit in a multi-unit development in which an owner has both of the following: Separate (individual) ownership of a unit and undivided interest in the common elements of the building, and

WHEREAS, Syracuse.com reported that "one condo in Skaneateles sold for \$2.2 million. It was assessed and taxed as if it were worth just \$464,000," and

WHEREAS, legislation introduced and passed in both houses to amend the real property tax law (Assembly Bill A3491B and Senate Bill S5946), in relation to the taxation of property owned by a cooperative corporation, and

WHEREAS, that legislation, passed by both houses of the New York State legislature, amended section 581 of the real property tax law allowing municipalities, if they choose, to treat future residential condominiums assessment based on market value, the same as for single family residential assessments, and

WHEREAS, in December 2022 Governor Hochul vetoed legislation that would have brought greater equity in the assessment of residential housing and would generate more revenue, and

WHEREAS, Governor Hochul signed a law that enabled the Town of Greenburgh to tax future condominium construction as residential properties, and

WHEREAS, there are many towns in New York, like Greenburgh, that have spent considerable time and money to assess properties at 100% equalization levels, and

WHEREAS, Warren County wishes to assure real property tax equity for all forms of housing in its County, and

WHEREAS, Warren County supports legislation that would close the door on homebuilders who wish to seek unfair market advantages for their expensive homes, classified as condominiums, and giving big tax breaks to owners of big suburban homes classified as condominiums, and

WHEREAS, the current law enables significant tax breaks for the owners of condominiums, often very expensive condominiums, and are tax breaks that all other property owners must burden, making single family homes, for example, more expensive to own, and school and local government tax burdens greater for single family homeowners, and

WHEREAS, Warren County also wishes to deter Warren County residential developers from abusing the current law and give significant tax breaks to expensive homeowners at the expense of the creation of more affordable homeowners, and

WHEREAS, the original bill, that was vetoed by the current governor, would have allowed municipalities to decide for themselves if they wish to maintain the current condominium loophole or opt out, thus maintaining New York's long tradition of Home Rule, and

WHEREAS, the choice of the municipality to abandon the Condominium loophole law would be in accord with New York State's Section 10 of the Municipal Home Rule law, and

WHEREAS, according to the Lake George Mirror, "it is estimated that under current law, condo owners' county, town and school tax bills are 30 to 40% less than what they ought to be - leaving other property owners to make up the difference," now, therefore, be it

RESOLVED, that the municipalities of Warren County, like the Town of Greenburgh, wish to have the same ability to have the OPTION of assessing condominiums and cooperatives the same as single family housing, based on market values, which would provide more equity in taxation and fairness in assessment, and be it further

RESOLVED, that the Clerk of the Board of Supervisors is hereby directed to forward copies of this resolution to Governor Hochul; Sentator Stec; Assemblyman Simpson; Assemblywoman Woerner; the New York State Association of Counties; and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

#### **RESOLUTION NO. 249 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

#### **AMENDING RESOLUTION NO. 62 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST THE CONTRACTUAL HOURLY RATE WITH HOME AIDE SERVICES OF THE CENTRAL ADIRONDACKS, INC.**

WHEREAS, pursuant to Resolution No. 62 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 121 of 2019 and 536 of 2021) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Health Services Committee has approved a request to adjust the hourly rate of the agreement with Home Aide Services of the Central Adirondacks, Inc. from

Twenty-Five Dollars (\$25) per hour to Thirty Dollars (\$30) per hour under the Expanded In-Home Services for the Elderly Program (EISEP) for a term commencing April 1, 2023 and terminating March 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Home Aide Services of the Central Adirondacks, Inc. as outlined on the attached Schedule "A" to adjust the amount of the agreement, and the hourly rate of pay for PC 1 and PC2, not to exceed Forty Thousand Dollars (\$40,000), for a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 62 of 2019, 121 of 2019 and 536 of 2021 will remain the same.

<b>SCHEDULE "A"</b>					
<b>EISEP FUNDS</b>					
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State Funds</b>	<b>County Funds</b>	<b>Totals</b>
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$26/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$30/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000

Subcontractor	Service Provided	Specifics	State Funds	County Funds	Totals
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$45/whole day	\$16,366	\$4,092	\$20,458
<b>TOTALS</b>					\$438,058

Adopted by unanimous vote.

**RESOLUTION NO. 250 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AMENDING RESOLUTION NO. 230 OF 2022, WHICH AUTHORIZED AGREEMENTS WITH INTERESTED SCHOOL DISTRICTS IN WARREN COUNTY TO PROVIDE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN, TO INCLUDE PROVIDERS TO FACILITATE EDUCATIONAL SESSIONS FOR STAFF, THERAPISTS, PARENTS, COMMUNITY GROUPS AND/OR INDIVIDUALS PROVIDING SERVICES TO CHILDREN INVOLVED IN EARLY INTERVENTION, CPSE AND CHILDREN/YOUTH SPECIAL HEALTH CARE NEEDS PROGRAMS**

WHEREAS, pursuant to Resolution No. 230 of 2022, the Warren County Board of Supervisors authorized agreements with interested school districts in Warren County, to provide Committee on Preschool Special Education (CPSE) services to eligible Warren County children, at New York State rates, for a term commencing upon execution by both parties and automatically renewing upon the same terms and conditions, or until such time as said agreements are terminated by either party upon thirty (30) days written notice, and

WHEREAS, pursuant to Resolution No. 716 of 2022, the Chair of the Board of Supervisors was authorized to execute agreements with any New York State licensed and/or certified professional approved by the New York State Commissioner of Education, and

WHEREAS, the Health Services Committee has approved the request to include a provision for CPSE providers to facilitate educational sessions for staff, therapists, parents, community groups and/or individuals providing services to children involved in the Early Intervention, CPSE and Children/Youth Special Health Care Needs Programs at a rate of Two Hundred Fifty Dollars (\$250) per session, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements and/or amendment agreements with CPSE providers, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 230 of 2022 and 716 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 251 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AMENDING AGREEMENT WITH BOGSTED, THERESE FOR FREEDOM TORCH CONSULTING, INC. TO PROVIDE COMMITTEE PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN, TO INCLUDE EDUCATIONAL SESSIONS FOR STAFF, THERAPISTS, PARENTS, COMMUNITY GROUPS AND/OR INDIVIDUALS PROVIDING SERVICES TO CHILDREN INVOLVED IN EARLY INTERVENTION, CPSE AND CHILDREN/YOUTH SPECIAL HEALTH CARE NEEDS PROGRAMS**

WHEREAS, Resolution No. 213 of 2019 authorized an agreement with Bogsted, Therese for Freedom Torch Consulting, Inc., to provide Committee on Preschool Special Education (CPSE) services to eligible Warren County children, for a term commencing May 16, 2019 and terminating May 15, 2020, with automatic annual renewals unless terminated by either party upon thirty (30) days written notice, and

WHEREAS, the Health Services Committee has approved the request to include educational sessions for staff, therapists, parents, community groups and/or individuals providing services to children involved in the Early Intervention, CPSE and Children/Youth Special Health Care Needs programs at a rate of Two Hundred Fifty Dollars (\$250) per session, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Bogsted, Therese for Freedom Torch Consulting, Inc., 439 East River Drive, Lake Luzerne, New York 12846, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 213 of 2019 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 252 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH AND PATIENT SERVICES TO EXECUTE AGREEMENTS WITH VARIOUS HEALTH INSURANCE COMPANIES FOR REIMBURSEMENT OF SERVICES PROVIDED BY THE HEALTH SERVICES DEPARTMENT**

WHEREAS, the Health Services Department is required to be a participating provider with various health insurance companies in order to bill for services rendered by the Department and receive payment for services rendered by the Department, and

WHEREAS, in an effort to optimize and expedite collection of revenue for services provided, the Director of Public Health and Patient Services requested the authority to execute agreements with various health insurance companies for reimbursement of services provided by the Health Services Department, at no cost to the County, and

WHEREAS, the Health Services Committee approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Public Health and Patient Services to execute agreements with various health insurance companies for reimbursement of services provided by the Health Services Department.

Adopted by unanimous vote.

**RESOLUTION NO. 253 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING AGREEMENTS BETWEEN WARREN COUNTY AND THE MUNICIPALITIES OF WARREN COUNTY FOR REIMBURSEMENT OF A PORTION OF THE COSTS FOR RECREATIONAL PROGRAMS**

WHEREAS, the New York State Office of Children & Family Services provided an allocation to reimburse Warren County in an amount of Twenty-Seven Thousand Fifty-Two Dollars (\$27,052) for the year 2023 to be divided by the costs to the Municipalities for recreational programs, and

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into individual agreements with each Municipalities not to exceed the following amounts:

Town of Bolton - \$1,835	Town of Chester - \$2,656
City of Glens Falls - \$3,406	Town of Hague - \$1,868
Town of Horicon - \$1,906	Town of Johnsbury - \$1,951
Town of Lake George - \$1,951	Town of Lake Luzerne - \$2,093
Town of Queensbury - \$3,406	Town of Stony Creek - \$1,868
Town of Thurman - \$1,906	Town of Warrensburg - \$2,206,

now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to enter into individual Memorandums of Agreement with the Municipalities in the amounts as set forth above, in a form approved by the County Attorney, with funding for these agreements to be expended from Budget Code A.7312 470, Special Delinquency Prevention, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 254 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING CONTINUATION OF CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS**

RESOLVED, that Warren County continue the contractual relationships (the previous agreements having been authorized by Resolution No. 463 of 2022) with the agencies set forth in Schedule "A" for the programs, and in amounts not to exceed the dollar figures as listed, and for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said agreements in a form approved by the County Attorney, and be it further

RESOLVED, that said agreements shall be deemed executory only to the extent of monies available to the County for the performance of the terms hereof and no liability on account thereof shall be incurred by the County beyond monies available to or appropriated by the County for the purpose of the agreements, and that said agreements shall automatically terminate upon the termination of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that if State or Federal funding should be increased or decreased during the term of these agreements, no further resolution to accept said monies will be necessary to carry out the provisions of said agreements; these agreements are to be paid from Budget Code A.7312 470, Special Delinquency Prevention, Contract.

**SCHEDULE A**

**COMMUNITY/AGENCY SUBCONTRACTS  
2023 SPECIAL DELINQUENCY PREVENTION PROGRAMS (A.7312.470)**

<u>Sponsoring Agency Name/Address</u>	<u>Program Title</u>	<u>Amount</u>
Catholic Charities of the Diocese of Albany d/b/a Community Maternity Services 27 North Main Avenue Albany, NY 12203	Homebased Parent Education	\$2,545
Warren-Hamilton Counties A.C.E.O., Inc. 190 Maple St. Glens Falls, NY 12801	Alternative Sentencing Program	\$1,722
Catholic Charities of the Diocese of Albany d/b/a Catholic Charities of Saratoga, Warren and Washington Counties 142 Regent Street Saratoga Springs, NY 12866	Youth & Family Counseling	\$3,983
WAIT House 10-12 Wait Street Glens Falls, NY 12801	Crisis Service Program	\$3,750
	<b>TOTAL</b>	<b>\$12,000</b>

1. **Expiration date for all contracts is December 31, 2023**
2. **All contracts are reimbursed 100% by NYS Office of Children & Family Services**  
Adopted by unanimous vote.

**RESOLUTION NO. 255 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES/TOWNS TO USE YOUTH SPORTS AND EDUCATION OPPORTUNITY FUNDING TO SUPPORT SPORTS PROGRAMS FOR UNDERSERVED CHILDREN AND YOUTH UNDER THE AGE OF 18**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes agreements with the following agencies/towns to use Youth Sports and Education Opportunity funding to support sports programs for underserved children and youth under the age of 18, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing January 1, 2023 and terminating September 30, 2023, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreements in a form approved by the County Attorney.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Big Brothers and Big Sisters of the Southern Adirondacks, Inc.	\$3,683.00	A.7312 470
Town of Thurman	\$4,000.00	A.7312 470
Center for Disability Services, an affiliate of Prospect Child & Family Center	\$5,033.00	A.7312 470
The City of Glens Falls (Glens Falls Recreation Department)	<u>\$4,000.00</u>	A.7312 470
<b>TOTAL</b>	<b>\$16,716.00</b>	

Adopted by a unanimous vote.

**RESOLUTION NO. 256 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS AND THE WARREN COUNTY TREASURER TO EXECUTE AN APPLICATION FOR YOUTH PROGRAM FUNDS FROM THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES AS OUTLINED IN THE 2023 RESOURCE ALLOCATION PACKAGE**

WHEREAS, the Comprehensive Plan for Youth Services requires that the Resource Allocation Package be prepared annually, which Plan is comprised of Warren County's program and project applications for youth service funds, and

WHEREAS, the Human Services Committee, as well as the Youth Board have recommended the State Aid resources for youth projects in 2023 be allocated as outlined in the Resource Allocation Package, in a total amount of Fifty-Seven Thousand Seven Hundred Sixty-One Dollars (\$57,761) and

WHEREAS, these documents have been prepared according to the Rules and Regulations of the New York State Office of Children & Family Services, now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to submit an application to the New York State Office of Children & Family Services for the 2023 Resource Allocation Package and upon notification of approval of the availability of State funds, the Chair of the Board of Supervisors and the County Treasurer be, and hereby are, authorized to execute the Warren County Comprehensive Planning Resource Allocation Agreement for 2023 and any and all documents required to implement the Resource Allocation Plan, and all agreements within the scope of such plan to qualify Warren County for State reimbursement for youth programs in 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 257 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO F. CAVONE PRODUCTIONS; THE WARREN COUNTY HISTORICAL SOCIETY; AND THE TOWN OF LAKE GEORGE**

**RESOLUTION AMENDED FROM THE FLOOR**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution Nos. 84 of 2023, 146 of 2023 and 207 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their April 25, 2023 meeting, the Occupancy Tax Coordination Committee considered written applications from the following applicants for 2023 occupancy tax funding and approved special event funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
F. Cavone Productions	Wild in the Trees Music and Skate Festival	10/7/23-10/8/23	\$12,000.00 <i>Special Event Funding</i>
Warren County Historical Society	Promotion of Warren County History	1/1/23-12/31/23	\$4,000.00 <i>Special Event Funding</i>

and

WHEREAS, at their May 19, 2023 meeting the Board of Supervisors considered and approved a request to amend then proposed Resolution No. 257 of 2023, which further amended Resolution No. 37 of 2023, to include the 2023 occupancy tax funding for the following event:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Town of Lake George	Adirondack Region Winter Lights Experience	Winter 2023-24	\$50,000.00 <i>Municipal Application Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution Nos. 84 of 2023; 146 of 2023; and 207 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to each applicant named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Nine Hundred Eleven Thousand Seven Hundred Sixty-Five Dollars (\$961,765.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$865,700.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Occupancy Tax, Municipal Application Funding (\$96,065.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023, 146 of 2023 and 207 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPPHSAA Boys Basketball Championships	3/17/23- 3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
11	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
12	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
13	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
14	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
15	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
16	Glens Falls Collaborative and the City of Glens Falls	2023 Adirondack Christkindlmarkt	12/1/23-12/3/23	\$25,000.00
17	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00
18	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00
19	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
20	Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00
21	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
22	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
24	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
25	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
26	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
27	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00
28	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
29	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
30	F. Cavone Productions	Wild in the Trees Music and Skate Festival	10/7/23-10/8/23	\$12,000.00
31	Warren County Historical Society	Promotion of Warren County History	1/1/23-12/31/23	\$4,000.00
TOTAL				\$865,700.00
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
5	Town of Lake George	Adirondack Region Winter Lights Experience	Winter 2023-24	\$50,000.00
TOTAL				\$96,065.00
<i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 258 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING ADIRONDACK SPORTS COMPLEX TO MAKE A ONE-TIME APPLICATION OF 2022-2024 OCCUPANCY TAX FUNDS TOWARDS THE FACILITIES PREMIUM PAYMENTS FOR PROPERTY AND GENERAL LIABILITY INSURANCE AS AN ELIGIBLE EXPENSE**

WHEREAS, pursuant to Resolution No. 185 of 2022 the Warren County Board of Supervisors authorized Warren County to enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants to award Occupancy Tax Funds for 2022, and

WHEREAS, pursuant to Resolution No. 84 of 2023 the Warren County Board of Supervisors authorized Warren County to enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants to award Occupancy Tax Funds for 2023, and

WHEREAS, the Adirondack Sports Complex was awarded Forty-Five Thousand

Dollars (\$45,000) to host the ADKSC Travel Team Softball Tournaments during 2022 and Fifty Thousand Dollars (\$50,000) to host the Tournaments in 2023, and

WHEREAS, Adirondack Sports Complex must obtain and provide proof of property and general liability insurance to the ADKSC Travel Team Softball Tournaments in order for the Adirondack Sports Complex to host these events, and

WHEREAS, the Occupancy Tax Coordination Committee approved a request for Adirondack Sports Complex to apply, as an eligible expense, up to Forty-Five Thousand Dollars (\$45,000) from the 2022 Occupancy Tax Funds and Fifty Thousand Dollars (\$50,000) from the 2023 Occupancy Tax Funds previously awarded towards premium payments for property and general liability insurance, and

WHEREAS, the Occupancy Tax Coordination Committee approved the request for Adirondack Sports Complex to apply, as an eligible expense, whatever amount they are awarded in 2024 to be used towards premium payments for property and general liability insurance, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves and authorizes the Adirondack Sports Complex to utilize up to Forty-Five Thousand Dollars (\$45,000) of the Occupancy Tax Funds awarded in 2022 and up to Fifty Thousand Dollars (\$50,000) of the Occupancy Tax Funds awarded in 2023 as an eligible expense towards premium payments for the facilities property and general liability insurance, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby approves and authorizes the Adirondack Sports Complex to utilize whatever amount they are awarded in 2024 to be used as an eligible expense towards premium payments for the facilities property and general liability insurance, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events.

Adopted by unanimous vote.

**RESOLUTION NO. 259 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING AGREEMENT WITH SUNY ADIRONDACK FOR OCCUPANCY TAX FUNDING FOR REIMBURSEMENT OF MONIES EXPENDED FOR THE CONSTRUCTION AND INSTALLATION OF A SYNTHETIC TURF RECREATIONAL COMPLEX**

WHEREAS, construction and installation of a synthetic turf recreational complex is underway at the SUNY Adirondack campus located in Queensbury, New York (the "Project") with an estimated total cost of Five Million Seven Hundred Thousand Dollars (\$5,700,000), and

WHEREAS, the Project, upon completion, will attract vendors to Warren County in need of field space to host sporting events that brings athletes, their families and friends to the area as tourists, and will aid and assist to develop tourism activity within Warren County, and

WHEREAS, the Occupancy Tax Coordination Committee considered and approved a request for an award of occupancy tax funds to SUNY Adirondack in an amount not to exceed One Hundred Thousand Dollars (\$100,000) per year for five (5) years, to assist in defraying the total costs incurred for the Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby finds that the Project shall promote tourist activities and special sporting events which attract tourists to Warren County and is a qualified expenditure of occupancy tax revenues, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board

of Supervisors to execute an agreement with SUNY Adirondack, 640 Bay Road, Queensbury, New York 12804, in the amount of One Hundred Thousand Dollars (\$100,000) per year for five

(5) consecutive years, to assist in defraying the total costs incurred for the Project, for a term commencing upon execution by both parties and terminating five (5) years from date of execution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.04 Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects.

Roll Call Vote:

Ayes: 776

Noes: 89 Supervisor Magowan

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 260 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**RESOLUTION AUTHORIZING A FIVE-YEAR MORATORIUM ON NEWLY RECONSTRUCTED OR PAVED ROADS**

WHEREAS, in order to extend the service life of county road and safeguard against premature degradation of the pavement surfaces throughout Warren County, the Public Works Committee has approved the request to implement a five-year road moratorium on all county roads that have received full-width pavement treatments, and

WHEREAS, the road moratorium will prohibit trench excavations, cutting or penetrating the paved surface of a county road for a five-year period after the completion of a full-width pavement treatment project, and

WHEREAS, during the five-year moratorium period no highway right-of-way work permits will be issued or granted to permit any excavation within the paved surface of the roadway, and

WHEREAS, exceptions to the road moratorium will be granted in the case of an extreme emergency such as water main break, natural gas leak, or other public health and safety matter, as determined, in the discretion and professional judgment of the Superintendent of Public Works, and

WHEREAS, the road moratorium will be placed in effect from the completion date of a full-width pavement treatment project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a five-year moratorium following the completion date for all full-width pavement treatments, to include newly reconstructed or paved County roads, as outlined in the preambles of this resolution, and be it further

RESOLVED, the five-year moratorium shall remain in effect unless amended or rescinded by the Warren County Board of Supervisors.

Adopted by unanimous vote.

**RESOLUTION NO. 261 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING ADDITION OF TOWN HIGHWAY (OLD STATE ROAD NORTH) TO THE COUNTY ROAD MAP**

WHEREAS, pursuant to Resolution No. 146 of 1954, the Warren County Board of Supervisors described and designated certain Town Highways to be placed upon the County Road Map, and

WHEREAS, pursuant to Section 115 of the Highway Law, amendments may be made to the County Road Map by the Superintendent of Highways if approved by the Board of Supervisors, and

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WHEREAS, the Public Works Committee has approved the request to accept and add Old State Road North from the Town of Lake George to the County Road Map, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby accepts and adds following described and designated Town Highway be placed on the County Road Map:

Beginning at US Route 9 and ending at US Route 9 at approximately 0.14 miles south of County Route 35 (Diamond Point Road) and US Route 9 intersection, a total distance of approximately 0.37 miles in the Town of Lake George to be known as Old State Route 9 - County Road No. 83,

and be it further

RESOLVED, that the Superintendent of Public Works and the Chair of the Board of Supervisors be, and hereby are, authorized and directed to execute and deliver such other documents and take such other actions as may be necessary or appropriate in order to effectuate the terms and conditions of the preambles of this resolution, and be it further

RESOLVED, that the County Road Map including the above referenced Town Highway shall be filed with the Warren County Clerk.

Adopted by unanimous vote.

#### **RESOLUTION NO. 262 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

#### **AWARDING BID AND AUTHORIZING AGREEMENT WITH R.M. DALRYMPLE CO., INC. FOR FUEL MAINTENANCE SERVICES (WC 26-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Fuel Maintenance Services (WC 26-23), and

WHEREAS, the bids were opened on April 25, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to R.M. Dalrymple Co., Inc. located at 15 Grace Moore Road, Saratoga Springs, New York 12866, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify R.M. Dalrymple Co., Inc. located at 15 Grace Moore Road, Saratoga Springs, New York 12866 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with R.M. Dalrymple Co., Inc. relative to Fuel Maintenance Services, pursuant to the terms and provisions of the bid documents and proposal (WC 26-23), for a term commencing June 1, 2023 and terminating May 31, 2024, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties subject to the same prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code DM.5140 422 Road Machinery, Motor Fuel Farms, Repair/Maint-Equipment.

## WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 26-23	<b>NAMES &amp; ADDRESS OF BIDDER</b>
<b>ITEM(S):</b> FUEL MAINTENANCE SERVICES	
<b>DATE:</b> APRIL 25, 2023	R.M. Dalrymple Co., Inc.
<b>TIME:</b> 3:00 P.M.	Attn: James Ether
	15 Grace Moore Rd
	Saratoga Springs, NY 12866
	Ph: 518-587-5566
	Fx: 518-587-6296
<b>BID AWARDED TO:</b>	<b>RESOLUTION NO:</b> XXX OF 2023
<b>TERM:</b> JUNE 1, 2023 THROUGH MAY 30, 2024	✓ <b>JULIE A. BUTLER, PURCHASING AGENT</b>
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>
<b>SCHEDULE A: CALL-OUT FEE (INCLUDING ALL COSTS ASSOCIATED WITH TRAVEL &amp; LABOR EN-ROUTE):</b>	
Warren County DPW (Warrensburg):	\$305.00
Floyd Bennett Airport (Queensbury):	\$294.00
Town of North Creek:	\$390.00
Lake Luzerne Landfill:	\$295.00
Town of Bolton:	\$300.00
Town of Horicon:	\$318.00
Town of Hague:	\$405.00
Warren County Municipal Center (Lake George):	\$253.00
<b>SCHEDULE B: HOURLY LABOR RATES:</b>	
Technician Labor Rates (Standard):	\$145.00
Technician Labor Rates (Over-time):	\$217.50
Technician Labor Rates (Emergency):	\$290.00
IT Technician Labor Rates (Standard):	\$145.00
IT Technician Labor Rates (Over-time):	\$217.50
IT Technician Labor Rates (Emergency):	\$290.00
Laborer Rates (Standard):	\$145.00
Laborer Rates (Over-time):	\$217.50
Laborer Rates (Emergency):	\$290.00
<b>SCHEDULE C: RESPONSE TIME &amp; MARK-UP PERCENTAGE:</b>	
Response Time for Repairs During Normal Work Hours:	24-48 Hours
Response Time for Emergency / After Hours Repairs:	4 Hours
Specialized Equipment Furnished - Percent Mark-Up:	15-20%
Materials & Parts Furnished - Percent Mark-Up:	15-20%
<b>SCHEDULE D: TESTING FEES:</b>	
Tank Tightness Testing:	N/A
Interstitial Monitoring Testing:	Time and Material

Adopted by unanimous vote.

**RESOLUTION NO. 263 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS FOR 2023, TO INCLUDE ADDITIONAL MILE POSTS**

WHEREAS, pursuant to Resolution No. 749 of 2022 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a license agreement with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2023 and terminating December 31, 2023, for an amount of Forty-Six Thousand Dollars (\$46,000), which includes an additional Five Hundred Dollars (\$500) per station, per month for use of the Hadley and Thurman Rail Stations for the six months of the year they are used, and

WHEREAS, the Public Works Committee has approved a request to amend the agreement to extend the use of the railroad tracks a distance of approximately 0.88 miles from mile post 88 south to mile post 87.22, for a term commencing upon execution by both parties and terminating December 31, 2023, at no additional cost and for convenience and safety of the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Revolution Rail Company to extend the use of the railroad tracks from mile post 88 south to mile post 87.22, for a term commencing upon execution by both parties and terminating December 31, 2023, at no additional cost and for convenience and safety of the County, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 749 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 264 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO ADJUST A SALARY POSITION WITHIN THE DEPARTMENT OF PUBIC WORKS**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**DEPARTMENT OF PUBLIC WORKS -**

**WASTE MANAGEMENT**

Increasing Salary from:

A.1628 110

TITLE:

Solid Waste/Recycling Compliance Coordinator

EFFECTIVE DATE

May 22, 2023

BASE ANNUAL

SALARY

\$50,633

Increasing Salary to:

A.1628 110

TITLE:

Solid Waste/Recycling Compliance Coordinator

EFFECTIVE DATE

May 22, 2023

BASE ANNUAL

SALARY

\$62,422

Adopted by unanimous vote.

**RESOLUTION NO. 265 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESCINDING RESOLUTION NO. 177 OF 2023, WHICH AUTHORIZED A SETTLEMENT AGREEMENT AND PAYMENT TO ILANA MORGAN AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN ANY DOCUMENTATION NECESSARY FOR SAID SETTLEMENT AMOUNT**

**RESOLUTION TABLED TO THE JUNE 14, 2023 BOARD MEETING**

WHEREAS, pursuant to Resolution No. 177 of 2023, the Warren County Board of Supervisors authorized a settlement agreement with Ilana Morgan in an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000), and such other and further settlement terms as are required by the County Attorney, and

WHEREAS, no written settlement agreement has been accepted and signed by Ilana Morgan and the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 177 of 2023.

**RESOLUTION NO. 266 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO PROVIDE FUNDING FOR CAPITAL PROJECT NO. H426, REGIONAL MORGUE FACILITY; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Thirty-Six Thousand Dollars (\$136,000.00) from the General Fund Unappropriated Fund Balance, Budget Code A.909.00 to the following budget code to provide funding for Capital Project No. H426, Regional Morgue Facility:

PROJECT	TITLE	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$136,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 267 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H426, REGIONAL MORGUE FACILITY; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H426, Regional Morgue Facility, as follows:

1. Capital Project No. H426, Regional Morgue Facility, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Hundred Thirty-Six Thousand Dollars (\$136,000.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Transfer of funds in the amount of One Hundred Thirty-Six Thousand Dollars (\$136,000) from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H426 - Regional Morgue Facility	\$136,000.00
Roll Call Vote:	
Ayes: 865	
Noes: 0	
Absent: 137 Supervisors Merlino, Braymer and Bruno	
Adopted.	

**RESOLUTION NO. 268 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET, PROBATION DEPARTMENT BUDGET, DEPARTMENT OF HEALTH SERVICES BUDGET AND DEPARTMENT OF SOCIAL SERVICES BUDGET TO COVER THE COST OF REPLACING VEHICLES; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Ninety Thousand Three Hundred Dollars (\$90,300) from the Reserve, Vehicles (A.896.00), to the following Departmental budgets to cover the cost of replacing vehicles:

CODE	DEPARTMENT	AMOUNT
A.1610 230.1	Fleet Management, Automotive Equipment-Reserve	\$43,960.00
A.3140 230.1	Probation, Automotive Equipment-Reserve	\$23,400.00

CODE	DEPARTMENT	AMOUNT
A.4018.0040 230.1	Preventative Program, Health Education, Automotive Equipment-Reserve	\$11,443.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$11,497.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 269 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE INFORMATION TECHNOLOGY BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Fifty Thousand Dollars (\$50,000.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budgets to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology, Office Equipment-Reserve	\$30,000.00
A.3110 220.1	Sheriff's Law Enforcement, Office Equipment-Reserve	\$20,000.00

and be it further,

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 270 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET TO MAKE PAYMENTS TO THE TOWNS, VILLAGE OF LAKE GEORGE AND CITY OF GLENS FALLS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Four Hundred Seventy-Seven Thousand One Hundred Dollars (\$477,100) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of additional funding needed to make the twenty-five percent (25%) due to the Towns, Village of Lake George and City of Glens Falls:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469	Tourism/Occupancy, Occupancy Tax, Other Payments/Contributions	\$477,100.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 271 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET TO MAKE AWARDS TO F. CAVONE PRODUCTIONS AND THE WARREN COUNTY HISTORICAL SOCIETY; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Sixteen Thousand Dollars (\$16,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds awarded to F. Cavone Productions and the Warren County Historical Society which were approved since the 2023 Warren County Budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 257 of 2023)	\$16,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 865

Noes: 0

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 272 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET TO MAKE AN AWARD TO SUNY ADIRONDACK; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Thousand Dollars (\$100,000) from the Occupancy Tax Reserve (A.881.00) to the following budget codes to cover the cost of occupancy tax funds awarded to SUNY Adirondack which were approved since the 2023 Warren County budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480.04	Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects (Resolution No. 259 of 2023)	\$100,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 716

Noes: 89 Supervisor Magowan

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 273 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECT**

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H360 - Communication Radio Upgrade	\$1,998.22	A.909.00 (General Fund Unappropriated Surplus)

Adopted by unanimous vote.

**RESOLUTION NO. 274 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Director of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law authorizes the Board of

Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"  
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Bolton	2023	903.-1-1		EMS \$15.08	State Lands Denial
Chester	2023	903.-1-3		EMS \$0.09	State Lands Denial
Chester	2023	903.-1-7		EMS \$297.10	State Lands Denial
Chester	2023	903.-1-1		EMS \$0.37	State Lands Denial
Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Chester	2023	903.-1-2		EMS \$0.33	State Lands Denial
Chester	2023	903.-2-2		EMS \$227.39	State Lands Denial
Chester	2023	903.-2-4		EMS \$158.96	State Lands Denial
Chester	2023	903.-2-6		EMS \$123.77	State Lands Denial
Chester	2023	903.-2-8		EMS \$68.44	State Lands Denial
Chester	2023	903.-1-1		Chestertown Fire \$0.70	State Lands Denial
Chester	2023	903.-1-1		Riverside Fire \$0.07	State Lands Denial
Hague	2023	McCarville 26.10-1-3		County \$41.06	Vet. Exempt Not Applied

Horicon	2023	903.-1-2./1		EMS	\$0.93	State Lands Denial
Horicon	2023	903.-2-2./1		EMS	\$33.53	State Lands Denial
Horicon	2023	903.-2-3		EMS	\$1,561.23	State Lands Denial
Horicon	2023	Briskie 36.8-1-13		County Town Fire Schroon L.G.Park EMS	\$313.97 44.93 29.22 2.55 <u>21.15</u> \$411.82	SCAR Petition
Qsby	2023	Englert 289.15-1- 34.12		County Town	\$142.59 <u>29.45</u> \$172.04	Vet. Exempt Removed in Error
Stony Creek	2023	904.-4-1		EMS	\$10.93	State Lands Denial
Town	Year	Assessed To & Tax Map No.	Location	Breakdown		Reason
Stony Creek	2023	Van Cina Glatz 247.-1-7		County Town	\$100.68 <u>171.02</u> \$271.70	Missed Aged Exemption
City of Glens Falls	2023	Meinrenken 309.15-8-25		County	\$36.09	Assessment Change
City of Glens Falls	2023	Meinrenken 309.15-8-28		County	\$30.37	Assessment Change
City of Glens Falls	2023	Crannell 302.16- 12-40		County	\$44.67	Assessment Change
City of Glens Falls	2023	21 Bay St. Properties, LLC 302.20-24- 16		County	\$7,439.28	PILOT Billed in Error
City of Glens Falls	2023	65 Ridge St., LLC 303.17- 16-2		County	\$2,158.69	PILOT Billed in Error

City of Glens Falls	2023	13 Chester 302.16-18-4		County \$3,147.62	PILOT Billed in Error
City of Glens Falls	2023	70 Warren, LLC 310.5-2-3		County \$2,448.55	PILOT Billed in Error
City of Glens Falls	2023	14 Hudson, LLC 309.28-7-1		County \$2,317.74	PILOT Billed in Error
City of Glens Falls	2023	88 Ridge Royale, LLC 302.20-24-1		County \$12,855.14	PILOT Billed in Error
Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
City of Glens Falls	2023	EASM Properties, LLC 310.5-1-17		County \$814.87	PILOT Billed in Error
City of Glens Falls	2023	AIM Housing Dev. (Broad Street Commons) 309.11-5-40		County \$10,677.40	PILOT Billed in Error

Adopted by unanimous vote.

**RESOLUTION NO. 275 OF 2023**

**Resolution introduced by Supervisor Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**SUPPORTING LOCAL SHARE CONTRIBUTION PLAN FOR SUNY ADIRONDACK TO ACHIEVE THIRTY-THREE PERCENT (33%) RATE BY FISCAL YEAR 2028-29**

WHEREAS, the State University of New York Adirondack (SUNY Adirondack) was established in 1961 as a community college jointly sponsored by the Warren County Board of Supervisors and Washington County Board of Supervisors to provide residents local access to affordable two-year post-secondary programs and develop the local workforce, and

WHEREAS, Warren County and Washington County provide SUNY Adirondack local sponsor contributions which enhance local educational opportunities and includes thirty unique academic programs of study, workforce training courses and programs, and hundreds of personal enrichment opportunities for residents, and

WHEREAS, NYS Education Law section 6304 prescribes the manner in which Community Colleges are funded and provides for a Local Share (Warren County, Washington County & Non-Resident Operating Chargebacks) of one-third of the operating costs, and

WHEREAS, the current Local Share for the 2022-2023 SUNY Adirondack budget has fallen to twenty-six percent (26%), and

WHEREAS, a joint committee meeting of the Warren County Personnel and Higher Education Committee and Warren County Finance Committee was held on May 5, 2023 at 10:00 a.m. at Bryan Hall, Room 128, SUNY Adirondack, 640 Bay Road, Queensbury, New York 12804, and each committee passed a resolution recommending Warren County adopt a five-year plan with Washington County to increase the Local Share from 26% in 2022-2023 to 33% in 2027-28, which shall be accomplished by increasing the Local Share by 1.4% per year, as follows: 2023-24 to 27.4%; 2024-25 to 28.8%; 2025-26 to 30.2%; 2026-27 to 31.6%; 2027-28 to 33%, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors supports increases in the Local Share for SUNY Adirondack during the next five budget years to achieve and maintain an annual Local Share equal to one-third (1/3) of operating expenses by the 2027-28 budget year, and be it further

RESOLVED, that the County shall apportion the Local Share with Washington County, after deducting the value of annual charge backs received from non-sponsor counties, based upon the full-time student attendance ratio for the previous fall academic year, and it is further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to negotiate and enter into an Intermunicipal Agreement with Washington County to record each sponsor's agreement to pursue the annual percentage increases to the Local Share for SUNY Adirondack, as provided herein, in a form approved by the County Attorney.

Roll Call Vote:

Ayes: 553

Noes: 312 Supervisors Magowan, Beaty, Stec and Diamond

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

#### **RESOLUTION NO. 276 OF 2023**

**Resolution introduced by Supervisors Frasier and Strough**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE  
REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE  
ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN  
ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 22 OF 2023,  
APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL  
DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO FILL A  
VACANCY DUE TO RESIGNATION**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to fill a vacancy due to resignation, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the

established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Roll Call Vote:

Ayes: 832

Noes: 0

Abstain: 33 Supervisor Smith

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 277 OF 2023**

**Resolution introduced by Supervisors Leggett and Wild**

**AMENDING RESOLUTION NO. 22 OF 2023, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO FILL A VACANCY DUE TO RESIGNATION**

WHEREAS, Resolution No. 22 of 2023 appointed members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation for the year 2023, and

WHEREAS, Warren County Representative, Michael Wild, has since tendered his resignation from the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, now therefore, be it

RESOLVED, that Mark Smith be, and hereby is, appointed to the vacant position on the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, for the term commencing immediately and terminating December 31, 2023, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 22 of 2023 shall remain in full force and effect.

Roll Call Vote:

Ayes: 832

Noes: 0

Abstain: 33 Supervisor Smith

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 278 OF 2023**

**Resolution introduced by Supervisors Frasier and Driscoll**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPOINTING FRANK E. THOMAS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing Frank E. Thomas to the Lake Champlain-Lake George Regional Planning Board of Directors, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule

of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 279 OF 2023**

**Resolution introduced by Merlino and Dickinson**

**APPOINTING FRANK E. THOMAS TO THE LAKE CHAMPLAIN-LAKE GEORGE  
REGIONAL PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, and

WHEREAS, by Resolution No. 24 of 2022, Edna Fraiser, Town of Hague Supervisor, was appointed to serve on the Lake Champlain-Lake George Regional Planning Board of Directors for the commencing January 1, 2022 and terminating December 31, 2024, and

WHEREAS, Supervisor Frasier has recently indicated her desire to resign from the Lake Champlain-Lake George Regional Planning Board of Directors, now therefore, be it

RESOLVED, that Frank E. Thomas, Town of Stony Creek Supervisor, be, and hereby is, appointed to fulfill the unexpired term vacated upon the resignation of Supervisor Frasier, to serve on the Lake Champlain-Lake George Regional Planning Board of Directors for the term commencing May 19, 2023 and terminating December 31, 2024.

Adopted by unanimous vote.

**RESOLUTION NO. 280 OF 2023**

**Resolution introduced by Supervisors Driscoll and Geraci**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
ENTERTAIN A RESOLUTION RECOGNIZING "JUNETEENTH" AS AN OFFICIAL PAID  
HOLIDAY FOR ALL COUNTY EMPLOYEES AND AUTHORIZING THE CHAIRMAN OF  
THE BOARD TO EXECUTE MEMORANDUMS OF AGREEMENT WITH ALL OF THE  
COUNTY'S COLLECTIVE BARGAINING UNITS TO INCLUDE SAME IN THE LISTING  
OF PAID HOLIDAYS**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution recognizing "Juneteenth" as an official paid holiday for all County employees and authorizing the Chairman of the Board to execute Memorandums of Agreement with all of the County's collective bargaining units to include same in the listing of paid holidays, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 281 OF 2023**  
**Resolution introduced by Driscoll and Geraci**

**RECOGNIZING "JUNETEENTH" AS AN OFFICIAL PAID HOLIDAY FOR ALL COUNTY EMPLOYEES AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE MEMORANDUMS OF AGREEMENT WITH ALL OF THE COUNTY'S COLLECTIVE BARGAINING UNITS TO INCLUDE SAME IN THE LISTING OF PAID HOLIDAYS**

WHEREAS, "Juneteenth" is a Federal and State-recognized holiday, intended to commemorate Black and African American freedom and achievements while encouraging continuous self-development and respect for all cultures, and

WHEREAS, the Warren County Board of Supervisors understands and supports the importance of this National day of celebration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby recognize "Juneteenth", celebrated on June 19<sup>th</sup> of each year, as an official paid holiday for all County employees, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute memorandums of agreement with all of the County's Collective Bargaining Units to include same in the listing of paid holidays.

Roll Call Vote:

Ayes: 800

Noes: 65 Supervisors Dickinson and Thomas

Absent: 137 Supervisors Merlino, Braymer and Bruno

Adopted.

**RESOLUTION NO. 282 OF 2023**  
**Resolution introduced by Supervisors Frasier and Geraci**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE A POSITION WITHIN THE SHERIFF'S OFFICE**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution No. 119 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to create a position within the Sheriff's Office, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 283 OF 2023**  
**Resolution introduced by Supervisors Smith and Geraci**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND  
 COMPENSATION PLAN FOR 2023 TO CREATE A POSITION WITHIN THE SHERIFF'S  
 OFFICE**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**SHERIFF**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.3110 110</u>		
<u>TITLE:</u>	May 22, 2023	\$51,574
Patrol Officer #1-C (Contingent)		

Adopted by unanimous vote.

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individual as a member of the Warren County Youth Board, for the term set opposite her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Katelyn Hill (Town of Chester/Horicon - Director of Youth Commission)	4/25/2023 - 12/31/2023

Dated: May 19, 2023

(Signed by) KEVIN B. GERAGHTY, CHAIRMAN  
 Warren County Board of Supervisors

Chairman Geraghty offered privilege of the floor and the following spoke:

Supervisor Conover spoke regarding the capital plan that was put into place several years ago for Countryside Adult Home which had required a tremendous amount of work and he commended those involved in the process.

Supervisors Dickinson, Wild and Thomas exited the meeting at 1:02 p.m.

Returning to the Report by the County Attorney, Chairman Geraghty called for a motion to enter into an executive session. The necessary motion was made by Supervisor Runyon and seconded by Supervisor Frasier. Mr. Elmen noted the purpose of the executive session was to address matters relating to Section 105(1)(d) of the Public Officer's Law which concerned current, pending or potential litigation. Chairman Geraghty called the question and the motion was carried by a unanimous vote of those present (*Supervisors Braymer, Bruno, Dickinson, Merlino, Wild and Thomas absent*).

Executive Session was held from 1:03 p.m. until 1:32 p.m.; Supervisors Wild and Thomas re-entered the meeting during the executive session and Supervisors Leggett, Frasier, Strough and Magowan exited the meeting.

Upon reconvening, Chairman Geraghty noted no action was taken during the executive session.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Stec, seconded by Supervisor Beaty and carried by a unanimous vote of those present (*Supervisors Leggett, Braymer, Bruno, Frasier, Dickinson, Merlino, Strough and Magowan absent*), Chairman Geraghty adjourned the Board Meeting at 1:33 p.m.

**BOARD MEETING  
WEDNESDAY, JUNE 14, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=q7x1GweuzTM>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 6:02 p.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Strough.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Strough, Wild, Beaty, Thomas, Runyon, Geraghty. Supervisors Dickinson, Merlino, Magowan and Stec absent.

It was noted for the record that Supervisor Magowan entered the meeting immediately following the roll call at 6:03 p.m.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who spoke regarding the Organics Management Plan which was prepared by the County's consultant, GHD Engineering Company. He noted David Wright, *representing GHD Engineering Company*, was present to provide an overview of the Organics Management Plan prepared for the County; Mr Wright presented an overview of the Plan.

Chairman Geraghty called for privilege of the floor/public comment:

Barbara Jouudry, *Chair, Adirondack Compost Education Council, Inc. and member of the Zero Waste Warren County Committee*, spoke in favor of the report provided by GHD, which was fully endorsed by their organization.

The following individuals voiced their opinions on the possible arrival of migrants in Warren County:

Mike Parwana, *representing himself*

Diane Collins, *City of Glens Falls Resident*

Dr. Richard Leach, *Member, Adirondack Welcome Circle, Warren County Resident and Medical Advisor to Warren County Public Health*

Lynn McDonald, *Town of Chester Resident*

Paul Hancock, *City of Glens Falls Resident*

Ellen O'Hara, *City of Glens Falls Resident*

Motion was made by Supervisor Driscoll, seconded by Supervisor Frasier and carried by a unanimous vote of those present (*Supervisors Dickinson, Merlino and Stec absent*) to approve the minutes of the May 19<sup>th</sup> Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Meghan Collins, *Infant Feeding Advocate, WIC Department*.

Recognition was given to the following students who had completed the Criminal Justice Student Intern Pathway Program during the Spring 2022 Semester:

Robert Brown

Allison Gilligan

Lillian Slider

Presentation of the Certificate of Excellence was made to the 2023 SUNY Adirondack Graduate Ms. Nikkita Hyrny.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report of County Attorney was given.

Supervisor Braymer spoke regarding the County Executive Order regarding the migrants

which she was opposed to and she asked Larry Elmen, *County Attorney*, whether there were plans to defend the County against the lawsuit filed against the County by New York City. Mr. Elmen responded one of the purposes of the Executive Order related to the concern that New York City was not contacting or providing any notice to local municipalities where they were transporting migrants to, as well as the City's lack of responsibility for these individuals going forward

A discussion ensued.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Auditor - Real Property Tax Corrections Reports for May of 2023

Other:

1. Washington County Board of Supervisors Resolution No. 161 of 2023, "*Appoint Member to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*"
2. Washington County Board of Supervisors Resolution No. 179 of 2023, "*Supporting Local Share Contribution Plan for SUNY Adirondack to Achieve Thirty-three Percent (33%) Rate by Fiscal Year 2028-29*"

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, advised Resolution Nos. 284-319 were distributed to the Board and posted to the Warren County website on Friday, June 9<sup>th</sup>, along with four Proclamations. She stated four Floor Resolutions were distributed to the Board on Tuesday, June 13<sup>th</sup>, adding these distributions met the deadline specified in the Rules of the Board. The four Proclamations were:

- PR21 - Alzheimer's Awareness Month
- PR22 - PTSD Awareness Month.
- PR23 - Elder Abuse Awareness Day
- PR24 - SUNY Adirondack Recognition

Floor Resolution Nos. 1-4, included in the Board packet, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor McDevitt, seconded by Supervisor Smith and carried by majority vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), with Mr. Thomas voting in opposition, to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Appointing Julie Garcia as Assigned Counsel Administrator*, to the floor. Mrs. Allen announced Floor Resolution No. 1 would now be referred to as proposed Resolution No. 320

Motion was made by Supervisor Smith, seconded by Supervisor Geraci and carried by majority vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), with Mr. Thomas voting in opposition, to bring proposed Floor Resolution No. 2, *Appointing Julie Garcia as Assigned Counsel Administrator*, to the floor. Mrs. Allen advised Floor Resolution No. 2 would now be referred to as proposed Resolution No. 321.

Motion was made by Supervisor Geraci, seconded by Supervisor Bruno and carried by majority vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), with Mr. Thomas voting in opposition, to bring proposed Floor Resolution No. 3, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust the Salary of the Assigned Counsel Administrator Position*, to the floor.

Mrs. Allen advised Floor Resolution No. 3 would now be referred to as proposed

Resolution No. 322.

Motion was made by Supervisor Smith and seconded by Supervisor McDevitt to bring proposed Floor Resolution No. 4, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust the Salary of the Assigned Counsel Administrator Position*, to the floor.

A discussion ensued during which Supervisors Thomas, Beaty and Magowan voiced their opposition to the salary increase. Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 4 as outlined above was carried by majority vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), with Supervisors Diamond, Magowan, Beaty and Thomas voting in opposition.

Mrs. Allen advised Floor Resolution No. 4 would now be referred to as proposed Resolution No. 323.

Discussion and public comment on proposed resolutions was called for.

A discussion ensued regarding proposed Resolution No. 297, *Establishing a Timetable for Delinquent Tax Property Foreclosure and Auction for Real Property Tax Services*, during which it was noted due to the action on the proposed Resolution it was necessary to rescind Resolution No. 105 of 2020, *Amending Resolution No. 340 of 2017 which Established a Timetable for Delinquent Tax Property Foreclosure and Auction For Real Property Tax Services to Revise Dates*. The necessary motion was made by Supervisor Braymer, seconded by Supervisor McDevitt and carried by a unanimous vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), to waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain a resolution rescinding Resolution No. 105 of 2020, which established a timetable for delinquent tax property foreclosure and auction for Real Property Tax Services.

Motion was made by Supervisor Leggett, seconded by Supervisor Braymer and carried by a unanimous vote of those present (*Supervisors Dickinson, Merlino and Stec absent*), to rescind Resolution No. 105 of 2020, which established a timetable for delinquent tax property foreclosure and auction for Real Property Tax Services.

Mrs. Allen announced the waiving of the Rules resolution would now be known as proposed Resolution No. 324 and the resolution rescinding Resolution No. 105 of 2020 would be referred to as proposed Resolution No. 325.

A discussion ensued regarding proposed Resolution No. 295, *Authorizing Submission of Consolidated Funding Application for Multiple Local Waterfront Programs and Community Development Programs, and Providing for Public Hearing Thereon*, during which Supervisor Diamond questioned whether the communities that chose to participate were responsible for any matching fund requirements and Chairman Geraghty replied affirmatively.

Supervisor Beaty requested a roll call vote on proposed Resolution No. 319, *Approving Tentative Operating Budget for Fiscal Year 2023-2024 for Adirondack Community College and Providing for Public Hearing*, noting he would be voting in opposition.

A discussion ensued regarding proposed Resolution No. 319, *Approving Tentative Operating Budget for Fiscal Year 2023-2024 for Adirondack Community College and Providing for Public Hearing*.

Supervisor Thomas requested a roll call vote on proposed Resolution No. 306, *Adopting Revised Out-of-unit Employee Benefits Policy for Warren County*.

Voting on resolutions occurred. Resolution Nos. 284-325 were approved as presented, with the exception of proposed Resolution No. 319 which failed to obtain the majority vote.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Alzheimer's disease is the nation's sixth-leading cause of death, affecting more than 5.7 million Americans, with an estimated 410,000 of them being New York residents living with the disease, and

**WHEREAS**, 563,000 family caregivers bear the burden of caring for those New York residents who suffer from Alzheimer's Disease, and

**WHEREAS**, the physical and emotional impact of dementia caregiving is estimated to have resulted in \$21.4 billion in health care costs for Alzheimer's and dementia caregivers in New York in 2020, and

**WHEREAS**, the total New York State Medicaid costs in 2020 for Americans with dementia age 65 and older is \$5.4 billion, and

**WHEREAS**, early diagnosis of Alzheimer's could save as much as \$7.9 trillion in health and long-term care expenditures, and

**WHEREAS**, Warren County recognizes the efforts of organizations such as the Alzheimer's Association and Alzheimer's Impact Movement to highlight early detection and diagnosis of Alzheimer's disease and other dementias, and

**WHEREAS**, more funding and resources are needed for education, support and research, thereby improving the financial, physical, and emotional health for those living with Alzheimer's disease and their caregivers, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of June 2023 to be

### ALZHEIMER'S AWARENESS MONTH

in Warren County, as we continue to work toward a cure for this disease that affects generations of families.

**DATED: JUNE 14, 2023**

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Posttraumatic Stress Disorder (PTSD) affects approximately 8 million adults in the United States annually, and

**WHEREAS**, PTSD can occur after a person experiences trauma including, but not limited to, the stress of combat, sexual assault, child abuse, bombings, accidents and natural disasters, and annually; and

**WHEREAS**, PTSD is associated with chemical changes in the body's hormonal system and autonomic nervous system, and is characterized by symptoms including flashbacks, nightmares, insomnia, avoidance, hypervigilance, anxiety, and depression; and

**WHEREAS**, the brave men and women of the United States Armed Forces, who proudly serve the nation and risk their lives to protect our freedom, deserve the investment of every possible resource to ensure their lasting physical, mental, and emotional well-being; and

**WHEREAS**, Combat-related PTSD stress among our men and women in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months, and even years; and

**WHEREAS**, Between 10 and 30 percent of service members will develop PTSD

within a year of leaving combat, while others may not develop symptoms until years later; and  
**WHEREAS**, Despite its treatability, many cases of PTSD remain undiagnosed and untreated due to a lack of awareness and the stigma associated with mental health conditions; and

**WHEREAS**, Raising awareness of this condition is necessary to remove the stigma and to encourage those suffering to seek proper and timely treatment that may save their lives; and

**WHEREAS**, All citizens suffering from PTSD deserve our consideration, and those who are affected by PTSD from wounds received while protecting our freedom, deserve our respect and special honor; now therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of June 2023 to be

***PTSD AWARENESS MONTH***

In Warren County, a time to recognize those who suffer in silence while we seek improved care for PTSD.

**DATED: JUNE 14, 2023**

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
 WARREN COUNTY BOARD OF SUPERVISORS

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, Warren County's seniors are valued members of society and deserve to be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important and active members of this community, and

**WHEREAS**, the Warren County Board of Supervisors is concerned about the risk to our elder residents who suffer from neglect or are victims of financial, emotional or physical abuse, and

**WHEREAS**, abuse of older persons is a tragedy inflicted on vulnerable seniors, and ever-increasing problem that crosses all socioeconomic boundaries, and

**WHEREAS**, it is our collective responsibility as a community to ensure our elderly live safely and with dignity, and combating abuse will help improve the quality of life for all seniors across the region, allowing them to continue to live as independently as possible and contribute to the life and vibrancy of Warren County, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim June 15, 2023 to be

***"ELDER ABUSE AWARENESS DAY"***

in Warren County and urge all citizens to commit to building a safer community for our elder residents; to learn the symptoms of elder abuse and speak out when such abuse is suspected; and to spread the work on prevention of elder abuse via social media.

**DATED: JUNE 14, 2023**

(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
 WARREN COUNTY BOARD OF SUPERVISORS

## Warren County Board of Supervisors Proclamation

**WHEREAS**, each year the Warren County Board of Supervisors selects a graduating SUNY Adirondack student to be honored with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award, and

**WHEREAS**, there are certain criteria which a candidate must meet to be considered including: overcoming significant obstacles in the course of pursuing an education; demonstrating academic achievements; exhibiting motivation, tenacity and enthusiasm; and being a Warren County resident, and

**WHEREAS**, with their 2023 award, the Warren County Board of Supervisors has chosen to honor Ms. Nikkita Hyrny with its SUNY Adirondack Certificate of Excellence Award in light of the outstanding effort and drive she has shown in overcoming obstacles to pursue her degree, beginning with classes taken in high school for college credit and continuing through her academic pursuits at the University at Albany and SUNY Adirondack, and

**WHEREAS**, the Warren County Board of Supervisors is proud to recognize Ms. Hyrny's hard work and determination and to congratulate her on achieving a degree in Hospitality Management and offers her encouragement in pursuing her desire to further her education in seeking out a four-year degree in Accounting, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby award Ms. Nikkita Hyrny with the Warren County Board of Supervisors' SUNY Adirondack Certificate of Excellence Award and wish her all the best in what shall surely be a long and successful career in whatever area she may choose to pursue.

**DATED: JUNE 14, 2023**

(SIGNED) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

### RESOLUTION NO. 284 OF 2023

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b><u>DEPARTMENT: MENTAL HEALTH</u></b>				
A.4310 110	Mental Health Admin, Salaries- Regular	A.4310 861	Mental Health Admin, Retirees Hospitalization	\$13,950.00
<b><u>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</u></b>				
A.3640 110	Civil Defense, Salaries-Regular	A.9950 910	Transfers-Capital Projects, Interfund Transfers	977.04

FROM CODE		TO CODE		AMOUNT
<b><u>DEPARTMENT: OFFICE OF EMERGENCY SERVICES - cont.</u></b>				
A.3640 810	Retirement	A.9950 910		\$126.04
A.3640 830	Social Security	A.9950 910		56.14
A.3640 831	Medicare Contributions	A.9950 910		13.13
A.3640 860	Hospitalization	A.9950 910		182.52
A.3640 865	Dental Insurance	A.9950 910		3.61
<b><u>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</u></b>				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 130	Planning (and Comm. Dev.), Salaries-Part Time	2,500.00
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
A.1620 465	Buildings, Road/Bridge Materials	A.1490 130	Public Works Admin - DPW, Salaries - Part Time	5,000.00
D.5112 8334 280	County Road, County Roads, 2022 CR#41 Sawmill Road, Projects	D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	375,280.77
D.5112.8340 280	2022 CR#60 Harrington Hill Road, Projects	D.9950 910		264,949.53
D.5112.8341 280	2022 CR#68 Landon Hill Road, Projects	D.9950 910		17,579.12
<b><u>DEPARTMENT: SPECIAL ITEMS:</u></b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1010 440	Legislative Board, Legal/Transcript Fees	6,500.00
		A.9550 910	Transfers-Capital Projects, Interfund Transfers	2,610.93

June 14, 2023

491

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
<b><u>DEPARTMENT: SPECIAL ITEMS: - cont.</u></b>				
A.1990 469.01	Contingent Account, Other Payments/ Salaries	A.3020 110	Sheriff's 911 Center, Salaries- Regular	\$120,120.00
		A.3020 810	Retirement	12,024.01
		A.3020 830	Social Security	7,447.44
		A.3020 831	Medicare Contribution	1,741.74
		A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	543,500.00
		A.3110 130	Salaries-Part Time	78,197.00
		A.3110 810	Retirement	98,318.92
		A.3110 830	Social Security	38,545.21
		A.3110 831	Medicare Contribution	9,014.61
		A.3150 110	Sheriffs Correction Division, Salaries- Regular	491,920.00
		A.3150 810	Retirement	61,539.19
		A.3150 830	Social Security	30,499.04
		A.3150 831	Medicare Contribution	7,132.84

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 285 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,**  
**Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS  
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4320.0065 3490	Mental Health Programs, PEOPLE, Inc., Mental Health	\$16,188.00
A.4320.0120 3490	Mental Health Association, Mental Health	54,098.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	33,838.00
<b><u>APPROPRIATIONS</u></b>		
A.4320.0065 470	Mental Health Programs, PEOPLE, Inc., Contract	16,188.00
A.4320.0120 470	Mental Health Association, Contract	54,098.00
A.4320.0165 470	Parsons Child & Family Center, Contract	33,838.00
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1171.4202 3045	Public Defender, Hurell-Harring, Office of Indigent Legal Services Distribution	202,495.02
<b><u>APPROPRIATIONS</u></b>		
A.1171.4202 110	Public Defender, Hurell-Harring, Salaries-Regular	142,030.00
A.1171.4202 810	Retirement	8,521.80
A.1171.4202 830	Social Security	8,805.86
A.1171.4202 831	Medicare Contribution	2,059.44

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<b><u>APPROPRIATIONS</u> - cont.</b>		
A.1171.4202 860	Hospitalization	\$40,501.92
A.1171.4202 865	Dental Insurance	576.00
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
D.5010 5031	County Road, Highway Administration, Interfund Transfers	112,871.90
<b><u>APPROPRIATIONS</u></b>		
D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	112,871.90

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:  
 Ayes: 813  
 Noes: 0  
 Absent: 189 Supervisors Dickinson, Merlino and Stec  
 Adopted.

**RESOLUTION NO. 286 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AGREEMENT WITH EAA CHAPTER 353 FOR USE OF THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT TO HOLD THE YOUNG EAGLES FLY-IN EVENT**

WHEREAS, the County Facilities Committee has approved a request for Warren County to enter into an agreement with EAA Chapter 353, 443 Queensbury Avenue, Queensbury, New York 12804, to use the Warren County (Floyd Bennett Memorial) Airport to hold the Young Eagles Fly-In event on June 17, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with EAA Chapter 353, to use the Warren County (Floyd Bennett Memorial) Airport to hold the Young Eagles Fly-In event on June 17, 2023, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 287 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AMENDING RESOLUTION NO. 695 OF 2022, WHICH AUTHORIZED A MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY, SCHERMERHORN AVIATION II, LLC D/B/A RICH AIR AND NORTH AMERICAN FLIGHT SERVICES (FBO FOR SARATOGA COUNTY) FOR SHARED ACQUISITION AND USE OF AN AIRCRAFT/ HEAVY EQUIPMENT RECOVERY DOLLY (IRON TIRE 20K), TO REPLACE CERTAIN PARTIES**

WHEREAS, pursuant to Resolution No. 695 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board to execute a memorandum of understanding with Schermerhorn Aviation II, LLC d/b/a Rich Air and North American Flight Services (FBO for Saratoga County) for shared acquisition and use of an aircraft/heavy equipment recovery dolly (Iron Tire 20K) at a one time cost of Two Thousand Two Hundred Sixteen Dollars and Thirty-Eight Cents (\$2,216.38) to help provide the most efficient and safest service possible during any aircraft/heavy equipment recovery operation at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, the County Facilities Committee has approved a request to remove North American Flight Services (FBO for Saratoga County), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment memorandum of understanding between Warren County and Schermerhorn Aviation II, LLC d/b/a Rich Air, 536 Bay Road, Suite 2, Queensbury, New York 12804, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 695 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 288 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ECKERT MECHANICAL, LLC FOR PLUMBING SERVICES (WC 34-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Plumbing Services (WC 34-23), and

WHEREAS, the bids were opened on May 23, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Eckert Mechanical, LLC located at 1062 Central Avenue, Albany, New York 12205, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Eckert Mechanical, LLC located at 1062 Central Avenue, Albany, New York 12205 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Eckert Mechanical, LLC relative to Plumbing Services, pursuant to the terms and provisions of the bid documents and proposal (WC 34-23), for a term commencing August 1, 2023 and terminating July 31, 2024, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works projects.

WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 34-23	<b>NAME &amp; ADDRESS OF BIDDER</b>
<b>ITEM(S):</b> PLUMBING SERVICES	Eckert Mechanical, LLC.
<b>DATE:</b> MAY 23, 2023	Attn: Russell Lincoln
<b>TIME:</b> 3:00 P.M.	1062 Central Avenue
	Albany, NY 12205
	Ph: 518-459-4116
	Fax: 518-459-1208
<b>BID AWARDED TO:</b>	
<b>TERM OF BID:</b> AUGUST 1, 2023 THROUGH JULY 31, 2024	
<b>RESOLUTION NO. Xxx OF 2023</b>	
√ <b>JULIE A. BUTLER, PURCHASING AGENT</b>	
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE/ HOURLY RATE</b>
<b>SCHEDULE #1 HOURLY LABOR RATES</b>	
Plumber / Steamfitter - Standard Rate:	\$120.00
Plumber / Steamfitter - Overtime Rate:	\$142.00
Plumber / Steamfitter - Emergency Rate:	\$165.00
Plumber, Journeyman - Standard Rate:	\$120.00
Plumber, Journeyman - Overtime Rate:	\$142.00
Plumber, Journeyman - Emergency Rate:	\$165.00
Plumber, Apprentice - Standard Rate:	\$115.00
Plumber, Apprentice - Overtime Rate:	\$138.00
Plumber, Apprentice - Emergency Rate:	\$155.00
<b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP</b>	
Response Time for Repairs During Normal Work Hours:	2 Hours
Response Time for Emergency/After Hours Repairs:	2 Hours
Specialized Equipment Furnished; Percent Mark-Up:	18%
Materials Furnished; Percent Mark-Up:	22%
Parts Furnished; Percent Mark-Up:	22%
<b>COMMENTS:</b>	n/a

Adopted by unanimous vote.

**RESOLUTION NO. 289 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 186 OF 2023, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP**

WHEREAS, pursuant to Resolution No. 186 of 2023 the Warren County Board of Supervisors named the appointments to the Warren County Fire Advisory Board for a term commencing May 1, 2023 and expiring April 30, 2024, and

WHEREAS, the Director of the Warren County Office of Emergency Services has recommended that the following adjustments to the membership of the Warren County Fire Advisory Board:

NAME	FIRE DEPARTMENT
Chief Tyson Converse <i>(appoint)</i>	West Glens Falls Volunteer Fire Company

now, therefore, be it

RESOLVED, that Resolution No. 186 of 2023 is hereby amended to indicate that the above named individual be, and hereby is, appointed as member of the Warren County Fire Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 186 of 2023 shall remain in full force and effect.

Adopted by unanimous vote.

**RESOLUTION NO. 290 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**ACCEPTING DONATION OF AN ADK 3-IN-1 ICE RESCUE TOOL FROM ADIRONDACK MOUNTAIN TOUCH TOOLS BY BOHNING AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION**

RESOLVED, that Warren County, accepts the donation of an ADK 3-in-1 Rescue Tool from Adirondack Mountain Touch Tools by Bohning (hereinafter "Rescue Tool"), at a value of \$500, and be it further

RESOLVED, that the "Rescue Tool" shall be added to the property inventory for the Office of Emergency Services, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Adirondack Mountain Touch Tools by Bohning on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

**RESOLUTION NO. 291 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS OR THE DIRECTOR OF THE OFFICE OF EMERGENCY SERVICES TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS REGARDING SERVICES REQUIRED ON AN "AS NEEDED" BASIS FOR THE OFFICE OF EMERGENCY SERVICES, SUBJECT TO CERTAIN CONDITIONS**

WHEREAS, in the regular course of performing its customary and usual governmental functions or performing functions assigned to it by the Board of Supervisors, the Warren County Office of Emergency Services utilizes minor routine and/or emergency services from a number of vendors or contractors, and

WHEREAS the Director of the Office of Emergency Services has requested authorization to enter into agreements with various vendors or contractors regarding services required on an "as needed" basis for the Office of Emergency Services, for an amount not to exceed Ten Thousand Dollars (\$10,000) per vendor/contractor, per year, and

WHEREAS, the services are not usually something performed by the County's workforce and approval of these agreements by the Board of Supervisors appears to be routine and ministerial due to the obvious need for such services by the Office of Emergency Services on a regular and reoccurring basis, and

WHEREAS, the Director of the Office of Emergency Services budgets for these types of services which generally range in costs from a few hundred dollars to a few thousand dollars, and

WHEREAS, any agreement that requires an RFP or a formal bid would require an additional Board resolution and the agreement would be executed by the Chair of the Board of Supervisors, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request as outlined, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors or the Director of the Office of Emergency Services be, and hereby are, authorized from time to time and without the need for any additional resolutions, to enter into and execute agreements on behalf of Warren County with various vendors or contractors regarding services required on an "as needed" basis when the cost for such services are within the current budget year of the Office of Emergency Services and subject to the following conditions: (1) no agreement may exceed the aggregate amount of Ten Thousand Dollars (\$10,000) per vendor/contractor, per year, and to include minor amendments to reflect necessary changes or change in terms in regulation; (2) the services must have been budgeted for in the current year and there must be sufficient funds available to pay for the same in the current budget year, and purchase orders and/or computer data entries required by the County's accounting software must be prepared, signed and submitted; (3) the County's Purchasing Policy must be followed, except no resolution shall be required; and (4) any agreements must be approved by the Director of the Office of Emergency Services and, if required, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 292 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 369 OF 2020, "AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO CORNELL UNIVERSITY ON BEHALF OF THE PROBATION DEPARTMENT," TO AUTHORIZE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE ANY NECESSARY DOCUMENTS TO RECEIVE ADDITIONAL FUNDING RELATING TO SAID AGREEMENT**

WHEREAS, pursuant to Resolution No. 369 of 2020, the Chair of the Board of Supervisors was authorized to execute a grant application on behalf of the Probation Department to Cornell University, IRL school for youth re-entering the community through opportunities, networking, navigation, education, collaboration and transition support, for a total amount not to exceed Thirty-Five Thousand Dollars (\$35,000) with a term commencing April 1, 2021 and terminating March 31, 2024, and no matching County funds required, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request that Resolution No. 369 of 2020 be amended to include provisions authorizing the Chair of the Board of Supervisors to execute any necessary documents with Cornell University to receive additional funding relating to said agreement, now, therefore, be it

RESOLVED, that Resolution No. 369 of 2020 be, and hereby is, amended to include that the Chair of the Board of Supervisors is authorized to execute any necessary documents with Cornell University to receive additional funding relating to said agreement, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 369 of 2020 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 293 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BARTON AND LOGUIDICE, D.P.C. FOR CONSULTANT TO DEVELOP A MODERNIZATION AND CONNECTIVITY PLAN FOR THE MULTI-USE TRAILS THAT CONNECT LAKE GEORGE IN WARREN COUNTY TO THE EMPIRE STATE TRAIL IN WASHINGTON COUNTY (WC 25-23)**

WHEREAS, the Purchasing Agent has requested proposals for Consultant to Develop a Modernization and Connectivity Plan for the Multi-Use Trails that Connect Lake George in Warren County to the Empire State Trail in Washington County (WC 25-23), and

WHEREAS, the proposals were opened on May 11, 2023 and the County Planner has recommended that Warren County award the agreement to Barton and Loguidice, D.P.C., located at 10 Airline Drive, Suite 200, Albany, New York 12205, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Barton and Loguidice, D.P.C. located at 10 Airline Drive, Suite 200, Albany, New York 12205 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Barton and Loguidice, D.P.C. relative to Consultant to Develop a Modernization and Connectivity Plan for the Multi-Use Trails that Connect Lake George in Warren County to the Empire State Trail in Washington County, pursuant to the terms and provisions of the bid documents and proposal (WC 25-23), for a term commencing July 1, 2023 and terminating at the negotiated term of December 31, 2024, at a total cost not to exceed One Hundred Ninety-Five Thousand Dollars (\$195,000), and be it further

June 14, 2023

499

RESOLVED, that the funds shall be expended from Capital Project H423.9550 280, NBRC 2022, Capital Projects, Projects.  
Adopted by unanimous vote.

**RESOLUTION NO. 294 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR NEW YORK STATE HOME PROGRAM GRANT FUNDING FOR HOME FUNDS TO ASSIST COUNTY RESIDENTS WITH HOUSING NEEDS**

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for New York State Home Program Grant Funding for HOME funds to assist County residents with housing needs, with the amount of the grant to be determined, with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for New York State Home Program Grant Funding for HOME funds to assist County residents with housing needs, with the amount of the grant to be determined, with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.  
Adopted by unanimous vote.

**RESOLUTION NO. 295 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING SUBMISSION OF CONSOLIDATED FUNDING APPLICATION FOR MULTIPLE LOCAL WATERFRONT PROGRAMS AND COMMUNITY DEVELOPMENT PROGRAMS, AND PROVIDING FOR PUBLIC HEARING THEREON**

WHEREAS, the County Planner is requesting to submit a New York State Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and

WHEREAS, the County Planner is requesting to hold a public hearing with regard to the multiple projects in order to consider any comments or views expressed by citizens concerning the project implementation, and

WHEREAS, the public hearing will be held on the 21<sup>st</sup> day of July, 2023 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute and submit a Consolidated Funding Application for Local Waterfront Programs and Community Development Programs for multiple projects, with any required matching funds to be provided by the community sponsoring the project, and be it further

RESOLVED, that upon notification of a grant award, the Chair of the Board of

Supervisors be, and hereby is, authorized and directed to execute a grant agreement and other necessary grant documents to effect the terms of the grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any additional funds become available during the term of the grant agreement, the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to accept said additional funds in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a public hearing regarding the various projects on the 21<sup>st</sup> day of July, 2023 at 10:00 a.m. in the Supervisors' Room in the Warren County Municipal Center in order to give interested members of the public the opportunity to be heard thereon.

Adopted by unanimous vote.

**RESOLUTION NO. 296 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**RESCINDING RESOLUTION NO. 104 OF 2020, WHICH ESTABLISHED PROCEDURES REGARDING THE TAX PROPERTY FORECLOSURE LAST CHANCE MEETING FOR REAL PROPERTY TAX SERVICES**

WHEREAS, pursuant to Resolution No. 104 of 2020, the Warren County Board of Supervisors established a timetable relating to the yearly tax foreclosure proceeding and County public land auctions, and

WHEREAS, the Environmental Concerns and Real Property Tax Services Committee has recommended to cancel and remove the Last Chance Meeting from tax foreclosure proceedings effective immediately, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 104 of 2020.

Adopted by unanimous vote.

**RESOLUTION NO. 297 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**ESTABLISHING A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL PROPERTY TAX SERVICES**

WHEREAS, the Real Property Tax Services Committee has previously established a timetable relating to the yearly tax foreclosure proceeding and County public land auction, and

WHEREAS, the County Attorney is requesting that a new timetable be established, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby adopts the following timetable relating to the yearly tax foreclosure proceeding and County public land auction as follows:

- Second Friday in July - last day to redeem;
- August to October - County to obtain title to unredeemed parcels;
- Third Saturday in October - County public land auction.

Adopted by unanimous vote.

**RESOLUTION NO. 298 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**AUTHORIZING THE SALE AND CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 303.12-1-9.3 TO NICK CHIARAVALLE**

WHEREAS, Warren County acquired Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 following the 1997 Judgment of Foreclosure issued in favor of the County of Warren, and

WHEREAS, the sale and conveyance of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 will be contingent upon approval of a site plan by the Town of Queensbury Planning Board, and

WHEREAS, the Director of Real Property Tax Services has advised that Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 has no demonstrated use for Warren County and has recommended that the parcel be sold and conveyed to Nick Chiaravalle for the amount of One Hundred Fifteen Thousand Dollars (\$115,000), with the purchaser being responsible to pay all real property transfer taxes and recording fees, and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 will be sold and conveyed to Nick Chiaravalle, for the amount of One Hundred Fifteen Thousand Dollars (\$115,000), with the purchaser being responsible to pay all real property transfer taxes and recording fees, and be it further

RESOLVED, that the Warren County Treasurer and the Director of Real Property Tax Services be, and hereby are, authorized and directed to perform all actions necessary to effectuate the terms of the resolution as outlined above.

Adopted by unanimous vote.

**RESOLUTION NO. 299 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING**

WHEREAS, the Director of Public Health/Patient Services has requested to continue its contractual relationship with New York State Department of Health (NYSDOH) and Health Research Institute, the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099), for total amount not to exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099), for a total amount not to exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2023 and terminating June 30, 2024, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements relating to Public Health Emergency Preparedness Plan funding with

the New York State Department of Health and Health Research Institute, either individually or jointly, for an amount of Fifty-Two Thousand Ninety-Nine Dollars (\$52,099) for a total amount not to exceed One Million Fifty-Two Thousand Ninety-Nine Dollars (\$1,052,099) for a term commencing July 1, 2023 and terminating June 30, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 300 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO RITTNER'S PERFORMING ARTS COMPANY**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution Nos. 84 of 2023, 146 of 2023, 207 of 2023 and 257 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their May 23, 2023 meeting, the Occupancy Tax Coordination Committee considered written applications from the following applicants for 2023 occupancy tax funding and approved special event funding requests, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Rittner's Performing Arts Company	History on the Road TV	7/1/23-10/31/23	\$36,400.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution Nos. 84 of 2023; 146 of 2023; 207 of 2023; and 257 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to each applicant named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Nine Hundred Ninety-Eight Thousand One Hundred Sixty-Five Dollars (\$998,165.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$902,100.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Occupancy Tax, Municipal Application Funding (\$96,065.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023, 146 of 2023, 207 of 2023 and 257 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23-3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
11	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
12	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
13	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
14	Adirondack Folk School	Marketing and Production	2023	\$15,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
15	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00
16	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/1/23-12/3/23	\$25,000.00
17	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00
18	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00
19	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
20	Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00
21	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
22	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
24	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
25	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
26	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
27	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
28	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
29	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00
30	F. Cavone Productions	Wild in the Trees Music and Skate Festival	10/7/23-10/8/23	\$12,000.00
31	Warren County Historical Society	Promotion of Warren County History	1/1/23-12/31/23	\$ 4,000.00
32	Rittner's Performing Arts Company	History on the Road TV	7/1/23-10/31/23	\$36,400.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$902,100.00
	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
5	Town of Lake George	Adirondack Region Winter Lights Experience	Winter 2023-24	\$50,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$96,065.00

Adopted by unanimous vote.

**RESOLUTION NO. 301 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING CHANGE ORDER WITH RIFENBURG CONSTRUCTION, INC. FOR REPLACEMENT OF SOUTH JOHNSBURG ROAD (CR 57) BRIDGE OVER MILL CREEK AND AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO EXECUTE SUCH CHANGE ORDER**

WHEREAS, pursuant to Resolution No. 242 of 2022, the Chair of the Board of Supervisors was authorized to execute an agreement with Rifenburg Construction, Inc. for Replacement of South Johnsbury Road (CR 57) over Mill Creek (WC 1-22), for a term commencing upon execution by both parties and terminating upon completion of the project, and

WHEREAS, pursuant to Resolution No. 237 of 2022, the Warren County Board of Supervisors authorized the Superintendent of Public Works to execute change orders for construction contracts when (1) the change order exceeds ten percent (10%) of the total original contract cost, or (2) the change order exceeds Fifty Thousand Dollars (\$50,000), whichever amount is greater provided that (1) written approval is obtained from the Chair or Vice-Chair of the Public Works Committee and the County Budget Officer identifying the source of funds to cover the change order prior to approving and executing the change order and, (2) the Superintendent shall submit a request to appropriate budget funds approved by the Chair or Vice-Chair of the Public Works Committee and County Budget Officer at the next scheduled committee meeting, and

WHEREAS, the Superintendent of Public Works has advised a change order is necessary to add additional work items to the contract, which exceeds the threshold for authority to execute, at an additional cost of Five Hundred Sixty Thousand One Hundred Thirty-Four Dollars and Thirteen Cents (\$560,134.13), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to execute the Change order as described in the preambles of this resolution, and be it further

RESOLVED, that the funds for the Change order shall be expended from Capital Project No. H381, South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement Project.

Adopted by unanimous vote.

**RESOLUTION NO. 302 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY - JOINTA LIME, LLC FOR COOLIDGE HILL ROAD (CR 49) RECONSTRUCTION & REHABILITATION PROJECT, TOWN OF BOLTON, WARREN COUNTY, NY (WC 23-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Coolidge Hill Road (CR 49) Reconstruction & Rehabilitation Project, Town of Bolton, Warren County, NY (WC 23-23), and

WHEREAS, the bids were opened on May 25, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Kubricky-Jointa Lime, LLC located at 269 Ballard Road, Wilton, New York 12831, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Kubricky-Jointa Lime, LLC located at 269 Ballard Road, Wilton, New York 12831 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Kubricky-Jointa Lime, LLC relative to Coolidge Hill Road (CR 49) Reconstruction & Rehabilitation Project, Town of Bolton, Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 23-23), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H415.9550 280, 2022 Bonded Road Projects, Capital Projects, Projects.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 23-23  <b>ITEM(S):</b> COOLIDGE HILL ROAD (CR49) RECONSTRUCTION / REHABILITATION - TOWN OF BOLTON, WARREN COUNTY, NY  <b>DATE:</b> MAY 25, 2023  <b>TIME:</b> 3:00 P.M.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Kubricky-Jointa Lime, LLC.                  Attn: Peter B. Fitzgerald                  269 Ballard Road                  Wilton, NY 12831                  Ph: 518-792-5864</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Peckham Road Corp.                  Attn: Tyler Pratt                  438 Vaughn Road                  Hudson Falls, NY 12839                  Ph: 518-570-5437</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  Rifenburg Construction, Inc.                  Attn: Russell Huta                  159 Brick Church Road                  Troy, NY 12180                  Ph: 518-279-3265</p>
<p><b>BID AWARDED TO:</b></p>			
<p><input checked="" type="checkbox"/> <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>			
<p><b>PROJECT:</b></p>			
<p><b>BASE BID TOTAL FOR COOLIDGE HILL ROAD RECONSTRUCTION / REHABILITATION:</b></p>			
<p><b>BID PRICE</b> \$1,655,794.50</p>		<p><b>BID PRICE</b> \$1,726,462.45</p>	
<p><b>BID PRICE</b> \$1,890,115.00</p>			
<p><b>RESOLUTION NO. XXX of 2023</b>  <b>TERM:</b> The work shall be substantially complete within 120 days after the date when the contract times commence to run and completed and ready for final payment within 150 days.</p>			

Adopted by unanimous vote.

**RESOLUTION NO. 303 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO ADJUST SALARIES/CREATE POSITIONS WITHIN THE PUBLIC DEFENDER'S OFFICE; AND CREATE A POSITION WITHIN THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**PUBLIC DEFENDER**

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171 110	June 19, 2023	
<u>TITLE:</u>		
7 <sup>th</sup> Assistant Public Defender		\$71,015

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171 110	June 19, 2023	
<u>TITLE:</u>		
7 <sup>th</sup> Assistant Public Defender		\$76,381

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4201 110	June 19, 2023	
<u>TITLE:</u>		
6 <sup>th</sup> Assistant Public Defender		\$71,015

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4201 110	June 19, 2023	
<u>TITLE:</u>		
6 <sup>th</sup> Assistant Public Defender		\$74,280

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4202 110	June 19, 2023	
<u>TITLE:</u>		
Law Intern (1)		\$71,015

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4202 110	June 19, 2023	
<u>TITLE:</u>		
Law Intern (2)		\$71,015

**DEPARTMENT OF PUBLIC WORKS**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1490 130	August 1, 2023	
<u>TITLE:</u>		
Temporary Confidential Assistant to the Superintendent of Public Works		\$5,000 \$31.7588/hr

Adopted by unanimous vote.

**RESOLUTION NO. 304 OF 2023**  
**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon,**  
**McDevitt, Beaty and Stec**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF  
 SUPERVISORS, AS ADOPTED BY RESOLUTION NO. 1 OF 2023 AND  
 SUBSEQUENTLY AMENDED BY RESOLUTION NOS. 119 AND 204 OF 2023, TO  
 ALTER THE DATE OF THE SEPTEMBER 2023 BOARD MEETING**

RESOLVED, that pursuant to a majority vote of the Warren County Board of Supervisors required to alter the standing Rules of the Board of Supervisors, the Rules are hereby amended to alter the date of the September Board meeting, as reflected in Section B(1), changing it from Friday September 15, 2023 to Tuesday September 12, 2023 in order to avoid a conflict with the Fall NYSAC Conference, and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board of Supervisors, attached hereto as Schedule "A."

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

- A. Organization Meeting of Board of Supervisors
1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (enacted by Resolution No. 50 of 2023), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
  2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.
- B. Regular Meetings of the Board of Supervisors
1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting, which will be held on Wednesday June 14, 2023 at 6:00 p.m., unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2023 are scheduled as follows:

- i) January 20, 2023
- ii) February 17, 2023
- iii) March 17, 2023
- iv) April 21, 2023
- v) May 19, 2023
- vi) June 14, 2023 - 6:00 p.m.
- vii) July 21, 2023
- viii) August 18, 2023
- ix) September 12, 2023
- x) October 20, 2023
- xi) November 17, 2023
- xii) December 15, 2023

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

- |            |   |
|------------|---|
| 10:00 A.M. | <ul style="list-style-type: none"> <li>Call to Order</li> <li>Salute to Flag</li> <li>Roll Call</li> <li>Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board</li> <li>Introduction and welcome to guests</li> <li>Privilege of the floor and public comment</li> <li>Report by Chair of the Board</li> <li>Reports by Committee Chairs</li> <li>Report of County Administrator</li> <li>Report of County Attorney</li> <li>Call for reading of communications</li> <li>Call for reading of resolutions</li> <li>Discussion/public comment on resolutions</li> <li>Requests for roll call votes</li> <li>Vote on resolutions</li> </ul> |
|------------|---|

Privilege of the floor and public comment  
Announcements  
Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.

7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<b>Standing Committee Name</b>	<b>Number of Members</b>
Budget	7
County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement; Weights &amp; Measures</i>	7
Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i>	7

<b>Standing Committee Name</b>	<b>Number of Members</b>
Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>	7
EMS (Emergency Medical Services)	7
Environmental Concerns & Real Property Tax Services	7
Finance - <i>County Administrator; County Treasurer</i>	7
Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>	7
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Occupancy Tax Coordination	7
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>	7
Tourism	7
<b>Special Committees</b>	
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties/New York State Association of Counties	5
Extension Services	5
ARPA Advisory	11

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee

shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.

4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.
7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the

affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise prov
7. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

## F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2023, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote (as majority vote is defined under Local Law No. 2 of 2023). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.

Adopted by unanimous vote.

**RESOLUTION NO. 305 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH LEMIRE & HIGGINS, LLC FOR LEGAL REPRESENTATION OF WARREN COUNTY SELF-INSURANCE PLAN IN CONNECTION WITH WORKERS' COMPENSATION CASES (WC 31-23)**

WHEREAS, the Purchasing Agent has requested proposals for Legal Representation of Warren County Self-Insurance Plan in Connection with Workers' Compensation Cases (WC 31-23), and

WHEREAS, the proposals were opened on May 18, 2023 and the County Attorney has recommended that Warren County award the agreement to Lemire & Higgins, LLC located at 2534 US Route 9, Malta, New York 12020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Lemire & Higgins, LLC located at 2534 US Route 9, Malta, New York 12020 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Lemire & Higgins, LLC relative to Legal Representation of Warren County Self-Insurance Plan in Connection with Workers' Compensation Cases, pursuant to the terms and provisions of the bid documents and proposal (WC 31-23), for a term commencing July 26, 2023 and terminating July 25, 2026, with the

option for one (1) additional two (2) year term, upon mutual agreement of the parties, at a total cost not to exceed One Hundred Thousand Dollars (\$100,000) per year, and be it further  
 RESOLVED, that the funds shall be expended from Budget Code S.1710 440  
 Workers' Compensation, Self-Insurance Administration, Legal/Transcript Fees.  
 Adopted by unanimous vote.

**RESOLUTION NO. 306 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt,  
 Beaty and Stec**

**ADOPTING REVISED OUT-OF-UNIT EMPLOYEE BENEFITS POLICY  
 FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors most recently updated and adopted the Out-of-Unit Employee Benefits Policy for Warren County by Resolution No. 499 of 2021, and

WHEREAS, the Personnel & Administration Committee has reviewed suggested changes to Section 5(A) of the Out-of-Unit Employee Benefits Policy relating to paid holidays, to add Juneteenth to the list and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Out-of-Unit Employee Benefits Policy for Warren County annexed hereto, be and the same is hereby adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Out-of-Unit Employee Benefits Policies, Resolutions or parts thereof inconsistent with the annexed Out-of-Unit Employee Benefits Policy for Warren County are hereby repealed effective June 14, 2023.



**WARREN COUNTY  
 OUT-OF-UNIT EMPLOYEE BENEFITS POLICY**

**SECTION 1. SALARY AND COMPENSATION PLAN**

- A. All employees outside the bargaining units shall be compensated according to the Warren County Salary and Compensation Plan adopted by the Board of Supervisors and according to such further Resolutions as may be adopted by the Board from time to time. For the purposes of computing salaries and where applicable, overtime and other benefits, the annual salary of all employees outside the bargaining units (with the exception of the appointed and executive employees) shall be divided by 2,080 hours. The salaries of all appointed and executive employees outside the bargaining units shall be divided by 1,820 hours as set forth in Res. 439 of 2010.

**SECTION 2. WORKDAY, WORKWEEK, OVERTIME**

- A. **Regular Hours.** The regular hours of work in each day shall not exceed eight hours, except that the hours worked when attending an authorized out-of-town conference, training class, seminar or similar educational class may be more than eight hours but not more than 11 hours when the Department Head (or designee) and the employee agree that the time worked over eight hours (not more than 11), will be taken as authorized time off later in the same workweek. Agreement by the Department Head and employee must be in writing using a form provided by the County Attorney. If an agreement is not reached it is understood that the Department will either pay overtime or not authorize/require the employee to attend the conference, training class, seminar or similar education class for more than eight hours.
- B. **Overtime.** Overtime must first be authorized by the Department Head. When an employee who is required under law to receive overtime pay is authorized or required by the Department Head to work in excess of 40 hours per week, or more than eight hours in one day, he/she shall be entitled to receive compensation at the rate of time and one-half of his hourly rate of pay, except no overtime compensation shall be required under circumstances where an agreement is reached pursuant to division A. above.
- C. **Flex Time.** In addition to the foregoing, the regular hours in each day for all departments in which non-exempt employees outside the bargaining unit work shall not exceed eight (8) hours per day except where an employee and a Department Head agree that the employee may work in excess of eight (8), but not more than ten (10) and take authorized time off later in the same work week on an hour for hour basis. Hours worked under this provision must be tracked and marked as flex time on the employee timesheet. The employee shall not be entitled to overtime pay for the hours used as flex time.
- D. **Compensatory Time.** Notwithstanding the foregoing provisions of this section, non-exempt employees may elect to take time off duty in lieu of payment for overtime that they are requested or required to work. Compensatory time off shall be at the rate of one and one half hours off for each hour worked. The elections to accrue and take compensatory time off will be made in writing on forms prescribed by the County Administrator. In the absence of such election, the overtime work will be paid for at the regular overtime rate. Requests for compensatory time off shall be granted in the order that they are received. In the event that more than one request is received at the same time, seniority shall govern. Requests for compensatory time off shall not be made more than thirty (30) days in advance. An employee may accumulate up to forty (40) hours of compensatory time off in lieu of overtime. All accumulated and unused compensatory time off shall be paid to the employee by separate check in the last payroll in each calendar year. The employee shall thereafter be allowed to once again start to accrue time for the following year. Any such payment that is in excess of \$50 will be made by separate check. Approval of requests for use of compensatory time shall be conditioned upon the needs of the employee's department as determined in the sole discretion of the Department Head or designee.
- E. **Call in Pay.** Beginning January 1, 2020 the County will provide a guarantee of 1 hour call-in time at the rate of time and one-half whenever an overtime eligible

employee is required and authorized to perform necessary work outside of normal working hours and when the time worked does not immediately precede a normal work shift or immediately follow a normal work shift.

### SECTION 3. DEFINITION OF EMPLOYEES

The following definitions shall apply:

**Administrative Employee.** Employees responsible for department activities in the absence of the Department Head or Deputy Department Head and who assist in the enforcement of departmental policies and regularly exercise discretion and independent judgment with authority to make important agency decisions.

**Executive Employee.** A Department Head or Deputy Department Head.

**Full-time Employee.** A person who is employed by the County for a 12-month period of time and who works 35 hours per week or more.

**Less than Half-time Employee.** A person who is employed by the County for a 12-month period and works less than 20 hours per week.

**Part-time Employee.** A person who is employed by the County for a 12-month period and who works less than 35 hours per week but more than 20 hours per week.

**Professional Employee.** Employees performing work which requires knowledge of an advanced type in a position where the employees invention, imagination, and talent in a specialized field is required for project completion. Employees perform work which is unique to a career field (i.e., Law, Medicine, Planning), as distinguished from clerical, manual, mechanical or physical duties.

**Temporary Employee and Seasonal Employee.** A person who is employed for a particular program or project for a period not exceeding six months.

### SECTION 4. FRINGE BENEFITS

Part-time employees as herein defined shall receive fringe benefits in the same proportion as the ratio of the number of hours the employee works to the number of hours in the regular workweek. Less than part-time employees including less than half-time and temporary or seasonal employees shall receive no fringe benefits.

### SECTION 5. HOLIDAYS.

A. **Paid Holidays.** All employees in County service shall be entitled to the following paid holidays:

1. New Year's Day;
2. Martin Luther King's Birthday;

3. President's Day;
4. Memorial Day;
5. Juneteenth;
6. Independence Day;
7. Labor Day;
8. Columbus Day;
9. Veteran's Day;
10. Thanksgiving Day;
11. Christmas Day.

**B. Holiday Pay.**

In order to be paid for a holiday, the employee must work the employee's last scheduled workday before and after the holiday, except with the approval of the applicable Department Head or designee. In the event an employee at a County facility operating seven days a week shall be denied holiday pay by reason of this provision, the employee shall have the right, within the same payroll period of the holiday or the payroll period immediately following said payroll period, to appeal the denial to the Human Resources Director who shall determine whether the employee shall be paid for the holiday. In making a decision, the Human Resources Director shall allow the employee, the employee's immediate supervisor or other designated representative and Administrator to be heard. The Human Resources Director shall render the decision in writing and shall include the basis or rationale for the decision. The decision shall be delivered to the employee, the employee's supervisor or designee and the Administrator.

**C. Working on Holidays.**

When a non-bargaining unit, Fair Labor Standards Act exempt employee is required, as part of the customary work schedule, to work on one of the officially-designated county holidays, or if such an employee is called to work on such a holiday, the employee shall be compensated at such employee's regular salary rate for the payroll period and receive leave credit for a full work day to be used within six months of the date of such accrual with the department head's prior approval (which approval shall not be unreasonably withheld). If such employee's normally scheduled day off falls on the official holiday, the employee shall likewise accrue one full work days' leave to be used within six months upon prior approval of the department head (which such approval shall not be unreasonably withheld).

**D. Weekend Holidays.**

1. Full-time employees will be paid the regular weekly salary without deduction when one (1) of the above holidays is observed during the workweek.
2. Part-time employees will be paid at their regular wage for the day when a holiday falls or is observed within their respective workweek schedule.
3. Temporary and seasonal employees as defined herein will be paid their regular wage for the day where a holiday falls or is observed within their respective workweek schedule.
4. If a holiday falls on a Sunday, it will be observed on the next day thereafter. If it falls on a Saturday, it will be observed on the preceding Friday.
5. If a holiday falls on any other day, the General Construction Law and amendments then in effect will govern the day of its observance.

6. If a holiday falls during a vacation period, the day will not be charged against the employee's vacation credits. Vacation days are charged solely against working days.
7. Any employee not in an executive, administrative or professional position who is required to work on one(1) of the scheduled holidays shall be paid time and one-half (½) plus the holiday pay if the holiday falls during the employee's regular workweek schedule. Election Department employees shall be given an additional day off if required to work on Election Day.
8. Any employee not in an executive, administrative or professional position who is called into work on a contract holiday shall be paid time and one-half (1/2) plus the holiday pay.

For the purposes of this Section the day to be considered the holiday shall be the day observed by the County as the holiday irrespective of whether such day is the actual holiday. This regulation shall be waived for the following holidays: New Year's, Christmas and Independence Day. On such holidays, the day to be considered the holiday shall be the day on which the holiday actually falls.

#### **E. Floating Holidays.**

Subject to the provisions herein, full-time employees shall be entitled to two additional days of with pay at their usual daily rate. These days shall be known or referred to as "floating holidays" and shall be used within restricted periods of time. One floating holiday shall be taken between January 1st and June 30th of each year. The other shall be taken between July 1 and December 31 of each year. The days may be used in conjunction with vacation or personal days. Rules concerning scheduling and/or use shall be the same as those applicable to vacation days. The days must be taken. Days earned and not taken through no fault of the employee shall be treated in the same manner as vacation days not taken under the same circumstances. Part-time employees shall receive the benefit of the floating holidays in the same proportion as the ratio of the number of hours the employees work to the number of hours in the regular work week. In their first year, a new employee shall be entitled to the floating holidays provided that the new employee was on the payroll at the time of the actual Lincoln's Birthday holiday or Election Day.

### **SECTION 6. VACATION, SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE.**

#### **A. Vacation Leave.**

**Employees Hired after January 18, 2013.** All full-time and part-time employees commencing work on or after January 18, 2013 shall accrue leave from the date of hire on a pro-rated bi-weekly basis. Vacation time will be earned in the amounts outlined in the table in item number 2. Any leave time accrued shall not be considered earned until the newly hired employees have completed six (6) months of continuous service. Once six (6) months continuous service has been completed, the employee may use any of the accrued time or continue to save the time for future use in accordance with other applicable provisions of this agreement. If a new employee shall not complete six (6) months continuous service, the accrued time shall not be considered earned and shall not be payable to the employee upon termination or otherwise leaving the County. Any employee beginning work with Warren County shall always accrue all vacation time provided for herein on a pro-rata bi-weekly basis and such vacation time must be used not

later than eighteen (18) months from the time earned or the vacation time shall be forfeited or lost and no compensation shall be made to the employee.

**Employees Hired Prior to January 18, 2013.** All full-time County employees hired prior to January 18, 2013 shall be entitled to a vacation with pay after completing one (1) years of total continuous service as follows:

1 year of service	10 working days
3 years of service	11 working days
4 years of service	12 working days
5 years of service	13 working days
6 years of service	14 working days
7 years of service	15 working days

An additional day of vacation shall be added each year until a maximum of twenty (20) working days are attained.

Vacation credits shall be computed from the day of entry into County service and computed on January 1st of each year. For the purpose of determining the effective date of earned vacation the period of service shall be computed from the 1st day of January in the year the employee was first appointed.

Vacations shall be scheduled with the approval of the employee's Department Head, which approval shall not be unreasonably withheld. All vacations shall be taken in the calendar year during which the employee becomes entitled thereto. Vacation credits shall not be carried over from one (1) calendar year to another or used in whole or in part any year except the year in which it is due; provided, however, that the County will allow an employee: 1) to carry part of the vacation time earned in one calendar year over into the succeeding calendar year upon advance notice to the Department Head, and solely as a continuation of a planned trip commenced in the twelfth (12th) month of the calendar year; or 2) to carry over up to five (5) vacation days, not taken through any fault of the employee, into the succeeding calendar year, upon notice to the Department Head by December 1st of the current calendar year, to be taken no later than June 1st of the succeeding calendar year.

**Vacation Provisions Applicable Regardless of Date of Hire:**

1. Vacation leave may be taken in one hour increments. A vacation day taken the day before or day after a holiday must be approved in advance by the Department Head.
2. The period of employment referred to above shall be for a period of total service in Warren County employment. Vacation credits shall be computed from the day of entry into County service.
3. A day of vacation shall be a working day.

4. All vacation time must be taken with the time frames provided and any time not so taken shall be forfeited or lost and no compensation shall be made to any employee, except that vacation time earned and not taken shall be paid to the employee upon application to the Warren County Board of Supervisors and a finding by such Board that 1) in the case of an employee who is not a Department Head that the employee was requested to not take vacation time or was affirmatively denied the opportunity to take vacation time at any time during the time frames herein provided by the Department Head or 2) in the case of a Department Head, the Department Head was requested by the Board of Supervisors to not take vacation or was affirmatively denied the right to take vacation or 3) with regard to any employee injury or disability prevented the use of vacation time. The application provided for herein must be made within 6 months of the end of the year in which the use of vacation time was earned and payment, if awarded, will be at the rate earned. Failure to make such an application shall constitute forfeiture and/or waiver of right to be compensated for qualifying unused vacation time and the County shall have no continuing liability therefore.
5. Time earned and not otherwise taken through no fault of the employee as provided herein, shall be paid to an employee at the time of his/her termination of service.
6. Part-time employees and full-time employees who work less than forty (40) hours per week will be entitled to vacation credits based on their regular workday and regular workweek.
7. In order to be paid for a vacation day, the employee must work the employee's last scheduled work day before and after the vacation day, except with the employee's supervisor's approval.

**B. Sick leave.**

1. Absence from duty by an employee by reason of sickness or disability of himself or herself shall be considered "sick leave".
2. Employees shall be entitled to sick leave with pay on the basis of ten (10) working days in each year. The ten (10) working days per year allowed to an employee for sick leave will be earned at the rate of one (1) day of sick leave for each month of employment except for the sixth and twelfth months during the year of employment where no days will be earned. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may require a physician's statement for any absence of more than three (3) consecutive days.
3. Employees shall be allowed to take sick leave in no less than one (1) hour intervals.
4. Absence from duty by an employee by reason of sickness or disability of an immediate member of employee's family shall also be considered "sick leave", provided, however, 1) the sickness or disability of the immediate family member must require the physical presence and actual assistance of the employee; 2) a full-time employee may use no more than 10 or the maximum number of sick leave days the employee has available for use, whichever is

less, in any calendar year for immediate family member sickness or disability and the number of days available for use by the part-time employee shall be that portion of 10 days which is in the same proportion to the number of hours worked when compared to full time employees and in no event shall exceed that the employee has accrued; 3) the use of sick leave for immediate family sickness or disability shall be subject to the same rules of use as are applicable to the employee's use of sick leave for employee's own sickness or disability including disciplinary action should the sick leave not be used in accordance with the rules specified herein; 4) the use of sick leave for immediate family member sickness or disability shall be subtracted from or charges to the employee's sick leave balance in the same manner as if used for the employee's own sickness or disability; and 5) immediate family member shall mean parent, spouse, sibling, child, grandparent, grandchild, parent-in-law, step-family relationships, and any relative or person residing in the immediate household of the employee.

5. No employee shall receive any part of his/her compensation while absent from duty because of sickness or disability except as herein provided.
6. The days allowed to an employee for such leave with pay may be accumulated to a maximum of one hundred sixty five (165) days, and may be kept to his or her credit for future sick leave with pay.
7. In the event that any employee utilizes the sick leave benefits provided by this Section while not actually sick, such employee will be subject to disciplinary proceedings.
8. Any employee hired prior of January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, who has not used all of his/her accumulated sick leave at the time of his/her retirement, he/she shall be paid in cash at the hourly rate then in effect, for one-half ( $\frac{1}{2}$ ) of the accumulated sick leave to his/her credit, with a maximum of seventy (70) days to be paid in cash.
9. Any employee hired after January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, will receive no cash payout for unused sick time.
10. Part-time employees will earn sick leave' credits based on their workday and work week.
11. Less than half-time, temporary and seasonal employees shall not be entitled to receive sick leave credits.

**C. Personal leave.**

1. Personal leave is leave with pay for personal business, including religious observance, without charge against accumulated vacation credits.
2. Full-time employees in County service shall be entitled to personal leave not exceeding a total of three days in each year.

3. Part-time employees will earn personal leave credits based on their workday and work week.
4. Less than half-time, temporary and seasonal employees shall not be entitled to personal leave credits.
5. Personal leave shall not be cumulative and no part thereof shall be carried over from one calendar year to another. Unused personal leave shall not be liquidated in cash at the time of separation, retirement or death.
6. Personal leave shall be granted only by prior approval of the Department Head and only at a time convenient to the Department, and may be taken in multiples of not less than one hour.
7. An employee shall not be entitled to personal leave time until after four months of continuous employment.
8. Each new full-time permanent employee shall be credited with one day of personal leave after four months of continuous employment and one additional day of personal leave after eight months of continuous employment and by an additional day of personal leave at the end of the tenth month of employment, except all new employees shall have three personal leave days credited as of January 1, whether they have completed ten months of service or not.

**D. Leave of absence.**

1. **Military leave.** County employees who are members of military reserve units and are required to go on active duty for training purposes shall be entitled to leave without loss of pay for such time as is necessary to fulfill such military training obligation, but not exceeding 30 workdays per calendar year. Payment shall not be made to such employee unless a copy of the military orders is submitted to the Department Head. Military leave may be taken intermittently.
2. **Medical leave, education leave and family leave.**
  - a. To request a leave of absence under the Family and Medical Leave Policy, please refer to the Family and Medical Leave Policy for Warren County Employees found in Resolution 217 of 2015.
  - b. Extension of authorized medical leave will be granted after an approval by the Department Head and the Personnel Committee of Warren County.
  - c. Unpaid educational leave may be requested up to a period not to exceed 10 months.
  - d. All requests for leave shall be approved by the Department Head and the County Director of Human Resources prior to the granting of leave. Employees shall receive a reason in writing for any denial of a request for leave.

- e. Upon termination of an authorized leave of absence, the employee will be reinstated without interruption of service, rights and benefits.
- f. In the event an employee is reinstated in his/her old position within two months from the date he/she has resigned or for any reason has left his/her position, he/she will be reinstated with all his/her accumulative rights and benefits as if no interruption in service has occurred.

**E. Bereavement leave and funeral leave.**

- 1. Employees may be absent from work without loss of pay by reason of death in the immediate family up to a maximum period of three (3) working days, commencing from the date of death of the family member or day before the funeral. Immediate family includes only parent, spouse, sibling, child, grandparent, grandchild, parent-in-law and any relative or person residing in the immediate household of the employee.
- 2. Employees may be absent from work without loss of pay for one day to attend the funeral of the employee's child-in-law, sibling-in-law, or grandparent-in-law.
- 3. When extreme weather conditions will not allow for a burial until spring, an employee may reserve and schedule a day of the bereavement leave discussed above for such reason.

F. **Employee approval.** The employer shall not have the right to charge any employee's leave credits without that employee's approval.

G. **No discrimination.** The County shall administer the policies set forth in this Resolution in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color sexual orientation, national origin military status, sex, disability, predisposing genetic characteristics, or marital status.

**SECTION 8. HEALTH INSURANCE AND DENTAL INSURANCE PLANS.**

**A. Employee Eligibility.**

Warren County employee shall be eligible for coverage under the Warren County Health Insurance Plan if any of the following conditions apply:

- 1. Said employee is employed at a rate of at least thirty (30) hours per week on a regularly scheduled basis, or
- 2. Is employed less than thirty (30) hours per week:
  - a. Is a paid elected official; or
  - b. Is a paid member of a public legislative board.
- 3. Health insurance benefits for full-time (30+ hours per week) non-bargaining unit employees who began work with Warren County prior to December 21, 2012 shall be as follows:

- a. Effective December 1, 2021, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty percent (20%) of the health insurance premium. Commencing December 1, 2022, the amount of the aforesaid contribution shall be increased to twenty-one percent (21%). Commencing December 1, 2023, the amount of the aforesaid contribution shall be increased to twenty-two percent (22%).
  - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
  - c. The health insurance coverage option(s) afforded eligible retirees under 65 years of age shall be the same as that provided to eligible active employees. The Health Insurance coverage option(s) afforded eligible retirees 65 years of age and older shall be through Medicare Advantage Plans or similar plans offered to eligible Union employee retirees with the same status.
  - d. The County will offer coverage to full-time non-bargaining unit employees who retire, provided that said employee a) has at least ten (10) years of total service as a Warren County employee; b) has retired under the New York State Retirement System or is retired and is receiving or will receive Social Security Benefits and would have been eligible to retire and receive benefits under the New York State Retirement System if the employee had been a participant in said Retirement System; c) is enrolled in the Warren County Health Insurance Plan at the time of retirement; d) the contribution to be paid toward the health insurance premium by all eligible retirees under the age of sixty-five (65) shall be the amount equivalent to the amount paid by active eligible employees and may be increased or otherwise changed from time-to-time; e) the contribution to be paid by current active eligible employees who become retirees sixty-five (65) or older, after August 16, 2013 and who began employment with Warren County prior to December 21, 2012, shall be a percentage equal to that percentage being contributed by active full-time employees commencing work prior to December 21, 2012, as may be increased or otherwise changed from time-to-time.
  - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.
4. Health insurance benefits for new full-time (30+ hours per week) non-bargaining unit employees beginning work with Warren County on or after December 21, 2012 shall be as follows:
    - a. Effective December 1, 2021, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on

an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-five percent (25%) of the health insurance premium.

- b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
- c. The County will offer health insurance Medicare Advantage plans or similar plans to full-time non-bargaining unit employees who retire, provided that said employee a) retires from the New York State Retirement Plan; b) had insurance coverage in the previous ninety (90) day period; c) is sixty-five (65) years of age or older; d) has at least twenty (20) years total full-time county service; e) pays a percentage equal to that shared percentage being contributed by active full-time employees commencing work on or after December 21, 2012, as may be increased or otherwise changed from time to time. If the employee leaves County service before reaching the age of sixty-five (65), the employee shall not be entitled to continue health insurance through Warren County. Once the employee who leaves the County reaches sixty-five (65) years, assuming all other eligibility criteria outlined above are met, the employee may then elect to receive benefits outlined above.
- d. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.

#### **B. Coverage in Retirement.**

1. Eligibility in retirement is as set forth in Section 1. Employees with at least 10 years total service as a Warren County employee, vested status who leaves County employment prior to retirement under the New York State Retirement System may continue coverage in Warren County Health Insurance Plan by paying both the employer and employee shares of the health insurance premium. After retirement begins, said employee shall be liable for only the employee share of the premium.
2. An active employee who is eligible for coverage and has elected not to enroll in the County Plan during his active employment may enroll in the Plan at any time prior to retirement during an open enrollment period.
3. A covered employee or retired employee who fails to remit the required premiums shall be terminated from coverage.
4. An employee who is eligible for coverage at the time of retirement and who elects not to continue coverage or to not enroll for coverage as a retired person shall be eligible to enroll for coverage after retirement provided such employee has at least twenty (20) years of total service as a Warren County employee.

**C. Death of an Employee While in Service.**

The surviving spouse and minor children of a Warren County employee who dies while in service and prior to retirement shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee was vested under the New York State Retirement System at the time of his/her death.

**D. Death of Retiree.**

The surviving spouse and minor children of a retired Warren County employee shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee had retired and was eligible for or receiving benefits under the New York State Retirement System at the time of his/her death.

“Continued coverage” as used in this in this Resolution shall mean the coverage available to all Warren County employees and members of the employee’s family.

**SECTION 9. RETIREMENT PLANS AND DEATH BENEFITS.****A. Retirement - generally.**

Retirement benefits and death benefits, to the extent available, are provided through the New York State and Local Employees’ Retirement System. Information concerning the nature and extent of the retirement benefits may be obtained through the Human Resources Department and/or from the New York State and Local Employees’ Retirement System.

**B. Career retirement plan.**

The County has adopted a Resolution providing for a Career Retirement Plan for County-employees pursuant to N.Y. Retire. & Soc. Sec. Law § 75-i. The foregoing shall be amended to the extent necessary to reflect changes in the N.Y. Retire. & Soc. Sec. Law as it applies to so-called “Tier Three” category employees. Such plan shall become effective upon compliance with applicable New York State laws and implementation by the New York State Retirement and Social Security System.

**C. Guaranteed ordinary death benefit.**

The County has adopted a Resolution providing for a guaranteed ordinary death benefit under N.Y. Retire. & Soc. Sec. Law § 60-b as amended by the Laws of 1970 which provides, for County employees who qualify, a

guaranteed minimum death benefit of three times the annual rate of pay but limited to \$20,000.

## **SECTION 10. MISCELLANEOUS PROVISIONS.**

### **A. Coffee breaks.**

All employees shall be allowed one coffee break during each four hours of his/her regular day and each Department Head shall establish such rules and regulations as may be necessary to implement these employee rest periods.

### **B. Annual statement of accrued time.**

Each employee will view his/her time and accruals electronically unless there is no computer access available in the employee's workplace. Each employee who does not have computer access in the employee's workplace will receive a paper copy of his/her time or leave through the Human Resources Department.

### **C. Submission of time records.**

For the purpose of maintaining leave balances, all employees are to submit weekly time records using Novatime. Overtime payment for those non-exempt employees not deemed executive, administrative or professional shall be listed on weekly time records. Hours reported in excess of 40 hours weekly for those employees designated executive, administrative or professional are NOT eligible for overtime compensation.

### **D. Medicare premiums.**

Upon the exclusion from the coverage of the County's health insurance plan of the supplemental medical insurance benefits under Medicare, the amount of such Medicare premium will be deducted from contributions payable by the employee and the employer contributions to the Health Insurance Fund shall be adjusted as necessary to provide such payments.

### **E. Workers' compensation and disability insurance.**

Warren County Workers' Compensation and Disability Insurance is through self-insurance and benefits and use or credit of sick leave will be in accordance with the rules established thereunder.

### **F. Jury duty compensation.**

The County will pay an employee for the first three (3) days of jury service. Commencing with the fourth day of jury service, the County will pay an employee who serves on a jury the difference between the jury pay and 40 hours pay at straight time. Volunteers will not be paid and provisions must be made for reporting for work on short court sessions or days when the County is working although the Court may not be in session. No payment will be made to any employee who is exempt by law

and waives the exemption by failing to claim the exemption or by volunteering to serve.

**G. Reimbursement to Employees for training, certification and credit-bearing course work.**

County employees who are not represented by a union or collective bargaining agreement, with the exception of elected officials, shall be allowed to take employment related training, certification (including non-credit bearing certification programs) and credit-bearing courses (collectively referred to as "course work") that benefit Warren County pursuant to the application and approval procedures adopted by the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 100% of the cost for tuition, books and fees related to taking the course work, subject to lifetime limits of \$10,000 for Full time employees, \$5,000 for Part time employees, \$2,500 for less than Part time employees and \$1,000 for Per Diem employees. If an employee does not work for at least 12 consecutive months after completing the course work for which the County has reimbursed the employee, the employee will refund the County the total amount paid by the County to the employee.

**H. Employee indemnification.**

The indemnification benefits of N.Y. Pub. Off. Law § 18 has been conferred upon all County employees, provided such employee complies with all of the requirements of N.Y. Pub. Off. Law § 18.

**I. Americans with Disabilities Act.**

The County shall comply with the applicable provisions of the Americans with Disabilities Act.

Roll Call Vote:

Ayes: 533

Noes: 280 Supervisors Magowan, Beaty, Thomas, Diamond and Bruno

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 307 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**ADOPTING AMENDED REMOTE WORK AGREEMENT**

WHEREAS, the Warren County Board of Supervisors adopted the Remote Work Agreement by Resolution No. 96 of 2021, and

WHEREAS, the Personnel, Administration & Higher Education Committee has reviewed suggested updates to the Remote Work Agreement and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Remote Work Agreement annexed hereto, be, and the same hereby is, adopted as the official Agreement for Warren County, and be it further

RESOLVED, that any and all prior Remote Work Agreements or Resolutions are hereby repealed, effective June 14, 2023.



## WARREN COUNTY REMOTE WORK POLICY

### Purpose and Intent

Warren County considers remote work to be a viable, flexible work option which may permit an employee to perform his or her official duties at an offsite location on a limited basis, when the employer, employee, and the tasks and responsibilities for the employee's job are all deemed suitable for such an arrangement. Therefore, when the supervisory chain for an employee determines that the employee, job duties required and the technology permit, County employees, except for those in the Sheriff's office, may work remotely or telework in accordance with the provisions of this Policy.

The opportunity for an employee to work remotely is not a right and is not an entitlement. Should an employee be permitted to work remotely such an arrangement in no way changes the terms and conditions of the employee's employment with the County. Additionally, working remotely does not change the essential job duties and responsibilities of an employee's position. This Policy shall also be subject to the provisions of the Collective Bargaining Agreement with CSEA for all bargaining unit employees who work remotely.

These guidelines outline best practices specific to remote work, including eligibility, pay, hours worked and information regarding reasonable accommodations that may be different from accommodations under the Americans with Disabilities Act (ADA), currently in place in some County Departments.

### Requests

All requests for remote work must be made to the Department Head using the Remote Work Arrangement form. Requests and considerations for remote work will be at the discretion of the Department Head, with all approvals to be issued in writing. Approval for remote work by Department Heads will be at the discretion of the County Administrator, with all approvals to be issued in writing.

Any individual employee remote work assignment will be evaluated as frequently as is necessary and may be discontinued at any time, for any reason, or for no reason at all, by the Department Head.

Where the request to work remotely is a request for a reasonable accommodation under the Americans with Disabilities Act (ADA), the Department Head must notify Human Resources prior to approving any such request and Human Resource shall immediately begin the usual interactive process of assessing the requested accommodation of remote work under this policy.

### Priorities & Essential Work

Employees may, at the discretion of their immediate supervisor or Department Head, be called to report to their normal worksite to meet workload or operational requirements. Employees will not be compensated for travel time or mileage in their commute to or from their worksite if called into work to complete their normal work day.

The employee shall submit electronic time sheets only for time actually worked. For all other hours, the employee must utilize appropriate accruals for paid time off. The submission of false payroll information by an employee may constitute a crime in the State of New York and result in referral for criminal investigation.

### Technology

All use of County computer equipment and remote access to the County's network server while performing remote work must comply with the Warren County Computer Usage Policy. County Department Heads shall coordinate with the Warren County IT Department for technology needs of individual employees which are permitted to perform remote work. In certain circumstances, employees may be provided with a County-issued laptop or other equipment. Equipment and/or service that the County provides to the employee is County property and may be recovered or discontinued at any time and at the sole discretion of Warren County. The

## WARREN COUNTY REMOTE WORK ARRANGEMENT

(Department and Employee Retain a Copy)

use of personal computer devices to access the county network is strictly prohibited and a violation of the Warren County Computer Usage Policy.

Employees are required to adhere to all County policies and procedures while performing the County job responsibilities while using remote access capabilities. Additionally, employees are required to take the necessary steps to keep all County equipment and/or service used for remote access in a safe location and avoid any misuse. No one other than the County employee assigned equipment to use during remote work is allowed to access or use the County equipment or any County computer data or information maintained on the computer equipment or upon the County's network server. Unauthorized use of County property is strictly prohibited.

Remote access to any county resource requires two-factor authentication. Any deviation from this must be reported to the IT Director.

### **Hours & Pay**

As a general rule, employees working from home are expected to work the same days and times as they normally would when onsite. Modification to an employee's normal work hours must be approved by the Department Head, in writing. All employees who work remotely when the County is open will be paid for hours worked at their regular hourly rate of pay. As is regular practice, employees who are eligible for overtime pay may only receive overtime pay when working remotely if the overtime is pre-approved, in writing, by the employee's supervisor or Department Head. Employees authorized to perform remote work shall utilize the Novatime remote time keeping system to record their daily punches as if they were working onsite. The "Work from home" reason code must be used to track all hours worked remotely.

### **No Personal Contact with Employees, Independent Contractors, County Visitors**

Under no circumstances shall any employee who is approved to work remote schedule, meet or engage in any face-to-face work-related interactions with any person at any remote location where the employee is performing remote work, absent written approval by their Department Head. Any face-to-face work-related interactions with another person at a remote work location is a violation of this policy without the prior approval of the Department Head and may result in immediate discipline, to include termination from employment.

### **Labor Laws/Agreements and Reimbursement**

Employees are required to take rest and meal breaks per NYS Labor Laws and applicable collective bargaining agreements. The County will not reimburse the employee for the cost of any off-site related expenses and any personal tax implications incurred by an employee related to the remote work location shall be the employee's responsibility.

### **Liability**

Workers Compensation benefits will apply only to injuries arising out of and in the course of employment as defined by New York State Workers' Compensation Law. The employee must report any such work-related injuries to their supervisor or Department Head immediately. The employee must allow inspections of the employee's work area(s), home office, or other relevant location to be conducted by the County or its agent if a job-related incident, accident, or injury has occurred. Warren County is not responsible for any loss, damage, destruction to property or for any injury or loss to third persons at the approved remote worksite.

The County shall not provide any liability coverage for an employee's remote work location and any employee who submits a Remote Work Arrangement Form shall acknowledge and accept sole responsibility for non-worker compensation injuries, losses and damages incurred while the employee is conducting remote work at

**WARREN COUNTY REMOTE WORK ARRANGEMENT**

(Department and Employee Retain a Copy)

the remote location. Any injury, property damage, or other losses incurred by any person at a remote work location while an employee is performing remote work shall be the sole responsibility of the employee and/or the real property owner for the remote work location.

**Confidentiality and Non-Disclosure**

During the course of their employment with Warren County, employees acquire knowledge of and/or access to confidential and proprietary information of the County. Employees working remotely shall ensure that all documents and records are safeguarded and secured to prevent unauthorized access or release of confidential and proprietary information. While employees working remotely are expressly prohibited from disclosing confidential and proprietary information to any unauthorized person, company, or other entity and are prohibited from using any such information for personal gain or profit. Confidential and proprietary information, systems, or data and all items made or compiled by the employee or made available to the employee during any period of remote work shall be and remain exclusive property of the County. Upon cessation of remote work, the employee shall immediately return any such property to the County and no copies thereof may be kept by the employee.

**WARREN COUNTY REMOTE WORK ARRANGEMENT**  
(Department and Employee Retain a Copy)

Employee Name: \_\_\_\_\_

Department: \_\_\_\_\_ Position Title: \_\_\_\_\_

Effective Date: \_\_\_\_\_

A Remote Work Arrangement is hereby established between Warren County and the above-named employee pursuant to the terms and conditions outlined work remotely as outlined in the County's remote work policy.

1. Remote Work Location (address): \_\_\_\_\_

2. Remote Work Contact Number(s): \_\_\_\_\_

3. Remote Work Schedule: State schedule or complete bi-weekly schedule below:

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	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Week 1							
Week 2							

4. County Equipment &amp; Serial # Record (if applicable): \_\_\_\_\_

The employee will return all County equipment (e.g., computer, files, programs, etc.) and documents, including all copies of documents, whether on paper or electronic, upon termination of this Remote Work Agreement and/or their employment. If the employee fails to return County equipment or property upon the termination of the remote work arrangement, the County, at its discretion, will take appropriate legal action to recover its property or amounts owed.

**Acknowledgement:** By signing below I agree that I have read and understand the provisions included in the Warren County Remote Work policy and agree to the terms and conditions therein.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Head/Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 308 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H416, DESIGN, PLANNING & CONSTRUCTION FOR MUNICIPAL CENTER GROUNDS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H416, Design, Planning & Construction for Municipal Center Grounds, as follows:

- 1. Capital Project No. H416, Design, Planning & Construction for Municipal Center Grounds, is hereby established.
- 2. The estimated cost of such Capital Project is the amount of Twenty Thousand Five Hundred Dollars (\$20,500.00).
- 3. The proposed method of financing such Capital Project consists of the following:
  - a. Transfer of funds in the amount of Twenty Thousand Five Hundred Dollars (\$20,500) from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H416 - Design, Planning & Construction for Municipal Center Grounds	\$20,500.00
Roll Call Vote:	
Ayes: 813	
Noes: 0	
Absent: 189 Supervisors Dickinson, Merlino and Stec	
Adopted.	

**RESOLUTION NO. 309 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF DESIGN WORK FOR CAPITAL PROJECT H416, DESIGN, PLANNING & CONSTRUCTION FOR MUNICIPAL CENTER GROUNDS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Twenty Thousand Five Hundred Dollars (\$20,500) from the General Fund Unappropriated Fund Balance (A.909.00), to the following budget code to provide funding for Capital Project No. H416, Design, Planning & Construction for Municipal Center Grounds:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$ 20,500.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 310 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTY ATTORNEY'S BUDGET TO COVER THE COST OF THE ILANA MORGAN SETTLEMENT; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) from the General Fund Unappropriated Surplus to the following Budget Code to cover the cost of the Ilana Morgan settlement:

CODE	DEPARTMENT	AMOUNT
A.1420 419	County Attorney, Settlements	\$125,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to distribute to Ilana Morgan the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00).

Roll Call Vote:

Ayes: 679

Noes: 134 Supervisors Beaty and Diamond

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 311 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECT**

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H385 - CR32 Bennie Brook Culvert Replacement	\$112,871.90	D.9950 910 County Road, Transfers-Capital Projects, Interfund Transfers

Adopted by unanimous vote.

**RESOLUTION NO. 312 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, in accordance with 2023 budgeted allocation, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of One Million One Hundred Seventy-Two Thousand Eight Hundred Nine Dollars and Forty-Two Cents (\$1,172,809.42).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects, is now Four Million Five Hundred Ninety-Seven Thousand Six Hundred One Dollars and Ten Cents (\$5,770,410.52).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of One Million One Hundred Seventy-Two Thousand Eight Hundred Nine Dollars and Forty-Two Cents (\$1,172,809.42), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390 - County Bridge & Culvert Projects	\$1,172,809.42

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 313 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE RE-APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET; AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, pursuant to Resolution No. 635 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a standard form Warren County Tourist and Convention Development Agreement with the Warren County Planning and Community Development Department for matching requirement for Multi-Use Trail Study Grant for the Northern Borders Regional Commission, in accordance with the Municipal Tax Application, in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00), and

WHEREAS, the Finance Committee has approved the request to re-appropriate the funds in the amount of Twenty-Five Thousand Dollars (\$25,000.00) to cover the matching fund, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby re-appropriates funds in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) from the Occupancy Tax Reserve (A.881.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469.05	Tourism/Occupancy, Occupancy Tax ,Municipal Application Funding	\$25,000.00

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 314 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET TO MAKE AN AWARD TO THE TOWN OF LAKE GEORGE; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Fifty Thousand Dollars (\$50,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code to cover the cost of occupancy tax funds awarded to the Town of Lake George for the Adirondack Region Winter Lights Experience, a multiple year holiday and winter experience, Phase 1 charette which was approved since the 2023 Warren County Budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 469.05	Tourism/Occupancy, Occupancy Tax, Municipal Application Funding (Resolution No. 257 of 2023)	\$50,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 315 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ADJUSTING TOTALS FOR CAPITAL PROJECT NO. H413, HAZARD MITIGATION GRANT PROGRAM; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby adjust totals for Capital Project No. H413, Hazard Mitigation Grant Program, as follows:

1. The estimated total cost of Capital Project No. H413, Hazard Mitigation Grant Program, is One Hundred Twenty Thousand Dollars (\$120,000.00).
2. Funding categories within the Capital Project are hereby amended, as follows:
  - a. Capital Project No. H413.9550 2791, *Hazard Mitigation Grant Program, Capital Projects, In-Kind Contributions*, decreased in the amount of Four Thousand Two Hundred Ninety-Eight Dollars and Forty-Four Cents (\$4,298.44),
  - b. Capital Project No. H413.9550 5031, *Hazard Mitigation Grant Program, Capital Projects, Interfund Transfers*, increased in the amount of Four Thousand Two Hundred Ninety-Eight Dollars and Forty-Four Cents (\$4,298.44)

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

**RESOLUTION NO. 316 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE AND COUNTY ROAD FUND BALANCE TO THE TREASURER'S OFFICE BUDGET TO PAY OFF THE COUNTRYSIDE ADULT HOME IMPROVEMENT AND RETAINING WALL ON LAKE GEORGE BOND ANTICIPATION NOTES (BAN); AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to pay off the Countryside Adult Home Improvement and Retaining Wall on Lake George bond anticipation notes (BAN), in an amount not to exceed Eight Hundred Twenty-Seven Thousand Five Hundred Sixty Dollars (\$827,560) from the General Fund Unappropriated Fund Balance (A.909.00) and Five Hundred Seventy-Nine Thousand Two Hundred Ninety-Two Dollars (\$579,292) from the County Road Fund Balance for Debt (D.909.00) to the following budget codes:

CODE	TITLE	AMOUNT
A.884.00	General Fund, Reserve for Debt	\$827,560.00
D.884.00	County Road, Reserve for Debt	\$579,292.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 813

Noes: 0

Absent: 189 Supervisors Dickinson, Merlino and Stec

Adopted.

#### **RESOLUTION NO. 317 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### **ESTABLISHING RECORDING THRESHOLDS FOR SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS AS REQUIRED BY GOVERNMENTAL ACCOUNTING STANDARDS BOARD #96**

WHEREAS, the Governmental Accounting Standards Board (GASB) has requested the establishment of recording thresholds for County subscription-based information technology arrangements pursuant to GASB #96, to be implemented for fiscal years beginning after June 15, 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the establishment of recording thresholds for subscription-based information technology arrangements be, and hereby are, set forth as follows:

Subscriptions-based Information Technology Arrangements (Annual Exchange of Value) \$5,000.00

Adopted by unanimous vote.

#### **RESOLUTION NO. 318 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

#### **AMENDING RESOLUTION NO. 484 OF 2022, SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE CAPITAL IMPROVEMENT PLAN FOR 2023-24, TO COMBINE CAPITAL PROJECTS**

WHEREAS, Resolution No. 484 of 2022 supports the Adirondack Community College Capital Improvement Plan for 2023-24, and

WHEREAS, the Sponsors (Warren County and Washington County) share in the

amount of Four Million Nine Hundred Twenty-Five Thousand Five Hundred Forty-Eight Dollars (\$4,925,548) shall be borne by capital chargebacks collected by the College and/or other resources, including federal aid and donations that the College may receive, and

WHEREAS, the joint meeting of the Personnel, Administration & Higher Education and Finance Committees have approved the request to combine the capital projects, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby combines capital projects that exist within the needs of critical/deferred maintenance and academic equipment, all of which are required for the Campus as follows:

CAPITAL EXPENDITURE	BUILDING/ AREA	CATEGORY	ESTIMATED COST
COVID-19 Prevention Projects	Multiple Buildings	Student Life/Services	\$4,606,095
COVID Related IT Purchases	Campus Wide	Student Life/Services	\$1,800,000
Synthetic Turf Field	Turf Field	Student Life/Services	\$1,600,000
Scoville Renovation	Scoville	Student Life/Services	\$455,000
Student Center Upgrades	Student Center	Student Life/Services	\$500,000
12 Haviland Road	12 Haviland Rd	Central Services	\$290,000
ADA Compliance	Campus Wide	Central Services	\$200,000
Scoville Rooftop Chiller/Air Handler	Scoville	Student Life/Services	\$400,000

and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 484 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 319 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2023-2024 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING**

**RESOLUTION FAILED**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2023 to August 31, 2024, in the gross amount of Thirty-Three Million One Hundred Eighty-Two Thousand Two Hundred Twenty-One Dollars (\$33,182,221), which, if adopted by the Board of Supervisors, would require the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty Dollars (\$2,338,560) as that portion to be raised by taxation in the County of Warren for the year 2023-2024 for the operational costs to pay Warren County's share as one of the sponsors of Adirondack Community College, and

WHEREAS, the joint meeting of the Personnel, Administration & Higher Education

and Finance Committees have reviewed and approved the tentative operating budget and recommends that such tentative budget be approved and a public hearing be held thereon, now, therefore, be it

RESOLVED, that the tentative operating budget of Adirondack Community College for fiscal year September 1, 2023 to August 31, 2024, as prepared and submitted by the Vice President for Administrative Services, be, and the same hereby is, approved, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing on said tentative operating budget of Adirondack Community College in the Board Room of the Warren County Municipal Center on the 21<sup>st</sup> day of July, 2023 at 10:00 a.m., at which time and place all persons interested in said tentative Adirondack Community College budget will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 500

Noes: 313 Supervisors Magowan, Beaty, Diamond, Braymer and Bruno

Absent: 189 Supervisors Dickinson, Merlino and Stec

Failed.

**RESOLUTION NO. 320 OF 2023**

**Resolution introduced by Supervisors McDevitt and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION APPOINTING JULIE GARCIA AS ASSIGNED COUNSEL ADMINISTRATOR**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119 and 204 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing Julie Garcia as Assigned Counsel Administrator, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 321 OF 2023**

**Resolution introduced by Supervisors Smith and Geraci**

**APPOINTING JULIE GARCIA AS ASSIGNED COUNSEL ADMINISTRATOR**

WHEREAS, the Personnel, Administration & Higher Education Committee has interviewed candidates for the Assigned Counsel Administrator Position and does recommended to the Board of Supervisors the appointment of Julie Garcia to fill the vacant position, now therefore, be it

RESOLVED, that the Board of Supervisors does hereby appoint Julie Garcia as Assigned Counsel Administrator, effective June 20, 2023 and serving at the pleasure of the Board of Supervisors, at an annual salary of \$112,876.

Adopted by unanimous vote.

**RESOLUTION NO. 322 OF 2023**  
**Resolution introduced by Supervisors Geraci and Bruno**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO ADJUST THE SALARY OF THE ASSIGNED COUNSEL ADMINISTRATOR POSITION**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119 and 204 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending the Table of Organization and Warren County Salary and Compensation Plan for 2023 to adjust the salary of the Assigned Counsel Administrator position, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 323 OF 2023**  
**Resolution introduced by Supervisors Smith and McDevitt**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO ADJUST THE SALARY OF THE ASSIGNED COUNSEL ADMINISTRATOR POSITION**

RESOLVED, that the Table of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**ASSIGNED COUNSEL**

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1170 110		
<u>TITLE:</u>	June 20, 2023	\$75,416
Assigned Counsel Administrator		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1170 110		
<u>TITLE:</u>	June 20, 2023	\$112,876
Assigned Counsel Administrator		

Adopted by unanimous vote.

**RESOLUTION NO. 324 OF 2023**  
**Resolution introduced by Supervisors Braymer and McDevitt**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
 ENTERTAIN A RESOLUTION RESCINDING RESOLUTION NO. 105 OF 2020, WHICH  
 ESTABLISHED A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE  
 AND AUCTION FOR REAL PROPERTY TAX SERVICES**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119 and 204 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution rescinding Resolution No. 105 of 2020, which established a timetable for delinquent tax property foreclosure and auction for Real Property Tax Services, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 325 OF 2023**  
**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt,  
 Geraci, Dickinson and Smith**

**RESCINDING RESOLUTION NO. 105 OF 2020, WHICH ESTABLISHED A TIMETABLE  
 FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL  
 PROPERTY TAX SERVICES**

WHEREAS, pursuant to Resolution No. 105 of 2020, the Warren County Board of Supervisors established a timetable relating to the yearly tax foreclosure proceeding and County public land auctions, and

WHEREAS, the Environmental Concerns and Real Property Tax Services Committee has been advised that the Last Chance Meeting is no longer in effect, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 105 of 2020.

Adopted by unanimous vote.

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named persons as members of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
<b>Appointing: Susan Corlew</b>	Director of Continuing Education & Workforce Innovation. SUNY Adirondack	7/1/23 -6/30/26

June 14, 2023

547

**Reappointing:**

<b>Daniel Dudley</b>	IBEW Local 236 International Brotherhood of Electrical Workers	7/1/23 - 6/30/26
<b>Zachary Moore</b>	Hospitality Sector/ Spruce Hospitality Group	7/1/23 -6/30/26
<b>Maureen Grabowski</b>	Branch Manager Homestead Funding Corporation	7/1/23 -6/30/26

Dated: June 14, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

Privilege of the floor and public comment was called for.

Ms. Collins spoke regarding climate change and how she believed the County should be discussing how to address this matter at the appropriate Committee meeting.

Mr. Parwana once again spoke regarding the potential arrival of migrants in Warren County, how he believed the County should be working on developing a plan to assist these individuals and his opposition to the Executive Order in place.

Supervisor Magowan addressed the Board regarding the Computer Use Policy, apprising he was disappointed his request for the addition of requiring all Supervisors to use a County email when communicating with one another and department heads was denied, as he believed this was necessary for transparency purposes.

A discussion ensued during which Supervisor Frasier exited the meeting at 8:10 p.m.

Chairman Geraghty called for announcements:

Supervisor Strough announced the Queensbury Fire Department's were hosting the Hudson Valley Volunteer Firemen's Association Convention and Parade this weekend and he encouraged all to attend.

Supervisor Beaty advised upon his request the Information Technology Department had put into place a blocking mechanism for any emails distributed to him by Supervisors who did not use a County email address.

Supervisor Runyon stated the County Information Technology Department had combined all three of her email addresses, including her County email to prevent any confusion on her behalf.

In response to the individual who commented on the climate crisis, Supervisor Braymer apprised she would work on scheduling a Climate Smart Task Force meeting to discuss this matter further. She then spoke regarding the Emergency Order which she was opposed to and she made a motion to introduce a Proclamation indicating Warren County was welcoming migrants; was working on plans to humanely, responsibly and sustainably accept migrants into the County.

A discussion ensued during which it was noted a waiving of the rules was not required to introduce a Proclamation from the floor. Following the discussion, Supervisor Braymer voiced her disappointment for the lack of support for her proposed Proclamation, indicating did not believe the Executive Order should be renewed when it expired.

There being no further business to come before the Board of Supervisors, Chairman Geraghty declared the meeting adjourned at 8:21 p.m.

**SPECIAL BOARD MEETING  
FRIDAY, JUNE 30, 2023**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed on the Warren County website: <https://warrencountyny.gov/mma>

**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **JUNE 30, 2023 AT 1:00 p.m.** for the purpose of:

1. Considering a resolution "Approving Tentative Operating Budget for Fiscal Year 2023-2024 for Adirondack Community College and Providing for Public Hearing";
2. Considering a resolution "Amending Resolution No. 37 of 2023, which Authorized Agreements with Certain Applicants for the Disbursement of 2023 Occupancy Tax Revenues, to Authorize Agreements and Funding to Warren County Winter Coalition, a Not-for-Profit Corporation";
3. Considering a resolution "Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget to make an Award to the Warren County Winter Coalition; and Amending 2023 Warren County Budget";
4. Executive session to discuss the matter of County of Warren v. The Continental Insurance Company and Michael Easterbrooks, NDNY Federal District Course Case #1:22-cv-328;
5. Executive session to discuss the matter of County of Warren v. The Continental Insurance Company and John David Smith, NDNY Federal District Court Case #1:22-cv-431; and
6. Any other such business which may appropriately be brought before the Board of Supervisors.

*Please note that Item 1 will be included on the June 30<sup>th</sup> Personnel, Administration & Higher Education Committee meeting agenda and Items 1-3 will be included on the June 30<sup>th</sup> Finance Committee meeting agenda for review and approval prior to the Special Board Meeting. Should approval not be granted by Standing Committees for any of the items listed above, the Board may still choose to review the items; however a waiving of the Rules of the Board will be required to bring any of the unapproved resolutions to the Floor for consideration.*

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: June 22, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 1:29 p.m.

Mr. Kevin B. Geraghty presiding. Salute to the flag was led by Supervisor Merlino.

Roll was called; the following members were present:

Supervisors Conover, Leggett, Diamond, McDevitt, Bruno, Driscoll, Frasier, Geraci, Smith, Dickinson, Merlino, Strough, Magowan, Beaty, Thomas, Runyon and Geraghty; Absent 3 - Supervisors Braymer, Wild and Stec.

Chairman Geraghty called for public comment:

Dr. Kristine Duffy, *President, SUNY Adirondack*, apprised upon her request the following business professionals from the community were present to speak in favor of SUNY Adirondack:

Ray Agnew, *Vice President, Hospital and Community Engagement, Glens Falls Hospital*; and Bill Hart, *Vice President, United States Business Operations, Irving Tissue, Inc.*, Travis Whitehead, *Town of Queensbury Resident*, cautioned the Board members about the negative impacts of making decisions with little to no notice due to time restraints, reminding them about the sale of the County Nursing Home to Centers Healthcare which he believed had resulted in a decline in the care provided to the residents as supported by the 1 Star rating of the facility.

Amy Collins, *Tourism & Downtown Business Coordinator, City of Glens Falls*, spoke on behalf of the Mayor of the City of Glens Falls who was fully supportive of awarding occupancy tax funding to the Warren County Winter Coalition for the Warren County Winter Event.

Supervisor Magowan recognized Saratoga County Patrol Sergeant Pasquale "Rocky" Girard and Warren County Deputy Nikklas Milligan for their efforts to rescue two struggling swimmers in the Hudson River in Corinth, New York while they were off duty on the evening of June 28<sup>th</sup>.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, apprised proposed Resolution Nos. 326-328 were distributed to the Board and posted to the Warren County website on June 27, 2023. She noted the resolutions were introduced by the Finance Committee this morning, with copies included in the Board packets.

Chairman Geraghty called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Mr. Whitehead voiced his opposition to awarding an excessive amount of occupancy tax funding to the Warren County Winter Coalition.

Sam Luciano, *Representing Warren County Winter Coalition*, spoke regarding the Warren County Winter Event which he believed would assist with making Warren County a year round destination during which Catherine Villeneuve and Catherine Lachance, *Representing Moment Factory*, provided an overview of the Warren County Winter Event.

Nicholas Caimano, *Town of Queensbury Resident and former At-Large Town of Queensbury Supervisor*, spoke regarding his efforts with William Kenny, *former 5<sup>th</sup> Ward City of Glens Falls Supervisor*, to establish the occupancy tax fund to assist businesses with promoting their business and events, adding he believed the use of occupancy tax to fund the Warren County Winter Event was appropriate.

Supervisor Diamond questioned Mr. Luciano regarding the Warren County Winter Coalition and the Warren County Winter Event and whether they would be interested in signing an agreement to reimburse the County for the entire amount awarded to them if the event was not profitable.

A discussion ensued.

Supervisor Magowan apprised when the Warren County Winter Coalition first presented their request for funding the Winter Event he had been concerned, however, he noted, following his research regarding similar events offered across the Country he believed this event was worthwhile.

Further discussion ensued regarding the Warren County Winter Event and the occupancy tax funding being requested to move this event forward.

Supervisor McDevitt requested roll call votes on proposed Resolutions Nos. 326,

*Approving Tentative Operating Budget for Fiscal Year 2023-2024 for Adirondack Community College and Providing for Public Hearing, 327, Amending Resolution No. 37 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2023 Occupancy Tax Revenues, to Authorize Agreements and Funding to Warren County Winter Coalition, a Not-for-profit Corporation, and 328, Authorizing the Appropriation of Funds from the Occupancy Tax Reserve to the Tourism Budget to Make an Award to the Warren County Winter Coalition; and Amending 2023 Warren County Budget,*

Chairman Geraghty called for voting on resolutions, following which Resolution Nos. 326-328 were approved as presented.

**RESOLUTION NO. 326 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2023-2024 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2023 to August 31, 2024, in the gross amount of Thirty-Three Million One Hundred Eighty-Two Thousand Two Hundred Twenty-One Dollars (\$33,182,221), which, if adopted by the Board of Supervisors, would require the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty Dollars (\$2,338,560) as that portion to be raised by taxation in the County of Warren for the year 2023-2024 for the operational costs to pay Warren County's share as one of the sponsors of Adirondack Community College, and

WHEREAS, the joint meeting of the Personnel, Administration & Higher Education and Finance Committees have reviewed and approved the tentative operating budget and recommends that such tentative budget be approved and a public hearing be held thereon, now, therefore, be it

RESOLVED, that the tentative operating budget of Adirondack Community College for fiscal year September 1, 2023 to August 31, 2024, as prepared and submitted by the Vice President for Administrative Services, be, and the same hereby is, approved, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing on said tentative operating budget of Adirondack Community College in the Board Room of the Warren County Municipal Center on the 21<sup>st</sup> day of July, 2023 at 10:00 a.m., at which time and place all persons interested in said tentative Adirondack Community College budget will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 779

Noes: 0

Absent: 223 Supervisors Wild, Stec and Braymer

Adopted.

**RESOLUTION NO. 327 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING RESOLUTION NO. 37 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO WARREN COUNTY WINTER COALITION, A NOT-FOR-PROFIT CORPORATION**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution Nos. 84 of 2023, 146 of 2023, 207 of 2023, 257 of 2023 and 300 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their June 20, 2023, the Occupancy Tax Coordination Committee considered a written application from the following applicant for 2023 occupancy tax funding and approved a special event funding request, and moved the request to the Finance Committee as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Warren County Winter Coalition	Warren County Winter Experience	12/4/23-3/31/24	\$3,000,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby suspends Resolution 238 of 2005 only for purposes of special event funding to the Warren County Winter Coalition \_\_\_\_\_, to include the criteria limiting awards of occupancy tax funds in excess of \$50,000.00 to the sponsor of a particular tourist event, and be it further

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution Nos. 84 of 2023; 146 of 2023; 207 of 2023; 257 of 2023; and 300 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to the applicant named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Three Million Nine Hundred Ninety-Eight Thousand One Hundred Sixty-Five Dollars (\$3,998,165.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$3,902,100.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Occupancy Tax, Municipal Application Funding (\$96,065.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023, 146 of 2023, 207 of 2023, 257 of 2023 and 300 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23-3/19/23	\$47,100.00
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
11	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
12	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
13	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
14	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
15	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00

	<u>APPLICANT</u>	<u>EVENT</u>	<u>DATE</u>	<u>AMOUNT OF AWARD</u>
16	Glens Falls Collaborative and the City of Glens Falls	2023 Adirondack Christkindlmarkt	12/1/23-12/3/23	\$25,000.00
17	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00
18	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00
19	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
20	Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$ 5,000.00
21	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
22	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
24	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
25	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
26	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
27	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
28	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
29	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00
30	F. Cavone Productions	Wild in the Trees Music and Skate Festival	10/7/23-10/8/23	\$12,000.00
31	Warren County Historical Society	Promotion of Warren County History	1/1/23-12/31/23	\$ 4,000.00
32	Rittner's Performing Arts Company	History on the Road TV	7/1/23-10/31/23	\$36,400.00
33	Warren County Winter Coalition	Warren County Winter Experience	12/4/23-3/31/24	\$3,000,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$3,902,100.00
	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
5	Town of Lake George	Adirondack Region Winter Lights Experience	Winter 2023-24	\$50,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$96,065.00

## Roll Call Vote:

Ayes: 734

Noes: 45 Supervisor Diamond

Absent: 223 Supervisors Wild, Stec and Braymer

Adopted.

**RESOLUTION NO. 328 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO THE TOURISM BUDGET TO MAKE AN AWARD TO THE WARREN COUNTY WINTER COALITION; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Three Million Dollars (\$3,000,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code, as the funds become available, to cover the cost of occupancy tax funds awarded to the Warren County Winter Coalition for the Warren County Winter Experience, which was approved since the 2023 Warren County Budget was adopted in November, 2022:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 327 of 2023)	\$3,000,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 734

Noes: 45 Supervisor Diamond

Absent: 223 Supervisors Wild, Stec and Braymer

Adopted.

Proceeding with the agenda review, an executive session was requested by the County Attorney to discuss the following: County of Warren v. The Continental Insurance Company and Michael Easterbrooks, NDNY Federal District Course Case #1:22-cv-328; and County of Warren v. The Continental Insurance Company and John David Smith, NDNY Federal District Court Case #1:22-cv-431.

Motion was made by Supervisor Geraci, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Wild, Stec and Braymer absent*) to enter into an executive session pursuant to Section 105 (1)(d) of the Public Officer's Law to discuss the current, pending or potential litigation as outlined above.

Executive session was held from 2:32 p.m. until 3:29 p.m.; Supervisors Dickinson and Merlino exited the meeting during the executive session.

Upon reconvening, Chairman Geraghty noted no action was taken during the executive session.

Chairman Geraghty offered privilege of the floor, but no one wished to speak.

Chairman Geraghty called for announcements, but there were none.

Chairman Geraghty wished everyone a happy and safe fourth of July.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Frasier, seconded by Supervisor Strough and carried unanimously by a unanimous vote of those present (*Supervisors Wild, Stec and Braymer absent*), Chairman Geraghty adjourned the meeting at 3:30 p.m.

**BOARD MEETING  
FRIDAY, JULY 21, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=f2WpwpC5GkE>***

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Strough.

Roll called, the following members present:

Supervisors Conover, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Merlino, Strough, Wild, Magowan, Thomas, Runyon and Geraghty -15. Supervisors Leggett, Smith, Dickinson, Beaty, and Stec absent - 5.

Motion was made by Supervisor Bruno, seconded by Supervisor Merlino and carried by a unanimous vote of those present (Supervisors Leggett, Smith, Dickinson, Beaty and Stec absent) to approve the minutes of the June 14, 2023 Board Meeting and June 30, 2023 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Christine Latham, Senior Legal Recording Clerk, County Clerk.

Moving along, Chairman Geraghty presented Warren County Patrol Sergeant Pasquale "Rocky" Girard with a Proclamation recognizing him for his left saving efforts while off duty.

Supervisor Smith entered the meeting at 10:11 a.m.

Chairman Geraghty called for privilege of the floor/public comment:

Sheriff LaFarr spoke regarding proposed Resolution Nos. 358, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust Salaries Within the Sheriff's Department, and 359, Introducing Proposed Local Law No. 4 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff,"and Authorizing Public Hearing Thereon, outlining why he believed the salary increases were justified.

Supervisor Braymer questioned whether the salary increases were comparable to the salary increases the employees within the union's received and Sheriff LaFarr replied the salary increases were justified with the direction they were heading toward with their union employees.

Mike Swan, County Treasurer, provided information regarding the current salaries of the four non-Union employees within the Sheriff's Office that were being addressed in proposed Resolution Nos. 358, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust Salaries Within the Sheriff's Department, and 359, Introducing Proposed Local Law No. 4 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff,"and Authorizing Public Hearing Thereon, , apprising he did not believe the salary increases were in line with what had been provided to the union employees, with the exception of the position within the Warren County Jail.

Continuing with the Agenda review, Chair declared the Public Hearing open on Warren County's community development needs and possible submission of one or more Community Development Block Grant applications for the 2023 program year open at 10:26 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment.

Wayne LaMothe, Director, Planning & Community Development, provided a brief

summary on Warren County's possible submission of Community Development Block Grant applications for the 2023 program year which included housing assistance.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Moving along, Chairman Geraghty declared public hearing open on the proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2023-24 open at 10:34 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment.

Supervisor Magowan advised following his discussion with Dr. Kristine Duffy, President, SUNY Adirondack, regarding the trade programs they were working on instituting he would be supportive of proposed Resolution No. 361, Adopting and Approving Adirondack Community College Operating Budget for Fiscal Year 2023-2024.

Supervisor McDevitt noted how SUNY Adirondack was one of the most affordable higher education institutions when compared to its peer institutions.

Supervisor Braymer advised she believed SUNY Adirondack should have reduced their budget as a result of declining enrollment similar to what Paul Smith's College had done. She added it was necessary for the Board members to advocate harder on behalf of SUNY Adirondack to the State to provide them with more funding.

Chairman Geraghty once again called for public comments on proposed adoption of a tentative operating budget for Adirondack Community College for the fiscal year 2023-24 and Warren County's community development needs and possible submission of one or more Community Development Block Grant applications for the 2023 program year; there being no one else wishing to speak, he closed both public hearing's at 10:39 a.m.

Report by the Chairman of the Board was given.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report of County Attorney was given by Robert Terwilliger, First Assistant County Attorney.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Auditor - Real Property Tax Corrections Reports for June of 2023.
2. Capital District Regional OTB -Financial Reports dated January 31, 2023; February 28, 2023; and March 31, 2023.

Letters/emails from:

1. Supervisor Hilary Stec -email resigning as Town of Queensbury At-Large Supervisor effective July 31, 2023.

Other:

1. Town of Johnsbury -Resolution No. 23-114, Rescinding Town of Johnsbury Resolution No. 14018, regarding partial tax payments.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, Clerk of the Board, advised Resolution Nos. 329-366 were distributed to the Board and posted to the Warren County website on Tuesday, July 18th, along with three Proclamations. She stated four Floor Resolutions were distributed to the Board on Tuesday, July 18th, adding these distributions met the deadline specified in the Rules of the Board. The three Proclamations were:

- PR25 -Proclamation of Appreciation to Sgt. Pasquale "Rocky" Girard
- PR26 -National Pretrial, Probation and Parole Supervision Week.
- PR27 -Parks and Recreation Month

Floor Resolution Nos. 1-4, included in the Board packet, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Strough and carried by unanimous vote of those present (Supervisors Leggett, Dickinson, Beaty and Stec absent), to bring proposed Floor Resolution No. 1, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Amending Tables of Organization and Warren County Salary and Compensation Plan for 2023 to Provide Interim Salary Increases for Non-bargaining Unit Employees, with the Exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator Positions, to the floor.

Mrs. Allen announced Floor Resolution No. 1 would now be known as proposed Resolution No. 367.

Motion was made by Supervisor Smith, seconded by Supervisor Merlino and carried by unanimous vote of those present (Supervisors Leggett, Dickinson, Beaty and Stec absent), to bring proposed Floor Resolution No. 2, Amending Tables of Organization and Warren County Salary and Compensation Plan for 2023 to Provide Interim Salary Increases for Non-bargaining Unit Employees, with the Exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator Positions, to the floor.

Mrs. Allen apprised Floor Resolution No. 2 would now be referred to as proposed Resolution No. 368.

Motion was made by Supervisor Driscoll and seconded by Supervisor Bruno to bring proposed Floor Resolution No. 3, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases", and Authorizing Public Hearing Thereon, to the floor.

Supervisor Braymer voiced her opposition to the proposed Floor Resolution, advising she believed the proposed salary increases should be handled through the budgeting process.

A discussion ensued following which Chairman Geraghty called the question and the motion to bring proposed Floor Resolution No. 3, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases", and Authorizing Public Hearing Thereon, to the floor was carried by majority vote, with Supervisors Braymer and Magowan voting in opposition.

Mrs. Allen stated Floor Resolution No. 3 would now be referred to as proposed Resolution No. 369.

Motion was made by Supervisor Smith, seconded by Supervisor Merlino and carried by majority vote of those present (Supervisors Leggett, Dickinson, Beaty and Stec absent), with Supervisors Braymer and Magowan voting in opposition, to bring proposed Floor Resolution No. 4, Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases", and Authorizing Public Hearing Thereon, to the floor.

Mrs. Allen advised Floor Resolution No. 4 would now be known as proposed Resolution No. 370.

Discussion and public comment on proposed resolutions was called for.

Motion was made by Supervisor Wild to table proposed Resolution Nos. 358, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023

to Adjust Salaries Within the Sheriff's Department, 359, Introducing Proposed Local Law No. 4 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff," and Authorizing Public Hearing Thereon, and 370, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increases", and Authorizing Public Hearing Thereon. Following a brief discussion Supervisor Wild amended his motion to indicate proposed Resolution No. 370, Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increases", and Authorizing Public Hearing Thereon, was being tabled and not 369. Supervisor Magowan seconded the motion to table as amended; discussion ensued following which Supervisors Wild and Magowan amended their motions to indicate proposed Resolution Nos. 358, 359 and 370 would be tabled until the August 18th Board Meeting. Further discussion ensued during which Supervisors Wild and Magowan further amended their motions to include tabling proposed Resolution No. 368, Amending Tables of Organization and Warren County Salary and Compensation Plan for 2023 to Provide Interim Salary Increases for Non-Bargaining Unit Employees, with the Exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator Positions, until the August 18th Board Meeting; discussion ensued during which Supervisors Wild and Magowan further amended their motions to indicate proposed Resolution Nos. 358, 359, 368 and 370 would be tabled and referred back to the Personnel, Administration & Higher Education and Finance Committees for further discussion at their August 3rd meetings and then to the August 18th Board Meeting.

Chairman Geraghty called for a roll call on the motion to table proposed Resolution Nos. 358, 359, 368 and 370 as amended. Chairman Geraghty called the question and the motion to table proposed Resolution Nos. 358, 359, 368 and 370 as outlined above failed to obtain the majority vote, with 223 voting in favor (Supervisors Wild, Magowan and Bruno); 501 opposed (Supervisors Strough, Thomas, Runyon and Conover, Diamond, McDevitt, Braymer, Driscoll, Frasier, Geraci, Smith, Merlino and Geraghty); and 278 absent (Supervisors Beaty, Stec, Leggett and Dickinson).

Motion was made by Supervisor Braymer and seconded by Supervisor Bruno to table proposed Resolution Nos. 358, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust Salaries Within the Sheriff's Department, 359, Introducing Proposed Local Law No. 4 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff," and Authorizing Public Hearing Thereon, and 370, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increases" and refer them back to the Personnel, Administration & Higher Education and Finance Committees for further discussion. A roll call vote was called for on the motion to table. Following a brief discussion, Chairman Geraghty called the question and the motion to table proposed Resolution Nos. 358, 359 and 370 as outlined above failed to obtain the majority vote, with 268 voting in favor (Supervisors Wild, Magowan, Braymer and Bruno); 456 opposed (Supervisors Strough, Thomas, Runyon, Conover, Diamond, McDevitt, Driscoll, Frasier, Geraci, Smith, Merlino and Geraghty); and 278 absent (Supervisors Beaty, Stec, Leggett and Dickinson).

Supervisor Braymer requested roll call votes on proposed Resolution Nos. 358,

Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Adjust Salaries Within the Sheriff's Department, 359, Introducing Proposed Local Law No. 4 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff," and Authorizing Public Hearing Thereon, and 370, Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increases".

Voting on resolutions occurred. Resolution Nos. 329-370 were approved as presented, with the exception of proposed Resolution No. 359, which failed to obtain the majority vote.

### Warren County Board of Supervisors Proclamation

**WHEREAS**, Warren County Sheriff's Sgt. Pasquale "Rocky" Girard has been a police officer for nearly four decades, the last 33 years working full-time with the Warren County Sheriff's Office, and

**WHEREAS**, Sgt. Girard has long been one of the most outgoing and gregarious local police officers, always quick to lend a hand and support his fellow officers, and

**WHEREAS**, Sgt. Girard has worked to supervise younger officers throughout his career, and also served as supervisor of the Warren County Sheriff's Office Dive Team and Warren County Sheriff's Office Motorcycle Unit, and

**WHEREAS**, the job of a dedicated police officer is never done, and they are never off duty, ever vigilant as they serve and protect, and

**WHEREAS**, Sgt. Girard's life-saving actions while off duty the night of June 28, 2023, exemplified his dedication to his job, as he interrupted a family trip to dinner to jump into the rain-swollen Hudson River and rescue two people stranded in swift current with a paddleboat just upstream of a dangerous dam, and

**WHEREAS**, Sgt. Girard, with assistance from Saratoga County Sheriff's Office Nikk Milligan, took action without regard for his personal safety to help two strangers, endangering his own life to uphold his oath as a public servant, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby offer Warren County's deepest appreciation to Sgt. Girard for going above and beyond the call of duty, and for his dedication to his career in public safety.

**DATED: JULY 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

### Warren County Board of Supervisors Proclamation

**WHEREAS**, the United States has over 100,000 community probation and parole professionals around the country who work hard to keep our communities safe, and

**WHEREAS**, Warren County employs 16 of these dedicated staff members in its Probation Department, supervising or helping to supervise both adult and juvenile probationers and those placed on pre-trial release, and

**WHEREAS**, these officers often toil in anonymity, providing both supervision and counseling to individuals charged with crimes and those released from incarceration to uphold

the law and safeguard the public from criminal activity during a parolee or probationer's transition from jail to the community, and

**WHEREAS**, pretrial, probation and parole officers/agents are essential to the justice system, and work diligently to uphold the law with dignity, while recognizing the right of the public to be protected from criminal activity and protecting the victims of crime, and

**WHEREAS**, pretrial, probation and parole officers/agents work collaboratively with local law enforcement, treatment providers, social service agencies and a variety of other programs, groups and individuals involved with parolees and probationers; and

**WHEREAS**, the third week of July has been set aside annually as National Pretrial, Probation and Parole Supervision week to recognize the difficult work these officers perform, now, therefore be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the week of July 16-23, 2023 to be

**NATIONAL PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK**

in Warren County, and urges residents to honor those who work in the pretrial, probation and parole agencies for the important role they play in public safety.

**DATED: JULY 21, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Superbisors Proclamation*

**WHEREAS**, parks and recreation opportunities are an integral part of communities throughout Warren County, New York State, and the United States, and

**WHEREAS**, Warren County has invested in wonderful resources that include Warren County Bikeway, Warren County Fish Hatchery, Swede Mountain Firetower and trail, numerous boat launches, hiking trail networks and other green space for the benefit of our residents and visitors, and

**WHEREAS**, Warren County towns, the Village of Lake George, City of Glens Falls, and New York State all offer numerous parks and recreation facilities for public use as well, and

**WHEREAS**, parks and recreation opportunities promote health and wellness, improving the physical and mental health of those who use our parks and public spaces, and

**WHEREAS**, parks and recreation promote time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's Disease, and

**WHEREAS**, parks and recreational resources encourage physical activities by providing space for popular sports, hiking trails, swimming areas, boat launches and man other activities designed to promote active lifestyles, and

**WHEREAS**, parks and recreation increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction, and

**WHEREAS**, parks and recreation resources are fundamental to the environmental well-being of our community, and ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors, and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month, and

**WHEREAS**, the Warren County Board of Supervisors recognizes the benefits derived from our parks and recreation resources, and urges our residents to take advantage of them, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of July to be

**PARKS AND RECREATION MONTH**

in Warren County, to celebrate and enjoy the wonderful parks and public lands we have here in our county.

**DATED: JULY 21, 2023**

(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS

**RESOLUTION NO. 329 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: COUNTY ADMINISTRATOR</u></b>				
A.1011 110	County Administrator, Salaries-Regular	A.1011 470	County Administrator, Contract	\$11,808.00
<b><u>DEPARTMENT: COUNTRYSIDE ADULT HOME</u></b>				
A.6030 130	Countryside Adult Home, Salaries-Part Time	A.6030 120	Countryside Adult Home, Salaries-Overtime	50,000.00
<b><u>DEPARTMENT: HEALTH SERVICES</u></b>				
A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	A.4018.0030 260	Preventive Program, Disease Control, Other Equipment	3,500.00

July 21, 2023

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<b>FROM CODE</b>		<b>TO CODE</b>	<b>AMOUNT</b>
<b>DEPARTMENT: HEALTH SERVICES - cont.</b>			
A.4018.0030 810	Retirement	A.4018.0030 260	\$233.00
A.4018.0030 830	Social Security	A.4018.0030 260	217.00
A.4018.0030 831	Medicare Contributions	A.4018.0030 260	50.00

**DEPARTMENT: SHERIFF**

A.3020.4048 250	Sheriff 911 Center, 2021-22 PSAP Grant, Technical Equipment	A.3020.4048 110	Sheriff 911 Center, 2021-22 PSAP Grant, Salaries-Regular	41,383.36
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RESOLVED, that the following budget amendments are approved and authorized:

Roll Call Vote:

Ayes: 724

Noes: 0

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**RESOLUTION NO. 330 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>CODE</b>	<b>TITLE</b>	<b>AMOUNT</b>
<b>DEPARTMENT: BOARD OF ELECTIONS</b>		
<b>ESTIMATED REVENUE</b>		
A.1450 3055	Board of Elections, Technology Innovation and Election Resource (TIER) Grant Program	\$67,496.53
A.1450 3056	Absentee Ballot Program	22,620.96

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: BOARD OF ELECTIONS - CONT.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.1450 424	Board of Elections, Postage	\$22,620.96
A.1450 439	Misc Fees & Expenses	67,496.53
<b>DEPARTMENT: PUBLIC DEFENDER</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1171.4201 3045	Public Defender, Upstate Quality Improvement, Office of Indigent Legal Services Distribution	2,500.00
A.1171.4202 3045	Hurrell-Harring, Office of Indigent Legal Services Distribution	54,194.00
A.1171.4206 3045	Quality Improve Funding-Dist #11, Office of Indigent Legal Services Distribution	6,905.00
<b><u>APPROPRIATIONS</u></b>		
A.1171.4201 437	Public Defender, Upstate Quality Improvement, Consulting Fees	2,500.00
A.1171.4202 130	Hurrell-Harring, Salaries-Part Time	49,914.00
A.1171.4202 830	Public Defender, Hurrell-Harring, Social Security	3,400.00
A.1171.4202 831	Medicare Contribution	880.00
A.1171.4206 437	Quality Improve Funding-Dist #11, Consulting Fees	6,905.00
<b>DEPARTMENT: WORKFORCE DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
40.6293.0359 4800	Workforce Invest. Act, WIA/WIOA, Child Care Business Initiative, Child Care Business Initiative	205,000.00
40.6326 4786	Summer TANF, Summer TANF	113,513.00
<b><u>APPROPRIATIONS</u></b>		
40.6293.0359 410	Workforce Invest. Act, WIA/WIOA, Child Care Business Initiative, Supplies	111,000.00
40.6293.0359 433	Training-Client	16,000.00

July 21, 2023

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT - CONT.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0359 434	Allowances	\$8,700.00
40.6293.0359 436	Advertising Fees	6,000.00
40.6293.0359 470	Contract	63,300.00
40.6326 110	Summer TANF, Salaries-Regular	10,000.00
40.6326 130	Salaries-Part Time	80,500.00
40.6326 410	Supplies	1,000.00
40.6326 434	Allowances	1,000.00
40.6326 444	Travel/Education/Conference	1,000.00
40.6326 470	Contract	18,000.00
40.6326 810	Retirement	(12,387.00)
40.6326 830	Social Security	5,000.00
40.6326 831	Medicare Contribution	1,200.00
40.6326 860	Hospitalization	8,000.00
40.6326 861	Retirees Hospitalization	200.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 724

Noes: 0

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**RESOLUTION NO. 331 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild, Diamond, Frasier, Merlino, and Beaty**

**AUTHORIZING AGREEMENT WITH CLEARGOV, INC. FOR THE PURCHASE AND SUBSCRIPTION OF BUDGET CYCLE MANAGEMENT SUITE SOFTWARE FOR THE COUNTY ADMINISTRATOR'S OFFICE**

WHEREAS, the County Administrator has requested to enter into an agreement with ClearGov, Inc., 2 Mill & Main, Suite 630, Maynard, Massachusetts 01754, for the purchase and subscription of budget cycle management suite software, for a one-time set up software fee of Four Thousand Five Hundred Dollars (\$4,500), with a subscription fee of Seven Thousand Two Hundred Dollars (\$7,200) for 2023 and Fourteen Thousand Four Hundred Dollars (\$14,400) for 2024, with a 3% yearly increase for year 2025 and for 2026, for a three-year term commencing July 1, 2023 and terminating December 31, 2026, unless terminated by either party upon thirty (30) days written notice, and

WHEREAS, the Budget Committee has approved the request for an agreement with ClearGov, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with ClearGov, Inc. for the purchase and subscription of budget cycle management suite software, for a one-time set up software fee of Four Thousand Five Hundred Dollars (\$4,500), with a subscription fee of Seven Thousand Two Hundred Dollars (\$7,200) for 2023 and Fourteen Thousand Four Hundred Dollars (\$14,400) for 2024, with a 3% yearly increase for year 2025 and for 2026, for a three-year term commencing July 1, 2023 and terminating December 31, 2026, unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1011 470 County Administrator, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 332 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES**

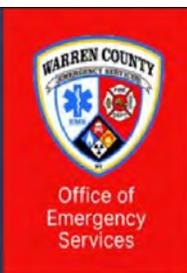
WHEREAS, the Director of the Office of Emergency Services has presented to the Criminal Justice & Public Safety Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the Director of the Office of Emergency Services received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the revised Comprehensive Emergency Management Plan for Warren County is approved, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chair of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.



Warren County

# Comprehensive Emergency Management Plan

2023

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY THAT IS ENFORCEABLE IN A COURT OF LAW.

