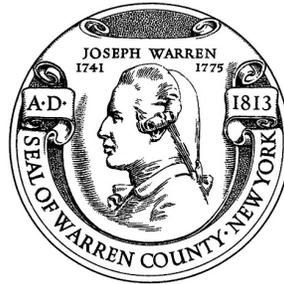


2020 PROCEEDINGS
of the
BOARD OF SUPERVISORS
WARREN COUNTY



FRANK E. THOMAS, CHAIRMAN
TOWN OF STONY CREEK

AMANDA ALLEN, CLERK

CERTIFICATE

Pursuant to the provisions of Section 211, of the County Law, I, the undersigned Clerk of the Board of Supervisors of the County of Warren, State of New York, do hereby certify that the following volume contains a true record of the proceedings of the Board of Supervisors for the year 2020.

Amanda Allen,
Clerk



Ronald F. Conover
Town of Bolton
Supervisor



Craig Leggett
Town of Chester
Supervisor



John "Jack" Diamond
City of Glens Falls Ward 1
Supervisor



Peter V. McDevitt
City of Glens Falls Ward 2
Supervisor



Claudia Braymer
City of Glens Falls Ward 3
Supervisor



Daniel Bruno
City of Glens Falls Ward 4
Supervisor



Bennett Driscoll, Jr.
City of Glens Falls Ward 5
Supervisor



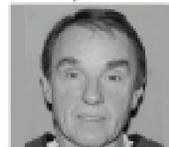
Edna A. Frasier
Town of Hague
Supervisor



Matthew J. Simpson
Town of Haricon
Supervisor



Andrea Hogan
Town of Johnsbury
Supervisor



Dennis L. Dickinson
Town of Lake George
Supervisor



Eugene J. Merlino
Town of Lake Luzerne
Supervisor



John F. Strough
Town of Queensbury
Supervisor



Douglas N. Beady
Town of Queensbury
At-Large Supervisor



Brad Magowan
Town of Queensbury
At-Large Supervisor



Rachel E. Seeber
Town of Queensbury
At-Large Supervisor



Michael Wild
Town of Queensbury
At-Large Supervisor



Frank E. Thomas
Town of Stuy Creek
Supervisor
2020 Chairman of the Board



Susan Shepler
Town of Thurman
Supervisor



Kevin B. Geraghty
Town of Warrensburg
Supervisor



Ryan Moore
County Administrator



Mary Elizabeth Kissane
County Attorney



Amanda Allen
Clerk. of the Board

**WARREN COUNTY BOARD OF SUPERVISORS
ORGANIZATION MEETING
FRIDAY JANUARY 3, 2020**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 11:04 a.m.

Board called to order by Amanda Allen, *Clerk of the Board of Supervisors*.

Salute to the flag was led by Supervisor Conover.

Roll was called and the following members were present:

Bolton	-Ronald F. Conover
Chester	-Craig R. Leggett
City of Glens Falls	
Ward 1	-John Diamond
Ward 2	-Peter V. McDevitt
Ward 3	-Claudia K. Braymer
Ward 4	-Daniel F. Bruno
Ward 5	-Bennett F. Driscoll Jr.
Hague	-Edna A. Frasier
Horicon	-Matthew J. Simpson
Johnsburg	-Andrea Hogan
Lake George	-Dennis Dickinson
Lake Luzerne	-Eugene J. Merlino
Queensbury	-John F. Strough
	-Michael Wild
	-Brad Magowan
	-Rachel Seeber
Stony Creek	-Frank E. Thomas
Thurman	-Susan Shepler
Warrensburg	-Kevin B. Geraghty
	<i>Town of Queensbury Supervisor Douglas Beaty - Absent</i>

Mrs. Allen advised the first order of business would be for those Supervisors commencing a new term of Office for 2020 to subscribe to the Constitutional Oath of Office.

Pam Vogel, *County Clerk*, administered the Oath of Office for the members of the Board of Supervisors, following which a round of applause was given.

Mrs. Allen announced the next order of business would be the selection of a Board Chair for 2020. She advised that any Board Member could be nominated for the Chair and a second to a nomination was not required. She added any person nominated could decline the nomination if they so choose. She informed the floor was now open to nominations for the Chair.

Supervisor Geraghty nominated Supervisor Thomas as Chairman. He stated that Supervisor Thomas had done an excellent job serving as the Budget Officer for the last seven years and he was proud to make this nomination.

Supervisor Braymer nominated Supervisor Driscoll as Chairman. She apprised that Supervisor Driscoll had always been very open and transparent and she believed he would be good at leading the County in a collaborative fashion and in particular to listening to the Board Members concerns. She said during her discussion with Supervisor Driscoll regarding the Standing Committees, he had indicated he would like Supervisor Hogan to serve as the Vice-Chair of the Board, as well as the Chair of the Finance Committee. She remarked she was looking forward to having Supervisor Driscoll serve as the Chairman.

There being no further nominations, Mrs. Allen called for a roll call vote, explaining that each Supervisor should indicate whether they were voting for Supervisor Thomas or Supervisor Driscoll to serve as Chairman. Following the vote it was determined Supervisor

Thomas would serve as Chairman, receiving 638 votes (*Supervisors Conover, Leggett, Diamond, Frasier, Simpson, Dickinson, Merlino, Wild, Magowan, Seeber, Thomas, Shepler and Geraghty*) while Supervisor Driscoll received 277 votes (*Supervisors McDevitt, Braymer, Driscoll, Hogan and Strough*); there were 85 votes absent (*Supervisor Beaty*).

Mrs. Allen requested that Supervisors Geraghty and Conover, as past Chairmen of the Board, escort Supervisor Thomas to the Chair.

With his wife, Rhonda, by his side, Chairman Thomas subscribed to the Constitutional Oath, as administered by Mrs. Vogel, following which a round of applause was given. Supervisor Conover handed over the key to the Chairman's Office to Chairman Thomas. Another round of applause was given.

Chairman Thomas introduced his wife Rhonda and he thanked her for her support during his twenty-seven year career in politics. A round of applause followed. He said he would also like to introduce his wife's sister Nadine and he voiced his appreciation to her for being present. Another round of applause followed. He welcomed everyone in attendance and wished everyone a Happy New Year. He congratulated everyone on their election and reelection and he welcomed Supervisor Susan Shepler (*Town of Thurman*), Supervisor Daniel Bruno (*City of Glens Falls - 4th Ward*) and he welcomed back Supervisor Rachel Seeber (*Town of Queensbury - At Large*). A round of applause was given. He acknowledged his fellow Supervisors for their support and the confidence they had placed in him as their Chairman. He apprised he was grateful and honored to have the privilege to serve in this capacity. He informed for nearly seventeen years he had been a Supervisor for the Town of Stony Creek and he would be remiss if he did not extend a thank you to the constituents of the Town for allowing him to be a member of this Board. He informed he took this responsibility very seriously and would conduct himself as such to serve his constituents, the Board and all of Warren County to the best of his ability. He advised he would like to recognize outgoing Chairman Conover for his leadership and service to the Board and Warren County for the past three years. A round of applause was given. He then presented the following remarks:

"STATE OF THE COUNTY
JANUARY 3, 2020

"I have served as Budget Officer for the past seven years and this has afforded me insight and knowledge into individual departments, as well as the overall operation of Warren County. This knowledge has and will benefit me as I engage in the duties of being Chairman.

"This year's budget continues the conservative practices of the past while setting what I hope will be new precedents for investments in the County's future. Establishing reserves and continued funding of them will allow us to make investments in infrastructure planning, enhance our commitment to SUNY Adirondack, maintain and improve the County's facilities and pay expenses that will inevitably happen, but we are not sure when.

"The County's fund balance to begin 2020 is projected to be between \$21 and \$22 million and the goal is to achieve the GFOA (*Government Finance Officers Association*) recommended level of fund balance over a multi-year period that is equal to two months of operating expense which in the County's case is \$23.6 million. We will finish developing the fund balance policy early on this year.

"Each year we have to adapt to new challenges imposed by the New York State Legislature, at times with new expenses surpassing the allowable 2% tax cap also imposed by the State. Our 2020 Budget absorbs the new expense of mandates of Bail and Discovery Reform, as well as Public Health. A new twist is revenue

diversion using diverted County sales tax revenue to make AIM (*Aid and Incentives to Municipalities*) payments to the towns in essence using the County's revenue in order to cut the State Budget expenses. Well over half of our \$45 million property tax levy goes to fund State mandates.

"To meet these challenges and many others I have asked Supervisor Geraghty to serve as Budget Officer. Supervisor Geraghty has served in this capacity in the past and I am very confident he will do a great job. He will begin working with the County Administrator on the 2021 Budget and beyond very soon.

"I have asked Supervisor Frasier to Chair the Finance Committee and in accordance with Local Law she will also be Vice-Chair of the Board. Supervisor Frasier is solid, dependable, has a great personality and if the need arises, will do an excellent job.

"Warren County continues to be in good financial condition, with our bond rating improving over the past few years to its current rating of AA Stable. Our goal is to achieve a AA+ rating this year when the rating agencies reevaluate us. Our bond and indebtedness is \$40.7 million and is about 25% of our Constitutional debt limit of \$160 million which is down 27% from a year ago.

"In 2019 Warren County sales tax revenue was up about 2.5% and as of this morning is up about 2.2%. Our financial forecasting will continue to be realistic, but conservative when it comes to sales tax and other revenues.

"I have asked Supervisor Simpson to serve as Chair of the Personnel & Administration Committee. I am removing Higher Education from this Committee because in the scope of long-term planning it makes more sense to look at SUNY Adirondack through the lens of workforce development. I am moving SUNY Adirondack to the Economic Development & Growth Committee and I am moving Administration to Personnel which will include Clerk of the Board, County Attorney and County Administrator for two reasons, the first of which is their agendas develop in response to the needs of all departments so they will benefit from a later meeting. Also because most Supervisors attend the Personnel and Finance Committee meetings, I feel it is appropriate for more Supervisors to be present for discussion of agenda items for these very important departments.

"In 2019 the accomplishments of the Personnel Committee included development of pay scales for attorneys and management confidential employees, the resolution of two union contracts and the hiring of a new Department Head for Employment & Training Administration. This years work will include hiring at least two new Department Heads, one for the Office of Emergency Services and the other for Weights & Measures, as well as mediation with the CSEA (*Civil Service Employees Association*) and the beginning of negotiations with the PBA (*Police Benevolent Association*).

"I have asked Supervisor Wild to Chair the Economic Growth & Development Committee. One of our main functions besides providing services for our residents is to facilitate the conditions for opportunity which leads to prosperity and will benefit all our residents present and future. We need to do more strategic planning which means taking an educated realistic look at what Warren County has to offer to the outside world, identifying industries that are well suited for here and making the investments in our workforce and infrastructure that are needed to get them here. It is not enough to say we need more jobs, as we need more quality jobs that make

people want to move here and stay here. It is also not enough to say you should move your business here because the taxes are low and the views are nice. It is going to take a more serious analysis, as well as investment and this Committee will begin that work. A part of this will involve continuing and enhancing the capital infrastructure planning initiative begun last year by Chairman Conover. Employment & Training Administration will also become part of this Committee because we need to start thinking about this department as a tool to develop our workforce to suit out local economy and plan for the future. This department is also about lifting up our neediest residents to hopefully become part of our economy and improve their own lives, with the department developing new and strong partnerships with DSS and Probation.

"To follow up on that, SUNY Adirondack is all about workforce development and I believe it fits well with the Economic Growth & Development Committee and will be a critical partner as we go forward. The advancements that have been accomplished at SUNY Adirondack over the past few years with the leadership of President Duffy and the SUNY Board of Trustees, which Supervisor Strough is a member of, and I would like to thank him for his leadership on that Board, are rather amazing including the improvements in the facilities, the NSTEM (*Nursing, Science, Technology, Engineering & Mathematics*) Building, WORC (*Workforce Readiness Center*), moving the Culinary Facility to the City of Glens Falls and having a dormitory which allows students to reside there. They have developed many programs to help our businesses, school children and to create and educate the County's workforce. As a sponsor of SUNY Adirondack I believe the County can and will do better in terms of providing funds for the operation. Currently the County's contribution equals about 11%, but when the Community College was established one third of the funding was provided by the sponsors, one third from New York State and the remaining one third was provided by the students. Although I do not anticipate our contribution will amount to one third, if the sponsors contributed more it would keep tuition down and allow more individuals to obtain higher educations.

"Another educational institution that I would like to mention is BOCES (*Board of Cooperative Educational Services*), with seventeen locations across New York State. I think they are a gem that is not thought of most of the time. They partner with SUNY Adirondack in their career and technical education program, help teach the County's youth, individuals who are seeking to better themselves and those who have lost their jobs. I feel at minimum the Board should make a concerted effort to promote BOCES and also advocate legislatively for additional State funding for the BOCES facilities and programs.

"Next, I would like to talk about broadband and cell service. I read with great interest the article that Supervisor McDevitt distributed from *New Yorker Magazine* about two Counties in Kentucky that have had a phone co-op for many years and also developed a broadband co-op. They had lost a lot of manufacturing jobs, with a few plants shutting down, resulting in the issues that occur when there is no work, but the broadband itself enticed answering services and that type of industry to come to those two communities and while not being the complete answer it certainly made a significant improvement in the quality of life there. I think that broadband and cell service is desperately needed in the Adirondacks, as I believe they could be a lifeline for people making an income and being able to live in the Adirondacks. It is not just about communication and safety, as it is also about education, paying bills, etc. We are making progress on broadband, but people get impatient, similar to the electrification program that occurred in the 1940's, but I believe we will get there at some point.

"Supervisor Conover will Chair the Public Works Committee, with an important priority being the railroad corridor. Whether we're going to have freight, tourist passenger service or recreational uses this corridor is a huge asset and its time to get moving on its future. Supervisor Conover has invested a lot of time and energy in this and will continue leading this effort. Personally I am good with whatever direction develops.

"In 2020, same as prior years, we will expand our highway improvement program with additional funding, if possible. We will be contracting all of our paving projects this year and the additional workers made available by not having a paving crew will be necessary for doing repairs to County Roads as a result of the Halloween storm. A large thank you to the Federal Government for declaring a disaster which enabled us and many of our towns to receive 75% reimbursement from FEMA (*Federal Emergency Management Agency*) for repairs and damages.

"We have two good leaders for the Tourism and Occupancy Tax Coordination Committees in Supervisors Merlino and Dickinson and I am asking them to continue. These Committees will work in tandem and invest the County's resources in two goals, the first of which is enhancing what we already do and the other is over the long-term pushing Warren County into a year-round tourism destination. One template to observe in this regard in my opinion is the City of Saratoga Springs. We are a couple of assets shy, but continue in the right direction.

"Our greatest economic asset is our environment from our lakes to our mountains. I am asking Supervisor Braymer to continue her excellent leadership in this area. We can be environmentally and fiscally responsible at the same time, as this Committees many accomplishments last year demonstrated.

"I am asking Supervisor Beaty to continue to Chair the County Facilities Committee. He is a good leader for this Committee and works well with our professional staff. Last year was the first of a new ten year FBO (*Fixed Based Operator*) contract that Supervisor Beaty helped to negotiate. We are doing even better than he said we would under the new contract with our T-Hangars at 100% capacity and we have seen significantly more revenue. The goal is to close the Airport operating deficit and we are making great progress towards that. The County is seeking Airport Improvement grant funding through the FAA (*Federal Aviation Administration*) to design and replace our maintenance buildings at the Airport and if you have ever seen them you would be aware this is long overdue.

"Last Year we sold the recycling facility on the former Ciba Geigy property and used the proceeds to finance the construction of a new Office of Emergency Services storage facility which was a major accomplishment. We have been discussing building this storage facility for nearly ten years to house the County's emergency response equipment and we will see that completed in 2020. I apologize to Mr. LaFlure that he had to retire in order to get this done.

"There are two other County facilities in need of our attention, the first of which is Countryside Adult Home and the other is the County Highway Maintenance Garage in the Town of Johnsburg. Countryside Adult Home has been connected to the Town of Warrensburg sewer system, but the buildings, systems and rooms are in need of upgrading with the goal of making the facility more appealing, comfortable and filling the forty-eight beds the facility has available. The County's Highway Maintenance Garage needs to be replaced for the benefit of our employees and the proper storage of our equipment. Working with the Town of Johnsburg, I am confident we can reach a positive outcome.

"It is my belief that as many Supervisors as possible should Chair a Committee if the Committees are available and there is a desire to be Chair. To that end I am dividing the Criminal Justice & Public Safety Committee into two separate Committees. I am asking Supervisor Leggett to remain as Chair of the Public Safety Committee which will consist of Fire Prevention & Building Code Enforcement, Office of Emergency Services and Sheriff and Communications. I am asking Supervisor Seeber to Chair the Criminal Justice Committee which will include the District Attorney's Office, Public Defender, Assigned Counsel, Probation and the Courts. Her previous experience as Supervisor and more importantly her experience working as a Crime Victim's Advocate in contact and working with many of these departments lends itself well to serving in this capacity.

"A major priority in the criminal justice/public safety area is Bail and Discovery Reform. I believe there will be unintended consequences that will come to light as a result of this legislation. Warren County has led from the front on this issue and has done so in a bipartisan manner. We know there are major problems with the new law and we are committed to pushing the State Legislature to fix the problem before innocent people are needlessly victimized. The Legislative & Rules Committee will continue to play an important role with this issue and other legislative issues and I am asking Supervisor Strough to remain as the Chair of this Committee.

"Another Committee that I would like to separate this year is Health and Human Services. I am asking Supervisor McDevitt to Chair the Health Services Committee and Supervisor Driscoll to Chair the Human Services Committee. Supervisor McDevitt has been a strong advocate for those in need of medical care, with medical health issues and our seniors. We have all seen his passion and concern when discussing these issues and he will do a great job in this position with the oversight of Public Health, Mental Health and the Office for the Aging. One priority for the Health Services Committee this year is the transition of behavioral health services from the Glens Falls Hospital to outside providers.

"I cannot think of anyone more qualified on the Board to serve as the Chair of the Human Services Committee than Supervisor Driscoll. He has devoted his professional life to those in need and will be compassionate and informed and will lead us through the challenges, including getting the Veterans' Peer to Peer Program operational again.

"Supervisor Hogan has asked to remain as the Chair of Extension Service and I am pleased to reappoint her to that position. Again I think that Cornell Cooperative Extension is another gem that does not get enough attention. I believe if more people took advantage of the programs and were promoted by the County it could result in improving many peoples lives and I look forward to Supervisor Hogan doing that.

"I would also like Supervisor Merlino to continue as the Chair of the Park Operations & Management Committee and Supervisor Beaty to remain as the Chair of the Shared Services Committee. I am asking Supervisor Magowan to Chair the Support Services Committee which contains many of the critical departments that keep the County's operations running and interact more directly with the public. This Committee oversees the Auditor, Board of Elections, County Clerk/Department of Motor Vehicles, Information Technology, Purchasing and Self-Insurance Administration. Supervisor Magowan is a "nuts and bolts" guy who presents a good face to the public himself and I think he has the perfect disposition for the job.

"I will also be appointing a special Committee for 2020 for the purpose of getting the long contemplated EMS (*Emergency Medical Services*) shared services plan completed. The EMS Task Force has done the yeoman's work on this and I want to thank Supervisor Leggett for his leadership. This special Committee will be Chaired by Supervisor Geraghty, whose unique perspective as both a Supervisor, a first responder for nearly fifty years and a former County Administrator will give this the push it needs to get a plan to fruition.

"I believe the Chairs I am appointing are inclusive of all Board Members. People were chosen for their experience and how their strengths matched up to the priorities at hand in the substance of the Committee. I have chosen these chairs because I have confidence in their ability to lead each Committee forward. Having said that I am requesting that each Chair choose their own Vice-Chair and second Vice-Chair for their Committee and inform the Clerk of the Board in the near future so your selections can be applied to the Standing Committee list. I have also reduced the Committee sizes from eleven members to nine and from nine members to seven. I hope that having fewer Committee appointments will allow each Supervisor to spend more time and focus more deeply on the Committees to which they are assigned. All nineteen of you are busy and you should not be expected to be an expert on everything all at once.

"I want to extend a thank you to all of the employees of Warren County that work each day providing services to our residents. I am looking forward to working with each Board Member in 2020 to create opportunities, have positive outcomes and maintain quality services for the businesses and residents of Warren County. My door will always be open and I will always listen to your concerns, ideas and perspectives. Thank you again for affording me the privilege to serve as Chairman of the Warren County Board of Supervisors.

Respectfully submitted,
Frank E. Thomas, Chairman
Warren County Board of Supervisors"

Proceeding with the Agenda review, Chairman Thomas called for the reading of resolutions. Mrs. Allen announced that a motion was needed to bring proposed Resolution Nos. 1-8 to the floor. The motion was made by Supervisor Dickinson, seconded by Supervisor Wild and carried unanimously.

Chairman Thomas called for discussion on resolutions or requests for roll call votes.

Supervisor Braymer stated given that these resolutions had been presented to the Board Members yesterday and were not brought forward by a Committee she would like to request a brief executive session to discuss proposed Resolution Nos. 4-8 regarding the Board's appointments. A motion was made by Supervisor Braymer and seconded by Supervisor Hogan to enter into executive session to discuss the appointments made in proposed Resolution Nos. 4-8.

Chairman Thomas called for a roll call vote on entering into an executive session pursuant to Section 105(f) of the Public Officers Law. Following the vote it was determined they would enter into executive session, with 536 votes in favor (*Supervisors Leggett, Diamond, McDevitt, Braymer, Driscoll, Hogan, Strough, Magowan and Seeber*); and 379 votes against (*Supervisors Conover, Bruno, Frasier, Simpson, Dickinson, Merlino, Wild, Thomas, Shepler and Geraghty*); and 85 votes absent (*Supervisor Beaty*).

Executive session was held from 11:44 a.m. until 11:55 a.m.

Upon reconvening, Chairman Thomas announced no action was taken during the executive session.

Chairman Thomas once again asked whether there were any requests for roll call

votes.

Supervisor Seeber requested roll call votes on proposed Resolution Nos. 4, *Reappointing Clerk of the Board of Supervisors*, 5, *Reappointing Warren County Attorney*, 6, *Reappointing Warren County Auditor*, 7, *Reappointing Warren County Public Defender*, and 8, *Reappointing Warren County Purchasing Agent*.

Chairman Thomas inquired whether there was a second to the request for roll call votes on proposed Resolution Nos. 4-8. Supervisor Braymer called for a point of order, indicating she did not believe a second was required on roll call requests. Ryan Moore, *County Administrator*, and Chairman Thomas apprised a second was required. Supervisor Braymer seconded the request for roll call votes on proposed Resolution Nos. 4-8.

Chairman Thomas called for a roll call vote on the request for a roll call votes on proposed Resolution Nos. 4-8, following which the motion failed due to a lack of majority vote required, with 258 votes in favor (*Supervisors Diamond, Braymer, Driscoll, Hogan and Seeber*); and 657 votes opposed (*Supervisors Conover, Leggett, McDevitt, Bruno, Frasier, Simpson, Dickinson, Merlino, Strough, Wild, Magowan, Thomas, Shepler and Geraghty*); and 85 votes absent (*Supervisor Beaty*).

During the roll call vote Supervisor Driscoll requested to change his vote from opposition to being in favor, as he had misunderstood and thought they were voting on proposed Resolution Nos. 4-8.

Chairman Thomas called for a vote on proposed Resolution Nos. 1-8 as presented, following which they were carried by majority vote, with Supervisors Braymer and Seeber voting in opposition.

RESOLUTION NO. 1 OF 2020

Resolution introduced by Chairman

ADOPTING THE RULES OF THE BOARD OF SUPERVISORS

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that the said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011, shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair.

The Board may transact such other and further business as may properly come before such meeting.

2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.
3. The Board shall convene in regular meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, unless a different time shall have been determined at a previous meeting. The meetings for the year 2020 are scheduled as follows:
 - i) January 17, 2020
 - ii) February 21, 2020
 - iii) March 20, 2020
 - iv) April 17, 2020
 - v) May 15, 2020
 - vi) June 19, 2020
 - vii) July 17, 2020
 - viii) August 21, 2020
 - ix) September 18, 2020
 - x) October 16, 2020
 - xi) November 20, 2020
 - xii) December 18, 2020

Meetings shall be called to order as soon thereafter as a quorum is present. Any regular meeting of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chairman (or, if appropriate, the Vice Chairman) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chairman (or Vice Chairman) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him.

4. Business shall be transacted in the following order:

10:00 A.M. Call to Order
 Salute to Flag
 Roll Call
 Motion to approve the Minutes of previous meeting,
 subject to correction by the Clerk of the Board
 Introduction and welcome to guests
 Report by Chairman of the Board
 Committee reports
 Report of County Administrator
 Report of County Attorney
 Call for reading of communications

Call for reading of resolutions
Discussion-on resolutions
Motion to vote on resolutions
Further discussion on resolutions
Privilege of the floor
Announcements
Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall photocopy all resolutions and mail copies thereof to each Supervisor on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman of the Board or the Chairman of any Committee wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.

9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. All motions shall be reduced to writing, except those introduced at the Organization Meeting, if desired by the Chairman or any Supervisor, delivered to the Clerk and read before the same shall be debated. Any motion may be withdrawn at any time before amendment with the consent of the Second.
11. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair.
12. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
13. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
14. The minutes of this Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

Committee Name	Number of Members
Budget	9
County Facilities - <i>Airport; Buildings & Grounds</i>	7
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	7
Economic Growth & Development - <i>Capital Project Planning; Economic Development Corporation; Employment & Training; Planning & Community Development; SUNY Adirondack</i>	7
Environmental Concerns & Real Property Tax Services	7

Extension Services	7
Finance - <i>County Treasurer</i>	9
Health Services - <i>Mental Health; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Office for the Aging; Youth Programs</i>	7
Legislative & Rules	9
Occupancy Tax Coordination	7
Personnel & Administration - <i>Civil Service; Clerk of the Board; County Administrator; County Attorney; Human Resources</i>	9
Public Safety - <i>Fire Prevention & Building Code Enforcement; Office of Emergency Services; Sheriff</i>	7
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Weights & Measures</i>	7
Shared Services	7
Support Services - <i>Auditor; Board of Elections; County Clerk-DMV; Historian; Information Technology; Purchasing; Self-Insurance</i>	7
Tourism	7
Special Committees	
EMS	7
Park Operations & Management (O&M)	4
	<i>plus 1 alternate</i>

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The period of time that a special committee shall serve shall be designated when it is created.
3. The first member appointed to each committee shall be and act as the Chairman of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone or by mail at least two days in advance of the day, hour and place of each meeting

of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.

4. The Chairman of the Board of Supervisors shall be an ex-official member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chairman's absence.
5. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and

from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.

5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filing of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75	Correction Lieutenants - 2
Correction Sergeants - 9	Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.

2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 2 OF 2020

Resolution introduced by Chairman

DESIGNATING OFFICIAL PAPERS

RESOLVED, that The Post-Star and The Sun Community News (News Enterprise), formerly known as The North Creek News-Enterprise, having been selected by members of this Board for such purposes, be, and hereby are, designated as the newspapers published in the County of Warren for publication of all local laws, notices and other matters required by law to be published.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 3 OF 2020

Resolution introduced by Chairman

DESIGNATING DEPOSITARIES

RESOLVED, that pursuant to Section 212 of the County Law, the following named banks are designated as official depositaries of the County of Warren to the limits set opposite the name of each such bank, to wit:

Citizens Bank	\$ 4,000,000.00
JP Morgan Chase, 12 Corporate Woods Boulevard Albany, NY12211	8,000,000.00
TD Bank, N.A.	4,000,000.00
Glens Falls National Bank & Trust	60,000,000.00
Bank of America	4,000,000.00
NBT Bank, N.A. Northville, NY	10,000.00
Key Bank of N.Y.	1,000,000.00
NBT Bank, N.A. Speculator, NY	10,000.00
M&T Bank 80 State Street Albany, NY 12207	2,000,000.00

NBT Bank, N.A. Glens Falls, NY 12801	\$ 4,000,000.00
Adirondack Trust Company 24 Maple Street Glens Falls, NY 12801	4,000,000.00
Community Bank 244 Main Street North Creek, NY 12853	5,000.00

and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to deposit monies received by him in any of the Warren County offices of said banks within the limitations herein before set forth, provided, however, that the County Treasurer shall arrange for such security as is required pursuant to General Municipal Law Section 10 and other applicable laws of the State of New York, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to continue the investment of funds only in the above designated Warren County banks.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 4 OF 2020

Resolution introduced by Chairman

REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS

RESOLVED, that Amanda Allen, be, and hereby is, reappointed as Clerk of the Board of Supervisors, effective January 1, 2020 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 5 OF 2020

Resolution introduced by Chairman

REAPPOINTING WARREN COUNTY ATTORNEY

RESOLVED, that Mary Elizabeth Kissane, be, and hereby is, reappointed as Warren County Attorney, effective January 1, 2020 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 6 OF 2020

Resolution introduced by Chairman

REAPPOINTING WARREN COUNTY AUDITOR

RESOLVED, that Carla Sherman, be, and hereby is, reappointed as Warren County Auditor effective January 1, 2020, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 7 OF 2020

Resolution introduced by Chairman

REAPPOINTING WARREN COUNTY PUBLIC DEFENDER

RESOLVED, that Marcy Flores be, and hereby is, reappointed as Public Defender for Warren County, effective January 1, 2020, for a term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

RESOLUTION NO. 8 OF 2020

Resolution Introduced by Chairman

REAPPOINTING WARREN COUNTY PURCHASING AGENT

RESOLVED, that Julie Butler, be, and hereby is, reappointed as Warren County Purchasing Agent, effective January 1, 2020 for the term of office for which the current Board of Supervisors were elected, at the salary and compensation as established in the Salary and Compensation Plan for Warren County.

Adopted by majority vote

(Supervisors Braymer and Seeber voted in opposition of the collective vote)

Chairman Thomas announced that the listing of Standing Committees for 2020 had been established, but would be changing to reflect the Committee Chairs designation for Vice and 2nd Vice Chair positions. He noted copies of the list could be picked up in Mrs. Allen's Office.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Supervisor Conover stated that the majority of the Board Members would have at least one Oath of Office to sign. Chairman Thomas apprised that these Oaths were available in Mrs. Allen's Office.

Chairman Thomas called for announcements, but none were made.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Dickinson, Chairman Thomas adjourned the meeting at 12:00 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, JANUARY 17, 2020**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Strough.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 19; Supervisor Dickinson absent- 1.

Commencing the Agenda review, Chairman Thomas noted a motion was necessary to approve the minutes of the December 20, 2019 Board Meeting and the January 3rd Organization Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Strough and carried unanimously.

Supervisor Dickinson entered the meeting at 10:01 a.m.

Continuing to the presentation of the Employee of the Month award, Ryan Moore, *County Administrator*, stated the Board members may recall that the December 2019 award was postponed until today due to Brian LaFlure, *Director, Office of Emergency Services/Fire Coordinator*, being unable to attend the December Board meeting. Mr. LaFlure apprised it was his pleasure to introduce Jennifer Ramsey, *Office Specialist, Office of Emergency Services*, who was responsible for managing the day-to-day operations of the Office; he added that he and the his staff were appreciative of all she did. A round of applause was given.

Ms. Ramsey thanked Mr. LaFlure and the Board Members for recognizing her, as she felt it was nice to be appreciated.

Mr. Moore and Chairman Thomas presented Ms. Ramsey with a Certificate of Appreciation from the Board. Another round of applause was given.

Proceeding to the presentation of the January Employee of the Month award, Mr. Moore informed Tammy Breen, *Supervisor, Children Services*, was in attendance to present the award to Stephanie Coulman, *Child Protective Services Caseworker*. Ms. Breen stated Ms. Coulman was a veteran worker within the Child Protective Services Unit of the Department of Social Services, who mentored all new staff members by assisting them with field work and learning the computer systems which were rather complicated. She continued, informing Ms. Coulman also handled some of the more difficult cases, including a recent one involving a child fatality and another case which concerned serious physical abuse. She said Ms. Coulman was the "go to" employee for the Department and they were grateful for her work. A round of applause was given.

Mr. Moore and Chairman Thomas presented Ms. Coulman with a Certificate of Appreciation from the Board. Another round of applause was given.

Moving along to the report by the Chairman of the Board, Chairman Thomas advised he had been busy working on County issues every day since being appointed as the Chairman two weeks ago, apprising he was becoming accustomed to his new position. He informed he had attended the FEMA (*Federal Emergency Management Agency*) application kick off meeting on January 14th along with several other Supervisors and that same day he met with the Samuel Hall, *Chairman, Washington County Board of Supervisors*, and Chris DeBolt, *Administrator, Washington County*, as well as attending the meeting of the Lake Champlain-Lake George Regional Planning Board. Chairman Thomas apprised on January 15th upon the request of Mr. Moore he had attended a brief Department Head meeting and last evening he and several other Supervisors had attended the retirement party for Bud York, former Warren County Sheriff.

Chairman Thomas stated the next item on the Agenda concerned the reports by Committee Chairman on the past months meetings or activities; however, he noted, no

Committee meetings had been held.

Supervisor Wild informed a pamphlet had been distributed to the Board Members prior to the meeting regarding a proposed resolution he would like to see moved forward today that concerned the census. He stated Mr. Moore would be elaborating on the proposed Resolution during the report by the County Administrator, but he felt compelled to bring this to their attention beforehand because it was being brought before them with no notice, which he was typically against. He remarked in this case he felt it was imperative for the Board members to consider moving forward with the request in order to start preparing for the census.

Supervisor Hogan informed Cornell Cooperative Extension had held their Organizational Meeting which she felt was very productive; she added she was appreciative of the Supervisors who had attended this meeting. She advised Cornell Cooperative Extension was conducting their VITA (*Volunteer Income Tax Assistance*) Program, which offered free income tax preparation to families and individuals whose annual household income was below \$57,000 from January 28- April 9, 2020. She said last year 664 tax returns were prepared through this program which was a 4% increase over the number prepared in the previous year. She informed the total amount of refunds issued was \$909,000 and families and individuals saved \$215,000 in tax preparation fees. Supervisor Hogan advised Cornell Cooperative Extension also offered programs with Master Gardeners and the Youth Fair Committee, who had selected Homesteading as the theme for this year. She stated on Thursday, January 30th at 6:30 p.m. a 4H Adirondack Guide Orientation meeting would be held at the Cornell Cooperative Extension Office in Warrensburg.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Robert Iusi for 30 years of service to the Probation Department;
- * William Maston for 25 years of service to the Department of Public Works; and
- * Mary Kate Livingston for 20 years of service to the Department of Social Services.

Mr. Moore apprised that he believed everyone was aware the Bail and Discovery Reform Laws went into effect on January 1st and it was his intention to keep the Board Members informed of the real world effects of this legislation by providing regular updates at the Board Meetings, as well as Criminal Justice Committee meetings. He stated as of today there were eighty-two inmates in the Warren County Jail which was down from the low one hundreds held there most of previous year until it started to go below one hundred toward the end of the year. He added the lowest number of inmates they had in the County Jail was seventy, but that figure had increased slightly today; he added the County Jail had the capacity to hold 186 inmates. He mentioned since January 1st eight individuals, who he would refrain from naming, had been released from the County Jail due to the new State Law. He outlined the crimes these individuals had been charged with as follows: third degree criminal possession of a controlled substance; fifth degree criminal possession of a controlled substance; seventh degree criminal possession of a controlled substance; driving while ability impaired by drugs; making terroristic threats; fourth degree grand larceny; driving while intoxicated; and first degree burglary. He advised anyone who would like additional details regarding any of these crimes should contact him following the meeting. He stated he had additional details regarding the crimes he thought would stand out the most, the first of which was making terroristic threats where an individual made a threat on November 4, 2019 to "shoot up" the County Human Services Building. He apprised the perpetrator was located immediately, interviewed and made admissions relating to their statements following which the Sheriff's Department applied for a warrant and this individual was arrested and sent to the County Jail on December 11th, but was subsequently released on January 1st. He mentioned the County had a restraining order in place to protect the employees and Building Security was provided with a picture of this individual in the event that they did return to the building. With

regard to the burglary in the first degree, Mr. Moore advised this pertained to a twenty-one year old male who broke into a home and assaulted the resident of the home, who sustained significant injuries; however, he noted, this perpetrator was released on January 1st.

Mr. Moore advised Resolution Nos. 12, 14, 15 and 17 had been amended after mailing and Resolution Nos. 22-23 were prepared after mailing. He stated the one additional proposed Resolution that Supervisor Wild mentioned concerned the census. He said this year would be the first time the census would be fully online resulting in some changes in the recommendations as to how the Federal Government would conduct the census. He mentioned the Census Bureau had conducted a number of trainings across the United States with the Planning & Community Development Department being the focal point of that training. He informed the Federal Government identified populations that were traditionally undercounted including rural population, the elderly, minorities, renters, low income individuals and young children and recommended better ways for the County to notify them the census was taking place this year and to encourage their participation. He apprised one of the methods they recommended for this was to establish a local Committee to develop a strategy with this County's Committee consisting of members from a number of local organizations including Public Health, Office for the Aging, Warren County Head Start, North Country Ministry, Habitat for Humanity, the NAACP, the Association for the Blind, etc. He informed in conjunction with the Planning & Community Development Department this group had developed a strategy and outreach program which cost \$99,798 and corresponded with a State grant that the County was eligible for. He explained the State developed an amount that each County would be eligible for through the Empire State Development Economic Development grant program with Warren County being qualified for \$99,800. He advised it was imperative for the County to get started on this program now rather than waiting until the February 21st Board Meeting because the count started April 1st and the Federal Government was mailing out notices in early March. He said authorization was required in order to hire vendors and move forward with the required action. He continued, apprising he had been waiting to receive an assurance from the State that the County would receive the funding because the nature of the request today was dependent upon how much information the State provided to them. He said if they had an award letter in hand today the request would pertain to amending the County Budget for the full amount of \$99,800, as well as to authorize the full contract so the work could begin; however, he noted, since they had yet to receive an assurance from the State the request before them today was to authorize a contract with the Southern Adirondack Library System to administer Phase One of the County's U.S. Census Outreach Program in an amount not to exceed \$25,000 which was subject to potential reimbursement by New York State. He informed the Deputy Treasurer had determined authorization was required for a transfer of funds in the amount of \$25,000 from the Contingent Account to cover the cost of the expense with the intention that those funds would be allocated back into the Contingent Account when they received the assurance from the State in order to move forward with amending the County Budget for the full amount. He stated during his detailed discussion with the Deputy Director of State Operations, who worked directly with the Governor and was overseeing the funding mechanism, he indicated he could there was no guarantee that the County would be reimbursed for the entirety of this program because the earliest release date for the template developed by the State which the County would fill out for this funding was January 23rd. He informed once this template was released the County would populate it with the information regarding this program, its budget and how it would be managed following which the State would complete a review to determine which costs they approved and denied. He advised he had spoken with State representatives about contracting with the Southern Adirondack Library System to manage this effort and they indicated to him there would be a second process for groups that fulfill the roll to qualify themselves with the State, but they were not ready to release what needed to be done in terms of getting these organizations qualified; he added they did indicate it appeared as if the Southern Adirondack Library System would be an agency would be qualified, but there was no guarantee of that.

Chairman Thomas stated relative to authorizing a contract with the Southern Adirondack Library System to administer Phase One of the County's U.S. Census Outreach Program in an amount not to exceed \$25,000 and authorizing a transfer of funds for same from the Contingent Account to pay for the expense, a motion and a second to Waive the Rules of the Board was required in order to bring this matter to the floor.

A motion was made by Supervisor Braymer and seconded by Supervisor Dickinson to Waive the Rules of the Board requiring that a Resolution be presented in writing regarding authorizing a contract with Southern Adirondack Library System as outlined above.

Supervisor Braymer advised she had attended a conference where one of the discussions concerned the issues with the U.S. Census and how to make it operational. She said she was pleased the County would be contracting with the Southern Adirondack Library System because one of the suggestions at the conference was to involve as many community organizations as possible in the process and she believed this would be an excellent way to collaborate with all of these different organizations and she applauded the Planning & Community Development Department for getting this underway. She said although she was unable to attend the Census 2020 Complete Count meeting on Monday she had attended the prior meeting and she believed they were moving forward appropriately. She remarked she was comfortable with Waiving the Rules of the Board to ensure this program moved forward.

Chairman Thomas called the question and the motion to Waive the Rules of the Board as outlined above was carried unanimously.

Chairman Thomas called for a motion to authorize the contract with the Southern Adirondack Library System to administer Phase One of the County's U.S. Census Outreach Program in an amount not to exceed \$25,000 and authorizing a transfer of funds for same from the Contingent Account to pay for the expense. The necessary motion was made by Supervisor Braymer and seconded by Supervisor Simpson.

Supervisor Wild stated the County stood to lose 1% of its population count resulting in an annual loss in Federal funding of \$2 million. He remarked because of this he felt it was imperative for the Board to move forward with the proposed Resolution.

Chairman Thomas called the question and the motion to authorize the contract with the Southern Adirondack Library System as outlined above was carried unanimously.

Amanda Allen, *Clerk of the Board*, noted the resolution Waiving of the Rules of the Board would now be referred to as Resolution No. 24 and the one authorizing the contract with Southern Adirondack Library System would be Resolution No. 25; she added proposed Resolution No. 25 would be subject to a roll call vote because it included a transfer of funds.

Returning to the Report by the County Administrator, Mr. Moore apprised he had held an orientation with the three newly elected Supervisors on December 20th which he felt went well. He stated on January 6th he toured the Employment & Training Administration Office following which he introduced himself to the staff and discussed with the new Director how her first month in the position had gone and what her plans were going forward. He stated on January 8th he and the Director of the Employment & Training Administration had met with the Vice President of SUNY Adirondack and their Workforce Development staff to get a better idea of what they were doing and determine how they could collaborate with the County to get better results. He said on the following day he met with representatives of Ad Workshop to discuss the tourism advertisement program they were envisioning for this year; he added this information would also be presented to the Tourism Committee. He advised that same day he had attended a meeting at the Cool Insuring Arena pertaining to an organizational meeting for the Special Olympics which would be held in the City of Glens Falls on October 23- 24, 2020. He said this was an exciting event with a number of individuals from the community working together to make this a successful event for the region, as well as the Special Olympics. He informed on January 24th, as Chairman Thomas had eluded to, they held a meeting with their counterparts in Washington County to discuss how the two Counties could collaborate better on a number of initiatives including economic development, the Veterans' Peer to Peer Program, State advocacy efforts on the State Budget and other legislative efforts, SUNY

Adirondack, as well as mental health. He remarked this was an outstanding meeting and he was excited about what the two Counties could work on together.

Supervisor Seeber apprised she was unsure whether this was appropriate in terms of responding to his report; however, she said, she was wondering if they would be addressing the NACo (*National Association of Counties*) Conference that she believed was going to be included on today's agenda, but there was no mention of it. She asked whether they would have the opportunity to participate in the NACo Legislative Conference next month. Mr. Moore responded that it was not his decision. Chairman Thomas apprised this was an appropriate question that should be addressed. Supervisor Seeber stated it did not have to be addressed right now, but she just wanted to bring it to the Board's attention before the end of the meeting given that it was time sensitive matter. Chairman Thomas informed it would be discussed following the discussion on resolutions.

Supervisor Seeber informed she would like to discuss three resolutions from the NYSAC (*New York State Association of Counties*) Standing Committee on Public Safety at the appropriate time.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane advised that she had nothing to report on, but she wanted to ensure that they were all aware the County Attorney's agenda for the first Committee meeting of the year would be rather lengthy.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Capital District Regional Off-Track Betting Corp - Financial Report dated October 31, 2019;
2. Warren County Probation Department - Monthly Report of Criminal and Family Workloads for November 2019

Other:

1. Capital District Regional Off-Track Betting Corporation November payment in the amount of \$3,273;
2. Essex County Resolution No. 382 of 2019, Resolution in the Matter of the Surface Transportation Board (STB) Decision New York State Department of Environmental Conservation - Adverse Abandonment - Saratoga and North Creek Railway Commonly known as the Sanford Lake Branch or the Tahawus Line Between North Creek and the Former Tahawus Mine, in the Town of Newcomb, New York and Request for Abeyance;
3. Town of Queensbury Resolution No. 59 of 2020, Resolution Setting Public Hearing on Proposed Local Law to Extend Temporary Moratorium on Installation of Ground-Mounted Solar Energy Systems.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 9-21 were mailed; she informed that proposed Resolution Nos. 12, 14, 15 and 17 were amended after mailing and a motion was needed to approve these revisions. The necessary motion was made by Supervisor Dickinson, seconded by Supervisor Magowan and carried unanimously. She apprised proposed Resolution Nos. 22-23 were produced after the resolutions were mailed, and a motion was necessary to bring them to the floor. The necessary motion was made by Supervisor Merlino and seconded by Supervisor Driscoll. Supervisor Seeber called for a point of order, inquiring whether they would have an opportunity to request a roll call vote. Chairman Thomas responded that once proposed Resolution Nos. 22-23 were brought to the floor he would be calling for any requests for roll call votes. Supervisor Seeber apologized, as she misunderstood and thought they had already done so. She requested for clarification as to whether a second was required on roll call requests because after the discussion held at the January 3rd Organization Board Meeting she thought Mr. Moore was

going to clarify whether the second was required this month. Mr. Moore asked for an explanation as to the question and Supervisor Seeber replied that at the January 3rd Organization Board Meeting there had been a discussion pertaining to whether a second was required on a request for a roll call vote following which the decision was made that it was. Mr. Moore apologized, as he had indicated at the meeting that the second was required; however, he noted, following the conclusion of the meeting he had reviewed the Rules of the Board and determined that a second was not required in that situation. He advised Supervisor Braymer had seconded the request for a roll call vote at that meeting and he expressed regret for not being more familiar with the Rules of the Board. Supervisor Thomas interjected that he would also like to apologize for the misunderstanding. Supervisor Seeber stated she only asked the question to ensure going forward that she understood whether a second had to be requested on a roll call vote. Chairman Thomas called the question and the motion to bring proposed Resolution Nos. 22-23 to the floor was carried unanimously.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Beaty requested a roll call vote on proposed Resolution No. 22, *Appointing Members to the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation*. He would be voting in opposition of proposed Resolution No. 22 because Travis Whitehead, *Town of Queensbury Resident*, had not been reappointed as a member of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation. He opined Mr. Whitehead was one of the most effective members of that organization and not reappointing him was a significant disservice to the taxpayers and residents of the County. He added he felt Supervisors Leggett, Simpson, Bruno and Wild, who were being appointed to the organization, were all qualified and would do a stellar job.

Prior to voting on Resolutions, Chairman Thomas advised it was necessary to discuss the NACo Legislative Conference and how the Board would like to proceed with this matter. Supervisor Simpson stated as a Board Member who had attended a past NACo Conference he would encourage the Board to support authorizing Supervisors to attend this Conference due to the fact that it was a great experience which furthered his knowledge of County business. He apprised he would not be attending the Conference this year due to having other commitments; however, he noted, he was fully supportive of other Supervisors having the opportunity to attend to allow them to work with County representatives from every State.

Supervisor Seeber stated she felt every opportunity the Supervisors had to attend training was valuable, especially in the case of At-Large Town Supervisors and City of Glens Falls, who did not have as many opportunities to attend training as the Town Supervisors, but almost half of the Board, and should be permitted and budgeting appropriately for. She advised she was fully supportive of having Supervisors attend the NACo Conference. She added due to the time sensitivity of this matter it was her understanding that this would have to be discussed today.

Chairman Thomas suggested the County send four representatives to the NACo Conference; however, he noted, this was a decision for the Board to make.

Supervisors Beaty and Seeber voiced their interest in attending the NACo Conference. Supervisor Wild asked when the Conference was being held and Chairman Thomas responded he thought the Conference was being held in February, but he was unsure of the exact dates. Supervisor Leggett asked which Supervisors had attended the Conference last year and Chairman Thomas replied Supervisors Loeb, Braymer, Simpson, Geraghty and Merlino were the ones who attended last year. Supervisor Geraghty interjected that the event he attended with Supervisors Simpson, Loeb and Merlino last year in Washington D.C. was not the NACo Conference. Supervisor Braymer stated that she and Supervisor Simpson were the only ones who attended the NACo Legislative Conference last February. Chairman Thomas informed this year's Conference was scheduled for February 29- March 4, 2020. Supervisor Hogan questioned what the estimated cost per participant was and Chairman Thomas replied the projected cost was \$1,500. Supervisor Hogan asked if this included travel expenses and Chairman Thomas replied affirmatively. Supervisor Leggett advised he thought

for the sake of consistency that whoever attended last year should attend again this year to ensure they remained informed on the issues, but Supervisor Simpson was unable to attend and Supervisor Braymer had not indicated an interest in attending. Supervisor Braymer stated she felt that was a good point, as the Conference consisted of more than training and there was a significant amount of information that could be brought back to the County. She said she was unable to attend this year, but she would encourage Supervisors Beaty and Seeber to compile as much information as possible to bring back to the County.

Chairman Thomas called for a motion to Waive the Rules of the Board requiring that a Resolution be presented in writing regarding authorizing out-of-State travel for Supervisors Beaty and Seeber to attend the NACo Legislative Conference from February 29-March 4, 2020 in Washington D.C. The necessary motion was made by Supervisors Geraghty, seconded by Supervisor Dickinson and carried unanimously.

Chairman Thomas called for a motion to authorize out-of-State travel for Supervisors Beaty and Seeber as outlined above. The necessary motion was made by Geraghty, seconded by Supervisor Dickinson and carried unanimously.

Mrs. Allen announced that the Resolution Waiving the Rules of the Board would now be referred to as Resolution No. 26 and the one that authorized out-of-State travel for Supervisors Beaty and Seeber would be Resolution No. 27; she added neither of these proposed Resolutions required a roll call vote, unless one was requested.

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 9-27, were approved as presented.

RESOLUTION NO. 9 OF 2020

Resolution introduced by Chairman Thomas

DESIGNATING BUDGET OFFICER

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Nine Thousand Nine Hundred Ninety-Two Dollars (\$9,992).

Adopted by unanimous vote.

RESOLUTION NO. 10 OF 2020

Resolution introduced by Chairman Thomas

DESIGNATING MEMBER OF COUNTY JURY BOARD

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

Adopted by unanimous vote.

RESOLUTION NO. 11 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE

RESOLVED, that John Strough be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 12 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2020:

<u>APPOINTMENTS</u>	<u>TOWN/CITY</u>
John Strough	Queensbury
Doug Beaty	Queensbury
Claudia Braymer	City of Glens Falls - Ward 3
Andrea Hogan	Johnsburg

Adopted by unanimous vote.

RESOLUTION NO. 13 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2020, and be it further

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 14 OF 2020
Resolution introduced by Chairman Thomas

**APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF
THE ADIRONDACKS**

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Frank E. Thomas, Chairman of the Board of Supervisors; Supervisors Dennis Dickinson, Edna A. Frasier, Kevin B. Geraghty, Craig Leggett, Eugene J. Merlino, Susan Shepler and Matthew J. Simpson; and Amanda Allen, Clerk of the Board of Supervisors, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2020.

Adopted by unanimous vote.

RESOLUTION NO. 15 OF 2020
Resolution introduced by Chairman Thomas

**APPOINTING MEMBERS TO THE LAKE CHAMPLAIN -LAKE GEORGE REGIONAL
PLANNING BOARD OF DIRECTORS**

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, and

WHEREAS, because Warren County's appointments to the Board of Directors have previously been assigned for one-year terms, it is now necessary to appoint directors in an alternate manner to stagger the terms of each in accordance with the Lake Champlain-Lake George Regional Planning Board's bylaws, now, therefore, be it

RESOLVED, that the following members of the Board of Supervisors be, and hereby, are appointed to the Lake Champlain-Lake George Regional Planning Board of Directors for the term shown opposite their name:

<u>APPOINTEE:</u>	<u>TERM:</u>
Dennis Dickinson, Town of Lake George	01/01/2020 - 12/31/2020
Edna Frasier, Town of Hague	01/01/2020 - 12/31/2021
John Strough, Town of Queensbury	01/01/2020 - 12/31/2022

and be it further

RESOLVED, it is acknowledged that the following are named as ex-officio members of the Board of Directors by virtue of their positions, in keeping with Article IV, Section 1, of the bylaws of the Lake Champlain-Lake George Regional Planning Board:

<u>APPOINTEE:</u>	<u>TERM:</u>
Frank E. Thomas, Chairman of the Board	01/01/2020 - 12/31/2020
Michael R. Swan, County Treasurer	01/01/2020 - 12/31/2020
Kevin Hajos, Superintendent of Public Works	01/01/2020 - 12/31/2020

Adopted by unanimous vote.

RESOLUTION NO. 16 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2020 and terminating December 31, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 17 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that Frank E. Thomas, Chairman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2020, and be it further

RESOLVED, that Kevin Hajos, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Frank E. Thomas when he is unable to attend, for a term to expire on December 31, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 18 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL

RESOLVED, that Edna A. Frasier, Supervisor of the Town of Hague, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2020 and be it further

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Edna A. Frasier when she is unable to attend, for a term to expire on December 31, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 19 OF 2020
Resolution Introduced by Chairman Thomas

**APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY
 KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK -
 GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

APPOINT

Wayne E. LaMothe, County Planner
 Planning & Community Development Department

Kevin Hajos, Superintendent
 Department of Public Works

for the term to expire on December 31, 2020.
 Adopted by unanimous vote.

RESOLUTION NO. 20 OF 2020
Resolution Introduced by Chairman Thomas

**APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN
 COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE**

RESOLVED, that Matthew J. Simpson, Supervisor of the Town of Horicon, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors, and be it further

RESOLVED, Andrea Hogan, Supervisor of the Town of Johnsbury, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.
 Adopted by unanimous vote.

RESOLUTION NO. 21 OF 2020
Resolution Introduced by Chairman Thomas

**APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN
 COUNTY SOIL AND WATER CONSERVATION DISTRICT**

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

NAME:
 Craig Leggett
 Supervisor - Town of Chester

TERM:
 1/1/2020 - 12/31/2020

<u>NAME:</u>	<u>TERM:</u>
Daniel Bruno	1/1/2020 - 12/31/2020
Supervisor - City of Glens Falls Ward #4	

Michael Greenslade	1/1/2020 - 12/31/2022
New York State Park Manager	

Note: The three-year appointments of Mark Brown, Town of Warrensburg Resident; George Ryan, Town of Lake George Resident; and Timothy Thomas, Town of Chester Resident, were made by previous Resolution No. 16 of 2018 for the term 1/1/18 - 12/31/20 and the three-year appointment of Susan Wilson, Deputy Supervisor of the Town of Bolton, was made by previous Resolution No. 353 of 2019 for the term of 8/16/19 - 12/31/21.
 Adopted by unanimous vote.

RESOLUTION NO. 22 OF 2020
Resolution Introduced by Chairman Thomas

**APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES
 INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION**

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of a similar resolution by the County of Washington:

<u>Representatives Appointed by Warren County:</u>	<u>Representatives Appointed by Washington County:</u>
Daniel Bruno	Bruce Ferguson
Craig Leggett	Michael Bittel
Matthew Simpson	Brian R. Campbell
Michael Wild	David O'Brien
Nicholas Caimano	Virginia Sullivan

Roll Call Vote:
 Ayes: 645
 Noes: 189 Supervisors Seeber, Beaty and Shepler
 Abstain: 166 Supervisors Wild, Leggett and Bruno
 Absent: 0
 Adopted.

RESOLUTION NO. 23 OF 2020
Resolution Introduced by Chairman Thomas

APPOINTING LYNN KEIL AS WARREN COUNTY CORONER

WHEREAS, there is a vacancy in the office of the County Coroner caused by the resignation of Terry Comeau effective January 10, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appoints Lynn Keil as Warren County Coroner for the term January 17, 2020 to December 31, 2020.
 Adopted by unanimous vote.

RESOLUTION NO. 24 OF 2020
Resolution Introduced by Supervisors Braymer and Dickinson

**WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION BE
 PRESENTED IN WRITING REGARDING APPROVAL OF AN AGREEMENT WITH THE
 SOUTHERN ADIRONDACK LIBRARY SYSTEM TO COMPLETE PHASE 1 OF THE 2020
 CENSUS OUTREACH PLAN AND AUTHORIZING TRANSFER OF FUNDS FROM THE
 CONTINGENT ACCOUNT FOR SAME**

RESOLVED, that the Warren County Board of Supervisors waives the Rules of the Board requiring that a resolution be presented in writing regarding approval of an agreement with the Southern Adirondack Library System to complete Phase 1 of the 2020 Census Outreach Plan and authorizing transfer of funds from the Contingent Account for same.
 Adopted by unanimous vote.

RESOLUTION NO. 25 OF 2020
Resolution Introduced by Supervisors Braymer and Simpson

**AUTHORIZING AGREEMENT WITH THE SOUTHERN ADIRONDACK LIBRARY
 SYSTEM TO COMPLETE PHASE 1 OF THE 2020 CENSUS OUTREACH PLAN AND
 AUTHORIZING TRANSFER OF FUNDS FROM THE CONTINGENT ACCOUNT FOR
 SAME**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Southern Adirondack Library System to complete Phase 1 of the 2020 Census Outreach Plan at an estimated cost of Twenty-Four Thousand Seven Hundred Sixty-One Dollars (\$24,761), and be it further

RESOLVED, that a transfer from the Contingent Account, Budget Code A.1990 469, to Budget Code A.8020 470, Planning, Contracts, in the amount of Twenty-Four Thousand Seven Hundred Sixty-One Dollars (\$24,761) is hereby authorized to cover the cost of said agreement, and be it further

RESOLVED, that these funds shall be returned to the Contingent Account upon receipt of anticipated grant funding from the State of New York.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

**RESOLUTION NO. 26 OF 2020
Resolution Introduced by Supervisors Geraghty and Dickinson**

WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION BE PRESENTED IN WRITING REGARDING APPROVAL OF OUT OF-STATE TRAVEL FOR SUPERVISORS BEATY AND SEEBER TO ATTEND THE NATIONAL ASSOCIATION OF COUNTIES LEGISLATIVE CONFERENCE IN WASHINGTON, D.C.

RESOLVED, that the Warren County Board of Supervisors waives the Rules of the Board requiring that a resolution be presented in writing regarding approval of out-of-State travel for Supervisors Beaty and Seeber to attend the National Association of Counties Legislative Conference in Washington, D.C.

Adopted by unanimous vote.

**RESOLUTION NO. 27 OF 2020
Resolution Introduced by Supervisors Geraghty and Dickinson**

AUTHORIZING OUT-OF-STATE TRAVEL FOR SUPERVISORS BEATY AND SEEBER TO ATTEND THE NATIONAL ASSOCIATION OF COUNTIES LEGISLATIVE CONFERENCE IN WASHINGTON, D.C.

RESOLVED, that the Warren County Board of Supervisors hereby approves out-of-State travel for Supervisors Beaty and Seeber to attend the National Association of Counties Legislative Conference in Washington, D.C. which is to be held on February 29 - March 4, 2020, and be it further

RESOLVED, that the costs of said travel shall be funded from Budget Code A.1010 444, Legislative Board, Travel/Education/Conference.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, FRANK E. THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me by Resolution No. 1 of 2020, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2020:

Supervisors Frank E. Thomas, Kevin B. Geraghty, Ronald F. Conover, and Matthew Simpson, as well as Ryan Moore, County Administrator.

Dated: January 17, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, FRANK E. THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

APPOINTED:

NAME
Dennis Dickinson

TERM
01/01/20 -12/31/20

Dated: January 17, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, FRANK E. THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Edna A. Frasier (Town of Hague)	1/1/2020 - 12/31/2020
Andrea Hogan (Town of Johnsbury)	1/1/2020 - 12/31/2020
Bennet Driscoll (City of Glens Falls - Ward 5)	1/1/2020 - 12/31/2020
Doug Beaty (Town of Queensbury At-Large)	1/1/2020 - 12/31/2020

Dated: January 17, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter, but no response was given.

Chairman Thomas called for announcements.

Supervisor Seeber advised she would like to notify the Board Members that she was appointed to the NYSAC Standing Committee on Public Safety. She provided a brief overview of the three Resolutions that would be discussed by the Committee at the NYSAC Conference and she encouraged anyone with questions and/or concerns to contact her so she could bring them up at the meeting.

Supervisor Geraghty informed he and Supervisor Hogan had attended a Rural School Board Association meeting in the Town of Warrensburg last Tuesday night which he felt was very informative. He said the discussion concerned what was occurring in school districts located in Upstate New York including the disparity with school funding and the reduction in the number of students. He advised there was a total of eight of these meetings held across the State and they were planning on putting together a report. Supervisor Geraghty stated he was pleased to announce the Town of Warrensburg sewer line extension to Cornell Cooperative Extension and Countryside Adult Home had been activated and was operating without any issues.

Supervisor Simpson announced the annual Adirondack Park Local Government Day Conference was scheduled for April 29-30, 2020 in Lake Placid, New York during which updates regarding cellular coverage in rural areas from the State as to the direction they were moving forward in, as well as details concerning the \$3 million bond act for New York State's environment would be provided and he encouraged all to attend.

In regard to Supervisor Geraghty's remarks regarding the Rural School Board Association meeting that was held in the Town of Warrensburg, Supervisor Beaty informed the eight year decrease in student population in the North Country was identified early on by the Queensbury School Board as a significant issue. He said he believed the Master Plan for the Queensbury Union Free School District which indicated the number of students enrolled there would increase to over 4,400 was false, as the opposite was occurring there. He stated the Queensbury Union Free School District had about eleven years of decreases in student population; however, he noted, this was not unique to them, as it was also occurring in most school districts in Upstate New York for multiple reasons. He remarked he felt the Board, as a group should be more proactive in addressing these serious concerns to prevent individuals from continuing to move out-of-State. He voiced his appreciation to Supervisor Geraghty for mentioning the meeting, as he had been unable to attend. He advised David Little, ESQ., *Executive Director, Rural School Board Association*, concurred with him that this was a crisis that needed to be addressed.

Supervisor Braymer invited everyone and their families to attend the Fire and Ice event on Crandall Pond in the City of Glens Falls in the evening hours on January 21st. She stated the Pond would be officially opened to the public at the event and warming fires and hot chocolate would be available to those who brought their own coffee mug, as it was a zero

waste event.

Supervisor Thomas advised the Warren County Soil & Water Conservation District would be hosting a Farm Talks Program entitled "Don't Be Chicken Master Pasteurized Poultry with Bob Brody" on January 31st at the Office of the New York State Department of Environmental Conservation in Warrensburg, New York from 6:00 p.m. until 8:00 p.m.

Supervisor Driscoll announced the annual Martin Luther King Day March was scheduled for this Sunday beginning at 3:30 p.m. at the Glens Falls City Hall building and ending at the Christ Hall United Methodist Church with many different activities for all ages and he encouraged all to attend this non-partisan event.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Beaty and seconded by Supervisor Dickinson, Chairman Thomas adjourned the Board Meeting at 10:47 a.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, FEBRUARY 21, 2020**

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Wild.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Dickinson, Merlino, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-18; Supervisors Hogan and Strough, absent- 2.

Commencing the Agenda review, Chairman Thomas noted a motion was necessary to approve the minutes of the January 17th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Magowan, seconded by Supervisor Simpson and carried unanimously.

Continuing to the presentation of the February Employee of the Month award, Ryan Moore, *County Administrator*, informed Ginnelle Jones was in attendance to present the award to Lisa Morton, *Community Health Nurse*. Ms. Jones thanked the Board for the opportunity for Department Heads to recognize and express appreciation for their employees. She said she would also like to introduce Joanne Morton, who was Ms. Morton's mother, and had served their agency as a Supervising Public Health Nurse until her retirement. She remarked today was the day she would be introducing not only one of their Departments best nurses, but also one of the best nurses in Warren County. She congratulated Ms. Morton on a job well done and she thanked her for the quality care she provided to their Home Care patients. She informed Ms. Morton had been a nurse with their Home Care Agency for over twenty years and she was a huge asset for the Department. She advised Ms. Morton had an Associates degree in Liberal Arts and Nursing and a Bachelor's Degree in History and was a seasoned home care nurse who was very self-motivated, energetic, goal-oriented and fun to work with. She mentioned Ms. Morton always went the extra mile, as she was one of the Home Care nurses that traveled to see patients that lived in the northern region of the County. She apprised Ms. Morton was dependable in her case management and her follow through skills were excellent; she added Ms. Morton readily connected with her patients in a very non-judgmental way by quickly establishing rapport with them. She remarked Ms. Morton was a special nurse that exemplified the best by being there for her patients, who trusted her and looked to her for reassurance. She pointed out Ms. Morton returned early from a vacation when a family member notified her that another family member was dying. She stated Ms. Morton was present to provide this family member with comfort and reassurance to allow them to pass away peacefully. She informed Ms. Morton had a special way of empowering her patients, apprising that she had received feedback from one of Ms. Morton's patients, who thanked her for providing her with information that helped her through a scary illness and credited her with helping them understand the illness and be more confident. She added another patient in his nineties wrote a sincere letter that indicated Ms. Morton had the remarkable capacity to restore his faith in the medical arts and that she instilled in her patients a high degree of optimism about the future and was very responsive to her patients needs and psychological concerns. She apprised the patients also indicated Ms. Morton's cheerful attitude as she went about her documentation made him feel as if she was there for a social call, rather than a medical mission. She advised Ms. Morton was an essential member of the department with her experience, expertise, compassion and sense of humor being very beneficial. She said Ms. Morton had also demonstrated leadership, as well as the ability to rise above adversity to serve and advocate the department's patients with talent, skills, and the respect of her co-workers. She remarked it was always a comfort knowing that Ms. Morton was present to serve the department's patients, as she was positive, caring, compassionate, always ready for a

challenge, readily advocated for her patients in a gentle way. She concluded by thanking Ms. Morton for doing a top notch job, as well as the amazing job she did everyday, adding today was her day to be recognized. A round of applause was given.

Mr. Moore and Chairman Thomas presented Ms. Morton with a Certificate of Appreciation from the Board. Another round of applause was given.

Moving along to the report by the Chairman of the Board, Chairman Thomas advised from January 27th to 29th he had attended the NYSAC (*New York State Association of Counties*) Conference during which he attended the Economic Development, Environmental, & Energy Standing Committee meeting, which he was a member of on the 27th, as well as three other seminars. He continued, apprising on the 28th he had attended the County Chief Executive meeting where the main focus was to ensure that the County's submitted their sales tax extenders, but this was not applicable to Warren County; he added that same day he had also attended a discussion on Medicaid. He stated on January 29th he and Supervisor Leggett had attended the Tier One training for Emergency Management. He informed on February 4th he had attended a special meeting of the LDC (*Local Development Corporation*) to discuss issues with Nettle Meadow Farm and Artisan Cheese and their move to the Town of Lake Luzerne. He stated on February 8th he had declared a weather-related State of Emergency to facilitate warming shelters due to the massive power outages and the forecast of below zero temperatures; he added on February 12th he had rescinded the weather-related State of Emergency. He apprised he had attended a meeting with Dr. Kristine Duffy, *President, SUNY Adirondack*, and Ann Marie Scheidegger, *Vice President for Administrative Services & Treasurer, SUNY Adirondack*, regarding SUNY Adirondack's upcoming budget and their needs. He said during the meeting they discussed changing the funding formula used by Warren and Washington Counties, as the two sponsors of the College. He apprised Dr. Duffy indicated to him one of the ways the County could assist the College was by encouraging its youth to attend SUNY Adirondack and he asked the Board Members to take any opportunity they had to do so. He stated on February 13th and again on the 18th he had attended Department Head evaluation and on February 19th he attended the Health Insurance Working Group meeting for the purpose of conducting an in depth review of the County's health insurance which he was pleased to report was currently in good standing.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Wild stated the Economic Growth & Development and Higher Education Committee had met on January 24th, during which they did not approve any resolutions. He apprised as part of Chairman Thomas's expectation that the Committee develop a new strategic economic development plan for the County, he had embarked on a listening tour where he had met with a number of individuals throughout the County and would continue to do so to assist him with determining what the needs were, what had been successful thus far, what challenges there were and what the wants and needs were. He stated he had attended the New York State Economic Development Council 2020 Economic Development Conference in Albany, New York where over two hundred representatives from across the State had discussed economic development. He said the main thing he took away from this Conference were that the entire State was concerned about workforce and how to expand this by attracting employees from other regions of the Country to allow them to continue to grow. He said another thing that he learned was that Warren County was competing with a number of other County's across the State that were also attempting to achieve economic development and increase its workforce to multiply the number of opportunities for their constituents, meaning Warren County would be faced with some challenges to be successful in achieving this goal.

Supervisor Magowan apprised that the Support Services Committee had met on January 24th, approving proposed Resolution No. 69 which he provided a brief summary of. He stated the Purchasing Department was getting busier with their work with municipalities as a result of Julie Butler, *Purchasing Agent*, and her staffs exceptional work assisting them with getting the best price for their purchasing needs and he recognized them for their efforts. He advised

he had participated in the initial round of interviews for the Director of Weights & Measures position on February 7th following which they recommended two candidates to the Personnel & Administration Committee to conduct a second round of interviews with. He informed on February 14th he had attended Department Head evaluations for some of the Department Heads whose departments were overseen by the Support Services Committee, noting he was thoroughly impressed with the process which was developed by Supervisor Seeber during her previous term and had been continued on by Mr. Moore.

Supervisor Seeber stated the Criminal Justice Committee had met on January 22nd, approving proposed Resolution Nos. 31-35 and she called attention to proposed Resolution No. 31, *Approving the Warren County Assigned Counsel Plan which Replaces the Assigned Counsel Plan Authorized by Resolution No. 27 of 2019*, which concerned a minor change indicating that members of the Assigned Counsel Panel were now members of the Warren County Board. She added the additional resolutions that were approved at the meeting all pertained to State funding, meaning no County matching funds were required. She apprised a discussion regarding Criminal Justice Reform had taken place at the meeting and how the changes resulting from Bail and Discovery Reform had impacted the County. She said the discussion would continue in the future regarding these unfunded mandates and how the County was attempting to meet the needs of these changes which were effective as of January 1st. She informed she and Supervisor Simpson, as members had attended the NYSAC Public Safety Standing Committee on January 28th during which they had adopted three resolutions, the first of which pertained to the creation of a Task Force which she hoped Supervisor Geraghty, a chair of the EMS Committee, would be a member of. She said another resolution that they had adopted concerned support of efforts to improve Probation and Alternatives to Incarceration in New York State in order to protect the Public and reduce reliance on prisons, jails and detention, which would be discussed at the February 24th meeting of the Criminal Justice Committee and she commended Bob Lusi, *Director of Probation*, for doing an exceptional job as one of the co-chairs that lead those discussions and created those task forces; she added she felt it was important the Board was aware of Mr. Lusi's role at the State level and how much of an impact he had. She mentioned in addition to those meetings she had a chance to meet at length with Mr. Lusi, the District Attorney and the Assigned Counsel Administrator, as well as the Robert Gregor, Esq., *Supervising Attorney*, to discuss the changes and the demands upon them to allow her to get up to speed as the new Chair of the Criminal Justice Committee. She advised next week she and Supervisor Beaty would be attending the NACo (*National Association of Counties*) Conference, informing she was pleased to announce that she had been appointed to the Resilient Counties Advisory Board, as well as the Justice & Public Safety Steering Committee.

Supervisor Beaty advised the County Facilities Committee had met on January 22nd, approving proposed Resolution No. 30 which he provided a brief summary of. He stated he had also attended the NYSAC Conference which about half of the Board members had also attended. He stated he had attended the NYSAC Public Safety Standing Committee that Supervisor Seeber had mentioned during her Committee report. He voiced what an asset Mr. Lusi, who co-chaired that meeting, was to the County, adding he felt often times Department Heads and their staff were overlooked for the outstanding work they did. He stated he had also attended the NYSAC meeting regarding EMS which Supervisor Geraghty had also attended, where they were provided with useful information concerning how the County could work toward County-wide EMS coverage. He informed he had also attended the NYSAC meeting pertaining to Bail Reform during which he learned that the Albany County District Attorney was advocating against the Law due to safety concerns. He said this was a hot topic not only for the County, but also at the State level, apprising he believed it was necessary for the discussion to continue.

Chairman Thomas thanked Supervisor Beaty for taking the time to recognize Mr. Lusi for his exceptional work.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty apprised the Budget Committee had not met, as they were awaiting the release of the Governor's State Budget to determine the impact on the County Budget. He informed he had attended the meeting at the NYSAC Conference regarding EMS coverage which was a State-wide concern. He said he would be commencing his meetings with the local EMS agencies shortly to work toward a County-wide plan.

Supervisor Conover reported on the January 22nd meeting of the Public Works Committee wherein they approved proposed Resolution Nos. 64-68 and he called attention to proposed Resolution No. 68, *Rejecting All Bids Regarding the Sale of the Boston & Main Caboose #482 Currently Located at the Thurman Station (WC 81-19)*. He recognized Brian LaFlure, *Director, Office of Emergency Services/Fire Coordinator*, James LaFarr, *Sheriff*, and their staff, as well as the County and its municipalities DPW employees and the EMS and Fire agencies for their remarkable response during the recent ice storm that impacted a number of communities in the region leaving over 115,000 residents without power. He stated dealing with power outages of that magnitude was always concerning, but what was more troubling about this one was that it occurred in the winter when temperatures were dipping below zero and he extended a sincere thank you for everyone who responded to that emergency.

Supervisor Leggett apprised the Public Safety Committee had met on January 24th, approving proposed Resolution Nos. 52-63 and he provided a brief overview of each. He stated he had attended the NYSAC Conference where he was re-certified on Tier One Emergency Management. He said he would also like to thank Chairman Thomas for declaring the weather-related State of Emergency a few weeks ago, as it made it possible to take certain measures to accommodate the County residents who were impacted by the storm. He advised the Chestertown and Pottersville Fire Departments had set up a warming station during the day on Saturday and the American Red Cross set up a shelter for Saturday night. He mentioned he would also like to reiterate Supervisor Conover's gratitude toward the Office of Emergency Services and the Sheriff's Office for their outstanding response during the ice storm.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt advised the highlight of the meeting of the LDC (*Local Development Corporation*) was providing assistance to Nettle Farm and Artisan Cheese with moving their operation from the Town of Thurman to the Town of Lake Luzerne in an attempt to retain a small amount of jobs in the County.

Supervisor Braymer reported on the January 24th meeting of the Environmental Concerns & Real Property Tax Services Committee wherein they approved proposed Resolution Nos. 36-38; she added she would be proposing an amendment to proposed resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, at the appropriate time. She informed she had attended the NYSAC Conference at the end of January during which she was appointed by the President of NYSAC to serve as the Chair of the Resolutions Standing Committee. She said they had met on Monday afternoon and adopted all of the resolutions that were proposed by the various Standing Committees and then the entire body adopted them at the full body meeting. Supervisor Braymer apprised the Climate Smart Task Force had met on February 3rd and although they were not awarded any grant funding they were moving forward with some action; however, she noted, it would be a challenge determining what action they could take without spending a significant amount of money. She informed the Septic Inspection Working Group who was working on the Septic Inspection at the Transfer of Property Law had met on February 4th and she encouraged anyone interested in becoming a member of the group to contact her. She said they were currently working on some technical issues that were posing some difficulties, but they were hoping to rectify them and bring forward an appropriate resolution to the Committee. She apprised she had attended the working group meeting for the purpose of negotiating a proposed lease agreement with Revolution Rail Company on February 7th which was going before the Board for approval today; she added Supervisor Hogan, who was not in attendance, would appreciate support of this resolution. Supervisor

Braymer advised there was also a working group meeting of individuals interested in establishing a County composting facility on February 19th and she thanked Kevin Hajos, *Superintendent of Public Works*, for sending a representative of the DPW to attend the meeting. She mentioned although there was a significant amount of work to be done in order to accomplish this they planned on continuing to work on this because reducing the amount of County waste related to moving forward with Climate Smart Initiative, as well as researching the cost of transporting the County waste to the incinerator and/or landfill. She apprised she had attended Governor Cuomo's announcement regarding tourism in the North Country last weekend which included the winter advertisement and funding for the maintenance of snowmobile trails which Warren County would receive a portion of.

Chairman Thomas congratulated Supervisor Braymer on her appointment by NYSAC as Chair of the Resolutions Standing Committee.

Supervisor Bruno stated he had attended all of the meetings of the Committees he was appointed to, as well as several other Committee meetings; he added he found all of these meetings to be very informative.

Supervisor Driscoll apprised the Human Services Committee had met on January 21st, where they referred a budget amendment to the Finance Committee. He voiced his appreciation for being able to participate in the Department Head evaluations. He stated in the absence of Supervisor Hogan he would be providing a report on Cornell Cooperative Extension which had conducted a series of programs for youth this past week entitled "4H Public Presentation Training" that was geared toward teaching public speaking skills. He advised anyone who was interested in judging the Public Presentations during the month of March should contact the Cornell Cooperative Extension for more information. In addition, he said the Cornell Cooperative Extension would be hosting a Women's Archery Workshop at Dunham's Bay Fish and Game Club on March 15th from 1:00 p.m. until 5:00 p.m. for ages 8 and up, but any youth under 12 must be accompanied by an adult. He informed the VITA (*Volunteer Income Tax Assistance*) Program was well underway with a need for volunteer appointment schedulers and he suggested they encourage their residents with household incomes of \$57,000 or below to utilize the free program to have their income taxes prepared.

Supervisor Frasier stated the Finance Committee had met on January 30th, approving proposed Resolution Nos. 28-29, 80-90. She called attention to proposed Resolution No. 84, *Establishing Budget Code A.917.00, Assigned Fund Balance, SUNY Adirondack Operations, for the Purpose Funding Warren County's Share of SUNY Adirondack Operating Costs; Authorizing Transfer of Funds; and Amending Warren County Budget for 2020*. Supervisor Frasier offered privilege of the floor to Mike Swan, *County Treasurer*, to provide the monthly update regarding the County's finances.

Mr. Swan advised there was an increase in sales tax revenue and occupancy tax collections as compared to the same time frame in 2019. He stated he was cautious when the sales tax collections were so significant because typically there was a future adjustment that decreased the amount. In regards to the bonds that were being refinanced for the HSB (*Human Services Building*), he said the savings were more significant than they had anticipated as a result of the interest rate they had obtained being lower than what was originally estimated. He said the estimate was for 1.74%, but the actual amount obtained was around 1.2% resulting in a total savings of about \$4.1 million or \$280,000 on an annual basis. He advised as part of the bond refinancing process they had to go through a new ratings process with Standard & Poor's which resulted in the same rating they had been of AA Stable which was the outcome he had anticipated. He mentioned what surprised him about the process was the number of questions they had asked concerning Bail Reform and the proposed reductions to Medicaid by Governor Cuomo and inquiring whether the County had a plan to deal with the anticipated impact on the County Budget. He added the representatives from Standard & Poor's were surprised that the County was ahead of the curve and had been actively discussing these matters. He informed his staff was currently working on closing out the books for last year, apprising he hoped the work would be completed by the end of next month.

Returning to Supervisor Frasier's Committee report, she stated last month she had attended the Intercounty Legislative Committee of the Adirondacks meeting in Herkimer County where they took a tour of their new \$44 million jail which was under construction and had the capacity to hold 150 inmates, but currently there were only 33 resulting in concerns about the expense and there not being a need to incarcerate as many inmates. She informed she had also attended the meeting of the Adirondack-Glens Falls Transportation Council which she found to be very informative. She apprised she had attended the working group meeting concerning County Health Insurance, as well as NYSAC where she was a member of the Public Health & Mental Health Standing Committee which adopted two resolutions. She said she had attended a meeting in the Town of Horicon regarding the Swede Mountain Fire Tower where Mr. Hajos provided an update as to when work could commence cleaning up the trail during which several residents of the Town of Horicon indicated they were interested in volunteering to assist with that work. She remarked everyone involved was looking forward to moving forward as soon as the weather conditions allowed them to do so with the hopes that the trail would be ready to use by this summer.

Supervisor Simpson advised the Personnel & Administration Committee had met on January 30th and again on February 11th, approving proposed Resolution Nos. 70-79 and he called attention to proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*, which he provided a brief overview of. In regard to proposed Resolution No. 79, *Appointing Jeffery Woodell as Director of Weights and Measures*, Supervisor Simpson remarked he was pleased that they had been able to hire from within the County, as he believed Mr. Woodell was a good fit for the position and he would do an excellent job. He recognized Amy Drexel, *Emergency Services Coordinator*, Sheriff LaFarr, Mr. LaFlure, the local fire departments and all others involved in assisting with the safety efforts during the recent ice storm which caused power outages during a time when the temperature dipped below freezing.

Supervisor Dickinson informed the Occupancy Tax Coordination Committee met on January 21st and again on January 31st, approving proposed Resolution Nos. 47-50 and he provided a brief summary of each.

Supervisor Merlino stated that the Tourism Committee had not met in January, but they would be meeting on March 2nd where he would be proposing a plan to establish an advisory group to boost tourism in the County. He advised Smith Travel Research indicated occupancy at the local hotels in January was up 8.6% or 3,000 rooms. He said there were 1,162 AirBnB units booked in January, as well and he thanked Mr. Swan and the County Attorney for their work on this agreement which had been in the works for quite some time. Supervisor Merlino apprised that he and Joanne Conley, *Director of Tourism*, had met with officials from Washington County to assist them with promotion by including some of their events, such as the Washington County Fair and highlight some of their attractions in the email blasts sent out by the Tourism Department. He recognized the first responders in his Town for their actions during the recent ice storm which caused a significant amount of power outages in his Town, as well as the employees of National Grid for working hard to get the power back on as quickly as they could.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Scott Rossen for 25 years of service to the Sheriff;
- * Wendy Decker for 20 years of service to Countryside Adult Home; and
- * Cathy Albert, who was retiring, and had served more than 39 years for Employment & Training.

In regard to an update on Bail Reform which was effective as of January 1st, Mr. Moore advised currently there were sixty-five inmates being held in the County Jail, which was a decrease from the eighty-two he reported at the January 17th Board Meeting. He informed

three individuals who were being held in the County Jail were released over the past month due to the new law and he outlined the charges they were being held under as follows: criminal sale of a controlled substance in the 5th degree; criminal sale of marijuana in the 2nd degree; and criminal possession of a weapon in the 3rd degree.

Mr. Moore apprised in terms of the resolutions before them today the Certificate of Appointment that was on the bottom of the Resolution packet concerning the Youth Bureau had been pulled and those appointments would be returning to the Human Services Committee. He explained the process for these appointments encompassed the town's making them and then distributing them to the Department of Social Services who brought them before the Human Services Committee for approval and then the Chairman appointed them. He informed Supervisor Geraghty pointed out the appointee for the Town of Warrensburg was incorrect and in looking into this it was determined errors had been made by staff that resulted in another town's appointee not being brought before the Committee. He said as a result of this he had requested that the Department of Social Services review all of the appointees to this Board with the Town Supervisors and bring them back to Committee for approval at their March 2nd meeting.

Mr. Moore apprised proposed Resolution No. 78, *Adopting Proposed Changes to the Warren County Plans and Policies Manual to Revise Out of Unit Employee Policies to Match CSEA Negotiated Policy Changes and Benefit Levels, to Make Technical Corrections and Updates to the Out of Unit Policies*, needed to be tabled because the CSEA (*Civil Service Employees Association*) contract was voted down, with a vote of seventy-seven in favor and one hundred fifty-two against. He stated this was a mediated agreement as a result of the prior agreement offered by the County being declined by the CSEA and now it was necessary for the County negotiating team to determine whether they made another attempt at mediation or proceeded directly to fact finding.

In regard to proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*, Mr. Moore stated this agreement was drafted in accordance with the framework that was set by the Public Works Committee. He informed copies of that draft agreement had been distributed to the Board members for review prior to the meeting.

Mr. Moore informed proposed Resolution No. 79, *Appointing Jeffery Woodell as Director of Weights and Measures*, appointed Mr. Woodell to replace Herb Levin, who had retired, as the Director of Weights & Measures. He stated Mr. Woodell had been employed by the County for eighteen years and he felt he would do an excellent job in the new position.

Mr. Moore informed proposed Resolution No. 89, *Delegating Authority to the County Administrator in Authorizing Contract Approvals, Budget Amendments and Expenditures to Effectuate the Census Outreach Project*, pertained to authorizing the County Administrator to expend up to \$50,000 to move the Project forward. He apprised Sara Frankenfeld, *County GIS Administrator*, had been able to reconfigure the budget for the Project with an anticipated cost to the County of \$8,500 contingent upon receipt of the State funding that had been promised. He advised the State officials indicated to the County the application approvals would be distributed to all of the Counties by March 10th meaning any expenses incurred before then were the responsibility of the County. He said the hope was the State would be able to meet the March 10th deadline so the County could access the State funding for this program. He stated thus far he had executed an agreement with Sidekick Creative to manage web-based outreach, as well as traditional program promotion in an amount not to exceed \$20,000, but the goal was to try and keep this expense at \$8,500; he added the agreement indicated Sidekick Creative would not bill the County until the services were performed with the hopes of incurring these costs after March 10th. He advised thus far the County had worked with Sidekick Creative on developing a Warren County Census 2020 website and creating Warren County Census 2020 Facebook and Instagram accounts with the Planning & Community Development Department posting to these sites several times a week, as well as posts from Sidekick Creative which would be boosted to target all Warren County residents that had social

media accounts. He mentioned Ms. Frankenfeld would be presenting these web pages and accounts to the Economic Growth & Development and Higher Education Committee Monday, February 24th and information regarding same would be distributed to the Board members to allow them to be circulated to County residents. He informed \$80,000 of the \$100,000 of funding that would be made available to the County had already been allocated in the plan they were presenting to the State for approval, including funding for the Southern Adirondack Library System which he was pleased to report had been approved by the State as a not-for-profit. He stated the remaining \$20,000 of those funds were in flux, as Ms. Frankenfeld was working with the local not-for-profits on developing plans to make use of those funds, but if they were unsuccessful the County would submit for a waiver of that 75% requirement for funds to be spent by not-for-profits which the State indicated they would entertain. In terms of the not-for-profits, he advised Ms. Frankenfeld was working with the following to get them certified: Family Services Association of Glens Falls; Cornell Cooperative Extension; The Conklin Center; Tri-County United Way; and Open Door Mission. He mentioned 30,000 census flyers targeting different groups had already been ordered and Ms. Frankenfeld was working in conjunction with the City of Glens Falls Social Studies Department and the Drama Club to put together videos about the census. He advised the County had requested thousands of flyers from the Census Bureau at the end of January and in response the Census Bureau indicated they would fulfill that order, but they had yet to be received; he added as soon as they were received the materials would be distributed. He stated County representatives were available to make brief presentations about the census to any organizations interested and he encouraged anyone aware of any organizations that may be interested to notify him. In terms of the schedule, he stated the first mailing would be distributed and the census would officially be open on March 12th. He informed the next Complete County meeting was scheduled for March 9th at 10:00 a.m. in the third floor Conference Room of the HSB and anyone interested was welcome to attend. He stated a Census Day event was being planned for the official Census Day which was designated as April 1st at the Municipal Center Building with details being provided as they materialized. He acknowledged Ms. Frankenfeld for her tireless work on this substantial project which she had done a phenomenal job on; he added Ms. Frankenfeld requested that Supervisor Driscoll be recognized for the assistance he had provided her in coordinating with the not-for-profits to get them to where they needed to be.

Mr. Moore read aloud a listing of the meetings he had attended since the January 17th Board Meeting; *a copy of Mr. Moore's report is on file with the items distributed at the Board Meeting.*

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane stated she would like to provide some clarification regarding proposed Resolution No. 31, *Approving the Warren County Assigned Counsel Plan Which Replaces the Assigned Counsel Plan Authorized by Resolution No. 27 of 2019*, apprising at Committee they had discussed that once the Board approved the Assigned Counsel Plan it would have to be approved by both the Warren County Bar Association and the Chief Administrative Judge; however, she noted, following the meeting she reviewed the State Law and the Plan and because the provision regarding the Conflict Defender was removed the Plan would need to be approved by the Office of Indigent Legal Services and not the Chief Administrative Judge. She remarked she was optimistic about getting the Plan approved due to that revision. Next, she said once the Board approved proposed Resolution No. 82, *Home Rule Request by Warren County for an Extension to the Law Authorizing the County of Warren to Impose an Additional Mortgage Recording Tax*, she would distribute it to Assemblyman Stec's Office for him to introduce to the State Assembly on Monday. In regard to updates on litigation, she informed oral arguments in front of the 2nd Circuit Court of Appeals for the case of Dickinson Vs. York had been scheduled for February 27th. She apprised the Court had decided on the motion to dismiss on Kislowski Vs. Warren County that they would dismiss all claims against Warren County, but there was one remaining claim which was not against Warren County which a conference would be scheduled for and

a scheduling order would be issued for that. Finally, she advised Ryan Dickey, *2nd Assistant County Attorney*, did an excellent job arguing in front of the 3rd Department Appellate Division regarding Forest Enterprises and she encouraged anyone with questions regarding the case to contact Mr. Dickey.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Monthly Report of Criminal and Family Workloads for December 2019 and January 2020

Letters/emails from:

1. June Maxam - Emails dated February 15 and 19, 2020 regarding the residency of a member of the Board of Supervisors.
2. Peter Brothers - email dated February 21, 2020 regarding the Board's decision on an appointment to the Warren-Washington Counties IDA Board

Other:

1. Capital District Regional Off-Track Betting Corporation December payment in the amount of \$2,552;
2. Washington County Resolution No. 36 of 2020, Appointing Members to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 28-90 were mailed; she informed that proposed Resolution Nos. 29 and 84 were amended after a mailing and a motion was needed to approve these revisions. The necessary motion was made by Supervisor Dickinson, seconded by Supervisor Merlino and carried unanimously. She apprised proposed Resolution No. 91 was produced after the resolutions were mailed, and a motion was necessary to bring it to the floor. The necessary motion was made by Supervisor Merlino and seconded by Supervisor Driscoll.

Supervisor Beaty apprised he would be voting in opposition of bringing proposed Resolution No. 91, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, to the floor because it did not go before the Personnel & Administration Committee before coming before the Board. He said regardless of whether it was the right of the Chairman to appoint members to the Counties of Warren and Washington IDA and CDC, the normal procedure consisted of bringing these appointments before the Personnel & Administration Committee for approval before they went before the Board and he felt they were circumventing the process. He stated he had never met the individual whose appointment was being proposed by Resolution No. 91, and although this gentleman was probably an upstanding citizen he could not vote to appoint someone who he and the vast majority of the Board members had never met for a position he believed was important. He added they were all aware of how advantageous it had been to have Travis Whitehead, *Town of Queensbury Resident*, on that Board; however, he noted, for reasons unknown he was not reappointed as a member. He reiterated that he would be voting in opposition of bringing proposed Resolution No. 91 to the floor; he added he hoped others would follow suit so the matter could be brought before the Personnel & Administration Committee. He said if the proposed appointee was interested they could attend the Committee meeting and be interviewed, as well as anyone else interested, including Mr. Whitehead.

Supervisor Seeber stated in addition to Supervisor Beaty's comments, her concern was that proposed Resolution No. 91, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, was presented to the Board yesterday, as she felt a good practice would be to provide these

resolutions for consideration well in advance of the night before the meeting. She informed for this reason she would be voting against the proposed Resolution coming to the floor, apprising she believed they could do a better job going forward and she hoped this would become a form of protocol. Chairman Thomas interjected that he would take responsibility for the late introduction of the proposed Resolution.

Supervisor Leggett advised he would like to address the Board regarding the nominee for the membership to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation. He informed Mr. Stephenson owned Stephenson Lumber which was a great asset to his community; he added Mr. Stephenson also owned Lincoln Logs and Adirondack Trucks in the vicinity of Johnsbury/Riparius. He apprised Mr. Stephenson was a regular attendee of the Economic Development Initiative Forums in the Town of Chester, was a good upstanding community member and he would highly recommend appointing him as a member of this organization.

Supervisor McDevitt inquired whether these appointments were required to go before Committee, as he had reviewed some documentation that suggested Committees were required to be involved with any appointments. Ms. Kissane responded she was unsure if these appointments were required to go to Committee before they came before the Board because she had never reviewed the bylaws that governed the Warren and Washington Industrial Development Agency and Civic Development Corporation. Supervisor McDevitt advised he would be voting in opposition of bringing proposed Resolution No. 91 to the floor because the information he had reviewed indicated the appointments needed to go before the Committee.

Supervisor Braymer stated the appointments for the Warren and Washington Industrial Development Agency and Civic Development Corporation that were adopted at the January 17th Board Meeting were also presented to the Board with little notice which she found troubling, but she had voted in favor of them. She pointed out the same thing was occurring this month even though she was aware that concerns had been expressed about resolutions being presented with little notice because it did not allow for a sufficient time to review them; she added for this reason she would be voting in opposition of bringing proposed Resolution No. 91 to the floor. She remarked she was also in favor of this appointment being brought before the Personnel & Administration Committee for review. She emphasized this was not personal to Mr. Stephenson, as she was appreciative that he may be a good community member, but she would like the process to be more clear and have the resolutions available to review prior to the night before the Board Meeting.

Supervisor Geraghty advised during his four year tenure as the Chairman of the Board he always made the appointments to the Warren and Washington Industrial Development Agency and Civic Development Corporation and presented them to the Board, adding they were never handled through a Committee. Supervisor McDevitt asked Supervisor Geraghty if he would still have handled them in that manner if he saw a written document that outlined the procedure and Supervisor Geraghty replied he handled them in the same manner they had always proceeded in.

Ms. Kissane informed the Warren and Washington Industrial Development Agency and Civic Development Corporation had their own legal representation so she assumed for the past several years they had not allowed individuals to be members of their Board that should not be. She stated she was curious to know if anyone was aware of what their counsel felt about the issue of how members should be appointed. Supervisor Leggett remarked as Vice-Chairman of the Warren and Washington Industrial Development Agency and Civic Development Corporation, he was unsure whether their counsel had been asked that question and he was sorry that they were not present to address this. He surmised that their bylaws represented what they did. He said they took referrals from both Washington and Warren Counties Board of Supervisors as to who would be appointed to their organization; he added he believed the County's internal process was what was being questioned.

Supervisor Beaty stated he felt this matter was "as clear as mud", meaning he could not

understand how they could proceed other than to vote in opposition of the proposed Resolution being brought to the floor. He said they should be ashamed of themselves if they moved forward with bringing the proposed Resolution to the floor without having clarity on a number of these issues. He added it made no sense to him that they received a copy of the proposed Resolution twelve hours before the Board Meeting, as this had also occurred at the last Board Meeting during which everyone had voiced their disapproval of resolutions being handled in this manner. He remarked he was disappointed the proposed Resolution was even going before them. He pointed out Supervisor Simpson had indicated for four months now that he was going to resign from the organization, meaning it was no surprise a seat was open and yet they only received the appointment twelve hours before the Board Meeting. He urged the Board Members to vote against bringing proposed Resolution No. 91 to the floor so the Personnel & Administration Committee could interview Mr. Stephenson and any other individuals interested in becoming a member of their organization following which the Committee could refer their recommendation to the Board for approval.

Supervisor Magowan pointed out while he understood the confusion since this had been handled differently in the past, this ultimately was an appointment made by the Chairman of the Board and in respect to the Chairman he was supportive of the appointment. He voiced his concern regarding the appointments to this organization at the last Board Meeting being presented to them at the last minute, as well as this one; however, he noted, Chairman Thomas had taken responsibility for this and apologized. He reiterated while he was supportive of the appointment, he could not support it going before them with no notice which was why he would be voting in opposition of bringing proposed Resolution No. 91 to the floor to allow them to get a better understanding of this process with the hopes of getting the proper way to handle the appointments going forward in writing to avoid anymore confusion.

Supervisor Merlino stated the only comment he would make on this matter was that during his first few years as a Board Member he had been a member of the Warren and Washington Industrial Development Agency and Civic Development Corporation because the Chairman of the Board at that time had appointed him after asking him if he would like to be member. He apprised he felt it may be time that they stopped doing last minute appointments unless it was an emergency to allow the Committees to make a decision regarding these appointments before they came to the Board, as this would allow all appointments to be handled in a uniform manner. He added anytime appointments came before them at the last minute he felt they should vote it down to allow a Committee meeting to be held where it could be vetted, as this would prevent confusion.

Mr. Moore apprised the Chairman had taken full responsibility for the delay; however, he noted, he was partially responsible because the Chairman had brought this resolution to Mrs. Allen Wednesday, February 19th, but he did not review the proposed Resolution until yesterday following he instructed Mrs. Allen to distribute it to the Board immediately, which she did. Chairman Thomas informed the reason Mr. Stephenson had not been included with the appointments that went before the Board last month was because Mr. Stephenson had asked for more time to consider the appointment and he had not responded to him until now.

Supervisor Leggett informed the Town Supervisors who had to prepare for their monthly Town Board meetings were well aware that matters come forward at the last minute and although they wished they could always provide everyone with sufficient time to review what was being decided there were occasions when this was not possible. In regards to the Board members not knowing the individuals being appointed, he admitted he was guilty of voting in favor of appointing individuals to outside Boards and agencies that he had never met, such as the Youth Board; however, he noted, these appointments were referred to the Board by the towns. He stated there were many other appointments that were brought before them on occasion from the Towns that were ratified by the Board without knowing them personally, but they did so because they trusted that the towns appointed them for a good reason and they would do a good job.

Supervisor Geraghty apprised if he knew what they were seeking to accomplish and they

planned on making a decision regarding the appointment within the next month then he would be more than happy to make a motion to table proposed Resolution No. 91.

Supervisor Driscoll pointed out earlier this morning they had decided to pull the Youth Board appointments and return them to Committee; therefore, he said, maybe they should consider bringing the appointment to the Warren and Washington Industrial Development Agency and Civic Development Corporation before the Committee, as he did not believe holding off for a month would be an issue.

Supervisor Seeber stated it appeared as if the appointment was not urgent enough where it could not be held off for another month, apprising she was unsure if Supervisor Simpson might be willing to remain a member for a few months until this issue was resolved. Supervisor Simpson interjected that he had already resigned from the position. Supervisor Seeber advised she was unsure if this was a position that could remain open, but she was aware that in the past Supervisor Conover had brought the appointments he made to the Warren and Washington Industrial Development Agency and Civic Development Corporation when he was the Chairman of the Board through the Personnel Committee when Mr. Whitehead was first appointed to this organization. She remarked she felt it was more of an issue with the procedure and if the County Attorney was unfamiliar with how the appointments were made and their bylaws, as well as the fact the appointment was presented to them with little notice, she felt they should hold off on making a decision to allow them to become more informed through the Committee or whatever process was deemed appropriate. She pointed out Supervisor Leggett had brought up a good point that the Youth Board appointments were referred to them from a Committee and not an individual and although she respected the fact that it was the Chairman's appointment to make, she believed they should be aware of the procedure.

Supervisor Diamond remarked he concurred with Supervisor Geraghty that they should consider tabling this until they had a better idea of what was stated in the bylaws and whether it had to be before a Committee before it could be brought before the Board. He said historically speaking similar to Supervisor Geraghty, when he served as Chairman, having the privilege to make those appointments, when he was Mayor for the City of Glens Falls it was his honor to make independent appointments; however, he noted, if there was language within the bylaws that would require these appointments to go before the Personnel & Administration Committee, he could not understand why they did not hold off on making a decision for another month, as this would allow the Committee to meet and determine what the bylaws were. He mentioned if the bylaws were consistent with what they were hearing then this could possibly be officially adopted as a policy going forward.

Chairman Thomas called the question and the motion to bring proposed Resolution No. 91, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, failed with a vote of 287 in favor (*Supervisors Wild, Shepler, Conover, Leggett, Frasier, Simpson and Thomas*) and 592 against (*Supervisors Magowan, Seeber, Beaty, Geraghty, Diamond, McDevitt, Braymer, Bruno, Driscoll and Merlino*) and 121 absent (*Supervisors Hogan and Strough*).

Chairman Thomas announced the motion to bring proposed Resolution No. 91 to the floor had failed. Mrs. Allen apprised proposed Resolution No. 91 and the Certificate of Appointment were not up for discussion today. She stated proposed Resolution No. 82, *Home Rule Request by Warren County for an Extension to the Law Authorizing the County of Warren to Impose an Additional Mortgage Recording Tax*, was not listed as a roll call vote on the Resolution Index, but it actually was one and would require a two thirds majority vote in order to be adopted. She apprised the last thing that needed to be mentioned was proposed Resolution No. 78, *Adopting Proposed Changes to the Warren County Plans and Policies Manual to Revise Out of Unit Employee Policies to Match CSEA Negotiated Policy Changes and Benefit Levels, to Make Technical Corrections and Updates to the Out of Unit Policies*, needed to be tabled or withdrawn.

A motion was made by Supervisor Braymer, seconded by Supervisor Diamond and carried unanimously to table proposed Resolution No. 78.

Supervisor Geraghty questioned whether it was proper to discuss the appointment at the next meeting of the Personnel & Administration Committee meeting or should they hold off until they received an opinion from the legal counsel for the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation. Chairman Thomas replied that his opinion was that the County Attorney would notify them what the proper practice was. Supervisor Geraghty asked whether the County Attorney would report on this at the next Personnel & Administration Committee meeting and Chairman Thomas replied affirmatively. Chairman Thomas apprised he could not recall interviews ever being held for appointments to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation during his tenure on the Board. Supervisor Geraghty apprised he had previously reported how he handled the appointments during his tenure serving as Chairman of the Board; however, he noted, it appeared there were differing opinions on how these appointments should be handled. He stated he wanted to ensure this would be included as an item on the Agenda for the March Personnel & Administrative Committee meeting to ensure this matter was cleared up. Ms. Kissane advised she would be happy to issue an opinion, but she needed to obtain a copy of the bylaws for the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation; she added she would like to request that the members of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation ask their legal counsel to issue an opinion or attend the Committee meeting to speak to the matter. Chairman Thomas informed the next meeting of the Personnel & Administration Committee was scheduled for March 5th at 10:00 a.m.

In regard to the Certificate of Appointment that was pulled pertaining to appointments to the Warren County Youth Board, Supervisor Geraghty stated the issue with these appointments was that they inadvertently listed the individual appointed by the Town of Stony Creek as being appointed by the Town of Warrensburg and the individual from the Town of Warrensburg was unintentionally omitted from the Certificate of Appointment. He stated these appointments had always been handled by the Towns; he added he did not believe this process should be changed because these positions would be difficult to fill if they were required to be interviewed in order to be appointed.

Chairman Thomas stated Mr. Moore had requested that his Assistant, as well as the County Attorney review all of the board's and their bylaws to ensure they were up-to-date, as a number of these appointments had been handled in the same manner for forty years.

Supervisor Merlino apprised there was an appointment to the Warren County Youth Board from the Town of Lake Luzerne and he asked if this was the one that was missing. Mr. Moore responded the appointment from the Town of Stony Creek was left off and the individual from the Town of Warrensburg was incorrect. Mr. Moore stated they would be reviewing all of the appointments with the Department of Social Services to ensure the appointments were correct when they went back before the Human Services Committee.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

In regard to proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*, Supervisor Wild informed although he had been in favor of the agreement because of the potential of bringing more opportunities to the northern portion of Warren County, he had some concerns regarding the language in the licensing agreement and he asked whether these could be discussed in open session since the agreement was stamped confidential. Mr. Moore stated he felt it was appropriate for any concerns to be discussed now. Supervisor Wild apprised there was a statement included which indicated the Rail corridor was a public asset and as such during the regular season a reasonable accommodation would be made for recreational uses to not interfere with the rail bike operations and he questioned what reasonably was considered to be. Mr. Moore replied the County Department of Public Works was the agency charged with ensuring any activities taking place in the rail corridor were safe meaning if this involved ATV's traveling on the track

where rail riders were approaching this would not be considered reasonable. He continued, stating if they were referring to an individual walking their dog along the side of the tracks, this was reasonable as long as the dog was friendly. He mentioned the intent was for the Department of Public Works to work with Revolution Rail Company to ensure there was coherence with the individuals who were using the corridor. In regard to Item 77 of the agreement, Supervisor Wild inquired whether the County was aware how much it was going to cost to repair all of the washouts, removal of obstructions, mowing and material for the section of rail Revolution Rail Co. would be using. Mr. Moore replied Mr. Hajos could provide the gross cost, but it would be equal to 12.5% because 50% of the cost of clearing of the obstructions and repairing of the washout sections would be covered by FEMA (*Federal Emergency Management Agency*) and the State would cover 15% of this expense. Mr. Moore asked Mr. Hajos what the total cost of these repairs was and Mr. Hajos responded it was approximately \$100,000. Mr. Moore stated this meant the County's portion of the expense was about \$12,500. Supervisor Wild apprised there was also a statement in the same section which indicated the licensee shall monitor the physical condition of the premises, rail infrastructure, etc. and he inquired whether Revolution Rail Company was required to maintain it in the condition that it was presented to them similar to how other contracts were set up. Mr. Moore informed one of the challenges of managing the rail property was accessing it by the Department of Public Works to ensure that the culverts were not plugged or an obstruction was not blocking the tracks. He said since it was difficult to get access unless a high rail was rented and Revolution Rail Company would be on premise they would notify the County should any issues arise. Supervisor Wild remarked while he concurred with that, he was concerned the County may be exposing itself to additional costs based on this licensing agreement. Mr. Moore pointed out the costs the County would be responsible for based on this licensing agreement pertained to the maintenance costs that related to the County's responsibility as an owner of a Rail Corridor; however, he noted, The County was not liable for the cost associated with Revolution Rail Company having a successful business. Supervisor Wild questioned whether the County was required to make the Rail Corridor operational within a certain time period if another big storm occurred which caused washouts and debris to fall on the tracks and Mr. Moore replied in the negative. Supervisor Braymer interjected that this was outlined in Paragraph 7, line four of the agreement.

Supervisor Diamond inquired whether it would make sense for the County to require Revolution Rail Company to submit a ridership report by the end of November to allow the Supervisors time to do their due diligence and examine the report to determine whether they wanted to renew the agreement, as the way it was currently written indicated it was due by December 31st which did not provide them with sufficient time to make an informed decision. Mr. Moore stated the due date could be changed in the agreement; he added it was in their best interest to provide the County with the report earlier because the County had to approve the extension by the end of the year. Ms. Kissane suggested they use the Board Meeting date in November as the deadline because Committee meetings occurred the following week, as this would allow them to have a copy of the report to review beforehand.

Supervisor Shepler questioned who would be responsible for maintaining the arms and lights to ensure the safety of the individuals who would be traveling on the rail and Mr. Moore responded this was the County's responsibility. She noted there were two sets of arms located in the Town of Thurman that there had been many issues with in prior years and she asked whether she should call the County if these issues were to reoccur. Mr. Moore replied all of the arms were currently pinned up because there was no rail traffic; however, he noted, the County DPW should be contacted for any issues that may occur. Supervisor Shepler inquired how fast the County DPW would respond to these issues and Mr. Hajos replied the arms would remain pinned up because Revolution Rail Company would not be traveling across any crossings. Mr. Moore added if there was rail traffic and there was an issue with one of the arms then the Warren County DPW would respond immediately. Supervisor Braymer added the working group who negotiated the contract with the representatives of Revolution Rail

Company had made a point to ensure they were aware they could not cross any of the roads due to safety concerns. She stated Revolution Rail Company had agreed to turn around before they reached the crossing in the Town of Thurman.

Supervisor Braymer apprised she thought that part of the agreement required Revolution Rail Company to handle the mowing and Mr. Hajos replied in the negative. Mr. Hajos explained the initial clean up would be handled by the company the County contracted with to handle the storm clean up. He added Revolution Rail Company would only be charged with mowing the area surrounding the North Creek Station. Supervisor Braymer interjected that she had been under the impression that Revolution Rail Company would also be responsible for mowing along the line where they operated. Mr. Hajos stated Revolution Rail Company would not be mowing in that area. Supervisor Braymer asked if making this mowing their responsibility could be included in the agreement and Mr. Hajos responded that because these were rail bikes and not a railroad operation, Revolution Rail Company would not have the means to handle that type of work. He said they would take care of small things such as small branches that had fallen on the tracks, but they would not be doing any type of mowing along the tracks other than around the Station. Supervisor Braymer inquired whether the County would be handling the mowing and Mr. Hajos replied in the negative.

Supervisor Seeber stated she believed there were a number of questions surrounding the agreement with Revolution Rail Company which had only been distributed to the Supervisors last night, and while she was appreciative of the overview Mr. Moore had provided to them at the February 11th meeting of the Personnel & Administration Committee, she felt she needed more time to review the agreement in order to make an informed decision. She added some of her confusion pertained to the option to extend the agreement for an additional four years, as she thought they had a lengthy discussion in Committee that was lead by Supervisor Conover following which they determined they would only be addressing a one-year term; however, she noted, she may have misunderstood what occurred. Mr. Moore apprised the Committee had determined if they were going to have options to extend it would be by mutual agreement and the County would make a determination as to whether they wanted to extend the agreement for the subsequent year by December 31st contingent upon the receipt and review of a ridership report; he added this was included in the draft agreement. Supervisor Seeber advised since she had not had a chance to review the agreement she would support tabling the agreement to go back to the Committee.

Supervisor Wild mentioned he, as well voiced his displeasure about matters being brought before them at the last minute and he questioned whether there was a compelling reason why proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*, needed to be voted on today. Mr. Moore replied affirmatively, explaining Revolution Rail Company would not move forward with operating on the County Railroad if the agreement was not adopted today because they required lead time to invest in the additional equipment needed in order to begin operating on May 1st. Supervisor Wild remarked because of that he was fully supportive of moving forward with the agreement today.

Supervisor Beaty advised he was going to ask the same question Supervisor Wild asked because this was the first time he had been able to review the agreement which did not provide him with sufficient time to make an informed decision. He said because of this he would most likely be voting in opposition of proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*. He stated he felt Mr. Moore did a good job explaining the agreement; however, he noted, he could not vote in favor of a matter if he did not understand it. Supervisor McDevitt pointed out the information was available to review yesterday online.

In regard to matters being brought before the Board at the last minute, Supervisor Braymer stated she would like to propose an amendment to Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury,*

New York (WC 83-19). She informed this particular property had been an issue for over forty years now, but under her leadership as Chair, the Environmental Concerns & Real Property Tax Services Committee had made progress in 2019, as well as this year which started with making a plan last fall to go out to bid to obtain estimates for demolition of the building located on the property to give them a better idea of what that cost would be before the County foreclosed on the property. She said since they had determined the cost of demolition was not unreasonable they had decided to move forward with the foreclosure process which the County Attorney had started working on. She mentioned her goal had been to have the opportunity to sell the building as is to a responsible individual to reuse that property if anyone was interested in doing so; however, she noted, she did not have anyone in particular in mind to sell the building to. She said her hope was for the property to be offered for sale in a public auction in an open process and if no one placed a bid they would then move forward with demolishing the building. She stated she was aware the lowest responsible bid they received for demolition was for a reasonable cost and she did not want to lose that opportunity for the County, but she was respectfully requesting as the Chair of the Environmental Concerns & Real Property Tax Services Committee for some leeway to have the opportunity to offer the building up for sale. She suggested they award the bid subject to seeing if they could procure a buyer and if not, then to move forward with the demolition, all within a six month timeframe which was the amount of time the contractor was willing to hold the bid price for. She stated she had distributed a copy of her proposed amendment to the Board Members prior to the meeting which she proceeded to review it in detail; a copy of which is on file with items distributed at the February 21st Board Meeting.

A motion was made by Supervisor Braymer and seconded by Supervisor Diamond to amend proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, as outlined above.

Supervisor Geraghty voiced his opposition to the proposed amendment because after many years they were finally taking the necessary steps to move forward with tearing down the building and putting the property up for sale to get it back on the tax role and he felt delaying it further was inappropriate. He pointed out the building had been an eyesore for the Town of Queensbury for many years and he believed moving forward with the demolition was the right thing to do because if anyone was interested in the building they would have purchased it by now.

Chairman Thomas interjected before they moved forward any further the proper procedure was for a motion to be made to Waive the Rules of the Board requiring that a Resolution be presented in writing regarding amending proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, to award the bid subject to seeing if they could procure a buyer and if not then move forward with the demolition. Supervisor Seeber stated for point of order she was inquiring whether a discussion could take place before they voted on the matter. Chairman Thomas pointed out what was before them was the Waiving of the Rules of the Board to allow for discussion on the proposed amendment. Supervisor Beaty requested clarification on the process and Mr. Moore replied they had to Waive the Rules of the Board before they could bring the proposed amendment to the floor. The necessary motion was made by Supervisor Braymer and seconded by Supervisor Diamond and failed due to obtaining the lack of 2/3 majority vote required with a vote of 558 in favor (*Supervisors Wild, Magowan, Seeber, Beaty, Leggett, Diamond, Braymer, Bruno and Driscoll*), and 321 against (*Supervisors Shepler, Geraghty, Conover, McDevitt, Frasier, Simpson, Dickinson, Merlino and Thomas*) and 121 absent (*Supervisors Hogan and Strough*).

Supervisor Thomas announced the motion to Waive the Rules of the Board had failed due to obtaining the 2/3 majority vote required because there were only 558 votes in favor, but 667

were required.

Supervisor Seeber inquired whether discussion was closed regarding proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, and Chairman Thomas replied in the negative. Supervisor Seeber stated she believed a significant amount of the discussion regarding Tax Map Parcel No. 302.8-1-2 had taken place prior to her returning to the Board which was why she thought about abstaining from the vote, but her understanding was that would count as a vote in opposition. She said her desire was for the resolution to indicate this property would be sold to a private landowner so it could be placed back on the County Tax Rolls, but in its current format the proposed Resolution did not imply this would occur. She remarked because of this she would be voting in opposition of the proposed Resolution; she added as a matter of respect she would also support Supervisor Braymer's request to hold off on the demolition because more than half of the Environmental Concerns & Real Property Tax Services Committee members were absent from the meeting when matter was discussed. She stated she would also like to request roll call votes on two other proposed resolutions before them today at the appropriate time.

Supervisor Magowan stated he had attended the Environmental Concerns & Real Property Tax Services Committee meeting where this matter was discussed, apprising he was aware that someone had expressed interest in purchasing the building. He said he believed the reason no one had come forward in prior years was because of all of the unknowns associated with the property such as the environmental concerns, as well as the cost to demolish the building. He said he concurred that the building was an eyesore and he would like to see it taken down; however, he noted, since there were some individuals who had expressed an interest in purchasing the parcel, he felt they should look into selling it to save the County money which was what he believed Supervisor Braymer had tried to accomplish with her proposed amendment to Resolution No. 38.

Supervisor Wild questioned whether there was anything in proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, that indicated the County could not sell the property. Mr. Moore replied he believed that was what Supervisor Seeber was implying, as there was nothing in the proposed Resolution that committed the County to what would occur after the building was demolished. Supervisor Beaty asked whether this could be included in the proposed Resolution and Mr. Moore replied they would need to Waive the Rules of the Board in order to do so. Supervisor Wild stated he could not foresee any reason for an amendment, as they could make this determination at a later date. Supervisor Braymer interjected this would only be the case before the building was demolished.

Supervisor Diamond advised he concurred with a number of his colleagues that the building was an eyesore; however, he stated, he felt they should have a structural engineer assess the building to determine whether portions of it were salvageable, and if so, offer it for sale resulting in the County saving the cost of demolishing the building.

Supervisor McDevitt apprised the building was a polluted, unsafe structure and it was time to tear it down which was what proposed Resolution No. 38 would permit them to do. He noted the contractor they were awarding the bid to had provided the County with a reasonable rate for demolition; therefore, he said, he believed they should deal with the other issues once the building was demolished. He added he felt once the building was torn down potential purchasers would view the property in a more favorable light such as having some developmental possibilities. He urged the Board Members to support proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*.

Supervisor Braymer pointed out one of the reasons the building was never purchased

related to the threat of environmental issues; however, she noted, the County had conducted testing that indicated the property did not require any soil remediation. She questioned why this property was any different than the recycling facility that the County recently sold which also required a new roof, but was purchased as is. She stated the other reason individuals would not purchase this parcel was because several hundred thousand dollars in back taxes were owed on it, but once it was foreclosed on those would be deleted. She said there was no documentation available that indicated the building was unsafe, as it had never been condemned or determined to be dangerous by neither the town or the County. She mentioned creative individuals could do something interesting with that building and re-vitalize the downtown area; she added this was why she would like to provide anyone with the opportunity to do so and the reason she would be voting in opposition of proposed Resolution No. 38 even though she understood what a great price the contractor was willing to do the work for. She said she would be willing to bring it back to Committee to determine what else they could do with this.

Supervisor Leggett questioned whether there was anything preventing the County from foreclosing on the property in its current condition and offering it for sale. Mr. Moore replied proposed Resolution No. 38 indicated the County would enact the contract with the demolition company. Supervisor Leggett stated his understanding of why the County had never foreclosed on the property was because they wanted to ensure there were no environmental concerns that the County would be obligated to pay to take care of before they foreclosed on the parcel and he asked whether it had been determined there were no environmental concerns meaning the County could leave the building in place and foreclose on it. Mr. Moore apprised the foreclosure process had already begun and was moving forward with an anticipated ownership date of sometime in May. Mr. Moore explained if proposed Resolution No. 38 was adopted then the building would be demolished so if the parcel was offered for sale it would be without the building. Supervisor Leggett inquired whether there was a reason they were moving forward with the expense of demolishing the building instead of selling the property as is. Mr. Moore responded the Committee had discussed both of these options and they decided they would rather have the building demolished; he added the video of the Committee meeting was available online for review.

Supervisor Beaty apprised his concern and objective was to ensure this parcel remained on the public tax rolls, as he was aware there were individuals who would like the property converted into a parking lot for the Warren County Bike Trail, which meant it would be removed from the tax rolls for the County, as well as the Town. He stated his goal was for the parcel not to be owned by the County; he added he was unsure of whether the parcel was more enticing to potential buyers with or without the building. He reiterated he would like to get the parcel back on the tax rolls, as he believed it would be a disservice to the taxpayers if this was not accomplished. He pointed out there was no need to convert the property into a parking lot for the Bike Trail because there was one located about a half mile from there.

Supervisor Wild stated he had a question concerning proceeding as it related to the County foreclosing the property regarding whether the County was required to auction off the property, and if so would the County be required to accept a \$1 bid. Mr. Moore advised since the County was foreclosing on the property outside of the auction cycle because the contractor only agreed to hold his bid for six months they would like to sell the property before the regular foreclosure auction in October. He continued, apprising the law required the County to sell County property through a competitive process; therefore, he said, the County would be taking ownership of this property before ownership of the other properties in the foreclosure process was taken and the property had to be sold to the highest responsible bidder. Ms. Kissane added there was an exception under County Law Section 215 which indicated if a property was taken through the foreclosure process a competitive bidding process was not required; therefore, the County could take ownership of the parcel through the foreclosure process and then the Board could determine what they would like to do with it. Mr. Moore interjected the route they were currently taking was to dispose of the parcel as soon as possible as per the

Committees wishes was to have a competitive bidding process. Supervisor Wild asked for clarification whether the parcel had to be taken to auction or could the County hold on to it and down the road sell it to the highest bidder. Mr. Moore explained if their desire was to take it to auction then the parcel needed to be part of the regular foreclosure process, but this was not how the Committee chose to proceed. He said the Committee had directed that the parcel be removed from that process to allow it be sold quicker.

Supervisor Braymer informed there were four Committee members absent from the Environmental Concerns & Real Property Tax Services meeting where this matter was discussed resulting in Chairman Thomas having to serve in order to make a quorum. She added the Committee had not had enough discussion regarding what their plans were for this property. She said getting the bids was part of their plan to better understand what the County's potential liability was, but now they were aware the liability was not as much as they had anticipated it being. She remarked she believed this matter should be tabled and return to the Committee for further discussion.

A motion was made by Supervisor Braymer, seconded by Supervisor Beaty and carried by majority vote, with Supervisors Geraghty, Conover, McDevitt, Frasier and Simpson voting in opposition, to table proposed Resolution No. 38, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, and return to Committee for further discussion.

Supervisor Seeber apprised just as a point of order she was seeking guidance on this, as the individuals who watched the Board Meetings on television or online could not tell who was voting which way when a show of hands was used to determine the outcome of a matter. She said although it was the Chairman's call as to whether a roll call vote was conducted, she felt for purposes of transparency it was important for the public to know how their representative voted.

Supervisor Seeber requested roll call votes on proposed Resolution Nos. 49, *Authorizing Agreements with Certain Applicants for the Disbursement of 2020 Occupancy Tax Revenues*, and 50, *Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services*. She stated she had been very vocal in the Occupancy Tax Coordination Committee meetings on occupancy tax, apprising she felt the schedule A scoring system that was currently in place was in her opinion modified and she did not believe they followed the proper procedure in terms of the awards. She informed she also felt occupancy tax could have been addressed in 2019; therefore, she said, she would be voting in opposition of both of these resolutions.

Supervisor Driscoll requested a roll call vote on proposed Resolution No. 40, *Appointing Members of Professional Advisory Committee*.

Supervisor Wild stated he would be voting in opposition of proposed Resolution Nos. 47, *Authorizing Warren County Tourist and Convention Development Agreement with the Adirondack Civic Center Coalition, Inc. for Occupancy Tax Special Event Funding*, and 48, *Authorizing Continuation of the Intermunicipal Agreement with the Village of Lake George to Provide Funding for Promotion Space Within the Lake George Visitor Center*. Chairman Thomas advised Supervisor Wild would have to vote against the collective vote unless he requested roll call votes on these resolutions. Supervisor Wild asked if they could do a collective vote on proposed Resolution Nos. 47-49 since they all concerned occupancy tax and Supervisor Dickinson replied this was not possible since they pertained to different matters. Supervisor Wild requested roll call votes on proposed Resolution Nos. 47 and 48.

In regard to proposed Resolution No. 41, *Approving the 2019-2021 Warren County Community Health Assessment and Community Health Improvement Plan*, Supervisor Leggett advised he would like to commend the individuals who put this plan together; he added it contained helpful information and displayed where the County fit within the region. He said what he found troubling were the high rates of mental health and chronic health issues in the

County.

In regard to proposed Resolution Nos. 47-50, Supervisor Wild informed these all pertained to occupancy tax. He stated last month Chairman Thomas had challenged him to determine what the County's long-term strategy was for economic development; he pointed out tourism was a large contributor to the County's economy and occupancy tax was the "gas that fueled the engine" of tourism. He said it was necessary for the Board Members to take a closer look at how this money was being spent, what the return on investment was and how that was truly moving the County forward with increasing the County's tourism. He apprised until that time when they had the opportunity to review this and go through the metrics in terms of how the County measured the return from occupancy tax he could not be supportive of any additional expenditures. He remarked he was well aware there were some valid expenditures referenced in those resolutions and there were events these funds were used for that were worthwhile, but he would like some form of long-term planning in terms of how they were moving forward. He pointed out the County Treasurer had mentioned to them some of the money they had committed in the future may not be sustainable.

Supervisor Braymer advised she also had concerns with occupancy tax, as she thought a working group meeting was going to be held, but this had never occurred. She said she would like to hear more about how the County was going to develop a sustainable plan regarding the expenditure of occupancy tax funding which was why she was uncomfortable voting in favor of proposed Resolution Nos. 47-50.

In regard to proposed Resolution No. 47, *Authorizing Warren County Tourist and Convention Development Agreement with the Adirondack Civic Center Coalition, Inc. for Occupancy Tax Special Event Funding*, Supervisor Diamond informed he believed the Adirondack Civic Center Coalition had presented the Supervisors with an annual report which indicated the value as a result of the contributions of the County toward the Cool Insuring Arena. He suggested any Supervisor with questions regarding whether the Cool Insuring Arena was performing at the level they felt they should be at should review the annual report.

Chairman Thomas apprised that Supervisor Beaty had indicated earlier in the morning that he would be voting in opposition of proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*, but no one had requested a roll call vote on this particular resolution and he asked Supervisor Beaty whether he would like one and Supervisor Beaty replied in the negative.

Christopher Lynch, *Town of Queensbury Resident*, stated he had been traveling by the dilapidated property on Bay Road for a number of years, apprising he felt Supervisor Braymer's idea for the property was the most consciousness thing he had heard all day. He apprised if the building was demolished another building would be erected in its place, pointing out there had been several buildings torn down in the region only to be replaced with convenient stores, housing for low income families, etc. He mentioned anyone who purchased the property would take into account what the cost of demolition was and he felt holding off on the demolition for a few months to see if anyone would be interested in purchasing it as is was a sensible notion. He remarked that he personally felt it was an attractive building.

Norman Dascher Jr., *Chief Executive Officer of The Hyde Collection*, informed the occupancy tax funding his organization received last year was used to work with a local web consultant to change their website and since those changes went live they had a significant amount of success. He said they had an increase of 14% overall traffic on their website, a 22% increase in page views, a 41% increase in mobile traffic, a 77% reduction in load speed going from 9.7 seconds down to 2.1 seconds, all of which was according to google performance metrics. He advised they now had 105% more traffic to the visitor page, a 302% increase to their donation page, 45% more overall traffic and 30% lower bounce rate, which meant visitors were staying on their website. He apprised this was a good investment for the County and he thanked them for their contribution. He outlined their three phase growth strategy for the Hyde for the next three years as follows: A regional growth strategy as the first phase; the second phase involved New England; and the third phase concerned national, apprising this year they

had visitors from 47 different States. He informed they were focused on expanding the footprint to not only have a regional, but also a national reputation. He remarked he was appreciative of the investment Warren County made in the Hyde with occupancy tax.

Supervisor Seeber requested a roll call vote on proposed Resolution No. 74, *Authorizing License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks*.

Chairman Thomas called for a vote on resolutions, following which 28-90 were approved, as presented with the exception of Resolution Nos. 38 and 78 which were tabled. Please note that proposed Resolution No. 91 failed to obtain the majority vote required in order to be brought to the floor.

RESOLUTION NO. 28 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2019 and 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2019 BUDGET				
A.4530 130	Public Nursing Home, Salaries-Part Time	A.1011 110	County Administrator, Salaries-Regular	\$700.00
A.4530 130		A.1011 410	Supplies	200.00
A.4530 130		A.1011 423	Telephone	50.00
A.4530 130		A.1011 424	Postage	50.00
A.4530 130		A.4530 440	Public Nursing Home, Legal Transcript Fees	4,000.00
A.4530 130		A.4530 470	Contract	500.00
DEPARTMENT: HEALTH SERVICES - 2019 BUDGET				
A.4010 110	Health Services, Salaries-Regular	A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	159,650.00
A.4010 130	Salaries-Part Time	A.4054 444		48,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES - 2019 BUDGET - cont.				
A.4018 110	Preventive Program, Salaries-Regular	A.4054 444		\$10,000.00
A.4018 130	Preventive Program, Salaries-Part Time	A.4054 444		5,000.00
A.4018.0020 110	Preventive Program, Family Health, Salaries-Regular	A.4054 444		10,000.00
A.4018.0020 130	Salaries-Part Time	A.4054 444		5,000.00
A.4018.0030 130	Disease Control, Salaries- Part Time	A.4054 444		10,000.00
A.4054 130	Ed/Physically Hand. Children, Salaries-Part Time	A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	11,700.00
A.4054.0060 130	Ed. Phys. Handcppd/Early Intervnt, Salaries-Part Time	A.4054 444		4,000.00
A.4189 130	Public Health-Bio Terrorism, Salaries-Part Time	A.4054 444		8,000.00
DEPARTMENT: SHERIFF - 2019 BUDGET				
A.3150 130	Sheriff's Correction Division, Salaries-Part Time	A.3150 120	Sheriff's Correction Division, Salaries-Overtime	39,056.00
A.3150 860	Hospitalization	A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	88,919.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: SHERIFF - 2019 BUDGET - cont.				
A.3150 860		A.3150 861	Sheriff's Correction Division, Retirees Hospitalization	\$51,077.00
A.3150 860		A.3150 120	Salaries- Overtime	16,315.00
A.3150 831	Medicare Contribution	A.3150 120		1,271.00
A.3110 860	Sheriff's Law Enforcement, Hospitalization	A.3110 830	Sheriff's Law Enforcement, Social Security	36,077.00
A.3110 860		A.3110 861	Retirees Hospitalization	36,773
A.3110 860		A.3110 810	Retirement	31,197.00
A.3110 860		A.3110 831	Medicare Contribution	4,545
A.3110 860		A.3110 862	Health Insurance Cost Reimbursement	2,397
A.3150 810	Sheriff's Correction Division, Retirement	A.3020 110	Sheriff's 911 Center, Salaries- Regular	65,816.00
A.3150 810		A.3020 860	Hospitalization	18,877.00
A.3150 810		A.3020 861	Retirees Hospitalization	1,635.00
A.3150 810		A.3020 862	Health Insurance Cost Reimbursement	1,342.00
A.3150 810	Sheriff's Correction Division, Retirement	A.3020 865	Sheriff's 911 Center, Dental Insurance	678.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: SHERIFF - 2020 BUDGET - cont.				
A.3150 810		A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	\$18,790.00
A.3150 810		A.3110 130	Salaries-Part Time	19,788.00
A.3150 810		A.3150 110	Sheriff's Correction Division, Salaries-Regular	9,311.00
A.3150 830	Social Security	A.3150 110		12,260.00
A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	A.3020 470	Sheriff's 911 Center, Contract	\$34,500.00
A.3110 110		A.3110 444	Sheriff's Law Enforcement, Travel/Education /Conference	21,000.00

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 29 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2019 and 2020 as set forth herein, now, therefore, be it RESOLVED, that the following budget amendments are approved and authorized

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
2019 BUDGET		
HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4054 3277	Ed/Physically Hand. Children, Education of Handicapped Child	\$398,650.00
<u>APPROPRIATIONS</u>		
A.4054 444	Ed/Physically Hand. Children, Travel/Education/Conference	398,650.00
HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	3,000.00
A.4010.4300.3426	Health Services, DSRIP Program, DSRIP Engagement Funds	40,000.00
<u>APPROPRIATIONS</u>		
A.4018.0040 445	Preventive Program, Health Education, Foods	2,950.00
A.4018.0040 410	Supplies	50.00
A.4010.4300 220	Health Services, DSRIP Program, Office Equipment	5,000.00
A.4010.4300 260	Other Equipment	5,000.00
A.4010.4300 410	Supplies	5,000.00
A.4010.4300 428	Data Processing & Internet Fees	25,000.00
OFFICE FOR THE AGING		
<u>ESTIMATED REVENUE</u>		
A.6772.4300 3426	OFA-Warren County, DSRIP Program, DSRIP Engagement Funds	8,946.00
<u>APPROPRIATIONS</u>		
A.6772.4300 130	OFA-Warren County, DSRIP Program, Salaries-Part Time	8,000.00

February 21, 2020

61

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
HEALTH SERVICES - cont.		
A.6772.4300 830	Social Security	\$500.00
OFFICE FOR THE AGING - cont.		
A.6772.4300 831	Medicare Contribution	116.00
A.6772.4300 220	Office Equipment	330.00
OFFICE OF EMERGENCY SERVICES		
<u>REVENUE</u>		
A.3645.4105 4380	Homeland Security, FY18 State Homeland Security Prog, State Homeland Security Program	52,761.00
<u>APPROPRIATIONS</u>		
A.3645.4105 260	Homeland Security, FY18 State Homeland Security Prog, Other Equipment	49,761.00
A.3645.4105 444	Travel/ Education/Conference	3,000.00
SHERIFF		
<u>REVENUE</u>		
A.3150 3384	Sheriff's Correction Division, Other Sheriff's State Aid	50,000.00
A.3020.4041 3380	Sheriff's 911 Center, 2019-20 PSAP Grant, State Homeland Security Program	145,935.00
A.3020.4042 3380	2019 Interoperable Comm Grant, State Homeland Security Program	439,456.00
<u>APPROPRIATIONS</u>		
A.3150 250	Sheriff's Correction Division, Technical Equipment	50,000.00
A.3020.4041 250	Sheriff's 911 Center, 2019-20 PSAP Grant, Technical Equipment	145,935.00
A.3020.4042 250	2019 Interoperable Comm Grant, Technical Equipment	439,456.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SOCIAL SERVICES		
<u>REVENUE</u>		
A.6010 4610	Social Services, Social Services Admin	\$50,000.00
<u>APPROPRIATIONS</u>		
A.6010 470	Social Services, Contract	50,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 30 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING EXTENSION AGREEMENT WITH EMERGENCY POWER SYSTEMS TO PROVIDE GENERATOR MAINTENANCE SERVICES AT VARIOUS WARREN COUNTY FACILITIES IN CONNECTION WITH THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS (WC 18-19)

WHEREAS, the Superintendent of Public Works has requested that Warren County enter into an extension agreement (previous contract being authorized by Resolution No. 144 of 2019), with Emergency Power Systems for generator maintenance services at various Warren County facilities in connection with the Warren County Department of Public Works, for a term commencing May 1, 2020 and terminating April 30, 2021, with the option for one (1) additional one (1) year renewal, pursuant to the same terms and conditions as the original specifications (WC 18-19) and proposal, and

WHEREAS, the County Facilities Committee has approved the request to extend the agreement, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an extension agreement and such other documents that may be necessary to carry out the terms of this resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departments within Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 31 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

APPROVING THE WARREN COUNTY ASSIGNED COUNSEL PLAN WHICH REPLACES THE ASSIGNED COUNSEL PLAN AUTHORIZED BY RESOLUTION NO. 27 OF 2019

WHEREAS, pursuant to the requirements of New York County Law Article 18-B §722, the County has developed a plan for the provision of legal services for the eligible indigent of Warren County, and

WHEREAS, the attached plan will replace the Assigned Counsel Plan previously approved by Resolution No. 27 of 2019, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the attached Warren County Assigned Counsel Plan, and be it further

RESOLVED, that upon receipt of final approval of the Warren County Bar Association and approval of the Office of Indigent Legal Services, the attached plan shall become effective.

WARREN COUNTY ASSIGNED COUNSEL PLAN

I. The Warren County Assigned Counsel Program

1. The Assigned Counsel Program ("Program") is a cooperative effort between Warren County and the Warren County Bar Association that provides high quality legal representation to all financially-eligible persons in Warren County who are entitled by law to counsel, thereby protecting society's interest in the fair administration of justice. The Program represents those who are unable to afford a lawyer in criminal, Family Court, parole-related, and appellate cases.

2. The purpose of this Assigned Counsel Plan is to establish procedures for the provision of counsel and other investigative, expert, and related services to eligible persons when the Warren County Assigned Counsel Program accepts or assigns a case. The Plan shall establish panels of qualified attorneys for each type of case for which assigned counsel is available and shall set forth the procedures and requirements for administration of the Program by the Assigned Counsel Administrator and Advisory Board.

II. ASSIGNED COUNSEL ADMINISTRATOR

1. *Appointment and qualifications.* An Assigned Counsel Administrator ("Administrator") shall be appointed by the Warren County Board of Supervisors to be the Department Head of the Assigned Counsel Office. The Administrator shall possess demonstrable skill and experience in criminal defense and Family Court representation and shall also demonstrate a commitment to the quality representation of all clients who are eligible for mandated representation.

2. *Powers and duties.* The Administrator is responsible for qualifying applicants financially as well as the assignment of the appropriate public defender, conflict defender, or assigned counsel attorney, if a judge has not already assigned an attorney in the matter. The Administrator's responsibilities also include:

- a) setting policies and procedures for the Program;
- b) determining financial eligibility for assigned counsel representation pursuant to the criteria and standards issued by the Office of Indigent Legal Services and incorporated in this Plan;
- c) administering the application process for assigned counsel attorneys and managing the enrollment of each assigned counsel panel;

- d) preparing and furnishing to the courts in Warren County a list of attorneys qualified to represent indigent defendants;
- e) making rotational assignments of assigned counsel attorneys;
- f) reviewing vouchers submitted by assigned counsel attorneys for administrative and calculation errors and to assess the quality of practice;
- g) overseeing and managing the Program's budget;
- h) enforcing caseload standards in accordance with standards issued by the Office of Indigent Legal Services and incorporated in this Plan;
- l) reviewing the performance of assigned counsel attorneys and working with the Advisory Board to resolve complaints and violations;
- j) maintaining records and data as necessary and preparing and submitting required reports to the Warren County Board of Supervisors and the Office of Indigent Legal Services; and
- k) facilitating, to the extent practicable, programs attorney training, mentoring, and continuing legal education.

III. ASSIGNED COUNSEL ADVISORY BOARD

1. *Composition.* The Assigned Counsel Advisory Board shall consist of three attorneys to be selected by the Administrator and approved by the Warren County Bar Association. Members of the Advisory Board shall have substantial experience and knowledge in criminal defense and Family Court representation and shall also demonstrate a commitment to the quality representation of all clients who are eligible for mandated representation.

2. *Powers and duties.* The Advisory Board shall assist the Administrator in reviewing attorney applications and handling complaints regarding assigned counsel attorneys. The Advisory Board may also provide advice regarding conflicts of interest and determine whether particular types of cases are eligible for mandatory representation.

IV. ATTORNEY APPLICATIONS

1. *General requirements.* To participate in the Program, attorneys must meet the following eligibility requirements:

- (a) attorneys must be admitted to practice law in New York State and in good standing;
- (b) attorneys must maintain a mailing address in Warren County and be available to meet with clients in Warren County in an appropriate office setting; and
- (c) attorneys must maintain professional liability insurance in the amounts of \$500,000 per occurrence and \$1,000,000 aggregate, with Warren County named as an additional insured, and all coverage must be issued by an insurance company authorized to do business in New York State. Attorneys shall submit proof of such insurance at any time upon request by the Administrator.

2. *Application process.*

- (a) Attorneys must apply to the Program using an application form provided by the Administrator. In addition to the completed application form, all applicants must submit the following:
 - i. Certificate of Good Standing issued within the previous 90 days;
 - ii. Professional resume;
 - iii. Contact information for two professional references;
 - iv. Cover letter and/or personal statement (not to exceed two pages)
- (b) Interviews may be required at the discretion of the Administrator and/or the Advisory Board and further information may be requested as deemed necessary for proper review of the application.
- (c) Applications will be reviewed by the Administrator and the Advisory Board based on the eligibility requirements for each Assigned Counsel Panel as set

forth in this Plan; provided, however, that the Administrator and the Advisory Board shall have the discretion to accept or reject applications based on their assessment of applicants' experience or their character and fitness, and they may also consider programmatic limitations not related to an attorney's qualifications.

V. STANDARDS OF CONDUCT FOR ASSIGNED ATTORNEYS

1. Attorneys shall at all times conduct themselves with the utmost professionalism and in accordance with the Rules of the Appellate Division, Third Department and the New York Rules of Professional Conduct. Attorneys should also be guided by the New York State Bar Association Revised Standards for Providing Mandated Representation, the American Bar Association Criminal Justice Standards for the Defense Function, and any other applicable standards of practice.
2. Attorneys must promptly disclose any legal or ethical conflicts of interest and recuse themselves from any representation as requested by the Administrator or Advisory Board to avoid the appearance of impropriety.
3. Attorneys must comply with caseload standards issued by the New York State Office of Indigent Legal Services and incorporated in this Plan.
4. Attorneys shall maintain a separate file for each assigned matter or assigned client and shall maintain such files for at least seven years.
5. Attorneys are prohibited from accepting private retainers, gifts, or payments from any client assigned to them by the court or the Program.
6. Once assigned to a case, the assigned attorney shall remain the attorney of record unless and until specifically relieved by the court, the case is completed, or the attorney and the client agree in writing and a new attorney is assigned by the Administrator or as required by statute.
7. Attorneys must make every effort to attend all court appearances themselves and they shall promptly notify the Administrator and the court of any substitutions and/or requests for adjournment.
8. Attorneys must make every effort to communicate with clients as soon as practicable following their assignment, but in any case they must meet with incarcerated criminal clients within 48 hours and communicate with non-incarcerated criminal clients and family court clients within two business days, provided that such contact may be by phone or email. If the criminal client is incarcerated, the assigned attorney should discuss bail with the client at the initial meeting. To the extent practicable, attorneys should thereafter meet with clients in advance of every court appearance and shall communicate with client within a reasonable period of time after each such appearance if the client was not in attendance. Attorneys at all times during representation shall be responsive and communicate regularly with clients.
9. Assigned attorney shall assess the need for investigatory, expert, and other non-attorney support services in all cases and apply to the court for approval of such expenses where reasonably required.
10. Clients shall be timely notified of their right to appeal and notices of appeal shall be filed, as appropriate, as soon as possible after the conclusion of a matter.
11. It is required that attorneys become or remain members of the Warren County Bar Association. It is also recommended that attorneys become or remain members of the New York State Defenders Association, the New York State Association of Criminal Defense Lawyers, and/or the New York State Bar Association Criminal Justice or Family Law Sections.

VI. ATTORNEY DISQUALIFICATION AND COMPLAINTS**1. Attorney disqualification.**

- (a) Attorney participation in the Warren County Assigned Counsel Program is a privilege, not a right, and attorneys may be removed from the Program at any time if they fail to comply with any provision of this Plan. Attorneys may be removed or suspended from the Program for any of the following reasons:
 - i. substantial failure to comply with any provision of this Plan or the New York Rules of Professional Conduct;
 - ii. the intentional submission of materially incorrect information, applications, vouchers, or other submissions;
 - iii. substantial failure to provide competent representation; or
 - iv. any disbarment, suspension from practice, or failure to maintain attorney registration in good standing.
- (b) If the Administrator determines that an attorney should be suspended or disqualified, the Administrator shall notify the attorney in writing and refer the matter to the Advisory Board to determine an appropriate response. Any decision of the Advisory Board to suspend or remove an attorney from the Program shall be considered a final decision.
- (c) Attorneys who have been disqualified may reapply to the Program after a period of one year.

2. Complaints.

- (a) The Administrator shall notify attorneys in writing of any complaints regarding their conduct or performance. Prior to issuing any decision, the Administrator shall meet with the attorney to discuss the matter and shall provide at least ten days time for the attorney to submit a written response to the allegations. Pending complaints shall be kept confidential in order to protect the parties' private personal information.
- (b) If the Administrator determines that the conduct alleged in a complaint may have violated this Plan, the New York Rules of Professional Conduct, or any other applicable statutory or regulatory requirement, the Administrator shall refer the complaint to the Advisory Board to determine an appropriate response.

VII. ASSIGNED COUNSEL PANELS**1. General provisions**

- (a) The Administrator shall maintain several panels of attorneys for assignments involving different types of cases. The requirements for attorneys participating in each of these panels are set forth in this section.
- (b) Attorneys may apply to any or all of the panels upon their initial application to the Program. After being accepted into the Program, attorneys may request to advance to a higher level panel upon meeting the applicable requirements for that panel.
- (c) Attorneys who do not meet the requirements for a panel may request acceptance based on their other abilities, knowledge, or experience which is sufficient to provide competent legal representation. Such requests shall be made in writing and shall be approved at the discretion of the Administrator and the Advisory Board.
- (d) Attorneys who are denied acceptance to a panel by the Administrator may request a review of such denial by the Advisory Board. The decision of the Advisory Board in such cases shall be final and subsequent applications will not be considered for a period of one year following the denial.
- (e) When it has been determined that an attorney may participate in one or more panels contingent upon successful completion of certain training or other requirements, the Administrator must communicate such determination to the attorney in writing and set a specific time frame for completing the training or other requirements.

2. Family Court Panel.

- (a) Attorneys on the Family Court Panel may accept assignments to matters

brought in Family Court, including but not limited to custody and visitation, abuse, neglect, termination of parental rights, violation of support orders, and paternity.

- (b) Requirements for the Family Court Panel are as follows:
- i. Attorneys must be knowledgeable regarding the substantive and procedural laws applicable to Family Court matters.
 - ii. Attorneys must have strong trial skills, including but not limited to counseling and communicating with clients, conducting appropriate motion practice, witness examination, and written and oral advocacy.
 - iii. Attorneys must have experience in at least three prior Family Court matters which included a full hearing and disposition.
 - iv. Notwithstanding the requirements for the Family Court Panel as set forth above, attorneys who demonstrate such other ability, knowledge, or experience sufficient to provide competent legal representation may be accepted onto the Family Court Panel at the discretion of the Advisory Board.

3. *Misdemeanor Panel.*

- (a) Attorneys on the Misdemeanor Panel may accept assignments in misdemeanor and violation cases.
- (b) Requirements for the Misdemeanor Panel are as follows:
- i. Attorneys must be knowledgeable regarding the substantive and procedural laws applicable in misdemeanor and violation cases.
 - ii. Experience in prior misdemeanor and violation prosecutions is preferred, but attorneys with any level of experience sufficient to provide competent legal representation may be accepted onto the Misdemeanor Panel at the discretion of the Advisory Board.

4. *Lower Felony Panel.*

- (a) Attorneys on the Lower Felony Panel may accept assignments in Class D and E level felony matters, as well as any misdemeanor and violation cases.
- (b) Requirements for the Lower Felony Panel are as follows:
- i. Attorneys must have engaged in the actual practice of law for at least three years.
 - ii. Attorneys must possess experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.
 - iii. Attorneys must have court experience in at least 30 criminal cases through disposition within the past three years, including at least: (1) one jury trial in a criminal case which proceeded to verdict; (2) two bench trials in a criminal case which proceeded to verdict; (3) second chairing at least three felony matters from commencement to final resolution; (4) three suppression hearings in criminal cases in which oral testimony was taken and a ruling on the hearing was rendered; or (5) any combination of the above requirements at the discretion of the Advisory Board.

5. *Major Felony Panel.*

- (a) Attorneys on the Major Felony Panel may accept assignments in criminal matters involving any class of felony, misdemeanor, or violation, with the exception of homicide and predatory sexual abuse cases.
- (b) Requirements for the Major Felony Panel are as follows:
- i. Attorneys must have engaged in the actual practice of law for at least five years.
 - ii. Attorneys must possess superior experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.

- iii. Attorneys must have substantial experience in the handling of felony matters and court experience in at least 50 criminal cases through disposition within the past five years, including at least: (1) fifteen felony cases; (2) ten hearings in criminal cases, including at least five felony cases, in which oral testimony was taken and an opinion on the hearing was rendered; (3) five criminal jury trials which proceeded to verdict, including at least two felony trials; or (4) any combination of the above requirements at the discretion of the Advisory Board.

6. *Homicide/Predatory Sexual Abuse Panel.*

- (a) Attorneys on the Homicide/Predatory Sexual Abuse Panel may accept assignments in cases involving any criminal matter.
- (b) Requirements for the Homicide/Predatory Sexual Abuse Panel are as follows:
 - i. Attorneys must have engaged in the actual practice of law for at least seven years.
 - ii. Attorneys must possess superior experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.
 - iii. Attorneys must demonstrate high-quality legal writing skills through the submission of a post-indictment motion filed in a class A, B, or C felony case.
 - iv. Attorneys must have substantial experience in the handling of homicides and/or sexual predatory assault cases and court experience in at least 50 criminal cases through disposition within the past five years, including a minimum of 20 felony cases, and involving at least: (1) five felony jury trials which proceeded to verdict; (2) ten hearings in criminal cases, including at least eight felony cases, in which oral testimony was taken and an opinion on the hearing was rendered; (3) cross examination during trial of at least four expert witnesses offering testimony regarding undercover police investigations, fingerprints, ballistics and/or firearms, medical opinions, or forensic science; or (4) any combination of the above requirements at the discretion of the Advisory Board.

VIII. ASSIGNMENT PROCEDURES

1. *Order of assignment.*

- (a) The Warren County Public Defender Office has primary responsibility for providing indigent legal services for defendants in criminal matters, except for cases where a judge has already assigned an attorney.
- (b) In the event that the Public Defender is determined to have a conflict, counsel may be assigned:
 - i. (1) pursuant to a contract with a particular law firm or attorney qualified to provide conflict representation; or
 - ii. (2) to any assigned counsel attorney pursuant to the provisions of this Plan.
- (c) In the event that the appropriate assigned counsel panel lacks a suitable attorney able to take a case, the Administrator shall make an assignment from the next highest level panel. In the event that the Program is unable to provide suitable representation, the Administrator shall assign a qualified member of the Warren County Bar Association to provide representation. In such cases, the requirements and procedures set forth in this Plan shall apply.

2. *Timing; counsel at arraignment.*

- (a) Assignment of counsel shall be accomplished so that an indigent defendant will be represented at all critical phases of the prosecution, including arraignment. The Administrator shall make assignments within 48 hours of the qualification of an indigent person for such services, and if necessary to ensure representation at arraignment, the Administrator may make provisional assignments pending qualification.

- (b) Attorneys may be asked to accept assignments in emergencies or on very short notice. While acceptance of such assignments is not required, it is strongly encouraged.

3. *Manner of assignment.* The Administrator shall make assignments on a rotating basis from a list of all eligible participating attorneys. In assigning counsel, due regard shall be given to the following factors:

- (a) Potential conflicts of interest;
- (b) Geographic proximity;
- (c) Prior representation (continuity of counsel);
- (d) Attorney caseload; and
- (e) Attorney skill and experience with the type of case involved.

4. *Second chair assignments.* The Administrator may assign an attorney to serve as either the lead attorney in a case or as a second chair. Attorneys may also request the assignment of a second chair and are encouraged to do so in violent and/or complex felony cases. Less experienced attorneys may also request that a more experienced attorney be assigned as their second chair.

IX. CASELOAD STANDARDS

1. The New York State Office of Indigent Legal Services issued caseload standards in December 2016 as required pursuant to the *Hurrell-Harring* settlement. The purpose of these standards is to ensure that public defense lawyers and assigned attorneys have sufficient time in every client's case to protect their clients' constitutional rights and handle their cases in a professional and respectful manner.

2. The Administrator shall monitor attorney caseloads and enforce the maximum annual assignment limits set forth in the table below. The average number of hours per case is advisory only, not a strict requirement, and individual cases may take more or less time.

Case Type	Maximum Annual Assignments	Minimum Average Hours
Violent Felonies	50	37.5
Non-Violent Felonies	100	18.8
Misdemeanors and Violations	300	6.3
Post-Disposition (including Probation Revocation)	200	9.4
Parole Revocation	200	9.4
Appeals of Verdict	12	156.3
Appeals of Guilty Pleas	35	53.6

X. ASSIGNED COUNSEL COMPENSATION AND EXPENSES

1. *Payment rates.* Attorneys shall be paid at the rates and fee levels specified in County Law §722-b.

2. *Voucher forms.* The Administrator shall provide voucher forms to all participating attorneys and shall develop procedures as necessary to oversee the voucher submission and payment

process. Vouchers shall be reviewed by the Administrator and if approved they shall be signed by the Administrator as Department Head of the Warren County Assigned Counsel Office and then forwarded to the presiding judge or justice for further review and signature pursuant to N.Y. County Law § 722. When approved by the presiding judge or justice vouchers shall be submitted to the Warren County Auditor for payment.

3. Voucher submission deadlines. To obtain payment, attorneys must submit completed voucher forms to the Administrator within 90 days following the conclusion of representation in each case. Attorneys must also submit year-end interim vouchers on or before December 31 for any case continuing past the end of the calendar year. Such year-end interim vouchers must include an estimate as to the cost of the remaining representation and an interim accounting of the amount outstanding to date. All work completed in any calendar year shall be submitted not later than January 15 of the following calendar year. Attorneys who fail to submit vouchers within these time periods may be required to submit payment requests to the Board of Supervisors.

4. Billing increments and records. Attorney billing and payments shall be made according to a decimal system of 1/10th hour increments, such that six minutes shall equal .1, thirty minutes shall equal .5, sixty minutes shall equal 1.0, etc. Increments shall be stated to the nearest 1/10th hour (i.e., .2 not .23 or .19). Attorneys shall maintain accurate contemporaneous time records for each assigned matter and such records shall be made available to the Administrator, the Warren County Auditor, or the presiding judge or justice upon reasonable demand. Attorneys shall bill, and may be paid, only for reasonable and necessary services and expenses. Time spent billing, preparing vouchers, or discussing the bill with the Administrator or any judicial officer or auditor may not be billed and shall not be paid.

5. Travel expenses. Attorneys may bill time spent traveling to and from courts and travel time to and from jail as out of court time only, and attorneys shall be reimbursed for mileage in accordance with County rules regarding travel. When multiple cases are handled on the same trip, attorneys must apportion the time actually spent traveling for each case between or among such clients.

6. Non-attorney expenses. Investigative, expert, and other non-attorney services which are necessary for an adequate defense shall be paid by the County as provided by County Law §722-c or through the Program if such resources are available. Assigned attorneys are expected to assess the need for such non-attorney supports, including but not limited to, investigative, expert, interpreting, social work, and sentencing advocate services. If non-attorney services are found to be necessary, assigned attorneys shall apply to the court for such services as provided by County Law §722-c.

XI. CRITERIA AND PROCEDURES FOR DETERMINING ASSIGNED COUNSEL ELIGIBILITY

1. An applicant shall be eligible for assignment of counsel when the applicant's current available resources are insufficient to pay for a qualified attorney, release on bond, the expenses necessary for a competent defense, and the reasonable living expenses of the applicant and any dependents.

(a) Whether an applicant is eligible for assignment of counsel shall be determined in accordance with the criteria and procedures set forth below.

(b) Counsel shall be assigned unless the applicant is conclusively ineligible.

2. To streamline the eligibility determination process, there shall be presumptions of eligibility. A presumption of eligibility is rebuttable only where there is compelling evidence that the applicant has the financial resources sufficient to pay for a qualified attorney and the other expenses necessary for a competent defense.

- (a) Applicants are presumptively eligible for assignment of counsel if their net income is at or below 250% of the Federal Poverty Guidelines.
 - (b) Applicants who are incarcerated, detained, or who are confined to a mental health institution shall be presumed eligible for assignment of counsel.
 - (c) Applicants who are currently receiving, or have recently been deemed eligible pending receipt of, need-based public assistance, including but not limited to Family Assistance (TANF), Safety Net Assistance (SNA), Supplemental Nutrition Assistance (SNAP), Supplemental Security Income (SSI)/New York State Supplemental Program (SSP), Medicaid, or Public Housing assistance, shall be deemed presumptively eligible for assignment of counsel.
 - (d) Applicants who have, within the past six months, been deemed eligible for assignment of counsel in another case in that jurisdiction or another jurisdiction shall be presumed eligible. Appellate courts shall assign appellate counsel to appellants who were deemed eligible for assigned counsel by their trial court.
3. Ability to post bond shall not be sufficient, standing alone, to deny eligibility for assignment of counsel.
4. The resources of a third party shall not be considered available to the applicant unless the third party expressly states a present intention to pay for counsel, the applicant gives informed consent to this arrangement, and the arrangement does not interfere with the representation of the applicant or jeopardize the confidentiality of the attorney-client relationship.
- (a) The resources of a spouse shall not be considered available to the applicant, subject to the above exception.
 - (b) The resources of a parent shall not be considered as available to minor applicants, subject to the above exception.
5. Non-liquid assets shall not be considered unless such assets have demonstrable monetary value and are readily convertible to cash without impairing applicants' ability to provide for the reasonable living expenses of themselves and their dependents.
- (a) Ownership of a vehicle shall not be considered where such vehicle is necessary for basic life activities.
 - (b) An applicant's primary residence shall not be considered unless the fair market value of the home is significant, there is substantial equity in the home, and the applicant is able to access the equity in a time frame sufficient to retain private counsel promptly.
6. Any income from receipt of child support or need-based public assistance shall not be considered as available to applicants in determining eligibility for assignment of counsel.
7. Debts and other financial obligations, including the obligation to provide reasonable living expenses for the applicant and his or her dependents, shall be considered in determining eligibility for assignment of counsel.
8. Eligibility determinations shall take into account the actual cost of retaining a private attorney in the relevant jurisdiction for the category of crime charged.
9. These criteria and procedures shall be applied uniformly, consistently, and with transparency.
10. Courts have the ultimate authority to determine eligibility, but may delegate the responsibility for screening and making an eligibility recommendation.
- (a) Entities responsible for screening and making a recommendation should be independent and conflict-free.
 - (b) Where there is no entity that is independent and conflict-free, courts may delegate the screening responsibility to the provider of mandated representation.

11. The confidentiality of all information applicants provide during the eligibility determination process shall be preserved.

- (a) The eligibility screening process, whether done by another entity or the court, shall be done in a confidential setting and not in open court.
- (b) Any entity involved in screening shall not make any information disclosed by applicants available to the public or other entities (except the court).
- (c) Any documentation submitted to the court shall be submitted ex parte and shall be ordered sealed from public view.

12. Counsel shall be assigned at the first court appearance or immediately following the request for counsel, whichever is earlier.

- (a) Eligibility determinations shall be done in a timely fashion so that assignment of counsel is not delayed.
- (b) Counsel shall be provisionally appointed for applicants whenever they are not able to obtain counsel prior to a proceeding which may result in their detention, or whenever there is an unavoidable delay in the eligibility determination.

13. The eligibility determination process shall not be unduly burdensome or onerous.

- (a) Applicants shall not be required to attest under penalty of perjury to the truth of the information provided as part of the eligibility determination process.
- (b) Applicants shall not be denied assignment of counsel for minor or inadvertent errors in the information disclosed during the eligibility determination process.
- (c) Applicants shall not be required to produce unduly burdensome documentation to verify the financial information provided; nor shall they be denied assignment of counsel solely for the failure to produce documentation where they have demonstrated a good faith effort to produce requested documentation.
- (d) Applicants shall not be required to demonstrate that they were unable to retain private counsel to be deemed eligible for assignment of counsel.

14. The determination that applicants are ineligible for assignment of counsel shall be in writing and shall explain the reasons for the ineligibility determination. Applicants shall be provided an opportunity to request reconsideration of this determination or appeal it, or both.

- (a) Screening entities shall promptly inform applicants of their eligibility recommendation. If their recommendation is that the applicant be denied assignment of counsel, they shall provide the reason for the denial in writing along with written notice that the applicant can ask the screening entity to reconsider or can appeal to the court, or both.
- (b) If a court determines that an applicant is ineligible for assignment of counsel, the court shall inform the applicant of this decision in writing with an explanation as to the reason for the denial. The court shall also entertain an applicant's request to reconsider a decision that the applicant is ineligible for assignment of counsel.

15. A determination of eligibility for assignment of counsel shall not be re-examined absent a substantial change of circumstances such that the defendant can pay for a qualified attorney and the expenses necessary for a competent defense.

- (a) County Law § 722-d shall be used only after an assignment of counsel has been made, only if prompted by defense counsel, and only after a finding of a substantial change in the defendant's financial circumstances.
- (b) Counsel shall not be assigned contingent upon a requirement that the defendant make partial payments to the provider of mandated representation or to the county.

16. Procedure regarding data maintenance

- (a) Data shall be maintained regarding the:
 - i. number of applicants who apply for assignment of counsel;
 - ii. number of applicants found eligible;
 - iii. number of applicants found ineligible and the reasons for the ineligibility determination;
 - iv. number of reconsiderations and appeals requested; results of these reconsiderations and appeals;
 - v. number of reports made pursuant to County Law § 722-d regarding the assignment of counsel; and
 - vi. number of orders issued for partial payment or termination of the assignment of counsel under County Law § 722-d.
- (b) To ensure the confidentiality of information submitted during the eligibility determination process, the data shall be made available in aggregate form only, meaning that no individual applicant can be identified in the data itself.

XIII. SEVERABILITY

In the event that any part of this plan shall be determined to be inconsistent with the provisions of any statute relating to the representation of indigent defendants or respondents, the statute shall prevail. Any matters which are not provided for in this plan shall be governed by the applicable statutes.

XIV. EFFECTIVE DATE

This plan shall not take effect until it has been approved by the Office of Court Administration, the Warren County Bar Association and by resolution adopted by the Warren County Board of Supervisors. When approved, this plan shall become effective immediately and shall continue in effect until such time as the Warren County Board of Supervisors shall, by resolution, adopt an alternate plan for representation of indigent defendants, petitioners or respondents. If amended, the same approval process as set forth above is to be followed.

Adopted by unanimous vote.

RESOLUTION NO. 32 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AMENDING AGREEMENT WITH RELX D/B/A LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE PUBLIC DEFENDER'S OFFICE, TO INCREASE THE NUMBER OF AUTHORIZED USERS

WHEREAS, pursuant to Resolution No. 356 of 2018, the Chairman of the Board of Supervisors was authorized to execute a continuation agreement with RELX d/b/a LexisNexis, P.O. Box 9584, New York, New York 10087, for a subscription for a law library research system for the Warren County Public Defender's Office, and

WHEREAS, the Public Defender has requested that the agreement be amended to increase the number of authorized users, which shall result in the following increased monthly costs:

<u>Monthly Cost</u>	<u>Term</u>
\$548	04/01/2020 - 12/31/2020
\$588	01/01/2021 - 12/31/2021
\$606	01/01/2022 - 12/31/2022
\$624	01/01/2023 - 12/31/2023

and

WHEREAS, the Public Defender has advised New York State OILS Grant funds shall be used to cover the increased cost of said subscription, now, therefore, be it

RESOLVED, that the agreement with RELX d/b/a LexisNexis, be, and hereby is, amended to increase the number of authorized users at an increased cost not to exceed those listed above, provided there are New York State OILS Grant funds available to cover said costs, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1171 426 Public Defender, Subscriptions, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 356 of 2018 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 33 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE MENTORING SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside counsel to provide mentoring services to staff attorneys, and

WHEREAS, the Public Defender has requested to contract with outside counsel to provide mentoring services, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes agreements with outside counsel, to provide mentoring services on cases for the Public Defender's Office at a rate of One Hundred Fifty Dollars (\$150) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 34 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING OUT-OF-STATE TRAVEL FOR PUBLIC DEFENDER, MARCY FLORES, TO ATTEND THE NACDL'S 13TH ANNUAL FORENSIC SCIENCE SEMINAR - MAKING SENSE OF SCIENCE: FORENSIC SCIENCE & THE LAW IN LAS VEGAS, NEVADA

RESOLVED, that Public Defender, Marcy Flores, is hereby authorized to attend the NACDL's 13th Annual Forensic Science Seminar - Making Sense of Science: Forensic Science & the Law in Las Vegas, Nevada on April 2, 2020 through April 4, 2020, at a cost not to exceed One Thousand Nine Hundred Sixty-Three Dollars and Fifty Cents (\$1,963.50) to be paid from Budget Code A.1011 444, Public Defender, Travel/Education/Conference, and reimbursed in full through New York State OILS grant funding.

Adopted by unanimous vote.

RESOLUTION NO. 35 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING OUT-OF-STATE TRAVEL FOR 1ST ASSISTANT PUBLIC DEFENDER, BRIAN PILATZKE, TO ATTEND THE NACDL'S ALL THE WRIGHT TOOLS: TAKING FLIGHT WITH YOUR DEFENSE FROM ARRAIGNMENT TO ACQUITTAL MEETING & SEMINAR IN CHARLOTTE, NORTH CAROLINA

RESOLVED, that 1st Assistant Public Defender, Brian Pilatzke, is hereby authorized to attend the NACDL's All the Wright Tools: Taking Flight with Your Defense from Arraignment to Acquittal Meeting & Seminar in Charlotte, North Carolina on May 6, 2020 through May 9, 2020, at a cost not to exceed One Thousand Seven Hundred Eighty Dollars (\$1,780) to be paid from Budget Code A.1011 444, Public Defender, Travel/Education/Conference, and reimbursed in full through New York State OILS grant funding.

Adopted by unanimous vote.

RESOLUTION NO. 36 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 549 OF 2019, APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2020, TO APPOINT AN ADDITIONAL MEMBER

WHEREAS, Resolution No. 549 of 2019 made appointments to the Climate Smart Task Force for the 2020 calendar year, and

WHEREAS, the Environmental Concerns & Real Property Tax Services has recommended that Jack Mance, Senior Transportation Planner for the Adirondack/Glens Falls Transportation Council, be added as a member of the Climate Smart Task Force for the year 2020, now, therefore, be it

RESOLVED, that Jack Mance, Senior Transportation Planner for the Adirondack/Glens Falls Transportation Council, be added as a member of the Climate Smart Task Force for the year 2020, and be it further

RESOLVED, that all other portions of Resolution No. 549 of 2019 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 37 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING WARREN COUNTY'S PARTICIPATION IN A CLEAN LAKES COLLABORATION DEDICATED TO PROTECTING NEW YORK STATE'S MOST VITAL AND THREATENED ASSET

WHEREAS, the unparalleled array of fresh water lakes and watersheds of New York State and their associated watersheds constitute the State's most valuable asset for drinking water, recreation, tourism, agriculture, flood control, fishing and community health, as well as essential habitat for plant and animal life, and

WHEREAS, the enormous economic value of fresh waters in the State only appreciates as the needs for and pressures on these resources increase, and

WHEREAS, growing scientific documentation presents incontrovertible evidence of mounting threats and impacts on the State's fresh water lakes and their associated watersheds, and

WHEREAS, sources of these threats and impacts commonly include inadequate wastewater and stormwater controls, introduction and spread of aquatic and terrestrial invasive species, excessive use of road salt and warming from climate change, and

WHEREAS, these sources are contributing to measurable declines in the quality of New York's fresh water resources and their natural resilience to change, and

WHEREAS, such declines in water quality are evidenced by the escalating number and frequency of fresh water lakes, including public drinking water supplies, experiencing Harmful Algal Blooms (HABs) with substantial economic, environmental, public health and community costs, and

WHEREAS, successful programs for stopping and reversing water quality declines are being developed and implemented across the State, and

WHEREAS, the watershed-based management of Lake George by the Lake George Park Commission, municipal agencies, and non-governmental organizations is a model of success for other lake communities across the State, and

WHEREAS, the effectiveness of programs to stem the decline of fresh waters has been shown to be substantially strengthened through their application by watershed boundaries rather than political boundaries, and

WHEREAS, natural watersheds encompass comprehensive inputs to and influences on a waterbody, including streams and seepages, stormwater runoff, leaching from municipal and onsite wastewater treatment, weather and more, and

WHEREAS, the value of accelerating coordinated understanding of effective programs for reducing water quality declines can ensure their growing application statewide, and

WHEREAS, across sectors and regions of New York State there is growing interest in and support for active collaboration, and

WHEREAS, various parties representing diverse sectors and regions of New York State intend to work together collaboratively to advocate for protection and/or restoration of their waters, now, therefore, be it

RESOLVED, that Warren County is authorized to participate in this new collaboration, if they desire, that is dedicated to solving the problems threatening water quality with particular emphasis on improving wastewater and stormwater controls, stopping the introduction and spread of aquatic and terrestrial invasive species, reducing the use of excessive road salt, educating residents and visitors of their role in fresh water protection, and thus increasing resilience to climate change, and be it further

RESOLVED, that effective solutions to identified problems threatening water quality will be generated by coordinated exchange of information and initiatives among and beyond the waters threatened by HABs, and be it further

RESOLVED, that development and implementation of solutions will be guided by best available science, lake management experience, technology and analytics as being applied at and beyond the waters threatened by HABs, and be it further

RESOLVED, that natural watershed boundaries will frame the execution of measures to be implemented to ensure maximum effectiveness in protecting and/or restoring waters of the parties represented in the clean lakes collaboration, and be it further

RESOLVED, that implementation of any state-funded measures dedicated to protecting the state's fresh waters will be monitored by best available technologies and practices to assess their effectiveness in reducing sources of water quality declines, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, or his designee(s), be, and hereby is, authorized to collaborate with State agencies, municipal agencies, and non-governmental organizations dedicated to protecting New York State's most vital and threatened asset.

Adopted by unanimous vote.

RESOLUTION NO. 38 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19)

RESOLUTION TABLED

WHEREAS, the Purchasing Agent has advertised for sealed bids for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York (WC 83-19), and

WHEREAS, the Director of Real Property and the Environmental Concerns & Real Property Tax Services Committee have recommended awarding the bid for building demolition and asbestos abatement services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York to Bronze Contracting, LLC, as the lowest responsible bidder per the bid specifications, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Bronze Contracting, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York, pursuant to the terms and provisions of the bid specifications (WC 83-19), for the term commencing upon County ownership of the property and terminating upon completion of project, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Bronze Contracting, LLC and any other necessary documents in a form approved by the County Attorney.

RESOLUTION NO. 39 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

APPOINTING MEMBERS OF THE LOCAL EARLY INTERVENTION COORDINATING COUNCIL (LEICC) FOR THE EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM

WHEREAS, Resolution No. 216 of 1993 authorized the establishment of a Local Early Intervention Coordinating Council (LEICC) for the Education of Physically Handicapped Children's Program within Warren County, and

WHEREAS, it is necessary to appoint members for a term commencing January 1, 2020 and terminating December 31, 2020, now, therefore, be it

RESOLVED, that the persons named on Schedule "A" attached hereto, are hereby appointed as members of the LEICC through December 31, 2020.

SCHEDULE "A"

WCPH LOCAL EARLY INTERVENTION COORDINATING COUNCIL

Jones, Ginelle	Sharron, Cheryl	761-6580	Warren County Public Health
LaLone, Emily	Gillis, Diana	Fax: 761-6422	1340 State Route 9
Mastrianni, Erik	Toolan, Debbie		Lake George, New York
Merritt, Jackie	Belden, Pat		12845
Howe, Leah	Madison, Julie		
McLaughlin, Robin	Stockwell, Shannon		
	Whisenant, Valerie		

Auer, Pat	Community Member
Bourdeau, Meshele (Parent)	Parent
Breen, Tammy	Warren County Department of Social Services
Chico, Kristen (Parent)	Parent
Conine, Pam	Southern Adirondack Child Care Network
Grover, Dorothy	Queensbury School District
Matte, Sarah	Warren County Head Start
Meilhede, Lauren, MD	Adirondack Pediatrics
Mulcahy, Cindy	Warren County Preventive Services
Utz-Meagher, Kevin	Capital District DDSO
York, Robert	Office of Community Services for Warren and Washington County

Adopted by unanimous vote.

RESOLUTION NO. 40 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE

RESOLVED, that the following members of the Professional Advisory Committee for the Health Services Department, as listed on Schedule "A" annexed hereto and made a part hereof, be, and hereby are appointed for a one-year term commencing January 1, 2020 and terminating December 31, 2020.

SCHEDULE "A"

PROFESSIONAL ADVISORY COMMITTEE MEMBERS

NAME	TITLE/ADDRESS
Hillary Alycon	Manager - Infection Prevention and Control Glens Falls Hospital
Sarah Arnold	PHN Communicable Disease Program Warren County Health Services
Patricia Auer	Consumer Past Director
Paul Bachman	MD Public Health Medical Director

NAME	TITLE/ADDRESS
Stephen Bassin	Physical Therapist
Patricia Belden	Assistant Director Public Health Warren County Health Services
William Borgos	MD Medical Director, Certified Home Health Agency
Sara Deukmejian	ARHN Coordinator Adirondack Health Institute
Tawn Driscoll	Financial Manager Warren County Health Services
Joseph DuFour	FNP Irongate Family Practice
Daniel Durkee	Senior Health Educator/Emergency Preparedness Coordinator Warren County Health Services
Joan Grishkot	BSN, MHA
Christian Hanchett	Commissioner of Social Services Warren County
Donna Healy	Professor of Nursing/Health Sciences Division Chair SUNY Adirondack
Susan Hughes	Director Community Maternity Services
Ginelle Jones	Director of Health Services Warren County
Richard Leach	MD, Tuberculosis & Infectious Disease Program Consult
Richard Mason	Community Member
Erik Mastrianni	Children with Special Needs Program Manager
Deanna Park	Director of Office for the Aging Warren County
Nancy Parsons	RN, Immunization Program Warren County Health Services
Valerie Whisenant	Assistant Director Patient Services Warren County Health Services
Julie Smith	Director of Patient Services Greater Adirondack Home Health Aides
Rob York	Director of Community Services for Warren and Washington Counties

Roll Call Vote:

Ayes: 786

Noes: 0

Abstain: 42 Supervisor Driscoll

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 41 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

APPROVING THE 2019-2021 WARREN COUNTY COMMUNITY HEALTH ASSESSMENT AND COMMUNITY HEALTH IMPROVEMENT PLAN

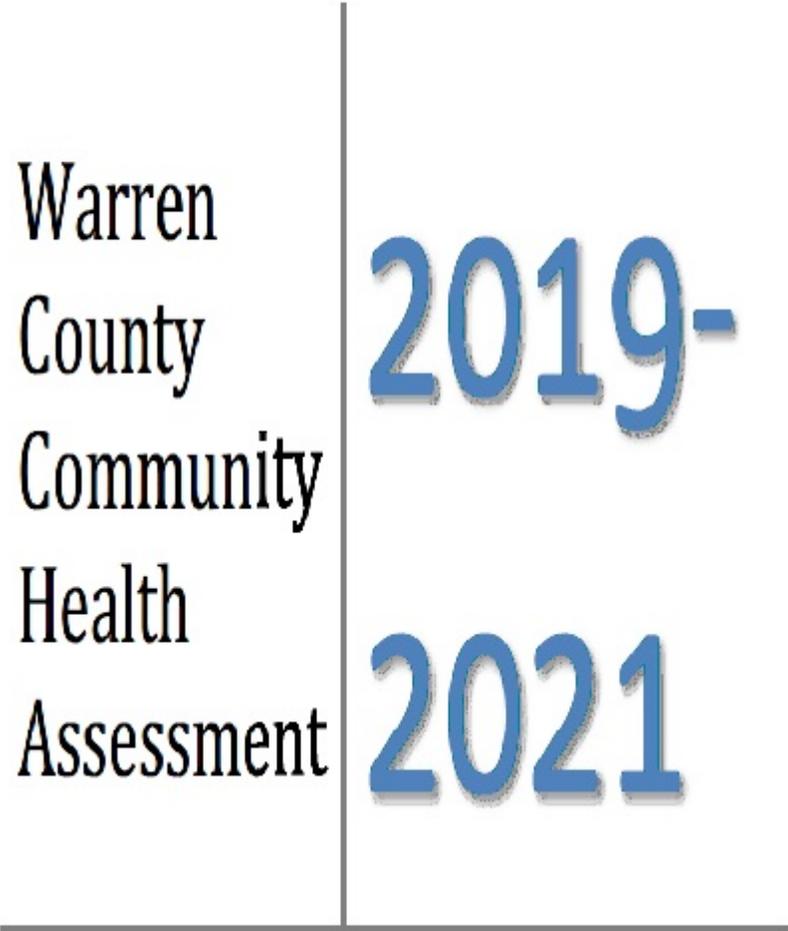
WHEREAS, the Warren County Department of Public Health is required to submit a Community Health Assessment and Community Health Improvement Plan to the New York State Department of Health every three (3) years, and

WHEREAS, the Community Health Assessment and Community Health Improvement Plan is a partnership between Warren County Public Health, Glens Falls Hospital and Community Partners to review community health data collected over a period of time to help reduce the impacts of chronic disease and promote well-being and prevent mental and substance use disorders among Warren County residents, and

WHEREAS, the Health Services Committee has reviewed the assessment and plan and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the 2019-2021 Warren County Community Health Assessment and Community Health Plan as attached hereto to be effective February 21, 2020.

Adopted by unanimous vote.



Warren
County
Community
Health
Assessment

2019-
2021

This document is intended to provide insight into the current health of Warren County residents using data collected over a period of time. The information in this document comes from a variety of verified sources. This document can be used by government agencies, community organizations and other entities to support their efforts to secure grants, funding and resources to positively impact the health of Warren County residents.

2019-2021 Warren County Community Health Assessment

Warren County Public Health
1340 State Route 9
Lake George NY, 12845
518-761-6580

www.warrencountyny.gov/healthservices

Hospital Partner:

Glens Falls Hospital
100 Park Street
Glens Falls NY, 12801

www.glensfallshospital.org/

Coalition Partner:

Adirondack Health Institute

Other Partners:

Warren County Office for the Aging
Warren County Social Services
Warren County Certified Home Health Agency
Warren County Office of Community Services
United Way
Ben Driscoll, Community Member

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Contents

Warren County Community Overview..... 3
 Warren County Population Health Status..... 5
 Chronic Disease..... 6
 Diseases of the Heart 6
 Diabetes 8
 Cancer 9
 Health Behaviors and Preventive Screenings 18
 Promote a Healthy and Safe Environment 22
 The Built Environment 22
 Safety 23
 Healthy Women, Infants and Children 26
 Maternal & Infant Health 26
 Child Health/Safety 27
 Promote Well-Being and Prevent Mental and Substance Use Disorders..... 32
 Mental Health Well Being 32
 Substance Abuse 34
 Prevention of Communicable Diseases 36
 Immunizations..... 36
 Sexually transmitted Infections (STI's) and HIV 38
 Section 2..... 40
 The Main Health Challenges Facing Warren County and What is Contributing to These Challenges..... 40
 Behavioral Risk Factors 41
 Environmental Risk Factors..... 42
 Socio-Economic Factors 43
 Health Policy 45
 Section 3..... 46
 Summary of the assets and resources that can be mobilized and employed to address health issues
 identified in Warren County 46
 Local Health Department: Warren County Health Services (WCHS) 47
 Warren County Community Health Assessment Process 52
 Community Health Assessment Committee 54
 2019 Data Methodology 54
 Sharing the Findings with the Community..... 56
 Data Sources for 2019-2021 Warren County Community Health Assessment 57
 Warren County Public Health Community Health Improvement Planning Process 58
 Appendix A – Map of Warren County Population 61
 Appendix B – Health Systems Table 62
 Appendix C – Education Profile Chart 65
 Appendix D – ALICE Profile Chart..... 66
 Appendix E – CHIRS Indicator Table 67

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Warren County Community Overview

The purpose of the 2019-2021 Warren County Community Health Assessment (CHA) is to provide Public Health Officials, elected leaders, community organizations and individuals a comprehensive review of the health of Warren County residents. The information provided by the CHA will be used to identify areas of need, inform decision makers and support grant writing efforts. It will also allow for the prioritization of limited assets to have the greatest positive impact on the health of Warren County residents.