Revision Page

Date	Update	Name
3/18/16	Dates, names, general typos, mitigation section, added Regional JIC, updated HAZNY and exercise calendars, added PODS & Home Care to org chart, App C summary; App D update; App E added HM, HMP & SWCD	A. Hirsch & CEMP review committee
3/17/17	Dates, names, plans, typos; added Pw/AFN Group under Human Needs Branch	A. Hirsch & CEMP review committee
3/16/18	Dates, names, App B added RACES & App D updated & added App F	A. Hirsch & CEMP review committee
3/15/19	Dates, names, typos, updated App D&F	A. Drexel & CEMP review committee
3/20/20	Dates, names, updated App C, D & F	A. Drexel & CEMP review committee
3/19/21	Dates, names, titles, typos, web links updated App D & E	A. Mason & CEMP review committee
2/10/22	Dates, names, titles, formatting, grammar updated, ICS Org Chart changed, appendix cover pages updated	A. Rivers & CEMP review committee
3/22/23	Reformatted, names, titles, dates, ICS Org chart changed, cover pages changed, demographics updated, added Section I, part E "limitations", grammatical errors, Added CEPA and HVA tables.	A. Rivers & CEMP review committee

### Key Players in the Development and Implementation of the CEMP

Agency	Name	Title	Telephone
<b>Office of Emergency Services</b>			
	Ann Marie Mason	Director	518-761-6240
	Ashley Rivers	Deputy Director	518-824-6652
	Ralph Bartlett	Fire Coordinator	518-761-6490
	Pat Mellon	EMS Coordinator	518-761-6537
	James Schrammel	HAZMAT Coordinator	518-761-7682
<b>Warren County Sheriff</b>			
	James LaFarr	Sheriff	518-743-2500
	Terry Comeau	Undersheriff	518-743-2518
<b>Warren County Board of Supervisors</b>			
	Kevin Geraghty	Chairperson of the Board	518-743-2515
	John Taflan	County Administrator	518-761-6536
	Amanda Allen	Clerk of the Board	518-761-6539
	Tammie DeLorenzo	Asst. to the County Admin	518-761-6535
<b>Warren County Health Services</b>			
	Ginelle Jones	Director	518-761-6580
	Pat Belden	Asst. Director	518-761-6571
	Dan Durkee	Emergency Preparedness Coord	518-761-6584
<b>Warren County Dept. of Public Works</b>			
	Kevin Hajos	Superintendent	518-623-4141
<b>Office of the Aging</b>			
	Deanna Park	Director	518-824-8842
<b>NYS Office of Emergency Management</b>			
	Shannon Finegan	Region III Capital District Director	518-292-2200
<b>Glens Falls Hospital</b>			
	Laura Stebbins	Director of Emergency Prep.	518-926-1000
			518-926-3122
<b>American Red Cross</b>			
	Mike Tripodi	Disaster Program Manager	518-792-6545
<b>Warren/Washington County Community Services</b>			
	Rob York	Director	518-792-7143

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### Annexes to the Warren County CEMP

(The following Annexes are not included in this binder, they are located at the OS Office)

- Dam Safety Annex
- Bioterrorism Annex
- Extreme Heat Emergency Plan
- Hazardous Materials Response Plan
- Hazardous Weather Annex
- Logistics Annex
- Mass Care Annex
- Mass Fatality Annex
- Mental Health Disaster Response Plan
- Pandemic Flu Annex
- Public Health Emergency Response and Preparedness Plan
- Quarantine and Isolation Annex
- Resource List
- Social Media Networking Plan
- Strategic National Stockpile Annex (Attachment 1 – CHEMPACK Annex)
- Tri-County Animal Response Team (CART) Annex
- Violent Event Annex
- Warren County Continuity of Operations Plan (COOP)
- Warren County Municipal & Human Services Building EAPs

## Executive Summary

### Introduction

This plan results from the recognition on the part of local government and state officials that a comprehensive plan is needed to enhance the County's ability to manage emergency and/or disaster situations more effectively. It was prepared by County officials working as a team in a planning process recommended by the New York State Office of Emergency Management. This plan constitutes an integral part of a statewide emergency management program and contributes to its effectiveness. Authority to undertake this effort is provided by both Article 2 B of State Executive Law and the New York State Defense Emergency Act.

The development of this plan included an analysis of potential hazards that could affect the county and an assessment of the capabilities existing in the county to deal with potential hazards.

### Comprehensive Approach

Dealing with disasters is an ongoing and complex undertaking. Through implementation of risk reduction measures before a disaster or emergency occurs, timely and effective response during an actual occurrence, and provision of both short- and long-term recovery assistance after the occurrence of a disaster, lives can be saved and property damage minimized.

This process is called Comprehensive Emergency Management to emphasize the interrelationship of activities, functions, and expertise necessary to deal with emergencies. The plan contains sections (within this document) to deal separately with each part of this ongoing process.

### Management Responsibilities

County departments' and agencies' emergency management responsibilities are outlined in this plan. Assignments are made within the framework of the present County capability and existing organizational responsibilities. The Warren County Office of Emergency Services is designated to coordinate all emergency management activities of the County.

Warren County supports the use of the Incident Command System (ICS) to respond to emergencies. ICS is a management tool for the command, control, and coordination of resources and personnel in an emergency. County responsibilities are closely related to the responsibility of the local levels of government within the County (city, towns and village) to manage all phases of an emergency. The County has the responsibility to assist the local governments in the event that they have fully committed their resources and are still unable to cope with any disaster. Similarly, New York State is obligated to provide assistance to the County after resources have been fully committed and the County is unable to cope with the disaster.

The plan describes in detail the centralized direction of requests for assistance and the understanding that the governmental jurisdiction most affected by an emergency is required to fully involve itself in the emergency prior to requesting assistance.

Specific emergency management guidance for situations requiring special knowledge, technical expertise, and resources are addressed in separate annexes. Examples of this type of situation are emergencies resulting from hazardous chemical releases, dam failures, or power outages.

### Conclusion

The plan provides general all-hazards management guidance, using existing organizations, to allow the County to meet its responsibilities before, during and after an emergency.

## Section I: General Considerations and Planning Guidelines

### A. Policy Regarding Comprehensive Emergency Management

1. A wide variety of emergencies, caused by nature or technology, result in loss of life, property and income, disrupt the normal functions of government, communities and families, and cause human suffering.
2. County government must provide leadership and direction to prevent, mitigate, respond to, and recover from dangers and problems arising from emergencies in Warren County.
3. Under authority of Section 23 of the New York State Executive Law Article 2B, a county is authorized to develop a Comprehensive Emergency Management Plan to prevent, mitigate, respond to and recover from emergencies and disasters. To meet this responsibility, Warren County has developed this Comprehensive Emergency Management Plan.
4. This concept of Comprehensive Emergency Management includes four phases:
  - a. Mitigation
  - b. Prevention
  - c. Response
  - d. Recovery
5. Mitigation
  - a. Mitigation refers to all activities which reduce the effects of disasters when they do occur. Section II of this Plan, describes activities to prevent or minimize the impact of hazards in Warren County. Warren County has developed a FEMA-Approved Mitigation Plan, which is updated every five years
6. Prevention
  - a. Prevention refers to those short- or long-term activities which eliminate or reduce the number of occurrences of disasters.
7. Response
  - a. Response operations may start before the emergency materializes, for example, on receipt of advisories that a flood, blizzard, or ice storm is approaching. This increased readiness response phase may include such pre-impact operations as:
    - i. Detecting, monitoring, and assessment of the hazard
    - ii. Alerting and warning of endangered populations
    - iii. Protective actions for the public
    - iv. Allocating/distributing of equipment/resources
  - b. Most response activities follow the immediate impact of an emergency. Generally, they are designed to minimize casualties and protect property to the extent possible through emergency assistance. They seek to reduce the probability of secondary damage and speed recovery operations.
  - c. Response operations in the affected area are the responsibility of and controlled by the local municipalities, supported by the county emergency operations as appropriate.
  - d. If a municipality is unable to adequately respond, County response operations may be asked to assume a leadership role.

#### 8. Recovery

- a. Recovery activities are those following a disaster to restore the community to its pre-emergency state, to correct adverse conditions that may have led to the damage, and to protect and improve the quality of life in the community. It includes mitigation actions to prevent or lessen a recurrence of the emergency.

### B. Purpose and Objectives of the Plan

1. This Plan sets forth the basic requirements for managing emergencies in Warren County:
2. The objectives of the Plan are:
  - a. To identify, assess and prioritize local and regional vulnerabilities to emergencies or disasters and the resources available to prevent or mitigate, respond to, and recover from them.
  - b. To outline short, medium and long-range measures to improve the County's capability to manage hazards.
  - c. To show that County and local governments will take appropriate actions to prevent or mitigate effects of hazards and be prepared to respond to and recover from them when an emergency or disaster occurs.
  - d. To provide for the efficient utilization of all available resources during an emergency.
  - e. To provide for the utilization and coordination of local government, state and federal programs to assist disaster victims, and to prioritize the response to the needs of the elderly, disabled, low income, and other groups which may be inordinately affected.
  - f. Provide for the utilization and coordination of state and federal programs for recovery from a disaster with attention to the development of mitigative programs.

### C. Legal Authority

This Plan, in whole or in part, may rely upon the following laws for the authority necessary for its development and implementation.

1. New York State Executive Law, Article 2 B
2. New York State Defense Emergency Act, as amended
3. Warren County Local Law No. 1 of 1962
4. Federal Robert T. Stafford Disaster Relief and Emergency Assistance Act

### D. Concept of Operation

1. The primary responsibility for responding to emergencies rests with the local governments of towns, villages and cities, and with their Chief Executive.
2. Local governments and emergency response organizations play an essential role as the first line of defense.
3. When responding to a disaster, local jurisdictions are required to utilize their own facilities, equipment, supplies, personnel and resources first.
4. The local Chief Executive has the authority to direct and coordinate disaster operations and may delegate this authority to a local coordinator.

5. When local resources are inadequate, the Chief Executive of a town, village or city may obtain assistance from other political subdivisions and the County government.
6. The Chairperson of the Warren County Board of Supervisors may coordinate responses for requests for assistance for the local governments.
7. The Chairperson of the Warren County Board of Supervisors has the authority to direct and coordinate County disaster operations.
8. The Chairperson of the Warren County Board of Supervisors may obtain assistance from other counties or the State when the emergency disaster is beyond the resources of Warren County.
9. The Chairperson of the Warren County Board of Supervisors has assigned to the Office of Emergency Services the responsibility to coordinate county emergency management activities.
10. Warren County will utilize the National Incident Management System (NIMS) and Incident Command System (ICS) to manage all emergencies requiring multi-agency response. Warren County recommends and encourages all local governments in Warren County to utilize ICS.
11. A request for assistance to the State will be submitted through the Region III Capital District New York State Office of Emergency Management located in Albany, New York, and presupposes the utilization and expenditure of personnel and resources at the local level.
12. State assistance is supplemental to local emergency efforts.
13. A State-level, multi-agency response may include risk reduction, response and recovery activities coordinated by NYSOEM, which serves as the administrative agency of the New York State Disaster Preparedness Commission (DPC).
14. Upon the occurrence of an emergency or disaster clearly beyond the management capability and emergency resources of State and local governments, the Governor may find that federal assistance is required and may request assistance from the President by requesting a declaration of a major disaster or emergency.

#### E. Limitations

1. There are no identified limitations to this plan. This plan places no guarantee to a flawless response system. Assets are vulnerable to complications from natural, technological and terrorism means which may limit response. It is the objective of Warren County to make every reasonable effort within its capabilities to respond to emergencies based on the situation, information available, and capability of resources.

#### F. Plan Maintenance and Updating

1. The Warren County Office of Emergency Services is responsible for maintaining and updating this Plan.
2. All County departments and agencies are responsible for annual review of their emergency response role and procedures, and should provide any changes to the Emergency Manager by February 1 of each year.
3. The Plan should be reviewed and updated annually with revised pages distributed by May 1 of each year.

## Section II: Mitigation

### A. Designation of County Hazard Mitigation Coordinator

1. The District Manager of the Warren County Soil Water Conservation District has been designated by the Chairperson of the Warren County Board of Supervisors, as the County Hazard Mitigation Coordinator.
2. The County Hazard Mitigation Coordinator is responsible for coordinating County efforts in reducing the effects of hazards in Warren County.
3. All County agencies will participate in risk reduction activities with the County Hazard Mitigation Coordinator.
4. The Hazard Mitigation Coordinator will be the lead member of the Warren County Hazard Mitigation Planning Team.

### B. Identification and Analysis of Potential Hazards

1. The Warren County Office of Emergency Services will gather a team together to:
  - a. Identify potential hazards in the County.
  - b. Determine the probable impact each of those hazards could have on people and property.
  - c. Delineate the geographic areas affected by potential hazards, plot them on maps, and designate them as hazard areas.
2. Significant potential hazards to be identified and analyzed include natural, technological, and human-caused hazards.
3. To comply with the items above, hazards that pose a potential threat have been identified and analyzed using the program developed by Kaiser Permanente and included key stakeholders' input. This assessment was completed by involving representatives from County departments, State departments, and representatives from various private businesses and non-profit organizations.
4. This hazard analysis:
  - a. Provides a basic method for analyzing and ranking the identified hazards, including identification of geographic areas and populations at risk to specific hazards.
  - b. Establishes priorities for planning for those hazards receiving a high ranking of significance.
  - c. Was conducted in accordance with guidance from the New York State Office of Emergency Management.
  - d. The last County Emergency Preparedness Assessment (CEPA) was performed on February 20, 2020. An updated CEPA for 2023 will be completed in the near future and forwarded along with the Hazard Mitigation Plan update to NYS DHSES and FEMA for approval. Until an updated CEPA is performed, Warren County will perform its own Hazard Vulnerability Assessment.
  - e. Is to be reviewed and updated regularly to capture changes in infrastructure, population change, new capabilities or new hazards or risks that have come to light.
5. The rating and ranking results of the hazard analysis are found in Attachment 1.
6. The complete Hazard Analysis results identifying the location of hazard areas is located in the Warren County Office of Emergency Services and can be found in the Hazard Mitigation Plan that is published on the OES website.

### C. Risk Reduction Policies, Programs and Reports

1. County agencies are authorized to promote policies, programs and activities to reduce hazard risks in their area of responsibility. These may include, but are not limited to:
  - a. Encourage municipalities to adopt comprehensive community development plans, zoning ordinances, subdivision regulations, and building codes that are cognizant of and take into account significant hazards in the county.
  - b. Promote compliance with and enforcement of existing laws, regulations, and codes that are related to hazard risks, e.g., building and fire codes, flood plain regulations.
  - c. Encourage and assist water and wastewater treatment plants to replace chlorine use with a safer disinfectant.
  - d. Encourage New York State Department of Transportation (DOT) and local highway departments to address dangerous conditions on roads used by hazardous materials carriers.
2. The Warren County Planning Department is an appointed Agency established by the Board of Supervisors that is responsible for the review of certain classes of local land use and zoning actions as defined by Articles 239 L and M of NYS General Municipal Law. The following plans and zoning actions are referred to the County Planning Department by local municipalities for review and recommendation, where required.
  - a. Adoption or amendment of a comprehensive plan pursuant to Section 272-a of the town law, Section 7-722 of the village law or Section 28-a of the general city law.
  - b. Adoption or amendment of a zoning ordinance or local law.
  - c. Issuance of special use permits.
  - d. Approval of site plans.
  - e. Granting of use or area variances.
  - f. Other authorization, which a referring body may issue under the provisions of any zoning ordinance or local law.
3. The review of projects referred to the Warren County Planning Department, with assistance provided by the staff planners from the Warren County Department of Planning and Community Development, takes into account the potential impact from significant hazards in Warren County communities.
4. It is the intention of Hazard Mitigation (HM) Planning Committee representatives to incorporate mitigation planning as an integral component of daily government operations. Planning Committee representatives will work with local government officials to integrate the newly adopted hazard mitigation goals and actions into the general operations of government and partner organizations. A sample adoption resolution includes a resolution item stating the intent of the local governing body to incorporate mitigation planning as an integral component of government and partner operations. By doing so, the HM Planning Committee anticipates that:
  - a. Hazard mitigation planning will be formally recognized as an integral part of overall emergency management efforts.
  - b. The Hazard Mitigation Plan, Comprehensive Plans, Emergency Management Plans and other relevant planning mechanisms will become mutually supportive documents that work in concert to meet the goals and needs of County residents.
5. During the annual plan evaluation process, the Planning Committee representatives will identify additional policies, programs, practices, and procedures that could be modified to accommodate hazard mitigation actions, and include these findings and recommendations in the Annual Hazard Mitigation Plan (HMP) Progress Report.

6. The Planning Committee shall be responsible for monitoring progress on, and evaluating the effectiveness of, the plan, and documenting annual progress. Each year, beginning one year after plan development, County and local Planning Committee representatives will collect and process information from the departments, agencies and organizations involved in implementing mitigation projects or activities identified in their jurisdictional annexes of the Hazard Mitigation plan, by contacting persons responsible for initiating and/or overseeing the mitigation projects.
7. To standardize and facilitate collection of progress data and information on specific mitigation actions, Warren County Soil and Water Conservation District (WC SWCD) shall develop a progress matrix that will continue to be updated and distributed to the HM Planning Committee members prior to the scheduled annual Planning Committee meeting. This information shall be provided to the planning area HMP Coordinator prior to the annual Planning Committee meeting to be held approximately one year from the date of local adoption of this update, and successively thereafter. At least two weeks before the annual plan review meeting, the Warren County HMP Coordinator will advise HM Planning Committee members of the meeting date, agenda and expectations of the members.
8. The information that Planning Committee representatives shall be expected to document, as needed and appropriate include:
  - a. Any grant applications filed on behalf of any of the participating jurisdictions,
  - b. Hazard events and losses occurring in their jurisdiction,
  - c. Progress on the implementation of mitigation actions, including efforts to obtain outside funding,
  - d. Obstacles or impediments to implementation of actions,
  - e. Additional mitigation actions believed to be appropriate and feasible and,
  - f. Public and stakeholder input
9. The evaluation of the mitigation plan is an assessment of whether the planning process and actions have been effective, if the Plan goals are being reached, and whether changes are needed. The Plan will be evaluated on an annual basis to determine the effectiveness of the programs, and to reflect changes that may affect mitigation priorities or available funding. The status of the HMP will be discussed and documented at an annual plan review meeting of the Hazard Mitigation Planning Committee.
10. The Warren County HMP Coordinator will be responsible for calling and coordinating the annual plan review meeting, and assessing progress toward meeting plan goals and objectives. These evaluations will assess whether:
  - a. Goals and objectives address current and expected conditions.
  - b. The nature or magnitude of the risks has changed.
  - c. Current resources are appropriate for implementing the HMP and if different or additional resources are now available.
  - d. Actions were cost effective.
  - e. Schedules and budgets are feasible.
  - f. Implementation problems, such as technical, political, legal or coordination issues with other agencies are present.
  - g. Outcomes have occurred as expected.
  - h. Changes in County, City, Town or Village resources impacted plan implementation (e.g., funding, personnel, and equipment).

- i. New agencies/departments/staff should be included, including other local governments as defined under 44 CFR 201.6.
- 11. Specifically, the Planning Committee will review the mitigation goals, objectives, and activities using performance-based indicators, including:
  - a. New agencies/departments
  - b. Project completion
  - c. Under/over spending
  - d. Achievement of the goals and objectives
  - e. Resource allocation
  - f. Timeframes
  - g. Budgets
  - h. Lead/support agency commitment
  - i. Resources
  - j. Feasibility
- 12. Finally, the Planning Committee will evaluate how other programs and policies have conflicted or augmented planned or implemented measures, and shall identify policies, programs, practices, and procedures that could be modified to accommodate hazard mitigation actions (see the "Implementation of Mitigation Plan through Existing Programs" subsection later in this Section). Other programs and policies can include those that address:
  - a. Economic Development
  - b. Environmental Preservation
  - c. Historic Preservation
  - d. Redevelopment
  - e. Health and/or Safety
  - f. Recreation
  - g. Land Use/Zoning
  - h. Public Education and Outreach
  - i. Transportation
- 13. The HM Planning Committee may refer to the evaluation forms in the FEMA 386-4 guidance document, to assist in the evaluation process (Worksheet #2 and #4). Further, the Planning Committee may refer to any process and plan review deliverables developed by the County or participating jurisdictions as a part of the plan review processes established for prior or existing local HMPs within the County.
- 14. The HMP Committee Coordinator shall be responsible for preparing an Annual HMP Progress Report, based on the provided local annual progress reports from each participant, information presented at the annual HMP Committee meeting, and other information as appropriate and relevant. These annual reports will provide data for the 5-year update of this HMP and will assist in pinpointing implementation challenges. By monitoring the implementation of the Plan on an annual basis, the HM Planning Committee will be able to assess which projects are completed, which are no longer feasible, and what projects may require additional funding.
- 15. This report shall apply to all planning partners, and as such, shall be developed according to an agreed format and with adequate allowance for input and comment of each planning partner prior to completion and submission to the State Hazard Mitigation Officer. Each planning partner will be

responsible for providing this report to its governing body for their review. During the annual HMP Committee meeting, the planning partners shall establish a schedule for the draft development, review, comment, amendment and submission of the Annual HMP Progress Report to New York State Department of Homeland Security and Emergency Services (NYS DHSES).

#### D. Emergency Response Capability Assessment

1. Periodic assessment of the County's capability to manage the emergencies that could be caused by the hazards identified in the County is a critical part of Risk Reduction.
2. The Office of Emergency Services will, every three to five years, or more often as deemed necessary:
  - a. Assess the county's current capability for dealing with those significant hazards that have been identified and analyzed, including but not limited to the:
    - i. Likely time of onset of the hazard
    - ii. Impacted communities' preparedness levels
    - iii. Existence of effective warning systems
    - iv. Communities' means to respond to anticipated casualties and damage
3. To assist in its assessment, the Office of Emergency Services will conduct exercises based upon specific hazards and hazard areas identified by the assessment.
4. An After-Action Report with Improvement Plans will be developed after exercises are conducted to document shortfalls and lay out a plan to correct them.

#### E. Training of Emergency Personnel

1. The Warren County NIMS Point of Contact, in coordination with the Warren County Office of Emergency Services, has the responsibility to:
  - a. Arrange and provide, with the assistance of the New York State Department of Homeland Security and Emergency Services and Department of Health, training programs for county emergency response personnel, as designated by the County Office of Emergency Services Director.
  - b. Encourage and support training for city, town and village emergency response personnel, including volunteers.
  - c. Such training programs will:
    - i. Include information on the characteristics of hazards and their consequences and the implementation of emergency response actions including protective measures, notification procedures, and available resources.
    - ii. Include Incident Command System (ICS) training, focusing on individual roles.
    - iii. Conduct meetings as needed, but no less than yearly, with appropriate personnel from county municipal governments concerning disaster interface with county government, including ICS for Executives training.
    - iv. Provide emergency personnel with the variety of skills necessary to help reduce or eliminate hazards and increase their effectiveness to respond to and recover from emergencies of all types.
    - v. Be provided in crisis situations, that requires additional specialized training and refresher training.
  - d. Conduct periodic exercises and drills to evaluate local capabilities and preparedness, including a full-scale operational exercise that tests a major portion of the elements and responsibilities in the Comprehensive Emergency Management Plan, and regular drills to test

readiness of warning and communication equipment; see Appendix F – Multiyear Training & Exercise Plan.

- e. Consult with the county departments and agencies, in developing training courses and exercises.
  - f. Work with the local response community and education agencies to identify or develop, and implement, training programs specific to mitigation, response, and recovery from the identified hazards.
  - g. Receive technical guidance on latest techniques from state and federal sources as appropriate and request assistance as needed.
2. All county departments and agencies assigned emergency functions are responsible to develop an in-house training capability in order that departments and agencies further train their employees in their duties and procedures.
  3. Volunteers participating in emergency services such as fire and rescue operations, ambulance services, first aid and other emergency medical services, American Red Cross, RACES, should be trained by these services in accordance with established procedures and standards.

#### F. Education and Public Awareness

1. The Cooperative Extension Educator and Warren County Health Services Health Educator, in cooperation with the County Office of Emergency Services, is responsible for:
  - a. Providing education on hazards to the young adult and general population in the county
  - b. Making the public aware of existing hazards in their communities
  - c. Familiarizing the public with the kinds of protective measures the county has developed to respond to any emergency arising from the hazard
2. This education will:
  - a. Cover all significant hazards
  - b. Be available free of charge
  - c. Be provided by the existing school systems in the county through arrangements with the superintendent of schools
3. Federal Emergency Management Agency (FEMA) pamphlets, books and kits dealing with all aspects of emergency management and materials developed by New York State Office of Emergency Management (NYS OEM) and other State departments, as appropriate, will be made available for use in the program.
4. The following is a list of avenues used to educate the public:
  - a. Handouts
  - b. Presentations
  - c. Website
  - d. Social media
  - e. Staff
5. Warren County and participating jurisdictions are committed to the continued involvement of the public in the hazard mitigation process. This Plan update will be posted on-line.
6. Local Planning Committee representatives and the Warren County HMP Coordinator will be responsible for receiving, tracking, and filing public comments regarding this HMP. Contact information

for the County is included in the Point of Contact information at the end of the Executive Summary of this document.

7. The public will have an opportunity to comment on the plan via the hazard mitigation website at any time. The HMP Coordinator will maintain this website, posting new information and maintaining an active link to collect public comments.
8. The Planning Committee representatives shall be responsible to assure that:
  - a. Public comment and input on the plan, and hazard mitigation in general, are recorded and addressed, as appropriate.
  - b. Copies of the latest approved plan (or draft in the case that the five-year update effort is underway) are available for review at the town hall and public library, along with instructions to facilitate public input and comment on the Plan.
  - c. Appropriate links to the Warren County Hazard Mitigation Plan website are included on municipal websites.
  - d. Public notices are made as appropriate to inform the public of the availability of the plan, particularly during Plan update cycles.

#### G. Monitoring of Identified Hazard Areas

1. The County Highway Department will develop, with the necessary assistance of other local highway departments, the capability to monitor identified hazard areas, in order to detect hazardous situations in their earliest stages.
2. As a hazard's emergence is detected, this information is to be immediately provided to the Office of Emergency Services or the Warren County 911 Communications Center, as appropriate, and disseminated per protocol.
3. When appropriate, monitoring stations may be established regarding specific hazard areas where individuals responsible to perform the monitoring tasks can be stationed.
4. Monitoring tasks include detecting the hazard potential and taking measurements or observations of the hazard. Examples of such are raising water levels, slope and ground movement, the formation and breakup of ice jams, shore erosion and dam conditions.
5. All County hazard monitoring activity will be coordinated with, and make use of where available, local governments, private industry, school districts, religious organizations, utility companies, and volunteer agencies and individuals, as appropriate.

**H. Hazard Analysis for Warren County**

Every three years a County Emergency Preparedness Assessment (CEPA) is performed with county and state stakeholders involved. The figure below lists out specific hazards identified by both state and county officials and their corresponding likeliness to occur in the county. What is also identified is their "consequence" rating or how likely there will be an impact to the economy, buildings, infrastructure and people. These values are categorized as follows:

Warren County 2020 County Emergency Preparedness Assessment

Hazard	Likelihood	Consequence	Relative Risk Score
Flooding	Very High	Very High	25
Ice Storms (at least a 1/2 inch or more)	Very High	High	20
HazMat Release	High	Very High	20
Major Fires (non-Wildfires)	High	High	16
Major Transportation Accident	High	High	16
Cyber Attack	Medium	High	15
Ice Jams	Very High	Medium	15
Severe Winter Snowstorms	Very High	Medium	15
Critical Infrastructure Failure (Water System)	Medium	Very High	15
Critical Infrastructure Failure (Dam System)	Medium	Very High	15
Pandemic	Medium	High	12
Severe Wind/Tornado	High	Medium	12
Wildfire	Medium	High	12
Biological Agent Release	Medium	High	12
Active Shooter	Medium	High	12
Improvised Explosive Device (IED)/Vehicle Born IED	Medium	High	12
Contamination of Lake George	Low	Very High	10
Foreign Animal Disease	Medium	Medium	9
Hurricanes/Tropical Storm	Medium	Medium	9
Food Contamination	Medium	Medium	9
Sustained Power Outage (three days or more)	Medium	Medium	9
Vehicle Ramming Attack	Low	High	8
Earthquakes	Medium	Low	6
Drought	Medium	Low	6
UAS Incident (intentional/unintentional)	Low	Medium	6
Improvised Nuclear Device (IND)	Very Low	Very High	5
Landslides	Low	Low	4
Radiological Dispersal Device (RDD)	Very Low	High	4
Radiological Release (Fixed-Site)	Very Low	Low	2

CEPA, 2020

Due to a delay in the 2023 CEPA for Warren County with DHSES, Warren County performed a Hazard Vulnerability Assessment for 2023. The figure below lists out specific hazards identified by both state and county officials and their corresponding likeliness to occur in the county. What is also identified is their "consequence" rating or how likely there will be an impact to the economy, buildings, infrastructure and people. These values are categorized as follows:

## Warren County 2023 Hazard Vulnerability Assessment

Hazard	Probability	Consequence	Preparedness	Relative Risk Score
Act of Terrorism	High	High	Moderate	47%
Active Shooter	High	High	Moderate	43%
Communication Failure	High	Low	Low	43%
Bomb Threat	High	Moderate	Moderate	40%
Mass Casualty Incident – Trauma	High	Moderate	Moderate	40%
Epidemic	High	Moderate	High	33%
IT Systems Outage	High	Moderate	High	30%
Civil Unrest/Protesting	High	Moderate	High	27%
Flood, External	High	Moderate	High	27%
Mass Casualty Incident - Medical	High	Moderate	High	27%
Workplace Violence/Threat	High	Moderate	High	27%
Drought	Moderate	Moderate	Moderate	24%
Power Outage	High	Moderate	High	23%
Extreme Temperatures	High	Low	High	20%
Infectious Disease Outbreak	High	Low	High	20%
Seasonal Influenza	High	Low	High	20%
Chemical Spill	Moderate	Moderate	High	20%
Chemical Exposure	Moderate	Moderate	High	20%
Mass Casualty Incident – Hazmat	Moderate	Moderate	High	20%
Utility Failure	Moderate	Low	High	16%
Tornado	Moderate	Low	High	16%
Hostage Situation	Moderate	Low	High	16%
Fire, External	Low	Moderate	High	14%
Sewage Failure	Low	Moderate	Moderate	13%
Evacuation	Low	Moderate	Moderate	13%
Explosion	Low	Moderate	Moderate	12%
Water Contamination	Low	Low	Moderate	11%
Radiation Exposure	Low	Moderate	High	11%
Earthquake	Low	Low	Moderate	11%
Dam Failure	Low	Moderate	High	10%
Generator Failure	Low	Moderate	High	9%
Hurricane	Low	Moderate	High	9%
Landslide	Low	Low	High	7%

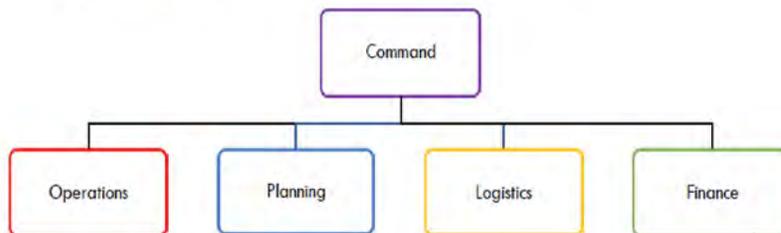
HVA, 2023

### Section III: Response

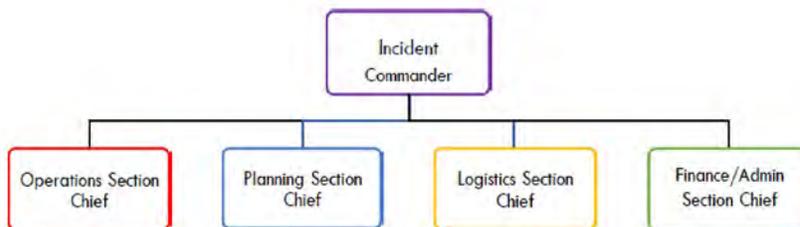
- I. Response Organization and Assignment of Responsibilities
  - A. Warren County Board of Supervisors; Chairperson Responsibilities, Powers and Succession
    1. The Chairperson of the Warren County Board of Supervisors (County Executive) is ultimately responsible for County emergency response activities and:
      - a. May assume personal oversight of the County emergency response organization if the scope and magnitude of the emergency indicates the necessity of personal management and direction of the response and recovery operations.
      - b. Controls the use of all County owned resources and facilities for disaster response.
      - c. May declare a local state of emergency in consultation with the Office of Emergency Services and the County Attorney, and may promulgate emergency orders and waive local laws, ordinances, and regulations (see Appendix C).
      - d. May request assistance from other counties and the State when it appears that the incident will escalate beyond the capability of County resources.
      - e. May provide assistance to others at the request of other local governments both within and outside Warren County.
    2. In the event of the unavailability of the Chair, the following line of command and succession has been established by County Law to ensure continuity of government and the direction of emergency operations:
      - a. The Vice Chairperson will assume the responsibilities of the Chairperson of the Board until the Chairperson of the Board is available.
      - b. The County Administrator will assume the responsibilities of the Chairperson of the Board or the Vice Chairperson until either is available.
      - c. The Budget Officer will assume the responsibilities of the Chairperson of the Board, County Administrator or the Vice Chairperson until one is available.
  - B. The Role of the Emergency Manager
    1. The Emergency Manager coordinates County emergency response activities for the Chairperson of the Warren County Board of Supervisors. Based on the severity of the situation and the necessity to use additional executive power to respond effectively to the emergency, the Emergency Manager may recommend to the Chairperson of the Board of Supervisors to declare a local State of Emergency.
    2. The Emergency Manager
      - a. Activates the County's response organization and initiates County response activities.
      - b. Notifies and briefs County departments, agencies and other organizations involved in an emergency response.
      - c. Maintains and manages an Emergency Operations Center.
      - d. Facilitates coordination between the County and:
        - i. The Incident Commander
        - ii. Towns, cities, and villages in the County
        - iii. Local governments outside the County
        - iv. The State of New York
        - v. Private emergency support organizations.
  - C. Warren County Emergency Response Organizations
    1. The Incident Command System (ICS)
      - a. Warren County endorses the use of the Incident Command System (ICS), as developed by the National Incident Management System (NIMS), and formally adopted by the State of New York, for emergencies requiring multi-agency response. ICS allows flexibility in its implementation so that its structure can be tailored to the specific situation at hand. ICS should

be initiated by the emergency forces first responding to an incident. See Appendix 1, Incident Command System Position Descriptions.

- b. ICS is organized by functions. There are five:
  - i. Command
  - ii. Operations
  - iii. Planning
  - iv. Logistics
  - v. Finance
- c. Under ICS, an Incident Commander (IC) has the overall responsibility for the effective on-scene management of the incident, and must ensure that an adequate organization is in place to carry out all emergency functions. The IC directs emergency operations from an Incident Command Post, the only command post at the emergency scene.
- d. In minor incidents, the five ICS functions may all be managed directly by the IC. Larger incidents usually require that one or more of the functions be set up as separate sections under the IC.
- e. Within the Command function, the IC has additional responsibilities for Safety, Public Information, and Liaison. These activities can be assigned to staff under the IC.
- f. An on-scene ICS with all five functions organized as sections is depicted as:



- g. During an emergency, County response personnel must be cognizant of the Incident Command System and their role in it. Some County personnel may be responders to the scene and part of the on-scene ICS structure in a functional or staff role. Other County personnel may be assigned by the Chairperson of the Board of Supervisors, to the County Emergency Operations Center (EOC) or other locations where they will provide support to the responders at the scene. All County response personnel not assigned to the on-scene ICS will be coordinated by or through the County Emergency Manager.
- h. The Incident Commander is selected due to being the most qualified responding officer at the scene. The IC must be fully qualified to manage the incident. As an incident grows in size or becomes more complex, a more highly qualified Incident Commander may be assigned by the responsible jurisdiction. Thus, a County official could be designated as the IC.
- i. A major emergency encompassing a large geographic area may have more than one emergency scene. In this situation, separate Incident Commanders may set up command at multiple locations. In this case, an Area Command may be established. The Area Command is structured similar to a normal ICS with one exception, the Incident Commander is called the Incident Manager to whom all Incident Commanders report.
- j. County response personnel operating at the EOC will be organized by ICS function, as depicted below and interface with their on-scene counterparts, as appropriate.



- k. Whenever the ICS is established, County response forces should be assigned to specific ICS functions wherever they are needed, including at the scene, at the EOC in a support role, or at an Area Command, if established. See Table 1 for sample ICS functional assignments by agency. Assignments may change as situation dictates or as directed by the EOC Manager.
- 2. Agency Responsibilities
  - a. The Office of the Warren County Board of Supervisors, shall exercise ultimate responsibility and oversight for emergency response, and shall delegate ICS responsibilities as described in Table 1, or as special circumstance warrants.
- II. Managing Emergency Response
  - A. Incident Command Post and Emergency Operations Center
    - 1. On-scene emergency response operations will be directed and controlled by the Incident Commander from an Incident Command Post located at or near the emergency site. This will be the only command post at the emergency scene. All other facilities at the scene used by agencies for decision-making should not be identified as a command post.

TABLE 1 – ICS Functions and Response Activities by Agency

AGENCY	ICS FUNCTIONS	RESPONSE ACTIVITIES
Chairperson – Warren County Board of Supervisors	Command	<ul style="list-style-type: none"> <li>• Ultimate situation responsibility;</li> <li>• Declaration of State of Emergency (Agency Administrator);</li> <li>• Promulgation of Emergency Orders</li> </ul>
Director of Public Relations (PR)	Public Information	<ul style="list-style-type: none"> <li>• Emergency Public Information</li> </ul>
County Attorney	Command – Legal	<ul style="list-style-type: none"> <li>• Legal support</li> </ul>
Office of Emergency Services	Command – Liaison	<ul style="list-style-type: none"> <li>• Activation and coordination of the EOC (EOC Manager)</li> <li>• EOC Liaison and coordination with governments and organizations</li> </ul>
Fire	Operations	<ul style="list-style-type: none"> <li>• Fire suppression and control</li> <li>• Search and rescue</li> <li>• Haz-Mat &amp; Exposure Control</li> </ul>
EMS	Operations	<ul style="list-style-type: none"> <li>• Coordinate the treatment and transport of the sick and injured</li> </ul>
Sheriffs' Office	Operations/Logistics	<ul style="list-style-type: none"> <li>• Communications</li> <li>• Warning</li> <li>• Law Enforcement</li> <li>• Security</li> <li>• Traffic Control</li> <li>• Food</li> </ul>
Public Health	Safety/Operations	<ul style="list-style-type: none"> <li>• Disease Surveillance</li> <li>• Incident Assessment</li> <li>• Epidemiologic Investigation</li> <li>• Public Alert &amp; Education</li> <li>• POD Mass Vaccination</li> </ul>
Glens Falls Hospital	Operations	<ul style="list-style-type: none"> <li>• Medical Care</li> <li>• Disease Surveillance</li> </ul>
Public Works Dept.	Operations/Logistics	<ul style="list-style-type: none"> <li>• Debris removal and disposal</li> <li>• Damage assessment</li> <li>• Traffic control</li> <li>• Facilities</li> <li>• Ground support</li> </ul>
Self-Insurance	Finance/Admin	<ul style="list-style-type: none"> <li>• Comp/Claims</li> </ul>
Social Services	Operations	<ul style="list-style-type: none"> <li>• Human Needs Assessment</li> </ul>
Office for the Aging	Operations	<ul style="list-style-type: none"> <li>• Human Needs Assessment</li> </ul>
Planning & Development	Planning	<ul style="list-style-type: none"> <li>• Situation Assessment and Documentation</li> <li>• Advance Planning</li> </ul>
Mental Health Services	Operations	<ul style="list-style-type: none"> <li>• Crisis Counseling</li> </ul>
Coroner	Operations	<ul style="list-style-type: none"> <li>• Identification and disposition of dead</li> </ul>
American Red Cross	Operations	<ul style="list-style-type: none"> <li>• Temporary housing, shelter, food, clothing</li> </ul>
Purchasing	Logistics	<ul style="list-style-type: none"> <li>• Supply and procurement; information systems</li> </ul>
Human Resources	Logistics	<ul style="list-style-type: none"> <li>• Human Resources</li> </ul>
Treasurer/Auditor	Finance/Admin	<ul style="list-style-type: none"> <li>• Purchasing, accounting, recordkeeping</li> </ul>

2. The County EOC will be used to support Incident Command Post activities and to coordinate County resources and assistance. The EOC can also be used as an Area Command Post when Area Command is instituted.
3. A Command Post will be selected by the Incident Commander based upon the logistical needs of the situation and located at a safe distance from the emergency site.
4. If a suitable building or structure cannot be identified and secured for use as an Incident Command Post, a mobile unit or field trailer may be used.
5. The County EOC is located at the Warren County Municipal Center, 1340 State Route 9, Lake George, NY 12845. A back-up EOC is located at the Warren County Sheriff's Office, 1400 State Route 9, Lake George, NY 12845.
6. If a disaster situation renders both EOCs inoperable, an auxiliary EOC may be established at another location designated at the time.
7. The EOC can provide for the centralized coordination of County and private agencies' activities from a secure and functional location.
8. County agencies and other organizations represented at the EOC will be organized according to ICS function under the direction of the EOC Manager.
9. Though organized by ICS function, each agency's senior representative at the EOC will be responsible for directing or coordinating his or her agency's personnel and resources. Where the agency is also represented at the scene in an ICS structure, the EOC representative will coordinate the application of resources with the agency's representative at the scene.
10. The Emergency Manager is responsible for managing the EOC or auxiliary EOC during emergencies.
11. If required, the EOC will be staffed to operate continuously on a twenty-four hour a day basis. In the event of a 24-hour operation, two 12 ½ hour shifts will be utilized. (The additional ½ hour is for shift change briefings.) Designation of shifts will be established as conditions warrant by the Emergency Manager.
12. Work areas will be assigned to each agency represented at the EOC.
13. Security, if necessary, at the EOC during an emergency will be provided by the Warren County Sheriff's Office:
  - a. All persons entering the EOC will be required to check in at the security desk located at the main entrance.
  - b. All emergency personnel will be issued a pass (permanent or temporary) to be worn at all times while in the EOC.
  - c. Temporary passes will be returned to the security desk when departing from the premises.
14. EOC space should be maintained in an emergency operating mode by the Emergency Manager at all times. During non-emergency periods, the EOC can be used for meetings, training and conferences.
15. The ICS Planning function is responsible for emergency situation reporting at the EOC and can use established procedures and daily forms.
16. The Emergency Manager maintains a Standard Operation Guide for activating, staffing and managing the EOC. The SOG can be found as Appendix B to this section of the plan.

#### B. Notification and Activation

1. Upon initial notification of an emergency to the Warren County 911 Communications Center (WCCC), the WCCC will immediately alert the appropriate County official(s) and emergency services agencies as defined and outlined in the Warren County Sheriff's Office Operations Manual.

2. This initial notification sets into motion the activation of County emergency response personnel.
3. The Director of the Office of Emergency Services, or their designee, will activate appropriate resources as deemed necessary.

#### C. Assessment and Evaluation

1. As a result of information provided by the EOC Section Chiefs, the Command Staff will, as appropriate, in coordination with the on-scene Incident Commander:
  - a. Develop policies by evaluating the safety, health, economic, environmental, social, humanitarian, legal and political implications of a disaster or threat.
  - b. Analyze the best available data and information on the emergency.
  - c. Explore alternative actions and consequences.
  - d. Select and direct specific response actions

#### D. Declaration of Local State of Emergency and Promulgation of Local Emergency Orders

1. In response to an emergency, or its likelihood, upon a finding that public safety is imperiled, the Chief Executive Official, Warren County Board of Supervisors' Chairperson, may proclaim a state of emergency pursuant to section 24 of the State Executive Law Article 2-B.
2. Such a proclamation authorizes the Chief Executive to deal with the emergency situation with the full executive and legislative powers of county government.
3. This power is realized only through the promulgation of local emergency orders. For example, emergency orders can be issued for actions such as:
  - a. Establishing curfews
  - b. Restrictions on travel
  - c. Evacuation of facilities and areas
  - d. Closing of places of amusement or assembly
4. Appendix C describes the requirements for proclaiming a state of emergency and promulgating emergency orders
5. Chief executives of cities, towns and villages in Warren County have the same authority to proclaim states of emergency and issue emergency orders within their jurisdiction.
6. Whenever a state of emergency is declared in Warren County or emergency orders issued, such action will be coordinated, beforehand, with the affected municipality.
7. Emergency responders have implicit authority and powers to take reasonable immediate action to protect lives and property absent an emergency declaration or emergency orders.

#### E. Public Warning and Emergency Information

1. In order to implement public protective actions, there should be a timely, reliable and effective method to warn and inform the public.
2. Activation and implementation of public warning is an Operations section responsibility. However, providing updates and other relevant emergency information to the public as it develops is a function of the Public Information Officer.
3. Information and warnings to the public that a threatening condition is imminent or exists can be accomplished through the use of the following resources. Though public warning may, in many cases, be implemented solely by on-scene personnel, the use of the systems in (a) and (b) below require strict coordination with the Warren County Office of Emergency Services:
  - a. Mass notification systems such as IPAWS, NY-Alert and "Ready Warren County NY" can be utilized. These systems rely on the public telephone networks and servers. This form of

- notification is quick and does not endanger the first responders. This can be initiated through the Warren County Sheriff's Office or Office of Emergency Services.
- b. Emergency Alert System (EAS) - formerly known as Emergency Broadcast System (EBS), involves the use of the broadcast media including television, radio, and cable TV, to issue emergency warnings. Can be activated by means of a telephone or encoder by select County officials including the Emergency Manager via the National Weather Service.
  - c. NOAA Weather Radio (NWR) is the "Voice of the National Weather Service" providing continuous 24-hour radio broadcasts of the latest weather information including severe weather warnings directly from the Weather Service office in Albany. NWR will also broadcast non-weather-related emergency warnings. NWR broadcasts on select high-band FM frequencies, not available on normal AM-FM radios. Radios with NWR frequencies, automated alarm capabilities, and Specific Area Message Encoding (SAME) technology are generally available. NWR broadcast signal can be received County-wide. NWR is also a component of EAS. Emergency broadcasts on the NWR can also be initiated by select County officials.
  - d. Emergency service vehicles with siren and public address capabilities - Many police, and fire and EMS vehicles in the County are equipped with siren and public address capabilities. These vehicles may be available, in part, during an emergency for "route alerting" of the public.
  - e. Door-to-door public warning can be accomplished in some situations by the individual alerting of each residence/business in a particular area. This can be undertaken by any designated group such as auxiliary police, regular police, fire police, firefighters, and highway personnel, visiting each dwelling in the affected area and relating the emergency information to the building occupants. To achieve maximum effectiveness, the individual delivering the warning message should be in official uniform.
  - f. General Public can be notified of emergency situations through the media channels to include Facebook. Facebook account name: @WarrenCountyNYOES
4. County officials will advocate, as part of their normal dealing with special institutions such as schools, hospitals, nursing homes, major industries and places of public assembly, that they obtain and use tone-activated receivers/monitors with the capability to receive NOAA Weather Radio (NWR) with SAME reception. They should also be encouraged to sign up for NY-Alert messages.
  5. Special arrangements have been made for providing warning information to people with hearing impairment, through the mass notification system.
  6. The Command Staff position of Public Information Officer, if established, or its function, may, in coordination with on-scene Incident Command:
    - a. Establish and manage a Joint Information Center (JIC) from where to respond to inquiries from the news media and coordinate all official announcements and media briefings.
    - b. Authenticate all sources of information being received and verify accuracy.
    - c. Provide essential information and instructions including the appropriate protective actions to be taken by the public, to the broadcast media and press.
    - d. Coordinate the release of all information with the key departments and agencies involved both at the EOC and on-scene.
    - e. Check and control the spreading of rumors.
    - f. Arrange and approve interviews with the news media and press by emergency personnel involved in the response operation.
    - g. Arrange any media tours of emergency sites.

7. The JIC may be established near the EOC or at any location where information flow can be maintained, without interfering with emergency operations. The JIC will be located in the Board Room of the Municipal Center or outside if weather permitting.
  - a. A regional JIC may be formed for larger incidents encompassing multiple counties or agencies.
8. A plan for coordinated evacuation procedures, including the establishment of temporary housing and other necessary facilities, is being considered for the future and would be found in the Evacuation Annex.

#### F. Public Health

1. A high impact disaster can cause injury and death to large numbers of people and potentially overwhelm existing medical infrastructure and/ or require specialized medical response not available in traditional medical settings. In addition, damage to and destruction of homes, special facilities, and vital utilities may place the public at substantial risk of food and water contamination, communicable diseases, and exposure to extreme temperatures. Refer to the Mass Fatality Annex, Mass Care Annex and the Public Health Emergency Response and Preparedness Plan.
2. Plans for the utilization and coordination of programs to assist victims of disasters, with particular attention to the needs of the poor, the elderly, individuals with disabilities and other groups which may be especially affected can be found in the Mass Care Annex.
3. There may be established within the Operations section a Public Health Group to ensure that health and medical problems are being addressed. This group will be led by the Warren County Health Services.

#### G. Emergency Medical Services

There may be established within the Operations section an Emergency Medical Services Group.

1. The group will be led by the County EMS Coordinator or his/her designee.
2. The function of this group is to assist with the coordination of care and transportation of the sick and injured, while preserving the overall integrity of the County EMS System.
3. Mutual Aid Guidelines will be found in the County EMS Mutual Aid Plan.
4. At times this group may include representatives from the New York State Bureau of Emergency Medical Services, or designated regional Medical Control Physicians.
5. At times pending the size and duration of an incident, it is possible that EMS Coordinators from other counties may assist with the operations of this group through the use of the mutual aid.

#### H. Fire

There may be established within the Operations section a Fire Group.

1. This group will be led by the Warren County Fire Coordinator or his/her designee.
2. The function of this group is to assist with the coordination of fire department response while preserving the overall integrity of the County Fire System.
3. At times this group may include representatives from a variety of local, state and federal resources.
4. Refer to the Hazmat Annex and County Mutual Aid Plan as needed.

#### I. Law Enforcement

There may be established within the Operations section a Law Enforcement Group.

1. This group will be led by the Warren County Sheriff or his/her designee.

2. The function of this group is to assist with public safety and security. This includes controlling ingress and egress to and from the disaster area.
3. At times this group may include representatives from the New York State Police as well as representatives of Village, Town, City and/or Federal law enforcement entities.

#### J. Animal Services

1. Utilization and coordination of programs to assist individuals with household pets and service animals following a disaster, with particular attention to means of evacuation, shelter and transportation options can be found in the County Animal Response Team Annex.

#### K. Human Services

1. The Planning and Operations functions are responsible for ascertaining what human needs have been particularly affected by an emergency and responding to those unmet needs with the available resources of County and local government and with the assistance of volunteer agencies and the private sector.
2. There may be established within the Operations section a Human Needs Branch to perform the tasks associated with (1) above.
3. Human services response is coordinated through the Warren County Human Services departments, comprised of various County departments, in conjunction with local agencies, volunteer groups and the private sector, whose purpose is to assist in the coordination of the delivery of human services in Warren County, and to advise the EOC Manager on human needs issues.
4. Whenever a Human Needs Branch is not established by the Operations section, the Operations section will confer with the Warren County Social Services Commissioner on human needs issues.
5. If needed, a People with Access and Functional Needs Group may be established under the Human Needs Branch. Southern Adirondack Independent Living (SAIL) may assist with this. Clients of those under Home Care will fall within this Group.

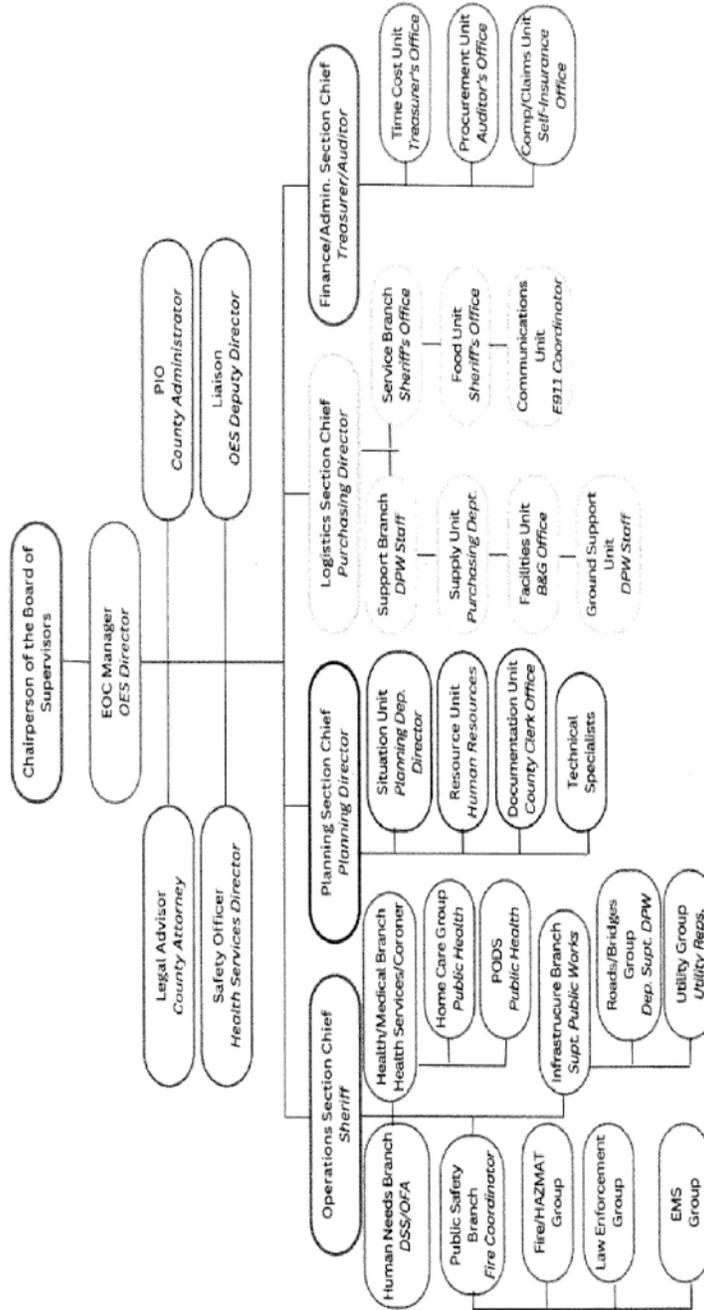
#### L. Restoring Public Services

1. The Operations and Planning sections are responsible for ascertaining the emergency's effect on the infrastructure and the resultant impact on public services including transportation, electric power, fuel distribution, public water, telephone, and sewage treatment and ensuring that restoration of services is accomplished without undue delay.
2. There may be established within the Operations section a Public Infrastructure Group to perform the tasks associated with (1) above.
3. In the event of a major power outage, the Operations Section will request that National Grid assign a representative to the Warren County EOC to facilitate communications and information flow between the utility and the Operations Section.
4. The Operations section may request assigning a representative from other utilities (telephone, water, cable) as appropriate with the consent of the utility.
5. During response operations relating to debris clearance and disposal, Warren County should act in cognizance of and in cooperation with the State.
6. For large or long-term incidents, a Business Resource Center may be opened in the EOC to assist businesses that were negatively impacted.
7. Plans for the continued effective operation of the county departments can be are found in Warren County's Continuity of Operations Plan.

#### M. Resource Management

1. The Planning function is responsible for the identification and allocation of additional resources needed to respond to the emergency situation.
2. Resources owned by the municipality in which the emergency exists should be used first in responding to the emergency.
3. All County-owned resources are under the control of the Chairperson of the Board of Supervisors during an emergency and can be utilized as necessary.
4. Resources owned by other municipalities in and outside of Warren County can be utilized upon agreement between the requesting and offering government.
5. Resources owned privately cannot be commandeered or confiscated by government during an emergency. However, purchases and leases of privately-owned resources can be expedited during a declared emergency. In addition, it is not uncommon for the private sector to donate certain resources in an emergency.

Warren County Incident Command System Organizational Chart



## Section IV: Recovery

### A. Damage Assessment

1. All local governments (towns, villages, and cities) in Warren County must participate in damage assessment activities.
2. The Warren County Office of Emergency Services is responsible for:
  - a) Developing with local governments a damage assessment program.
  - b) Coordinating damage assessment activities in the County during and following an emergency.
  - c) Designating a Damage Assessment Officer for each emergency.
  - d) The Emergency Manager will advise the Chief Executive Officers of affected cities, towns, and villages to maintain similar detailed records of emergency expenditures, and supply them with standard documentation forms via FEMA.
3. All County departments and agencies, as well as local municipalities in the county, will cooperate fully with the Emergency Manager in damage assessment activities including:
  - a) Pre-emergency
    - Identifying county agencies, personnel, and resources to assist and support damage assessment activities.
    - Identifying non-government groups such as non-profit organizations, trade organizations and professional people that could provide damage assessment assistance.
    - Fostering agreements between local government and the private sector for technical support.
    - Utilizing geographic information systems (GIS) in damage assessment
    - Participate in training.
  - b) Emergency
    - Obtaining and maintaining documents, maps, photos and video tapes of damage.
    - Obtaining and reviewing procedures and forms for reporting damage to higher levels of government.
    - Determining if State assistance is required in the damage assessment process.
  - c) Post-emergency
    - Advise county departments and local municipalities of assessment requirements.
    - Selecting personnel to participate in damage assessment survey teams.
    - Arranging for training of selected personnel in damage assessment survey techniques.
    - Identifying and prioritizing areas to survey damage.
    - Assigning survey teams to selected areas.
    - Completing damage assessment survey reports and maintaining records of the reports.
4. It is essential that, from the outset of emergency response actions, local response personnel keep detailed records of expenditures for:
  - a) Labor used

- b) Use of owned equipment
  - c) Use of borrowed or rented equipment
  - d) Use of materials from existing stock
  - e) Contracted services for emergency response
  - f) Submission of damage assessment reports to the NY State Office of Emergency Management via the Warren County Office of Emergency Services.
5. Damage assessment will be conducted by county and local government employees, such as Public Works engineers, highway workers, building inspectors and assessors. When necessary, non-government personnel from the fields of engineering, construction, insurance, property evaluation and related fields may supplement the effort.
  6. There will be two types of damage assessment: Public Infrastructure (PI) (damage to public property and the infrastructure); Individual assistance (IA) teams (impact on individuals and families, agriculture, private sector).
  7. County and local municipality's damage assessment information will be reported to the Damage Assessment Officer at the EOC.
  8. Personnel from county departments and agencies, assigned damage assessment responsibilities, will remain under the control of their own departments, but will function under the technical supervision of the Damage Assessment Officer during emergency conditions.
  9. All assessment activities in the disaster area will be coordinated with the on-site Incident Commander (when appropriate) and the EOC Manager.
  10. The Emergency Manager, in conjunction with the Damage Assessment Officer, will prepare a Damage Assessment Report which will contain information on destroyed property and property sustaining major damage. The report shall contain information for the following categories:
    - a) Damage to private property in dollar loss to the extent not covered by insurance:
      - Homes
      - Business
      - Industries
      - Hospitals, institutions and private schools
    - b) Damage to public property in dollar loss to the extent not covered by insurance:
      - Road systems
      - Bridges
      - Water control facilities such as dikes, levees, channels
      - Public buildings, equipment, and vehicles
      - Publicly-owned utilities
      - Parks and recreational facilities
    - c) Damage to agriculture in dollar loss to the extent not covered by insurance:
      - Farm buildings
      - Machinery and equipment
      - Crop losses
      - Livestock

- d) Cost in dollar value will be calculated for individual assistance in the areas of mass care, housing, and individual family grants
  - e) Community services provided beyond normal needs
  - f) Debris clearance and protective measures taken such as pumping, sandbagging, construction of warning signs and barricades, emergency levees, etc.
  - g) Financing overtime and labor required for emergency operations
11. The Chairperson of the Warren County Board of Supervisors, through the Office of Emergency Services, will submit the Damage Assessment Report to the State Office of Emergency Management via Region 3 Capital District Office. It is required for establishing the eligibility for any state and/or federal assistance.
  12. Unless otherwise designated by the County Executive, the Office of Emergency Services will serve as the County's authorized agent in disaster assistance applications to State and Federal government.
  13. The County's authorized agent will:
    - a) Attend public assistance applicant briefings conducted by Federal and State Emergency officials.
    - b) Obtain from the Damage Assessment Officer maps showing disaster damage locations documented with photographs and video tapes.
    - c) Prepare and submit Request for Public Assistance in applying for Federal Disaster Assistance
    - d) Assign local representative(s) who will accompany the Federal/State Survey Teams(s).
    - e) Follow up with governor's authorized representative and FEMA
    - f) Submit Proof of Insurance, if required.
    - g) Prepare and submit project listing if small project grant.
    - h) Follow eligibility regarding categorical or flexibly funded grant.
    - i) Maintain accurate and adequate documentation for costs on each project.
    - j) Observe FEMA time limits for project completion.
    - k) Request final inspection of completed work or provide appropriate certificates.
    - l) Prepare and submit final claim for reimbursement.
    - m) Assist in the required state audit.
    - n) Consult with Governor's Authorized Representative (GAR) for assistance.
    - o) Maintain summary of damage suffered and recovery actions taken.
- B. Planning for Recovery
1. Recovery includes community development and redevelopment.
  2. Community development is based on a comprehensive community development plan prepared under direction of local planning boards with technical assistance provided by the Warren County Department of Planning & Economic Community Development.
  3. Comprehensive community development plans are officially adopted by local governments as the official policy for development of the community.
  4. Localities with public and political support for land use planning and the corresponding plan implementation tools such as zoning ordinances, subdivision regulations, building codes, etc. have pre-disaster prevention and mitigation capability by applying these methods successfully after disasters.

5. A central focal point of analytical and coordinative planning skills, which could obtain the necessary political leadership and backing when needed, is required to coordinate the programs and agencies necessary to bring about a high-quality level of recovery and community redevelopment.
6. County Government decides whether the recovery will be managed through existing organizations with planning and coordinative skills or by a recovery task force created exclusively for this purpose.
7. A recovery task force will:
  - a. Direct the recovery with the assistance of county departments and agencies coordinated by the Office of Emergency Services.
  - b. Prepare a local recovery and redevelopment plan, unless deemed unnecessary.
8. The recovery and redevelopment plan shall include:
  - a. Replacement, reconstruction, removal, relocation of damaged/destroyed infrastructures/buildings.
  - b. Establishment of priorities for emergency repairs to facilities, buildings and infrastructures.
  - c. Economic recovery and community development.
  - d. New or amended zoning ordinances, subdivision regulations, building and sanitary codes.
9. The recovery and redevelopment plan will account for and incorporate to the extent practical, relevant existing plans and policies.
10. Prevention and mitigation measures should be incorporated into all recovery planning where possible.
11. Responsibilities for recovery assigned to local governments depend on whether or not a state disaster emergency has been declared pursuant to Article 2-B of the State Executive Law.
12. If the governor declares a state disaster emergency, then under Section 28 A the local governments have the following responsibilities:
  - a. Any county, city, town or village included in a disaster area shall prepare a local recovery and redevelopment plan, unless the legislative body of the municipality shall determine such a plan to be unnecessary or impractical
  - b. Within 15 days after declaration of a state disaster, any county, city, town or village included in such disaster area, shall report to the State Disaster Preparedness Commission (DPC) through DHSES, whether the preparation of a recovery and redevelopment plan has been started and, if not, the reasons for not preparing the plan.
  - c. Proposed plans shall be presented at a public hearing upon five (5) days' notice published in a newspaper of general circulation in the area affected and transmitted to the radio and television media for publications and broadcast.
  - d. The local recovery and redevelopment plan shall be prepared within 45 days after the declaration of a state disaster and shall be transmitted to the DPC. The DPC shall provide its comments on the plan within 10 days after receiving the plan.
  - e. A plan shall be adopted by such county, city, town or village within 10 days after receiving the comments of the DPC.
  - f. The adopted plan:
    - May be amended at any time in the same manner as originally prepared, revised and adopted, and
    - Shall be the official policy for recovery and redevelopment within the municipality.

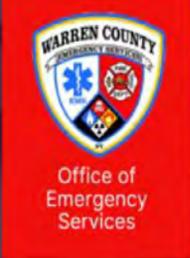
### C. Reconstruction

1. Reconstruction consists of two phases:
  - a. Phase 1 short term reconstruction to return vital life support systems to minimum operating standards.
  - b. Phase 2 long term reconstruction and development which may continue for years after a disaster and will implement the officially adopted plans, policies and programs for redevelopment including risk reduction projects to avoid the conditions and circumstances that led to the disaster.
2. Long term reconstruction and recovery includes activities such as:
  - a. Scheduling planning for redevelopment
  - b. Analyzing existing State and Federal programs to determine how they may be modified or applied to reconstruction
  - c. Conducting of public meetings and hearings
  - d. Providing temporary housing and facilities
  - e. Public assistance
  - f. Coordinating State/Federal recovery assistance
  - g. Monitoring of reconstruction progress
  - h. Preparation of periodic progress reports to be submitted to NYS OEM
3. Reconstruction operations must conform to existing State/Federal laws and regulations concerning environmental impact.
4. Reconstruction operations in and around designated historical sites must conform to existing State and FEMA guidelines.

### D. Public Information on Recovery Assistance

1. Public Information Officers are responsible for making arrangements with the broadcast media and press to obtain their cooperation in adequately reporting to the public on:
  - a. What kind of emergency assistance is available to the public?
  - b. Who provides the assistance?
  - c. Who is eligible for assistance?
  - d. What kinds of records are needed to document items which are damaged or destroyed by the disaster?
  - e. What actions are needed to apply for assistance?
  - f. Where to apply for assistance?
2. The following types of assistance may be available:
  - a. Supplemental Nutrition Assistance Program (SNAP) (regular and/or emergency)
  - b. Temporary housing (rental, mobile home, motel)
  - c. Unemployment assistance and job placement (regular and disaster unemployment)
  - d. Veteran's benefits
  - e. Social Security benefits
  - f. Disaster and emergency loans (Small Business Administration, Farmers Home Administration)

- g. Tax refund
  - h. Individual and family grants
  - i. Legal assistance
3. All the above information will be prepared jointly by the Federal, State, and County PIOs as appropriate and furnished to the media for reporting to public.



WARREN COUNTY  
OFFICE OF EMERGENCY SERVICES

Office of  
Emergency  
Services

Warren County

# Comprehensive Emergency Management Plan

Appendix B:  
Emergency Operations Center (EOC)  
Standard Operating Guide

**2023**

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

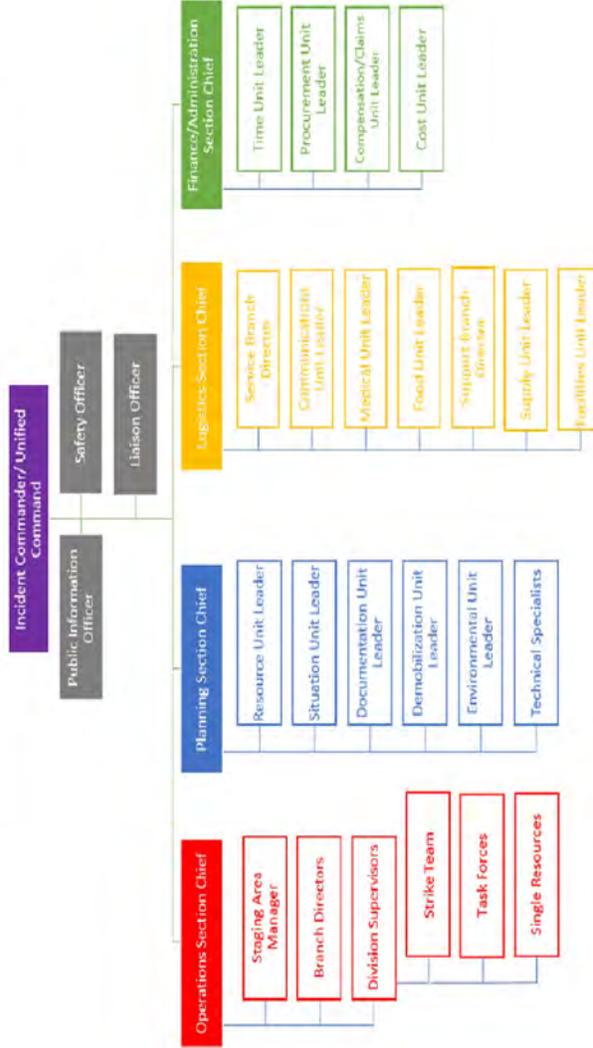
THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY  
EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY  
THAT IS ENFORCEABLE IN A COURT OF LAW.

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### Appendix A: National Incident Management Systems (NIMS) – Incident Command Systems Position Descriptions

#### Incident Command System Diagram

This diagram illustrates a model Incident Command System (ICS) structure for an extremely large incident. The system will vary depending on the size, nature, and complexity of the response. For most incidents the ICS structure may be simplified.



July 21, 2023

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## Organization

### Incident Commander

The Incident Commander will establish a Command Post from which to direct and oversee all emergency operations. The Incident Commander will secure the site with the aid of law enforcement and/or available agencies. The Incident Commander has the authority to direct and control emergency actions on scene. A unified command system will be deployed, as needed, to help facilitate an effective coordinated response by all local, state and federal agencies.

### Emergency Operations Center (EOC)

The County Emergency Operations Center (EOC) will be activated for predetermined incidents as identified in emergency plans and/or as requested. The operations of the EOC will be coordinated by the Warren County Office of Emergency Services staff.

### Fire Service

The Fire Service will assist the Incident Commander to ensure effective and efficient utilization of mutual aid, equipment and resources.

### Law Enforcement

Law Enforcement will assist the Incident Commander by securing and controlling access to the scene for the duration of the incident.

### Emergency Medical Services

EMS will assist the Incident Commander with on-scene triage, treatment and transportation of victims of the incident.

## Concept of Operations

### A. Preparedness

1. Preparedness is a continuous effort of planning, organizing, training, resource gathering and allocation, exercising, evaluating, and mitigating in an effort to ensure an effective response and coordination during an incident response.
2. Responders on all levels should:
  - i. Maintain a NIMS resource-typed inventory of equipment and personnel that is easy to access and can be readily utilized
  - ii. Train personnel in their respective emergency duties and responsibilities based upon NIMS standards and required by this plan.
  - iii. Conduct periodic exercises to test the effectiveness of their plans
  - iv. Review and update SOP's and SOG's as needed based on exercises, emergency response or change in policy.
  - v. Follow
  - vi. the established communications network identified in this plan

B. Emergency Response

1. The emergency response begins as soon as the incident is identified or reported.
2. The initial arriving first responder will make a preliminary assessment and notify Communications giving all available information.
3. The Incident Commander is identified based on local AHJ and agencies who respond. Once established the Incident Commander will notify Communications of their role.
4. The Incident Commander will then initiate the Incident Command System.

C. Recovery

1. Recovery begins immediately following the emergency response. With direction from the Chief Executive or Chairperson, action to restore the community to "normal" conditions will be explored and placed into action in conjunction with all known plans and guidelines.

D. Direction and Control

1. The Incident Commander will control and direct all activities at the scene.
2. The Command Post shall be established in a safe area either on scene or close by as deemed appropriate by jurisdictional officials. All emergency operations will be directed from this area. Staff will be determined by the Incident Commander and the needs dictated by the incident.
3. If there is a disaster declaration made, the Chief Executive will exercise Executive Authority over all disaster operations in the municipality in accordance with mission assignments contained in the emergency plan.
4. Lines of succession within the command structure will follow municipal practice.
5. A Joint Information Center (JIC) will be established at the direction of the Chief Executive Official if seen to be necessary based on the circumstances (alternatively from the EOC).

### Command Post

The Command Post will function as the place for direction and control of all on-scene activities under the supervision of the Incident Commander. This site will be the central headquarters for the Incident Commander and the Command and General Staffs. This site will be linked to both the PSAP/911/Communications Center and the EOC.

### Incident Commander

#### Position Description:

The Incident Commander is responsible to implement the command structure for the incident.

#### Responsibilities:

- Assess the magnitude of the incident scene and report to communications
- Assume overall responsibility for determining the status of the emergency
- Establish and staff the Incident Command Post as needed
- Develop and implement an Incident Action Plan (IAP) as needed
- Assign Command Staff Officers as the incident requires (Safety Officer, Liaison Officer, Public Information's Officer (PIO), Scribe)
- Assign General Staff as Section Chiefs as sections are needed to implement the ICS framework. (Fire and EMS Coordinators, Senior Law Enforcement Officers and Senior Staff from Public Safety Organizations should be available to the Incident Commander and utilized as General Staff where needed)

### Emergency Operations Center

The Emergency Operations Center is responsible for, but not limited to, being in constant communication with the Incident Commander to coordinate and provide support as needed or required. The EOC will also coordinate with regional, state and federal support through the State Office of Emergency Management.

## AGENCY REPRESENTATIVES

### Position Description:

In many multi-jurisdictional incidents, an agency or jurisdiction will send a representative to assist in coordination efforts.

An Agency Representative is an individual assigned to an incident from an assisting or cooperating agency who has been delegated authority to make decisions on matters affecting that agency's participation at the incident. Agency representatives report to the Liaison Officer, or to the EOC Director in the absence of a Liaison Officer.

### Responsibilities:

- Check in officially at the EOC.
- Obtain a briefing from the Liaison Officer or EOC Director.
- Inform assisting or cooperating agency personnel on the incident that the Agency Representative position for that agency has been filled.
- Clarify any issues regarding your authority and assignment and what others in the organization do.
- Establish communication link with home agency. If unable to do so, notify Communications Unit in the Logistics Section.
- Obtain EOC organization chart, floor plan and telephone listings. Review the location and general duties of all sections and branches that have been activated.
- Facilitate requests for support or information that your agency can provide.
- Keep up-to-date on the general status of resources and activity associated with your agency.
- Provide appropriate situation information to the Planning Section.
- Keep your agency informed of the situation.
- Attend briefings and planning meetings as required.
- Provide input on the use of agency resources unless resource technical specialists are assigned from the agency.
- Cooperate fully with the EOC Director and the General Staff on agency involvement at the incident.
- Ensure the well-being of agency personnel assigned to the incident.
- Advise the Liaison Officer of any special agency needs or requirements.
- Report to home agency dispatch or headquarters on a prearranged schedule.
- Ensure that all agency personnel and equipment are properly accounted for and released prior to departure.
- Ensure that all required agency forms, reports and documents are complete prior to departure.
- Have a debriefing session with the Liaison Officer or Incident Commander prior to departure.
- Check out of EOC when demobilization is authorized.
- Leave future contact information including a phone number and email as necessary.

## CHIEF EXECUTIVE

### Position Description:

If a State of Emergency is declared, the Chief Executive will be needed for various roles and should participate with the EOC.

### Responsibilities:

- Participate with the County EOC which coordinates the efforts of volunteer agencies, state and federal authorities, public utilities and other supporting agencies during emergency response and the recovery phase.
- Brief municipal officials about the nature of the incident
- Designate a municipal spokesperson that is prepared to and can authorize the establishment of a Joint Information Center (JIC).
- Work with the PIO to address the media or designate a municipal spokesperson to work with the PIO to address the media.
- Request state and/or federal aid through the Office of Emergency Management if the emergency is beyond local and county capability.
- Ongoing support and communication with the EOC and IC regarding activities.

## EOC MANAGER

### Position Description:

The EOC Manager's responsibility is the overall management of the County EOC. On most incidents the command activity is carried out by a single EOC Manager. The EOC Manager is selected by qualifications and experience.

The EOC Manager may have a deputy, who may be from the same agency, or from an assisting agency. Deputies may also be used at section and branch levels of the ICS organization. Deputies must have the same qualifications as the person for whom they work as they must be ready to take over that position at any time.

### Responsibilities:

- If EOC is being established, assess the situation and prepare for a briefing. If taking over for a previous EOC Manager, obtain a briefing and situational overview from the prior EOC Manager.
- Determine Incident Objectives and strategy for the operational period.
- Determine the appropriate personnel for the EOC and staffing level for the EOC. Continuously monitor organizational effectiveness ensuring that appropriate modifications occur as required.
- Determine what level incident this is.
- Determine if a field operation is needed.
- Establish the immediate priorities.
- Ensure that an EOC check-in procedure is established and ready for operation.
- Ensure that an EOC organization and staffing chart is posted and completed.
- Determine which sections are needed, assign Section Chiefs as appropriate and ensure they are staffing their sections as required.
- Determine which Management Section positions are required and ensure they are filled as soon as possible.
- Ensure planning meetings are scheduled as required.
- Approve and authorize the implementation of an Incident Action Plan.
- Ensure that adequate safety measures are in place.
- Coordinate activity for all Command and General Staff.
- Coordinate with County Executive's Office, NYS OEM, and FEMA.
- Approve requests for additional resources or for the release of resources.
- Keep agency administrator informed of incident status.
- Approve the use of trainees, volunteers, and auxiliary personnel.
- Determine the operational period.
- Authorize release of information to the news media.
- Order the demobilization of the incident when appropriate.
- Use SOP for briefing incoming incident commander.

### Attachments:

- Warren County ICS Incident Organization Chart
- Copy of Notification Procedure
- Checklist for Emergency Preparedness
- SOP for Transfer of Command

## FINANCE/ADMINISTRATION SECTION COORDINATOR

### Position Description:

The Finance / Administration Section Coordinator is responsible for managing all financial aspects of the incident. He / she is responsible for tracking all incident costs and providing guidance to the EOC Manager on financial issues that may have an impact on incident operations.

### Responsibilities:

- Check-In upon arrival at the EOC.
- Report to the EOC Manager.
- Obtain a briefing on the situation
- Review your position responsibilities.
- Determine if other section staff are at the EOC.
- Ensure that the section is set up properly and that appropriate personnel, equipment and supplies are in place. Set up your work station.
- Review organization in place at the EOC. Know where to go for information or support.
- Clarify any issues you may have regarding your authority and assignment, and what others in the organization do.
- Open and maintain section logs.
- Organize and staff section as appropriate.
- Identify collateral response organization(s) and positions.
- Manage all financial aspects of an incident.
- Confer with EOC Director on delegation of purchasing authority to section. Determine appropriate purchasing limits to delegate to Logistics Section.
- Meet with Operations and Logistics Coordinators. Determine financial and administrative support needs. Review procedures for on-going support from section. Establish purchasing limits for Logistics Section.
- Based on the situation as known or forecast, determine likely future Finance/Administration section personnel and support needs.
- Review responsibilities of units in section. Develop plan for carrying out all responsibilities.
- Activate organizational units within section as needed and designate leaders for each unit.
- Request additional personnel for the section as necessary to maintain appropriate level of EOC operations.
- Determine need for representation or participation of other agency representatives.
- Try to anticipate setbacks as the situation unfolds and recognize there will need to be adaptations as necessary.

### Operational Duties:

- ❖ Provide financial and cost analysis information as requested.
- ❖ Gather pertinent information from briefings with responsible agencies.
- ❖ Develop an operating plan for the Finance/Administration Section; fill supply and support needs.
- ❖ Meet with Assisting and Cooperating Agency Representatives as needed.
- ❖ Maintain daily contact with agency(s) administrative headquarters on Finance / Administration matters.
- ❖ Ensure that section logs and files are maintained.

- ❖ Carry out responsibilities of Finance/Administrative Section units that are not currently activated.
- ❖ Maintain current displays associated with your area. Make sure that information reports or displays you prepare are clear and understandable.
- ❖ Make sure that all contacts with the media are fully coordinated first with the Information Officer.
- ❖ Participate in EOC Director's strategy meetings and planning meetings.
- ❖ Conduct periodic briefings for section. Ensure that all organizational elements are aware of priorities.
- ❖ Monitor section activities and adjust section organization as appropriate.
- ❖ Resolve problems that arise in conduct of section responsibilities.
- ❖ Brief EOC Director on major problem areas that now need or will require solutions.
- ❖ Share status information with other with other sections as appropriate.
- ❖ Keep agency administrators apprised of overall financial situation.
- ❖ Brief your relief at shift change time.

#### Demobilization:

- ✓ Provide financial input to demobilization planning.
- ✓ Authorize deactivation of organizational elements within the section when they are no longer required. Ensure that any open actions are handled by section or transferred to other EOC elements as appropriate.
- ✓ Demobilize the Section and close out logs when authorized by the EOC Director.
- ✓ Ensure that any open actions are assigned to the appropriate agency or element for follow-on support.
- ✓ Ensure that any required forms or reports are completed prior to your release and departure.
- ✓ Brief agency administrative personnel on all incident-related financial issues needing attention or follow-up.
- ✓ Be prepared to provide input to the After-Action Report.

#### Attachments:

- County Telephone Directory
- ICS Forms Catalog
- ICS Incident Organization Chart

## LOGISTICS SECTION COORDINATOR

### Position Descriptions:

The Logistics Section Coordinator is responsible for providing all support needs to the incident (except air). Support needs includes facilities, services, personnel, equipment and supplies.

The Logistics Section Coordinator participates in the development and implementation of the Incident Action Plan, and activates and supervises the units within the Logistics Section.

### Responsibilities:

- Check-In upon arrival at the EOC.
- Report to the EOC Director.
- Obtain a briefing on the situation
- Review your position responsibilities.
- Determine if other section staff are at the EOC.
- Ensure that the section is set up properly and that appropriate personnel, equipment and supplies are in place. Set-up your work station.
- Review organization in place at the EOC. Know where to go for information or support.
- Clarify any issues you may have regarding your authority and assignment, and what others in the organization do.
- Open and maintain section logs.
- Manage all incident logistics.
- Provide logistical input to the EOC Director in preparing the Incident Action Plan.
- Brief Branch Directors and Unit Leaders as needed.
- Identify anticipated and known incident service and support requirements.
- Request additional resources as needed.
- Review and provide input to the Communications Plan, the Medical Plan and the Traffic Plan.
- Supervise requests for additional resources.
- Oversee demobilization of the Logistics Section.

### Attachments:

- County Telephone Directory
- ICS Forms Catalog
- ICS Incident Organization Chart

## OPERATIONS SECTION COORDINATOR

### Position Description:

The Operations Section Coordinator is responsible for the management of all tactical operations for the incident. The Operations Section Coordinator helps formulate and interprets strategy established by the EOC Manager, and implements it tactically as per EOC procedures. The Operations Section Coordinator activates and supervises organizational elements in accordance with the Incident Action Plan and directs its execution. The Operations Section Coordinator also directs the preparation of unit operational plans, requests or releases resources, makes expedient changes to the Incident Action Plan as necessary, and reports such changes to the EOC Manager.

The Operations Section Coordinator ensures that the operations function is carried out including the coordination of response for all operational functions assigned to the EOC and ensures that operational objectives and assignments / missions identified in the IAP are carried out effectively. The Operations Section Coordinator establishes the appropriate level of organization within the section, continuously monitors the effectiveness of that organization and makes changes as required. The Operations Section Coordinator exercises overall responsibility for the coordination of operational activities within the section and ensures that all state agency actions under the section are accomplished within the priorities established. The Operations Section Coordinator reports to the EOC Director on all matters pertaining to section activities.

### Responsibilities:

- Check-In upon arrival at the EOC.
- Report to the EOC Director.
- Obtain a briefing on the situation
- Review your position responsibilities.
- Determine if other section staff are at the EOC.
- Ensure that the Operations Section is set up properly and that appropriate personnel, equipment and supplies are in place. Set-up your work station
- Review organization in place at the EOC. Know where to go for information or support.
- Clarify any issues you may have regarding your authority and assignment, and what others in the organization do.
- Open and maintain section logs.
- Meet with Communications Unit Leader.
- Obtain briefing on on-site and external communications capabilities and restrictions.
- Establish operating procedure with Communications Unit for use of telephone and radio systems.
- Make any priorities or special requests known.
- Attempt to determine estimated times of arrival of requested staff who are not yet on site.
- Establish contact and determine status of collateral EOCs. Determine status of any requests for missions / assistance.
- Meet with the Planning Section Coordinator. Obtain and review any major incident reports. Obtain from the Planning Section additional field operational information that may pertain to or affect section operation.
- Based on the situation as known or forecast, determine likely future Operations Section needs.

- Review responsibilities of the section. Develop plan for carrying out all responsibilities.
- Make a list of key issues currently facing your Section. Clearly establish with assembles personnel action items to be accomplished within the current operational period.
- Activate organizational elements within section as needed and designate supervisors for each element.
- Determine need for representation or participation of other agency representatives.
- Request additional personnel for the section as necessary for maintaining appropriate level of EOC operation.
- Advise EOC Manager of Section status.
- Adopt a proactive attitude. Think ahead and anticipate situations and problems before they occur.

#### Operational Duties:

- ❖ Ensure that section EOC logs and files are maintained.
- ❖ Keep up to date on situation and resources associated with your section. Maintain current status at all times.
- ❖ Maintain current displays associated with your area. Make sure that the information reports or displays you prepare are clear and understandable.
- ❖ Provide situation and resources information to the Planning Section on a periodic basis or as the situation requires.
- ❖ Make sure that all contacts with the media are fully coordinated first with the Public Information Officer.
- ❖ Conduct periodic briefings and work to reach consensus among staff on objectives for forthcoming operational periods.
- ❖ Attend and participate in strategy and planning meetings.
- ❖ Work closely with the Planning Section Chief in the development of EOC Incident Action Plans.
- ❖ Work closely with each supervisor to ensure operation's objectives as define in the current Incident Action Plan are being addressed.
- ❖ Ensure that information for your sections and Agency Representatives is made available to the Planning Section.
- ❖ Ensure that all fiscal and administrative requirements are coordinated through the Finance/Administration Section.
- ❖ Notification of any emergency expenditures
- ❖ Time sheets
- ❖ Brief EOC Director on major problem areas that now need or will require solutions.
- ❖ Brief supervisors periodically on any updated information you may have received.
- ❖ Share status information with other sections as appropriate.
- ❖ Brief your relief at shift change time.
- ❖ Deactivate subordinate units when no longer required. Ensure that all paperwork is complete and logs are submitted to the Documentation Unit (or Planning Section).

#### Demobilization:

- ✓ Authorize demobilization of organizational elements with the section when they are no longer needed. Ensure that any open sections are handled by section or transferred to other EOC elements as appropriate.

- ✓ • Demobilize the Section and close out logs when authorized by the EOC Manager.
- ✓ • Ensure that any open actions are assigned to the appropriate agency or element for follow-on support.
- ✓ • Ensure that any required forms or reports are completed prior to your release and departure.
- ✓ • Be prepared to provide input to the After-Action Report.
- ✓ • Manage tactical operations.
- ✓ • Interact with next lower level of Section (Branch, Division/Group) to develop the operations portion of the Incident Action Plan.
- ✓ • Request resources needed to implement the Operations Section's tactics as a part of the Incident Action Plan development (ICS 215).
- ✓ • Assists in development of the operations portion of the Incident Action Plan.
- ✓ • Supervise the execution of the Incident Action Plan for Operations.
- ✓ • Maintain close contact with subordinate positions.
- ✓ - Ensure safe tactical operations.
- ✓ • Request additional resources to support tactical operations.
- ✓ • Approve release of resources from assigned status (not release from the incident).
- ✓ • Make or approve expedient changes to the Incident Action plan during the Operational Period as necessary.
- ✓ • Maintain close communication with the Incident Commander.
- ✓ • Maintain Unit Log.

## PLANNING SECTION COORDINATOR

### Position Descriptions:

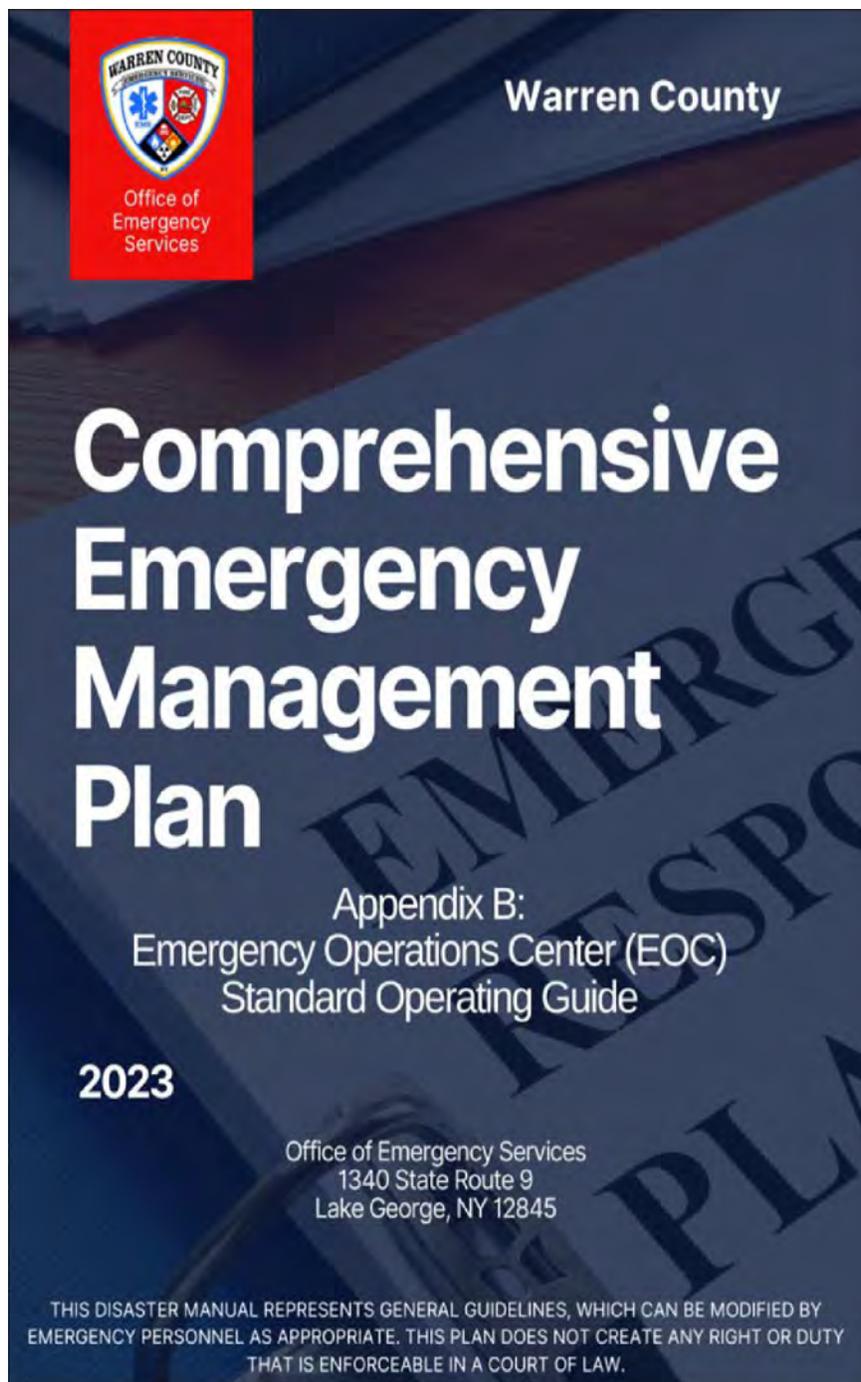
The Planning Section Coordinator is responsible for the collection, evaluation, dissemination and use of information about the development of the incident and the status of resources. Information is needed to understand the current situation, predict the probable course of incident events, and prepare alternative strategies and control operations for the incident. The Planning Section Coordinator conducts the Planning Meeting and is responsible for producing a written Incident Action Plan (if so directed by the Incident Commander). The Planning Section Coordinator activates and supervises units within the Planning Section; Situation Unit, Resource Unit, Documentation Unit, Demobilization Unit and Technical Specialists.

### Responsibilities:

- Check-In upon arrival at the EOC.
- Report to the EOC Manager.
- Obtain a briefing on the situation
- Review your position responsibilities.
- Determine if other section staff are at the EOC.
- Ensure that the section is set up properly and that appropriate personnel, equipment and supplies are in place. Set-up your work station.
- Review organization in place at the EOC. Know where to go for information or support.
- Clarify any issues you may have regarding your authority and assignment, and what others in the organization do.
- Open and maintain section logs.
- Organize and staff section as appropriate.
- Identify collateral response organization(s) and positions.
- Collect from all available sources information about the incident.
- Supervise preparation of the Incident Action Plan.
- Modify the Incident Action Plan to meet changing needs as necessary.
- Prior to the completion of the Incident Action Plan, prepare and distribute the EOC Manager's objectives.
- Provide input to the EOC Manager and Operations Section Coordinator for the preparation of the Incident Action Plan by the Planning Section.
- Conduct the Planning Meeting.
- Identify out-of-service personnel and positions they are qualified to fill.
- Assign out-of-service personnel to ICS organizational positions as appropriate.
- Establish reporting requirements and reporting schedules for all ICS organizational elements.
- Gather, post, and maintain current incident resource status including transportation, and support vehicles and personnel.
- Determine need for any specialized resources in support of the incident.
- If requested, assemble and disassemble resources not assigned to operations.
- Identify coincidental information needs and gather as necessary.
- Insure that information concerning special environmental needs is included in the Incident Action Plan.
- Assemble information on alternative strategies based on projections.

- Provide periodic predictions on incident potential and develop contingency plans (i.e. worst-case scenario).
- Advise General Staff of any significant changes in incident status.
- Anticipate changes in resource needs.
- Compile and display incident status information.
- Oversee preparation of Incident demobilization plan.
- Develop the incident traffic plan.
- Develop the incident medical plan.
- Incorporate the Incident Traffic Plan and supporting plans developed by other units (Incident Communications Plan etc.) into the Incident Action Plan.
- Maintain Unit Log.
- Perform operational planning for the Planning Section.
- Ensure coordination between the Planning Section and other Command and General staff

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## Emergency Operations Center Standard Operating Guide

### A. Introduction

1. This Guide is an appendix to the Warren County Comprehensive Emergency Management Plan.
2. The Warren County Emergency Operations Center (EOC), located at the Warren County Municipal Center, 1340 State Route 9, Lake George, NY 12845, serves as a location where multiple agencies and departments coordinate emergency response and recovery activities for the County in support of on-scene operations. The backup EOC is located at the Warren County Sheriff's Office, 1400 State Route 9, Lake George.
3. The Director of the Office of Emergency Services (Emergency Manager) is responsible for maintaining the EOC in a state of readiness and providing for its continued operation during an emergency.
4. The EOC is structured to support field operations, gather intelligence, relay information, and acquire resources for operations. It is staffed with County and State employees, volunteers and others from the private sector. The specific staffing will be determined by the EOC Manager based on the incident.

### B. Readiness

1. In order for the EOC to stay in a constant state of readiness, the Emergency Manager maintains:
  - a. A current alert notification roster of all government, private sector, and volunteer emergency support services personnel assigned to the EOC (both in hard copy and electronic).
  - b. The current "Checklists and Information Sheets" corresponding to response activities required during emergencies.
  - c. Current maps and data, including a county map depicting municipal boundaries, main roads and waterways; individual maps of each town, village, and city in the county depicting all public roads; population and special facility data for each municipality.
  - d. Current copies of agencies' response plans/procedures.
  - e. A situation display board for recording and reporting during the progress of an emergency.
  - f. A "daily activities" log (both in hard copy and electronic).
  - g. A current resource inventory (both in hard copy and electronic).
  - h. EOC space is to be maintained in an emergency operation mode by the Emergency Manager at all times. During non-emergency periods, the EOC can be used for meetings, training, and conferences.

### C. Activation

1. Initial notification of an emergency would normally be received by the Warren County 911 Communications Center. All 911 calls placed and the information contained in them are recorded.
2. In some cases, initial notification of an emergency, might be made to a County office other than the County 911 Center. In this event, the recipient should notify the Warren County 911 Communication Center at 911 or (518) 743-2500 option 1.

3. During normal working hours (M-F, 0800 to 1600), the staff of the Office of Emergency Services may be immediately accessible for EOC operations.
4. In every situation, the Emergency Manager can modify the EOC staffing as the situation requires.
  - a. Full Activation: The EOC will have all positions filled. An IMAT may be used to supplement local staffing.
  - b. Partial Activation: The EOC will have some of the positions filled. Depending on the type and severity of the incident the EOC Manager will determine which positions need to be filled.
  - c. Limited Activation: The EOC will have regular OES staff and possibly a few additional positions, depending on the need.

#### D. Staffing

1. The levels of staffing will vary according to the actual demands of the situation.
2. For an emergency, with full EOC staffing, staff will be organized into the five ICS groups: Command, Operations, Planning, Logistics, and Finance/Administration.
3. 24-hour continuous-day EOC operations may be necessary for a catastrophic situation.
4. Each agency/organization assigned to the EOC will be prepared to maintain continuous operations using two 12 ½ hour shifts (0800 to 2030 and 2000 to 0830).
5. Upon the initiation of the 12 ½ hour shifts by the Emergency Manager, each agency will update its shift rosters to the Operations Officer.
6. For smaller emergencies where there is no need for a major County response, the formal use at the EOC of distinct ICS groups may be limited at the EOC. In these situations, the Emergency Manager, under the authority of the Chairperson, of the Warren County Board of Supervisors, will normally be responsible for all ICS functions and may utilize distinct ICS functional components as needed.

#### E. Situation Reporting

1. The ICS Planning function is responsible for preparation of the Incident Action Plan and emergency situation reporting, and will:
  - a. Provide a uniform reporting format for all situations reporting to ensure that the information reported is precise, concise, and clear.
  - b. After the occurrence of an emergency, ensure that information on the emergency is collected and reported as soon as possible.
  - c. Receive copies of all messages and/or situation reports from the Incident Commander and local and State government officials sent to the EOC pertaining to an emergency situation.
  - d. Periodically request situation reports from each agency represented at the EOC.
  - e. Select for posting, in chronological order on the situation board, the crucial situation reports and damage assessment information.
  - f. In preparation of the Incident Action Plan, analyze the situation reports and prepare an overall situation report. The report should contain the following information:
    - date and time of emergency
    - type, response level, and location
    - specific area affected (including number of people)

- number of injured (estimated)
  - number of dead (estimated)
  - extent of damage (estimated)
  - damage or loss of municipal response equipment
  - roads closed
  - states of emergency declared
  - emergency order issued
  - mutual aid called upon
  - major actions taken
- g. Provide the report to the EOC Manager, who reports, as needed, to the Chairperson of the Warren County Board of Supervisors and the NYS OEM Regional 3 Capital District Office.
  - h. Based upon the report, conduct regular briefings to the Command and Operations Section.
  - i. Prepare and provide follow-up situation reports on a regularly scheduled basis to the Operations Section Chief, Chairperson of the Warren County Board of Supervisors and the NYS OEM Regional 3 Capital District Office.
  - j. Maintain an event log to include all pertinent disaster-related information.

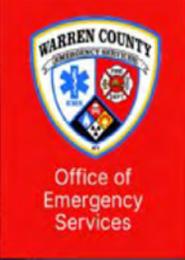
#### F. Security

1. Security at the EOC will be provided by the Warren County Sheriff's Office, as deemed necessary.
2. All persons entering and exiting the EOC will be required to check in at the security desk, located at the designated entrance.
3. All emergency personnel will be issued a pass (permanent or temporary) to be worn at all times while in the EOC.
4. Anyone seen in the EOC without a visible pass will be approached by Sheriff's Office personnel and dealt with appropriately.
5. Temporary passes will be returned to the security desk when departing from the premises.
6. When there will be multiple operating periods, colored stickers will be used on permanent passes to denote which operational period the emergency personnel are assigned to.

#### G. Races Activation

1. The RACES Radio Officer and Deputy Radio Officer receive notifications of all EOC activations.
2. RACES are welcome in the EOC at any level of activation, even if not specifically requested.
3. The RACES Radio Officer or Deputy Radio Officer will contact the rest of the RACES team to activate them and/or give them assignments based upon directives of the EOC Manager.
4. If there is a catastrophic incident (active shooter, devastating weather-related storm) the RACES Radio Officer and/or Deputy Radio Officer are authorized to self-activate to the Warren County EOC (or back-up EOC).
5. The RACES Radio Officer and/or Deputy Radio Officer may pre-activate team members for an impending storm or other event, as deemed necessary by the EOC Manager.

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WARREN COUNTY  
Office of  
Emergency  
Services

Warren County

# Comprehensive Emergency Management Plan

FLOODED  
Appendix C:  
Disaster Declaration Kit

2023

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY  
EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY  
THAT IS ENFORCEABLE IN A COURT OF LAW.

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## Declaring a Local State of Emergency

(New York State Executive Law Article 2-B)

### I. Purpose

Warren County officials recognize that our municipalities are not immune from threats such as severe winter storms, tornadoes, prolonged power outages, hazardous material accidents, pandemics, mass casualty incidents or other emergencies and disasters. The primary responsibility of the municipality is to protect the health and safety of the people within its borders.

Preparation for an emergency should begin before the incident occurs and not when faced with an impending disaster. Warren County recognizes the importance of creating and maintaining a Comprehensive Emergency Management Plan that is in concert with the emergency plans of local, state, and federal governments. This plan will follow intent of Article 2-B of the New York State Executive Law.

As a companion to the Warren County Comprehensive Emergency Management Plan, this Article 2-B Disaster Declaration Kit has been developed to assist those officials, or their designees, as they respond to and consider the impact of, a disaster on the municipality.

This Kit specifically explains the Chief Executive Officer's (CEO) responsibilities under Article 2-B, Section 24, and lists the specific tasks that the chief executive and/or his/her designee must perform during an emergency.

The Warren County Office of Emergency Services prepared this Kit for the guidance of the county CEO and other county officials. Use of this Kit (or parts thereof) by other municipal governments is encouraged.

### II. Local State of Declaration

Article 2-B of the New York State Executive Law is the law that gives chief executives of New York State municipalities the authority to declare a local state of emergency. It also gives those officials other extraordinary powers during the course of a disaster.

In the event of a disaster, the local chief executive official (i.e. the Chairperson of the Board of Warren County) or his/her designee is authorized under Article 2-B to declare a local state of emergency. After declaring a local state of emergency, the chief executive officer may issue local emergency orders to protect life and property in order to bring the emergency situation under control.

The chief executive official (CEO) or his/her designee is the only individual authorized to make this broad declaration of a local state of emergency. In making the declaration, the CEO is stating that a serious situation exists, or is imminent, that will affect public health and safety and may require extraordinary assistance for effective response and/or recovery. The declaration also heightens public awareness of the hazards associated with the disaster. It can help to emphasize the protective measures that citizens should take.

A declaration is not required for the municipality to receive state and federal aid. However, such a declaration highlights the need for assistance and is recommended when the municipality expects to request help from other levels of government.

The declaration of a local state of emergency substantially increases the powers of the county executive or chief executive officer. It also gives greater legal protection and immunities for the chief executive and local emergency officials for the decisions they make and the actions they take to respond to the disaster.

It is best to include a time of duration in the original declaration of a local state of emergency. When the proclamation is no longer needed, it should be formally rescinded.

Copies of the declaration of the local state of emergency and local emergency orders may be provided to the media, but it is best to develop press releases detailing the declarations and actions taken by emergency planning officials. News releases should be delivered to local media outlets via hand-delivery, fax, mail or e-mail. Telephone notifications may be made to alert the media that a hard copy of a news release is being delivered or transmitted or is imminent. Consider sending news releases to media in neighboring municipalities, as well.

### III. Local Emergency Orders

The local emergency order shall be published as soon as practicable in a newspaper of general circulation in the area affected by the order, and transmitted to the radio and television media for broadcast.

Local emergency order(s) may be issued, amended, modified or rescinded ONLY by the CEO after the local state of emergency declaration.

Local emergency orders must be written. They need to include time, date, reason, area and duration.

A local emergency order shall be effective from the time and in the manner prescribed in the order. Local emergency order(s) shall cease to be in effect five (5) days after issued or upon declaration by the chief executive that the local state of emergency no longer exists, whichever occurs sooner. The CEO may extend orders for additional periods not to exceed five (5) days during the local state of emergency.

Local emergency order(s) must be executed and filed within as soon as practicable in the Office of the Clerk of the Board, the Office of the (County, City, Town or Village) Clerk, NYS Office of Emergency Management and NY Secretary of the State. Warren County Office of Emergency Services shall handle distribution to all of the above (see Filing below).

Any person who knowingly violates a local emergency order issued pursuant to Section 24 of Article 2-B will be guilty of a Class B Misdemeanor.

The rescission of the local state of emergency should include the time and date of the original declaration, the reason for the local state of emergency, and the time and date the local state of emergency is rescinded. The local media needs to be informed of the rescission as soon as possible.

#### IV. Filing

All declarations of local state of emergency with emergency orders and rescinding documents shall be filed in the following manner within Warren County:

1. The original declaration/emergency order/rescind shall be delivered to Warren County Office of Emergency Services as soon as responsibly possible. This original document will be filed in the Office of the Warren County Clerk.
2. Copies will be produced by the Warren County Office of Emergency Services for their records, one for New York State Office of Emergency Management and one for the Secretary of the State if the state of emergency includes emergency orders. A 4th copy will be sent to the Clerk of the incorporated jurisdiction that signed the document(s) (i.e., Warren County Office of the Clerk of Board, town/city/village clerk). To expedite this process an electronic copy may be sent to oes@warrencountyny.gov

If local emergency orders are extended, they must be filed again.

#### V. Media

News releases must include the following information:

1. A contact name (CEO or designated spokesperson) and telephone number.
2. The date the news release is issued.
3. The time the news release is issued.
4. The name of the municipality where the emergency exists.
5. The name of the Chief Executive issuing the declaration or order.
6. The nature of the emergency.
7. The anticipated duration of the emergency.
8. The time the declaration of local state of emergency or local emergency order was issued.
9. The anticipated duration of the local state of emergency or local emergency orders.
10. A description of how people can get more information (e.g., "Stay tuned to this station for further information.").
11. Any other information the public should know.

A spokesperson should be designated. This person will act as a liaison between responding officials and the media.

The spokesperson, alone or with a designated staff, will gather information from the officials, confirm it and resolve conflicts in the information, and then disseminate it to the media.

The spokesperson will also relay requests for information from the media to the officials.

The spokesperson will be the municipality's voice to the media during the emergency. When the media requests interviews of certain officials such as the chief executive, the spokesperson will arrange the interviews whenever possible.

The designation of a spokesperson will streamline public information efforts and minimize the chance of conflicting reports to the media by responding individuals or agencies.

Declaration of a Local State of Emergency  
(SAMPLE)

A local state of emergency is hereby declared in \_\_\_\_\_  
(Municipality)

for a period of time beginning at \_\_\_\_\_ hours on \_\_\_\_\_.  
(Time) (Date)

The local state of emergency has been declared due to \_\_\_\_\_  
\_\_\_\_\_  
(Description of Emergency)

These conditions threaten the public safety of the citizens of \_\_\_\_\_  
\_\_\_\_\_. AS \_\_\_\_\_ of \_\_\_\_\_  
(Municipality) (Title)

I, \_\_\_\_\_, have exercised the  
authority \_\_\_\_\_  
(Name)

given to me under New York State Executive Law Article 2-B, to preserve the public safety and hereby render all required and available assistance vital to the security, well-being and health of the citizens of this municipality.

I hereby direct all departments and agencies of \_\_\_\_\_  
(Municipality)

to take whatever steps necessary to protect life and property, public infrastructure, and provide such emergency assistance deemed necessary.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Local Emergency Order: Controlling Presence of persons on Public Streets and Places (SAMPLE)

I, \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_, in accordance with a declaration

of a local state of emergency issued on \_\_\_\_\_, 20\_\_\_\_, and pursuant to Section 24 of Article 2-B, New York State Executive Law, hereby declare a local emergency order that the following areas within this municipality are restricted and all pedestrian and vehicular movement, standing and parking, is prohibited; except for the provisions of designated essential services such as fire, police and hospital services including transportation of patients thereto, utility emergency repair, emergency calls by physicians and other persons working under the direct authority of law enforcement personnel:

- 1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

Said restrictions shall apply until removed by order of the chief executive of this municipality.

Signed this \_\_\_\_\_ day \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ o'clock, in \_\_\_\_\_, New York

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Witness: \_\_\_\_\_ Title: \_\_\_\_\_

Local Emergency Order: Establishing Curfew  
(SAMPLE)

I, \_\_\_\_\_, \_\_\_\_\_  
(Name) (Title)

of \_\_\_\_\_, New York, in accordance with a  
(Municipality)

declaration of a local state of emergency executed on the \_\_\_\_ day

of \_\_\_\_\_, 20\_\_\_\_. And pursuant to Section 24 of Article 2-B New York  
(Month)

State Executive Law, do hereby declare that a curfew is established and imposed. The curfew will commence at \_\_\_\_\_ o'clock on the \_\_\_\_\_ day of \_\_\_\_\_,  
(Time) (Month)

20\_\_\_\_, until removed by the chief executive of this municipality.

During the period of this local emergency order such curfew, all pedestrian and vehicular traffic, except essential emergency vehicles and personnel, shall be prohibited from the use of public streets within this municipality between the hours of \_\_\_\_\_ and \_\_\_\_\_.  
(Time) (Time)

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_  
(Date) (Month) (Time)

o'clock in \_\_\_\_\_, New York  
(Municipality)

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Local Emergency Order: Prohibiting Sale and Distribution of Alcoholic Beverages  
(SAMPLE)

I, \_\_\_\_\_, \_\_\_\_\_,  
(Name) (Title)

of \_\_\_\_\_, New York, in accordance with a  
(Municipality)

declaration of a local state of emergency executed on the \_\_\_\_\_ of \_\_\_\_\_,  
(Day) (Month)

20\_\_\_\_\_, and pursuant to Section 24 of Article 2-B, New York State Executive Law, do hereby issue a local emergency order that the sale and distribution of alcoholic beverages (as defined by Section 3 of the Alcoholic Beverage Control Law, but not included in patented medicines) is hereby prohibited within this municipality effective immediately until such order is rescinded by the chief executive.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, at \_\_\_\_\_  
(Day) (Month) (Time)

o'clock in \_\_\_\_\_, New York  
(Municipality)

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Local Emergency Order: Closing Places of Amusement and Assembly

(SAMPLE)

I, \_\_\_\_\_, \_\_\_\_\_,  
(Name) (Title)

of \_\_\_\_\_, New York, in accordance with a  
(Municipality)

declaration of a local state of emergency executed on the \_\_\_\_\_ of \_\_\_\_\_,  
(Day) (Month)

20\_\_\_\_, and pursuant to Section 24 of Article 2-B New York State Executive Law, do hereby issue a local emergency order the closing of all places of amusement and assembly within this municipality effective immediately and continuing until further order of the chief executive.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_  
(Day) (Month) (Time)

o'clock in \_\_\_\_\_, New York  
(Municipality)

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Local Emergency Order: Regulating the Purchase, Storage, Etc. of  
Flammable Materials

(SAMPLE)

I, \_\_\_\_\_, \_\_\_\_\_,  
(Name) (Title)

of \_\_\_\_\_, New York, in accordance with a  
(Municipality)

declaration of a local state of emergency executed on the \_\_\_\_\_ of \_\_\_\_\_,  
(Day) (Month)

20\_\_\_\_, and pursuant to Section 24 of Article 2-B New York State Executive Law, do hereby issue a local emergency order the prohibition of the sale or other transfer, with or without consideration, gasoline or any other flammable or combustible liquid or of any explosive, or the possession in a public place of any portable container containing gasoline or any other flammable or combustible liquid except that delivery into a tank properly affixed to an operable motor driven vehicle and necessary for the propulsion thereof shall not be prohibited there under.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_  
(Day) (Month) (Time)

o'clock in \_\_\_\_\_, New York  
(Municipality)

Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

### Rescission of a Local State of Emergency

(SAMPLE)

Whereas, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_,  
(Day) (Month) (Time)  
 o'clock I, \_\_\_\_\_, \_\_\_\_\_, having  
(Name) (Title)  
 determined that there was an imminent threat to life and property associated with

\_\_\_\_\_  
(Description of Danger)

declared a local state of emergency in \_\_\_\_\_,  
(Municipality)

pursuant to Section 24 of the New York State Executive Law Article 2-B, and: Whereas, It appears that the existence of that local emergency has ceased to exist and protection is no longer essential;

Now, therefore, I, \_\_\_\_\_, \_\_\_\_\_  
(Name) (Title)

pursuant to Section 24 of the New York State Executive Law Article 2-B, do hereby rescind

the existing local state of emergency effective \_\_\_\_\_ o'clock on the \_\_\_\_ day of  
(Time) (Day)  
 \_\_\_\_\_, 20\_\_\_\_  
(Month)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Local Emergency Order Rescission

(SAMPLE)

Whereas, A local state of emergency was declared on the \_\_\_\_\_, of \_\_\_\_\_,  
(Day) (Month)

20\_\_\_\_ at \_\_\_\_\_ o'clock pursuant to Section 24 of New York State Executive Law  
(Time)

Article 2-B due to \_\_\_\_\_,  
(Description of Emergency)

and Whereas, at \_\_\_\_\_ on \_\_\_\_\_, a local emergency order was  
declared pursuant to Section 24; and Whereas, due to hazards associated with the  
declared emergency, said order was issued specifically  
to \_\_\_\_\_  
(Order Coverage)

and to protect life and property within \_\_\_\_\_,  
(Municipality)

covered by said local state of emergency and local emergency order; Now, therefore, I,

\_\_\_\_\_, \_\_\_\_\_, hereby rescind the said  
(Name) (Title)

local emergency order effective \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .  
(Day) (Month)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Press Release for Local State of Emergency  
(SAMPLE)

News Release

Contact: \_\_\_\_\_ For Release: Immediate  
(Name of Spokesperson)

Date: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_  
(Name of Municipality) (Name of Chief Executive)

\_\_\_\_\_, of the \_\_\_\_\_,  
(Title of CEO) (Municipality)

\_\_\_\_\_.  
(Time)

A local state of emergency was declared in response to

\_\_\_\_\_  
(Description of Emergency)

Officials will continue to monitor the situation and advise the general public should any actions be necessary.

Please do not call government offices. The public will be kept informed the broadcast and print media of the cancellation or continuation of the local state of emergency.

\_\_\_\_\_ asks for the cooperation of the public in this  
(Name) time of emergency.

###

News Release for Local Emergency Order  
(SAMPLE)

Contact: \_\_\_\_\_ Fore Release: Immediate  
(Name of Spokesperson)

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Municipality (Name of Chief Executive Officer)

\_\_\_\_\_ of the \_\_\_\_\_  
(Title of CEO) (Municipality)

Having declared a local state of emergency because of \_\_\_\_\_

\_\_\_\_\_  
(Description of Emergency)

has issued the following local emergency order due to hazards that place lives and property at risk:

The local emergency order (restricts, closes, prohibits)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The local emergency order will remain in effect until such emergency conditions have abated.

Please do not call government offices. The public will be kept informed through the broadcast and print media of the cancellation or continuation of this local state of emergency.

\_\_\_\_\_ ask for the cooperation of the public in  
(Name)  
this time of emergency.

###

## VI. Definitions

### Article 2-B:

The section of New York State Executive Law that establishes the New York State Disaster Preparedness Commission, gives authority to local governments for preparing their own Comprehensive Emergency Management Plans, and empowers local chief executives to act during and emergency.

### Chief Executive Official (CEO):

The chief elected official of a municipality - the mayor of a city, village; the supervisor of a town; the county executive or the chairman of the governing body of a county and/or his/her designee.

### Continuity of Government:

Under Section 27 of Article 2-B, a city, town, county or village shall by local law provide for its continuity by designating a line of succession for elective and appointive officers.

### Local Emergency Order:

An order issued by the chief executive official of a municipality that specifically limits or curtails actions or freedoms of the population or uses of facilities within a jurisdiction, in order to protect the health and safety of the public. It is also known as an executive order.

### Rescission:

A formal discontinuation of the declaration or order of a local state of emergency or local emergency order.

### Section 24:

The section of Article 2-B of the New York State Executive Law that grants the chief executive of a municipality or his/her designee the power to declare a local state of emergency within his/her jurisdiction and to issue local emergency orders.

### State of Emergency:

A declaration by the chief executive official or his/her designee of a city, county, town or village in which the jurisdiction is faced with an emergency or disaster that endangers the population and/or property of that jurisdiction and requires extraordinary resources to adequately respond.

## VII. NYS Executive Law Article 2B Summary

### § 20 – Policy and Definitions

#### § 21 – State Disaster Preparedness Commission explained

3.f.(1) *DPC may create a temporary organization in the disaster are to provide integration & coordination. Said organization may manage the local disaster upon request from the municipality. If the DPC finds the local municipality unable to manage the disaster they shall direct said organization to manage the disaster using local resources. The state shall not be liable for the expenses incurred in using third party, non-state resources requested by said organization.*

3.i.(3) *DPC submits to the governor an annual report including the status of local plans for disaster preparedness and response; naming those who failed or refused to develop a plan & program.*

#### § 22 – State Disaster Preparedness Plans

#### § 23 – Local Comprehensive Emergency Management Plans

1. *Each county, city, town & village is authorized to prepare a comprehensive emergency management plan.*

*If a plan is prepared it shall meet this section of the law. This includes items that need to be included in the plan; entities that need to be included in the plan preparation; submittal of plans.*

#### § 23-a – County Registry of Disabled Persons

*It is recommended that each county chief executive maintain a registry of disabled persons. It shall identify those in need; plan for resource allocation; be updated annually; make available to state or federal agencies; semi-annually advertise in a newspaper; keep database confidential; all community-based services providers shall assist with the collection of registration of people.*

#### § 23-b – Nursing Home & Assisted Living Facility Plans

*Each such facility shall be assisted in the establishment of a disaster preparedness plan. Plans shall include maintaining food, water, medicine in reserve; access to a generator; evacuation plan with alternative site; disaster staffing plans. Such plans shall be made available to county emergency management office.*

#### § 23-c – Consistency Among Local Disaster Preparedness Plans

*No part of any local disaster preparedness plan shall conflict with any part of another local preparedness plan.*

#### § 24 – Local State of Emergency; Local Emergency Orders by Chief Executive

*Upon a finding by the chief executive that the public safety is imperiled, a local state of emergency may be proclaimed in any part or all of the territorial limits of such local government not to exceed 30 days or until rescinded. CE may issue additional SOE. During a SOE the CE may issue local emergency orders to protect life and property or to bring the emergency situation under control.*

1.g. *Suspension of an local law, ordinance or regulation pursuant to the local SOE shall be subject to additional standards and limitations.*

2. *A local emergency order shall be effective as prescribed in the order and shall be disseminated to the media as soon as possible. It shall cease to be in effect 5 days after promulgation or upon termination.*

3. *Proclamations of SOE or local emergency orders shall be executed in quadruplicate to be filled within 72-hours to office of the clerk of the governing body, office of the county clerk, office of the secretary of the state and state office of emergency management. In Warren County, this is handled by the Office of Emergency Services; hence all local SOE and emergency orders go through this office.*

6. *The CE of the county may request the governor to remove any or all of sentenced inmates from institutions maintained by such county, during a local SOE.*

7. *The CE may request the governor to provide assistance under this chapter if the disaster is beyond the capacity of local government to meet adequately.*

#### § 25 – Use of Local Government Resources in a Disaster

1. The CE is authorized to use any and all facilities, equipment, supplies, personnel and other resources of the political subdivision in such manner as may be necessary.

2. A CE may request and accept assistance by the county CE as provided in section 26

3. A CE may request and accept assistance from any other political subdivision on such terms and conditions as may be mutually agreed to.

#### § 26 – Coordination of Local Disaster Preparedness Forces & Local Civil Defense Forces in Disasters

The county CE may coordinate responses for requests for assistance made within the county, utilizing existing organizations, lines of authority and comprehensive emergency management plans..

#### § 27 – Continuity of Local Governments

Every county, city, town and village shall have the power by local law or resolution, for the its continuity in the event of a disaster with emergency conditions thereby causing any such officers unable to discharge their duties or are absent.

#### § 28 – State Declaration of Disaster Emergency

The governor may issue a SOE. The Governor shall have the authority to direct that other actions by taken by CE pursuant to their authority under Section 24.

#### § 28-a – Post Disaster Recovery Planning

Whenever a state disaster emergency has been declared and county, city, town or village include in such disaster area shall prepare a local recovery and redevelopment plan, unless the legislative body of the municipality shall determine such a plan to be unnecessary or impractical.

#### § 29 – Direction of State Agency Assistance in a Disaster Emergency

##### § 29-a – Suspension of Other Laws

The governor may by executive order temporarily suspend specific provisions of any statute, local law, ordinance or order, rules or regulations or parts thereof, of any agency during a state disaster emergency.

##### § 29-b – Use of Disaster Emergency Response Personnel in Disasters

2.a. The County CE may direct the emergency management director of a county to assist in the protection and preservation of human life and property by calling upon disaster emergency response personnel employed by or supporting the county as specified in the CEMP to perform the duties assigned to them.

3. there is a sub-section regarding city emergency management directors.

##### § 29-c – Radiological Preparedness

##### § 29-d – Reports (radiological)

##### § 29-e – New York State Emergency Assistance Program

2. The governor may issue a declaration of significant economic distress if the municipality suffered a substantial loss of assessed value; substantial damage to municipal infrastructure, clean-up operations is significant, significant economic loss to businesses; significant increase in unemployment claims and SBA loan eligible.

##### § 29-g – Emergency Management Assistance Compact (interstate)

The EMAC provides mutual assistance between the states that have entered into this compact. The requesting state shall compensate the assisting state.

##### § 29-h – Intrastate Mutual Aid Program

5. All fire related resources shall be administered pursuant to Section 209-e of GML.

6. The local emergency management director shall have the authority to request and accept assistance and deploy the local resources of their jurisdiction under the IMAP for the purposes of mitigation, responding or recovery from disasters or training, drills and exercises. Requests shall be in writing as soon as possible. Within 3 days the written request and an inventory of resources deployed will be sent to DHSES.

8. Notwithstanding the provisions of Section 25, any requesting local government shall be liable and responsible for any loss or damage to equipment or supplies. The requesting local government shall

*reimburse the assisting local government for salaries or other compensation and traveling and maintenance expenses incurred for its employees deployed.*

*10. Each local government is responsible for procuring and maintaining insurance or other coverage as it deems appropriate. Employees assisting a local government shall have the same immunities and privileges as they would in their home jurisdiction. This is applicable for injury and death benefits also.*

\*\*\* This Summary is current as of 4/20/12\*\*\*



WARREN COUNTY  
Office of  
Emergency  
Services

Warren County

# Comprehensive Emergency Management Plan

Appendix D:  
Demographics and Information

**2023**

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY THAT IS ENFORCEABLE IN A COURT OF LAW.

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## Warren County Facts

Predicting impacts to the area is important for dealing with all four phases of the incident. A good starting point is the demographics of the area. The following information is a general overview of Warren County.

PEOPLE	
Population, Estimates, July 1, 2021	65,618
Population, Census, April 1, 2020	65,737
Population, Census, April 1, 2010	65,707
AGE AND SEX	
Persons under 5 years, percent	4.3%
Persons under 18 years, percent	17.8%
Persons 65 years and over, percent	23.5%
Female persons, percent	50.5%
RACE AND HISPANIC ORIGINS	
White alone, percent	95.4%
Black or African American alone, percent	1.5%
American Indian and Alaska Native alone, percent	0.3%
Asian alone, percent	0.9%
Native Hawaiian and Other Pacific Islander alone, percent	2
Two or More Races, percent	1.8%
Hispanic or Latino, percent	2.9%
White alone, not Hispanic or Latino, percent	93.2%
POPULATION CHARACTERISTICS	
Veterans, 2015-2021	4,416
Foreign born persons, percent, 2015-2019	3.6%
HOUSING	
Housing units, July 1, 2021, (V2021)	40,144
Owner-occupied housing unit rate, 2017-2021	70.7%
Median value of owner-occupied housing units, 2017-2021	\$214,300
Median selected monthly owner costs -with a mortgage, 2017-2021	\$1,574
Median selected monthly owner costs -without a mortgage, 2017-2021	\$554
Median gross rent, 2017-2021	\$969
Building permits, 2021	280
FAMILIES & LIVING ARRANGEMENTS	
Households, 2017-2021	29,621
Persons per household, 2017-2021	2.21
Living in same house 1 year ago, percent of persons age 1 year+, 2017-2021	87.8%

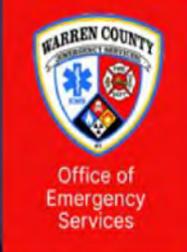
Language other than English spoken at home, percent of persons age 5 years+, 2017-2021	4.0%
<b>COMPUTER AND INTERNET USE</b>	
Households with a computer, percent, 2017-2021	90.4%
Households with a broadband Internet subscription, percent, 2017-2021	86.1%
<b>EDUCATION</b>	
High school graduate or higher, percent of persons age 25 years+, 2017-2021	91.5%
Bachelor's degree or higher, percent of persons age 25 years+, 2017-2021	33.1%
<b>HEALTH</b>	
With a disability, under age 65 years, percent, 2015-2019	11.2%
Persons without health insurance, under age 65 years, percent	5.3%
<b>ECONOMY</b>	
In civilian labor force, total, percent of population age 16 years+, 2017-2021	61.1%
In civilian labor force, female, percent of population age 16 years+, 2017-2021	57.3%
Total accommodation and food services sales, 2017 (\$1,000)	420,855
Total health care and social assistance receipts/revenue, 2017 (\$1,000)	774,281
Total manufacturers' shipments, 2017 (\$1,000)	928,859
Total retail sales, 2017 (\$1,000)	1,590,365
Total retail sales per capita, 2017	\$24,693
<b>TRANSPORTATION</b>	
Mean travel time to work (minutes), workers age 16 years+, 2017-2021	22.1
<b>INCOME &amp; POVERTY</b>	
Median household income (in 2019 dollars), 2017-2021	\$68,765
Per capita income in past 12 months (in 2019 dollars), 2017-2021	\$41,247
Persons in poverty, percent	10.2%
<b>BUSINESS</b>	
Total employer establishments, 2020	2,186
Total employment, 2020	30,940
Total annual payroll, 2020 (\$1,000)	1,357,237
Total employment, percent change, 2019-2020	-2.1%
Total nonemployer establishments, 2019	4,948
All firms, 2017	2,180
Men-owned firms, 2017	1,246
Women-owned firms, 2017	419
Minority-owned firms, 2017	119
Nonminority-owned firms, 2017	1,788

Veteran-owned firms, 2017	77
Nonveteran-owned firms, 2017	1,809
<b>GEOGRAPHY</b>	
Population per square mile, 2020	75.8
Population per square mile, 2010	75.8
Land area in square miles, 2020	867.22
Land area in square miles, 2010	866.95
FIPS Code	36113

Source: US Census Bureau State & County QuickFacts

<https://www.census.gov/quickfacts/fact/table/warrencountynewyork#>

March 31, 2023



WARREN COUNTY  
Office of  
Emergency  
Services

Warren County

# Comprehensive Emergency Management Plan

Appendix E:  
List of Acronyms

2023

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY  
EMERGENCY PERSONNEL AS APPROPRIATE. THIS PLAN DOES NOT CREATE ANY RIGHT OR DUTY  
THAT IS ENFORCEABLE IN A COURT OF LAW.

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### List of Acronyms

B&G	Buildings and Grounds
CART	County Animal Response Team
CEMP	Comprehensive Emergency Management Plan
CEO	Chief Executive Official
DHSES	Department of Homeland Security and Emergency Services
DOH	Department of Health
DOT	Department of Transportation
DPC	Disaster Preparedness Commission
DPW	Department of Public Works
DSS	Department of Social Services
EAS	Emergency Alert System
EBS	Emergency Broadcast System
EMS	Emergency Medical Services
EOC	Emergency Operating Center
ESF	Emergency Support Function
FEMA	Federal Emergency Management Agency
GAR	Governor's Authorized Representative
GFH	Glens Falls Hospital
GIS	Geographic Information Systems
HAZMAT	Hazardous Materials
HAZNY	Hazard Analysis
HM	Hazard Mitigation
HMP	Hazard Mitigation Plan
IA	Individual Assistance
IC	Incident Commander
ICS	Incident Command System
IED	Incendiary Explosive Device
JIC	Joint Information Center

NIMS	National Incident Management System
NWR	National Weather Radio
NYSOEM	New York Office of Emergency Management
OES	Office of Emergency Services
OFA	Office for the Aging
PI	Public Infrastructure
PIO	Public Information Officer
RACES	Radio Amateur Civil Emergency Services
SAME	Specific Area Message Encoding
SWCD	Soil & Water Conservation District
SOG	Standard Operation Guide
WCCC	Warren County Communications Center
WCPH	Warren County Public Health



WARREN COUNTY  
EMERGENCY SERVICES

Office of  
Emergency  
Services

Warren County

TRAINING

# Comprehensive Emergency Management Plan

Appendix F:  
Multiyear Training & Exercise Plan

**2023**

Office of Emergency Services  
1340 State Route 9  
Lake George, NY 12845

THIS DISASTER MANUAL REPRESENTS GENERAL GUIDELINES, WHICH CAN BE MODIFIED BY  
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## Preface

The U.S. Department of Homeland Security (US DHS) Preparedness Directorate's Office of Grants and Training (G&T) requires that every State and Urban Area conduct a Multiyear Training and Exercise Plan Workshop (TEPW) annually. As a result, Warren County has since produced this Multiyear Training and Exercise Plan (TEP).

The Warren County Multiyear TEP is the roadmap for Warren County to accomplish the priorities laid out by the Planning Committee. Warren County has pursued a coordinated homeland security strategy that increases the overall preparedness and resiliency of the Warren County prevention, preparedness, mitigation, response, and recovery programs. Training and exercises play a crucial role in providing Warren County with a means of attaining, practicing, validating, and improving new capabilities and plans.

Warren County's training and exercise programs are administered by a variety of agencies and departments, in coordination with the emergency management, public safety (law enforcement, fire services, and emergency medical services) and other public, private, and non-profit entities. The training and exercise agenda described in this plan is for all County-level response agencies, as well as any local response agencies wishing to provide for a stronger response to an emergency. The plan helps prepare Warren County to optimally address both the natural and technical hazards that may face.

### Members of Multiyear Training & Exercise Planning Committee

Warren County Director

Warren County Emergency Services Coordinator

Warren County Fire Coordinator

Warren County Emergency Medical Services Coordinator

Warren County Sheriff

Warren County Health Services Director

Warren County Public Health Emergency Preparedness Coordinator

Glens Falls Hospital Emergency Preparedness Coordinator

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### Purpose

The purpose of the Multiyear TEP is to provide a roadmap for Warren County to follow in accomplishing an effective response to an emergency whether human-caused or natural. It is a living document that will be updated and refined annually. Each of Warren County's priorities is linked to a corresponding PPD-8 National Preparedness Goal. <https://www.fema.gov/media-library/assets/documents/25959>. The priority is further linked to the associated Core Capability that would facilitate accomplishment of the priority and the training and exercises that will help the jurisdiction obtain those capabilities and achieve that priority.

Warren County is committed to a strong Homeland Security Emergency Management Program by stressing to private, public and community partners the need for a viable TEP. Their commitment represents Warren County's dedication to an effective, comprehensive, and progressive TEP. The implementation of this plan is a tribute to our dedication to provide our citizens the safety and security that they have come to expect from Warren County.

Included in the Multiyear TEP is the training and exercise schedule, which provides graphic illustration of the proposed activities that are scheduled for the next three years. It is representative of the natural progression of training and exercises that should take place in accordance with the building-block approach.

## References and Authorities

The following references provide for authority and planning guidance in developing this Multi-year Training and Exercise Plan for Warren County.

### Warren County

- Warren County Comprehensive Emergency Management Plan
- Warren County Hazard Mitigation Plan
- Warren County Public Health Plan

### United States federal Government

- Presidential Preparedness Directive #8- National Preparedness. (PPD-8).
- Core Capabilities List, Companion to the National Preparedness Guidelines, U.S. Department of Homeland Security
- National Response Framework (NRF), US Department of Homeland Security (DOHS).
- National Infrastructure Protection Plan (NIPP), US DOHS.

### Training Resource

Federal Emergency Management Agency's (FEMAs) National Preparedness Directorate (NPD) provides for nationwide training and education opportunities via online courses, site-specific classroom courses, and courses provided by mobile training teams. The three programs that fall under the NPD's umbrella are described below. Recommended training courses in Warren County's Training and Exercise Plan can be found within these four programs.

- Center for Domestic Preparedness (CDP). The CDP is located in Alabama, and provides for all-hazards, and especially CBRNE related courses. The CDP's Noble Hospital Facility trains healthcare professionals. Training is funded by DHS for qualified applicants.  
<https://cdp.dhs.gov/>.
- Emergency Management Institute (EMI). The EMI is located in Emmetsburg, Maryland and provides for Independent Study (IS) courses, and many of the core courses (e.g., IS-100, IS-700) that responders and emergency managers across the national have taken.  
<http://training.fema.gov/EMI/>.
- National Training and Education Division (NTED). The NTED courses are geared to both first responders and the private sector. The course catalogue contains more than 200 courses, provided at various sites and by traveling training teams.  
<https://www.firstrespondertraining.gov/frt/>.
- The National Domestic Preparedness Consortium (NDPC). The NDPC is a partnership of nationally recognized organizations whose membership is based on the urgent need to address the counter-terrorism preparedness needs of the nation's emergency first responders within the context of all hazards including chemical, biological, radiological, and explosive Weapons of Mass Destruction (WMD). The NDPC membership includes, The Energetic Materials Research and Testing Center (EMRTC) a division of the New Mexico Mining and Technology (New Mexico Tech) in Socorro, New Mexico, The National Center for Bio-Medical Research and Training (NCBRT) at Louisiana State University (LSU) in Baton Rouge, Louisiana, and The Counter

- Terrorism Operations Support (CTOS)/The Nevada Test Site (NTS) in North Las Vegas, Nevada. <https://ndptc.hawaii.edu/>
- University of Rochester Medical Center has a New York State Health Emergency Preparedness Coalition training calendar available at: <https://www.urmc.rochester.edu/emergency-preparedness/calendar/capital-district-region-hepc-calendar.aspx>
- Albany School of Public Health has online training, webinars and class room settings at: <https://www.albany.edu/sph/>
- New York State Preparedness Training Center in Oriskany provides first responders and governmental officials with the very best knowledge, skills and abilities necessary to safely and effectively prevent, prepare for, respond to and recover from terrorist acts and other man-made and natural disasters. <http://www.dhSES.ny.gov/sptc/>
- New York State Frederick L. Warder Academy of Fire Science in Montour Falls offers courses in many areas including hazardous materials, arson investigation and general fire service training. The general fire service training areas include, fire suppression, technical rescue, fire equipment maintenance, incident command, fire instructor development, fire officer development, firefighter health and safety, dispatcher training, emergency medical technician (EMT), EMT refresher, and EMT pilot core material training. State sponsored National Fire Academy (NFA) courses are also available; <http://www.dhSES.ny.gov/ofpc/training/fire-academy/>
- Zone 9 Law Enforcement Training Academy hosted by the Plattsburgh Police Department is where police recruits are trained. <http://www.cityofplattsburgh.com/290/Police-Academy>

### Enhancement of Core Capabilities

Warren County has aligned their overall security goals to meet the nationally recognized Core Capabilities. The specific preparedness goals reflected in this multi-year training and exercise plan enhance preparedness in Core Capability areas targeted by Warren County. These Core Capabilities are fully defined within the Presidential Preparedness Directive #8- National Preparedness.

This Training and Exercise Plan will be organized according to the Core Capabilities, but will also reference the Federal Core Capabilities List (CCL) for details that support program requirements.

A further attribute of these particular core capabilities is a focus on self-sufficiency. To the greatest extent possible, Warren County will be self-sufficient in its ability to respond to and recovery from any natural or human-caused incident. While mutual aid in the event of a disaster may ultimately be essential, Warren County may well need to rely on its own resources for 72 hours or more, in the aftermath of a disaster.

Furthermore, most incidents are local in nature, and response and recovery efforts can and will be effectively accomplished with local and county resources. Local resources include government entities with key responsibilities, as well as partners in the private, non-profit and public sectors. Community preparedness is also a hallmark of effective local preparedness.

Community Resilience - Public Education and Preparedness. A self-sufficient citizenry is a key asset to the overall emergency response and recovery systems. Warren County Office of Emergency Services, and all the partnering agencies and entities, augment their own capabilities by providing strong public education programs, informing the public of the realistic threats, increasing their awareness of potential vulnerabilities, and providing actions they can take to be prepared as communities, families and individuals.

Warren County will provide preparedness guidance to local businesses, faith-based organizations, communities, families and individuals, and to the extent possible, incorporate these groups into training and exercise program.

Public Information and Warning. An educated and aware citizenry requires an effective information and warning system to focus their evacuation and shelter-in-place actions. People with Access and Functional Needs (AFNs) often need additional time to mobilize and act in the face of an impending disaster, and proactive public information and warning system supports their ability to care for themselves. Individuals, neighbors, families and communities can better act and support each other with sufficient warning.

**Operational Communications - Interoperable and Redundant Communications.** During a local emergency, and especially in a large disaster, the communication technologies and systems with which we are most familiar may fail due to service outages, capacity overages, loss of power, etc. Interoperable and redundant communications systems are critical for responders; redundant and resilient systems are critical for the public at large. Warren County will continue to support the enhancement of interoperable communication, both at the local and county level, including information technology and geographic information technology as support elements of our communication efforts.

**Mass Care Services.** Much of the mass care system that involves feeding, hydrating, and sheltering people impacted by a disaster is provided by volunteers such as American Red Cross (ARC). Mass care is another capability that indicates the importance of the public and non-profit coordination effort in support of overall community resiliency. Successful mass care efforts rely heavily on pre-disaster identification of shelter and evacuation staging facilities, and a system for calling up volunteers.

**Public Health and Medical Services - Medical Surge.** Warren County has considered the types of natural and human-caused threats that pose a significant risk to the county, which include, snow storms and violent storms amongst other threats. In recognition to these threats, emphasis is given to enhanced preparedness for care of large numbers of impacted individuals, and the needs for systems to support surges for medical treatment, and large demands on the medical and health systems.

The Office of Community Services for Warren & Washington Counties and Glens Falls Hospital, as a collaborative effort, maintain & train Disaster Mental Health teams to respond to hospital and community needs during and post an emergency situation.

**Fatality Management.** Along with medical surge, an emphasis is given to fatality management services that support recovery of remains, effective information sharing and a viable family assistance program. Mass fatality events require significant numbers of trained people in many various roles to support field incident management, temporary morgue(s) and family assistance center operations.

**Environmental Response / Health and Safety – Weapons(s) of Mass Destruction (WMD) and Hazardous Materials Response and Decontamination.** Whether hazardous materials releases are accidental or intentional, immediate response actions are critical to containing the release, minimizing damage, protecting health, and expediting recovery.

Warren County will work to strengthen the integration of Consortium/County/local Hazardous Materials and Decontamination Teams to support a united response to and recovery from potential acts of terrorism involving a chemical or biological agent ongoing establishment, sustainment, and evaluation of special teams will continue to be a priority to ensure adequate response to incidents involving explosive devices.

**Planning.** Completion of “all-hazards” emergency management plans, critical infrastructure plans, and Continuity of Operations Planning (COOP) Continuity of Government (COG) plans strengthen the overall response and recovery capabilities. Comprehensive plans support a recovery from a major disaster, including: a chemical, biological, radiological, nuclear or explosive (CBRNE)/WMD event. Warren County enhances its emergency management program by reviewing plans and procedures, conducting after actions reviews (following events, exercises and near misses) and identifying key shortfalls that should be addressed. Additionally, the local community of private, non-profit and community entities are considered stakeholders of the emergency plans, as they can benefit from and provide support to the planning actions.

**Volunteer Management.** Volunteers are relied upon during an incident to fill the positions that are not filled by staff. Volunteers need to be recruited, trained, exercised and then enticed to stay.

Warren County has a variety of volunteers, including but not limited to: fire, EMS, RACES, Serve NY, Mental Health Disaster Team, and American Red Cross.

## Program Priority Capabilities

The following tables provide the program's priority capabilities that Warren County and its local partners developed as well as the associated core capabilities from the Core Capabilities List. Additionally, each Core Capability includes suggested training courses and exercises that support the capability.

### Core Capability – Community Resilience

**Warren County Goal** – Enhance volunteer organization programs and capabilities county-wide.

#### Associated Core Capabilities:

- **Community Preparedness and Participation** (Common Mission Category)

*Description.* The public is educated and trained in prevention, protection, mitigation, response and recovery for all hazards, but with specific consideration for high-threat hazard, such as flooding. Communities will especially support preparedness for people with access and functional needs, children, and those living in the most vulnerable locations.

#### Training Courses and Exercises that Support this Capability

##### Training

- Community Partnerships and Awareness Training (AWR-146)
- Disability Awareness Training
- Planning for the Needs of Children in Disasters (G366-EMI course)
- Annual Community Preparedness Event
- Biannual SkyWarn Training (National Weather Service)

##### Exercise

- Skywarn Spotter drills (real events or a component of larger exercises)

## Core Capability – Public Information and Warning

**Warren County Goal** – Enhance Emergency Public Information and Warning Capabilities.

### Associated Core Capabilities:

- Emergency Public Information and Warning (Respond Mission Category)
- Citizen Evacuation and Shelter in Place (Respond Mission Category)

*Description.* Provision of useful information under all-hazards situation, especially to alert citizenry to evacuate, shelter-in-place, or remain alert for situation updates. This goal especially necessary for People with Access and Functional Needs that require additional lead time to evacuate. Accurate and timely public information and warning allows for the transportation of animals (pets, service animals, and larger animals). Messages are to be consistent, accessible and culturally and linguistically appropriate.

### Training Courses and Exercises that Support this Capability

#### Training

- Advanced PIO: Health and Hospital Emergencies (MGT-902) [CDP]
- Crisis Emergency Risk Communications (CERC) CDC online
- Message Mapping Training CDC online
- Public Information & Warning (E/L 105 EMI)
- RACES Training and Licensing

#### Exercises

- Annual DOH Communication Drill
- Annual NWS Communication Drill

### Core Capability – Operational Coordination

**Warren County Goal** – Ensure implementation of NIMS, the National Response Framework, and regional collaboration.

#### Associated Core Capabilities:

- Emergency Operations Center (EOC) Management (Common Mission Category)
- On-Site Incident Management (Respond Mission Category)

**Description.** Both in the EOC and in field command, the operations will be managed in a unified coordinated structure, using common practices. The decisions will be made with the inclusion and integration of critical stakeholders.

#### Training Courses and Exercises that Support this Capability

##### Training/Exercises

- Incident Command System (NIMS IS-700, IS-100, IS-200)
- WMD Incident Management and Unified Command (MGT 313)
- Principles of NIMS, Team Building and Risk Communications (AWR-154)
- EOC Emergency Operations (Regional State Officials)
- Science of Disaster (E/L 0102 EMI)

### Core Capability – Operational Communications

**Warren County Goal** – Improve the interoperability of county and local communications, enhance communication capability among fire responders, and enhance 9-1-1 system.

#### Associated Core Capabilities:

- Communications (Common Mission Category)

**Description.** Timely communications in support of security, situational awareness and operations. This communication is amongst the response community, and between the response forces and the impacted community.

#### Training Courses and Exercises that Support this Capability

##### Training

- Incident Command System (IS-200)
- WMD Incident Management and Unified Command (MGT 313)
- Principles of NIMS, Team Building and Risk Communications (AWR-154)
- Leveraging Tools for Coordinated Community Disaster Communications
- Integrated Health Alerting Network (IHANS) Training

##### Exercise

- Drill - Communications using multiple technologies
- Cascading Alert Drills using IHANS, mass notification system, emails lists, or other resources

### *Core Capability – Mass Care Services*

**Warren County Goal** – Enhance Warren County’s Mass Care programs and capabilities county wide.

#### Associated Core Capabilities:

- Mass Care (Shelter, Feeding and Related Services).

**Description.** Provide life sustaining services, especially feeding, hydration and sheltering, and support reunification of families.

#### Training Courses and Exercises that Support this Capability

##### *Training*

- Shelter Operations, Mass Care Overview (American Red Cross)
- Disability Awareness Training (Niagara College)
- Household pets and Service Animals in Disaster Evacuation and Sheltering (AWR-218)

##### *Exercise*

- Component of Mass Care as Component of Exercise

### Core Capability – Public Health and Medical Services

**Warren County Goal** – Develop a county wide **medical surge capability** to rapidly expand the capacity of existing healthcare system to handle a catastrophic event.

#### Associated Core Capabilities:

- Medical Surge

#### **Related capabilities**

- *Emergency Triage and Pre-hospital Treatment*
- *Isolation and Quarantine*
- *Laboratory Testing*
- *Mass Prophylaxis*
- *Medical Supplies Management and Distribution*
- *Disaster Mental Health*

**Description.** Provide life sustaining medical treatment and operations, especially during medical surge events.

#### Training Courses and Exercises that Support this Capability

##### **Training**

- Framework for Healthcare Emergency Management (AWR-900)
- Orientation of Hazardous Materials for Medical Personnel (IS-346)
- Healthcare Leadership for Mass Casualty Incidents (MGT-901)
- Disaster Preparedness for Hospitals and Healthcare organizations within the Community Infrastructure (MGT 341)
- Hospital Emergency Response Training for Mass Casualty Incidents (PER-902)
- Disaster Mental Health and Psychological First Aid

##### **Exercises**

- Med Surge Drills at Hospital
- Component of Mass Care Exercise
- Points of Dispensing Exercise
- Monthly “whole community” tabletop Exercises (Glens Falls Hospital)

### ***Core Capability – Fatality Management***

**Warren County Goal** – Enhance Warren County’s Mass Fatality programs and capabilities county-wide.

#### Associated Core Capabilities:

- Fatality Management

**Description.** Provision of fatality management services, including: body recovery, victim identification, temporary morgue establishment, family assistance center, and counseling of the bereaved.

#### Training Courses and Exercises that Support this Capability

##### ***Training***

- Annual Mass Fatalities training for registrars (GF City Clerk )
- Mental Health webinar for Mass Fatalities (SUNY New Paltz)

##### ***Exercises***

- Component of full-scale exercises

### ***Core Capability – Environmental Response / Health and Safety***

**Warren County Goal** – Enhance **Weapons of Mass Destruction (WMD)** and **Hazardous Materials (HazMat)** Response and Decontamination Capability.

#### Associated Core Capabilities:

- WMD and Hazardous Materials Response and Decontamination (Response Category)
- Responder Safety and Health (Response Category)
- Environmental Health (Response Category)

#### ***Affiliated Capabilities***

- *CBRNE detection (Prevent Category)*
- *Explosive Device Response Operations.(Response Category)*

**Description.** Conduct Health and Safety hazard assessments, disseminate guidance and resources, deploy hazardous materials teams to support environmental health and safety actions for response personnel and affected communities.

#### Training Courses and Exercises that Support this Capability

##### ***Training***

- Terrorism Awareness for Emergency First Responders (AWR-160)
- Community Partnerships and Awareness Training (AWR 146)
- Hazardous Materials Prevention and Planning (IS-340)
- Annual Chempack training with law enforcement/DPW (OES/Public Health)

##### ***Exercise***

- Component of Mass Care Exercise
- Tabletop Exercises at Hospital
- Hazmat Consortium Exercise
- Annual Chempack Drill

### **Core Capability – Planning**

**Warren County Goal** – Ensure “All-Hazards” Emergency Management, Debris Management, COOP/COG, and Recovery Plans are complete.

#### Associated Core Capabilities:

- Planning (Common Mission Category)

*Description.* The conduct of a systematic processes that engages the entire stakeholder group (public, private, non-profit and community) in the development of executable strategic, operational, and community-based approaches to meeting objectives: includes response, protection, hazard mitigation, continuity and recovery plans. This capability also includes exercise and maintenance of developed plans.

#### Training Courses and Exercises that Support this Capability

##### **Training**

- Terrorism Awareness for Emergency First Responders (AWR-160)
- Community Partnerships and Awareness Training (AWR-146)
- Hazardous Materials Prevention and Planning (IS-340)
- Critical Infrastructure and Key Resources Awareness (AWR-213)

##### **Exercise**

- Component of Mass Care Exercise

### **Core Capability – Volunteer Management**

**Warren County Goal** – Ensure a viable system for requesting, scheduling and deploying registered volunteers. Also provide a system for organizing, “credentialing” and utilizing spontaneous volunteers.

#### **Associated Core Capabilities:**

- Planning (Common Mission Category)

*Description.* During large scale emergencies volunteers are often needed to help with the response and recovery phases. Recruitment and training of volunteers that meet specific criteria can be a critical asset to the success of emergency response. Warren County Public Health currently utilizes ServNY, a NYSDOH volunteer management system that has the capability to strengthen volunteer management in the County. ServNY also provides an avenue to organize, “credential” and schedule spontaneous volunteers during an emergency.

#### **Training Courses and Exercises that Support this Capability**

##### **Training**

- ServNY Volunteer Management System online training (Public Health staff)

##### **Exercise**

- Component of Strategic National Stockpile/Points of Dispensing Exercise
- Component of Shelter Exercise
- DOH & NWS Communications Drills

### Methodology and Event Tracking

Warren County has developed a three (3) year TEP which will utilize a building block approach in the design of the exercise program by incorporating all aspects of Homeland Security Exercise and Evaluation Program and training. The building block approach ensures that successive exercises build upon the previous exercises, and that the training program supports participants in the preparation for that exercise. Utilizing this methodology will provide Warren County with an approach that centers on a learning environment that provides the participants the tools and skills necessary to handle an actual event.

A baseline of needs was developed for the county which reflects the current status of plans, policies, procedures and protocols as well as equipment, training and exercise. The exercise baseline takes into consideration the relevant agencies/departments and organizations history and ability to work together in both real-world events as well as exercises.

The Multi-Year TEP allows for the logical progression of preparedness by: 1) focusing on key areas for preparedness improvement so that the entire community works together on common thematic preparedness areas, and 2) increasing the size and/or complexity of each successive exercise. Exercises programmed into this plan include seminars, drills, tabletops, functional exercises, and full-scale exercises and involve first responders, emergency managers, public information officers, health care professionals and the community at large. Various other entities will also be included as details of exercise design unfold.

As with all programs and plans of this nature, the schedule and themes must remain flexible enough to allow for the inclusion of new content in response to evolving threats and/or important learning points that are unforeseen at the time of this plan's production.

This program will incorporate a cyclical approach in the development of exercises and the continuing updating of this Multi-Year Program. The cyclical approach that Warren County will undertake is:

- Planning and Development
- Training and Preparation
- Exercise
- After Action Report with Improvement Plan

Warren County will conduct exercises that will include human-caused and natural disaster events; and that will be coordinated with local, regional, federal, and private partners. Conducting these exercises will strengthen Warren County's ability to communicate and develop relationships that assist with the successful handling of a real-world event or disaster. This program will focus the enhancement of Warren County's specific capabilities listed above, and as identified by Warren County and local and regional partners.

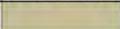
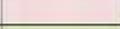
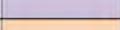
### Multiyear Training and Exercise Schedule

The training and exercise schedule for Warren County for the next 3 years is provided below. Most training courses are from the FEMA National Preparedness Directorate, National Training, NYS Oriskany Training Facility and Educational Division (NTED) Course Catalog. Course numbering from NTED catalogue are listed as "AWR" Awareness, "PER" Performance, and "MGT" Management course listings.

Training courses with an "IS" designator are from the FEMA's EMI's Independent Study (IS) program, and are available on line.

Outside venues (e.g. schools, industries) routinely request various types of exercises at their facilities with limited notice. We will do the best we can to accommodate their needs.

#### Color Code Key for Calendars

Training	
Seminar	
Workshop	
Tabletop	
Drill	
Functional	
Full-scale	

\*\*\*Dates are Subject to Change\*\*\*

WARREN COUNTY MULTIYEAR EXERCISE SCHEDULE: 2023												
WARREN COUNTY	Qtr 1			Qtr 2			Qtr 3			Qtr 4		
	J	F	M	A	M	J	J	A	S	O	N	D
LAW ENFORCEMENT	Initial Response to Active Shooter	Drill Active Shooter school		Patrol annual training	Drill Chempack	Terrorism Awareness (AWR-160W)		Woodland Tactics				
ALL	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH Drill NWS Communications	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH
FIRE AND EMS; EM	ICS 100 & NIMS 700	Drill RACES	School Planning G-364		Functional HAZMAT Consortium	ICS 100 & NIMS 700	Disaster MGT for Hospitals (MGT 341)	Incident Command (ICS-300)		Drill RACES	Exercise Design (E/L0104)	
HEALTH SERVICES	Webinar Mental Health	Functional DOH/Hospital exercise	HSEEP Training	Full-scale DOH/PH exercise								
COMMUNITY	Active Shooter training (WCSC)			Spring SkyWarn Training (evening)				Citizen Preparedness Seminar		Fall SkyWarn Training (evening)	Seminar Places of Worship	

\*\*\*Dates are Subject to Change\*\*\*

WARREN COUNTY MULTIYEAR EXERCISE SCHEDULE: 2024												
	Qtr 1			Qtr 2			Qtr 3			Qtr 4		
	J	F	M	A	M	J	J	A	S	O	N	D
LAW ENFORCEMENT	Initial Response to Active Shooter	Drill Active Shooter school		Patrol annual training	Drill Chempack		Terrorism Awareness (AWR-160W)		Rescue Task Force for Law Enforcement			
ALL	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	
FIRE AND EMS; EM	ICS 100 & NIMS 700	Drill RACES			Functional HAZMAT Consortium	TTX Airport	ICS 100 & NIMS 700		Incident Command (ICS-300)	Drill RACES	Public Information & Warning (E/L0105)	
HEALTH SERVICES	Webinar Mental Health	Functional DOH/Hospital Coalitional Surge exercise	HSEEP Training	Full-scale DOH/PH exercise	Terrorism Awareness (AWR-160W)	Advanced P/O: Health Hospitals (MGT-902)				Seminar Disability Awareness		
COMMUNITY	Active Shooter training (WCSO)			Spring SkyWarn Training (daytime)					Citizen Preparedness Seminat	Fall SkyWarn Training (daytime)	Seminar Places of Worship	

\*\*\*Dates are Subject to Change\*\*\*

**WARREN COUNTY MULTIYEAR EXERCISE SCHEDULE: 2025**

WARREN COUNTY	WARREN COUNTY MULTIYEAR EXERCISE SCHEDULE: 2025											
	Qtr 1			Qtr 2			Qtr 3			Qtr 4		
	J	F	M	A	M	J	J	A	S	O	N	D
LAW ENFORCEMENT	Initial Response to Active Shooter	Drill Active Shooter school		Patrol annual training	Drill Chempack				Officer Survival Tactics			
ALL	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH Drill NWS Communications	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	TTX GFH	
FIRE AND EMS; EM	ICS 100 & NIMS 700	Drill RACES	Planning Emergency Ops (E/LO103)		Full-Scale HAZMAT Consortium	TTX Airport	ICS 100 & NIMS 700		Incident Command (ICS-200)	Drill RACES		
HEALTH SERVICES	Webinar Mental Health	Functional DOH/Hospital exercise	HSEEP Training	Full-scale DOH/PH exercise	Terrorism Awareness (AWR-160W)							
COMMUNITY	Active Shooter training (WCSSO)			Spring SkyWarn Training (daytime)					Citizen Preparedness Seminar	Fall SkyWarn Training (daytime)	Seminar Places of Worship	

## Acronyms

ARC	American Red Cross
AFN	Access and Functional Needs
BHPP	Bioterrorism Hospital Preparedness Program
CBRNE	Chemical Biological Radiological Nuclear and Explosive
CCL	Core Capabilities List
CDC	Center for Disease Control
CDP	Center for Domestic Preparedness
CERTs	Community Emergency Response Team(s)
COG	Continuity of Government
COOP	Continuity of Operations Planning
CTOS	Counter Terrorism Operations Support
DOHS	Department of Homeland Security
EMI	Emergency Management Institute
EMP	Emergency Management Programs
EMRTC	Energetic Materials Research and Testing Center
EOC	Emergency Operations Center
FEMA	Federal Emergency Management Agency
G&T	Grants and Training
HazMat	Hazardous Materials
HRSA	Health Resources and Services
HSEEP	Homeland Security Exercise Evaluation Program
ICS	Incident Command System
IS	Independent Study
LSU	Louisiana State University
MMRS	Metropolitan Medical Response System
NDPC	National Domestic Preparedness Consortium
NIMS	National Incident Management System
NIPP	National Incident Protection Plan
NRF	National Response Framework
NTED	National Training and Education Division
NTS	Nevada Test Site
POCs	Point of Contact(s)
TEP	Training and Exercise Program
TEPW	Training and Exercise Program Workshop
USDHS	United States Department of Homeland Security
WMD	Weapons of Mass Destruction

## Public Health Core Capabilities

- Community Preparedness
- Community Recovery
- Emergency Operations Coordination
- Emergency Public Information & Warning
- Fatality Management
- Information Sharing
- Mass Care
- Medical Countermeasure Dispensing
- Medical Material Management & Distribution
- Medical Surge
- Non-Pharmaceutical Interventions
- Public Health Laboratory Testing
- Public Health Surveillance and Epidemiological Investigation
- Responder Safety & Health
- Volunteer Management

## Hospital Core Capabilities

- Healthcare System Preparedness
- Healthcare System Recovery
- Emergency Operations Coordination
- Fatality Management
- Information Sharing
- Medical Surge
- Responder Safety & Health
- Volunteer Management

## FEMA's 32 Core Capabilities

Planning  
Public Information & Warning  
Operations Coordination  
Forensics & Attribution  
Intelligence & Information Sharing  
Interdiction & Disruption  
Screening, Search & Detection  
Access Control & Identity Verification  
Cybersecurity  
Physical Protective Measures  
Risk Management for Protection Programs & Activities  
Supply Chain Integrity & Security  
Community Resilience  
Long-Term Vulnerability Reduction  
Risk & Disaster Resilience Assessment  
Threats & Hazards Identification  
Critical Transportation  
Environmental Response/Health & Safety  
Fatality Management Services  
Fire Management & Suppression  
Infrastructure Systems  
Logistics & Supply Chain Management  
Mass Care Services  
Mass Search & Rescue Operations  
On-Scene Security, Protection & Law Enforcement  
Operational Communications  
Public Health, Healthcare & EMS  
Situational Assessment  
Economic Recovery  
Health & Social Services  
Housing  
Natural & Cultural Resources

<https://www.fema.gov/core-capabilities>

Adopted by unanimous vote.

**RESOLUTION NO. 333 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES/INDIVIDUALS FOR A RE-ENTRY AMBASSADOR IN ASSOCIATION WITH THE Y-RECONNECTS GRANT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes agreements with the following agencies/individuals for a Re-Entry Ambassador in association with the Y-ReConnects grant, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing April 1, 2023 and terminating March 31, 2024, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreements in a form approved by the County Attorney.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
WAIT House	\$1,350.00	A.3140 470
Maureen Buckley Johnson	<u>\$1,350.00</u>	A.3140 470

**TOTAL** **\$2,700.00**

Adopted by unanimous vote.

**RESOLUTION NO. 334 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH MEDIATION MATTERS FOR RESTORATIVE PRACTICES TRAINING IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Mediation Matters, 10 North Russell Road, 2<sup>nd</sup> Floor, Albany, New York 12206, in an amount not to exceed Ten Thousand Dollars (\$10,000), for restorative practice training in association with the Y-ReConnects Grant, over a term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Mediation Matters as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract

Adopted by unanimous vote.

**RESOLUTION NO. 335 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION FOR PARENT PROGRAMMING IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Cornell Cooperative Extension, in an amount not to exceed Four Thousand Nine Hundred Ninety-Nine Dollars (\$4,999), for parent programming in association with the Y-ReConnects Grant over a term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Cornell Cooperative Extension as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 336 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE CONSULTATION AND PARTICIPATION IN THE TRAININGS IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 1 Lawrence Street, Suite 1B, Glens Falls, New York 12801, in an amount not to exceed Seven Hundred Twenty Dollars (\$720), to provide consultation and participation in the trainings in association with the Y-ReConnects Grant over the term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Big Brothers and Big Sisters of the Southern Adirondacks as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 337 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE EMPLOYMENT MENTORING SERVICES IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 1 Lawrence Street, Suite 1B, Glens Falls, New York 12801, in an amount not to exceed Eight Thousand One Hundred Sixty Dollars (\$8,160), to provide employment mentoring services in association with the Y-ReConnects Grant for a term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Big Brothers and Big Sisters of the Southern Adirondacks as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 338 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT TO PROVIDE EMPLOYMENT MENTORING SERVICES IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with the Warren County Department of Workforce Development, in an amount not to exceed Six Thousand Eight Hundred Forty Dollars (\$6,840), to provide employment mentoring services in association with the Y-ReConnects Grant for a term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with the Warren County Department of Workforce Development as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 339 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF’S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL**

WHEREAS, the Bolton Central School District (“School”) has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Bolton Central School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other school events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Forty Thousand Dollars (\$40,000) for such School Resource Officer services to the Bolton Central School, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Bolton Central School District, 26 Horicon Avenue, Bolton Landing, New York 12814 to provide law enforcement services during normal school hours for the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Forty Thousand Dollars (\$40,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 340 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH GLENS FALLS CITY SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF’S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE GLENS FALLS CITY SCHOOL DISTRICT**

WHEREAS, the Glens Falls City School District (“School”) has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, and/or a Special Patrol Officer, as determined by the Sheriff, at the Glens Falls City School District for the 2023-2024 academic year commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Forty-Nine Thousand Five Hundred Dollars (\$49,500) for such School Resource Officer services to the Glens Falls City School District, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Glens Falls City School District, 15 Quade Street, Glens Falls, New York 12801, to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as

may be requested by the School District for an amount not to exceed Forty-Nine Thousand Five Hundred Dollars (\$49,500), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 341 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT**

WHEREAS, the Hadley-Luzerne Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, and/or a Special Patrol Officer, as determined by the Sheriff, with one to be stationed at the Stuart M. Townsend Elementary School and the other at the Hadley-Luzerne Junior/Senior High School for the 2023-2024 academic year commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Ninety Thousand Dollars (\$90,000) for such School Resource Officers services at each of the two schools in the Hadley-Luzerne Central School District, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846, to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Ninety Thousand Dollars (\$90,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 342 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL DISTRICT**

WHEREAS, the Johnsborg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Johnsborg Central School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Forty

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Thousand Dollars (\$40,000) for such School Resource Officer services to the Johnsbury Central School, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Johnsbury Central School District, 165 Main Street, North Creek, New York 12853, to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Forty Thousand Dollars (\$40,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 343 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT**

WHEREAS, the Lake George Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, with one stationed at the Lake George Elementary School and the other at the Lake George Jr.-Sr. High School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty Thousand Dollars (\$80,000) for such School Resource Officers services at each of the two schools in the Lake George Central School District, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Lake George Central School District, 381 Canada Street, Lake George, New York 12845 to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Eighty Thousand Dollars (\$80,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 344 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL**

WHEREAS, the North Warren Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) part-time School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the North Warren Central School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Forty Thousand Dollars (\$40,000) for such part-time School Resource Officers services to the North Warren Central School, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Forty Thousand Dollars (\$40,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 345 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT**

WHEREAS, the Queensbury Union Free School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, to be shared amongst the four schools located within the Queensbury School District for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed One Hundred Thirty-Seven Thousand Dollars (\$137,000) for such School Resource Officers services to the four schools located within the Queensbury Union Free School District, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 to provide law enforcement

services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed One Hundred Thirty-Seven Thousand Dollars (\$137,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 346 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AN AGREEMENT WITH THE WARRENSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE WARRENSBURG CENTRAL SCHOOL**

WHEREAS, the Warrensburg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Warrensburg Central School for the 2023-2024 academic year, commencing August 14, 2023 and terminating June 30, 2024 and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the 2023-2024 academic year and for such other events that may be requested by the School District and covered under the terms of the agreement, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty Thousand Dollars (\$80,000) for such School Resource Officers services to the Warrensburg Central School, for a term commencing August 14, 2023 and terminating June 30, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Warrensburg Central School District, 103 Schroon River Road, Warrensburg, New York 12885 to provide law enforcement services during normal school hours throughout the 2023-2024 academic year and for such other events as may be requested by the School District for an amount not to exceed Eighty Thousand Dollars (\$80,000), for a term commencing August 14, 2023 and terminating June 30, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 347 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR UNLIMITED SUPPORT AND MAINTENANCE OF THE WARREN COUNTY CORRECTIONAL FACILITY'S BLACK CREEK SALLYPORT INMATE RECORDS MANAGEMENT SYSTEM SOFTWARE**

WHEREAS, the Warren County Sheriff's Office has requested to continue the contractual relationship (the previous contract being authorized by Resolution No. 375 of 2020) with Black Creek Integrated Systems Corporation, 2900 Crestwood Blvd., P. O. Box 101747, Irondale, AL 35210, to provide unlimited support and maintenance of the Warren County Correctional Facility's Black Creek Sallyport inmate records management system software, for a term commencing January 1, 2024 and terminating December 31, 2024, for an amount not to exceed Thirty-One Thousand Two Hundred Fifteen Dollars (\$31,215), and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Black Creek Integrated Systems Corporation as outlined above, now,

therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute an agreement with Black Creek Integrated Systems Corporation as outlined above and said agreement be in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3150 470 Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 348 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC.  
FOR NEXLOG DX-SERIES SOFTWARE UPDATES**

RESOLVED, that Warren County enter into an agreement with Capital Digitronics, Inc, 264 Bradford Street, Albany, New York 12206, in an amount not to exceed One Thousand Three Hundred Twenty-Four Dollars (\$1,324), for NexLog DX-Series software updates, for a term commencing January 1, 2023 and terminating December 31, 2023, with the option for two (2) additional one (1) year terms upon mutual agreement by both parties, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Capital Digitronics, Inc., in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.3020 470, Sheriff's 911 Center, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 349 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING RENEWAL AMENDMENT AGREEMENT WITH STRATEGIC  
HEALTHCARE PROGRAMS, LLC TO PROVIDE BENCHMARKING AND  
CONSUMER ASSESSMENT OF HEALTH CARE PROVIDERS AND  
SYSTEMS (CAHPS) SURVEY ADMINISTRATION AS REQUIRED  
BY CENTERS FOR MEDICARE AND MEDICAID SERVICES (CMS)**

WHEREAS, pursuant to Resolution No. 234 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a renewal amendment agreement with Strategic Healthcare Programs, LLC, to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Six Hundred Ninety-Five Dollars (\$8,695) and a fee of Two Dollars and Twenty-Five Cents (\$2.25) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2022 and terminating June 30, 2023, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase in any of the components, and

WHEREAS, the Director of Public Health/Patient Services is requesting a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Nine Hundred Fifty-Six Dollars (\$8,956) and a fee of Two Dollars and Forty-Five Cents (\$2.45) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2023 and terminating June 30, 2024, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 10% annual rate increase in any of the components, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a renewal amendment agreement with Strategic Healthcare Programs, LLC to provide benchmarking and consumer assessment of health care providers and systems for an annual lump sum of Eight Thousand Nine Hundred Fifty-Six Dollars (\$8,956) and a fee of Two Dollars and Forty-Five Cents (\$2.45) per HH-CAHPS survey paid quarterly, for a term commencing July 1, 2023 and terminating June 30, 2024, which agreement may be automatically renewed on an annual basis without the need for further resolution, provided there is no more than a 10% annual rate increase in any of the components, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 428, Health Services, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 350 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AMENDING RESOLUTION NO. 455 OF 2016, WHICH AUTHORIZED THE CHAIR OF THE BOARD OF SUPERVISORS OR THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS REGARDING SERVICES REQUIRED FROM TIME TO TIME BY THE HEALTH SERVICES DEPARTMENT, SUBJECT TO CERTAIN CONDITIONS, TO INCREASE THE NOT TO EXCEED AMOUNT, CHANGE THE CONTRACT RENEWAL TERMS AND INCLUDE MINOR AMENDMENTS TO REFLECT NECESSARY VERBIAGE CHANGES OR CHANGE IN REGULATION**

WHEREAS, Resolution No. 455 of 2016 (as amended by Resolution No. 480 of 2021), among other things, authorized the Chair of the Board of Supervisors or the Director of Public Health/Patient Services to enter into and execute agreements with various vendors or contractors regarding services required from time to time by the Health Services Department, subject to certain conditions, for an amount not to exceed Ten Thousand Dollars (\$10,000) with a contract renewal term of no more than a five percent (5%) annual rate increase, and

WHEREAS, the Health Services Committee approved a request to increase the not to exceed amount to Twenty Thousand Dollars (\$20,000), include a contract renewal term of no more than a ten percent (10%) annual rate increase and include minor amendments to reflect necessary verbiage changes or change in regulation, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors or the Director of Public Health/Patient Services be, and hereby are, authorized to execute agreements with various vendors or contractors regarding services required from time to time by the Health Services Department, subject to certain conditions, including minor amendments to reflect necessary verbiage changes or change in regulation, for an amount not to exceed Twenty Thousand Dollars (\$20,000) with a contract renewal term of no more than a ten percent (10%) annual rate increase, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 455 of 2016 and 480 of 2021 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 351 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE ENHANCING THE QUALITY OF ADULT LIFE (EQUAL) FUNDS AWARD**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health for the Enhancing the Quality of Adult Life (EQUAL) Funds Award, for an amount and a term to be determined, which requires no County matching funds, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

**RESOLUTION NO. 352 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AMENDING RESOLUTION NO. 760 OF 2022, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE BOARD OF ELECTIONS FOR ABSENTEE BALLOT PRE-PAID POSTAGE, TO EXTEND THE TERMINATION DATE AND ACCEPT ADDITIONAL FUNDING**

WHEREAS, pursuant to Resolution No. 760 of 2022, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Board of Elections, 40 North Pearl Street, Suite 5, Albany, New York 12207, for absentee ballot pre-paid postage funding, for a total amount not to exceed Twenty-Two Thousand Six Hundred Twenty Dollars and Ninety-Six Cents (\$22,620.96), for a term commencing July 1, 2022 and terminating December 31, 2022 and

WHEREAS, the Legislative, Rules & Governmental Operations Committee approved a request to extend the termination date of the grant to December 31, 2023 and accept additional funding for a total amount not to exceed Twenty-Two Thousand Six Hundred Twenty Dollars and Ninety-Six Cents (\$22,620.96) and to authorize the Chair of the Board of Supervisors to execute any further extensions of the grant termination date without the need for further Committee review and a Board resolution, now, therefore, be it

RESOLVED, that Resolution No. 760 of 2022 be, and hereby is, amended to extend the termination date of the grant to December 31, 2023 and accept additional funding for a total amount not to exceed Twenty-Two Thousand Six Hundred Twenty Dollars and Ninety-Six Cents (\$22,620.96) and to authorize the Chair of the Board of Supervisors to execute any further extensions of the grant termination date without the need for further Committee review and a Board resolution, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 760 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 353 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**RESCINDING RESOLUTION NO. 162 OF 2023, WHICH AUTHORIZED THE APPROPRIATION OF FUNDS FROM THE ELECTION EQUIPMENT RESERVE TO THE BOARD OF ELECTIONS BUDGET TO COVER THE COST OF EQUIPMENT; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, pursuant to Resolution No. 162 of 2023, the Warren County Board of Supervisors authorized the appropriation of funds from the Election Equipment Reserve to the Board of Elections budget to cover the cost of equipment, in an amount not to exceed Twenty-Nine Thousand One Hundred Dollars (\$29,100.00), and

WHEREAS, the Commissioners of the Board of Elections has advised that the price of the equipment has doubled since the first quote was obtained and alternate options and equipment are being researched, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 162 of 2023, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to return the appropriated funds in the amount of Twenty-Nine Thousand One Hundred Dollars (\$29,100.00) to Budget Code A.898.00, Reserve, Election Equipment.