Demographics

Warren County's population is 64,701, making it the second most populated county in the Adirondack Rural Health Network (ARHN) region. Similar to the rest of UpState New York, Warren County's population is very limited in its diversity; over 96% are White/non-Hispanics, followed by 1.2% Black/African American, non-Hispanics and 2.4% Hispanic/Latinos. Over 20% of the population is 65 years of age and older, which is slightly higher than the ARHN region (18.0%) and higher than UpState New York (16.37%).

Warren County has 27,249 households. Single parent households' account for (7.8%) of total households in Warren County this is lower than the ARHN region (9.7%) and UpState New York (9.9%).

Household income on average is \$76,756, with per capita income at \$33,127, which is lower than that of New York State, \$93,443 and \$35,752 respectively. The percentage of individuals in Warren County living below the Federal Poverty Level is 9.9%, which is lower than the ARHN (13.9%) region and UpState New York (11.7%). In Warren County, the unemployment rate is 4.8%.

Of the total population in Warren County, approximately 32.9% of individuals 25 years of age and older have a high school diploma or equivalent, and another 40.3% have an Associates or bachelor's degree or higher. Sixty three percent of the population 16 and older is in the workforce, with the highest percentage of individuals in the field of education (26.6%), followed by retail trade (13.3%), arts, entertainment, recreation, hotel & food service (12.7%), and manufacturing (8.4%).

Health System Profile:

Warren County has one hospital, Glens Falls Hospital, with 406 hospital beds, the majority of which are medical/surgical beds, resulting in a rate of 627.5 hospital beds. This rate is significantly higher than the ARHN region (274.2). There are a total of four nursing home facilities, accounting for 399 beds, and four adult care facilities, accounting for 248 beds, with rates of 616.7 and 452.9, respectively. The rate of primary care physicians in Warren County is 153.0 and a rate of 442.5 total physicians. Warren County consists of 6 health professional shortage areas (HPSAs), three in primary care, one in dental care, and two in mental health.

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Page | 3

Education Profile:

Within Warren County, there are nine school districts, with a total enrollment of 8,880 students. Of the enrolled students, 40% are eligible for free and reduced lunch, with majority eligible for free lunch (91% or 3,158). The total number of high school graduates is 688 with a dropout rate of 1.0%, which is slightly higher than the ARHN (0.8%) region and UpState New York (0.64%) dropout rates, but lower than the New York State dropout rate of 3.0%. There are 11.4 students per teacher in Warren County, which is somewhat comparable to the ARHN region but slightly lower than UpState New York (12.37).

Asset-Limited, Income-Constrained, Employed (ALICE) Profile:

In total, there are 28,841 households in Warren County, with approximately 31% of residents over 65 years of age. There is an 11.0% poverty rate and 24.0% ALICE rate, with a total of 10,079 households designated as either poverty or ALICE. Specific to ALICE households, the majority are white (6,635), which far exceeds the second largest group of ALICE households comprised of Hispanic individuals (126).

Health Disparities:

While there are no significant health disparities based on race and ethnicity in Warren County, there is significant access to care issues. The percentage of adults with health insurance in Warren County is at 94.1%, with 82.9% of the population having a regular health care provider. The rate of age-adjusted preventable hospitalizations per 10,000 population among those 18 years of age and older (156.6) is higher than the rate for UpState New York (116.8), and the Prevention Agenda benchmark (122.0) rate. The rate of ED visits per 10,000 population in Warren County (3,714.1) is lower than the ARHN region (4,866.3) and higher than UpState New York (3,865.6). Lastly, the percentage of adults 18 years of age and older in Warren County with disability (23.0%) is lower than the ARHN region (25.6%), but comparable to UpState New York (22.8%), and the state as a whole (22.9%).

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Warren County Population Health Status

The health status of a population is influenced by a myriad of factors. Some, like age, race or ethnicity, cannot be changed but others called “Social Determinants of Health” can. Social determinants of health are conditions that people are born into and live, work, grow and age in. By knowing the actual health indicators (i.e. obesity, diabetes, cancer rates, etc.) of a population and pairing them with social influences on health, priority areas can be identified and resources can be targeted to have the greatest chance of improving the health of a population.

New York State Department of Health currently identifies five priority areas when it comes to improving the health of all New Yorkers. They include...

- Preventing Chronic Disease
- Promote a Healthy & Safe Environment
- Promote Healthy Women, Infants and Children
- Promote Well-being and Prevent Mental Substance Use Disorders
- Prevent Communicable Disease

Similarly, Warren County Public Health uses these same priority areas when considering the health of Warren County residents.

It is also important to identify any health disparities that may emerge in any of these priority areas. Health disparities can be attributed to various factors including age, race/ethnicity, income, educational attainment, disability and other factors that make the health of an identified population less than that of the population as a whole.

Warren County’s health disparities are most likely to be linked with low-income and lower education populations. The data that supports these claims is difficult to find for Warren County. However, it should be assumed the health disparities linked to low-income and lower educational attainment found in other research would be similar for Warren County residents. Although race and ethnicity almost certainly play role, the lack of racial and ethnic diversity makes it difficult to account for those disparities in Warren County.

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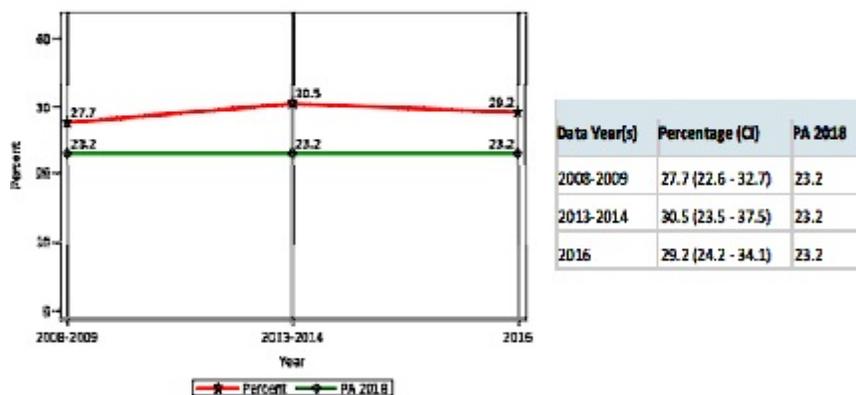
Chronic Disease

It has been well established through research that chronic diseases are associated with health behaviors. Chronic diseases such as cardiovascular disease, diabetes, high blood pressure, cancer and obesity are linked to behaviors such as smoking, poor diet and physical inactivity. This section of the report will look at the data for chronic disease and the behaviors linked to them.

Diseases of the Heart

Obesity, which is linked to a vast number of chronic diseases, continues to be an area of concern in Warren County. The percentage of obese adults in Warren County is (29.2%) which is higher than UpState New York (27.4%) and the Prevention Agenda Benchmark (23.2%). Also the percentage of public school children in Warren County that are obese is (19.5%) which is higher than UpState New York (17.3%) and the Prevention Agenda Benchmark (16.7%).

Warren County - Percentage of adults who are obese



Graph1: Data Source: NYS Behavioral Risk Factor Surveillance System data as of February 2018

The obesity rate in Warren County is hovering around 30%, which is higher than UpState NY. There is no comparison data available for the ARHN Region. The graphs on the next page show Warren County has mixed data when it comes to death rates related to cardiovascular disease which is linked to obesity.

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Rates of cardiovascular disease deaths are higher in Warren County (303.8) in comparison to the ARHN Region (295.6) and UpState New York (295.7). However, Warren County Deaths rate for diseases of the heart (233.7) is lower than UpState NY (236.5) but slightly higher than ARHN Region (233.2). Coronary Heart Disease Deaths rate for Warren County (137.0) is lower than ARHN Region (154.9) and UpState NY (162.7).

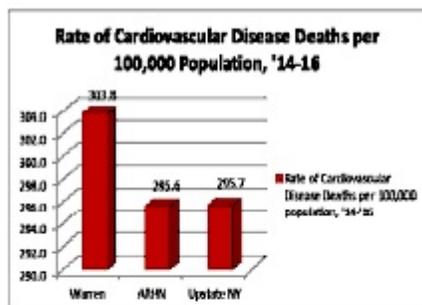


Figure 1

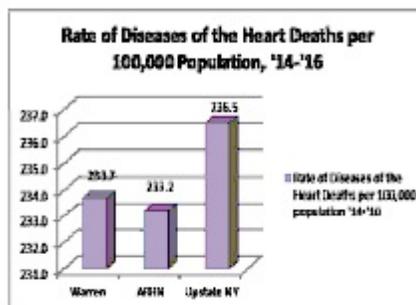


Figure 2

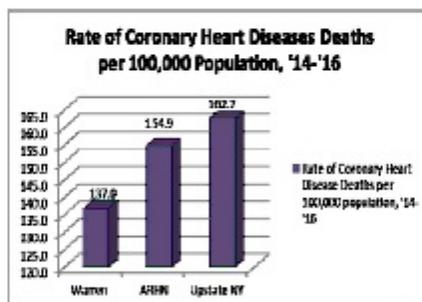


Figure 3

When the death rate indicators are compared to one another using premature deaths (Ages 35-64) Warren County does not fare as well. The charts on the next page show Warren County similar or worse than the comparison groups for all indicators.

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The Cardiovascular Premature Deaths Rate (Ages 35-64) is higher in Warren County (117.3) in comparison to the ARHN Region (111.7) and UpState New York (101.0). Warren County's Rate of Diseases of the Heart Premature Deaths (Ages 35-64) is (102.5) which is higher than ARHN Region (95.9) and UpState NY (82.8). The rate of Coronary Heart Disease premature deaths for Warren County (67.9) is the same as the ARHN Region (68.0) but higher than UpState NY (60.5)

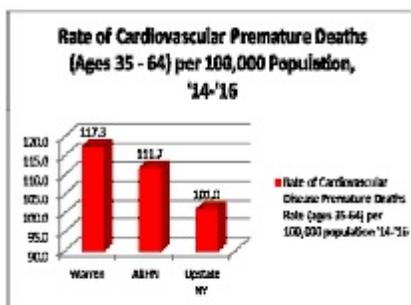


Figure 4

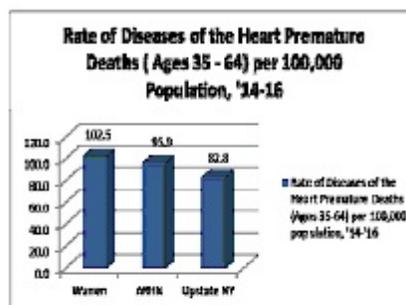


Figure 5

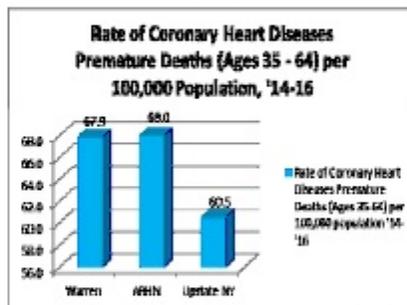


Figure 6

Warren County also has higher rates of cerebrovascular (stroke) deaths (49.4) than the ARHN Region (40.2) and UpState New York (38.1).

Diabetes

Diabetes data for Warren County suggests that diabetes should be considered a higher priority area. The diabetes death rate is higher for Warren County (35.0) than ARHN Region (29.5) and UpState NY (19.8). Warren County diabetes hospitalizations (primary diagnosis) per 10,000 population (14.4) is the same as the ARHN Region (14.5) and lower than UpState NY (15.4). When data for diabetes hospitalizations (any diagnosis) per 10,000 population is measured Warren County's rate (267.5) is higher than ARHN (246.1) and UpState NY (237.2). With obesity rates hovering around 30% it can be assumed that diabetes will continue negatively impact the health of Warren County residents.

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Cancer

The cancer burden in Warren County is high; of the twenty cancer indicators reviewed, Warren County has fifteen indicators that are worse than the comparison benchmark and five indicators have too little data making them unstable and unusable. Cancer is linked to age, health behaviors and environment. Warren County has an aging demographic, this could explain why some of the cancer data is higher. However, the age and lack of diversity of Warren County's population is very similar to the rest of the ARHN region so one could argue the rates of cancer should be similar to the rest of the ARHN Region.

Other factors that research has shown can impact cancer rates are health behaviors. Poor diet, a lack of physical activity, obesity and smoking has been linked to a greater risk of developing cancer. Self-reported physical activity rates, access to recreation and fitness facilities and even the obesity rate (slightly higher in Warren County) are very similar to the ARHN Region (see Graph 1 & Figure 14). However, Warren County has one of the highest rates of smoking among adults in the ARHN Region (see Graph 10).

All Cancers

The rate of all cancer cases is much higher in Warren County (814.1) than the ARHN Region (683.8) and UpState NY (629.8). Also the cancer death rate for all cancers in Warren County (275.0) is a lot higher than the ARHN Region (227.3) and UpState NY (198.7). Please see Appendix E for more complete cancer data.

Specific Cancer Types

When looking at specific types of cancer in Warren County lung and bronchus, female breast, prostate and colon and rectal cancers all have worse rates than the comparison groups.

The female breast cancer case rate for Warren County is (211.6) which is significantly higher than the ARHN Region (173.3) and UpState NY (175.9). Although comparison data for Warren County and the ARHN Region does not exist for late stage breast cancer cases or female breast cancer deaths rate, when compared to UpState NY (53.1) and (26.1), Warren County has higher rates for both (56.4) and (34.3) respectively.

Lung and bronchus cancer deaths rate for Warren County (68.9) are higher than the ARHN Region (67.4) and UpState NY (53.0). This also holds true for lung and bronchus cancer cases rate with Warren County (129.5) much higher than the ARHN Region (112.2) and UpState NY (84.3).

Rates of colon and rectal cancers are higher in Warren County (61.2) than the ARHN Region (55.0) and UpState NY (48.5). This is also the case for colon and rectal cancer death rates with Warren County (21.6) being higher than ARHN Region (18.9) and UpState NY (16.7).

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Rate of all Cancer Cases Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

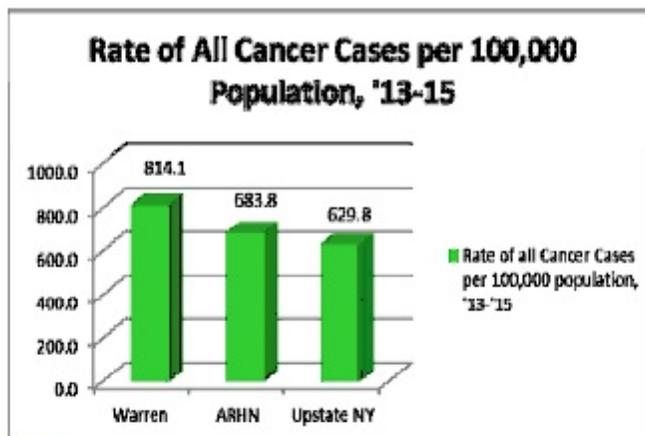
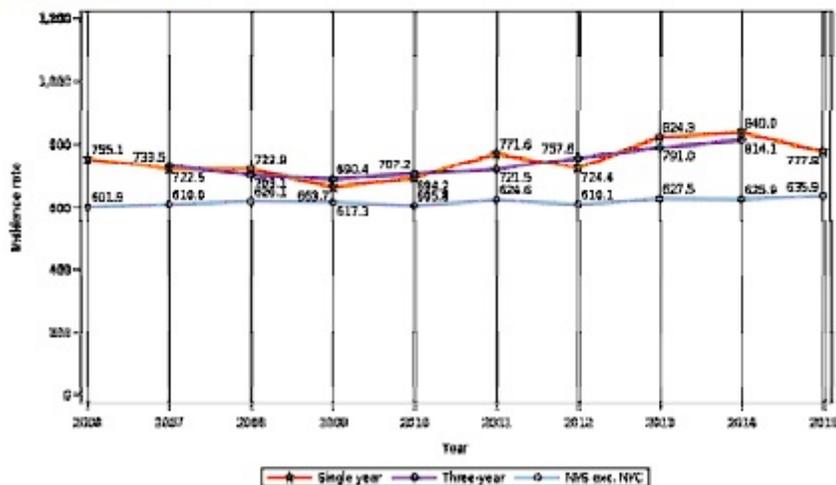


Figure 7

Graph 2: Rate of all Cancer Cases Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRS). Accessed July 22nd 2019.

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Rate of all Cancer Deaths Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

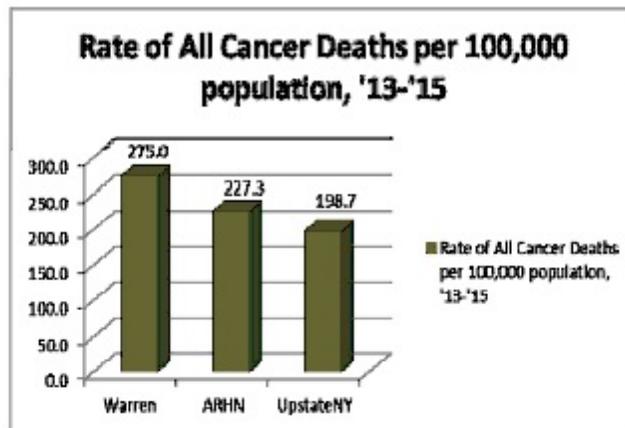
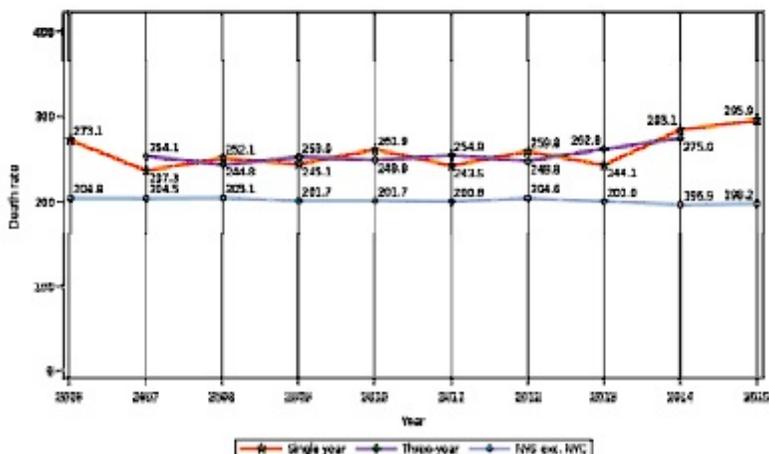


Figure 8

Graph 3: Rate of all Cancer Deaths Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRS), Accessed July 22nd 2019.

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Rate of Female Breast Cancer Cases Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

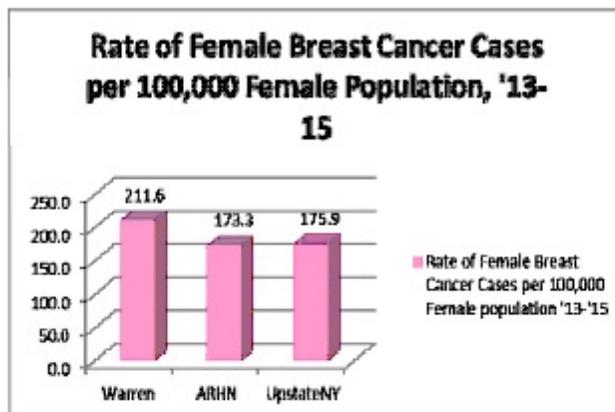
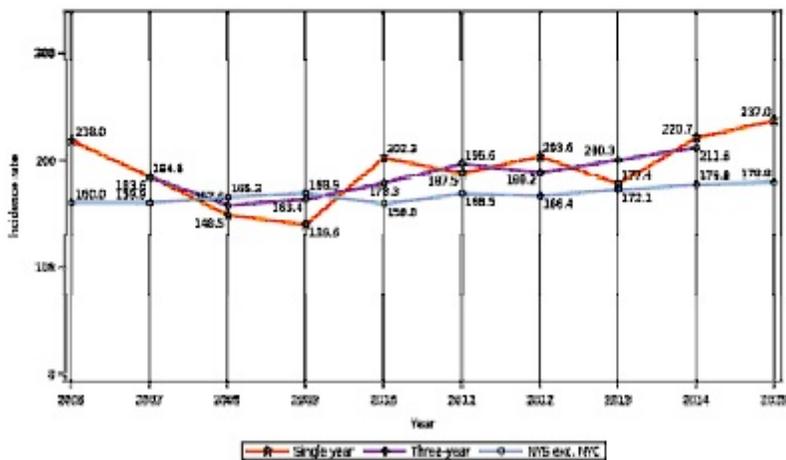


Figure 9

Graph 4: Rate of Female Breast Cancer Cases Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRS). Accessed July 22nd 2019.

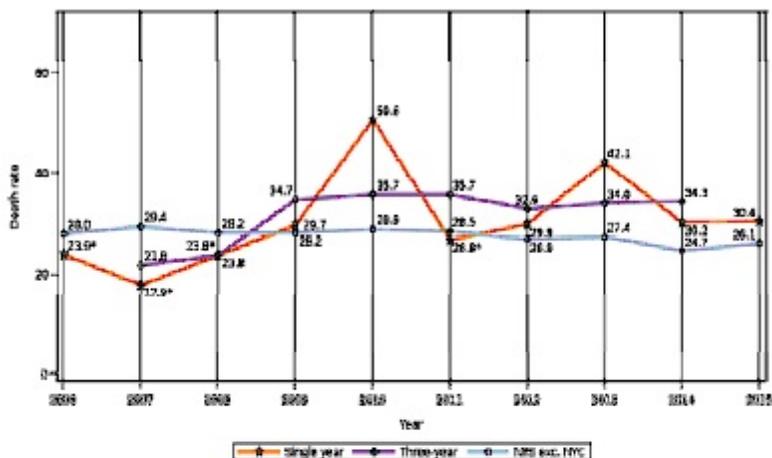
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Graph 5: Rate of Female Breast Cancer Deaths Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIR). Accessed July 22nd 2019.

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Rate of Lung & Bronchus Cancer Cases Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

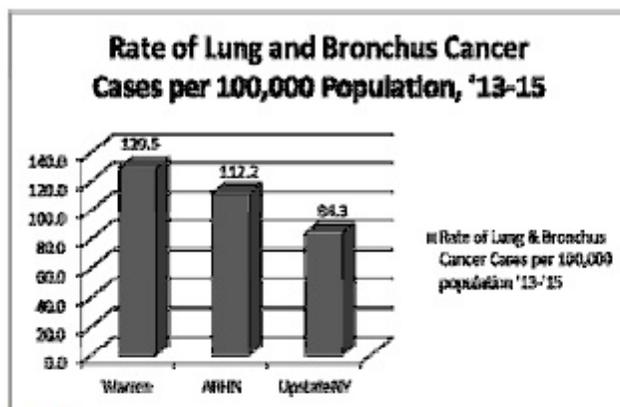
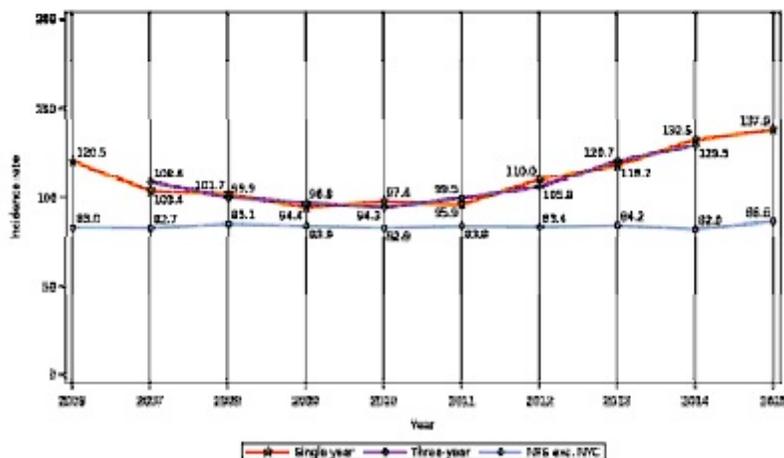


Figure 10

Graph 6: Rate of Lung & Bronchus Cancer Cases Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRs). Accessed July 22nd 2019.

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Rate of Lung & Bronchus Cancer Deaths Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

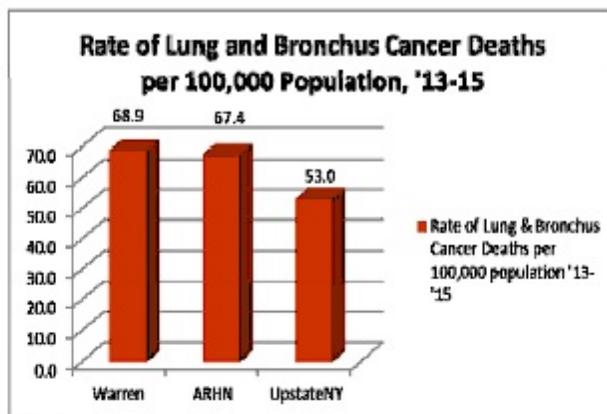
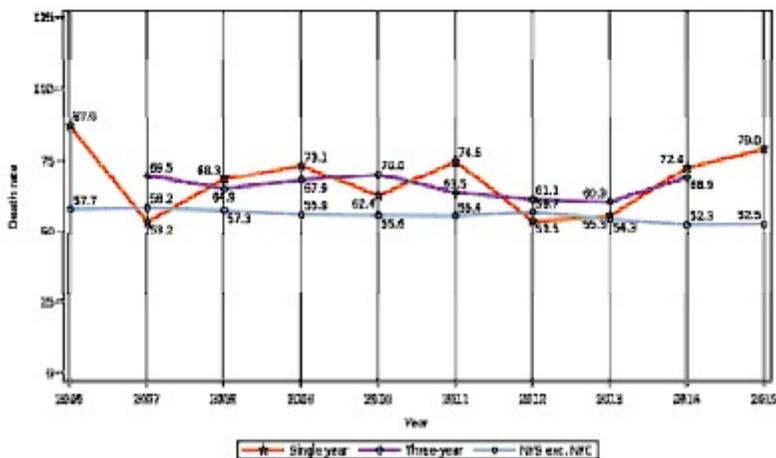


Figure 11

Graph 7: Rate of Lung & Bronchus Cancer Deaths Trend Data Comparison Chart Warren County vs. UpState (excludes ARHN Region).

Data from New York State Community Health Indicator Reports (CHIRS). Accessed July 22nd 2019.

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Rate of Colon & Rectal Cancer Cases Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

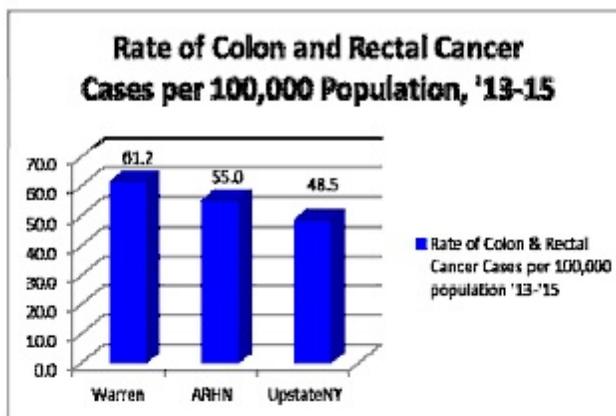
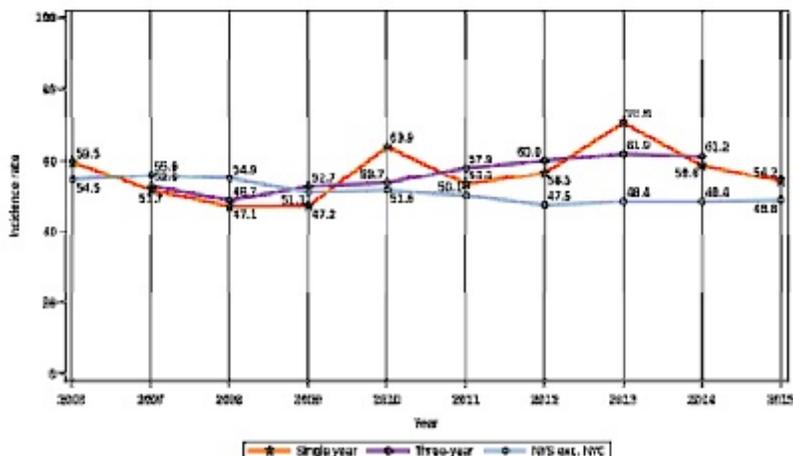


Figure 12

Graph 8: Warren County - Colon and rectum cancer incidence rate per 100,000 Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRS). Accessed July 22nd 2019.
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Rate of Colon & Rectal Cancer Deaths Comparison Chart for Warren County, ARHN Region and UpState NY (crude rate)

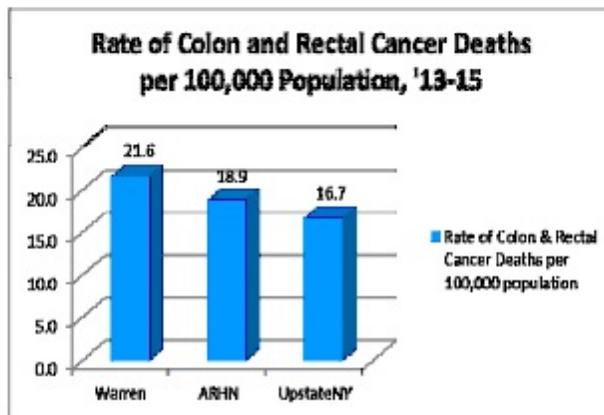
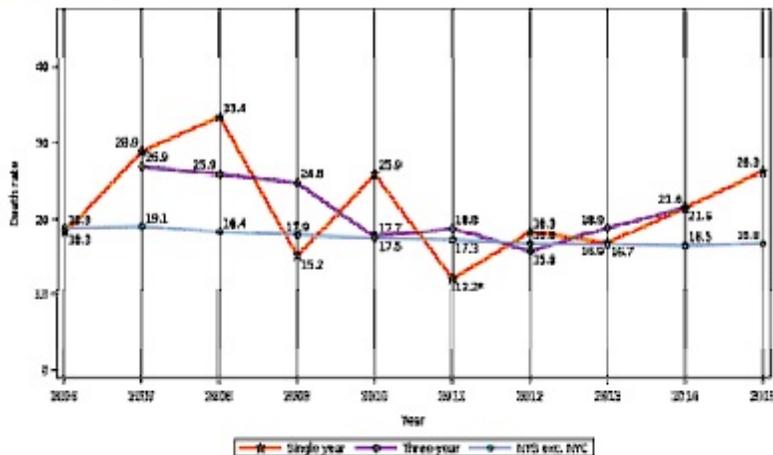


Figure 13

Graph 9: Warren County - Colon and rectum cancer mortality rate per 100,000 Warren County vs. UpState (excludes ARHN Region). Data from New York State Community Health Indicator Reports (CHIRS).

Accessed July 22nd 2019.
https://webh1.health.ny.gov/SASStoredProcess/jsp/!_process-%2FERIN%2FPHIG%2Facos%2Fchir_dashboard%2Fchir_dashboard_ctr&ind_id=Ap58ccs-52



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Health Behaviors and Preventive Screenings

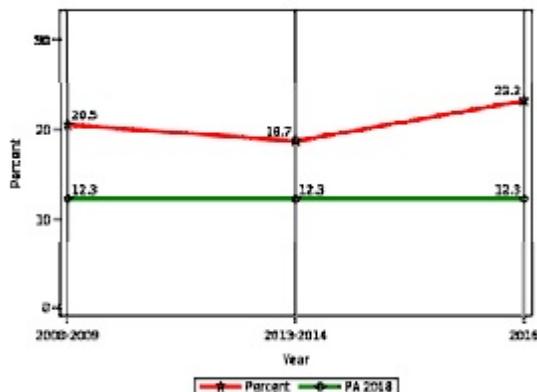
Many individual health outcomes can be linked to the health behaviors the person engages in. This section of the report discusses the data gathered about a number of different health behaviors and preventive screenings. However, there are some limitations to the data. The biggest being that the individuals are self-reporting so validation of the data can be difficult.

Tobacco Use

Smoking and tobacco use is one of the leading causes of morbidity and mortality among individuals. The percentage of Warren County adults that reported being current smokers is (23.2%) which is significantly higher than UpStateNY (16.2%) and far exceeds the Prevention Agenda benchmark of (12.3%), ARHN comparison data is not available.

It should be noted that as of 2015-2016 there were 105 registered tobacco retailers in Warren County which is more than any other ARHN County (Clinton 102, Essex 61, Franklin 57, Hamilton 11, Washington 60).

Graph 10: Warren County – Percentage of cigarette smoking among adults. Graph from the NYSDOH Prevention Agenda Dashboard. Accessed on 7/25/2019 https://webb11.health.ny.gov/SAS/Shared/Process/quest?_program=FCR/PHIS/awps/dashboards/qa_dashboard&n=crc&ind_id=112010%20&sc=52



Physical Activity and Food Security

It is well established that leisure time physical activity (non-work related) can lead to better health outcomes for people. Almost eighty-percent (79.6%) of Warren County adults self-reported some leisure physical activity in the last 30 days when asked in 2016. This is higher than the ARHN region (73.9%) and UpStateNY (74.6%). However there are a number of important considerations lacking in this data.

First the data does not show the intensity and duration of the physical activity engaged in, which can have an impact on health. Second, the data does not show how often the person actually engaged in the activities reported. So, someone who was active just once or twice in

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the last 30 days would be recorded the same as a person that is active 5 or 6 days a week. It is important to consider these limitations when trying to draw any conclusions.

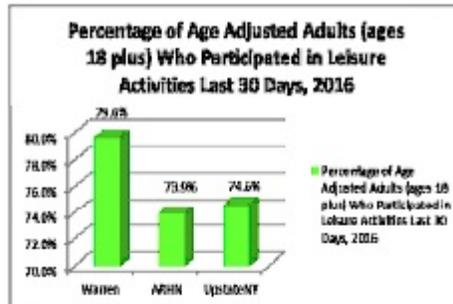


Figure 14

It should also be noted that according to the County Health Rankings and Roadmap website 98% of Warren County residents have access to exercise opportunities.

Access to Exercise Opportunities measures the percentage of individuals in a county who live reasonably close to a location for physical activity.

Locations for physical activity are defined as parks or recreational

facilities. Individuals are considered to have access to exercise opportunities if they:

- reside in a census block that is within a half mile of a park, or
- reside in an urban census block that is within one mile of a recreational facility, or
- reside in a rural census block that is within three miles of a recreational facility.

Food Security

The ability to access and afford health food options may have an impact on the health of a population. In Warren County (21.8%) of the population reported experiencing food insecurity in the past 12 months. This is better than the ARHN Region (23.3%) and UpStateNY (22.7%).

The percentage of Warren County's population with low-income and low-access to a supermarket or large grocery store is (3.9%) which is better than the ARHN Region (6.0%) but higher than the Prevention Agenda Benchmark (2.2%).

Health Screenings

Preventive health screenings for conditions like cancer, higher blood pressure, diabetes and high cholesterol are valuable tools that can assist in the prevention of or control of chronic diseases. Regular screenings can catch a disease like cancer in an early stage making treatment more likely to be successful and survival rates better.

Screenings can also identify conditions like high blood pressure and diabetes (linked to cardiovascular disease) which allows doctors to prescribe medications to control them.

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Individuals can also adopt proven therapeutic lifestyle changes to improve and possibly reverse things like high blood pressure and diabetes.

Cancer Screenings

Cancer screenings for both women and men should be standard practice as part of comprehensive health care. Accessibility and affordability are essential for making sure everyone can receive the recommended cancer screenings based on the most current guidelines. Current cancer screening data for Warren County is positive.

Getting men and women screened for colorectal cancer has been a priority in New York State and Warren County. In Warren County (75.1%) residents reported having received a colorectal cancer screening based on the most recent guidelines. This is higher than UpStateNY (69.7%) but falls short of the prevention agenda benchmark of (80%). ARHN Regional data was not available for comparison.

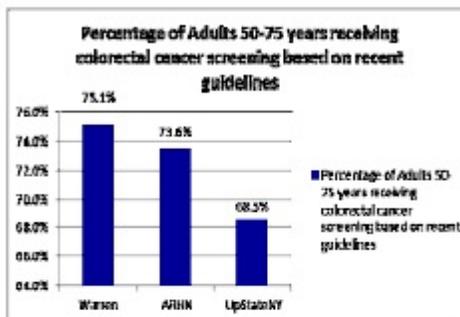


Figure 15

Breast and cervical cancer screenings remain an essential part of women's healthcare.

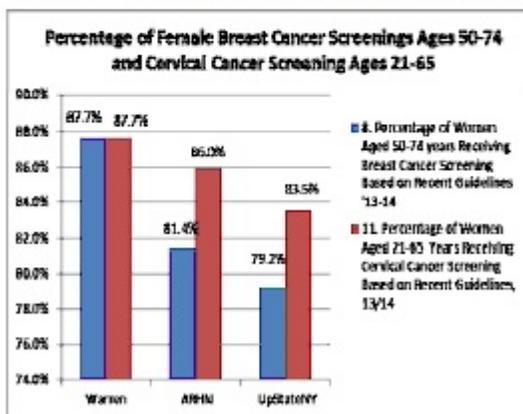


Figure 16

In Warren County (87.7%) of women ages 50-74 years received a breast cancer screening based on recent guidelines. This rate is higher than the ARHN Region (81.4%) and UpStateNY (79.2%). Similarly, (87.7%) of Warren County women ages 21-65 years received a cervical cancer screening based on recent guidelines. The ARHN Region and UpStateNY were just slightly lower at (86.0%) and (83.5%) respectively.

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Diabetes Screening

Undiagnosed and uncontrolled diabetes can have devastating effects on a person's health. In Warren County (7.6%) of adults have physician diagnosed diabetes. This number is likely low considering only (56.9%) of Warren County adults have been screened for diabetes and even fewer (6.8%) have been screened for pre-diabetes. Both numbers are slightly lower than UpStateNY which is (57.7%) and (9.2%) respectively. ARHN Regional data was not available for comparison.

It should also be noted that only (4.7%) of Warren County adults reported taking a chronic disease self-management class, which helps them learn the skills necessary to manage their condition. This is lower than UpStateNY at (8.4%). ARHN Regional data was not available for comparison.

Hypertension

In Warren County (36.5%) of adults reported having physician diagnosed blood pressure which is in line with the ARHN Region at (36.0%) and slightly higher than UpState at (33.0%). Of those adults diagnosed with high blood pressure in Warren County (72.5%) report taking prescribed medication to control it. This is lower than the UpStateNY rate of (77.6%) (BRFSS Table <https://health.data.ny.gov/Health/Behavioral-Risk-Factor-Surveillance-System-BRFSS-H/j5y7-eb4n/data>). ARHN Regional data was not available for comparison.

Chronic Disease Summary

In Warren County cancer seems to be more burdensome on the population than in our neighboring Counties and UpStateNY. The majority of Warren County's cancer indicators are higher and in some cases vastly higher than our comparison groups.

Although it is difficult to account for all of the different factors that can cause cancer rates to be higher in one location and lower in another, it is important to look for common factors linked to cancer (health behaviors) as possible areas for improvement.

Warren County's higher smoking rates and high obesity rates have to be considered as contributing to the higher cancer rates. Although not specifically looked at, the aging of Warren County's population may also be contributing to the higher rates.

Similarly these same factors are most likely increasing the rates of cardiovascular disease and diabetes in Warren County.

On a positive note, Warren County residents seem likely to utilize the different health screening tools to identify certain diseases which may allow them to decide to begin treatments to control them.

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Promote a Healthy and Safe Environment

Where a person lives can have a profound impact in his/her health. Factors that can impact a person’s health include the built environment. Communities that take a health in all aspects approach to planning can help improve a population’s health.

Designing community streets and walkways to be pedestrian and bike friendly encourages healthy behaviors. Parks, playgrounds, fitness facilities and green spaces provide an opportunity for individuals and families to be active. Having access to pharmacies, health centers, hospitals may also improve a person’s health (see Appendix B for Warren County health systems profile).

It is also important to consider the safety of a person’s environment and the impact it can have on health. A person that lives in a community with low violent crime rates and a perception that a community is safe may be more likely to be physically active (i.e. walking or biking to a store or park instead of driving) and have less stress.

The Built Environment

Warren County’s built environment is highly variable depending on where in the County someone lives. The southern end of the county has larger community centers, residential and business/commercial areas, access to public transportation, grocery stores and more infrastructure to support large population centers.

The northern and western parts of Warren County are sparsely populated, lack commercial/business centers, do not have access to public transportation, have limited access to grocery stores and have limited infrastructure. However, these communities often rely on outdoor recreation, State and local hiking and biking trails and the seasons for much of their annual incomes. Residents in these communities rely more on the natural environment rather than built environment for their day-to-day lives.

In Warren County there are (5.9) recreational and fitness facilities per 100,000 residents according to the USDA Economic Research Service which is similar to the ARHN Region (5.5) and lower than UpStateNY (18.7). However, this is a bit misleading. According to the County Health Rankings, (98%) of Warren County residents have reasonable access to exercise opportunities which includes parks and recreational facilities.

The percentage of Warren County residents that use alternate modes of transportation to work is (18.0%). This is slightly lower than the ARHN Region at (19.0%) and much lower

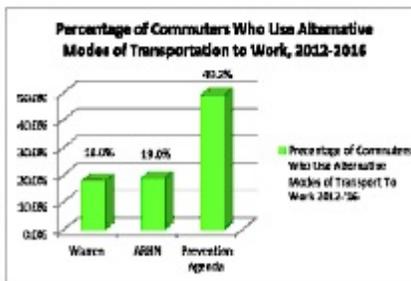


Figure 17

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than the Prevention Agenda Benchmark of (49.2%). The average travel time to work for Warren County residents is about 23 minutes.

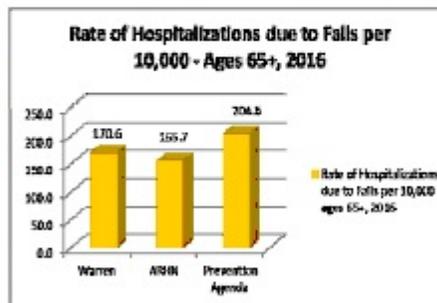
The percentage of low-income population with low-access to a grocery store is (3.9%) which is lower than the ARHN Region at (6.0%) but higher than the Prevention Agenda Benchmark (2.2%). The percentage of Warren County adults experiencing food insecurity is (21.8%) which is lower than the ARHN Region (23.3%) and UpStateNY (29.0%).

Safety

Warren County is a rural county where tourism is the major economic driver. The majority of the residents work in occupations that include healthcare, education, social assistance or jobs tied to tourism such as retail and entertainment. However, a fair number of residents also work in manufacturing, construction or other occupations where the risk of injury is higher.

Many of Warren County's residents engage in outdoor activities including hiking, biking, camping, skiing, etc. which by their nature can lead to a greater number of injuries. They often travel long distances to find recreation, buy groceries or get to work. Many of the roads traverse wooded or mountainous areas which make them winding. Road conditions can sometimes be difficult to navigate due to changing weather including snow and ice. Other factors that can make travel more difficult include limited or no lighting on rural roads, high speeds, and animals.

In Warren County the rate of hospitalizations due to falls per 10,000 adults ages 65+ is (170.6) which is higher than the ARHN Region (155.7) but is better than the Prevention Agenda Benchmark of (204.6). Warren County's falls hospitalization rate per 10,000 adults aged 25-64 years is (19.6) which is higher than UpStateNY (17.4). No ARHN Region data was available for comparison.



For children in Warren County the rate of ED visits due to falls per 10,000 from 1-4 year olds is (410.7) which is better than the ARHN Region (523.8) and the Prevention Agenda Benchmark (429.1). However, Warren County's falls hospitalization rate per 10,000 children aged <10 years is (16.0) which is higher than UpStateNY (6.5). No ARHN Region data was available for comparison.

Data suggests that unintentional injuries are also impacting Warren County residents at a higher rate than comparison groups.

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In Warren County the rate of unintentional injuries is (73.9) which is much higher than the ARHN Region (61.8) and higher than UpStateNY (68.3). The unintentional injury rate for people 65+ in Warren County (212.7) is also much higher than the ARHN Region (198.0) but much lower than UpStateNY (239.3).

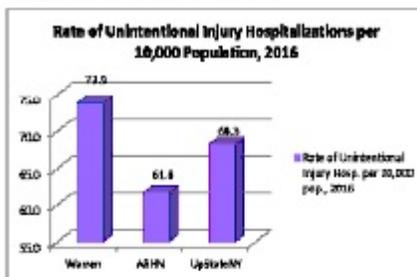


Figure 19

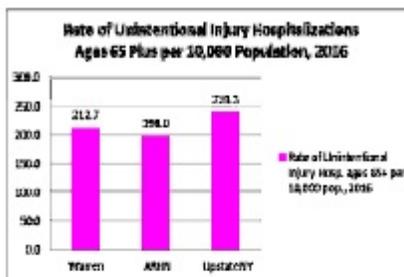


Figure 20

However, the work related hospitalizations rate for people ages 16+ in Warren County (127.0) is much lower than UpStateNY (167.3). No ARHN Region data was available for comparison. When the rate of ED occupational injuries among working adolescents ages 15 - 19 per 10,000 population is considered, Warren County's rate of (60.4) is lower than the ARHN Region (64.9) but much higher than the Prevention Agenda Benchmark of (33.0). It should also be noted that



Figure 21

the rate for UpStateNY is (29.4) which is better than the benchmark.

Motor vehicle safety also seems to be a bit more of an issue in Warren County. The rates of motor vehicle crashes and motor vehicle accident deaths are higher in Warren County (2,735.1), (9.3) than in the ARHN Region (2,162.0), (7.3) and UpStateNY (2,022.7), (7.1) respectively. Speed related crash rates in Warren County (282.7) are lower than the ARHN Region (364.7) but higher than UpStateNY (214.2).

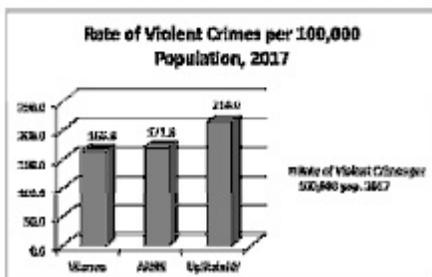


Figure 22

Warren County can be considered a relatively safe place when it comes to crime in general and particularly violent crime. Crime happens in every community, but when looking at health and safety, violent crime is an important factor to consider. Warren County has a violent crime rate of (165.8) which is better than the ARHN Region (171.8) and UpStateNY (214.9).

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Healthy and Safe Environment Summary

Overall Warren County provides a healthy and safe environment for its residents. There is ample opportunity for residents to be physically active in a variety of ways. Access to fresh and healthy food options is not a major problem for most residents and most residents live in communities where violent crime is low.

Falls and unintentional injuries continue to bear watching in Warren County especially in our pre-school age and senior populations. Although Warren County's hospitalization fall rate among seniors is better than the Prevention Agenda Benchmark it is still higher than the ARHN Region, which is comprised of neighboring Counties with similar geography and demographics. Unintentional injury data shows a similar pattern with Warren County having worse rates than the ARHN Region and UpState, the exception being for residents 65+ where Warren County is better than UpState.

Due to its rural nature and being a tourist destination traffic safety is a potential area of need. Without more specific data it is hard to determine if the higher rate of motor vehicle crashes and fatalities are from local residents or a product of the increase in tourists driving unfamiliar roads possibly under the influence of alcohol or drugs.

Workers in Warren County seem to enjoy relatively safe working conditions when compared to UpState workers. However, the high rate of ED visits by adolescent workers in Warren County may need to be looked at a bit closer since the rate is twice the UpState rate and almost double the Prevention Agenda Benchmark.

⁹Upstate New York is defined as all counties other than that which make up New York City (Bronx, New York, Kings, Richmond and Queens Counties).

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Healthy Women, Infants and Children

The health of women, infants and children can have major impacts on population health. Women continue to play the predominant role in the health of infants and children from birth through adolescence.

Supporting women's health from pre-conception through birth and beyond can improve health outcomes for women, infants and children. Supporting infant and child health also increases the chance of healthier adults by providing a healthy foundation from which infants and children can grow. This foundation may lead to healthier more productive adults that require less assistance on social systems including healthcare.

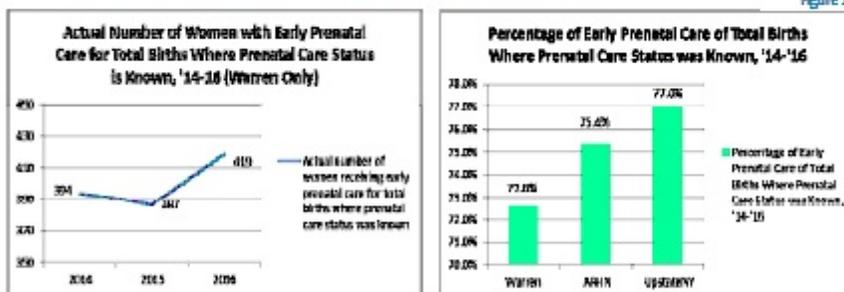
In Warren County the percentage of Women ages 18-64 that reported having health insurance was (95.3%) which falls below the Prevention Benchmark of (100%). Also (97.2%) of children 0-19 years old in Warren County had some form of health insurance.

Maternal & Infant Health

Women who have access to and utilize prenatal and post-partum care often have better birth outcomes. Complications during pregnancy or during birth can have lasting impacts, but many potential problems can be avoided or mitigated with proper care.

Early prenatal care plays an important role in birth outcomes. In Warren County (72.6%) of total births were to women that reported early prenatal care when prenatal care status was known. This is lower than the ARHN Region (75.4%) and UpStateNY (77.0%).

Figure 23



The percentage of pre-term (<37 weeks) birth in Warren County was 11.1% which is higher than the ARHN Region (9.8%) and slightly higher than the Prevention Agenda Benchmark (10.2%). The percentage of pre-term births (<32 weeks) in Warren County was (1.1%) which is better than the ARHN Region (3.9%) and slightly better than UpStateNY (1.5%). However, these rates should be used with caution since there were only 19 total events over a three year period in Warren County.

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¹⁷All rates are per 100,000 unless otherwise specified.

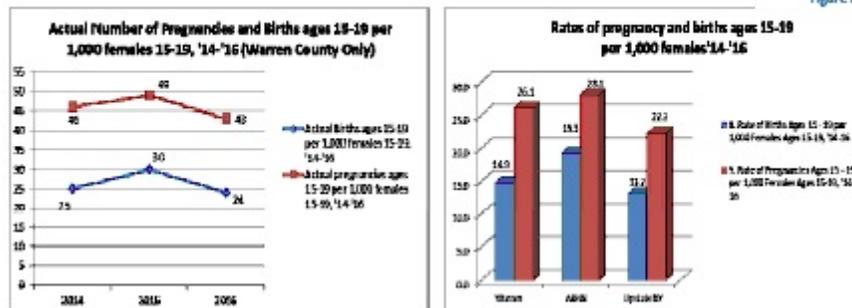
There were nine reported infant deaths over a three year period in Warren County. The rates for infant mortality should be considered unstable because of the small number of events. Thankfully, there were no reported maternal deaths in reporting years.

Unintended pregnancies accounted for (33.2%) of total births in Warren County. This percent is similar to the ARHN Region (32.9%) but is much higher than UpStateNY (24.9%). Women who get pregnant but did not plan to get pregnant may not seek early prenatal care. They may also lack the resources needed to access prenatal services.

In Warren County, C-sections occurred with (34.4%) of the total births. This is similar to the ARHN Region (34.1%) and UpStateNY (34.2%). Women that deliver by C-section are at higher risk of complications due to blood clots, infection and reactions related to anesthesia.

Teen pregnancy in Warren County has remained relatively constant. There were no pregnancies or births to females ages 10 -14 years old for the reporting period. The rates of pregnancy and birth in Warren County for females 15-19 years old per 1,000 females were (26.1) and (14.9) which are lower than the ARHN Region (28.1), (19.3) but higher than UpStateNY (22.3), (13.2) respectively.

Figure 24



The rate of newborn drug related hospitalizations per 10,000 births in Warren County was (176.0) which is higher than the ARHN Region (110.9) and UpStateNY (140.8). However, these rates are unstable because of the small sample size with 31 hospitalizations over a three year period, but important to monitor because of the current opioid crisis.

Child Health/Safety

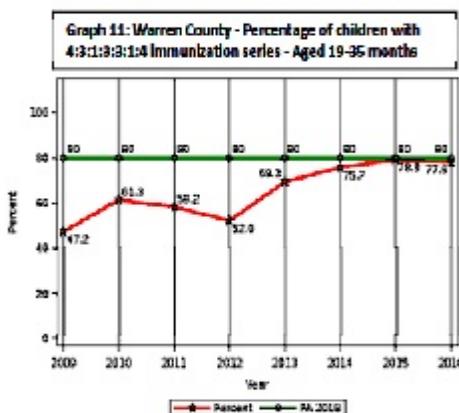
Children are a vulnerable population that relies on adults within a community to ensure their health and safety. Children in Warren County enjoy a relatively high level of health and safety. As was stated earlier over 97% of children in Warren County are covered by some form of health insurance.

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Having health insurance increases the likelihood that children will receive the recommended check-ups, immunizations and health screenings which can help them grow to healthy adults. Children on government sponsored health insurance are often from lower socio-economic families and are often at greater risk of not receiving the recommended health check-ups.

In Warren County (94.0%) of children ages 0-15 months with government sponsored health insurance received the recommended well visits. This is higher than the ARHN Region (89.8%) and is better than the Prevention Agenda Benchmark (91.3%). This number declines as children age. In Warren County (89.1%) of children ages 3-6 years with government sponsored health insurance received the recommended well visits. This is higher than the ARHN Region (84.9%) but below the Prevention Agenda Benchmark (91.3%). Older children in Warren County ages 12-21 years with government sponsored health insurance receiving the recommended well visits is (74.6%). This is higher than the ARHN Region (69.5%) and is better than the Prevention agenda Benchmark (67.1%).



Immunizations play a key role in keeping child healthy. Unfortunately, immunization rates have been on decline over unfounded concerns about potential side-effects of immunizations. Thankfully in Warren County childhood immunization rates have not dropped in recent years. In Warren County the percentage of children ages 19-35 months receiving the recommended 4:3:1:3:3:1:4 childhood immunizations is (77.9%). This is higher than the ARHN Region (73.9%) but falls short of the Prevention Agenda Benchmark (80.0%)

Data Source: NYS Immunization Information System data as of February 2018. Accessed August 20, 2019

In Warren County child mortality rates are very low. Over a three year reporting period ('14-'16) there were 4 reported deaths for children ages 1-19 years old in Warren County. Because of the low number of events there is no rate comparison data available.

A change in the reporting criteria makes it impossible to find trend data regarding unintentional injury hospitalizations for children in Warren County. However, the most recent data does show that children <10 years old in Warren County had an unintentional injury hospitalization rate of (19.2) per 10,000. This rate is slightly higher than UpStateNY (18.1). No ARHN Region data was available for comparison. For children >10 years old the available data shows Warren County

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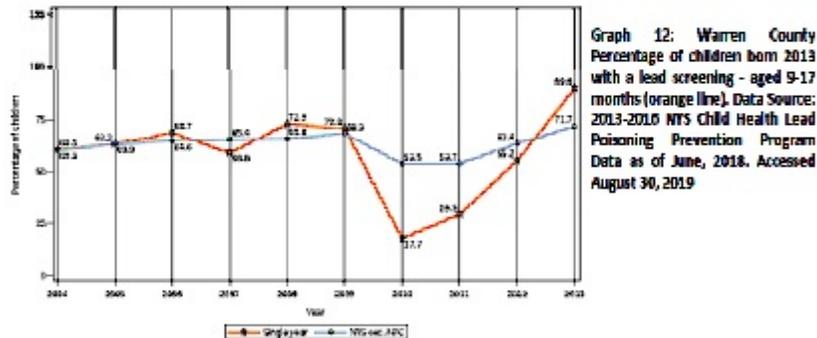
^{**}All rates are per 100,000 unless otherwise specified.

has similar rates of unintentional injury hospitalizations as UpStateNY. No ARHN Region data was available for comparison.

Several other things to consider when looking at child health and safety include asthma, lead poisoning prevention, unintentional injuries and dental care.

Asthma does impact children in Warren County, but is much less of a concern than obesity. The Asthma hospitalization rate in Warren County is (10.0) per 10,000 children ages 0-17 years. This is lower than UpStateNY (12.9). No ARHN Region data was available for comparison. The rate of asthma ED visits in Warren County is (33.3) per 10,000 children ages 0-17 years. This is significantly lower than UpStateNY (68.1). No ARHN Data was available for comparison.

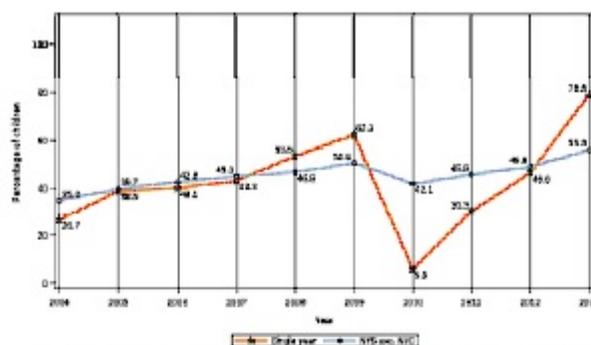
Lead exposure during childhood can impact a child's growth, behavior and ability to learn. However, screening for lead in children can alert doctor's to problems which can help lead to the identification and elimination of sources of lead in the child's environment. It should also be noted that younger children <6 years old are at higher risk of lead exposure due to the ways they interact with their environment. Current recommendations are that children should be screened for lead exposure at ages 1 year and again at 2 years old.



In Warren County the percentage of children born in 2013 screened for lead by age 9-17 months is (89.8%). This is significantly higher than the ARHN Region (77.5%) and UpStateNY (71.7%).

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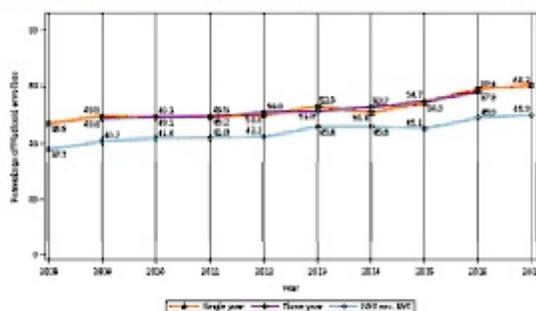


This percentage drops for children receiving two lead screenings. However, the percentage of children born in 2013 screened for lead by age 36 months (at least two screenings) in Warren County is (78.8%), which is significantly higher than ARHN Region (63.7%) and UpStateNY (55.9%).

Graph 13: Warren County Percentage of children born in 2013 with at least two lead screenings by 36 months (orange line). Data Source: 2013-2016 NYS Child Health Lead Poisoning Prevention Program Data as of June, 2018. Accessed August 30, 2019

During the reporting period the rate of Warren County children ages < 6 with confirmed blood lead levels ≥ 10 mg/dl Cases Per 1,000 Children Tested, '14-16 was (7.0). This is lower than the ARHN Region (11.4) and UpStateNY (8.3). The actual number of children in Warren County that met the above criteria for high lead levels was nineteen. It should be noted that new guidelines stating that any blood lead levels above five should be considered high will impact rates everywhere.

Dental care is also an important part of a child's health. Children with fair or poor dental health have been linked to poorer performance in school. Poor dental health has also been linked to lower self-esteem during adolescence. Routine dental care (not for emergencies or infections)



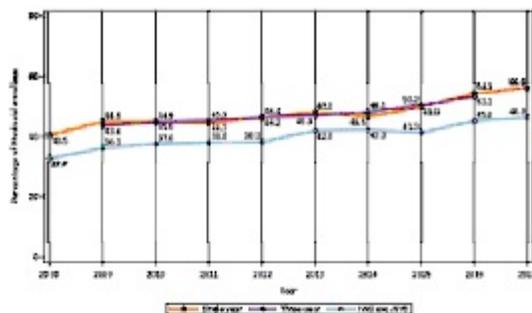
has been linked to better performance in school and better health outcomes.

In Warren County the percentage of Medicaid enrollees (aged 2-20 years) who had at least one dental visit within the last year is (57.9%), which is significantly higher than the ARHN Region (48.0%) and UpStateNY (48.0%)

Graph 15: Warren County - Percentage of Medicaid enrollees (aged 2-20 years) who had at least one dental visit in the last year. Data Source: NYS Medicaid Program Data as of June, 2018. Accessed August 30, 2019

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Graph 14: Warren County - Percentage of Medicaid enrollees (aged 2-20) with at least one preventive dental visit within the last year. Data Sources: NYS Medicaid and Child Health Plus Data as of June 2018. Accessed August 30, 2019.

It should also be noted that the percentage of Medicaid enrollees (aged 2-20 years) with at least one preventive dental visit within the last year in Warren County has been trending up. It is currently (55.8%).

Dental information regarding 3rd graders and dental caries, sealants, and fluoride treatments is outdated and not included.

Healthy Women, Infants and Children Summary

When it comes to the health of women, infants and children in Warren County the overall picture is positive for the specific indicators being tracked. Most of the women and children (>95%) have some form of health insurance. The rates of maternal, infant and child mortality are very low.

Although most women have access to health insurance the percentage of women that receive early-prenatal care remains lower than one would expect. There is also a slightly higher rate of babies born prematurely (<37 weeks) in Warren County than the comparison regions, but there are fewer born extremely premature (<32 week). The teen pregnancy rate also remains low for Warren County.

The vast majority of Warren County children are receiving the recommended well visits during their development. The childhood immunizations rates have been trending up and fall just shy of the 80% benchmark set by the prevention agenda.

Children in Warren County live in a relatively safe and healthy environment. Asthma and lead exposure do not seem to impact Warren County children as much as the comparison groups. Dental care for children in Warren County covered by government sponsored health insurance has been trending upward. Unintentional injury hospitalizations for children in Warren County seem to fall in line with the comparison groups.

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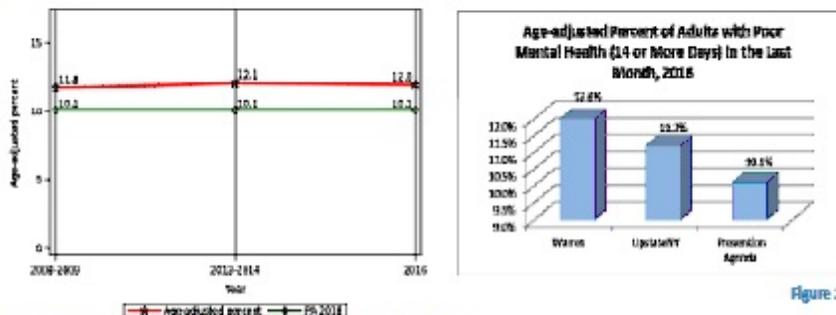
Promote Well-Being and Prevent Mental and Substance Use Disorders

Warren County like many places in New York State continues to see the demand for mental health services increase across the entire population. There are many hypotheses as to why the need is increasing including 24-hour news cycles, social media, the changing family structure among U.S. families and the pressure to perform at a high level at younger and younger ages are just a few. Youth seem to be one segment of the population where the need has grown the most.

Along with the need for more mental health services there is an increased need for substance abuse services. This makes sense since many people suffering from poor mental health or chronic pain turn to drugs (legal/illegal) and/or alcohol as a way to cope. The current prescription medication abuse and opioid crisis has overwhelmed much of the system. Technology has made access to synthetic drugs like fentanyl and synthetic cannabinoids much easier.

Mental Health Well Being

Since 2008, the age-adjusted percentage of adults reporting poor mental health for 14 or more days in the last month in Warren County has remained almost unchanged at (12%). This is slightly higher than UpStateNY (11.2%) and higher than the Prevention Agenda Benchmark (10.1%).



Graph 16: Warren County - Age-adjusted percentage of adults with poor mental health for 14 or more days in the last month. Data Source: NYS Behavioral Risk Factor Surveillance System data as of February 2018. Accessed September 3rd, 2019.

Figure 25

The age-adjusted rate of suicides in Warren County is (10.7) which is higher than UpStateNY (9.6) and significantly higher than the Prevention Agenda Benchmark (5.9). This reverses a trend of a decreasing suicide rate in Warren County. The data for suicides by children ages 15-19 years old is unreliable due to too few events (a good thing). There was one reported suicide in that age group from 2011-2016.

*Upstate New York is defined as all counties other than that which make up New York City (Bronx, New York, Kings, Richmond and Queens Counties).

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Graph 17: Warren County - Age-adjusted suicide death rate per 100,000 population. Data Source: Vital Records data as of May 2018. Accessed September 9th, 2019

The rate of self-inflicted hospitalizations per 10,000 population in Warren County is (5.9). This rate is higher than UpStateNY (4.1). No ARHN Region data was available for comparison. As was the case for the suicide rate, the rate of self-inflicted hospitalizations by children ages 15-19 years old is unreliable due to too few events. However in 2016 there were 8 actual self-inflicted hospitalizations among that age group. Due to changes in reporting from ICD-9-CM to ICD-10-CM diagnosis codes which are not comparable an annual rate for 2015 cannot be calculated, and data for 2016-and-forward should not be compared with data for 2014-and-prior.

It is important to look at the rates of people being treated for mental health conditions in an emergency setting and in mental health outpatient settings to see where they are accessing care.

In Warren County the rates of people seeking mental health care in an emergency setting are much higher than the comparison groups. Rate of people served in emergency settings for mental health ages 18 - 64 per 100,000 population 18-64 in Warren County is (86.5). The rate for people ages 17 and under per 100,000 population 17 and under is (69.7). Both of these

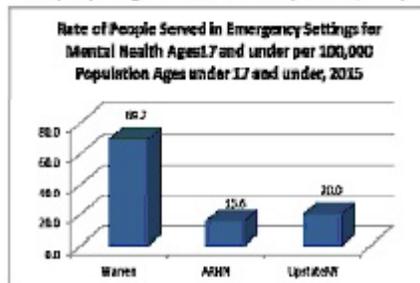


Figure 26

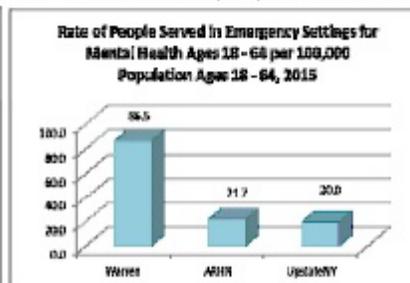


Figure 27

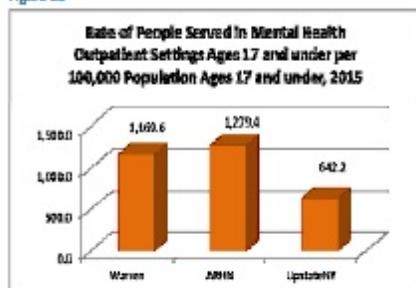
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rates are significantly higher than the ARHN Region (21.7), (15.6) and UpStateNY (20.0), (20.0) respectively.

For outpatient mental health care there is variability among the different age groups. The rate of people served in Mental Health outpatient settings ages 17 and under per 100,000 population 17 and under is (1,169.6). This is lower than the ARHN Region (1,279.4), but significantly higher than UpStateNY (642.2).

Figure 28



The rate of people served in mental health outpatient settings Ages 18 - 64 per 100,000 population ages 18 - 64 in Warren County is (598.2). This rate is significantly lower than the ARHN Region (819.5) and UpStateNY (620.5). The rate for people ages 65+ per 100,000 population 65+ served in an outpatient setting in Warren County is (152.9). This is higher than the ARHN Region (141.7) but lower than UpStateNY (179.3).

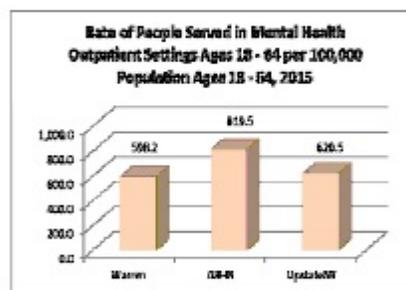
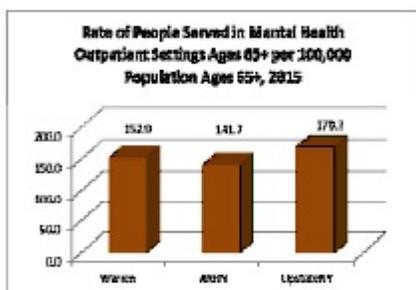


Figure 29

Figure 30

Substance Abuse

Substance abuse by individuals can be associated with any number of factors. People suffering from poor mental health may turn to drugs or alcohol as a way to try and cope with their problems. Some people may become addicted after using a prescribed medication to recover from surgery or treat chronic pain. Whatever a person's reasons for abusing alcohol and drugs the impact on a person's health are often severe.

In Warren County, the percent of age-adjusted adults that reported binge drinking in the last month is (20.9%). This is higher than UpStateNY (19.1%) and the Prevention Agenda Benchmark (18.4%). Alcohol-related traffic crashes, injuries and deaths are also higher in Warren County. The rate of alcohol related traffic crashes in Warren County is (82.1) which is significantly higher than the ARHN Region (69.1) and UpStateNY (53.2). A similar trend is seen with alcohol-related traffic injuries and deaths. The rate of alcohol-related injuries and deaths in Warren County is (38.7). This is higher than the ARHN Region (28.8) and significantly higher than UpStateNY (10.5).

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Along with alcohol, other drugs are also having an impact on the health of Warren County residents. The ongoing prescription drug and opioid crisis have brought renewed focus to substance abuse issues in Warren County. The drug-related hospitalizations rate per 10,000 population in Warren County is (13.9). This is lower than the ARHN Region (14.6) and much lower than UpStateNY (20.3). In 2016 there were 5 opioid deaths reported in Warren County. Comparison data for ARHN Region and UpState are not available. However, when comparing Warren County to the North Country, the rate of all emergency department visits (including outpatients and admitted patients) involving any opioid overdose for Warren County is (66.6) which is higher than the North Country (40.3).

A similar pattern is seen when Warren County is compared to the North Country for opioid burden (including outpatient ED visits and hospital discharges for non-fatal opioid overdose, abuse, dependence, and unspecified use; and opioid overdose deaths), crude rate per 100,000 population. Warren County has a rate of (281.9) which is significantly higher than the North Country (165.4).

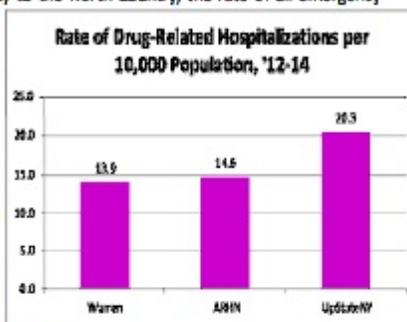


Figure 31

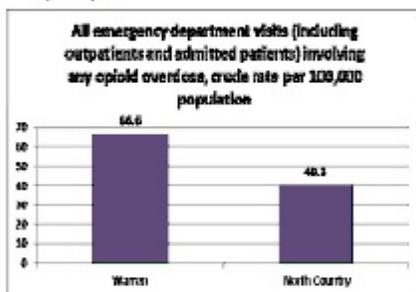


Figure 32

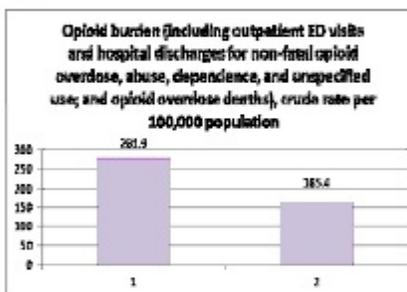


Figure 33

Mental Health Well Being and Substance Abuse Summary

For Warren County residents’ mental health continues to figure prominently in their overall health and well-being. The high rates of people being served in emergency settings for mental health issues support the need for more mental health resources in the community. Of particular concern are the high rates of mental health services sought by children under the age of seventeen. Also, the elevated rates for self-inflicted hospitalizations and suicide in Warren County show the need for more mental health resources directed towards identifying those in need before they go into crisis.

The opioid crisis is the most immediate concern in Warren County regarding substance abuse. It is unique because many of the people who have problems began by taking legally prescribed pain medication, but became addicted during their course of treatment. Also the risk for immediate death is high for people that abuse opioids, which creates a sense of urgency to address the problem.

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However, alcohol abuse continues to be a concern as well among Warren County residents. The high rate of binge drinking and alcohol related traffic crashes and injuries show there is a need to provide resource to help people abusing alcohol.

Overall, substance abuse data supports the need for strategies and services to help the residents of Warren County reduce the impact of substance abuse on the health of the community.

Prevention of Communicable Diseases

The prevention of communicable disease requires a multi-pronged approach. For many communicable diseases immunizations play a key role in reducing their ability to impact large segments of the population. Immunizations reduce infection rates and reduce the chances of widespread transmission among a group of people.

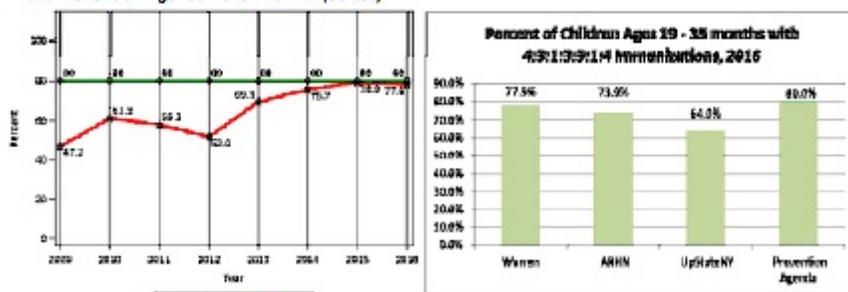
Surveillance and reporting of communicable diseases can help Public Health agencies implement strategies to contain an outbreak of communicable diseases. Surveillance also allows Public Health agencies develop mitigation measures that can reduce the overall impact of a communicable disease.

Finally, it is important to have an educated public. An informed public is better prepared to respond and cope with communicable diseases if they understand the risks associated with specific type of disease (i.e. signs and symptoms, routes of transmission, availability of safe vaccine, etc.).

Immunizations

Immunizations are a key piece in reducing the effects communicable diseases have on child and adult populations. Unfortunately, the anti-vaccination community has created a sense of mistrust around vaccines and their safety. Sighting dismissed research linking vaccines to autism; the anti-vax group has influenced a large number of people to not vaccinate their children. This has led to outbreaks of measles and pertussis in New York State and the rest of the Country.

In Warren County the anti-vax influence has not been quite as pronounced. The percentage of children ages 19 - 35 months receiving the recommended 4:3:1:3:3:1:4 immunizations is (77.9%). This is higher than the ARHN Region (73.9%) and significantly higher than UpStateNY (64.0%), but it does fall below the Prevention Agenda Benchmark of (80.0%).



Graph 18: Warren County - Percent of children ages 19-35 months with 4:3:1:3:3:1:4 immunizations. Data Source: NYS Immunization Information System data as of February 2018. Accessed September 5th, 2019.

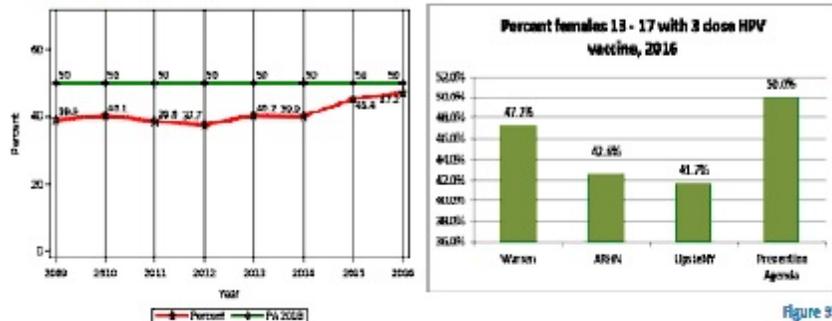
Figure 34

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A newer vaccine, the HPV vaccine created to protect against the human papilloma virus, which is responsible for the majority of cervical cancers, has had a slow but steady increase in the percentage of the recommended population receiving it. In Warren County the percentage of females 13 – 17 years receiving all three doses of the HPV vaccine is (47.2%) which is higher than the ARHN Region (42.6%) and UpStateNY (41.7%), but it does fall below the Prevention Agenda benchmark of (50%). It should be noted that recent changes to the vaccine recommendations from three doses down to two and the inclusion of teen males will create changes to future reporting.

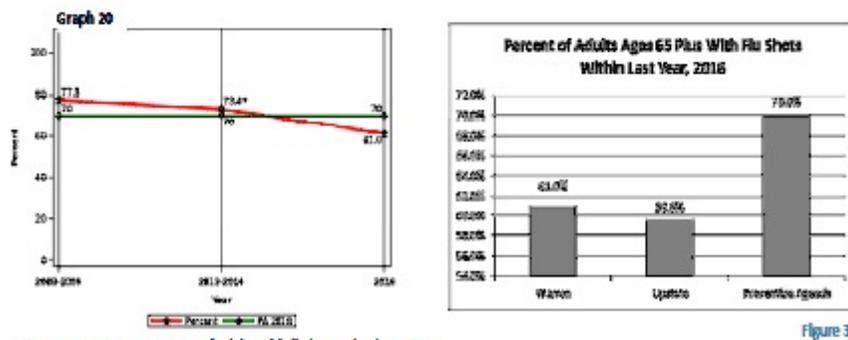
Graph 19



Warren County - Percent of females 13-17 years of age with 3 dose HPV vaccine. Data Source: NYS Immunization Information System data as of February 2018. Accessed September 5th, 2019.

There are not nearly as many immunization recommendations for adults. Two that are recommended are an annual flu vaccine and a pneumonia vaccine. The percent of adults ages 65 plus with flu shots within the last year in Warren County is (61.0%), which is better than UpStateNY (59.6%) but falls below the Prevention Agenda benchmark (77.0%). No ARHN data available for comparison. It should be noted that the percent of adults 65+ receiving flu shots has been in decline in Warren County.

The percentage of Warren County adults ages 65 plus having ever received a pneumonia shot is (78.1%), which is better than the ARHN Region (75.0%) and UpStateNY (73.8%).



Warren County - percentage of adults with flu immunization - 65+ years. Data Source: NYS Behavioral Risk Factor Surveillance System data as of February 2018. Accessed September 5th, 2019.

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Vaccine preventable diseases are rare in Warren County. Maintaining strong immunization rates can help ensure that this remains the case.

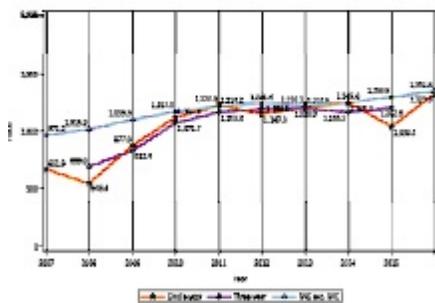
Sexually transmitted Infections (STI's) and HIV

Sexually transmitted infections (STIs) can lead to a number of health issues including increased risk for contracting HIV, infertility, complications during pregnancy, perinatal or congenital infections in infants born to infected mothers, cancer and more. Women and infants are at higher risk for complications compared to men.

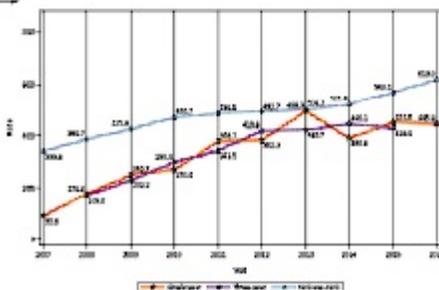
Many people infected with an STI do not have signs or symptoms. Access to testing and treatment of STI's along with solid public education are essential to reducing the burden of STI's on Warren County residents. Chlamydia, gonorrhea and syphilis are the three major notifiable sexually transmitted infections (STIs) in New York State (NYS).

Chlamydia is the most common STI in Warren County. Rates of chlamydia infection vary by gender with females being impacted at higher rates than males. In Warren County the rate of women infected with chlamydia ages 15-44 is (1,202.6) for men in the same age range the rate is (429.0). These rates are higher than the ARHN Region (1,188.4) and (352.5) respectively, but lower than UpStateNY (1,300.3) and (569.5) respectively.

When broken out further both females and males in the 20-24 year old age range have higher rates of chlamydia than any other group in Warren County and all comparison groups. Chlamydia rates for females and males 20-24 years old in Warren County are (2,918.9) and (890.8) respectively. These rates are higher than the ARHN Region (2,717.9) and (779.1). When comparing Warren County with upstateNY, UpStateNY females 20-24 years old have a lower rate of chlamydia infections (2,833.9) but UpStateNY males have a higher rate (1,199.7).



Graph 21: Warren County - Chlamydia rate for females 15-44 yrs. Per 100,000 pop. Data Source: Bureau of Sexual Health and Epidemiology Data as of June 2018. Accessed September 10th, 2019.



Graph 22: Warren County - Chlamydia rate for males 15-44 yrs per 100,000 pop. Data Source: Bureau of Sexual Health and Epidemiology Data as of June 2018. Accessed September 10th, 2019.

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In Warren County the case rates of gonorrhea and early syphilis for both genders and all tracked age ranges (15-19 yrs. and 15-44 yrs.) remain very low. Due to the low number of actual cases, the rates for all gonorrhea and syphilis groups being tracked are unstable. Comparing Warren County to other regions or to the Prevention Agenda benchmarks is not recommended.

HIV

The burden of HIV on Warren County's population is fortunately low. There were six reported cases of new HIV infection from 2014-2016 and two AIDS deaths reported. All of the data regarding HIV in Warren County has either been suppressed due to a lack of cases or is too unstable to compare with other regions.

Although HIV does not seem to have a significant impact on Warren County's population currently there is still a need to provide education and outreach. There is concern that with the current opioid crisis and the increased use of heroin and other injectable drugs there could be a spike in HIV cases in the future.

Prevention of Communicable Disease Summary

Vaccine preventable diseases in Warren County have been kept in check by strong childhood immunization rates. Even in the era of anti-vaccination campaigns Warren County has seen its immunization rates remain steady but fall below the Prevention Agenda Benchmark of 80%. Adult immunization rates in Warren County are not quite as strong.

With regards to STI's and HIV, Warren County also has relatively low rates. However, chlamydia is one STI that has seen rates for females and males remain steady or increase over the years. This is even more pronounced among 20-24 year olds.

Promoting the safety and benefits of childhood vaccination to parents are important to maintaining or boosting childhood immunization rates in Warren County. There should also be efforts made to improve the vaccination rates of adults which seem to have declined.

Providing access to testing and treatment for STI's and HIV through free and low-cost options may reduce the rates of chlamydia and keep rates of gonorrhea and syphilis in check in Warren County. It is also important to provide educational resources to the community to raise awareness about STI's and HIV and the testing and treatment options available.

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Section 2

The Main Health Challenges Facing Warren County and What is Contributing to These Challenges

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Chronic disease and mental health and substance abuse disorders are the two priority areas where the greatest health challenges exist in Warren County. The health challenges facing Warren County are the product of a variety of factors that are intertwined. Some factors are beyond anyone's control, others can be modified more quickly through policy implementation and/or changes to the physical environment. The most difficult factors to address when working to eliminate health challenges in a population are behavioral. To change these things requires a shift in a population's attitude, beliefs and perception.

Warren County currently ranks tenth out of sixty-two New York counties for health factors and twenty-first for health outcomes according to the latest University of Wisconsin Population Health Institute's 2019 County Health Rankings.

The health factor's ranking is based on health behaviors, clinical care, social and economic factors and the physical environment. The health outcomes ranking is based on the length and quality of life people experience.

Let's look at the following factors and how they contribute to the health challenges in Warren County. They are

- Behavioral risk factors
- Environmental risk factors
- Socioeconomic factors
- Policy environment (policy to promote health)
- Unique characteristics of Warren County

Warren County like many North Country counties has seen an aging of its population. Current estimates show that twenty-five percent of Warren County's population is 62 years or older. As a population age's rates of chronic disease often rise with it. It is likely that rates of chronic diseases like cancer and heart disease will continue to hold steady or increase as Warren County's population continues to age. However, if some of the health challenges that younger populations experience in Warren County can be mitigated perhaps it will translate into healthier future older adults with better quality of life.

Behavioral Risk Factors

When looking at the behavioral risk factors of Warren County's population we see a mixed picture. Current data shows that almost 1 in 4 Warren County adults reported being a current smoker and 1 in 5 reported binge drinking. Both of these behaviors are linked to chronic disease and poor mental health.

Along with high rates of binge drinking and smoking Warren County's obesity rate hovers right around 30% even though almost 80% of the adult population reports engaging in leisure time physical activity. This is concerning because of obesity's links to so many chronic diseases.

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There are so many factors that contribute to a population's obesity rate it is hard to pinpoint a direct cause. Instead, a multi-faceted approach to address obesity is needed.

When data is examined regarding preventive health screenings, Warren County's population fairs pretty well. The percentage of people receiving preventive cancer screenings (colorectal, breast, cervical) in Warren County tends to be higher than the comparison groups, although there is plenty of room for improvement. Screenings for hypertension, cholesterol and diabetes are not utilized as much, but do fall in line with or just slightly below comparison groups.

It is difficult to say why a large part of Warren County's population tends to engage in behaviors detrimental to health, yet will seek out preventive health screenings. Perhaps the culture of Warren County lends itself to those types of behaviors. Because Warren County relies heavily on tourism for much of its economic prosperity there might be more emphasis on activities designed to attract tourists such as drinking and eating that filter into the base population. This type of economic model could possibly lead to poor mental health as well. Tourist seasons rely heavily on visitors and in down times people may lose income or make less income which can lead to stress. More research is needed though to see if any of these hypotheses are true.

Local climate could also lead to more risky health behaviors. Harsh winter weather in Warren County can lead to a lot of time spent indoors. This can lead to boredom and to fill the time people may choose to drink, eat or smoke. Often people become less physically active during the winter. Mental health can also be impacted. Long periods of cloudy and cold weather along with perhaps social isolation can cause people to feel depressed.

Environmental Risk Factors

Warren County is a rural county located at the southern end of the Adirondack Park. Much of the County is covered in forests and mountains. However, the larger population centers at the southern end of the County are home to some larger industrial and commercial enterprises.

Warren County residents enjoy access to a number of year round outdoor recreational opportunities because of its geographic location. Most residents of Warren County enjoy low levels of air-pollution. Access to clean water does not seem to be an issue, with a majority of residents receiving their water through municipal water systems, although a portion of the population relies on well water which can be difficult to track for pollution.

Overall, the natural environment for Warren County residents does not pose significant concerns for long-term health problems and may even help mitigate some health issues.

However, it is important to look at the impacts industrialization had on Warren County and the potential impacts it had and may still have on the environment and population. Warren County was home to a robust paper industry and still has a large paper mill as one of its main

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employers. There are also a number of medical device manufacturers that have established facilities within the county. Most of these facilities were and still are located at the southern end of the County near the larger population centers.

A large percentage of Warren County's residents worked in these facilities and were potentially exposed to carcinogens (cancer causing chemicals) and other harmful chemicals through their daily work. Communities in Warren County were likely exposed to many of these manufacturing byproducts when they were released into the Hudson River or put into the air through smoke stacks before environmental regulations curbed the practices.

Recently, Warren County had been identified by the New York State Department of Health as one of five areas in New York State with abnormally high rates of certain types of cancer. A group of researchers is looking at Warren County and the other four locations to see if there is some common set of factors that has contributed to the higher cancer rates.

It is possible that the population of Warren County is made up of individuals that worked in jobs that exposed them to potential cancer causing agents year ago. Now as they age the effects of those exposures are just showing up.

It could be possible that because Warren County has a large retirement population that cancer rates are higher because the people moving into the County were exposed to cancer causing agents somewhere else and just happen to get sick once they move here.

Hopefully the researchers will be able to provide a clearer picture when their research project is completed.

Warren County's built environment provides opportunities for people to remain healthy. Most people report that they have access to healthy food options through grocery stores, supermarkets and farmers markets (seasonal).

There are extensive networks of hiking/biking trails throughout Warren County that individuals can take advantage of for physical activity. There are also a number of parks and playgrounds that Warren County residents can utilize.

An area where Warren County could possibly improve the built environment is public transportation. The options people have to get places are limited. There is a bus and trolley service that serves a lot of the southern end of the County, but the northern part of the County is underserved. However, this could prove difficult since Warren County is rural and there may not be enough demand to support expanding public transportation options.

Socio-Economic Factors

There are a number of social and economic factors that can impact the health of a community. Poverty, family structure, affordable housing, educational attainment, employment opportunities and income have all been associated with a population's health.

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Recent data shows that Warren County has a low unemployment rate at 4.8%. However, this number can fluctuate during the year because Warren County relies heavily on seasonal tourism for much of its economic activity.

Educational services, health care and social assistance account for highest percentage of people employed followed by retail trade and arts, entertainment and recreation, and accommodation and food services.

Many retail and tourist related jobs are not high paying. Many of these jobs have reduced hours or positions as tourist season ends. This can leave people with greater vulnerability to health and housing issues especially in the "off season".

According to the U.S. Census American Fact Finder Community Facts data Warren County has a poverty rate of 9.9%. When this rate is broken out further there are several target populations that are much worse off than the general population. Children under the age of 18 that live in poverty in Warren County are estimated at 13.0%. This number is even higher for children under the age of five at 18.6%.

When poverty rates are considered at the family level there are even larger disparities. Families where the couple are married and have children fare much better than a female householder with children with no husband present. Poverty rates for married couples with children were 2.9% whereas the female householder with children and no husband present is 17.5%. According to the County Rankings & Roadmaps website, thirty-four percent of Warren county children live in a single parent household.

A couple trends are observed as poverty levels increase. First, educational attainment is lowest among the populations with the highest poverty rates. This can limit a person's ability to find any employment, let alone higher paying employment. Second, it can make navigating the health and social systems (i.e. WIC, welfare etc.) difficult because the person needing those supports may not be able to understand what is being asked of them.

Affordable housing can have a big impact on the health of a community as well. As housing becomes more expensive there is less income available to spend on things like healthy food, health insurance and doctor's visits. It is estimated that no more than 30% of someone's income should be spent on housing. This number can obviously change based on other debt and expenses someone may have (i.e. daycare). So the 30% recommendation could be much lower.

The most recent estimates from the U.S. Census American Fact Finder Community Facts (2017) data shows almost forty-percent of Warren County residents who have a home mortgage spend more than 30% of their income to pay for their housing. This number jumps to over fifty-percent for Warren County residents who are renting. It should also be noted that according to the County Rankings & Roadmaps website, fourteen percent of Warren County households are

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experiencing severe housing cost burden which means they are spending fifty percent or more of their household income on housing.

Poverty rates, housing and health care issues can often be linked to a population's level of education. The latest data from the US Census American Fact Finder Community Facts (2017), shows that 91.7% of Warren County's adult population has a high school diploma or higher. Warren County's adult population with a bachelor's degree or higher is 30.6%. However, it should also be noted that 8.3% of Warren County's adult population has less than a high school diploma.

When one looks at poverty rates based on educational attainment 19.7% of Warren County adults with less than a high school diploma live below the poverty line whereas only 2.5% of Warren County adults with a bachelor's degree or higher live below the poverty line.

Health Policy

Warren County does not often set county level policies that address population health like tobacco free parks & playgrounds, menu labeling or limiting the density of fast food restaurants or tobacco retailers. Instead Warren County relies on State and local municipalities to set health policies like zoning for walkable communities or raising the age of tobacco purchase to 21.

It is important to note that although Warren County does not set many local policies that impact population health, it does support and implement State level population health policies. It should also be noted that Warren County has recently become a climate smart community and adopted a resolution creating a Climate Smart Taskforce. The taskforce consists of individuals from a variety of disciplines including Public Health. One area the taskforce will focus on will be multi-use trails and sidewalks.

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Section 3

Summary of the assets and resources that can be mobilized and employed to address health issues identified in Warren County

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Page | 46

Local Health Department: Warren County Health Services (WCHS)

Warren County Health Services' vision is to have Healthy people in Healthy communities. Warren County Public Health (WCPH) staff provides a variety of health education programs to "Promote Physical and Mental Health and Prevent Disease, Injury & Disability". In addition to the regular health education programs offered to schools, daycares and community groups Warren County Public Health also provides Population Health Improvement Program (PHIP) projects which focus on promoting physical activity and nutrition among targeted populations in Warren County. Some of the projects were:

- WCPH worked with Warren County GIS (geographic information system) to create a brochure that contains a map showing all of the known free and accessible parks, trails and playgrounds in Warren County. There is also an interactive online webpage called Recreation Mapper which is regularly updated to show free and low-cost recreational opportunities in Warren County <https://warrencountyny.maps.arcgis.com/apps/Shortlist/index.html?appid=49e90e574e8240c79bbcea89a75089ea>
- WCPH using PHIP project funds provides fresh produce to WIC participants in Northern and Southern Warren County where access to fresh vegetables and fruits is limited through a farm to table style program. This project was recently expanded using new PHIP project funds to WIC participants in the southern part of Warren County.
- WCPH is an active member of the Health Education Nutrition Services Advisory Committee which is led by the Warren County Head Start Program. It is designed to address the nutrition, physical activity, and mental health needs of the students and families that participate in head start. The Committee meets three times per year.
- WCPH staff is currently participating in two PHIP funded walkable community projects to identify barriers to safe walkable communities in Glens Falls and Warrensburg. The projects goals are to brainstorm low-cost ideas that the PHIP funds could be used for to alleviate some of the minor barriers and to create long-range plans to address larger issues by applying for large grants or by incorporating the plan into other community improvement projects.
- WCPH participates on the Continuum of Care Committee which is a collaborative to combat homelessness and address homelessness awareness. The purposes of the committee are:
 - 1) Promote community wide commitment to the goal of ending homelessness.
 - 2) Provide funding for efforts by nonprofit providers, States, and local governments to quickly rehouse homeless individuals (including unaccompanied youth) and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.

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3) Promote access to and effective utilization of mainstream programs for homeless individuals and families.

4) Optimize self-sufficiency among individuals and families experiencing homelessness. Members of the committee include Social Services, Public Health, CARES, Mental Health, Family Services, Open Door, Salvation Army, Office for the Aging, Tri-County United Way and many more.

- WCPH continues to work closely with the New York State Cancer Services Program at Glens Falls Hospital to promote the availability of free and low-cost cancer screenings and the importance of screening for and early detection of breast, colon & rectal and cervical cancer.
- WCPH serves as an active participant on the neonatal abstinence syndrome workgroup, which is a subgroup of the larger Hometown vs. Heroin Taskforce. The group consists of five local County Health Departments, four local hospitals, and a number of social service agencies. This group reviews current trends and data and provides educational resources to mothers who have babies with NAS. The group also organizes at least one larger conference per year for health care providers, social service organizations and community groups that work with mothers and babies with NAS.

WCPH continues to support the Warren County Worksite Wellness program, which works to implement healthy worksite programs like onsite exercise programs, onsite walking paths, healthy food options through farm-to-desk programs, tobacco free campus policies and an annual employee health fair.

Warren County WIC program is sponsored by WCHS. The purpose of the program is to support healthy eating patterns and incorporating physical activity among expectant and nursing mothers and their children age 0- 5 yrs. old. As of 2018, WIC has served an average of 977 participants. WIC participates in various health awareness campaigns throughout the year. Switching from paper checks to an online information management system (NYWIC) and an electronic benefit system has definitely provided a positive, easy and healthy shopping experience to the participants.

Hospitals:

Founded in 1897, Glens Falls Hospital today operates an advanced health care delivery system featuring more than 20 regional facilities. A vast array of specialized medical and surgical services are provided in addition to coronary care, rehabilitation and wellness and others. The main hospital campus is home to the C.R. Wood Cancer Center, the Joyce Stock Snuggery birthing center, the Breast Center and a chronic wound healing center. GFH is a not-for-profit

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organization and the largest employer in New York's Adirondack region, with over 2,500 employees and a medical staff of over 575 providers.

Their Diabetes and Nutrition Center provides high quality and self-management skills to improve health and life of people living with diabetes. Registered Dietitians provide individual counseling to almost all the areas covering information like healthy eating, being physically active, glucose monitoring, GI disease, obesity and weight management for adults and children, high blood pressure, high cholesterol and many more.

The Health Promotion Center of Glens Falls Hospital works to improve the health and well-being of the people and communities in Warren County and the surrounding region. Currently work focuses on strategies to make it easier for people to eat well, be tobacco-free, be physically active and obtain preventative care.

This work is currently supported through grant-funded initiatives housed within the Health Promotion Center, including Creating Healthy Schools and Communities and the Health Systems for a Tobacco-Free NY programs.

Glens Falls Hospital provides breast exam and mammogram screening, cervical cancer screening, lung cancer screening, skin cancer screening and colorectal cancer screening. The Cancer Center administers the New York State Department of Health Cancer Services program that provides free breast exams and breast cancer screening, free cervical cancer screening and free colorectal cancer screening to women 40 to 64 years of age who do not have health insurance coverage. Glens Falls Hospital also provides colorectal cancer screening to men ages 50-64.

Health Care Providers:

Hudson Headwaters Health Network (HHHN) is a Federally Qualified Health Center that serves all of Warren County with 10 community health centers located in Warren County providing primary care to everyone in the communities regardless of income or insurance. HHHN delivers their care to patients of all ages. They offer mental health counseling, medical assessment and medication prescribing for all primary care adult and pediatric patients, with care provided for mild to moderate mental health concerns.

HHHN offers a Nutritionist and Certified Diabetes Educator to work with children, adolescents and adults who are overweight/ obese, has diabetes, hyperlipidemia, hypertension and other conditions.

HHHN also operates two urgent care centers and one school based health center.

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Other Government Agencies:

Warren/Washington County Office of Community Services is tasked with providing or arranging for preventive, rehabilitative, and treatment services for the mentally ill, the mentally retarded and developmentally disabled, and those suffering from the disease of alcoholism and substance abuse as mandated by New York State Mental Hygiene Law.

The Office of Community Services accomplishes this through contractual agreements with not-for-profit agencies within our community. The Office of Community Services is responsible for administering the local Single Point of Access for all referrals for mental health residential and case management services. They also coordinate the Assisted Outpatient Treatment (AOT) Program for Warren County. This program provides for an enhanced array of outpatient services, either through voluntary agreement or court order, for eligible individuals over 18 years of age with a history of non-compliance with recommended treatment.

Warren County Public Health continues to work with Warren County's Geographic Information Systems on mapping and promoting publicly accessible lands to increase physical activity in Warren County. Go to <https://www.warrencountyny.gov/gis/> for maps and resource information.

Warren County's Office for the Aging (OFA) is a valuable liaison between Warren County Public Health and seniors. OFA helps to bring programs and information to Warren County seniors regarding chronic disease management and mental health services.

Community based organizations and Not-for-Profits:

Adirondack Health Institute (AHI) is an independent, non-profit organization supporting hospitals, physician practices, behavioral health providers, community-based organizations, patients and others in our region to transform health care and improve population health. AHI works with people from more than 100 organizations representing a broad range of health, community, and business sectors.

Several community based organizations like Family Service Association of Glens Falls Inc., Warren County Community Action, Catholic Charities of Warren County (SNAP program), Cornell Cooperative Extension and American Cancer Society have been continuously working to promote healthy eating by providing resources that supply with healthy meals like supplemental food, food pantries, SNAP, summer meal programs and food recovery.

WCHS along with Cornell Cooperative Extension partnered together to introduce low income families to fresh fruits and vegetables and teach them how to store and prepare the food to increase their nutrition levels.

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Academia

Warren County Head Start works with low income families to improve nutrition, increase physical activity and achieve positive health for their families. There are seven centers located throughout Warren County.

WCHS & Warren County WIC Program provides a student learning environment for nursing and dietetics students from SUNY ADK, Empire State College and Russell Sage College.

Warren County Public Health maintains strong network and working relationship with all ten of the school districts in the County. Public Health staff attends community events; provides educational programs to students and serves as a resource for school wellness committees.

Media

Warren County Public Health maintains regular communication channels with three local newsprint media outlets and two local radio groups. Warren County Public Health often utilizes the different media formats to purchase ads regarding tobacco cessation, to distribute PSA's regarding the availability of cancer screenings, the importance of healthy eating etc. and to publish letters to the editor on topics related to chronic disease and mental and substance abuse.

Warren County Public Health also maintains a presence on social media through regular Facebook posts. The purpose of the social media posts is to share information with the general public regarding the activities of Warren County Public Health and its partners.

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Warren County Community Health Assessment Process

In order to complete the 2019-2021 Community Health Assessment (CHA), Warren County Public Health partnered with the Adirondack Rural Health Network (ARHN) (part of the Adirondack Health Institute), six local health departments and six regional hospitals on a Community Health Assessment Committee.

The Community Health Assessment (CHA) Committee, facilitated by ARHN, is made up of hospitals and county health departments that have developed and implemented a sophisticated process for community health assessment and planning for the defined region to address identified regional priorities. The CHA Committee is made up of representatives from Adirondack Health Institute, Clinton County Health Department, University of Vermont Health Network - Alice Hyde Medical Center, University of Vermont Health Network - Elizabethtown Community Hospital, Essex County Health Department, Franklin County Public Health, Fulton County Public Health, Glens Falls Hospital, Hamilton County Public Health, Nathan Littauer Hospital, University of Vermont Health Network – Champlain Valley Physicians Hospital, Warren County Health Services, and Washington County Public Health.

Purpose of the CHA Committee: The CHA Committee, made up of the CHA service contract holders with AHI, is a multi-county, regional stakeholder group that convenes to support ongoing health planning and assessment by working collaboratively on interventions and developing the planning documents required by the New York State Department of Health and the Internal Revenue Service in an effort to advance the New York State Prevention Agenda.

The CHA Committee began meeting in July 2018 and met a total of seven times. Those meetings were used to discuss the Community Stakeholder Survey scope and design, data needs of the Counties and Hospitals, the results of the Community Stakeholder Survey and a summary written by ARHN for each County that would provide an overview of available data.

CHA Committee, Ad Hoc Data Sub-Committee: At the June 15, 2018 CHA meeting, it was decided that an Ad Hoc Data Sub-Committee would be created to review tools and processes used by CHA Committee members to develop their Community Health Assessments (CHA) and Community Health Improvement Plans (CHIP), as well as identify ways to enhance the CHA/CHIP process. A primary activity of the Ad Hoc Data Sub-Committee was to collaboratively develop a stakeholder survey.

The data subcommittee met seven times from mid-July through the end of October 2018. Meetings were held via conference call/webinar. Attendance ranged from 10 to 12 subcommittee members per meeting. Meetings were also attended by AHI staff from ARHN, Population Health Improvement Program (PHIP) and Data teams.

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Community Stakeholder Survey Methodology:

Survey Creation: The 2019 Community Stakeholder Survey was drafted by the Ad Hoc Data Sub-Committee, with the final version approved by the full CHA Committee at the December 7, 2018 meeting.

Survey Facilitation: ARHN surveyed stakeholders in the seven-county service area, to provide the CHA Committee with input on regional health care needs and priorities. Stakeholders included professionals from health care, social services, educational, and governmental institutions as well as community members. The ARHN region is made up of Clinton, Essex, Franklin, Fulton, Hamilton, Warren and Washington Counties.

Survey Logistics: The survey was developed through SurveyMonkey and included 14 community health questions as well as several demographic questions. The CHA Committee provided a list of health care, social service, education, government, and service providers (hereafter referred to as community stakeholders) by county to be surveyed. The collected distribution list totaled 807 community stakeholders.

An initial email was sent to the community stakeholders in early January 2019 by the CHA Committee partners, introducing and providing a web-based link to the survey. A follow-up email was sent by ARHN staff approximately two weeks later after the initial reach out. CHA Committee members were provided the names of all non-respondents for additional follow-up, at partner discretion.

The survey requested that community stakeholders identify the top two priority areas from a list of five which they believe need to be addressed within their county. Community stakeholders also gave insight on what they felt were the top health concerns and what contributing factors were most influential for those specific health concerns.

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Community Health Assessment Committee 2019 Data Methodology

Background:

The Community Health Assessment (CHA) Committee, facilitated by the Adirondack Rural Health Network (ARHN), a program of Adirondack Health Institute (AHI), is a multi-county, regional stakeholder group, that convenes to support ongoing health planning and assessment by working collaboratively on interventions, and developing the planning documents required by the New York State Department of Health and the Internal Revenue Service to advance the New York State Prevention Agenda.

The overall goal of collecting and providing this data to the CHA Committee was to provide a comprehensive picture of the individual counties and overview of population health within the ARHN region, as well as Montgomery and Saratoga counties.

Demographic Profile:

Demographic data was primarily taken from the 2013-2017 American Consumer Survey 5-year estimates, utilizing the United States Census Bureau American FactFinder website. Other sources include the 2010-2014 American Consumer Survey 5-year estimates, Centers for Medicaid and Medicare Services, through the CMS Enterprise Portal, NYS Department of Health, U.S. Department of Agriculture (USDA), and the National Agriculture Statistics Service.

Information incorporated into the demographic report includes square mileage, population, family structure and status, household information, education and employment status.

Health System Profile:

The vast majority of health systems data comes from the New York State Department of Health, including the NYS Health Profiles, Nursing Home Weekly Bed Census, License Statistics and Adult Care Facility Directory. Other sources include Health Resources and Services Administration (HRSA) and Center for Health Workforce Studies, Health Workforce Planning Data Guide.

Health system profile data incorporated hospital, nursing home, and adult care facilities bed counts, health professional shortage areas (HPSAs), physician data, and licensure data.

Education Profile:

The education profile is separated into two parts; education system information and school districts by county. Part one of the education profiles includes data pertaining to education systems in the ARHN region, including student teacher ratios, English proficiency rates, and free lunch eligibility rates as well as available education programs and graduates. Data was pulled from the NYS Education Department, National Center for Education Statistics and Center for

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Health Workforce Studies. Part two identifies school districts by county includes county school districts as well as regional school districts.

Data was pulled from the NYS Education Department, National Center for Education Statistics and Center for Health Workforce Studies.

ALICE Profile: Asset Limited, Income-Constrained, Employed

All data provided in the ALICE profile comes from the 2016 ALICE report, which can be found at www.unitedforalice.org/new-york. Sources utilized in the report include American Consumer Survey, Bureau of Labor Statistics, Consumer Reports, IRS and U.S. Department of Agriculture.

In April 2018, the NYS Department of Health released guidance for 2019-2021 community health assessment and planning. It was suggested that local health departments and hospitals submit one plan per county and hospitals serving more than one county were strongly encouraged to select and prioritize high poverty neighborhoods for action. To address these updates, the Asset Limited, Income Constrained, Employed (ALICE) profile was added. ALICE profile data includes total households, poverty and ALICE percentages, unemployment rates, percent of residents with health insurance and average annual earnings. Please note that all data on the ALICE profile is reflective of 2016 figures.

Data Sheets:

The data sheets, compiled of 271 data indicators, provide an overview of population health as compared to the ARHN region, UpState New York and New York State. The reports feature a status field that specifies whether indicators were met, better, or worse than their corresponding benchmarks. When indicators were worse than their corresponding benchmarks, their distances from their respective benchmarks were calculated. On the report, distances from benchmarks were indicated using quartile rankings.

Quartile 1: Less than 25%	Quartile 3: 50% - 74.9%
Quartile 2: 25% - 49.9%	Quartile 4: 75% - 100%

The report also showed the percentage of total indicators that were worse than their respective benchmarks by focus area.

- For example, if 20 of the 33 child health focus area indicators were worse than their respective benchmarks, the quartile summary score would be 61% (20/33).
- Additionally, the report identified a severity score, i.e., the percentage of those indicators that were either in quartile 3 or 4. Using the above example, if 9 of the 20 child health focus indicators that were worse than their respective benchmarks were in quartiles 3 or 4, the severity score would be 45% (9/20).

Quartile summary scores and severity scores were calculated for each focus area as well as for Prevention Agenda indicators and "other indicators" within each focus area. Both quartile

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summary scores and severity scores were used to understand if the specific focus areas were challenges to the counties and hospitals. In certain cases, focus areas would have low severity scores but high quartile summary scores indicating that while not especially severe, the focus area offered significant challenges to the community.

Indicators were broken out by the Prevention Agenda focus areas, across ten tabs. Tabs include *Mortality, Injuries, Violence and Occupational Health, Built Environment and Water, Obesity, Smoke Exposure, Chronic Disease, Maternal and Infant Health, HIV, STD, Immunization and Infections Substance Abuse and Mental Health, and Other.*

Data and statistics for all indicators come from a variety of sources, including:

- Prevention Agenda Dashboard
- Community Health Indicator Reports (CHIRs)
- NYS Behavioral Risk Factor Surveillance System (BRFSS) Health Indicators
- Division of Criminal Justice Services Index, Property, and Firearm Rates
- NYS Traffic Safety Statistical Repository
- Student Weight Status Category Reporting System (SWSCRS) Data
- USDA Economic Research Service Fitness Facilities Data
- NYS Department of Health Tobacco Enforcement Compliance Results
- State and County Indicators for Tracking Public Health Priority Areas
- NYS Department of Health, Asthma Dashboard – County Level
- NYS Department of Health Hospital Report on Hospital Acquired Infections
- NYS Office of Mental Health, PCS
- County Health Rankings & Roadmaps

Sharing the Findings with the Community

To inform the community about the Warren County Community Health Assessment the document has been posted to the Warren County Public Health website www.warrencountyny.gov/healthservices. CHA partners have also agreed to post a link to the CHA on their websites.

Along with an electronic version of the CHA print copies of the CHA have also been made available at the Warren County Municipal Center and by request. Request can be sent to Warren County Public Health, 1340 State Route 9, Lake George, NY 12845.

For questions, concerns or suggestions about the Warren County CHA and its findings the public can contact the Warren County Public Health department. Phone calls should be directed to 518-761-6580. Electronic communications can be sent to the general Public Health email healthservices@warrencountyny.gov.

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Data Sources for 2019-2021 Warren County Community Health Assessment

Demographic, Health Systems, Education and ALICE Profile Data Sources:

Center for Health Workforce Studies, Health Workforce Planning Data Guide, 2014
 Centers for Medicare and Medicaid Services, CMS Enterprise Portal
 Health Resources and Services Administration, HPSA Find, 2017-2018
 Institute of Education Sciences, National Center for Education Statistics, District Directory Information 2016-2017
 NYS Department of Health, Adult Care Facility Directory
 NYS Department of Health, Nursing Home Weekly Bed Census, 2018
 NYS Department of Health, NYS Health Profiles
 NYS Department of Health, Vital Statistics of New York State, 2016
 NYS Education Department, 3-8 ELA Assessment Data, 2017-2018
 NYS Education Department, School Report Card Data, 2016-2017
 NYS Office of the Professions, License Statistics, 2019
 United For ALICE
 US Census Bureau, 2010-2014 American Community Survey 5-year Estimates
 US Census Bureau, 2013-2017 American Community Survey 5-year Estimates
 US Department of Agriculture, National Agriculture Statistics Service, 2012

2019 CHA Data Sheets and Written Analysis Data Sources:

Community Health Indicator Reports
 County Health Rankings & Roadmaps
 Department of Health, Wadsworth Center
 Division of Criminal Justice Services Index, Property, and Firearm Rates
 NYS Bureau of Sexual Health and Epidemiology
 NYS Department of Health Hospital Report on Hospital Acquired Infections
 NYS Immunization Information System (NYSIIS)
 NYS Department of Health Tobacco Enforcement Compliance Results
 NYS Expanded Behavioral Risk Factor Surveillance System
 NYS Child Health Lead Poisoning Prevention Program
 NYS Traffic Safety Statistical Repository
 Prevention Agenda Dashboard
 State and County Indicators for Tracking Public Health Priority Areas
 Student Weight Status Category Reporting System (SWSCRS) Data
 USDA Economic Research Service Fitness Facilities Data

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Page | 57

Warren County Public Health Community Health Improvement Planning Process

The purpose for Warren County Public Health to complete a Community Health Assessment in cooperation with community partners was to allow for a thorough review of existing health data and identification of health improvement programs currently being provided in Warren County. This review process has allowed Warren County Public Health and its partners to identify two priority areas in which to focus limited public health and partner resources as part of a Community Health Improvement Plan (CHIP).

The two priority areas that have been identified for the 2019 – 2022 Community Health Improvement Plan (CHIP) are **Preventing Chronic Disease** and **Promote Well-Being & Prevent Mental and Substance Abuse Disorders**. These priority areas were also identified in previous CHIPs.

The Priority Selection Process

In May 2019, Warren County Public Health sent out an email to community partners asking if they would be interested in serving on the Community Health Assessment & Improvement Planning committee. The invitees were asked to complete a short Doodle poll indicating whether or not they would be interested in participating and what date and time they would be available to begin meeting.

The community partner's that were contacted included Glens Falls Hospital, Hudson Headwaters Health Network, Warren County Department of Social Services, Warren County Office for the Aging, The Office of Community Services for Warren and Washington Counties, United Way, Warren County Board of Supervisors and Council for Prevention.

Prior to the first meeting all partners were provided with an overview of the Prevention Agenda, data tables and instructions for reviewing the data. All of the participating partners were asked to come with a summary of the data they reviewed and any questions that they had and bring them to the meeting. Partners that could not be at the meeting in person were asked to provide a summary via email the Warren County Public Health a few days before the first meeting.

The initial meeting was held in June. The meeting was used to provide an overview of the Prevention Agenda, explain the purpose of the committee, set a time line of activities, briefly review the previous Community Health Improvement Plan and go over the data tables. Committee members were also asked to try and identify other partners that should be invited to the meetings.

The committee met three more times during the year. The second meeting was spent reviewing the data in detail and discussing if critical data was missing and the process and criteria that would be used for determining what the priority areas would be. At the conclusion of the third meeting it was decided that a list of potential community resources that could be used to address the priority areas once they were chosen should be created. A google document was

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created so that everyone serving on the committee could add to the list without having to worry about duplicating the responses of another committee member.

At the third meeting committee members reviewed the list of potential resources available to address the priorities and any changes were made then. The committee members also settled on the list of criteria that would be used to inform the priority decision making process. The criteria included

- The seriousness of the issue – the death of a homeless person due to extreme temperatures, child hunger, etc.
- The frequency of the issue – rare, affecting a majority of the community, confined to a single area, targeting a single population group.
- The cost of the issue to the community – in dollars, in time spent dealing with it, in social costs (people afraid to leave their houses after dark, lost productivity from illness, etc.)
- The feasibility of affecting the issue.
- The resources needed to address the issue adequately.
- The community's perception of the issue's importance.
- The readiness of the community to recognize and address the issue.
- The long-term impact of the issue.
- The long-term benefit of your effort.

(This list was modified from a list provided by County Health Rankings Road Map Website)

At the final meeting, committee members were provided one last opportunity to ask questions or discuss any information they felt was important to the decision making process. All of the potential priority areas were posted on a wall in order to allow committee members to cast their votes for the priority areas they felt were most important.

Following any last minute discussion committee members were provided with six colored dots which were to be placed on the priority areas he/she felt were the highest priority in their mind based on the criteria that had been established. The instructions were simple; committee members could place as many dots as they wanted on any potential priority area(s). The two priority areas with most votes would be the ones that the CHIP would address. In the event of a tie between three or more priority areas each member would be provided with one extra dot to be placed at the priority area they felt was most important.

Following the priority selection process committee members were asked to identify several focus areas within the priority areas that should be targeted in the CHIP. The focus areas chosen in each priority area are

- Preventing Chronic Disease
 - Healthy Eating & Food Security
 - Tobacco Prevention
 - Chronic Disease Preventive Care and Management

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- Prevent Mental and Substance Abuse Disorders
 - Promote Well-being
 - Mental and Substance Use Disorders Prevention

After the committee members selected the focus areas the process for setting the work-plan was discussed. It was decided that Warren County Public Health would reach out to each partner individually to discuss what evidence-based interventions they were currently working on to address the identified focus areas. The interventions would be added to the CHIP work-plan template that was provided by New York State Department of Health (NYSDOH) and shared with the committee.

If the Committee felt that certain focus areas were not being adequately addressed upon review of the CHIP work-plan the Committee would meet again to discuss the feasibility of implementing specific interventions. However, the majority of the Committee members felt it would be difficult to take on new interventions due to the current workload each has as part of their own organizations efforts.

Committee members agreed to approve the workplan prior to its submission to NYSDOH at the end of December.

Thank You!

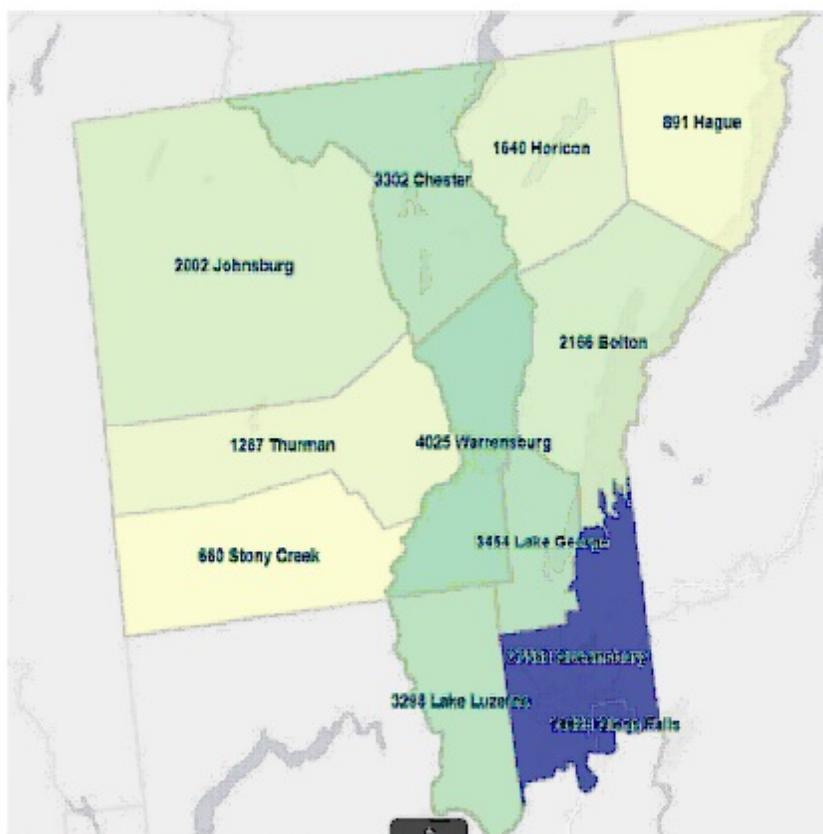
Warren County Public Health would like to thank all of the individuals, organizations and agencies that contributed directly or indirectly to this report by participating on the CHA Committee or by sharing information with CHA Committee members when requested. We hope that this document proves to be a useful resource for all of the organizations, agencies and individuals working to improve the health of Warren County residents.

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Appendix A – Map of Warren County Population

This map shows the estimated population of Warren County by local municipality for 2017. This map was created using the Warren County Geographic Information System web mapping application. The data for the map comes from US Census and yearly population estimates from the American Community Survey for Warren County's municipalities.



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Appendix B - Health Systems Table

Appendix B: Health Systems Profile												
Adirondack Rural Health Network	County									AMN Region	Upstate NYC	New York State
	Clinton	Cattaraugus	Franklin	Fulton	Hamilton	Montgomery	Saratoga	Warren	Washington			
Summary of Health Systems Information												
Population, 2019-2017	81,224	39,213	51,654	51,953	4,648	49,508	226,632	64,701	62,181	353,996	11,288,156	19,796,228
Total Hospital Beds ¹												
Hospital Beds per 100,000 Population	369.3	66.4	394.9	197.2	n/a	262.6	76.5	627.5	n/a	274.2	n/a	n/a
Medical/Surgical Beds	224	0	129	47	n/a	79	125	301	n/a	686.8	n/a	n/a
Intensive Care Beds	14	0	14	8	n/a	5	12	12	n/a	48.8	n/a	n/a
Coronary Care Beds	7	0	0	0	n/a	3	7	12	n/a	25.8	n/a	n/a
Pediatric Beds	10	0	3	12	n/a	0	7	14	n/a	29.8	n/a	n/a
Maternity Beds	21	0	13	7	n/a	8	14	23	n/a	64.8	n/a	n/a
Physical Medicine and Rehabilitation Beds	8	0	0	0	n/a	10	0	15	n/a	35.8	n/a	n/a
Psychiatric Beds	14	0	12	0	n/a	20	16	30	n/a	76.8	n/a	n/a
Other Beds	8	35	0	0	n/a	14	0	0	n/a	25.8	n/a	n/a
Hospital Beds Per Facility ¹												
Adirondack Medical Center (Lake Placid Site)	-	-	-	-	-	-	-	-	-	-	-	-
Adirondack Medical Center Saranac Lake Site	-	-	95	-	-	-	-	-	-	-	-	-
Alice Hyde Medical Center	-	-	76	-	-	-	-	-	-	-	-	-
Champlain Valley Physicians Hospital Medical Center	300	-	-	-	-	-	-	-	-	-	-	-
Elizabethtown Community Hospital	-	25	-	-	-	-	-	-	-	-	-	-
Glens Falls Hospital	-	-	-	-	-	-	-	405	-	-	-	-
Nathan Ottauer Hospital	-	-	-	34	-	-	-	-	-	-	-	-
Saratoga Hospital	-	-	-	-	-	-	121	-	-	-	-	-
St. Mary's Healthcare	-	-	-	-	-	128	-	-	-	-	-	-
St. Mary's Healthcare - Amsterdam Memorial Campus	-	-	-	-	-	18	-	-	-	-	-	-
Total Nursing Home Beds ²												
Nursing Home Beds per 100,000 Population	623.3	628.3	301.9	667.2	0.0	1181.9	327.3	616.7	395.1	-	-	-
Nursing Home Beds per Facility ²												
Alice Hyde Medical Center	-	-	125	-	-	-	-	-	-	-	-	-
Capotome Center for Rehabilitation and Nursing	-	-	-	-	-	128	-	-	-	-	-	-
Champlain Valley Physicians Hospital Medical Center SNF	34	-	-	-	-	-	-	-	-	-	-	-
Clinton County Nursing Home	80	-	-	-	-	-	-	-	-	-	-	-
Edenwood at Marsh Creek	-	-	-	-	-	-	-	62	-	-	-	-
Edenwood at Ticonderoga	-	84	-	-	-	-	-	-	-	-	-	-
Edenwood at Litchain at Lake Placid	-	286	-	-	-	-	-	-	-	-	-	-
Evans Center for Rehabilitation and Healthcare	-	100	-	-	-	-	-	-	-	-	-	-
Fort Hudson Nursing Center, Inc.	-	-	-	-	-	-	-	-	126	-	-	-
Fulton Center for Rehabilitation and Healthcare	-	-	-	124	-	-	-	-	-	-	-	-
Glens Falls Center for Rehabilitation and Nursing	-	-	-	-	-	-	-	117	-	-	-	-
Greenville Center for Rehabilitation and Nursing	-	-	-	-	-	-	-	-	122	-	-	-
Meadowbrook Healthcare	287	-	-	-	-	-	-	-	-	-	-	-
Mercy Living Center	-	-	68	-	-	-	-	-	-	-	-	-
Nathan Ottauer Hospital Nursing Home	-	-	-	84	-	-	-	-	-	-	-	-
Palatine Nursing Home	-	-	-	-	-	78	-	-	-	-	-	-
Phelpsburgh Rehabilitation and Nursing Center	85	-	-	-	-	-	-	-	-	-	-	-
River Ridge Living Center	-	-	-	-	-	128	-	-	-	-	-	-
Saratoga Center for Rehab and Skilled Nursing Care	-	-	-	-	-	-	257	-	-	-	-	-
Seneca Health at Schuyler Ridge Residential Healthcare	-	-	-	-	-	-	120	-	-	-	-	-
Slate Valley Center for Rehabilitation and Nursing	-	-	-	-	-	-	-	-	88	-	-	-
St. Johnsville Rehabilitation and Nursing Center	-	-	-	-	-	128	-	-	-	-	-	-
The Pines at Glens Falls Center for Nursing & Rehabilitation	-	-	-	-	-	-	-	120	-	-	-	-
Warren Center for Rehabilitation and Nursing	-	-	-	-	-	-	-	81	-	-	-	-
Washington Center for Rehabilitation and Healthcare	-	-	-	-	-	-	-	-	122	-	-	-
Wells Nursing Home Inc.	-	-	-	128	-	-	-	-	-	-	-	-
Wesley Health Care Center Inc.	-	-	-	-	-	-	342	-	-	-	-	-
Williston Residential Health Care Facility	-	-	-	-	-	108	-	-	-	-	-	-

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Warren County Community Health Assessment

2019-2021

Total Adult Care Facility Beds ³												
Adult Care Facility Beds per 100,000 Population	221.6	598.5	1,763	3617	0.0	977.8	391.1	462.3	403.6	375.0	592.2	424.7
Total Adult Home Beds	250	294	68	114	n/a	294	483	248	342	388	38,328	43,678
Total Assisted Living Program Beds	30	30	30	52	n/a	150	0	45	69	256	7,072	12,292
Total Assisted Living Residence (ALR) Beds	0	231	0	0	n/a	30	401	0	40	171	16,494	18,255
Adult Home Beds by Total Capacity per Facility ³												
Adirondack Manor HFA (D.B.A Adirondack Manor HFA A/P	-	-	-	-	-	-	-	60	-	-	-	-
Adirondack Manor HFA (D.B.A Montclair Manor HFA	-	40	-	-	-	-	-	-	-	-	-	-
Ahank House	-	-	-	-	-	-	17	-	-	-	-	-
Allie Hyde Assisted Living Program	-	-	30	-	-	-	-	-	-	-	-	-
Argyle Center for Independent Living	-	-	-	-	-	-	-	-	35	-	-	-
Artell Hall	-	-	-	-	-	24	-	-	-	-	-	-
Beacon Pointe Memory Care Community	-	-	-	-	-	-	52	-	-	-	-	-
Champlain Valley Senior Community	-	81	-	-	-	-	-	-	-	-	-	-
Cook Adult Home	-	-	-	-	-	-	13	-	-	-	-	-
Countryside Adult Home	-	-	-	-	-	-	-	48	-	-	-	-
Edenwood Village at Ticonderoga	-	23	-	-	-	-	-	-	-	-	-	-
Evertus at the Landing of Queensbury	-	-	-	-	-	-	-	88	-	-	-	-
Hillcrest Spring Residential	-	-	-	-	-	28	-	-	-	-	-	-
Holbrook Adult Home	-	-	-	-	-	-	-	-	33	-	-	-
Home of the Good Shepherd at Highpointe	-	-	-	-	-	-	85	-	-	-	-	-
Home of the Good Shepherd	-	-	-	-	-	-	42	-	-	-	-	-
Home of the Good Shepherd Moravia	-	-	-	-	-	-	72	-	-	-	-	-
Home of the Good Shepherd Saratoga	-	-	-	-	-	-	105	-	-	-	-	-
Home of the Good Shepherd Wilson	-	-	-	-	-	-	54	-	-	-	-	-
Keene Valley Neighborhood House	-	50	-	-	-	-	-	-	-	-	-	-
Pine Harbour	65	-	-	-	-	-	-	-	-	-	-	-
Pineview Commons H.F.A.	-	-	-	94	-	-	-	-	-	-	-	-
Samuel F. Vilas Home	44	-	-	-	-	-	-	-	-	-	-	-
Seash Jane Sanford Home	-	-	-	-	-	48	-	-	-	-	-	-
The Cambridge	-	-	-	-	-	-	-	-	40	-	-	-
The Farner Home	-	-	38	-	-	-	-	-	-	-	-	-
The Hamilton at South Union	-	-	-	-	-	-	-	-	34	-	-	-
The Sentinel at Amsterdams, LLC	-	-	-	-	-	158	-	-	-	-	-	-
The Terrace at the Glen	-	-	-	-	-	-	-	52	-	-	-	-
Valhavan Home for Adults	40	-	-	-	-	-	-	-	-	-	-	-
Willing Helpans' Home for Women	-	-	-	28	-	-	-	-	-	-	-	-
Woodlawn Commons	-	-	-	-	-	-	42	-	-	-	-	-
Health Professional Shortage Areas (HPSAs) ^{4,5}												
Number of Primary Care HPSAs ⁴	1	8	5	1	2	1	0	3	1	21	111	181
Primary Care HPSA Population ⁵	30,339	4,481	5,887	13,850	2,948	11,456	0	2,148	388	40,873	n/a	n/a
Number of Dental Care HPSAs ⁴	1	3	5	1	0	1	0	1	1	12	87	138
Dental Care HPSA Population ⁵	0	6,368	16,381	0	0	0	0	0	0	21,549	n/a	n/a
Number of Mental Health HPSAs ⁴	2	3	2	1	1	1	0	2	2	13	95	159
Mental Care HPSA Population ⁵	30,339	33,303	51,598	6,885	4,825	11,456	0	0	0	112,879	n/a	n/a
Population, 2013-2017 ⁶												
Primary Care Physicians per 100,000 population	118.2	66.2	181.9	98	84.9	83.9	87.5	159	66.4	n/a	102.8	124.1
Subspecialty per 100,000 population												
Ophthalmology/Ophthalmology	14.9	0.0	18.3	7.4	0.0	5.4	8.4	18.6	0.0	n/a	11.0	14.5
IV Subspecialty	34.8	7.0	13.1	9.9	0.0	37.9	21.1	80.0	0.0	n/a	31.8	48.8
General Surgery	6.6	3.5	12.5	9.9	0.0	2.7	3.6	12.4	2.1	n/a	7.9	8.8
Surgical Subspecialties	23.2	13.5	8.0	7.4	0.0	8.1	18.9	31.2	0.0	n/a	17.8	21.6
General Psychiatry	24.8	0.0	15.7	9.9	0.0	8.1	21.1	26.7	8.6	n/a	18.8	36
Other	107.6	20.9	65.3	22.1	95.6	96.9	39.8	150.1	4.3	n/a	87.8	121.1

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Warren County Community Health Assessment

2019-2021

Total Physician ⁵													
Total Physician per 100,000 population	2019	2010	2005	1993	1985	2004	1992	1985	1974	n/a	2018	2019	
Measure Data⁶													
Clinical Laboratory Technician	14	6	5	1	0	4	21	9	5	40	1,208	1,440	
Clinical Laboratory Technologist	54	29	27	32	1	38	161	50	24	207	7,750	12,064	
Dental Assistant	11	2	9	4	0	7	33	11	11	47	1,398	1,485	
Dental Hygienist	42	25	16	29	2	26	241	44	38	388	8,055	10,428	
Dentist	46	34	17	17	1	25	125	46	15	150	8,771	15,075	
Dietitian/Nutritionist, Certified	26	9	8	4	1	18	102	22	7	72	3,667	5,482	
Licensed Clinical Social Worker (LCSW) (psychotherapy)	42	34	31	21	2	15	266	72	35	227	14,629	25,254	
Licensed Master Social Worker (no privileges)	54	22	26	18	2	23	267	53	26	181	14,861	26,884	
Licensed Practical Nurse	302	215	320	388	30	362	855	355	438	2,008	48,582	63,082	
Physician	211	49	85	38	6	87	528	255	36	711	42,475	75,565	
Mental Health Counselor	58	20	32	10	1	13	147	32	13	167	4,647	6,853	
Midwife	6	1	3	4	0	2	34	12	5	31	895	1,022	
Nurse Practitioner	79	13	36	38	2	27	258	94	28	230	15,282	22,128	
Pharmacist	186	29	41	36	2	40	484	64	44	322	13,180	21,306	
Physical Therapist	64	40	48	30	3	43	205	67	38	282	13,417	19,277	
Physical Therapy Assistant	17	20	18	20	0	26	65	27	16	108	3,988	5,528	
Psychologist	11	25	8	10	1	5	109	28	4	77	6,028	11,519	
Registered Physician Assistant	43	30	34	21	3	19	189	88	17	236	9,154	13,648	
Registered Professional Nurse	1,370	484	744	648	57	734	3,769	1,345	755	5,308	172,936	248,639	
Respiratory Therapist	18	3	6	17	0	18	100	21	19	78	4,107	5,760	
Respiratory Therapy Technician	6	0	2	2	0	1	22	4	3	17	519	767	

(n/a) Data Not Available

Sources:

- (1) NYS Department of Health, NYS Health Profiles
- (2) NYS Department of Health, Nursing Home Weekly Bed Census, 2018
- (3) NYS Department of Health, Adult Care Facility Directory
- (4) Health Resources and Services Administration, HPSA Find, 2017-2018
- (5) Center for Health Workforce Studies, Health Workforce Planning Data Guide, 2014
- (6) NYS Office of the Professions, License Statistics, 2019

*Upstate New York is defined as all counties other than that which make up New York City (Bronx, New York, Kings, Richmond and Queens Counties).

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Appendix C - Education Profile Chart

Appendix C: Education System Profile														
Adirondack Rural Health Network		County										ADMN	Upstate	New York
Summary of Education System Information		Clinton	Essex	Franklin	Fulton	Hamilton	Montgomery	Saratoga	Warren	Washington	Region	NYS	State	
School System Information^{1,2,3}														
Total Number of Public School Districts	9	11	8	6	5	6	12	9	12	60	725	793		
Total Pre-K Enrollment	220	189	385	377	27	432	399	137	344	1,698	51,063	122,851		
Total K-12 Enrollment	18,589	3,618	7,158	7,423	401	7,254	33,329	8,743	8,311	46,259	1,074,570	2,629,970		
Number of Students Eligible for Free Lunch	4,430	1,533	3,594	3,504	141	3,869	6,646	3,159	3,511	18,851	590,389	1,361,175		
Number of Students Eligible for Reduced Lunch	521	280	421	326	32	310	859	321	477	2,432	68,464	131,974		
Percent Free and Reduced Lunch	47.0%	50.0%	57.0%	51.0%	48.0%	57.0%	23.0%	40.0%	48.0%	46.5%	40.0%	53.0%		
Number Limited English Proficiency ²	1,259	636	546	955	75	848	6,718	1,684	1,356	6,521	226,797	437,130		
Percent with Limited English Proficiency ²	42.0%	43.0%	25.0%	33.0%	45.0%	30.0%	55.0%	48.0%	42.0%	33.6%	13.3%	45.0%		
Total Number of Graduates	774	273	585	514	27	474	1,581	698	961	3,342	116,794	179,869		
Number Went to Approved Equivalent Program	1	0	2	0	n/a	3	9	21	5	29	1,097	2,653		
Number Dropped Out of High School	76	38	48	89	n/a	112	176	38	94	365	20,670	21,368		
Percent Dropped Out of High School	2.0%	2.0%	2.0%	4.0%	n/a	5.0%	2.0%	1.0%	4.0%	0.8%	0.6%	3.6%		
Total Number of Public School Teachers ¹	1,008.9	422.0	761.9	602.8	88.5	627.1	2,277.3	784.2	813.8	4,422.9	130,652.7	209,899.4		
Student to Teacher Ratio ¹	18.9	9.1	10.7	13.3	4.9	12.6	13.4	11.4	10.8	10.97	12.37	13.05		
Education Programs⁴														
Medical Resident Programs	0	0	0	0	0	0	0	0	0	0	269	567		
Medical Resident Graduations/Completions	0	0	0	0	0	0	0	0	0	0	929	5,790		
Physician Assistant Programs	0	0	0	0	0	0	0	0	0	0	7	27		
Physician Assistant Graduations/Completions	0	0	0	0	0	0	0	0	0	0	169	764		
Nurse Practitioner Programs	0	0	0	0	0	0	0	0	0	0	24	58		
Nurse Practitioner Graduations/Completions	0	0	0	0	0	0	0	0	0	0	249	725		
Pharmacist Programs	0	0	0	0	0	0	0	0	0	0	3	6		
Pharmacist Graduations/Completions	0	0	0	0	0	0	0	0	0	0	388	513		
Dental Hygienist Programs	0	0	0	0	0	0	0	0	0	0	7	13		
Dental Hygienist Graduations/Completions	0	0	0	0	0	0	0	0	0	0	197	429		
Licensed Practical Nursing Programs	1	1	0	0	0	1	1	0	0	2	36	52		
Licensed Practical Nurse Graduations/Completions	29	23	0	0	0	26	76	0	0	46	2,196	3,369		
Registered Nursing Programs	2	2	0	0	0	1	1	1	0	5	69	118		
Registered Nurse Graduations/Completions	99	99	0	0	0	32	19	86	0	272	4,826	10,192		
Social Worker Programs	0	0	0	0	0	0	0	0	0	0	7	22		
Social Worker Graduations/Completions	0	0	0	0	0	0	0	0	0	0	645	924		

Sources:

- (1) NYS Education Department, School Report Card Data, 2016-2017
- (2) NYS Education Department, 3-8 ELA Assessment Data, 2017-2018
- (3) Institute of Education Sciences, National Center for Education Statistics, District Directory Information 2016-2017 School Year Data
- (4) Center for Health Workforce Studies, Health Workforce Planning Data Guide, 2014

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Appendix D – ALICE Profile Chart

Appendix D: ALICE Profile												
ALICE is a United Way acronym that stands for Asset Limited, Income Constrained, Employed.												
Adirondack Rural Health Network Summary of ALICE Information	County									ARW	Upstate NY	NYS
	Clinton	Essex	Franklin	Fulton	Hamilton	Montgomery	Saratoga	Warren	Washington			
ALICE Household Information												
Total Households	30,624	15,294	33,239	22,453	1,239	39,540	33,733	26,841	24,027	141,278	4,181,529	7,285,340
Total Households Over 65 Years of Age	8,350	5,144	4,817	6,300	544	5,494	24,083	4,289	6,738	40,628	785,361	1,820,483
Total ALICE Households	7,363	4,589	5,401	6,511	632	6,448	29,676	6,922	7,208	36,615	1,099,836	2,222,633
ALICE Households Over 65 Years of Age	2,113	1,749	1,393	2,282	363	2,468	6,932	2,595	2,291	13,408	380,382	662,214
Poverty %	15.0%	30.2%	18.2%	15.0%	12.2%	17.6%	6.8%	11.0%	12.1%	13.6%	11.2%	14.4%
ALICE %	24.4%	30.1%	27.8%	28.3%	50.7%	31.2%	21.1%	24.0%	30.4%	27.8%	28.7%	31.8%
Above ALICE %	60.6%	59.7%	54.0%	55.7%	31.2%	48.2%	72.1%	65.1%	57.5%	59.0%	60.0%	54.8%
# of ALICE and Poverty Households	12,062	6,161	8,069	9,945	779	9,928	26,181	10,679	10,204	58,039	1,640,619	3,262,043
Unemployment Rate	5.0%	7.5%	8.3%	8.0%	9.2%	8.4%	2.8%	4.6%	8.1%	n/a	n/a	n/a
Percent of Residents with Health Insurance	95.8%	93.2%	91.3%	91.4%	90.4%	91.2%	96.1%	96.9%	91.9%	n/a	n/a	n/a
Average Annual Earnings	\$36,372.00	\$27,128.00	\$35,148.00	\$22,892.00	\$28,940.00	\$27,794.00	\$47,694.00	\$40,932.00	\$38,028.00	n/a	n/a	n/a
ALICE Households by Race/Ethnicity												
White	8,113	4,449	5,291	6,685	622	6,112	29,595	6,695	7,404	39,303	922,925	1,245,655
Asian	50	n/a	2	28	n/a	28	181	65	17	172	31,341	180,688
Black	122	n/a	13	32	n/a	134	255	103	14	281	125,980	483,483
Hispanic	61	33	41	266	n/a	651	425	126	200	657	134,863	484,216
2+ races	95	49	44	71	n/a	79	278	38	64	361	22,672	54,138

*UpState is all counties in New York, minus the New York City counties (Bronx, Kings, New York, Queens and Richmond).

*Data in all categories except Two or More Races is for one race alone. Because race and ethnicity are overlapping categories, the totals for each income category do not add to 100 percent exactly.

(n/a) Data Not Available

Sources:

(1) American Community Survey, 2016.

ALICE Demographics:

(2) American Community Survey and the ALICE Threshold, 2016.

Wages:

(3) Bureau of Labor Statistics, 2016

Budget:

(4) Bureau of Labor Statistics, 2016a; Consumer Reports, 2017; Internal Revenue Service, 2016

(5) New York State Office of Children & Family Services, 2016; Tax Foundation, 2016, 2017; U.S.

Department of Agriculture; U.S. Department of Housing and Urban Development

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Appendix E - CHIRS Indicator Table

Warren - CHIRS Indicators Table

s: Data do not meet reporting criteria.

*: The rate/percentage is unstable or unreliable.

CHIRS Indicators	Date Years	Warren		NYS excluding NYC		New York State	
		Numerator	Percentage (or) Rate (or) Ratio	Percentage (or) Rate (or) Ratio	Significant Different	Percentage (or) Rate (or) Ratio	Significant Different
Cancer Indicators							
1-All cancer incidence rate per 100,000	2013-2015	1,584	814.1	629.7	Yes	564.4	Yes
2-Age-adjusted all cancer incidence rate per 100,000	2013-2015	1,584	571.7	508.1	Yes	485.6	Yes
3-All cancer mortality rate per 100,000	2013-2015	535	275	198.7	Yes	178.2	Yes
4-Age-adjusted all cancer mortality rate per 100,000	2013-2015	535	181.6	155.4	Yes	149.2	Yes
5-Lip, oral cavity and pharynx cancer incidence rate per 100,000	2013-2015	48	24.7	14.7	Yes	12.9	Yes
6-Age-adjusted lip, oral cavity and pharynx cancer incidence rate per 100,000	2013-2015	48	17.8	11.6	Yes	10.9	Yes
7-Lip, oral cavity and pharynx cancer mortality rate per 100,000	2013-2015	12	6.2	2.6	Yes	2.5	Yes
8-Age-adjusted lip, oral cavity and pharynx cancer mortality rate per 100,000	2013-2015	12	4.1	2	No	2.1	No
9-Colon and rectum cancer incidence rate per 100,000	2013-2015	119	61.2	48.5	Yes	45.7	Yes
10-Age-adjusted colon and rectum cancer incidence rate per 100,000	2013-2015	119	45.6	39	No	39.3	No
11-Colon and rectum cancer mortality rate per 100,000	2013-2015	42	21.6	16.7	No	15.6	No
12-Age-adjusted colon and rectum cancer mortality rate per 100,000	2013-2015	42	14.3	13	No	13.1	No
13-Lung and bronchus cancer incidence rate per 100,000	2013-2015	252	129.5	84.2	Yes	69.7	Yes
14-Age-adjusted lung and bronchus cancer incidence rate per 100,000	2013-2015	252	84.8	66.3	Yes	59.2	Yes
15-Lung and bronchus cancer mortality rate per 100,000	2013-2015	134	68.9	53	Yes	43.5	Yes
16-Age-adjusted lung and bronchus cancer mortality rate per 100,000	2013-2015	134	44.6	41.6	No	36.9	Yes
17-Female breast cancer incidence rate per 100,000	2013-2015	210	211.6	175.9	Yes	158.6	Yes
18-Age-adjusted female breast cancer incidence rate per 100,000	2013-2015	210	146.8	139.5	No	132.8	No
19-Female breast cancer mortality rate per 100,000	2013-2015	34	34.3	26.1	No	24.7	No
20-Age-adjusted female breast cancer mortality rate per 100,000	2013-2015	34	21	18.0	No	19.2	No
21-Female breast cancer late stage incidence rate per 100,000	2013-2015	56	56.4	53.1	No	50.7	No
22-Age-adjusted female breast cancer late stage incidence rate per 100,000	2013-2015	56	40.1	43.3	No	43.4	No

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Warren County Community Health Assessment

2019-2021

23-Cervix uteri cancer incidence rate per 100,000	2013-2015	7	7.1*	7.6	No	8.5	No
24-Age-adjusted cervix uteri cancer incidence rate per 100,000	2013-2015	7	7.9*	7	No	7.8	No
25-Cervix uteri cancer mortality rate per 100,000	2013-2015		s	2.3	N/A	2.7	N/A
26-Age-adjusted cervix uteri cancer mortality rate per 100,000	2013-2015		s	1.9	N/A	2.2	N/A
27-Ovarian cancer incidence rate per 100,000	2013-2015	17	17.1	15.9	No	14.8	No
28-Age-adjusted ovarian cancer incidence rate per 100,000	2013-2015	17	13	12.5	No	12.2	No
29-Ovarian cancer mortality rate per 100,000	2013-2015	7	7.1*	10.4	No	9.1	No
30-Age-adjusted ovarian cancer mortality rate per 100,000	2013-2015	7	4.8*	7.5	No	7.1	No
31-Prostate cancer incidence rate per 100,000	2013-2015	155	162.6	151.7	No	141.2	No
32-Age-adjusted prostate cancer incidence rate per 100,000	2013-2015	155	106.3	121.8	No	123.4	Yes
33-Prostate cancer mortality rate per 100,000	2013-2016	29	30.4	17.7	Yes	17.2	Yes
34-Age-adjusted prostate cancer mortality rate per 100,000	2013-2015	29	23.7	16.6	No	17.8	No
35-Prostate cancer late stage incidence rate per 100,000	2013-2016	29	30.4	26.8	No	26.2	No
36-Age-adjusted prostate cancer late stage incidence rate per 100,000	2013-2015	29	19.2	21.5	No	22.1	No
37-Melanoma cancer mortality rate per 100,000	2013-2015	7	3.6*	3	No	2.3	No
38-Age-adjusted melanoma cancer mortality rate per 100,000	2013-2015	7	2.2*	2.4	No	1.9	No
39-Percentage of women aged 21-65 years receiving cervical cancer screening based on 2012 guidelines	2016		87.7 (80.4-95.0)	83.5	No	82.2	No
40-Percentage of women aged 50-74 years receiving breast cancer screening based on recent guidelines	2016		87.7 (81.3-94.1)	79.2	Yes	79.7	No
41-Percentage of women (aged 50-74 years) who had a mammogram between October 1, 2014 and December 31, 2016	2016	138	66.9	65	No	71.2	No
Oral Health Indicators							
288-Lip, oral cavity and pharynx cancer incidence rate per 100,000	2013-2015	48	24.7	14.7	Yes	12.9	Yes
289-Age-adjusted lip, oral cavity and pharynx cancer incidence rate per 100,000	2013-2015	48	17.8	11.6	Yes	10.9	Yes
290-Lip, oral cavity and pharynx cancer mortality rate per 100,000	2013-2015	12	6.2	2.6	Yes	2.5	Yes
291-Age-adjusted lip, oral cavity and pharynx cancer mortality rate per 100,000	2013-2015	12	4.1	2	No	2.1	No
292-Oral cancer mortality per 100,000 - Aged 45-74 years	2013-2015		s	4.3	N/A	4.3	N/A

*Upstate New York is defined as all counties other than that which make up New York City (Bronx, New York, Kings, Richmond and Queens Counties).

** All rates are per 100,000 unless otherwise specified.

Tobacco, Alcohol, and Other Substance Abuse Indicators							
346-Alcohol related motor vehicle injuries and deaths per 100,000	2014-2016	96	49.4	38.8	Yes	29.9	Yes
347-Age-adjusted percentage of adults who are current smokers	2016		26.4 (20.6-32.2)	17	Yes	14.5	Yes
348-Age-adjusted percentage of adults living in homes where smoking is prohibited	2008-2009		80.1 (75.4-84.8)	79.3	No	80.9	No
349-Age-adjusted percentage of adults binge drinking during the past month	2016		20.9 (15.7-26.2)	19.1	No	18.3	No

**Upstate New York is defined as all counties other than that which make up New York City (Bronx, New York, Kings, Richmond and Queens Counties).*

*** All rates are per 100,000 unless otherwise specified.*

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*** All rates are per 100,000 unless otherwise specified.*

WARREN COUNTY COMMUNITY HEALTH IMPROVEMENT PLAN 2019-2021

Warren County Public Health, Elizabethton Hospital & Community Partners
collaborate to identify and address the impact of chronic disease and substance
use through prevention and outreach interventions among our
community.

*Executive
Summary*

Introduction

Warren County Public Health and the Warren County Community Health Improvement Committee are happy to share with you the 2019-2021 Warren County Community Health Improvement Plan executive summary.

The Community Health Improvement Committee is a partnership between Warren County Public Health, Glens Falls Hospital and Community Partners including Adirondack Health Institute, Warren County Office for the Aging, Warren County Department of Social Services, Warren County Certified Home Health Agency, Warren/Washington County Office of Community Services, United Way and a citizen representative.

The Committee was formed to bring people from a variety of backgrounds and areas of expertise together to determine what the health priorities in Warren County should be for 2019-2021 through discussion and data review. The Committee was also tasked with developing a Community Health Improvement Plan to address the health priority areas.

This report will provide an overview of two health priorities identified by the Community Health Improvement Committee as having the greatest impact on the residents of Warren County. It will also include a summary of the data reviewed to identify the two priority areas. This report will also provide a basic outline of several evidence-based interventions being utilized to address the priority areas, the roles of partners in implementation and how the Committee is attempting to engage the broader community in the implementation of the interventions.

Finally, the process for tracking progress and evaluating the impact of the interventions will also be discussed in this report.

Warren County Health Priorities

The Warren County Community Health Improvement Committee utilized the New York State Department of Health Prevention Agenda's five priority areas and the previous Warren County Community Health Improvement Plan (CHIP) as a starting point for determining the health priorities for Warren County in 2019-2021.

During the prioritization process large volumes of data from various sources were analyzed and discussed including socio-demographic, health system profiles, morbidity and mortality rates, health behaviors (i.e. smoking rate), environmental (including built environment), a community stakeholder survey and County Health Rankings (see Warren County Community Health Assessment for a complete list of data sources).

The data review allowed each Committee member to make their case for what they felt should be the health priorities in Warren County using objective data. It became apparent as the committee members discussed the data that two health priority areas were emerging. A final vote by committee members identified Preventing Chronic Disease and Promoting Well-being & Prevent Mental & Substance Use

Disorders as the two health priorities in Warren County. It is important to note that these two health priorities were identified in the previous Community Health Improvement Plan as well.

Since the two identified health priorities are influenced by a large number of variables the Committee broke each health priority down further. Identified in each health priority were focus areas that the committee determined were the best options to pursue evidence-based interventions that could bring about positive changes.

The focus areas for Preventing Chronic Disease include

- Increasing Healthy Eating & Food Security
- Tobacco Prevention
- Chronic Disease Preventive Care and Management

The focus areas for Promoting Well-being & Prevent Mental & Substance Use Disorders include

- Improving Well-Being
- Mental & Substance Use Disorder Prevention

Along with identifying the two priority areas Committee members were asked to review the data to identify and health disparities that might exist among certain populations in Warren County. Committee members looked for health disparities among racial, ethnic, and socio-economic groups, age groups, and persons with disabilities. Due to Warren County's overall lack of racial and ethnic diversity and relatively small population Committee members decided that the largest health disparities existed within populations that had lower socio-economic status.

Partner Roles in Addressing Health Priorities

In order to bring about positive change to the identified health priority areas it was important for Committee members to identify their roles in the implementation and assessment of the evidence-based interventions being utilized.

Glens Falls Hospital fills many roles as a partner. The Glens Falls Hospital has been a healthcare leader in Warren County for many years. The Hospital holds many of the New York State grants that provide funding and resources to address chronic disease within County. Glens Falls Hospital houses the New York State Cancer Services program and is the lead agency for increasing access to preventive cancer screenings. The Hospital is able to gather and share data regarding the success of the interventions being utilized.

Glens Falls Hospital also has the Health Promotion Center which works to improve the health and well-being of the people and communities in Warren County and the region. Their work focuses on strategies to make it easier for people to eat well, be tobacco-free, be physically active and obtain preventative care.

This work is currently supported through grant-funded initiatives housed within the Health Promotion Center, including Creating Healthy Schools and Communities and the Health Systems for a Tobacco-Free NY programs. The grant reporting requirements allow for regular tracking and assessment of the effectiveness of the evidence-based interventions being implemented.

Through these programs, Health Promotion Center staff work collaboratively with school districts, businesses, communities, hospitals, and healthcare provider organizations to support healthy lifestyles for their patients and community members. Specific strategies focus on policy, systems, and environmental changes that reduce risks for chronic disease and improve quality of life for both children and adults.

Adirondack Health Institute (AHI) has been instrumental in the Community Health Improvement Planning process. Staff at AHI has provided support for the Warren County CHIP by creating a standardized format for compiling and sharing the data used to justify the CHIP. AHI has also helped create, distribute, collect and analyze data from the stakeholder survey. Adirondack Health Institute has also provided staff and resources to bring together regional stakeholders that work collaboratively on interventions to advance each partner's goals and objectives as identified in the Warren County CHIP.

The remaining partners all play vital roles in advancing the Warren County CHIP. All of the partners provide content experts to discuss the health challenges facing Warren County residents. They engage in regular meetings and keep the committee abreast of what is happening in the community with regards to their area of concern. Several of the partners hold grants or are engaged in activities with other community partners that address the health priorities identified in Warren County.

All of the partners that have been involved in the CHIP planning process have agreed to share this information with their leadership and are actively sharing this information with other community partners that were not directly involved in the creation of the CHIP.

Evidence-based Intervention Strategies Being Implemented

Although not a guarantee, implementing interventions that have been shown to positively impact health with other populations improves the likelihood of similar changes in the Warren County health priority areas. However, because of limited staffing and financial resources the Warren County CHIP Planning Committee decided not to begin new intervention strategies to address the health priorities in Warren County. Instead, the Committee decided to work with partners that were already working in the health priority areas and piggyback on their current efforts.

Almost all of the partners are utilizing evidence-based strategies in their daily work to create change within the health priority areas identified. These strategies include...

Health Priority Area – Prevent Chronic Disease Intervention Strategies

- Increase the availability fruit and vegetable incentive programs.
- Use media and health communications to highlight the dangers of tobacco, promote effective tobacco control policies and reshape social norms.
- Pursue policy action to reduce the impact of tobacco marketing in lower-income and racial/ethnic minority communities, disadvantaged urban neighborhoods and rural areas.
- Decrease the availability of flavored tobacco products including menthol flavors used in combustible and non-combustible tobacco products and flavored liquids including menthol used in electronic vapor products.
- Increase the number of smoke-free parks, beaches, playgrounds, college and other public spaces.

- Use small media such as videos, printed materials (letters, brochures, newsletters) and health communications to build public awareness and demand for free and low-cost cancer screening.
- Promote strategies that improve access and adherence to medications and devices for the management of chronic diseases.

Health Priority Area – Promote Well-being and Prevent Mental & Substance Use Disorders

- Implement a multilevel intervention model that focused at the individual, health systems, community and policy-levels.
- Identify and support people at risk: Gatekeeper Training, crisis intervention, treatment for people at risk of suicide, treatment to prevent re-attempts, postvention, safe reporting and messaging about suicides.
- Create protective environments: Reduce access to lethal means among persons at risk of suicide; integrate trauma informed approaches, reduce excessive alcohol use
- Strengthening resources for families and caregivers.
- Grow resilient communities through education, engagement, activation/mobilization and celebration.
- Increase availability of/access and linkages to medication-assisted treatment (MAT) including Buprenorphine
- Mental Health First Aid is an evidence-based public education program that teaches people how to respond to individuals who are experiencing one or more acute mental health crises (such as suicidal thoughts or behavior, an acute stress reaction, panic attacks or acute psychotic behavior) or are in the early stages of one or more chronic mental health problems (such as depressive, anxiety or psychotic disorders, which may occur with substance abuse).

Tracking Progress to Evaluate Impact

It can take months to years for the health impacts of specific interventions to be noticed. It is important though for the Warren County CHIP Committee to continue to follow-up with partners to measure progress they are making specific interventions and also to document if an intervention has been stopped due to funding issues or unforeseen circumstances.

Therefore, the Warren County CHIP Committee will meet at least twice a year to share information about how specific interventions are going and to maintain strong working relationships with partners.

Partners working on specific interventions will be asked to share annual progress reports with the committee and to provide updates on anticipated changes to or continuation of specific interventions.

The strong collaborative relationship with CHIP Committee members enables Warren County Public Health, Glens Falls Hospital and all of our community partners the opportunity to create real change within the identified health priorities. It also ensures better use of limited funding and staffing resources available to positively impact the health of Warren County residents.

RESOLUTION NO. 42 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR THE WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM

WHEREAS, the Director of Public Health/Patient Services has requested to continue its contractual relationship with the New York State Department of Health (NYSDOH) relating to a Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed One Million One Hundred Twenty Thousand Two Hundred Fifty-Six Dollars (\$1,120,256) for a multi year term commencing October 1, 2020 and terminating September 30, 2022, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with the New York State Department of Health relating to a Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, 150 Broadway, Suite 650, Menands, New York 12204, in an amount not to exceed One Million One Hundred Twenty Thousand Two Hundred Fifty-Six Dollars (\$1,120,256) for a multi year term commencing October 1, 2020 and terminating September 30, 2022, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the New York State Department of Health relating to the Special Supplemental Food Program for the Women, Infants and Children (WIC) Program, in an amount not to exceed One Million One Hundred Twenty Thousand Two Hundred Fifty-Six Dollars (\$1,120,256) for a multi year term commencing October 1, 2020 and terminating August 30, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the annual certifications and annual funding renewal agreements for such additional annual terms through September 30, 2022 contingent upon funding availability and program performance, in a form approved by the County Attorney without the need for further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to accept any Cost of Living Adjustment (COLA) payments that the County may receive relating to the above-described contract term commencing October 1, 2020 and terminating September 30, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution to accept monies will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 43 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH NEW YORK STATE DEPARTMENT OF HEALTH TO PROVIDE SERVICES TO CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS

WHEREAS, the Director of Public Health/Patient Services has requested that the County enter into a multi-year agreement with the New York State Department of Health, Division of Family Health for a five year term commencing October 1, 2020 and terminating

September 30, 2025, in an annual amount not to exceed Twenty-Three Thousand Eighty-Eight Dollars (\$23,088), now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the New York State Department of Health, Division of Family Health, Room 878, Corning Tower Building, Albany, New York 12237, to provide services to children and youth with special health care needs for a multi-year term commencing October 1, 2020 and terminating September 30, 2025 in an annual amount not to exceed Twenty-Three Thousand Eighty-Eight Dollars (\$23,088), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the annual funding renewal agreement for such additional annual terms through September 30, 2025 contingent upon funding availability and program performance, in a form approved by the County Attorney without the need for further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to accept any Cost of Living Adjustment (COLA) payments that the County may receive relating to the above-described contract term commencing October 1, 2020 and terminating September 30, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 44 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING THE AGREEMENT WITH NORTH COUNTRY HOME SERVICES TO REFLECT AN INCREASE IN RATES FOR PARAPROFESSIONAL CARE SERVICES FOR THE HEALTH SERVICES DEPARTMENT

WHEREAS, Resolution No. 495 of 2018 authorized an amendment agreement with North Country Home Services, Inc. (the "Agency") to reflect an increase in rates for 2019 for paraprofessional care services under the CHHA Program, and

WHEREAS, the Director of Public Health/Patient Services has advised that the Home Health Aide rate for North Country Home Services, Inc., 25 Church Street, Saranac Lake, New York 12983 will be increasing to Thirty-Five Dollars and Fifty Cents (\$35.50) per hour for 2020, now, therefore, be it

RESOLVED, that the rates for the services for 2020 be and hereby are, increased as follows:

<u>CONTRACTOR/ AGENCY</u>	<u>PURPOSE</u>	<u>ESTIMATED CONTRACT AMOUNTS/RATES</u>
North Country Home Services, Inc.	Paraprofessional Care Services-CHHA	Home Health Aide \$35.50/hr

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with North Country Home Services, Inc. to reflect the rate increase, effective January 1, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that unless there should be a material change in contract terms or a change in rates/costs, a further Board resolution will not be necessary for the Chairman of the Board of Supervisors to execute contracts for continuous one year terms, provided appropriations for such are made in the Health Services budget and the Department Head recommends continuation of the contract, and be it further

RESOLVED, that the funds for the agreement will be paid from Budget Code A.4010 470, Health Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 45 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING THE DIRECTOR OF WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING TO SUBMIT A FOUR YEAR IMPLEMENTATION PLAN AND THE 2020-2021 FUNDING APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING

WHEREAS, the New York State Office for the Aging requires submission of a Four Year Implementation Plan for the period 04/01/2020 - 03/31/2024 and a Funding Application for the period 04/01/2020 - 03/31/2021 for Warren-Hamilton Counties' Office for the Aging, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute said Four Year Implementation Plan, annual updates to the Four Year Implementation Plan, and the Funding Application for the program years 4/1/2020 - 3/31/2024, on behalf of the Warren-Hamilton Counties' Office for the Aging in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 46 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHERN ADIRONDACK INDEPENDENT LIVING CENTER (SAIL) AND WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND REGIONAL NY CONNECTS ILC GRANTEES TO PROVIDE SERVICES TO THE ELDERLY IN WARREN AND HAMILTON COUNTIES THROUGH THE NEW YORK CONNECTS PROGRAM

WHEREAS, pursuant to Resolution No. 264 of 2017, the Chairman of the Board of Supervisors was authorized to execute a memorandum of understanding with Southern Adirondack Independent Living Center (SAIL) and Regional NY Connects ILC Grantees to provide services to elderly residents in both Warren and Hamilton Counties through the New York Connects Program, and

WHEREAS, the Director of the Office for the Aging has requested that the memorandum of understanding be amended to delete Southern Adirondack Independent Living Center (SAIL) as the Independent Living Center of the Hudson Valley no longer sub-contracts NY Connects services to SAIL, now, therefore, be it

RESOLVED, that the memorandum of understanding with Regional NY Connects ILC Grantees, be, and hereby is, amended to delete Southern Adirondack Independent Living Center (SAIL), in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 264 of 2017 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 47 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, the Occupancy Tax Committee is recommending that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Adirondack Civic Center Coalition, Inc. ("Coalition"), 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to be paid on a quarterly basis for year 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Adirondack Civic Center Coalition, Inc. as outlined in the preambles of this resolution and the Chairman of the Board of Supervisors is hereby authorized to execute the Agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.02 Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund.

Roll Call Vote:

Ayes: 724

Noes: 104 Supervisors Wild and Shepler

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 48 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER

WHEREAS, Resolution No. 219 of 2019 authorized continuation of an intermunicipal agreement with the Village of Lake George for promotional space within the Lake George Visitor Center, for a term commencing January 1, 2019 and terminating December 31, 2019, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and

WHEREAS, the Occupancy Tax Coordination Committee is requesting to continue this agreement for a term commencing January 1, 2020 and terminating December 31, 2020, upon the same terms and conditions as previously authorized, now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement consistent with the terms and provisions of this resolution and in the form approved by the County Attorney, and be it further

RESOLVED, that the funding for the agreement authorized herein shall be paid from Budget Code A.6417.0002 480.05 - Tourism/Occupancy, Occupancy Tax, Tourism-Business Promotion, upon receipt of a verified voucher in the amount authorized above.

Roll Call Vote:

Ayes: 743

Noes: 85 Supervisor Wild

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 49 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

**AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE
DISBURSEMENT OF 2020 OCCUPANCY TAX REVENUES**

RESOLVED, that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with certain applicants as listed on the attached "Schedule A" with each agreement to be in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute the agreements identified herein and that the funds will be expended from Budget Code A.6417.0002 480, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events - \$285,000; Budget Code A.6417.0002 480.03, Tourism/Occupancy, Occupancy Tax, Tourism-Special Events Discretionary Fund - \$80,000; Budget Code A.6417.0002 469, Tourism/Occupancy, Occupancy Tax, Other Payments/Contributions - \$37,500; and A.6417.0001 481, Tourism/Occupancy, Tourism, Tourism Promotion - \$23,250.

**SCHEDULE "A"
2020 Occupancy Tax Award.**

APPLICANT	EVENT	DATE	AMOUNT OF AWARD
Adirondack Festivals, LLC	6 th Annual Adirondack Wine & Food Festival	6/27/20 - 6/28/20	\$35,000.00
Adirondack Hot Air Balloon Festival, Inc.	Balloon Festival	9/17/20-9/20/20	\$35,000.00
Adirondack Sports Complex, LLC	ADKSC Softball Tournaments	1/1/20-12/20/20	\$40,000.00
Albany Rods & Kustoms, Inc.	32 nd Adirondack Nationals Car Show	9/10/20-9/13/20	\$25,000.00
Americade	Americade	6/2/20-6/6/20	\$50,000.00
Greater Glens Falls Amateur Athletic Champ. Assoc.	NYSPHSAA Boys Basketball	3/20/20-3/22/20	\$25,000.00
Lake George Winter Carnival	Lake George Winter Carnival	1/24/20 and weekends in Feb. 2020	\$35,000.00
North Creek Business Alliance	3 year Commitment for Shuttle Bus	2020	\$12,500.00

APPLICANT	EVENT	DATE	AMOUNT OF AWARD
Warren County Safe & Quality Biking Organization	Promotion of Bicycling	2020	\$5,000.00
Warrensburg Bike Rally	20 th Warrensburg Bike Rally	5/29/20-6/7/20	\$10,000.00
Warrensburg Chamber of Commerce	41 st Annual World's Largest Garage Sale	10/2/20-10/4/20	\$28,250.00
Americade	Block Party	6/5/20-6/6/20	\$5,000.00
Hyde Collection	Marketing and Publications	2020	\$15,000.00
Improv Records, Inc.	Adirondack Independence Music Festival	9/4/20-9/6/20	\$25,000.00
Iroquois Empire Regional Volleyball Association	IREVA Junior Regional Championships	5/2/20-5/3/20	\$5,000.00
PrimeTime Lacrosse	2020 LG National Invitational - Lacrosse	7/8/20-7/9/20 & 7/11/20-7/12/20	\$30,000.00
Adirondack Race Management	Lake George Triathlon Festival	9/5/20-9/6/20	\$10,000.00
Adirondack Folk School	2020 Christkindlmarkt	12/4/20-12/6/20	\$35,000.00

Roll Call Vote:

Ayes: 548

Noes: 223 Supervisors Wild, Seeber and Dickinson

Abstain: 57 Supervisor Braymer

Absent: 172 Supervisor Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 50 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

APPROVING THE 2020 OCCUPANCY TAX SPENDING PLAN AND AUTHORIZING AGREEMENTS BETWEEN MUNICIPALITIES IN WARREN COUNTY AND OTHER ORGANIZATIONS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES

WHEREAS, the County derives revenues from the Occupancy Tax authorized by act of the New York State Legislature (Chapter 422 of the Laws of 2003) and, after deducting

the amount provided for administering such tax, is to allocate the funds to enhance the general economy of the County of Warren and its cities, towns and villages through the promotion of tourist activities, conventions, trade shows, special events and other directly related and supported activities, and

WHEREAS, the Warren County Board of Supervisors has previously authorized contracts with the various municipalities in Warren County to provide funds, annually, to enhance the general economy of the various municipalities and therefore, the County of Warren, through the promotion of tourist activities, conventions, trade shows, special events, and other directly related and supported activities, and

WHEREAS, the Occupancy Tax Coordination Committee has approved the 2020 Occupancy Tax Spending Plan to authorize the contracts with various municipalities for 2020 as outlined above, as well as to provide funding for the following: Warren County Event Funding and the Lake George Convention and Visitors Bureau for the following stated amounts in January of 2020 or as soon thereafter as agreements between the municipalities and the various organizations can be executed and payment thereunder processed:

2020 Occupancy Tax Spending Plan

Lake George	\$145,000	(Combined Town and Village allocation)
Bolton	\$ 55,000	
Queensbury	\$ 55,000	
Towns & City of Glens Falls	\$112,500	\$12,500 each of the eight remaining towns & City of Glens Falls
County Event Funding	\$425,750	Remaining County event funding for major regional activities only
Lake George Convention & Visitors Bureau	\$550,000	

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute agreements providing funds for the various municipalities listed above, as well as for Warren County Event Funding and the Lake George Convention & Visitors Bureau, as approved in the 2020 Occupancy Tax Spending Plan stated in the preambles of this resolution in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay the amounts specifically set forth herein above as soon as possible upon receipt of a fully executed agreement, and be it further

RESOLVED, that the remaining amounts provided to the municipalities under the previously existing agreements to be distributed as provided therein and based on the formula previously approved by the Warren County Board of Supervisors in distributing twenty-five percent (25%) of the total occupancy tax collections to the municipalities in Warren County.

Roll Call Vote:

Ayes: 658

Noes: 170 Supervisors Wild and Seeber

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 51 OF 2020

**Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Magowan
(Alternate County Member - Supervisor Hogan)**

**RATIFYING THE AUTHORIZATION OF A REDUCED FEE FOR USE OF THE FESTIVAL
COMMONS AT THE CHARLES R. WOOD PARK FOR THE LAKE GEORGE WINTER
CARNIVAL OUTHOUSE RACES**

WHEREAS, the Park Operations & Management (O&M) Committee recognizes the value of programs administered and funded by the Lake George Winter Carnival and in recognition of such has suggested authorizing a reduced fee of \$500 for use of the Festival Commons at the Charles R. Wood Park during the Lake George Winter Carnival for the Outhouse Race event to be held on February 1, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby ratify the authorization of a reduced fee of \$500 for use of the Festival Commons at the Charles R. Wood Park during the Lake George Winter Carnival for the Outhouse Race event to be held on February 1, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 52 OF 2020

**Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond,
Driscoll, Seeber and Shepler**

**AUTHORIZING OUT-OF-STATE TRAVEL FOR MICKI GUY, EMERGENCY MEDICAL
SERVICES (EMS) COORDINATOR; TRAVIS HOWE, 2ND DEPUTY EMS COORDINATOR
AND JACK TIMS, 3RD DEPUTY EMS COORDINATOR TO ATTEND THE EMS TODAY
CONFERENCE AND EXPOSITION IN TAMPA, FLORIDA**

RESOLVED, that Micki Guy, Emergency Medical Services (EMS) Coordinator; Travis Howe, 2nd Deputy EMS Coordinator; and Jack Tims, 3rd Deputy EMS Coordinator, are hereby authorized to attend the EMS Today Conference and Exposition in Tampa, Florida March 2, 2020 through March 7, 2020, at a cost of Two Thousand Three Hundred Forty-Nine Dollars (\$2,349) to be paid from Budget Code A.4022 444 - Emergency Medical Service, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 53 OF 2020

**Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond,
Driscoll, Seeber and Shepler**

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES UNDER THE
FY20 STATE HOMELAND SECURITY GRANT PROGRAM**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6th Floor, Albany, New York 12242, under the FY20 State Homeland Security Grant Program for a total amount not to exceed One Hundred Thousand Dollars (\$100,000) with a term to be determined and no matching County funds required, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 54 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY20 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS the New York State Division of Homeland Security and Emergency Services provides grant performance grant funding for local emergency management staff, and WHEREAS the Warren County Office of Emergency Management desires to obtain grant funding to pay a portion of the salary and fringe benefits for the Emergency Services Coordinator and staff, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6th Floor, Albany, New York 12242, for FY20 Local Emergency Management Performance Grant funding, for an amount not to exceed Thirty-Five Thousand Dollars (\$35,000), with a term to be determined, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said grant application in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 55 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY20 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE LOCAL EMERGENCY PLANNING COMMITTEE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, State Campus, Building 7A, Albany, New York 12242, for an FY20 Hazardous Materials Emergency Preparedness Grant, for an amount not to exceed Fifty Thousand Dollars (\$50,000), and a local match of not more than 25% to be paid through in-kind services may be required, with a term to be determined, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said grant application in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 56 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS TO PROVIDE REIMBURSEMENT FOR TRAINING AND FOR THE CITY FIRE DEPARTMENT TO BE FIRST RESPONDERS TO HAZARDOUS MATERIALS/WEAPONS OF MASS DESTRUCTION INCIDENTS -FIRE PREVENTION & CONTROL

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 181 of 2003 and Resolution No. 217 of 2004), with the City of Glens Falls Fire Department to reimburse the Fire Department for the cost and expenses, including personnel cost, of training its members and enter into an agreement with the City of Glens Falls Fire Department to have the Fire Department act as the County's Hazardous Materials/Weapons of Mass Destruction First Responders for a term commencing upon execution by both parties and terminating upon sixty (60) days written notice by either party, and be it further

RESOLVED, that the County of Warren hereby agrees to pay the actual costs over and above the City's regular payroll under said agreement for a sum not to exceed Twenty-Five Thousand Dollars (\$25,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors, be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.3410 470, Fire Prevention & Control, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 57 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PREVENTATIVE MAINTENANCE AND SERVICE FOR COMMUNICATION EQUIPMENT (WC 72-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Preventative Maintenance and Service for Communication Equipment (WC 72-19), and

WHEREAS, the Sheriff has recommended awarding the bid to Capital Digitronics, Inc., as the lowest responsible bidder per the bid specifications, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Capital Digitronics, Inc. of the acceptance of their bid, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Capital Digitronics, Inc., 264 Bradford Street, Albany, New York 12206 for Preventative Maintenance and Service for Communication Equipment, pursuant to the terms and provisions of the specifications (WC 72-19) and proposal, for the term commencing January 1, 2020 and terminating December 31, 2020, with the option of two (2) one-year extensions at a negotiated rate of One Hundred Fifteen Thousand Dollars (\$115,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3020 470 Sheriff's 911 Center, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 58 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING AGREEMENT WITH MOTOROLA SOLUTIONS, INC. TO PROVIDE
HARDWARE REFRESH AND SUPPORT FOR COMMUNICATIONS CENTER
EQUIPMENT**

RESOLVED, that Warren County enter into an agreement with Motorola Solutions, Inc., PO Box 404059 Atlanta, Georgia 30384, to provide hardware refresh and support for Communications Center equipment, in an amount not to exceed Four Hundred Eighty-One Thousand Nine Hundred Fifty-Nine Dollars and Sixty Cents (\$481,959.60) for a term commencing January 1, 2020 and terminating December 31, 2024, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Codes A.3020 4042 250, Sheriff's 911 Center, 2019 Interoperable Comm Grant, Technical Equipment (\$336,024.60), and A.3020 4041 250, Sheriff's 911 Center, 2019-20 PSAP Grant, Technical Equipment (\$145,935.00).

Adopted by unanimous vote.

RESOLUTION NO. 59 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING RENEWAL OF INTERMUNICIPAL AGREEMENT WITH THE TOWN OF
SCHROON AND ESSEX COUNTY SHERIFF'S DEPARTMENT FOR MARINE LAW
ENFORCEMENT ON SCHROON LAKE IN THE TOWN OF SCHROON, ESSEX COUNTY,
NEW YORK**

RESOLVED, that Warren County renew and continue the Intermunicipal Agreement (the previous agreement being authorized by Resolution No. 230 of 2017), with the Town of Schroon, and the Essex County Sheriff's Department, to provide boat patrol law enforcement services on the portion of Schroon Lake located within Essex County, for an amount of Four Thousand Dollars (\$4,000) to be paid to Warren County, for a term commencing January 1, 2020 and terminating December 31, 2020, and the Chairman of the Board of Supervisors and the Warren County Sheriff are hereby authorized to execute a renewal of the Intermunicipal Agreement with the Town of Schroon and the Essex County Sheriff's Department in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 60 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING AGREEMENT WITH NEC CORPORATION OF AMERICA TO PROVIDE
BASIC MONITORING OF VOICE NETWORK COMPONENTS FOR THE SHERIFF'S
OFFICE**

RESOLVED, that the Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 277 of 2018), with NEC Corporation of America, 3929 West John Carpenter Freeway, Irving, Texas 75063, to provide basic remote monitoring of voice network components for the Sheriff's Office, in an amount not to exceed Three Thousand Six Hundred Twenty-One Dollars (\$3,621), for a term commencing February 1, 2020 and terminating January 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3020 470 Sheriff's 911 Center, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 61 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO UPGRADE COMMUNICATIONS CENTER 911 SYSTEMS FOR THE SHERIFF'S DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Suite 710, Albany, New York 12242, to upgrade the Communications Center 911 systems, for a total amount not to exceed Four Hundred Ninety-Three Thousand Four Hundred Fifty-Six Dollars (\$493,456), with no matching County funds required, for a term commencing January 1, 2020 and terminating December 31, 2020 and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 62 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO PURCHASE PUBLIC SAFETY ANSWERING POINT/DISPATCH EQUIPMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, Suite 710, Albany, New York 12242, to purchase public safety answering point/dispatch equipment, for a total amount not to exceed One Hundred Forty-Five Thousand Nine Hundred Thirty-Five Dollars (\$145,935), with no matching County funds required, for a term commencing January 1, 2020 and terminating December 31, 2020 and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 63 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

RATIFYING THE ACTIONS OF THE FORMER SHERIFF IN EXECUTING A MEMORANDUM OF UNDERSTANDING WITH CBH MEDICAL, P.C. TO REVISE THE STAFFING SCHEDULE

RESOLVED, that the Warren County Board of Supervisors does hereby ratify the actions of former Sheriff Nathan H. York in executing a memorandum of understanding with CBH Medical, P.C., to revise the staffing schedule commencing retroactive to October 19, 2019 and terminating December 31, 2019 which incorporates the terms of the Memorandum of Understanding.

Adopted by unanimous vote.

RESOLUTION NO. 64 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING SNOWMOBILE TRAIL LICENSE AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR SNOWMOBILE TRAIL SYSTEM LOCATED IN THE TOWN OF HAGUE, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 350 of 2019, the Chairman of the Board of Supervisors was authorized to execute a snowmobile trail license agreement with Lyme Adirondack Timberlands I, LLC, 123 Quaker Road, Suite 107, Queensbury, New York 12804, to continue the use of the snowmobile trail system located in the Town of Hague for a total amount not to exceed Three Thousand One Hundred Eighty-Five Dollars (\$3,185), and

WHEREAS, the Superintendent of Public Works has requested that the snowmobile trail license agreement be amended to increase the not to exceed amount to Three Thousand Two Hundred Eighty Dollars (\$3,280), now, therefore, be it

RESOLVED, that the snowmobile trail license agreement with Lyme Adirondack Timberlands I, LLC, be, and hereby is, amended to increase the not to exceed amount to Three Thousand Two Hundred Eighty Dollars (\$3,280), commencing upon execution by both parties and terminating April 15, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 411 Parks & Recreation, Rent - Building/Property, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 350 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 65 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2020

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Nine Thousand Dollars (\$9,000), for a term

commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 66 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS
SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE
AND EQUIPMENT FOR 2020**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 67 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB
TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2020**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 68 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**REJECTING ALL BIDS REGARDING THE SALE OF THE BOSTON & MAIN CABOOSE
#482 CURRENTLY LOCATED AT THE THURMAN STATION (WC 81-19)**

WHEREAS, the Purchasing Agent advertised for sealed bids for the Sale of the Boston & Maine Caboose #482 currently located at the Thurman Station (WC 81-19), and

WHEREAS, the Public Works Committee has reviewed the bids and determined none to be sufficient and therefore has recommended that all bids be rejected, now, therefore, be it

RESOLVED, that all bids received for the Sale of the Boston & Maine Caboose #482 currently located at the Thurman Station (WC 81-19) be, and hereby are, rejected, and be it further

RESOLVED, that the Purchasing Agent notify the companies that submitted bids of the County's rejection of all bids.

Adopted by unanimous vote.

RESOLUTION NO. 69 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

ADOPTING THE 2020 PURCHASING POLICY FOR WARREN COUNTY

WHEREAS, the Purchasing Agent for Warren County has updated and clarified the Warren County Purchasing Policy and the Support Services Committee has recommended that the same be advanced to the full Board of Supervisors for consideration, and

WHEREAS, the updated and clarified Warren County Purchasing Policy is included with this resolution as Schedule "A", now, therefore, be it

RESOLVED, that the proposed 2020 Purchasing Policy for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County, and be it further

RESOLVED, that any and all prior Purchasing Policies, Resolutions or parts thereof inconsistent with the 2020 Purchasing Policy are hereby repealed, except that the former Purchasing Policy, as amended, shall continue to apply to any purchases made under the former Policy and to those purchases started but not completed under said former Policy.

**WARREN COUNTY PURCHASING POLICY
2020**

Purchasing Policy and Procedures Manual Index

SECTION I

Introduction Page 3

SECTION II

- A. Procedures Applicable to all Purchases
 - Regardless of Dollar Amount Page 4
- B. Procedures Specific to Each Type of Purchase Page 8
 - 1. Commodity/Equipment/Furniture Purchases Page 8
 - 2. Public Works Projects/Contracts Page 11
 - 3. Best Value Methodology Page 13
 - 4. Professional Services Page 14
- C. Exemptions Page 16
 - 1. Emergencies, ETA Services, Medical, etc. Page 16
 - 2. Sole Source/Single Source Page 17
 - 3. True Leases Page 18

SECTION III

- Purchase Orders Page 19
 - A. General Page 19
 - B. Blanket Purchase Orders Page 20
 - C. Emergency Purchase Orders Page 20
 - D. Purchase Order Checklist Page 20

SECTION IV

Asset Management	Page 21
A. Fixed Assets	Page 21
B. Capital Assets	Page 21

SECTION V

Transfer and Sale of Second Hand Equipment	Page 22
--	---------

SECTION VI

Purchasing Policy - General Conditions	Page 23
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SECTION I**I. INTRODUCTION**

Goods and services must be procured in a manner so as to assure the prudent and economical use of public monies in the best interest of the taxpayers of the political subdivision or district, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Adopted by the Warren County Board of Supervisors as internal policies and procedures, this Purchasing Policy governs all procurement of goods and services required to be made pursuant to the competitive bidding requirements of General Municipal Law §103 and those goods and services which are not required by law to be procured by political subdivisions or any districts therein pursuant to competitive bidding as per General Municipal Law §104-b. The County of Warren is hereby authorized to make all purchases of necessary goods and services by any means legal within the State of New York and in compliance with all applicable laws, rules and regulations.

The responsibilities and authority for purchasing are assigned by the governing board to Julie Butler, Purchasing Agent, Jason Shpur, Deputy Purchasing Agent and Amber Brownell, Purchasing Assistant. The keynote of any successful purchasing system is cooperation between the employees, Department Heads, staff, Auditor, Treasurer, and the governing board.

SECTION II**II. PURCHASING PROCEDURES****A. Procedures Applicable to all Purchases Regardless of Dollar Amount**

Before making any purchase, the following steps must be taken.

1. Confirm that there isn't already a County bid for the item(s).
2. If there's no County bid, check Preferred Source Offerings in the following order:
 - a. Corcraft
New York State Department of Correctional Services
Division of Industries
550 Broadway, Menands, NY 12204
Ph: 518-436-6321
Fax: 518-436-6007

- b. website: <http://www.corcraft.org>
NYS Preferred Source Program for People Who are Blind (NYSPSP)
136 State Street, 2nd Floor
Albany, NY 12207
Ph: 518-621-0605
Fax: 518-456-3587
website: <http://www.nyspsp.org>
- c. New York State Industries for the Disabled, Inc.
11 Columbia Circle Drive
Albany, NY 12203
Ph: 518-463-9706
Fax: 518-463-9708
e-mail: administrator@nysid.org
website: <http://www.nysid.org>

Items must meet the form, function and utility of the Department. Catalogs and guidelines may be obtained in the Purchasing Department. If the price from a Preferred Source is within 15% of the lowest quote and meets the specifications of the Department, the item must be purchased from the Preferred Source.

3. If the item/service is not available from a Preferred Source, search the New York State Office of General Services (NYS OGS) website (www.ogs.state.ny.us) for a State Contract. Purchases should be made through available State Contracts (OGS), or under County contract pursuant to Section 408-a of the County Law, and Subd 3 of General Municipal Law (hereinafter "GML") §103 revised in 2013 to allow purchases of materials, equipment or supplies, or to contract for services through any county within the state, whenever such purchases are deemed by the Purchasing Agent to be in the best interest of the County.
4. If no State Contract is available, or you feel the County can obtain better pricing than State Contract, then Purchasing will proceed with a County bid or the Department may obtain quotes, depending on the dollar thresholds (see pages 8-15).
5. The County is also authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, as authorized by the addition of Subdivision 16 as an amendment to GML §103, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding to the lowest responsible bidder, or on the basis of best value, "consistent with state law", meaning in harmony with New York State Law, and made available for use by other governmental entities. Purchases made in accordance with GML §103(16) are not subject to the competitive bidding requirements of GML §103. The stated purpose of GML §103(16) is to reduce costs, and increase efficiencies. The prerequisites that must be met are as follows:
 - a. The contract must have been let by the United States or any agency thereof, any state or any other political subdivision or district therein. Therefore, there must be an underlying contract let by one of the listed governmental entities. Contracts developed for use by local governments that are let by private parties (e.g. a private company, association or not-for-profit corporation is the party awarding the contract to the vendor), and not by the United States or

any agency thereof, any state or any other political subdivision or district therein, would not fall within the exception.

- b. The contract must have been made available for use by other governmental entities. This means that the other governmental entity has taken steps to make its contract available for New York local governments by including a clause extending the terms and conditions of the contract to other governmental entities. Unilateral offers by vendors to extend contract pricing and other terms and conditions would not fall within the exception.
 - c. The contract must have been let in a manner that constitutes competitive bidding "consistent with state law." "State law" refers to New York State's bidding law applicable to its political subdivisions (GML §103 and related case law). Departments exercising the option to purchase under this exemption will be required to obtain background information on the procedures used to let the contract and, as necessary, consult with counsel, to determine whether this prerequisite is met.
6. As allowed by law (see paragraph 5 above), the County has become a member of several National Cooperatives including: National Joint Powers Alliance (NJPA); now known as Sourcewell; US Communities; and National IPA/TCPN; and National Cooperative Purchasing Alliance (NCPA); and Pennsylvania Education Purchasing Program for Microcomputers (PEPPM). The Purchasing Department utilizes these cooperatives on a regular basis in determining the best course of action for particular purchases. Vendors may reference one of these cooperatives in discussions with departmental employees. Purchasing should be consulted to confirm that the company is, in fact, a participating vendor.
 7. Vendor numbers must be requested for each vendor receiving payment from Warren County. All requests for new or changed vendor numbers must be submitted to the Purchasing Department. Vendor numbers are necessary in order to complete a Purchase Order and must contain the following information:
 - a. Correct and full name of the individual/organization
 - b. Remittance address for payment & phone number
 - c. Federal ID or Social Security Number
 - d. Reason for payment (so that Purchasing can identify 1099 status)
- County Departments are responsible for obtaining W-9 forms from the vendors confirming that payment information provided to the County is valid. A W-9 form must be submitted with each new vendor request in order for a vendor number to be issued.
8. Prevailing Wages apply any time a vendor employs laborers, workmen or mechanics. Vendors are required to pay prevailing rates according to Article 8 of the New York State Labor Law, no matter what the dollar amount. Pursuant to Article 9 of the New York State Labor Law, prevailing wages must also be paid for building service contracts such as moving, landscaping, elevator maintenance, etc., for any contract exceeding \$1,500 per year. Owners/operators, who have no employees, are exempt and do not need to pay themselves Prevailing Wages. Certified payrolls must be provided by the Contractor to the applicable County Department, prior to submitting an invoice. The Certified Payroll forms are required to be kept on file by the Departments for which the contract applies. The form can be found at www.co.warren.ny.us/purchasing/forms.php

All prevailing wage schedules must be requested through the Purchasing Department prior to obtaining quotes or bids. All vendors must be provided with the New York State Department of Labor PRC number assigned to each individual project so that appropriate labor rates are included in their quotes/bids. If the contract is cancelled at any time, Purchasing must be notified in order to cancel the prevailing wage schedule for that project.

On occasion, the New York State Department of Labor, Bureau of Public Works, upon receiving complaints for non-payment of prevailing wages shall direct the County to withhold monies due to a vendor. The original notice is forwarded to the Superintendent of the Department of Public Works, a copy is kept in Purchasing and a copy forwarded to the Treasurer's Office. These monies are held until notification is received from the Department of Labor on how they are to be disbursed.

Contractors and the applicable County Department must check prevailing wage schedules for each project on the 1st of each month. The Department of Labor posts corrections to each schedule (when applicable), and both parties must be informed of all updates to ensure proper payment to Contractor's employees, and for the purpose of checking certified payrolls.

New York State Office of General Services obtains a prevailing wage schedule for the State when awarding a State Contract. However, if the County uses the State Contract, the County is required to obtain a separate prevailing wage schedule specific to the County project.

It is the County's responsibility to confirm that the Prime Contractor has provided all sub-contractors with a copy of the prevailing wage schedule. A verified, signed statement must be obtained from each sub-contractor, certifying that they were provided with a copy of the schedule.

9. A contract is always required when a service is being provided to the County (regardless of dollar amount). Where appropriate, short form contracts are available. When determining the term of a contract, please take into consideration the nature of the procurement: What is the likelihood that the original term may be extended? Most contracts are capped at 3 years, with an initial one year term and two additional (optional) one year extensions. More involved contracts with larger investments by the Contractors may have longer terms which will be negotiated as part of the contract process.

In consultation with and in a form approved by the County Attorney, the Chairman of the Board of Supervisors (or the Vice-Chairman in his absence) shall have authority to execute contracts without the need for a Board Resolution for contracts under \$1,000.99 annually. The Department Head must provide the Chairman with their approval prior to execution of the contract. Contracts over \$1,001.00 annually shall require Board Resolutions unless blanket authority (by Resolution) has already been given to the Department.

10. Each set of Specifications will identify the person to which questions should be directed. This is a control mechanism so that all vendors fairly receive the same information relative to the Specifications. In the event the Purchasing Agent does not know the answer, he/she will contact the appropriate department to obtain the correct response. The appropriate information will then be distributed to the vendors in the form of a written addendum. Written addenda must be issued at least five (5)

business days prior to the bid opening. If the five (5) day requirement is not met, the bid opening date will be changed in order to comply.

11. GML §103 makes it possible for the County to standardize on a particular type of material or equipment. A Resolution approved by the Department's standing committee and at least two-thirds majority of the Board of Supervisors, shall state that for reasons of efficiency or economy, there is a need for standardization. Such reasons may include, but are not limited to the following:
 - a. Larger quantities of fewer items;
 - b. More economical buying;
 - c. Flexibility of inventory;
 - d. Reduction of purchasing time;
 - e. Lower departmental operating costs; and
 - f. Reduced inventories

Adoption of such a Resolution does not eliminate the necessity for conformance to the competitive bidding requirements. Standardization restricts the purchase to a specific model or type of equipment or supply, but does not limit the vendors it can be purchased from.

12. Anticipate your needs! Once you have determined what you need, within the limitations of your budget, contact Purchasing to help you develop the specifications for the quote or bid to get the best value possible for the expenditure of tax dollars. The key is time and preparation. Turn around time is dependant on many factors ranging from the complexity of the specifications, and the need for a pre-bid meeting and addendums to the number of bids and quotes currently in process with Purchasing. **Remember, poor planning does not move your request to the top of the list!**
13. Warren County takes the position, consistent with County Law §369; the State Comptrollers Opinion 81-83 and Opinion 81-90; and good business sense, that prepayments should not be made using County funds.
14. As standard business procedure, all County vendors are entitled to prompt payment. Invoices should be processed as soon after goods/services are obtained and in accordance to batch deadlines established by the County Auditor. **If the Auditor receives any claims for goods or services for which no Purchase Order was issued, the Purchasing Agent in conjunction with the County Auditor will have the authority to nullify the payment of such claim.**
15. The Purchasing Department endeavors to aide in getting Departments the right material on time. There will be occasions when inferior goods or services are received or they are not received in a reasonable amount of time. If the problem cannot be resolved by the Department it should be reported to Purchasing as soon as possible. This can be done via e-mail or phone. Remember to include the vendors name, bid number, the problem you have with the order and your name and extension. Purchasing will contact the vendor and try to come to a resolution of the problem. If necessary the County Attorney's Office will be contacted for assistance.
16. When developing specifications, it is understood that Departments may require the expertise of vendors. When consulting with vendors it must be clearly stated that their services, in no way, give them an advantage in the bidding or proposal

process. Departments must be especially diligent in this situation to ensure that the specifications are not written in such a way that the consulting vendor is given such an advantage (i.e. writing the specifications so narrowly that only their company or firm can respond).

17. When the County is seeking commodities, public works and/or professional services to be funded by New York State and/or Federal Grants, the Purchasing Department will actively and affirmatively solicit bids for supplies and/or contracts from qualified New York State certified MBEs or WBEs as more fully set forth in Warren County Resolution No. 635 of 2014. In the event the County receives Federal grant funding, Uniform Guidance provisions apply as required by CFR Title 2 Part 200, which are attached hereto as Appendix "A."

Expenditures and contracts funded by New York State must be in compliance with New York State Executive Law Article 15-A revised on June 16, 2019 which expands the provisions for meeting M/WBE utilization goals and awarding bids to MWBE's. The law applies to professional services public works and commodities, or any combination thereof, in excess of \$25,000; and acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon in excess of \$100,000. Whether or not such procurements meet bidding thresholds, the Purchasing Department must be consulted to ensure compliance with the requirements of said Law.

18. P-Cards may be utilized on a limited basis for purchases in accordance with the Credit Card Policy adopted by the Board of Supervisors via Resolution No. 222 of 2015. Even when using a P-Card, procurements must be made in compliance with this policy.

B. Procedures Specific to Each Type of Purchase¹

1. Commodity/Equipment/Furniture Purchases

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same. Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. The only exceptions to this are for Information Technology purchases offered under GSA Federal Supply Schedule 70 and Law Enforcement products under Schedule 84. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. If authorized by Board Resolution, the County may purchase through National Cooperatives such as, and by way of example, the National Joint Powers Alliance. Please contact the Purchasing Department if a vendor has offered pricing from a national cooperative in order to determine whether or not you have authority to proceed.

a. Competitive Bidding:

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bids will be conducted at a public meeting and all interested parties may attend.

Commodities vs. Public Works

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a bid involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding and quoting, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent and/or County Auditor to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements except as noted in the exceptions section of this policy.

Where bids are required, the Department Head will assist the Purchasing Agent in the preparation of specifications and contracts. It is the responsibility of the Department Head to provide an adequate description of items needed so that the Purchasing Agent may be able to prepare the specifications to procure the desired commodity or service. The Purchasing Agent will send specifications to vendors from a list prepared jointly by the Purchasing Agent and the Department Head for all bids. Warren County does NOT accept faxed documents where original (ink) signatures are required, i.e. on proposal pages, Non-Collusive Certifications, Corporate Resolutions and Iran Divestment Act Certifications.

When soliciting bids, a "Statement of General Conditions" will be included with all specifications and contracts provided to vendors. These General Conditions will be incorporated into contracts awarded for the purchase of commodities and the procurement of public works services.

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

After the public opening of a sealed bid, a tabulation sheet shall be prepared, recording all pricing as submitted by the responding vendors. The appropriate Department(s) shall evaluate the bid responses and prepare a recommendation letter.

b. Bid Approval Process:

Bids for commodities will be awarded by the Purchasing Department after the following conditions are met:

- i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the lowest bid meets the intent of the specifications. **NOTE: Commodity bids do not require a Resolution unless the lowest bid is not accepted.**

c. Bidding Timeline:

The following represents the estimated amount of time required to complete a bidding cycle. Timelines for commodities and services will be different. Times may change depending on the complexity of the project. Not all items pertain to all bids. The cycle does not begin until Purchasing is able to move your project to the top of its system. ie: first come, first served. If in doubt of the Purchasing workload at any given time, give the Purchasing Department a call to see how long it will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents

1. Commodity/Equipment/Furniture Purchases (continued)

4. Plus appropriate time to supply Purchasing with approved set of documents
5. Plus 1 working day for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish Notice to Bidders (Saturdays only, Purchasing Department's deadline is the Monday before the Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
8. Plus 1 day for prebid meeting (if applicable)
9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
10. Plus 5 working days for each addendum
11. Plus 1 day for opening of bids
12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
14. Plus appropriate days to receive all necessary committee endorsements

- 15. Board of Supervisors Meeting (this may require 2 meetings)
- 16. Plus 1 working day for "Notice of Award" to be mailed to successful vendor
- 17. Plus 10 calendar days to receive contracts, bonds etc.
- 18. Plus anticipated delivery time (best guess or check with vendors)

d. Dollar limit guidelines:

\$1 - \$3,000.99:
(.2 & .4 codes): Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than aggregate, (ex. 10 chairs costing \$350 each for a total of \$3,500) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost

\$3,001 - \$10,000.99: Documented verbal quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.

\$10,001 - \$19,999.99: Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.

\$20,000 & Up: Sealed bids in conformance with GML §103.

1. Commodity/Equipment/Furniture Purchases (continued)

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$3,000.99 (.2 & .4 codes)	X			
\$3,001 - \$10,000.99		X		
\$10,001 - \$19,999.99			X	
\$20,000 & up				Bid

- e. Best Value Methodology - see section II(B)(3) for complete guidelines.

2. Public Works Projects/Contracts

A Board of Supervisors Resolution must be adopted to award a Public Works bid and authorize a contract and hence acquisition of the services. In some instances, Departments have been provided, by Resolution, with general authority to enter into Public Works contracts within certain parameters. On-call service contracts may be entered into for smaller projects (quotes or bids must be obtained on a per hour basis with a mark-up for materials). However, if a project is expected to exceed the public works threshold of \$35,000, then a bid specific to that project, or portions thereof, must be established. The \$35,000 threshold includes public works expenditures, as well as materials/commodities purchased as part of the public works project. However, if a project is undertaken by the County workforce, the commodity needed for that project shall be acquired pursuant to the County Purchasing Policy in accordance with the commodity thresholds. If contract labor or services should be needed for that project, the same will be independently bid or otherwise acquired pursuant to the County Purchasing Policy in accordance with the public works threshold. Regardless of the source of funding, i.e. grant funding or County funding, the County Purchasing Policy must be adhered to. (Please note that a "project" can be 2 or more construction projects lumped together for bidding purposes.)

Plan holders lists shall not be released prior to a bid opening as this may adversely affect the bids received and/or encourage collusion. Any requests received by a County department for this information are to be directed to Purchasing. Construction bids are an exception as allowing subs to contact bidders will most likely result in better pricing.

Resolutions for multi-department use are handled by the predominant Department and are submitted to the appropriate Committee for approval.

2. Public Works Projects/Contracts (continued)

a. Competitive Bidding:

See Paragraph II(B)(1)(a) above.

b. Bid Approval Process:

- a. Bids for public works projects will be awarded by a Board of Supervisor's Resolution after the following conditions are met:
 - i. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
 - ii. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

c. Bidding Timeline:

See Paragraph II(B)(1)(c) above.

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

d. Dollar limit guidelines:

\$1 - \$5,000.99: At the discretion of the Department Head.

\$5,001 - \$19,000.99: Written or fax quotes from at least 3 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

\$19,001 - \$34,999.99: Formal written or fax quotes from at least 4 separate vendors, if available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

\$35,000 & Up: Formal sealed bids according to GML §103.

PUBLIC WORKS Wage rates and Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES		
		3	4	Other
Under \$5,000.99	X			
\$5,001 - \$19,000.99		X		
\$19,001 - \$34,999.99			X	
\$35,000 & up				Bid

e. Best Value Methodology - see section II(B)(3) for complete guidelines.

f. Retainage:

Retainage is a form of security for proper completion of the work under construction contracts. Under General Municipal Law section 106-b(1), the County will retain five percent of each progress payment to the Contractor if the Contractor is required to provide a performance bond and a labor and material bond in the full amount of the contract. In all other cases, the County will retain 10 percent of each progress

payment. The contract dollar amount that will be subject to this provision will follow the capitalization threshold as follows:

<u>Contract Purpose</u>	<u>Retainage Threshold</u>
Land Improvements	\$25,000
Buildings & Improvements	\$50,000
Infrastructure	\$250,000

Exceptions - This policy does not apply to the following:

1. Unit price contracts where Contractors are paid per unit of work when complete and approved by the County.
2. Contracts subject to administrative requirements for Disadvantaged Business Enterprise Programs for Federally-assisted contracts.
3. Contracts which require only one payment in full after the County has reviewed and approved work.
4. Term agreement contracts which cover emergency work and work as needed during the term of the contract.

3. **Best Value Methodology**

General Municipal Law §103 now provides local governments greater flexibility in awarding contracts by authorizing the award of purchase contracts, including contracts for service work (but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law) on the basis of best value. With the increased complexity of the goods and services that the County must obtain in order to serve taxpayers, it is critical to consider selection and evaluation criteria that measure factors other than cost in the strictest sense. Best value procurement links the procurement process directly to the County's performance requirements, including, but not limited to, selection factors such as useful life span, quality and options and incentives for more timely performance and/or additional services. Best value procurement can provide much needed flexibility in obtaining important goods and services at favorable prices, and can reduce the time to procure such goods and services.

"Best value" means the basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors. Such basis shall reflect, whenever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor of offerors that are small businesses or certified minority or women-owned business enterprises as defined in subdivision one, seven, fifteen and twenty of section three hundred ten of the Executive Law to be used in evaluation of offers for awarding of contracts for services.

When developing solicitation documents for competitive bids for the award of purchase contracts including contracts for service work, the Purchasing Agent may, and subject to the requirements herein and the applicable requirements set forth in this policy, determine that an award of a purchase contract shall be based upon best value methodology. In making such determination, the Purchasing Agent shall consider the recommendation, if any, of the Department Head or designee of the Department the purchase contract is being procured for. The Department Head or designee shall, in all instances, obtain the approval of the Purchasing Agent to utilize best value methodology prior to issuance of the competitive bid documents.

Requirements:

Where the basis for an award of a purchase contract will be the best value offer, the Purchasing Agent shall, in all instances:

- a. Document in the procurement record as a component of the competitive award process and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
- b. Shall select a formal competitive procurement process in accordance with guidelines established under this policy and document the determination in the procurement record. The process of selection shall include, but may not necessarily be limited to, a clear statement of need; a description of the required specifications governing performance and related factors; a reasonable process for ensuring a competitive field; a fair and equal opportunity for offerors to submit responsive offers; and a balanced and fair method of award. Where the basis for award is best value, documentation in the procurement record shall, where practicable, include a quantification of the application of the criteria to the rating of proposals and the evaluation results, or, where not practicable, such other justification which demonstrates that best value will be achieved.
- c. The solicitation shall prescribe the minimum specifications or requirements that must be met in order to be considered responsive and shall describe and disclose the general manner in which the evaluation and selection shall be conducted. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the County in its determination of best value.

4. Professional Services

Professional Services are not subject to competitive sealed bidding requirements, but are subject to the guidelines of GML §104-b for competitive pricing to be obtained for these services. When a Department Head determines that professional services, except for legal services pursuant to §501 of County Law are necessary, they must solicit proposals by obtaining written quotes and/or letting RFPs depending upon the anticipated cost for service (see below). Upon receiving responses, the Department Head will then bring proposals before the appropriate committee. The cost of said services shall be outlined as price per hour and/or total cost, and the names of qualified, licensed persons to perform said services will be presented to the committee. Data from other counties or individuals may be used at this time to compare costs. Department questions as to which services require Requests for Proposals should be directed to the Purchasing Department.

Engineers and other professionals may be retained in accordance with any of the following award methods:

- a. The "Lowest Cost for Service" method which allows for awarding to the lowest proposer, **OR** other than the lowest proposer when the lowest proposal is deemed as non-responsive. Documented facts must support the decision and approval must be obtained from the appropriate committee. A Board of Supervisors Resolution is required prior to award.

- b. The "Best Value" method, based on weighted average scores from all criteria stated in the RFP specifications and submitted by sealed proposals; or
- c. The "Two Envelope" method where criteria is stated in the RFP specifications and professionals submit two separate sealed envelopes, one with the Proposal, the other with the Price. First, all Proposals are opened and the three "best" are selected. Only the "best" Proposal price envelopes will be opened and the low price will determine the award.

Proposals must be formally opened at a set time. The aforesaid methods must be authorized by the appropriate Board of Supervisors committee or used when required by Federal or State Law, Rule or Regulation.

When the County is seeking professional services to be funded by Community Development Block Grant ("CDBG") funding, a Notice to Professionals must be advertised in the official County newspapers, as well as the appropriate MWBE publications required by New York State. The Purchasing Department is responsible for placing said ads as part of the procurement

4. Professional Services (continued)

process provided an RFP is required, and in all other instances the Department Head shall bare similar responsibility.

Proposals for professional services will be awarded by a Warren County Board of Supervisor's Resolution after the following conditions are met:

- a. Sufficient appropriations are contained within the Department's current budget (or after a budget transfer has been completed).
- b. The Department Head provides the Purchasing Agent with a written recommendation for award indicating that the bids received meet the intent of the specifications.

If passed, a service contract shall be prepared by the County Attorney and signed by the Professional before services are rendered. Contracts may contain the option for an extension for a second or third year, or more, before new RFP's need to be processed.

A Board of Supervisors Resolution must be adopted before services are ordered and shall be referenced on the Purchase Order together with the appropriate quotes.

See Paragraph II(B)(1)(c) above for bidding/RFP timeline.

Thresholds for seeking proposals is determined by the anticipated cost as follows:

- \$1 - \$5,000.99: No solicitation of quotes or proposals is required at the discretion of the Department Head (quotes or proposals are encouraged when practical).
- \$5,001-\$19,999.99: Written quotes from at least 3 qualified sources, where available. When the lowest quote is deemed as not acceptable, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.
- \$20,000 & Up: RFP through the Purchasing Department from at least 3 qualified sources, where available. When the lowest proposal is deemed as non-responsive, documented facts must support the decision, and approval must be obtained from the Board of Supervisors, by Resolution, BEFORE the services are ordered.

4. Professional Services (continued)

PROFESSIONAL SERVICES Board Approval Required	AS PER PURCHASING AND/OR DEPT. HEAD	WRITTEN QUOTES	
		3	RFP
\$1 - \$5,000.99	X		
\$5,001 - \$19,999.99		X	
\$20,000 & Up			X

C. Exemptions and Exceptions to Purchasing Policy:

1. It will NOT be necessary to seek quotes, RFP's or bids to comply with this Purchasing Policy for the following, however, contracts for services shall still be required (unless it's determined by the County Administrator, Chairman of the Board and/or the County Attorney that one is not required):
 - a. Emergencies: GML §103(4) describes an emergency as an urgent need affecting the health and safety of citizens, which requires immediate action, where the occurrence or condition is "unforeseen". Lack of anticipation or planning cannot be deemed as a cause for declaring an emergency. A true emergency does not exclude the need for securing competitive pricing, only the formal bidding process. An exception to the competitive bidding requirements exists for emergency situations. There are three basic statutory criteria to be met in order to fall within this exception. These are that: (1) the situation arises out of an accident or unforeseen occurrence or condition; (2) public buildings, public property or the life, health, safety or property of the political subdivision's residents are affected; and (3) the situation requires immediate action which cannot await competitive bidding. When the Board of Supervisors passes a Resolution that a public emergency exists, the public interest dictates that purchases are made at the lowest possible costs,

seeking competition by informal solicitation of quotes or otherwise, to the extent practicable under the circumstances. The County Attorney and the Chairman of the Board shall be consulted and will make a recommendation as to how to proceed. The Board of Supervisors' committee chairperson (and committee, if time permits) shall also be advised.

- b. Employment and Training Services obtained through SUNY Adirondack and/or Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) Board of Cooperative Educational Services for educational services.
- c. Membership dues and conference fees.
- d. All Physicians, Dentists and any Medical Providers for departments including, but not limited to, the Health Services Department, Warren County Sheriff's Office, Office of Emergency Services, Self-Insurance, Countryside Adult Home and the Department of Public Works. Also included shall be counseling services for the Office of Community Services. Data from other counties or individuals may be used to compare costs.
- e. Attorneys needed for a particular or specialized requirement as reviewed and approved by the Finance Committee.
- f. Situations not required by Law such as New York State Executive Law, Article 2B, State and Local Natural and Man-Made Disaster Preparedness Subsection 29A Suspension of Other Laws.
- g. Subscriptions for updates to existing Law Libraries.
- h. Public works services where, upon the determination by the Department Head, it is not feasible to determine the amount to be spent for repairs to vehicles, equipment or machinery (outside of standard repairs to be handled by County employees including auto body repairs), until the item is inspected and/or dismantled and a cost for inspection or diagnosis has already been incurred and for which it would not be practical to transport the equipment or machinery for multiple quotes. If auto repairs are authorized by the Insurance Carrier as a result of an accident, Department Head may proceed upon the recommendation of the Insurance Adjuster.
- i. Pursuant to GML §103(6), surplus and second hand supplies, material or equipment may be purchased without competitive bidding or competitive offering from the Federal Government, the State of New York or from any other political subdivision, district or public benefit corporation.
- j. When procurements for goods or services are funded by State and/or Federal agencies, and procurement policies other than Warren County's are required, by law, to be followed, the Federal and/or State procurement policies shall supercede the County's Purchasing Policy.
- k. Produce purchases which shall not exceed \$20,000 in the aggregate on an annual basis, due to the volatility of the market, large minimum order requirements, and remoteness of some County sites. In the event of large orders over \$1,500 per site, or at the point that the commodity threshold is exceeded, State Contract must be utilized.

2. Quotes or proposals are not required for Sole Source & Single Source Commodities or Services

Competitive bidding is not required under GML §103 where the subject of the contract is controlled by a monopoly, or where there is only one possible (sole) source from which to procure certain patented goods or services, and therefore no possibility of competition exists. Should certain supplies or materials be obtainable only from a specific manufacturer, then a true monopoly would exist and the purchase would not be subject to bidding requirements. The mere likelihood that only one firm will bid, however, is insufficient to justify a sole source procurement. Further, a political subdivision may not artificially create a sole source situation such as by, without proper justification, tailoring bid specifications to limit competition to only one bidder.

In determining whether a sole source item is required in the public interest, the County should show, at a minimum:

- a. The unique benefits to the County of the item or service as compared to other products or services available in the marketplace;
- b. That no other product or service provides substantially equivalent or similar benefits;
- c. And that, considering the benefits received, the cost of the item or service is reasonable in comparison to other products or services in the marketplace.

In addition, the County should document that, as a matter of fact, there is no possibility of competition, as from competing dealers or distributors. The sole source exception may apply, for example, in those instances when:

- d. Services from a regulated public utility are available from only one source;
- e. There is only one source from which to acquire equipment which meets state-mandated requirements; or
- f. A political subdivision, which owns equipment uniquely suited to or compatible with a particular make of equipment, has adopted a standardization resolution for that make of equipment and the equipment is only available from one source.

A sole source can be a manufacturer, software developer or service provider that sells direct and there are no other sources offering an "or equal." Prior to a vendor being considered a sole source, a letter on the vendor's official letterhead must be on file with the Purchasing Department detailing their sole source status.

A single source could be a distributor/wholesaler/retailer that has a contractual agreement for a specific territory to the exclusion of others. Should you have a situation involving a single source supplier, a letter on the manufacturer's letterhead must be on file with the Purchasing Department confirming the single source authorized vendor.

Should there be ANY possibility of purchasing the item from two or more vendors, sealed bids should be requested after public advertising. Contracts ARE required when services are being provided regardless of sole source or single source status.

3. True Leases are not subject to the previous purchasing rules but rather must comply with the following requirements.

True leases are neither purchases nor contracts for public works, and thus, are not subject to bidding under the General Municipal Law. County policy however, requires that:

- a. After a Department has been given budget funding and approval to lease equipment, unless the lease is on State Contract, RFP's must be obtained through the Purchasing Department. Where a lease will not exceed a total of \$2,000 annually, no RFP shall be required. Quotes must be obtained and the Purchasing Agent shall sign the lease as indicated in Section II(C)(3)(e) below.
- b. A written explanation must be sent to Purchasing when the lowest lease quotation or response to an RFP is not taken, and a Board of Supervisors Resolution must be obtained;
- c. Appropriations must be specifically available for the lease (this will be considered authorization by the Board to enter into the lease);
- d. The lease agreement entered into may be for multiple years but must:
 - i. not contain any automatic buyout or automatic renewal clauses;
 - ii. contain a non-appropriation clause; and
 - iii. address the disposition of the equipment at the end of the lease so that the vendor pays the cost for return of the equipment, etc.
- e. All lease agreements shall be treated as purchases and signed by the Purchasing Agent; and
- f. While the lease agreement may not contain an automatic renewal clause, at the end of the lease term, departments may extend the lease agreement beyond the original term for a period of up to 18 months without securing additional quotes or engaging in an RFP process provided that:
 - i. the lease payments do not increase;
 - ii. the department has appropriations therefore; and
 - iii. Purchasing Agent approval is received.

SECTION III

III. PURCHASE ORDERS

A. General

The Purchasing Department is designated to review and approve Purchase Orders. It is the individual Department Heads responsibility to insure that expenditures are within the budgetary appropriations and that the proper Department account is charged.

Should there be insufficient funds available, Departments must do a budget transfer and secure all the necessary approvals before the order can be processed.

Most purchases exceeding \$499.99 require a Purchase Order. The Purchase Order provides a formal document authorizing the purchase of goods and services as well as the necessary authority to pay vendor claims and proof of tax-exempt sales. Purchase Orders are prepared

by the Department with all the necessary documentation such as contracts, quotes and insurance forms (where applicable) on file.

The Purchasing Department verifies the following information when approving a Purchase Order:

1. Vendor/vendor number
2. County contract/resolution/bid number/quotation information/ state contract number
3. Comments/special instructions
4. Description of goods and services being ordered
5. Quantity/unit of measure
6. Unit price/extension and total cost
7. Commodity codes/budget codes
8. Asset status (if over \$1,000)

The Purchasing Department will determine if the best method of procurement has been followed. If available, a current County bid or NYS contract or National Contract will be used. If none apply, the formal bid or quotation process may be commenced depending on estimated annual expenditures.

Once the Purchase Order has been approved by the Purchasing Department, it is posted by the Treasurer's Office and is then available for use.

In all instances, Purchase Orders are to be completed before a purchase is made. The only exceptions are exempt and emergency purchases as described below.

If at any time a Department finds they will exceed the competitive bidding threshold for a particular product or service, they should notify the Purchasing Department to allow time for specifications to be developed and the formal bid process to be completed, to meet their anticipated needs.

Purchases of \$499.99 or under do NOT require a Purchase Order. The following additional purchases do NOT require a Purchase Order. Purchases billed to the Department on a monthly basis not requiring Purchase Orders are Postal costs, Internet and Telephone charges, and routine Printing needs, which are to be handled by the Print Shop, via a Printing Order Form. Also exempt from the Purchase Order requirement are mileage, utilities and gas. When Buildings & Grounds funds are available for such requests, there will be no charge for Work Order requests to the individual departments. However, if Buildings & Grounds funds are not available or otherwise committed, it is the responsibility of the department to purchase required materials. Department Heads must be responsible for making sure that all these procedures are complied with as outlined in this Purchasing Policy.

B. Blanket Purchase Orders

A Blanket Purchase Order (BPO) is created for products or services that are purchased on an "as needed" basis from a vendor throughout the year where the dollar value will vary for each purchase. These are issued for a maximum period of twelve (12) months and must be reissued at the beginning of each fiscal year.

For vendors used by all County Departments, each Department will issue a BPO for their Department only. There has to be quotes, a bid and/or a contract established with the vendor and insurance on file (if required) before a BPO can be issued.

PLEASE NOTE: Whenever possible, BPO's must be for the total amount (or aggregate) amount to be spent with the vendor annually or for the term of the bid and/or contract. The Purchasing Department issues several commodity bids that are for less than one-year terms. The BPO's for the commodity bids should only include enough funding for the term of the bid and not an annual total. If multiple budget codes are involved in the purchase, the department may either assign multiple codes to one PO, or individual PO's may be submitted for each code even if the PO's are less than \$500.00

Departments are responsible for providing the BPO number to the vendor and verify that the number also appears on the documentation sent to Audit for payment processing.

C. Emergency Purchase Order

General Municipal Law Section 103 (4) defines an emergency as "a public emergency arising out of an accident or other unforeseen occurrence or condition whereby circumstances affecting public buildings, public property or the life, health, safety or property of the inhabitants requires immediate action".

If an emergency arises, the department must contact the Chairman of the Board of Supervisors and the County Administrator to obtain approval prior to making any emergency purchases. Purchasing may be contacted for assistance in procuring products or services required to deal with the emergency. If the Chairman of the Board of Supervisors and the County Administrator determine there is a true emergency, the vendor who can immediately provide the required goods or services will be given prime consideration for the purchase.

The Purchasing Department will **not** approve an Emergency Purchase Order when the purchase is not justified, where the purchase is being made to circumvent established procedures, or where there is a lack of proper planning.

D. Purchase Order Checklist

For reference purposes, the following checklist should be used when submitting PO's:

- √ Is the vendor remit to address correct (submit vendor form to Purchase if a change is required).
- √ Is the description complete ? (One-time message should include bid number, state contract number, quotes and/or any other information relevant to the purchase). If the one-time message indicates that the purchase is from a sole source vendor, a copy of the sole source letter must be provided to the Purchasing Department or attached as a document to the PO.
- √ Is the form type "REGULAR-REGULAR"? ("REG-Regular" should not be selected.)
- √ Deliver by Date and Expiration Date fields must be left blank.
- √ Is the correct Resolution Number referenced in the Resolution Field (not in the one-time message)? Confirm that the authorizing resolution is current.
- √ Is the dollar amount correct? Does it match the contract or quote amount? We cannot approve PO's that exceed the authorized amount.
- √ Create New Asset Box - if the item is less than \$1,000 use the item code for items <\$1,000 which will automatically uncheck the asset box.
- √ Contracts - If applicable, has the contract been signed? The Purchasing Department will not approve PO's until it's confirmed that the contract is fully executed. If the contract is for an exact dollar amount, it must be attached to the PO prior to approval.

SECTION IV

IV. ASSET MANAGEMENT

The purpose of the asset inventory management system is to establish proper procedures for monitoring the movement of fixed assets to maintain accurate reporting of assets values as required by NYS Audit and Control.

A. Fixed Assets

Fixed assets are defined as those properties the County of Warren retains more or less permanently, not for sale, but for utilization in the normal course of operations.

Fixed assets will always imply tangible fixed assets. The general accepted practice, as in Warren County, is to record and report fixed assets at their historical acquisition cost. The cost of a fixed asset should include all expenses of transporting the asset to the proper location and placing it in the condition necessary for its intended use. Only items costing One Thousand Dollars (\$1,000.00) or more and with a useful life of more than one year will be inventoried.

Upon receipt of an asset valued over \$1,000, the Treasurer's Office will issue a numbered inventory sticker to be attached to the new asset. Stickers are necessary to provide positive identification of assets. They also provide a quick and accurate method of identifying assets during the annual physical inventory. If a sticker is lost or damaged the Department should contact the Treasurer's Office.

Please note that all stickers must remain on the item until the time of sale or disposition. When sold or scrapped, the sticker shall be removed and placed on the Treasurer's Office copy of the Disposition Form.

Each Department Head has the ultimate responsibility to conduct and maintain the individual inventory pertaining to that Department. It is also the responsibility of the Department Head to evaluate on a continuing basis the suitability and need for materials, supplies and equipment. If they should become obsolete by reason of age, wear or technical advancement or should become surplus, unnecessary for the operation of his/her department, the department inventory manager should send and e-mail to the Purchasing Agent with details and condition of the item for sale or disposal. The Department will then complete a work order to have the item removed either for the sale or disposal.

B. Capital Assets

Capital assets include property, plant, equipment and infrastructure assets (e.g. roads, bridges, airport runways and similar items). Such assets are recorded at historical cost or estimated historical cost. The reported value excludes normal maintenance and repairs, which are essentially amounts spent in relation to capital assets that do not increase capacity or efficiency of the item or increase its estimated useful life. Donated capital assets are recorded at estimated fair market value of the item at the date of donation.

The capital assets are capitalized at certain thresholds and depreciated using a straight line method over their useful lives as follows:

<u>Capitalization</u>	<u>Threshold</u>	<u>Useful</u>
<u>Capital Assets</u>		<u>Lives (Years)</u>
Land Improvements	\$25,000	20
Buildings & Improvements	\$50,000	40

<u>Capitalization Capital Assets</u>	<u>Useful Threshold</u>	<u>Lives (Years)</u>
Vehicles & Equipment	\$5,000	5-10
Infrastructure	\$250,000	10-40

SECTION V

V. TRANSFER AND SALE OF SECOND-HAND EQUIPMENT

The Purchasing Agent is designated by the Board of Supervisors to be responsible for the salvage control program. The same precautions must be taken when disposing of property as when purchasing. A Physical Inventory Deletion Form is needed for items sold, scrapped or traded in. Surplus equipment may be transferred to another department where it is needed by using a Property Transfer Form. Both forms are available through the Purchasing Department. The Purchasing Agent is solely authorized to sell or trade in used and/or obsolete equipment to a vendor, even those under State Contract, and to accept a trade in allowance from such vendor. If all above procedures have been exhausted, the Purchasing Agent will arrange to sell such articles at a widely advertised public auction, on-line auction through a contracted Auction, or on eBay. Items that have no value and are broken beyond repair, must be properly disposed of by the appropriate Department.

Department personnel assigned the task of inventory management are to report any surplus equipment or materials they have to the Purchasing Department. These items will be made available to all County Departments on a first-come first-served basis. If an asset remains unclaimed on the list for over 2 weeks, it will be made available to the towns, village and city in Warren County. If unclaimed the Purchasing Agent will determine the most beneficial disposition of this surplus equipment.

Any vehicle or equipment that requires a title to be signed for transfer will be handled by the Purchasing Agent and/or the Superintendent of the Department of Public Works or his designee.

Items under the asset threshold of \$1,000 sold to another municipality shall require proper documentation of the sale, i.e. invoice of sale and completion of a deletion form created specifically for this purpose and available through the Purchasing Department. Funds shall be deposited in Purchasing Department Revenue Code A.1345 2665 unless legally required to be deposited elsewhere.

SECTION VI

VI. PURCHASING POLICY - GENERAL CONDITIONS

- ▶ The Purchasing Agent is appointed at the pleasure of the Board of Supervisors and is responsible for reviewing and administering the purchasing policy of Warren County.
- ▶ Employees of the Purchasing Department shall maintain effective and professional public, vendor and customer relationships.

- ▶ To maintain a high level of quality service to Warren County Departments and Municipal Subdivisions, Purchasing staff shall participate in educational opportunities offered in the purchasing field, and keep abreast of current developments in market conditions, pricing, new products and the Law.
- ▶ The Purchasing Policy herein shall be administered in accordance with all ethical rules called for by the County of Warren.
- ▶ Any County Officer or employee who has, will have, or acquires an interest in, any actual or proposed contract with the County of which he/she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to the Board of Supervisors as soon as he/she has knowledge of an actual or prospective interest. This written disclosure will be made part of the official minutes of the Board of Supervisors. **If an officer or employee has a reason to believe that he/she may have a conflict of interest, the office of the County Attorney should be contacted immediately.**
- ▶ Each Purchase Order will be examined by a member of the Warren County Purchasing Department and processed according to the guidelines set forth under the section of applicable Purchasing Procedures.
- ▶ The Warren County Purchasing Department and Department Heads will maintain adequate documentation of all action taken in connection with each method of procurement. Such documentation may include, but not be limited to any and all pertinent Board Resolutions, Memoranda, Written Quotes, Contracts and any other appropriate form of documentation.
- ▶ Opportunity will be provided to all responsible suppliers to do business with the County. To this end, the Purchasing Department will maintain a listing of potential bidders for the various types of material, equipment, supplies and services used by County Departments. This list will be used for the distribution of notices for bids and quotes. Any supplier may be included on the list upon request.
- ▶ Suppliers will be removed from the bidders list if they make a formal written request, or if the Purchasing Agent finds the supplier to be an irresponsible bidder. This is determined by failing to provide proof of responsibility, having repeatedly made slow or unsatisfactory delivery of supplies or services or having been found by a Court of competent jurisdiction to have engaged in unlawful employment or business practices within the previous 12 months.
- ▶ Supplies used by various County Departments should be uniform whenever consistent with operational goals in the interest of efficiency or economy. The material, equipment, supplies, and services purchased by Warren County shall be of the quality and quantity required to serve ALL departments in a satisfactory manner, as will be determined by the requisitioner and the Purchasing Agent.
- ▶ Credit cards or P-Cards whose use is approved by the Clerk of the Board of Supervisors are held by same and signed out for use by County staff. Some Departments hold cards specific to their operations and reference is herein made to the County Credit Card Policy for further details.
- ▶ On occasion, County Departments are asked by vendors to complete credit applications in order to be able to set up an account. Said applications should not

be returned as the County is not applying for credit. In most cases, a Purchase Order is sufficient documentation for the vendor to set up an account.

- ▶ No official or employee will be interested financially in contracts entered into by the municipality (as defined in Section 800 of General Municipal Law). This also precludes acceptance of gratuities, financial or otherwise, as stated in the Warren County Code of Ethics.
- ▶ The County of Warren will not be deemed responsible for any commitment made at the departmental level circumventing these procedures. If County procedures are circumvented, disciplinary action may be taken.
- ▶ Salespersons are encouraged to visit the Purchasing Department prior to or in conjunction with initial, individual Department contact.
- ▶ The Finance Committee will annually review the policies and procedures set forth in this manual prior to adoption by the Warren County Board of Supervisors.
- ▶ The unintentional failure to fully comply with the provisions of GML §103 and 104-b shall not be grounds to void any action taken or give rise to cause of action against the County of Warren, the Purchasing Department, or any officer or employee thereof.
- ▶ The County Attorney and the Warren County Board of Supervisors shall make the final decision regarding any issues related to procurement of goods and services for Warren County.
- ▶ Standard lists of commonly used items shall be jointly developed for all categories or groups of supplies by the Purchasing Agent and the appropriate requisitioners. These lists shall be used as a basis for determining the feasibility for obtaining quotations on quantity purchases or the necessity of advertising for formal bids.
- ▶ It is the responsibility of the Purchasing Agent to make alternative suggestions to the requisitioner if, in the judgment of the Purchasing Agent, the specifications would restrict competition or otherwise preclude the most economical purchase of the required items. In case of disagreement as to the content of the specifications, the Board of Supervisors, after reviewing all available data, should make the final determination.
- ▶ The Purchasing Department offers a vendor library which includes many reference materials. NYS OGS contracts, [Buyer's (Consumer) Guides,] vendor catalogues, preferred source catalogues, industrial buying guides, and all materials pertaining to Warren County bids. These materials may be viewed in the Purchasing Department Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m.
- ▶ When a low bidder proposes an alternative as an "equal" to that specified, it is the responsibility of the Department Head to determine whether the proposed substitution is, in fact, an equal.
- ▶ Grant/Revenue and Asset Forfeiture funding is NOT exempt from the County's Purchasing Policy or GML §103 or §104-b. These funds are still considered to be taxpayer money and procurement guidelines must be followed as with any other budgetary appropriation.

- ▶ The Purchasing Department posts all public bid documents on the County's WCEAS system, including, but not limited to:

*	Specifications	*	Addenda
*	Recommendation Letters	*	Award Letters
*	Resolutions	*	Tab Sheets
*	Extension Letters		

If a bid document is not posted, please contact the Purchasing Department for further information.

APPENDIX "A"

Uniform Guidance for Federal Awards

Purpose

The Code of Federal Regulations (CFR) Title 2 Part 200 (subparts A-F) of the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" requires organizations receiving federal awards to establish and maintain effective internal controls over Federal awards. This includes those instances where Warren County is a sub-recipient of the state.

General Policy Statement

Warren County does not have a centralized grants department, therefore, it is the responsibility of each department obtaining a grant to be familiar with and follow all grant documents and requirements. For the purpose of this policy, "Program Director" shall apply to the individual(s) within a given department who will be responsible for the grant. A list of the name(s) of the Program Director(s) along with the corresponding grants that they oversee shall be supplied to the County Administrator.

To comply with 2 CFR Part 200 (subparts A-F), Warren County implements policies and procedures to include, but not be limited to, those contained herein. In addition, Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts under Federal Awards shall be applicable and is on file in the Purchasing Department.

§200.318 General Procurement Standards

- A. The County will use its own procurement procedures which reflect applicable State and Local Laws and Regulations, provided that the procurements conform to applicable Federal Law and Uniform Guidance. As such, County procurements related to Federal grants will be subject to New York State General Municipal Law, Warren County Purchasing Policy, and Uniform Guidance Requirements.
- B. The Program Director within each department shall maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- C. No employee, officer or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he/she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer or agent, any member of his/her immediate family, his/her partner, or an organization which employees or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for contract. The officers, employees and agents of Warren

County may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value shall be governed by the Code of Ethics of Warren County. The Code of Ethics provides for enforcement actions to be applied for violations of such standards by officers, employees, or agents of Warren County.

Uniform Guidance for Federal Awards (continued)

- D. The County will avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any appropriate analysis to determine the most economical approach.
- E. The County may enter into state and local intermunicipal agreements, where appropriate, for procurement or use of common or shared goods and services.
- F. The County may consider Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- G. The County may use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- H. The County will only award contracts to responsible vendors and will document, in writing, such determination. To aid in the documentation process, the "Vendor Responsibility Questionnaire" shall be included in any competitive solicitations issued that will use Federal grant funding.
 §200.213 Suspension and debarment shall also apply:
 - 1. A contract award must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 and 12689 "Debarment and Suspension".
 - 2. The County will include a suspension/debarment clause within its "Standard Clauses for Federal Awards" requiring the vendor/contractor to certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Government immediately upon becoming suspended or debarred.
 - 3. The Program Director within each department shall be required to check the Vendor/Contractor's name through SAM to determine any exclusion. A copy of the SAM search shall be included with the contract documentation. To register on the SAM website, use this link: <https://www.sam.gov/portal/SAM#1>
 - 4. If a Vendor/Contractor is found to be suspended or debarred, the County will immediately cease to do business with the vendor.
- I. The Program Director within each department shall maintain grant files. Documentation must include a significant history of the procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis of contract price.

- J. The County will only utilize time and material contracts when it has been determined that no other contract type is suitable.

Uniform Guidance for Federal Awards (continued)

- K. The County must be responsible, in accordance with good administrative practice and sound business judgment for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the County of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the County unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

§200.319 Competition

- A. Procurements will provide for full and open competition as set forth in the Uniform Guidance, or State and local procurement policy/law, whichever is most restrictive.
- B. The County shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference.

§200.320 Methods of Procurement to be Followed

See Appendix C Competitive Procurement Standards for further information that pertains to all competitive solicitations.

Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. The item is available only from a single source. Documentation from the manufacturer must be provided to substantiate this.
2. The public need or emergency for the requirement will not permit a delay resulting from competitive solicitation. This should not be the result of poor planning.
3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the County.
4. After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, woman-owned business enterprises, and labor surplus area firms

- A. The County shall take all necessary affirmative steps to assure that minority businesses, woman-owned business enterprises, and labor surplus firms are used when possible. Steps to include:
1. Placing qualified small and minority businesses and woman-owned business enterprises on solicitation lists;
 2. Assuring that small and minority businesses and woman-owned business enterprises are solicited whenever they are potential sources;

Uniform Guidance for Federal Awards (continued)

3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and woman-owned business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and woman-owned business enterprises; and
5. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs 1-4 of this section.

§200.323 Contract cost and price

The County must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold (as of December 2017 - \$150,000) including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the County will make independent estimates before receiving bids or proposals. Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the County under Subpart E - Cost Principles of this part. The cost plus percentage of cost and percentage of construction cost methods of contracting will not be used.

§200.324 Federal awarding agency or pass-through entity review

The County shall make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed.

§200.325 Bonding requirements

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the County shall require:

1. A bid guarantee from each bidder equivalent to 5% of the bid price;
2. A performance bond on the part of the contractor for 100% of the contract price; and
3. A payment bond on the part of the contractor for 100% of the contract price.

§200.326 Contract provisions

County contracts under Federal awards shall contain the "Standard Clauses for Federal Awards" in conformance with the provisions described in Appendix II to Part 200 - Contract Provisions for non-Federal Entity Contracts Under Federal Awards. Program Directors shall ensure that these clauses are included with any procurement contract that is part of a Federal award.

Adopted by unanimous vote.

RESOLUTION NO. 70 OF 2020
Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer,
Conover, Magowan, McDevitt, Merlino and Wild

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND
 COMPENSATION PLANS FOR 2019 AND 2020**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plans for 2019 and 2020 are hereby amended as follows:

SOCIAL SERVICES

<u>Decreasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>	11/18/2019 -	
<u>TITLE:</u>	12/31/2019	\$75,480
Assistant Social Services Attorney #2		

<u>Decreasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>	11/18/2019 -	\$69,891
<u>TITLE:</u>	12/31/2019	
Assistant Social Services Attorney #2		

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 130</u>	02/24/2020	\$43,390
<u>TITLE:</u>		Grade 16
Caseworker, Part-Time, Temporary		(up to 20 hrs/wk)

<u>Deleting Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.6010 110</u>	02/24/2020	\$43,390
<u>TITLE:</u>		
Caseworker #11		

PUBLIC DEFENDER

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.1171 110</u>		
<u>TITLE:</u>	02/24/2020	\$69,891
9 th Assistant Public Defender		

**OFFICE OF EMERGENCY
 SERVICES**

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.3410 130</u>		
<u>TITLE:</u>	02/24/2020	\$45,6093/hr
County Fire Coordinator - Temp		(not to exceed \$10,000/yr)

**OFFICE OF EMERGENCY
 SERVICES**

<u>Deleting Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>A.3640 130</u>		
<u>TITLE:</u>	02/24/2020	\$10,000
Grant Administrator		

WEIGHTS & MEASURES

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6610 130		
<u>TITLE:</u>	01/28/2020	\$28,9285/hr
Weights & Measures Inspector (per diem #2)		(not to exceed \$8,000/yr)

<u>Decreasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6610 110		
<u>TITLE:</u>	February 17, 2020	\$61,171
Director Weights & Measures		

<u>Decreasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6610 110		
<u>TITLE:</u>	February 17, 2020	\$58,120
Director Weights & Measures		

SHERIFF

<u>Extending Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.3110 130		
<u>TITLE:</u>	01/01/2020 -	\$48,673.83
Building Maintenance	04/30/2020	(up to 16 hrs/wk)
Mechanic Part Time Temporary		

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 71 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE REMOVAL, TRANSPORT AND FORENSIC MEDICAL SERVICES FEES

WHEREAS, by Resolution No. 374 of 2017, which was subsequently amended by Resolution Nos. 132 of 2018, 461 of 2018 and 440 of 2019, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of deceased, and

WHEREAS, the County Coroner has advised certain adjustments to the removal related services are necessary and the same have been reported to the Personnel & Administration Committee, now, therefore, be it

RESOLVED, that the Personnel & Administration Committee has considered and approved the updated payment for services proposal as outlined below:

- Removal - \$400 to Glens Falls Hospital, \$500 to Albany Medical Center (includes vehicle and any related removal equipment; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); with exigent removal stipend approved by the Coroner not to exceed an aggregate total of One Thousand Dollars (\$1,000); (\$75.00 per person for extra personnel);
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Infectious Disease Transport Body Bag: Black, heavy duty - Ninety Dollars (\$90); White, light/med. duty - Fifty Dollars (\$50);
- Forensic Medical Services, PC - Albany Medical Center: One Thousand Dollars (\$1,000) autopsy fee and death certificate; Glens Falls Hospital: One Thousand One Hundred Fifty Dollars (\$1,150);
- Resource Recovery - research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle or industrial accident;
- Custodial Fee - Seventy-Five Dollars (\$75) per day when storage is required while awaiting autopsy.
- Off-Site Refrigeration - \$100 per transfer for off-site refrigeration at local funeral homes, as necessary.

Adopted by unanimous vote.

RESOLUTION NO. 72 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019 and 411 of 2019, and

WHEREAS, the County Administrator has requested revisions to said Credit Card Policy to authorize an additional credit card in the name of the Social Services Director with a monthly limit of One Thousand Dollars (\$1,000) and another in the name of the Health Services Director with a monthly limit of One Thousand Dollars (\$1,000) for general use purposes, and

WHEREAS, the Personnel & Administration Committee has reviewed the changes requested by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective February 21, 2020.

COUNTY OF WARREN CREDIT CARD POLICY

I. OVERVIEW AND PURPOSE

A. Overview.

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD

A. Obtaining Credit Cards and Ghost cards

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume

purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.

2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
 - a. Those Department Heads (hereinafter "Cardholders");
 - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee.
 - b. County Administrator.
 - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

C. Online Management of Credit Cards.

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING

A. Authorized Users

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

The following restrictions will apply to purchases made with credit or ghost cards:

1. The goods or services must be budgeted and legally allowable.
2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
3. Spending limits for the month must be adhered to.
4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit or ghost Card Use

1. The credit and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification.
 - b. A purchase that exceeds the Cardholder's monthly purchase limit.
 - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and customer copy of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.

3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.
3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.
3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;

- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$30,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$147,500.
- h. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$500.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

<p>ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD PURCHASE CARD</p> <p>Last 4 digits of card: ____</p>
--

February 21, 2020

209

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____

(Please Print)

Department Head Signature: _____

Date: _____

*Warren County Board of Supervisors
WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK 12845-9803*

*Telephone 518-761-6535
Fax 518-761-7652*



Frank Thomas, Chairman

Amanda Allen, Clerk of the Board

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount \$ _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____

(merchandise) for County purposes. All purchases are tax exempt.

Vendor Name: _____

Warren County Board of Supervisors
WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535
Fax 518-761-7652

Frank Thomas, Chairman

Amanda Allen, Clerk of the Board

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "D"

TRAVEL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount: \$ _____

This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

February 21, 2020

211

- Room and room tax charges (tax exempt must have form) Local phone calls
- Long distance phone calls Restaurant charges
- Banquet and meeting room charges Laundry charges

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

COUNTY OF WARREN

TRANSACTION DISPUTE FORM

Cardholder Information:

Cardholder's Name: _____

Card Number: _____

Cardholder's Signature: _____ Date: _____

Vendor Name: _____

Statement Date: _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____ Amount

Disputed: _____

Dispute:

The item referenced above is being disputed because:

____ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

____ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge: _____)

____ The above transaction is mine, but I am disputing the transaction.

(Please state your reason for the denial in detail)

____ I do not recognize the above transaction.

____ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

____ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below: _____

Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.

**SCHEDULE "F"
COUNTY OF WARREN
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name: _____

Card Number: _____

Please Check One:

Card was: ____ Lost

____ Stolen

____ Other (Describe) _____

Describe how card was lost/stolen: _____

February 21, 2020

213

Was a Police Report filed (*Circle*): Yes No

If yes: Department: _____

Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____ Date:

Treasurer's Signature: _____ Date:

Adopted by unanimous vote.

RESOLUTION NO. 73 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING THE USE OF PAID ADMINISTRATIVE LEAVE IN THE EVENT OF A MEDICAL QUARANTINE FOR DISEASE PREVENTION

WHEREAS, the County Administrator has requested to allow paid time off for those quarantined pursuant to the order of a public health agency, in the interest of disease prevention, and

WHEREAS, a paid administrative leave code already exists in the payroll system, and

WHEREAS, the Personnel & Administration Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the use of paid administrative leave in the event a county employee has been quarantined by a public health agency, in the interest of disease prevention, and be it further

RESOLVED, that this resolution be retroactive to January 1, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 74 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AUTHORIZING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY
FOR USE OF COUNTY OWNED RAILROAD TRACKS**

RESOLVED, that Warren County enter into a License Agreement with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2020 and terminating December 31, 2020, with the option for four (4) additional one (1) year renewals upon mutual agreement, for an amount of Thirty Thousand Dollars (\$30,000) for 2020, no less than Thirty-Five Thousand Dollars (\$35,000) for 2021 and no less than Forty Thousand Dollars (\$40,000) in years 2022, 2023 and 2024, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said License Agreement, in a form approved by the County Attorney.

Roll Call Vote:

Ayes: 577

Noes: 251 Supervisors Seeber, Beaty, Shepler and Geraghty

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 75 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT
HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF
REMAINING DEBT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a settlement agreement as outlined below for skilled nursing services for a resident at the former Westmount Health Facility as currently set forth in the books and records of the County's General Fund as follows:

<u>RESIDENT NUMBER</u>	<u>AMOUNT</u>
1145	\$867.00

and be it further

RESOLVED, that the Warren County Treasurer is hereby authorized to write-off the remaining balance owed to the County for skilled nursing services in the amount of Two Hundred Eighty-Nine Dollars (\$289.00).

Adopted by unanimous vote.

RESOLUTION NO. 76 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AUTHORIZING WAIVER OF PERSONAL JURISDICTION ISSUES IN THE MATTER OF
DANIEL VINCELETTE V. THE COUNTY OF WARREN, ET. AL.**

WHEREAS, Daniel Vincelette commenced a lawsuit against the County of Warren, et. al. on November 13, 2019, and

WHEREAS, The County filed a motion to dismiss, asking the court to dismiss Mr. Vincelette's lawsuit, on the grounds that there is no personal jurisdiction, among other arguments in support of dismissing the claim, and

WHEREAS, The Plaintiff has requested that the County stipulate to waiving the personal jurisdiction issues, and allow the motion to dismiss to be decided on the merits, and

WHEREAS, the Plaintiff has also requested an extension of time to file his opposition to the motion to dismiss, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the waiver of personal jurisdiction issues and does not authorize any further extensions to oppose the motion to dismiss.

Adopted by unanimous vote.

RESOLUTION NO. 77 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING REVISED WARREN COUNTY ALCOHOL & DRUG TESTING POLICY FOR EMPLOYEES HOLDING A COMMERCIAL DRIVERS LICENSE (CDL)

WHEREAS, the Board of Supervisors adopted an Alcohol and Drug Testing Policy for Warren County employees in possession of a Commercial Drivers License (CDL) by Resolution No. 570 of 1995, and previously amended by Resolution No. 137 of 2019, and

WHEREAS, the Director of Human Resources presented to the Personnel & Administration Committee a revised policy which has been substantially updated, and

WHEREAS, the Personnel & Administration Committee has reviewed the changes presented by the Director of Human Resources and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Alcohol & Drug Testing Policy Commercial Driver License (CDL) annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Alcohol & Drug Testing Policies for employees holding Commercial Drivers Licenses, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective February 21, 2020.



**Warren County
Alcohol & Drug Testing Policy
Commercial Driver License (CDL)**

Adopted: February 21, 2020

TABLE OF CONTENTS

1.0	Statement of Purpose and Scope of Policy	5
2.0	Definitions	5
3.0	Prohibited Conduct	7
3.1	Prohibited Conduct Concerning Driver's Use of Drugs and Alcohol	7
3.2	Refusal to Submit	8
3.3	Consumption of Food or Food-Products Containing 'Hemp'	9
3.4	Prohibition on Supervisor or Manager Permitting a Driver to Work	9
3.5	Prohibition Against Working While Using Any Drug Medications Which Can Affect Safety or Performance	9
4.0	Required Tests and Past Test Results Information	10
4.1	The FMCSA Clearinghouse	10
4.2	Pre-Employment Drug Testing and Past Test Results Information	11
4.3	Post-Accident Drug and Alcohol Testing	11
4.4	Random Drug and Alcohol Testing	12
4.5	Reasonable Suspicion Drug and/or Alcohol Testing	13
5.0	Self-Identification of Substance Abuse Problem	14
6.0	Drug and Alcohol Testing Procedure	14
6.1	Drug Testing Procedures	15
6.2	Alcohol Testing Procedures	16
7.0	Consequences for Policy Violations	17
7.1	Automatic Removal From Safety-Sensitive Function	17
7.2	Refusal to Submit	17
7.3	Positive Test Results	18
7.4	Other Policy Violations	18
7.5	Potential Forfeiture of Worker's Compensation and/or Unemployment Compensation Benefits	18
8.0	Notification of Test Results	19
9.0	Testing Expenses and Compensation for Tests	19
10.0	Recordkeeping, Access to Records and Confidentiality of Test Results	19
11.0	Inspections	19
11.1	Inspections of County Property	19
11.2	Inspections of Driver Property	19
12.0	Employee Assistance Program ("EAP")	20
13.0	Applicants Policy	20

INTRODUCTION

On February 15, 1994 the United States Department of Transportation (DOT) published the final rules for drug and alcohol testing of Commercial Driver License (CDL) holders. The final rules must be implemented by all employers of CDL holders by January 1, 1996.

These rules prohibit CDL holders from engaging in certain drug and alcohol related conduct and require employers to test employees to ensure compliance with the drug and alcohol rules.

This policy has been developed as a means to ensure that all Warren County employees who hold a CDL are informed of the FEDERAL rules for the drug and alcohol testing and the consequences of any violation.

IF YOU POSSESS A CDL AND DRIVE, INSPECT, REPAIR, LOAD OR UNLOAD A COMMERCIAL VEHICLE ON COUNTY BUSINESS, THE FOLLOWING RULES APPLY TO YOU.

IF YOU ARE A CDL HOLDER AND CURRENTLY OCCUPY A DEPARTMENT OF PERSONNEL ADMINISTRATION DESIGNATED SAFETY-SENSITIVE CLASSIFICATION, YOU ARE SUBJECT TO SUBSTANCE TESTING UNDER BOTH STATE AND FEDERAL AUTHORITIES.

**TO ALL WARREN COUNTY EMPLOYEES WHO HOLD A CLASS A OR CLASS B
COMMERCIAL DRIVER LICENSE (CDL)**

Federal Highway Administration (FHWA) regulations require annual random, unannounced alcohol and controlled substance (drug) testing of all CDL holders. The penalties for violation of the new FHWA alcohol misuse and controlled substance use regulations are considerable. If a CDL holder tests positive for drug use or the misuse of alcohol the CDL holder will be prohibited from performing safety-sensitive functions associated with the operation of a commercial vehicle and the CDL holder may be subject to a \$10,000 fine under 49 U.S.C. 521 (b). Additionally, Warren County will take corrective disciplinary action up to and including termination for any employee found in violation of the FHWA regulations.

If you are experiencing difficulty with the use of alcohol or drugs, you are strongly encouraged to notify your supervisor, or Department Head. Warren County will assist you as much as is operationally practicable in helping you to overcome problems associated with substance abuse and protect your employment status. Please see the section entitled "Where to Get Help".

**WARREN COUNTY
SUBSTANCE ABUSE POLICY FOR
COMMERCIAL MOTOR VEHICLE DRIVERS**

1.0 STATEMENT OF PURPOSE AND SCOPE OF POLICY

- 1.1 Warren County is firmly committed to ensuring a safe, healthy, productive and efficient work environment for our employees and the public we serve. The County has a vital interest in ensuring a safe, healthy and efficient working environment and the prevention of accidents and injuries which can result from the misuse of alcohol or controlled substances by drivers of the County's commercial motor vehicles. For these reasons, and as required by the drug and alcohol testing regulations of the Federal Motor Carrier Safety Administration ("FMCSA"), the County has established this substance abuse policy for the drivers of its commercial motor vehicles. Drug and alcohol testing is an integral part of our policy and program. Compliance with this policy is required by applicants as a condition of employment and by drivers as a condition of continued employment.
- 1.2 This policy applies to any "driver" (as defined in Section 2.6 of this policy) who operates a "commercial motor vehicle" (as defined in Section 2.3 of this policy) for or on behalf of the County and who is required to have a commercial driver's license ("CDL") in order to operate that vehicle. The policy also applies to all applicants who seek employment for such driver positions. Additionally, this policy applies to any County supervisor and other managerial personnel who drive or may be required to drive a commercial motor vehicle from time-to-time on the County's behalf.
- 1.3 This policy explains the FMCSA's drug and alcohol regulations and the County's own policies with respect to the use controlled substances or misuse alcohol. Provisions of this policy which are imposed under the County's independent authority are specifically noted by text which has been underlined.
- 1.4 The County maintains a policy of non-discrimination and will endeavor to make reasonable accommodations to assist recovering addicts or alcoholics and those having a medical history reflecting treatment for substance abuse conditions. We encourage employees to seek assistance before drug and alcohol use renders them unable to perform their essential job functions or jeopardizes the health and safety of themselves or others.

- 1.5 Any questions regarding the meaning or application of this policy should be directed to the Program Administrator (Warren County Department of Human Resources.)

2.0 DEFINITIONS

- 2.1 **"Alcohol"** means the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohols, including methyl or isopropyl alcohol.
- 2.2 **"Alcohol Use"** means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.
- 2.3 **"Clearinghouse"** means the online database maintained by the Federal Motor Carrier Safety Administration of the U.S. Department of Transportation which contains information about drug and alcohol program violations for drivers who are licensed to operate commercial vehicles.
- 2.4 For purposes of this policy, **"Commercial Motor Vehicle"** means a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:
- has a gross combination weight rating of 11,794 or more kilograms (26,001 or more pounds) including a towed unit with a gross vehicle weight of more than 4,536 kilograms (10,000 pounds); or
 - has a gross vehicle weight rating of 11,794 or more kilograms (26,001 or more pounds); or
 - Is designed to transport 16 or more passengers, including the driver; or
 - Is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act which require the motor vehicle to be placarded under the Hazardous Materials Regulations (49 CFR Part 172, Subpart F).
- 2.5 **"Controlled Substances" and "Drugs"** are used interchangeably in this policy and mean marijuana, cocaine, opioids including semi-synthetic opioids, amphetamines, phencyclidine (PCP), or their metabolites, and any other substance included in Schedules I through V, as defined by the Controlled Substances Act, 21 U.S.C. §812, as they may be revised from time to time. The terms "controlled substances" and "drugs" include legal substances obtained illegally or used in an unauthorized manner, but do not refer to the proper use of controlled substances authorized by law which do not affect job safety or performance.
- 2.6 **"Disabling Damage"** means damage which prevents a motor vehicle from being driven from the scene of the accident in its usual manner in daylight after simple repairs, including damage to motor vehicles that could have been driven, but would have been further damaged if driven. This term **does not include** damage which can be remedied temporarily at the scene of the accident without special tools or parts; tire disablement without other damage even if no spare tire is available; headlight or taillight damage; or damage to turn signals, horn or windshield wipers which make them inoperative.
- 2.7 **"Driver"** means any person who operates a "commercial motor vehicle" (as defined in Section 2.3.) Under FMCSA regulations, this includes, but is not limited to: full time, regularly employed drivers; casual, intermittent or occasional drivers.
- 2.8 **"Performing A Safety-Sensitive Function"** means any period in which a driver is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions.

- 2.9 **"Query"** a search of an individual driver's information contained in the Clearinghouse. A query can be a **"limited query"** which indicates only that there is information about a drug or alcohol program violation in the Clearinghouse, or a **"full query"** which includes the details of the driver's drug or alcohol program violation(s) and whether that driver is cleared to return to duty.
- 2.10 **"Safety-Sensitive Function"** means the following activities and includes the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work:
- a. All time at a County facility, terminal, or other property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the County;
 - b. All time inspecting equipment as required by the FMCSA's regulations 49 C.F.R. §§392.7 and 392.8 or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
 - c. All time spent at the driving controls of a commercial motor vehicle in operation;
 - d. All time, other than driving time, in or upon any commercial motor vehicle, except time spent resting in a sleeper berth (a berth conforming to the requirements of the FMCSA's regulation 49 C.F.R. §393.76);
 - e. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
 - f. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.
- 2.11 **"Substance Abuse Professional" ("SAP")** means a licensed physician (medical doctor or doctor of osteopathy), or a licensed or certified psychologist, social worker, employee assistance professional, or an addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission or by the International Certification Reciprocity Consortium/Alcohol And Other Drug Abuse). All SAPs must have knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

3.0 PROHIBITED CONDUCT

- 3.1 **Prohibited Conduct Concerning Driver's Use Of Drugs and Alcohol:**
- a. Drivers are prohibited from reporting for duty or remaining on duty when using any drugs (as defined in Section 2.4), except when the use is pursuant to the instructions of a medical doctor who has advised the driver that the substance will not adversely affect the driver's ability to safely operate a commercial motor vehicle. (For details concerning the lawful use of prescription drugs, refer to Section 3.4.)
 - b. Drivers are prohibited from reporting for duty or remaining on duty with an alcohol concentration of 0.04 or greater. Drivers found to have an alcohol concentration of 0.02 or greater, but less than 0.04, are prohibited from performing any safety-sensitive functions for at least 24 hours from the test.
 - c. Drivers are prohibited from using alcohol in any form (**including medications containing alcohol**) while performing safety-sensitive functions (refer to Section 2.7 of this policy for the definition of performing safety-sensitive functions).

- d. Drivers are prohibited from performing safety-sensitive functions within four (4) hours after using alcohol. On-call employees who are not at work, but could be called to drive or perform other safety-sensitive functions, are subject to this pre-duty alcohol prohibition. This means a driver who is on-call must decline a call to work if his or her acceptance would require the employee to drive or perform other safety-sensitive functions within four (4) hours after consuming alcohol. An on-call driver who is required to decline work because of his/her use of alcohol in violation of the four-hour rule is subject to discipline up to and including termination.
- e. Drivers are prohibited from using alcohol for eight (8) hours following an accident or until the driver takes a post-accident alcohol test (and tests negative), whichever occurs first.
- f. Drivers may not "refuse to submit" to any drug or alcohol test required under the FMCSA's drug and alcohol rules and/or this policy. (For further details concerning what actions will be considered as a "refusal," refer to section 3.2 of the policy.)
- g. Drivers are prohibited from performing or continuing to perform a safety-sensitive function if they have tested positive for controlled substances or alcohol.
- h. Drivers may not refuse to submit to any inspection required under section 11.0 of this policy.
- i. During a driver's workday, a driver is prohibited from engaging in the unlawful or unauthorized manufacture, distribution, dispensation, sale, purchase, solicitation, transfer, possession, use or transport of controlled substances or alcohol. This prohibition does not include the authorized distribution, dispensation, sale, purchase, solicitation, transfer, possession, use or transport of alcoholic beverages in connection with County-sponsored functions or events.
- j. Drivers are prohibited from failing to stay in contact with the County or its medical review officer while awaiting the results of a drug test.

3.2 Refusal to Submit: For purposes of this policy, the following employee conduct will be considered as a refusal to submit to a test:

- a. refusing to complete the chain-of-custody form or any other required drug or alcohol testing form(s);
- b. refusing to provide a urine sample, or breath or saliva specimen for testing;
- c. failing to provide an adequate amount of urine or breath for testing, without a valid medical explanation;
- d. failing to promptly notify the County that the driver was in an accident or not being readily available for testing after an accident (except as necessary to obtain assistance or medical care);
- e. refusing or failing to report directly to the collection site after being notified of the need to submit to a test;
- f. delaying the collection, testing or verification process;
- g. adulterating or substituting a urine sample or attempting to adulterate or substitute a urine sample; or
- h. otherwise engaging in conduct that clearly obstructs the testing process.

3.3 Consumption of Food or Food-Products Containing Hemp: The consumption of food and food-products containing hemp (for example, "Seedy Sweeties" and hemp oil) may cause a driver to test positive for marijuana. A test result that is positive as a result of a driver's consumption of food or food-products containing hemp will be reported as a positive test. (Refer to Section 7.3 regarding the consequences of a positive test result.)

- 3.4 **Prohibition On Supervisor Or Manager Permitting A Driver To Work:** No supervisor or manager who has actual knowledge that an employee has engaged in or is engaging in conduct prohibited under this policy shall permit the employee to work or continue working under such circumstances. Any employee who has been directed not to work or directed to stop working under such circumstances must immediately comply.
- 3.5 **Prohibition Against Working While Using Any Drug Medications Can Which Affect Safety Or Performance:**
- a. Except as otherwise provided in this section, the lawful use of any medication (therapeutic drugs) while performing a safety-sensitive function is prohibited to the extent such use may affect the driver's ability to perform his/her job duties safely.
 - b. A driver who will use, or who is using, any medication that contains a controlled substance has an obligation to inquire and determine whether the medication the driver is using or may use could affect the driver's ability to perform his/her job duties safely.
 - c. If the driver is or will be using any such drug medication, the driver is required to obtain from the driver's licensed medical practitioner a written statement which provides that the medication will not interfere with the driver's ability to safely and efficiently perform the driver's job duties or provides the work restrictions, if any, which the driver is subject to for the period of time the driver is taking the medication. The County's "Certification of Driver's Authorized Use of Prescription and/or Non-Prescription Medication" form is to be used for this purpose.
 - d. In the event a driver is using or will be using drug medication which will interfere with or adversely affect the driver's ability to do his or her job duties, such information must be reported to the driver's immediate supervisor prior to commencing any safety-sensitive functions, without disclosing the identity of the substance. The driver must also have the medication available for review by the County's MRO in its original container, which must identify the medication dosage and other pertinent information about the medication.
 - e. A driver may continue to work, if the County's MRO and the licensed medical practitioner have determined that the medication will not adversely affect the driver's ability to safely and efficiently perform the driver's safety-sensitive functions, or they have determined that a reasonable accommodation can be made concerning the driver's medication. A driver will not be permitted to perform his or her safety-sensitive functions unless such a determination or reasonable accommodation has been made.

4.0 **REQUIRED TESTS AND PAST TEST RESULTS INFORMATION**

As required by the FMCSA's regulations, the County will conduct drug and alcohol tests and Clearinghouse queries under the conditions and circumstances described below.

4.1 **The FMCSA Clearinghouse**

- a. Existing Employees: Under FMCSA rules the County will conduct the following searches of the Clearinghouse:
 1. A limited query of every driver once during the calendar year. All drivers shall sign a consent form granting the County permission to perform a query of the Clearinghouse once during each calendar year. The consent so given shall be valid for as long as the driver is employed by the County. If the

results of a Clearinghouse query show that there are no records in the Clearinghouse for that driver, then no other action is necessary.

2. A full query. If the results of a Clearinghouse limited query indicate that a driver has a record in the Clearinghouse, then the County will conduct a full query of the Clearinghouse to obtain the details of that violation. Each individual driver for whom the County will conduct a full query will give permission to the County by signing into the Clearinghouse online and give permission electronically.
3. **Refusal to Consent.**
 - a. **Automatic Removal From Safety-Sensitive Functions:** FMCSA regulations mandate that drivers who refuse to give consent to the County to perform either a limited query or a full query be immediately removed from, and prohibited from performing, safety-sensitive functions. Safety-sensitive functions include driving, repairing, inspecting, loading, and unloading commercial motor vehicles as defined in section 2.3 of this policy.
 - b. Any driver who refuses to give consent to the County to conduct a Clearinghouse query will be terminated.
- b. Applicants: Each person applying for employment with the County as a driver or who holds a commercial driver's license shall grant permission to the County to perform a full query in the Clearinghouse by signing into the Clearinghouse online and give permission electronically.

Any applicant who refuses to give consent to the County to conduct a Clearinghouse query will be ineligible for employment with the County.

4.2

Pre-Employment Drug Testing and Past Test Results Information:

- a. All applicants who have received a conditional offer of employment in a CMV driver position, and all existing employees whose transfer to a CMV position has been conditionally approved, are required to submit to a pre-employment drug test and must receive a negative test result as a condition of employment. Such tests will be conducted prior to the time the applicant is hired or transferred.
- b. In addition to a pre-employment drug test, FMCSA's regulations require the County to obtain the following specific information concerning an applicant's past drug and alcohol tests from an applicant's former motor carrier employers during the previous two years: (i) alcohol tests with results of 0.04 or greater; (ii) drug tests whose results were verified positive; and (iii) all instances in which the applicant refused to be drug or alcohol tested. All such information will be obtained in a confidential manner and the County will maintain a written confidential record with respect to each former carrier contacted. The information obtained from a previous carrier may contain alcohol and drug information which that carrier obtained on or after January 1, 1995 from another previous motor carrier employer.
 1. Although FMCSA regulations only require the County to go back two years, FMCSA requires information regarding positive test results to be maintained for 5 years. Therefore, the County has elected to request past test results for the previous

5 years. As a condition of employment with the County, applicants for CMV driver positions are required to complete and sign the County's "Applicant's Authorization to Obtain Past Drug and Alcohol Test Results" form, which authorizes the applicant's former motor carriers for whom the applicant drove during the preceding five years (from the date of application) to release to the County information concerning the applicant's: (i) alcohol tests with results of 0.04 or greater; (ii) drug tests whose results were verified positive; and (iii) all instances in which the applicant refused to be drug or alcohol tested.

- c. If the County learns from the driver's previous carriers that the driver had an alcohol test result of 0.04 or greater, a verified positive drug test, or refused to be tested, the driver either will be ineligible to drive for the County, or if hired, the driver will be terminated, unless the County obtains evidence that the driver has complied with the referral and rehabilitation requirements set forth in §382.605 of FMCSA's regulations.

4.3 **Post-Accident Drug And Alcohol Testing:**

- a. A driver who is performing safety-sensitive functions (as defined in Section 2.8 of this policy) involving a commercial motor vehicle is required to submit to a post-accident drug and/or alcohol test as soon as practicable following the accident, under the following circumstances:
1. **Fatal accidents:** A driver who is involved in an accident which results in a death to another human being must always submit to a drug and alcohol test.
 2. **Non-fatal accidents:** A driver who is involved in a non-fatal accident, must submit to a post-accident drug and alcohol test if:
 - (a) the driver was given a citation for a moving traffic violation involving the accident **and**
 - (b) the accident also results in one of the following:
 - (1) bodily injury to the driver or another individual, requiring immediate medical treatment away from the scene of accident; or
 - (2) one or more of the vehicles involved in the accident incurs disabling damage (as defined in Section 2.5 of the policy), requiring the vehicle(s) to be transported away from the scene by a tow truck or other vehicle.
- b. Drivers involved in any accident involving their vehicle must notify the Program Administrator as soon as possible to obtain information on how to proceed with the required testing. Drivers are obligated to follow the Program Administrator's instructions and, if directed to submit to post-accident drug and alcohol tests, must do so as soon as possible.
- c. A driver who is subject to post-accident testing must remain readily available for such testing or else will be deemed to have refused to submit to such testing. However, this "readily available" requirement does not require the delay of necessary medical attention for injured people, or prohibit a

driver from leaving the scene of the accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary emergency medical care.

- d. A driver who is required to submit to a post-accident test will be suspended after completion of the drug and/or alcohol tests. The County also reserves the right to evaluate the conduct of the driver which may have caused or contributed to the accident, to determine if this conduct in and of itself should warrant discipline, up to and including termination.

4.4 **Random Drug And Alcohol Testing:**

- a. Each year the County will administer random alcohol and drug tests. Random *drug* tests may be conducted at any time. Random *alcohol* tests will only be conducted while a driver is performing safety-sensitive functions, just before the driver performs safety-sensitive functions, or just after the driver has ceased performing safety-sensitive functions.
- b. The County shall select drivers for testing using a random number table or a computer-based random number generator that is matched with the drivers' social security numbers, or other comparable identification numbers which will ensure that each driver has an equal chance of being tested each time selections are made.
- c. All random tests will be unannounced and the dates for administering the tests will be spread reasonably throughout the calendar year. The dates of random testing, locations and names of those to be tested are kept in the strictest confidence by the Program Administrator and the specimen collector.
- d. Each driver who is notified of selection for random drug or alcohol testing must proceed to the test site immediately. If the driver is performing a safety-sensitive function (refer to section 2.8) at the time of notification, the driver must cease performing the safety-sensitive function and proceed to the test site as soon as possible, but not longer than two hours from the time of notification. Drivers who do not proceed to the test site immediately upon notification of the test may be considered to have refused to submit to the test.

4.5 **Reasonable Suspicion Drug and/or Alcohol Testing:**

- a. A driver must submit to a reasonable suspicion drug and/or alcohol test whenever a manager or supervisor has reasonable suspicion to believe that the driver has violated the drug or alcohol prohibitions contained in this policy. Reasonable suspicion drug tests may be conducted at any time. Reasonable suspicion alcohol tests may be conducted only while the driver is performing safety-sensitive functions, just before the driver performs safety-sensitive functions, or just after the driver has ceased performing safety-sensitive functions.
- b. Reasonable suspicion determinations will be based on specific, contemporaneous, articulable observations concerning the driver, including but not limited to, the driver's appearance, behavior, speech, or body odors. For drug testing, the observations may also include indications of the chronic and withdrawal effects of drugs.
- c. Documentation of the observations leading to a reasonable suspicion test will be prepared and signed by the supervisor or manager who made the observations. The supervisors and managers who will make reasonable suspicion determinations have received training on alcohol misuse and controlled substances use in accordance with the FMCSA's regulations. The particular supervisor or manager who makes a reasonable suspicion determination will not conduct the drug or alcohol test.

- d. A driver who is directed to take a reasonable suspicion drug and/or alcohol testing must submit to the test as directed. The County shall transport or ensure transport of the driver both to and from the collection site.
- e. A driver who is requested to submit to a reasonable suspicion drug and/or alcohol test will be suspended after the completion of the tests. The County also reserves the right to evaluate the conduct of the driver which warranted the reasonable suspicion drug or alcohol tests to determine if the conduct in and of itself should warrant discipline, up to and including termination.

5.0 SELF-IDENTIFICATION OF SUBSTANCE ABUSE PROBLEM

- 5.1 Consistent with and subject to the County's policies concerning medical and personal leaves and vacations, a driver who voluntarily self-identifies himself or herself as having a drug or alcohol problem and requests assistance for such a problem will be referred to a substance abuse professional for an evaluation and, if recommended, an appropriate counseling, treatment or rehabilitation program. The cost of the counseling, treatment or rehabilitation is the driver's responsibility. (For further details concerning the employee's payment obligations, employees should refer to their medical insurance plan.)
- 5.2 **This request must be made before the driver is directed or otherwise required to submit to a drug or alcohol test required by DOT or this policy.**
- 5.3 Once leave commences, periodic certification that the employee is actively continuing to participate in the program, together with progress reports, shall also be required. As a further condition of taking such leave, the employee will be required to authorize the attending substance abuse professional to communicate directly with the County, including to release the employee's relevant treatment records to the County, except as federal or state law may otherwise require. All such oral and written communications between the substance abuse professional and County shall be treated as confidential.
- 5.4 Except where the federal or state law prohibits, all leave time taken for the evaluation, counseling, treatment or rehabilitation will be counted against the leave to which the employee may be entitled under the federal or state Family and Medical Leave laws.
- 5.5 Prior to the time such leave begins, the driver will be required to execute the County's "Agreement for Treatment and Conditions for Continued Employment." This agreement provides, among other things, that before a driver will be permitted to return to his/her driving duties or perform other safety-sensitive functions for the County, the driver will be required to submit to post-voluntary rehabilitation return-to-duty drug test and/or post-voluntary rehabilitation return-to-duty alcohol and must receive a negative result. The agreement also provides that the driver may be required to submit to post-voluntary rehabilitation follow-up drug tests and/or post-voluntary rehabilitation follow-up alcohol tests after returning to work, if directed by the treating substance abuse professional. Any return-to-duty and follow-up drug and/or alcohol tests performed under this section of the policy will be conducted as permitted by and in accordance with the applicable state or local law, if any. Where there is no applicable state or local law, or where such laws do not provide specific detailed procedures governing such testing, the County will follow the Federal Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 49 C.F.R. Part 40, as amended.

6.0 DRUG AND ALCOHOL TESTING PROCEDURES

As required by the FMCSA's rules, the County's drug and alcohol testing procedures comply with the Federal Procedures For Transportation Workplace Drug and Alcohol Testing Programs, 49 C.F.R. Part 40, as amended. (A copy may be obtained from the Program Administrator). These procedures ensure the integrity, confidentiality and reliability of the testing processes, safeguard the validity of the test results and ensure that these results are attributed to the correct driver. Further, these procedures minimize the impact upon the privacy and dignity of persons undergoing such tests. The following provides a summary of the federal procedures.

6.1 Drug Testing Procedures:

- a. **Drugs being tested for:** The drugs that may be tested for include: marijuana, opioids including semi-synthetic opioids, amphetamines and amphetamine variants, cocaine, phencyclidine (PCP) and their metabolites, and certain painkilling medications.
- b. **Chain-of-custody and laboratory:** For purposes of conducting drug tests, the County has established a chain-of-custody procedure for the collection and analysis of urine samples that will verify the identity of each sample and test result. All drug tests conducted pursuant to this policy shall be performed by laboratories which are certified by the Department of Health and Human Services ("DHHS")
- c. **Confirmation and review of drug test results:**
 1. All positive drug test results will be confirmed by gas chromatography and mass spectrometry (GC/MS). All confirmed positive drug test results will be reviewed by a medical review officer ("MRO") to determine whether there is any legitimate explanation for the positive test result. This review may include a medical interview, review of the applicant's or driver's medical history, or review of any other relevant biomedical factors and all medical records made available by the tested individuals.
 2. Individuals testing positive will be given the opportunity to discuss with the MRO any legitimate explanation for the positive test result. If, after speaking with the driver, the MRO determines that there is a legitimate medical explanation for the confirmed positive test result, the MRO will report the test result as "negative" to the Program Administrator or a designated representative. If the MRO determines that there is no legitimate explanation for the confirmed positive test result, the result will be verified as a "confirmed positive test result" by the MRO.
 3. Under the circumstances set forth in 49 C.F.R. Part 40, the MRO is permitted to verify a test result as a confirmed positive without having first communicated directly with the driver. In the event that serious illness, injury or other unavoidable circumstances prevented the driver from being contacted by the MRO or a designed County representative, however, the MRO may reopen the verification process to permit the driver to provide information concerning a legitimate explanation for the positive test. (Refer to Section 3.1.j. of the policy concerning the driver's duty to remain in contact with the County and MRO.)
- d. **Right to have split-sample analyzed:** All applicants and drivers whose primary urine sample is verified positive have

the right to request that their split-sample be analyzed in a different DHHS certified laboratory, selected by the County, for the presence of the drug(s) for which a positive result was obtained. The request must be made to the MRO within 72 hours of being notified by the MRO of a verified positive test result. If the split-sample fails to reconfirm the presence of the drug(s) found in the primary sample, or if the split-sample is unavailable, inadequate for testing or untestable, the MRO shall cancel the test and report the cancellation and the reasons for it to the Program Administrator or a designated representative and the tested individual. However, if the split-sample reconfirms the presence of the drug(s) or drug metabolite(s), the MRO will notify the Program Administrator or a designated representative and the tested individual of the test results.

- e. **Inability to provide adequate amount of urine sample:** Applicants and drivers must provide a urine sample of at least 45 milliliters of urine for a drug test. If the tested individual is unable to provide such a quantity of urine, then the tested individual will be instructed to drink a set amount of fluids and after a set period of time, again attempt to provide a complete sample. If an applicant refuses to drink the fluids as directed, or to provide a new urine sample, this will constitute a refusal to submit to a test and the applicant will be ineligible for employment with the County. If a driver refuses to drink the fluids as directed or to provide a new urine sample, this will constitute a refusal to submit to testing and the driver will be terminated. If a driver has not provided a sufficient sample within a certain time period after the first unsuccessful attempt to provide the sample, the County will direct the driver to obtain as soon as possible, a medical evaluation from a physician selected by the County. If the physician determines that there is no legitimate medical explanation for the driver's failure to provide an adequate amount of urine, this will constitute a refusal to submit to a test and the driver will be terminated.
- f. **Altered or substituted urine samples:** Procedures for collecting urine samples allow an individual privacy unless there is a reason to believe that a particular individual has altered or substituted, or attempted to alter or substitute, the sample, as defined in the Federal Procedures For Transportation Workplace Drug Testing Programs, 49 C.F.R. Part 40. In such cases, a sample may be obtained under the direct observation of a specimen collector of the same gender as the individual being tested.
- g. **Dilute Specimens:** In the event the county receives a dilute positive specimen, then the test shall be accepted as a positive test. In the event that the county receives a negative dilute specimen, the county shall require a retest to be conducted in each of the following cases: return to duty tests, follow-up tests, reasonable suspicion tests, and random tests. The result of the retest shall become the test of record. If the employee refuses to take the retest it will be considered the same as a positive test result.

6.2 Alcohol Testing Procedures:

- a. **How test will be performed:** Alcohol screening tests will be performed by a screening test technician ("STT") using a non-evidential screening device, or by a breath alcohol technician ("BAT") using an evidential breath testing device ("EBT"). The County ensures that the STTs are proficient in the operation of non-evidential screening devices and that the BATs are proficient in the operation of EBTs. In addition, the County use only non-evidential alcohol screening devices and EBTs which are listed on the conforming

- products list issued by the National Highway Traffic Safety Administration.
- b. **Confirmation of alcohol test results:** If the result of the screening test is an alcohol concentration of 0.02 or greater, a confirmation test will be performed using an EBT. The confirmation test will be conducted within 30 minutes from the end of the screening test. The confirmation test result is the final result upon which any discipline or other action taken under the County's policy shall be based.
 - c. **Inability to provide adequate amount of specimen for alcohol testing:**
 - 1. If a driver fails to provide or claims that he or she is unable to provide a sufficient amount of breath to permit a valid breath test because of a medical condition, the County will require the driver to be evaluated by a physician selected by the County. If the physician determines that the driver's alleged medical condition could not preclude the driver from providing an adequate amount of breath, this will constitute a refusal to test and the driver will be terminated.
 - 2. If the driver is unable to provide sufficient saliva to complete a test on a saliva screening device, the STT shall conduct a new test, using a new device. If the driver refuses to complete the new test, this will constitute a refusal submit to a test and the driver will be terminated. If the new test is completed, but there is an insufficient amount of saliva to activate the device, the driver shall immediately take an alcohol test using an EBT. If the driver refuses to submit to the test using an EBT, the driver will be terminated.

7.0 CONSEQUENCES FOR POLICY VIOLATIONS

The consequences discussed below apply to applicants and drivers who are found to have violated this policy. Regardless of the discipline imposed, however, FMCSA's regulations require drivers who engage in any prohibited conduct under this policy to be advised of available resources for evaluating and resolving problems associated with drug use and alcohol misuse, including the names, addresses, and telephone numbers of substance abuse professionals and counseling and treatment programs. This information will be provided through the County's Human Resource Department.

- 7.1 **Automatic Removal From Safety-Sensitive Functions:** FMCSA's regulations require drivers who violate this policy in any way to be immediately removed from their safety-sensitive functions. Such drivers are prohibited from performing, or being permitted to perform, a safety-sensitive function, including driving County trucks and motor vehicles with gross vehicle weight ratings between 10,001 and 26,000 pounds or which weigh 10,001 or more pounds when loaded (regardless of the vehicle's gross vehicle weight rating).
- 7.2 **Refusal To Submit:** Any driver who refuses to submit to a test will be terminated. Applicants who refuse to submit to a test will be ineligible for employment with the County. Refer to section 3.2 concerning what actions will constitute a driver's "refusal to submit."
- 7.3 **Positive Test Results:**
 - a. **Applicants:** All applicants who receive a verified confirmed positive drug test result will be ineligible for employment with the County.
 - b. **Drivers:**

1. **Temporary suspension:** Any driver who is required to submit to a reasonable suspicion or post-accident drug or alcohol test pursuant to this policy will be temporarily suspended.
 2. **Confirmed positive drug test and alcohol test results of 0.04 or greater:** If a driver receives a confirmed positive drug test or an alcohol test result of 0.04 or greater, for the first time, the driver will be terminated from employment.
 3. **Positive alcohol test results of 0.02 or greater but less than 0.04:** A driver who receives a confirmed alcohol test result of 0.02 or greater, but less than 0.04, **for the first time**, will be suspended for at least 24 hours. A driver who receives a confirmed positive alcohol test result of 0.02 or greater **for a second time** will be terminated.
 4. **Fitness-for-duty evaluation in the event of driver's legal and authorized use of a controlled substance:** Whenever an employee is required to submit to a reasonable suspicion drug test and receives a positive test result caused by the employee's legal and authorized use of a controlled substance, the County will require the employee to submit to a fitness-for-duty evaluation. An employee who tests negative may also be required to submit to a fitness-for-duty evaluation. The evaluation may include a review of the employee's medical records and/or a medical examination. The purpose of the evaluation is to determine whether the employee poses a significant risk of substantial harm to the health and safety of the employee or others in the workplace, including customers and visitors. Employees will be required to provide the necessary authorizations for obtaining the medical records and conducting the examination. Depending upon the results of the evaluation, the County will consider whether the safety or health risk can be eliminated or sufficiently reduced by a reasonable accommodation, if applicable.
- 7.4 **Other Policy Violations:** Drivers who commit policy violations other than those addressed in Sections 7.2 and 7.3 above will be subject to discipline, up to and including, immediate termination. Applicants who violate this policy will be ineligible for employment with the County.
- 7.5 **Potential Forfeiture of Workers' Compensation and/or Unemployment Compensation Benefits:** For purposes of this policy, violations of FMCSA's regulations and/or the requirements of this policy constitute gross and willful misconduct. In addition to the discipline and other consequences imposed by FMCSA and the County under this policy, such gross and willful misconduct may also result in the denial of unemployment compensation under the applicable state law. In addition, drivers who are injured as a result of a violation of FMCSA's regulations and/or the County's safety rules (including but not limited to the conduct prohibited under this policy) may also forfeit workers' compensation benefits under the applicable state law.

8.0 NOTIFICATION OF TEST RESULTS

Applicants will be notified of the results of a pre-employment drug test, if the applicant requests his/her test results within 60 days of being notified of the disposition of the employment application. Drivers will be advised of drug test results which are verified positive and the drug or drug(s) for which a positive result was verified. Drivers will be notified of the results of their alcohol tests immediately after the administration of the screening test and, if necessary, the confirmatory test.

9.0 TESTING EXPENSES AND COMPENSATION FOR TESTS

The County will pay for drug and alcohol tests and related expenses as follows:

- 9.1 All drug and alcohol tests required to be taken by drivers or applicants under this policy, including confirmation tests will be paid for by the County. The County will also pay for the analysis of the driver's split-sample. Any test taken at a driver's request will be at the driver's expense, unless the result of the test is negative. Applicants will be required to pay for split-sample tests in all locations, but will be reimbursed by the County if the result is negative. The County will also pay for the cost of the driver's transportation to the test site, if the test is conducted at a place other than the driver's normal work site.
- 9.2 All time spent by drivers providing a specimen required under this policy, including travel time to and from the collection site, will be considered as on-duty time. The driver will receive his or her regular compensation, including overtime, if applicable for such time.

10.0 RECORDKEEPING, ACCESS TO RECORDS AND CONFIDENTIALITY OF TEST RESULTS

- 10.1 The County will maintain records related to its drug and alcohol testing program as required by the FMCSA's regulations. These records will be maintained in a secure location with controlled access and will not be released to any person except as required by law or expressly authorized by the driver.
- 10.2 The laboratory may disclose drug test results only to the MRO. The MRO, STT and BAT may disclose test results only to the individual tested, designated County representatives, a treatment program, or a court of law or administrative tribunal to the extent required by law. Beyond that, a driver's test results shall not be released to any person without the individual's written consent.

11.0 INSPECTIONS

- 11.1 **Inspections Of County Property:** The County may conduct unannounced random inspections for drugs and alcohol on County facilities and property such as, but not limited to, County vehicles, desks, file cabinets, and County-issued employee lockers. Drivers are expected to cooperate in the conduct of such inspections. Inspections of County facilities and property may be conducted at any time and need not be based on reasonable suspicion.
- 11.2 **Inspections Of Driver Property:** Inspections of drivers and their personal property such as, but not limited to, vehicles, clothing, packages, purses, brief cases, lunch boxes, or other containers brought onto or being taken off of County premises may be conducted when there is reasonable suspicion to believe that the driver may have or has violated the drug or alcohol prohibitions contained in this policy.

12.0 EMPLOYEE ASSISTANCE PROGRAM ("EAP")

As part of the County's commitment to provide a safe, healthy and efficient working environment for our employees, the County maintains an Employee

Assistance Program ("EAP"). The EAP provides information concerning the effects and consequences of alcohol and drug use on an individual's health, work, and personal life and the signs and symptoms of an alcohol or drug problem. In addition, the EAP provides referral services to drivers and their families seeking help with problems resulting from alcohol misuse and drug use. Participation in this program is voluntary and confidential. The EAP can discuss available counseling, treatment and rehabilitation programs, fiscal responsibilities, and can help the employee decide what program might be best for his or her situation. For further information, call the Human Resources Department.

13.0 SUBSTANCE ABUSE POLICY FOR WARREN COUNTY EMPLOYMENT APPLICANTS

The applicants policy applies to applicants for all positions with the County that if hired would be covered by the Warren County Alcohol & Drug Testing Policy Commercial Driver License Policy above. Questions regarding the meaning or application of this section of the policy should be directed to the Human Resources Department.

This policy is not a contract of employment. If an applicant fails to comply with this policy, the applicant will be ineligible for employment.

FMCSA Clearinghouse

Each person applying for employment with the County as a driver or who holds a commercial driver's license shall grant permission to the County to perform a full query in the Clearinghouse by signing into the Clearinghouse online and giving permission electronically.

Any applicant who refuses to give consent to the County to conduct a Clearinghouse query will be ineligible for employment with the County.

Required Pre-employment Drug Testing of all Applicants

All applicants to whom the County has given a conditional offer of employment may be required to submit to a pre-employment drug test and must receive a negative result as a condition of employment.

Testing Procedures

The County's pre-employment drug testing procedures comply with applicable state and local law. Except as otherwise may be required or permitted by the applicable state or local law, the County's pre-employment drug test procedures will follow the Federal Procedures for Transportation Workplace Drug and Alcohol Testing Programs, 49 CFR Part 40, in effect on January 18, 2001 and in accordance with revisions to take effect on August 1, 2001 (with the exception of the provisions pertaining to Public Interest Exclusions and related provisions). The County's procedures ensure the integrity, confidentiality and reliability of the testing process, safeguard the validity of the test results and ensure that test results are attributed to the correct individual. These procedures are also intended to minimize the impact upon the privacy and dignity of employees being tested. A copy of the federal procedures and any applicable state law is available for review through the Human Resources Manager.

Consequences for Policy Violations

Positive Test Results: Any applicant who receives a confirmed positive drug test result will be ineligible for employment with the County.

Refusal to Submit: Any applicant who refuses to submit to a test will be ineligible for employment with the County. The following conduct will be considered as refusing to submit to a test:

1. Refusing to provide a urine sample or failing to provide an adequate amount of urine without a legitimate medical explanation.
2. Failing to undergo a medical examination or evaluation, as directed by the MRO as part of the verification process, or as directed by the County as part of the "shy bladder" procedures.
3. Refusing to complete the chain-of-custody or another form whose completion is required and necessary to conduct the test.

4. Refusing or failing to report promptly to the site where the drug test will be conducted after the applicant is notified that he or she must submit to the test.
5. Failing or declining to take a second drug test that the County or collector has directed to be taken.
6. Failing to cooperate with any part of the testing process, such as by delaying the collection, testing or verification process.
7. Adulterating or substituting a urine sample or attempting to adulterate or substitute a sample.
8. Otherwise engaging in conduct that clearly obstructs or manipulates, or attempts to obstruct or manipulate, the testing process.

Consumption of Food or Food-Products Containing Hemp: The consumption of food and food-products containing hemp may cause an applicant to test positive. A test result that is positive as a result of an applicant's consumption of food or food-products containing or made from hemp or hemp products will be reported as a positive test.

Adopted by unanimous vote.

RESOLUTION NO. 78 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING PROPOSED CHANGES TO THE WARREN COUNTY PLANS AND POLICIES MANUAL TO REVISE OUT OF UNIT EMPLOYEE POLICIES TO MATCH CSEA NEGOTIATED POLICY CHANGES AND BENEFIT LEVELS, TO MAKE TECHNICAL CORRECTIONS AND UPDATES TO THE OUT OF UNIT POLICIES

RESOLUTION TABLED

WHEREAS, by Resolution No. 416 of 2015 the Warren County Board of Supervisors adopted the Warren County Plans and Policies set forth in the Warren County, New York Plans and Policies and Municipal Code, which includes Chapter VI, Human Resources/Civil Service, Sections VI.045 - VI.051, most recently amended by Resolution No. 222 of 2018, and

WHEREAS, the Director of Human Resources has requested that Section VI.049 be amended to make technical corrections and updates to the out of unit policies to bring language in line with current practice and bargaining agreement language, and

WHEREAS, the Personnel & Administration Committee has reviewed and approved these changes, now, therefore, be it

RESOLVED, that Section VI.049 (1)(B)(1) of the Warren County Plans and Policies, be, and hereby is amended to read as follows:

- 1.) Effective February 1, 2020, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes nineteen percent (19%) of the health insurance premium. Commencing December 1, 2020, the amount of the aforesaid contribution shall be increased to twenty percent (20%). Commencing December 1, 2021, the amount of the aforesaid contribution shall be increased to twenty-one percent (21%). Commencing December 1, 2022, the amount of the aforesaid contribution shall be increased to twenty-two percent (22%).

and be it further

RESOLVED, that Section VI.049(1)(C)(1) of the Warren County Plans and Policies, be, and hereby is, amended to read as follows:

- 1.) Effective December 1, 2018, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes twenty-five percent (25%) of the health insurance premium.

RESOLUTION NO. 79 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

APPOINTING JEFFERY WODELL AS DIRECTOR OF WEIGHTS AND MEASURES

RESOLVED, that Jeffery Woodell be, and hereby is, appointed as Director of Weights and Measures, for a term commencing retroactive to February 17, 2020, or such subsequent date authorized by the County Administrator, to serve at the pleasure of the Warren County Board of Supervisors at an annual salary of \$58,120.

Adopted by unanimous vote.

RESOLUTION NO. 80 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**ESTABLISHING CAPITAL PROJECT NO. H399, AIRPORT SNOW SWEEPER;
AUTHORIZING TRANSFER OF FUNDS;
AND AMENDING WARREN COUNTY BUDGET FOR 2020**

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H399, Airport Snow Sweeper, as follows:

1. Capital Project No. H399, Airport Snow Sweeper, is hereby established.
2. The estimated cost of such Capital Project is the amount of Six Hundred Forty Thousand Dollars (\$640,000).
3. The proposed method of financing such Capital Project consists of the following:
 - a. New York State grant funding in the amount of Five Hundred Seventy-Six Thousand Dollars (\$576,000); and
 - b. Local share funding in the amount of Sixty-Four Thousand Dollars (\$64,000)

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Six Hundred Forty Thousand Dollars (\$640,000) to Capital Project H399, Airport Snow Sweeper, and be it further

amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

ADVANCE TO	AMOUNT
H399 - Airport Snow Sweeper	\$640,000.00
Roll Call Vote:	
Ayes: 828	
Noes: 0	
Absent: 172 Supervisors Hogan, Merlino and Strough	
Adopted.	

RESOLUTION NO. 81 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR &
PROJECTS RESERVE FUND TO TRANSFERS-CAPITAL PROJECTS FOR THE
PURPOSE OF FUNDING CAPITAL PROJECT H399, AIRPORT SNOW SWEEPER;
AND AMENDING 2020 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Sixty-Four Thousand Dollars (\$64,000) from Budget Code A.892.00 Reserve, Airport Repair & Projects, to Budget Code A.9950 910 Transfers - Capital Projects, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 82 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX

WHEREAS, the Warren County Board of Supervisors, on behalf of the County, desires to request enactment of an extension to the law authorizing the county of Warren to impose an additional mortgage recording tax, and

WHEREAS, the local government, Warren County, does not have the power to enact such legislation by local law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the County of Warren, pursuant to Article 11 of the Constitution, hereby requests the Legislature to enact a bill extending tax law relating to authorizing the County of Warren to impose an additional mortgage recording tax, and be it further

RESOLVED, that it is hereby declared that a necessity exists for the enactment of such legislation in that the local government, Warren County, does not have the power to enact such legislation by local law, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and he hereby is, authorized to complete the Municipal Home Rule Request form, complete the certification contained thereon, and indicate that the Board of Supervisors has voted in favor of the Municipal Home Rule Request stated therein, and transmit the same together with this resolution to the Senate and the Assembly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 83 of 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

RESCINDING RESOLUTION NO. 25 OF 2020 AUTHORIZING AN AGREEMENT WITH SOUTHERN ADIRONDACK LIBRARY SYSTEM TO COMPLETE PHASE 1 OF THE 2020 CENSUS OUTREACH PLAN

WHEREAS, Resolution No. 25 of 2020 authorized the Chairman of the Board of Supervisors to execute an agreement with Southern Adirondack Library System to complete Phase 1 of the 2020 Census Outreach Plan, at an estimated cost of Twenty-Four Thousand Seven Hundred Sixty-One Dollars (\$24,761), and

WHEREAS, the County Administrator has advised that New York State will not approve grant reimbursement to Southern Adirondack Library System and is requesting that Resolution No. 25 of 2020 be rescinded, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 25 of 2020 due to New York State determining no grant reimbursement would be available to Southern Adirondack Library System.

Adopted by unanimous vote.

RESOLUTION NO. 84 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING BUDGET CODE A.917.00, ASSIGNED FUND BALANCE, SUNY ADIRONDACK OPERATIONS, FOR THE PURPOSE FUNDING WARREN COUNTY'S SHARE OF SUNY ADIRONDACK OPERATING COSTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Budget Code A.917.00, Assigned Fund Balance, SUNY Adirondack Operations, for the purpose of funding Warren County's share of SUNY Adirondack Operating Costs as follows:

1. Budget Code A.917.00, Assigned Fund Balance, SUNY Adirondack Operations, is hereby established.
2. The proposed method of financing such Assigned Fund Balance consists of the following:
 - a. Transfer of funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) from Budget Code A.9620 962.03 Other Budgetary Purposes, Assigned for SUNY Adirondack Operations;

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) to Budget Code A.917.00, Assigned Fund Balance, SUNY Adirondack Operations, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 85 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Six Thousand Three Hundred Thirty Dollars (\$106,330) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets:

PROJECT	TITLE	AMOUNT
A.1450 220.1	Board of Elections	\$6,000
A.1165 220.1	District Attorney	\$15,000
A.6030 220.1	Countryside Adult Home	\$7,530
A.1680 220.1	Information Technology	\$10,250
A.1325 220.1	Treasurer	\$10,550
A.3110 220.1	Sheriff's Law Enforcement	\$26,000
A.1010 220.1	Legislative Board	\$1,000
A.6010 220.1	Social Services	\$30,000
	Total	\$106,330

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 86 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUES TO THE OFFICE FOR THE AGING BUDGET FOR THE PURPOSE OF UTILIZING DSRIP (DELIVERY SYSTEM REFORM INCENTIVE PAYMENT) PROGRAM FUNDS; AND AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Eight Thousand Nine Hundred Forty-Six Dollars (\$8,946) from Deferred Revenues (A.691.00) to the following Budget Codes: A.6772.4300 130 OFA-Warren County/DSRIP Program, Salaries-Part Time (\$8,000); A.6772.4300 830 OFA-Warren County/DSRIP Program, Social Security (\$500); A.6772.4300 831 OFA-Warren County/DSRIP Program, Medicare Contribution (\$116); A.6772.4300 220 OFA-Warren County/DSRIP Program, Office Equipment (\$330), and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 87 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS TO REIMBURSE THE VILLAGE OF LAKE GEORGE FOR EXPENDITURES AT THE CHARLES R. WOOD PARK AND AUTHORIZING APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK PROPERTY BUDGET AS NECESSARY

WHEREAS, the County periodically reimburses the Village of Lake George for expenditures relating to repair and maintenance of building/property, repair and maintenance for equipment and various supplies associated with the Festival Space of the Charles R. Wood Park, and

WHEREAS, the Finance Committee has requested that the Superintendent of the Department of Public Works be authorized to approve those reimbursements without Board approval in an amount up to Two Thousand Five Hundred Dollars (\$2,500) per month, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Superintendent of the Department of Public Works to reimburse the Village of Lake George for expenditures relating to repair and maintenance of building/property, repair and maintenance for equipment and various supplies associated for the Festival Space of the Charles R. Wood Park, in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) per month, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Treasurer to appropriate funds, as necessary, when requested from the Superintendent of the Department of Public Works, from Deferred Revenue - Gaslight Village Parking Fees (A.691.07) to the following Budget Codes: A.1625 410 Charles R. Wood Park, Supplies; A.1625 413 Charles R. Wood Park, Repair & Maintain-Building/Property; A.1625 422 Charles R. Wood Park, Repair/Maint Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 88 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK, REPAIR & MAINT.-BLDG./PROPERTY BUDGET; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has advised that the Village of Lake George has submitted an invoice totaling Three Thousand Four Hundred Ninety-Seven Dollars and Fifty Cents (\$3,497.50) for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Three Thousand Four Hundred Ninety-Seven Dollars and Fifty Cents (\$3,497.50) from Budget Code A.691.07 Deferred Revenue - Gaslight Village Parking Fees to Budget Code A.1625 413 Charles R. Wood Park, Repair & Maint.-Bldg./Property., and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in a total amount of Three Thousand Four Hundred Ninety-Seven Dollars and Fifty Cents (\$3,497.50) to the Village of Lake George for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 89 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR IN AUTHORIZING CONTRACT APPROVALS, BUDGET AMENDMENTS AND EXPENDITURES TO EFFECTUATE THE CENSUS OUTREACH PROJECT

WHEREAS, the County Administrator has requested authority to authorize contract approvals, budget amendments and expenditures to effectuate the census outreach project in an amount not to exceed Fifty Thousand Dollars (\$50,000), and

WHEREAS, this authority needs to be retroactive to January 31, 2020, and

WHEREAS, the Finance Committee has approved the request of the County Administrator, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Administrator to authorize contract approvals, budget amendments and expenditures to effectuate the census outreach project, in an amount not to exceed Fifty Thousand Dollars (\$50,000), retroactive to January 31, 2020, and be it further

RESOLVED, that the County Administrator shall report to the Economic Growth & Development and Higher Education Committee on all actions taken.

Adopted by unanimous vote.

RESOLUTION NO. 90 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S OFFICE BUDGET; AND AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the Warren County Sheriff has requested funding in the amount of Ninety-Two Thousand Five Hundred Dollars (\$92,500) due to purchase orders from 2019 not being carried over to the 2020 budget, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Ninety-Two Thousand Five Hundred Dollars (\$92,500) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.3150 250	Sheriff's Correction Division, Technical Equipment	\$ 70,000.00
A.3110 250	Sheriff's Law Enforcement, Technical Equipment	\$ 22,500.00
	TOTAL	\$ 92,500.00

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 828

Noes: 0

Absent: 172 Supervisors Hogan, Merlino and Strough

Adopted.

RESOLUTION NO. 91 OF 2020

Resolution introduced by Chairman Thomas

APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION

RESOLUTION NOT BROUGHT TO THE FLOOR

RESOLVED, that Larry Stephenson (replacing Matthew Simpson, who resigned) be, and hereby is, appointed effective February 21, 2020, as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of a similar resolution by the County of Washington.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Whitehead stated he had spent a few hours preparing for this meeting and he would like to give the Board Members an update regarding what he had discovered pertaining to the Rules of the Board, some of which was discussed earlier, but none of which was very clear. He said he had started his research with a FOIL (*Freedom of Information Law*) request where he asked for every written rule that applied to the powers that had been delegated to the Chairman. He apprised following his review of this information he found nothing that indicated the Chairman had the authority to appoint anything beyond the Committee members and he felt this should be researched. He informed he also found the Oath of Office for his appointment to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation which he believed was the same as all the appointments to this organization, and the appointment never expired, as it stated it " was at the pleasure of the appointing authority", which was the Warren County Board of Supervisors. He apprised although the resolution which appointed members to the organization for 2020 did not mention him, the Board, as the appointing authority, had never removed him and in January a sixth person was appointed to the organization, but only five members could be appointed by Warren County. He said it was fortunate that one of these six members had decided to resign because now there were five members. He mentioned it was his intention to serve on that organization when they met again in about a month unless he was so directed not to do so by the appointing authority. He apprised he would be pointing out some other things that Ms. Kissane should be looking into, as well, the first of which pertained to Resolution No. 1 of 2020 which referred to the Rules of the Board and Item D No. 7 indicated the filling of vacant positions could only be authorized with the following approvals: County Administrator; Budget Officer; and majority vote of appropriate oversight Committee. He said when he was appointed in 2018, the request was presented and approved by the Personnel & Higher Education Committee on October 4th which Supervisor Geraghty was the Chair of at that time. He apprised the minutes stated : Moving along Mr. Geraghty advised Agenda Item 7 concerned a request to appoint G. Travis Whitehead to fill Warren County's vacant position

on the Warren-Washington Counties IDA & CDC due to the resignation of Louis Tessier. Motion was made by Mr. McDevitt, seconded by Mr. Geraghty and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 19th Board Meeting. He advised the Board had handled these appointments properly in the past, but there was no need to go through Committee for individuals who had already been appointed because their appointments did not expire; he added in the case of vacancies it was rather clear to him these should be brought through Committee which was what occurred with his appointment in 2018. He mentioned the idea that these appointments were handled how they had always been in the past did not make it right; he pointed out if he was pulled over on the Adirondack Northway later today doing eighty miles an hour, he would tell the cop he normally did one-hundred he did not believe it would help his case with the cop or the judge. He mentioned it was a matter of what the rules were which Ms. Kissane could advise them on. He wished them luck in finding information regarding how appointments were handled in the bylaws for the Warren-Washington Counties IDA & CDC, as the closest thing he could find was in the CDC bylaws, which were revised in 2012, and indicated that each County would appoint five members, the same as the IDA. He voiced his appreciation that there was a significant amount of discussion on a number of different matters which he believed resulted in better decisions by the Board and he complimented them for this.

Mark Westcott, *Town of Queensbury Resident*, apprised he had read the bylaws the Warren-Washington Counties IDA & CDC, but they did not contain any information regarding how members were appointed. He said although he was not an attorney, he felt this would be relatively easy to fix by including a provision that stated "all members shall be nominated and appointed in conformance with whatever the nominations were in conformance with. Mr. Moore interjected the County was not in a position to do that because the Warren-Washington Counties IDA & CDC were required to adopt their own bylaws. Mr. Westcott stated Ms. Kissane had mentioned she was going to review their bylaws, informing he was only making an overall suggestion which he would also be suggesting at the next meeting of the Warren-Washington Counties IDA & CDC. He noted there was no indication as to how an individual could be removed from the Warren-Washington Counties IDA & CDC, in the bylaws, as well. He said this could be handled by recommending that the member was removed for just cause; however, he suggested, before removing them he felt it would be appropriate to contact them to discuss what they were doing wrong and explain why they should be removed, as this was a golden rule that should always be adhered to; he added no one should be removed without knowing the reason why this was occurring.

Mr. Westcott thanked the Warren-Washington Counties IDA & CDC and their members who were present today, as he believed they were doing a good job. He informed he had attended their last two meetings and he voiced his pleasure that the meetings had been opened up for public comment, as he believed this was helpful. He stated the first meeting he had attended was ended early which was disappointing for the public who had traveled in inclement weather to attend. He said during this meeting subsequent to Mr. Whitehead pointing out they did not have a valid reason to enter into an executive session, the meeting was adjourned early; however, he noted, the next meeting was conducted in an open session and the public were allowed to voice their opinions which he felt was helpful to their organization.

In regard to the discussion today regarding documents and obtaining them at the last minute, Mr. Westcott apprised this had come up as an issue at the two Warren-Washington Counties IDA & CDC meetings he had attended. He said during the December meeting following a phone call with a representative from the WCC, LLC where they made a commitment, the Warren-Washington Counties IDA & CDC based on good faith moved forward with an action centered around what that individual had promised. He stated if Supervisor Seeber had not pushed for those meetings to be videotaped there could have been a real issue with that, but because of the video it was clear what had occurred. He remarked how beneficial it was for these meetings to be videotaped because when decisions were made they were chronicled. He advised before the meeting he had discussed with Supervisor Wild about the lack of information before a decision was made which Supervisor Wild expressed concern with. He said ultimately Supervisor Wild's concerns were justified because the Warren-Washington Counties IDA & CDC discussed the matter and decided to vote on it, but they did not have a copy of the actual lease that was involved with that decision. He continued, apprising they had taken it on good faith that the lease was appropriate, but since that time he and Mr. Whitehead had reviewed it and determined there were a number of issues there. He added this was the perfect example of what occurs when the information was not provided in a timely manner before the meeting to allow for review and he thanked Supervisor Wild for bringing that to the attention of the Warren-Washington Counties IDA & CDC.

Mr. Westcott apprised he would like to conclude with explaining why removing Mr. Whitehead from the Warren-Washington Counties IDA & CDC was a bad idea. He stated first and foremost no one wanted to be treated in that manner, as this was a golden rule which he believed everyone wanted to follow. He stated this also sent a message to other members of the Warren-Washington Counties IDA & CDC, Committee members, staff, etc. that if they identified something that was wrong they could be treated in the same manner. He remarked he did not feel this was beneficial to anyone, as they should want individuals to point out when something was improper by supporting them for bringing the information forward and taking action to correct it.

In regard to Mr. Stephenson, Mr. Westcott stated he appeared to be a suitable appointment who would likely be a great addition to the Warren-Washington Counties IDA & CDC; he added he felt they should recruit more business owners as members of the organization and he suggested doing so by removing some of the Supervisors to open up spots for local business owners. He apprised he felt the Warren-Washington Counties IDA & CDC would correct their bylaws by taking the right steps so they could move forward in the right direction and continue on with their good work.

Mr. Lynch advised following his review of the Rules of the Board, he determined there was no reference to the Supervisors having the authority to appoint individuals to outside agencies and board's. He re-stated what Mr. Whitehead had referenced earlier regarding Paragraph D7 of Resolution No. 1 of 2020 which indicated the filling of vacant positions would only be authorized with the following approvals: County Administrator, Budget Officer and majority vote of the appropriate oversight Committee. He said he was under the impression that the appointing authority for Warren-Washington Counties IDA & CDC members was the Warren County Board of Supervisors and what was stated in the bylaws for the Warren-Washington Counties IDA & CDC was irrelevant. He stated in following local politics for fifty year he had rarely seen where a last minute resolution was beneficial for the public, as typically they involved something else. He mentioned the second reason he was present related to his displeasure with Mr. Whitehead not being reappointed to the Warren-Washington Counties IDA & CDC, as he felt that was a travesty and there was no way to justify this. He advised the third reason he was present concerned his frustration with the Warren-Washington Counties IDA & CDC and similar organizations taking taxpayer money to rich corporations without anyone knowing what was occurring. He said he often questioned whether those in charge of making these decisions were aware of what was transpiring. He informed he felt the purpose of the Personnel & Administration Committee was to vet personnel by advertising and conducting interviews to ensure the best person was selected to serve. He added the notion that the appointments not being released until the day before the meeting was not an issue was incorrect, as the members of the Warren-Washington Counties IDA & CDC were spending a significant amount of money. He remarked he was pleased the appointment had been tabled and would be going before the Personnel & Administration Committee, adding he had experience and may attend the meeting to express interest in being considered for the appointment.

Chairman Thomas called for announcements.

Supervisor Dickinson commended the Town of Warrensburg Fire Department for their recent response to a fire at the Town of Lake George Municipal Building; he noted the Town had always had a good relationship with the Town of Warrensburg Fire Department, who provided service to the northern portion the Town of Lake George for them and he commended them for their quick response to this recent incident.

Supervisor Seeber stated she was seeking five Board Members to participate with her on a team representing Warren County at Trivia Night which was being held at SUNY Adirondack on March 20th where one of their opponents would be a team made up of members of the Washington County Board of Supervisors and she encouraged anyone interested in participating to contact her. She noted the last time they had participated in this event a few years ago they were beaten by Washington County and she was looking forward to a rematch to be given the opportunity to be triumphant over them.

Supervisor Shepler announced the Town of Thurman was holding its annual Maple Jack Wax Party from 3:00 p.m. until the last person was served on March 14th and she encouraged all to attend, as the proceeds from the event were allocated directly to the American Cancer Society. She said this event had been held for a number of decades and they were pleased to have it up and running again.

Supervisor Simpson apprised tomorrow the North Warren Chamber of Commerce was holding their annual Crazy Downhill Derby which was a fun event and he encouraged all to attend. He suggested next year they consider having a sled representing each town to participate in the event.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Beaty, Chairman Thomas adjourned the Board Meeting at 12:43 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
March 20, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Magowan.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 19; Supervisor Dickinson absent- 1

Supervisors Leggett, Diamond, Braymer, Driscoll, Frasier, Simpson, Merlino, Strough, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, McDevitt, Bruno, Hogan, Wild, Magowan and Beaty were present via teleconference.

Prior to commencing the Agenda review, Chairman Thomas introduced Congresswoman Stefanik, who was unable to attend the meeting, but had made herself available via teleconference to update the County regarding what her Office had been focused on. Congresswoman Stefanik apprised her Office had been working on getting information out to the public regarding the resource available involving the Coronavirus. She thanked the Board members, County Public Health officials and County staff for their hard work over the past few weeks and work that she was anticipating would occur within the upcoming weeks. She stated first and foremost that her Office had been working tirelessly to distribute as much information as possible regarding the Coronavirus and continued to encourage all constituents to follow the CDC (*Center for Disease Control*) guidance, as well as the guidance coming from the County Public Health Divisions which were doing a tremendous job keeping the public informed. She said in addition, her Office had been in contact with each of the hospitals located in her District regarding their supply of PPE (*Personal Protection Equipment*), medical needs and testing supplies, and had been working with the State to ensure these supplies were replenished as quickly as possible. She requested that the County keep her informed regarding supply levels so that she could work with the State on getting these much needed supplies delivered.

Congresswoman Stefanik apprised she had been in contact with all of the Counties' Offices for the Aging within her District, which continued to adjust and ensure the seniors they served received Meals on Wheels deliveries given the fact that the Meal Sites where they had previously picked up their food were shutdown. She informed she had also been in touch with many of the Superintendent's of the School Districts located within the area she served to ensure their Meal Programs were fully funded; she added she was impressed by how everyone in the community had stepped up to ensure the students had access to meals.

Congresswoman Stefanik informed the Federal Government had passed two phases of Legislation which would be very fast moving, the first of which provided \$8.3 billion in funding for the purpose of the immediate research and development of a vaccination for the Coronavirus, as well as to supply additional funding for broader healthcare and testing capabilities nationwide. Congresswoman Stefanik apprised the second part of the Legislation, which was adopted last week, concerned increased funding for Counties for Medicaid given the anticipated increase in this cost as a result of this pandemic. In addition, she said the

Federal Government adopted Legislation which required testing for the Coronavirus to be free regardless of what type of insurance the individual being tested had.

Congresswomen Stefanik advised the Federal Government was currently working on negotiating a Legislative package which would provide money to the hard working citizens who were suffering a financial hardship as a result of the Coronavirus which she anticipated would be adopted early next week. She stated in addition, small business relief was available to communities with an immediate need, such as Warren County which had an abundance of locally owned hospitality businesses and restaurants that were facing uncertain times as a result of this pandemic. She stated the U.S. Small Business Administration recently announced that businesses in New York were eligible for low interest loans which were available through her Office and she was working with all of the regions Chamber's of Commerce to distribute that information. She apprised she had updated many area businesses on a conference call she participated in with the Adirondack Regional Chamber of Commerce yesterday and she had another conference call scheduled with the Lake George Regional Chamber of Commerce & CVB next week. She added not-for-profits were also eligible for those loans and the legislation she anticipated would be adopted next week was likely to include immediate relief for small businesses where the loan would be forgiven if it was used for expenses such as mortgage payments, payroll expenses or additional expenses during this crisis. She said she and her staff were working tirelessly to keep businesses informed, advising she had spoken to hundreds of business owners herself over the past few days. She concluded by asking if anyone had any questions she could answer.

Supervisor Braymer thanked Congresswomen Stefanik for offering to help the County acquire additional testing kits, as she had just read in today's edition of *The Post Star* that Glens Falls Hospital was running low on them. Congresswomen Stefanik requested that someone notify her how many tests had been conducted to date and how many kits were available; she added if the supply of test kits was low she would contact the Director of New York State Homeland Security and Emergency Services to request additional tests. Ryan Moore, *County Administrator*, advised the Director of Warren County Public Health would provide that information to Congresswomen Stefanik immediately following the conclusion of the meeting.

Chairman Thomas thanked Congresswomen Stefanik for taking the time to provide them with an update today, as well as for securing the additional funding which would be needed in the coming months. Congresswomen Stefanik encouraged anyone to contact her with questions, as she believed there would be an influx of inquiries once they notified residents about these relief programs.

Commencing the Agenda review, Chairman Thomas noted a motion was necessary to approve the minutes of the February 21st Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Strough and carried unanimously.

Chairman Thomas stated due to the present circumstances they would be holding off on the Employee of the Month presentation, but he was hopeful they would be able to resume the presentation next month.

Moving along to the report by the Chairman of the Board, Chairman Thomas apprised he would like to start his report off on a positive note, pointing out today was the first day of Spring. He said they were currently dealing in uncharted territory, with this being an unprecedented time and he requested that they work together and support one each other so they could get through this and overcome the economic crisis that was bound to follow. He informed the more they did now to stop the spread of COVID-19 the sooner this would end; he asked everyone to remain calm, observe social distancing and wash hands repeatedly, and that those who were feeling ill remain home; he added everyone should stay home as much as possible. He remarked he could not praise the County's Department Heads and employees enough for doing whatever was asked and required of them to get the work done. He extended a special thank you to the (COVID-19) Task Force, as he was aware the Public Health

Department had been working tirelessly on this pandemic everyday over the past three weeks, as well as the Sheriff's Office, the Office of the County Administrator, the County Attorney's Office, Department of Social Services, Office of Emergency Services and the Office for the Aging. He said he had met with the Task Force many times as this had evolved and the members had conducted themselves in a professional manner, were all doing an excellent job and he commended them for their leadership. He asked that the Board Members keep in mind when interacting with Department Heads, staff and residents that this was a stressful time for everyone with individuals being tired, nervous and worried. He advised he would also like to thank the County residents for their cooperation and compliance with what was being requested of them, as all of this was occurring rather quickly. He informed Governor Cuomo had issued seven Executive Orders to date; he added he would like to thank Governor Cuomo for the excellent response he had provided to this pandemic. Chairman Thomas apprised this Monday afternoon he had declared a State of Emergency for Warren County and all non-essential personnel were reduced by 50% as required by the Governor's Executive Order, many of whom were working from home and all of which were being paid. He stated the majority of Monday was spent determining which employees were considered essential and which could be classified as non-essential with the assistance of the County Department Heads. Chairman Thomas informed he had issued an emergency order yesterday at 3:00 p.m. to close County Buildings to the public, advising although this was not his desire he and the Director of Public Health felt this was essential to ensure the safety of County employees, as well as the public. He mentioned many departments were still working and there was always someone available to answer the phone calls from the public. He said they may be able to set up a system where appointments were made for those seeking assistance from the County with a list of phone numbers and emails posted on every door of County Buildings for each Department. He apprised in what seemed like a different time last week he had attended the Committee meetings and participated in several conference calls with the Governor's Office where clarifications regarding the Executive Orders issued by the Governor was provided. He stated he had also met with the County's (COVID-19) Task Force on multiple occasions over the past two weeks. He apprised that he, Mr. Moore and Supervisor Geraghty had participated in a conference call with several of the local School District Superintendents where the topic of discussion concerned each others needs and how they could assist one another; he added going forward they had decided to hold a couple of round table discussions a few times a year to familiarize everyone with their operation which he believed was appropriate. He advised that all of the School Districts were providing meals for their students, as well as online instructions with the School Districts persevering through this difficult time. He informed NYSAC (*New York State Association of Counties*) was holding conference calls every evening for the foreseeable future at 7:00 p.m. for all Counties and their website contained an abundant amount of information that he recommended everyone review if they had not done so already. He stated from these conference calls he had learned many Counties were utilizing their Mental Health Division to provide services to their residents who were confined to their home, and more specifically seniors on an as needed basis. He informed many may already be aware that mortgage payments for those who were out of work had been suspended for ninety days by Governor Cuomo. He apprised one County voiced how important it was to protect County Public Health Nurses and Call Center employees from this virus, as they were essential and it would be catastrophic should any of them become ill. He informed another topic of discussion on the NYSAC Conference calls pertained to how the drug used to treat malaria had shown to have some effect on this virus. He stated a number of participants also expressed concerns regarding individuals who traveled from urban areas to their second homes in the Catskills, Finger Lakes, the Adirondacks and areas surrounding the Pennsylvania border without alerting anyone, as they would like them to contact their local officials or the NYS DOH (*New York State Department of Health*) to notify them they were in the region in case any of them were to become ill or this could lead to some real issues. Chairman Thomas advised going forward Committee meetings would continue to be held in the same manner this Board Meeting was

being held today. He said he believed the creation of the Director of Public Affairs position which was going before them today for approval was essential to keeping the public aware through the use of social media platforms. He apprised NYSAC was recommending the use of Facebook Live and they would be holding a webinar today at 2:00 p.m. regarding this social media platform; he added he was willing to implement this to ensure their constituents remained informed. He advised the prediction was that this health crisis would end within forty-five to sixty days, but he was hoping for it to be sooner than that. He said following this crisis the County would have to deal with an economic emergency at the least on a short-term basis as a result of the anticipated decline in the County's revenue stream. He apprised he felt an economic support group needed to be established with the members consisting of various economic development entities and Board Members whose main focus would be to ensure that accurate information was provided to the local business owners.

Supervisor Leggett questioned whether second homeowners who were currently residing in the area should contact the County or their Town, to notify of their presence and Chairman Thomas replied he felt those individuals should notify the County Public Health Department. Supervisor Braymer questioned whether this meant these individuals should call the Public Health Department upon their arrival here or when they got sick, and if that was the case then she felt they should call their doctor. Chairman Thomas responded he believed it was necessary for the County to be notified if these individuals became ill; he added a significant amount of concern was expressed regarding this matter from across the State. Supervisor Braymer pointed out there were many individuals who owned second homes in the County, all of whom brought economic activity to the region which was beneficial for the County. Chairman Thomas interjected the goal was to stop the spread of the virus. Supervisor Braymer stated she foresaw no issue with individuals using their second homes for social distancing purposes. Chairman Thomas stated the next item on the Agenda concerned the reports by Committee Chairman on the past months meetings or activities.

Supervisor Magowan apprised the Support Services Committee had met on February 24th during which they approved Resolution No. 125 which he provided a brief overview of. He added they also approved a request to fill a vacant position for the County Clerk's Office.

Supervisor Seeber reported on the February 24th meeting of the Criminal Justice Committee where they approved proposed Resolution Nos. 95-97 and she provided a brief summary of each. In regard to Criminal Justice Reform, Supervisor Seeber advised during the Committee meeting each month they reported on the number of inmates incarcerated in the Warren County Jail with the current figure being fifty-eight. She apprised the District Attorney asked her to relay to the Board Members that the number of those incarcerated was currently low because following his discussion with the County Sheriff and the local Judges they decided to pause weekend incarceration to prevent someone from entering the County Jail on the weekend and possibly bringing in the virus. She stated the District Attorney had also met with the Public Defender's Office this week to make an arrangement for expedited bail applications without appearances. She mentioned the Public Defender was working tirelessly with the District Attorney to review the population in the County Jail to determine if any special circumstances existed where a modification of that status could be sought. She advised due to the current circumstances she and Supervisor Beaty, who had attended the NACo (*National Association of Counties*) Legislative Conference in Washington D.C., would hold off on reporting on the Conference until a later date, but she wanted the Board Members to know she would be distributing the information she picked up for the Committee Chairs from NACo shortly. She informed yesterday she and a few other Supervisors spent some time putting together bags of food for the Meals on Wheels Program which were secured as a result of a meeting with the Adirondack Regional Chamber of Commerce. She stated she would be making a brief announcement at the end of the meeting.

Supervisor Beaty apprised the County Facilities Committee had met on February 25th, approving proposed Resolution Nos. 93-94 and he provided a brief overview of each. He remarked he concurred with Supervisor Seeber that this was not an appropriate time to discuss

their trip to Washington D.C., as they had more pressing issues to deal with. He informed there was a local company that had changed their operation into the production of hand sanitizer with their own money, but were in need of donations in order to continue to do so. He said this company was giving the hand sanitizer away for free, adding he had provided the information to the Board Members prior to the meeting to pass along to their constituents. Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty advised he was well aware they would be facing some budgetary challenges in the coming months, but he had been through tough financial times before with the County and was confident they would persevere. He stated he was closely monitoring the County Budget and would ensure the correct steps were taken at the appropriate time.

Supervisor Conover reported on the February 25th meeting of the Public Works Committee where they approved proposed Resolution Nos. 119-124. He stated like most other towns, the Town of Bolton had closed their Municipal Building to the public and their staff was operating on an on-call basis, with the exception of the Town Transfer Station, which had scaled back its hours of operation. Supervisor Conover thanked Kevin Hajos, *Superintendent of Public Works*, and Mr. Moore for establishing a mutual aid agreement between the County and the towns which was applicable if a town DPW employee became ill with the virus causing the entire staff to have to be quarantined. He said if this were to occur and a major snowstorm or emergency event happened Mr. Hajos would ensure the appropriate staff was in place to respond. He advised ideally this Mutual Aid Agreement would not be needed, but he felt it was essential to have in place and he encouraged the towns that had not responded to this agreement to do so by contacting Mr. Hajos. Supervisor Conover apprised he would also like to commend Robert Blais, *Mayor, Village of Lake George*, for spearheading the establishment of a Mutual Aid Agreement for the operation of the Municipal Water and Sewer Plants which required licensed operators amongst the municipalities who had these types of operations to ensure there was coverage should one of the operators become infected. In conclusion, he stated he had been through a number of these emergencies during his tenure on the Board, the most recent of which was the ice storm, and he felt compelled to note that Mr. Moore and his team were doing an excellent job communicating the requirements as they were passed along from the Federal and State Governments; he asked that they stay healthy and keep up the good work.

Supervisor Leggett informed the Public Safety Committee had met on February 24th, approving proposed Resolution Nos. 113-118 and he provided a brief overview of each. He stated the County was fortunate to have such capable staff in their Office of Emergency Services that ensured the County's Emergency Management Plan was up-to-date because in times like these plans like that were essential. Supervisor Leggett offered privilege of the floor to Brian LaFlure, *Director, Office of Emergency Services/Fire Coordinator*, to provide an update regarding his Office's response to the pandemic.

Mr. LaFlure stated first and foremost he would like to commend Ginelle Jones, *Director of Public Health*, and her staff, who were working even harder than he and his staff were. He stated his Office had been tasked by the State to be the liaison between any agencies, nursing homes, hospitals, first responders, etc. that were in need of additional PPE and the State. He said once his Office received a request they provided the organization with a form to fill out and then they returned it to his Office, where the request was entered into the State's system. He advised this system had worked until the State's inventory of PPE had been depleted resulting in a critical situation where there may be test kits available, but no swabs and there was a lack of PPE to protect the first responders and healthcare workers. He informed every morning at 8:30 a.m. his Office participated in a conference call with their counterparts in Warren and Washington Counties, as well as the State, to discuss this State-wide issue. He apprised that Governor Cuomo had contacted the Federal Government to inquire whether it was possible to obtain PPE's and test kits from their inventory. He said some individuals had developed alternatives, such as wearing a bandana or scarf, but these would not work for the healthcare workers and more specifically those out in the field who did not have the ability to use anything

other than what they had in their vehicle. He advised this was an issue and his Office was working on providing what they could; however, he noted, they were unable to supply equipment they did not have available to them. He mentioned he would like the Town Supervisors who had been contacted by their local EMS regarding the lack of PPE available to relay the message that his Office was doing the best they could to work on resolving this issue. He informed his Office had distributed the entire shipment of forty gallons of hand sanitizer they received from the State which was produced by the inmates at the Great Meadows Correctional Facility; however, he noted, it was a liquid that was provided in gallon jugs that spray bottles were required for. He apprised they were prioritizing the requests they received for hand sanitizer and he was hopeful they would receive additional shipments, but they were only made aware that these would be delivered about an hour before their arrival. He stated he wished they were capable of fulfilling all of the orders they received, but they were unable to do so.

In regard to the lack of EMS coverage in the County, Mr. LaFlure advised this particular situation had caused even more of a shortage of staff. He said in response to this the EMS Coordinators had developed a plan where any EMS Squad with extra staff would share these individuals with other Squads to ensure there was no lack of coverage. He proceeded to read aloud the Governor's Executive Order No. 202.5 as follows: "Notwithstanding Section 24 of the Executive Order no locality or political subdivision shall issue any local emergency order or executive order with respect to the COVID-19 outbreak without the approval of the NYS DOH". He said they should keep this in mind should any of the local municipalities be considering issuing such an order, as there were a number of different directions coming from the Governor's Office on a daily basis.

In regard to his Office, Mr. LaFlure stated he and his staff were working split shifts resulting in one individual staffing the EOC everyday to ensure there was coverage without having to take into account the need for social distancing. He said his Office Specialist was working from home unless the need arose for her to come into the Office and their phones were being forwarded to their cell phones; he added their EMS Coordinators had been working hard to develop plans.

Supervisors Diamond and McDevitt indicated they had nothing to report on.

Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services Committee had met on two occasions, the first of which was where they approved several resolutions and she called attention to proposed Resolution No. 103, *Rejecting All Bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20)*, which she indicated needed to be withdrawn because they had approved a resolution awarding the work to one of the bidders at their March 17th Committee meeting as noted in Resolution No. 142, *Accepting Proposal and Authorizing Agreement with Brzostek's Real Estate Auction Co., Inc. for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20)*. She mentioned the amendment Supervisor Diamond would be recommending to proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, was distributed to the Board Members via email yesterday. She stated given that these were unprecedented times of turmoil due to the Coronavirus she believed it was imperative for them to disburse as much information as possible to the public about the action being taken by the County and she commended the activities of the Public Health Department, as well as the Office of Emergency Services. She added in order to facilitate information to residents that did not use the normal news media, a Facebook Page had been created for the Warren County Board of Supervisors which she and Supervisor Seeber had committed to managing to ensure it contained only accurate non-political information. She said she and Supervisor Seeber would work to post updates there and respond to comments as deemed appropriate and she encouraged any of the Supervisors wishing to work on that page to do so; she added the Board Meeting today was being streamed via Facebook Live as a way to provide the public with more access to the meeting

since they could not be present in person.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll stated the Human Services Committee had met on March 2nd where they approved proposed Resolution Nos. 111-112 and he provided a brief summary of each. He thanked Chairman Thomas for including the Department of Social Services in his recognition of particular Departments, as they were working hard to provide services to vulnerable residents on low and fixed incomes who may be struggling more as a result of this pandemic. He informed all of the food pantries in the County remained open, but had altered their operations to be similar to restaurants where they bagged groceries and personal care items to be picked up via curbside service. He encouraged residents to contact their local food pantries to inquire about the dates and times these items would be available for pick up; he added he was appreciative of the staff and volunteers who worked for these food pantries, as well as those who were ensuring the County's seniors and youth continued to be provided with Meals on Wheels and school lunches.

Supervisor Frasier reported on the March 5th meeting of the Finance Committee where they approved proposed Resolution Nos. 92 and 135-139 and she called attention to proposed Resolution No. 136, *Amending Resolution No. 186 of 2016 to Amend the Unassigned Fund Balance Policy for Warren County*, which she requested support of. Supervisor Frasier offered privilege of the floor to Mike Swan, *County Treasurer*, to provide a report on the County's finances.

Mr. Swan stated he was requesting support of proposed Resolution No. 136 which changed the current policy regarding to Unassigned Fund Balance that indicated the lesser amount be no less than \$9 million and the amount not to exceed was set at \$16 million to maintain an unrestricted general fund balance of no less than 15% of regular general fund operating expenditures for five years and then increase it to 16.7%. He stated this amounted to about \$22 million based upon the current County Budget with a maximum of well over \$27 million. He advised typically he liked to convey good news, but that would not be the case this morning because the amount of interest income that was projected for the year would be about \$200,000 short due to what was occurring right now. He apprised the County would also lose about \$100,000 in revenue as a result of the casinos closing. In regard to sales tax revenue, Mr. Swan apprised this could be an issue on the short-term, but before he went into further detail he wanted to ensure everyone he did not feel there was a reason to panic because the County had a better financial outlook than almost all other Counties in the State. He informed as a result of the sound financial decisions made by the Board over the last ten years the County had a sufficient balance in its Unassigned Fund Balance; however, he noted, these funds would be needed to get them through this economic downturn. He said as an example, restaurants and car sales made up 20% of the County's sales tax revenue, but with restaurants being shutdown and car dealers not selling cars there would be a significant decline in revenue from these sources. He added, retail made up 24% of the County's sales tax revenue, noting the mall was closed and there were minimal retail sales occurring. He advised on a positive note he understood there was a significant increase in online sales that the County collected sales tax revenue on which he hoped would balance out a portion of the losses. He added there would also be a significant decline in occupancy tax collections; he pointed out the one property that paid 40% of the total amount of occupancy tax collected for the months of February and March was closed and the two other properties that contributed another 30% of occupancy had indicated to him they did not have the cash flow to pay the County nor did they foresee being able to make a payment until July. He apprised the area that concerned him the most was cash flow, as the County relied heavily on State and Federal funds for the Department of Social Services, Public Health, Public Defender, District Attorney, Planning & Community Development, etc. He said they had already observed a slow down in those payments being made to the County and this crisis had just started, but he assumed they would be forthcoming at some point. He recommended going forward for at least the next four months that the County make no expenditures from the Unassigned Fund Balance because

this was the County's "safety net"; he added he would also suggest that no large purchases be made that did not have a reserve account associated with it or grant funds to pay for the expense. He advised it was not his intent to scare anyone, but he felt they needed to wait and see what the outcome of this crisis would be i.e would it have a short-term impact or longer. He informed as a result of this crisis he believed the County's retirement payments would increase significantly next year just as they had the last time there was a recession and the payment increased by 10%. Mr. Swan apprised the majority of the County's staff was home, some of whom were working from home and the Payroll Division was tracking this to allow the County to receive reimbursement for the employees who were not working to offset the expense for the County; he added no reimbursement was available for those who were working from home. He thanked Mr. Moore and his staff for their efforts, as he was impressed with what had been accomplished.

Supervisor Frasier apprised she would also like to recognize Mr. Moore and his staff for the tremendous job that they had done keeping the Board Members well informed and updated; she added they were putting in time and effort that was above and beyond what was required of them.

Supervisor Wild asked Mr. Swan when he thought an austerity budget plan would be presented to the Department Heads so they could begin working on a plan to move forward. Mr. Swan responded he felt they should keep the current County Budget in place and wait and see what the outcome would be within the next few months. He said the financial status of the County would be closely monitored and determine where there was a revenue shortage. He said like most Departments he did not have many staff in the Office and their main focus was to finish the payroll to ensure everyone was paid and the bills were paid, as well as the filing of the closing of the books with the State by the deadline which the State had not changed the date of.

Supervisor Simpson reported on the March 5th meeting of the Personnel & Administration Committee, approving proposed Resolution Nos. 129-134 and he called attention to proposed Resolution No. 130, *Reappointing Warren County Personnel Officer*, which reappointed Patricia Nenninger as County Personnel Officer, whom he believed had done a great job. He requested support of the creation of the Director of Public Affairs position included in proposed Resolution No. 129, as he believed this position was essential for the County moving forward to communicate with the public during this difficult time. Supervisor Simpson recognized everyone the Town of Horicon had worked with including Messrs. LaFlure and Moore.

Supervisor Hogan stated before she reported on the Cornell Cooperative Extension she wanted to request support of proposed Resolution No 98, *Requesting the Repeal of Legislation That Negatively Impacts the Expansion of Fiber Optic Infrastructure in New York State and Authorizing the Chairman of the Board of Supervisors to Issue a Letter Regarding Same*, which she noted was more important than it had ever been. She pointed out she had residents without internet access parking in the Town Hall parking lot to use their internet service so that their children could complete the school work they were required to do at home since all of the schools had closed. She added because of the lack of internet access many of her residents were unable to work from home. Supervisor Hogan advised all of Cornell Cooperative Extensions programs and activities had been suspended and their office was closed to the public and volunteers, but the staff was continuing to work as hard as they ever did with the development of online instructional videos and programs which would be posted on their YouTube channel. She mentioned one way to support the local Cornell Cooperative Extension was to participate in their annual plant sale fundraiser with order forms available via email that could be returned through regular mail or through email. She concluded her report by encouraging everyone to think about Spring, the future and some lighter thoughts.

Supervisor Merlino advised the Tourism Committee had met on March 2nd approving proposed Resolution Nos. 126-128 and he provided a brief overview of each. He stated currently the Tourism Department was not doing any paid media for advertising, but they were using social media to keep people aware of the region for visiting. He said they were sharing

business event posts, as well as restaurants open for take out on the Tourism website. He added they were also doing virtual imaging to allow potential visitors to envision what the area looked like for future reservations. He stated all phone calls were being answered, as the staff was working on a rotating schedule to ensure there was always someone in the Office. He apprised they were participating in Statewide banner advertising and were continuously checking with businesses to see if their events were still scheduled or if they were closing, as well as working with I Love NY and New York State Park on messaging. He stated they were also reassuring the visitors they were still present and would be getting out as much media exposure as soon as they could.

Supervisor Strough remarked he would like to thank all of the Town Supervisors, as well as the Village and City Mayor's for working cooperatively during this difficult time. He said all of them had been sharing plans and ideas out of which each of them could develop their own plans which would be better because of that sharing. He stated he felt it was helpful that they would be sharing DPW services if the need were to arise. He informed he had received clarification from the Governor's Office this morning that the 75% reduction in the workforce was not applicable to municipalities and only concerned businesses and not-for-profits. He apprised going forward he was appreciative of all of the hard work the County was doing and he was grateful for working with the County; he added the only way to get through this stressful time was to work together. Supervisor Strough informed the Legislative & Rules Committee had met on March 17th, approving proposed Resolution Nos. 143-145 and he provided a brief overview of each. He requested support of proposed Resolution No. 106, *Awarding Bid and Authorizing Agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 Located at 275 Bay Road, Queensbury, New York (WC 83-19)*, as he did not believe further delay was warranted since this had been addressed by the Committee on three occasions and was approved by the Committee. He advised he was well aware that Supervisor Braymer was uncomfortable with last minute resolutions or those that were not brought before the Committee for approval, but that was not the case with this particular resolution. He noted the residents of the Town of Queensbury and the Queensbury Town Board would welcome support of the proposed Resolution in its current form. In regard to the possibility of individuals being interested in purchasing the parcel with the building intact, Supervisor Strough apprised no one had contacted him with any such interest. He stated he believed they should move forward with tearing the building down, as it was filled with asbestos, was in a state of disrepair and was a public health hazard. He restated his request for support of proposed Resolution No. 106 in its current form.

Supervisor Wild apprised the Economic Growth & Development and Higher Education Committee had approved proposed Resolution Nos. 98-101 and he provided a brief overview of each. He informed the next Committee meeting was scheduled for Tuesday, March 24th during which the topic for discussion would be how they could assist with economic recovery for the County. He said he felt this could be used as an opportunity to communicate to the residents and business owners what steps the County was taking to support the economy.

Continuing to the report by the County Administrator, Mr. Moore advised the Executive Order issued by the County yesterday required the approval of the New York State Health Commissioner which was subsequently granted. He read aloud the Executive Order, which was posted on all of the doors of the County Municipal Buildings and on the County website, for the benefit of the Public who was watching the live stream and may not be aware of what was occurring as follows: "Whereas a National State of Emergency has been declared by the United States as part of the response to COVID-19 and Whereas a State of Emergency has also been declared by the State of New York and Warren County also in response to COVID-19 and Whereas we encourage all those in the community to continue all efforts of social distancing as an effective public health measure to prevent and slow the transmission of COVID-19 and rely upon facts and information provided by Federal, State and Local Health & Public Safety officials. Now it is hereby ordered pursuant to the State of Emergency of Warren County related to the COVID-19 pandemic and by virtue of the authority of the

Chairman of the Board of Supervisors all buildings and indoor spaces of the County of Warren are hereby ordered to remain in a state of restricted access. Members of the general public shall not have access to County premises. Buildings and indoor spaces administered by the NYS OCA (*New York State Office of Court Administration*) shall be exempted under this order and shall abide by all orders duly promulgated by the OCA. The effective date is immediate and will remain in effect for thirty days or until lifted by the Chairman of the Warren County Board of Supervisors, whichever occurs first. Our staffing protocols during the pendency of this order the following protocols shall apply to Warren County employees: 1. Potential Departments playing a direct roll in the COVID-19 response including, but not limited to the Sheriff, Health Services, Office of Emergency Services, County Administrator, County Attorney and others as determined by the Chairman shall continue working on sight at the volume necessary to respond to this emergency and in a manner that complies with the CDC and NYS DOH guidelines. No 2. Work activities that cease to be necessary by virtue of the public no longer have any physical access to County premises are hereby suspended. Personnel performing those activities are deemed non-essential unless re-purposed by the County to perform essential services and such non-essential personnel will be sent home. No. 3 Department Heads have discretion to designate certain work activities as being essential for the public welfare or the continuity of County Government and which can be performed remotely. Such designations are subject to disapproval by the Chairman. Essential work activities that cannot be performed remotely shall only be approved by the Chairman and be performed on sight at the volume necessary to serve the public and in a manner that complies with CDC and NYS DOH guidelines. Official meetings of the Board of Supervisors and Standing Committees and Ad Hoc Committees thereof shall be conducted remotely in compliance with State law and the executive authority of the Governor of the State of New York. Meetings of other public bodies that would otherwise utilize County premises shall not be held on County premises. All non-essential in-person meetings or gatherings shall not be held on County premises. Essential in-person meetings of employees authorized to have access to County premises shall abide by the social distancing and COVID-19 prevention protocols recommended by the CDC and NYS DOH.

Mr. Moore apprised following his discussion with Supervisor Wild, as Chair of the Economic Growth & Development and Higher Education Committee, as well as a few other Supervisors, he was recommending removing the creation of Senior Planner position and deleting the position of Senior Planner #2 for the Planning & Community Development Department from proposed Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, due to the economic downturn and the need to hold off on using funds from the Unappropriated Surplus General Fund at this time, which was where the funding for this position would be allocated from. He added the purpose of this position was to work on the Capital Improvement Program which was still a priority for the County, but due to the current circumstances was being put on hold until it became of significance again. Supervisor Wild apprised that he and Mr. Moore had discussed this matter and he was fully supportive of the action.

In regard to the proposed Floor Resolutions, Mr. Moore informed there was an accompanying Floor Resolution to Waive the Rules of the Board requiring that a resolution be provided to the Members of the Board of Supervisors on the Tuesday prior to the Board Meeting. He said he was aware this had been an issue and he would ensure they were in accordance with the Rules of the Board for the Resolutions that did not meet that requirement. He stated Floor Resolution No. 1 called on the Members of the New York State Senate and Assembly to Reject the Governor's SFY 2020-21 Executive Budget Proposal to Shift 100% of the Cost of 730.20 Competency Restoration Services to Counties. He informed this referred to Criminal Procedure Law Section 730 which was in reference to a defendants ability to competently stand trial meaning a defendant is competent if they understood the charges against them and they had the ability to assist in their own defense. He stated in some cases depending on mental health issues and things of that nature defendants could not exercise

those rights that they had under the United States Constitution. He said what occurred was two psychiatric examiners were appointed to make that determination and if they agreed a restoration to competency procedure occurred where these individuals if they were inmates were transported to a secure facility that specialized in restoration to competency. He mentioned this process was very costly with an average cost of about \$1,000 a day and a typical case taking thirty to sixty days, but if it was a difficult case it could take much longer. He advised the County was responsible for half of this cost and State and Federal Aid could not be used to offset this expense. He apprised the proposal included in the Executive Budget was to change the County's share from 50% to 100% of the expense meaning the appropriation would need to be increased in the County Budget. He mentioned thus far this year the County had expended \$12,778 through March 15th; last year \$14,895 was expended; in 2018 \$92,842 was spent; and \$22,692 was expended for this purpose. He stated if this proposal was to go into effect then this expense would double in size for the County.

Mr. Moore informed Floor Resolution No. 2 which was accompanied by Waiving the Rules of the Board requiring that a resolution be provided to the Members of the Board of Supervisors on the Tuesday prior to the Board Meeting concerned appropriating funding from the State into the Health Services Budget for the purpose of the Coronavirus. He mentioned there were some last minute Resolutions that were included and distributed to the Board, the first of which was proposed Resolution No. 142, *Accepting Proposal and Authorizing Agreement with Brzostek's Real Estate Auction Co., Inc. for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20)*, which was approved by the Environmental Concerns & Real Property Tax Services Committee at their meeting earlier this week. He explained initially the Committee had decided to reject all bids at their March 2nd Committee meeting, but because this posed a hardship on the Purchasing Department they decided to move forward with the contract for one year at the March 17th Committee meeting following which they would re-advertise this service, but include online capabilities for next year.

Mr. Moore advised Supervisor Strough had mentioned proposed Resolution No. 143, *Resolution Calling on the Governor and New York State Legislature to Preserve the Zero Percent Medicaid Growth Cap for All Counties and New York City*, during his report, but he would like to add the zero percent Medicaid Growth Cap had benefitted all Counties and allowed Warren County to abide by the property tax cap. He informed NYSAC had put together a calculator for Counties to use to estimate the range of financial impact this would have on them if this remained as part of the State Budget with this figure being around \$1.7 million on an annual basis for Warren County. He apprised Supervisor Strough had already spoken about proposed Resolution Nos. 144 and 145.

Mr. Moore stated it was day fourteen of the County's response when the Coronavirus case involving the CVS pharmacist was first announced following which almost everyone had been working tirelessly since then and he recognized Ms. Jones and her staff, who were doing an excellent job. He stated he believed one of the things Public Health was doing that had assisted with keeping the County safe was their relationship with those who had been quarantined, as good communication and trust was critical on a national level between local public health officials and those who were quarantined because if this was lacking the most dangerous thing that could occur was having someone who was quarantined that did not feel sick go out of the house to places where they could potentially expose others to the virus. He commended Ms. Jones and her staff that communicated with these individuals and established that trust, as well as those who were under quarantine for being responsible and taking the right steps to keep the public safe. Mr. Moore apprised the Department Heads had all done fantastic jobs keeping up with the ever changing objectives that were required of them, the first of which was complying with the orders from the State and Federal Government regarding public access, as well as the State of Emergency that was declared on Monday. He advised on Tuesday the County dealt with its first positive test result and the abundance of work required to get the best information out to the public. He said at the same time the staffing reduction was being implemented at the County and at the towns which was a very involved

effort with all of the Department Heads stepping up to the plate and doing an excellent job getting that executed. He mentioned Warren County was ahead of the curve more so than most Counties because the 50% staffing requirement was in place by Tuesday morning. He mentioned on Wednesday they had commenced working on establishing remote meetings for the Board of Supervisors in light of the fact they there were Supervisors who wanted to observe social distancing and not have to come to the County to meet. He stated all of the technology that was being utilized today on a trial run was going rather well with only a few minuscule glitches. He mentioned the County also had an obligation to ensure that clients would get the services that they needed with all of the Departments doing an excellent job with that outreach and the Supervisors utilizing the media available to them to pass along that information. He apprised for the benefit of the public that may be listening to the live feed of the meeting there was a contact sheet posted on the County website with all of the departments emails and phone numbers being continuously monitored to ensure someone responded to whatever service was needed. Mr. Moore thanked the media for their responsible coverage of these events; he added it was difficult to strike a balance between taking this seriously and imparting to the public that they should also take it seriously without causing a panic and he felt the media understood this and was doing a good job; he said he could not thank them enough for this because this was not being done every place in this County, but it was here and it was working. He mentioned the general public had also been great with cooperating and residents wanting to know what they could do to assist, including Supervisors and he could not thank them enough for ensuring vulnerable residents in the County received the help they needed. He suggested everyone check in with individuals and family members that lived close by and ensure those who were at risk were doing what they should to safeguard themselves. He said the best thing anyone could do to the extent they could to remain safe was to stay home, as this was imperative to contain this virus.

In regard to putting together care packages for seniors, Mr. Moore advised the Director of the Office for the Aging came up with the idea of putting these care packages together utilizing goods that were available to the Office for the Aging. He said the Director reached out to the Supervisors who had expressed an interest in helping in any way they could to assist with putting together these care packages and this occurred the other day. He stated to the general public who wanted to donate goods, such as food items and toilet paper, the County had to ensure it was done in a manner that was compliant with public health recommendations; he added during a time like this it was always advisable to utilize the agency systems that were already in place to not create redundancy because those agencies were in the community and knew what they were doing by keeping themselves informed about the latest guidance from the CDC and NYS DOH, as a well intentioned effort carried out the wrong way could be counterproductive in spreading this virus. He apprised Ms. Jones and her staff were compiling a list of community organizations that were equipped to handle this and were willing to accept those donations from the general public; he added this list would be posted online once it was completed and all of the organizations were aware that they had been included on it so they were prepared to handle these donations. He thanked everyone for the sentiment behind this which was admirable; however, he noted, they had to ensure what they carried out did not have unintended consequences.

Mr. Moore apprised going forward the County would operate under restricted access for as long as necessary and would be taking the advice of the local public health and public safety officials, as well as State and Federal agencies to determine how to phase this out as the danger subsided and how to get everything back up and running in a normal manner. He stated as previously mentioned by several Supervisors, when this pandemic waned the County would have to deal with an economic crisis which would be rather serious and he would that ask all of the departments develop fiscal posterity measures. He said the steps they took now would assist them with avoiding future layoffs which was his highest priority as the County Administrator because of the dedicated staff who provided a public service by keeping their jobs. He said a few of the other Counties in the region have started paying any of their

employees who were working and declared essential during this crisis time and a half, but although there had been pressure to do so here, as well it was not going to occur because this meant layoffs would occur sooner and he believed it was in the best interest of the employees to do the work and get paid straight time for it.

He advised as previously mentioned by Supervisor Wild and Chairman Thomas, the County would be creating an economic recovery task force; he added they had some ideas about possible representatives from the business community and there had been interest expressed by some of the Superintendents of local school districts, as well. He remarked the message he wanted to pass on to the public, which had already been expressed by several Supervisors, as well as Congresswomen Stefanik, was that there would be assistance for businesses that were impacted and for those who were unemployed as a result of this. He said the goal was to develop a sound plan to implement to ensure this region perseveres through the forthcoming economic crisis to minimize its impact. He advised another thing he felt there was a need for in the long-term was the lessons learned as they moved forward. He mentioned the County had excellent plans and structure to respond to matters of this nature as proven by the repetitiveness that the County Departments had executed the tasks required to protect the public health and safety; however, he noted, no response was perfect with crises like this revealing areas that needed attention. He stated one of the areas requiring attention was that the County leadership could do a better job in the future communicating with other entities in the region. He mentioned while the school districts all had excellent plans for themselves, the County had an excellent plan for the County, health agencies had a good plan to handle healthcare and businesses had an excellent plan to manage business what was lacking was a layer above all of that where designated representatives of all of those different entities met periodically so when situations such as this occur it was first and foremost in their minds to make those connections before any of them made a decision that adversely impacted any others. He thanked the Information Technology staff who were all working tirelessly to keep the County online and the email server up and running with only a few glitches thus far that were rectified quickly. He apprised public communication was an issue during this time when staff was doing all they could working to protect the public, respond to the crisis in real time and gather all the information needed. He informed he had been able to communicate updates once a day to the full Board and Department Heads, as well as some community leaders and members of the media; he added everyone on his distribution list had been great disseminating this information to their contacts to ensure everyone was aware of what was occurring. He advised social media was an area where the County was lacking that the new position of Director of Public Relations would be tasked with working on and he implored for support of this position which was desperately needed. He stated Supervisors Simpson, Seeber, Driscoll, Magowan and Geraghty would be meeting in his Office immediately following the conclusion of the Board Meeting to work with him on filling the position as soon as possible and he thanked them for their willingness to assist him with the process.

Mr. Moore apprised the County would emerge stronger after this crisis concluded in terms of being aware of the areas that required attention. He thanked Chairman Thomas for working hard in an attempt to respond in real time to make decisions. He added not only had Chairman Thomas done that, but he had also exercised that authority to do what needed to be done when required and it had been a pleasure to work with him on this response.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane advised she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. National Grid - Semi Annual PCB Inventory Report

Other:

1. FitzGerald Morris Baker Firth on behalf of the City of Glens Falls IDA - Transfer of property subject to a PILOT Agreement at 10-14 Park Street, Glens Falls, NY from EASM Properties, LLC to Park Theater LLC.
2. FitzGerald Morris Baker Firth on behalf of the City of Glens Falls IDA - Transfer of property subject to a PILOT Agreement at 14 Hudson Avenue, Glens Falls, NY from 14 Hudson LLC to MP GF Hudson LLC and Dawn GF Hudson LLC.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 92-140 were mailed; she informed that proposed Resolution Nos. 141-145 were produced after the resolutions were mailed pursuant to actions taken by the Environmental Concerns & Real Property Tax Services and Legislative & Rules Committees meetings held on March 17th, and a motion was necessary to Waive the Rules of the Board requiring that Resolutions be provided to the Board of Supervisors on the Tuesday prior to the Board Meeting to bring them to the floor. The necessary motion was made by Supervisor Diamond and seconded by Supervisor Strough and carried unanimously. She stated the Resolution that Waived the Rules of the Board would now be referred to proposed Resolution No. 141 and Resolution Nos. 142-145 were the proposed Resolutions she had just mentioned. Mrs. Allen apprised there were two Floor Resolutions to be considered, both of which were outlined by Mr. Moore, the first of which pertained to Floor Resolution No. 1 which was advanced by the Director of Mental Health with permission from Supervisor McDevitt, who Chaired the Health Services Committee, that called upon the Members of the New York State Senate and Assembly to reject the Governors 2021 Executive Budget proposal to shift 100% of the cost of Competency Restoration Services to Counties. She indicated a motion was needed to Waive the Rules of the Board requiring that resolutions be provided to the members of the Board of Supervisors on the Tuesday prior to a regular Board Meeting and to bring Floor Resolution No. 1 to the Floor. The necessary motion was made by Supervisor Strough, seconded by Supervisor Driscoll and carried unanimously. She advised the Resolution that Waived the Rules of the Board would now be referred to as proposed Resolution No. 146 and Floor Resolution No. 1 was now proposed Resolution No. 147. Mrs. Allen apprised Floor Resolution No. 2 was advanced by the Director of Health Services to amend the County Budget to appropriate funds related to the COVID-19 outbreak. She said a motion was also needed to Waive the Rules of the Board requiring that resolutions be provided to the members of the Board of Supervisors on the Tuesday prior to a regular Board Meeting and to bring Floor Resolution No. 2 to the Floor. The necessary motion was made by Supervisor Merlino, seconded by Supervisor Braymer and carried unanimously. Mrs. Allen apprised the Resolution that Waived the Rules of the Board would now be referred to as proposed Resolution No. 148 and Floor Resolution No. 2 was now known as proposed Resolution No. 149. She mentioned proposed Resolution No. 103 which pertained to rejecting all of the bids received for professional Auctioneer/Broker services needed to be withdrawn because it was being replaced by proposed Resolution No. 142 which awarded the bid for those services to Brzostek's Real Estate Auction Co., Inc. and a motion was required to withdraw proposed Resolution No. 103. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Diamond and carried unanimously.

Supervisor Wild stated for those who were participating in the meeting via teleconference, there was a high likelihood they would experience some feedback preventing them from hearing what was occurring. He said he felt it was necessary to take action to acknowledge how each of the Supervisors voted by raising their hands and to keep them unmuted unless they had something specific to say. Chairman Thomas apprised they could either raise their hands or give a thumbs up to vote in support of the proposed Resolutions. Mr. Moore added since Supervisor McDevitt did not have the video capability they would unmute his line when it was his turn to vote. Supervisor Magowan interjected that it was easy for them to follow along and unmute themselves when it was their time to vote. Chairman Thomas suggested they give a thumbs up if they were voting in support of the proposed Resolution and to raise their hands if they had a question.

Mrs. Allen apprised the last item that pertained to the reading of resolutions concerned the amendment to proposed Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, mentioned by Mr. Moore to remove the creation of the Sr. Planner position and to delete Assistant County Planner #2. She said if the Board Members were in favor of the proposed amendment then a motion was required to amend proposed Resolution No. 129.

Supervisor Braymer stated she had worked on getting a position added to the Planning & Community Development Department last year to ensure the County was equipped to work on master planning for the County Infrastructure Project and she was aware of the discussion regarding the changing of the title; however, she voiced her disappointment that it was being removed altogether, but she also understood it was necessary not to spend any money out of the Unappropriated Surplus Fund Balance at this time. She said in that vein she felt they needed to get more information out to the public, but she felt the Supervisors should have access to this information prior to it being distributed to the media, as they needed clear information regarding what they could relay to the public involving what steps the County was taking. She said while she was appreciative of all the updates Mr. Moore was providing them, she felt it would be beneficial to be aware of what they could convey to the public; she added the public wanted to know what they should be doing and how they could assist the County in regards to the needs of the Office for the Aging, where the public could donate items and any other extra supplies and she suggested having a centralized location where these donations could be dropped off. She stated her point was should they delete the creation of the Director of Public Relations the same as the position in the Planning & Community Development Department was being deleted.

Supervisor Hogan stated while she understood the sentiment of eliminating the position for the Planning & Community Development Department and she would certainly support holding off on hiring an individual for this position, she did not believe they should delete it altogether. She asked whether anyone had consulted with the Director of the Department regarding the deletion of this position and Mr. Moore replied affirmatively. Supervisor Hogan questioned whether the Director had agreed this was the correct course of action to take at this point in time and Mr. Moore responded affirmatively, apprising the Director of the Planning & Community Development Department had indicated to him because the purpose of the position was not an essential service, they would not have position in the Office right now. Supervisor Hogan inquired whether it would be possible to move forward with creating the position, but holding off on hiring someone, as she believed the Planning & Community Development Department would be essential for the recovery efforts from this crisis. Mr. Moore responded that they always had the option not to fill a position, as this was why they had a process in place regarding the filling of vacant positions and this could be used as a stop gap if the Board felt they should still move forward with the creation of the one position and the deletion of the other for the Planning & Community Development Department, as he could not foresee why this would not accomplish the same purpose. Supervisor Hogan asked whether they would just leave the Resolution in its current form and Mr. Moore replied those who felt the position should be created should vote against the proposed amendment to Resolution No. 129.

Supervisor Wild advised in response to Supervisors Hogan and Braymer's statements, it was not his intent to hold off on creating the position indefinitely because the infrastructure plan was imperative for the County going forward and this was just a temporary delay; he added he would prefer that they follow the recommendation of Mr. Moore which was to remove this position from proposed Resolution No. 129. He restated that he would ensure that this position was not held off on indefinitely and would be created as soon as it was appropriate.

Supervisor Seeber remarked she would support creating this position, but leaving it vacant at this time. She said she believed it would be shortsighted of the Board not to consider the incredible challenges they had in front of them and to that sentiment also continue to move forward with the Director of Public Relations position recognizing that in the future this could be a position they could fill for the Planning & Community Development Department. She mentioned it took a significant amount of effort to get these resolutions to go before the full

Board and although they did a great job today meeting remotely she felt by leaving the position vacant since there was a process in place for the filling of vacant positions she would be supportive from that perspective.

Chairman Thomas called the question and requested a roll call vote on the proposed amendment to Resolution No. 129, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, which would remove the creation of the Sr. Planner position and to delete Assistant County Planner #2. Following the vote it was determined that the motion to amend proposed Resolution No. 129 as outlined above passed, with a vote of 731 in favor (*Supervisors Magowan, Beaty, Shepler, Geraghty, Conover, Leggett, McDevitt, Bruno, Driscoll, Frasier, Simpson, Merlino, Strough, Wild and Thomas*) and 216 against (*Supervisors Seeber, Braymer, Diamond and Hogan*) and 53 absent (Supervisor Dickinson).

During the roll call vote, Supervisor Seeber requested for a point of order that if she voted in favor she was voting to remove the position from Resolution No. 129 and if she voted in opposition she was voting to keep the position, but have it remain vacant and Chairman Thomas replied affirmatively.