Adopted by unanimous vote.

**RESOLUTION NO. 354 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING AGREEMENT WITH SPECTRUM ENTERPRISE TO PROVIDE THE PUBLIC INTERNET CONNECTION FOR THE INFORMATION TECHNOLOGY DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Spectrum Enterprise, 4782 Lakeshore Drive, 12405 Powerscourt Drive, St. Louis, Missouri 63131, to provide the public internet connection for the Information Technology Department, for a term commencing upon execution by both parties and terminating five (5) years from date of execution, for an amount not to exceed One Thousand One Hundred Ninety-Nine Dollars (\$1,199) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1680 428, Information Technology, Data Processing & Internet Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 355 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 348 of 2022) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City

of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2023 and terminating June 30, 2024 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2023 and terminate June 30, 2024 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chair of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

Adopted by unanimous vote.

**RESOLUTION NO. 356 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AUTHORIZING WEBSITE CONSULTING AND LICENSE AGREEMENT WITH  
SIMPLEVIEW, LLC FOR THE TOURISM DEPARTMENT'S VISITLAKEGEORGE.COM  
WEBSITE**

RESOLVED, that Warren County enter into a consulting and license agreement with Simpleview, LLC, 8950 North Oracle Road, Tucson, Arizona 85704, with a one-time website design and build fee of Thirty-Nine Thousand Five Hundred Dollars (\$39,500), an annual CMS license fee of Twenty-Nine Thousand Five Hundred Dollars (\$29,500) and an annual support fee not to exceed Seven Thousand Five Hundred Dollars (\$7,500), for an amount not to exceed Seventy-Six Thousand Five Hundred Dollars (\$76,500) in year one, and not to exceed Thirty-Seven Thousand Dollars (\$37,000) per year during years two and three, for a term commencing August 1, 2023 and terminating October 31, 2026, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 357 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE/DELETE POSITIONS WITHIN THE ASSIGNED COUNSEL OFFICE; CREATE A POSITION WITHIN THE PUBLIC DEFENDER'S OFFICE; AND ADJUST A SALARY WITHIN THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**ASSIGNED COUNSEL**

<u>Creating Position of:</u> A.1170.4202 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Administrative Secretary	July 24, 2023	\$50,633

<u>Deleting Position of:</u> A.1170.4202 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Account Clerk - PT	July 24, 2023	\$19,223 Grade 4

<u>Deleting Position of:</u> A.1170.4202 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Clerk #2 - PT	July 24, 2023	\$18,171 Grade 2

**PUBLIC DEFENDER**

<u>Creating Position of:</u> A.1171.4202 130	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> 12 <sup>th</sup> Assistant Public Defender (Per Diem)	July 24, 2023	\$59.28/hr

**PLANNING & COMMUNITY DEV.**

<u>Increasing Salary from:</u> A.8021 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Principal Planner	July 24, 2023	\$69,431

**PLANNING & COMMUNITY DEV.**

<u>Increasing Salary to:</u> A.8021 110	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
	July 24, 2023	\$77,446

TITLE:  
Principal Planner

Adopted by unanimous vote.

**RESOLUTION NO. 358 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND  
COMPENSATION PLAN FOR 2023 TO ADJUST SALARIES WITHIN THE SHERIFF'S  
DEPARTMENT**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**SHERIFF**

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u> Systems Maintenance Coordinator	July 24, 2023	\$75,416

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u> Systems Maintenance Coordinator	July 24, 2023	\$77,565.36

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3150 110		
<u>TITLE:</u> Corrections Captain	July 24, 2023	\$99,068

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3150 110		
<u>TITLE:</u> Corrections Captain	July 24, 2023	\$117,068

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u> Undersheriff	July 24, 2023	\$116,900

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u> Undersheriff	July 24, 2023	\$135,775

## Roll Call Vote:

Ayes: 607

Noes: 117 Supervisors Thomas, McDevitt and Geraghty

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**RESOLUTION NO. 359 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Driscoll**

**INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2023, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY,' TO INCLUDE INTERIM SALARY INCREASE FOR THE WARREN COUNTY SHERIFF," AND AUTHORIZING PUBLIC HEARING THEREON**

**RESOLUTION FAILED**

RESOLVED, that proposed Local Law No. 4 of 2023 entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,' to Include Interim Salary Increase for the Warren County Sheriff," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 18<sup>th</sup> day of August, 2023, at 10:00 p.m., on the matter of the adoption of said proposed Local Law No. 4 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 4 OF 2023**

**A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY', TO INCLUDE INTERIM SALARY INCREASE FOR WARREN COUNTY SHERIFF**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective August 18, 2023 the salary, including longevity increments, if any, of the following county officer and employee are hereby fixed and established as follows:

<u>TITLE</u>	<u>AMOUNT</u>
Sheriff	\$139,373.00

SECTION 2. The salary established for the county officer and employee named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officer and employee are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officer's salaries are hereby amended accordingly, without any further amendment to any salaries for any other County officers and employees, and except as amended herein as to the county officer and employee named in Section 1, that Local Law 1 of 2023 shall remain and is in full force and effect.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State,

except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 472

Noes: 252 Supervisors Thomas, Diamond, McDevitt, Braymer, Bruno and Geraghty

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Failed.

**RESOLUTION NO. 360 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE WARREN COUNTY CORRECTIONAL SUPERVISORS ASSOCIATION AND AUTHORIZING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN WARREN COUNTY AND THE WARREN COUNTY CORRECTIONAL SUPERVISORS ASSOCIATION FOR A TERM COMMENCING JANUARY 1, 2023 THROUGH DECEMBER 31, 2025**

WHEREAS, as a result of collective bargaining, a proposed agreement has been reached establishing the terms and conditions of a new Collective Bargaining Agreement between the Warren County Correctional Supervisors Association and Warren County, and

WHEREAS, the terms and conditions of which are set forth in a Memorandum of Agreement, a copy of which Memorandum of Agreement is annexed to this resolution as "Schedule A," now, therefore, be it

RESOLVED, that the Memorandum of Agreement between the County of Warren and the Warren County Correctional Supervisors Association, negotiated by the County's representatives, is hereby ratified and approved, and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the preparation and execution of a new Collective Bargaining Agreement between Warren County and the Warren County Correctional Supervisors Association for a term to commence January 1, 2023 and to terminate December 31, 2025, and to incorporate all of the terms and conditions set forth in the Memorandum of Agreement, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors and the Warren County Correctional Supervisors Association to execute a new Collective Bargaining Agreement for a term to commence January 1, 2023 and to terminate on December 31, 2025, which incorporates the terms of the Memorandum of Agreement, in a form approved by the County Attorney.

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is made on June 15, 2023 by and between WARREN COUNTY ("County") and the WARREN COUNTY CORRECTIONAL SUPERVISORS ASSOCIATION ("Association") as follows:

1. Article 5 – Salary and Compensation – In Section 1 and Schedule A, provide for a 3-year agreement with salary adjustments as follows (effective January 1, 2023):

		(2.85%)	(2.85%)
	<u>2023</u>	<u>2024</u>	<u>2025</u>
Correction Lieutenant	\$100,158	\$103,013	\$105,949

2. Article 6 – Workday, Workweek, Overtime – Add the following on-call provision as a new Section 4:

"Effective January 1, 2023, employees who are assigned and scheduled for on-call duties by the Sheriff to be on-call shall receive \$50 per day for weekdays (Monday through Friday) and \$75 per day for Saturdays and Sundays."

3. Article 7 – Holidays – In Section 2(e), effective January 1, 2023, increase the holiday pay stipend for holidays worked from \$500 to \$600.
4. Article 9 – Health insurance – In Section 1(a), provide for the following employee contribution toward health insurance premiums:

December 1, 2023 – 22%  
 December 1, 2024 – 23%  
 December 1, 2025 – 25%

5. Article 9 – Health Insurance – Add the following as a new subsection 2(i):

"(i) "Employee Share" as applied in this Article shall mean that eligible retirees will pay the same percentage contribution as the percentage being contributed by active employees up to a maximum of 25%"

6. Article 14 – Miscellaneous Provisions – In Section 6, substitute a clothing stipend for the uniform allowance and increase the clothing stipend from \$800 to \$1,000 as follows:

"A yearly payment of \$1,000 shall be paid to all employees in the bargaining unit as compensation for the need for such employees to obtain and wear appropriate business attire and/or clothing in their position. Payment of the stipend shall be made in its entirety in the first full paycheck in January of each year. No receipts or vouchers need to be submitted in order to

receive or substantiate the stipend. Employees in the bargaining unit for less than one (1) calendar year shall have their yearly stipend pro-rated in proportion to the number of months the employee worked in such position during the calendar year."

- 7. This Memorandum of Agreement is subject to the approval of the Sheriff and the Warren County Board of Supervisors.

WARREN COUNTY

By: 

WARREN COUNTY CORRECTIONAL  
SUPERVISORS ASSOCIATION

By: 

Adopted by unanimous vote.

**RESOLUTION NO. 361 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2023 to August 31, 2024, which was approved by Resolution No. 326 of 2023, and

WHEREAS, a public hearing was held on said tentative budget on the 21<sup>st</sup> day of July 2023, now, therefore, be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Three Million One Hundred Eighty-Two Thousand Two Hundred Twenty-One Dollars (\$33,182,221), be, and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2023 to August 31, 2024, and be it further

RESOLVED, that the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty Dollars (\$2,338,560) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2023 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

Roll Call Vote:

Ayes: 724

Noes: 0

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**RESOLUTION NO. 362 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H406, COUNTRYSIDE ADULT HOME 2021 CAPITAL IMPROVEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements, to fund additional asbestos abatement, asbestos project monitoring and construction services, as follows:

1. Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements is hereby increased in the amount of Four Hundred Thousand Dollars (\$400,000.00).
2. The estimated total cost of Capital Project No. H406, Countryside Adult Home 2021 Capital Improvements is now Four Million One Hundred Sixty-Seven Thousand Thirty-Eight Dollars (\$4,167,038.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Four Hundred Thousand Dollars (\$400,000.00), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and

approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H406 - Countryside Adult Home 2021 Capital Improvements	\$400,000.00

Roll Call Vote:  
 Ayes: 724  
 Noes: 0  
 Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson  
 Adopted.

**RESOLUTION NO. 363 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF ASBESTOS ABATEMENT, ASBESTOS PROJECT MONITORING AND CONSTRUCTION SERVICES FOR CAPITAL PROJECT H406, COUNTRYSIDE 2021 CAPITAL IMPROVEMENTS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Four Hundred Thousand Dollars (\$400,000) from the General Fund Unappropriated Fund Balance (A.909.00), to the following budget code to cover the cost of asbestos abatement, asbestos project monitoring and construction services for Capital Project H406, Countryside 2021 Capital Improvements:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$ 400,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:  
 Ayes: 724  
 Noes: 0  
 Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson  
 Adopted.

**RESOLUTION NO. 364 of 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE DEPARTMENT OF SOCIAL SERVICES BUDGET TO COVER THE COUNTY'S COST OF DAILY RATES FOR SERVICES AND THE NUMBER OF INDIVIDUALS/CARE DAYS THAT ARE OCCURRING AT STATE DETENTION HOMES FOR YOUTH UNDER EIGHTEEN YEARS OF AGE; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Fifty Thousand Dollars (\$50,000) from the General Fund Unappropriated Fund Balance (A.909.00), to the following budget code to cover the County's cost of daily rates for services and the number of individuals/care days that are occurring at State detention homes for youth under eighteen years of age:

CODE	DEPARTMENT	AMOUNT
A.6050 469	Public Facil. for Children, Other Payments/Contributions	\$ 50,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 724

Noes: 0

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**RESOLUTION NO. 365 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING RESOLUTION NO. 558 OF 2014 TO INCREASE UNAPPROPRIATED FUND BALANCE RESERVE FOR OCCUPANCY TAX REVENUE**

WHEREAS, Resolution No. 558 of 2014 directed the maintenance of an unappropriated fund balance for Occupancy Tax revenues equal to One Million Dollars (\$1,000,000) for Occupancy Tax Revenue to cover unexpected contingencies and ensure timely funding of occupancy tax awards approved by the Warren County Board of Supervisors and for County Officials to take actions required to advise and assist the Board of Supervisors regarding the same, and

WHEREAS, the County Treasurer recommended to the Finance Committee that the unappropriated fund balance should now be increased to One Million Five Hundred Thousand Dollars (\$1,500,000) in consideration of the increased Occupancy Tax Revenues received by the County in recent years and the increasing amount of occupancy tax awards approved by the Board of Supervisors, now, therefore, be it

RESOLVED, that the unappropriated fund balance for Occupancy Tax Revenues shall increase to One Million Five Hundred Thousand Dollars (\$1,500,000) to cover unexpected contingencies and ensure timely funding of occupancy tax awards approved by the Board of Supervisors, and be it further

RESOLVED, that County Officials shall take all necessary actions required to advise and assist the Board of Supervisors, and their committees, regarding the available amount of

occupancy tax revenues, to include the unappropriated fund balance, from time to time, and be it further

RESOLVED, that all prior resolutions adopted by the Board of Supervisors that are inconsistent with this resolution are hereby amended or, if only concerning this subject (i.e. Resolution No. 558 of 2014) repealed accordingly.

Adopted by unanimous vote.

**RESOLUTION NO. 366 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE COUNTY TREASURER TO RECORD PREMIUM RECEIVED ON  
ISSUANCE OF 2023 \$6.32 MILLION BOND ANTICIPATION NOTES (BAN)  
INTO RESERVE FOR DEBT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Treasurer to record the amount of Fifty Thousand Eight Hundred Seventy-Six Dollars (\$50,876) premium received on issuance of 2023 \$6.32 million BAN to the following reserve for debt codes to be used for subsequent debt service:

CODE	DEPARTMENT	AMOUNT
A.884.00	General Fund, Reserve for Debt	\$6,440
D.884.00	County Road, Reserve for Debt	\$44,436

Adopted by unanimous vote.

**RESOLUTION NO. 367 OF 2023**

**Resolution introduced by Supervisors Bruno and Strough**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
ENTERTAIN A RESOLUTION AMENDING TABLES OF ORGANIZATION AND WARREN  
COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO PROVIDE INTERIM  
SALARY INCREASES FOR NON-BARGAINING UNIT EMPLOYEES, WITH THE  
EXCEPTION OF THE SHERIFF, UNDERSHERIFF, CORRECTIONS CAPTAIN AND  
SYSTEMS MAINTENANCE COORDINATOR POSITIONS**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing amending Tables of Organization and Warren County Salary and Compensation Plan for 2023 to provide interim salary increases for non-bargaining unit employees, with the exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator positions, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 368 OF 2023**  
**Resolution introduced by Supervisors Smith and Merlino**

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND  
COMPENSATION PLAN FOR 2023 TO PROVIDE INTERIM SALARY INCREASES FOR  
NON-BARGAINING UNIT EMPLOYEES, WITH THE EXCEPTION OF THE SHERIFF,  
UNDERSHERIFF, CORRECTIONS CAPTAIN AND SYSTEMS MAINTENANCE  
COORDINATOR POSITIONS**

WHEREAS, the Board of Supervisors has considered authorizing interim salary increases in the amount of 2.5% for non-bargaining unit employees, with the exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator positions, to match those previously authorized for CSEA employees, with said increases to be effective July 21, 2023, and has approved of same, now, therefore, be it

RESOLVED, that the Human Resources Director is hereby authorized to amend/update the Tables of Organization and Warren County Salary and Compensation Plan for 2023 accordingly to implement a 2.5% salary increase for all non-bargaining unit employees, with the exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator positions, effective July 21, 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 369 OF 2023**  
**Resolution introduced by Supervisors Driscoll and Bruno**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
ENTERTAIN A RESOLUTION INTRODUCING PROPOSED LOCAL LAW NO. 5 OF 2023,  
ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW  
FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF  
WARREN COUNTY', TO INCLUDE INTERIM SALARY INCREASES", AND  
AUTHORIZING PUBLIC HEARING THEREON**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution introducing proposed Local Law No. 5 of 2023, entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases", and authorizing public hearing thereon, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 370 OF 2023**  
**Resolution introduced by Supervisors Smith and Merlino**

**INTRODUCING PROPOSED LOCAL LAW NO. 4 OF 2023, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY', TO INCLUDE INTERIM SALARY INCREASES", AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 4 of 2023 entitled "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 18<sup>th</sup> day of August, 2023, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 4 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN**  
**PROPOSED LOCAL LAW NO. 4 OF 2023**

**A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY', TO INCLUDE INTERIM SALARY INCREASES**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective July 21, 2023 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows to include interim salary increases authorized by the Board of Supervisors in keeping with those authorized for all non-bargaining unit employees of the County of Warren:

<u>TITLE</u>	<u>AMOUNT</u>
Clerk, Board of Supervisors	\$98,679.00
Commissioner of Elections(VanNess)	83,813.00
Commissioner of Elections(McLaughlin)	83,813.00
Commissioner of Social Services	115,750.00
County Attorney	158,366.00
County Auditor	86,131.00
County Clerk	93,419.00
County Treasurer	114,960.00
Director, Real Property Tax Services Agency	91,019.00
Personnel Officer	98,758.00
Purchasing Agent	98,837.00
Public Defender	137,525.00
Superintendent of Public Works/Sewer Administrator	130,072.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county

officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 679

Noes: 45 Supervisor Braymer

Absent: 278 Supervisors Beaty, Stec, Leggett and Dickinson

Adopted.

**CERTIFICATE OF APPOINTMENT**

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named person as member of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<b><u>NAME</u></b>	<b><u>SECTOR/AFFILIATION</u></b>	<b><u>TERM</u></b>
<b>Appointing:</b>		
Elaine Wilkie <i>(Replacing Kathy LaFond)</i>	Director of Human Resources Hudson Headwaters Health Network	7/1/23 - 6/30/26

Dated: July 21, 2023

(Signed) KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

Privilege of the floor and public comment was called for.

Sheriff LaFarr thanked the Board of Supervisors for supporting the salary increases for his non-Union employees today, adding he hoped they would reconsider adjusting his salary within the budgeting process for next year.

Philip Clark, Washington County Resident, spoke regarding his concerns with the 2023-2024 Operating Budget for SUNY Adirondack.

Supervisor Braymer apprised there would be a discussion regarding climate change at the July 28th meeting of the Environmental Concerns & Real Property Tax Services Committee. She also indicated she was notified by representatives of Adirondack Welcome Center that a Welcome Plan for asylum seekers and refugees had been submitted which she hoped the County Administrator would review and discuss with their organization. Last, she voiced her displeasure with the fact that the Supervisors were not provided with the option to attend meetings virtually, apprising she hoped they would reconsider allowing Board members to attend meetings virtually when extraordinary circumstances arose next year.

Supervisor Strough spoke in favor of SUNY Adirondack, noting their exceptional fundraising efforts which exceeded the salary of Dr. Duffy. He then outlined for the Board the honoree's of this year's Heroes for Hospitality event he attended along with Supervisor Merlino.

With regard to the flooding in nearby regions, John Taflan, County Administrator, stated the Superintendent of Public Works had contacted the neighboring Counties impacted to offer assistance to them. He also noted the work completed on culverts in Warren County over the past few years had likely reduced the impact of flooding in those areas.

Supervisor Merlino apprised he had met a family from Luzerne, Switzerland at the

concert and  
food truck event in the Town of Lake Luzerne the other day.

Supervisor Driscoll spoke regarding the pending vacancy on the Board, with the anticipation that Supervisor Stec would be resigning and the importance of ensuring the vacancy was filled as soon as possible to ensure full representation on the Board.

Chairman Geraghty announced the 60th annual Smoke Eaters Jamboree would be held next weekend in the Town of Warrensburg and he encouraged all to attend.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Geraci and carried by a unanimous vote of those present (Supervisors Beaty, Stec, Leggett and Dickinson absent), Chairman Geraghty declared the meeting adjourned at 12:12 p.m.

**BOARD MEETING  
FRIDAY, AUGUST 18, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=7H32nusNmrc>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Wild.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Strough, Wild, Magowan, Beaty, Etu, Thomas and Geraghty - 17. Supervisors Dickinson, Merlino and Runyon absent - 3.

Prior to commencing the agenda review, Chairman Geraghty welcomed Nathan Etu, the new At-Large Supervisor for the Town of Queensbury, and offered privilege of the floor to Supervisor Strough, who provided a brief overview of Supervisor Etu's background.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Motion was made by Supervisor Smith, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Dickinson, Merlino and Runyon absent*) to approve the minutes of the July 21<sup>st</sup> Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Wayne Hayes, *Caseworker, Child Protective Services, Department of Social Services.*

Moving along, with the Agenda review, Chair declared the Public Hearing open on proposed Warren County Local Law No. 4 of 2023, entitled: "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to include Interim Salary Increases", open at 10:06 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Report by the Chairman of the Board was given.

Reports by Committee Chairs were given during which Supervisor Merlino entered the meeting at 10:17 a.m.

Chairman Geraghty once again called for public comments on proposed Warren County Local Law No. 4 of 2023, entitled: "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to include Interim Salary Increases"; ; there being no one else wishing to speak, he closed the public hearing's at 10:22 a.m.

Report by the County Administrator was given.

Report of County Attorney was given by Robert Terwilliger, First Assistant County Attorney.

An executive session was requested for the purpose of discussing the following: matters leading to the subject requiring attention concerning matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person which fell under Section 105(1)(f) of the Public Officer's Law; and Section 105(1)(d) of the Public Officer's Law to discuss the current, pending or potential litigation pertaining to a company the County previously contracted with.

John Taflan, *County Administrator*, requested that Ryan Dickey, *Second Assistant County*

Attorney, Patricia Nenninger, *Personnel Officer*, and Jackie Figueroa, *County Human Resources Director*, be permitted to attend the executive session.

The necessary motion was made by Supervisor Geraci, seconded by Supervisor Wild and carried by a unanimous vote of those present (*Supervisors Dickinson, Beaty and Runyon absent*) to enter into an executive session for the purposes outlined above.

Executive session was held from 10:32 a.m. to 11:36 a.m.

Upon reconvening, Chairman Geraghty announced no action was taken during the executive session.

Motion was made by Supervisor Frasier, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*) to waive the Standing Rule of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board Meeting in order to entertain a Resolution appointing Christina Mastrianni as Acting Commissioner of the Department of Social Services a term not to exceed one year or until such time that a permanent appointment to the position is made at an annual salary of \$115,750.

Motion was made by Supervisor Magowan, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*) to appoint Christina Mastrianni as Acting Commissioner of the Department of Social Services for a term not to exceed one year or until such time that a permanent appointment to the position is made at an annual salary of \$115,750.

The agenda review resumed with Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Warren County Auditor - Real Property Tax Corrections Reports for July of 2023.
2. Capital District Regional OTB - Financial Reports dated April 30, 2023; and May 31, 2023.
3. Warren County Clerk - 2022 Annual Report

Letters/emails from:

1. Supervisor Hilary Stec - official certified copy of letter resigning from At-Large Town of Queensbury Supervisor position.

Other:

1. Town of Queensbury - Resolution No. 268 of 2023, Appointing Nathan Etu as Town of Queensbury Supervisor At-Large.
2. Washington County Board of Supervisors - Resolution No. 203 Of 2023, Adopting Adirondack Community College budget

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, advised Resolution Nos. 371-406 were distributed to the Board and posted to the Warren County website on Tuesday, August 15<sup>th</sup>, along with two Proclamations, adding this distribution met the deadline specified in the Rules of the Board. The two Proclamations were:

- |        |  |
|--------|--|
| PR28 - | Proclaiming August 26, 2023 to be Women's Equality Day |
| PR29 - | Proclaiming August to be Immunization Awareness Month  |

Mrs. Allen noted proposed Resolution No. 406 was amended after mailing and a motion was required to approve the amendments to the resolution, as provided.

Motion was made by Supervisor Diamond, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*) to approve proposed Resolution No. 406 as amended.

Mrs. Allen noted the aforementioned Waiving of the Rules resolution would now be known as proposed Resolution No. 407 and the resolution appointing Christina Mastrianni as

Acting Commissioner of the Department of Social Services would be referred to as proposed Resolution No. 408.

Discussion and public comment on proposed resolutions was called for.

Supervisor Conover voiced his concerns regarding proposed Resolution No. 380, *Authorizing On-Line Public Auction and Sale of Town of Queensbury Tax Map Parcel No. 309.13-1-7 (27 Indiana Avenue Property)*.

A discussion ensued regarding proposed Resolution No. 380, *Authorizing On-Line Public Auction and Sale of Town of Queensbury Tax Map Parcel No. 309.13-1-7 (27 Indiana Avenue Property)*. During which several Supervisors opined on the matter.

Supervisor Braymer spoke regarding proposed Resolution No. 389, *Amending Resolution No. 37 of 2023, Which Authorized Agreements with Certain Applicants for the Disbursement of 2023 Occupancy Tax Revenues, to Authorize Agreements and Funding to Ice Castles, LLC*, apprising she would like the resolution to include language indicating a day would be set aside that charged a lower entry fee specifically for Warren County residents.

A discussion ensued during which Heather Bagshaw, *Director of Tourism*, indicated the event organizers were working on the details specifically for a community day, adding she would work closely with the County Attorney's office to ensure this was included in the contract.

Returning to proposed Resolution No. 380, *Authorizing On-Line Public Auction and Sale of Town of Queensbury Tax Map Parcel No. 309.13-1-7 (27 Indiana Avenue Property)*, motion was made by Supervisor Braymer, seconded by Supervisor Bruno and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*) to amend the proposed resolution mentioned above to include the addition of language to the notice indicating that remediation of the property must be completed in accordance with Town of Queensbury Building Codes requirements.

Voting on resolutions occurred. Resolution Nos. 371-308 were approved as presented.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, as citizens of the United States, women in every state and from every cultural and religious sector have continuously worked to gain full rights and privileges - public or private, legal or institutional, and

**WHEREAS**, women are an essential part of the political, economic and social fabric of our nation, and all American women, regardless of the role they play in the workplace or at home, contribute daily to the success of our great country, and

**WHEREAS**, at the behest of U.S. Representative Bella Abzug (D-NY) in 1971, and passed in 1973, the U.S. Congress designated August 26th as Women's Equality Day to commemorate the 1920 certification of the 19th Amendment to the Constitution, granting women the right to vote, and

**WHEREAS**, recognizing Women's Equality Day as a day of celebration throughout the country emphasizes the importance of women's work for democracy, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim August 26th, 2023 to be

**WOMEN'S EQUALITY DAY**

in Warren County, and encourage residents to join in recognizing this as a national day of celebration of the importance of the women's suffrage movement and the work to secure and expand equal rights today, as well as to honor all of the women who inspire and improve our nation.

**DATED: AUGUST 18, 2023**

(SIGNED) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

### Warren County Board of Supervisors Proclamation

**WHEREAS**, the development of vaccines has been one of the most important public health achievements of the past century in preventing disease and increasing life expectancy, and

**WHEREAS**, National Immunization Awareness Month (NIAM) is an annual observance held in August to highlight the importance of vaccination for people of all ages, and

**WHEREAS**, each year, as many as 90,000 U.S. residents die from diseases that are preventable through timely vaccination, and

**WHEREAS**, vaccines have demonstrated to be an exceptionally safe method to prevent disease, but community rates must remain high to prevent the re-emergence of diseases, and

**WHEREAS**, Warren County Health Services is integrally involved in working to ensure that all Warren County residents have easy access to immunization services and information related to immunization, and

**WHEREAS**, our local medical providers and NY State and Federal partners have been valued partners in the provision of immunization services to Warren County residents, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors, upon a majority vote of the Board of Supervisors, do hereby proclaim the month of August to be

#### **IMMUNIZATION AWARENESS MONTH**

in Warren County, to highlight the important role that immunization plays in Public Health.

**DATED: AUGUST 18, 2023**

(SIGNED) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 371 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: INFORMATION TECHNOLOGY</u></b>				
A.1680 860	Information Technology, Hospitalization	A.1680 862	Information Technology, Health Insurance Cost Reimbursement	\$3,000.00
<b><u>DEPARTMENT: PLANNING &amp; COMMUNITY DEVELOPMENT</u></b>				
A.8021 110	Planning (and Comm. Dev.), Salaries-Regular	A.8021 130	Planning (and Comm. Dev.), Salaries-Part Time	2,500.00
<b><u>DEPARTMENT: SOCIAL SERVICES</u></b>				
A.6010 110	Social Services, Salaries - Regular	A.6010 120	Social Services, Salaries - Overtime	50,000.00
A.6010 850	Unemployment Insurance	A.6010 862	Health Insurance Cost Reimbursement	1,500.00

Roll Call Vote:  
Ayes: 932  
Noes: 0  
Absent: 70 Supervisors Runyon and Dickinson  
Adopted.

**RESOLUTION NO. 372 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4196 3489	Health Worker Bonus, Health, Other	\$3,229.50
<b><u>APPROPRIATIONS</u></b>		
A.4196 110	Health Worker Bonus, Salaries-Regular	3,000.00
A.4196 830	Social Security	186.00
A.4196 831	Medicare Contribution	43.50
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4320.0065 3490	Mental Health Programs, PEOPLE, Inc., Mental Health	14,203.00
A.4320.0070 3490	Community Work & Independence, Mental Health	1,535.00
A.4320.0080 3490	Comm.MH Center GF Hospital, Mental Health	5,172.00
A.4320.0090 3490	Liberty House, Mental Health	8,062.00
A.4320.0110 3490	Alcohol Prevention Education Pgm, Mental Health	11,250.00
A.4320.0120 3490	Mental Health Association, Mental Health	44,281.00
A.4320.0145 3490	Addictions Care Center, Mental Health	13,751.00
A.4320.0150 3490	820 River Street, Mental Health	2,043.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	33,757.00
<b><u>APPROPRIATIONS.</u></b>		
A.4320.0065 470	Mental Health Programs, PEOPLE, Inc., Contract	14,203.00
A.4320.0070 470	Community Work & Independence, Contract	1,535.00
A.4320.0080 470	Comm. MH Center GF Hospital, Contract	5,172.00
A.4320.0090 470	Liberty House, Contract	8,062.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES, con't</b>		
<b><u>APPROPRIATIONS.</u></b>		
A.4320.0110 470	Alcohol Prevention Education Pgm, Contract	\$11,250.00
A.4320.0120 470	Mental Health Association, Contract	44,281.00
A.4320.0145 470	Addictions Care Center, Contract	13,751.00
A.4320.0150 470	820 River Street, Contract	2,043.00
A.4320.0165 470	Parsons Child & Family Center, Contract	33,757.00

**DEPARTMENT: OFFICE FOR THE AGING**

**ESTIMATED REVENUE**

A.6771 4411	OFA - Hamilton County, COVID 19 Vaccine Response	17,900.00
A.6772 4411	OFA - Warren County, COVID 19 Vaccine Response	17,900.00

**APPROPRIATIONS.**

A.6771 470	OFA - Hamilton County, Contract	17,900.00
A.6772 470	OFA Warren County, Contract	17,900.00

**DEPARTMENT: SHERIFF**

**ESTIMATED REVENUE**

A.3110 3315	Sheriff's Law Enforcement, Navigation Law Enforcement	102,468.00
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**APPROPRIATIONS**

A.3110 230	Sheriff's Law Enforcement, Automotive Equipment	102,468.00
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 373 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AMENDING RESOLUTION NO. 286 OF 2023, AUTHORIZING AGREEMENT WITH EAA CHAPTER 353 FOR USE OF THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO CHANGE THE EVENT DATE**

WHEREAS, pursuant to Resolution No. 286 of 2023, the Chair of the Board of Supervisors was authorized to execute an agreement with EAA Chapter 353, to use the Warren County (Floyd Bennett Memorial) Airport to hold the Young Eagles Fly-In event on June 17, 2023, and

WHEREAS, the County Facilities Committee approved a request to change the event date to August 26, 2023 as the event had to be cancelled on June 17, 2023 due to weather, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with EAA Chapter 353, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 286 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 374 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AGREEMENT WITH MCFARLAND JOHNSON, INC. TO PROVIDE CONSULTANT SERVICES FOR THE DESIGN AND CONSTRUCTION RELATED TO CAPITAL PROJECT NO. H422, REPLACE 4-BOX PAPI RUNWAY 1-19 AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

RESOLVED, that Warren County enter into an agreement with McFarland Johnson, Inc., 49 Court Street, Suite 240, Binghamton, New York 13901, in an amount not to exceed Seventy-One Thousand Dollars (\$71,000), to provide consultant services for the design and construction related to Capital Project No. H422, Replace 4-Box PAPI Runway 1-19 at the Warren County (Floyd Bennett Memorial) Airport, over a term commencing upon execution by both parties and terminating upon completion of the project, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project H422, Replace 4-Box PAPI Runway 1-19.

Adopted by unanimous vote.

**RESOLUTION NO. 375 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING THE CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 303.8-1-1 TO THE COUNTY OF WARREN**

WHEREAS, Warren County acquired Town of Queensbury Tax Map Parcel No. 303.8-1-1 following the 2000 Warren County Tax Foreclosure Auction, and

WHEREAS, Town of Queensbury Tax Map Parcel No. 303.8-1-1 was deeded to the

Warren County Department of Public Works in 2020, and

WHEREAS, the Superintendent of Public Works has advised that Town of Queensbury Tax Map Parcel No. 303.8-1-1 was mistakenly conveyed to the Warren County Department of Public Works and should be conveyed back to Warren County, and

WHEREAS, the County Facilities Committee has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that Town of Queensbury Tax Map Parcel No. 303.8-1-1 will be conveyed to Warren County, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and deliver on behalf of the County of Warren a deed, and accompanying documents, for the parcel now known as Town of Queensbury Tax Map Parcel No. 303.8-1-1, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 376 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR RESIDENTIAL EMERGENCY SERVICES TO OFFER HOME REPAIRS TO THE ELDERLY (RESTORE) PROGRAM GRANT FUNDING FOR RESTORE FUNDS TO ASSIST COUNTY RESIDENTS WITH HOUSING NEEDS**

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for Residential Emergency Services to Offer Home Repairs to the Elderly (RESTORE) Program Grant Funding for RESTORE funds to assist County residents with housing needs, in an amount not to exceed Two Hundred Thousand Dollars (\$200,000), with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for Residential Emergency Services to Offer Home Repairs to the Elderly (RESTORE) Program Grant Funding for RESTORE funds to assist County residents with housing needs, in an amount not to exceed Two Hundred Thousand Dollars (\$200,000), with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 377 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR NEW YORK STATE ACCESS TO HOME PROGRAM GRANT FUNDING FOR ACCESS TO HOME FUNDS TO ASSIST COUNTY RESIDENTS WITH HOUSING NEEDS**

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for New York State Access to Home Program Grant Funding for Access to Home funds to assist County residents with housing needs, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for New York State Access to Home Program Grant Funding for Access to Home funds to assist County residents with housing needs, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and except the awarded funds, and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

**RESOLUTION NO. 378 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION OFFICE OF COMMUNITY RENEWAL FOR NEW YORK STATE ACCESS TO HOME FOR HEROES (VETERANS) PROGRAM GRANT FUNDING FOR ACCESS TO HOME FOR HEROES (VETERANS) FUNDS TO ASSIST COUNTY RESIDENTS WITH HOUSING NEEDS**

WHEREAS, the County Planner is requesting approval to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal, for New York State Access to Home Program for Heroes (Veterans) Grant Funding for Access to Home for Heroes (Veterans) funds to assist County residents with housing needs, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), with the term of the grant to be determined, now, therefore, be it

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized to execute and submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for New York State Access to Home for Heroes (Veterans) Program Grant Funding for Access to Home for Heroes (Veterans) funds to assist County residents with housing needs, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), with the term of the grant to be determined, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all

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other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds. Adopted by unanimous vote.

**RESOLUTION NO. 379 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**APPROVING WORKFORCE DEVELOPMENT BOARD (WDB) BUDGET FOR PROGRAM YEAR 2023-2024; AUTHORIZING MEMORANDUM OF UNDERSTANDING RELATING TO COST ALLOCATION PLAN WITH THE WDB AND OTHER AGENCIES**

RESOLVED, upon the review and recommendation of the Economic Growth & Development Committee, the Warren County Board of Supervisors hereby approves the Workforce Development Board (WDB) Budget for the Program Year July 1, 2023 to June 30, 2024, in the total amount of Seventy-Six Thousand Seven Hundred Two Dollars (\$76,702), with a complete copy of said budget being on file with the Clerk of the Board of Supervisors, and be it further

RESOLVED, that Warren County hereby authorizes a new cost allocation plan for the memorandum of understanding between the WDB and other local agencies including Washington and Saratoga Counties, for the period commencing July 1, 2023 and continuing until modified, with the understanding that the cost to Warren County shall not exceed the County's reconciled fair share of Seventy-Six Thousand Seven Hundred Two Dollars (\$76,702) described in the cost allocation plan including the above described 2023-2024 budget, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute a new memorandum of understanding with the WDB for a cost allocation plan provided that: (1) the memorandum of understanding is in a form approved by the County Attorney, and (2) that the only funds to be provided by Warren County toward this function will be funds received through Federal or State sources so designated for this purpose.

Adopted by unanimous vote.

**RESOLUTION NO. 380 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**AUTHORIZING ON-LINE PUBLIC AUCTION AND SALE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 309.13-1-7 (27 INDIANA AVENUE PROPERTY)**

***RESOLUTION AMENDED FROM THE FLOOR***

WHEREAS, a Second Amended Judgment of Foreclosure, dated May 10, 2023, and filed with the Warren County Clerk's Office on May 11, 2023, awarded the County of Warren all right, title and interest in a certain real property identified as Tax Map Parcel No. 309.13-1-7 in the Town of Queensbury, which property is also known as 27 Indiana Avenue, Queensbury, Warren County, New York 12804 (hereafter, "27 Indiana Avenue Property"), and

WHEREAS, title to 27 Indiana Avenue Property vested in the County of Warren pursuant to a Treasurer's Deed, dated May 16, 2023, which was recorded in the Warren County Clerk's Office on May 16, 2023, as Instrument 2023-2550, and

WHEREAS, the Environmental Concerns & Real Property Tax Services Committee

determined that it was in the County's best interest to conduct an immediate on-line public auction for the 27 Indiana Avenue Property and to sell the real property to the highest bidder, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Real Property Tax Services to direct Auctions International to proceed with an on-line public auction for the 27 Indiana Avenue Property, which shall include notice that remediation of the property must be completed in accordance with Town of Queensbury Building Codes requirements, at the earliest possible date with the real property to be sold to the person who provides the highest bid and complies with the terms and conditions set forth by Resolution 515 of 2022, except that no further authorization shall be required from the Board of Supervisors to complete the sale of 27 Indiana Avenue Property, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute a deed and all other required documents to transfer title to the 27 Indiana Avenue Property to the successful bidder, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 381 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING AGREEMENT WITH PURFOODS HOLDINGS, LLC D/B/A MOM'S MEALS TO PROVIDE MEALS TO CLIENTS IN WARREN AND HAMILTON COUNTIES WHO ARE ON SPECIAL DIETS FOR THE OFFICE FOR THE AGING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with PurFoods Holdings, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, to provide meals to clients in Warren and Hamilton Counties who are on special diets, as approved on a case by case basis, at a rate of Seven Dollars and Forty-Nine Cents (\$7.49) per meal to be billed monthly, in a total amount not to exceed Five Thousand Dollars (\$5,000) per year, for a term commencing August 24, 2023 and terminating August 31, 2024, with the option for continuous one (1) year renewals upon mutual agreement by both parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Codes A.6772 470, OFA-Warren County, Contract, and A.6771 470, OFA-Hamilton County, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 382 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY OFFICE FOR THE AGING AND ST. LAWRENCE COUNTY HEALTH INITIATIVE, INC. FOR DELIVERY OF EVIDENCE-BASED HEALTH PROMOTION PROGRAMS TO RESIDENTS OF WARREN AND HAMILTON COUNTIES**

RESOLVED, that Warren County enter into a Memorandum of Understanding between the Warren County Office for the Aging and St. Lawrence County Health Initiative, Inc. for delivery of evidence-based health promotion programs to residents of Warren and Hamilton Counties, at no cost to the County, for a term commencing September 1, 2023 and continuing unless terminated upon thirty (30) days written notice by either party, and be it further

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RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 383 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AUTHORIZING BUSINESS ASSOCIATE AGREEMENT WITH ST. LAWRENCE COUNTY HEALTH INITIATIVE, INC. TO PROVIDE ASSISTANCE TO CLIENTS REFERRED TO THE OFFICE FOR THE AGING THROUGH THE NY CONNECTS PROGRAM**

RESOLVED, that Warren County enter into a Business Associate Agreement with St. Lawrence County Health Initiative, Inc. to provide assistance to clients referred to the Office for the Aging through the NY Connects Program, for a term commencing September 1, 2023 and continuing unless terminated upon thirty (30) days written notice by either party, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Business Associate Agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 384 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**APPROVING WARREN COUNTY HEALTH SERVICES ANNUAL REPORT FOR 2022**

WHEREAS, the Director of Public Health/Patient Services of the Warren County Health Services Department has submitted an Annual Report for 2022 to the Warren County Board of Supervisors for approval, now, therefore, be it

RESOLVED, that the Warren County Health Services Annual Report for the year 2022, as presented to the Warren County Board of Supervisors be, and hereby is, accepted and approved and a copy of same is on file with the Clerk of the Board of Supervisors.

Adopted by unanimous vote.

**RESOLUTION NO. 385 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Stec**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH DURRIN, INC. FOR TRANSPORTATION FOR PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION PROGRAM IN WARREN COUNTY, NY (WC 42-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Transportation for Preschool Children with Disabilities and Early Intervention Program in Warren County, NY (WC 42-23), and

WHEREAS, the bids were opened on July 18, 2023 and the Director of Public Health/Patient Services has recommended that Warren County award the agreement to Durrin, Inc. located at 813 McDougall Road, Argyle, New York 12809, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Durrin, Inc. located at 813 McDougall Road, Argyle, New York 12809 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Durrin, Inc. relative to Transportation for Preschool Children with Disabilities and Early Intervention Program in Warren County, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 42-23), for a term commencing September 1, 2023 and terminating August 31, 2024, with the option for four (4) additional one (1) year terms upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Codes A.4054 444, Ed/Physically Hand. Children, Travel/Education/Conference, and A.4054.0060 444, Ed/Physically Hand. Children, Ed.Phys.Hndcppd/Early Intervention, Travel/Education Conference.

WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 42-23  <b>ITEM(S):</b> TRANSPORTATION FOR PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION PROGRAM IN WARREN COUNTY, NY  <b>DATE:</b> JULY 18, 2023  <b>TIME:</b> 3:00 PM.	<b>NAME &amp; ADDRESS OF BIDDER</b>  Durrin, Inc. Attn: Alese Durrin-Fontaine 813 McDougall Road Argyle, NY 12809 Ph: 518-638-8053
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>
<b>PRICING TO BE USED AFTER A PANDEMIC / EMERGENCY SITUATION IS DECLARED OVER BY WARREN COUNTY OFFICIALS</b>	
<b>BID PRICE PER CPSE CHILD PER DAY:</b> 2023/2024 School Year and Summer	<b>\$98.00</b>
<b>BID PRICE PER EI CHILD PER DAY:</b> 2023/2024 School Year and Summer	<b>\$148.00</b>
<b>BID PRICE PER CHILD PER DAY W/ WHEELCHAIR LIFT:</b> 2023/2024 School Year and Summer	<b>\$292.00</b>
<b>PRICING TO BE USED DURING A NATIONAL PANDEMIC / EMERGENCY</b>	
<b>BID PRICE PER CPSE CHILD PER DAY:</b> 2023/2024 School Year and Summer	<b>\$122.00</b>
<b>BID PRICE PER EI CHILD PER DAY:</b> 2023/2024 School Year and Summer	<b>\$185.00</b>
<b>BID PRICE PER CHILD PER DAY W/ WHEELCHAIR LIFT:</b> 2023/2024 School Year and Summer	<b>\$365.00</b>
<b>BID AWARDED TO:</b>	<b>RESOLUTION NO.: XX OF 2023</b>
✓ <b>JULIE A. BUTLER, PURCHASING AGENT</b>	<b>TERM: SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024</b>

Adopted by unanimous vote.

**RESOLUTION NO. 386 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AMENDING RESOLUTION NO. 421 OF 2016, WHICH DESIGNATED SIX PRIVATE ROOMS AT THE COUNTRYSIDE ADULT HOME FOR PRIVATE PAY INDIVIDUALS, TO INCREASE PRIVATE ROOM RATES**

WHEREAS, pursuant to Resolution No. 421 of 2016, the Warren County Board of Supervisors gave Countryside Adult Home permission to designate six (6) private rooms at a rate of One Hundred Twenty-Five Dollars (\$125) per day in order to accommodate requests for same by potential private pay individuals, and

WHEREAS, the Human Services Committee has approved a request to adjust the daily rate of the private rooms from One Hundred Twenty-Five Dollars (\$125) per day to One Hundred Seventy-Two Dollars (\$172) per day and authorizes ongoing annual rate increases at the same percentage set by the State for public home daily rates, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Countryside Adult Home to designate six (6) private rooms at a rate of One Hundred Seventy-Two Dollars (\$172) per day in order to accommodate requests for same by potential private pay individuals, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes annual rate increases at the same percentage set by the State for public home daily rates, without the need for a further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 387 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AMENDING RESOLUTION NO. 25 OF 2005, INCREASING BURIAL ALLOWANCES OF INDIGENT PERSONS, TO UPDATE INCREASE IN COSTS**

WHEREAS, by Resolution No. 25 of 2005, the Warren County Board of Supervisors approved burial expenses of indigent persons to be paid by the Warren County Department of Social Services, and

WHEREAS, the Commissioner of Social Services has been advised of certain increases to the schedule of costs for burial services, and the same scheduling having been reported to and approved by the Human Services Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors has considered and approves the updated payment schedule for services as stated below, effective September 1, 2023:

<u>Indigent Burial/Cremation Allowances</u>	<u>Amount</u>
Adult and Children Direct Burial	\$3,000.00
Stillborn	\$ 450.00
Infant to One Year	\$ 450.00
Direct Cremation with no calling hours/services	\$1,250.00
Direct Cremation with calling hours and/or services	\$3,000.00
<u>Additional Allowances</u>	
Oversize casket	\$ 225.00
Oversize vault	\$ 195.00

Plus, cost of grave opening/closing, winter storage, lot and crematory fee, and be it further

RESOLVED, that the sum of Five Hundred Dollars (\$500.00) shall be the maximum amount permitted to be paid by a family in supplementing the burial expenses in excess of Three Thousand Dollars (\$3,000.00) in all cases, except stillborn infants and infants up to one (1) year, and be it further

RESOLVED, that in the case of removals, interments, or cremations outside of Warren County, the Warren County Department of Social Services will pay One Dollars and Seventy-Five Cents (\$1.75) per loaded mile, measured from the Warren County line to the place of the removal or crematory.

Adopted by unanimous vote.

**RESOLUTION NO. 388 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**APPROVING WARREN COUNTY PERMIT-REQUIRED CONFINED SPACE PROGRAM**

WHEREAS, the Insurance Administrator presented to the Legislative, Rules & Governmental Operations Committee a Warren County Permit-Required Confined Space Program, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed the program and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Permit-Required Confined Space Program annexed hereto, be and the same hereby is, adopted as the official Program for Warren County.

## Warren County Permit-Required Confined Space Program

### Permit-Required Confined Space Program OSHA 29 CFR 1910.146

The Occupational Safety and Health Administration requires that employers evaluate the workplace to determine if any spaces are permit-required confined spaces.

A confined space is defined as:

1. A space large enough and so configured that an employee can bodily enter and perform assigned work, and
2. A space that has limited or restricted means for entry or exit, and
3. A space that is not designed for continuous human occupancy.

A permit-required confined space (PRCS) means a confined space that has one or more of the following characteristics:

1. Contains or has the potential to contain a hazardous atmosphere,
2. Contains a material that has the potential to engulf the entrant,
3. Has an internal configuration such that an entrant could become trapped or asphyxiated or,
4. Contains any other recognized serious safety or health hazard.

On August 6<sup>th</sup>, 2019, and subsequent dates, evaluations were conducted of the spaces throughout Warren County owned properties to identify permit-required and non-permit-required confined spaces. The evaluation was performed by Ian Cary of Needham Risk Management Resource Group, LLC and the Warren County DPW. The survey results are indicative only of areas inspected.

#### Human Services Building

Elevator Shaft 1	Permit-Required Confined Space	Mechanical Hazards
Elevator Shaft 2	Permit-Required Confined Space	Mechanical Hazards
Sump Pump Pit	Permit-Required Confined Space	Engulfment Hazard (space is bolted shut)
Air Ducts	Permit-Required Confined Space	Mechanical Hazards

#### Municipal Center

Elevator Shaft	Permit-Required Confined Space	Mechanical Hazard
Chimney in boiler room	Permit-Required Confined Space	Atmospheric Hazards, oxygen deficient
Water tank in basement near generator	Permit-Required Confined Space	Engulfment hazard, atmospheric hazards
Crawl Spaces throughout basement	Non-Permit Spaces*	This space may become a permit-required confined space if you create a hazard (e.g. welding).

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**Warren County Permit-Required Confined Space Program**

**Sheriff's Building**

Lifting station (between municipal building and sheriffs)	Permit-Required Confined Space	Mechanical hazard, atmospheric hazard, oxygen deficient
Grinder pump pit (Muffin Monster) Next to wash bay	Permit-Required Confined Space	Mechanical hazards, Atmospheric hazard, oxygen deficient
Trane Air Handling Units (Mechanical Attic-D)	Permit-Required Confined Space	Mechanical hazard, thermal hazard Can be entered under reclassification
Trane Air Handling Units (Mechanical Attic-L)	Permit-Required Confined Space	Mechanical hazard, thermal hazard Can be entered under reclassification
Dorm – A plumbing chase	Non-Permit Space	Unless you create the hazard
Dorm – B plumbing chase	Non-permit Space	Unless you create the hazard
Grease Interceptor (5 ft x 8 ft long x 5 ft deep) no entry	Permit-Required Confined Space	Mechanical hazard, thermal hazard
Storm Drains and catch basins	Permit-Required Confined Space	Engulfment hazard, atmospheric hazard
Sanitary Sewer portholes	Permit-Required Confined Space	Engulfment hazard, atmospheric hazard

**North Creek Shop**

Gasoline Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical
Diesel Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Atmospheric hazard, chemical

**Airport**

Gasoline Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical
Jet Fuel (15,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical
Aviation Gas (15,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical
Diesel Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical

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### Warren County Permit-Required Confined Space Program

#### DPW Office in Warrensburg

Sump Pump Pit under stairs	Not enterable	Engulfment
Sump Pump Pit in storage room	Not enterable	Engulfment
Water Truck Vehicle #91-13	Permit-Required Confined Space	Engulfment
Tank Sprayer Truck #01-02	Permit-Required Confined Space	Engulfment
Crawl Space	Non-permit space	Unless you create the hazard

#### Old Shop Warrensburg

Gasoline Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Flammable atmosphere, atmospheric hazard, chemical
Diesel Underground Storage Tank (10,000 gal)	Permit-Required Confined Space	Atmospheric hazard, chemical
Multiple Storm Drains and catch basins	Permit-Required Confined Space	Engulfment
Sanitary Sewer Access	Permit-Required Confined Space	Oxygen deficient, atmospheric hazard
Oil Water Separator (currently rusted shut)	Permit-Required Confined Space	Atmospheric hazard, oxygen deficient

#### Fish Hatchery

Manhole access to septic tank (women's bathroom)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard
Manhole access to septic tank (men's bathroom)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard
Manhole access to septic tank (office)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard

#### Toney Pit

Salt Brine Tank 1	Permit-Required Confined Space	Engulfment, chemical
Salt Brine Tank 2	Permit-Required Confined Space	Engulfment, chemical
Salt Brine Tank 3	Permit-Required Confined Space	Engulfment, chemical
Salt Brine Tank 4	Permit-Required Confined Space	Engulfment, chemical

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### Warren County Permit-Required Confined Space Program

#### Fairgrounds

Old Septic System	Not enterable	Atmospheric hazards, oxygen deficient
Septic Tank, North (manhole access)	Permit-Required Confined Space	Atmospheric hazards, Oxygen deficient
Septic Tank, South (manhole access)	Permit-Required Confined Space	Atmospheric hazards, Oxygen deficient

#### South End Shop

Salt Brine Tank 1	Permit-Required Confined Space	Engulfment, chemical
Salt Brine Tank 2	Permit-Required Confined Space	Engulfment, chemical

#### New Shop Warrensburg

Oil Water Separator	Permit-Required Confined Space	Atmospheric hazards, flammable atmosphere
Boiler 1	Permit-Required Confined Space	Thermal hazard, atmospheric hazard
Boiler 2	Permit-Required Confined Space	Thermal hazard, atmospheric hazard
Boiler 3	Permit-Required Confined Space	Thermal hazard, atmospheric hazard
Air Handler and Air Ducts	Permit-Required Confined Space	Mechanical hazard
Storm Drains	Permit-Required Confined Space	Engulfment hazard when raining

#### Country-Side Adult Home

New Pump Tank	Permit-Required Confined Space	Atmospheric hazards, oxygen deficient
New Bilge Tank	Permit-Required Confined Space	Atmospheric hazards, oxygen deficient
Grease Trap in kitchen (2 x 3 ft and ~3.5 ft deep)	Not bodily enterable	Atmospheric hazards

#### Up Yonda Farm

Clivus – Multrum Composting Toilet	Permit-Required Confined Space	Atmospheric hazards, oxygen deficient
Clivus – Multrum Composting Toilet	Permit-Required Confined Space	Atmospheric hazards, oxygen deficient

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### Warren County Permit-Required Confined Space Program

#### Bolton Fuel Farm

Gasoline Underground Storage Tank (2,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard, flammable atmosphere
Diesel Underground Storage Tank (6,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard

#### Horicon Fuel Farm

Gasoline Underground Storage Tank (8,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard, flammable atmosphere
Diesel Underground Storage Tank (8,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard

#### Lake Luzerne Transfer Station

Gasoline Underground Storage Tank (8,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard, flammable atmosphere
Diesel Underground Storage Tank (8,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard

#### Hague Fuel Farm

Gasoline Underground Storage Tank (2,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard, flammable atmosphere
Diesel Underground Storage Tank (6,000 gal)	Permit-Required Confined Space	Atmospheric hazards, chemical hazard

#### Train Station in Thurman

Effluent Pump Pit	Permit-Required Confined Space	Atmospheric Hazards, oxygen deficient
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#### North Creek Railroad

Septic Tank (manhole access)	Permit-Required Confined Space	Atmospheric Hazards, oxygen deficient
Septic Tank (manhole access)	Permit-Required Confined Space	Atmospheric Hazards, oxygen deficient

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### Warren County Permit-Required Confined Space Program

Warren County will inform exposed employees of the existence and location of Permit-Required Confined Space, or will label each space identified as meeting the criteria of a Permit-Required Confined Space with the following language:

“Danger – Permit-Required Confined Space – Do Not Enter”

Warren County will follow a formal permit system when entering designated Permit-Required Confined Spaces which cannot be entered under the reclassification procedure. To ensure the safety of both employees and contractors, the Warren County will take the following steps:

1. Post signs at Permit-Required Confined Space.
2. Provide exposed employees with training on the hazards associated with permit spaces and indicate which spaces they will not be allowed to enter.
3. Inform contractors that the space they are going to work in is a Permit-Required Confined Space as defined by OSHA 1910.146. Inform the contractor of any known hazards, any experience the employer has had with that space and any protective measures the employer has used when entering the space. A debriefing session must be conducted at the conclusion of the work in the permit space.

It is important to note that all confined spaces do not meet the requirements of a “Permit-Required Confined Space” but, in certain circumstances a non-permit space may become a permit space, for example, if a gas leak has occurred in a crawl space, then this space would have a hazardous atmosphere and be classified as a Permit-Required Confined Space.

#### Reclassification Procedures

There is a provision within the regulation that allows County employees to enter spaces without a formal Permit-Required Confined Space program under certain circumstances.

1910.146 (c)(7)(i) – states that “if a permit space poses no actual or potential atmospheric hazards and if all hazards within the space are eliminated without entry into the space, the permit space may be reclassified as a non-permit space for as long as the non-atmospheric hazards remain eliminated.”

- If it is necessary to enter the space to eliminate hazards, then this entry must be performed under a formal permit system.
- The employer shall document the basis for determining that all hazards in a permit space have been eliminated, through a certification that contains the date, the location of the space, and the signature of the person making the determination. The certificate shall be made available to each employee entering the space.
- If hazards arise within a permit space that has been reclassified to a non-permit space, each employee in the space shall exit the space immediately. The employer will then reevaluate the space and determine whether the space must be again classified as a Permit-Required Confined Space.

Before employees are allowed to enter a space under the provisions of reclassification, the entry supervisor will complete the reclassification work sheet (Appendix A) and post it near the opening

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### Warren County Permit-Required Confined Space Program

of the space. The supervisor will explain the rationale for reclassification to each employee entering the space.

The following areas may be entered under reclassification.

- Air Ducts
- Trane Air Handling Units

#### Sewer Entry

OSHA 29 CFR 1910.146 Appendix E creates standards for sewer system entry.

Sewer entry differs in three vital respects from other permit entries; first, there rarely exists any way to completely isolate the space (a section of a continuous system) to be entered; second, because isolation is not complete, the atmosphere may suddenly and unpredictably become lethally hazardous (toxic, flammable or explosive) from causes beyond the control of the entrant or employer, and third, experienced sewer workers are especially knowledgeable of entry and work in their permit spaces because of their frequent entries. Unlike other employments where permit space entry is a rare and exceptional event, sewer workers' usual work environment is a permit space.

(1) Adherence to procedure. The employer should designate as entrants only employees who are thoroughly trained in the employer's sewer entry procedures and who demonstrate that they follow these entry procedures exactly as prescribed when performing sewer entries.

(2) Atmospheric monitoring. Entrants should be trained in the use of, and be equipped with, atmospheric monitoring equipment which sounds an audible alarm, in addition to its visual readout, whenever one of the following conditions are encountered: Oxygen concentration less than 19.5 percent; flammable gas or vapor at 10 percent or more of the lower flammable limit (LFL); or hydrogen sulfide or carbon monoxide at or above 10 ppm or 35 ppm, respectively, measured as an 8-hour time-weighted average. Atmospheric monitoring equipment needs to be calibrated according to the manufacturer's instructions. The oxygen sensor/broad range sensor is best suited for initial use in situations where the actual or potential contaminants have not been identified, because broad range sensors, unlike substance-specific sensors, enable employers to obtain an overall reading of the hydrocarbons (flammables) present in the space. However, such sensors only indicate that a hazardous threshold of a class of chemicals has been exceeded. They do not measure the levels of contamination of specific substances. Therefore, substance-specific devices, which measure the actual levels of specific substances, are best suited for use where actual and potential contaminants have been identified. The measurements obtained with substance-specific devices are of vital importance to the employer when decisions are made concerning the measures necessary to protect entrants (such as ventilation or personal protective equipment) and the setting and attainment of appropriate entry conditions. However, the sewer environment may suddenly and unpredictably change, and the substance-specific devices may not detect the potentially lethal atmospheric hazards which may enter the sewer environment.

Although OSHA considers the information and guidance provided above to be appropriate and useful in most sewer entry situations, the Agency emphasizes that each employer must consider the unique circumstances, including the predictability of the atmosphere, of the sewer permit spaces in the employer's workplace in preparing for entry. Only the employer can decide, based upon his or

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### **Warren County Permit-Required Confined Space Program**

her knowledge of, and experience with permit spaces in sewer systems, what the best type of testing instrument may be for any specific entry operation.

The selected testing instrument should be carried and used by the entrant in sewer line work to monitor the atmosphere in the entrant's environment, and in advance of the entrant's direction of movement, to warn the entrant of any deterioration in atmospheric conditions. Where several entrants are working together in the same immediate location, one instrument, used by the lead entrant, is acceptable.

(3) Surge flow and flooding. Sewer crews should develop and maintain liaison, to the extent possible, with the local weather bureau and fire and emergency services in their area so that sewer work may be delayed or interrupted and entrants withdrawn whenever sewer lines might be suddenly flooded by rain or fire suppression activities, or whenever flammable or other hazardous materials are released into sewers during emergencies by industrial or transportation accidents.

(4) Special Equipment. Entry into large bore sewers may require the use of special equipment. Such equipment might include such items as atmosphere monitoring devices with automatic audible alarms, escape self-contained breathing apparatus (ESCB) with at least 10 minute air supply (or other NIOSH approved self-rescuer), waterproof flashlights, and may also include boats and rafts, radios and rope stand-offs for pulling around bends and corners as needed.

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**Warren County Permit-Required Confined Space Program**

Reclassification Permit

Appendix A

1. Permit Space Location \_\_\_\_\_

2. Job task \_\_\_\_\_

3. a) Are there any hazardous atmospheres present or potentially present? YES NO

b) Is continuous forced air ventilation needed to maintain acceptable levels? YES NO

c) Record air monitoring test results below:

Substance	Acceptable Level	Readings/Time					
Oxygen	19.5% - 23.5%						
Explosive (Gas/Vapor)	< 10% LEL						
Carbon Monoxide	50 PPM						
Hydrogen Sulfide	10 PPM						

4. Is atmospheric testing equipment calibrated? YES NO  
If Yes, list equipment \_\_\_\_\_

*Note: If hazardous atmospheres are present or ventilation is needed to control levels, then reclassifying the space is not possible. It is necessary to eliminate the atmospheric hazard to reclassify.*

5. Is an engulfment hazard present? YES NO  
If Yes, what control measure is used to eliminate the engulfment hazard? \_\_\_\_\_

6. Is there an entrapment hazard? YES NO  
If Yes, list the steps to be taken to eliminate the hazard \_\_\_\_\_

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**Warren County Permit-Required Confined Space Program**

- 7. Have all the hazardous energy sources (including chemical and physical hazards) been eliminated? YES NO

Check isolating methods used to eliminate the hazard(s):

- de-energize equipment
- locking out electrical circuits and related training provided
- tagging out electrical circuits and related training provided
- physically block machinery so it cannot move
- blank or blinds
- double block and bleed
- locking and/or tagging valves
- disconnecting lines
- other procedures, be specific \_\_\_\_\_

- 8. Is it necessary to enter the permit space to determine if the hazard has been eliminated? YES NO

*If yes, then the entry must be performed in accordance with a Confined Space Entry Permit*

- 9. Have all the employees who will enter the declassified space been instructed to immediately evacuate the space if a hazard is detected? YES NO

If No, instruct employees of this safety precaution measure

- 10. Has a procedure been instituted to re-evaluate the space and reclassify it back to a permit space if the need arises? YES NO

If No, institute steps to properly re-evaluate the space and prohibit entry and if necessary, reclassify it back to a permit space.

If Yes, describe procedure \_\_\_\_\_

- 11. Have employees participating in the entry operation had an opportunity to review this safe entry certification form? YES NO

\_\_\_\_\_  
Signature of Certifying Individual

\_\_\_\_\_  
Date

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## Permit-Required Confined Space Entry Permit

### 1. Permit Conditions

Reason for entry:	Entry date: Permit expiration <i>(date and time)</i> :
Entrant:	Acceptable entry conditions:
Entrant:	
Attendant:	
Attendant:	
Description:	Location:
Known and potential hazards:	
Additional required permits <i>(for example hot work, radiological work permit, penetration permit)</i> :	

### 2. Requirements Checklist *(check all that apply)*

Equipment	Personal protective equipment and personal monitors
Non-entry rescue equipment <input type="checkbox"/> Full body harness <input type="checkbox"/> Tripod / hoist <input type="checkbox"/> Lifeline	Gloves: <input type="checkbox"/> Leather <input type="checkbox"/> Impervious <input type="checkbox"/> Chemical resistant <input type="checkbox"/> Other:
Area security: <input type="checkbox"/> Warning signs <input type="checkbox"/> Barricades <input type="checkbox"/> Ladder <input type="checkbox"/> Fall protection equipment <input type="checkbox"/> Ventilation fan or blower <input type="checkbox"/> Fire extinguisher <input type="checkbox"/> Self-contained breathing apparatus (SCBA) <input type="checkbox"/> Air purifying respirator: specify cartridge type: <input type="checkbox"/> Other:	Face / eye protection: <input type="checkbox"/> Face shield <input type="checkbox"/> Goggles <input type="checkbox"/> Other: <input type="checkbox"/> Footwear <input type="checkbox"/> Coveralls <input type="checkbox"/> Head protection <input type="checkbox"/> Radiation dosimeter(s) <input type="checkbox"/> Pocket ion chamber (PIC) <input type="checkbox"/> Other: <input type="checkbox"/> Other:

**Warren County Permit-Required Confined Space Program**

**3. Pre-entry Checklist**

<input type="checkbox"/> Verify adequate confined space training <input type="checkbox"/> Pre-entry briefing on specific hazards and control methods <input type="checkbox"/> Notify subcontractors of permit and hazard conditions <input type="checkbox"/> Non-entry rescue and procedure in place <input type="checkbox"/> Notify affected departments and persons of service interruption <input type="checkbox"/> Lines blocked or broken <input type="checkbox"/> Drain space <input type="checkbox"/> Off-site rescue service notified	Control of hazardous energy: <input type="checkbox"/> Lockout / tagout (LOTO) <input type="checkbox"/> Zero-voltage verification (ZVV) <input type="checkbox"/> Other: Communication: <input type="checkbox"/> Radio <input type="checkbox"/> Rope signals <input type="checkbox"/> Hand signals <input type="checkbox"/> Verbal Lighting: <input type="checkbox"/> Hazardous location rated <input type="checkbox"/> Standard Air flush: <input type="checkbox"/> Preliminary <input type="checkbox"/> Continuous <input type="checkbox"/> Other:
--	---

**4. Personnel Entry and Exit Record** *(to be completed as needed before and during work)*

	Entrant name:	Attendant name:	Entrant name:	Attendant name:	Entrant name:	Attendant name:
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Time in						
Time out						
Notes:						



**RESOLUTION NO. 389 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO. 37 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2023 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO ICE CASTLES, LLC**

WHEREAS, pursuant to Resolution No. 37 of 2023, as amended by Resolution Nos. 84 of 2023, 146 of 2023, 207 of 2023, 257 of 2023, 300 of 2023 and 327 of 2023, the Chair of the Board of Supervisors was authorized and directed to execute standard form Warren County Tourist and Convention Development Agreements for occupancy tax funding with certain applicants, and

WHEREAS, at their July 25, 2023, the Occupancy Tax Coordination Committee considered a written application from the following applicant for 2023 occupancy tax funding and approved a special event funding request, as follows:

<u>Applicant</u>	<u>Event</u>	<u>Dates</u>	<u>Amount of Award</u>
Ice Castles, LLC	Ice Castles Winter Event	12/1/23-2/25/24	\$150,000.00 <i>Special Event Funding</i>

now, therefore, be it

RESOLVED, that Resolution No. 37 of 2023, as subsequently amended by Resolution Nos. 84 of 2023; 146 of 2023; 207 of 2023; 257 of 2023; 300 of 2023; and 327 of 2023 be, and hereby is, amended to approve and award 2023 occupancy tax awards to the applicant named above in the amounts set forth above and to increase the total amount of occupancy tax funding to Four Million One Hundred Forty-Eight Thousand One Hundred Sixty-Five Dollars (\$4,148,165.00), to be expended from Budget Code A.6417.0002 480, Tourism/Occupancy Tax, Tourism-Special Events (\$4,052,100.00) and Budget Code A.6417.0002 469.05, Tourism/Occupancy Tax, Occupancy Tax, Municipal Application Funding (\$96,065.00), as listed on the revised Schedule "A," and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 37 of 2023, as amended by Resolution No. 84 of 2023, 146 of 2023, 207 of 2023, 257 of 2023, 300 of 2023 and 327 of 2023 will remain the same.

**SCHEDULE "A"**  
**2023 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Lake George Winter Carnival, Inc.	Lake George Winter Carnival	11/16/22 - 1/26/23	\$50,000.00
2	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/17/23-3/19/23	\$47,100.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
3	Silver Bay YMCA	Bluegrass in Heaven	9/15/23-9/17/23	\$15,000.00
4	Adirondack Cycling Advocates, Inc.	Promotion of Bicycling <i>*continuing on an annual basis for three years</i>	2023	\$20,000.00
5	Adirondack Festivals, LLC	2023 Adirondack Wine and Food Festival	6/24/23-6/25/23	\$45,000.00
6	Adirondack Hot Air Balloon Festival	Adirondack Hot Air Balloon Festival 50 <sup>th</sup> Anniversary	9/20/23-9/24/23	\$50,000.00
7	Adirondack Sports Complex, LLC	ADKSC Travel Team Fastpitch Softball Tournaments	1/1/23-12/31/23	\$50,000.00
8	Albany Rods & Kustoms	Adirondack Nationals Car Show	9/6/23-9/10/23	\$35,000.00
9	Americade, Inc.	Americade	5/30/23-6/4/23	\$50,000.00
10	Hyde Collection	Boost Year Round Marketing Efforts	1/28/23-12/31/23	\$25,000.00
11	Prime Time Lacrosse	Lake George National Invitational	7/21/23-7/23/23	\$40,000.00
12	Special Olympics NY	Special Olympics NY Fall Games	10/20/23-10/21/23	\$50,000.00
13	Warrensburg Garage Sale	World's Largest Garage Sale	9/29/23-10/1/23	\$35,000.00
14	Adirondack Folk School	Marketing and Production	2023	\$15,000.00
15	Adirondack Theatre Festival, Inc.	Adirondack Theatre Festival 29 Season	5/15/23-8/15/23	\$30,000.00
16	Glens Falls Collaborative and the City of Glens Falls	Adirondack Holiday Festival	12/1/23-12/3/23	\$25,000.00
17	Glens Falls Collaborative and the City of Glens Falls	Wingfest	4/29/23	\$10,000.00

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
18	Lower Adirondack Regional Arts Council (LARAC)	LARAC Arts Festival	6/16/23-6/19/23	\$11,000.00
19	Marcella Sembrich Memorial Association, Inc.	2023 Summer Festival	6/1/23-9/1/23	\$20,000.00
20	Vermontfare, Inc. d/b/a Craftproducers	Lake George Arts & Crafts Festival	7/29/23-7/30/23	\$5,000.00
21	GenZHomes, Inc. d/b/a Alpha Win	2023 Lake George Triathlon	8/28/23-9/3/23	\$30,000.00
22	Improv Records, Inc.	Memorial Meltdown	5/6/23-5/29/23	\$35,000.00
23	Improv Records, Inc.	Adirondack Independence Music Festival	9/1/23-9/3/23	\$45,000.00
24	Lake Theatre Productions, Inc.	Lake George Dinner Theatre	7/6/23-8/26/23	\$12,000.00
25	Lake George J-Boat Racing, LLC	J/24 US National Championship Regatta	5/17/23-5/21/23	\$13,500.00
26	Lake George Music Festival, Inc.	Lake George Music Festival	8/6/23-8/17/23	\$30,000.00
27	Eastern NY Marine Trades Association, Inc.	15 <sup>th</sup> Annual Great Upstate Boat Show	3/31/23-4/2/23	\$25,000.00
28	Northeastern District Barbershop Harmony Society	Northeastern District Barbershop Harmony Society Divisional Contest and Convention	4/28/23-4/29/23	\$21,100.00
29	Hickory Legacy Foundation		6/1/23-9/30/23	\$10,000.00
30	F. Cavone Productions	Wild in the Trees Music and Skate Festival	10/7/23-10/8/23	\$12,000.00
31	Warren County Historical Society	Promotion of Warren County History	1/1/23-12/31/23	\$ 4,000.00
32	Rittner's Performing Arts Company	History on the Road TV	7/1/23-10/31/23	\$36,400.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
33	Warren County Winter Coalition	Warren County Winter Experience	12/4/23-3/31/24	\$3,000,000.00
34	Ice Castles, LLC	Ice Castles Winter Event	12/1/23-2/25/24	\$150,000.00
TOTAL <i>to be paid from A.6417.0002 480, Special Event Funding</i>				\$4,052,100.00
1	Town of Horicon	Food Truck Friday's on the Pond	6/30/23-9/1/23	\$25,065.00
2	Tri-Lakes Community Alliance	Adirondack Woof Stock	6/3/23-6/4/23	\$6,000.00
3	Warrensburg Bike Rally, LLC	Warrensburg Bike Rally	5/27/23-6/3/23	\$10,000.00
4	South Queensbury Fire Company	2022/2023 Adirondack Balloon Festival expenses	N/A	\$5,000.00
5	Town of Lake George	Adirondack Region Winter Lights Experience	Winter 2023-24	\$50,000.00
TOTAL <i>to be paid from A.6417.0002 469.05, Municipal Application Funding</i>				\$96,065.00

Adopted by unanimous vote.

**RESOLUTION NO. 390 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AMENDING AGREEMENT WITH GHD CONSULTING SERVICES, INC. FOR WARREN COUNTY ORGANICS MANAGEMENT PLAN (WC 52-22), TO INCLUDE ADDITIONAL ENGINEERING SUPPORT SERVICES**

WHEREAS, Resolution No. 541 of 2022 authorized an agreement with GHD Consulting Services, Inc., for Warren County Organics Management Plan (WC 52-22), in an amount not to exceed Seventy-Six Thousand Thirty-Four Dollars (\$76,034), for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Public Works Committee has approved a request to add additional engineering support services, for an amount not to exceed Three Thousand Nine Hundred Dollars (\$3,900), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with GHD Consulting Services, Inc., 5788 Widewaters Parkway, 2<sup>nd</sup> Floor, Syracuse, New York 13214, to include

August 18, 2023

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additional engineering support services, in an amount not to exceed Three Thousand Nine Hundred Dollars (\$3,900), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 541 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 391 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH RICHARD SEARS TREE EXPERTS FOR TREE REMOVAL SERVICE IN BOLTON, NY (WC 44-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Tree Removal Service in Bolton, NY (WC 44-23), and

WHEREAS, the bids were opened on July 27, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Richard Sears Tree Experts located at 17 Harold Harris Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Richard Sears Tree Experts located at 17 Harold Harris Road, Queensbury, New York 12804 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Richard Sears Tree Experts relative to Tree Removal Service in Bolton, NY, pursuant to the terms and provisions of the bid documents and proposal (WC 44-23), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code D.5110 470, County Road, Maintenance of Roads, Contract.

<b>BID NO: WC 44-23</b> <b>ITEM(S): TREE REMOVAL SERVICES IN BOLTON, NY</b> <b>DATE: JULY 27, 2023</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b> Richard Sears Tree Experts Attn: Paul Archer 17 Harold Harris Road Queensbury, NY 12804 Ph: 518-858-2828	<b>NAME &amp; ADDRESS OF BIDDER</b> Adirondack Tree Surgeons, Inc. Attn: Philip Viger 354 Gurnspring Road Gansevoort, NY 12831 Ph: 518-792-2225 Fax: 518-583-9285	<b>NAME &amp; ADDRESS OF BIDDER</b> Great Lakes Tree Services, Inc. Attn: Kevin Covey PO Box 188 Greenhurst, NY 14742 Ph: 716-326-3798	<b>NAME &amp; ADDRESS OF BIDDER</b> Arnold's Tree Service Attn: Troy Kingdollar 4487 Holley Byron Road Holly, NY 14470 Ph: 585-944-7718
	<b>RESOLUTION NO. Xxx OF 2023</b>			
<b>TERM OF BID: UPON NOTICE TO PROCEED THROUGH COMPLETION OF PROJECT.</b>				
<b>BID AWARDED TO:</b>  ✓ <b>JULIE A. BUTLER, PURCHASING AGENT</b>	<b>PROJECT &amp; LOCATION</b>		<b>BID PRICE</b>	<b>BID PRICE</b>
<b>PROJECT 1)</b> Bolton, NY - Valley Woods Road (nearest intersection Potter Hill Road & Valley Woods Road). Remove Pine 17", Pine 10", Pine 24", Hemlock 10" & Pine 14".	\$1,875.00	\$2,350.00	\$7,125.00	\$7,900.00
<b>PROJECT 2)</b> Bolton, NY - Federal Hill Road (nearest intersection Braley Hill Road & Federal Hill Road). Remove Twin Pine 18" & 18" and Pine 18".	\$1,350.00	\$1,830.00	\$5,130.00	\$6,900.00
<b>PROJECT 3)</b> Bolton, NY - Federal Hill Road (nearest intersection Brown Lane - a private drive). Remove Oak 30".	\$950.00	\$2,200.00	\$2,850.00	\$5,900.00

<p><b>BID NO: WC 44-23</b>  <b>ITEM(S): TREE REMOVAL SERVICES IN BOLTON, NY</b>  <b>DATE: JULY 27, 2023</b>  <b>TIME: 3:00 P.M.</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>				
<p><b>PROJECT</b></p>	<p><b>BID PRICE</b></p>				
<p><b>PROJECT 4)</b> Bolton, NY – Federal Hill Road (nearest address 161 Federal Hill Road). Remove Locust 16" &amp; Ash 11".</p>	<p>\$675.00</p>	<p>\$740.00</p>	<p>\$2,565.00</p>	<p>\$3,900.00</p>	<p>\$3,900.00</p>
<p><b>PROJECT 5)</b> Bolton, NY – Federal Hill Road (nearest address 161 Federal Hill Road). Remove Hickory 14", Oak 32" &amp; Pine 14".</p>	<p>\$1,500.00</p>	<p>\$2,700.00</p>	<p>\$5,700.00</p>	<p>\$9,500.00</p>	<p>\$9,500.00</p>
<p><b>PROJECT 6)</b> Bolton, NY – Federal Hill Road (nearest address 187 Federal Hill Road – across roadway). Remove Oak 20".</p>	<p>\$500.00</p>	<p>\$1,730.00</p>	<p>\$1,900.00</p>	<p>\$3,900.00</p>	<p>\$3,900.00</p>
<p><b>PROJECT 7)</b> Bolton, NY – Federal Hill Road (nearest intersection Frank Cameron Road &amp; Federal Hill Road). Remove triple Maple 17", 20" &amp; 22". Pine 29" &amp; Pine 16".</p>	<p>\$2,600.00</p>	<p>\$3,300.00</p>	<p>\$9,880.00</p>	<p>\$9,800.00</p>	<p>\$9,800.00</p>

Richard Sears Tree Experts  
Attn: Paul Archer  
17 Harold Harris Road  
Queensbury, NY 12804  
Ph: 518-858-2828

Adirondack Tree Surgeons, Inc.  
Attn: Philip Viger  
354 Gurnsring Road  
Gansevoort, NY 12831  
Ph: 518-792-2225  
Fax: 518-583-9285

Great Lakes Tree Services, Inc.  
Attn: Kevin Covey  
PO Box 188  
Greenhurst, NY 14742  
Ph: 716-326-3798

Arnold's Tree Service  
Attn: Troy Kingdollar  
4487 Holley Byron Road  
Holly, NY 14470  
Ph: 585-944-7718

<p><b>BID NO: WC 44-23</b>  <b>ITEM(S): TREE REMOVAL SERVICES IN BOLTON, NY</b>  <b>DATE: JULY 27, 2023</b>  <b>TIME: 3:00 P.M.</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>
<p><b>PROJECT</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>	<p><b>BID PRICE</b></p>
<p><b>PROJECT 8)</b> Bolton, NY – Federal Hill Road (nearest address 575 Federal Hill Road) Remove double Spruce 20" &amp; 20".</p>	<p>\$1,000.00</p>	<p>\$3,800.00</p>	<p>\$1,440.00</p>	<p>\$5,800.00</p>	<p>\$5,800.00</p>
<p><b>PROJECT 9)</b> Town of Bolton, NY – Federal Hill Road (the following trees are located along the west edge of Federal Hill Road &amp; the Sagamore Golf Course). Remove 42" Locust, 26" Maple, 14" Maple, 18" Maple, 21" Locust, Group four 8" to 9" Locust, Group 8" to 9" Locust, 26" Pine, 15" Maple, 29" Pine, 26" Pine, 12" Pine, 22" Pine, 12" Pine, 10" Hemlock, 12" Hard Wood, 12" Pine &amp; 16" Maple.</p>	<p>\$9,745.00</p>	<p>\$36,575.00</p>	<p>\$7,990.00</p>	<p>\$46,800.00</p>	<p>\$46,800.00</p>
<p><b>GRAND TOTAL COST:</b></p>	<p>\$20,195.00</p>	<p>\$75,525.00</p>	<p>\$24,280.00</p>	<p>\$100,000.00</p>	<p>\$100,000.00</p>
<p><b>APPROXIMATE DAYS TO COMPLETE PROJECT:</b></p>	<p>3 Days</p>	<p>30 Days</p>	<p>3-4 Days</p>	<p>25 Days</p>	<p>25 Days</p>
<p><b>BIDDER COMMENTS:</b></p>	<p>n/a</p>	<p>n/a</p>	<p>For Project 9, we plan to utilize the crane for these removals to ensure no damage to the golf course.</p>	<p>n/a</p>	<p>n/a</p>

Adopted by unanimous vote.

**RESOLUTION NO. 392 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE PALISADES ROAD (CR26) OVER BRANT LAKE INLET, TOWN OF HORICON**

WHEREAS, a Project Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon P.I.N. 1759.28 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Acquisition and Incidentals, Construction/Construction Inspection work, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Right-of-Way Acquisition & Incidentals, Construction and Construction Inspection work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Two Million Eight Hundred Fifty-Three Thousand Nine Hundred Ninety-Seven Dollars and no cents (\$2,853,997.00) has been appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Four Thousand Six Hundred Forty-Four Dollars (\$4,644) is hereby appropriated from Capital Project No. H322.9550 280 Palisades Road over Brant Lake Inlet Bridge (CR26) and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 393 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 57 SOUTH JOHNSBURG ROAD OVER MILL CREEK, TOWN OF JOHNSBURG**

WHEREAS, a Project Bridge repair or replacement, CR57 South Johnsburg Road over Mill Creek, Town of Johnsburg, P.I.N. 1757.27 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, Right of Way Incidentals and Acquisition and Construction phases, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design, Right of Way Incidentals and Construction work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Three Million Nine Thousand Eight Hundred Ninety-Seven Dollars and no cents (\$3,009,897.00) has been appropriated from Capital Project H381.9550 280 South Johnsburg Road (CR57) over Mill Creek Bridge Replacement Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the additional sum of Four Hundred Thirty-Six Thousand Four Hundred Twenty-Two Dollars and no cents (\$436,422.00) is hereby appropriated from Capital Project H381.9550 280 South Johnsburg Road (CR57) over Mill Creek Bridge Replacement Project, and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.  
Adopted by unanimous vote.

**RESOLUTION NO. 394 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Stec**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW ENGLAND INTERSTATE WATER POLLUTION CONTROL COMMISSION (NEIWPC) FOR GRANT FUNDING AWARDED UNDER THE WARREN COUNTY CULVERT ASSESSMENTS AND ASSET MANAGEMENT PLAN PROJECT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New England Interstate Water Pollution Control Commission (NEIWPC), Wannalancit Mills, 650 Suffolk Street, Suite 410, Lowell, Massachusetts 01854, for grant funding awarded under the Warren County Culvert Assessments and Asset Management Plan Project, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000), for a term commencing upon execution by both parties and terminating September 30, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 395 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Vacant**

**ENACTING LOCAL LAW NO. 4 OF 2023, ENTITLED  
"A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW  
FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES  
OF WARREN COUNTY', TO INCLUDE INTERIM SALARY INCREASES"**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Amending Local Law No. 1 of 2023, 'A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County', to Include Interim Salary Increases," and

WHEREAS, the Board of Supervisors adopted Resolution No. 370 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 18<sup>th</sup> day of August, 2023, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it,

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 18<sup>th</sup> day of August, 2023, does hereby enact and adopt Local Law No. 4 of 2023, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 4 OF 2023**

**A LOCAL LAW AMENDING LOCAL LAW NO. 1 OF 2023, 'A LOCAL LAW FIXING THE  
SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN  
COUNTY', TO INCLUDE INTERIM SALARY INCREASES**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York,  
as follows:

SECTION 1. Effective July 21, 2023 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows to include interim salary increases authorized by the Board of Supervisors in keeping with those authorized for all non-bargaining unit employees of the County of Warren:

<u>TITLE</u>	<u>AMOUNT</u>
Clerk, Board of Supervisors	\$98,679.00
Commissioner of Elections(VanNess)	83,813.00
Commissioner of Elections(McLaughlin)	83,813.00
Commissioner of Social Services	115,750.00
County Attorney	158,366.00
County Auditor	86,131.00
County Clerk	93,419.00
County Treasurer	114,960.00
Director, Real Property Tax Services Agency	91,019.00
Personnel Officer	98,758.00
Purchasing Agent	98,837.00
Public Defender	137,525.00
Superintendent of Public Works/Sewer Administrator	130,072.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 396 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO CREATE POSITIONS WITHIN THE DEPARTMENT OF SOCIAL SERVICES; CREATE/DELETE POSITIONS WITHIN THE TOURISM DEPARTMENT; AND ADJUST A SALARY WITHIN THE PUBLIC DEFENDER'S OFFICE**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**SOCIAL SERVICES**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130		
<u>TITLE:</u>	November 1, 2023	\$44,729
Community Services		Grade 8
Worker #1 - PT		(20 hrs/week)

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6010 130		
<u>TITLE:</u>	November 1, 2023	\$44,729
Community Services		Grade 8
Worker #2 - PT		(20 hrs/week)

**TOURISM**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6417.0001 110		
<u>TITLE:</u>	August 21, 2023	\$68,450
Tourism Coordinator		Grade 12

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6417.0001 110		
<u>TITLE:</u>	August 21, 2023	\$72,983
Tourism Development & Events Coordinator		

**PUBLIC DEFENDER**

<u>Increasing Salary from:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4200 110		
<u>TITLE:</u>	August 21, 2023	\$79,651
8 <sup>th</sup> Assistant Public Defender		

<u>Increasing Salary to:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>A.1171.4200 110</u>		
<u>TITLE:</u>	August 21, 2023	\$90,047
8 <sup>th</sup> Assistant Public Defender		

Roll Call Vote:

Ayes: 843

Noes: 89 Supervisor Beaty

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 397 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Stec**

**AMENDING RESOLUTION NO. 159 OF 2023, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023, TO EXTEND THE TERMINATION DATE OF THE ASSISTANT SOCIAL SERVICES ATTORNEY - TEMPORARY - PART TIME**

WHEREAS, by Resolution No. 159 of 2023 the Warren County Board of Supervisors created the position of Assistant Social Services Attorney - Temporary - Part Time to be terminated 60 days after vacant full-time Assistant Social Services Attorney position is filled, effective March 20, 2023, and

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request to extend the termination date of the position from 60 days to 100 days, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby extend the termination date of the Assistant Social Services Attorney - Temporary - Part Time to 100 days after vacant full-time Assistant Social Services Attorney position is filled.

Adopted by unanimous vote.

**RESOLUTION NO. 398 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H422, REPLACE 4-BOX PAPI RUNWAY 1-19; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H422, Replace 4-Box PAPI Runway 1-19, as follows:

1. Capital Project No. H422, Replace 4-Box PAPI Runway 1-19, is hereby established.
2. The estimated cost of such Capital Project is the amount of Two Hundred Seventy-One Thousand Dollars (\$271,000.00).
3. The proposed method of financing such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Two Hundred Forty-Three Thousand Nine Hundred Dollars (\$243,900.00);
  - b. State Marchiselli grant funding in the amount of Thirteen

- c. Thousand Five Hundred Fifty Dollars (\$13,550.00);  
Local share funding in the amount of Thirteen Thousand Five Hundred Fifty Dollars (\$13,550.00), to be transferred from Budget Code A.892.00, Reserve, Airport Repair & Projects,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H422 - Replace 4-Box PAPI Runway 1-19	\$271,000.00
Roll Call Vote:	
Ayes: 932	
Noes: 0	
Absent: 70 Supervisors Runyon and Dickinson	
Adopted.	

**RESOLUTION NO. 399 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO THE SHERIFF'S DEPARTMENT BUDGET TO COVER THE COST OF PURCHASING A MARINE VESSEL; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of One Hundred Two Thousand Four Hundred Sixty-Eight Dollars (\$102,468) from the Reserve, Vehicles (A.896.00), to the following Departmental budget to cover the cost of purchasing a marine vessel:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment- Reserve	\$102,468.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:	
Ayes: 932	
Noes: 0	
Absent: 70 Supervisors Runyon and Dickinson	
Adopted.	

**RESOLUTION NO. 400 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND, COUNTY ROAD, AND ROAD MACHINERY UNAPPROPRIATED SURPLUS ACCOUNTS TO VARIOUS DEPARTMENTAL BUDGETS IN ORDER TO FUND INTERIM SALARY INCREASES FOR NON-BARGAINING UNIT EMPLOYEES; AND AMENDING WARREN COUNTY BUDGET FOR SAME**

WHEREAS, by Resolution No. 368 of 2023, adopted July 21, 2023, the Warren County Board of Supervisors authorized interim salary increases in the amount of 2.5% for non-bargaining unit employees, with the exception of the Sheriff, Undersheriff, Corrections Captain and Systems Maintenance Coordinator positions, to match salary increases for CSEA employees which were effective January 1, 2023, pursuant to the CSEA's collective bargaining agreement, with said increases to be effective July 21, 2023, and

WHEREAS, an appropriation of funds is necessary to cover the cost of said interim increases for non-bargaining unit employees, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in the total amount of: One Hundred Thirty-Eight Thousand Five Hundred Thirty Dollars and Fifty Cents (\$138,530.50) from the General Fund Unappropriated Surplus (A.909.00); Four Thousand Four Hundred Twenty-Seven Dollars and Sixty-Seven Cents (\$4,427.67) from the County Road Fund Unappropriated Surplus (D.909.00); and One Thousand Ninety-Six Dollars and Nineteen Cents (\$1,096.19) from the Road Machinery Fund Unappropriated Surplus (DM.909.00), to the budget codes listed in the attached "Schedule A," and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

2.5% Increase - Out of Unit Employees  
Approved by Reso 368/2023

Account	Department	Salary	2023 Increase			
			.810 Ret. Cost	.830 Social Security	.851 Medicare	
40.6293.0513 110	Salaries - Regular	Workforce Invest. Act/WIA/WIOA Administrative	\$ 962.70	\$ 90.49	\$ 59.69	\$ 13.96
			\$ 962.70	\$ 90.49	\$ 59.69	\$ 13.96
A.1011 110	Salaries - Regular	County Administrator	\$ 3,318.01	\$ 363.85	\$ 205.72	\$ 48.11
A.1040 110	Salaries - Regular	Clerk - Legislative Board	\$ 3,554.16	\$ 430.77	\$ 220.36	\$ 51.53
A.1165 110	Salaries - Regular	District Attorney	\$ 9,585.62	\$ 1,010.99	\$ 594.32	\$ 138.98
A.1170 110	Salaries - Regular	Legal Defense - Indigents	\$ 2,087.65	\$ 264.23	\$ 129.43	\$ 30.28
A.1171 110	Salaries - Regular	Public Defender	\$ 10,789.15	\$ 1,034.17	\$ 668.92	\$ 156.42
A.1185 130	Salaries - Regular	Medical Examiner & Coroners	\$ 628.07	\$ 70.10	\$ 30.94	\$ 9.09
A.1320 110	Salaries - Regular	County Auditor	\$ 937.26	\$ 138.71	\$ 59.11	\$ 13.59
A.1325 110	Salaries - Regular	County Treasurer	\$ 5,747.94	\$ 755.22	\$ 356.38	\$ 83.34
A.1340 130	Salaries - Part Time	Budget Officer	\$ 100.38	\$ 14.06	\$ 6.22	\$ 1.46
A.1345 110	Salaries - Regular	Purchasing	\$ 1,916.70	\$ 283.67	\$ 118.83	\$ 27.80
A.1355 110	Salaries - Regular	Real Property Tax Service Agency	\$ 1,725.96	\$ 255.44	\$ 107.01	\$ 25.02
A.1410 110	Salaries - Regular	County Clerk	\$ 1,752.07	\$ 252.12	\$ 108.63	\$ 25.40
A.1420 110	Salaries - Regular	Law (County Attorney)	\$ 5,891.11	\$ 553.77	\$ 365.24	\$ 85.42
A.1430 110	Salaries - Regular	Civil Service	\$ 2,741.00	\$ 372.69	\$ 169.94	\$ 39.74
A.1435 110	Salaries - Regular	Human Resources	\$ 2,065.44	\$ 194.15	\$ 128.07	\$ 29.95
A.1450 110	Salaries - Regular	Board of Elections	\$ 4,221.03	\$ 360.29	\$ 261.70	\$ 61.20
A.1490 110	Salaries - Regular	Public Works Admin - DPW	\$ 2,901.95	\$ 429.49	\$ 179.92	\$ 42.08
A.1620 110	Salaries - Regular	Buildings	\$ 910.15	\$ 85.55	\$ 56.43	\$ 13.20
A.1680 110	Salaries - Regular	Information Technology	\$ 7,663.47	\$ 1,011.70	\$ 475.14	\$ 111.12
A.1681 110	Salaries - Regular	Telecommunications	\$ 938.74	\$ 138.93	\$ 58.20	\$ 13.61
A.3110 130	Salaries - Part Time	Sheriff/Law Enforcement	\$ 7,289.05	\$ -	\$ 451.95	\$ 105.70
A.3140 110	Salaries - Regular	Probation	\$ 3,638.31	\$ 505.89	\$ 225.57	\$ 52.75
A.3150 130	Salaries - Part Time	Sheriff/Corrections Division	\$ 769.65	\$ -	\$ 47.72	\$ 11.16
A.3410 130	Salaries - Part Time	Fire Prevention & Control	\$ 603.35	\$ -	\$ 37.40	\$ 8.75
A.3620 110	Salaries - Regular	Building & Fire Code	\$ 912.54	\$ 135.06	\$ 56.58	\$ 13.23
A.3640 110	Salaries - Regular	Civil Defense	\$ 862.25	\$ 127.61	\$ 53.46	\$ 12.50
A.3640 110	Salaries - Regular	Civil Defense	\$ 693.71	\$ 65.21	\$ 43.01	\$ 10.06
A.4010 110	Salaries - Regular	Health Services	\$ 2,899.16	\$ 379.84	\$ 179.74	\$ 42.04
A.4015 110	Salaries - Regular	WIC	\$ 693.71	\$ 65.21	\$ 43.01	\$ 10.06
A.4018 110	Salaries - Regular	Preventive Program	\$ 3,242.85	\$ 479.94	\$ 201.06	\$ 47.03
A.4022 130	Salaries - Part Time	Emergency Medical Service	\$ 423.56	\$ 30.55	\$ 26.25	\$ 6.14
A.4054.0060 110	Salaries - Regular	Ed/Physically Hand. Children/Early Intervention	\$ 912.54	\$ 135.06	\$ 56.58	\$ 13.23
A.4220 130	Salaries - Part Time	Narcotics Control-DA	\$ 299.92	\$ -	\$ 18.60	\$ 4.34
A.4310 110	Salaries - Regular	Mental Health Admin	\$ 3,375.64	\$ 370.27	\$ 209.29	\$ 48.95
A.5610 110	Salaries - Regular	Airport (DPW)	\$ 987.85	\$ 92.86	\$ 61.25	\$ 14.32
A.6010 110	Salaries - Regular	Social Services	\$ 6,416.00	\$ 848.89	\$ 397.79	\$ 93.03
A.6030 110	Salaries - Regular	Countryside Adult Home	\$ 785.72	\$ 116.29	\$ 48.71	\$ 11.39
A.6417.0001 110	Salaries - Regular	Tourism/Occupancy - Tourism	\$ 2,646.81	\$ 302.72	\$ 164.10	\$ 38.38
A.6510 110	Salaries - Regular	Veterans	\$ 731.50	\$ 108.26	\$ 45.35	\$ 10.61
A.6610 110	Salaries - Regular	Weights & Measures	\$ 797.18	\$ 117.98	\$ 49.43	\$ 11.56
A.6772 110	Salaries - Regular	OFA-Warren County	\$ 937.26	\$ 138.71	\$ 59.11	\$ 13.59
A.7110 110	Salaries - Regular	Parks & Recreation	\$ 1,617.91	\$ 239.45	\$ 100.31	\$ 23.46
A.7111 110	Salaries - Regular	Up Yonda Farm	\$ 1,855.81	\$ 174.45	\$ 115.06	\$ 26.91
A.7510 130	Salaries - Part Time	Historian	\$ 237.00	\$ -	\$ 14.70	\$ 3.44
A.8021 110	Salaries - Regular	Planning (and Comm Dev)	\$ 2,384.28	\$ 85.55	\$ 147.83	\$ 34.58
A.8022 110	Salaries - Regular	Planning GIS Program	\$ 1,403.47	\$ 154.69	\$ 87.01	\$ 20.35
			\$ 116,892.95	\$ 12,695.27	\$ 7,247.38	\$ 1,694.90
D.5020 110	Salaries - Regular	Engineering	\$ 2,650.43	\$ 331.90	\$ 164.32	\$ 38.43
D.5110 110	Salaries - Regular	Maintenance of Roads	\$ 1,014.77	\$ 150.19	\$ 62.92	\$ 14.71
			\$ 3,665.20	\$ 482.09	\$ 227.24	\$ 53.14
DM.5130 110	Salaries - Regular	Machinery	\$ 936.52	\$ 88.03	\$ 58.06	\$ 13.58
			\$ 936.52	\$ 88.03	\$ 58.06	\$ 13.58
S.1710 110	Salaries - Regular	Self Insurance Administration	\$ 1,831.18	\$ 230.21	\$ 113.53	\$ 26.56
			\$ 1,831.18	\$ 230.21	\$ 113.53	\$ 26.56
			\$ 124,288.55	\$ 13,586.09	\$ 7,705.90	\$ 1,802.14
						Grand Total All Funds/All Accounts \$ 147,382.68
						Workforce Development \$ 1,126.84
						General Fund Unappropriated Surplus \$ 138,530.50
						County Roads Unappropriated Surplus \$ 4,427.67
						Machinery Unappropriated Surplus \$ 1,096.19
						Self Insurance \$ 2,201.48
						\$ 147,382.68

Roll Call Vote:  
 Ayes: 932  
 Noes: 0  
 Absent: 70 Supervisors Runyon and Dickinson  
 Adopted.

**RESOLUTION NO. 401 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H322, PALISADES ROAD OVER BRANT LAKE INLET BRIDGE (CR 26); AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26), to fund project construction phase, as follows:

1. Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26) is hereby increased in the amount of Four Thousand Six Hundred Forty-Four Dollars (\$4,644.00).
2. The estimated total cost of Capital Project No. H322, Palisades Road over Brant Lake Inlet Bridge (CR 26) is now One Million One Hundred Eighteen Thousand Six Hundred Fifty Dollars (\$1,118,650.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Three Thousand Seven Hundred Fifteen Dollars (\$3,715.00);
  - b. State Marchiselli grant funding in the amount of Six Hundred Ninety-Seven Dollars (\$697.00);
  - c. Local share funding in the amount of Two Hundred Thirty-Two Dollars (\$232.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H322 - Palisades Road over Brant Lake Inlet Bridge (CR 26)	\$4,644.00

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 402 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, to fund project construction phase, as follows:

1. Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek

Bridge Replacement Project is hereby increased in the amount of Four Hundred Thirty-Six Thousand Four Hundred Twenty-Two Dollars (\$436,422.00).

- 2. The estimated total cost of Capital Project No. H381, South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement Project is now Three Million Four Hundred Seventy Thousand Eight Hundred Twenty-Four Dollars (\$3,470,824.00).
- 3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Three Hundred Forty-Nine Thousand One Hundred Thirty-Seven Dollars (\$349,137.00);
  - b. State Marchiselli grant funding in the amount of Sixty-Five Thousand Four Hundred Sixty-Three Dollars (\$65,463.00);
  - c. Local share funding in the amount of Twenty-One Thousand Eight Hundred Twenty-Two Dollars (\$21,822.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H381 - South Johnsbury Road (CR 57) over Mill Creek Bridge Replacement Project	\$436,422.00

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 403 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE MOTOR FUEL SYSTEMS RESERVE TO THE DEPARTMENT OF PUBLIC WORKS BUDGET TO COVER THE COST OF REPAIRS TO FIVE FUEL SITES; AND AMENDING THE 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the cost of repairs to five fuel sites, in an amount not to exceed Fourteen Thousand Three Hundred Forty-Six Dollars and Seventy-Five Cents (\$14,346.75) from the Reserve, Motor Fuel Systems (A.894.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
DM.5140 422	Road Machinery, Motor Fuel Farms, Repair/Maint-Equipment	\$14,346.75

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 404 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF OCCUPANCY TAX RESERVE FUNDS TO THE TOURISM DEPARTMENT BUDGET FOR AN AWARD TO ICE CASTLES, LLC; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, the Occupancy Coordination Committee reviewed and approved the application for occupancy tax funding submitted by Ice Castles, LLC, seeking the amount of One Hundred Fifty Thousand Dollars (\$150,000), following a presentation and discussion of the proposal to modify the Ice Castles Winter Event for the 2023-2024 winter season and the Finance Committee having reviewed and approved the expenditure of occupancy tax reserve funds to Ice Castles, LLC, in the amount of One Hundred Fifty Thousand Dollars (\$150,000), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby suspends Resolution 238 of 2005 only for the purposes of special funding to Ice Castles, LLC, to include the criteria limiting awards of occupancy tax funds in excess of \$50,000.00 to the sponsor of a particular tourist event, and be it further

RESOLVED, that appropriates funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) from the Occupancy Tax Reserve (A.881.00) to the following budget code, and awards occupancy tax funds to Ice Castles, LLC for reimbursement of tourism-related expenses incurred to modify the Ice Castles Winter Event, said award being approved after adoption of the 2023 Warren County Budget:

CODE	DEPARTMENT	AMOUNT
A.6417.0002 480	Tourism/Occupancy, Occupancy Tax, Tourism-Special Events (Resolution No. 389 of 2023)	\$150,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 405 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law 730 competency examination and restoration expenses, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 300,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 932

Noes: 0

Absent: 70 Supervisors Runyon and Dickinson

Adopted.

**RESOLUTION NO. 406 OF 2023**

**Resolution Introduced by Chairman Geraghty**

**AMENDING RESOLUTION NO. 20 OF 2023, APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE, TO UPDATE MEMBERSHIP**

WHEREAS, Resolution No. 20 of 2023 appointed Craig Leggett, Supervisor of the Town of Chester, to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors and appointed Andrea Hogan, Supervisor of the Town of Johnsbury to serve as alternate member, and

WHEREAS, Andrea Hogan has since resigned from her position as Supervisor of the Town of Johnsbury, leaving the alternate member position open, now therefore, be it

RESOLVED, Frank Thomas, Supervisor of the Town of Stony Creek, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.

Adopted by unanimous vote.

**RESOLUTION NO. 407 OF 2023**  
**Resolution introduced by Supervisors Frasier and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
 ENTERTAIN A RESOLUTION APPOINTING CHRISTINA MASTRIANNI AS ACTING  
 COMMISSIONER OF THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution appointing Christina Mastrianni as Acting Commissioner of the Warren County Department of Social Services, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 408 OF 2023**  
**Resolution Introduced by Supervisors Magowan and Bruno**

**APPOINTING CHRISTINA MASTRIANNI AS ACTING COMMISSIONER OF THE  
 WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, the position of Commissioner is governed by Section 116 of the Social Services Law and provides that appointments to the position shall be in the non-competitive class of the Civil Service Law for a term of five (5) years when a candidate meets the minimum qualifications required by the New York State Commissioner of Social Services, and

WHEREAS, Section 65 of the Social Services Law provides the ability to appoint an interim Acting Commissioner of Social Services while attempting to fill a vacancy, so long as the term of the Acting Commissioner shall not exceed one (1) year, while a municipality canvases for a qualified individual to be permanently appointed, provided certain required assurances are met to certify that the County is indeed performing a search for an individual to be permanently appointed, and

WHEREAS, the County Administrator, having reviewed the qualifications required for the position of Commissioner, has determined that Christina Mastrianni does meet those requirements and has recommended her appointment as Acting Commissioner of the Warren County Department of Social Services to serve on an interim basis while the County canvases for a permanent appointment to the position, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors finds that Christina Mastrianni meets the minimum requirements for appointment as Acting Commissioner of the Warren County Department of Social Services and does hereby appoint her to serve as Acting Commissioner, commencing September 5, 2023 and continuing for a term not to exceed one (1) year or until such time that a permanent appointment to the position is made, at an annual salary of One Hundred Fifteen Thousand Seven Hundred Fifty Dollars (\$115,750).

Adopted by unanimous vote.

August 18, 2023

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Privilege of the floor and public comment was called for, but there was no one wishing to speak; announcements were then called for, but none were made.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Dickinson and Runyon absent*), Chairman Geraghty declared the meeting adjourned at 12:11 p.m.

**BOARD MEETING  
TUESDAY, SEPTEMBER 12, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=bJ9wvpMjDeQ>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:01 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Magowan.

Roll called, the following members present:

Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Merlino, Strough, Magowan, Etu, Thomas, Runyon and Geraghty - 14. Supervisors Conover, Frasier, Smith, Dickinson, Wild and Beaty - 6.

Supervisor Conover entered the meeting at 10:02 a.m.

Chairman Geraghty called for privilege of the floor/public comment, but there was no one wishing to speak.

Motion was made by Supervisor Bruno, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Frasier, Smith, Dickinson, Wild and Beaty absent*) to approve the minutes of the August 18<sup>th</sup> Board Meeting, subject to correction by the Clerk of the Board.

Supervisor Beaty entered the meeting at 10:04 a.m.

Presentation of the Employee of the Month Award was made to Justin Gordon, *Building Maintenance Worker, Buildings and Grounds*.

Report by the Chairman of the Board was given.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications by Clerk of the Board was provided, as follows:

Other:

1. Town of Lake George - Resolution No. 114 of 2023, Decision on 2023 Sales Tax Funds at County.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, advised Resolution Nos. 409-443 were distributed to the Board and posted to the Warren County website on Friday September 8<sup>th</sup>, along with six Proclamations, adding this distribution met the deadline specified in the Rules of the Board.

The six Proclamations were:

- PR30 - Proclaiming September 11, 2023 to be September 11<sup>th</sup> Day of Service and Remembrance
- PR31 - Proclaiming September 2023 to be Suicide Prevention Month in Warren County
- PR32 - Proclaiming September 2023 to be Preparedness Month in Warren County
- PR33 - Proclaiming October 2023 to be Domestic Violence Awareness Month in Warren County
- PR34 - Proclaiming October 15-21, 2023 to be Freedom from Workplace Bullies Week
- PR35 - Proclaiming October 20, 2023 to be Special Olympics Support and Awareness Day

Mrs. Allen noted proposed Resolution No. 429 was amended after mailing and a

motion was required to approve the amendments to the resolution, as provided.

Motion was made by Supervisor McDevitt, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Frasier, Smith, Dickinson and Wild absent*) to approve proposed Resolution No. 429 as amended.

Discussion and public comment on proposed Resolutions was called for.

A discussion ensued regarding proposed Resolution No. 429, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2023 to Re-Classify Positions within the Public Defender's Office; Create Positions within the Sheriff's Department; and Create/Delete Positions within the Department of Real Property Tax Services*, during which Larry Elmen, *County Attorney*, provided clarification that the Patrol Officer #74 being created would be deleted if the Warrensburg School District decided they no longer needed the position and no other vacant patrol officer positions existed.

Supervisor Magowan voiced his concerns regarding the cost of the contract with the SPCA of Upstate New York, Inc. referenced in proposed Resolution No. 441, *Accepting Proposal and Authorizing Agreement with SPCA of Upstate New York, Inc. for Dog Seizure, Dog Control, Dog Shelter, and Animal Cruelty Prevention, Response and Support Throughout Warren County (WC 50-23)*. A discussion ensued.

Chairman Geraghty requested a roll call vote on proposed Resolution No. 424, *Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Creating a Partial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to New York State Real Property Tax Law §466-A," and Authorizing Public Hearing Thereon*.

Supervisor Magowan requested a roll call vote on proposed Resolution No. 441, *Accepting Proposal and Authorizing Agreement with SPCA of Upstate New York, Inc. for Dog Seizure, Dog Control, Dog Shelter, and Animal Cruelty Prevention, Response and Support Throughout Warren County (WC 50-23)*.

Voting on resolutions occurred. Resolution Nos. 409-443 were approved as presented.

During the roll call vote Chairman Geraghty turned the Chair over to Supervisor Leggett from 11:01 a.m. until 11:02 a.m. which was during the roll call vote on proposed Resolution No. 424, *Introducing Proposed Local Law No. 5 of 2023, Entitled "A Local Law Creating a Partial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to New York State Real Property Tax Law §466-A," and Authorizing Public Hearing Thereon*, to allow Chairman Geraghty to abstain from the vote.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, September 11, 2023 marks the 22<sup>nd</sup> anniversary of the date on which the American people endured the worst terrorist attack on United States soil in the nation's history with courage and heroism; and in response to this tragedy, Americans across the country came together in a remarkable spirit of patriotism and unity and carried out countless acts of kindness, generosity and compassion, and

**WHEREAS**, community organizations and family members of 9/11 victims began observing the anniversary of September 11<sup>th</sup> as a charitable service day to honor the memory of the nearly 3,000 lives lost and those who united in response to the tragedy, including first responders and volunteers, and

**WHEREAS**, participating in service and remembrance activities on September 11<sup>th</sup> is a positive and respectful way to remember the lives of those who perished, pay tribute to those who rose in service, and honor those who continue to serve our country today, including active-duty and reserve soldiers and their families, veterans, and first-responders, and

**WHEREAS**, in Warren County, many communities hold touching ceremonies at this time each year in tribute and remembrance of those lives lost on September 11, 2001, furthering the sense of community and patriotism in our region, and

September 12, 2023

**WHEREAS**, the Warren County Board of Supervisors proudly supports these memorial and remembrance ceremonies, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim September 11, 2023 to be

***SEPTEMBER 11<sup>TH</sup> DAY OF SERVICE AND REMEMBRANCE***

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

**Warren County Board of Supervisors Proclamation**

**WHEREAS**, September is known globally as “Suicide Prevention Month,” which is intended to raise awareness about the mental health resources and suicide prevention services available in our community with the goal of starting the conversation about mental health and the impact of suicide to help de-stigmatize the conversation and connect people with the appropriate support services, and

**WHEREAS**, according to the American Foundation for Suicide Prevention, suicide is the tenth leading cause of death among adults, and the second leading cause of death amount individuals between the ages of 10 and 34 in the United States, and

**WHEREAS**, according to the American Foundation for Suicide Prevention, close to 50,000 people die by suicide across the United States annually, and

**WHEREAS**, each and every suicide directly impacts a minimum of 100 additional people, including family, friends, co-workers, neighbors, and community members, and

**WHEREAS**, Warren County publicly places its full support behind those who work in the fields of mental health, education, and law enforcement, who serve on the front lines of a war against suicide that many still refuse to discuss, as stigma regarding suicide and mental health issues is far too prevalent, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim September 2023 to be

***SUICIDE PREVENTION MONTH IN WARREN COUNTY***

and urge all citizens to take the time to understand the importance of mental health education, and to recognize that taking care of ourselves and others includes taking care of mental health.

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, National Preparedness Month has been an observance in the United States each September since 2004, and is aimed at raising awareness about the importance of preparing for disasters and emergencies that could happen at any time, and

**WHEREAS**, the theme chosen for 2023 is "Take Control in 1, 2, 3," a campaign that emphasizes preparing older adults for disasters," and

**WHEREAS**, the United States Department of Homeland Security and the Warren County Office of Emergency Services have put together extensive emergency preparedness information that provides residents with opportunities to learn to be better equipped for bad weather, fires and other emergencies which includes:

Determining where to evacuate should you have to leave your home, including designating a meeting place and a location to seek shelter;

Putting together an emergency kit that includes water, non-perishable food, medications, first aid kit, flashlight, maps, basic tools, dust mask, battery-powered radio, rechargeable battery for a cellphone, personal wipes and garbage bags;

Storing your emergency kit items in a "go bag" that can be grabbed at a moment's notice;

Keeping pets in mind, setting aside food and medications they may need if you have to leave home quickly;

Educating yourself about risks, and preparing the area around your home for bad weather. Trim tree branches, maintain home gutters and identify other possible threats to your home during wind or heavy rain;

Preparing your vehicle with basic equipment for winter weather, such as a snow shovel, extra clothes and blankets;  
and,

**WHEREAS**, preparing in advance makes for a better and safer operation for residents and their families if the time comes to react and will lead to less stress and confusion for everyone, now therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors do hereby proclaim September 2023 to be

### **PREPAREDNESS MONTH IN WARREN COUNTY**

and urge all citizens to develop and implement preparedness plans to ensure the health and safety of themselves and their families in the event of an emergency.

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, domestic violence affects all New Yorkers, and far too many people suffer abuse at the hands of a spouse or intimate partner; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on victims, but their children, families and communities; and

**WHEREAS**, the documented instances of domestic violence are only a small representation of the breadth of the problem, and yet even these numbers are staggering and growing; and

**WHEREAS**, important programs, such as those provided locally by the Catholic Charities of Warren and Washington Counties and the Crime Victims Assistance Division within the Warren County District Attorney's Office are critical to assisting and protecting those affected by domestic violence, providing safe haven, hope and justice; and

**WHEREAS**, the passage of critical laws to help protect and assist domestic violence victims and their children and to hold offenders accountable are of utmost importance and continue to be revised and improved upon; and

**WHEREAS**, New York State's commitment to ending domestic violence is also exemplified by the work of its state and county agencies that, in the face of declining revenues, have continued to recognize that sustaining our response to domestic violence is critical through efforts including strengthening systems' response to domestic violence in both the criminal justice and human services fields, and improving our efforts to measure the incidence and prevalence of domestic violence crimes in addition to the daily work carried out by agencies that are dedicated to working with those who respond to and assist victims; and

**WHEREAS**, New York State remains dedicated to increasing the public's knowledge of domestic violence through the dissemination of informational materials and through collaborative efforts such as NY State's annual "Shine the Light on Domestic Violence" initiative, which connects communities across the state by turning New York purple in October, an electronic campaign targeted at informing teens, and providing a social media presence; now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim October 2023 to be

### **DOMESTIC VIOLENCE AWARENESS MONTH IN WARREN COUNTY**

and urge all citizens to join in supporting victims of domestic violence and sharing the worthy goals of the month-long observance, and likewise, supporting the work of public and private entities that strive to provide the best coordinated response to domestic violence in communities across the State.

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Warren County has a vital interest in promoting the social and economic well-being of its employees and citizens; and

**WHEREAS**, That well-being depends on the existence of a healthy and productive workforce who are able to perform their duties in safe and abuse-free environments; and

**WHEREAS**, Numerous studies have determined that work-related stress has harmful results, particularly when that stress stems from abuse at work; and

**WHEREAS**, Abuse in the workplace has consequences for employers as well, leading to reduced productivity, turnover, absenteeism, health-related expenses and potential legal consequences such as litigation; and

**WHEREAS**, All workers should be protected from workplace bullying and abuse, no matter their gender, race, color, religious affiliation, disability or national origin; now therefore be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim October 15-21, 2023 to be

**FREEDOM FROM WORKPLACE BULLIES WEEK**

in Warren County, and urge all citizens to do their part to end workplace bullying and support the work of public and private entities that strive to end this egregious practice across New York State.

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, the Special Olympics was founded by Eunice Kennedy Shriver in 1968, and just one year later Dorothy Buehring Phillips inaugurated the program in New York, and the state sent its first delegation of athletes and coaches to the Northeast Regional Special Olympics competition in Boston, Massachusetts, and

**WHEREAS**, Special Olympics New York was incorporated in 1970, with Dorothy Buehring Phillips serving as its first director, hosting the first State Summer Games in June of that year, and

**WHEREAS**, today, Special Olympics New York is the largest program in the United States and one of the largest in the world, and

**WHEREAS**, it is the mission of Special Olympics New York "to provide year-round sports training and athletic competition in a variety of Olympic-style sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community", and

**WHEREAS**, the Special Olympic New York Fall Games will be hosted by the Glens Falls regional community on October 21-22, 2022 at sporting venues throughout the area and will feature seven fall sports including bocce, cycling, golf, equestrian, soccer, softball and cross-country running, and

**WHEREAS**, Warren County is proud and honored to be chosen as the site of the Special Olympics New York 2023 State Fall Games which will be held in the City of Glens Falls and Town of Queensbury, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim October 20, 2023, the opening day of the Special Olympics New York Falls Games, to be

**SPECIAL OLYMPICS SUPPORT AND AWARENESS DAY**

in Warren County and along with the residents of Warren County, do hereby proclaim our support for the Special Olympics New York Fall Games and for all of the athletes participating in them, and be it further

**RESOLVED**, that together, we welcome all of the athletes, coaches and families traveling to Warren County for the Fall Games to our community.

**DATED: SEPTEMBER 12, 2023**

(Signed) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 409 OF 2023**  
**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it  
**RESOLVED**, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: COUNTY ADMINISTRATOR</u></b>				
A.1011 860	County Administrator, Hospitalization	A.1011 210	County Administrator, Furniture/ Furnishings	\$1,000.00
A.1011 860		A.1011 444	County Administrator, Travel/Education /Conference	1,000.00
<b><u>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</u></b>				
A.3410 130	Fire Prevention & Control, Salaries-Part Time	A.3640 860	Civil Defense, Hospitalization	1,500.00
A.3640 130	Civil Defense, Salaries - Part Time	A.3640 860		7,500.00
<b><u>DEPARTMENT: PUBLIC DEFENDER</u></b>				
A.1171 110	Public Defender, Salaries-Regular	A.1171 120	Public Defender, Salaries-Overtime	19.41
A.1171 110		A.1171 130	Salaries-Part Time	27,205.30
A.1171.4202 110	Hurell-Harring, Salaries-Regular	A.1171.4202 120	Hurell-Harring, Salaries-Overtime	23.92

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<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: PUBLIC WORKS</u></b>				
A.7110 413	Parks & Recreation, Repair & Maint-Bldg/Property	A.7110 120	Parks & Recreation, Salaries-Overtime	\$3,000.00

<b><u>DEPARTMENT: SHERIFF</u></b>				
A.3110 413	Sheriff's Law Enforcement, Repair & Maint-Bldg/Property	A.1990 469	Contingent Account, Other Payments/Contributions	30,000.00

<b><u>DEPARTMENT: SPECIAL ITEMS</u></b>				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1010 440	Legislative Board, Legal/Transcript Fees	5,573.42

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild.

Adopted.

**RESOLUTION NO. 410 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b><u>CODE</u></b>	<b><u>TITLE</u></b>	<b><u>AMOUNT</u></b>
<b><u>DEPARTMENT: ASSIGNED COUNSEL</u></b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.1170.4209 3045	Legal Defense-Indigents, Quality Improv Funding-Dist #13, Office of Indigent Legal Services Distribution	\$29,031.00
<b><u>APPROPRIATIONS</u></b>		
A.1170.4209 130	Legal Defense-Indigents, Quality Improv Funding-Dist #13, Salaries-Regular	5,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: ASSIGNED COUNSEL - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.1170.4209 830	Social Security	\$310.00
A.1170.4209 831	Medicare Contributions	73.00
A.1170.4209 439	Misc Fees & Expenses	1,400.00
A.1170.4209 470	Contracts	22,248.00
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4310.0176 2695	Mental Health Admin, Opioid Settlement- Restricted, Opioid Settlement	147,000.00
<b><u>APPROPRIATIONS</u></b>		
A.4310.0176 470	Mental Health Admin, Opioid Settlement- Restricted Contract	147,000.00
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.7111.0198 2002	Up Yonda Farm, Bed Tax, Donation-Bed Tax	2,500.00
<b><u>APPROPRIATIONS</u></b>		
A.7111.0198 470	Up Yonda Farm, Bed Tax, Contract	1,800.00
A.7111.0198 439	Up Yonda Farm, Misc Fees & Expenses	700.00
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3120.1001 2260	School Resource Officer, Hadley-Luzerne School District, Public Safety-Other Govt	50,000.00
A.3120.1002 2260	Queensbury School District, Public Safety- Other Govt	30,004.00
A.3120.1003 2260	North Warren School District, Public Safety- Other Govt	20,000.00
A.3120.1004 2260	Lake George School District, Public Safety- Other Govt	40,000.00

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: SHERIFF - cont.</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3120.1005 2260	Bolton School District, Public Safety-Other Govt	\$20,000.00
A.3120.1006 2260	Johnsburg School District, Public Safety-Other Govt	20,000.00
A.3120.1007 2260	Glens Falls City School District, Public Safety-Other Govt	24,750.00
<b><u>APPROPRIATIONS</u></b>		
A.3120.1001 130	School Resource Officer, Hadley-Luzerne School District, Salaries-Part-Time	46,447.00
A.3120.1001 830	Social Security	2,880.00
A.3120.1001 831	Medicare Contribution	673.00
A.3120.1002 130	Queensbury School District, Salaries Part Time	27,872.00
A.3120.1002 830	Social Security	1,728.00
A.3120.1002 831	Medicare Contributions	\$404.00
A.3120.1003 130	North Warren School District, Salaries Part-Time	18,579.00
A.3120.1003 830	Social Security	1,152.00
A.3120.1003 831	Medicare Contributions	269.00
A.3120.1004 130	Lake George School District, Salaries Part-Time	37,157.00
A.3120.1004 830	Social Security	2,304.00
A.3120.1004 831	Medicare Contributions	539.00
A.3120.1005 130	Bolton School District, Salaries Part-Time	18,579.00
A.3120.1005 830	Social Security	1,152.00
A.3120.1005 831	School Resource Officer, Johnsburg School District, Medicare Contributions	\$269.00
A.3120.1006 130	Salaries Part-Time	18,579.00
A.3120.1006 830	Social Security	1,152.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: SHERIFF - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
A.3120.1006 831	Medicare Contributions	\$269.00
A.3120.1007 130	Glens Falls City School District, Salaries Part-Time	22,991.00
A.3120.1007 830	Social Security	1,426.00
A.3120.1007 831	Medicare Contributions	333.00
<b>DEPARTMENT: WORKFORCE DEVELOPMENT</b>		
<b><u>ESTIMATED REVENUE</u></b>		
40.6293.0300 4791	Workforce Invest Act, WIA/WIOA, Adult, Workforce Invest Act/ Workforce Innovation & Opportunity Act	231,219.77
40.6293.0305 4791	Dislocated Worker, Workforce Invest Act/ Workforce Innovation & Opportunity Act	228,483.85
40.6293.0310 4791	Youth, Workforce Invest Act/ Workforce Innovation & Opportunity Act	239,591.45
40.6293.0313 4791	Administrative, Workforce Invest Act/ Workforce Innovation & Opportunity Act	77,699.45
<b><u>APPROPRIATIONS</u></b>		
40.6293.0300 110	Workforce Invest Act, WIA/WIOA, Adult, Salaries-Regular	103,763.92
40.6293.0300 411	Rent Building/Property	17,764.25
40.6293.0300 423	Telephone	1,665.78
40.6293.0300 428	Data Processing & Internet Fees	1,332.51
40.6293.0300 433	Training-Client	26,500.00
40.6293.0300 220	Office Equipment	4,500.00
40.6293.0300 260	Other Equipment	166.58
40.6293.0300 410	Supplies	4,651.67
40.6293.0300 421	Equipment Rental	79.96

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT- cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0300 424	Postage	\$133.26
40.6293.0300 426	Subscriptions	2,399.79
40.6293.0300 427	Membership & Dues	1,422.80
40.6293.0300 434	Workforce Invest Act, WIA/WIOA, Adult, Allowances	5,286.87
40.6293.0300 439	Misc Fees & Expenses	999.47
40.6293.0300 444	Travel/Education/Conference	932.84
40.6293.0300 810	Retirement	10,753.46
40.6293.0300 830	Social Security	6,433.36
40.6293.0300 831	Medicare Contribution	1,504.58
40.6293.0300 840	Worker's Compensation	3,086.15
40.6293.0300 850	Unemployment Insurance	1,566.38
40.6293.0300 855	Disability	19.08
40.6293.0300 860	Hospitalization	34,445.93
40.6293.0300 861	Retiree Hospitalization	1,300.00
40.6293.0300 865	Dental	511.13
40.6293.0305 110	Dislocated Worker, Salaries-Regular	75,838.30
40.6293.0305 220	Office Equipment	5,500.00
40.6293.0305 260	Other Equipment	2,500.75
40.6293.0305 410	Supplies	9,251.07
40.6293.0305 411	Rent Building/Property	11,721.20
40.6293.0305 421	Equipment Rental	2,153.66
40.6293.0305 423	Telephone	1,317.87
40.6293.0305 424	Postage	1,989.43
40.6293.0305 426	Subscriptions	4,268.29

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: WORKFORCE DEVELOPMENT- cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0305 427	Membership & Dues	\$3,295.68
40.6293.0305 428	Data Processing & Internet Fees	1,994.30
40.6293.0305 434	Allowances	3,713.13
40.6293.0305 439	Misc Fees & Expenses	2,690.72
40.6293.0305 433	Training-Client	30,500.00
40.6293.0305 444	Travel/Education/Conference	8,655.00
40.6293.0305 810	Retirement	25,778.16
40.6293.0305 830	Social Security	7,639.97
40.6293.0305 831	Workforce Invest Act, WIA/WIOA, Dislocated Worker, Medicare Contributions	1,145.06
40.6293.0305 840	Workers Compensation	3,583.76
40.6293.0305 850	Unemployment Insurance	1,609.98
40.6293.0305 855	Disability	1,069.95
40.6293.0305 860	Hospitalization	21,316.00
40.6293.0305 861	Retiree Hospitalization	389.27
40.6293.0305 865	Dental	562.30
40.6293.0310 110	Youth, Salaries-Regular	78,023.85
40.6293.0310 130	Salaries-Part-Time	51,000.00
40.6293.0310 220	Office Equipment	5,551.37
40.6293.0310 260	Other Equipment	1,167.28
40.6293.0310 410	Supplies	4,500.97
40.6293.0310 411	Rent Building/Property	17,839.23
40.6293.0310 421	Equipment Rental	180.30
40.6293.0310 423	Telephone	1,672.81
40.6293.0310 424	Postage	333.83

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<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT OF WORKFORCE DEVELOPMENT</b>		
<b><u>APPROPRIATIONS</u>.-cont.</b>		
40.6293.0310 426	Subscription	\$2,401.48
40.6293.0310 427	Memberships & Dues	2,250.92
40.6293.0310 428	Data Processing & Internet Fees	1,838.25
40.6293.0310 439	Misc. Fees & Expenses	1,003.69
40.6293.0310 444	Travel/Education/Conference	1,236.78
40.6293.0310 470	Contract	15,936.00
40.6293.0310 810	Retirement	13,196.32
40.6293.0310 830	Social Security	5,999.48
40.6293.0310 831	Medicare Contributions	1,870.85
40.6293.0310 840	Workers Compensation	2,479.47
40.6293.0310 850	Unemployment Insurance	1,190.01
40.6293.0310 855	Disability	110.64
40.6293.0310 860	Hospitalization	28,960.06
40.6293.0310 861	Workforce Invest Act, WIA/WIOA, Youth, Retiree Hospitalization	437.21
40.6293.0310 865	Dental	410.65
40.6293.0313 110	Administrative, Salaries-Regular	33,997.71
40.6293.0313 220	Office Equipment	2,500.00
40.6293.0313 260	Other Equipment	1,133.65
40.6293.0313 410	Supplies	1,134.82
40.6293.0313 411	Rent Building/Property	5,796.32
40.6293.0313 421	Equipment Rental	86.08
40.6293.0313 423	Telephone	543.54
40.6293.0313 424	Postage	43.48

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT OF WORKFORCE DEVELOPMENT - cont.</b>		
<b><u>APPROPRIATIONS</u></b>		
40.6293.0313 426	Subscription	\$1,223.26
40.6293.0313 427	Memberships & Dues	1,081.53
40.6293.0313 428	Data Processing & Internet Fees	434.82
40.6293.0313 439	Misc Fees & Expenses	326.12
40.6293.0313 444	Travel/Education/Conference	1,304.38
40.6293.0313 810	Retirement	13,432.34
40.6293.0313 830	Social Security	3,514.86
40.6293.0313 831	Medicare Contributions	492.97
40.6293.0313 840	Workers Compensation	1,032.72
40.6293.0313 850	Unemployment Insurance	640.67
40.6293.0313 855	Disability	4.43
40.6293.0313 860	Hospitalization	8,290.53
40.6293.0313 861	Retiree Hospitalization	514.18
40.6293.0313 865	Dental	171.04

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild.

Adopted.

**RESOLUTION NO. 411 OF 2023**

**Resolution introduced by Supervisors Braymer, Dickinson, Beaty, Thomas and Wild; and Committee Members Agnew, Gaddy, Gilles, LaMothe, Seeber and Taflan**

**AMENDING RESOLUTION NO. 172 OF 2022, AUTHORIZING TRANSFER OF ARPA FUNDING TO SOUTHERN ADIRONDACK CHILD CARE NETWORK, TO INCLUDE THE SUPPORT FOR A SHARED SERVICE ALLIANCE**

WHEREAS, by Resolution No. 172 of 2022, the Warren County Board of Supervisors approved the allocation of ARPA funds in an amount not to exceed One Hundred Twelve Thousand Five Hundred Dollars (\$112,500), from May 1, 2022 through December 31, 2024, to Southern Adirondack Child Care Network to recruit and assist in the start-up of approximately fifteen (15) new family-based child care providers, and

WHEREAS, the ARPA Committee has approved a request to expand the scope of ARPA funded programs to include the support for a shared service alliance to support childcare providers in Warren County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Southern Adirondack Child Care Network, to include the support for a shared service alliance to support childcare providers in Warren County, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 172 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 412 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AMENDING LAND LEASE WITH NEXAMP SOLAR FOR FLOYD BENNETT MEMORIAL AIRPORT SOLAR LAND LEASE (WC 44-20), TO ASSIGN THE LEASE TO NORTHERN GATEWAY RENEWABLES, LLC AND SOUTHERN GATEWAY RENEWABLES, LLC**

WHEREAS, pursuant to the authorizations of Resolution Nos. 114 of 2021 and 259 of 2021, The County of Warren and Nexamp Solar, LLC have entered into an Airport Real Property Lease Agreement (the "Lease"), on August 25, 2021, pursuant to the terms of the proposal WC 44-20, and

WHEREAS, Nexamp Solar, LLC has requested permission to assign the Lease and all of its rights, responsibilities, obligations, duties, and benefits under the Lease to two wholly-owned subsidiaries managed by Nexamp, which are: Northern Gateway Renewables, LLC, and Southern Gateway Renewables, LLC, and

WHEREAS, the assignment of the Lease is requested to assist Nexamp Solar, LLC in obtaining financing for constructing solar arrays on the two parcels of land at the airport, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the assignment of the Lease executed between the County of Warren and Nexamp Solar, LLC on August 25, 2021, to Northern Gateway Renewables, LLC, and Southern Gateway Renewables, LLC in a form approved by the County Attorney, and be it further

RESOLVED, that Northern Gateway Renewables, LLC, and Southern Gateway Renewables, LLC, shall accept and assume the assignment of the Lease subject to all of the terms of the Lease and shall accept and assume all of the rights, responsibilities, obligations, duties and benefits under the Lease.

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 114 of 2021 and 259 of 2021 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 413 OF 2023**  
**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci,**  
**Strough, Conover and Thomas**

**AWARDING BID AND AUTHORIZING AGREEMENTS WITH**  
**VARIOUS CONTRACTORS FOR WARREN COUNTY COURTS - PHASE 4**  
**RENOVATIONS, TOWN OF LAKE GEORGE, WARREN COUNTY, NY (WC 47-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County Courts - Phase 4 Renovations, Town of Lake George, Warren County, NY (WC 47-23), and

WHEREAS, the bids were opened on August 24, 2023 and the Superintendent of Public Works has recommended the following awards:

<b>Contractor</b>
MJG Construction Group, LLC (General Construction portion only) Attn: Micah Henzel 61 Skylark Drive Ballston Spa, New York 12020
Hamilton Plumbing, Inc. (Plumbing portion only) Attn: Paul Pritchard 181 East River Drive Lake Luzerne, New York 12846
Krueger Electrical Contracting, LLC (Electrical portion only) Attn: Johnathan Krueger 820 Quaker Road Queensbury, New York 12804

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned contractors of the acceptance of their bids, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute agreements with the above listed contractors, pursuant to the terms and provisions of the bid documents and proposal (WC 47-23), for a term commencing upon execution by both parties and terminating upon completion of the project, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Capital Project No. H350, Court Space Expansion.



WARREN COUNTY BID TABULATION SHEET

BID NO: WC 47-23 ITEM(S):WARREN COUNTY COURTS - PHASE 4 RENOVATIONS, TOWN OF LAKE GEORGE, WARREN COUNTY, NY DATE: AUGUST 25, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
	Michael A. Ferraiolo Plumbing & Heating, Inc. Attn: Joseph Ferraiolo 1600 Jay Street Rochester, NY 14611 Ph: 585-328-8910 Fax: 585-328-8969	Hamilton Plumbing, Inc. Attn: Paul Pritchard 181 E. River Drive Lake Luzerne, NY 12846 Ph: 518-654-6485	C&L Mechanical Corp. Attn: Nelson Charon PO Box 187 Port Edward, NY 12828 Ph: 518-531-8998	Mazone Plumbing & Heating, Inc. Attn: Joe Mazone 93 Elmene Avenue Delmar, NY 12054 Ph: 518-439-2238 Fax: 518-434-2389	B&B Prenter Contracting, L.L.C. Attn: Robert Brady 10 Ferris Street Hadon Falls, NY 12839 Ph: 518-638-9524	John W. Danforth Company Attn: Ed Haldeman 5 Lieblich Lane Clifton Park, NY 12065 Ph: 518-400-1600
PROJECT	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GENERAL CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
PLUMBING CONSTRUCTION CONTRACT LUMP SUM:	\$27,900.00	\$15,050.00	\$18,003.83	\$21,000.00	\$40,000.00	\$17,200.00
ELECTRICAL CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid	No Bid	No Bid	\$212,000.00	No Bid

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 47-23	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S):WARREN COUNTY COURTS - PHASE 4 RENOVATIONS, TOWN OF LAKE GEORGE, WARREN COUNTY, NY DATE: AUGUST 25, 2023 TIME: 3:00 P.M.	Hour Electric Co. Inc. Attn: Steven Hansden 30 East Street PO Box 325 Fort Edward, NY 12828 Ph: 518-747-4144 Fax: 518-747-2725	Executive Electric, LLC. Attn: Peter Conyne 5 Shuter Street Amsterdam, NY 12010 Ph: 518-770-1508 Fax: 518-620-0801	Harold R. Cune, Inc. Attn: Brian Cune 30 Progress Street Ballston Spa, NY 12020 Ph: 518-885-6199 Fax: 518-885-3640	DLC Electric, LLC. Attn: Ralph Chiff 479 State Route 40 Troy, NY 12182 Ph: 518-326-8130	Sibling Electric, Inc. Attn: Kathleen Sibling 500 South Street PO Box 27 Rensselaer, NY 12144 Ph: 518-463-4451 Fax: 518-463-7023	Brownell Electric Corp. Attn: Robert Moore 126 East Road Fort Edward, NY 12828 Ph: 518-747-4715
PROJECT	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
GENERAL CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
PLUMBING CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
ELECTRICAL CONSTRUCTION CONTRACT LUMP SUM:	\$ 199,197.00	\$ 152,199.00	\$ 176,000.00	\$ 164,000.00	\$ 176,000.00	\$ 139,500.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 47-23 ITEM(S): WARREN COUNTY COURTS - PHASE 4 RENOVATIONS, TOWN OF LAKE GEORGE, WARREN COUNTY, NY DATE: AUGUST 25, 2023 TIME: 3:00 P. M.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
PROJECT	Krueger Electrical Contracting, LLC. Attn: Jonathan Krueger 820 Quaker Road Queensbury, NY 12804 Ph: 518-832-8326	HW Electrical Services, LLC. Attn: Joel Staart 12 Elmwood Road Albany, NY 12204 Ph: 518-441-9343
GENERAL CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid
PLUMBING CONSTRUCTION CONTRACT LUMP SUM:	No Bid	No Bid
ELECTRICAL CONSTRUCTION CONTRACT LUMP SUM:	\$114,744.00	\$199,000.00
Adopted by unanimous vote.		

**RESOLUTION NO. 414 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH LEGAL AID SOCIETY OF NORTHEASTERN NEW YORK, INC. TO PROVIDE PARALEGAL/CASE MANAGEMENT SUPPORT SERVICES FOR INDIGENT PERSONS FOR THE ASSIGNED COUNSEL OFFICE (OILS CONTRACT #C130052)**

WHEREAS, the Assigned Counsel Office has requested to enter into an agreement with the Legal Aid Society of Northeastern New York, Inc. to reimburse the agency for paralegal/case management support services in an amount not to exceed Forty-Five Thousand Dollars (\$45,000) using funding from the Office of Indigent Legal Services (OILS) grant (Contract #C130052) over the term commencing January 1, 2023 and terminating upon exhaustion of grant funding, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206, to reimburse the agency for paralegal/case management support services for indigent persons in the Warren County Family Court in an amount not to exceed Forty-Five Thousand Dollars (\$45,000), using funding from the Office of Indigent Legal Services (OILS) grant (Contract #C130052) over the term commencing January 1, 2023 and terminating upon exhaustion of grant funding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1170.4209 470 Legal Defense- Indigents, Quality Improve Funding-Dist #13, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 415 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 56 OF 2023, APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO ADJUST MEMBERSHIP**

WHEREAS, pursuant to Resolution No. 56 of 2023 the Warren County Board of Supervisors named the appointments to the Warren County EMS Advisory Board for a term commencing January 1, 2023 and expiring December 31, 2023, and

WHEREAS, the Director of the Warren County Office of Emergency Services has recommended that the following adjustments to the membership of the Warren County EMS Advisory Board:

<b>NAME</b>	<b>FIRE DEPARTMENT</b>
Tony Lipari <i>(appoint)</i>	Bolton EMS
Earl Mikoloski <i>(remove)</i>	Bolton EMS

now, therefore, be it

RESOLVED, that Resolution No. 56 of 2023 is hereby amended to indicate that the above named individual be, and hereby is, appointed as member of the Warren County EMS

Advisory Board, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 56 of 2023 shall remain in full force and effect.

Adopted by unanimous vote.

**RESOLUTION NO. 416 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING THE CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #14 (CONTRACT C140052) FOR THE PUBLIC DEFENDER AND ASSIGNED COUNSEL OFFICES**

WHEREAS, the Public Defender is requesting approval for the Chair of the Board of Supervisors to execute a grant agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #14 (Contract C140052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2024 and terminating December 31, 2026, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the New York State Office of Indigent Legal Services for funding under ILS Distribution #14 (Contract C140052) in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436), for a term commencing January 1, 2024 and terminating December 31, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that any extensions of Contract #C140052 (Distribution #14) are authorized without the need for further Board resolutions, and the Chair of the Board of Supervisors is authorized to sign any and all extension agreements, modifications, and/or other necessary documents relative to the above described grant program, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 417 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING CONTINUATION OF A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of a lease agreement (the previous lease agreement being authorized by Resolution No. 491 of 2022) with 333 Glen Street Associates, LLC for additional office space at a cost not to exceed Fifteen Thousand Six Hundred Dollars (\$15,600), and for janitorial services at a cost not to exceed Three Hundred Dollars (\$300) per month, to be covered by New York State Office of Indigent Legal Services grant funding, for a term commencing November 1, 2023 and terminating October 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute a lease agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 418 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH AAA ALL COURT TRANSCRIPTS TO PROVIDE TRANSCRIPTION PRODUCTION SERVICES, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, Warren County entered into an agreement with AAA All Court Transcripts to provide transcription production services, in an amount not to exceed One Thousand Dollars (\$1,000) per year, for a term commencing January 1, 2023 and continuing unless terminated upon thirty (30) days written notice by either party, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to amend the agreement to increase the not to exceed amount from One Thousand Dollars (\$1,000) per year to Five Thousand Dollars (\$5,000) per year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with AAA All Court Transcripts, 12 West Terrace Court, Ballston Lake, New York 12019, to increase the not to exceed amount from One Thousand Dollars (\$1,000) per year to Five Thousand Dollars (\$5,000) per year, for a term commencing September 18, 2023 and terminating September 17, 2024 with automatic annual renewals upon the same terms and conditions, or until such time as the agreement is terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney, and be it further,

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 470 Public Defender, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 419 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH MICHAEL GRAY D/B/A KMG MONITORING SERVICES TO PROVIDE ELECTRONIC MONITORING FOR YOUTH AGES 14-17 FOR THE PROBATION DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with Michael Gray d/b/a KMG Monitoring Services, 9 Cranberry Lane, Queensbury, New York 12804, to provide electronic monitoring services for youth ages 14-17, for an amount not to exceed Ten Thousand One Hundred Twenty-Five Dollars (\$10,125), for a term commencing September 1, 2023 and terminating March 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470, Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 420 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, Resolution No. 341 of 2023 authorized an agreement with Hadley-Luzerne Central School District to provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, and/or a Special Patrol Officer, as determined by the Sheriff, with one to be stationed at the Stuart M. Townsend Elementary School and the other at the Hadley-Luzerne Junior/Senior High School for the 2023-2024 academic year, in an amount not to exceed Ninety Thousand Dollars (\$90,000), for a term commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to increase the not to exceed amount to One Hundred Thousand Dollars (\$100,000), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846, to increase the not to exceed amount to One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 341 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 421 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH THE WARRENSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE WARRENSBURG CENTRAL SCHOOL, TO INCREASE THE NOT TO EXCEED AMOUNT AND DECREASE THE NUMBER OF UNIFORMED OFFICERS**

WHEREAS, Resolution No. 346 of 2023 authorized an agreement with the Warrensburg Central School District, to provide law enforcement services by providing coverage equal to two (2) School Resource Officers in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, as determined by the Sheriff, at the Warrensburg Central School for the 2023-2024 academic year, in an amount not to exceed Eighty Thousand Dollars (\$80,000), for a term commencing August 14, 2023 and terminating June 30, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to increase the not to exceed amount to Ninety Thousand Dollars (\$90,000) and to only provide one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with the Warrensburg

September 12, 2023

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Central School District, 103 Schroon River Road, Warrensburg, New York 12885, to increase the not to exceed amount to Ninety Thousand Dollars (\$90,000) and to only provide one (1) School Resource Officer in the form of either a Patrol Officer, Patrol Officer - Part Time, or a Special Patrol Officer, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 346 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 422 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER JEEP DODGE RAM OF QUEENSBURY FOR PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE, CHRYSLER AND JEEP MAKES AND MODELS (WC 43-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Proprietary Dealer only Repairs for Various Dodge, Chrysler and Jeep Makes and Models (WC 43-23), and

WHEREAS, the bids were opened on August 3, 2023 and the Sheriff has recommended that Warren County award the agreement to Nemer Chrysler Jeep Dodge Ram of Queensbury located at 728 Quaker Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Nemer Chrysler Jeep Dodge Ram of Queensbury located at 728 Quaker Road, Queensbury, New York 12804 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Nemer Chrysler Jeep Dodge Ram of Queensbury relative to Proprietary Dealer only Repairs for Various Dodge, Chrysler and Jeep Makes and Models, pursuant to the terms and provisions of the bid documents and proposal (WC 43-23), for a term commencing upon execution by both parties and terminating September 30, 2024, with the option for one (1) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3110 441, Sheriff's Law Enforcement, Auto-Supplies & Repair.

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO:</b> WC 43-23  <b>ITEM(S):</b> PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS DODGE, CHRYSLER AND JEEP MAKES AND MODELS  <b>DATE:</b> AUGUST 3, 2023  <b>TIME:</b> 3:00 PM.</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                   Nemer CJDR of Queensbury                  Attn: Ron Pliscofsky                  728 Quaker Road                  Queensbury, NY 12804                  Ph: 518-793-2571                  Fx: 518-793-1245</p>
<p><b>DESCRIPTION OF ITEM</b></p>	<p><b>BID PRICE</b></p>
<p>Hourly Rate: Mechanic</p>	<p>\$119.95</p>
<p>Materials/Parts Furnished: Percent Mark-Up Over Cost</p>	<p>40%</p>
<p>Markup for Purchase of Parts Only</p>	<p>40%</p>
<p><b>BID AWARDED TO:</b></p>	<p><b>RESOLUTION NO.:</b> xx of 2023</p>
<p>✓  <b>JULIE A. BUTLER, PURCHASING AGENT</b></p>	<p><b>TERM:</b> OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024</p>

Adopted by unanimous vote.

**RESOLUTION NO. 423 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT**

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 10 LaCrosse Street, Suite 6, Hudson Falls, New York 12839, to provide youth employment program services for the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment, in an amount not to exceed Eighteen Thousand Six Hundred Seventy-One Dollars (\$18,671) for a term commencing September 26, 2023 and terminating June 20, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Budget Code 40.6293.0310.470 Workforce Invest. Act, WIA/WIOA, Youth, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 424 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**INTRODUCING PROPOSED LOCAL LAW NO. 5 OF 2023, ENTITLED "A LOCAL LAW CREATING A PARTIAL REAL PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO NEW YORK STATE REAL PROPERTY TAX LAW §466-A," AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 5 of 2023 entitled "A Local Law Creating a Partial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers pursuant to New York State Real Property Tax Law §466-a," attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 20<sup>th</sup> day of October, 2023, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 5 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 5 OF 2023**

**A LOCAL LAW CREATING A PARTIAL REAL PROPERTY TAX EXEMPTION FOR VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO NEW YORK STATE REAL PROPERTY TAX LAW §466-a**

BE IT ENACTED by the Warren County Board of Supervisors as follows:

Section 1. Legislative Intent. The Board of Supervisors recognizes the roles of volunteer firefighters and ambulance workers in securing the safety and well-being of the residents, visitors, and communities of Warren County. The Board of Supervisors hereby finds that it is in the best interests of the County of Warren to encourage volunteerism in and among the voluntary fire companies and ambulance companies located in Warren County. The New York State Legislature amended Section 466-a of the Real Property Tax Law, to authorize the County of Warren to grant a real property tax exemption to enrolled volunteer firefighters and volunteer ambulance workers within the County. To that end, by providing the following exemption it is the intent to so encourage our residents to engage in volunteerism with the various volunteer fire and volunteer ambulance companies.

Section 2. Partial County Real Property Tax Exemptions For Certain Volunteer Firefighters and Volunteer Ambulance Workers.

- (a) That real property owned by an individual who serves as an enrolled and active member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service in Warren County and resides in Warren County shall be exempt from Warren County real property taxation in an amount equal to ten percent (10%) of the total assessed value of such property for County purposes, exclusive of special assessments, upon satisfying the requirements set forth below in section 2(b).
- (b) That such exemption shall be granted only to an enrolled member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service who resides in Warren County when:
  - (i) The applicant resides in the city, town or village which is served by such incorporated volunteer fire company, volunteer fire department, or an incorporated volunteer ambulance service; and
  - (ii) the real property for which the partial exemption will apply serves as the primary residence of the applicant; and
  - (iii) the real property for which the partial exemption will apply is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to full taxation, and the remaining portion which is used exclusively for residential purposes by the applicant shall be entitled to the exemption provided by this section; and

- (iv) the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service has certified that the applicant was an enrolled and active member of such incorporated voluntary fire company, volunteer fire department, or incorporated voluntary ambulance service for a minimum of at least two (2) years prior to the date of certification, and that the applicant remains and is currently an enrolled and an active member.

Section 3. Definitions

- (a) **Active Volunteer Firefighter:** The County adopts the definition set forth by section 215(1) of the General Municipal Law, which provides: "Active volunteer firefighter' means a person who has been approved by the authorities in control of a duly organized volunteer fire company or a volunteer fire department as an active volunteer firefighter of such fire company or department and who is faithfully and actually performing service in the protection of life and property from fire and other emergency, accident or calamity in connection with which the services of such fire company or fire department are required."
- (b) **Volunteer Ambulance Worker:** The County adopts the definition set forth by section 3(1) of the New York Volunteer Ambulance Workers Benefit Law, which provides: "Volunteer ambulance worker' means an active volunteer member of an ambulance company as specified on a list regularly maintained by that company for the purpose of this chapter."

Section 4. Partial Exemption for Twenty (20) Year Members. An enrolled member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service who accrues at least twenty years of active service as a volunteer firefighter or a volunteer ambulance worker, and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service, shall be granted the ten percent (10%) exemption authorized by this local law for the remainder of their life and as long as the member's primary residence remains located within Warren County.

Section 5. Partial Exemption for Un-Remarried Spouse of a Volunteer Firefighter or Volunteer Ambulance Worker.

- (a) The un-remarried spouse of a volunteer firefighter or volunteer ambulance worker killed in the line of duty may receive this real property partial tax exemption, as provided by this local law, for a primary residence located in Warren County, if:
  - (i) The un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service as the un-remarried spouse of a qualified, enrolled member of such incorporated volunteer fire company, volunteer fire department, or incorporated volunteer ambulance service who was killed in the line of duty; and

- (ii) The deceased volunteer member was an enrolled and an active member of the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service for at least five years prior to the date of death; and
  - (iii) The deceased volunteer was certified and was receiving the partial exemption provided for by this local law upon the deceased volunteers primary residence, at the time of death.
- (c) The un-remarried spouse of a volunteer firefighter or volunteer ambulance worker with at least twenty (20) years of active service may receive the real property partial tax exemption, as provided by this local law, upon the death of a twenty-plus year volunteer member, for the rest of the un-remarried spouse's life, if:
- (i) The un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service as the un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated volunteer ambulance service; and
  - (ii) For at least twenty (20) years prior to the date of death of the deceased volunteer member, the deceased volunteer was an enrolled and active member of the incorporated volunteer fire company, fire department or incorporated volunteer ambulance service; and
  - (iii) The un-remarried spouse seeks to continue the partial tax exemption upon the same primary residence which was receiving the partial tax exemption, prior to the death of such twenty-plus year volunteer member.

Section 6. Application. Any application for the partial exemption set forth by this Local Law shall be filed with the assessor for the city, town or village in which the primary residence is located, on or before the taxable status date for the municipality, on a form as prescribed by the New York State Commissioner for the Office of Real Property Tax Services.

Section 7. Effective date. This Local Law shall take effect immediately after it is filed with the New York State Secretary of State as provided in section 27 of the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 757

Noes: 0

Abstain: 60 Supervisor Geraghty

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 425 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING 100% OF THE COSTS, OF A TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE OLMSTEDVILLE ROAD (CR 19) OVER MARSHALL BROOK, TOWN OF CHESTER**

WHEREAS, a project for the Bridge NY Culvert, Olmstedville Road (CR 19) over Marshall Brook, Town of Chester P.I.N. 1762.72 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds, and

WHEREAS, the County of Warren will design, let, and administer all phases for the Project, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs of Design, Right-of-Way Incidentals and Acquisition and Construction/Construction Inspection work for the Project or portions thereof, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay 100% of the cost of Design, Right-of-Way Incidentals and Acquisition and Construction/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding, and it is further

RESOLVED, that the sum of One Million Five Hundred Thousand Dollars and no cents (\$1,500,000.00) is hereby appropriated from Capital Project No. H427.9550 280 Olmstedville Road (CR 19) over Marshall Brook Culvert NY and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agree that the County of Warren shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge Funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the County of Warren hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid and/or Bridge NY funding on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of project costs, in a form approved by the County Attorney, and it is further

RESOLVED, that the County of Warren will be responsible for all maintenance of the Project, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 426 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING 100% OF THE COSTS, OF A TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE BAY ROAD (CR 7) OVER UNNAMED WATER COURSE SOUTH OF LOCKHART MOUNTAIN, TOWN OF QUEENSBURY**

WHEREAS, a project for the Bridge NY Culvert, Bay Road (CR 7) over Unnamed Water Course South of Lockhart Mountain P.I.N. 1762.76 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 100% Bridge NY funds and 0% non-Bridge NY funds, and

WHEREAS, the County of Warren will design, let, and administer all phases for the Project, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the costs of Design, Right-of-Way Incidentals and Acquisition and Construction/Construction Inspection work for the Project or portions thereof, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay 100% of the cost of Design, Right-of-Way Incidentals and Acquisition and Construction/Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding, and it is further

RESOLVED, that the sum of One Million Five Hundred Thousand Dollars and no cents (\$1,500,000.00) is hereby appropriated from Capital Project No. H428.9550 280 Bay Road (CR7) over Unnamed Water Course South of Lockhart Mountain Culvert NY and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby agree that the County of Warren shall be responsible for all costs of the Project, including costs which exceed the amount of reimbursement available from the NY Bridge Funding awarded to the County of Warren, and it is further

RESOLVED, that in the event the costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the County of Warren hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for State Aid and/or Bridge NY funding on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's funding of project costs, in a form approved by the County Attorney, and it is further

RESOLVED, that the County of Warren will be responsible for all maintenance of the Project, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 427 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE ADIRONDACK BRIDGE AND BEAVER POND BRIDGE REPLACEMENTS OVER MILL BROOK, TOWN OF HORICON**

WHEREAS, a Project Adirondack Bridge (BIN 3305280) and Beaver Pond Bridge (BIN 3305300) Bridge Replacements over Mill Brook, Town of Horicon P.I.N. 1761.49 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Thirty-One Thousand Seven Hundred Fifty Dollars and no cents (\$31,750.00) is hereby appropriated from Capital Project No. H425.9550 280 Adirondack Bridge and Beaver Pond Bridge Replacements and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chair of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Adopted by unanimous vote.

**RESOLUTION NO. 428 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AN AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP68.30 (TOWN OF STONY CREEK) TO MP95.00 (TOWN OF JOHNSBURG)**

WHEREAS, the Superintendent of Public Works has advised that the Thurman Connection Snowmobile Club has requested permission to allow snowmobiles to use County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to allow public use of snowmobiles on County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP95.00 (Town of Johnsburg), for a term commencing upon execution of the agreement by both parties and terminating on April 15, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 429 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023 TO RE-CLASSIFY POSITIONS WITHIN THE PUBLIC DEFENDER'S OFFICE; CREATE POSITIONS WITHIN THE SHERIFF'S DEPARTMENT; AND CREATE/DELETE POSITIONS WITHIN THE DEPARTMENT OF REAL PROPERTY TAX SERVICES**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2023 are hereby amended as follows:

**PUBLIC DEFENDER**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4202 130		
<u>TITLE:</u> Assistant Public Defender #11 (per diem)	September 18, 2023	\$40,903 (\$60.76/hour)

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1171.4202 130		
<u>TITLE:</u> Assistant Public Defender - PT	September 18, 2023	\$40,903 (\$39.3293/hour)

**SHERIFF**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3120 110		
<u>TITLE:</u> Patrol Officer #74 <i>(position will be deleted if Warrensburg Central School decides they do not need a School Resource Officer and no other unfilled Patrol Officer position exists)</i>	September 18, 2023	\$53,044

**REAL PROPERTY TAX  
SERVICES**

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1355 110		
<u>TITLE:</u> Geographic Information Systems (GIS) Tax Map Technician	January 2, 2024	\$56,356 Grade 17

**Deleting Position of:**

<u>A.1355 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
<u>TITLE:</u> Senior Tax Map Technician	No later than June 30, 2024	\$54,061 Grade 16

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 430 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon,  
McDevitt, Beaty and Etu**

**AMENDING AGREEMENT WITH FITZGERALD MORRIS BAKER FIRTH, P.C.  
FOR BOND COUNSEL SERVICES IN RELATION TO CERTAIN SERIAL BONDS,  
TO EXTEND THE TERMINATION DATE**

WHEREAS, Resolution No. 624 of 2021 (amended by Resolution No. 560 of 2022) authorized an agreement with Fitzgerald Morris Baker Firth, P.C., to provide bond counsel services with regard to the serial bonds authorized for capital improvements at Countryside Adult Home, reconstruction of a retaining wall on Lake George in the Town of Bolton, and paving projects throughout the County of Warren, at a rate of Three Hundred Dollars (\$300) per hour, not to exceed a total of Seven Thousand Dollars (\$7,000), for a term commencing retroactive to November 1, 2021 and terminating December 31, 2022, and

WHEREAS, the Finance Committee has approved the request to further amend the agreement to extend the termination date to December 31, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, New York 12801, to extend the termination

date to December 31, 2023, in a form approved by the County Attorney, and be it further  
 RESOLVED, other than the changes outlined herein, all other terms and conditions  
 of Resolution Nos. 624 of 2021 and 560 of 2022 will remain the same.  
 Adopted by unanimous vote.

**RESOLUTION NO. 431 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon,  
 McDevitt, Beaty and Etu**

**RESOLUTION ALTERING THE STANDING RULES OF THE BOARD OF  
 SUPERVISORS, AS ADOPTED BY RESOLUTION NO. 1 OF 2023 AND  
 SUBSEQUENTLY AMENDED BY RESOLUTION NOS. 119, 204 AND 304 OF 2023, TO  
 ADD SECTION E(8) CONCERNING OUT-OF-UNIT EMPLOYEE SALARY INCREASES**

RESOLVED, that pursuant to a majority vote of the Warren County Board of  
 Supervisors required to alter the standing Rules of the Board of Supervisors, the Rules are  
 hereby amended to add Section E(8), which speaks to position salaries and appropriate timing  
 for salary increases, and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of  
 the Board of Supervisors, attached hereto as Schedule "A."

**SCHEDULE "A"**

**RULES OF THE BOARD OF SUPERVISORS**

- A. Organization Meeting of Board of Supervisors
1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 2 of 2023 (enacted by Resolution No. 50 of 2023), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
  2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.
- B. Regular Meetings of the Board of Supervisors

1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting, which will be held on Wednesday June 14, 2023 at 6:00 p.m., unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2023 are scheduled as follows:

- i) January 20, 2023
- ii) February 17, 2023
- iii) March 17, 2023
- iv) April 21, 2023
- v) May 19, 2023
- vi) June 14, 2023 - 6:00 p.m.
- vii) July 21, 2023
- viii) August 18, 2023
- ix) September 12, 2023
- x) October 20, 2023
- xi) November 17, 2023
- xii) December 15, 2023

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

- 10:00 A.M. Call to Order
- Salute to Flag
- Roll Call
- Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board
- Introduction and welcome to guests
- Privilege of the floor and public comment
- Report by Chair of the Board
- Reports by Committee Chairs

Report of County Administrator  
 Report of County Attorney  
 Call for reading of communications  
 Call for reading of resolutions  
 Discussion/public comment on resolutions  
 Requests for roll call votes  
 Vote on resolutions  
 Privilege of the floor and public comment  
 Announcements  
 Adjournment

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting, shall require a majority vote of the Board to be considered during the Regular Meeting, aside from those resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

C. Conduct of All Meetings of Board of Supervisors and Committees

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.

5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.
13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

D. Committees of the Board of Supervisors

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

<b>Standing Committee Name</b>	<b>Number of Members</b>
Budget	7
County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement; Weights &amp; Measures</i>	7
Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i>	7
Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>	7
EMS (Emergency Medical Services)	7
Environmental Concerns & Real Property Tax Services	7
Finance - <i>County Administrator; County Treasurer</i>	7
Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>	7
Health Services - <i>Mental Health; Office for the Aging; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>	7
Occupancy Tax Coordination	7
Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>	7
Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>	7
Tourism	7
<b>Special Committees</b>	
Park Operations & Management (O&M)	4 <i>plus 1 alternate</i>
National Association of Counties/New York State Association of Counties	5
Extension Services	5
ARPA Advisory	11

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.
4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member. Board members shall be permitted to attend and participate in executive sessions for Committees on which they are not a member.
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is

established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.