Warren County Board of Supervisors Proclamation

WHEREAS, the victims' rights movement has resulted in the passage of laws at the local, state and federal levels that established essential rights for victims, and

WHEREAS, crime victims' rights acts passed here in New York State and at the federal level have provided victims with ways to participate meaningfully throughout the criminal justice process, and

WHEREAS, the rights of crime victims are best protected when all participants in the criminal justice process - not only victims - are appropriately educated about victims' rights, and

WHEREAS, supporting victims of crime is crucial to the United States justice system because our support honors the experiences of victims and allows them to find autonomy and empowerment through achieving self-defined goals, and

WHEREAS, we must help victims access the justice, assistance, and support they need to rebuild their lives, and

WHEREAS, advocacy by and for victims of crime is itself a form of seeking justice, no less than justice sought in courts, and

WHEREAS, the accomplishments of the victims' rights movement - achieved through compassion and collaboration, and built on the courageous advocacy of individual victims and their families across the country - inspire in us hope for future progress and greater healing, and

WHEREAS, we are determined to respond to crime and violence by helping victims find not only support, recovery, and justice, but also a sense of hope for their future, and

WHEREAS, National Crime Victims' Rights Week provides an opportunity to recommit to ensuring that accessible, appropriate, and trauma-informed services are offered to all victims of crime, and

WHEREAS, Warren County is hereby dedicated to strengthening victims and survivors in the aftermath of crime, building resilience in our communities and our victim responders, and working for justice for all victims and survivors, now, therefore, be it

RESOLVED, that Warren County does hereby proclaim the week of April 19-25, 2020, as

CRIME VICTIMS' RIGHTS WEEK

and reaffirms Warren County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and

March 20, 2020

257

throughout the year, and expresses our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

DATED: MARCH 20, 2020

(Signed) **FRANK E. THOMAS, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 92 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
COUNTY ADMINISTRATOR		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	\$17,363.00
<u>APPROPRIATIONS</u>		
A.6010 230	Social Services, Automotive Equipment	17,363.00
HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4018.0040 1617	Preventive Program, Health Education, Health Education Classes	1,000.00
<u>APPROPRIATIONS</u>		
A.4018.0040 410	Preventive Program, Health Education, Supplies	1,000.00
PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	384.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC WORKS - cont.		
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Traffic Control, Supplies	\$384.00
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3120.1001 2260	School Resource Officers, Hadley-Luzerne School District, Public Safety-Other Govt	33,500.00
A.3120.1002 2260	Queensbury School District, Public Safety-Other Govt	33,500.00
<u>ESTIMATED REVENUE</u>		
A.3120.1003 2260	School Resource Officers, North Warren School District, Public Safety-Other Govt	17,626.00
A.3120.1004 2260	Lake George School District, Public Safety-Other Govt	33,500.00
A.3120.1005 2260	Bolton School District, Public Safety-Other Govt	16,750.00
<u>APPROPRIATIONS</u>		
A.3120.1001 130	School Resource Officers, Hadley-Luzerne School District, Salaries-Part Time	31,120.00
A.3120.1001 830	Social Security	1,929.00
A.3120.1001 831	Medicare Contribution	451.00
A.3120.1002 130	Queensbury School District, Salaries-Part Time	31,120.00
A.3120.1002 830	Social Security	1,929.00
A.3120.1002 831	Medicare Contribution	451.00
A.3120.1003 130	North Warren School District, Salaries-Part Time	16,374.00
A.3120.1003 830	Social Security	1,015.00
A.3120.1003 831	Medicare Contribution	237.00
A.3120.1004 130	Lake George School District, Salaries-Part Time	31,120.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF - cont.		
A.3120.1004 830	Social Security	\$1,929.00
A.3120.1004 831	Medicare Contribution	451.00
A.3120.1005 130	Bolton School District, Salaries-Part Time	15,560.00
A.3120.1005 830	Social Security	965.00
A.3120.1005 831	Medicare Contribution	225.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 93 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AMENDING RESOLUTION NO. 540 OF 2019, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE DESIGN OF A TAXIWAY LED LIGHTING UPGRADE FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 540 of 2019, the Chairman of the Board of Supervisors was authorized to execute a grant application to the Federal Aviation Administration/New York State Department of Transportation for the design of a taxiway LED lighting upgrade for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Forty Thousand Dollars (\$40,000), which includes a five percent (5%) local share of Two Thousand Dollars (\$2,000), with a term to be determined, and

WHEREAS, the Airport Manager has requested that the grant application be amended to increase the not to exceed amount to Forty-Nine Thousand Five Hundred Dollars (\$49,500), which includes a ninety percent (90%) Federal share of Forty-Four Thousand Five Hundred Fifty Dollars (\$44,550), a five percent (5%) State share of Two Thousand Four Hundred Seventy-Five Dollars (\$2,475) and a five percent (5%) Local share of Two Thousand Four Hundred Seventy-Five Dollars (\$2,475), with a term to be determined, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby amends Resolution No. 540 of 2019 to authorize the Chairman of the Board of Supervisors to execute the grant application as referenced in the preambles of this resolution, and, that upon notification of the award of said grant funds, the Chairman of the Board of Supervisors, be, and hereby is, authorized to execute any grant agreement and/or grant agreements and any and

all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, with the exception of the above amendment, Resolution No. 540 of 2019 shall continue in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 94 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

**AUTHORIZING OUT-OF-STATE TRAVEL FOR DON DEGRAW, AIRPORT MANAGER,
TO ATTEND THE 2020 NEC/AAAE AIRPORTS CONFERENCE IN HERSHEY,
PENNSYLVANIA**

RESOLVED, that Don DeGraw, Airport Manager, is hereby authorized to attend the 2020 NEC/AAAE Airports Conference in Hershey, Pennsylvania on March 29, 2020 through April 1, 2020, at a cost not to exceed One Thousand Forty-Three Dollars (\$1,043) to be paid from Budget Code A.5610 444, Airport (D.P.W), Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 95 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING AN AGREEMENT WITH THE RURAL LAW CENTER OF NEW YORK,
INC. FOR ASSIGNED COUNSEL APPELLATE CASES**

WHEREAS, Warren County is charged with providing free legal services for indigents in Warren County seeking appellate review, and

WHEREAS, the Rural Law Center of New York, Inc. is a not-for-profit corporation established to represent the indigent in appellate review cases assigned through county Assigned Counsel Offices, and

WHEREAS, pursuant to Resolution 205 of 2016, Warren County entered into an agreement with the Rural Law Center of New York, Inc., 22 US Oval, Suite 203, Plattsburgh, New York 12903 to provide free legal services to the indigent in Warren County Assigned Counsel Appellate Cases for two (2) years commencing May 1, 2016 and terminating April 30, 2018, and

WHEREAS, pursuant to Resolution No. 106 of 2018, Warren County renewed the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period, through April 30, 2020, and

WHEREAS, the Assigned Counsel Administrator has requested to continue the agreement with the Rural Law Center of New York, Inc. for an additional two (2) year period commencing on May 1, 2020 and terminating on April 30, 2022, with the first twenty-three appeals services being provided for an amount not to exceed Fifty-Seven Thousand Five Hundred Dollars (\$57,500) per year, with any additional appeals to be handled at a cost of Two Thousand Five Hundred Dollars (\$2,500) per appeal unless extraordinary circumstances justify additional expenses, now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors, be and hereby is, authorized to execute said agreement as outlined above, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 96 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 374 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with the New York Prosecutors Training Institute, 107 Columbia Street, Albany, New York 12210, to provide digital storage for files in the Prosecutor Cases Management System for a total amount not to exceed One Thousand Three Hundred Twenty Dollars (\$1,320), and

WHEREAS, the District Attorney has requested that the agreement be amended to increase the not to exceed amount to Five Thousand Dollars (\$5,000), now, therefore, be it

RESOLVED, that Resolution No. 374 of 2019 be, and hereby is, amended to increase the not to exceed amount of the agreement with the New York State Prosecutors Training Institute to Five Thousand Dollars (\$5,000), commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 374 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 97 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING A RESOLUTION IN SUPPORT OF EFFORTS TO IMPROVE PROBATION AND ALTERNATIVES TO INCARCERATION IN NEW YORK STATE IN ORDER TO PROTECT THE PUBLIC AND REDUCE RELIANCE ON PRISONS, JAILS AND DETENTION

WHEREAS, County Probation Departments are an integral part of the Criminal Justice System and operate within the legal framework of the Criminal Procedure Law, the Penal Law and the Family Court Act, and

WHEREAS, it is the mission of probation to protect the community through intervention in the lives of those under supervision by facilitating compliance with court orders and serving as a catalyst for positive change, and

WHEREAS, State funding for probation was drastically reduced between 1990 and 2015 from a 46.5 percent (46.5%) State share in 1990 to less than 10 percent (10%) in 2020, putting a huge strain on counties and new costs to county property taxpayers, and

WHEREAS, at the same time there have been increases in the number of mandated programs and services that County Probation Departments are required to provide, and

WHEREAS, the New York State Council of Probation Administrators, representing New York State Probation Directors, Administrators and Commissioners has diligently worked with Warren County and State leaders to bring more awareness to the important work that probation does to protect the public, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors supports proposals put forward by the Governor to immediately enact statutory and regulatory changes that improve Probation and Alternatives to Incarceration in the following ways:

- Raise the minimum age that a youth can be charged as a Juvenile

- Delinquent from seven to twelve years old;
- Mandate that the state's evidence-based criteria should account for existing local best practice programs;
- Allow local probation departments the ability to make an application for a temporary order of protection as a part of the adjustment process;
- Authorize law enforcement agencies to issue appearance tickets if deemed appropriate by the arresting officer, instead of physical arrest, when Adolescent Offenders and Juvenile Offenders are charged with most D felonies;
- Allow law enforcement agencies to deliver Adolescent Offenders and Juvenile Offenders to detention facilities after hours without a securing order until the Youth Part is in session;
- Establish a dedicated funding stream through DCJS/OPCA for 100% of all local probation costs including but not limited to probation personnel and evidence-based programming associated with Raise the Age Legislation;
- Eliminate the requirement of a sentence of a conditional discharge or probation for Leandra Law cases when a defendant has been sentenced to a definite jail term or a term of imprisonment;
- Ensure local probation departments or other appropriate agency receive 100% of all pre-trial services costs including but not limited to probation personnel associated with Bail Reform; and
- Eliminate the mandate that pre-sentence investigations must be conducted when a sentence of up to one year in jail has been negotiated,

and be it further

RESOLVED, that a copy of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions, and be it further

RESOLVED, that a copy of this resolution be forwarded to Governor Andrew M. Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec, the New York State Association of Counties and any others deemed necessary and proper.

Adopted by unanimous vote.

RESOLUTION NO. 98 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

REQUESTING THE REPEAL OF LEGISLATION THAT NEGATIVELY IMPACTS THE EXPANSION OF FIBER OPTIC INFRASTRUCTURE IN NEW YORK STATE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ISSUE A LETTER REGARDING SAME

WHEREAS, Article 1 Section 7 of the Transportation Corporations Law was adopted by the New York State Legislature and enacted into law in 2019, and

WHEREAS, this legislation authorizes the State to impose a fee on some fiber optic utilities for occupancy and use of state right of way for purposes of installing, modifying, relocating, repairing, operating, or maintaining fiber optic facilities, and

WHEREAS, this legislation will sunset on April 12, 2024, unless otherwise renewed by the State, and

WHEREAS, this legislation hinders economic growth in Warren County by discouraging some fiber optic utilities from building out fiber optic facilities in underserved areas of the state, particularly in the Adirondack Park, and

WHEREAS, it would be preferable for a fee not to be imposed upon any fiber optic utilities for occupancy and use of state right of way for purposes of installing, modifying, relocating, repairing, operating, or maintaining fiber optic facilities, and

WHEREAS, the Economic Growth & Development and Higher Education Committee has requested that the Board of Supervisors adopt a resolution and that the Chairman of the Board compose a letter requesting that the State repeal Article 1 Section 7 of the Transportation Corporations Law, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of the residents of Warren County, respectfully urges the New York State Legislature to undertake action to immediately repeal Article 1 Section 7 of the Transportation Corporations Law and does hereby authorize the Chairman of the Board to compose a letter requesting the same, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of this resolution and letter to Governor Andrew M. Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec and the New York State Association of Counties.

Adopted by unanimous vote.

RESOLUTION NO. 99 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

**AMENDING AGREEMENT WITH SEELEY OFFICE SYSTEMS TO PROVIDE
COPIER SUPPLIES AND MAINTENANCE FOR THE EMPLOYMENT & TRAINING
ADMINISTRATION**

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amended agreement with Seeley Office Systems, 95 Broad Street, P.O. Box 475, Glens Falls, New York 12801, to provide copier supplies and maintenance to the Employment & Training Administration, in an amount not to exceed Three Thousand Dollars (\$3,000), for a term commencing February 11, 2020 and continuing until terminated by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Employment & Training budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 100 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INVASIVE
SOLUTIONS DIVE COMPANY, LLC FOR SCHROON LAKE AQUATIC INVASIVE
SPECIES CONTROL PROGRAM - PLANT MANAGEMENT (WC 84-19)**

WHEREAS, the Purchasing Agent requested proposals for Schroon Lake Aquatic Invasive Species Control Program - Plant Management (WC 84-19), and

WHEREAS, the Director of Planning & Community Development has recommended that Warren County award the contract to Invasive Solutions Dive Company, LLC, P.O. Box 389, Saranac Lake, New York 12983, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Invasive Solutions Dive Company, LLC of the acceptance of their proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Invasive Solutions Dive Company, LLC, P.O. Box 389, Saranac Lake, New York 12983, for Schroon Lake Aquatic Invasive Species Control Program - Plant Management, pursuant to the terms and conditions of the request for proposals and proposal (WC 84-19), for a term commencing June 1, 2020 and terminating December 31, 2021, in an amount not to exceed Fifty-Nine Thousand Eight Hundred Forty Dollars (\$59,840), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Invasive Solutions Dive Company, LLC and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Capital Projects H383.9550 2790 Schroon Lake Invasive Species - Capital Projects, Share of Joint Activity, Local and H383.9550 3890 Schroon Lake Invasive Species - Capital Projects, Lake George Invasive Species Management and Control.

Roll Call Vote:

Ayes: 862

Noes: 0

Absent: 53 Supervisor Dickinson

Abstain: 85 Supervisor Seeber

Adopted.

RESOLUTION NO. 101 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN

RESOLVED, that Warren County enter into an agreement with Lake Champlain-Lake George Regional Planning Board for the County to provide GIS and mapping services necessary to complete all tasks in the Quantifying Phosphorus Reductions for Proposed Projects in NY Reduction Plan at a rate of Fifty-Two Dollars (\$52) per hour, not to exceed a total of Thirty-One Thousand Two Hundred Dollars (\$31,200), over a term to commence March 1, 2020 and terminate June 30, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 102 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

SCHEDULE "A"
REFUND OF TAXES

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Queensbury	2019	296.20-1-50.1 COURT ORDER	Quaker Road	County \$3,911.25 Town 512.08 Emerg Medical 242.31 Fire 733.79 Crandall Library 472.84 Queensbury Light 102.02 Queensbury Water <u>283.41</u> \$6,257.70	Assessment Change

Adopted by unanimous vote.

RESOLUTION NO. 103 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

REJECTING ALL BIDS FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)

RESOLUTION WITHDRAWN

WHEREAS, the Purchasing Agent advertised for sealed bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20), and

WHEREAS, the Director of Real Property and the Environmental Concerns & Real Property Tax Services Committee have reviewed the bids and determined none to be sufficient and therefore has recommended that all bids be rejected, now, therefore, be it

RESOLVED, that all bids received for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20) be, and hereby are, rejected, and be it further

RESOLVED, that the Purchasing Agent notify the companies that submitted bids of the County's rejection of all bids.

RESOLUTION NO. 104 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 106 OF 2017 WHICH ESTABLISHED PROCEDURES REGARDING THE TAX PROPERTY FORECLOSURE LAST CHANCE MEETING FOR REAL PROPERTY TAX SERVICES

WHEREAS, Resolution No. 106 of 2017 established a timetable relating to the yearly tax foreclosure proceeding and County public land auctions, and

WHEREAS, the County Attorney has recommended that Resolution No. 106 of 2017 be amended to change the month from August to July to bring Installment Agreements up to date, now, therefore, be it

RESOLVED, that the Environmental Concerns and Real Property Tax Services Committee hereby amends the following policy with regard to the Installment Agreements:

- 1.) Except as set form in #4 below, no land owner may have the opportunity to come to the Last Chance Meeting if the landowner has appeared before the Real Property Tax Services Committee at a prior Last Chance Meeting.
- 2.) If the landowner is already in an Installment Agreement and the landowner has defaulted, the County Treasurer is authorized to offer the landowner until the last day of July to bring the agreement up to date or pay it off, but not at the Last Chance Meeting.
- 3.) All landowners who need to enter into a new Installment Agreement or wish to pay their delinquent taxes may get authorization from the County Treasurer to do so by the last day of July.
- 4.) If a true hardship cases exists and the landowner wishes to address the Real Property Tax Services Committee at the Last Chance Meeting, the landowner will first submit a request to the Director of Real Property Tax Services on a form provided. The landowner must provide proof of hardship. At the Last Chance Meeting, the Committee will consider the request and make a determination on the merit of the hardship and whether any relief will be granted,

and be it further

RESOLVED, that Resolution No. 106 of 2017 be, and hereby is, amended as outlined herein.

Adopted by unanimous vote.

RESOLUTION NO. 105 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 340 OF 2017 WHICH ESTABLISHED A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL PROPERTY TAX SERVICES TO REVISE DATES

WHEREAS, pursuant to Resolution No. 340 of 2017, the Warren County Board of Supervisors adopted a timetable relating to the yearly tax foreclosure proceeding and County public land auction, and

WHEREAS, the County Attorney is requesting that the timetable be amended to delete the second bullet point and change the month from August to July with regard to the Last Chance Meeting, now, therefore, be it

RESOLVED, that the Environmental Concerns and Real Property Tax Services Committee hereby amends the timetable as follows:

- Second Friday in July - last day to redeem;
- Second Monday in July - Last Chance Meeting of Real Property Tax Services Committee;
- August to October - County to obtain title to unredeemed parcels;
- Third Saturday in October - County public land auction,

and be it further

RESOLVED, that Resolution No. 340 of 2017 be, and hereby is, amended as outlined herein.

Adopted by unanimous vote.

RESOLUTION NO. 106 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York (WC 83-19), and

WHEREAS, the Director of Real Property and the Environmental Concerns & Real Property Tax Services Committee have recommended awarding the bid for building demolition and asbestos abatement services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York to Bronze Contracting, LLC, as the lowest responsible bidder per the bid specifications, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Bronze Contracting, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Bronze Contracting, LLC for Building Demolition and Asbestos Abatement Services for Tax Map Parcel No. 302.8-1-2 located at 275 Bay Road, Queensbury, New York, pursuant to the terms and provisions of the bid specifications (WC 83-19), for the term commencing upon County ownership of the property and terminating upon completion of project, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Bronze Contracting, LLC and any other necessary documents in a form approved by the County Attorney.

Roll Call Vote:

Ayes: 567

Noes: 380 Supervisors Magowan, Seeber, Beaty, Diamond, Braymer and Bruno

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 107 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE ADIRONDACK RURAL HEALTH NETWORK TO INCREASE ACCESS TO HEALTHY FOODS FOR THE WARREN COUNTY HEALTH SERVICES PREVENTION AGENDA PROJECT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to Adirondack Rural Health Network, a program of Adirondack Health Institute, Inc., in an amount not to exceed Five Thousand Dollars (\$5,000) to increase access to healthy foods for the Warren County Health Services Prevention Agenda Project for a term commencing upon approval of the application and terminating when a final report is submitted to AHI and grant funds have been fully expended, and be it further,

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 108 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE THE RATES PAID TO DR. ROBERT O'CONNOR D/B/A GLENS FALLS ANIMAL HOSPITAL

WHEREAS, Resolution No. 84 of 2004, which was subsequently amended by Resolution Nos. 143 of 2008 and 507 of 2016, authorized an agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12845, to administer rabies inoculations to domestic dogs and cats within Warren County at mandated rabies clinics implemented by the Warren County Health Services Department, and to prepare animal heads and/or other animal parts for submission to a laboratory for testing at a veterinarian rate of Sixty Dollars (\$60) per hour and an animal handler rate of Twenty-Five Dollars (\$25) per hour, and,

WHEREAS, the Director of Public Health/Patient Services has requested that the agreement be amended to increase the veterinarian rate to Seventy-Five (\$75) per hour and increase the animal handler rate to Thirty-Five Dollars (\$35) per hour, for a term commencing

retroactive to February 1, 2020 and terminating upon thirty (30) days written notice by either party, now, therefore, be it

RESOLVED, that the agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, be and hereby is, amended to increase the veterinarian rate to Seventy-Five Dollars (\$75) per hour and increase the animal handler rate to Thirty-Five Dollars (\$35) per hour, commencing retroactive to February 1, 2020 and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 84 of 2004, 143 of 2008 and 507 of 2016 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 109 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAID LEASE AGREEMENT

WHEREAS, the Director of Public Health/Patient Services has requested that the County enter into a lease agreement with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly (2 day) WIC clinic for an amount of One Dollar (\$1), for a term commencing retroactive to March 1, 2020 and terminating February 28, 2021, and

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a lease agreement with Hudson Headwaters Health Network for use of space located at the Warrensburg Health Center, 3767 Main Street, Warrensburg, New York 12885 for Public Health's monthly (2) day WIC clinic for an amount of One Dollar (\$1), for a term commencing retroactive to March 1, 2020 and terminating February 28, 2021, in a form approved by the County Attorney, and does ratify the actions of the Chairman of the Board in signing said lease agreement prior to approval by the Board of Supervisors, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4013 411 W.I.C., Rent-Building/Property.

Adopted by unanimous vote.

RESOLUTION NO. 110 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING PAYMENT TO CEDARS I, LP FOR ELECTRICAL WORK AT THE CEDARS MEAL SITE TO ALLOW FOR CHARGING OF MEAL TRANSPORTER UNITS TO ENSURE HOME DELIVERED MEALS STAY AT THE PROPER TEMPERATURE

WHEREAS, the Director for Office for the Aging has requested authorization to pay Cedars I, LP for electrical work at the Cedars Meal Site to allow for charging of meal transporter units to ensure home delivered meals stay at the proper temperature, the cost of such work having amounted to One Thousand Eight Hundred Fifty-Nine Dollars and Fifty-Four Cents (\$1,859.54), and

WHEREAS, the Health Services Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of One Thousand Eight Hundred Fifty-Nine Dollars and Fifty-Four Cents (\$1,859.54) to Cedars I, LP for electrical work at the Cedars Meal Site to allow for charging of meal transporter units to ensure home delivered meals stay at the proper temperature, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6772 413 OFA-Warren County, Repair & Maint.-Bldg/Property.

Adopted by unanimous vote.

RESOLUTION NO. 111 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING AGREEMENT WITH ABC EQUIPMENT TO RE-FABRICATE THE KITCHEN STEAM TABLE AT COUNTRYSIDE ADULT HOME

WHEREAS, the Commissioner of Social Services has requested that Warren County enter into an agreement with ABC Equipment, 25 Fairview Street, South Glens Falls, New York 12803, to re-fabricate the kitchen steam table at Countryside Adult Home, for a term commencing upon execution by both parties and terminating when services are completed, for an amount not to exceed Eight Thousand Nine Hundred Seventy-Six Dollars (\$8,976), now, therefore be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement as outlined above, in a form approved by the County Attorney, with funds for the agreement to be expended from Budget Code A.6030 422 Countryside Adult Home, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 112 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

APPOINTING/REAPPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD

RESOLVED, that the following are hereby appointed to the Warren County Youth Board for the term opposite their name:

NAME	TITLE	TERM
Wendy Burkowski	Town of Bolton Recreation Commission Board Member	01/01/2020 - 12/31/2020
Mindy Conway	Town Clerk Town of Chester	01/01/2020 - 12/31/2020
Jesse Epstein	Town of Stony Creek Youth Director	01/01/2020 - 12/31/2020
Jill Metcalf	Employment & Training Admin. Youth Counselor	01/01/2020 - 12/31/2020
Amelia Murray	Student Representative	01/01/2020 - 12/31/2020

March 20, 2020

271

NAME	TITLE	TERM
Lori O'Shaughnessy	Town of Queensbury Assistant Parks & Recreation Director	01/01/2020 - 12/31/2020
Brian Seeley	Town of Warrensburg Youth Sports	01/01/2020 - 12/31/2020

Board of Supervisors At-Large Representative:

NAME	TITLE	TERM
Susan Shepler <i>replacing Douglas Beaty</i>	Supervisor - Town of Thurman	03/21/2020 -12/31/2020

Adopted by unanimous vote.

RESOLUTION NO. 113 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES

WHEREAS, the Director of the Office of Emergency Services has presented to the Public Safety Committee a revised Comprehensive Emergency Management Plan based upon the State Emergency Management Sample Plan, and

WHEREAS, Section 23 of Executive Law provides that in preparing such plans, cooperation, advice and assistance shall be sought from local government officials, regional and local planning agencies, police agencies, fire departments and fire companies, local civil defense agencies, commercial and volunteer ambulance services, health and social services officials, community action agencies, organizations for the elderly and the handicapped, other interested groups and the general public, and

WHEREAS, in revising the Plan, the County Emergency Services Coordinator received advice and assistance from local police, fire, public health agencies and other County Departments, as well as the State Emergency Management Office, Glens Falls Hospital, and The American Red Cross, now, therefore, be it

RESOLVED, that the revised Comprehensive Emergency Management Plan for Warren County is approved, and County officials and employees be and hereby are authorized to act in accordance with the terms and provisions of the same, and the Chairman of the Board of Supervisors and Director of the Warren County Office of Emergency Services be, and hereby are, authorized to take such other and further action as may be necessary to submit and/or file the plan with the appropriate state or local agencies, enact the same or otherwise cause the plan to be effective for all purposes provided under law, and be it further

RESOLVED, that a copy of the revised Comprehensive Emergency Plan shall be placed on file with the Clerk of the Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 114 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**RESOLUTION SUPPORTING THE NEW YORK STATE ASSEMBLY BILL A.9107
RELATED TO ENSURING PRIVACY PROTECTIONS FOR ALL EMERGENCY
PERSONNEL PRESENT AT A CRIME SCENE**

WHEREAS, legislation has been introduced in the New York State Assembly related to ensuring privacy protections for all emergency personnel present at a crime scene, and

WHEREAS, this Bill would expand privacy protections beyond law enforcement personnel to include ambulance services or advanced life support first response services, certified first responders, firefighters, emergency medical technicians or advanced emergency medical technicians, who are employed by or enrolled members of any such services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby supports New York State Assembly Bill A.9107, and be it further

RESOLVED, that the Clerk of the Board of Supervisors shall forward copies of this resolution to Governor Andrew M. Cuomo, Assemblyman Daniel G. Stec, Senator Elizabeth O'C Little, the New York State Association of Counties and all other deemed necessary and proper.

Adopted by unanimous vote.

RESOLUTION NO. 115 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT
WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2020
SEASON**

WHEREAS, the Village of Lake George ("The Village") brings thousands of individuals to Warren County annually, and

WHEREAS, for the purpose of enhancing public safety and welfare in The Village, the Village of Lake George is requesting the Warren County Sheriff's Office to provide police presence in The Village on such dates and times as the parties agree upon and continuing through the 2020 season, and

WHEREAS, for the police presence, the Village of Lake George has agreed to pay the Warren County Sheriff's Office an hourly overtime rate for the specific employee plus fringe benefits, and

WHEREAS, the police presence in the Village of Lake George is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, the Warren County Sheriff is requesting to enter into an agreement with the Village of Lake George, to provide police presence in The Village on such dates and times as the parties agree upon commencing upon execution by both parties and terminating December 31, 2020, now, therefore, be it

RESOLVED, that the Warren County Sheriff enter into an agreement with the Village of Lake George to provide police presence within The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating December 31, 2020 at an hourly overtime rate for the specific employee plus fringe benefits, with the Village of Lake George providing liability insurance and indemnification of Warren County, in a form approved by the County Attorney, and be it further

RESOLVED, that any necessary budget amendments to reflect the Sheriff's Office increase in overtime and the budget neutral impact of this agreement are hereby authorized.

Adopted by unanimous vote.

RESOLUTION NO. 116 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AMENDING AGREEMENT WITH THE HADLEY-LUZERNE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, pursuant to Resolution No. 308 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with the Hadley-Luzerne School District, 273 Lake Avenue, Lake Luzerne, New York 12846, to provide law enforcement services by assigning one school resource officer/school security officer at the Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, New York 12846 and another at the Hadley-Luzerne Junior/Senior High School, 273 Lake Avenue, Lake Luzerne, New York 12846 during normal school hours throughout the school calendar year and for such other events as may be requested by the school district for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000), and

WHEREAS, the Sheriff has requested that the agreement be amended to increase the not to exceed amount to Eighty-Seven Thousand Dollars (\$87,000) to include the increased salaries suggested by and to be provided for by the Hadley-Luzerne School District, now, therefore, be it

RESOLVED, that the agreement with the Hadley-Luzerne School District, be, and hereby is, amended to increase the not to exceed amount to Eighty-Seven Thousand Dollars (\$87,000), commencing upon execution by both parties and continuing until terminated by either party, provided there are no changes in the terms and conditions, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 308 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 117 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING THE WARREN COUNTY SHERIFF TO LOAN OBSOLETE MOBILE RADIOS TO THE QUEENSBURY CENTRAL VOLUNTEER FIRE COMPANY AND THE BOLTON VOLUNTEER FIRE COMPANY

WHEREAS, the Warren County Sheriff is in possession of obsolete mobile radios which do not meet the Statewide Interoperable Communications Grant (SICG) requirements, and

WHEREAS, the Sheriff has requested that three (3) obsolete mobile radios be loaned to the Queensbury Central Volunteer Fire Company and five (5) obsolete mobile radios be loaned to the Bolton Volunteer Fire Company, and

WHEREAS, the Public Safety Committee has approved this request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Warren County Sheriff to loan three (3) obsolete mobile radios to the Queensbury Central Volunteer Fire Company and five (5) obsolete mobile radios to the Bolton Volunteer Fire Company as the radios do not meet the Statewide Interoperable Communications Grant (SICG) requirements.

Adopted by unanimous vote.

RESOLUTION NO. 118 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 73-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models for the Warren County Sheriff's Office (WC 73-19), and

WHEREAS, the Sheriff's Office has recommended awarding the bid for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models to Nemer Chrysler, Jeep, Dodge Ram of Queensbury, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Nemer Chrysler, Jeep, Dodge Ram of Queensbury of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Nemer Chrysler, Jeep, Dodge Ram of Queensbury, 728 Quaker Road, Queensbury, New York 12804, for Proprietary Dealer Only Repairs for Various Dodge and Chrysler Makes and Models for the Warren County Sheriff's Office, pursuant to the terms and provisions of the bid specifications (WC 73-19), for a term commencing upon execution of the agreement by both parties and terminating on September 30, 2020, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Nemer Chrysler, Jeep, Dodge Ram of Queensbury and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Adopted by unanimous vote.

RESOLUTION NO. 119 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH HARRISON & BURROWES BRIDGE CONSTRUCTORS, INC. FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Harrison & Burrowes Bridge Constructors, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Harrison & Burrowes Bridge Constructors, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Harrison & Burrowes Bridge Constructors, Inc., P.O. Box 335, Glenmont, New York 12077, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Harrison & Burrowes Bridge Constructors, Inc. and any other necessary documents in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 120 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY CONSTRUCTION CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Kubricky Construction Corporation, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Kubricky Construction Corporation of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Kubricky Construction Corporation, 269 Ballard Road, Wilton, New York 12831, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Kubricky Construction Corporation and any other necessary documents in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 121 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Heavy Highway Construction for Work on County Roads in Warren County (WC 62-19), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid for Heavy Highway Construction for Work on County Roads in Warren County to Peckham Road Corporation, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Peckham Road Corporation of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Peckham Road Corporation, 375 Bay Road, Suite 100, Queensbury, New York 12804, for Heavy Highway Construction Services for Work on County Roads in Warren County, pursuant to the terms and provisions of the bid specifications (WC 62-19), for a term commencing upon execution of the agreement by all parties and terminating on December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further,

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Peckham Road Corporation and any other necessary documents in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 122 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 85-19)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Crane Services (WC 85-19), and

WHEREAS, the Superintendent of Public Works has recommended awarding the bid for Crane Services to Rozell East, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Rozell East, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Rozell East, Inc., 45 Casey Road, Queensbury, New York 12804, for Crane Services, pursuant to the terms and provisions of the bid specifications (WC 85-19), for a term commencing upon execution by both parties and terminating December 31, 2020, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Rozell East, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 123 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON

WHEREAS, Northern Warren Trailblazer Snowmobile Club, Inc. (hereinafter the "Club") has established a 10' snowmobile trail on Warren County property in the Town of Warrensburg (Tax Map Nos. 198.-1-9 and 198.-1-14) and in the Town of Bolton (Tax Map No. 198.04-1-9) for an approximate distance of 0.443 miles (2,340 feet), pursuant to a previous agreement with Warren County (Resolution No. 109 of 2017), and

WHEREAS, the Club has requested that the agreement be renewed for a term commencing upon execution and terminating April 15, 2023, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Club to continue use of a snowmobile trail on Warren County property in the Towns of Warrensburg and Bolton, for a term commencing upon execution and terminating April 15, 2023, at no cost to the County, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 124 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH THE SOUTH WARREN SNOWMOBILE CLUB, INC. TO USE APPROXIMATELY 7,128 FEET (1.35 MILES) OF THE WARREN COUNTY BIKEWAY FOR A SNOWMOBILE TRAIL

WHEREAS, by Resolution No. 108 of 2017, Warren County entered into a renewal agreement with the City of Glens Falls and South Warren Snowmobile Club, Inc. ("Club"), whereby among other things, the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, and

WHEREAS, Resolution No. 607 of 2011, enacted Local Law No. 11 of 2011, which authorized snowmobile usage on approximately 7,128 feet (1.35 miles) of the Warren County Bikeway and described in Local Law No. 11 of 2011 as follows:

Snowmobiles may be operated on the Warren County Bikeway from a point beginning at approximately 920' south of the centerline of County Route 59 (Bloody Pond Road), and extending to the boundary of the Lands of the State of New York north of the bridge over State Route 9L (exclusive of segments within Town Highway ROW), from the day following the close of the local Big Game muzzleloader season (as annually determined by NYSDEC), through the following March 31st, and only between the hours of 8:00 a.m. to 10:00 p.m., unless otherwise restricted by applicable law or regulation. Notwithstanding the foregoing, the Superintendent or his designee may restrict snowmobile access and usage on the above described section of the Warren County Bikeway if weather conditions are not conducive to snowmobile use or, for other reasons as determined by the Superintendent or his designee.

and,

WHEREAS, Warren County and the Club desire to enter into an agreement setting forth the terms and conditions upon which the Club shall maintain the aforementioned section of the Warren County Bikeway for use as a snowmobile trail for a term commencing upon execution of the agreement by both parties and terminating March 31, 2023, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the South Warren Snowmobile Club, Inc. to allow the Club to maintain the aforementioned section of the Warren County Bikeway for a term commencing upon execution of the agreement by both parties and terminating March 31, 2023, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 125 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS TO PROVIDE CHAINSAW SAFETY TRAINING COURSE

RESOLVED, that Warren County enter into an agreement with Bill Lindloff of Pro CUTS, 1387 Tibury Hill, Endicott, New York 13760 to provide up to eight (8) days of safety training during 2020, at a rate of Nine Hundred Dollars (\$900) per day plus travel (hotel and

mileage from the Binghamton area) for a term to commence upon execution by both parties and terminate on December 31, 2020, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code S.1710 437, Workers' Compensation, Self Insurance Administration, Consulting Fees.

Adopted by unanimous vote.

RESOLUTION NO. 126 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES

RESOLVED, that Warren County continue the contractual relationship, (the previous agreement being authorized by Resolution No. 73 of 2019), with the Adirondack Regional Tourism Council, Inc., Crestview Plaza, 1992 Saranac Ave., Suite 3, Lake Placid, New York 12946, for regional marketing services, in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000), for a term commencing January 1, 2020 and terminating December 31, 2020, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said extension agreement in a form approved by the County Attorney with funding to be paid from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 127 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

AMENDING RESOLUTION NO. 399 OF 2019, AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL, TO INCLUDE THE NYC SALES EXCHANGE

WHEREAS, pursuant to Resolution No. 399 of 2019, the Warren County Board of Supervisors authorized any employee within the Tourism Department designated by the Tourism Director having an interest in attending the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences be, and hereby are, authorized to attend the In-State, Out-of-State and Canadian 2020 Motorcoach and International Trade Shows/Sales Blitzes/Marketplaces/Conferences as set forth in Schedule "A", attached hereto, and

WHEREAS, at the March 2, 2020 Tourism Committee Meeting, the Committee considered and approved a request from the Tourism Director to add the NYC Sales Exchange to Schedule "A," now, therefore, be it

RESOLVED, that Resolution No. 399 of 2019, be and hereby is, amended to include the NYC Sales Exchange to Schedule "A," and be it further

RESOLVED, that if any changes are made in the attached Schedule "A," those changes shall be contingent upon the availability of funds in the 2020 budget, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay the reasonable and necessary expenses for Tourism Department employees to travel to and for

attendance at said shows upon presentation of verified vouchers thereof, with funding from Budget Code A.6417.0001 444 Tourism/ Occupancy, Tourism, Travel/Education/Conference.

SCHEDULE "A"
TOURISM DEPARTMENT
2020 MOTORCOACH AND INTERNATIONAL TRADE SHOWS/SALES
BLITZES/MARKETPLACES/CONFERENCES SCHEDULE

<u>PLACE</u>	<u>ASSOCIATION</u>	<u>DATES</u>
Omaha, NE	American Bus Association	Jan 10-14, 2020
Baltimore, MD	American Bus Association 2021	Jan 29-Feb 2, 2021
Las Vegas, NV	International Pow Wow	May 30-June 4, 2020
New York City	RTO Summit East	Apr 15-16, 2020
New York City	NYC Sales Exchange	July 15, 2020
Trois Rivieres, CANADA	Bien Venue Quebec	Oct 26-28, 2020
Reno, NV	National Tour Association	Nov 8-11, 2020

NOTE: Above dates are exclusive of travel to and from shows.

TOURISM DEPARTMENT PERSONNEL WHO MAY BE DESIGNATED FOR
ATTENDANCE AT SUCH SHOWS BY THE TOURISM DIRECTOR:

- Tourism Director
 - Assistant Tourism Coordinator
 - Group Tour/Convention Promoter
 - Senior Tourism Specialist
 - Creative Director
 - Communications Assistant
- Adopted by unanimous vote.

RESOLUTION NO. 128 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

ESTABLISHING THE TOURISM ADVISORY GROUP AND APPOINTING MEMBERS

RESOLUTION TABLED

WHEREAS, the Tourism Committee has recommended establishing a Tourism Advisory Group to provide opinions and advisement to the Committee, but shall have no voting power, consisting of three (3) members, to be appointed at the discretion of the Chairman of the Tourism Committee, now, therefore, be it

RESOLVED, that the following members of the Tourism Advisory Group for the Tourism Department, as listed below, be, and hereby are, appointed for a term commencing March 20, 2020 and terminating December 31, 2020:

<u>Name:</u>	<u>Affiliation:</u>
Sam Luciano	Fort William Henry
Ed Moore	Adirondack Civic Center Coalition, Inc.
Mark Behan	Behan Communications

RESOLUTION NO. 129 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

COUNTRYSIDE ADULT HOME

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6030 130		
<u>TITLE:</u>	03/23/2020	\$27,438
Laundry Worker - Part Time		Grade 2

COUNTY ADMINISTRATOR

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1011 110		
<u>TITLE:</u>	03/23/2020	\$58,354
Director of Public Affairs		

DEPARTMENT OF PUBLIC WORKS

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u>	03/23/2020	\$73,670
Engineer II		

<u>Deleting Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u>	03/23/2020	\$65,948
Engineer 1 #2		

EMPLOYMENT & TRAINING

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
40.6293.310 130		
<u>TITLE:</u>	03/23/2020	\$33,600
Office Specialist (Part Time)		Grade 7 (up to 32 hrs/wk)

EMPLOYMENT & TRAINING

<u>Deleting Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
40.6293.310 130		
<u>TITLE:</u>	03/23/2020	\$36,214
Employment & Training Counselor #1 (Part Time)		Grade 9

<u>Creating Position:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
40.6293.300 110		
<u>TITLE:</u>	03/23/2020	\$34,988
Employment & Training Coordinator		Grade 8

EMPLOYMENT & TRAINING

<u>Deleting Position:</u> 40.6293.300 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Senior Employment & Training Counselor	03/23/2020	\$42,141 Grade 15

OFFICE FOR THE AGING

<u>Reducing Hours From:</u> A.6771 130	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Cook #2	03/23/2020	\$27,438 Grade 2 <i>(pro-rated to 30 hrs/week)</i>

<u>Reducing Hours To:</u> A.6771 130	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Meal Site Cook #2	03/23/2020	\$27,438 Grade 2 <i>(pro-rated to 25 hrs/week)</i>

SOCIAL SERVICES

<u>Creating Position:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Caseworker #38	03/23/2020	\$43,390 Grade 16

<u>Creating Position:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Caseworker #39	03/23/2020	\$43,390 Grade 16

SOCIAL SERVICES

<u>Re-Classify Position From:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Senior Account Clerk #5	03/23/2020	\$33,600 Grade 7

<u>Re-Classify Position To:</u> A.6010 110	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
<u>TITLE:</u> Principal Account Clerk #2	03/23/2020	\$37,633 Grade 10

Roll Call Vote:
 Ayes: 767
 Noes: 180 Supervisors Seeber, Diamond and Braymer
 Absent: 53 Supervisor Dickinson
 Adopted.

RESOLUTION NO. 130 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

REAPPOINTING WARREN COUNTY PERSONNEL OFFICER

RESOLVED, that Patricia Nenninger, be, and hereby is, reappointed as Warren County Personnel Officer, for a term of six (6) years in accordance with Civil Service Law Section 15 (1) (b), commencing April 28, 2020 and terminating April 27, 2026, at the annual salary established in the Warren County Salary and Compensation Plan.

Adopted by unanimous vote.

RESOLUTION NO. 131 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER OILS DISTRIBUTION #10 FOR THE PUBLIC DEFENDER

WHEREAS, the Public Defender is requesting approval to submit a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #10 in an amount not to exceed One Hundred Sixty Thousand Two Hundred Eighteen Dollars (\$160,218), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, now, therefore be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute a grant application to the New York State Office of Indigent Legal Services for funding under ILS Distribution #10 in an amount not to exceed One Hundred Sixty Thousand Two Hundred Eighteen Dollars (\$160,218), for a term commencing retroactive to January 1, 2020 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the grant award the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement as well as any modifications, extensions and/or other necessary documents relative to the aforescribed grant program in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this agreement, no further resolution to accept said monies is necessary and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 132 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING RESOLUTION NO. 454 OF 2015; AUTHORIZING POLICY TO BE IMPLEMENTED BY THE PUBLIC HEALTH DIVISION AND WESTMOUNT HEALTH FACILITY TO ALLOW THE DIRECTOR/ADMINISTRATOR TO INCLUDE ALL FULL TIME, PART TIME AND PER DIEM POSITIONS WITH RN, LPN, CNA AND REHAB AIDE DESIGNATIONS SO THAT ALL WILL BE ASSIGNED THE APPROPRIATE SALARY GRADE STEP BASED UPON EXPERIENCE

WHEREAS, Resolution No. 454 of 2015 authorized a policy to be implemented to offer up to the fifth year salary rate when hiring per diem positions which require certain designations, and

WHEREAS, the Director/Administrator has requested that the policy be amended to exempt Warren County retired/retiring and/or resigning nurses from being hired at the fifth year salary rate and authorize the Director of Public Health and Patient Services to pay those desiring to return to the Health Services Department in a per diem capacity, up to the grade and step at retirement/resignation, commencing January 1, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorize a new policy to be implemented by the Public Health Division and Westmount Health Facility to exempt Warren County retired/retiring and/or resigning nurses from being hired at the fifth year salary rate and authorizes the Director of Public Health and Patient Services to pay those desiring to return to the Health Services Department in a per diem capacity, up to the grade and step at retirement/resignation, commencing January 1, 2020, be, and hereby is, approved by the Chairman of the Board of Supervisors, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 454 of 2015 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 133 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

RESCINDING RESOLUTION NO. 594 OF 2019, AUTHORIZING AGREEMENT WITH MILLIMAN FOR INDEPENDENT MEDICAL CLAIM ACTUARIAL SERVICES FOR WARREN COUNTY, NY (WC 69-19)

WHEREAS, Resolution No. 594 of 2019 authorized the Chairman of the Board of Supervisors to execute an agreement with Milliman for independent medical claim actuarial services for Warren County, NY (WC 69-19), and

WHEREAS, the Director of Human Resources has advised that the health insurance working group has decided not to move forward with the re-price at this time and is requesting that Resolution No. 594 of 2019 be rescinded, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 594 of 2019.

Adopted by unanimous vote.

RESOLUTION NO. 134 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ADIRONDACK EAP FOR AN INDEPENDENT EMPLOYEE ASSISTANCE PROVIDER FOR THE COUNTY OF WARREN (WC 14-20)

WHEREAS, the Warren County Purchasing Agent has requested proposals for an Independent Employee Assistance Provider for the County of Warren (WC 14-20), and

WHEREAS, the Director of Human Resources has recommended that Warren County award the contract to Adirondack EAP, 559 Glen Street, Glens Falls, New York 12801, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Adirondack EAP of the acceptance of their proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Adirondack EAP, 559 Glen Street, Glens Falls, New York 12801 for an Independent Employee Assistance Provider for the County of Warren, pursuant to the terms and conditions of the request for proposals and proposal (WC 14-20), for a term commencing March 12, 2020 and terminating March 11, 2025, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various departmental budget codes as deemed appropriate.

Adopted by unanimous vote.

RESOLUTION NO. 135 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO DEPARTMENTAL BUDGETS TO PURCHASE VEHICLES; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Three Hundred Seventy-Five Thousand Forty-Seven Dollars (\$375,047) from the Reserve, Vehicles (A 896.00), to the following Departmental budgets to purchase vehicles:

CODE	DEPARTMENT	AMOUNT
A.3110 230.1	Sheriff's Law Enforcement, Automotive Equipment-Reserve	\$299,600.00
A.4010 230.1	Health Services, Automotive Equipment-Reserve	\$ 53,310.00
A.6010 230.1	Social Services, Automotive Equipment-Reserve	\$ 5,787.00
A.1610 230.1	Fleet Management, Automotive Equipment-Reserve	\$ 16,350.00
	TOTAL	\$375,047.00

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Adopted by unanimous vote.

RESOLUTION NO. 136 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 186 OF 2016 TO AMEND THE UNASSIGNED FUND BALANCE POLICY FOR WARREN COUNTY

WHEREAS, Resolution No. 186 of 2016 amended the Unassigned Fund Balance Policy to have an Unassigned Fund Balance of Nine Million Dollars (\$9,000,000) as a low and Sixteen Million Dollars (\$16,000,000) as a high, and

WHEREAS, the County Treasurer has apprised the Finance Committee of a recommendation from the Government Finance Officers Association (GFOA) that general-

purpose governments, such as Warren County, maintain an unrestricted fund balance in their General Fund of no less than two months of regular general fund operating expenditures, and

WHEREAS, the County Treasurer advises both he and the Auditors the County consults with agree with the GFOA recommendation and suggest amending the Unassigned Fund Balance Policy for Warren County to change the limits cited within from a dollar amount to a percentage, specifically setting the minimum as 15% for five (5) years and then increasing the minimum to 16.7% and setting the maximum at 21.8%, and

WHEREAS, the Finance Committee has considered and agrees with the changes suggested by the County Treasurer and does refer same to the Warren County Board of Supervisors for approval, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby amends the Unassigned Fund Balance Policy for Warren County to change the limits cited within from a dollar amount to a percentage, specifically setting the minimum as 15% for five (5) years and then increasing the minimum to 16.7% and setting the maximum at 21.8%.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 137 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 166 OF 2017 WHICH AUTHORIZED AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR CONTINUED OPERATION OF COUNTY OWNED BEACH ROAD PARKING LOT

WHEREAS, pursuant to Resolution No. 20 of 1952, the Village of Lake George was authorized to establish and collect parking fees for the County owned parking lot on the Beach Road, and

WHEREAS, pursuant to Resolution No. 196 of 2012 (subsequently amended by Resolution No. 456 of 2012, 178 of 2014 and 166 of 2017), the County entered into an Intermunicipal Agreement with the Village of Lake George ("Village") for operation of the County owned Beach Road Parking Lot for a term of five (5) years, commencing on May 24, 2012, and

WHEREAS, this Intermunicipal Agreement was extended for another five (5) years in 2017, and

WHEREAS, the Superintendent of the Department of Public Works has proposed and the Finance Committee has approved the request to amend the Intermunicipal Agreement with the Village of Lake George ("Village") for the operation of the County owned Beach Road parking lot on the following conditions:

- 1) The Village will continue to maintain, collect and enforce the Beach Road parking lot and parking regulations.
- 2) The Village will retain seventy-five percent (75%) of the annual net proceeds with Warren County receiving and retaining twenty-five percent (25%) of the annual net proceeds.
- 3) From the years 2021 to 2030 Warren County will remit to the Village their twenty-five percent (25%) share in an amount not to exceed Seventy-Five Thousand Dollars (\$75,000) annually, as required and specified by the Intermunicipal Agreement,

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an Intermunicipal Agreement with the Village of Lake George for the continued operation of the County owned Beach Road parking lot and said Intermunicipal Agreement shall contain the aforementioned conditions and any other conditions that the Superintendent of the Department of Public Works and/or the County Attorney deem appropriate, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 138 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AND AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.1355 220.1	Real Property Tax Service Agency, Office Equipment-Reserve	\$2,500
	Total	\$2,500

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 139 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 363 OF 2019, RESOLUTION ESTABLISHING A REPAIR RESERVE FUND TO FINANCE THE COST OF REPAIR TO THE COUNTY OWNED RAILROAD; AUTHORIZING APPROPRIATION OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2020, TO INCLUDE FUTURE LICENSE AGREEMENTS AND INSURANCE PROCEEDS REVENUE

WHEREAS, Resolution No. 363 of 2019, pursuant to Section 6-d of the General Municipal Law, as amended, established a Repair Reserve Fund to be known as the County Railroad Repairs Reserve Fund (A.899.00) ("Reserve Fund"), with the source of funding to be an appropriation from the Reserve, Railroad Repairs (A.891.00) balance in the amount of One Hundred Thirty-Two Thousand Five Hundred Ten Dollars and Fifty-Nine Cents (\$132,510.59), and

WHEREAS, the Superintendent of Public Works is requesting Resolution No. 363 of 2019 be amended to include future license agreements and insurance proceeds revenue collected in 2019 and in the future, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby amend Resolution No. 363 of 2019 to include future license agreements and insurance proceeds revenue collected in 2019 and in the future, and be it further

RESOLVED, that other than the above amendment, Resolution No. 363 of 2019 shall remain in full force and effect.

Adopted by unanimous vote.

RESOLUTION NO. 140 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY

WHEREAS, the Board of Supervisors adopted the Credit Card Policy for Warren County by Resolution No. 222 of 2015, which was subsequently amended by Resolution Nos. 460 of 2015, 133 of 2019, 411 of 2019 and 72 of 2020, and

WHEREAS, the Tourism Director has requested revisions to said Credit Card Policy to increase the monthly limit on the credit card in the name of the Clerk of the Board to be used exclusively by the Tourism Department from Thirty Thousand Dollars (\$30,000) to Fifty Thousand Dollars (\$50,000), and

WHEREAS, the Finance Committee has reviewed the changes requested by the Tourism Director and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Credit Card Policy for Warren County annexed hereto along with Schedules "A-F", be and the same is hereby adopted as the official Credit Card Policy for Warren County, and be it further

RESOLVED, that any and all prior Credit Card Policies, Resolutions or parts thereof inconsistent with the annexed Credit Card Policy for Warren County are hereby repealed effective March 20, 2020.

**COUNTY OF WARREN
CREDIT CARD POLICY**

I. OVERVIEW AND PURPOSE

A. Overview.

The use of conventional credit cards (hereinafter "credit cards") and/or ghost credit cards (credit accounts without the issuance of a physical plastic card for volume purchases where physical cards are not needed or desired and hereinafter "ghost cards") can be a cost effective method of obtaining products and services for the County. Credit and/or ghost cards can also save personnel time. Travel, training and other similar expenses are more practically and easily handled through the credit card process. In certain cases and depending on the source of the credit or ghost card and terms thereof, the County may even be able to gain additional savings when using a credit and/or ghost card to make purchases of equipment, fuel, materials and/or supplies.

B. Purpose.

To establish the Policy and Procedures for the use of County credit and/or ghost cards by Department Heads or their designee(s). These procedures are intended to accomplish the following:

1. To ensure that the procurement with credit and ghost cards is accomplished pursuant to the policy and procedures established by the County Board.
2. To ensure appropriate internal controls are established within each department procuring with credit and/or ghost cards so that they are used for authorized purposes only.
3. To enhance productivity, significantly reduce paperwork, improve internal controls and reduce the overall cost associated with approved purchases as listed below.
4. To ensure that the County bears no legal liability from inappropriate use of credit and/or ghost cards.

II. ADMINISTRATION OF THE COUNTY'S RELATIONSHIP WITH THE BANK ISSUING THE CREDIT CARD**A. Obtaining Credit Cards and Ghost cards**

1. Credit cards shall be obtained from the bank or financial institution authorized by resolution of the County Board of Supervisors. Ghost cards for high volume purchases shall be obtained from the same banking institution that credit cards are obtained from and as authorized by the County Board of Supervisors.
2. Once credit cards and/or Ghost cards are authorized by the Board of Supervisors, the County Administrator will coordinate and arrange for issuance of credit and/or ghost cards in accordance with this policy.
3. The County Administrator and Treasurer shall review enrollment forms, verify all information, and submit an application for credit and/or ghost cards to the bank or financial institution identified in subparagraph (1) hereof. The Chairman of the Board of Supervisors shall sign the enrollment forms on behalf of the County.
4. Credit and/or ghost cards shall be issued to:
 - a. Those Department Heads (hereinafter "Cardholders");
 - b. For the purposes indicated and at the expenditure limits set forth in *Schedule "A"* which may be amended from time to time by further resolution of the County Board of Supervisors.
5. All Cardholders shall execute the Cardholder authorization form annexed hereto as *Schedule "B"* and sign the back of the credit card upon receipt (signature on ghost cards is not possible and hence not necessary).
6. The aggregate County credit limit for all issued credit and ghost cards shall be \$292,000.

B. Contact With Card Issuer Representatives.

1. The following officials are authorized to discuss credit card invoices, payments, disputes, temporary limit excess and similar matters:
 - a. Treasurer or designee.
 - b. County Administrator.
 - c. Assistant County Administrator.
2. Cardholders are authorized to discuss credit card invoices, disputes and lost or stolen cards for their for respective department issued credit and/or ghost card(s).

C. Online Management of Credit Cards.

The County Administrator, the Assistant County Administrator and/or designee of the County Administrator shall arrange for online management of credit and/or ghost cards including required passwords for purposes of viewing account expenditures and payments, card charge requests, new applications, reconciling invoices and other features typically offered by Banks or credit card issuers as online management tools.

III. USE OF THE CREDIT CARD, REVOCATION AND RECORD KEEPING**A. Authorized Users**

1. The Cardholder who is issued the card or ghost card is the only person authorized to use that card, except:
 - a. In the instance of the Clerk of the Board who may authorize other County officials or employees to use the card for lodging or general use using the forms annexed hereto as *Schedules "C" and "D"*; and
 - b. With respect to the other Cardholders, the Cardholder may allow staff in their respective County Departments to make purchases using the cards or ghost cards, but this shall only be allowed after the credit card use form annexed hereto as *Schedule "C" or "D"* is completed.

B. Authorized Purchases

The credit card or ghost card is to be used in the conduct of the County's business only. The use of a County credit card or ghost card to acquire or purchase goods and services for other than official use of the County is fraudulent use and will subject the employee to disciplinary action up to and including dismissal. In addition, the fraudulent use will be reported to the appropriate law enforcement agency for investigation and possible prosecution.

C. Rules of Use

- The following restrictions will apply to purchases made with credit or ghost cards:
1. The goods or services must be budgeted and legally allowable.
 2. The total value of a transaction shall not exceed a Cardholders card limit. Payment for a purchase WILL NOT be split into multiple transactions to stay within the card limit.
 3. Spending limits for the month must be adhered to.
 4. Credit and/or ghost card users must inform the merchant that the purchase is tax exempt and provide tax exempt form as necessary.
 5. Credit card and/or ghost card users must retain vendors receipts and/or records of telephone, Internet, and/or mail orders for future reconciliation of the credit card statement. Cardholders or designees shall attach receipts, etc. to the invoice batch submitted to the County Auditor when requesting payment of credit and/or ghost card purchases attributable to the Cardholder or the Cardholder's Department as appears on monthly statements.
 6. Credit card and/or Ghost card users must still complete Purchase Orders as required by the County Purchasing Policy (identifying the credit/ghost card issuing bank as payee and providing details as to the service or item purchased). Nothing in this policy shall be construed as a means to circumvent the existing Purchasing Policy of the County in regards to bidding requirements, both formal and informal.
 7. Any incentive program benefits arising from the use of County credit cards and/or ghost cards shall be the property of the County and deposited in the County General Fund. The County Board of Supervisors shall determine the use of such incentives, if any.

D. Unauthorized Credit or ghost Card Use

1. The credit and/or ghost card SHALL NOT BE USED for the following:
 - a. Personal purchases or identification.
 - b. A purchase that exceeds the Cardholder's monthly purchase limit.
 - c. Cash advances.
2. A credit card or ghost card user who makes unauthorized purchases shall be liable for the total dollar amount of such unauthorized purchases, plus any administrative fees charged by the Bank or card company in connection with the misuse.

E. Cardholder Record Keeping

1. When the purchase is made over-the-counter, the credit/ghost card user shall retain the invoice and customer copy" of the charge receipt. The credit/ghost card user is responsible for checking that the vendor lists the quantity, fully describes the item(s), and includes any tax prior to the credit card user signing the slip. Invoices for meals, hotel stays, etc. will include an itemized list of all items and services purchased.
2. When the purchase is made on the Internet, the credit/ghost card user shall print a copy of the receipt and order confirmation before exiting the site.
3. When a purchase is made over the telephone, the credit/ghost card user shall have the vendor fax or email them a copy of the receipt.
4. When the purchase is made by mail, the credit/ghost card user shall retain all confirmations and shipping documentation.
5. When an item is returned, the vendor shall issue a credit, which should appear on a subsequent statement. *Under no circumstances should the credit/ghost card user or Cardholder accept cash in lieu of a credit of the credit card account.*

F. Review of Monthly Statement

1. At the end of each billing cycle, the Cardholder or staff member designated in writing or by email shall receive his/her monthly statement of account that will list the transactions to the Cardholders credit card for that period.
2. The Cardholder or staff member designated in writing or by email shall check each transaction listed on the monthly statement against the authorizations to verify that the statement is correct. If an item is returned and a credit voucher received, the Cardholder or designee shall verify that this credit is reflected on the monthly statement.
3. If purchased items are not listed on the monthly statement, the appropriate transaction documentation shall be **RETAINED** by the Cardholder until the next monthly statement. If the purchase or credit does not appear on the statement within 60 days after the date of purchase or return, the Cardholder shall notify the County Administrator and the Treasurer.
4. If in reviewing the monthly statement, if it is known that an item purchased was found to be unacceptable or not received or not even ordered, the Cardholder or designee is responsible for either, obtaining the item, obtaining a replacement or indicating a dispute of a non-ordered item as soon as possible as indicated herein. In the case of an item that has been ordered that is not acceptable, the Cardholder should attempt to receive that item by the date the Cardholder receives his monthly statement or consider placing the item into dispute. If any items are placed in dispute by the Cardholder, it should be documented using *Schedule "E"* Transaction Dispute Form and attached to the statement with the originals to be forwarded to the County Auditor and a copy of all documents to be forwarded to the County Administrator or the Assistant County Administrator who shall handle and/or process the dispute as may be determined appropriate.

G. Cardholder Security

1. It is the Cardholders responsibility to safeguard the credit/ghost card and account number and any security codes to the same degree that a Cardholder safeguards his/her personal credit information. A violation of this trust will result in that Cardholder having his/her credit/ghost card withdrawn and disciplinary action.
2. If a credit card or a ghost card number or security code is lost or stolen, the Cardholder shall immediately notify the credit card company, representatives are available 24 hours a day. The County Administrator and Treasurer should also be notified and the Lost/Stolen Card Notification form, *Schedule "F"*, filled out.
3. A new credit or ghost card shall be promptly issued to the Cardholder after the reported loss or theft. A credit card that is subsequently found by the Cardholder after being reported lost shall be submitted to the County Administrator who will then forward the card to the Treasurer for destruction.

H. Cardholder Separation

Prior to separation from the County of Warren, the Cardholder shall surrender the credit card and current credit card proofs of purchase to the County Administrator. Upon its receipt, the County Administrator will follow the steps outlined under Review of Monthly Statement and Payment of Credit Card Purchases, and forward the card to the Treasurer to be destroyed. Any Cardholder ghost cards shall likewise be terminated and new ghost cards established.

I. Revocation of Credit Card Privileges

1. The issuance of a credit card and/or ghost card to an employee is done at the discretion of the County Board of Supervisors.
2. Failure to comply with proper record keeping procedures as outlined in this policy will be cause to revoke the employee's credit and/or ghost card privileges.
3. Repeated loss or theft of any issued credit or ghost card will be cause to revoke the employee's credit/ghost card use privilege. Failure to immediately report the theft/loss of a card upon discovery may also lead to revocation of the credit/ghost card privilege.

IV. DOCUMENT SUBMISSION AND PAYMENT OF MONTHLY CREDIT/GHOST CARD INVOICE**A. General County Department Procedure**

Original sales documents (packing slip, invoice, cash register tape, credit card slips, etc.) for each transaction MUST be neatly attached to the credit card statement and attach the same to the account payable batch and submit the same to the Auditor's Office within five (5) business days of receiving the monthly statement.

B. County Auditor Review and Payment by Treasurer

1. The Auditors Office will a) review the documents for accuracy; b) review whether the charges are to the proper accounts, and c) approve the statement for payment.
2. The County Treasurer or staff member designated in writing shall be authorized to access the County's credit account online in order to verify charges and make or push online payments.

3. All purchases made with credit and/or ghost cards shall be paid for within the grace period so that no interest charge or penalties will accrue.

V. AUDITS

The Treasurer may, at the Treasurer's discretion, conduct random audits for both card authority and receipt retention as well as statement review.

SCHEDULE "A"

Credit card and/or ghost cards shall be issued to the Department Heads (hereinafter "Cardholders") for the purposes and monthly limits set forth:

- a. Three credit cards in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for travel and lodging and general use purposes each with a monthly credit limit of \$10,000;
- b. One credit card in the name of the Clerk of the Board of Supervisors, in care of the County of Warren, for use by the Warren County Tourism Department, for travel and lodging and general use purposes with a monthly credit limit of \$50,000;
- c. One credit card in the name of the Sheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- d. One credit card in the name of the Undersheriff for travel and lodging and general use purposes, with a monthly credit limit of \$10,000;
- e. One credit card in the name of the Superintendent of the Department of Public Works for E-bay fees only with a monthly credit limit of \$1,000;
- f. One credit card in the name of the Purchasing Agent for eBay fees only with a monthly credit limit of \$1,000; and
- g. Up to five ghost cards in the name of the Department(s) individually and for use with high volume vendors as selected by the County Administrator with four cards to have a monthly credit limit not to exceed \$15,000 and one card to have a monthly credit limit not to exceed \$167,500.
- h. One credit card in the name of the Veterans' Services Director for use exclusively in association with the Peer-to-Peer Program with a monthly credit limit of \$500.
- i. One credit card in the name of the Social Services Director for general use purposes with a monthly credit limit of \$1,000.
- j. One credit card in the name of the Health Services Director for general use purposes with a monthly credit limit of \$1,000.

Use of credit cards for travel and lodging shall be for the purposes set forth as *Schedule "D"*.

Use of credit cards for general purposes shall include purchases of a small dollar amount, food service, fuel, supplies, materials, conference registrations, hardware store

purchases, Federal Express, United Parcel Service and postal charges, other miscellaneous items authorized in Department Budgets, except when the County has an established account or using a ghost account with a vendor in which case that account shall be used and not the credit card. General purposes shall not include alcoholic beverages, tobacco, lottery tickets, cash advances or ATMs or purchases that require Board Resolutions until such a Board Resolution has been adopted.

SCHEDULE "B"

ACKNOWLEDGMENT OF RECEIPT OF THE MASTERCARD PURCHASE CARD

I acknowledge that, on the date indicated below, I received a Purchase Card for my Department's use. I have previously received a copy of the County Credit Card Policy which set forth, among other things, Cardholder use and responsibilities. I understand that:

The Purchase Card is a cost-effective method for the purchase and payment of small dollar material transactions and is limited to \$_____ per month.

The Purchase Card is to be used solely for business purchases; not personal purchases.

I am responsible for reconciling monthly statements and maintaining accurate accounting records.

Should my employment with Warren County terminate, I am responsible for returning the Purchase Card to the County Administrator.

Department Head Name: _____

(Please Print)

Department Head Signature: _____

Date: _____

Warren County Board of Supervisors
WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535
Fax 518-761-7652

Frank Thomas, Chairman

Amanda Allen, Clerk of the Board

SCHEDULE "C"

GENERAL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation Code: _____ Amount _____

Purchase Order # (if required): _____

This is to confirm _____ is authorized to use my credit card for _____

(merchandise) for County purposes. All purchases are tax exempt.

Vendor Name: _____

Date of Purchase: _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: _____ Ending in: _____ MasterCard / Visa /

Other _____ Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

Warren County Board of Supervisors
WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK 12845-9803



Telephone 518-761-6535
Fax 518-761-7652

Frank Thomas, Chairman

Amanda Al len, Clerk of the Board

SCHEDULE "D"

TRAVEL CREDIT CARD AUTHORIZATION

Date: _____ Appropriation

Code: _____ Amount: \$ _____

March 20, 2020

295

This is to confirm _____ is authorized to use my credit card for airline tickets, hotel charges and conference fees (as listed below) for County purposes. All purchases are tax exempt.

AIRLINE TICKETS:

Date of Purchase: _____ Name of Airline: _____

HOTEL CHARGES:

Name and address of hotel: _____

Arrival Date: _____ Departure Date: _____

- Room and room tax charges (tax exempt must have form) Local phone calls
- Long distance phone calls Restaurant charges
- Banquet and meeting room charges Laundry charges

CONFERENCE FEES:

Date of Purchase: _____ Name of Organization (ie. NYSAC): _____

Name on credit card: Clerk of the Board (Amanda Allen)

Card Number: Ending in: _____ MasterCard / Visa / Other _____

Expiration Date: _____

Call me at (518) 761-7656 with any questions.

I understand that I am responsible for all charges noted above that are incurred on this account.

CARDHOLDER'S SIGNATURE _____

CARDHOLDER'S NAME (please print) Clerk of the Board (Amanda Allen)

SCHEDULE "E"

**COUNTY OF WARREN
TRANSACTION DISPUTE FORM**

Cardholder Information:

Cardholder's Name: _____

Card Number: _____

Cardholder's Signature _____ Date: _____

Vendor Name: _____

Statement Date: _____ Transaction Date: _____

Transaction No. _____ Posting Date: _____

Amount Disputed: _____

Dispute:

The item referenced above is being disputed because:

____ There is a difference in the amount I authorized and the amount I was billed.
(A copy of your charge must be attached)

____ I only transacted one charge and I was previously billed for it.
(Date of Purchase charge: _____)

____ The above transaction is mine, but I am disputing the transaction.
(Please state your reason for the denial in detail)

____ I do not recognize the above transaction.

____ I have received a credit voucher for the above transaction, but it has not yet appeared on my account. (A copy of the credit voucher must be attached)

____ My account has been charged for the above transaction, but I have not received the merchandise. The details of my attempt to resolve the dispute with the merchant and the merchant's response are indicated below: _____

Attach the completed form to your monthly statement for review and approval by your Approving Supervisor and the Auditors Office and County Administrator or Assistant County Administrator.

SCHEDULE "F"

**COUNTY OF WARREN
LOST/STOLEN CARD NOTIFICATION**

Cardholder's Name: _____

Card Number: _____

Please Check One:

Card was: ____ Lost
 ____ Stolen
 ____ Other (Describe) _____

Describe how card was lost/stolen: _____

Was a Police Report filed (Circle): Yes No

If yes: Department: _____

Report Number: _____

Cardholder Notified the Credit Card Company:

Date: _____

Time: _____

Cardholder's Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

Adopted by unanimous vote.

RESOLUTION NO. 141 OF 2020

Resolution introduced by Supervisors Diamond and Strough

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING RESOLUTIONS ADVANCED BY THE ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES AND LEGISLATIVE & RULES COMMITTEES

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Environmental Concerns & Real Property Tax Services and Legislative & Rules Committees met and approved resolutions which could not be mailed in time to meet the requirements of the Rules of the Board, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain Resolution No. 142, advanced by the Environmental Concerns & Real Property Tax Services Committee, and Resolution Nos. 143-145, advanced by the Legislative & Rules Committee.

Adopted by unanimous vote.

RESOLUTION NO. 142 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BRZOSTEK'S REAL ESTATE AUCTION CO., INC. FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)

WHEREAS, the Warren County Purchasing Agent requested bids for Professional Auctioneer/Broker to Conduct Land Auction (WC 2-20), and

WHEREAS, Lexie Delurey, Director of the Warren County Real Property Tax Services Department, has recommended that Warren County award the agreement to Brzostek's Real Estate Auction Co., Inc., the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Brzostek's Real Estate Auction Co., Inc. of the acceptance of its proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Brzostek's Real Estate Auction Co., Inc., to conduct a buyers premium auction for a term to commence

upon execution of the agreement by both parties and terminate December 31, 2020, pursuant to the terms and conditions of the bid documents and proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 143 OF 2020

Resolution introduced by Supervisors Strough, Braymer, Conover, Beaty, Diamond, Driscoll, Leggett, Merlino and Simpson

RESOLUTION CALLING ON THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY

WHEREAS, spending in New York State for Medicaid is the single largest expense in the State Budget, and

WHEREAS, the funding to support the Medicaid program is provided by a combination of Federal, State and Local resources, and

WHEREAS, the required County and New York City contribution is \$7.6 billion annually, and

WHEREAS, the local share of Medicaid funding paid in New York is the highest of any State in the Country and is more than what 43 individual States pay in State share for their Medicaid programs, and

WHEREAS, this large local funding share for Medicaid and other State programs is a major contributor to New York's high local tax burden compared to other States, and

WHEREAS, the Governor and legislative leaders recognize the fiscal burden the financing of Medicaid is for local taxpayers and initiated steps to relieve part of that burden by capping the growth in local costs in this program, and

WHEREAS, one of the most prominent property tax reduction and mandate relieve initiatives in State history was Governor Cuomo's establishment of the zero percent Medicaid growth cap, and

WHEREAS, this zero percent growth cap enables counties to keep funding for the growing cost of many vital State programs and services, while continuing local quality of life services demanded by taxpayers, and

WHEREAS, the Medicaid budget is facing billions of dollars in annual deficits over the next several years, and

WHEREAS, these Medicaid deficits are contributing to the largest budget deficit the State has faced since the Great Recession, and

WHEREAS, the Governor's Executive Budget Recommendation is proposing a variety of ways to address these combined fiscal shortfalls, and

WHEREAS, budget proposals advanced by the Governor rely on \$150 million in Medicaid program costs assumed by local taxpayers, and include:

- using county government federal enhanced medicaid match savings;
- losing state Medicaid growth cap if counties breach the State property tax cap;
- shifting the local share of Medicaid growth above 3% to counties, if counties cannot contain costs under 3%, and

WHEREAS, counties do not have tools to control the Medicaid program growth; some of these limitations include:

- the ability to audit the Medicaid program;
- the ability to control the cost of prescription drugs;
- the ability to set provider reimbursement rates;
- the ability to modify eligibility and benefit levels for Medicaid recipients;
- the ability to control changing demographics across the State;
- the ability to control provider contracts, and

WHEREAS, if State experts in the Medicaid program are unable to develop solutions to control growth in the Medicaid program, it will be difficult for counties to do so, since they do not have this authority to control costs, and

WHEREAS, the Governor's Budget proposal will increase Warren County's \$11.8 million Medicaid program by as much as \$1,672,250 per year, every dollar of which would become the responsibility of local property taxpayers, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby urges the Governor and legislative leaders to maintain the zero percent Medicaid growth cap for counties and New York City as they address State budget shortfalls in order to keep downward pressure on the local tax burden, and be it further

RESOLVED, that the Clerk of the Board of Supervisor is authorized and directed to forward copies of this resolution to Governor Andrew Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel Stec, the New York State Association of Counties and the Intercounty Legislative Committee of the Adirondacks.

Adopted by unanimous vote.

RESOLUTION NO. 144 OF 2020

Resolution introduced by Supervisors Strough, Braymer, Conover, Beaty, Diamond, Driscoll, Leggett, Merlino and Simpson

RESOLUTION SUPPORTING A PROPOSAL TO CORRECT THE NAME OF HALFWAY CREEK TO HALFWAY BROOK ON FEDERAL MAPS THROUGH THE UNITED STATES BOARD ON GEOGRAPHIC NAMES

WHEREAS, the Unites States Board on Geographic Names (USBGN) has received a proposal from a resident of Queensbury to officially correct the name of Halfway Creek to Halfway Brook on Federal maps based on the significant historical and current local use of the name Halfway Brook, and

WHEREAS, the USBGN is responsible by law for standardizing geographic names for use by the Federal Government, and

WHEREAS, one of the USBGN's functions is to accept and process proposals to name unnamed geographic features or to change existing names which can be submitted by any interested individual or organization, local, State, Federal or Tribal agency, provided the proposal meets the criteria of the USBGN's principals and policies, and

WHEREAS, the USBGN places importance on local opinion and has asked for input from Warren County as the local government comprised of elected persons to represent citizens who might have an interest, and

WHEREAS, the Legislative & Rules Committee has considered this matter, subsequently voting in favor of supporting the proposed name change and does recommend same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors supports the proposal to correct the name of Halfway Creek to Halfway Brook based on historical and local use and does hereby authorize the Chairman of the Board to execute the USBGN Geographic Name Proposal Recommendation concerning same.

Adopted by unanimous vote.

RESOLUTION NO. 145 OF 2020

Resolution introduced by Supervisors Strough, Braymer, Conover, Beaty, Diamond, Driscoll, Leggett, Merlino and Simpson

RESOLUTION ALTERING THE STANDING RULES OF THE BOARD, AS ADOPTED BY RESOLUTION NO. 1 OF 2020, TO CHANGE THE TIME AND DATE OF THE OCTOBER 2020 BOARD OF SUPERVISORS MEETING

RESOLVED, that pursuant to a two-thirds majority vote of the Warren County Board of Supervisors required to alter a standing Rule of the Board, the date of the October 2020 Board meeting is hereby changed to Wednesday October 14th at 6:00 p.m., and be it further

RESOLVED, that the aforementioned changes are reflected in the revised Rules of the Board, attached hereto as Schedule "A".

SCHEDULE "A"

RULES OF THE BOARD OF SUPERVISORS

A. Meetings of Board of Supervisors

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the 8th day of January, and the place and hour of such organization meeting. A total of 501 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 12 of 2011, shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chairman, who shall preside at such meeting and at all meetings during the year. In case of the absence of the Chairman at any meeting, the Finance Chairman shall serve as Vice Chairman, as provided by Local Law No. 1 of 1968. The Chairman may call any member temporarily to the Chair. The Board may transact such other and further business as may properly come before such meeting.
2. In addition to the foregoing, the Board at the annual organization meeting shall transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure for the ensuing year; and any other matter that the Chairman wishes to bring before the meeting.

Privilege of the floor
Announcements
Adjournment

5. All resolutions shall be in writing and filed with the Clerk before noon on the Tuesday preceding the regular meeting on Friday of each month and at least three days prior to any adjourned or special meeting. The Clerk shall photocopy all resolutions and mail copies thereof to each Supervisor on each Tuesday prior to a regular meeting and on the third day prior to any adjourned or special meeting. All resolutions shall be considered by the Supervisors on each regular meeting date. Any Supervisor may request a resolution to be tabled until the next meeting, either regular, special or adjourned, and, if approved by the majority of the total weighted voting power of the Board, such resolution shall not be voted upon at the meeting when presented except where a statute prescribes a date on or before which the Board of Supervisors must adopt a resolution. A majority of the total weighted voting power of the Board shall be necessary to take it off the table.

B. Conduct of Meetings of Board of Supervisors

1. All questions relating to the priority of business shall be decided without debate.
2. The Chairman shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chairman in all cases shall have the right to vote, and when his vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chairman of the Board or the Chairman of any Committee wishes to enter into debate, he may do so only after he excuses himself from the Chair and a Temporary Chairman is appointed by the Chairman.
7. Any member, upon being called to order, shall take his seat and remain there until the point raised is determined. If the point be sustained, he shall not further proceed, except in order, unless by permission.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.

9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. All motions shall be reduced to writing, except those introduced at the Organization Meeting, if desired by the Chairman or any Supervisor, delivered to the Clerk and read before the same shall be debated. Any motion may be withdrawn at any time before amendment with the consent of the Second.
11. While a member is speaking no member shall entertain any private discourse or pass between him or the Chair.
12. A motion to adjourn shall always be in order, and shall be decided without debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
13. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall not be subject to debate, provided the County Administrator and County Attorney have first been afforded the opportunity to inform the Board of operation and/or legal consequences of adjournment.
14. The minutes of this Board shall be printed monthly and delivered by the Clerk of the Board on or before the regular meeting of the Board for the next succeeding month.

C. Committees of the Board of Supervisors

1. Standing Committees consisting of at least three (3) members shall be appointed by the Chairman at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

Committee Name	Number of Members
Budget	9
County Facilities - <i>Airport; Buildings & Grounds</i>	7
Criminal Justice - <i>Assigned Counsel; Courts; District Attorney; Probation; Public Defender</i>	7
Economic Growth & Development - <i>Capital Project Planning; Economic Development Corporation; Employment & Training; Planning & Community Development; SUNY Adirondack</i>	7

Environmental Concerns & Real Property Tax Services	7
Extension Services	7
Finance - <i>County Treasurer</i>	9
Health Services - <i>Mental Health; Public Health</i>	7
Human Services - <i>Countryside Adult Home; Department of Social Services; Office for the Aging; Youth Programs</i>	7
Legislative & Rules	9
Occupancy Tax Coordination	7
Personnel & Administration - <i>Civil Service; Clerk of the Board; County Administrator; County Attorney; Human Resources</i>	9
Public Safety - <i>Fire Prevention & Building Code Enforcement; Office of Emergency Services; Sheriff</i>	7
Public Works - <i>DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; Weights & Measures</i>	7
Shared Services	7
Support Services - <i>Auditor; Board of Elections; County Clerk-DMV; Historian; Information Technology; Purchasing; Self-Insurance</i>	7
Tourism	7
Special Committees	
EMS	7
Park Operations & Management (O&M)	4
	<i>plus 1 alternate</i>

2. Special Committees may be authorized at any legal meeting of the Board. They shall, unless otherwise ordered and directed by a majority of the Board, be appointed by the Chairman. The period of time that a special committee shall serve shall be designated when it is created.
3. The first member appointed to each committee shall be and act as the Chairman of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2nd Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and

2nd Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The meetings of each committee shall be held upon call by the Chairman thereof, except as hereinafter provided. The Chairman of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone or by mail at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee shall be held at any time whenever a majority of the members of a committee shall sign a written notice of such meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or mailed to the Chairman of such committee and the Chairman of the Board of Supervisors at least three days in advance of the day specified in such notice.

4. The Chairman of the Board of Supervisors shall be an ex-official member of a standing committee when a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chairman is available to attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chairman in determining whether a majority of members are present to allow the conduct of business, rather the Chairman shall be considered an alternate or substitute for a non-present committee member. Once the Chairman becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chairman shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for the Chairman's vote shall count towards the total needed for a majority vote of the entire Committee. The Vice Chair of the Board may exercise the duties described in this paragraph in the Chairman's absence.
5. When any Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

D. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question at the request of any member.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.

3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 12 of 2011, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 12 of 2011.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rd majority vote of the Board) will only be authorized with the following approvals: County Administrator, Budget Officer and, majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filling of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.
8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75
Correction Sergeants - 9

Correction Lieutenants - 2
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

E. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chairman without the need for a Board Resolution. This rule will serve as a standing authorization.
2. No standing rule of the Board shall be rescinded, suspended or changed, or any additional rule or order added thereto, unless it be by 2/3rds consent (as 2/3rds vote defined under Local Law No. 12 of 2011). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension. The rules may be amended at any time.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The rules of the Board shall continue in full force and effect unless and until a new set of rules is adopted by the Board.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

RESOLUTION NO. 146 OF 2020

Resolution introduced by Supervisors Strough and Driscoll

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Director of Mental Health has requested that the Board entertain a resolution calling on members of the New York State Senate and Assembly to reject the

Governor's SFY 2020-21 Executive Budget Proposal to shift 100% of the cost of 730.20 Competency Restoration Services to Counties , now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 147 OF 2020
Resolution introduced by Supervisors Strough and Driscoll

**RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND
ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET
PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION
SERVICES TO COUNTIES**

WHEREAS, the Governor's proposal would require counties to pay 100% of the Office of Mental Health (OMH) State Operations costs for certain individuals receiving mental health treatment at State-operated Forensic Psychiatric Centers, and

WHEREAS, historically, counties have paid 50% of the per diem rate set by OMH, which has reached an unsustainable cost burden on county budgets, and

WHEREAS, the derivation of Section 43.03 of Mental Hygiene Law (MHL) dates back to 1907 and allows the State to offset the costs of operating its Forensic Psychiatric Centers at county expense, and

WHEREAS, this statute no longer reflects the current mental hygiene system or the New York State Unified Court System and needs to be updated to be consistent with other statutes that make the State responsible for its own costs for the treatment of mentally ill individuals in State-operated Forensic Psychiatric Centers, and

WHEREAS, despite the fact that counties are now paying half of such restoration services, the Executive Budget proposal shifts 100% of these costs to the counties, and

WHEREAS, OMH has also taken the position that the County Mental Health Commissioners are not entitled to any information about the treatment they are paying for, and

WHEREAS, other payors for medical services are clearly entitled both under HIPAA and the MHL to receive information about the services for which payment is sought, and

WHEREAS, OMH also indicates counties should be responsible for any medical or hospitalization costs incurred for individuals mandated to competency restoration which, depending on the medical or surgical treatment required could cost hundreds of thousands of dollars and have devastating impacts on county budgets, and

WHEREAS, in New York State the counties through county tax levy already bear an overwhelming portion of the financial burden for supporting individuals suffering from serious mental illness and assuming 100% in 730.20 competency restoration costs will take away millions of dollars for critical behavioral health programming in the community, and

WHEREAS, counties are requesting members of the New York State Senate and Assembly reject the Governor's proposal to shift 100% of the cost of 730.20 competency restoration services to the County Mental Health Commissioners in the SFY 2020-21 Enacted State Budget, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors calls on the Governor and the Office of Mental Health to strongly reconsider the enactment of this proposal which will cripple county budgets and have a devastating impact on the counties' ability to pay for

behavioral health programs that are critical for serving the State's most vulnerable populations, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, directed to forward certified copies of this resolution to Governor Andrew Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec and to the New York State Association of Counties, as well as to any others deemed necessary and appropriate.

Adopted by unanimous vote.

RESOLUTION NO. 148 OF 2020

Resolution introduced by Supervisors Merlino and Braymer

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Director of Health Services has requested that the Board entertain a resolution amending the Warren County Budget for 2020 to appropriate funds relating to the COVID-19 outbreak, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 149 OF 2020

Resolution introduced by Supervisors Merlino and Braymer

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION

WHEREAS, the Warren County Health Services Division has requested to amend their 2020 Departmental Budget as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4191.4401	Public Health-COVID 19, Public Hlth-Bio Terrorism	\$ 32,325.00
<u>APPROPRIATIONS</u>		
A.4191 110	Public Health - COVID 19, Salaries-Regular	4,000.00
A.4191 120	Salaries-Overtime	10,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
HEALTH SERVICES - cont.		
A.4191 130	Salaries-Part Time	\$6,000.00
A.4191 220	Office Equipment	1,236.00
A.4191 410	Supplies	1,200.00
A.4191 435	Medical Fees	3,499.00
A.4191 442	Gasoline Expense	200.00
A.4191 445	Foods	1,000.00
A.4191 470	Contract	500.00
A.4191 810	Retirement	3,160.00
A.4191 830	Social Security	1,240.00
A.4191 831	Medicare Contribution	290.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 947

Noes: 0

Absent: 53 Supervisor Dickinson

Adopted.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Moore advised he neglected to mention during his report that Mike Morris was the County's new representative on the second floor of the Governor's Office. He stated Mr. Morris had been phenomenal to work with because of his quick response and taking the time each day to check in and inquire if the County needed anything.

Supervisor Leggett announced the Governor had issued an Executive Order during the meeting that required 100% of the staff that was not essential to work from home or not work at all and he asked where EMS fell under this order. Mr. Moore advised he would need to review the details included in the Executive Order in order to make that determination. Supervisor Braymer pointed out that it appeared this was only applicable to businesses. Supervisor Leggett apologized, as he had only briefly glanced at the notification on his laptop so he was unaware of the details. Supervisor Beaty advised the order required all non-essential businesses to shutdown. Supervisor Leggett questioned whether EMS staff were essential like garbage services and Mr. Moore replied affirmatively.

Supervisor Conover apprised he was not sure everyone fully understood that Mr. Moore was the designated spokesperson of a multi-disciplined team in the event of an

emergency. He stated he had no issue if Mr. Moore felt there was a need for the County to activate its facebook page, which was a governmental sight, as part of his communications and responsibilities, but a process was required for when a Supervisor would like something posted on the page to allow them to send this to the appropriate individual and then it could be reviewed and transmitted to Mr. Moore to make a final determination as to whether the information was accurate in a very fast changing situation. He remarked it was up to Mr. Moore to determine whether to activate the County's Facebook page, which was a governmental sight, if he felt he had the resources and time and could easily integrate that into his process, but if not then he may want to consider holding off until the Director of Public Affairs was hired.

Supervisor Seeber advised she would like to clarify for those of whom may not be as familiar with social media was what Supervisor Braymer had attempted to do last night was for the benefit of public participation which could not be done using YouTube Live Streaming or the Zoom that the County currently used. She said she and Supervisor Braymer had followed the lead from Albany County Legislators where they had their own separate Legislative page. She apprised any member of the Board of Supervisors was welcome to be an Administrator on the Warren County Board of Supervisor page with the hope that as soon as the position of Director of Public Affairs was approved today and subsequently filled, the Board would establish a Facebook page that would provide official communication out to the entire public because this was one of the major ways individuals received their communication, but not to substitute for websites, mail or other ways the County used to notify the public about what was occurring. She informed today they were able to have the public participate with about five questions from members of the public which she had forwarded to Mrs. Allen, but she did not know how the Chairman would choose to recognize that. She mentioned these questions were copied and pasted identically and not modified to allow that public participation; however, she noted, this was not a government Facebook page, but rather a collective group of coworkers that were attempting to provide information that any members of the Board were welcome to join. She stated she was looking forward to the Warren County official mode of communication which she had been asking for some time now. She mentioned several years ago Supervisor Leggett and a few other Supervisors including herself had attended a NYSAC training where they indicated this was needed. She advised they were doing the best they could today to get the information out, but she did feel that was a point of clarification that needed to be made.

Mr. Moore thanked the Board Members for approving the creation of the Director of Public Affairs position today, as it was very much needed and probably should have been created long before this. He stated the Supervisors he had previously mentioned earlier would be convening in his Office immediately following the conclusion of the meeting to work on filling the position. He said when he presented the request to create the position before the Personnel & Administration Committee his initial thought was to not just have all of the access through him, but also for this position to have access to all of the Supervisors, as well because in particular in a time like this the Supervisors were just as valid as he was in terms of communicating with an individual who was going to maintain an official County presence on social media and that individual was a professional who would work with him or whomever else to sort it out. He advised the notion was for the individual in this position to be a "fly on the wall" in any important meetings being held by the County to ensure they understood the context of decisions so they were aware of what was permitted to speak about publicly; he added this was why he would like this individual to have direct access to all of the Supervisors when they were hired. He mentioned the ideal candidate for this position would be someone the Board Members already worked with, knew, was comfortable with and had a trustful relationship with them. He apprised this was what he was hoping would occur with his meeting with the working group of Supervisors this

afternoon with the goal of hiring someone for the position as soon as possible with the perfect scenario resulting in someone starting on Monday morning.

Supervisor Wild advised he would like to mention something that was brought to his attention regarding stress and anxiety in the times they had today with people working from home with their children at home due to the schools all being closed. He referred to a notice distributed by SUNY New Paltz entitled "COVID-19 Managing Stress in this Anxious Time" which provided some coping mechanisms. He said everyone should make sure they stay in touch with their friends and family because no matter how they looked at it this would be a stressful time over the next few weeks.

Supervisor Braymer stated as elected officials they were responsible to all of their constituents and she knew she was receiving a significant amount of questions from the public about what was occurring with the meal programs for students and elderly which were being taken care of by the School Districts and Office for the Aging with supplies available and the County was working on obtaining more hand sanitizer. She advised residents wanted to know what they could and could not do which is why she believed it was important for all of the Supervisors to provide this information to their constituents. She apprised for all of those Supervisors who were not on social media she wanted to ensure they were aware that the Facebook account she and Supervisor Seeber created was an important way for their constituents to stay informed; she added if the Director of Public Relations created an official account for Warren County then this would be even more information being communicated to the public through their official pages.

Supervisor Conover commended Mr. Moore for his excellent response to his question to him regarding communication which he hoped everyone would heed to what Mr. Moore had stated. He advised he recently noticed individuals had been privately filming Committee, Board and other types of meetings and he assumed because there was no regulation that this was permitted or in the absence of regulation that it was not permitted and he asked Chairman Thomas to make a determination as to whether private videoing of their meetings was permitted; he added they may also want to look at other governmental entities, as well as he did not believe they should have several Supervisors videoing the meetings because there may be some Supervisors that did not want to be on video. Chairman Thomas apprised he would take this under advisement.

Mr. Moore stated his thought on this was that they were in a public meeting where the media could not attend because they were not allowed in the building and since it was a public meeting if live streaming was helpful in making it more of a public meeting he certainly had no issue with this.

Supervisor Beaty advised it was a public meeting and the Board was all about transparency which was why he was confused about Supervisor Conover mentioning rules regarding the method that allowed the public to view the meetings while they were occurring. He remarked the public should have total access at all times and he thanked Mr. Moore for being supportive of that.

Supervisor Conover apprised he took no issue with live streaming of their meetings as long as there was a procedure in place for that purpose; he added this concerned Committee meetings, as well because they were also being privately videotaped and he was supportive of them being live streamed, as well. He said his question related to the private videotaping of their meetings, as he believed other governmental entities had addressed this matter with a policy. He informed no one was opposed to denying the public information, all he was concerned with was what the rules would be going forward.

Chairman Thomas stated this was an unusual time that he did not believe any of them had experienced before with the goal of having public participation and interaction during the Board Meeting, but they did not have the technological capability to do so yet; he added he was hoping it would be possible to have something in place that would have this

capability in the future. He said at this point he did not have an issue with individuals live streaming the meeting to their facebook pages.

Supervisor Wild remarked he concurred that these had to be open meetings, but what he would like was an official stream to ensure nothing was modified or edited to prevent some of the Supervisors comments from being taken out of context.

Chairman Thomas advised the Board Meeting today was not only being recorded by Zoom, but also the technology used by the County to post Youtube videos of the meetings on the County website; he added the meeting was currently being live streamed to Youtube.

Supervisor Strough exited the meeting at 1:07 p.m.

Supervisor Seeber advised she was appreciative of all of those efforts with her only comment being a live stream on Youtube and the licensing the County currently held with Zoom did not allow public participation. She said they were trying to band together not as political entities, but as members of this Board to provide that opportunity to the public in a time of crisis to answer their concerns. She apprised to that point they did have public participation included as an item on the Agenda and in recognizing the offices were closed to the public she had verbatim copied the questions that had come from the live feed and would appreciate and opportunity to have those comments read into the record and answered to the best of their ability here today. She restated that she had copied, pasted and distributed them verbatim in an email to Mrs. Allen and inquired if that was something that could do briefly to address public concern. Chairman Thomas apprised he took no issue with taking the time to answer the questions from the public. Mrs. Allen apprised the first question stated "now would be a good time to report on testing data. It is understood there is a national shortage, how do we compare?" Mr. Moore responded he was unsure because he did not have access to any other municipalities testing data. Supervisor Braymer asked if anyone was aware of the statistics for Warren County. Mr. Moore replied he would let Ms. Jones speak to this, but one of the issues they had with recording the tests that were pending was the County was not always aware if the test was pending because the practitioner can order the test on their own authority. Ms. Jones apprised Mr. Moore was correct in a sense that the County was unsure of how many tests were being carried out locally. She said Glens Falls Hospital was the only institution providing the testing in the County; however, she noted, they were also handling tests for residents from Essex, Hamilton and northern Saratoga County. She informed there were between seventy to one hundred tests being handled in the tent that was set up outside on the Hospital grounds everyday and about thirty were being conducted on in-patients on a daily basis, but she was unsure how many of them were County residents because her Department had no control over who was getting tested.

Mrs. Allen read aloud the next comment which stated "perhaps links to agencies could go on the County website so individuals can reach out on how to help reduce redundancy". Mrs. Allen added there was also the following question: "what is the situation with ventilators?" Supervisor Seeber requested that each question and/or comment be addressed on its own, apprising these individuals were aware their names were public for public comment. Ms. Allen stated the comments regarding the national shortage were from M.S. Hayes and the request to put the links on the website was from Darlene Giblin Hayes and Pamela DeGroff was asking about the situation with ventilators. In regard to ventilators, Chairman Thomas stated the only thing he was aware of he learned from the news and that was that two of the automobile manufacturers were going to start producing ventilators through the Federal Government Mrs. Allen advised Pamela DeGroff had another question where she was asking what could individuals do if they thought they had the Coronavirus and their doctor was no longer working. Ms. Jones responded that individuals who felt they had the Coronavirus and their doctor was no longer working could contact the local Urgent Care Facilities or her Office and they could get them in contact with a doctor. Mr. Moore recommended that they call their insurance provider and inquire if they had a telemedicine

option; he added the County was offering telemedicine to all of their employees who were covered under the County insurance plan to address all types of illnesses, including Coronavirus, so they did not have to sit in a doctors office waiting room in order to get checked out. Mrs. Allen informed the next one was a comment from Kelly Borgos Hatin which indicated SUNY Adirondack was doing a tremendous job of getting courses online and educational assistance and advising for Summer and Fall, etc. and she thanked everyone. She said we would get through this with students all getting remote training as we speak we should be right on track. In regard to what Mr. Moore had just mentioned, Chairman Thomas advised he had received an email that doctorsondemand.com was a tool that could be used for telemedicine where the user created a profile and provided their insurance information if the user had any and then downloaded the application. Mrs. Allen informed the next question was from Melody from Impression Florist which stated "you are doing good things. Question I am hoping you can direct me where to check if they are still allowing funerals with restrictions. I was told by a florist support group that I can transfer my business phone and take floral orders for funerals and go in myself and design and deliver. I am wondering if this is true or I keep my business functioning, limiting hours with just me only or did I have to close the store?" Mr. Moore replied the best advice he could give was to contact an association or a business directly, as the County was still trying to get a handle on what the latest Executive Orders meant. Ms. Jones advised she would like to return to the question regarding what someone should do if they thought they had Coronavirus, but did not have a doctor, apprising the Glens Falls Hospital had a tent where an individual without a provider could drive up and get a screening and be tested if necessary. She said this would probably be better then going to urgent care unless they required management of their disease. Mrs. Allen apprised the final one was a comment from Clyde Moore who would like everyone to support their local restaurants by grabbing food to go and taking it out.

Supervisor Wild mentioned he would like to respond to the question regarding which businesses were determined to be essential, apprising he read an email which indicated the Empire State Development Organization was answering those questions. He advised he was unsure if this were correct, but he could work on finding this information and he encouraged the individual who asked that question to contact him through his email which was posted on the County website. Chairman Thomas stated he had been on a conference call with the Governors Office yesterday and Supervisor Wild was correct that the Empire State Development Organization would make the determination on what businesses were essential; he added there were also waivers available. Supervisor Wild asked if individuals searched for the New York State Empire State Development Organization they would be able to find this information and Chairman Thomas replied affirmatively. Mr. Moore suggested googling NYSESD.

Supervisor Driscoll advised he had been contacted by a few of his constituents who had heard the State and Federal Governments would be withholding Federal and State tax returns. He said some of these families depended on those monies to develop their monthly budgets every year and he asked if anyone else knew anything about this because he was unsure if this were true. Supervisor Geraghty stated if individuals had filed their income taxes then the Federal Government had already begun processing income tax refunds, but the State was slower with their processing. Supervisor Driscoll apprised these individuals filed their return in the beginning of March, but they had not received anything yet and were concerned because they heard these monies were being withheld. Mr. Moore informed he had no information regarding that.

Chairman Thomas called for announcements.

Supervisor Seeber stated there had been a Trivia Night scheduled for tonight at SUNY Adirondack which had been cancelled in light of the circumstances and she thanked those Board Members who had signed up to participate. She said in light of that every time

March 20, 2020

315

they participated in the competition she personally purchased hats for Warren County's team, but on behalf of the Board of Supervisors what she wanted to do was use these hats and give them to Mr. Moore and Ms. Jones as an acknowledgment because this was a difficult time with everyone doing the best they could and she would like to see the hats go to good use.

Chairman Thomas thanked everyone for their patience, as he believed the meeting had run smoothly.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Simpson , Chairman Thomas adjourned the Board Meeting at 1:19 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, APRIL 17, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Seeber.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-19; Supervisor McDevitt absent- 1

Supervisors Diamond, Driscoll, Frasier, Merlino, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Leggett, Braymer, Bruno, Simpson, Hogan, Dickinson, Strough, Wild, Magowan, Seeber and Beaty were present via teleconference.

Commencing the Agenda review, Chairman Thomas noted a motion was necessary to approve the minutes of the March 20th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Shepler, seconded by Supervisor Merlino and carried unanimously.

Chairman Thomas asked if Dr. James Seeley, *Executive Director, Cornell Cooperative Extension*, was present to address the Board regarding the 50th anniversary of Arbor Day and Amanda Allen, *Clerk of the Board*, responded that this had been delayed until the May 15th Board Meeting.

Prior to commencing the Agenda review, Chairman Thomas introduced Congresswoman Stefanik, who was unable to attend the meeting, but had made herself available via teleconference to update the County regarding what her Office had been working on. Congresswoman Stefanik said first and foremost she would like to thank the Board Members and County staff for all of their brave work during this crisis which had been unprecedented with all of the Counties in her jurisdiction rising to the occasion. She informed she would like to provide a few updates regarding the Federal packages they were negotiating, the first of which pertained to how the funding for the SBA (*Small Business Association*) Paycheck Protection Program had been fully expended and they were working toward adopting additional funding for the Program. She apprised in addition to this they were also negotiating a package to provide support to County and local Governments, as well as the hospitals and community health centers. She stated the Department of Health and Human Services had disbursed the first 30% of the \$70 billion of funding to hospitals, including Glens Falls Hospital. She mentioned the concern that had been expressed by the New York delegation was that this disbursement was based on 2019 data points which were not reflective of the current status. She advised this meant it treated all hospitals across the Country based on 2019 and the New York delegation wanted to ensure the funds provided to hospitals and community health centers were based on today's data. She informed this would ensure the States and regions hit hardest by the Coronavirus would be reimbursed at a different level than States and hospitals who had not been impacted as much. She said she was working with the Hospital Association of New York and all of the regional hospitals on that issue. She apprised she had an opportunity to participate in the daily briefing with some of the hospitals located in her district, including Glens Falls Hospital, Albany Medical Center and Nathan Littauer Hospital,

which served the Fulton County region of her district. She mentioned her office was in daily contact with the hospitals located in her region to ensure she was aware of their concerns and that their needs were being met.

Congresswomen Stefanik said in addition this morning she participated in a conference call with all of the Superintendents of School Districts associated with WSWHE BOCES (*Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Education Services*) to discuss how her office was working to ensure the Department of Education's Federal funding was allocated to their school districts, as she believed this was imperative considering they had to quickly shift to online learning and make changes to their meal programs for low income students. She advised at the federal level they wanted to make the funding process for school districts as seamless as possible to assist them with getting through this tense time. She stated she also had a conversation yesterday with Dr. Kristine Duffy, *President, SUNY Adirondack*, regarding the federal funding for the higher education institutions, with the first 50% already allocated which related to the direct aid to students. She apprised from her perspective she would like the additional 50% of aid to be as stress free as possible because the higher education institutions had been grappling with these unprecedented challenge and she was raising Dr. Duffy's concerns as they continued to set the guidelines at the federal level as to how the response could be set. She mentioned she was aware what was critically important to the Counties was ensuring the next Federal stimulus package included direct funds to local governments; she added she felt this was imperative for the Counties located in her district who had born the brunt of this crisis with their Public Health Departments stepping up to the plate. She mentioned she was well aware the Counties were in dire fiscal situations so she and some of the other federal delegates from New York were pushing for that direct funding to the Counties which she was fully supportive of. She stated she also believed the Governor of New York State should be required to certify that these funds would be directly allocated to Counties and not remain at the State level because she believed the priority was for these funds to be allocated for the County. She concluded by asking if anyone had any questions she could answer.

Supervisor Braymer thanked Congresswomen Stefanik for providing direct updates to the Board which were appreciated. She asked whether the funding being allocated to SUNY Adirondack could be used to expand broadband coverage and Congresswomen Stefanik responded she believed SUNY Adirondack should be permitted to allocate the funds to their General Fund so they could use it for what they needed. Congresswomen Stefanik said each higher education institution were in different circumstances and she had discussed with SUNY Adirondack how this situation had highlighted the digital divide, as their institution was in a different position than SUNY Plattsburg or Clarkson University in terms of the demographics and the rural nature of the students they served. She said because of this she would be supportive of SUNY Adirondack being able to use that funding for this pivot to online learning and the technological needs. She informed she felt this pandemic was calling attention to the absolute need for a rural broadband strategy across the Country and she cited how the students of North Warren Central School District and Warrensburg School District were faced with the challenge of having students who did not have access to broadband coverage, nor or hot spots. She mentioned the FCC (*Federal Communications Commission*) had taken steps at the federal level to increase investment in rural communities; she added prior to this crisis she discussed with the Chairman of the FCC ensuring New York State was eligible for some of the rural broadband grant funding that they were previously going to be left out of because of some of the positions at the State level. She said the FCC had made an update to that to ensure New York State was eligible and she was hoping once they got through this crisis that she could have the Chairman of the FCC visit the district and hear from the State corners to make him aware of how critical this funding was. She apprised the Federal Government did want the higher education institutions to use the funding for what they thought they needed, but as everyone was aware it was broader than that.

Supervisor Braymer informed she had been working with the County Planning &

Community Development Department to collect data regarding places in the public that would open up their hot spots and then placed this information on a map that was posted on the COVID-19 resources page of the County website and she encouraged Congresswomen Stefanik to review this information and refer her constituents to the page, as well. She recognized Kevin Hajos, *Superintendent of Public Works*, for responding quickly to her request to expand one of the County's wifi locations in the Town of Warrensburg which he took care of within a few days. She voiced her appreciation for Congresswomen Stefanik acknowledging this issue and working toward a long-term solution.

Supervisor Bruno advised his understanding was in order for the County to get back to some form of normalcy and open businesses back up faster wide-spread testing would be required and he asked Congresswomen Stefanik if she knew what the status of those tests were. Congresswomen Stefanik replied that this was correct and if they were to look at it from the short and long-term perspectives, testing would be critically important. She said the FDA (*Food and Drug Administration*) had fast tracked their approval process on this quick turn around testing capability, but one of her concerns was that the State had impaired the County's testing capabilities with it being more likely for residents from Downstate New York to be tested than those residing in Upstate New York. She stated as an example .45% of the population of Essex County had been tested, but the average percentage on a State-wide level was 2.5% meaning while testing was low State-wide it was significantly lower in Counties located in Upstate New York. She restated the FDA was approving tests with the capability to turn around results quicker, adding it was clear she needed to work with the local governments to make these tests available to them; however, she noted, it was imperative to ensure that Governor Cuomo made these tests available to Upstate New York, as well even though the population was denser in this area.

Chairman Thomas thanked Congresswomen Stefanik for being present via teleconference to provide the Board Members with an update, noting that all her hard work was much appreciated. Congresswomen Stefanik apprised she just remembered another matter she would like to bring to their attention regarding the eligibility of seasonal businesses for the SBA Paycheck Protection Program. She said she was working to ensure the Department of Treasury guidance was more flexible and understanding of their seasonal nature of businesses to extend the deadline that was set for June 30th in terms of payroll assistance to reflect the busy season. She encouraged Supervisors who received questions from the seasonal hotels, restaurants and other business owners that were critical to the regions economy regarding this program to contact her office because they were working through triaging those questions. Congresswomen Stefanik concluded by thanking everyone at the County for all of their great work.

Returning to the Agenda review with the report by the Chairman of the Board, Chairman Thomas advised this past month had been both busy, as well as stressful at times and he thanked the County Administrator, the County Attorney, the Sheriff's Office, Public Health and more specifically the nurses, Office of Emergency Services, the Clerk of the Board and all of the County employees who were working during this pandemic. He said they had been reacting to the Governors Executive Orders which were not always clear on the requirements, but he believed they had done a good job and had sought clarity when needed with County staff doing what was required of them. He apprised he had renewed the Emergency Declaration for another thirty days, as well as the two Executive Orders, one of which restricted access to County Buildings and the others purpose was to assist the Public Health Department with mandatory quarantines. He informed the County had worked hard in order to be in compliance with all of the Governors Executive Orders, but the County was appealing to the Governors Office to allow the recreational vehicle campgrounds to remain open because of the number of seasonal residents from the County who resided in them for the coming months, but no response had been given as of yet. He added he was hoping this request would be granted.

Chairman Thomas apprised he had participated in a significant number of conference calls in the evening with NYSAC (*New York State Association of Counties*) where

representatives of NYSAC were periodically providing updates which had led to some lobbying with the State when the State Budget was being finalized, as well as with the Federal Government for FMAP (*Federal Medicaid Assistance Percentage*) funding and funding for local governments. He stated he had also participated on many calls with the Governor's Office which took place during the afternoon hours. He advised he had directed the Information Technology Department to work with the Tourism and Planning & Community Development Departments to update and repair the County website to make it more accessible for the public and businesses to find information regarding COVID-19 and the County's action regarding same which they did a great job on, as he believed it was greatly improved.

Chairman Thomas stated on March 26th he had participated in a teleconference with Dr. Duffy concerning the SUNY Adirondack Budget and on March 24th he had attended a meeting as sole member of the LDC (*Local Development Corporation*), during which they appointed a new Board of Directors at their annual organizational meeting. He advised on March 31st he had participated in a FEMA (*Federal Emergency Management Agency*) webinar regarding Disaster Relief 4480 applicant briefing. He said there had been many issues, one of which was when Governor Cuomo proposed taking 20% of the ventilators from hospitals in Upstate New York for use in New York City where there was a definitive need, but this was resolved as a result of the demand decreasing. Chairman Thomas advised he had taken part in a few interviews with the media, put together a video and provided topics for three press releases. He informed he had met many times with the (COVID-19) Task Force to discuss various issues, such as testing, supplies, etc.

Chairman Thomas apprised on April 9th the County partnered with Glens Falls Hospital to perform testing for COVID-19 in the rear parking lot of the Municipal Center Building. He said their hours of operation were from 9:00 a.m. until 1:00 p.m. with 128 tests having been taken as of this morning. He advised the first three days of this operation were challenging due to the inclement weather, but they persevered with the assistance of the Public Health Department. He stated the latest Executive Order from the Governor concerned the mask requirement when individuals were out in public and could not maintain social distancing which went into effect at 8:00 p.m. tonight.

Chairman Thomas stated there was another issue with second homes and short-term rentals involving the Governor taking away the County's ability to issue emergency orders without obtaining approval from the NYS DOH (*New York State Department of Health*) beforehand. He said as a result of this the County submitted a request to NYS DOH to shutdown short-term rentals, but the request was denied. He apprised since this request was denied the County was requesting that anyone with second homes who traveled to the region quarantine themselves for fourteen days and notify the Public Health Department of their presence, as well. In regard to short-term rentals, Chairman Thomas advised he was aware there was an extensive effort to request that these properties not be rented out at this time.

Chairman Thomas informed he had been continuously communicating with the Command Center for the Glens Falls Hospital to determine if they required any assistance from the County. He stated the working group established by Supervisor Wild to address the economic impact of this pandemic had met once; he added the County faced many challenges ahead and he believed this group would be beneficial in determining how the County's economy could begin recovering from this situation. In regard to the Census, Chairman Thomas advised the County as a whole appeared to be lagging in its response and he would encourage the Supervisors to urge their constituents to respond to the Census because of its relation to future funding and programs in the County. He mentioned the Planning & Community Development Department had developed some yard signs pertaining to the Census which he suggested the Supervisors pick up to place in areas around their municipalities. He restated how important it was for County residents to respond to the Census.

Chairman Thomas stated the next item on the Agenda concerned the reports by Committee Chairman on the past months meetings or activities.

Supervisor Seeber advised she would like to highlight a few of the Proclamations included

in the Resolution packet that related to criminal justice, the first of which Proclaimed April 2020 as Child Abuse Prevention Month in Warren County and the other Proclaiming May 1, 2020 to be Law Day in Warren County. She reminded them last month a Proclamation was approved Proclaiming next week as National Crime Victims' Rights Week which was nationally recognized with this years theme being steep justice, ensure victim rights and inspire hope. She mentioned as a statistical reminder an individual became a crime victim every twenty-six seconds in the Unites States with more crimes being committed relating to technology, as well as seniors which there was also a Proclamation before them today that Proclaimed May of 2020 to be Older Americans Month. Supervisor Seeber apprised she had the opportunity to participate in two phone calls with the NACo (*National Association of Counties*) Standing Committees she was a member of and she thanked the District Attorney, Public Defender, Sheriff and Probation Director for participating in a call with the NACo Public Safety and Criminal Justice Standing Committee on April 1st. She advised the next Criminal Justice Committee meeting was scheduled for Monday, April 20th during which the District Attorney and Probation Director would be discussing the new State Budget as it related to Bail and Criminal Justice Reform. She said there had been some significant changes with Bail Reform, but there was still many more issues that needed to be addressed. She informed the current number of inmates that were incarcerated at the County Jail was about fifty-six which was around where they were in January when they first started reporting on these figures as it related to Bail Reform. Supervisor Seeber apprised she had also participated in a NACo webinar for Resilient Counties which she was a member of that advisory group following which she forwarded information from the call on to the Planning & Community Development and Tourism Departments, as well as the Director of Public Relations to work on those GIS maps and some resources that they had been able to develop into the County website. She advised she and Supervisor Beaty had yet to provide a report on the NACo Legislative Conference in Washington D.C. they had attended, but the information they had shared with the individual departments had been put to good use.

Supervisor Beaty advised the County Facilities Committee had not met last month, but he had met with Kevin Hajos, *Superintendent of Public Works*, and Don DeGraw, *Airport Manager*, last week to curv any unnecessary items from being included on the Committee meeting agenda that may lead to needless spending during this trying financial time. He stated Mary Elizabeth Kissane, *County Attorney*, had distributed an email a few weeks ago concerning the Vincent Macri lawsuit which involved the land the County took through eminent domain for the Airport Runway Extension Project. He said he did not want them to forget that they, as a Board, had made many missteps along this process which was unfortunately continuing to cost the County taxpayers money. He informed as a result of this lawsuit Mr. Macri had won additional compensation resulting in the amount paid for the property totaling over half a million dollars for less then an acre of land; he added the FAA (*Federal Aviation Administration*) had determined the Airport Runway Extension was not necessary and this Project was cancelled. He remarked he felt compelled to bring this matter to their attention because he believed the Board could no longer afford to make poor decisions that cost their taxpayers money, such as this Project more so now because the County would be dealing with a shortfall of around \$10 million in sales tax revenue as a result of COVID-19. He apprised he had been perplexed by the fact that only two Supervisors joined him in opposing the Airport Runway Extension Project, with Supervisor Braymer being instrumental from an environmental standpoint and Supervisor Seeber changing her support to opposition once she obtained all of the facts regarding this extension. He said he hoped going forward the Board Members would take the time to review all of the information required to make an informed decision instead of "blindly going over a cliff and following the lead" because the Macri lawsuit was just another example of costing the County taxpayers hundreds of thousands of dollars that should never have been spent. He concluded by stating he was looking forward to the County Facilities Committee meeting next week which the agendas had already been distributed for.

Supervisor Shepler indicated she had nothing to report on, but she would be making a

statement during the Announcements portion of the meeting.

Supervisor Geraghty indicated he had nothing to report on.

Supervisor Conover advised the Public Works Committee had met on April 2nd, approving proposed Resolution Nos. 154-155 and he provided a brief overview of each. Supervisor Conover apprised Resolution No. 155 needed to be withdrawn due to the cancellation of the Project Healing Waters Event.

A motion was made by Supervisor Conover, seconded by Supervisor Magowan and carried unanimously to withdraw proposed Resolution No. 155, Authorizing Allocation of One Hundred Yearling Rainbow Trout to the Project Healing Waters Event Organized by Robert McArthur.

Supervisor Leggett stated the Public Safety Committee had not met, but he would like discuss the transfer of funds in the amount of \$50,000 from the Contingent Account for the purchase of face masks which would be added to proposed Resolution No. 150, *Making Supplemental Appropriations*. Supervisor Dickinson pointed out this was not currently included in proposed Resolution No. 150 and he asked whether Supervisor Leggett was suggesting amending the proposed Resolution to include the transfer as outlined above and Supervisor Leggett replied affirmatively. Supervisor Beaty asked if this could be a separate resolution and Chairman Thomas replied in the negative. Supervisor Beaty voiced his discomfort with this, apprising he believed it should be a separate resolution and therefore would be voting in opposition.

A motion was made by Supervisor Leggett and seconded by Supervisor Dickinson to amend proposed Resolution No. 150, *Making Supplemental Appropriations*, to include a transfer of funds in the amount of \$25,000 from the Contingent Account for the purpose of purchasing face masks.

Supervisor Diamond advised he concurred with Supervisor Beaty that this transfer should be its own resolution because it had not been discussed by the Public Safety Committee beforehand. He said he understood the need and was fully supportive of purchasing face masks; he added there was a Public Safety Committee meeting scheduled for this Monday and the transfer of funds included in proposed Resolution No. 150 as it stood right now was vetted at the Finance Committee meeting, but this had not been addressed by the Public Safety Committee which was why he concurred with Supervisor Beaty that this should be addressed on its own.

In response to Supervisor Diamond's comments, Supervisor Leggett advised they were dealing with a rapidly moving situation where as of this evening there would be an amendment to the Governors Executive Orders that required all employees to use face masks. He explained in order to be able to obtain these face masks in the appropriate time and provide protection to County employees time was of the essence. He apprised while they all admired and respected the Committee process, they also admired and respected the need to act quickly when the need arose.

Brian LaFlure, *Fire Coordinator, Director/Office of Emergency Services*, stated the County was dealing with an unprecedented time where there were regulations, including his job description, that indicated what needed to or could occur in the event of a State of Emergency. He advised because there were Federal, State and Local State of Emergencies it was difficult to find an inventory of face masks to purchase with the price changing on a daily basis as a result of significant demand. He stated the face masks they would like to purchase were originally priced at \$0.20, but now they were \$1 and tomorrow they would probably be \$4. He informed there were actions they needed to take during crisis, such as purchasing the face masks, where they could not wait for a Committee meeting to be held. He advised their goal was for the \$25,000 to be the amount not to be exceeded to allow the County to move forward with the much needed purchase to cover County staff because the County, as the employer, was required to provide employees with these face masks. He said while a number of County employees had been working diligently to make their own face masks which saved the County money, they still had employees they were required to provide the face masks for and the

longer they delayed the purchase the more expensive it would be to purchase them as a result of the cost for the product increasing on a daily basis. He added another reason they could not wait for the request to go through the regular process was because it was taking a minimum of two weeks to procure face masks with some taking a month or more.

Supervisor Wild advised a discussion took place last month regarding the emergency spending authority which he believed was for the purpose of allowing the County to move quickly in a situation where it could save lives or significant money. He said if there was resistance to this then he would suggest they forward it on to the County Administrator and that team of Supervisors to allow them to determine whether they would approve the expense so that a decision could be made today.

Supervisor Simpson apprised he felt the longer the County held off on this transfer to pay for the purchase of face masks the more difficult and expensive it would be to purchase them and he pointed out North Warren EMS was paying significantly more for their face masks than the County. He remarked he believed they should act on this as soon as possible.

Supervisor Braymer stated she concurred they should move as quickly as possible, but she felt they should address this transfer by itself to allow it to move forward easily.

Supervisor Shepler remarked she was fully supportive of moving this forward as rapidly as possible because face masks were becoming significantly more difficult to obtain while also increasing in price. She said because she understood how important the face masks were and that the County was required to supply them for the employees she was in agreeable to moving forward.

Supervisor Leggett apprised the idea behind amending proposed Resolution No. 150, *Making Supplemental Appropriations*, to include this transfer related to that being the appropriate resolution for this to be addressed. He stated the County was responding by using \$25,000 which a portion of may be reimbursed by FEMA or other areas. He said this was a housekeeping item and he was unsure what the difference would be if this was addressed in a separate resolution unless it was to vote against it and if that was the case he would like more of an explanation from those who had any resistance to this.

Supervisor Diamond informed it was not a question of voting in opposition of purchasing the face masks, but rather his issue was combining that purchase with the transfer of funding within the Sheriff's Department without independency. He stated the reason he would like this to be its own resolution was because he was opposed to the transfer of funds for the Sheriff's Office that was included in proposed Resolution No. 150 and separating them would allow him to vote on the transfer of funds to purchase the face masks on its own.

A motion was made by Supervisor Geraghty and seconded by Supervisor Merlino to waive the Rules of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain the transfer of funds in the amount of \$25,000 from the Contingent Account for the purchase of purchasing face masks for County employees.

Supervisor Conover asked for a point of order, as he believed there was a motion already on the floor which meant the motion that was being made was out of order. He said the motion in front of them related to County finances and had nothing to do with purchasing face masks because the Department Heads had within public policy more than sufficient authority to make purchases when necessary. He stated what was in front of them was transferring the funds into those accounts to be able to make the purchase. He apprised this was a common practice with transfers going before them for approval every month to move money where it was needed. He remarked he did not understand the request and he inquired whether going forward all transfer of funds would be handled separately which would result in several resolutions to allow each one to be voted on independently. He advised this was something they could discuss, but at the moment this was in accordance with what the County policies were and with respect he would ask that the Chairman call the question on the motion before them.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 150, *Making Supplemental Appropriations*, to include a transfer of funds in the amount of

\$25,000 from the Contingent Account for the purpose of purchasing face masks passed with a vote of 763 in favor (*Supervisors Seeber, Shepler, Geraghty, Conover, Leggett, Bruno, Driscoll, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan and Thomas*) and 180 against (*Supervisors Beaty, Diamond and Braymer*) and 57 absent (Supervisor McDevitt).

During the roll call vote Supervisor Seeber asked for clarification that discussion was over and the motion they were voting on was to amend proposed Resolution No. 150 and Chairman Thomas replied affirmatively. Supervisor Beaty voiced his disappointment that the transfer of funds in the amount of \$25,000 was not going to be addressed in a separate resolution, as he believed it would be adopted by unanimous vote. He added because of this and the fact that the proper authority was already in place to purchase these face masks he would be voting in opposition of the proposed amendment. Supervisor Diamond apprised he would be voting in opposition of the proposed amendment because although he was supportive of spending the money to purchase face masks, he did not agree with the original resolution that was before them. Supervisor Braymer remarked she would like to echo what Supervisor Diamond had just stated, as she believed the transfer to purchase face masks should be its own resolution, more specifically because the County may be reimbursed for this expense. She stated for this reason she would be voting in opposition of the proposed amendment. Supervisor Bruno advised although he concurred this transfer should be entertained in a separate resolution he would be voting in support of the proposed amendment to prevent delaying the process.

Supervisor Leggett requested that Mr. LaFlure provide an update on the activities of the Office of Emergency Services. Mr. LaFlure stated his Office had been working hard and were happy to be able to provide the facility in the rear of the Municipal Center Building to allow the Glens Falls Hospital to operate their clinic. He said there had been some issues with high winds which caused the tent to slightly tip over, but other than that things were running smoothly. He thanked Ms. Hajos and his staff for their assistance, as well as providing another thousand pounds of sand bags to anchor the tent. He stated this had taken a significant amount of work and going forward he believed they needed to discuss a different scenario depending on how long this would last because the tent was only meant to be used for a short period of time. He informed he had been under the impression the tent was only going to be used for five days when it was originally established; however, he noted, they were now being told it could be used for up to five weeks and he felt they needed to come up with something sturdier than the tent to house the clinic. He stated he had discussed this with the *COVID-19* Task Force and developed some options which he believed would require further discussion at some point in the future. The other area his Office was working on concerned how Governor Cuomo had instructed hospitals and agencies to contact their local Office of Emergency Services with their needs by providing his email address and cell phone number. He apprised he had tasked Amy Drexel, *Emergency Services Coordinator*, with handling these requests, noting she was doing a superb job managing them. He stated the requests from nursing homes, hospitals, EMS providers, fire departments, funeral homes, etc. were received by and processed through his Office and then forwarded on to the State, but the State only provided what they wanted to regardless of what requests were made. He mentioned the priority they were given regarding the supplies provided from the State stockpile was that hospitals took priority and then the nursing homes and health centers were next and the others followed. He said typically the amount of supplies provided to them was only enough for the hospitals and health centers; however, he noted, Ms. Drexel had been doing a better job getting supplies for the other agencies and nursing homes. He added they also received next to no notification when the State was dropping off supplies to them and typically were not made aware until they were in the parking lot which sometimes was in the middle of the night and were sometimes transported on trucks with no equipment to move the pallets off of the truck meaning the supplies had to be removed by hand. He said it had been difficult at times due to his Offices limited staffing, but they had been able to get the work done due to those that had volunteered to assist them which he was appreciative of.

Ms. Drexel advised she could not recall how many requests she had received from health

care agencies for face masks on a weekly basis in addition to the requests from the essential businesses that everyone wanted to remain open. She stated she also received requests from school districts and as of this week citizens in order to be in compliance with the order. She remarked while she was pleased everyone wanted to be in compliance there was not enough of a supply to be able to provide for all of the requests she received which was why she suggested to anyone who was not an essential business or in the health care industry to use home made face masks which the CDC (*Center for Disease Control*) provided templates that could be used to make them or contacting someone to make them for you so that the surgical masks were available for the healthcare workers, EMS and Fire Departments. She remarked if everyone worked together as a community the County would persevere through this pandemic.

Mr. LaFlure apprised to touch on that, as an example he said rescue squads could not bring a patient into the emergency room unless they had a surgical face mask on. He pointed out Albany Medical Center would not even let emergency squads on the property without everyone having surgical face masks. He stated this was why it was important for their Department to be able to provide these types of face masks to the EMS providers in the County and if the County had to purchase these face masks for the employees coupled with the inventory they received from the State there may be enough to supply some to the EMS providers, as well. He said he wanted to use this as an example so they could understand that it was not as simple as handing out face masks or telling people to make their own because there were situations where they had to be surgical face masks.

Supervisor Braymer thanked the Office of Emergency Services for all of their hard work, adding she was unaware they had been fielding calls from residents looking for face masks. She asked how many face masks they anticipated being able to purchase with the \$25,000 and how many were they expecting to receive from the State. Mr. LaFlure responded that Ms. Drexel and Tammie DeLorenzo, *Assistant to the County Administrator*, had been working on calculating that information by taking the total number of employees in the County and subtracting the number of employees with home made face masks or those who had another source for them and then the dollar amount determined how many weeks the supplies would last. He said when they did these calculations the goal was to determine how much money was required to purchase face masks for County employees that would last until the next Board Meeting. He advised it may be four weeks before the face masks arrived, as he previously noted they were not only difficult to obtain, but were also increasing in cost on a daily basis. He informed the County Administrator had developed a spreadsheet detailing who needed face masks and then they were prioritized by their risk. He pointed out as an example a Patrol Officer would be categorized as high risk and office staff would be considered low risk depending on if they dealt with the public. He stated the initial cost estimate for the face masks was \$48,000, but they felt this was an inappropriate amount so the goal was to obtain enough of a supply to last for thirty days and then at that point in time they would have a better idea of how many were being used every week which was referred to as the "burn rate". He stated the "burn rate" was used to determine how much of a supply was required with the State using this rate to provide a two day supply which was appropriate if another supply was forthcoming, but they were not doing deliveries every two days. He restated Ms. Drexel and Ms. DeLorenzo came up with the \$25,000 figure using the data compiled on the spreadsheet developed by the County Administrator. He apprised they should also consider that all the other businesses in Warren County were trying to determine their needs, as well. Supervisor Braymer questioned whether the County was receiving shipments of face masks from the State every few days that were to be used by the County only and Mr. LaFlure replied in the negative. He explained they were required to distribute the supply they received from the State to the hospital first and then to the health centers and nursing homes, but they decided to set aside a portion of the last shipment they received specifically for the County. He said they were not doing anything inappropriate because they had the ability to prioritize the face masks in whatever manner they wanted to, but it was difficult when individuals from nursing homes and businesses who were

told to contact the County for their supplies did so in distress because they had none of their own, but the County had no supply either. He added although they had set aside some face masks from the last shipment for County employees they would still need to purchase additional ones which may not be delivered for a month. Supervisor Braymer informed Supervisor Conover had indicated he had ordered some, but they were not scheduled to be delivered for two weeks.

Supervisor Seeber apprised she wanted to bring something up that related to Roberts Rules of Order surrounding the motion and the second that ended the debate without further discussion, but she would speak to this before they voted on resolutions.

Returning to Supervisor Leggett's Committee report, Supervisor Leggett asked if Sheriff LaFarr had anything to add regarding the Sheriff's Office and their response to COVID-19. Sheriff LaFarr advised his Office was busy, but performing well, apprising he was pleased to report none of his staff or inmates in the County Jail had been infected by the virus. He stated they had been working closely with the County Administrator, Office of Emergency Services and Public Health to assist them by visiting over one thousand homes thus far. He informed last week he had contacted the County Administrator regarding the Probation Department volunteering to assist them by going around the County to raise awareness and visit some of the public locations which had been very successful. Sheriff LaFarr apprised the Communications Division had been busy fielding a significant amount of non-emergency related calls concerning non-essential businesses and gatherings, but they were all being handled; he added there was an 800 phone number they could refer callers to, but they were providing services directly to the County residents so they were not referring any of these calls as of yet. He advised they had a plan in place to handle the calls pertaining to the Governors latest Executive Order which went into effect as of 8:00 p.m. this evening and would be monitoring this closely over the weekend to stay on top of this, as well. He informed there had been no trends or spikes in any types of specific calls, such as domestic disputes and overdoses then they had under normal circumstances. He apprised outside of this they were taking it one day at a time, adding he was available all day to answer any specific questions anyone had.

Supervisor Diamond indicated he had nothing to report on.

Supervisor Braymer stated the Environmental Concerns & Real Property Tax Services Committee had not met last month, but on March 26th she held a City of Glens Falls 3rd Ward Community Forum with her counterpart on the City of Glens Falls Common Council representing the 3rd Ward, Diana Palmer, via teleconference where Sara Frankenfeld, *County GIS Administrator*, provided an update regarding the Census which was very helpful. She indicated she hoped they could continue to push for all County residents to complete the Census. She advised on April 2nd she had a meeting with representatives from Ulster County regarding their County Composting program which she found to be very informative with the possibility of Warren County pursuing that on a limited scaled down basis and she thanked Mr. Hajos for participating in this meeting. She advised during this meeting some questions were raised regarding the status of recreational vehicle parks in the State and within the County which she was looking forward to some guidance from the State on. She acknowledged Ginelle Jones, *Director, Public Health*, for all of her hard work and Ms. Frankenfeld for her work on the Census, as well as the new County resources page on the County website which included the map of the WIFI hot spots, information regarding the Recreation Map and the Safe Trails Initiative which she worked on with Joanne Conley, *Director of Tourism*, and Don Lehman, *Director of Public Relations*, to ensure residents were recreating safely throughout the County. She voiced her appreciation of Ms. Kissane for distributing the information regarding the decision from the Appellate Division Third Judicial Department, as she was aware Ms. Kissane and her Office had worked tirelessly on that appeal. Supervisor Braymer remarked she believed this was a "win/lose" situation which was disappointing in the one regard that the County had to pay more money for the land that related to the Airport Runway Extension Project which was no longer being pursued. She stated she felt like this highlighted the need

for the Board Members to take a step back when they were making significant decisions to ensure they had all of the information required in front of them to make appropriate plans and policies based decisions going forward to prevent these problems from compounding and coming back to haunt the County later.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll apprised the Human Services Committee had not met last month, but he had been receiving regular weekly updates that the County Administrator also received from the Commissioner of the Department of Social Services which he forwarded on to the Committee members and he encouraged anyone else interested in receiving these updates to contact him. He stated he also obtained regular updates from Veterans' Services regarding their ongoing initiatives and he was working with Ms. Frankenfeld, Mr. Lehman and others gathering information regarding SNAP (*Supplemental Nutrition Assistance Program*) and food pantries operating throughout the County which he would report on during the announcements portion of the meeting.

Supervisor Frasier advised the Finance Committee had met on April 2nd, approving proposed Resolution No. 150, as well as Resolution Nos. 158-159 and she provided a brief overview of each. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan stated sales tax collections remained ahead of the same time last year for the first two weeks in March, which he felt was a good sign, but occupancy tax collection was almost non-existent. He apprised he was estimating that the revenue received from OTB (*Off Track Betting*) collections would significantly increase over prior years. He requested support of proposed Resolution No. 158, *Authorizing Waiver of Five Percent (5%) Penalty on Late Payment of Property Taxes*, which provided him with the authority to waive the 5% penalty on property tax payments that were late now until thirty days after the County was allowed to open back up to the public.

Supervisor Braymer advised she was fully supportive of proposed Resolution NO. 158; she asked where the County stood with its sales tax projection and how he felt the County stood in regards to its Budget for the remainder of the year, more specifically because the summer tourism season was not likely to bring in as much sales tax revenue as originally anticipated even if the State lifted the stay at home order before the summer season started. Mr. Swan responded it was apparent there would be a decrease in the amount of sales tax revenue collected for the year, but he was unsure how much of a decrease there would be. He said car dealers had recently reopened and were selling some vehicles; however, he noted, gas prices were declining. He apprised he felt he would be better equipped to answer that question in about two weeks when he obtained the figures that were reflective of when the shutdown began. He informed on a positive note because the County had a healthy Unappropriated Surplus Fund Balance he believed the County would be able to weather whatever the storm was this year, but he was more concerned with what would occur in 2021, as they would have some hard decisions to make if things did not turn around by the middle to end of this year not only for the County, but also all of the municipalities, as well to try and develop a way to stay under the State Tax Cap and not raise taxes. Supervisor Braymer stated it appeared there would be a decline in sales tax collections and she inquired whether this figure would be in the millions and Mr. Swan replied affirmatively. He advised one of the things he had noticed was that the internet sales had skyrocketed, but he was unsure how much that would offset all of the other losses. He informed his initial thought was the County would come in around \$10 million below what was budgeted for sales tax revenue for the year, but he would have a more accurate analysis of this in four weeks. Supervisor Braymer questioned what the balance of the Unappropriated Surplus Fund Balance was and Mr. Swan replied the balance was slightly more than \$20 million.

Supervisor Beaty stated that gasoline tax made up a portion of the revenue collected by the County, but they had never been able to determine how much of the sales tax revenue collection came from this tax and he asked Mr. Swan if this was a correct assumption. Mr.

Swan replied the gasoline tax accounted for about 3% of the total sales tax revenue accumulation. Supervisor Beaty pointed out the amount of gasoline tax collected was going to significantly decline due to less drivers on the road coupled with the cost of a gallon of gasoline being much lower. Mr. Swan advised retail sales and restaurant receipts accounted for almost 40% of the County's sales tax collection with a number of these businesses being closed; however, he noted, home improvement stores such as The Home Depot and Lowe's had steady business.

Supervisor Simpson reported on the April 2nd meeting of the Personnel & Administration Committee meeting, approving proposed Resolution Nos. 156 and 157. He called attention to proposed Resolution No. 157, *Delegating Authority to Make Time Sensitive Decisions in a COVID-19 Related Emergency Situation*, had been amended after mailing to include "after undertaking a documented attempt to contact each member of the Board via call, email and text" to reflect the discussion that took place at the Committee meeting; he urged support of the proposed Resolution.

Supervisor Braymer asked Supervisor Simpson if he could provide an update regarding the number of employees who were working from home versus the number of employees who were not able to do so due to technological reasons or other basis and Supervisor Simpson replied he did not have that information available to him, but Ryan Moore, *County Administrator*, may be better equipped to answer the question. Mr. Moore responded he did not have the statistics in front of him, as this had not been one of his priorities, but he could gather that data if need be. Chairman Thomas advised the data was available, but further research was required in order to provide an accurate figure.

Supervisor Conover apprised for a point of order this meeting could be consumed with questions relating to the County finances and the individual departments and he would encourage any Supervisors with questions like that to call the County Administrator or the relative department to ask that a report be made at a future Committee or Board Meeting.

Supervisor Hogan thanked all of the County employees for being so helpful to everyone during this pandemic. She advised although Cornell Cooperative Extension did not hold a meeting this month they had been busy due to the surge of interest in self sufficiency and sustainability as a result of this pandemic and they were increasing their efforts to educate individuals on how to raise chickens, backyard gardening, nutritious recipes, etc. She informed they were also holding their annual plant sale, but this year everything would be handled online through a link where orders could be placed which she would email to everyone. She apprised it was up in the air whether Game of Logging which was a popular program they offered would occur and she would notify everyone as soon as a final determination was made. Supervisor Hogan stated the last item she would like to touch on was that she had contacted Warren-Hamilton Counties Community Action Agency and they indicated to her the requests they received for assistance had been steady, but she felt an influx would be forthcoming with their food pantry being a staple for a significant number of County residents. She apprised she wanted everyone to keep this in mind as they moved forward in regards to the amount of funding they received from the County which was minuscule because they and other organizations like them were the ones providing assistance to the County's most vulnerable residents during this taxing time.

Supervisor Dickinson stated the Occupancy Tax Coordination Committee had not met this month, but he had numerous conversations regarding occupancy tax and the current events with several individuals and what might occur, as well as with the Tourism Department. He advised the next Committee meeting was scheduled for Monday, April 27th for the purpose of discussing the Americade event and he invited everyone to attend. He informed because the Americade was an important event for the County and was scheduled for a time when there was uncertainty whether large groups of people could gather they had arranged for an alternate date resulting in some difficulties because some of the vendors had to travel a significant distance to the region. He said another issue was they tried to schedule events like this so the vendors were able to travel across the United States from one event to another to

make it profitable for them and easier to be organized.

Supervisor Merlino informed the Tourism Committee had not met last month, but they were busy working on their presence on social media which was imperative due to the number of individuals who were home as a result of this pandemic and were watching television or using their social media accounts. He stated the Department was also working hard assisting local businesses and residents, as well as the Planning & Community Development Department on the County website and Mr. Lehman and the Adirondack Regional Chamber of Commerce compiling a list of restaurants open that remained open for take out service. He continued, indicating they were also working with Mr. Lehman on the County Facebook Page which currently had about six thousand followers and Supervisor Braymer on the Trail Initiative. He said another thing they were working on was distributing emails and text messages notifying individuals of the County's presence for when the area was opened up.

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild advised the Economic Growth & Development and Higher Education Committee had met on March 24th during which they reported on the various actions that were being taken in support of the SBA loans; he added no resolutions were approved at the meeting. He stated the next meeting scheduled for April 24th would be a lengthy one during which they would again inform everyone of the various activities that were taking place with ten items included on the Committee Meeting Agenda, with the possibility of adding two more items, but he would attempt to keep it as precise as he could. In regard to the question regarding the number of County employees working from home versus those who were not, he mentioned the activity that was thought of and developed by Ms. Frankenfeld was the COVID-19 Hub for the County which assembled all types of relative information to the business community, health care industry and the County residents on the website. He said it was this type of ingenuity that he sought after in employees to create something that could make a difference in the community while assisting the County with communicating with its residents. He commended Ms. Frankenfeld for thinking of and developing this and advised he was supportive of discussing any ideas that would support the County's economic recovery. Supervisor Wild informed the Economic Recovery Task Force held their first meeting this week and going forward they planned on meeting once a week. He said there was nothing to report on at this time, but he would like to state that the members of this Task Force were all seeking ways to opening the economy back up as soon as possible; however, he noted, the County had no control over this, as the decision would be dictated by the Federal and State Governments. He informed the County residents could influence when this occurred by being diligent about social distancing and keeping the spread of the virus down which would provide for more opportunity to convince Governor Cuomo the County was ready to open. He pointed out if the virus got out of control the County would have a more difficult time doing so and he encouraged all to follow the guidelines set forth by the State and Federal Governments.

Supervisor Magowan thanked all of the employees who were working in the office, as well as those who were working from home to get as much accomplished as possible with a skeleton crew. He also acknowledged Mr. LaFlure and Ms. Drexel for answering all of the phone calls and doing their best to provide the necessary supplies to those in need. Supervisor Magowan indicated since the Support Services Committee had not met he had nothing to report on. He concluded by wishing everyone would stay safe and healthy.

Continuing to the Report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Alison McClenahan for 20 years of service to the Records Department;
- * John Miner for 20 years of service to the Department of Public Works;
- * Robert Dixon for 20 years of service to the Department of Real Property Tax Services Department; and
- * Frank Morehouse for 26 years of service to the Buildings and Grounds Department and he thanked him for his work during the Coronavirus response which included overseeing the cleaning staff, who had all been fantastic and the

assistance he provided setting up the testing site on the Municipal Center Campus with 145 tests being conducted thus far with about 45% of them for County residents. He remarked the testing site was significant in allowing the County to keep up with the virus. Mr. Morehouse had been instrumental in developing a new outdoor makeshift facility where the mail had been handled for a number of weeks before it was moved to the loading dock now as a result of the testing site on campus.

Mr. Moore advised the new Executive Order had already been spoken about, adding it was posted this morning on the County's website. He proceeded to read aloud the section regarding the requirements for face masks pertaining to public and private transportation services as follows: Any person utilizing public or private transportation carriers or other for hire vehicles who were old enough to be able to medically tolerate a face covering shall wear a mask or face covering over their nose and mouth during such trip. Any person who is operating such public or private transport shall likewise wear a face covering or mask which covers the nose and mouth where there are other passengers in said vehicle. This directive shall take effect in the same manner as Executive Order 202.17 at 8:00 p.m. on Friday, April 17th. He said this essentially extended the face mask order for the general public into public transportation. He advised he believed everyone was already aware of the face mask requirement concerning the general public so he would not reread that. He mentioned in terms of face masks the County had discussion regarding how difficult they were to purchase and as a County they were attempting to encourage residents to make face masks at home using the CDC guidance on how to do so. He informed the County was willing to accept face mask donations from anyone who was willing to make these type of face masks and do what they could to distribute them to those in need or individuals who did not otherwise have access to them. He apprised what he had been most worried about was how to properly use the face masks which education needed to be done on. He said he had previously distributed instructions on how to properly wear the face mask and he would be happy to do so again if anyone would like him to. He advised when face masks were not used properly it could increase an individuals likelihood of getting sick because when not properly worn and out in public the particles from the virus could end up on the face mask meaning the outside of the mask should not be touched. He stated he had observed individuals pulling the face mask down around their chin when it was itchy or aggravating and this was the worst thing that could be done. He apprised he had the guidance documents regarding the proper procedure for face masks which he would be happy to circulate amongst social media, etc.

Mr. Moore apprised he did not want to do a long report like he typically would, as he was reporting everyday on the Coronavirus activities, but he did want to acknowledge the Supervisors in terms of the Town Supervisors and Robert Blais, *Mayor, Village of Lake George*, as well as Dan Hall, *Mayor, City of Glens Falls*, whom he spoke to a few times a week if not everyday, as he believed they were all doing a spectacular job responding to this pandemic on behalf of their municipalities. He said the At-Large Supervisors who did not have a work force had also been stellar with Supervisor Diamond, who had extensive experience working on budgets continuing to talk with him regarding budgetary matters, as there was a significant amount of work to do to ensure the County persevered through this crisis and he thanked Supervisor Diamond for this assistance. He advised Supervisor McDevitt, who was Chair of the Health Services Committee, had held meetings and would continue to do so to distribute information as to the County's Public Health response. He recognized Supervisor Braymer for an excellent job working on the Safe Trail Initiative which he believed she was the perfect spokesperson for. He said the trails were open and individuals would be using them with a way to do it safely; he added the Safe Trails Campaign was important for those from out-of-town who may be in the area and he thanked Supervisor Braymer for her work on that. He stated he had been discussing with Supervisor Bruno the unique perspective he had with respect to nursing homes which he felt assisted himself with thinking through issues and how they were dealt with and he thanked Supervisor Bruno for sharing his perspective on that. He

mentioned Supervisor Driscoll had been the perfect individual to Chair the Human Services Committee and provide support to the Department of Social Services, Countryside Adult Home and Veterans' Services with his compassionate personality, as well as his connections to the not-for-profit organizations in the community that were valuable. He recognized Supervisor Wild for heading up the economic recovery efforts that he was doing a fantastic job on which he was appreciative of. He said he believed the expansion of the Economic Task Force would not only lead to excellent outcomes with respect to the County's economic recovery, but also superb outcomes going forward with how they could break down some of the economic silos that did exist in economic development and work more County-wide as one team to advance this County and achieve what we knew it could be and he thanked Supervisor Wild for his work on that. He stated he had discussed a number of issues with Supervisor Magowan, most recently regarding the Wood Park and he thanked him for keeping him up to speed on the part he played with his colleagues approaching that situation. He advised it was hard to keep up with the numerous ideas Supervisor Seeber came up with, adding she had done a tremendous job having an impact on how we relate to the public with a few Proclamations going before them today because of Supervisor Seeber. He mentioned Supervisor Seeber played an important role in getting the County to launch the COVID-19 Hub on the County website which Ms. Frankenfeld did a superior job creating with Supervisor Seeber providing a significant amount of the inspiration to take a second look at that and ensure that was something that was carried out. He informed they would do their best to do another question and answer portion of the meeting like they had at the last Board Meeting to allow the members of the public who wanted to participate which Supervisor Seeber had pushed for and he thanked Supervisor Seeber for all of her work and for making the County more accessible to the public. Mr. Moore stated there was no better person to turn to when he was feeling down than Supervisor Beaty, who lifted his spirits when he really needed it. He mentioned Supervisor Beaty was a superb debater and when there were items they did not agree upon, such as ventilators, he joked with Supervisor Beaty that he was a good attorney in terms of doing a cross examination, but Supervisor Beaty was an excellent witness and having these conversations had assisted him with wrapping his mind around these issues that were difficult. Mr. Moore apprised he was proud of all of the work the County Departments and their staff were doing, as well as the work all of the Supervisors were doing.

Supervisor Braymer advised she believed the questions she was asking were in the forefront of the public's mind and they deserved to have them answered and there was no reason they could not occur in a public forum like this. She said she was appreciative that they were holding a regular Board Meeting, as she was aware other Counties had experienced difficulties with this and she was appreciative of Chairman Thomas for continuing to keep the County operations going forward. She thanked Mr. Moore for everything he was doing in regard to the daily updates he provided which she found to be helpful being aware of that information and having it distributed to the public through Mr. Lehman with the regular updates that individuals were able to sign up for. She recognized Ms. Jones and everyone involved with putting together the testing site which was an amazing resource for the entire region. She requested an update for the public on how long they anticipated that testing site would be able to remain open with respect to the number of testing kits that the County had in inventory and did they foresee an additional supply being provided by the State to keep that going because it was relative to being able to reopen the County's economy. Mr. Moore responded this was an excellent question with the County starting off with a daily capacity of forty-eight which was dictated by testing kits, as well as work flow. He said they had a process where the traffic flowed into the site and there had to be staff on the ground handling that; he added during the first three days of testing they achieved the capacity of forty-eight and they realized from a workflow perspective they could do more. He explained the forty-eight capacity was based on conducting twelve tests per hour over the four hour duration the testing site was open each day, but they were able to add an additional six tests per hour meaning they could handle seventy-two tests per day from a workflow perspective although the demand for that many

tests was not always present as providers got used to using this as a resource for their patients. In regards to the testing kit perspective, Mr. Moore advised he had discussions with the Governors Office about the County's ability to obtain more testing kits for this area if there was a demand for them which they had reacted positively to. He apprised the County was one region in the State and the allocation of testing kits needed to be sensitive to the needs of this region. He continued, to the extent the County did have the ability to get more testing kits into this area, he was 100% positive the Governors Office would support them on those efforts if the need arose.

Continuing with the Agenda review, Chairman Thomas advised there would be no report from the County Attorney.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Employment & Training Administration - Record of Activities for January 1, 2020 - April 2, 2020

Letters/emails from:

1. Pamela J. Vogel, County Clerk - memo designating those to serve as acting Deputy County Clerk in the absence or inability of the Deputy County Clerk to perform the duties of the office.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 150-159 were mailed; she informed that proposed Resolution No. 157 was amended after mailing and a motion was needed to approve the revision. The necessary motion was made by Supervisor Hogan, seconded by Supervisor Dickinson and carried unanimously. She apprised there was one proposed Resolution before them today that was proposed by Supervisor Merlino that pertained to amending Resolution No. 222 of 2019 which authorized an event fee for Charles R. Wood Park for 2019 to provide for 50% reduction in event fee rate for the remainder of 2020 which had been distributed to the Board Members yesterday. She said if the Board Members were interested in approving this a motion to Waive the Rules of the Board, as well as a motion to bring this to the floor were required. A motion was made by Supervisor Driscoll, seconded by Supervisor Braymer and carried unanimously to Waive the Rules of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain a resolution amending Resolution No. 222 of 2019 as outlined above was carried unanimously. Supervisor Merlino advised he was pleased to state that he had discussed the proposed Resolution with every Supervisor, eighteen of which were home when he called. He said he believed everyone understood what they were trying to accomplish as a result of a push from the businesses in that area, as well as those holding events there. He informed the 50% reduction would be in effect for the remainder of 2020 which he, along with Mayor Blais and Mr. Hajos chose because they still needed money to pay for cleaning and maintaining the bathrooms, as well as money for work on the environmental park which was paid for by the revenue received from event bookings. He concluded he would appreciate support of the proposed Resolutions.

Supervisor Dickinson inquired whether the 50% reduction was applicable to the parking area adjacent to the West Brook Parking lot and what used to be the old Village of Lake George Parking lot and Supervisor Merlino responded in the negative. Supervisor Merlino apprised this would be something that would be discussed in the future and was not included in this proposal. He stated the businesses surrounding the Park and some of the vendors with events booked there had inquired about that, as well and he told them he would discuss it with the Board Members to determine whether this was something they would like to do, as well. Supervisor Dickinson advised since this was one of the issues the Americade had he felt the matter would need to be discussed in detail. Supervisor Merlino informed he had just received an email from them last night he responded to indicating he and Supervisor Dickinson would

meet to come to a resolution.

A motion was made by Supervisor Merlino and seconded by Supervisor Dickinson to bring the Resolution proposed by Supervisor Merlino to the floor as outlined above.

Supervisor Seeber requested that Mr. Lehman post the Resolution on the YouTube live comments so the public could hear what the proposal was due to it being difficult to hear Supervisor Merlino since they were unable to review it. She stated she was fully supportive of this and she was appreciative of the time Supervisor Merlino had taken to notify the Board Members about this, as she believed that made a big difference when they were bringing things off of the floor and having that discussion and she thanked him for his efforts.

Supervisor Wild stated when he spoke to Supervisor Merlino he had asked him what the typical revenue received was and what the anticipated loss would be because he would like to get a good idea of what the anticipated loss would be as a result of this action. Supervisor Merlino responded according to Mayor Blais about \$30,000 was collected on an annual basis from booking events meaning if this was approved the loss would amount to about \$15,000.

Supervisor Braymer voiced her appreciation of Supervisor Merlino contacting everyone to ensure they were aware of the proposed Resolution. She said along the lines of Supervisor Dickinson's comments she believed they should consider allocating some money for advertising new dates for all of the events if they were required to reschedule. She said from a regional perspective for the Lake George area they could assist those events by doing some sort of promotion when it was safe to open back up to the public for them.

Supervisor Merlino apprised the Tourism Department would be doing a significant amount of advertising as soon as the County was able to open back up for visitors and events. He said they were available to assist the vendors who booked events at the Park and in this region and he encouraged anyone who would like assistance with this to contact the Tourism Department. He apprised they were unable to do anything right now due to everything being closed, as they were unable to advertise something they could not sell, but their department was preparing for when things opened back up so they could hit the ground running.

Chairman Thomas called the question and the motion to bring the Resolution proposed by Supervisor Merlino to the floor as outlined above was carried unanimously.

Mrs. Allen announced the Resolution that Waived the Rules of the Board would now be referred to as Resolution No. 160 and the Resolution proposed by Supervisor Merlino which amended Resolution No. 222 of 2019 would now be Resolution No. 161.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Diamond indicated he would like to discuss proposed Resolution No. 150, *Making Supplemental Appropriations*. He said for the public's benefit which he was aware there were more individuals watching and observing these meetings, he would like to explain in more detail about the actual Resolution which concerned a finance action that called for a roll call vote. He explained for those who did not have access to the back up documentation this referred to a transfer of funds in the amount of \$90,000 from Budget Code A.3110 110, *Sheriff's Law Enforcement, Salaries-Regular*, to Budget Code A.3110 442, *Sheriff's Law Enforcement, Automotive - Gas & Oil*. He apprised what he interpreted that to mean was there was \$90,000 in this particular personnel line item that was not necessary for personnel usage and his suggestion would be to not transfer the money to spend at this point in time. He said what made this a tad more complicated was the amendment that was added to this resolution to allow them to transfer money for the purpose of funding the purchase of face masks which were in demand in this region. He informed when they advanced their agenda to Resolution No. 157, *Delegating Authority to Make Time Sensitive Decisions in a COVID-19 Related Emergency Situation*, they would be authorizing the County Administrator to make those purchases today meaning it was not necessary to amend this resolution to include the \$90,000 transfer with the transfer to purchase face masks. He remarked what the amendment did which he was opposed to was place his colleagues in a difficult position because if they were opposed to spending \$90,000 which he was, then they would have to vote against the

purchase of the face masks resulting in a double edged sword.

Supervisor Seeber echoed the comments of Supervisor Diamond regarding proposed Resolution No. 150, *Making Supplemental Appropriations*, adding after reviewing Robert's Rules of Order she had a concern on how the proposed Resolution was amended because she was troubled by the manner in which they voted on the proposed Resolution and obtained a second, but did not have additional discussion or further debate. She informed according to Robert's Rules of Order debate was critical to discussion regarding being able to withdraw an amendment or part of that as Supervisor Diamond was bringing up because it did place the Supervisors who were opposed to the \$90,000 transfer in a difficult place, all of which could have been avoided if they had handled the transfer for the face masks separately. She apprised it was important to note that they did have Rules of the Board, but they also had Robert's Rules of Order which specifically stated that cutting off debates infringed upon the rights of members to speak; therefore, no one member of the group could force an immediate end to a debate without the right to do so or calling the previous question. She indicated given Supervisor Conover's discussion on an emphasis of following the rules along with points of order she felt it might be worthwhile to take another look at how that process was handled. She said at this time she would like to ask Mr. Moore if there was a way they could obtain copies of the official Robert's Rules of Order of in print for all of the Board Members, as she believed many of them were struggling to follow the debate and discussion and then at the same time going back and verify that she was correct on the Robert's Rules of Order which she was basing off what she was reading. She advised when they moved forward with an amendment to a resolution technically they each could have asked for further debate and her hand was raised, but it may have been difficult for the Chairman to see since they were meeting via teleconference. She said they had the opportunity to speak up to two times for ten minutes at a time unless there was a motion made to limit that debate which would require a 2/3rd majority vote. She advised again she would just ask that this was something that could be revisited, but the County Attorney may be the correct person or parliamentarian as it related to Robert's Rules of Order. She added she was not by any means accusing the Chairman of being selective with the Robert's Rules of Order enforcement, but what she was indicating was at that point in time there was a need for further discussion and yet they moved forward with voting on the amendment. She stated because this was an amendment, it had a different set of rules attached to it that then the original motion did.

Chairman Thomas advised there had been considerable discussion on the amendment during which Supervisor Seeber herself had made comments as far as debating it. Supervisor Seeber stated that debate typically occurred after a motion and a second and then the debate whereas in this case the debate happened and the second was done and then they moved forward with voting. She said this was her only point of order and not for the purpose of being argumentative, as she did not believe this was intentional and her only request was they take a look back at that resolution because of the concern expressed by Supervisors Diamond, Beaty and Braymer with the process.

Supervisor Braymer stated she also took issue with amending this particular resolution to include the transfer of funds for the purchase of the face masks with the existing transfer. She informed she was fully supportive of them being able to move forward with purchasing the face masks and assuming proposed Resolution No. 157, *Delegating Authority to Make Time Sensitive Decisions in a COVID-19 Related Emergency Situation*, was approved which she assumed it would be, it would allow this group of Supervisors to move forward with purchasing the face masks. She advised after hearing from the County Treasurer that the County was going to lose millions of dollars in revenue she was concerned about spending money on something that was not essential at this time like the face masks were. She continued, informing this particular transfer concerned moving the money out of a Budget Code for salaries which was troubling because this could result in a shortfall in salaries later this year. She remarked because she was opposed to the transfer of funds for the Sheriff she would be voting in opposition of proposed Resolution No. 150, *Making Supplemental Appropriations*;

however, she noted, she was fully supportive of protecting County employees through the purchase of face masks via other means.

Supervisor Magowan apprised while he had voted in favor of amending proposed Resolution No. 150, *Making Supplemental Appropriations*, he concurred with some of those who had expressed opposition because he would have preferred for the transfer of funds necessary to purchase the face masks to be a separate resolution to streamline the process for receiving reimbursement for this purchase in the future easier if they were able to obtain that as previously stated by Mr. LaFlure. He stated he was well aware of the difficulties of finding face masks to purchase which was why he felt they should move forward with this and they had discussed providing the group referenced in proposed Resolution No. 157, *Delegating Authority to Make Time Sensitive Decisions in a COVID-19 Related Emergency Situation*, the authority to make the purchase, but they could not move forward with the purchase until the proposed Resolution was adopted. He mentioned he would be following through with the purchase of the face masks, but he was hoping they could have process where this could have been dealt with in its own resolution. Supervisor Leggett mentioned he had been unaware there was an issue with proposed Resolution No. 150, *Making Supplemental Appropriations*, and what the Committee had approved and sent to the full Board for approval regarding the transfer of funds from within the Sheriff's Office Budget. He said that concern could have been brought up during the discussion which he thought they already had a good discussion on at the time of amending proposed Resolution No. 150. He apprised if individuals felt that the transfer of funds for the Sheriff's Office was an issue then perhaps there should be motion to remove that from proposed Resolution No. 150 altogether. He stated possibly the full Board may need to have more information regarding the transfer of funds for the Sheriff's Office which had gone through Committee, was well presented there and approved by them just a few weeks ago. He said if there was an issue with this then they should deal with it.

Supervisor Wild advised Supervisor Leggett addressed what he was going to request which concerned a request for a better explanation as to why there were issues with the Sheriff trying to manage his Budget. He pointed out the Sheriff's Office was one of the essential services provided by the County besides the Government as a whole and he believed they needed to support the Sheriff. He said he did not understand what the issue was with supporting the Sheriff managing his budget.

Supervisor Beaty inquired whether it would be possible for him to propose a resolution to separate the funding for the face masks from the transfer of funds for the Sheriff's Office, as he believed many of the Supervisors would like to see these two items dealt with on their own. He said it was sensible to separate them so they were not tied together and he asked whether it as permissible for him to make this in the form of a motion. Chairman Thomas responded a motion was required to Waive the Rules of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain a resolution.

A motion was made by Supervisor Beaty and seconded by Supervisor Diamond to Waive the Rules of the Board as outlined above.

Supervisor Conover called for a point of order, as he was unsure of what action was being taken. He asked whether the motion that was being considered was to delete the \$90,000 transfer from proposed Resolution No. 150 and Chairman Thomas replied in the negative. Chairman Thomas explained the motion before them was to Waive the Rules of the Board to determine what was going to be proposed. Supervisor Conover inquired whether the individuals who took issue with the Sheriff's transfer wanted to amend proposed Resolution No. 150 to delete this transfer, as he believed this may be a more expedient way to proceed rather than Waiving the Rules of the Board to consider something they were unsure of what they were considering.

Chairman Thomas advised it was not necessary to Waive the Rules of the Board, but a motion was required to amend proposed Resolution No. 150 if that was the desire of the Board.

Supervisor Dickinson stated he did not understand this debate, as he had complete faith in the Sheriff determining where the funds were needed within his Budget which he had done by presenting them with this request. He said he was not second guessing the Sheriff, as he had done a great job managing his Department nor did he understand the issue with the face masks and he believed they should stop discussing these items and move forward with approving them.

Supervisor Magowan advised he was not questioning the transfer of funds for the Sheriff's Office, but he would like them to separate this from the transfer for the purchase of face masks. Chairman Thomas informed in order to do so someone would have to make a motion to amend proposed Resolution No. 150 to remove one of these transfers. Supervisor Magowan stated he did not want to hold up the purchase of the face masks and he inquired whether it would be possible to add an additional resolution that addressed this and Chairman Thomas responded that could be addressed after.

Chairman Thomas announced if someone did not make a motion he was ending discussion and moving on from this matter to continue with the Agenda review. Supervisor Dickinson remarked he did not believe that was fair. Chairman Thomas responded this was the second time this had been debated and either someone needed to make a motion or it was time to move on. Supervisor Dickinson stated he concurred with Chairman Thomas, but he had a point to make that it was not possible to take one of these and not the other, as purchasing the vehicles for the Sheriff's Office was a time sensitive matter, as well because if they did not place their order for the vehicles they may not be able to obtain them.

Supervisor Geraghty apprised his point was that this had been vetted by the Finance Committee where the Sheriff explained it clearly following which the Committee approved the request. He added one of the reasons the Sheriff was making this request was because the car manufacturer was no longer making the sedans they used for patrol cars so they would be purchasing SUV's.

Supervisor Wild remarked he felt they were demonstrating to the public how dysfunctional government could be. He said they should separate these two transfers and move forward with a vote on each of them, adding he was supportive of both.

A motion was made by Supervisor Wild and seconded by Supervisor Braymer to amend proposed Resolution No. 150, *Making Supplemental Appropriations*, to remove the transfer of funds in the amount of \$25,000 for the purpose of funding the purchase of face masks.

Supervisor Seeber apprised her understanding of what Mr. Moore had highlighted was the funds were not already allocated for the purchase of the face masks and she asked if the resolution they were discussing provided Mr. Moore the ability to authorize and make those appropriations up to \$150,000 also appropriated that money once it was adopted, as she believed all of that could be handled in proposed Resolution No. 157, *Delegating Authority to Make Time Sensitive Decisions in a COVID-19 Related Emergency Situation*, but she was aware they could not amend a resolution twice. Chairman Thomas responded nothing prevented a resolution from being amended multiple times. Supervisor Seeber remarked she was unsure why she read Robert's Rules of Order and she thanked Chairman Thomas for his response.

Supervisor Leggett apprised he was requesting that Resolution No. 150 be amended to remove the transfer of funds for the Sheriff's Office and table it to send it back to Committee.

Chairman Thomas stated if Supervisors Wild and Braymer were agreeable they could amend their motion to remove the transfer in the amount of \$90,000 for the Sheriff's Office from proposed Resolution No. 150, *Making Supplemental Appropriations*. Supervisor Wild amended his motion and Supervisor Braymer amended her second to amend proposed Resolution No. 150 as outlined above.

Supervisor Frasier asked if that meant they would not be acting on the transfer of funds for the Sheriff even though it had been approved by the Finance Committee and Chairman Thomas replied affirmatively. Supervisor Frasier apprised she was unsure what the issue was because they were both transfers of funds, one for the Sheriff's Office and the other was from

the Contingent Account to pay for the purchase of the face masks.

Supervisor Diamond mentioned Supervisor Leggett had come up with a reasonable compromise to this issue. In regard to the statement that this had been vetted by the Finance Committee, he said while that was true it had not gone before the Public Safety Committee which was the Committee chaired by Supervisor Leggett that he was also a member of. He suggested they bring the request for the transfer of funds for the Sheriff's Office before the Public Safety Committee at their meeting on Monday, April 20th and then if it was agreeable through the Committee process, it could be sent back before the full Board to approve.

Supervisor Conover apprised he would be voting in opposition of the proposed amendment to delete the transfer of funds for the Sheriff's Office from proposed Resolution No. 150, as he was confident that the Sheriff was aware of the needs of his Department, as well as the needs of the community. He said he would be supporting the Sheriff's request by voting against the proposed amendment.

Supervisor Leggett advised he would be happy to get the Sheriff on the phone to discuss the timely nature of his request because if it were to be delayed another week they may miss an opportunity to purchase what they needed. He stated Supervisors Beaty and Braymer had brought up the issue of the Board being able to make sound decisions in a timely manner and this was one of them. He apprised he would allow the Chairman to decide whether he would like the Sheriff to be available to explain what the situation surrounding this transfer of funds was so they could make an informed decision.

Privilege of the floor was offered to Sheriff LaFarr, who advised going through the budget process last year he had learned that his Office had a reserve account to purchase vehicle and they had put together a proposal for the vehicles they needed for their staff, but the reserve account was significantly deficient. He apprised he had worked with Chairman Thomas, Supervisor Geraghty and several other Supervisors to work on the Budget, but they were still a little short. He informed they did not have an excess in salaries, as they had projected accurately for their salaries and benefits for their employees, but under the new procedure what was occurring was when they sent candidates to the police academy it resulted in vacancies for several months resulting in a surplus. He said upon the request of the County Administrator he and the Undersheriff had started reviewing their Budget to determine where they may be able to return money to the Unappropriated Surplus General Fund, but in this instance as previously mentioned by Supervisor Leggett these were vehicles they needed for their staff because the patrol officers required sound reliable vehicles to respond to calls throughout the County. He indicated if this transfer of funds did not go through they would not be able to purchase the vehicles they needed for their patrol officers.

Supervisor Conover questioned whether Sheriff LaFarr had considerable discourse with any Supervisors about this transfer of funds prior to this meeting and Sheriff LaFarr replied in the negative. Supervisor Conover asked whether any of the Supervisors had contacted the Sheriff relative to this transfer and Sheriff LaFarr replied in the negative.

Supervisor Magowan stated he had no issue with the purchase of the vehicles for the Sheriff's Office, adding he felt they may be able to get a better deal right now given the current state of the economy. He said he would like to see a show of hands as to who was in opposition of the purchase of the vehicles and who was against including the transfer for the purchase of the face masks on proposed Resolution NO. 150. He advised what he would like to see were separate resolutions for each of these transfers; he added he thought the issue was with the transfer for the face masks and not the one for the purchase of the vehicles, but he could have misinterpreted that.

Chairman Thomas apprised they had to address one item at a time and currently what was in front of them was a proposed amendment to Resolution No. 150, *Making Supplemental Appropriations*, to remove the transfer of funds in the amount of \$90,000 for the Sheriff's Office. Supervisor Seeber asked for clarification that the motion before them was to Waive the Rules of the Board and Chairman Thomas replied in the negative. Supervisor Seeber stated she had overheard the Chairman say they were going to handle one transfer at a time and she

wanted to ensure the transfer of funds for the Sheriff's Office would be dealt with somewhere else and Chairman Thomas replied this was not up to him.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 150 as outlined above failed due to obtaining the majority vote required, with a vote of 265 in favor (*Supervisors Seeber, Beaty, Diamond and Braymer*) and 678 against (*Supervisors Shepler, Geraghty, Conover, Leggett, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan and Thomas*) and 57 absent (*Supervisor McDevitt*).

In regard to proposed Resolution No. 156, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, Supervisor Driscoll apprised he had heard concerns from members of the public regarding their apprehensions pertaining to this resolution, but he was fully supportive of it. He said he wanted to explain to those who had expressed their concerns that these were decisions that were discussed and vetted long before the County issued the Executive Order in response to COVID-19, some of which was last year or in the beginning of this year. He mentioned he wanted to clarify that to ensure everyone was aware the positions were not in response to any type of emergency and they were necessary to conduct regular business.

Mr. Lehman advised they had received a comment from Frank Dittrich, *Warren County Lodging Association*, regarding proposed Resolution No. 161, *Amending Resolution No. 222 of 2019, Authorizing Event Fee Rates for the Charles R. Wood Park for 2019, to Provide for a 50% Reduction in Event Fee Rates for the Remainder of 2020*. He apprised Mr. Dittrich stated the Warren County Lodging Association and many businesses in the tourism community appreciated the consideration from the County with regard to the fees for the use of Charles R. Wood Festival Commons. Mr. Dittrich said as everyone was aware the contribution of tourism to the community in jobs and sales tax was significant and every action that helped protect the tourism economy would be critical this year and the Warren County Lodging Association wanted to thank them for this.

During the roll call vote Supervisor Seeber remarked she had always been fully supportive of proposed Resolution No. 150, *Making Supplemental Appropriations*, regardless of the changes that had been proposed, but were not approved. Supervisor Beaty advised he would be voting in support of Resolution No. 150 even though he felt the transfers should have been dealt with in two separate resolutions. Supervisor Diamond pointed out at the April 17th Board Meeting Resolution No. 135, *Authorizing the Appropriation of Funds from the Vehicle Reserve to Departmental Budgets to Purchase Vehicles; Amending 2020 Warren County Budget*, which had transferred \$375,047 to the Sheriff's Automotive Equipment-Reserve was adopted. He said he would be voting in opposition because of the uncertainty regarding the County's economic future. Supervisor Braymer stated she concurred with Supervisor Diamond and would be voting in opposition.

Chairman Thomas called for a vote on resolutions, following which Resolution No. 150-161 were approved, as presented with the exception of Resolution No. 150, which was amended from the floor; and 155, which was withdrawn.

Warren County Board of Supervisors Proclamation

WHEREAS, all of New York's children are entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional and physical abuse, exploitation and neglect, and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships, among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community, and

WHEREAS, home visiting programs, such as Healthy Families New York, help strengthen families by providing parents with skills and reducing stress, which can lead to child abuse; New York is demonstrating positive leadership in preventing child abuse through such evidence-based services, and

WHEREAS, an informed family is an effective defense in preventing child abuse and neglect, and New York has increased its efforts to raise awareness and to prevent abuse-related head trauma known as *Shaken Baby Syndrome*, and to promote safe sleeping environments through early education programs in hospitals, birthing centers, pediatricians' offices and local departments of Social Services, and

WHEREAS, all New Yorkers share a responsibility in preventing child abuse through diligent reporting of suspected child abuse or maltreatment to the Statewide Central Register of Child Abuse and Maltreatment, the state's child abuse hotline service that is available 24 hours a day, seven days a week by calling 1-800-342-3720, and

WHEREAS, National Child Abuse Prevention Month is observed during the month of April, directing attention and support to programs which promote the safety and security of children, families and communities; all New Yorkers join in this effort to make the safety, welfare, and well-being of precious children among the highest of our priorities, now, therefore, be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors, do hereby proclaim April 2020 as

"CHILD ABUSE PREVENTION MONTH IN WARREN COUNTY"

DATED: APRIL 17, 2020

(SIGNED) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors Proclamation

WHEREAS, the United States is commemorating the centennial of the 19th Amendment, which guaranteed that "the right of citizens of the United States to vote shall not be denied or abridged by the United States or by any State on account of sex", and

WHEREAS, the text that would become the 19th Amendment in 1920 was first proposed in Congress in 1878, and

WHEREAS, many States granted women the right to vote in advance of the ratification of the 19th Amendment, including the State of Wyoming, Utah, Colorado, Idaho, Washington, California, Oregon, Montana, Arizona, Kansas, Alaska, Illinois, North Dakota, Indiana, Nebraska, Michigan, Arkansas, New York, South Dakota and Oklahoma, and

WHEREAS, Wisconsin, Illinois and Michigan were the first States to ratify the 19th Amendment, all on June 10, 1919, six days after it was approved by Congress, and Tennessee was the 36th State to ratify the 19th Amendment, the number then required to incorporate it into the United States Constitution and make it the law of the land, and

WHEREAS, although formal voting rights could no longer be denied because of race or sex after ratification of the 15th and 19th Amendments, many voters still faced ballot restrictions, including registration rules, literacy tests, poll taxes, and moral and residency requirements, and

WHEREAS, there were 81.3 million women registered to vote in the United States as of 2018, comprising 53% of the electorate, and

WHEREAS, American women fought for, and won, the vote through their voice and action, and the women's suffrage movement forever changed America, expanding representative democracy and inspiring other popular movements for constitutional change and reform, and

WHEREAS, the 2020 Law Day theme is "Your Vote, Your Voice, Our Democracy:

April 17, 2020

339

The 19th Amendment at 100", now, therefore, be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors, do hereby proclaim May 1, 2020 as

"LAW DAY IN WARREN COUNTY"

and urge everyone to observe this day by learning about the 19th Amendment and its legacies, displaying the New York State flag in observance.

DATED: APRIL 17, 2020

**(SIGNED) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, mental health is essential to the well being and the vitality of our families, businesses, and communities, and

WHEREAS, mental health conditions are real and prevalent in our nation with one out of four Americans and one out of five children affected by mental illness, and

WHEREAS, stigma and the fear of discrimination keeps many who could benefit from mental health services from seeking the help they need, and

WHEREAS, with effective treatment, individuals with mental health conditions can recover and lead fulfilling and productive lives, and

WHEREAS, education, compassion and awareness about mental illness can change negative attitudes and behavior towards those with mental illness, and

WHEREAS, it is our responsibility as an entire community to promote mental wellness, support prevention efforts and end the stigma on mental illness, now, therefore be it,

RESOLVED that the Warren County Board of Supervisors does hereby proclaim the month of May 2020 as

"MENTAL HEALTH AWARENESS MONTH"

in Warren County and calls upon all Warren County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

DATED: APRIL 17, 2020

**(Signed) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, Warren County is a community that includes approximately 15,900 citizens aged 60 or older, and

WHEREAS, Warren County is committed to helping all individuals maintain their health and independence in later life, and

WHEREAS, the older adults in Warren County have an important role in sharing knowledge, wisdom, and understanding of the history of our community through interactions with children, youth and adults from other generations, and

WHEREAS, the fruits of knowledge and experience can be effectively transferred from generation to generation through meaningful social interactions, and

WHEREAS, their interactions with family, friends and neighbors across generations enrich the lives of everyone involved, and

WHEREAS, our community can provide opportunities to enrich citizens young and old by emphasizing the value of including elders in public and family life; creating opportunities for older Americans to interact with people of different generations; providing services, technologies and support systems that allow older adults to participate in social activities in the community, now therefore be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors do hereby proclaim the month of May 2020 to be

“OLDER AMERICANS MONTH”

and urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions such as sports, games, contests and other forms of play.

DATED: APRIL 17, 2020

**(Signed) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

Warren County Board of Supervisors Proclamation

WHEREAS, the Nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities, and

WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more, and

WHEREAS, Warren County, and all counties, take pride in our responsibility to protect and enhance the health, well being and safety of our residents in efficient and cost-effective ways, and

WHEREAS, under National Association of Counties President Mary Ann Boregson's leadership, NACo is demonstrating how "Counties Matter", especially in supporting older adults, their families and caregivers, and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services, and

WHEREAS, the Warren County Board of Supervisors, which is perpetually dedicated to protecting the health and safety of County residents while performing fiscal austerity, has redoubled their efforts in light of the current COVID-19 pandemic, now therefore be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors do hereby proclaim the month of April 2020 to be

“NATIONAL COUNTY GOVERNMENT MONTH”

and encourage all county officials, employees, schools and residents to participate in county government celebration activities remotely or virtually.

DATED: APRIL 17, 2020

**(Signed) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS**

RESOLUTION NO. 150 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
SHERIFF				
A.3110 110	Sheriff's Law Enforcement, Salaries-Regular	A.3110 442	Sheriff's Law Enforcement, Automotive - Gas & Oil	\$90,000.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.3640 435	Civil Defense, Medical Fees	25,000.00

Roll Call Votes:

Ayes: 848

Noes: 95 Supervisors Diamond and Braymer

Absent: 57 Supervisor McDevitt

Adopted.

RESOLUTION NO. 151 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING RELATED TO COVID-19 RESPONSE ACTIVITIES AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD AND THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES IN EXECUTING DOCUMENTS FOR SAME

WHEREAS, the Director of Public Health/Patient Services has requested to enter into a contractual relationship with the New York State Department of Health (NYSDOH) and Health Research Institute (HRI), the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding for COVID-19 response activities, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing March 16, 2020 and terminating March 15, 2021, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding for COVID-19

response activities, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing March 16, 2020 and terminating March 15, 2021, now, and be it further

RESOLVED, that the Board of Supervisors does hereby ratify the actions of the Chairman of the Board of Supervisors and the Director of Public Health/Patient Services in executing agreements relating to the aforementioned grant opportunity, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 152 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING RESOLUTION NO. 215 OF 2018, AUTHORIZING PATRICIA BELDEN, SUPERVISING PUBLIC HEALTH NURSE, TO ACT IN THE ABSENCE OF THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES IN THE EVENT OF AN EMERGENCY, TO UPDATE AND EXTEND THE DELEGATION OF AUTHORITY IN THE ABSENCE OF THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES

WHEREAS, Resolution No. 215 of 2018 authorized Patricia Belden, Supervising Public Health Nurse, to act in the absence of the Director of Public Health/Patient Services in the event of an emergency to ensure appropriate function, response and coverage for the Department, and

WHEREAS, the Director of Public Health/Patient Services has advised that Ms. Belden's title has changed since Resolution No. 215 of 2018 was adopted and has expressed a desire to remove individual names from the resolution and replace it with the correct title, as well as to extend the order of delegation in the event of an emergency, such request having been reviewed and approved by the Health Services Committee, now, therefore, be it

RESOLVED, that Resolution No. 215 of 2018 be, and hereby is, amended to indicate that in the event of an emergency where the Director of Public Health/Patient Services is not available, the Assistant Director of Public Health is authorized to assume the Director's essential roles, and should the Assistant Director of Public Health not be available, the Assistant Director of Patient Services will be authorized to assume the Director's essential roles, and be it further

RESOLVED, that should neither the Assistant Director of Public Health or the Assistant Director of Patient Services be available, the order of succession of authority to perform administrative roles shall be as follows: 1) Public Health Fiscal Manager; 2) Supervising Public Health Nurse (Nursing); 3) Supervising Public Health Nurse (Therapies); and 4) Public Health - Disease Control Nurse.

Adopted by unanimous vote.

RESOLUTION NO. 153 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE RATES PAID FOR EUTHANASIA, CREMATION, PREPARATION, SUBMISSION AND SHIPPING OF ANIMAL SPECIMENS FOR RABIES TESTING

WHEREAS, Resolution No. 83 of 2004, which was subsequently amended by Resolution Nos. 143 of 2008 507 of 2016 and 108 of 2020, authorized an agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, to administer rabies inoculations to domestic dogs and cats within Warren County at mandated rabies clinics implemented by the Warren County Health Services Department, and to prepare animal heads and/or other animal parts for submission to a laboratory for testing at the rates specified in that resolution, and,

WHEREAS, the Director of Public Health/Patient Services has requested that the agreement be amended to increase the rates for euthanasia, cremation, preparation, submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A", for a term commencing retroactive to March 1, 2020 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, now, therefore, be it

RESOLVED, that the agreement with Dr. Robert O'Connor d/b/a Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, New York 12804, be and hereby is, amended to increase the rates for euthanasia, cremation, preparation, submission and shipping of animal specimens for rabies testing, as outlined in the attached "Schedule A" for a term commencing retroactive to March 1, 2020 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a 5% rate increase, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4018.0030 435 Preventive Program, Disease Control, Medical Fees, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution Nos. 83 of 2004, 143 of 2008, 507 of 2016 and 108 of 2020 will remain the same.

Schedule "A"

**PRICING FOR SERVICES PROVIDED BY GLENS FALLS ANIMAL HOSPITAL
EFFECTIVE MARCH 1, 2020**

	Euthanasia	Rabies Specimen Prep	Cremation	Boarding or Quarantine (per day)	Submission and Shipping
Bats	\$17.00	\$35.00	N/A	N/A	\$100.00
Small Animals (Less than 25 lbs)	\$25.00	\$40.00	\$65.00	\$17.00	\$100.00

	Euthanasia	Rabies Specimen Prep	Cremation	Boarding or Quarantine (per day)	Submission and Shipping
Medium Animals (25-50 lbs)	\$40.00	\$55.00	\$90.00	\$17.00	\$100.00
Large Animals (50 lbs and over)	\$70.00	\$70.00	\$120.00	\$17.00	\$100.00
Adult Deer	N/A	N/A	\$116.00	N/A	\$80.00

Adopted by unanimous vote.

RESOLUTION NO. 154 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH RAILWORKS TRACK SERVICES, INC. FOR WARREN COUNTY RAILROAD TRACK REPAIRS (WC 18-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Warren County Railroad Track Repairs (WC 18-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the bid for railroad track repairs to Railworks Track Services, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Railworks Track Services, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Railworks Track Services, Inc., 170 Lockhouse Road, Westfield, Massachusetts 01085, for Warren County railroad track repairs pursuant to the terms and provisions of the bid specifications (WC 18-20), for a term commencing upon execution and terminating upon final completion of the repair of damages from the October 31, 2019 storm, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Railworks Track Services, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 155 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING ALLOCATION OF ONE HUNDRED YEARLING RAINBOW TROUT TO THE PROJECT HEALING WATERS EVENT ORGANIZED BY ROBERT McARTHUR

RESOLUTION WITHDRAWN

WHEREAS, the Director of Parks, Recreation and Railroad Department has received a request from Robert McArthur for the allocation of one hundred (100) yearling rainbow trout for the 2020 Project Healing Waters event, with all costs for preparing and transporting said

fish to be borne by the event organizer, and

WHEREAS, the Public Works Committee has considered and does recommended approval of the allocation of the requested one hundred (100) yearling rainbow trout for the aforementioned event, contingent upon the availability of fish from the Warren County Fish Hatchery and that a New York State Department of Environmental Conservation permit has been issued to Robert McArthur and is provided to the Director of the Parks, Recreation and Railroad Department, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the allocation of one hundred (100) yearling rainbow trout for the 2020 Project Healing Waters event organized by Robert McArthur, contingent upon the availability of fish from the Warren County Fish Hatchery and that a New York State Department of Environmental Conservation permit has been issued to Robert McArthur and is provided to the Director of the Parks, Recreation and Railroad Department, with all costs associated with the transporting of the fish from the Warren County Fish Hatchery to the event to be borne by Robert McArthur and at no cost to Warren County and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all necessary documents to carry out the terms of this resolution in a form approved by the County Attorney.

RESOLUTION NO. 156 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

COUNTY ADMINISTRATOR

<u>Increasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1011 110		
<u>TITLE:</u> Director of Public Affairs	03/23/2020	\$58,354

<u>Increasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1011 110		
<u>TITLE:</u> Director of Public Affairs	03/23/2020	\$65,695

HEALTH SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.4018 130		
<u>TITLE:</u> Public Health Assistant Per Diem <i>Up to Ten (10) Per Diem Positions</i>	March 28, 2020	\$37,633 <i>Pro-rated to \$18.09/hr</i>

SHERIFF

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u>	June 1, 2020	\$42,373
Patrol Officer #64		

Roll Call Vote:

Ayes: 858

Noes: 85 Supervisor Strough

Absent: 57 Supervisor McDevitt

Adopted.

RESOLUTION NO. 157 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**DELEGATING AUTHORITY TO MAKE TIME SENSITIVE DECISIONS IN A
COVID-19 RELATED EMERGENCY SITUATION**

WHEREAS, the County Administrator has apprised the Personnel & Administration Committee of the need to implement a procedure for delegating authority in a COVID-19 related emergency scenario where there is not sufficient time to call together a meeting of the Board of Supervisors, and

WHEREAS, the County Administrator has suggested that a group be established to make such emergency decisions comprised of the Chairman of the Board, the Public Health Committee Chair, the Personnel & Administration Committee Chair, the Finance Committee Chair, the Budget Officer and the County Administrator, and

WHEREAS, the Personnel & Administration Committee has agreed that such emergency delegation authorities should be provided for, but limited to One Hundred Fifty Thousand Dollars (\$150,000), with a special Board Meeting to be called for all expenditures exceeding this limitation, and

WHEREAS, the County Administrator has indicated that in these emergency situations a meeting must be called within two hours and the Personnel & Administration Committee agreed that failing the ability to call together a meeting of the Board of Supervisors within two hours, with quorum present, after undertaking a documented attempt to contact each member of the Board via call, email and text, the Chairman of the Board should be tasked with making emergency decisions for expenditures over One Hundred Fifty Thousand Dollars (\$150,000), now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby delegate the authority to make decisions on expenditures in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000) in a COVID-19 related emergency scenario where there is not sufficient time to call together a meeting of the Board of Supervisors to a group comprised of the Chairman of the Board, the Public Health Committee Chair, the Personnel & Administration Committee Chair, the Finance Committee Chair, the Budget Officer and the County Administrator, and be it further

RESOLVED, that for expenditures exceeding the One Hundred Fifty Thousand Dollar (\$150,000) limitation, an emergency meeting of the Board of Supervisors shall be called to make decisions upon same within two hours, and be it further

RESOLVED, that failing the ability to establish a quorum of the Board of Supervisors for said emergency meeting, the Chairman of the Board shall be charged with making such decisions on expenditures in excess of One Hundred Fifty Thousand Dollars (\$150,000).

Adopted by unanimous vote.

RESOLUTION NO. 158 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING WAIVER OF FIVE PERCENT (5%) PENALTY ON LATE PAYMENT OF PROPERTY TAXES

WHEREAS, New York State has declared a State of Emergency due to the COVID-19 pandemic, and has mandated a stay-at-home order (PAUSE) for all non-essential businesses, and

WHEREAS, the Chairman of the Warren County Board of Supervisors issued Executive Order 3 of 2020, which order placed all Warren County buildings and indoor spaces under restricted access that did not allow the public access to County premises, and

WHEREAS, New York State Real Property Tax Law Section 1182 allows the Warren County Board of Supervisors to authorize the County Treasurer, as the Tax Enforcement Officer, to waive the interest charges to which the County is entitled for late property tax payments, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorized the County Treasurer, as the Tax Enforcement Officer, to waive the five percent (5%) penalty on late property tax payments beginning on April 15, 2020 and continuing until thirty (30) days after the Chairman's Executive Order is lifted and the Treasurer's Office is permitted to re-open to the public.

Roll Call Vote:

Ayes: 943

Noes: 0

Absent: 57 Supervisor McDevitt

Adopted.

RESOLUTION NO. 159 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING AGREEMENT WITH SIEWERT EQUIPMENT FOR PREVENTIVE MAINTENANCE OF SEPTIC LIFT STATION (PUMPS) AND MUFFIN MONSTER (GRINDER) FOR THE SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Siewert Equipment, 175 Akron Street, Rochester, New York, 14609, to provide preventive maintenance of septic lift station (pumps) and muffin monster (grinder) for the Sheriff's Office for a term commencing upon execution of the agreement and continuing for a term of three consecutive years for a total amount not to exceed Fifteen Thousand Dollars (\$15,000) as follows:

Year 1 - \$5,000.00

Year 2 - \$5,000.00

Year 3 - \$5,000.00,

and be it further

RESOLVED, that the Chairman of the Board of Supervisors, be and hereby is, authorized to execute said agreement in a form approved by the County Attorney, with the costs of said agreement to be expended from Budget Code A.3110 413 Sheriff's Law Enforcement, Repair & Maintenance Bldg/Property.

Adopted by unanimous vote.

RESOLUTION NO. 160 OF 2020
Resolution introduced by Supervisors Driscoll and Braymer

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING RESOLUTION NO. 222 OF 2019, AUTHORIZING EVENT FEE RATES FOR THE CHARLES R. WOOD PARK FOR 2019, TO PROVIDE FOR A 50% REDUCTION IN EVENT FEE RATES FOR THE REMAINDER OF 2020

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution amending Resolution No. 222 of 2019, Authorizing Event Fee Rates for the Charles R. Wood Park for 2019, to provide for a 50% reduction in event fee rates for the remainder of 2020 in light of the COVID-19 pandemic, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 161 OF 2020
Resolution introduced by Supervisors Merlino and Dickinson

AMENDING RESOLUTION NO. 222 OF 2019, AUTHORIZING EVENT FEE RATES FOR THE CHARLES R. WOOD PARK FOR 2019, TO PROVIDE FOR A 50% REDUCTION IN EVENT FEE RATES FOR THE REMAINDER OF 2020

WHEREAS, pursuant to Resolution No. 222 of 2019, the Warren County Board of Supervisors authorized rates for the use of the Festival Commons at the Charles R. Wood Park for the year 2019 and continuing until otherwise amended, as follows:

Festival Commons Use	\$1,500 per day
Additional Set-Up days	\$500 each
Additional Recover/tear down days	\$500 each
Security Deposit	\$500, returnable approx. 14 days after clean-up of event
Morning Use (8:00am-12:00pm)	\$500 per day

* Non-refundable deposit of \$1,000 for first day and \$500 for each additional day is due with Festival Commons area application. Balance and security deposit are due ten (10) days in advance of event.

** The Festival Commons Fee includes: onsite attendant for minor cleanup and changing of trash bags, bathroom cleaning once daily, and use of water (up to 2,000 gallons/day) and electric services.

*** ALL deposits and advanced funds are non-refundable (aside from security deposit), and all event sponsors and sub-contractors/vendors must comply with all County insurance requirements.

and

WHEREAS, in light of the COVID-19 Pandemic events scheduled to use Festival Commons have been forced to cancel or reschedule which shall cause a financial burden to both the event organizers and to area businesses due to a lack of event activity, and

WHEREAS, it is thought that offering reduced rates for the use of the Festival Commons may help to boost event activity, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a 50% reduction in the aforementioned rates for the use of the Festival Commons at Charles R. Wood Park for the remainder of the year 2020, and be it further

RESOLVED, that unless the rates are otherwise amended by a subsequent resolution, the above referenced rates set by Resolution No. 222 of 2019, until amended, shall resume effective January 1, 2021.

Adopted by unanimous vote.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Lehman stated there was one comment through the County's Facebook account from Alex Thomas, *Town of Queensbury*, who was asking what could be done to stop out-of-State visitors from coming to the County. Chairman Thomas responded there was nothing they could do because the Governor had taken away the County's ability to issue Executive Orders without the approval of the NYS DOH meaning all they could do was request that individuals not travel to the region.

Supervisor Dickinson advised he felt any visitors should be required to notify Public Health of their presence, abide by the quarantine rules and bring a two week supply of food so they did not have to shop for supplies until the quarantine period was over; however, he noted, there was no way to enforce this.

Chairman Thomas called for announcements.

Supervisor Shepler apprised the Town of Thurman's annual Thurman Town-wide garage sale event scheduled for May 16-17, 2020 was cancelled due to the COVID-19 virus.

Supervisor Hogan advised she would like to share two things with the Board, the first of which was a friend of hers had sent her a text indicating two years ago today the tanker rail cars were brought to the Town of North Creek and she asked if everyone remembered when this was the County's most significant issue. She said she recently had to travel to visit a family member out-of-State where they packed enough food to feed them for their entire trip nor did they have any plans to do anything outside of the home. She mentioned during their trip they were flipped off several times and had individuals make faces and gestures at them which made the drive interesting. She apprised she was sharing this so they would understand they did not know what the motivation was for residents that were in the area from out-of-State because they could be here for valid reasons such as they were an essential worker here for healthcare relief. She indicated they needed to be mindful of their redirect when it pertained to this because what happened to her and her family was an unsettling experience which she saw from the other point of view.

Supervisor Braymer stated an article was recently featured in *The Times Union* indicated SNCR (*Saratoga & North Creek Railway*) was being brought into the bankruptcy, but the bankruptcy trustee was searching for an operator for the line. She voiced her concern with that and being aware that this Board had already adopted a resolution concerning the abandonment she would like to see the Board move forward with that so they were clear that the County was not seeking an operator because this avenue had been explored and was not something they were supporting at this time.

Supervisor Driscoll informed as previously mentioned by Supervisor Hogan a number of the food pantries were struggling due to an increase in individuals and families accessing them with some of them located in major cities having long lines of individuals waiting to get in. He said although this was not occurring here, per capita they were seeing an

increase. He stated he was working with Mr. Lehman and Ms. Frankenfeld to compile a listing that pinpointed where the food pantries were located, their contact information and their days and hours of operation. He advised he also had a press release that would be distributed to the local newspapers and handouts that would be mailed to the Supervisors this week to distribute to their constituents with the target audience being individuals and families who had either lost their jobs or had their hours greatly reduced. He said these were individuals who had never applied for SNAP (*Supplemental Nutrition Assistance Program*) or accessed a food pantry and he wanted to ensure their experience was as efficient as possible and that they received the correct information about these services which were intended to assist with supplementing their budgets. He apprised 40% of the individuals who benefitted from SNAP which was also known as food stamps were sixteen years of age and younger and about 30% were senior citizens meaning almost two thirds of the population that benefitted from SNAP were vulnerable. He mentioned he had plenty of handouts and food bags available for those who were managing food pantries out of their municipal offices. He advised he had a chance to visit the Broad Street Commons Project which was a Workforce Development Project consisting of seventy-three units of affordable workforce housing on Broad Street in the City of Glens Falls in the 5th Ward yesterday and there was a nice article regarding the project featured in the Wednesday, April 15th edition of *The Post Star*. He said he wanted them to keep this project in mind when they returned to their discussion regarding affordable housing in the County, which was so important, in the coming months.

Supervisor Merlino stated he had received a \$1,000 donation for the Lake Luzerne Senior Center which they would use to distribute baskets of food next week to all of the seniors who they delivered meals for with the Meals on Wheels Program in the Town of Lake Luzerne.

Supervisor Dickinson remarked this had been the longest Board Meeting he had ever attended with the shortest agenda during his twelve year tenure on the Board.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Geraghty, Chairman Thomas adjourned the Board Meeting at 12:38 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, MAY 15, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Beaty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 20; absent- 0

Supervisors Leggett, Diamond, McDevitt, Driscoll, Frasier, Merlino, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Braymer, Bruno, Simpson, Hogan, Dickinson, Strough, Wild, Magowan, Seeber and Beaty were present via teleconference.

Chairman Thomas apprised they would return to Congresswomen Stefanik and Senator Little's portion of the Agenda when they were present.

Chairman Thomas offered privilege of the floor to Assemblyman Stec, who apprised the past eight weeks had been very difficult for everyone and he wanted to begin by complimenting the County Supervisors and staff for their efforts to react and answer questions when the State was not in a position to do so. He said he felt the County had displayed patience and foresight while anticipating what would be needed in order to move forward in a safe manner to ensure the residents remained healthy and did not overload the local health care facilities, while at the same time preparing to reopen the regional economy. He stated everyone was well aware they were fast approaching the busy season where the bulk of sales tax collection originated from and although safety was a priority, poverty was also a concern. He advised the County was required to provide an abundant amount of services which cost a significant amount to do; however; he said he was grateful the State was not authorized to print money, as he believed this would create even more issues. He informed revenue sources were required in order to maintain the services that were desperately needed. He remarked he was appreciative of everyone attempting to work together. In regards to where the borders were drawn in the State for purposes of economic development eight years ago, Assemblyman Stec stated as a both a practical and political matter he did not foresee the Governors reinventing the wheel, but if he had time to spend on anything other than Coronavirus he would rather have him work on the issues of the day rather than trying to recreate and redraw those lines which would be difficult. He said there were ten regions that were already established were unlikely to change; however, he noted, this did not mean valid arguments could not be made that the County had more in common with the North Country region or that is was better prepared than the rest of its region. He said as an example Chautauqua County in Western New York with a population of 130,000 only had four confirmed Coronavirus cases as of two weeks ago when he spoke with them, but because they were in the Western New York regional which included the City of Buffalo they would not be opening anytime soon. He mentioned there were a number of similar scenarios occurring across the State, but they did not want to hold back the North Country from being able to reopen. He said he believed the sub-region approach was the best way to develop a compromise there, but the Governor rejected that proposal. He advised he

felt there was nothing wrong with considering a new granule level to some of these issues. He mentioned the remainder of the State was poised to begin reopening and he felt it was appropriate advice for the Board Members to do everything in their power to ensure the numbers the County could control were the best as they could be while recognizing not everything could be controlled due to the testing availability issues, etc. they were still dealing with. In regard to the issue with nursing homes not being able to meet the testing requirements for them, Assemblyman Stec apprised he and Assemblywomen Woerner co-authored a letter to the Governor requesting that he take another look at these testing requirements due to the nursing homes struggles to meet them. He said he believed the Administration was doing their best to keep up with all of the data regarding COVID-19, but it was difficult due to it being slow going in nature which was frustrating to the local governments and businesses who were seeking guidance. He advised he was aware that the County Administrator and Chairman Thomas were participating on the Control Panel as part of the Capital Region; he added it appeared the region was getting close to meeting the criteria to reopen until a few days ago when some of the numbers headed in the wrong direction, but he hoped this would rectify itself and the Capital Region would not be too far behind the other regions of the State that were given the go ahead to reopen as of today. He stated when the region did begin to reopen he felt everyone should encourage positive peer pressure amongst the businesses and organizations to do everything they could to make this work because if things took a turn for the worse it would be easy for the Governor to determine that the region needed to be shutdown again. He said they should make the most of this opportunity to reopen by doing it safely and get the economy up and running again, as he was well aware everyone was concerned not only about the County Budget, but also their municipal ones, as well. He concluded by thanking the Supervisors for all of the work they were doing for their constituents and he encouraged them to have their constituents who were having issues with New York State Unemployment services to contact his or Senator Little's office with their concerns.

Returning to the Congresswoman Stefanik, who was now present to address the Board regarding what her Office had been working on. Congresswoman Stefanik apprised she wanted to echo what Assemblyman Stec noted regarding the tremendous leadership at both the County and Town levels throughout this crisis; she added she had reviewed the wholesome report compiled by the County with the assistance of local organizations which she felt was helpful as they communicated this challenge with the public. She said she was presently in Washington D.C. where Congress would be voting on a partisan package that was not negotiated across the aisle which would result in some difficulties getting it adopted. She said she would like to discuss the past moving forward with the priority of the New York delegation being to provide direct aid to the State and its local governments, as this had been the number one issue raised by both County and local government officials. She informed they understood that these were unprecedented times and that direct aid was critical in order for the County and local governments to face the fiscal challenges and ensure the taxpayers were protected. She stated there had been bi-partisan support, but it needed to be negotiated out and her top priority was to ensure rural counties were provided access to direct Federal aid because in previously legislative packages there had been a cutoff when the population was less than 500,000 residents meaning twelve counties in her District would not qualify. She remarked her goal was to ensure no matter how rural a community was they had access to those direct Federal funds and that there were guardrails included to ensure the State did not take back a piece of this aid for the State Budget.

Congresswoman Stefanik advised she would like to talk a bit about Glens Falls Hospital, stating she had a good conversation with the hospital leadership and the Deputy Secretary of HHN (*Health and Human Services*) this week in an attempt to address the fact that based upon the data and calculation that was used by HHHN, the Glens Falls Hospital was left out of the rural pot of funding. She mentioned she had been proud to announce over \$100 million in direct Federal support to hospitals, but she had two hospitals in her District she was working directly with to ensure that HHN understood their unique circumstances and the fact that Glens

Falls Hospital had served COVID-19 transfer patients, as well as the unique financial challenges in a regular year, let alone an unprecedented year like this one when there has been a pause in elective surgery. She informed they were working at the highest levels, as the HHHN was at the cabinet level to address the hospital issue.

Congresswomen Stefanik apprised in addition she had conversations with Dr. Kristine Duffy, *President, SUNY Adirondack*, regarding the importance of direct Federal funds not only to the State and County Government, but also Higher Education Institutions. She said she had already announced over \$30 million of direct funds to the colleges and universities, including the community colleges located in her District; however, she noted, she was well aware they would need additional support moving forward given the budget cuts they were facing. She stated in her region she had three different economic regional zones which included the Mohawk Valley with some of her central counties who were affiliated with the Capital District and the North Country meaning there were three separate control groups that were following the data and she continued to work with each of them to ensure they could safely reopen as quickly as possible and meet the metric. She apprised that her Office was working remote and were available twenty-four hours a day seven days a week and they would continue to take all incoming calls and partner with all of the State and local officials to address any concerns.

Supervisor Braymer inquired about Congresswomen Stefanik's thoughts regarding a bi-partisan package being approved for direct aid to State and local municipalities that covered rural communities and whether that would cover both lower and higher education institutions. Congresswomen Stefanik replied they had to have a bi-partisan package because this needed to be achieved; however, she said, she believed this would take a few more weeks, but she was hopeful for its adoption by the end of May. She apprised there were ongoing discussions going in the House of Representatives and in the Senate that she was partaking in for bi-partisan provisions to ensure that any funding that was provided to counties did not include a population cutoff and was being calculated in a manner so that this region would be represented and understood the economic shortfalls that the area was dealing with. She said in addition when discussing direct aid in New York State, putting up those guard rails was necessary to ensure the funding was allocated to school districts or SUNY institutions who were facing dire fiscal situations. She informed following her discussions with representatives of WSWHE BOCES (*Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services*) and the local Superintendent of School Districts she realized just how well they had met the challenges that occurred as a result of the Coronavirus head on which was why it was necessary that the Federal Government stepped up. She indicated she was hopeful by the end of May they were moving in the right direction; however, she noted, they were currently working with a divided government with the Democratic party holding the majority of the House of Representatives and the Republican party having the majority over the Senate, as well as a Republican Party lead Administration. She continued, apprising it was necessary for all three of these entities to come together and deliver as they did in the last three CARES Act packages that were related to COVID-19 relief that provided a real bi-partisan solution that ensured rural parts of the Country were represented.

Supervisor Beaty stated he believed that Congresswoman Stefanik had addressed a significant concern of his that the aid was provided directly to the Counties because typically when it was allocated to the State to divvy out they usually kept a large portion of the funding for themselves; he added this same concern had been expressed by representatives of other Counties in New York at the NACo (*National Association of Counties*) Conference he had attended in Washington D.C. at the beginning of March with Supervisor Seeber. Congresswomen Stefanik advised this was a substantial concern for the New York Delegates, as well and there was bi-partisan voices who worked together to ensure this funding was directly allocated to the Counties because they were all aware that the County Office of Public Health and the Counties in general had born the brunt of this crisis and risen to the occasion. She said this was why they had included guardrails to ensure that when they were discussing State and local aid, the aid could be directed as much as possible to the Counties. She

remarked it was important to note that to date they had allocated \$9 billion of aid to New York State, as she was aware this was often portrayed inaccurately which was on top of direct Federal funds that had been allocated to the hospitals, higher education institutions, housing programs and other priorities that they had announced.

Chairman Thomas thanked Congresswomen Stefanik for all of her efforts and wished her well with what she was trying to accomplish.

Returning to the portion of the Agenda where Senator Little addressed the Board, Senator Little advised she would like to congratulate Congresswoman Stefanik not only on the hard work she had put into this program, but also on her ranking as one of the top bi-partisan representatives in Congress, as this was how things got accomplished. She stated there was a significant amount of concern in regard to the regional economic model which classified Warren County as part of the Capital District because the vast majority of residents from both Warren and Washington Counties traveled south for their jobs. She mentioned the North Country region stretched from Lake Ontario to Lake Champlain which was of significant size. She said she was hopeful the Capital region would be able to begin reopening soon, but the issue was with Albany Medical Center, which was a large urban hospital whose statistics were greater than the other hospitals located in the region.

In regard to the requirements placed on nursing homes, Senator Little indicated it was impossible for them to test their staff and patients twice a week; she added this would take away from the care they provided to their residents. She equated living in a nursing home to being similar to living in a family home because once the virus was brought into the nursing home by a staff member it was impossible to stop the spread. She stated although staff members had been having their temperatures taken before they entered the facility the virus had still managed to be brought into the facilities rendering it virtually impossible to keep it out. She pointed out if nursing homes had more money available to them they would have been able to provide single rooms, more staff, etc., but their Medicaid reimbursement rate was not sufficient enough. She cautioned everyone not to be too critical of these facilities because the staff was doing yeoman's work for a pay scale below what it should be.

With regard to testing, Senator Little informed the more testing that was carried out meant more test kits would have to be provided to the region. She noted there were a number of places offering testing including Hudson Headwaters Health Network, behind the Municipal Center Campus where the Glens Falls Hospital had partnered with the County to offer testing, as well as a number of private locations that were now offering testing. She cautioned them to be mindful that as a result of more testing being done the number of cases in the area would increase. She stated no places handling testing distinguished between those who tested positive that had no symptoms to those who tested positive and were symptomatic meaning the other test that determined if individuals were immune were important, as well.

Senator Little remarked she was unsure how the region was going to economically recover, as the local businesses were struggling and the unemployment rate was significant with there being eight million people applying at one point for benefits over the typical amount of several hundred thousand individuals. She informed the Department of Labor was doing the best they could to handle this substantial increase in unemployment claims with the system they used being replaced, but then it crashed so google provided them with a new server, but that crashed, as well. She said she was focusing on notifying individuals that they would receive their payments, most of whom were not eligible for regular benefits, but had qualified for Pandemic Unemployment Assistance which had initially been a two step process, but these were recently combined into one step. She added of the three thousand individuals employed to work on unemployment benefits only one thousand of them worked for the New York State Department of Labor and were familiar with all of the issues that had arisen. She apprised she would continue to follow up on the issues until they were eradicated.

Senator Little advised she had spoken to a doctor at Saratoga Hospital who indicated they had patients pass away because they could not go to the hospital for testing which was why opening the hospitals back up for surgeries was imperative, but there were still individuals

who did not want to go to the hospitals for tests so they were able to restart ambulatory surgery. She mentioned another thing they were going to be faced with was finding activities for children this summer since most of the summer programs had been cancelled, as she was concerned these children would find a place to swim with no lifeguards resulting in tragedies occurring. She said it was necessary to figure out the new norm with social distancing, wearing masks and encouraging others to do so, as well or to not get within six feet of others if masks were not worn, as the worst thing that could occur was reopening and then having to shutdown again. In regard to NYS DOCS (*New York State Department of Corrections and Community Services*), Senator Little apprised the ban of visitors was still in place. She thanked the Board members and County staff for all of their hard work during this unprecedented time.

Supervisor Conover remarked he felt he would be remiss if he did not mention the next ten weeks for the region made up 80% of the economy with the impact becoming more significant as they moved closer to Memorial Day and he implored for anything that could be done to allow marinas to offer boat rentals such as using a reservation process, as this was the manner in which many of the local marinas earned revenue. He said another notion was restaurants converting their establishments to car and boat hop type scenarios which was an interesting approach, as well. He asked if they could find a way to allow these restaurants to establish outdoor dining areas with certain types of protections in place as opposed to indoor dining to assist restaurateurs during the busy summer season. He mentioned he understood this would have to be balanced against the pandemic and the risks, but the more they could entertain creative ideas from the business community would assist the County through this. He thanked Congresswomen Stefanik, Senator Little and Assemblyman Stec for the assistance they had provided to the County.

Senator Little stated she was told on the call she participated in yesterday that the State was looking for more clarification under the recreation area such as why could individuals not go to a gun range, but they were allowed to hunt. She said golfing and tennis were permitted, but golf cart rentals were not permitted unless individuals were handicapped which posed issues for seniors who struggled to walk an entire eighteen hole course; she added driving ranges needed to be reopened, etc. She advised it was necessary to start with the initial steps and any additional clarification regarding recreation may assist them. She remarked she concurred this was the regions busiest time of year and the decline in sales tax revenue was horrendous. She pointed out she drove by the Factory Outlet stores yesterday, with all of them being closed, as well as many other businesses in the region which was resulting in a drastic decline in revenue for the County and its businesses.

Supervisor Seeber apprised she believed Supervisor Conover had touched on it with the recreation concerns, but this morning she had a call from a few of her constituents regarding baseball for children and what the summer would look like, as well as voicing their frustrations. She said she was appreciative of Senator Little for fielding calls regarding issues with unemployment and direct assistance services. She asked Senator Little what the advocacy efforts for recreation programs for children were at the State level and Senator Little replied some form of recreation for children needed to be in place because if swimming beaches were not available children would find a place to swim. Senator Little pointed out personal pools were opened with pool supply stores reopening to be able to maintain them, but not everyone had access to private pools. She mentioned she had hoped the children would have been able to finish out the school year attending school in person to allow for them to be grounded in their school year. She pointed out teachers were never properly trained to conduct classes online and had very little experience with this when it was thrust upon them in March and the children had little exposure to this type of learning, as well meaning they were likely stressed. She voiced how important it was for recreational programs to be offered to children this summer, such as possibly opening a beach for a morning and afternoon session and cleaning in between them to protect the area and using a reservation service to control the number of people on the beach. She said people needed to learn how to distance themselves properly because hugging, shaking hands and large gatherings would not be permissible for the

foreseeable future.

Supervisor Diamond informed he had a question for Congresswomen Stefanik, but because she was no longer available he would contact her office to ask his question.

Continuing with the Agenda review, Chairman Thomas called for a motion to approve the minutes of the April 17th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor McDevitt, seconded by Supervisor Magowan and carried unanimously.

Proceeding with the Agenda review, privilege of the floor was extended to Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, who was present to review the draft 2019-20 MS4 (*Municipal Separate Storm Sewer System*) Annual Report. Mr. Lieberum stated it was the end of the public review and comment period for the draft 2019 Warren County Municipal Storm System Annual Report which was only relative to County Facilities and infrastructure within urbanized areas designated by the United States Census and NYS DEC (*New York State Department of Environmental Conservation*), meaning not all communities or County infrastructure were included in this report. The plan encompassed a limited area which included any County structure or facility in the Town of Lake George, the Village of Lake George, Town of Queensbury and the City of Glens Falls. He apprised this report was announced for public review at the April 21st meeting of the Public Works Committee and had been made available for review at both theirs and the County website since then, but no comments had been received. He explained the Annual Report was a summary of the reviews of the goals and activities outlined in the Storm Water Management Plan with the Plan and all of the maps relative to the Program available at the County website and theirs, as well. He advised upon finalization this report would be posted on the County and the District websites and hard copies would be available at the District Office, the Department of Public Works and the Clerk of the Boards Offices, as well. He mentioned anyone interested in additional information could visit the Districts website www.warrenswcd.org and was also available on the County website under the residents section. He encouraged all County residents to review the report and be aware of what was occurring, as this was something they tried to improve upon each year. He apprised the Town of Lake George, Village of Lake George, City of Glens Falls and Town of Queensbury all had their own MS4 Programs that they had to account for and were required to improve upon. He said following the approval of the Report it would be submitted to the NYS DEC by June 1st as required.

Motion was made by Supervisor Driscoll, seconded by Supervisor Strough and carried unanimously to approve the MS4 Annual Report.

Proceeding with the Agenda review, privilege of the floor was extended to Dr. James Seeley, *Executive Director of Cornell Cooperative Extension of Warren County*, who was present via teleconference to address the Board regarding the 50th Anniversary of Arbor Day and the President's Volunteer Service Award given to Jack Sweet. Dr. Seeley thanked the Board Members for the opportunity to recognize an outstanding young person. He said Jack Sweet of Meadowbrook Road in the Town of Queensbury participated in the 4-H Program and was enrolled in the eighth grade at the City of Glens Falls School District. He apprised Mr. Sweet watched a video when he was in the second grade which inspired him to assist his community with his idea of "Everyone has a Penny" which grew from \$50 to \$400 in its first year and then began expanding to other schools and each year it expanded raising \$22,000 over a seven year span. He stated all of these funds were donated to the Glens Falls Hospital Foundation who used it to purchase gas cards for people to use that needed to travel there for treatment. He advised Mr. Sweet's mission was to ensure the community was aware they had their backs with 830 gift cards being distributed thus far to these survivors. He mentioned Mr. Sweet had been a News Channel 13 Kids Who Care recipient and had been featured in *The Post Star*, as well as News Channels 13 and 10. He stated it was with great pleasure they awarded the President's Volunteer Service Award to Mr. Sweet, along with a letter from the President accompanying it. He asked that everyone join him in congratulating Mr. Sweet and his family. A round of applause was given.

Dr. Seeley offered privilege of the floor to John Bowe, *4-H and Family Living Team Coordinator, Cornell Cooperative Extension of Warren County*, for the presentation regarding the 50th Anniversary of Arbor Day. Mr. Bowe informed the 50th Arbor Day and Earth Day was celebrated in April, but they were unable to attend the April 17th Board Meeting. He said today around 11:00 a.m. these hemlock seedlings would be available for each of the Board Members at the DMV check-in station. He apprised they wanted to celebrate the 50th Anniversary because they felt it was a key time and a good symbol that as much as they knew about nature it could still bring society and its government to its knees at least on a temporary basis. He indicated he felt these trees would be a good representation of this year and a new start; he added he hoped everyone would enjoy them. He informed the Warren County Soil and Water District offered a hemlock woolly adelgid monitoring program which he encouraged everyone to review, as he had included information regarding that program in the letter they included with every tree.

Continuing the Agenda review with the report by the Chairman of the Board, Chairman Thomas advised he had attended four meetings of the Economic Recovery Group which evolved into the Economic Recovery Partnership, adding he would like to thank Supervisor Wild for establishing this group, as well as the leadership he provided to them. He said he would also like to recognize the individuals who were participating in this group including the County Administrator, Michael Bittel, *President & CEO of the Adirondack Regional Chamber of Commerce*, Ed Bartholomew, *President, Warren County Economic Development Corporation*, Dr. Kristine Duffy, *President, SUNY Adirondack*, Mark Yarish, *Representing Arrow Financial*, Frank Dittrich, *Warren County Lodging Association*, Liza Ochsendorf, *Director, Employment & Training Administration*, and others he was probably neglecting to mention for their work on a report that included a snapshot of the businesses located in Warren County. Chairman Thomas informed he had participated in the NYSAC (*New York State Association of Counties*) conference calls every week on Thursday evening with the exception of the April 23rd call which he was unable to partake in. He mentioned Thomas DiNapoli, *New York State Comptroller*, was a guest speaker on the April 30th call where he discussed the retirement system and how the contribution rate would likely increase by about 2% which was not as significant as what had been anticipated. He apprised on May 7th the Honorable Lewis Max, *Chief Administrative Judge for New York State*, was the guest speaker on the phone call during which he explained the changes that would be taking place in the local, Supreme and Surrogate Courts. He said Letitia James, *Attorney General, New York State*, had been posed to be the guest speaker for the call last night, but because she had been unable to attend she would be the guest speaker for the call next week. Chairman Thomas mentioned helpful information was provided on these calls and representatives from certain regions of the State being restless and talking about going rogue. Chairman Thomas stated he had reviewed the County Administrator's austerity plan on May 6th with Supervisors Frasier and Geraghty, adding he believed they had identified about \$5 million in reductions and savings, but the plan would not be distributed to the public until they had more information regarding the budget cuts that would be forthcoming from the State which was slated to be around 30%. He advised once they had this information they would be taking solid actions. He apprised on May 8th he had attended a portion of the Occupancy Tax Coordination Committee meeting, as well as a Zoom meeting with Senator Little, Assemblyman Stec and Assemblyman Jones, some of the representatives from the North Country the Directors of Public Health and the local Chambers of Commerce during which they discussed reopening, nursing homes and economic recovery. He indicated he believed the reopening process would be done in phases with some individuals being able to work from home, signage would need to be erected, work areas would need to be adjusted to ensure they were a safe distance apart, etc. He stated Executive Order 202.8 did extend the 50% essential workers until June 7th meaning nothing had changed; however, he noted, a plan was necessary for when the County was ready to reopen. He stated following this he had a Skype meeting with the eight chief elected officials from the Capital District with Albany, Schenectady and Rensselaer Counties compiling a plan for the Capital

region going forward which he had signed off on, but he was unsure of how much weight this would have because the Governor planned on reopening on a regional basis; he added during the call he had discussed Warren County's Economic Recovery Report. Chairman Thomas reminded everyone to complete the Census if they had not already done so because although the responses in the County had increased slightly they were still low. He informed he had signed off of a letter from himself and Messrs. Bartholomew and Bittel on April 16th to Senator Gillibrand and Congresswoman Stefanik requesting a second round of PPP (*Paycheck Protection Program*) funding, change the Medicaid formula for hospitals in New York State, Local Government aid and the J-1 Visa Program. He mentioned on April 21st with the assistance of Supervisor Braymer he had written a letter to the Chairman of the FCC (*Federal Communications Commission*) to make comments regarding opposition to Charter Communications request for a waiver through the Rural Digital Opportunity Fund to exclude 2,400 Census blocks in Phase One of the Rural Opportunity Fund Auction with some of these Census blocks covering rural parts of the County which would result in residents being unserved if this waiver was granted. Chairman Thomas advised on April 24th he signed a letter from the Adirondack Regional Chamber of Commerce and the Warren County Economic Development Corporation, Employment & Training Administration and SUNY Adirondack for Senators Schumer and Gillibrand, Congresswoman Stefanik and the Russell Oliver, *Division Director, Employment & Workforce Solutions at New York State Department of Labor*, regarding grant funding for dislocated workers for Warren County for training, J-1 Visa Program, as well as to provide funding to assist with the changing workforce. He mentioned he signed off of a letter on April 29th at the request of Congresswoman Stefanik asking Governor Cuomo for guidance on the reopening of summer camps because these camps needed time to prepare to reopen if that was going to be permitted; he added they were also important to the local economy. Next, he informed he had signed off on a letter to the State Legislators on behalf of SUNY Adirondack and all State Community Colleges appealing for more Federal aid to replace the drastic reductions in State funding. Chairman Thomas reminded the Board Members to submit their calendars for retirement recording purposes to the Clerk of the Board prior to the June 19th Board Meeting. In conclusion, he stated he would like to make a comment pertaining to recreational vehicle parks, as there appeared to be a significant amount of confusion that as of today these parks were open; however, he noted, this was not the case. He explained the exception that Warren County obtained was considering them essential housing or a safe harbor intended only for those who resided in their campers, but other than that exception they remained closed to the public.

Supervisor Geraghty asked whether this meant families who were traveling from the Capital District were not permitted to spend the weekend in these parks, but those who resided in the County for half of the year and then moved their camper somewhere else for the remainder of the year could reside in the parks and Chairman Thomas replied affirmatively. Supervisor Geraghty remarked he did not believe this information had been relayed to the public and Chairman Thomas agreed. Supervisor Geraghty voiced his concern that the lack of relaying this information would cause issues and he suggested they have Don Lehman, *Public Relations Manager*, post this information on social media because he received a significant amount of phone calls from individuals inquiring about whether it was permissible for them to go to these parks. Supervisor Geraghty advised he felt it would be helpful if the State would provide a more firm answer on summer recreation programs in their towns. He said he was holding off making a determination, but he was aware a number of towns had already cancelled them. He apprised his concern was the children had been cooped up since March and he would like them to be able to do outdoor activities, but he also did not want any to be stricken with the virus in his community. He restated he believed the issue with recreational vehicle parks would cause issues for all of the municipalities.

Returning to the report by the Chairman, Chairman Thomas he had also participated in the Regional Control Room phone calls which took place daily, but there appeared to be conflicting data regarding the present statistics pertaining to the Counties and where the State

figures stood. He said they had mentioned yesterday there would be guidance coming from the Governors Office regarding low-risk outdoor activities within the next few days, but he was unsure of what these would consist of.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Beaty informed the County Facilities Committee had met on April 21st, approving proposed Resolution Nos. 164-167 and he provided a brief overview of each. He stated he had been discussing with Kevin Hajos, *Superintendent of Public Works*, about when his staff could return to work and would be included on the Agenda for the May 19th County Facilities Committee meeting. He apprised the Shared Services Committee, which he was the Chair of, would be meeting on May 18th to review if there were any areas that could be consolidated by merging departments or agencies where there could be duplication. He stated the Agenda for the meeting was distributed yesterday with the discussion being spearheaded by Ryan Moore, *County Administrator*, who had an in-depth analysis of each department since he was charged with overseeing them. He surmised this may be a lengthy meeting because the purpose was to ensure the services provided by the County were maintained while also being more fiscally conservative than they ever had to ensure they were getting the most out of every dollar for the County taxpayers. He concluded by indicating he would be making some comments during the announcements portion of the meeting.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty apprised on May 8th he had provided a synopsis of what he was working on in terms of the County Budget and he thanked Mr. Moore and all of the Department Heads and their staff for tirelessly working on their austerity plans. He requested that any Supervisors with ideas on how to save the County money to email them to himself and Mr. Moore for review going forward. He advised as Chairman Thomas had previously mentioned it had yet to be determined how much the County Budget would be impacted as a result of the decline in State aid and loss of sales tax revenue; however, he noted, he felt they should push for a Local Law to be adopted regarding the collection of occupancy tax from Airbnb dwellings in the County to prevent from continuing to lose out on these funds going forward. He advised he had discussed a hiring freeze, staffing analysis, as well as bans on travel authorizations, purchase orders and requests for transfer of funds from the Contingent Account, some of which would just be instituted, such as the ban on travel authorizations with the exception of travel that was absolutely necessary or related to the Coronavirus. He requested that Chairs of the Committees work with the Department Heads they oversaw to adhere to not bringing forward these requests and if there was any confusion to contact himself or Mr. Moore to discuss it further. He stated although they had some challenges ahead of them he was confident he and Chairman Thomas, Supervisor Frasier and Mr. Moore could handle it and he thanked them for their assistance. He informed more detail would be provided at a future meeting of the Budget Committee.

Supervisor Conover reported on the April 21st meeting of the County Facilities Committee where they approved proposed Resolution Nos. 174-178 and he provided a brief overview of each. He noted the amount of funding allocated for work on the County Roads had been reduced substantially from over \$4 million to \$3 million. Supervisor Conover voiced his concern that the response in some of the towns, including the Town of Bolton, to the Census was weak with many of them running way behind even after direct mailing, advertisements, news articles, etc. He said he felt they should keep this in mind to determine if there was anything the County was doing wrong; he added the change in the way the Census was handled could be one of the reasons their numbers were lagging behind.

Supervisor Leggett advised the Public Safety Committee had met on April 20th where they approved and referred a request from the Sheriff's Office to the Personnel & Administration Committee for consideration. He stated he would like to report as the Vice-Chairman of the Warren-Washington Counties Industrial Development & Civic Development Corporation that they were working on a land acquisition and sub-division of the former dewatering site in the

Village of Fort Edward in order to accommodate a new manufacturer as soon as possible who would be a great addition to the Village of Fort Edward, well as the region. Supervisor Leggett apprised as Vice-Chairman of the Warren County Soil and Water Conservation District he would like to report from them that their 2020 tree and shrub sale was more successful than any previous years sales over the past thirty years. He stated they were able to handle the pick ups with the proper social distancing measures in place; he added they would like to thank the Warren County DPW for providing them with the traffic cones for when individuals picked up their purchases. He informed they had also developed an online Envirothon exam for schools to participate in which was another example of adaptation for the current timeframe. He mentioned they had also picked up and dropped off trees for the City of Glens Falls, as well as the Towns of Queensbury and Warrensburg as requested through the Arbor Day Program. Furthermore, he said they were working on grant projects with funding reimbursements to the communities and were continuing on with the planning for that. He added the amount of time their Organization was working on the Farm and Agriculture Producers Program was significantly more than it had previously been in the past. Supervisor Leggett remarked he believed this program was very beneficial to the County with the majority of those who participated being small producers who benefitted from this resource. He informed the Warren County Soil and Water Conservation District's 2019 Annual Report was distributed via email and posted on their website.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt advised as Chairman of the Health Services Committee he was unsure of how heavily he should be involved in the daily activities of the Departments he was charged with providing oversight to. He said because Public Health was so well managed he had not gotten heavily involved with their undertakings because there was not much he could do to contribute to their work. He said he had contacted Ginelle Jones, *Director, Public Health/Patient Services*, in an effort to determine if there was a void in the assistance they provided with their programs during which Ms. Jones provided him with a persuasive response in terms of how Public Health was being administered in Warren County. He mentioned on May 4th sixty-two individuals were tested for the Coronavirus at the testing facility on the Municipal Center Campus and yesterday approximately forty were tested and on Monday there were forty-three tests completed. He informed currently as of yesterday there were 277 individuals quarantined which created a significant amount of work that consisted of monitoring, tracking and paperwork to ensure that individuals were fundamentally doing the right thing in regard to their quarantine. He apprised Ms. Jones also discussed the new Tracing Program which was being funded by Michael Bloomberg, *former Mayor, New York City*, with a training program being offered that was a self-monitored six hour program to ensure that those taking the course were involved. He said thus far the County had twenty-two assigned tracers with around fifty people volunteering to go through the Program. He remarked that he believed the Public Health Department was doing a remarkable job in terms of keeping the residents healthy and safe and they should be recognized for the yeoman's work they were doing. Supervisor McDevitt informed he and Mr. Bartholomew had spent a number of hours last Friday meeting with the owners of a new industry in the County located on Big Boom Road in the Town of Queensbury referred to as KIRSH Helmets. He said they produced motorcycle helmets through the use of interesting technology that provided a safe outcome to those who fell off of motorcycles or got into accidents. He apprised he and Mr. Bartholomew had toured their facility and learned about their manufacturing process and they were requesting assistance to purchase some automatized equipment to enable them to speed up production. He stated this would be discussed in further detail next week at the meeting of the Local Development Corporation.

Supervisor Braymer stated the Environmental Concerns & Real Property Tax Services Committee only had one resolution going before the Board for approval today. She said she would like to echo what Supervisor McDevitt had just stated regarding how outstanding the County Public Health Department was and she thanked Ms. Jones on behalf of the Board for

doing an excellent job representing the County and she complimented her on how well prepared the staff in that Department were. She voiced her support of proposed Floor Resolution No. 1 which concerned support of the Food Banks. She stated in light of this she would like to recognize all of the regions school districts who were doing an exceptional job distributing lunches to the children who participated in the School Lunch Program; however, she noted, she was concerned about what would occur during the summer due to the cancellation of the summer recreational programs for school aged children. She apprised she was hopeful they could work together to determine how they could use existing funds to distribute food to the children this summer when formalized summer programs were not operating.

Supervisor Driscoll apprised the Human Services Committee did not meet last month, but they would be holding a meeting this upcoming Monday, May 18th where Christian Hanchett, *Commissioner, Department of Social Services*, would be in attendance to review the Department of Social Services Agenda with them, as well as to discuss Countryside Adult Home. He mentioned throughout the month he received regular updates from the Department of Social Services and the Veterans' Office which he shared with the members of the Human Services Committee; he added anyone else interested in receiving these updates that did not already get them should contact him. He informed he would also be participating in the Zoom meeting of the Warren County Youth Board which he understood was scheduled for 2:00 p.m. on Monday, May 18th. He asked if any of the Supervisors who had experience working with Airbnb properties could email him the letter they used to send to these property owners, as the City was looking for a template to use to contact these property owners in their municipality. He mentioned *The Post Star* recently recognized nurses throughout the region, including Karen Mattes, who was a Warren County employee working within the Homecare Nursing Division. He congratulated Ms. Mattes, as well as all of the County Nursing staff and Public Health officials for their dedication and hard work. He voiced his appreciation to the County Officials, staff and area businesses who had provided lunches to the Public Health Department, as this was greatly appreciated.

Supervisor Frasier advised the Finance Committee had met on April 30th and again on May 11th, approving proposed Resolution Nos. 162, 163, 184-189 and 191-192. She stated she would like to echo Supervisor Braymer's remarks regarding the outstanding job Ms. Jones and her Department were doing, as she believed they were doing a wonderful job and she was pleased they were being recognized. She mentioned she had attended the Austerity Budget Meeting which she found to be very enlightening and informative; she added she was amazed by the amount of work handled by some of the County Departments who had to make cuts which was not an easy decision to make. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan stated as of yesterday morning all of the State and Federal payments that were due to the County for the Department of Social Services, etc. had been received on time for the anticipated amount; however, he noted, no payments from the casino had been obtained since the fourth quarter of last year nor had any of the State matching funds for tourism been allocated to the County. He apprised the interest rate on the County bank accounts had decreased from 2.75% to .75% which would result in a shortfall for the amount budgeted in 2020 for interest revenue. In regard to sales tax revenue, Mr. Swan informed as of the end of April they had fallen short around \$595,000 as compared to the same time frame in 2019 which was about the State average for the decline of 30%. In conclusion, he remarked he would like to commend his staff for their efforts, as the County was one of the only ones in the State who had been able to close their books for last year by the State deadline, as well as the fact that all of the bills were being paid on time, payroll was being handled, etc. with no disruption in services for any of the other departments of agencies.

Supervisor Beaty questioned how much money was due to the County from the State for the Tourism matching funds and Mr. Swan responded he did know the exact amount off the top of his head, but he knew it was a significant amount. Supervisor Dickinson asked why the

funds had not been received and Mr. Swan replied he was unsure. Mr. Swan stated he had just become aware within the last week that these funds had not been obtained and he was working on finding out why, but he had yet to receive a response.

Supervisor Diamond apprised Chairman Thomas had mentioned in his report that State aid could possibly be reduced by 25% and he asked Mr. Swan whether he could provide an estimate as to how much this reduction would equate to in dollars and Mr. Swan replied this would be a good question for the Budget Officer to answer, but he would estimate that figure to be in the range of \$5 to \$6 million. He stated this reduction coupled with the loss in sales tax revenue would require the County to make budget cuts at the end of the year.

Chairman Thomas apologized to Supervisor Bruno for inadvertently skipping over him and he asked whether Supervisor Bruno had a Committee report and Supervisor Bruno replied in the negative.

Supervisor Simpson advised the Personnel & Administration Committee had met on April 30th, approving proposed Resolution Nos. 179-183 which he requested support of. He stated he would like to thank those who contacted him regarding their suggestions on how to transition the County staff back to the Office and commence the reopening process as it pertained to the health and well being of the County employees. He said it was necessary to determine how to make this as smooth of a transition as possible as employees were brought back to work. He stated with the support of Chairman Thomas he would like to establish a working group which consisted of Supervisor Hogan, Tammie DeLorenzo, *Assistant to the County Administrator*, Jackie Figueroa, *County Human Resources Director*, Supervisor Magowan, Liza Ochsendorf, *Director, Employment & Training Administration*, Amy Clute, *Self-Insurance Administrator*, Patricia Nenninger, *Personnel Officer*, and Chairman Thomas for the purpose of developing a plan on how to move forward and bring employees back to work under these new circumstances; he added Ms. Figueroa was working on scheduling their first meeting. Supervisor Simpson advised he would also like to recognize Supervisor Braymer's support of proposed Floor Resolution No. 1 which pertained to area food banks. He asked Supervisor Braymer and all of his colleagues on the Board to participate with him on the "Take 5 for NY Food Banks" challenge. He commended the Northeast Food Bank for the incredible job they did meeting the needs of the community over the past ten weeks.

Supervisor Magowan requested that Frank Morehouse, *Superintendent of Buildings*, and Supervisor Seeber be added to the working group charged with developing a plan for bringing employees back to work and Supervisor Simpson replied he was agreeable to adding them to the group.

Supervisor Hogan apprised her report would be brief since they had already heard from the representatives of Cornell Cooperative Extension, informing she would encourage everyone to continue to check the organizations website for a wealth of resources to entertain and educate at this point in time. In response to Supervisor Simpson's request for his colleagues to participate in the "Take 5 for NY Food Banks" challenge, she stated she was in full support of the Regional Food Bank because as the former Director for a Food Pantry she fully understood how important their work was and she thanked them for bringing forward a resolution concerning same today which she was fully supportive of.

Supervisor Dickinson stated the Occupancy Tax Coordination Committee had met on May 8th, approving proposed Resolution Nos. 172-173 and he provided a brief overview of each.

Supervisor Merlino advised the results of a survey distributed by the Tourism Department a few weeks ago indicated individuals were interested in traveling to the region this summer with their main concern being how the region would ensure their safety. He stated they had not commenced with their advertising campaign because they were awaiting on the region to be permitted to reopen, but in the meantime they had been distributing some e-blasts for individuals who had family and friends visiting the region during Memorial Day weekend regarding suggestions of what to do and how to do it safely in the region, as well as what was open. He informed based off of the Smith Travel Report regarding room demands the daily hotel rooms booked was between 500 to 600 in April with that demand increasing to 1,000 in

May. In regard to short-term rentals, Supervisor Merlino said once the region was reopened he would be focusing on working on being able to collect occupancy tax from these properties. He said according to Airbnb the demand in the region was for 300 units in the last month which equated to 300 hundred room nights the County was not collecting occupancy tax or sales tax on. He remarked he firmly believed the County should adopt a Local Law to require any business that rented rooms for under thirty days to obtain a permit from the County to make it easier to track these properties. He pointed out how these properties were renting rooms to individuals and yet small businesses such as his own were not allowed to be open to guests. He indicated he believed it was time for them to come together and work on a plan to be able to collect occupancy and sales tax from these properties. Supervisor Merlino advised the Tourism Department was revisiting the Marketing Plan for 2020 to remove some of the promotions they were going to purchase in 2020 which would have no impact on their operations, but would cut the departmental budget to save some money for next year. He expressed his appreciation of Supervisor Wild, Mr. Dittrich, Gina Mintzer, *Executive Director, Lake George Chamber of Commerce & CVB*, Mr. Bittel, Joanne Conley, *Director of Tourism*, and Mr. Bartholomew for their accomplishments in regards to the sixty page pamphlet regarding the plan on how the County can begin to economically recover from this pandemic and he applauded them for working together and developing this plan to restart the tourism industry once the region was allowed to reopen.

Supervisor Strough stated he had no Committee report, but he was requesting support of proposed Resolution No. 173 which would return the amount of Occupancy Tax funding awarded to the Adirondack Balloon Festival to same amount given to them in prior years. He said this funding would be used to safeguard the quality of the event, as well as to take precautionary methods in regards to safety and COVID-19 to accommodate such a substantial crowd. He commended the members of the Adirondack Balloon Festival Committee, which was solely made up of volunteers and lead by Mark Donahue.

Supervisor Magowan advised the Support Services Committee had met on May 11th, approving proposed Resolution No. 190 which he provided a brief overview of. He thanked the Board Members for pulling together to work in conjunction with one another to develop a plan on reopening rather than waiting for the State because they were more aware of the region than the State officials.

Supervisor Seeber advised she had the opportunity to represent the County as a member of the NACo Resilient Standing Committee on May 13th and again on April 24th, as well as the Public Safety & Criminal Justice Standing Committee on May 1st and 6th, both of which provided the County with information regarding grant funding which required no matching funds along with best practices. She informed Marcy Flores, *Public Defender*, continued to participate in NACo Standing Committee meetings where there were opportunities, as well as the Sheriff Office and the District Attorney; she added she was appreciative of the Supervisors who attended these meetings when they were applicable, as well as to learn of the opportunities available to the County. She informed she and Supervisor Beaty ensured they returned from the NACo National Conference they attended in the beginning of March with as many handouts and brochures as possible which were distributed by Amanda Allen, *Clerk of the Board*, to the appropriate Chairs of County Committees. She apprised she and Supervisor Beaty had presented Chairman Thomas with a copy of the book NACo had provided to all who attended the Conference at no cost entitled "It Worked for Me: In Life and Leadership" written by guest speaker Colin Powell. She said they had also distributed as many as they could of the Awareness Pins involved in the Blue Ribbon Campaign to show support of frontline workers. She mentioned in addition there was a Floor Resolution before them that was circulated this past Wednesday afternoon pertaining to supporting the Glens Falls Hospital efforts to seek Federal and State reimbursements to offset the costs related to COVID-19 which Congresswomen Stefanik had mentioned earlier in the meeting. In regard to the public who was watching the meetings on Youtube that inquired about how to leave live comments or ask questions, Supervisor Seeber informed in order to do so the individual would have to create

an account with YouTube and log in. She stated Mr. Lehman was working tirelessly managing the County's social media Youtube accounts to ensure all comments or questions were read into the record. She remarked how she felt from day one Mr. Lehman had demonstrated how imperative his position was to the County by providing information to the public as transparently as possible. She remarked how appreciative she was of the quick responses the public was getting to all of their phone calls and emails from the County staff.

Chairman Thomas thanked Supervisor Seeber for the copy of Mr. Powell's book, which he was appreciative of.

Chairman Thomas returned to Supervisor Wild for his Committee report and apologized for inadvertently skipping over him.

Supervisor Wild apprised he was asked by SUNY Adirondack to give a brief speech to their 2020 graduating class. He stated two students had been nominated by SUNY Adirondack that he specifically mentioned in his speech in terms of their accomplishments and their ability to excel in their courses and he hoped the Board would be able to recognize and honor them in person at either the June 19th or July 17th Board Meeting. He stated the Economic Growth & Development and Higher Education Committee had met, but did not approve any resolutions; however, he noted, Chairman Thomas had neglected to mention that Mark Behan, *Behan Communications*, was also a member of the Economic Recovery Task Force, and was a wonderful asset to the group. He advised one of the items this group was working on was referred to as the Communication Theme which concerned building an individual message for all of the organizations and agencies that were working together concerning the tourism industry in the County. He informed they were currently working on extending their guidance to the recreational vehicle parks located within the County to assist with supporting them. He referred to the procedural documents prepared by the hospitality and food and beverage industries which took the CDC (*Center for Disease Control*) guidelines, as well as those set by the Governor and matched them up to assist with guiding how both large and small organizations on adhering to those guidelines to develop their own procedures to help satisfy those. He indicated the Economic Recovery Task Force was not focused on Lake George, but rather how to assist with getting the County tourism industry going on a County-wide basis and they were moving forward with taking some of these guidance developed a few of the businesses in Lake George and distributing them to the rest of the community; he said he was looking for the Supervisors to assist him with disbursing this information with the idea of having the County businesses come together to note that these were the guidelines and operating procedures that they supported to ensure the Governor was aware they were ready to reopen when it was permissible to do so in a safe manner for not only the guests, but the entire public. He remarked that Messrs. Moore, Lehman and Behan had done an excellent job putting together the Partnership for Recovery document and bringing together all of the businesses which Mr. Moore could discuss in more detail. In regard to safety and masks, Supervisor Wild stated he was unsure how they could ensure individuals complied, but he has spoken to a few individuals from Downstate New York who inquired about what would be open if they visited the region and about masks due to their concerns relating to the fact that the virus infection rate was significantly more in their region and they were concerned with their safety. He said he was unsure how they could ensure individuals wore masks, but he felt everyone needed to work together not only as a Board, but also as a community to try and reinforce that masks were important not only for yourself and the public, but also for businesses because the tourism industry played a significant roll in the regions economy with only a ten to twelve week season where the bulk of the County's sales tax revenue was gained and if anything disrupted this it would have a severe impact on everyone.

Supervisor Leggett requested an update from Brian LaFlure, *Fire Coordinator/Director, Office of Emergency Services*, regarding what his Department had been working on.

Mr. LaFlure stated his Office had become a warehousing operation for the PPE (*Personal Protection Equipment*) supplies being provided from the State's inventory that were being distributed to the hospitals, health centers, nursing homes and other agencies that needed

them. He advised this had been challenging for them because they were not set up to handle this type of operation, but they were persevering and were appreciative of all of the assistance they were receiving. In regard to testing kits, Mr. LaFlure apprised as previously mentioned the nursing homes were being tasked with testing their own employees and residents on a bi-weekly basis which according to the Public Health Department equated to sixteen hundred test kits a week and did not include the test kits being used for the test site on the Warren County Municipal Center campus resulting in over two thousand test kits a week would be required; however, he noted, currently the State was only providing up to three hundred of them a week. He said this was a significant issue with the administrators of the nursing homes having serious concerns because there was a deadline of May 20th for when they were required to have a plan in place and the required testing kits; he added this was not just impacting the region here or across the State as this was a national issue because everyone wanted to do the testing, but there was not enough of a supply of testing kits to meet the demand. He informed his Office was attempting to acquire more test kits, but so were all of the other Counties in the State and he was unsure what the outcome would be. He advised his Office had received over thirty thousand cloth face masks which were distributed as quickly as possible, but he wanted to ensure everyone was aware they were required to enter what types of supplies they needed into a system referred to as New York Responds with daily entries being made and in response the State supplied what they decided they wanted to provide and not what was needed which meant they were typically unaware of what supplies they would obtain until they arrived. He said they were trying their best to get these supplies to the people in the field, as it was not productive to store it when there was a need for it. In regard to hand sanitizer, Mr. LaFlure apprised some information was distributed which indicated the County was giving away hand sanitizer, but this was not the case. He said what caused this issue was there was legislation in Executive Order No. 202.30 that indicated if an employer was unable to obtain the PPE's they needed for their employees to meet the requirements of them then they should contact the local Emergency Management Manager which in this case was him; however, he noted, the issue was they did not have any in stock nor were they set up to distribute them to every business that needed some. He thanked Mr. Lehman for posting on the County social media sites that his Office was not responsible for this nor was it a task they were taking on. He said what was missed within the Executive Order was that businesses should contact their local Emergency Management Manager for hand sanitizer if they had it available which was not the case here in Warren County. In regard to the request last month for a transfer of funds from the Contingent Account to purchase face masks for County employees in order to be able to reopen, Mr. LaFlure advised they had purchased what was necessary and there were more on order with the price remaining reasonable. He thanked the public for donating face masks with the total received thus far being slightly more than 350, all of which were distributed to those in need at the large food pantry events such as the upcoming one for veterans' on May 23rd. He stated one quick thing he would like to mention was the forecast for today was calling for severe storms, but he was hopeful it would not be severe enough to cause issues in the County and he wanted to ensure everyone was aware the County was listed as one of the regions who may have more severe storms than other areas. Lastly, he voiced his appreciation of everyone's support for the storage building whose construction on the campus was in progress with no issues with the contractor whose work was being overseen by the DPW.

Supervisor Leggett thanked Mr. LaFlure for the update, apprising the Office of Emergency Services was doing a great job working behind the scenes assisting the County with its response to this pandemic in coordination with all of the other departments.

Continuing to the Report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Kevin Monroe for 20 years of service to the DPW; and
- * Linda Lewis for 15 years of service to the Office for the Aging.

In regard to Supervisor Wild giving him credit for putting together the Partnership for Recovery report, he stated he should not get this credit because he only wrote three pages of the report that had fifty authors from various sectors in the economy who were all busy, but took the time to get a rough draft to the County by the deadline. He credited Messrs. Lehman and Behan for the significant amount of copy editing and supplemental writing they did for the report, such as the executive summary and Peter Girard from the County Tourism Department formatting it to make it look nice. He thanked all of the individuals who contributed to the report, adding they were the ones who deserved the credit for the report. He apprised Mr. Bartholomew was the one who came up with the idea and pushed to bring this to fruition and he was grateful to him for doing so.

In regard to the issue with conflicting data, Mr. Moore informed the County received data from the hospitals which the County provided to the public and the hospitals provided data to the State which was then relayed to the public creating a significant amount of room for error. He said although Warren County did not have an issue because it only had one hospital the Control Room which he was participating in was attempting to clear that up to ensure all the communication was flowing in the same direction so that everyone was working off the same figures. He apprised it appeared one of the southern counties hospitals was reporting hospitalizations that were essentially individuals from Downstate New York that were transferred to them and should not have been part of the Capital Regions figures. He stated their goal was to have this remedied by this evening.

Mr. Moore advised there was a significant amount of guidance on the New York Forward website regarding the rules that had been written regarding Phases One and Two, but there were not very many details regarding Phases Three and Four which was causing some frustration because businesses needed time to determine what they needed to do in order to be able to reopen. He apprised while the rules were not written yet for these phases he felt this was a good time for businesses to think about how they would go about reopening in a manner that was safe for the public's health by using all of the public health guidelines and social distancing recommendations that could then be proposed to the other County and State officials. He stated although this required a substantial amount of work the regions businesses were embracing it because they did not want to take any unsafe actions. He informed there were two competing desires here, the first of which was to ensure everyone's safety by keeping the region closed and the other was to reopen businesses for purposed of economic prosperity and what the County was attempting to do was to push the border where they met to an area that satisfied all entities and he thanked everyone that was working with them on that.

In regard to recreational vehicle parks and campgrounds, Mr. Moore apprised these locations had never been part of other types of accommodations and included in the pause guidelines that were distributed in March were exceptions for hotels and other accommodations; however, he noted, recreational vehicle parks and campgrounds were classified under recreation. He informed some of the individual campgrounds and their advocacy organizations had made their own interpretations of what other accommodations meant, but the official position of the State was that all of these locations were to remain closed until the State determined it was permissible for them to reopen. He advised the County and more specifically Sheriff LaFarr had some concerns with that determination due to this creating situations of homelessness for those who lived in a recreational vehicle for part of the year in the southern portion of the Country and then traveled to the region to live the other half of the year here for the other half of the year. He said as an example there were individuals like this that were escorted out of the State of Vermont into New York State during the months of March and April. He apprised in situations such as this when all of the recreational vehicle parks were closed these individuals would end up parking in the Walmart parking lot and dumping their sewage tanks in public causing sanitation issues. He indicated as a result of this the County developed what was referred to as Safe Harbor Protocols with the assistance of Sheriff LaFarr and the Public Health Department which was approved by the State in early to mid April. He

stated the notion that these had always been permitted and that some Counties were going out on their own was not true and was actually just the opposite because none of it was permissible, but to some extent Counties such as this one had been able to have minimal exceptions made to accommodate public health needs. He stated this had been a State-wide issue such as in Rensselaer County with one County that bordered them making no exceptions for these locations while the other County that bordered them allowed them to remain open for all visitors causing issues for them since they were located in between them. He remarked this was a good example of why Counties were threatening to go rogue as previously mentioned by Chairman Thomas, but Warren County had been attempting to do their best using the guidelines and he was working with individuals to develop something appropriate with regard to how they could turn the page and move forward.

Mr. Moore informed that County Departments continued to operate to the extent that they could with those who were able to work from home doing so and if there was something that needed to be done that could not be done from home then staff should try to complete the task with minimal staff as quickly as possible in the office. He mentioned during all of this the departments had not only maintained their essential services, but they had also handled a number of tasks that were outside of their scope of services to assist the County. He advised the Board of Elections and Department of Motor Vehicles had been working with Supervisor Magowan and the Buildings and Grounds Department to construct the County's own plexiglass shields for polling places and the Department of Motor Vehicles Office to be ready when the County was reopened resulting in a savings while also protecting the public's health. He pointed out a company had attempted to sell the County a shield that would be placed over one of the polling site tables for \$500 a piece, but instead Buildings and Grounds was able to construct something similar for about \$50 a shield. Mr. Moore advised Mrs. Allen had worked with Countryside Adult Home to collect Mother's Day cards for the residents of the facility who were mothers and were unable to see their children or families. He stated Mr. Lehman posted photographs of the party the facility held on the County website which was uplifting. He apprised he was working on an even more pleasing initiative with the Probation Department, but he would not provide anymore details then this and encouraged anyone interested in knowing more to contact the Probation Department. He informed the Probation Department had been working in the field assisting the Sheriff's Department to educate the public about social distancing and the importance of wearing face masks which he was very appreciative of because they were going above and beyond their normal duties to assist the Sheriff's Office. He apprised his understanding was that Mr. Hajos paid for the certificate of insurance out of his own pocket for the Food Drive being held at the County Fairgrounds next weekend which he acknowledged Mr. Hajos, as well as the Supervisors who were instrumental in this event. He stated Mr. Hajos had also been very proactive about establishing safety programs for his staff to phase them back to work while also ensuring there was no disruption in the work that needed to be taken care of, such as filling in pot holes on County Roads. He informed the Employment & Training Administration had been doing an exceptional job during this entire pandemic with a significant amount of progress made over this past week on the Workforce Development Board which would become critical link to getting individuals back to work while also ensuring businesses had workers who were trained and ready to begin working for them and he thanked Ms. Ochsendorf and her colleagues from the other two Counties for making these improvements. He advised the Department of Social Services staff were the unsung heroes because it was easier to observe the impact of the front line workers like the County nursing staff, Sheriff's Officers and the Office of Emergency Services then that of the Department of Social Services Caseworkers who had remained out in the field working with individuals in the community requiring assistance who continued to do a great job and were deserving of more credit then they received. He mentioned it was a constant struggle for the Office of Emergency Services staff to obtain PPE's, as the State was only providing a subset of what was needed, but the staff was doing their best under the circumstances to distribute the supplies they had access to accordingly. He indicated he had previously recognized the

Tourism Department for their work on the Partnership for Recovery Report. He stated Sara Frankenfeld, *GIS Administrator, Planning & Community Development*, and Mr. Lehman had been a dynamic duo as it pertained to distributing information to the public which he was appreciative of. He remarked he would like to echo Mr. Swan's comments regarding the Treasurer's Office staff which he was also pleased with for not only completing their tasks on time, but also for doing things in the correct manner to ensure they remained compliant with the rules. Supervisor Conover advised he was hopeful when the region reopened that the number of reservations at area hotels and other accommodations would increase; however, he noted, there was a concern with how they would feed those visiting the area since restaurants that were not offering take out service were required to remain closed until Phase 3. He requested that Mr. Moore address this by talking to the representatives of the NYS DOH (*New York State Department of Health*) and ask if it would be possible at the minimum to accelerate the process to allow for outdoor dining if adequately spaced as opposed to indoor dining. He indicated his concern was that indoor dining would not be permitted until mid to late June or even later which would be devastating from an economic point of view. He pointed out the vast majority of establishments had patios or some form of outdoor space that would allow them to comply with any type of spacing requirements that were instituted. He recommended Mr. Moore propose this suggestion to the NYS DOH to see if they would be agreeable like they were to his suggestion for car and boat hops. Mr. Moore commented that Supervisor Conover had made a good point because if restaurants were operating take out service with a skeleton crew they could certainly determine how to ramp up this service. He mentioned when the survey was conducted on individuals interested in traveling to the region about 70% of the respondents indicated they would be satisfied with take out food service with the remainder indicating they were only interested in dining in options. He stated customers would be able to go inside restaurants when it was deemed safe to do so, but the restaurants may not be permitted to operate their HVAC (*Heating, Ventilation and Air Conditioning*) systems and instead have to have a substantial amount of fresh air blowing in from the outside, as well as reduced capacity regarding the number of table permitted in the facility. He advised the car hop was an admirable idea he had worked on with others, as well as the NYS DOH to ensure that it could be done in a safe manner.

Continuing with the Agenda review with the report by the County Attorney, Mary Elizabeth Kissane, *County Attorney*, apprised she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Letters/emails from:

1. NYS Parks, Recreation & Historic Preservation - announcing that the Hague Baptist Church is to be considered at their June 11, 2020 meeting for nomination to the National and State Registers of Historic Places.
2. Town of Queensbury - Resolution No. 172 of 2020, *Resolution Setting Public Hearing on Proposed Local Law to Amend Chapter 179 "Zoning" of Queensbury Town Code to Revise §179-4-090 "Parking & Loading Regulations"*, and Notice of Public Hearing concerning same.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 162-189 were mailed; she apprised Resolution Nos. 190-192 were produced after mailing, pursuant to action taken at the May 11th joint meeting of the Support Services and Finance Committees and a motion was needed to bring them to the floor. The necessary motion was made by Supervisor Simpson, seconded by Supervisor Leggett and carried unanimously. She advised there were two Floor Resolutions before them for their consideration, the first of which was Floor Resolution No. 1 which pertained to the Food Bank Challenge and if the Board was interested in entertaining this resolution a motion was required to bring it to the floor. Chairman Thomas inquired whether it was necessary to first Waive the

Rules of the Board and Mrs. Allen replied in the negative, explaining it was not necessary since the resolution was mailed on time. The required motion was made by Supervisor Driscoll, seconded by Supervisor Magowan and carried unanimously. Mrs. Allen informed proposed Floor Resolution No. 2 pertained to endorsing Glens Falls Hospital's efforts to obtain Federal and State reimbursements and because it did not meet the distribution deadline required by the Rules of the Board a motion to Waive the Rules would be necessary to entertain this matter, as well as another to bring it to the floor. A motion was made by Supervisor Driscoll, seconded by supervisor Simpson and carried unanimously to Waive the Rules of the Board as outlined above. Chairman Thomas called for a motion to bring the matter involving the Glens Falls Hospital to the floor. The necessary motion was made by Supervisor Driscoll, seconded by Supervisor Magowan and carried unanimously to bring Floor Resolution No. 2 to the floor. Mrs. Allen stated Floor Resolution No. 1 would now be referred to as Resolution No. 193, the resolution to Waive the Rules of the Board would be 194 and Floor Resolution No. 2 would now be referred to as Resolution No. 195.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Diamond advised he would like to discuss Resolution Nos. 178, *Awarding Bid and Authorizing Agreement with Various Bidders for Warren County 2020 Highway Projects (WC 8-20)*, and Resolution No. 186, *Establishing 2020 Road Fund Projects and Amending Warren County Budget for 2020*. Mr. Diamond stated the reason he would like to discuss Resolution No. 178 was because he wanted to know if the total amount for the two contracts being awarded in Resolution No. 178 for road work was reflected in Resolution No. 186 which concerned the total amount of money being appropriated for Road Projects, as there appeared to be a difference between the two of \$268,642 and he was wondering what the reason was for the difference. Mr. Moore replied he believed the difference was from unexpended funds from last years Road Projects. Supervisor Diamond questioned where the \$268,642 would be spent and Mr. Hajos responded the difference was that it was money that was carried over from last year that were put into projects. He explained \$3 million had been budgeted for Road Projects in 2020 and then there was the funds that rolled over from last year which was a result of savings on Road Projects or from funds that were set aside in Road Projects in case unforeseen issues occurred and if not then the money set aside for that purpose was rolled over into the next year. He stated this year they had put out to bid a number of Road Projects, but they only moved forward with the Projects they could with the \$3 million that was budgeted and what was carried over from last year. Supervisor Diamond apprised he interpreted this to mean there was a contingency built into these Road Projects for unforeseen changes that may occur. Mr. Hajos replied they billed by item number and used estimates for each one of the Road Projects, such as an estimate that 100,000 pounds of pavement would be used; however, he noted, if less then 1000,000 pounds was used then the contractor would only be paid for what was consumed which would result in a savings. He stated each of these Road Projects included a ten percent contingency for unforeseen conditions, but it was not used then these funds were rolled over. He added the rollover was not just from the contingency, it was comprised of savings in Road Projects. Supervisor Diamond asked whether the contingent amount could increase or decrease depending on if it was used for unforeseen circumstances and Mr. Hajos replied affirmatively.

In regard to proposed Resolution No. 179, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, Supervisor Braymer apprised while she was aware the Sheriff had a plan for this position to come into play next year and she did question him a significant amount on this and the prior resolution at the Committee Meeting, she understood where he was going, she took to heart what Mr. Swan had mentioned about the loss of around 30% in sales tax revenue and would urge the Board Members to take action as soon as possible to reduce County expenses where it was possible and not on the personnel side, as she was opposed to laying off employees until they explored other options

where expenses could be cut, but they had yet to do this. She expressed her concern as it related to current employees and were doing a great job and she would insist to look at places where expenses could be reduced to avoid any layoffs of existing employees.

In response to Supervisor Braymer's comments regarding proposed Resolution No. 179, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*, Supervisor Leggett advised it was explained at Committee this purpose of the position for the Sheriff's Office was to assist with filling a vacancy due to a Patrol Officer being called up on Reserve Duty to serve, as well as in anticipation of a retirement to have someone in place when that occurred. He said the argument for this was that if they did not have the full staff then others were required to work overtime resulting in an increase in that expense.

Supervisor Braymer informed she was not questioning the Sheriff, she was just concerned about adding an additional employee for next year when they were going to be dealing with a substantial decrease in the amount of revenue they received this year and were unsure how this would impact them next year. She said she wanted to note this to ensure they were keeping this in mind when they were considering adding new positions which she believed the Sheriff had done in this case.

Supervisor Diamond advised he had also attended the Committee meeting where the position for the Sheriff's Office was discussed; however, he noted, since he understood the financial situation the County was dealing with where there would be a reduction in sales tax revenue and the amount of State aid received he was unwilling at this time to make the commitment to hire someone new with the possibility that the position may have to be eliminated in 2021. He stated the Sheriff had mentioned at the Committee meeting that he would like the staffing level of his Department to return to where it was in 2009 before cuts were made. He said every law enforcement agency within the County was working diligently to provide the best service they could; however, he noted, realistically they were heading into the unknown as far as what the economy would be and he did not believe it was reasonable to think that staffing levels would return to where they were during better financial times. He apprised he was unwilling to create this position and hire someone when their position could be eliminated in 2021 which was why he would be voting in opposition of proposed Resolution No. 179, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*.

Supervisor Wild apprised he was looking at this from a different angle because this related to a public safety issue with the Sheriff and his staff out in the field dealing with the public with no protection from this virus other than their own means and he could not fathom having to cut the departments resources which was why he would be voting in support of proposed Resolution No. 179, *Amending Tables of Organization and Warren County Salary and Compensation Plan for 2020*.

Supervisor Geraghty informed speaking as the County Budget Officer this position was vetted by the Committee and during their discussion on the County Budget and positions they determined they would move forward with positions that impacted public safety, were related to the Coronavirus, or were necessary for the County. He said he was fully supportive of this position because it would have an impact on the public's safety.

In regard to proposed Resolution No. 193, *Accepting the County Food Bank Challenge to Lead a Public Awareness Effort Encouraging Participants to "Take 5 for NY Food Banks" by Donating Money, Time And/or Appreciation for the Dedicated and Selfless Contributions of New York State's Food Bank Workers*, Supervisor Driscoll stated he would like to thank all of the individuals who assisted in the coordination of the Take 5 for NY Food Banks challenge, as he believed this was an excellent opportunity to support the regional food banks efforts in a competitive, challenging way for the County. He mentioned many of the local food pantries were also in need of donations of money, food and personal care items, as well as volunteers. He pointed out there was a shortage of volunteers during the last few months as a result of the Coronavirus resulting in challenges for the food pantries to distribute food to

those in need and he asked everyone to consider donating money and food to these agencies or to volunteer their time to assist them with their operations.

Supervisor Braymer advised that she and Supervisor Driscoll had attended the Salvation Army's Drive Thru Food Pantry at the Aviation Mall at the end of April which was well attended by volunteers with over five hundred vehicles going through that day. She stated there was another scheduled for May 22nd at the Warren County Fairgrounds beginning at 11:00 a.m. and was open for anyone in need of food donations. She concluded by encouraging all of the Supervisors to come with their face masks on and volunteer to assist with the operation of the event.

In regard to proposed Resolution No. 186, *Establishing 2020 Road Fund Projects and Amending Warren County Budget for 2020*, Supervisor Diamond informed the City of Glens Falls was responsible for 9% of the total cost of these Road Projects which he was supportive of regardless of where they were located, but he was questioning which Committee he should address his request that the County assist the City of Glens Falls with some ongoing paving projects in the future. Chairman Thomas responded the appropriate Committee to entertain this request would be Public Works.

Chairman Thomas asked Mr. Lehman if there were any public comments pertaining to resolutions and Mr. Lehman replied there were no specific questions or comments regarding the resolutions, but there were some remarks pertaining to issues that were not related to resolutions.

Chairman Thomas called for a vote on resolutions, following which Resolution No. 162-195 were approved.

Warren County Board of Supervisors Proclamation

WHEREAS, children enter foster care through no fault of their own, and have a right to live in a safe, nurturing and supportive family atmosphere, and

WHEREAS, the people of Warren County are known for their compassion and have a long-standing tradition of opening their hearts and homes to children and youth in need of a stable and caring atmosphere, and

WHEREAS, there is a need to ensure that children of all ages have the opportunity to grow up in a family that will nurture, guide and love them, thereby launching young people into successful adulthood, and

WHEREAS, together, we must raise awareness about this need and inspire people to step forward and invest in the lives of Warren County's youth and their families, through shared parenting and our foster care system, and

WHEREAS, foster and kinship families - unsung heroes who open their homes and their hearts to support youth whose families are in crisis - play a vital role in helping children, youth and families heal, and

WHEREAS, we offer the deepest gratitude and thanks to all who serve Warren County's youth as foster, adoptive and kinship parents, respite care providers, caseworkers, advocates, mentors, teachers, faith leaders, volunteers, and individuals dedicated to making a difference, now, therefore, be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors, do hereby proclaim May 2020 as

"FOSTER CARE AWARENESS MONTH"

in Warren County and urge all citizens to do something positive to help improve the lives of children in foster care.

DATED: MAY 15, 2020

(SIGNED) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending March 31, 2020, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending March 31, 2020, from current taxes was \$1,012,671.71 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,012,761.23.

The amounts to be distributed to the several districts are as follows:

Bolton	\$115,852.62
Chester	42,170.80
Glens Falls	110,948.05
Hague	27,674.99
Horicon	28,500.58
Johnsburg	29,552.82
Lake George	156,467.08
Lake Luzerne	35,359.63
Queensbury	404,420.89
Stony Creek	2,044.18
Therman	7,557.67
Warrensburg	28,545.92
Villages of Lake George	23,666.00

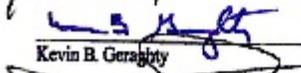
Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: May 15, 2020

Respectfully submitted,
FINANCE COMMITTEE


Edna A. Francis, Chair

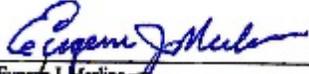

Ronald F. Casper

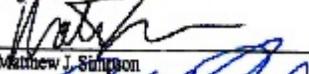

Kevin B. Geraghty

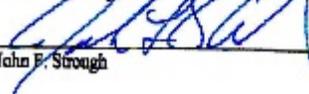

Douglas N. Beaty


Claudia Brymer


Peter V. McDevitt


Eugene J. Merline


Matthew J. Simpson


John F. Strough

RESOLUTION NO. 162 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: Airport (DPW)				
A.5610 110	Airport (DPW), Salaries- Regular	A.5610 470	Airport (DPW), Contract	\$69,000.00
DEPARTMENT: DPW				
D.3310 410	County Road, Traffic Control, Supplies	D.3310 260	County Road, Traffic Control, Other Equipment	4,800.00
D.5112.8244 280	County Roads, 2016 CR#19 Olmsteadville Road, Projects	D.5112.8318 280	County Roads, 2020 CR#10 Schroon River Road, Projects	24,000.00
D.5112.8255 280	2017 CR#16 East River Drive, Projects	D.5112.8318 280		14,758.18
D.5112.8270 280	2017 CR#11 Horicon Avenue, Projects	D.5112.8318 280		2,672.78
D.5112.8276 280	2018 CR#78 13 th Lake Road, Projects	D.5112.8318 280		10,797.28
D.5112.8285 280	2019 CR#27 Federal Hill Road, Projects	D.5112.8318 280		19,739.10
D.5112.8285 865	Dental Insurance	D.5112.8318 280		.36
D.5112.8286 280	2019 CR#8 Friends Lake Road, Projects	D.5112.8318 280		7,397.52

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: DPW - CONT.				
D.5112.8287 280	2019 CR#65 Knapp Hill Road, Projects	D.5112.8318 280		\$366.26
D.5112.8288 280	2019 CR#21 West Hague Road, Projects	D.5112.8318 280		2,426.39
D.5112.8289 280	County Road, County Roads, 2019 CR#21 New Hague Road, Projects	D.5112.8318 280	County Road, County Roads, 2020 CR#10 Schroon River Road, Projects	64,712.24
D.5112.8290 280	2019 CR#15 East Shore Drive, Projects	D.5112.8318 280		4,872.00
D.5112.8291 280	2019 CR#37 Beaver Pond Road, Projects	D.5112.8318 280		297.36
D.5112.8294 280	2019 CR#59 Bloody Pond Road, Projects	D.5112.8318 280		14,361.40
D.5112.8295 280	2019 CR#44 Main Street/ Mill Street, Projects	D.5112.8318 280		2,701.91
D.5112.8296 280	2019 CR#52 Queensbury Avenue, Projects	D.5112.8318 280		42.01
D.5112.8298 280	2019 CR#4 High Street, Projects	D.5112.8318 280		61,689.11
D.5112.8299 280	2019 CR#40 Golf Course Road, Projects	D.5112.8318 280		32,636.99
D.5112.8301 280	2019 Crack Sealing Various Roads, Projects	D.5112.8318 280		3,895.40

May 15, 2020

375

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: DPW - CONT.				
D.5112.8304 280	2019 CR#13 Glen Athol Road, Projects	D.5112.8318 280		\$120,060.13
D.5112.8305 280	2019 CR#49 Coolidge Hill Road, Projects	D.5112.8318 280		5,000.00
D.5112.8306 280	2019 CR#3 Warrensburg Road, Projects	D.5112.8307 280	2020 CR#27 Federal Hill Road, Projects	105,000.00
D.5112.8306 280		D.5112.8308 280	2020 CR#41 Federal Hill Road, Projects	157,500.00
D.5112.8306 280		D.5112.8309 280	2020 CR#41 North Bolton Road, Projects	354,000.00
D.5112.8306 280		D.5112.8310 280	2020 CR#11b Valley Woods Road, Projects	114,000.00
D.5112.8306 280	County Road, County Roads, 2019 CR#3 Warrensburg Road, Projects	D.5112.8311 280	County Road, County Roads, 2020 CR#26 Palisades Road, Projects	122,000.00
D.5112.8306 280		D.5112.8312 280	2020 CR#30 Schroon River Road, Projects	345,000.00
D.5112.8306 280		D.5112.8313 280	2020 CR#31 Horicon Road, Projects	310,000.00
D.5112.8306 280		D.5112.8314 280	2020 CR#64 East Schroon River Road, Projects	363,989.72
D.5112.8306 280		D.5112.8315 280	2020 CR#4 Mountain Road, Projects	439,000.00
D.5112.8306 280		D.5112.8316 280	2020 CR#57 So. Johnsburg Road, Projects	275,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: DPW - CONT.				
D.5112.8306 280		D.5112.8317 280	2020 CR#60 Old Stage Road, Projects	\$150,000.00
D.5112.8306 280		D.5112.8318 280	2020 CR#10 Schroon River Road, Projects	243,510.28
D.5112.8306 280		D.5112.8319 280	2020 CR#48 County Home Bridge Road, Projects	21,000.00
DEPARTMENT: HEALTH SERVICES				
A.4010 110	Health Services, Salaries- Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries- Regular	10,000.00
A.4010 810	Retirement	A.4018.0030 810	Retirement	1,580.00
A.4010 830	Social Security	A.4018.0030 830	Social Security	620.00
A.4010 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	145.00
A.4191 110	Public Health- COVID19, Salaries- Regular	A.4192 110	Public Health- COVID 10 Addition, Salaries-Regular	4,000.00
A.4191 120	Public Health- COVID19, Salaries- Overtime	A.4192 120	Public Health- COVID 10 Addition, Salaries-Overtime	4,002.61
A.4191 130	Salaries-Part Time	A.4192 130	Salaries-Part Time	5,710.51
A.4191 220	Office Equipment	A.4192 220	Office Equipment	1,236.00
A.4191 410	Supplies	A.4192 410	Supplies	1,054.13

May 15, 2020

377

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES - CONT.				
A.4191 435	Medical Fees	A.4192 435	Medical Fees	\$3,358.23
A.4191 442	Automotive-Gas & Oil	A.4192 442	Automotive-Gas & Oil	200.00
A.4191 445	Foods	A.4192 445	Foods	930.13
A.4191 470	Contract	A.4192 470	Contract	500.00
A.4191 810	Retirement	A.4192 810	Retirement	2,538.47
A.4191 830	Social Security	A.4192 830	Social Security	887.38
A.4191 831	Medicare Contribution	A.4192 831	Medicare Contribution	207.54
A.4191 4401	Public Hlth - Bio Terrorism	A.4192 4401	Public Hlth - Bio Terrorism	24,625.00

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 163 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
AIRPORT (DPW)		
<u>ESTIMATED REVENUE</u>		
A.5610 4405	Airport (DPW), CARES Act - COVID19	\$69,000.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<u>APPROPRIATIONS</u>		
A.5610 110	Airport (DPW), Salaries-Regular	\$69,000.00
HEALTH SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4192 4401	Public Health - COVID19 Addition, Public Hlth- Bio Terrorism	70,748.00
<u>APPROPRIATIONS</u>		
A.4192 110	Public Health, Salaries-Regular	5,000.00
A.4192 120	Salaries-Overtime	40,000.00
A.4192 130	Salaries-Part Time	5,000.00
A.4192 220	Office Equipment	1,500.00
A.4192 410	Office Supplies	1,000.00
A.4192 435	Medical Expense	4,000.00
A.4192 442	Automotive - Gas & Oil	300.00
A.4192 445	Foods	1,223.00
A.4192 470	Contract	1,000.00
A.4192 810	Public Health, Retirement	7,900.00
A.4192 830	Social Security	3,100.00
A.4192 831	Medicare Contribution	725.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 164 of 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING A GRANT APPLICATION WITH THE FEDERAL AVIATION ADMINISTRATION FOR REIMBURSEMENT OF ELIGIBLE AIRPORT COSTS UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES) FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT AND AUTHORIZING AN AGREEMENT

WHEREAS, the County Facilities Committee has approved a request to execute a grant agreement with the Federal Aviation Administration for reimbursement of eligible airport costs under the Coronavirus Aid, Relief and Economic Security Act (CARES) for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Sixty-Nine Thousand Dollars (\$69,000), with a term to be determined, and

WHEREAS, the Chairman of the Board of Supervisors has executed the grant application prior to the May 15, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application with the Federal Aviation Administration for reimbursement of eligible airport costs under the Coronavirus Aid, Relief and Economic Security Act (CARES) for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed Sixty-Nine Thousand Dollars (\$69,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 165 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE AIRPORT T-HANGAR PHASE II PROJECT FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Department of Transportation for the Airport T-Hangar Phase II Project for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000), which includes a ten percent (10%) local share of One Hundred Fifty Thousand Dollars (\$150,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 166 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AMENDING AGREEMENT WITH HI-LITE AIRFIELD SERVICES TO PROVIDE AIRFIELD PAVEMENT MARKING PAINTING FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amended agreement with Hi-Lite Airfield Services, 18249 Hi-Lite Drive, Adams Center, New York 13606, to provide airfield pavement marking painting for the Warren County (Floyd Bennett Memorial) Airport, in an amount not to exceed Fifty Thousand Dollars (\$50,000), for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.5610 470 Airport (D.P.W.), Contract.

Adopted by unanimous vote.

RESOLUTION NO. 167 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

REJECTING ALL BIDS FOR AIRPORT CONSTRUCT 10-BAY T-HANGAR - PHASE I FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 3-20)

WHEREAS, the Purchasing Agent advertised for sealed bids for Airport Construct 10-Bay T-Hangar - Phase I for the Warren County (Floyd Bennett Memorial) Airport (WC 3-20), and

WHEREAS, the Airport Manager and the County Facilities Committee have reviewed the bids and determined none to be sufficient and therefore has recommended that all bids be rejected, now, therefore, be it

RESOLVED, that all bids received for Airport Construct 10-Bay T-Hangar - Phase I for the Warren County (Floyd Bennett Memorial) Airport (WC 3-20) be, and hereby are, rejected, and be it further

RESOLVED, that the Purchasing Agent notify the companies that submitted bids of the County's rejection of all bids.

Adopted by unanimous vote.

RESOLUTION NO. 168 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING AN AGREEMENT WITH NORTHCO PRODUCTS, INC. TO BULK PRINT TAX MAPS

WHEREAS, the Director of Real Property Tax Services Department obtained quotes from several vendors to bulk print tax maps for towns within Warren County and Northco Products, Inc. was the lowest quote for an amount not to exceed One Thousand One Hundred Twenty-Five Dollars (\$1,125), and

WHEREAS, the Director is requesting an agreement with Northco Products, Inc., 1612 NY Route 7, Troy, New York 12180, to bulk print tax maps for towns within Warren County for an amount not to exceed One Thousand One Hundred Twenty-Five Dollars

May 15, 2020

381

(\$1,125) for a term commencing May 15, 2020 and terminating December 31, 2020, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Northco Products, Inc. to bulk print tax maps for towns within Warren County for an amount not to exceed One Thousand One Hundred Twenty-Five Dollars (\$1,125) for a term commencing May 15, 2020 and terminating December 31, 2020 in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1970 410, Supplies to Towns, Supplies.

Adopted by unanimous vote.

RESOLUTION NO. 169 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING INTERMUNICIPAL AGREEMENT WITH SARATOGA COUNTY TO OVERSEE THE HOME-BASED CRISIS INTERVENTION (HBCI) AND MOBILE CRISIS SERVICES PROVIDED TO THE THREE COUNTIES (WARREN, WASHINGTON AND SARATOGA COUNTIES) BY NORTHERN RIVERS/PARSONS CHILD AND FAMILY CENTER, TO INCLUDE ASSERTIVE COMMUNITY TREATMENT (ACT) SERVICES

WHEREAS, Resolution No. 414 of 2013 authorized an intermunicipal agreement with Saratoga County to oversee the Home-Based Crisis Intervention Services (HBCI) and Mobile Crisis Services provided to the three counties (Warren, Washington and Saratoga Counties) by Northern Rivers/Parsons Child and Family Center, and

WHEREAS, the Health Services Committee approved a request from the Director of Community Services to include Assertive Community Treatment (ACT) Services, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by any party, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Saratoga County to include Assertive Community Treatment (ACT) Services, for a term commencing upon execution by all parties and terminating upon thirty (30) days written notice by any party, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 414 of 213 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 170 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING PAYMENT TO HAMILTON COUNTY PUBLIC NURSING SERVICES

WHEREAS, pursuant to Resolution No. 62 of 2019, the Chairman of the Board of Supervisors was authorized to execute an agreement with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), with a termination date of March 31, 2020, and

WHEREAS, the Director of Office for the Aging has requested authorization to pay invoices totaling Ten Thousand Dollars (\$10,000) to Hamilton County Public Nursing Services for additional services provided from April 1, 2019 to March 31, 2020, and

WHEREAS, the Health Services Committee has approved the request, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in the amount of Ten Thousand Dollars (\$10,000) to Hamilton County Public Nursing Services for additional services provided from April 1, 2019 to March 31, 2020, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6771 470 OFA-Hamilton County, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 171 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH HADLEY-LUZERNE CENTRAL SCHOOL TO PROVIDE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Hadley-Luzerne Central School, P.O. Box 200, Lake Luzerne, New York 12846, to provide Committee on Preschool Special Education (CPSE) Services to eligible Warren County children, for a term commencing May 15, 2020 and continuing unless terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4054 444 Ed/Physically Hand. Children, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 172 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING WAIVER OF FIVE PERCENT (5%) PENALTY ON DELINQUENT OCCUPANCY TAX PAYMENTS

WHEREAS, New York State has declared a State of Emergency due to the COVID-19 pandemic, and has mandated a stay-at-home order (PAUSE) for all non-essential businesses, and

WHEREAS, the Chairman of the Warren County Board of Supervisors issued Executive Order 3 of 2020, which order placed all Warren County buildings and indoor spaces under restricted access that did not allow the public access to County premises, and

WHEREAS, Local Law No. 5 of 2018 Section 20 allows the Warren County Treasurer to waive penalties for late occupancy tax payments, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Treasurer, as the Tax Enforcement Officer, to waive the five percent (5%) penalty on delinquent occupancy tax payments from April 1, 2020 to June 19, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 173 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING RESOLUTION NO. 49 OF 2020; AWARDING ADDITIONAL SPECIAL EVENT FUNDING OF OCCUPANCY TAX MONIES TO ADIRONDACK BALLOON FESTIVAL

WHEREAS, Resolution No. 49 of 2020 authorized agreements with various applicants for the disbursement of 2020 Occupancy Tax Revenues, and

WHEREAS, the Occupancy Tax Coordination Committee approved a request from the Supervisor of the Town of Queensbury to increase the not to exceed amount of the Adirondack Balloon Festival from Thirty-Five Thousand Dollars (\$35,000) to Forty Thousand Dollars (\$40,000), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Adirondack Balloon Festival to increase the not to exceed amount to Forty Thousand Dollars (\$40,000) and to amend Schedule "A" to reflect this change, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 49 of 2020 will remain the same.

SCHEDULE "A"
2020 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Adirondack Festivals, LLC	6 th Annual Adirondack Wine & Food Festival	6/27/20 - 6/28/20	\$ 35,000.00
2	Adirondack Hot Air Balloon Festival, Inc.	Balloon Festival	9/17/20-9/20/20	\$ 40,000.00
3	Adirondack Sports Complex, LLC	ADKSC Softball Tournaments	1/1/20-12/20/20	\$ 40,000.00
4	Albany Rods & Kustoms, Inc.	32 nd Adirondack Nationals Car Show	9/10/20-9/13/20	\$ 25,000.00
5	Americade	Americade	6/2/20-6/6/20	\$ 50,000.00
6	Greater Glens Falls Amateur Athletic Champ. Assoc.	NYSPHSAA Boys Basketball	3/20/20-3/22/20	\$ 25,000.00
7	Lake George Winter Carnival	Lake George Winter Carnival	1/24/20 and weekends in Feb. 2020	\$ 35,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
8	North Creek Business Alliance	3 year Commitment for Shuttle Bus	2020	\$ 12,500.00
9	Warren County Safe & Quality Biking Organization	Promotion of Bicycling	2020	\$ 5,000.00
10	Warrensburg Bike Rally	20 th Warrensburg Bike Rally	5/29/20-6/7/20	\$ 10,000.00
11	Warrensburg Chamber of Commerce	41 st Annual World's Largest Garage Sale	10/2/20-10/4/20	\$ 28,250.00
12	Americade	Block Party	6/5/2020-6/6/2020	\$ 5,000.00
13	Hyde Collection	Marketing and Publications	2020	\$ 15,000.00
14	Improv Records, Inc.	Adirondack Independence Music Festival	9/4/20-9/6/20	\$ 25,000.00
15	Iroquois Empire Regional Volleyball Association	IREVA Junior Regional Championships	5/2/20-5/3/20	\$ 5,000.00
16	PrimeTime Lacrosse	2020 LG National Invitational - Lacrosse	7/8/20-7/9/20 & 7/11/20-7/12/20	\$ 30,000.00
17	Adirondack Race Management	Lake George Triathlon Festival	9/5/20-9/6/20	\$ 10,000.00
18	Adirondack Folk School	2020 Christkindlmarkt	12/4/20-12/6/20	\$ 35,000.00
	TOTAL			\$430,750.00

Adopted by unanimous vote.

RESOLUTION NO. 174 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING RESOLUTION NO. 153 OF 2009, AUTHORIZING INTERMUNICIPAL AGREEMENTS CONCERNING USE OF FUEL MANAGEMENT SYSTEM, TO INCLUDE EMERGENCY MEDICAL SERVICES (EMS) THAT ARE ASSOCIATED WITH THE TOWNS

WHEREAS, pursuant to Resolution No. 153 of 2009, the Warren County Board of Supervisors authorized intermunicipal agreements with various municipalities, including any school district, fire district, town, village, city and board of cooperative educational services who wish to use to the fuel management systems located throughout Warren County, and

WHEREAS, the Public Works Committee approved a request from the Superintendent of Public Works to include Emergency Medical Services (EMS) that are included in a town EMS district, now, therefore, be it

RESOLVED, that Resolution No. 153 of 2009, be and hereby is, amended to include Emergency Medical Services (EMS) that are included in a town EMS district, and be it further RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 153 of 2009 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 175 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AN AGREEMENT WITH THE HORICON FIRE DEPARTMENT FOR USE OF THE COUNTY MOTOR FUEL SYSTEM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Horicon Fire Department for use of the County Motor Fuel System, at no cost to the County, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 176 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AN AGREEMENT WITH NORTH WARREN EMS FOR USE OF THE COUNTY MOTOR FUEL SYSTEM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with North Warren EMS for use of the County Motor Fuel System, at no cost to the County, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 177 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH A PROPERTY OWNER ENCROACHING ON COUNTY OWNED RIGHT-OF-WAY ON EAST SHORE DRIVE (CR 15), TOWN OF HORICON

WHEREAS, the Superintendent of the Department of Public Works has advised that a property owner along East Shore Drive (CR 15), Town of Horicon proposes to install a staircase along the subject road to access waterfront property on Schroon Lake which will be encroaching upon County owned right-of-way and that 1) the encroachment poses no threat to highway safety; 2) there is no imminent County use of the subject right-of-way; and 3) where the encroachment is present shall remain a County right-of-way for future development and use, and

WHEREAS, the Superintendent of the Department of Public Works further advises that the Warren County Attorney has drafted a standard format for the revocable license agreement which grants permission to the land owner to occupy, use and access the property for maintenance purposes and identifies insurance and indemnification requirements and is requesting that the Chairman of the Board of Supervisors be authorized to execute a revocable license with the land owner, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a revocable license with a property owner encroaching upon County owned right-of-way on East Shore Drive (CR 15) Town of Horicon, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 178 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR WARREN COUNTY 2020 HIGHWAY PROJECTS (WC 8-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Warren County 2020 Highway Projects (WC 8-20), and

WHEREAS, the Superintendent of Public Works has recommended the following awards:

Contractor	Project No. and Project Name	Amount
Commercial Paving Company Attn: Karlie Bolen 1380 Towpath Lane Fort Edward, NY 12828	20-4 - (CR 60) Old Stage Road, Town of Lake Luzerne 20-6 - (CR 10) Schroon River Road, Town of Warrensburg and (CR 48) County Home Bridge Road, Town of Warrensburg	\$775,180.55

Contractor	Project No. and Project Name	Amount
Peckham Road Corporation Attn: Mark Petramale 375 Bay Road, Suite 201 Queensbury, NY 12804	20-1 - (CR 27) Federal Hill Road, Town of Bolton; (CR 41) Federal Hill Road-North, Town of Bolton; (CR 41) North Bolton Road, Town of Bolton and (CR 11b) Valley Woods Road, Town of Bolton 20-2 - (CR 26) Palisades Road, Town of Horicon; (CR 30) Schroon River Road, Town of Chester; (CR 31) Horicon Road (Town of Chester/Horicon) and (CR 64) East Schroon River Road, Town of Horicon 20-3 - (CR 4) Mountain Road, Town of Thurman and (CR 57) South Johnsbury Road, Town of Johnsbury	\$2,493,461.55

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned bidders of the acceptance of their proposals, and be it further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute agreements with the above listed bidders, pursuant to the terms and provisions of the specifications (WC 8-20) and proposal, for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 179 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

SHERIFF

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3110 110		
<u>TITLE:</u>	June 5, 2020	\$42,373
Patrol Officer #65		

Roll Call Vote:

Ayes: 962

Noes: 38 Supervisor Diamond

Absent: 0

Adopted.

RESOLUTION NO. 180 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF REMAINING DEBT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a settlement agreement as outlined below for skilled nursing services for a resident at the former Westmount Health Facility as currently set forth in the books and records of the County's General Fund as follows:

<u>RESIDENT NUMBER</u>	<u>AMOUNT</u>
1168	\$1,200.00

and be it further

RESOLVED, that the Warren County Treasurer is hereby authorized to write-off the remaining balance owed to the County for skilled nursing services in the amount of One Thousand Three Hundred Thirty-Two Dollars (\$1,332.00).

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 181 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED DEBT FROM D&G RECYCLING

WHEREAS, extensive collection efforts have been undertaken to collect debt owed by D&G Recycling in the amount of Two Thousand One Hundred Seventy-Five Dollars (\$2,175), and

WHEREAS, the County Attorney has determined that further collection efforts by the County would be unsuccessful and has requested to write off the uncollected debt in the total amount of Two Thousand One Hundred Seventy-Five Dollars (\$2,175), and

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the debt of D&G Recycling, in the total amount of Two Thousand One Hundred Seventy-Five Dollars (\$2,175), as set forth in the records of the County's General Fund is hereby declared to be uncollectible and that such amount be declared as bad debt and written off the accounts of the County's General Fund.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 182 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING ONE-TIME EXTENSION FOR THE USE OF VACATION CARRYOVER AND FLOATING HOLIDAY TIME FOR CSEA AND OUT-OF-UNIT EMPLOYEES

WHEREAS, the County Treasurer has requested and the Finance Committee has approved a one-time extension for the use of vacation carryover and floating holiday time for CSEA and out-of-unit employees to be used by December 20, 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves a one-time extension for the use of vacation carryover and floating holiday time for CSEA and out-of-unit employees to be used by December 20, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 183 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING RESOLUTION NO. 400 OF 2019, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2019, TO EXTEND THE EFFECTIVE DATE OF THE AGING SERVICES ASSISTANT TEMPORARY POSITION FOR OFFICE FOR THE AGING FOR 2020

WHEREAS, Resolution No. 400 of 2019 the Warren County Board of Supervisors created the position of Aging Services Assistant - Temporary for Office for the Aging which was to be in place from October 1 - March 31 annually, and

WHEREAS, the Director of Office for the Aging has requested that the authority for the Aging Services Assistant Temporary position be extended to May 1 for 2020 only, and

WHEREAS, the Personnel & Higher Education Committee has approved the request and recommends same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby extend the effective date of the Aging Services Assistant Temporary position for Office for the Aging through May 1 for 2020 only.

Adopted by unanimous vote.

RESOLUTION NO. 184 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H346 - Environmental Assessment of Airport Obstruction Removal and Miscellaneous Airport Improvements	\$ 2,062.20	A.892.00

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
<u>H348 - Airport Equipment Building Repairs</u>	<u>\$ 10,962.51</u>	<u>A.892.00</u>
<u>H291 - Elevator Repair - Municipal Center</u>	<u>\$ 41,800.00</u>	<u>A.871.00</u>

Adopted by unanimous vote.

RESOLUTION NO. 185 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"
REFUND OF TAXES**

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Lake George	2017 2018 2019 2020	251.14-2-27 COURT ORDER	Georgian Motel 384 Canada St.	Assessment Years 2016 \$7,085.83 2017 7,225.82 2018 8,550.40 2019 <u>9,016.47</u> \$31,878.52	Assessment Change

Adopted by unanimous vote.

RESOLUTION NO. 186 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING 2020 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish the following road fund projects:

<u>PROJECT</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8307	2020 CR#27 Federal Hill Road	\$ 105,000.00
D.5112.8308	2020 CR#41 Federal Hill Road	\$ 157,500.00
D.5112.8309	2020 CR#41 North Bolton Road	\$ 354,000.00
D.5112.8310	2020 CR#11b Valley Woods Road	\$ 114,000.00
D.5112.8311	2020 CR#26 Palisades Road	\$ 122,000.00
D.5112.8312	2020 CR#30 Schroon River Road	\$ 345,000.00
D.5112.8313	2020 CR#31 Horicon Road	\$ 310,000.00
D.5112.8314	2020 CR#64 East Schroon River Road	\$ 363,989.72
D.5112.8315	2020 CR#4 Mountain Road	\$ 439,000.00
D.5112.8316	2020 CR#57 South Johnsbury Road	\$ 275,000.00
D.5112.8317	2020 CR#60 Old Stage Road	\$ 150,000.00
D.5112.8318	2020 CR#10 Schroon River Road	\$ 243,510.28
D.5112.8319	2020 CR#48 County Home Bridge Road	\$ 21,000.00
TOTAL		\$ 3,000,000.00

- 1.The above Road Fund Projects are hereby established.
- 2.The estimated cost for such Road Fund Projects is the amount of Three Million Dollars (\$3,000,000.00).
- 3.The proposed method of financing such Road Fund Projects consists of the transfer of funds between existing Road Projects, as well as through and appropriation from Budget Code D.5112.8306 280 2019 CR#3 Warrensburg Road, to be authorized by separate resolution,

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 187 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Ninety-Five Thousand Dollars (\$95,000) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.1680 220.1	Information Technology	\$95,000

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 962

Noes: 38 Supervisor Diamond

Absent: 0

Adopted.

RESOLUTION NO. 188 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUES TO THE OFFICE FOR THE AGING BUDGET FOR THE PURPOSE OF UTILIZING DSRIP (DELIVERY SYSTEM REFORM INCENTIVE PAYMENT) PROGRAM FUNDS; AND AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Two Thousand Six Hundred Ninety-One Dollars (\$2,691) from Deferred Revenues (A.691.00) to the following Budget Codes: A.6772.4300 130 OFA-Warren County/DSRIP Program, Salaries-Part Time (\$2,500); A.6772.4300 830 OFA-Warren County/DSRIP Program, Social Security (\$155); A.6772.4300 831 OFA-Warren County/DSRIP Program, Medicare Contribution (\$36), and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 189 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beauty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has advised that the Village of Lake George has submitted invoices totaling Eight Thousand Four Hundred Forty-Two Dollars and Seventy-Six Cents (\$8,442.76) for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Eight Thousand Four Hundred Forty-Two Dollars and Seventy-Six Cents (\$8,442.76) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Eight Thousand Four Hundred Forty-Two Dollars and Seventy-Six Cents (\$8,442.76) to the Village of Lake George for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 190 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS TO ACCEPT HAVA CARES GRANT FUNDS TO BE USED FOR THE FEDERAL ELECTION OF 2020

WHEREAS, the Commissioners for the Board of Elections are requesting to enter into an agreement with the New York State Board of Elections to accept HAVA CARES grant funds to be used for the Federal Election of 2020, in an amount not to exceed Eighty-Six Thousand Five Hundred Forty-Two Dollars and Seventy-Three Cents (\$86,542.73), for a term commencing upon execution by both parties and terminating upon exhaustion of all grant funds, and

WHEREAS, the Support Services Committee has approved the request and recommends same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with New York State Board of Elections to accept HAVA CARES grant funds to be used for the Federal Election of 2020, in an amount not to exceed Eighty-Six Thousand Five Hundred Forty-Two Dollars and Seventy-Three Cents (\$86,542.73), for a term commencing upon execution by both parties and terminating upon exhaustion of all grant funds, in a form approved by the County Attorney, and

be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 191 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT : WEIGHTS & MEASURES				
A.6610 110	Weights & Measures, Salaries-Regular	A.6610 423	Weights & Measures, Telephone	\$350.00

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 192 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3205	Board of Elections, CARES ACT (State) - COVID-19	\$17,309.55
A.1450 4405	CARES Act - COVID-19	69,233.18

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS - CONT.		
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc. Fees & Expenses	86,542.73

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 193 OF 2020

Resolution introduced by Supervisors Driscoll and Magowan

ACCEPTING THE COUNTY FOOD BANK CHALLENGE TO LEAD A PUBLIC AWARENESS EFFORT ENCOURAGING PARTICIPANTS TO “TAKE 5 FOR NY FOOD BANKS” BY DONATING MONEY, TIME AND/OR APPRECIATION FOR THE DEDICATED AND SELFLESS CONTRIBUTIONS OF NEW YORK STATE’S FOOD BANK WORKERS

WHEREAS, New York Counties and employees are leading the local response to the COVID-19 global pandemic, and

WHEREAS, the regional food banks in New York State work to ensure that every person in every community has access to good, healthy food, and

WHEREAS, there are ten food banks in the State that cover every county in New York State, and

WHEREAS, Warren County is served by the Regional Food Bank of Northeastern New York, located in Latham, New York, and

WHEREAS, food banks have been working overtime during the COVID-19 pandemic to help feed the families and individuals most negatively impacted at this time, and

WHEREAS, Warren County, our employees and the residents we serve in our communities are also severely impacted by the health, social and financial consequences of COVID-19, and

WHEREAS, we recognize that we are all stronger together and that some members of our communities may be in a position to help the less fortunate in our County, and

WHEREAS, donations of money, time and appreciation by residents of Warren County will stay local and help those in most need in our communities, now, therefore, be it

RESOLVED, that Warren County hereby accepts the County Food Bank Challenge to lead a public awareness effort designed to help the Regional Food Bank of Northeastern New York to feed the needy in our communities, and be it further

RESOLVED, that Warren County honors and salutes the many food bank workers who have been working since early March to help feed the hungry during this global pandemic, and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward this resolution to the Regional Food Bank of Northeastern New York and to the New York State Association of Counties.

Adopted by unanimous vote.

RESOLUTION NO. 194 OF 2020
Resolution introduced by Supervisors Driscoll and Simpson

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING ENDORSING GLENS FALLS HOSPITAL'S ONGOING EFFORTS TO OBTAIN FEDERAL AND STATE REIMBURSEMENT TO OFFSET THE COSTS IT HAS BORNE IN CONNECTION WITH THE COVID-19 PANDEMIC AND IMPLORING FEDERAL AND STATE REPRESENTATIVES TO USE THEIR BEST EFFORTS TO SECURE SUCH FUNDING TO REIMBURSE GLENS FALLS HOSPITAL

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be copied and mailed to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution endorsing Glens Falls Hospital's ongoing efforts to obtain Federal and State reimbursement to offset the costs it has borne in connection with the COVID-19 pandemic and imploring Federal and State representatives to use their best efforts to secure such funding to reimburse Glens Falls Hospital, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be mailed to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 195 OF 2020
Resolution introduced by Supervisors Driscoll and Magowan

ENDORING GLENS FALLS HOSPITAL'S ONGOING EFFORTS TO OBTAIN FEDERAL AND STATE REIMBURSEMENT TO OFFSET THE COSTS IT HAS BORNE IN CONNECTION WITH THE COVID-19 PANDEMIC AND IMPLORING FEDERAL AND STATE REPRESENTATIVES TO USE THEIR BEST EFFORTS TO SECURE SUCH FUNDING TO REIMBURSE GLENS FALLS HOSPITAL

WHEREAS, Glens Falls Hospital, a non-profit community institution, provides essential health care services for Warren County and four other surrounding counties, and

WHEREAS, Glens Falls Hospital is the largest employer in Warren, Washington, Hamilton and Essex Counties, and

WHEREAS, Glens Falls Hospital has been experiencing major financial challenges due to insufficient Federal and State reimbursement programs and declines in patient volume, and

WHEREAS, Glens Falls Hospital is vitally important to the health of thousands of full-time residents and the many thousands of people who visit Queensbury, Lake George and the North Country throughout the year, and

WHEREAS, Glens Falls Hospital has led a coordinated regional response to the COVID-19 pandemic, treating 40 COVID-positive patients and setting up and administering community testing sites at the hospital and at the Warren County Municipal Center at which hundreds people were tested, reactivating closed hospital units to accept an expected surge of patients, converting anesthesia machines to ventilators, building a UVC sterilization room to sterilize N95 masks, putting 3-D printers to work making face shields, acquiring new laboratory equipment to allow rapid testing for COVID-19, providing constant community information and education about the pandemic, and investing more than \$5 million in these efforts, and

WHEREAS, Glens Falls Hospital also set up telemedicine services to serve non-COVID patients who were not permitted to visit the hospital or outpatient offices and

facilities because of COVID-19 restrictions and quickly began conducting 1,200 telemedicine visits a week, and

WHEREAS, Glens Falls Hospital was forced to bear a revenue loss of approximately \$27 million because of the State ban on elective procedures, only recently lifted, while also bearing the actual expense of preparing for the expected surge in COVID-19 patients after having already sustained operating losses in the first quarter of 2020 totaling nearly \$11 million and, as a result, was forced to furlough more than 360 employees, and

WHEREAS, Glens Falls Hospital thus far has received only \$6 million in Federal funding related to COVID-19, and

WHEREAS, Glens Falls Hospital is an indispensable institution that is vitally important to the health, wellbeing, economy and future of Warren County, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors, on behalf of its residents, visitors and taxpayers expresses support and sincere appreciation to Glens Falls Hospital, its physicians and nurses and staff of dedicated employees, many of whom reside within Warren County, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby endorses Glens Falls Hospital's ongoing efforts to obtain Federal and State reimbursement to offset the costs it has borne in connection with the COVID-19 pandemic and hereby implores Federal and State representatives to use their best efforts to secure such funding to reimburse Glens Falls Hospital, and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward copies of this resolution to Governor Andrew Cuomo, Congress Member Elise Stefanik, Senator Charles Schumer, Senator Kirsten Gillibrand, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec and the Administration and Board of Governors of Glens Falls Hospital.

Adopted by unanimous vote.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Lehman apprised there were a few questions and comments, the first of which was from a woman named Cassie who asked the following question via the County Facebook account: There were non-essential businesses that had remained open and were not following State protocol and had risked workers and customers health out of greed, but nothing was being done about it. Who should be responsible for enforcement actions? Chairman Thomas responded local government which in this case was the County were responsible for enforcement actions; therefore, he said, this business should be turned into the Fire Prevention & Building Code Enforcement Office, Public Health or the Sheriff's Office.

Mr. Lehman stated there was a comment from someone who was advocating for better internet service in underserved areas. He advised other than that there were also a significant number of individuals congratulating Supervisor Diamond for his presentation earlier. Supervisor Braymer interjected that was not all of the comments. Mr. Lehman informed a substantial amount of the comments pertained to topics that were not applicable to this meeting, but he would be happy to read all of them if that was their desire. Supervisor Braymer said she would like to read one of the which asked the following question: Could bulk PPE from manufacturers be a possibility of promoting the spread of COVID-19? Are shipments of PPE being tested validity? Supervisor Braymer apprised she was unsure of what the answer was, but she was uncertain why they would limit the public's comments, as this was not done under normal circumstances. Mr. Lehman restated he could read each comment if that was the desire of the Board. Mr. LaFlure responded to the question regarding PPE, informing the PPE the County received had already been validated by the State because it went through their warehouse first and had to be checked following which it was distributed to the County resulting in no need for concern regarding the PPE the County received from the State. He stated there were some businesses in the Capital Region who purchased PPE, but when they received their order it was not what was expected and did not meet the requirements and he cautioned against ordering these supplies from places who required the money up front. He

apprised it was unfortunate that due to the demand for PPE, businesses had made purchases that they typically would not have made.

Mr. Lehman inquired if they would like him to read the remainder of the comments. Supervisor Conover pointed out if an individual was present at the meeting and standing at the podium to ask a question there may not be a Department Head present to answer the question or the relevant materials in front of them to answer the question. He suggested under the current circumstances with the Coronavirus and using Zoom for meetings that any of the questions that were not addressed at the meeting today could be forwarded to the appropriate Department Head for response to the individual asking the question. He said that would be his recommendation otherwise this meeting would be more like a Committee meeting when that was not necessary because the questions could be disbursed to the appropriate Department Head. He stated they were not structured to handle an influx of questions with their current meeting format. Chairman Thomas remarked he believed Supervisor Conover had made a good suggestion and he did not disagree with that he was proposing.

Supervisor Seeber advised while Supervisor Conover may have raised some valid points about procedure and policies as it related to the County's public comment during these unprecedented time, but she also believed what Mr. Lehman and Supervisor Braymer were bringing up was important because the residents had been told to watch the meetings on Youtube live to create an account and log in to make a comment. She said there were some very valid comments regarding feelings, concerns and frustrations and she encouraged every Supervisor to read all of the comments on the Youtube live posting and ensure that these comments were retained. She informed Mr. Lehman was fielding phone calls, emails and texts during the entire meeting from individuals from Facebook, Twitter, email, etc. She advised to the extent there were questions and she thanked Mr. LaFlure for answering the question regarding PPE; however, she noted, it was difficult to keep up with the multiple locations where the questions and comments were made to address those. She remarked Warren County was doing an incredible job with public comments while many other Counties were struggling which was why she preferred not to limit that participation with twenty-nine individuals watching the meeting and additional individuals listening. She apprised she believed the more individuals they were able to distribute their information to the better and she felt they could develop some procedures if in fact this became their new normal.

Chairman Thomas stated in regard to the Board Meeting he believed they were going to limit questions and comments to specific questions because if they reviewed all of the comments it would make the meeting go on for a long period of time. He added he concurred with Supervisor Seeber that the comments should be retained to allow anyone who wanted to review them.

Supervisor Diamond informed the briefing they had about the status of the community and region provided by Supervisor Wild and the Economic Growth & Development and Higher Education Committee was very informed, but he would like a half hour after the briefing to be provided for Supervisors and public questions to allow for ample time to understand the presentation and ask those questions. Supervisor Wild responded that he would do his best to ensure this occurred, but at the same time anyone could contact him via email or phone calls.

Chairman Thomas called for announcements.

Chairman Thomas advised he would like to bring everyone's attention to the Proclamation included in the resolution packet which proclaimed May 2020 as "Foster Care Awareness Month". He added the week of May 10-16, 2020 was proclaimed to be "Nursing Home Week" in Warren County.

Supervisor Driscoll informed a number of them had heard from constituents regarding individuals who chose not to wear masks and were not following the guidelines and protocols. He stated this past week someone had called to turn in a church located in his Ward in the City of Glens Falls for not following proper protocol when they were distributing food to the community, but it was determined they were in compliance. He apprised he would like to compliment the individual who called to turn them in because they were looking out for the health and safety of their neighbors and for the church for providing a meal to the public in

need. He advised he had also received a phone call from one of his constituents who was under mandatory quarantine and received a phone call from Public Health everyday, as well as a visit from the Sheriff's Department who parked their patrol car in front of his home. He informed this individual voiced their concerns about civil liberties and all of those types of things for being called out as an innocent victim who caught the virus from a family member. He advised he concurred with him that no one wanted a Sheriff's vehicle parked in front of their home on a daily basis for a two week period, but he explained to this individual both parties were doing their jobs and he did not foresee an alternative to this because they were doing it for the public safety for the community.

Supervisor Beaty stated the residents of the Town of Queensbury were doing an exceptional job submitting their Census reports with them being ahead of the County and National average; he added the residents of the City of Glens Falls were also doing a good job with completing their Census. He implored with the residents of the other municipalities in the County to catch up in their responses which were vital for the County to get their fair share of Federal and State funding and this would not occur if individuals did not respond to the Census so they would be counted in the County's population.

In regard to the vacancy on the Queensbury Town Board that the Town would be appointing someone to, Supervisor Beaty apprised he was hoping the Town of Queensbury would conduct the interviews of the applicants seeking the position in an open format to allow the Town residents to hear the responses to the questions from the applicants and ensure the process was as transparent as possible.

Supervisor Beaty stated he and Supervisors Magowan and Seeber were delivering masks to seniors, convenient stores and restaurants to distribute to customers that did not have one to ensure the public's safety. He said this had been a time consuming task for all of them, but they felt it was worthwhile.

Supervisor Geraghty apprised while he applauded Supervisors Beaty, Magowan and Seeber's efforts, he wanted to ensure everyone was aware the Town of Warrensburg had been doing it since they received their first shipment of masks two weeks ago. He informed they had just received an additional shipment of 1,000 more masks and would welcome anyone in need to come to the Warrensburg Town Hall and knock on the door that was facing the Cumberland Farms convenience store or they could call the Office to schedule pick up. He voiced his appreciation to the residents for wearing the masks, as he was well aware of how uncomfortable they could be at times and he had observed a few people without them in stores. He mentioned they would also accommodate request from other municipalities who had no supply of masks to the best of their ability.

Supervisor Wild advised he would like to expand upon what Mr. Moore had mentioned with regard to the Economic Recovery Task Force with a substantial amount of individuals involved with putting together their reopening strategy which rendered it impossible to thank everyone on an individual basis, but he wanted to express his gratitude toward them and note that he was looking forward to continuing to work with them.

Mr. Moore informed he would be distributing a link to a story that was broadcast on WNYT News Channel 13 regarding an individual who had been on a ventilator since around the beginning of this pandemic who received the plasma transfusion. He said not only was this a great story, but it was also of significance from the perspective that this individual who was a Warren County resident was one of the first in the Country to have a successful plasma transfusion and Glens Falls Hospital was one the first hospitals in the Country to offer this type of treatment. He stated this was a major success and he would email the link for the broadcast to the Board.

Supervisor Seeber stated Supervisor Geraghty was correct, as the towns had been distributing masks to the public for several weeks now thanks to the coordination and donations from the State and Office of Emergency Services, but not all Supervisors had this opportunity until this week. She advised she was pleased with the teamwork and effort to include the At-Large and Ward Representatives in all of the mask and hand sanitizer distributions. She stated she would like to take this opportunity to reach out to the shoppers who used the grocery delivery services because they had no method of transportation and

were unable to attend the drive thru events where masks were distributed to notify them they were doing their best to deliver masks to them. She acknowledged Supervisor Geraghty for offering to provide masks to anyone in need, as she was aware there were a significant amount of residents who were looking for them.

Supervisor Simpson advised he would like to take a moment to thank Mr. Hajos and his staff, Supervisor Geraghty, Mr. Moore and Chairman Thomas for accelerating the process involved with the Drive Thru Food Pantry event at the Warren County Fairgrounds. He said the event was scheduled to begin at 11:00 a.m. on Friday, May 22nd and he encouraged his colleagues on the Board to volunteer at the event.

Supervisor Diamond exited the meeting at 11:58 a.m.

Supervisor Strough stated this was the first he had learned of any masks being given away, apprising the Town of Queensbury had almost depleted their inventory of them due to the steady stream of requests for them. He thanked Supervisor Geraghty for offering to share some of his inventory with the Town of Queensbury, as he was the only one who had extended an offer like this to them. He remarked he was looking forward to receiving an additional supply of masks to provide to the residents of the Town of Queensbury.

In regard to the interviews that would be conducted for the vacancy on the Queensbury Town Board, Supervisor Strough informed this was not a County issue, but he wanted to ensure everyone was aware whatever process the Town of Queensbury used to fill this vacancy would be a legal process that was in the best interests of the Town citizens.

Chairman Thomas apprised he would like to extend his condolences to the families of those who had a loved one pass away as a result of the Coronavirus who were residents of the local nursing homes and recognize what was occurring there was a tragedy. He said the silver lining coming out of this was that the County and State officials would now be more mindful of these facilities and their residents.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Dickinson, Chairman Thomas adjourned the Board Meeting at 1:02 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, JUNE 19, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Shepler.

Commencing the Agenda review, Chairman Thomas offered privilege of the floor to Assemblyman Stec, who apprised today was the first year that New York State was recognizing Juneteenth as a State Holiday and he suspected this day would become a County Holiday next year. In regard to *COVID-19*, Assemblyman Stec stated the figures were improving and the number of individuals with issues with New York State Unemployment had significantly decreased. He said they were continuing to evolve with the reopening and phased process and what the requirements were for each phase and he commended Ryan Moore, *County Administrator*, who was representing the County on the Control Group calls with the State and had done a phenomenal job advocating for the region and more specifically the County's issues; he added he had received positive feedback for how things were moving forward for the County on those calls. He informed yesterday he participated in an event with the Adirondack Regional Chamber of Commerce in the parking lot of the Aviation Mall to encourage the Governor to continue to reopen the economy as the figures relating to *COVID-19* improved and allow the Aviation Mall to open the stores without outside entrances in a safe manner since the ones with outside entrances were allowed to reopen. He stated this was a bi-partisan event with both parties agreeing that guidance should be provided to permit these small stores located inside the malls to reopen similar to how the anchor big box stores had been allowed to reopen.

Assemblyman Stec advised the downside had been some criminal justice issues that had sprouted up around the Country stemming from the killing of George Floyd and the reactions and protests that were a direct result from that. He said the State Assembly was back in session a few weeks ago with a number of matters relating to criminal justice reform, some of which he was supportive of and others that he did not. He indicated he believed they could support law enforcement while also supporting the issues of the communities, as they were not mutually exclusive. He informed they continued to work on those issues, apprising he did not believe they would be going back into session due to the upcoming primaries and the Independence Day Holiday, with all of their sessions being held remotely which appeared to have worked well, but as the urgency of the virus dwindled the ability to justify remote sessions would become more difficult. He stated he was unsure whether another legislative session would be held this summer, but if they did it would likely stem from financial concerns regarding the State funding levels which were uncertain and could require further action depending on whether the Federal Government took action in the form of financial assistance to the State. He mentioned he believed they should be encouraged that the statistics pertaining to *COVID-19* were dwindling throughout the State and more specifically in Warren County and now was not a good time to stop taking the necessary precautions such as social distancing and wearing face masks. He advised he was well aware everyone was working hard for the better of the County and the Towns they represented and as a resident of the County he had noticed the County and Town crews were out working to do what needed to be done and he wanted

to ensure this did not go unnoticed and he appreciated their patience as they all tried to move through this trying time together.

Supervisor Magowan apprised he and Supervisors Beaty and Seeber packaged up and distributed face masks in quantities of thirty and fifty to local businesses in the community, such as restaurants because he believed by wearing them individuals were keeping their germs to themselves. He said thus far he had been well received by all of the business owners he had given face masks. He asked if there was a reason why the State Assembly could not hold remote meetings via Zoom, much like the County and Assemblyman Stec responded their sessions had been broadcast and were available for the public to watch. He stated he believed it was a perception for them since everything else was reopening, as it was more difficult for the advocacy groups and media to do their jobs if the Legislators were not physically present in the City of Albany. He said his issue with the Zoom meetings was the public was unable to ask the Legislators questions as a group or on an individual basis and without that interaction they would be in session to adopt legislation largely "in a vacuum". He added they were using Zoom to broadcast their meetings. Supervisor Magowan voiced that it was necessary for the State Legislators to meet and develop a plan to assist with moving the reopening process along as quickly as possible.

Supervisor Simpson thanked Assemblyman Stec and Senator Little on behalf of the Town of Horicon for working to get the legislation to include Brant Lake as an inland waterway which opened up the Town to many opportunities regarding waterfront revitalization adopted. Assemblyman Stec advised he had neglected to mention during the legislative session that just ended in addition to the criminal justice reform bills he had mentioned, a number of local bills that had not been done in time before the session ended during the time they were working on the State Budget were adopted, including the one for Warren County involving inland waterways and Brant Lake.

Supervisor Braymer inquired whether there had been any discussion concerning legislation to amend the Open Meetings Law to permit meetings for local government to be held via Zoom for a longer term than what was included in the Governor's Executive Orders and Assemblyman Stec replied he was not aware of this being a topic for discussion. He said in a smaller scene there could be a bill out there with a sponsor; however, he noted, as far as getting any traction where it was getting closer to be taken up this had not occurred.

Supervisor Merlino thanked Assemblyman Sec for everything he was doing for the County while keeping everyone informed and Mr. Moore who was working tirelessly to keep all of the Supervisors up-to-date on what was occurring. He asked Assemblyman Stec a question he had received from the business community regarding if anything was being done with interruption insurance for businesses at the State level because it could provide a significant amount of assistance to small businesses. Assemblyman Stec responded this matter was a difficult one and had not been discussed or moved through Committees last week. He added there was the possibility that they could be called back into session; however, he noted, he believed if they were called back into session it would be related to *COVID-19* and financial issues relating to the same and the issue regarding insurance could be one of the issues they discussed. Supervisor Merlino apprised the business community was well aware of the financial repercussions from the proposed legislation, but they would be pleased to be provided with half of their loss to assist them with moving forward.

Supervisor Seeber voiced her appreciation to Assemblyman Stec for taking the time to meet with them today, adding she was hopeful to be able to receive updates each month at the Board Meeting from him, Senator Little and Congresswoman Stefanik, adding she was aware that they were all committed to providing the County with State and Federal aid. She mentioned that she and the other three At-Large Supervisors for the Town of Queensbury would be happy to assist Assemblyman Stec in advocating for Warren County. She pointed out the internet connection in the Town of Queensbury had been spotty as of late and she asked Assemblyman Stec if this was something he could work on getting remedied. Assemblyman Stec replied the issue stemmed from the increased usage due to more

individuals working from and being home. He said the infrastructure in the Town of Queensbury was better than what was located in the Adirondacks, but it still could be improved.

Supervisor Beaty advised the State Budget was short \$6.1 billion before the pandemic occurred, but this figure had since increased to around \$20 billion. He indicated New York State was already the highest taxed State in the Country and he inquired whether Assemblyman Stec thought they would be increasing taxes even more on an already strained population. Assemblyman Stec replied there were two sides of the aisle in the State Legislature, one of which was from the New York City region that tended to be supportive of raising taxes on businesses and the wealthy population, but this had not moved forward as of yet. He said he believed the State Senate was more moderate in how they viewed this because of their composition; he added he believed the Governor had been very cautious about wanting to raise taxes because of the pressure he was getting from a number of his colleagues in the State Assembly. He remarked his conference had always been cool to raising taxes more specifically during these unprecedented financial times and out of the box thinking was required, as he did not believe a \$20 million shortfall could be made whole by raising taxes, with a number of decisions being set aside regarding what to do with school aid, local aid, etc. as a result of the wait and see approach as to whether the Federal Government was going to take steps to bail New York State out with Federal funding. He said he believed this was the hope so the pressure would be relieved to raise taxes.

Chairman Thomas thanked Assemblyman Stec for taking the time to attend the meeting today and providing the Board with an update, as well as all of his advocacy efforts on behalf of the County. Assemblyman Stec encouraged anyone with issues that he could assist them with to feel free to contact him.

Returning to the Roll call, the following members were present:
Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 20; absent- 0

Supervisors Diamond, McDevitt, Driscoll, Frasier, Simpson, Merlino, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Leggett, Braymer, Bruno, Hogan, Dickinson, Strough, Wild, Magowan, Seeber and Beaty were present via teleconference.

Continuing with the Agenda review, Chairman Thomas called for a motion to approve the minutes of the May 15th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Magowan and carried unanimously.

Chairman Thomas advised he had a note in front of him that indicated Congresswoman Stefanik would like to address the Board via teleconference and he offered privilege of the floor to her. Michael Ostrander, *District Director for the 116th Congress*, informed he was present in the absence of Congresswomen Stefanik and would like to ensure everyone was aware that Congresswomen Stefanik sent a delegation letter to Governor Cuomo on Monday regarding releasing the FMAP (*Federal Medical Assistance Percentage*) funding to Counties and on Tuesday Governor Cuomo announced that he would release this funding.

Supervisor Seeber remarked how it had been helpful to have Assemblyman Stec, Senator Little and Congresswomen Stefanik attend the May 15th Board Meeting and she asked whether it would be possible to send each of them a formal invitation to attend the monthly Board Meetings until the *COVID-19* crisis was over because the updates from them had been beneficial. Chairman Thomas responded that these representatives were receiving invitations to attend the meetings. Supervisor Seeber apprised she was unaware this was occurring and she asked that going forward Chairman Thomas include the Board Members on these invitations to keep them informed.

Supervisor Beaty stated a concern that was expressed by he and Supervisor Seeber, as well as a number of other representatives from across the State during their trip to Washington

D.C. involved how often the State kept a portion of the funding for local governments for themselves when it was allocated to the State to distribute and he inquired whether it was a priority for the Congresswomen to try and change this so the funding could be directly allocated to the local governments to assist during the pandemic. Mr. Ostrander replied Congresswomen Stefanik was very supportive of funding being distributed directly to the Counties and local municipalities and she in fact had publicly stated this. He said he was aware that it was still a work in progress for the next stimulus bill to be included in terms of federal funding to be sent to the local municipalities; however, he noted, Congresswomen Stefanik was very supportive of it bypassing the State and going directly to the local municipalities and the officials in charge. Supervisor Beaty remarked he was pleased Congresswomen Stefanik was ahead of this.

Chairman Thomas welcomed Mr. Ostrander to the meeting and thanked him for participating and providing an update to the Board on behalf of Congresswomen Stefanik. Mr. Ostrander thanked the Supervisors for partnering with Congresswomen Stefanik's office, adding they were looking forward to continuing to work with the County to not only get through the pandemic, but also return to normalcy rather soon.

Returning to the Agenda review with the report by the Chairman of the Board, Chairman Thomas advised as everyone was already aware that the County was currently in Phase 3 of the reopening process; he added it had been a long slow moving progression to get to this point where the metrics were sound and there were no positive cases a few days ago, but now there was one. He stated the County was on track and was moving toward Phase 4 and he would be remiss to plead with not only the Board Members, but also the public to continue to follow the protocols including wearing masks, frequent hand washing and keeping the minimum social distance because the virus would not be eradicated anytime soon. He acknowledged the public for assisting the County with getting to this point, as well as to extend a special thank you to the Public Health Department, including Ginelle Jones, *Director, Public Health/Patient Services*, and Patricia Belden, *Assistant Director, Public Health*, and the nursing staff, as it had been a long three months with a significant amount of work required on their part. He continued, apprising he would also like to thank the Sheriff's Office for handling the daily checks on the individuals in quarantine, the County Attorney's Office for drawing up the paperwork regarding the quarantines and the Office of Emergency Services for the assistance they have and continued to provide. He recognized Mr. Moore for all of the hard work he had done while keeping everyone informed and for all of his efforts. He stated he did not want to leave anyone out and would also like to acknowledge the County staff who were working; however, he noted, he wanted to ensure the aforementioned individuals got the recognition they deserved since they had been working on the forefront since the beginning of this pandemic and continued to do so. Chairman Thomas apprised he had participated in the discussions regarding the merging of certain departments that were discussed by the Shared Services Committee and he thanked Supervisor Beaty for bringing this forward to start this discussion. He informed he had been present on the daily Capital Region Patrolling conference calls which assisted with moving matters to a top priority faster than it would have without these calls. He advised he had participated in the last of the evening conference calls with NYSAC (*New York State Association of Counties*) which had since ended, but during the last one they had stressed the importance of getting the State to release the FMAP funding that Congresswomen Stefanik had written a letter to Governor Cuomo about and the Governor had recently decided to release the funds. He mentioned NYSAC was also calling for a list of infrastructure projects needs from each County and he would like to thank Sara Frankenfeld, *GIS Administrator*, for her efforts in compiling that list for the County, as well as Supervisor Conover for spearheading the effort to gather the data required to assemble the information. He said the lists from every County would be gathered together and presented to the States Congressional representatives for a future infrastructure bill; he added the total cost of the projects for Warren County totaled \$136 million. He stated he had attended the weekly Economic Recovery Task Force meetings and he thanked Supervisor Wild for leading this

group, as well as the participants who provided their expertise and insight to developing a plan to assist with the economic recovery process for the County. He apprised on May 28th he had attended the Intercounty Legislative Committee of the Adirondacks meeting, which was the first meeting they had ever held via Zoom and on June 1st he attended a meeting regarding short-term rentals and the collection of occupancy tax from them. He said on June 8th he had attended the Adirondack Park Local Government Review Board Meeting via Zoom and on June 10th he met with the County Clerk to discuss reopening the Department of Motor Vehicles via appointment only on June 15th. Chairman Thomas advised he had attended a Department Head meeting during which they discussed the County's reopening plans and most of the departments had submitted plans and Mr. Moore had reviewed and he was in the process of reviewing them; however, he noted, according to his Executive Order staffing levels remained at 50% until at least June 29th. He informed he had renewed the State of Emergency on June 16th, but he was seeking to undo this as soon as he could. He apprised he had written a letter on behalf of the Aviation Mall to Governor Cuomo requesting that they be permitted to reopen their interior stores. He mentioned the Office of Emergency Services had received 668 gallons of hand sanitizer which needed to be distributed and he encouraged anyone aware of individuals in need of this product to have them contact their Office. He apprised on May 20th he attended a meeting of the working group for health insurance.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty apprised he was in the process of reviewing the physical austerity plan compiled by the County Administrator and he attended via Zoom the Shared Services Committee meeting regarding the possible merger of some of the County Departments. He said he was in the process of distributing the schedule for the 2021 budgeting process, adding he would be busy over the next few months meeting with the Department Heads to discuss the process as they returned to working in the office.

Supervisor Conover reported on the May 19th meeting of the Public Works Committee where they approved proposed Resolution Nos. 211-214. He mentioned for those who may not be aware Lake George and the Town of Bolton had been featured on a television show that aired on the Food Network on Thursday evenings at 10:00 p.m. that involved three restaurants in the Town owned by the Foy family, with the final episode airing next week. He stated he believed the program helped showcase Lake George and all of the assets in the region and he encouraged everyone to watch the program.

Supervisor Leggett advised the Public Safety Committee had met on May 18th, approving proposed Resolution No. 210 which he provided a brief summary of. He stated the Warren County Soil & Water Conservation District had met to discuss the reopening plan they had in place and they had operations underway. He informed he had attended a number of meetings of the WWIDA (*Warren Washington Industrial Development Agency*), who was working hard on the old dewatering site in the Town of Fort Edward to get it subdivided and road agreements in place in order to make the property available to interested parties. He apprised he had attended the NYSAC webinar yesterday regarding finances which all of the municipalities would be dealing with shortly, as well as the Intercounty Legislative Committee of the Adirondacks. He advised on a side note the Town of Chester hosted an Economic Reopening Information meeting two weeks ago to provide more information to their community on what was required of reopening and he thanked Congresswomen Stefanik, Senator Little and Assemblyman Stec for attending, as well as the panel of experts consisting of the County Administrator, Michael Bittel, *President/CEO, Adirondack Regional Chamber of Commerce*, and Ed Bartholomew, *President, Warren County Economic Development Corporation*, who had all provided vital information to the local business owners.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt advised that he and Mr. Bartholomew had met with representatives of a new motorcycle helmet manufacturer whose headquarters was in the Town of Queensbury

which he felt was very productive. He said they were proposing the creation of about twenty jobs over the next three years which was one of the main purposes of the LDC (*Local Development Corporation*).

Supervisor Braymer stated the Environmental Concerns & Real Property Tax Services Committee had met on May 19th, approving proposed Resolution No. 219 which she provided a brief overview of. She said the next Committee meeting was scheduled for July 13th, the purpose of which was the "Last Chance Meeting"; she added as of right now no one was signed up to participate, but it was possible this would change between now and the meeting date. Supervisor Braymer acknowledged the Sheriff's Office and in particular Sheriff LaFarr and all of the Sheriff's Officer who attended the Civil Rights March in the City of Glens Falls on June 5th to ensure all attendees were safe. She said the event was managed well which she equated to law enforcement being involved and that the organizers were very prepared.

Supervisor Bruno indicated he had attended all of the Committee meetings he was assigned to via Zoom, with the exception of the June 15th meeting of the WWIDA, which he missed due to having the incorrect link to connect to the meeting.

Supervisor Driscoll apprised the Human Services Committee had met on May 18th and approved proposed Resolution No. 209 which he provided a brief overview of; he added he would be requesting a roll call vote on this particular resolution so he could abstain from voting on it, but he would encourage his colleagues vote in favor of it. He stated the next Human Services Committee meeting was scheduled for this upcoming Monday and he encouraged all to review the agendas that had been distributed pertaining to meeting.

Supervisor Frasier advised the Finance Committee had met on May 27th, approving proposed Resolution Nos. 196, 197, and 218-219 which she provided brief overviews of. She advised she had also attended the Zoom meetings of the Intercounty Legislative Committee of the Adirondacks, as well as the health insurance working group meeting. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan stated he was pleased to report Robert Lynch, *Deputy County Treasurer*, reviewed the County Budget to look for savings and determined that money set aside for long-term vacation accruals had a surplus in the account. He explained the funds in this account were used to pay out vacation accruals when employees retired or resigned from the County and the Government Accounting Standards required the County to fund the current portion of that, but not the long-term share and the County had been funding the long-term share for quite some time. He said they would be allocating \$2,435,000 from this account into the General Fund to use to offset some of the lost revenue, \$158,000 to the County Road Fund, \$41,000 for the Road Machinery Fund, \$18,000 for the Employment & Training Fund, and the Self-Insurance would receive \$16,000. He advised not only was this freeing up \$2.8 million for the County to use because it was being allocated to surplus funds and not reserve funds, it would also permit the County Budget Officer to have \$2.6 million less to try and budget with next year, as this was a long-term savings every year with no loss of revenue on the other side of it.

Supervisor Wild inquired what the timeframe was for the long-term savings and Mr. Swan responded this had been moved into the long-term debt situation which meant it would be paid for out of that account. Mr. Swan explained on average the County was paying \$150,000 on an annual basis for these vacation payouts which was why it did not make sense to have an account with a \$2.6 million balance; he added once they received permission from the State Comptroller's Office to move this money out of this account they did so. Supervisor Leggett asked how they determined how to divvy up this money between the different accounts, such as the Road Fund, etc. and Mr. Swan replied he did not have an exact answer, but they returned all of the long-term portion of the funding which equated to \$2.6 million and they left about \$150,000 divided up into those funds to pay out vacation accruals for employees who retired right now; he added he did not have the percentages because it was a dollar amount.

Supervisor Simpson informed the Personnel & Administration Committee had met on May

27th; he advised he would like to thank the working group that was established to address the employee concerns during the reopening process and ensure a safe transitioning process was in place to bring employees back to work, with the understanding that this was a very fluid situation. He stated the working group members consisted of Supervisor Seeber, Liza Ochsendorf, *Director, Employment & Training Administration*, Tammie DeLorenzo, *Assistant to the County Administrator*, Amy Clute, *Self-Insurance Administrator*, Supervisor Magowan, Patricia Nenninger, *Personnel Officer*, Frank Morehouse, *Superintendent of Buildings*, Kevin Hajos, *Superintendent of Public Works*, Don Lehman, *Public Relations Director*, and Supervisor Geraghty. He stated they had worked collaboratively to put together a survey which he would like to recognize the employees for filling out and submitting their responses in a timely manner. He remarked he hoped they were able to achieve what they set out to ensure the transition to bring employees back to work went as smooth as possible. Supervisor Simpson advised proposed Resolution Nos. 215-217 were approved at the May 27th Personnel & Administration Committee meeting. He called attention to proposed Resolution No. 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*, apprising he had been unable to attend the meeting where this was discussed, but he hoped all of the questions that were presented to him were answered and everyone was comfortable moving forward.

Chairman Thomas congratulated Supervisor Hogan on her recent appointment to the Adirondack Park Agency.

Supervisor Hogan thanked Chairman Thomas for the recognition; she apprised Cornell Cooperative Extension would be returning to work in the office next week at 50% capacity, but prior to that they had all been working tirelessly from home. She mentioned they were offering programs via Zoom, including Dining with Diabetes, Food Sustainability Education, etc., all of which, as well as other programs were available on their website for review at your leisure which she encouraged everyone to do. Supervisor Hogan announced their annual fundraising Golf Tournament would be held on August 22nd at Cronin's Golf Resort in the Town of Warrensburg, with a few changes to follow all of the guidelines, but it should still be a fun event and she encouraged everyone to attend.

Supervisor Dickinson stated he was working on scheduling a meeting of the Occupancy Tax Coordination Committee for the purpose of discussing the Occupancy Tax Spending Plan, as well as Occupancy Tax funding. He said a number of event organizers had been participating in the cutbacks and he would like to discuss a few of them the County had contracts with to ensure their funding was decreased appropriately.

Supervisor Merlino thanked the Tourism Committee members for allowing them to call him last Wednesday because he needed an answer on something by Thursday. He offered privilege of the floor to Joanne Conley, *Director of Tourism*, to provide a synopsis of the activities in the Department. Ms. Collins proceeded to review a presentation which she distributed to the Board Members via email yesterday entitled "Modified 2020 Marketing Plan July 2020", in detail; *a copy of which is on file with the items distributed at the June 19th Board Meeting*.

Supervisor Driscoll thanked Ms. Conley and Supervisor Merlino for providing all of the Board Members the opportunity to voice their opinions on the plan, as well as taking the time to listen to his concerns and answer his questions. He advised originally he had been opposed to all three of the proposals due to his concerns involving the late fall and winter seasons not being addressed; however, he noted, following his conversations with Ms. Conley and Supervisor Merlino he began to comprehend their plan in regard to all seasons being equally addressed.

Supervisor Hogan advised she would like to echo what Supervisor Driscoll had just stated, as for obvious reasons she had relayed her concerns regarding no funding being budgeted for the winter season, but Ms. Conley and Supervisor Merlino took the time to explain their process. She stated she was fully supportive of the plan and was appreciative of the thoughtfulness and care they had taken in the marketing materials that would be released.

Supervisor Wild recognized Ms. Conley for her efforts; he apprised Ms. Conley neglected to mention she had been authorized to spend \$10,000 on marketing efforts in Downstate New York following which she had displayed the amazing results of these labors. He stated he felt they should recognize Ms. Conley for the great job on this effort and asked her to keep up the good work. Ms. Conley advised a week ago the Tourism Department had decided to commence their marketing efforts for the region using a minimal amount of money through social media. She said by spending \$10,000 on this marketing effort they were able to access ten million individuals, with the blog story being shared around seven hundred times, seven hundred comments were made and it had received several thousand likes, all for a cost for engagement of \$.50.

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild apprised Economic Growth & Development and Higher Education had met and approved proposed Resolution Nos. 205-207 and he provided a brief overview of each. He stated the Economic Recovery Task Force had met on a weekly basis since around the beginning of the COVID-19 crisis and he recognized the following individuals for the contributions they made to this group: Mr. Bartholomew, Mark Behan, *Behan Communications*, Mr. Bittel, Frank Dittrich, *Warren County Lodging Association*, Dr. Kristine Duffy, *President, SUNY Adirondack*, Kathy Munsel, *representing Fort William Henry*, Laura Kohls, *Courtyard by Marriott*, Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, Ms. Ochsendorf, Vincent Crocitto III, *Holiday Inn Resort*, Chairman Thomas, Mr. Moore, Ms. Frankenfeld, Ms. Jones and Ms. Conley, as well as many more which he was neglecting to mention. He said he wanted to ensure everyone was aware that this Task Force was a public and private partnership; he added he was thrilled these individuals were donating their time to assist with getting the area reopened for business by providing Mr. Moore with an abundant amount of information to bring to the Control Room in an attempt to get the regions businesses reopened. Supervisor Wild informed he had also attended the meeting of the WWIDA, as well as recording a speech for the students graduating from SUNY Adirondack. He stated he hoped to be able to honor a few of the students who graduated from SUNY Adirondack when the County was reopened to the public. He concluded by advising there would be additional discussions forthcoming regarding SUNY Adirondacks 2020-21 Budget.

Supervisor Magowan advised Support Services had met on June 15th, approving proposed Resolution No. 215 which he provided an overview of. He mentioned next week he would be unable to attend the Committee meetings scheduled for next Tuesday because he would out-of-town. He stated as Chairman Thomas eluded to earlier in the meeting, the Office of Emergency Services had received a significant supply of gallon jugs of hand sanitizer to distribute which he worked with an employee from Buildings and Grounds to construct cradles for them, as well as modifying the pumps to prevent too much product from being disbursed at one time.

Supervisor Seeber voiced her appreciation of Supervisor Magowan for providing assistance to the County on projects that had come forward during the pandemic. She apprised the Criminal Justice Committee had met on May 18th, approving proposed Resolution Nos. 203-204, both of which were brought forward by requests from the Public Defenders Office. She stated she would like to highlight on May 29th the Board Members received an email from Mr. Lehman regarding the Rainbow Project that was managed by the Probation Department, informing she wanted to ensure everyone was aware of how hard Amy Secor, *Juvenile Probation Supervisor*, was working on this with the Department. She said the rainbows were delivered to different places in the region which was noted in the local media. She apprised Ms. Secor had noted that this was a positive outcome as a direct result of ongoing work that they did on a daily basis to ensure the implementation of restorative justice and those practices within the community. She pointed out the juveniles who participated all did so on a voluntary basis; she added this allowed the participants to have more of a sense of belonging and responsibility and sense of community and she applauded their efforts. She said she hoped everyone would take the opportunity to attend the Criminal Justice Committee

meeting on Monday where the Probation Department would discuss this Project in more detail and she thanked Supervisor Leggett for agreeing to Chair the Committee meeting for her. Supervisor Seeber thanked Chairman Thomas and Mr. Moore for their efforts which allowed her to meet with the Sheriff and Supervisors Driscoll and Leggett on June 2nd to discuss preparing for the peaceful protest which took place in the City of Glens Falls, as well as issuing a powerful statement that was signed off of by other organizations and agencies that partnered with the County which she believed was appropriate. In addition, she said she was a member of two Standing Committees for NACo (*National Association of Counties*), the first of which was Resilient Counties that had met on May 22nd and the Criminal Justice and Public Safety Committee on June 5th, both of which were very informative. She acknowledged Chairman Thomas for supporting her in reapplying to an appointment on those Committees for next year. Last, she advised at the appropriate time she would be requesting a roll call vote on proposed Resolution No. 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*, which she would be abstaining from the vote, but not recusing herself from dialogue after reading all of the materials and discussing with the County Attorney's Office.

Supervisor Beaty informed the County Facilities Committee had met on May 19th, approving proposed Resolution Nos. 198-202 which were self explanatory. He stated he had attended numerous meetings with Department Heads as part of the shared services initiative to explore opportunities that may exist to merge departments to save money due to the need now more then ever to reduce the County expenses. He said he believed these meetings were very beneficial with every Department Head providing valid cases on behalf of their departments, as well as potential savings opportunities which he was appreciative of; he added these meetings would be ongoing. He thanked Supervisors Seeber and Magowan for joining him in distributing thousands of face masks to the citizens of the Town of Queensbury by delivering them to small stores, restaurant, senior citizens housing, etc. He said although they could not reach every resident it was a successful program which took a substantial amount of time and effort by himself and Supervisors Seeber and Magowan. Supervisor Beaty inquired when the Board would be appointing a member to represent Warren County into the vacant position on the WWIDA, which was vacant due to the County not renewing Travis Whitehead's, *Town of Queensbury Resident*, term in January of this year which he was opposed to. He said he had been under the impression this vacancy would be filled, but nothing had been brought forward which was concerning to him because they were short one representative on the WWIDA and he questioned what the plan was going forward to fill this position. He stated that he had asked Mr. Hajos about six weeks ago to provide hand sanitizing stations at every County-owned facility and with the assistance of Supervisor Magowan and the Building and Grounds staff this project was well underway and he acknowledged Supervisor Magowan for assisting the County on this project, as the more they could make the employees and visitors feel safe the better off the County would be.

In regard to the policy regarding appointments, Supervisor Simpson advised this had originally been entertained by the Personnel & Administration Committee following which it was referred to the Legislative & Rules Committee, but he could not recall if this subject matter was ever discussed by the Committee. He stated if everyone was agreeable he would be comfortable adding this to the agenda of the next Personnel & Administration Committee meeting for discussion. He said he believed they had been discussing whether the appointments would be the Chairman's appointment with the Board voting on that appointment afterwards, but the conversation appeared to have ended there. Chairman Thomas remarked he was agreeable to adding this to the agenda of the next Personnel & Administration Committee meeting.

Continuing to the Report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Samuel Broth for 20 years of service to the DPW;
- * Julie Butler for 25 years of service to the County;

- * Scott McLaughlin for 30 years of service to the Information Technology Department;
- * Greg Bolton for 30 years of service to the DPW; and
- * Patricia Belden for 30 years of service to the Public Health Department.

Mr. Moore apprised he had been asked by the DSS (*Department of Social Services*) to read an announcement regarding a retirement of a long-term employee. He stated that Cindy Mulcavy was retiring after 33 years of service to the DSS on May 29th and she had started her career with them in 1987 as a Caseworker in the Preventive Unit in Children Services which not only a difficult job to do, let alone to start with. He informed in 1992 Ms. Mulcavy was promoted to Sr. Caseworker which she served in for both Foster Care and Preventive Unit, with most of her years working in Preventive. Beginning in 2000, he said she served as Staff Development Coordinator until 2012 when that position was abolished and then she was reinstated as a Sr. Caseworker. He continued, apprising in 2016 Ms. Mulcavy was promoted to Supervisor in the Preventative Unit; he added she was well respected by her staff and everyone was sad to see her leave and he would like to congratulate her on a long career during which she had a significant impact on peoples lives which he thanked her for.

Mr. Moore stated he would like to echo all of the acknowledgments Chairman Thomas had mentioned in his report that were all worthy of the recognition. He apprised he would also like to thank the Supervisors because they were all critical in enforcing the rules which we may not all agree with, but they were imperative in controlling the infection rate, as well as getting this region into the position that its currently in to have a decent summer in regard to sales and occupancy tax collections even though it would not be near as much as a typical summer would have been. He advised the enforcement of all these public health measures rested on the local governments with the County having the ability to issue building code violations, but this had not been necessary because the business community had been so selfless and cooperative in dealing with all of this which a significant part of was due to the one on one contact they had with both the Town, At-Large Supervisors and Ward Supervisors, as well as their staff. He indicated this had been a cooperative, productive effort across the board and he thanked each of them for playing the part that they did in this effort which was what was making the difference.

Mr. Moore apprised as everyone was already aware of there was one new positive COVID-19 case and he would like to repeat what he had indicated to the business community yesterday evening which was that with every new positive case, and he was sure there would be more because there was still a pandemic, the County was committed to tracing where it came from, why it occurred and whether it occurred as a result of any of their actions or inactions that this be addressed to ensure they got it under control they did not have to take a step backwards like some places in the United States. He said this particular new case came about from outside of this County who has had some known cases of the Coronavirus and this individual had not been feeling well and had been home sick resulting in them only exposing their immediate family members, all of whom were under quarantine. He mentioned this had not been unexpected and was an easy case to manage and trace; however, he noted, difficulties would arise if someone from out-of-State visited Lake George and caused a number of residents to catch the Coronavirus or there was an outbreak due to an error on the County's part. He restated the roll the Supervisors all played working with the business community leaders was the most important action in this.

In conclusion Mr. Moore stated he would like to read aloud the first part of a news article featured on www.myrtlebeachonline.com with the headline stating "Tourists say they got COVID-19 in Myrtle Beach. States give advise as South Carolina cases spike". One County Health Department was warning its residents about vacations after three people tested positive for Coronavirus following a recent trip to Myrtle Beach. Several States are offering guidance on ways for their residents to protect themselves during any travel. The Health Department in Preston County, West Virginia announced that eight people tested positive for COVID-19 after recent trips to Myrtle Beach. Preston County is a rural area near Morgantown and West

Virginia University with a total of 2,200 confirmed *COVID-19* cases. One County Health Department was warning its residents about vacations after three people tested positive for Coronavirus following a recent trip to Myrtle Beach. Myrtle Beach, South Carolina health officials urged people to wear a mask and practice social distancing, but have yet to announce plans for any more closures because of the increase in cases. The Myrtle Beach area also been called a Coronavirus hotspot by the South Carolina Department of Health and Environmental Control. No States have yet to issue bans or recommendations not to travel to Myrtle Beach. Mr. Moore apprised the article continued on, but there was no reason to continue reading because he believed they had a thorough understanding that Myrtle Beach was a hotspot as a result of some of the actions they took during their reopening process that were incorrect; he added he hoped for their sake they were able to get this under control because it did not leave a good impression for Myrtle Beach. He read aloud a headline from Fox 8 in West Virginia as follows "Public Health Officials issue warning after spike in positive *COVID-19* cases linked to Myrtle Beach visit". He continued, advising there was one from a CBS affiliate in Pittsburgh, Pennsylvania with the headline "State Health Officials link Myrtle Beach travel for spike in Coronavirus cases". Mr. Moore remarked no one would like to be in the current position of Myrtle Beach because their brand was being tarnished; he added it was up to the County to ensure their brand remained in good standing.

Continuing with the Agenda review with the report by the County Attorney, Mary Elizabeth Kissane, *County Attorney*, apprised she would like to discuss proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, advising she had a conversation with Supervisor Hogan, who was requesting a revision to the proposed Resolution. She said following her discussion with Amanda Allen, *Clerk of the Board*, regarding this request they determined they were uncomfortable making any changes to the resolution because the Committee had been so adamant about it being the same; however, she noted, she believed the request was warranted, as it related to changing the name of the tower policy which was in quotation marks to the correct document name which was Policy on Agency Review Proposals for New Telecommunications Towers and other Tall Structures in the Adirondack Park. She stated an amendment was required from the floor. She apprised the next thing she would like to discuss was the email she distributed to the full Board on June 16th regarding the Opioid litigation. She said when she distributed that email they had been asked by outside counsel to either adopt a resolution permitting them to pursue something with the local pharmacies or to opt out of doing that. She mentioned Shayna Sacks, *Esq., Outside Counsel for the County*, was participating in the meeting via Zoom to provide a brief update and answer any questions the Board Members may have.

Supervisor McDevitt asked Ms. Sacks if there was a timeframe in terms of a settlement on this case and Ms. Sacks responded what was occurring now was the Warren County case was included in a coordinated batch in Suffolk County before Judge Garguilo and all of the entities that were in New York were within that litigation. She said this was a good position to be in because Judge Garguilo was very supportive of the County's case and his rulings had been supportive, as well. She informed the first trial, which was referred to as a Bell Weather Trial, with the idea that the difference in a class action was they held a few trials and used the results of those trials as a guide moving forward; however, she noted those decisions would not be binding because everyone had their own individual case, but the idea was those cases that went forward first would be a guide for future settlement, etc. She indicated three cases were chosen by the court to be the first ones to move forward and included the Attorney General's case on behalf of the State, and Suffolk and Nassau County on Long Island which were selected due to being the first two cases that were filed. She advised they were supposed to have a trial with all three of those plaintiff's against all of the forty plus entities they were suing beginning in March about two weeks after everything began to shutdown due to the pandemic resulting in the court being forced to move the trial first to April, then to the end of July/early August and then just recently the court decided to hold the trial in September due to the fact that this required a jury trial. She said due to the Coronavirus this could change

again, but as of right now they were ready and hoped that the court would move forward with the trial in September, but if the date changed again she would notify them. She advised in terms of settlement, which was slightly different, the standard for the best manner to settle any type of case was through a trial date, as there was nothing that pushed a case more than a trial date which was why they were disappointed the trial date got changed, but they understood it was not possible to hold a jury trial in the current climate. She mentioned at the same time there were ongoing discussions for the global settlement which she would keep everyone updated on.

Supervisor Braymer questioned what a resolution adding local pharmacies had to do with the status of the case if the case was ready to move forward with the trial and Ms. Sacks replied the cases currently moving forward were the cases they hoped would guide settlement in the future and there was nothing that prevented them from adding more defendants as they discovered new information. She said when the case first began it was only against the manufacturers of the medications, then it was expanded to the distributors of the medication and then it was further expanded into the retailers because through discovery they realized that those three conglomerates of groups were all in it together similar to how governments went after organized crime meaning that they were all related to one another and when one acts they found everyone who was related and had knowledge of that. She informed through discovery they had determined not only were the large chain pharmacies involved, but there were some smaller chains who were involved with the issue, as well. She said there were two particular pharmacies in Warren County that had extremely high numbers of opioid sales which they would like to look into further and were seeking permission from the Board to do so because these were both small businesses. She advised they had access to information that allowed them to calculate exactly how many pills those two particular pharmacies sold and part of the further investigation into them would assist with determining whether there was an outside reason for them to be sued, such as if there was another reason besides actual knowledge that they did something illegal or wrong in violation of the statute. As an example she stated if one of those pharmacies was located adjacent to a cancer clinic or they were located in the basement of a hospital it would justify why they had such high numbers and this would be a company they would not want to pursue with in the lawsuit. She apprised she was looking for direction from the Board as to whether they wanted her to pursue investigating these two pharmacies further or whether they would like her to provide additional information before a decision was rendered. She pointed out some Counties had hundreds of pharmacies that fit into this category, but Warren County only had two which was a small group to look into that disbursed such a high quantity of pills.

Supervisor Braymer interjected she thought there were five smaller pharmacies on the list from Warren County that could be looked into further. She asked Ms. Sacks if she was indicating the County did not need to take any action in regard to adding these pharmacies as a defendant, but rather she was seeking verbal approval to look into them further because the Board was under the impression that they needed to file a suit based on the statute of limitations. Ms. Sacks responded they were concerned that there was a statute of limitations and if the County provided her with verbal approval their firm would make a determination as quickly as possible, put it into a complaint, send it to Ms. Kissane to approve and then file it; she added they were working on a tight deadline and if she got the go ahead she would likely work on the matter this weekend; however, she noted, nothing would occur without the authority of the Board. Supervisor Braymer asked Ms. Sacks to clarify the number of pharmacies they would be looking into and whether she felt this would significantly assist the County's case and Ms. Sacks responded she did not have the numbers in front of her, but her understanding was that it was two. She added even if it was five pharmacies instead of two, that was still a small manageable amount for her to be able to review rather quickly. In terms of changing the lawsuit dramatically, Ms. Sacks stated this was not likely; however, she noted, there were a few strategy reasons, as well because a lot of the defenses of each of the different entities was to place the blame on someone else and by pointing to an entity who was

not included in the lawsuit itself created a different strategy for the parties involved. She said she could not promise that it would increase the numbers significantly, but that was something they could balance and if it was something the Board was not comfortable with then they would not move forward. She remarked in her point of view including more defendants was never a bad thing unless there was some outside reason to not include them.

Supervisor Hogan inquired whether online or internet pharmacies were included in their analysis and Ms. Sacks replied they were not being included in the sense of the data that they had access to related to pharmacies in the United States reporting to the DEA (*Drug Enforcement Administration*) and she had no control over what another Country may do or something online because it was not something that was documented in the same exact manner although the idea of those were included in the case and in the history of why there was such an issue. Supervisor Hogan asked if Ms. Sacks could speak to the Board about the other Counties who had taken action against the pharmacies and had experienced countersuits and Ms. Sacks responded inquiring if Ms. Hogan was indicating they were included in a lawsuit and then got sued themselves. Supervisor Hogan advised the County's were sued for instituting the suits against the pharmacies. Ms. Sacks apprised she was unaware of this ever occurring and she asked if this pertained to the large chain pharmacies or the smaller individual ones and Supervisor Hogan replied this related mostly to the large chains. Ms. Sacks advised suing someone who sued you was a frivolous idea; she added she had not heard of this, but if Supervisor Hogan had any additional information regarding this she would be happy to look into it.

Supervisor Magowan apprised he was confused by the process because the pharmacies were not the ones who wrote the prescriptions and were just doing their job by filling them and while he understood including the pharmacies in the lawsuit, he inquired whether they were going to sue the ones who wrote the prescriptions, as well; Ms. Sacks responded that the large chain pharmacies were already included in the lawsuit. She explained the first group of defendants consisted of the manufacturers and were the ones who produced the drugs and the argument there related to marketing with the allegation that they marketed the product in a misleading manner which in some ways would be referred to as a lie. She said the manufacturer shared this information with customers and consumers like yourselves, as well as physicians. She advised physicians received all of their information from the manufacturers so if the person an individual was relying on for information was not being truthful and then the physician relayed it to their patients it would become difficult to place the blame on that individual. She said she was not indicating that all doctors were perfect because there were many cases where physicians clearly overstepped their bounds. She apprised whether or not a company relays that a drug was addictive, if someone keeps coming into an office and asking for this particular drug, as a physician they should be able to determine something was wrong and make a judgement call. In regard to distributors, she advised they were the company that were provided the medication by a manufacturer to disburse to the pharmacies around the Country. She explained a distributor had a statutory requirement according to State and Federal law that if they noticed numbers that were beyond what was deemed appropriate they were supposed to halt their shipment and notify the DEA. She stated their allegation which was based on internal documents and things they had observed was that they did not report this and actually ignored this. She informed the pharmacy retailers had the same burden because if they saw significant numbers had a duty to turn the business away and companies like CVS, Walgreens, etc. had an internal system, as well as the smaller pharmacies meaning if they noticed the same individuals were coming in everyday with the same prescription claiming the same injury these pharmacies had an obligation to turn away that business. She said this was where the legal argument originated from with the smaller pharmacies not always being the focus of the litigation because the numbers appeared to be pointing more toward the large companies causing the issue due to having more volume as a result of them having more stores; however, she noted, they had determined some of the smaller pharmacies were part of this problem. Supervisor Magowan thanked Ms. Sacks for the

information, apprising he believed he had all the information he needed to make an informed decision.

Supervisor Shepler voiced her concern that the pharmacies here were the middleman and the manufacturers and distributors were the ones who were providing these drugs to the pharmacies who were disbursing them from the orders of physicians. She said she believed the physicians needed to be looked into first and foremost before they started pursuing the pharmacies for receiving the orders from the physicians offices. Ms. Sacks disagreed that the pharmacies were the middleman, as she believed the distributor was the middleman if they were put in order because the manufacturer sent the product to the distributor who then disbursed them to the pharmacy and the argument was that they were all involved with each other because they all had knowledge about what was occurring.

Supervisor Wild voiced his concerns regarding the cost the smaller pharmacies would incur to defend themselves. He said with the current downturn in the economy he hoped they were careful in their selection of who they were going after to prevent from closing these businesses. He appraised he was unsure where these specific pharmacies were located, but if they were in the North Country they could be the only pharmacy in that region which he was cautious about and had reservations about including these smaller pharmacies who may be forced out of business as a result of this lawsuit. Ms. Sacks informed that this was part of the investigation that her staff would conduct, apprising she believed the two smaller pharmacies she was referring to in Warren County were associated with Price Chopper which were not small independent pharmacies, but rather consisted of a smaller chain of pharmacies. She advised she was familiar with the Lake George region and understood that these pharmacies could be located in an area where they were the only pharmacy; she added she could provide the Board Members with details regarding the pharmacies in question to set their mind at ease.

Chairman Thomas inquired whether the Board would like for Ms. Sacks and her staff to look further into the pharmacies in question. Ms. Sacks appraised another option would be for her to provide additional information regarding them before a decision was rendered. Chairman Thomas advised he was told a decision was required by today and Ms. Sacks interjected that what she was seeking was a determination whether the Board was opposed to her investigating the activities of these two smaller pharmacies further. She remarked she was appreciative of the reservations that were expressed, apprising as the individual who was handling the matter she could ensure no action would be taken without receiving the consent of the Board. She indicated some Counties had notified her they were comfortable moving forward while others were opposed; she added if the Board Members were undecided she would be happy to look into it further to provide them with additional information to help them render a decision as long as they were not fully opposed to the notion.

Supervisor Wild inquired whether they could give Ms. Sacks the go ahead to moving forward with adding these two smaller pharmacies to the lawsuit and then remove them at a later time if they changed their minds and Ms. Sacks replied affirmatively. Supervisor Wild remarked this would be his preference then. Ms. Kissane interjected she was concerned this opioid litigation would become a debate similar to how later in the meeting when there would be debate regarding the litigation concerning David Decker. She stated because of this she believed it was not appropriate to move forward with litigation against these pharmacies only to have the litigation be withdrawn in the future which was what had caused the issues with the case against David Decker. Supervisor Hogan asked for clarification as to whether Supervisor Wild was against the proposed litigation. Supervisor Wild advised he was opposed to moving forward with litigation against the smaller pharmacies unless they had a sense that they were doing something wrong so he was proposing to include them now, but withdraw it if the additional information that was provided to them justified their numbers. Ms. Sacks advised she did not think this was necessary because she felt she could provide the Board Members with additional information to ensure they were comfortable with their decision. Supervisor Wild asked whether Ms. Sacks required a determination today and Ms. Sacks responded she was looking for them to decide whether they were opposed to adding the smaller pharmacies to the

lawsuit regardless if they received the further information.

Chairman Thomas called for a consensus of the full Board through a show of hands on how many people were in favor of including the smaller local pharmacies in the opioid litigation following which it was determined it was not the consensus of the Board to move forward, with Supervisor McDevitt being the only Board Member in favor of this action.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Capital District Regional OTB - Audited Financial Statements and Supplemental and Other Information for years ended December 31, 2019 and 2018;
2. Capital District Regional OTB - Financial Report dated November 30, 2019
3. Warren County Commissioner of Jurors - Annual Jury Report for 2019

Minutes from:

1. Warren County Jury Board - April 22, 2020 Annual Meeting.

Letters/emails from:

1. NYS Parks, Recreation & Historic Preservation - announcing that the Hague Baptist Church is to be considered at their June 11, 2020 meeting for nomination to the National and State Registers of Historic Places.
2. Town of Queensbury - Resolution No. 187 of 2020, *Resolution Setting Public Hearing on Proposed Local Law to Amend Chapter 179 "Zoning" of Queensbury Town Code to Revise §179-4-090 "Parking & Loading Regulations"*, and Notice of Public Hearing concerning same.
3. Email from June Maxam/North Country Gazette - regarding improper FOIL responses and charges.
4. Letter from F.R. Smith & Sons, Inc. - modifications to SPEDES Multi Sector General Permit (MSGP-GP-0-17-004) SPEDES ID# NYR00F527.
5. Adirondack Park Local Government Review Board Resolution - *"Recommending Actions to Strengthen the Clean Drained and Dry Aquatic Invasive Species (AIS) Spread Prevention Law"*
6. Adirondack Park Local Government Review Board Resolution - *"Requesting Review and Change of APA Policy on Agency Review of Proposals for New Telecommunications Towers and Other Tall Structures in the Adirondack Park"*.
7. Email from G. Travis Whitehead - written comments and documentation with regard to Resolution No. 217 of 2020.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 196-219 were mailed; she apprised Resolution Nos. 220-224 were produced after mailing, pursuant to action taken at the June 9th Occupancy Tax Coordination and Tourism Committee meetings and the June 15th Support Services and Personnel & Administration Committee meetings and a motion was needed to bring them to the floor. The necessary motion was made by Supervisor Simpson, seconded by Supervisor Braymer and carried unanimously.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Hogan requested a roll call vote on proposed Resolution Nos. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, and 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*.

Supervisor McDevitt requested a roll call vote on proposed Resolution No. 212, *Authorizing Revocable Bikeway Right-of-Way Private Use Licensing Agreement with Stewart's Corporation for Land Use for a Parking Lot*.

Supervisor Seeber indicated she had previously expressed a desire for a roll call vote at the appropriate time and she needed to ask for a formal opinion from the County Attorney

regarding whether there were any exceptions to the County's Ethics Code which indicated if a Board Member were to recuse or abstain that they could not participate in discussion, as the County's Rules of the Board were more prohibitive than Robert's Rules of Order were. She stated she would once again be requesting that a formal training be held regarding Robert's Rules of Order and the Rules of the Board because she believed they were continually having issues pertaining to confusion regarding these rules. Ms. Kissane replied that Section 3.042 of the County Policies indicated that no Municipal Officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise discussion, including discussing the matter and voting on it when he or she was aware or had reason to be aware that the action could confer a direct or indirect financial or material benefit on himself or herself, relative or any type of organization in which he or she was deemed to have an interest in. Ms. Kissane noted she was not taking any position on whether there was an interest for Supervisor Seeber here and the law indicated that if they abstained from the vote then they also could not participate in the discussion. Supervisor Seeber inquired whether there were exceptions to that Rule and Ms. Kissane responded there was always exceptions to the County Ethics Law, such as voting on the County Budget in general, but this would not be an exception. Supervisor Seeber remarked for today's purposes she would ere on the abundance of caution and she urged Chairman Thomas to make it a priority to hold a training on Robert's Rules of Order and the Rules of the Board, adding she felt it limited their ability to represent their constituents as it related to some of these votes and there appeared to be a significant amount of confusion pertaining to what these terms meant.

Supervisor Driscoll requested a roll call vote on proposed Resolution No. 209, *Authorizing Continuation of Contractual Relationships for Special Delinquency Prevention Programs*, and also stated as the Chairman of the Human Services Committee he had a responsibility for announcing that resolution and encouraging the Board Members to consider it, but he would be abstaining from the vote.

In regard to proposed Resolution No. 202, *Authorizing Agreement with Jacobs Civil Consultants, Inc. to Provide Consultant Services for All Services Related to the Pavement Management Plan at the Warren County (Floyd Bennett Memorial) Airport*, Supervisor Diamond apprised at the County Facilities Committee meeting where this had been approved there had been discussions regarding the agreement for the consulting services and his understanding at the time was this was an extension of existing consulting services. He stated at that time he had requested a copy of the agreement be forwarded to him prior to the Board Meeting for review, but the only thing that was provided to him was a scope of work which in his opinion was not an agreement between this consultant and the County. He informed this scope of work indicated the work not included in this proposal was sub-surface investigation to determine pavement of the CBR Values and he questioned whether this was work that was required that was not included in this scope of work. Mr. Hajos responded it was not guaranteed this work would have to be completed because they first needed to complete a visual pavement evaluation following which they would determine whether the work was required; he added he was unable to predict whether that work was what was necessary, but if they needed to determine the CBR value then it would be covered under the grant work. Supervisor Diamond pointed out the grant funding was maxed out at \$49,000 which equated to the itemized scope of work and he asked where the additional funding to pay for the work would come from if they exceeded the \$49,000 and Mr. Hajos replied they would request the funding from the FAA (*Federal Aviation Administration*) or the State. Supervisor Diamond asked for clarification that this meant this work was not covered under the current terms of the application the County was submitting and Mr. Hajos replied in the negative. Mr. Hajos apprised CBR value could be handled without doing any underground testing, adding he had worked for an engineering firm that did visual CBR values because subsurface investigations were not always required. He stated it was a caveat that was included in the contract to ensure if it needed to be done then there would be an additional cost. Supervisor Diamond remarked for the record without having the actual agreement that framed out the timeline for the work to

be completed or the original agreement that was awarded to this company in past years, he would be voting in opposition. Chairman Thomas asked Supervisor Diamond if he would like to request a roll call vote on proposed Resolution No. 202, *Authorizing Agreement with Jacobs Civil Consultants, Inc. to Provide Consultant Services for All Services Related to the Pavement Management Plan at the Warren County (Floyd Bennett Memorial) Airport*, and Supervisor Diamond replied affirmatively.