7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 2 of 2023, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 2 of 2023.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.

7. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 76	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

8. Out-of-Unit Salary Increases. Salaries for all Out-of-Unit (i.e. non-union) employment positions shall be set through the annual adoption of the Warren County Budget ONLY and the County's annual Salary Schedule.
- i) Filling Vacant Out-of-Unit Employment Positions: Salary increases may be considered by the Board of Supervisors outside the annual County Budget process when filling a vacant Out-of-Unit employment position which was approved and funded under the current County Budget and the proposed salary increase is required to fill a vacancy with a qualified candidate. All Out-of-Unit salary increases for a vacant employment position shall be approved for both the amount of salary increase and the source of funding for the salary increase upon a majority of the total weighted vote of the Board of Supervisors. Department Heads shall have authority to fill a vacant Out-of-Unit position at a salary up to the amount budgeted without having to obtain oversight Committee or Board of Supervisors approval, provided that the salary amount does not exceed the amount budgeted for that position.
- ii) Filling Vacant Department Head Positions: When a vacancy arises within a budgeted Department Head position, the County Administrator, with the assistance of the Director of Human Resources and County Personnel Officer, shall manage the recruitment process by: reviewing and updating the job description and minimum qualifications for the position; advertising the position in the manner to obtain the widest available pool of qualified applicants; accepting and pre-screening applications/resumes in order to schedule initial interviews with candidates meeting the minimum requirements for the position. Interviews shall be conducted by the Chair of the Board, appropriate oversight Committee Chair, Personnel Committee Chair, County Administrator and Director of Human Resources, following which a recommendation shall be made to the Personnel, Administration & Higher Education Committee to identify the final candidate and the starting salary for approval and referral to the Board of Supervisors who shall authorize the appointment upon a majority of the total weighted vote of the Board.

## F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2023, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by majority vote (as majority vote is defined under Local Law No. 2 of 2023). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.

Adopted by unanimous vote.

**RESOLUTION NO. 432 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AMENDING AGREEMENT WITH LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE COUNTY ATTORNEY'S OFFICE, TO UPGRADE CURRENT LAW LIBRARY RESEARCH SYSTEM**

WHEREAS, Resolution No. 573 of 2021 authorized an agreement with RELX, Inc. d/b/a LexisNexis, for a subscription for a law library research system for the Warren County Attorney's Office, for a term commencing January 1, 2022 and terminating December 31, 2024, for the following amounts:

<b>YEAR</b>	<b>AMOUNT</b>
2022	\$187 per month
2023	\$192 per month
2024	\$198 per month

and,

WHEREAS, the Personnel, Administration & Higher Education Committee has approved the request to upgrade the current law library research system in order to obtain better access and tools, for a term commencing September 13, 2023 and terminating December 31, 2026, for the following amounts:

<b>YEAR</b>	<b>AMOUNT</b>
2023/2024	\$363 per month
2025	\$382 per month
2026	\$402 per month

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with RELX, Inc. d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 573 of 2021 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 433 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING CONTINUATION OF HEALTH, DENTAL, VISION AND VOLUNTARY LIFE, ACCIDENT AND CRITICAL ILLNESS INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES**

WHEREAS, on December 1, 2017 Warren County transitioned to a self-funded health insurance/prescription plan for County officers, employees and retirees (pre-Medicare eligible), and

WHEREAS, the County's health insurance broker, Marshall & Sterling Employee Benefits, Inc., has recommended that Warren County continue its insurance/prescription plan with Highmark Northeastern New York for officers, employees (30 hrs./week) and retirees (pre-Medicare eligible), as well as its dental insurance plan with Delta Dental, vision insurance plan with Empire Blue View Vision, and voluntary life, accident and critical illness with Guardian whose group rates are determined based on coverage elected and age, now, therefore, be it

RESOLVED, that Warren County renew its benefit plans for County officers, employees and retirees (pre-Medicare eligible) in accordance with the terms and provisions provided for above, at monthly premium equivalents not to exceed those listed below:

<u>Highmark Northeastern New York EPO 5098</u>	
Individual	\$ 805.51
Two Person	\$ 1651.27
Family	\$ 2315.54

<u>Highmark Northeastern New York HDEPO 6398</u>	
Individual	\$ 614.23
Two Person	\$ 1259.17
Family	\$ 1765.71

<u>Delta Dental</u>	
Individual	\$ 29.97
Family	\$ 77.04

<u>Empire Blue View Vision - Base Plan</u>	
Individual	\$ 4.37
Family	\$ 10.96

Empire Blue View Vision - Buy-Up Plan

Individual	\$	7.19
Family	\$	18.02

Guardian Accident Plan

Employee	\$	10.26
Employee/Spouse	\$	16.08
Employee/Child(ren)	\$	16.20
Family	\$	22.02

Guardian Voluntary Life

Monthly Rate per \$1,000		
<30	\$	.094
30-34	\$	.098
35-39	\$	.136
40-44	\$	.190
45-49	\$	.304
50-54	\$	.506
55-59	\$	.786
60-64	\$	1.212
65-69	\$	2.406
70-74	\$	4.596
75-79	\$	4.596
AD&D	\$	.040
Child(ren)	\$	.160

Guardian Critical Illness

Monthly Rates per \$1,000		
15-29	\$	.28
30-39	\$	.46
40-49	\$	1.06
50-59	\$	2.20
60-69	\$	3.98
70-99	\$	7.26

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute any and all documents and/or agreements of any kind or nature that may be necessary to renew the health insurance with Highmark Northeastern New York, to renew the Voluntary High Deductible Option with Blue Shield including a Medical Expense Reimbursement Plan (MERP) to be administered by Highmark Blue Shield, to renew the agreement with Delta Dental, to renew the agreement with Empire Blue View Vision and renew the agreement with Guardian Voluntary Life, Accident and Critical Illness, in a form approved by the County Attorney, for a term commencing December 1, 2023 and terminating November 30, 2024, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

**RESOLUTION NO. 434 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES**

WHEREAS, Warren County has offered health insurance through Humana for Medicare eligible retirees receiving Medicare benefits, and

WHEREAS, as a result of a review of the Medicare Advantage health insurance program performed by the County's health insurance broker, Marshall & Sterling Employee Benefits, Inc., it has been recommended that the County renew the Humana Medicare Advantage plan for Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County renew its benefit plan with Humana as its Medicare Advantage insurance provider at a monthly premium of One Hundred Ninety-Nine Dollars (\$199) per Medicare eligible County retiree, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to renew the Medicare Advantage Plan with Humana; said documents and/or agreements to be in a form approved by the County Attorney, for a term commencing January 1, 2024 and terminating December 31, 2024, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

**RESOLUTION NO. 435 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY**

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021 and 346 of 2021, and

WHEREAS, the County Administrator has requested to make changes to Schedule "A," and

WHEREAS, the Finance Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective September 12, 2023.

**COUNTY OF WARREN  
CREDIT CARD POLICY**

**I. OVERVIEW AND PURPOSE**

**A. Overview.**

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

**B. Purpose.**

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

**II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD****A. Obtaining Credit Cards and Ghost cards**

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
  - a. Those Department Heads (hereinafter "Cardholders");
  - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).

6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

**B. Contact With Card Issuer Representatives.**

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
  - a. Treasurer or designee.
  - b. County Administrator.
  - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

**C. Online Management of Credit Cards.**

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

**III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING**

**A. Authorized Users**

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
  - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
  - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

**B. Authorized Purchases**

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

**C. Rules of Use**

- The following restrictions will apply to purchases made with credit or ghost cards:
1. The goods or services must be budgeted and legally allowable.
  2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
  3. Spending limits for the month must be adhered to.
  4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.

5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

**D. Unauthorized Credit or ghost Card Use**

1. The credit and/or ghost card SHALL NOT BE USED for the following:
  - a. Personal purchases or identification.
  - b. A purchase that exceeds the Cardholders monthly purchase limit.
  - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

**E. Cardholder Record Keeping**

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and a customer copy of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

**F. Review of Monthly Statement**

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher

received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.

3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

#### **G. Cardholder Security**

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

#### **H. Cardholder Separation**

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

#### **I. Revocation of Credit Card Privileges**

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.

3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

#### **IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**

##### **A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

##### **B. County Auditor Review and Payment by Treasurer**

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

#### **V. AUDITS**

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

#### **SCHEDULE "A"**

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for travel and general use purposes with a monthly credit limit of \$5,000;

- f. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$97,000.
- g. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$5,000.
- h. One credit card in the name of the Commissioner of Social Services for travel and general use purposes with a monthly credit limit of \$5,000.
- i. One credit card in the name of the Health Services Director for travel and general use purposes with a monthly credit limit of \$5,000.
- j. One credit card in the name of the Public Defender for travel and general use purposes with a monthly credit limit of \$5,000.
- k. One credit card in the name of the Information Technology Director for travel and general use purposes with a monthly credit limit of \$5,000.
- l. One credit card in the name of the Director of the Office of Emergency Services for travel and general use purposes with a monthly credit limit of \$5,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

**SCHEDULE "B"**

<p><b>ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD PURCHASE CARD</b></p> <p>Last 4 digits of card: _____</p>
---

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$\_\_\_\_\_ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: \_\_\_\_\_  
(Please Print)

Department Head Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### SCHEDULE "C"

#### GENERAL CREDIT CARD AUTHORIZATION

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Purchase Order # (if required): \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for \_\_\_\_\_ (merchandise) for County purposes.

All purchases are tax exempt.

Vendor Name: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_  MasterCard /  Visa /  Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

**SCHEDULE "D"**

**TRAVEL CREDIT CARD AUTHORIZATION**

Date: \_\_\_\_\_ Appropriation Code: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

This is to confirm \_\_\_\_\_ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

**AIRLINE TICKETS:**

Date of Purchase: \_\_\_\_\_ Name of Airline: \_\_\_\_\_

**HOTEL CHARGES:**

Name and address of hotel: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

- Room and room tax charges (tax exempt must have form)
- Long distance phone calls
- Banquet and meeting room charges
- Local phone calls
- Restaurant charges
- Laundry charges

**CONFERENCE FEES:**

Date of Purchase: \_\_\_\_\_ Name of Organization (ie. NYSAC): \_\_\_\_\_

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: \_\_\_\_\_ MasterCard / Visa / Other \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE \_\_\_\_\_

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

**SCHEDULE "E"**

**COUNTY OF WARREN  
TRANSACTION DISPUTE FORM**

**Cardholder Information:**

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Statement Date \_\_\_\_\_ Transaction Date: \_\_\_\_\_

Transaction No. \_\_\_\_\_ Posting Date: \_\_\_\_\_

Amount Disputed: \_\_\_\_\_

**Dispute:**

The item referenced above is being disputed because:

\_\_\_\_ There is a difference in the amount I authorized and the amount I was billed.  
(A copy of your charge must be attached)

\_\_\_\_ I only transacted one charge and I was previously billed for it.  
(Date of Purchase charge: \_\_\_\_\_)

\_\_\_\_ The above transaction is mine, but I am disputing the transaction.  
(Please state your reason for the denial in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_ I do not recognize the above transaction.

\_\_\_\_ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

\_\_\_\_ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.**

**SCHEDULE "F"**

**COUNTY OF WARREN  
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

**Please Check One:**

Card was :        \_\_\_\_\_ Lost  
                      \_\_\_\_\_ Stolen  
                      \_\_\_\_\_ Other (Describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

September 12, 2023

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Describe how card was lost/stolen: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was a Police Report filed (*Circle*):                      Yes                      No

If yes:    Department: \_\_\_\_\_

Report Number: \_\_\_\_\_

**Cardholder Notified the Credit Card Company:**

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Adopted by unanimous vote.

**RESOLUTION NO. 436 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**RESOLUTION ESTABLISHING A CAPITAL RESERVE FUND, A.865.00, RESERVE, PCB SETTLEMENT FUND, TO FINANCE A "TYPE" CAPITAL IMPROVEMENT; AUTHORIZING APPROPRIATION OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a Capital Reserve Fund to be known as the PCB Settlement Reserve Fund ("Reserve Fund"), with the source of funding to be Revenue Code A.1620 2775, Buildings, PCB Settlement Fund, in the amount of Seventeen Thousand Four Hundred Fourteen Dollars and Three Cents (\$17,414.03), and be it further

RESOLVED, that the purpose of this Reserve Fund is for capital expenditures for PCB sampling and/or any other mitigation efforts in the County's sole discretion, and be it further

RESOLVED, that the Warren County Treasurer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law and may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policies of Warren County. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Warren County Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the Reserve Fund, interest earned by the Reserve Fund, capital gains or losses resulting from the sale of investments of the Reserve Fund, the amount and date of each withdrawal from the Reserve Fund and the total assets of the Reserve Fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year render to the Board of Supervisors a detailed report of the operation and condition of the Reserve Fund, and be it further

RESOLVED, that except as otherwise provided by law, expenditures from the Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of the Warren County Board of Supervisors and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c, and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 437 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE  
A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO HIGHMARK BLUE  
SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING  
THE HEALTH INSURANCE ACCOUNT**

WHEREAS, pursuant to Resolution No. 324 of 2017, the Warren County Board of Supervisors authorized the transition to a self-funded health insurance/prescription plan for County officers, employees and retirees (less than sixty-five years of age), and

WHEREAS, the County's health insurance broker, Marshall & Sterling Employee Benefits, Inc. has suggested that Warren County request a letter of credit from Glens Falls National Bank & Trust Company in the amount of Two Hundred Twenty-One Thousand Five Hundred Dollars (\$221,500) to be submitted to Highmark Blue Shield of Northeastern New York as an alternative to pre-funding the account with Highmark Blue Shield of Northeastern New York, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Glens Falls National Bank & Trust Company to issue a letter of credit on behalf of Warren County to Highmark Blue Shield of Northeastern New York in the amount of Two Hundred Twenty-One Thousand Five Hundred Dollars (\$221,500).

Adopted by unanimous vote.

**RESOLUTION NO. 438 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H427, OLMSTEDVILLE ROAD (CR 19) OVER  
MARSHALL BROOK CULVERT; AUTHORIZING TRANSFER OF FUNDS; AND  
AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H427, Olmstedville Road (CR 19) over Marshall Brook Culvert, as follows:

1. Capital Project No. H427, Olmstedville Road (CR 19) over Marshal Brook Culvert, is hereby established.
2. The estimated cost of such Capital Project is the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00).

- 3. The proposed method of financing such Capital Project consists of the following:
  - a. State Culvert NY funding in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00),

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H427 - Olmstedville Road (CR 19) over Marshall Brook Culvert	\$1,500,000.00

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 439 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H428, BAY ROAD (CR 7) OVER UNNAMED WATERCOURSE SOUTH OF LOCKHART MOUNTAIN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H428, Bay Road (CR 7) over Unnamed Watercourse South of Lockhart Mountain, as follows:

- 1. Capital Project No. H428, Bay Road (CR 7) over Unnamed Watercourse South of Lockhart Mountain, is hereby established.
- 2. The estimated cost of such Capital Project is the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00).
- 3. The proposed method of financing such Capital Project consists of the following:
  - a. State Culvert NY funding in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00),

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H428 - Bay Road (CR 7) over Unnamed Watercourse South of Lockhart Mountain	\$1,500,000.00

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 440 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H425, ADIRONDACK BRIDGE & BEAVER POND BRIDGE REPLACEMENTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements, to fund project right-of-way incidental phase, as follows:

1. Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements is hereby increased in the amount of Thirty-One Thousand Seven Hundred Fifty Dollars (\$31,750.00).
2. The estimated total cost of Capital Project No. H425, Adirondack Bridge & Beaver Pond Bridge Replacements is now Four Hundred Seventy-Two Thousand Fifty-Eight Dollars (\$472,058.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Federal grant funding in the amount of Twenty-Five Thousand Four Hundred Dollars (\$25,400.00);
  - b. State Marchiselli grant funding in the amount of Four Thousand Seven Hundred Sixty-Three Dollars (\$4,763.00);
  - c. Local share funding in the amount of One Thousand Five Hundred Eighty-Seven Dollars (\$1,587.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H425 - Adirondack Bridge & Beaver Pond Bridge Replacements	\$31,750.00

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 441 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH SPCA OF UPSTATE NEW YORK, INC. FOR DOG SEIZURE, DOG CONTROL, DOG SHELTER, AND ANIMAL CRUELTY PREVENTION, RESPONSE AND SUPPORT THROUGHOUT WARREN COUNTY (WC 50-23)**

WHEREAS, the Purchasing Agent has requested proposals for Dog Seizure, Dog Control, Dog Shelter, and Animal Cruelty Prevention, Response and Support throughout Warren County (WC 50-23), and

WHEREAS, the proposals were opened on August 7, 2023 and the Sheriff has recommended that Warren County award the agreement to SPCA of Upstate New York, Inc. located at 588 Queensbury Avenue, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify SPCA of Upstate New York, Inc. located at 588 Queensbury Avenue, Queensbury, New York 12804 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with SPCA of Upstate New York, Inc. relative to Dog Seizure, Dog Control, Dog Shelter, and Animal Cruelty Prevention, Response and Support throughout Warren County, pursuant to the terms and provisions of the bid documents and proposal (WC 50-23), for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, which may be terminated by either party upon sixty (60) days written notice, for the monthly fee equal to Eight Thousand Dollars (\$8,000), plus additional charges as provided by the proposal and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 470, Sheriff's Law Enforcement, Contract.

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 442 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S OFFICE BUDGET TO COVER THE COST OF THE CONTRACT WITH SPCA OF UPSTATE NEW YORK, INC.; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Thirty-Six Thousand Dollars (\$36,000.00) from the General Fund Unappropriated Surplus to the following Budget Code to cover the cost of the contract with SPCA of Upstate New York, Inc. for dog seizure, dog control, dog shelter and animal cruelty prevention, response and support throughout Warren County for the remainder of 2023:

CODE	DEPARTMENT	AMOUNT
A.3110 470	Sheriff's Law Enforcement, Contract	\$36,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 817

Noes: 0

Absent: 185 Supervisors Frasier, Smith, Dickinson and Wild

Adopted.

**RESOLUTION NO. 443 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**SUPPORTING THE ADIRONDACK COMMUNITY COLLEGE CAPITAL IMPROVEMENT PLAN FOR 2024-2025**

WHEREAS, improvements to Adirondack Community College's facilities are necessary to provide an improved learning environment, repair old equipment, purchase new equipment and upgrade existing facilities which have deteriorated, and

WHEREAS, the following capital project exists within the needs are required for the Campus:

CAPITAL EXPENDITURE	BUILDING/ AREA	CATEGORY	ESTIMATED COST
Campus Safety & Security	Campus Wide	Health/Safety	\$500,000

and,

WHEREAS, the total cost of the above referenced capital projects is Five Hundred Thousand Dollars (\$500,000), of which fifty percent (50%) will be funded by the State of New York and the remaining fifty percent (50%) will be funded by Sponsors (Warren County and Washington County), and

WHEREAS, the Sponsor share in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) shall be borne by capital chargebacks collected by the College and/or other resources, including federal aid and donations that the College may receive, now, therefore, be it,

RESOLVED, that the Warren County Board of Supervisors hereby supports the Adirondack Community College Capital Improvement Plan for 2024-2025, and be it further

RESOLVED, that the Sponsors' share of project costs in the amount of Two Hundred Fifty Thousand Dollars (\$250,000), the total sum of which shall be paid from accumulated capital chargeback funds and/or other resources, including federal aid and donations that the College may receive, with no additional contribution from Warren County.

Adopted by unanimous vote.

Privilege of the floor and public comment was called for.

Supervisor Braymer requested the Board consider re-instating virtual meeting attendance due to the increase in positive cases of COVID-19. In regard to requests for transfers of funds, she indicated the Board should not provide the County Administrator with the authority to approve them, as she felt it was their duty as Supervisors to be aware of and approve these transfers. Supervisor Braymer then requested an update on the filling of the vacant Director of Planning & Community Development and Commissioner of the Department of Social Services positions which the County Administrator provided a brief summary of.

Supervisor Magowan spoke regarding concerns expressed by his constituents that they were unable to participate in the meetings virtually and he inquired what the appropriate Committee would be to bring this matter before; Chairman Geraghty responded the appropriate Committee to discuss the matter with was the Legislative, Rules & Governmental Operations Committee.

Supervisor Merlino voiced his pleasure regarding the adoption of Resolution No. 441, *Accepting Proposal and Authorizing Agreement with SPCA of Upstate New York, Inc. for Dog Seizure, Dog Control, Dog Shelter, and Animal Cruelty Prevention, Response and Support Throughout Warren County (WC 50-23)*.

Supervisor Geraci requested the Planning & Community Development department provide the towns with guidance how they could assist them in compiling a joint application to New York State to provide broadband in the underserved areas rather than having to compete amongst one another.

Supervisor Leggett advised the Adirondack Association of Towns & Villages (AATV) would be meeting on October 20<sup>th</sup> at Gore Mountain during which the expansion of broadband to underserved areas would be discussed, adding he also believed a regional application to the State would have more bandwidth than if the towns submitted one on their own.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strough, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Frasier, Smith, Dickinson and Wild absent*), Chairman Geraghty declared the meeting adjourned at 11:14 a.m.

**SPECIAL BOARD MEETING  
FRIDAY, OCTOBER 13, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=cz0JRcQ8P20&t=5s>***

NOTICE OF SPECIAL MEETING  
TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, KEVIN B. GERAGHTY, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Section (B) of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **OCTOBER 13, 2023 AT 10:00 A.M.**, for the purpose of:

1. Introducing Proposed Local Law No. 6 of 2023, Entitled "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County", and Authorizing Public Hearing Thereon; and
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: October 5, 2023

Signed KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

Signed AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Kevin B. Geraghty presiding. Salute to the flag was led by Chairman Geraghty.

Chairman Geraghty called for a moment of silence to recognize Patricia Auer, *former Director, Warren County Health Services*, and Joseph Menaldino, *former Commissioner, Department of Social Services*, both of whom had recently passed away.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Bruno, Driscoll, Geraci, Dickinson, Merlino, Strough, Wild, Etu, Thomas, Runyon and Geraghty - 15. Supervisors Braymer, Frasier, Smith, Magowan and Beaty absent - 5.

Chairman Geraghty called for public comment, but there was no one wishing to speak.

John Taflan, *County Administrator*, provided a brief overview of the purpose of the meeting today which related to a Local Law concerning the collection of the additional mortgage tax that would now be allocated to the CDTA (*Capital District Transit Authority*) to public transportation services in Warren County.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, apprised proposed Resolution No. 444 was distributed to the Board and posted to the Warren County website on October 6, 2023 which met the deadline specified in the Rules of the Board. She noted a roll call vote was not required on the proposed Resolution unless one was requested.

Chairman Geraghty called for discussion and public comment on the proposed resolution, as well as requests for roll call votes, but none were received.

Chairman Geraghty called for a vote on Resolution No. 444, which was approved as presented.

**RESOLUTION NO. 444 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**INTRODUCING PROPOSED LOCAL LAW 6 OF 2023, ENTITLED "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY" AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law 6 of 2023 entitled "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County," attached hereto and made a part hereof, be, and the same is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Room in the Warren County Municipal Center on the 20<sup>th</sup> day of October, 2023, at 10:00 a.m. on the matter of the adoption of said proposed Local Law 6 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**SCHEDULE "A"**

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 6 OF 2023**

**A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX  
IN WARREN COUNTY**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

**SECTION 1. TITLE.** This Local Law shall be titled "A Local Law Imposing An Additional Mortgage Recording Tax in Warren County."

**SECTION 2. PURPOSE AND INTENT.** The purpose of this law is to authorize Warren County, pursuant to the provisions of Section 253-w of the Tax Law of the State of New York, to impose an Additional Mortgage Recording Tax.

**SECTION 3. IMPOSITION OF TAX.** For the period commencing December 1, 2023 and ending December 1, 2025, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Warren, a tax of twenty-five cents (\$0.25) for each one hundred dollars (\$100.00), and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Warren and recorded on or after December 1, 2023 (or a subsequent date enacted by State Law), and a tax of twenty-five cents (\$0.25) on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars (\$100.00).

SECTION 4. ADMINISTRATION AND COLLECTION OF TAX. The taxes imposed pursuant to this Local Law shall be administered and collected in the same manner as the taxes imposed under subdivision one of Section 253 of the Tax Law and paragraph (b) of subdivision one of Section 255 of this Tax Law. Except as otherwise provided in Section 253-w of the Tax Law, all the provisions of Article 11 of the Tax Law relating to or applicable to the administration and collection of the taxes imposed by such subdivisions shall apply to the taxes imposed by this Local Law with such modifications as may be necessary to adapt such language to the tax so authorized. Such provisions shall apply with the same force and effect as if those provisions had been set forth in full in Section 253-w of the Tax Law, except to the extent that any provision is either inconsistent with a provision of Section 253-w of the Tax Law or not relevant to the tax authorized by Section 253-w of the Tax Law.

SECTION 5. REAL PROPERTY LOCATED IN MORE THAN ONE COUNTY OR STATE. Where the real property covered by the mortgage subject to the tax imposed pursuant to this Local Law is situated in this State but within and without Warren County, the amount of such tax due and payable to Warren County shall be determined in a manner similar to that prescribed in the first undesignated paragraph of Section 260 of the Tax Law which concerns real property situated in two or more counties. Where such property is situated both within Warren County and without the State, the amount due and payable to Warren County shall be determined in the manner prescribed in the second undesignated paragraph of such Section 260 which concerns property situated within and without the State. Where real property is situated within and without Warren County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed pursuant to this section.

SECTION 6. ADDITIONAL MORTGAGE RECORDING TAX. The tax imposed pursuant to this Local Law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

SECTION 7. DISPOSITION OF TAXES. Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Warren during each month upon account of the tax imposed pursuant to this Local Law, after deducting the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding month to the Treasurer of Warren County and, after the deduction by such Treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Warren. Notwithstanding the provisions of the preceding sentence, the tax so imposed and paid upon mortgages covering real property situated in two or more counties, under which the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by the recording officer receiving the same as provided by the determination of the New York State Commissioner of Taxation and Finance.

SECTION 8. PAYMENT OF TAXES. The tax imposed pursuant to this Local Law shall be payable on the recording of each mortgage of real property subject to taxes thereunder. Such tax shall be paid to the recording officer of the county in which the real property or any part thereof is situated, except where real property is situated within and without the county, the recording officer of the county in which the mortgage is first recorded shall collect the tax imposed by this Local Law. It shall be the duty of such recording officer to endorse upon each mortgage a receipt of the amount of the tax so paid. Any mortgage so endorsed may thereupon or thereafter be recorded by any recording officer and the receipt for such tax endorsed upon each mortgage shall be recorded therewith. The record of such receipt shall be conclusive proof that the amount of tax stated therein has been paid upon such mortgage.

SECTION 9. EFFECTIVE DATE. This Local Law shall take effect December 1, 2023, provided that a certified copy thereof is mailed by registered or certified mail to the Commissioner of the New York State Department of Taxation and Finance at the Commissioner's Office in Albany at least 30 days prior to the date of this Local Law shall take effect. Certified copies of this Local Law shall also be filed with the Warren County Clerk, the Secretary of State, and the State Comptroller within 5 days after the Local Law is duly enacted and this Local Law shall be deemed to be duly enacted upon its date of adoption by the Warren County Board of Supervisors.

Adopted by unanimous vote.

Chairman Geraghty offered privilege of the floor, but no one wished to speak. Chairman Geraghty called for announcements.

Supervisor Driscoll announced on Sunday October 22<sup>nd</sup> an interfaith meeting would be held calling for peace in the Middle East at Christ Church United Methodist in the City of Glens Falls and he encouraged all to support this effort.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Braymer, Frasier, Smith, Magowan and Beaty absent*), Chairman Geraghty adjourned the meeting at 10:09 a.m.

**BOARD MEETING  
FRIDAY, OCTOBER 20, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=jsxN75Fo3aQ>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Etu following which a moment of silence was observed in remembrance of the lives lost in the recent attacks against Israel.

Roll called, the following members present:

Supervisors Conover, Diamond, McDevitt, Bruno, Driscoll, Geraci, Smith, Strough, Wild, Magowan, Beaty, Etu, Thomas, Runyon and Geraghty - 15. Supervisors Leggett, Braymer, Frasier, Dickinson and Merlino - 5.

Chairman Geraghty called for privilege of the floor/public comment:

Peter Caldwell, *Warren County Resident*, voiced his opposition to the salary increase for the Sheriff that he believed was included in 2024 proposed County Budget.

Supervisor Magowan spoke regarding employee performance evaluations, indicating he would like an update pertaining to whether they were still being carried out.

Motion was made by Supervisor Geraci, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Leggett, Braymer, Frasier, Dickinson and Merlino absent*) to approve the minutes of the September 12, 2023 Board Meeting and October 13, 2023 special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Chip Mellon, *2<sup>nd</sup> Deputy Fire Coordinator, Office of Emergency Services*, and Ted Little, *1<sup>st</sup> Deputy Fire Coordinator, Office of Emergency Services*.

Supervisor Merlino entered the meeting at 10:08 a.m.

Moving along, with the Agenda review, Chair declared the Public Hearing open on proposed Warren County Local Law No. 5 of 2023, Entitled: *A Local Law Creating a Patrial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to New York State Real Property Tax Law §466-a*", open at 10:11 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud. Chair called for public comment.

Supervisor Magowan spoke in favor of proposed Local Law No. 5 of 2023 which he believed would assist with recruiting new members.

Chairman Geraghty once again called public comment on proposed Warren County Local Law No. 5 of 2023, Entitled: *A Local Law Creating a Patrial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to New York State Real Property Tax Law §466-a*"; there being no response he closed the Public Hearing at 10:12 p.m.

Continuing with the Agenda review, Chair declared the Public Hearing open on proposed Warren County Local Law No. 6 of 2023, Entitled: *"A Local Law Imposing an Additional Mortgage Recording Tax in Warren County"*, open at 10:13 a.m. and requested the Clerk of the Board read the Notice of Public Hearing aloud.

Chairman Geraghty advised he would keep the Public Hearing open and proceeded with the Agenda review.

Report by the Chairman of the Board was given.

Reports by Committee Chairs were given during motion was made by Supervisor Strough, seconded by Supervisor Merlino and carried by majority vote of those present (*Supervisors Leggett, Braymer, Frasier and Dickinson absent*), with Supervisor Thomas voting in opposition, to amend proposed Resolution No. 455, *Authorizing Termination of Agreement with Clear*

*Ballot Group, Inc. to Provide Clearcount/ClearAudit Software and Software Support for the Board of Elections*, to change the phrasing from termination to reduction, as well as to reduce the annual cost of the contract from \$9,032 to \$6,107.10.

Also during the Reports by Committee Chairs the following motions were made:

Motion was made by Supervisor Strough, seconded by Supervisor Wild and carried by majority vote of those present (*Supervisors Leggett, Braymer, Frasier and Dickinson absent*), with Supervisor Thomas voting in opposition, to Waive the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution authorizing the appropriation of funds in the amount of \$386,290.84 from Budget Code A.898.00, *Reserve, Election Equipment*, to Budget Code A.1450 260, and appropriating \$73,010.16 from Budget Code A.909.00, *General Fund Unappropriated Surplus Fund*, to Budget Code A.1450 260, to cover the cost of the remaining balance for the contract with Clear Ballot.

Motion was made by Supervisor Strough, seconded by Supervisor Merlino and carried by majority vote of those present (*Supervisors Leggett, Braymer, Frasier and Dickinson absent*), with Supervisors Magowan, Beaty and Thomas voting in opposition, to authorize the appropriation of funds in the amount of \$386,290.84 from Budget Code A.898.00, *Reserve, Election Equipment*, to Budget Code A.1450 260, and appropriating \$73,010.16 from Budget Code A.909.00, *General Fund Unappropriated Surplus Fund*, to Budget Code A.1450 260, to cover the cost of the remaining balance for the contract with Clear Ballot.

Mrs. Allen announced the Resolution concerning the waiving of the Rules of the Board would now be known as proposed Resolution No. 476 and the Resolution authorizing the appropriation of funds would now be referred to as proposed Resolution No. 477.

Report by the County Administrator was given.

Report by the County Attorney was given.

Returning to the Public Hearing pertaining to proposed Warren County Local Law No. 6 of 2023, Entitled: "*A Local Law Imposing an Additional Mortgage Recording Tax in Warren County*", Chairman Geraghty once again called public comment; there being no response he closed the Public Hearing at 11:28 a.m.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Capital District OTB - Financial Reports dated June 30, 2023 and July 31, 2023
2. Warren County Auditor - Real Property Tax Corrections Reports for August & September 2023
3. Drescher & Malecki, CPA - Independent Auditor's Report for year ended December 31, 2022

Other:

1. Mountain Lakes Regional EMS Council, Inc. - Notice of Public Hearing regarding the Queensbury EMS application to the Mountain Lakes Regional EMS Council for approval to expand their operations to cover the Pilot Knob Fire District in the Town of Fort Ann.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, advised Resolution Nos.445-475 were distributed to the Board and posted to the Warren County website on Friday October 17<sup>th</sup>, along with four Proclamations, and the Report of Committee on Assessment Rolls, adding this distribution met the deadline specified in the Rules of the Board. The four Proclamations were:

- PR36 - Proclaiming October 8-14, 2023 to be Fire Protection Week in Warren County
- PR37 - Proclaiming Warren County to be a Green Light for Military Service County
- PR38 - Proclaiming October to be Breast Cancer Awareness Month in Warren County

County  
PR39 - Proclaiming October 2023 to be Youth Substance Abuse Prevention  
Month in Warren County

Discussion and public comment on proposed Resolutions was called for.

Supervisor Thomas requested roll call votes on proposed Resolution Nos. 454, *Authorizing Agreement with Clear Ballot Group, Inc. for the Purchase, License and Maintenance of Voting Machines and Software for the Board of Elections*, and 477, *Authorizing the Appropriation of Funds from the Elections Equipment Reserve and the General Fund Unappropriated Fund Balance to the Board of Elections Budget to Cover the Balance of the Cost of a New Agreement with Clear Ballot Group, Inc. for the Purchase, License and Maintenance of Voting Machines and Software; and Amending 2023 Warren County Budget*. It was noted proposed Resolution No. 477 already required a roll call vote.

Supervisor Magowan asked whether now would be the appropriate time to discuss the employee performance evaluations and Chairman Geraghty replied in the negative, indicating the matter would be discussed at the Personnel, Administration & Higher Education Committee meeting.

Supervisor Diamond spoke regarding proposed Resolution No. 464, *Awarding Bid and Authorizing Agreement with Waste Management of New York, LLC to Provide Disposal and Hauling Services for Municipal Solid Waste & Recyclables (WC 55-23)*, noting the tonage listed in the bid tabulation sheet appeared to be rather high. In response Kevin Hajos, *Superintendent of Public Works*, apprised those figured were provided by the towns transfer station and were the same they submitted to the NYSDEC (*New York State Department of Environmental Conservation*).

Supervisor Beaty requested roll call votes on proposed Resolution Nos. 455 *Amending the Agreement with Clear Ballot Group, Inc. to Provide Clearcount/Clearaudit Software and Software Support for the Board of Elections to Reduce the Annual Amount*, and 456, *Authorizing Termination of Lease Agreement with Dominion Voting Systems for Dominion "Ice" Accessible Voting Machines for the Board of Elections*.

Voting on resolutions occurred. Resolution Nos. 445-477 were approved as presented, with the exception of proposed Resolution No. 455 which was amended from the floor.

# Warren County Board of Supervisors

## REPORT OF COMMITTEE ON ASSESSMENT ROLLS

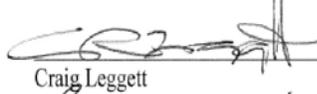
Your Committee on Environmental Concerns & Real Property Tax Services reports that they have verified the footings of the assessment rolls, referred to it as finalized by the Department of Equalization and Assessment, and certify that the following is a correct copy of such footings.

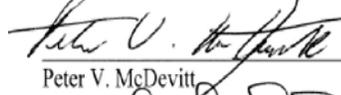
Dated: October 20, 2023

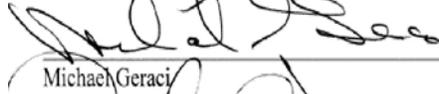
### ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES COMMITTEE:

  
\_\_\_\_\_  
Claudia Braymer, Chair

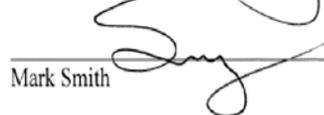
  
\_\_\_\_\_  
Brad Magowan, Vice Chair

  
\_\_\_\_\_  
Craig Leggett

  
\_\_\_\_\_  
Peter V. McDevitt

  
\_\_\_\_\_  
Michael Geraci

  
\_\_\_\_\_  
Dennis Dickinson

  
\_\_\_\_\_  
Mark Smith

## 2023 FOOTINGS

TOWN	COLUMN 1 TOWN TAXABLE	COLUMN 2 COUNTY TAXABLE	COLUMN 3 FIXED EXEMPTS	COLUMN 4 TOTAL 2 + 3	COLUMN 5 PARTIAL EXEMPTS	COLUMN 6 GRAND TOTAL 4 + 5
BOLTON	1,928,863,627	1,926,609,576	0	1,926,609,576	10,719,487	1,937,329,063
CHESTER	764,990,925	764,261,999	1,500	764,263,499	22,162,245	786,425,744
GLENS FALLS	1,307,962,663	1,298,012,011	0	1,298,012,011	38,756,155	1,336,768,166
HAGUE	974,574,516	972,448,821	4,500	972,453,321	29,026,941	1,001,480,262
HORICON	821,663,795	820,578,414	1,500	820,579,914	15,942,945	836,522,859
JOHNSBURG	591,119,935	589,742,705	4,500	589,747,205	66,347,313	656,094,518
LAKE GEORGE INSIDE	257,767,606	255,451,997	0	255,451,997	3,862,936	259,314,933
OUTSIDE	1,141,486,017	1,139,421,918	0	1,139,421,918	16,448,137	1,155,870,055
<b>TOTAL</b>	<b>1,399,253,623</b>	<b>1,394,873,915</b>	<b>0</b>	<b>1,394,873,915</b>	<b>20,311,073</b>	<b>1,415,184,988</b>
LAKE LUZERNE	435,664,180	430,336,166	4,500	430,340,666	17,204,677	447,545,343
QUEENSBURY	4,112,669,610	4,104,622,740	18,700	4,104,641,440	116,453,864	4,221,095,304
STONY CREEK	1,405,605	1,401,606	2,350	1,403,956	354,283	1,758,239
THURMAN	172,834,852	171,182,956	1,500	171,184,456	44,351,047	215,535,503
WARRENSBURG	358,699,973	353,508,963	0	353,508,963	16,261,071	369,770,034
<b>TOTAL</b>	<b>12,869,703,304</b>	<b>12,827,579,872</b>	<b>39,050</b>	<b>12,827,618,922</b>	<b>397,891,101</b>	<b>13,225,510,023</b>



## Warren County Board of Supervisors Proclamation

**WHEREAS**, fire is a serious public safety concern both locally and nationally, with more than 353,000 home fires having been reported in the United States in 2021, and 2,840 people having perished in those fires, according to the National Fire Protection Association's report, and

**WHEREAS**, 170,000 kitchen fires resulted in fire department response in 2021, and

**WHEREAS**, working smoke alarms and carbon monoxide detectors are particularly important in the kitchen, as they sense dangers well before a person can, alerting to danger where occupants may have as little as 2 minutes to escape safely, and cutting the risk of dying in home fires or from carbon monoxide exposures in half, and

**WHEREAS**, residents are encouraged to make sure their smoke alarms and carbon monoxide detectors meet the needs of all family members, including those with sensory or physical disabilities, and

**WHEREAS**, first responders in Warren County, which include those from the Bay Ridge Volunteer Fire Co.; Bakers Mills Fire Department; Bolton Landing Volunteer Fire Company; Chestertown Volunteer Fire Company; Garnett Lake Fire Department; Glens Falls Fire Department; Hague Volunteer Fire Department; Horicon Volunteer Fire Department; Johnsburg Volunteer Fire Company; Lake George Volunteer Fire Company; Luzerne-Hadley Fire Department; North Creek Volunteer Fire Company; North Queensbury Volunteer Fire Company; North River Volunteer Fire Company; Pottersville Volunteer Fire Department; Queensbury Central Volunteer Fire Company; Riverside Volunteer Fire Department; South Queensbury Volunteer Fire Department; Stony Creek Volunteer Fire Company; Thurman Volunteer Fire Company; Warrensburg Volunteer Fire Company; and West Glens Falls Volunteer Fire Company, are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education, and

**WHEREAS**, residents who are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes, and

**WHEREAS**, the 2023 Fire Prevention Week theme, "Cooking Safety Starts With You", reminds us it is important to focus on ensuring that safety protocols are followed in the kitchen, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby belatedly proclaim the week of October 8-14, 2023 to be

### **FIRE PROTECTION WEEK**

in Warren County, and urge all residents to "Learn the Sounds of Safety" and to support the many public safety activities and efforts of Warren County fire and emergency services personnel throughout the year.

**DATED: OCTOBER 20, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, the residents of Warren County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

**WHEREAS**, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

**WHEREAS**, Warren County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

**WHEREAS**, New York States Veteran Population has decreased by 44% over the last 20 years, and

**WHEREAS**, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, Knights of Columbus, Elks Club, Moose Lodge, church groups, volunteer fire departments, and many other civic-minded organizations, and

**WHEREAS**, Approximately 200,000 service members transition to civilian communities annually, and there is estimated to be a 20% increase in the number of service members transitioning to civilian life in the near future, and

**WHEREAS**, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

**WHEREAS**, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service, which has led to the creation of several programs to assist veterans in this transition, such as the Warren-Washington Counties Peer-to-Peer Program, the Adirondack Regional Chamber of Commerce's Veterans' Business Network and the SUNY Adirondack Randles Veterans Resource Center, and

**WHEREAS**, Warren County appreciates the sacrifices our United States Military personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby declare Warren County to be a

### **GREEN LIGHT FOR MILITARY SERVICE COUNTY**

and designate October 11<sup>th</sup> through Veterans Day, November 11<sup>th</sup> 2022, as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, when citizens are encouraged to participate in patriotic tradition by displaying a green light in a window of their place of business or residence to recognize the importance of honoring all those whose immeasurable sacrifices helped to preserve freedom.

**DATED: OCTOBER 20, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Breast Cancer Awareness Month is a time for standing with those courageous women who have been diagnosed with breast cancer, and for honoring those who have lost their battle to this terrible disease, and

**WHEREAS**, as the second most common cancer affecting women, more than 297,000 new cases of breast cancer are expected to be diagnosed in 2023, which means that approximately 1 in 8 women will be affected, and

**WHEREAS**, nearly 44,000 women die from breast cancer each year in the United States, a number that could be reduced with increased breast cancer screenings and outreach, and

**WHEREAS**, increased breast cancer screening increases early detection; reduces death; increases life expectancy; decreases late-stage cancer diagnoses; and increases five-year survival rates, and

**WHEREAS**, 2023 marks the 32<sup>nd</sup> anniversary of the National Breast and Cervical Cancer Early Detection Program which provides free breast and cervical cancer screenings to low-income, uninsured, and underinsured women, and

**WHEREAS**, the COVID-19 pandemic produced new deficits in breast cancer early detection in 2020-21, spurring a renewed urgency to getting these recommended screenings scheduled, and

**WHEREAS**, in Warren County we are fortunate to have excellent regional resources for screening and treatment, particularly those offered at the Cancer Center at Glens Falls Hospital, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim the month of October to be

### **BREAST CANCER AWARENESS MONTH**

in Warren County, and encourage all the women in our community to schedule and maintain screenings, and encourage all residents to participate in events aimed at raising awareness about and promoting early screening while honoring those affected by breast cancer, particularly those who have lost their battle.

**DATED: OCTOBER 20, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, October was first declared National Substance Abuse Prevention Month in 2011, and since then has served as a time to highlight the vital role of substance abuse prevention in both individual and community health, to remember those who have lost their lives to substance abuse, and to acknowledge those in recovery, and

**WHEREAS**, millions of Americans suffer from substance abuse, which includes underage drinking, alcohol dependency, non-medical use of prescription drugs, abuse of over-the-counter medications, and illicit drug use, and

**WHEREAS**, studies have shown that the earlier an individual starts smoking, drinking or using other drugs, the greater the likelihood of developing addiction, with 9 out of 10 people who abuse or are addicted to nicotine, alcohol or other drugs having begun using these substances before they were 18, and

**WHEREAS**, prevention strategies targeting the root of the problem are essential to curbing drug use and helping people lead healthier lives, and

**WHEREAS**, early intervention helps prevent substance abuse and reduce the negative consequences of addiction before they occur, and

**WHEREAS**, through community-based efforts, such as those provided by the Warren/Washington Counties Council for Prevention, involving youth, parents, educators, and government officers, we can strengthen the support systems that deter our nation's young people from drug consumption, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim the month of October 2023 to be

**YOUTH SUBSTANCE ABUSE PREVENTION MONTH**

in Warren County and encourage all residents to participate in activities aimed at preventing youth substance abuse and raising awareness with regard to the same.

**DATED: OCTOBER 20, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 445 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b><u>DEPARTMENT: BOARD OF ELECTIONS</u></b>				
A.1450 422	Board of Elections, Repair/Maint-Equipment	A.1450 260	Board of Elections, Other Equipment	\$5,000.00
A.1450 439	Misc. Fees & Expenses	A.1450 260		26,000.00
A.1450 470	Contract	A.1450 260		13,600.00
<b><u>DEPARTMENT: OFFICE FOR THE AGING</u></b>				
A.6772 110	OFA-Warren County, Salaries-Regular	A.6772 260	OFA-Warren County, Other Equipment	10,000.00
A.6772 130	Salaries-Part Time	A.6772 470	Contract	35,000.00

FROM CODE		TO CODE		AMOUNT
<b><u>DEPARTMENT: PUBLIC HEALTH</u></b>				
A.4195 470	Public Health - Fellowship Prog, Contract	A.4195 110	Public Health - Fellowship Prog, Salaries- Regular	\$55,000.00
A.4195 470		A.4195 810	Retirement	5,200.00
A.4195 470		A.4195 830	Social Security	3,400.00
A.4195 470		A.4195 831	Medicare Contribution	800.00
A.4195 470		A.4195 860	Hospitalization	5,900.00
A.4195 470		A.4195 865	Dental Insurance	100.00
<b><u>DEPARTMENT: SPECIAL ITEMS</u></b>				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1325 470	County Treasurer, Contract	7,500.00
		A.1345 210	Purchasing, Furniture/ Furnishings	730.00
		A.7111 860	Up Yonda Farm, Hospitalization	13,500.00

## Roll Call Vote:

Ayes: 640

Noes: 207 Supervisors Thomas, Runyon, Magowan and Beaty

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 446 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll and Leggett**

**AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC  
FOR USE OF SPACE AT 333 GLEN STREET FOR THE ASSIGNED COUNSEL OFFICE**

WHEREAS, the Assigned Counsel Administrator has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, for additional office space at a cost not to exceed One Thousand Dollars (\$1,000) per month, and for janitorial services at a cost not to exceed Three Hundred

October 20, 2023

847

Dollars (\$300) per month, for a term commencing November 1, 2023 and terminating September 30, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this lease agreement shall be expended from Budget Code A.1170 470, Legal Defense-Indigents, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 447 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll and Leggett**

**AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW YORK STATE  
DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE  
PROGRAM (CARP) GRANT FUNDING (CR21445343) FOR THE DISTRICT  
ATTORNEY'S OFFICE**

WHEREAS, the District Attorney has requested approval to submit an application to the New York State Division of Criminal Justice Services for Crimes Against Revenue Program (CARP) grant funding for the year 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Crimes Against Revenue Program (CARP) grant funding, in an amount to be determined, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 448 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE  
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY22  
HAZARDOUS MATERIALS GRANT PROGRAM FOR THE OFFICE OF EMERGENCY  
SERVICES**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, 6<sup>th</sup> Floor, Albany, New York 12242, for FY22 Hazardous Materials Grant Program funding in an amount not to exceed One Hundred Eighty Thousand Dollars (\$180,000), with a commencement date to be determined and terminating August 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of

Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 449 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ADOPTING AMENDED WARREN COUNTY FAIR HOUSING POLICY AND PLAN**

WHEREAS, the Warren County Board of Supervisors adopted the Warren County Fair Housing Policy and Plan by Resolution No. 231 of 1991 (as amended by Resolution No. 620 of 2022), and

WHEREAS, the Economic Growth & Development Committee has reviewed suggested updates to the Warren County Fair Housing Policy and Plan and recommends that the same be advanced to the Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Fair Housing Policy and Plan annexed hereto, be, and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Warren County Fair Housing Policy and Plan or Resolutions are hereby repealed, effective October 20, 2023.

**COUNTY OF WARREN  
FAIR HOUSING POLICY AND PLAN**

**1. Introduction:**

Warren County is committed to prohibiting discrimination as it concerns the rental or sale of housing, the application for a mortgage and housing assistance or other housing related activities for private and public housing and housing receiving assistance under federal and state programs. The County, in accordance with the federal Fair Housing Act, prohibits discrimination in housing because of race, color, national origin, religion, gender identity and sexual orientation, familial status and disability.

The County, as a recipient of federal Community Development Block Grant funding, seeks to ensure that residents are aware of the most current fair housing provisions under federal and state laws. This will include information, processes and assistance available to ensure compliance with the existing fair housing statutes. Warren County has developed a Fair Housing Plan that describes pertinent information, processes, and procedures to further fair housing in all communities.

The Warren County Fair Housing Plan identifies references to information concerning the Civil Rights Act of 1964 and 1968, the federal Fair Housing Act, state and federal housing laws, related Executive Orders, amendments to Title 1 of the Housing and community Development Act of 1968 (Section 3) and 1974 (Section 109) as amended, the

Rehabilitation Act of 1973, as amended, the Americans with Disability Act, the Age Discrimination Act, Equal Opportunity Provisions as specified under HUD Contracts and HUD Assisted Construction Contracts, the Human Rights Law of the State of New York (Article 15).

**2. Appointments:**

The Warren County Fair Housing Plan establishes a Fair Housing Officer. The County's Fair Housing Plan recognizes the importance of establishing a Fair Housing Officer to provide essential information to the public concerning the elements of the Fair Housing Act, assisting persons with processing complaints to ensure fair and equal treatment for all persons concerning the Fair Housing Act.

The Fair Housing Officer, will be the County Planner, and has the following responsibilities:

- Maintains federal and state fair housing information on the Warren County Planning Department Website including brochures issued by the U.S. Department of Housing and Urban Development (HUD) and the New York State Division of Human Rights.
- Records and maintains information regarding housing discrimination complaints on designated Warren County forms and reports annually to the Warren County Administrator.
- Forwards copies of all complaints to, and as appropriate, consults with the Fair Housing/Equal Opportunity Division of the applicable HUD Office and/or to the NYS Office of Fair Housing and Equal Opportunity within the NYS Division of Housing and Community Renewal.

**3. Provide Information and Identify Relevant Resources:**

Warren County will make available, upon request, copies of applicable federal and state laws which contain anti-discrimination provisions, including Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15 of the State of New York) as well as other related information on Laws and Executive Orders.

Warren County will promote Fair Housing through local legislative actions, media announcements and funding assistance requests for housing that benefit low and moderate income persons.

- A. The County will designate the month of April as *Fair Housing Month* and will promote this designation through the Warren County Board of Supervisors proclamation.
- B. The County will further promote fair housing and available housing assistance resources through the Warren County Planning Department Website and other social media as may be appropriate. Efforts will be undertaken to promote Fair Housing through public awareness posters to be located within all County buildings to bring attention to the County's efforts furthering Fair Housing and available assistance provided by the County's Fair Housing Officer.
- C. The County will actively pursue federal and state housing funding resources that primarily assist persons that are low and moderate income.

The County will implement programs to increase the supply of affordable housing consistent with planning initiatives such as the County's Housing Needs Study and Market Demand Analysis (2023) and the Warren County Comprehensive plan (2023). The County will enlist the support of other county departments and local housing agencies to provide information on housing availability and related issues that impact fair housing choice within local communities.

- a) Warren County will promote the standards of the County Fair Housing Plan to be reference in contracts for projects that include Community Development Block Grant (CDBG) funding as well as the promotion of equal employment opportunities consistent with the Section 3 guidelines of the CDBG program.
  - b) Take affirmative steps to ensure that all residents, regardless of economic, racial, or ethnic status, are informed of housing assistance and other services.
  - c) Demonstrate that there is equal access and fair treatment to all persons concerning housing assistance program availability.
  - d) Take affirmative steps to promote fair and equal housing within all Warren County communities.
  - e) Affirmatively further fair housing accessibility for persons with disabilities.
- D. All CDBG funded projects for which the County is the recipient, whether it is for housing, infrastructure, or economic development, attention to the civil rights, fair housing, and equal opportunity for the CDBG project must be all inclusive, from the initial program design to project closeout.
  - E. The County shall incorporate and promote fair housing opportunities in the County's Comprehensive Plan.
  - F. The County shall notify local banks and realtors of fair housing activities and enlist their support and active participation.

#### 4. **Discrimination Complaints and Notification Process:**

The County will assist individuals who provide credible information that they have been a victim of discrimination with regards to housing.

- A. **Discriminatory Housing Practices:** For the purpose of this Plan, a discriminatory housing practice means an act that is unlawful under sections 804, 805 806 or 818 of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended). Such discriminatory housing practices include discrimination in the sale or rental of housing, discrimination in the provision of brokerage services or interference, coercion, or intimidation, as defined under the Act, on the basis of race, color, religion, national origin, gender identity and sexual orientation, disability or familial status.
- B. **Receiving Complaints:** The Fair Housing Officer will record information on a standard form to ensure that a complete file is established. Following this, the Fair Housing Officer will contact the appropriate office within the federal Department of Housing and Urban Development and/or the New York State Division of Human Rights to review the details of the complaint and request guidance in the formal filing of the complaint. This will only be undertaken with an official signed request by the individual(s) filing the

formal complaint.

- C. Copies of all complaint document forms will also be forwarded to the Fair Housing and Equal Opportunity Division of the HUD Office in Buffalo, New York. If the complaint decides to take his/her case directly to Federal Court, the County will refer the complainant to the Lawyer Referral and Information Service Hotline, sponsored by the New York State Bar Association for securing affordable legal services, if required.

5. **Attachments:**

Documents related to the fair housing and evidence of actions taken by the County are attached and incorporated into the Warren County Fair Housing Plan.

Adopted by unanimous vote.

**RESOLUTION NO. 450 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**ENACTING LOCAL LAW NO. 5 OF 2023, ENTITLED  
“A LOCAL LAW CREATING A PARTIAL REAL PROPERTY TAX EXEMPTION FOR  
VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO NEW  
YORK STATE REAL PROPERTY TAX LAW §466-A”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Creating a Partial Real Property Tax Exemption for Volunteer Firefighters and Ambulance Workers pursuant to New York State Real Property Tax Law §466-a," and

WHEREAS, the Board of Supervisors adopted Resolution No. 424 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 20<sup>th</sup> day of October, 2023, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it,

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20<sup>th</sup> day of October, 2023, does hereby enact and adopt Local Law No. 5 of 2023, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 5 OF 2023**

**A LOCAL LAW CREATING A PARTIAL REAL PROPERTY TAX EXEMPTION FOR  
VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS PURSUANT TO NEW  
YORK STATE REAL PROPERTY TAX LAW §466-a**

BE IT ENACTED by the Warren County Board of Supervisors as follows:

Section 1. Legislative Intent. The Board of Supervisors recognizes the roles of volunteer firefighters and ambulance workers in securing the safety and well-being of the residents, visitors, and communities of Warren County. The Board of Supervisors hereby finds that it is in the best interests of the County of Warren to encourage volunteerism in and among the voluntary fire companies and ambulance companies located in Warren County. The New York State Legislature amended Section 466-a of the Real Property Tax Law, to authorize the County of Warren to grant a real property tax exemption to enrolled volunteer firefighters and

volunteer ambulance workers within the County. To that end, by providing the following exemption it is the intent to so encourage our residents to engage in volunteerism with the various volunteer fire and volunteer ambulance companies.

Section 2. Partial County Real Property Tax Exemptions For Certain Volunteer Firefighters and Volunteer Ambulance Workers.

- (a) That real property owned by an individual who serves as an enrolled and active member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service in Warren County and resides in Warren County shall be exempt from Warren County real property taxation in an amount equal to ten percent (10%) of the total assessed value of such property for County purposes, exclusive of special assessments, upon satisfying the requirements set forth below in section 2(b).
- (b) That such exemption shall be granted only to an enrolled member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service who resides in Warren County when:
  - (i) The applicant resides in the city, town or village which is served by such incorporated volunteer fire company, volunteer fire department, or an incorporated volunteer ambulance service; and
  - (ii) the real property for which the partial exemption will apply serves as the primary residence of the applicant; and
  - (iii) the real property for which the partial exemption will apply is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to full taxation, and the remaining portion which is used exclusively for residential purposes by the applicant shall be entitled to the exemption provided by this section; and
  - (iv) the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service has certified that the applicant was an enrolled and active member of such incorporated voluntary fire company, volunteer fire department, or incorporated voluntary ambulance service for a minimum of at least two (2) years prior to the date of certification, and that the applicant remains and is currently an enrolled and an active member.

Section 3. Definitions

1. Active Volunteer Firefighter: The County adopts the definition set forth by section 215(1) of the General Municipal Law, which provides: "Active volunteer firefighter' means a person who has been approved by the authorities in control of a duly organized volunteer fire company or a volunteer fire department as an active volunteer firefighter of such fire company or department and who is faithfully and actually performing service in the protection of life and property from fire and other emergency, accident or calamity in connection with which the services of such fire company or fire department are required."

2. Volunteer Ambulance Worker: The County adopts the definition set forth by section 3(1) of the New York Volunteer Ambulance Workers Benefit Law, which provides: "Volunteer ambulance worker' means an active volunteer member of an ambulance company as specified on a list regularly maintained by that company for the purpose of this chapter."

Section 4. Partial Exemption for Twenty (20) Year Members. An enrolled member of an incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service who accrues at least twenty years of active service as a volunteer firefighter or a volunteer ambulance worker, and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department or incorporated voluntary ambulance service, shall be granted the ten percent (10%) exemption authorized by this local law for the remainder of their life and as long as the member's primary residence remains located within Warren County.

Section 5. Partial Exemption for Un-Remarried Spouse of a Volunteer Firefighter or Volunteer Ambulance Worker.

- (a) The un-remarried spouse of a volunteer firefighter or volunteer ambulance worker killed in the line of duty may receive this real property partial tax exemption, as provided by this local law, for a primary residence located in Warren County, if:
  - (i) The un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service as the un-remarried spouse of a qualified, enrolled member of such incorporated volunteer fire company, volunteer fire department, or incorporated volunteer ambulance service who was killed in the line of duty; and
  - (ii) The deceased volunteer member was an enrolled and an active member of the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service for at least five years prior to the date of death; and
  - (iii) The deceased volunteer was certified and was receiving the partial exemption provided for by this local law upon the deceased volunteers primary residence, at the time of death.
- (c) The un-remarried spouse of a volunteer firefighter or volunteer ambulance worker with at least twenty (20) years of active service may receive the real property partial tax exemption, as provided by this local law, upon the death of a twenty-plus year volunteer member, for the rest of the un-remarried spouse's life, if:
  - (i) The un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, volunteer fire department, or incorporated voluntary ambulance service as the un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated volunteer ambulance service; and

- (ii) For at least twenty (20) years prior to the date of death of the deceased volunteer member, the deceased volunteer was an enrolled and active member of the incorporated volunteer fire company, fire department or incorporated volunteer ambulance service; and
- (iii) The un-remarried spouse seeks to continue the partial tax exemption upon the same primary residence which was receiving the partial tax exemption, prior to the death of such twenty-plus year volunteer member.

Section 6. Application. Any application for the partial exemption set forth by this Local Law shall be filed with the assessor for the city, town or village in which the primary residence is located, on or before the taxable status date for the municipality, on a form as prescribed by the New York State Commissioner for the Office of Real Property Tax Services.

Section 7. Effective date. This Local Law shall take effect immediately after it is filed with the New York State Secretary of State as provided in section 27 of the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 787

Noes: 0

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 451 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**ACCEPTING AND EXPRESSING APPRECIATION TO THE FITCH FAMILY TRUST ON BEHALF OF DAVID FITCH FOR THE DONATION OF MONIES TO THE OFFICE FOR THE AGING**

RESOLVED, that the Warren County Board of Supervisors hereby accepts the donation from The Fitch Family Trust on behalf of David Fitch in the sum of Fourteen Thousand Nine Hundred Eighty-Six Dollars and Twenty-Four Cents (\$14,986.24) for the home delivered meals program in Warren County, and be it further

RESOLVED, that the Warren County Board of Supervisors expresses thanks and appreciation to The Fitch Family Trust on behalf of David Fitch for the donation to the Office for the Aging.

Adopted by unanimous vote.

**RESOLUTION NO. 452 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AMENDING AGREEMENT WITH PURFOODS, LLC D/B/A MOM'S MEALS TO PROVIDE MEALS TO CLIENTS IN WARREN AND HAMILTON COUNTIES WHO ARE ON SPECIAL DIETS FOR THE OFFICE FOR THE AGING, TO INCREASE THE PER MEAL RATE**

WHEREAS, pursuant to Resolution No. 381 of 2023 the Chair of the Board of Supervisors was authorized to enter into an agreement with PurFoods, LLC d/b/a Mom's Meals, 3210 Southeast Corporate Woods Drive, Ankeny, Iowa 50021, to provide meals to clients in Warren and Hamilton Counties who are on special diets, as approved on a case by case basis, and

WHEREAS, the Health Services Committee has approved a request to amend the agreement to increase the meal rate from Seven Dollars and Forty-Nine Cents (\$7.49) per meal to Eight Dollars and Ninety-Nine Cents (\$8.99) per meal to be billed monthly, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with PurFoods, LLC d/b/a Mom's Meals to increase the meal rate from Seven Dollars and Forty-Nine Cents (\$7.49) per meal to Eight Dollars and Ninety-Nine Cents (\$8.99) per meal to be billed monthly, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 381 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 453 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ACCEPTING DONATION OF AN ELECTRONIC WHITE BOARD FROM DOUGLAS AND PATRICIA AUER AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION**

RESOLVED, that Warren County, accepts the donation of an Electronic White Board from Douglas and Patricia Auer (hereinafter "White Board"), and be it further

RESOLVED, that the "White Board" shall be added to the property inventory for the Board of Elections, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Douglas and Patricia Auer on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

**RESOLUTION NO. 454 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING AGREEMENT WITH CLEAR BALLOT GROUP, INC. FOR THE PURCHASE, LICENSE AND MAINTENANCE OF VOTING MACHINES AND SOFTWARE FOR THE BOARD OF ELECTIONS**

WHEREAS, the Commissioners for the Board of Elections request to enter into an agreement with Clear Ballot Group, Inc., 2 Oliver Street, Suite 607, Boston, Massachusetts 02109, for the purchase, license and maintenance of voting machines and software, in an amount not to exceed Five Hundred Three Thousand Nine Hundred One Dollars (\$503,901), for a term commencing January 1, 2024 and terminating December 31, 2028, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request for an agreement with Clear Ballot Group, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Clear Ballot Group, Inc. for the purchase, license and maintenance of voting machines and software, in an amount not to exceed Five Hundred Three Thousand Nine Hundred One Dollars (\$503,901), for a term commencing December 15, 2023 and terminating December 31, 2028, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1450 260 Board of Elections, Other Equipment.

Roll Call Vote:

Ayes: 550

Noes: 297 Supervisors Thomas, Runyon, Bruno, Magowan and Beaty

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 455 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AMENDING THE AGREEMENT WITH CLEAR BALLOT GROUP, INC. TO PROVIDE CLEARCOUNT/CLEARAUDIT SOFTWARE AND SOFTWARE SUPPORT FOR THE BOARD OF ELECTIONS TO REDUCE THE ANNUAL AMOUNT**

WHEREAS, Resolution No. 404 of 2022 authorized the Chair of the Board of Supervisors to enter into an agreement with Clear Ballot Group, Inc. for ClearCount/ClearAudit software and software support, for an amount not to exceed Forty-Seven Thousand Five Hundred Thirty-Six Dollars (\$47,536) for software and support and One Thousand Seven Hundred Dollars (\$1,700) per year for BDF Creation support, for a term commencing January 1, 2023 and terminating December 31, 2027, and

WHEREAS, the Commissioners for the Board of Elections are requesting to terminate the agreement as services will be provided under a new agreement with Clear Ballot Group, Inc., rendering this agreement unnecessary, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request to terminate the current agreement with Clear Ballot Group, Inc. as outlined above, and

WHEREAS, when the matter was discussed at the October 20, 2023 Board Meeting the Elections Commissioners revised their request to retain the aforementioned contract, but to reduce the annual amount to cover only the necessary services, reducing it from an amount not to exceed Nine Thousand Thirty-Two Dollars (\$9,032) per year to an amount not to exceed

Six Thousand One Hundred Seven Dollars and Ten Cents (\$6,107.10) per year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an amendment to the agreement with Clear Ballot Group, Inc. to reduce the annual not to exceed amount, pursuant to the preambles of this resolution.

Roll Call Vote:

Ayes: 567

Noes: 208 Supervisors Thomas, Diamond, Bruno, Magowan and Beaty

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 456 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING TERMINATION OF LEASE AGREEMENT WITH DOMINION VOTING SYSTEMS FOR DOMINION "ICE" ACCESSIBLE VOTING MACHINES FOR THE BOARD OF ELECTIONS**

WHEREAS, Resolution No. 377 of 2020 authorized the Chair of the Board of Supervisors to enter into a lease agreement with Dominion Voting Systems for twenty-five (25) Dominion "Ice" Accessible Voting Machines including service, maintenance and training at an annual cost of Forty-Three Thousand Seven Hundred Eighteen Dollars (\$43,718), not to exceed Three Hundred Six Thousand Twenty-Six Dollars (\$306,026), over a term commencing upon execution by both parties and terminating seven (7) years from date of execution with the option to extend the lease further, and

WHEREAS, the Commissioners for the Board of Elections are requesting to terminate the lease agreement as services will be provided under a new agreement with Clear Ballot Group, Inc., rendering this lease agreement unnecessary, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request to terminate the lease agreement with Dominion Voting Systems as outlined above, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the termination of the lease agreement with Dominion Voting Systems pursuant to the preambles of this resolution.

Roll Call Vote:

Ayes: 758

Noes: 89 Supervisor Magowan

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 457 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**DECLARING REMAINING ICP DOMINION VOTING MACHINES SURPLUS; AUTHORIZING DISPOSITION OF REMAINING ICP DOMINION VOTING MACHINES TO SCRAP**

WHEREAS, Warren County remains in possession and ownership of Dominion ICP voting machines, and

WHEREAS, the Commissioners have advised that the voting machines are no longer of any use to Warren County and should be declared surplus and disposed of, and

WHEREAS, the Commissioners have advised that the voting machines will be

scrapped in accordance with New York State Board of Elections guidelines, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby declares the Dominion ICP voting machines to be surplus property, and be it further

RESOLVED, that the Commissioners are authorized to dispose all of the voting machines in accordance with the New York State Board of Elections guidelines, and be it further

RESOLVED, that the Commissioners are hereby authorized to execute any and all documentation necessary to carry out the purposes of this resolution, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 458 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING ONE-TIME PAYMENT TO FORT ORANGE PRESS FOR PRINTING EXPENSES ON BEHALF OF THE BOARD OF ELECTIONS**

WHEREAS, the Commissioners of the Board of Elections have requested authorization to make a one-time payment in the amount of Three Thousand One Hundred Five Dollars and Sixty-Five Cents (\$3,105.65) to Fort Orange Press for printing expenses provided in 2022, and

WHEREAS, the Finance Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of Three Thousand One Hundred Five Dollars and Sixty-Five Cents (\$3,105.65) to Fort Orange Press for printing expenses provided in 2022, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.1450 410 Board of Elections, Supplies.

Adopted by unanimous vote.

**RESOLUTION NO. 459 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ENACTING LOCAL LAW 6 NO. OF 2023, "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY"**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County," and

WHEREAS, the Board of Supervisors adopted Resolution No. 444 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 20<sup>th</sup> day of October, 2023, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 20<sup>th</sup> day of October, 2023, does hereby enact and adopt Local Law No. 6 of 2023, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 6 OF 2023**

**A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN  
WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE. This Local Law shall be titled "A Local Law Imposing An Additional Mortgage Recording Tax in Warren County."

SECTION 2. PURPOSE AND INTENT. The purpose of this law is to authorize Warren County, pursuant to the provisions of Section 253-w of the Tax Law of the State of New York, to impose an Additional Mortgage Recording Tax.

SECTION 3. IMPOSITION OF TAX. For the period commencing December 1, 2023 and ending December 1, 2025, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Warren, a tax of twenty-five cents (\$0.25) for each one hundred dollars (\$100.00), and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Warren and recorded on or after December 1, 2023 (or a subsequent date enacted by State Law), and a tax of twenty-five cents (\$0.25) on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars (\$100.00).

SECTION 4. ADMINISTRATION AND COLLECTION OF TAX. The taxes imposed pursuant to this Local Law shall be administered and collected in the same manner as the taxes imposed under subdivision one of Section 253 of the Tax Law and paragraph (b) of subdivision one of Section 255 of this Tax Law. Except as otherwise provided in Section 253-w of the Tax Law, all the provisions of Article 11 of the Tax Law relating to or applicable to the administration and collection of the taxes imposed by such subdivisions shall apply to the taxes imposed by this Local Law with such modifications as may be necessary to adapt such language to the tax so authorized. Such provisions shall apply with the same force and effect as if those provisions had been set forth in full in Section 253-w of the Tax Law, except to the extent that any provision is either inconsistent with a provision of Section 253-w of the Tax Law or not relevant to the tax authorized by Section 253-w of the Tax Law.

SECTION 5. REAL PROPERTY LOCATED IN MORE THAN ONE COUNTY OR STATE. Where the real property covered by the mortgage subject to the tax imposed pursuant to this Local Law is situated in this State but within and without Warren County, the amount of such tax due and payable to Warren County shall be determined in a manner similar to that prescribed in the first undesignated paragraph of Section 260 of the Tax Law which concerns real property situated in two or more counties. Where such property is situated both within Warren County and without the State, the amount due and payable to Warren County shall be determined in the manner prescribed in the second undesignated paragraph of such Section 260 which concerns property situated within and without the State. Where real property is situated within and without Warren County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed pursuant to this section.

SECTION 6. ADDITIONAL MORTGAGE RECORDING TAX. The tax imposed pursuant to this Local Law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

SECTION 7. DISPOSITION OF TAXES. Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Warren during each month upon account of the tax imposed pursuant to this Local

Law, after deducting the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding month to the Treasurer of Warren County and, after the deduction by such Treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Warren. Notwithstanding the provisions of the preceding sentence, the tax so imposed and paid upon mortgages covering real property situated in two or more counties, under which the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by the recording officer receiving the same as provided by the determination of the New York State Commissioner of Taxation and Finance.

**SECTION 8. PAYMENT OF TAXES.** The tax imposed pursuant to this Local Law shall be payable on the recording of each mortgage of real property subject to taxes thereunder. Such tax shall be paid to the recording officer of the county in which the real property or any part thereof is situated, except where real property is situated within and without the county, the recording officer of the county in which the mortgage is first recorded shall collect the tax imposed by this Local Law. It shall be the duty of such recording officer to endorse upon each mortgage a receipt of the amount of the tax so paid. Any mortgage so endorsed may thereupon or thereafter be recorded by any recording officer and the receipt for such tax endorsed upon each mortgage shall be recorded therewith. The record of such receipt shall be conclusive proof that the amount of tax stated therein has been paid upon such mortgage.

**SECTION 9. EFFECTIVE DATE.** This Local Law shall take effect December 1, 2023, provided that a certified copy thereof is mailed by registered or certified mail to the Commissioner of the New York State Department of Taxation and Finance at the Commissioner's Office in Albany at least 30 days prior to the date of this Local Law shall take effect. Certified copies of this Local Law shall also be filed with the Warren County Clerk, the Secretary of State, and the State Comptroller within 5 days after the Local Law is duly enacted and this Local Law shall be deemed to be duly enacted upon its date of adoption by the Warren County Board of Supervisors.

Roll call Vote:

Ayes: 758

Noes: 89 Supervisor Beaty

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 460 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ADOPTING PRIVACY POLICY AND TERMS OF USE POLICY FOR THE  
WARREN COUNTY WEBSITE**

WHEREAS, the Director of Information Technology presented to the Legislative, Rules & Governmental Operations Committee a Privacy Policy and Terms of Use Policy for the Warren County Website, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed the Policies and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Privacy Policy and Terms of Use Policy for the Warren County Website annexed hereto, be, and the same hereby are, adopted as the official Polices for Warren County.

## WARREN COUNTY, NY PRIVACY POLICY

This Privacy Policy is effective as of October 20, 2023.

For purposes of this Policy, "Site" refers to the County's website and all public facing websites and applications, whether hosted directly on Warren County servers or 3<sup>rd</sup> party servers. "Services" refers to the County services accessed via the Site. The terms "we," "us," and "our" refers to the County. "You" refers to you, as a user of our Site or our Service.

Warren County (the "County") is committed to maintaining robust privacy protections for its users. Our Privacy Policy is designed to help you understand how we collect, use and safeguard the information you provide to us and to assist you in making informed decisions when using our Services.

By accessing our Site or our Services, you accept our Privacy Policy and Terms of Use (found here), and you consent to our collection, storage, use and disclosure of your Personal Information as described in this Privacy Policy.

### INFORMATION WE COLLECT

We collect "Non-Personal Information" and "Personal Information." We do not collect Personal Information when you visit our Site unless you choose to provide that information. Users are not required to provide any information to search, retrieve, download, filter and otherwise use the data available on our Site.

Non-Personal Information includes information that cannot be used to personally identify you, such as anonymous usage data, general demographic information we may collect, referring/exit pages and URLs, platform types, preferences you submit and preferences that are generated based on the data you submit and number of clicks.

Personal Information includes, but is not limited to, your email, name, address and phone number which you submit to us when using the Site.

### INFORMATION COLLECTED VIA TECHNOLOGY

In an effort to improve the quality of the services, we track information provided to us by your browser or by our software when you view or use the Services, such as the website you came from (known as the "referring URL"), the type of browser you use, the type of device from which you connected to the Services, the time and date of access, and other information that does not personally identify you. We track this information using cookies, or small text files which include an anonymous unique identifier. Cookies are sent to a user's browser from our servers and are stored on the user's computer hard drive. Sending a cookie to a user's browser enables us to collect Non-Personal Information about that user and keep a record of the user's preferences when utilizing our Services, both on an individual and aggregate basis. For example, the County may use cookies to collect the following information: IP address, date, time, browser type. Users can choose to disable cookies using their web browsers. It will not affect the user's ability to search for, review and retrieve data on the site.

The County may use both persistent and session cookies; persistent cookies remain on your computer after you close your session and until you delete them, while session cookies expire when you close your browser.

### INFORMATION YOU PROVIDE US

In addition to the information provided automatically by your browser when you visit the Site, you will provide information related to Services. By providing this information, you are authorizing us to collect, store and use this information.

### CHILDREN'S PRIVACY

The Site and Services are not directed to anyone under the age of 13. The Site does not knowingly collect or solicit information from anyone under the age of 13. In the event that we learn that we gathered Personal Information from anyone under the age of 13 without consent of a parent or guardian, we will delete that information as soon as possible. If you believe we have collected such information, please contact us.

### HOW WE USE AND SHARE INFORMATION

**Personal Information:** Except as otherwise stated in this Privacy Policy, we do not sell, trade, rent or otherwise share for marketing purposes your Personal Information with third parties without your consent. We do share Personal Information with vendors who are performing Services for the County, such as the servers for our email communication who are provided access to user's email address for purposes of sending emails from us. Those vendors use your Personal Information only at our direction and in accordance with our Privacy Policy.

In general, the Personal Information you provide us is used to help us communicate with you. For example, we use Personal Information to contact users in response to questions.

We may share Personal Information with outside parties if we have a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to meet any applicable legal process or enforceable governmental request; to enforce applicable Terms of Service, including investigation of potential violations; address fraud, security or technical concerns; or to protect against harm to the rights, property, or safety of our users or the public as required or permitted by law.

**Non-Personal Information:** We use Non-Personal Information to help us improve Services and customize the user experience. We also aggregate Non-Personal Information in order to track trends and analyze use patterns on the Site. This Privacy Policy does not limit in any way our use or disclosure of Non-Personal Information and we reserve the right to use and disclose such Non-Personal Information to our partners, advertisers and other third parties at our discretion. If our information practices change at any time in the future, we will post the Policy changes to the Site so that you may opt out of the new information practices. We suggest that you check the Site periodically if you are concerned about how your information is used.

### HOW WE PROTECT INFORMATION

We implement security measures designed to protect your information from unauthorized access. We further protect your information from potential security breaches by implementing certain technological security measures including encryption, firewalls and secure socket layer technology. However, these measures do not guarantee that your information will not be accessed, disclosed, altered or destroyed by breach of such firewalls and secure server software. By using our Service, you acknowledge that you understand and agree to assume these risks.

#### YOUR RIGHTS REGARDING THE USE OF YOUR PERSONAL INFORMATION

You have the right at any time to prevent us from contacting you for any purpose. When we send communication to a user, the user can opt out of further promotional communications by following the unsubscribe instructions provided in each communication. Please note that notwithstanding the communication preference you indicate by unsubscribing, we may continue to send you administrative communications, for example, periodic updates to our Privacy Policy.

#### LINKS TO OTHER WEBSITES

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#### CHANGES TO OUR PRIVACY POLICY

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### **WARREN COUNTY, NY TERMS OF USE**

These Terms of Use are effective October 20, 2023.

For purposes of this Policy, "Site" refers to the County's website and all public facing websites and applications, whether hosted directly on Warren County servers or 3<sup>rd</sup> party servers. "Services" refers to the County services accessed via the Site. The terms "we," "us," and "our" refers to the County. "You" refers to you, as a user of our Site or our Service.

This Policy sets out your rights and responsibilities when you use WarrenCountyNY.gov or any other Services provided by Warren County, so please read it carefully. These Terms are governed by and will be constructed in accordance with the laws of the United States of America and New York State. Any dispute arising under or in connection with these Terms and Conditions shall be subject to the non-exclusive jurisdiction of the appropriate Court.

We may update these Terms periodically. Changes will be effective upon the posting of the changes unless otherwise specified. You are responsible for reviewing and becoming familiar with any changes. Your use of the Services following the changes constitutes your acceptance of the updated Terms.

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- The Services will be secure or available at any particular time or location.
- Any defects or errors will be corrected.
- The Services will be free to viruses or other harmful materials.
- The results of using the Services will meet your expectations.

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You agree not to use the Service:

- For any unlawful purpose.
- To upload, post, or otherwise transmit any material that is obscene, blasphemous, pornographic, unlawful, threatening, menacing, abusive, harmful, an invasion of privacy or publicity rights, defamatory, libelous, vulgar, illegal or otherwise objectionable.
- To upload, post, or otherwise transmit any material that infringes any copyright, trade mark, patent or other intellectual property right or any moral right or artist’s right of any third party including, but not limited to, Warren County or to facilitate the unlawful distribution of copyrighted content or illegal content.
- To harm minors in any way, including, but not limited to, uploading, posting, or otherwise transmitting content that violates child pornography laws, child sexual exploitation laws or laws prohibiting the depiction of minors engaged in sexual conduct, or submitting any personally identifiable information about any child under the age of 13.
- To forge headers or otherwise manipulate identifiers in order to disguise the origin of any content transmitted through the Service.
- To upload, post, or otherwise transmit any material which is likely to cause harm to Warren County or anyone else’s computer systems, including, but not limited to, that which contain any virus, code, worm, date or other files or programs designed to damage or allow unauthorized access to the Service which may cause any defect, error, malfunction or corruption to the Service.

- For any commercial purpose, except as expressly permitted under the Terms.
- To sell access to the Service on any other website or to use the Service on another website for the primary purpose of gaining advertising or subscription revenue other than a personal blog or social network where the primary purpose is to display content for Warren County by hyperlink and not to compete with Warren County.

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Adopted by unanimous vote.

#### **RESOLUTION NO. 461 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

#### **REVISING AND RE-ESTABLISHING CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS**

WHEREAS, by Resolution No. 238 of 2005 (subsequently amended by Resolution Nos. 717 of 2005, 80 of 2008, 629 of 2008, 177 of 2011, 287 of 2021 and 441 of 2021), the Warren County Board of Supervisors established criteria for the expenditure of County occupancy tax revenues in connection with conventions, trade shows and events (hereafter, "Special Events"), and

WHEREAS, the Occupancy Tax Coordination Committee has approved a request by the Director of the Tourism Department to modify and add criteria to the County's Criteria for the Expenditure of County Occupancy Tax Revenues in Connection with Special Events, previously set forth as Schedule "A," in Resolution No. 441 of 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby revise and re-establish the criteria for the expenditure of County occupancy tax revenues in connection with Special Events, as outlined in the attached Schedule "A," and be it further

RESOLVED, that this resolution shall supercede Resolution Nos. 238 of 2005, 80 of 2008, 629 of 2008, 177 of 2011, 287 of 2021 and 441 of 2021.

#### **SCHEDULE "A"**

#### **CRITERIA FOR THE EXPENDITURE OF COUNTY OCCUPANCY TAX REVENUES IN CONNECTION WITH CONVENTIONS, TRADE SHOWS AND EVENTS**

1. The expenditure of Occupancy Tax revenues by the County for conventions, trade shows, or events, as defined by Local Law No. 5 of 2018 and Tax Law sec. 1202-U (hereafter, "Special Events") shall be in accordance with the written contract approved by the County Attorney.
2. As a general rule, the County provides a preference in awarding Event Sponsors with occupancy tax funding for multi-day Special Events and expects that one-day Special Events will apply for occupancy tax funding at the local Town, City or village level. Any exceptions to this preference may be considered by the Board of Supervisors when special circumstances exist.

3. The amount awarded to the Event Sponsor of a particular Special Event will be established at the time each request is reviewed for funding by the appropriate oversight committee and approved by the Board of Supervisors. As a general rule, no request shall exceed \$50,000, except as further provided herein.
4. The minimum annual calendar year amount of \$350,000 shall be allocated for awards to Event Sponsors of Special Events and such amount shall be deducted from the total occupancy tax revenue collected during the previous calendar year.
5. An Event Sponsor's request for an Occupancy Tax award in excess of \$50,000 shall require a special presentation to the oversight Committee to obtain Committee approval to apply.
6. Event Sponsor's shall submit their Occupancy Tax applications by the following deadline dates: (1) November 1<sup>st</sup>, or the first business day following November 1<sup>st</sup>, for Special Events occurring in January, February, June, July, August and December of the following year and January 2<sup>nd</sup> or the first business day after January 2<sup>nd</sup>, for events occurring in March, April, May, September, October and November of the current year.
7. Initial evaluations, grading and scoring of all Special Event Occupancy Tax applications received by the deadline date shall be completed by the Tourism Department. The Evaluation Strategy, Grading, Criteria and Scoring Sheet adopted as part of Resolution No. 331 of 2021 will be used as a guide. Applications and evaluation results will be presented by the Tourism Department to the appropriate oversight Committee and Board for final approval.

Adopted by unanimous vote.

**RESOLUTION NO. 462 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AMENDING AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR  
HIKING TRAIL LOCATED IN THE TOWN OF HAGUE, TO INCREASE THE NOT TO  
EXCEED AMOUNT**

WHEREAS, Resolution No. 392 of 2019 authorized an agreement with Lyme Adirondack Timberlands I, LLC, to use their property to create a public hiking trail to the Swede Fire Tower located in the Town of Hague, for an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) annually, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice, and

WHEREAS, the Public Works Committee has approved the request to increase the not to exceed amount from Two Thousand Five Hundred Dollars (\$2,500) annually to Two Thousand Six Hundred Twenty-Five Dollars (\$2,625) annually, for a term commencing November 1, 2023 and terminating October 31, 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Lyme Adirondack Timberlands I, LLC, 123 Quaker Road, Suite 107, Queensbury, New York 12804, as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 392 of 2019 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 463 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH CASELLA WASTE MANAGEMENT, INC. TO PROVIDE DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES (WC 55-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Disposal and Hauling Services for Municipal Solid Waste & Recyclables (WC 55-23), and

WHEREAS, the bids were opened on September 12, 2023 and the Superintendent of Public Works has recommended that the bid be awarded to Casella Waste Management, Inc., located at 1392 Route 9, Fort Edward, New York 12828, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Casella Waste Management, Inc., located at 1392 Route 9, Fort Edward, New York 12828, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Casella Waste Management, Inc. to provide Disposal and Hauling Services for Municipal Solid Waste & Recyclables, for the Town of Hague only, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 55-23), for a term commencing January 1, 2024 and terminating December 31, 2024, at the prices defined in the attached Schedule "A," as well as to execute an intermunicipal agreement with the Town of Hague relating to same, and be it further

RESOLVED, that the funding shall be expended from the appropriate departmental Budget Code.

WARREN COUNTY BID TENDERSHEET

BID NO: WC 55-23 ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES DATE: SEPTEMBER 12, 2023 TIME: 3:00 PM.		NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
BID AWARDED TO: ✓ JULIE A. BUTLER, PURCHASING AGENT		Casella Waste Management, Inc. Attn: Dillon Flynn 1392 Route 9 Fort Edward, NY 12828 Ph: 518-415-7421 Fx: N/A	County Waste & Recycling dba ACE Carting Attn: Tom McHugh 1927 Route 9 PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2345 Fx: 518-877-7337	Waste Management of New York, LLC Attn: Patrick Martino 100 Ransier Drive West Seneca, NY 14224 Ph: 716-239-0297 Fx: 866-746-8704
RESOLUTION NOS.		TERM: JANUARY 1, 2024 THROUGH DECEMBER 31, 2024		
DESCRIPTION OF ITEM	PRICE	PRICE	PRICE	PRICE
1. Price/Ton for Disposal of Processible Waste:		\$93.00	\$100.00	\$65.00
2. Price/Ton for Disposal of Non-Processible Waste		\$93.00	\$100.00	\$72.00
3. Price/Ton for Disposal of C&D:		\$93.00	\$100.00	\$72.00
4. Price/Each for Disposal of Tires - Auto Price/Each for Disposal of Tires - Truck		\$50.00 Do not accept	\$30.00 \$40.00	\$17.00 \$22.00
5. Price/Ton for Disposal of Tires:		\$250.00	No bid	No Bid

WARREN COUNTY BID TABULATION SHEET

<p><b>BID NO: WC 55-23</b>  <b>ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE &amp; RECYCLABLES</b>  <b>DATE: SEPTEMBER 12, 2023</b>  <b>TIME: 3:00 PM.</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b></p>
<p><b>DESCRIPTION OF ITEM</b></p>	<p><b>PRICE</b></p>	<p><b>PRICE</b></p>	<p><b>PRICE</b></p>
<p>Recyclables:</p>			
<p>Newspaper</p>	<p>\$150.00/ton</p>	<p>No pricing provided</p>	<p>PPI Mixed Paper (54) Buffalo High, minus \$120                  Currently \$15 - \$120 = \$105.00 charge</p>
<p>Magazines</p>	<p>\$150.00/ton</p>		<p>PPI Mixed Paper (54) Buffalo High, minus \$120                  Currently \$15 - \$120 = \$105.00 charge</p>
<p>Cardboard</p>	<p>\$150.00/ton</p>		<p>PPI OCC (11) Buffalo High, minus \$120                  Currently \$60 - \$120 = \$60.00 charge</p>
<p>Glass</p>	<p>\$150.00/ton</p>		<p>\$0 charge</p>
<p>Plastics</p>	<p>\$150.00/ton</p>		<p>\$214.50/ton charge</p>
<p>Price/Haul for the Following Sites:</p>	<p>Hiram Hollow</p>	<p>Ace Carting</p>	<p>Green Ridge RDF Perkins Hiram Hollow Toney Pitt</p>
<p>Town of Bolton</p>	<p>\$734.70</p>	<p>No Bid</p>	<p>\$357.00 \$261.80 \$285.60 \$154.70</p>
<p>Town of Chester</p>	<p>\$505.92</p>	<p>No Bid</p>	<p>\$392.70 \$285.60 \$321.30 \$178.50</p>
<p>Town of Hague</p>	<p>\$703.08</p>	<p>No Bid</p>	<p>No Bid No Bid No Bid No Bid</p>
<p>Town of Horicon</p>	<p>\$543.12</p>	<p>No Bid</p>	<p>\$380.80 \$285.60 \$309.40 \$166.60</p>
<p>Town of Johnsburg</p>	<p>\$385.02</p>	<p>No Bid</p>	<p>\$428.40 \$309.40 \$357.00 \$238.00</p>
<p>Town of Lake Luzerne</p>	<p>\$537.54</p>	<p>\$500.00</p>	<p>\$321.30 \$190.40 \$238.00 \$178.50</p>

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 55-23 ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES DATE: SEPTEMBER 12, 2023 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
Town of Queensbury - Ridge Rd.	Casella Waste Management, Inc. Attn: Dillon Flynn 1392 Route 9 Fort Edward, NY 12828 Ph: 518-415-7421 Fx: N/A	County Waste & Recycling dba ACE Carting Attn: Tom McHugh 1977 Route 9 PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2345 Fx: 518-877-7337	Waste Management of New York, LLC Attn: Patrick Martino 100 Ransier Drive West Seneca, NY 14224 Ph: 716-239-0297 Fx: 866-746-8704
Town of Queensbury - Luzerne Rd.	\$388.74	\$225.00	\$261.80
Town of Stony Creek	\$344.10	\$300.00	\$214.20
Town of Thurman	\$582.80	No Bid	\$428.40
Town of Warrensburg	\$478.02	No Bid	\$428.40
Comments	\$542.50	\$500.00	\$285.60
			\$190.40
			\$190.40
			\$142.80
			\$297.50
			\$309.40
			\$357.00
			\$357.00
			\$178.50
			\$202.30
			\$178.50
			\$142.80
			\$238.00
			\$285.60
			\$71.40

Adopted by unanimous vote.

**RESOLUTION NO. 464 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH WASTE MANAGEMENT OF NEW YORK, LLC TO PROVIDE DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES (WC 55-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Disposal and Hauling Services for Municipal Solid Waste & Recyclables (WC 55-23), and

WHEREAS, the bids were opened on September 12, 2023 and the Superintendent of Public Works has recommended that the bid be awarded to Waste Management of New York, LLC, located at 100 Ransier Drive, West Seneca, New York 14224, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Waste Management of New York, LLC, located at 100 Ransier Drive, West Seneca, New York 14224, of the acceptance of their bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Waste Management of New York, LLC to provide Disposal and Hauling Services for Municipal Solid Waste & Recyclables, except for the Town of Hague, in a form approved by the County Attorney, pursuant to the terms and provisions of the specifications (WC 55-23), for a term commencing January 1, 2024 and terminating December 31, 2024, at the prices defined in the attached Schedule "A," as well as to execute any intermunicipal agreements relating to same, and be it further

RESOLVED, that the funding shall be expended from the appropriate departmental Budget Code.

WALSH COUNTY BID TABULATION SHEET

BID NO: WC 55-23 ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES DATE: SEPTEMBER 12, 2023 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
BID AWARDED TO:			RESOLUTION NOS.
JULIE A. BUTLER, PURCHASING AGENT			TERM: JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
DESCRIPTION OF ITEM	PRICE	PRICE	PRICE
1. Price/Ton for Disposal of Processible Waste:	\$93.00	\$100.00	\$65.00
2. Price/Ton for Disposal of Non-Processible Waste	\$93.00	\$100.00	\$72.00
3. Price/Ton for Disposal of C&D:	\$93.00	\$100.00	\$72.00
4. Price/Each for Disposal of Tires - Auto	\$50.00	\$30.00	\$17.00
Price/Each for Disposal of Tires - Truck	Do not accept	\$40.00	\$22.00
5. Price/Ton for Disposal of Tires:	\$250.00	No bid	No Bid

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 55-23	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES	Casella Waste Management, Inc. Attn: Dillon Flynn 1392 Route 9 Fort Edward, NY 12828 Ph: 518-415-7421 Fx: N/A	County Waste & Recycling dba ACE Carting Attn: Tom McHugh 1927 Route 9 PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2345 Fx: 518-877-7337	Waste Management of New York, LLC Attn: Patrick Martino 100 Ransier Drive West Seneca, NY 14224 Ph: 716-239-0297 Fx: 866-746-8704
DATE: SEPTEMBER 12, 2023			
TIME: 3:00 PM.			
DESCRIPTION OF ITEM	PRICE	PRICE	PRICE
Recyclables:			
Newspaper	\$150.00/ton	No pricing provided	PPI Mixed Paper (54) Buffalo High, minus \$120 Currently \$15 - \$120 = \$105.00 charge
Magazines	\$150.00/ton		PPI Mixed Paper (54) Buffalo High, minus \$120 Currently \$15 - \$120 = \$105.00 charge
Cardboard	\$150.00/ton		PPI OCC (11) Buffalo High, minus \$120 Currently \$60 - \$120 = \$60.00 charge
Glass	\$150.00/ton		\$0 charge
Plastics	\$150.00/ton		\$214.50/ton charge
Price/Haul for the Following Sites:	Hiram Hollow	Ace Carting	Green Ridge RDJ:
Town of Bolton	\$734.70	No Bid	Perkins
Town of Chester	\$505.92	No Bid	Hiram Hollow
Town of Hague	\$703.08	No Bid	Toney Pitt
Town of Horicon	\$543.12	No Bid	
Town of Johnsburg	\$385.02	No Bid	
Town of Lake Luzerne	\$537.54	\$500.00	

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 55-23 ITEM(S): DISPOSAL AND HAULING SERVICES FOR MUNICIPAL SOLID WASTE & RECYCLABLES DATE: SEPTEMBER 12, 2023 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
Town of Queensbury - Ridge Rd.	Casella Waste Management, Inc. Attn: Dillon Flynn 1392 Route 9 Fort Edward, NY 12828 Ph: 518-415-7421 Fx: N/A	County Waste & Recycling dba ACS Carting Attn: Tom McHugh 1927 Route 9 PO Box 431 Clifton Park, NY 12065 Ph: 518-877-2345 Fx: 518-877-7337	Waste Management of New York, LLC. Attn: Patrick Martino 100 Raanier Drive West Seneca, NY 14224 Ph: 716-239-0297 Fx: 866-746-8704	\$261.80    \$190.40    \$190.40    \$178.50 \$214.20    \$142.80    \$139.90    \$142.80 \$428.40    \$297.50    \$357.00    \$238.00 \$428.40    \$309.40    \$357.00    \$285.60 \$285.60    \$178.50    \$202.30    \$71.40
Town of Queensbury - Luzerne Rd.	\$388.74	\$225.00		
Town of Queensbury - Luzerne Rd.	\$344.10	\$300.00		
Town of Stony Creek	\$582.80	No Bid		
Town of Thurman	\$478.02	No Bid		
Town of Warrensburg	\$542.50	\$500.00		
Comments				

Adopted by unanimous vote.

**RESOLUTION NO. 465 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING AGREEMENT WITH STANDARD MEDICAL SERVICES, A DIVISION OF MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE MEDICAL EXAMINATIONS FOR POLICE AND PATROL OFFICER CANDIDATES**

RESOLVED, that Warren County enter into an agreement with Standard Medical Services, a division of Mountain Medical Services, PLLC, 597 Bay Road, Queensbury, New York 12804 to provide medical examinations for police and patrol officer candidates, as follows:

<b>Services</b>	<b>Rate</b>
Audiogram	\$35.00
Chest X Ray, 1 View	\$90.00
X Ray Interpretation	\$25.00
EKG	\$55.00
Physical Exam Complete, includes urine dip & Vision	\$110.00
PPD	\$45.00
Urine Drug Screens, 10 Panel	\$48.00
Observed urine collection	\$30.00
Post accident testing/reasonable suspicion - after hours, two hour minimum charge	\$120.00 per hour
Mileage fee	\$0.565
Shy bladder wait time	\$40.00 per hour after 5:00 pm
Split specimen re-testing of positive specimens (including shipping, lab fees and chain of custody)	\$250.00
Review of all positive drug screens	\$100.00

for a term commencing January 1, 2024 and terminating December 31, 2024, and the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1430 435, Civil Service, Medical Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 466 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AMENDING AGREEMENT WITH FITZGERALD MORRIS BAKER FIRTH, P.C.  
FOR BOND COUNSEL SERVICES IN RELATION TO CERTAIN SERIAL BONDS,  
TO INCREASE THE HOURLY RATE AND CHANGE THE NOT TO EXCEED AMOUNT  
TO BE PER YEAR**

WHEREAS, Resolution No. 624 of 2021 (amended by Resolution Nos. 560 of 2022 and 430 of 2023) authorized an agreement with Fitzgerald Morris Baker Firth, P.C., to provide bond counsel services with regard to the serial bonds authorized for capital improvements at Countryside Adult Home, reconstruction of a retaining wall on Lake George in the Town of Bolton, and paving projects throughout the County of Warren, at a rate of Three Hundred Dollars (\$300) per hour, not to exceed a total of Seven Thousand Dollars (\$7,000), for a term commencing retroactive to November 1, 2021 and terminating December 31, 2023, and

WHEREAS, the Finance Committee has approved the request to further amend the agreement to increase the hourly rate from Three Hundred Dollars (\$300) per hour to Three Hundred Fifty Dollars (\$350) per hour and change the not to exceed amount to Seven Thousand Dollars (\$7,000) per year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Fitzgerald Morris Baker Firth, P.C., 68 Warren Street, Glens Falls, New York 12801, to increase the hourly rate to Three Hundred Fifty Dollars (\$350) per hour and change the not to exceed amount to Seven Thousand Dollars (\$7,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 624 of 2021, 560 of 2022 and 430 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 467 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR &  
PROJECTS RESERVE FUND TO THE DEPARTMENT OF PUBLIC WORKS BUDGET  
TO FUND CAPITAL PROJECT H422, REPLACE 4-BOX PAPI RUNWAY 1-19; AND  
AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to fund Capital Project H422, Replace 4-Box PAPI Runway 1-19, in an amount not to exceed Thirteen Thousand Five Hundred Fifty Dollars (\$13,550) from Budget Code A.892.00, Reserve, Airport Repair & Projects to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$13,550.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 847

Noes: 0

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 468 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING AGREEMENT WITH TYLER TECHNOLOGIES, INC. TO PROVIDE SERVER MIGRATION SERVICES FOR THE TREASURER’S OFFICE**

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with Tyler Technologies, Inc., 840 West Long Lake Road, Troy, Michigan 48098, to provide server migration services, in an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500), for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Budget Code A.1325 470, County Treasurer, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 469 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES**

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"  
CHARGEBACK OF TAXES**

<b>Town</b>	<b>Year</b>	<b>Assessed To &amp; Tax Map No.</b>	<b>Breakdown</b>	<b>Reason</b>
<b>City of Glens Falls</b>	<b>2023</b>	<b>Housing Authority PILOT - Cronin 303.17-16-3.1</b>	<b>County \$4,369.14</b>	<b>PILOT</b>
<b>City of Glens Falls</b>	<b>2023</b>	<b>Housing Authority PILOT - Stichman Towers 310.5-2-1</b>	<b>County \$3,547.22</b>	<b>PILOT</b>

Town	Year	Assessed To & Tax Map No.	Breakdown	Reason
City of Glens Falls	2023	Housing Authority PILOT - Larose 309.7-12-19	County \$2,335.98	PILOT
			<b>TOTAL \$10,252.34</b>	

Adopted by unanimous vote.

**RESOLUTION NO. 470 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO THE COUNTY CLERK'S BUDGET TO PURCHASE COMPUTERS AND RELATED EQUIPMENT AND SOFTWARE; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seven Thousand Six Hundred Fifteen Dollars (\$7,615.00) from the Computer Reserve Fund, Budget Code A.895.00, to the following Departmental budget to purchase computers and related equipment and software:

PROJECT	TITLE	AMOUNT
A.1410 220.1	County Clerk, Office Equipment-Reserve	\$7,615.00

and be it further,

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 847

Noes: 0

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 471 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S OFFICE BUDGET TO COVER THE UNANTICIPATED COST TO REPLACE AN EATON LIGHTING UNINTERRUPTIBLE POWER SYSTEM (UPS) IN THE CORRECTIONAL FACILITY; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Ninety Thousand Dollars (\$90,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the unanticipated cost to replace an Eaton Lighting Uninterruptible Power System (UPS) in the Correctional Facility:

CODE	DEPARTMENT	AMOUNT
A.3110 413	Sheriff's Law Enforcement, Repair & Maint.- Bldg/Property	\$90,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 847

Noes: 0

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

**RESOLUTION NO. 472 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**ADOPTING EQUALIZATION RATES FOR MUNICIPALITIES IN WARREN COUNTY FOR 2023**

WHEREAS, through their website, the New York State Office of Real Property Tax Services has provided the Equalization Rates for 2023 Assessment Rolls for Municipalities in the County of Warren, which sets forth equalization rates which are to be used in the apportionment of the 2024 County tax levy for each town and city, now, therefore, be it

RESOLVED, that the equalization rates established by the New York State Office of Real Property Tax Services are hereby accepted and approved and the equalization rates for each town and city in the County of Warren for the year 2024 are hereby established as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Bolton	75.00
Chester	91.00
City of Glens Falls	94.00
Hague	100.00
Horicon	98.00
Johnsburg	86.00
Lake George	84.00
Lake Luzerne	74.00
Queensbury	85.00
Stony Creek	0.82
Thurman	73.46
Warrensburg	86.00

Adopted by unanimous vote.

**RESOLUTION NO. 473 OF 2023**  
**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt,**  
**Geraci, Dickinson and Smith**

**RELATING TO UNPAID SCHOOL TAXES**

WHEREAS, Section 1330 of the Real Property Tax Law provides that any school district other than a city school district shall transmit a statement and certificate of unpaid school taxes to the County Treasurer so that the same is received not later than the 15<sup>th</sup> day of November following the levy of the tax, and further that the Warren County Treasurer shall transmit such statement and certificate of unpaid taxes to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors shall, upon receipt of the statement and certificate of unpaid school taxes from the County Treasurer, relevel the amount of such unpaid taxes with seven per centum (7%) of the amount of principal and interest in addition thereto at the county and town tax levy for the fiscal year 2024.

Adopted by unanimous vote.

**RESOLUTION NO. 474 OF 2023**  
**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt,**  
**Geraci, Dickinson and Smith**

**RESOLUTION SETTING PUBLIC HEARING ON WARREN**  
**COUNTY SEWER DISTRICT (INDUSTRIAL PARK) TAX ROLL**

WHEREAS, the proposed Warren County Sewer District (Industrial Park) Tax Roll for 2024 has been presented, attached hereto as "Schedule A", and

WHEREAS, the Warren County Board of Supervisors must conduct a public hearing prior to adoption of the roll, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors shall hold a public hearing on November 17, 2023 at 10:00 a.m. at the Supervisors Room in the Warren County Municipal Center, 1340 State Route 9, Queensbury, New York to hear all interested parties and citizens concerning the proposed Warren County Sewer District (Industrial Park) Tax Roll for 2024, and, be it further

RESOLVED, that the Warren County Board of Supervisors authorizes and directs the Clerk of the Board of Supervisors to publish a Notice of Public Hearing in the official newspapers for Warren County not less than five (5) days prior to the hearing date and authorizes and directs the Sewer District Administrator to mail a copy of the Notice to all property owners within the Benefit Assessment District.

## 2024 Benefit Tax Roll Warren County Sewer District (Industrial Park)

Tax Map #	Owner	Property Location	Acres	Rate/Acre	Tax
297.8-1-10	Angio Dynamics, Inc	Queensbury Ave	12.97	61.6274	799.31
297.8-1-12	County of Warren DPW	Queensbury Ave	5.54	61.6274	341.42
297.8-1-13	County of Warren DPW	Queensbury Ave	8.12	61.6274	500.41
297.8-1-14.1	Angio Dynamics, Inc	Marcy Drive	0.97	61.6274	59.78
297.8-1-14.2	Angio Dynamics, Inc	Marcy Drive	0.70	61.6274	43.14
297.8-1-15	Angio Dynamics, Inc	Marcy Drive	1.17	61.6274	72.10
297.8-1-16	TJ Upstate Prop	Marcy Drive	1.00	61.6274	61.63
297.8-1-17	TJ Upstate Prop	Marcy Drive	1.44	61.6274	88.74
297.8-1-20	TJ Upstate Prop	Queensbury Ave	6.09	61.6274	375.31
297.8-1-21.1	SMS Ent LLC	Marcy Drive	1.60	61.6274	98.60
297.8-1-21.2	SMS Ent LLC	Marcy Drive	0.11	61.6274	6.78
297.8-1-22.1	C & R Properties, LLC	Queensbury Ave	1.60	61.6274	98.60
297.8-1-22.2	C & R Properties, LLC	Queensbury Ave	0.20	61.6274	12.33
297.8-1-23	SMS Ent LLC	Queensbury Ave	2.00	61.6274	123.25
297.8-1-24	543 Queensbury Ave., LLC	Marcy Drive	2.64	61.6274	162.70
297.8-1-25	Adk Ind Pk Co LLC	Queensbury Ave	1.62	61.6274	99.84
297.8-1-26	543 Queensbury Ave., LLC	Queensbury Ave	2.82	61.6274	173.79
297.8-1-27.1	Adk Industrial Pk	Marcy Drive	1.46	61.6274	89.98
297.8-1-27.2	Angio Dynamics, Inc	Marcy Drive	0.84	61.6274	51.77
297.12-1-1	City of Glens Falls	Queensbury Ave	4.59	61.6274	282.87
297.12-1-2	509 Queensbury Ave L	Queensbury Ave	2.79	61.6274	171.94
297.12-1-3	Osmall Family LP	Queensbury Ave	1.84	61.6274	113.39
			<u>62.11</u>		<u>3,827.68</u>

**LEVY:**

Osby Invoice 3,827.68

TAX RATE: 61.6274

Adopted by unanimous vote.

**RESOLUTION NO. 475 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR 2024 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 61-23)**

WHEREAS, the Purchasing Agent has requested proposals for 2024 Warren County Travel Guide Creative Design & Printing (WC 61-23), and

WHEREAS, the proposals were opened on October 12, 2023 and the Tourism Director has recommended that Warren County award the agreement to Cenergy Studios, LLC d/b/a FourthIdea located at 535 Washington Street, Suite 1400, Buffalo, New York 14203, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Cenergy Studios, LLC d/b/a FourthIdea located at 535 Washington Street, Suite 1400, Buffalo, New York 14203 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Cenergy Studios, LLC d/b/a FourthIdea relative to 2024 Warren County Travel Guide Creative Design & Printing, pursuant to the terms and provisions of the bid documents and proposal (WC 61-23), for a term commencing upon execution by both parties and terminating February 9, 2024, for an amount not to exceed One Hundred Sixty-Three Thousand Six Hundred Eighty-Two Dollars and Twenty-Four Cents (\$163,682.24), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 476 OF 2023**

**Resolution introduced by Supervisors Strough and Wild**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ELECTIONS EQUIPMENT RESERVE AND THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE BOARD OF ELECTIONS BUDGET TO COVER THE BALANCE OF THE COST OF A NEW AGREEMENT WITH CLEAR BALLOT GROUP, INC. FOR THE PURCHASE, LICENSE AND MAINTENANCE OF VOTING MACHINES AND SOFTWARE; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing the appropriation of funds from the Elections Equipment Reserve and the General Fund Unappropriated Fund Balance to the Board of Elections budget to cover the balance of the cost of a new agreement with Clear Ballot Group, Inc. for the purchase, license and maintenance of voting machines and software; and amending 2023 Warren County Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 477 OF 2023  
Resolution introduced by Supervisors Strough and Merlino**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ELECTIONS EQUIPMENT RESERVE AND THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE BOARD OF ELECTIONS BUDGET TO COVER THE BALANCE OF THE COST OF A NEW AGREEMENT WITH CLEAR BALLOT GROUP, INC. FOR THE PURCHASE, LICENSE AND MAINTENANCE OF VOTING MACHINES AND SOFTWARE; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Three Hundred Eighty-Six Thousand Two Hundred Ninety Dollars and Eighty-Four Cents (\$386,290.84) from the Elections Equipment Reserve (A.898.00), and in an amount not to exceed Seventy-Three Thousand Ten Dollars and Sixteen Cents (\$73,010.16) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code to cover the balance of the cost of a new agreement with Clear Ballot Group, Inc. for the purchase, license and maintenance of voting machines and software:

CODE	DEPARTMENT	AMOUNT
A.1450 260	Board of Elections, Other Equipment	\$459,301.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 567

Noes: 280 Supervisors Thomas, Diamond, Bruno, Magowan and Beaty

Absent: 155 Supervisors Leggett, Braymer, Frasier and Dickinson

Adopted.

Chairman Geraghty offered privilege of the floor.

Supervisor Merlino noted the substantial rates charged for disposal and hauling services of solid waste and recyclables negatively impacted the smaller towns.

Chairman Geraghty called for announcements.

Supervisor Bruno announced the groundbreaking ceremony for the "Event and Market Center" on South Street in the City of Glens Falls was scheduled for 3:00 p.m. today.

Supervisor Driscoll apprised on Sunday October 22<sup>nd</sup> an interfaith meeting would be held calling for peace in the Middle East at Christ Church United Methodist in the City of Glens Falls and he encouraged all to support this effort.

Supervisor Driscoll exited the meeting at 11:46 a.m.

Mr. Hajos spoke regarding Resolution No. 464, *Awarding Bid and Authorizing Agreement with Waste Management of New York, LLC to Provide Disposal and Hauling Services for Municipal Solid Waste & Recyclables (WC 55-23)*, indicating this particular contract only pertained to the Town of Hague. He added due to a change in the recycling market the towns now had to pay a fee to have their recycling material transported and disposed of.

Christine Norton, *Warren County Resident*, questioned whether the employee

performance evaluations would be discussed at the November 2<sup>nd</sup> meeting of the Personnel, Administration & Higher Education Committee and then again at the November 17<sup>th</sup> Board Meeting and Chairman Geraghty responded it would be discussed at the Personnel, Administration & Higher Education Committee meeting and if the Committee took action, the matter would be brought before the November 17<sup>th</sup> Board Meeting.

Supervisor Magowan announced on behalf of Supervisor Braymer that the County Foreclosure Auction would be held tomorrow at the Warren County Municipal Center.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover and carried by a unanimous vote of those present (*Supervisors Leggett, Braymer, Driscoll, Frasier and Dickinson absent*), Chairman Geraghty declared the meeting adjourned at 11:48 a.m.

**SPECIAL BOARD MEETING  
FRIDAY, NOVEMBER 3, 2023**

***Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=4L2X-QIQnl8>***

**NOTICE OF SPECIAL MEETING**

**TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:**

You are hereby notified that I, Kevin B. Geraghty, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **November 3, 2023 AT 11:00 A.M.**, for the purpose of:

1. Presentation of the 2024 Tentative Budget
2. Any other such business which may appropriately be brought before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: October 13, 2023

Signed KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

Signed AMANDA ALLEN, CLERK  
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Thomas.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Magowan, Etu, Thomas, Runyon and Geraghty -17; Absent -3 Supervisors Frasier, Dickinson and Beaty

Chairman Geraghty called for public comments:

Travis Whitehead, *Town of Queensbury Resident*, spoke regarding the 2024 Tentative County Budget, urging the Board of to review the County Jail portion of the Budget which he believed could be reduced significantly, in addition to reducing the Sheriff's proposed salary and the funding provided to the Warren County Economic Development Corporation.

Chairman Geraghty noted the purpose of the Special Board Meeting was to present the 2024 Tentative County Budget. Privilege of the floor was extended to Frank Thomas, *Budget*

*Officer*, who thanked Chairman Geraghty for the opportunity to serve as Budget Officer this year. He then extended his gratitude to John Taflan, *County Administrator*; Tammie DeLorenzo, *Assistant to the County Administrator*; Rob Lynch, *Deputy County Treasurer*; and Jackie Figueroa, *County Human Resources Director*, for all their time and effort put into organizing this 2024 Budget. He recognized the Committee Chairs and Department Heads for meeting the challenge of preparing respective Budget requests for 2024. Supervisor Thomas then proceeded to review the a Power Point presentation on the 2024 Tentative Budget, copies of which are on file with the items distributed at the Board Meeting which included: the 2024 Budget Officer's Recommendations; 2024 Equalization & Apportionment Table; and Personnel Requests for 2024. At the conclusion of the Power Point presentation, Supervisor Thomas answered questions posed by the Supervisors and listened to their suggestions.

This concluded the comments on the 2024 Tentative Budget, and Chairman Geraghty resumed the Chair.

Reading of resolutions by the Clerk of the Board was announced as follows:

Amanda Allen, *Clerk of the Board*, apprised Resolution No. 478, along with two Floor Resolutions were distributed to the Board and posted to the Warren County website on Tuesday, October 31<sup>st</sup> Floor Resolution Nos. 1-2, included in the Board packet, were outlined individually and motions were requested to bring each to the floor.

Motion was made by Supervisor Bruno, seconded by Supervisor Strough and carried by majority vote of those present (*Supervisors Frasier, Dickinson and Beaty absent*), with Supervisors Braymer and Magowan voting in opposition, to bring proposed Floor Resolution No. 1, *Waiving the Standing Rule of the Board Relating to the Requirement that all Resolutions be Approved through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution accepting tentative budget providing appropriations for the conduct of County business for the fiscal year 2024 and authorizing public hearing on the Budget*, to the floor. Mrs. Allen announced Floor Resolution No. 1 would now be referred to as proposed Resolution No. 479.

Motion was made by Supervisor Leggett, seconded by Supervisor Runyon and carried by majority vote of those present (*Supervisors Frasier, Dickinson and Beaty absent*), with Supervisors Braymer and Magowan voting in opposition, to bring proposed Floor Resolution No. 2, *Accepting tentative budget providing appropriations for the conduct of County business for the fiscal year 2024 and authorizing public hearing on the Budget*, to the floor. Mrs. Allen announced Floor Resolution No. 2 would now be referred to as proposed Resolution No. 480.

Mr. Taflan advised of a need to amend Resolution No. 397 of 2023, *Amending Resolution No. 159 of 2023, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023, to Extend the Termination Date of the Assistant Social Services Attorney - Temporary - Part Time*, to further extend the termination date of the Assistant Social Services Attorney - Temporary - Part-Time.

Motion was made by Supervisor Driscoll, seconded by Supervisor Geraci and carried by a unanimous vote of those present (*Supervisors Frasier, Dickinson and Beaty absent*) to waive the standing Rules of the Board relating to the requirement that all resolutions be approved through the established Committee structure in advance of a Board Meeting in order to entertain a resolution amending Resolution No. 397 of 2023 as outlined above. Mrs. Allen apprised this would now be known as proposed Resolution No. 481 of 2023.

Motion was made by Supervisor Geraci, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Frasier, Dickinson and Beaty absent*) to authorize a resolution amending Resolution No. 397 of 2023 as outlined above. Mrs. Allen stated this would now be referred to as proposed Resolution No. 482 of 2023.

Chairman Geraghty called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Motion was made by Supervisor Diamond and seconded by Supervisor Magowan to increase the salary of the Director of Weights and Measures from \$75,346 to \$81,644. A discussion ensued during which a motion was made by Supervisor Conover and seconded by

Supervisor Strough to table the proposed salary increase until the November 17<sup>th</sup> Board Meeting. Further discussion ensued during which a roll call vote was called for on the motion to table and it was noted if the motion was carried a special meeting of the Personnel, Administration & Higher Education Committee would be scheduled to discuss the matter further. Chairman Geraghty called the question on the motion to table the proposed Salary increase for the Director of Weights and Measures; the motion failed to obtain the majority vote, with 387 votes in favor (*Supervisors Thomas, Runyon, Conover, Strough, Wild, Etu and Geraghty*); 463 opposed (*Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Smith, Merlino and Magowan*); and 152 absent (*Supervisors Frasier, Dickinson and Beaty*).

Returning to the original motion to increase the salary of the Director of Weights & Measures from \$75,346 to \$81,644, Chairman Geraghty called the question and the motion failed to obtain a majority vote with 475 votes in favor (*Supervisors Runyon, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Smith, Magowan and Etu*); 375 opposed (*Supervisors Thomas, Conover, Leggett, Merlino, Strough, Wild and Geraghty*); and 152 absent (*Supervisors Frasier, Dickinson and Beaty*).

Motion was made by Supervisor Diamond and seconded by Supervisor Bruno to remove the \$60,000 appropriation for the LDC (*Local Development Corporation*) from the 2024 Tentative County Budget. A discussion ensued during which a roll call vote was called for on the motion. Chairman Geraghty called the question and the motion failed to obtain a majority vote, with 224 votes in favor (*Supervisors Diamond, Braymer, Bruno and Magowan*); 626 opposed (*Supervisors Thomas, Runyon, Conover, Leggett, McDevitt, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Etu and Geraghty*); and 152 absent (*Frasier, Dickinson and Beaty*).

Motion was made by Supervisor Diamond and seconded by Supervisor Magowan to reduce the appropriation included in the 2024 Tentative County Budget for the Warren County Economic Development Corporation from \$450,000 to \$350,000. A discussion ensued during which a roll call vote was requested. Chairman Geraghty called the question and the motion failed to obtain a majority vote, with 302 votes in favor (*Supervisors Conover, Leggett, Diamond, Braymer, Bruno and Magowan*); 548 opposed (*Supervisors Thomas, Runyon, McDevitt, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Etu and Geraghty*); and 152 absent (*Frasier, Dickinson and Beaty*).

Motion was made by Supervisor Diamond and seconded by Supervisor Braymer to reduce the salary of the Warren County Sheriff in the 2024 Tentative County Budget to provide just the 2.85% increase all other exempt employees were receiving. A discussion ensued during which it was clarified that the motion was to reduce the proposed salary for the Sheriff's position to \$123,933; a roll call vote was called for on the motion. Chairman Geraghty called the question and the motion failed to obtain a majority vote, with 236 votes in favor (*Supervisors Thomas, Diamond, McDevitt, Braymer and Magowan*); 614 opposed (*Supervisors Runyon, Conover, Leggett, Bruno, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Etu and Geraghty*); and 152 absent (*Frasier, Dickinson and Beaty*).

Motion was made by Supervisor Braymer and seconded by Supervisor Diamond to reduce the proposed salaries for the Board of Supervisors from \$25,000 to a 2.85% salary increase over what they were currently being paid, as well as to increase the salaries for the County Treasurer and County Clerk positions to the current 2023 salaries plus the 2.85% increase afforded to all other employees. A discussion ensued during which it was clarified that the motion was to: decrease the salaries proposed for members of the Board of Supervisors from \$25,000 to \$19,932; increase the salary for the County Treasurer position to \$118,236; and increase the salary for the County Clerk position to \$96,081. A roll call vote was called for. Chairman Geraghty called the question and the motion was carried by majority vote, with 539 votes in favor (*Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Strough, Magowan and Etu*); 311 opposed (*Supervisors Thomas, Runyon, Conover, Geraci, Smith, Merlino, Wild and Geraghty*); and 152 absent (*Frasier, Dickinson and Beaty*).

Supervisor Braymer requested a roll call vote on proposed Resolution No. 480, *Accepting*

*Tentative Budget Providing Appropriations for the Conduct of County Business for the Fiscal Year 2024 and Authorizing Public Hearing on the Budget,*

Chairman Geraghty called for a vote on resolutions, following which Resolution Nos. 479-482 were approved as presented, with the exception of Resolution No. 480 which was approved as amended from the floor. Supervisor Thomas voted in opposition of the collective vote on Resolutions not subject to roll call vote.

**RESOLUTION NO. 478 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**AUTHORIZING CONVEYANCES OF LANDS OFFERED AT PUBLIC AUCTION HELD ON OCTOBER 21, 2023, DISPOSING OF CERTAIN LANDS ACQUIRED BY WARREN COUNTY PURSUANT TO THE REAL PROPERTY TAX FORECLOSURE ACTION**

WHEREAS, pursuant to the provisions of Article 11 of the Real Property Tax Law, Warren County conducted its 2023 tax foreclosure proceeding and received a Judgment and Order to establish title with regard to certain parcels with tax delinquencies which were not redeemed within the prescribed period, and

WHEREAS, a public auction was held on Saturday, October 21, 2023 for the sale of certain parcels of land foreclosed upon by the County of Warren in the 2023 tax foreclosure proceeding or in other prior years' proceedings, now, therefore, be it

RESOLVED, that the following bids are accepted subject to final review by the County Attorney for the existence of legal impediments adverse to the County that may warrant not accepting such bids, and conditioned upon the successful bidder making payment of all fees as required by the Terms and Conditions of Sale and Resolution No. 515 of 2022, and that the Chair of the Board of Supervisors be, and hereby is, authorized, and upon receipt of the balance of the bid purchase price, to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed and any other necessary documents, to the bidders (or their assignees) as set forth in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the highest bidder fails to perform on a certain parcel, the Director of Real Property Tax Services is authorized to offer the affected parcel to the second highest bidder and the Chair of the Board of Supervisors be, and hereby is, authorized to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed in a form approved by the County Attorney and any other necessary documents.

**SCHEDULE "A"**

**2023 COUNTY LAND AUCTION BID RESULTS**

Town	Tax Map#	Location	Class	Bidder	Taxes due	Sale Price
Chester	35.2-1-50	170 Stone Bridge Rd	210	Jose Rivera Gutierrez	\$9,273.24	\$29,000.00
Hague	59.8-1-9	171 Split Rock Road	210	Kathleen R. & Stanley J. Zacharczyk	\$7,230.42	\$45,500.00
Hague	76.20-1-24	8121 Lakeshore Drive	210	Woodlawn Management NY, LLC	\$14,551.72	\$151,000.00
Horicon	39.-1-16.2	Palisades Road	311	John P. Munsinger	\$4,782.06	\$100,000.00
Horicon	71.16-1-12	Palisades Road	311	Joseph C. Andruzzi	\$1,146.58	\$17,000.00
Horicon	89.5-1-2	164 Duell Hill Road	260	Kimberly A. Benzze	\$1,997.14	\$22,000.00
Horicon	106.-1-23	Padanarum Road	314	Thomas P. Kilbourn	\$1,825.59	\$25,000.00
Johnsburg	66.-1-60	14 Combs Road	270	George C. III & Lucy M. Harris	\$5,897.96	\$16,000.00
Johnsburg	100.-1-66	Showcase Drive	312	Benjamin G. Devenport	\$4,861.96	\$17,500.00
Johnsburg	100.-3-26	Holland Road	910	Rialyn M. Dumlao	\$3,394.00	\$11,500.00
Johnsburg	101.-1-4	11 Moffitt Drive	210	Joseph C. Andruzzi	\$7,242.44	\$51,000.00
Johnsburg	132.-1-70	352 Goodman Road	270	James F. Sottile	\$6,982.58	\$20,000.00
Johnsburg	165.-1-44	S. Johnsburg Road		Daniel E. Breeyear	\$6,334.96	\$54,500.00
Luzerne	317.12-1-33	2244 Call Street	484	Rialyn M. Dumlao	\$8,817.51	\$119,000.00
Luzerne	317.16-2-37	Call Street. Off	311	Mary M. Baker	\$131.68	\$250.00
Queensbury	289.5-1-4	State Route 149	311	Jaroslava Bruce	\$4,353.24	\$60,000.00
Queensbury	296.10-1-19.3	24 Clubview Lane	311	Burton L. Rice	\$15,685.73	\$284,000.00
Queensbury	301.8-2-46	18 Prospect Drive	210	Thomas J. Denooyer	\$13,662.13	\$110,000.00
Queensbury	302.8-1-30	Homer Avenue	311	John F. Tether	*\$1,139.23	\$43,000.00
Queensbury	302.8-1-31	32 Homer Avenue	330	John F. Tether	*\$60,865.16	\$43,000.00
Thurman	166.-1-6	678 Dippikill Road	210	Donald J. Eletto	\$8,831.40	\$50,000.00
Warrensburg	197.1-1-4.1	678 Golf Course Rd.	311	Barron C. Dingman	\$1,239.86	\$18,500.00
Warrensburg	210.12-3-1	3951 Main Street	483	Michael Barr	\$10,795.86	\$116,000.00
Warrensburg	210.20-4-32	193 River Street	210	Planet Investments, LLC	\$15,380.10	\$60,000.00
Warrensburg	211.9-1-25	23 Mountain Ave	210	QuadMac Investments, LLC	\$14,659.50	\$53,500.00
Warrensburg	211.9-4-7	3885 Main Street	483	Rialyn M. Dumlao	\$18,529.94	\$86,000.00
Warrensburg	211.13-1-43	49 Elm Street	210	Kevin D. Halek	\$28,321.72	\$88,000.00
Warrensburg	211.17-5-28	31 Smith Street	220	Thomas J. Denooyer	\$14,704.18	\$48,000.00
				<b>TOTAL</b>	<b>\$230,633.30</b>	<b>\$1,739,250.00</b>

\*Does NOT include installment agreement amounts

**ADOPTED BY UNANIMOUS VOTE.**

**RESOLUTION NO. 479 OF 2023**  
**Resolution introduced by Supervisors Bruno and Strough**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT  
 THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED  
 COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO  
 ENTERTAIN A RESOLUTION ACCEPTING TENTATIVE BUDGET PROVIDING  
 APPROPRIATIONS FOR THE CONDUCT OF COUNTY BUSINESS FOR THE FISCAL  
 YEAR 2024 AND AUTHORIZING PUBLIC HEARING ON THE BUDGET**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution accepting tentative budget providing appropriations for the conduct of County business for the fiscal year 2024 and authorizing public hearing on the Budget, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 480 OF 2023**  
**Resolution introduced by Supervisors Leggett and Runyon**

**ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE  
 CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2024 AND  
 AUTHORIZING PUBLIC HEARING ON THE BUDGET**

WHEREAS, the Budget Officer of Warren County on October 31, 2023, duly filed the tentative budget for the County of Warren for the fiscal year commencing January 1, 2024, with the Clerk of the Board of Supervisors pursuant to the provisions of County Law, and

WHEREAS, the Budget Officer's tentative budget recommended gross appropriations of \$192,839,296 less estimated revenues of \$143,022,887, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$49,816,409 to be raised by taxation, now, therefore, be it

RESOLVED, that the tentative budget, which provides for gross appropriations of \$192,839,296, less the amount of \$143,022,887, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$49,816,409 to be raised by taxation, be, and the same hereby is, accepted as the tentative budget of Warren County for the fiscal year beginning January 1, 2024, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing in the Supervisors Room at the Warren County Municipal Center on the 17<sup>th</sup> day of November, 2023, at 10:00 a.m., to consider adoption of the proposed budget for the County of Warren for the fiscal year commencing January 1, 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to cause to be printed at least 25 copies of said tentative budget for distribution to the public and that she give public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 671

Noes: 179 Supervisors Diamond, Braymer and Magowan

Absent: 152 Supervisors Frasier, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 481 OF 2023**  
**Resolution introduced by Supervisors Driscoll and Geraci**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 397 OF 2023, AMENDING RESOLUTION NO. 159 OF 2023, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023, TO EXTEND THE TERMINATION DATE OF THE ASSISTANT SOCIAL SERVICES ATTORNEY - TEMPORARY - PART TIME, TO FURTHER EXTEND THE TERMINATION DATE OF THE POSITION**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution Amending Resolution No. 397 of 2023, *Amending Resolution No. 159 of 2023, Amending Table of Organization and Warren County Salary and Compensation Plan for 2023, to Extend the Termination Date of the Assistant Social Services Attorney - Temporary - Part Time*, to Further Extend the Termination Date of the Position, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 482 OF 2023**  
**Resolution introduced by Supervisors Geraci and Smith**

**AMENDING RESOLUTION NO. 397 OF 2023, AMENDING RESOLUTION NO. 159 OF 2023, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2023, TO EXTEND THE TERMINATION DATE OF THE ASSISTANT SOCIAL SERVICES ATTORNEY - TEMPORARY - PART TIME, TO FURTHER EXTEND THE TERMINATION DATE OF THE POSITION**

WHEREAS, by Resolution No. 397 of 2023, the Warren County Board of Supervisors extend the duration of the Assistant Social Services Attorney - Temporary - Part Time position created by Resolution No. 159 of 2023 from 60 days to 100 days following the filling of the vacant full-time Assistant Social Services Attorney position, and

WHEREAS, at their November 3, 2023 Special Board Meeting, the Board considered a request to further extend the duration of the position through the end of 2023, using funding already provided within the Department of Social Services 2023 Budget, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby further extend the termination date of the Assistant Social Services Attorney - Temporary - Part Time to December 31, 2023, with the position to be funded using monies already provided within the Department of Social Services 2023 Adopted Budget.

Adopted by unanimous vote.

Chairman Geraghty called for public comments:

Mike Swan, *County Treasurer*, urged the Board of Supervisors to be cautious of appropriating funds from the General Fund Unappropriated Surplus and encouraged them to consider having the County Treasurer prepare the County Budget in the future, rather than designating a member of the Board to serve as Budget Officer, noting many other Counties handled their budget preparation in this manner.

Chairman Geraghty called for announcements:

Chairman Geraghty recognized Supervisor Driscoll for being nominated as one of the Warren County Senior Citizens of the Year which was an accomplishment; a round of applause followed.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, Chairman Geraghty declared the meeting adjourned at 1:13 p.m.

**BOARD MEETING  
FRIDAY, NOVEMBER 17, 2023**

Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>

Part 1 - <https://www.youtube.com/watch?v=M1bqVd49ivQ>

Part 2 - [https://www.youtube.com/watch?v=a\\_YwKwceMDU](https://www.youtube.com/watch?v=a_YwKwceMDU)

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:02 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Runyon.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Beaty, Magowan, Etu, Thomas, Runyon and Geraghty-18 Absent - 2 Supervisors Frasier and Dickinson.

Chairman Geraghty called for privilege of the floor/public comment:

Christopher Bradley, *Representing Warren-Washington Counties Topics on Tobacco Coalition*, provided an overview of their Coalition and its purpose, as well as some statistical data regarding smoking and/or vaping usage in Warren and Washington Counties.

Travis Whitehead, *Town of Queensbury Resident*, indicated the County received sufficient funding from a settlement paid by the tobacco companies every year, none of which was allocated to reduce the smoking rate within the County. He urged the Board to consider using some of these funds to provide funding to organizations such as the Warren-Washington Counties Topics on Tobacco Coalition.

Motion was made by Supervisor Geraci, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Frasier and Dickinson absent*), to approve the minutes of the October 20, 2023 Board Meeting and the November 3, 2023 Special Board Meeting, subject to correction by the Clerk of the Board.

Presentation of the Employee of the Month Award was made to Craig Briggs, *Nurse Leader, Health Services*.

Continuing with the Agenda review, Chair declared the Public Hearing open on Warren County Sewer District (Industrial Park) Assessment Roll open at 10:13 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

Chairman Geraghty announced he would keep the Public Hearing open.

Proceeding with the Agenda review, Chair declared the Public Hearing on 2024 Tentative Budget open at 10:15 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment.

Mr. Whitehead voiced his concerns regarding the Sheriff's Budget and more specifically the funding for the County Jail, as well as the Department of Public Works.

Supervisor Leggett commended Supervisor Thomas for his efforts preparing the 2024 proposed County Budget. He suggested going forward reorganizing the budgeting process to allow for more active participation from the entire Board.

Supervisor Magowan spoke regarding the salary increase for the Chairman of the Board and Budget Officer which he was not in favor of, adding he concurred with Supervisor Leggett the budgeting process needed to be revamped to allow for more active participation from the entire Board. He apprised he would like to enter into an executive session at the appropriate time to discuss some personnel matters.

Christine Norton, *Warren County Resident*, advised according to NYSAC (*New York State Association of Counties*) several Counties within New York State designated a separate individual within the County to handle the budgeting process, while others tasked the County

Administrator to manage the budget preparation, noting only five Counties designated an individual from within their Board of Supervisors and/or Legislative Board to carry out this process.

Returning to the Public Hearing pertaining to Warren County Sewer District (Industrial Park) Assessment, as well as the Public Hearing 2024 Tentative Budget, Chairman Geraghty once again asked for public comment; there being no response he closed both Public Hearings at 10:32 a.m.

Chairman Geraghty called for a motion to enter into an executive session. The necessary motion was made by Supervisor Magowan, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Frasier and Dickinson absent*) to enter into an executive session.

Executive session was held from 10:33 a.m. until 11:32 a.m.

Report by the Chair of the Board was given.

Returning to the executive session, Amanda Allen, *Clerk of the Board*, clarified for the record the purpose of the executive session was for discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation which fell under Section 105(1)(f) of the Public Officer's Law.

Reports by Committee Chairs were given.

Report by the County Administrator was given.

Report by the County Attorney was given.

Reading of communications was called for; Clerk of the Board noted there were none received this month.

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. Nos. 483-528 were distributed to the Board and posted to the Warren County website on Monday December 13<sup>th</sup>, along with Estimate of Sales Tax, Report of Equalization and Apportionment, Mortgage Tax Report and five Proclamations, adding this distribution met the deadline specified in the Rules of the Board. The five Proclamations were:

Proclamation No. 40 - Apprenticeship Week

Proclamation No. 41 - Alzheimer's Awareness Month

Proclamation No. 42 - Diabetes Awareness Month

Proclamation No. 43 - Home Care & Hospice Month

Proclamation No. 44 - Pancreatic Cancer Awareness Month

Mrs. Allen noted proposed Resolution No. 527 was amended after mailing and a motion was required to approve the amendment to the resolution, as provided.

Motion was made by Supervisor Smith, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisors Frasier and Dickinson absent*) to approve proposed Resolution No. 527 as amended.

Mrs. Allen indicated there were four Floor Resolutions which were not approved and a motion was needed to bring each to the floor.

Motion was made by Supervisor Braymer, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisor Frasier and Dickinson absent*), to bring proposed Floor Resolution No. 1 entitled "*Waive the Standing Rule of the Board Relating to the Requirement that all Resolutions be distributed to the Board no Later than the Tuesday Before the Board Meeting in Order to Entertain a Resolution Amending Resolution No. 298 of 2023, Authorizing the Sale and Conveyance of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 to Nick Chiaravalle, to Remove Language Requiring Town of Queensbury Planning Board Site Plan Approval*". Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 529.

Motion was made by Supervisor Braymer, seconded by Supervisor Magowan and carried

by a unanimous vote of those present (*Supervisor Frasier and Dickinson absent*) to bring proposed Floor Resolution No. 2 to the floor entitled "*Amending Resolution No. 298 of 2023, Authorizing the Sale and Conveyance of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 to Nick Chiaravalle, to Remove Language Requiring Town of Queensbury Planning Board Site Plan Approval*". Mrs. Allen stated proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 530.

Motion was made by Supervisor Bruno, seconded by Supervisor Runyon and carried by a unanimous vote of those present (*Supervisor Frasier and Dickinson absent*), to bring proposed Floor Resolution No. 3 entitled "*Waive the Standing Rule of the Board Relating to the Requirement that all Resolutions be distributed to the Board no Later than the Tuesday Before the Board Meeting in Order to Entertain a Resolution Further Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation*". Mrs. Allen advised Floor Resolution No. 3 would now be known as proposed Resolution No. 531.

Motion was made by Supervisor Bruno, seconded by Supervisor Leggett and carried by a unanimous vote of those present (*Supervisor Frasier and Dickinson absent*) to bring proposed Floor Resolution No. 4 entitled "*Further Amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to Fill a Vacancy Due to Resignation*". Mrs. Allen stated Floor Resolution No. 4 would now be referred to as proposed Resolution No. 532.

Mrs. Allen stated a motion was required to withdraw proposed Resolution No. 511, *Authorizing Memorandum of Understanding Between Warren County and the Warren County Sheriff's Office for Reimbursement of Payroll Expenses Incurred During 2023 Special Events from Occupancy Tax Revenue Held in Support of Warren County Tourism*, and refer it back to the Occupancy Tax Coordination Committee.

The necessary motion was made by Supervisor Wild, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Frasier and Dickinson absent*) to withdraw proposed Resolution No. 511, *Authorizing Memorandum of Understanding Between Warren County and the Warren County Sheriff's Office for Reimbursement of Payroll Expenses Incurred During 2023 Special Events from Occupancy Tax Revenue Held in Support of Warren County Tourism*, and send it back to the Occupancy Tax Coordination Committee for further review.

Discussion and public comment on proposed resolutions was called for.

Supervisor Strough voiced his opposition to proposed Resolution No. 508, *Introducing Proposed Local Law No. 7 of 2023, Entitled "A Local Law Amending Local Law No. 5 of 2018, 'A Local Law Amending the Warren County Occupancy Tax as Authorized by Act of the New York State Legislature (Chapter 422 of the Laws of 2003)', and Authorizing Public Hearing Thereon*, adding he would like a roll call vote on the proposed resolution.

A discussion ensued regarding proposed Resolution No. 508 during which a motion was made Supervisor Wild and seconded by Supervisor Strough to table the proposed Resolution and refer it back to Committee for further clarification. A discussion ensued during which Supervisor Braymer called for point of order, indicating the motion pertained to the tabling of proposed Resolution No. 508 and she requested they move forward with the vote on the motion to table. Chairman Geraghty responded in the affirmative, noting there would be a roll call vote on the motion. He called the question and the motion to table proposed Resolution No. 508, *Introducing Proposed Local Law No. 7 of 2023, Entitled "A Local Law Amending Local Law No. 5 of 2018, 'A Local Law Amending the Warren County Occupancy Tax as Authorized by Act of the New York State Legislature (Chapter 422 of the Laws of 2003)', and Authorizing Public Hearing Thereon*, and send it back to Committee was carried, with 624 voting in favor (*Supervisors Conover, Leggett, McDevitt, Braymer, Driscoll, Geraci, Smith, Strough, Wild, Magowan and Etu*); 315 opposed (*Supervisors Runyon, Diamond, Bruno, Merlino, Beaty, Thomas and Geraghty*); and 63 absent (*Supervisors Frasier and Dickinson*).

Motion was made by Supervisor Braymer and seconded by Supervisor Magowan to

amend the 2024 Tentative County Budget to reduce the salary increase of the Chairman of the Board and Budget Officer to a 2.85% salary increase over what they were currently being paid. Mrs. Allen noted this would reduce the proposed salary of the Chairman of the Board from \$25,000 to \$23,656 and the Budget Officer from \$15,000 to \$9,257.

Motion was made by Supervisor Leggett to amend the proposed amendment to the 2024 Tentative County Budget to keep the proposed salary for the Budget Officer at \$15,000 and reduce the salary of the Chairman of the Board from \$25,000 to \$23,656; Supervisor McDevitt seconded the motion. A discussion ensued during which Larry Elmen, *County Attorney*, indicated the motion they were voting on only pertained to keeping the Budget Officer's Salary at \$15,000 in the 2024 Tentative County Budget. A roll call vote on the motion was called for. Chairman Geraghty called the question and the motion was carried, with 614 voting in favor (*Supervisors Runyon, Conover, Leggett, McDevitt, Driscoll, Geraci, Smith, Merlino, Strough, Wild, Etu and Geraghty*); 325 opposed (*Supervisors Diamond, Braymer, Bruno, Magowan, Beaty and Thomas*); and 63 absent (*Supervisors Frasier and Dickinson*).

Returning to the original motion as amended which consisted of reducing the salary of the Chairman of the Board in the 2024 Tentative County Budget from \$25,000 to \$23,656, a roll call vote was called for. Chairman Geraghty called the question and the motion to amend the 2024 Tentative County Budget as outlined above was carried, with 510 voting in favor (*Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Magowan, Beaty and Geraghty*); and 429 opposed (*Supervisors Runyon, Conover, Geraci, Smith, Merlino, Strough, Wild, Etu and Thomas*); and 63 absent (*Supervisors Frasier and Dickinson*).

With regard to proposed Resolution No. 509, *Adopting the Occupancy Tax Grant Application for Conventions, Trade Shows and Events*, Heather Bagshaw, *Director of Tourism*, clarified although the deadline to submit applications for occupancy tax funding for events in 2024 was November 1<sup>st</sup>, there was another timeframe for when a second round of applications were accepted. She added they also had the ability for the Occupancy Tax Coordination Committee to approve applications outside of those timeframes.

A discussion ensued regarding proposed Resolution No. 524, *Adopting Budget for Fiscal Year 2024*, during which Supervisors Leggett and Wild spoke in favor while Supervisors Magowan and Diamond voiced their opposition.

Voting on resolutions occurred. Resolution Nos. 483-528 were approved as presented, with the exception of Resolution No. 511 which was withdrawn, as well as Resolution No. 508 which was tabled and sent back to the Occupancy Tax Coordination Committee for further discussion and Resolution No. 524 which was amended from the floor.

**REPORT OF CHAIRMAN OF THE BOARD ON ESTIMATE OF SALES TAX  
TO BE RECEIVED CALENDAR YEAR - 2024**

To the Members of the Board:

Under the provisions of Local Law No. 1 of 1968, paragraph (L), it is my duty to report to you on the estimate of sales tax and the amount to be allocated in Warren County for the calendar year 2024. The breakdown is as follows:

Estimate of tax to be collected by the State of New York and credited to Warren County during the calendar year 2024:

Estimate of amount of sales tax to be allocated in Warren County:	\$70,464,584.00
Estimate of amount to be paid directly to City of Glens Falls by Warren County:	\$749,618.00
Estimate of amount to be allocated to towns:	\$32,983,673.00
Estimate of amount to be credited in county budget to reduce county tax:	\$36,731,293.00
Sales Tax Credit taken by towns as credit to county taxes:	\$950,000.00
Estimate of amount of sales tax to be received by towns which opted to take in cash rather than as a credit on county taxes:	\$32,033,673.00

All figures are based strictly on estimates and any excesses are credited directly to the various units on basis of full valuation.

Estimate of amount to be paid to Lake George:

Amount estimated to be credited to town of Lake George:	\$3,244,303.00
Amount estimated to be credited to village of Lake George:	\$727,354.00

Total: \$3,971,657.00

Dated: November 17, 2023

Respectfully submitted,  
Kevin B. Geraghty, Chairman  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending September 30, 2023, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending September 30, 2023, from current taxes was \$1,242,074.59 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,242,122.01.

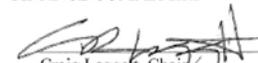
The amounts to be distributed to the several districts are as follows:

Bolton .....	\$ 96,581.12
Chester .....	44,700.71
Glens Falls .....	163,975.91
Hague .....	5,518.71
Horicon .....	32,742.25
Johnsburg .....	21,944.34
Lake George .....	196,569.24
Lake Luzerne .....	28,275.58
Queensbury .....	578,391.01
Stony Creek .....	9,986.88
Thurman .....	8,035.31
Warrensburg .....	28,789.60
Village of Lake George .....	26,611.35

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: November 17, 2023

Respectfully submitted,  
FINANCE COMMITTEE

  
\_\_\_\_\_  
Craig Leggett, Chair

  
\_\_\_\_\_  
Debra Runyon

  
\_\_\_\_\_  
Frank E. Thomas

  
\_\_\_\_\_  
Edna A. Frasier

  
\_\_\_\_\_  
Michael Geraci

  
\_\_\_\_\_  
Daniel Bruno

  
\_\_\_\_\_  
Douglas N. Beaty

## Warren County Board of Supervisors Proclamation

**WHEREAS**, National Apprenticeship Week (November 13-19) is celebrating its ninth anniversary of raising awareness of the vital role that Registered Apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to well-paying careers in Warren County, and across the Nation, and

**WHEREAS**, Registered Apprenticeship programs enable employers to develop and train their future workforce while offering career seekers affordable paths to secure high-paying jobs, and

**WHEREAS**, Warren County recognizes the role of Registered Apprenticeships in expanding opportunities in our workforce that are inclusive of individuals who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequity, thus providing a path for all qualified individuals, including women, youth, people of color, rural communities, justice-involved individuals and individuals with disabilities, to become apprentices and contribute to America's industries, and

**WHEREAS**, Warren County recognizes that Registered Apprenticeships, a proven and industry-driven training model, provide a critical talent pipeline that can train and build up our workforce to address our Nation's pressing issues such as responding to climate change, modernizing our cybersecurity response, addressing public health issues, and rebuilding our nation's infrastructure, and

**WHEREAS**, the Warren County Department of Workforce Development, the Warren County Career Center, and the New York State Department of Labor promote and advocate for Registered Apprenticeship programs which are a time-honored approach to training skilled workers through a combination of on-the-job training and classroom instruction, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby declare the week of November 13-19, 2023 to be

### **APPRENTICESHIP WEEK**

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

**DATED: NOVEMBER 17, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, Alzheimer's Disease is a common form of dementia that is a cruel and fatal condition that erodes the ability to think, recall precious memories, and to live independently, and

**WHEREAS**, Alzheimer's Disease devastatingly affects more than six million Americans, as well as the family members and friends who love them, exacting a heartbreaking human toll, in addition to the deep economic impact with the cost of treatment exceeding \$300 billion nationally in 2021 alone, and

**WHEREAS**, the greatest known risk factor for Alzheimer's Disease, which is the leading cause of death in seniors, is increasing age with the majority of people afflicted being aged 65 and over, and

**WHEREAS**, while there is no current cure for Alzheimer's Disease, recent advances in biomedical science offer hope for strides toward a better understanding of this debilitating disease, improved treatments, and ultimately a cure, and

**WHEREAS**, there are many regional facilities in Warren County that provide compassionate care and assistance to individuals with Alzheimer's Disease, such as the Alzheimer's Association's Adirondack Office, Countryside Adult Home, Glen at Hiland Meadows and the Warren County Office for the Aging, and

**WHEREAS**, during the month of November we stand with all those families confronting this challenging disease and recommit ourselves to improving treatment and finding a cure, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby declare the month of November 2023 to be

**ALZHEIMER'S AWARENESS MONTH**

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

**DATED: NOVEMBER 17, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Supervisors Proclamation*

**WHEREAS**, over the last 20 years, our Nation has seen a significant rise in the number of adults diagnosed with diabetes, a chronic condition that can lead to heart disease, kidney disease, vision loss, and other serious health problems, and

**WHEREAS**, today, more than 34 million American adults are living with diabetes, and an estimated 88 million more may be at risk of developing the disease, and

**WHEREAS**, over the last year and a half people living with diabetes have faced heightened risks to their health, as their illness makes them more vulnerable to the worst effects of COVID-19, and

**WHEREAS**, more young Americans are also living with Type 2 Diabetes than ever before, putting them at risk of developing serious health problems later in life, and

**WHEREAS**, the 2021 Warren County Community Health Assessment and Community Health Improvement Plan, as produced by the Warren County Department of Public Health and adopted by Resolution No. 41 of 2020, lists Diabetes as a chronic disease that should be considered a higher priority area as the diabetes death rate for Warren County is higher than other areas of Upstate New York and the Adirondack Rural Health Network Region, and indicates that preventive health screening, for conditions like diabetes, is a valuable tool that can assist in the prevention and control of this chronic disease, and

**WHEREAS**, during National Diabetes Month, we draw awareness to all forms of this dangerous condition - including Type 1, Type 2 and Gestational Diabetes and Prediabetes - and recommit ourselves to finding a cure, and

**WHEREAS**, the health and wellbeing of the residents of Warren County are enhanced as a direct result of increased awareness of all forms of Diabetes and the work being done to prevent and treat the disease, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby declare the month of November 2023 to be

**DIABETES AWARENESS MONTH**

November 17, 2023

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in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

**DATED: NOVEMBER 17, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

### Warren County Board of Superbisors Proclamation

**WHEREAS**, home care services provide high quality and compassionate health care services to more than five million Americans annually, especially in times of community or personal health care crisis, and

**WHEREAS**, ninety percent of Americans want to age in place, and home care is the preferred method of health care delivery among the disabled, elderly, and chronically ill individuals eager to live independently in their own homes as long as they possibly can, and

**WHEREAS**, home care services, such as those offered by Warren County Health Services, allow families to stay together and provide for greater health, dignity, and comfort in our communities, and

**WHEREAS**, home care in the United States is a growing alternative to hospitalization or other institution-based forms of health care for acute and chronic illnesses, providing care to millions of Americans each year, and

**WHEREAS**, two million everyday heroes - including home care nurses, therapists, and aids - will travel almost a billion miles to deliver care and work tirelessly to provide professional support to millions of Americans in need to quality health services, and

**WHEREAS**, these dedicated home care professionals and volunteers form a support network that continues to play a vital role in health care delivery for our nation's disabled, infirm, and aging population, and

**WHEREAS**, Warren County Health Services, the National Association for Home Care & Hospice, and thousands of home care agencies across Warren County, the State of New York, and the U.S. have declared the month of November as National Home Care & Hospice Month and are calling on all Americans to observe the occasions with appropriate ceremonies and activities, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby declare the month of November 2023 to be

#### **HOME CARE & HOSPICE MONTH**

in Warren County, and encourage the support and participation of all citizens in learning more about the home care and hospice concepts of care for the elderly, disabled, and infirm.

**DATED: NOVEMBER 17, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

*Warren County Board of Superbisors Proclamation*

**WHEREAS**, Pancreatic Cancer is one of the deadliest forms of cancer, ranking as the fourth-leading cause of cancer death in the United States, from which an estimated 50,000 individuals will die from in 2023, and

**WHEREAS**, an estimated 60,000 individuals will be diagnosed with Pancreatic Cancer in 2022, and

**WHEREAS**, up to 30% of cases of Pancreatic Cancer are thought to be preventable, and

**WHEREAS**, chronic pancreatitis, often linked to long-term alcohol consumption, smoking and repeat incidents of acute pancreatitis, increase the risk of pancreatic cancer by two to three times that of the general population, and

**WHEREAS**, it is the mission of the nationally accredited C.R. Wood Cancer Center at Glens Falls Hospital to provide preventive care and clinically advanced treatments for regional cancer patients, as well as to provide innovative education and support programs for early detection and cancer prevention, and

**WHEREAS**, the health and well-being of the residents of Warren County are enhanced as a direct result of increased awareness of pancreatic cancer and the work being done to prevent and treat the disease, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby declare the month of November 2023 to be

**PANCREATIC CANCER AWARENESS MONTH**

in Warren County, and encourage all Warren County residents to observe this month with appropriate ceremonies, activities and programs.

**DATED: NOVEMBER 17, 2023**

**SIGNED KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 483 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: PROBATION</b>				
A.3140 110	Probation, Salaries-Regular	A.3140 120	Probation, Salaries- Overtime	\$1,500.00

November 17, 2023

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<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: PUBLIC WORKS</b>				
D.5112 8342 280	County Road, County Roads, 2022 CR#74 Atateka Drive, Projects	D.9950 910	County Road, Transfers- Capital Projects, Interfund Transfers	\$20,097.67
D.5112 8344 280	2021 CR#11 Bolton- Riverbank Road, Projects	D.9950 910		15,383.10
D.5112 8345 280	2022 CR#53 Watering Tub Road, Projects	D.9950 910		943.00
D.5112 8346 280	2022 CR#46 Atateka Drive, Projects	D.9950 910		214,788.50
D.5112 8347 280	2022 CR#38 Pilot Knob Road, Projects	D.9950 910		164,682.40
<b>DEPARTMENT: SHERIFF</b>				
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 445	Sheriff's Correction Division, Foods	62,000.00
A.3150 110		A.3110 441	Sheriff's Law Enforcement, Auto-Supplies & Repair	40,000.00

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 484 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier,  
Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS  
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren

County Budget for 2023 as set forth herein, now, therefore, be it  
RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTY ADMINISTRATOR</b>		
<b><u>ESTIMATED REVENUES</u></b>		
DM.5130 5031	Road Machinery, Machinery, Interfund Transfers	\$50,000.00
<b><u>APPROPRIATIONS</u></b>		
DM.5130 260	Road Machinery, Machinery, Other Equipment	50,000.00
<b>DEPARTMENT: PUBLIC WORKS - AIRPORT</b>		
<b><u>ESTIMATED REVENUES</u></b>		
A.5610 1710	Airport (D.P.W.), Public Works Charges	8,315.00
<b><u>APPROPRIATIONS</u></b>		
A.5610 120	Airport (D.P.W.), Salaries-Overtime	6,804.00
A.5610 810	Retirement	1,033.00
A.5610 830	Social Security	387.00
A.5610 831	Medicare Contribution	91.00
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUES</u></b>		
A.3110 3384	Sheriff's Law Enforcement, Other Sheriff's State Aid	23,947.00
A.3315 3615	STOP DWI Program, STOP DWI Grant	24,000.00
<b><u>APPROPRIATIONS</u></b>		
A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	23,947.00
A.3110 120		24,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 485 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. AS THE PREFERRED ELECTRICAL SUPPLIER THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES**

WHEREAS, pursuant to Resolution No. 293 of 2014 (amended by Resolution Nos. 225 of 2015, 346 of 2015, 351 of 2018 and 265 of 2020), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain energy resources at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through MEGA for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2023 and terminating November 21, 2026, at a fixed rate of \$0.09661 per kilowatt hour, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the November 17, 2023 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2023 and terminating November 21, 2026, at a fixed rate of \$0.09661 per kilowatt hour, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with electrical service.

Adopted by unanimous vote.

**RESOLUTION NO. 486 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING AN EXTENSION AGREEMENT WITH NRG BUSINESS MARKETING, LLC AS THE PREFERRED SUPPLIER FOR NATURAL GAS THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES**

WHEREAS, pursuant to Resolution No. 185 of 2016 (amended by Resolution No. 484 of 2018 and 266 of 2020), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain natural gas at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with NRG Business Marketing, LLC, as the preferred supplier of natural gas through MEGA for a term commencing January 1, 2024 and terminating November 21, 2026, at a fixed rate of \$4.388 per Dth, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with NRG Business Marketing, LLC, as the preferred supplier of natural gas through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term commencing January 1, 2024 and

terminating November 21, 2026 at a fixed rate of \$4.388 per Dth, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with natural gas service.

Adopted by unanimous vote.

**RESOLUTION NO. 487 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN AGREEMENT WITH THE STATE OF NEW YORK UNIFIED COURT SYSTEM FOR COURT CLEANING AND MINOR REPAIR TO COURT FACILITIES**

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with the State of New York Unified Court System, for court cleaning and minor repair to court facilities, for an amount not to exceed Two Hundred Ninety-Seven Thousand Five Hundred Twenty-Three Dollars (\$297,523), for a term commencing April 1, 2023 and terminating March 31, 2028, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the November 17, 2023 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with the State of New York Unified Court System, 65 South Broadway, Suite 101, Saratoga Springs, New York 12866, for an amount not to exceed Two Hundred Ninety-Seven Thousand Five Hundred Twenty-Three Dollars (\$297,523), for a term commencing April 1, 2023 and terminating March 31, 2028, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

**RESOLUTION NO. 488 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH BPI MECHANICAL SERVICE, INC. FOR HVAC REPAIRS, REHABILITATION AND INSTALLATION (WC 63-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for HVAC Repairs, Rehabilitation and Installation (WC 63-23), and

WHEREAS, the bids were opened on October 19, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to BPI Mechanical Service, Inc. located at 95 Hudson River Road, Waterford, New York 12188, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify BPI Mechanical Service, Inc. located at 95 Hudson River Road, Waterford, New York 12188 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with BPI Mechanical Service, Inc. relative to HVAC Repairs, Rehabilitation and Installation, pursuant to the terms and provisions of the bid documents and proposal (WC 63-23), for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 63-23 ITEM(S): HVAC REPAIRS, REHABILITATION & INSTALLATION DATE: OCTOBER 19, 2023 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER			NAME & ADDRESS OF BIDDER			NAME & ADDRESS OF BIDDER		
	Hourly	Overtime	Emergency	Hourly	Overtime	Emergency	Hourly	Overtime	Emergency
	BPI Mechanical Service, Inc. Attn: Dan Keating 95 Hudson River Road Watford, NY 12188 Ph: 518-562-6414			Posler & Jaecle Corp. Attn: George Woods 615 South Avenue Rochester, NY 14620 Ph: 585-546-7450 Fax: 585-423-6241			Fickert Mechanical, LLC. Attn: Russell Lincoln 1062 Central Avenue Albany, NY 12205 Ph: 518-459-4116 Fax: 518-459-1208		
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>			<b>BID PRICE</b>			<b>BID PRICE</b>		
<b>SCHEDULE #1 - HOURLY LABOR RATES:</b>									
HVAC FORMAN	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$125.00	\$147.00	\$169.00
HVAC TECHNICIAN	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$120.00	\$142.00	\$165.00
PLUMBER, JOURNEYMAN	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$120.00	\$142.00	\$165.00
PLUMBER, APPRENTICE	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$115.00	\$142.00	\$165.00
SHEET METAL WORKER, JOURNEYMAN	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$110.00	\$138.00	\$155.00
SHEET METAL WORKER, APPRENTICE	\$101.00	\$140.00	\$140.00	\$115.00	\$165.00	\$165.00	\$105.00	\$134.00	\$151.00
BOILER MAKER, JOURNEYMAN	\$101.00	\$140.00	\$140.00	No Bid	No Bid	No Bid	\$120.00	\$142.00	\$165.00
BOILER MAKER, APPRENTICE	\$101.00	\$140.00	\$140.00	No Bid	No Bid	No Bid	\$115.00	\$142.00	\$165.00
<b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP %</b>									
RESPONSE TIME FOR REPAIRS DURING NORMAL WORK HOURS:	2 Hours			2 Hours			2 Hours		
RESPONSE TIME FOR EMERGENCY REPAIRS:	2 Hours			2 Hours			2 Hours		
SPECIALIZED EQUIPMENT FURNISHED % MARK UP	18%			18%			15%		
MATERIALS USED % MARK UP	20%			18%			20%		
PARTS USED % MARK UP	20%			18%			20%		
COMMENTS:	n/a			n/a			Have listed the manufacture vendors which we work with or have worked with, who sell or have recommended us to do installs as well as repairs & rebuilding of their products.		
<b>BID AWARDED TO:</b>	TERM OF BID: JANUARY 1, 2024 THROUGH DECEMBER 31, 2024								
<b>RESOLUTION NO.: XX OF 2023</b>	✓ JULIE A. BUTLER, PURCHASING AGENT								

WARREN COUNTY BID TABULATION SHEET

DESCRIPTION OF ITEM	NAME & ADDRESS OF BIDDER		
	Hourly	Overtime	Emergency
<b>BID NO:</b> WC 63-23 <b>ITEM(S):</b> HVAC REPAIRS, REHABILITATION & INSTALLATION <b>DATE:</b> OCTOBER 19, 2023 <b>TIME:</b> 3:00 P.M.	Energy Management Technologies Attn: David O'Connor 51 Lembeck Street Larchmont, NY 12110 Ph: 518-783-7810 Fax: 518-783-2079		
<b>SCHEDULE #1 - HOURLY LABOR RATES:</b>			
HVAC FORMAN	\$154.00	\$215.00	\$262.00
HVAC TECHNICIAN	\$138.00	\$193.00	\$234.00
PLUMBER, JOURNEYMAN	\$138.00	\$193.00	\$234.00
PLUMBER, APPRENTICE	\$98.00	\$137.00	\$167.00
SHEET METAL WORKER, JOURNEYMAN	\$138.00	\$193.00	\$234.00
SHEET METAL WORKER, APPRENTICE	\$98.00	\$137.00	\$167.00
BOILER MAKER, JOURNEYMAN	\$142.00	\$199.00	\$241.00
BOILER MAKER, APPRENTICE	\$105.00	\$147.00	\$178.00
<b>SCHEDULE #2 - RESPONSE TIME &amp; MARK-UP %</b>			
RESPONSE TIME FOR REPAIRS DURING NORMAL WORK HOURS.	4 Hours		
RESPONSE TIME FOR EMERGENCY REPAIRS:	2 Hours		
SPECIALIZED EQUIPMENT FURNISHED % MARK UP	15%		
MATERIALS USED % MARK UP	20%		
PARTS USED % MARK UP	25%		
COMMENTS:	n/a		

Adopted by unanimous vote

**RESOLUTION NO. 489 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AMENDING AGREEMENT WITH HOUR ELECTRIC CO., INC. FOR ON-CALL ELECTRICAL REPAIR, INSTALLATION AND UPGRADE SERVICES FOR WARREN COUNTY (WC 68-22), TO INCREASE LABOR RATES PER THE NEW PREVAILING WAGE SCHEDULE**

WHEREAS, pursuant to Resolution No. 739 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Hour Electric Co., Inc., for On-Call Electrical Repair, Installation and Upgrade Services for Warren County (WC 68-22), and

WHEREAS, the Public Works Committee has approved a request to increase the labor rates per the new prevailing wage schedule, for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for one (1) additional one (1) year renewal upon mutual agreement of the parties, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Hour Electric Co., Inc., 30 East Street, Fort Edward, New York 12828, to include increase the labor rates per the new prevailing wage schedule, for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for one (1) additional one (1) year renewal upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 739 of 2022 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 490 OF 2023**

**Resolution introduced by Supervisors Bruno, Magowan, Diamond, Geraci, Strough, Conover and Thomas**

**AUTHORIZING ONE-TIME PAYMENT TO BARRIER FREE ELEVATORS, INC. FOR EMERGENCY REPAIRS TO THE MAIN ELEVATOR IN THE HUMAN SERVICES BUILDING**

WHEREAS, pursuant to Resolution No. 375 of 2010, the Superintendent of Public Works was authorized to execute an agreement with Barrier Free Elevators, Inc. for repairs to elevators in the Warren County Municipal Center and Human Services Building, for an amount not to exceed Twenty Thousand Dollars (\$20,000), which is the amount that the Superintendent of Public Works is authorized to sign, and

WHEREAS, emergency repairs to the main elevator in the Human Services Building were required that exceeded the Twenty Thousand Dollars (\$20,000) limit, and

WHEREAS, the County Facilities Committee has approved the request to make a one-time payment in the amount of Twelve Thousand Four Hundred Thirteen Dollars and Fifty Cents (\$12,413.50) to Barrier Free Elevators, Inc. to cover the cost of emergency repairs to the main elevator in the Human Services Building, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Auditor to make a one-time payment in the amount of Twelve Thousand Four Hundred Thirteen Dollars and Fifty Cents (\$12,413.50) to Barrier Free Elevators, Inc. to cover the cost of emergency repairs to the main elevator in the Human Services Building, and be it further

RESOLVED, that the funds for said payment shall be expended from Budget Code A.1624 413 Health & Human Services Building, Repair & Maint.-Bldg/Property.

Adopted by unanimous vote.

**RESOLUTION NO. 491 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH ICC COMMUNITY DEVELOPMENT SOLUTIONS, LLC F/K/A GENERAL CODE, CMS, LLC TO PURCHASE CASE MANAGEMENT SOFTWARE FOR THE ASSIGNED COUNSEL OFFICE, TO ADD ADDITIONAL LICENSES**

WHEREAS, pursuant to Resolution No. 330 of 2019, the Chair of the Board of Supervisors was authorized to execute an agreement with General Code, CMS, LLC, 781 Elmgrove Road, Rochester, New York 14624, to purchase case management software, in an amount not to exceed Forty-Two Thousand Two Hundred Twenty-Eight Dollars and Seventeen Cents (\$42,228.17), plus an additional annual support fee to begin in the second year of Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year, and

WHEREAS, pursuant to Resolution No. 55 of 2023, the Chair of the Board of Supervisors was authorized to execute an amendment agreement to increase the annual support fee from Eight Thousand Three Hundred Eighty Dollars and Seventy-Six Cents (\$8,380.76) per year to Eight Thousand Five Hundred Twelve Dollars and Fifty-Four Cents (\$8,512.54) per year, which agreement shall automatically renew on an annual basis unless terminated upon thirty (30) days written notice by either party, provided there is not more than a 3% rate increase, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to amend the agreement to add additional licenses to the Laserfiche software package, for an amount not to exceed One Thousand Five Hundred Fifteen Dollars (\$1,515) for initial setup and one year of support, with a support fee of Five Hundred Ninety Dollars (\$590) per year for the additional licenses to begin in year two, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with ICC Community Development Solutions, LLC f/k/a General Code, CMS, LLC, to add additional licenses to the Laserfiche software package, for an amount not to exceed One Thousand Five Hundred Fifteen Dollars (\$1,515) for the initial setup and one year of support, with a support fee of Five Hundred Ninety Dollars (\$590) per year for the additional licenses to begin in year two, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 330 of 2019 and 55 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 492 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE GRANT APPLICATIONS TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, Warren County is a pass-through recipient (sub-recipient) of several federally funded grant programs that are implemented by the New York State Division of Homeland Security and Emergency Services, and

WHEREAS, there is an increasingly short application period of time to file these grant applications, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to have the Chair of the Board of Supervisors execute grant applications to the New York State

Division of Homeland Security and Emergency Services to meet the short application deadline to file, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute grant applications to the New York State Division of Homeland Security and Emergency Services, without prior approval from the Board of Supervisors, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 493 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**ADOPTING THE 2023 WARREN COUNTY HAZARD MITIGATION PLAN UPDATE**

WHEREAS, Warren County recognizes the threat that natural hazards pose to people and property with Warren County, and

WHEREAS, Warren County has prepared a multi-hazard mitigation plan, hereby known as the 2023 Warren County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, the 2023 Warren County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Warren County from the impacts of future hazards and disasters, and

WHEREAS, adoption by the Warren County Board of Supervisors demonstrates their commitment to hazard mitigation and achieving the goals outline in the 2023 Warren County Hazard Mitigation Plan, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby adopts the 2023 Warren County Hazard Mitigation Plan, which is located and accessible at [www.warrencountynewyorkhmp.com](http://www.warrencountynewyorkhmp.com), and incorporated by reference herein, and be it further

RESOLVED, that this Plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations and only applies to this specific Plan and does not absolve the community from updating the Plan in 5 years.