In regard to proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, Supervisor Braymer stated the County had recently missed an opportunity through NYSAC to advocate for more cellular and broadband infrastructure funding through a Federal Stimulus package, but the County had provided a large list of infrastructure projects because NYSAC had requested a wish list of projects that would assist the communities here. She said at this time she had suggested that they advocate for Federal funding for broadband and cellular infrastructure needs which she thought they could all agree that Federal Stimulus to bridge the digital divide in our County would dovetail well with State funding through the Broadband Program office, as well as other State funding and would be especially useful at this time. She informed the County currently may not have shovel ready cellular and broadband projects, but this could have been raised to NYSAC to enforce how serious the County was about solving this issue for its residents; however, she noted, not one of the Town Supervisors who would be voting in favor of proposed Resolution No. 206 supported her in this advocacy effort. She mentioned if they indeed wanted to improve cellular and emergency communications infrastructure as noted in proposed Resolution No. 206 was so imperative, then they needed to set aside politics and take every opportunity to do whatever was possible for their residents. She advised while she was not in favor of the exact wording of proposed Resolution No. 206 because they had not done their homework nor had they done their due diligence to proposed specific changes to the APA, she was supportive of finding better ways to improve cellular coverage which was why she would be voting in favor of proposed Resolution No. 206. In addition, she said Supervisor Hogan had pointed out there were future opportunities for advocating for improved broadband coverage which they both felt was important more specifically in this time of online learning and telemedicine. She apprised Mr. Moore had suggested they form an Ad Hoc Committee for the purpose of working on broadband issues throughout the County which she would be pleased to serve on and she urged Chairman Thomas to create this Committee.

Supervisor Simpson advised over the last few years the County had been advocating in Washington D.C. through NACo with NYSAC, who had scheduled the meetings to work with Senator's Gillibrand and Schumer on a Federal Infrastructure program which had not been completed at the Federal level and was specifically for cellular and broadband coverage. He said there was progress in that, but they needed to keep urging their Federal representatives to make that occur and come to an agreement so the County did have those Federal funds. Supervisor Simpson pointed out proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, was not requesting for the State to fund cell towers in the Adirondacks, with the purpose being to create a level playing field which permitted private investment in the Adirondacks. He apprised the Adirondacks were not asking the State to fund everything for them, as less government was needed and more opportunity for private businesses to be profitable in the Adirondacks to ensure they were not the ones who did not have them as other areas did.

Supervisor Leggett stated the County had received a copy of a Resolution adopted by Washington County with a similar intent, but he preferred the language they used in theirs because this one appeared to put the odious of the lack of cell phone coverage in the Adirondacks on regulation for the policy implemented by the APA Board when it actually came down to a matter of economics which was the real weak link and reason there was no cell phone coverage in the Adirondacks because it was not economically viable for these companies. He informed he had spoken to a representative who was working with the First Net with AT&T earlier this week to erect twenty towers across the Adirondack Park and 250

throughout the State as part of this larger federal program and they currently had those applications in front of the APA and were working through some of them, one of which was located in the Town of Chester. He indicted one of the issues they ran across in regard to economics was a cell tower that handled one location was not strong enough to handle two resulting in them having to replace towers which cost money. He said the push to get these private companies to invest in the region with the only way to make it profitable for them was to assist with public funding; however, he noted, there were issues with that as all of the municipalities were suffering from broadband expansion within the State and they were located in the Adirondacks without complete coverage of broadband and areas left out like the Town of Chester who was left "holding the bag" with Hughes Net while Slick was working with the Towns of Thurman and Johnsburg, as well as moving into Essex County, etc. He continued, other providers such as Spectrum were more reluctant to build out because it was not profitable for them even though they were receiving government funding and subsidies to expand into these areas. He advised the reason he was bringing this up related to the fact that they pointed to regulation as being the issue to economic development, but they really needed to consider their location which consisted of mountains and valleys and was a difficult terrain in the first place for cell phone coverage. He continued, apprising the other consideration was that there was not a population that could support the investment of these private companies who were looking at cost benefit ratios.

Supervisor Wild advised Ms. Kissane had mentioned a revision to proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, referencing the correct act and he was open to amending the proposed resolution if the Board would like to move forward with the proposed amendment. Chairman Thomas asked which section of the proposed resolution the amendment pertained to and Ms. Kissane replied instead of having "Tower Policy" in quotes which was what they referred to the regulation as in the proposed resolution it would be referenced by the correct document name which was "Policy on Agency Review of Proposals for New Telecommunications Towers and Other Tall Structures in the Adirondack Park".

A motion was made by Supervisor Wild and seconded by Supervisor Strough to amend proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, as outlined above.

Supervisor Leggett apprised that Supervisor Seeber had mentioned earlier in the meeting adding on the elected officials this resolution should be forwarded to within the body of the resolution and he asked whether this was still a valid concern. Chairman Thomas responded if Supervisors Strough and Wild did not object this could be handled along with the change in the name of the policy. Supervisor Seeber informed she was aware that other Counties had adopted resolutions that were identical to what was being proposed here today, but for clarification purposes she inquired whether they needed to list all of the places that the resolution needed to be forwarded on to because it was her understanding once the resolution was adopted it was public and could be forwarded on to anyone and she asked if this was a correct assumption. Mrs. Allen replied when names were included in a resolution, it authorized her to automatically distribute certified copies of the resolution; she added it indicated who the Board was directing the resolution towards. She said they could distribute resolutions to anyone after it was public; however, she noted, by including specific names in the resolution the Board was indicating who they wanted the resolution to reach. Supervisor Seeber stated following her discussion with Mr. Moore it was her understanding that after the resolution was adopted it could be forwarded on to anyone they would like to receive a copy of it once it was a public document so the need to amend the resolution to include the names of the individuals they would like it forwarded to was unnecessary, but she would like to clarify that her assumption was correct. Mr. Moore responded the Board could amend it to add the individuals they would like the resolution forwarded on to or they could forego the amendment and notify Mrs. Allen or himself where they would like it distributed.

Chairman Thomas apprised currently the amendment before them was to change the

name of the policy and the Supervisors who had made the motion and the second for the amendment were both agreeable to adding names to the resolution; however, he noted, unless someone provided them with a listing of who they would like the resolution forwarded to he would be ending the discussion.

Supervisor Simpson informed the APA policy regarding towers did not specifically state the tower height and there was no direct change that related to how they viewed administering their act. He said he was not concerned with the name of the policy, but rather the substance which provided the appropriate message.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 206, *Requesting the Adirondack Park Agency Review and Modify Current Cell Tower Regulations*, to change the name of the policy was outlined above was carried by majority vote, with Supervisor Hogan abstaining.

Supervisor Braymer advised she would like to echo Supervisor Leggett's comments regarding the importance of public financing because they did have private entities coming to the Adirondack Park, with several applications for new cell phone towers either approved or pending. She said this meant it was not necessarily that the private investors would not come to the Adirondack Park, but rather that it did not always make economical sense for them to do so which was why she felt public financing was important. She added it also proved that they did not do their due diligence on this resolution because they had never invited any of the private companies to discuss the issues they had with installing towers in the Adirondacks.

In regard to proposed Resolution No. 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*, Supervisor Braymer stated she was aware Ms. Kissane had indicated earlier in the meeting the Board would have a large disagreement about the proposed resolution; however, she noted, this was not the case, but she wanted to ensure they were aware of her disappointment regarding the stipulation of discontinuance was filed with the County Court before the full Board had an opportunity to vote on this. She remarked she concurred that the lawsuit should be withdrawn, but if this was a different issue that she did not agree with and the action had already been taken without her having a chance to vote she would have been very upset and she did not believe this was the correct process because they should not be entering into binding actions without the approval of the full Board. She added Mr. Decker's attorney had indicated for several months now they were going to sue the County, apprising she was unsure why they were not alerted sooner about this and then this action was required so quickly without the approval of the Board at today's meeting.

Supervisor Beaty advised in regard to proposed Resolution No. 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*, the Board had never been permitted to terminate the lawsuit, but the lawsuit was now terminated which he believed by statute was a decision that could only be rendered by weighted vote. He said he had no knowledge of this action, as the Personnel & Administration Committee had recommended that it be terminated following which it was already terminated and as a representative of the Town of Queensbury he never had the opportunity to vote on this action nor did the vast majority of the Board. He informed he felt it was a moot point to even have a resolution pertaining to this action before them because from his perspective they had allowed a Committee to determine for the full Board that the lawsuit should be dismissed which he was troubled by. He mentioned maybe the County Facilities Committee would begin to initiate or withdraw lawsuits on their own if this was the only action required. He voiced his disdain for this action and how inappropriate it was, apprising he would be voting in opposition of the proposed resolution. He stated he would like to not have to vote on this because they should not be voting on an action that had already occurred.

Supervisor Merlino exited the meeting at 12:22 p.m.

Mr. Lehman interjected that there was a public comment regarding this resolution from G. Travis Whitehead, *Town of Queensbury Resident*, who stated the following: "I would like to make sure that all of you understand that Resolution No. 217 was a blatant affront to the very legitimacy of this Board. Though the words were cleverly parched it falsely puts a question to

you that had already been decided. A bell that cannot be un-rung and as such if it is even considered today you are violating the trust the public had placed in your hands. I have put all of the particulars into a document which is in your hands and I will not repeat myself here. Suffices to say the Decker lawsuit had already been dismissed for reasons that are unclear, but that is not a matter for debate or even a vote today, as its dismissal had already been decided for you. A negative vote on Resolution No. 217 would be meaningless and therefore your vote had been made meaningless. You have been robbed of due process and the public has been robbed of their representation in this matter. The only thing that could be done today was to examine how you got to this point and to institute controls to ensure this situation is not repeated in the future. The lesson to be learned is that by the Rules of this Board a Committee vote never authorized anything beyond bringing the matter before the Board where it would be decided by a weighted vote and anything else could be in violation of the Equal Protection Act. I am sure that most of you understand already, but you have to wonder if your County Attorney and County Administrator understand that, as well. Both should be admonished for allowing this sequence of events to unfold and worse never letting you know ahead of time that this lawsuit was dismissed after the Committee meeting and long before today's scheduled vote".

Chairman Thomas inquired whether there were any other public comments and Mr. Lehman replied in the negative.

Supervisor Hogan informed these had been incredibly stressful days for everyone and what she believed they were struggling with today related to a sloppiness of process. She said this did not relate only to proposed Resolution No. 217, *Ratifying the Actions of the County Attorney in Withdrawing Litigation Against David Decker*, as they had hurried on a few actions today without taking the time and consideration that was due and moving forward she would like to encourage the Board to first take a breathe and be forgiving of one another in that they were all doing the best they could during a pandemic without a play book. She added they also needed to tighten it up because they could do better. Supervisor Wild advised while he had taken issue with some of their last minute decisions in some cases a decision was required based on a timeline and in this case a decision was required immediately. He stated it had been discussed at the Committee meeting which was broadcast on YouTube and Facebook where the public and any other Supervisors who wanted to attend could do so and participate in the discussion. He indicated this was a decision that had directed them to make an immediate determination.

Mr. Moore stated he would like to echo Supervisor Hogan's comments regarding the fact that everyone was attempting to do the best they could under non-ideal circumstances. He advised he would also like to note it was not without precedent for the Board of Supervisors to ratify actions that had already been taken and he would be interested to see how many times this had occurred in the past. He mentioned the very act of bringing this civil suit against Mr. Decker was handled through ratification so if anyone wanted to make the argument that the process was illegal or not against statute he would like to see what statute that was and maybe they should review the action that brought the lawsuit in the first place. He apprised there was litigation concerning occupancy tax that had recovered a significant amount of money for this County that had been approved in a similar fashion. In response to Supervisor Wild's point, Mr. Moore stated they lived in a real world with real deadlines where they did the best they could

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 196-224 were approved, as presented with the exception of Resolution No. 206, which was amended from the floor.

During the roll call vote on Resolution No. 212, *Authorizing Revocable Bikeway Right-of-Way Private Use Licensing Agreement with Stewart's Corporation for Land Use for a Parking Lot*, Supervisor McDevitt advised upon occasion they objectively looked at pieces of real estate, automobiles paintings, etc. and they came to the conclusion it was not fundamentally right. He said there were some pros and cons as it related to the Stewart's Project in the City of Glens Falls, but at the end of the day in his opinion the project was too large for the

neighborhood and should be half its current size. He said the positive part of the project was that they had done a nice job with the landscaping, they were a good employer and had completed a quality project, but at the end of the day it was too large for the area it was located in the City of Glens Falls which consisted of hundreds of homes. He stated he would be voting in opposition of proposed Resolution No. 212 as a way of protesting the size of the project.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Warren County Board of Supervisors Proclamation

WHEREAS, Warren County's seniors are valued members of society and deserve to be treated with respect and dignity to enable them to continue to serve as leaders, mentors, volunteers and important and active members of this community, and

WHEREAS, the Warren County Board of Supervisors is concerned about the risk to our elder residents who suffer from neglect or are victims of financial, emotional or physical abuse, and

WHEREAS, abuse of older persons is a tragedy inflicted on vulnerable seniors, and ever-increasing problem that crosses all socioeconomic boundaries, and

WHEREAS, it is our collective responsibility as a community to ensure our elderly live safely and with dignity, and combating abuse will help improve the quality of life for all seniors across the region, allowing them to continue to live as independently as possible and contribute to the life and vibrancy of Warren County, now, therefore, be it

RESOLVED, that I, Frank E. Thomas, Chairman of the Warren County Board of Supervisors, do hereby proclaim June 15, 2020 to be

"ELDER ABUSE AWARENESS DAY"

in Warren County and urge all citizens to commit to building a safer community for our elder residents; to learn the symptoms of elder abuse and speak out when such abuse is suspected; and to spread the work on prevention of elder abuse via social media.

DATED: JUNE 19, 2020

(SIGNED) FRANK E. THOMAS, CHAIRMAN
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 196 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: DPW				
A.1628 110	Waste Management Containment, Salaries- Regular	A.1628 120	Waste Management Containment, Salaries- Overtime	\$94.77
DEPARTMENT: HEALTH SERVICES				
A.4018 110	Preventive Program, Salaries-Regular	A.4018 120	Preventive Program, Salaries- Overtime	76.00

Roll Call Vote:

Ayes: 949

Noes: 0

Absent: 51 Supervisor Merlino

Adopted.

RESOLUTION NO. 197 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

CODE	TITLE	AMOUNT
MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4320.0065 3490	Mental Health Programs, PEOPLE Inc., Mental Health	\$2,767.00

June 19, 2020

423

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.4320.0070 3490	Mental Health Programs, Community Work & Independence, Mental Health	\$1,187.00
A.4320.0080 3490	Mental Health Programs, Comm. MH Center GF Hospital, Mental Health	24,750.00
A.4320.0090 3490	Mental Health Programs, Liberty House, Mental Health	6,131.00
A.4320.0110 3490	Mental Health Programs, Alcohol Prevention Education Program, Mental Health	970.00
A.4320.0120 3490	Mental Health Programs, Mental Health Association, Mental Health	18,279.00
A.4320.0165 3490	Mental Health Programs, Parsons Child & Family Center, Mental Health	7,859.00
<u>APPROPRIATIONS</u>		
A.4320.0065 470	Mental Health Programs, PEOPLE Inc., Contract	2,767.00
A.4320.0070 470	Mental Health Programs, Community Work & Independence, Contract	1,187.00
A.4320.0080 470	Mental Health Programs, Comm. MH Center GF Hospital, Contract	24,750.00
A.4320.0090 470	Mental Health Programs, Liberty House, Contract	6,131.00
A.4320.0110 470	Mental Health Programs, Alcohol Prevention Education Program, Contract	970.00
A.4320.0120 470	Mental Health Programs, Mental Health Association, Contract	18,279.00
A.4320.0165 470	Mental Health Programs, Parsons Child & Family Center, Contract	7,859.00
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110.4043 4381	Sheriff's Law Enforcement, FY19 SLETPP, State Law Enforcement Terrorism Prevention Program	19,994.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF		
<u>APPROPRIATIONS</u>		
A.3110.4043 250	Sheriff's Law Enforcement, FY19 SLETPP, Technical Equipment	\$19,994.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 949

Noes: 0

Absent: 51 Supervisor Merlino

Adopted.

RESOLUTION NO. 198 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

**AWARDING BID AND AUTHORIZING AGREEMENT WITH PLANK, LLC FOR
SITE/GENERAL BUILDING SERVICES FOR THE SNOW REMOVAL EQUIPMENT
(SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD
BENNETT) MEMORIAL AIRPORT (WC 13-20)**

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Site/General Building Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport (WC 13-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for Site/General Building Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport to Plank, LLC, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Plank, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Plank, LLC, 376 Broadway, Schenectady, New York 12305, for Site/General Building Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 13-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Plank, LLC and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 199 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH LACORTE COMPANIES, INC. FOR ELECTRICAL CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT (WC 13-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for the Electrical Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport (WC 13-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for Electrical Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport to LaCorte Companies, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify LaCorte Companies, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with LaCorte Companies, Inc., 630 7th Avenue, Troy, New York 12182, for Electrical Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 13-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with LaCorte Companies, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 200 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH T. MCELLIGOTT, INC. FOR MECHANICAL/HVAC CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT (WC 13-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Mechanical/HVAC Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport (WC 13-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for Mechanical/HVAC Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport to T. McElligott, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify T. McElligott, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with T. McElligott, Inc., 589 River Street, Troy, New York 12180, for Mechanical/HVAC Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 13-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with T. McElligott, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 201 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR AIRFIELD LINE STRIPING (PAINTING) FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Department of Transportation for Airfield Line Striping (Painting) for the Warren County (Floyd Bennett Memorial) Airport in an amount not to exceed One Hundred Thousand Dollars (\$100,000), which includes a ten percent (10%) local share of Ten Thousand Dollars (\$10,000), with a term to be determined, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 202 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING AGREEMENT WITH JACOBS CIVIL CONSULTANTS, INC. TO PROVIDE CONSULTANT SERVICES FOR ALL SERVICES RELATED TO THE PAVEMENT MANAGEMENT PLAN AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLVED, that the Warren County enter into an agreement with Jacobs Civil Consultants, Inc., 500 7th Avenue, 17th Floor, New York, New York 10018, to provide consultant services for all services related to the Pavement Management Plan at the Warren County (Floyd Bennett Memorial) Airport, in an amount not to exceed Forty-Nine Thousand Dollars (\$49,000) for a term commencing upon receipt of the FAA grant funding award and execution of the agreement by both parties and terminating upon exhaustion of all grant funds, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H400, Airport Pavement Management Plan.

Roll Call Vote:

Ayes: 911

Noes: 38 Supervisor Diamond

Absent: 51 Supervisor Merlino

Adopted.

RESOLUTION NO. 203 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING EXTENSION OF AGREEMENT (C000752 - DISTRIBUTION #5)
WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

WHEREAS, pursuant to Resolution No. 52 of 2015, the Chairman of the Board of Supervisors was authorized to execute a grant application to the New York State Office of Indigent Legal Services to improve the quality of representation for indigent legal services in an amount not to exceed Three Hundred Twenty Thousand Four Hundred Thirty-Six Dollars (\$320,436) for a term commencing on January 1, 2015 and terminating on December 31, 2017 for the Warren County Public Defender's Office, and

WHEREAS, pursuant to Resolution No. 109 of 2018, the Chairman of the Board of Supervisors extended the termination date to December 31, 2018, and

WHEREAS, pursuant to Resolution No. 36 of 2019, the Chairman of the Board of Supervisors extended the termination date to December 31, 2019, and

WHEREAS, the Public Defender has requested that the termination date of the agreement be extended to December 31, 2020 and the Criminal Justice Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement with the New York State Office of Indigent Legal Services to extend the termination date of Contract #C000752 (Distribution #5) to December 31, 2020, and be it further

RESOLVED, that other than the change outlined above, all other terms and conditions of Resolution No. 52 of 2015 will remain the same, and be it further

RESOLVED, that any further extensions of Contract #C000752 (Distribution #5) are authorized without further need for a Board resolution, and the Chairman of the Board of Supervisors is authorized to sign any and all further extension agreements with the New York State Office of Indigent Legal Services.

Adopted by unanimous vote.

RESOLUTION NO. 204 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING EXTENSION OF AGREEMENT (C600052 - DISTRIBUTION #6) WITH
THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

WHEREAS, pursuant to Resolution No. 61 of 2016, the Chairman of the Warren County Board of Supervisors was authorized to execute a grant application to the New York State Office of Indigent Legal Services to improve the quality of services by upgrading communications and computer systems, upgrading office furnishings, providing certain Continuing Legal Education for attorneys, providing certain salary increases, providing for projected health insurance and retirement benefit cost increases and providing for certain anticipated Assigned Counsel cost increases as set forth in the contract work plan in an amount not to exceed One Hundred Sixty Thousand Two Hundred Eighteen Dollars (\$160,218) for a term commencing on January 1, 2016 and terminating on December 31, 2018 for the Warren County Public Defender's Office, and

WHEREAS, pursuant to Resolution No. 146 of 2019, the Chairman of the Board of Supervisors extended the termination date to December 31, 2019, and

WHEREAS, the Public Defender has requested that the termination date of the agreement be extended to December 31, 2020 and the Criminal Justice Committee has

approved the request, now therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to Supervisors to execute an extension agreement with the New York State Office of Indigent Legal Services to extend the termination date of Contract #C600052 (Distribution #6) to December 31, 2020, and be it further

RESOLVED, that other than the changes outlined above, all other terms and conditions of Resolution No. 61 of 2016 will remain the same, and be it further

RESOLVED, that any further extensions of Contract #C600052 (Distribution #6) are authorized without further need for a Board resolution, and the Chairman of the Board of Supervisors is authorized to sign any and all further extension agreements with the New York State Office of Indigent Legal Services.

Adopted by unanimous vote.

RESOLUTION NO. 205 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING EXTENSION AGREEMENT WITH THE ADIRONDACK/GLENS FALLS TRANSPORTATION COUNCIL TO PROVIDE PART-TIME GIS SERVICES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension of the agreement between Warren County and the Adirondack/Glens Falls Transportation Council authorizing the Warren County Planning & Community Development Department to provide part-time GIS services (previously authorized by Resolution Nos. 345 of 2017 and 37 of 2019) extending the term of the agreement to commence retroactive to January 1, 2020 and terminating upon thirty (30) days written notice by either party, at a rate of Fifty-Two Dollars (\$52) per hour, not to exceed a total amount of Ten Thousand Dollars (\$10,000) per year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 206 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

REQUESTING THE ADIRONDACK PARK AGENCY REVIEW AND MODIFY CURRENT CELL TOWER REGULATIONS

WHEREAS, currently in the Adirondack Park broadband and cellular phone service are unavailable in many areas due to the Adirondack Park Agency's (hereinafter "APA") Policy on Agency Review of Proposals for New Telecommunications Towers and Other Tall Structures in the Adirondack Park (hereinafter "Policy"), and

WHEREAS, cellular telephone service and emergency telecommunication systems are increasingly critical to the health, safety, and welfare of the residents of the Adirondack Park, visitors, and emergency response personnel, and

WHEREAS, the current Pandemic has exposed how badly broadband and cellular phone service is needed in some areas of the Adirondack Park due to circumstances which include but are not limited to distance learning and telemedicine, and

WHEREAS, life threatening incidents have occurred in the Adirondack Park during which the lack of cell phone and emergency radio service have led to delays in response, and

WHEREAS, radio communication is based on the "line of sight" transmission of radio waves from transmission antennas to receivers, including cell phones, and emergency radio receivers, and

WHEREAS, radio transmissions can only be received within a limited range of the transmitter, and the range depends on the transmitter power, antenna radiation pattern, receiver sensitivity, noise level, and presence of obstructions between transmitter and receiver, including trees, buildings, mountains, and other obstructing topography, and

WHEREAS, it is believed that the unavailability of cell and emergency radio service in the Adirondack Park is the foreseeable result of the APA policy which requires the towers supporting the antennas to be "substantially invisible" which puts the antennas at or near the height of obstructing tree canopies and below the height of surrounding topography which reduces the range of the radio waves, and

WHEREAS, the APA's current Policy is negatively affecting public safety, education, and the economy, NOW THEREFORE, BE IT

RESOLVED, that the Warren County Board of Supervisors respectfully requests the APA review and modify their current cell tower regulations, and be it further

RESOLVED, that the APA consider the following changes when reviewing the criteria of "substantially invisible" as contained in the current APA Policy:

- Change the policy to "not readily discernible".
- The APA claims to prefer vertical co-location of carriers on one tower, but does not offer any incentive. The result is multiple horizontally collocated towers on sites close to each other, which detracts from, rather than enhances the view. The APA could change its policy to encourage the vertical collocation it says that it prefers by offering a height incentive of 10 to 15 feet above the tree height to encourage vertical collocation and reduce the proliferation of towers horizontally collocated with other towers. That would have the added benefit of reducing carrier's costs.
- The policy could be changed to include general permits for cell carrier antennas on existing tall structures such as water towers, hotel ski lift towers, inside church steeples, government buildings, etc.
- The policy could be changed to allow cell carrier antennas of some height, such as 20 feet above existing structures within the APA Hamlet classification.
- The policy could be changed to offer a height bonus of 10 to 20 feet above the tree canopy for new towers serving currently unserved areas in recognition of the pressing need illustrated by Covid-19 restrictions.
- Suggest adding a requirement that staff and commissioners ask cell tower applicants for information, including a map, showing how a higher tower would expand coverage and benefit residents and travelers. That would enable commissioners to weigh the visibility cost against the public benefit.

Roll Call Vote:

Ayes: 913

Noes: 0

Abstain: 36 Supervisor Hogan

Absent 51 Supervisor Merlino

RESOLUTION NO. 207 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING EXTENSION AGREEMENT WITH ADVOKATE, LLC TO SECURE ADDITIONAL GRAPHICS FOR THE FIRST WILDERNESS HERITAGE CORRIDOR

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement between Warren County and Advokate, LLC to secure additional graphics for the First Wilderness Heritage Corridor (previously authorized by Resolution Nos. 194 of 2019 and 550 of 2019), commencing July 1, 2020 and terminating June 30, 2021, in an amount not to exceed Ten Thousand Dollars (\$10,000), in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 208 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING

WHEREAS, the Director of Public Health/Patient Services has requested to continue its contractual relationship with New York State Department of Health (NYSDOH) and Health Research Institute, the agency that administers the grant on behalf of NYSDOH, relating to Public Health Emergency Preparedness Plan funding, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing July 1, 2020 and terminating June 30, 2021, now, therefore, be it

RESOLVED, that Warren County continue its contractual relationship with New York State Department of Health, 150 Broadway, Suite 516, Menands, New York 12204, as well as with the administrative agency, Health Research Institute, One University Place, Rensselaer, New York 12144, for Public Health Emergency Preparedness Plan Funding in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing July 1, 2020 and terminating June 30, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute agreements relating to Public Health Emergency Preparedness Plan funding with the New York State Department of Health and Health Research Institute, either individually or jointly, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) for a term commencing July 1, 2020 and terminating June 30, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 209 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING CONTINUATION OF CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS

RESOLVED, that Warren County continue the contractual relationships (the previous agreements having been authorized by Resolution No. 286 of 2018) with the agencies set forth

in Schedule "A" for the programs, and in amounts not to exceed the dollar figures as listed, and for a term commencing retroactive to January 1, 2020 and terminating December 31, 2020, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreements in a form approved by the County Attorney, and be it further

RESOLVED, that said agreements shall be deemed executory only to the extent of monies available to the County for the performance of the terms hereof and no liability on account thereof shall be incurred by the County beyond monies available to or appropriated by the County for the purpose of the agreements, and that said agreements shall automatically terminate upon the termination of State or Federal funding available for such contract purposes, and be it further

RESOLVED, that if State or Federal funding should be increased or decreased during the term of these agreements, no further resolution to accept said monies will be necessary to carry out the provisions of said agreements; these agreements are to be paid from Budget Code A.7312 470 Special Delinquency Prevention, Contract.

**SCHEDULE A
COMMUNITY/AGENCY SUBCONTRACTS
2020 SPECIAL DELINQUENCY PREVENTION PROGRAMS (A.7312.470)**

<u>Sponsoring Agency Name/Address</u>	<u>Program Title</u>	<u>Amount</u>
Warren-Hamilton Counties A.C.E.O., Inc. 190 Maple St. Glens Falls, NY 12801	Alternative Sentencing Program	\$2,296
Catholic Charities of the Diocese of Albany 27 North Main Street Albany, NY 12203	Homebased Parent Education	\$3,393
Catholic Charities of the Diocese of Albany d/b/a Catholic Charities of Saratoga, Warren and Washington Counties 142 Regent Street Saratoga Springs, NY 12866	Youth & Family Counseling	\$5,311
TOTAL		\$11,000

- **Expiration date for all contracts is December 31, 2020**
 - **All contracts are reimbursed 100% by NYS Office of Children & Family Services**
- Roll Call Vote:
 Ayes: 907
 Noes: 0
 Abstain: 42 Supervisor Driscoll
 Absent: 51 Supervisor Merlino
 Adopted.

RESOLUTION NO. 210 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT CONTINUING CONTRACTUAL RELATIONSHIP WITH EATON CORPORATION (FORMERLY KNOWN AS POWERWARE GLOBAL SERVICES AND EATON POWER QUALITY CORPORATION) FOR UPS (UNINTERRUPTABLE POWER SUPPLY) AND APC (BACKUP FACILITY UPS/SURGE PROTECTION DEVICES) SYSTEM SERVICE AND MAINTENANCE FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby approves and/or authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 551 of 2016) with Eaton Corporation (f/k/a Powerware Global Services and Eaton Power Quality Corporation), PO Box 93531, Chicago, IL 60673, to provide UPS (Uninterruptable Power Supply) and APC (Backup Facility UPS/Surge Protection Devices) system service and maintenance within the Warren County Sheriff's Office, for an amount not to exceed Six Thousand Two Hundred Thirty-Eight Dollars (\$6,238) per year, for a period of three years, commencing retroactive to January 1, 2020 and terminating December 31, 2022, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that in the event that this contract should be for a term beyond the current fiscal year, it is understood by and between the parties hereto that this agreement shall be deemed executory for such period and the County shall have no liability on account of this contract beyond funds appropriated and made available for the contract in each fiscal year, and be it further

RESOLVED, that the funds shall be expended from Code A.3110 470 Sheriff's Law Enforcement, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 211 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE 13TH LAKE ROAD (CR 78) CULVERT REPLACEMENT PROJECT

WHEREAS, R.K. Hite & Company, Inc., right-of-way consultant for the County has completed appraisals of property to be acquired as part of the 13th Lake Road (CR 78) Culvert Replacement Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties, located in the Town of Johnsburg, that are crucial/necessary for the Project and has provided correspondence to the Superintendent of the Department of Public Works outlining a highest approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chairman of the Board of Supervisors to execute any and all documentation from R.K. Hite & Company, Inc., which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H375 - 13th Lake Rd Culvert Replacement.

SCHEDULE "A"
JUST COMPENSATION RECOMMENDATIONS

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01 & 02	46.-1-63	Ruby Mountain Holdings, LLC	\$200.00	\$200.00

Adopted by unanimous vote.

RESOLUTION NO. 212 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING REVOCABLE BIKEWAY RIGHT-OF-WAY PRIVATE USE LICENSING AGREEMENT WITH STEWART'S CORPORATION FOR LAND USE FOR A PARKING LOT

WHEREAS, Stewart's Corporation, Ridge Street, Glens Falls, New York, 12801 (hereinafter referred to as the "Licensee") has requested a Revocable Bikeway Right-of-Way Private Use Licensing Agreement for use of land as a parking lot located at 255 Ridge Street, Glens Falls, New York 12801, and

WHEREAS, the Public Works Committee of the Warren County Board of Supervisors has recommended that a Revocable Bikeway Right-of-Way Private Use Licensing Agreement be issued to Licensee for the aforementioned land use, now, therefore, be it

RESOLVED, that Warren County grant a Revocable License (upon 30 days notice) to the Licensee, at a fee of Two Hundred Dollars (\$200) per year, for the purpose of a Revocable Bikeway Right-of-Way Private Use Licensing Agreement for a parking lot of less than 5,000 square feet to be located at 255 Ridge Street in the City of Glens Falls, provided that: (1) the License requires general liability coverage in limits not less than One Million Dollars (\$1,000,000) per occurrence, and said insurance coverage shall name Warren County as an additional insured; (2) the License requires Licensee to defend, indemnify and hold harmless the County of Warren, its Board, officers and employees, from claims, suits, actions, damages and costs of every kind and description, arising out of or resulting from the use; (3) when use of the Revocable Bikeway Right-of-Way Private Use Licensing Agreement is terminated or revoked by either party, the property shall be returned to its original condition; (4) the License is in a form approved by the County Attorney and certain other provisions as recommended by the County Attorney; (5) there is no cost or expense to the County of Warren for said use and/or termination of use; and (6) Licensee has submitted plans for uses to the Director of Parks & Recreation for review, and be it further

RESOLVED, that the Chairman of the Board of Supervisors and/or the Superintendent of Public Works is/are hereby authorized to execute any agreements and/or permits that may be necessary to effectuate the terms of the Revocable Bikeway Right-of-Way Private Use Licensing Agreement, as herein authorized.

Roll Call Vote:

Ayes: 892

Noes 57 Supervisor McDevitt

Absent: 51 Supervisor Merlino

Adopted.

RESOLUTION NO. 213 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING RESOLUTION NO. 545 OF 2015, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR A 50% REDUCTION IN EVENT RENTAL FEE FOR THE REMAINDER OF 2020

WHEREAS, pursuant to Resolution No. 545 of 2015, the Warren County Board of Supervisors authorized a rental rate for the West Brook Parking Lot at Two Thousand Dollars (\$2,000) per day, and

WHEREAS, in light of the COVID-19 Pandemic events scheduled to rent the West Brook Parking Lot have been forced to cancel or reschedule which shall cause a financial burden to both the event organizers and to area businesses due to a lack of event activity, and

WHEREAS, it is thought that offering a reduced rental rate for the West Brook Parking Lot may help to boost event activity, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a 50% reduction in the aforementioned rate for the rental of the County owned West Brook Parking Lot for the remainder of the year 2020, and be it further

RESOLVED, that unless the rate is otherwise amended by a subsequent resolution, the above referenced rate set by Resolution No. 545 of 2015, until amended, shall resume effective January 1, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 214 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS, TO REMOVE PORTION OF USE IN STONY CREEK AND REDUCE AMOUNT OWED IN 2020

WHEREAS, pursuant to Resolution No. 74 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute a license agreement with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2020 and terminating December 31, 2020, with the option for four (4) additional one (1) year renewals, for an amount of Thirty Thousand Dollars (\$30,000) for 2020, no less than Thirty-Five Thousand Dollars (\$35,000) for 2021 and no less than Forty Thousand Dollars (\$40,000) in years 2022, 2023 and 2024, and

WHEREAS, the Public Works Committee has approved a request from the Superintendent of Public Works to remove the portion pertaining to use of the rails in Stony Creek from the agreement for 2020, resulting in a reduction of the use fee from Thirty

Thousand Dollars (\$30,000) to Twenty Thousand Dollars (\$20,000) and allowing for a pro-ration of fees based on the start of operations, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Revolution Rail Company to remove the portion pertaining to use of rails in Stony Creek from the agreement for 2020 and reduce the use fee to Twenty Thousand Dollars (\$20,000) and allowing a pro-ration of fees based on the start of operations for a term commencing upon execution by both parties and terminating December 31, 2020, with the option for four (4) additional one (1) year renewals upon mutual agreement, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 74 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 215 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

PUBLIC DEFENDER

<u>Decreasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1171 110		
<u>TITLE:</u>	04/20/2020	\$69,891
3 rd Assistant Public Defender		

<u>Decreasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1171 110		
<u>TITLE:</u>	04/20/2020	\$63,393
3 rd Assistant Public Defender		

<u>Increasing Salary From:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1171 110		
<u>TITLE:</u>	04/20/2020	\$63,393
8 th Assistant Public Defender		

<u>Increasing Salary To:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.1171 110		
<u>TITLE:</u>	04/20/2020	\$69,891
8 th Assistant Public Defender		

Roll Call Vote:
 Ayes: 949
 Noes: 0
 Absent: 51 Supervisor Merlino
 Adopted.

RESOLUTION NO. 216 OF 2020
Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING RESOLUTION NO. 306 OF 2018; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES

RESOLVED, that Resolution No. 306 of 2018 be, and hereby is, amended accordingly regarding the standard workday and time reporting resolution for all elected and appointed officials in Warren County government as set forth in "Schedule A" attached, is hereby approved by the Warren County Board of Supervisors.

"Schedule A"

NAME	TITLE	SSN (LAST-4)	RETIREMENT REG. NO.	STANDARD WORK DAY (HOURS)	TERM	PARTICIPATING IN EMPLOYEE'S TIME KEEPING SYSTEM (YES)	AVG. DAILY FEE MONTH BASED ON RECORD OF ALTERNATES	TIME	NO. SUBMITTERS
ELECTED OFFICIALS									
Bachman, Paul M.D.	Coroner	XXXX	XXXXXXXXXX	7	01.01.18 - 12.31.21	N	35		
Bentley, Douglas	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	14.01		
Blythe, Charles	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	3.48		
Conover, Aaron	Deputy Attorney	XXXX	XXXXXXXXXX	7	01.01.18 - 12.31.21	N	26.26		
Dickinson, Dennis	Supervisor - Lake George	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	2.4	✓	
Dineen, Robert	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	23.39		
Geraghty, Kevin	Supervisor - Whitesburg	XXXX	XXXXXXXXXX	6	01.01.18 - 12.31.21	N	11.47		
Gerstein, Conain	Coroner	XXXX	XXXXXXXXXX	7	01.01.19 - 12.31.22	N	2.16		
Kell, Lynn	Coroner	XXXX	XXXXXXXXXX	7	01.17.20 - 12.31.20	N			✓
Leggett, Cindy	Supervisor - Chester	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.23	N	4.86		
Merlino, Eugene	Supervisor - Lake Leman	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	14.7		
McDevitt, Peter	Supervisor - Glens Falls	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	5.09		
Reber, Robert	Supervisor - Queensbury	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	17.36		
Simpson, Matthew	Supervisor - Herndon	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	11.29		
Swan, Mike	County Treasurer	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	26.63		
Thomas, Frank	Supervisor - Snow Creek Chairman of the Board	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N			✓
Vogel, Pamela	County Clerk	XXXX	XXXXXXXXXX	7	01.01.20 - 12.31.23	N	24.91		
APPOINTED OFFICIALS									
Guy, Mike	RMS Coordinator	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	-		✓
Malone Jr., Charles	Third Deputy Fire Chief	XXXX	XXXXXXXXXX	6	01.01.20 - 12.31.21	N	-		✓

ADOPTED BY UNANIMOUS VOTE

RESOLUTION NO. 217 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

RATIFYING THE ACTIONS OF THE COUNTY ATTORNEY IN WITHDRAWING LITIGATION AGAINST DAVID DECKER

WHEREAS, pursuant to Resolution No. 321 of 2019, the Warren County Board of Supervisors authorized the County Attorney to commence litigation against David Decker to recover Fifty Thousand Dollars (\$50,000) owed to the County for the Valley Woods Road/Finkle Brook retaining wall project, and

WHEREAS, the Personnel & Administration Committee has approved a request to ratify the actions of the County Attorney in withdrawing litigation against David Decker based on the criminal conviction and restitution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby ratifies the actions of the County Attorney in withdrawing litigation against David Decker.

Roll Call Vote:

Ayes: 648

Noes: 216 Supervisors Diamond, Braymer, Hogan and Beaty

Abstain: 85 Supervisor Seeber

Absent: 51 Supervisor Merlino

Adopted.

RESOLUTION NO. 218 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING CAPITAL PROJECT NO. H400, AIRPORT PAVEMENT MANAGEMENT PLAN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H400, Airport Pavement Management Plan, as follows:

1. Capital Project No. H400, Airport Pavement Management Plan, is hereby established.
2. The estimated cost of such Capital Project is the amount of Forty-Nine Thousand Dollars (\$49,000).
3. The proposed method of financing such Capital Project consists of the following:
 - a. FAA Airport Improvement Program Project No. 3-36-0033-065-2020 in the amount of Forty-Nine Thousand Dollars (\$49,000)

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Forty-Nine Thousand Dollars (\$49,000) to Capital Project H400, Airport Pavement Management Plan, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H400 - Airport Pavement Management Plan	\$49,000.00
Roll Call Vote:	
Ayes: 911	
Noes: 38 Supervisor Diamond	
Absent: 51 Supervisor Merlino	
Adopted.	

RESOLUTION NO. 219 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY BRONZE CONTRACTING, LLC FOR DEMOLITION AND ASBESTOS ABATEMENT SERVICES AND ATLANTIC TESTING LABORATORIES FOR ASBESTOS PROJECT MONITORING FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD); AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seventy-Seven Thousand Fifty-Five Dollars (\$77,055) from Budget Code A.893.00 Reserve, Environmental Testing Fund to Budget Code A.1355 470 Real Property Tax Services, Contract, to pay Bronze Contracting, LLC for demolition and asbestos abatement services and Atlantic Testing Laboratories for asbestos project monitoring for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:
 Ayes: 684
 Noes: 265 Supervisors Diamond, Braymer, Seeber and Beaty
 Absent: 51 Supervisor Merlino
 Adopted.

RESOLUTION NO. 220 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING RESOLUTION NO. 480 OF 2019; AWARDING ADDITIONAL SPECIAL EVENT FUNDING OF OCCUPANCY TAX MONIES TO ADIRONDACK FOLK SCHOOL

WHEREAS, Resolution No. 480 of 2019 authorized agreements with various applicants for the disbursement of 2019 Occupancy Tax Revenues, and

WHEREAS, the Occupancy Tax Coordination Committee approved a request to increase the not to exceed amount to the Adirondack Folk School from Ten Thousand Dollars (\$10,000) to Eighteen Thousand Eight Hundred Twenty-Seven Dollars (\$18,827), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Adirondack

Folk School to increase the not to exceed amount to Eighteen Thousand Eight Hundred Twenty-Seven Dollars (\$18,827) and to amend Schedule "A" to reflect this change, in a form approved by the County Attorney, and be it further

RESOLVED, that the additional Eight Thousand Eight Hundred Twenty-Seven Dollars (\$8,827) shall be paid from the 2020 Budget, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 480 of 2019 will remain the same.

Schedule "A"
2019 Occupancy Tax Awards

1	Adirondack Festivals, LLC	5 th Annual Adirondack Wine & Food Festival	6/29/19 - 6/30/19	\$40,000.00
2	Adirondack Hot Air Balloon Festival, Inc.	Balloon Festival	9/19/19-9/22/19	\$40,000.00
3	Adirondack Sports Complex, LLC	ADKSC Softball Tournaments	1/1/19-12/17/19	\$40,000.00
4	Albany Rods & Kustoms, Inc.	Adirondack Nationals Car Show	9/5/19-9/8/19	\$25,000.00
5	Americade	Americade	6/3/19-6/8/19	\$50,000.00
6	Warren County Safe & Quality Biking Organization	Promotion of Bicycling	2019	\$5,000.00
7	Warrensburg Bike Rally	19 th Warrensburg Bike Rally	5/31/19-6/9/19	\$10,000.00
8	Warrensburg Chamber of Commerce	World's Largest Garage Sale	10/4/19-10/5/19	\$25,000.00
9	Lake George Winter Carnival	Lake George Winter Carnival	1/25/19 and weekends in Feb. 2019	\$35,000.00
10	Greater Glens Falls Amateur Athletic Champ. Assoc.	Federation Basketball Boys/Girls	3/22/19-3/24/19	\$15,000.00
11	Adirondack Race Management	Lake George Triathlon Festival	8/31/19-9/1/19	\$9,000.00
12	Americade	Block Party	6/7/19- 6/8/19	\$5,000.00
13	Northeastern District Barbershop Harmony Society	Singing Contest & Convention	5/3/19- 5/4/19	\$9,000.00

1 4	Planning Department	Updated Panels in Lake George Visitors Center, Beach Road		\$6,851.00
1 5	Prime Time Lacrosse, Inc.	Lake George National Invitational	7/12/19- 7/14/19	\$20,000.00
1 6	The Hyde Collection	Marketing and Publications	1/1/19- 12/31/19	\$15,000.00
1 7	North Creek Business Alliance	Shuttle Buses	2019-2021	\$12,500.00
1 8	Adirondack Folk School	2019 Adirondack Christkindlmarkt	12/6/19- 12/8/19	\$18,827.00
	TOTAL BUDGET CODES A.6417.0002 480; A.6417.0002 480.3; A.6417.0002 469; and A.881.00			\$381,178.00

Adopted by unanimous vote.

RESOLUTION NO. 221 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING RESOLUTION NO. 49 OF 2020; TO MAKE CORRECTIONS TO EVENT DATES AND INDICATE EVENTS THAT HAVE BEEN CANCELLED FOR 2020

WHEREAS, Resolution No. 49 of 2020 authorized agreements with various applicants for the disbursement of 2020 Occupancy Tax Revenues, and

WHEREAS, the Occupancy Tax Coordination Committee approved a request to make corrections to event dates and indicate events that have been cancelled for 2020, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute amendment agreements to the various applicants who have made corrections to their event dates and to amend Schedule "A" to reflect these changes, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 49 of 2020 will remain the same.

Schedule A

2020 Occupancy Tax Awards

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Adirondack Festivals, LLC	6 th Annual Adirondack Wine & Food Festival	9/26/20 - 9/27/20	\$ 35,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
2	Adirondack Hot Air Balloon Festival, Inc.	Balloon Festival	9/17/20-9/20/20	\$ 40,000.00
3	Adirondack Sports Complex, LLC	ADKSC Softball Tournaments	1/1/20-12/20/20	\$ 40,000.00
4	Albany Rods & Kustoms, Inc.	32 nd Adirondack Nationals Car Show	9/10/20-9/13/20	\$ 25,000.00
5	Americade	Americade	7/21/20-7/25/20	\$ 50,000.00
6	Greater Glens Falls Amateur Athletic Champ. Assoc.	NYSPHSAA Boys Basketball	3/20/20- 3/22/20 Cancelled	
7	Lake George Winter Carnival	Lake George Winter Carnival	1/24/20 and weekends in Feb. 2020	\$ 35,000.00
8	North Creek Business Alliance	3 year Commitment for Shuttle Bus	2020	\$ 12,500.00
9	Warren County Safe & Quality Biking Organization	Promotion of Bicycling	2020	\$ 5,000.00
10	Warrensburg Bike Rally	20 th Warrensburg Bike Rally	Unknown	\$ 10,000.00
11	Warrensburg Chamber of Commerce	41 st Annual World's Largest Garage Sale	10/2/20-10/4/20	\$ 28,250.00
12	Americade	Block Party	7/21/20- 7/25/20	\$ 5,000.00
13	Hyde Collection	Marketing and Publications	2020	\$ 15,000.00
14	Improv Records, Inc.	Adirondack Independence Music Festival	9/4/20- 9/6/20	\$ 25,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1 5	Iroquois Empire Regional Volleyball Association	IREVA Junior Regional Championships	5/2/20- 5/3/20 Cancelled	
1 6	PrimeTime Lacrosse	2020 LG National Invitational - Lacrosse	8/1/20- 8/2/20 & 8/3/20- 8/4/20	\$ 30,000.00
1 7	Adirondack Race Management	Lake George Triathlon Festival	9/5/20- 9/6/20 Cancelled	
1 8	Adirondack Folk School	2020 Christkindlmarkt	12/4/20- 12/6/20 Cancelled	
	TOTAL			\$355,750.00

Adopted by unanimous vote.

RESOLUTION NO. 222 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

**AUTHORIZING AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC.
TO PROVIDE WEB REDESIGN/WEBSITE HOSTING AND PRODUCTION SERVICES
FOR THE TOURISM DEPARTMENT**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide web redesign/website hosting and production services, for a term commencing August 22, 2020 and terminating April 30, 2021, in an amount not to exceed Nineteen Thousand Nine Hundred Ninety-Nine Dollars and Ninety-Nine Cents (\$19,999.99), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470 Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 223 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

**AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK
STATE BOARD OF ELECTIONS FOR ELECTIONS CYBER SECURITY REMEDIATION
AND MITIGATION**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application to the New York State Board of Elections, 40 North Pearl Street, Suite 5, Albany, New York 12207, for elections cyber security remediation and mitigation, for a total amount not to exceed Seventy-Nine Thousand

Two Hundred Ninety-Seven Dollars and Three Cents (\$79,297.03), with no matching County funds required, for a term commencing retroactive to December 21, 2019 and terminating December 31, 2021 and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 224 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING FMLA (FAMILIES AND MEDICAL LEAVE ACT) LEAVE EXPANSION AND EMERGENCY PAID SICK LEAVE POLICY (CORONAVIRUS) FOR WARREN COUNTY

WHEREAS, a FMLA (Families and Medical Leave Act) Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus) has been developed to comply with the Families First Coronavirus Response Act and to assist employees affected by the COVID-19 outbreak with job-protected leave and pay, where applicable, and

WHEREAS, the Personnel & Administration Committee has reviewed the policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the proposed FMLA (Families and Medical Leave Act) Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus) for Warren County, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

Schedule A

FMLA Leave Expansion and Emergency Paid Sick Leave Policy (Coronavirus)

Purpose

To comply with the Families First Coronavirus Response Act and to assist employees affected by the COVID-19 outbreak with job-protected leave and pay, where applicable. This policy will be in effect from April 1, 2020, until December 31, 2020. Our existing FMLA leave policy still applies to all other FMLA-qualifying reasons for leave outside of this policy.

Expanded FMLA Leave

Employee Eligibility

All current employees who have been employed with Warren County for at least 30 days and are actively scheduled for work are eligible for leave under this policy.

Employees laid off or otherwise terminated on or after March 1, 2020, who are rehired on or before December 31, 2020, are eligible for leave upon reinstatement if they had previously been employed with Warren County for 30 or more of the 60 calendar days prior to their layoff or termination.

Reason for Leave

Eligible employees who are unable to work (or telework) due to a need to care for their child when a school or place of care has been closed, or when the regular child care provider is unavailable due to a public health emergency with respect to COVID-19.

“Child” means a biological, adopted or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is:

- Under 18 years of age.
- 18 or older and incapable of self-care because of a mental or physical disability.

“Child care provider” means a provider who receives compensation for providing child care services on a regular basis, including:

- A center-based child care provider.
- A group home child care provider.
- A family child care provider (one individual who provides child care services for fewer than 24 hours per day, as the sole caregiver, and in a private residence).
- Other licensed provider of childcare services for compensation.
- A childcare provider that is 18 years of age or older who provides child care services to children who are either the grandchild, great grandchild, sibling (if such provider lives in a separate residence), niece or nephew of such provider, at the direction of the parent.

“School” means an elementary or secondary school.

Duration of Leave

Employees will have up to 12 weeks of leave to use from April 1, 2020, through December 31, 2020, for the purposes stated above. This time is included in and not in addition to the total FMLA leave entitlement of 12 weeks in a 12-month period.

For example, if an employee has already taken 6 weeks of FMLA leave, that employee would be eligible for another 6 weeks of FMLA leave under this policy.

Increments & Intermittent Use of Leave

Employees may take expanded FMLA leave intermittently and in increments of one day. Department heads and employees are expected to be flexible in scheduling wherever possible.

Pay During Leave

Leave will be unpaid for the first 10 days of leave; however, employees may use applicable accrued paid time off during this time. The employee may also elect to use the paid leave provided under the Emergency Paid Sick Leave Act, as further explained below.

After the first 10 days, employees will be required to use any accrued vacation or personal paid time off for the number of hours the employee would otherwise be scheduled to work. Should an employee’s accrued County paid leave exhaust, any additional leave taken will be paid at two-thirds of an employee’s regular rate of pay. Pay will not exceed \$200 per day and \$10,000 in total, or \$12,000 in total if using emergency paid sick leave for the first two weeks. Any unused portion of this pay will not carry over to the next year.

For employees with varying hours, one of two methods for computing the number of hours paid will be used:

If the employee has worked 6 months or more, the average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes leave, including hours for which the employee took leave of any type.

If the employee has worked less than 6 months, the expected number of hours to be scheduled per day at the time of hire.

Employee Status and Benefits During Leave

While an employee is on leave, the County will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work. While on paid leave, the employer will continue to make payroll deductions to collect the employee's share of the premium. During any unpaid portions of leave, the employee must continue to make this payment per instructions from the HR department.

If the employee contributes to other voluntary benefit plans, the employer will continue making payroll deductions while the employee is on paid leave. During any portion of unpaid leave, the employee may request continuation of such benefits and pay his or her portion of the premiums. If the employee does not continue these payments, the employer may discontinue coverage during the leave. If the employer maintains coverage, the employer may recover the costs incurred for paying the employee's share of any premiums, whether or not the employee returns to work.

Procedure for Requesting Leave

All employees requesting FMLA leave must provide written notice of the need for leave to the Director of HR as soon as practicable. Verbal notice will otherwise be accepted until written notice can be provided.

Notice of the need for leave must include:

- The name and age of the child or children being care for.
- The name of the school, place of care, or child care provider that closed or became unavailable due to COVID-19 reasons.
- A statement representing that no other suitable person is available to care for the child or children during the period of requested leave. For children over the age of 14, a statement indicating the special circumstances that require the employee to provide care during daylight hours.

On a basis that does not discriminate against employees on FMLA leave, the County may require an employee on FMLA leave to report periodically on the employee's status and intent to return to work.

Employee Status After Leave

Generally, an employee who takes FMLA leave will be able to return to the same position or a position with equivalent status, pay, benefits and other employment terms. The county may choose to exempt certain key employees from this requirement and not return them to the same or similar position when doing so will cause substantial and grievous economic injury to business operations. Key employees will be given written notice at the time FMLA leave is requested of their status as a key employee.

Please contact the HR department with any questions.

Emergency Paid Sick Leave

Eligibility

All current full- and part-time employees scheduled but unable to work (or telework) due to one of the following reasons:

1. The employee is subject to a federal, state or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to either number 1 or 2 above.
5. The employee is caring for his or her child if the school or place of care of the child has been closed, or the child care provider of such child is unavailable, due to COVID-19 precautions.
6. The employee is experiencing any other substantially similar condition specified by the secretary of health and human services in consultation with the secretary of the treasury and the secretary of labor.

"Child" means a biological, adopted or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is:

- Under 18 years of age.
- 18 or older and incapable of self-care because of a mental or physical disability.

"Individual" means an immediate family member, roommate or similar person with whom the employee has a relationship that creates an expectation that the employee would care for the person if he or she self-quarantined or was quarantined. Additionally, the individual being cared for must: a) be subject to a federal, state or local quarantine or isolation order as described above; or b) have been advised by a health care provider to self-quarantine based on a belief that he or she has COVID-19, may have COVID-19 or is particularly vulnerable to COVID-19.

Furloughed employees are not eligible as there is no work available from which to take leave.

Amount of Paid Sick Leave

All eligible full-time employees will have up to 80 hours of paid sick leave available to use for the qualifying reasons above. Eligible part-time employees are entitled to the number of hours worked, on average, over a two-week period.

For employees with varying hours, one of two methods for computing the number of hours paid will be used:

If the employee has worked 6 months or more, the average number of hours that the employee was scheduled per day over the 6-month period ending on the date on which the employee takes leave, including hours for which the employee took leave of any type.

If the employee has worked less than 6 months, the expected number of hours to be scheduled per day at the time of hire.

Increments and Intermittent Use of Leave

When working from home, employees may take emergency paid sick leave intermittently and in increments of one hour. As in the example for FMLA leave, an employee may only need 4 hours per day of leave to care for his or her child or may only need to do so on Tuesdays and Thursdays. Supervisors and employees are expected to be flexible in scheduling wherever possible.

For those not teleworking and currently working onsite, an employee may only take intermittent leave for reason 5 above, to care for his or her child when the school or place of care is closed, or the caregiver is unavailable due to COVID-19-related reasons. Per the regulations, as all other reasons for emergency paid sick leave could potentially expose an employee or others in the workplace to the virus, employees must either use the full amount of paid sick leave or use it in full-day increments until the reason for leave is over and it is safe for the employee to return to work.

Rate of Pay

Emergency sick leave will be paid at the employee's regular rate of pay, or minimum wage, whichever is greater, for leave taken for reasons 1-3 above. Employees taking leave for reasons 4-6 will be compensated at two-thirds their regular rate of pay, or minimum wage, whichever is greater. Pay will not exceed:

- \$511 per day and \$5,110 in total for leave taken for reasons 1-3 above.
- \$200 per day and \$2,000 in total for leave taken for reasons 4-6 above.

Interaction with Other Paid Leave

The employee may use emergency paid sick leave under this policy before using any other accrued paid time off for the qualifying reasons stated above.

Employees on expanded FMLA leave under this policy may use emergency paid sick leave concurrently with that leave. Emergency paid sick leave may also be used when an employee is on leave under traditional FMLA for his or her own COVID-19-related serious health condition or to care for a qualified family member with such a condition.

Procedure for Requesting Emergency Paid Sick Leave

Employees must notify their department head or Director of HR of the need and specific reason for leave under this policy. A form will be provided to all employees on the Human Resources page of the County website. Verbal notification will be accepted until practicable to provide written notice.

Documentation supporting the need for leave must be included with the leave request form, such as:

- A copy of the federal, state or local quarantine or isolation order related to COVID-19 applicable to the employee or the name of the government entity that issued the order.
- Written documentation by a health care provider advising the employee to self-quarantine due to concerns related to COVID-19 or the name of the provider who advised the employee.

The name and relation of the individual the employee is taking leave to care for who is subject to a quarantine or isolation order or is advised to self-quarantine.

The name and age of the child or children being cared for; the name of the school, place of care, or child care provider that closed or became unavailable; and a statement that no other suitable person is available to care for the child during the period of requested leave.

For children over age 14, a statement indicating the special circumstances that require the employee to provide care during daylight hours.

Once emergency paid sick leave has begun, the employee and his or her supervisor must determine reasonable procedures for the employee to report periodically on the employee's status and intent to continue to receive paid sick time.

Carryover

Paid emergency sick leave under this policy will not be provided beyond December 31, 2020. Any unused paid sick leave will not carry over to the next year or be paid out to employees.

Job Protections

No employee who appropriately utilizes emergency paid sick leave under this policy will be discharged, disciplined or discriminated against for work time missed due to this leave.

Please contact the HR department with any questions.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, FRANK E. THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individual as a member of the Warren County Youth Board, for the term set opposite his/her name:

NAME/ADDRESS

TERM

Cathy O'Brien
(Town of Lake George - Director -
Lake George Youth Commission)

1/1/2020 - 12/31/2020

Dated: June 19, 2020

(Signed) **FRANK E. THOMAS, CHAIRMAN**
Warren County Board of Supervisors

Mr. Lehman apprised there was a follow up comment from Mr. Whitehead who stated the following: "We have never been told of any critical time element in dismissing the Decker lawsuit, as it was initiated under a time constraint however and while I noted that I did not complain about it. Furthermore I strenuously object to Decker being named as defendant when this was initiated as being the wrong party and apparently his defense attorney agrees and now forced this dismissal. I am disappointed in the Administrator's comment saying that this has happened before as if it was no big deal. I agree with Supervisor Hogan that we can and should do better".

Chairman Thomas called for announcements.

Supervisor Shepler stated the Town of Thurman regretted to announce the cancellation of its Monday Nights Concert Series and the cancellation of the end of season fireworks due to the restrictions placed upon the Town as a result of the pandemic.

Supervisor Braymer announced the City of Glens Falls was opening Haviland's Cove beach for swimming on June 29th with a fee for vehicle parking.

Supervisor Seeber advised due to *COVID-19* she did not have the opportunity to recognize and discuss National Crime Victims' Rights Week, but she would like to notify them of a national and regional effort that was taking place tomorrow that Mr. Lehman would be posting on the County social media sites and ask the Board Members to consider on June 20th to light a luminary or candle outside their houses. She said they were asking this in recognition of crime victims' and inviting people to join to remember our loved ones who had experienced victimization. She said it was important to continue to support each other as they looked for recovery, justice and a sense of hope in the future with this year's theme being "Seek Justice, Enforce Victims' Rights and Inspire Hope". She advised this continued to challenge all of them to raise awareness for victims's rights and inspire hope for our victims', survivors and communities for future progress and for greater healing and she would certainly appreciate any efforts any of the Board Members could do to light a candle outside of their homes tomorrow to continue to recognize those that were victimized and the problems they were continuing to have in their criminal justice system.

Supervisor Strough informed he would like to highlight the fact that the Fund for Lake George had named Robert Blais, *Mayor, Village of Lake George*, their Person of the Year in recognition of his efforts to save and enhance the quality of Lake George's water. He stated he wanted to bring that recognition forward, as he believed it was of significance and Mayor Blais was well deserving of the acknowledgment.

Supervisor Beaty apprised he would like to make a follow up comment to Supervisor McDevitt's statement regarding the new Stewart's location in the City of Glens Falls which he walked by everyday. He remarked he felt the project was professionally handled, as he rarely saw facilities that were landscaped and as clean as this location.

Chairman Thomas called attention to the Proclamation included in the Agenda packet proclaiming June 15, 2020 to be "Elder Abuse Awareness Day". He added he felt that everyday should be Elder Abuse Awareness Day.

Supervisor Conover encouraged everyone to read this months edition of the Association of Towns magazine which included a number of great articles, one of which involved the Town of Bolton which was well written.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Simpson, Chairman Thomas adjourned the Board Meeting at 12:46 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, JULY 17, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Geraghty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 20; absent- 0

Supervisors Leggett, Diamond, McDevitt, Driscoll, Frasier, Merlino, Wild, Shepler, Simpson, Seeber Geraghty and Thomas were present at the meeting, while Supervisors Conover, Braymer, Bruno, Hogan, Dickinson, Strough, Magowan and Beaty were present via teleconference.

Commencing the Agenda review, Chairman Thomas offered privilege of the floor to Congresswoman Stefanik, who apprised over the next few weeks Congress was working on finalizing a package which she was anticipating would include the direct State and local aid that was so imperative for not only Warren County, but every County across her district. She said in addition Congress would also be focusing on direct aid to school districts which was incredibly important as they worked toward finalizing their reopening plans. She informed she had been working closely with the Superintendents of the School Districts located in the region she served to ensure the safety, as well as the learning opportunities of their students with an understanding that they needed to continue to serve every student, including those with disabilities and special needs, as well, who had been extraordinarily challenged during this crisis. She informed they would also be looking at additional support for the PPP (*Paycheck Protection Program*) that had been imperative for small businesses not only across the District she served, but also across the Country which many local businesses had benefitted from. In regard to the additional \$600 weekly unemployment benefit that was currently being provided and was funded by the Federal Government, she said she believed this additional money was imperative during this pandemic for individuals who were out of work through no fault of their own; however, she noted, as the reopening process was occurring a challenge that was consistent particularly in Warren County with a number of seasonal positions was small businesses having difficulty rehiring employees due to their competition with that additional \$600 benefit. She mentioned currently this additional benefit was set to expire at the end of July, but the Bill that House Speaker Pelosi passed on a bi-partisan basis extended that through January of 2021, but she believed they should either let that benefit expire or phase it out to ensure that the incentive was to get employees to return to work, with one of the concepts being discussed was providing back to work bonuses. She apprised in addition liability reform was also important not just for businesses, but also not-for-profits and school districts as they were ensuring they were prioritizing public health to protect them from unnecessary lawsuits and costs in the long-term because she felt the local businesses and organizations were putting forth their best effort to invest in their operations to ensure the safety, security and health of their workers, as well as their customers. She stated in terms of the timing which she was aware was important, Congress would be going into session next

week and the following week with this possibly extending into the first week in August during which they would review this stimulus package and she would continue to keep County officials up-to-date on the process.

Supervisor Magowan voiced his opposition to extending the additional \$600 unemployment benefit which he had expressed his disapproval of before because he knew it would cause issues getting individuals to return to work as a result of their unemployment benefits being significantly more than what they earned working, as he believed even offering the benefit through the end of July was a mistake. He stated as an alternative he had hoped the Federal Government would make up the difference between the maximum weekly New York State Unemployment benefit payment of \$504 and what they were eligible rather than providing someone who worked part-time substantially more than what they earned when they were working. He said he believed the additional benefit should only be extended for individuals who could not go back to work and offer the alternative he was suggesting to others in an effort to save the Federal Government some money instead of taking away the incentive to get individuals to return to work.

Congresswoman Stefanik advised one of the ideas under consideration was to cap off that additional unemployment incentive to whatever the individuals previous income level was which could end up in negotiations because this would be a bi-partisan bill which had to be adopted by both the House of Representatives and Senate and signed into law. She said what she knew was extending the current additional unemployment benefit was not practical for not only Warren County, but the entire District she served as they were attempting to get individuals back to work.

Chairman Thomas thanked Congresswoman Stefanik for taking the time to address the Board and he wished her well with her efforts over the next few weeks.

Chairman Thomas apprised they would return to Senator Little addressing the Board when she was available. Moving along he offered privilege of the floor to Assemblyman Stec, who apprised he was encouraged by the three week timeframe Congresswoman Stefanik had mentioned for what Congress was working on because a significant amount of what was occurring at the State, local governments and school districts hinged on what was provided by the Federal Government in terms of funding levels. He stated the Governor and his staff had the authority to make cuts to aid for municipalities and for school districts, all of whom had been anxiously waiting since May to be notified what those cuts would be, but no decisions had been made because the State was waiting to see what type of Federal aid would be provided. He stated in regards to the phased reopening process for businesses, Assemblyman Stec informed the State was proceeding into Phases 4A, 4B, 4C, etc. which was frustrating to a number of business owners and had dominated a significant amount of the work in his District's Office. He mentioned this past week they had held a range of Committee meetings in the Assembly in preparation for next weeks session which began on Monday. He advised the majority of what they discussed in Committee meetings this week related to the typical end of session legislation, with nothing out of the ordinary. He stated as far as he knew next week would be the end of the session with the caveat that because of the pandemic and what was occurring as a result of it they could be called back to session at anytime, but this was unlikely to occur unless something of significance arose. He thanked the Supervisors for their hard work over the past few months, as he was well aware they were doing the best they could considering the circumstances and their constituents were appreciative of these efforts.

Supervisor Simpson recognized Congresswomen Stefanik for securing additional funding for the Glens Falls Hospital which was crucial.

Chairman Thomas noted a motion was necessary to approve the minutes of the June 19th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Frasier, seconded by Supervisor Shepler and carried unanimously.

Continuing to the report by the Chairman of the Board, Chairman Thomas informed recently there had been a spike in the number of active *COVID-19* cases in the County and he encouraged the Board members and residents to remain vigilant in taking the necessary

precautions including wearing face masks, continuously washing hands, etc. in an effort to minimize the infection rate as much as possible not only for Warren County, but also the Capital Region, as it would be devastating to local businesses if they had to take a step back. He complimented the Public Health Department for the tremendous job they were doing during this pandemic, especially with the additional work they had taken on as a result of the Governor placing a number of States on a travel advisory list which required them to ensure individuals who had returned from one of those States quarantined for fourteen days. He said this had resulted in a significant amount of work for the Public Health Department's not only here, but across the State with Warren County Public Health currently keeping track of sixty-nine individuals. Chairman Thomas advised he had attended the weekly Economic Recovery Task Force meeting and the following day he attended a meeting of the *COVID-19* Task Force to discuss supplies and the reopening of the County Municipal Center Building to the public and bringing employees back to work which currently most, if not all had returned already. He said he hoped to have the Board Room outfitted appropriately shortly to allow the Supervisors to attend meetings in person again. He stated he had attended the Department Head meeting on June 30th regarding the reopening process and he had participated in the majority of the Capital Region Control Room Conference calls which had taken place everyday, but were now scheduled for Monday, Wednesday and Friday's. He informed he had co-signed a letter with the Chairman of the Washington County Board of Supervisors and Michel Bittel, *President/CEO, Adirondack Regional Chamber of Commerce*, requesting Summer Youth Employment Program funds which had since been released and the Employment & Training Administration was working on getting the program up and running. He apprised as requested he had sent a letter to New York State Senate Majority Leader Stewart-Cousins requesting Dormitory funds and he co-signed a letter composed by the Executive Director of the Adirondack Park Local Government Review Board relating to an incident that occurred in Saranac Lake with some racial epitaphs.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Geraghty stated the Budget team had met with the Self-Insurance Department, apprising he was pleased to announce there would be reduction in the cost for the County's Worker's Compensation policy which covered all of the towns and departments in Warren County. He mentioned the Budget Team would be busy at the end of July when they began working on the budget; he added he planned on holding a Budget Committee meeting in the near future which he was working on assembling the information for.

Supervisor Conover reported on the June 23rd meeting of the Public Works Committee where they approved proposed Resolution Nos. 237-244 and he provided a brief overview of each.

Supervisor Leggett stated the Public Safety Committee had met on June 22nd and again on July 13th, approving proposed Resolution Nos. 236-237 and 255 which he provided brief overviews of. He stated he would be requesting to withdraw proposed Resolution No. 237 at the appropriate time.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt informed in regard to LDC (*Local Development Corporation*), they had approved a loan for a helmet manufacturer in the Town of Queensbury which would create about nine jobs this year and another nine next year.

Supervisor Braymer reported on the July 13th Environmental Concerns & Real Property Tax Services Last Chance Meeting where they approved extensions for two property owners. She recognized Lexie Delurey, *Director, Real Property Tax Services*, for her efforts over the past few weeks contacting property owners to ensure they were aware that the Last Chance Meeting had been moved from August to July while continuing to also work with property owners to ensure anyone who could be was up to speed. She added the County Treasurer was providing extensions to property owners until the end of July pursuant to the County procedures. She mentioned there was an average amount of properties included in the

foreclosure action this year and they were not seeing any excess of properties being placed in the foreclosure. She advised the County Attorney's Office indicated the foreclosure process was on hold which could cause the auction to be pushed back further in the year; she noted she would ensure she kept everyone informed about the court proceeding there.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll apprised the Human Services Committee had met on June 22nd, approving proposed Resolution Nos. 234-235 which he provided a brief overview of. He stated he would be requesting at the appropriate time to withdraw proposed Resolution No. 235. He advised their next Committee meeting was scheduled for July 20th at 10:45 a.m.

Supervisor Frasier stated the Finance Committee had met on July 1st, approving proposed Resolution Nos. 225-226 and 247-252 and she called attention to proposed Resolution Nos. 251 which authorized construction of a radio communications tower and support facilities in the Town of Stony Creek that was much needed and 252 which approved the tentative operating budget for fiscal year 2020-21 for Adirondack Community College and provided for a public hearing.

She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances. Mr. Swan apprised both sales and occupancy tax revenues had declined and the State and Federal Governments had begun making cuts. He said it was necessary to keep a watchful eye on the decline in revenue, as well as the cuts that were being made and evaluate everything, as some of the cuts would not have an impact on the County Budget because it was money that would not be spent; however, he noted, these cuts would impact services, such as mental health and would impact those who benefitted from the services that were being cut. He suggested they hold off until September to determine what the impact on their sales tax revenue was and then they could determine whether any austerity cuts to the Budget were necessary or any other actions were required moving toward the end of the year. He stated by that time he hoped they would have a better idea of what the budgeting process would be for the 2021 County Budget.

Supervisor Beaty inquired what cuts the Federal Government had made and Mr. Swan replied he did not have a specific on the cuts they were making because what was occurring was the Federal Government cut some spending to the State and then in turn the State made cuts to the local governments and he was unsure of what those cuts would be.

Supervisor Simpson advised the Personnel & Administration Committee had met on July 1st, approving proposed Resolution Nos. 245-246 and he provided a brief overview of each. He stated the letter each of the Board Members had received from Peggy Stevens, *staff, Countryside Adult Home*, was a testament to Amy McByrne, *Director, Countryside Adult Home*, and the staff of the facility, adding he was thoroughly impressed with the efforts Ms. McByrne had made since she was appointed to the Director position. He said it was heartwarming to receive a letter from an employee that complimented the staff she was working with at the facility; he added he was pleased the County had maintained ownership of Countryside Adult Home.

Supervisor Hogan informed Cornell Cooperative Extension had a difficult month because they were forced to make the tough decision to use a virtual format for the Warren County Youth Fair which was scheduled for the beginning of August and she thanked everyone who supported them as they attempted to determine how to make the event a live in-person one that was safe for all who attended. She said through no fault of their own all fairs across the State had been cancelled resulting in this event becoming a virtual one which she would send everyone a link for when it was occurring, as they were looking at some fun ways to keep the youth engaged. She advised the closing of Skye Farm Camp and Retreat Center referred to by Supervisor Simpson was heartbreaking because over one hundred youth would not have the opportunity to experience their week-long stay there this year. She mentioned on the bright side Skye Farm Camp and Retreat Center had taken this time to work tirelessly on upgrades and improvements to their property, such as building new cabins for next season; she added she was looking forward to continuing that program next year. Supervisor Hogan announced

there was a new initiative at Cornell Cooperative Extension referred to as "The Big Red Veggie Shed" where this year instead of donating all of the produce that they grown to local food banks they would be selling some of it to benefit not-for-profits and she encouraged anyone visiting the Warrensburg area to stop by and purchase some vegetables from them. She stated Wild Edibles was also a new initiative they were doing which encompassed a three part zoom presentation and had been extremely popular this year and could be located on their website. She advised there were plans for the 11th Annual Golf Tournament which at this point was still occurring on August 22nd at Cronin's Golf Resort in the Town of Warrensburg and she encouraged all to compile their teams and look forward to a fun afternoon. Next, she said, they were holding a series of cooking parties in real time using Zoom in August, such as salsa making, preparing refrigerated dill pickles and more and she encouraged all to frequently check the Cornell Cooperative Extension website for all of the fun things that were occurring.

Returning to the portion of the Agenda where Senator Little addressed the Board, Chairman Thomas offered privilege of the floor to Senator Little, who began by thanking all of the Board Members for their continued efforts during the pandemic and the information they had provided to County residents. She said she felt this was a stressful time that was getting even more stressful as the pandemic continued on and she was awaiting the day they would wake up and it was over and they could get back to and remain at "the new normal", as there was so much fear with a significant number of businesses being hurt. She pointed out businesses operating at 50% capacity were not making the kind of money they would have if they were able to operate at full capacity. She remarked she believed it was necessary to make it more equitable, as there were cases where a business was allowed to operate, but then a similar type of business was not. She recognized Mr. Moore for his efforts and all of the information he had provided while representing the County on the Control Room. She indicated everyday she had new problems to address with the newest being the requirement that bars and restaurants that served drinks were also required to serve food, as this would put more strain on businesses. She said she was aware that the purpose was to prevent individuals from congregating and hanging around the bar as they were in New York City and other urban areas, but this was not occurring in this region. She stated she was hopeful the region would be able to keep their statistics low. She informed other than that she was pleased to be able to connect with the Board Members and continue to work with them and accomplish what she needed to before she retired in a little more than five months from now. She indicated she was appreciative of the resolution concerning the cell tower issue that was going before them today, as it had become obvious with so many individuals working from home that internet service was a necessity and was needed throughout the entire North Country with everyone having access to it, just as they did to electricity. She added she believed this would assist with the County's future because what they needed the most more specifically in the northern portion of Warren County and the District was more year-round residents which would increase enrollment in local school districts, more people building houses, paying taxes and contributing to the community and job markets. She pointed out it was likely individuals would prefer living in rural areas, such as here rather than in urbanized regions now that they had the option to work from home. She informed she was pushing for and hoping within the next few months they could get this accomplished; she added the NYS DOT fiber tax was something that needed to be changed and they were talking with internet providers because even if they were able to secure grant funding all of it would go toward paying that NYS DOT tax which was an annual tax. She said they had written letters to the Governor and worked hard to try and locate a voice of reason to understand they would not be able to expand internet and cell tower service unless this could be taken care of. In regard to cell towers, she said she did not mind if they were fake trees because these were now cheaper than when they first began using them; however, she noted, they had to be taller than the existing trees which was all they were requesting. She mentioned currently the cell phone service was not quite as good because tourists were here resulting in the cell towers reaching capacity quicker than they did during the off season.

Supervisor Braymer remarked she was pleased Senator Little was advocating to eliminate the NYS DOT tax on broadband; she added this issue could be something the County could possibly move forward with a resolution on. She stated she was also happy to hear Senator Little discussing adding year-round residents to the region, as she believed this area had a lot to offer and if individuals could work from home and do entrepreneurial type jobs from this region she would certainly welcome that. She mentioned this week she had participated in the Adirondack Common Ground Alliance meeting during which a significant portion of the discussion concerned diversity and ensuring the Adirondacks were more welcoming and inclusive to individuals who were coming from outside of the region to live here. She asked Senator Little if she was aware of any State-wide initiatives to assist with this in this region; she added she was aware they had been dealing with the Racial Injustices to the Adirondacks Diversity Initiative in Saranac Lake. Senator Little responded there was \$250,000 of funding that was allocated from the Environmental Protection Fund which was in its second year of funding. She stated the representative of the Saranac Lake region was handling this initiative for the entire Adirondacks and not just the Saranac Lake area. She informed she believed there was more diversity in this region as a result of those coming from the New York City region and other States, as well as Canada. She said the loss of Canadian tourists due to the border being closed as a result of this pandemic was detrimental to the economy here and the North Country and needed to be watched to ensure it was reopened. In regards to the Environmental Protection funding, Senator Little advised she believed it would continue and she would work with the representative of Saranac Lake to move ahead further than the present status.

Senator Little voiced how pleased she was that Supervisor Hogan had been appointed as a member of the Adirondack Park Agency, as she felt it was imperative for Warren County to have a representative who was aware of what was occurring in the County.

Supervisor Hogan thanked Senator Little for the kind words; she stated today the Board would be voting to support a financial commitment as a member item from a few years ago for the communications tower in the Town of Stony Creek and she asked Senator Little to speak to when this funding would be released. Senator Little responded those grants were awarded when they were in the majority and she had been told they would be honored, but no one had provided a timeframe for this. Senator Little indicated she had a few of these grants come through recently, but currently nothing was going through because of the pandemic. She mentioned she did not believe the \$750,000,000 of funding for regional economic development that was included in the State Budget would be released for this purpose due to the expenses associated with the pandemic and the uncertainty regarding whether the Federal Government would be providing aid and if so how much. She added she did not believe the \$100 million City/Village funding that the City of Glens Falls, Plattsburg and Saranac Lake had each been awarded last year would be available this year either. She advised she and her staff continued to work with the State Comptroller's Office, as well as making phone calls to try and get the funding for the communications tower in the Town of Stony Creek. She stated she had a few grants where individuals never sent in their paperwork and she would have a hard time getting those, but the one for the communications tower was not one of them; however, she noted, it would be difficult to secure this funding.

Supervisor Little apprised when she originally served on the Board of Supervisors as an At-Large Supervisor for the Town of Queensbury there was only one other Board Member who was a woman and then there were a few terms where she was the only one, but now there were five women serving which she was pleased about. She stated today there were not only qualified candidates who were women, but also several female legislators. Supervisor Braymer thanked Senator Little for paving the way for them, adding there was still more work to be done.

Supervisor Dickinson apprised years ago he had served on the Board of Supervisors with Fran Wallace, whom he felt was an excellent Supervisor representing the Town of Queensbury. Senator Little stated that Ms. Wallace had paved the way for future women, as she was the only female that was a Town Supervisor while she herself was an At-Large

Supervisor. She remarked Ms. Wallace had done a great job, working hard on behalf of the Town of Queensbury.

Chairman Thomas thanked Senator Little for taking time out of her busy schedule to provide an update to them on her activities and he wished her well with all of her endeavors.

Returning to the Committee reports, Supervisor Dickinson reported on the July 15th Occupancy Tax Coordination Committee meeting where they approved proposed Resolution Nos. 256-259 which he provided a brief overview of.

Supervisor Merlino stated he had a few comments he would like to make, but he would hold off on making them until the appropriate time. He offered privilege of the floor to Joanne Conley, *Tourism Director*, to provide an update on the activities of the Tourism Department.

Ms. Conley reviewed information regarding the Tourism Department's activities and what they had been spending on for promotion; *a copy of which is on file with the items distributed at the July 17th Board Meeting.*

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild stated the Economic Growth & Development and Higher Education Committee had met on three occasions this month, approving proposed Resolution Nos. 231-232 and 253-254 and he provided a brief overview of each. He said in addition to that the Economic Recovery Task Force had met on a weekly basis since its inception a few months ago. He apprised Ms. Conley was actively participating in this group and had identified some of the things they were working on. He mentioned the focus had shifted slightly away from how to reopen to how to remain open and support local businesses who were trying to recover with the restrictions that had been placed upon them. He apprised they were fortunate to have Mr. Moore, who he felt was a force to contend with on the Control Room, as a member of their Task Force. He informed they were also dealing with a hiring issue not only in Lake George, but also in the County's manufacturing facilities due to the lack of incentive for individuals to return to work. He stated part of the Task Forces communication efforts were speaking with Congresswomen Stefanik, as well as Senators Schumer and Gillibrand's Offices about this and how the \$600 unemployment stipend had been a detriment to that. He said although this stipend was supposed to end at the end of July, he was unsure this would actually occur, as Congresswomen Stefanik had indicated this morning there were negotiations in process. He apprised he hoped there would be some form of continuation of this stipend because there were regions in the Country who required that type of support, but there may be some benefit of the negotiation that would assist the County in terms of providing some incentive for individuals to return to work which would assist us with the local economy. He stated they had also discussed the J1 and H2 Visa workers and explained to the County's Federal representatives how significant that issue had been for the region because it was a significant part of the local workforce. He advised the County's peak tourism season was only twelve weeks long and the economic impact on the County not having these employees during the summer season was significant. Supervisor Wild mentioned moving forward he would like to expand upon Chairman Thomas's comments regarding not wanting to slip backwards. He said while he concurred the face masks were uncomfortable and he had forgotten his many times before entering a store and had to walk back to his vehicle to retrieve it, they were important to wear because the Control Rooms's were present for the purpose of managing the virus and individuals who were ill. He remarked the County did not want to have a spike in cases that sent the County backwards, as everyone was enjoying the fact that the restaurants were open and a number of other facilities that were open that residents could take advantage of, but if they were not careful some of those privileges could be lost. He stated he would like to make this point as strong as he could to the community to please deal with the inconvenience and support businesses remaining open by wearing a face mask.

Senator Little informed the additional \$600 in unemployment benefits being paid on a weekly basis which caused individuals to not return to work was a significant issue, but there was guidance that was provided which indicated there were three reasons an individual could state that they could not return to work and continue to be eligible to receive unemployment.

She apprised the reasons consisted of the following: the individual themselves had a compromising health condition; someone the individual lived with had a compromising health condition, such as a parent, child or spouse; or the workplace was not compliant with the safety issues, such as they viewed three grocery stores taking the necessary precautions, but the one they were supposed to return to work at was not. She added individuals were not permitted to refuse to return to work because they claimed to be afraid of catching the virus because if this was the case the employer had the option to notify unemployment so their benefits would cease. She indicated this did not solve the problem, but she hoped it scared some into returning to work.

Supervisor Wild remarked he was appreciative of Senator Little's help and support on this issue. He stated there was anecdotal evidence that the "Lake George hiring scheme" had drawn an abundant amount of attention not only locally, but throughout the Capital Region with individuals going for interviews, accepting jobs and then not showing up. He advised they were unsure what the issue was, but it was a concern. He informed according to Mr. Bittel the odious currently for reporting violations to unemployment was on businesses, as they were the ones who had to report individuals when they were not following the rules. He apprised that Mr. Bittel suggested putting the odious back on the individual and not necessarily the businesses because it was hard on business owners because they did not have employees to clean the rooms which required them to do it themselves. He said a thought moving forward if there were negotiations and discussions was whatever could be done would be of great assistance, but he also recognized the NYS DOL was still under a significant amount of strain in having to deal with all of the claims and were working mandatory overtime.

Supervisor Magowan advised the Support Services Committee had not met this month, but he had brought up a few months ago how the additional unemployment benefits were going to cause an issue with getting individuals to return back to work and he thanked Senator Little for staying on top of this issue. He restated that the additional unemployment benefits provided should cease immediately and what should be provided was the Federal Government should make up the difference of what New York State was not going to pay, meaning if an individual was earning \$500 a week at their job and their weekly NYS Unemployment benefit was only going to be \$325 then the Federal Government should pay the difference to bring them to \$500. He said this would prevent individuals from earning three times as much on unemployment then they did when they were working.

Supervisor Seeber reported on the June 22nd meeting of the Criminal Justice Committee where they approved proposed Resolution No. 230 which she provided a brief overview of and she thanked Supervisor Leggett for chairing the meeting for her. She stated on June 26th she had attended a NACo (*National Association of Counties*) Resilient County Standing Committee meeting concerning community strength and race equality and on July 7th she attended the NACo Public Safety and Criminal Justice Standing Committee meeting which dealt mostly with the Justice Act that she had distributed information regarding via email. She said her term had ended serving on those two Committees and she was unsure whether she would be reappointed.

Supervisor Beaty informed the County Facilities Committee had met on June 23rd, approving proposed Resolution Nos. 227-229 and he offered privilege of the floor to Kevin Hajos, *Superintendent of Public Works*, to provide an overview of each. Mr. Hajos stated proposed Resolution Nos. 227 and 228 pertained to awarding the bid for the construction of the new T-Hangar at the Airport and Resolution No. 229 concerned awarding the bid for plumbing construction services for the snow removal equipment building which the previous bid for this work had gotten no responses resulting in it being put back out to bid.

Returning to Supervisor Beaty's Committee report, Supervisor Beaty advised the additional \$600 in unemployment benefits had never made sense since many individuals were making more collecting unemployment then they did when they were working and this was another example of how government made mistakes. He said there were alternatives with the responsibility currently being on the individual businesses to report individuals to the NYS DOL.

if they decided not to return to work. He stated this also created issues especially when employers did not want to turn in individuals who were good employees, but were squeamish about returning to work. He apprised he felt the responsibility should be on the employee itself along with a back-up from the employer.

Supervisor Shepler indicated she had nothing to report on.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of:

- * Lexie Delurey for 25 years of service to Real Property Tax Services; and
- * Courtney Howse for 20 years of service to the Sheriff's Office.

Mr. Moore stated he would like wish Tammie DeLorenzo, *Assistant to the County Administrator*, a happy birthday tomorrow; he commended Ms. DeLorenzo for her all of her hard work and dedication during the past few months while this pandemic was occurring and he thanked her for everything she did.

Mr. Moore apprised they were busy in Health Services this morning as a result of a positive Coronavirus case that occurred in another County. He explained based on interviews conducted by that County's Public Health Department with the young women who played on a lacrosse team they identified where she had the virus and determined she was contagious when she had played in a series of scrimmages on Sunday, July 12th. He said because this player was a good one she had played on several teams resulting in the potential for significant exposures. He mentioned the lacrosse teams coach had been very cooperative and provided a list of all of the players on these teams that may have been exposed, all of whom were young people who may have attended sleep overs which caused the potential for significant exposure. He stated the good news was the professionals were working on this and were aware of all the names of the individuals who played on these teams and lived in Warren County, all of whom would be tested and interviews would be conducted with them to determine who they had contact with to ensure these individuals were quarantined, as well. He informed this was a substantial amount of work, but it was worth doing and was something the Health Services Department did an exceptional job on. He added he had been impressed with not just their acumen in doing this, but also their willingness to do it around the clock.

Mr. Moore apprised he had also received a significant number of questions concerning what the rules were for weddings which merited bringing it up during this report. He informed currently weddings were subject to the fifty person non-essential gatherings limit and there were guidelines available for church services which were applicable to the ceremony portion. He said in regards to the reception, the State Liquor Authority had posted a question and answer document online which indicated no dancing or stand up cocktail hours were permitted. He advised although this would be difficult to enforce this was what the State was indicating the rules were. He mentioned couples were understandably upset about this and taking their frustrations out on venues who host these; however, he noted, it was important to remember the venues were attempting to protect their businesses and getting married during a pandemic was not a normal experience. He added with or without these pause rules there would still be individuals who would not attend weddings because they were afraid of becoming sick and it was necessary to consider an individual left a wedding that had the Coronavirus. He stated there should be no expectations that if they held a wedding right now it would be normal and these were rules at this point, but he would keep everyone updated on whether those rules changed.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane advised she had nothing to report on.

Supervisor Dickinson asked whether the couple who had refused to quarantine were doing so now and Mr. Moore replied he was unaware of anyone refusing to quarantine, but he could be recalling it wrong.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Reports of Criminal and Family Workloads for the months of February - May 2020

Letters/emails from:

1. Town of Queensbury - Resolution No. 232 of 2020, "*Resolution Setting Public Hearing on Proposed Local Law to Reenact and Reestablish Temporary Moratorium on Installation of Ground-Mounted Solar Energy Systems*", and Notice of Public Hearing concerning same.
2. Town of Queensbury - Resolution No. 214 of 2020, "*Resolution Setting Public Hearing on Proposed Local Law to Amend Chapter 179 "Zoning" of Queensbury Town Code to Amend Permitted Uses in the Commercial Light Industrial Zoning District*", and Notice of Public Hearing concerning same.

Other:

1. Capital District Regional Off Track Betting Corp. - 2019 Regular Benefit Distribution Payment #1 in the amount of \$2,101.

Chairman Thomas advised prior to moving along to the reading of resolutions an executive session was required to discuss a personnel matter. Supervisor Leggett asked if anyone should be invited in during the executive session and Chairman Thomas replied he felt first they should discuss the issue and then they could decide whether they would like to invite anyone in.

Motion was made by Mr. Simpson, seconded by Mr. Geraghty and carried unanimously to enter into executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 11:18 a.m. until 12:40 p.m.; Supervisor Diamond exited the meeting during the executive session at 12:23 p.m. and Supervisor Shepler exited the meeting at 12:35 p.m.

Upon reconvening, Chairman Thomas announced no action was taken during the executive session.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 225-252, as well as a Certificate of Appointment were mailed; she apprised proposed Resolution Nos. 253-255 were produced after mailing pursuant to action taken at Committee meetings held on July 13th and a motion and simple majority vote was needed to bring these resolutions to the floor. The necessary motion was made by Supervisor Strough seconded by Supervisor Geraghty and carried unanimously. She noted two Resolutions were produced pursuant to action taken at the July 15th Occupancy Tax Coordination Committee meeting which were labeled as Resolution Nos. 257 and 259 and separate motions to waive the Rules of the Board to bring each of these resolutions to the floor would be required, as the distribution deadline was not met. A motion was made by Supervisor Wild, seconded by Supervisor Frasier and carried unanimously to waive the Rules of the Board and bring proposed Resolution No. 256 to the floor. A motion was made by Supervisor Wild, seconded by Supervisor Dickinson and carried unanimously to Waive the Rules of the Board to bring proposed Resolution No 257 to the floor. Mrs. Allen advised the resolutions Waiving the Rules of the Board were proposed Resolution Nos. 256 and 258 and the resolutions concerning occupancy tax themselves were proposed Resolution Nos. 257 and 259. Ms. Allen mentioned there was also a Floor resolution to be addressed that had met the distribution deadline specified in the Rules of the Board and in order to entertain this item, a motion and a simple majority vote was needed to bring this to the floor. The necessary motion was made by Supervisor Beaty and seconded by Supervisor Seeber to bring the proposed Floor Resolution to the floor. Supervisor Geraghty requested a roll call vote on bringing the proposed Floor Resolution to the floor. Supervisor Dickinson questioned what they were voting on and Mrs. Allen responded the vote concerned bringing a Floor Resolution to the floor. Supervisor Dickinson asked what the Floor Resolution concerned and Mrs. Allen replied the Floor Resolution pertained to appointing a member of the

Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation. Following the roll call vote the motion to bring the proposed Floor Resolution to the floor passed with a vote of 562 in favor (*Supervisors McDevitt, Braymer, Bruno, Driscoll, Hogan, Wild, Magowan, Seeber and Beaty*) and 381 against (*Supervisors Geraghty, Conover, Leggett, Frasier, Simpson, Dickinson, Merlino, Strough and Thomas*) and 57 absent (*Supervisors Diamond and Shepler*). Mrs. Allen announced the Floor Resolution would now be referred to proposed Resolution No. 260.

A motion was made by Supervisor Driscoll, seconded by Supervisor Wild and carried unanimously to withdraw proposed Resolution No. 235, *Resolution Calling on the State of New York to Release Enhanced Federal Medicaid Matching Funds to Warren County*.

A motion was made by Supervisor Leggett, seconded by Supervisor Wild and carried by majority vote, with Supervisor Merlino voting in opposition, to withdraw proposed Resolution No. 237, *Authorizing Reimbursement to Hadley-Luzerne School District for School Resource Officer Services Paid for but Not Received During Part of the 2020 School Year*.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Strough requested a roll call vote on proposed Resolution No. 252, *Approving Tentative Operating Budget for Fiscal Year 2020 - 2021 for Adirondack Community College and Providing for Public Hearing*, as he had to recuse himself from the vote because he was a member of the SUNY Adirondack Board of Trustees.

Mr. Moore apprised Supervisor Diamond had asked him to comment on proposed Resolution No. 251, *Amending Resolution No. 58 of 2018, Authorizing Construction of a Radio Communications Tower and Support Facilities Located at the Town Hall in Stony Creek for the Warren County Sheriff's Office, to Add a Contingent Source of Funding to Compensate for a Delay in Funding from the Dormitory Authority of New York State*. He apprised Supervisor Diamond had distributed an alternative to the proposed Resolution prior to the Board Meeting; *a copy of the handout is on file with the items distributed at the July 17th Board Meeting*. He added Supervisor Diamond had not requested a separate roll call vote on proposed Resolution No. 251.

Supervisor Wild stated he would like to discuss the Floor resolution which concerned the appointment of G. Travis Whitehead to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation. Mrs. Allen interjected that the Floor Resolution was now referred to as proposed Resolution No. 260, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*. Supervisor Wild advised he was currently a member of and had previously served as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation with Mr. Whitehead. He said Mr. Whitehead's appointment was viewed as controversial because Mr. Whitehead was a bit controversial himself; however, he noted, he added significant value to the organization due to him being very knowledgeable even though he tended to rub people the wrong way because of his strong will and not being open. He remarked he was fully supportive of serving with Mr. Whitehead as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation again; he added they needed more assistance with this organization as a result of the loss of the sale of property to a company that had proposed moving into Washington County. He stated he felt the more hands on deck to assist this organization to move forward the better off they would be.

Chairman Thomas advised the County Attorney had notified him while he was not permitted to debate Mr. Whitehead's appointment to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, it was permissible for him to ask a question. He inquired how many harassment complaints from Warren County employees had to be officially filed before it became an issue and the Board did not condone harassment. Supervisor Wild apologized, as he was unaware that harassment charges had been filed against him. Chairman Thomas interjected that he was not referring to Supervisor

Wild, but rather the individual being referred to in proposed Resolution No. 260, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*. Supervisor Seeber remarked she believed it was highly unprofessional to discuss any type of harassment complaints, which she noted she was unaware of, in an open session let alone bring them up. She said she would like to know why this was not brought forward to the Personnel & Administration Committee if this was a concern and they were in fact deemed truthful; she added if they were going to hold a monthly meeting and discuss harassment complaints she was the first one who would like to be notified, as this should be a topic of discussion and she questioned when harassment complaints were ever discussed not only in open session, but before with the full Board. Chairman Thomas responded he was simply asking a question.

A motion was made by Supervisor Simpson and seconded by Supervisor Frasier to enter into executive session to discuss the alleged harassment charges. Supervisor Beaty requested a roll call vote on the motion to enter into executive session and asked what they were entering into one to discuss, as he believed this was convoluted and he asked Chairman Thomas to clarify the reason. Chairman Thomas responded the purpose of the executive session was to discuss harassment complaints against a particular individual that the Board was considering appointing to the Warren and Washington Industrial Development Agency and Civic Development Corporation. Supervisor Beaty inquired whether that specific individual would be permitted to participate in that executive session, similar to how they had allowed Sheriff LaFarr in to the previous one and Chairman Thomas replied in the negative. Supervisor Beaty remarked they would be entering into an executive session based off of here say and Chairman Thomas interjected the Board would like information, as this was not here say. Chairman Thomas called the question and the motion to enter into an executive session pursuant to Section 105 (f) of the Public Officer's Law carried by a vote of 716 in favor (*Supervisors Geraghty, Conover, Leggett, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Seeber and Thomas*) and 227 against (*Supervisors McDevitt, Magowan and Beaty*) and 57 absent (*Supervisors Diamond and Shepler*).

During the roll call vote Supervisor McDevitt remarked he would be voting in opposition to entering into the executive session since this suddenly had become an issue and this was the first he was being made aware of it. Supervisor Seeber advised she did not believe they should be discussing any harassment complaints during an open session.

Executive session was held from 12:55 p.m. until 1:10 p.m.

Upon reconvening, Supervisor Geraghty requested a roll call vote on proposed Resolution No. 260, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*.

Supervisor Conover apprised he would like to request at this time a Waiving of the Rules of the Board to allow the Board to entertain a resolution regarding enforcement of the County's Local Law concerning nepotism which he had drafted and could read aloud if the Board needed further clarification as to what they were voting on.

A motion was made by Supervisor Conover, seconded by Supervisor Simpson and carried unanimously to Waive the Rules of the Board requiring that a resolution be provided to the members of the Board of Supervisors on the Tuesday prior to the regular Board Meeting regarding enforcement of the County Local Law pertaining to nepotism.

Supervisor Conover informed the proposed Resolution he was introducing would read something like this: Whereas it has been determined by outside counsel that action taken by the County Sheriff LaFarr was in violation of Local Law No. 6 of 2014. Whereas it is the intent of the Board of Supervisors to require compliance with this Local Law. Now therefore be it resolved that the Warren County Board of Supervisors directs County Sheriff LaFarr and all County employees and departments to cease and desist in this appointment in violation of our Local Law. Therefore resolved the Board instructs the County Attorney and such other outside attorney as may be necessary to take such actions as necessary to enforce this Local Law to ensure compliance, including bringing an Article 78 action to ensure compliance with the Local

Law. Supervisor Conover remarked he believed a directive should go out in advance of taking the action because they may find that this was sufficient.

A motion was made by Supervisor Conover and seconded by Supervisor Simpson to bring the proposed Floor Resolution to the floor.

Supervisor Braymer asked for clarification that the motion was to bring the proposed Floor Resolution to the floor and Chairman Thomas replied affirmatively. Chairman Thomas called the question and the motion to bring the proposed Floor Resolution to the floor outlined by Supervisor Conover was carried unanimously. Mrs. Allen announced the Waiving of the Rules Resolution would now be referred to as proposed Resolution No. 261 and Resolution concerning the enforcement of nepotism would now be referred to as proposed Resolution No. 262.

Supervisor Dickinson exited the meeting at 1:11 p.m.

Chairman Thomas asked Don Lehman, *Public Relations Manager*, whether any public comments had been made regarding resolutions and Mr. Lehman replied in the negative.

There being no further discussion, Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 225-262 were approved as presented with the exception of Resolution Nos. 235 and 237, which were withdrawn, and Resolution No. 260, which was tabled.

During the roll call votes, Supervisor Beaty asked for clarification that the tentative Operating Budget for Fiscal Year 2020 - 2021 for Adirondack Community College referenced in proposed Resolution No. 252, *Approving Tentative Operating Budget for Fiscal Year 2020 - 2021 for Adirondack Community College and Providing for Public Hearing*, included a 2% increase over the prior years budget and Chairman Thomas replied affirmatively. Supervisor Beaty remarked he would be voting in opposition because he was unsure how they could justify paying more to the College when all of the County Departments and other agencies that received funding from the County were being asked to make cuts to their budgets.

Supervisor Seeber asked as a point of order if she wanted to table proposed Resolution No. 260, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, whether this was still permitted or was this an action that had to be handled previously and Mr. Moore responded a motion to table was always in order.

A motion was made by Supervisor Seeber, seconded by Supervisor Beaty and carried unanimously to table proposed Resolution No. 260, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, was carried unanimously.

Mr. Moore asked if Resolution No. 262, *Resolution Directing the County Attorney to Take Action Determined Necessary to Address an Instance of Non-Compliance with the Nepotism Clause Included in Warren County Local Law No. 6 of 2014 Within the Warren County Sheriff's Office, or Any Other Department Where Such Non-Compliance Is Determined*, was addressed in the collective vote and Mrs. Allen replied affirmatively.

Prior to moving on to the public comment from anyone wishing to address the Board on any matter, Chairman Thomas advised he had a Certificate of Appreciation he would like to present to Mr. Kenneth Tingley on behalf of the Warren County Supervisors in recognition of the many stories and reportings he had written on Warren County and its communities during his thirty-two years of employment with *The Post Star* dated July 17, 2020.

Moving along, Chairman Thomas asked Mr. Lehman if there were public comments from anyone wishing to address the Board on any matter.

Mr. Lehman advised there was a technical issue with the public comments causing some of them to disappear from the chat window, but he was unsure why. He stated there was a comment from Kathy Deedee of the *Chronicle* earlier where she recounted the *Chronicle* did highlight the Cornell Cooperative Extension events in their calendar. He stated Gina Mintzer, *Executive Director, Lake George Chamber of Commerce & CVB*, reported that the Lake George Chamber of Commerce had been notified by some business owners that some of them

were reluctant to report employees who were not returning to work and were committing unemployment fraud because of possible retaliations. He apprised there were also some comments from Mr. Whitehead indicating a personnel issue he guessed was not an allowed reason for an executive session. He was also questioning how many harassment complaints it took to remove the Chairman of the Board because it took no proof for a judgement to file a complaint and he believed that could be arranged. He informed Mr. Whitehead also noted it took no evidence to file a harassment complaint.

Supervisor Conover stated he wanted to ensure proposed Resolution No. 263, *Resolution Directing the County Attorney to Take Action Determined Necessary to Address an Instance of Non-Compliance with the Nepotism Clause Included in Warren County Local Law No. 6 of 2014 Within the Warren County Sheriff's Office, or Any Other Department Where Such Non-Compliance Is Determined*, was addressed during the collective vote and Mrs. Allen clarified the Resolution he was referring to was Resolution No. 262 which was addressed during the collective vote. Supervisor Conover expressed it was his and the Board's sincere hope that the formal Resolution from this Board would be sufficient direction regarding this matter and Chairman Thomas concurred.

RESOLUTION NO. 225 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: DPW				
A.1624 110	Health & Human Services Building, Salaries-Regular	A.1624 130	Health & Human Services Building, Salaries-Part Time	\$8,750.00
DEPARTMENT: HEALTH SERVICES				
A.4010 110	Health Services, Salaries-Regular	A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	10,000.00
A.4010 810	Retirement	A.4018.0030 810	Retirement	1,580.00
A.4010 830	Social Security	A.4018.0030 830	Social Security	620.00
A.4010 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	145.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES - cont.				
A.4018.0040 110	Preventive Program, Health Education, Salaries- Regular	A.4189 110	Public Health-Bio Terrorism, Salaries-Regular	\$7,696.14
A.4018.0040 810	Retirement	A.4189 810	Retirement	1,231.37
A.4018.0040 830	Social Security	A.4189 830	Social Security	477.16
A.4018.0040 831	Medicare Contribution	A.4189 831	Medicare Contribution	111.61

SPECIAL ITEMS:**DEPARTMENT: TREASURER**

A.1990 469	Contingent Account, Other Payments/ Contributions	A.1325 470	County Treasurer, Contract	1,500.00
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Roll Call Vote:

Ayes: 890

Noes: 0

Abstain: 110 Supervisors Diamond, Dickinson and Shepler

Absent: 0

RESOLUTION NO. 226 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 asset forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

July 17, 2020

465

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
ASSIGNED COUNSEL		
<u>ESTIMATED REVENUE</u>		
A.1170 3045	Legal Defense-Indigents, Office of Indigent Legal Services Distribution	\$23,648.50
<u>APPROPRIATIONS</u>		
A.1170 439	Legal Defense-Indigents, Misc. Fees & Expenses	8,648.50
A.1170 470	Contract	15,000.00
COUNTY TREASURER		
<u>ESTIMATED REVENUE</u>		
V 2710	Debt Service, Premium on Obligations	2,852,562.60
V 5792	Current Refunding Bonds	13,070,000.00
<u>APPROPRIATIONS</u>		
V 9710 469	Debt Service, Serial Bonds, Other Payments/Contributions	126,280.87
V 9991 469	Payment to Escrow Agent, Other Payments/Contributions	15,796,281.73

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 890

Noes: 0

Abstain: 110 Supervisors Diamond, Dickinson and Shepler

Absent: 0

Adopted.

RESOLUTION NO. 227 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH PLANK, LLC FOR GENERAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF NEW AIRCRAFT STORAGE HANGARS AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 25-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport (WC 25-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for General Contractor Services for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport to Plank, LLC, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Plank, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Plank, LLC, 376 Broadway, 3rd Floor, Schenectady, New York 12305, for General Contractor Services for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 25-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Plank, LLC and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 228 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH J. MCBAIN, INC. FOR ELECTRICAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF NEW AIRCRAFT STORAGE HANGARS AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 25-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport (WC 25-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for Electrical Contractor Services for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport to J. McBain, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify J. McBain, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with J. McBain, Inc., 2742 6th Avenue, Troy, New York 12180, for Electrical Contractor Services for the Construction of 6-Bay T-Hangar Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 25-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with J. McBain, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 229 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH C&L MECHANICAL CORP. FOR PLUMBING CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 28-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Plumbing Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport (WC 28-20), and

WHEREAS, the Airport Manager has recommended awarding the bid for Plumbing Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport to C&L Mechanical Corp., now, therefore, be it

RESOLVED, that the Purchasing Agent notify C&L Mechanical Corp. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with C&L Mechanical Corp., P.O. Box 187, Fort Edward, New York 12828, for Plumbing Construction Services for the Snow Removal Equipment (SRE) Storage Building Project at the Warren County (Floyd Bennett Memorial) Airport pursuant to the terms and provisions of the bid specifications (WC 28-20), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with C&L Mechanical Corp. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 230 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AMENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED COUNSEL OFFICE TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 419 of 2019, which was subsequently amended by Resolution No. 494 of 2019, authorized an agreement with a specific individual to provide supervising attorney services for the Assigned Counsel Office, which shall continue so long as grant funding is provided for same, and

WHEREAS, the Criminal Justice Committee has approved a request to increase the not to exceed amount from Fourteen Thousand Three Hundred Twenty Dollars (\$14,320) to Twenty-Eight Thousand Eight Hundred Dollars (\$28,800) based on the receipt of year two grant funding, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Robert Gregor, Esq. to increase the not to exceed amount to Twenty-Eight Thousand Eight Hundred Dollars (\$28,800), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 419 of 2019 and 494 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 231 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING PAYMENT TO ADVOKATE, LLC TO RE-SIZE DISPLAY BOARDS AND PURCHASE RIGHTS TO ART WORK

WHEREAS, the Director of Planning & Community Development has requested authorization to pay Advokate, LLC to re-size display boards and purchase rights to art work, the cost of such purchase having amounted to Three Thousand Nine Hundred Sixty Dollars (\$3,960), and

WHEREAS, the Economic Growth & Development and Higher Education Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the Warren County Auditor to make a one-time payment in the amount of Three Thousand Nine Hundred Sixty Dollars (\$3,960) to Advokate, LLC to re-size display boards and purchase rights to art work, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8022 439 Planning GIS Program, Misc Fees & Expenses.

Adopted by unanimous vote.

RESOLUTION NO. 232 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING MEMORANDUM OF AGREEMENT WITH WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION AND WARREN COUNTY LOCAL DEVELOPMENT CORPORATION RELATING TO THE WARREN COUNTY HOUSING NEEDS AND MARKET ANALYSIS

WHEREAS, the Warren County Economic Development Corporation hosted a meeting of Town Supervisors and other local agency representatives in March of 2019 to discuss issues concerning the supply of affordable housing and its impact on Warren County Communities including employers and local businesses, and

WHEREAS, a representative from the New York State Homes and Community Renewal (HCR), New York's affordable housing agency, provided information on State housing programs that offer financing for the development of new housing and strongly urged Warren County, Warren County Local Development Corporation and Warren County Economic Development Corporation to conduct a market demand analysis to accurately determine the market demand for new housing reflective of existing and future housing needs, and

WHEREAS, the participants at the March 2019 meeting recommended that the Warren County Planning & Community Development Department facilitate the collection of housing information and data to provide an understanding of affordable and work force housing needs to be incorporated into a comprehensive market demand analysis as recommended by the representative from HCR, and

WHEREAS, the Warren County Economic Development Corporation and the Warren County Local Development Corporation have agreed to provide equal amount of funding in a total combined amount up to Twenty Thousand Dollars (\$20,000) to be used for completing a Market Analysis Report, and

WHEREAS, the Economic Growth & Development and Higher Education Committee has considered the request to authorize a Memorandum of Agreement as outlined in the preambles of the resolution and having approved the request does recommend same to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby approve a Memorandum of Agreement with the Warren County Economic Development Corporation and the Warren County Local Development Corporation relating to the completion of a Warren County housing needs and market analysis for which the Warren County Planning & Community Development Department will provide administrative oversight, and the Warren County Economic Development Corporation and the Warren County Local Development Corporation will split the cost of the analysis with each providing equal amounts of funding in a total combined amount of up to Twenty Thousand Dollars (\$20,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute said Memorandum of Agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 233 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM

WHEREAS, the Warren/Hamilton Counties Office for the Aging has been given the opportunity to submit a grant application to the New York State Office for the Aging NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636), which requires no County matching funds and is one hundred percent (100%) reimbursable, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chairman of the Board to execute a grant application for grant funding for the NY Connects Expansion and Enhancement Program in an amount not to exceed Two Hundred Three Thousand Six Hundred Thirty-Six Dollars (\$203,636) for a term commencing April 1, 2020 and terminating March 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification and receipt of the grant award and/or additional funding, the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute any and all documents necessary to effectuate the terms of this resolution.

Adopted by unanimous vote.

RESOLUTION NO. 234 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING CONTINUATION OF AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI-ANNUAL TESTING, MONITORING AND INSPECTION OF THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION OF THE "K" RATED FIRE EXTINGUISHER AND ANY UNPLANNED REPAIRS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution Nos. 263 of 2019 and 406 of 2019) with Mahoney Notify-Plus, Inc., P.O. Box 767, 15 Cooper Street, Glens Falls, New York 12801, to provide semi-annual testing and inspection of the fire and security alarms at Countryside Adult Home for an amount not to exceed One Thousand Six Hundred Seventeen Dollars (\$1,617), and to provide for additional unplanned repairs in an amount not to exceed One Thousand Dollars (\$1,000), billed at prevailing wage rates, for a

term commencing on August 1, 2020 and terminating on July 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 235 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

RESOLUTION CALLING ON THE STATE OF NEW YORK TO RELEASE ENHANCED FEDERAL MEDICAID MATCHING FUNDS TO WARREN COUNTY

RESOLUTION WITHDRAWN

WHEREAS, in response to the COVID-19 pandemic, Congress has enacted extraordinary measures to help states and localities with increased costs and lost revenue, and

WHEREAS, a key action enacted by the federal government was a 6.2 percent increase in the federal medical assistance percentage (FMAP), and

WHEREAS, Congress has used this mechanism to provide fiscal relief to states and their local government Medicaid funding partners to reduce the financial burden they often experience in an economic downturn, and

WHEREAS, the State of New York has already drawn down about \$2.5 Billion Dollars from January 1, 2020 through June 30, 2020, and

WHEREAS, under federal law a portion of these funds are required to be passed through to counties, and

WHEREAS, Warren County estimates the local share is about 20 percent, and

WHEREAS, counties are struggling with higher costs associated with responding to COVID-19 and experiencing extensive revenue declines due to the shutdown of large swaths of the economy, and

WHEREAS, in addition to mounting losses in local revenues, counties are also expecting significant cuts in state aid, and

WHEREAS, many counties have enacted plans to reduce non-mandated expenses to the degree they can without sacrificing public health and safety, and

WHEREAS, these expense reductions also require a review of the workforce, including layoffs, and

WHEREAS, Warren County projects that each quarter of enhanced FMAP funding is worth hundreds of millions of dollars for counties, and

WHEREAS, the State has been holding three years of similar enhanced FMAP payments owed to counties under the Affordable Care Act that are worth hundreds of millions of dollars, now, therefore, be it

RESOLVED, that the County of Warren is requesting that the State of New York immediately release the first quarter of enhanced Medicaid federal matching funds for the pandemic response to Warren County to provide some partial fiscal relief to the current conditions, and be it further

RESOLVED, Warren County requests that the State of New York provide a timeline to all counties on the release of the enhanced federal Medicaid matching funds related to the Affordable Care Act that have been withheld for years and the likely mechanism on how these funds will be delivered to counties, and be it further

RESOLVED, that Warren County understands the State of New York is experiencing severe fiscal stress, as well, and want to work cooperatively with the State to develop a plan

on the release of the withheld federal enhanced Medicaid funds due to counties under the Affordable Care Act and future pandemic FMAP increased funding, and be it further

RESOLVED, that this resolution will be sent to Governor Andrew M. Cuomo, Senator Elizabeth O.C. Little, Assemblyman Daniel G. Stec, Congresswoman Elise Stefanik, the New York State Association of Counties and all others deemed necessary and appropriate.

RESOLUTION NO. 236 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AMENDING AGREEMENT WITH SIEWERT EQUIPMENT FOR PREVENTIVE MAINTENANCE OF SEPTIC LIFT STATION (PUMPS) AND MUFFIN MONSTER (GRINDER) FOR THE SHERIFF'S OFFICE TO INCLUDE ANNUAL REPAIRS AND INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 159 of 2020 authorized an agreement with Siewert Equipment to provide preventive maintenance of septic lift station (pumps) and muffin monster (grinder) for the Sheriff's Office, and

WHEREAS, the Public Safety Committee has approved a request to include annual repairs and increase the not to exceed amount from Fifteen Thousand Dollars (\$15,000) to Twenty-Four Thousand Nine Hundred Sixty-Nine Dollars (\$24,969), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Siewert Equipment, 175 Akron Street, Rochester, New York, 14609, to include annual repairs and increase the not to exceed amount to Twenty-Four Thousand Nine Hundred Sixty-Nine Dollars (\$24,969), in a form approved by the County Attorney as follows:

PREVENTATIVE MAINTENANCE FEES:	ANNUAL REPAIRS (NOT TO EXCEED)
Year 1 (2020) - \$3,290	Year 1 (2020) - \$5,000
Year 2 (2021) - \$3,323	Year 2 (2021) - \$5,000
Year 3 (2022) - \$3,356	Year 3 (2022) - \$5,000,

and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 159 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 237 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING REIMBURSEMENT TO HADLEY-LUZERNE SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER SERVICES PAID FOR BUT NOT RECEIVED DURING PART OF THE 2020 SCHOOL YEAR

RESOLUTION WITHDRAWN

WHEREAS, the Sheriff has requested authorization to reimburse Hadley-Luzerne School District for School Resource Officer Services that were paid for but not received during part of the 2020 school year, in an amount to be determined, estimated in the range of Nineteen Thousand Dollars (\$19,000) to Twenty-Three Thousand Dollars (\$23,000), and

WHEREAS, the Public Safety Committee has approved the request, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes the Warren County Auditor to make a one-time payment in an amount to be determined, estimated in the range of Nineteen Thousand Dollars (\$19,000) to Twenty-Three Thousand Dollars (\$23,000) to Hadley-Luzerne School District for School Resource Officer Services that were paid for but not received during the 2020 school year, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3120 1001 School Resource Officers, Hadley-Luzerne School District.

RESOLUTION NO. 238 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 57 SOUTH JOHNSBURG ROAD OVER MILL CREEK, TOWN OF JOHNSBURG

WHEREAS, a Project Bridge repair or replacement, CR57 South Johnsburg Road over Mill Creek, Town of Johnsburg, P.I.N. 1757.27 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, Right of Way Incidentals and Acquisition phases, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Two Hundred Forty-Nine Thousand One Hundred Fifty-One Dollars and no cents (\$249,151.00) has been appropriated from Capital Project H381.9550 280 South Johnsburg Road (CR57) over Mill Creek Bridge Replacement Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Right of Way Incidentals and ROW Acquisition work for the Project or portions thereof, and it is further

RESOLVED, that the additional sum of Nine Thousand Six Hundred Thirty-One Dollars and no cents (\$9,631.00) is hereby appropriated from Capital Project H381.9550 280 South Johnsburg Road (CR57) over Mill Creek Bridge Replacement Project, and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and

state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

Resolution No. 239 of 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING AGREEMENT WITH CLARK PATTERSON LEE FOR CONSULTANT SERVICES FOR THE SOUTH JOHNSBURG ROAD (CR57) OVER MILL CREEK BRIDGE REPLACEMENT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, pursuant to Resolution No. 506 of 2018, the Chairman of the Board of Supervisors was authorized to execute an agreement with Clark Patterson Lee, 30 Century Hill Drive, Suite 104, Latham, New York 12110, to provide consultant services for the South Johnsburg Road (CR57) over Mill Creek Bridge Replacement for an amount not to exceed Two Hundred Forty-Nine Thousand One Hundred Fifty-One Dollars (\$249,151) for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Superintendent of the Department of Public Works has requested to amend the agreement to authorize Supplemental Agreement No. 1 to add right-of-way incidental and acquisition services for an amount not to exceed Nine Thousand One Hundred Twenty-Two Dollars (\$9,122), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute Supplemental Agreement No. 1 with Clark Patterson Lee, 30 Century Hill Drive, Suite 104, Latham, New York 12110, for right-of-way incidentals and acquisition services for the South Johnsburg Road (CR57) over Mill Creek Bridge Replacement, for an amount not to exceed Nine Thousand One Hundred Twenty-Two Dollars (\$9,122) for a term commencing upon execution of the agreement by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H381.9550 280 South Johnsburg Road (CR57) over Mill Creek Bridge Replacement, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 240 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE HORICON AVENUE (CR 11) OVER FINKLE BROOK CULVERT REPLACEMENT PROJECT IN THE TOWN OF BOLTON

WHEREAS, Barton & Loguidice, right-of-way consultant for the County has completed appraisals of property to be acquired as part of the Horicon Avenue (CR11) over Finkle Brook Culvert Replacement Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties, located in the Town of Bolton, that are crucial/necessary for the Project and has provided correspondence to the Superintendent of the Department of Public Works outlining a highest approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documentation from Barton & Loguidice, which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H.384.9550 280 - CR 11 over Finkle Brook Culvert Replacement.

SCHEDULE "A"

JUST COMPENSATION RECOMMENDATIONS

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01 & 02	171.11-1-42	Catherine and Richard Morris	\$700.00	\$700.00
03 & 04	171.11-1-20	Joseph and Jamie Emanuele	\$400.00	\$400.00
05 & 06	171.11-1-22	Blanche Hayes	\$400.00	\$400.00

Adopted by unanimous vote.

RESOLUTION NO. 241 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE CALL STREET (CR 32) OVER BENNIE BROOK CULVERT REPLACEMENT PROJECT IN THE TOWN OF LAKE LUZERNE

WHEREAS, Greenman-Pedersen, Inc., right-of-way consultant for the County has completed appraisals of property to be acquired as part of the Call Street (CR32) over Bennie Brook Culvert Replacement Project (the "Project"), and

WHEREAS, the consultant provided appraisals of numerous properties, located in the Town of Lake Luzerne, that are crucial/necessary for the Project and has provided correspondence to the Superintendent of the Department of Public Works outlining a highest

approved appraisal amount/recommended just compensation amount for each property, based on the Uniform Appraisal Standards for Federal Land Acquisitions and verified by an independent reviewer, which are listed on the attached Schedule "A" and made a part of this resolution, and

WHEREAS, in order to commence negotiations with the property owners to purchase the properties, the County needs to acknowledge the just compensation amounts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documentation from Greenman-Pedersen, Inc., which documentation may consist of: (1) correspondence approving just compensation amounts; (2) correspondence acknowledging receipt of partial title search certifications; (3) agreements to purchase real property; and (4) any other documentation that may be necessary in order to acquire the properties listed on the attached Schedule "A," with all documentation to be in a form approved by the County Attorney, and be it further

RESOLVED, that the expenses incurred for such Project shall be expended from Capital Project No. H.385.9550 280 - CR 32 over Bennie Brook Culvert Replacement.

SCHEDULE "A"

JUST COMPENSATION RECOMMENDATIONS

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
01	319.-1-9	Susan Beckerle	\$100.00	\$100.00
02	319.-1-10.1	Patrick Randall	\$200.00	\$200.00
03	318.-1-4	Klara King (Majthenyi property)	\$100.00	\$100.00

Adopted by unanimous vote.

RESOLUTION NO. 242 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH ENVIRONMENTAL MAINTENANCE CONTRACTORS, INC. FOR ASBESTOS AND/OR LEAD REMOVAL & DISPOSAL SERVICES (WC 19-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Asbestos and/or Lead Removal & Disposal Services (WC 19-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the bid for asbestos and/or lead removal & disposal services to Environmental Maintenance Contractors, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent notify Environmental Maintenance Contractors, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Environmental Maintenance Contractors, Inc., 5 Anderson Lane, Goldens Bridge, New York 10526, for Warren County asbestos and/or lead removal & disposal services pursuant to the terms and

provisions of the bid specifications (WC 19-20), for a term commencing upon execution by both parties and terminating July 31, 2021, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Environmental Maintenance Contractors, Inc. and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 243 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH TOWN AND COUNTY BRIDGE AND RAIL FOR SHOTCRETE (WC 31-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Shotcrete (WC 31-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the bid for shotcrete to Town and County Bridge and Rail, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Town and County Bridge and Rail of the acceptance of their bid, and be it further

RESOLVED, that Warren County enter into an agreement with Town and County Bridge and Rail, P.O. Box 16395, Albany, New York 12212, for shotcrete pursuant to the terms and provisions of the bid specifications (WC 31-20), for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year renewals upon the same terms and conditions, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Town and County Bridge and Rail and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 244 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR REPLACEMENT OF THE PADANARUM ROAD BRIDGE OVER NORTHWEST BAY BROOK, TOWN OF BOLTON (WC 29-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Replacement of the Padanarum Road Bridge over Northwest Bay Brook, Town of Bolton (WC 29-20), and

WHEREAS, the bids were opened on June 25, 2020 and the recommendation of the lowest responsible bidder may not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on July 17, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Replacement of the Padanarum Road Bridge over Northwest Bay Brook, Town of Bolton, pursuant to the terms and provisions of the specifications (WC 29-20) and

proposal, for a term commencing upon execution by both parties and terminating One Hundred Fifty (150) days after notice to proceed, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H390.9550 280 County Bridge & Culvert Projects.

Adopted by unanimous vote.

RESOLUTION NO. 245 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1624 110		
<u>TITLE:</u>	July 20, 2020	\$31,824
Custodian		Grade 6

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1624 110		
<u>TITLE:</u>	July 20, 2020	\$38,818
Building Maintenance Worker II		Grade 12

OFFICE FOR THE AGING

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u>	July 20, 2020	\$42,141
Fiscal Coordinator		Grade 15

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
A.6772 110		
<u>TITLE:</u>	July 20, 2020	\$58,120
Fiscal Manager		

Roll Call Vote:

Ayes: 890

Noes: 0

Abstain: 110 Supervisors Diamond, Dickinson and Shepler

Absent: 0

Adopted.

RESOLUTION NO. 246 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

RESCINDING RESOLUTION NO. 529 OF 2019, AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH CAMPING PROGRAM AT SKYE FARM CAMP

WHEREAS, Resolution No. 529 of 2019 authorized the Chairman of the Board of Supervisors to execute an agreement with Cornell Cooperative Extension Association of Warren County to provide youth a residential camping experience in Warren County at Skye Farm Camp, and

WHEREAS, the Clerk of the Board has advised that the camping program has been cancelled for 2020 due to the COVID-19 pandemic and is requesting that Resolution No. 529 of 2019 be rescinded, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 529 of 2019.

Adopted by unanimous vote.

RESOLUTION NO. 247 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING NEW AGREEMENT WITH TYLER TECHNOLOGIES TO PROVIDE UPGRADE ASSISTANCE TO THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE LATEST VERSION OF NEW WORLD ERP FOR THE WARREN COUNTY TREASURER'S OFFICE

WHEREAS, the Warren County Treasurer has requested a new agreement with Tyler Technologies to provide upgrade assistance to the Information Technology Department for the latest version of New World ERP, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with Tyler Technologies, 840 West Long Lake Road, Troy, Michigan 48098, for upgrade assistance to the Information Technology Department for the latest version of New World ERP, for a lump sum amount not to exceed One Thousand Five Hundred Dollars (\$1,500) for a term commencing upon execution by both parties and terminating upon completion of the project, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1325 470, County Treasurer, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 248 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 180 OF 2020, AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF REMAINING DEBT, TO CORRECT WRITE-OFF AMOUNT

WHEREAS, pursuant to Resolution No. 180 of 2020, the Warren County Board of Supervisors authorized acceptance of settlement for a resident at Westmount Health Facility

and authorized the Warren County Treasurer to write-off remaining debt, and

WHEREAS, the Finance Committee approved a request from the County Treasurer to correct the write-off amount from One Thousand Three Hundred Thirty-Two Dollars (\$1,332) to One Thousand Three Hundred Seventy-Six Dollars and Ninety Cents (\$1,376.90), now, therefore, be it

RESOLVED, that Resolution No. 180 of 2020, be and hereby is, amended to correct the write-off amount to be One Thousand Three Hundred Seventy-Six Dollars and Ninety Cents (\$1,376.90), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 180 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 249 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, as follows:

1. Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project is hereby increased in the amount of Nine Thousand Six Hundred Thirty-One Dollars (\$9,631).
2. The estimated total cost of Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project is now Two Hundred Fifty-Eight Thousand Seven Hundred Eighty-Two Dollars (\$258,782).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Seven Thousand Seven Hundred Five Dollars (\$7,705);
 - b. State Marchiselli grant funding in the amount of One Thousand Four Hundred Forty-Five Dollars (\$1,445); and
 - c. Local share funding in the amount of Four Hundred Eighty-One Dollars (\$481), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H381 - South Johnsburg (CR 57) over Mill Creek Bridge Replacement Project	\$9,631

Roll Call Vote:

Ayes: 890

Noes: 0

Abstain: 110 Supervisors Diamond, Dickinson and Shepler

Adopted.

RESOLUTION NO. 250 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has advised that the Village of Lake George has submitted invoices totaling Nine Hundred One Dollars and Thirty Cents (\$901.30) for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby appropriates funds in the amount of Nine Hundred One Dollars and Thirty Cents (\$901.30) from Deferred Revenue-Gaslight Village Parking Fees (A.691.07) to the following Budget Code: A.1625 413 Charles R. Wood Park, Repair and Maint-Bldg/Property, and be it further

RESOLVED, that the Warren County Board of Supervisors does hereby authorize reimbursement in the total amount of Nine Hundred One Dollars and Thirty Cents (\$901.30) to the Village of Lake George for property maintenance expenses associated with the Festival Space of the Charles R. Wood Park, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 890

Noes: 0

Abstain: 110 Supervisors Diamond, Dickinson and Shepler

Adopted.

RESOLUTION NO. 251 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 58 OF 2018, AUTHORIZING CONSTRUCTION OF A RADIO COMMUNICATIONS TOWER AND SUPPORT FACILITIES LOCATED AT THE TOWN HALL IN STONY CREEK FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO ADD A CONTINGENT SOURCE OF FUNDING TO COMPENSATE FOR A DELAY IN FUNDING FROM THE DORMITORY AUTHORITY OF NEW YORK STATE

WHEREAS, pursuant to Resolution No. 58 of 2018, the Warren County Board of Supervisors authorized construction of a radio communications tower and support facilities located at the Town Hall in Stony Creek for the Warren County Sheriff's Office, for an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), and

WHEREAS, the cost of the project is to be funded by grant funds provided by the Dormitory Authority of New York State which are still expected to be received but have been delayed, and

WHEREAS, the Sheriff has requested that Resolution No. 58 of 2018 be amended to add a contingent source of funding, Budget Code A.909.00 General Fund Balance - Unappropriated Surplus, in order to allow the project to proceed while awaiting funding from the Dormitory Authority, now, therefore, be it

RESOLVED, that Resolution No. 58 of 2018 be, and hereby is, amended to add a contingent source of funding, Budget Code A.909.00 General Fund Balance - Unappropriated Surplus, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 58 of 2018 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 252 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2020 to August 31, 2021, in the gross amount of Thirty-Two Million Five Hundred Eighty-Three Thousand Eight Hundred Sixteen Dollars (\$32,583,816), which, if adopted by the Board of Supervisors, would require the sum of Two Million Eighty-Eight Thousand Six Hundred Ninety-Two Dollars (\$2,088,692) as that portion to be raised by taxation in the County of Warren for the year 2020-2021 for the operational costs to pay Warren County's share as one of the sponsors of Adirondack Community College, and

WHEREAS, the Economic Growth & Development and Higher Education and Finance Committees have reviewed and approved the tentative operating budget and recommend that such tentative budget be approved and a public hearing be held thereon, now, therefore, be it

RESOLVED, that the tentative budget of Adirondack Community College for fiscal year September 1, 2020 to August 31, 2021, as prepared and submitted by the Vice President for Administrative Services, be, and the same hereby is, approved, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing on said tentative operating budget of Adirondack Community College in the Board Room of the Warren County Municipal Center on the 21st day of August, 2020, at 10:00 a.m., at which time and place all persons interested in said tentative Adirondack Community College budget will be heard, and the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give due public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 720

Noes: 85 Supervisor Beaty

Abstain: 85 Supervisor Strough

Absent: 110 Supervisors Diamond, Dickinson and Shepler

Adopted.

RESOLUTION NO. 253 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM THROUGH OPERATION FOOD CHAIN

RESOLVED, that Warren County enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 1153 Burgoyne Avenue, Suite 2, Fort Edward, New York 12828, to provide employment and training for the Summer Youth Employment Program through Operation Food Chain, in an amount not to exceed Fourteen Thousand One Hundred Sixty-Four Dollars (\$14,164) for a term commencing July 20, 2020 and terminating August 30, 2020, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code 40.6326 470 Workforce Invest. Act, Summer TANF, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 254 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION

RESOLVED, that the following temporary positions of employment and training are hereby authorized under the Workforce Innovation and Opportunity Act (WIOA) and Summer Temporary Assistance to Needy Families (TANF) Program, within the Warren County Employment & Training Administration as set forth on Schedule "A" attached hereto, and be it further

RESOLVED, that the period for said positions, shall begin on July 1, 2020, pending receipt of funding from the Federal and State Government, and shall automatically terminate on June 30, 2021, or upon termination of Federal and State funding for the above-mentioned Programs, or upon the disbursement of all funds received by the County Treasurer for such Programs, whichever occurs first.

SCHEDULE "A"

**Temporary Positions/Training Slots
7/1/20 - 6/30/21**

EST. NO. OF JOBS/TRAINING SLOTS	TITLE	DEPT.	ALLOWANCES/ WAGES
Title I - Adult 60 Training slots	N/A	WIOA-Adult	Training stipend per approved job training plan/WDB policies. *
Title I - Dislocated Workers (7/1/20 - 6/30/21)			
60 Training Slots	N/A	WIOA-D/W	See below*
Trade Act Programs (7/1/20 - 6/30/21)			
Training Slots (per DOL)	Aides	Trade Act	See below*
Title I - Youth Employment Programs (7/1/20 - 6/30/21)			
10 Training slots	N/A	WIOA-Youth	See below*
10 Jobs - In school youth	Aides	WIOA-Youth	See below**
30 Jobs - out of school youth	Aides	WIOA-Youth	See below***
Summer TANF (7/20/20 - 9/30/20)			
40 Jobs	Aides	Summer TANF	See below**

*Plus tuition, books and related training fees, testing/certification/licensing fees, child care, on-line training licenses, transportation and mileage payments, needs related payments, trade act, job search/relocation allowances and other financial payments made to or on behalf of program participants consistent with the job training plan, federal trade act or applicable WIOA and WDB approved policies. Subject to availability of funds.

**\$12.50/hr. for public/non profit sector worksites. Maximum up to entry-level wage rate for individual private sector worksite placements.

***\$12.50/hr. for public/non profit sector worksites with one performance increase of \$1.00/hr. as approved by the Employment and Training Office. May also pay up to entry level wage rate for individual private sector worksite placements.

Note: Wages subject to adjustment as needed to comply with minimum wage requirements.

Note: References to above funding streams (adult, etc.) will be inclusive of all types of funds allocated including basic formula funds, incentive funds, supplemental funds, trade act funds or other similar funding made available to the County by the NYS Dept. of labor for workforce related activities.

Adopted by unanimous vote.

RESOLUTION NO. 255 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING THE OFFICE OF EMERGENCY SERVICES TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY2020 EMERGENCY MANAGEMENT PERFORMANCE GRANT COVID-19 SUPPLEMENTAL PROGRAM FUNDING

WHEREAS the New York State Division of Homeland Security and Emergency Services provides performance grant funding for local emergency management staff and has announced the availability of supplemental program funding related to the COVID-19 pandemic which will require a 50% match that can be met using in-kind services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a grant application to the New York State Division of Homeland Security and Emergency Services, 1220 Washington Avenue, Building 7A, 6th Floor, Albany, New York 12242, for FY2020 Emergency Management Performance Grant COVID-19 Supplemental Program funding, for an amount not to exceed Fourteen Thousand Three Hundred Sixty-Four Dollars (\$14,364), for a term commencing January 27, 2020 and terminating July 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said grant application in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 256 OF 2020

Resolution introduced by Supervisors Wild and Frasier

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING THE ADIRONDACK CIVIC CENTER COALITION, INC. CONTRACT FOR 2020

WHEREAS, by Resolution No. 1 of 2020, later amended by Resolution No. 145 of 2020, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided to the members of the Board of Supervisors on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution amending the 2020 contract with the Adirondack Civic Center Coalition, Inc., now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 257 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING AGREEMENT WITH ADIRONDACK CIVIC CENTER COALITION, INC. TO REDUCE THIRD AND FOURTH QUARTER PAYMENTS FOR THE 2020 CONTRACT

WHEREAS, pursuant to Resolution No. 47 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute a Tourist and Convention Development Agreement ("Agreement") with the Adirondack Civic Center Coalition, Inc., 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000) to be paid on a quarterly basis for year 2020, and

WHEREAS, the Occupancy Tax Coordination Committee has approved a request to reduce the total amount of the Agreement to Two Hundred Thirty Seven Thousand Five Hundred Dollars (\$237,500) for the year 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with the Adirondack Civic Center Coalition, Inc., reducing the Agreement amount to Two Hundred Thirty Seven Thousand Five Hundred Dollars (\$237,500) for the year 2020, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 47 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 258 OF 2020

Resolution introduced by Supervisors Wild and Dickinson

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING THE LAKE GEORGE CONVENTION AND VISITORS BUREAU CONTRACT FOR 2020

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution amending the 2020 contract with the Lake George Convention and Visitors Bureau, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 259 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING AGREEMENT WITH LAKE GEORGE CONVENTION AND VISITORS BUREAU TO REDUCE THE TOTAL CONTRACT AMOUNT FOR 2020

WHEREAS, pursuant to Resolution No. 50 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute an Agreement with the Lake George Convention and Visitors Bureau, wherein the County would provide

funding in a total amount not to exceed Five Hundred Fifty Thousand Dollars (\$550,000) for year 2020, and

WHEREAS, the Occupancy Tax Coordination Committee has approved a request to reduce the total amount of the Agreement to Four Hundred Thousand Dollars (\$400,000) for the year 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with the Lake George Convention and Visitors Bureau, reducing the Agreement amount to Four Hundred Thousand Dollars (\$400,000) for the year 2020, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 50 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 260 OF 2020

Resolution introduced by Supervisors Beaty and Seeber

**APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION**

RESOLUTION TABLED

RESOLVED, that G. Travis Whitehead be, and hereby is, appointed effective July 17, 2020, as a members of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of similar resolution by the County of Washington.

RESOLUTION NO. 261 OF 2020

Resolution introduced by Supervisors Conover and Simpson

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE
PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE
TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION
DIRECTING THE COUNTY ATTORNEY TO TAKE ACTION DETERMINED NECESSARY
TO ADDRESS AN INSTANCE OF NON-COMPLIANCE WITH THE NEPOTISM CLAUSE
INCLUDED IN WARREN COUNTY LOCAL LAW NO. 6 OF 2014 WITHIN THE WARREN
COUNTY SHERIFF'S OFFICE, OR ANY OTHER DEPARTMENT WHERE
SUCH NON-COMPLIANCE IS DETERMINED**

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution directing the County Attorney to take action determined necessary to address an instance of non-compliance with the nepotism clause included in Warren County Local Law No. 6 of 2014 within the Warren County Sheriff's Office, or any other Department where such non-compliance is determined, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 262 OF 2020
Resolution introduced by Supervisors Conover and Simpson

**RESOLUTION DIRECTING THE COUNTY ATTORNEY TO TAKE ACTION DETERMINED
 NECESSARY TO ADDRESS AN INSTANCE OF NON-COMPLIANCE WITH THE
 NEPOTISM CLAUSE INCLUDED IN WARREN COUNTY LOCAL LAW NO. 6 OF 2014
 WITHIN THE WARREN COUNTY SHERIFF'S OFFICE, OR ANY OTHER DEPARTMENT
 WHERE SUCH NON-COMPLIANCE IS DETERMINED**

WHEREAS, it has been determined by the County's outside legal counsel that action taken by Warren County Sheriff Jim LaFarr is in violation of the nepotism clause included in Warren County Local Law No. 6 of 2014, and

WHEREAS, it is the intent of the Board of Supervisors to require compliance with Local Law No. 6 of 2014, now, therefore, be it

RESOLVED, that the Board of Supervisors hereby directs Sheriff LaFarr, and any other County employees who may be in violation of the same, to cease and desist in such appointments which are in violation of Local Law No. 6 of 2014, and be it further

RESOLVED, that the Board of Supervisors hereby directs the County Attorney, and such other outside attorney as may be necessary, to take actions to enforce Local Law No. 6 of 2014 which may include, but not be limited to, putting forth an Article 78 action to ensure such compliance.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, FRANK THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT/RE-APPOINT, the following named persons as members of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Appointing:		
Maureen Grabowski <i>(Replacing Karen Winne due to resignation)</i>	Homestead Funding Corporation	7/01/20 -6/30/23
Reappointing:		
Daniel Dudley	IBEW Local 236 International Brotherhood of Electrical Workers	7/01/20 -6/30/23
Kathy LaFond	Glens Falls Hospital	7/01/20 - 6/30/23
Caelynn Prylo	SUNY - Adirondack	7/01/20 - 6/30/23

Dated: July 17, 2020

(Signed) FRANK THOMAS, CHAIRMAN
Warren County Board of Supervisors

Supervisor Merlino informed the past few weeks had been difficult for the Town of Lake Luzerne and he thanked Congresswomen Stefanik for responding to him on a call he had made to her on an issue. He noted this had no relation what had been discussed earlier, but he wanted to acknowledge Sheriff LaFarr for his assistance on a threat that occurred in the Town of Lake Luzerne regarding a matter concerning an AirBnB issue. In regard to Mr. Moore's response to the complaints regarding individuals refusing to wear face masks in the big box stores, Supervisor Merlino commended him for his efforts, as everyone in Walmart was wearing one yesterday when he was there. He stated he would also like to recognize Brian LaFlure, *Director, Office of Emergency Services/Fire Coordinator*, for working with the towns to provide them with face masks and other supplies they needed during this pandemic. He noted his personal business had taken a \$20,000 loss this week because he would have been fully booked if the Saratoga Race Course was permitting spectators inside of the race track. He stated he felt it was important to point this out so that the Board was aware of how small businesses were being impacted by this pandemic, with a number of them likely having to close as a result of the loss of business.

Supervisor Seeber exited the meeting at 1:28 p.m.

Supervisor Braymer stated she concurred with Supervisor Merlino that Sheriff LaFarr was doing a significant amount of good work; she added she would like to state publicly with respect to proposed Resolution No. 262, *Resolution Directing the County Attorney to Take Action Determined Necessary to Address an Instance of Non-Compliance with the Nepotism Clause Included in Warren County Local Law No. 6 of 2014 Within the Warren County Sheriff's Office, or Any Other Department Where Such Non-Compliance Is Determined*, she did respect Sheriff LaFarr and felt he was doing a terrific job, but she had heard from her constituents that they were concerned about him hiring his son and she hoped he would take Resolution No. 262 seriously and consider taking action before the Board had to take formal action. With respect to the appointment to the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, she urged Chairman Thomas to share with the Board any relevant information to their decisions, specifically with respect to Resolution No. 262 to ensure they were informed on what was occurring to allow them to make an informed decision.

Chairman Thomas called for announcements.

Supervisor Geraghty announced on July 25th the Warrensburg Fire Company was hosting a take out only barbecue where barbecue chicken dinners could be purchased for \$12 and picked up in a drive thru format and he encouraged all to participate.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Wild and seconded by Supervisor Simpson, Chairman Thomas adjourned the Board Meeting at 1:30 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, AUGUST 21, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Frank E. Thomas presiding.

Chairman Thomas asked that everyone remain standing for one minute immediately following the pledge of allegiance for a moment of silence in memoriam of Edward Bartholomew, who had recently passed away.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas- 17; Supervisors Braymer, Merlino and Strough absent- 3

Supervisors Leggett, Diamond, McDevitt, Driscoll, Frasier, Simpson, Wild, Magowan, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Beaty, Bruno, Conover, Dickinson and Hogan attended via teleconference.

Supervisor Braymer entered the meeting at 10:02 a.m.

Commencing the Agenda review, Chairman Thomas offered privilege of the floor to Jacob Miller, who was present on behalf of Congresswoman Stefanik. Mr. Miller stated that Congress had been on recess over the past few weeks, but Congresswoman Stefanik was in Washington D.C. this weekend to work on issues with the United States Post Office.

Supervisor Braymer asked Mr. Miller if he could relay to Congresswoman Stefanik how imperative it was for Federal funding to be provided to the local governments and school districts.

Supervisor Wild advised he felt compelled to note that Congresswoman Stefanik's Office had been fully engaged with the Economic Recovery Task Force on the issues they were working in terms of rebuilding the economy in the County; he added he was appreciative of these efforts and the support they had been able to provide to the Task Force. Mr. Miller informed their office was working on compiling information concerning the new PPP (*Paycheck Protection Program*), as well as some of the legislation that had been proposed that would advance the PPP which he would follow up with the Supervisor Wild on once it was completed.

Supervisor Beaty advised he had previously mentioned to Congresswoman Stefanik how imperative it was for the funding for local municipalities to be allocated directly to them and not funneled through the State to prevent them from keeping a portion of the funding for themselves. He remarked this was a priority to him and he asked Mr. Miller to reaffirm this with Congresswoman Stefanik for him. Mr. Miller apprised he would pass the message along to Congresswoman Stefanik; he added Congresswoman Stefanik was fully supportive of funding bypassing the State and being allocated directly to the local governments. He informed Congresswoman Stefanik had written a letter to Governor Cuomo in June indicating she would like funding to be distributed directly to the local governments because upon occasion a portion of the funds that were funneled through the State to the local governments remained with the State.

Chairman Thomas welcomed Mr. Miller to the Board Meeting and he thanked him for the information.

Proceeding with the Agenda review, Chairman Thomas informed neither Senator Little or Assemblyman Stec were present; he noted a motion was necessary to approve the minutes of the July 17th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Geraghty, seconded by Supervisor Simpson and carried unanimously.

Supervisor Merlino entered the meeting at 10:10 a.m.

Proceeding with the Agenda review, Chairman Thomas declared the Public Hearing on the proposed Tentative Budget for Adirondack Community College (*SUNY Adirondack*) for Fiscal Year 2020-21 open at 10:08 a.m. and he requested the Clerk of the Board to read the Notice of Public Hearing aloud. Following the reading of the Notice of Public Hearing by Amanda Allen, *Clerk of the Board*, she noted she had not received any comments from the public. Chairman Thomas asked Don Lehman, *Director of Public Affairs*, whether any public comments had been made and Mr. Lehman replied in the negative. Chairman Thomas stated he would leave the public hearing open while they proceeded with the Agenda review to allow time for individuals to comment.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated he had attended the Lake Champlain-Lake George Regional Planning Board meeting held via Zoom on July 21st; he noted a special meeting would be held in the coming weeks to accept CARES (*Coronavirus Aid Relief and Economic Security*) Act funding in the amount of \$3 million for the purpose of establishing a new loan fund. He informed he had attended the InterCounty Legislative Committee of the Adirondacks meeting on July 23rd where they toured the Betterbee business in the Town of Greenwich where they manufactured supplies for beekeepers, as well as produced some honey. Chairman Thomas advised on July 29th he had attended the Adirondack Local Government Review Board meeting with Supervisor Geraghty in Long Lake, New York and on July 30th he attended the Personnel & Administration meeting, as well as a portion of the Economic Recovery Task Force meeting. He apprised yesterday he had attended the Public Works Committee meeting where the draft of the Solid Waste Management Plan was discussed where a number of respectable ideas were discussed. He mentioned he had written a letter to Governor Cuomo regarding the fiber optics fee charged to the providers for lines that were within NYS DOT (*New York State Department of Transportation*) right-of-way as requested.

Chairman Thomas once again inquired with Mr. Lehman if any public comments had been made on the proposed Tentative Budget for Adirondack Community College (*SUNY Adirondack*) for Fiscal Year 2020-21 and Mr. Lehman replied in the negative. Chairman Thomas asked whether any members of the Board would like to comment; there being no response he closed the public hearing at 10:13 a.m.

Returning to the portion of the Agenda where Assemblyman Stec addressed the Board, Chairman Thomas offered privilege of the floor to Assemblyman Stec, who thanked the Board for providing him with the opportunity to address them. He stated he believed the most significant news regarding the pandemic concerned the recent surge of cases in a nursing home located in Essex County. He said it was important for everyone to realize the Coronavirus was still an issue and that all the necessary precautions were being adhered to which he believed Warren County was doing well, advocating that these precautions were taken by its residents and those who were visiting the region. He informed the State Assembly had not been out of session for a few weeks now, as they were in a holding pattern until the Federal Government resolved their negotiations and adopted a Bill regarding not only the State's financial issues, but also the entire Country. He said once they were aware of what they could anticipate in terms of financial assistance from the Federal Government they could reconvene and take action; however, he noted, in the meantime school districts and municipalities had been notified to prepare for a 20% cut in their State aid which was a substantial concern more so for school districts who were attempting to prepare to resume instruction and all of the challenges that were associated with that. He stated he had been working with the NYS DEC (*New York State Department of Environmental Conservation*) on three constitutional amendments that had been requested by Supervisors whose municipalities

resided within the Adirondack Park in Franklin, Hamilton and Essex Counties; he commended the Adirondack Park Local Government Review Board and the Adirondack Association of Towns & Villages for their efforts on these constitutional amendments, as well. He said he was unsure of the likelihood of these amendments being adopted this year, but he would do his best to get them moved forward. Assemblyman Stec concluded by voicing his appreciation of the work the County and all of the municipalities had been doing this summer in an attempt to recover the economy, while also ensuring the infection rate remained low and the residents remained healthy.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Conover reported on the July 21st meeting of the Public Works Committee where they approved proposed Resolution Nos. 281-288 and he provided a brief overview of each. He apprised he had attended a meeting with the Budget Team regarding the proposed DPW Budget for 2021, as well as the Public Works Committee meeting regarding the draft Warren County Solid Waste Management Plan for 2020-2027 which he believed it would take time for the process due to how involved it was and the number of public comments they had received.

Supervisor Leggett stated the Public Safety Committee had met on July 20th, approving proposed Resolution Nos. 278-279 which he provided brief overviews of. He advised he had also attended meetings of the WWIDA & CDC (*Warren-Washington Counties Industrial Development Agency & Civic Development Corporation*) where the most significant issues concerned commercial solar energy in Washington County and extending a pilot to them which the WWIDA & CDC had adopted a resolution on a few years ago to not move forward with any solar pilots and were continuing to do so. He mentioned he had also attended a budget meeting regarding the Warren County Soil & Water Conservation District which was holding steady and would be presented to the County next month. He stated he had also attended the meeting of the Economic Recovery Task Force that was held in the Town of Johnsburg yesterday that was hosted by Supervisor Hogan. He concluded his report by noting the construction of the storage building on the municipal center campus for the Office of Emergency Services was almost completed.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt informed he learned last week that the County DPW was responsible for certain areas of the Warren County Bike Trail, one of which was being staked for a flower garden which would not only beautify the area, but also provide pollination and he commended the DPW staff for the good work they were doing.

Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services had not met since the Last Chance meeting on July 13th; however, she noted, there was a meeting scheduled for August 25th where one of the items to be discussed was a Septic Inspection at Transfer Law for the County. Supervisor Braymer reported on the NYSAC (*New York State Association of Counties*) Resolutions Standing Committee earlier this month; she stated NYSAC would be holding their Fall Conference virtually this year that she thought they would be receiving information on via email shortly.

Supervisor Bruno apprised he had attended several Committee meetings over the past month, with the meeting yesterday regarding the draft Warren County Solid Waste Management Plan being the only one he would like to comment on. He commended Kevin Hajos, *Superintendent of Public Works*, for doing a good job presenting the plan and keeping an open mind to consider all of the suggestions that were made.

Supervisor Driscoll apprised the Human Services Committee had met on July 20th, where no resolutions were approved. He informed a few days prior to every Board Meeting he did his best to distribute an update from the Department of Social Services regarding their activities to the Committee members. In regard to the draft Warren County Solid Waste Management Plan, Supervisor Driscoll indicated he had made some comments himself. He said he felt the Zero Waste Committee, whom he had met with, had offered some valuable recommendations;

he added he was pleased Mr. Hajos had expressed an interest in continuing the discussions with this group to allow the County to foster a relationship based on communication, cooperation and hopefully in the near future collaboration on solid waste related matters.

Supervisor Frasier stated prior to her reporting on the July 30th Finance Committee meeting, she would like to request that proposed Resolution No. 297, *Amending Resolution No. 213 of 2020, Authorizing Rental Rate for the West Brook Parking Lot, to Provide for an Additional Reduction for 8-10 Days in August and on Labor Day*, be withdrawn because the events had been cancelled. A motion was made by Supervisor Frasier, seconded by Supervisor Wild and carried unanimously to withdraw proposed Resolution No. 297.

Supervisor Frasier continued to her Committee report, advising the Finance Committee had met on July 30th, approving proposed Resolution Nos. 263-264 and 293-296 and 298. She called attention to proposed Resolution No. 294, *Approving the Lake Champlain-Lake George Regional Planning Board 2021 Budget*, which she was requesting support of. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan apprised he believed everyone was aware that the State had indicated they were going to shave off 20% of the State aid which in the case of the County would amount to \$3.7 million. He reviewed the decline in revenue thus far as follows:

- 1) Interest Income was currently behind \$60,000;
- 2) loss of funding from the land auction due to the State not permitting any filings to be done which equated to a \$250,000 loss;
- 3) tribal money which derived from the casinos equated to a loss of \$420,000 since nothing had been received since the 3rd quarter of 2019;
- 4) loss of about \$120,000 due to no revenue being received from the Compensating Care Act which pertained to legal marijuana;
- 5) currently a loss of \$1 million in sales tax revenue;
- 6) mortgage tax was behind around \$309,000;
- 7) County Clerk fees were \$133,000 below what was budgeted;
- 8) auto use tax was behind around \$40,000; and
- 9) loss of \$33,900 due to the Airport restaurant being closed;

Mr. Swan informed the total loss in revenue equated to about \$6 million; however, he noted, the County was only behind about \$500,000 due to the funding that was allocated from the account for vacation accrual payouts in the amount of \$2.1 million and the funds within the austerity budget that Ryan Moore, *County Administrator*, had been working on equaling \$3.5 million. He stated this was do to the County being in good financial standing, but he was unsure whether that status would change in 2021.

In regard to Social Services, Mr. Swan apprised the County had not received any settlement payments from the State for the months of May and June. He said what the settlements consisted of was the County submitting a claim and the State would reimburse the County. He apprised in 2019 during the months of May and June the settlement payments equated to \$2.7 million. He advised the State had notified the County that the monthly settlements were being held until they underwent an enhanced review process, but they would not provide a date of when this process would be completed. He said over the past few months the County had received about \$140,000 in settlement payments, adding currently the County had taken a hit on its cash flow to the tune of \$2.5 million, all of which had to be made up. He stated this was a serious concern for him because the County was putting money out that had been received. He mentioned his Office was working hard to get every short-term rental property in the County registered with them by the end of the year.

Supervisor Magowan inquired whether the State would be cutting the settlement payments to the County by 20%, as well and Mr. Swan responded he did not believe these payments would be cut, but he could not be sure of this.

Mr. Swan advised he felt compelled to remind the Board Members before the pandemic had begun the Governor had put through in the State Budget that they would be taking

additional monies from the local sales tax revenue to assist with funding New York City Hospitals. He mentioned that withdraw would begin in January of 2021 with the loss in revenue to the County equaling \$355,000; he added these withdrawals would occur on a quarterly basis.

In response to a question by Supervisor Geraghty regarding occupancy tax, Mr. Swan replied he was working with the County Attorney's Office regarding occupancy tax collections; however, he noted, because it had the potential to end up in litigation he was being asked not to go into detail. Supervisor Braymer requested that Mr. Swan provide an overview of what a short-term rental was and the process they were required to follow. Mr. Swan explained the Board had changed the local law regarding this in 2018 to require short-term rental properties which was defined as any property that was rented for less than thirty days must collect occupancy tax. He stated the easiest way to learn how to register a property was to go online to the Warren County website and click on Treasurer's Office under departments and all of the information regarding the registration process was there.

Supervisor Wild inquired what the status of occupancy tax collection was because the feedback he had received was the properties located directly on Lake George were having a banner year, but those located off of the water were struggling. Mr. Swan replied he could not surmise what was occurring this summer because he would not receive the occupancy tax collected during the summer months until September, as most of their major contributors were quarterly filers. He indicated he believed they would not be able to recoup what they had lost in the Spring, but he believed the amount collected would be favorable.

Supervisor Simpson advised the Personnel & Administration Committee had met on July 30th, approving proposed Resolution Nos. 289-292 and he provided a brief overview of each. He requested to withdraw proposed Resolution No. 291, *Authorizing a Lease Agreement with 333 Glen Street Associates, LLC for Use of Space at 333 Glen Street for the Public Defender's Office*, due to the new details that had come to light regarding the lease which would require it to go back before the Committee. A motion was made by Supervisor Simpson, seconded by Supervisor Seeber and carried unanimously to withdraw proposed Resolution No. 291. In regard to the Director position for the Office of Emergency Services, Supervisor Simpson stated they had two candidates prior to the beginning of the pandemic and then three additional applications were received that the Personnel Officer needed to review to ensure they met the minimum qualifications for the position. In regard to the Salt Reduction Task Force Legislation, Supervisor Simpson remarked he hoped this legislation would be adopted and signed by the Governor. He said he believed local County and Town Superintendent of Highways should be members of the Salt Reduction Task Force because the success the County had with its battle on invasive species and salt reduction on County roads was linked to local government and the ability for them to collaborate with all interested parties on these issues.

Supervisor Hogan stated prior to reporting on the activities of Cornell Cooperative Extension she would like to thank the members of the Economic Development Recovery Task Force for taking the time out of their busy lives to go to the Town of Johnsbury and take the time to listen to the issues the northern portion of the County was dealing with. She said everyone was appreciative of the Task Force members willingness to be there and listen to the issues. Supervisor Hogan informed with a great deal of creativity the Cornell Cooperative Extension had conducted their annual Youth Fair earlier this month which was held in a virtual format. She mentioned thirteen youth had the opportunity to display forty-seven projects and a charming video was produced which not only highlighted the youths projects, but also their talents and she encouraged all to take the time to view the Youtube video. Supervisor Hogan announced the annual Cornell Cooperative Extension Gold Tournament was being held tomorrow with all of the slots filled; she encouraged anyone interested in donating and not golfing to feel free to do so. She stated the Cornell Cooperative Extension staff had been busy producing videos on cooking and gardening with produce for sale on sight.

Supervisor Dickinson apprised he had received a significant amount of emails regarding

occupancy tax with a number of different questions and he encouraged all to attend the Occupancy Tax Coordination Committee meeting on August 31st where the status of occupancy tax would be discussed, as well as how they would like to move forward with it.

Supervisor Merlino informed the Smith Travel report indicated for the months of March, April and May when the pandemic had just begun the demand for hotel rooms had decreased while short-term rentals increased. He said during the month of April the Smith Travel Report indicated occupancy was down about 60%, in May it was down by 61% and in July and August there were signs of improvement as the summer progressed with July down around 26% and 17% in August. Supervisor Merlino voiced his pleasure that the County was moving forward with collecting occupancy tax on short-term rentals, as this would provide a decent revenue stream through the end of the year. He mentioned on Monday the full Board would receive a spreadsheet from the Tourism Department which included figures detailing how the department had reacted over the past six months and he encouraged anyone with questions to contact Joanne Conley, *Director of Tourism*.

Supervisor Wild stated the Economic Growth & Development and Higher Education Committee had met on two occasions this month, approving proposed Resolution Nos. 269 and 299-300 and he provided a brief overview of each. He voiced the importance of the Census which provided the County with funding from the Federal Government for many of the social services programs, as well as grant funding for other areas; he added these funds were all distributed based on the results of the Census. He stated enumerators had been visiting homes that had not responded to the survey in an attempt to get that household counted, as it was imperative for this information to be as accurate as possible. He advised he had missed the moment of silence for Mr. Bartholomew at the beginning of the meeting and he would like to take a moment to say a few words regarding him. He apprised Mr. Bartholomew was a great advocate and resource for the County; he said Mr. Bartholomew had been a significant contributor to the Economic Recovery Task Force and he would be greatly missed. Supervisor Wild informed Jim Siplon, *interim President of the Economic Development Corporation*, had been instrumental in bringing Just Water to the region and had hit the ground running as the interim President. He stated Mr. Siplon was extremely capable with a background in both large and small businesses in industries that could assist the County in scoring some opportunities. He mentioned part of Mr. Siplon's experience was in telecommunications and he suggested that the towns and hamlets involved in negotiations with Spectrum for internet and cable services hold off on these negotiations and join as a group to get the contract leverage not only for cable, but also to assist with driving more coverage for broadband in the northern region of the County. He stated the Economic Recovery Task Force met weekly and consisted of a dynamic group of volunteers; he added he was pleased to be a part of this group and all of their accomplishments and continue to do, such as coordinating efforts for advertising fall and winter tourism in the region. He said they were also looking at metrics as a way to measure the money spent on advertising tourism and whether they were getting the best bang for their buck on the money they were spending. Supervisor Wild informed another need that was expressed at the meeting in the Town of Johnsbury was for wastewater treatment in the northern portion of the County which the task force would work on along with broadband coverage in terms of assisting with the economic growth for that area. He stated earlier this week when he was in a Stewarts store he had witnessed an individual come in and pulling his shirt up over his face to use as a face mask. He continued, in response to this an employee of Stewarts notified this individual they were not permitted to sell them anything unless they were wearing a face mask; a debate ensued between the two of them regarding why this individual's shirt did not suffice as a face mask at the conclusion of which the individual pulled a face mask out of his pocket and put it on. Supervisor Wild stated this supported the fact that Stewarts and many other businesses in the County were doing their best to maintain compliance with the face mask requirement. He added he also thought this was a good example of how to handle situations such as this one in an appropriate manner. He stated one of the purposes of the Task Force was attempting to fill vacant positions which the \$600 stipend previously provided by the

Federal Government had hindered, but this benefit had expired and was no longer offered. He said the Director of the Employment & Training Administration had been taking the time to meet with a number of local businesses to discuss the positions they had open. He said his point was there were positions available for those seeking employment within the County and he suggested anyone interested should contact the Employment & Training Administration, NYS DOL (*New York State Department of Labor*) to discuss the many opportunities that were available. He added face masks were important not only to keep the public and the visitors to the region safe, but also employers and their staff.

Supervisor Magowan thanked Supervisor Wild for telling the story regarding face masks; he added he was pleased to see how people all seemed to be wearing them when he was shopping at the local stores. He advised the Support Services Committee had met on July 20th, approving proposed Resolution No. 280 which he provided a brief overview of. He encouraged the Board Members who were not present in person today to attend the next Board Meeting, as the room had been altered to make it safer for the Supervisors to attend meetings in person. He remarked the way the room was outfitted was quite comfortable and made him feel safe.

Supervisor Seeber reported on the July 20th meeting of the Criminal Justice Committee where they approved proposed Resolution Nos. 270-275 and she called attention to Resolution No. 271, *Ratifying the Actions of the Chairman of the Board Regarding Execution of a Continuation of Memorandum of Understanding Between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program*, which was amended following the Committee meeting to correct a date and in the interest of full transparency she wanted to ensure they were aware the Committee had voted on a resolution that would have entered into an agreement on September 1st that was now entered into retroactively on June 1st due to a voucher being submitted that they were not previously aware of. She encouraged anyone with questions to contact Mr. Moore or Bob Lusi, *Director of Probation*. In regard to the proposed resolution that had to be withdrawn, Supervisor Seeber thanked the County Attorney's office for reviewing a potential contract for a lease agreement with 333 Glen Street that had too many areas of concern to continue to bring it before the Board. She said the request would go back before the Criminal Justice Committee for an update on Monday for discussion, as the County Attorney's Office took time to review it and identify where there were issues; she thanked the County Attorney's Office for their hard work regarding the matter. Supervisor Seeber mentioned she had attended a Warren-Washington Task Force Meeting for Criminal Justice on August 6th and on August 4th she and Supervisor Simpson had attended the NYSAC Criminal Justice Standing Committee which they were both members of. She informed NYSAC had approved a resolution concerning the need for a comprehensive EMS and Volunteer Firefighter bill package which was forwarded on to the Resolution Standing Committee which Supervisor Braymer was the Chair of. She stated they were also requesting another resolution from all of the Counties which she would ask NYSAC to distribute to Mrs. Allen for consideration from the full Board. She apprised on July 31st she had attended the Resilient Counties NACo (*National Association of Counties*) Standing Committee meeting, informing she was pleased to note she was reappointed to Resilient Counties for the next term, as well as being selected as a sub-chair for the Criminal Justice & Public Safety Standing Committee. She said she would be providing information regarding their best practices as was relevant to the County, Committees and Supervisors, as well.

Supervisor Beaty thanked Mr. Hajos for doing a phenomenal job on the tentative 2021 DPW Budget; he added during difficult times it demonstrated the value of the County staff which he was pleased with the quality of staff at the County. He stated Mr. Bartholomew was a close family friend of his who he believed was an asset to the County who was underappreciated at times even with the overwhelming support he received in the local paper. He apprised Mr. Bartholomew was not only a true leader, but more importantly he was able to bring differing sides together to develop the most appropriate solution which he believed was Mr. Bartholomew's best quality and he would be greatly missed. He stated he had contacted

the Town of Queensbury regarding the possibility of them using the County's low boy tractor trailer rather than having them purchase one following his discussions with Mr. Hajos. He stated it was important for the County and town's to explore sharing more equipment as an avenue to save money and he suggested they make a concerted effort to utilize all of the County and towns's equipment by sharing it amongst one another resulting in a savings for the taxpayers. Supervisor Beaty informed the County Facilities Committee had met on July 21st, approving proposed Resolution Nos. 265-268 which were self explanatory. He restated his gratitude to Mr. Hajos for putting together a tight budget.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty apprised the Budget Team had met with eight departments regarding their tentative 2021 budget requests, all of which were productive meetings. He thanked the Purchasing Department for distributing a notification regarding the change between W.B. Mason and Staples on the pricing of some of the office materials; he added their department did a stellar job ensuring everyone was getting the best deals for the items they purchased.

Continuing to the report by the County Administrator, Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of:

- * Ed Affinito 25 years of service to Sheriff's Office; and
- * Mr. Swan for 30 years of service to the County.

Mr. Moore apprised that Mr. Swan managed his office well and the fact that the County had a better financial standing than most other Counties was a testament to the job they did managing the County finance and would assist them with persevering through this unanticipated economic downturn as a result of the pandemic.

Mr. Moore stated an executive session was required later in the meeting to discuss a change in the County's mail operator and a contract that was bound under a non-disclosure agreement. He stated there were two proposed resolutions relating to this change which would be distributed to the Board during the executive session when they discussed details about the change.

Mr. Moore advised the next matter he would like to discuss involved the issue of the week which concerned gyms reopening. He stated on Monday Governor Cuomo announced that gyms could reopen this coming Monday, August 24th unless the Chief Executive Official, which was defined as both the Chairman of the Board and the County Administrator, wanted to delay that reopening. He informed he and Chairman Thomas both agreed that they would not want to postpone the reopening of those gyms any longer than the Governor had indicated they needed to be postponed. He mentioned what needed to occur within fourteen days of these gyms reopening was for the County to inspect them. He said they could not pinpoint how many gyms were located in the County because the classification was broadly written and was applicable to homeowner associations that had a gym located on their property, hotels with workout rooms, etc. He apprised he believed there would be hundreds of gyms that needed to be inspected, but there may be some locations that opt out because one of the requirements that the State has was that staff had to be present to ensure the COVID-19 guidelines were being followed and many locations, such as hotel gyms were not set up that way. He informed the State guidelines were available for review on the New York Forward website or just by going to the Warren County Facebook and Twitter accounts where some press statements regarding this had been released; he encouraged anyone with questions to contact his office for assistance. Mr. Moore advised the difficulty was to complete these inspections within the fourteen day time frame the State indicated they had to be completed. He informed most larger Counties Public Health Departments handled environmental health which meant they were charged with doing restaurant inspections, campsite inspections, etc. using their staff that were trained to be inspectors; however, he noted, the smaller Counties like Warren, Washington, Essex and Saratoga Counties did not handle those inspections because the NYS DOH (*New York State Department of Health*) took care of those environmental health issues for them. He noted he had requested that the NYS DOH handle these inspections for the County, but the

request was denied and although the local NYS DOH District office sympathized with him they indicated they would not be able to assist the County unless a decision was made at the higher level to provide the county with assistance. He advised he was also going to be discussing his request from to the State with the Control Room at their meeting this afternoon; he added if the State would not provide assistance to the County then he planned on submitting a request for reimbursement for the time County employees spent essentially handling a State inspection function, as he believed it was only fair that they be compensated for taking time away from County duties to handle ones the State was responsible for. He stated an application process was required because much like FOIL (*Freedom of Information Law*) requests, it was necessary to track the County's response on inspections to ensure they were completed within the fourteen day timeframe and the application they developed which was fairly simple. He explained they created the email address gyms@warrencountyny.gov for the gyms who wanted to reopen to send their contact information and a link that affirmed they had read the State guidelines. He said all businesses had guidelines they were required to read and affirm that they understood before they could reopen. He stated once the County received the gyms contact information and confirmed that they had read the State guidelines applicable to them they would be permitted to open and then the County would follow up with them to schedule the inspection. He informed when the inspection occurred the inspector from the County would travel to the gym where the inspector would review the gyms written safety plan, which was another requirement for every business to have HVAC (*Heating, Ventilation and Air Conditioning*) certification which the County had placed all of the State's requirements on a form at the bottom of which was an affidavit that indicated their facility was in compliance with the requirements. He said he could not comprehend how the State could put the County in a situation where they had to verify that these requirements were met when he, himself did not understand what they were, as they were very confusing. He apprised the NYS DOH had offered to assist the individual gyms with understanding what was expected of them for their HVAC systems and he encouraged anyone with questions regarding this to contact the NYS DOH District office in the City of Glens Falls at 518-793-3893. He mentioned the inspector would have an affirmation form because there would be a significant amount of things they could locate visually, such as is the exercise equipment located six feet from one another, etc. which they would have to check off on the form and anything that they could not visually see that applied to how the gym owners would manage their facility pursuant to these regulations, such as the fact that they would have staff presence at all time to ensure compliance, etc. have to be affirmed. Mr. Moore advised all of these documents would be available to the public and ensure all of the gyms had them well in advance to ensure they were aware of what was expected of them because the goal of the County was to make the inspection process as seamless as possible to assist the gyms with going through the process and maintain the health standards required of them. Mr. Moore indicated from the County's perspective the gyms had met the requirements once they completed all four steps and passed inspection, but it was possible this would be rolled back Statewide if it did not work which was noted as a disclaimer on the instructions to the gym owners to ensure they were aware of that. He stated the County would be maintaining records to ensure everyone was aware of how many gyms went through this process and if there were gyms who failed to meet certain requirements the County would work with them, possibly at the inspection to fix it, as the idea was not to have gym owners caught up in red tape, but rather to help them navigate through it. He stated an email had been distributed to Department Heads seeking employees who would like to volunteer to be part of this process and if so to notify him. He informed sixteen departments had volunteered employees for the process for a total of forty people, eight of which were Department Heads, including himself. He apprised the inspectors for the Village of Lake George had volunteered to handle the inspections for the gyms located in the Village and the City of Glens Falls Fire Department would be handling the inspections for gyms located in the City; he added Mike Palmer, *Fire Marshall, Town of Queensbury*, would be managing the gym inspections in the Town of Queensbury. He stated if these individuals were unable to handle

any inspections for any reason then the County would take care of it for them, with the idea that the County employees would be back up for those jurisdictions. He informed Charles Wallace, *Director, Building Code Enforcement*, was going to attempt to handle the bulk of the gym inspections that fell outside of those three jurisdictions. He apprised the County would do the best it could given the circumstances of how this was dropped on the County with little to no notice and would likely make adjustments as they moved through the process and determined what did and did not work. He thanked Ginelle Jones, *Director, Health Services*, Patricia Belden, *Assistant Director, Health Services*, Tammie DeLorenzo, *Assistant to the County Administrator*, Mr. Lehman, Kristy Miller, *Confidential Secretary to the County Administrator*, Mrs. Allen and her staff, who would be assisting with tracking all of this and field questions from gym owners regarding the process and how to navigate through it. He added he would also like to thank the Department Heads for volunteering themselves and their employees even when they had other tasks that needed to be done and Robert Blais, *Mayor, Village of Lake George*, and Dan Hall, *Mayor, City of Glens Falls*, as well as the officials from the other municipalities that had assisted with this process and all of the inspectors that had signed up. He remarked this was another example of how it was characteristic of the way the County had responded to the entire crisis and the unprecedented challenges that resulted from it, with everyone stepping up to the plate and working as a team; he added it had been a pleasure for him to be involved in that process. He apprised he would distribute all of the documents involved in the process to the Supervisors to utilize if individuals had questions for them.

Supervisor Diamond voiced his disappointment that the State had taken a position where they were requiring the County to handle these inspections and he questioned whether the County would provide the City of Glens Falls, the Town of Queensbury and the Village of Lake George reimbursement if they were successful in their quest to receive reimbursement from the State for undertaking this service and Mr. Moore replied affirmatively. Mr. Moore apprised the inspections were not being handled on compensation time or overtime during the off hours, but rather they would be handled during the regular workday. He said a training for all of the inspectors was scheduled for 3:00 p.m. this afternoon, adding he would be requesting that all of the them keep detailed accounting of the time they spent working on this in case the State was agreeable to reimbursing the County for this time which would be applicable to County employees and the other municipalities that were providing assistance.

Supervisor Braymer advised she was pleased the County was able to get a program in place to handle these inspections, as she concurred with Supervisor Diamond that it was of significance for the State to expect the County to do so on such short notice. She questioned whether the County was the enforcing body if there were any issues with the inspection because she did not want the gyms to be shutdown or be fined if they did not meet the requirements due to something minuscule, as she believed the County should be present to assist them with fixing the issue not just when they were first inspected, but rather going forward to ensure they could remain open and in compliance with all of the requirements so they could operate as safely as possible. Mr. Moore responded he concurred with the philosophy behind that which was consistent with the County's philosophy on enforcement with everything in that if they were going to leave the enforcement to the Counties as to whether a gym needed to be shutdown a graduated system would always be used with the first step being to notify them that something was out of line and needed to be repaired which the County would assist them with; however, he noted, if it becomes more of an issue where they did not want to comply with something included in the guidelines they would first receive a verbal warning, then a written one. He apprised it took some time before they reached the stage when their certificate of occupancy was revoked, as this was only applicable to the most extreme examples, but he was unsure whether this was the County's responsibility because the State regulations that backed up the Executive Order had yet to be released; he said he would surmise that the NYS DOH would have the regulations similar to how they had ones for the mask requirement and social distancing. He stated since the pattern in this situation had

been to make it a County responsibility which fell on the Building Code Enforcement Department, he was anticipating that this would occur. He informed the County did not want to pull any gyms certificates of occupancy and would work with them to get them into compliance.

Supervisor Seeber apprised she was appreciative of all the efforts that had gone in to developing this process, as most of the Board Members had received a significant number of question from gym owners. She stated in a follow up to Supervisor Diamond's comments she wondered whether it would be worthwhile to send letters to Assemblyman Stec and Senator Little that recognized this was a State effort the County was undertaking and there was a cost associated with it. She said she was pleased the County was not waiting for the State to address this and help the regions businesses and community thrive in an environment that appeared to be next to impossible. Mr. Moore advised he believed that would be an appropriate step to take, informing he would have gotten more details on Wednesday, but the call got cancelled and postponed until 2:00 p.m. this afternoon. He informed if the State indicated they were unsure then it would be appropriate to contact the County's State Legislators, as well as the Governor's Office, as they had been very receptive to the County during the crisis.

Supervisor Wild stated he would like to make a comment to the public and the regions business owners that all of the businesses reopening were met with risk, but they were being managed going forward which in this case the risk was slightly more. He advised the hope was the County could be successful because the public and business owners were complying with the requirements. He suggested they allow Mr. Moore to lobby the Control Room to indicate the County was not having an issue here and suggest if issues occurred in the New York City region in an attempt to stop Governor Cuomo from shutting the gyms down here when there were no issues here.

Chairman Thomas apprised he would also like to commend Mr. Moore and those who worked on putting this plan together. He said it was unfortunate this was not the first time that New York State had decreed something and Mr. Moore and the County employees had to met the challenge each time. He added he hoped the State would cease dumping things at the last minute in the County's lap. Mr. Moore stated the County had done its fair share of complaining about this, but at the end of the day the work needed to be completed and if no one else was going to carry it out then the County would.

Privilege of the floor was extended to Ryan Dickey, 2nd Assistant County Attorney, to provide a report from the County Attorney. Mr. Dickey advised he had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, Clerk of the Board, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Reports of Criminal and Family Workloads for the months of June 2020;
2. Capital District Regional Off Track Betting Corp. - Financial Report dated January 30, 2020;
3. Capital District Regional Off Track Betting Corp. - Financial Report dated February 29, 2020; and
4. Capital District Regional Off Track Betting Corp. - Financial Report dated March 31, 2020.

Other:

1. Capital District Regional Off Track Betting Corp. - 2019 Regular Benefit Distribution Payment #2 in the amount of \$2,101;
2. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 1 & 2 in the amount of \$1,312;
3. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 3 in the amount of \$656;

4. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payments 4 in the amount of \$656; and
5. Town of Queensbury - Resolution No. 115 of 2020, *Supporting the Renaming of Halfway Creek to Halfway Brook*.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 263-298 as well as a Certificate of Appointment were mailed; she apprised proposed Resolution Nos. 299-300 were produced after mailing and as the distribution deadline specified in the Rules of the Board was met a motion and simple majority was needed to bring these resolutions to the floor. The necessary motion was made by Supervisor Magowan seconded by Supervisor Driscoll and carried unanimously. Ms. Allen mentioned due to an oversight Resolution No. 302 was produced after mailing and as the distribution deadline as specified by the Rules of the Board was not met, a Waiving of the Rules would be necessary, as well as a motion to bring Resolution No. 302 which pertained to approving the SUNY Adirondack Budget for 2020-21 to the floor. Chairman Thomas called for a motion to Waive the Rules of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain a resolution adopting and approving the Adirondack Community College operating Budget for Fiscal Year 2020-2021. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Seeber abstaining. Chairman Thomas then called for a motion to bring the proposed Resolution regarding the SUNY Adirondack Budget to the floor. The required motion was made by Supervisor Wild, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Seeber abstaining. Finally, Mrs. Allen advised there was one floor resolution to be addressed that had been distributed to the Board Members on August 17th which meant the additional distribution deadline specified in the Rules of the Board and in order to entertain this item a motion and a simple majority vote was needed to bring it to the floor. She informed the proposed resolution pertained to a budget amendment to move money into the correct accounts for the Stony Creek Radio Tower Project. The necessary motion was made by Supervisor Leggett, seconded by Supervisor McDevitt and carried unanimously. Mrs. Allen announced Floor Resolution No. 1 was now referred to as Resolution No. 303, adding a roll call vote would be required because it pertained to a budget amendment.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes and he asked Mr. Lehman if there were any public comments at this time.