Adopted by unanimous vote.

**RESOLUTION NO. 494 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 333 OF 2023, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS AGENCIES/INDIVIDUALS FOR A RE-ENTRY AMBASSADOR IN ASSOCIATION WITH THE Y-RECONNECTS GRANT, TO ADD KRISTY MOORE**

RESOLVED, pursuant to Resolution No. 333 of 2023 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute agreements with various agencies/individuals for a Re-Entry Ambassador in association with the Y-ReConnects grant, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Director of Probation has requested that Resolution No. 333 of 2023 be amended to reflect changes to Schedule "A" to add Kristy Moore for an amount not to exceed One Thousand Three Hundred Fifty Dollars (\$1,350), now, therefore, be it

RESOLVED, Resolution No. 333 of 2023 be, and hereby is, amended to change the attached Schedule "A" and the Warren County Board of Supervisors hereby authorizes the

Chair of the Board of Supervisors to execute an agreement with Kristy Moore for an amount not to exceed One Thousand Three Hundred Fifty Dollars (\$1,350), in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 333 of 2023 will remain the same.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
WAIT House	\$1,350.00	A.3140 470
Maureen Buckley Johnson	\$1,350.00	A.3140 470
Kristy Moore	<u>\$1,350.00</u>	A.3140 470
<b>TOTAL</b>		<b>\$4,050.00</b>

Adopted by unanimous vote.

**RESOLUTION NO. 495 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE SCHOOL MENTORING PROGRAMMING IN COLLABORATION WITH VARIOUS SCHOOLS IN WARREN COUNTY IN ASSOCIATION WITH THE Y-RECONNECTS GRANT FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 1 Lawrence Street, Suite 1B, Glens Falls, New York 12801, in an amount not to exceed Six Thousand Eighty-Nine Dollars (\$6,089), to provide school mentoring programming in collaboration with various schools in Warren County in association with the Y-ReConnects Grant over the term commencing April 1, 2023 and terminating March 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Big Brothers and Big Sisters of the Southern Adirondacks as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of this agreement, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 496 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY PUBLIC DEFENDER IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER THE THIRD UPSTATE FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT & CASELOAD REDUCTION GRANT AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY PUBLIC DEFENDER'S OFFICE**

WHEREAS, the Public Defender is requesting approval to submit an application to the New York State Office of Indigent Legal Services for the Third Upstate Family Defense (Child Welfare) Quality Improvement and Caseload Reduction grant for an amount to be determined, for a term commencing in March 2024 and terminating three (3) years from date of commencement, and

WHEREAS, the Public Defender executed the grant application prior to the November 17, 2023 Board of Supervisors meeting, now therefore be it

RESOLVED, that the actions of the Public Defender be, and hereby are, ratified with regard to executing the grant application to the New York State Office of Indigent Legal Services for the Third Upstate Family Defense (Child Welfare) Quality Improvement and Caseload Reduction grant for an amount to be determined, for a term commencing in March 2024 and terminating three (3) years from date of commencement, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 497 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING EXTENSION OF THE CURRENT AGREEMENT WITH RELX D/B/A LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, the Public Defender has requested to extend the agreement with RELX d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, for a subscription for a law library research system for the Warren County Public Defender's Office, for an amount not to exceed Seven Hundred Thirty-Seven Dollars (\$737) per month, for a total amount not to exceed Eight Thousand Eight Hundred Forty-Four Dollars (\$8,844), for a term commencing January 1, 2024 and terminating December 31, 2024, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the

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request for an extension of the current agreement with RELX d/b/a LexisNexis as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 426 Public Defender, Subscriptions and Budget Code A.1171.4202 426 Public Defender, Hurrell-Harring, Subscriptions.

Adopted by unanimous vote.

**RESOLUTION NO. 498 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR STATEWIDE POLICE TRAFFIC SERVICES PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application with the New York State Governor's Traffic Safety Committee for Statewide Police Traffic Services Program funding, in an amount not to exceed Twenty-Three Thousand Nine Hundred Forty-Seven Dollars (\$23,947), for a term commencing October 1, 2023 and terminating September 30, 2024, and

WHEREAS, the Sheriff executed the grant application prior to the November 17, 2023 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified with regard to executing the grant application to the New York State Governor's Traffic Safety Committee, 6 Empire State Plaza, Albany, New York 12228, for Statewide Police Traffic Services Program funding, in an amount not to exceed Twenty-Three Thousand Nine Hundred Forty-Seven Dollars (\$23,947), for a term commencing October 1, 2023 and terminating September 30, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 499 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE STOP-DWI FOUNDATION FOR HIGH VISIBILITY ENGAGEMENT CAMPAIGN FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application to the New York State STOP-DWI Foundation, Inc., 1170 Phoenix Avenue, Schenectady, New York 12387, for high visibility engagement campaign funding, in an amount not to exceed Twenty-Four Thousand Dollars (\$24,000), for a term commencing October 1, 2023 and terminating September 30, 2024, and

WHEREAS, the Sheriff executed the grant application prior to the November 17, 2023 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified to executing the grant application to the New York State STOP-DWI Foundation, Inc., 1170 Phoenix Avenue, Schenectady, New York 12387, for high visibility engagement campaign funding, in an amount not to exceed Twenty-Four Thousand Dollars (\$24,000), for a term commencing October 1, 2023 and terminating September 30, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

#### **RESOLUTION NO. 500 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

#### **AUTHORIZING AGREEMENTS AND MEMORANDUMS OF UNDERSTANDING WITH VARIOUS AGENCIES/DEPARTMENTS CONCERNING STOP-DWI PROGRAM - TRAFFIC SAFETY**

RESOLVED, that Warren County continue the contractual relationship with the following agencies/departments for various STOP-DWI programs and activities, (the previous contracts and memorandums of understanding being authorized by Resolution No. 329 of 2021 as amended by Resolution No. 433 of 2021), in the amounts set forth below, for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms and the Chair of the Board of Supervisors be, and hereby is, authorized to execute agreements and memorandums of understanding in a form approved by the County Attorney:

<u>AGENCIES/DEPARTMENTS/ADDRESS</u>	<u>AMOUNT NOT TO EXCEED</u>
Warren County Sheriff's Office 1400 State Route 9 Lake George, NY 12845	\$44,375.00
City of Glens Falls Glens Falls Police Department 42 Ridge Street Glens Falls, NY 12801	\$44,375.00
Warren County District Attorney's Office Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845	\$28,875.00

<b><u>AGENCIES/DEPARTMENTS/ADDRESS</u></b>	<b><u>AMOUNT NOT TO EXCEED</u></b>
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Warren County Probation Department Warren County Municipal Center 1340 State Route 9 Lake George, NY 12845,	\$26,250.00
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and be it further

RESOLVED, that the funds for these contracts shall be expended from Budget Code A.3315 470 STOP-DWI Program, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 501 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ADOPTING THE AMERICANS WITH  
DISABILITIES ACT (“ADA”) SECTION 504 COMPLIANCE POLICY**

RESOLVED, that the Warren County Board of Supervisors hereby adopts the Americans with Disabilities Act (“ADA”) Section 504 Compliance Policy attached hereto as Schedule “A,” to apply to all Warren County buildings, programs, services and activities, County employment and contracts, and be it further

RESOLVED, that Resolution No. 356 of 2013 be repealed.

SCHEDULE “A”

**ADA/SECTION 504 POLICY  
WARREN COUNTY, NEW YORK**

**I. POLICY STATEMENT**

As provided by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and ADA Title II Regulations:

- A. Warren County Programs, Services and Activities
  - 1. Warren County, New York (“Warren County”) will ensure that no qualified disabled individual shall, solely on the basis of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any of its programs, services or activities. Warren County further ensures that every effort will be made to provide nondiscrimination in all of its programs or activities regardless of the funding source.
  - 2. Warren County shall maintain in operable working condition those features of facilities and equipment that are required to be readily accessible to and usable by persons with disabilities by the Act or this part. This section does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs.

3. Warren County shall generally permit the use of a service animal (including miniature horses, to the extent any particular facility can accommodate these animals) by an individual with a disability, except that:
  - a) Warren County may ask an individual with a disability to remove a service animal from the premises if the animal is out of control and the animal's handler does not take effective action to control it or the animal is not housebroken. If Warren County properly excludes a service animal, it shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the premises.
  - b) Warren County shall not be responsible for the care or supervision of a service animal.
  - c) Warren County shall not ask about the nature or extent of a person's disability, but may make two inquiries to determine whether an animal qualifies as a service animal. Warren County may ask if the animal is required because of a disability and what work or task the animal has been trained to perform. Warren County shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal. Generally, Warren County will not make these inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).
  - d) Individuals with disabilities shall be permitted to be accompanied by their service animals in all areas of a public entity's facilities where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go.
  - e) Warren County shall not ask or require an individual with a disability to pay a surcharge, even if people accompanied by pets are required to pay fees, or to comply with other requirements generally not applicable to people without pets. If Warren County normally charges individuals for the damage they cause, an individual with a disability may be charged for damage caused by his or her service animal.
4.
  - a) Warren County shall permit individuals with mobility disabilities to use wheelchairs and manually-powered mobility aids, such as walkers, crutches, canes, braces, or other similar devices designed for use by individuals with mobility disabilities in any areas open to pedestrian use.
  - b) Warren County shall make reasonable modifications in its policies, practices, or procedures to permit the use of other power-driven mobility devices by individuals with mobility disabilities, unless

Warren County can demonstrate that the class of other power-driven mobility devices cannot be operated in accordance with legitimate safety requirements adopted by resolution of the Warren County Board of Supervisors.

- c) Warren County shall not ask an individual using a wheelchair or other manually powered mobility device questions about the nature and extent of the individual's disability.
  - d) Warren County may ask a person using an other power-driven mobility device to provide a credible assurance that the mobility device is required because of the person's disability.
  - e) If Warren County permits the use of another power-driven mobility device by an individual with a mobility disability, it shall accept the presentation of a valid, State-issued, disability parking placard or card, or other State-issued proof of disability as a credible assurance that the use of the other power -driven mobility device is for the individual's mobility disability. In lieu of a valid, State-issued disability parking placard or card, or State-issued proof of disability, Warren County shall accept as a credible assurance a verbal representation, not contradicted by observable fact, that the other power-driven mobility device is being used for a mobility disability. A "valid" disability placard or car is one that is presented by the individual to whom it was issued and is otherwise in compliance with the State of issuance's requirements for disability placards or cards.
5. a) Warren County shall ensure that individuals with disabilities have an equal opportunity to purchase tickets for accessible seating:
- i) During the same hours;
  - ii) During the same stages of ticket sales, including, but not limited to, pre-sales, promotions, lotteries, wait-lists, and general sales;
  - iii) Through the same methods of distribution;
  - iv) In the same types and numbers of ticketing sales outlets, including telephone service, in-person ticket sales at the facility, or third-party ticketing services, as other patrons; and
  - v) Under the same terms and conditions as other tickets sold for the same event or series of events.
- b) Warren County shall, upon inquiry:
- i) Inform individuals with disabilities, their companions, and third parties purchasing tickets for accessible seating on behalf of individuals with disabilities of the locations of all unsold or otherwise available accessible seating for any ticketed event or events at the facility;

- ii) Identify and describe the features of available accessible seating in enough detail to reasonably permit an individual with a disability to assess independently whether a given accessible seating location meets his or her accessibility needs; and
    - iii) Provide materials, such as seating maps, plans, brochures, pricing charts or other information, that identify accessible seating and information relevant thereto with the same text or visual representations as other seats, if such materials are provided to the general public.
  - c) Purchasing of multiple tickets, holding and releasing of tickets, transfer and secondary market of tickets shall be governed by ADA Title II Regulations.
- 6. All Warren County offices and programs shall be accessible to users of TTYs (Teletypewriter) either by having a TTY to provide direct TTY access or by way of the NY Relay Service.
- 7. Telephone emergency services, including 911 services, shall provide direct access to individuals who use TDD's and computer modems.
- 8. Warren County shall ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities and facilities. Warren County shall provide signage at all inaccessible entrances to each of its facilities, directing users to an accessible entrance or to a location at which they can obtain information about accessible facilities. The international symbol for accessibility shall be used at each accessible entrance of a facility.
- 9.
  - a) Warren County is not required to permit an individual to participate in or benefit from services, programs or activities of that public entity when that individual poses a direct threat to the health or safety of others. In determining whether an individual poses a direct threat to the health or safety of others, Warren County will make an individualized assessment, based on reasonable judgment that relies on current medical knowledge or on the best available objective evidence, to ascertain: the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.
  - b) Warren County is not required to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity or in undue financial and administrative burdens. In those circumstances where personnel of the public entity believe that the proposed action would fundamentally alter the service program, or activity or would result in undue financial and administrative burdens, Warren County has the burden of proving that compliance with this subpart would result in such alteration or burdens. The decision that compliance would

result in such alteration or burdens must be made by the Warren County Administrator or his or her designee after considering all resources available for use in the funding and operation of the service, program or activity and must be accompanied by a written statement of the reasons for reaching that conclusion. If an action required that would result in such an alteration or such burdens, Warren County shall take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that, to the maximum extent possible, individuals with disabilities receive the benefits or services provided by Warren County.

10. a) Warren County shall not discriminate against any individual because that individual has opposed any act or practice made unlawful by this part, or because that individual made a charge, testified, assisted or participated in any manner in an investigation, proceeding or hearing under the Act or regulations adopted in furtherance thereof.
- b) Warren County shall not coerce, intimidate, threaten or interfere with any individual in the exercise or enjoyment of, or on account of his or her having exercised or enjoyed, or on account of his or her having aided or encouraged any other individual in the exercise or enjoyment of, any right granted or protected by the Act or regulations adopted in furtherance thereof.

B. Warren County Employment

Warren County will ensure that no qualified individual with a disability shall, on the basis of disability, be subjected to discrimination in employment under any service, program, or activity conducted by a public entity.

C. Warren County Administration of 504 Contracts

All Warren County departments administering Section 504 contracts whereupon the contractor, other than another government entity, provides programs, services or activities to the public, shall require the contractor to comply with the Section 504/ADA requirements applicable to governments. The contracting county department shall monitor respective contracts for compliance with Section 504/ADA.

D. Word/Phrase Meaning

For our purposes, a disabled person is defined as any person who:

1. Has a physical or mental impairment that substantially limits one or more major life activity,
2. Has a record of such an impairment, or
3. Is regarded as having such impairment.

## II. ORGANIZATION AND SECTION 504/ADA COORDINATORS RESPONSIBILITIES

Administration of the County's 504/ADA responsibilities shall be as follows:

- A. The Self Insurance Administrator for Warren County, 1340 State Route 9, Lake George, New York 12845, acts as the Warren County ADA Coordinator and coordinates ADA compliance activities, inquiries, accommodation requests, and complaints.
- B. The Department Head (and the County Planner for the Department of Planning & Community Development) of each department involved with federally funded programs, services and activities, acts as the Section 504 Coordinator for that department and coordinates Section 504 compliance activities, inquiries, accommodation requests, and complaints.
- C. The Personnel Officer for Warren County, Civil Service Department, 1340 State Route 9, Lake George, New York 12845, shall handle all employment related activities, inquiries, accommodation requests and complaints.

## III. SECTION 504/ADA NOTICE TO THE PUBLIC

Notice required by 504/ADA shall read as follows:

In accordance with the requirements of Title II of the ADA and Section 504 of the Rehabilitation Act of 1973, Warren County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities. Warren County does not discriminate on the basis of disability in its hiring or employment practices. Warren County departments administering Section 504 contracts shall require the contractors to comply with Section 504/ADA regulations applicable to governments. Warren County has adopted a policy that sets forth in more detail how it complies with said laws and regulations adopted pursuant thereto. A copy of that policy is accessible through the County's website or upon request to the ADA Coordinator.

This notice is provided as required by Title II of the ADA and Section 504 of the Rehabilitation Act of 1973. Questions, complaints or requests for additional information or accommodation regarding the ADA may be forwarded to the designated ADA Coordinator:

Self Insurance Administrator  
County of Warren, New York  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6529  
Office Hours: Monday - Friday, 7 a.m. to 5 p.m.

Questions, complaints or requests for additional information or accommodation regarding the ADA and employment matters may be forwarded to the Personnel Office for Warren County:

Personnel Office  
Warren County Civil Service Department  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6440  
Office Hours: Monday - Friday, 8 a.m. to 5 p.m.

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Questions, complaints or requests for additional information or accommodation regarding Section 504 contract matters may be forwarded to the Department Head of the department administering the federally funded program by filing the complaint with the Warren County Administrator:

Warren County Administrator  
County of Warren, New York  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6539  
Office Hours: Monday - Friday, 8 a.m. - 5 p.m.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of Warren County should contact the ADA/Section 504 Coordinator as soon as possible, but no later than 48 hours before the scheduled event.

The ADA does not require Warren County to take any action that would fundamentally alter the nature of its programs or services, or impose on it an undue financial or administrative burden.

Complaints that a program, service or activity of Warren County is not accessible to persons with disabilities should be directed to the ADA Coordinator.

Warren County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

#### **IV. SECTION 504/ADA SELF-EVALUATION**

Warren County will complete the self-evaluation required by 504/ADA as follows:

- A. Warren County shall evaluate its current services, policies and practices, and the effects thereof, that do not or may not meet the requirements of Section 504 of the Rehabilitation Act of 1973, the ADA and the rules and regulations promulgated thereunder and, to the extent modification of any such services, policies and practices is required, Warren County shall proceed to make the necessary modifications.
- B. Warren County shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by advertising in the official newspaper, posting the same on the website and surveying employees with the request to submit comments.
- C. Warren County shall, for at least three years following completion of the self-evaluation, maintain on file and make available for public inspection:
  - i) A list of the interested persons consulted;
  - ii) A description of areas examined and any problems identified; and
  - iii) A description of any modifications made.

## V. GRIEVANCE PROCEDURES

This Grievance Procedure is established to meet the requirements of the ADA. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, employment and/or Section 504 contracts.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but not later than 60 calendar days after the alleged violations to:

- A. In the case of complaints involving services activities or programs, the designated ADA Coordinator:

Self Insurance Administrator  
County of Warren, New York  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6529  
Office Hours: Monday - Friday, 7 a.m. to 5 p.m.

- B. In the case of complaints relating to Federal or State funding requiring Section 504 compliance, to the Section 504 Coordinator for that department by filing the complaint with the Warren County Administrator:

Warren County Administrator  
County of Warren, New York  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6539  
Office Hours: Monday - Friday, 8 a.m. - 5 p.m.

- C. In the case of employment complaints, to the Personnel Officer:

Personnel Office  
Warren County Civil Service Department  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6440  
Office Hours: Monday - Friday, 8 a.m. to 5 p.m.

For all complaints, within 15 calendar days after receipt of the complaint, the ADA/Section 504 Coordinator/Personnel Officer or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, ADA/Section 504 Coordinator/Personnel Officer or his/her designee will respond in writing and, where appropriate, in a format accessible to the complainant, such as large print, Braille or audiotape. The response will explain the position of Warren County and, if appropriate, offer options for substantive resolution of the complaint.

If the response by the ADA/Section 504 Coordinator or the Personnel Officer or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the County Administrator of Warren County or his/her designee. Within 15 calendar days after receipt of the appeal, the County Administrator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Warren County Administrator or his/her designee will respond in writing and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA/Section 504 Coordinator or his/her designee, appeals to the Warren County Administrator or his/her designee, and responses from these two offices will be retained by Warren County for at least three (3) years.

#### **VI. REASONABLE ACCOMMODATION PROCEDURES**

Any individual who wishes to request a specific accommodation (including communication aids or services) in order to facilitate the delivery of services or participation in programs or activities provided by Warren County should contact the ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event:

Self Insurance Administrator  
County of Warren, New York  
1340 State Route 9  
Lake George, New York 12845  
(518) 761-6529  
Office Hours: Monday - Friday, 7 a.m. to 5 p.m.

#### **VII. ASSURANCES**

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), Warren County desiring to avail itself of federal financial assistance from the United States Department of Transportation, hereby gives assurance that no qualified disabled person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination, including discrimination in employment, under any services, program or activity that receives or benefits from this federal financial assistance.

Warren County further assures that its programs will be conducted, and its facilities operated, in compliance with all requirements imposed by or pursuant to 49 C.F.R. Part 27, 28 C.F.R. Part 35, and 42 U.S.C. 12101-12213.

Adopted November 17, 2023, at Lake George, Warren County, New York.

**BY THE WARREN COUNTY BOARD OF SUPERVISORS**

Adopted by unanimous vote.

**RESOLUTION NO. 502 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO EXECUTE A TWO (2) YEAR LEASE AGREEMENT WITH THE WARREN-WASHINGTON ASSOCIATION FOR MENTAL HEALTH, INC. FOR OFFICE SPACE FOR THE OFFICE OF COMMUNITY SERVICES FOR WARREN AND WASHINGTON COUNTIES**

WHEREAS, the Office of Community Services is authorized each year to enter into contracts with various agencies and institutions to provide community mental health services pursuant to provisions of the Mental Hygiene Law as demonstrated in Resolution No. 60 of 2022, and

WHEREAS, the Office of Community Services currently leases office space from the Warren-Washington Association for Mental Health, Inc., on an annual basis, and the Director of the Office of Community Services desires to continue leasing the current premises for an additional two (2) year term, commencing on January 1, 2024 and terminating on December 31, 2025, in an annual amount of Thirty-Three Thousand Dollars (\$33,000) for 2024, payable in equal monthly installments of Two Thousand Seven Hundred Fifty Dollars (\$2,750), with a three percent (3%) increase in 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of the Office of Community Services to execute a two (2) year lease agreement with the Warren-Washington Association for Mental Health, Inc., to provide office space for the Office of Community Services for Warren and Washington Counties as described in the preambles above, and be it further

RESOLVED, that funding for the agreement shall be provided from Budget Code A.9788 610, Leases, Principal-Indebtedness, and Budget Code A.9788 710, Leases, Interest-Indebtedness.

Adopted by unanimous vote.

**RESOLUTION NO. 503 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AMENDING RESOLUTION NO. 65 OF 2022 - AUTHORIZING AMENDMENT AGREEMENTS TO INCREASE RATES WITH VARIOUS PHYSICAL, SPEECH AND OCCUPATIONAL THERAPISTS FOR REGION ONE AND TWO FOR THE HEALTH SERVICES DEPARTMENT, TO INCLUDE OASIS DISCHARGE RATE**

WHEREAS, Resolution No. 65 of 2022, as amended by Resolution No. 74 of 2023, authorized amendment agreements with various physical, speech and occupational therapists under the Long-Term Home Health Care ("LTHHC") and Certified Home Health Agency ("CHHA") Programs within the Warren County Health Services Department to adopt a schedule of payment for services based solely upon Region Two location for services, and

WHEREAS, the Health Services Committee has approved a request to include Oasis discharge rate, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute amendment agreements with various therapists, commencing December 1, 2023 and automatically renewing upon the same terms and conditions, or until such time as the agreements are terminated by either party, at rates as set forth below for Region One and Two, with all other terms and rates remaining the same:

**Certified Home Health Agency**

Services	Rates - Region One	Rates - Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$58.00	\$77.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes
Oasis Discharge	\$15.00 per discharge	\$15.00 per discharge

**Physical Therapists Start of Care (SOC) Rate**

Services	Rates - Region One	Rates - Region Two
SOC	\$100.00	\$100.00

\*Physical Therapists are only therapists that do SOC's which include first visit and evaluation

**Early Intervention Services Only**

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes
Supplemental Evaluations	\$117.00	\$117.00

**Preschool CPSE/Approved IEP**

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$55.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes	\$40.00 for 1 <sup>st</sup> hour \$15.00 per each additional 30 minutes

Region One: Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls,  
and

Region Two: Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne,  
Stony Creek and Thurman, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and  
conditions of Resolution. Nos. 65 of 2022 and 74 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 504 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH, DIVISION OF FAMILY HEALTH, FOR EARLY INTERVENTION GRANT PROGRAM FUNDING FOR THE HEALTH SERVICES DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health, Division of Family Health, ESP CT Room 859, Albany, New York 12237, for Early Intervention Grant Program funding for an annual amount of Twenty-Eight Thousand Five Hundred Twenty-Nine Dollars (\$28,529), for a total amount not to exceed One Hundred Forty-Two Thousand Six Hundred Forty-Five Dollars (\$142,645), with a term commencing October 1, 2021 and terminating September 30, 2026, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 505 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**APPROVING REVISIONS TO THE PURCHASING POLICY FOR WARREN COUNTY**

WHEREAS, the Purchasing Agent for Warren County has updated and clarified the Warren County Purchasing Policy and the Legislative, Rules & Governmental Operations Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated and clarified Warren County Purchasing Policy is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed revisions to the Purchasing Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Purchasing Policies, Resolutions or parts thereof inconsistent with the new Purchasing Policy are hereby repealed, except that the former Purchasing Policy, as amended, shall continue to apply to any purchases made under the former Policy and to those purchases started but not completed under said former Policy.

# **WARREN COUNTY PURCHASING POLICY**

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## SECTION I

### I. INTRODUCTION

Goods and services must be procured in a manner so as to assure the prudent and economical use of public monies in the best interest of the taxpayers of the political subdivision or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Adopted by the Warren County Board of Supervisors as internal policies and procedures, this Purchasing Policy governs all procurement of goods and services required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and those goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding as per General Municipal Law §104-b.

The County of Warren is hereby authorized to make all purchases of necessary goods and services by any means legal within the State of New York and in compliance with all applicable laws, rules and regulations.

The responsibilities and authority for purchasing are assigned by the governing board to Julie Butler, Purchasing Agent, Jason Shpur, Deputy Purchasing Agent and the Purchasing Assistant. The keynote of any successful purchasing system is cooperation between the employees, Department Heads, staff, Auditor, Treasurer, and the governing board.

For purposes of this policy please note the following definitions:

Bid: Typically applies to commodities and public works. Awards are based solely on lowest price.

RFP: Applies to professional services where negotiations may be required and price is not the sole criteria when evaluating.

Best Value: See Best Value Methodology explanation beginning on page 13

True Lease: Lease of equipment whereby said equipment will be turned into the vendor at the end of the lease term with no option for buy out.

## SECTION II

### II. PURCHASING PROCEDURES

#### A. Procedures Applicable to all Purchases Regardless of Dollar Amount

Before making any purchase, the following steps must be taken.

1. Confirm that there isn't already a County bid for the item(s).
2. If there's no County bid, check Preferred Source Offerings in the following order:
  - a. Corcraft  
New York State Department of Correctional Services  
Division of Industries  
550 Broadway, Menands, NY 12204  
Ph: 518-436-6321  
Fax: 518-436-6007  
website: <http://www.corcraft.org>
  - b. NYS Preferred Source Program for People Who are Blind (NYSPSP)  
136 State Street, 2<sup>nd</sup> Floor  
Albany, NY 12207  
Ph: 518-621-0605  
Fax: 518-456-3587  
website: <http://www.nyspsp.org>
  - c. New York State Industries for the Disabled, Inc.  
11 Columbia Circle Drive  
Albany, NY 12203  
Ph: 518-463-9706  
Fax: 518-463-9708  
e-mail: [administrator@nysid.org](mailto:administrator@nysid.org)  
website: <http://www.nysid.org>

Items must meet the form, function and utility of the Department. Catalogs and guidelines may be obtained in the Purchasing Department. If the price from a Preferred Source is within 15% of the lowest quote and meets the specifications of the Department, the item must be purchased from the Preferred Source.

3. If the item/service is not available from a Preferred Source, search the New York State Office of General Services (NYS OGS) website <https://www.ogs.state.ny.us/Purchase/Search/default.asp> for a State Contract. Purchases should be made through available State Contracts (OGS), or under County contract pursuant to Section 408-a of the County Law, and Subd 3 of General Municipal Law (hereinafter "GML") §103 revised in 2013 to allow purchases of materials, equipment or supplies, or to contract for services through any county within the state, whenever such purchases are deemed by the Purchasing Agent to be in the best interest of the County. When contemplating the use of State Contract, you MUST read the contract terms and "How To Use" attachment which will outline whether or not quotes or a mini-bid is required.
4. If no State Contract is available, or you feel the County can obtain better pricing than State Contract, then Purchasing will proceed with a County bid or the Department may obtain quotes, depending on the dollar thresholds (see pages 9-16).
5. The County is also authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, as authorized by the addition of Subdivision 16 (extended through 2026) as an amendment to GML §103 through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding to the lowest responsible bidder, or on the basis of best value, "consistent with state law", meaning in harmony with New York State Law, and made available for use by other governmental entities. Purchases made in accordance with GML §103(16) are not subject to the competitive bidding requirements of GML §103 at the local level as bidding has already been done in accordance

with GML §103 by the lead agency. The stated purpose of GML §103(16) is to reduce costs, and increase efficiencies. The prerequisites that must be met are as follows:

- a. The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein. Therefore, there must be an underlying contract let by one of the listed governmental entities. Contracts developed for use by local governments that are let by private parties (e.g. a private company, association or not-for-profit corporation is the party awarding the contract to the vendor), and not by the United States or any agency thereof, any state or any other political subdivision or district therein, would not fall within the exception.
- b. The contract must have been made available for use by other governmental entities. This means that the other governmental entity has taken steps to make its contract available for New York local governments by including a clause extending the terms and conditions of the contract to other governmental entities. Unilateral offers by vendors to extend contract pricing and other terms and conditions would not fall within the exception.
- c. The contract must have been let in a manner that constitutes competitive bidding "consistent with state law". "State law" refers to New York State's bidding law applicable to its political subdivisions (GML §103 and related case law). Departments exercising the option to purchase under this exemption will be required to obtain background information on the procedures used to let the contract and, as necessary, consult with counsel, to determine whether this prerequisite is met.

6. As allowed by law (see paragraph 5 above), the County has become a member of several National Cooperatives including: National Joint Powers Alliance (NJPA) now known as Sourcewell; US Communities and National IPA/TCPN now known as Omnia Partners; National Cooperative Purchasing Alliance (NCPA); and Pennsylvania Education Purchasing Program for Microcomputers (PEPPM). The Purchasing Department utilizes these cooperatives on a regular basis in determining the best course of action for particular purchases. Vendors may reference one of these cooperatives in discussions with departmental employees. Purchasing should be consulted to confirm that the company is, in fact, a participating vendor.
7. Vendor numbers must be requested for each vendor receiving payment from Warren County. All requests for new or changed vendor numbers must be submitted to the Purchasing Department. Vendor numbers are necessary in order to complete a Purchase Order and must contain the following information:
  - a. Correct and full name of the individual/organization
  - b. Remittance address for payment & phone number
  - c. Federal ID or Social Security Number
  - d. Reason for payment (so that Purchasing can identify 1099 status)

County Departments are responsible for obtaining W-9 forms from the vendors confirming that payment information provided to the County is valid. A W-9 form must be submitted with each new vendor request in order for a vendor number to be issued.

8. Prevailing Wages apply any time a vendor employs laborers, workmen or mechanics. Vendors are required to pay prevailing rates according to Article 8 of the New York State Labor Law, no matter what the dollar amount. Pursuant to Article 9 of the New York State Labor Law, prevailing wages must also be paid for building service contracts such as moving, landscaping, elevator maintenance, etc., for any contract exceeding \$1,500 per year. Owners/operators, who have no employees, are exempt and do not need to pay themselves Prevailing Wages. Certified payrolls must be provided by the Contractor to the applicable County Department, prior to submitting an invoice. The Certified Payroll forms are required to be kept on file by the Departments for which the contract applies. The form can be found at <https://warrencountyny.gov/purchasing/forms>

All prevailing wage schedules must be requested through the Purchasing Department prior to obtaining quotes or bids. All vendors must be provided with the New York State Department of Labor PRC number assigned to each individual project so that appropriate labor rates are included in their quotes/bids. If the contract is cancelled at any time, Purchasing must be notified in order to cancel the prevailing wage schedule for that project.

On occasion, the New York State Department of Labor, Bureau of Public Works, upon receiving complaints for non-payment of prevailing wages shall direct the County to withhold monies due to

a vendor. The original notice is forwarded to the Superintendent of the Department of Public Works, a copy is kept in Purchasing and a copy forwarded to the Treasurer's Office. These monies are held until notification is received from the Department of Labor on how they are to be disbursed. Contractors and the applicable County Department must check prevailing wage schedules for each project on the 1<sup>st</sup> of each month. The Department of Labor posts corrections to each schedule (when applicable), and both parties must be informed of all updates to ensure proper payment to Contractor's employees, and for the purpose of checking certified payrolls.

New York State Office of General Services obtains a prevailing wage schedule for the State when awarding a State Contract. However, if the County uses the State Contract, the County is required to obtain a separate prevailing wage schedule specific to the County project.

It is the County's responsibility to confirm that the Prime Contractor has provided all sub-contractors with a copy of the prevailing wage schedule. A verified, signed statement must be obtained from each sub-contractor, certifying that they were provided with a copy of the schedule.

9. A contract is always required when a service is being provided to the County (regardless of dollar amount). Where appropriate, short form contracts are available for longer or indefinite terms, only if under the quote threshold and contract amounts don't increase. When determining the term of a contract, please take into consideration the nature of the procurement: What is the likelihood that the original term may be extended? Most contracts are capped at 3 years, with an initial one year term and two additional (optional) one year extensions. More involved contracts with larger investments by the Contractors may have longer terms which will be negotiated as part of the contract process.

In consultation with and in a form approved by the County Attorney, the Chair of the Board of Supervisors (or the Vice-Chair in his/her absence) shall have authority to execute contracts without the need for a Board Resolution for contracts under \$1,000.99 annually. The Department Head must provide the Chair of the Board with their approval prior to execution of the contract. Contracts over \$1,001.00 annually shall require Board Resolutions unless blanket authority (by Resolution) has already been given to the Department.

10. Each set of Specifications will identify the person to which questions should be directed. This is a control mechanism so that all vendors fairly receive the same information relative to the Specifications. In the event the Purchasing Agent does not know the answer, he/she will contact the appropriate department to obtain the correct response. The appropriate information will then be distributed to the vendors in the form of a written addendum. Written addenda must be issued at least five (5) business days prior to the bid opening. If the five (5) day requirement is not met, the bid opening date will be changed in order to comply.
11. GML §103 makes it possible for the County to standardize on a particular type of material or equipment. A Resolution approved by the Department's standing committee and at least two-thirds majority of the Board of Supervisors, shall state that for reasons of efficiency or economy, there is a need for standardization. Such reasons may include, but are not limited to the following:
  - a. Larger quantities of fewer items;
  - b. More economical buying;
  - c. Flexibility of inventory;
  - d. Reduction of purchasing time;
  - e. Lower departmental operating costs; and
  - f. Reduced inventories

Adoption of such a Resolution does not eliminate the necessity for conformance to the competitive bidding requirements. Standardization restricts the purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

12. Anticipate your needs! Once you have determined what you need, within the limitations of your budget, contact Purchasing to help you develop the specifications for the quote or bid to get the best value possible for the expenditure of tax dollars. The key is time and preparation. Turn around time is dependant on many factors ranging from the complexity of the specifications, and the need for a pre-bid meeting and addendums to the number of bids and quotes currently in process with Purchasing. **Remember, poor planning does not move your request to the top of the list!**

13. Warren County takes the position, consistent with County Law §369 and good business sense, that prepayments should not be made using County funds.
14. As standard business procedure, all County vendors are entitled to prompt payment. Invoices should be processed as soon after goods/services are obtained and in accordance to batch deadlines established by the County Auditor. **If the Auditor receives any claims for goods or services for which no Purchase Order was issued, the Purchasing Agent in conjunction with the County Auditor will have the authority to nullify the payment of such claim.**
15. The Purchasing Department endeavors to aide in getting Departments the right material on time. There will be occasions when inferior goods or services are received or they are not received in a reasonable amount of time. If the problem cannot be resolved by the Department it should be reported to Purchasing as soon as possible. This can be done via e-mail or phone. Remember to include the vendors name, bid number, the problem you have with the order and your name and extension. Purchasing will contact the vendor and try to come to a resolution of the problem. If necessary the County Attorney's Office will be contacted for assistance.
16. When developing specifications, it is understood that Departments may require the expertise of vendors. When consulting with vendors it must be clearly stated that their services, in no way, give them an advantage in the bidding or proposal process. Departments must be especially diligent in this situation to ensure that the specifications are not written in such a way that the consulting vendor is given such an advantage (i.e. writing the specifications so narrowly that only their company or firm can respond).
17. When the County is seeking commodities, public works and/or professional services to be funded by New York State and/or Federal Grants, the Purchasing Department will actively and affirmatively solicit bids for supplies and/or contracts from qualified New York State certified MBEs or WBEs as more fully set forth in Warren County Resolution No. 635 of 2014. In the event the County receives Federal grant funding, Uniform Guidance provisions apply as required by CFR Title 2 Part 200, which are attached hereto as Appendix "A".

Expenditures and contracts funded by New York State must be in compliance with New York State Executive Law Article 15-A revised on June 16, 2019 which expands the provisions for meeting M/WBE utilization goals and awarding bids to MWBE's. The law applies to professional services public works and commodities, or any combination thereof, in excess of \$25,000; and acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon in excess of \$100,000. Whether or not such procurements meet bidding thresholds, the Purchasing Department must be consulted to ensure compliance with the requirements of said Law.

The following language shall be included in all solicitations involving NYS and/or Federal Funding:

To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of an individual's age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

**EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.** In accordance with Section 312 of the Executive Law, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000 whereby the owner of a County assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project then:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the County contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State; or (iii) banking services, insurance policies or the sale of securities. The County shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Governor's Office of Minority and Women's Business Development pertaining hereto.

18. P-Cards may be utilized on a limited basis for purchases in accordance with the Credit Card Policy adopted by the Board of Supervisors via Resolution No. 222 of 2015 and subsequently amended by Resolution Numbers 460 of 2015, 133 of 2019, 411 of 2019, 72 of 2020, 140 of 2020, 147 of 2021, 346 of 2021, 583 of 2021 and 435 of 2023. Even when using a P-Card, procurements must be made in compliance with this policy.

## **B. Procedures Specific to Each Type of Purchase<sup>1</sup>**

### **1. Commodity/Equipment/Furniture Purchases**

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same. Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. The only exceptions to this are for Information Technology purchases offered under GSA Federal Supply Schedule 70 and Law Enforcement products under Schedule 84. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. If authorized by Board Resolution, the County may purchase through National Cooperatives such as, and by way of example, Sourcewell. Please contact the Purchasing Department if a vendor has offered pricing from a national cooperative in order to determine whether or not you have authority to proceed.

#### **a. Competitive Bidding:**

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bid openings will be conducted at a public meeting and all interested parties may attend.

Where bids are required, the Department Head will assist the Purchasing Agent in the preparation of specifications and contracts. It is the responsibility of the Department Head to provide an adequate description of items needed so that the Purchasing Agent may be able to prepare the specifications to procure the desired commodity or service. The Purchasing Agent will send specifications to vendors from a list prepared jointly by the Purchasing

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### **<sup>1</sup>Commodities vs. Public Works**

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a bid involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St. Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding and quoting, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent and/or County Auditor to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements except as noted in the exceptions section of this policy.

Agent and the Department Head for all bids. Warren County does NOT accept faxed documents where original (ink) signatures are required, i.e. on proposal pages, Non-Collusive Certifications, Corporate Resolutions and Iran Divestment Act Certifications.

#### **1. Commodity/Equipment/Furniture Purchases (continued)**

When soliciting bids, a "Statement of General Conditions" will be included with all specifications and contracts provided to vendors. These General Conditions will be incorporated into contracts awarded for the purchase of commodities and the procurement of public works services.

Vendor lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter.

#### **b. Bid Approval Process:**

Bids for commodities will be awarded by the Purchasing Department after the following conditions are met:

- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the lowest bid meets the intent of the specifications. **NOTE: Commodity bids do not require a Resolution unless the lowest bid is not accepted.**

#### **c. Bidding Timeline:**

The following represents the estimated amount of time required to complete a bidding cycle. Timelines for commodities and services will be different. Times may change depending on the complexity of the project. Not all items pertain to all bids. The cycle does not begin until Purchasing is able to move your project to the top of its system, ie: first come, first served. If in doubt of the Purchasing workload at any given time, give the Purchasing Department a call to see how long it will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents
4. Plus appropriate time to supply Purchasing with approved set of documents
5. Plus 1 working day for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish Notice to Bidders (Saturdays only, Purchasing Department's deadline is the Monday before the Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
8. Plus 1 day for prebid meeting (if applicable)
9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
10. Plus 5 working days for each addendum
11. Plus 1 day for opening of bids
12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
14. Plus appropriate days to receive all necessary committee endorsements
15. Board of Supervisors Meeting (this may require 2 meetings)
16. Plus 1 working day for "Notice of Award" to be mailed to successful vendor
17. Plus 10 calendar days to receive contracts, bonds etc.
18. Plus anticipated delivery time (best guess or check with vendors)

**1. Commodity/Equipment/Furniture Purchases (continued)**

**d. Dollar limit guidelines:**

- \$1 - \$3,000.99: Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than \$3000.00 aggregate, (ex. 10 chairs costing \$350 each for a total of \$3,500) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost.
- (\$2 & .4 codes):
- \$3,001 - \$10,000.99: Documented verbal quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.
- \$10,001 - \$19,999.99: Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.
- \$20,000 & Up: Sealed bids in conformance with GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$3,000.99 (.2 & .4 codes)	X			
\$3,001 - \$10,000.99		X		
\$10,001 - \$19,999.99			X	
\$20,000 & up				Bid

e. Best Value Methodology - see section II(B)(3) for complete guidelines.

**2. Public Works Projects/Contracts**

A Board of Supervisors Resolution must be adopted to award a Public Works bid and authorize a contract and hence acquisition of the services. In some instances, Departments have been provided, by Resolution, with general authority to enter into Public Works contracts within certain parameters. On-call service contracts may be entered into for smaller projects (quotes or bids must be obtained on a per hour basis with a mark-up for materials). However, if a project is expected to exceed the public works threshold of \$35,000, then a bid specific to that project, or portions thereof, must be established. The \$35,000 threshold includes public works expenditures, as well as materials/commodities purchased as part of the public works project. However, if a project is undertaken by the County workforce, the commodity needed for that project shall be acquired pursuant to the County Purchasing Policy in accordance with the commodity thresholds. If contract labor or services should be needed for that project, the same will be independently bid or otherwise acquired pursuant to the County Purchasing Policy in accordance with the public works threshold. Regardless of the source of funding, i.e. grant funding or County funding, the County Purchasing Policy must be adhered to. (Please note that a "project" can be 2 or more construction projects lumped together for bidding purposes.)

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter. When required, the using Department will request a Resolution to be presented to their standing committee and then sent to the Board of Supervisors for final award. The using Department shall also handle any renewal Resolutions through their standing committee submitted with the proper supporting documentation provided by Purchasing.

Resolutions for multi-department use are handled by the predominant Department and are submitted to the appropriate Committee for approval.

**a. Competitive Bidding:**

**See Paragraph II(B)(1)(a) above.**

**b. Bid Approval Process:**

- a. Bids for public works projects will be awarded by a Board of Supervisor's Resolution after the following conditions are met:
  - i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
  - ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

**c. Bidding Timeline:**

**See Paragraph II(B)(1)(c) above.**

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

**d. Dollar limit guidelines:**

- \$1 - \$5,000.99: At the discretion of the Department Head.
- \$5,001 - \$19,000.99: Written or fax quotes from at least 3 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$19,001 - \$34,999.99: Formal written or fax quotes from at least 4 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$35,000 & Up: Formal sealed bids according to GML §103. When the lowest bid is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PUBLIC WORKS Wage rates and Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES		
		3	4	Other
Under \$5,000.99	X			
\$5,001 - \$19,000.99		X		
\$19,001 - \$34,999.99			X	
\$35,000 & up				Bid

**e. Best Value Methodology - see section II(B)(3) for complete guidelines.**

**f. Retainage:**

Retainage is a form of security for proper completion of the work under construction contracts. Under General Municipal Law section 106-b(1), the County will retain five percent of each progress payment to the Contractor if the Contractor is required to provide a performance bond and a labor and material bond in the full amount of the contract. In all other cases, the County will retain 10 percent of each progress payment. The contract dollar amount that will be subject to this provision will follow the capitalization threshold as follows:

<u>Contract Purpose</u>	<u>Retainage Threshold</u>
Land Improvements	\$25,000
Buildings & Improvements	\$50,000
Infrastructure	\$250,000

Exceptions - This policy does not apply to the following:

1. Unit price contracts where Contractors are paid per unit of work when complete and approved by the County.
2. Contracts subject to administrative requirements for Disadvantaged Business Enterprise Programs for Federally-assisted contracts.
3. Contracts which require only one payment in full after the County has reviewed and approved work.
4. Term agreement contracts which cover emergency work and work as needed during the term of the contract.

### 3. **Best Value Methodology**

General Municipal Law §103 now provides local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work (but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law) on the basis of best value. With the increased complexity of the goods and services that the County must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the County's performance requirements, including, but not limited to, selection factors such as useful life span, quality and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

"Best value" means the basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors. Such basis shall reflect, whenever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor of offerors that are small businesses or certified minority or women-owned business enterprises as defined in subdivision one, seven, fifteen and twenty of section three hundred ten of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

When developing solicitation documents for competitive bids for the award of purchase contracts including contracts for service work, the Purchasing Agent may, and subject to the requirements herein and the applicable requirements set forth in this policy, determine that an award of a purchase contract shall be based upon best value methodology. In making such determination, the Purchasing Agent shall consider the recommendation, if any, of the Department Head or designee of the Department the purchase contract is being procured for. The Department Head or designee shall, in all instances, obtain the approval of the Purchasing Agent to utilize best value methodology prior to issuance of the competitive bid documents.

Requirements: Where the basis for an award of a purchase contract will be the best value offer, the Purchasing Agent shall, in all instances:

- a. Document in the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- b. Shall select a formal competitive procurement process in accordance with guidelines established under this policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerors to submit responsive offers; and a balanced and fair method of award. Where the basis for award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.
- c. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the County in its determination of best value.

#### 4. Professional Services

Professional Services are not subject to competitive sealed bidding requirements, but are subject to the guidelines of GML §104-b for competitive pricing to be obtained for these services. When a Department Head determines that professional services, except for legal services pursuant to §501 of County Law are necessary, they must solicit proposals by obtaining written quotes and/or letting RFPs depending upon the anticipated cost for service (see below). Upon receiving responses, the Department Head will then bring proposals before the appropriate committee. The cost of said services shall be outlined as price per hour and/or total cost, and the names of qualified, licensed persons to perform said services will be presented to the committee. Data from other counties or individuals may be used at this time to compare costs. Department questions as to which services require Requests for Proposals should be directed to the Purchasing Department.

Engineers and other professionals may be retained in accordance with any of the following award methods:

- a. The "Lowest Cost for Service" method which allows for awarding to the lowest proposer, **OR** other than the lowest proposer when the lowest proposal is deemed as non-responsive. Documented facts must support the decision and approval must be obtained from the appropriate committee. A Board of Supervisors Resolution is required prior to award.
- b. The "Best Value" method, based on weighted average scores from all criteria stated in the RFP specifications and submitted by sealed proposals; or
- c. The "Two Envelope" method where criteria is stated in the RFP specifications and professionals submit two separate sealed envelopes, one with the Proposal, the other with the Price. First, all Proposals are opened and the three "best" are selected. Only the "best" Proposal price envelopes will be opened and the low price will determine the award.

Proposals must be formally opened at a set time. The aforesaid methods must be authorized by the appropriate Board of Supervisors committee or used when required by Federal or State Law, Rule or Regulation.

When the County is seeking professional services to be funded by Community Development Block Grant ("CDBG") funding, a Notice to Professionals must be advertised in the official County newspapers, as well as the appropriate MWBE publications required by New York State. The Purchasing Department is responsible for placing said ads as part of the procurement process provided an RFP is required, and in all other instances the Department Head shall bare similar responsibility.

Proposals for professional services will be awarded by a Warren County Board of Supervisor's Resolution after the following conditions are met:

- a. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- b. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

If passed, a service contract shall be prepared by the County Attorney and signed by the Professional before services are rendered. Contracts may contain the option for an extension for a second or third year, or more, before new RFP's need to be processed.

A Board of Supervisors Resolution must be adopted before services are ordered and shall be referenced on the Purchase Order together with the appropriate quotes.

**See Paragraph II(B)(1)(c) above for bidding/RFP timeline.**

**3. Professional Services (continued)**

Thresholds for seeking proposals is determined by the anticipated cost as follows:

- \$1 - \$5,000.99: No solicitation of quotes or proposals is required at the discretion of the Department Head (quotes or proposals are encouraged when practical).
- \$5,001-\$19,999.99: Written quotes from at least 3 qualified sources, where available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$20,000 & Up: RFP through the Purchasing Department from at least 3 qualified sources, where available. When the lowest proposal is deemed as non-responsive, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

PROFESSIONAL SERVICES Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES	
		3	RFP
\$1 - \$5,000.99	X		
\$5,001 - \$19,999.99		X	
\$20,000 & Up			X

**\*\*For purchase contracts and service contracts that must be procured pursuant to competitive bidding or RFP under General Municipal Law §103 and §104-b, in the event that no bids or proposals are received, the Purchasing Department shall re-advertise in a manner that provides for broader circulation, if at all possible. If no bids or proposals are received after re-advertisement, the goods or services may then be procured on the open market.\*\***

**C. Exemptions and Exceptions to Purchasing Policy:**

1. It will NOT be necessary to seek quotes, RFP's or bids to comply with this Purchasing Policy for the following, however, contracts for services shall still be required (unless it's determined by the County Administrator, Chair of the Board and/or the County Attorney that one is not required):
  - a. Emergencies: GML §103(4) describes an emergency as an urgent need affecting the health and safety of citizens, which requires immediate action, where the occurrence or condition is "unforeseen". Lack of anticipation or planning cannot be deemed as a cause for declaring an emergency. A true emergency does not exclude the need for securing competitive pricing, only the formal bidding process. An exception to the competitive bidding requirements exists for emergency situations. There are three basic statutory criteria to be met in order to fall within this exception. These are that: (1) the situation arises out of an accident or unforeseen occurrence or condition; (2) public buildings, public property or the life, health, safety or property of the political subdivision's residents are affected; and (3) the situation requires immediate action which cannot await competitive bidding. When the Board of Supervisors passes a Resolution that a public emergency exists, the public interest dictates that purchases are made at the lowest possible costs, seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances. The County Attorney and the Chair[man] of the Board shall be consulted and will make a recommendation as to how to proceed. The Board of Supervisors' committee chairperson (and committee, if time permits) shall also be advised.
  - b. Employment and Training Services obtained through SUNY Adirondack and/or Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) Board of Cooperative Educational Services for educational services.
  - c. Membership dues and conference fees.
  - d. All Physicians, Dentists and any Medical Providers for departments including, but not limited to, the Health Services Department, Warren County Sheriff's Office, Office of Emergency Services, Self-Insurance, Countryside Adult Home and the Department of Public Works. Also included shall be counseling services for the Office of Community Services. Data from other counties or individuals may be used to compare costs.
  - e. Attorneys needed for a particular or specialized requirement as reviewed and approved by the Finance Committee.
  - f. Situations not required by Law such as New York State Executive Law, Article 2B, State and Local Natural and Man-Made Disaster Preparedness Subsection 29A Suspension of Other Laws.
  - g. Subscriptions for updates to existing Law Libraries.
  - h. Public works services where, upon the determination by the Department Head, it is not feasible to determine the amount to be spent for repairs to vehicles, equipment or machinery (outside of standard repairs to be handled by County employees including auto body repairs), until the item is inspected and/or dismantled and a cost for inspection or diagnosis has already been incurred and for which it would not be practical to transport the equipment or machinery for multiple quotes. If auto repairs are authorized by the Insurance Carrier as a result of an accident, Department Head may proceed upon the recommendation of the Insurance Adjuster.

- i. Pursuant to GML §103(6), surplus and second hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation.
- j. When procurements for goods or services are funded by State and/or Federal agencies, and procurement policies other than Warren County's are required, by law, to be followed, the Federal and/or State procurement policies shall supercede the County's Purchasing Policy.
- k. Produce purchases which shall not exceed \$20,000 in the aggregate on an annual basis, due to the volatility of the market, large minimum order requirements, and remoteness of some County sites. In the event of large orders over \$1,500 per site, quotes must be obtained.

## 2. Quotes or proposals are not required for Sole Source & Single Source Commodities or Services

Competitive bidding is not required under GML §103 where the subject of the contract is controlled by a monopoly, or where there is only one possible (sole) source from which to procure certain patented goods or services, and therefore no possibility of competition exists. Should certain supplies or materials be obtainable only from a specific manufacturer, then a true monopoly would exist and the purchase would not be subject to bidding requirements. The mere likelihood that only one firm will bid, however, is insufficient to justify a sole source procurement. Further, a political subdivision may not artificially create a sole source situation such as by, without proper justification, tailoring bid specifications to limit competition to only one bidder.

In determining whether a sole source item is required in the public interest, the County should show, at a minimum:

- a. The unique benefits to the County of the item or service as compared to other products or services available in the marketplace;
- b. That no other product or service provides substantially equivalent or similar benefits;
- c. And that, considering the benefits received, the cost of the item or service is reasonable in comparison to other products or services in the marketplace.

In addition, the County should document that, as a matter of fact, there is no possibility of competition, as from competing dealers or distributors. The sole source exception may apply, for example, in those instances when:

- d. Services from a regulated public utility are available from only one source;
- e. There is only one source from which to acquire equipment which meets state-mandated requirements; or
- f. A political subdivision, which owns equipment uniquely suited to or compatible with a particular make of equipment, has adopted a standardization resolution for that make of equipment and the equipment is only available from one source.

A sole source can be a manufacturer, software developer or service provider that sells direct and there are no other sources offering an "or equal". Prior to a vendor being considered a sole source, a letter on the vendor's official letterhead must be on file with the Purchasing Department detailing their sole source status.

A single source could be a distributor/wholesaler/retailer that has a contractual agreement for a specific territory to the exclusion of others. Should you have a situation involving a single source supplier, a letter on the manufacturer's letterhead must be on file with the Purchasing Department confirming the single source authorized vendor.

**Should there be ANY possibility of purchasing the item from two or more vendors, sealed bids should be requested after public advertising. Contracts ARE required when services are being provided regardless of sole source or single source status.**

3. True Leases are not subject to the previous purchasing rules but rather must comply with the following requirements.

True leases are neither purchases nor contracts for public works, and thus, are not subject to bidding under the General Municipal Law. County policy however, requires that:

- a. After a Department has been given budget funding and approval to lease equipment, unless the lease is on State Contract, RFP's must be obtained through the Purchasing Department. Where a lease will not exceed a total of \$2,000 annually, no RFP shall be required. Quotes must be obtained and the Purchasing Agent shall sign the lease as indicated in Section II(C)(3)(e) below.
- b. A written explanation must be sent to Purchasing when the lowest lease quotation or response to an RFP is not taken, and a Board of Supervisors Resolution must be obtained;
- c. Appropriations must be specifically available for the lease (this will be considered authorization by the Board to enter into the lease);
- d. The lease agreement entered into may be for multiple years but must:
  - i. not contain any automatic buyout or automatic renewal clauses;
  - ii. contain a non-appropriation clause; and
  - iii. address the disposition of the equipment at the end of the lease so that the vendor pays the cost for return of the equipment, etc.
- e. All lease agreements shall be treated as purchases and signed by the Purchasing Agent; and
- f. While the lease agreement may not contain an automatic renewal clause, at the end of the lease term, departments may extend the lease agreement beyond the original term for a period of up to 18 months without securing additional quotes or engaging in an RFP process provided that:
  - i. the lease payments do not increase;
  - ii. the department has appropriations therefore; and
  - iii. Purchasing Agent approval is received.
 Any extension longer than eighteen (18) months must be justified to, and authorized by, the Purchasing Agent.

## SECTION III

### III. PURCHASE ORDERS

#### A. General

The Purchasing Department is designated to review and approve Purchase Orders. It is the individual Department Heads responsibility to insure that expenditures are within the budgetary appropriations and that the proper Department account is charged.

Should there be insufficient funds available, Departments must do a budget transfer and secure all the necessary approvals before the order can be processed.

Most purchases exceeding \$499.99 require a Purchase Order. The Purchase Order provides a formal document authorizing the purchase of goods and services as well as the necessary authority to pay vendor claims and proof of tax-exempt sales. Purchase Orders are prepared by the Department with all the necessary documentation such as contracts, quotes and insurance forms (where applicable) on file.

The Purchasing Department verifies the following information when approving a Purchase Order:

1. Vendor/vendor number
2. County contract/resolution/bid number/quotation information/state contract number
3. Comments/special instructions
4. Description of goods and services being ordered
5. Quantity/unit of measure
6. Unit price/extension and total cost
7. Commodity codes/budget codes
8. Asset status (if over \$1,500)
9. Attached documents are correct/complete (i.e. state & national contracts, piggyback documents from other Municipalities, Travel Authorization Forms, etc.)

The Purchasing Department will determine if the best method of procurement has been followed. If available, a current County bid, NYS contract or National Contract may be suggested. If none apply, the formal bid or quotation process may be commenced depending on estimated annual expenditures.

Once the Purchase Order has been approved by the Purchasing Department, it is posted by the Treasurer's Office and is then available for use.

**In all instances, Purchase Orders are to be completed before a purchase is made.** The only exceptions are exempt and emergency purchases as described below.

If at any time a Department finds they will exceed the competitive bidding threshold for a particular product or service, they should notify the Purchasing Department to allow time for specifications to be developed and the formal bid process to be completed, to meet their anticipated needs.

Purchases of \$499.99 or under do NOT require a Purchase Order. The following additional purchases do NOT require a Purchase Order. Purchases billed to the Department on a monthly basis not requiring Purchase Orders are Postal costs, Internet and Telephone charges, and routine Printing needs, which are to be handled by the Print Shop, via a Printing Order Form. Also exempt from the Purchase Order requirement are mileage, utilities and gas. To obtain routine maintenance and repairs, a Work Order Form must be completed and submitted to the Buildings & Grounds Department at the Municipal Center. Requests for shelving, bookcases, bulletin boards, and computer work stations may also be handled in this manner. When Buildings & Grounds funds are available for such requests, there will be no charge for Work Order requests to the individual

departments. However, if Buildings & Grounds funds are not available or otherwise committed, it is the responsibility of the department to purchase required materials. Department Heads must be responsible for making sure that all these procedures are complied with as outlined in this Purchasing Policy.

### **B. Blanket Purchase Orders**

A Blanket Purchase Order (BPO) is created for products or services that are purchased on an “as needed” basis from a vendor throughout the year where the dollar value will vary for each purchase. These are issued for a maximum period of twelve (12) months and must be reissued at the beginning of each fiscal year.

For vendors used by all County Departments, each Department will issue a BPO for their Department only. There has to be quotes, a bid and/or a contract established with the vendor and insurance on file (if required) before a BPO can be issued.

PLEASE NOTE: Whenever possible, BPO’s must be for the total amount (or aggregate) amount to be spent with the vendor annually or for the term of the bid and/or contract. The Purchasing Department issues several commodity bids that are for less than one-year terms. The BPO’s for the commodity bids should only include enough funding for the term of the bid and not an annual total. If multiple budget codes are involved in the purchase, the department may either assign multiple codes to one PO, or individual PO’s may be submitted for each code even if the PO’s are less than \$500.00

Departments are responsible for providing the BPO number to the vendor and verify that the number also appears on the documentation sent to Audit for payment processing.

### **C. Emergency Purchase Order**

General Municipal Law Section 103 (4) defines an emergency as “a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants requires immediate action”.

If an emergency arises, the department must contact the Chair[man] of the Board of Supervisors and the County Administrator to obtain approval prior to making any emergency purchases. Purchasing may be contacted for assistance in procuring products or services required to deal with the emergency. If the Chair[man] of the Board of Supervisors and the County Administrator determine there is a true emergency, the vendor who can immediately provide the required goods or services will be given prime consideration for the purchase.

The Purchasing Department will **not** approve an Emergency Purchase Order when the purchase is not justified, where the purchase is being made to circumvent established procedures, or where there is a lack of proper planning.

### **D. Purchase Order Checklist**

For reference purposes, the following checklist should be used when submitting PO’s:

- √ Is the vendor remit to address correct (submit vendor form to Purchase if a change is required).
- √ Is the description complete? (One-time message should include bid number, state contract number, quotes and/or any other information relevant to the purchase). If the one-time message indicates that the purchase is from a sole source vendor, a copy of the sole source letter must be [provided to the Purchasing Department or] attached as a document to the PO.
- √ Is the form type “REGULAR-REGULAR”? (“REG-Regular” should not be selected.)
- √ Deliver by Date and Expiration Date fields must be left blank.

- √ Is the correct Resolution Number referenced in the Resolution Field (not in the one-time message)? Confirm that the authorizing resolution is current.
- √ Is the dollar amount correct? Does it match the contract or quote amount? We cannot approve PO's that exceed the authorized amount.
- √ Create New Asset Box - if the item is less than \$1,500 use the item code for items <\$1500 which will automatically uncheck the asset box.
- √ Contracts - If applicable, has the contract been signed? The Purchasing Department will not approve PO's until it's confirmed that the contract is fully executed. If the contract is for an exact dollar amount, it must be attached to the PO prior to approval.

## SECTION IV

### IV. ASSET MANAGEMENT

The purpose of the asset inventory management system is to establish proper procedures for monitoring the movement of fixed assets to maintain accurate reporting of assets values as required by NYS Audit and Control.

#### A. Fixed Assets

Fixed assets are defined as those properties the County of Warren retains more or less permanently, not for sale, but for utilization in the normal course of operations.

Fixed assets will always imply tangible fixed assets. The general accepted practice, as in Warren County, is to record and report fixed assets at their historical acquisition cost. The cost of a fixed asset should include all expenses of transporting the asset to the proper location and placing it in the condition necessary for its intended use. Only items costing One Thousand Five Hundred Dollars (\$1,500.00) or more and with a useful life of more than one year will be inventoried.

Upon receipt of an asset valued at \$1,500 or more, the Treasurer's Office will issue a numbered inventory sticker to be attached to the new asset. Stickers are necessary to provide positive identification of assets. They also provide a quick and accurate method of identifying assets during the annual physical inventory. If a sticker is lost or damaged the Department should contact the Treasurer's Office.

Please note that all stickers must remain on the item until the time of sale or disposition. When sold or scrapped, the sticker shall be removed and placed on the Treasurer's Office copy of the Physical Inventory Deletion Form.

Each Department Head has the ultimate responsibility to conduct and maintain the individual inventory pertaining to that Department. It is also the responsibility of the Department Head to evaluate on a continuing basis the suitability and need for materials, supplies and equipment. If they should become obsolete by reason of age, wear or technical advancement or should become surplus, unnecessary for the operation of his/her department, the department inventory manager should send an e-mail to the Purchasing Agent with details and condition of the item for sale or disposal. The Department will then complete a work order to have the item removed either for the sale or disposal.

#### B. Capital Assets

Capital assets include property, plant, equipment and infrastructure assets (e.g. roads, bridges, airport runways and similar items). Such assets are recorded at historical cost or estimated historical cost. The reported value excludes normal maintenance and repairs, which are essentially amounts spent in relation to capital assets that do not increase capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value of the item at the date of donation.

The capital assets are capitalized at certain thresholds and depreciated using a straight line method over their useful lives as follows:

<u>Capital Assets</u>	<u>Capitalization Threshold</u>	<u>Useful Lives (Years)</u>
Land Improvements	\$25,000	20
Buildings & Improvements	\$50,000	40
Vehicles & Equipment	\$5,000	5-10
Infrastructure	\$250,000	10-40

## SECTION V

### V. TRANSFER AND SALE OF SECOND-HAND EQUIPMENT

The Purchasing Agent is designated by the Board of Supervisors to be responsible for the salvage control program. The same precautions must be taken when disposing of property as when purchasing. A Physical Inventory Deletion Form is needed for items sold, scrapped or traded in. Surplus equipment may be transferred to another department where it is needed by using a Property Transfer Form. Both forms are available through the Purchasing Department. The Purchasing Agent is solely authorized to sell or trade in used and/or obsolete equipment to a vendor, even those under State Contract, and to accept a trade in allowance from such vendor. If all above procedures have been exhausted, the Purchasing Agent will arrange to sell such articles at a widely advertised public auction, on-line auction through a contracted Auction, or on GovDeals. Items that have no value and are broken beyond repair, must be properly disposed of by the appropriate Department

Department personnel assigned the task of inventory management are to report any surplus equipment or materials they have to the Purchasing Department. These items will be made available, by the Department Head (with pictures and detailed descriptions) to all other County Departments on a first-come first-served basis. If an asset remains unclaimed after 5 business days, the Purchasing Department will make available to the towns, village and city in Warren County using the same pictures and description. If unclaimed by local municipalities within 5 business days, then the Purchasing Agent will determine the most beneficial disposition of the surplus equipment.

Any vehicle or equipment that requires a title to be signed for transfer will be handled by the Purchasing Agent and/or the Superintendent of the Department of Public Works or his designee.

Items under the asset threshold of \$1,500 sold to another municipality shall require proper documentation of the sale, i.e. invoice of sale and completion of a deletion form created specifically for this purpose and available through the Purchasing Department. Funds shall be deposited in Purchasing Department Revenue Code A.1345 2665 unless legally required to be deposited elsewhere.

## SECTION VI

### VI. PURCHASING POLICY - GENERAL CONDITIONS

- ▶ The Purchasing Agent is appointed at the pleasure of the Board of Supervisors and is responsible for reviewing and administering the purchasing policy of Warren County.
- ▶ Employees of the Purchasing Department shall maintain effective and professional public, vendor and customer relationships.
- ▶ To maintain a high level of quality service to Warren County Departments and Municipal Subdivisions, Purchasing staff shall participate in educational opportunities offered in the purchasing field, and keep abreast of current developments in market conditions, pricing, new products and the Law.
- ▶ The Purchasing Policy herein shall be administered in accordance with all ethical rules called for by the County of Warren.
- ▶ Any County Officer or employee who has, will have, or acquires an interest in, any actual or proposed contract with the County of which he/she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the Board of Supervisors as soon as he/she has knowledge of an actual or prospective interest. This written disclosure will be made part of the official minutes of the Board of Supervisors. **If an officer or employee has a reason to believe that he/she may have a conflict of interest, the office of the County Attorney should be contacted immediately.**
- ▶ Each Purchase Order will be examined by a member of the Warren County Purchasing Department and processed according to the guidelines set forth under the section of applicable Purchasing Procedures.
- ▶ The Warren County Purchasing Department and Department Heads will maintain adequate documentation of all action taken in connection with each method of procurement. Such documentation may include, but not be limited to any and all pertinent Board Resolutions, Memoranda, Written Quotes, Contracts and any other appropriate form of documentation.
- ▶ Opportunity will be provided to all responsible suppliers to do business with the County. To this end, the Purchasing Department will maintain a listing of potential bidders for the various types of material, equipment, supplies and services used by County Departments. This list will be used for the distribution of notices for bids and quotes. Any supplier may be included on the list upon request.
- ▶ Suppliers will be removed from the bidders list if they make a formal written request, or if the Purchasing Agent finds the supplier to be an irresponsible bidder. This is determined by failing to provide proof of responsibility, having repeatedly made slow or unsatisfactory delivery of supplies or services, or having been found by a Court of competent jurisdiction to have engaged in unlawful employment or business practices within the previous 12 months.
- ▶ Supplies used by various County Departments should be uniform whenever consistent with operational goals in the interest of efficiency or economy. The material, equipment, supplies, and services purchased by Warren County shall be of the quality and quantity required to serve ALL departments in a satisfactory manner, as will be determined by the requisitioner and the Purchasing Agent.

- ▶ Credit cards or P-Cards whose use is approved by the Clerk of the Board of Supervisors are held by same and signed out for use by County staff. Some Departments hold cards specific to their operations and reference is herein made to the County Credit Card Policy for further details.
- ▶ On occasion, County Departments are asked by vendors to complete credit applications in order to be able to set up an account. Said applications should not be returned as the County is not applying for credit. In most cases, a Purchase Order is sufficient documentation for the vendor to set up an account.
- ▶ No official or employee will be interested financially in contracts entered into by the municipality (as defined in Section 800 of General Municipal Law). This also precludes acceptance of gratuities, financial or otherwise, as stated in the Warren County Code of Ethics.
- ▶ The County of Warren will not be deemed responsible for any commitment made at the departmental level circumventing these procedures. If County procedures are circumvented, disciplinary action may be taken.
- ▶ Salespersons are encouraged to visit the Purchasing Department prior to or in conjunction with initial, individual Department contact.
- ▶ The Legislative, Rules & Governmental Operations Committee will annually review the policies and procedures set forth in this manual prior to adoption by the Warren County Board of Supervisors.
- ▶ The unintentional failure to fully comply with the provisions of GML §103 and 104-b shall not be grounds to void any action taken or give rise to cause of action against the County of Warren, the Purchasing Department, or any officer or employee thereof.
- ▶ The County Attorney and the Warren County Board of Supervisors shall make the final decision regarding any issues related to procurement of goods and services for Warren County.
- ▶ Standard lists of commonly used items shall be jointly developed for all categories or groups of supplies by the Purchasing Agent and the appropriate requisitioners. These lists shall be used as a basis for determining the feasibility for obtaining quotations on quantity purchases or the necessity of advertising for formal bids.
- ▶ It is the responsibility of the Purchasing Agent to make alternative suggestions to the requisitioner if, in the judgment of the Purchasing Agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the Board of Supervisors, after reviewing all available data, should make the final determination.
- ▶ The Purchasing Department offers a vendor library which includes many reference materials. NYS OGS contracts, vendor catalogues, preferred source catalogues, industrial buying guides, and all materials pertaining to Warren County bids. These materials may be viewed in the Purchasing Department Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.
- ▶ When a low bidder proposes an alternative as an "equal" to that specified, it is the responsibility of the Department Head to determine whether the proposed substitution is, in fact, an equal.

- ▶ Grant/Revenue and Asset Forfeiture funding is NOT exempt from the County's Purchasing Policy or GML §103 or §104-b. These funds are still considered to be taxpayer money and procurement guidelines must be followed as with any other budgetary appropriation.
- ▶ The Purchasing Department posts all public bid documents on the County's WCEAS system, including, but not limited to:
  - \* Specifications
  - \* Recommendation Letters
  - \* Resolutions
  - \* Extension Letters
  - \* Addenda
  - \* Award Letters
  - \* Tab Sheets

If a bid document is not posted, please contact the Purchasing Department for further information.

# APPENDIX “A”

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## SUBPART - Post Federal Award Requirements

## § 200.318 - General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§ 200.317 through 200.327.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

(c)(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also § 200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of

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## SUBPART - Post-Federal Award Requirements

contract type, contractor selection or rejection, and the basis for the contract price.

(j)(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

- (i) The actual cost of materials; and
- (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

#### § 200.319 - Competition.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and § 200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in

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## SUBPART - Post Federal Award Requirements

this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with § 200.320(c).

#### § 200.320 - Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§ 200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) *Informal procurement methods.* When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in § 200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

(1) *Micro-purchases - (i) Distribution.* The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in § 200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) *Micro-purchase awards.* Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) *Micro-purchase thresholds.* The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold

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higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) *Non-Federal entity increase to the micro-purchase threshold up to \$50,000.* Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with § 200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

- (A) A qualification as a low-risk auditee, in accordance with the criteria in § 200.520 for the most recent audit;
- (B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,
- (C) For public institutions, a higher threshold consistent with State law.

(v) *Non-Federal entity increase to the micro-purchase threshold over \$50,000.* Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) *Small purchases - (i) Small purchase procedures.* The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) *Simplified acquisition thresholds.* The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) *Formal procurement methods.* When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with § 200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) *Sealed bids.* A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

- (A) A complete, adequate, and realistic specification or purchase description is available;
- (B) Two or more responsible bidders are willing and able to compete effectively for the business; and
- (C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

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(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) *Proposals.* A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and

(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services through A/E firms that are a potential source to perform the proposed effort.

(c) *Noncompetitive procurement.* There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

(1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);

(2) The item is available only from a single source;

(3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;

(4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or

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(5) After solicitation of a number of sources, competition is determined inadequate.

§ 200.321 - Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§ 200.322 - Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§ 200.323 - Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste

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management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§ 200.324 - Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§ 200.325 - Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

8/18/2021

## SUBPART - Post Federal Award Requirements

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;

(2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

#### § 200.326 - Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Adopted by unanimous vote.

**RESOLUTION NO. 506 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC FOR SAFETY SERVICES CONSULTANT/COMPANY FOR SELF-INSURED WORKERS' COMPENSATION PROGRAM (WC 48-23)**

WHEREAS, the Purchasing Agent has requested proposals for Safety Services Consultant/Company for Self-Insured Workers' Compensation Program (WC 48-23), and

WHEREAS, the proposals were opened on September 14, 2023 and the Self-Insurance Administrator has recommended that Warren County award the agreement to Needham Risk Management Resource Group, LLC located at 573 Columbia Turnpike, Suite 3, East Greenbush, New York 12061, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Needham Risk Management Resource Group, LLC located at 573 Columbia Turnpike, Suite 3, East Greenbush, New York 12061 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Needham Risk Management Resource Group, LLC relative to Safety Services Consultant/Company for Self-Insured Workers' Compensation Program, pursuant to the terms and provisions of the bid documents and proposal (WC 48-23), for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for five (5) additional one (1) year terms upon mutual agreement of the parties, in a form approved by the County Attorney, for the following per year amounts:

<u>Year</u>	<u>Amount</u>
2024	\$66,504
2025	\$69,168
2026	\$71,928
2027	\$74,808
2028	\$77,796
2029	\$80,916,

and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code S.1710 437 Workers' Compensation, Self Insurance Administration, Consulting Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 507 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci, Thomas, Driscoll and Wild**

**AUTHORIZING JENNIFER SMITH, SELF-INSURANCE SPECIALIST, TO SERVE AS A MEMBER OF THE BOARD OF DIRECTORS OF THE EMPIRE STATE SAFETY ASSOCIATION**

WHEREAS, the Legislative, Rules & Governmental Operations Committee has approved the request to authorize Jennifer Smith, Self-Insurance Specialist, to serve as a member of the Board of Directors of the Empire State Safety Association, for a term commencing January 1, 2024 and terminating December 31, 2025, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes

Jennifer Smith, Self-Insurance Specialist, to serve as a member of the Board of Directors of the Empire State Safety Association for a term commencing January 1, 2024 and terminating December 31, 2025.

Adopted by unanimous vote.

**RESOLUTION NO. 508 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**INTRODUCING PROPOSED LOCAL LAW NO. 7 OF 2023, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2018, 'A LOCAL LAW AMENDING THE WARREN COUNTY OCCUPANCY TAX AS AUTHORIZED BY ACT OF THE NEW YORK STATE LEGISLATURE (CHAPTER 422 OF THE LAWS OF 2003)'" , AND AUTHORIZING PUBLIC HEARING THEREON**

***RESOLUTION TABLED AND RETURNED TO THE OCCUPANCY TAX COORDINATION COMMITTEE***

RESOLVED, that proposed Local Law No. 7 of 2023 entitled "A Local Law Amending Local Law No. 5 of 2018, 'A Local Law Amending the Warren County Occupancy Tax as Authorized by Act of the New York State Legislature (Chapter 422 of the Laws of 2003)'" , attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 15<sup>th</sup> day of December, 2023, at 10:00 a.m., on the matter of the adoption of said Local Law No. 7 of 2023, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 7 OF 2023**

**A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2018, 'A LOCAL LAW AMENDING THE WARREN COUNTY OCCUPANCY TAX AS AUTHORIZED BY ACT OF THE NEW YORK STATE LEGISLATURE (CHAPTER 422 OF THE LAWS OF 2003)'**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

**Section 1. *Title & Statement of Intent.***

This local law shall be entitled "A Local Law Amending The Warren County Occupancy Tax as Authorized by Act of the New York State Legislature (Chapter 422 of the Laws of 2003)". The intent of this local law is to continue an occupancy tax authorized by act of the New York State Legislature (Chapter 422 of the Laws of 2003) and originally imposed by Warren County Local Law No. 4 of 2003 entitled "A Local Law to Enact an Occupancy Tax as Authorized by Act of the New York State Legislature (Chapter 422 of the Laws of 2003)" in addition to incorporating all of the amendments made to this Local Law since its original enactment as set forth above (the previous amendments being Local Law No. 3 of 2006; Local Law No. 10 of 2006; Local Law No. 13 of 2011; Local Law No. 6 of 2015; and Local Law No. 5 of 2018).

This local law is intended to incorporate all of the prior amendments, and to amend Section 16, to change the disposition of revenues to Warren County from three percent (3%) to six percent (6%).

**Section 2. Authority.**

The authority for this local law is Chapter 422 of the Laws of 2003 of New York State. The authority to amend same exists by virtue of §1202-u of the New York State Tax Law and the Municipal Home Rule Law of the State of New York.

**Section 3. Definitions.**

When used in this local law, the following terms shall mean:

- (a) *County* - Warren County, New York.
- (b) *Effective Date* - The date set forth in Section 29 of this local law.
- (c) *Hotel or Motel* - Any facility providing lodging on an overnight basis and shall include those facilities designated and commonly known as "bed and breakfast", "inn", "housekeeping cottages with four (4) or more units" and "tourist" facilities, "short-term vacation rentals", and any other similar accommodations by whatever name designated.
- (d) *Occupancy* - The use or possession, or the right to the use or possession, of any room in a hotel or motel. The right to the use or possession includes the right of a room remarketer as described in paragraph (n) of this section.
- (e) *Occupant* - A person who, for a charge or any consideration, uses, possesses, or has the right to use or possess, any room in a hotel or motel under any lease, concession, permit, right, license, agreement, or otherwise. The right to use or possess includes the right of a room remarketer as described in paragraph (n) of this section.
- (f) *Operator* - The owner of the hotel or motel room occupied or if the owner is not operating the hotel or motel and not being paid the rent or charge for the room occupied, then any other person entitled to be paid the rent or charge for the hotel or motel room occupied, including but not limited to the proprietor, lessee, sublessee, mortgagee in possession, licensee or any other person otherwise operating such hotel or motel. Such term shall also include a room remarketer as such room remarketer shall be deemed to operate a hotel or motel, or portion thereof, thereby conferring the same rights and obligations of a hotel or motel operator on a room remarketer.
- (g) *Permanent Resident* - Any person occupying any room or rooms in a hotel or motel for at least thirty (30) consecutive days.
- (h) *Person* - An individual, partnership, society, association, joint stock company, corporation, limited liability company, general or limited liability partnership, estate, receiver, trustee, assignee, referee, and any other person acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, and/or any combination of the foregoing.

- (i) *Rent* - The charge and/or consideration received for occupancy, including any and all service or charge or amount required to be paid as a condition for occupancy, valued in money, whether received in money or otherwise and whether received by the operator, including a room remarketer, or another person on behalf of either of them.
- (j) *Return* - Any document filed or required to be filed as herein provided.
- (k) *Room* - Any room or rooms of any kind in any part or portion of a hotel or motel, which is available for, rented or otherwise let out for the lodging of guests.
- (l) *Tax Imposition Date* - The date set forth in Section 4 of this local law.
- (m) *Treasurer* - The Warren County Treasurer, or such other fiscal officer(s) as may be designated by the Board of Supervisors.
- (n) *Room remarketer* - A person who reserves, arranges for, conveys or furnishes occupancy, whether directly or indirectly, to an occupant for rent in an amount to be determined by the room remarketer, directly or indirectly, whether pursuant to written or other agreement, such person's ability or authority to reserve, arrange for, convey or furnish occupancy, whether directly or indirectly, and to determine the rent therefor, shall be "the rights of the room remarketer". A room remarketer is not a permanent resident with respect to a room for which such person has the rights of a room remarketer.
- (o) Short-term vacation rental - "Short-term vacation rental" is defined as the rental of any dwelling unit, or any portion thereof, for fewer than thirty (30) consecutive days, including single family residences, condominiums, duplexes, town homes, apartments and other residential units. Short-term vacation rentals shall include units rented directly by the owner, as well as those rented or leased through an owner's agent or room marketer.

**Section 4. Imposition of Tax.**

- (a) On and after January 1, 2007, and in addition to any other tax previously authorized and imposed pursuant to Article 28 or 29 of the Tax Law or any other law, there is imposed and there shall be paid a tax of four percent (4%) upon the rent for every occupancy of a room or rooms in a hotel or motel located within the County, except that such tax shall not be imposed upon (a) a permanent resident of a hotel or motel or (b) housekeeping cottages having less than four (4) rentable units and the tax herein imposed upon the rent received by a room remarketer shall hereby be imposed and paid on or after the 1st day of September, 2015.
- (b) When occupancy is provided, for a single consideration, with property, services, amusement charges or other items, the separate sale of which is not subject to tax under this local law, the entire consideration shall be treated as rent subject to tax under paragraph (a) of this section; provided, however, that where the amount of the rent for occupancy is stated separately from the price of such property, services, amusement charges or other items, on any sales slip, invoice, receipt, or other statement given to the occupant, and such

rent is reasonable in relation to the value of such property, services, amusement charges or other items, only such separately stated rent will be subject to tax under paragraph (a) of this section.

- (c) (1) In regards to the collection of tax on occupancies by room remarketer, when occupancy is provided for a single consideration with property, services, amusement charges or any other items, whether or not such items are taxable, the rent portion of the consideration for such transaction shall be computed as follows: either the total consideration received by the room remarketer multiplied by a fraction, the numerator of which shall be the consideration payable for the occupancy by the room remarketer and the denominator of which shall be such consideration payable for the occupancy, plus the consideration payable by the remarketer for the other items being sold, or by any other method as may be authorized by the Commissioner of the New York State Department of Taxation and Finance for the tax imposed by subdivision (c) of section eleven hundred five of the Tax Law of the State of New York, or by any other method as may be authorized by the County Treasurer. If the room remarketer fails to separately state the tax on the rent so computed on a sales slip, invoice, receipt or other statement given to the occupant in the manner prescribed in subparagraph (2) of this paragraph or fails to maintain records of all prices of all components of a transaction covered by this paragraph, the entire consideration shall be treated as rent subject to tax under Section 4(a) of this local law. Nothing herein shall be construed to subject to tax or exempt from tax any service or property or amusement charge or other items otherwise subject to tax or exempt from tax pursuant to Articles 28 or 29 of the New York State Tax Law. A room remarketer's records of the consideration payable for all components of a transaction covered by this paragraph are the records required to be maintained by Section 10 of this local law.
- (2) In regard to the collection of tax on occupancies by room remarketers, including a transaction described in subparagraph (1) of this paragraph, the requirements of paragraph(b) of this section shall be deemed satisfied if the remarketer gives the customer a sales slip, invoice receipt, or other statement of the price prior to the customer's completion of his or her occupancy, on which the amount of tax due under this local law is stated. The room remarketer must keep a copy of this invoice as required by Section 10 of this local law, or electronic records that accurately reflect the information that is on the invoice provided to the customer.
- (3) In regards to the reporting and payment to the County Treasurer by room remarketers of tax due on occupancies, a room remarketer shall report such tax due, including transaction(s) described in subparagraph (1) of this paragraph, on the return due date for the filing period in which the occupancy ends, and at the time of filing such return to pay to the County Treasurer the total amount due.

**Section 5. Transitional Provisions.**

- (a) Except as provided in paragraph (b) herein the tax imposed by this local law shall be paid upon any occupancy on and after the date set forth in Section 4 hereof, although such occupancy is pursuant to a prior contract, lease, or other arrangement. Except as provided in paragraph (b) herein, where rent is paid on a weekly or other term basis, the rent shall be subject to the tax imposed by this local law to the extent that it covers any period on and after the date set forth in Section 4 hereof.
- (b) The tax imposed by this local law upon the rent received by a room remarketer shall be paid upon any occupancy on and after the 1<sup>st</sup> day of September, 2015 although such occupancy may be pursuant to a prior contract, lease or other arrangement. Where rent is paid to a room remarketer on a weekly, monthly or other term basis, the rent shall be subject to the tax imposed by this local law to the extent it covers any period on or after the 1<sup>st</sup> day of September, 2015.

**Section 6. Exempt Organizations.**

Except as otherwise provided in this section, any use or occupancy by any of the following shall not be subject to the tax imposed by this local law:

- (a) The State of New York, any public corporation (including those created pursuant to agreement or compact with another state or the Dominion of Canada), improvement district or other political subdivision of the State;
- (b) The United States of America, insofar as it is immune from taxation; and
- (c) Any corporation or association, or trust, or community chest, fund or foundation, organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation; provided, however, that nothing in this paragraph shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this paragraph.

**Section 7. Territorial Limitations.**

The tax imposed by this local law shall apply only within the territorial limits of Warren County.

**Section 8. Registration.**

- (a) Unless an operator is already registered with the Treasurer under the previous local law, within twenty (20) days after the effective date of this local law, or in the case of an operator commencing business after such effective date within three (3) days after such commencement or opening, or in the case of a room remarketer conducting business on or after the 1<sup>st</sup> day of

September, 2015, within twenty days after such commencement, every such operator shall file with the Treasurer a registration application in a form prescribed by the Treasurer.

- (b) The Treasurer shall, within five (5) days after receipt of a registration application, issue without charge to the operator a certificate of authority empowering such operator to collect the tax from the occupant for each additional hotel or motel of such operators.
- (c) Each certificate shall state the hotel or motel or room remarketer for which it is applicable.
- (d) Each certificate of authority shall be prominently displayed by the operators who are not room remarketers in such manner that it may be seen and brought to the notice of all occupants and persons seeking occupancy.
- (e) Certificates shall not be assignable or transferable, and shall be surrendered immediately to the Treasurer upon the cessation of business at, or upon the sale or conveyance of the operator's business named in such certificate(s).

**Section 9. Administration and Collection.**

- (a) The tax imposed by this local law shall be administered and collected by the Treasurer, or such other employees of the County as the Treasurer may designate, by such means and in such manner as other taxes which are now collected and administered or as is otherwise provided by this local law.
- (b) The tax to be collected shall be stated and charged separately from the rent and shown separately on any record thereof, at the time when the occupancy is arranged or contracted for and charged for, and upon every evidence of occupancy or any bill or statement or charge made for said occupancy issued or delivered by the operator, and the tax shall be paid by the occupant to the operator as trustee for and on account of the County, and the operator shall be liable for the collection thereof and payment of the tax.
- (c) The operator and any officer of any corporate operator shall be personally liable for the tax collected or required to be collected under this local law, and the operator shall have the same right in respect to collecting the tax from the occupant, or in respect to nonpayment of the tax by the occupant as if the tax were part of the rent for the occupancy payable at the time such rent shall become due and owing, including all rights of eviction, dispossession, repossession and enforcement of any innkeeper's lien that he may have in the event of non-payment of rent by the occupant; provided, however, that the Treasurer shall be joined as a party in any action or proceeding brought by the operator to collect or enforce collection of the tax.
- (d) The Treasurer may, whenever he deems it necessary for the proper enforcement of this local law, provide by order that the occupant shall file returns and pay directly to the Treasurer the tax herein imposed, at such times as returns are required to be filed and payment made by the operator.
- (e) The tax imposed by this local law shall be paid upon any occupancy on and

after the tax imposition date, although such occupancy is had pursuant to a contract, lease or other arrangement made prior to such date; and where rent is paid, charged, billed or falls due on either a weekly, monthly or other term basis, the rent so paid, charged, billed or falling due shall be subject to the tax herein imposed to the extent that it covers any portion of the period on and after the tax imposition date.

- (f) Where any tax has been paid hereunder upon any rent which has been ascertained to be worthless, the Treasurer may by order provide for credit and/or refund of the amount of such tax upon application therefor as provided in Section 15 of this local law.
- (g) For the purpose of the proper administration of this local law and to prevent evasion of the tax hereby imposed, it shall be presumed that all rents are subject to tax until the contrary is established, and the burden of proving that a rent for occupancy is not taxable hereunder shall be upon the operator, except that, where, by the directive pursuant to subdivision (d) of this section, an occupant is required to file returns and pay directly to the Treasurer the tax imposed, the burden of proving that a rent for occupancy if not taxable, shall be upon the occupant.
- (h) Where an occupant claims exemption(s) from the tax under the provisions of Section 6 of this local law, the rent shall be deemed taxable hereunder unless the operator shall receive from the occupant claiming such exemption.
  - (1) a copy of a certificate issued by the Treasurer certifying that the organization named therein is exempt from the tax pursuant to Section 6 of this local law, together with a certificate duly executed by the exempt organization setting forth the occupant's name and certifying that
    - (i) the occupant is a duly authorized agent, representative or employee of the exempt organization,
    - (ii) the occupant's occupancy is paid or to be paid by such exempt organization, and
    - (iii) the occupant's occupancy is necessary or required in the course and furtherance of, and/or in connection with, the affairs of said exempt organization; or
  - (2) a properly completed, executed and certified Exemption Certificate from taxes imposed pursuant to Articles 28 and 29 of the New York State Tax Law, such certificate to be in the form and to contain the content approved and required by the New York State Department of Taxation.

**Section 10. Records to be Kept.**

- (a) Every operator shall keep records of every occupancy and of all rent paid, charged or due thereon and of the tax payable thereon, in such form as the Treasurer may by regulation or order require.
- (b) All records shall be available for inspection and examination at any time upon demand by the Treasurer, or the Treasurer's duly authorized agent or

employee, and shall be preserved for a period of not less than three (3) years, except that the Treasurer may consent in writing to their destruction within that period or may in writing require that such records be kept and maintained for a specified period in excess of three (3) years.

**Section 11. Returns.**

- (a) After the date set forth in Section 4 of this local law, and except as provided in subdivision (b) of this section, every operator and occupant, directed by the Treasurer, shall file with the Treasurer a return of occupancy and of rents, and of the taxes payable thereon, for the same quarterly periods and on the same dates as returns for New York State Sales and Use Taxes are filed or to be filed, except for room remarketers the return for the month of September, 2015 shall be filed with the quarterly period filing which follows September, 2015.
- (b) Notwithstanding the provisions of paragraph (a) of this section, the Treasurer may by order require returns to be made and filed for shorter periods than those prescribed pursuant to subdivision (a) of this section, on such dates as the Treasurer may specify in such rule or order, where the Treasurer deems it necessary in order to insure the payment of the tax imposed by this local law.
- (c) All returns shall be filed with the Treasurer within twenty (20) days from the expiration of the period covered thereby.
- (d) The forms of returns shall be prescribed by the Treasurer and shall contain such information as the Treasurer may deem necessary for the proper administration of this local law.
- (e) The Treasurer may require amended returns to be filed within twenty (20) days after notice and to contain the information specified in the notice.
- (f) If a return required by this local law is not filed, or if a return when filed is incorrect or insufficient on its face or otherwise, the Treasurer shall take the necessary steps to enforce the filing of a properly completed and sufficient return or of a corrected return.

**Section 12. Payment of Tax.**

- (a) Any tax imposed by this local law shall be paid by the occupant to the operator of the hotel or motel room occupied for and on account of the County, and such operator or person entitled to be paid the rent or charge shall be liable for the collection and payment of tax to the County.
- (b) The operator of the hotel or motel room shall have the same right in respect to collecting the tax from the occupant, or in respect to non-payment of the tax by the occupant, as if the tax were a part of the rent or charge and payable at the same time as the rent or charge. In any action or proceeding brought by an owner or a person entitled to be paid the rent or charge for the purpose of collecting the rent or charge, or the tax imposed by this local law, the Treasurer shall be joined as a party.

- (c) At the time of filing a return of occupancy and of rents, each operator shall pay to the Treasurer the taxes imposed by this local law upon the rents required to be included in such return, as well as all other moneys collected by the operator acting or purporting to act under the provisions of this local law.
- (d) All taxes and other moneys required to be paid under and pursuant to this local law shall be due from the operator and paid to the Treasurer on the date limited for the filing of the return for such period, without regard to whether a return is filed or whether the return which is filed correctly shows the amount of rents and taxes due thereon.
- (e) Notwithstanding paragraphs (a) and (b) of this section, the occupant shall pay the tax imposed by this local law directly to the Treasurer if so ordered by the Treasurer, in which case the operator shall be relieved of the responsibility and no right to collect the same until so authorized by the Treasurer

**Section 13. Bonds & Security for Payment of Tax.**

- (a) Where the Treasurer, in the exercise of the Treasurer's discretion, deems it necessary to protect revenues to be obtained under this local law, the Treasurer may by rule or order require any operator required to collect the tax imposed by this local law to file with the Treasurer a bond to secure the payment of any tax and/or penalties and interest due or which may become due from such operator.
- (b) Any bond so required by the Treasurer shall be issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as the Treasurer may fix.
- (c) In the event the Treasurer determines that an operator is to file such bond he shall give notice to such operator to that effect specifying the amount of the bond required.
- (d) The operator shall file such bond within five (5) days after the issuance of such notice, unless within such five (5) days the operator shall serve upon and deliver to the Treasurer a written request for a hearing before the Treasurer at which the necessity, propriety and amount of the bond shall be determined by the Treasurer. Any determination by the Treasurer upon such hearing shall be final and shall be complied with by the operator within five (5) days after the giving of notices thereof.
- (e) In lieu of a bond the Treasurer, in the Treasurer's sole discretion, may accept or require
  - (1) securities approved by the Treasurer in such amount as the Treasurer may prescribe, with such securities to be kept in the custody of the Treasurer, and/or
  - (2) cash in such amount as the Treasurer may prescribe, with such cash to be deposited and kept in the custody of the Treasurer.

- (f) The Treasurer shall have the right at any time without notice to the operator to apply all or any portion of the bond(s), securities and/or cash to the payment of any tax and/or interest or penalties due, and for such purpose the Treasurer may exercise all rights under the bond(s) and/or may sell the securities at public or private sale without notice to the depositors thereof.

**Section 14. Determination of Tax.**

- (a) Upon the filing of a return, the Treasurer shall determine the amount of tax due under and pursuant to this local law.
- (b) If a return required by this local law is not filed, or if a return when filed is incorrect or insufficient as to the amount of tax due, the amount of tax due under and pursuant to this local law shall be determined by the Treasurer from such information as may be obtainable and, if necessary, the tax may be estimated on the basis of external indices, such as number of rooms, location, scale of rents, comparable rents, type of accommodations and service, number of employees and/or other factors.
- (c) Notice of a determination under subdivision (b) of this section shall be furnished in writing to the affected operator or occupant (if the occupant has been directed to pay the occupancy to the Treasurer).
- (d) Any determination by the Treasurer under subdivision (b) of this section shall finally and irrevocably fix the tax, unless
  - (1) within thirty (30) days after the issuance of the notice of such determination the operator or person against whom it is assessed shall apply in writing to the Treasurer for a hearing, or
  - (2) the Treasurer shall, in the Treasurer's sole discretion, reconsider and re-determine the amount of tax due.
- (e) Within fifteen (15) days after the conclusion of a hearing conducted pursuant to subdivision (d) (1) of this section, the Treasurer shall give written notice of the Treasurer's determination to the person against whom the tax is assessed.
- (f) Except in the case of a wilfully false or fraudulent return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three (3) years from the date of the filing of a return; provided, however, that where no return has been filed as provided by this local law the tax may be assessed at any time.

**Section 15. Refunds.**

- (a) (1) In the manner provided in this section the Treasurer shall refund or credit, without interest, any tax, penalty or interest erroneously, illegally or unconstitutionally collected or paid provided that written application for such refund shall be made to the Treasurer within one year from the payment thereof. Such application shall be in a form as the County Treasurer may prescribe.

- (a) (2) Subject to the conditions and limitations provided in this section, a room remarketer shall be allowed a refund or credit against the amount of tax collected and required to be remitted under Section 4. of this local law in the amount of the tax it had previously paid to an operator or a hotel. Provided, however, that in order to qualify for a refund or credit under this section for any occupancy tax quaterly period, the room remarketer must, for that quarter, (A) be registered for occupancy tax purposes under Section 8 of this local law; (b) collect the taxes imposed by Section 4 of this local law; and furnish the certificate of authority number to the operator to whom the applicant paid the tax in its application for refund or credit if required on that form or upon request. Provided, however, that if the room remarketer requests the operator's certificate of authority number and is not provided with that number, the room remarketer may satisfy this requirement by providing the operator's name, business address, telephone number, and the address of the hotel where the occupancy took place. An application for a refund or credit under this paragraph must be filed with the County Treasurer within the time provided by subparagraph (a)(1) of this section. Where an application for credit has been properly filed, the applicant may immediately take the credit on the return due coincident with or immediately subsequent to the time the applicant files the application for credit. However, the taking of the credit on the return is deemed to be part of of the application for credit. The procedure for granting or denying the application for a credit or refund and review of these determinations shall be as provided in this section. An operator, including a room remarketer, who is paid tax by a room remarketer must upon request provide the other room remarketer with its certificate of authority number, provided that the operator's failure to do so does not change the requirement set forth in paragraph (c) herein.
- (b) An application for refund or credit may be made only by the occupant, operator, or other person who has actually paid the tax.
- (c) An application for a refund or credit made as herein provided shall not be complete unless the same includes copies of all documentation and evidence upon which the applicant relies in support thereof, but nothing shall prohibit or prevent the Treasurer from receiving any other evidence with respect thereto.
- (d) No application for a refund or credit shall be accepted or considered unless such application has been actually received by the Treasurer within one (1) year of the payment of the tax.
- (e) The determination to deny or allow a refund or credit shall be made by the Treasurer in writing, stating the reason(s) therefor, and the Treasurer shall give notice of such determination to the applicant.
- (f) No refund shall be made to an operator who has collected and paid over such tax to the Treasurer unless and until such operator shall first establish, to the satisfaction of the Treasurer under such regulations as the Treasurer may prescribe, that such operator has repaid to the occupant(s) the amount of tax for which a refund is sought.

- (g) The Treasurer may, in the Treasurer's discretion and in lieu of the payment of any refund determined to be due, allow credit therefor on and against payments due from the applicant.

**Section 16. Disposition of Revenues.**

All revenues resulting from the imposition of the tax under this local law shall be paid into the Treasury of the County of Warren and shall be credited to and deposited in the general fund of the County, thereafter to be allocated only for tourism promotion and tourist and convention development; provided, however, that a portion of such revenue may be specifically allocated to the expense of the County in administering such tax. The revenues derived from such tax, after deducting the amount provided for administering such tax, shall be allocated to enhance the general economy of the County of Warren, and its city, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly-related and supported activities. The amount retained by Warren County with respect to administering said tax shall not exceed six percent (6%) of the revenues collected from the imposition of this tax.

**Section 17. Reserves.**

Whenever the occupant or operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to such occupant or operator on such application for refund, the Treasurer shall set up appropriate reserves to meet any decision adverse to the County.

**Section 18. Remedies Exclusive.**

The remedies provided by Sections 14 and 15 of this local law shall be exclusive remedies available to any person for the review of tax liability imposed by this local law; and no determination or proposed determination of tax or determination on any application for refund or credit shall be enjoined, contested or reviewed by any action or proceeding, except by a proceeding under Article 78 of the Civil Practice Law and Rules pursuant to Section 24 of this local law.

**Section 19. Proceedings to Recover Tax.**

- (a) Whenever any operator or other person shall fail to collect and pay over any tax and/or to pay any tax, penalty or interest imposed by this local law as herein provided, or whenever any occupant shall fail to pay any such tax, penalty or interest, the County Attorney shall, upon the request of the County Treasurer, bring or cause to be brought an action to enforce the payment of the same on behalf of Warren County in any court of the State of New York or of any other state or of the United States.
- (b) Whenever an operator or other person shall make a sale, transfer, or assignment in bulk of any part or the whole of his hotel or motel or of such operator's business assets, other than in the ordinary course of business, the following provisions shall apply:
  - (1) the purchaser, transferee or assignee shall at least twenty (20) days before taking possession of the subject of said sale, transfer or assignment, or paying therefor, notify the Treasurer by registered mail

of the proposed sale and of the price, terms and conditions thereof and whether or not the operator has represented to or informed the purchaser, transferee or assignee that it owes any tax pursuant to this local law, and whether or not the purchaser, transferee or assignee has knowledge that such taxes are owing, and whether any such taxes are in fact owing;

- (2) for failure to comply with the provisions of this paragraph, including but not limited to subdivision (1) above, the purchaser, transferee or assignee shall be personally liable for the payment to the County of any such taxes theretofore or thereafter determined to be due to the County from the operator, seller, transferor, or assignor, and such liability may be assessed and enforced in the same manner as the liability for tax under this local law;
- (3) whenever the purchaser, transferee or assignee shall fail to give notice to the Treasurer as required by subdivision (1) of this paragraph, or whenever the Treasurer shall inform the purchaser, transferee or assignee that a possible claim for such tax or taxes exists, any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the seller, transferor or assignor shall be subject to a first priority right and lien for any such taxes theretofore or thereafter determined to be due from the operator, seller, transferor or assignor to the County, and the purchaser, transferee or assignee is forbidden to transfer to the operator, seller, transferor or assignor, and shall withhold any such sums of money, property or choses in action, or other consideration, to the extent of the amount of the County's claim;
- (4) within fifteen (15) days of receipt of the notice of the sale, transfer or assignment from the purchaser, transferee or assignee, the Treasurer shall give notice to the purchaser, transferee or assignee and to the operator, seller, transferor or assignor, of the total amount of any tax or taxes, as well as of any penalties or interest due thereon, which the Treasurer claims to be due from the operator, seller, transferor or assignor, to the County;
- (5) whenever the Treasurer shall fail to give the notice required by subdivision (4) of this paragraph, within fifteen (15) days from receipt of notice of the sale, transfer and assignment required by subdivision (1) of this paragraph, such failure shall release the purchaser, transferee or assignee from any further obligation to withhold any sums of money, property or choses in action, or other consideration, which the purchaser, transferee or assignee is required to transfer over to the operator, seller, transferor or assignor;
- (6) upon receipt of the Treasurer's notice issued pursuant to subdivision (4) above stating the total amount of the County's claim, the purchaser, transferee or assignee may make payment of such claim to the Treasurer from any sums of money, property, or choses in action withheld in accord with the provisions of subdivision (3) of this

paragraph, and upon making such payment the purchaser, transferee or assignee shall be relieved of all liability for such amounts to the operator, seller, transferor or assignor, and such amounts paid to the Treasurer shall be deemed satisfaction of the tax liability of the operator, seller, transferor or assignee to the extent of the amount of such payment.

- (c) Whenever the liability of any operator or other person, including that of any purchaser, transferee or assignee, covered by this section has been wholly paid or satisfied or no longer exists, except where the liability is discharged by an order or decree in bankruptcy, the Treasurer shall
  - (1) mail to such operator or other person a notice, addressed to the last known address of such operator or other person, setting forth
    - (i) the amount of the tax liability paid or satisfied,
    - (ii) that such liability has been wholly paid or satisfied or no longer exists, and
    - (iii) a statement to the effect that consumer reporting agencies must delete from a credit file any reference to the particular tax lien or claim within thirty (30) days of receipt from such operator or other person of a copy of such notice.

**Section 20. General Powers of the Treasurer.**

In addition to the powers granted to the Treasurer by County Law and this local law, the Treasurer is hereby authorized and empowered:

- (a) To make, adopt and amend rules and regulations, and to issue orders, appropriate to the carrying out of this local law and the purposes thereof;
- (b) To extend for cause shown the time of filing any return for a period not exceeding 30 days; and for cause shown, to remit or waive penalties but not interest; and to compromise disputed claims in connection with the taxes hereby imposed;
- (c) To request information from the Tax Commission of the State of New York or the Treasury Department of the United States relative to any person; and to afford information to such Tax Commission or such Treasury Department relative to any person, any other provision of this local law to the contrary notwithstanding;
- (d) To delegate his functions hereunder to any employee or employees of the County Treasurer;
- (e) To prescribe methods for determining the rents for occupancy and to determine the taxable and non-taxable rents;
- (f) To require any operator within the county to keep detailed records of the nature and type of hotel or motel maintained, nature and type of service rendered, the rooms available and rooms occupied daily, leases or occupancy contracts or arrangements, rents received, charged and accrued, the names and addresses of the occupants, whether or not any occupancy

is claimed to be subject to the tax imposed by this local law, and to furnish such information upon request to the County Treasurer;

- (g) To assess, determine, revise and readjust the taxes imposed under this local law.

**Section 21. Administration of Oaths and Compelling Testimony.**

- (a) The Treasurer, or the Treasurer's duly designated and authorized employee(s) or agent(s), shall have power to administer oaths and take affidavits in relation to any matter or proceeding in the exercise of the Treasurer's powers and duties under this local law.
- (b) The Treasurer shall have power to subpoena and require the attendance of witnesses and the production of books, papers and documents to secure information pertinent to the performance of his duties hereunder and of the enforcement of this local law, and to examine them in relation thereto, and to issue commissions for the examination of witnesses who are out of the state or unable to attend before the Treasurer or excused from attendance.
- (c) A justice of the supreme court, either in court or at chambers, shall have power summarily to enforce by proper proceedings the attendance and testimony of witnesses and the production and examination of books, papers and documents called for by the subpoena of the Treasurer under this local law.
- (d) Any person who shall refuse to testify or to produce books or records or who shall testify falsely in any material matter pending before the Treasurer under this local law shall be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand (\$1,000) dollars or imprisonment for not more than one (1) year, or both such fine and imprisonment.
- (e) The officers who serve the summons or subpoena of the Treasurer and witnesses attending in response thereto shall be entitled to the same fees as are allowed to officers and witnesses in civil cases in courts of record, except as herein otherwise provided.
- (f) The County Sheriff, the Sheriff's duly appointed deputies, and any officer or employee of the Treasurer designated to serve process under this local law, are hereby authorized and empowered to serve any summons, subpoena, order, notice, document, instrument, or other process to enforce or carry out this local law.

**Section 22. Reference to Tax.**

Wherever reference is made in placards or advertisements or in any other publications to this tax such reference shall be substantially in the following form: "Tax on occupancy of hotel or motel rooms"; except that in any bill, receipt, statement or other evidence or memorandum of occupancy or rent charge issued or employed by the operator, the word "tax" will suffice.

**Section 23. Penalties, Interest & Violations.**

- (a) Any person failing to file a return or to pay or pay over any tax to the Treasurer within the time required by this local law shall be subject to
  - (1) a penalty of five percent (5%) of the amount of tax due; plus
  - (2) interest at the rate of one percent (1%) of the amount of tax due for each month of delay, except that no interest shall be charged for the first thirty (30) days immediately after the date such return was required to be filed or such tax became due.
- (b) Notwithstanding the provisions of paragraph (a) of this section, the Treasurer may, if satisfied that the delay was excusable, cancel and remit all or part of such penalty, but may not cancel or remit any portion of the interest.
- (c) All penalties and interest shall be paid and disposed of in the same manner as other revenues from this local law.
- (d) Unpaid penalties and interest may be enforced in the same manner as the tax imposed by this local law.
- (e) Officers and/or members of an owner or operator corporation, limited liability company, limited liability partnership, or partnership shall be personally liable for the tax collected or required to be collected and paid by such corporation under this local law, and shall also be personally liable for the penalties and interest herein imposed.
- (f) In addition to the penalties herein or elsewhere prescribed, any person found to have committed any of the following acts shall be guilty of a misdemeanor, punishment for which shall be a fine of not more than one thousand (\$1,000) dollars or imprisonment for not more than one (1) year, or both such fine and imprisonment:
  - (1) failing to file a return required by this local law;
  - (2) filing or causing to be filed, or making or causing to be made, or giving or causing to be given, any return, certificate, affidavit, representation, information, testimony or statement required or authorized by this local law which is wilfully false;
  - (3) wilfully failing to file a bond required to be filed pursuant to this local law;
  - (4) failing to file a registration certificate and such data in connection therewith as the Treasurer may by order, regulation or otherwise require;
  - (5) failing to display, or to surrender upon demand of the Treasurer, the certificate of authority as required by this local law;
  - (6) assigning or transferring such a certificate of authority;

- (7) wilfully failing to charge separately from the rent the tax herein imposed, or wilfully failing to state such tax separately on any evidence of occupancy and on any bill or statement or receipt of rent issued or employed by the operator;
  - (8) wilfully failing or refusing to collect any tax imposed by this local law from the occupant;
  - (9) referring or causing reference to be made to this tax in a form or manner other than that required by this local law; or
  - (10) failing to keep or maintain the records required by this local law.
- (g) The certificate of the County Treasurer to the effect that a tax has not been paid, that a return, bond or registration certificate has not been filed, or that information has not been supplied pursuant to the provisions of this local law, shall be presumptive evidence thereof.

**Section 24. Judicial Review.**

- (a) Any final determination of the amount of any tax payable pursuant to this local law, as well as any final determination on an application for refund or credit under section 15 of this local law, shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules if application therefor is made to the Supreme Court within thirty (30) days after the giving of the notice of such final determination, provided, however, that any such proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless:
- (1) The amount of any tax sought to be reviewed, with such interest and penalties thereon as may be provided for by local law or regulation shall be first deposited and there is filed an undertaking, issued by a surety company authorized to transact business in this state and approved by the superintendent of insurance of this state as to solvency and responsibility, in such amount as a justice of the supreme court shall approve to the effect that if such proceeding be dismissed or the tax confirmed the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding; or
  - (2) At the option of the petitioner such undertaking may be in a sum sufficient to cover the taxes, interests and penalties stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the petitioner shall not be required to pay such taxes, interest or penalties as a condition precedent to the application.
- (b) Where any tax imposed pursuant to this section shall have been erroneously, illegally or unconstitutionally collected and application for the refund thereof duly made to the proper fiscal officer or officers, and such officer or officers shall have made a determination denying such refund, such determination shall be reviewable by a proceeding under Article 78 of the Civil Practice Law and Rules, provided, however, that such proceeding is instituted within thirty

days after the giving of the notice of such denial, that a final determination of tax due was not previously made, and that an undertaking is filed with the proper fiscal officer or officers in such amount and with such sureties as a justice of the supreme court shall approve to the effect that if such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding.

**Section 25. Returns to be Kept Confidential.**

- (a) Except in accordance with proper judicial order, or as otherwise provided by law,
  - (1) it shall be unlawful for the Treasurer or any agent, employee or designee of the Treasurer to divulge or make known in any manner the rents or other information relating to the business of an operator contained in any return required under this local law; and
  - (2) the officers charged with the custody of such returns shall not be required to produce any of such returns or evidence of anything contained therein in any action or proceeding in any court, except on behalf of the Treasurer in an action or proceeding under the provisions of this local law, or on behalf of any party to any action or proceeding under the provisions of this local law when the returns or facts shown thereby are directly involved in such action or proceeding, provided that in either of which events the court may require the production of, and may admit in evidence, so much of said returns or of the facts shown thereby, as are pertinent to the action or proceeding and no more.
- (b) Notwithstanding the provisions of paragraph (a) of this section, nothing herein shall be construed to prohibit
  - (1) the delivery to a taxpayer or such taxpayer's duly authorized representative of a copy of any return filed in connection with this local law; or
  - (2) the publication of statistics so classified as to prevent the identification of particular returns and items thereof, or
  - (3) the inspection by the county attorney or other legal representatives of the county, or by the district attorney of any county, of the return(s) of any taxpayer who shall bring action to set aside or review the tax based thereon, or against whom an action or proceeding has been instituted for the collection of a tax or penalty.
- (c) Returns shall be preserved by the Treasurer for not less than three (3) years or for such longer period of time as the Treasurer determines.
- (d) Any violation of paragraph (a) of this section shall be punishable by a fine not exceeding one thousand (\$1,000) dollars, or by imprisonment not exceeding one year, or both, in the discretion of the court, and if the offender be an officer or employee of the county such officer or employee shall be disciplined in accordance with the Civil Service Law and/or any applicable collective bargaining agreements.

**Section 26. Notices and Limitations of Time.**

- (a) Any notice authorized or required under the provisions of this local law may be given by mailing the same to the person for whom it is intended in a postpaid envelope addressed to such person at the address given in the last return filed pursuant to the provisions of this local law, or in any application made by such person, or if no return has been filed or application made then to such address as may be obtainable.
- (b) The mailing of such notice shall be presumptive evidence of the receipt of the same by the person to whom addressed.
- (c) Any period of time which is determined according to the provisions of this local law by the giving of notice shall commence to run from the date of mailing of such notice.
- (d) The provisions of the Civil Practice Law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the county to levy, appraise, assess, determine or enforce the collection of any tax or penalty provided by this local law.

**Section 27. Effect of Local Law.**

This local law shall remain in full force and effect until amended, rescinded or repealed by a local law adopted by the Board of Supervisors.

**Section 28. Separability.**

If any provision of this local law or the application thereof to any person or circumstance shall be held invalid, the remainder of this local law and the application of such provision to other persons or circumstances shall not be affected thereby.

**Section 29. Effective Date.**

This local law shall take effect upon filing with the Secretary of State of New York. Adopted by unanimous vote.

**RESOLUTION NO. 509 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**ADOPTING THE OCCUPANCY TAX GRANT APPLICATION FOR CONVENTIONS, TRADE SHOWS AND EVENTS**

WHEREAS, the Director of Tourism presented to the Tourism & Occupancy Tax Committee a revised Occupancy Tax Grant Application for conventions, trade shows and events, (last adopted by Resolution No. 334 of 2021), and

WHEREAS, the Tourism & Occupancy Tax Committee has reviewed the application and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Occupancy Tax Grant Application for conventions, trade shows and events annexed hereto, be and the same hereby is, adopted as the official application for Warren County, and be it further

RESOLVED, that any prior resolutions adopting the Occupancy Tax Grant Application for Conventions, Trade Shows and Events are hereby superceded.



**Warren County Occupancy Tax  
Grant Funding  
(Special Events and Activities)**

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**Application 2024**

To be completed by those requesting special event or activity funding

IF YOU ARE APPLYING FOR THE FIRST TIME PLEASE CONTACT  
PAUL TACKET AT 518-761-6365 TO MAKE AN APOINTMENT



Thank you for applying for a Warren County Occupancy Tax Funding Grant. We look forward to partnering with your organization and working collaboratively to help drive tourism to our beautiful destination. We hope you find this information helpful and please feel free to reach out to us with any questions you may have or for additional guidance. Contained in this packet, please find the following:

1. Checklist
2. Application Rules and Guidelines
3. Application
4. Appendices –
  - a. Appendix A – Event Budget Form
  - b. Appendix B – Eligible and Ineligible uses of Occupancy Tax Funding

To ensure that your application complies with all requirements, please review the application rules, eligibility, guidelines and deadlines carefully, complete all sections and submit supporting documentation, as requested. Please note that all applications are subject to FOIL (Freedom of Information Law) requirements.

Incomplete applications and those that do not include the supporting documentation will not be reviewed for consideration, regardless of previous awards.

**APPLICATION CHECKLIST**

- A **COMPLETE**, signed application which includes a brief one-page detail of your event
- A comprehensive budget which includes ALL sources of income and expenditures (Appendix A)
- IRS letter or documentation indicating 501-c-3 (non-profit) or 501-c-6 (not-for-profit) status (if applicable)



## Rules and Guidelines

### **I. Background**

Warren County currently collects a 4% occupancy tax on all overnight tourism accommodations in the County. This tax is levied on customers of hotels, motels, bed & breakfasts, inns, housekeeping cottages with four or more units and tourism facilities (i.e. campgrounds with onsite RV rentals) as well as short-term (STR) vacation rentals.

The purpose of this tax, as outlined by Occupancy Tax law under [Occupancy Tax Information and Forms](#) is to promote and increase tourism in Warren County and its municipalities "through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supporting activities."

### **II. Applicant Eligibility**

Eligible applicants may be an individual, non-profit organization, or for-profit business requesting funding in support of a multi-day (more than one day) special event, sporting event, activity or tourism-related initiative which will produce a significant impact on overnight guest stays and visitations.

All non-profit applications are required to provide IRS 501-c-3, or 501-c-6 documentation indicating their non-profit status or not-for-profit status.

### **III. Schedule**

**Winter (Jan. Feb. Dec.) 2024 and Summer  
(Jun. Jul. Aug.) 2024\***

Applications Due: **November 1, 2023**

Occupancy Tax Committee Meeting: **November 20, 2023**

Board of Supervisors Approval: **December 15, 2023**

**Spring (Mar. Apr. May) 2024 and Fall (Sept.  
Oct. Nov.) 2024**

Applications Due: **January 2, 2024**

Occupancy Tax Committee Meeting: **April 2024**

Board of Supervisors Approval: **May 2024**



#### IV. Rating Criteria and Evaluation

The following will be considered when evaluating application:

- The expected direct economic impact of the special event or activity on Warren County tourism.
- The impact of the special event or activity on the image and marketing of Warren County as a dynamic and unique destination.
- The prior success and managerial track record of the special event or activity.
- The completeness of the application information (including all reporting on prior year results for those who received county and local funding in previous years).
- The degree to which the special event or activity is supported by other community partners. Applications should reflect financial support from other local partners, as occupancy tax grants should not be the sole source of funding support for any special event or activity.
- The degree to which the special event or activity is likely to draw diverse overnight visitors to Warren County.
- The impact the special event or activity will have on the quality of life of the region, including charitable partnership opportunities and philanthropic attributes.

#### V. Application Rules, Grant and Award Guidelines

Warren County Occupancy Tax Grant Funding requests are reimbursable only. If funding is requested prior to the special event or activity, grants will be evaluated/awarded by the Occupancy Tax committee and may permit a portion of the expenditures to be dispersed with appropriate documentation. Funding is selective and based on the application your organization submits. Funding grant recipients are subject to county audit to ensure compliance of expenditures.

1. This application must be completed in its entirety in order for the special event or activity to be considered for funding. If any portion of the application is incomplete, it will not be reviewed or considered.
2. The applicant(s) must present reasonable evidence that the special event or activity will increase overnight visitations in Warren County and that the increase is consistent with the level of funding requested.
3. All applications **MUST** include a comprehensive budget (**APPENDIX A**) outlining event and IRS 501-c-3 or 501-c-6 designation (if applicable).
4. All expenditures must adhere to the **ELIGIBLE AND INELIGIBLE USES OF OCCUPANCY TAX FUNDING** Guidelines as outlined in **Appendix B**.



### APPLICATION FORM

**INSTRUCTIONS:** Please complete the ENTIRE application and include **ALL items on the page two check list**. Incomplete applications, areas left blank and applications that do not submit all required materials will be considered incomplete and **WILL NOT be reviewed or awarded**. All event budget, financial and marketing information will be used solely for application evaluation purposes by the Occupancy Tax and Tourism Committee and are subject to **Freedom of Information Law** (Public Officers Law, Article 6) (FOIL) requests. If you are submitting information which is considered proprietary "trade secrets" and is confidential to your organization, please indicate such on your application and indicate which sections should be redacted. Should the County receive a FOIL request for this information, we will contact the applicant regarding this matter.

Amount of Occupancy Tax Funding Requested: \$ \_\_\_\_\_

#### A. CONTACT INFORMATION

- 1.) Name of Applicant(s)/Organizer(s)/ Main Point of Contact \_\_\_\_\_
- 2.) Address: \_\_\_\_\_
- 3.) Email/Cell phone: \_\_\_\_\_
- 4.) Estimated Event Duration (including set-up/clean up times): \_\_\_\_\_
- 5.) Anticipated Number of Attendees \_\_\_\_\_
- 6.) Anticipated Number of employees/staff (inclusive of vendors and contractors): \_\_\_\_\_

#### B. EVENT INFORMATION

- 1.) Name of Event: \_\_\_\_\_
- 2.) Date & Time of Event: \_\_\_\_\_  
 Winter / Summer 2024       Spring / Fall 2024
- 3.) Location of Event: \_\_\_\_\_
- 4.) Which category BEST describes your event (check one):  
 High Impact: 6,000-14,999 estimated room nights and/or 15,000+ day visitors  
 Medium Impact: 1000-5,999 estimated room nights and/or 5,000+ day visitors  
 Low Impact: < 1000 estimated room nights and/or 2,500 +/- day visitors

5.) **Event Detail:** Please provide a brief one-page detail of your event. *(If this request is for an annual event and you have received Occupancy Tax grant funding in the past, please also provide history details from the previous year's event including total attendance, total room nights, any new initiatives that were used to increase visibility or attendance, including new marketing initiatives. If this application is for a new event, please include one-page detail of the event, anticipated attendance and past history in other locations, including successes, if applicable.) Please feel free to attach a separate page, if you require more space.*



- 6.) Type of Organization / Event:  For Profit  Non-Profit (501-c-3)  Not-for-Profit (501-c-6)
- New Event  Annual  Multi-Day  Multi-week/month

7.) How long has this event been in existence: \_\_\_\_\_ Date started: \_\_\_\_\_

8.) If a multi-year event, what new marketing, promotions and/or activities have been added to enhance the event and increase attendance? *Feel free to attach a separate sheet.*

\_\_\_\_\_  
\_\_\_\_\_

9.) Total number of attendees projected? \_\_\_\_\_ Previous year's attendees? \_\_\_\_\_

10.) How will you track attendance and room nights?  
\_\_\_\_\_  
\_\_\_\_\_

11.) Number of day visitors projected? \_\_\_\_\_

12.) How did you determine this percentage (surveys, zip codes, etc.)?  
\_\_\_\_\_  
\_\_\_\_\_

13.) Number of overnight guests projected? \_\_\_\_\_

14.) How did you determine this percentage (surveys, zip codes, etc.)?  
\_\_\_\_\_  
\_\_\_\_\_

15.) Number of overnight accommodations used in previous year? \_\_\_\_\_

16.) Average length of stay per guest? \_\_\_\_\_

17.) How did you determine total number of overnight rooms?  
\_\_\_\_\_  
\_\_\_\_\_

18.) Do you work/or anticipate working with a third-party company, CVB or other entity to help gather your special event/activity data and manage housing? If so, please provide name, and contact information.

\_\_\_\_\_

**C. FISCAL STABILITY OF THE EVENT/ACTIVITY REQUESTING FUNDING**

1.) Amount of Occupancy Tax Funding Requested: \$ \_\_\_\_\_

2.) Ticketed event:  YES Price of tickets: \$ \_\_\_\_\_  NO



3.) Does this event provide an opportunity for local discounted community tickets?  YES, Price of tickets: \$ \_\_\_\_\_  NO

4.) Total Cost to be paid by the organizer for the event: \$ \_\_\_\_\_

5.) Total amount that the organizer has calculated that needs to be raised to fund/support the event that is currently not available or expected to be available is \$ \_\_\_\_\_

6) Budget (see Appendix A)

Anticipated Total Cost of the Event (attach COMPLETE budget showing anticipated expenditures and revenue. Please highlight the expenditure breakdown for which you are seeking funding. Failure to provide a complete budget will result in the application being disqualified. \$ \_\_\_\_\_

7.) Anticipated total revenue from the event: \$ \_\_\_\_\_

8.) Clearly identify the special event/activity objectives. (i.e.: the purpose of this event is to create a unique car show which will attract car aficionados from across the Northeast. The purpose of this activity is to create a stronger cultural asset in the region.) Attach additional pages if necessary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9.) Previously funded by Warren County Occupancy Tax?  YES (amount & # of years): \$ \_\_\_\_\_ # of yrs. \_\_\_\_\_  NO

10.) What other non-municipal sources of funding/sponsorships do you anticipate to fund/operate the event/activity?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11.) Previously funded by other local municipalities:  YES (amount & # of years): \$ \_\_\_\_\_ #of yrs \_\_\_\_\_  
Municipality? \_\_\_\_\_  NO

12.) If the event receives Warren County Occupancy tax funding, is it willing to consider profit-sharing, and if yes at what threshold and what percentage point? \_\_\_\_\_

13.) Will the proceeds from the event benefit any other organization or does the event provide an opportunity to support a local charitable organization or group?  YES (what %/\$ amount) \_\_\_\_\_  NO

14.) Please describe community benefit opportunity if answered YES to the previous question:

\_\_\_\_\_  
\_\_\_\_\_



**D. EVENT MARKETING**

If awarded you will be required to complete a marketing plan.

1.) When do you anticipate beginning promotion of your event? (pls note that all events awarded funding are highly encouraged to begin promotion of event no less than 90 days prior to event) \_\_\_\_\_

2.) What percentage of your marketing budget is being allocated to outside of Warren County? \_\_\_\_\_

3.) What geographic areas do you anticipate your marketing reaching (specify local, regional, state, national?)  
\_\_\_\_\_  
\_\_\_\_\_

4.) Who is your target audience and/or demographic?  
\_\_\_\_\_



**AFFIRMATION**

I have read the "Warren County Rules and Guidelines," agree to abide by them and attest that all information provided in the Warren County Funding Application is truthful and accurate.

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization







#### APPENDIX B

#### ELIGIBLE AND INELIGIBLE USES OF OCCUPANCY TAX FUNDING FOR COUNTY WIDE EVENTS \*\*

##### ELIGIBLE USES OF EXPENDITURES

- Paid advertisements: print, radio, television and Internet advertisements, email campaigns, social media campaigns promoting events, attractions, activities, packages, conventions, sporting events, trade shows, encouraging overnight stays
- Outdoor signage/banners/billboards
- Posters/flyers/brochures
- Design, production and placement of out-of-county advertising
- Fireworks displays
- Event-related postage for direct mail campaigns
- Rental or fee of traveling/special exhibits
- Promotional items promoting the event
- Re-enactors, musicians, entertainers, umpires for games
- Maps, free guides tours of regional area, bicycle routes, snowmobile trails
- Hosting/bid fees
- Venue rental, EXCLUDING any and all county/municipal-owned properties
- Event-related rentals & expenditures (tents, chairs, tables, etc.)
- Portable toilets/handwashing stations/public health-related expenses
- Promotional videography, photography promoting the event
- Signage/advertising on trolley/bus promoting the event
- Advertising in trade journals
- Paid brochure distribution
- Production of promotional materials
- Hanging banner ads
- Public relations to promote event
- Insurance
- Event security/emergency services
- Event-specific website design/development/updates
- Event-specific directional signage
- Event-specific logo design
- Event-specific external marketing services

##### INELIGIBLE USES OF EXPENDITURES

- Payroll/salaries
- Staff hotel/meals
- Staff travel expenditures
- Alcohol
- Staff mileage
- Annual operating, administrative, and maintenance costs
- Awards to participants
- Capital programs
- Set up/clean-up of event
- Volunteer stipends

**\*\* Please note: This is not an all-inclusive list and expenditure approval is at the discretion of the Warren County Tourism and Occupancy Tax Committee, Legal and County Auditor.**

Adopted by unanimous vote

**RESOLUTION NO. 510 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING AGREEMENT WITH QUEENSBURY EMERGENCY MEDICAL SERVICES, INC. FOR REIMBURSEMENT OF EXPENSES INCURRED DURING THE 2023 ADIRONDACK HOT AIR BALLOON FESTIVAL AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT**

WHEREAS, the Director of Tourism is requesting the County enter into an agreement with the Queensbury Emergency Medical Services, Inc. to provide reimbursement to Queensbury Emergency Medical Services, Inc. for expenses incurred during the 2023 Adirondack Hot Air Balloon Festival at the Warren County (Floyd Bennett Memorial) Airport, and

WHEREAS, Queensbury Medical Services, Inc. has delivered to the Director of Tourism an accounting of expenses incurred during the 2023 Adirondack Hot Air Balloon Festival, reflecting a total cost of Seven Thousand Five Hundred Dollars (\$7,500), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Queensbury Emergency Medical Services, Inc. for reimbursement of expenses incurred during the 2023 Adirondack Hot Air Balloon Festival, in a form approved by the County Attorney, and be it further

RESOLVED, that the agreement will commence upon execution by both parties and terminate upon payment of an invoice from Queensbury Emergency Medical Services, Inc. for an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500), and be it further

RESOLVED, that the funds for this invoice will be expended from Budget Code A.6417.0002 469.05, Tourism/Occupancy, Occupancy Tax, Municipal Application Funding.

Adopted by unanimous vote.

**RESOLUTION NO. 511 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY AND THE WARREN COUNTY SHERIFF'S OFFICE FOR REIMBURSEMENT OF PAYROLL EXPENSES INCURRED DURING 2023 SPECIAL EVENTS FROM OCCUPANCY TAX REVENUE HELD IN SUPPORT OF WARREN COUNTY TOURISM**

***RESOLUTION WITHDRAWN AND RETURNED TO COMMITTEE***

WHEREAS, the Director of Tourism is requesting the County enter into a Memorandum of Understanding with the Warren County Sheriff's Office to provide reimbursement to the Sheriff's Office for payroll expenses incurred as a result of providing personnel during 2023 special events from occupancy tax revenues of Warren County tourism, and

WHEREAS, the Sheriff's Office agreed to provide patrol services during 2023 for special events held in support of Warren County Tourism, and

WHEREAS, the Sheriff's Office delivered to the Director of Tourism an accounting of the payroll expenses incurred by providing personnel during 2023 for special events held in Warren County, reflecting a total cost of Fifteen Thousand One Hundred Thirty Dollars and Sixty-Four Cents (\$15,130.64), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chair of the Board of Supervisors to execute a Memorandum of Understanding with the Warren County Sheriff's Office for reimbursement of payroll expenses incurred as a result of providing personnel during 2023 for special events related to Warren County tourism, in a form approved by the County Attorney, and be it further

RESOLVED, that the Memorandum of Understanding will commence upon execution by both parties and terminate upon payment of an invoice from the Warren County Sheriff's Office for an amount not to exceed Fifteen Thousand One Hundred Thirty Dollars and Sixty-Four Cents (\$15,130.64), and be it further

RESOLVED, that the funds for this invoice will be expended from Budget Code A.6417.0002 480.04, Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects.

**RESOLUTION NO. 512 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AMENDING RESOLUTION NO 735 OF 2022 AND AGREEMENT WITH WARREN COUNTY HISTORIAN, TO CHANGE THE AGREEMENT FROM WARREN COUNTY HISTORIAN TO WARREN COUNTY HISTORICAL SOCIETY**

WHEREAS, pursuant to Resolution No. 735 of 2022, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute a Tourist and Convention Development Agreement ("Agreement") with the Warren County Historian, wherein the County would provide funding for the 250<sup>th</sup> Anniversary of the American Revolution Commission in a total amount not to exceed Twenty-Three Thousand Dollars (\$23,000), and

WHEREAS, the Occupancy Tax Coordination Committee has approved the request to change the agreement from Warren County Historian to Warren County Historical Society for the remaining portion of the funding not dispensed under Resolution No. 735 of 2022, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804 as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 735 of 2022 will remain the same, and in effect as to the Warren County Historical Society.

Adopted by unanimous vote.

**RESOLUTION NO. 513 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. FOR CRANE SERVICES (WC 65-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 65-23), and

WHEREAS, the bids were opened on October 19, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Rozell East, Inc. located at 45 Casey Road, Queensbury, New York 12804 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Rozell East, Inc. relative to Crane Services, pursuant to the terms and provisions of the bid documents and proposal (WC 65-23), for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from various Department of Public Works Projects.

## WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 65-23	<b>NAME &amp; ADDRESS OF BIDDER</b>					
<b>ITEM(S):</b> CRANE SERVICES	Rozell East, Inc. Attn: Kelly Sullivan 45 Casey Road Queensbury, NY 12804 Ph: 518-793-2634 Fax: 518-615-0162					
<b>DATE:</b> OCTOBER 19, 2023						
<b>TIME:</b> 3:00 PM						
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>					
<b>SCHEDULE 1 - CRANE EQUIPMENT LIST &amp; HOURLY COSTS:</b>						
26T BOOM TRUCK (4 HR MIN)	\$72.50					
60T HYD TRUCK CRANE (4 HR MIN)	\$180.00					
60T HYD TRUCK CRANE (8 HR RATE)	\$142.50					
70/75T HYD TRUCK CRANE (8 HRS MIN)	\$207.50					
90/100T HYD TRUCK CRANE (8 HRS MIN)	\$312.50					
140T CRANE (8 HR MIN)	\$567.50 (Includes CWT trk)					
<b>SCHEDULE 2 - ADDITIONAL EQUIPMENT LIST &amp; HOURLY COSTS</b>						
210T AT HYD TRUCK CRANE (8 HR MIN)	\$850.00 (2)*					
275T AT HYD TRUCK CRANE (8 HR MIN)	\$1,172.50 (3)*					
450T AT HYD TRUCK CRANE (8 HR MIN)	\$1,850.00 (6)*					
<b>COMMENTS:</b>	*Above rates include all CWT needed on the above # of tractor trailers denoted in ( )*. Site restrictions may result in additional fees.					
<b>DESCRIPTION OF ITEM</b>	<b>REGULAR TIME</b>	<b>OVER TIME</b>	<b>DOUBLE TIME</b>			
<b>SCHEDULE 3 - HOURLY LABOR COSTS:</b>						
	<b>Regular</b>	<b>Heavy Highway</b>	<b>Regular</b>	<b>Heavy Highway</b>	<b>Regular</b>	<b>Heavy Highway</b>
OPERATOR - CLASS A (1/1/24-6/30/24)	\$145.00	\$150.00	\$195.00	\$200.00	\$245.00	\$250.00
LABORER - GROUP A (1/1/24-6/30/24)	\$88.00	n/a	\$125.00	n/a	\$168.00	n/a
OPERATOR - CLASS A (7/1/24-12/31/24)	\$148.00	\$153.00	\$198.00	\$203.00	\$248.00	\$253.00
LABORER - GROUP A (7/1/24-12/31/24)	\$91.00	n/a	\$128.00	n/a	\$171.00	n/a
<b>BID AWARDED TO:</b>	√ <b>JULIE A. BUTLER, PURCHASING AGENT</b>					
<b>RESOLUTION NO.:</b> XX of 2023	<b>TERM: JANUARY 1, 2024 THROUGH DECEMBER 31, 2024</b>					

## WARREN COUNTY BID TABULATION SHEET

<b>BID NO: WC 65-23</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
<b>ITEM(S): CRANE SERVICES</b>		D.A. Collins Construction Co, Inc. Attn: Aaron Tubbs 269 Ballard Road Wilton, NY 12831 Ph: 518-664-9855 Fax: 518-664-0925	
<b>DATE: OCTOBER 19, 2023</b>			
<b>TIME: 3:00 PM</b>			
<b>DESCRIPTION OF ITEM</b>		<b>BID PRICE</b>	
<b>SCHEDULE 1 - CRANE EQUIPMENT LIST &amp; HOURLY COSTS:</b>			
CRANE (20 TON - 50 TON)		\$250.00	
CRANE (51 TON - 80 TON)		\$350.00	
CRANE (81 TON - 110 TON)		\$500.00	
140T CRANE (8 HR MIN)		No Bid	
<b>SCHEDULE 2 - ADDITIONAL EQUIPMENT LIST &amp; HOURLY COSTS</b>			
CRANE (275 TON )		\$850.00	
PICK UP TRUCK		\$15.00	
<b>COMMENTS:</b>		D.A. Collins maintains a small fleet of cranes ranging from 65-ton RT to 275-ton truck cranes, as well as crawler cranes. In addition to cranes, we also offer a large inventory of rigging equipment. Our team of certified crane operators prioritize safety above all else. Every operator is licensed by NYS DOL and re-certified every five years, in accordance with state law. Additionally, our crane inspectors are certified bi-annually through the Crane Institute of America in Orlando, FL. Furthermore, over the past 8 years, D.A. Collins has provided over 1.8 million worth of crane rental services to state municipalities and private owners.	
<b>SCHEDULE 3 - HOURLY LABOR COSTS:</b>			
<b>DESCRIPTION OF ITEM</b>		<b>REGULAR TIME</b>	<b>OVER TIME</b>
OPERATOR - CLASS A		\$160.00	\$210.00
LABORER - GROUP A		\$100.00	\$130.00
FOREMAN		\$140.00	\$185.00
IRONWORKER		\$110.00	\$140.00

Adopted by unanimous vote

**RESOLUTION NO. 514 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**ACCEPTING DONATION OF A PRINTER PLOTTER, BOX TURTLE ENCLOSURE AND A 125 GALLON SNAPPING TURTLE TANK FROM FRIENDS OF UP YONDA AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION FOR SAID DONATION**

RESOLVED, that Warren County, accepts the donation of a large format printer plotter, box turtle enclosure and a 125 gallon snapping turtle tank from Friends of Up Yonda, and be it further

RESOLVED, that the large format printer plotter, box turtle enclosure and 125 gallon snapping turtle tank shall be added to the property inventory for the Department of Public Works, and be it further

RESOLVED, that the Chair of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to Friends of Up Yonda on behalf of the Warren County Board of Supervisors for said donation.

Adopted by unanimous vote.

**RESOLUTION NO. 515 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AMENDING INTERMUNICIPAL AGREEMENT BETWEEN WARREN COUNTY, WASHINGTON COUNTY, TOWN OF QUEENSBURY AND TOWN OF KINGSBURY CONCERNING THE ESTABLISHMENT OF DISTRICTS, CONSTRUCTION OF COLLECTION SYSTEMS AND DISPOSAL OF WASTE WATER AT THE CITY OF GLENS FALLS WASTE WATER TREATMENT PLANT, TO REFLECT THE DISSOLUTION OF THE KINGSBURY SEWER DISTRICT AND THE EXTENSION OF THE WASHINGTON COUNTY SEWER DISTRICT #1 TO ASSUME THE KINGSBURY SEWER DISTRICT OBLIGATIONS**

WHEREAS, on March 18, 1977, by Resolution No. 113 of 1977, the Warren County Board of Supervisors adopted an order establishing the Warren County Sewer District (Industrial Park) in the Town of Queensbury, County of Warren, and

WHEREAS, pursuant to Resolution No. 651 of 2001, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an intermunicipal agreement between Warren County, Washington County, Town of Queensbury and Town of Kingsbury concerning the establishment of districts, construction of collection systems and disposal of waste water at the City of Glens Falls Waste Water Treatment Plant, and

WHEREAS, the Town of Kingsbury has dissolved its sewer district and Washington County has extended its sewer district and assumes the obligations of Kingsbury's sewer district, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to execute an amended intermunicipal agreement to reflect the dissolution of the Kingsbury sewer district and the extension of the Washington County Sewer District #1 to assume the Kingsbury sewer district obligations, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 516 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING ACCEPTANCE OF SETTLEMENT AND SETTLEMENT PROCEEDS FOR LAWSUITS AGAINST ESTATE OF JOSEPH A. GARRY AND THE GARRY FAMILY TRUST**

WHEREAS, Warren County commenced a collections lawsuit against the Estate of Joseph A. Garry (Estate), during 2010 for non-payment of services rendered by Westmount Health Facility (Westmount) and thereafter retained the Clements Law Firm in 2012 to pursue collection of the original Ninety-Four Thousand Eight Hundred Eighty Dollar (\$94,880.00) debt and thereafter commenced litigation against The Garry Family Trust (Trust) to collect the debt, and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved settlement of this collection action for the total amount of One Hundred Sixty Thousand Dollars (\$160,000.00), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the settlement of all claims between Warren County, the Trust, and the Estate, as currently set forth in the books and records of the County's General Fund for Resident Number 958 (#958), for the gross settlement amount of \$160,000.00, after accounting for expenses paid, and payment of attorney's fees due to the Clements Law Firm under a Legal Services Agreement, dated July 18, 2012, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute all documents necessary to complete this settlement, and be it further

RESOLVED, that the Warren County Treasurer is hereby authorized to accept an additional payment from the Estate in the amount of One Hundred Fifty Dollars (\$150.00) for reimbursement of expenses incurred by Warren County, and thereafter to write-off any remaining balance of accrued and unpaid interest due from #958 which is not satisfied by the settlement of this matter.

Adopted by unanimous vote.

**RESOLUTION NO. 517 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING COUNTY ATTORNEY TO NEGOTIATE AND TENDER AN AMOUNT UP TO THE COUNTY INSURANCE POLICY DEDUCTIBLE TO SETTLE ALL CLAIMS IN THE MATTER OF JULIA BARTON (AKA JULIA BENSON) AND MCKENNA S. FRANK (AKA MCKENNA S. BRODIE) V. WARREN COUNTY, ET AL.**

WHEREAS, Plaintiffs, Julia Barton and McKenna S. Frank, filed a Federal lawsuit against the County of Warren, and other County employees, on August 28, 2019, Docket No. 1:19-cv-1061, in the United States District Court for the Northern District of New York, alleging in part, violations of Plaintiffs' rights under Title VII of the Civil Rights Act of 1978 and the New York Human Rights Law, along with other claims related to their employment, and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the request for authority from the Warren County Board of Supervisors to engage in negotiations, by and through the County's insurance carrier, for a Settlement Agreement in the matter of Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, et al., and to tender any amount up to

November 17, 2023

1005

the County's insurance policy deductible, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Attorney to engage in negotiations, by and through the insurance carrier, for a settlement agreement of all claims in this legal action, and that such negotiations may include any amount of the County's deductible, up to the full County deductible of Fifty Thousand Dollars (\$50,000.00), and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents on behalf of the County, in a form approved by the County Attorney, and issue payment up to the amount of the County's insurance deductible, which is not to exceed Fifty Thousand Dollars (\$50,000.00).

Adopted by unanimous vote.

**RESOLUTION NO. 518 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING COUNTY ATTORNEY TO NEGOTIATE AND TENDER AN AMOUNT UP TO THE COUNTY INSURANCE POLICY DEDUCTIBLE TO SETTLE ALL CLAIMS FILED BY TIMOTHY E. MCINTYRE AND BRENN A. MICHALAK**

WHEREAS, Plaintiffs, Timothy E. McIntyre and Brenna R. Michalak, both filed a notice of claim against the County of Warren, and other County employees, on December 14, 2022, with the Warren County Clerk and County Attorney, alleging in part, violations of Plaintiffs' rights regarding unlawful detention, search, seizure and arrest, along with other claims, and

WHEREAS, the County Attorney requested and the Personnel, Administration & Higher Education Committee approved the request for authority from the Warren County Board of Supervisors to engage in negotiations, by and through the County's insurance carrier, to pursue possible Settlement Agreements with each claimant: Timothy E. McIntyre and Brenna R. Michalak, and to tender any amount up to the County's insurance policy deductible, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Attorney to engage in negotiations, by and through the insurance carrier, for settlement agreements of all claims filed and that such settlements may include any amount of the County's deductible, up to the full County deductible of Fifty Thousand Dollars (\$50,000.00), and be it further

RESOLVED, that the Chair of the Board of Supervisors may execute any future settlement documents on behalf of the County, in a form approved by the County Attorney, and issue payment up to the amount of the County's insurance deductible, which is not to exceed Fifty Thousand Dollars (\$50,000.00).

Adopted by unanimous vote.

**RESOLUTION NO. 519 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING AGREEMENT WITH ASCENTIS CORPORATION FOR SUBSCRIPTION SERVICES RELATIVE TO THE NOVATIME 5000 PROGRAM TIME AND ATTENDANCE SYSTEM FOR WARREN COUNTY**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 756 of 2022) with Ascentis Corporation, 11995 Singletree Lane, Suite 400, Eden Prairie, Minnesota 55344 (formerly Novatime Technology, Inc.) in an amount not to exceed Two Dollars and Thirty-Five Cents (\$2.35) per employee per

month, for subscription services relative to the Novatime 5000 program, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Ascentis Corporation in an amount not to exceed Two Dollars and Thirty-Five Cents (\$2.35) per employee per month, for subscription services relative to the Novatime 5000 program, for a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1435 470 Human Resources, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 520 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS AND COUNTY ROAD UNAPPROPRIATED SURPLUS TO VARIOUS DEPARTMENTAL BUDGETS TO COVER THE COST OF EQUIPMENT PURCHASES IN 2023; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed One Hundred Eighty-Five Thousand Four Hundred Fifteen Dollars (\$185,415.00) from the General Fund Unappropriated Surplus (A.909.00) and Two Thousand Dollars (\$2,000) from the County Road Unappropriated Surplus (D.909.00) to the following Departmental budget codes listed in the attached Schedule "A" to cover the cost of equipment purchases in 2023, and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Account Code	DESCRIPTION	Amount
A.1165 250	District Attorney, Technical Equipment	\$ 1,500.00
A.1620 260	Buildings, Other Equipment	\$ 9,000.00
A.1628 260	Waste Management Containment, Other Equipment	\$ 15,815.00
A.3020 210	Sheriff's 911 Center, Furniture	\$ 5,000.00
A.3020 250	Sheriff's 911 Center, Technical Equipment	\$ 5,000.00
A.3020 260	Sheriff's 911 Center, Other Equipment	\$ 5,000.00
A.3110 250	Sheriff's Law Enforcement, Technical Equipment	\$ 23,000.00
A.3110 260	Sheriff's Law Enforcement, Other Equipment	\$ 5,000.00
A.3150 210	Sheriff's Correction Division, Furniture/Furnishings	\$ 5,000.00
A.3150 250	Sheriff's Correction Division, Technical Equipment	\$ 10,000.00
A.3410 230	Fire Prevention & Control, Automotive Equipment	\$ 5,000.00
A.3410 250	Fire Prevention & Control, Technical Equipment	\$ 5,000.00
A.3410 260	Fire Prevention & Control, Other Equipment	\$ 15,000.00
A.3640 210	Civil Defense, Furniture/Furnishings	\$ 1,000.00
A.3640 230	Civil Defense, Automotive Equipment	\$ 8,000.00
A.3640 250	Civil Defense, Technical Equipment	\$ 2,000.00
A.3640 260	Civil Defense, Other Equipment	\$ 2,500.00
A.4010 260	Health Services, Other Equipment	\$ 1,000.00
A.4022 230	Emergency Medical Service, Automotive Equipment	\$ 2,500.00
A.4022 260	Emergency Medical Service, Other Equipment	\$ 4,000.00
A.7110 210	Parks & Recreation, Furniture	\$ 500.00
A.7110 250	Parks & Recreation, Technical Equipment	\$ 3,800.00
A.7110 260	Parks & Recreation, Other Equipment	\$ 1,000.00
A.9901.0182 910	Transfer - Road Machinery	\$ 50,000.00
<b>TOTAL GENERAL FUND</b>		<b>\$185,415.00</b>
<b>Maintenance of Roads</b>		
D.5110 260	Maintenance of Roads, Other Equipment	\$ 2,000.00
<b>TOTAL COUNTY ROADS</b>		<b>\$ 2,000.00</b>
		<b>\$187,415.00</b>

Roll Call Vote:  
Ayes: 939  
Noes: 0  
Absent: 63 Supervisors Frasier and Dickinson  
Adopted.

**RESOLUTION NO. 521 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S BUDGET TO COVER THE COST OF THE INSURANCE DEDUCTIBLE IN THE MATTER OF JULIA BARTON (AKA JULIA BENSON) AND MCKENNA S. FRANK (AKA MCKENNA S. BRODIE) V. COUNTY OF WARREN; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Fifty Thousand Dollars (\$50,000.00) from the General Fund Unappropriated Surplus to the following Budget Code to reimburse the County's insurance carrier the County's insurance deductible in the matter of Julia Barton (aka Julia Benson) and McKenna S. Frank (aka McKenna S. Brodie) v. County of Warren, Civil Action No. 1:19-CV-1061, in the Federal District Court for the Northern District of New York:

CODE	DEPARTMENT	AMOUNT
A.3150 419	Sheriff's Correction Division, Settlements	\$50,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 522 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, in accordance with 2023 budgeted allocation, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of Four Hundred Fifteen Thousand Eight Hundred Ninety-Four Dollars and Sixty-Seven Cents (\$415,894.67).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects, is now Six Million One Hundred Eighty-Six Thousand Three Hundred Five Dollars and Nineteen Cents (\$6,186,305.19).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Four Hundred Fifteen Thousand Eight Hundred Ninety-Four Dollars and Sixty-Seven Cents (\$415,894.67), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

November 17, 2023

1009

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390 - County Bridge & Culvert Projects	\$415,894.67

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 523 OF 2023**

**Resolution introduced by Supervisors Braymer, Magowan, Leggett, McDevitt, Geraci, Dickinson and Smith**

**APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT  
(INDUSTRIAL PARK) TAX ROLL FOR 2024**

RESOLVED, that due notice of public hearing and mailing of the Notice of Public Hearing having been accomplished, the Warren County Board of Supervisors hereby approves and adopts the Warren County Sewer District (Industrial Park) Tax Roll for 2024 as originally proposed at the time when the public hearing was authorized, copy of said benefit tax roll presented at this meeting, and, be it further

RESOLVED, that the Warren County Board of Supervisors shall levy the sum apportioned to and assessed upon each such lot or parcel of land in the aforementioned benefit tax roll at the time and in the manner provided by law for the levy of State, County and Town taxes with sums so levied to be collected by the local tax collectors or receivers of taxes and assessments and paid over to the Warren County Treasurer in the same manner at the same time as taxes levied for general County purposes.

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 524 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild, Diamond, Frasier, Merlino and Beaty**

**ADOPTING BUDGET FOR FISCAL YEAR 2024**

WHEREAS, the Budget Officer has duly filed with the Clerk of the Board of Supervisors a tentative budget for the County of Warren for the fiscal year beginning January 1, 2024, which tentative budget was considered by the Board of Supervisors and accepted as the tentative budget for fiscal year 2024 by the Board of Supervisors on November 3, 2023, and a notice of public hearing on said tentative budget having been duly published according to law, and such public hearing having been duly held on the 17<sup>th</sup> day of November, 2023, now, therefore be it

RESOLVED, that said tentative budget, which provides for gross appropriations of \$192,837,622, less estimated revenues of \$143,021,213, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$49,816,409 to be raised by taxation, that has been filed with the Clerk of the Board of Supervisors, be, and the same hereby is, approved and adopted as the budget of Warren County for the fiscal year beginning January 1, 2024.

Roll Call Vote:

Ayes: 671

Noes: 268 Supervisors Diamond, Braymer, Magowan and Beaty

Absent: 63 Supervisors Frasier and Dickinson

Adopted.



**FRANK E. THOMAS  
BUDGET OFFICER**

**KEVIN B. GERAGHTY  
CHAIRMAN**

**2024 BUDGET INDEX - REVENUES  
GENERAL GOVERNMENT SUPPORT**

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**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

**FILED WITH CLERK** 10/30/2023  
**ADOPTED TENTATIVE BUDGET** 11/03/2023  
**PUBLIC HEARING** 11/17/2023  
**FINAL REVIEW BY BOARD** 11/17/2023  
**BUDGET ADOPTED** 11/17/2023

A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	35,338,252.95	0.00	33,827,494.00	0.00	0.00	0.00	0.00
1051	Gain - Sale of Tax Acq	292,274.37	275,000.00	275,000.00	0.00	0.00	0.00	0.00
1081	Other Pay in Lieu of Tax	126,396.07	124,970.00	124,970.00	204,400.00	204,400.00	204,400.00	204,400.00
1090	Int and Pen on RPT	1,581,619.38	1,850,000.00	1,850,000.00	1,600,000.00	1,600,000.00	1,600,000.00	1,600,000.00
	<b>TOTAL Real Property Tax Items</b>	<b>37,338,532.77</b>	<b>2,249,970.00</b>	<b>36,077,464.00</b>	<b>1,804,400.00</b>	<b>1,804,400.00</b>	<b>1,804,400.00</b>	<b>1,804,400.00</b>
1110	Sales and Use Tax	70,464,584.10	64,978,027.00	64,978,027.00	70,464,584.00	70,464,584.00	70,464,584.00	70,464,584.00
1113	Tax - Hotel Room	7,708,283.66	5,774,963.00	5,774,963.00	7,000,000.00	7,071,505.00	7,071,505.00	7,071,505.00
1115	Towns Share of Sales Tax	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
1136	Automobile Use Tax	462,654.56	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00
1140	Emergency Tele.	112,678.23	115,000.00	115,000.00	100,000.00	100,000.00	100,000.00	100,000.00
1142	Emergency Tele.	291,298.46	230,000.00	230,000.00	225,000.00	225,000.00	225,000.00	225,000.00
1190	Interest&Penalty	40,464.56	13,000.00	13,000.00	40,000.00	40,000.00	40,000.00	40,000.00
	<b>TOTAL Non-Property Tax Items</b>	<b>80,029,963.57</b>	<b>72,535,990.00</b>	<b>72,535,990.00</b>	<b>79,254,584.00</b>	<b>79,326,089.00</b>	<b>79,326,089.00</b>	<b>79,326,089.00</b>
1230	County Treasurer's Fees	21,538.40	24,000.00	24,000.00	14,500.00	21,000.00	21,000.00	21,000.00
1231	Occupancy Tax	127,000.00	207,000.00	207,000.00	231,000.00	462,000.00	462,000.00	462,000.00
1232	P-Card Rebate	1,619.19	0.00	0.00	0.00	0.00	0.00	0.00
1250	Assessors Fee (Tax	7,517.50	6,700.00	6,700.00	6,700.00	6,700.00	6,700.00	6,700.00
1251	School Bill Process Fees	11,952.44	11,870.00	11,870.00	11,900.00	11,900.00	11,900.00	11,900.00
1255	County Clerks Fees	1,286,581.80	1,350,000.00	1,350,000.00	1,200,000.00	1,270,000.00	1,270,000.00	1,270,000.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1256	Local Mortgage Tax	2,743,746.22	2,350,000.00	2,350,000.00	1,000,000.00	1,100,000.00	1,100,000.00	1,100,000.00
125601	Additional Mortgage Tax	0.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
1258	RPS License Fees From	7,700.00	7,700.00	7,700.00	7,650.00	7,650.00	7,650.00	7,650.00
1259	Clerk Internet Sales	63,915.20	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
1265	Attorney Fees	70,142.65	65,000.00	65,000.00	70,000.00	70,000.00	70,000.00	70,000.00
1272	Printshop Fees	2,240.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
1273	Printing/Copying Fees	103,072.35	106,625.00	106,625.00	41,061.00	110,794.00	110,794.00	110,794.00
1288	Administrative Fees	0.00	0.00	0.00	16,000.00	16,000.00	16,000.00	16,000.00
1289	Other General	80,900.21	125,383.00	125,383.00	90,883.00	90,883.00	90,883.00	90,883.00
1510	Sheriff Fees	114,931.80	105,000.00	105,000.00	105,000.00	110,000.00	110,000.00	110,000.00
1511	Sheriff Misc Dept Income	2,464.19	5,000.00	5,000.00	3,000.00	3,000.00	3,000.00	3,000.00
1513	Inmate Calling Program	111,901.73	85,000.00	85,000.00	70,000.00	85,000.00	85,000.00	85,000.00
1514	Accident Reports	6,350.00	4,000.00	4,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1515	Alter Incarceration Prog.	411.38	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1517	Handicapped parking	12.50	0.00	0.00	0.00	0.00	0.00	0.00
1580	Restitution Surcharge	4,762.08	6,500.00	6,500.00	6,000.00	6,000.00	6,000.00	6,000.00
1581	Probation - Custody	300.00	0.00	0.00	0.00	0.00	0.00	0.00
1583	Probation - DWI Admin	24,588.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
1589	Other - Public Safety	94,694.75	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
1603	Ed PHC Preschool-3-5	281,614.80	200,000.00	200,000.00	275,000.00	275,000.00	275,000.00	275,000.00
1604	Ed PHC - Early Intervnt	69,201.60	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
1610	Home Nursing Charges	1,773,711.65	3,800,000.00	3,800,000.00	2,186,510.00	2,186,510.00	2,186,510.00	2,186,510.00
1612	Prev. Nursing Charges	595.99	55,000.00	55,000.00	0.00	0.00	0.00	0.00
1613	Immunization Revenue	14,955.70	80,000.00	80,000.00	50,000.00	50,000.00	50,000.00	50,000.00
1615	Clinic Revenues	30.00	1,000.00	1,000.00	200.00	200.00	200.00	200.00
1617	Health Education Classes	1,395.00	4,000.00	4,000.00	2,000.00	2,000.00	2,000.00	2,000.00
1619	Rabies Clinic Donations	3,670.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
1710	Public Works Charges	13,690.83	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1770	Airport Rentals	36,497.99	205,740.00	98,367.00	88,609.00	88,609.00	88,609.00	88,609.00
1789	Railroad	20,602.83	0.00	0.00	0.00	0.00	0.00	0.00
1790	Railroad - County Reserve	8,241.13	0.00	0.00	0.00	0.00	0.00	0.00
1801	Repay of Medical Assist	364.42	0.00	0.00	0.00	0.00	0.00	0.00
1809	Repay of Aid to A.D.C.	224,496.93	270,000.00	270,000.00	300,000.00	300,000.00	300,000.00	300,000.00
1810	Administration	38,957.95	185,000.00	185,000.00	50,000.00	50,000.00	50,000.00	50,000.00
1811	Medical Incentive Earning	45,718.23	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
1819	Repay of Child Care	1,841,895.30	1,000,000.00	1,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
1830	Repay - Adult Care, Pub	768,177.79	763,375.00	763,375.00	835,000.00	835,000.00	835,000.00	835,000.00
1840	Repay of Home Relief	163,229.64	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
1841	Repay of Home Energy	2,017.82	0.00	0.00	0.00	0.00	0.00	0.00
1842	Repay Emer Aid for Adults	1,300.00	0.00	0.00	0.00	0.00	0.00	0.00
1855	Repayments of Day Care	5,998.16	2,748.00	2,748.00	1,000.00	1,000.00	1,000.00	1,000.00
1962	Sealer Wts & Measures	24,255.00	13,500.00	13,500.00	20,000.00	20,000.00	20,000.00	20,000.00
2001	Park and Recs Charges	31,307.55	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
2002	Donation-Bed Tax	2,926.48	153,000.00	181,886.54	153,000.00	156,000.00	156,000.00	156,000.00
2071	Hamilton Co. Share- IIRC-1	0.00	72,035.00	72,035.00	72,035.00	72,035.00	72,035.00	72,035.00
2072	Hamilton Share-CSE	11,768.57	16,675.00	16,675.00	20,804.00	20,804.00	20,804.00	20,804.00
2073	Hamilton Share - EISEP	39,708.68	54,037.00	54,037.00	52,764.00	52,764.00	52,764.00	52,764.00
2075	CSE II Warren/Hamilton	908.00	334.00	334.00	334.00	334.00	334.00	334.00
2078	Warren Contributions-III B	0.00	0.00	0.00	300.00	300.00	300.00	300.00
2079	Hamilton	10,077.75	10,000.00	10,000.00	20,000.00	16,882.00	16,882.00	16,882.00
2082	Hamilton	5,554.73	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2083	Warren Contributions -	13,137.82	17,000.00	17,000.00	13,000.00	13,000.00	13,000.00	13,000.00
2084	Hamilton	21,486.80	22,000.00	22,000.00	18,000.00	18,000.00	18,000.00	18,000.00
2085	Warren	19,721.90	10,000.00	10,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2086	Warren	49,964.08	50,000.00	50,000.00	43,000.00	43,000.00	43,000.00	43,000.00
2087	Hamilton Co. - OFA Title	907.24	8,530.00	8,530.00	5,000.00	5,000.00	5,000.00	5,000.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2088	Warren	12.80	0.00	0.00	0.00	0.00	0.00	0.00
2089	Tourism	7,200.00	10,000.00	10,000.00	50,000.00	50,000.00	50,000.00	50,000.00
2090	Admin & Parking-Up	38,309.00	30,000.00	30,000.00	35,500.00	35,500.00	35,500.00	35,500.00
2091	Warren	1,584.73	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
2093	MLTC's	3,201.00	0.00	0.00	17,000.00	17,000.00	17,000.00	17,000.00
2097	Hamilton	14,832.30	31,758.00	31,758.00	14,000.00	14,000.00	14,000.00	14,000.00
2098	Hamilton Share-WIN	400.62	61,372.00	61,372.00	61,732.00	61,732.00	61,732.00	61,732.00
2099	Hamilton Share - IIIE	714.38	3,480.00	3,480.00	3,840.00	3,840.00	3,840.00	3,840.00
2263	Public Safety, Private	4,672.04	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Departmental Income</b>	<b>10,507,356.63</b>	<b>12,155,062.00</b>	<b>12,078,575.54</b>	<b>10,830,022.00</b>	<b>11,327,137.00</b>	<b>11,327,137.00</b>	<b>11,327,137.00</b>
2077	Hamilton Share - IIIC-2	7,917.86	152,221.00	152,221.00	191,282.00	191,282.00	191,282.00	191,282.00
2094	Hamilton Share - IIID	0.00	394.00	394.00	394.00	394.00	394.00	394.00
2210	General Services,	19,131.80	27,400.00	27,400.00	47,500.00	47,500.00	47,500.00	47,500.00
2215	Election Service Charges	63,720.00	73,500.00	73,500.00	73,500.00	73,500.00	73,500.00	73,500.00
2220	Civil Service Fees	6,907.50	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
2226	Sales of Suppl, Other	6,255.26	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
2227	Telecommunications	32,744.93	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00
2228	Information Tech. Fees	101,914.85	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
2229	Sales Data Transmission	143.00	0.00	0.00	0.00	0.00	0.00	0.00
2260	Public Safety - Other Govt	327,299.66	86,996.00	468,750.00	107,555.00	575,089.00	575,089.00	575,089.00
2262	Public Safety, Village LG	23,739.95	0.00	0.00	0.00	0.00	0.00	0.00
2264	Jail Services, Other Govt	444,773.12	400,000.00	400,000.00	65,000.00	65,000.00	65,000.00	65,000.00
2265	Schroon Lake	6,500.00	6,500.00	6,500.00	4,000.00	4,000.00	4,000.00	4,000.00
2268	Sheriff-DSS Fraud	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
2288	Mental Health, Other Govt	339,219.00	358,706.00	358,706.00	385,668.00	385,668.00	385,668.00	385,668.00
2390	Share of Joint Activity,	5,469.12	6,487.00	6,487.00	7,061.00	7,061.00	7,061.00	7,061.00
	<b>TOTAL Intergovernmental Charges</b>	<b>1,418,236.05</b>	<b>1,303,704.00</b>	<b>1,685,458.00</b>	<b>1,073,460.00</b>	<b>1,540,994.00</b>	<b>1,540,994.00</b>	<b>1,540,994.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	376,884.41	339,225.00	374,341.00	1,032,709.00	1,032,709.00	1,032,709.00	1,032,709.00
2410	Rental of Property	51,794.46	49,575.00	49,575.00	46,000.00	48,000.00	48,000.00	48,000.00
2411	Rental of Real Property	1,111,282.38	1,263,380.00	1,263,380.00	1,195,161.00	1,195,161.00	1,195,161.00	1,195,161.00
2412	Rental- Real Prop Other	97,880.10	97,642.00	97,642.00	103,827.00	103,827.00	103,827.00	103,827.00
2413	Rental from Other Govt	23,755.85	23,698.00	23,698.00	25,200.00	25,200.00	25,200.00	25,200.00
2414	Rental from Extension Siv	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
2421	Lease Payments	181,805.40	0.00	73,257.00	83,922.00	83,922.00	83,922.00	83,922.00
2567	Parking Lot Rental	0.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>1,875,402.60</b>	<b>1,825,520.00</b>	<b>1,933,893.00</b>	<b>2,538,819.00</b>	<b>2,540,819.00</b>	<b>2,540,819.00</b>	<b>2,540,819.00</b>
2701	Refund of Prior Year	122,761.57	175,000.00	175,000.00	125,000.00	125,000.00	125,000.00	125,000.00
2702	Youth Service Other Gov1	16,491.68	0.00	0.00	0.00	0.00	0.00	0.00
2705	Gifts & Donations	32,114.85	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2706	Donation - Up Yonda	180,127.69	209,442.00	211,242.00	224,220.00	224,220.00	224,220.00	224,220.00
2707	Fish Hatchery	179.61	400.00	400.00	400.00	400.00	400.00	400.00
2710	Premium on Obligations	6,120.00	0.00	0.00	0.00	0.00	0.00	0.00
2714	Grants From Local	0.00	0.00	4,500.00	0.00	0.00	0.00	0.00
2720	OTB Dist Earnings	121,342.00	90,000.00	90,000.00	120,000.00	120,000.00	120,000.00	120,000.00
2770	Other Unclassified	5,569.38	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2790	Share of Joint Activity	0.00	0.00	23,075.00	22,000.00	22,000.00	22,000.00	22,000.00
	<b>TOTAL Miscellaneous &amp; Local Source</b>	<b>494,706.78</b>	<b>507,842.00</b>	<b>537,217.00</b>	<b>524,620.00</b>	<b>524,620.00</b>	<b>524,620.00</b>	<b>524,620.00</b>
2801	Interfund Revenues	0.00	0.00	0.00	77,770.00	77,770.00	77,770.00	77,770.00
	<b>TOTAL Interfund Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>77,770.00</b>	<b>77,770.00</b>	<b>77,770.00</b>	<b>77,770.00</b>
3030	State Rev D-A. Salary	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3031	D.A. Prosecution	31,825.40	38,172.00	38,172.00	249,356.00	249,356.00	249,356.00	249,356.00
3032	Crime Victims Advocate	146,584.53	171,389.00	171,389.00	171,389.00	171,389.00	171,389.00	171,389.00
3040	Real Property Tax Admin	448.00	450.00	450.00	150.00	150.00	150.00	150.00
3043	Crimes Against	51,926.03	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00
3045	Office of Indigent Legal	1,045,920.93	1,270,332.00	2,304,268.16	1,968,060.00	2,020,160.00	2,020,160.00	2,020,160.00
3047	Discovery Reform	339,439.00	339,439.00	339,439.00	237,079.00	237,079.00	237,079.00	237,079.00
3053	Elections Cybersecurity	40,097.17	0.00	0.00	0.00	0.00	0.00	0.00
3055	Technology Innovation	64,220.66	0.00	67,496.53	0.00	0.00	0.00	0.00
3056	Absentee Ballot Program	22,620.96	0.00	45,241.92	0.00	0.00	0.00	0.00
3099	Unified Court System	114,680.00	87,547.00	87,547.00	81,366.00	81,366.00	81,366.00	81,366.00
3277	Education of Handicapped	1,450,992.31	1,920,152.00	1,920,152.00	1,851,266.00	1,851,266.00	1,851,266.00	1,851,266.00
3278	PHI Early Intervent - Per	228,080.96	221,860.00	221,860.00	292,356.00	292,356.00	292,356.00	292,356.00
3310	Probation	204,956.00	204,000.00	204,000.00	204,000.00	204,000.00	204,000.00	204,000.00
3312	Probation - DWI State Aid	9,040.75	6,000.00	6,000.00	9,000.00	9,000.00	9,000.00	9,000.00
3313	Probation Pre Trial Prog.	181,231.00	13,140.00	13,140.00	13,140.00	13,140.00	13,140.00	13,140.00
3315	Navigation Law	39,846.43	27,000.00	129,468.00	30,000.00	40,000.00	40,000.00	40,000.00
3319	Raise the Age	112,383.58	168,568.00	468,568.00	170,568.00	170,568.00	170,568.00	170,568.00
3320	Y-ReCONNECTS Grant	5,989.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
3380	State Homeland Security	495,715.59	0.00	1,199,343.36	0.00	0.00	0.00	0.00
3384	Other Sheriff's State Aid	12,651.90	15,000.00	23,000.00	0.00	15,000.00	15,000.00	15,000.00
3385	Unified Court - Bldg.	213,158.00	195,433.00	195,433.00	213,158.00	213,158.00	213,158.00	213,158.00
3403	WIC	81,113.40	0.00	0.00	0.00	0.00	0.00	0.00
3404	C.H. Assessment - Pub	301,524.39	450,061.00	450,061.00	510,333.00	518,863.00	518,863.00	518,863.00
3405	Compassionate Care Act	166,940.67	210,000.00	210,000.00	150,000.00	160,000.00	160,000.00	160,000.00
3406	Family Health	12,258.99	899.00	899.00	4,044.00	4,044.00	4,044.00	4,044.00
3407	Disease Control - Pub Hlth	278,123.56	254,198.00	254,198.00	235,865.00	235,865.00	235,865.00	235,865.00
3408	Health Education - Pub	78,770.55	120,226.00	126,663.00	155,608.00	157,374.00	157,374.00	157,374.00
3426	DSRIP Engagement	0.00	272,481.00	272,481.00	75,000.00	75,000.00	75,000.00	75,000.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3489	Health, Other	19,915.25	0.00	39,510.75	0.00	0.00	0.00	0.00
3490	Mental Health	3,839,716.00	4,538,338.00	5,327,000.00	5,127,432.00	5,133,784.00	5,133,784.00	5,133,784.00
3609	Aid for Family Assistance	69.00	5,750.00	5,750.00	5,000.00	5,000.00	5,000.00	5,000.00
3610	Social Services Admin	3,149,115.37	3,275,000.00	3,472,344.00	3,513,905.00	3,649,341.00	3,649,341.00	3,649,341.00
3615	STOP DWI Grant	0.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
3619	Child Care	994,328.00	1,617,000.00	1,617,000.00	1,400,000.00	1,400,000.00	1,400,000.00	1,400,000.00
3630	Adult Care Priv. Inst.	578,612.00	822,195.00	822,195.00	839,077.00	843,653.00	843,653.00	843,653.00
3635	Enhancing Quality of Adult	0.00	0.00	13,493.50	0.00	0.00	0.00	0.00
3640	Home Relief	299,714.00	365,000.00	365,000.00	355,000.00	355,000.00	355,000.00	355,000.00
3642	Emergency Aid for Adults	3,365.00	10,000.00	10,000.00	7,500.00	7,500.00	7,500.00	7,500.00
3650	Detention Home	50,000.00	21,778.00	21,778.00	17,172.00	17,172.00	17,172.00	17,172.00
3655	Daycare - Soc. Service	889,969.00	1,058,000.00	1,058,000.00	1,037,310.00	1,037,310.00	1,037,310.00	1,037,310.00
3670	Services for Recipients	355,838.00	161,900.00	161,900.00	236,705.00	236,705.00	236,705.00	236,705.00
3710	Veterans Service	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
3711	Peer to Peer Support	20,084.48	235,000.00	235,000.00	146,200.00	146,200.00	146,200.00	146,200.00
3715	Tourism Promotion	57,522.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
3772	CSI-Warren	2,722.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
3775	Transportation-Warren	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3776	EISEP -Warren	336,246.77	242,551.00	242,551.00	245,399.00	245,399.00	245,399.00	245,399.00
3777	CSE-Warren	283,173.35	169,737.00	169,737.00	169,737.00	169,737.00	169,737.00	169,737.00
3778	EISEP - Hamilton	96,104.30	158,291.00	158,291.00	158,291.00	158,291.00	158,291.00	158,291.00
3779	CSE - Hamilton	37,539.75	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00
3781	CSI-Hamilton	0.00	722.00	722.00	722.00	722.00	722.00	722.00
3782	Transportation - Hamilton	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3784	WIN-Hamilton	55,400.15	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00
3787	OFA Unmet Need	151,168.45	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
3789	Economic Assistance	5,081.50	4,000.00	4,000.00	4,500.00	4,500.00	4,500.00	4,500.00
3822	Spec. Delinquency	163,534.93	110,526.00	110,526.00	109,686.00	109,686.00	109,686.00	109,686.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3825	NYSOCFS - Youth Court	54,822.24	40,476.00	40,476.00	40,476.00	40,476.00	40,476.00	40,476.00
3889	Parks & Recreation, Other	61,572.00	0.00	84,166.64	0.00	0.00	0.00	0.00
3897	Culture & Recreation	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	15,000.00
3905	Local Waterfront - State	0.00	34,000.00	34,000.00	28,000.00	28,000.00	28,000.00	28,000.00
3907	Household Hazardous	10,544.25	19,000.00	19,000.00	10,544.00	10,544.00	10,544.00	10,544.00
<b>TOTAL State Aid</b>		<b>17,355,085.55</b>	<b>19,463,608.00</b>	<b>23,350,232.86</b>	<b>20,677,392.00</b>	<b>20,921,161.00</b>	<b>20,921,161.00</b>	<b>20,921,161.00</b>
4090	Coronavirus Local Fiscal	734,739.76	75,505.00	4,302,184.95	0.00	0.00	0.00	0.00
4305	Local Emergency	28,988.00	29,774.00	29,776.00	28,140.00	28,140.00	28,140.00	28,140.00
4378	Cyber Security Grant	10,505.96	0.00	0.00	0.00	0.00	0.00	0.00
4380	State Homeland Security	46,591.02	68,285.00	138,123.83	68,285.00	68,285.00	68,285.00	68,285.00
4381	State Law Enforcement	1,078.70	0.00	0.00	0.00	0.00	0.00	0.00
4382	Hazmat Grant Program	0.00	15,789.00	51,993.00	0.00	0.00	0.00	0.00
4384	Other Sheriff Aid	50,502.13	45,000.00	45,000.00	25,000.00	25,000.00	25,000.00	25,000.00
4401	Public Hlth - Bio Terrorism	51,651.16	52,000.00	52,000.00	52,099.00	52,099.00	52,099.00	52,099.00
4403	W.I.C.	999,739.60	1,186,258.00	1,186,258.00	1,195,500.00	1,195,500.00	1,195,500.00	1,195,500.00
4408	Public Health -	62,727.92	200,000.00	200,000.00	0.00	0.00	0.00	0.00
4410	ELC Schools Grant	304,604.92	500,000.00	1,175,621.00	0.00	0.00	0.00	0.00
4411	COVID 19 Vaccine	95,826.48	0.00	72,048.00	0.00	0.00	0.00	0.00
4412	Fellowship Program	0.00	500,000.00	500,000.00	980,544.00	980,544.00	980,544.00	980,544.00
4416	PH Infrastructure,	0.00	0.00	110,565.00	110,565.00	110,565.00	110,565.00	110,565.00
4451	Early Intervention	37,343.00	36,315.00	36,315.00	36,315.00	36,315.00	36,315.00	36,315.00
4452	Childrn w/ Spec Health	32,339.00	23,088.00	23,088.00	56,472.00	56,472.00	56,472.00	56,472.00
4457	Paint Poison Prevention	39,170.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00
4487	IID/Health Promotion -	11,194.99	3,467.00	3,467.00	6,536.00	6,536.00	6,536.00	6,536.00
4489	Title IID/Health	0.00	3,196.00	3,196.00	0.00	0.00	0.00	0.00
4490	Fed. Salary Sharing -	412,736.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
4609	Aid for Dependent	924,678.00	1,168,000.00	1,168,000.00	1,595,000.00	1,595,000.00	1,595,000.00	1,595,000.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4610	Social Services Admin	4,021,933.00	4,307,825.00	4,313,825.00	4,425,000.00	4,425,000.00	4,425,000.00	4,425,000.00
4615	Flexible Fund for Family	2,264,588.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00
4619	Foster Care	1,335,795.00	1,400,000.00	1,400,000.00	1,475,000.00	1,475,000.00	1,475,000.00	1,475,000.00
4640	Home Relief	35,085.00	30,000.00	30,000.00	40,000.00	40,000.00	40,000.00	40,000.00
4641	Home Energy Assistance	6,820.15	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
4661	Soc. Serv - Title IV-B	3,332.00	22,363.00	22,363.00	22,591.00	22,591.00	22,591.00	22,591.00
4670	Services for Recipients	119,460.00	88,100.00	88,100.00	88,295.00	88,295.00	88,295.00	88,295.00
4770	IIIC-2/HDM - Warren	35,038.95	138,692.00	138,692.00	41,784.00	41,784.00	41,784.00	41,784.00
4771	IIIC-1/Congregate -	0.00	43,950.00	43,950.00	42,933.00	42,933.00	42,933.00	42,933.00
4772	IIIB-Warren	137,755.65	74,990.00	74,990.00	75,162.00	75,162.00	75,162.00	75,162.00
4773	IIIC-1/Congregate-Warren	-0.01	65,924.00	65,924.00	65,924.00	65,924.00	65,924.00	65,924.00
4774	MPPA-Warren	27,678.64	28,349.00	28,349.00	26,321.00	26,321.00	26,321.00	26,321.00
4775	Title IIIE-Hamilton	2,143.12	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
4777	Title IIIB-Hamilton	8,165.09	8,417.00	8,417.00	8,417.00	8,417.00	8,417.00	8,417.00
4778	NSIP-Warren	81,058.70	81,000.00	81,000.00	81,000.00	81,000.00	81,000.00	81,000.00
4779	USDA (SNAP)	208,951.54	136,414.00	136,414.00	175,877.00	175,877.00	175,877.00	175,877.00
4781	OFA - IIICAP	49,842.73	52,410.00	52,410.00	52,410.00	52,410.00	52,410.00	52,410.00
4782	NSIP - Hamilton	28,894.16	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00
4783	IIIE-Warren	64,300.88	48,319.00	48,319.00	48,562.00	48,562.00	48,562.00	48,562.00
4793	IIIC-2/HDM - Hamilton	102,539.03	25,794.00	25,794.00	25,794.00	25,794.00	25,794.00	25,794.00
4795	NY Connects	206,084.64	203,636.00	203,636.00	224,678.00	224,678.00	224,678.00	224,678.00
4960	Emergency Disaster	-0.01	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Federal Aid</b>		<b>12,583,873.90</b>	<b>12,725,500.00</b>	<b>17,922,458.78</b>	<b>13,136,844.00</b>	<b>13,136,844.00</b>	<b>13,136,844.00</b>	<b>13,136,844.00</b>
5031	Interfund Transfers	74,235.01	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Interfund Transfers</b>		<b>74,235.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2545	Licenses	3,325.00	0.00	0.00	3,575.00	3,575.00	3,575.00	3,575.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2586	Parking Fees	459,847.98	522,997.00	522,997.00	530,881.00	530,881.00	530,881.00	530,881.00
2590	Building Permits	302,987.00	265,000.00	265,000.00	274,000.00	274,000.00	274,000.00	274,000.00
2595	Hauling Permits	9,500.00	9,500.00	9,500.00	7,200.00	7,200.00	7,200.00	7,200.00
	<b>TOTAL Licenses &amp; Permits</b>	<b>775,659.98</b>	<b>797,497.00</b>	<b>797,497.00</b>	<b>815,656.00</b>	<b>815,656.00</b>	<b>815,656.00</b>	<b>815,656.00</b>
2611	Stop DWI Fines - DA	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00
2612	Stop DWI Fines - Sheriff	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00
2613	Stop DWI Fines -	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00
2615	Stop DWI Fines	99,989.48	146,316.00	146,316.00	151,072.00	151,072.00	151,072.00	151,072.00
2620	Forfeiture of Deposits	7,450.00	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00	2,000.00
2626	Forf. Crime Proc.	19,364.42	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Fines &amp; Forfeitures</b>	<b>226,303.90</b>	<b>247,316.00</b>	<b>247,316.00</b>	<b>252,572.00</b>	<b>252,572.00</b>	<b>252,572.00</b>	<b>252,572.00</b>
2650	Sale Scrap & Excess	8,298.00	6,000.00	6,000.00	8,000.00	8,000.00	8,000.00	8,000.00
2655	Minor Sales, Other	5,095.92	8,900.00	8,900.00	6,500.00	6,500.00	6,500.00	6,500.00
2656	Vending Machines	2,726.80	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
2657	Gift Shop Revenue	1,818.62	900.00	900.00	2,150.00	2,150.00	2,150.00	2,150.00
2658	Minor Sales - Printshop	189.75	0.00	0.00	0.00	0.00	0.00	0.00
2655	Sale of Equipment	76,444.83	0.00	0.00	0.00	0.00	0.00	0.00
2666	Sales of Equipment -	15,462.61	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
2680	Insurance Recoveries	142,861.38	0.00	39,761.00	0.00	0.00	0.00	0.00
2690	Tobacco Settlement	442,965.62	430,000.00	430,000.00	420,000.00	420,000.00	420,000.00	420,000.00
2695	Opioid Settlement	101,559.00	0.00	361,789.00	0.00	0.00	0.00	0.00
	<b>TOTAL Sale of Property And Compensation for Loss</b>	<b>797,422.53</b>	<b>452,300.00</b>	<b>853,850.00</b>	<b>443,150.00</b>	<b>443,150.00</b>	<b>443,150.00</b>	<b>443,150.00</b>
5788	Leases	60,036.35	0.00	324,208.25	0.00	0.00	0.00	0.00
	<b>TOTAL Proceeds of Obligations</b>	<b>60,036.35</b>	<b>0.00</b>	<b>324,208.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>A</b>	<b>General FUND TOTAL</b>	<b>163,536,815.62</b>	<b>124,264,309.00</b>	<b>168,344,160.43</b>	<b>131,429,289.00</b>	<b>132,711,212.00</b>	<b>132,711,212.00</b>	<b>132,711,212.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	9,581,621.00	0.00	11,860,083.00	0.00	0.00	0.00	0.00
	<b>TOTAL Real Property Tax Items</b>	<b>9,581,621.00</b>	<b>0.00</b>	<b>11,860,083.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2306	Rd & Bridge Chgs - OT.	55,576.78	28,000.00	28,000.00	21,000.00	23,000.00	23,000.00	23,000.00
2390	Share of Joint Activity.	50.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Intergovernmental Charges</b>	<b>55,626.78</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>21,000.00</b>	<b>23,000.00</b>	<b>23,000.00</b>	<b>23,000.00</b>
2401	Interest & Earnings	38,522.36	57,000.00	57,000.00	168,000.00	168,000.00	168,000.00	168,000.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>38,522.36</b>	<b>57,000.00</b>	<b>57,000.00</b>	<b>168,000.00</b>	<b>168,000.00</b>	<b>168,000.00</b>	<b>168,000.00</b>
2701	Refund of Prior Year	284.74	0.00	0.00	0.00	0.00	0.00	0.00
2710	Premium on Obligations	42,228.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Miscellaneous &amp; Local Source</b>	<b>42,512.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2801	Interfund Revenues	373,217.50	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00	80,800.00
	<b>TOTAL Interfund Revenues</b>	<b>373,217.50</b>	<b>80,800.00</b>	<b>80,800.00</b>	<b>80,800.00</b>	<b>80,800.00</b>	<b>80,800.00</b>	<b>80,800.00</b>
3501	Consolidated Highway Aid	3,898,597.74	3,282,277.00	3,979,875.12	3,529,434.00	3,529,434.00	3,529,434.00	3,529,434.00
	<b>TOTAL State Aid</b>	<b>3,898,597.74</b>	<b>3,282,277.00</b>	<b>3,979,875.12</b>	<b>3,529,434.00</b>	<b>3,529,434.00</b>	<b>3,529,434.00</b>	<b>3,529,434.00</b>
4090	Coronavirus Local Fiscal	1,071.37	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Federal Aid</b>	<b>1,071.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5031	Interfund Transfers	2.70	0.00	112,871.90	0.00	0.00	0.00	0.00
	<b>TOTAL Interfund Transfers</b>	<b>2.70</b>	<b>0.00</b>	<b>112,871.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2650	Sale Scrap & Excess	3,816.20	7,000.00	7,000.00	2,000.00	3,000.00	3,000.00	3,000.00
2655	Minor Sales, Other	45,954.50	0.00	0.00	0.00	0.00	0.00	0.00
2680	Insurance Recoveries	4,052.99	0.00	267.55	0.00	0.00	0.00	0.00
	<b>TOTAL Sale of Property And Compensation for Loss</b>	<b>53,423.69</b>	<b>7,000.00</b>	<b>7,267.55</b>	<b>2,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
D	<b>County Road FUND TOTAL</b>	<b>14,044,595.88</b>	<b>3,465,077.00</b>	<b>16,125,897.57</b>	<b>3,801,234.00</b>	<b>3,804,234.00</b>	<b>3,804,234.00</b>	<b>3,804,234.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

DM	Road Machinery	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	990,933.00	0.00	1,968,211.00	0.00	0.00	0.00	0.00
	<b>TOTAL Real Property Tax Items</b>	<b>990,933.00</b>	<b>0.00</b>	<b>1,968,211.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2401	Interest & Earnings	16,204.49	19,000.00	19,000.00	60,000.00	60,000.00	60,000.00	60,000.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>16,204.49</b>	<b>19,000.00</b>	<b>19,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>60,000.00</b>
2770	Other Unclassified	715.50	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Miscellaneous &amp; Local Source</b>	<b>715.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2801	Interfund Revenues	1,207,629.00	1,182,627.00	1,182,627.00	1,161,952.00	1,161,952.00	1,161,952.00	1,161,952.00
	<b>TOTAL Interfund Revenues</b>	<b>1,207,629.00</b>	<b>1,182,627.00</b>	<b>1,182,627.00</b>	<b>1,161,952.00</b>	<b>1,161,952.00</b>	<b>1,161,952.00</b>	<b>1,161,952.00</b>
5031	Interfund Transfers	251,107.47	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Interfund Transfers</b>	<b>251,107.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
2650	Sale Scrap & Excess	1,780.40	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2655	Minor Sales, Other	102,632.90	112,000.00	112,000.00	112,000.00	112,000.00	112,000.00	112,000.00
2665	Sale of Equipment	23,681.25	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	<b>TOTAL Sale of Property And Compensation for Loss</b>	<b>128,104.55</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>134,000.00</b>	<b>134,000.00</b>
DM	<b>Road Machinery FUND TOTAL</b>	<b>2,594,694.01</b>	<b>1,335,627.00</b>	<b>3,303,838.00</b>	<b>1,355,952.00</b>	<b>1,355,952.00</b>	<b>1,355,952.00</b>	<b>1,355,952.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

GI	Warren Co. Indust Park Sewer	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1030	Special Assessments	3,327.42	3,000.00	3,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	<b>TOTAL Non-Property Tax Items</b>	<b>3,327.42</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>
2122	Sewer Rents	9,420.56	10,000.00	10,000.00	13,600.00	13,600.00	13,600.00	13,600.00
2128	Interest & Penalties on	393.59	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Departmental Income</b>	<b>9,814.15</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>13,600.00</b>	<b>13,600.00</b>	<b>13,600.00</b>	<b>13,600.00</b>
2401	Interest & Earnings	24.75	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>24.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
GI	Warren Co. Indust Park Sewer FUND TOTAL	13,166.32	13,000.00	13,000.00	17,600.00	17,600.00	17,600.00	17,600.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

MS	Risk Retention	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	30.77	30.00	30.00	34.00	34.00	34.00	34.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>30.77</b>	<b>30.00</b>	<b>30.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>
2801	Interfund Revenues	34,082.37	68,970.00	68,970.00	67,166.00	67,166.00	67,166.00	67,166.00
	<b>TOTAL Interfund Revenues</b>	<b>34,082.37</b>	<b>68,970.00</b>	<b>68,970.00</b>	<b>67,166.00</b>	<b>67,166.00</b>	<b>67,166.00</b>	<b>67,166.00</b>
MS	<b>Risk Retention FUND TOTAL</b>	<b>34,113.14</b>	<b>69,000.00</b>	<b>69,000.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>

**MICHAEL SWAN COUNTY TREASURER**  
**ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

V	Debt Service	2022 Actual Revenues	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	3,039.05	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Use of Money &amp; Property</b>	<b>3,039.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5031	Interfund Transfers	3,872,618.23	3,818,613.00	3,818,613.00	2,673,413.00	2,673,413.00	2,673,413.00	2,673,413.00
	<b>TOTAL Interfund Transfers</b>	<b>3,872,618.23</b>	<b>3,818,613.00</b>	<b>3,818,613.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>
V	<b>Debt Service FUND TOTAL</b>	<b>3,875,657.28</b>	<b>3,818,613.00</b>	<b>3,818,613.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>
<b>TOTAL REVENUES ALL FUNDS</b>		<b>184,099,042.25</b>	<b>132,965,626.00</b>	<b>191,674,509.00</b>	<b>139,344,688.00</b>	<b>140,629,611.00</b>	<b>140,629,611.00</b>	<b>140,629,611.00</b>

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Soil & Water Conservation - See Conservation			Peer-to-Peer Support Services	A.6510-0125	41
Solid Waste Management - See DPW Waste Management			Warren County Economic Dev. - See Economic Development		
Southern Adirondack Library	A.7410	43	Warren County Economic Dev. - Local Dev. Corp. - See Economic Development		
Special Items:			Warren County Industrial Park Sewer - See Industrial Park Sewer, Warren Co.		
Contingent Account - General	A.1990	26	Weather, Referral & Pack. Program - See Office for the Aging		
County - Unallocated Insurance	A.1910	25	Weights & Measures	A.6610	41
Distribution of Sales Tax	A.1985	26	West Brook Parking Lot - See DPW		
Municipal Association Dues	A.1920	26	WIC - See Health Services		
Provision for Inventory of Supplies	A.1982	26	Workmen's Compensation - See Employee Benefits		
Taxes & Assessments on Property	A.1950	26	Youth Bureau	A.7311	43
Special Needs - See Social Services Programs			Special Delinquency Prevention Prog.	A.7312	43
State Pharmacy Assistance Program - See Office for the Aging			Youth Program - 4H Camp	A.7310	42
State Training School - See Social Services Programs					
Stockroom - See Central Storeroom					
STOP-DWI Program	A.3315	30			
Store Room, Central - See Central Storeroom					
Supplies to Towns - See Real Property Tax Services					
Telecommunications - See Information Technology					
Title IIIE - See Office for the Aging					
Title VII Elder Abuse Prevention - See Office for the Aging					
Tourism/Occupancy	A.6417-0001-0002	40			

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1010	Legislative Board							
.1	Personal Services	410,852.92	410,036.00	410,036.00	410,600.00	528,890.00	422,296.00	422,296.00
.2	Equipment	0.00	0.00	45.96	0.00	0.00	0.00	0.00
.4	Contractual Expense	529,148.70	518,209.00	530,236.44	518,298.00	517,298.00	517,298.00	517,298.00
.8	Other Benefits	144,042.01	149,957.00	149,957.00	162,390.00	174,606.00	157,453.00	157,453.00
--		1,064,043.63	1,078,202.00	1,090,275.42	1,091,288.00	1,220,786.00	1,097,047.00	1,097,047.00
1010-4999	Legislative Board-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	444,400.00	0.00	3,966,066.15	0.00	0.00	0.00	0.00
--		444,400.00	0.00	3,966,066.15	0.00	0.00	0.00	0.00
1011	County Administrator							
.1	Personal Services	314,140.29	364,103.00	355,613.01	364,115.00	375,942.00	375,942.00	375,942.00
.2	Equipment	2,682.19	0.00	1,062.49	0.00	0.00	0.00	0.00
.4	Contractual Expense	16,039.22	10,471.00	23,216.51	32,839.00	30,339.00	30,339.00	30,339.00
.8	Other Benefits	152,897.28	171,208.00	169,825.68	156,046.00	149,532.00	149,532.00	149,532.00
--		485,758.98	545,782.00	549,717.69	553,000.00	555,813.00	555,813.00	555,813.00
1013	Sales Tax Agreement - G.F.							
.4	Contractual Expense	749,618.22	690,281.00	690,281.00	749,618.00	749,618.00	749,618.00	749,618.00
--		749,618.22	690,281.00	690,281.00	749,618.00	749,618.00	749,618.00	749,618.00
1040	Clerk-Legislative Board							
.1	Personal Services	302,150.97	318,650.00	322,204.16	326,616.00	335,924.00	335,924.00	335,924.00
.4	Contractual Expense	3,262.28	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
.8	Other Benefits	114,124.54	124,595.00	125,297.66	140,832.00	135,605.00	135,605.00	135,605.00
--		419,537.79	444,445.00	448,701.82	468,648.00	472,729.00	472,729.00	472,729.00
1040-4999	Clerk-Legislative Board-American Rescue Plan Act (ARPA)							
.2	Equipment	1,680.04	0.00	0.00	0.00	0.00	0.00	0.00
--		1,680.04	0.00	0.00	0.00	0.00	0.00	0.00
1164	Forfeited Crime Proceeds							
.1	Personal Services	1,490.94	0.00	1,153.80	0.00	0.00	0.00	0.00
.2	Equipment	999.38	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	1,538.30	0.00	2,814.49	0.00	0.00	0.00	0.00
.8	Employee Benefits	323.25	0.00	239.94	0.00	0.00	0.00	0.00
--		4,360.87	0.00	4,208.23	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1165	District Attorney							
.1	Personal Services	1,297,136.91	1,426,796.00	1,436,383.62	1,451,078.00	1,569,262.00	1,569,262.00	1,569,262.00
.2	Equipment	1,796.91	2,000.00	4,836.26	2,000.00	500.00	500.00	500.00
.4	Contractual Expense	86,666.16	98,800.00	95,963.74	109,100.00	106,100.00	106,100.00	106,100.00
.8	Other Benefits	387,992.82	452,662.00	454,406.29	519,382.00	514,883.00	514,883.00	514,883.00
-.-		1,775,592.80	1,980,260.00	1,991,589.91	2,081,560.00	2,190,745.00	2,190,745.00	2,190,745.00
1165-4999	District Attorney-American Rescue Plan Act (ARPA)							
.2	Equipment	4,903.76	0.00	0.00	0.00	0.00	0.00	0.00
-.-		4,903.76	0.00	0.00	0.00	0.00	0.00	0.00
1168	Crime Victims-AssistDA							
.1	Personal Services	118,641.04	129,196.00	129,196.00	131,721.00	131,721.00	131,721.00	131,721.00
.2	Equipment	403.63	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,087.20	15,861.00	15,861.00	11,066.00	11,066.00	11,066.00	11,066.00
.8	Employee Benefits	32,200.04	33,063.00	33,063.00	46,073.00	43,887.00	43,887.00	43,887.00
-.-		153,331.91	178,110.00	178,110.00	188,860.00	186,674.00	186,674.00	186,674.00
1170	Legal Defense - Indigents							
.1	Personal Services	75,538.88	66,894.00	68,981.55	133,869.00	137,166.00	137,166.00	137,166.00
.2	Equipment	0.40	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	903,737.21	877,543.00	877,543.00	1,303,489.00	1,303,489.00	1,303,489.00	1,303,489.00
.8	Other Benefits	33,284.82	29,722.00	30,145.94	49,885.00	48,522.00	48,522.00	48,522.00
-.-		1,012,561.31	974,159.00	976,670.59	1,487,243.00	1,489,177.00	1,489,177.00	1,489,177.00
1170-4202	Legal Defense - Indigents-Hurrell-Harring							
.1	Personal Services	13,316.45	61,345.00	166,524.71	76,151.00	80,418.00	80,418.00	80,418.00
.2	Equipment	2,679.25	3,000.00	13,000.00	5,000.00	5,000.00	5,000.00	5,000.00
.4	Contractual Expense	80,519.98	191,909.00	672,197.38	106,504.00	106,504.00	106,504.00	106,504.00
.8	Employee Benefits	971.38	11,598.00	19,618.53	15,194.00	14,836.00	14,836.00	14,836.00
-.-		97,487.06	267,852.00	871,340.62	202,849.00	206,758.00	206,758.00	206,758.00
1170-4204	Legal Defense - Indigents-Quality Improve Funding-Dist #9							
.4	Contractual Expense	19,202.20	0.00	0.00	0.00	0.00	0.00	0.00
-.-		19,202.20	0.00	0.00	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1170-4205	Legal Defense - Indigents-Quality Improve Funding-Dist #8							
.1	Personal Services	6,966.16	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	39,727.00	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	532.93	0.00	0.00	0.00	0.00	0.00	0.00
-*-		47,226.09	0.00	0.00	0.00	0.00	0.00	0.00
1170-4206	Legal Defense - Indigents-Quality Improve Funding-Dist #11							
.1	Personal Services	0.00	8,657.00	8,657.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	66,888.00	45,215.00	45,215.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	663.00	663.00	0.00	0.00	0.00	0.00
-*-		66,888.00	54,535.00	54,535.00	0.00	0.00	0.00	0.00
1170-4207	Legal Defense - Indigents-Quality Improve Funding-Dist #10							
.1	Personal Services	7,104.11	0.00	2,432.79	0.00	0.00	0.00	0.00
.2	Equipment	789.26	0.00	20,440.25	0.00	0.00	0.00	0.00
.4	Contractual Expense	24,883.33	0.00	16,200.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	543.49	0.00	96.48	0.00	0.00	0.00	0.00
-*-		33,320.19	0.00	39,169.52	0.00	0.00	0.00	0.00
1170-4208	Legal Defense - Indigents-Quality Improve Funding-Dist #12							
.4	Contractual Expense	14,565.77	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
-*-		14,565.77	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1170-4209	Legal Defense - Indigents-Quality Improve Funding-Dist #13							
.1	Personal Services	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
.2	Equipment	0.00	0.00	0.00	1,400.00	1,400.00	1,400.00	1,400.00
.4	Contractual Expense	0.00	0.00	23,648.00	22,249.00	22,249.00	22,249.00	22,249.00
.8	Employee Benefits	0.00	0.00	383.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	29,031.00	23,649.00	23,649.00	23,649.00	23,649.00
1171	Public Defender							
.1	Personal Services	806,913.86	746,956.00	757,745.13	690,587.00	726,351.00	726,351.00	728,351.00
.2	Equipment	535.25	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	34,908.16	26,920.00	26,920.00	27,920.00	27,920.00	27,920.00	27,920.00
.8	Other Benefits	263,239.68	226,926.00	228,785.51	267,007.00	259,869.00	259,869.00	259,869.00
-*-		1,105,596.97	1,000,802.00	1,013,450.64	985,514.00	1,016,140.00	1,016,140.00	1,016,140.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1171-4200	Public Defender-Counsel At First Appearance							
.1	Personal Services	34,070.80	77,708.00	77,708.00	90,047.00	96,936.00	96,936.00	96,936.00
.8	Employee Benefits	8,313.96	20,181.00	20,181.00	25,693.00	25,255.00	25,255.00	25,255.00
-		42,384.76	97,889.00	97,889.00	115,740.00	122,191.00	122,191.00	122,191.00
1171-4201	Public Defender-Upstate Quality Improvement							
.1	Personal Services	18,978.51	71,015.00	71,015.00	84,287.00	100,223.00	100,223.00	100,223.00
.4	Contractual Expense	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
.8	Employee Benefits	4,340.43	19,060.00	19,060.00	33,860.00	34,745.00	34,745.00	34,745.00
-		23,318.94	90,075.00	92,575.00	123,147.00	139,968.00	139,968.00	139,968.00
1171-4202	Public Defender-Hurrell-Harring							
.1	Personal Services	274,823.18	368,309.00	631,288.00	729,507.00	754,529.00	754,529.00	754,529.00
.2	Equipment	239.99	16,500.00	16,500.00	16,500.00	16,500.00	16,500.00	16,500.00
.4	Contractual Expense	44,542.82	131,383.00	131,383.00	118,383.00	118,383.00	118,383.00	118,383.00
.8	Employee Benefits	48,936.11	87,845.00	177,728.02	193,227.00	190,233.00	190,233.00	190,233.00
-		368,542.10	604,037.00	956,879.02	1,057,617.00	1,079,645.00	1,079,645.00	1,079,645.00
1171-4203	Public Defender-Quality Improve Funding-Dist #7							
.1	Personal Services	21,905.95	30,700.00	30,700.00	23,311.00	24,937.00	24,937.00	24,937.00
.8	Employee Benefits	3,626.92	11,495.00	11,495.00	9,292.00	9,232.00	9,232.00	9,232.00
-		25,732.87	42,195.00	42,195.00	32,603.00	34,169.00	34,169.00	34,169.00
1171-4204	Public Defender-Quality Improve Funding-Dist #9							
.1	Personal Services	25,046.89	33,848.00	33,848.00	34,694.00	35,683.00	35,683.00	35,683.00
.8	Employee Benefits	6,475.90	9,251.00	9,251.00	10,785.00	10,268.00	10,268.00	10,268.00
-		31,522.79	43,099.00	43,099.00	45,479.00	45,951.00	45,951.00	45,951.00
1171-4205	Public Defender-Quality Improve Funding-Dist #8							
.2	Equipment	90,777.81	0.00	0.00	0.00	0.00	0.00	0.00
-		90,777.81	0.00	0.00	0.00	0.00	0.00	0.00
1171-4206	Public Defender-Quality Improve Funding-Dist #11							
.1	Personal Services	4,281.97	39,765.00	39,765.00	40,454.00	40,454.00	40,454.00	40,454.00
.4	Contractual Expense	1,807.25	0.00	0.00	6,905.00	6,905.00	6,905.00	6,905.00
.8	Employee Benefits	674.41	13,826.00	13,826.00	8,071.00	7,464.00	7,464.00	7,464.00
-		6,763.63	53,591.00	60,496.00	55,430.00	54,823.00	54,823.00	54,823.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1180	Justices & Constables							
.4	Contractual Expense	1,970.00	510.00	510.00	1,680.00	1,680.00	1,680.00	1,680.00
-.-		1,970.00	510.00	510.00	1,680.00	1,680.00	1,680.00	1,680.00
1185	Medical Examiner & Coroners							
.1	Personal Services	58,413.89	56,311.00	56,939.07	57,719.00	57,915.00	57,915.00	57,915.00
.4	Contractual Expense	279,053.05	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
.8	Employee Benefits	10,269.26	8,946.00	9,064.21	11,677.00	11,195.00	11,195.00	11,195.00
-.-		347,736.20	265,257.00	266,003.28	269,396.00	269,110.00	269,110.00	269,110.00
1320	County Auditor							
.1	Personal Services	124,221.58	138,740.00	139,677.26	140,841.00	143,296.00	143,296.00	143,296.00
.2	Equipment	610.92	500.00	102.37	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,219.47	2,540.00	2,937.63	2,364.00	2,364.00	2,364.00	2,364.00
.8	Other Benefits	72,224.49	77,384.00	77,594.41	85,783.00	82,057.00	82,057.00	82,057.00
-.-		199,276.46	219,164.00	220,311.67	228,988.00	227,717.00	227,717.00	227,717.00
1320-4999	County Auditor-American Rescue Plan Act (ARPA)							
.2	Equipment	1,537.36	0.00	0.00	0.00	0.00	0.00	0.00
-.-		1,537.36	0.00	0.00	0.00	0.00	0.00	0.00
1325	County Treasurer							
.1	Personal Services	831,267.07	883,104.00	888,851.94	902,677.00	912,575.00	917,731.00	917,731.00
.2	Equipment	380.68	500.00	740.18	500.00	500.00	500.00	500.00
.4	Contractual Expense	133,453.38	147,294.00	154,553.82	146,341.00	146,341.00	146,341.00	146,341.00
.8	Other Benefits	299,414.32	328,133.00	343,734.94	377,165.00	361,885.00	363,150.00	363,150.00
-.-		1,264,515.45	1,359,031.00	1,387,880.88	1,426,683.00	1,421,301.00	1,427,722.00	1,427,722.00
1325-4999	County Treasurer-American Rescue Plan Act (ARPA)							
.2	Equipment	4,771.08	0.00	0.00	0.00	0.00	0.00	0.00
-.-		4,771.08	0.00	0.00	0.00	0.00	0.00	0.00
1340	Budget Officer							
.1	Personal Services	5,538.48	9,000.00	9,100.38	9,000.00	15,000.00	15,000.00	15,000.00
.8	Employee Benefits	5,134.02	689.00	711.54	2,282.00	3,683.00	3,683.00	3,683.00
-.-		10,672.50	9,689.00	9,811.92	11,282.00	18,683.00	18,683.00	18,683.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1345	Purchasing							
.1	Personal Services	200,686.54	220,815.00	222,731.70	225,683.00	230,703.00	230,703.00	230,703.00
.2	Equipment	96.89	0.00	866.00	200.00	200.00	200.00	200.00
.4	Contractual Expense	5,133.74	6,735.00	6,599.00	7,946.00	7,746.00	7,746.00	7,746.00
.8	Other Benefits	87,290.34	93,791.00	94,221.30	105,455.00	102,132.00	102,132.00	102,132.00
-*-		293,207.51	321,341.00	324,418.00	339,284.00	340,781.00	340,781.00	340,781.00
1355	Real Property Tax Service Agency							
.1	Personal Services	290,262.44	322,686.00	324,411.96	327,150.00	357,611.00	357,611.00	357,611.00
.4	Contractual Expense	19,574.99	23,170.00	23,170.00	29,670.00	28,670.00	28,670.00	28,670.00
.8	Other Benefits	153,526.00	167,017.00	167,404.47	182,981.00	176,461.00	176,461.00	176,461.00
-*-		463,363.43	512,873.00	514,986.43	539,801.00	562,742.00	562,742.00	562,742.00
1410	County Clerk							
.1	Personal Services	723,138.14	845,267.00	847,019.07	857,255.00	865,771.00	865,940.00	865,940.00
.2	Equipment	169.17	250.00	12,865.00	250.00	250.00	250.00	250.00
.4	Contractual Expense	98,763.22	100,905.00	100,905.00	1,102,103.00	1,102,103.00	1,102,103.00	1,102,103.00
.8	Other Benefits	318,353.22	354,400.00	354,786.15	395,230.00	376,705.00	376,752.00	376,752.00
-*-		1,140,423.75	1,300,822.00	1,315,575.22	2,354,838.00	2,344,829.00	2,345,045.00	2,345,045.00
1420	Law (County Attorney)							
.1	Personal Services	490,530.77	571,381.00	583,150.11	590,464.00	566,514.00	566,514.00	566,514.00
.2	Equipment	4,048.66	0.00	29.97	0.00	0.00	0.00	0.00
.4	Contractual Expense	128,939.58	112,574.00	237,544.03	119,300.00	118,300.00	118,300.00	118,300.00
.8	Other Benefits	155,866.46	174,501.00	176,425.43	197,005.00	172,464.00	172,464.00	172,464.00
-*-		779,385.47	868,456.00	997,149.54	906,769.00	857,278.00	857,278.00	857,278.00
1420-4999	Law (County Attorney)-American Rescue Plan Act (ARPA)							
.2	Equipment	2,276.04	0.00	477.00	0.00	0.00	0.00	0.00
-*-		2,276.04	0.00	477.00	0.00	0.00	0.00	0.00
1430	Civil Service							
.1	Personal Services	193,395.99	211,968.00	214,709.00	217,979.00	238,836.00	238,836.00	238,836.00
.2	Equipment	1,381.49	0.00	297.65	0.00	0.00	0.00	0.00
.4	Contractual Expense	22,584.02	23,000.00	22,702.35	25,400.00	25,400.00	25,400.00	25,400.00
.8	Other Benefits	73,958.33	77,170.00	77,752.37	95,541.00	94,534.00	94,534.00	94,534.00
-*-		291,329.83	312,138.00	315,461.37	338,920.00	358,770.00	358,770.00	358,770.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1430-4999	Civil Service-American Rescue Plan Act (ARPA)							
.2	Equipment	609.68	0.00	0.00	0.00	0.00	0.00	0.00
		609.68	0.00	0.00	0.00	0.00	0.00	0.00
1435	Human Resources							
.1	Personal Services	167,753.91	185,678.00	187,743.44	190,308.00	208,157.00	208,157.00	208,157.00
.2	Equipment	1,986.38	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	46,432.98	55,508.00	55,508.00	55,156.00	55,156.00	55,156.00	55,156.00
.8	Other Benefits	41,810.47	69,627.00	69,979.17	57,314.00	56,868.00	56,868.00	56,868.00
		257,983.74	310,813.00	313,230.61	302,778.00	320,181.00	320,181.00	320,181.00
1435-4999	Human Resources-American Rescue Plan Act (ARPA)							
.2	Equipment	1,988.04	0.00	0.00	0.00	0.00	0.00	0.00
		1,988.04	0.00	0.00	0.00	0.00	0.00	0.00
1450	Board Of Elections							
.1	Personal Services	309,044.45	334,599.00	399,607.79	440,241.00	426,393.00	426,393.00	426,393.00
.2	Equipment	71,746.08	350.00	510,667.58	350.00	350.00	350.00	350.00
.4	Contractual Expense	309,190.50	256,510.00	313,875.65	356,810.00	356,810.00	356,810.00	356,810.00
.8	Other Benefits	86,495.96	99,524.00	134,842.92	126,899.00	117,286.00	117,286.00	117,286.00
		776,476.99	690,983.00	1,358,993.94	924,300.00	900,839.00	900,839.00	900,839.00
1490	Public Works Admin - DPW							
.1	Personal Services	379,059.33	403,796.00	411,696.95	412,499.00	420,100.00	420,100.00	420,100.00
.2	Equipment	317.35	215.00	215.00	175.00	175.00	175.00	175.00
.4	Contractual Expense	135,529.07	43,927.00	43,927.00	41,808.00	40,708.00	40,708.00	40,708.00
.8	Other Benefits	168,848.56	171,880.00	172,531.49	197,704.00	191,196.00	191,196.00	191,196.00
		683,753.31	619,817.00	628,370.44	652,186.00	652,179.00	652,179.00	652,179.00
1610	Fleet Management							
.2	Equipment	0.00	0.00	93,838.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	19,612.65	17,453.00	23,453.00	21,943.00	19,943.00	19,943.00	19,943.00
		19,612.65	17,453.00	117,291.00	21,943.00	19,943.00	19,943.00	19,943.00
1620	Buildings							
.1	Personal Services	683,144.17	780,556.00	781,466.15	787,030.00	788,414.00	788,414.00	788,414.00
.2	Equipment	9,562.25	0.00	925.00	9,000.00	0.00	0.00	0.00
.4	Contractual Expense	572,095.58	637,193.00	631,592.66	693,242.00	671,662.00	671,662.00	671,662.00
.8	Other Benefits	317,208.81	367,586.00	367,741.18	405,526.00	386,381.00	386,381.00	386,381.00
		1,582,010.81	1,785,335.00	1,781,724.99	1,894,798.00	1,846,457.00	1,846,457.00	1,846,457.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1621	Building #11							
.4	Contractual Expense	9,435.50	51,900.00	6,960.00	202,000.00	27,000.00	27,000.00	27,000.00
-.-		9,435.50	51,900.00	6,960.00	202,000.00	27,000.00	27,000.00	27,000.00
1624	Health & Human Services Building							
.1	Personal Services	277,032.22	333,715.00	333,715.00	339,510.00	339,510.00	339,510.00	339,510.00
.2	Equipment	0.00	0.00	521.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	154,782.92	169,060.00	183,342.50	171,472.00	168,321.00	168,321.00	168,321.00
.8	Other Benefits	130,373.89	162,669.00	162,669.00	172,776.00	155,714.00	155,714.00	155,714.00
-.-		562,189.03	665,444.00	650,247.50	683,758.00	663,545.00	663,545.00	663,545.00
1625	Charles R. Wood Park							
.2	Equipment	1,731.30	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	62,147.65	119,454.00	119,454.00	128,419.00	128,419.00	128,419.00	128,419.00
-.-		63,878.95	119,454.00	119,454.00	128,419.00	128,419.00	128,419.00	128,419.00
1626	West Brook Parking Lot							
.2	Equipment	0.00	6,000.00	7,125.00	6,000.00	6,000.00	6,000.00	6,000.00
.4	Contractual Expense	13,469.91	21,500.00	20,375.00	21,500.00	21,500.00	21,500.00	21,500.00
-.-		13,469.91	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00	27,500.00
1627	Beach Road Parking Lot							
.4	Contractual Expense	300,815.55	320,543.00	320,543.00	319,462.00	319,462.00	319,462.00	319,462.00
-.-		300,815.55	320,543.00	320,543.00	319,462.00	319,462.00	319,462.00	319,462.00
1628	Waste Management Containment							
.1	Personal Services	101,335.26	109,522.00	109,522.00	123,200.00	132,411.00	132,411.00	132,411.00
.2	Equipment	3,257.00	0.00	13,288.00	663,815.00	0.00	0.00	0.00
.4	Contractual Expense	70,396.35	76,384.00	76,384.00	59,697.00	58,697.00	58,697.00	58,697.00
.8	Other Benefits	35,681.16	38,587.00	38,587.00	53,863.00	53,006.00	53,006.00	53,006.00
-.-		210,669.77	224,493.00	237,781.00	900,575.00	244,114.00	244,114.00	244,114.00
1660	Central Storeroom							
.2	Equipment	0.00	0.00	0.00	200.00	200.00	200.00	200.00
.8	Other Benefits	2,520.36	2,596.00	2,596.00	2,596.00	2,388.00	2,388.00	2,388.00
-.-		2,520.36	2,596.00	2,596.00	2,796.00	2,588.00	2,588.00	2,588.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1665	Public Records							
.1	Personal Services	174,054.04	193,945.00	193,945.00	193,945.00	193,945.00	193,945.00	193,945.00
.4	Contractual Expense	16,995.55	18,200.00	18,200.00	19,700.00	19,700.00	19,700.00	19,700.00
.8	Other Benefits	73,140.07	79,845.00	79,845.00	88,040.00	83,682.00	83,682.00	83,682.00
-,-		284,189.66	291,990.00	291,990.00	301,685.00	297,327.00	297,327.00	297,327.00
1670	Mail Room							
.1	Personal Services	42,623.77	41,757.00	41,757.00	42,381.00	42,381.00	42,381.00	42,381.00
.4	Contractual Expense	1,898.62	1,950.00	1,950.00	1,962.00	1,962.00	1,962.00	1,962.00
.8	Other Benefits	22,277.34	21,062.00	21,062.00	23,567.00	22,252.00	22,252.00	22,252.00
-,-		66,799.73	64,769.00	64,769.00	67,910.00	66,595.00	66,595.00	66,595.00
1671	Print Shop							
.2	Equipment	0.00	0.00	324,208.25	0.00	0.00	0.00	0.00
.4	Contractual Expense	30,217.91	108,625.00	37,770.00	43,061.00	43,061.00	43,061.00	43,061.00
-,-		30,217.91	108,625.00	361,978.25	43,061.00	43,061.00	43,061.00	43,061.00
1680	Information Technology							
.1	Personal Services	580,728.86	696,543.00	704,206.47	708,248.00	728,318.00	728,318.00	728,318.00
.2	Equipment	67,734.71	0.00	157,620.50	0.00	0.00	0.00	0.00
.4	Contractual Expense	135,776.62	177,980.00	199,555.00	209,080.00	207,480.00	207,480.00	207,480.00
.8	Other Benefits	233,081.98	268,113.00	269,710.96	317,214.00	302,558.00	302,558.00	302,558.00
-,-		1,017,322.17	1,142,636.00	1,331,092.93	1,234,542.00	1,238,356.00	1,238,356.00	1,238,356.00
1681	Telecommunications							
.1	Personal Services	74,413.61	84,613.00	85,551.74	86,717.00	89,176.00	89,176.00	89,176.00
.2	Equipment	6,499.91	0.00	218.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	28,337.13	33,500.00	33,282.00	33,500.00	33,500.00	33,500.00	33,500.00
.8	Employee Benefits	36,710.19	40,191.00	40,401.74	44,993.00	43,828.00	43,828.00	43,828.00
-,-		145,960.84	158,304.00	159,453.48	165,210.00	166,504.00	166,504.00	166,504.00
1910	Unallocated Insurance							
.4	Contractual Expense	256,355.12	302,944.00	240,944.00	264,293.00	264,293.00	264,293.00	264,293.00
-,-		256,355.12	302,944.00	240,944.00	264,293.00	264,293.00	264,293.00	264,293.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1920	Municipal Assoc. Dues							
.4	Contractual Expense	11,273.00	11,611.00	11,611.00	11,959.00	11,959.00	11,959.00	11,959.00
-.-		11,273.00	11,611.00	11,611.00	11,959.00	11,959.00	11,959.00	11,959.00
1950	Taxes & Assessments on Property							
.4	Contractual Expense	11,432.01	13,325.00	13,325.00	10,100.00	10,100.00	10,100.00	10,100.00
-.-		11,432.01	13,325.00	13,325.00	10,100.00	10,100.00	10,100.00	10,100.00
1970	Supplies to Towns							
.4	Contractual Expense	6,006.12	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
-.-		6,006.12	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
1982	Prov For Inv. Of Supplies							
.4	Contractual Expense	5,648.92	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
-.-		5,648.92	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1985	Distribution of Sales Tax							
.4	Contractual Expense	32,983,673.26	30,463,986.00	30,463,986.00	32,983,673.00	32,983,673.00	32,983,673.00	32,983,673.00
-.-		32,983,673.26	30,463,986.00	30,463,986.00	32,983,673.00	32,983,673.00	32,983,673.00	32,983,673.00
1990	Contingent Account							
.4	Contractual Expense	0.00	1,775,000.00	81,510.96	275,000.00	772,000.00	772,000.00	772,000.00
-.-		0.00	1,775,000.00	81,510.96	275,000.00	772,000.00	772,000.00	772,000.00
	<b>TOTAL General Government Support</b>	<b>52,193,876.60</b>	<b>52,500,116.00</b>	<b>57,190,219.02</b>	<b>57,123,834.00</b>	<b>57,023,822.00</b>	<b>56,906,720.00</b>	<b>56,906,720.00</b>
2490	Community College - Tuition							
.4	Contractual Expense	514,565.09	575,000.00	575,000.00	538,000.00	538,000.00	538,000.00	538,000.00
-.-		514,565.09	575,000.00	575,000.00	538,000.00	538,000.00	538,000.00	538,000.00
2495	Joint Community College							
.4	Contractual Expense	2,130,466.00	2,173,075.00	2,173,075.00	2,338,560.00	2,338,560.00	2,338,560.00	2,338,560.00
-.-		2,130,466.00	2,173,075.00	2,173,075.00	2,338,560.00	2,338,560.00	2,338,560.00	2,338,560.00
	<b>TOTAL Education</b>	<b>2,645,031.09</b>	<b>2,748,075.00</b>	<b>2,748,075.00</b>	<b>2,876,560.00</b>	<b>2,876,560.00</b>	<b>2,876,560.00</b>	<b>2,876,560.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3020	Sheriffs 911 Center							
.1	Personal Services	1,516,597.31	1,465,954.00	1,586,074.00	1,626,114.00	1,660,814.00	1,660,814.00	1,660,814.00
.2	Equipment	5,599.00	5,000.00	9,151.50	15,000.00	0.00	0.00	0.00
.4	Contractual Expense	410,045.96	450,500.00	395,852.59	426,500.00	393,000.00	393,000.00	393,000.00
.8	Other Benefits	553,616.27	581,178.00	602,391.19	623,989.00	598,042.00	598,042.00	598,042.00
-*-		2,485,858.54	2,502,632.00	2,593,469.28	2,691,603.00	2,651,856.00	2,651,856.00	2,651,856.00
3020-4045	Sheriffs 911 Center-2020-21 PSAP Grant							
.2	Equipment	5,937.58	0.00	0.00	0.00	0.00	0.00	0.00
-*-		5,937.58	0.00	0.00	0.00	0.00	0.00	0.00
3020-4046	Sheriffs 911 Center-2020 Interoperable Comm Grant							
.2	Equipment	370,989.29	0.00	41,044.68	0.00	0.00	0.00	0.00
.4	Contractual Expense	12,466.08	0.00	8,199.00	0.00	0.00	0.00	0.00
-*-		383,455.37	0.00	49,243.68	0.00	0.00	0.00	0.00
3020-4047	Sheriffs 911 Center-2021 Interoperable Comm Grant							
.2	Equipment	0.00	0.00	985,547.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	985,547.00	0.00	0.00	0.00	0.00
3020-4048	Sheriffs 911 Center-2021-22 PSAP Grant							
.1	Personal Services	0.00	0.00	41,383.36	0.00	0.00	0.00	0.00
.2	Equipment	106,322.64	0.00	0.00	0.00	0.00	0.00	0.00
-*-		106,322.64	0.00	41,383.36	0.00	0.00	0.00	0.00
3110	Sheriffs Law Enforcement							
.1	Personal Services	8,070,269.81	7,570,496.00	8,199,482.05	8,803,673.00	9,014,486.00	9,014,486.00	9,014,486.00
.2	Equipment	280,230.57	59,000.00	1,421,422.89	291,000.00	260,500.00	260,500.00	260,500.00
.4	Contractual Expense	1,407,014.27	1,406,895.00	1,611,076.39	1,481,693.00	1,380,483.00	1,380,483.00	1,380,483.00
.8	Other Benefits	4,312,674.49	4,373,997.00	4,520,433.39	5,200,725.00	5,152,961.00	5,152,961.00	5,152,961.00
-*-		14,070,189.14	13,410,378.00	15,752,414.72	15,777,081.00	15,808,430.00	15,808,430.00	15,808,430.00
3110-3164	Sheriffs Law Enforcement-Forfeited Crime Proceeds							
.2	Equipment	1,682.00	0.00	45,431.26	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,098.90	0.00	7,070.00	0.00	0.00	0.00	0.00
-*-		11,780.90	0.00	52,501.26	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3110-4043	Sheriffs Law Enforcement-FY19 - SLETPP							
.2	Equipment	1,078.70	0.00	0.00	0.00	0.00	0.00	0.00
-.-		1,078.70	0.00	0.00	0.00	0.00	0.00	0.00
3110-4112	Sheriffs Law Enforcement-FY20 State Homeland Sec Program							
.4	Contractual Expense	0.00	0.00	4,689.17	0.00	0.00	0.00	0.00
-.-		0.00	0.00	4,689.17	0.00	0.00	0.00	0.00
3120-1001	School Resource Officers-Hadley-Luzerne School District							
.1	Personal Services	75,257.79	0.00	86,249.00	0.00	92,894.00	92,894.00	92,894.00
.8	Employee Benefits	5,757.22	0.00	6,751.00	0.00	7,106.00	7,106.00	7,106.00
-.-		81,015.01	0.00	93,000.00	0.00	100,000.00	100,000.00	100,000.00
3120-1002	School Resource Officers-Queensbury School District							
.1	Personal Services	62,457.91	54,233.00	99,755.00	66,741.00	103,898.00	103,898.00	103,898.00
.8	Employee Benefits	31,040.27	32,763.00	36,245.00	40,814.00	43,329.00	43,329.00	43,329.00
-.-		93,498.18	86,996.00	136,000.00	107,555.00	147,227.00	147,227.00	147,227.00
3120-1003	School Resource Officers-North Warren School District							
.1	Personal Services	28,929.71	0.00	36,229.00	0.00	37,158.00	37,158.00	37,158.00
.8	Employee Benefits	2,213.12	0.00	2,771.00	0.00	2,842.00	2,842.00	2,842.00
-.-		31,142.83	0.00	39,000.00	0.00	40,000.00	40,000.00	40,000.00
3120-1004	School Resource Officers-Lake George School District							
.1	Personal Services	56,785.43	0.00	71,528.00	0.00	74,314.00	74,314.00	74,314.00
.8	Employee Benefits	4,344.08	0.00	5,472.00	0.00	5,686.00	5,686.00	5,686.00
-.-		61,129.51	0.00	77,000.00	0.00	80,000.00	80,000.00	80,000.00
3120-1005	School Resource Officers-Bolton School District							
.1	Personal Services	27,313.07	0.00	36,229.00	0.00	37,157.00	37,157.00	37,157.00
.8	Employee Benefits	2,168.96	0.00	2,771.00	0.00	2,843.00	2,843.00	2,843.00
-.-		29,482.03	0.00	39,000.00	0.00	40,000.00	40,000.00	40,000.00
3120-1006	School Resource Officers-Johnsburg School District							
.1	Personal Services	28,826.84	0.00	36,229.00	0.00	37,157.00	37,157.00	37,157.00
.8	Employee Benefits	2,205.26	0.00	2,771.00	0.00	2,843.00	2,843.00	2,843.00
-.-		31,032.10	0.00	39,000.00	0.00	40,000.00	40,000.00	40,000.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3120-1007	School Resource Officers-Glens Falls City School District							
.1	Personal Services	0.00	0.00	40,641.00	0.00	45,983.00	45,983.00	45,983.00
.8	Employee Benefits	0.00	0.00	3,109.00	0.00	3,518.00	3,518.00	3,518.00
-.-		0.00	0.00	43,750.00	0.00	49,501.00	49,501.00	49,501.00
3120-1008	School Resource Officers-Warrensburg Central School Dist							
.1	Personal Services	0.00	0.00	0.00	0.00	54,556.00	54,556.00	54,556.00
.8	Employee Benefits	0.00	0.00	0.00	0.00	23,805.00	23,805.00	23,805.00
-.-		0.00	0.00	0.00	0.00	78,361.00	78,361.00	78,361.00
3140	Probation							
.1	Personal Services	939,352.78	1,033,305.00	1,060,018.31	1,054,789.00	1,064,318.00	1,064,318.00	1,064,318.00
.2	Equipment	25,413.08	0.00	53,332.49	0.00	0.00	0.00	0.00
.4	Contractual Expense	297,187.50	314,300.00	646,206.51	339,642.00	339,642.00	339,642.00	339,642.00
.8	Other Benefits	407,230.96	436,511.00	437,295.21	484,415.00	460,915.00	460,915.00	460,915.00
-.-		1,669,184.32	1,784,116.00	2,196,852.52	1,878,846.00	1,864,875.00	1,864,875.00	1,864,875.00
3140-4999	Probation-American Rescue Plan Act (ARPA)							
.2	Equipment	13,491.92	0.00	0.00	0.00	0.00	0.00	0.00
-.-		13,491.92	0.00	0.00	0.00	0.00	0.00	0.00
3143	Probation - Pretrial							
.1	Personal Services	62,433.08	67,376.00	67,376.00	67,376.00	67,376.00	67,376.00	67,376.00
.8	Other Benefits	22,377.60	24,856.00	24,856.00	27,733.00	26,628.00	26,628.00	26,628.00
-.-		84,810.68	92,232.00	92,232.00	95,109.00	94,004.00	94,004.00	94,004.00
3144	Probation-Day Reporting							
.1	Personal Services	65,108.40	70,118.00	70,118.00	70,118.00	70,118.00	70,118.00	70,118.00
.4	Contractual Expense	1,408.74	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
.8	Other Benefits	28,739.27	31,942.00	31,942.00	35,263.00	33,538.00	33,538.00	33,538.00
-.-		96,256.41	103,060.00	103,060.00	106,381.00	104,656.00	104,656.00	104,656.00
3150	Sheriff's Correction Division							
.1	Personal Services	6,485,867.66	6,480,485.00	6,973,174.65	7,273,655.00	7,373,297.00	7,373,297.00	7,373,297.00
.2	Equipment	21,694.10	2,500.00	196,312.99	25,000.00	2,500.00	2,500.00	2,500.00
.4	Contractual Expense	2,141,082.98	2,153,000.00	2,174,121.77	2,308,000.00	2,221,800.00	2,221,800.00	2,221,800.00
.8	Other Benefits	2,469,210.38	2,652,701.00	2,751,930.95	3,183,698.00	3,072,499.00	3,072,499.00	3,072,499.00
-.-		11,117,855.12	11,288,686.00	12,095,540.36	12,790,353.00	12,670,096.00	12,670,096.00	12,670,096.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3311	Traffic Safety Board							
.4	Contractual Expense	0.00	1,850.00	1,790.00	1,850.00	1,850.00	1,850.00	1,850.00
.8	Other Benefits	0.00	0.00	60.00	0.00	0.00	0.00	0.00
-.-		0.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00
3315	Stop DWI Program							
.1	Personal Services	637.21	12,250.00	12,250.00	13,556.00	13,943.00	13,943.00	13,943.00
.2	Equipment	2,154.00	1,000.00	2,795.00	5,000.00	5,000.00	5,000.00	5,000.00
.4	Contractual Expense	115,587.73	147,069.00	145,274.00	146,479.00	146,479.00	146,479.00	146,479.00
.8	Other Benefits	100.75	997.00	997.00	1,037.00	1,066.00	1,066.00	1,066.00
-.-		118,479.69	161,316.00	161,316.00	166,072.00	166,488.00	166,488.00	166,488.00
3410	Fire Prevention & Control							
.1	Personal Services	51,288.15	55,459.00	54,562.35	56,646.00	71,826.00	71,826.00	71,826.00
.2	Equipment	14,194.31	24,700.00	81,283.78	25,100.00	100.00	100.00	100.00
.4	Contractual Expense	26,446.12	43,811.00	48,122.59	50,750.00	43,100.00	43,100.00	43,100.00
.8	Other Benefits	17,718.14	19,081.00	19,127.15	20,216.00	20,891.00	20,891.00	20,891.00
-.-		109,646.72	143,051.00	203,095.87	152,912.00	135,917.00	135,917.00	135,917.00
3620	Building & Fire Code							
.1	Personal Services	375,155.28	403,564.00	404,476.54	409,513.00	411,903.00	411,903.00	411,903.00
.2	Equipment	50,644.52	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	20,830.12	20,624.00	20,624.00	23,204.00	22,704.00	22,704.00	22,704.00
.8	Other Benefits	150,088.46	161,644.00	161,848.87	190,772.00	183,264.00	183,264.00	183,264.00
-.-		596,718.38	585,832.00	586,949.41	623,489.00	617,871.00	617,871.00	617,871.00
3620-4999	Building & Fire Code-American Rescue Plan Act (ARPA)							
.2	Equipment	4,002.40	0.00	0.00	0.00	0.00	0.00	0.00
-.-		4,002.40	0.00	0.00	0.00	0.00	0.00	0.00
3640	Civil Defense							
.1	Personal Services	152,445.37	197,145.00	184,181.92	205,238.00	208,706.00	208,706.00	208,706.00
.2	Equipment	2,936.74	3,850.00	3,725.00	13,700.00	200.00	200.00	200.00
.4	Contractual Expense	52,691.24	43,960.00	44,085.00	47,570.00	45,850.00	45,850.00	45,850.00
.8	Other Benefits	60,346.38	78,301.00	83,985.41	97,357.00	93,378.00	93,378.00	93,378.00
-.-		268,419.73	323,256.00	315,977.33	363,865.00	348,134.00	348,134.00	348,134.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3642	Fire Training Center							
.1	Personal Services	6,032.83	6,867.00	6,867.00	7,039.00	7,417.00	7,417.00	7,417.00
.2	Equipment	0.00	1,000.00	791.25	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	4,443.94	5,870.00	6,078.75	5,545.00	5,545.00	5,545.00	5,545.00
.8	Employee Benefits	461.51	526.00	526.00	538.00	568.00	568.00	568.00
-*-		10,938.28	14,263.00	14,263.00	14,122.00	14,530.00	14,530.00	14,530.00
3645-4108	Homeland Security-FY19 State Homeland Sec Program							
.2	Equipment	460.68	0.00	0.00	0.00	0.00	0.00	0.00
-*-		460.68	0.00	0.00	0.00	0.00	0.00	0.00
3645-4112	Homeland Security-FY20 State Homeland Sec Program							
.2	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	22,225.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	22,225.00	0.00	0.00	0.00	0.00
3645-4114	Homeland Security-FY20 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	0.00	36,204.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	36,204.00	0.00	0.00	0.00	0.00
3645-4115	Homeland Security-FY21 State Homeland Sec Program							
.2	Equipment	9,199.17	0.00	10,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	36,931.17	0.00	12,154.66	0.00	0.00	0.00	0.00
-*-		46,130.34	0.00	22,154.66	0.00	0.00	0.00	0.00
3645-4116	Homeland Security-FY21 LEMPG							
.1	Personal Services	22,423.52	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	6,564.48	0.00	0.00	0.00	0.00	0.00	0.00
-*-		28,988.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4117	Homeland Security-FY21 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	15,789.00	15,789.00	0.00	0.00	0.00	0.00
-*-		0.00	15,789.00	15,789.00	0.00	0.00	0.00	0.00
3645-4118	Homeland Security-FY22 State Homeland Sec Program							
.2	Equipment	0.00	61,985.00	67,188.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	6,300.00	1,097.00	0.00	0.00	0.00	0.00
-*-		0.00	68,285.00	68,285.00	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3645-4119	Homeland Security-FY22 LEMPG							
.1	Personal Services	0.00	0.00	23,546.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	6,232.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	29,778.00	0.00	0.00	0.00	0.00
3645-4120	Homeland Security-FY22 DHSES Domestic Terror Prev							
.4	Contractual Expense	0.00	0.00	172,413.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	172,413.00	0.00	0.00	0.00	0.00
3645-4122	Homeland Security-FY23 State Homeland Sec Program							
.2	Equipment	0.00	0.00	0.00	48,400.00	48,400.00	48,400.00	48,400.00
.4	Contractual Expense	0.00	0.00	0.00	19,885.00	19,885.00	19,885.00	19,885.00
-*-		0.00	0.00	0.00	68,285.00	68,285.00	68,285.00	68,285.00
3645-4123	Homeland Security-FY23 LEMPG							
.1	Personal Services	0.00	0.00	0.00	21,305.00	21,305.00	21,305.00	21,305.00
.8	Employee Benefits	0.00	0.00	6,835.00	6,507.00	6,507.00	6,507.00	6,507.00
-*-		0.00	0.00	0.00	28,140.00	28,420.00	28,420.00	28,420.00
	<b>TOTAL Public Safety</b>	<b>31,557,305.20</b>	<b>30,581,742.00</b>	<b>36,116,753.62</b>	<b>34,865,663.00</b>	<b>35,150,501.00</b>	<b>35,150,501.00</b>	<b>35,150,501.00</b>
4010	Health Services							
.1	Personal Services	942,565.60	1,522,695.00	1,525,594.16	1,529,731.00	1,240,696.00	1,240,696.00	1,240,696.00
.2	Equipment	1,017.23	1,000.00	1,000.00	1,500.00	500.00	500.00	500.00
.4	Contractual Expense	1,034,617.29	1,250,727.00	1,250,727.00	1,054,202.00	993,002.00	993,002.00	993,002.00
.8	Other Benefits	548,223.05	643,788.00	644,389.62	698,904.00	585,625.00	585,625.00	585,625.00
-*-		2,526,423.17	3,418,210.00	3,421,710.78	3,294,337.00	2,819,823.00	2,819,823.00	2,819,823.00
4010-4300	Health Services-DSRIP Program							
.2	Equipment	0.00	230,000.00	5,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	42,481.00	267,481.00	75,000.00	75,000.00	75,000.00	75,000.00
-*-		0.00	272,481.00	272,481.00	75,000.00	75,000.00	75,000.00	75,000.00
4010-4999	Health Services-American Rescue Plan Act (ARPA)							
.2	Equipment	5,543.80	0.00	0.00	0.00	0.00	0.00	0.00
-*-		5,543.80	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4013	W.I.C.							
.1	Personal Services	316,847.35	375,428.00	376,121.71	376,941.00	338,892.00	338,892.00	338,892.00
.2	Equipment	0.00	0.00	0.00	4,000.00	4,000.00	4,000.00	4,000.00
.4	Contractual Expense	621,544.56	686,709.00	689,863.44	714,984.00	714,984.00	714,984.00	714,984.00
.8	Other Benefits	108,007.80	124,123.00	132,241.28	155,102.00	132,297.00	132,297.00	132,297.00
-*-		1,046,399.71	1,196,260.00	1,198,226.43	1,250,927.00	1,190,173.00	1,190,173.00	1,190,173.00
4018	Preventive Program							
.1	Personal Services	528,096.43	729,990.00	733,232.85	730,901.00	756,405.00	756,405.00	756,405.00
.2	Equipment	0.00	500.00	65.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	30,044.88	30,982.00	31,417.00	37,875.00	37,875.00	37,875.00	37,875.00
.8	Other Benefits	209,785.96	289,785.00	270,513.03	285,376.00	278,065.00	278,065.00	278,065.00
-*-		767,927.27	1,031,257.00	1,035,227.88	1,054,652.00	1,072,845.00	1,072,845.00	1,072,845.00
4018-0020	Preventive Program-Family Health							
.1	Personal Services	32,081.58	51,547.00	75,547.00	69,447.00	33,617.00	33,617.00	33,617.00
.2	Equipment	609.68	0.00	335.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	8,626.93	12,994.00	12,659.00	11,126.00	11,126.00	11,126.00	11,126.00
.8	Other Benefits	9,638.27	13,591.00	15,427.00	27,187.00	19,057.00	19,057.00	19,057.00
-*-		50,956.46	78,132.00	103,968.00	107,760.00	63,800.00	63,800.00	63,800.00
4018-0030	Preventive Program-Disease Control							
.1	Personal Services	115,528.51	295,342.00	291,842.00	308,986.00	268,486.00	268,486.00	268,486.00
.2	Equipment	2,096.45	2,000.00	8,000.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	80,637.82	133,309.00	136,747.22	121,906.00	121,906.00	121,906.00	121,906.00
.8	Other Benefits	31,780.58	68,767.00	68,267.00	73,152.00	62,809.00	62,809.00	62,809.00
-*-		230,043.36	499,418.00	504,856.22	504,544.00	453,701.00	453,701.00	453,701.00
4018-0036	Preventive Program-COVID 19 Vaccine Response							
.1	Personal Services	13,462.50	0.00	10,000.00	0.00	0.00	0.00	0.00
.2	Equipment	18,568.00	0.00	3,100.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	62,766.09	0.00	21,393.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,029.89	0.00	1,765.00	0.00	0.00	0.00	0.00
-*-		95,826.48	0.00	36,248.00	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4018-0040	Preventive Program-Health Education							
.1	Personal Services	129,406.10	164,796.00	164,796.00	169,976.00	176,267.00	176,267.00	176,267.00
.2	Equipment	27,200.00	500.00	18,252.00	2,500.00	2,500.00	2,500.00	2,500.00
.4	Contractual Expense	10,236.60	17,464.00	20,592.00	37,186.00	37,186.00	37,186.00	37,186.00
.8	Other Benefits	37,426.71	47,133.00	47,133.00	62,561.00	60,027.00	60,027.00	60,027.00
--		204,269.41	229,893.00	250,773.00	272,223.00	275,990.00	275,990.00	275,990.00
4018-0055	Preventive Program-Tobacco Entitlement							
.4	Contractual Expense	2,684.53	7,500.00	9,450.00	7,500.00	7,500.00	7,500.00	7,500.00
--		2,684.53	7,500.00	9,450.00	7,500.00	7,500.00	7,500.00	7,500.00
4018-4999	Preventive Program-American Rescue Plan Act (ARPA)							
.2	Equipment	5,487.12	0.00	0.00	0.00	0.00	0.00	0.00
--		5,487.12	0.00	0.00	0.00	0.00	0.00	0.00
4022	Emergency Medical Service							
.1	Personal Services	32,158.91	37,944.00	38,367.56	38,924.00	40,668.00	40,668.00	40,668.00
.2	Equipment	8,434.92	2,700.00	2,700.00	6,650.00	150.00	150.00	150.00
.4	Contractual Expense	11,193.08	13,990.00	17,719.75	17,852.00	11,152.00	11,152.00	11,152.00
.8	Other Benefits	3,591.89	4,290.00	4,342.94	6,592.00	6,606.00	6,606.00	6,606.00
--		55,378.80	58,914.00	63,130.25	70,018.00	58,576.00	58,576.00	58,576.00
4054	Ed/Physically Hand. Children							
.1	Personal Services	78,416.68	102,895.00	102,895.00	96,427.00	96,427.00	96,427.00	96,427.00
.2	Equipment	0.00	300.00	2,700.00	300.00	300.00	300.00	300.00
.4	Contractual Expense	2,657,519.39	3,232,038.00	3,229,638.00	3,118,460.00	3,118,460.00	3,118,460.00	3,118,460.00
.8	Other Benefits	44,633.70	42,657.00	42,657.00	46,454.00	44,302.00	44,302.00	44,302.00
--		2,780,569.77	3,377,890.00	3,377,890.00	3,261,641.00	3,259,489.00	3,259,489.00	3,259,489.00
4054-0060	Ed/Physically Hand. Children-Ed/Phys. Hndcpd/Early Intervnt							
.1	Personal Services	191,674.19	258,280.00	235,192.54	235,674.00	252,015.00	252,015.00	252,015.00
.2	Equipment	2,023.68	500.00	500.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	410,505.58	465,666.00	459,184.00	468,433.00	468,433.00	468,433.00	468,433.00
.8	Other Benefits	72,414.30	98,356.00	103,206.87	97,193.00	95,684.00	95,684.00	95,684.00
--		676,617.75	822,802.00	798,083.41	801,800.00	816,632.00	816,632.00	816,632.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4054-4999	Ed/Physically Hand. Children-American Rescue Plan Act (ARPA)							
.2	Equipment	1,219.36	0.00	0.00	0.00	0.00	0.00	0.00
--		1,219.36	0.00	0.00	0.00	0.00	0.00	0.00
4189	Public Health-Blo Terrorism							
.1	Personal Services	40,499.57	44,887.00	44,887.00	43,469.00	43,246.00	43,246.00	43,246.00
.2	Equipment	3,324.00	0.00	50.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,462.06	1,529.00	1,479.00	3,704.00	3,360.00	3,360.00	3,360.00
.8	Employee Benefits	5,365.53	5,584.00	5,584.00	5,654.00	5,483.00	5,483.00	5,483.00
--		51,651.16	52,000.00	52,000.00	52,827.00	52,099.00	52,099.00	52,099.00
4191	Public Health - COVID 19							
.8	Employee Benefits	0.00	0.00	290.00	0.00	0.00	0.00	0.00
--		0.00	0.00	290.00	0.00	0.00	0.00	0.00
4193	Public Health - COVID - CommCare							
.1	Personal Services	50,911.26	0.00	36,000.00	0.00	0.00	0.00	0.00
.2	Equipment	0.00	20,000.00	20,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	6,530.89	180,000.00	137,646.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	5,285.77	0.00	6,354.00	0.00	0.00	0.00	0.00
--		62,727.92	200,000.00	200,000.00	0.00	0.00	0.00	0.00
4194	Public Hlth - ELC Schools Grant							
.1	Personal Services	737.00	0.00	20,000.00	0.00	0.00	0.00	0.00
.2	Equipment	86,049.12	135,000.00	297,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	217,762.80	365,000.00	854,731.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	56.00	0.00	3,240.00	0.00	0.00	0.00	0.00
--		304,604.92	500,000.00	1,174,971.00	0.00	0.00	0.00	0.00
4195	Public Health - Fellowship Prog							
.1	Personal Services	0.00	0.00	55,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	500,000.00	429,600.00	980,544.00	980,544.00	980,544.00	980,544.00
.8	Employee Benefits	0.00	0.00	15,400.00	0.00	0.00	0.00	0.00
--		0.00	500,000.00	500,000.00	980,544.00	980,544.00	980,544.00	980,544.00

MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4196	Health Worker Bonus							
.1	Personal Services	18,500.00	0.00	27,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	8,500.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,415.25	0.00	3,510.75	0.00	0.00	0.00	0.00
-,-		19,915.25	0.00	39,510.75	0.00	0.00	0.00	0.00
4197	PH Infrastructure-Workforce-Data							
.1	Personal Services	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00
.2	Equipment	0.00	0.00	65,000.00	96,565.00	96,565.00	96,565.00	96,565.00
.4	Contractual Expense	0.00	0.00	13,270.00	14,000.00	14,000.00	14,000.00	14,000.00
.8	Employee Benefits	0.00	0.00	2,295.00	0.00	0.00	0.00	0.00
-,-		0.00	0.00	110,565.00	110,565.00	110,565.00	110,565.00	110,565.00
4220	Narcotics Control-DA							
.1	Personal Services	57,273.70	65,919.00	66,218.92	68,908.00	70,872.00	70,872.00	70,872.00
.4	Contractual Expense	4,294.72	4,215.00	4,215.00	6,320.00	6,320.00	6,320.00	6,320.00
.8	Employee Benefits	4,381.45	5,043.00	5,065.94	5,272.00	5,423.00	5,423.00	5,423.00
-,-		65,949.87	75,177.00	75,499.86	80,500.00	82,615.00	82,615.00	82,615.00
4310	Mental Health Admin.							
.1	Personal Services	414,080.88	428,973.00	418,398.64	433,955.00	444,882.00	444,882.00	444,882.00
.2	Equipment	60,088.63	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	60,734.04	119,156.00	86,150.00	93,462.00	93,462.00	93,462.00	93,462.00
.8	Other Benefits	187,965.63	196,702.00	212,780.51	228,187.00	219,416.00	219,416.00	219,416.00
-,-		722,869.18	746,831.00	719,329.15	757,604.00	759,760.00	759,760.00	759,760.00
4310-0125	Mental Health Admin.-Peer to Peer Support Svcs -Dwyer							
.4	Contractual Expense	0.00	185,000.00	185,000.00	96,200.00	96,200.00	96,200.00	96,200.00
-,-		0.00	185,000.00	185,000.00	96,200.00	96,200.00	96,200.00	96,200.00
4310-0176	Mental Health Admin.-Opioid Settlement - Restricted							
.4	Contractual Expense	101,559.00	0.00	221,021.00	0.00	0.00	0.00	0.00
-,-		101,559.00	0.00	221,021.00	0.00	0.00	0.00	0.00
4310-0177	Mental Health Admin.-Opioid Settlement - Unrestricted							
.4	Contractual Expense	0.00	0.00	140,768.00	0.00	0.00	0.00	0.00
-,-		0.00	0.00	140,768.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4310-4999	Mental Health Admin.-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	54,367.00	0.00	1,056,919.97	0.00	0.00	0.00	0.00
-.-		54,367.00	0.00	1,056,919.97	0.00	0.00	0.00	0.00
4320-0065	Mental Health Programs-PEOPLE, Inc.							
.4	Contractual Expense	166,419.00	159,918.00	190,309.00	192,130.00	192,130.00	192,130.00	192,130.00
-.-		166,419.00	159,918.00	190,309.00	192,130.00	192,130.00	192,130.00	192,130.00
4320-0070	Mental Health Programs-Community Work & Independence							
.4	Contractual Expense	17,868.00	50,038.00	51,573.00	52,075.00	52,075.00	52,075.00	52,075.00
-.-		17,868.00	50,038.00	51,573.00	52,075.00	52,075.00	52,075.00	52,075.00
4320-0090	Mental Health Programs-Comm. MH Center GF Hospital							
.4	Contractual Expense	113,315.00	172,421.00	177,593.00	179,318.00	179,318.00	179,318.00	179,318.00
-.-		113,315.00	172,421.00	177,593.00	179,318.00	179,318.00	179,318.00	179,318.00
4320-0090	Mental Health Programs-Liberty House							
.4	Contractual Expense	287,902.00	291,917.00	299,979.00	302,579.00	302,579.00	302,579.00	302,579.00
-.-		287,902.00	291,917.00	299,979.00	302,579.00	302,579.00	302,579.00	302,579.00
4320-0105	Mental Health Programs-Behavioral Health Services North							
.4	Contractual Expense	529,371.00	536,241.00	640,113.00	557,690.00	557,690.00	557,690.00	557,690.00
-.-		529,371.00	536,241.00	640,113.00	557,690.00	557,690.00	557,690.00	557,690.00
4320-0110	Mental Health Programs-Alcohol Prevention Education Pgm							
.4	Contractual Expense	370,183.00	374,986.00	386,236.00	389,986.00	389,986.00	389,986.00	389,986.00
-.-		370,183.00	374,986.00	386,236.00	389,986.00	389,986.00	389,986.00	389,986.00
4320-0120	Mental Health Programs-Mental Health Association							
.4	Contractual Expense	1,029,691.00	1,061,336.00	1,168,361.00	1,171,676.00	1,171,676.00	1,171,676.00	1,171,676.00
-.-		1,029,691.00	1,061,336.00	1,168,361.00	1,171,676.00	1,171,676.00	1,171,676.00	1,171,676.00
4320-0145	Mental Health Programs-Addictions Care Center							
.4	Contractual Expense	519,039.00	543,077.00	916,880.00	863,734.00	863,734.00	863,734.00	863,734.00
-.-		519,039.00	543,077.00	916,880.00	863,734.00	863,734.00	863,734.00	863,734.00
4320-0150	Mental Health Programs-820 River Street-Mental Health							
.4	Contractual Expense	10,313.00	68,090.00	70,133.00	70,834.00	70,834.00	70,834.00	70,834.00
-.-		10,313.00	68,090.00	70,133.00	70,834.00	70,834.00	70,834.00	70,834.00

MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4320-0165	Mental Health Programs-Parsons Child & Family Center							
.4	Contractual Expense	944,899.00	1,105,928.00	1,251,427.00	1,182,345.00	1,182,345.00	1,182,345.00	1,182,345.00
--		944,899.00	1,105,928.00	1,251,427.00	1,182,345.00	1,182,345.00	1,182,345.00	1,182,345.00
4389	Psychiatric Exp./Non Criminal							
.4	Contractual Expense	1,950.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
--		1,950.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
4390	Psychiatric Exp./Criminal							
.4	Contractual Expense	306,768.32	50,000.00	650,000.00	300,000.00	50,000.00	50,000.00	50,000.00
--		306,768.32	50,000.00	650,000.00	300,000.00	50,000.00	50,000.00	50,000.00
4530	Public Nursing Home							
.4	Contractual Expense	1,085.36	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
.8	Other Benefits	198,015.32	199,957.00	199,957.00	171,073.00	159,522.00	159,522.00	159,522.00
--		199,100.68	201,457.00	201,457.00	172,573.00	161,022.00	161,022.00	161,022.00
	<b>TOTAL Health</b>	<b>14,329,810.29</b>	<b>17,870,674.00</b>	<b>21,555,480.70</b>	<b>18,217,082.00</b>	<b>17,352,191.00</b>	<b>17,352,191.00</b>	<b>17,352,191.00</b>
5610	Airport (D. P.W.)							
.1	Personal Services	214,636.96	222,162.00	223,149.85	225,371.00	227,958.00	227,958.00	227,958.00
.2	Equipment	3,175.33	0.00	300.00	50,000.00	0.00	0.00	0.00
.4	Contractual Expense	509,027.66	309,540.00	309,240.00	491,139.00	317,339.00	317,339.00	317,339.00
.8	Other Benefits	72,346.81	78,720.00	78,888.43	91,825.00	86,879.00	86,879.00	86,879.00
--		799,186.76	610,422.00	611,578.28	858,335.00	632,176.00	632,176.00	632,176.00
	<b>TOTAL Transportation</b>	<b>799,186.76</b>	<b>610,422.00</b>	<b>611,578.28</b>	<b>858,335.00</b>	<b>632,176.00</b>	<b>632,176.00</b>	<b>632,176.00</b>
6010	Social Services							
.1	Personal Services	6,847,573.58	8,129,688.00	8,136,084.00	8,129,708.00	8,373,450.00	8,373,450.00	8,373,450.00
.2	Equipment	23,419.32	35,000.00	80,700.00	20,000.00	20,000.00	20,000.00	20,000.00
.4	Contractual Expense	1,973,905.11	2,020,395.00	2,320,536.00	2,204,528.00	2,204,528.00	2,204,528.00	2,204,528.00
.8	Other Benefits	2,783,539.42	3,250,314.00	3,251,653.71	3,486,230.00	3,384,367.00	3,384,367.00	3,384,367.00
--		11,628,437.43	13,435,377.00	13,788,973.71	13,840,466.00	13,982,345.00	13,982,345.00	13,982,345.00

**MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6030	Countryside Adult Home							
.1	Personal Services	1,144,088.31	1,353,217.00	1,354,002.72	1,377,528.00	1,398,815.00	1,398,815.00	1,398,815.00
.2	Equipment	51,947.28	110,500.00	125,327.48	55,500.00	55,500.00	55,500.00	55,500.00
.4	Contractual Expense	380,131.09	482,400.00	497,596.37	558,298.00	558,298.00	558,298.00	558,298.00
.8	Other Benefits	478,296.30	569,553.00	569,729.39	611,829.00	591,391.00	591,391.00	591,391.00
-.-		2,054,472.98	2,515,670.00	2,546,655.96	2,603,155.00	2,604,004.00	2,604,004.00	2,604,004.00
6050	Public Facil. For Children							
.4	Contractual Expense	126,856.58	43,556.00	118,556.00	75,000.00	75,000.00	75,000.00	75,000.00
-.-		126,856.58	43,556.00	118,556.00	75,000.00	75,000.00	75,000.00	75,000.00
6055	Daycare							
.4	Contractual Expense	782,775.96	1,082,811.00	1,082,811.00	1,060,373.00	1,060,373.00	1,060,373.00	1,060,373.00
-.-		782,775.96	1,082,811.00	1,082,811.00	1,060,373.00	1,060,373.00	1,060,373.00	1,060,373.00
6070	Services for Recipients							
.4	Contractual Expense	321,017.69	250,000.00	250,000.00	325,000.00	325,000.00	325,000.00	325,000.00
-.-		321,017.69	250,000.00	250,000.00	325,000.00	325,000.00	325,000.00	325,000.00
6100	Medical							
.4	Contractual Expense	10,199,189.00	11,245,936.00	10,860,936.00	12,235,886.00	12,235,886.00	12,235,886.00	12,235,886.00
-.-		10,199,189.00	11,245,936.00	10,860,936.00	12,235,886.00	12,235,886.00	12,235,886.00	12,235,886.00
6101	Medical Assistance							
.4	Contractual Expense	163.08	1,000.00	1,000.00	500.00	500.00	500.00	500.00
-.-		163.08	1,000.00	1,000.00	500.00	500.00	500.00	500.00
6109	Aid To Dependent Children							
.4	Contractual Expense	2,872,972.48	1,925,000.00	2,125,000.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
-.-		2,872,972.48	1,925,000.00	2,125,000.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
6119	Child Care							
.4	Contractual Expense	5,746,733.43	5,150,000.00	5,150,000.00	6,250,000.00	6,250,000.00	6,250,000.00	6,250,000.00
-.-		5,746,733.43	5,150,000.00	5,150,000.00	6,250,000.00	6,250,000.00	6,250,000.00	6,250,000.00
6123	Juvenile Delinquent Care							
.4	Contractual Expense	971.28	5,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00
-.-		971.28	5,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00

MICHAEL SWAN COUNTY TREASURER  
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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6129	State Training School							
.4	Contractual Expense	0.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
-.-		0.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
6140	Home Relief							
.4	Contractual Expense	1,325,044.68	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
-.-		1,325,044.68	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
6141	Fuel Crisis Assistance							
.4	Contractual Expense	0.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
-.-		0.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
6142	Emergency Aid For Adults							
.4	Contractual Expense	9,494.94	20,000.00	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00
-.-		9,494.94	20,000.00	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00
6417-0001	Tourism/Occupancy-Tourism							
.1	Personal Services	447,247.13	520,495.00	523,141.81	511,929.00	576,837.00	576,837.00	576,837.00
.2	Equipment	3,634.79	2,000.00	18,400.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	1,606,017.25	1,852,725.00	1,903,265.00	2,038,316.00	2,038,316.00	2,038,316.00	2,038,316.00
.8	Other Benefits	159,477.60	189,473.00	189,978.20	142,448.00	153,800.00	153,800.00	153,800.00
-.-		2,216,376.77	2,564,693.00	2,634,785.01	2,694,693.00	2,770,953.00	2,770,953.00	2,770,953.00
6417-0002	Tourism/Occupancy-Occupancy Tax							
.4	Contractual Expense	3,682,286.34	4,069,500.00	8,216,486.54	4,435,307.00	4,666,307.00	4,666,307.00	4,666,307.00
-.-		3,682,286.34	4,069,500.00	8,216,486.54	4,435,307.00	4,666,307.00	4,666,307.00	4,666,307.00
6421	Warren Co. Economic Devel.							
.4	Contractual Expense	300,000.00	350,000.00	350,000.00	450,000.00	420,000.00	420,000.00	420,000.00
-.-		300,000.00	350,000.00	350,000.00	450,000.00	420,000.00	420,000.00	420,000.00
6421-0365	Warren Co. Economic Devel.-Local Development Corporation							
.4	Contractual Expense	50,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
-.-		50,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
6510	Veterans Services							
.1	Personal Services	152,038.36	196,172.00	196,903.50	198,765.00	200,681.00	200,681.00	200,681.00
.2	Equipment	379.24	0.00	20.88	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,904.57	13,683.00	13,662.12	18,639.00	18,039.00	18,039.00	18,039.00
.8	Other Benefits	60,725.81	70,612.00	70,776.22	74,910.00	72,123.00	72,123.00	72,123.00
-.-		224,047.98	280,467.00	281,362.72	292,314.00	290,843.00	290,843.00	290,843.00

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A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6510-0125	Veterans Services-Peer to Peer Support Svcs -Dwyer							
.4	Contractual Expense	20,054.48	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
-,-		20,054.48	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
6510-4999	Veterans Services-American Rescue Plan Act (ARPA)							
.2	Equipment	1,988.04	0.00	0.00	0.00	0.00	0.00	0.00
-,-		1,988.04	0.00	0.00	0.00	0.00	0.00	0.00
6610	Weights & Measures							
.1	Personal Services	68,450.54	72,471.00	73,268.18	74,258.00	76,346.00	76,346.00	76,346.00
.2	Equipment	163.96	0.00	186.55	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,636.47	7,466.00	7,279.45	9,474.00	9,300.00	9,300.00	9,300.00
.8	Other Benefits	41,916.39	44,958.00	45,136.97	48,738.00	47,007.00	47,007.00	47,007.00
-,-		118,167.36	124,895.00	125,871.15	132,470.00	132,653.00	132,653.00	132,653.00
6610-4999	Weights & Measures-American Rescue Plan Act (ARPA)							
.2	Equipment	609.68	0.00	0.00	0.00	0.00	0.00	0.00
-,-		609.68	0.00	0.00	0.00	0.00	0.00	0.00
6771	OFA-Hamilton County							
.1	Personal Services	230,486.44	263,034.00	263,034.00	265,060.00	266,042.00	266,042.00	266,042.00
.2	Equipment	5,005.92	4,000.00	4,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	199,281.17	536,888.00	554,788.00	537,489.00	537,489.00	537,489.00	537,489.00
.8	Other Benefits	75,860.91	89,892.00	89,892.00	99,401.00	95,301.00	95,301.00	95,301.00
-,-		510,634.44	893,814.00	911,714.00	911,950.00	908,832.00	908,832.00	908,832.00
6772	OFA-Warren County							
.1	Personal Services	711,576.94	894,785.00	840,722.26	886,092.00	713,097.00	713,097.00	713,097.00
.2	Equipment	8,336.81	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	819,325.80	1,104,102.00	1,157,002.00	1,439,360.00	1,459,360.00	1,459,360.00	1,459,360.00
.8	Other Benefits	302,391.30	342,853.00	343,063.41	350,317.00	291,275.00	291,275.00	291,275.00
-,-		1,841,630.85	2,331,740.00	2,350,787.67	2,695,769.00	2,473,732.00	2,473,732.00	2,473,732.00
	<b>TOTAL Economic Assistance &amp; Opportunity</b>	<b>44,033,955.47</b>	<b>48,279,459.00</b>	<b>52,809,939.76</b>	<b>52,498,863.00</b>	<b>52,702,428.00</b>	<b>52,702,428.00</b>	<b>52,702,428.00</b>

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6423	American Revolution 250th Anniv							
.4	Contractual Expense	0.00	0.00	23,000.00	0.00	0.00	0.00	0.00
-,-		0.00	0.00	23,000.00	0.00	0.00	0.00	0.00
7110	Parks & Recreation							
.1	Personal Services	393,932.03	446,581.00	451,198.91	452,776.00	457,487.00	457,487.00	457,487.00
.2	Equipment	4,722.33	2,100.00	2,800.00	5,100.00	0.00	0.00	0.00
.4	Contractual Expense	240,032.35	265,058.00	261,358.00	276,872.00	265,997.00	265,997.00	265,997.00
.8	Other Benefits	177,455.75	178,281.00	178,644.22	223,367.00	205,391.00	205,391.00	205,391.00
-,-		816,142.46	862,020.00	894,001.13	958,115.00	928,875.00	928,875.00	928,875.00
7111	Up Yonda Farm							
.1	Personal Services	149,485.73	170,383.00	172,238.81	174,543.00	179,404.00	179,404.00	179,404.00
.2	Equipment	106.69	0.00	0.00	400.00	400.00	400.00	400.00
.4	Contractual Expense	24,224.30	22,369.00	28,669.00	24,745.00	24,345.00	24,345.00	24,345.00
.8	Other Benefits	56,384.77	47,140.00	60,956.42	77,032.00	73,560.00	73,560.00	73,560.00
-,-		230,201.49	239,892.00	261,864.23	276,720.00	277,709.00	277,709.00	277,709.00
7111-0198	Up Yonda Farm-Bed Tax							
.4	Contractual Expense	2,926.49	3,000.00	5,500.00	3,000.00	3,000.00	3,000.00	3,000.00
-,-		2,926.49	3,000.00	5,500.00	3,000.00	3,000.00	3,000.00	3,000.00
7112	Snowmobile Grant							
.4	Contractual Expense	61,572.00	0.00	84,166.64	0.00	0.00	0.00	0.00
-,-		61,572.00	0.00	84,166.64	0.00	0.00	0.00	0.00
7113	Railroad							
.1	Personal Services	13,645.50	15,481.00	15,461.00	15,848.00	16,299.00	16,299.00	16,299.00
.4	Contractual Expense	44,115.17	45,018.00	45,018.00	39,715.00	39,715.00	39,715.00	39,715.00
.8	Other Benefits	5,465.14	4,284.00	4,284.00	4,256.00	4,239.00	4,239.00	4,239.00
-,-		63,225.81	64,763.00	64,763.00	59,819.00	60,253.00	60,253.00	60,253.00
7310	Youth Program 4-H Camp							
.4	Contractual Expense	25,000.00	25,000.00	25,000.00	26,250.00	25,000.00	25,000.00	25,000.00
-,-		25,000.00	25,000.00	25,000.00	26,250.00	25,000.00	25,000.00	25,000.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
7311	Youth Bureau							
.8	Other Benefits	7,561.08	7,788.00	7,788.00	7,788.00	7,164.00	7,164.00	7,164.00
-		7,561.08	7,788.00	7,788.00	7,788.00	7,164.00	7,164.00	7,164.00
7312	Special Delinquency Prev.							
.4	Contractual Expense	166,701.00	166,701.00	166,701.00	167,761.00	167,761.00	167,761.00	167,761.00
-		166,701.00	166,701.00	166,701.00	167,761.00	167,761.00	167,761.00	167,761.00
7410	Southern Adlr. Library							
.4	Contractual Expense	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
-		55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
7510	Historian							
.1	Personal Services	17,771.27	21,255.00	21,492.08	21,786.00	22,407.00	22,407.00	22,407.00
.4	Contractual Expense	356.19	980.00	980.00	1,042.00	1,042.00	1,042.00	1,042.00
.8	Other Benefits	1,438.49	1,717.00	1,735.14	1,761.00	1,808.00	1,808.00	1,808.00
-		19,565.95	23,952.00	24,207.22	24,589.00	25,257.00	25,257.00	25,257.00
	<b>TOTAL Culture &amp; Recreation</b>	<b>1,447,896.28</b>	<b>1,478,116.00</b>	<b>1,611,991.22</b>	<b>1,579,042.00</b>	<b>1,550,019.00</b>	<b>1,550,019.00</b>	<b>1,550,019.00</b>
8020	Planning							
.2	Equipment	0.00	0.00	300.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	202,186.54	0.00	0.00	0.00	0.00
-		0.00	0.00	202,486.54	0.00	0.00	0.00	0.00
8020-4999	Planning-American Rescue Plan Act (ARPA)							
.2	Equipment	2,306.04	0.00	0.00	0.00	0.00	0.00	0.00
-		2,306.04	0.00	0.00	0.00	0.00	0.00	0.00
8021	Planning (and Comm. Dev.)							
.1	Personal Services	252,600.01	436,865.00	435,259.85	474,364.00	420,552.00	420,552.00	420,552.00
.4	Contractual Expense	20,618.92	8,112.00	41,420.50	13,507.00	13,507.00	13,507.00	13,507.00
.8	Other Benefits	97,709.55	185,591.00	184,060.72	163,289.00	163,401.00	163,401.00	163,401.00
-		370,928.48	630,568.00	660,741.07	651,960.00	597,460.00	597,460.00	597,460.00
8021-4999	Planning (and Comm. Dev.)-American Rescue Plan Act (ARPA)							
.1	Personal Services	35,928.42	0.00	52,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	35,000.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	11,818.11	0.00	14,040.00	0.00	0.00	0.00	0.00
-		47,746.53	0.00	101,040.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8022	Planning GIS Program							
.1	Personal Services	132,477.82	180,012.00	181,415.47	189,762.00	193,437.00	193,437.00	193,437.00
.2	Equipment	5,111.50	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	89,798.03	23,820.00	23,820.00	27,563.00	27,563.00	27,563.00	27,563.00
.8	Other Benefits	26,842.04	39,379.00	39,641.05	46,516.00	45,305.00	45,305.00	45,305.00
-,-		254,229.39	243,211.00	244,876.52	263,841.00	266,305.00	266,305.00	266,305.00
8025	Regional Planning Board							
.4	Contractual Expense	13,213.00	13,213.00	13,213.00	12,569.00	12,569.00	12,569.00	12,569.00
-,-		13,213.00	13,213.00	13,213.00	12,569.00	12,569.00	12,569.00	12,569.00
8026	A.P.A. Local Gov't Rev. Bd.							
.4	Contractual Expense	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
-,-		7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
8029	Planning-Local Waterfront							
.4	Contractual Expense	14,582.69	10,000.00	13,000.00	20,000.00	20,000.00	20,000.00	20,000.00
-,-		14,582.69	10,000.00	13,000.00	20,000.00	20,000.00	20,000.00	20,000.00
8730	Conservation							
.4	Contractual Expense	375,231.00	389,000.00	389,000.00	396,700.00	396,700.00	396,700.00	396,700.00
-,-		375,231.00	389,000.00	389,000.00	396,700.00	396,700.00	396,700.00	396,700.00
8750	Agri. & Livestock - Ext. Serv.							
.4	Contractual Expense	511,666.00	527,250.00	527,250.00	553,613.00	537,795.00	537,795.00	537,795.00
-,-		511,666.00	527,250.00	527,250.00	553,613.00	537,795.00	537,795.00	537,795.00
	<b>TOTAL Home &amp; Community Service</b>	<b>1,597,403.13</b>	<b>1,820,742.00</b>	<b>2,159,107.13</b>	<b>1,906,183.00</b>	<b>1,838,329.00</b>	<b>1,838,329.00</b>	<b>1,838,329.00</b>
9050	Unemployment Insurance							
.8	Other Benefits	23,821.95	45,000.00	45,000.00	40,000.00	40,000.00	40,000.00	40,000.00
-,-		23,821.95	45,000.00	45,000.00	40,000.00	40,000.00	40,000.00	40,000.00
9055	Disability							
.8	Other Benefits	5,169.27	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
-,-		5,169.27	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9060	Hospitalization							
.4	Contractual Expense	4,265.91	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
		4,265.91	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
9065	Dental Insurance							
.8	Employee Benefits	1,703.08	0.00	0.00	0.00	0.00	0.00	0.00
		1,703.08	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL Employee Benefits</b>	<b>34,960.21</b>	<b>61,500.00</b>	<b>61,500.00</b>	<b>56,500.00</b>	<b>56,500.00</b>	<b>56,500.00</b>	<b>56,500.00</b>
9730	Bond Anticipation Notes							
.6	Indebtedness	0.00	183,880.00	200,000.00	0.00	0.00	0.00	0.00
.7	Indebtedness	0.00	30,000.00	30,000.00	0.00	0.00	0.00	0.00
		0.00	223,880.00	230,000.00	0.00	0.00	0.00	0.00
9785	Installment Purchase Debt							
.6	Indebtedness	287,514.76	0.00	0.00	0.00	0.00	0.00	0.00
.7	Indebtedness	10,405.98	0.00	0.00	0.00	0.00	0.00	0.00
		297,920.74	0.00	0.00	0.00	0.00	0.00	0.00
9788	Leases							
.6	Indebtedness	104,893.33	0.00	129,014.31	98,558.00	99,405.00	99,405.00	99,405.00
.7	Indebtedness	11,202.31	0.00	17,054.69	7,618.00	7,634.00	7,634.00	7,634.00
		116,095.64	0.00	146,079.00	106,176.00	107,039.00	107,039.00	107,039.00
	<b>TOTAL Debt Service</b>	<b>414,016.38</b>	<b>223,880.00</b>	<b>376,079.00</b>	<b>106,176.00</b>	<b>107,039.00</b>	<b>107,039.00</b>	<b>107,039.00</b>
9901	Transfers							
.9	Interfund Transfers	6,500.00	100,000.00	100,000.00	0.00	0.00	0.00	0.00
		6,500.00	100,000.00	100,000.00	0.00	0.00	0.00	0.00
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	3,700,713.08	3,656,757.00	3,656,757.00	2,511,447.00	2,511,447.00	2,511,447.00	2,511,447.00
		3,700,713.08	3,656,757.00	3,656,757.00	2,511,447.00	2,511,447.00	2,511,447.00	2,511,447.00
9901-0182	Transfers-Transfer-Road Machinery							
.9	Interfund Transfers	240,000.00	0.00	0.00	0.00	0.00	0.00	0.00
		240,000.00	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9650	Transfers-Capital Projects							
.9	Interfund Transfers	2,068,712.23	214,170.00	1,096,874.83	230,000.00	0.00	0.00	0.00
-.-		2,068,712.23	214,170.00	1,096,874.83	230,000.00	0.00	0.00	0.00
	<b>TOTAL Fund Transfers</b>	<b>6,015,925.31</b>	<b>3,970,927.00</b>	<b>4,853,631.83</b>	<b>2,741,447.00</b>	<b>2,511,447.00</b>	<b>2,511,447.00</b>	<b>2,511,447.00</b>
9620	Other Budgetary Purposes							
.9	Capital Outlay	0.00	796,000.00	796,000.00	796,000.00	496,000.00	496,000.00	496,000.00
-.-		0.00	796,000.00	796,000.00	796,000.00	496,000.00	496,000.00	496,000.00
	<b>TOTAL Other Uses</b>	<b>0.00</b>	<b>796,000.00</b>	<b>796,000.00</b>	<b>796,000.00</b>	<b>496,000.00</b>	<b>496,000.00</b>	<b>496,000.00</b>
1345-4999	Purchasing-American Rescue Plan Act (ARPA)							
.2	Equipment	2,306.04	0.00	0.00	0.00	0.00	0.00	0.00
-.-		2,306.04	0.00	0.00	0.00	0.00	0.00	0.00
1355-4999	Real Property Tax Service Agency-American Rescue Plan Act (ARPA)							
.2	Equipment	2,756.72	0.00	0.00	0.00	0.00	0.00	0.00
-.-		2,756.72	0.00	0.00	0.00	0.00	0.00	0.00
1620-4999	Buildings-American Rescue Plan Act (ARPA)							
.4	Contractual Expense	4,245.00	0.00	0.00	0.00	0.00	0.00	0.00
-.-		4,245.00	0.00	0.00	0.00	0.00	0.00	0.00
1680-4999	Information Technology-American Rescue Plan Act (ARPA)							
.1	Personal Services	2,338.60	0.00	14,940.40	0.00	0.00	0.00	0.00
.2	Equipment	14,260.60	0.00	31,088.70	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	55,511.13	0.00	0.00	0.00	0.00
.8	Employee Benefits	178.90	0.00	2,542.10	0.00	0.00	0.00	0.00
-.-		16,778.10	0.00	104,082.33	0.00	0.00	0.00	0.00
3020-4999	Sheriffs 911 Center-American Rescue Plan Act (ARPA)							
.2	Equipment	7,947.15	0.00	0.00	0.00	0.00	0.00	0.00
-.-		7,947.15	0.00	0.00	0.00	0.00	0.00	0.00
3110-4999	Sheriffs Law Enforcement-American Rescue Plan Act (ARPA)							
.2	Equipment	59,622.90	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	21,264.00	0.00	0.00	0.00	0.00
-.-		59,622.90	0.00	21,264.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

A	General	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	3150-4999	Sheriff's Correction Division-American Rescue Plan Act (ARPA)						
.2	Equipment	0.00	0.00	45,960.40	0.00	0.00	0.00	0.00
-*-		0.00	0.00	45,960.40	0.00	0.00	0.00	0.00
	3410-4999	Fire Prevention & Control-American Rescue Plan Act (ARPA)						
.2	Equipment	4,157.16	0.00	141,543.70	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	11,000.00	0.00	0.00	0.00	0.00
-*-		4,157.16	0.00	152,543.70	0.00	0.00	0.00	0.00
	3640-4999	Civil Defense-American Rescue Plan Act (ARPA)						
.2	Equipment	5,530.80	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	1,469.80	0.00	0.00	0.00	0.00
-*-		5,530.80	0.00	1,469.80	0.00	0.00	0.00	0.00
	6010-4999	Social Services-American Rescue Plan Act (ARPA)						
.2	Equipment	11,371.20	0.00	0.00	0.00	0.00	0.00	0.00
-*-		11,371.20	0.00	0.00	0.00	0.00	0.00	0.00
	6030-4999	Countryside Adult Home-American Rescue Plan Act (ARPA)						
.2	Equipment	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL</b>	<b>129,715.07</b>	<b>0.00</b>	<b>325,320.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>A</b>	<b>General FUND TOTAL</b>	<b>155,199,081.79</b>	<b>160,941,653.00</b>	<b>181,215,675.79</b>	<b>173,626,705.00</b>	<b>172,237,012.00</b>	<b>172,179,910.00</b>	<b>172,179,910.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3310	Traffic Control							
.1	Personal Services	180,303.10	190,735.00	190,735.00	178,671.00	178,671.00	178,671.00	178,671.00
.2	Equipment	36,704.40	0.00	5,103.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	496,156.14	464,300.00	459,464.55	635,965.00	560,565.00	560,565.00	560,565.00
.8	Other Benefits	81,245.49	85,618.00	85,618.00	95,769.00	90,967.00	90,967.00	90,967.00
--		794,409.13	740,653.00	740,920.55	910,405.00	830,203.00	830,203.00	830,203.00
	<b>TOTAL Public Safety</b>	<b>794,409.13</b>	<b>740,653.00</b>	<b>740,920.55</b>	<b>910,405.00</b>	<b>830,203.00</b>	<b>830,203.00</b>	<b>830,203.00</b>
5010	Highway Administration							
.8	Other Benefits	17,138.40	17,653.00	17,653.00	17,627.00	16,190.00	16,190.00	16,190.00
--		17,138.40	17,653.00	17,653.00	17,627.00	16,190.00	16,190.00	16,190.00
5020	Engineering							
.1	Personal Services	270,535.73	392,478.00	395,128.43	402,290.00	413,756.00	413,756.00	413,756.00
.2	Equipment	2,561.29	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	26,159.74	22,685.00	22,685.00	22,685.00	22,235.00	22,235.00	22,235.00
.8	Other Benefits	147,288.30	163,757.00	164,291.65	181,218.00	173,598.00	173,598.00	173,598.00
--		446,545.06	579,920.00	592,105.08	609,193.00	609,599.00	609,599.00	609,599.00
5020-4999	Engineering-American Rescue Plan Act (ARPA)							
.2	Equipment	1,071.37	0.00	0.00	0.00	0.00	0.00	0.00
--		1,071.37	0.00	0.00	0.00	0.00	0.00	0.00
5110	Maintenance of Roads							
.1	Personal Services	1,774,546.37	2,438,826.00	2,439,240.77	2,428,264.00	2,408,922.00	2,408,922.00	2,408,922.00
.2	Equipment	13,095.92	0.00	1,000.00	2,000.00	0.00	0.00	0.00
.4	Contractual Expense	1,283,116.93	1,482,250.00	1,491,250.00	1,341,240.00	1,334,015.00	1,334,015.00	1,334,015.00
.8	Other Benefits	937,349.54	1,137,663.00	1,129,690.82	1,244,747.00	1,174,361.00	1,174,361.00	1,174,361.00
--		4,008,108.76	5,058,739.00	5,051,181.59	5,016,251.00	4,917,298.00	4,917,298.00	4,917,298.00
5112-8330	County Roads-2021 Guide Rail Improvement Proj							
.2	Projects	4,921.76	0.00	0.00	0.00	0.00	0.00	0.00
--		4,921.76	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8331	County Roads-2022 CR#8 Friends Lake Road							
.2	Projects	350,116.78	0.00	0.00	0.00	0.00	0.00	0.00
		350,116.78	0.00	0.00	0.00	0.00	0.00	0.00
5112-8332	County Roads-2022 CR#12 Hadley Road							
.2	Projects	303,389.58	0.00	0.00	0.00	0.00	0.00	0.00
		303,389.58	0.00	0.00	0.00	0.00	0.00	0.00
5112-8334	County Roads-2022 CR#41 Sawmill Road							
.2	Projects	376,442.20	0.00	0.00	0.00	0.00	0.00	0.00
		376,442.20	0.00	0.00	0.00	0.00	0.00	0.00
5112-8335	County Roads-2022 CR#43 Church Street							
.2	Projects	51,202.91	0.00	0.00	0.00	0.00	0.00	0.00
		51,202.91	0.00	0.00	0.00	0.00	0.00	0.00
5112-8337	County Roads-2022 CR#50 New Hague Road							
.2	Projects	204,548.82	0.00	0.00	0.00	0.00	0.00	0.00
		204,548.82	0.00	0.00	0.00	0.00	0.00	0.00
5112-8338	County Roads-2022 CR#50 Summit Drive							
.2	Projects	432,839.93	0.00	0.00	0.00	0.00	0.00	0.00
		432,839.93	0.00	0.00	0.00	0.00	0.00	0.00
5112-8339	County Roads-2022 CR#57 South Johnsburg Road							
.2	Projects	514,955.06	0.00	0.00	0.00	0.00	0.00	0.00
		514,955.06	0.00	0.00	0.00	0.00	0.00	0.00
5112-8340	County Roads-2022 CR#60 Harrington Hill Road							
.2	Projects	659,975.65	0.00	0.00	0.00	0.00	0.00	0.00
		659,975.65	0.00	0.00	0.00	0.00	0.00	0.00
5112-8341	County Roads-2022 CR#68 Landon Hill Road							
.2	Projects	698,420.88	0.00	0.00	0.00	0.00	0.00	0.00
		698,420.88	0.00	0.00	0.00	0.00	0.00	0.00
5112-8342	County Roads-2022 CR#74 Atateka Drive							
.2	Projects	479,902.33	0.00	20,097.67	0.00	0.00	0.00	0.00
		479,902.33	0.00	20,097.67	0.00	0.00	0.00	0.00

MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024

D	County Road	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8343	County Roads-2021 CR#22 Harrisburg Road							
.2	Projects	213,363.12	0.00	0.00	0.00	0.00	0.00	0.00
		213,363.12	0.00	0.00	0.00	0.00	0.00	0.00
5112-8344	County Roads-2021 CR#11 Bolton-Rivetbank Road							
.2	Projects	283,655.20	0.00	23,605.75	0.00	0.00	0.00	0.00
		283,655.20	0.00	23,605.75	0.00	0.00	0.00	0.00
5112-8345	County Roads-2022 CR#53 Watling Tub Road							
.2	Projects	382,865.65	0.00	943.00	0.00	0.00	0.00	0.00
		382,865.65	0.00	943.00	0.00	0.00	0.00	0.00
5112-8346	County Roads-2022 CR#46 Alateka Drive							
.2	Projects	602,402.85	0.00	214,788.50	0.00	0.00	0.00	0.00
		602,402.85	0.00	214,788.50	0.00	0.00	0.00	0.00
5112-8347	County Roads-2022 CR#38 Pilot Knob Road							
.2	Projects	219,566.60	0.00	164,682.40	0.00	0.00	0.00	0.00
		219,566.60	0.00	164,682.40	0.00	0.00	0.00	0.00
5112-8349	County Roads-2022 CR#69 West Brook Road							
.2	Projects	0.00	4,000,000.00	0.00	0.00	0.00	0.00	0.00
		0.00	4,000,000.00	0.00	0.00	0.00	0.00	0.00
5112-8350	County Roads-2023 CR#7 Bay Road (Queensbury)							
.2	Projects	0.00	0.00	462,605.22	0.00	0.00	0.00	0.00
		0.00	0.00	462,605.22	0.00	0.00	0.00	0.00
5112-8351	County Roads-2023 CR#13 Glen Athol Road							
.2	Projects	0.00	0.00	853,847.12	0.00	0.00	0.00	0.00
		0.00	0.00	853,847.12	0.00	0.00	0.00	0.00
5112-8352	County Roads-2023 CR#26 Palisades Road							
.2	Projects	0.00	0.00	651,391.51	0.00	0.00	0.00	0.00
		0.00	0.00	651,391.51	0.00	0.00	0.00	0.00
5112-8353	County Roads-2023 CR#28 Corinth Road							
.2	Projects	0.00	0.00	454,249.59	0.00	0.00	0.00	0.00
		0.00	0.00	454,249.59	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8354	County Roads-2023 CR#36 Valley Road							
.2	Projects	0.00	0.00	636,766.05	0.00	0.00	0.00	0.00
--		0.00	0.00	636,766.05	0.00	0.00	0.00	0.00
5112-8355	County Roads-2023 CR#40 Golf Course Road							
.2	Projects	0.00	0.00	743,988.77	0.00	0.00	0.00	0.00
--		0.00	0.00	743,988.77	0.00	0.00	0.00	0.00
5112-8356	County Roads-2023 CR#66 County Club Road							
.2	Projects	0.00	0.00	278,175.56	5,348,000.00	4,000,000.00	4,000,000.00	4,000,000.00
--		0.00	0.00	278,175.56	5,348,000.00	4,000,000.00	4,000,000.00	4,000,000.00
5142	Snow Removal - County							
.1	Personal Services	191,929.99	251,001.00	251,601.00	251,034.00	251,034.00	251,034.00	251,034.00
.2	Equipment	0.00	0.00	4,100.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,059,307.30	2,167,852.00	2,190,754.15	2,063,220.00	2,062,240.00	2,062,240.00	2,062,240.00
.8	Employee Benefits	49,575.19	60,821.00	69,021.00	72,670.00	68,288.00	68,288.00	68,288.00
--		2,300,812.48	2,479,674.00	2,515,476.15	2,386,924.00	2,381,562.00	2,381,562.00	2,381,562.00
5148	Services to Other Govts.							
.1	Personal Services	998.51	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	1,004.64	5,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00
.8	Employee Benefits	267.71	0.00	0.00	0.00	0.00	0.00	0.00
--		2,270.86	5,000.00	5,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>TOTAL Transportation</b>		<b>12,554,516.25</b>	<b>12,139,986.00</b>	<b>12,676,556.96</b>	<b>13,376,995.00</b>	<b>11,925,639.00</b>	<b>11,925,639.00</b>	<b>11,925,639.00</b>
9730	Bond Anticipation Notes							
.6	Indebtedness	0.00	1,337,772.00	1,380,000.00	1,240,000.00	1,240,000.00	1,240,000.00	1,240,000.00
.7	Indebtedness	0.00	207,000.00	207,000.00	170,872.00	170,872.00	170,872.00	170,872.00
--		0.00	1,544,772.00	1,587,000.00	1,410,872.00	1,410,872.00	1,410,872.00	1,410,872.00
<b>TOTAL Debt Service</b>		<b>0.00</b>	<b>1,544,772.00</b>	<b>1,587,000.00</b>	<b>1,410,872.00</b>	<b>1,410,872.00</b>	<b>1,410,872.00</b>	<b>1,410,872.00</b>
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	26,834.58	26,999.00	26,999.00	27,018.00	27,018.00	27,018.00	27,018.00
--		26,834.58	26,999.00	26,999.00	27,018.00	27,018.00	27,018.00	27,018.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

D	County Road	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9950	Transfers-Capital Projects							
.9	Interfund Transfers	1,172,387.69	1,257,750.00	2,028,431.32	2,237,000.00	639,500.00	639,500.00	639,500.00
-.-		1,172,387.69	1,257,750.00	2,028,431.32	2,237,000.00	639,500.00	639,500.00	639,500.00
	<b>TOTAL Fund Transfers</b>	<b>1,199,222.27</b>	<b>1,284,749.00</b>	<b>2,055,430.32</b>	<b>2,264,018.00</b>	<b>666,518.00</b>	<b>666,518.00</b>	<b>666,518.00</b>
D	County Road FUND TOTAL	14,548,147.65	15,710,160.00	17,059,907.83	17,961,290.00	14,833,232.00	14,833,232.00	14,833,232.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

DM	Road Machinery	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5130	Machinery							
.1	Personal Services	611,456.71	675,842.00	676,778.52	681,501.00	683,954.00	683,954.00	683,954.00
.2	Equipment	841,795.31	1,277,500.00	2,047,750.04	1,277,000.00	827,000.00	827,000.00	827,000.00
.4	Contractual Expense	925,996.33	1,052,640.00	1,044,802.87	1,154,281.00	1,062,507.00	1,062,507.00	1,062,507.00
.8	Other Benefits	264,197.37	284,310.00	284,469.67	294,481.00	277,670.00	277,670.00	277,670.00
-.-		2,043,415.72	3,280,292.00	4,053,601.10	3,407,263.00	2,851,131.00	2,851,131.00	2,851,131.00
5140	Motor Fuel Farms							
.2	Equipment	79.99	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	112,271.62	58,688.00	81,425.64	83,688.00	80,188.00	80,188.00	80,188.00
-.-		112,351.61	58,688.00	81,425.64	83,688.00	80,188.00	80,188.00	80,188.00
	<b>TOTAL Transportation</b>	<b>2,755,767.33</b>	<b>3,348,980.00</b>	<b>4,135,226.74</b>	<b>3,490,951.00</b>	<b>2,931,319.00</b>	<b>2,931,319.00</b>	<b>2,931,319.00</b>
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	134,039.84	134,858.00	134,858.00	134,948.00	134,948.00	134,948.00	134,948.00
-.-		134,039.84	134,858.00	134,858.00	134,948.00	134,948.00	134,948.00	134,948.00
	<b>TOTAL Fund Transfers</b>	<b>134,039.84</b>	<b>134,858.00</b>	<b>134,858.00</b>	<b>134,948.00</b>	<b>134,948.00</b>	<b>134,948.00</b>	<b>134,948.00</b>
DM	Road Machinery FUND	2,889,807.17	3,483,838.00	4,270,084.74	3,625,899.00	3,066,267.00	3,066,267.00	3,066,267.00
	<b>TOTAL</b>							

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

GI	Warren Co. Indust Park Sewer	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8197	Industrial Park Sewer							
.4	Contractual Expense	9,448.67	13,000.00	13,000.00	17,600.00	17,600.00	17,600.00	17,600.00
-.		9,448.67	13,000.00	13,000.00	17,600.00	17,600.00	17,600.00	17,600.00
	<b>TOTAL Home &amp; Community Service</b>	<b>9,448.67</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>17,600.00</b>	<b>17,600.00</b>	<b>17,600.00</b>	<b>17,600.00</b>
GI	Warren Co. Indust Park Sewer FUND TOTAL	9,448.67	13,000.00	13,000.00	17,600.00	17,600.00	17,600.00	17,600.00

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

MS	Risk Retention	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9050	Unemployment Insurance	34,082.37	69,000.00	69,000.00	67,200.00	67,200.00	67,200.00	67,200.00
.8	Other Benefits	34,082.37	69,000.00	69,000.00	67,200.00	67,200.00	67,200.00	67,200.00
-,-								
	<b>TOTAL Employee Benefits</b>	<b>34,082.37</b>	<b>69,000.00</b>	<b>69,000.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>
MS	<b>Risk Retention FUND TOTAL</b>	<b>34,082.37</b>	<b>69,000.00</b>	<b>69,000.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>	<b>67,200.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

V	Debt Service	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9710	Serial Bonds							
.6	Indebtedness	2,760,000.00	2,825,000.00	2,825,000.00	1,790,000.00	1,790,000.00	1,790,000.00	1,790,000.00
.7	Indebtedness	1,101,587.50	993,613.00	993,613.00	883,413.00	883,413.00	883,413.00	883,413.00
	-	3,861,587.50	3,818,613.00	3,818,613.00	2,673,413.00	2,673,413.00	2,673,413.00	2,673,413.00
	<b>TOTAL Debt Service</b>	<b>3,861,587.50</b>	<b>3,818,613.00</b>	<b>3,818,613.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>
V	<b>Debt Service FUND TOTAL</b>	<b>3,861,587.50</b>	<b>3,818,613.00</b>	<b>3,818,613.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>	<b>2,673,413.00</b>
	<b>TOTAL APPROPRIATIONS ALL FUNDS</b>	<b>176,542,155.15</b>	<b>184,036,264.00</b>	<b>206,446,281.36</b>	<b>197,971,107.00</b>	<b>192,954,724.00</b>	<b>192,837,622.00</b>	<b>192,837,622.00</b>

**MICHAEL SWAN COUNTY TREASURER  
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2024**

	2022 Actual Expenditures	2023 Adopted Budget	2023 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
TOTAL REVENUE ALL FUNDS	184,099,042.25	132,965,626.00	191,674,509.00	139,344,688.00	140,629,611.00	140,629,611.00	140,629,611.00
TOTAL APPROPRIATIONS ALL FUNDS	176,542,155.15	184,036,264.00	206,446,281.36	197,971,107.00	192,954,724.00	192,837,622.00	192,837,622.00

MICHAEL SWAN COUNTY TREASURER  
 SUMMARY OF THE 2024 ADOPTED BUDGET BY FUND

TYPE	TOTAL	GENERAL (A) SOILWATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
General Government Support	56,906,720.00	56,906,720.00	0.00	0.00	0.00	0.00
Education	2,876,560.00	2,876,560.00	0.00	0.00	0.00	0.00
Public Safety	35,980,704.00	35,150,501.00	0.00	830,203.00	0.00	0.00
Health	17,352,191.00	17,352,191.00	0.00	0.00	0.00	0.00
Transportation	15,489,134.00	632,176.00	0.00	11,925,639.00	2,931,319.00	0.00
Economic Assistance & Opportunity	52,702,428.00	52,702,428.00	0.00	0.00	0.00	0.00
Culture & Recreation	1,550,019.00	1,550,019.00	0.00	0.00	0.00	0.00
Home & Community Service	1,855,929.00	1,838,329.00	0.00	0.00	0.00	17,600.00
Employee Benefits	123,700.00	56,500.00	67,200.00	0.00	0.00	0.00
Debt Service	4,191,324.00	107,039.00	2,673,413.00	1,410,872.00	0.00	0.00
Fund Transfers	3,312,913.00	2,511,447.00	0.00	696,518.00	134,948.00	0.00
Other Uses	496,000.00	496,000.00	0.00	0.00	0.00	0.00
<b>TOTAL APPROPRIATIONS</b>	<b>192,837,622.00</b>	<b>172,179,910.00</b>	<b>67,200.00</b>	<b>14,833,232.00</b>	<b>3,066,267.00</b>	<b>17,600.00</b>
		0.00	2,673,413.00			

MICHAEL SWAN COUNTY TREASURER						
SUMMARY OF THE 2024 ADOPTED BUDGET BY FUND						
TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
<b>LESS ESTIMATED REVENUES</b>						
Real Property Tax Items	1,804,400.00	1,804,400.00	0.00	0.00	0.00	0.00
Non-Property Tax Items	79,330,089.00	79,326,089.00	0.00	0.00	0.00	4,000.00
Departmental Income	11,340,737.00	11,327,137.00	0.00	0.00	0.00	13,600.00
Intergovernmental Charges	1,563,994.00	1,540,994.00	0.00	23,000.00	0.00	0.00
Use of Money & Property	2,768,853.00	2,540,819.00	34.00	168,000.00	60,000.00	0.00
Miscellaneous & Local Source	524,620.00	524,620.00	0.00	0.00	0.00	0.00
Interfund Revenues	1,387,688.00	77,770.00	67,166.00	80,800.00	1,161,952.00	0.00
State Aid	24,450,595.00	20,921,161.00	0.00	3,529,434.00	0.00	0.00
Federal Aid	13,136,844.00	13,136,844.00	0.00	0.00	0.00	0.00
Interfund Transfers	2,673,413.00	0.00	2,673,413.00	0.00	0.00	0.00
Licenses & Permits	815,656.00	815,656.00	0.00	0.00	0.00	0.00
Fines & Forfeitures	252,572.00	252,572.00	0.00	0.00	0.00	0.00
Sale of Property And Compensation for Loss	580,150.00	443,150.00	0.00	3,000.00	134,000.00	0.00

MICHAEL SWAN COUNTY TREASURER							
SUMMARY OF THE 2024 ADOPTED BUDGET BY FUND							
TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)	
Proceeds of Obligations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Operating Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ESTIMATED REVENUES</b>	<b>140,629,611.00</b>	<b>132,711,212.00</b>	<b>67,200.00</b> <b>2,673,413.00</b>	<b>3,804,234.00</b>	<b>1,355,952.00</b>	<b>17,600.00</b>	<b>0.00</b>
<b>TO BE RAISED BY TAXES PRIOR TO APPROPRIATED SURPLUS</b>	<b>52,208,011.00</b>	<b>39,468,698.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>11,028,998.00</b>	<b>1,710,315.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LESS APPROPRIATED SURPLUS COUNTY ROAD FUND</b>	<b>1,000,000.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LESS APPROPRIATED SURPLUS ROAD MACHINERY</b>	<b>11,000.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b>	<b>11,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LESS APPROPRIATED SURPLUS OCCUPANCY TAX</b>	<b>235,755.00</b>	<b>235,755.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LESS APPROPRIATED SURPLUS DEBT SERVICE FUND</b>	<b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LESS APPROPRIATED SURPLUS GENERAL FUND</b>	<b>1,933,825.00</b>	<b>1,933,825.00</b> <b>0.00</b>	<b>0.00</b> <b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**MICHAEL SWAN COUNTY TREASURER**  
**SUMMARY OF THE 2024 ADOPTED BUDGET BY FUND**

TYPE	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
TOTAL	161,022.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	161,022.00	0.00	0.00	0.00	0.00
TO BE RAISED BY TAXES	48,866,409.00	37,138,096.00	10,028,998.00	1,699,315.00	0.00

**MICHAEL SWAN COUNTY TREASURER  
BUDGET SUMMARY - FISCAL YEAR 2024**

	APPROPRIATIONS 2023	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
GROSS TOTAL ESTIMATED APPROPRIATIONS	206,446,281.36	197,971,107.00	192,954,724.00	192,837,622.00	192,837,622.00
LESS INTER-FUND APPROPRIATIONS	1,207,629.00	1,161,952.00	1,161,952.00	1,161,952.00	1,161,952.00
<b>NET TOTAL ESTIMATED APPROPRIATIONS</b>	<b>205,238,652.36</b>	<b>196,809,155.00</b>	<b>191,792,772.00</b>	<b>191,675,670.00</b>	<b>191,675,670.00</b>
GROSS TOTAL ESTIMATED REVENUES OTHER THAN REAL ESTATE	191,674,509.00	139,344,688.00	140,629,611.00	140,629,611.00	140,629,611.00
LESS INTER-FUND REVENUES	1,207,629.00	1,161,952.00	1,161,952.00	1,161,952.00	1,161,952.00
<b>REVENUES ESTIMATED OTHER THAN REAL ESTATE</b>	<b>190,466,880.00</b>	<b>138,182,736.00</b>	<b>139,467,659.00</b>	<b>139,467,659.00</b>	<b>139,467,659.00</b>
LESS AMT. OF SALES TAX CREDIT TO BE APPORTIONED TO TOWNS	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
LESS TOWN PAYMENT TO REDUCE TAX LEVY	0.00	0.00	0.00	0.00	0.00
NET ESTIMATED REVENUES	189,516,880.00	137,232,736.00	138,517,659.00	138,517,659.00	138,517,659.00
<b>NET TOTAL ESTIMATED APPROPRIATIONS</b>	<b>205,238,652.36</b>	<b>196,809,155.00</b>	<b>191,792,772.00</b>	<b>191,675,670.00</b>	<b>191,675,670.00</b>
NET TOTAL ESTIMATED REVENUES	189,516,880.00	137,232,736.00	138,517,659.00	138,517,659.00	138,517,659.00
<b>SUB TOTAL</b>	<b>15,721,772.36</b>	<b>59,576,419.00</b>	<b>53,275,113.00</b>	<b>53,158,011.00</b>	<b>53,158,011.00</b>
LESS APPROPRIATED SURPLUS WESTMOUNT	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	385,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	180,000.00	11,000.00	11,000.00	11,000.00	11,000.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	769,230.00	0.00	235,755.00	235,755.00	235,755.00

**MICHAEL SWAN COUNTY TREASURER  
BUDGET SUMMARY - FISCAL YEAR 2024**

	APPROPRIATIONS 2023	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,879,163.00	1,879,163.00	2,050,927.00	1,933,825.00	1,933,825.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	201,457.00	172,573.00	161,022.00	161,022.00	161,022.00
<b>AMOUNT TO BE RAISED COUNTY</b>	<b>12,306,922.36</b>	<b>56,513,683.00</b>	<b>49,816,409.00</b>	<b>49,816,409.00</b>	<b>49,816,409.00</b>

Warren County - Statement of Indebtedness and Bonded Indebtedness

	Outstanding as of January 1, 2024	Principal Payable 2024	Interest Payable 2024
Health and Human Services Bldg Bond (Series 12-2B-09)	\$ 7,781,070.00	\$ 579,492.00	\$ 326,606.00
Point of Care Bond (Series 12-2B-09)	\$ 251,926.00	\$ 18,805.00	\$ 10,572.00
Soil and Water Conservation Bldg Bond (Series 12-2B-09)	\$ 209,633.00	\$ 15,637.00	\$ 8,798.00
Railroad Stations Construction Bond (Series 12-2B-09)	\$ 196,615.00	\$ 14,872.00	\$ 8,333.00
Gaslight Village Purchase Bond (Series 12-2B-09)	\$ 371,599.00	\$ 27,665.00	\$ 15,598.00
County Bridges Painting and Rehab Bond (Series 12-2B-09)	\$ 233,194.00	\$ 17,223.00	\$ 9,795.00
DPW Equipment Purchase Bond (Series 12-2B-09)	\$ 1,158,963.00	\$ 86,301.00	\$ 48,648.00
Court Expansion Bond (Series 10-8-15)	\$ 5,510,000.00	\$ 390,000.00	\$ 148,163.00
Court Expansion Bond (Series 6-15-17)	\$ 6,290,000.00	\$ 380,000.00	\$ 183,000.00
SUNY Adirondack NSTEM (Series 6-15-17)	\$ 4,260,000.00	\$ 260,000.00	\$ 123,900.00
Paving, Retaining Wall & Countryside Improvements BAA (issued 5-24-22)	\$ 6,320,000.00	\$ 1,240,000.00	\$ 170,872.00
	<u>\$ 32,585,000.00</u>	<u>\$ 3,030,000.00</u>	<u>\$ 1,054,265.00</u>



Michael R. Swan  
County Treasurer

2024 SALARY BUDGET INDEX  
GENERAL GOVERNMENT SUPPORT

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**2024 SALARY BUDGET INDEX  
GENERAL GOVERNMENT SUPPORT**

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>40-6293.0300 - Workforce Inves L. Act. WIA/WIOA-Adult</b>				
E & T Counselor #2	57315.00	57315.00	57315.00	57315.00
Employment Training Coordinator	45248.00	45248.00	45248.00	45248.00
<b>SubTotal</b>	<b>102563</b>	<b>102563</b>	<b>102563</b>	<b>102563</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>40.0293.0305 - Workforce Invest. Act. WIA/WIDA Dislocated Worker</b>				
E&T Counselor II, #1	56229.00	56229.00	56229.00	56229.00
<b>SubTotal</b>	<b>56229</b>	<b>56229</b>	<b>56229</b>	<b>56229</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>40.6293-0310 - Workforce Invest. Act. WIA/WIOA Youth</b>				
E&T Counselor II, #2	51600.00	51600.00	51600.00	51600.00
Office Specialist - PT	27347.00	27347.00	27347.00	27347.00
<b>SubTotal</b>	<b>78947</b>	<b>78947</b>	<b>78947</b>	<b>78947</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
<b>40.6293.0313 - Workforce Invest. Act. WIA/MIDA Administrative</b>			
E & T Director II	88469.00	90990.00	90990.00
Empl/Tng Account Manager	61136.00	61136.00	61136.00
<b>Sub Total</b>	<b>149605</b>	<b>152126</b>	<b>152126</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>40.6293.4999 - Workforce Invest. Act. WIA/WIOA-American Rescue Plan Act (ARPA)</b>				
Job Coach - temporary	20607.00	20607.00	20607.00	20607.00
STC Development Specialist	51925.00	51925.00	51925.00	51925.00
<b>SubTotal</b>	<b>72532</b>	<b>72532</b>	<b>72532</b>	<b>72532</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adoptive County Budget	
<b>A.1010 - General.Legislative Board</b>					
Chair of the Board	23000.00	25000.00	23656.00	23656.00	
Supervisor #1	19380.00	25194.00	19932.00	19932.00	
Supervisor #10	19380.00	25194.00	19932.00	19932.00	
Supervisor #11	19380.00	25194.00	19932.00	19932.00	
Supervisor #12	19380.00	25194.00	19932.00	19932.00	
Supervisor #13	19380.00	25194.00	19932.00	19932.00	
Supervisor #14	19380.00	25194.00	19932.00	19932.00	
Supervisor #15	19380.00	25194.00	19932.00	19932.00	
Supervisor #16	19380.00	25194.00	19932.00	19932.00	
Supervisor #17	19380.00	25194.00	19932.00	19932.00	
Supervisor #18	19380.00	25194.00	19932.00	19932.00	
Supervisor #19	19380.00	25194.00	19932.00	19932.00	
Supervisor #2	19380.00	25194.00	19932.00	19932.00	
Supervisor #20	19380.00	25194.00	19932.00	19932.00	
Supervisor #3	19380.00	25194.00	19932.00	19932.00	
Supervisor #4	19380.00	25194.00	19932.00	19932.00	
Supervisor #5	19380.00	25194.00	19932.00	19932.00	
Supervisor #6	19380.00	25194.00	19932.00	19932.00	
Supervisor #7	19380.00	25194.00	19932.00	19932.00	
Supervisor #8	19380.00	25194.00	19932.00	19932.00	
Supervisor #9	19380.00	25194.00	19932.00	19932.00	
<b>SubTotal</b>	<b>410600</b>	<b>528880</b>	<b>422296</b>	<b>422296</b>	

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## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A-1011 - General County Administrator</b>					
Asst to County Administrator	934,000.00	987,164.00		967,164.00	967,164.00
Conf Sec to City Administrator	592,000.00	625,534.00		625,534.00	625,534.00
County Administrator	12,300,000.00	12,631,100.00		12,631,100.00	12,631,100.00
Director of Public Affairs	815,240.00	838,460.00		838,460.00	838,460.00
Fiscal Asst to Co Administrator	689,100.00	708,700.00		708,700.00	708,700.00
<b>Subtotal</b>	<b>3641115</b>	<b>375942</b>		<b>375942</b>	<b>375942</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A-1040 - General.Clerk-Legislative Board</b>					
2nd Deputy Clerk of the Board	60801.00	62534.00		62534.00	62534.00
Clerk of the Board	98679.00	101491.00		101491.00	101491.00
Deputy Clerk of the Board	65844.00	67721.00		67721.00	67721.00
Legislative Office Specialist #4	50646.00	52089.00		52089.00	52089.00
Secretary to the Clerk of Board	50646.00	52089.00		52089.00	52089.00
Sr Legislative Ofc Specialist #1	0.00	0.00		0.00	0.00
<b>SubTotal</b>	<b>326616</b>	<b>335924</b>		<b>335924</b>	<b>335924</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted County Budget
Position Title	Departmental Request	Tentative Budget
	Budget Officer's Recommendation	
<b>A.1165 - General, District Attorney</b>		
1st Assistant DA	130574.00	130574.00
2nd Assistant DA	118995.00	118995.00
3rd Assistant DA	108616.00	108616.00
4th Assistant DA	96936.00	96936.00
5th Assistant DA	84082.00	84082.00
6th Assistant DA	76137.00	76137.00
7th Assistant DA	68476.00	68476.00
8th Assistant DA	28500.00	28500.00
DA On Call Pay	200400.00	200400.00
District Attorney	500.00	500.00
District Attorney - Overtime	49671.00	49671.00
Legal Clerk #3	45596.00	45596.00
Legal Clerk #4	45199.00	45199.00
Legal Clerk II #1	46397.00	46397.00
Legal Clerk II #2	45842.00	45842.00
Legal Clerk II #3	49443.00	49443.00
Legal Clerk III #1	58644.00	58644.00
Legal Clerk III #2	67773.00	67773.00
Secretary to DA	1451079	1569262
<b>SubTotal</b>	<b>1451079</b>	<b>1569262</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.1168 - General.Crime Victims-AssistLDA</b>					
Crime Victim Specialist	56521.00	56521.00	56521.00	56521.00	
Crime Victims Assistance - OT	500.00	500.00	500.00	500.00	
Victim Assaist Program Director	74700.00	74700.00	74700.00	74700.00	
<b>SubTotal</b>	<b>131721</b>	<b>131721</b>	<b>131721</b>	<b>131721</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.1170 - General Legal Defense - Indigents</b>				
Assigned Counsel Administrator	118995.00	118995.00	118995.00	118995.00
Clerk (Part-time)	18171.00	18171.00	18171.00	18171.00
<b>SubTotal</b>	<b>133869</b>	<b>133766</b>	<b>133766</b>	<b>133766</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-1170.4202 - General Legal Defense - Indigents, Hurrell-Harring</b>				
Administrative Secretary	51896.00	53378.00	53378.00	53378.00
Grant Manager - PT	24262.00	27040.00	27040.00	27040.00
<b>SubTotal</b>	<b>76151</b>	<b>80418</b>	<b>80418</b>	<b>80418</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.1171 - General,Public Defender</b>					
1st Assistant Public Defender	90064.00	97017.00	97017.00	97017.00	
2nd Assistant Public Defender	80363.00	88576.00	88576.00	88576.00	
3rd Assistant Public Defender	72790.00	74865.00	74865.00	74865.00	
4th Assistant Public Defender	74983.00	77119.00	77119.00	77119.00	
5th Assistant Public Defender	72019.00	74072.00	74072.00	74072.00	
7th Assistant Public Defender	71229.00	81262.00	81262.00	81262.00	
Confidential Secretary	52757.00	54261.00	54261.00	54261.00	
Investigator #2	20168.00	21262.00	21262.00	21262.00	
Legal Clerk III #1	26267.00	26267.00	26267.00	26267.00	
Public Defender	129947.00	133650.00	133650.00	133650.00	
<b>Sub Total</b>	<b>690987</b>	<b>728351</b>	<b>728351</b>	<b>728351</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.1171.4200 - General Public Defender</b>				
8th Assistant Public Defender	90047.00	96936.00	96936.00	96936.00
<b>SubTotal</b>	<b>90047</b>	<b>96936</b>	<b>96936</b>	<b>96936</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-1171.4201 - General Public Defender.Upstate Quality Improvement</b>				
6th Assistant Public Defender	75137.00	92073.00	92073.00	92073.00
Case Manager - Public Defender	8150.00	8150.00	8150.00	8150.00
<b>SubTotal</b>	<b>84287</b>	<b>100223</b>	<b>100223</b>	<b>100223</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted County Budget
Position Title	Departmental Request	Tentative Budget
	Budget Officer's Recommendation	
<b>A.1171.4202 - General Public Defender, Hurrell-Harring</b>		
10th Assistant Public Defender	72790.00	74865.00
11th Asst Public Defender - PD	0.00	42069.00
12th Asst Public Defender - pd	50654.00	51998.00
1st Assistant Public Defender	20403.00	21978.00
2nd Assistant Public Defender	5144.00	5670.00
4th Assistant Public Defender	11175.00	11493.00
5th Assistant Public Defender	7753.00	7974.00
7th Assistant Public Defender	7052.00	8056.00
9th Assistant Public Defender	7965.00	8192.00
Assistant PD - PT	40909.00	0.00
Case Manager - Public Defender	46185.00	46185.00
Coordinating Asst, PD - PT	37482.00	38550.00
Coordinating Attorney - PD	105606.00	113616.00
Data Officer - Ind Legal Svcs	34694.00	35683.00
Law Intern #1	72790.00	74865.00
Law Intern #2	72790.00	74865.00
Legal Clerk III #1	32377.00	32377.00
On Call Pay - PD	24570.00	24570.00
Public Defender	7578.00	7794.00
<b>SubTotal</b>	<b>728807</b>	<b>754529</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.1171-4203 - General Public Defender</b>				
2nd Assistant Public Defender	13037.00	14370.00	14370.00	14370.00
5th Assistant Public Defender	10274.00	10567.00	10567.00	10567.00
<b>Sub Total</b>	<b>23311</b>	<b>24937</b>	<b>24937</b>	<b>24937</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.1171.4204 - General Public Defender/Quality Improve</b>				
Data Officer - Ind Legal Svcs	34694.00	35683.00	35683.00	35683.00
<b>SubTotal</b>	<b>34694</b>	<b>35683</b>	<b>35683</b>	<b>35683</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.1171-4206 - General Public Defender Quality Improve Funding-Dist #11</b>				
Legal Clerk #1	40454.00	40454.00	40454.00	40454.00
<b>SubTotal</b>	<b>40454</b>	<b>40454</b>	<b>40454</b>	<b>40454</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.1185 - General Medical Examiner &amp; Coroners</b>				
Coroner #1	10362.00	10397.00	10397.00	10397.00
Coroner #2	10362.00	10397.00	10397.00	10397.00
Coroner #3	10362.00	10397.00	10397.00	10397.00
Coroner #4	10362.00	10397.00	10397.00	10397.00
Coroners Physician	16271.00	16327.00	16327.00	16327.00
<b>SubTotal</b>	<b>57719</b>	<b>57915</b>	<b>57915</b>	<b>57915</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendat ion	Tentative Budget	
<b>A-1320 - General County Auditor</b>				
County Auditor	86131.00	88586.00	88586.00	88586.00
Principal Audit Clerk	54710.00	54710.00	54710.00	54710.00
<b>SubTotal</b>	<b>140841</b>	<b>143296</b>	<b>143296</b>	<b>143296</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A-1325 - General County Treasurer</b>					
Account Clerk #1 (19 hrs)	18262.00	18262.00	18262.00	18262.00	
Accountant	86131.00	86586.00	86586.00	86586.00	
Accounting Technician	69169.00	69169.00	69169.00	69169.00	
Accounting Technician #2	60762.00	60762.00	60762.00	60762.00	
County Treasurer	114960.00	113060.00	118236.00	118236.00	
Deputy Treasurer	123286.00	126800.00	126800.00	126800.00	
Junior Accountant	73200.00	75286.00	75286.00	75286.00	
Payroll Supervisor	73268.00	75346.00	75346.00	75346.00	
Payroll Technician	57382.00	59017.00	59017.00	59017.00	
Principal Account Clerk #2	59644.00	59644.00	59644.00	59644.00	
Principal Account Clerk #3	57721.00	57721.00	57721.00	57721.00	
Principal Account Clerk #4	54229.00	54229.00	54229.00	54229.00	
Senior Account Clerk #4	53673.00	53673.00	53673.00	53673.00	
Treasurer Overtime	1000.00	1000.00	1000.00	1000.00	
<b>SubTotal</b>	<b>902677</b>	<b>912575</b>	<b>917731</b>	<b>917731</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Tentative Budget	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation		Budget	Budget
<b>A.1340 - General Budget Officer</b>					
Budget Officer	9000	15000.00	15000.00	15000.00	15000.00
<b>SubTotal</b>		<b>15000</b>	<b>15000</b>	<b>15000</b>	<b>15000</b>

### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.1345 - General Purchasing</b>				
Deputy Purchasing Agent	77301.00	79504.00	79504.00	79504.00
Purchasing Agent	98837.00	101654.00	101654.00	101654.00
Purchasing Assistant	49545.00	49545.00	49545.00	49545.00
<b>SubTotal</b>	<b>225683</b>	<b>230703</b>	<b>230703</b>	<b>230703</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A.1355 - General, Real Property Tax Service Agency</b>					
Deputy Director Real Property	67591.00	69517.00	69517.00	69517.00	69517.00
Director Real Property	91019.00	93613.00	93613.00	93613.00	93613.00
GIS Tax Map Technician	0.00	56356.00	56356.00	56356.00	56356.00
Senior Real Property Clerk	51320.00	51320.00	51320.00	51320.00	51320.00
Senior Real Property Clerk #2	51320.00	51320.00	51320.00	51320.00	51320.00
Senior Tax Map Technician	35485.00	35485.00	35485.00	35485.00	35485.00
<b>SubTotal</b>	<b>327150</b>	<b>357611</b>	<b>357611</b>	<b>357611</b>	<b>357611</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.1410 - General County Clerk</b>				
1st Deputy County Clerk	67591.00	69517.00	69517.00	69517.00
County Clerk	93419.00	96081.00	96081.00	96081.00
County Clerk Over Time	2700.00	2700.00	2700.00	2700.00
County Clerk Part Time Help	4500.00	4500.00	4500.00	4500.00
Legal Record Clerk	45720.00	45720.00	45720.00	45720.00
Legal Recording Clerk #2	44458.00	44458.00	44458.00	44458.00
Legal Recording Clerk #3	44611.00	44611.00	44611.00	44611.00
MV LIC/REG CLERK #8	45503.00	45503.00	45503.00	45503.00
MV License/Reg Clerk #10	45149.00	45149.00	45149.00	45149.00
MV License/Reg Clerk #2	54307.00	54307.00	54307.00	54307.00
MV License/Reg Clerk #7	46663.00	46663.00	46663.00	46663.00
MV License/Reg Clerk - P T	22364.00	22364.00	22364.00	22364.00
MV Supervisor	65330.00	65330.00	65330.00	65330.00
Principal Legal Recording Clerk	0.00	63330.00	63330.00	63330.00
Senior Legal Recording Clerk	59233.00	0.00	0.00	0.00
Senior MV Examiner	58144.00	58144.00	58144.00	58144.00
Senior MV Examiner #2	54936.00	54936.00	54936.00	54936.00
Senior MV Examiner #3	58144.00	58144.00	58144.00	58144.00
<b>SubTotal</b>	<b>857255</b>	<b>865771</b>	<b>865940</b>	<b>865940</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
<b>A.1420 - General Law (County Attorney)</b>			
1st Assistant County Attorney	97370.00	100145.00	100145.00
2nd Assistant County Attorney	86843.00	86815.00	86815.00
3rd Assistant County Attorney	72790.00	77060.00	77060.00
County Attorney	155366.00	162875.00	162875.00
Legal Assistant #2	49001.00	0.00	0.00
Legal Office Coordinator	67591.00	69517.00	69517.00
Secretary to the County Attorney	55413.00	60075.00	60075.00
<b>SubTotal</b>	<b>590464</b>	<b>566514</b>	<b>566514</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024						
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget			
<b>A.1430 - General.Civil Service</b>							
Civil Service Assistant	50696.00	52038.00	52038.00	52038.00			
Civil Service Assistant - Temp	2500.00	17500.00	17500.00	17500.00			
Civil Service Specialist	56125.00	57725.00	57725.00	57725.00			
Personnel Extra Help/Over Time	1000.00	1000.00	1000.00	1000.00			
Personnel Officer	98758.00	101573.00	101573.00	101573.00			
Test Administrator	3000.00	3000.00	3000.00	3000.00			
Test Administrator #2	3000.00	3000.00	3000.00	3000.00			
Test Administrator #3	3000.00	3000.00	3000.00	3000.00			
<b>SubTotal</b>	<b>217973</b>	<b>238836</b>	<b>238836</b>	<b>238836</b>			

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
<b>A.1435 - General.Human Resources</b>			
County Human Resources Director	98679.00	101491.00	101491.00
HR Overline	500.00	500.00	500.00
Human Resources Assistant	0.00	40599.00	40599.00
Human Resources Clerk	35004.00	0.00	0.00
Human Resources Coordinator	0.00	65567.00	65567.00
Human Resources Specialist	56126.00	0.00	0.00
<b>SubTotal</b>	<b>190308</b>	<b>208157</b>	<b>208157</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted County Budget
Position Title	Departmental Request	Tentative Budget
	Budget Officer's Recommendation	
<b>A.1450 - General Board Of Elections</b>		
Board Of Elections Extra Help 2	33000.00	8000.00
Commissioner Elections #1	86249.00	86249.00
Commissioner Elections #2	86249.00	86249.00
Deputy Commissioner Elections #1	59231.00	59231.00
Deputy Commissioner Elections #2	65924.00	65924.00
Sr. Clerk/Election Mgt Tech #1	49293.00	50698.00
Sr. Clerk/Election Mgt Tech #2	49293.00	50698.00
Supervisor Voting Machine #1	672.00	672.00
Supervisor Voting Machine #2	672.00	672.00
Voting System Technicians	18000.00	18000.00
<b>SubTotal</b>	<b>446241</b>	<b>426393</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	for		
<b>A.1490 - General Public Works Admin - DPW</b>					
Cont. Asst.-Supr. of Pub. Works	59246.00	60935.00		60935.00	60935.00
Fiscal Manager	77962.00	79567.00		79567.00	79567.00
Senior Account Clerk	47685.00	47685.00		47685.00	47685.00
Sr. Account Clerk #3	54058.00	54058.00		54058.00	54058.00
Superintendent of Public Works	130071.00	133778.00		133778.00	133778.00
Word Process Operator	44077.00	44077.00		44077.00	44077.00
<b>SubTotal</b>	<b>412499</b>	<b>420100</b>		<b>420100</b>	<b>420100</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted
Position Title	Departmental Request	County Budget
	Budget Officer's Recommendation	Tentative Budget
<b>A.1620 - General Buildings</b>		
Administrative Assistant #2	55807.00	55807.00
Bldg Maintenance Worker #2	43706.00	43706.00
Building Maint Mechanic #4	63830.00	63830.00
Cleaner	44783.00	44783.00
Cleaner #10	38528.00	38528.00
Cleaner #11	46783.00	46783.00
Cleaner #12	37704.00	37704.00
Cleaner #2	37621.00	37621.00
Director of Facilities - County	86624.00	86624.00
DPW Bldg & Grounds Over Time	14000.00	14000.00
DPW Bldg & Grounds Shift Diff	8674.00	8674.00
Maintenance Mechanic	0.00	0.00
Senior Building Maint Mech #2	69641.00	69641.00
Senior Building Maint Mech #3	69814.00	69814.00
Senior Building Maint Mech #4	59054.00	59054.00
Senior Custodian	58144.00	58144.00
Senior Custodian (STA)	1411.00	1411.00
Sr. Building Maintenance Worker	0.00	52890.00
<b>SubTotal</b>	<b>787030</b>	<b>788414</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024		Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
	Departmental Request	Position Total			
<b>A. 1624 - General Health &amp; Human Services Building</b>					
Building Maintenance Worker #6	44764.00	44764.00	44764.00	44764.00	44764.00
Carpenter/Maintenance Worker	56229.00	56229.00	56229.00	56229.00	56229.00
Cleaner #6	37025.00	37025.00	37025.00	37025.00	37025.00
Cleaner #8	37189.00	37189.00	37189.00	37189.00	37189.00
Cleaner - temp	18171.00	18171.00	18171.00	18171.00	18171.00
Custodian	42863.00	42863.00	42863.00	42863.00	42863.00
HHS Overtime	10000.00	10000.00	10000.00	10000.00	10000.00
Janitor #3	47179.00	47179.00	47179.00	47179.00	47179.00
Maintenance Mechanic #1	46090.00	46090.00	46090.00	46090.00	46090.00
<b>Sub Total</b>	<b>339610</b>	<b>339610</b>	<b>339610</b>	<b>339610</b>	<b>339610</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-1628 - General Waste Management Containment</b>				
Auto Mechanic #3	59217.00	59217.00	59217.00	59217.00
Solid Waste/Recycling Comp Coord	63963.00	73194.00	73194.00	73194.00
<b>SubTotal</b>	<b>123200</b>	<b>132411</b>	<b>132411</b>	<b>132411</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-1665 - General Public Records</b>				
Assistant Records Manager	54307.00	54307.00	54307.00	54307.00
Public Records Part Time	5000.00	5000.00	5000.00	5000.00
Recording Clerk #3	49545.00	49545.00	49545.00	49545.00
Recording Clerk (1000 hrs)	20763.00	20763.00	20763.00	20763.00
Records Manager	64330.00	64330.00	64330.00	64330.00
<b>Sub Total</b>	<b>193945</b>	<b>193945</b>	<b>193945</b>	<b>193945</b>

## Salary Schedule - Adopted

Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A-1670 - General Mail Room</b>					
Messenger #2	42381.00	42381.00	42381.00	42381.00	
<b>SubTotal</b>	<b>42381</b>	<b>42381</b>	<b>42381</b>	<b>42381</b>	<b>42381</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	County Budget
<b>A.1650 - General Information Technology</b>				
Computer Help Desk Tech II #3	0.00	0.00	0.00	0.00
Computer Help Desk Tech II #2	71350.00	73383.00	73383.00	73383.00
Computer Help Desk Tech II #3	65793.00	67668.00	67668.00	67668.00
Computer Help Desk Tech II #4	67591.00	69517.00	69517.00	69517.00
Computer Help Desk Technician II	71350.00	73383.00	73383.00	73383.00
Cybersecurity & Network Analyst	76084.00	77224.00	77224.00	77224.00
Director Information Technology	107286.00	110344.00	110344.00	110344.00
Information Tech Overtime	4000.00	4000.00	4000.00	4000.00
Network Coordinator	79445.00	81709.00	81709.00	81709.00
Programmer I	67591.00	69517.00	69517.00	69517.00
Sr. Computer Sys Analyst/Program	96758.00	101573.00	101573.00	101573.00
<b>SubTotal</b>	<b>708248</b>	<b>728318</b>	<b>728318</b>	<b>728318</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		
Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
<b>A-1681 - General Telecommunications</b>			
Telecomm Overtime	450.00	450.00	450.00
Telecommunications Analyst	88726.00	88726.00	88726.00
<b>Subtotal</b>	<b>89176</b>	<b>89176</b>	<b>89176</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	Budget	Tentative	Adopted
Position Title	Departmental Request	Officer's Recommendation	Budget	Budget	County Budget
<b>A-3020 - General.Sheriff's 911 Center</b>					
911 Center Holiday Pay	14390.00	14390.00	14390.00	14390.00	14390.00
911 Center Over Time	40500.00	60000.00	60000.00	60000.00	60000.00
911 Center Part Time	14800.00	30000.00	30000.00	30000.00	30000.00
911 Center Shift Change Pay	20000.00	20000.00	20000.00	20000.00	20000.00
911 Center Shift Differential	25775.00	25775.00	25775.00	25775.00	25775.00
Communication Officer #16	61576.00	61576.00	61576.00	61576.00	61576.00
Communication Officer #17	68288.00	68288.00	68288.00	68288.00	68288.00
Communication Officer #18	61576.00	61576.00	61576.00	61576.00	61576.00
Communication Officer #19	61576.00	61576.00	61576.00	61576.00	61576.00
Communication Officer #21	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #1	69960.00	69960.00	69960.00	69960.00	69960.00
Communications Officer #10	68288.00	68288.00	68288.00	68288.00	68288.00
Communications Officer #11	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #12	68288.00	68288.00	68288.00	68288.00	68288.00
Communications Officer #13	55811.00	55811.00	55811.00	55811.00	55811.00
Communications Officer #14	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #15	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #20	61576.00	61576.00	61576.00	61576.00	61576.00
Communications Officer #3	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #4	64654.00	64654.00	64654.00	64654.00	64654.00
Communications Officer #5	61576.00	61576.00	61576.00	61576.00	61576.00
Communications Officer #6	61576.00	61576.00	61576.00	61576.00	61576.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Communications Officer #8	69960.00	69960.00	69960.00	69960.00
Communications Officer #9	67732.00	67732.00	67732.00	67732.00
Communications Supervisor	73789.00	73789.00	73789.00	73789.00
Senior Communications Officer #1	72710.00	72710.00	72710.00	72710.00
Senior Communications Officer #2	71039.00	71039.00	71039.00	71039.00
Senior Communications Officer #3	67404.00	67404.00	67404.00	67404.00
<b>SubTotal</b>	<b>1626114</b>	<b>1660814</b>	<b>1660814</b>	<b>1660814</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-3110 - General.Sheriff's Law Enforcement</b>				
Building Maintenance Mech #2	64229.00	64229.00	64229.00	64229.00
Building Maintenance Mechanic #1	62345.00	62345.00	62345.00	62345.00
Custodian	53881.00	53881.00	53881.00	53881.00
Custodian #3	49265.00	49265.00	49265.00	49265.00
Investigative Sergeant #1	97691.00	97691.00	97691.00	97691.00
Investigative Sergeant #2	97691.00	97691.00	97691.00	97691.00
Investigator #1	95191.00	95191.00	95191.00	95191.00
Investigator #4	95191.00	95191.00	95191.00	95191.00
Investigator #5	95191.00	95191.00	95191.00	95191.00
Investigator #6	95191.00	95191.00	95191.00	95191.00
Investigator #7	95191.00	95191.00	95191.00	95191.00
Investigator #8	95191.00	95191.00	95191.00	95191.00
Investigator #9	95191.00	95191.00	95191.00	95191.00
Investigator - Medical P/T	34454.00	35436.00	35436.00	35436.00
Patrol Lieutenant #1	116592.00	116592.00	116592.00	116592.00
Patrol Lieutenant #2	116592.00	116592.00	116592.00	116592.00
Patrol Lieutenant #3	116592.00	116592.00	116592.00	116592.00
Patrol Officer #1	87691.00	87691.00	87691.00	87691.00
Patrol Officer #1-C	54556.00	54556.00	54556.00	54556.00
Patrol Officer #11	69602.00	69602.00	69602.00	69602.00
Patrol Officer #12	87691.00	87691.00	87691.00	87691.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	County Budget	County Budget	County Budget
Patrol Officer #13	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #14	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #16	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #17	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #19	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #2	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #20	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #22	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00
Patrol Officer #23	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #24	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #25	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #26	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #28	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #29	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #3	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #30	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #32	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #34	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #35	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #36	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #37	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00
Patrol Officer #38	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #39	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	Adopted County Budget	Adopted County Budget
Patrol Officer #4	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00
Patrol Officer #40	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #41	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #42	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #43	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #44	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #45	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #47	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #48	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00
Patrol Officer #49	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #6	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #55	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #57	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #58	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #59	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #60	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #61	87691.00	87691.00	87691.00	87691.00	87691.00	87691.00
Patrol Officer #62	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #63	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #64	82015.00	82015.00	82015.00	82015.00	82015.00	82015.00
Patrol Officer #65	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00
Patrol Officer #66	61135.00	61135.00	61135.00	61135.00	61135.00	61135.00
Patrol Officer #67	69602.00	69602.00	69602.00	69602.00	69602.00	69602.00

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Patrol Officer

## Salary Schedule - Adopted Budget Year 2024

Budget Year	Position Title	2024 Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
	Patrol Officer #68	69602.00	69602.00	69602.00	69602.00
	Patrol Officer #69	69602.00	69602.00	69602.00	69602.00
	Patrol Officer #7	87691.00	87691.00	87691.00	87691.00
	Patrol Officer #70	82015.00	82015.00	82015.00	82015.00
	Patrol Officer #71	69602.00	69602.00	69602.00	69602.00
	Patrol Officer #72	69602.00	69602.00	69602.00	69602.00
	Patrol Officer #73	61135.00	61135.00	61135.00	61135.00
	Patrol Officer #8	20950.00	20950.00	20950.00	20950.00
	Patrol Sergeant #1	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #10	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #11	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #12	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #2	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #3	92015.00	92015.00	92015.00	92015.00
	Patrol Sergeant #4	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #7	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #8	97691.00	97691.00	97691.00	97691.00
	Patrol Sergeant #9	97691.00	97691.00	97691.00	97691.00
	Senior Account Clerk #2	60939.00	60939.00	60939.00	60939.00
	Senior Account Clerk #3	59824.00	59824.00	59824.00	59824.00
	Senior Account Clerk #5	54651.00	54651.00	54651.00	54651.00
	Senior Account Clerk #7	54651.00	54651.00	54651.00	54651.00
	Senior Bldg Maint/Auto Mech #1	75777.00	75777.00	75777.00	75777.00

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### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
Senior Clerk	68073.00	68073.00	68073.00	68073.00		
Sher Law Enforce 84 Hours PP	148000.00	148000.00	148000.00	148000.00		
Sher Law Enforce Holiday Pay	131269.00	131269.00	131269.00	131269.00		
Sher Law Enforce Over Time	257500.00	425000.00	425000.00	425000.00		
Sher Law Enforce Shift Different	193419.00	193419.00	193419.00	193419.00		
Sher Mech Stipend	3500.00	3500.00	3500.00	3500.00		
Sheriff	120496.00	138778.00	138778.00	138778.00		
Sheriff - Retiree Sick Leave	89062.00	89062.00	89062.00	89062.00		
Sheriff K9	0.00	21840.00	21840.00	21840.00		
Sheriff Law Enforce Part Time	210000.00	210000.00	210000.00	210000.00		
Systems Maintenance Coordinator	77565.00	79776.00	79776.00	79776.00		
Undersheriff	135775.00	135775.00	135775.00	135775.00		
<b>SubTotal</b>	<b>8803673</b>	<b>9014486</b>	<b>9014486</b>	<b>9014486</b>		

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-3120.1001 - General.School Resource Officers.Hadley-Luzerne School District</b>				
Special Patrol Officer #3	0.00	46447.00	46447.00	46447.00
Special Patrol Officer #4	0.00	46447.00	46447.00	46447.00
<b>SubTotal</b>		<b>92894</b>	<b>92894</b>	<b>92894</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-3120.1002 - General.School Resource Officers.Queensbury School District</b>				
Patrol Officer #9	66741.00	66741.00	66741.00	66741.00
Special Patrol Officer #10	0.00	37157.00	37157.00	37157.00
<b>SubTotal</b>	<b>66741</b>	<b>103898</b>	<b>103898</b>	<b>103898</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Tentative	Adopted
Position Title	Departmental Request	Budget Officer's Recommendation	Budget	County Budget	
<b>A.3120.1003 - General.School Resource Officers.North Warren School District</b>					
Special Patrol Officer #9	0.00	18579.00	18579.00	18579.00	18579.00
Special Patrol Officer #9	0.00	18579.00	18579.00	18579.00	18579.00
<b>SubTotal</b>		<b>37158</b>	<b>37158</b>	<b>37158</b>	<b>37158</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.3120.1004 - General.School Resource Officers.Lake George School District</b>				
Special Patrol Officer #6	0.00	37157.00	37157.00	37157.00
Special Patrol Officer #7	0.00	37157.00	37157.00	37157.00
<b>SubTotal</b>		<b>74314</b>	<b>74314</b>	<b>74314</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.3120.1005 - General.School Resource Officers.Bolton School District</b>				
Special Patrol Officer #1	0.00	37157.00	37157.00	37157.00
<b>SubTotal</b>		<b>37157</b>	<b>37157</b>	<b>37157</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.3120.1006 - General.School Resource Officers...Johnsburg School District</b>				
Special Patrol Officer #5	0.00	37157.00	37157.00	37157.00
<b>SubTotal</b>		<b>37157</b>	<b>37157</b>	<b>37157</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-3120.1007 - General.School Resource Officers.Cjens Falls City School District</b>				
Special Patrol Officer #2	0.00	45983.00	45983.00	45983.00
<b>SubTotal</b>		<b>45983</b>	<b>45983</b>	<b>45983</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.3120.1008 - General.School Resource Officers.Warrensburg Central School Dist</b>				
Patrol Officer #74	0.00	54556.00	54556.00	54556.00
<b>SubTotal</b>		<b>54556</b>	<b>54556</b>	<b>54556</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024						
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget			
<b>A.3140 - General, Probation</b>							
Administrative Secretary	564,382.00	570,182.00	570,182.00	570,182.00			570,182.00
Director of Probation	1,134,622.00	1,166,996.00	1,166,996.00	1,166,996.00			1,166,996.00
Probation - IID/Trans Monitoring	3,000.00	3,000.00	3,000.00	3,000.00			3,000.00
Probation Assistant #1	43,187.00	43,187.00	43,187.00	43,187.00			43,187.00
Probation Assistant #2	49,545.00	49,545.00	49,545.00	49,545.00			49,545.00
Probation Officer #11	67,376.00	67,376.00	67,376.00	67,376.00			67,376.00
Probation Officer #14	67,376.00	67,376.00	67,376.00	67,376.00			67,376.00
Probation Officer #2	67,376.00	67,376.00	67,376.00	67,376.00			67,376.00
Probation Officer #3	0.00	0.00	0.00	0.00			0.00
Probation Officer #4	67,376.00	67,376.00	67,376.00	67,376.00			67,376.00
Probation Officer #5	68,114.00	68,114.00	68,114.00	68,114.00			68,114.00
Probation Officer #6	67,376.00	67,376.00	67,376.00	67,376.00			67,376.00
Probation Supervisor #1	81,588.00	83,913.00	83,913.00	83,913.00			83,913.00
Probation Supervisor #2	83,859.00	86,249.00	86,249.00	86,249.00			86,249.00
Senior Probation Officer #1	73,682.00	73,682.00	73,682.00	73,682.00			73,682.00
Senior Probation Officer #3	71,852.00	71,852.00	71,852.00	71,852.00			71,852.00
Senior Probation Officer #4	74,182.00	74,182.00	74,182.00	74,182.00			74,182.00
<b>Sub Total</b>	<b>10,547,789</b>	<b>10,664,318</b>	<b>10,664,318</b>	<b>10,664,318</b>			<b>10,664,318</b>