Mr. Lehman advised there was one comment on proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, from Travis Whitehead, *Town of Queensbury Resident*, who indicated there had been a concerted effort by Chairman Thomas, Supervisor Wild, Mary Elizabeth Kissane, *County Attorney*, and other to harm my character and he inquired when the public, and even myself, would learn some of the details of that effort. He said he had several FOIL requests denied by the County in his efforts to assemble a clear picture of what had transpired and as he felt his civil rights had been violated he would continue to pursue all legal avenues until he was satisfied in that regard. He mentioned he understood that any complaints that had been made against him had been retracted and he was aware that each of the Board Members had been told this even though that information had been denied to him. He apprised the stance that since there were now no complaints that there was now nothing to release, but he would like to remind them that he had been damaged by inappropriate remarks made by the Chairman of the Board a few months ago which is why this issue did not end today even if Michael J. Grasso was appointed and in fact this would only strengthen his case that he was slandered in order for the Chairman of the Board to be given the opportunity to appoint the GOP (*Grand Old Party*) Chairman in my place. He said they should ponder this while also pondering that he had also spent over forty-five years working in industrial plants, including the one in Washington County that brought him to the region and he had more experience with the

types of jobs they were trying to bring to the area then any current or proposed member of the WWIDA (*Warren-Washington County Industrial Development Agency*).

Mr. Lehman stated there were no other public comments pertaining to resolutions.

Supervisor Magowan pointed out at the joint meeting of the Finance and Economic Growth & Development and Higher Education Committees last month it had been decided they would pre-approve the proposed Budget for SUNY Adirondack and then revisit it once the State notified how much their contribution would be and he asked whether they would like to discuss this now that the State had released the figures, but no one responded to his inquiry.

Supervisor McDevitt requested a roll call vote on proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*. He apprised his opinion on Mr. Whitehead would be extremely helpful as a member of the WWIDA which the County had five members on. He stated since the WWIDA only consisted of ten members total he did not believe Mr. Whitehead could cause any damage and in fact could be very helpful due to his grasp of the more sophisticated issues at the County and more specifically those that related to engineering, such as the problems with Siemens when he was the only one who knew the intricacies and sophistication of the Siemens program. He added during the sale of the County's former nursing home, the Co-Generation, he was one of the only individuals that understood those issues. He informed volunteers were difficult to attract and just because some individuals felt Mr. Whitehead did not "play well with others" did not mean he should not be given respect, as there were many who "did not play well with others" and he was a taxpayer volunteering for an unpaid appointment who was not receiving the respect he deserved, as he had assisted him with understanding some of the more difficult engineering issues as they related to some complex problems. He concluded by stating he felt Mr. Whitehead should be encouraged and supported for a role on the WWIDA and he would be voting no on Mr. Grasso's appointment today because he felt uncomfortable with not resolving the issue with Mr. Whitehead quickly.

Supervisor Braymer apprised as she had previously stated during the Committee meeting, she would be voting in opposition of proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, because included in the Public Officer's Law Chairs of political parties did have special restrictions. She said while she understood this type of appointment of someone who had known resigned as of three days ago was not explicitly covered by the particular rules and the Public Officer's Law she still felt that they should follow that model and there should be some time away from the position following the resignation of this individual.

Supervisor Beaty informed he would also be voting in opposition of Mr. Grasso's appointment as noted in proposed Resolution No. 292 not because of Mr. Grasso's character or experience, but rather because the County and individual interested in the appointment who had experience as a member of the WWIDA who was slandered and in his opinion a witch hunt had been created to discredit this individual who was a private citizen without any resolution. He said when he asked if this individual would get his day in court the response was in the negative which meant the County made allegations and complaints, slandered individuals and then withdrew them and believed this resolved the issue and they could move on after tarnishing this individual's reputation. He stated he was uncomfortable with that type of bullying of a private citizen and believed so were the majority of the Board Members, as it was beyond obvious this individual was qualified. He added in response to the comment that this individual did not play well with others, he believed the best government came from opposing opinions and working out and compromising from qualified individuals, as government was not a "lets sit on the beach everyday and sing kumbaya", as this resulted in the taxpayers continually getting the short end of the stick when this occurs. He stated sometimes government could be contentious and chaotic, adding this is how the founding fathers wanted it to be. He remarked what happened to Mr. Whitehead who was a private citizen, a few months ago troubled him, as it went beyond words what action certain members of this Board took that impacted this individual. He stated although he believed Mr. Grasso was

qualified to be a member of the WWIDA since they had not resolved the issue concerning Mr. Whitehead and he was not allowed to have his day in court he would be voting in opposition of his appointment, as well as any other appointments to this outside agency.

Supervisor Wild advised he took issue, as he did not believe he slandered Mr. Whitehead and he took offense being grouped into whomever else may have or had been accused of slandering him. Secondly, he noted Mr. Whitehead was not the only engineer that served on the WWIDA, as he was also educated as an engineer, with a degree in chemical engineering from Syracuse University. He stated it was all about how they went about making things happen and differences of opinions had always been appreciated on that Board during his tenure as a member; he added it all pertained to how each member made their contribution.

Supervisor Driscoll stated he may have missed the announcement that Mr. Grasso had resigned as the Chairman of the GOP when he received his packet of resolutions. He said he had spent a significant amount of time discussing proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*, with other members of the Board of Supervisors, as well as friends of his who had served on the County GOP Committee with him, all of whom indicated Mr. Grasso was intelligent, knowledgeable, experienced individual who most relevant brought a substantial amount of passion to his position throughout the years on that Committee. He informed passion was the most important thing he sought after in Committee members, as they could have a number of degrees, but if they did not bring passion nothing would get accomplished. He apprised he had the pleasure of working with a few political Committee chairs and again passion was the quality that best represented why these individuals did what they did. He stated he had spoken about being open minded about both candidates; he added there was a forthcoming important date on November 3rd and he was uncomfortable supporting this proposed Resolution with an effective date of August 21st. He said he would be more open minded to consider both candidates if the effective date for the appointment was November 4th so the vacancy could be filled and the Board could move on from this issue to focus on other matters. He remarked he hated when "politics reared their ugly head" into the type of work the Supervisors did, as he did not believe it should play a part in the work done by the Board of Supervisors or in any of the Committee work that they engaged in whether they were elected officials or volunteers from the community.

Supervisor Seeber advised she felt there were two issues that were currently being discussed, one of which how they felt about what took place with regard to Mr. Whitehead, who, in her opinion, would have been a great addition to any group he was interested in investing his time on, and in particular the WWIDA. She informed her concern was if they were going to continue to discuss the allegations of harassment which they had all been notified regarding the withdrawal of the most recent allegation; however, she noted, there were two other instances they were made aware of which she had not seen a copy of with her understanding being there was no finding. She said it was not that she wanted to resolve this today, but she would request that they discuss this at the Personnel & Administration Committee meeting during an executive session. She remarked she was of the opinion that they owed Mr. Whitehead an apology, but it would be appropriate to have that referred to and considered by the Personnel & Administration Committee for discussion with the Human Resources Department about how these allegations and subsequent actions were actually followed through or provided to the public. She advised she thought it was important they kept in mind that they wanted County employees and the public to trust the County policies and also come forward when they were not feeling safe or secure, adding this had nothing to do with this particular incident, but rather just in general if they were not going to follow up and share those results of findings she was unsure why they were using a policy that was holding back information either so she would like to have that revisited. She mentioned as it related to a separate issue which concerned Mr. Grasso, who had recently resigned as the Chairman of the Republic Party, she noted they had all reviewed his resume and were aware of his interests in this position, adding she took no issue with supporting a qualified candidate that had been

put before the Board for appointment, not just by Chairman Thomas, but also his appointment was vetted and approved by the Personnel & Administration Committee and forwarded on to the Board for consideration which she was fully supportive of.

Supervisor Hogan stated she would be voting in opposition of proposed Resolution No. 292, *Appointing Member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation*; however, she noted, it was not for any of the reasons that had already been stated. She informed she believed this was another missed opportunity, as it was imperative for them to ensure their appointments to outside agencies and/or Board's represented the entire County and all of its citizens. She said this was yet again another example of a missed opportunity to diversify appointments to an outside agency and/or Board, as there was only one female member of the WWIDA and she was appointed by Washington County. She remarked she would like to encourage them with all of their appointments to expand the search on a wider spectrum for candidates that were equally qualified, but would bring a different voice to the table.

Chairman Thomas announced an executive session was required to discuss the issue with the mail provider for the County. Ms. Braymer stated she would like to discuss a matter before they went into executive session; Chairman Thomas interjected first they would need to enter into an executive session to discuss a pending contract.

A motion was made by Supervisor Braymer, seconded by Supervisor Simpson and carried unanimously to enter into an executive session pursuant to section 105 (f) of the Public Officers Law.

The executive session was held from 11:44 a.m. until 11:52 a.m.

Upon reconvening, Chairman Thomas announced no action was taken during the executive session, but there were two proposed Resolutions before them, the first of which was Waiving the Rules of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain a resolution assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc. A motion was made by Supervisor Simpson, seconded by Supervisor Shepler and carried unanimously to bring the proposed Resolution which Waived the Rules of the Board to the floor. Chairman Thomas stated a motion was required to introduce proposed Resolution No. 305 to the floor concerning assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc. The necessary motion was made by Supervisor Wild, seconded by Supervisor Braymer and carried unanimously to bring proposed Resolution No. 305 to the floor.

In regard to proposed Resolution No. 302, *Adopting and Approving Adirondack Community College Operating Budget for Fiscal Year 2020 - 2021*, Supervisor Beaty apprised as much of a supporter he was of SUNY Adirondack he could not in good sense ask the County taxpayers and this Board to increase the County's contribution toward SUNY Adirondack's Budget by 2%, let alone any increase. He stated while he was pleased with the work Dr. Kristine Duffy, *President, SUNY Adirondack*, was doing there, he could not support an increase when the State had decreased their contribution and the County was also dealing with cuts in State funding and they were increasing their share of the County's sales tax revenue. He stated for these reasons he would be voting in opposition of proposed Resolution No. 302.

Supervisor McDevitt informed he disagreed with Supervisor Beaty's viewpoint regarding proposed Resolution No. 302 because at the end of the day he felt they lived in a part of the World where education was important and in his opinion this was not an issue that was subject to debate. He stated the County would be able to locate a funding source to pay for the increase, noting Mr. Swan had just notified them the County was currently in good financial standing which he was appreciative of those comforting words.

Supervisor Wild stated if Dr. Duffy was still present via teleconference he felt she should weigh in on this issue. He informed Dr. Duffy had noted the substantial cuts they had made to their Budget at the Committee meeting to get to their present status. In regard to economic

develop, Supervisor Wild apprised one of the key elements of the County's ability to continue moving forward was to have an educated workforce and forge the fact that they were the forthcoming generation which was why he did not believe the County could "pull the rug out from underneath them". He concluded by stating he was fully supportive of proposed Resolution No. 302, *Adopting and Approving Adirondack Community College Operating Budget for Fiscal Year 2020 - 2021*, and if Dr. Duffy was present she may want to contribute towards this discussion.

Supervisor Magowan apprised he had brought this up earlier in the meeting, informing while he believed education was important the one thing he had observed about it was the cost continued to increase substantially, just like almost everything else. He informed although Mr. Swan had indicated the County was currently in good financial standing as a business owner for many years he was well aware it was necessary to plan for some downturns by setting aside funding for when this occurred; he added even though the County finances were currently in good standing they did not know what to expect for next year. He advised this was not personal against Dr. Duffy, as he was appreciative of all the cuts she had made to the Budget; however, he noted, the State was making cuts not only to Warren County, but across the board. He said as a business owner he did not have the opportunity to raise his prices to make up the shortfall of what someone else had taken away from him and he understood how dollars added up so he was attempting to hold off on County spending as much as possible until the economy was more solvent. He advised he had nothing against education, pointing out all of the local school district budgets had cuts made to them, but he was not aware of these budgets ever being denied, but they needed to tighten the belt on everything so he would be voting in opposition of proposed Resolution No. 302.

Supervisor Bruno informed he concurred with Supervisors Beaty and Magowan which was why he regrettably could not support this resolution.

Chairman Thomas offered privilege of the floor to Dr. Duffy, who apprised she fully understood the financial status of the County and the State, as well as SUNY Adirondack. She stated as was previously noted they had taken extensive action to reduce their expenses by \$2 million through the furloughing of 126 employees across the institution, making extensive cuts and using an austerity budget, as well. She mentioned although she recognized that it was challenging to consider any type of increase, the minimal increase the College was requesting would assist them with continuing to maintain and be able to offer the education that the citizens were deserving of and also be a part of the economic recovery of Warren and Washington Counties and this region. She remarked the Board's support would be greatly appreciated, adding they recognized and were appreciative of all of the support the County provided to SUNY Adirondack each year.

Supervisor Braymer advised she did not think this was the appropriate time to make cuts to higher education spending because if the County is headed toward an economic downturn it was evident from the previous time the economy was in a recession that many individuals returned to school to improve their educational status. She said because of this she did not believe right now was the appropriate time to cut the County's contribution to SUNY Adirondack.

Supervisor Magowan stated it would be beneficial if more individuals enrolled because that would increase the enrollment figures which would result in additional revenue for the College so the additional contribution from the County was unnecessary. He apprised it was necessary to think in real terms as to what was best for everyone and he believed they needed to be conscious of every dollar the County was currently spending.

Supervisor Hogan advised she thought education was the future and she believed they could find the money in the County Budget to fund this increase. She stated Dr. Duffy had made some hard decisions and made cuts wherever possible and she felt the Board should show their support for the work she had already done, as well as the work the school would do into the future; she noted individuals went back to school during times of economic downturn and it was necessary for the County to be supportive of the College.

In regard to proposed Resolution No. 290, *Authorizing Payment of Employees Not Working While on Paid Administrative Leave Without Requiring the Use of Earned Leave Time Accruals*, Supervisor Braymer recalled she had stated in Committee she was comfortable paying employees who were not working while on paid administrative leave because they were not notified they would have to use some of the leave time they had accrued; however, she noted, the resolution in its current form made no mention about going forward. She informed she would like the resolution to be amended to indicate this was only applicable from June 17th until today and going forward if County employees were not working while out on administrative leave the Board of Supervisors would be made aware of this and be provided with a chance to render whether they would be paid during this time off, use their accrued time off or request that they go out on unpaid furlough.

Mr. Moore stated even if that directive was not included in the resolution that was certainly the intent and he would not object if they wanted to memorialize that in the resolution. Mr. Geraghty apprised he believed they should amend the resolution to state that because he thought the purpose was to make no payments going forward.

Motion was made by Supervisor Braymer and seconded by Supervisor Geraghty to amend proposed Resolution No. 290 as outlined above.

Supervisor Leggett asked what the effective date would be and Supervisor Braymer replied the paid administrative leave had commenced on June 17th. Supervisor Leggett clarified what he was inquiring about was the date they would no longer pay employees who were out on administrative leave and Mr. Geraghty responded the cut off should be effective immediately. Mr. Moore informed from a practical standpoint the County did not have any employees out on paid administrative leave during the month of August so the cut off date should be July 31st.

Supervisors Braymer and Geraghty amended their motions to include July 31st as the termination date for the paid administrative leave. Chairman Thomas called the question and the motion to amend proposed Resolution No. 290, *Authorizing Payment of Employees Not Working While on Paid Administrative Leave Without Requiring the Use of Earned Leave Time Accruals*, was carried unanimously.

Supervisor Magowan asked how the staggering schedules were working for those who worked from home, as he understood why it was being done, but he wondered if the employees working from home were being fully productive because to him it appeared to be a privilege which allowed employees to preschedule appointments. He questioned why working from home was even needed when protective screens could be erected so that more employees could return to working from the office. He stated it was not that he was calling anyone out for being dishonest, but he was aware upon occasion individuals would take advantage of this situation and he did not want to set a precedent. He asked when the County could reopen and have all employees return to working from the office and Chairman Thomas responded he believed the majority of County employees had returned to work. Mr. Moore interjected that all County employees had returned to work, as the point that was just made was there had been no paid administrative leave used since July 31st. Supervisor Magowan asked why employees were still working scheduled shifts, such as those who were coming into the office on Monday, Wednesday and Friday and working from home on Tuesday and Thursday and then the following week they worked the opposition schedule. Mr. Moore informed the County employees who had the ability to perform their daily job duties at home were advised to work from home remotely; apprising this was a dictation from New York State. Supervisor Magowan inquired whether these individuals were being strictly supervised to ensure they were being fully productive and Mr. Moore replied affirmatively. Supervisor Magowan advised the only reason he brought this to their attention was because he was aware of businesses where this process had not worked for them. Mr. Moore stated if Supervisor Magowan had any concerns about a department taking advantage to notify him and he would discuss this with the Department Head. Supervisor Magowan apprised he did not have any concerns regarding any specific department he just wanted to mention it as a general concern.

Supervisor Seeber stated to Supervisor Magowan's point which she felt he was also attempting to refer to flexible work schedules, it was her understanding the County did not have any policies adopted regarding this due to the fact that there was an Executive Order in effect which was being utilized. She suggested they consider adding this to the Personnel & Administration Committee meeting agenda with regard to discussing the creation of a policy for flexible work schedules. Mr. Moore interjected there were County policies and Union contracts that spoke to this. Supervisor Seeber asked if there was a policy regarding this for non-Union employees and Mr. Moore replied in the case of non-Union employees it was up to the discretion of the Department Heads, as they were aware of what work needed to be completed and what was assigned to who and it was their job to manage their department. He said it was the discretion of the Department Head as to how they wanted to schedule these shifts. Supervisor Seeber apprised to Supervisor Magowan's point, even when there was no Executive Order the Department Heads had the ability to assign when employees worked from home and in the office however they saw fit and those plans were filed with Mr. Moore's Office for consistency and oversight and available for the Supervisors to review on an annual basis and Mr. Moore replied affirmatively. Mr. Moore further expounded if there was anytime when a Supervisor wanted to know how a department was operating they should contact him and he would provide them with the information. Supervisor Seeber remarked she felt it was important that they continued to discuss performance work plans and ensured they were completed even in light of COVID-19, as it was most likely more important to recognize those efforts, but also she had not had the chance to discuss with him individuals coming to the County via an appointment versus being open to the public. She advised she was hoping as soon as it was permitted by the State the County would allow the public into the Warren County Municipal Center building on a limited basis without appointments even if it was only ten at a time because they were the ones who foot the bill for the services. Mr. Moore apprised if it had been a County decision they would have opened the DMV to customers awhile ago, but the State had kept it on an appointment only basis and they had extended that until September 11th.

Supervisor Braymer stated she felt the confusion was a result of the lack of an update regarding County personnel being provided to the Board in some time which was why she was aware of the rumors regarding what was occurring and was why she had asked Mr. Moore the other day for an update. She suggested an update be provided from the Chair of the Personnel & Administration Committee or the Committee Chairs could request that the Department Heads of the departments they were charged with overseeing provide them with updates regarding their staff like she did with Real Property Tax Services and how the public had access to them. She said it would be nice to have some correspondence providing them with updates on a regular basis.

Supervisor Magowan thanked Supervisors Seeber and Braymer for clarifying the point he was trying to get across.

Supervisor Wild stated as a point of information that time was running out for individuals to complete their Census survey's and he was wondering if Sara Frankenfeld, *GIS Administrator*, could be allotted some time to provide an update on the process, as he believed it would benefit both the Supervisors and the public. Chairman Thomas responded Ms. Frankenfeld could provide that update following the vote on resolutions.

There being no further discussion, Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 263-305 were approved as presented, with the exception of Resolution No. 290, which was amended from the floor, as well as Resolution Nos. 291 and 297, which were withdrawn.

RESOLUTION NO. 263 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: HEALTH SERVICES				
A.4018.0030 130	Preventive Program, Disease Control, Salaries- Part Time	A.4018.0030 860	Preventive Program, Disease Control, Hospitalization	\$5,000.00
A.4018.0030 130		A.4018.0030 865	Dental Insurance	100.00
A.4054 860	Ed/Physically Hand. Children, Hospitalization	A.4018.0020 860	Family Health, Hospitalization	5,000.00
A.4054 865	Dental Insurance	A.4018.0020 865	Dental Insurance	120.00
A.4192 110	Public Health- COVID- 19 Addition, Salaries- Regular	A.4192 130	Public Health- COVID- 19 Addition, Salaries- Part Time	8,500.00
A.4192 120	Salaries- Overtime	A.4192 130		13,000.00
A.4192 120		A.4192 435	Medical Fees	12,000.00
A.4192 810	Retirement	A.4192 435		1,800.00
A.4192 830	Social Security	A.4192 435		750.00
A.4192 831	Medicare Contribution	A.4192 435		175.00

Roll Call Vote:
 Ayes: 915
 Noes: 0
 Absent: 85 Supervisor Strough
 Adopted.

RESOLUTION NO. 264 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty,
Braymer, McDevitt, Merlino, Simpson and Strough

**AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 3053	Board of Elections, Elections Cybersecurity Remediation & Mitigation	\$79,297.03
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc Fees & Expenses	79,297.03
DPW		
<u>ESTIMATED REVENUE</u>		
D.5010 5031	County Road, Highway Administration, Interfund Transfers	41,653.22
D.3310 2680	Traffic Control, Insurance Recoveries	328.96
D.5110 2680	Maintenance of Roads, Insurance Recoveries	143.72
<u>APPROPRIATIONS</u>		
D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	41,653.22
D.3310 110	Traffic Control, Salaries-Regular	213.24
D.3310 421	Equipment Rental	90.62
D.3310 410	Supplies	25.10
D.5110 110	Maintenance of Roads, Salaries-Regular	99.91
D.5110 421	Equipment Rental	43.81
PARKS, RECREATION & RAILROAD		
<u>ESTIMATED REVENUE</u>		
A.7113 2410	Railroad, Rental of Property	9,589.00

August 21, 2020

509

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PARKS, RECREATION & RAILROAD- cont.		
<u>APPROPRIATIONS</u>		
A.7113 415	Railroad, Electricity	\$4,518.00
A.7113 417	Water/Sewer/Taxes	5,071.00
PLANNING & COMMUNITY DEVELOPMENT		
<u>ESTIMATED REVENUE</u>		
A.8020 3904	Planning, Census 2020 Complete Count Outreach	49,900.00
<u>APPROPRIATIONS</u>		
A.8020 110	Planning, Salaries-Regular	993.00
A.8020 470	Contract	48,598.00
A.8020 810	Retirement	158.00
A.8020 830	Social Security	62.00
A.8020 831	Medicare Contribution	14.00
A.8020 860	Hospitalization	74.00
A.8020 865	Dental Insurance	1.00
UP YONDA FARM		
<u>ESTIMATED REVENUE</u>		
A.7111 2706	Up Yonda Farm, Donation-Up Yonda Farm	3,600.00
<u>APPROPRIATIONS</u>		
A.7111 260	Up Yonda Farm, Other Equipment	3,600.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Strough

Adopted.

RESOLUTION NO. 265 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. AS THE PREFERRED ELECTRICAL SUPPLIER THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES

WHEREAS, pursuant to Resolution No. 293 of 2014 (amended by Resolution Nos. 225 of 2015, 346 of 2015 and 351 of 2018), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain energy resources at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through MEGA for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2020 and terminating November 29, 2023, at a fixed rate of \$0.05400 per kilowatt hour, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Constellation Energy Services of New York, Inc., as the preferred supplier of electricity through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing with the first meter reading occurring on or after October 30, 2020 and terminating November 29, 2023, at a fixed rate of \$0.05400 per kilowatt hour, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with electrical service.

Adopted by unanimous vote.

RESOLUTION NO. 266 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH DIRECT ENERGY BUSINESS AS THE PREFERRED SUPPLIER FOR NATURAL GAS THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES

WHEREAS, pursuant to Resolution No. 185 of 2016 (amended by Resolution No. 484 of 2018), Warren County entered into agreements through the Municipal Electric & Gas Alliance (MEGA) to obtain natural gas at lower costs, and

WHEREAS, the Superintendent of the Department of Public Works has requested that Warren County execute an agreement with Direct Energy Business, as the preferred supplier of natural gas through MEGA for a term of thirty-six (36) months, commencing January 1, 2021 and terminating December 31, 2023, at a fixed rate of \$3.725 per Dth, and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Direct Energy Business,

as the preferred supplier of natural gas through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties for a term of thirty-six (36) months, commencing January 1, 2021 and terminating December 31, 2023 at a fixed rate of \$3.725 per Dth, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Budget Codes for any County departmental operations being provided with natural gas service.

Adopted by unanimous vote.

RESOLUTION NO. 267 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH FITZGERALD BROTHERS BEVERAGES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (BEVERAGE PORTION ONLY) (WC 33-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Contracted Vending Machine Services at Various Warren County Facilities (WC 33-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the beverage portion only of the bid to Fitzgerald Brothers Beverages, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Fitzgerald Brothers Beverages of the acceptance of their bid for the beverage only portion, and be it further

RESOLVED, that Warren County enter into an agreement with Fitzgerald Brothers Beverages, 152 Dix Avenue, Glens Falls, New York 12801, for contracted vending machine services at various Warren County facilities (beverage portion only) pursuant to the terms and provisions of the bid specifications (WC 33-20), for a term commencing upon execution by both parties and terminating one (1) year from date of execution, with the option to extend the agreement for four (4) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Fitzgerald Brothers Beverages and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 268 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH PRESTIGE SERVICES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (SNACK PORTION ONLY) (WC 33-20)

WHEREAS, the Warren County Purchasing Agent has advertised for sealed bids for Contracted Vending Machine Services at Various Warren County Facilities (WC 33-20), and

WHEREAS, the Superintendent of Public Works has recommended awarding the snack portion only of the bid to Prestige Services, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Prestige Services of the acceptance of their bid for the snack only portion, and be it further

RESOLVED, that Warren County enter into an agreement with Prestige Services, 4 Enterprise Avenue, Clifton Park, New York 12065, for contracted vending machine services at various Warren County facilities (snack portion only) pursuant to the terms and provisions of the bid specifications (WC 33-20), for a term commencing upon execution by both parties

and terminating one (1) year from date of execution, with the option to extend the agreement for four (4) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Prestige Services and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 269 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES), 1153 Burgoyne Avenue, Suite 2, Fort Edward, New York 12828, to provide youth employment program services for the Workforce Innovation and Opportunity Act Youth Employment Program and to prepare Youth for the Test Assessing Secondary Completion (TASC) High School Equivalency Assessment, in an amount not to exceed Fifteen Thousand Twenty-Two Dollars (\$15,022) for a term commencing September 21, 2020 and terminating June 30, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code 41.6293.0310.470 Workforce Innovat & Opport. Act, WIA/WIOA, Youth, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 270 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING CONTINUATION OF AGREEMENT WITH AUTOMON, LLC TO PROVIDE CASE MANAGEMENT SOFTWARE MAINTENANCE FOR THE PROBATION DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 421 of 2019) with Automon, LLC, 6621 N. Scottsdale Road, Scottsdale, Arizona 85250, to provide case management software maintenance for an amount not to exceed Eight Thousand Eight Hundred Thirty-Five Dollars and Fifty-Six Cents (\$8,835.56), for a term commencing August 18, 2020 and terminating August 17, 2021, with automatic annual renewals unless terminated by either party upon thirty (30) days written notice, provided that the annual contract amount does not exceed Ten Thousand Dollars (\$10,000), and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 422 Probation, Repair/Maint-Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 271 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF A CONTINUATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY PROBATION DEPARTMENT AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR RAISE THE AGE EMPLOYMENT AND TRAINING PROGRAM

WHEREAS, pursuant to Resolution No. 467 of 2019, Warren County entered into a memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program for eligible youth in Warren County, and

WHEREAS, the Probation Director has requested that Warren County execute a continuation of memorandum of understanding for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing June 1, 2020 and terminating March 31, 2021, and

WHEREAS, the Chairman of the Board of Supervisors executed the memorandum of understanding prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby, are, ratified with regards to execution of a continuation of memorandum of understanding between the Warren County Probation Department and the Warren County Employment & Training Administration for Raise the Age Employment and Training Program for eligible youth in Warren County for an amount not to exceed One Hundred Fourteen Thousand Four Hundred Sixty-Four Dollars (\$114,464), for a term commencing June 1, 2020 and terminating March 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470 Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 272 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE EXPERT SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside counsel to provide expert services to staff attorneys, and

WHEREAS, the Public Defender has requested to contract with outside counsel to provide expert services, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside counsel, to provide expert services to staff attorneys on cases for the Public Defender's Office at a rate of Two Hundred Fifty Dollars (\$250) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 273 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING AGREEMENTS TO PROVIDE PRIVATE INVESTIGATION
ON CASES FOR THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for private investigation on cases, and

WHEREAS, the Public Defender has requested to contract with outside investigators to provide private investigation on cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside investigators to provide private investigation on cases for the Public Defender's Office at a rate of Fifty-Five Dollars (\$55) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 274 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING AGREEMENTS TO PROVIDE LANGUAGE INTERPRETATION TO
CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE**

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for private language interpretation to clients for their cases, and

WHEREAS, the Public Defender has requested to contract with an interpreter to provide private language interpretation to clients for their cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with an interpreter, to provide private language interpretation to clients for their cases for the Public Defender's Office at a rate of between Seventy-Five Dollars (\$75) per hour and One Hundred Fifty Dollars (\$150) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 275 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

**AUTHORIZING AGREEMENTS TO PROVIDE SOCIAL WORKER ASSISTANCE TO
CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE**

August 21, 2020

515

WHEREAS, grant funding has been provided to the Warren County Public Defender's Office for outside social worker services to provide assistance to clients for their cases, and

WHEREAS, the Public Defender has requested to contract with outside social workers to provide assistance to clients for their cases, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with outside social workers, to provide assistance to clients for their cases for the Public Defender's Office at a rate of Seventy-Five Dollars (\$75) per hour, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 276 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING RESOLUTION NO. 558 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES, TO ADD AND REMOVE CONTRACTS AND ADJUST CONTRACT AMOUNTS

WHEREAS, pursuant to Resolution No. 558 of 2019 the Warren County Board of Supervisors authorized the Chairman of the Warren County Community Services Board to execute agreements with various agencies and institutions to provide community mental health services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing January 1, 2020 and terminating upon thirty (30) days written notice by either party, and

WHEREAS, the Director of the Office of Community Services has requested that Resolution No. 558 of 2019 be amended to reflect changes to Schedule "A" to remove Citizens Advocates and replace with Behavioral Health Services North for an amount not to exceed One Hundred Sixty-Six Thousand Seven Hundred Ninety-Two Dollars (\$166,792), now, therefore, be it

RESOLVED, that Resolution No. 558 of 2019 be, and hereby is, amended to change the attached Schedule "A" and the Warren County Board of Supervisors hereby authorizes the Chairman of the Warren County Community Services Board to execute an agreement with Behavioral Health Services North for an amount not to exceed One Hundred Sixty-Six Thousand Seven Hundred Ninety-Two Dollars (\$166,792), and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 558 of 2019 will remain the same.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
The Addiction Care Center of Albany, Inc.	\$ 571,447.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 634,845.00	A.4320.0080 470
Citizen Advocates	\$ 390,686.00	To be created
Behavioral Health Services North	\$ 166,792.00	To be created
Community, Work, and Independence, Inc.	\$ 45,678.00	A.4320.0070 470
Council for Prevention, Inc.	\$ 349,987.00	A.4320.0110 470
Liberty House Foundation	\$ 269,106.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,027,204.00	A.4320.0165 470
PEOPLE, Inc.	\$ 143,027.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$ 937,889.00	A.4320.0120 470
TOTAL	\$4,369,869.00	

Adopted by unanimous vote.

RESOLUTION NO. 277 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH NORA RUBADO TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Nora Rubado to provide speech therapy services, as follows:

Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$55.00	\$75.00
Meetings	\$40.00	\$40.00

Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing August 21, 2020 and terminating upon thirty (30) days written notice, and the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 278 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 118 of 2020) with Nemer Chrysler, Jeep, Dodge Ram of Queensbury, 728 Quaker Road, Queensbury, New York 12804, for proprietary dealer only repairs for various Dodge and Chrysler makes and models for the Warren County Sheriff's Office for an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing October 1, 2020 and terminating September 30, 2021, and the Chairman of the Board of Supervisors is authorized to execute

an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Adopted by unanimous vote.

RESOLUTION NO. 279 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AMENDING RESOLUTION NO. 278 OF 2018, AWARDING BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PURCHASE, DELIVERY, FOUNDATION PREPARATION AND SET-UP OF TWO 8' X 10' COMMUNICATIONS SHELTERS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE BUDGET CODE

WHEREAS, pursuant to Resolution No. 278 of 2018, the Warren County Board of Supervisors authorized an agreement with Capital Digitronics, Inc. for purchase, delivery, foundation preparation and set-up of two 8'x10' communications shelters for the Warren County Sheriff's Office, and

WHEREAS, the funds were to be expended from Budget Codes A.3020.4036 260 Sheriff's 911 Center, 2017 Interoperable Comm. Grant, Other Equipment and A.3020.4036 470, Sheriff's 911 Center, 2017 Interoperable Comm. Grant, Contract, and

WHEREAS, the Sheriff has requested that Resolution No. 278 of 2018 be amended to change the source of funding to Budget Code H.360.9550 280 Communications Radio Upgrade, Capital Projects, Projects, now, therefore, be it

RESOLVED, that Resolution No. 278 of 2018 be, and hereby is, amended to change the source of funding to Budget Code H.360.9550 280 Communications Radio Upgrade, Capital Projects, Projects, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 278 of 2018 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 280 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

AUTHORIZING AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Windstream Enterprise, 225 West 34th Street, New York, New York 10122, to provide telephone service for the Information Technology Department, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, in an amount not to exceed One Thousand Seven Hundred Eleven Dollars and Twenty Cents (\$1,711.20) per month, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1681 423 Telecommunications, Telephone.

Adopted by unanimous vote.

RESOLUTION NO. 281 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING RESOLUTION NO. 502 OF 2018, CHANGING THE NAME OF CAPITAL PROJECT NO. H377 FROM 2018 PAVEMENT PRESERVATION PROJECT TO SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT, TO CHANGE THE NAME OF THE CAPITAL PROJECT TO SUNNYSIDE ROAD (CR54) AND SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT

WHEREAS, pursuant to Resolution No. 526 of 2017 the Warren County Board of Supervisors established Capital Project No. H377 as the 2018 Pavement Preservation Project, and

WHEREAS, pursuant to Resolution No. 502 of 2018 the Warren County Board of Supervisors authorized a change to the name of Capital Project No. H377 to Sunnyside East (CR39) Pavement Preservation Project, and

WHEREAS, the Superintendent of the Department of Public Works has requested to change the name of Capital Project No. H377 from Sunnyside East (CR39) Pavement Preservation Project to Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a change to the name of Capital Project No. H377 from Sunnyside East (CR39) Pavement Preservation Project to Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 502 of 2018 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 282 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY

WHEREAS, a Project Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury P.I.N. 1760.99 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and Construction/CI, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design and Construction/CI work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Sixty-Nine Thousand Nine Hundred Fifty-Nine Dollars and no cents (\$69,959.00) has been appropriated from Capital Project H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project and made available to cover the cost of participation in the above phase of the Project, and it is

further

RESOLVED, that the additional sum of One Million Seven Hundred Twenty-Five Thousand Two Hundred Thirty Dollars and no cents (\$1,725,230.00) is hereby appropriated from Capital Project H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 283 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AMENDING AGREEMENT WITH GREENMAN-PEDERSEN, INC. FOR PRELIMINARY DESIGN WORK FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, pursuant to Resolution No. 504 of 2018, the Chairman of the Board of Supervisors was authorized to execute an agreement with Greenman-Pedersen, Inc., 80 Wolf Road, Suite 300, Albany, New York 12205, to provide preliminary design work for the Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project for an amount not to exceed Sixty-Nine Thousand Nine Hundred Fifty-Nine Dollars (\$69,959) for a term commencing upon execution by both parties and terminating upon completion of services, and

WHEREAS, the Superintendent of the Department of Public Works has requested to amend the agreement to authorize Supplemental Agreement No. 1 to add construction and construction inspection services for an amount not to exceed One Hundred Twenty-Eight Thousand Nine Hundred Eighty Dollars (\$128,980), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute Supplemental Agreement No. 1 with Greenman-Pedersen, Inc., 80 Wolf Road, Suite 300, Albany, New York 12205, for construction and construction inspection services for the Sunnyside Road (CR54) and Sunnyside East (CR39) Pavement Preservation Project, for an amount not to exceed One Hundred Twenty-Eight Thousand Nine Hundred Eighty Dollars (\$128,980) for a term commencing upon execution of the agreement by both parties and terminating upon completion of the project, in

August 21, 2020

521

a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 284 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY (WC 24-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Construction Services for Capital Project H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury (WC 24-20), and

WHEREAS, the bids were opened on August 20, 2020 and the recommendation of the lowest responsible bidder may not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on August 21, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to construction services for Capital Project H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Town of Queensbury, pursuant to the terms and provisions of the specifications (WC 24-20) and proposal, for a term commencing upon execution by both parties and terminating seventy (70) days after notice to proceed, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H377.9550 280 Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 285 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT

RESOLVED, that Warren County continue the agreements (previously authorized by Resolution No. 394 of 2019) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a continued term commencing January 1, 2021 and terminating

December 31, 2021, said agreements shall renew on an annual basis for a period of five years unless there is an increase and/or a decrease in the rates or mileage, for the total amounts listed for each municipality as set forth on the attached Schedule "A," and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Lump sum payment of Eight Thousand Dollars (\$8,000) or Ten Thousand Dollars (\$10,000) upon receipt of equipment upgrade confirmation from each municipality; (2) Sixty-Seven Percent (67%) of the payment for snow and ice removal to be paid in January of each year; (3) Thirty-Three Percent (33%) of the payment for snow and ice removal to be paid in July of each year; and (4) One Hundred Percent (100%) of the payment for mowing and sweeping to be paid in July of each year, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road, Snow Removal - County, Contract (in the amount of One Million Four Hundred Sixty-One Thousand Eight Hundred Sixty-Six Dollars and Sixty-Nine Cents (\$1,461,866.69) and D.5110 470 County Road, Maintenance of Roads, Contract (in the amount of Ninety-Eight Thousand Five Dollars and Twenty-Six Cents (\$98,005.26), for a total of One Million Five Hundred Fifty-Five Thousand Eight Hundred Seventy-One Dollars and Ninety-Five Cents (\$1,559,871.95).

Schedule "A"

2021 MUNICIPAL CONTRACT
HIGHWAY RECOMMENDED PAYMENT RATE

\$9,095.43/MI.	PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.
\$8,000 Lump Sum	MUNICIPALITIES WITHIN THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
\$10,000 Lump Sum	MUNICIPALITIES OUTSIDE THE LAKE GEORGE BASIN - EQUIPMENT EFFICIENCY IMPROVEMENTS FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.
\$ 710.50/EACH	ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.
\$ 534/MI.	SWEEP, PICKUP & REMOVAL OF ROAD SAND IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.
\$ 140/MI.	MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.
\$ 290/MI.	MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.

TOWN	MILES \$9,095.43	EQUIPMENT UPGRADES	BRIDGES \$710.50	0.5342 TOTAL	MILES \$554.00	MILES \$140.00 \$290.00	0.5110 TOTAL	ESTIMATE OF PAYMENT
BOLTON	17.64	\$ 8,000	0	\$168,443.39	17.64	17.64	\$12,242.16	\$180,685.55
CHESTER	32.87	\$10,000	0	\$308,966.78	32.87	32.87	\$22,811.78	\$331,778.56
HAGUE	9.02	\$ 8,000	0	\$90,040.78	9.02	0.0	\$ 4,997.08	\$ 95,037.86
HORICON	26.32	\$10,000	0	\$249,391.72	26.32	0.0	\$14,581.28	\$263,973.00
LAKE GEORGE	0.95	\$ 8,000	0	\$16,640.66	0.95	0.95	\$ 639.30	\$ 17,299.96
LAKE LUZERNE	8.94	\$10,000	0	\$91,313.14	8.94	8.94	\$ 6,204.36	\$ 97,517.50
STONY CREEK	21.72	\$10,000	0	\$207,552.74	21.72	0.0	\$12,032.88	\$219,585.62
THURMAN	26.53	\$10,000	0	\$251,301.76	26.53	26.53	\$18,411.82	\$269,713.58
WARRENSBURG	6.82	\$10,000	0	\$72,036.83	6.82	6.82	\$ 5,687.88	\$ 77,724.71
WASHINGTON CO.	0.68		0	\$ 6,184.89	0.68	0.0	\$ 376.72	\$ 6,561.61
	151.49 MI	\$84,000	0	\$1,461,866.69	151.49 MI	93.75 MI	\$ 98,005.26	\$1,559,871.95

Adopted by unanimous vote.

RESOLUTION NO. 286 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING COOPERATIVE AGREEMENT WITH NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR USE OF
REGENERATIVE VACUUM SWEEPER**

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a cooperative agreement with New York State Department of Environmental Conservation for use of a regenerative vacuum sweeper to maintain the porous pavements on Beach Road and Westbrook Parking Lot, for a term commencing upon execution by both parties and terminating upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 287 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE
MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS**

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement with Henderson Products, Inc., 1085 South Third Street, Manchester, Iowa 52057 to purchase a mobile brine making unit, in an amount not to exceed Ninety-Eight Thousand Eighteen Dollars and Sixty Cents (\$98,018.60), in form approved by the County Attorney and be it further

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute intermunicipal agreements with various municipalities deemed necessary and proper in association with the mobile brine making unit, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code DM.5130 240 Road Machinery, Machinery, Highway & Street Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 288 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS
AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE
LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND
TRAIL DEVELOPMENT AND MAINTENANCE**

RESOLVED, that Warren County continue the agreements (most recently authorized by Resolution No. 349 of 2019) with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801, for the purpose of obtaining the license to allow use of property owned by the City of Glens Falls, County of Warren, New York, for snowmobile trail purposes (with South Warren Snowmobile Club, Inc. to develop and maintain the trails), for a term commencing July 1, 2020

and terminating June 30, 2021 and containing an early termination clause, which agreement may provide for plowing of a parking lot by Warren County employees, defense, indemnification and holding the City harmless from licensed activities, and be it further

RESOLVED, that in addition to the above agreement, Warren County enter into a separate agreement with South Warren Snowmobile Club, Inc., P.O. Box 258, Lake Luzerne, New York 12846-0258, whereby the County furnishes and/or allows use of trails it has acquired and the Club develops (as may be necessary) and maintains County and Club snowmobile trails for the purpose of allowing free public use of said trails, which agreement shall: (1) commence July 1, 2020 and terminate June 30, 2021 and contain an early termination clause, in a form approved by the County Attorney; (2) provide that the County has acquired or will acquire certain easements for snowmobile trails; (3) provide for development, as may be necessary, and maintenance of trails by the Club; (4) provide for use of the snowmobile trails by the general public at no cost; (5) provide additional insured status for the County and such other parties as the County Attorney shall recommend; (6) provide an indemnification and defense clause for the County and such other parties as the County Attorney shall recommend; and (7) contain such other provisions recommended by the County Attorney and otherwise be in a form approved by the County Attorney, with the Chairman of the Board of Supervisors being authorized to execute both agreements with the City of Glens Falls and South Warren Snowmobile Club, Inc.

Adopted by unanimous vote.

RESOLUTION NO. 289 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING AMENDED WARREN COUNTY TRAVEL POLICY AND COUNTY VEHICLE USE REGULATIONS

WHEREAS, the Warren County Board of Supervisors adopted an updated Warren County Travel Policy and County Vehicle Use Regulations (hereinafter the "Travel Policy") by Resolution No. 495 of 2004, which has been updated by many subsequent resolutions, and

WHEREAS, the County Administrator presented to the Personnel & Administration Committee a revised Travel Policy to update the "Schedule A" document to include authorization to attend on-line trainings, and

WHEREAS, the Personnel & Administration Committee has reviewed the changes presented by the County Administrator and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Travel Policy and County Vehicle Use Regulations annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County, and be it further

RESOLVED, that any and all prior Travel Policies or County Vehicle Use Regulations, Resolutions or parts thereof inconsistent with the annexed are hereby repealed effective August 21, 2020.



WARREN COUNTY TRAVEL POLICY AND COUNTY VEHICLE USE REGULATIONS

I. COUNTY TRAVEL POLICY

Whenever an officer or employee travels for County business, the officer or employee shall comply with the requirements of this section.

A. GENERAL GUIDELINES FOR THE USE OF MOTOR VEHICLES AND/OR MASS TRANSPORTATION

When at all possible, employees shall use County owned vehicles or rental vehicles available under state purchasing contract for County business purposes as opposed to personal vehicles. Whether a rental vehicle may be used in lieu of a County vehicle, shall be determined by the Fleet Manager or in said Manager's absence, the County Administrator based on the nature of the trip, length of the trip, and/or number of persons riding in the vehicle. Whenever practical, employees shall use mass transportation for County business as opposed to County vehicles, rental vehicles or personal vehicles.

- 1) Use of personal vehicles should only occur when a County vehicle is not readily available in the pool of vehicles available for department use or when a rental vehicle is not authorized.
- 2) Mass transportation sources should be used whenever there would be a savings in costs unless such use would be impractical given the nature of the trip. If use of Mass transportation would result in a saving of time, the value of the Officer's or Employee's time should be considered in evaluating costs.
- 3) Whenever travel is for more than distances six (6) hours away, it is expected that mass transportation will be used unless there is justification for not using the same.
- 4) Whenever requesting permission of the Board of Supervisors for out-of-state travel or when requesting authorization from the Department Head, Chairman of the oversight Committee or County Administrator to attend a meeting or convention, the employee making the request shall indicate on the authorization request form whether a County vehicle and/or mass transportation will be used and if not, the reason for such decision. The Board, Department Head, Chairman of the oversight Committee or County Administrator may require the use of a County vehicle and/or mass transportation sources in whole or part as a condition of authorizing the trip.

B. TRAVEL APPROVAL REQUIRED

- 1) Unless travel is excepted herein, or by separate Resolution by the Board, each supervisory Committee shall review and approve *all* travel requests, both in-state and out-of-state. Out-of-state travel requires approval by a Board resolution, and in-state travel that necessitates overnight accommodations, require Committee approval only. The number of people traveling to an event from one department shall be limited and set by the supervisory Committee. Department Heads shall submit all paperwork describing travel and expenses for review by the Committee. A Travel Form (Schedule "A") shall be signed by the supervisory Committee Chairman if travel is approved and must be attached to any Purchase Order or Voucher submitted for reimbursement.
- 2) Travel by officers and employees of Warren County does NOT need approval by the supervisory Committee or Board of Supervisors, and therefore no Travel Form (Schedule A) is required, if all of the following conditions apply:
 - a) the travel does not require overnight accommodations;
 - b) there is no more than \$100 in costs (to the County) per person per

- trip for travel and meal costs;
- c) the travel is part of the normal course of business, which includes, but is not limited to, travel to perform the duties of the officer's and/or employee's position or travel is for attendance at seminars, training, and/or other classes or meetings where such is at no cost to the County or where such is mandated by state law, rule, or regulation.
- 3) Travel by County Supervisors, County Administrator, Assistant County Administrator and Department Heads to attend the New York State Association of Counties' conferences held twice per year do NOT need approval by the supervisory Committee or Board of Supervisors, provided that the Department has budget appropriations for the same and there is compliance with the GSA policy.
 - 4) In-state travel for attendance at conferences, seminars or training, the cost of which is included in the current County Budget, requires only approval of the applicable Department Head, the County Administrator, and the Chair of the appropriate oversight Committee. After such approvals are obtained, notification of the event, the attending employee(s) and the fact that such approvals were granted shall be noted on the agenda at the next oversight Committee meeting.

C. FUNDING FOR TRAVEL

If payment of travel expenses requires fund transfers, the Department Head must provide information on where the funds are coming from.

D. REIMBURSEMENT RATE FOR LODGING, MEALS, AND INCIDENTAL EXPENSES

The U.S. General Services Administration Domestic Per Diem Rates are to be used to determine the maximum reimbursement for lodging, meals and incidental expenses. A listing can be found at www.gsa.gov

E. EXCEPTIONS

- 1) The Sheriff's Office shall be excepted from the Policy and guidelines concerning mass transportation and travel approval requirements, where the travel is not related to training or conferences, and which have been approved by the Sheriff or Division Commander.
- 2) The Commissioners of the Warren County Board of Elections, staff and machine custodians shall, to the extent authorized by the County Administrator, be excepted from the requirement of use of a County vehicle or a rental vehicle and may use personal vehicles with mileage reimbursement by the County in the performance of their official duties in Warren County concerning the Election Day period (that time period of a few weeks during which matters are readied and concluded for an election), classes in the various municipalities, trips to nursing homes, and voter education sessions. The Director/Fire Coordinator, Deputy Director of the Emergency Services Office, and Deputy Fire and EMS Coordinators, to the extent authorized by the County Administrator, shall be excepted from the requirement of use of a County vehicle or rental vehicle and may use personal vehicles with mileage reimbursement by the County while in the performance of their official duties, in Warren County and adjacent counties. The officers and/or employees identified in this division (E)(2) shall, however, when attending conferences or

meetings outside the County or in adjacent counties, seek to use mass transit or a County vehicle, as may be applicable.

- 3) The employees of the Department of Social Services shall be excepted from the requirement of use of County vehicles and/or rental vehicles and may use personal vehicles with mileage reimbursement to be paid by the County, subject to the approval of the Commissioner of Social Services while continuing to use fleet vehicles as much as possible given the operation of that particular Department.
- 4) Section D above shall not apply to limit the maximum reimbursement rate where the lodging and/or meals are provided as a facility that is the host of an approved conference, training or meeting or is chosen because of its location proximate to the event and where the reimbursement is less than \$100 above the maximum daily GSA rate and where the employee or officer receives approval for the increased reimbursement above GSA rate as detailed on his or her "Authorization to Attend Meeting or Convention" request form.
- 5) The County Treasurer & County Clerk or their designee shall be excepted from the requirement of use of County vehicles and may use personal vehicles when performing departmental banking functions.

II. COUNTY MOTOR VEHICLE USE RULES

The following rules shall apply to the use of County owned, leased, or borrowed vehicles by those driving for County business.

- A. Only authorized employees who hold a valid New York State driver's license shall drive County vehicles. Authorized employees shall be:
 - 1) 18 years and older;
 - 2) Any employee who regularly or at times operates a County vehicle as part of the employee's usual and/or customary County job function;
 - 3) An employee who is authorized to operate the vehicle by:
 - a) The County Administrator; or
 - b) The County Department Head to whom the vehicle has been assigned;
 - 4) Those who agree to provide their driver license number to the County for inclusion in the NYS Department of Motor Vehicle License Event Notification Service (*The LENS program provides the County with notifications of driver license infractions and suspensions*);
 - 5) Those who agree to the fact that the County has a right to request information relating to a change in driver license status of all authorized users described above;
 - 6) Those who have signed the acknowledgment (Schedule C) at the end of this Policy;
 - 7) Those who maintain a valid NYS drivers license, excluding conditional or restricted licenses
 - a) Any suspension or revocation of ones driver's license will result in immediate loss of the employee's status as an authorized County driver. Status as an authorized driver will be automatically reinstated upon restoration of unconditional license;
 - 8) Those who have been involved in an at fault incident(s) with a County vehicle where no convictions were issued *but* the incident(s) resulted in damage in excess of \$2,500 from a single incident or multiple incidents within a 12 month period will no longer be considered authorized drivers

- and must be reviewed by the Risk Management Steering Committee who will provide a recommendation to the Department Head. The Department Head will then determine the employee's status as an authorized driver of County vehicles or their own vehicle on County business. Employees may appeal a Department Heads determination to the Personnel & Higher Education Committee of the Board of Supervisors; and
- 9) Those with Commercial Motor Vehicle Licenses, if using the license in the scope of their duties, that have successfully passed a Commercial Motor Vehicle License physical exam within the last 12 months and provided proper medical examination certificate to the County.
- B. Volunteers, clients, members of employees' families, etc. are not authorized to operate County owned vehicles, except volunteer County employees and unpaid interns who hold a valid New York State driver's license shall be authorized to operate County owned vehicles for:
- 1) Veteran's Services for such purposes as may be authorized by Executive Law Section 358 of Veteran's Affairs;
 - 2) for persons participating in Countryside Adult Home programs whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity; and
 - 3) unpaid interns working at the Department of Social Services.
- C. 1) County vehicles shall be utilized for official purposes only. Persons on official business for the County or being transported for purposes of furthering County business, an official departmental function or a County agency sponsored or operated program may ride in County vehicles. In addition, officials or employees from governmental entities other than Warren County, such as from the federal, state or local governments (e.g.; other counties, towns, cities, villages, school districts, etc.) or a non-profit organization provided such non-profit organization is engaged in activity involving or related to County activities including but not limited to promoting the County may ride in County vehicles when accompanying County officials to a meeting, event, destination, or similar place, and such will be considered using the vehicle for official purposes or in furtherance of County business, since it fosters communication, shared governmental services and supports intergovernmental relationships and furthers the interests of the County. Picking up hitchhikers is prohibited. Examples of circumstances where non-County personnel may ride in County vehicles include but are not limited to:
- a) Health Services Department Staff taking students from contracted educational settings as passengers in County vehicles for clinical experience;
 - b) Veterans who ride in the Veterans' Services' van pursuant to program identified in subparagraph II(B) hereof;
 - c) Persons riding in Veterans' Services' vans pursuant to arrangements made with the Department of Social Services;
 - d) Residents of Countryside Adult Home transported by County vehicle for any event or purpose whether such is directly sponsored by Countryside Adult Home or some other governmental or non-governmental entity for the general benefit of Countryside Adult Home residents;
 - e) Office for the Aging may transport advisory council members and/or senior citizens to meetings, conferences, etc. at the

- discretion of the Director;
 - f) District Attorney personnel transporting witnesses;
 - g) Department employees who wish to carpool with other County Officials not from Warren County when the purpose is furthering County business;
 - h) Youth being transported to various programs and seminars by the Department of Social Services;
 - i) Children or clients being transported in County vehicles by DSS staff; and
 - j) Officials or employees from governmental entities other than Warren County, such as from federal, state or local governmental entities or non-profit organizations engaged in activities involving or relating to County activities; and
 - k) Veterans employees may transport persons pursuant to the Peer to Peer Program.
- 2) Unauthorized personnel may not be transported. Uses not specifically described but consistent with the intent of this policy may be allowed by the Chairman of the Board of Supervisors whose determination of whether the use is consistent and/or allowed within this policy shall be final and binding.
- D. 1) Authorization is hereby granted for the following individuals to take County vehicles home on a daily basis due to the nature of their responsibilities:
- a) Department of Public Works:
 - 1) Highway Construction Supervisors II
 - 2) Superintendent of Public Works
 - 3) Highway Manager
 - b) Health Services: Nurses upon approval of the Director of Public Health/Patient Services
 - c) Sheriff's Office:
 - 1) Sheriff
 - 2) Undersheriff
 - 3) Major
 - 4) Lieutenant - Criminal Investigators
 - 5) Lieutenant - Law Enforcement
 - 6) K-9 Officers (2)
 - 7) Narcotics Officers (5)
 - 8) Civil Officers (2)
 - 9) Investigators
 - d) Fire Prevention & Building Code Enforcement:
 - 1) Building Inspectors (2)
 - e) Office of Emergency Services
 - 1) Director
- 2) Whenever authorization has been provided to take County vehicles home, Department Heads or their designees must, on a quarterly basis, file with the Warren County Treasurer a report which details use of County vehicles by name of the employee, employee number and days the vehicle was used for the quarter reported.
- E. If authorization to take a County vehicle home is not provided in this Policy, the individual seeking to take a County vehicle to private residence overnight must

receive the approval of the Department Head and the County Administrator. In the event that a Department Head desires to take a County vehicle to a private residence overnight, approval must be obtained from the County Administrator. Authorization to take vehicles home overnight pursuant to this paragraph shall be subject to the following requirements:

- 1) A detailed log or record shall be kept by the department setting forth the date(s) vehicles were authorized to be taken home under this Division (E), the name of the employee, the vehicle make or model and the reason or purpose. Such list shall also include employee's position, title and vehicle number.
 - 2) The log or record kept pursuant to Division (E)(1) hereof shall be furnished quarterly to the County Fleet Manager commencing April 1, 2005.
 - 3) If authorized, County vehicles shall be driven only to and from the place of residence to the work site. No subsidiary trips (e.g. grocery store) shall be allowed.
 - 4) An exemption is made for the Warren County Sheriff and Warren County Office of Emergency Services Director to authorize vehicles to be taken home on an as-needed basis for training and other matters, without requiring the approval of the County Administrator.
- F. All vehicles which are not authorized to be taken home under this policy shall be housed or stored at the site where the County Department or Division with jurisdiction over the vehicle has an office where officers or employees typically report to work. For example, Department of Public Works' vehicles would be expected to be housed or stored at the Department of Public Works building in Warrensburg. Vehicles used to support Airport or Parks, Recreation & Railroad Division site personnel would be expected to be housed or stored, respectively, at the Airport or Parks, Recreation & Railroad Division site. Exceptions to the requirements of this Division (F) shall be as follows:
- 1) The District Attorney vehicle assigned to the investigators shall be housed at the Warren County Municipal Center;
 - 2) Sheriff's vehicles may be housed or stored at the Municipal Center or substations as designated by the Sheriff;
 - 3) Five vehicles assigned to the Health Services Department for use by the nurses in northern part of the County shall be housed as follows: one in Stony Creek, one in North Creek, and three in Chester;
 - 4) One vehicle assigned to the Planning & Community Development Department for use by the Construction Cost Coordinator shall be housed in the area with the largest amount of Planning Activity for use on an as-needed basis; and
 - 5) The Superintendent of Buildings vehicle to be housed in Warrensburg at the DPW shop.
- G. All County owned or leased vehicles must be properly marked with the official, non-removable, Joseph E. Warren insignia, except for those used in police work, the Office of Emergency Services the Social Services Department and the Health Services Department.
- H. No County vehicles shall be used for private or personal use. If an employee is in the field during a normal lunch break, they are to notify their supervisors that they are taking their lunch break and where they will be with the County vehicle.

- I. In addition to the log that must be kept on overnight usage, (see *Division (E)(1)*), the Department Head may require daily logs listing destinations, mileage and times must be maintained for all County vehicles covered by this Policy.
- J. Department Heads are hereby authorized to recommend more restrictive or detailed rules concerning the use of County vehicles assigned to their department but must appear before the Budget Committee to gain approval of the rules which change these rules/regulations. If approved, the Budget Committee may authorize immediate implementation of the requested department rule change but such shall still be then referred to the Board of Supervisors for modification of this policy. If the Board does not approve the rule change, the Budget Committee's immediate authorization of the requested department rule change shall be deemed revoked.
- K. All vehicles that are assigned to specific employees or groups of employees must be returned to the fleet for use by other County employees when an employee is on vacation or not otherwise using the same.
- L. If violations of the rules set forth above are proven, an employee's rights to operate a County owned vehicle may be revoked by the Budget Committee.
- M. Employees are expected to take all steps necessary to avoid endangering themselves and others while operating vehicles on County business. To ensure this, employees authorized to operate County vehicles are expected to:
 - 1) Check that all vehicle occupants wear safety belts when the vehicle is in operation; and
 - 2) Not operate a vehicle that the driver suspects does not operate properly. The driver shall return and/or park the vehicle as may be appropriate and contact his or her Supervisor to make appropriate arrangements so that the vehicle can be towed or operated safely. If the Supervisor is not available, the employee shall contact the Warren County DPW maintenance department at 518-623-4142 or 518-761-6556.
- N. Drivers of County vehicles are also responsible for:
 - 1) Checking that the vehicle is clean - no trash, good overall appearance;
 - 2) Checking that any tools, equipment or other items do not interfere with the driver's ability to operate the vehicle or pose threats in situations where the driver suddenly stops or swerves the vehicle or otherwise cause items in the vehicle to move around;
 - 3) Ensuring that the vehicle has current copy of the vehicle registration and the insurance card are in the vehicle and all required inspection stickers are up to date;
 - 4) Checking that both license plates are properly attached and visible at all times;
 - 5) Conducting daily visual inspection for obvious problems (flat tire, damage, leaks) before the start of the workday and during the workday when approaching the vehicle. An unsafe vehicle should not be operated until repairs are made;
 - 6) Any additional pre or post trip inspection as directed by the Department Head; and
 - 7) Reporting any concerns regarding the County vehicle by using the form (Schedule B) at the end of this Policy.
- O. Drivers of County vehicles must follow respective laws governing motor vehicle

operations including those regarding the use of cellular telephones. Drivers must refrain from any activity that may impede the driver's ability to focus on safely operating the vehicle while it is in motion. Drivers are personally responsible for any traffic citations; including EZ-Pass violations that may be issued as a result of operating a vehicle for County business.

- P. Drivers of County vehicles or other vehicles for County business must be free of alcohol and illegal drugs. This also includes prescription and non-prescription drugs that may impair a driver's judgement and other faculties.
- Q. Drivers must report all accidents and incidents while using a County vehicle to his or her immediate Supervisor. The driver's immediate Supervisor must report the accident or incident according to the County's Safety and Health Program Policy.

Should a motor vehicle incident or crash occur, the driver of a vehicle used for County business must:

- 1) Stop and investigate immediately;
 - 2) Set out warning devices if such are available and warranted under the circumstances;
 - 3) Notify the police (*call 911*) and immediate Supervisor;
 - 4) The driver must supply his or her name and exhibit operator's driver license to the proper authorities;
 - 5) If able, secure names and addresses of other involved, witnesses and first persons at the scene;
 - 6) If the driver strikes an unattended vehicle and the owner cannot be located, the driver must place his or her name and the address of the Warren County Department securely on the vehicle;
 - 7) The driver shall attempt to protect his or her vehicle from further damage and theft;
 - 8) The driver must comply with the drug-alcohol testing requirements of the County's Substance Abuse Policy(s) for motor vehicle drivers.
 - 9) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident involves a loss of human life.
 - 10) Post-Accident Testing for drugs and alcohol shall be arranged by the Department Head and/or Human Resources and occur as soon as practicable following an occurrence involving a County driver if the accident resulted in bodily injury to any person who as a result of the injury immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the motor vehicle to be transported away from the scene by a tow truck or other motor vehicle and moving violation was issued by law enforcement;
 - 11) Employees with Commercial Motor Vehicle Licenses (CDL) must also comply with Warren County's Drug and Alcohol Policy.
- R. If you are the driver of a disabled County vehicle, you need to do the following:
 - 1) Make sure that the vehicle is not impeding the flow of traffic and is not a safety hazard;
 - 2) Turn on the vehicles 4-way flashing hazard lights, if possible;
 - 3) Set-up the vehicles emergency safety triangles and safety cone, if

- available;
- 4) Place a note that can be seen from the outside of the vehicle on the dash of the vehicle describing the vehicles problem and drivers contact telephone or cell number;
 - 5) Notify the local police department (911) of the vehicles location;
 - 6) Contact your direct supervisor; and
 - 7) Make arrangements to have the vehicle towed.
- S. No radar detection devices are to be used in any County owned, leased, borrowed or other vehicle used for County business. Drivers who are found to be using such devices may be subject to disciplinary action as determined by the Department Head or County Administrator and in accordance with bargaining agreements and Civil Service Law.
- T. All employees seeking to operate a County vehicle must have participated in a driver improvement program within the last 3 years. The driver improvement program can be the County's driver improvement training or other driver improvement training approved by New York State Department of Motor Vehicles or the County's Safety Officer. Incidents and accidents involving County vehicles or other vehicles used for County business may be reviewed by the County's Safety Officer and/or the Risk Management Steering Committee and a recommendation may be made in regards to additional driver improvement training.
- U. It will be the County Department Head's responsibility to review this policy with all employees prior to using a vehicle for County business and at any time when the policy is changed. The County Department Head will be responsible for obtaining the signed acknowledgment form that follows from the employees prior to using a vehicle for County business. The County Department Head will be responsible for determining each employee's eligibility under this policy as an authorized driver prior to vehicle use.
- V. County Department Heads or their designee shall notify (*using the proper form*) the Self-Insurance Department upon hire or termination of employees authorized to drive County vehicles or other vehicles for County business. The Self-Insurance Department will maintain the NYS DMV LENS database accordingly.
- W. The violation of any rule in the County Motor Vehicle Use Rules may result in disciplinary action in accordance with bargaining agreements and Civil Services Law.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (Must be approved by Department Head, County Administrator & Committee Chair)
- On-Line (Must be approved by Department Head, County Administrator & Committee Chair)**
- Out-of-State (Requires Board resolution)

The _____ hereby authorizes _____
(Supervisory Committee) (Employee Name)

to attend _____
(Name of meeting or organization)

at _____ on _____
(Address) (Dates)

Meeting/Convention/Training Cost: _____ Mode of transportation to be used: _____
(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

Notice of meeting/convention/training including cost. Total Cost \$ _____
(Include travel costs)

For Overnight Travel

Room rate \$ _____ GSA* Rate \$ _____ Funding in Budget? ____ Y ____ N

Meal costs \$ _____ GSA* per diem rate \$ _____ Budget Code: _____
[*www.gsa.gov](http://www.gsa.gov)

Date: _____

Department
Head Signature

Date: _____

County Administrator Signature

Date: _____

Committee
Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle. **REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Buildings & Grounds if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-State travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Clerk of the Board if credit card will be used.
6. Copy of executed form needs to be included in next agenda for reporting to oversight Committee.

WARREN COUNTY
REPORT OF CONCERNS REGARDING COUNTY VEHICLES
This section to be completed by the employee that used the vehicle.

Department: _____

Vehicle: Make: _____ Model: _____

County No. _____

Date Vehicle Used: _____

Detail of Concern(s): _____

Name: _____ Title: _____

Date: _____

Employee should provide this form to their Supervisor/Department Head who will immediately forward (via hard copy, fax or email) this form to the Fleet Manager and to the Warren County Vehicle Maintenance Shop in Warrensburg.

This section to be completed by the Fleet Manager:

REVIEW OF CONCERNS AND ACTION TAKEN

Conclusion of Review of Concern(s) and Action Taken: _____

Name: _____ Title: _____

Date: _____

*Upon resolution the Fleet Manager will distribute (via hard copy, fax OR email):
 Copy to Department Head, Copy Vehicle Maintenance Shop, Original to remain
 with Fleet Manager.*

Schedule "B"

**Warren County Travel Policy and Vehicle Use Regulations
 Acknowledgment Form**

I understand to be an authorized driver of a County vehicle I must:

- ❖ Be 18 years of age or older
- ❖ Hold a valid NYS Drivers license
- ❖ Use the vehicle as part of my usual and / or customary County job function
- ❖ Have been authorized to use the vehicle by the Department Head responsible for the vehicle or by the County Administrator
- ❖ Agree to provide my driver license number to the County for the LENS program
- ❖ Agree for the County to obtain my motor vehicle records
- ❖ Agree to provide the County documents including driving records, proof of a valid license and proof automobile insurance coverage if requested
- ❖ Agree to immediately notify the County of any driving violations, changes to driver information and driver status

August 21, 2020

537

I, _____ have read and understand the Warren County Travel Policy and Vehicle Use Regulations. By signing below, I agree to adhere to the policy including the items listed above.

NYS Driver License ID _____

Employee Signature

Date

This form shall be completed when the employee is offered a position that includes responsibility for driving a county vehicle or other vehicle for County business. This form shall also be completed when the employee attends a driver improvement training program.

Original of this form will be filed with the Department Head
Electronic copy will be filed with the LENS documents in the Self-Insurance Office
Adopted by unanimous vote.

RESOLUTION NO. 290 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING PAYMENT OF EMPLOYEES NOT WORKING WHILE ON PAID ADMINISTRATIVE LEAVE WITHOUT REQUIRING THE USE OF EARNED LEAVE TIME ACCRUALS

WHEREAS, Warren County employees were directed to stay home as a safety measure due to the COVID-19 pandemic, and

WHEREAS, the County Treasurer has requested, and the Personnel & Administration Committee has approved, payment of employees not working while on paid administrative leave during the term commencing June 17, 2020 and terminating July 31, 2020 without requiring the use of earned leave time accruals, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes payment of employees not working while on paid administrative leave during the term commencing June 17, 2020 and terminating July 31, 2020 without requiring the use of earned leave time accruals.

Adopted by unanimous vote.

RESOLUTION NO. 291 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE

RESOLUTION WITHDRAWN

WHEREAS, the Public Defender has requested a lease agreement with 333 Glen Street Associates, LLC for use of space located at 333 Glen Street, Suite 102, Glens Falls, New York 12801, using ILS grant funding for more office space for an amount of One Thousand Dollars (\$1,000) per month, for a term commencing upon execution by both parties and terminating one (1) year from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Public Defender to execute a lease agreement with 333 Glen Street Associates, LLC consistent with the terms and conditions set forth in the preambles of this resolution and in a form approved by the County Attorney.

RESOLUTION NO. 292 OF 2020
Resolution introduced by Supervisors Simpson, Geraghty, Frasier,
Braymer, Conover, Magowan, McDevitt, Merlino and Wild

APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON
INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION

RESOLVED, that Michael J. Grasso be, and hereby is, appointed effective August 21, 2020, as a member of the Counties of Warren and Washington Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority, upon the adoption of a similar resolution by the County of Washington.

Roll Call Vote:

Ayes: 600

Noes: 315 Supervisors Diamond, McDevitt, Braymer, Driscoll, Hogan and
 Beaty

Absent: 85 Supervisor Strough

Adopted.

RESOLUTION NO. 293 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty,
Braymer, McDevitt, Merlino, Simpson and Strough

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING
EXECUTION OF AN AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE
GROUP, LLC TO PRODUCE A COMPUTER-BASED TRAINING VIDEO FOR TRAINING
OF BOARD OF ELECTIONS INSPECTORS IN ADVANCE OF THE NOVEMBER
ELECTION

WHEREAS, the Commissioners for the Board of Elections are requesting an agreement with Needham Risk Management Resource Group, LLC, 573 Columbia Turnpike, Suite 3, East Greenbush, New York 12061, to produce a computer-based training video for training of Board of Elections Inspectors in advance of the November Election, for a term commencing July 30, 2020 and terminating upon completion of work, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500), and

WHEREAS, the Chairman of the Board of Supervisors executed the agreement prior to the August 21, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regards to execution of an agreement with Needham Risk Management Resource Group, LLC, to produce a computer-based training video for training of Board of Elections Inspectors in advance of the November election, for a term commencing July 30, 2020 and terminating upon completion of work, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1450 470 Board of Elections, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 294 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty,
Braymer, McDevitt, Merlino, Simpson and Strough

APPROVING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
2021 BUDGET

WHEREAS, the Lake Champlain-Lake George Regional Planning Board ("LCLGRP") was established in accordance with resolutions passed by the Counties of Warren, Washington, Essex, Clinton and Hamilton in 1967, as may have been amended, as a Regional Planning Board pursuant to New York General Municipal Law ("GML") Article 12-B, Section 239-h, and

WHEREAS, pursuant to the 5 County Agreement established by the LCLGRP Bylaws the Warren County Board of Supervisors were presented with a 2021 LCLGRP budget and salary schedule for approval, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the 2021 budget, which includes the Warren County contribution, and salary of the LCLGRP, attached hereto as Schedule "A."

SCHEDULE "A"
LCLGRP 2021 BUDGET - APPROVED 7.21.20

EXPENSE CATEGORY	2020 BUDGET	2021 BUDGET
Salaries	\$236,450.00	\$242,365.00
<i>Intern</i>	-	10,000.00
Fringe for Employees	55,000.00	60,000.00
Fringe for Retirees	27,800.00	27,800.00
Insurance	5,000.00	5,500.00
Workers Comp Insurance	2,300.00	2,500.00
Rent	5,520.00	5,520.00
Legal	12,500.00	15,000.00
Accounting	10,000.00	10,000.00
Accounting RLF 5 Management	10,000.00	10,000.00
Audit	12,900.00	12,900.00
Credit Reports	250.00	500.00
UCC Renewals/Filings	160.00	160.00
Technology Assistance	3,100.00	3,000.00
Website	425.00	2,000.00
Contracts	930,375.00	659,604.00
<i>Lake George Source Water Protection Plan</i>	<i>2,500.00</i>	-
<i>NEIWPCC Isle La Motte Watershed Management Plan</i>	<i>12,000.00</i>	-
<i>NEIWPCC Village of Whitehall GI Plan</i>	<i>50,000.00</i>	<i>31,820.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>	<i>100,000.00</i>	<i>60,000.00</i>
<i>Upper Hudson River Watershed Revitalization Plan (t/o Horicon)</i>	<i>8,475.00</i>	-
<i>Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)</i>	<i>2,000.00</i>	-
<i>US EDA Planning Grant</i>	<i>61,400.00</i>	<i>35,000.00</i>
<i>US EDA CARES Act RLF Grant</i>	<i>294,000.00</i>	<i>200,000.00</i>
<i>US EDA CARES EAA Grant</i>	<i>400,000.00</i>	<i>332,784.00</i>

EXPENSE CATEGORY	2020 BUDGET	2021 BUDGET
Operating Expenses	20,000.00	\$30,000.00
Travel and Training	7,175.00	11,820.00
LCLGRP Total	\$1,338,955.00	\$1,108,669.00
AGFTC Total	\$380,000.00	\$400,000.00
TOTAL	\$1,718,955.00	\$1,508,669.00

SCHEDULE "A"
LCLGRP 2021 BUDGET - APPROVED 7.21.20

REVENUE CATEGORY	SUBCATEGORIES	2020 BUDGET	2021 BUDGET
County Allocations		\$42,499.00	\$42,499.00
	<i>Clinton County</i>	<i>10,211.00</i>	<i>10,211.00</i>
	<i>Essex County</i>	<i>8,044.00</i>	<i>8,044.00</i>
	<i>Hamilton County</i>	<i>2,730.00</i>	<i>2,730.00</i>
	<i>Warren County</i>	<i>12,954.00</i>	<i>12,954.00</i>
	<i>Washington County</i>	<i>8,560.00</i>	<i>8,560.00</i>
US EDA Planning Grant		70,000.00	70,000.00
US EDA CARES Act RLF Grant		294,000.00	250,000.00
US EDA CARES EAA Grant		400,000.00	350,000.00
NYS DEC 604(b) Planning Grant		100,000.00	96,300.00
Grant Contracts		319,900.00	162,820.00
<i>NEIWPCC Isle La Motte Watershed Management Plan</i>		<i>46,900.00</i>	<i>-</i>
<i>NEIWPCC Village of Whitehall GI Plan</i>		<i>50,000.00</i>	<i>31,820.00</i>
<i>Quantifying Phosphorus Reductions for Proposed Projects in NY Red. Plan</i>		<i>100,000.00</i>	<i>60,000.00</i>
<i>Upper Hudson River Watershed Revitalization Plan (t/o Horicon)</i>		<i>16,000.00</i>	<i>-</i>
<i>Lake George Action Plan (Town of Queensbury)</i>		<i>61,000.00</i>	<i>55,000.00</i>
<i>Lake George Economic Study (Village of Lake George)</i>		<i>25,000.00</i>	<i>-</i>
<i>Washington Co. Mapping & Enhanced Pollution Red. (Washington Co.)</i>		<i>4,000.00</i>	<i>4,000.00</i>

REVENUE CATEGORY	SUBCATEGORIES	2020 BUDGET	2021 BUDGET
<i>Lake Champlain Watershed Roadside Erosion (Franklin Co. SWCD)</i>		\$8,000.00	-
<i>Upper Hudson River Roadside Remediation (Saratoga Co. SWCD)</i>		4,000.00	4,000.00
<i>Tin Pan Alley (Essex County SWCD)</i>		2,000.00	1,000.00
<i>Speculator Park Fire Tower (Village of Speculator)</i>		3,000.00	4,000.00
<i>Stormwater Tradeshow</i>		-	3,000.00
Interest from Loans		60,006.00	85,000.00
Town of Schroon RLF		3,500.00	3,000.00
Northern Borders Admin		4,050.00	4,050.00
A/GFTC - Host Agency Agreement		45,000.00	45,000.00
LCLGRP Total		\$1,338,955.00	\$1,108,669.00
A/GFTC Total		\$380,000.00	\$400,000.00
TOTAL		\$1,718,955.00	\$1,508,669.00

SCHEDULE "A"
LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD
2021 SALARY SCHEDULE
APPROVED - 7.21.20

BUDGET YEAR 2021

POSITION TITLE	2021 SALARY
Director	\$79,950.00
Senior Planner	\$59,885.63
Senior Account Clerk	\$43,075.63
Economic Development Coordinator	\$59,450.00

Adopted by unanimous vote.

RESOLUTION NO. 295 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Project and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H392 - Sunnyside Road Pavement Preservation	\$41,653.22	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)

Adopted by unanimous vote.

RESOLUTION NO. 296 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project, as follows:

1. Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project is hereby increased in the amount of One Million Six Hundred Eighty-One Thousand Three Hundred Fifty-Three Dollars and Twenty-Two Cents (\$1,681,353.22).
2. The estimated total cost of Capital Project No. H377, Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project is now One Million Seven Hundred Ninety-Six Thousand Three Hundred Fourteen Dollars and Twenty-Two Cents (\$1,796,314.22).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Federal grant funding in the amount of One Million Three Hundred Eighty Thousand Eight Hundred Dollars (\$1,380,800);
 - b. State Marchiselli grant funding in the amount of Two Hundred Fifty-Eight Thousand Nine Hundred Dollars (\$258,900); and
 - c. Local share funding in the amount of Forty-One Thousand Six Hundred Fifty-Three Dollars and Twenty-Two Cents (\$41,653.22), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H377 - Sunnyside Road (CR 54) and Sunnyside East (CR 39) Pavement Preservation Project	\$1,681,353.22

Roll Call Vote:
 Ayes: 915
 Noes: 0
 Absent: 85 Supervisor Strough
 Adopted.

RESOLUTION NO. 297 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 213 OF 2020, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR AN ADDITIONAL REDUCTION FOR 8-10 DAYS IN AUGUST AND ON LABOR DAY

RESOLUTION WITHDRAWN

WHEREAS, pursuant to Resolution No. 213 of 2020, the Warren County Board of Supervisors authorized a rental rate for the West Brook Parking Lot at One Thousand Dollars (\$1,000) per day, and

WHEREAS, the Superintendent of the Department of Public Works has requested to reduce the rental rate for 8-10 days in August and on Labor Day weekend for events planned by Dave Ehmann to Seven Hundred Fifty Dollars (\$750) per day, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the rental rate for the West Brook Parking Lot to be Seven Hundred Fifty Dollars (\$750) per day for 8-10 days in August and on Labor Weekend for events planned by Dave Ehmann, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and condition of Resolution No. 213 of 2020 will remain the same.

RESOLUTION NO. 298 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Thousand Dollars (\$1,000) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.8022 220.1	Planning, Office Equipment-Reserve	\$1,000

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:
 Ayes: 915
 Noes: 0
 Absent: 85 Supervisor Strough
 Adopted.

RESOLUTION NO. 299 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT A GRANT APPLICATION TO EMPIRE STATE DEVELOPMENT FOR PROMOTION OF 2020 CENSUS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a grant application to Empire State Development, 633 Third Avenue, New York, New York 10017, for Promotion of 2020 Census, for an amount not to exceed Forty-Nine Thousand Nine Hundred Dollars (\$49,900), for a term commencing July 31, 2020 and terminating September 30, 2020, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said grant application, in a form approved by the County Attorney, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant.

Adopted by unanimous vote.

RESOLUTION NO. 300 OF 2020
Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer,
Diamond, Dickinson, Magowan, McDevitt and Seeber

**AUTHORIZING AGREEMENT WITH TRI-COUNTY UNITED WAY FOR PROMOTION OF
2020 CENSUS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT**

WHEREAS, at their August 11, 2020 meeting, the Economic Growth & Development and Higher Education Committee approved a request presented by the Planning & Community Development Department for an agreement with Tri-County United Way for promotion of the 2020 Census in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44), and

WHEREAS, subsequent to that meeting, the Planning & Community Development Department indicated said contract would need to be executed prior to approval of the necessary resolution at the August 21, 2020 Board Meeting in order to provide coverage for an event to be held before that date, and

WHEREAS, in order to activate the contract prior to the Board Meeting, as requested by the Planning & Community Development, the County Administrator employed the remaining authority designated to him by virtue of Resolution No. 89 of 2020 and authorized a partial agreement with Tri-County United Way for promotion of 2020 census in an amount not to exceed Nineteen Thousand Dollars (\$19,000) commencing retroactive to August 1, 2020, and

WHEREAS, there remains the need for approval of the full agreement with Tri-County United Way for promotion of the 2020 Census in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44) now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes entering into an agreement with Tri-County United Way, 696 Upper Glen Street, Queensbury, New York 12804, for promotion of 2020 Census, in an amount not to exceed Thirty-Seven Thousand Four Hundred Twenty-Four Dollars and Forty-Four Cents (\$37,424.44), inclusive of the \$19,000 previously authorized by the County Administrator, for a term commencing August 1, 2020 and terminating September 30, 2020, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute the agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that funds shall be expended from Budget Code A.8020 470, Planning, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 301 OF 2020
Resolution introduced by Supervisors Braymer and Leggett

**WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE
PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE
TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION
ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING
BUDGET FOR FISCAL YEAR 2020 - 2021**

WHEREAS, by Resolution No. 1 of 2020, as amended by Resolution No. 145 of 2020, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution adopting and approving the Adirondack Community College operating Budget for Fiscal Year 2020-2021, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 302 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021

WHEREAS, the Vice President for Administrative Services of Adirondack Community College has presented to the Board of Supervisors a tentative operating budget for the college fiscal year from September 1, 2020 to August 31, 2021, which was approved by Resolution No. 252 of 2020, and

WHEREAS, a public hearing was held on said tentative budget on the 21st day of August 2020, now therefore be it

RESOLVED, that the tentative operating budget in the gross amount of Thirty-Two Million Five Hundred Eighty-Three Thousand Eight Hundred Sixteen Dollars (\$32,583,816), be and hereby is, adopted and approved as the budget for Adirondack Community College for fiscal year September 1, 2020 to August 31, 2021, and be it further

RESOLVED, that the sum of Two Million Eighty-Eight Thousand Six Hundred Ninety-Two Dollars (\$2,088,692) is required as that portion to be raised by taxation as part of the County budget for the year commencing January 1, 2021 as Warren County's share of the operational costs as one of the sponsors of Adirondack Community College.

Roll call Vote:

Ayes: 592

Noes: 238 Supervisors Diamond, Bruno, Magowan and Beaty

Abstain: 85 Supervisor Seeber

Absent: 85 Supervisor Strough

Adopted.

RESOLUTION NO. 303 OF 2020
Resolution introduced by Supervisors Leggett and McDevitt

AMENDING WARREN COUNTY BUDGET FOR 2020

WHEREAS, the Warren County Treasurer has recommended amending the Warren County Budget for 2020 as set forth herein to address the Radio Communication Tower project in the Town of Stony Creek, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3020.4044 3390	Sheriff's 911 Center, Dormitory Auth-Comm Tower, Dormitory Authority-Radio Communication Tower	\$250,000.00

APPROPRIATIONS

A.3020.4044 250	Sheriff's 911 Center, Dormitory Auth-Comm Tower, Technical Equipment	\$250,000.00
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RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenue, appropriation and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Adopted by unanimous vote.

RESOLUTION NO. 304 OF 2020
Resolution introduced by Supervisors Simpson and Shepler

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC.

WHEREAS, by Resolution No. 1 of 2020, as amended by Resolution No. 145 of 2020, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution assigning the Mailings Made Easy, Inc. Agreement to Center for Disability Services, Inc., now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolution.

Adopted by unanimous vote.

RESOLUTION NO. 305 OF 2020
Resolution introduced by Supervisors Wild and Braymer

ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC.

WHEREAS, the Purchasing Agent advertised for sealed bids for Mail Pick-Up and Sorting Services for a Discount - Warren County (WC 67-15), and

WHEREAS, Warren County entered into an agreement with Mailings Made Easy, Inc. for Mail Pick-Up and Sorting Services for a Discount - Warren County, pursuant to the terms and provisions of the specifications (WC 67-15) and proposal, at the prices listed on the proposal, for a term commencing January 1, 2016 and terminating December 31, 2018, and

WHEREAS, by agreement between the parties, the Agreement was extended for two (2) additional one (1) year terms from the termination date, extending the termination date to December 31, 2020, and

WHEREAS, Mailings Made Easy, Inc. is selling the business to Center for Disability Services before the termination of the Agreement with Warren County, and

WHEREAS, pursuant to paragraph 10.4 of the Agreement between Mailings Made Easy, Inc. and Warren County the consent of Warren County is needed before any assignment of services, now, therefore, be it

RESOLVED, that Warren County does hereby consent to the assignment of services from Mailings Made Easy, Inc. to Center for Disability Services, Inc. upon the same terms and conditions as the original Agreement between Warren County and Mailings Made Easy, Inc., and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an assignment agreement and other necessary documents in a form approved by the County Attorney.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, FRANK THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named person as member of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Appointing: Zachary Moore <i>(Replacing Michael Irish due to resignation)</i>	Hospitality Sector/ Spruce Hospitality Group	8/21/20 -6/30/23

Dated: August 21, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

Chairman Thomas offered privilege of the floor to Ms. Frankenfeld to provide an update regarding the status of the 2020 Census. Ms. Frankenfeld informed a more detailed report would be provided at the Economic Growth & Development and Higher Education Committee meeting on Tuesday, August 25th, but to provide a brief summary regarding the process. She thanked the County Administrator's and County Attorney's Offices for ensuring there was a quick turn around time with the grant they had received from the State to get it moving forward. She apprised they had been able to hit the ground running and made a substantial amount of progress this week and she thanked Kathy Tolstrup, *Senior Director, Tri-County United Way*, for her efforts, adding the Tri-County United Way was the County's not-for-profit partner on this initiative because the grant required that 75% of the funding be funneled through a not-for-profit and they stepped up and volunteered to take on that role and had been working hard this week. She said today they were at the Farmers Market in the Town of Bolton and they planned on attending and setting up booths at the Farmers Markets all throughout the County, as well as the Shirt Factory Food Truck event in the City of Glens Falls. She apprised they were also partnering with the Census Bureau to distribute mobile questionnaires in other locations in the County, such as the one that was set up yesterday at The Open Door Mission. She stated they had a significant amount of media going on and were picking up some additional lawn signs this afternoon in a different color that indicated time was running out and they would be distributed around the County within the next few days. She informed they had designed large outside banners for the Town Halls to display on their building or on their front lawns that would be distributed to them next week. She apprised they had messages on digital messaging boards around the County and they would be placing advertisements in *The Post Star*, *The Chronicle*, and *Sun Community News*. She stated they were also doing a significant amount of media, as they were on North Country Radio, in *The Post Star* and the *Sun Community News*. She advised enumerators were also out and about in the community as of August 11th so those who had not filled out the Census survey yet may have had them visit their homes, as they were trying to emphasize this was a legitimate activity and that people were required by law to complete it so individuals should open the door for them; she added all enumerators were following social distancing guidelines, wearing face masks and would not enter homes. She remarked she was hopeful with all of this flurry of activity the County would be able to increase its numbers.

Supervisor Conover inquired how many enumerators were working in the field since August 11th and Ms. Frankenfeld replied there were at least three enumerators in the Town of Bolton, but she was unsure of how many there were throughout the County. She stated because they had moved up the deadline for when the Census should be completed from October 31st to September 30th additional enumerators had been hired, eighteen of which participated in a training this week.

Supervisor Wild commended Ms. Frankenfeld for a job well done, apprising it was necessary for the public to participate in this process.

Moving along, Chairman Thomas asked Mr. Lehman if there were public comments from anyone wishing to address the Board on any matter.

Mr. Lehman apprised there was a question for Mr. Swan from Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, inquiring if the \$500,000 decrease in revenue that was discussed earlier reflected any allocations from the reserves, was it forecast for year-to-date and looking forward to two year end and last was there any forecasting for 2021. Mr. Swan responded the \$500,000 figure referred to the decrease in revenue from the same time last year, but they would have to see what occurred at the end of the year in terms of whether the revenue he referred to earlier was received and the status of sales tax receipts. In regard to 2021, Mr. Swan stated he did not have any predictions on that due to it being dependant on what occurred with the economy over the next few months. Mr. Moore added he compiled the multi-year forecast, apprising he concurred with Mr. Swan that it was hard to predict how the economy would rebound, nor did they know what would occur with State aid. He informed there was still the potential for a 20% cut in State aid, but this was dependent upon whether the Federal Aid Bill was approved and if not what would that mean for State finances going forward, as this could mean a longer-term reduction in State aid to the County. He advised typically there were maybe one or two unknowns, but this year there was about a dozen of them.

Mr. Lehman stated there was another comment from Ms. Mintzer which thanked Mr. Moore and himself for the daily COVID updates, as she shared them in real time with their business colleagues to ensure they were up-to-date and operating safely and responsibly and she was appreciative of everyone's efforts.

Mr. Lehman advised there was also a comment from Joey Boswell, who indicated he was representing CASA Advancing Tobacco Free Communities which was a Not-for-Profit Program that covered Warren County. Mr. Boswell stated he would like to provide an update regarding the New York State Quiltline, which was offering a free three month supply of nicotine therapy replacement gum. Mr. Lehman informed he had responded to Mr. Boswell requesting that he e-mail him for more information that could be distributed to the Board relative to this program.

Chairman Thomas called for announcements.

Supervisor Seeber thanked Mrs. Allen for going above and beyond her regular job duties and contacting NACo and requesting copies of The Right Way to Run A Meeting, which was a short reference guide which they agreed to provide free of charge to all of the Board Members and were on their desks. She stated she had also decided to make the request to Chairman Thomas every month to schedule training pertaining to Robert's Rules of Order and the Rules of the Board for all of the Supervisors, as it was her understanding there were some Rules of the Board that were more restrictive than Robert's Rules of Order. She said she would be grateful for the County Attorney and NYSAC to provide a brief training that would provide all of them with more information about what it meant to abstain from a vote, when was a majority vote required rather than a majority vote, etc. She said she was hoping Chairman Thomas would consider scheduling this training sometime before the end of the year.

Supervisor Driscoll stated he wanted to remind them they had received a poignant memo from Ms. DeLorenzo regarding wearing face masks. He said he believed about 90% of County employees on this campus, as well as offsite were wearing face masks when they were in their offices, as well as when they walked during their breaks outside in groups. He added they should encourage the employees to continue to wear face masks because they lead by example as far as what the public saw on the County campus.

Supervisor Magowan apprised he felt safe and confident attending the Board Meeting in person now that protective measures had been put in place to ensure the Supervisors safety and he encouraged all of his colleagues who were attending the meeting via teleconference to consider attending the next Board Meeting in person.

Supervisor Seeber inquired if the dividers in between their desks could be installed for those seated behind the dias, as this would allow the Committee chairs to conduct their meetings from there while also providing an extra layer of protection to make other Board Members feel safe returning to attending meetings in person. She said this would be helpful because the Board Room was being used for Committee meetings, as well for the time being. Chairman Thomas replied he thought this was something that could be done, but currently the Chairs of Committees were doing so from their desks. Supervisor Seeber remarked for the long-term it would be appropriate to outfit the dias with the proper safety measures so those who chaired in person could do so. Supervisor Magowan apprised he would discuss this matter with the Buildings and Grounds Department following the conclusion of the meeting.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Wild and seconded by Supervisor Seeber, Chairman Thomas adjourned the Board Meeting at 12:32 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY SEPTEMBER, 18, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:02 a.m.

Mr. Frank E. Thomas presiding.

Chairman Thomas asked that everyone remain standing for one minute immediately following the pledge of allegiance for a moment of silence in memoriam of Edward Bartholomew, who had recently passed away.

Salute to the flag was led by Supervisor Leggett.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-20 Absent -0

Supervisors Diamond, McDevitt, Braymer, Driscoll, Frasier, Simpson, Merlino, Wild, Magowan, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Beaty, Bruno, Conover, Dickinson, Hogan, Leggett, and Strough attended via teleconference.

Proceeding with the Agenda review, Chairman Thomas offered privilege of the floor to Assemblyman Stec, who stated the State Legislature had not been called back into session as of yet because they were waiting to see what, if any, type of action the Federal Government was going to take in terms of providing financial assistance to the State, school districts and local municipalities to make up for the loss of revenue as a result of the Coronavirus. He stated Congress was back in session and was scheduled to meet over the next three weeks during which time Congresswoman Stefanik had indicated to him she was confident whatever type of relief they would provide would be acted on. In regard to what would occur with the State aid provided to the local school districts and municipalities, Assemblyman Stec advised these questions remained unanswered, but this was front and center as schools were just beginning the school year. He stated one of the issues he was dealing with concerned visitation in nursing homes, as the Governor announced new rules a few days ago regarding how long the facilities had to go without any positive cases before they would be permitted to allow visitors inside. He said previously the timeframe had been twenty-eight days, but as of yesterday it was fourteen days; however, he noted, one of the issues that came out of this was the individuals who wanted to visit were being told they needed to be tested, but if they were asymptomatic they could not be tested. He apprised he was working with his contacts in the Governors Office in an attempt to be provided with some guidance on that because he was well aware individuals were anxious to visit their family members who resided in nursing homes. He added the turn around time on these tests was crucial, as they were all aware of what could occur with the lag time of obtaining the test results with what occurred in a nursing home in Essex County, but that was a side issue. He suggested the Supervisors encourage those with questions regarding nursing home visitation to contact his Office.

Supervisor Simpson inquired about the timeframe issue pertaining to the Constitutional Amendments and whether it had been decided if it was outside of the time limit to be brought forth this year. Assemblyman Stec responded he was aware of the timeframe issue in question from his discussions with representatives of the NYS DEC (*New York State Department of*

Environmental Conservation); however, he noted, he was unsure if they had gotten a firm resolution as to whether their timeframe issue was insurmountable so he could not answer that part of the question. He said as a more practical matter when and if the State Legislature went back into session after the Federal Government took action; he added they were also running up against Election Day which as a practical matter meant that the State Legislature would not want to spend anymore time than necessary in session. He said this meant the calendar was working against them considering these Constitutional Amendments before the end of the year, as their priority would be to respond to how the Federal Government took action with respect to COVID-19 and attempting to get any financial legislation taken care of that would benefit the school districts and municipalities. He remarked his hope was for these Constitutional Amendments to move forward, but he was not aware of any action being taken in the State Legislature since they last spoke about this a few weeks ago.

Chairman Thomas thanked Assemblyman Stec for taking the time to provide the Board Members with an update regarding the State Legislature and what he had been focusing on.

Chairman Thomas noted a motion was necessary to approve the minutes of the August 21st Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor McDevitt and carried unanimously.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated on September 10th he was invited by Congresswoman Stefanik to make a few comments at the High Peaks Distillery in Lake George regarding the announcement of the award of \$3.2 million to the Lake Champlain-Lake George Regional Planning Board for the purpose of providing loans to businesses to assist them with surviving the impact on their businesses as a result of the Coronavirus. He apprised on September 16th he attended the memorial for Edward Bartholomew, along with many other Supervisors. He mentioned he had signed a letter written by Michael Bittel, *President and CEO, Adirondack Regional Chamber of Commerce*, requesting that the Federal Legislators reinstate the J-1 Visa Program by January of next year, as it was vital for many employers in the region for staffing purposes during the summer season. Chairman Thomas congratulated Supervisor Dickinson for the recognition he received from The Fund for Lake George in their Profiles in Protection series for his efforts to protect Lake George, as he believed it was a well deserved recognition.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Leggett apprised the Public Safety Committee had met on August 24th, approving proposed Resolution Nos. 322-332, as well as referring several request to the Personnel & Administration and Finance Committees for approval. He stated he had met with the Budget Team on September 3rd for the purpose of reviewing the 2021 budget requests for Fire Prevention & Building Code Enforcement, Office of Emergency Services, Traffic Safety Board and the Sheriff's Office; he commended Charles Wallace, *Director, Fire Prevention & Building Code Enforcement*, James LaFarr, *Warren County Sheriff*, Terry Comeau, *Warren County Undersheriff*, Monica Girard, *Executive Assistant, Warren County Sheriff's Administration*, Brian LaFlure, *Fire Coordinator/Director, Office of Emergency Services*, Amy Drexel, *Emergency Services Coordinator*, and Jennifer Ramsey, *Office Specialist, Office of Emergency Services*, for their work on their departmental budgets. He informed he had attended the interviews for the Director of the Office of Emergency Services position on September 15th where they identified who would move forward to be interviewed in a joint meeting of the Public Safety and Personnel & Administration Committees. He mentioned on September 16th he had attended a presentation by NYSAC (*New York State Association of Counties*) entitled "Policing 2020 What We Have Learned and How Do We Can Change" which was based off of the requirements of Executive Order No. 203 which required the Sheriff's Office to develop a plan to be approved by the Board before April 21, 2021. He said Sheriff LaFarr and Undersheriff Comeau were working on this plan now, adding because the Sheriff's Office was accredited much of the ground work was already completed. He advised Sheriff LaFarr had notified the Public Safety Committee at their last meeting that the Sheriff's Office

had a successful audit by the New York State Division of Criminal Justice Services for Accreditation which he noted less than 40% of Sheriff's Offices across the State accomplished.

Supervisor Diamond indicated he had nothing to report on.

Supervisor McDevitt informed on September 16th he had observed a group of volunteers and County employees planing a pollinator garden along the Warren County Bike Trail in Ward 2 of the City of Glens Falls which would add beauty to the trail, as well as having a fundamental ecological benefit in terms of pollination and a bee population which was dwindling throughout the world and accounted for 30% of food in this Country. Supervisor McDevitt mentioned an article featured in today's edition of *The Post Star* regarding a million dollar wetlands restoration project along the Schroon River, apprising he felt they should recognize major corporations that fundamentally did the right thing in this Country. He stated the owner of the property mentioned in the article was Equity Lifestyle Properties of Chicago, who owned more than 400 campgrounds throughout North America, and decided to fund the million dollar project. He said what caught his attention was that the wetlands were a spawning ground for trout and other fish which was why this project was completed in time to coordinate with the spawning. He stated representatives of the corporation had indicated they were here for the long-term and wanted to give back to the community and he felt they should be recognized for their efforts. Supervisor McDevitt apprised he had discussed the two coronavirus cases that occurred in the Queensbury Elementary School with a teacher from that School District during which she commended the Health Services Department for their response. He mentioned he felt there was a lot of work going on the public was unaware of that they should be commended for.

Supervisor Braymer advised she and Supervisor Seeber has attended the ribbon cutting ceremony for the work on the wetlands at the Lake George Escape Campground which she was thoroughly impressed with. She mentioned what she took away from this was the Corporation was sincere about wanting to give back to the natural resources that had made their site so special and contributed to their long-term success. She remarked how pleased she was to witness the environmental and financial aspects coming together. Supervisor Braymer apprised the Environmental Concerns & Real Property Tax Services Committee had met on two occasions over the past month where they approved proposed Resolution Nos. 312 and 361-362 and she provided a brief overview of each. She noted the County Foreclosure Auction was scheduled for October 17th and would include some special guidelines related to COVID-19 as noted in Resolution No. 361. She said these guidelines included only allowing fifty people into the courtroom at a time, as well as requiring individuals to sign up to bid on properties at the office of the town where the property was located which was why they would have to review the packet that listed all of the properties being auctioned off to determine which ones they would like to bid on. She stated she would ensure the packet would also be posted to the County website and on all of the County social media platforms in advance of the auction. In regard to Environmental Concerns, Supervisor Braymer informed the Committee was continuing to review the Septic Inspection at Transfer Law and would be doing more collaboration and attempt to garner more feedback from the stakeholders in the community. She stated Chris Belden, *Assistant County Planner*, was agreeable to discussing this at a Water Quality meeting on October 14th where organizations like Warren County Soil & Water Conservation Department, lake associations and code enforcement officers would be in attendance; she added the meeting would be held via Zoom and would be open to the public, as well. She stated the other matter they discussed at the meeting concerned supporting a green amendment to the New York State Constitution which would add to the Constitutional right to have access to clean air, clean water and a healthy environment, but the consensus of the Committee was for more information to be provided by the Adirondack Mountain Club at the next Committee meeting before a decision was rendered.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll stated the Human Services Committee had met on August 24th, approving proposed Resolution Nos. 316-319 and he provided a brief overview of each. He

advised he had attended the groundbreaking ceremony yesterday for the new administrative building of the Glens Falls Housing Authority, who was involved in a major redevelopment of their senior and family complexes. He announced open enrollment for the public housing waiting list was ending September 25th and he encouraged anyone who needed additional information to contact him or the Glens Falls Housing Authority.

Supervisor Frasier advised the Finance Committee had met on September 3rd, approving proposed Resolution Nos. 306-307 and 342-360. She said she had also met with the County Treasurer to review his 2021 Budget request which she commended him on. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan informed the County had yet to receive any Casino Pact payments since the 3rd quarter of last year nor had they received any revenue from the medical marijuana sales, as well as the State reimbursements they typically received during this time of year. In regard to sales tax revenue, Mr. Swan indicated for the month of August they were down about \$500,000 as compared to the same timeframe last year which he found to be questionable because all of the indicators he had reviewed signified that figure should be even or a possible slight increase. He stated he was encouraged by the number of large checks that had been received for occupancy tax, apprising he did not want to be overly optimistic, but it appeared as if the County had a strong summer season.

Supervisor Braymer inquired what the percentage decrease was for sales tax, as she recalled a report from the State Comptroller that indicated the North Country region had one of the lowest percentage decreases in sales tax in the State which she found to be encouraging. Mr. Swan replied the decrease as of last month was 7.5%; however, he noted, because the State had just released the figures he did not have time to calculate the percentage decrease, but he would distribute that to the full Board on Monday morning. He remarked he could not comprehend how sales tax revenue could have decreased since car sales had increased and big box retailers like Lowe's, Home Depot, Target and Amazon were all reporting record profits right now. He said he was aware there were businesses that were struggling in the County, such as some of the resorts where weddings were held, but he believed the increases more than outweighed the decreases and more specifically the car sales which encompassed 10% of sales tax collections in the County because the dealerships he had spoken to all indicated they had record sales during May, June and July of this year. He surmised the decline related to the State keeping a portion of the County's sales tax collections as a result of the cash flow crisis they were in; however, he noted, there was no way to prove this. Ryan Moore, *County Administrator*, interjected the State was withholding for the marketplace transactions and the other pertained to the distressed hospitals. Mr. Swan apprised the withholding regarding the distressed hospitals would be done in January and the one for marketplace transactions was taken at the end of the year which meant neither of these factored into the decrease.

Supervisor Braymer questioned if the factory outlet stores factored into the decline because they did not appear to have had a busy summer season and Mr. Swan responded during inclement weather the traffic had been backed up down to the Six Flags Great Escape Resort which he used as an indicator to determine they were doing well. He added each time he had traveled through Lake George this summer there had been larger crowds than he had observed in years. Supervisor Magowan questioned whether the County could request a report regarding how much sales tax was collected from each business in the County and Mr. Swan replied his repeated requests to the State for such a report was always denied.

Supervisor Seeber asked Mr. Swan to provide an update regarding his meeting with representatives of Airbnb. Mr. Swan apprised one meeting had been held with them and another was scheduled within the next ten days. He said it appeared as if they were agreeable under certain circumstances to collect occupancy tax funds for the County on the short-term rentals; however, he noted, further negotiations were required because the way they wanted to handle it differed dramatically from how the County felt it should be done. He mentioned he

had also discussed with them occupancy tax collections they may have collected from 2018 until now which was a separate issue.

Supervisor Geraghty suggested they appeal to the businesses located within the County to contact Mr. Swan and advise him of how much sales tax they had remitted to the State over the last three months because this would impact the County Budget and the property taxes these businesses would pay. He said he concurred with Mr. Swan that the County was not receiving their fair share of the sales tax revenue collected here and if businesses were willing to send them this information they could get a better accounting of how much revenue was collected. Mr. Swan apprised he had talked to a significant number of local businesses, most of which had indicated this summer was a record year for them. Supervisor Geraghty stated he concurred with Mr. Swan, as he was aware that car dealers could not keep cars on their lots because they were selling them so quickly. Mr. Swan restated car sales made up ten percent of the total amount of sales tax collected for the County and their sales were up by thirty percent over a three month period and he questioned where the sales tax from these sales were. Supervisor Geraghty remarked he was troubled that the County might have to adjust its budget because the State was keeping a portion of the County's share for themselves. He pointed out how the State had placed the blame on the school districts when they made cuts because they were reacting to negative press. He said maybe they should spread the word that the State was short changing the County. Mr. Swan stated typically the State did an adjustment at the end of September or early October and he was hoping the County would get some additional sales tax revenue from that, but he was unsure if this would occur.

Supervisor Beaty apprised he liked Supervisor Geraghty's suggestion that they request that the local businesses notify them about how much sales tax they paid to the State, as this would be a good way to get a better handle on this. He stated the State keeping the County in the dark regarding sales tax collection had been an on-going issue for years and Mr. Swan had repeatedly requested additional information from the State, but they had denied his requests. He said the State provided the County with the amount they felt the County was entitled to which he found to be troubling since they did not verify the figures, more so now during this difficult financial time. Supervisor Beaty inquired whether the County employee whose duties consisted of auditing properties who collected occupancy tax had advised Mr. Swan to review data from 2018 to collect additional occupancy tax that was owed to the County and Mr. Swan responded the Board had adopted a resolution which included a provision to collect occupancy tax from short-term rentals, but very little had been collected since then from these properties. He said there was some indication that Airbnb and some of the other short term rental internet providers may have collected some occupancy tax during that period of time from property owners, but they did not remit it to the County. He stated these were the past collections they were currently working on. Supervisor Beaty asked for clarification that these providers had collected occupancy tax and Mr. Swan replied he did not know for sure that they did, but it appeared they may have. Supervisor Beaty inquired when Mr. Swan felt he would be able to provide an update on this and Mr. Swan responded he hoped to be able to clarify whether this occurred and report back to the Supervisors within the next month or so, as they were currently working on registering all of the short-term rentals located in the County which he believed there were around 950 properties. He informed it took his staff around an hour to process each registration resulting in a significant amount of work because a substantial amount of registrations arriving each day.

Supervisor Conover questioned whether Mr. Swan was aware of how much sales tax revenue was received in August of 2019, as he wanted to use this as a comparison to determine what type of impact the pandemic was having on the County. He pointed out last month the decline compared to the previous year was 12.2%, in June it was 20.2%, in May it was 8.1% and in April it was 26.6%, apprising it appeared as if the figures were headed in the right direction and he asked Mr. Swan if he concurred and Mr. Swan replied affirmatively. Supervisor Conover informed overall sales tax was down 7.2% for the year because the first quarter had come in above what was collected during the same timeframe the prior year,

adding he was interested in seeing what the outcome was for August and September of this year. Mr. Swan apologized for not having the specifics available today, but he indicated he would be distributing that information on Monday morning.

Mr. Moore stated he had pulled up the County Treasurer's report on sales tax for August of last year and it indicated \$4.9 million was collected during this time period and \$4.5 million was collected in August of 2018. In regard to the State keeping a portion of the County's share of its sales tax revenue, he advised in April of 2019 was when the State first began doing this during which he had indicated at that time would not be the last time this occurred and then a year later the State decided to keep another portion of the County share of its sales tax revenue. He informed in April of 2019 the State kept \$225,000 and this year they retained \$553,000, both of which would be withdrawn in January of 2021. Mr. Swan apprised the first deduction would be done in December of this year and the other one would be in January for the distressed hospitals, with the deductions being made on a quarterly basis going forward.

Supervisor Simpson advised the Personnel & Administration Committee had met on September 3rd, approving proposed Resolution Nos. 335-341. He highlighted proposed Resolution No. 338, *Approving the Warren County Policy Against Discrimination and Harassment Which Replaces the Warren County Plan and Program on Workplace Harassment*, which involved the addition of language that any findings of wrong doing would be reported to the Personnel & Administration Committee within a sixty day timeframe provided there was no delay required by law enforcement. He stated proposed Resolution No. 340, *Authorizing Continuation of a Medicare Advantage Insurance Plan for Warren County Retirees*, authorized continuation of the Medicare Advantage Insurance Plan for retired employees which they received a significant amount of positive feedback on. He informed proposed Resolution No. 341, *Authorizing Continuation of Health, Dental, Vision and Voluntary Life and Accident Insurance for County Officers, Employees and Retirees*, authorized continuation of the County's health, dental, vision and voluntary life and accident insurance.

Supervisor Hogan informed Cornell Cooperative Extension would be offering a Community Parenting Program via Zoom each Thursday night in the month of October from 6:00 p.m. until 8:00 p.m. She stated the five week series would focus on replacing any ineffective or hurtful parenting styles with effective child friendly skills by teaching five basic parenting skills that highlighted key parenting issues and she encouraged anyone interested to contact Cornell Cooperative Extension to sign up. She mentioned on Saturday, October 14th from 10:00 a.m. until 1:00 p.m. they would be holding their Achievement Day which recognized all of the participants in the 4-H Program throughout the year; she added in addition this year they would be doing it as a service day to support 4-H community projects. She said another significant program they would be offering was Family Budget Coaching which grew out of their popular Tax Preparation Program. She stated this would be a free program for families and individuals who wanted to get a better handle on their finances. She informed one on one appointments would be offered with trained volunteers with locations in the City of Glens Falls and the Towns of Johnsbury and Warrensburg.

Supervisor Dickinson stated the Occupancy Tax Coordination Committee had met on August 31st, approving proposed Resolution Nos. 320-321. He mentioned he would like to make a motion to table proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, at the appropriate time.

Supervisor Merlino apprised the Tourism Committee would be meeting on September 28th to review their 2021 Budget request which they were still working on. He said the fall advertising was completed and now they planned on working on one for the winter season.

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild advised there were no resolutions concerning the Economic Growth &

Development and Higher Education Committee, but he would like to provide an update on the activities of the Economic Recovery Task Force which was a great cooperation between public and private entities who worked together to try and create a back stop for the County's sales tax gap by growing the County's economy. He said one of the results he felt everyone was aware of was what occurred with Lake George, but the group could not take credit for that because this was likely related to COVID-19 and individuals wanting to get out of their homes and travel to a safe place, which Lake George was. He mentioned the group which was lead by Mark Behan, *Behan Communications*, was working on communication and strategian in terms of what was required in order to assist Lake George in continuing to attract visitors throughout the pandemic, as well as a substantial focus on now and how to expand upon the fall and winter activities within the County. He apprised the Lake Champlain-Lake George Regional Planning Board was awarded \$2.9 million in grant funding for the purpose of providing relief to businesses impacted by COVID-19. He stated there was an effort underway to provide consulting to at-risk businesses in an attempt to assist them with understanding how they could recover financially from the loss of business as a result of the pandemic. He informed from a workforce standpoint in the childcare and hospitality industries training and transportation were the priority. In regard to the EDC (*Economic Development Corporation*), Supervisor Wild stated he had also attended the event honoring Edward Bartholomew, who would be missed. He stated they were focusing on broadband, water, sewer and solar power, all of which would be discussed at a special meeting of the Economic Growth & Development and Higher Education Committee later this month, as well as the EDC's plans and goals which he invited everyone to attend, as he believed it would be an informative meeting. He advised the Economic Recovery Task Force was also looking at Federal, State and local policies that were infringing upon businesses located in the County's efforts to grow to expand the economy, such as the one mentioned earlier concerning the J-1 Visa Program that Chairman Thomas had signed off on a letter. He added there were also policies regarding benefits for individuals with disabilities who could risk losing them if they were to get a job which they were reviewing to determine if there was an opportunity to offer some transitional benefits to allow these individuals to return to work without taking the risk of losing all of the benefits they had. He advised in regard to tourism, there was an effort to obtain metrics for the purpose of determining the County's return on investment, such as whether the funds were being used for the appropriate purposes, were they focusing on areas where a larger influx of visitors was occurring, etc. He apprised SUNY Adirondack had also made significant cuts to their operating budget and were similarly concerned about what cuts the State would be making to their contribution to them, as well. He said the Fall Semester had started and they were carrying out testing for COVID-19 on their students with no issues thus far. Supervisor Wild remarked he would be remiss if he did not mention the Census, as the deadline to submit responses was fast approaching and he encouraged the Supervisors to urge their constituents to submit their response because the results directly related to the amount of Federal funding the County received which everyone benefitted from.

Supervisor Magowan informed he had attended all of the meetings with the departments he was charged with overseeing and the Budget Team, apprising all of them did incredible jobs putting together their individual budgets. He stated he had attended a number of Committee meetings this month and would be supporting a significant number of resolutions that were before them today.

Supervisor Seeber reported on the August 24th Criminal Justice Committee meeting, where they approved proposed Resolution Nos. 309-311 and she provided a brief overview of each. In regard to activities that concerned Criminal Justice, she apprised she would like to highlight this morning she had the opportunity to meet with Kevin Hajos, *Superintendent of Public Works*, and Frank Morehouse, *Superintendent of Buildings*, to discuss the referral from the Criminal Justice Committee to the County Facilities Committee pertaining to a brick walkway for crime victims'. She said she wanted to take an opportunity to clear up some confusion and reiterate that these bricks honored crime victims' from Warren County which

were usually paid for by the victims families or a sponsoring agency. She stated it appeared they were going to be able to do something for little to no cost in front of the Warren County Municipal Center building; she added they would be asking the local Boys and Girl Scout Troops for assistance with a bench to continue to honor these crime victims'. Supervisor Seeber informed there had been a discussion regarding additional space for the Public Defenders Office at the August 24th Committee meeting since the resolution authorizing a lease agreement with 333 Glen Street had been tabled based on the recommendation of the County Attorney's Office. She said the search for the additional space was still ongoing and she voiced her appreciation of the County staff and Supervisor Beaty to ensure this was handled in an expeditious fashion. Continuing on, Supervisor Seeber apprised she had an opportunity to attend some of department meetings with the Budget Team, informing she had been critical in the past of the budgeting process and the lack of an invitation to the full Board to ensure this process was handled in a transparent manner. She voiced her appreciation of being invited to attend these meetings and observe what occurred in more than just the departments she was charged with overseeing which she credited Supervisor Geraghty and Mr. Moore for because not only did they allow this process to be more transparent, but they also allowed an opportunity for everyone who attended to ask questions. She mentioned she had attended a NYSAC seminar yesterday concerning social media and how in a socially distant world the use of technology was needed. She said this supported the fact that the County had a definitive need for Don Lehman, *Public Relations Director*, and she asked that the Personnel & Administration Committee meeting agenda include an update from him regarding the significant growth since the end of January that had occurred in the County. She stated as an example yesterday the County had distributed hand sanitizer at the Aviation Mall and a number of people had attended as a result of Mr. Lehman posting information regarding the event on the County social media sites. She said the public had showed up to this event with questions, concerns and compliments which she attributed to the growth in the communication to the public and she applauded these efforts, adding she thought an update regarding how this has grown would be helpful. She recognized Supervisor Dickinson for allowing her to take a few weeks to research some recommendations on changes to occupancy tax application process which she was appreciative of. She advised she continued to attend NACo (*National Association of Counties*) meetings, two of which were for Public Safety and the other one involved Resilient Counties this month. Supervisor Seeber informed while dealing with a number of other matters, Mr. Moore still managed to respond to two constituencies and impacted a State-wide effort; she said while they may consider different professions and wonder how they were impacted by COVID there had been some discussions pertaining to the growth of some, she believed there were definitely some industries they had not discussed how the pandemic had been so crumbling to their business. She apprised when the Association of Aestheticians contacted Mr. Moore about how they could continue to do business, Mr. Moore advocated on their behalf and worked with The Control Room resulting in a swift change, apprising she was appreciative of the time and attention he had provided that given his busy schedule, as well as responding to questions from The LARAC (*Lower Adirondack Regional Arts Council*) and other constituent concerns he and Mr. Lehman replied to in a swift manner and she wanted to ensure she thanked them in public for that. She advised she also had questions regarding proposed Floor Resolution No. 1 which she would inquire about at the appropriate time.

Supervisor Beaty stated the County Facilities Committee had approved proposed Resolution No. 308 which he provided a brief summary of. He apprised upon the recommendation of his brother who was a doctor he did not attend the Memorial Service for Mr. Bartholomew due the large crowd that was expected and he expressed what a significant asset Mr. Bartholomew was to the County and the City of Glens Falls. He informed Mr. Bartholomew held a special place in his heart for performing the services at his mothers funeral, adding Mr. Bartholomew was also a phenomenal public servant who had the skill of connecting with everyone in a positive manner which was beneficial for the County. Supervisor

Beaty informed the County Facilities Committee meeting scheduled for September 22nd would include discussion regarding Forest Enterprises request for an additional \$270,000 from the County to cover the cost of their legal fees and interest they occurred as a result of their lawsuit against the County for prematurely taking their land for the now debunked runway extension at the Airport and he encouraged everyone to attend because the County was looking at paying almost a half million dollars as a result of poor decisions made by the Board in the past.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Gergaghty thanked all of the County Department Heads and staff for submitting realistic 2021 Budget requests, apprising he was still working on compiling a Tentative 2021 County Budget for the full Board to consider. He thanked Mr. Moore for his hard work reviewing each budget code and suggesting where cuts could be made which he was mostly agreeable to. He echoed Supervisor McDevitt's comments regarding Health Services, informing a constituent had mentioned to him how they were able to contact their Department with questions regarding the pandemic. In regard to Supervisor Dickinson's announcement that he would be requesting to table proposed Resolution No. 321 concerning Occupancy Tax, Supervisor Geraghty voiced his opposition to tabling what the Committee felt was appropriate for the County based off of the amount of occupancy tax being collected.

Supervisor Conover apprised the Public Works committee had met on August 25th, approving proposed Resolution Nos. 333 and 334 and he provided a brief overview of each, as well as proposed Resolution Nos. 335-341 which were approved by the Personnel & Administration Committee. He stated he would like to take this opportunity to thank the fire departments who assisted the Bolton Fire Department with the response to a fire at a local restaurant on Main Street in the Town of Bolton and he extended his heartfelt condolences to the owners of the business.

Continuing to the report by the County Administrator, Mr. Moore recognized Julie Pearl for 35 years of service to the Department of Social Services, which he was greatly appreciative of.

Mr. Moore informed he would like to mention some google mobility statistics which were brought to his attention by NYSAC. He stated google had the ability to use cell phone data and monitor how many individuals from out-of-town were typically in an area at any given time which they could bench mark and compare to prior years. He advised they did this for the month of August and out of the sixty-two Counties located in the State only eighteen of them had more people this August then in August of 2019. He stated Essex County had the largest increase of 72% more then the prior year, Warren County had the second largest increase of 38% which scientifically proved what Mr. Swan had indicated earlier in the meeting that there was a busy summer season in the County this year in spite of the pandemic and because of all the efforts of the local businesses to ensure that they provided a safe experience. In regard to Supervisor Seeber's comments regarding him spending time advocating on behalf of these businesses, Mr. Moore remarked this was the most important thing any of them could do which he felt everyone was aware of, as all of them were working hard this year in an attempt to position the County in a good place which they had been successful at and was the reason he would drop everything when there was a business in need of something from the State even if his advocacy efforts were unsuccessful in the event they were providing a safe experience and were going out of their way to do good work. He mentioned the third largest increase was Wyoming County with a 30% increase, Sullivan County had a 20% increase, Tyoga County had a 15% increase and anyone else with an increase was down in the single digits. He pointed out all of the Counties with increases were smaller ones, with Warren County being the largest one of the group which, he noted, was a great accomplishment.

Mr. Moore advised he was keeping tabs on the activities of the Federal Government and whether they would be providing any aid to the States and local governments, as he was unsure if any aid would be provided. He stated NYSAC was currently highlighting an effort by the Bi-Partisan Congressional Problem Solvers Caucus which NYSAC believed had the best shot at moving forward over the other proposals that were made and they acknowledged

several members of the New York State Delegation that were members of that Caucus which was Co-Chaired by Tom Reed who represented Central New York. He remarked at this point the County was hopeful that an aid package would be adopted that would provide some form of relief to the States and local governments because New York State's budget was predicated on that Federal aid and if no Federal aid was provided the Governor had the authority to adopt a provisional budget and make cuts to the County's State aid. He said they had been notified that State aid would likely be cut back 20% if the Governor had to exercise that option which equated to a loss of \$3.5 million to the County. He advised he had also been notified because of the State's multi-year forecast the County could anticipate the 20% cut would be made permanent which was not sustainable, as it would be difficult, but feasible to sustain such a cut for one year, but not if it continued on into future budgets because it would deplete the Unappropriated Surplus Fund Balance to below \$10 million in a few years resulting in the County having to borrow money to cover its payroll expense. He indicated the action taken by the Federal Government over the next few weeks was imperative for the County, as was the State's actions if the Federal Government took no action, noting everything the County had worked hard to build up was in jeopardy.

In regard to the issue with "Glamping", Mr. Moore apprised on August 25th the Public Works Committee had discussed this issue at length just as they had every month since May and there was some hesitancy to terminate the contract with Adirondack Safari with the will of the Committee being to make every attempt not to do that unless it was a mutual termination. He said the Committee had requested that County staff contact Adirondack Safari and ask whether they would be willing to move forward with a mutual termination to which Adirondack Safari indicated they did not believe the mutual termination was fair because of the situation with the pandemic they had been unable to provide the service and make the required payment to the County. He mentioned during the meeting a question was asked regarding what the contract indicated in regard to termination, but the answer was inadequate. He read aloud an excerpt from the contract which indicated the contract was initially for June 12, 2018 through September 1st 2018; he apprised it then said the agreement may be extended for up to four additional terms to generally coincide with the dates referenced here and for summer 2019, 2020, 2021 and 2022 upon mutual agreement of the parties and with the concurrence of the Superintendent of Public Works. He further explained this was a 2018 contract with a built in clause that indicated on mutual agreement from all the parties it could continue from year to year. He informed he had emailed the representatives of Adirondack Safari to ensure they were aware this clause was included in the contract which he attached a copy of and notified them the County would not be terminating the contract for this year because there was no need to do so as a result of the pandemic. He added he also ensured they were aware the County would be putting out an RFP (*Request for Proposal*) to determine if there was any interest in using the County Fairgrounds for recreational purposes that included, but were not limited to "Glamping" and he read aloud what he had stated in his email to them regarding this which he hoped they would submit a response to.

Mr. Moore advised the Deficit Reduction Program which had been discussed over the past several months had been included on the agenda for the September 3rd Finance Committee meeting, but due to issues that were out of his control he did not have a sufficient amount of time to provide a copy to the Committee to allow for meaningful time to review and digest what was included in it so he decided to hold off on presenting it and it would be brought before the Committee at their upcoming meeting on October 1st. He said he would be doing one final review of the Program this afternoon with Tammie DeLorenzo, *Assistant to the County Administrator*, with the intention of distributing it to the full Board immediately following this review. He informed he and his staff had started working on this in April, with each department participating in the process and he noted the Program included reductions for twenty-nine of them. He apprised a significant amount of savings that had been realized was a result of the hiring freeze, as well as core activities that were ceased, postponed or reconfigured and provided in a different manner, such as the Meals on Wheels Programs,

whose meal deliveries were reduced from five days to three due to the pandemic, all of which was reflected in these figures and he encouraged anyone with questions to contact him. He informed the full amount of the Deficit Reduction Program was approximately \$4 million and what they would be requesting of the Finance Committee was to transfer those appropriations out of the Budget Codes into a special Contingency Account with the idea that these funds would not be accessed so that when the books were closed out for 2019 that expense authority would be there, but the \$4 million would not have been spent and these funds would be transferred into the Unappropriated Surplus Fund Balance which would be lacking revenue as previously mentioned by the County Treasurer. He remarked it was his hope the combined effort of all of this assisted the County in overcoming the economic turmoil that had occurred this year. He mentioned first and foremost no reductions had been made to the Aquatic Invasive Species Program and no cuts were made to the funding provided to the various parks located in the City of Glens Falls and other municipalities, as the State forwarded their financial issues on to the County, but the County would not be doing the same to its localities. He stated the Board of Elections saved about \$35,000 because of the delay with the April Primary election, about \$150,000 was saved on the County's property and casualty insurance premium as a result of the RFP that was released last year, the cancelling of the 4-H summer camp saved the County \$25,000 and \$367,500 would be saved as a result of a proposed Resolution before them today which represented the Occupancy Tax Spending Plan being suspended for 2020. He added the cancellation of various events that were sponsored by occupancy tax had also resulted in about \$200,000 in savings which was in addition to the savings as a result of the reduction in the occupancy tax contributions made to the Lake George Convention Visitors Bureau and the Glens Falls Civic Center which equated to \$160,500 for this year. He mentioned the County Attorney's Office was going to save \$40,000 in legal and transcript fees and there was significant vacancy savings for CHHA (*Certified Home Health Agency*) in the Health Services Budget, as well as substantial vacancy savings within the Department of Public Works Budget, most notable of which was within the Engineering Division who had been working with the bare minimum staff all year, nor did they immediately replace Jeffrey Woodell, who previously worked for the Buildings and Grounds Department before he was appointed as the Director of Weights and Measures and was doing a phenomenal job. He advised there was significant vacancy savings within the Department of Social Services which equated to \$500,000, but only a portion of this savings related to the County since the positions were mostly funded through the Federal and State Governments. He stated another source of savings was the deferral of \$100,000 in equipment purchases for the Department of Public Works, as well as the delay of the exterior LED lighting Project for the Sheriff's Office which equated to \$35,000 in savings, and additional savings were realized as a result of Correction Officer vacancies. In regard to when the Federal Government made the Medicaid savings apply down to the Counties, as well as the State, he advised initially there was some thought that the State would keep all of the savings for themselves; however, he noted an effort led by Senator Schumer ensured that the Counties realized their portion of the savings, as well which amounted to \$700,000 this year for the County. He apprised on top of all that he was including in this Deficit Reduction Program portions of the appropriation for PINS (*Person In Need of Supervision*) diversions, as well as specialized OCFS Training Schools that was part of the Juvenile Justice System where he believed some savings would be realized. He said within the Department of Social Services by crunching their operation they were able to save \$250,000 on top of which the State cost the County an additional \$900,000 through the reduction of State aid and changing the rules on reimbursements for certain programs resulting in the County having to reimburse providers for services that they never provided. He said essentially what this meant was the State decided to make providers whole using County funding, adding this would be discussed in more detail at the September 21st Human Services Committee meeting. He indicated in addition to the impact from the reduction in the local economy, the County was financially impacted to the tune of \$1 million from various actions by the State involving the Department of Social Services so the hope was to be able to recoup

\$900,000 from the reductions made to PINS Diversion and the other Juvenile Justice piece. He advised the Tourism Department had reduced expenses concerning the Travel Guide in the amount of \$40,000 and they reduced the purchasing of advertisements by \$500,000, as well as an additional cut back of \$163,000 on the contract with Working Pictures, social media influencers, photography and web development for a total of around a \$700,000 reduction within the departmental budget which was double the amount of the reduction to the Occupancy Tax Spending Plan and triple the amount of the reduction to special events funding which he equated to the substantial efforts of the Tourism Department staff and he acknowledged Joanne Conley, *Director of Tourism*, Leisa Grant, *Senior Account Clerk*, and the other departmental staff for making so many sacrifices this year while still managing to shepard the County through and have a strong summer season. He informed this action would have to be handled through separate resolution to propose to liquidate the Unappropriated Surplus Fund Balance assignment for project assessments that the County included in this years budget, as well as proposing to liquidate the Unappropriated Surplus Fund Balance assignment for SUNY Adirondack operations resulting in an additional \$300,000 to the impact the County would realize from the pandemic this year. He remarked it was unfortunate this had to be done because there was a specific purpose in mind for those monies; however, he noted, the situation had changed and that would be proposed at the Finance Committee meeting. He mentioned in addition to that what was not included in this Program, but was a result of the work of the Treasurer's Office in the amount of \$256,000 in savings on Debt Service as a result of refinancing bonds. He indicated he believed the outcome for the County this year would be favorable as a result of all these reductions; however, he noted, this did not take into account any of the reductions in State aid which could equate to around \$3.5 million which would continue on into future years that the County would be unable to sustain.

Supervisor Dickinson apprised his cell phone service which was typically stellar had suffered during this pandemic due to the increased usage. He stated he hoped the data available would be used to improve the cell phone service in the region.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane advised the first thing she would like to discuss was proposed Resolution No. 326, *Authorizing an Agreement with the Queensbury Union Free School District for the Warren County Sheriff's Office to Provide Law Enforcement Services Within the Queensbury School District*, which pertained to a contract with the Queensbury Union Free School District for Law Enforcement Services within the School District. She said the current amount included in the contract was for \$67,000; however, she noted, following a discussion with the Sheriff it was determined the correct amount was \$87,000 so at the appropriate time if the Board so chooses she would request that a motion be made to amend the proposed Resolution. She mentioned the bid opening date would be changed via a Clerk's correction on proposed Resolution Nos. 343-346 to Thursday, September 24th at 3:00 p.m.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Reports of Criminal and Family Workloads for the month of July 2020;
2. Albany Medical Center - 2019 Annual Report.

Other:

1. Capital District Regional Off Track Betting Corp. - 2019 Regular Benefit Distribution Payment #3 in the amount of \$2,101;
2. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 5 in the amount of \$656;
3. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 6 in the amount of \$656;

4. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 7 in the amount of \$656;
5. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 8 in the amount of \$659;
6. Capital District Regional Off Track Betting Corp. - July 2020 Surcharge payment in the amount of \$3,597;
7. Washington County - Resolution No. 198 of 2020, *To Approve the Lake Champlain Lake George Regional Planning Board 2021 Budget*;
8. Washington County - Resolution No. 199 of 2020, *To Adopt Adirondack Community College Budget*.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 306-362 as well as two Certificates of Appointment were mailed; she advised there was one floor resolution to be addressed that was labeled as proposed Floor Resolution No. 1 and was distributed to the members of the Board of Supervisors on September 15th which met the deadline specified in the Rules of the Board. She said in order to entertain this matter a motion and a simple majority vote was required to bring it to the floor. The necessary motion was made by Supervisor Simpson, seconded by Supervisor Merlino and carried unanimously to bring proposed Floor Resolution No. 1 to the floor.

Supervisor Seeber stated she had attempted to obtain additional information regarding proposed Floor Resolution No. 1 and this morning she had spoken with Mr. Hajos regarding same. She remarked while she was not by any means an expert negotiator she believed \$1,000 was not a sufficient fee and the County should consider advocating for more than that. She added she was not being critical of the negotiation process, but she would like to inquire whether it was a possibility to request more than \$1,000 for the use of this portion of the County Railroad tracks.

Supervisor Braymer requested Mr. Hajos provide them with an update on this matter, as she believed this had already been discussed with the Committee. Mr. Hajos stated Revolution Rail Company had initiated the contract with the County for the use of three different sections of the County Railroad tracks, one of which was in North Creek traveling down to just before the Riparius Station, the next one was from the Stony Creek Ranch to the Thurman Station and the last one encompassed the southern portion of the track; however, he noted, when the pandemic occurred they took a step back from their original request and indicated they only wanted to use the portion of the track from North Creek to the Riparius Station. He said at this time they had contacted Supervisors Geraghty and Merlino to request the use of the southern portion of the County Railroad tracks in the Hadley Luzerne area for the fall foliage. He stated he had a discussion the other day regarding whether there were any concerns in that area, but there were none because the track was clear there. He mentioned the original contract for all three areas of the County Railroad tracks was for \$35,000; however, he noted, since then this had been reduced to \$20,000 since they would only be using four buildings at the North Creek Station, as well as about eight miles of track. He said the section they wanted to use in the Hadley Luzerne area was around 4.8 miles of track which they had offered to pay \$1,000 for the use of this additional track. He remarked he would be more than willing to return to them and request more money if that was the desire of the Board.

Supervisor Wild inquired whether the request was only for this year and Mr. Hajos replied affirmatively. Supervisor Wild appraised his sense was this was a business that was expanding by starting a new route and if the County could entice them to do so by charging them a moderate fee he felt they should so that this would open it up for better negotiations next year. He pointed out most individuals would only partake in the excursion offered by Revolution Rail Company once or twice in their lifetime, but by expanding it to a different section of the railroad it would attract customers to return and go on the new route. He concluded by stating he was in favor of doing whatever was necessary to support the local businesses.

Supervisor Geraghty informed he had met with them, apprising he felt if they kept it to a

minimum fee for a few runs during the month of October because he was doubtful they would continue on past then it would open up the southern portion of the County Railroad to more business next year. He stated he had also discussed the section from Stony Creek to Thousand Acres Ranch because the Ranch was under new management. He remarked he believed allowing them to use the southern portion of the County Railroad would be beneficial to Revolution Rail Company's business, as well as the County; he added he did not take into consideration the miles of track they were using now when he suggested they pay the County \$1,000 for the use of the southern portion of the County Railroad until their operations concluded later this year and then a new amount could be negotiated for next year.

Mr. Hajos advised the contract was reduced this year, but he believed going into next year Revolution Rail Company still had a desire to use the three sections they had wanted to use this year which included the southern portion of the railroad tracks. He mentioned before the contract was reduced this year it was for \$30,000, \$35,000 for next year and he believed the following year it was for \$40,000. He said this meant if they were agreeable to renew it for next year the County would net \$35,000 in revenue.

Supervisor Magowan stated the County had provided Revolution Rail Company with a reduced rate due to the late start, the uncertainty of when they could begin operating and their scaled back operation as a result of the pandemic; however, he noted, it was a catch 22 because he was aware their business had done well over the summer season. He apprised he felt \$1,000 was a fair price since they would only be using that portion of the County Railroad for about a month and then a new fee could be negotiated based on how successful they were.

Supervisor Merlino apprised Revolution Rail Company would only be using that portion of the County Railroad for four weekends, as they would not be operating there during the week. He added there expenses would also be increasing as a result of the additional advertising required to attract individuals and moving their equipment. He said he was in favor of the \$1,000 fee for this year and then they could negotiate with them based on the number of riders on that route.

Supervisor Diamond voiced his concern with the \$1,000 fee, as he felt this was an opportunity to return to them and try and negotiate a better deal. He said he thought they were setting a precedence by providing them with such a low fee and he would like to attempt to renegotiate a better deal for the County.

Supervisor Hogan advised she was fully supportive of amending the licensing agreement with Revolution Rail Company to allow them to use the southern portion of the County Railroad tracks for a fee of \$1,000. She stated the customers of Revolution Rail Company traveled to the region and patronized local businesses and restaurants, apprising she felt this was economic development outside of the areas of the County the Board typically focused on. She added allowing them to start operating there now so they could work out any issues there may be this year, as the point was to make them feel welcome and returning to them in an attempt to negotiate a higher fee would cause an unnecessary delay since their season was only for another month and a half. She restated she was fully supportive of moving forward with the amended agreement for \$1,000.

Supervisor Conover stated he was fully supportive of moving forward with the agreement as presented, as he liked a company that was willing to prospect on an activity like this. He advised he would like to return to a point he had made during the previous contract negotiations which pertained to the County having access to audited financial statements from this company exactly as they did at the Airport so the County could be in the proper position to represent the public interest relative to this Corridor and this line. He said it did not necessarily have to occur today, but going forward he would strongly recommend the County incorporate audited financial statements into their annual filings so the County was aware of what they were dealing with and unless and until this was provided the County would remain out of the loop.

Supervisor Leggett remarked he concurred with Supervisor Hogan's remarks; he added

he felt Supervisor Conover's suggestion was a good one, as well.

Supervisor Beaty apprised he believed Supervisor Conover was making an excellent point, as it was vital to have all of the figures available to himself and Supervisor McDevitt and former Queensbury At-Large Supervisor Sokol when they negotiated on behalf of the County with the Airport FBO (*Fixed Based Operator*). He said if they had not been able to obtain this information the County would never have been able to obtain a larger share of the airplane fuel sales made there, as they had been able to successfully negotiate an increase from \$.07 to \$.21. He informed Supervisor Conover was correct to state that the audited financial statements were crucial to negotiations and he hoped the County would be provided with them shortly so the County was in a better place to negotiate.

Supervisor Braymer stated she was fully supportive of proposed Floor Resolution No. 1, adding while she was the one who would typically advocate for negotiating a better deal for the County in this situation she believed because this was for a short period of time and it was an unprecedented time for local businesses she felt supporting them in this manner was imperative. She pointed out they needed to take into consideration that there had been other events the County had paid a substantial amount to even though they were cancelled even if occupancy was used to fund them. She remarked she felt they needed to support this business entity in their pursuit of further recreational opportunities on the County Railroad; she added they were bringing in additional sales tax revenue as mentioned by Supervisor Hogan. She mentioned she was supportive of audited financial statements being provided, but she was wondering if it was already included in the contract since this had been previously discussed and if not she felt the contract should be amended to include them. Mr. Hajos advised he did not believe the audited statements were included in the contract.

Supervisor Seeber apprised this type of discussion would always occur when matters were brought up at the last minute. In response to those who mentioned the southern route would only be operating on the weekends, Supervisor Seeber read aloud an exert from Revolution Rail Company's website which was readily available to everyone that indicated while the south run was not open yet they anticipated offering trips daily at 9:00 a.m., 11:00 a.m., 1:00 p.m., 3:00 p.m. and 5:00 p.m. She pointed out the average cost of a ride was \$180 for a quad bike so even if only one individual was in each one of those spots they were looking at earning \$900 a day and yet the County was only charging them \$1,000. She said the time they had invested into this with paid County staff, such as lawyers reviewing negotiations and contracts, had far exceeded the \$1,000. She informed she was seeking some form of a compromise as they considered allowing them to use an additional 4.5 miles of railroad track and she suggested charging them a fee of \$4,500, as she did not believe this was unfair given the revenue potential. She advised she was fully supportive of businesses that would continue to bring in not only that type of education and awareness efforts of the County; she added they had cut \$200 from a supply line during a budget review because they did not use the money and yet here was an opportunity to gain additional revenue on something that was more than a few runs before the end of October. She stated she also recalled the conversation they had at the beginning of the year with this company where the County was requesting ridership information, but she was unsure if that was on file or had been reviewed; however, she was hopeful they would take note of this discussion as they moved into next year and were seeking a contract.

Supervisor Wild inquired if they could discuss other resolutions and Chairman Conover responded they would be able to as soon as the discussion regarding proposed Floor Resolution No. 1 was finished.

Supervisor Simpson remarked from his perspective it was not that it was a bad business or something they could not support, but rather what it came down to was the accountability to those who owned the County Railroad which was the regions taxpayers. He said they needed to consider whether they were developing the right contract and benefit to all of the towns that were represented, as well as the County taxpayers. He stated the County had entered into many contracts which sounded favorable, but then others who may be interested

in using the County Railroad were closed out because of the contract with Revolution Rail Company, who had grown their business; he added he thought there should be a balance with all of those variables and they should be accountable for that since they represented the County taxpayers who were the ones owned the line.

Supervisor Hogan stated she would like to make a point of clarification that the south run that Supervisor Seeber had referred to was the North Creek route, as Revolution Rail Company was not advertising anything in Lake Luzerne. Supervisor Seeber asked why the south run was not yet open and Supervisor Hogan replied it was open. Supervisor Seeber pointed out according to their website the south run was yet to be opened. Supervisor Hogan advised what she was viewing displayed booking for that particular route. Supervisor Seeber apprised it stated under the daily schedule it indicated the North Bridge was open an offering runs at 10:00 a.m., 12:00 p.m., 2:00 p.m., 4:00 p.m. and 8:00 p.m.

Supervisor Conover apprised he did not believe attempting to extract additional money from this company was being questioned. He said he could remember the exact time when this was brought up under contract negotiations and things got lost with the two and from of these negotiations; however, he apprised, he believed at some point the County would find itself in a position where they needed access to good information relative to the activities on the County Railroad to allow them to make an informed decisions going forward. He mentioned he did not believe requiring audited financial statements was included in the motion that originally approved Revolution Rail Company's use of the County Railroad; however, he noted, because it was an annual contact they could ask that these statements be included going forward which he would strongly recommend or they would be having this same discussion next year not only about the Luzerne portion of the County Railroad, but also the northern portion and what was the County's fair share relative to this. He remarked he hoped their business on the southern portion of the County Railroad was as much of a success as it was for their northern route; he apprised he was fully supportive of moving forward with proposed Floor Resolution No. 1 as presented, as he did not believe they should be concerned with obtaining a few thousand dollars more, but rather that their business as a whole was a success and they were attracting visitors to the entire region.

Supervisor Braymer voiced her concern that the County did not have access to annual ridership data and audited financial statements and it was her desire to amend proposed Floor Resolution No. 1 to include that Revolution Railroad Company provide this information to the County.

Chairman Conover asked if anyone would like to make a motion to amend proposed Floor Resolution No. 1 which was now referred to as proposed Resolution No. 363 of 2020 to include annual ridership data and audited financial statements; the necessary motion was made by Supervisor Braymer and seconded by Supervisor Seeber.

Supervisor McDevitt inquired what would occur if Revolution Rail Company did not have audited financial statements available before this season was over. Supervisor Braymer replied her intent going forward was for them to provide the County with copies of their audited financial statements following the closing of their fiscal year. Mr. Moore asked whether the motion was to request that they provide the County with audited financials under the current contract and Supervisor Braymer replied affirmatively, adding if they were not agreeable to this then they would not be able to use the southern portion of the County Railroad this year. Supervisor Wild pointed out there were alternative options to handling this, such as a pro ridership fee which would be easier to keep track of. He stated it was necessary for them to keep an open mind in regard to how they handled this because the audits would be costly which was why he believed they should move forward with the proposed Resolution as presented and then discuss the auditing aspect next year.

Chairman Conover called the question and the motion to amend proposed Resolution No. 363 as outlined above was carried by majority vote, with Supervisors Leggett and Hogan voting in opposition.

Supervisor Merlino mentioned Revolution Rail Company would be offering a ride for all

of the Supervisors who wished to partake a few days before they started their southern route. He added he would notify them of the time and date for this ride a few days before it would occur.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes and he asked Mr. Lehman if there were any public comments at this time and Mr. Lehman replied in the negative.

Supervisor Wild apprised he would like to discuss proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, which was discussed during the Occupancy Tax Coordination Committee meeting. He said this was approved as a means to reserve some funding for upcoming years by eliminating the supplemental payments to the towns. He remarked he felt tabling the proposed Resolution today would be a disservice to the Supervisors who participated in the discussion, as well as to the County residents because occupancy tax funds were not town or County money; he added every department was required to make cuts to their budgets and yet by tabling this they would not be making any cuts to the unaudited and unreviewed occupancy tax funding that was provided to the municipalities located in the County. He pointed out 25% of the proceeds from occupancy tax collections were allocated to these municipalities, the majority of which went to the Towns of Bolton, Lake George and Queensbury, as well as the Village of Lake George totaling \$1 million. He remarked he felt it was appropriate for the supplemental funding to be eliminated this year for these municipalities and he felt it was necessary for them to understand this was a "cookie jar" fund as described by one of the members of the Occupancy Tax Coordination Committee and it was necessary for the Board to get a better handle on what these funds were being allocated to, the return on investment for these funds and how the County could grow its tourism economy beyond the summer season.

Supervisor Dickinson stated he was hesitant to comment on Supervisor Wild's diatribe; however, he noted, the Town of Lake George and the Village of Lake George combined generated 50% of the occupancy tax revenue for the County and they funded twenty events with the combined money they received, many of which were long-term ones. He said another Occupancy Tax Coordination Committee was scheduled for September 28th where he would like the opportunity to review the figures before they rendered a decision regarding the elimination of this funding which was why he would like to table proposed Resolution No. 321.

Motion was made by Supervisor Dickinson and seconded by Supervisor Strough to table proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, until next month.

Supervisor Seeber called for a point of order, as she had an objection to the consideration of this question based on the fact that this was a common violation of a fair procedure. She explained what the motion to table actually did was in fact not in order because it would permit to be suppressed by majority vote which could only be done by a two thirds majority vote. Furthermore, she apprised to lay a motion on the table or as stated tabling this motion refers to temporarily setting aside a pending motion or a series of pending motions to take care of something else deemed urgent. She informed this was less about the business being discussed and more about assembling a meeting to handle something immediately.

Supervisor Conover advised the motion was properly made, the individual who made the motion had the floor, the motion was properly seconded and did not have to be recognized by the Chairman. He stated the issue that was being brought up was not an issue because there

was not a question that it would not be voted on, but rather a question of when so it was not as stated. He informed it was a proper motion to table and all discussion should end per Robert's Rules of Order.

Supervisor Seeber indicated she believed this decision could be made solely by the Chairman of the Board or by a majority vote of the Board on whether the point of order was permissible which of course they could request a vote to determine whether the point of order was applicable. She advised she was submitting that the motion to table not too limit debate, as this was not the purpose of a tabling or to lay on the table so as previously stated the Board had spent a significant amount of time on this topic and her point was the motion to table was out of order. Chairman Conover interjected that he had Robert's Rules of Order in front of him and what was indicated in there was the motion to table was carried by a simple majority vote, the person making the motion had to have the floor, which Supervisor Dickinson did, the second was made by Supervisor Strough and it was something that would be dealt with at a future date; therefore, he said, the objection was groundless and all discussion should end on the motion to table.

Chairman Thomas ruled the motion was in order and he requested that Mrs. Allen conduct a roll call vote on the motion to table proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*. Following the roll call vote it was determined the motion to table failed with a vote of 353 in favor (*Supervisors Leggett, Bruno, Driscoll, Simpson, Hogan, Dickinson, Strough and Conover*) and 647 against (*Supervisors Diamond, McDevitt, Braymer, Frasier, Merlino, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas*).

In regard to proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, Supervisor Conover apprised the Budget Officer had indicated at the Occupancy Tax Coordination Committee meeting that they were in a dire situation with occupancy tax at which time he had indicated the Town of Bolton, as well as the other towns were prepared to do their fair share. He said he had taken the time to review the numbers in an attempt to understand the issue that was being made with the projection that was used of \$3 million in occupancy tax collected for the entire year. He said if this was the actual amount of occupancy tax that was collected in 2020 then dramatic action was required; however, he noted, they needed to consider if this projection was off, as the loss of revenue between January and June of this year was \$350,000 and this scenario was indicating between July 1st and the end of the year the County would lose another \$1.7 million in occupancy tax revenue. He said there was no need to argue this point because they would know in a few weeks whether this was actually the case and he questioned why there was such a rush to push this through. He added by approving proposed Resolution No. 321 they were effectively tearing up and/or voiding the contracts the County had with those municipalities which was not something he believed had ever occurred. He advised if they held off for a month or so on this they would be more aware of the status of occupancy tax collections for the year and then they could determine whether the contracts with these municipalities needed to be reduced and/or terminated, but currently there was a lot of uncertainty surrounding this. He voiced if it was determined there was no reduction in the amount of occupancy tax collected he would be reintroducing the supplemental payment for the Town of Bolton; however, he noted, if there were towns that would like to be excluded from these supplemental payments then they could contact Mr. Moore and they could be excluded

from this action. He noted when these supplemental payments were adopted by the Board it was done so on a unanimous vote with a package that included the City of Glens Falls and at that time they did not shut out the City, as the Board was fully supportive of providing financial support to the Cool Insurance Arena. He continued, apprising he found it curious that at this moment so many years later some of the representatives of the City of Glens Falls were choosing to turn their backs on the towns. He restated that they could anticipate that the supplemental payments to the towns would be reintroduced.

Supervisor Braymer stated she disagreed with Supervisor Wild's insinuation that the towns were not doing a good job keeping tabs on this money, apprising this was not why she was supporting proposed Resolution No. 321, but rather because the County was dealing with a dire financial issue during an unprecedented time. She voiced that she would like to see the proposed Resolution adopted, adding she did not believe the supplemental payments to the towns would be permanently terminated, as they could bring forward a new funding package if it was determined later in the year occupancy tax collections were better than anticipated, but at this time she felt it was appropriate to move forward with the proposed Resolution.

Supervisor Hogan inquired whether discussion on proposed Resolution No. 321 had concluded and Chairman Thomas replied affirmatively. Chairman Thomas apprised it was discussed before the motion to table and then it was discussed following the motion to table and again after that motion failed, adding he felt there had been a sufficient amount of discussion on this matter. Supervisor Hogan pointed out every Supervisor had not been provided with the opportunity to weigh in equally on the matter.

Supervisor Seeber remarked she once again was requesting a point of order, as she said this with a little hesitancy and while she and Supervisor Hogan disagree on the discussion regarding what the tabling discussion was about, it was her understanding to limit discussion and debate there would be a vote on if there were still individuals who would like to be heard. She added this just supported that a training on Robert's Rules of Order, which she had brought up at every month's Board Meetings, was needed. Chairman Thomas responded that he believed he was within his rights as Chairman of the Board to end the discussion which he did. He advised if it was the Board's desire to allow further debate on proposed Resolution No. 321 than that was the prerogative of the Board.

A motion was made by supervisor Seeber, seconded by Supervisor Braymer and carried unanimously to continue discussion on proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services.*

Supervisor Hogan advised she had one simple question, stating she had enjoyed the fiery rhetoric when talking about New York State withholding payments to the County and she was supportive of Supervisor Dickinson's efforts to table proposed Resolution No. 321 because she thought it needed more consideration and more financial data was required. She questioned how adopting it today was any different than New York State withholding funding from the County even though it was smaller amounts and different entities, they were doing the same thing to the towns that they were accusing the State of doing to them. Mr. Moore responded this was because the State did not provide the County with a seat at the table with the ability to debate it, as they just took action without the County having any say. Supervisor Hogan interjected she was questioning the Board's ability to debate this action.

Supervisor Leggett apprised the payments they were looking to eliminate pertained to a supplemental distribution and he asked for clarification purposes when these payments were typically made to the towns and Supervisor Dickinson replied when the funds were available. Chairman Thomas advised the County Treasurer or County Attorney should know when these payments were typically made. Supervisor Leggett inquired whether these allocations were typically made in October and Mr. Swan replied in the negative. Mr. Swan stated these

payments were usually made during the first quarter of the year, explaining the \$30,000 distribution was done in the fall as an advance and then the supplemental payments were made during the spring. Supervisor Leggett advised in light of this it appeared there would be a sufficient amount of time to determine how much occupancy tax was collected this year to allow them to make a more informed decision on what cuts were required.

Supervisor Conover remarked Supervisor Leggett had hit the nail right on the head and he questioned what would have been the harm to wait an additional thirty or sixty days before any decisions were made. He said apparently the County could tear up its contract with the Towns of Chester, Johnsbury or Queensbury at any given time which was why he could not understand why they could not hold off for another month or so when more information was available to allow them to make an informed decision; he added everyone would be supportive of making the necessary cuts if the actual amount of occupancy tax revenue collected was only \$3 million. He apprised Supervisor Dickinson's solution was well thought out, fair and went to the point of aiding the Board in their decision making going forward; however, he noted, some members of the Board were not interested in that, as they were only interested in terminating the contracts. He apprised these supplemental payments would be reintroduced and he was hopeful the representatives of the City of Glens Falls, who had been supported by the Board in their efforts to obtain funding for the Cool Insuring Arena even while they were closed during the pandemic, would not turn their backs on the towns.

Supervisor Wild commented the reason these payments had been cancelled was because it was part of the austerity budget which Mr. Moore had discussed earlier. He stated occupancy tax funding was supposed to be used to fund events and promotion and several events had cancelled this year that the County should not have paid for which was why he felt the towns should forgo these payments this year and then revisit the matter next year; he added the County had not paid for all of the events it awarded funding to this year.

Supervisor Geraghty stated it had been brought to his attention that there was an insufficient amount of occupancy tax funds available, apprising the towns had not even received their 25% share yet. He stated because of this he was asked to bring forth the proposal to the Occupancy Tax Coordination Committee because there was insufficient funding available to make the supplemental payments now. He said all of the towns had received their regular payments, adding none of the towns would be left destitute by cutting \$400,000 in payments this year. He informed following his explanation the Committee had voted in favor of moving forward with eliminating the supplemental payments to the towns and he had all of the reports from 2019 available for anyone who would like to review them. He pointed out there were communities who had \$253,000 of occupancy tax funding set aside while there were other communities with no money, all of which was detailed in the reports. He remarked this was about doing the right thing and if the funds were available in 2021 he was not opposed to revisiting restoring the supplemental payments. He informed every town was taking a hit with this action, but the Committee had voted in favor of moving forward with the proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, adding the Board had voted against tabling it. He stated if Supervisor Conover was unhappy with the outcome he should bring the matter up at another time, restating he was asked to present this to the Committee nor had he included these payments in the proposed 2021 County Budget, as he refused to budget for money they would not be collecting. He concluded by advising that if it was Supervisor Conover's desire to be the County Budget Officer then he should make that request to Chairman Thomas; however, he noted, he was tired of hearing this because he did what was requested of him and the Committee had concurred with him.

Supervisor Beaty remarked making threats to other Supervisors or the residents was not

the appropriate way to get anything accomplished, apprising the proper way was for all of them to work together. He advised Supervisor Geraghty had done an excellent job with the assignment that was given to him as the Chair of the Budget Committee. He informed the Occupancy Tax Coordination Committee had voted in favor of moving forward with proposed Resolution No. 321, *321, Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*, which they would be voting on today regardless of Supervisor Conover's diatribe today that had no impact on the facts. He apprised he felt they should move forward with voting on the proposed Resolution so they could determine the outcome, adding they could always revisit restoring these payments in the future.

Supervisor Seeber stated she was appreciative of the opportunity for debate which she believed was in fact healthy. She reminded the Board Members in January they had held an Occupancy Tax Coordination Committee meeting where they had debated including the 2019 funding in the 2020 County Budget because it was not done in 2019. She said at that meeting Supervisor Dickinson had mentioned this year there would be discussion and debate regarding changing the process and that progression had started. She indicated she believed the Budget Officer had a difficult task before him which brought grief, as well. She remarked she was fully supportive of proposed Resolution No. 321, as presented, adding a substantial amount of time had been spent discussing it at Committee. She apprised she was pleased they had begun discussing some issues that may have felt personal to some communities, as well as those who owned the hotels, who were the ones who collected the funds.

Supervisor Conover informed he was not personalizing anything, as it had been stated at the Committee meeting that if the revenue was present they could revisit this issue. He advised his point was that they would not know for another month or two whether this was the case and those with tourism economies felt the summer season had been a success and in fact they had just received a report that indicated they may have finish ahead of last summer in terms of the amount of occupancy tax collected, but he was unsure and did not feel this point needed to be debated. He stated his purpose was to note they would have a better idea regarding occupancy tax collections in a month. In regard to cash flow, he advised this was different then budgeted amounts and between January and June of each year the County only collected about \$850,000 with the primary amount being collected toward the latter part of the year which was the point he was making, as he was bringing information to them about how the program worked and where it was budgeted. He informed if they collected \$4 million this year instead of \$5 million the Occupancy Tax Fund Balance would be \$1.4 million in addition to the \$1 million provided by the County Treasurer and if what they were saying was true and they would reinstate the funding if the figures came in at an appropriate level than he was comfortable with that, but he felt this was a longhand way of handling this. He advised the motion was seeking to shorthand that by tabling this until they had the information in front of them to make an informed decision; however, he noted, if they wanted to handle it the longhand way then so be it.

Supervisor Dickinson stated he would like to note that occupancy tax funds were not County or town money, but rather businesses were collecting the funding to be funneled through the County. He advised these businesses collected the funds for the purpose of spending it on advertising and promotion.

In regard to proposed Resolution No. 350, *Authorizing the County Treasurer to Write off Uncollected State/Federal Receivables from Capital Projects*, Supervisor Braymer inquired whether there was any further action they could take to collect these funds and Mr. Swan replied in the negative. Supervisor Braymer discussed proposed Resolution No. 358, *Authorizing the Appropriation of Funds from the General Fund Unappropriated Surplus to the Department of Public Works Budget; Amending 2020 Warren County Budget*, and she asked

if there was any funding available within a Capital Reserve Fund for the purpose of planning projects such as this rather than using the General Fund Unappropriated Surplus and Mr. Moore replied in the negative. He explained that \$150,000 represented what they had planned for last year in addition to this year which was the full balance of the *Assigned Fund Balance, Project Assessments* Budget Code. Supervisor Braymer asked for clarification that Mr. Moore was indicating these funds had been appropriated elsewhere and Mr. Moore responded in the negative, explaining what was going to be proposed was for these funds to be included in the Deficit Reduction Program and reverted back into the Unappropriated Surplus Fund Balance. Chairman Thomas further explained in essence it was the same thing.

Supervisor Hogan asked for clarification as to which proposed Resolution was previously referred to as Floor Resolution No. 1 and Chairman Thomas replied this was now referred to as proposed Resolution No. 363, *Amending License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks, to Include Portion Use of the Southern Portion and Increase Amount Owed in 2020*. Supervisor Hogan inquired what the amendment encompassed and Chairman Thomas responded the amendment required that Revolution Rail Company provide the County with an accounting and audited financial statements of their activities for their operation this year. Supervisor Hogan questioned what would occur if they were unable to provide these audited statements this year; Chairman Thomas responded his understanding was the County would negotiate this with them and if they were unable to provide them they could negotiate on another way to provide these figures. Supervisor Hogan asked for clarification if this meant the County would still move forward with the amended contract with them even if they were unable to provide the County with the audited financial statements, as she was concerned it could be very costly for them to provide them. Chairman Thomas replied he was unsure what would occur if they were not agreeable to adding this to the contract and he referred the matter to Ms. Kissane for an explanation. Ms. Kissane advised in order to amend the contract this year both parties would have to sign the amended contract and if they were not agreeable to the amendment she was unsure of how the County could force them to do so, as the County had signed the contract a few months ago at which point the County could be viewed as breaching the contract. Mr. Moore interjected the point he had made earlier was if Revolution Rail Company did not want to provide the County with audited financials then they had the right to continue under the current contract; however, he noted, they would not be able to operate on the southern portion of the County Railroad which was what was being proposed today. He apprised what the motion had stated was to add a resolved paragraph to proposed Resolution No. 363 which indicated that this particular addition to the contract was also contingent upon something being included in the contract regarding audited financial statements. Supervisor Hogan questioned whether the County was seeking audited financial statements for this year or going forward and Mr. Moore replied if Revolution Rail Company wanted to move forward with operating on the southern portion of the County Railroad they would have to provide audited financial statements of this year's activities. Supervisor Dickinson apprised someone had asked that question during the discussion on this and the response was that audited financial statements would be applicable to the contract next year and Supervisor Leggett concurred.

Supervisor Leggett stated this was the difficulty with amending resolutions from the floor during the Board Meeting, as it caused confusion. He said even though there was good intent behind the amendment to the original proposed resolution it was untimely and should have been handled by the Committee and not during the Board Meeting because it created confusion in the process and he would like all Supervisors to take this into account when they were considering proposing changes to a resolution from the floor.

Supervisor Wild advised he felt there was too much confusion concerning the amendment to proposed Resolution No. 363, *Amending License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks, to Include Portion Use of the Southern Portion and Increase Amount Owed in 2020*, and he would like to make a motion to withdraw the amendment which required Revolution Rail Company to provide audited financial statements

and a ridership report for 2020. He said moving forward they could discuss what type of reasonable request they would like to make during next years contract negotiations with Revolution Rail Company, as he did not believe they should hold up the contract for them to use the southern portion of the County Railroad any longer. Supervisor Dickinson seconded motion to withdraw the amendment to proposed Resolution No. 363.

Supervisor Braymer informed she had made an amendment from the floor which she recognized was a tad confusing; however, she noted, this was a floor resolution that did not go through the Committee process so she did not have the opportunity to comment on it previously nor did they hear anyone else's concerns regarding their desire for more data and information. She said she would still like to see them collect the ridership data from 2020, as she did not believe this would be overly burdensome for them. She added she understood they may not be able to provide the the financial data, but she was not expecting them to provide that data for 2020 until they had access to it which might not be until 2021. She stated in the interest of clarity she would support withdrawing the amendment, but she would be advocating for it going forward because she believed it was needed.

Ms. Kissane advised the ridership report was required under the contract with Revolution Rail Company well before the November Board Meeting so that information would be provided under this contract.

Supervisor Seeber stated this type of discussion occurred when action came off of the floor which she felt they owed to the County taxpayers. She said she could debate how to handle an amendment to an amendment off of a floor resolution and whether a two thirds or majority vote was required, but her feeling was they were not going to follow Robert's Rules of Order today so she would withhold making any comments regarding this. She mentioned if this was in fact the desire of the Board, she felt they should lead by example since they were asking the County Department Heads to look at ways to decrease expenses and increase revenue then they should be looking at this as an opportunity to increase revenue, as well. She informed she was pleased they would have access to a ridership report in November, but she would have liked more information before the amendment was discussed today and she asked if a two thirds majority vote was required and Chairman Thomas responded in the negative.

Chairman Thomas called the question and the motion to withdraw the amendment to proposed Resolution No. 363 *Amending License Agreement with Revolution Rail Company for Use of County Owned Railroad Tracks, to Include Portion Use of the Southern Portion and Increase Amount Owed in 2020*, was carried by majority vote, with Supervisors Seeber, Diamond and Conover voting in opposition.

Supervisor Conover requested a roll call vote on proposed Resolution No. 321, *Amending Resolution No. 50 of 2020, Approving the 2020 Occupancy Tax Spending Plan and Authorizing Agreements Between Municipalities in Warren County and Other Organizations for Tourism Promotion and Tourist and Convention Development Services, to Eliminate Funding to Various Municipalities and Terminate Agreements Between Municipalities and Warren County for Tourism Promotion and Tourist and Convention Development Services*.

Ms. Kissane apprised if the Board so chooses an amendment was required on proposed Resolution No. 326, *Authorizing an Agreement with the Queensbury Union Free School District for the Warren County Sheriff's Office to Provide Law Enforcement Services Within the Queensbury School District*, to increase the amount of the contract to \$87,000. The necessary motion was made by Supervisor Seeber, seconded by Supervisor Beaty and carried unanimously to amend proposed Resolution No. 326 as outlined above.

Chairman Thomas asked Mr. Lehman if there were any public comments on the proposed Resolutions before them and Mr. Lehman replied there was no public comment on resolutions, but there was some on other issues. Chairman Thomas stated these could be addressed during privilege of the floor.

Chairman Thomas suggested they do one roll call vote for proposed Resolution Nos. 353-360 to which no objections were made.

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 306-363

were approved as presented with the exception of Resolution No. 326, which was amended from the floor.

Supervisor Wild exited the meeting during the roll call votes at 12:34 p.m. and re-entered the meeting at 12:36 p.m.

RESOLUTION NO. 306 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY CLERK/DMV				
A.1410 110	County Clerk, Salaries-Regular	A.1410 120	County Clerk, Salaries-Overtime	\$2,000.00
DEPARTMENT: DPW				
D.5110 418	County Road, Maintenance of Roads, Ins-General Liability	D.5010 419	County Road, Highway Administration, Settlements	2,500.00
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.3645.4109 110	Homeland Security, FY19 LEMPG, Salaries-Regular	A.3640 110	Civil Defense, Salaries-Regular	861.51
A.3645.4109 810	Retirement	A.3640 810	Retirement	158.40
A.3645.4109 830	S o c i a l Security	A.3640 830	Social Security	89.62
A.3645.4109 831	Medicare Contribution	A.3640 831	Medicare Contribution	21.46
A.3645.4109 860	Hospitalization	A.3640 860	Hospitalization	113.01

September 18, 2020

573

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH				
A.4010 110	Health Services, Salaries-Regular	A.4018.0030 110	Prevention Program, Disease Control, Salaries-Regular	\$25,000.00
A.4010 810	Retirement	A.4018.0030 810	Retirement	3,950.00
A.4010 830	Social Security	A.4018.0030 830	Social Security	1,550.00
A.4010 831	Medicare Contribution	A.4018.0030 831	Medicare Contribution	362.50
A.4189 110	Public Health-Bio Terrorism, Salaries-Regular	A.4018.0040 110	Prevention Program, Health Education, Salaries-Regular	7,696.14
A.4189 810	Retirement	A.4018.0040 810	Retirement	1,231.37
A.4189 830	Social Security	A.4018.0040 830	Social Security	477.16
A.4189 831	Medicare Contribution	A.4018.0040 831	Medicare Contribution	111.61
SPECIAL ITEMS:				
DEPARTMENT: DPW				
A.1990 469	Contingent Account, Other Payments/Contributions	A.7113 417	Railroad, Water/Sewer/Taxes	4,600.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: MEDICAL EXAMINERS & CORONERS				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.1185 435	Medical Examiners & Coroners, Medical Fees	\$59,000.00
DEPARTMENT: WEIGHTS & MEASURES				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.6610 110	Weights & Measures, Salaries-Regular	21,985.66

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 307 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
ASSIGNED COUNSEL		
<u>ESTIMATED REVENUE</u>		
A.1170 3045	Legal Defense-Indigents, Office of Indigent Leal Services Distribution	\$27,129.00
<u>APPROPRIATIONS</u>		
A.1170 130	Legal Defense-Indigents, Salaries-Part Time	25,200.00
A.1170 830	Social Security	1,563.00
A.1170 831	Medicare	366.00

September 18, 2020

575

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DPW		
<u>ESTIMATED REVENUE</u>		
A.1325 5031	County Treasurer, Interfund Transfers	\$65,194.47
D.5010 5031	County Road, Highway Administration, Interfund Transfers	65,482.33
DM.5130 2390	Road Machinery, Machinery, Joint Share of Activity, Govt	98,018.60
<u>APPROPRIATIONS</u>		
A.9950 910	Transfers-Capital Projects, Interfund Transfers	65,194.47
D.9950 910	County Road, Transfers-Capital Projects, Interfund Transfers	65,482.33
DM.5130 240	Road Machinery, Machinery, Highway & Street Equipment	98,018.60
EMPLOYMENT & TRAINING ADMINISTRATION		
<u>ESTIMATED REVENUE</u>		
40.6293.0300 4791	Workforce Invest. Act, WIA/WIOA, Adult, Workforce Invest Act/ Workforce Innovation & Opportunity Act	204,765.90
40.6293.0305 4791	Workforce Invest. Act, WIA/WIOA, Dislocated Worker, Workforce Invest Act/ Workforce Innovation & Opportunity Act	123,598.58
40.6293.0310 4791	Youth, Workforce Invest Act/ Workforce Innovation & Opportunity Act	210,621.39
40.6293.0313 4791	Administrative, Workforce Invest Act/ Workforce Innovation & Opportunity Act	58,804.03
40.6326 4786	Summer TANF, Summer TANF	95,596.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
EMPLOYMENT & TRAINING ADMINISTRATION - CONTINUED		
<u>APPROPRIATIONS</u>		
40.6293.0300 110	Workforce Invest. Act, WIA/WIOA, Adult, Salaries-Regular	\$88,326.49
40.6293.0300 220	Office Equipment	3,500.00
40.6293.0300 260	Other Equipment	166.58
40.6293.0300 410	Supplies	5,293.22
40.6293.0300 411	Rent-Building/Property	17,764.25
40.6293.0300 421	Equipment Rental	79.96
40.6293.0300 423	Telephone	1,665.78
40.6293.0300 424	Postage	133.26
40.6293.0300 426	Subscriptions	399.79
40.6293.0300 427	Memberships & Dues	249.87
40.6293.0300 428	Data Processing & Internet Fees	1,332.63
40.6293.0300 433	Training-Client	25,000.00
40.6293.0300 434	Allowances	5,114.29
40.6293.0300 439	Misc. Fees & Expenses	999.47
40.6293.0300 444	Travel/Education/Conference	932.84
40.6293.0300 810	Retirement	7,753.46
40.6293.0300 830	Social Security	5,476.24
40.6293.0300 831	Medicare Contribution	1,280.73
40.6293.0300 840	Workmen's Compensation	2,797.43
40.6293.0300 850	Unemployment Insurance	1,566.38
40.6293.0300 855	Workforce Invest. Act, WIA/WIOA, Adult, Disability	10.62
40.6293.0300 860	Hospitalization	25,448.54

September 18, 2020

577

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
EMPLOYMENT & TRAINING ADMINISTRATION - CONTINUED		
<u>APPROPRIATIONS</u>		
40.6293.0300 861	Retirees Hospitalization	\$9,115.71
40.6293.0300 865	Dental Insurance	358.36
40.6293.0305 110	Dislocated Worker, Salaries- Regular	49,837.75
40.6293.0305 220	Office Equipment	1,000.00
40.6293.0305 260	Other Equipment	166.58
40.6293.0305 410	Supplies	894.30
40.6293.0305 411	Rent-Building/Property	11,921.20
40.6293.0305 421	Equipment Rental	53.66
40.6293.0305 423	Telephone	1,117.87
40.6293.0305 424	Postage	89.43
40.6293.0305 426	Subscriptions	268.29
40.6293.0305 427	Memberships & Dues	167.68
40.6293.0305 428	Data Processing & Internet Fees	894.30
40.6293.0305 433	Training-Client	10,000.00
40.6293.0305 434	Allowances	2,885.71
40.6293.0305 439	Misc. Fees & Expenses	670.72
40.6293.0305 444	Training/Education/Conference	626.00
40.6293.0305 810	Retirement	7,778.16
40.6293.0305 830	Social Security	15,748.21
40.6293.0305 831	Medicare Contribution	722.65
40.6293.0305 840	Workmen's Compensation	1,578.43
40.6293.0305 850	Unemployment Insurance	1,509.96
40.6293.0305 855	Disability	5.99
40.6293.0305 860	Hospitalization	10,316.00

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
EMPLOYMENT & TRAINING ADMINISTRATION - CONTINUED		
<u>APPROPRIATIONS</u>		
40.6293.0305 861	Retirees Hospitalization	\$5,143.49
40.6293.0305 865	Workforce Invest. Act, WIA/WIOA, Dislocated Worker, Dental Insurance	202.20
40.6293.0310 110	Youth, Salaries-Regular	78,023.85
40.6293.0310 130	Salaries-Part Time	53,000.00
40.6293.0310 220	Office Equipment	1,500.00
40.6293.0310 260	Other Equipment	167.28
40.6293.0310 410	Supplies	1,338.25
40.6293.0310 411	Rent-Building/Property	6,669.16
40.6293.0310 421	Equipment Rental	80.30
40.6293.0310 423	Telephone	1,672.81
40.6293.0310 424	Postage	133.83
40.6293.0310 426	Subscriptions	401.28
40.6293.0310 427	Memberships & Dues	250.92
40.6293.0310 428	Data Processing & Internet Fees	1,338.25
40.6293.0310 439	Misc. Fees & Expenses	1,003.69
40.6293.0310 444	Travel/Education/Conference	939.78
40.6293.0310 445	Foods	300.00
40.6293.0310 470	Contract	10,094.29
40.6293.0310 810	Retirement	6,196.32
40.6293.0310 830	Social Security	8,123.48
40.6293.0310 831	Medicare Contribution	1,899.85
40.6293.0310 840	Workmen's Compensation	2,471.13
40.6293.0310 850	Unemployment Insurance	1,190.01
40.6293.0310 855	Disability	9.38

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
EMPLOYMENT & TRAINING ADMINISTRATION - CONTINUED		
<u>APPROPRIATIONS</u>		
40.6293.0310 860	Hospitalization	\$25,448.54
40.6293.0310 861	Retirees Hospitalization	8,052.43
40.6293.0310 865	Dental Insurance	316.56
40.6293.0313 110	Administrative, Salaries-Regular	32,497.71
40.6293.0313 220	Workforce Invest. Act, WIA/WIOA, Administrative, Office Equipment	1,000.00
40.6293.0313 260	Other Equipment	54.35
40.6293.0313 410	Supplies	434.82
40.6293.0313 411	Rent-Building/Property	2,912.39
40.6293.0313 421	Equipment Rental	26.08
40.6293.0313 423	Telephone	543.54
40.6293.0313 424	Postage	43.48
40.6293.0313 426	Subscriptions	130.44
40.6293.0313 427	Memberships & Dues	\$81.53
40.6293.0313 428	Data Processing & Internet Fees	434.82
40.6293.0313 439	Misc. Fees & Expenses	326.12
40.6293.0313 444	Travel/Education/Conference	304.38
40.6293.0313 445	Foods	300.00
40.6293.0313 810	Retirement	7,778.16
40.6293.0313 830	Social Security	2,014.86
40.6293.0313 831	Medicare Contribution	471.22
40.6293.0313 840	Workmen's Compensation	1,029.25
40.6293.0313 850	Unemployment Insurance	640.67
40.6293.0313 855	Disability	3.91
40.6293.0313 860	Hospitalization	3,353.92

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
EMPLOYMENT & TRAINING ADMINISTRATION - CONTINUED		
<u>APPROPRIATIONS</u>		
40.6293.0313 861	Retiree's Hospitalization	\$4,290.53
40.6293.0313 865	Dental Insurance	131.85
40.6326 110	Summer TANF, Salaries-Regular	14,632.08
40.6326 130	Salaries-Part Time	40,000.00
40.6326 410	Supplies	8,449.86
40.6326 470	Contract	14,164.00
40.6326 810	Retirement	7,778.16
40.6326 830	Workforce Invest. Act, Summer TANF, Social Security	3,387.19
40.6326 831	Medicare Contribution	792.17
40.6326 840	Workmen's Compensation	532.54
40.6326 860	Hospitalization	4,290.53
40.6326 861	Retirees Hospitalization	1,510.10
40.6326 865	Dental Insurance	59.37
OFFICE OF EMERGENCY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.3645.4111 4305	Homeland Security, FY20 EMPG- S (COVID-19), Local Emergency Management Performance Grant	14,364.00
<u>APPROPRIATIONS</u>		
A.3645.4111 260	Homeland Security, FY20 EMPG- S (COVID-19), Other Equipment	14,364.00
PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4018.0030.3407	Preventive Program, Disease Control, Disease Control-Public Health	14,105.00

September 18, 2020

581

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC HEALTH - CONTINUED		
<u>ESTIMATED REVENUE</u>		
A.4193.4408	Public Health-COVID-CommCare, Public Health-COVID CommCare	\$150,000.00
<u>APPROPRIATIONS</u>		
A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	6,000.00
A.4018.0030 410	Supplies	700.00
A.4018.0030 424	Postage	300.00
A.4018.0030 435	Medical Fees	546.00
A.4018.0030 436	Advertising Fees	6,000.00
A.4018.0030 442	Automotive-Gas & Oil	100.00
A.4018.0030 830	Social Security	372.00
A.4018.0030 831	Medicare Contribution	87.00
A.4193 110	Public Health-COVID-CommCare, Salaries-Regular	25,000.00
A.4193 120	Salaries-Overtime	25,000.00
A.4193 130	Public Health-COVID-CommCare, Salaries-Part Time	60,000.00
A.4193 220	Office Equipment	3,300.00
A.4193 435	Medical Fees	15,000.00
A.4193 810	Retirement	10,000.00
A.4193 830	Social Security	7,000.00
A.4193 831	Medicare Contribution	1,600.00
A.4193 860	Hospitalization	3,000.00
A.4193 865	Dental Insurance	100.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll call Vote:

Ayes: 1000

Noes: 0

Absent: 0

adopted.