## Salary Schedule - Adopted

Budget Year 2024

Budget Year	2024		Tentative Budget	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Budget	Budget
<b>A-3143 - General.Probation - Pretrial</b>				
Probation Officer #13	67376.00	67376.00	67376.00	67376.00
<b>SubTotal</b>	<b>67376</b>	<b>67376</b>	<b>67376</b>	<b>67376</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.3144 - General.Probation-Day Reporting</b>				
Probation Officer	70118.00	70118.00	70118.00	70118.00
<b>SubTotal</b>	<b>70118</b>	<b>70118</b>	<b>70118</b>	<b>70118</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	Adopted County Budget
<b>A.3150 - General.Sheriffs Correction Division</b>					
Cook #1	53881.00	53881.00	53881.00	53881.00	53881.00
Cook #2	53881.00	53881.00	53881.00	53881.00	53881.00
Cook #3	56747.00	56747.00	56747.00	56747.00	56747.00
Cook Manager	60806.00	60806.00	60806.00	60806.00	60806.00
Cook Part Time - PD	23863.00	23863.00	23863.00	23863.00	23863.00
Corrections Captain	117088.00	125218.00	125218.00	125218.00	125218.00
Corrections Holiday Pay	33167.00	33167.00	33167.00	33167.00	33167.00
Corrections Lieutenant #1	103013.00	103013.00	103013.00	103013.00	103013.00
Corrections Lieutenant #2	103013.00	103013.00	103013.00	103013.00	103013.00
Corrections Officer #1	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #11	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #13	61160.00	61160.00	61160.00	61160.00	61160.00
Corrections Officer #14	68903.00	68903.00	68903.00	68903.00	68903.00
Corrections Officer #15	54254.00	54254.00	54254.00	54254.00	54254.00
Corrections Officer #16	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #17	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #18	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #19	61160.00	61160.00	61160.00	61160.00	61160.00
Corrections Officer #2	58165.00	58165.00	58165.00	58165.00	58165.00
Corrections Officer #20	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #21	65826.00	65826.00	65826.00	65826.00	65826.00
Corrections Officer #22	72046.00	72046.00	72046.00	72046.00	72046.00

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### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
Corrections Officer #23	68903.00	68903.00	68903.00	68903.00		68903.00
Corrections Officer #24	65826.00	65826.00	65826.00	65826.00		65826.00
Corrections Officer #26	68903.00	68903.00	68903.00	68903.00		68903.00
Corrections Officer #27	75348.00	75348.00	75348.00	75348.00		75348.00
Corrections Officer #28	65826.00	65826.00	65826.00	65826.00		65826.00
Corrections Officer #29	68903.00	68903.00	68903.00	68903.00		68903.00
Corrections Officer #3	68903.00	68903.00	68903.00	68903.00		68903.00
Corrections Officer #30	65826.00	65826.00	65826.00	65826.00		65826.00
Corrections Officer #31	61160.00	61160.00	61160.00	61160.00		61160.00
Corrections Officer #32	54254.00	54254.00	54254.00	54254.00		54254.00
Corrections Officer #33	75348.00	75348.00	75348.00	75348.00		75348.00
Corrections Officer #34	61160.00	61160.00	61160.00	61160.00		61160.00
Corrections Officer #35	61160.00	61160.00	61160.00	61160.00		61160.00
Corrections Officer #36	58165.00	58165.00	58165.00	58165.00		58165.00
Corrections Officer #37	72046.00	72046.00	72046.00	72046.00		72046.00
Corrections Officer #38	65826.00	65826.00	65826.00	65826.00		65826.00
Corrections Officer #39	54254.00	54254.00	54254.00	54254.00		54254.00
Corrections Officer #4	75348.00	75348.00	75348.00	75348.00		75348.00
Corrections Officer #40	58165.00	58165.00	58165.00	58165.00		58165.00
Corrections Officer #41	61160.00	61160.00	61160.00	61160.00		61160.00
Corrections Officer #42	75348.00	75348.00	75348.00	75348.00		75348.00
Corrections Officer #44	75348.00	75348.00	75348.00	75348.00		75348.00
Corrections Officer #45	75348.00	75348.00	75348.00	75348.00		75348.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	Adopted County Budget	Adopted County Budget
Corrections Officer #46	75348.00	75348.00	75348.00	75348.00	75348.00	75348.00
Corrections Officer #47	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #48	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #49	75348.00	75348.00	75348.00	75348.00	75348.00	75348.00
Corrections Officer #5	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #50	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #51	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #52	61160.00	61160.00	61160.00	61160.00	61160.00	61160.00
Corrections Officer #53	54254.00	54254.00	54254.00	54254.00	54254.00	54254.00
Corrections Officer #54	75348.00	75348.00	75348.00	75348.00	75348.00	75348.00
Corrections Officer #55	54254.00	54254.00	54254.00	54254.00	54254.00	54254.00
Corrections Officer #56	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #57	61160.00	61160.00	61160.00	61160.00	61160.00	61160.00
Corrections Officer #58	54254.00	54254.00	54254.00	54254.00	54254.00	54254.00
Corrections Officer #59	58165.00	58165.00	58165.00	58165.00	58165.00	58165.00
Corrections Officer #6	72046.00	72046.00	72046.00	72046.00	72046.00	72046.00
Corrections Officer #60	72046.00	72046.00	72046.00	72046.00	72046.00	72046.00
Corrections Officer #61	72046.00	72046.00	72046.00	72046.00	72046.00	72046.00
Corrections Officer #62	75348.00	75348.00	75348.00	75348.00	75348.00	75348.00
Corrections Officer #63	75348.00	75348.00	75348.00	75348.00	75348.00	75348.00
Corrections Officer #64	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #65	65926.00	65926.00	65926.00	65926.00	65926.00	65926.00
Corrections Officer #66	58165.00	58165.00	58165.00	58165.00	58165.00	58165.00

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### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
Corrections Officer #67	61160.00	61160.00	61160.00	61160.00		
Corrections Officer #68	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #69	72046.00	72046.00	72046.00	72046.00		
Corrections Officer #7	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #70	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #71	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #72	58165.00	58165.00	58165.00	58165.00		
Corrections Officer #73	61160.00	61160.00	61160.00	61160.00		
Corrections Officer #74	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #75	68903.00	68903.00	68903.00	68903.00		
Corrections Officer #76	68903.00	68903.00	68903.00	68903.00		
Corrections Officer #77	68903.00	68903.00	68903.00	68903.00		
Corrections Officer #78	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #79	61160.00	61160.00	61160.00	61160.00		
Corrections Officer #8	65826.00	65826.00	65826.00	65826.00		
Corrections Officer #80	68903.00	68903.00	68903.00	68903.00		
Corrections Officer #81-C	54254.00	54254.00	54254.00	54254.00		
Corrections Officer #82-C	54254.00	54254.00	54254.00	54254.00		
Corrections Officer #83-C	54254.00	0.00	0.00	0.00		
Corrections Officer #84-C	54254.00	0.00	0.00	0.00		
Corrections Officer #9	61160.00	61160.00	61160.00	61160.00		
Corrections Over Time	200000.00	400000.00	400000.00	400000.00		
Corrections Sergeant #1	79546.00	79546.00	79546.00	79546.00		

### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
Corrections Sergeant #10	73326.00	73326.00	73326.00	73326.00		
Corrections Sergeant #11	82848.00	82848.00	82848.00	82848.00		
Corrections Sergeant #2	76403.00	76403.00	76403.00	76403.00		
Corrections Sergeant #5	82848.00	82848.00	82848.00	82848.00		
Corrections Sergeant #6	76403.00	76403.00	76403.00	76403.00		
Corrections Sergeant #7	79546.00	79546.00	79546.00	79546.00		
Corrections Sergeant #8	76403.00	76403.00	76403.00	76403.00		
Corrections Sergeant #9	82848.00	82848.00	82848.00	82848.00		
Corrections Shift Change Pay	172000.00	172000.00	172000.00	172000.00		
Corrections Shift Differential	53238.00	53238.00	53238.00	53238.00		
Senior Account Clerk #6	59268.00	59268.00	59268.00	59268.00		
Sheriff Corrections PT Help	255382.00	255382.00	255382.00	255382.00		
<b>SubTotal</b>	<b>7273655</b>	<b>7273287</b>	<b>7273287</b>	<b>7273287</b>		

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officer's Recommendat ion	Tentative Budget	
<b>A-3315 - General Stop DWI Program</b>				
Stop DWI Coordinator - PT	13556.00	13943.00	13943.00	13943.00
<b>SubTotal</b>	<b>13556</b>	<b>13943</b>	<b>13943</b>	<b>13943</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.3410 - General.Fire Prevention &amp; Control</b>					
1st Deputy Fire Coordinator	8439.00	8891.00	8891.00	8891.00	
2nd Deputy Fire Coordinator	8439.00	8891.00	8891.00	8891.00	
3rd Deputy Fire Coordinator	8439.00	8891.00	8891.00	8891.00	
4th Deputy FireWMD/Haz	17922.00	18433.00	18433.00	18433.00	
County Fire Coord. (Part-time)	13607.00	13995.00	13995.00	13995.00	
Fire Investigator #1	0.00	5090.00	5090.00	5090.00	
Fire Investigator #2	0.00	5090.00	5090.00	5090.00	
Fire Investigator Helper	0.00	2545.00	2545.00	2545.00	
<b>SubTotal</b>	<b>56846</b>	<b>71826</b>	<b>71826</b>	<b>71826</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.3620 - General Building &amp; Fire Code</b>					
Administrator Fire & Bldg Code	83659.00	86249.00	86249.00	86249.00	
Fire Prev & Bldg Code Ent Off #1	67507.00	67507.00	67507.00	67507.00	
Fire Prev & Bldg Code Ent Off #2	67507.00	67507.00	67507.00	67507.00	
Fire Prev & Bldg Code Ent Off #3	68007.00	68007.00	68007.00	68007.00	
Fire Prev & Bldg Code Ent Off #6	58572.00	58572.00	58572.00	58572.00	
Fire Prev & Bldg Code Ent Off #7	0.00	0.00	0.00	0.00	
Secretary Fire Prev & BCEO	64061.00	64061.00	64061.00	64061.00	
<b>SubTotal</b>	<b>409513</b>	<b>411903</b>	<b>411903</b>	<b>411903</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget
<b>A.3640 - General.Civil Defense</b>			
Asst. Emergency Services Coord	57644.00	57644.00	57644.00
Deputy Director of Emergency Serv	42444.00	43654.00	43654.00
Director, Emergency Services	79236.00	81496.00	81496.00
Office Specialist - PT	25912.00	25912.00	25912.00
<b>SubTotal</b>	<b>205238</b>	<b>208706</b>	<b>208706</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Tentative	Adopted
Position Title	Departmental Request	Budget Officer's Recommendation	Budget	County Budget	
<b>A.3642 - General, Fire Training Center</b>					
Building Maintenance Helper	7039.00	7417.00	7417.00	7417.00	7417.00
<b>SubTotal</b>	<b>7039</b>	<b>7417</b>	<b>7417</b>	<b>7417</b>	<b>7417</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Adopted County Budget
	Departmental Request	Budget Officers's Recommendation	Tentative Budget	
<b>A-3645.4123 - General.Homeland Security.FY23 LEMPG</b>				
Deputy Director of Emergency Sec	21305.00	21913.00	21913.00	21913.00
<b>SubTotal</b>	<b>21305</b>	<b>21913</b>	<b>21913</b>	<b>21913</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	County Budget	Adopted Budget
<b>A.4010 - General Health Services</b>					
Assistant Director Patient Serv	96837.00	101654.00	101654.00	101654.00	101654.00
CHN #27	76700.00	76700.00	76700.00	76700.00	76700.00
CHN #9	76200.00	76200.00	76200.00	76200.00	76200.00
Health Serv. On Call Pay	80500.00	80500.00	80500.00	80500.00	80500.00
Medical Records Clerk	48564.00	48564.00	48564.00	48564.00	48564.00
Nurse Tech - Per Diem	30568.00	0.00	0.00	0.00	0.00
Nurse Technician #3	48324.00	0.00	0.00	0.00	0.00
PHN #1	74824.00	74824.00	74824.00	74824.00	74824.00
PHN #35	79555.00	79555.00	79555.00	79555.00	79555.00
PHN #38	63868.00	0.00	0.00	0.00	0.00
PHN #39	76055.00	76055.00	76055.00	76055.00	76055.00
PHN #8	63868.00	0.00	0.00	0.00	0.00
Principal Account Clerk	59644.00	59644.00	59644.00	59644.00	59644.00
Pub Hlth Hlth Serv PT for hourly	12000.00	80000.00	80000.00	80000.00	80000.00
Pub Hlth Hlth Services Ovr	130000.00	80000.00	80000.00	80000.00	80000.00
Pub Hlth Serv PHN Diff 6@761	4566.00	4566.00	4566.00	4566.00	4566.00
Quality Assurance Eval #1 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #2 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #3 - PD	2000.00	2000.00	2000.00	2000.00	2000.00
RPN #11	60912.00	60912.00	60912.00	60912.00	60912.00
RPN #6	0.00	0.00	0.00	0.00	0.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
Senior Account Clerk #1	43880.00	43880.00	43880.00	43880.00	43880.00
Senior Clerk #1	49064.00	49064.00	49064.00	49064.00	49064.00
Sr. Account Clerk #2	43187.00	43187.00	43187.00	43187.00	43187.00
Sr. Account Clerk - Temp PD	27029.00	27029.00	27029.00	27029.00	27029.00
Supervising PHN #4	83783.00	86181.00	86181.00	86181.00	86181.00
Supervising PHN #7	83783.00	86181.00	86181.00	86181.00	86181.00
<b>SubTotal</b>	<b>1529731</b>	<b>1240696</b>	<b>1240696</b>	<b>1240696</b>	<b>1240696</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024 Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-4013 - General W.I.C.</b>				
Infant Feeding Advocate	18497.00	18497.00	18497.00	18497.00
WIC - Temp Help	3527.00	3527.00	3527.00	3527.00
WIC Assistant	39766.00	0.00	0.00	0.00
WIC Assistant #2	48671.00	48671.00	48671.00	48671.00
WIC Assistant - PT	24335.00	24335.00	24335.00	24335.00
WIC Coordinator/Nutritionist	65750.00	65567.00	65567.00	65567.00
WIC Dietician #2	65400.00	65400.00	65400.00	65400.00
WIC Nutrition Aide #2	50814.00	50814.00	50814.00	50814.00
WIC Nutrition Facilitator	62081.00	62081.00	62081.00	62081.00
<b>SubTotal</b>	<b>376841</b>	<b>338892</b>	<b>338892</b>	<b>338892</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-4018 - General/Preventive Program</b>				
Administrative Assistant	54307.00	54307.00	54307.00	54307.00
Assistant Director Public Health	98637.00	0.00	0.00	0.00
Business Specialist Public Health	59833.00	59833.00	59833.00	59833.00
Call In Pay - Preventive	17500.00	17500.00	17500.00	17500.00
Deputy Director Health Services	0.00	107393.00	107393.00	107393.00
Director Pub Health/Patient Svc	119725.00	123137.00	123137.00	123137.00
Office Specialist	53558.00	53558.00	53558.00	53558.00
On Call Pay - Preventive	33800.00	33800.00	33800.00	33800.00
Pub Hlth Prev Program Temp	3000.00	3000.00	3000.00	3000.00
Public Health Assistant #2	48162.00	48162.00	48162.00	48162.00
Public Health Fiscal Manager	79445.00	81709.00	81709.00	81709.00
Public Health Program Admin	0.00	73312.00	73312.00	73312.00
Public Health Program Coord	57507.00	57507.00	57507.00	57507.00
Public Health Program Mgr	62040.00	0.00	0.00	0.00
Senior Account Clerk	43187.00	43187.00	43187.00	43187.00
<b>SubTotal</b>	<b>730901</b>	<b>756405</b>	<b>756405</b>	<b>756405</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A.4016.0020 - General.Preventive Program.Family Health</b>				
Children Special Needs Prog Adm	25158.00	25875.00	25875.00	25875.00
EI Service Coordinator #3	7742.00	7742.00	7742.00	7742.00
RPN #43 - PT	36647.00	0.00	0.00	0.00
<b>SubTotal</b>	<b>69447</b>	<b>33617</b>	<b>33617</b>	<b>33617</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
<b>A.4018.0030 - General.Preventive Program.Disease Control</b>						
Animal Control Officer #1 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #10 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #2- PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #3 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #4 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #5 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #6 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #7 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #8 - PD	450.00	450.00	450.00	450.00		450.00
Animal Control Officer #9 - PD	450.00	450.00	450.00	450.00		450.00
CHN #19	38100.00	38100.00	38100.00	38100.00		38100.00
Disease Control - Overtime	20406.00	20406.00	20406.00	20406.00		20406.00
On Call Pay	5700.00	5700.00	5700.00	5700.00		5700.00
PHN #10	63868.00	63868.00	63868.00	63868.00		63868.00
PHN - Per Diem	15000.00	0.00	0.00	0.00		0.00
Public Hlth Disease Per Diem	100600.00	75000.00	75000.00	75000.00		75000.00
RPN #42	60912.00	60912.00	60912.00	60912.00		60912.00
<b>SubTotal</b>	<b>308986</b>	<b>268486</b>	<b>268486</b>	<b>268486</b>		<b>268486</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-4018.0040 - General.Preventive Program,Health Education</b>				
Public Health Educator #1	52763.00	0.00	0.00	0.00
Public Health Educator #2	51356.00	51356.00	51356.00	51356.00
Public Hth Program Coordinator	65857.00	65857.00	65857.00	65857.00
Senior Public Health Educator #2	0.00	59054.00	59054.00	59054.00
<b>SubTotal</b>	<b>169976</b>	<b>176267</b>	<b>176267</b>	<b>176267</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.4022 - General.Emergency Medical Service</b>				
2nd Deputy EMS Coordinator	8439.00	8891.00	8891.00	8891.00
3rd Deputy EMS Coordinator	8439.00	8891.00	8891.00	8891.00
Deputy EMS Coordinator	8439.00	8891.00	8891.00	8891.00
EMS Coordinator	13907.00	13995.00	13995.00	13995.00
<b>Sub Total</b>	<b>39924</b>	<b>40668</b>	<b>40668</b>	<b>40668</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024		Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation		
<b>A.4054 - General.Ed/Physically Hand.Children</b>				
E1 Service Coordinator #3	43869.00	43869.00	43869.00	43869.00
Principal Clerk	52558.00	52558.00	52558.00	52558.00
<b>SubTotal</b>	<b>96427</b>	<b>96427</b>	<b>96427</b>	<b>96427</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.4054.0060 - General.Ed/Physically Hand.Children.Ed.Phys.Hndcpdd/Early Intervnt</b>					
Children Special Needs Prog Adm	58701.00	60374.00	60374.00	60374.00	
EI Service Coordinator #1	66055.00	66055.00	66055.00	66055.00	
EI Service Coordinator #2	0.00	58151.00	58151.00	58151.00	
EI Service Coordinator - PD #2	14377.00	14377.00	14377.00	14377.00	
EI Service Coordinator PT #3	43463.00	0.00	0.00	0.00	
Senior Account Clerk #3	53056.00	53056.00	53056.00	53056.00	
<b>SubTotal</b>	<b>235674</b>	<b>252015</b>	<b>252015</b>	<b>252015</b>	

### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Tentative	Adopted
Position Title	Departmental Request	Budget Officer's Recommendation	Job	Budget	County Budget
<b>A-1189 - General Public Health-Bio Terrorism</b>					
Public Health Assistant #1- PT	30309.00	30309.00		30309.00	30309.00
Public Health Program Admin	0.00	12937.00		12937.00	12937.00
Public Health Program Mgr	13160.00	0.00		0.00	0.00
<b>SubTotal</b>	<b>43469</b>	<b>43246</b>		<b>43246</b>	<b>43246</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A.4220 - General.Narcotics Control-DA</b>				
Investigator #2	13782.00	14174.00	14174.00	14174.00
Investigator #3 - PT	27563.00	28349.00	28349.00	28349.00
PT Investigator #4	27563.00	28349.00	28349.00	28349.00
<b>SubTotal</b>	<b>68908</b>	<b>70872</b>	<b>70872</b>	<b>70872</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024					
Position Title	Departmental Request	Budget Officers's Recommendation	Tentative Budget	Adopted County Budget		
<b>A-4310 - General.Mental Health Admin.</b>						
Children and Youth SPOA Coord.	73200.00	75286.00	75286.00	75286.00		
Deputy Director Clinical	79362.00	81644.00	81644.00	81644.00		
Director Mental Health	107280.00	110344.00	110344.00	110344.00		
Dpty Dir Mental Health/Fiscal	51337.00	52800.00	52800.00	52800.00		
Mental Health - Part-Time	1000.00	1000.00	1000.00	1000.00		
Mental Health Program Analyst	72206.00	74263.00	74263.00	74263.00		
Office Specialist	49545.00	49545.00	49545.00	49545.00		
<b>SubTotal</b>	<b>433955</b>	<b>444882</b>	<b>444882</b>	<b>444882</b>		

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
<b>A-5610 - General.Airport (D.P.W.)</b>				
Airport Manager	90780.00	93367.00	93367.00	93367.00
Building Maintenance Mechanic #6	60485.00	60485.00	60485.00	60485.00
Building Maintenance Mechanic #7	55131.00	55131.00	55131.00	55131.00
DPW Airport Emerg Response	3000.00	3000.00	3000.00	3000.00
DPW Airport Overtime	3759.00	3759.00	3759.00	3759.00
DPW Airport Overtime Spec Event	11241.00	11241.00	11241.00	11241.00
DPW Airport Shift Differential	975.00	975.00	975.00	975.00
<b>SubTotal</b>	<b>225371</b>	<b>227958</b>	<b>227958</b>	<b>227958</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>Position Title</b>	<b>A.6010 - General Social Services</b>				
Assistant SS Attorney #2	81804.00	84135.00	84135.00	84135.00	84135.00
Assistant SS Attorney PT #1	0.00	39826.00	39826.00	39826.00	39826.00
Case Manager	58961.00	58961.00	58961.00	58961.00	58961.00
Case Manager #3	0.00	51356.00	51356.00	51356.00	51356.00
Case Manager - FC Home Provider	62830.00	62830.00	62830.00	62830.00	62830.00
Case Supervisor A	83979.00	83979.00	83979.00	83979.00	83979.00
Case Supervisor B #1	73182.00	73182.00	73182.00	73182.00	73182.00
Case Supervisor B #2	73682.00	73682.00	73682.00	73682.00	73682.00
Case Supervisor B #3	73797.00	73797.00	73797.00	73797.00	73797.00
Case Supervisor B #4	74682.00	74682.00	74682.00	74682.00	74682.00
Case Supervisor Grade B #5	73182.00	73182.00	73182.00	73182.00	73182.00
Caseworker #1	57178.00	57178.00	57178.00	57178.00	57178.00
Caseworker #10	54866.00	54866.00	54866.00	54866.00	54866.00
Caseworker #13	55976.00	55976.00	55976.00	55976.00	55976.00
Caseworker #14	54506.00	54506.00	54506.00	54506.00	54506.00
Caseworker #15	54061.00	54061.00	54061.00	54061.00	54061.00
Caseworker #16	54801.00	54801.00	54801.00	54801.00	54801.00
Caseworker #18	63057.00	63057.00	63057.00	63057.00	63057.00
Caseworker #19	64900.00	64900.00	64900.00	64900.00	64900.00
Caseworker #2	55417.00	55417.00	55417.00	55417.00	55417.00
Caseworker #20	55515.00	55515.00	55515.00	55515.00	55515.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation
Caseworker #21	54061.00	54061.00
Caseworker #22	54801.00	54801.00
Caseworker #23	55125.00	55125.00
Caseworker #24	54358.00	54358.00
Caseworker #25	54407.00	54407.00
Caseworker #26	62081.00	62081.00
Caseworker #27	55028.00	55028.00
Caseworker #29	59680.00	59680.00
Caseworker #30	62081.00	62081.00
Caseworker #31	55450.00	55450.00
Caseworker #32	55320.00	55320.00
Caseworker #33	62081.00	62081.00
Caseworker #34	64900.00	64900.00
Caseworker #35	55745.00	55745.00
Caseworker #36	54358.00	54358.00
Caseworker #37	55190.00	55190.00
Caseworker #38	54506.00	54506.00
Caseworker #39	55125.00	55125.00
Caseworker #4	54531.00	54531.00
Caseworker #40	55646.00	55646.00
Caseworker #41	54655.00	54655.00
Caseworker #42	54556.00	54556.00
Caseworker #43	0.00	54061.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
Caseworker #5		56043.00	56043.00	56043.00	56043.00
Caseworker #6		54531.00	54531.00	54531.00	54531.00
Caseworker #7		62081.00	62081.00	62081.00	62081.00
Caseworker #8		55515.00	55515.00	55515.00	55515.00
Caseworker - PT		27031.00	27031.00	27031.00	27031.00
Commissioner Social Services		115749.00	119045.00	119045.00	119045.00
Community Services Worker #1 - PT		22364.00	22364.00	22364.00	22364.00
Community Services Worker #2 - PT		22364.00	22364.00	22364.00	22364.00
Community Services Worker		22364.00	22364.00	22364.00	22364.00
Confidential Secretary		52632.00	54132.00	54132.00	54132.00
Deputy Commissioner Soc Services		90947.00	93539.00	93539.00	93539.00
DSS Fiscal Manager		77301.00	79504.00	79504.00	79504.00
DSS Retiree Sick Leave		20348.00	20348.00	20348.00	20348.00
HEAP Examiner #1 - temp		6766.00	6766.00	6766.00	6766.00
HEAP Examiner #2 - temp		6766.00	6766.00	6766.00	6766.00
HEAP Examiner #3 - temp		6766.00	6766.00	6766.00	6766.00
HEAP Examiner #4 - temp		6766.00	6766.00	6766.00	6766.00
HEAP Examiner #5 - PT temp		39441.00	39441.00	39441.00	39441.00
Intake Clerk		38766.00	38766.00	38766.00	38766.00
Intake Clerk #1		38766.00	38766.00	38766.00	38766.00
Intake Clerk #10		38447.00	38447.00	38447.00	38447.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Intake Clerk #1	0.00	38447.00	38447.00	38447.00	38447.00
Intake Clerk #4	38817.00	38817.00	38817.00	38817.00	38817.00
Intake Clerk #7	38817.00	38817.00	38817.00	38817.00	38817.00
Intake Clerk #8	39331.00	39331.00	39331.00	39331.00	39331.00
Intake Clerk #9	39595.00	39595.00	39595.00	39595.00	39595.00
Legal Clerk III	54710.00	54710.00	54710.00	54710.00	54710.00
Medicaid Clerk #1	48671.00	48671.00	48671.00	48671.00	48671.00
Medicaid Clerk #2	41002.00	41002.00	41002.00	41002.00	41002.00
Medicaid Clerk #3	40888.00	40888.00	40888.00	40888.00	40888.00
On Call Pay - DSS	36500.00	36500.00	36500.00	36500.00	36500.00
Principal Account Clerk	58144.00	58144.00	58144.00	58144.00	58144.00
Principal Account Clerk #2	57644.00	57644.00	57644.00	57644.00	57644.00
Principal Account Clerk #3	47667.00	47667.00	47667.00	47667.00	47667.00
Principal Account Clerk #4	48508.00	48508.00	48508.00	48508.00	48508.00
Principal Clerk #1	0.00	43187.00	43187.00	43187.00	43187.00
Principal SWE	65330.00	65330.00	65330.00	65330.00	65330.00
Principal SWE #2	63830.00	63830.00	63830.00	63830.00	63830.00
Principal SWE #3	64715.00	64715.00	64715.00	64715.00	64715.00
Principal SWE #4	64945.00	64945.00	64945.00	64945.00	64945.00
Resource Clerk #1	42953.00	42953.00	42953.00	42953.00	42953.00
Resource Clerk #3	40039.00	40039.00	40039.00	40039.00	40039.00
Resource Recovery Coordinator	62830.00	62830.00	62830.00	62830.00	62830.00
Secretary	39485.00	39485.00	39485.00	39485.00	39485.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	County Budget	Adopted County Budget
Senior Account Clerk	49545.00	49545.00	49545.00	49545.00	49545.00
Senior Account Clerk #4	43187.00	43187.00	43187.00	43187.00	43187.00
Senior Account Clerk #6	53558.00	53558.00	53558.00	53558.00	53558.00
Senior Caseworker #1	69314.00	69314.00	69314.00	69314.00	69314.00
Senior Caseworker #10	68814.00	68814.00	68814.00	68814.00	68814.00
Senior Caseworker #2	66055.00	66055.00	66055.00	66055.00	66055.00
Senior Caseworker #3	66055.00	66055.00	66055.00	66055.00	66055.00
Senior Caseworker #4	64472.00	64472.00	64472.00	64472.00	64472.00
Senior Caseworker #5	68814.00	68814.00	68814.00	68814.00	68814.00
Senior Caseworker #6	68852.00	68852.00	68852.00	68852.00	68852.00
Senior Caseworker #8	66055.00	66055.00	66055.00	66055.00	66055.00
Senior Caseworker #9	69314.00	69314.00	69314.00	69314.00	69314.00
Senior Clerk	47179.00	47179.00	47179.00	47179.00	47179.00
Senior Resource Clerk	39766.00	39766.00	39766.00	39766.00	39766.00
Senior Support Investigator #1	59390.00	59390.00	59390.00	59390.00	59390.00
Social Services 1- Overtime	49222.00	49222.00	49222.00	49222.00	49222.00
Social Services Attorney	91676.00	94285.00	94285.00	94285.00	94285.00
Social Services Investigator #2	57940.00	57940.00	57940.00	57940.00	57940.00
Social Services Investigator #3	55468.00	55468.00	55468.00	55468.00	55468.00
Social Welfare Examiner #36	51320.00	51320.00	51320.00	51320.00	51320.00
Social Welfare Examiner #11	55057.00	55057.00	55057.00	55057.00	55057.00
Social Welfare Examiner #12	46291.00	46291.00	46291.00	46291.00	46291.00
Social Welfare Examiner #13	54884.00	54884.00	54884.00	54884.00	54884.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted
Position Title	Departmental Request	County Budget
Social Welfare Examiner #14	51320.00	51320.00
Social Welfare Examiner #15	44729.00	44729.00
Social Welfare Examiner #17	52124.00	52124.00
Social Welfare Examiner #18	44729.00	44729.00
Social Welfare Examiner #19	53273.00	53273.00
Social Welfare Examiner #20	52928.00	52928.00
Social Welfare Examiner #21	47597.00	47597.00
Social Welfare Examiner #22	54307.00	54307.00
Social Welfare Examiner #23	51320.00	51320.00
Social Welfare Examiner #24	54307.00	54307.00
Social Welfare Examiner #25	51320.00	51320.00
Social Welfare Examiner #28	45026.00	45026.00
Social Welfare Examiner #3	53043.00	53043.00
Social Welfare Examiner #30	44729.00	44729.00
Social Welfare Examiner #31	47312.00	47312.00
Social Welfare Examiner #32	54307.00	54307.00
Social Welfare Examiner #35	54307.00	54307.00
Social Welfare Examiner #36	54807.00	54807.00
Social Welfare Examiner #39	54307.00	54307.00
Social Welfare Examiner #4	54307.00	54307.00
Social Welfare Examiner #40	54980.00	54980.00
Social Welfare Examiner #41	45712.00	45712.00
Social Welfare Examiner #43	49831.00	49831.00

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### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation
Social Welfare Examiner #44	54307.00	54307.00
Social Welfare Examiner #5	44729.00	44729.00
Social Welfare Examiner #6	53847.00	53847.00
Social Welfare Examiner #8	44729.00	44729.00
Social Welfare Examiner #9	45685.00	45685.00
Social Welfare Examiner-HEAP PJ	23574.00	23574.00
Sr Social Svcs Investigator #1	60636.00	60636.00
Sr Social Welfare Examiner #12	55468.00	55468.00
Sr Social Welfare Examiner #2	58890.00	58890.00
Sr Social Welfare Examiner #4	59390.00	59390.00
Sr Social Welfare Examiner #6	55468.00	55468.00
Sr Social Welfare Examiner #7	58390.00	58390.00
Sr Social Welfare Examiner #8	58390.00	58390.00
Sr. Caseworker #7	66055.00	66055.00
Sr. Community Services Worker	48324.00	48324.00
Staff Development Coordinator	65400.00	65400.00
Super. Soc. Serv. Investigator	64503.00	64503.00
Supervising Support Invest. #2	64695.00	64695.00
Support Investigator #1	54307.00	54307.00
Support Investigator #2	56038.00	56038.00
Support Investigator #4	51320.00	51320.00
Support Investigator #5	45581.00	45581.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Support Investigator #6	51320.00	51320.00	51320.00	51320.00
Van Driver	22891.00	22891.00	22891.00	22891.00
<b>SubTotal</b>	<b>8129708</b>	<b>8373450</b>	<b>8373450</b>	<b>8373450</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	County Budget
<b>A.6030 - General,Countryside Adult Home</b>					
Building Maintenance Mechanic	60485.00	60485.00	60485.00	60485.00	60485.00
Care Manager	58961.00	58961.00	58961.00	58961.00	58961.00
Cleaner	41649.00	41649.00	41649.00	41649.00	41649.00
Cleaner #3	44783.00	44783.00	44783.00	44783.00	44783.00
Cook #2	38817.00	38817.00	38817.00	38817.00	38817.00
Cook #4	48179.00	48179.00	48179.00	48179.00	48179.00
Cook #5	38768.00	38768.00	38768.00	38768.00	38768.00
Cook Manager	49671.00	49671.00	49671.00	49671.00	49671.00
Countryside Shift Differential	21230.00	21230.00	21230.00	21230.00	21230.00
Countryside Temporary Help	20000.00	20000.00	20000.00	20000.00	20000.00
Countryside-Overtime	26000.00	26000.00	26000.00	26000.00	26000.00
Director Countryside Adult Home	72206.00	74263.00	74263.00	74263.00	74263.00
Food Service Helper	41649.00	41649.00	41649.00	41649.00	41649.00
Food Service Helper #3	37209.00	37209.00	37209.00	37209.00	37209.00
Food Service Helper #5 - PT	18171.00	18171.00	18171.00	18171.00	18171.00
Institutional Aide #1	40735.00	40735.00	40735.00	40735.00	40735.00
Institutional Aide #12	37391.00	37391.00	37391.00	37391.00	37391.00
Institutional Aide #13	46531.00	46531.00	46531.00	46531.00	46531.00
Institutional Aide #14	47031.00	47031.00	47031.00	47031.00	47031.00
Institutional Aide #15	46531.00	46531.00	46531.00	46531.00	46531.00
Institutional Aide #16	42406.00	42406.00	42406.00	42406.00	42406.00
Institutional Aide #17	42406.00	42406.00	42406.00	42406.00	42406.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	Budget	Tentative	Adopted
Position Title	Departmental Request	Officer's Recommendation	Budget	Budget	County Budget
Institutional Aide #18 - PT	18497.00	0.00	0.00	0.00	0.00
Institutional Aide #19	37514.00	37514.00	37514.00	37514.00	37514.00
Institutional Aide #2	47031.00	47031.00	47031.00	47031.00	47031.00
Institutional Aide #20	0.00	36995.00	36995.00	36995.00	36995.00
Institutional Aide #3	37416.00	37416.00	37416.00	37416.00	37416.00
Institutional Aide #8	38503.00	38503.00	38503.00	38503.00	38503.00
Institutional Aide - Per Diem	18497.00	18497.00	18497.00	18497.00	18497.00
Institutional Aide PT #2	29596.00	29596.00	29596.00	29596.00	29596.00
Institutional Aide PT #5	7399.00	7399.00	7399.00	7399.00	7399.00
Laundry Worker - PT	18171.00	18171.00	18171.00	18171.00	18171.00
Leisure Time Act Aide #4 - PT	28519.00	28519.00	28519.00	28519.00	28519.00
Leisure Time Act Aide #2 - PT	18281.00	19012.00	19012.00	19012.00	19012.00
Senior Account Clerk	49545.00	49545.00	49545.00	49545.00	49545.00
Senior Aide #1	54193.00	54193.00	54193.00	54193.00	54193.00
Senior Aide #2	53556.00	53556.00	53556.00	53556.00	53556.00
<b>SubTotal</b>	<b>1377528</b>	<b>1398815</b>	<b>1398815</b>	<b>1398815</b>	<b>1398815</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.6417.0001 - General Tourism/Occupancy-Tourism</b>					
Assistant Tourism Coordinator	58413.00	60078.00	60078.00	60078.00	
Communications Asst. - Tourism	47221.00	47221.00	47221.00	47221.00	
Communications Specialist	52096.00	52096.00	52096.00	52096.00	
Creative Director	94382.00	94382.00	94382.00	94382.00	
Director of Tourism	95912.00	95912.00	95912.00	95912.00	
Keyboard Specialist #1	17262.00	17262.00	17262.00	17262.00	
Principal Account Clerk	47667.00	47667.00	47667.00	47667.00	
Principal Account Clerk - PD	35000.00	35000.00	35000.00	35000.00	
Social Media Manager	0.00	55818.00	55818.00	55818.00	
Tourism Coordinator	68450.00	70401.00	70401.00	70401.00	
Tourism-Overtime	1000.00	1000.00	1000.00	1000.00	
<b>SubTotal</b>	<b>511929</b>	<b>576837</b>	<b>576837</b>	<b>576837</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>A.6510 - General Veterans Services</b>					
Director Veterans	67223.00	69139.00	69139.00	69139.00	
Office Specialist	49893.00	49893.00	49893.00	49893.00	
Van Driver #1	8177.00	8177.00	8177.00	8177.00	
Van Driver #2	8177.00	8177.00	8177.00	8177.00	
Van Driver #3	10076.00	10076.00	10076.00	10076.00	
Van Driver #4 - Per Diem	2675.00	2675.00	2675.00	2675.00	
Van Driver #5 - Per Diem	2675.00	2675.00	2675.00	2675.00	
Van Driver #6 - Per Diem	2675.00	2675.00	2675.00	2675.00	
Veteran's Benefits Counselor	47184.00	47184.00	47184.00	47184.00	
<b>SubTotal</b>	<b>198765</b>	<b>200681</b>	<b>200681</b>	<b>200681</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A.6610 - General.Weights &amp; Measures</b>					
Director Weights & Measures	73258.00	75346.00		75346.00	75346.00
Weights Measures Inspector-PD#2	1000.00	1000.00		1000.00	1000.00
<b>SubTotal</b>	<b>74258</b>	<b>76346</b>		<b>76346</b>	<b>76346</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A.6771 - General.OFA-Hamilton County</b>					
Director Office for the Aging	34452.00	35434.00		35434.00	35434.00
Meal Site Cook #11	26031.00	26031.00		26031.00	26031.00
Meal Site Cook #2	23487.00	23487.00		23487.00	23487.00
Meal Site Cook #7	22714.00	22714.00		22714.00	22714.00
Meal Site Manager #4	34712.00	34712.00		34712.00	34712.00
Meal Site Manager #6	33688.00	33688.00		33688.00	33688.00
Meal Site Manager #9	34813.00	34813.00		34813.00	34813.00
OFA Hamilton subs 765@11.40	8134.00	8134.00		8134.00	8134.00
OFA-SNAP subs: 700@11.40	2722.00	2722.00		2722.00	2722.00
Services Assistant OFA #3	44307.00	44307.00		44307.00	44307.00
<b>SubTotal</b>	<b>265960</b>	<b>265042</b>		<b>265042</b>	<b>265042</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	Adopted County Budget
<b>A.6772 - General.OFA-Warren County</b>					
Coord Serv Aging	70118.00	70118.00	70118.00	70118.00	70118.00
Director Office for the Aging	51679.00	53152.00	53152.00	53152.00	53152.00
Fiscal Coordinator	54776.00	54776.00	54776.00	54776.00	54776.00
Food Service Helper #2	27267.00	0.00	0.00	0.00	0.00
Food Service Helper #6	40060.00	40060.00	40060.00	40060.00	40060.00
Food Service Manager	33641.00	0.00	0.00	0.00	0.00
Meal Site Cook #10	23217.00	23217.00	23217.00	23217.00	23217.00
Meal Site Cook #12	27267.00	0.00	0.00	0.00	0.00
Meal Site Cook #3	27267.00	0.00	0.00	0.00	0.00
Meal Site Cook #4	31799.00	0.00	0.00	0.00	0.00
Meal Site Cook #5	23474.00	23474.00	23474.00	23474.00	23474.00
Meal Site Manager #1	28231.00	28231.00	28231.00	28231.00	28231.00
Meal Site Manager #2	27683.00	27683.00	27683.00	27683.00	27683.00
Meal Site Manager #3	27267.00	0.00	0.00	0.00	0.00
Meal Site Manager #7	33775.00	33775.00	33775.00	33775.00	33775.00
Meal Site Manager #8	33687.00	33687.00	33687.00	33687.00	33687.00
OFA-Warren subs15@216-hr11.40	26894.00	26894.00	26894.00	26894.00	26894.00
Services Assistant OFA #1	49545.00	49545.00	49545.00	49545.00	49545.00
Services Assistant OFA #2	44790.00	44790.00	44790.00	44790.00	44790.00
Services Assistant OFA #4	49545.00	49545.00	49545.00	49545.00	49545.00
Services Assistant OFA- PT	21594.00	21594.00	21594.00	21594.00	21594.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Services Specialist, OFA	66628.00	66628.00	66628.00	66628.00
Services Specialist, OFA #2	57531.00	57531.00	57531.00	57531.00
Type: PT	18497.00	18497.00	18497.00	18497.00
<b>SubTotal</b>	<b>86092</b>	<b>713097</b>	<b>713097</b>	<b>713097</b>

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
<b>A.7110 - General.Parks &amp; Recreation</b>						
Building Maintenance Mechanic	61360.00	61360.00	61360.00	61360.00		
Building Maintenance Worker #11	44764.00	44764.00	44764.00	44764.00		
Building Maintenance Worker #12	49545.00	49545.00	49545.00	49545.00		
Director of Parks, Rec & RR Div.	65197.00	65197.00	65197.00	65197.00		
DPW Parks & Recs Over Time	3500.00	3500.00	3500.00	3500.00		
Fish Management Specialist	68443.00	71422.00	71422.00	71422.00		
Hatchery Aide	41213.00	41213.00	41213.00	41213.00		
Maintenance Mechanic	51965.00	0.00	0.00	0.00		
Senior Account Clerk #2	53596.00	53596.00	53596.00	53596.00		
Senior Building Maint Worker	0.00	52890.00	52890.00	52890.00		
Temp. Help - Parks & Rec	14000.00	14000.00	14000.00	14000.00		
<b>SubTotal</b>	<b>452776</b>	<b>457487</b>	<b>457487</b>	<b>457487</b>		

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-7111 - General Up Yonda Farm</b>				
Assistant Naturalist - Temp	4000.00	4000.00	4000.00	4000.00
Environmental Education Admin	65807.00	65807.00	65807.00	65807.00
Naturalist #2	51899.00	53378.00	53378.00	53378.00
Naturalist #3	54061.00	56219.00	56219.00	56219.00
<b>Sub Total</b>	<b>174543</b>	<b>179404</b>	<b>179404</b>	<b>179404</b>

### Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>A-7113 - General.Railroad</b>				
Director of Parks, Rec & RR Div.	15848	16299	16299	16299
<b>SubTotal</b>	<b>15848</b>	<b>16299</b>	<b>16299</b>	<b>16299</b>

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### Salary Schedule - Adopted Budget Year 2024

Budget Year Position Title	2024			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
<b>A.7510 - General Historian</b>					
County Historian	21786.00	22407.00		22407.00	22407.00
<b>SubTotal</b>	<b>21786</b>	<b>22407</b>		<b>22407</b>	<b>22407</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			Adopted
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	County Budget
<b>A.5021 - General.Planning (and Comm. Dev.)</b>				
Assistant County Planner	76186.00	78357.00	78357.00	78357.00
Associate Planner - Per Diem	25139.00	25855.00	25855.00	25855.00
County Planner	83640.00	86024.00	86024.00	86024.00
Dir of Planning and Comm Dev	110328.00	0.00	0.00	0.00
Junior Planner	0.00	48983.00	48983.00	48983.00
Office Specialist	53558.00	53558.00	53558.00	53558.00
Office Specialist #2	44131.00	44131.00	44131.00	44131.00
Overtime-Planning	2000.00	2000.00	2000.00	2000.00
Principal Planner	79382.00	81644.00	81644.00	81644.00
<b>SubTotal</b>	<b>474364</b>	<b>420552</b>	<b>420552</b>	<b>420552</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>Position Title</b>					
<b>A.8022 - General.Planning GIS Program</b>					
Construction Cost Coordinator	32822.00	33860.00	33860.00	33860.00	33860.00
GIS Administrator	96062.00	98789.00	98789.00	98789.00	98789.00
GIS Specialist	60788.00	60788.00	60788.00	60788.00	60788.00
<b>SubTotal</b>	<b>199762</b>	<b>199437</b>	<b>199437</b>	<b>199437</b>	<b>199437</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>D.3310 - County Road-Traffic Control</b>					
DPW Traffic Control Over Time	2000.00	2000.00	2000.00	2000.00	
Sign Maintenance Supervisor	68007.00	68007.00	68007.00	68007.00	
Sign Maintenance Supervisor - STA	1000.00	1000.00	1000.00	1000.00	
Sign Maintenance Worker #1	58890.00	58890.00	58890.00	58890.00	
Sign Maintenance Worker #2	48324.00	48324.00	48324.00	48324.00	
Sign Maintenance Worker - STA	450.00	450.00	450.00	450.00	
<b>SubTotal</b>	<b>178671</b>	<b>178671</b>	<b>178671</b>	<b>178671</b>	

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>D.5020 - County Road Engineering</b>				
Assistant Engineer #1	64097.00	65924.00	65924.00	65924.00
Construction Specialist	76094.00	77224.00	77224.00	77224.00
Engineer I #3	75221.00	77365.00	77365.00	77365.00
Engineer II	83640.00	86024.00	86024.00	86024.00
Senior Civil Engineer	104248.00	107219.00	107219.00	107219.00
<b>SubTotal</b>	<b>402290</b>	<b>413756</b>	<b>413756</b>	<b>413756</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
<b>D.5110 - County Road Maintenance of Roads</b>					
DPW Maint Roads Over Time	65000.00	65000.00	65000.00	65000.00	
HEO #1	51187.00	51187.00	51187.00	51187.00	
HEO #11	47667.00	47667.00	47667.00	47667.00	
HEO #13	54867.00	54867.00	54867.00	54867.00	
HEO #14	54399.00	54399.00	54399.00	54399.00	
HEO #15 - STA	600.00	600.00	600.00	600.00	
HEO #16 - STA	600.00	600.00	600.00	600.00	
HEO #2	51187.00	51187.00	51187.00	51187.00	
HEO #5	47667.00	47667.00	47667.00	47667.00	
HEO #6	51187.00	51187.00	51187.00	51187.00	
HEO #9	47667.00	47667.00	47667.00	47667.00	
Highway Const Sup #5 - STA	2500.00	2500.00	2500.00	2500.00	
Highway Const Sup #6 - STA	2500.00	2500.00	2500.00	2500.00	
Highway Const Sup #7 - STA	600.00	600.00	600.00	600.00	
Highway Const Sup #8 - STA	600.00	600.00	600.00	600.00	
Highway Const Sup #9 - STA	5000.00	5000.00	5000.00	5000.00	
Highway Const Sup II #7 - STA	5000.00	5000.00	5000.00	5000.00	
Highway Const Supervisor #1	52608.00	52608.00	52608.00	52608.00	
Highway Const Supervisor #2	52608.00	52608.00	52608.00	52608.00	
Highway Const Supervisor #3	55796.00	55796.00	55796.00	55796.00	
Highway Const Supervisor #4	52608.00	52608.00	52608.00	52608.00	
Highway Construction Supv II #1	64850.00	64850.00	64850.00	64850.00	

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Highway Construction Supv II #2	64860.00	64860.00	64860.00	64860.00
Highway Construction Supv II #3	65696.00	65696.00	65696.00	65696.00
Highway Construction Supv II #5	65318.00	65318.00	65318.00	65318.00
Highway Manager #2	95253.00	95911.00	95911.00	95911.00
Laborer #1 - temp	5500.00	0.00	0.00	0.00
Laborer #2 - temp	5500.00	0.00	0.00	0.00
Laborer #3 - temp	0.00	0.00	0.00	0.00
Laborer #4	42367.00	42367.00	42367.00	42367.00
MEO (L) #12	43187.00	43187.00	43187.00	43187.00
MEO (L) #13	40915.00	40915.00	40915.00	40915.00
MEO (L) #16	43583.00	43583.00	43583.00	43583.00
MEO (L) #17	49545.00	49545.00	49545.00	49545.00
MEO (L) #2	49641.00	49641.00	49641.00	49641.00
MEO (L) #21	45985.00	45985.00	45985.00	45985.00
MEO (L) #26	41172.00	41172.00	41172.00	41172.00
MEO (L) #27	43187.00	43187.00	43187.00	43187.00
MEO (L) #28	43187.00	43187.00	43187.00	43187.00
MEO (L) #29 - STA	300.00	300.00	300.00	300.00
MEO (L) #3	41242.00	41242.00	41242.00	41242.00
MEO (L) #30 - STA	300.00	300.00	300.00	300.00
MEO (L) #31 - temp	5500.00	0.00	0.00	0.00
MEO (L) #32 - temp	5500.00	0.00	0.00	0.00
MEO (L) #33	43187.00	43187.00	43187.00	43187.00

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
MEO (L) #5	43633.00	43633.00	43633.00	43633.00	
MEO (L) #6	40938.00	40938.00	40938.00	40938.00	
MEO (N) #1	44589.00	44589.00	44589.00	44589.00	
MEO (M) #12	45577.00	45577.00	45577.00	45577.00	
MEO (N) #14	43952.00	43952.00	43952.00	43952.00	
MEO (M) #2	44667.00	44667.00	44667.00	44667.00	
MEO (M) #21	52724.00	52724.00	52724.00	52724.00	
MEO (M) #22	43750.00	43750.00	43750.00	43750.00	
MEO (M) #23	46090.00	46090.00	46090.00	46090.00	
MEO (M) #24	49484.00	49484.00	49484.00	49484.00	
MEO (M) #25	46561.00	46561.00	46561.00	46561.00	
MEO (N) #26	46090.00	46090.00	46090.00	46090.00	
MEO (M) #27 - STA	300.00	300.00	300.00	300.00	
MEO (M) #28 - STA	300.00	300.00	300.00	300.00	
MEO (M) #29 - STA	300.00	300.00	300.00	300.00	
MEO (M) #3	46090.00	46090.00	46090.00	46090.00	
MEO (M) #30 - STA	300.00	300.00	300.00	300.00	
MEO (M) #4	46090.00	46090.00	46090.00	46090.00	
MEO (M) #5	44821.00	44821.00	44821.00	44821.00	
MEO (M) #7	46090.00	46090.00	46090.00	46090.00	
MEO (M) #8	46090.00	46090.00	46090.00	46090.00	
MEO (M) #9	44615.00	44615.00	44615.00	44615.00	
<b>SubTotal</b>	<b>2408922</b>	<b>2408922</b>	<b>2408922</b>	<b>2408922</b>	

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024	2024	2024	2024	2024
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	Adopted County Budget
<b>D.5142 - County Road.Snow Removal - County</b>					
DPW Snow Removal Over Time	151000.00	151000.00	151000.00	151000.00	151000.00
HEO #1	3523.00	3523.00	3523.00	3523.00	3523.00
HEO #13	3777.00	3777.00	3777.00	3777.00	3777.00
HEO #14	3745.00	3745.00	3745.00	3745.00	3745.00
HEO #2	3523.00	3523.00	3523.00	3523.00	3523.00
HEO #6	3523.00	3523.00	3523.00	3523.00	3523.00
Highway Const. Supervisor #1	3621.00	3621.00	3621.00	3621.00	3621.00
Highway Const. Supervisor #2	3621.00	3621.00	3621.00	3621.00	3621.00
Highway Const. Supervisor #3	3841.00	3841.00	3841.00	3841.00	3841.00
Highway Const. Supervisor #4	3621.00	3621.00	3621.00	3621.00	3621.00
Highway Construction Supv II #1	4464.00	4464.00	4464.00	4464.00	4464.00
Highway Construction Supv II #2	4464.00	4464.00	4464.00	4464.00	4464.00
Highway Construction Supv II #3	4522.00	4522.00	4522.00	4522.00	4522.00
Highway Construction Supv II #5	4496.00	4496.00	4496.00	4496.00	4496.00
Laborer #48	2916.00	2916.00	2916.00	2916.00	2916.00
MEO (L) #13	2816.00	2816.00	2816.00	2816.00	2816.00
MEO (L) #2	3417.00	3417.00	3417.00	3417.00	3417.00
MEO (L) #21	3145.00	3145.00	3145.00	3145.00	3145.00
MEO (L) #26	2834.00	2834.00	2834.00	2834.00	2834.00
MEO (L) #3	2839.00	2839.00	2839.00	2839.00	2839.00
MEO (L) #6	2818.00	2818.00	2818.00	2818.00	2818.00
MEO (M) #1	3069.00	3069.00	3069.00	3069.00	3069.00

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## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
MEO (M) #12	3137.00	3137.00	3137.00	3137.00		
MEO (M) #14	3025.00	3025.00	3025.00	3025.00		
MEO (M) #2	3074.00	3074.00	3074.00	3074.00		
MEO (M) #21	3629.00	3629.00	3629.00	3629.00		
MEO (M) #22	3012.00	3012.00	3012.00	3012.00		
MEO (M) #24	3406.00	3406.00	3406.00	3406.00		
MEO (M) #5	3085.00	3085.00	3085.00	3085.00		
MEO (M) #9	3071.00	3071.00	3071.00	3071.00		
<b>SubTotal</b>	<b>251034</b>	<b>251034</b>	<b>251034</b>	<b>251034</b>		

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024					
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget		
<b>DM.5130 - Road Machinery/Machinery</b>						
Assistant Auto Mech Supervisor	63830.00	63830.00	63830.00	63830.00		63830.00
Auto Mechanic #10	57379.00	57379.00	57379.00	57379.00		57379.00
Auto Mechanic #12	58890.00	58890.00	58890.00	58890.00		58890.00
Auto Mechanic #2	59890.00	59890.00	59890.00	59890.00		59890.00
Auto Mechanic #4	55468.00	55468.00	55468.00	55468.00		55468.00
Auto Mechanic #5	55468.00	55468.00	55468.00	55468.00		55468.00
Auto Mechanic #7	58890.00	58890.00	58890.00	58890.00		58890.00
Auto Mechanic #9	51086.00	51086.00	51086.00	51086.00		51086.00
Auto Parts Shop Specialist	47631.00	47631.00	47631.00	47631.00		47631.00
Auto Parts Shop Specialist - STA	450.00	450.00	450.00	450.00		450.00
Automotive Mechanic - STA	320.00	320.00	320.00	320.00		320.00
DPW Mach Inspection Station	5000.00	5000.00	5000.00	5000.00		5000.00
DPW Mach Over Time	20000.00	20000.00	20000.00	20000.00		20000.00
Fleet and Equipment Manager	88516.00	88516.00	88516.00	88516.00		88516.00
Welder	61136.00	61136.00	61136.00	61136.00		61136.00
<b>SubTotal</b>	<b>681501</b>	<b>683954</b>	<b>683954</b>	<b>683954</b>		<b>683954</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
<b>S-1710 - Workers' Compensation-Self Insurance Administration</b>				
Deputy Insurance Administrator	71422.00	71422.00	71422.00	71422.00
Insurance Administrator	101654.00	101654.00	101654.00	101654.00
Self-insurance Specialist	59137.00	59137.00	59137.00	59137.00
<b>SubTotal</b>	<b>232213</b>	<b>232213</b>	<b>232213</b>	<b>232213</b>

## Salary Schedule - Adopted Budget Year 2024

Budget Year	2024		
Position Title	Departmental Request	Budget Officer's Recommendation (a)	Adopted County Budget
<b>TE-6010 - Expendable Trust Social Services</b>			
Community Services Worker	22364.00	22364.00	22364.00
<b>Sub Total</b>	<b>22364</b>	<b>22364</b>	<b>22364</b>
<b>Total</b>	<b>52673089</b>	<b>53705282</b>	<b>53604023</b>

DELETED POSITIONS - 2024 WARREN COUNTY ADOPTED BUDGET		
BUDGET CODE	DEPARTMENT NAME	Position
A.104010 110	Clerk - Legislative Board	Sr Legislative Ofc Specialist #1
A.1410 110	CountyClerk	Senior Legal Recording Clerk
A.1435 130	Human Resources	Human Resources Clerk
A.1435 110	Human Resources	Human Resources Specialist
A.1620 110	Buildings	Maintenance Mechanic
A.4010 110	Public Health,Health Services	PHN #35
A.4010 110	Public Health,Health Services	PHN #8
A.4010 110	Public Health,Health Services	Nurse Technician #3
A.4010 130	Public Health,Health Services	Nurse Tech Per Diem
A.4013 110	Public Health,WIC	WIC Assistant
A.4018 110	Public Health,Preventive Program	Assistant Director of Public Health
A.4018.0020 130	Public Health,Family Health	RPN #43 PT
A.4018.0020 130	Public Health,Family Health	PHN - Per Diem
A.4018.0040 110	Public Health,Health Education	Health Educator #1
A.4054.0060 130	EI	EI Service Coordinator PT #3
A.6030 110	Countryside Adult Home	Institutional Aide #18 PT

A.6772 110	OFA - Warren County	Food Service Helper #2
A.6772 110	OFA - Warren County	Food Service Manager
A.6772 110	OFA - Warren County	Meal Site Cook #12
A.6772 110	OFA - Warren County	Meal Site Cook #3
A.6772 110	OFA - Warren County	Meal Site Cook #4
A.6772 110	OFA - Warren County	Meal Site Manager #3
A.7110 110	Parks, Rec & Railroad	Maintenance Mechanic
A.8021 110	Planning	Dir of Planning and Comm Dev

### 2024 Warren County Non-Bargaining Hourly Rates

Budget Code	Department	Position Title	2023 Salary	Salary Adj	2024 Salary
<b>Hourly Salaries- No change in funding</b>					
A.1165	District Attorney	Investigator #2	\$33,1288	\$0.9442	\$34,0730
A.1165	District Attorney	Investigator #3	\$33,1288	\$0.9442	\$34,0730
A.1165	District Attorney	Investigator #4	\$33,1288	\$0.9442	\$34,0730
A.1170	Legal Defense - Indigent Legal Services	Grant Manager	\$23,3188	\$2.6812	\$26,0000
A.1430	Civil Service	Test Administrator	\$23,3188	\$0.6646	\$23,9834
A.1430	Civil Service	Test Administrator #2	\$23,3188	\$0.6646	\$23,9834
A.1430	Civil Service	Test Administrator #3	\$23,3188	\$0.6646	\$23,9834
A.1450	Board of Elections	Voting System Technicians	\$20,2438	\$0.5769	\$20,8207
A.3110	Sheriff/Sheriff Law Enforcement	Investigator - Medicaid PT	\$33,1288	\$0.9442	\$34,0730
A.3110	Sheriff/Sheriff Law Enforcement	Security Supervisor - Part Time	\$23,5673	\$0.6717	\$24,2390
A.3110	Sheriff/Sheriff Law Enforcement	Security Officer PT	\$23,0102	\$0.6558	\$23,6660
A.3110	Sheriff/Sheriff Law Enforcement	Stop DWI Coordinator - PT	\$23,6996	\$0.6754	\$24,3750
A.3150	Sheriff Jail	Clerk - PT	\$22,6691	\$0.6461	\$23,3152
A.6610	Weights & Measures	Weights Measures Inspector - PD #2	\$32,4705	\$0.9254	\$33,3959

STATE OF NEW YORK )  
 )ss.:  
COUNTY OF WARREN )

I, AMANDA ALLEN, CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY AND THE WHOLE THEREOF OF THE ANNUAL BUDGET FOR THE COUNTY OF WARREN FOR THE CALENDAR YEAR 2024, AS ADOPTED PURSUANT TO RESOLUTION NO. 524 BY THE BOARD OF SUPERVISORS ON THE 17<sup>TH</sup> DAY OF NOVEMBER, 2023.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS

2nd DAY OF November 2023.

  
CLERK

**RESOLUTION NO. 525 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild, Diamond, Frasier, Merlino and Beaty**

**MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT  
FOR THE FISCAL YEAR 2024**

WHEREAS, the Board of Supervisors by Resolution No. 524 adopted on the 17<sup>th</sup> day of November, 2023, a budget for the County of Warren for the fiscal year 2024, now, therefore, be it

RESOLVED, that the several amounts specified in said budget, in the right hand column entitled "approved" opposite the several items of expenditures, be, and the same hereby are, appropriated for such items for the fiscal year beginning January 1, 2024.

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 526 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**ADOPTING SALARY AND COMPENSATION PLAN FOR 2024**

RESOLVED, that effective January 1, 2024, the Salary and Compensation Plan for Warren County shall be the base salaries as set forth in the 2024 Salary Schedule attached to the Warren County Budget for 2024 as adopted, and reference to said schedule is hereby made as though fully set forth herein, together with such additional amounts of longevity compensation as the employee may be entitled to receive.

Roll Call Vote:

Ayes: 939

Noes: 0

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 527 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2024, ENTITLED "A LOCAL LAW  
FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF  
WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 1 of 2024 entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 15<sup>th</sup> day of December, 2023, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 1 of 2024, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN  
PROPOSED LOCAL LAW NO. 1 OF 2024**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND  
EMPLOYEES OF WARREN COUNTY**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2024 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$101,491.00
Commissioner of Elections(VanNess)	86,249.00
Commissioner of Elections(McLaughlin)	86,249.00
Commissioner of Social Services	119,048.00
County Attorney	162,879.00
County Auditor	88,586.00
County Clerk	96,081.00
County Treasurer	118,236.00
Director, Real Property Tax Services Agency	93,613.00
Personnel Officer	101,573.00
Purchasing Agent	101,654.00
Public Defender	141,444.00
Sheriff	138,778.00
Superintendent of Public Works/Sewer Administrator	133,778.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 624

Noes: 315 Supervisors Runyon, Diamond, Bruno, Merlino, Beaty, Thomas and Geraghty

Absent: 63 Supervisors Frasier and Dickinson

Adopted.

**RESOLUTION NO. 528 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild, Diamond, Frasier, Merlino and Beaty**

**LEVYING TAX - CITY OF GLENS FALLS - 2024**

RESOLVED, that this Board, in accordance with Section 144 of Chapter 29 of the Laws of 1908, and amendments thereof, does hereby ascertain that the amount of tax to be levied on the City of Glens Falls is as follows:

To proportion of County Tax - \$4,534,151.06

and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and she hereby is, authorized and directed to immediately file certified copies of this resolution with the City Clerk of the City of Glens Falls and the Office of the City Assessor.

Adopted by unanimous vote.

**RESOLUTION NO. 529 OF 2023**

**Resolution introduced by Supervisors Braymer and Smith**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION AMENDING RESOLUTION NO. 298 OF 2023, AUTHORIZING THE SALE AND CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 303.12-1-9.3 TO NICK CHIARAVALLE, TO REMOVE LANGUAGE REQUIRING TOWN OF QUEENSBURY PLANNING BOARD SITE PLAN APPROVAL**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 298 of 2023, Authorizing the Sale and Conveyance of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 to Nick Chiaravalle, to remove language requiring Town of Queensbury Planning Board site plan approval, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 530 OF 2023**

**Resolution introduced by Supervisors Braymer and Magowan**

**AMENDING RESOLUTION NO. 298 OF 2023, AUTHORIZING THE SALE AND CONVEYANCE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 303.12-1-9.3 TO NICK CHIARAVALLE, TO REMOVE LANGUAGE REQUIRING TOWN OF QUEENSBURY PLANNING BOARD SITE PLAN APPROVAL**

WHEREAS, by Resolution No. 298 of 2023, the Board of Supervisors authorized the sale and conveyance of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3, which was acquired following the 1997 Judgment of Foreclosure, to Nick Chiaravalle for the amount of

One Hundred Fifteen Thousand Dollars (\$115,000), contingent upon approval of a site plan by the Town of Queensbury Planning Board, and

WHEREAS, the Director of Real Property Tax Services has requested that Resolution No. 298 of 2023 be amended to remove language indicating that the transfer of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 to Mr. Chiaravalle will be contingent upon approval of a site plan by the Town of Queensbury Planning Board, and

WHEREAS, the Board of Supervisors has considered and approved the request as outlined above, now, therefore, be it

RESOLVED, that Resolution No. 298 of 2023 be, and hereby is, amended to remove language indicating that the transfer of Town of Queensbury Tax Map Parcel No. 303.12-1-9.3 to Mr. Chiaravalle will be contingent upon approval of a site plan by the Town of Queensbury Planning Board, and be it further

RESOLVED, that other than the aforementioned amendment, all other portions of Resolution No. 298 of 2023 shall remain in full force and effect.

Adopted by unanimous vote.

**RESOLUTION NO. 531 OF 2023**

**Resolution introduced by Supervisors Bruno and Runyon**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION FURTHER AMENDING RESOLUTION NO. 22 OF 2023, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO FILL A VACANCY DUE TO RESIGNATION**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204 and 304 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution further amending Resolution No. 22 of 2023, Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to fill a vacancy due to resignation, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 532 OF 2023**

**Resolution introduced by Supervisors Bruno and Leggett**

**FURTHER AMENDING RESOLUTION NO. 22 OF 2023, APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION, TO FILL A VACANCY DUE TO RESIGNATION**

WHEREAS, Resolution No. 22 of 2023, later amended by Resolution No. 277 of 2023, appointed members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation for the year 2023, and

WHEREAS, Washington County Representative, Mary King, has since tendered her

resignation from the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, now therefore, be it

RESOLVED, that Tricia Rogers be, and hereby is, appointed to the vacant position on the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, for the term commencing immediately and terminating December 31, 2023, and be it further

RESOLVED, that other than the changes noted herein, all other portions of Resolution No. 22 of 2023, as amended by Resolution No. 277 of 2023, shall remain in full force and effect.

Adopted by unanimous vote.

#### **REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY**

To the Board of Supervisors:

As provided by Local Law No. 1 of 1968, I herewith submit the Report of Equalization and Apportionment of County taxes based on ratios determined by the Real Property Tax Services Committee of the Board, and I hereby certify that the amounts of levy for County purposes are apportioned on these rates.

Dated: November 17, 2023

Signed Kevin B. Geraghty, Chairman  
Warren County Board of Supervisors

2024 Equalization & Apportionment Table.xls  
Adopted

EQUALIZATION RATE	ASSESSED VALUE	FULL VALUE	PERCENTAGE	AMOUNT TO BE RAISED	SALES TAX CREDIT	EXEMPTION REMOVAL	NET AMOUNT TO BE RAISED	COLUMN 2 OF FOOTINGS	2024 TAX RATES	2023 TAX RATES	DIFFERENCE PERCENTAGE	
75.00%	\$1,026,609,576	\$2,568,812,768	16.931860	\$3,434,854.59	650,000 \$	-	\$7,784,854.59	\$1,926,609,576	\$4,041	\$36.96	\$0.405	11.14%
91.00%	\$764,263,499	\$839,849,999	5.536724	\$2,757,698.91	*	\$ 2,223.17	\$2,755,475.74	\$764,261,999	\$3,006	\$3,066	-\$0.060	-1.64%
94.00%	\$1,268,012,011	\$1,380,863,941	9.101722	\$4,534,151.06	*	\$ 4,618.67	\$4,529,532.39	\$1,268,012,011	\$3,490	\$3,574	-\$0.084	-2.35%
100.00%	\$972,493,321	\$972,493,321	6.409756	\$3,193,110.26	300,000 \$	1,220.38	\$2,891,889.88	\$972,448,821	\$2,974	\$4,508	-\$1,534	-34.03%
98.00%	\$920,579,914	\$937,326,443	5.519091	\$2,749,412.95	*	\$ -	\$2,749,412.95	\$920,578,414	\$3,351	\$3,578	-\$0.227	-6.34%
98.00%	\$599,747,205	\$685,752,564	4.520018	\$2,251,710.65	*	\$ 3,102.83	\$2,248,607.82	\$599,742,705	\$3,813	\$3,578	\$0.235	6.57%
84.00%	\$255,451,597	\$304,109,820	2.004465	\$999,992.45	*	\$ -	\$999,992.45	\$255,451,987	\$3,910	\$3,977	-\$0.067	-1.68%
84.00%	\$1,139,421,918	\$1,306,454,664	8.949834	\$4,454,002.43	\$ -	\$ -	\$4,454,002.43	\$1,139,421,918	\$3,910	\$3,977	-\$0.067	-1.68%
74.00%	\$430,340,660	\$591,541,441	3.833129	\$1,909,527.22	*	\$ -	\$1,909,527.22	\$430,338,106	\$4,409	\$4,157	\$0.251	6.76%
85.00%	\$4,104,641,440	\$4,828,989,929	31.829441	\$15,856,284.51	\$ 20,467.12	\$ 20,467.12	\$15,835,817.39	\$4,104,622,740	\$3,859	\$3,974	-\$0.115	-2.85%
0.82%	\$1,403,590	\$171,214,146	1.128528	\$67,192.12	*	\$ 103.00	\$67,089.12	\$1,401,606	\$401,033	\$416,899	-\$15,866	-3.81%
75.46%	\$171,194,456	\$233,000,941	1.536962	\$765,171.08	*	\$ 413.02	\$764,757.46	\$171,182,956	\$4,488	\$4,053	\$0.375	9.16%
86.00%	\$353,508,963	\$411,056,804	2.708410	\$1,349,730.77	*	\$ 615.01	\$1,349,115.76	\$353,508,963	\$3,817	\$3,718	\$0.099	2.66%
<b>TOTALS</b>	<b>\$12,827,818,922</b>	<b>\$15,171,455,411</b>	<b>100.000000</b>	<b>\$49,815,499.00</b>	<b>\$ 960,000.00</b>	<b>\$ 32,763.90</b>	<b>\$49,833,445.10</b>	<b>\$12,827,818,922</b>				

Chairman Geraghty offered privilege of the floor and the following spoke:

Mike Swan, *County Treasurer*, clarified for the record currently 3% of the total Occupancy Tax collections were allocated to the Treasurer's Office as an administrative fee which amounted to around \$210,000 on an annual basis. He added if this fee had been increased to 6% today it would result in an increase of \$210,000 for a new total of \$420,000 which could be justified by the amount of time staff in his Office spent on these collections.

Supervisor Braymer questioned whether there were plans to let the Executive Order concerning refugees expire in Warren County and John Taflan, *County Administrator*, replied in the negative.

Supervisor Magowan suggested they look into whether it was permissible to charge sales tax on short-term rentals within the County as a way to bolster revenues and Chairman Geraghty replied he was unsure whether this was legal, but they would research the matter further.

Supervisor Wild spoke regarding the Warren County Housing Needs Study and Market Demand Analysis which would be discussed further at the next meeting of the Economic Growth & Development Committee.

In response to Supervisor Magowan's suggestion that the County look whether the County could charge sales tax on short-term rental to increase its revenue stream, Supervisor Merlino apprised according to the State this was not permitted.

Supervisor Braymer suggested considering charging a real property transfer tax on the sale of properties that were being sold to be used as short-term rentals, as this was permissible.

In regard to Resolution No. 515, *Amending Intermunicipal Agreement Between Warren County, Washington County, Town of Queensbury and Town of Kingsbury Concerning the Establishment of Districts, Construction of Collection Systems and Disposal of Waste Water at the City of Glens Falls Waste Water Treatment Plant, to Reflect the Dissolution of the Kingsbury Sewer District and the Extension of the Washington County Sewer District #1 to Assume the Kingsbury Sewer District Obligations*, Supervisor Merlino questioned whether the cost to the County was increasing and Chairman Geraghty replied in the negative.

Supervisor Magowan stated he believed the County should research whether it had the authority to charge its 3% share of the sales tax on short-term rentals.

Announcements were called for.

Chairman Geraghty wished everyone a safe and happy Thanksgiving next week and commended the Board for having a productive, civil discussions at the meeting today. He announced the annual meeting of the Adirondack Association of Towns's and Village's would be held December 2-4, 2023 at the Marriott Hotel in Lake George and he encouraged all to attend.

Supervisor Driscoll advised this upcoming Tuesday evening West Point would be playing the University of Albany in a basketball game and he encouraged all to attend. He also thanked Mr. Taflan for highlighting his meetings with local not-for-profits, as they had a significant impact on the local economy, as well as the quality of life of the residents.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Frasier and Dickinson absent*) Chairman Geraghty adjourned the Board Meeting at 12:47 p.m.

**BOARD MEETING  
FRIDAY, DECEMBER 15, 2023**

**Please note that the following is a summarization of the Board Meeting; the meeting, in its entirety, can be viewed using the following links on the Warren County website: <https://warrencountyny.gov/mma>  
<https://www.youtube.com/watch?v=lwuWkMMxsmw>**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York; meeting called to order at 10:00 a.m.

Mr. Kevin B. Geraghty presiding.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Geraci, Smith, Merlino, Strough, Wild, Beaty, Magowan, Etu, Thomas, Runyon and Geraghty-18 Absent - 2 Supervisors Diamond and Dickinson.

A moment of silence was called for former Glens Falls Ward #3 Supervisor Bud Taylor, who had recently passed away.

Chairman Geraghty called for privilege of the floor/public comment:

Bob Bullman, *Representing Special Olympics New York*, thanked the Board for their support of their event and introduced a few of the competitors.

Ed Moore, *Representing the Adirondack Glens Falls Civic Center Coalition Inc.*, extended his gratitude to the Board for their continued support which assisted them in making improvements at the Cool Insuring Arena.

Presentation of the Employee of the Month Award was made to Cody Rumble, *Parks, Recreation & Railroad*.

The following individual was recognized for completing their Leadership Badge Training in Senior Management which was offered to Department Heads and individuals in Senior Management positions: Chris Connell, *Department of Social Services*.

Pamela Vogel, *County Clerk*, was recognized for her 47 years of service to the County and offered well wishes in her retirement.

Mike Swan, *County Treasurer*, was recognized for his 33 years of service to the County and he was offered well wishes in his retirement.

The following Supervisors, who would not be returning for another term, were recognized for their service to the County: Supervisors Leggett; McDevitt; Braymer; Frasier; Smith; and Beaty.

Continuing with the Agenda review, Chair declared the Public Hearing open on proposed Local Law No. 1 of 2024 Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County" open at 10:27 a.m. and requested the Clerk of the Board read aloud the Notice of Public Hearing. Chair called for public comment, but there was no one wishing to speak.

Chairman Geraghty announced he would keep the Public Hearing open.

Report by the Chair of the Board was given.

Reports by Committee Chairs were given during which Supervisors Beaty exited the meeting at 11:00 a.m.

Returning to the Public Hearing on proposed Local Law No. 1 of 2024 Entitled "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", Chairman Geraghty once again asked for public comment; there being no response he closed the Public Hearing at 11:01 a.m.

Motion was made by Supervisor Geraci, seconded by Supervisor Smith and carried by a unanimous vote of those present (*Supervisors Diamond, Dickinson and Beaty absent*), to approve the minutes of the November 17, 2023 Board Meeting, subject to correction by the Clerk of the Board.

Report by the County Administrator was given.

Report by the County Attorney was called for; the County Attorney noted he had nothing to report on.

Reading of communications by Clerk of the Board was provided, as follows:

Reports from:

1. Capital District OTB - Financial Reports dated August 31 and September 30, 2023
2. Warren County Auditor - Real Property Tax Corrections Reports for October and November 2023

Other:

1. Washington County BOS Resolution No.319 of 2023 - Appointing Member to the Warren And Washington Industrial Development Agency and Civic Development Corporation
2. FitzGerald Morris Baker Firth - Application for Real Property Tax Exemption for Brodie Land Development LLC in the Town of Lake George
3. FitzGerald Morris Baker Firth - Application for Real Property Tax Exemption for Native Development Associates LLC in the Town of Queensbury

Reading of resolutions by the Clerk of the Board was announced as follows:

Resolution Nos. Nos. 533-618 were distributed to the Board and posted to the Warren County website on Monday December 11<sup>th</sup>, two Proclamations, adding this distribution met the deadline specified in the Rules of the Board. The two Proclamations were:

Proclamation No. 45 - Human Rights Month

Proclamation No. 46 - Impaired Driving Prevention Month

Supervisor Driscoll exited the meeting at 11:10 a.m.

Amanda Allen, *Clerk of the Board*, noted proposed Resolution No. 615 was amended after mailing and a motion was required to approve the amendment to the resolution, as provided.

Motion was made by Supervisor Smith, seconded by Supervisor Merlino and carried by a unanimous vote of those present (*Supervisors Diamond, Driscoll, Dickinson and Beaty absent*) to approve proposed Resolution No. 615 as amended.

Mrs. Allen indicated there were two Floor Resolutions which were not approved and a motion was needed to bring each to the floor.

Motion was made by Supervisor Runyon, seconded by Supervisor Leggett and carried by a unanimous vote of those present (*Supervisors Diamond, Driscoll, Dickinson and Beaty absent*), to bring proposed Floor Resolution No. 1 entitled "*Waiving the Standing Rule of the Board Relating to the Requirement That All Resolutions Be Approved Through the Established Committee Structure in Advance of a Board Meeting in Order to Entertain a Resolution Discontinuing the Humana Medicare Advantage Plan for Medicare Eligible County Retirees, and Authorizing the Implementation of Empire Blue Cross Coverage in its Place*". Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 619.

Supervisor Driscoll re-entered the meeting at 11:12 a.m.

Motion was made by Supervisor Wild, seconded by Supervisor Strough and carried by a unanimous vote of those present (*Supervisors Diamond, Dickinson and Beaty absent*), to bring proposed Floor Resolution No. 2 entitled "*Discontinuing the Humana Medicare Advantage Plan for Medicare Eligible County Retirees, and Authorizing the Implementation of Empire Blue Cross Coverage in its Place*". Mrs. Allen announced proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 620.

Discussion and public comment on proposed resolutions was called for.

Supervisor Braymer inquired what the balance of the General Fund Unappropriated Surplus was and John Taflan, *County Administrator*, replied it was around \$42 million.

Voting on resolutions occurred. Resolution Nos. 533-620 were approved as presented.

## Warren County Board of Supervisors Proclamation

**WHEREAS**, in the wake of the devastation from World War II, leaders from around the world came together with a shared vision to promote a safer future for all nations by securing and advancing the human rights of everyone, everywhere, and

**WHEREAS**, on December 10, 1948, thanks to the moral leadership and service of Eleanor Roosevelt as the first Chairperson of the Commission on Human Rights, the world took an enormous step forward with the creation of the Universal Declaration of Human Rights (UDHR), and

**WHEREAS**, the UDHR enshrines the human rights and fundamental freedoms inherent in all people, regardless of race, location or orientation, and is a foundational document that proclaims a truth too often overlooked or ignored that "all human beings are born free and equal in dignity and rights," and

**WHEREAS**, from the root of this universal ideal has sprung transformational human rights treaties and a global commitment to advance equality and dignity for all as the foundation of freedom, peace and justice, and

**WHEREAS**, as a world we have yet to achieve this goal, and we must continue our efforts to bend the arc of history closer to justice and the shared values that the UDHR enshrines just as we advocated for the recognition of universal human rights following World War II; we must commit today to advancing the human rights of all people leading by example, and keeping in mind the words of Reverend Dr. Martin Luther King, Jr., who said "injustice anywhere is a threat to justice everywhere," now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Board of Supervisors, do hereby proclaim December 2023 to be

### **HUMAN RIGHTS MONTH**

in Warren County, and encourage all Warren County residents to observe with appropriate observances, not only this month, but during those to come, as well.

**DATED: DECEMBER 15, 2023**

**(SIGNED) KEVIN B. GERAGHTY, CHAIRMAN  
WARREN COUNTY BOARD OF SUPERVISORS**

## Warren County Board of Supervisors Proclamation

**WHEREAS**, every year, thousands of lives are needlessly lost on our nation's roadways because of alcohol and drug-impaired driving, causing avoidable tragedies that leave deep holes in families and communities, and

**WHEREAS**, driving while impaired by any substance - legal or illegal - is dangerous. Alcohol, illicit drugs, and even over-the-counter and prescription medications can impair a driver's judgement, decrease motor coordination, and slow the reaction time necessary to safely operate a motor vehicle, and

**WHEREAS**, alcohol-impaired driving tragically leads to over 10,000 deaths in the United States each year,

**WHEREAS**, during National Impaired Driving Prevention Month each December, we reaffirm our commitment to preventing impaired driving and we remember the victims of these actions and honor their memory by making the responsible decision to drive sober and ensure that others do the same, and

**WHEREAS**, during this observation, we must also share our appreciation for the law

enforcement officers who risk their lives each day to keep our communities safe while keeping impaired drivers off our roadways; those in our justice system who advocate for victims impacted by impaired driving; and health care and substance abuse treatment specialists who treat those with alcohol and substance abuse related conditions, and

**WHEREAS**, the Board of Supervisors values the lives of all Warren County citizens and hopes that raising awareness on the impacts of impaired driving will reduce the number of these avoidable tragedies, now, therefore, be it

**RESOLVED**, that I, Kevin B. Geraghty, Chairman, upon a majority vote of the Warren County Board of Supervisors, do hereby proclaim December, 2023 to be

**IMPAIRED DRIVING PREVENTION MONTH**

in Warren County, and encourage all Warren County residents to support efforts that will increase community awareness, understanding and action to address impaired driving in our community, not only during the month of December, but throughout the rest of the year, as well.

**DATED: DECEMBER 15, 2023**

(SIGNED) **KEVIN B. GERAGHTY, CHAIRMAN**  
**WARREN COUNTY BOARD OF SUPERVISORS**

**RESOLUTION NO. 533 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
<b>DEPARTMENT: ASSIGNED COUNSEL</b>				
A.1170 4207 130	Legal Defense - Indigents, Quality Improve Funding - Dist #10, Salaries- Part Time	A.1170 4207 830	Legal Defense - Indigents, Quality Improve Funding - Dist #10, Social Security	\$68.73
A.1170 4207 130		A.1170 4207 831	Medicare Contribution	1.40
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME</b>				
A.6010 110	Countryside Adult Home, Salaries-Regular	A.6030 120	Countryside Adult Home, Salaries-Overtime	2,000.00

December 15, 2023

1211

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME - continued</b>				
A.6030 130	Countryside Adult Home, Salaries-Part Time	A.6030 120		\$5,000.00
<b>DEPARTMENT: OFFICE OF EMERGENCY SERVICES</b>				
A.3645.4119 110	Homeland Security, FY22 LEMPG, Salaries- Regular	A.3645.4119 810	Homeland Security, FY22 LEMPG, Retirement	202.39
<b>DEPARTMENT: SHERIFF</b>				
A.3020 110	Sheriff's 911 Center, Salaries- Regular	A.3020 120	Sheriff's 911 Center, Salaries - Overtime	47,000.00
A.3020 110		A.3020 130	Salaries - Part Time	14,000.00
A.3020 110		A.3110 120	Sheriff's Law Enforcement, Salaries- Overtime	19,000.00
A.3150 110	Sheriff's Correction Division, Salaries- Regular	A.3150 120	Sheriff's Correction Division, Salaries- Overtime	337,000.00
A.3150 130	Salaries-Part Time	A.3150 120		122,000.00
<b>DEPARTMENT: SOCIAL SERVICES</b>				
A.6010 110	Social Services, Salaries- Regular	A.6010 120	Social Services, Salaries- Overtime	10,000.00
A.6010 110		A.6010 130	Salaries-Part Time	10,000.00

<b>FROM CODE</b>		<b>TO CODE</b>		<b>AMOUNT</b>
<b>DEPARTMENT: TOURISM</b>				
A.6417.0001 470	Tourism/Occupancy, Tourism, Contract	A.6417.0001 850	Tourism/Occupancy, Tourism, Unemployment Insurance	\$11,328.00
A.6417.0001 481	Tourism Promotion	A.6417.0001 120	Salaries-Overtime	2,500.00
A.6417.0001 481		A.6417.0001 862	Health Insurance Cost Reimbursement	300.00
<b>DEPARTMENT: SPECIAL ITEMS:</b>				
A.1990 469	Contingent Account-Other Payments/Contributions	A.1410 419	County Clerk, Settlements	3,684.00
		A.4530 475	Public Nursing Home, Bad Debt Expense	7,669.68

## Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 534 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING WARREN COUNTY BUDGET FOR 2023 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2023 asset forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6030 3635	Countryside Adult Home, Enhancing Quality of Adult Living	\$21,413.00

December 15, 2023

1213

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: COUNTRYSIDE ADULT HOME - continued</b>		
<b><u>APPROPRIATIONS</u></b>		
A.6030 275	Countryside Adult Home, Buildings	\$10,706.50
A.6030 410	Supplies	10,706.50
<b>DEPARTMENT: HEALTH SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4018.0030 1613	Preventive Program, Disease Control, Immunization Revenue	10,000.00
<b><u>APPROPRIATIONS</u></b>		
A.4018.0030 435	Preventive Program, Disease Control, Medical Fees	10,000.00
<b>DEPARTMENT: MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.4320.0120 3490	Mental Health Programs, Mental Health Association, Mental Health	10,682.00
A.4320.0165 3490	Parsons Child & Family Center, Mental Health	23,792.00
<b><u>APPROPRIATIONS</u></b>		
A.4320.0120 470	Mental Health Programs, Mental Health Association, Contract	10,682.00
A.4320.0165 470	Parsons Child & Family Center, Contract	23,792.00
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.7110 2716	Parks & Recreation, Grants from Other Sources	358.42
<b><u>APPROPRIATIONS</u></b>		
A.7110 436	Parks & Recreation, Advertising Fees	298.50
A.7110 410	Supplies	59.92

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<b>DEPARTMENT: SHERIFF</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.3020.4049 3380	Sheriff's 911 Center, 2023 Interoperable Comm Grant, State Homeland Security Program	\$492,667.00
A.3020.4050 3380	2023 PSAP Grant, State Homeland Security Program	165,940.00
<b><u>APPROPRIATIONS</u></b>		
A.3020.4049 250	Sheriff's 911 Center, 2023 Interoperable Comm Grant, Technical Equipment	492,667.00
A.3020.4050 250	2023 Interoperable Comm Grant, Technical Equipment	165,940.00
<b>DEPARTMENT: SOCIAL SERVICES</b>		
<b><u>ESTIMATED REVENUE</u></b>		
A.6010 3610	Social Services, Social Services Admin	63,556.00
A.6010 4610	Social Services Admin	1,500.00
TE.6010 2705	Expendable Trust, Social Services, Gifts & Donations	2,006.00
<b><u>APPROPRIATIONS</u></b>		
A.6010 470	Social Services, Contract	62,556.00
A.6010 862	Health Insurance Cost Reimbursement	2,500.00
TE.6010 130	Expendable Trust, Social Services, Salaries-Part Time	834.00
TE.6010 830	Social Security	1,159.00
TE.6010 831	Medicare Contribution	13.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2023 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2023 is hereby amended accordingly.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 535 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild, Diamond, Frasier, Merlino and Beaty**

**ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2024**

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2024, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

- Town of Chester - \$41,666.67
- Town of Horicon - \$41,666.67,
- Town of Lake Luzerne - \$41,666.66 and
- Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chair of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney. Adopted by unanimous vote.

**RESOLUTION NO. 536 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2024 BOAT INSPECTION AND BOAT WASHING PROGRAM**

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2024 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2024 boat inspection and boat washing program, and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Budget Code A.1010 470, Legislative Board, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 537 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 781 of 2022) with Adirondack North Country Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 538 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 782 of 2022) with Adirondack Park Local Government Review Board, 326 Downs Road Cadyville, NY 12918, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2025.

Adopted by unanimous vote.

**RESOLUTION NO. 539 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES**

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2024:

1. the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
2. the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;

3. Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
4. the City shall, on a quarterly basis, provide a voucher and invoices for payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:
  - A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
  - B. the amount sought for reimbursement;
  - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2024; and
  - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;
7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2024, and shall thereafter provide claims within thirty (30) days of June 30<sup>th</sup>, September 30<sup>th</sup>, and December 30<sup>th</sup> to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 540 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE  
EXTENSION ASSOCIATION OF WARREN COUNTY**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Five Hundred Thirty-Seven Thousand Seven Hundred Ninety-Five Dollars (\$537,795) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2024 and terminating December 31, 2024, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2024 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2024	\$134,448.75
April 1, 2024	\$134,448.75
July 1, 2024	\$134,448.75
September 1, 2024	\$134,448.75

said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 784 of 2022), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2024.

Adopted by unanimous vote.

**RESOLUTION NO. 541 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR THEIR YOUTH CAMPING PROGRAM**

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 542 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2024**

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 786 of 2022) with Economic Development Corporation, Warren County, New York, 333 Glen Street Suite 101, Glens Falls, New York 12801, for a term commencing on January 1, 2024 and terminating December 31, 2024, in an amount not to exceed Four Hundred Twenty Thousand and One Dollars (\$420,001), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 543 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Twelve Thousand Five Hundred Sixty-Nine Dollars (\$12,569) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount Twelve Thousand Five Hundred Sixty-Nine Dollars

(\$12,569) has been appropriated in the Warren County budget for 2024 for such purpose, now, therefore, be it

RESOLVED, in 2024 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Twelve Thousand Five Hundred Sixty-Nine Dollars (\$12,569), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

Adopted by unanimous vote.

**RESOLUTION NO. 544 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT**

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 545 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM**

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2024 for such purpose, now, therefore, be it

RESOLVED, in 2024 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

Adopted by unanimous vote.

**RESOLUTION NO. 546 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 790 of 2022) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 547 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING SERVICES AND GRANT/LOAN PROGRAMS**

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2024 and terminating December 31, 2024 in an amount not to exceed Sixty Thousand Dollars (\$60,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 548 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER  
CONSERVATION DISTRICT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2024 in the amount of Three Hundred Ninety-Six Thousand Seven Hundred Dollars (\$396,700), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 549 OF 2023**

**Resolution introduced by Supervisors Thomas, Leggett, Wild Diamond, Frasier, Merlino and Beaty**

**AUTHORIZING AGREEMENT WITH THE WARREN COUNTY CONSERVATION  
COUNCIL**

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Conservation Council, P.O. Box 154 Johnsbury, NY 12843, in the amount of One Thousand Dollars (\$1,000), to assist with the costs of programing committed to preserving and enhancing the County's natural resources and promoting the positive virtues of hunting, fishing, trapping and other outdoor pursuits, with said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2024 and terminating December 31, 2024, and the Chair of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 550 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN  
COUNTY DISTRICT ATTORNEY'S OFFICE AND THE NEW YORK STATE DIVISION  
OF CRIMINAL JUSTICE SERVICES TO ACCESS ADDITIONAL RESOURCES FOR  
INVESTIGATION AND PROSECUTION OF CRIMES**

RESOLVED, that Warren County enter into a Memorandum of Understanding between the Warren County District Attorney's Office and the New York State Division of Criminal Justice Services to access additional resources for investigation and prosecution of crimes, at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute said Memorandum of Understanding, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 551 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 145 OF 2019, WHICH AUTHORIZED AN AGREEMENT WITH A SPECIAL PROSECUTOR TO HANDLE THE PROSECUTION OF CONFLICT CASES WHICH ARE MISDEMEANORS, VIOLATIONS AND TRAFFIC OFFENSES FOR THE DISTRICT ATTORNEY'S OFFICE, TO INCREASE THE NOT TO EXCEED AMOUNT**

WHEREAS, pursuant to Resolution No. 145 of 2019, the Warren County Board of Supervisors authorized an agreement with a Special Prosecutor to handle the prosecution of conflict cases which are misdemeanors, violations and traffic offenses for the District Attorney's Office, for a term commencing April 22, 2019 and terminating upon thirty (30) days written notice by either party, in an amount not to exceed Ten Thousand Dollars (\$10,000) annually, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved a request to increase the not to exceed amount from Ten Thousand Dollars (\$10,000) annually to Twenty Thousand Dollars (\$20,000) annually and to increase the hourly rate for cases which proceed to a hearing or trial, with the rate being in accordance with the New York State Assigned Counsel rate, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with a Special Prosecutor to handle the prosecution of conflict cases which are misdemeanors, violations and traffic offenses for the District Attorney's Office, in an amount not to exceed Twenty Thousand Dollars (\$20,000) annually, and to increase the hourly rate for cases which proceed to a hearing or trial, with the rate being in accordance with the New York State Assigned Counsel rate, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 145 of 2019 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 552 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING RESOLUTION NO. 134 OF 2023, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY23 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE OFFICE OF EMERGENCY SERVICES, TO UPDATE THE LOCAL SHARE SOURCE TO INCLUDE IN-KIND SERVICE AND CASH MATCH**

WHEREAS, pursuant to Resolution No. 134 of 2023, the Chair of the Board of Supervisors was authorized to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for FY23 Hazardous Materials Emergency Preparedness Grant funds, for a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and a local match of not more than twenty-five percent (25%) to be paid through in-kind services, with a term to be determined, and

WHEREAS, the Criminal Justice & Public Safety Committee approved a request to include in-kind services and a cash match that would be divided into seven equal shares and shared between Warren County and the other participating counties, now, therefore, be it

RESOLVED, that Resolution No. 134 of 2023 be, and hereby is, amended to include in-kind services and a cash match that would be divided into seven equal shares and shared between Warren County and the other participating counties, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 134 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 553 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AMENDING AGREEMENT WITH CONTINGENCY MANAGEMENT CONSULTING GROUP, LLC TO PROVIDE WARREN COUNTY WITH ASSISTANCE IN EMERGENCY PLANNING, TRAINING AND EXERCISE (WC 17-21), TO AUTHORIZE USE OF SUBCONTRACTOR TO CONDUCT A COMMODITY FLOW STUDY FOR THE SEVEN-COUNTY ADIRONDACK REGIONAL HAZMAT CONSORTIUM**

WHEREAS, pursuant to Resolution No. 171 of 2021, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Contingency Management Consulting Group, LLC (hereinafter the "Contractor") to provide the Warren County Office of Emergency Services with assistance in emergency planning, training and exercise (WC 17-21), and

WHEREAS, the Contractor has advised that a commodity flow study for the seven-county Adirondack Regional Hazmat Consortium needs to be conducted, and

WHEREAS, the Contractor has advised that Emergency Management Consulting, LLC has extensive experience in performing these studies, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request to amend the agreement with the Contractor to include the authorization for the use of Emergency Management Consulting, LLC to be the subcontractor to conduct a commodity flow study for the seven-county Adirondack Regional Hazmat Consortium, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Contingency Management Consulting Group, LLC as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes set forth herein, all other terms and conditions of Resolution No. 171 of 2021 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 554 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**APPROVING REVISIONS TO THE OFFICE OF EMERGENCY SERVICES PUBLIC ACCESS DEFIBRILLATION PROGRAM PLAN**

WHEREAS, the Director of Office of Emergency Services has updated the Office of Emergency Services Public Access Defibrillation Program Plan and the Criminal Justice & Public Safety Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated Office of Emergency Services Public Access Defibrillation Program Plan is included with this resolution as Schedule "A," now, therefore, be it

RESOLVED, that the proposed revisions to the Office of Emergency Services Public Access Defibrillation Program Plan, annexed hereto as Schedule "A," be, and the same hereby is, adopted as the official Plan for Warren County, and be it further

RESOLVED, that any and all prior Office of Emergency Services Public Access Defibrillation Program Plan or Resolutions are hereby repealed, effective December 15, 2023.

# Warren County Office of Emergency Services



## Public Access Defibrillation Program

November 2023



**PUBLIC ACCESS DEFIBRILLATION PROGRAM**

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**WARREN COUNTY  
PUBLIC ACCESS DEFIBRILLATION ("PAD") PROGRAM**

Warren County Office of Emergency Services has instituted a public access defibrillation program (the "PAD Program"). The purpose of this program is to ensure that all New York State laws, rules and regulations applicable to the program are strictly adhered to. This document sets forth the practices, protocols, and procedures of the PAD Program, and is deemed incorporated into each collaborative agreement to which the Warren County Office of Emergency Services is or becomes a party.

***"The program goal is to improve an individual's chance of survival after experiencing sudden cardiac arrest"***

**TRAINING:**

1. Training will be offered to County Employees in CPR and the use of an Automatic External Defibrillator (AED) utilizing an American Heart Association training course.
2. A database of all trained employees will be kept on file within the Office of Emergency Services. This data will include the name of the employee and a copy of the current certification card.
3. The Warren County Office of Emergency Services will provide initial PAD training and recertification programs for County Employees upon request of their department head.
4. An Employee may also obtain initial or recertification through any American Heart Association training course.
5. All trained Employees shall be familiar with and trained to use the specific model of AED units owned by Warren County.

**LOCATION of AED's**

The Warren County Office of Emergency Services has sixteen (16) AED units, which are to be available at the following locations:

1. Municipal Center, 1<sup>st</sup> floor by DMV
2. Municipal Center, 2<sup>nd</sup> floor by Board of Supervisors
3. Human Services Building, 1<sup>st</sup> floor Security Area
4. Up Yonda Farm
5. Warren County Airport
6. Warren County Fish Hatchery
7. Countryside Adult Home
8. EMS Car 1
9. EMS Car 2
10. EMS Car 3
11. EMS Car 4
12. Fire Car 1
13. Fire Car 3
14. Fire Car 4 - OES 8
15. EMS Rehab Trailer
16. Warren/Washington Training Center

*Placement of units will vary by building and will be located to minimize response time in the event of an emergency.*

If the Warren County Office of Emergency Services elects to obtain additional AED's, this program shall be amended to reflect such additions, and the location at which they shall be employed.

**MAINTENANCE AND INSPECTION OF AED's**

All AED units shall be stored in their cases or cabinets, as supplied by the manufacturer, and shall be kept in a clean, warm, and dry location at all times when not in use.

**(a) Weekly Inspection:** Certified staff or their designee of any facility at which an AED unit is located, shall conduct a weekly *visual* inspection during regular working hours of such AED to determine whether the seal has been broken, or any of the self-diagnostic tests indicate that attention is required. If the security seal has been broken or any repair or other maintenance condition is identified, the Office of Emergency Services should be notified immediately.

- \* *Recording of weekly inspections is not required.*
- \* *Certified staff is anyone trained in the use of the AED.*

**(b) Monthly Inspection:** The Warren County Office of Emergency Services, EMS (Emergency Medical Services) Coordinator or Deputy Coordinator shall, at the beginning of the month, inspect the AED unit(s) stationed at such facility, and complete the Monthly Inspection Report (See Appendix D). These reports will be kept on file in the EMS Coordinators office. If any inventory problems are noted, the appropriate supplies will be replenished or replaced as necessary. Appropriate levels of batteries/pads will be ordered according to current expiring dates.

Each monthly inspection shall include observation of all self-diagnostic indicators on the equipment, as well as verification that each unit is complete, clean, and in good operating condition.

If a problem is detected in any of the above inspections, or if some attention otherwise seems warranted, then the person inspecting the AED unit should notify the Office of Emergency Services immediately.

In the event that such service or attention so warrants, arrangements shall be made immediately through the Office of Emergency Service to have this completed promptly.

**IN THE EVENT OF EMERGENCY**

Call 911 or direct someone else to call 911. Caller should be prepared to provide the location and any pertinent details of the event. Provide CPR and use AED as per American Heart Association Guidelines.

**AFTER THE ARRIVAL OF MEDICAL ASSISTANCE**

After EMS (Emergency Medical Services) has reached the location of the emergency, the Warren County Employees who have been attending to the patient may remain at the scene to assist the emergency medical service personnel unless otherwise directed.

**AFTER THE DEPARTURE OF MEDICAL ASSISTANCE**

1. When the AED is no longer needed it should be secured, taken out of service and the EMS Coordinator or Deputy EMS Coordinator shall download reports and restock the unit.
2. Employees involved in the use of the AED will be asked to meet with the EMS Coordinator or a Deputy Coordinator in order to fill out the QI report. (Appendix C).
3. Due to the possible emotional stress caused by a critical incident, determination of the need for Critical Incident Stress Debriefing will be made and reevaluated periodically after the event by the EMS Coordinator or Deputy Coordinator.

**DOCUMENTATION REQUIREMENTS**

In the event that any AED is used, the following steps are required:

- a.) The EMS Coordinator or Deputy Coordinator will complete the QI Incident Report and mail it to:  
Mountain Lakes REMSCO  
C/O FDRHPO North Country EMS Program Agency  
120 Washington St., Suite 230  
Watertown, NY 13608  
  
within 5 days. (Appendix C)
- b.) EMS Coordinator or Deputy Coordinator will notify the Warren County PAD Program Medical Director promptly and provided them with the Incident Report and other relevant data.

**Documentation requirements are the same should a non-Warren County Employee use the AED.**

**EMERGENCY HEALTH CARE PROVIDER**

The Warren County Office of Emergency Services has entered into a collaborative agreement with a Medical Director: (Appendix A and B)

Dr. Douglas Girling  
100 Park Street  
Glens Falls, N.Y. 12801  
Office (518) 926-1000

If the identity of the Medical Director changes, the Warren County Office of Emergency Services shall enter into a collaborative agreement with the new Medical Director, and shall submit the new collaborative as per the current requirement at that time.

**QUALITY IMPROVEMENT PROGRAM**

As required by the NYS Health Department, the Warren County Office of Emergency Services will participate in a regionally approved quality improvement program.

**APPENDIX A**

<DATE>

Ms. Ann Smith  
Mountain Lakes REMSCO  
C/O FDRHPO North Country EMS Program Agency  
120 Washington Street, Suite 230  
Watertown, NY 13608

Dear Ms. Smith:

Enclosed is the Collaborative Agreement between Warren County and  
Dr. \_\_\_\_\_. You will also find our Notice of Intent to provide public  
access defibrillation.

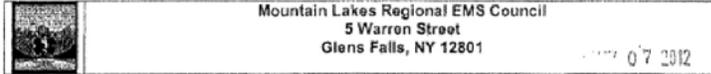
Also, included is a copy of our public access defibrillation program for your review.  
Any comments and suggestions are welcome.

Please feel free to call anytime should you need any additional information.

Sincerely,

PAD Coordinator

APPENDIX B



Public Access Defibrillation  
Collaborative Agreement

This document shall serve as a collaborative agreement between the Warren County Office of Emergency Services (Hereafter referred to as "Entity Providing PAD") and the Entity Providing PAD's medical director / Emergency health care provider. This document shall meet the provisions set forth in Section 3000-B Article 30 of the Public Health Law of the State of New York for the provisions Automated External Defibrillator (AED).

PURPOSE:

Entity Providing PAD is participating in Public Access Defibrillation to insure that as many employees as necessary can be trained in the use of an Automated External Defibrillator (AED). This training will be provided for the acquisition, deployment, and use of an AED(s) within the facility in an effort to reduce the number of deaths associated with sudden cardiac arrest.

MEDICAL DIRECTOR / EMERGENCY HEALTH CARE PROVIDER:

Entity Providing PAD operates under the guidance of a medical director. This shall fulfill the requirements of an "emergency health care provider" as outlined on the New York State Department of Health form 4135 Notice of Intent to Provide PAD.

TRAINING:

Entity Providing PAD has adopted the American Heart AED (hereafter referred to as "Appropriate Training Program") guidelines for PAD and the training of employees in the use of the AED. All emergency response personnel and any other interested persons MUST successfully complete the required training course. All personnel must complete refresher training in accordance with the guidelines set forth by the training program. The trained employees shall be familiar with the location of the AED and perform regularly scheduled inspections (as recommended by the manufacturer) on the unit.

PROTOCOL FOR USE OF AED:

Entity Providing PAD has adopted the Appropriate Training Program's AED Treatment algorithm for the use of the AED(s). The company's AED(s) shall be programmed to prompt the user and deliver counter shocks as outlined by the Appropriate Training Program's algorithm.

EMS NOTIFICATION:

Entity Providing PAD will notify the West Glens Falls Fire Department and the Warren County Public Safety Answering Point (Dispatch Center) by mail of the placement and training for public access defibrillation. The Warren County Public Safety Answering Point (Dispatch Center) will also be notified in the time of emergency.

DOCUMENTATION AND QUALITY IMPROVEMENT:

Anytime the AED is used in the resuscitation efforts of a patient, the operator shall complete a written report it shall be photocopied for the company's records and mailed to the REMSCO for data collection. This will be done as soon as possible to allow for further compilation of data as well as review of the incident. The address to return this information is:

Mountain Lakes Regional EMS Council  
5 Warren Street  
Glens Falls, NY 12801

All incidents involving the use of the AED shall be reviewed by the Entity Providing PAD's Medical Director / Emergency Health Care Provider, as well as the Mountain Lakes Regional EMS Council (REMSCO) in an effort to continue providing better care to future patients.

SUMMARY:

Entity Providing PAD is participating in Public Access Defibrillation in an effort to provide progressive quality emergency medical care to the employees, students and / or visitors who have experienced cardiac arrest. A number of employees will be trained to the standards of the *Appropriate Training Program* to perform CPR and utilize an AED in accordance with these provisions in an effort to lessen the number of deaths caused by sudden cardiac arrest.

AUTHORIZATION NAMES AND SIGNATURES:

Gary Schwire 5/7/12  
(Print) Entity Providing PAD President / CEO / Director of Operations Date

Gary Schwire 5/7/12  
(Sign) Entity Providing PAD President / CEO / Director of Operations Date

Douglas Givling 2/13/12  
(Print) Medical Director / EHCP Representative Date

[Signature] 2/13/12  
(Sign) Medical Director / EHCP Representative Date

APPENDIX C

Public Access Defibrillation QI Report

Name of PAD Provider Organization: \_\_\_\_\_

Date of Incident: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Time of Incident: \_\_\_\_\_ am/pm

Patient's Age: \_\_\_\_\_ Patient's Sex: ( ) Male ( ) Female

CPR prior to Defibrillation: ( ) Attempted ( ) Not Attempted

Cardiac Arrest: ( ) Not Witnessed ( ) Witnessed by Bystander ( ) Witnessed by AED

Estimated Time (in minutes) from Arrest to: CPR: \_\_\_\_\_ Shock: ( ) Indicated ( ) Not Indicated

Estimated Time (in minutes) from Arrest to 1<sup>st</sup> shock \_\_\_\_\_ Number of Shocks: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Patient Outcome at Incident Site:

- ( ) Return of pulse and breathing ( ) No return of pulse or breathing
- ( ) Return of pulse with no breathing ( ) Became responsive
- ( ) Return of pulse, then loss of pulse ( ) Remained unresponsive

Name of AED Operator: \_\_\_\_\_ Transporting Ambulance: \_\_\_\_\_

Name of Facility Patient Transported to: \_\_\_\_\_

Name of Emergency Health Care Provider: \_\_\_\_\_

\_\_\_\_\_  
Signature of Health Care Provider Date of Report

This report is to be completed **within five (5) business days of use** of an AED.

The completed report must be mailed to:

**Mountain Lakes Regional EMS Council**  
120 Washington Street, Ste 230  
Watertown, NY 13608

**The information obtained from this report will be maintained as confidential Quality Assurance information pursuant to Article 30, Section 3004-A and 3006 of the Public Health Law of the State of New York.**

**APPENDIX D  
WARREN COUNTY OFFICE OF EMERGENCY SERVICES  
AUTOMATED EXTERNAL DEFIBRILLATOR (AED)  
MONTHLY INSPECTION REPORT**

**DEVICE LOCATION:**

\_\_\_\_\_

**Date of Inspection** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

<b>INVENTORY ITEM:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>	<b>UNIT # Loc:</b>
1.Storage Cabinet Intact / Sealed				
2.AED Unit Intact				
3.Battery Installed & Functional				
4. Ready Light Operational				
5.AED Self Test				
6.AED User Guide is In Cabinet				
7.CPR Guide is In Cabinet				
8.Spare Battery (Exp. Date)				
9a. Adult Electrode Pad Exp. date				
9b. Child Electrode Pad Exp. date				
10.Incident Report Forms (2)				
11.Pen				
12.Mouth Barrier Device				
13.Razor				
14.Scissors				
15.Non-Latex Glove (2 Pairs)				
16.Gauze Pads or Towel				
17.Serial Number				
<b>SIGNATURE OF INSPECTOR:</b>				

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

December 15, 2023

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**APPENDIX E**

Warren County Board of Supervisors Resolution of Acceptance of this plan

**APPENDIX F**

New York State Department of Health  
Bureau of Emergency Medical Services

11 0 7 2012

**Notice of Intent to Provide  
Public Access Defibrillation**

Original Notification  Update

**Entity Providing PAD**

WASHINGTON COUNTY OFFICE OF EMERGENCY SERVICES Name of Organization	(518) 282-4292 Telephone Number
Gary Scidmore Name of Primary Contact Person	Scidmore@hotmail.com E-mail Address
1746 STATE ROUTE 9 LITTLE GEORGE NY Address	( ) Fax Number
Little George State NY 12845 City State NY Zip	

**Type of Entity** (Please check the appropriate boxes)

Business	Fire Department/District	Private School
Construction Company	Police Department	College/University
Health Club/Gym	Local Municipal Government	Physician's Office
Recreational Facility	County Government	Dental Office or Clinic
Industrial Setting	State Government	Adult Care Facility
Hotel/Inn	Public Utilities	Mental Health Clinic or Clinic
Transportation Hub	Public School K-8	Other Medical Facility (specify)
Restaurant	Public School 9-12	Other (specify)

**PAD Training Program** (Indicate the training program chosen. Only the approved programs may be used. Please see Policy Statement 00-03 (http://www.health.state.ny.us/systems/policy/00-03.html)

American Heart AHA Heart Guard

**Automated External Defibrillator** SEE ATTACHED LIST

Manufacturer of AED Unit	Model of AED Pediatric Capable	is the AED Pediatric Capable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Number of Trained PAD Providers 20	Number of AEDs 11
--------------------------	--------------------------------	---	------------------------------------	-------------------

**Emergency Health Care Provider**

Dr. Gerling DO Name of Emergency Health Care Provider (Nurse or Physician)	926 3050 Telephone Number
100 Park Street City Glens Falls State NY Zip 12801 Address	( ) Fax Number

**Name of Ambulance Service and 911 Dispatch Center**

West Glens Falls Van Albert Name of Ambulance Service and Contact Person	798 5011 Telephone Number
Warren County, Skerry Office Name of 911 Dispatch Center and Contact Person	County Warren County

**Authorization Names and Signatures**

Gary Scidmore CEO or Designee (Please print)	Gary Scidmore Signature
Douglas Gerling Physician or Hospital Representative (Please print)	[Signature] Signature
	5/2/12 Date
	2/15/12 Date

00-04 (Rev. 08-07) Complete this form and send it with your completed Collaboration Agreement to the REMSCB for your area

**Adopted by unanimous vote**

**RESOLUTION NO. 555 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**AUTHORIZING AGREEMENT WITH LANGUAGE LINE SERVICES, INC. TO PROVIDE INTERPRETING SERVICES FOR THE PROBATION DEPARTMENT**

WHEREAS, the Director of Probation has requested to continue the contractual relationship (the previous contract being authorized by Resolution No. 701 of 2022) with Language Line Services, Inc., for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms, upon mutual agreement of the parties, for an amount not to exceed One Thousand Dollars (\$1,000) per year, and

WHEREAS, the Criminal Justice & Public Safety Committee has approved the request for an agreement with Language Line Services, Inc. as outlined above, now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors, be and hereby is, authorized to execute an agreement with Language Line Services, Inc. as outlined above and said agreement be in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 556 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR 2023 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Statewide Interoperable Communications grant funding, in an amount not to exceed Four Hundred Ninety-Two Thousand Six Hundred Sixty-Seven Dollars (\$492,667), for a term commencing January 1, 2023 and terminating December 31, 2025, and

WHEREAS, the Sheriff executed the grant application prior to the December 15, 2023 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified to executing the grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Statewide Interoperable Communications grant program funding, in an amount not to exceed Four Hundred Ninety-Two Thousand Six Hundred Sixty-Seven Dollars (\$492,667), for a term commencing January 1, 2023 and terminating December 31, 2025, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 557 OF 2023**

**Resolution introduced by Supervisors Geraci, Magowan, Smith, Conover, McDevitt, Driscoll, and Leggett**

**RATIFYING THE ACTIONS OF THE WARREN COUNTY SHERIFF IN EXECUTING  
A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND  
SECURITY AND EMERGENCY SERVICES FOR 2023 PUBLIC SAFETY ANSWERING  
POINTS (PSAP) OPERATIONS GRANT PROGRAM FUNDING AND AUTHORIZING  
A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY  
SHERIFF'S OFFICE**

WHEREAS, based upon a request from the Warren County Sheriff, the Criminal Justice & Public Safety Committee approved a request to execute a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Public Safety Answering Points (PSAP) Operations grant funding, in an amount not to exceed One Hundred Sixty-Five Thousand Nine Hundred Forty Dollars (\$165,940), for a term commencing January 1, 2023 and terminating December 31, 2023, and

WHEREAS, the Sheriff executed the grant application prior to the December 15, 2023 Board of Supervisors meeting, now, therefore, be it

RESOLVED, that the actions of the Sheriff be, and hereby are, ratified to executing the grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Albany, New York 12226, for 2023 Public Safety Answering Points (PSAP) Operations grant program funding, in an amount not to exceed One Hundred Sixty-Five Thousand Nine Hundred Forty Dollars (\$165,940), for a term commencing January 1, 2023 and terminating December 31, 2023, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any related grant extensions, in a form approved by the County Attorney without the need for further Board resolution.

Adopted by a unanimous vote.

December 15, 2023

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**RESOLUTION NO. 558 OF 2023**

**Resolution introduced by Supervisors McDevitt, Wild, Braymer, Smith, Strough, Magowan and Leggett**

**ADOPTING THE WARREN COUNTY HOUSING NEEDS STUDY AND DEMAND ANALYSIS**

WHEREAS, the Planning and Community Development Department presented to the Economic Growth & Development Committee the Warren County Housing Needs Study and Demand Analysis, and

WHEREAS, the Economic Growth & Development Committee has reviewed the Analysis and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Housing Needs Study and Demand Analysis annexed hereto, be, and the same hereby is, adopted as the official Analysis for Warren County.



**A HOUSING NEEDS STUDY AND MARKET  
DEMAND ANALYSIS OF:**

**WARREN  
COUNTY, NEW  
YORK**

**A HOUSING NEEDS STUDY AND MARKET  
DEMAND ANALYSIS OF:**

**WARREN COUNTY, NEW  
YORK**

Report Date: October 2, 2023

Research Period/Effective Date: January 2023 - May 2023

Prepared for:  
Warren County Board of Supervisors  
1340 State Route 9  
Lake George, NY 12845

Prepared by:  
Novogradac  
4416 East West Highway, Suite 200  
Bethesda, MD 20814  
240-235-1701





October 2, 2023

Warren County Board of Supervisors  
Warren County Planning & Community Development  
1340 State Route 9  
Lake George, NY 12845

Re: Warren County New York Housing Needs Study and Market Demand Analysis

Dear Kevin Geraghty Chairman, Warren County Board of Supervisors:

Pursuant to your request, Novogradac & Company LLP doing business under the brand name Novogradac Consulting ("Novogradac") has performed a comprehensive housing market study and needs analysis for the Warren County, New York area.

The purpose of this engagement is to conduct and provide a housing needs and market demand analysis for Warren County, New York. The report will be utilized by Warren County ("Client") and partner organizations to assess current and future housing needs and market demand. The following report provides support for the findings of the study and outlines the sources of information and the methodologies used to arrive at these conclusions. The scope of this report includes the following based upon our conversations with the client and the indicated scope in the engagement.

- Executive Summary
- Housing Needs
- Demographic & Economic Analysis
- Housing Inventory
- Market Demand Analysis
- Implementation Strategies & Recommendations

The report consists of two documents. The first, referred to as the *Housing Needs Study and Market Demand Analysis* (this document) represents an executive summary of the report. The second, referred to as *Supplemental Materials*, contains the full detailed scope work and appendices for the study.

Warren County is the client in this engagement. As our client, Warren County owns this report and permission must be granted from them before another third party can use this document. Intended users include Warren County and Warren County Planning and Community Development Department. We assume that by reading this report another third party has accepted the terms of the original engagement letter including scope of work and limitations of liability. We are prepared to modify this document to meet any specific needs of the potential users under a separate agreement.

December 15, 2023

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WARREN COUNTY  
HOUSING NEEDS AND MARKET DEMAND SURVEY  
PAGE 2

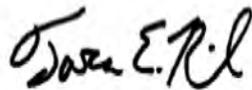
Please do not hesitate to contact us if there are any questions regarding the report or if Novogradac can be of further assistance. It has been our pleasure to assist you with this project.

Respectfully submitted,  
Novogradac



---

Kelly Gorman  
Partner  
[Kelly.Gorman@novoco.com](mailto:Kelly.Gorman@novoco.com)



Tara Rial  
Manager  
[Tara.Rial@novoco.com](mailto:Tara.Rial@novoco.com)



---

Julia Smith  
Senior Analyst  
[Julia.grace.smith@gmail.com](mailto:Julia.grace.smith@gmail.com)

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## Motivation for Study from County

Warren County, through the Planning Department, has a long history of involvement in housing assistance programs funded under the federal Community Development Block Grant (CDBG) Program, the federal HOME Program as well as other special housing programs funded by New York State (NYS). During 2021, the Planning Department, with authorization by the Board of Supervisors, applied for CDBG funding to undertake a Housing Needs and Demand Analysis Plan. Local officials, planning and development organizations have determined that there is a severe housing shortage of rental and single-family homes for the general workforce, seniors and lower income persons. Residents of Adirondack towns, particularly those employed in the tourism and hospitality industry, must compete for available housing with seasonal residents and the short-term rental market. The impact from COVID has dramatically increased home sales and purchase prices. There is limited housing available and much of the stock is out of reach for residents.

While the current Housing Needs Study and Market Demand Analysis is the first of its kind in Warren County, there have been a number of related reports conducted or underway for specific municipalities or target demographic groups within Warren County and the region. What makes this study unique is the market survey and demand analysis, which provide a more contemporaneous analysis of the current state of the housing market. We have, however, also included standard components of a Housing Needs Study including a high-level inventory of existing services and programs, summary of housing needs as identified by local stakeholders, and a summary of demographic and economic data.

## Overview

This report is primarily about Warren County. But one cannot talk about Warren County without:

- (1) situating it within its regional context,
- (2) acknowledging its internal variation, and
- (3) addressing the effects of the events of 2020 and the COVID-19 pandemic on the local housing market.

**Regional Context.** Warren County is located in the Glens Falls Metropolitan Statistical Area (MSA) along with Washington County. Both Warren and Washington Counties are also part of the Capital Region, which consists of Warren, Washington, Saratoga, Schenectady, Albany, and Rensselaer counties, and just south of the North Country Region, which includes Essex, Hamilton, Lewis, Jefferson, St. Lawrence, Franklin, and Clinton Counties, to the Canadian border. While the Capital Region is a center for technology and innovation strategically located to offer good access to most major metropolitan areas of the Northeast, the North Country is more rural consisting of small towns and cities. Warren County is also the southern gateway to the New York State Adirondack Park (AP), which at approximately six million acres is the largest state level protected area in the contiguous United States. The AP boundary, referred to as “the Blue Line” includes all of Hamilton and Essex counties, significant portions of Clinton, Franklin, Fulton, Herkimer, St. Lawrence, and Warren counties, and small portions of Lewis, Oneida, Saratoga, and Washington counties.

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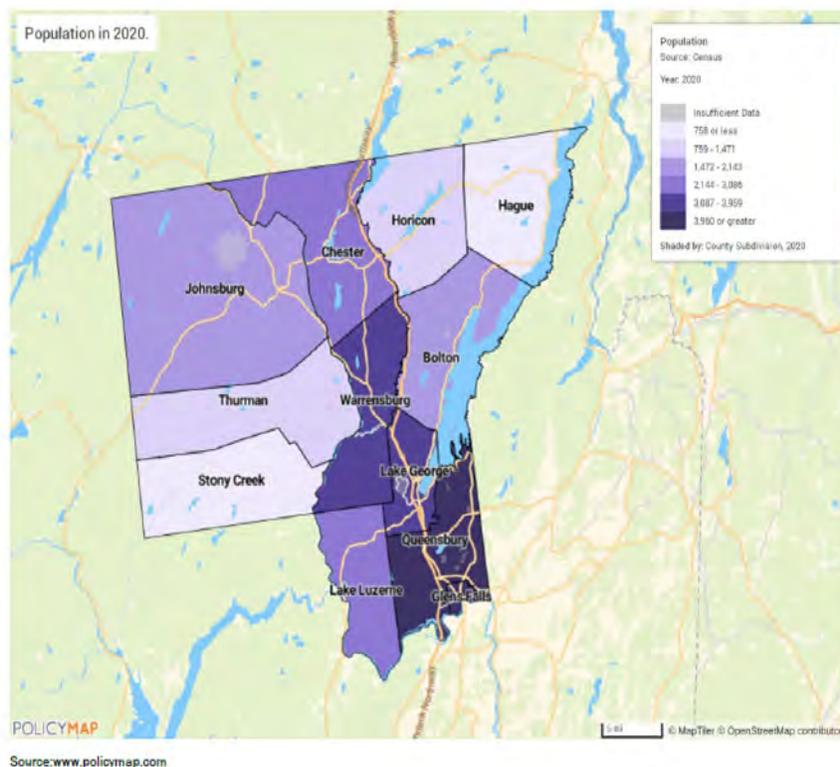


Source: Empire State Development

**Internal Variation.** Although Warren County itself is classified as urban (as defined by the U.S. Census Bureau) with a 2020 Census population of just over 65,000, as the southern gateway to the New York State Adirondack Park (AP), the county offers a wide variety of diverse communities ranging from the small city of Glens Falls and suburban lifestyle of the surrounding Queensbury to the small rural towns and village inside the Blue Line of the AP that include amenity rich tourist destinations such as the communities on Lake George well as the more traditional rural communities located west of Lake George. Although metropolitan by official definitions, much of the land and the population reside in rural communities and this dynamic can make it difficult to identify and compete for public resources. More specifically, the rural areas may not be eligible for select rural targeted programs given they are in a metropolitan county and the urban areas may not be competitive for urban

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targeted programs given they are in competition with places like New York City. The following map illustrates the city/town boundaries as well as the spatial distribution of Warren County's population as of the 2020 census.



**Recent Changes.** Most secondary data sets like the U.S. Census Bureau's American Community Survey (ACS) for smaller geographic areas are pooled over longer periods of time which currently span pre and post 2020, and as such do not yet fully capture the effects of the COVID-19 pandemic. This is particularly problematic for less densely populated and developed communities rich in natural amenities and located within a reasonable driving distance from multiple major urban centers such

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as Warren County, which were disproportionately impacted by the effects of the events of 2020. In May 2023, Headwater Economics published a report titled *Amenity Trap: How High-Amenity Communities can Avoid Being Loved to Death*, which describes in detail the process and challenges that high amenity places such as Warren County currently face as well as potential high-level solutions. A brief summary of the report is included below as a backdrop to the narrative and empirical findings included herein.

“More than ever, people are visiting and moving to places with inspiring natural amenities: forests, lakes, beaches, trails, and wildlife. The influx of tourists and new residents into these cities and small towns brings economic opportunities” as “these amenities’ economic power extends well past tourism by helping to keep current residents and attract new ones” with many new residents to these areas first having visited as a tourist and it “can create a positive feedback loop whereby new businesses and services make a place even more attractive. It can also come with serious drawbacks [including] challenges of housing, infrastructure, fiscal policy, and natural disasters .... The paradox of a place with natural attractions that make it a great place to live but also threaten it with being “loved to death” is what is known as the **amenity trap**.” (Headwater Economics 2023)

While many of the housing issues that Warren County is facing are not unique, its geographic location and internal variation certainly are. First, as the gateway to the Adirondack Park, Warren County lies on the border of the more developed and economically diverse counties to the south and the more rural counties of the Adirondacks and Northern Forest to the north. Second, this diversity is also evident within the county. The county has a small city (Glens Falls) and suburban town (Queensbury) as well as rural towns with hamlet centers. The county has areas dependent on outdoor recreation and tourism in the winter, areas dependent on outdoor recreation and tourism in the summer, areas dependent on construction, and with the sole comprehensive acute care community hospital in northeastern New York, areas dependent on the healthcare/social assistance industry. The county has school districts ranked in the top quintile as well as school systems ranked in the bottom quintile. The county has towns with a 2022 median sale price of over \$400,000 as well as towns with a median sale price below \$200,000. The county consists primarily of single-family homes followed by

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duplexes and mobile homes, and the limited supply of large (20 or more units) multifamily development is geographically concentrated in the southern portions of the county, outside of the Adirondack Park boundaries, otherwise referred to as outside of the “Blue Line”. The county has areas where vacancy is driven by seasonal/recreational/occasional use, and those where vacancy is driven by homes that are unavailable for other reasons, including, for example, homes not available for occupancy due to the need for significant repairs. The countywide changes in demand, housing shortages, and rent/price increases may have begun in the more recreation amenity/tourism heavy areas of the county, the impacts have since begun to spread to other areas of the county. Thus, while it is important to understand the needs of each city/town/village, it is also important to recognize that these issues do not happen in a vacuum as such a countywide and regional perspective is also important.

“How communities respond to the amenity trap varies, but they generally fall into one of three broad categories: wait, plan, or react. “When a community waits, it holds off on policymaking, often in hopes that problems will abate or resolve themselves, or there emerges sufficient political will to change current policies. Meanwhile, pressures continue unabated and the challenges compound over time ... Reactive strategies seek to stop growth and could include limiting building permits, water taps, or establishing strict growth boundaries or zoning restrictions. These approaches can have the immediate effect of slowing down growth. They do have medium- and long-term consequences, however, that can make a community less livable. The unintended consequences of reactive approaches can include unattainably expensive housing, long commutes for workers, wider income disparities, and a limited tax base ... Proactive strategies seek to anticipate and direct growth rather than be subject entirely to the pressures of the market. Proactive strategies include investing in local capacity, implementing a forward-looking housing program to address housing supply and demand, and making sure that tax policies capture and invest revenue to ensure the costs of growth management programs are funded appropriately and adequately ... There may not be a magic formula, and each community will have to navigate its own solutions, but the common themes of proactive action, regional support, and creative leadership can help avoid the amenity trap

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and make destination communities more livable, successful, and places of opportunity for everyone.” (Headwater Economics 2023)

## Research Design

### Methodology/Data Sources

This report uses a mixed-methods research design utilizing both primary data (data collected firsthand by Novogradac, for example from interviews, market survey, and field work) and secondary data (data collected by parties other than Novogradac, for example from administrative sources such as the Census Bureau). Primary data was collected via interviews with local stakeholders, a market survey of rental properties, and field work. Primary and secondary data were collected and analyzed over the course of a five-month period beginning in January 2023 and concluding in May 2023.

- First, interviews were conducted with key stakeholders by telephone, zoom, or in-person and averaged approximately one hour. Key stakeholders were identified in consultation with the client and requests to participate were sent via email/phone/online portals. In total, 27 key local stakeholders representing the public (government), private (professional housing services/experts, developers, major employers), and nonprofit (developer, philanthropy) sectors, were interviewed for the purposes of this report.
- Second, a market survey was conducted of all rental properties with 20 or more units. All properties were contacted by phone/email/online portal. In total, information was collected on 12 subsidized/affordable properties and 29 large (20 or more units) market rate properties in Warren County. Information was compiled via Novogradac’s Rent Valuation Toolkit.
- Third, Novogradac conducted field work in early April 2023 including a windshield survey of the existing housing stock and city/town centers of each of the city/towns in Warren County as well as a variety of in-person interviews. The survey and in-person interviews were conducted between April 4, 2023 and April 8, 2023.

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Secondary data was collected and analyzed from a variety of sources including, but not limited to, the following:

- U.S. Census Bureau
- Esri Demographics
- U.S. Bureau of Labor Statistics
- U.S. Department of Housing and Urban Development (HUD)
- U.S. Department of Agriculture (USDA)
- HISTA; Ribbon Demographics, LLC
- Global MLS Data for Warren County
- SalesWeb; New York State Office of Real Property Tax Services
- New York Department of Labor
- New York Homes and Community Renewals
- Novogradac, Affordable Housing Resource Center
- Novogradac, Opportunity Zone Resource Center
- PolicyMap
- Cornell University Program on Applied Demographics
- CoStar
- AirDnA
- Saratoga, North Country Continuum of Care (SNC CoC) network (NY-523)
- Zillow
- CoStar
- Hotpads
- Local Housing Solutions
- Self Sufficiency Earnings Estimator
- Housing + Transportation Index
- Adirondack State Park
- Prior local housing documents/reports including for example prior housing needs assessments, comprehensive plans, zoning codes, planning board minutes, and short-term housing ordinances.
- Stakeholder websites, materials/reports, and interview data
- Review of professional and academic publications on relevant housing issues such as the effects of 2020 on housing markets, high amenity communities, rural areas, and more, for example reports published by Headwater Economics, Adirondack Foundation, Northern Forest Foundation, Harvard Joint Center for Housing Studies, NYU Furman Center, University of New Hampshire, Carsey School of Public Policy, High Country News, Albany Business Review, Adirondack Explorer, Rural Housing Coalition of New York, National Low Income Housing Coalition

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For additional information please see the appendix titled Acknowledgements & Data Sources.

### Limitations

As with all research projects, there were a variety of limitations encountered throughout the course of this work - some unique to this project and others that apply to this type of work more generally. There are two study level limitations that are noteworthy here and then a more detailed discussion of data set specific limitations is included, where appropriate, at the beginning of the respective chapter.

First, nonresponse/missing data. There were a number of local stakeholders, property managers, and landlords that we attempted to contact for an interview that either unavailable to participate within the five-month study window, could not be contacted, or refused to participate in the study. The reasoning for the missing data is likely varied with some likely due to lack of understanding or familiarity with this type of work, others attributable to changes in organizational leadership, others due to interview/survey fatigue due to the numerous similar types of projects being done in the region recently/simultaneously, and still others due to a conflict of interest whereby perceived outcomes of work such as this could run counter to the individual/organizational self-interest. Based on our experience in other markets, some nonresponse is normal, particularly among certain stakeholder groups. Based on our conversations with local stakeholders that did participate, our experience in Warren County was generally consistent with those most familiar with those stakeholders/groups that did not participate. Additionally, many smaller rental properties (20 or fewer units) lack contact information and/or only advertise when there is a vacancy. This type of supply is particularly common in the towns inside the Blue Line, and as a result real-time data on the rental market in these communities is more difficult to obtain. Nevertheless, we are confident that the data collected is sufficient upon which to base our findings and conclusions despite these limitations.

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Second, secondary data limitations. The U.S. Census Bureau has numerous products relevant to this type of study including the decennial census, completed every ten years, and the American Community Survey (ACS), a nationwide survey that collects and produces information on social, economic, housing, and demographic characteristics about our nation's population every year. Both provide important tools for communities to use to see how they are changing, but there are differences, particularly in data collection methodologies, that warrant mentioning here given the seasonality of Warren County's population and housing market. The decennial census is based on the principle of "usual residence" as of the reference period (usually April 1 of census year). The ACS uses the "current residence" rule and includes information on all people living in the housing unit at the time of the survey as long as the stay at the address will exceed two months. The implications of these data collection differences are summarized as follows by the U.S. Census Bureau: "The differences in the ACS and census data as a consequence of the different residence rules are most likely minimal for most areas and most characteristics. However, for certain segments of the population, the usual and current residence concepts could result in different residence decisions. Appreciable differences may occur in areas where large proportions of the total population spend several months of the year in areas that would not be considered their residence under decennial census rules. In particular, data for areas that include large beach, lake, or mountain vacation areas, or large migrant worker communities may differ appreciably between the decennial census and the ACS if populations live there for more than two months."

There are several features with the U.S. Census Bureau's American Community Survey (ACS) that readers should be aware of at the outset. We provide a brief description here and a more detailed description can be found at the front of the appropriate chapter(s). We want to start by reaffirming that the ACS continues to be the gold standard and the primary data source relied upon by funding agencies, governments, and researchers around the country for demographic, economic, housing, and social data about the country, particularly for smaller geographic areas such as the city/towns within Warren County.

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- First, the ACS is based on a sample rather than a census, and as such the ACS estimates are subject to sampling and non-sampling error. A margin of error (MOE) is a measure of the possible variation of an estimate based on a sample around the actual population value. At a specified level of confidence, the sample estimate and the actual population value will differ by no more than the value of the margin of error. More specifically, for the ACS, MOEs are provided at a 90 percent confidence level, the U.S. Census Bureau standard, which means that 90 percent of the time, the population value will fall within the sample estimate plus or minus the MOE, the upper and lower bounds of which are referred to as the confidence interval. Further, there is generally a negative correlation between sample size and the magnitude of the margin of error. As a result, estimates based on small sample sizes typically have a larger margin of error and consequently are less reliable estimates. While having uncertain information may be better than having no information at all at times, at others, it may be misleading. For example, what may appear to be a difference between two geographic areas or within one area over time, may in fact just be due to chance. The question becomes how big is too big such that an estimate moves from being imprecise but useful to being misleading. The coefficient of variation (CV), which equals the  $MOE/1.645/estimate * 100\%$ , is used to discern the reliability of the estimate. While there are no formal guidelines, some generally accepted thresholds are 15 percent and below (reasonably reliable), 15 to 30 percent (use with caution), and over 30 percent (low reliability). The following table provides an illustration of this concept.

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MEDIAN GROSS RENT, 2017-2021

	Margins of Error (MOE)*	Coefficient of Variation (CV)*	Actual Median Gross Rent Within:		
			Minimum	Median Gross Rent Estimate	Maximum
Warren County	±27	2%	\$942	\$969	\$996
Bolton	±77	5%	\$859	\$936	\$1,013
Chester	±52	4%	\$732	\$784	\$836
Glens Falls	±45	3%	\$889	\$934	\$979
Hague	±252	19%	\$573	\$825	\$1,077
Horicon	±63	4%	\$867	\$930	\$993
Johnsburg	±172	12%	\$676	\$848	\$1,020
Lake George	±156	9%	\$897	\$1,053	\$1,209
Lake Luzerne	±129	8%	\$854	\$983	\$1,112
Queensbury	±88	5%	\$987	\$1,075	\$1,163
Stony Creek	±284	24%	\$441	\$725	\$1,009
Thurman	±69	4%	\$874	\$943	\$1,012
Warrensburg	±100	7%	\$782	\$882	\$982

\* MOEs and CVs utilize 90 percent confidence level.

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

First, as expected given the small number of total households and renter households in particular in Hague and Stony Creek, there is more variability in the estimates for these areas as indicated by larger MOEs and CVs.

Second, although the estimate for Stony Creek appears lower than other areas, taking into consideration the larger MOE, the median gross rent in Stony Creek is only statistically different from that of Queensbury and Lake George.

Further, the MOEs are critically important when making comparisons across geography and time. This report aims to focus on trends that are statistically different, meaning that we can say with some level of certainty that differences in the estimates (either across geographies or over time) are due to an actual difference rather than chance. In order to determine whether or not differences in estimates are significant (as opposed to occurring by chance), one must perform a simple statistical test that accounts for the error inherent in estimates based on a sample of a population. An explanation and tool produced by the Census Bureau for conducting such tests can be found here: <https://www.census.gov/programs-surveys/acs/guidance/statistical-testing-tool.html>. Unless noted otherwise, we relied on a confidence level of 90 percent consistent with the U.S. Census Bureau standard.

Overall, the ACS data is among the best data available, particularly for smaller communities, but we advise users to educate themselves about MOEs in order to ensure that the data is used appropriately and to avoid making erroneous conclusions.

- Second, the Census Bureau has established data quality standards for the ACS. In 2020, as a result of the COVID-19 pandemic, the ACS faced numerous challenges that ultimately contributed to the decision by the Census Bureau not to release the standard 1-Year 2020 ACS estimates as the data failed to meet the quality standard requirements. They did however release the 5-Year data under a waiver process despite it also failing the quality standard requirements. According to the Census Bureau, “the reason for this is that we believe there is a critical need for the ACS data as it is the only source of data for small geographic areas and that the margins of error published with each estimate allow data users to make informed decisions regarding the reliability of the estimate. While users are always encouraged to make use of the margins of error in their decision making, we further stress the use of caution when using estimates with high margins of error.” Additionally, given that 5-Year estimates are pooled, the Census Bureau expects similar impacts until the release of the 2025 5-Year ACS Estimates, which would no longer include data from 2020.
- Third, analyzing change over time has never been without complexity, but the COVID-19 pandemic significantly aggravated these complexities. More specifically, the five-year estimates represent a weighted average for the whole five-year period, as opposed to the

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average of the five distinct one-year periods. In periods of general stability, the pooled five-year estimates are generally straightforward to interpret, but periods with abrupt change, such as that surrounding the COVID-19 pandemic, are less so. When analyzing trends over time, the U.S. Census Bureau strongly recommends against comparing data with overlapping time periods. Thus, for analyzing trends over time for smaller populations or geographic areas, we compared the 2012-2016 5-Year ACS data set to the 2017-2021 5-Year ACS data set. This approach does not however allow for a complete analysis of the impacts of the pandemic as the current estimates are pooled across a period that includes both pre (2017 through 2019) and post COVID (2020 and 2021) years. Where appropriate and meaningful, we have compared the 1-Year ACS estimates (2021 to 2019, 2018, and 2017) for Warren County.

Finally, because data presented herein comes from a variety of data sources which rely on various sampling designs and methodologies, some of which were discussed above, we caution the reader against attempting to match estimates across data sets. While the overall trends are generally comparable and reconcilable, specific estimates across data sets can vary.

## Demographic Data

Warren County is located approximately one hour north of the state capital at the southern gateway to the Adirondack State Park. The southern portion of the county is located outside of the Blue Line (i.e., outside of the Adirondack State Park boundary) and is the main population and service center for the county. The city of Glens Falls is approximately four-square miles in size and constitutes the southern county border with the adjacent Washington County and South Glens Falls. The city is densely populated and developed relative to other areas of the county. Queensbury surrounds Glens Falls and is generally suburban in nature, serving as a buffer of sorts between the urban Glens Falls and the more rural areas to the north. The following section summarizes demographic trends in Warren County:

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- **Population.** Warren County's population grew by a total of 3.8 percent from 2000 to 2010 and remained stable from 2010 to 2020. Since 2020 the population has decreased slightly to a 2022 total population of 64,885. Additional losses are projected in both the near and long term, but losses are projected to remain fairly steady and be limited in magnitude. The projected contractions are due to deaths outnumbering births as net migration began positive in 2020 and is projected to continue to increase through 2040.
- **Age.** Warren County has an aging population that is projected to continue to age for the foreseeable future. The median age in Warren County is 47.0 years, which is older than that of all of the other large counties in the region as well as the national average. Within Warren County, Glens Falls has a significantly lower median age (39.6) relative to other areas.
- **At-Risk/Special Needs.** Although with the exception of the senior population, Warren County's vulnerable and special needs populations are generally smaller in magnitude and representation within the local general population relative to statewide and national trends, their needs are very real and very diverse. Additionally, while some groups are increasing in size (senior population, seniors with a disability, homelessness), others have decreased (veterans, people with incomes below the poverty level, households with cash or food stamps/SNAP benefits, households without a vehicle), in size and/or representation. It is important to note that a decrease in representation, i.e., percent, could be attributed either to an increase in the non-special needs population or a decrease in the special needs population. Additionally, a decrease in the special needs population could be attributed to improved circumstances for the population, or displacement of the population to a different geographic area. Both are plausible based on the empirical evidence available.
- **Households.** As of 2022 there are 28,802 households and 9,779 senior (65+) households in Warren County. The number of all households in the county is projected to remain stable through 2027 while the number of senior households is projected to grow, albeit at a slower rate than that projected nationwide.

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- **Households by Size:** The majority of households in the county are one- and two-person households. As of 2022, the average household size in Warren County was 2.2 persons per household, smaller than the national average household size of 2.5 persons per household. The average household size in both the county and nation is projected to decrease through 2027. Within the county, the average household size is smallest in Bolton at 2.0 persons per household and largest in Stony Creek at 2.5 persons per household. The average household sizes are projected to remain stable or contract in all city/towns, with the exception of Stony Creek where a small increase is projected.
  
- **Median Household Income.** The median household income in Warren County as of 2022 was \$67,244, only slightly below the nationwide median household income of \$72,414. The median household incomes of Bolton, Chester, Hague, Horicon, Lake George, and Queensbury are above the county median household income; all other city/towns have median household incomes below the county average, particularly Johnsbury. Median household incomes are projected to increase in all city/towns with the strongest growth projected in Bolton and Lake Luzerne and the weakest growth projected in Johnsbury thereby further widening the gaps between the median household income of Johnsbury with that other towns in the county. The median household incomes of senior households in Hague, Bolton, Horicon, and Lake George are above the county median household income; all other city/towns have median senior household incomes below the county average, particularly Stony Creek. With the exception of Thurman and Stony Creek, median household incomes for senior households are projected to increase in all city/towns with the strongest growth projected in Bolton and Queensbury and the weakest growth projected in Johnsbury and Warrensburg. The median household income of seniors in Stony Creek is projected to remain stable while that in Thurman is projected to decrease. These growth trends will further widen the gaps between the median household incomes of senior households in Stony Creek and Thurman with that of other towns in the county.

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- **Tenure.** As of 2022 approximately 70.2 percent of occupied housing units in Warren County were owner-occupied, above the national average of 64.6 percent. Warren County has historically been and will continue to be dominated by the owner market. Owner households are more prevalent among all households than their renter counterparts in all of the towns, particularly in Hague, Horicon, Stony Creek, and Thurman, and among senior households in Glens Falls. Glens Falls is the only city/town located within the county where there is a fairly even distribution of renter and owner households (among the general population). Senior occupied owner and renter units are both projected to increase through 2027 with Warren County adding 633 senior owner-occupied units and 254 senior renter-occupied units. Seasonal/occasional/temporary units are classified as vacant housing units; tenure data is based on occupied housing units.
  
- **Households by Income, Age, and Tenure.** Nearly half (48.3 percent) of all renter households in Warren County have incomes ranging from \$10,000 to \$50,000; this is more than national trends (36.3 percent). Conversely, Warren County has fewer extremely low-income renter households when compared to the nation as a whole. The majority (52.6 percent) of senior renter households in Warren County have incomes in the lowest cohorts, but these income cohorts are still underrepresented relative to national trends (60.2 percent). Warren County also has a significantly larger percentage of senior renter households with middle incomes. More specifically, Warren County has a significantly larger percentage (12.8 percent) of senior renter households with incomes ranging from \$75,000 to \$99,999 when compared to national trends (6.4 percent).

## Economic Data

Warren County has a rich history steeped in manufacturing (medical device and paper), an industry that continues to be active through modern times alongside other main economic drivers of today including healthcare and educational services. Summer and winter tourists come to the county for its outdoor recreation amenities including Lake George and Gore Mountain, and a sizeable percentage of the labor force filling these seasonal jobs are temporary J1 (exchange visitor visa for

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educational and cultural exchange programs designated by the Department of State, Bureau of Educational and Cultural Affairs) and H2B visa (nonimmigrant program permitting employers to temporarily hire nonimmigrants to perform nonagricultural labor services in the United States) holders.

Employment in Warren County is concentrated in the healthcare/social assistance, retail trade, and educational services industries, which collectively comprise 40.4 percent of local employment. The large share of Warren County's employment in retail trade is notable as this industry is historically volatile, and prone to contraction during economic downturns. However, Warren County also has a significant share of employment in the healthcare industry, which is historically known to exhibit greater stability during recessionary periods, and this industry has increased in size and representation within the local employment market since 2010. Though the immediate economic effects of the pandemic on total employment and unemployment were less severe with fewer job losses and a smaller increase in unemployment, the recovery locally has been slower with total employment and labor force participation as of the end of 2022 remaining below pre pandemic levels despite an increase since 2018 and 2019 in the civilian noninstitutionalized population ages 19 to 64 in the labor force.

The mean travel time to work in Warren County as of 2021 was 22.3 minutes, which is generally in line with that of that of neighboring counties and the nation. The largest number of workers commute 15 to 19 minutes, but there is also a sizeable minority of commuters who drive 30 or more minutes for work and the percentage of remote workers increased from 2.1 percent in 2017 and 4.3 percent in 2019, to 12.7 percent in 2021. Employed residents of Warren County are slightly more likely to be employed outside of the county (51.8 percent, or 14,304 persons) than within (48.2 percent, or 13,320 persons). Of those employed in Warren County, the majority (58.8 percent, or 19,027 persons) commute in from outside. There is however some variation depending on earnings with the lowest paying and highest paying jobs more likely to be filled by people commuting in. At all earning levels, Warren County is a net importer of labor. Among employed residents, those with the lowest earnings are just as likely to be employed in the county as they are to commute outside of for employment; those with moderate earnings are more likely to be employed within the county; and

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those with higher earnings are more likely to be employed outside of the county. Residents that commute out of the county for employment are most likely to commute to Saratoga Springs (1,401 jobs) or Albany (964 jobs). Commuters into the county are most likely to be coming from Hudson Falls (1,147), New York City (956), South Glens Falls (601), Fort Edward (440), and Saratoga Springs (252) and these sending locations are consistent across the earnings distribution. There are a variety of possible explanations for this, including general preferences, the county's excellent access to adjacent employment centers via Interstate 87, the disproportionate number of retirees in Warren County which forces employers to recruit from outside the county limits, and/or the lack of affordable and/or available housing.

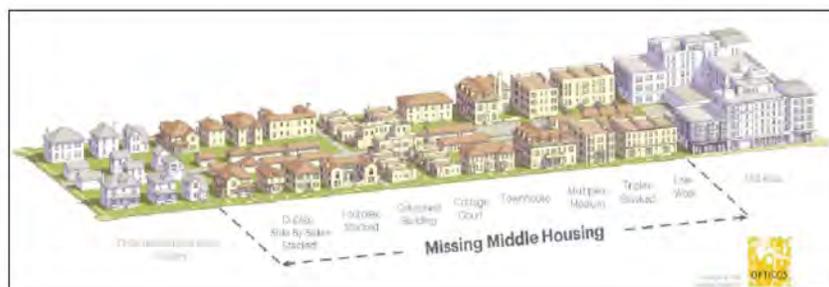
In 2020, the MSA experienced a loss in total employment of 5.9 percent, slightly less severe than that nationwide which is noteworthy given the importance of tourism to the area, an industry that was significantly impacted in the early term of the pandemic. From December 2021 to December 2022 total employment in the MSA increased by 0.6 percent, less than the nationwide growth of 2.0 percent. The local economy has not yet however regained all of the jobs lost in the pandemic despite two years of employment growth; meanwhile the nation as a whole surpassed pre pandemic total employment in 2022. The unemployment rate in the MSA has historically remained slightly below that of the nation during economic downturns and this held true in 2020 following the onset of the COVID-19 pandemic. This is likely attributable to the composition of the labor force with some at or near retirement who may choose to leave the labor force early as well as the reliance on temporary workers who are not eligible to remain in the country beyond some grace period absent employment. The unemployment rate in December 2022 in the MSA was 3.2 percent, generally similar to that of the nationwide unemployment rate of 3.3 percent and the unemployment rate in the MSA reported in December 2021. Overall, though the immediate economic effects of the pandemic on total employment and unemployment were less severe with fewer jobs lost and a smaller increase in unemployment, the recovery locally has been slower with total employment and labor force participation as of the end of 2022 remaining below pre pandemic levels despite an increase since 2018 and 2019 in the civilian noninstitutionalized population ages 19 to 64 in the labor force.

## Housing Inventory

In 2020 Warren County had 39,928 total housing units. From 2000 to 2022 Warren County added approximately 452 new housing units, an above average number relative to other counties in the Capital Region and North Country regions of New York. Without context, vacancy data in Warren County can be misleading. As of the 2020 Census, there were 10,864 vacant housing units in Warren County, or approximately 27.2 percent of all housing units were vacant. This is generally in line with the vacancy rates of other counties in the region with land in the Adirondack Park. Of the 10,864 vacant housing units, approximately 79.5 percent were vacant due to seasonal, recreational, or occasional use. These units are not available for year-round occupancy and as such any analysis of the overall vacancy rate alone can be misleading. The second most common (8.3 percent) type of vacant housing in Warren County is those in the “other” category. This category notably includes homes that are uninhabitable and in need of repair. Thirty (30) percent of Warren County’s housing stock was built prior to 1950. The average lifespan of a house is between 50 and 100 years depending on location and type of construction. At over 70 years of age, homes built prior to 1950 are likely at or beyond their lifespan absent a substantial repair.

In 2010 Daniel Paolek coined the term “Missing Middle Housing” to refer a range of building types that were fundamental to cities and towns pre 1940s, but after which waned in prominence with the application of conventional zoning by land use that typically divides neighborhoods into traditional cases of single-family residential, multifamily residential, commercial, industrial, et. Missing Middle Housing is defined as “a range of house-scale buildings with multiple units – compatible in scale and form with detached single-family homes – located in a walkable neighborhood” and is “missing” because it is a type of housing that is generally disallowed in single-family residential zones under conventional zoning practices. The types of structures that fit the Missing Middle Housing definition are wide ranging including buildings such as duplexes, triplexes, fourplexes, cottage courts, townhomes, and medium sized multiplexes. The following diagram and corresponding images illustrate types of Missing Middle Housing as it relates to the two most commonly understood types of housing, the detached single-family home and the large multifamily building.

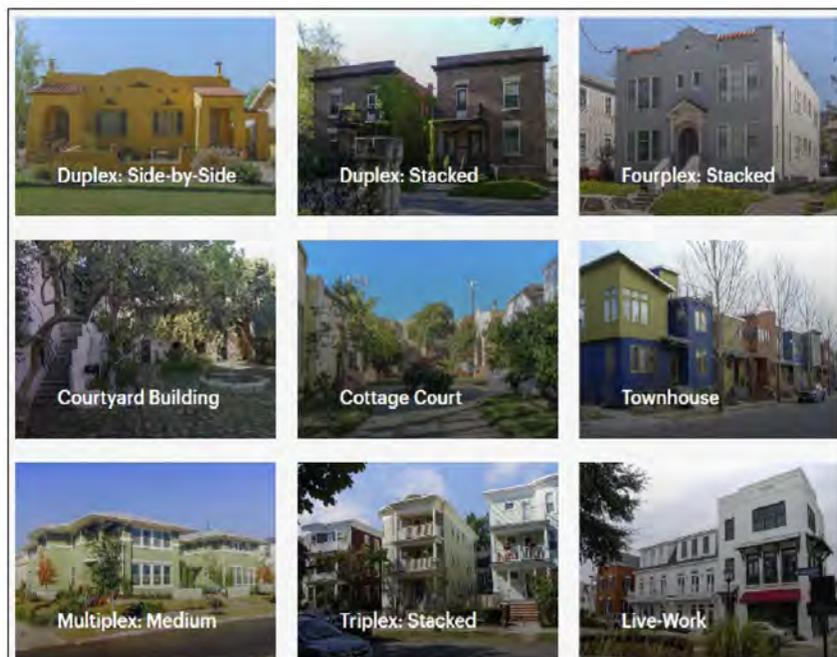
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The purpose of Missing Middle Housing is to provide a type of housing that can provide solutions to modern day housing challenges such as affordability, accessibility, and walkability, but also be compatible in scale with detached single-family homes. These types of structures are oftentimes particularly attractive to both younger persons and seniors alike, two demographic groups that are the focus of much debate within Warren County, the former due to its importance for the long-term viability of a place as well as its dwindling presence in Warren County, and the latter due to its increased prominence and rising needs as the population continues to age. Proponents advocate for form-based zoning, rather than conventional zoning noting that Missing Middle Housing buildings are more similar in form and scale to detached single-family homes than to modern day multifamily uses and yet are oftentimes only permitted uses in the latter zoning land use districts. Proponents of Missing Middle Housing argue that increasing production of these types of housing has the potential to better enable communities to address housing issues and needs and meet rising demand, but that conventional zoning creates insurmountable barriers because of a lack of dedicated zoning districts and development standards, ineffective mapping of zones, density-based zoning discouraging smaller units, challenges associated with parking requirements, and impact fees making multi-unit projects less economically feasible. Addressing these zoning impediments is a critical step towards addressing the missing middle in the housing stock.

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Source: Missing Middle Housing, <https://missingmiddlehousing.com/>

Why is this important? First, smaller, multi-unit structures are more affordable to construct as well as purchase/rent and given supply shortages nationwide and in Warren County in particular, the current affordability challenges in the county are only projected to worsen absent sizeable investments in the housing supply, both in terms of the preservation of the older existing stock and the addition of new housing units. Second, the country, and Warren County in particular, are in the midst of a structure shift in its demographic composition. Demographers have estimated that by 2025, up to 85 percent of American households in America will be childless as younger generations marry later and have fewer or no children in larger numbers than previous generations and the number of empty nesters grows. Within Warren County, the median age is projected to rise from 45.9 in 2015 to 50.4 by 2040 (Cornell Program on Applied Demographics), well above the statewide projected median of 42.1 years. The housing needs and preferences of these demographic groups are different from those of

## WARREN COUNTY, NEW YORK – HOUSING NEEDS STUDY AND MARKET DEMAND ANALYSIS

the traditionally dominant demographic groups and should be considered by local officials and planners.

In Warren County, 72 percent of all housing structures are detached single-family homes. The types of structures that fit the Missing Middle Housing definition are wide ranging including buildings such as duplexes, triplexes, fourplexes, cottage courts, townhomes, and medium sized multiplexes. MMH generally includes structures ranging from attached one-unit homes at the lower end of the housing spectrum to a maximum of 19 units at the upper end of the Missing Middle Housing spectrum. In Warren County, Missing Middle Housing potentially constitutes up to 23.4 percent of all housing structures; in contrast, these housing structures represent approximately 56.0 percent of New York's housing stock and 32.4 percent of the nation's housing stock. It is worth noting, MMH is about more than just structure, it is also about community continuity and consistency as well as walkability; thus, while the structures themselves may meet the definition of MMH, that alone does not constitute MMH. For example, within the county, Queensbury has a fairly large number of townhomes, but they are generally not located in walkable communities and are comprised within larger 20 or more-unit developments, and as such these units would not be considered MMH. Three-bedroom units are the most common bedroom type offered in the nation, state, and Warren County. Warren County also offers more two-bedroom units than the other areas and fewer one-bedroom and studio units; this is noteworthy given Warren County's smaller average household size relative to the nation as a whole. Further, the only bedroom size in Warren County that has statistically changed since the 2016 ACS is units with five or more bedrooms, which increased from 4.1 to 5.5 percent of the county's housing supply. Overall, the bedroom mix of the supply taken together with demographic trends and development patterns suggests that the mismatch between the housing stock and the demographic characteristics and needs of existing residents may be exacerbating by recent development patterns.

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For-Sale Market

The following section summarizes key trends in the for-sale housing market.

**Sale Market Data.** Data for this section comes from a variety of primary and secondary sources including the U.S. Census Bureau, Zillow, the local MLS system, New York Real Property Transfer Reports (via New York State Office of Real Property Tax Services), interviews with local real estate agents/brokers, and the Southern Adirondack Relators Association, Inc. Data points and trends will vary somewhat depending on the geographic area, source data, and methodologies, and these are summarized in this section.

**Inventory.** The local housing market exhibits seasonality, consistent with qualitative data provided in interviews with local stakeholders and as expected given the significance of the tourism and recreation industries in the county with the Adirondack Park and Lake George. On average, inventory has decreased in the Glens Falls, New York MSA since 2018, similar to nationwide trends, but the local decrease in inventory has been more substantial than the decrease in inventory nationwide. This could be attributable to a variety of factors including the increase in demand as well as the historically low interest rates of 2020 and 2021 which have contributed to homeowners who bought in this time period being more reluctant to sell and buy another home with a mortgage at today's considerably higher rates.

**Days to Sale.** According to Zillow, the median number of days from listing to pending sale in the Glens Falls, New York MSA decreased by 85 percent since 2018, currently averaging 13 days. According to local MLS sales data, the average days on the market in Warren County decreased from 117 in 2019 to 41 in 2022. While the average number of days on the market in Warren County appears to have increased to 55 in 2023, this is likely due to the seasonality of the local housing market as the average number of days on the market has historically been higher in the early parts of the year compared to the third and fourth quarters.

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**Sale Prices.** On average, sale prices in Warren County have increased since 2019 and the magnitude of the increase depends on the type of structure, location, size, and year built. According to state transfer records for Warren County, from 2014 to 2022 the median sale price for single-family year-round residences at the time of the sale increased by 38 percent; the increase from 2019 to 2022 was 26 percent. There has been considerably more variation in median sale prices for mobile homes, though this is likely due to the smaller sample size where state records indicate between 10 and 20 mobile home sales annually. According to local MLS data, the median sale price for residential uses in Warren County increased from \$210,000 in 2019 to \$248,000 in 2020, \$259,450 in 2021, and \$280,000 in 2022, or by 18 percent (2019 to 2020), five percent (2020 to 2021), and eight percent (2021 to 2022). In total, from 2019 to 2022 the median sale price in Warren County increased by \$77,000, or 33 percent. It is worth noting that some of the increase was due to higher-than-average inflation. County-level increases were driven largely by sizeable increases in Bolton (\$230,000 or 53 percent), Chester (\$149,999 or 118 percent), Johnsbury (52 percent), and Thurman (51 percent). The largest growth from 2019 to 2020 occurred in Chester (97 percent) and Horicon (55 percent) followed by Lake George (36 percent) and Bolton (29 percent). The median sale price decreased in Lake Luzerne and Warrensburg while the median sale prices in Thurman and Glens Falls grew, but by less than that of other areas (less than 10 percent). The growth in median sale prices in Lake Luzerne, Johnsbury, Thurman, and Warrensburg occurred primarily/wholly in 2021 and 2022. Thus, while the initial increase in demand and price increase appears to have been mostly concentrated in the high tourism and second homeowner areas, these trends have since spread into other areas of the county. Condominiums in Lake George have a median sale price of \$155,375 and below; the majority, if not all, of these appear to be fractional ownership/timeshare sales and we caution the reader against drawing any conclusions about market prices for condominiums in Lake George based on this sales data. In general, more recently constructed homes and larger homes in terms of bedroom count sell for higher prices, though the magnitude of these trends varies by location.

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	MEDIAN SALE PRICE					GROWTH TRENDS (2019 - 2022)**			
	2019	2020	2021	2022	2023*	Overall	Trend Line	%	\$
Bolton	\$437,500	\$565,000	\$674,500	\$667,500	\$489,500	\$575,000		53%	\$230,000
Chester	\$126,000	\$246,745	\$279,900	\$275,000	\$370,000	\$232,500		118%	\$149,000
Glens Falls	\$162,750	\$171,725	\$189,750	\$213,500	\$192,500	\$180,000		31%	\$50,750
Hague	\$380,500	\$457,000	\$432,000	\$440,000	\$322,000	\$436,000		16%	\$59,500
Honicon	\$232,000	\$360,000	\$294,000	\$345,000	\$425,550	\$315,000		49%	\$113,000
Johnsburg	\$195,000	\$224,900	\$256,250	\$296,200	\$489,500	\$245,000		52%	\$101,200
Lake George***	\$285,000	\$387,000	\$334,000	\$375,000	\$374,900	\$350,000		32%	\$90,000
Lake Luzerne	\$210,450	\$185,500	\$240,000	\$262,500	\$177,500	\$218,000		25%	\$52,050
Queensbury	\$235,500	\$269,900	\$300,800	\$325,000	\$321,000	\$277,000		38%	\$89,500
Stony Creek	\$140,000	\$156,200	\$230,500	\$187,000	\$417,500	\$166,950		34%	\$47,000
Thurman	\$155,000	\$159,000	\$310,000	\$234,750	\$305,000	\$209,500		51%	\$79,750
Warrensburg	\$147,950	\$140,000	\$172,400	\$180,000	\$222,500	\$164,000		22%	\$32,050
<b>Overall</b>	<b>\$210,000</b>	<b>\$248,000</b>	<b>\$259,450</b>	<b>\$280,000</b>	<b>\$279,000</b>	<b>\$248,000</b>		<b>33%</b>	<b>\$70,000</b>

\* Through April 2023.  
 \*\* Growth trends are presented from 2019 to 2022; 2023 was excluded because of seasonality of the market and data is only through April and does not include the high season. The high point over the covered period is represented by a red dot.  
 \*\*\* The condominium sales in Lake George appear to be fractional ownership sales, which skews the overall Lake George average downward.  
 Highest median sale price over the entire period  
 Middle median sale price over the entire period  
 Lowest median sale price over the entire period  
 Source: Southern Adirondack Realtors Association Global MLS data, received May 2023

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**List Prices.** As of May 2023, there were 133 current available listings for single-family homes, townhomes, and condominiums in Warren County with an average list price of \$414,000, well above the median price for closed sales in 2022 (\$348,000). Only 55 of the 133 current listings are priced below \$300,000 and of those 13 are likely fractional ownership/timeshare offerings as they are priced below \$100,000 in Lake George or Queensbury. The median list price for active listings is highest in Hague and Bolton followed by Lake George and the lowest median list prices for active listings are in Warrensburg, Glens Falls, Chester, and Lake Luzerne.

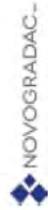
**Home Values.** List and sale price trends are heavily influenced by the supply that is listed and the supply that sells; more often than not, this is not representative of the entire housing supply in a given area. We also therefore provide data on home values. In general, and consistent with qualitative data provided in interviews with local stakeholders, communities surrounding Lake George have the highest median home values in the county while communities to the west, particularly Thurman, Stony Creek, and Warrensburg, as well as Glens Falls have the lowest median home values. As of the 2021 1-Year ACS, the median home value in Warren County was \$223,100, which is not statistically different from the 2019 1-Year estimate but does represent an increase from the 2018 median home value of \$195,200. According to Zillow, as of April 2023, the typical Warren County home is valued at \$305,985; this represents a 5.5 percent year-over-year increase. In addition to overall trends in home values, Zillow also provides disaggregated trends for each tier (high, middle, low) of the housing value distribution. From 2010 to 2019 the average annual growth in homes values in Warren County ranged from two (mid and top tier) to three (bottom) percent; from April 2020 to April 2023 however the average annual growth in home values in Warren County ranged from 13 (mid and top tiers) to 14 percent (bottom tier). Home values are projected to increase by an additional 4.6 percent over the next year.

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**Homeownership Affordability.** The following table illustrates homeownership affordability for the median household by city/town.

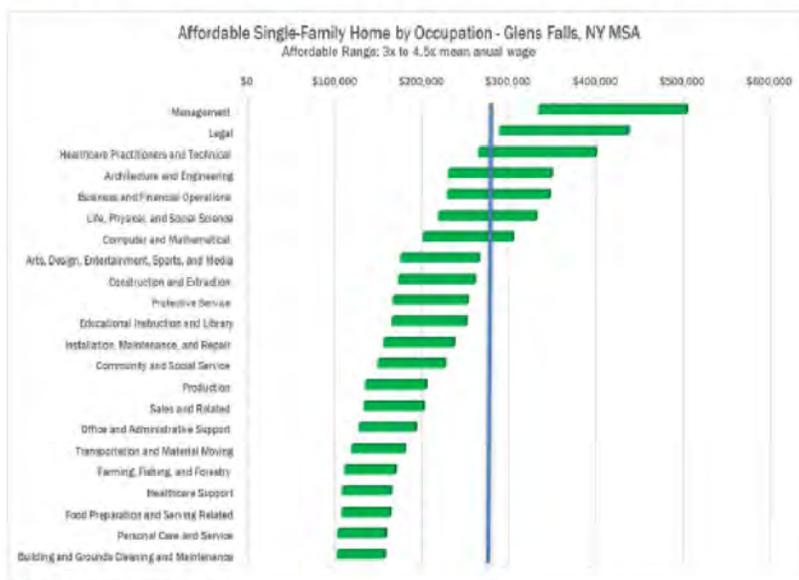
HOMEOWNERSHIP AFFORDABILITY BY MEDIAN HOUSEHOLD INCOME AND MEDIAN SALE PRICE									
City/Town	Median Household Income <sup>1</sup>	Maximum Monthly Housing Expense <sup>2</sup>	Maximum Loan Amount <sup>3</sup>	Affordable Home @ 80% Loan to Value <sup>4</sup>	Affordable Home @ 96.5% Loan to Value <sup>4</sup>	Median 2022 Sale Price <sup>5</sup>	Affordability Gap @ 80% Loan to Value <sup>6</sup>	Affordability Gap @ 96.5% Loan to Value <sup>6</sup>	
Bolton	\$71,173	\$1,661	\$256,091	\$320,113	\$285,379	\$667,500	(\$347,367)	(\$402,121)	
Chester	\$65,608	\$1,531	\$236,048	\$295,059	\$244,609	\$275,000	\$20,059	(\$30,391)	
Glens Falls	\$54,130	\$1,263	\$194,728	\$243,410	\$201,790	\$213,500	\$29,910	(\$11,710)	
Hague	\$78,291	\$1,827	\$281,684	\$352,106	\$291,901	\$440,000	(\$87,894)	(\$148,099)	
Horicon	\$70,231	\$1,639	\$252,699	\$315,874	\$261,864	\$345,000	(\$29,126)	(\$83,136)	
Johnsburg	\$49,515	\$1,155	\$178,076	\$222,595	\$184,535	\$296,200	(\$73,606)	(\$111,666)	
Lake George	\$76,252	\$1,779	\$274,284	\$342,855	\$284,232	\$375,000	(\$90,768)	(\$90,768)	
Lake Luzerne	\$60,753	\$1,418	\$218,625	\$273,282	\$226,555	\$262,500	\$10,782	(\$35,945)	
Queensbury	\$52,632	\$1,328	\$297,257	\$371,571	\$308,038	\$325,000	\$46,571	(\$16,962)	
Stony Creek	\$55,336	\$1,291	\$199,045	\$248,806	\$206,264	\$187,000	\$61,806	\$19,264	
Thurman	\$54,439	\$1,270	\$195,807	\$244,759	\$202,909	\$234,750	\$10,009	(\$31,841)	
Warrensburg	\$54,409	\$1,270	\$195,807	\$244,759	\$202,909	\$180,000	\$64,759	\$22,909	
<b>Warren County</b>	<b>\$67,244</b>	<b>\$1,569</b>	<b>\$241,906</b>	<b>\$302,383</b>	<b>\$250,680</b>	<b>\$280,000</b>	<b>\$22,383</b>	<b>(\$29,320)</b>	

<sup>1</sup> Source: Esri Demographics 2022  
<sup>2</sup> Assumes a household spends a maximum of 28 percent of gross household income on total housing expenses.  
<sup>3</sup> Assumes 30-year term at 6.75% interest. Calculated using [www.saving.org/loan-value/mortgage/](http://www.saving.org/loan-value/mortgage/) 2017 rate=6.75 & years=30  
<sup>4</sup> Standard loan to value (LTV) is 80%. FHA loans however allow as little as 3.5% down for a LTV of 96.5%.  
<sup>5</sup> Southern Adirondack Realtors Association MLS data; median sale price is for all included residential sales (single-family, condominium, townhouse, or cabin).  
<sup>6</sup> Calculated as affordable home value less median sale price.



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The above analysis illustrates the estimated homeownership affordability gaps by city/town at the 2022 median sale price at varying levels of downpayments. For median income buyers able to put 20 percent down, homes as of 2022 sale prices continued to be affordable in Chester, Glens Falls, Lake Luzerne, Queensbury, Stony Creek, Thurman, and Warrensburg. For buyers using an FHA loan at just 3.5 percent down, a loan designed to help low to moderate income households attain homeownership, however, homes would only be affordable in Stony Creek and Warrensburg. The above assumptions indicate a homeowner could afford between 3.7 and 4.5 times the household income; this is generally consistent with lending recommendations which typically range from 2.5 to 6.5 times household income depending on debt and downpayment size, among other factors. The following graph illustrates the estimated range of homeownership affordability by occupation.



2022 median sale price in Warren County

Source: U.S. Bureau of Labor Statistics, May 2022 Metropolitan and Nonmetropolitan Area Occupational Employment and Wage Estimates, Published May 2023.

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As illustrated, wages in the MSA for the majority of occupations do not pay a sufficiently high enough salary for a single-earner households to afford the median single-family home in Warren County at current prices. To be clear, the above is based on one household income; affordability for a two-earner household would depend on the particular combination of occupations.

### Rental Market

The following section summarizes key trends in the rental housing market. Data for this section comes from a variety of primary and secondary sources including interviews with local property managers/landlords and a market survey of rental properties in the county, the U.S. Census Bureau, Zillow, the local MLS system, and CoStar. *It is worth noting that a significant minority of large (20+ units) market rate rental properties (12 of the 29 surveyed properties, or 41.4 percent of surveyed properties) and units (844 of the 2,329 units surveyed, or 36.2 percent of surveyed units), were developed/owned/managed by one company, Schermerhorn Real Estate Holdings; these properties were included in the market survey.*

### Scope

According to 2022 ESRI Demographics, there are 8,576 renter-occupied housing units in Warren County. According to the 2021 1-Year ACS, approximately 53.6 percent (4,606 units) were one and two-unit structures or mobile homes. We surveyed 888 affordable - subsidized and Low-Income Housing Tax Credit (LIHTC) units - and 2,329 market rate units, for a total 3,217 total units, or 80.7 percent of rental units in structures with three or more units. We also included classified listings for publicly advertised rental units between February and April of 2023, the majority of which are in structures with fewer than ten units and some of which are for single-family homes. Overall, the survey covers the vast majority of the larger rental supply (20 or more units) and a snapshot of the classified, oftentimes privately owned/managed, rental units.

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## Supply

*Affordable.* We surveyed 12 formally regulated affordable properties in Warren County offering a total of 888 units including 619 subsidized units and 269 unsubsidized LIHTC units. Nearly all (832 units) are located either in Glens Falls or Queensbury. One of the 12 properties is under renovation. The majority of the senior properties offer only one-bedroom and a select number of two-bedroom units while general tenancy properties offer one, two, and three-bedroom units, and one also offers four-bedroom units. Affordable one-bedroom units range in size from 451 to 894 square feet, two-bedrooms from 668 to 1,080 square feet, three-bedrooms 1,000 to 1,305 square feet, and the only four-bedroom units are 1,400 square feet in size. Notably, the one-bedroom units at several of the age-restricted properties are larger than those offered at many of the general tenancy properties including the most recently constructed LIHTC properties, particularly 25 Larose. Water, sewer, trash are included in the rent at all affordable properties. Common amenities at affordable properties include blinds, oven/stove, refrigerator, central laundry, on-site management, community room, some form of security, and off-street parking. Any new affordable development should offer these amenities, at a minimum.

*Market Rate.* Information was collected for a total of 29 market rate properties with a total of 2,329 units in Warren County; the vast majority of which are in Glens Falls or Queensbury. This is consistent with qualitative data from local stakeholder interviews which suggested that there is a lack of rental units in general inside the Blue Line and many employees in these smaller communities commute in from Queensbury, Glens Falls, or from outside of Warren County. The rental supply in towns located inside of the Blue Line generally consists of structures with fewer than 20 units, and fewer than 10 units in particular. A variety of structures are offered in the market, but the most common are townhouses, garden-style apartments, and elevator-serviced buildings including lowrise, midrise, and highrise buildings. Mid and highrise buildings are concentrated in the urban center of Glens Falls. One property, Queensbury Gardens, offers single-story townhomes, a structure that is reported in significant demand in part because of its accessibility for seniors looking to downsize but who want to downsize into a rental that allows them to age in place. A select number of units at the age-restricted properties are also single-story, but many are either in multi-story elevator-serviced buildings or two-story townhomes. Two-bedroom units are the most common unit type offered in the

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market. This is noteworthy given that nearly half of all renter households and 75.3 percent of senior renter households are one-person households. While some one and two-person households likely prefer to have the additional bedroom, others, particularly younger, lower-income, and/or senior households may be over housed (the number of people in the household is less than the number of bedrooms in the unit) and that may be contributing to affordability challenges. Market rate properties offer a wide range of sizes offered in the market, averaging 555 square feet (studio), 845 (one-bedroom), 1,074 (two-bedroom), 1,497 (three-bedroom), and 2,664 square feet (four-bedroom). In general, the larger units are offered at properties built in the past ten years. Blinds, dishwashers, refrigerators, oven/stoves, washer/dryer connections, balcony/patios, and off-street or garage parking, are typically offered at the market rate comparables and should be offered at a newly constructed development. The properties that offer the most amenities, and property amenities in particular, are the more recently constructed developments including Fowler Square, 14 Hudson, and The Mill of Glens Falls. The majority of the properties, including the Schermerhorn properties, typically offer limited property amenities.

### Vacancy & Waiting Lists

*Affordable.* Vacancy at the 11 stabilized properties ranges from zero to 2.0 percent with an overall average of 0.4 percent. Additionally, all of the affordable properties for which waiting list information was available reportedly maintain waiting lists many of which are extensive. Overall, the vacancy rate for affordable housing units in the market is very low and is consistent with qualitative data from interviews with local stakeholders, many of whom reported a significant housing shortage in the area.

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OVERALL VACANCY						
Property Name	Rent Structure	Tenancy	City/Town	Total Units	Vacant Units	Vacancy Rate
25 Laroze	LIHTC, LIHTC/Section 8	Family	Glens Falls	54	0	0.0%
Broad Street Commons	LIHTC	Family	Glens Falls	71	0	0.0%
Cedars Senior Living	LIHTC/HOME	Senior	Queensbury	124	0	0.0%
Peaceful Valley Townhomes	LIHTC	Family	North Creek	20	0	0.0%
Montcalm Apartments <sup>1</sup>	LIHTC/Section 8/ Market	Family	Queensbury	228	1	0.4%
Cronin High Rise	LIHTC/RAD/Section 8	Senior	Glens Falls	101	2	2.0%
Stechman Towers <sup>2</sup>	LIHTC/RAD/Section 8	Senior	Glens Falls	82	42	51.2%
Village Green Apartments	LIHTC/Section 8	Family, Senior (21)	Glens Falls	135	0	0.0%
White Water Manor	LIHTC/USDA/Section 8	Senior	North Creek	24	0	0.0%
Austin Perry Corners	LIHTC/Section 8	Senior	Warrensburg	8	0	0.0%
Panther Mountain Senior Apartments	Section 8	Senior	Chestertown	4	0	0.0%
Solomon Heights	Section 8	Senior	Queensbury	39	0	0.0%
Subtotalized <sup>3</sup>				619	45	5.1%
LIHTC				269	0	0.0%
Total				888	45	5.1%
Total Outing <sup>3</sup>				846	3	0.4%

<sup>1</sup> Includes units at Montcalm, which is primarily subsidized.

<sup>2</sup> All vacancies at Stechman Towers are offline due to ongoing renovations.

<sup>3</sup> Excludes the 42 vacancies at Stechman Towers which are offline due to ongoing renovations.

WAITING LIST						
Property Name	Rent Structure	Tenancy	City/Town	Waiting List Length		
25 Laroze	LIHTC, LIHTC/Section 8	Family	Glens Falls	Yes, up to 5 years		
Broad Street Commons	LIHTC	Family	Glens Falls	Yes, three years in length.		
Cedars Senior Living	LIHTC/HOME	Senior	Queensbury	Yes, length unknown		
Peaceful Valley Townhomes	LIHTC	Family	North Creek	Yes, three to six months in length.		
Montcalm Apartments	LIHTC/Section 8/ Market	Family	Queensbury	Yes, length unknown		
Cronin High Rise	LIHTC/RAD/Section 8	Senior	Glens Falls	Yes, up to one year		
Stechman Towers	LIHTC/RAD/Section 8	Senior	Glens Falls	Yes, up to one year		
Village Green Apartments	LIHTC/Section 8	Family, Senior (21)	Glens Falls	N/A		
White Water Manor	LIHTC/USDA/Section 8	Senior	North Creek	Yes, three households		
Austin Perry Corners	LIHTC/Section 8	Senior	Warrensburg	N/A		
Panther Mountain Senior Apartments	LIHTC/Section 8	Senior	Chestertown	N/A		
Solomon Heights	Section 8	Senior	Queensbury	Yes, couple years in length.		

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*Market Rate.* Vacancy rates in the market are very low ranging from zero to 2.4 percent with an overall vacancy rate for the 2,329 surveyed units of 0.4 percent. Additionally, vacancies in both Glens Falls and Queensbury are below one percent as is the general tenancy vacancy rate; the vacancy at the senior properties is slightly higher, but still considered very low. Further, nine of the properties maintain some form of waiting list and others indicated that waiting lists are not maintained as a matter of preference as demand is sufficiently high so as not to warrant the need to maintain a list. The majority of those interviewed reported strong demand for rental housing in the market. In fact, one manager reported significant stress associated with the turnover process not because of concerns about re-leasing the unit, but rather because of the reported onslaught of interest and applications to process. For one vacancy in April 2023, a manager received 60 applications within the first five days of advertising a single vacancy. Overall, the vacancy rate in the market is very low and is consistent with qualitative data from interviews with local stakeholders, many of whom reported a significant housing shortage in the area. The following table summarizes vacancy trends at the surveyed properties.

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VACANCY & WAITING LIST							
Comp #	Property Name	Tenancy	City/Town	Total Units	Vacant #	Vacant %	Waiting List
1	14 Hudson Apartments	Family	Glens Falls	97	0	0.0%	Yes, length unknown
2	21 Bay Street	Family	Glens Falls	37	0	0.0%	N/Av
3	221 Glen Street	Family	Glens Falls	29	0	0.0%	Yes, six months
4	Bayberry Place	Family	Queensbury	36	0	0.0%	None
5	Baybrook Townhomes	Family	Queensbury	48	0	0.0%	None
6	Canterbury Woods	Family	Queensbury	36	0	0.0%	None
7	Colonial Gardens Apartments	Family	Glens Falls	84	2	2.4%	N/Av
8	Colony Ridge	Family	Glens Falls	22	0	0.0%	None
9	Cottage Hill Townhomes	Family	Queensbury	114	0	0.0%	None
10	District 425	Family	Glens Falls	98	1	1.0%	None
11	Fowler Square	Family	Queensbury	172	3	1.7%	None
12	Hiland Springs	Family	Queensbury	120	0	0.0%	None
13	Hunterbrook	Family	Queensbury	66	0	0.0%	None
14	Mailard's Landing	Senior	Queensbury	36	0	0.0%	Yes, length unknown
15	Maple Wood Apartments	Family	Queensbury	60	0	0.0%	N/Av
16	Meadowbrook Park	Family	Queensbury	20	0	0.0%	None
17	Northbrook	Family	Queensbury	128	0	0.0%	None
18	Northern Lights Apartments	Family	Warrensburg	24	0	0.0%	N/Av
19	Olde Coach Manor	Family	Queensbury	42	0	0.0%	Yes, 15 to 20 households
20	Pinewood Village	Family	Queensbury	40	0	0.0%	None
21	Queensbury Gardens	Family	Queensbury	30	0	0.0%	None
22	Regency North Park	Family	Queensbury	296	0	0.0%	None
23	Robert Gardens North	Family	Queensbury	200	0	0.0%	Yes, length unknown
24	The Mill Of Glens Falls	Family	Glens Falls	52	0	0.0%	Yes, length unknown
25	The Willows Cottages & Apartment	Senior	Queensbury	80	1	1.3%	Yes, length unknown
26	Warren Street Square	Family	Glens Falls	27	0	0.0%	None
27	Wedgewood	Senior	Queensbury	56	0	0.0%	Yes, length unknown
28	Westbrook Apartments	Senior	Queensbury	100	2	2.0%	None
29	Whispering Pines	Family	Queensbury	189	0	0.0%	Yes, 15 to 20 HHs for each unit type
<b>Total</b>				<b>2,329</b>	<b>9</b>	<b>0.4%</b>	
<b>By</b>				<b>436</b>	<b>3</b>	<b>0.7%</b>	
<b>Location</b>				<b>1,869</b>	<b>6</b>	<b>0.3%</b>	
<b>By</b>				<b>272</b>	<b>3</b>	<b>1.1%</b>	
<b>Tenancy</b>				<b>2,057</b>	<b>6</b>	<b>0.3%</b>	

**Rents.** The 2017-2021 ACS 5-Year median gross rent in Warren County was \$969. The median gross rent in Queensbury (\$1,075) is higher than that of the majority of the other city/towns; the exceptions are Hague, Lake George, and Lake Luzerne. The median gross rent in Chester (\$784) is lower than that of the majority of the other city/towns; the exceptions are Hague, Johnsburg, Stony Creek, and Warrensburg.

**Affordable.** Unsubsidized LIHTC properties in Warren County offer units restricted at the 50, 60, and 70 percent AMI levels. Only one property (25 LaRose) is reportedly achieving maximum allowable LIHTC rents, but the unsubsidized units at this property are predominantly occupied by tenants utilizing tenant-based vouchers with fewer than ten percent of tenants paying LIHTC rents. Property

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managers at other properties reported that maximum allowable rents are not achievable in the market despite the strong occupancy and waiting lists. Nearly a quarter of renter households in Warren County have incomes that would qualify them for LIHTC units at the 60 and 80 percent AMI levels, respectively. Given the limited number of formally restricted affordable housing units in the county, the majority of income qualified renter households appear to be renting market rate units in the county and are either rent burdened (i.e. paying more than 30 percent of household income towards gross rent) or are renting naturally occurring affordable housing units (i.e. market rate units with rents comparable or below maximum allowable LIHTC rents).

*Market Rate.* None of the surveyed properties are currently offering rent specials. For the 11 properties for which information was available, rent growth ranged from stable to an increase of up to eight percent with the majority reporting rent growth ranging from five to eight percent. While only a single data point, it is worth noting that we are aware of one property that has increased its rents by 22 to 41 percent since our last survey in November 2020; the majority of that increase appears to have occurred between late 2020 and early 2022 as management indicated that rents have remained fairly stable over the past year. Naturally occurring affordable housing consists of market rate units with rents comparable to or below LIHTC maximum allowable rents. As illustrated, there are a number of naturally occurring affordable housing units in the market that would be affordable to households who could otherwise qualify for formally restricted affordable housing units. This likely explains why the LIHTC properties are reportedly not able to achieve maximum allowable rents as formally restricted units oftentimes need to offer a discount to the market supply. The newly constructed properties however are generally achieving rents that are similar to well above the maximum allowable LIHTC rents. Overall, though vacancy in the market is low and consistent with a housing shortage, rents, on average, do not appear to have responded to the supply shortage and properties may not be testing the limits of the market. However, renter households are more likely to be cost burdened, paying 30 percent or more of household income on housing costs, than their owner counterparts. With rising home prices and an inventory shortage in the sales market, rents are likely to continue to rise for the foreseeable future as renters who may otherwise transition to homeownership are increasingly priced out.



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## Renter Affordability

The New York State Department of Labor maintains a Self Sufficiency Earnings Estimator developed by the Center for Women's Welfare, University of Washington. This estimator calculates the income required by an individual or family to meet its basic needs without public or private assistance for a given family size and geographic location). These basic needs include housing (rental, food, health care, transportation, childcare and taxes. The estimated income does not include public or private assistance. The calculator can be used by workers to determine if a particular job will pay enough to meet one's needs as well as employers to determine whether or not the wage offered will be sufficient to allow potential employees to be self-sufficient at the offered wage. The following tables summarize the 2023 standards for Warren County for a select number of household types.

**2023 SELF SUFFICIENCY EARNINGS ESTIMATOR - WARREN COUNTY, NY**

Household Type	Hourly (Per Adult)	Monthly (Per Household)	Annually (Per Household)
Single Adult	\$14.93	\$2,628	\$31,532
Two Adults	\$11.02	\$3,878	\$46,536
One Adult, 1 Infant	\$30.60	\$5,386	\$64,629
One Adult, 1 Preschooler	\$29.42	\$5,177	\$62,126
One Adult, 1 School-Age Child	\$26.40	\$4,647	\$55,761
One Adult, 2 School-Age Children	\$34.17	\$6,014	\$72,166
Two Adults, 1 Infant	\$17.90	\$6,302	\$75,623
Two Adults, 1 Preschooler	\$17.37	\$6,114	\$73,370
Two Adults, 1 School-Age Child	\$15.86	\$5,581	\$66,977
Two Adults, 2 School-Age Children	\$19.56	\$6,887	\$82,641

Notes: Assumes full-time, year-round work.

Source: Self-Sufficiency Standard at the Center for Women's Welfare, University of Washington (Available at: <https://selfsufficiencystandard.org/New-York/>), released April 2023.

While the above analysis provides insight into wages that would be necessary in order for a household to avoid requiring public or private assistance, they assume fair market rents (FMR) as determined by HUD. In most cases, FMRs are set at the 40<sup>th</sup> percentile of the distribution, meaning 40 percent of housing in a given area is less expensive than the FMR. Additionally, the current (2023) FMRs are based on 5-Year ACS data from 2016 to 2020 and as such do not fully capture the impacts of the pandemic on housing. Novogradac's market survey suggests limited availability in the rental market,

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particularly at current FMRs, likely due to rent increases following the surge in demand for housing in the county as a result of the pandemic. The following analysis illustrates affordability by occupation relative to the current median rents identified in Novogradac's market survey.

**AFFORDABILITY BY OCCUPATION<sup>1</sup>**

Occupation	Employment	Annual mean wage <sup>1</sup>	Affordable Rental <sup>2</sup>
Management Occupations	2,480	\$112,790	\$2,820
Legal Occupations	320	\$97,920	\$2,448
Healthcare Practitioners and Technical Occupations	3,310	\$89,710	\$2,243
Architecture and Engineering Occupations	550	\$78,390	\$1,960
Business and Financial Operations Occupations	1,980	\$77,850	\$1,946
Life, Physical, and Social Science Occupations	190	\$74,460	\$1,862
Computer and Mathematical Occupations	760	\$68,530	\$1,713
<b>3BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,515</b>
Arts, Design, Entertainment, Sports, and Media Occupations	440	\$59,820	\$1,496
Construction and Extraction Occupations	2,240	\$58,840	\$1,471
<b>3BR Fair Market Rent - Warren County, NY</b>			<b>\$1,451</b>
Protective Service Occupations	1,810	\$56,950	\$1,424
Educational Instruction and Library Occupations	3,510	\$56,570	\$1,414
Installation, Maintenance, and Repair Occupations	2,440	\$53,390	\$1,335
Community and Social Service Occupations	990	\$51,180	\$1,280
<b>2BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,180</b>
Production Occupations	3,780	\$46,360	\$1,159
Sales and Related Occupations	4,900	\$45,740	\$1,144
<b>2BR Fair Market Rent - Warren County, NY</b>			<b>\$1,119</b>
Office and Administrative Support Occupations	6,440	\$43,840	\$1,096
<b>1BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$1,075</b>
Transportation and Material Moving Occupations	3,350	\$41,030	\$1,026
Farming, Fishing, and Forestry Occupations	60	\$38,380	\$960
Healthcare Support Occupations	2,050	\$37,340	\$934
Food Preparation and Serving Related Occupations	4,460	\$37,180	\$930
<b>0BR Median Market Survey<sup>3</sup> Market Rent - Warren County, NY</b>			<b>\$900</b>
Personal Care and Service Occupations	1,040	\$35,930	\$898
<b>1BR Fair Market Rent - Warren County, NY</b>			<b>\$896</b>
Building and Grounds Cleaning and Maintenance Occupations	1,860	\$35,620	\$891
<b>0BR Fair Market Rent - Warren County, NY</b>			<b>\$790</b>

Source: U.S. Bureau of Labor Statistics, May 2022 Metropolitan and Nonmetropolitan Area Occupational Employment and Wage Estimates, Published May 2023.

<sup>1</sup> Occupation employment and wage data is for the Glens Falls, NY MSA; data is not available only for the county.

<sup>2</sup> Assumes household spends no more than 30% of household income on rental housing cost.

<sup>3</sup> Median market survey rents from countywide market survey conducted by Novogradac.

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As illustrated, there are a variety of occupations that have wages that are below the current surveyed market rents and persons employed in these occupations would require rent/income restricted housing to avoid being rent burdened. More specifically, approximately 26.2 percent of employed persons in the MSA have annual wages below the median one-bedroom market rent from the Novogradac market survey. To be clear, the above is based on one household income; affordability for a two-earner household would depend on the particular combination of occupations.

**Reconciling Supply and Demand Trends.** Demand for all types of housing is strong and virtually all contemporary data points to a housing shortage in Warren County that spans geographic areas, tenure, and targeted tenancies.

- There is a limited supply of new construction units, particularly outside of Queensbury and Glens Falls,
- There is a limited supply of fully renovated and updated older housing units, particularly outside of Queensbury and Glens Falls,
- There is a limited supply of affordable and available for-sale and for-rent housing units,
- There is a limited supply of formally restricted affordable housing units in areas outside of Queensbury and Glens Falls,
- There is a very limited supply of market rate rentals priced at \$700 and below, which is generally in line with the rent that would be affordable for someone working full-time at minimum wage, and only a few properties offer market rents of below \$1,000,
- There is a limited amount of amenity rich (either property amenities or in highly walkable locations) market rate supply which is desirable by young professionals and seniors looking for opportunities to age in place as well,
- There is a limited supply of single-family homes priced at \$300,000 and below, and few at \$200,000 and below
- There is a limited supply of starter homes,
- There is a limited supply of missing middle housing for owner-households, particularly smaller unit types, and
- There is a limited supply of senior-friendly supply, either condominiums or single-story units.

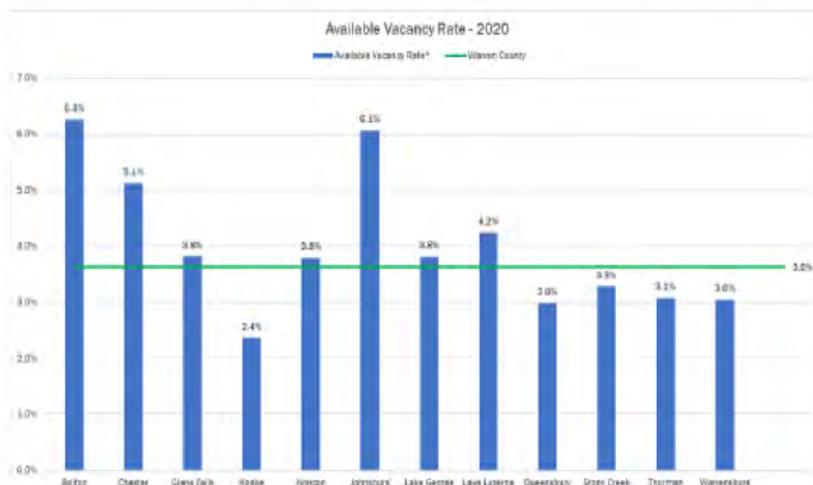
## Housing Shortage

**Affordable and Available Supply.** Housing shortages have led to affordability challenges throughout the United States. Within Warren County, as of the 2020 Census, there were 10,864 vacant housing units, or approximately 27.2 percent of all housing units. Absent context, vacancy in Warren County appears elevated. This, however, is misleading for several reasons.

- The vast majority (79.5 percent of all vacancies) are vacant due to seasonal, recreational, or occasional use. This is generally in line with the vacancy rates of other counties in the region with land in the Adirondack Park, which is a popular tourism and second homeowner destination in the state. These units are not available for full-time year-round occupancy.
- The second most common type of housing vacancy is those units classified as “other”. Other vacancies could include units where the owner does not want to rent/sell, the unit is used for storage, the occupant is elderly and living in a nursing home or with family members, the unit is being held for settlement of an estate, is being repaired or renovated, or is being foreclosed. These units are not available for occupancy full-time year-round occupancy, though select units included in the “other” could be targeted for acquisition/rehabilitation.
- Units that are rented or sold, but not yet occupied are also counted as vacant. These units are not available.

After accounting for units that are not available, the vacancy rate for Warren County is low at just 3.6 percent. The following table illustrates vacancy rates for available units by city/town within Warren County.

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\*Excludes units that are not available for new occupancy including seasonal/recreational/occasional use, other (the owner does not want to rent/sell), the unit is used for storage, the occupant is elderly and living in a nursing home or with family members, the unit is being held for settlement of an estate, is being repaired or renovated, or is being foreclosed), or rented/sold but not yet occupied.

Source: U.S. Census Bureau, 2020 Decennial Census

While Warren County's overall vacancy rate (27.2 percent) is much higher than the national average (9.7 percent), available vacancy in Warren County (3.6 percent) is lower than the national average (3.8 percent). Vacancy below five percent typically indicates a shortage of available supply for immediate occupancy.

The contemporaneous market survey and demand analysis presented herein provides more insight into current market conditions and supply shortages. More specifically,

- Interviews with local stakeholders identified housing shortages are the primary housing issue impacting Warren County.
- The average days on the market for the current sale inventory in Warren County decreased from 117 in 2019 to 41 in 2022.
- The current sale inventory in the Glens Falls, New York MSA is now at a 10-year low.

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- The current vacancy rate in the rental market according to Novogradac's market survey is very low at 0.4 percent.

Housing shortages are caused by changes in demand, changes in supply, or some combination of the two. Absent additions to the housing supply, or reductions in housing demand, the identified shortages will continue, and likely worsen. The subsequent sections explore changes, or lack thereof, to the housing supply and demand in the market.

**Changes to Pipeline Supply.** While the majority of building permits issued in Warren County are for single-family structures, there have however been two spikes in multifamily permits issued in recent years, one from 2014 to 2016 and a second from 2020 to 2022. While building permit data indicates a fairly limited amount of construction in the pipeline in Warren County, we also interviewed local stakeholders to gain additional insight into the supply pipelines including projects under construction, approved, in review, and in the planning stages. Collectively there are 128 units under construction, 157 approved units, 257 units in the review pipeline, and a final 414 units in the planning stages. While the majority of the additions in Queensbury and Bolton are planned owner-occupied developments, those in Glens Falls and Lake George are primarily proposed rental units, though the majority remain in the planning stages. It is difficult to know what percentage of the projects in the pipeline, and particularly the planning stages, will ultimately be developed, but the increased pipeline activity is a positive indicator as the primary mechanism to address a housing shortage is to add new supply, typically achieved through new construction. If all units in the pipeline are added, this would increase the housing supply by approximately 2.7 percent.

**Changes in Demand.** Similar to other tourism and recreation amenity destinations across rural and small city America, demand for housing in Warren County soared in 2020 following the onset of the pandemic. According to interviews with local stakeholders Warren County was an attractive destination for households looking to get away from densely populated urban areas for a variety of reasons.

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- First, it has excellent interstate access providing relatively easy access to multiple major metropolitan areas and labor markets.
- Second, Warren County is the southern gateway to the Adirondack Park so all visitors approaching the park from the south including Saratoga Springs, Albany, and New York City, go through Warren County increasing the county's exposure.
- Third, given that the southern portion of Warren County is located outside the blue line, there are more housing units, employment opportunities, and amenities, including widespread broadband access and healthcare services from the Hudson Headwaters and Glens Falls Hospital networks, when compared to more rural areas to the north.
- Fourth, Warren County is home to Lake George (among many other lakes), the Hudson River, and the Adirondack Park, and Gore Mountain (ski area), with an established tourism market, albeit skewed to the summer season.
- Fifth, housing costs in Warren County were comparatively lower than those in the nearby urban markets from which the surge in demand was coming.
- Sixth, the majority of the towns did not have restrictions or capacities to regulate short-term rentals (STRs) in place at the outset of the pandemic.

Collectively, these features of Warren County made it an attractive destination for remote workers, second homeowners, short-term renter landlord/investors, and retirees and interviews with local stakeholders suggest that each of these market segments increased in size since 2020.

Despite this, demographic data for the county generally suggest stability rather than change. For example, annual estimates of the resident population for Warren County from April 2020 through July 2022 reflect a generally stable population and the number of households has not statistically changed since 2017. Further, there were no major changes in residency flows into the county from 2019 to 2021; there was however slightly less movement among residents of the county from 2019 to 2021. Lastly, the number of housing units has remained generally stable since 2017. According to ACS data on means of transportation to work, the percentage of persons in Warren County “working from home” has however increased from 2.1 in 2017 and 4.3 percent in 2019, to 12.7 percent in 2021. Further, though the median household income has not changed since 2019, there are two

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notable changes in the distribution, namely the percentage of households with incomes ranging from \$10,000 to \$14,999 decreased from 4.8 to 2.3 percent, while the percentage of households with upper middle-class incomes ranging from \$75,000 to \$99,999, increased from 7.0 to 11.9 percent. Overall, the relative stability of the resident population and its characteristics combined with evidence of an increase in housing demand as evidenced through declining inventory/vacancy and rising prices/rents since 2020, suggests that the source of the increase in demand has come primarily from nonresidents outside of the county.

**Short Term Rentals (STRs).** Warren County requires that all STRs be registered, and all are required to pay a four percent occupancy tax fee on all stays and city/towns in Warren County have additional regulatory restrictions. According to the countywide list of STR licenses as of March 29, 2023, there were 850 active STR licenses in the county. It is worth noting that this is less than the “nearly 1,000” registered properties referenced in a February 2023 press release from the Warren County Treasurer’s Office. The press release also noted that staff is aware of an additional 175 or so properties that were not yet registered; this equates to approximately 1,175 known STRs, which is still below the number of active listings identified by AirDNA, a leading STR data analytics firm (1,503 entire homes, 162 private rooms, and two shared rooms). It is worth noting that as of September 2023 the number of registered STRs in Warren County has increased to 934.

The effects of this new source of demand on the housing markets, and housing shortages and affordability issues in particular, is complex and oftentimes depends on how, and for whom, one measures impacts. An increase in STRs results in a decrease in available housing units from some other market segment. Research and local stakeholders however disagree as to what that other market segment is with some arguing that STRs are competing only with potential second homeowners not year-round resident buyers, others argue that competition does not occur in a vacuum. Even if STR buyers compete primarily with second homeowner buyers, second homeowner buyers who are unable to compete may look elsewhere in the housing stock or to a neighboring geographic area, which could then contribute to an increase in competition between them and a different market segment including potential full-time residents. A rise in STRs also, however, has the

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potential to increase the total amount of tourism to a destination, which would then require an increase in the workforce who would also then require housing. Empirical research on the topic is in its infancy and preliminary results are mixed. While some studies find significant impacts on home price appreciation, others suggest that after controlling for positive effects, for example an increase in sales taxes, the impact on housing prices are considerably more muted.

Given that the problems caused by the emergence and growth of the STR markets vary by city/town/village, rather than recommend one overarching approach, we recommend that communities determine the best approach forward for their respective community based on the issue(s) they are attempting to address. There are however some emerging countywide trends worth noting and that could suggest some countywide action as it relates to policy solutions to the growing STR market.

- **Permitting system.** As of September 1, 2020, all STRs in operation in Warren County are required to be registered, licensed, and collect and remit the four percent occupancy tax to the county. Since that time, the county and city/towns have worked to inform the public about the regulation and to get all STRs registered, but to date there continues to be some STRs in operation that are not yet licensed. This report compares the number of licensed STRs by the county (licensed STRs) to those in operation as identified by AirDNA (active STRs). A review of AirDNA data, a leading STR data analytics firm, suggests there are more STRs currently considered active (at least one reserved or available date in the past month) in operation that remain unregistered, particularly in Lake George and Johnsbury. There are a variety of potential explanations for these gaps. Most relevant here, in some higher tourism markets, traditional short-term lodging facilities (hotels/motels/tiny cabin/camping cottage developments), which are licensed through alternative mechanisms, are increasingly using STR websites to attract additional business; this appears to be the case in Lake George in particular.

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- **Growth in STRs and home sale prices.** From the first quarter of 2020 to the first quarter of 2023, the number of active STRs identified by AirDNA increased by 58 percent; the median sale price according to local MLS sales increased by approximately 23.7 percent over the same time period, though inflation over this time period was also substantial. Further, this is just a correlation, it does not mean that the rise in STRs caused the rise in home prices.
- **Profitability relative to other potential rental uses.** AirDNA identified STRs reported an average occupancy of 56 percent and at that occupancy level an average median monthly revenue of \$3,889, well above the rents being achieved by year-round long-term rentals, where the highest rents reported were below \$3,000 per month and the vast majority ranging from \$1,000 to \$2,000 per month.
- **Size of STR market.** Currently licensed STRs represent approximately two percent of all housing units in the county; active STRs identified by AirDNA represent approximately four percent of all housing units. But there is variation within the county.

**Reconciliation of Changes in Supply and Demand.** Our analysis of the sales and rental market suggests a tightening of both the rental and sales markets since 2020 pushing both to what appears to be record low inventory and vacancy rates. This is consistent with qualitative data from interviews with local stakeholders who reported significant housing shortages in both the sale and rental markets. Absent new additions to the housing supply, these shortages are expected to continue in the near term. Absent an increase in supply, prices are expected to continue to rise. While there are nearly 1,000 units in the development pipeline, only 13 percent are under construction; the majority, if built, are two or more years out before market entry. Absent policy/regulatory changes, the number of short-term rentals are also expected to continue to rise.

## Housing Gaps

Gaps identified fall into four broad types of housing gaps: gaps for particular demographic groups, gaps at particular price points, gaps in housing design/type, and gaps in geography.

- Demographic gaps identified include the lack of affordable starter homes for first time homebuyers and young professionals and families, homeownership opportunities and program assistance for 80 to 150 percent AMI households, rental housing for seasonal workers, small households, and affordable housing for renters, particularly for renters with incomes at the bottom of the income distribution.
- Sale price point gaps identified include ownership options priced at \$300,000 and below. Rent price point gaps include market rentals priced at \$700 and below, which is generally in line with the rent that would be affordable for someone working full-time at minimum wage, and only a few properties offer market rents of below \$1,000.
- Housing design/type gaps identified include missing middle housing, which could include townhomes, duplexes, stacked housing, cluster homes, up to small multifamily buildings with fewer than 20 units. These designs allow for greater density, while maintaining the fabric of the traditional single-family home neighborhood. Other design/type gaps identified include a lack of property amenities at much of the market rate supply.
- Geographic gaps include the lack of rental housing outside of Queensbury and Glens Falls, lack of affordable ownership options in the lakeshore communities, and a lack of newly constructed/renovated housing supply in towns west of Lake George.

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## Interviews with Local Stakeholders

Key stakeholders were identified in consultation with the client and requests to participate were sent via email/phone/online portals. In total, 27 key local stakeholders representing the public (government), private (professional housing services/experts, developers, major employers), and nonprofit (developer, philanthropy) sectors were interviewed for the purposes of this report. The following table summarizes people/organizations interviewed for this report by stakeholder type.

Stakeholder	Title/Organization	Stakeholder Type
Wayne Lamothe	Wayne County Planning Director	Government
Patricia Tatich	Warren County Planning	Government
Stuart Baker	Town of Queensbury Senior Planner	Government
Dan Barusch	Town & Village of Lake George Planner	Government
Kevin Geraghty	Chair of Warren County Board of Supervisors/Town of Warrensburg Supervisor	Government
Ron Conover	Town of Bolton Supervisor	Government
Craig R. Loggett	Town of Chester Supervisor	Government
Josh Westfall	Director of Planning & Zoning Town of Bolton	Government
Jeff Rigg	City of Glens Falls Economic Development Director	Government
Ched Kory	Glens Falls Housing Authority	Government
Larry Regan	Regan Development	Developer
Gabe Regan	Regan Development	Developer
Tim Stuto	Hodotowski Homes	Developer
Michael Grasso	Sun Valley	Developer
Adam Feldman	Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties	Nonprofit Developer
Lori Bellingham	Adirondack Foundation	Nonprofit / Funder - Housing Professional Services
Densay Sengsoulsavong	Southern Adirondack REALTORS, Inc. CEO	Realtor/Broker - Housing Professional Services
Kimberly Bullard	Legacy Nine Realty	Realtor/Broker - Housing Professional Services
Jim Siplon	EDC Warren County President	Economic Development
Both Gilles	Lake Champlain Lake George Regional Planning Board Director	Economic Development & Planning
Judy Calogero	President of Calogero Partners	Housing Professional Services
Michael J. Borges	Rural Housing Coalition of New York	Housing Professional Services
Sharon Reynolds	Rural Housing Coalition of New York	Housing Professional Services
Tom Gusty	The Sagamore	Major Employer - Tourism
Kathryn Muncil	Fort William Henry Corporation	Major Employer - Tourism
Luke Dow	Lake George Steamboat Company	Major Employer - Tourism
Susan Conroy	Hudson Headwaters Health Network	Major Employer - Healthcare

Interviews were conducted with key stakeholders by telephone, zoom, or in-person and averaged approximately one hour. Participants were asked questions about current housing issues and needs as well as recent changes in demand as well as perceived future needs, impediments to meeting those needs, and strategies/recommendations for changes that could be made to better meet the identified needs. The following section summarizes the results of these interviews.

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Housing Needs

- **Housing Shortages.** First and foremost, there is widespread recognition that there is a countywide housing shortage. Specific gaps referenced by local stakeholders include a lack of affordable housing for households with incomes up to 150 percent of the AMI and below, single-story structures more appropriate for aging in place, seasonal workforce housing, and year-round workforce housing. Further, there is fairly widespread recognition that this housing shortage has become sufficiently extreme to now be an economic development and community development issue as well as a housing issue.
  
- **Supply Gaps – Young Professionals, Seniors, Workforce, and Young Families.** The vast majority of the housing stock in the county consists of older single-family homes, which is inconsistent with preferences of young professionals, the majority of which are one or two-person households who prefer walkable and amenity rich housing options or the aging population given the lack of small lot, one-story cluster/townhomes or elevator-serviced multifamily buildings. Additionally, the increase in demand, particularly following the onset of the pandemic, contributed to a housing shortage, and the majority of the additions to supply have generally targeted higher income buyers. As a result, the existing housing stock at current prices is considered out of reach for the local workforce, young families, and year-round residents. Condominiums and owner-occupied duplexes, townhomes, and other types of missing middle housing structures for year-round occupancy are not common in this market, though this type of design could fill a variety of the aforementioned supply gaps. For example, higher density structures would be both more affordable and more appropriate to the changing demographics of the county including the aging population and large number of one-person households.

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- **Workforce and Workforce Housing.** The generally accepted definition of workforce housing is housing that is affordable for those earning between 80 percent and 120 percent of area median income, or AMI. Households in workforce housing typically earn too much to qualify for programs under HUD. However, the type of workforce housing needed will vary by location. The definition of workforce housing utilized among local stakeholders varies depending on location. Within the tourism destinations such as Lake George, workforce housing generally refers to the seasonal workforce, many of which are international visa holders who come to the United States to work in the service industry for a season (typically the summers) and need temporary housing just for the season. How to house this population remains the source of much discussion among Lake George stakeholders in particular. Several major employers attributed staffing shortages and attrition to housing shortages. Major employers in the tourism industry have become more involved in housing discussions, and in some instances have started to offer housing as part of their compensation package. The Town of Lake George recently kicked off a Workforce Housing Needs Study to help guide these efforts. Outside of these markets in other parts of the county, workforce housing was more likely to refer to housing for teachers, paramedics, and police officers, as well as persons employed in the service sector. The multifamily rental property currently under construction in Lake George (Sun Valley Apartments) will reportedly offer workforce housing units targeting households with incomes of 60 to 120 percent of the AMI, but not for the seasonal workforce; instead, this housing will target the year-round workforce.
  
- **Changing Demographics.** Warren County's population is aging. Young people are leaving, the remaining population is aging, and the area is not attracting new younger residents. This demographic shift is impacting local institutions including the school systems through declining enrollment and the size and structure of the local labor force. Absent any intervention, these effects will continue to have these negative impacts and at some point, may result in the need to consolidate school systems, business closures due to a lack of labor supply, and more. While local stakeholders generally agreed that the current state of the housing market, and prices and lack of supply in particular, was a contributing factor, there was less agreement on the magnitude

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of the effect with some noting that these shifts predated the 2020 shifts in the housing market. Regardless, there was widespread agreement that addressing housing issues, and supply shortages and affordability issues in particular, would be necessary in order to have any hope of addressing the changing demographics.

- **Difficulties Securing Financing – Households.** Younger generations, and the most common pool of first-time homebuyers, generally have more consumer and education debt than prior cohorts and at the higher sale prices these debts have contributed to rising difficulties in securing financing. This has been further complicated by rising interest rates and prices in the past year reportedly outpacing income growth.
  
- **Lack of Competitiveness for State/Federal Financing/Credits – Developers/Municipalities.** In order to be financially feasible and competitive for federal/state competitive funding cycles, properties in the county reportedly need to offer a minimum of 60 units. With the exception of Glens Fall and Queensbury, the other areas of the county are unlikely to be able to support that size of a project. While a 60-unit scattered site project may be feasible, they are difficult to structure and additional incentives/resources such as donated land, infrastructure improvements, private grant funding, or property tax exemptions would have to be brought to the table in order for a project to even be considered.
  
- **Increased Competition from Cash Buyers, Non-Local Investors/Buyers, and Short-Term Rentals (STRs).** Warren County is an amenity rich small city/rural county with excellent interstate access and good access to multiple major metropolitan employment centers, advanced infrastructure including broadband, access to a variety of locational amenities including multiple healthcare providers and a full-service hospital and recreation uses, established seasonal tourism flows, and comparatively more affordable housing prices relative to urban centers. Taken together, these characteristics made the county a

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particularly attractive destination for nonlocal buyers including remote workers, second homeowners, and investors.

- **Pluses and Minuses of Short-Term Rentals (STRs).** In tourism and high amenity locations in particular, STRs generate additional taxes for the local municipality and demand and revenue for local businesses, yet they also remove housing units from the year-round housing stock, introduce a new type of buyer into the housing market, and consequently can contribute to a rise in housing prices and decrease in the available housing supply. Additionally, if businesses cannot fully staff because employees cannot find housing, then the additional business revenues generated may be offset by the need to raise wages or other costs associated with higher attrition rates. The county and city/towns/village are currently in varying stages of exploring whether, and if so how, to control this new market of STRs, but where regulations are in place, most to date are done through the zoning code. As of September 2020, STRs in Warren County have been required to register and pay a licensing fee.

### Impediments

- **Increase in Development Costs.** Material costs increased as a result of supply chain problems and inflation. Labor costs increased due to the increase in demand for specialized skills much of which was coming from higher income households accustomed to paying much higher costs. Though costs have reportedly decreased from the pandemic peaks, they continue to be above pre COVID levels and market participants do not expect them to return to pre COVID levels because as one respondent noted “we all know that costs are quick to rise, but slow to fall.” One stakeholder estimated that current construction costs are \$225 per square foot for multifamily and \$200 per square foot for single-family construction, the latter reportedly being slightly more affordable because soft costs are lower. Land costs have also reportedly increased significantly in the past few years, a trend also attributed to the increase in demand from nonlocal buyers.

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- **Regulatory/Zoning.** Current zoning rules in parts of the county and region disincentivizes density; this in turn increases construction costs and contributes to higher prices and affordability challenges for local buyers in particular.
  
- **Regulatory/Adirondack Park (AP).** Approximately 43 percent of the AP is owned by the State of New York and not currently available for sale or development. Being in the AP adds an additional layer of development requirements when compared to development outside of the AP boundaries. According to local stakeholders, these additional requirements drive up construction costs and make new higher density development difficult outside of the hamlets. Discussions are currently being held among local stakeholders as to how best to advocate for the expansion of hamlet(s) in Warren County – suggestions include an appeal to the Governor's recent commitment to adding affordable housing units throughout the state (since the park is state owned and the Adirondack Park Agency (APA) is a state agency) to discussions about the reallocation of development rights as the AP expands its footprint.
  
- **Infrastructure.** The costs associated with running infrastructure to potential development sites can be significant. Public systems may not be able to support the increases in supply that are needed in order to meet rising demand.
  
- **Increase in Demand.** Migration flows from densely populated urban centers to rural/small towns during the height of COVID are well documented nationally and interviews with local stakeholders indicated that Warren County was not immune to these trends. The increase in demand has contributed to rising housing costs and, in some of the more tourism/recreation amenity rich areas of the county, an increase in perceived vacancy and absenteeism as a larger share of housing units are being used seasonally/occasionally.

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- **Decrease in Supply with Rise in Short-Term Rentals.** The decrease in supply came both from second homeowners looking to offset some of their costs with income when at their alternative residence as well as from investors who flocked to the area because of relatively low housing prices and the perceived significant upside associated with the county's tourism and recreational amenities.
  
- **Lack of Capacity.** There has been a decrease in the presence of housing and nonprofit service providing organizations working in Warren County. The exception is Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties, which is currently expanding its profile into the multifamily marketplace. The organization that previously administered the Queensbury CDBG program is no longer operational. The county's CDBG preservation/critical repairs program is also not currently active. The organization that managed a scattered site affordable housing project (only one site is located in Warren County) reportedly filed for bankruptcy and the management of that project was transferred by the state to an experienced private LIHTC developer, at least temporarily. Until recently, there was no Rural Preservation Company (RPC) based in Warren County. Now there is one and this RPC has elected not to focus on preservation/repairs; there are two other RPCs that do some preservation/repair work in Warren County, but both are located in adjacent counties. There is no land bank in operation in Warren County.
  
- **NYHCR Award Processes Disadvantage Rural/Small City Projects.** Award decisions processes for federal and state housing funds, and Low-Income Housing Tax Credits (LIHTCs) in particular, reportedly favor awards for projects that offer a minimum of 60 units. The majority of the towns in Warren County could not support a project of that size, thereby limiting the potential locations for developers looking to build affordable rental housing in the county to Glens Falls, which has limited land sufficiently large enough to support a project of the needed size, or Queensbury, which is more suburban thereby limiting potential development sites to a select number of areas within the town limits with close proximity to various locational amenities

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and public transportation as this is necessary to ensure the competitiveness of a project submitted for federal/state funds in a competitive grant cycle.

The rural/urban designation is particularly relevant for Warren County because many of the areas within Warren County designated as “rural” under the Census definition are also those with the most severe infrastructure limitations as well as being inside the blue line and as such have additional regulatory impediments to development. Conversely, the areas that would face the least regulatory and infrastructure hurdles, are designated as urban and as such are excluded from rural programs and funding sources and have to instead compete for funding and resources with other urban areas where needs and cost burdens are considerably higher.

## **Recommendation & Implementation Strategies**

There are a variety of strategies that can be pursued to address housing affordability issues: increase supply, manage demand, increase incomes, and/or lower rates. Counties and municipalities have varying degrees of control over these different levers; we focus here on the first two, which are the levers for which there is the most control.

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Recommendation #1: Add Housing Supply with Focus on Addressing Identified Gaps

Recommendation	Action Item	Implementation
<p><b>SOE Affordable (60% AMI)</b>                      Add affordable rental units for low to moderate income households</p>	<ul style="list-style-type: none"> <li>- Support Low Income Housing Tax Credit (LIHTC) applications; (these development) provide, formerly registered affordable rental units, to the low to moderate income workforce and would meet the needs of working, working households in Warren County.</li> <li>- Promote New York Real Property Tax Law Section 420-a (g)(7), § 420-a(1), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see N.Y.R.L. § 422 for a complete description.</li> <li>- Provide density bonus / fast-track zoning changes for fully aff or affordable/workforce housing projects</li> <li>- Streamline development process</li> <li>- Use publicly owned property for affordable housing projects</li> <li>- Create Land Bank and provide donated/abandoned land</li> <li>- Create Housing Trust to provide gap/below market financing for fully aff or affordable/workforce housing projects</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to complete predevelopment site work for potential development sites</li> </ul>	<p>Support LIHTC applications; (these development) provide, formerly registered affordable rental units, to the low to moderate income workforce and would meet the needs of working, working households in Warren County.</p> <p>Promote New York Real Property Tax Law Section 420-a (g)(7), § 420-a(1), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see N.Y.R.L. § 422 for a complete description.</p> <p>Provide density bonus / fast-track zoning changes for fully aff or affordable/workforce housing projects</p> <p>Streamline development process</p> <p>Use publicly owned property for affordable housing projects</p> <p>Create Land Bank and provide donated/abandoned land</p> <p>Create Housing Trust to provide gap/below market financing for fully aff or affordable/workforce housing projects</p> <p>Share or secure grant for predevelopment costs</p> <p>Extend infrastructure to complete predevelopment site work for potential development sites</p>
<p><b>SOE Affordable (60% AMI)</b>                      Add workforce (80-120% AMI) rental units including studio and one-bedroom units in amenity rich mixed-use developments and/or in downtown/hamlet walkable areas</p>	<ul style="list-style-type: none"> <li>- Incorporate workforce units via tax abatement (PLOT), density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site</li> <li>- Use HOUSING/WORKFORCE/STUDIO/ONE-BEDROOM UNITS (SOE) as a means of financing for construction</li> <li>- Promote New York Real Property Tax Law Section 420-a (g)(7), § 420-a(1), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see N.Y.R.L. § 422 for a complete description.</li> <li>- Create publicly owned or landbank, acquired land</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to complete predevelopment site work for potential development sites</li> </ul>	<p>Incorporate workforce units via tax abatement (PLOT), density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site</p> <p>Use HOUSING/WORKFORCE/STUDIO/ONE-BEDROOM UNITS (SOE) as a means of financing for construction</p> <p>Promote New York Real Property Tax Law Section 420-a (g)(7), § 420-a(1), which provides real property tax exemption for property owned by qualifying non-profit organizations when used for select purposes. For properties owned by not-for-profit housing companies, see N.Y.R.L. § 422 for a complete description.</p> <p>Create publicly owned or landbank, acquired land</p> <p>Share or secure grant for predevelopment costs</p> <p>Extend infrastructure to complete predevelopment site work for potential development sites</p>
<p><b>New Construction Housing</b>                      Add market rate rental units, including studio and one-bedroom units, in amenity rich mixed-use developments and/or in downtown/hamlet walkable areas</p>	<ul style="list-style-type: none"> <li>- Incentivize affordable units (80 - 150% AMI) at market rate developments by offering tax abatement/PLOT, density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site work, and/or provide or discount publicly owned or land bank acquired development sites in exchange for adding the affordable units to an otherwise fully market rate project</li> <li>- Revise zoning code to permit Accessory Dwelling Units (ADUs) when used for year-round occupancy</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Extend infrastructure to complete predevelopment site work for potential development sites</li> </ul>	<p>Incentivize affordable units (80 - 150% AMI) at market rate developments by offering tax abatement/PLOT, density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site work, and/or provide or discount publicly owned or land bank acquired development sites in exchange for adding the affordable units to an otherwise fully market rate project</p> <p>Revise zoning code to permit Accessory Dwelling Units (ADUs) when used for year-round occupancy</p> <p>Share or secure grant for predevelopment costs</p> <p>Extend infrastructure to complete predevelopment site work for potential development sites</p>
<p><b>SOE Affordable (60% AMI)</b>                      Add affordable ownership options for first-time homebuyers, young families, workers, and seniors looking to downsize</p>	<ul style="list-style-type: none"> <li>- Revise zoning code to permit middle housing structures in single-family districts</li> <li>- Revise zoning code to permit ADUs for year-round occupancy to help lower costs and/or for any unit if the occupant of the ADU will be a year-round occupant</li> <li>- Share or secure grant for predevelopment costs</li> <li>- Use publicly owned property for affordable housing projects</li> <li>- Use Land Bank / Land Trust or Housing Trust with deed restrictions to acquire sites and provide with affordable housing in partnership</li> <li>- Provide incentives (land donation, tax abatement, density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site work)</li> </ul>	<p>Revise zoning code to permit middle housing structures in single-family districts</p> <p>Revise zoning code to permit ADUs for year-round occupancy to help lower costs and/or for any unit if the occupant of the ADU will be a year-round occupant</p> <p>Share or secure grant for predevelopment costs</p> <p>Use publicly owned property for affordable housing projects</p> <p>Use Land Bank / Land Trust or Housing Trust with deed restrictions to acquire sites and provide with affordable housing in partnership</p> <p>Provide incentives (land donation, tax abatement, density bonus, shared/great predevelopment costs, shared infrastructure/complete predevelopment site work)</p>

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Recommmendation	As-Is or In-Progress	Implementation Plan
Preserve Existing Housing Stock	<ul style="list-style-type: none"> <li>Rehabilitate existing large vacant structures</li> <li>Rehabilitate/critical repair/waterproof existing units</li> </ul>	<ul style="list-style-type: none"> <li>Consider commercial/office conversions, residential/mixed-use development. This could be micro-units where tenants have private bedrooms/bathrooms but share kitchen facilities (motel/convention) or private bedroom/bathroom but share bathroom facilities (office conversion)</li> <li>Explore options for purchase (and then warehouse for year-round occupancy) camping, cottage or other currently seasonal uses in tourism areas into year-round workforce housing</li> <li>Incentivize through PHDT/tax incentives, density bonus, and/or share infrastructure/predevelopment costs</li> </ul>
Rehabilitate existing large vacant structures	<ul style="list-style-type: none"> <li>Rehabilitate existing large vacant structures</li> </ul>	<ul style="list-style-type: none"> <li>Downsize revitalization funds</li> <li>Market tax credits</li> <li>Local Housing Trust Funds</li> <li>COBG/HOME/HTF funds as financing source</li> <li>Recreation Economy for Rural Communities planning assistance program</li> <li>Package a project and promote to Opportunity Zone investment / funds</li> <li>Incentivize through PHDT/tax incentives, density bonus, and/or share infrastructure/predevelopment costs</li> </ul>
Rehabilitate/critical repair/waterproof existing units	<ul style="list-style-type: none"> <li>Rehabilitate/critical repair/waterproof existing units</li> </ul>	<ul style="list-style-type: none"> <li>Restart the Quarterly and Warren County COBG/HOME funded repair programs</li> <li>Expand critical repairs services to Warren County residents by leveraging and coordinating action and administrative costs with the two Rural Preservation Corporations (RPCs) already working in Warren County – Rebuilding Together Saratoga County and PEOPLE of Ticonderoga, Inc.</li> <li>Work with newly established RPC (Warren-Hamilton ACEQ, Inc.) on weatherization program for existing structures.</li> </ul>

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**Land Banks** are public entities, usually nonprofit or governmental entities, which specialize in the conversion of vacant, abandoned and foreclosed properties into productive uses. Land banks typically have special authorities which allow them to accomplish the aforementioned goal including the ability to remove legal and financial barriers (i.e., delinquent property taxes) that otherwise make the vacant, abandoned, and foreclosed properties inaccessible or less attractive to private developers.

While a land bank is relatively unique in its role in terms of establishing the potential development pipeline, there are a variety of tools and mechanisms that can be used to ensure that the rehabilitated or newly constructed residential improvements meet community needs, but they generally fall into two categories.

- **Community Land Trust (CLT):** A CLT is related, but distinct, to a land bank and these tools are oftentimes deployed together as complementary tools within a given community. A CLT is typically a nonprofit organization that holds land in trust for the purpose of providing affordable housing and other community identified essential uses ranging from land conservation to community services/amenities to affordable housing; regardless of the use, the purpose of the CLT is to ensure that the use is maintained in perpetuity. Typically, a CLT acquires the land/property from the local land bank (donated or otherwise), and then develops or contracts out development of the land for a particular identified community use. For residential projects for example, affordable housing units would be developed on the land and then homeownership would be generally comparable to traditional homeownership except that: (1) the purchase price would be lower because the land would continue to be owned by the CLT via a ground lease and (2) there are restrictions on any future re-sale of the home that ensures that the seller achieves some gains based on earned equity and market growth, but also that the home itself remains affordable based on conditions at the time of the sale such that any residential improvements built on land owned and managed by the CLT would be affordable in perpetuity. For more information on CLTs, we refer the reader to

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Grounded Solutions' Startup Community Land Trust Hub, found at <https://groundedolutions.org/start-upclthub>.

- **Zoning Code/Development Process – carrots and sticks:** As part of the development process, communities can incentivize (carrot) and/or mandate (stick) types of uses including affordable housing development. For example, a community can mandate that all new development includes some percentage of units that will be affordable, either for a particular period of time, or more commonly, into perpetuity through **inclusionary zoning (IZ)** policies and/or a **deed restriction program**. Further, some communities with IZ policies also allow developers to pay a fee in lieu of including the affordable housing units. That fee can be used for a variety of uses, but often is used as a dedicated funding source for a local **housing trust fund**. The housing trust fund is a source of funding that can be used to support a variety of different affordable housing initiatives including, for example, rental assistance, energy-efficient retrofits, downpayment and closing cost assistance, security deposit and/or other renter move-in costs, weatherization of existing structures, and below market financing of affordable housing development via acquisition/rehabilitation or new construction. The key for any housing trust fund is a dedicated revenue source. Some examples of dedicated revenue streams include development fees such as that referenced above as part of an IZ program, or a dedicated percentage of broader fees/taxes such as a real estate transfer tax, document recording fee, permit fees, STR licensing fees, property taxes for improvements constructed on formerly publicly owned land, among others; a dedicated percentage of tourism or lodging taxes; a dedicated percentage of a local sales tax; etc. For additional information and guidance on how to establish a housing trust fund, we refer the reader to The Center for Community Change's Housing Trust Fund Project at [www.housingtrustfundproject.org](http://www.housingtrustfundproject.org). Alternatively, communities can offer incentives in exchange for a particular type of use – design, unit mix, affordability, etc. The most common incentive based strategies for adding affordable housing supply are **allocating public lands** (either by donation or at below market rates); **preparing sites**, publicly owned or otherwise, for development by running necessary infrastructure to site(s); **sharing predevelopment costs**;

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offering **density bonuses** to projects that will include affordable housing units; and tax abatement/reductions, typically in the form of a **Payment in Lieu of Taxes (PILOT)**.

Which of these strategies will be the best fit depends on the needs, assets, and impediments of each community. Further, what types of projects will be most feasible also varies by location. For example, a LIHTC project is most likely to be awarded in Glens Falls or Queensbury given the size of development reportedly needed (approximately 60 units) and access to services/amenities needed in order to be competitive. It is our understanding that a LIHTC project has been proposed in Queensbury and is currently in the planning stages and this developer has experience in the market, which is an added benefit. Adaptive reuse projects, by contrast, are most likely in hamlet centers (existing commercial to residential, for example the old school in Pottersville), in lakeshore communities (existing commercial/seasonal to year-round residential), and in Glens Falls given the larger number of older vacant properties in the city. Having said that, the data suggests that the home/work commuting flows (where one lives to where one works) are fluid both within the county and the region more generally. As such, a new housing project in one part of the county will likely have knock-on effects for other parts of the county.

### Recommendation #2: Manage/proactively respond to changes in demand

#### ➤ Short-term rentals (STRs)

- Given that the problems caused by the emergence and growth of the STR markets vary by city/town/village, rather than recommend one overarching approach, we recommend that communities determine the best approach forward for their respective community based on the issue(s) they are attempting to address.
- Develop monitoring system to enforce STR rules and regulations; for example, use a third-party company to monitor compliance with licensing regulations.
- Cap STRs at a predetermined share of housing stock. Limited use exceptions, grandfather clauses, or lottery systems can be incorporated.

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- o Increase licensing fee and use proceeds for housing and transportation programs/services for year-round residents. This program has the added benefit of serving as a dedicated revenue stream for a local housing trust or some other managed housing fund.
- o Reinvest proceeds from collected occupancy taxes from STRs into programs that offset the negative impacts of increased tourism and STRs on year-round residents and the year-round housing market.
- o Develop incentive program STR conversion to long-term housing unit or seasonal temporary workforce housing unit. The most common incentive is a cash subsidy covering the gap between what would be affordable given current workforce incomes and the average monthly revenue for a STR in the market. These programs are typically funded with a combination of local tax revenue, employer contributions, and/or philanthropic dollars.

**➤ Second homeowners**

- o Implement impact or transfer fee and use proceeds for housing and transportation programs/services for year-round residents. This program has the added benefit of serving as a dedicated revenue stream for a local housing trust or some other managed housing fund.
- o Develop incentive program for absentee second homeowners/investors to convert unit to a long-term housing unit or seasonal temporary workforce housing unit. This could include a cash subsidy or funds to use towards home improvements. These programs are typically funded with a combination of local tax revenue, employer contributions, and/or philanthropic dollars.

**➤ Landlords**

- o Develop incentive program (damage deposits, hold fees, one-time grants, low interest repair loans) to attract landlords back to the Section 8 Housing Choice Voucher program.

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**➤ Local Workforce**

- Expand existing first-time homebuyer incentive programs to additional, higher income, households through new funding sources, for example through the NYS Affordable Housing Corporation's (AHC) Affordable Home Ownership Development Program (AHOD Program).

**Recommendation #3 – Leverage existing capacity, local and regional**

- Work with the two existing RPCs in Saratoga and Ticonderoga to develop a Memorandum of Understanding (MOU) for these organizations to manage and operate housing repairs and rehabilitation programs in Warren County.
  
- Work with developers, non-profits, and foundations familiar with the market to develop additional affordable housing opportunities, both rental and homeownership. One recent example of such leveraging and collaboration is found in the currently underway 10-unit acquisition/rehabilitation permanent supportive housing project in Glens Falls. The project represents the first of its kind, a partnership between two local non-profits – Habitat for Humanity of Northern Saratoga, Warren, and Washington Counties and WAIT House. This project represents an extension of the traditional business model for both organizations. More specifically, this is Habitat's first multifamily rental project (traditionally they have done single-family owner-occupied housing units) and WAIT House's first permanent supportive housing (PSH) project (traditionally they have done emergency and temporary housing as well as rapid rehousing). The City of Glens Falls kick-started the \$1.1 million project with a \$200,000 grant through its \$12.4 million ARPA grant from the federal American Rescue Plan Act. They also received funds through the Charles Wood Foundation, Glens Falls Foundation, and the Cloudsplitter Foundation, an Adirondack regional non-profit. WAIT House is participating in the partnership as part of a STEP grant – "Solutions to End Homelessness". Habitat borrowed \$800,000 for the project and owns the buildings. Peerless Construction is responsible for

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construction and will reportedly manage the units. WAIT House will provide referrals as well as supportive services. Rents will range from \$900 to \$1,100 per month. While tenants are expected to be employed, all units will operate with project-based rental assistance allowing tenants to pay just 30 percent of their household income for rent, and the rental income collected will go towards paying Habitat's mortgage.

- Encourage employers to use the Self Sufficiency Earnings Estimator (can be found at <https://dol.ny.gov/self-sufficiency-earnings-estimator>) as a tool to set wages for prospective employees.
- Be proactive to understand and respond to how housing issues are impacted by and impact other fields such as economic development, fiscal policy, and infrastructure. Consider innovative approaches to integrating funding/strategies across these policy fields. Refer to Headwater Economics (2023) *Amenity Trap: How High-Amenity Communities can Avoid Being Loved to Death*.
- Learn about best practices from neighboring communities and apply those to plans for Warren County. For example, most recently, Essex County and Franklin County received approvals from the state in the spring of 2023 to establish their own Land Banks. In Lake Placid, a new nonprofit developer, Homestead Development Corp. was created by bringing together expertise already local to the community to develop affordable homeownership options in the area. Given the lack of a Land Bank and nonprofit developers in Warren County, the experiences of these other communities may help guide Warren County in their own efforts.

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Recommendation #4 – Develop a strategy to attract new residents, particularly younger people.

As a starting point, the county can turn to the Northern Forest Center’s strategy on how to attract new residents. More specifically, the report identified ten conditions needed to attract a younger generation including: jobs and careers, quality housing, authenticity and walkability, recreational trails and other assets reachable from town/hamlet centers, reliable and affordable high-speed internet and cell coverage, among others. Leverage existing young residents are partners on this project. Each city/town/village in the county has different resources and draws and as such the strategies need not be singular. For example, Glens Falls can focus on providing walkability and culturally rich amenity housing opportunities; Queensbury could focus on a mixed-use development (versus strictly residential developments which has been the focus of recent residential additions); towns in the north can focus on revitalizing the hamlets and promoting recreational amenities within their borders. Having adequate and affordable housing will be a necessary component of this/these strategies but adding housing alone or making housing more affordable alone, are unlikely to be sufficient to address the changing demographics.

Recommendation #5 – Leverage Opportunity Zones (OZ) designations

H.R. 1, signed into law on December 22, 2017, created a new tool for community development, designed to provide tax incentives to help unlock investor capital to fund businesses in underserved communities. Warren County has two OZs, one in the town of Johnsbury including the Hamlet of North Creek and Gore Mountain Ski Resort, and one in downtown Glens Falls including portions of the Arts, Wellness and Entertainment (AWE) District as defined in the Glens Falls Downtown Revitalization Initiative. To date, real estate investments have dominated this new marketplace and this tool should be used as such in these designated communities. These communities should leverage this classification to attract additional investment to these communities. Novogradac developed and maintains an Opportunity Zones Resource Center, found at <https://www.novoco.com/resource-centers/opportunity-zone-resource-center/about-opportunity-zones>. This resource center includes

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OZ basics, a list of Opportunity Zone Funds, guidance and tools, research and reports, updates on legislation and court rulings, and more.

## Conclusion

From January 2023 through June 2023, Novogradac collected data from a wide range of primary and secondary sources including publicly available data sets such as that provided by the U.S. Census Bureau, proprietary data sets such as that provided by Esri Demographics, sales records, a survey of rental properties, and interviews with key local stakeholders. What makes this study unique is the market survey and demand analysis, which provides a more contemporaneous analysis of the current state of the housing market. We have, however, also included standard components of a Housing Needs Study including a high-level inventory of existing services and programs, summary of housing needs as identified by local stakeholders, and a summary of demographic and economic data. The results of this work are contained in two documents. This is the first document, and it serves as the high-level summary of the Housing Needs and Demand Analysis study. The second, titled Supplemental Materials, is the longer, more detailed document within which the data is sourced and analyzed. The results of the study suggest demand for all types of housing is strong and virtually all contemporary data points to a housing shortage in Warren County that spans geographic areas, tenure, and targeted tenancies. An analysis of the sales and rental market suggests a tightening of both the rental and sales markets since 2020 pushing both to what appears to be record low inventory and vacancy rates. This is consistent with qualitative data from interviews with local stakeholders who reported significant housing shortages in both the sale and rental markets. Absent new additions to the housing supply, these shortages are expected to continue in the near term. Absent an increase in supply, prices are expected to continue to rise and the lack of affordable and available housing will persist, if not worsen. Absent policy/regulatory changes, the number of short-term rentals are also expected to continue to rise. There are a variety of strategies that can be pursued to address housing affordability issues: increase supply, manage demand, increase incomes, and/or lower rates. Counties and municipalities have varying degrees of control over these different levers; we focus here on the first two, which are the levers for which there is the most control. Five key recommendations and accompanying implementation strategies were identified: (1) add

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housing supply with a focus on addressing identified housing gaps through the creation of newly constructed units as well as the preservation of existing units, (2) manage/proactively respond to changes in demand, (3) leverage existing capacity (local and regional), (4) develop a strategy to attract new residents, particularly younger people, and (5) leverage opportunity zone designations.

Adopted by unanimous vote

**RESOLUTION NO. 559 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**APPOINTING AND RE-APPOINTING MEMBERS TO THE WARREN COUNTY  
COMMUNITY SERVICES BOARD**

RESOLVED, that Deidre Grieve be, and hereby is, appointed to the Warren County Community Services Board for a term commencing January 1, 2024 and terminating December 31, 2027, due to the resignation of Amy Molloy, and be it further

RESOLVED, that Holly Irion be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2024 and terminating December 31, 2027.

Adopted by unanimous vote.

**RESOLUTION NO. 560 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD  
AND VARIOUS AGENCIES**

RESOLVED, that the Warren County Board of Supervisors, does hereby approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board with various agencies and institutions to provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth in the attached Schedule "A," paid in advance on a quarterly basis, for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
820 River Street/Baywood Center	\$ 70,834.00	A.4310.0150 470
Adirondack Community College/SUNY ADK	\$ 96,200.00	A.4310.0125 470
The Addiction Care Center of Albany, Inc.	\$ 863,734.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 179,318.00	A.4320.0080 470
Behavioral Health Services North	\$ 557,690.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 52,075.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 389,986.00	A.4320.0110 470

December 15, 2023

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<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Liberty House Foundation	\$ 302,579.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,182,345.00	A.4320.0165 470
PEOPLE, Inc.	\$ 192,130.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc	\$1,171,676.00	A.4320.0120 470
<b>TOTAL</b>	<b>\$5,058,567.00</b>	

Adopted by unanimous vote.

**RESOLUTION NO. 561 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES TO PROVIDE SPECIALIZED MENTAL HEALTH CRISIS RESPITE SERVICES FOR YOUTH**

RESOLVED, that Warren County, approve and/or authorize the continuation of the agreements by the Office of Community Services and Warren County Community Services Board, with the following agencies and institutions to provide specialized mental health crisis respite services for youth for a term commencing January 1, 2024 and terminating December 31, 2024, for the amounts not to exceed those set forth in the attached Schedule "A," and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies is necessary, and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that the Chair of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

**SCHEDULE "A"**

<u>NAME</u>	<u>AMOUNT</u> (As Needed, Not to Exceed)	<u>BUDGET CODE</u>
Northern Rivers/Northeast Parent & Child Center	\$65,580.00	A.4310 470
Wait House	\$65,580.00	A.4310 470
CAPTAIN Community Human Services	\$65,580.00	A.4310 470
Vanderheyden Hall	\$65,580.00	A.4310 470
PEOPLE, USA	\$65,580.00	A.4310 470
Big Brothers Big Sisters of the Southern Adirondacks	<u>\$65,580.00</u>	A.4310 470
<b>TOTAL</b>	<b>\$65,580.00</b>	

Adopted by unanimous vote.

**RESOLUTION NO. 562 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA)**

WHEREAS, the Warren Hamilton Counties Office for the Aging has been given the opportunity to submit an application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in the amount not to exceed Twenty-Seven Thousand Nine Hundred Thirty-Eight Dollars (\$27,938), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute a grant application for grant funding for the Medicare Improvements for Patients and Providers Act (MIPPA) in an amount not to exceed Twenty-Seven Thousand Nine Hundred Thirty-Eight Dollars (\$27,938) for a term commencing September 1, 2023 and terminating August 31, 2024, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

**RESOLUTION NO. 563 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AMENDING RESOLUTION NO. 41 OF 2015, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS MANAGED LONG TERM CARE COMPANIES TO PROVIDE HOME DELIVERED MEALS FOR THEIR CLIENTS IN WARREN COUNTY, TO INCREASE THE REIMBURSEMENT AMOUNT OF HOME DELIVERED MEALS**

WHEREAS, pursuant to Resolution No. 41 of 2015, the Warren County Board of Supervisors authorized agreements with Managed Long Term Care companies to provide home delivered meals to their clients who reside in Warren or Hamilton Counties, at a rate between \$8 and \$10 per meal creating a source of revenue for the Office of the Aging, and

WHEREAS, the Health Services Committee has approved a request to increase the reimbursement amount of home delivered meals from \$8 to \$10 per meal to \$10 to \$16 per meal, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute amendment agreements with various Managed Long Term Care companies to provide home delivered meals to their clients who reside in Warren or Hamilton Counties, at a rate between \$10 and \$16 per meal, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 41 of 2015 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 564 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AMENDING RESOLUTION NO. 64 OF 2019, WHICH AUTHORIZED AGREEMENTS BETWEEN WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND VARIOUS ORGANIZATIONS UNDER THE TITLE III-E PROGRAM - NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM, TO REDUCE AND REMOVE CONTRACTS**

WHEREAS, pursuant to Resolution No. 64 of 2019, the Warren County Board of Supervisors authorized agreements (as amended by Resolution Nos. 537 of 2021, 625 of 2022 and 65 of 2023) with various organizations to provide services under the Title III-E National Family Caregiver Support Program, and

WHEREAS, the Health Services Committee has approved a request to reduce the not to exceed amount of the agreement with Greater Adirondack Home Aides, Inc. from Thirty-Five Thousand Dollars (\$35,000) to Twenty-Five Thousand Dollars (\$25,000) and delete the agreements with Hamilton County Department of Social Services and Fort Hudson Health System, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Greater Adirondack Home Aides, Inc. as outlined on the attached Schedule "A" to reduce the not to exceed amount to Twenty-Five Thousand Dollars (\$25,000), as well as to delete the agreements with Hamilton County Department of Social Services and Fort Hudson Health System, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be continually renewed and the Chair of the Board of Supervisors is authorized to execute such future agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 64 of 2019, 537 of 2021, 625 of 2022 and 65 of 2023 will remain the same.

<b>SCHEDULE "A"</b>					
<b>TITLE III-E CONTRACTS</b>					
<b>SUBCONTRACT OR</b>	<b>SERVICE</b>	<b>SPECIFICS</b>	<b>FEDERAL FUNDS</b>	<b>COUNTY FUNDS</b>	<b>ANNUAL TOTAL</b>
Greater Adirondack Home Aides	Respite (PC1 & PC2)	PC1&PC2 - \$28/hr	\$18,750	\$6,250	\$25,000
Hamilton Co. Public Health	Respite (PC1 & PC2)	PC1&PC2 - \$30.31/hr.	\$7,500	\$2,500	\$10,000
Total					\$35,000

Adopted by unanimous vote.

**RESOLUTION NO. 565 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AMENDING RESOLUTION NO. 208 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH VARIOUS PRIVATE AND BUSINESS AGENCIES FOR COMMUNITY SERVICES FOR THE ELDERLY PROGRAM WITHIN WARREN AND HAMILTON COUNTIES UNDER THE COMMUNITY SERVICES PROGRAM FOR THE OFFICE FOR THE AGING, TO ADD A CONTRACT AND CHANGE REIMBURSEMENT AMOUNTS**

WHEREAS, pursuant to Resolution No. 208 of 2019 the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute agreements (as amended by Resolution No. 287 of 2022) with various private and business agencies listed in Schedule "A," attached hereto, to provide Community Services for the elderly residents within Warren and Hamilton Counties, for amounts not to exceed the respective amounts set forth in Schedule "A" for a total program amount not to exceed One Hundred Four Thousand Ninety Dollars (\$104,090), and

WHEREAS, the Health Services Committee has approved a request to reflect changes to Schedule "A" to add a contract with Warren County Veterans' Services and change reimbursement amounts with certain towns for the social transportation program, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Warren County Veterans' Services and amendment agreements with certain towns as outlined on the attached Schedule "A," and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chair of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 208 of 2019 and 287 of 2022 will remain the same.

SCHEDULE "A"						
Community Services for the Elderly						
Subcontractor	Service Provided	Specifics	State funds	County funds	Revenue	TOTALS
Glens Falls Association for the Blind	In-Home/I&A	Warren - \$6,000 Hamilton - \$1,650	\$6,120.00	\$1,530.00		\$7,650.00
Connect America	Medical Alert	Warren - \$4,000 Hamilton - \$3,000 \$28/Monthly Fee	\$5,600.00	\$1,400.00		\$7,000.00
Greater Glens Falls Senior Citizens Center	In-Home/I&A/Senior Rec.	\$2,208.33/Month	\$21,200.00	\$5,300.00		\$26,500.00
Legal Aid Society	Legal Assistance	\$4,487.50/Quarter	\$14,360.00	\$3,590.00		\$17,950.00
Town of Lake George	Transportation	50% Match	\$2,922.00	\$743.00		\$3,665.00
Town of Lake Luzerne	Transportation	50% Match	\$2,313.00	\$579.00		\$2,892.00
Town of Lake Pleasant	Transportation	50% Match	\$915.00	\$229.00		\$1,144.00
Town of Long Lake	Transportation	50% Match	\$3,640.00	\$910.00		\$4,550.00
Town of Wells	Transportation	50% Match	\$640.00	\$160.00		\$800.00
Warren County Veterans' Services	Transportation		\$22,500.00	\$7,500.00		\$30,000.00
No Current Contract	Handyman Services	Warren - \$5,730 Hamilton - \$1,000	\$5,384.00	\$1,346.00		\$6,730.00
Hamilton County Public Health	Health Promotion		\$2,650.00	\$663.00		\$3,313.00
Warren County Public Health	Health Promotion		\$4,400.00	\$1,100.00		\$5,500.00
Town of Bolton	Transportation				\$2,000.00	
Town of Chester	Transportation				\$2,000.00	
Town of Horicon	Transportation				\$2,000.00	
Town of Johnsbury	Transportation				\$2,000.00	
Town of Stony Creek	Transportation				\$2,000.00	
Town of Thurman	Transportation				\$2,000.00	
Town of Warrensburg	Transportation				\$2,000.00	
<b>Total</b>			<b>\$92,644.00</b>	<b>\$25,050.00</b>	<b>\$14,000.00</b>	<b>\$117,694.00</b>

Adopted by unanimous vote

**RESOLUTION NO. 566 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AMENDING RESOLUTION NO. 121 OF 2019, WHICH AUTHORIZED AGREEMENTS FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) WITH VARIOUS ORGANIZATIONS FOR OFFICE FOR THE AGING, TO ADJUST CONTRACT AMOUNT**

WHEREAS, pursuant to Resolution No. 121 of 2019, the Warren County Board of Supervisors authorized agreements (previously authorized by Resolution No. 75 of 2018 and 62 of 2019) with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, the Director of Office for the Aging has requested to adjust the amount of the agreement with Countryside Adult Home from Forty-Five Dollars (\$45) per day to Sixty Dollars (\$60) per day, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board to execute an amendment agreement with Countryside Adult Home to adjust the amount of the agreement to Sixty Dollars (\$60) per day, for a total amount not to exceed Twenty Thousand Four Hundred Fifty-Eight Dollars (\$20,458), for a term commencing January 1, 2024 and terminating March 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that unless there should be a material change in contract terms or provisions, or a change in the amount of the contracts, these agreements may be annually renewed and the Chair of the Board of Supervisors is authorized to execute such agreements without the need for a further Board Resolution, upon mutual agreement of the parties and provided appropriations for same are included in the Office for the Aging budget, and be it further

RESOLVED, that these agreements shall automatically terminate upon the discontinuance of State or Federal funding available for such contract purpose, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 121 of 2019 will remain the same.

<b>SCHEDULE "A"</b>					
<b>EISEP FUNDS</b>					
<b>Subcontractor</b>	<b>Service Provided</b>	<b>Specifics</b>	<b>State Funds</b>	<b>County Funds</b>	<b>Totals</b>
Glens Falls Hospital	Medical Alert	Warren - \$4,000; Hamilton - \$3,000; \$30 Set-up Fee; \$35 Monthly Fee	\$5,600	\$1,400	\$7,000
Greater Adirondack Home Aides, Inc.	PC1, PC2, CM and CD	PC1&PC2 - \$24/hr; CM - \$3,100/mo.; Add customer directed services	\$168,750	\$56,250	\$225,000
Ham. Co. DSS	CM	\$1,922/mo.	\$24,400	\$6,100	\$30,500

SUBCONTRACTOR	SERVICE PROVIDED	SPECIFICS	STATE FUNDS	COUNTY FUNDS	TOTALS
Ham. Co. Public Health	PC1 & PC2	PC1 & PC2 - \$30.31/hr.	\$26,325	\$8,775	\$35,100
Home Health Care Partners	PC1 & PC2	PC1 - \$25.40/hr. PC2 - \$25.69/hr.	\$32,000	\$8,000	\$40,000
Home Aide Services of the Central Adirondacks, Inc.	PC1 & PC2	PC1 & PC2 - \$25/hr.	\$32,000	\$8,000	\$40,000
Fort Hudson Health System	SADC	\$15/Transp. (One-way); \$35/half day; \$55/whole day	\$30,000	\$10,000	\$40,000
Countryside Adult Home	SADC	\$15 Transp. (one-way); \$60/whole day	\$16,366	\$4,092	\$20,458
<b>TOTALS</b>					\$438,058

Adopted by unanimous vote.

**RESOLUTION NO. 567 OF 2023**

**Resolution introduced by Supervisors Frasier, McDevitt, Bruno, Runyon, Geraci, Smith and Etu**

**AUTHORIZING AGREEMENT WITH THE GLENS FALLS FOUNDATION FOR GRANT FUNDING AWARDED UNDER THE 2024 COMMUNITY MENTAL HEALTH INITIATIVE**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement and accept funding from the Glens Falls Foundation, P.O. Box 4560, Queensbury, New York 12804, for grant funding awarded under the 2024 Community Mental Health Initiative, in an amount not to exceed Two Thousand Dollars (\$2,000), for a term commencing January 1, 2024 and terminating December 31, 2024, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 568 of 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME**

WHEREAS, the Director of Countryside Adult Home is requesting approval to submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Countryside Adult Home to execute and submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), and be it further

RESOLVED, that the funds for this membership shall be expended from Budget Code A.6030 427 Countryside Adult Home, Memberships & Dues.

Adopted by unanimous vote.

**RESOLUTION NO. 569 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**INCREASING THE SOCIAL ADULT DAY CARE SERVICE RATE AT COUNTRYSIDE ADULT HOME**

WHEREAS, pursuant to Resolution No. 161 of 2011, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors and/or the Director of Countryside Adult Home to apply for the approval from the New York State Department of Health to operate a social adult day care service at the Countryside Adult Home, and

WHEREAS, Countryside Adult Home decided that the social adult day care service rate be set at Forty-Five Dollars (\$45) per day, and

WHEREAS, the Human Services Committee has approved a request to adjust the daily rate of the social adult day care service from Forty-Five Dollars (\$45) per day to Sixty Dollars (\$60) per day and authorizes ongoing annual rate increases at the same percentage set by the State for public home daily rates, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Countryside Adult Home to operate a social adult day care service at a rate of Sixty Dollars (\$60) per day, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes annual rate increases at the same percentage set by the State for public home daily rates, without the need for a further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 570 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE PHYSICAL EXAMINATIONS TO NEW COUNTRYSIDE ADULT HOME EMPLOYEES AND REQUIREMENTS FOR EMPLOYEES AS SET FORTH BY NEW YORK STATE DEPARTMENT OF HEALTH, OSHA, ETC. FOR NEW HIRES AND EXISTING EMPLOYEES**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 210 of 2021), with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to provide physical examinations to new employees of Countryside Adult Home at a rate of One Hundred Forty-Five Dollars (\$145) per examination; Seventeen Dollars (\$17) per Purified Protein Derivative Shot (PPDS); One Hundred Eighty Dollars (\$180) per Hepatitis B Vaccination series; Forty-Nine Dollars (\$49) per Tdap Vaccine and Twenty-Five Dollars (\$25) per Influenza Vaccine, for a term commencing January 1, 2024 and terminating December 31, 2025, and be it further

RESOLVED, that the agreement will include requirements for employees as set forth by New York State Department of Health, OSHA, etc. for new hires and existing employees, at an agreed upon rate by both parties, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hudson Headwaters Health Network as described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030. 435 Countryside Adult Home, Medical Fees.

Adopted by unanimous vote.

**RESOLUTION NO. 571 OF 2023**

**Resolution introduced by Supervisors Driscoll, Frasier, Bruno, McDevitt, Runyon, Geraci and Smith**

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT FOR REFERRALS FOR DEPARTMENT OF SOCIAL SERVICES RECIPIENTS TO ATTEND PATHWAYS TO SUCCESSFUL EMPLOYMENT JOB SEARCH ASSISTANCE AND ORIENTATION CLASS**

RESOLVED, that Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding between the Warren County Department of Social Services and the Warren County Department of Workforce Development, in an amount not to exceed Fifteen Thousand Dollars (\$15,000), for referrals for Department of Social Services recipients to attend pathways to successful employment job search assistance and orientation class, for a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6010 470, Social Services, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 572 OF 2023**

**Resolution introduced by Supervisors Strough, Conover, Frasier, Geraci,  
Thomas, Driscoll and Wild**

**ADOPTING THE COMPUTER BREACH NOTIFICATION POLICY  
FOR WARREN COUNTY**

WHEREAS, the Director of Information Technology presented to the Legislative, Rules & Governmental Operations Committee a Computer Breach Notification Policy for Warren County, and

WHEREAS, the Legislative, Rules & Governmental Operations Committee has reviewed the Policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Computer Breach Notification Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

SCHEDULE "A"

**POLICY IMPLEMENTING STATE TECHNOLOGY LAW §208  
REQUIREMENTS FOR NOTIFICATION WHEN A PERSON  
WITHOUT VALID AUTHORIZATION HAS ACQUIRED PRIVATE INFORMATION**

**I. PURPOSE:** The purpose of this Resolution is to adopt, in compliance with State Technology Law § 208, the Warren County Policy Implementing Requirements for Notification When a Person Without Valid Authorization Has Acquired Private Information. Any particulars not determined in this policy shall be construed within the provisions of the State Technology Law § 208.

**II. TERMS AND MEANINGS:** As used in this section, the following terms shall have the following meanings:

a) "Private information" shall mean personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired.

- 1) social security number;
- 2) driver's license number or non-driver identification card number; or
- 3) account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account;
- 4) account number, or credit or debit card number, if circumstances exist wherein such number could be used to access to an individual's financial account without additional identifying information, security code, access code, or password; or
- 5) biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as

fingerprint, voice print, or retina or iris image, or other unique physical representation or digital representation which are used to authenticate or ascertain the individual's identity; or

- 6) a user name or email address in combination with a password or security question and answer that would permit access to an online account.

"Private Information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

b) "Breach of the security of the system" shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information used or owned by the County. Good faith acquisition of personal information by an employee or agent of the County for the purposes of the County is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, a Department head may consider the following factors, among others:

- 1) indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
- 2) indications that the information has been downloaded or copied; or
- 3) indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

c) "Consumer reporting agency" shall mean any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. A list of consumer reporting agencies shall be obtained from the state attorney general.

d) "Department Head" shall mean a Warren County Department Head.

**III. NOTIFICATION:** a) Any Department Head whose department owns and/or controls computerized data that includes private information shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the system to any resident of New York State whose private information was, or is reasonably believed to have been, accessed or acquired by a person without valid authorization. The disclosure shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, as provided in paragraph (c) of this section, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The Department Head shall consult with the technical support personnel/vendor to determine the scope of breach and restoration measures.

b) Any Department Head whose department operates computerized data that includes private information which such department does not own and/or control, shall notify the owner or licensee of the information of any breach of the security system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

- c) Any Warren County employee who discovers or learns of any breach in the security of the system shall promptly report such breach to his or her department head.
- d) The notification required by this policy may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The notification required by this policy shall be made after such law enforcement agency determines that such notification does not compromise such investigation.
- e) The notice required by this policy shall be directly provided to the affected persons by one of the following methods:
  - 1) written notice;
  - 2) electronic notice, provided that the person to whom notice is required has expressly consented to receiving said notice in electronic form and a log of each such notification is kept by the County who notifies affected persons in such form; provided further, however, that in no case shall any person or business require a person to consent to accepting said notice in said form as a condition or establishing any business relationship or engaging in any transaction;
  - 3) telephone notification provided that a log of each such notification is kept by the County who notifies affected persons; or
  - 4) substitute notice, if a department head demonstrates to the state attorney general that the cost of providing notice would exceed two hundred fifty thousand dollars, or that the affected class of subject persons to be notified exceeds five hundred thousand, or such Department Head does not have

sufficient contact information. Substitute notice shall consist of all of the following:

- i. Email notice when such department head has an email address for the subject persons;
- ii. Conspicuous posting of the notice on the County's website page;
- iii. Notification to major statewide media.

f) Regardless of the method by which notice is provided, such notice shall include contact information for the County department making the notification and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

g) In the event that any New York residents are to be notified, the Department Head shall notify the Warren County Administrator, Warren County Attorney, the Consumer Protection Board, and the Warren County Information Technology Department as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York residents.

h) In the event that more than five thousand New York residents are to be notified at one time, the Department Head shall also notify consumer reporting agencies as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York residents.

Adopted by unanimous vote.

**RESOLUTION NO. 573 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2024 OCCUPANCY TAX REVENUES, TO AUTHORIZE AGREEMENTS AND FUNDING TO THE HYDE COLLECTION; ADIRONDACK WEDDINGS/TOTAL ENTERTAINMENT, INC.; MARCELLA SEMBRICH MEMORIAL ASSOCIATION, INC.; LAKE GEORGE MUSIC FESTIVAL, INC.; GREATER GLENS FALLS AMATEUR ATHLETIC CHAMPIONSHIP ASSOCIATION; AND EASTERN NY MARINE TRADES ASSOCIATION, INC.**

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$151,000.

**SCHEDULE "A"**  
**2024 Occupancy Tax Awards**

	<b>APPLICANT</b>	<b>EVENT</b>	<b>DATE</b>	<b>AMOUNT OF AWARD</b>
1	Hyde Collection	Boost Year Round Marketing Efforts	1/1/24 - 12/31/24	\$25,000.00
2	Adirondack Weddings/Total Entertainment, Inc.	Lake George DJ Takeover Music & Arts Festival	6/7/24- 6/9/24	\$5,000.00
3	Marcella Sembrich Memorial Association, Inc.	2024 Summer Festival	6/5/24- 8/31/24	\$20,000.00
4	Lake George Music Festival, Inc.	Lake George Music Festival	8/11/24- 8/22/24	\$30,000.00
5	Greater Glens Falls Amateur Athletic Championship Association	NYSPHSAA Boys Basketball Championships	3/14/24- 3/17/24	\$46,000.00
6	Eastern NY Marine Trades Association, Inc.	Great Upstate Boat Show	3/22/24- 3/24/24	\$25,000.00
<b>TOTAL</b>				<b>\$151,000.00</b>
<i>to be paid from A.6417.0002 480, Special Event Funding</i>				

Adopted by unanimous vote.

**RESOLUTION NO. 574 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING**

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Occupancy Tax Coordination Committee has recommended that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Adirondack Civic Center Coalition, Inc. ("Coalition"), 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to be paid out in quarterly increments for year 2024, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Adirondack Civic Center Coalition, Inc., as outlined in the preambles of this resolution which includes submitting quarterly marketing and event reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Occupancy Tax Coordination Committee as a condition of receiving each quarterly payment for the year 2024, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.02, Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund.

Adopted by unanimous vote.

**RESOLUTION NO. 575 of 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER**

WHEREAS, Resolution No. 638 of 2022 authorized continuation of an intermunicipal agreement with the Village of Lake George for promotional space within the Lake George Visitor Center, for a term commencing January 1, 2023 and terminating December 31, 2023, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Occupancy Tax Coordination Committee approved a request to continue this agreement for a term commencing January 1, 2024 and terminating December 31, 2024, upon the same terms and conditions as previously authorized, now, therefore be it

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute an agreement consistent with the terms and provisions of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the funding for the agreement authorized herein shall be paid from Budget Code A.6417.0002 480.05 - Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion, upon receipt of a verified voucher in the amount authorized above.

Adopted by unanimous vote.

**RESOLUTION NO. 576 OF 2023**

**Resolution Introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING ADDITIONAL OCCUPANCY TAX FUNDING TO THE WARREN COUNTY SHERIFF'S OFFICE FOR REIMBURSEMENT OF PAYROLL EXPENSES INCURRED DURING 2023 SPECIAL EVENTS HELD IN SUPPORT OF WARREN COUNTY TOURISM**

WHEREAS, the Director of Tourism is requesting authority to provide additional occupancy tax funding to the Warren County Sheriff's Office to provide reimbursement for payroll expenses incurred as a result of providing personnel during 2023 special events from occupancy tax revenues of Warren County tourism, and

WHEREAS, the Sheriff's Office agreed to provide patrol services during 2023 for special events held in support of Warren County Tourism, and

WHEREAS, the Sheriff's Office delivered to the Director of Tourism an accounting of the payroll expenses incurred by providing personnel during 2023 for special events held in Warren County, reflecting a total cost of Fifteen Thousand One Hundred Thirty Dollars and Sixty-Four Cents (\$15,130.64), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the distribution of additional occupancy tax funding in the amount of Fifteen Thousand One Hundred Dollars and Sixty-Four Cents (\$15,130.64) to the Warren County Sheriff's Office for reimbursement of payroll expenses incurred as a result of providing personnel during 2023 for special events related to Warren County tourism, and be it further

RESOLVED, that the additional funding will be expended from Budget Code A.6417.0002 480.04, Tourism/Occupancy, Occupancy Tax, Tourism-Warren County Projects.

Adopted by unanimous vote.

**RESOLUTION NO. 577 OF 2023**

**Resolution introduced by Supervisors Dickinson, Merlino, Wild, Geraci, Strough, Runyon and Diamond**

**AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING**

WHEREAS, Warren County established a program to provide funding for certain qualifying conventions, events, trade shows, and others directly related and supporting activities which develop tourism and convention activity within Warren County, and

WHEREAS, the Occupancy Tax Coordination Committee recommended that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Lake George Regional Convention and Visitors Bureau, Inc. ("CVB"), 2176 State Route 9, P.O. Box 272, Lake George, New York 12845, wherein the County would provide funding in a total amount not to exceed Six Hundred Thousand Dollars (\$600,000) to be paid in advance, on a quarterly basis, during year 2024 as approved by the Tourism & Occupancy Tax Coordination Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Lake George Regional Convention and Visitors Bureau, Inc. as outlined in the preambles of this resolution which includes submitting quarterly marketing reports to the Tourism Department with performance metrics, which report quarterly and year to date results, for review by the Tourism & Occupancy Tax Coordination Committee as a condition of receiving each quarterly payment for the year 2024, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0002 480.05, Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion.

Adopted by unanimous vote.

**RESOLUTION NO. 578 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AWARDING BID AND AUTHORIZING AGREEMENT WITH MXI ENVIRONMENTAL SERVICES, LLC FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION (WC 72-23)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Household Hazardous Waste Collection (WC 72-23), and

WHEREAS, the bids were opened on November 28, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to MXI Environmental Services, LLC located at 26319 Old Trail Road, Abingdon, Virginia 24210, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify MXI Environmental Services, LLC located at 26319 Old Trail Road, Abingdon, Virginia 24210 of the acceptance of its bid, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with MXI Environmental Services, LLC relative to Household Hazardous Waste Collection, pursuant to the terms and provisions of the bid documents and proposal (WC 72-23), for a term commencing January 1, 2024 and terminating December 31, 2024, with the option for two (2) additional one (1) year terms upon the same terms and conditions and upon mutual agreement of the parties, subject to the prices defined in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the contract is extended beyond the initial one year term, the Bidder may request a one-time increase in the hourly rate for any classification of worker up to the same amount that the New York State Department of Labor prevailing wage rates has increased since the opening of the bids or the last time the contract was extended, whichever is later, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1628 470 Waste Management Containment, Contract.

## WARREN COUNTY BID TABULATION SHEET

<b>BID NO:</b> WC 72-23 <b>ITEM(S):</b> HOUSEHOLD HAZARDOUS WASTE COLLECTION <b>DATE:</b> NOVEMBER 28, 2023 <b>TIME:</b> 3:00 PM	<b>NAME &amp; ADDRESS OF BIDDER</b>			<b>NAME &amp; ADDRESS OF BIDDER</b>		
	North Ward Environmental Services, LLC. Attn: Raymond Salerno 75 Lane Road - Unit 406 Fairfield, NJ 07004 Ph: 973-986-8622			Clean Harbors Environmental Services, Inc. Attn: George Curtis 32 Bask Road Glenmont, NY 12077 Ph: 518-410-3220  Contact Patrick Gillespie		
<b>BID AWARDED TO:</b>				<b>RESOLUTION NO. XXX of 2023</b>		
<b>TERM:</b> JANUARY 1, 2024 THROUGH DECEMBER 31, 2024				√  JULIE A. BUTLER, PURCHASING AGENT		
<b>EMPLOYEE POSITION/TITLE</b>	<b>STANDARD RATE/HOUR</b>			<b>STANDARD RATE/HOUR</b>		
Site Supervisor/Manager	No Charge			No Charge		
Chemist	No Charge			No Charge		
Technician	No Charge			No Charge		
Technician	No Charge			No Charge		
Technician	No Charge			No Charge		
Technician	No Charge			No Charge		
Other:	No Charge			No Charge		
SET-UP COSTS (per day)	\$3,500.00			\$4,950.00		
<b>DESCRIPTION</b>	<b>Size</b>	<b>Treatment</b>	<b>Price Per Full Container</b>	<b>Size</b>	<b>Treatment</b>	<b>Price Per Full Container</b>
LP Aerosols	Y3 Box	Fuel Blend	\$415.00	Y3 Box	Incineration (LCCRQ)	\$995.00
Bulk Flammable Liquids	55 Gal.	Fuel Blend	\$150.00	55 Gal.	Incineration (FB1)	\$186.00
LP Flammable Liquids	Y3 Box	Fuel Blend	\$415.00	Y3 Box	Fuels Blend (LPTN)	\$850.00
LP Flammable Solids	5 Gal.	Incineration	\$175.00	5 Gal.	Incineration (LCCRD)	\$92.70
LP Oxidizing Liquid	55 Gal.	Detoxification	\$250.00	55 Gal.	Incineration (LCCRO)	\$372.00
LP Oxidizing Solid	55 Gal.	Detoxification	\$250.00	55 Gal.	Incineration (LCCRO)	\$372.00

WARREN COUNTY BID TABULATION SHEET

BID NO: WC 72-23 ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION DATE: NOVEMBER 28, 2023 TIME: 3:00 PM	NAME & ADDRESS OF BIDDER			NAME & ADDRESS OF BIDDER		
	North Ward Environmental Services, LLC. Attn: Raymond Salerno 75 Lane Road - Unit 406 Fairfield, NJ 07004 Ph: 973-986-8622			Clean Harbors Environmental Services, Inc. Attn: George Curtis 32 Bask Road Glenmont, NY 12077 Ph: 518-410-3220  Contact Patrick Gillespie		
DESCRIPTION	Size	Treatment	Price Per Full Container	Size	Treatment	Price Per Full Container
LP Organic Peroxide	5 Gal.	Incineration	\$175.00	5 Gal.	Incineration (LCCRO)	\$189.00
LP Pesticide Liquid	55 Gal.	Incineration	\$250.00	55 Gal.	Incineration (LCCRD)	\$309.00
Bulk Pesticide	55 Gal.	Incineration	\$450.00	55 Gal.	Incineration (D92K)	\$499.00
LP Pesticide Solid	Y3 Box	Incineration	\$900.00	Y3 Box	Incineration (LCCRC)	\$1,024.00
LP Corrosive Acidic Liquid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRA)	\$303.00
LP Corrosive Acidic Solid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRA)	\$303.00
LP Corrosive Basic Liquid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRB)	\$303.00
LP Corrosive Basic Solid	55 Gal.	Treatment	\$230.00	55 Gal.	Incineration (LCCRB)	\$303.00
LP Mercury	5 Gal.	Recycling	\$175.00	5 Gal.	Retort (LCHG2/4)	\$819.00
Bulk Antifreeze	55 Gal.	Recycling	\$150.00	55 Gal.	Recycle (FB2)	\$222.00
LP Bulbs	LNFT	Recycling	\$0.35	LNFT	Recycle (CFL1)	\$0.26
List of Material NOT Accepted:	Radioactive, Explosives, Medical Waste, Dioxin.			Explosive or potentially explosive, radioactive, temperature sensitive or infectious materials.		
Comments:	North Ward Environmental Services, LLC. will work with Paint Care of New York State.			Clean Harbors reserves the right to decline to accept for disposal any waste materials which, in reasonable judgement, it can not dispose of in a lawful manner or without a risk of harm to public health or the environment, or for which no legal means of disposal exists. We will provide separate quotations for any high-hazard work upon request. Right to negotiate mutually acceptable contract terms and conditions. If agreement can't be reached we have the right to decline to enter into contract. Pricing conditions & assumptions included in proposal.		

<b>BID NO: WC 72-23</b> <b>ITEM(S): HOUSEHOLD HAZARDOUS WASTE COLLECTION</b> <b>DATE: NOVEMBER 28, 2023</b> <b>TIME: 3:00 PM</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>			<b>NAME &amp; ADDRESS OF BIDDER</b>		
	MXI Environmental Services, LLC. Attn: Ronald Potter 26319 Old Trail Road Abingdon, VA 24210 Ph: 276-628-6636 Fax: 276-623-0599 Contact - Marc Kodrowski 732-328-0320			The Environmental Service Group (NY), Inc. Attn: Sheri Veltri 177 Wales Avenue Tonawanda, NY 14150 Ph: 716-695-6720 Fax: 716-695-0161		
<b>EMPLOYEE POSITION/TITLE</b>	<b>STANDARD RATE/HOUR</b>			<b>STANDARD RATE/HOUR</b>		
Site Supervisor/Manager	No Charge			No Charge		
Chemist	No Charge			\$112.50		
Technician	No Charge			\$90.00		
Technician	No Charge			\$90.00		
Technician	No Charge			\$90.00		
Technician	No Charge			\$90.00		
Other:	\$1,000.00 (Forklift)			No Charge		
SET-UP COSTS (per day)	\$5,500.00			\$4,500.00		
<b>DESCRIPTION</b>	<b>Size</b>	<b>Treatment</b>	<b>Price Per Full Container</b>	<b>Size</b>	<b>Treatment</b>	<b>Price Per Full Container</b>
LP Aerosols	Y3 Box	Fuel Blend	\$500.00	Y3 Box	Fuels Blend / Recycled	\$1,050.00
Bulk Flammable Liquids	55 Gal.	Fuel Blend	\$250.00	55 Gal.	Fuels Blended	\$300.00
LP Flammable Liquids	Y3 Box	Fuel Blend	\$500.00	Y3 Box	Fuels Blended	\$1,350.00
LP Flammable Solids	5 Gal.	Incineration	\$200.00	5 Gal.	Incineration	\$525.00
LP Oxidizing Liquid	55 Gal.	Incineration	\$325.00	55 Gal.	Incineration	\$525.00
LP Oxidizing Solid	55 Gal.	Incineration	\$325.00	55 Gal.	Incineration	\$525.00
LP Organic Peroxide	5 Gal.	Incineration	\$200.00	5 Gal.	Incineration	\$550.00
LP Pesticide Liquid	55 Gal.	Incineration	\$330.00	55 Gal.	Incineration	\$540.00
Bulk Pesticide	55 Gal.	Incineration	\$700.00	55 Gal.	Incineration	\$540.00

<p><b>BID NO:</b> WC 72-23  <b>ITEM(S):</b> HOUSEHOLD HAZARDOUS WASTE COLLECTION  <b>DATE:</b> NOVEMBER 28, 2023  <b>TIME:</b> 3:00 PM</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  MXI Environmental Services, LLC.                  Attn: Ronald Porter                  26319 Old Trail Road                  Abingdon, VA 24210                  Ph: 276-628-6636                  Fax: 276-623-0599                  Contact - Marc Kodrowski 732-328-0320</p>	<p><b>NAME &amp; ADDRESS OF BIDDER</b>                  The Environmental Service Group (NY), Inc.                  Attn: Sheri Veltri                  177 Wales Avenue                  Tonawanda, NY 14150                  Ph: 716-695-6720                  Fax: 716-695-0161</p>				
<p><b>DESCRIPTION</b></p>	<p><b>Size</b></p>	<p><b>Treatment</b></p>	<p><b>Price Per Full Container</b></p>	<p><b>Size</b></p>	<p><b>Treatment</b></p>	<p><b>Price Per Full Container</b></p>
<p>LP Pesticide Solid</p>	<p>Y3 Box</p>	<p>Incineration</p>	<p>\$1,200.00</p>	<p>Y3 Box</p>	<p>Incineration</p>	<p>\$1,560.00</p>
<p>LP Corrosive Acidic Liquid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Incineration</p>	<p>\$525.00</p>
<p>LP Corrosive Acidic Solid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$525.00</p>
<p>LP Corrosive Basic Liquid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$525.00</p>
<p>LP Corrosive Basic Solid</p>	<p>55 Gal.</p>	<p>Treatment</p>	<p>\$300.00</p>	<p>55 Gal.</p>	<p>Incineration</p>	<p>\$525.00</p>
<p>LP Mercury</p>	<p>5 Gal.</p>	<p>Retort</p>	<p>\$200.00</p>	<p>5 Gal.</p>	<p>Recycle</p>	<p>\$1,200.00</p>
<p>Bulk Antifreeze</p>	<p>55 Gal.</p>	<p>Recycle</p>	<p>\$250.00</p>	<p>55 Gal.</p>	<p>Fuels Blended / Incin.</p>	<p>\$110.00</p>
<p>LP Bulbs</p>	<p>LNFT</p>	<p>Recycle</p>	<p>\$0.60</p>	<p>LNFT</p>	<p>Recycle</p>	<p>\$0.25</p>
<p><b>List of Material NOT Accepted:</b></p>	<p>Medical &amp; infectious waste, DEA controlled substances, explosives or ordnance, ammunition, DOT Class A,B,C explosives, radioactive compounds - Mercurium, Cesium, Uranium, Thorium, compressed gas cylinders (other than propane &amp; helium), Type A or B organic peroxides, substances on the DOT SADT list.</p>					
<p><b>Comments:</b></p>	<p>n/a</p>					
<p>Adopted by unanimous vote.</p>						

**RESOLUTION NO. 579 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH CAPITAL DISTRICT TRANSPORTATION AUTHORITY (CDTA) FOR USE OF THE COUNTY FUEL SYSTEM**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Capital District Transportation Authority (CDTA), for use of the County fuel system, at no cost to the County, for a term commencing January 1, 2024 and terminating upon mutual agreement of both parties, contingent upon CDTA being determined to be a tax exempt entity, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 580 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH SOUTH WARREN SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with South Warren Snowmobile Club, P.O. Box 258, Lake Luzerne, New York 12846, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 581 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836, in an amount not to exceed Nine Thousand Dollars (\$9,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 582 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS  
SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE  
AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 583 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER  
SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON  
WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON**

WHEREAS, Northern Warren Trailblazer Snowmobile Club, Inc. (hereinafter the "Club") has established a 10' snowmobile trail on Warren County property in the Town of Warrensburg (Tax Map Nos. 198.-1-9 and 198.-1-14) and in the Town of Bolton (Tax Map No. 198.04-1-9) for an approximate distance of 0.443 miles (2,340 feet), pursuant to a previous agreement with Warren County (Resolution No. 123 of 2020), and

WHEREAS, the Club has requested that the agreement be renewed for a term commencing upon execution by both parties and terminating April 30, 2026, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with the Club to continue use of a snowmobile trail on Warren County property in the Towns of Warrensburg and Bolton, for a term commencing upon execution by both parties and terminating April 30, 2026, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 584 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB  
TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2024**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000) to provide snowmobile trail maintenance and

equipment and include reimbursements for trail grooming and development over a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.7110 470, Parks & Recreation, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 585 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING AN AGREEMENT WITH SARATOGA SNOWMOBILE ASSOCIATION TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP55.89 (TOWN OF HADLEY) TO MP58.65 (TOWN OF HADLEY)**

WHEREAS, the Director of the Parks, Recreation and Railroad Division has advised that Saratoga Snowmobile Association has requested permission to allow snowmobiles to use County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Saratoga Snowmobile Association, 366 Plank Road, Porter Corners, New York 12859, to allow public use of snowmobiles on County railroad right-of-way property from MP55.89 (Town of Hadley) to MP58.65 (Town of Hadley), for a term commencing upon execution by both parties and terminating on April 15, 2024, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 586 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE GLEN AND CAROL PEARSALL ADIRONDACK FOUNDATION FOR FUNDING TO SUPPORT HOMESCHOOL, SCHOOL AND PUBLIC PROGRAMS AT UP YONDA FARM FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Glen and Carol Pearsall Adirondack Foundation, P.O. Box 105, Johnsbury, New York 12843, for funding to support homeschool, school and public programs at Up Yonda Farm, for an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500), with a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

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RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 587 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE TOWN OF BOLTON FOR HOBBY AND SPECIAL INTEREST PROGRAMS AT UP YONDA FARM GRANT PROGRAM FUNDING FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute and submit a grant application to the Town of Bolton, P.O. Box 698, Bolton Landing, New York 12814, for Hobby and Special Interest Programs at Up Yonda Farm Grant Program funding for an annual amount of Two Thousand Five Hundred Dollars (\$2,500), with a term commencing January 1, 2024 and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award, the Chair of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement(s), and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chair of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, in a form approved by the County Attorney, and be it further

RESOLVED, that should the term of this grant be extended, the Chair of the Board of Supervisors is hereby authorized to execute any relative grant extensions in a form approved by the County Attorney without the need for further Board resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 588 OF 2023**

**Resolution introduced by Supervisors Conover, Dickinson, Bruno, Thomas, Merlino, Braymer and Etu**

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH REVOLUTION RAIL COMPANY ADIRONDACK, LLC FOR RECREATIONAL USE ON THE SHORT LINE RAILROAD TRACK OWNED BY THE COUNTY OF WARREN, NY FROM MP 55.89 (ANTONE ROAD, CORINTH, NY) TO MP 95 (NORTH CREEK STATION) (WC 62-23)**

WHEREAS, the Purchasing Agent has requested proposals for Recreational Use on the Short Line Railroad Track Owned by the County of Warren, NY from MP 55.89 (Antone Road, Corinth, NY) to MP 95 (North Creek Station) (WC 62-23), and

WHEREAS, the proposals were opened on November 16, 2023 and the Superintendent of Public Works has recommended that Warren County award the agreement to Revolution Rail Company Adirondack, LLC located at 3 Railroad Place, P.O. Box 202, North Creek, New York 12853, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Revolution Rail Company Adirondack, LLC located at 3 Railroad Place, P.O. Box 202, North Creek, New York 12853 of the acceptance of its proposal, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chair of the Board of Supervisors to execute an agreement with Revolution Rail Company Adirondack, LLC relative to Recreational Use on the Short Line Railroad Track Owned by the County of Warren, NY from MP 55.89 (Antone Road, Corinth, NY) to MP 95 (North Creek Station), pursuant to the terms and provisions of the bid documents and proposal (WC 62-23), for a term commencing January 1, 2024 and terminating December 31, 2028, for an annual amount of One Hundred Thousand Dollars (\$100,000) to be paid to Warren County, in a form approved by the County Attorney.

Adopted by unanimous vote.

**RESOLUTION NO. 589 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AMENDING AGREEMENT WITH CENERGY STUDIOS, LLC D/B/A FOURTHIDEA FOR 2024 WARREN COUNTY TRAVEL GUIDE CREATIVE DESIGN & PRINTING (WC 61-23), TO INCORPORATE A PAYMENT SCHEDULE**

WHEREAS, pursuant to Resolution No. 475 of 2023, the Warren County Board of Supervisors authorized the Chair of the Board of Supervisors to execute an agreement with Cenergy Studios, LLC d/b/a Fourthidea, for 2024 Warren County Travel Guide Creative Design & Printing (WC 61-23), for an amount not to exceed One Hundred Sixty-Three Thousand Six Hundred Eighty-Two Dollars and Twenty-Four Cents (\$163,682.24), for a term commencing upon execution by both parties and terminating February 9, 2024, and

WHEREAS, the Tourism Committee has approved a request to amend the agreement to incorporate a payment schedule as follows:

<b>PAYMENT DUE</b>	<b>AMOUNT</b>
Creative Design Fee upon execution of agreement	\$27,692.00
Creative Design Fee at completion of phase	\$27,692.00
Printing and Delivery Fee upon receipt of travel guide to locations outlined in RFP	\$108,298.24

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amendment agreement with Cenergy Studios, LLC d/b/a Fourthidea, to incorporate the payment schedule described in the preambles of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 475 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 590 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AUTHORIZING EXTENSION OF AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE TOURISM DEPARTMENT (WC 45-20)**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 492 of 2021 and 641 of 2022) with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide broadcast and digital media buying services for the Tourism Department (WC 45-20), for a term commencing January 1, 2024 and terminating December 31, 2024, in an amount not to exceed One Million

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Two Hundred Fifty Thousand Dollars (\$1,250,000), in a form approved by the County Attorney, and be it further

RESOLVED, that said agreement will include a requirement for Lake Placid Advertisers Workshop, Inc. to provide letters relative to the work program and outlining the related expenses, which must be authorized by the Tourism Director and the Chair of the Warren County Board of Supervisors before such work may proceed, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001 481 Tourism/Occupancy, Tourism, Tourism Promotion.

Adopted by unanimous vote.

**RESOLUTION NO. 591 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AUTHORIZING AGREEMENT WITH WINE WATER AND WONDERS, INC. TO INCLUDE THE LAKE GEORGE AREA IN NEW AND EXISTING INTERNATIONAL MARKETING EFFORTS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with Wine Water and Wonders, Inc., 45 East Avenue, Suite 400, Rochester, New York 14604, in an amount not to exceed Thirty Thousand Dollars (\$30,000), to include Lake George Area in new and existing international marketing efforts, for a term commencing January 1, 2024 and terminating December 31, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001.481 Tourism/Occupancy, Tourism, Tourism Promotion.

Adopted by unanimous vote.

**RESOLUTION NO. 592 OF 2023**

**Resolution introduced by Supervisors Merlino, Dickinson, Diamond, Strough, Wild, Runyon and Frasier**

**AUTHORIZING AGREEMENT WITH ROVE MARKETING, INC. FOR THE PURCHASE AND SUBSCRIPTION OF DATA SETS AND DASHBOARD REPORTING**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with ROVE Marketing, Inc., 270 The Kingsway, P.O. Box 74513, Toronto, Ontario, Canada M9E 5E2, in an amount not to exceed Twenty-Three Thousand Nine Hundred Fifty Dollars (\$23,950), for the purchase and subscription of data sets and dashboard reporting, for a term commencing upon execution by both parties and terminating December 31, 2024, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.6417.0001.470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

**RESOLUTION NO. 593 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**ENACTING LOCAL LAW NO. 1 OF 2024, ENTITLED  
“A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS  
AND EMPLOYEES OF WARREN COUNTY”**

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, “A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County,” and

WHEREAS, the Board of Supervisors adopted Resolution No. 527 of 2023, which authorized a public hearing to be held by the Board of Supervisors on the 15<sup>th</sup> day of December, 2023, in the Supervisors’ Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 15<sup>th</sup> day of December, 2023, does hereby enact and adopt Local Law No. 1 of 2024, as annexed hereto.

**COUNTY OF WARREN  
LOCAL LAW NO. 1 OF 2024**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND  
EMPLOYEES OF WARREN COUNTY**

**BE IT ENACTED**, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2024 the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

<u>TITLE</u>	<u>AMOUNT</u>
Clerk, Board of Supervisors	\$101,491.00
Commissioner of Elections(VanNess)	86,249.00
Commissioner of Elections(McLaughlin)	86,249.00
Commissioner of Social Services	119,048.00
County Attorney	162,879.00
County Auditor	88,586.00
County Clerk	96,081.00
County Treasurer	118,236.00
Director, Real Property Tax Services Agency	93,613.00
Personnel Officer	101,573.00
Purchasing Agent	101,654.00
Public Defender	141,444.00
Sheriff	138,778.00
Superintendent of Public Works/Sewer Administrator	133,778.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based

on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 594 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2024 TO CREATE A POSITION WITHIN THE OFFICE FOR THE AGING DEPARTMENT**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2024 are hereby amended as follows:

**OFFICE FOR THE AGING**

Creating Position of:

A.6772 130

TITLE:

Services Assistant OFA - PT #2

EFFECTIVE DATE

January 1, 2024

BASE ANNUAL

SALARY

\$43,187

Grade 7

(24 hrs per week)

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 595 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AMENDING RESOLUTION NO. 299 OF 2022; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES**

RESOLVED, that Resolution No. 299 of 2022 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in "Schedule A" attached, is hereby approved by the Warren County Board of Supervisors.

RESOLUTION NO. 595 OF 2023

"Schedule A"

NAME	TITLE	SS# (LAST 4)	RETIREMENT REC. NO.	STANDARD WORK DAY (HRS/DAY)	TERM	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	AVG. DAYS PER MONTH (BASED ON RECORD OF ACTIVITIES)	TIER 1	NO SUBMISSION
<b>ELECTED OFFICIALS</b>									
Bachman, Paul M.D.	Coroner	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	.83		
Beatty, Douglas	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.25	N	14.01		
Brynter, Claitalia	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.98		
Carson, Jason	District Attorney	XXXX	XXXXXXXXXX	7	01.01.22 - 12.31.25	N	26.26		
Dickinson, Dennis	Supervisor - Lake George	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.2	✓	
Driscoll, Bennet	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	22.39		
Etu, Nathian	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	08.07.23 - 12.31.23	N	2.76		
Geraghty, Kevin	Supervisor - Warrensburg Chairman of the Board	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.25	N	12.47		
Goedert, Connie	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	-		✓
Keil, Lynn	Coroner	XXXX	XXXXXXXXXX	7	01.01.23 - 12.31.26	N	-		✓
Leggett, Craig	Supervisor - Chester	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.23	N	4.86		
Marino, Eugene	Supervisor - Lake Luzerne	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	8.47		
McDevitt, Peter	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	5.89		
Rumyon, Debra	Supervisor - Thurman	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	1.50		
Seeber, Rachel	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	17.36		✓
Smith, Mark	Supervisor - Johnsburg	XXXX	XXXXXXXXXX	6	02.10.23 - 12.31.23	N	-		
Swan, Mike	County Treasurer	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	19.05		
Thomas, Frank	Supervisor - Stony Creek Budget Officer	XXXX	XXXXXXXXXX	6	01.01.22 - 12.31.23	N	17.75		
Vogel, Pamela	County Clerk	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	26.01		

**RESOLUTION NO. 595 OF 2023**

<b>APPOINTED OFFICIALS</b>									
Mellon, Patrick	EMS Coordinator	XXXX	XXXXXXXXXX	6	N/A	N	9.4.7		
Schrammel, James	4 <sup>th</sup> Deputy Fire Coord.	XXXX	XXXXXXXXXX	6	N/A	N	12.11		
Stone, Scott	2 <sup>nd</sup> Deputy EMS Coord.	XXXX	XXXXXXXXXX	6	N/A	N	1.11		

Adopted by unanimous vote.

**RESOLUTION NO. 596 OF 2023**

**Resolution introduced by Supervisors Wild, Thomas, Frasier, Runyon, McDevitt, Beaty and Etu**

**AUTHORIZING AGREEMENT WITH THURSTON, CASALE & RYAN, LLC TO PROVIDE APPRAISAL SERVICES FOR THE SAGAMORE ROAD RETAINING WALL PROJECT FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors authorizes the Chair of the Board of Supervisors to enter into an agreement with Thurston, Casale & Ryan, LLC, 1080 State Fair Blvd., Syracuse, New York 13209 to provide appraisal services for the Sagamore Road retaining wall project, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing upon execution by both parties and terminating upon completion of project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this contract shall be expended from Capital Project H.401.9550 280 Sagamore Road Retaining Wall, Capital Projects, Projects.

Adopted by unanimous vote.

**RESOLUTION NO. 597 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS ACCOUNT TO THE MEDICAL EXAMINERS & CORONERS BUDGET TO COVER THE ESTIMATED COST OF AUTOPSIES FOR THE REMAINDER OF 2023; AND AMENDING WARREN COUNTY BUDGET FOR SAME**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds to cover the estimated cost of autopsies for the remainder of 2023, in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) from the General Fund Unappropriated Surplus to the following budget code:

CODE	TITLE	AMOUNT
A.1185 435	Medical Examiner & Coroners, Medical Fees	\$75,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 598 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2024 AND AUTHORIZING PAYMENTS FOR SAME**

WHEREAS, the Finance Committee has reviewed the County's insurance coverage for 2024 and has recommended renewing the insurance policies as follows:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Travelers Insurance Company - Property; Boiler & Machinery; Inland Marine; General Liability; Employee Benefits Liability; Automobile Liability; Law Enforcement Liability; Public Officials Liability; Employment Practices Liability; Excess Liability (Umbrella); Crime/Employee Dishonesty; Crime/Employee Dishonesty ( <i>includes LDC crime</i> ); Owners and Contractors Protective Liability; Cyber	
	Allied World - Healthcare General; Health Care Professional Liability	
	Old Republic Insurance Company - Airport Liability	
	Midwest Employers Casualty - Excess Workers' Compensation	
<b>GRAND TOTAL</b>		<b>\$920,000</b>

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the renewal of the County's insurance for 2024 and payments for same, as outlined above, to be paid from various budget codes.

Adopted by unanimous vote.

**RESOLUTION NO. 599 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AMENDING RESOLUTION NO. 26 OF 2023, AUTHORIZING ELIGIBLE USE OF ARPA FUNDING TO BAY RIDGE RESCUE SQUAD, INC., TO ALLOW FUNDING TO BE USED FOR THE PURCHASE OF TRAINING ROOM EQUIPMENT**

WHEREAS, by Resolution No. 26 of 2023, the Warren County Board of Supervisors approved the allocation of ARPA funds in an amount not to exceed Fourteen Thousand Five Hundred Seventy-Five Dollars (\$14,575), from January 20, 2023 through December 31, 2024, to Bay Ridge Rescue Squad, Inc. to fund an iSimulate Monitor, and

WHEREAS, the ARPA Committee has approved a request to modify the eligible use of previously awarded ARPA funding to include training room equipment which will be available for use by all County rescue squads, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an amended ARPA agreement with Bay Ridge Rescue Squad, Inc., to allow for the purchase of training room equipment, and be it further

RESOLVED, that other than the amendments set forth herein, all other terms and conditions of Resolution No. 26 of 2023 will remain the same.

Adopted by unanimous vote.

**RESOLUTION NO. 600 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE SHERIFF'S OFFICE BUDGET TO COVER SALARY COSTS FOR THE SHERIFF'S DEPARTMENT; AND AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the appropriation of funds in an amount not to exceed Nine Hundred Forty-Seven Thousand Four Hundred Eighty-One Dollars (\$947,481.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget codes to cover salary costs for the Sheriff's Department through December 31, 2023:

CODE	DEPARTMENT	AMOUNT
A.3110 110	Sheriff's Law Enforcement, Salaries - Regular	\$251,685.00
A.3110 120	Sheriff's Law Enforcement, Salaries - Overtime	\$198,450.00
A.3110 130	Sheriff's Law Enforcement, Salaries - Part Time	\$141,901.00
A.3150 120	Sheriff's Correction Division, Salaries - Overtime	\$355,445.00

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 601 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED DEBT FOR THE FORMER WESTMOUNT HEALTH FACILITY**

WHEREAS, the County Treasurer requested to write off as uncollectible two patient debts from the former Westmount Health Facility in the total amount of Forty Thousand Six Hundred Sixty-Nine Dollars and Sixty-Eight Cents (\$40,669.68), to wit: Patient Account Nos. 1021 and 1061 and to discontinue any legal actions to collect said debts, and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Treasurer to write off the two uncollected debts from the former Westmount Health Facility, Patient Account Nos. 1021 and 1061, in the amount of Forty Thousand Six Hundred Sixty-Nine Dollars and Sixty-Eight Cents (\$40,669.68) due to the uncollectibility of each debt, and to discontinue any legal actions to collect said debts.

Adopted by unanimous vote.

**RESOLUTION NO. 602 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H410, PEACEFUL VALLEY ROAD (CR 29) CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, to fund anticipated overmatch construction and construction inspection phase of the project, as follows:

1. Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, is hereby increased in the amount of One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$145,769.60).
2. The estimated total cost of Capital Project No. H410, Peaceful Valley Road (CR 29) Culvert Replacement, is now One Million One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$1,145,769.60).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of One Hundred Forty-Five Thousand Seven Hundred Sixty-Nine Dollars and Sixty Cents (\$145,769.60), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H410 - Peaceful Valley Road (CR 29) Culvert Replacement	\$145,769.60

Roll Call Vote.

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 603 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ESTABLISHING CAPITAL PROJECT NO. H421, CALL STREET (CR 32) & CORINTH ROAD (CR 28) REHABILITATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, as follows:

1. Capital Project No. H421, Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project, is hereby established.
2. The estimated cost of such Capital Project is the amount of Fifty-Five Thousand Dollars (\$55,000.00).
3. The proposed method of financing such Capital Project consists of the following:

- a. Local share funding in the amount of Fifty-Five Thousand Dollars (\$55,000.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H421 - Call Street (CR 32) & Corinth Road (CR 28) Rehabilitation Project	\$55,000.00
Roll Call Vote:	
Ayes: 815	
Noes: 0	
Absent: 187 Supervisors Diamond, Dickinson and Beaty	
Adopted.	

**RESOLUTION NO. 604 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**INCREASING CAPITAL PROJECT NO. H376, HUDSON STREET OVER MILL CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2023**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, to fund anticipated local match for preliminary engineering phase of the project, as follows:

1. Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, is hereby increased in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500.00).
2. The estimated total cost of Capital Project No. H376, Hudson Street Over Mill Creek Bridge Replacement, is now Twenty-Five Thousand Five Hundred Dollars (\$25,500.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
  - a. Local share funding in the amount of Sixteen Thousand Five Hundred Dollars (\$16,500.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H376 - Hudson Street Over Mill Creek Bridge Replacement	\$16,500.00

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 605 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED FUND BALANCE TO THE OFFICE OF COMMUNITY SERVICES BUDGET TO COVER THE COST OF COURT-ORDERED NEW YORK STATE CRIMINAL PROCEDURE LAW 730 COMPETENCY EXAMINATION AND RESTORATION EXPENSES; AMENDING 2023 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds to cover the cost of court-ordered New York State Criminal Procedure Law 730 competency examination and restoration expenses, in an amount not to exceed One Hundred Seventy-Five Thousand Dollars (\$175,000.00) from the General Fund Unappropriated Fund Balance (A.909.00) to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.4390 435	Psychiatric Exp./Criminal, Medical Fees	\$ 175,000.00

and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 606 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2023 WARREN COUNTY BUDGET**

WHEREAS, the Superintendent of the Department of Public Works has advised that the Village of Lake George has submitted invoices totaling Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) for September 2023 parking attendants and gas associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Two Thousand Seven Hundred Eighty-Eight Dollars and Eight Cents (\$2,788.08) to the Village of Lake George for September 2023 parking attendants and gas associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2023 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 815

Noes: 0

Absent: 187 Supervisors Diamond, Dickinson and Beaty

Adopted.

**RESOLUTION NO. 607 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**FIXING THE TAX RATES**

WHEREAS, the Clerk of the Board of Supervisors has determined the tax rates of the several towns of the County of Warren for the year 2024, now, therefore, be it

RESOLVED, that the rate of taxation for the several towns of the County of Warren for 2024 be, and the same hereby is, fixed as follows upon each \$1,000 of assessed valuation or as per unit charge as appropriate:

**2024 TAX RATES**

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Bolton	County		\$ 4.041
	Town		.177
	Light		.050
	Fire		.275
	EMS		.250
Chester	County		3.606
	Town		1.445
	Chester Water No. 1		1.383
	Pottersville Water No. 2		2.229
	Fire Protection - North Creek		.713
	Fire Protection - Riverside		1.087
	Chester Fire No. 2		.831

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Pottersville Fire No. 3		\$1.697
	North Warren EMS		.381
	Schroon Lake Park - Exempt		NO TAX
	Schroon Lake Park - Non-Exempt		.033
	Loon Lake Park		.416
	Friends Lake Invasive		.103
Hague	County		2.974
	Town		NO TAX
	Light		.108
	Fire Protection		.305
Horicon	County		3.351
	Town		.466
	Fire Protection		.388
	North Warren EMS		.250
	Schroon Lake Park - Non-Exempt		.030
Johnsburg	County		3.813
	Town		2.459
	North Creek Fire		1.077
	Johnsburg Fire Protection		.654
	EMS		.715
Lake George	County - Inside		3.910
	County - Outside		3.910
	Townwide		.986

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Fire Protection No. 1		\$.375
	Fire Protection No. 2		.332
	EMS		.623
	Caldwell Sewer (Other)	109.113 O&M	
	Caldwell Capital Improvement		.396
Lake Luzerne	County		4.438
	Town		3.007
	Lake Luzerne Light		.418
	Hudson Grove Light		.351
	Lake Vanare Light		.518
	Whitcon Beach Light		.267
	Hadley-Luzerne Fire		.507586
	Hadley-Luzerne EMS		.56166
	Hudson Grove Water		.585
Queensbury	County		3.859
	Town		.821
	Fire Protection		.784
	Ft. Amherst-Garrison Road Lighting		.576
	Cleverdale Lighting		.031
	Pinewood Lighting		.048
	S. Queensbury Lighting		.221
	W. Queensbury Lighting		.171
	Queensbury Lighting		.088
	EMS		.552

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Queensbury Water (Non-Exempt)		\$.4262
	Queensbury Water (Exempt)		.4262
	Shore Colony Water		.856
	Crandall Library		.454
	Reservoir Park Sewer	520.00	
	Greater Qsby Consolidated Sewer	21.912	
	SQBY/QBY Ave Sewer	23.0412	
	Glen Lake Benefit District	140.000	
	Lake Sunnyside Protection District	109.99771	
	Dunham's Bay W.W. #1	10.000	
	Dunham's Bay W.W. #2	5.000	
Stony Creek	County		401.033
	Town		511.214
	Fire Protection		109.484
Thurman	County		4.468
	Town		6.739
	Fire		.508
Warrensburg	County		3.817
	Town		3.814
	Lighting		.429
	Fire		1.218
	EMS		.924

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
City of Glens Falls	County		TBD
	Crandall Library		TBD

Adopted by unanimous vote.

**RESOLUTION NO. 608 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2023**

RESOLVED, that there be levied and assessed upon and collected from the several towns, in the manner as other town taxes are levied, assessed and collected, the amount of indebtedness of each town as appears on the accounts of the County Treasurer as follows:

TOWN	RETURNED SCHOOL TAXES - 2023	7% COUNTY PENALTIES	TOTAL
BOLTON	\$ 518,961.00	\$ 36,327.34	\$ 555,288.34
CHESTER	302,812.19	21,196.87	324,009.06
GLENS FALLS	0.00	0.00	0.00
HAGUE	320,943.23	22,466.02	343,409.25
HORICON	228,377.55	15,986.44	244,363.99
JOHNSBURG	441,487.27	30,904.12	472,391.39
LAKE GEORGE	662,371.45	46,365.96	708,737.41
LAKE LUZERNE	272,564.98	19,079.54	291,644.52
QUEENSBURY	1,636,697.24	114,568.77	1,751,266.01
STONY CREEK	115,517.47	8,086.25	123,603.72
THURMAN	187,852.26	13,149.65	201,001.91
WARRENSBURG	455,097.01	31,856.79	486,953.80
<b>GRAND TOTALS:</b>	<b>\$ 5,142,681.65</b>	<b>\$ 359,987.75</b>	<b>\$ 5,502,669.40</b>

Adopted by unanimous vote.

**RESOLUTION NO. 609 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST**

WHEREAS, Resolution No. 170 of 1981 enacted Local Law No. 5 of 1981 entitled "Authorizing the Collection of Delinquent Village Taxes by the County of Warren Pursuant to Section 1442 of the Real Property Tax Law", and the County Treasurer has transmitted to the Board of Supervisors the account and certification of delinquent village taxes remaining unpaid for the Village of Lake George, now, therefore, be it

RESOLVED, that the delinquent Village of Lake George taxes which remain unpaid be relieved pursuant to Real Property Tax Law Section 1442 on the real property upon which the said taxes, together with interest, were originally imposed by the Village of Lake George as they appear on the accounts of the County Treasurer in the following amounts:

<u>RETURN AMOUNT OF UNPAID VILLAGE TAXES</u>	<u>VILLAGE PENALTY</u>	<u>COUNTY PENALTY (7%)</u>	<u>TOTAL</u>
\$113,520.55	\$9,081.66	\$8,582.17	\$131,184.38

and be it further

RESOLVED, that after relevy on the Town and County tax rolls, all such relieved amounts shall become a part of the total tax to be collected.

Adopted by unanimous vote.

**RESOLUTION NO. 610 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS**

WHEREAS, the Towns of Bolton, Chester, Hague, Johnsbury, Lake George, Lake Luzerne, Queensbury and Warrensburg, and the Village of Lake George have filed with their Boards statements showing the unpaid sewer and/or water rents in said districts and the same has been transmitted to the Board of Supervisors, showing the amounts of sewer and/or water rents uncollected to be as follows:

<u>RETURNED SEWER RENTS - 2023</u>			
<u>TOWN</u>	<u>SEWER</u>	<u>PENALTY</u>	<u>TOTAL</u>
Queensbury			
(Queensbury Cons.)	\$ 38,452.17	\$7,770.90	\$ 46,223.07
(So. Queensbury)	\$ 132.30	\$ 0.00	\$ 132.30
(Adk. Ind. Park)	\$ 14,565.57	\$ 1,456.56	\$ 16,022.13
<b>QUEENSBURY TOTAL</b>	<b>\$ 53,150.04</b>	<b>\$ 9,227.46</b>	<b>\$ 62,377.50</b>
Warrensburg	\$ 80,901.51	\$ 8,092.28	\$ 88,993.79
Bolton	\$ 17,075.97	\$ 720.11	\$ 17,796.08
Hague	\$ 44,887.40	\$ 4,488.89	\$ 49,376.29
<b>GRAND TOTALS</b>	<b>\$196,014.92</b>	<b>\$22,528.74</b>	<b>\$218,543.66</b>

RETURNED WATER RENTS - 2023

<u>TOWN</u>	<u>UNPAID RENT</u>	<u>PENALTY</u>	<u>TOTAL</u>
Bolton	\$ 39,874.10	\$ 1,687.10	\$ 41,561.20
Chester	\$ 19,148.35	\$ 1,914.84	\$ 21,063.19
Johnsburg	\$ 38,911.00	\$ 3,903.60	\$ 42,814.60
Lake George	\$ 11,560.12	\$ 578.09	\$ 12,138.21
Lake Luzerne	\$ 36,622.51	\$ 3,662.30	\$ 40,284.81
Queensbury	\$ 165,036.90	\$ 17,952.61	\$ 182,989.51
Warrensburg	\$ 76,418.03	\$ 7,671.52	\$ 84,089.55
Village of Lake George	\$ 26,135.02	\$ 4,317.71	\$ 30,452.73
<b>GRAND TOTALS</b>	<b>\$ 413,706.03</b>	<b>\$ 41,687.77</b>	<b>\$ 455,393.80</b>

now, therefore, be it

RESOLVED, that pursuant to Subdivisions 1 and 3 of Section 198 of the Town Law, that there be levied and assessed against the properties the amount of said unpaid sewer and/or water rents and fees, as shown by said statement and when so collected to be paid over to the supervisors of the several towns and thereafter distributed according to law with the amount of the unpaid water rent for the Village of Lake George when so collected paid over to the Supervisor for the Town of Lake George for distribution to the Village of Lake George.

Adopted by unanimous vote.

**RESOLUTION NO. 611 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS FOR LEVY OF 2023 WATER RENTS**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the City of Glens Falls has requested that the statement of tax levy generated by the County for 2024 reflect a levy of One Million Forty-One Thousand Eight Hundred Sixty-Seven Dollars and Eighty-One Cents (\$1,041,867.81) for unpaid 2023 water rents.

Adopted by unanimous vote.

**RESOLUTION NO. 612 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**ACKNOWLEDGING REQUESTS FROM THE TOWNS OF CHESTER AND WARRENSBURG FOR LEVY OF 2023 PROPERTY MAINTENANCE EXPENSES**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Chester has requested that the statement of tax levy generated by the County for 2024 reflect a levy of Three Thousand Seven Hundred Fifty Dollars (\$3,750) for property maintenance expenses incurred in 2023, and, be it further,

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Warrensburg has requested that the statement of tax levy generated by the County for 2024 reflect a levy of Four Thousand One Hundred Forty-Seven Dollars and Eighty-Eight Cents (\$4,147.88) for property maintenance expenses incurred in 2023.

Adopted by unanimous vote.

**RESOLUTION NO. 613 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**LEVYING SUM OF WARRENSBURG - THURMAN CONSOLIDATED HEALTH DISTRICT**

RESOLVED, that pursuant to the provisions of Section 399 of the Public Health Law, and in accordance with the abstract of the Consolidated Health District of the Towns of Warrensburg and Thurman, presented to this Board, the Board of Supervisors of Warren County hereby levies a tax upon the real property for the year 2024 of each town as follows:

Upon the Town of Warrensburg                    \$1,058.57  
 Upon the Town of Thurman                         \$ 591.43

and when the same is collected, to be paid by the Collectors to the County Treasurer, and the County Treasurer, upon receipt of same, shall pay said amount to the President of the Board of Health, who shall thereupon pay the audited accounts of said Board.

Adopted by unanimous vote.

**RESOLUTION NO. 614 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2024 CRANDALL LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY**

WHEREAS, the Town of Queensbury has filed a statement with the Clerk of the Warren County Board of Supervisors which indicates that as of August 9, 2023 the Town of Queensbury is in possession of surplus funds for the Crandall Library District in the amount of Fourteen Thousand Seven Hundred Thirteen Dollars and Eleven Cents (\$14,713.11), now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be, and hereby is, authorized to credit the 2023 Crandall Library District tax levy for the Town of Queensbury in the amount of Fourteen Thousand Seven Hundred Thirteen Dollars and Eleven Cents (\$14,713.11).

Adopted by unanimous vote.

**RESOLUTION NO. 615 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING TOWN/CITY EXEMPTION REMOVALS**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the following Town/City exemption removals, in the amounts listed below which shall be retained by the corresponding municipality:

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Bolton	--	
Chester	\$ 910.48	
City of Glens Falls	--	\$ 9,573.30
Hague	--	

MUNICIPALITY	TOWN EXEMPTION REMOVAL AMOUNT	CITY EXEMPTION REMOVAL AMOUNT
Horicon	--	
Johnsburg	\$ 2,064.12	
Lake George	--	
Lake Luzerne	--	
Queensbury	\$ 2,971.29	
Stony Creek	\$ 128.05	
Thurman	\$ 377.20	
Warrensburg	\$ 511.39	
TOTAL	\$ 6,962.53	\$ 9,573.30

Adopted by unanimous vote.

**RESOLUTION NO. 616 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING PAYMENTS TO SUNY ADIRONDACK**

WHEREAS, the Warren County Board of Supervisors has appropriated in the budget for the year 2024 the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty-Six Dollars (\$2,338,560) as the cost of the share of the County of Warren for the operation of SUNY Adirondack under the joint sponsorship of the Counties of Warren and Washington, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of SUNY Adirondack the sum of Two Million Three Hundred Thirty-Eight Thousand Five Hundred Sixty-Six Dollars (\$2,338,560) , in three (3) installments, as follows:

<u>MONTH</u>	<u>OPERATING</u>
January, 2024	\$ 779,520.00
April, 2024	\$ 779,520.00
July, 2024	\$ 779,520.00
	\$2,338,560.00

and be it further

RESOLVED, that the funds shall be expended from Budget Code A.2495 469 Joint Community College, Other Payments/Contributions.

Adopted by unanimous vote.

**RESOLUTION NO. 617 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**AUTHORIZING CHAIR AND CLERK OF THE BOARD TO ISSUE TAX WARRANTS**

RESOLVED, that the taxes as extended upon the assessment rolls of the towns of this County under the direction of the Supervisors of this Board be, and hereby are, approved and confirmed, and that the Chair and the Clerk of this Board sign and seal warrants for the collection of taxes in the manner prescribed by law and attach the same to several assessment rolls.

Adopted by unanimous vote.

**RESOLUTION NO. 618 OF 2023**

**Resolution introduced by Supervisors Leggett, Runyon, Thomas, Frasier, Geraci, Bruno and Beaty**

**FIXING DATE OF ORGANIZATION MEETING**

RESOLVED, that the Board of Supervisors of the County of Warren meet at the Supervisors' Rooms at the Warren County Municipal Center on the 2<sup>nd</sup> day of January, 2024, at 11:00 a.m. to organize and elect a Chair, and to take care of such other business as may come before the Board.

Adopted by unanimous vote.

**RESOLUTION NO. 619 OF 2023**

**Resolution introduced by Supervisors Leggett and Runyon**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN A RESOLUTION DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF ANTHEM BLUE CROSS COVERAGE IN ITS PLACE**

WHEREAS, by Resolution No. 1 of 2023, later amended by Resolution Nos. 119, 204, 304 and 431 of 2023, the Board of Supervisors adopted the Rules of the Board, Section B(3) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board has agreed to consider a resolution discontinuing the Humana Medicare Advantage Plan for Medicare eligible County retirees, and authorizing the implementation of Anthem Blue Cross coverage in its place, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolution.

Adopted by unanimous vote.

**RESOLUTION NO. 620 OF 2023**  
**Resolution introduced by Supervisors Wild and Strough**

**DISCONTINUING THE HUMANA MEDICARE ADVANTAGE PLAN FOR MEDICARE  
ELIGIBLE COUNTY RETIREES, AND AUTHORIZING THE IMPLEMENTATION OF  
ANTHEM BLUE CROSS COVERAGE IN ITS PLACE**

WHEREAS, by Resolution No. 434 of 2023, the Warren County Board of Supervisors authorized continuation of a Humana Medicare Advantage plan for Medicare eligible Warren County, and

WHEREAS, due to a change in coverage which will result in a reduction of benefits available to retirees, and as a result of a review of the Medicare Advantage health insurance programs performed by the County's health insurance broker, Marshall & Sterling Employee Benefits, it has been recommended that the County offer the Anthem Blue Cross plan for Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County selects Anthem Blue Cross as its Medicare Advantage insurance provider at a monthly premium of One Hundred Forty-Nine Dollars and Nineteen Cents (\$149.19), and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to make the change to the Anthem Blue Cross plan for Medicare eligible County retirees, in a form approved by the County Attorney, for a term commencing upon execution of necessary agreements and terminating December 31, 2024, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

Chairwoman Geraghty offered privilege of the floor and the following spoke:

Supervisor Leggett thanked Chairman Geraghty for appointing him as the Chair of the Finance Committee, as well as his colleagues on the Board for working with him. He voiced his pleasure with serving his community on the Board and also recognized the County Department Heads for their efforts in keeping the County moving forward.

Supervisor Braymer thanked her constituents, as well as the County residents, noting she had thoroughly enjoyed her time representing them on the Board. She also thanked the County Department Heads for their efforts with County operations and she urged the Board going forward to welcome the new Board members and treat them with respect.

Supervisor Frasier advised it had been her privilege to serve on the Board for twelve years, as she had thoroughly enjoyed working with the Department Heads and County employees during her tenure.

Supervisor Merlino acknowledged Heather Bagshaw, *Tourism Director*, for her efforts to move the Department forward.

Supervisor Wild spoke regarding the County's Comprehensive Plan and how imperative it was to get the public involved in the process.

Chairman Geraghty thanked the Board for appointing him as Chair for another year and he wished everyone a happy holiday season. He concluded by reminding the Town Supervisors to pick up their Town tax rolls.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Conover, Chairman Geraghty adjourned the Board Meeting at 11:34 a.m.

**SUMMARY BUDGET  
TOWN OF BOLTON 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$3,958,116.00	\$3,958,116.00	\$0.00	\$0.00
B	GENERAL OUTSIDE VILLAGE				
DA	HIGHWAY - TOWNWIDE	\$1,923,167.00	\$1,583,586.00	\$0.00	\$339,581.00
DB	HIGHWAY - OUTSIDE VILLAGE				
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND				
V	DEBT SERVICE FUND				
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	EMS DISTRICT	\$481,309.00	\$0.00	\$0.00	\$481,309.00
	FIRE DISTRICT	\$532,475.00	\$0.00	\$0.00	\$532,475.00
	LIGHTING DISTRICT	\$31,000.00	\$0.00	\$0.00	\$31,000.00
	WATER DISTRICT	\$548,854.00	\$548,854.00	\$0.00	\$0.00
	SEWER DISTRICT	\$516,400.00	\$516,400.00	\$0.00	\$0.00
	TOTALS (Across Columns)	\$7,991,321.00	\$6,606,956.00	\$0.00	\$1,384,365.00
	Totals (Down Columns)	\$7,991,321.00	\$6,606,956.00	\$0.00	\$1,384,365.00

**SUMMARY BUDGET  
TOWN OF CHESTER 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$2,570,208.05	\$2,238,150.00	\$252,058.05	\$80,000.00
B	GENERAL OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
DA	HIGHWAY- TOWNWIDE	\$2,389,999.29	\$1,365,000.00	(\$0.71)	\$1,025,000.00
	HIGHWAY- OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
CD	COMMUNITY DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00
CF	FEDERAL REVENUE SHARING		\$0.00	\$0.00	\$0.00
L	PUBLIC LIBRARY FUND	\$95,449.00	\$87,700.00	\$7,749.00	\$0.00
V	DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
SW	CHESTER WATER #1	\$181,120.00	\$80,450.00	\$48,670.00	\$52,000.00
SW	POTTERSVILLE WATER #2	\$66,940.00	\$30,170.00	\$13,770.00	\$23,000.00
SF	RIVERSIDE FIRE PROTECTION	\$25,000.00	\$0.00	\$0.00	\$25,000.00
SF	NORTH CREEK FIRE PROTECTION	\$33,277.00	\$0.00	\$0.00	\$33,277.00
SP	LOON LAKE PARK	\$155,700.00	\$45,700.00	\$7,000.00	\$103,000.00
SP	SCHROON LAKE PARK (O&M)	\$2,227.00	\$0.00	\$0.00	\$2,227.00
	CHESTERTOWN FIRE	\$458,850.00	\$0.00	\$0.00	\$458,850.00
	POTTERSVILLE FIRE	\$325,297.00	\$0.00	\$0.00	\$325,297.00
SM	EMS FUND	\$312,000.00			\$312,000.00
SPI	FLAPCD FUND	\$15,000.00			\$15,000.00
	TOTALS (Across Columns)	\$6,631,067.34	\$3,847,170.00	\$329,246.34	\$2,454,651.00
	Totals (Down Columns)	\$6,631,067.34	\$3,847,170.00	\$329,246.34	\$2,454,651.00

**SUMMARY BUDGET  
TOWN OF HAGUE 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A00	GENERAL	\$1,354,812.00	\$903,385.00	\$451,427.00	\$0.00
DA0	HIGHWAY	\$1,342,543.00	\$1,240,652.00	\$101,891.00	\$0.00
H00	CAPITAL FUND IMPROVEMENTS				\$0.00
CM0	OCCUPANCY TAX	\$65,700.00	\$44,020.00	\$21,680.00	\$0.00
HO2	CF WQIP GRANT	\$0.00	\$0.00	\$0.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SL1	STREET LIGHTS	\$9,000.00	\$12.00	\$0.00	\$8,988.00
SF0	FIRE/AMBULANCE	\$398,787.00	\$100,050.00	\$0.00	\$298,737.00
G01	SEWER DISTRICT #1	\$260,796.00	\$249,946.00	\$10,850.00	\$0.00
G02	SEWER DISTRICT #2	\$193,357.00	\$188,807.00	\$4,550.00	\$0.00
	TOTALS (Down Column)	\$3,624,995.00	\$2,726,872.00	\$590,398.00	\$307,725.00
	TOTALS (Across Column)	\$3,624,995.00	\$2,726,872.00	\$590,398.00	\$307,725.00

**SUMMARY BUDGET  
TOWN OF HORICON 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$ 1,550,028.15	\$ 1,362,304.00	\$ 187,724.15	\$ (0.00)
DA	HIGHWAY	\$ 1,871,408.63	\$ 1,392,594.00	\$ 96,587.09	\$ 382,227.54
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SA	HORICON AMBULANCE	\$ 207,000.00			\$ 207,000.00
SF	FIRE PROTECTION #1	\$ 321,450.00	\$ -	\$ -	\$ 321,450.00
SP	SCHROON LAKE PARK	\$ 6,322.46	\$ -	\$ -	\$ 6,322.46
	TOTALS (Across Column)	\$ 3,956,209.24	\$ 2,754,898.00	\$ 284,311.24	\$ 917,000.00
	TOTALS (Down Column)	\$ 3,956,209.24	\$ 2,754,898.00	\$ 284,311.24	\$ 917,000.00

**SUMMARY BUDGET  
TOWN OF JOHNSBURG 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	LESS APPROPD RESERVES	ADOPTED 2024
A	GENERAL	\$2,049,789.00	\$1,336,685.00	\$374,861.00	\$0.00	\$338,243.00
DA	HIGHWAY	\$2,225,579.00	\$960,070.00	\$225,000.00	\$0.00	\$1,040,509.00
L	LIBRARY	\$99,793.00	\$21,300.00	\$3,793.00	\$0.00	\$74,700.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)					
	NORTH CREEK WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NORTH CREEK FIRE	\$174,704.00	\$0.00	\$0.00	\$0.00	\$174,704.00
	JOHNSBURG FIRE	\$287,815.00	\$0.00	\$0.00	\$0.00	\$287,815.00
	JOHNSBURG EMS	\$795,063.00	\$363,500.00	\$0.00	\$0.00	\$431,563.00
	JOHNSBURG WATER	\$148,087.00	\$148,087.00			
	TOTALS (Across Columns)	\$5,780,830.00	\$2,829,642.00	\$603,654.00	\$0.00	\$2,347,534.00
	TOTALS (Down Columns)	\$5,780,830.00	\$2,829,642.00	\$603,654.00	\$0.00	\$2,347,534.00

**SUMMARY BUDGET  
TOWN OF LAKE GEORGE 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2023
A	TOWNWIDE, TOWN GENERAL	\$3,464,786.07	\$1,335,389.23	\$750,000.00	\$1,379,396.84
DA	TOWNWIDE, HIGHWAY (BRIDGES)	\$0.00	\$0.00	\$0.00	\$0.00
B	TOWN OUTSIDE VILLAGE	\$2,011,794.85	\$2,011,794.85	\$0.00	\$0.00
DB	TOWN OUTSIDE (HIGHWAY)	\$1,681,177.92	\$1,381,177.92	\$300,000.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE DISTRICT #1	\$411,042.14	\$0.00	\$0.00	\$411,042.14
	FIRE DISTRICT #2	\$20,500.00	\$0.00	\$0.00	\$20,500.00
	EMS District	\$1,104,368.58	\$215,000.00	\$0.00	\$889,368.58
	CALDWELL SEWER (Indebtedness)	\$81,362.59	\$0.00	\$0.00	\$81,362.59
	CALDWELL SEWER (Operation Cost)	\$1,111,527.37	\$434,155.40	\$0.00	\$677,371.97
	DIAMOND POINT WATER	\$48,304.15	\$28,304.15	\$20,000.00	\$0.00
	TOTALS (Across Columns)	\$9,934,863.67	\$5,405,821.55	\$1,070,000.00	\$3,459,042.12
	TOTALS (Down Columns)	\$9,934,863.67	\$5,405,821.55	\$1,070,000.00	\$3,459,042.12

**SUMMARY BUDGET  
TOWN OF LAKE LUZERNE 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$2,247,770.00	\$1,122,770.00	\$400,000.00	\$725,000.00
DA	HIGHWAY	\$1,631,000.00	\$971,000.00	\$75,000.00	\$585,000.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SW1	LAKE LUZERNE WATER	\$274,500.00	\$246,500.00	\$28,000.00	\$0.00
SW2	HUDSON GROVE WATER	\$86,056.00	\$76,056.00		\$10,000.00
SL1	LAKE LUZERNE LIGHTING	\$44,500.00			\$44,500.00
SL2	HUDSON GROVE LIGHTING	\$6,000.00			\$6,000.00
SL3	LAKE VANARE LIGHTING	\$5,250.00			\$5,250.00
SL4	WHITCON BEACH LIGHTING	\$3,750.00			\$3,750.00
	EMS	\$412,546.53	\$161,000.00		\$251,546.53
	FIRE	\$227,330.99			\$227,330.99
	TOTALS (Across Columns)	\$4,938,703.52	\$2,577,326.00	\$503,000.00	\$1,858,377.52
	TOTALS (Down Columns)	\$4,938,703.52	\$2,577,326.00	\$503,000.00	\$1,858,377.52

**SUMMARY BUDGET  
TOWN OF QUEENSBURY 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE/SUBSIDY	ADOPTED 2024
001	GENERAL	\$13,299,505.00			
	TRANSFER TO OTHER FUNDS	\$5,550,350.00			
	TOTAL GENERAL FUND APPROPRIATIONS	\$18,849,855.00	\$15,250,000.00	\$225,000.00	\$3,374,855.00
002	CEMETERY FUND	\$944,150.00	\$555,000.00	\$389,150.00	\$0.00
004	HIGHWAY	\$5,661,200.00	\$500,000.00	\$5,161,200.00	\$0.00
009	SOLID WASTE FUND	\$677,200.00	\$520,000.00	\$157,200.00	\$0.00
005	EMERGENCY SERVICES - FIRE	\$3,367,000.00	\$24,000.00	\$0.00	\$3,343,000.00
005	EMERGENCY SERVICES - EMS	\$3,819,000.00	\$1,468,000.00	\$0.00	\$2,351,000.00
S	SPECIAL DISTRICTS:				
020	FORT AMHERST LIGHTING	\$12,500.00	\$0.00	\$0.00	\$12,500.00
021	CLEVERDALE LIGHTING	\$4,000.00	\$0.00	\$0.00	\$4,000.00
022	PINEWOOD LIGHTING	\$200.00	\$0.00	\$0.00	\$200.00
023	SOUTH QUEENSBURY LIGHTING	\$20,000.00	\$0.00	\$0.00	\$20,000.00
024	WEST QUEENSBURY LIGHTING	\$35,000.00	\$0.00	\$0.00	\$35,000.00
025	QUEENSBURY LIGHTING	\$80,000.00	\$0.00	\$0.00	\$80,000.00
030	PERSH./ASH./COOL. SEWER	\$0.00	\$0.00	\$0.00	\$0.00
031	RESERVOIR PARK SEWER	\$12,650.00	\$0.00	(\$350.00)	\$13,000.00
032	QUEENSBURY CONSOLIDATED* SEWER	\$2,377,100.00	\$1,743,000.00	\$160,626.00	\$473,474.00
033	TECHNICAL PARK SEWER	\$0.00	\$0.00	\$0.00	\$0.00
035	S. QUEENSBURY/QUEENSBURY SEWER	\$151,927.00	\$103,226.00	\$22,550.00	\$26,151.00
036	ROUTE 9 SEWER	\$0.00	\$0.00	\$0.00	\$0.00
037	WEST QUEENSBURY SEWER	\$0.00	\$0.00	\$0.00	\$0.00
040	QUEENSBURY CONSOLIDATED	\$5,826,612.00	\$4,366,350.00	\$363,285.00	\$1,096,977.00
040	QUEENSBURY CONSOLIDATED-EXEMPT	\$0.00	\$0.00	(\$103,023.00)	\$103,023.00
047	SHORE COLONY	\$22,250.00	\$10,810.00	(\$4,560.00)	\$16,000.00
051	GLEN LAKE BENEFIT DISTRICT	\$46,739.00	\$0.00	\$0.00	\$46,739.00
052	LAKE SUNNYSIDE BENEFIT DISTRICT	\$19,199.00	\$0.00	\$0.00	\$19,199.00
053	N. QBY WW DISP DIST - IMPROVED	\$600.00	\$0.00	\$0.00	\$600.00
053	N. QBY WW DISP DIST - VACANT	\$50.00	\$0.00	\$0.00	\$50.00
	TOTALS (Across Column)	\$41,927,232.00	\$24,540,386.00	\$6,371,078.00	\$11,015,768.00
	TOTALS (Down Column)	\$41,927,232.00	\$24,540,386.00	\$6,371,078.00	\$11,015,768.00

\* Queensbury Consolidated WW District (SE025) merger of Quaker Road (SE008) and Hilland Park (SE009) WW Districts

**SUMMARY BUDGET  
TOWN OF STONY CREEK 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$663,204.00	\$425,139.00	\$70,000.00	\$168,065.00
DA	HIGHWAY-TOWNWIDE	\$1,065,939.00	\$460,440.00	\$55,000.00	\$550,499.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE PROTECTION	\$165,150.00	\$0.00	\$8,000.00	\$157,150.00
	TOTALS (Across Columns)	\$1,894,293.00	\$885,579.00	\$133,000.00	\$875,714.00
	TOTALS (Down Columns)	\$1,894,293.00	\$885,579.00	\$133,000.00	\$875,714.00

**SUMMARY BUDGET  
TOWN OF THURMAN 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$785,923.00	\$416,771.00	\$50,000.00	\$319,152.00
DA	HIGHWAY - TOWNWIDE	\$1,539,695.00	\$694,713.00	\$0.00	\$844,982.00
	ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00
	FIRE	\$90,000.00	\$0.00	\$0.00	\$90,000.00
	TOTALS (Across Columns)	\$2,415,618.00	\$1,111,484.00	\$50,000.00	\$1,254,134.00
	TOTALS (Down Columns)	\$2,415,618.00	\$1,111,484.00	\$50,000.00	\$1,254,134.00

**SUMMARY BUDGET  
TOWN OF WARRENSBURG 2024**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2024
A	GENERAL	\$2,195,253.52	\$1,560,455.00	\$149,798.52	\$485,000.00
CM	CEMETERY	\$43,287.00	\$27,500.00	\$15,787.00	\$0.00
DA	HIGHWAY	\$1,379,487.00	\$326,736.00	\$170,751.00	\$882,000.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SA	AMBULANCE	\$350,000.00	\$0.00	\$0.00	\$350,000.00
SL	LIGHTING DISTRICT	\$110,000.00	\$500.00	\$500.00	\$109,000.00
SS	SEWER DISTRICT	\$538,549.56	\$508,981.00	\$29,568.56	\$0.00
SW	WATER DISTRICT	\$569,600.06	\$510,000.00	\$59,600.06	\$0.00
SF	FIRE DISTRICT	\$525,969.00	\$21,700.00	\$40,000.00	\$464,269.00
	TOTALS (Across Columns)	\$5,712,146.14	\$2,955,872.00	\$466,005.14	\$2,290,269.00
	TOTALS (Down Columns)	\$5,712,146.14	\$2,955,872.00	\$466,005.14	\$2,290,269.00

STATEMENT SHOWING COMPENSATION OF MEMBERS OF  
THE BOARD OF SUPERVISORS FOR THE YEAR 2023

NAMES	2023 SALARIES	SESSION MILES	COMMITTEE MILES	MILEAGE TOTALS *	2022 MILEAGE PAID IN 2023 BUDGET YEAR**	MISC TRAVEL EXPENSES	GRAND TOTALS
BEATY, DOUGLAS	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
BRAYMER, CLAUDIA K	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
BRUNO, DANIEL	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
CONOVER, RONALD	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
DIAMOND, JACK	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
DICKINSON, DENNIS L	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
DRISCOLL, BENNET	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
ETU, NATHAN	\$ 7,826.49	84	209	\$ 181.93	\$ -	\$ -	\$ 8,018.42
FRASIER, EDNA	\$ 19,379.88	700	1,136	\$ 1,202.58	\$ -	\$ -	\$ 20,582.46
GERACI, MICHAEL	\$ 19,379.88	850	1,650	\$ 1,637.40	\$ -	\$ -	\$ 21,017.28
GERAGHTY, KEVIN	\$ 43,264.62	-	914.80	\$ 599.18	\$ -	\$ -	\$ 43,863.80
HOGAN, ANDREA	\$ 1,937.99	-	-	\$ -	\$ -	\$ -	\$ 1,937.99
LEGGETT, CRAIG R	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
MAGOWAN, BRAD	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
McDEVITT, PETER V	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
MERLINO, EUGENE	\$ 19,379.88	410.80	600.40	\$ 662.40	\$ -	\$ -	\$ 20,042.28
RUNYON, DEBRA	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
SEEBER, RACHEL	\$ 1,118.07	-	-	\$ -	\$ -	\$ -	\$ 1,118.07
SMITH, MARK	\$ 17,218.28	-	-	\$ -	\$ -	\$ -	\$ 17,218.28
STEC, HILARY	\$ 8,273.72	-	-	\$ -	\$ -	\$ -	\$ 8,273.72
STROUGH, JOHN	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
THOMAS, FRANK	\$ 28,379.78	-	-	\$ -	\$ -	\$ -	\$ 28,379.78
WILD, MICHAEL	\$ 19,379.88	-	-	\$ -	\$ -	\$ -	\$ 19,379.88
<b>TOTALS</b>	<b>\$418,097.03</b>	<b>2,044.80</b>	<b>4,510.20</b>	<b>\$ 4,283.49</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 422,390.52</b>

\*\*Mileage totals figure reflects mileage reimbursement at \$0.655 per mile for 2023 in session during the year 2023 as Supervisors 18 days.

\*Mileage totals figure reflects mileage reimbursement at \$0.585 per mile for 1/1/2022-6/30/2022

\*\*Mileage totals figure reflects mileage reimbursement at \$0.625 per mile for 7/1/2022-12/31/2022

AMANDA ALLEN, Clerk  
Warren County Board of Supervisors

**WARREN COUNTY BOARD OF SUPERVISORS  
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January 4, 2023

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*PROCLAMATIONS 1-2; RESOLUTION NOS. 9-37, FLOOR RESOLUTION NOS. 1-10 (LATER RESOLUTION NOS. 38-47); AND CERTIFICATES OF APPOINTMENT 1-3 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON TUESDAY JANUARY 17, 2023; FLOOR RESOLUTION NOS. 11-12 WERE DISTRIBUTED ON THURSDAY JANUARY 19, 2023*

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**February 3, 2023**

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*RESOLUTION NOS. 407 AND 408 WERE APPROVED FROM THE FLOOR DURING THE MEETING*

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DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE  
WARREN COUNTY WEBSITE ON FRIDAY SEPTEMBER 8, 2023,*

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*FLOOR RESOLUTION NOS. 3-4 (LATER RESOLUTION NOS. 529-532) WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON THURSDAY, NOVEMBER 16, 2023*

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*FLOOR RESOLUTION NOS. 1 AND 2 (LATER RESOLUTION NOS. 619 AND 620) DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON DECEMBER 14, 2023*

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Municipal Center, Lake George, New York 12845-9803**

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