RESOLUTION NO. 308 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AMENDING AGREEMENT WITH PASSERO ASSOCIATES, ENGINEERS, ARCHITECTURE & SURVEYING, D.P.C. CORPORATION TO PROVIDE AIRPORT ENGINEERING DESIGN, CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES RELATED TO THE CONSTRUCTION OF NEW T-HANGARS AT THE FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NEW YORK, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 248 of 2019 authorized an agreement with Passero Associates, Engineers, Architecture & Surveying, D.P.C. Corporation, to provide Airport Engineering Design, Construction Administration and Inspection services related to the construction of new T-Hangars at the Floyd Bennett Memorial Airport, Warren County, New York, and

WHEREAS, the County Facilities Committee has approved a request to increase the not to exceed amount from Ninety Thousand Dollars (\$90,000) to One Hundred Twenty-Five Thousand Dollars (\$125,000), now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the

Board of Supervisors to execute an amendment agreement with Passero Associates, Engineers, Architecture & Surveying, D.P.C. Corporation, 242 West Main Street, Suite 100, Rochester, New York 14614, to increase the not to exceed amount to One Hundred Twenty-Five Thousand Dollars (\$125,000), in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 248 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 309 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE PROSECUTION (CARP) FUNDING (CR18445143) FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the District Attorney has requested approval to submit a grant application to the New York State Division of Criminal Justice Services, for Crimes Against Revenue Prosecution (CARP) funding for the year 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, NY 12210, for Crimes Against Revenue Prosecution (CARP) funding, in an amount to be determined, for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 310 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a grant application to the New York State Division of Criminal Justice Services, 80 South Swan Street, Albany, New York 12210, for State Aid to Prosecution funding in an amount to be determined, for a term commencing October 1, 2020 and terminating September 30, 2021, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 311 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension of the Public Defense Case Management System Maintenance and Software Support Agreement with the New York State Defenders Association, Inc., 194 Washington Avenue, Suite 500, Albany, New York 12210-2314 (previously authorized by Resolution No. 111 of 2019), for a term commencing April 13, 2020 and terminating April 12, 2021, for an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500), in a form approved by the County Attorney, and be it further

RESOLVED, that future annual renewals of this agreement shall be automatic so long as the price does not exceed Three Thousand Dollars (\$3,000) annually, and be it further RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1171 470 Public Defender, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 312 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING SALE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 295.20-1-12 TO THE TOWN OF QUEENSBURY FOLLOWING THE 2020 WARREN COUNTY TAX FORECLOSURE PROCEEDING

WHEREAS, Town of Queensbury Tax Map Parcel No. 295.20-1-12 is a small parcel of land adjacent to Town-owned property (Town of Queensbury Recreation Department) and is included in the 2020 County Tax Foreclosure proceeding for delinquent taxes, and

WHEREAS, Resolution No. 632 of 2005 allows a Town to purchase property which has been obtained in a foreclosure proceeding by the County, for the amount of the delinquent taxes plus penalties and interest due at the time of the foreclosure, or one-third (1/3) of the value of the property, whichever amount is lower, and

WHEREAS, Town of Queensbury Supervisor John Strough has advised that the Town desires to purchase the above-referenced parcel, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the sale of Town of Queensbury Tax Map Parcel No. 295.20-1-12 to the Town of Queensbury, for the amount of delinquent taxes plus penalties and interest due at the time of the foreclosure, or one-third (1/3) of the value of the property, whichever is lower, provided, however, that if the Town of Queensbury re-sells the property within five (5) years following acquisition, the Town of Queensbury shall pay to the County fifty percent (50%) of the profit made on such sale with profit being defined as that amount received by the Town of Queensbury in excess of the cost of acquisition and the cost of any improvements made to the property paid by the Town of Queensbury, and be it further

RESOLVED, that upon payment of the amount due for the parcel the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a Quitclaim Deed and any other necessary documents to facilitate the conveyance in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 313 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH KEITH BAUGH TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Keith Baugh to provide speech therapy services, as follows:

Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$55.00	\$75.00
Meetings	\$40.00	\$40.00

Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing September 18, 2020 and terminating upon thirty (30) days written notice, and the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4054 444 Ed/Physically Hand. Children, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 314 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH ABILITIES, OCCUPATIONAL THERAPY, PHYSICAL THERAPY AND SPEECH-LANGUAGE PATHOLOGY, PLLC D/B/A ABILITIES TO PROVIDE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Abilities, Occupational Therapy, Physical Therapy and Speech-Language Pathology, PLLC d/b/a Abilities, 10 Mountain Ledge Drive, Gansevoort, New York 12831, to provide Committee on Preschool Special Education (CPSE) Services to eligible Warren County children, for a term commencing September 18, 2020 and continuing unless terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4054 444 Ed/Physically Hand. Children, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 315 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute and submit a grant application to the New York State Department of Health Grants Administration/Health Research Institute, 150 Broadway, Suite 516, Albany, New York 12204, for Epidemiology and Laboratory Capacity (ELC) COVID-19 Enhanced Detection funding, for an amount not to exceed One Million Two Hundred Sixty-One Thousand Three Hundred Seventy-Nine Dollars (\$1,261,379), for a term commencing July 1, 2020 and terminating June 30, 2022, and be it further

RESOLVED, that upon notification of the award of said grant funds, the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized and directed to execute any and all grant documents on behalf of the County of Warren relative to the above grant, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further Federal or State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 316 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING EXTENSION OF AGREEMENT WITH B-LANN EQUIPMENT TO PROVIDE SEMI-ANNUAL INSPECTIONS OF KITCHEN KNIGHT II FIRE SUPPRESSION SYSTEM AT COUNTRYSIDE ADULT HOME

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement (previous agreement authorized by Resolution No. 262 of 2019) with B-Lann Equipment, 2288 5th Avenue, Troy, New York 12180, to provide semi-annual inspections of Kitchen Knight II fire suppression system at Countryside Adult Home, for an amount not to exceed One Thousand Four Hundred Twenty-Four Dollars and Ten Cents (\$1,424.10), for a term commencing January 1, 2021 and terminating December 31, 2022, in a form approved by the County Attorney, and be it further

RESOLVED, that should any additional repairs become necessary beyond the inspection services outlined above, such additional repairs shall be paid up to an amount not to exceed One Thousand Dollars (\$1,000) annually, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 317 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING EXTENSION OF AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE CLINICIAN SERVICES FOR COUNTRYSIDE ADULT HOME

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement (previous agreement authorized by Resolution No. 116 of 2019) with Hudson Headwaters Health Network, 9 Carey Road, Queensbury, New York 12804, to provide clinician services for residents at the Countryside Adult Home for a term commencing January 1, 2021 and terminating December 31, 2022, in an amount not to exceed Thirty-Two Thousand Four Hundred Nine Dollars (\$32,409), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 318 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING EXTENSION OF AGREEMENT WITH ACTION SEPTIC SERVICE TO PROVIDE INSPECTION, CLEANING AND REPAIR OF KITCHEN AND LAUNDRY SEWER LINES AND ANY OTHER ADDITIONAL SEWER LINES AT COUNTRYSIDE ADULT HOME

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement (previous contract authorized by Resolution No. 554 of 2019) with Action Septic Service, P.O. Box 1430, South Glens Falls, New York 12803, to provide inspection, cleaning and repair of kitchen and laundry sewer lines and any other additional sewer lines at Countryside Adult Home and to also provide semi-annual inspections of sewer lines, in an amount not to exceed Two Thousand Dollars (\$2,000), for a term commencing January 1, 2021 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 470 Countryside Adult Home, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 319 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

ADOPTING OVERTIME FOR MANDATORY COVID-19 TESTING POLICY FOR COUNTRYSIDE ADULT HOME

WHEREAS, the New York State Department of Labor specifically addressed the obligation of facilities to pay employees for travel time and the time it takes to have the COVID-19 test administered, and

WHEREAS, the Human Services Committee has reviewed the policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the proposed Overtime for Mandatory COVID-19 Testing Policy for Countryside Adult Home, annexed hereto as Schedule "A," be and the same is hereby adopted as the official policy for Warren County.

Schedule "A"

Overtime for Mandatory COVID-19 Testing Policy for Countryside Adult Home

POLICY:

Countryside Adult Home employees shall be entitled to 1 hour of overtime when mandatory testing is scheduled outside of the employee's scheduled shift.

PROCEDURE:

Employees of the Countryside Adult Home will adhere to Executive Order 202.30. Mandatory COVID-19 testing for all employees, contract staff, medical staff, administrators, and operators will adhere to the testing scheduled, as advised by the Director. Any employee not scheduled to work on a testing day will be paid 1 hour of overtime.

RATIONALE:

New York State Department of Labor specifically addressed the obligation of facilities to pay employees for travel time and the time it takes to have the test administered. Travel time, testing time frame and similar Countryside policies, were taken into consideration when developing this plan.

Adopted by unanimous vote.

RESOLUTION NO. 320 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING RESOLUTION NO. 221 OF 2020, AMENDING RESOLUTION NO. 49 OF 2020 TO MAKE CORRECTIONS TO EVENT DATES AND INDICATE EVENTS THAT HAVE BEEN CANCELLED FOR 2020, TO REDUCE THE AWARD TO IMPROV RECORDS FOR 2020

WHEREAS, Resolution No. 49 of 2020 authorized agreements with various applicants for the disbursement of 2020 Occupancy Tax Revenues, and

WHEREAS, Resolution No. 221 of 2020 amended Resolution No. 49 of 2020 to make corrections to event dates and indicate those cancelled for 2020, and

WHEREAS, pursuant to Resolution No. 221 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute an Agreement with Improv Records, wherein the County would provide funding in a total amount not to exceed Twenty-Five Thousand Dollars (\$25,000) for the year 2020, and

WHEREAS, the Occupancy Tax Coordination Committee has approved a request to reduce the total amount of the Agreement to Eighteen Thousand Dollars (\$18,000) for the year 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a reduction in the amount of the funding awarded to Improve Records from Twenty-Five Thousand Dollars (\$25,000) to Eighteen Thousand Dollars (\$18,000), as reflected in the attached "Schedule A", and authorizes the Chairman of the Board of Supervisors to execute an agreement with Improv Records, in the reduced amount for the year 2020, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 221 of 2020 will remain the same.

**Schedule A
2020 Occupancy Tax Awards**

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1	Adirondack Festivals, LLC	6 th Annual Adirondack Wine & Food Festival	9/26/20 - 9/27/20	\$ 35,000.00
2	Adirondack Hot Air Balloon Festival, Inc.	Balloon Festival	9/17/20-9/20/20 Cancelled	
3	Adirondack Sports Complex, LLC	ADKSC Softball Tournaments	1/1/20-12/20/20	\$ 40,000.00

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
4	Albany Rods & Kustoms, Inc.	32 nd Adirondack Nationals Car Show	9/10/20-9/13/20 Cancelled	
5	Americade	Americade	7/21/20-7/25/20	\$ 50,000.00
6	Greater Glens Falls Amateur Athletic Champ. Assoc.	NYSPHSAA Boys Basketball	3/20/20-3/22/20 Cancelled	
7	Lake George Winter Carnival	Lake George Winter Carnival	1/24/20 and weekends in Feb. 2020	\$ 35,000.00
8	North Creek Business Alliance	3 year Commitment for Shuttle Bus	2020	\$ 12,500.00
9	Warren County Safe & Quality Biking Organization	Promotion of Bicycling	2020	\$ 5,000.00
10	Warrensburg Bike Rally	20 th Warrensburg Bike Rally	Cancelled	
11	Warrensburg Chamber of Commerce	41 st Annual World's Largest Garage Sale	10/2/20-10/4/20 Cancelled	
12	Americade	Block Party	7/21/20-7/25/20 Cancelled	
13	Hyde Collection	Marketing and Publications	2020	\$ 15,000.00
14	Improv Records, Inc.	Adirondack Independence Music Festival	9/4/20-9/6/20	\$ 18,000.00
15	Iroquois Empire Regional Volleyball Association	IREVA Junior Regional Championships	5/2/20-5/3/20 Cancelled	
16	PrimeTime Lacrosse	2020 LG National Invitational - Lacrosse	8/1/20-8/2/20 & 8/3/20-8/4/20 Cancelled	

	APPLICANT	EVENT	DATE	AMOUNT OF AWARD
1 7	Adirondack Race Management	Lake George Triathlon Festival	9/5/20- 9/6/20 Cancelled	
1 8	Adirondack Folk School	2020 Christkindmarkt	12/4/20- 12/6/20 Cancelled	
	TOTAL			\$210,000.00

Adopted by unanimous vote.

RESOLUTION NO. 321 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AMENDING RESOLUTION NO. 50 OF 2020, APPROVING THE 2020 OCCUPANCY TAX SPENDING PLAN AND AUTHORIZING AGREEMENTS BETWEEN MUNICIPALITIES IN WARREN COUNTY AND OTHER ORGANIZATIONS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES, TO ELIMINATE FUNDING TO VARIOUS MUNICIPALITIES AND TERMINATE AGREEMENTS BETWEEN MUNICIPALITIES AND WARREN COUNTY FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES

WHEREAS, pursuant to Resolution No. 50 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute agreements providing funds for various municipalities in Warren County, as approved in the 2020 Occupancy Tax Spending Plan for tourism promotion and tourist and convention development services, and

WHEREAS, the Occupancy Tax Coordination Committee has suggested amending the 2020 Occupancy Tax Spending Plan to eliminate funds given to various municipalities in Warren County and terminate agreements with the municipalities, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby amends the 2020 Occupancy Tax Spending Plan, as outlined in the attached "Schedule A", to eliminate funds given to various municipalities in Warren County and authorizes the Chairman of the Board of Supervisors to nullify agreements with the municipalities for tourism promotion and tourist and convention development services, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 50 of 2020 will remain the same, specifically the funds allocated to County Event Funding and the Lake George Convention & Visitors Bureau (amended by Resolution No. 259 of 2020 to reduce funds allocated to \$400,000).

Schedule A

2020 Occupancy Tax Spending Plan

Lake George	\$145,000 \$0	(Combined Town and Village allocation)
Bolton	\$55,000 \$0	
Queensbury	\$55,000 \$0	
Towns & City of Glens Falls	\$112,500 \$0	\$12,500 each of the eight remaining towns & City of Glens Falls
County Event Funding	\$425,750	Remaining County event funding for major regional activities only
Lake George Convention & Visitors Bureau	\$400,000	

Roll Call Vote:

Ayes: 761

Noes: 239 Supervisors Bruno, Hogan, Dickinson, Strough and Conover

Absent: 0

Adopted.

RESOLUTION NO. 322 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the terms of the current members of the Warren County Fire Advisory Board expired on April 30, 2020 and Brian LaFlure, Fire Coordinator/Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence retroactive to May 1, 2020 and expire April 30, 2021, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Brian LaFlure, Fire Coordinator/Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County Fire Advisory Board for the term requested:

NAME

Chief John Harrington
 Assistant Chief Bill Gourley
 Chief Jeff Dailey
 Chief Richard Jones
 Chief Jamie Ellis
 Chief Scott Smith
 Chief Scott Hayes
 Chief Pete Carr
 Assistant Chief Pat Mellon
 Chief Fred Comstock
 Chief Daren Harvey
 Adopted by unanimous vote.

FIRE DEPARTMENT

So. Queensbury Fire Department
 Hague Fire Department
 West Glens Falls Fire Department
 Queensbury Central Fire Department
 Luzerne-Hadley Fire Department
 Lake George Fire Department
 Horicon Fire Department
 North Queensbury Fire Department
 Bay Ridge Fire Company
 Garnet Lake Fire Department
 Chestertown Fire Department

RESOLUTION NO. 323 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES

WHEREAS, the terms of the current members of the Warren County EMS Advisory Board expired on April 30, 2020 and Brian LaFlure, Fire Coordinator/Director of the Warren County Office of Emergency Services, has made recommendations for the appointment of members to commence retroactive to May 1, 2020 and expire April 30, 2021, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Brian LaFlure, Fire Coordinator/Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County EMS Advisory Board for the term requested:

<u>NAME</u>	<u>EMS DEPARTMENT</u>
Micki Guy	EMS Coordinator
Patrick Mellon	1 st Deputy Coordinator
Travis Howe	2 nd Deputy Coordinator
Jack Tims	3 rd Deputy Coordinator
Laura Stebbins	Director of Emergency Preparedness
Ginelle Jones	Director of Public Health
Brian LaFlure	Director of OES
Jacob Benson	Bay Ridge EMS Department
Earl Mikoloski	Bolton EMS Department
Eric Catalfamo	Empire EMS Department
Jamie Schrammel	Glens Falls EMS Department
Margaret Haskell	Hague EMS Department
Kevin Fusco	Johnsburg EMS Department
Chris Hawley	Lake George EMS Department
Scott Stone	Lake Luzerne EMS Department
Cameron Dubay	Minerva EMS Department
Doug Wildermuth	North Queensbury EMS Department
Issachor Modert	North Warren EMS Department
Peter LaGrasse	Stony Creek EMS Department
Michael Watts	Warrensburg EMS Department
Mark DeSimone	West Glens Falls EMS Department

Adopted by unanimous vote.

RESOLUTION NO. 324 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH BLACK LASER LEARNING, INC. TO PROVIDE SIDE SCAN SONAR TRAINING TO MEMBERS OF THE WARREN COUNTY MARINE RESCUE TEAM FOR THE OFFICE OF EMERGENCY SERVICES

RESOLVED, that the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement with Black Laser Learning, Inc., P.O. Box 339, Hockessin, Delaware 19707, to provide side scan sonar training to members of the Warren County Marine Rescue Team, in an amount not to exceed Four Thousand Nine

Hundred Dollars (\$4,900), for a term commencing upon execution by both parties and terminating upon completion of services, in form approved by the County Attorney and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3645.4108 470 Homeland Security, FY19 State Homeland Security Program, Contract.
Adopted by unanimous vote.

RESOLUTION NO. 325 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING INFORMATION SHARING ACCESS AGREEMENT BETWEEN WARREN COUNTY AND THE DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY (DHS/FEMA), FEDERAL INSURANCE AND MITIGATION ADMINISTRATION (FIMA) TO ACCESS THE NATIONAL FLOOD INSURANCE PROGRAM POLICY USED FOR THE HAZARD MITIGATION PLAN

WHEREAS, the Director of the Office of Emergency Services has requested a information sharing access agreement with the Department of Homeland Security/Federal Emergency Management Agency, Federal Insurance and Mitigation Administration to access the National Insurance Program policy and/or claims information for the purpose of updating the Warren County Multi-Jurisdictional Hazard Mitigation Plan, at no cost to the County, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an information sharing access agreement with the Department of Homeland Security/Federal Emergency Management Agency, Federal Insurance and Mitigation Administration to access the National Flood Insurance Program policy and/or claims information for the purpose of updating the Warren County Multi-Jurisdictional Hazard Mitigation Plan, at no cost to the County, for a term commencing upon execution by both parties and terminating three (3) years from date of execution, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 326 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT

WHEREAS, the Queensbury Union Free School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning two School Resource Officers to be shared amongst the four schools located within the Queensbury School District, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for two School Resource Officers to be assigned to the four schools located within the Queensbury Union Free School District, for a term commencing upon execution of the agreement by both parties and terminating upon

completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 to provide law enforcement services by assigning two School Resource Officers to be shared amongst the four schools located in the Queensbury School District during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 327 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT

WHEREAS, the Lake George Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Lake George Elementary School and another at the Lake George Jr.-Sr. High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Lake George Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Lake George Central School District, 381 Canada Street, Lake George, New York 12845 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 328 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT

WHEREAS, the Hadley-Luzerne Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Stuart M. Townsend Elementary School and another at the Hadley-Luzerne Junior/Senior High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Hadley-Luzerne Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 329 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL

WHEREAS, the North Warren Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the North Warren Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty Thousand Dollars (\$30,000) per school year for such School Resource Officer to be assigned to the North Warren Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty Thousand Dollars (\$30,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 330 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL

WHEREAS, the Bolton Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Bolton Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Bolton Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Bolton Central School District, 26 Horicon Avenue, Bolton Landing, New York 12814 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 331 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL DISTRICT

WHEREAS, the Johnsborg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Johnsborg Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Johnsborg Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2020-2021 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with the Johnsborg Central School District, 165 Main Street, North Creek, New York 12853, to provide law enforcement services during normal school hours throughout the school calendar year and for such other

events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2020-2021 school year, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 332 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING CONTINUATION OF THE AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER ONLY FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension agreement (the previous contract being authorized by Resolution No. 378 of 2019) with Nemer Ford, 323 Quaker Road, Queensbury, New York 12804, for proprietary dealer only repairs for various Ford makes and models for the Warren County Sheriff's Office, for an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing October 1, 2020 and terminating September 30, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3110 441 Sheriff's Law Enforcement, Auto-Supplies & Repair.

Adopted by unanimous vote.

RESOLUTION NO. 333 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

ACCEPTING DONATION OF A VIEWING SCOPE TO BE INSTALLED AT UP YONDA FARM FROM THE FRIENDS OF UP YONDA AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION

RESOLVED, that Warren County, on behalf of Up Yonda Farm, accepts the donation of a viewing scope from The Friends of Up Yonda, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to The Friends of Up Yonda on behalf of the Warren County Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 334 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

ACCEPTING STATIONARY BRINE MAKING UNIT FROM THE FUND FOR LAKE GEORGE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION

RESOLVED, that Warren County accepts the stationary brine making unit from The Fund for Lake George, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, be, and hereby is, authorized to execute and send a letter of gratitude and appreciation to The Fund for Lake George on behalf of the Warren County Board of Supervisors.

Adopted by unanimous vote.

RESOLUTION NO. 335 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2020**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

ASSIGNED COUNSEL

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1170 130		
<u>TITLE:</u>	September 21, 2020	\$20.00 per hour
Grant Manager - Part Time		<i>not to exceed \$5,200 annually</i>

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1170 130		
<u>TITLE:</u>	September 21, 2020	\$20.00 per hour
Grant Administrator - Part Time		<i>not to exceed \$5,200 annually</i>

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.1170 130		
<u>TITLE:</u>	September 21, 2020	\$13.19 per hour
Clerk #2 - Part Time		Grade 2 <i>not to exceed \$13,719 annually</i>

HEALTH SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.4193 110		
<u>TITLE:</u>	September 21, 2020	\$47,523
Registered Professional Nurse #40		Grade 19

SHERIFF

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3150 110		
<u>TITLE:</u>	September 21, 2020	\$18.0673 per hour
Cook - Per Diem		

DEPARTMENT OF PUBLIC WORKS

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u>	October 1, 2020	\$65,566
Construction Specialist I		

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u>	October 1, 2020	\$40,954
Environmental Analyst		Grade 14

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>ANNUAL SALARY</u>
D.5020 110		
<u>TITLE:</u>	October 1, 2020	\$38,818
Senior Engineering Technician		Grade 12

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted

RESOLUTION NO. 336 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING RENEWAL OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR AUTOPSY SERVICES AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN A LETTER OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR SAME

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a renewal agreement (previous agreement authorized by Resolution No. 320 of 2019) with Glens Falls Hospital, 100 Park Street, Glens Falls, New York 12801, for autopsy services, as outlined in the attached Schedule "A," for a term commencing January 1, 2021 and terminating December 31, 2021 with annual renewals to occur automatically, provided there are no changes to the fee schedule, in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to sign a letter of agreement with Glens Falls Hospital for autopsy services, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1185 435 Medical Examiners & Coroners, Medical Fees.

SCHEDULE "A"

**Glens Falls Hospital
Morgue and Laboratory Fee Schedule
Effective January 1, 2021 - December 31, 2021**

Morgue Facility Use <i>(includes onsite histology and microbiology)</i>	\$1,200 per case
Histology or laboratory services requested but not performed at Glens Falls Hospital <i>(does not include ANY toxicology services)</i>	Billed at Glens Falls Hospital's cost plus a \$25 handling fee
Other laboratory tests performed on site at Glens Falls Hospital	50% discount of Glens Falls
<i>(e.g. HIV serology, molecular testing,</i>	Hospital's specific charge schedule in

September 18, 2020

601

<i>chemistry procedures)</i>	effect at time of service
Microbiology only (<i>without morgue facility use</i>)	50% discount of Glens Falls Hospital's specific charge schedule in effect at time of service
Radiology fee - hospital technical fee	50% discount of Glens Falls Hospital's specific charge schedule in effect at time of service
Radiologist professional fee (<i>to be included in base fee</i>)	

Toxicology services will be the sole responsibility of the County to contract for testing services at an outside lab.

Adopted by unanimous vote.

RESOLUTION NO. 337 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

APPROVING REVISIONS TO THE WARREN COUNTY WORKPLACE VIOLENCE PREVENTION PLAN AND PROGRAM

WHEREAS, New York State Labor Law Section 27(b), as amended by the 2006 New York State Legislature, requires that public employers are to evaluate the safety of their workplace and implement workplace safety training for all employees, and

WHEREAS, pursuant to Resolution No. 108 of 2007, the Warren County Board of Supervisors authorized the implementation of a program on workplace violence, which program was subsequently amended by Resolution Nos. 174 of 2012, 138 of 2016, 237 of 2017 and 136 of 2019, and

WHEREAS, the County Administrator has proposed additional revisions to the workplace violence program which were presented to the Personnel & Administration Committee who approved the changes and has recommend that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves and authorizes the implementation of the revised Workplace Violence Prevention Plan and Program for Warren County, annexed to this resolution and presented at this meeting, with a review of said program to be made on an annual basis by the Personnel & Administration Committee, and be it further

RESOLVED, that said Program shall take effect immediately and will be available for review in accordance with the provisions of the Workplace Violence Prevention Plan and Program.



**Warren County
Workplace Violence Prevention
Plan and Program**

Date Last Adopted: _____

Warren County

Workplace Violence Prevention Plan and Program

Section 27-b of the New York State Labor Law requires public employers (other than schools covered under the school safety plan requirements of the education law) to perform a workplace violence evaluation or risk evaluation at each worksite and to develop and implement programs to prevent and minimize workplace violence caused by assaults and homicides. The Law is designed to ensure that the risk of workplace assaults and homicides are regularly evaluated by public employers and that a workplace violence protection program is implemented to prevent and minimize the hazard to public employees.

The workplace evaluations must identify factors which may place the workforce at risk to occupational assaults or homicides. The results of the evaluation and the risk factors found are to be shared with employees initially and annually thereafter.

I. Board of Supervisors Policy Statement:

Warren County is committed to providing a safe workplace for our employees. We recognize that workplace violence presents a serious occupation safety hazard for workers. Therefore, Warren County has developed and shall implement this workplace violence prevention plan and program.

II. Defining Workplace Violence:

- A. In accordance with Section 27-b of the New York State Labor Law and for the purpose of this workplace violence prevention plan, workplace violence is any physical assault, threatening behavior or verbal abuse occurring in the work setting within Warren County.

The workplace violence prevention plan has been developed to address three distinct types of Workplace Violence threats:

<u>Type 1 Threat:</u>	Physical assault, threatening behavior or verbal abuse by an assailant with no known legitimate relationship to the workplace who enters the workplace to commit a robbery or other criminal act.
<u>Type 2 Threat:</u>	Physical assault, threatening behavior or verbal abuse by a recipient of a service provided by the County.
<u>Type 3 Threat:</u>	Physical assault, threatening behavior or verbal abuse by a current or former worker, supervisor or manager, or another person who has some employment-related involvement with the County, such as a worker's spouse or lover, a worker's relative or friend or another person who has a dispute with one of our employees.

- B. Workplace violence may include threats in the following specific situations or when made in person, in writing, by telephone or electronic communication:
- Non-specific threats of violence by employee
 - Specific threats of violence by employee
 - Threats of violence directed against an employee by a non-employee

- Violent confrontation by a spouse or significant other with an employee over a personal/domestic dispute
- Threats or threatening conduct by disgruntled or ex-employees
- Violent altercations between two employees or employee and supervisor
- Multiple assaults by intruder

C. Typical warning signs of potentially violent individuals may include:

Experts in the mental health profession state that prior to engaging in acts of violence, troubled individuals often exhibit one or more of the following behaviors or signs: over-resentment, anger and hostility, extreme agitation; making ominous threats such as: "bad things will happen" to a particular person, or a catastrophic event will occur; sudden and significant decline in work performance, irresponsible, irrational, intimidating, aggressive or otherwise inappropriate behavior; reacting to questions with an antagonistic or overtly negative attitude; discussing weapons and their use, and/or brandishing weapons in the workplace; overreacting or reacting harshly to changes in County policies and procedures; personality conflicts with co-workers; obsession or preoccupation with a co-worker or supervisor; attempts to sabotage the work or equipment of a co-worker; blaming others for mistakes and circumstances; demonstrating a propensity to behave and react irrationally.

III. Workplace Violence Prevention Risk Evaluation:

Warren County has performed "risk evaluations" of certain the facilities identified in article V(f) as a means of inspection of workplaces to determine the presence of existing or potential hazards that might place employees at risk from physical assault, threatening behavior or verbal abuse. The County employed the following techniques in developing risk evaluations for the facilities where the evaluations have been concluded and will also use the same techniques where the evaluations have not been concluded:

- An examination of the history of past incidents to identify patterns or trends which occurred in each workplace;
- A review of occupational injury and illness logs (SH 900) and incident reports to identify injuries that may have resulted from workplace violence incidents;
- Conducting workplace building security surveys.

IV. Risk Factors Identified In Section III Above:

A review of the activities carried out at Warren County's facilities and by County employees, indicates that threats of violence may be initiated by any of the three types of individuals listed in item II. above. Many of the County's employees work closely with the public in situations at the following locations/worksites:

- Municipal Center which includes the County Clerk, Treasurer, Board of Supervisors, Civil Service, County Court as well as several other County departments.
- Human Services building which contains Social Services, Planning, Building Codes, Self-Insurance, Veterans Affairs as well as other County departments.
- Highway Department including Parks, Recreation & Railroad, Up Yonda & Airport
- Buildings and Grounds
- Countryside Adult Home

- Public Safety building which contains the Sheriff's Department and the correctional facility
- Employment and Training Offices
- Community Services Offices
- Office for the Aging Nutritional sites

The County has determined that the following are some of the factors or situations in County workplaces that might place employees at risk of physical assault, threatening behavior or verbal abuse:

- Duties that involve the handling or exchange of monies
- Delivery of passengers, goods or services
- Duties that involve mobile workplace assignments (IE health care, probation, social services, building inspection, criminal justice settings, & highways.)
- Working alone or in small numbers (IE working late at night, during early morning hours or anytime the workplace is not fully staffed.)
- Duties that involve guarding valuable property or possessions
- Working in community based settings
- Bomb threats
- Working in rural or sparsely populated areas
- Working in a poorly lit environment

V. Workplace Violence Prevention Responsibility:

- A. The County has identified the following responsibilities for implementing and maintaining the provisions of the Workplace Violence Prevention Program:
- The County Administrators Office is responsible for implementation of the Plan and for coordinating the delivery of required annual employee workplace violence prevention training and for ensuring that all new employees receive a copy of the Plan and required training.
 - The County Administrators Office is also responsible for annual plan review, ensuring that its provisions are implemented and answering all employee questions relative to Workplace Violence Prevention procedures.
 - All County employees will attend Workplace Violence Prevention training and review the contents of the plan. Training will be scheduled and announced as necessary. In addition this plan will be available from Department Heads and/or supervisors and will be posted in employee accessible areas.
 - The County Administrators Office is responsible for annual employee training requirements.
 - Department Heads will also conduct a formal review of any workplace violence incidents and within 30 days of the occurrence of an incident may recommend enhancements to the existing Plan and procedures. These formal reviews together with any written report or notice filed by an employee or other person shall be sent to the Warren County Administrator, Human Resources Director, County Attorney and Self Insurance Administrator for their review. Annually, the County Administrator shall conduct a review of all written reports or notices filed during the past year with the County Attorney, Human Resources Director, Self Insurance Administrator, outside consultant, if any, and representatives of the CSEA, PBA and Alliance Unions for purposes of identifying patterns of injuries in particular areas of the workplace or incidents which involves specific

operations or individuals, mitigating actions taken, and further, if any, recommendations regarding amendments to the Workplace Violence Prevention Plan, policies of the workplace, work practices and/or work procedures. Any reports/notices that are examined during the course of the annual review shall be redacted of any names or other information that is required to be redacted by laws, rules or regulations concerning matters of confidentiality.

- The Warren County Sheriff's Department or State Police will respond when the incident requires a police investigation based upon the reporting procedures outlined in this policy. The Investigating Officer will provide a preliminary report to the County Administrator within 15 days of the occurrence of a workplace violence incident. The County Administrator will provide a copy of the report to the Department Head, Human Resources Director and Self Insurance Administrator.

B. Injury and Illness Record keeping and Reporting Requirements for Workplace Violence Incidents:

Currently, Warren County is required to record and report workplace violence incidents in accordance with New York State Labor Law, Section 27-a (Public Employer Safety and Health Act). 12 NYCRR Part 801 Recording and Reporting Public Employees' Occupational Injuries and Illnesses, specifies conditions for employer record keeping and reporting requirements. Specifically, an employer is required to record an employee workplace violence injury if it results in death, days away from work, restricted work or transfer to another job, medical treatment beyond first aid and loss of consciousness.

Employers are also required to report employee workplace violence related fatalities and multiple hospitalizations to the Department's Public Employee Safety and Health (PESH) Bureau within 8 hours of the incident.

(Refer to 12 NYCRR Part 801 for complete information pertaining to employee record keeping and PESH reporting requirements)

C. Employee Communication:

To properly maintain a safe, healthy and secure workplace the County is committed to having an open, two-way communication policy between all employees on all workplace safety, health and security issues. This communication is designed to encourage a continuous flow of safety and health information between management and employees without fear of reprisal and is readily understandable. This communication system will provide and accomplish the following:

- Employee orientation and training on workplace violence prevention and worksite security policies, procedures and work practices.
- Periodic review of the Workplace Violence Prevention Plan and Program with all personnel.
- Training programs designed to address specific aspects of workplace violence prevention and security that are unique to the County.
- Discussion of Workplace Violence Prevention at regularly scheduled safety and health meetings.
- Posted or distributed workplace security information.
- A system for employees to readily inform management about workplace security hazards or threats of violence.

- Procedures for protecting any employee who reports a threat from retaliation by the person making the threat.

D. Preventing Workplace Violence at worksites:

There is no single ingredient that will prevent or reduce violence in the workplace. Preventative measures must be based on a thorough understanding of risk factors associated with the various types of workplace violence that could occur. While understanding the factors that lead to workplace violence are not always evident, sufficient information is available which can reduce the risk. However, strong management commitment, and the day-to-day involvement of department managers, supervisors, employees and labor unions, is required to reduce the risk of workplace violence. To that end, the County will utilize the following measures in developing and maintaining its Workplace Violence Prevention Program:

- **Foster a supportive harmonious work environment:** Create a culture of mutual respect to help reduce harassment and hostility in the workplace. Management will strive to communicate openly, give employees adequate control in their work and provide them with support and recognition. Conflict and stress are lower when employees feel empowered to work independently and are motivated to work cooperatively.
- **Train employees on how to resolve conflicts:** Conflicts on the job can be reduced by developing employee skills in negotiating, communicating effectively, team building and resolving disputes.
- **Develop effective policies to protect employees from harassment:** Strive to build a culture free of harassment and discrimination and advance this goal by having systems in place to address infractions. Warren County will not tolerate physical assault, threatening behavior or verbal abuse. Further, all complaints will be expeditiously and thoroughly investigated. Appropriate action will be taken to those who violate this policy.
- **Establish procedures for handling grievances:** Employees will follow grievance procedures for reporting complaints of unfair treatment, discrimination or harassment.
- **Provide personal counseling through an employee assistance program:** Employees can use County resources to address personal concerns. If a physical assault, threatening behavior or verbal abuse incident occurs at work, support services can be made available by the County to help employees cope with their fears and concerns.
- **Implement security programs that protect employees:** The County has a variety of methods in-place to ensure worker safety. Such methods include: access control to facilities; employee background screening; and, employee safety awareness and training.
- **Provide employee safety education programs:** In addition to making workers aware of safety policies and employee support services, the County will provide education on ways to maximize safety at work.
- **Train supervisory personnel on how to recognize signs of a troubled employee:** The County will provide periodic information and/or training to managers and supervisors on how to recognize signs and symptoms of a potentially violent employee. Also, supervisory personnel can be instructed on how to be sensitive to signs of possible abuse among employees, such as frequent absences or depression.

E. Reporting Workplace Violence Incidents:

Any employee or representative thereof, who believes that a serious violation of the Workplace Violence Prevention Plan and Program has occurred or that an imminent danger exists, should bring such matter to the attention of a Supervisor or Department Head in the form of a written notice. The referral is not required where imminent danger or threat exist to the safety of a specific employee or to the general health of a specific patient and an employee reasonably believes in good faith that reporting to a Supervisor or Department Head would not result in corrective action. When a workplace violence incident results in a serious injury, emergency responders such as Police, Fire and/or Ambulance personnel will be promptly notified. Workplace violence incidents that include physical violence or the threat thereof of the Warren County Sheriff's Department or State Police shall be notified. The County Administrator, Department Head and employee's supervisor will also be immediately notified. Based on the seriousness of the incident, the County Administrator may assemble a Workplace Violence Management Response Team which may include the County Attorney, law enforcement, Employee Assistance Program Coordinator, various Department Managers, representatives from the Employee Safety and Health Committee, Employee Union representatives and other others as deemed necessary. This team will evaluate the details of the violent incident, implement required employee safety measures, coordinate with the victim's family, other employees, the media and law enforcement personnel, and refer victims to appropriate assistance and community service programs that may include crisis counseling. If following a referral of such matter to the employee's supervisor's attention and after a reasonable opportunity to correct such activity, policy or practice the matter has not been resolved and the employee or representative of employees still believes that a violation of a workplace violence prevention program remains, or that an imminent danger exists, such employee or representative employees may request an inspection by giving notice to the New York State Commissioner of Labor of such violation or danger. Such notice and request shall be in writing, shall set forth with reasonable particularity the grounds for the notice, shall be signed by such employee or representative of employees, and a copy shall be provided by the New York State Commissioner of Labor to the employer or the person in charge no later than the time of inspection, except that on the request of the person giving such notice, such person's name and the names of the individual employees or representative employees shall be withheld. Such inspection shall be made forthwith.

F. County Worksite Security:

The County primarily provides services to County residents and visitors and its worksites must remain accessible to its clients as necessary. Therefore there is no intention to fortify facilities. The County will provide training to all employees as the primary means of reducing workplace violence. The County will utilize barriers, controlled entries, etc. where such are necessary. In addition, the following physical security measures are also employed at the various facilities as appropriate:

- Maintain exterior lighting, especially in areas where employees walk to their cars.
- As needed, prune landscaping to eliminate hiding places near entrances, walkways and parking areas.
- Keep all non-public entrances closed and locked. Post signs (where necessary) indicating public entrances.

- Post emergency numbers for police, fire and medical services.
- Equip vehicles with two way radios as necessary.

The following details the specific risks and control measures for each of the County's facilities listed below:

- Municipal Center
- Human Services Building
- Countryside Adult Facility
- Public Safety Building
- Employment and Training Offices
- Community Services Offices
- Office for the Aging Nutritional Sites
- Department of Public Works

Summary of Buildings and Office locations

1. Municipal Center

The building houses several County departments including Assigned Counsel, County Attorney, County Auditor, Legislative Board, County Administration, Civil Service, District Attorney, Dept of Motor Vehicles, County Clerk, Health Services, Information Technology, Emergency Services, Probation, Public Defender, Real Property, Tourism, Treasurer, Weights and Measures, Human Resources, and the Women Infant & Children department. The building also houses the Warren County Court and NYS Supreme Court facilities. There are two (2) public entrances to the building which are attended by security. The remaining entrances (except the Courts which are under separate security) are locked but access by employees and other authorized individuals with FOBS (which are administered by Buildings and Grounds). The court area is accessible only with key or via a public entrance that is through magnetometers with armed security staff. The wing housing Public Defender, Assigned Counsel, Emergency Services and Probation has limited access via key or entrance with magnetometer and unarmed security personnel. The building is open from 8:00am - 5:00pm on weekdays. Approximately 200 employees work in the building.

The Assigned Counsel Office is located in the "old jail" wing of the building. The office takes applications and makes awards of legal assistance to indigents. Public access to the area of the building is controlled by unarmed security personnel and magnetometer. The office has a service window with glass barrier. There are two employees who have constant contact with the public. The employees do not work in the field and do not handle money.

The County Attorney's Office is located in the main area of the building. The office provides legal and administrative services to the County departments. There are 7-8 employees and the office is open from 8:00am-4:30pm. The employees interact with members of the public routinely but do not handle money. If employees need to travel they use their own vehicles and personal cell phones.

The County Auditor's Office is located in the main area of the building. The office provides support to other County departments. The office has 2 employees that work from 8:00am-4:00pm. No money is handled. The staff has regular exposure to other employees but very little exposure to the public. The employees do not work in the field.

The County Board of Supervisors and County Administrators Offices are located on the 2nd floor. The offices perform legislative and administrative tasks. There are 8 employees located primarily at the office with an additional 20 members of the Board of Supervisors that attend meetings and Board functions. The offices are open weekdays from 8:00am-5:00pm. The Board members travel regularly in their own vehicles. Money is not handled at the offices.

The Human Resources/Civil Service Department is located in the main area of the Municipal Center. The office provides support to County departments as well as outside municipalities. There are 5 employees of the Department and the office is open from 8:30am-4:30pm weekdays. The employees remain at the office and do not work in the field. Civil Service collects checks but does not handle cash. Contact with the public and other employees is continual.

The District Attorney's Office is located within the courts area of the building. The office provides legal services for the "people". Access is limited to employees with a key and public access is controlled via the armed security / magnetometer through the courts. There are approximately 16 employees within the Department. The office is open 9:00am - 5:00pm weekdays. However the employees regularly work before and after hours when the building is closed. The employees travel frequently via personal automobile throughout the County. Communication is via cell phone. The employees are regularly exposed to the public in court settings and they have continual interaction with clients involved in trials. Petty cash is the only money handled.

The Department of Motor Vehicles and County Clerks offices are located in the main area of the building. The offices provide motor vehicle registration, title and licensing services. The Clerks office issues passports, pistol permits and performs various legal recording services. Access is through the main building entrance past security. The approximately 19 employees in the department have continual contact with the public. The offices are open weekdays from approximately 8:00am-5:00pm. Employees are mostly in the vicinity of other employees and do not work in the field. The department handles cash on a regular basis. All workstations in the DMV area have panic alarms that alert to the Sheriff's Office.

The Health Services / Public Health Department is located in the main area of the building. The office provides various clinic services and home nursing services. The departments 85 employees work both in the field and at the main office. The office is open 8:00am-5:00pm weekdays. However nurses also work on weekends and holidays and some staff is on call 24/7. Employees usually work alone other than the office staff that is in the vicinity of other employees. Nurses perform individual home nursing visits and use cell phones to keep in contact with the Department. Field visits are tracked so the supervising staff has a general idea where the employee is at during the day for safety purposes. Clerical staff or clinic nursing staff handle money at clinics. Panic Alarms connecting to the Sheriff's Office and a contract agency are located in the Public Health Reception and the Health Services Reception areas.

The Information Technology Department is located in the main area of the building. The office provides technology support to other County departments. 3 employees work at the office that is open from 9:00am-5:00pm weekdays. Employees regularly interact with other employees. Employees are sometimes in the field visiting other County departments. Personal cars with personal cell phones are used in the field.

Some personnel use County cars and have County issued cell phones. Employees do not handle money.

The Office of Emergency Services is located in the "old jail" wing of the building. The office provides administration, clerical, equipment storage and classroom training for various emergency service providers within the County. Public access is controlled by unarmed security personnel and magnetometer. 3 full time employees and 10 part time employees work 8:00am-4:00pm regularly but work 24/7 during emergency operations. The employees travel regularly in County issued vehicles with County radios monitored by the 911 center. The employees frequent an equipment storage facility located offsite on Lower Warren Street. The building is shared with an outside contractor but the employees are often working alone at the location. No money is handled.

The Probation Department has approximately 19 employees working from a location in the building. Public access is controlled by unarmed security personnel and magnetometer. Employees utilize other entrances via keyed doors. The employees supervise both adult and juveniles and conduct investigations for the courts. The officers are mobile in County issued vehicles with personal cell phones. Employees are regularly exposed to probationers and the public. legal representation of indigents. Public access is controlled by unarmed security personnel and magnetometer. 11 employees work from this location but are also mobile in personal vehicles while attending courts throughout the County. Office hours are 9:00am-5:00pm. Frequent contact is made with the public and the legal clients. Employees do not handle money.

The Public Defender Department is located in the "old jail" wing of the building. The office provides legal representation of indigents. Public access is controlled by unarmed security personnel and magnetometer. 11 employees work from this location but are also mobile in personal vehicles while attending courts throughout the County. Office hours are 9:00am-5:00pm. Frequent contact is made with the public and the legal clients. Employees do not handle money.

The Real Property office is located in the main area of the Municipal Center. The office provides tax map, clerical work, production of assessment rolls, tax rolls and tax bills. The office of 5 is open 8:00am-5:00pm weekdays. Employees remain at the facility and do not typically work in the field. Monies are handled for payments of tax and parcel maps. Employees have constant interaction with the public. The director does field work on occasion sometimes traveling alone in a County vehicle. If there is a concern a co-worker goes along or the Sheriff's Office is asked to accompany the employee. A Personal cell phone is used as a means of communication when in the field.

The Tourism Department is located in the main area of the Municipal Center. The office provides tourism promotion. There are 8 employees in the office that is open from 9:00am-5:00pm weekdays. Some employees have occasional field work at trade shows and conventions, and meetings with local business leaders. Monies are accepted at the office mostly in the form of checks. Employees travel in County vehicles and communicate with the office via cell phones. A panic alarm connected to the Sheriff's Office and a contract agency is located at the information desk area.

The Treasurer's Office is located in the main area of the Municipal Center. The office provides financial support to the County including tax collection. There are 13 employees in the office that is open to the public from 8:30am-4:30pm weekdays, but the office is staffed from 8:00am-5:00pm. The employees remain in the office

and do not go out into the field to work. Employees have constant interaction with the public. The office handles a large amount of cash. A "panic alarm" exists in the office and a counter is in place where the public enters the office.

The Weights and Measurers Office is located in the main area of the Municipal Center. The office provides inspections to retail fuel delivery systems, commercial scales and measuring systems throughout the County. Other inspections include pricing and packaging of consumer goods. The one employee typically works 9:00am-5:00pm and is highly mobile frequently works in the field. There is also one part time, per diem field inspector who assists the director on a limited basis. The employees have constant interaction with the public. The employees travels with a County vehicle and communicates via personal cell phone.

The Women's Infants & Children Program is located in the main area of the Municipal Center. The office conducts clinics and determines eligibility for benefits of women and young children. There are 9 employees that are frequently mobile and in constant contact with the public. Office hours vary and clinics are conducted after the rest of the building closes for business. The employees typically work in teams. The employees travel in a County vehicle and have County cell phones for communication purposes. Clinics are regularly conducted at various locations throughout the towns of the county. A panic alarm connected to the Sheriff's Office and a contract agency is in the WIC Supervisors office. Employees do not handle money.

2. Human Services Building

The building houses several County departments, the largest of which is the Social Services Department. Other departments include Building Codes, Board of Elections, Information Technology, Office for the Aging, Planning, Probation, Self-Insurance, and Veterans Administration. There is one primary entrance for the public that is monitored by unarmed security officers. A panic alarm connected to the Sheriff's Office and a contract agency is located in the security area. All public visitors must enter through the magnetometer. There are several other locked entrances that are accessed by employees with a fob. The building is open to the public from 8:00am-5:00pm weekdays. Approximately 175 employees work in the building.

The Building Codes Department issues building permits, enforces building codes, performs fire safety and building inspections. The office is open to the public after entry via the security area. There are 6 employees, which regularly interact with the public at locations around the County. The department has several County vehicles some of which are equipped with radios monitored by the office staff. Others communicate with the office via personal cell phones. Cash is received at the office for permit and inspection fees and deposited weekly.

The Board of Elections Department registers voters and conducts elections. The office is open 8:00am-4:00pm to the public after entry via the security area. There are 4 full time employees and numerous part time employees. Employees interact with the public on a daily basis and do not handle money. Employees primarily perform work within the building but during voting season attend to the many polling locations throughout the County. Employees travel in personal vehicles and communicate via personal cell phones. A panic alarm connected to the Sheriff's Office and a contract agency is located near the front desk.

The Information Technology department supports the various County departments. The office of 5 employees interacts mostly with other County employees. The office is locked at all times and entrance is via a fob. Employees usually work alone and if traveling they communicate with the office via personal cell phone. Some personnel use County cars and have County issued cell phones. Employees do not handle money.

The Office for the Aging Department is located in the building. Access is limited by a remote controlled door locking device. The 10 employees located at this office regularly interact with the public while performing support services for the aging population. The office is open 8:00am-4:00pm. Employees work both alone and in teams. Very little cash is handled in the office. The reception area and interview rooms are equipped with panic alarms connected to the Sheriff's Office and a contract agency.

The Planning Department performs community planning and GIS services. The office is open to the public after entry via the security area. The 7 employees are mobile performing community planning work. The department has a County issued vehicle. Employees use personal cell phones to communicate when in the field. The department handles very little cash.

The Social Services Department performs eligibility determinations for social services benefits. The Department ensures provision of assistance and services necessary to sustain dependent and disabled persons, protect children and adults from abuse and neglect, and to assist applicants and recipients in achieving the greatest degree of independence possible. The 120 employees work typically 8:00am-5:00pm. However some employees do work evenings and others are on call 24/7 and work in the building when the building is closed to the public. Approximately 50 employees work at least part of their day in the field. They utilize County vehicles for travel and use cell phones to communicate with the office. Emergency radios are available for those who travel in areas where no cell phone coverage is accessible. Most employees work alone, but they do occasionally work in teams when appropriate. Some Employees handle money of various amounts each day. Employees have face to face contact with clients on the premises and in client homes. Interview rooms are utilized for most client interviews. The interview rooms consist of glass barriers and counters separating the client from the employee. In addition some employees may facilitate supervised or unsupervised visitation within the Human Services Building, private homes, or in the community. During business hours, a full-time security staff is available and all clients are allowed in the building only after passing through magnetometers and security. Panic alarms connected to the Sheriff's Office and a contracted agency are located in all interview rooms, visitation rooms, group recertification room, drug testing room, Commissioners Office, legal office 3-3090, the 2nd floor breakroom and reception.

The Self-Insurance Department performs services for Towns and County departments in the form of workers' compensation administration and safety training. The departments 3 employees are located in an area accessible via fob. The office is open 8:00am - 4:00pm weekdays. Public contact is minimal. However, there is frequent contact with injured workers and employees. Employees that travel utilize personal vehicles with personal cell phones. No money is handled at the department.

The Veterans Services Department performs administration of veteran benefits and transportation to medical visits. The office is open 9:00am-5:00pm to the public after entry via the security area. Public interaction is frequent. Van drivers work alone and

utilize County vehicles and communicate with the office via cell phone. No money is handled at the office. Panic alarms connected to the Sheriff's Office and a contract vendor are located at each work station.

3. Countryside Adult Facility

The facility is an adult care home and a nutritional meal site for the Office for the Aging. There are three entrances to the building. The entrances are locked from 11:00pm-6:00am. The Cornell Cooperative Extension building is nearby on the same property.

The facility is an adult home and also has an adult day care program. In addition the Office for the Aging Nutritional meal site is located at the same facility. Countryside Employee responsibilities include maintenance, cleaning, cooking, food services, resident aid, resident transportation and facility administration. Office for the Aging employees prepare and serve meals to the elderly public that visit the site.

The facility is in operation 24 hours a day every day of the year. The 31 employees typically work onsite. However, some employees travel with residents to doctors visits, activities and meetings. The employees usually work alone. The department has several County vehicles equipped with facility issued cell phones. Petty cash and residents personal allowance cash is kept onsite. The 2 Office for the Aging employees interact with the public that visit the meal site for lunch each day. The meal site employees collect cash daily and deposit at days end. Policies are in place and employees have been trained to deal with difficult individuals.

4. Public Safety Building

The Sheriff's Office Headquarters contains the Administration Offices, the Law Enforcement Division consisting of Patrol and Criminal Investigations, the 911 Communications Center, and the Correctional Facility and the Civil Office. Also on site is a maintenance facility. Additionally the Sheriff's Office has 2 substations, one in Chestertown and one in Warrensburg. Public access is limited to the lobby area of the Sheriff's Office Headquarters. Approximately 210 (FT/PT) employees work the Sheriff's Office in the various locations. Services performed include typical municipal police work, patrol, investigations and public safety functions. Employees are highly mobile in agency vehicles equipped with radios monitored by the 911 center. Employees work both alone and in teams. Employees constantly interact with the public. All of the Sheriff's Office divisions are accredited and are subject to the Sheriff's Office Operations Manual and the Rules, Regulations and Directives contained therein.

5. Employment and Training Office

The facility is shared with the NYS Department of Labor. All employees and visitors enter through the main entrance at the multistory building and pass by a security post.

The department responsibilities include continual interaction with customers to perform assessments, review resumes, review career goals, provide counseling and job search services. Customers are often at difficult places in their lives having recently lost a job or are angry over some recent event that caused them to need the services of the department.

The Employment and Training department has 7 County employees that share offices with 12 State employees. Typical work hours are 8:00am-5:00pm. Employees are occasionally mobile to attend meetings and review worksites. Vehicles are not equipped with radios. However employees usually have personal cell phones. Petty cash is the only money kept on site. Policies are in place and employees have been trained to deal with difficult individuals.

6. Community Services Office

The facility is shared with a non-County mental health services organization. There are multiple entrances that are unlocked during business hours. The office is located within city limits in a residential/small business neighborhood. The non-County offices in the building regularly have people with serious mental illness that come in contact with the County office area.

Staff coordinates treatment, court orders, administers programs and process housing referrals for people with serious mental illness. However, the employees rarely interact face to face with their own clients. The departments 5 employees are typically office workers but also travel to various locations via personal automobile with personal cell phones. Typical work hours are 8:30am-4:30pm. Employees typically work alone. Petty cash is the only money kept on site. Policies are in place and employees have been trained to deal with difficult individuals.

7. Office for the Aging Nutritional Sites

Employees at the various Nutritional Sites prepare noontime meals and distribute them to the areas aging population either via onsite gathering or via volunteer drivers. Employees generally do not work in the field and work in teams in the kitchen areas. However, since each site is open to the public the employees have daily interaction with the public. Each site accepts a limited amount of cash as payment for meals. Typical work hours for the Nutritional sites are 7:00am-1:00pm. Below are summaries of the various nutritional sites.

Bolton Landing: The nutritional site is located in the Church of the Saint Sacrament. There are church activities in the building as well as the nutritional site. The site is not fenced and public access is not controlled in any way. There are 1 employee.

Cedars: the nutritional site is located in the Cedars Senior Living Apartments in Queensbury. There are many other activities in the building. The site is not fenced and public access is not controlled. There are 7 employees.

Chestertown: the nutritional site is located in the Chestertown Municipal Center. There are other offices and municipal government operations in the building. The site is not fenced and public access is not controlled in any way. There are 2 employees.

Glens Falls: the nutritional site is located in the First Presbyterian Church in Glens Falls. There are other church events conducted at the same location. The site is not fenced and public access is not controlled in any way. Meals are not prepared at this location but are distributed here. 1 employee works at this location.

Indian Lake: the nutritional site is located at the Indian Lake Senior Center. There are other events conducted at the same location. The site is not fenced and public access is not controlled in any way. There are 2 employees.

Johnsburg: the nutritional site is located at the Johnsburg Senior Center. There are other events conducted at the same location. The site is not fenced and public access is not controlled in any way. There are 2 employees.

Luzerne: the nutritional site is located at the Lake Luzerne Town Office building. There are other events and government offices located at the site. The site is not fenced and public access is not controlled in any way. There is 1 employee.

Lake Pleasant: the nutritional site is located at the Lake Pleasant Senior Center. There are other events conducted at the same location. The site is not fenced and public access is not controlled in any way. There is 1 employee.

Long Lake: the nutritional site is located at the Long Lake Town Hall. There are other events and municipal offices at the site. The site is not fenced and public access is not controlled in any way. There are 2 employees.

Queensbury: the nutritional site is located at Solomon Heights Senior Apartments. There are many other activities in the building. The site is not fenced and public access is not controlled. Meals are not prepared at this location but are distributed here. There is 1 employee.

Wells: the nutritional site is located at the Wells Senior Center. There are other events conducted at the same location. The site is not fenced and public access is not controlled in any way. There are 2 employees.

8. DPW

South End Maintenance Facility: The facility is located at 299 Lower Warren Street Glens Falls. The site is fenced with a gate which remains open and unlocked most of the time. The DPW maintains a crew of approximately 13 individuals which are out on the road most of the day. Typical work hours are from 7 a.m. to 3:00 p.m. although there may be call-ins after hours for snow/ ice removal or road emergencies. Vehicles are equipped with radios which are monitored at the main office and by the Sheriff's Office. Interaction with members of the public is limited at the facility although the employees may encounter members of the public during the course of their workday at mobile work sites.

Buildings and Grounds: The Buildings and Grounds building is a separate building located on the main Warren County Municipal Center campus. The building is not fenced and is very accessible to members of the public, although there would be little reason for members of the public to access this building. The building houses 21 people, 12 of which are buildings and grounds employees who work a scheduled 7:00 a.m. to 3:00 p.m. shift, and 13 individuals who provide custodial services to the Municipal Center working from 4:00 p.m. to midnight. The Buildings and Grounds staff work independently and may work at any location in the County. Approximately 10-15% of their time is spent traveling from one location to another. All staff drive County vehicles which are radio-equipped. The radios are monitored by the main DPW office and by the Sheriff's Office. Custodial staff works independently within the Municipal Center and Human Services Building. Both are locked to the public at 5:00 p.m., except for days when there are special night meetings. These members of staff do not carry radios although many of them carry personal cell phones. All of the building offices have telephones in the event of an emergency. There is a night supervisor who is responsible for maintaining contact with staff m

embers. All members of the custodial staff have been trained to use the public address system in both buildings as a means of emergency communication.

Fish Hatchery: The Fish Hatchery location consists of an office building, 4 hatchery buildings containing tanks and pools, and a maintenance building from which Parks and Recreation staff work. Parks and Recreation staff are also responsible for maintaining the fairgrounds, railroad facilities, ski trails, canoe access and bike path. In addition, there are pavilions at several locations available for hosting special events and etc. A fee is charged for the use of these pavilions. However, members of the public are not charged for entry onto the properties or for use of any of the facilities. The fish hatchery property is unfenced and is open 7 days a week. There is frequent interaction between employees and the public. There is a playground located at the site. Two employees usually remain on site, and 7 other employees work at the various locations. The crews operate County vehicles which are radio-equipped. Radios are monitored by the main DPW office and the Sheriff's Office.

Up Yonda Farm: Up Yonda Farm is staffed by three Parks and Recreation employees. The facility consists of several buildings including an office, 2 barns that have been converted to a nature centers with interactive exhibits, a sugar shack and some storage facilities. The property is located immediately off Route 9 with good visibility from the road. The property is not fenced. The property remains open year round with access to trails during the winter months although the parking lot is closed after hours. There is no fee charged for use of the facilities or to view any of the exhibits within the nature center. Interaction with members of the public is high at this facility. The employees also travel off site to various locations providing educational programs for schools and groups.

Office, Sign Shop & Garage: The main office building, "old garage"/sign shop and several outbuildings are located at 4028 Main Street, Warrensburg. The "old garage" is also shared with Sheriff's Department. The property's parking lot is open and accessible from the main road as there is a fuel site for County and other municipal vehicles which remains open 24/7. The administrative building has two entrances; the side entrance is for employees only and signed appropriately. The front entrance is used by members of the public and has a greeter/receptionist located at the entrance. The administrative building contains offices and conference rooms. There are no sign-in procedures at the main entrance or checking of IDs for visitors. There is a small amount of petty cash maintained by the office staff but the amount kept on site is minimal. The receptionist receives service calls relating mainly to damage to mail boxes, trash cans, etc., from members of the public, and the supervisor may go out to meet with members of the public on site if it is determined that the County may be responsible for the damage. There is a sign out board used in the administrative building to track movement of employees. The sign shop has two employees and the maintenance staff consists of paving/ bridge crews (approximately 14 people). There are two garage doors which may be open depending on the time of year. Access from the Sheriff's Department is one-way only from the Sheriff's Department to the maintenance area.

Airport: The airport maintains a crew of approximately 3 individuals who are responsible for lighting, runway maintenance, grounds and some minor building maintenance. In addition, the crew performs snow and ice removal and some fire/emergency response operations at the facility. The airport property is fenced with a swipe card access system located at the gate. The airport is used mainly for

private airplanes, and had a fixed base operator who is responsible for maintaining the flight side of the facility including fueling and maintenance. There is no security located on site. The airport offices are located on the 2nd floor of the terminal building and there is a secure entry door. There is a restaurant on site which is open to the public, and the airport is open 24/7 to planes.

Maintenance Facility "New Shop": There is a main maintenance facility and outside storage sheds located at 4055 Main Street in Warrensburg. The site has a limited visibility from the road, and has a full perimeter fence with a gate which is locked when the building is unattended. The building has a front entrance, which is visible internally from the main office. There are garage doors for vehicle entry/exit. There are 12 individuals located at the site with responsibility for the maintenance and repair of Warren County equipment and vehicles. No money is kept at the facility and interaction with members of the public is minimal.

Warren County

Workplace Violence Prevention Policy Summary

The safety and security of Warren County's employees, contractors, visitors and clients is very important. Threats, threatening behavior, acts of violence, or any related conduct that disrupts the work of an individual, or the County's ability to execute its mission, will not be tolerated.

Any person who makes threats, exhibits threatening behavior, or engages in violent acts in the workplace, may be removed from the premises pending the outcome of an investigation. Complaints involving workplace violence will not be ignored and will be given the serious attention they deserve.

For the purpose of this policy, "workplace" means any location, either permanent or temporary, where an employee or contractor appointed by the County, visitor, temporary or contract employee, performs any work-related duty. This includes, but is not limited to, the buildings and surrounding perimeters including the parking lots, alternate work locations, and travel to and from work assignments.

For the purpose of this policy, "workplace violence" and "threat of violence" or "actual violence" includes any physical assault, threatening behavior, or verbal abuse occurring in the workplace by employees or third parties. It includes, but is not limited to, beating, stabbing, shooting, rape, psychological trauma such as threats, obscene phone calls, an intimidating presence, and harassment of any nature such as stalking, shouting or swearing.

Prohibited Conduct

Prohibited conduct includes, but is not limited to:

- Injuring another person physically.
- Engaging in behavior that creates a reasonable fear of injury to another person.
- Engaging in behavior that subjects another individual to extreme emotional distress.
- Possessing, brandishing, or using a weapon that is not required by the individual's position while in the workplace or engaged in County business.
- Intentionally damaging property.
- Threatening to injure an individual or to damage property.
- Committing injurious acts motivated by, or related to, domestic violence or sexual harassment.

- Retaliating against any employee who, in good faith, reports a violation of this policy.

Violent acts of employees occurring outside the workplace also may be grounds for disciplinary action in accordance with negotiated labor contracts, up to and including termination.

Weapons

Warren County has enacted Local Law No. 2 of 2007 which prohibits entry into and remaining in county buildings by persons in physical possession of a deadly weapon. This local law prohibits any loaded weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged, or a switchblade knife, gravity knife, pillium ballistic knife, metal knuckle knife, dagger, billy, blackjack, or metal knuckles from being brought into any building owned or leased by the County unless the individual is an authorized individual as described in Section 5 of the local law.

In addition, employees may not carry a weapon covered by this policy while performing any task on the County's behalf unless the employee has been given specific written consent by the County to carry a weapon while performing specific tasks on the County's behalf. Employees, other than trained security personnel, are not expected to handle potential situations or incidents of violence.

Prohibited weapons include any form of weapon or explosive restricted under local, state, or federal regulation. This includes all firearms, illegal knives, or other weapons covered by law. Legal, chemical dispensing devices such as pepper sprays that are sold commercially for personal protection are permitted. If you have a question about whether an item is covered by this policy, please contact the Self-Insurance Department.

Domestic Violence

Victims of domestic violence who believe that the violence may extend into the workplace or employees who believe that domestic or other personal matters may result in their being subject to violence extending into the workplace are encouraged to notify their supervisor. Confidentiality will be maintained to the extent possible.

Reporting of Incidents

All threats of violence or actual violence, both direct and indirect, should be reported in writing as soon as possible to your immediate supervisor or any other member of management, and/or the police during a legitimate emergency by calling 911. The County Administrator shall also be notified.

Any employee, visitor, temporary or contract employee, or contractor engaged by the County who witnesses an incident of workplace violence or the potential for violence also has a duty to report the incident to management. When reporting a threat of violence, you should be as specific and detailed as possible.

Investigation of Complaints

Allegations of workplace violence are treated seriously by the County and all reports of threats of violence, actual violence and suspicious activities will be promptly and thoroughly investigated. The investigation will be conducted in such a way as to maintain confidentiality to the extent practicable under the circumstances.

In the event that they are asked, employees and management are expected to cooperate fully with any ongoing investigation. Based on the seriousness of the incident, the County Administrator may assemble a Workplace Violence Management Response Team which may include the County Attorney, law enforcement, Employee Assistance Program Coordinator,

various Department Managers, representatives from the Employee Safety and Health Committee, Employee Union representatives and other others as deemed necessary.

The results of the investigation shall be communicated in writing to both the person filing the complaint and the accused party. Findings of wrongdoing resulting from such investigation will be reported to the Personnel Committee in executive session within sixty (60) days, provided no delay to allow for law enforcement investigation is necessary.

Retaliation

Retaliation against anyone acting in good faith who has made a complaint of workplace violence, who has reported witnessing workplace violence, or who has been involved in reporting, investigating, or responding to workplace violence is a violation of this policy. Those found responsible for retaliatory action will be subject to discipline up to and including termination.

Disciplinary Action

If the County determines that unacceptable conduct has been committed by an employee, the County will take such action as is appropriate ranging from counseling up to and including termination of employment. In addition, any manager or supervisor who knows about a threat of violence, or actual violence, and takes no action to stop it, or who fails to report an incident of workplace violence may also be subject to corrective action up to and including termination of employment.

THE POLICY SHALL NOT BE CONSTRUED TO CREATE A DUTY OR OBLIGATION ON THE PART OF THE COUNTY TO TAKE ANY ACTIONS BEYOND THOSE REQUIRED OF AN EMPLOYER BY EXISTING LAW.

A complete copy of the policy is available by contacting the Office of the County Administrator.

Workplace Violence Incident Report

Note: In completing this form, attach all supporting documents; such as continuation sheets and police reports

Who was the violent act directed towards: _____
Department: _____
Who is completing this report: _____ Phone: _____
Affected Employees Supervisor: _____ Supervisors Phone: _____

Incident Information:

Date of Incident _____ Time of Incident: _____
Was this incident in person? _____ Over the phone? _____ Other(explain) _____
Location of Incident (be specific): _____
Description of Incident (Narrative): _____

Has this or a similar incident ever happened to you before? If so, please explain. _____

If you incurred any injury whatsoever, (physical-emotional) please describe the injury, in detail, and the location of any treatment received. _____

List all witnesses of the incident:

Name: _____

Department: _____

Contact Number: _____

Was a weapon involved? If so, specify type and to what extent:

Who made the violent threat (Aggressor):

Name: _____

Department: *(if an employee)* _____

Supervisor: *(if an employee)* _____

Relationship to aggressor: *(if stranger, indicate relationship, if any)* _____

Had anything occurred in the past to make you feel this would happen? If so, please explain _____

Home address/vehicle information: *(if not an employee)* _____

Follow-up Information:

Did this incident cause lost workdays? _____ If so, how many? _____

What action did department head take? When (dates) and by whom? _____

Have you had any counseling or any form of emotional support since the incident? If not, would you like to be afforded this? _____

As you see it, does something need to be done to avoid such an incident from happening again? If so, explain. _____

Did the police respond? _____ If so, what agency? _____

Police Officers Name: _____ Incident # _____

Attach police report if available

Signature of person completing report

Date

.....

September 18, 2020

621

Give this report to your immediate supervisor as soon as possible.

Supervisor Review & Comment: _____

_____ Initial: _____ Date: _____

Actions taken to prevent further violent acts of similar nature: _____

Was the employee offered assistance through the Employee Assistance Program? _____

Department Head Review & Comment: _____

_____ Initial: _____ Date: _____

Additional Comments: _____

_____ Initial: _____ Date: _____

.....

Distribution (via hard copy, fax OR email): Original to Department Head
 Copy to County Administrator Copy to Self-Insurance Copy to County Attorney
Adopted by unanimous vote.

RESOLUTION NO. 338 OF 2020

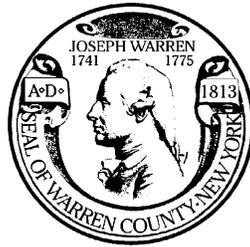
Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

APPROVING THE WARREN COUNTY POLICY AGAINST DISCRIMINATION AND HARASSMENT WHICH REPLACES THE WARREN COUNTY PLAN AND PROGRAM ON WORKPLACE HARASSMENT

WHEREAS, a Policy Against Discrimination and Harassment for Warren County has been developed which Policy includes updated New York State mandates including the definition of workplace harassment, the prohibition of workplace harassment and a process for reporting and investigating workplace harassment complaints, and

WHEREAS, the Policy Against Discrimination and Harassment will replace the Warren County Policy against Discrimination and Harassment previously approved by Resolution No. 76 of 2019, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the Warren County Policy Against Discrimination and Harassment as attached hereto to be effective September 18, 2020.



**WARREN COUNTY
POLICY AGAINST
DISCRIMINATION AND HARASSMENT**

Adopted by Resolution # ____ of 2020

**WARREN COUNTY POLICY AGAINST
DISCRIMINATION AND HARASSMENT**

SECTION 1: PURPOSE

Warren County believes in the dignity of the individual and recognizes the rights of all people to equal employment opportunities in the workplace. In this regard, Warren County, (hereinafter "County"), is committed to a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subject to harassment or discrimination in the workplace. It is our County's policy to provide an employment environment free from harassment for any reason and discrimination based on race, color, gender, religion, religious creed, sex, familial or marital status, age, national origin or ancestry, physical or mental disability, genetic information/predisposition or carrier status, military or veteran status, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender, pregnancy (including childbirth and related medical conditions, and including medical conditions related to lactation), citizenship, domestic violence victim status or any other characteristic protected by applicable federal, state or local law.

A. **Scope of Policy** This Policy applies to all County employees and all personnel in a contractual or other business relationship with the County including, for example, applicants, temporary or leased employees, interns (whether paid or unpaid), independent contractors, vendors, consultants, volunteers or visitors. In the remainder of this Policy, the term "employees" refers to this collective group. This Policy applies with equal force on County property as well as at County-sponsored events, programs, and activities that take place off County premises.

B. **Policy Objectives** By adopting and publishing this Policy, it is the intention of the County's governing body to:

- (1) Notify employees about the types of conduct that constitute harassment and discrimination prohibited by this Policy;
- (2) Inform employees about the complaint procedures that enable any employee who believes they are the victim of harassment or discrimination to submit a complaint which will be investigated;
- (3) Clearly advise all supervisory staff, managers, and employees that harassment and discrimination is strictly prohibited; and
- (4) Notify all employees that the County has appointed Compliance Officers who are specifically designated to receive complaints and ensure compliance with this Policy.

NOTE: The names and office location of each Compliance Officer designated to receive and investigate complaints are listed below in Section 11 of this Policy. Any change in the designated Compliance Officers shall be distributed in writing to all current employees and shall be posted.

SECTION 2: DEFINITIONS**“Prohibited Discrimination of Employees”**

Prohibited discrimination of employees can take the form of any adverse employment action against an employee, by either a County employee or official or a third party engaged in activities sponsored by the County which is based upon the employee’s protected characteristic. Prohibited discrimination of employees also includes harassment even where there is no tangible impact upon the employee’s employment opportunities and/or employment benefits. The phrase “prohibited discrimination” as used in this Policy includes all forms of prohibited discrimination and harassment based on a protected characteristic, including “Sexual Harassment” as defined below.

“Harassment”

Harassment is strictly prohibited and includes, but is not limited to, conduct that is unwelcome and has the purpose or effect of unreasonably interfering with a person’s work performance, or creating an intimidating, hostile or offensive working environment. In this regard, individuals subject to this Policy should be mindful that conduct or behavior that is acceptable, amusing or inoffensive to some individuals may be viewed as unwelcome, abusive or offensive to others.

“Sexual Harassment”

Sexual harassment is strictly prohibited. It is a form of sex discrimination and is unlawful under federal, and state law. Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender.

Sexual harassment includes unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual’s sex when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment;
- (2) Submission to, or rejection of, such conduct by an individual is used as the basis for employment decisions affecting such individual (e.g., promotion, transfer, demotion, termination); or
- (3) Such gender-based conduct has the purpose or effect of unreasonably interfering with an individual’s work performance, or of creating an intimidating, hostile or offensive working environment, even if the reporting individual is not the intended target of the sexual harassment.

This includes offensive comments, jokes, innuendoes or other statements of a sexual or gender-based nature as well as favoritism between a supervisor and subordinate based on an intimate/sexual relationship or desire for the same.

Who can be the target of sexual harassment?

Sexual harassment can occur between any individuals, regardless of their sex or gender. New York Law protects employees, paid or unpaid interns, and non-employees, including independent contractors, and those employed by companies contracting to provide services in the workplace. Harassers can be a superior, a subordinate, a coworker or anyone in the

workplace including an independent contractor, contract worker, vendor, client, customer or visitor.

Where can sexual harassment occur?

Unlawful sexual harassment is not limited to the physical workplace itself. It can occur while employees are traveling for business or at employer sponsored events or parties. Calls, texts, emails, and social media usage by employees can constitute unlawful workplace harassment even if they occur away from the workplace premises, on personal devices or during non-work hours.

“Prohibited Behavior and Examples of Harassment, including Sexual Harassment”

Specific forms of behavior the County considers harassment or sexual harassment are set forth below. Every conceivable example cannot be spelled out, and therefore the descriptions below should not be interpreted in any way as being all-inclusive.

Verbal: Abusive verbal language including jokes, comments, teasing or threats related to an employee’s protected characteristic, sexual activity and/or body parts whether or not said in that person’s presence including, but not limited to: sexual innuendos; slurs; suggestive, derogatory, or insulting comments or sounds; whistling; jokes; propositions; threats; comments on a person’s appearance that make the person feel uncomfortable; sex stereotyping, continuing to ask someone for dates or to meet after work after the person has made it clear that he or she does not want to go; comments about an employee’s anatomy or protected characteristic that are unwelcome, unreasonably interfere with an employee’s work performance, or create an intimidating, hostile or offensive work environment; or unwelcome advances or demands based on someone’s protected characteristic.

Nonverbal: Abusive written language showing or displaying pornographic or sexually explicit objects or pictures; graphic commentaries; derogatory cartoons or caricatures; obscene gestures; staring at a person’s body in a sexually suggestive manner; gestures or motions; sending material through the County e-mail system or other electronic communication devices (e.g. voice mail) or using the County’s mail, computers or cell phones to view material that is demeaning or derogatory.

Physical: Unwelcome physical conduct, including but not limited to hitting, pushing, shoving, slapping, petting, pinching, grabbing, holding, hugging, kissing, tickling, massaging, displaying private body parts, coerced sexual intercourse, rape or assault or attempts to commit these assaults, persistent brushing up against a person’s body, unnecessary touching and flashing or other unwelcome physical conduct.

Other: Hostile actions taken against an individual such as: interfering with, destroying or damaging a person’s workstation, tools, or equipment, or otherwise interfering with the individual’s ability to perform the job; sabotaging an individual’s work; bullying; yelling; or name-calling.

Any employee who feels discriminated against or harassed should report that conduct so that any violation of this Policy can be corrected promptly. Any harassing conduct, even if a single incident, can be addressed under this Policy.

SECTION 3: POLICY

The County prohibits harassment and discrimination for any reason and will not tolerate any form of unlawful discrimination or harassment. The County will take all steps necessary to prevent and stop the occurrence of unlawful discrimination and/or harassment, including sexual harassment, in the workplace.

All employees, including but not limited to, County officials and supervisory personnel, are responsible for ensuring a work environment free from harassment and discrimination. All employees will be held responsible and accountable for avoiding or eliminating inappropriate conduct that may give rise to a claim of harassment or discrimination. Employees are encouraged to report violations to a supervisor, manager, or one of the Compliance Officers listed in *Section 11* of this Policy in accordance with the Complaint Procedure set forth in this Policy. Officials, managers and supervisors must take immediate and appropriate corrective action when suspected instances of harassment and/or discrimination come to their attention to assure compliance with this Policy as well as report the suspected misconduct to the Municipality's designated Compliance Officers. Furthermore, if any employee believes that any member of management has violated this policy or has not properly responded to and/or handled a report or concerns about discrimination or harassment, the employee should immediately contact one of the designated Compliance Officers.

Each employee is assured pursuant to *Section 6* of this Policy, that retaliation against an individual who makes a complaint or report under this Policy is absolutely prohibited and constitutes, in and of itself, a violation of this Policy. Employees who engage in retaliation against any employee for making a good faith complaint of harassment or discrimination, or for opposing in good faith any practices forbidden by applicable anti-discrimination laws or otherwise participating in any manner in an internal workplace investigation or an external investigation, proceeding or hearing conducted by any federal or state agency charged with enforcing employment discrimination laws, shall be subject to discipline, up to and including termination of employment. Any employee who believes he/she has been retaliated against in violation of this policy should report violations to one of the Compliance Officers listed in *Section 11* of this Policy in accordance with the Complaint Procedure set forth in this Policy.

Any questions regarding the scope or application of this Policy should be directed to one of the Compliance Officers listed in *Section 11* of this Policy.

SECTION 4: POLICY ENFORCEMENT**A. Complaint Procedure for Employees****1. Notification Procedure**

Prompt reporting of complaints or concerns is encouraged so that timely and constructive action can be taken before relationships become strained. Reporting of all perceived incidents of prohibited discrimination and/or harassment is encouraged and essential, regardless of the offender's identity or position. An employee or other individual who feels aggrieved because of harassment or discrimination should contact his or her supervisor, Department Head or a Compliance Officer. Likewise, anyone who witnesses or becomes aware of instances of harassment or discrimination should report such behavior to his or her supervisor, Department Head or a Compliance Officer.

2. Making a Complaint

Complaints are accepted verbally and in writing. All employees are encouraged to use the County's "Complaint of Alleged Discrimination"

form. A copy of this form is attached to this Policy. Additional complaint forms can be obtained from a Compliance Officer, with no questions asked, or from the Human Resources section of the Warren County website. Because an accurate record is necessary to resolve a complaint, the County encourages employees to place complaints in writing, even if originally made verbally. If an employee has any questions or difficulty filling out the complaint form, she/he can obtain assistance from any of the Compliance Officers or the supervisor to which he/she complained. All complaints should include: the name of the reporting party, the name of the alleged offender(s), date(s) of the incident(s), description of the incident(s), names of witnesses to the incident(s) and the signature of the reporting party.

Once the reporting party has completed and dated a complaint, the written complaint, or verbal complaint as the case may be, should be promptly forwarded to one of the County's Compliance Officers.

Reporters are expected to cooperate with the County's investigation procedures by providing all relevant information relating to the complaint, as are all other employees having relevant or related knowledge or information.

3. Supervisory Responsibilities

All supervisors and Department Heads who receive a complaint or information about suspected harassment or discrimination, observe what may be harassing behavior or have any reason to suspect that harassment is occurring, are required to report such suspected harassment or discrimination to one of the Compliance Officers.

In addition to being subject to discipline if they engaged in harassing conduct themselves, supervisors and managers will be subject to discipline for failing to report suspected harassment or otherwise knowingly allowing harassment to continue.

Supervisors and managers will also be subjected to discipline for engaging in any retaliation.

B. Time for Reporting a Complaint

Prompt reporting of all complaints is strongly encouraged. All employees should be aware that appropriate resolution of complaints and effective remedial action is only possible when complaints are promptly filed.

C. Confidentiality and Privacy

The County shall keep complaints as confidential as is consistent with a thorough investigation, applicable collective bargaining agreements, and other laws and regulations regarding employees. To the extent complaints made under this Policy implicate criminal conduct, the County may be required by law to contact and cooperate with the appropriate law enforcement authorities.

D. Acknowledgment of Complaint

Upon receipt of a verbal or written complaint, the Compliance Officer should contact the reporter to confirm that the complaint has been received. If the reporter does not receive such confirmation promptly, she/he is encouraged to contact a Compliance Officer or his/her supervisor or the supervisor to whom the complaint was made to ensure its receipt. The purpose of this acknowledgment procedure is to ensure that all complaints are received by authorized individuals, carefully processed and promptly investigated.

SECTION 5: INVESTIGATION PROCEDURES**A. Timing of Investigations**

The County will promptly investigate all allegations of discrimination and harassment prohibited by this Policy. The length of the investigation will depend upon the complexity and particular circumstances of each complaint.

B. Method of Investigation

Investigations will be conducted by Compliance Officers, County's legal counsel, and/or other impartial persons designated by the Compliance Officers. The primary purposes of all investigations under this Policy will be to determine:

- Did the conduct complained of occur;
- Did the conduct complained of violate this Policy; and
- What remedial measures or preventative steps, if any, shall be taken

Investigations will necessarily vary from case to case and may typically include the following: fact-finding interviews, including of the accuser and the accused; document request, review and preservation; depositions; and observations or other reasonable methods. Investigators should pursue reasonable steps to investigate each complaint in a thorough and comprehensive manner. Any notes, memoranda, or other records created while conducting an investigation under this Policy shall be deemed confidential and privileged to the extent allowed by law.

Investigators will create a written documentation of the investigation (such as a letter, memo or email), which contains the following:

- A list of all documents reviewed, along with a detailed summary of relevant documents;
- A list of names of those interviewed, along with a detailed summary of their statements;
- A timeline of events;
- A summary of prior relevant incidents, reported or unreported; and
- The basis for the decision and final resolution of the complaint, together with any remedial actions.

C. Notification to Reporting Party, the Accused Party, and the Personnel Committee

The results of the investigation shall be communicated in writing to both the person filing the complaint and the accused party. **Findings of wrongdoing resulting from such investigation will be reported to the Personnel Committee in executive session within sixty (60) days, provided no delay to allow for law enforcement investigation is necessary.**

D. Remedial Measures

This Policy is intended to prevent all forms of unlawful discrimination and harassment and put an end to any prohibited discrimination or harassment that is found to have occurred. While disciplinary action may be appropriate in certain instances, punitive measures are not the exclusive means for responding to prohibited discrimination or harassment. During any investigation being conducted pursuant to this Policy, remedial measures may be taken if appropriate and necessary.

Any individual who is found to have engaged in prohibited discrimination or harassment or conduct which may be prohibited by this Policy may receive education, training, counseling, warnings, discipline, or other measures designed to prevent future violations of this Policy. Disciplinary action may include: warnings, suspension, or discharge from employment or such disciplinary action as may be permitted by applicable collective bargaining agreements and law. Any third party found to have engaged in discrimination or harassment of an employee may be barred from County property.

SECTION 6: PROHIBITION AGAINST RETALIATION AND ABUSE OF THE POLICY

Unlawful retaliation can be any action that could discourage an employee from coming forward to make a complaint or support a discrimination or harassment claim. Adverse action need not be job-related or occur in the workplace to constitute retaliation (e.g., threats of physical violence outside of work hours).

Retaliation against anyone for making a good faith complaint of harassment or discrimination, for opposing in good faith any practices forbidden by applicable anti-discrimination laws or for filing a good faith complaint with, or otherwise participating in any manner in an internal workplace investigation or an external investigation, proceeding or hearing conducted by any federal or state agency charged with enforcing employment discrimination laws is strictly prohibited by this Policy and by law.

Even if the alleged harassment or discrimination turns out to be unfounded, the individual is protected from retaliation if he/she had a good faith belief that the practices were in violation of this policy. However, the retaliation provision is not intended to protect persons making intentionally false charges of harassment or discrimination.

Complaints of retaliation should be brought directly to a Compliance Officer. Such complaints will be promptly investigated. If retaliation is found, the person retaliating will be subject to corrective action up to and including termination from employment, or in the case of a non-employee, an appropriate remedy up to and including termination of the business relationship.

SECTION 7: APPEALS

Any complainant or accused party who wishes to appeal the conclusion which the County reached in investigating a complaint filed under this Policy, may do so within ten (10) calendar days of receipt of the notification of the investigation outcome. Untimely submissions may not receive consideration. Such appeals must be made in writing to the Chair of the Personnel Committee. The appealing party shall be entitled to present evidence in writing as to why the conclusion was flawed, improper, or otherwise not supported by the evidence. The Personnel Committee's consideration and review of any such appeal shall be conducted confidentially in executive session. Following a review of that evidence, as well as the information obtained in the investigation process and conclusions derived therefrom, the Personnel Committee, or its designee, shall render a decision. That decision shall be final. The appealing party shall be notified of the decision in writing.

Nothing set forth in the Appeal Process above shall be construed to, in any way, confer upon either the complainant(s) or the person(s) accused of violating this Policy any right to appeal the Municipality's determination as to appropriate disciplinary and/or corrective action to be taken on meritorious complaints. In this regard, the Municipality at all times retains sole discretion to determine the appropriate disciplinary and/or corrective action to be taken with regard to a meritorious complaint.

SECTION 8: RECORD KEEPING

The County shall maintain a written record of all complaints of discrimination and/or harassment for a period of at least six years. The County shall also document the steps taken with regard to investigations, as well as conclusions reached and remedial action taken, if any. The County shall also maintain these documents for, at a minimum, six years.

The Municipality's records regarding alleged discrimination and harassment shall be maintained separate and apart from personnel records in a secure and confidential location.

SECTION 9: LEGAL PROTECTIONS AND EXTERNAL REMEDIES

Discrimination and harassment based on protected characteristics, including sexual harassment, are not only prohibited by the Municipality but are also prohibited by state, and federal law.

Aside from the internal process at the Municipality, employees may also choose to pursue legal remedies with the governmental entities referenced in the following laws.

In addition to those outlined below, employees in certain industries may have additional legal protections.

State Human Rights Law (HRL)

The Human Rights Law (HRL), codified as N.Y. Executive Law, art. 15, § 290 et seq., applies to all employers in New York State with regard to sexual harassment and harassment based on other protected characteristics set forth in this Policy, and protects employees, paid or unpaid interns and non-employees, regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with the Division of Human Rights (DHR) or in New York State Supreme Court.

Complaints with DHR may be filed any time **within one year** of the harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, **within**

three years of the alleged harassment, including sexual harassment. An individual may not file with DHR if they have already filed a HRL complaint in state court.

Complaining internally to the Municipality does not extend your time to file with DHR or in court. The one year or three years is counted from the date of the most recent incident of harassment.

You do not need an attorney to file a complaint with DHR, and there is no cost to file with DHR.

DHR will investigate your complaint and determine whether there is probable cause to believe that sexual or other illegal harassment has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If sexual or other illegal harassment is found after a hearing, DHR has the power to award relief, which varies but may include requiring your employer to take action to stop the harassment, or redress the damage caused, including paying of monetary damages, attorney's fees (in sex discrimination and sexual harassment cases only) and civil fines.

DHR's main office contact information is: NYS Division of Human Rights, One Fordham Plaza, Fourth Floor, Bronx, New York 10458. You may call (718) 741-8400 or visit: www.dhr.ny.gov.

Contact DHR at (888) 392-3644 or visit dhr.ny.gov/complaint for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to DHR. The website also contains contact information for DHR's regional offices across New York State.

Civil Rights Act of 1964

The United States Equal Employment Opportunity Commission (EEOC) enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 U.S.C. § 2000e et seq.). An individual can file a complaint with the EEOC anytime within 300 days from the discrimination or harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred. In general, employers must have at least 15 employees to come within the jurisdiction of the EEOC.

An employee alleging discrimination at work can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (TTY: 1-800-669-6820), visiting their website at www.eeoc.gov or via email at info@eeoc.gov.

If an individual filed an administrative complaint with DHR, DHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

Local Protections

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city or town in which they live to find

out if such a law exists. For example, employees who work in New York City may file complaints of sexual harassment with the New York City Commission on Human Rights. Contact their main office at Law Enforcement Bureau of the NYC Commission on Human Rights, 40 Rector Street, 10th Floor, New York, New York; call 311 or (212) 306-7450; or visit www.nyc.gov/html/cchr/html/home/home.shtml.

Contact the Local Police Department

If the harassment involves unwanted physical touching, coerced physical confinement or coerced sex acts, the conduct may constitute a crime. Contact your local police department.

SECTION 10: QUESTIONS

Any questions by employees of the Municipality about this Policy or potential harassment or discrimination should be brought to the attention of one of the Compliance Officers. The names, addresses, and telephone numbers of the Compliance Officers are listed in *Section 11* of this Policy.

SECTION 11: COMPLIANCE OFFICERS

County Human Resources Director 518-761-6482 1 st Floor, Municipal Center 1340 State Route 9, Lake George, NY 12845	County Administrator 518-761-6539 2 nd Floor, Municipal Center 1340 State Route 9, Lake George, NY 12845
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SECTION 12: EFFECTIVE DATE AND POLICY DISSEMINATION

The effective date of this Policy shall be February 15, 2019. The County Human Resources Director shall ensure that this Policy is adequately disseminated and made available to all employees of the Municipality. This Policy shall be distributed each year. In addition, copies of this Policy and Complaint Form shall be maintained in the office of each Compliance Officer as well as the Municipality's Policy Book that is available at the office of the Clerk of the Board.

Upon the effective date of this Policy, the provisions of this Policy shall supersede and replace the following prior Municipality policies and regulations regarding employee discrimination and harassment: Warren County Plan and Program on Workplace Harassment adopted by Resolution 304 of 2013.

ACKNOWLEDGMENT OF RECEIPT OF WARREN COUNTY'S POLICY AGAINST DISCRIMINATION AND HARASSMENT

Warren County is committed to a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subjected to harassment or discrimination in the workplace. It is the County's policy to provide a workplace environment free from harassment and discriminatory practices.

Warren County has adopted and disseminated a revised Policy Against Discrimination and Harassment. Please sign the attached acknowledgment that you have received a copy of the revised Policy, have reviewed it, and have been afforded an opportunity to ask a Compliance

September 18, 2020

633

Officer any questions you may have regarding the Policy. Return the signed acknowledgment to Human Resources.

Thank you for your assistance in this matter. If you have any further questions regarding this Policy, feel free to contact the County Human Resources Director.

ACKNOWLEDGMENT OF RECEIPT OF MUNICIPALITY'S POLICY AGAINST DISCRIMINATION AND HARASSMENT

I, _____, have received the County's Policy Against Discrimination and Harassment. I have reviewed this Policy, and I have had the opportunity to ask questions regarding the Policy.

Signature of Employee

Date

COMPLAINT FORM

In order to assist us in investigating your allegations of harassment, discrimination or retaliation in a prompt and thorough fashion, please complete this form to the best of your abilities and with as much detail as you are able. Once completed, please submit this form to a Compliance Officer identified in Section 11 of the County Policy Against Discrimination and Harassment. If additional space is needed in order to respond to any question below, please attach additional pages as necessary. Any questions regarding this form may be directed to a Compliance Officer. No individual will be retaliated against for filing a complaint.

Your Name: _____ Date Submitted: _____

Job Title: _____

Address: _____

Home phone: _____ Cell: _____ Work: _____
(Please circle the number you'd prefer us to call)

Email: _____

Name of Victim (if different than Complainant): _____

Basis of this complaint (check all that apply):

- Age
- Citizenship
- Disability
- Domestic violence victim status
- Familial Status
- Gender expression
- Gender identity
- Genetic predisposition
- Marital Status
- Military/veteran status
- National Origin
- Pregnancy
- Race/color
- Religion/Religious creed
- Sex/gender
- Sexual harassment

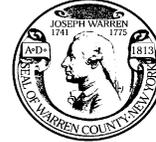
634

September 18, 2020

- A. Sexual orientation
- B. Transgender status

- C. Retaliation
- D. Other/Not Sure

If checked "Other/Not Sure," please briefly explain:



WARREN COUNTY DEPARTMENT OF HUMAN RESOURCES

Time(s) and date(s) the incident(s) took place:

Name(s) and office address of the individual who allegedly engaged in the harassment, discrimination or retaliation. If more than one, list all.

Name: _____

Location: _____

Describe the incident(s) which occurred with as much detail as you are able, including why you believe the incident(s) constitutes harassment, discrimination or retaliation (please attach any documentation or evidence you believe is relevant to the incident):

Describe briefly what you would consider to be appropriate resolution of the conduct described above: (Please note that Warren County retains the sole discretion and authority to determine the appropriate disciplinary and/or corrective action to be taken with regard to meritorious complaints. This question should not be construed in any way to constitute a forfeiture of that discretion or authority.)

Identify all persons who witnessed the incident(s) described above:

Please identify any other persons you believe have knowledge important to the incident(s) in question, including his/her contact information and a brief description of the knowledge held by each person:

Have you filed a complaint or charge with a Federal, State, or Local Government agency related to the incident(s) identified above?

Yes _____ No _____

Has this incident or occurrence been previously reported? [] Y [] N. If yes, when and to whom?

I swear or affirm that I have read the above complaint and that it is true to the best of my knowledge, information and belief.

Signature Date

For Employer Use Only – To be Completed Upon Receipt

Recipient of Complaint (print):

Date, Time and Manner (e.g. personal delivery, mailbox, etc.) Received:

Notes:

Adopted by unanimous vote.

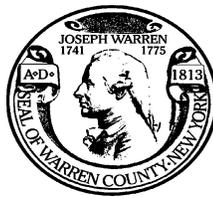
RESOLUTION NO. 339 OF 2020
Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ADOPTING OUT-OF-UNIT EMPLOYEE BENEFITS POLICY

WHEREAS, the Director of Human Resources presented to the Personnel & Administration Committee a Out-of-Unit Employee Benefits Policy, and

WHEREAS, the Personnel & Administration Committee has reviewed the policy and has recommended that the same be advanced to the full Board of Supervisors for consideration, now, therefore, be it

RESOLVED, that the Out-of-Unit Employee Benefits Policy annexed hereto, be and the same hereby is, adopted as the official Policy for Warren County.



WARREN COUNTY
OUT-OF-UNIT EMPLOYEE BENEFITS POLICY

SECTION 1. SALARY AND COMPENSATION PLAN

- A. All employees outside the bargaining units shall be compensated according to the Warren County Salary and Compensation Plan adopted by the Board of Supervisors and according to such further Resolutions as may be adopted by the Board from time to time. For the purposes of computing salaries and where applicable, overtime and other benefits, the annual salary of all employees outside the bargaining units (with the exception of the appointed and executive employees) shall be divided by 2,080 hours. The salaries of all appointed and executive employees outside the bargaining units shall be divided by 1,820 hours as set forth in Res. 439 of 2010.

SECTION 2. WORKDAY, WORKWEEK, OVERTIME

- A. **Regular Hours.** The regular hours of work in each day shall not exceed eight hours, except that the hours worked when attending an authorized out-of-town conference, training class, seminar or similar educational class may be more than eight hours but not more than 11 hours when the Department Head (or designee) and the employee agree that the time worked over eight hours (not more than 11), will be taken as authorized time off later in the same workweek. Agreement by the Department Head and employee must be in writing using a form provided by the County Attorney. If an agreement is not reached it is understood that the Department will either pay overtime or not authorize/require the employee to attend the conference, training class, seminar or similar education class for more than eight hours.
- B. **Overtime.** Overtime must first be authorized by the Department Head. When an employee who is required under law to receive overtime pay is authorized or required by the Department Head to work in excess of 40 hours per week, or more than eight hours in one day, he/she shall be entitled to receive compensation at the rate of time and one-half of his hourly rate of pay, except no overtime compensation shall be required under circumstances where an agreement is reached pursuant to division A. above.
- C. **Flex Time.** In addition to the foregoing, the regular hours in each day for all departments in which non-exempt employees outside the bargaining unit work shall not exceed eight (8) hours per day except where an employee and a Department Head agree that the employee may work in excess of eight (8), but not more than ten (10) and take authorized time off later in the same work week on an hour for hour basis. Hours worked under this provision must be tracked and marked as flex time on the employee timesheet. The employee shall not be entitled to overtime pay for the hours used as flex time.
- D. **Compensatory Time.** Notwithstanding the foregoing provisions of this section, non-exempt employees may elect to take time off duty in lieu of payment for overtime that they are requested or required to work. Compensatory time off shall be at the rate of one and one half hours off for each hour worked. The elections to accrue and take compensatory time off will be made in writing on forms prescribed by the County Administrator. In the absence of such election, the overtime work will be paid for at the regular overtime rate. Requests for compensatory time off shall be granted in the order that they are received. In the event that more than one request is received at the same time, seniority shall govern. Requests for compensatory time off shall not be made more than

thirty (30) days in advance. An employee may accumulate up to forty (40) hours of compensatory time off in lieu of overtime. All accumulated and unused compensatory time off shall be paid to the employee by separate check in the last payroll in each calendar year. The employee shall thereafter be allowed to once again start to accrue time for the following year. Approval of requests for use of compensatory time shall be conditioned upon the needs of the employee's department as determined in the sole discretion of the Department Head or designee.

- E. **Call in Pay.** Beginning January 1, 2020 the County will provide a guarantee of 1 hour call-in time at the rate of time and one-half whenever an overtime eligible employee is required and authorized to perform necessary work outside of normal working hours and when the time worked does not immediately precede a normal work shift or immediately follow a normal work shift.
- F. **Miscellaneous Compensation.** The County will reimburse an employee required by the County to use his/her private automobile for County business at the rate allowable by Internal Revenue Service rules as amended from time to time.

SECTION 3. DEFINITION OF EMPLOYEES

The following definitions shall apply:

Administrative Employee. Employees responsible for department activities in the absence of the Department Head or Deputy Department Head and who assist in the enforcement of departmental policies and regularly exercise discretion and independent judgment with authority to make important agency decisions. NOTE: Administrative positions are NOT subject to agency fee provisions.

Executive Employee. A Department Head or Deputy Department Head. NOTE: Executive positions are NOT subject to agency fee provisions.

Full-time Employee. A person who is employed by the County for a 12-month period of time and who works 35 hours per week or more.

Less than Half-time Employee. A person who is employed by the County for a 12-month period and works less than 20 hours per week.

Part-time Employee. A person who is employed by the County for a 12-month period and who works less than 35 hours per week but more than 20 hours per week.

Professional Employee. Employees performing work which requires knowledge of an advanced type in a position where the employees invention, imagination, and talent in a specialized field is required for project completion. Employees perform work which is unique to a career field (i.e., Law, Medicine, Planning), as distinguished from clerical, manual, mechanical or physical duties. NOTE: Professional positions are NOT subject to agency fee provisions.

Temporary Employee and Seasonal Employee. A person who is employed for a particular program or project for a period not exceeding six months.

SECTION 4. FRINGE BENEFITS

Part-time employees as herein defined shall receive fringe benefits in the same proportion as the ratio of the number of hours the employee works to the number of hours in the regular workweek. Less than part-time employees including less than half-time and temporary or seasonal employees shall receive no fringe benefits.

SECTION 5. HOLIDAYS.

A. **Paid Holidays.** All employees in County service shall be entitled to the following paid holidays:

1. New Year's Day;
2. Martin Luther King's Birthday;
3. President's Day;
4. Memorial Day;
5. Independence Day;
6. Labor Day;
7. Columbus Day;
8. Veteran's Day;
9. Thanksgiving Day;
10. Christmas Day.

B. **Holiday Pay.**

In order to be paid for a holiday, the employee must work the employee's last scheduled workday before and after the holiday, except with the approval of the applicable Department Head or designee. In the event an employee at a County facility operating seven days a week shall be denied holiday pay by reason of this provision, the employee shall have the right, within the same payroll period of the holiday or the payroll period immediately following said payroll period, to appeal the denial to the Human Resources Director who shall determine whether the employee shall be paid for the holiday. In making a decision, the Human Resources Director shall allow the employee, the employee's immediate supervisor or other designated representative and Administrator to be heard. The Human Resources Director shall render the decision in writing and shall include the basis or rationale for the decision. The decision shall be delivered to the employee, the employee's supervisor or designee and the Administrator.

C. **Working on Holidays.**

When a non-bargaining unit, Fair Labor Standards Act exempt employee is required, as part of the customary work schedule, to work on one of the officially-designated county holidays, or if such an employee is called to work on such a holiday, the employee shall be compensated at such employee's regular salary rate for the payroll period and receive leave credit for a full work day to be used within six months of the date of such accrual with the department head's prior approval (which approval shall not be unreasonably withheld). If

such employee's normally scheduled day off falls on the official holiday, the employee shall likewise accrue one full work days' leave to be used within six months upon prior approval of the department head (which such approval shall not be unreasonably withheld).

D. Weekend Holidays.

1. Full-time employees will be paid the regular weekly salary without deduction when one (1) of the above holidays is observed during the workweek.
2. Part-time employees will be paid at their regular wage for the day when a holiday falls or is observed within their respective workweek schedule.
3. Temporary and seasonal employees as defined herein will be paid their regular wage for the day where a holiday falls or is observed within their respective workweek schedule.
4. If a holiday falls on a Sunday, it will be observed on the next day thereafter. If it falls on a Saturday, it will be observed on the preceding Friday.
5. If a holiday falls on any other day, the General Construction Law and amendments then in effect will govern the day of its observance.
6. If a holiday falls during a vacation period, the day will not be charged against the employee's vacation credits. Vacation days are charged solely against working days.
7. Any employee not in an executive, administrative or professional position who is required to work on one(1) of the scheduled holidays shall be paid time and one-half ($\frac{1}{2}$) plus the holiday pay if the holiday falls during the employee's regular workweek schedule. Election Department employees shall be given an additional day off if required to work on Election Day.
8. Any employee not in an executive, administrative or professional position who is called into work on a contract holiday shall be paid time and one-half ($\frac{1}{2}$) plus the holiday pay.

For the purposes of this Section the day to be considered the holiday shall be the day observed by the County as the holiday irrespective of whether such day is the actual holiday. This regulation shall be waived for the following holidays: New Year's, Christmas and Independence Day. On such holidays, the day to be considered the holiday shall be the day on which the holiday actually falls.

E. Floating Holidays.

Subject to the provisions herein, full-time employees shall be entitled to two additional days of with pay at their usual daily rate. These days shall be known or referred to as "floating holidays" and shall be used within restricted periods of time. One floating holiday shall be taken between January 1st and June 30th of each year. The other shall be taken between July 1 and December 31 of each year. The days may be used in conjunction with vacation or personal days. Rules concerning scheduling and/or use shall be the same as those applicable to vacation days. The days must be taken. Days earned and not taken through no fault of the employee shall be treated in the same manner as vacation days not taken under the same circumstances. Part-time employees shall receive the benefit of the floating holidays in the same proportion as the ratio of the number of hours the employees work to the number of hours in the regular work week. In their first year, a new employee shall be entitled to the floating holidays provided that the new

employee was on the payroll at the time of the actual Lincoln's Birthday holiday or Election Day.

SECTION 6. VACATION, SICK LEAVE, PERSONAL LEAVE, BEREAVEMENT LEAVE.

A. Vacation Leave.

Employees Hired after January 18, 2013. All full-time and part-time employees commencing work on or after January 18, 2013 shall accrue leave from the date of hire on a pro-rated bi-weekly basis. Vacation time will be earned in the amounts outlined in the table in item number 2. Any leave time accrued shall not be considered earned until the newly hired employees have completed six (6) months of continuous service. Once six (6) months continuous service has been completed, the employee may use any of the accrued time or continue to save the time for future use in accordance with other applicable provisions of this agreement. If a new employee shall not complete six (6) months continuous service, the accrued time shall not be considered earned and shall not be payable to the employee upon termination or otherwise leaving the County. Any employee beginning work with Warren County shall always accrue all vacation time provided for herein on a pro-rata bi-weekly basis and such vacation time must be used not later than eighteen (18) months from the time earned or the vacation time shall be forfeited or lost and no compensation shall be made to the employee.

Employees Hired Prior to January 18, 2013. All full-time County employees hired prior to January 18, 2013 shall be entitled to a vacation with pay after completing one (1) years of total continuous service as follows:

1 year of service	10 working days
3 years of service	11 working days
4 years of service	12 working days
5 years of service	13 working days
6 years of service	14 working days
7 years of service	15 working days

An additional day of vacation shall be added each year until a maximum of twenty (20) working days are attained.

Vacation credits shall be computed from the day of entry into County service and computed on January 1st of each year. For the purpose of determining the effective date of earned vacation the period of service shall be computed from the 1st day of January in the year the employee was first appointed. Vacations shall be scheduled with the approval of the employee's Department Head, which approval shall not be unreasonably withheld. All vacations shall be taken in the calendar year during which the employee becomes entitled thereto. Vacation credits shall not be carried over from one (1) calendar year to another or used in whole or in part any year except the year in which it is

due; provided, however, that the County will allow an employee: 1) to carry part of the vacation time earned in one calendar year over into the succeeding calendar year upon advance notice to the Department Head, and solely as a continuation of a planned trip commenced in the twelfth (12th) month of the calendar year; or 2) to carry over up to five (5) vacation days, not taken through any fault of the employee, into the succeeding calendar year, upon notice to the Department Head by December 1st of the current calendar year, to be taken no later than June 1st of the succeeding calendar year.

Vacation Provisions Applicable Regardless of Date of Hire:

1. Vacation leave may be taken in one hour increments. A vacation day taken the day before or day after a holiday must be approved in advance by the Department Head.
2. The period of employment referred to above shall be for a period of total service in Warren County employment. Vacation credits shall be computed from the day of entry into County service.
3. A day of vacation shall be a working day.
4. All vacation time must be taken with the time frames provided and any time not so taken shall be forfeited or lost and no compensation shall be made to any employee, except that vacation time earned and not taken shall be paid to the employee upon application to the Warren County Board of Supervisors and a finding by such Board that 1) in the case of an employee who is not a Department Head that the employee was requested to not take vacation time or was affirmatively denied the opportunity to take vacation time at any time during the time frames herein provided by the Department Head or 2) in the case of a Department Head, the Department Head was requested by the Board of Supervisors to not take vacation or was affirmatively denied the right to take vacation or 3) with regard to any employee injury or disability prevented the use of vacation time. The application provided for herein must be made within 6 months of the end of the year in which the use of vacation time was earned and payment, if awarded, will be at the rate earned. Failure to make such an application shall constitute forfeiture and/or waiver of right to be compensated for qualifying unused vacation time and the County shall have no continuing liability therefore.
5. Time earned and not otherwise taken through no fault of the employee as provided herein, shall be paid to an employee at the time of his/her termination of service.
6. Part-time employees and full-time employees who work less than forty (40) hours per week will be entitled to vacation credits based on their regular workday and regular workweek.
7. In order to be paid for a vacation day, the employee must work the employee's last scheduled work day before and after the vacation day, except with the employee's supervisor's approval.

B. Sick leave.

1. Absence from duty by an employee by reason of sickness or disability of himself or herself shall be considered "sick leave".

2. A new full-time employee who is paid on an annual basis and was hired after January 18, 2013 shall be entitled to sick leave with pay on the basis of ten (10) working days in each year. The ten (10) working days per year allowed to an employee for sick leave will be earned at the rate of one (1) day of sick leave for each month of employment except for the sixth and twelfth months during the year of employment where no days will be earned. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may require a physician's statement for any absence of more than three (3) consecutive days.
3. All full-time employees who are paid on an annual basis and were hired prior to January 18, 2013 shall be entitled to sick leave with pay on the basis of one (1) working day per month and no more than twelve (12) working days in each year. Such sick leave with pay shall be granted to the employee by the Department Head. The Human Resources Director may require a physician's statement for any absence of more than three (3) consecutive days.
4. Employees shall be allowed to take sick leave in no less than one (1) hour intervals.
5. Absence from duty by an employee by reason of sickness or disability of an immediate member of employee's family shall also be considered "sick leave", provided, however, 1) the sickness or disability of the immediate family member must require the physical presence and actual assistance of the employee; 2) a full-time employee may use no more than 10 or the maximum number of sick leave days the employee has available for use, whichever is less, in any calendar year for immediate family member sickness or disability and the number of days available for use by the part-time employee shall be that portion of 10 days which is in the same proportion to the number of hours worked when compared to full time employees and in no event shall exceed that the employee has accrued; 3) the use of sick leave for immediate family sickness or disability shall be subject to the same rules of use as are applicable to the employee's use of sick leave for employee's own sickness or disability including disciplinary action should the sick leave not be used in accordance with the rules specified herein; 4) the use of sick leave for immediate family member sickness or disability shall be subtracted from or charges to the employee's sick leave balance in the same manner as if used for the employee's own sickness or disability; and 5) immediate family member shall mean mother, father, husband, wife, brother, sister, child, grandparent, grandchild, mother-in-law, father-in-law, and any relative or person residing in the immediate household of the employee.
6. No employee shall receive any part of his/her compensation while absent from duty because of sickness or disability except as herein provided.
7. The days allowed to an employee for such leave with pay may be accumulated to a maximum of one hundred sixty five (165) days, and may be kept to his or her credit for future sick leave with pay.
8. In the event that any employee utilizes the sick leave benefits provided by

this Section while not actually sick, such employee will be subject to disciplinary proceedings.

9. Any employee hired prior of January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, who has not used all of his/her accumulated sick leave at the time of his/her retirement, he/she shall be paid in cash at the hourly rate then in effect, for one-half (½) of the accumulated sick leave to his/her credit, with a maximum of seventy (70) days to be paid in cash.
10. Any employee hired after January 18, 2013 who is not represented by a union or collective bargaining agreement, with the exception of Sheriff's Office employees and elected officials, will receive no sick leave
11. Any bargaining unit employee of the Sheriff's Office who has not used all of his/her accumulated sick leave at the time of his/her retirement shall be paid in cash at the hourly rate then in effect, for one-half (½) of the accumulated sick leave to his/her credit, with a maximum of ninety (90) days to be paid in cash.
12. Part-time employees will earn sick leave' credits based on their workday and workweek.
13. Less than half-time, temporary and seasonal employees shall not be entitled to receive sick leave credits.

Personal leave.

C.

1. Personal leave is leave with pay for personal business, including religious observance, without charge against accumulated vacation credits.
2. Full-time employees in County service shall be entitled to personal leave not exceeding a total of three days in each year.
3. Part-time employees will earn personal leave credits based on their workday and workweek.
4. Less than half-time, temporary and seasonal employees shall not be entitled to personal leave credits.
5. Personal leave shall not be cumulative and no part thereof shall be carried over from one calendar year to another. Unused personal leave shall not be liquidated in cash at the time of separation, retirement or death. Personal leave shall be granted only by prior approval of the Department
6. Head and only at a time convenient to the Department, and may be taken in multiples of not less than one hour.
7. An employee shall not be entitled to personal leave time until after four months of continuous employment.
8. Each new full-time permanent employee shall be credited with one day of personal leave after four months of continuous employment and one

additional day of personal leave after eight months of continuous employment and by an additional day of personal leave at the end of the tenth month of employment, except all new employees shall have three personal leave days credited as of January 1, whether they have completed ten months of service or not.

D. **Leave of absence.**

1. **Military leave.** County employees who are members of military reserve units and are required to go on active duty for training purposes shall be entitled to leave without loss of pay for such time as is necessary to fulfill such military training obligation, but not exceeding 30 workdays per calendar year. Payment shall not be made to such employee unless a copy of the military orders is submitted to the Department Head.
2. **Medical leave, education leave and family leave.**
 - a. To request a leave of absence under the Family and Medical Leave Policy, please refer to the Family and Medical Leave Policy for Warren County Employees found in Resolution 217 of 2015.
 - b. Extension of authorized medical leave will be granted after an approval by the Department Head and the Personnel Committee of Warren County.
 - c. Unpaid educational leave may be requested up to a period not to exceed 10 months.
 - d. All requests for leave shall be approved by the Department Head and the County Director of Human Resources prior to the granting of leave. Employees shall receive a reason in writing for any denial of a request for leave.
Upon termination of an authorized leave of absence, the employee will
 - e. be reinstated without interruption of service, rights and benefits.
 - f. In the event an employee is reinstated in his/her old position within two months from the date he/she has resigned or for any reason has left his/her position, he/she will be reinstated with all his/her accumulative rights and benefits as if no interruption in service has occurred.

E. **Bereavement leave and funeral leave.**

1. Employees may be absent from work without loss of pay by reason of death in the immediate family up to a maximum period of three (3) working days, commencing from the date of death of the family member or day before the funeral. Immediate family includes only mother, father, husband, wife, brother, sister, child, grandparent, grandchild, mother-in-law, father-in-law and any relative or person residing in the immediate household of the employee.
2. Employees may be absent from work without loss of pay for one day to attend the funeral of the employee's brother-in-law, sister-in-law, or grandparent-in-law.

3. When extreme weather conditions will not allow for a burial until spring, an employee may reserve and schedule a day of the bereavement leave discussed above for such reason.
- F. **Employee approval.** The employer shall not have the right to charge any employee's leave credits without that employee's approval.
- G. **No discrimination.** The County shall administer the policies set forth in this Resolution in a manner which will be fair and impartial to all employees and there shall be no discrimination against any employee because of age, race, creed, color sexual orientation, national origin military status, sex, disability, predisposing genetic characteristics, or marital status.

SECTION 8. HEALTH INSURANCE AND DENTAL INSURANCE PLANS.

A. Employee Eligibility.

Warren County employee shall be eligible for coverage under the Warren County Health Insurance Plan if any of the following conditions apply:

1. Said employee is employed at a rate of at least thirty (30) hours per week on a regularly scheduled basis, or
2. Is employed less than thirty (30) hours per week:
 - a. Is a paid elected official; or
 - b. Is a paid member of a public legislative board.
3. Health insurance benefits for full-time (30+ hours per week) non-bargaining unit employees who began work with Warren County prior to December 21, 2012 shall be as follows:
 - a. Effective June 1, 2017, the County shall offer health insurance to current full-time employees not part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualifications and election of the employee) provided that the employee contributes fifteen percent (15%) of the health insurance premium. Commencing December 1, 2017, the amount of the aforesaid contribution shall be increased to seventeen percent (17%). Commencing December 1, 2018, the amount of the aforesaid contribution shall be increased to eighteen percent (18%).
 - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The health insurance coverage option(s) afforded eligible retirees under 65 years of age shall be the same as that provided to eligible active employees. The Health Insurance coverage option(s) afforded eligible retirees 65 years of age and older shall

be through Medicare Advantage Plans or similar plans offered to eligible Union employee retirees with the same status;

- d. The County will offer coverage to full-time non-bargaining unit employees who retire, provided that said employee a) has at least ten (10) years of total service as a Warren County employee; b) has retired under the New York State Retirement System or is retired and is receiving or will receive Social Security Benefits and would have been eligible to retire and receive benefits under the New York State Retirement System if the employee had been a participant in said Retirement System; c) is enrolled in the Warren County Health Insurance Plan at the time of retirement; d) the contribution to be paid toward the health insurance premium by all eligible retirees under the age of sixty-five (65) shall be the amount equivalent to the amount paid by active eligible employees and may be increased or otherwise changed from time-to-time; the contribution to be paid by current active eligible employees who become retirees sixty-five (65) or older, after August 16, 2013 and who began employment with Warren County prior to December 21, 2012, shall be a percentage equal to that percentage being contributed by active full-time employees commencing work prior to December 21, 2012, as may be increased or otherwise changed from time-to-time.
 - e. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.
4. Health insurance benefits for new full-time (30+ hours per week) non-bargaining unit employees beginning work with Warren County on or after December 21, 2012 shall be as follows
- a. Effective June 1, 2017, the County shall offer health insurance to current full-time employees no part of any collective bargaining unit on an individual, two-person or family coverage basis (depending on the qualification and election of the employee) provided that the employee contributes twenty-two percent (22%) of the health insurance premium. Commencing December 1, 2017, the amount of the aforesaid contribution shall be increased to twenty-four percent (24%). Commencing December 1, 2018, the amount of the aforesaid contribution shall be increased to twenty-five percent (25%).
 - b. All health insurance coverage shall be afforded with the maximum co-pay of 25/40 for office co-pays and 10/30/50 for drug plan co-pays.
 - c. The County will offer health insurance Medicare Advantage plans or similar plans to full-time non-bargaining unit employee who

retire, provided that said employee a) retires from the New York State Retirement Plan; b) had insurance coverage in the previous ninety (90) day period; c) is sixty-five (65) years of age or older; d) has at least twenty (20) years total full-time county service; e) pays a percentage equal to that shared percentage being contributed by active fulltime employees commencing work on or after December 21, 2012, as may be increased or otherwise changed from time to time. If the employee leaves County service before reaching the age of sixty-five (65), the employee shall not be entitled to continue health insurance through Warren County. Once the employee who leaves the County reaches sixty-five (65) years, assuming all other eligibility criteria outlined above are met, the employee may then elect to receive benefits outlined above.

- d. Two members of the same family employed by the County may only be enrolled in one (1) health insurance plan. However, if two (2) members of the same family employed by the County are eligible to be enrolled in a two-person plan, each employee may enroll in their own individual plan but the County will contribute a maximum total amount equal to the County's contribution to a two person plan.

B. Coverage in Retirement.

1. Eligibility in retirement is as set forth in Section 1. Employees with at least 10 years total service as a Warren County employee, vested status who leaves County employment prior to retirement under the New York State Retirement System may continue coverage in Warren County Health Insurance Plan by paying both the employer and employee shares of the health insurance premium. After retirement begins, said employee shall be liable for only the employee share of the premium.
2. An active employee who is eligible for coverage and has elected not to enroll in the County Plan during his active employment may enroll in the Plan at any time prior to retirement during an open enrollment period.
3. A covered employee or retired employee who fails to remit the required premiums shall be terminated from coverage
4. An employee who is eligible for coverage at the time of retirement and who elects not to continue coverage or to not enroll for coverage as a retired person shall be eligible to enroll for coverage after retirement provided such employee has at least twenty (20) years of total service as a Warren County employee.

C. Death of an Employee While in Service.

The surviving spouse and minor children of a Warren County employee who dies while in service and prior to retirement shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee was vested under the New York State Retirement System at the time of his/her death.

D. Death of Retiree.

The surviving spouse and minor children of a retired Warren County employee shall be eligible for continued coverage under the Warren County Health Insurance Plan and shall pay only the employee share of the premium under the following conditions:

1. the deceased employee had at least ten (10) years of total service as a Warren County employee; and
2. the deceased employee had retired and was eligible for or receiving benefits under the New York State Retirement System at the time of his/her death.

"Continued coverage" as used in this in this Resolution shall mean the coverage available to all Warren County employees and members of the employee's family.

SECTION 9. RETIREMENT PLANS AND DEATH BENEFITS

A. Retirement - generally.

Retirement benefits and death benefits, to the extent available, are provided through the New York State and Local Employees' Retirement System. Information concerning the nature and extent of the retirement benefits may be obtained through the Human Resources Department and/or from the New York State and Local Employees' Retirement System.

B. Career retirement plan.

The County has adopted a Resolution providing for a Career Retirement Plan for County-employees pursuant to N.Y. Retire. & Soc. Sec. Law § 75-i. The foregoing shall be amended to the extent necessary to reflect changes in the N.Y. Retire. & Soc. Sec. Law as it applies to so-called "Tier Three" category employees. Such plan shall become effective upon compliance with applicable New York State laws and implementation by the New York State Retirement and Social Security System.

C. Guaranteed ordinary death benefit.

The County has adopted a Resolution providing for a guaranteed ordinary death benefit under N.Y. Retire. & Soc. Sec. Law § 60-b as amended by the Laws of 1970 which provides, for County employees who qualify, a guaranteed minimum death benefit of three times the annual rate of pay but limited to \$20,000.

SECTION 10. MISCELLANEOUS PROVISIONS.**A. Coffee breaks.**

All employees shall be allowed one coffee break during each four hours of his/her regular day and each Department Head shall establish such rules and regulations as may be necessary to implement these employee rest periods.

B. Annual statement of accrued time.

Each employee will view his/her time and accruals electronically unless there is no computer access available in the employee's workplace. Each employee who does not have computer access in the employee's workplace will receive a paper copy of his/her time or leave through the Human Resources Department.

C. Submission of time records.

For the purpose of maintaining leave balances, all employees are to submit weekly time records using Novatime. Overtime payment for those non-exempt employees not deemed executive, administrative or professional shall be listed on weekly time records. Hours reported in excess of 40 hours weekly for those employees designated executive, administrative or professional are NOT eligible for overtime compensation.

D. Medicare premiums.

Upon the exclusion from the coverage of the County's health insurance plan of the supplemental medical insurance benefits under Medicare, the amount of such Medicare premium will be deducted from contributions payable by the employee and the employer contributions to the Health Insurance Fund shall be adjusted as necessary to provide such payments.

E. Workers' compensation and disability insurance.

Warren County Workers' Compensation and Disability Insurance is through self-insurance and benefits and use or credit of sick leave will be in accordance with the rules established thereunder.

F. Jury duty compensation.

The County will pay an employee for the first three (3) days of jury service. Commencing with the fourth day of jury service, the County will pay an employee who serves on a jury the difference between the jury pay and 40 hours pay at straight time. Volunteers will not be paid and provisions must be made for reporting for work on short court sessions or days when the County is working although the Court may not be in session. No payment will be made to any employee who is exempt by law and waives the exemption by failing to claim the exemption or by volunteering to serve.

G. Training programs.

County employees shall be allowed to take job related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 50% of the cost for tuition and fees incidental to taking the course.

H. Job-related course benefit.

1. County employees who are not represented by a union or collective bargaining agreement, with the exception of elected officials, shall be allowed to take job related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 50% of the cost for tuition and fees incidental to taking the course. If an employee does not work for at least 18 consecutive months after completing a course for which the County has reimbursed the employee for 50% of the cost of tuition and fees, the employee will refund the County the total amount paid by the County to the employee.
2. Non-bargaining employees of the Sheriff's Office shall be allowed to take job-related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employees for 50% of the cost of tuition and fees incidental to taking the course. If an employee does not work for at least 18 consecutive months after completing a course for which the County has reimbursed the employee for 50% of the cost of tuition and fees, the employee will refund the County the total amount paid by the County to the employee.

I. Employee indemnification.

The indemnification benefits of N.Y. Pub. Off. Law § 18 has been conferred upon all County employees, provided such employee complies with all of the requirements of N.Y. Pub. Off. Law § 18.

J. Americans with Disabilities Act.

The County shall comply with the applicable provisions of the Americans with Disabilities Act.
Adopted by unanimous vote.

RESOLUTION NO. 340 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES

WHEREAS, Warren County has offered health insurance through Humana for Medicare eligible retirees receiving Medicare benefits, and

WHEREAS, as a result of a review of the Medicare Advantage health insurance program performed by the County's health insurance broker, Jaeger & Flynn Associates, Inc., it has been recommended that the County renew the Humana Medicare Advantage plan for

Medicare eligible County retirees, now, therefore, be it

RESOLVED, that Warren County renew its benefit plan with Humana as its Medicare Advantage insurance provider at a monthly premium of One Hundred Sixty-Five Dollars and Three Cents (\$165.03), and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all documents and/or agreements that may be necessary to renew the Medicare Advantage Plan with Humana; said documents and/or agreements to be in a form approved by the County Attorney, for a term commencing January 1, 2021 and terminating December 31, 2021, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

RESOLUTION NO. 341 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING CONTINUATION OF HEALTH, DENTAL, VISION AND VOLUNTARY LIFE AND ACCIDENT INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES

WHEREAS, on December 1, 2017 Warren County transitioned to a self-funded health insurance/prescription plan for County officers, employees and retirees (pre-Medicare eligible), and WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc., has recommended that Warren County continue its insurance/prescription plan with Blue Shield for officers, employees (30 hrs./week) and retirees (pre-Medicare eligible), as well as its dental insurance plan with Delta Dental, vision insurance plan with Empire Blue View Vision, and voluntary life and accident insurance plan with Guardian to include critical illness, now, therefore, be it

RESOLVED, that Warren County renew its benefit plans for County officers, employees and retirees (pre-Medicare eligible) in accordance with the terms and provisions provided for above, at premium equivalents not to exceed those listed below:

Blue Shield EPO 5098

Individual	\$ 759.95
Two Person	\$1557.87
Family	\$2184.57

Blue Shield HDEPO 6398

Individual	\$579.49
Two Person	\$1187.95
Family	\$1665.84

Delta Dental

Individual	\$29.75
Family	\$76.56

Empire Blue View Vision

Individual	\$5.42
Family	\$13.58

Guardian Critical Illness Premium

	18-29	30-39	40-49	50-59	60-69
Individual	\$4.40	\$6.20	\$12.20	\$23.70	\$41.40
Two Person	\$7.40	\$10.10	\$19.10	\$36.35	\$62.90
Individual + Child(ren)	\$4.40	\$6.20	\$12.20	\$23.70	\$41.40
Family	\$7.40	\$10.10	\$19.10	\$36.35	\$62.90

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all documents and/or agreements of any kind or nature that may be necessary to renew the health insurance with Blue Shield, to renew the Voluntary High Deductible Option with Blue Shield including a Medical Expense Reimbursement Plan (MERP), to renew the agreement with Delta Dental, to renew the agreement with Empire Blue View Vision and renew the agreement with Guardian Voluntary Life and Accident, to include Critical Illness, in a form approved by the County Attorney, for a term commencing December 1, 2020 and terminating November 30, 2021, at which time all policies will once again be reviewed.

Adopted by unanimous vote.

RESOLUTION NO. 342 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET FOR ELEVATOR REPAIR AND UPGRADE; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000) from the Reserve, Rehab County Buildings (A.871.00) to Budget Code A.1620 413, Buildings, Repair & Maint.-Bldg/Property, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 343 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR GENERAL CONSTRUCTION CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for General Construction Contract Services for Capital Project H350, Court Space Expansion Project (WC 40-20), and

WHEREAS, the bids were opened on September 24, 2020 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on September 18, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to general construction contract services for Capital Project H350, Court Space Expansion Project, pursuant to the terms and provisions of the specifications (WC 40-20) and proposal, for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H350.9550 280 Court Space Expansion, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 344 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR PLUMBING CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Plumbing Contract Services for Capital Project H350, Court Space Expansion Project (WC 40-20), and

WHEREAS, the bids were opened on September 24, 2020 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on September 18, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to plumbing contract services for Capital Project H350, Court Space Expansion Project, pursuant to the terms and provisions of the specifications (WC 40-20) and proposal, for

a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H350.9550 280 Court Space Expansion, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 345 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR ELECTRICAL CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Electrical Contract Services for Capital Project H350, Court Space Expansion Project (WC 40-20), and

WHEREAS, the bids were opened on September 24, 2020 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on September 18, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to electrical contract services for Capital Project H350, Court Space Expansion Project, pursuant to the terms and provisions of the specifications (WC 40-20) and proposal, for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H350.9550 280 Court Space Expansion, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 346 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR HVAC CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for HVAC Contract Services for Capital Project H350, Court Space Expansion Project (WC 40-20), and

WHEREAS, the bids were opened on September 24, 2020 and the recommendation of the lowest responsible bidder could not be approved by the Superintendent of the Department of Public Works prior to the Board of Supervisors meeting on September 18, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of the Department

of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to HVAC contract services for Capital Project H350, Court Space Expansion Project, pursuant to the terms and provisions of the specifications (WC 40-20) and proposal, for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project No. H350.9550 280 Court Space Expansion, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 347 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE INSURANCE RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Fifty Thousand Dollars (\$50,000) from the Insurance Reserve Fund Budget Code A.863.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.4010 419	Health Services, Settlements	\$50,000

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Wild

Adopted.

RESOLUTION NO. 348 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO BLUE SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING THE HEALTH INSURANCE ACCOUNT

WHEREAS, pursuant to Resolution No. 324 of 2017, the Warren County Board of Supervisors authorized the transition to a self-funded health insurance/prescription plan for County officers, employees and retirees (less than sixty-five years of age), and

WHEREAS, the County's health insurance broker, Jaeger & Flynn Associates, Inc. has suggested that Warren County request a letter of credit from Glens Falls National Bank & Trust Company in the amount of Two Hundred Fifty-Three Thousand Five Hundred Dollars (\$253,500) to be submitted to Blue Shield of Northeastern New York as an alternative to pre-funding the

account with Blue Shield of Northeastern New York, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes Glens Falls National Bank & Trust Company to issue a letter of credit on behalf of Warren County to Blue Shield of Northeastern New York in the amount of Two Hundred Fifty-Three Thousand Five Hundred Dollars (\$253,500).

Adopted by unanimous vote.

RESOLUTION NO. 349 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to close the following Capital Projects and return remaining funds to the funding source:

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>ESTIMATED FUNDS</u>	<u>FUNDING SOURCE</u>
H199	Corinth Road Reconstruction	\$41,276.64 \$81,575.36	A.9950 910 (Transfers - Capital Projects, Interfund Transfers) D.9950 910 (County Road, Transfers - Capital Projects, Interfund Transfers)
H200	Quaker Road Signals	\$0.00	N/A
H219	Railroad Track Restoration	\$0.00	N/A
H258	Tannery Bridge over Stony Creek	\$5,194.55	D.9950 910 (County Road, Transfers - Capital Projects, Interfund Transfers)
H338	Lake George Environmental Park	\$23,917.83	A.9950 910 (Transfers - Capital Projects, Interfund Transfers)
H361	Brant Lake Lower Dam	\$6,025.19	D.9950 910 (County Road, Transfers - Capital Projects, Interfund Transfers)

Adopted by unanimous vote.

RESOLUTION NO. 350 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED
STATE/FEDERAL RECEIVABLES FROM CAPITAL PROJECTS**

WHEREAS, the Superintendent of the Department of Public Works has requested to write off uncollected State/Federal receivables for the following Capital Projects in the total amount of Ninety-Seven Thousand Seven Hundred Twenty-Six Dollars and Twenty-Two Cents (\$97,726.22), as follows:

<u>CAPITAL PROJECT</u>	<u>TITLE</u>	<u>STATE/FEDERAL RECEIVABLE</u>	<u>FUNDING SOURCE</u>
H199	Corinth Road Reconstruction	\$22,118.22	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)
H200	Quaker Road Signals	\$11,283.00	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)
H219	Railroad Track Restoration	\$534.00	A.9950 910 (Transfers-Capital Projects, Interfund Transfers)
H258	Tannery Bridge over Stony Creek	\$63,791.00	D.9950 910 (County Road, Transfers-Capital Projects, Interfund Transfers)

and,

WHEREAS, the Finance Committee has considered and approved the request, now, therefore, be it

RESOLVED, that State/Federal receivables in the amount of Ninety-Seven Thousand Seven Hundred Twenty-Six Dollars and Twenty-Two Cents (\$97,726.22) have been deemed uncollectible and such amounts be written off by the County Treasurer, as outlined above.

Adopted by unanimous vote.

RESOLUTION NO. 351 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING CAPITAL PROJECT NO. H199, CORINTH ROAD RECONSTRUCTION, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby amend Capital Project No. H199, Corinth Road Reconstruction, to reconcile final project costs and reimbursable funds, as follows:

- 3. The proposed method of financing such Capital Project consists of the following:
 - a. Decrease in Federal share in the amount of Nine Thousand Seven Hundred Ten Dollars and Fifteen Cents (-\$9,710.15);
 - b. Decrease in State share in the amount of Twelve Thousand Four Hundred Eight Dollars and Seven Cents (\$12,408.07);
 - c. Increase in Local share funding in the amount of Twenty-Two Thousand One Hundred Eighteen Dollars and Twenty-Two Cents (\$22,118.22) to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H199 - Corinth Road Reconstruction	\$22,118.22

Roll Call Vote:
 Ayes: 915
 Noes: 0
 Absent: 85 Supervisor Wild
 Adopted.

RESOLUTION NO. 352 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING CAPITAL PROJECT NO. H200, QUAKER ROAD SIGNAL IMPROVEMENTS PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby amend Capital Project No. H200, Quaker Road Signal Improvements Project, to reconcile final project costs and reimbursable funds, as follows:

- 3. The proposed method of financing such Capital Project consists of the following:
 - a. Decrease in State share in the amount of Eleven Thousand Two Hundred Eighty-Three Dollars (-\$11,283.00);

- b. Increase in Local share funding in the amount of Eleven Thousand Two Hundred Eighty-Three Dollars (\$11,283.00) to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H200 - Quaker Road Signal Improvements Project	\$11,283.00

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Wild

Adopted.

RESOLUTION NO. 353 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H200, QUAKER ROAD SIGNAL IMPROVEMENTS PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H200, Quaker Road Signal Improvements Project, as follows:

1. Capital Project No. H200, Quaker Road Signal Improvements Project is hereby increased in the amount of One Hundred Thirty-Six Thousand Six Hundred Forty-Seven Dollars and Forty-Three Cents (\$136,647.43).
2. The estimated total cost of Capital Project No. H200, Quaker Road Signal Improvements Project is now Six Hundred Nine Thousand One Hundred Forty-Seven Dollars and Forty-Three Cents (\$609,147.43).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Forty-One Thousand Five Hundred Four Dollars and Ninety-One Cents (\$41,504.91), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers; and
 - b. Local share funding in the amount of Ninety-Five Thousand One Hundred Forty-Two Dollars and Fifty-Two Cents (\$95,142.52), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H200 - Quaker Road Signal Improvements Project	\$136,647.43
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 354 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING CAPITAL PROJECT NO. H219, RAILROAD TRACK RESTORATION PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby amend Capital Project No. H219, Railroad Track Restoration Project, to reconcile final project costs and reimbursable funds, as follows:

3. The proposed method of financing such Capital Project consists of the following:
 - a. Decrease in Federal share in the amount of Four Hundred Twenty-Seven Dollars and Twenty Cents (-\$427.20);
 - b. Decrease in State share in the amount of One Hundred Six Dollars and Eighty Cents (-\$106.80);
 - c. Increase in Local share funding in the amount of Five Hundred Thirty-Four Dollars (\$534.00) to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H219 - Railroad Track Restoration Project	\$534.00
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 355 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING CAPITAL PROJECT NO. H258, WARRENSBURG ROAD (CR 3) OVER STONY CREEK (TANNERY BRIDGE) PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby amend Capital Project No. H258, Warrensburg Road (CR 3) over Stony Creek (Tannery Bridge) Project, to reconcile final project costs and reimbursable funds, as follows:

3. The proposed method of financing such Capital Project consists of the following:
 - a. Decrease in Federal share in the amount of Fifty-Three Thousand Seven Hundred Nineteen Dollars (-\$53,719.00);
 - b. Decrease in State share in the amount of Ten Thousand Seventy-Two Dollars (-\$10,072.00);
 - c. Increase in Local share funding in the amount of Sixty-Three Thousand Seven Hundred Ninety-One Dollars (\$63,791.00) to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H258 - Warrensburg Road (CR 3) over Stony Creek (Tannery Bridge) Project	\$63,791.00

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 356 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H384, CR 11 OVER FINKLE BROOK CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H384, CR 11 over Finkle Brook Culvert Replacement, as follows:

1. Capital Project No. H384, CR 11 over Finkle Brook Culvert Replacement is hereby increased in the amount of Twenty-Three Thousand One Hundred Fifty-Five Dollars and Fifty-Six Cents (\$23,155.56).
2. The estimated total cost of Capital Project No. H384, CR 11 over Finkle Brook

Culvert Replacement is now Eight Hundred One Thousand Nine Hundred Fifteen Dollars and Fifty-Six Cents (\$801,915.56).

- 3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Twenty-Three Thousand One Hundred Fifty-Five Dollars and Fifty-Six Cents (\$23,155.56), to be transferred from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H384 - CR 11 over Finkle Brook Culvert Replacement	\$23,155.56

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 357 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING CAPITAL PROJECT NO. H401, SAGAMORE ROAD RETAINING WALL; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H401, Sagamore Road Retaining Wall, as follows:

- 1. Capital Project No. H401, Sagamore Road Retaining Wall, is hereby established.
- 2. The estimated cost of such Capital Project is the amount of One Hundred Thousand Dollars (\$100,000).
- 3. The proposed method of financing such Capital Project consists of the following:
 - a. Transfer of funds in the amount of One Hundred Thousand Dollars (\$100,000) from Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of One Hundred Thousand Dollars (\$100,000) to Capital Project H401, Sagamore Road Retaining Wall, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H401 - Sagamore Road Retaining Wall	\$100,000.00
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 358 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE DEPARTMENT OF PUBLIC WORKS BUDGET; AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the Superintendent of the Department of Public Works has requested funding in the amount of One Hundred Thousand Dollars (\$100,000) to cover the cost of the engineering work for Capital Project H.401, Sagamore Road Retaining Wall, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed One Hundred Thousand Dollars (\$100,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$ 100,000

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:
 Ayes: 1000
 Noes: 0
 Absent: 0
 Adopted.

RESOLUTION NO. 359 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H254, Fire Training Center Project, as follows:

1. Capital Project No. H254, Fire Training Center Project is hereby increased in the amount of Twelve Thousand Nine Hundred Seven Dollars and Ninety-Three Cents (\$12,907.93).
2. The estimated total cost of Capital Project No. H254, Fire Training Center Project is now Six Hundred Forty Thousand Eighty-One Dollars and Thirty-Seven Cents (\$640,081.37).

- 3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Twelve Thousand Nine Hundred Seven Dollars and Ninety-Three Cents (\$12,907.93), to be transferred from Budget Code H.254.9950 2390, Fire Training Center Project, Capital Projects, Share of Joint Activity, Govt,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H254 - Fire Training Center Project	\$12,907.93
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 360 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Six Hundred Seventy-Seven Dollars and Twenty-Two Cents (\$677.22) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budget:

PROJECT	TITLE	AMOUNT
A.3640 220.1	Civil Defense, Office Equipment-Reserve	\$677.22

and be it further,

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 361 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**APPROVING AND ADOPTING WARREN COUNTY FORECLOSURE AUCTION 2020
SPECIAL GUIDELINES RELATED TO COVID-19 APPLICABLE TO THE SALE OF
PARCELS ACQUIRED BY THE COUNTY BY REASON OF FORECLOSURE OF TAX
LIENS**

WHEREAS, the County has adopted terms and conditions of sale applicable to those parcels acquired by the County by reason of the foreclosure of tax liens, said terms being last amended by Resolution Nos. 379 of 2011, 514 of 2012, 485 of 2013, 236 of 2014, 378 of 2014 and 339 of 2019, and

WHEREAS, the Director of the Real Property Tax Services Department is requesting special guidelines for the 2020 auction as a result of the COVID 19 pandemic, in addition to the adopted terms and conditions of sale, now, therefore, be it

RESOLVED, that the Warren County Foreclosure Auction 2020 Special Guidelines Related to COVID, as attached hereto in Schedule "A," are hereby adopted by the Warren County Board of Supervisors for the year 2020 only.

SCHEDULE A

**WARREN COUNTY FORECLOSURE AUCTION 2020
SPECIAL GUIDELINES RELATED TO COVID**

1. No more than fifty (50) people at any given time will be allowed into the County Courthouse for the Warren County Tax Foreclosure Auction.
2. Only registered bidders will be allowed to enter the Courthouse. NO spectators or anyone who has not registered to participate in the Auction will be allowed to enter the Courthouse.
3. Anyone that enters the Courthouse for the Warren County Tax Foreclosure Auction must wear a face mask at all times within the Courthouse, and must sanitize their hands prior to entering the Courthouse.
4. All persons who wish to enter the Courthouse and participate in the Warren County Tax Foreclosure Auction must complete and sign the attached COVID screening form.
5. Register only for the towns in which the property or properties you are interested in bidding on are located. The Auction will pause after the end of the sale for each town, and the people who are present in the Courthouse will leave the Courthouse before the sale for the next town begins. The people who have registered to bid for properties in the next town will then enter the Courthouse for the Auction. If you are not registered to bid on properties in the upcoming town, you cannot remain in the Courthouse.

SCHEDULE A

SCREENING FORM FOR: _____

According to the CDC, the term “symptomatic” includes the following symptoms or combinations of symptoms: Fever, cough, shortness of breath, or at least two of the following symptoms: fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell.

Date:	IF YOU ANSWER YES TO ANY OF THESE QUESTIONS, OR IF YOU FEEL ILL DURING THE DAY TODAY, PLEASE CONTACT YOUR HEALTHCARE PROVIDER IMMEDIATELY		
1. Do you have a fever (over 100.4) today? <input type="radio"/> YES <input type="radio"/> NO <input type="radio"/> DO NOT HAVE A THERMOMETER	2. Have you tested positive for COVID-19 in the past 14 days? <input type="radio"/> YES <input type="radio"/> NO	3. Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19? <input type="radio"/> YES <input type="radio"/> NO	4. Have you experienced any symptoms (as defined above) in the past 14 days? <input type="radio"/> YES <input type="radio"/> NO

I hereby attest that the information provided above is true:

Signed _____ Date _____
 Adopted by unanimous vote.

RESOLUTION NO. 362 OF 2020
Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AMENDING RESOLUTION NO. 339 OF 2019; APPROVING AND ADOPTING THE WARREN COUNTY REAL ESTATE AUCTION 2020 TERMS AND CONDITIONS OF SALE APPLICABLE TO THE SALE OF PARCELS ACQUIRED BY THE COUNTY BY REASON OF THE FORECLOSURE OF TAX LIENS

WHEREAS, the County has adopted terms and conditions of sale applicable to those parcels acquired by the County by reason of the foreclosure of tax liens, said terms being last amended by Resolution Nos. 379 of 2011, 514 of 2012, 485 of 2013, 236 of 2014, 378 of 2014 and 339 of 2019, and

WHEREAS, the Director of the Real Property Tax Services Department is requesting to amend the Terms and Conditions of Sale and the Purchase Offer Memorandum to reduce the buyer premium amount from six percent (6%) to five percent (5%), now, therefore, be it

RESOLVED, that the Terms and Conditions of Sale and the Purchase Offer Memorandum be, and hereby are amended to revise the buyer premium as outlined above.

Adopted by unanimous vote.

RESOLUTION NO. 363 OF 2020
Resolution Introduced by Supervisors Simpson and Merlino

**AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF
COUNTY OWNED RAILROAD TRACKS, TO INCLUDE PORTION USE OF THE
SOUTHERN PORTION AND INCREASE AMOUNT OWED IN 2020**

WHEREAS, pursuant to Resolution No. 74 of 2020 (previously amended by Resolution No. 214 of 2020), the Warren County Board of Supervisors authorized the Chairman of the Board of Supervisors to execute a license agreement with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2020 and terminating December 31, 2020, with the option for four (4) additional one (1) year renewals, for an amount of Twenty Thousand Dollars (\$20,000) for 2020, no less than Thirty-Five Thousand Dollars (\$35,000) for 2021 and no less than Forty Thousand Dollars (\$40,000) in years 2022, 2023 and 2024, and

WHEREAS, the Superintendent of Public Works is requesting an amendment agreement to include use of the southern portion of the railroad tracks (mile post 60 to mile post 55) for the remainder of 2020, resulting in a One Thousand Dollar (\$1,000) increase in the 2020 fee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Revolution Rail Company to include the southern portion of the railroad tracks (mile post 60 to mile post 55) for the remainder of 2020 and increase the fee paid to Warren County by One Thousand Dollars (\$1,000) for a total owed to Warren County for 2020 of Twenty One Thousand Dollars (\$21,000), for a term commencing upon execution by both parties and terminating December 31, 2020, with the option for four (4) additional one (1) year renewals upon mutual agreement, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 214 of 2020 will remain the same.

Adopted by unanimous vote.

CERTIFICATE OF APPOINTMENT

I, FRANK E. THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY RE-APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

<u>NAME/ADDRESS</u>	<u>TERM</u>
Annie McMahon (Warren County Employment & Training)	1/1/2020 - 12/31/2020
Peter Olesheski (Town of Johnsbury Resident) <i>Replacing Chris Hunsinger</i>	1/1/2020 - 12/31/2020

Dated: September 18, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

CERTIFICATE OF APPOINTMENT

I, FRANK THOMAS, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named person as member of the Saratoga-Warren-Washington Counties Workforce Development Board, for the term set opposite their name:

<u>NAME</u>	<u>SECTOR/AFFILIATION</u>	<u>TERM</u>
Appointing: Ash Anand (Replacing Mike Perez due to resignation)	President & CEO Lotus Group of Companies	9/1/20 -6/30/21

Dated: September 18, 2020

(Signed) **FRANK E. THOMAS, CHAIRMAN**
Warren County Board of Supervisors

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Lehman advised Diane Collins was inquiring if any support was being offered to renters in the County who could not be evicted until January 1, 2021, but would still accrue unaffordable rent due payments likewise the support offered to landlords. He stated he would forward this question on to Christian Hanchett, *Commissioner, Department of Social Services*, as he was more suitable to answer this question. He informed Ms. Collins had also asked in terms of the budget issue, was a potential garbage hauler fee decision included to which no one responded. He stated Frank Dittrich, *Warren County Lodging Association*, asked regarding occupancy tax payouts to the towns, what would the use of those monies be for in 2020 and Chairman Thomas replied there would be no payments made other than the 25% allocation. Mr. Lehman said Mr. Dittrich also mentioned there was also a study being lead by Supervisor Seeber on allocation methods for occupancy tax with tourism contributing 25% to the County budget. Mr. Dittrich informed as a result of a somewhat uncertain future spending decisions should be cautiously made with a focus on the return on investment. He apprised there was also a comment from Travis Whitehead, *Town of Queensbury Resident*, which indicated he was seeking an apology for the comments made on July 17th by Chairman Thomas and previous and subsequent actions by your County Attorney by making false allegations that multiple harassment charges supposedly existed against him. He continued, stating he had since asked the County for an accounting of any and all charged filed and was recently told that for the past six years there were none. He said his reputation had been damaged by the recent allegations and if he did not receive a prompt public apology he would be forced seek relief in court, but prior to that action he would settle for that apology or an accounting of the harassment charges which the County was now indicating did not exist. He implored for the Board to spare both parties the cost of such litigation which he would also seek to recover in damages if he was forced to burden the courts with this matter. Mr. Lehman informed there was an additional comment from Ms. Collins which asked about the status of the Warren County Draft Local Solid Waste Management Plan for 2019-2028 and whether there was an update on this. Mr. Hajos responded all of the public comments received had been forwarded on to the County's consultant to provide a response of summary to and once that was provided the Plan would be submitted to the NYS DEC.

Chairman Thomas called for announcements.

Mr. Hajos stated this would have been the weekend the Adirondack Balloon Festival would have been held, but since it had been cancelled the organizers were holding a virtual balloon festival on their Facebook page for the Balloon Festival in the State of Arizona.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Hogan and seconded by Supervisor Wild, Chairman Thomas adjourned the Board Meeting at 12:41 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

Wednesday, October 14, 2020

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 6:00 p.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Diamond.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Wild, Magowan, Seeber, Beaty, Geraghty and Thomas-20 Absent -4 Supervisors Dickinson, Merlino, Strough and Shepler

Supervisors Leggett, Diamond, McDevitt, Braymer, Driscoll, Frasier, Simpson, Magowan, Seeber, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Bruno, Hogan, Wild and Beaty attended via teleconference.

Chairman Thomas apprised that Congresswomen Stefanik, Senator Little and Assemblyman Stec had been unable to attend the meeting. He stated prior to proceeding with the Agenda review Ryan Moore, *County Administrator*, would like to speak about the Health Services Department. Mr. Moore informed he had requested that Ginelle Jones, *Director of Public Health/Patient Services*, attend this evening's meeting to answer any questions that the public may have regarding the COVID-19 pandemic as a pretext to ensure she was in attendance to thank her and her Department for doing such a great job throughout this entire pandemic. He advised the County had not been doing their Employee of the Month presentations nor had a decision been made as to when these presentations would begin again as a result of the social distancing requirements to prevent the Board Room from being too overcrowded; however, he noted, he would like to present an Employee of the Year award to Mrs. Jones on behalf of the Board of Supervisors and the citizens of the County. Mr. Moore introduced Chris Jones, Mrs. Jones husband, who was present to give Mrs. Jones the award on behalf of everyone. He said he was aware Mrs. Jones did not want to be singled out, but it was leadership that moved things forward in the right direction and the Health Services Department had motivated everyone since the beginning of this pandemic to do what was required of them. He indicated a number of the accolades that were heard from the community for actions that were taken as a result of the effects of the pandemic, such as the impacts from the closure and reopening of businesses, as well as the effects of all of the rules, but Mrs. Jones was dealing directly with the pandemic. He informed she and her staff had talked to 377 residents who had been stricken with the virus, as well as all of their friends, families and neighbors, thousands of individuals who had been quarantined, all of whom she and her staff had gotten to know personally, had cared about and had been difficult to experience these things with them, which he attributed to Mrs. Jones's leadership. He remarked without containing this pandemic everything else would be meaningless because the County would not be in a position to do it and with that in mind he extended his gratitude which he hoped she would accept. A round of applause was given.

Mrs. Jones thanked the Board for the recognition which she would be sharing with her staff. Mr. Moore remarked they were all deserving and he hoped she would accept the award on behalf of all of them, as it was her leadership and their hard work that had assisted the County with getting through this pandemic.

Proceeding with the Agenda review, Chairman Thomas offered privilege of the floor to Robert Landry, *Executive Director, Glens Falls Housing Association*, who apprised that was a nice segue into what he would like to discuss this evening on behalf of the Glens Falls Housing Authority. He mentioned whenever individuals who worked in government made mistakes or did things that were unacceptable to those they represented they were always made aware of it. He said he would like to acknowledge the Warren County Public Health Department for handling the above and beyond call of duty work they were doing during an unprecedented pandemic. He stated Mrs. Jones and many of her staff had become household names to their agency and provided comfort to their 250+ residents who were senior citizens, adding his counterparts throughout the State had indicated to him that type of support was not provided to them by their Counties Public Health Departments. He remarked he was more than willing to spread the word on the type of support these County employees were providing, informing they were available to his agency twenty-four hours a day, seven days a week, as was just mentioned and he would like to extend his gratitude to the Health Services employees, as well as the Board of Supervisors for a job well done. He apprised although the pandemic was on-going, he felt it had been managed well by the County and its staff.

Mr. Landry stated he would also like to ensure everyone was aware of a major project that was about to be undertaken by the Glens Falls Housing Authority involving a \$35 million redevelopment of their entire affordable housing portfolio. He said this project involved a complete rebuild of their three senior housing high-rise complexes and the replacement of their Larose Garden Family Affordable Housing Project. He said this project would commence in 2020, had been underway over the last four years and would secure modern ADA (*Americans with Disabilities Act*) compliant and energy efficient affordable housing for the individuals they served throughout the County. He mentioned they had also recently began a program referred to as Homeless Foster Youth to Independence Initiative which the County Department of Social Services had access to through their organization and encompassed caseworkers applying for vouchers for youths exiting the Foster Care Program to assist them with establishing themselves in the community and creating a path to independence for them. He explained the time of application to the time of occupancy for these youth was within ninety days or less which was historically unheard of. He stated he and his staff had been busy, but they wanted to take the time to acknowledge Mrs. Jones and her staff for their efforts which he was appreciative of. He remarked that he believed persevering through this pandemic would be easier as a result of Mrs. Jones and her staff working everyday for the benefit of the County residents. He concluded by thanking the Board Members for the opportunity to speak to them this evening.

Chairman Thomas thanked Mr. Landry for the update regarding the Glens Falls Housing Authority, as well as the kind words which he was appreciative of.

Chairman Thomas noted a motion was necessary to approve the minutes of the September 18th Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor McDevitt, seconded by Supervisor Magowan and carried unanimously.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated he had attended a meeting of the Adirondack Park Local Government Review Board with Supervisor Geraghty on September 30th. He apprised on October 13th he attended a Lake Champlain-Lake George Regional Planning Board meeting via Zoom, as well as the joint meeting of the Personnel & Administration and Public Safety Committees. He mentioned this morning he and Supervisors Frasier and Strough had attended a meeting of the Adirondack/Glens Falls Transportation Council during which a major project in Washington County that would commence in 2023-2024, a rehabilitation project on Webster Avenue in the City of Glens Falls and the Glen Street signals and one for the New York State Department of Transportation throughout Region One for wrong way and bridge clearance signing were all moved forward. He stated that he had received a letter from Supervisor Braymer which was written with the assistance of Sara Frankenfeld, *GIS Administrator*, which he had held off on signing upon the advice of Ms. Frankenfeld, as the deadline for the 2020 Census had been extended to October

31st, but this had since been changed to the end of this week by the United States Supreme Court.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Conover reported on the September 22nd Public Works Committee meeting where they approved proposed Resolution No. 376 which he provided a brief overview of.

Chairman Thomas apologized to Supervisor Diamond for inadvertently starting off with Supervisor Conover and he asked him if he had anything to report to which Supervisor Diamond replied in the negative.

Supervisor McDevitt indicated he had nothing to report on.

Supervisor Braymer advised the Environmental Concerns & Real Property Tax Services Committee had met on two occasions this month, the first of which was on September 22nd where they approved proposed Resolution No. 370 which she requested support of. She stated the purpose of the special meeting on October 6th was to entertain requests from four property owners to accept payment in full for the back taxes owed on their parcels and have them removed from the County Foreclosure Auction which the Committee was agreeable to. She said as per the information she had all four of these property owners had paid off the full amounts due the day of the meeting and the properties were subsequently removed from the County Foreclosure Auction.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll stated the Human Services Committee had met on September 21st, but no resolutions were requested there and the next meeting was scheduled for Monday, October 19th. He advised this afternoon he had the opportunity to attend a Zoom meeting with the Adirondack Regional Chamber of Commerce Non-Profit Business Council which included fifteen not-for-profits inclusive of Glens Falls Hospital, CWI and SUNY Adirondack in addition to other not-for-profits during which the COVID-19 pandemic was the focus of their discussion. He said they also discussed ensuring the County residents were receiving the services they needed and that there was good communication to the public. He stated he had encouraged this group to contact the County's COVID Task Force to share this information with the public. He informed upon the invitation of Supervisor Merlino, he and a few of his fellow Supervisors had the opportunity to partake on the new route being offered by Revolution Rail Company in the Hadley/Luzerne area which caused him to miss the meeting of the Zero Waste Committee who were identifying issues they had with the County's draft Solid Waste Plan. He voiced his appreciation of Kevin Hajos, *Superintendent of Public Works*, for his active involvement in communicating with this group of private citizens which he hoped would continue going forward.

Supervisor Frasier advised the Finance Committee had met on October 1st, approving proposed Resolution Nos. 364-365 and 384-393 and she provided a brief overview of each. She stated as previously mentioned by Chairman Thomas she had attended the meeting of the Adirondack/Glens Falls Transportation Council meeting via Zoom this morning and yesterday she had attended the meeting of the Lake Champlain-Lake George Regional Planning Board via teleconference. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan informed he had distributed a report on sales tax that indicated collections were down about 4% which in his opinion was an improvement as compared to its status during other times this year. He stated there was one more payment forthcoming for September which could advance the County even further in the right direction. He opined the County would finish out the year around 2% below the projected amount for sales tax collection in the 2020 County Budget which considering what they had been through was respectable because even though they never wanted there to be a shortfall, the loss could have been substantially more.

Mr. Swan apprised the County was still down a little over \$2 million in State reimbursements on programs and so forth, as some funding had been received, but it was minimal. In regard to occupancy tax, he stated they had not received the number of payments

they typically collected because a number of properties were submitting their payments late. He said this was making it difficult for him to determine the status of occupancy tax, adding all of the properties that made their payments late would be charged a penalty fee, as well. He stated the subpoena that was issued to enforce Airbnb to provide their list of host properties within the County had upset some individuals, but his office was handling it and the list would be provided to them by the beginning of next week.

Supervisor Simpson advised the Personnel & Administration Committee had met in a joint meeting with the Public Safety Committee on September 23rd and again on October 1st for the purpose of conducting interviews for the Director of the Office of Emergency Services position. He stated the regular meeting of the Personnel & Administration Committee was held on October 1st, approving proposed Resolution Nos. 378-383 and he provided a brief overview of each. He informed on October 13th they held another joint meeting with the Public Safety Committee for the purpose of discussing matters leading to the appointment of a new Director of the Office of Emergency Services and at the appropriate time he would like to make a motion to bring proposed Floor Resolution No. 2 to the floor. He said the search and interview process for the appropriate candidate had been rather lengthy, as it had been interrupted by the COVID-19 pandemic which made it more difficult to fill the position. He advised many qualified candidates applied for the position rendering it difficult to decide on who to hire, but he believed they had selected the proper individual for the position.

Supervisor Hogan informed Cornell Cooperative Extension continued to stay relevant during this shift in society and had managed to move forward with a program pertaining to archery and they were planning for another Master Gardener Program next winter which they were accepting applications for now. She said they had been present at local farmer's markets throughout the County doing education on plant based diets, handing out recipes for fresh produce, etc. She advised moving forward they would be hosting Achievement Day in a virtual setting this year rather than getting together and celebrating what the kids were doing in the 4-H program. She stated they would also be holding a class on preparing the garden for winter on October 22nd and the annual volunteer recognition and annual meeting would be held virtually and she invited everyone to attend. She apprised Game of Logging would be held in the Town of Chester. Supervisor Hogan remarked as a member of the Environmental Concerns & Real Property Tax Services Committee she was hoping everyone would support proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, as environmental issues were on the forefront of this era where everything appeared to be divided and partisan she would be pleased to see everyone support this amendment unanimously as a way of demonstrating what they could accomplish together. She stated she was also requesting support of proposed Resolution No. 376, *Authorizing an Easement on County-Owned Thurman Station Railroad Property in the Town of Thurman to SLIC Network Solutions for Placement of a Broadband Internet Cabinet*, as this was an important connection for broadband for the northern portion of the County.

Supervisor Wild advised the Economic Growth & Development and Higher Education Committee had met on September 22nd and again on September 28th, but no resolutions were approved at these meetings. He stated the purpose of the September 28th meeting was for Jim Siplon, *Interim President, Warren County Economic Development Corporation*, to provide an update regarding Mr. Siplon's priorities, the synergies they were seeking and the investments they were planning on making; he added he believed they were on the right track, apprising Mr. Siplon was present today to answer any questions. Supervisor Wild informed in addition the Economic Recovery Task Force continued to meet on a weekly basis, as well as the Hospitality Communications Group and as a result some of the questions that had risen through some of the past Committee meetings he had requested that some of the members of the Economic Recovery Task Force attend the Economic Growth & Development and Higher Education Committee meeting next Tuesday, October 20th to provide an update what where they were going, what the challenges were, what they had attempted to accomplish to date and their outlook for the future. He mentioned the Lake Champlain-Lake George Regional

Planning Board had been awarded federal grant funding for the purpose of offering business loans at an interest rate of 1.9% and he encouraged any businesses that were struggling as a result of the Coronavirus to contact their organization for more information.

Supervisor Magowan informed the Support Services Committee had met on September 21st during which the departments he was charged with overseeing reviewed their 2021 Budget requests. He remarked most of the departments he provided oversight to had minimal budgets; however, he noted, he was pleased that they had all attempted to find savings wherever possible. He stated proposed Resolution No. 377, which he provided a brief overview of, was approved by the Committee at this meeting. He provided a brief overview of proposed Resolution No. 386, which concerned the Board of Elections, but was presented and approved by the Finance Committee without going before the Support Services Committee beforehand because it occurred after the meeting. He apprised following the Finance Committee meeting a number of concerns with proposed Resolution No. 386 had come to light which was why he would like to make a motion to withdraw it at the appropriate time.

A motion was made by Supervisor Magowan, seconded by Supervisor Driscoll and carried unanimously to withdraw proposed Resolution No. 386, *Ratifying the Actions of the Commissioners of the Board of Elections in Executing a Grant Application to the Center for Tech and Civic Life for the Purpose of Planning and Operating Safe and Secure Election Administration in Warren County in 2020 and Authorizing a Grant Agreement for Same*.

Supervisor Seeber reported on the September 21st Criminal Justice Committee meeting, where they approved proposed Resolution Nos. 369 which she provided a brief overview of. She said she also had the opportunity to attend the NYSAC (*New York State Association of Counties*) training which she found to be very informative. She remarked she was appreciative of the unanimous support from the Occupancy Tax Coordination Committee to start looking at a modification and proposal of both the scoring sheet and application process and she had been busy meeting with many different stakeholders in her attempt to develop a document that the Occupancy Tax Coordination Committee could review in the near future. Lastly and probably most importantly in her mind, she advised October was Domestic Violence Awareness Month and if anyone had walked through the front of the building they would have noticed the commemorative bricks had begun to be placed in the walkway and she thanked Mr. Hajos and Frank Morehouse, *Superintendent of Buildings*, for their efforts to ensure the County's crime victims', some of whom were that of domestic violence and had lost their lives, were honored. She indicated she hoped they would be able to honor and hold a small COVID compliant ceremony with the District Attorney and others at some point in the near future.

Supervisor Beaty stated the County Facilities Committee had met on September 20th, approving proposed Resolution Nos. 366-368 and he provided a brief summary of each. He asked Mr. Hajos to speak to proposed Resolution No. 368, *Authorizing a Lease Agreement with Freer Ideas, Inc. to Conduct Flight Training, Aircraft Rental and Other Services Related to Conducting Business as a Flight Training Operator at the Warren County (Floyd Bennett Memorial) Airport*, which some of the Supervisors had expressed some concerns with. Mr. Hajos stated Harrison Freer D/B/A Freer Ideas, Inc., had been operating a flight school at the Airport over the last ten years without a contract, as well as some rental of his airplane to licensed pilots. He apprised Don DeGraw, *Airport Manager*, had attended a seminar concerning having contracts in place and the type of insurance that was required to cover the typical accidents that could occur at an airport and other airports that had pilots who offered similar services there had contracts in place with them and ensured that had all of the necessary insurance in place. He informed the County had requested that Mr. Freer enter into a contract with the County for his operations which was only for flight training, as this was the only operation he was proposing to do at the Airport. He said based off of this the County's insurance company had requested that Mr. Freer provide a specific amount of insurance which for the most part he had provided with only a few minor issues, such as the lack of workers compensation insurance.

Supervisor Strough entered the meeting at 7:08 p.m.

Supervisor McDevitt inquired whether all of the insurance requirements had been signed off of by the County's insurance company and he asked if the contract with Mr. Freer was available to review and discuss. Mary Elizabeth Kissane, *County Attorney*, replied all of the insurance requirements had been met for the operation of a flight school and not the rental of Mr. Freer's aircraft. She said she sent a lease to Messrs. Moore, Hajos and DeGraw for review tonight before it was distributed to the full Board.

Supervisor Seeber stated she was happy to have dialogue about this, but she inquired whether Chairman Thomas would prefer she hold off on her comments until they held discussion on the resolutions and Chairman Thomas responded discussion on this matter could be held now. Supervisor Seeber advised she and many of the other Supervisors always tried to read contracts ahead of voting on them to ensure they were appropriate to move forward with on behalf of the County taxpayers and Ms. Kissane had been very responsive to her in terms of meeting and providing her with information; however, she noted, she felt strongly that they should not be voting on this without being able to review the contract given the complexities around this issue and if it was moved forward to a vote she would be voting in opposition. She remarked she was appreciative of everyone's time and effort and she was hopeful it could be worked out in a transparent manner that was best for the community, as well as the County Airport. She stated she felt it was premature to bring this matter forward when they had no notion of what was included in the agreement and she thought they should be able to review it before it was voted on.

Supervisor Magowan apprised his concern was that there was significant liability for the County and he wanted to ensure they did not rush into anything without ensuring the County was properly protected. He stated he would like the opportunity to review this contract because he still had some questions which was why he would be voting in opposition of proposed Resolution No. 368, *Authorizing a Lease Agreement with Freer Ideas, Inc. to Conduct Flight Training, Aircraft Rental and Other Services Related to Conducting Business as a Flight Training Operator at the Warren County (Floyd Bennett Memorial) Airport*.

Supervisor Beaty stated he would like to offer a compromise and hold off on voting on proposed Resolution No. 368 until the November 6th Special Board Meeting in order to be fair to Mr. Freer while also ensuring the Supervisors had time to review the contract, which was not available today, as he was concerned it would be voted down if they were to move forward with voting on it now and he did not want to delay Mr. Freer's opportunity to operate his business. He said Supervisor Braymer had made this suggestion to him earlier to allow the Supervisors to review the contract and ensure that their concerns had been addressed and they were comfortable moving forward with it. Chairman Thomas remarked he felt this was a favorable compromise which would allow the Supervisors a few weeks to review the contract before it was voted on. Supervisor Beaty inquired whether an amendment was required for this and Chairman Thomas replied Supervisor Beaty could make a motion to withdraw the proposed Resolution. Supervisor Beaty stated he did not want to withdraw it, as he would like Mr. Freer to have the opportunity to re-start his operation once the County had a signed contract in place and he asked if they could amend the proposed Resolution to indicate the matter would be revisited on November 6th to allow Mr. Freer to operate as soon as possible as long as the Board was agreeable to the terms of the contract. Chairman Thomas suggested Supervisor Beaty make a motion to table the proposed Resolution and then a motion could be made to un-table it when they were ready to discuss the matter.

A motion was made by Supervisor Beaty, seconded by Supervisor Magowan and carried by majority vote, with Supervisors McDevitt, Hogan and Geraghty voting in opposition, to table proposed Resolution No. 368, *Authorizing a Lease Agreement with Freer Ideas, Inc. to Conduct Flight Training, Aircraft Rental and Other Services Related to Conducting Business as a Flight Training Operator at the Warren County (Floyd Bennett Memorial) Airport*.

Supervisor Beaty remarked he was pleased to learn the Queensbury Town Board had decided against using the Town of Queensbury taxpayer money to sue a resident for exercising their first amendment rights which the Town was obviously in the wrong on and had

no right to do. He informed the rights provided by the First Amendment were important to everyone and signaling out a resident of the Town was the wrong position to take. He added he was happy to note Supervisor Strough and the Queensbury Town Board had made the appropriate decision and decided to step away from challenging the First Amendment.

Supervisors Geraghty indicated he had nothing to report on.

Supervisor Leggett apprised the Public Safety Committee had met on September 21st, during which they reviewed the 2021 budget requests of the Sheriff's Office, Office of Emergency Services, Fire Prevention and Building Codes Enforcement, Stop DWI and Traffic Safety. He said they had also met several times jointly with the Personnel & Administration Committee regarding the Director of Office of Emergency Services position from which two proposed Floor Resolutions would be brought forward at the appropriate time. He provided a brief summary of proposed Resolution Nos. 374-375 which were approved by the Committee at their September 21st Committee meeting. In regard to the Warren County Soil and Water Conservation District, Supervisor Leggett advised as noted in the news they were holding a "Warren County Tree Challenge" in cooperation with the County Planning & Community Development Department, who would be putting it online.

Mr. Moore informed Mrs. Jones had provided him with a report on the data regarding the Coronavirus in Warren County which indicated there had been 979 mandatory quarantines, 545 precautionary quarantines, 1,593 travel quarantines, all of whom were being contacted and talked to everyday for several days in a row. He stated unfortunately their streak had ended with no new cases after five days in a row, with two new cases arising today that would be reported on tomorrow morning. He mentioned Don Lehman, *Director of Public Affairs*, was working in an attempt to remove Warren County from the travel restrictions for the State of Vermont since the County's figures regarding the Coronavirus continued to improve.

Mr. Moore recognized Cynthia Cameron for twenty years of service to the Department of Social Services.

Mr. Moore apprised as indicated by Supervisor Simpson an individual had been selected as the new Director of the Office of Emergency Services and they had accepted that offer of employment at the entry level salary of \$69,500. He stated their first day would be November 3rd as long as their appointment was approved by the Board this evening, apprising he was proud to announce that individual was Ann Marie Mason, who had over ten years experience working in the emergency management field. He advised as previously mentioned she had been selected out of a dozen great candidates who had applied for this position and four stellar finalists which made it a difficult to render a decision, as he had never been part of a recruitment process like this that produced so many qualified candidates. He said Ms. Mason had been the manager of risk management for Hudson Headwaters Health Network since 2018 where she handled emergency management, drills, training and planning for over nineteen locations, as well as incident investigations, root cause analysis and risk assessment. He indicated before that she worked for Union College and prior to that for 8.5 years she had been the Safety Compliance Coordinator and Chief Emergency Officer for the Queensbury School District where she became well versed in emergency planning for the School District. He stated there was a bomb scare during her tenure at the Queensbury School District and she had successfully lead an evacuation of the entire campus in a short amount of time and she had experience out there with the players of the County and would be a good, professional manager which was why they were happy to have her on board. He advised proposed Floor Resolution Nos. 1 and 2 concerned the position and Ms. Mason's appointment.

Mr. Moore apprised he dealt with questions everyday from businesses within the sectors that remained closed so he wanted to briefly go through them. He stated from a business reopening standpoint the fifty person non-essential gathering limit remained in place and there was no indication there was anything on the horizon to suggest that figure would be increased. He advised churches and restaurants were still being held at 50% capacity although there was some speculation restaurant capacity would be increased to 75%, but there was no indication from the State that this increase would be occurring anytime soon. He read aloud the business

sectors that remained closed which was not all inclusive, but were the ones he had received the most frequent number of phone inquiries about as follows: arenas, amusement parks, go karts, trampoline parks, arcades, family fun centers, laser tag, skating rinks, theaters, hot air balloons, helicopter and airplane sight seeing, rodeos and billiard halls. He mentioned over the past two days he had received a significant number of inquiries regarding two recent announcements as to attractions that had been opened up in Essex County, one of which was the Cliff Side Coaster which was owned by ORDA (*Olympic Regional Development Authority*) and had been marketed as a year-round mountain coaster that was the longest of its kind in the Country and was opened up by the State on October 11th. He said he had received questions from the sectors that remained closed to why the Cliff Side Roller Coaster could be open, but amusements parks, family fun centers, go-karts, etc. could not be open which he felt was a valid question that he had raised with The Control Room following which there had been some back and forth discussion on the matter. He advised this attraction was similar to a go-karts, as the patrons rode in a cart that was sanitized after each ride to allow the next group to go down the track and when he pointed this out the reply he received was go-karts had several people using several karts at one time; however, he noted, they were looking into this and they recognized there may be some inconsistencies which he hoped would be resolved to allow businesses similar to this coaster to reopen.

Privilege of the floor was extended to Ms. Kissane to provide a report from the County Attorney. Ms. Kissane advised she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Amanda Allen, *Clerk of the Board*, read aloud, as follows:

Reports from:

1. Warren County Probation Department - Reports of Criminal and Family Workloads for the month of July 2020;
2. Albany Medical Center - 2019 Annual Report.

Other:

1. Capital District Regional Off Track Betting Corp. - 2019 Regular Benefit Distribution Payment #3 in the amount of \$2,101;
2. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 5 in the amount of \$656;
3. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 6 in the amount of \$656;
4. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 7 in the amount of \$656;
5. Capital District Regional Off Track Betting Corp. - February-June 2020 Surcharge payment 8 in the amount of \$659;
6. Capital District Regional Off Track Betting Corp. - July 2020 Surcharge payment in the amount of \$3,597;
7. Washington County - Resolution No. 198 of 2020, *To Approve the Lake Champlain Lake George Regional Planning Board 2021 Budget*;
8. Washington County - Resolution No. 199 of 2020, *To Adopt Adirondack Community College Budget*.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 364-396 were mailed; she informed there were two proposed Floor Resolutions to be addressed that were distributed to the members of the Board of Supervisors on October 14th which met the technical distribution date specified in the Rules of the Board and in order to entertain these items a motion and a simple majority vote for each was required to bring them to the floor. The necessary motion was made by Supervisor Simpson, seconded by Supervisor Leggett and carried by majority vote, with Supervisor Seeber abstaining, to bring proposed Floor Resolution Nos. 1 and 2 to the floor. Mrs. Allen announced proposed Floor Resolution

No. 1 would now be referred to as proposed Resolution No. 397 which was subject to a roll call vote and proposed Floor Resolution No. 2 would now be referred to as proposed Resolution No. 398.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

In regard to proposed Resolution Nos. 384, *Establishing Capital Project No. H402, Airport Snow Removal Equipment Building - Construction; Authorizing Transfer of Funds; and Amending Warren County Budget for 2020*, and proposed Resolution No. 385, *Establishing Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design; Authorizing Transfer of Funds; and Amending Warren County Budget for 2020*, Supervisor Diamond advised the supporting documentation for each indicated the County would be authorizing the County Treasurer to advance the funding for these two capital projects and he asked Mr. Swan whether this was grant funding the County had already received and if not what funding source would be used to advance these funds in order to establish these capital projects and Mr. Swan replied he was unsure. Mr. Swan suggested they ask Mr. Hajos, as he was usually aware of whether the funds were on hand or if the County would have to provide the funding up front and if the County did have to up front the money the funding source used would be the General Fund Unappropriated Surplus. Supervisor Diamond questioned whether this would require an appropriation from the General Fund Unappropriated Surplus and Mr. Swan replied that was not what the resolutions indicated. Mr. Hajos indicated this was Federal aid funding which always required the County to up front the money when they were established with the County Treasurer booking this money based on a past resolution and then the County sought after reimbursement after the fact; he added this was the way Federal aid projects were handled for over twenty years now by the County. He stated this was money that was being booked on, but was reimbursed by the granting agency. Supervisor Diamond apprised he understood the process and had his own experience with it, but his question was where was the funding being allocated from. He said his experience with projects of this magnitude, which he was not opposed to, was that the funds would be transferred from a specific dedicated account; however, he noted, the proposed Resolutions before them indicated they were authorizing the County Treasurer to transfer \$2,257,860 for one project and \$49,500 for the other, but no indication was given on what funding source would be used. He restated he was not opposed to these two Capital Projects, but he would like to know where the funding would be allocated from. Mr. Swan informed the funding was allocated from the General Fund Unappropriated Surplus. Mr. Hajos apprised the bottom line was the County booked the money on and they were paid for out of these capital projects whether the funding was from the Federal Government or the General Fund Unappropriated Surplus following which the County was reimbursed by the granting agency which in this case was the FAA (*Federal Aviation Administration*). Supervisor Diamond remarked he was comfortable moving forward as long as he was aware of where the funding was coming from.

Supervisor Wild apprised he had a question regarding proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, pertaining to the phrase "proactively protected" which was included in the proposed resolution. He said from an economic standpoint this could be interpreted as there would be more stringent environmental regulations that could impact the County's local businesses and he did not understand what that meant and he was curious whether there were such consequences as a result of those two words. He added he was seeking some insight regarding this before the proposed Resolution was voted on. Mr. Moore replied he was unsure, as he had no involvement with the proposed Resolution. Supervisor Wild advised with that in mind he was concerned about those words being included in the proposed Resolution primarily from an economic standpoint and being able to maintain the economy here and he asked whether this meant new and more stringent regulations would be in place which required some of the County's manufacturing plants to shut down. He said he was unsure if this was what that meant which was why he was bringing this up as a question for them to ponder.

In response to Supervisor Wild, Supervisor Leggett stated the proposed Resolution indicated the following: environmental laws were designed to manage pollution, clean up and remediate contamination. He said he interpreted proactively protected to mean they should take action before they needed to manage pollution, clean up and remediate the contamination.

Supervisor Wild informed individuals discussed green energy as being efficient; however, he noted, this was not necessarily the case, as he had a background in the wind energy industry where the wind turbine blades were hundreds of feet long; however, he noted, they were not recyclable causing them to take up a significant amount of space in landfills which was not green. He inquired how far this went and when did it stop in terms of the requirements. He voiced his support of clean air and water, but he wanted to ensure he was aware of where they were going with this and what were they signing on to.

Supervisor Braymer remarked she was pleased to note that Supervisor Wild was not opposed to a clean environment because proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, was indicating the County supported that from a policy standpoint. She said it was imperative for the government to protect the right to clean air and water proactively like Supervisor Leggett had indicated and not waiting until its too late and then it would have to be cleaned up. She informed these concerns had been discussed at the Environmental Concerns & Real Property Tax Services Committee regarding how there were issues out there that needed to be addressed; however, she noted, adopting the proposed Resolution did not mean those other issues did not have to be addressed, as well. She advised she felt Supervisor Wild was "nit picking" the wording when it pertained to a policy position the County would be taking and she believed it would be beneficial for the County to lead in this effort as they had earlier this year when they had adopted a resolution in support of clean water throughout the State and in particular Warren County. She said she felt it was important for the County to take a step forward and proactively state that the County was supportive of the Green Amendment which would allow the voters to decide whether they wanted to include this in the State Constitution which would protect residents from government action. She remarked she felt the Board would be supportive of the Green Amendment going before the voters for a decision.

Supervisor Wild apprised he concurred with Supervisor Braymer's remarks as long as they were provided the opportunity to educate everyone in terms of what the definition of proactive was.

Supervisor Seeber advised she had attended the Environmental Concerns & Real Property Tax Services Committee meeting where proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, was discussed and she was thoroughly impressed with the presentation which she thought was impactful and informative. She said following that meeting she had received a substantial amount of emails regarding this both in favor of its adoption and others that requested for it to be voted down, as well as some additional questions. She informed from face value this was a critical and essential priority that they were discussing this, but it would eventually become a State issue for the voters to decide. She stated Supervisor Braymer had mentioned policy positions and her questions pertained to the finances behind it, as there had been previous bills that went before the State with no funding attached to it and she questioned what type of funding was attached to a resolution such as this one, as it did not appear to reference any type of financial support or funding; she asked if this was something the Committee could consider adding into the proposed Resolution or was it being addressed in any manner for the proactive approaches that Supervisor Braymer had highlighted.

Supervisor Hogan clarified the County was not crafting the language of the Green Amendment here, as this was just a resolution of support. She said proactively protected was included in proposed Resolution No. 370, but it would not be involved with the Green Amendment. Next, she pointed out there had been a proposal for a bond act to support this, but due to the pandemic it was put on hold which she hoped would be brought back.

Supervisor Simpson stated there were many municipalities that were struggling to rectify in-equated wastewater treatment systems that in some instances had regulated overflows and he asked if this would create the opportunity for people downstream from those overflows to go after their local government and indicate they needed action today. He advised everyone was supportive of clean air and water, but they also required a solution to the issues. He informed they could adopt a number of resolutions with their demands, but what was really required were solutions because when these wastewater treatments plants overflowed those who lived downstream from them were negatively impacted and he was curious about what type of situation they were setting themselves up for with this kind of language.

Supervisor Strough apprised once he had given a speech entitled "why they needed a 29th Amendment" because it would be an amendment that addressed the residents rights to clean air and water, both of which were fundamental rights. He said his speech had indicated the health of the environmental state i.e. the water they drank and the air they breathed warranted their strongest legal protection which was the law. He explained the purpose of the Green Amendment was to begin that conversation regarding where they wanted to go with the environment and the impact their actions would have to future generations. He added passing a resolution in support of the Green Amendment would be a great starting point for this conversation and although he did not believe it would be adopted the way it was being proposed he was supportive of the concept.

Supervisor Wild informed he would like to propose an amendment to proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, to remove the wording proactively protected from it. He advised as he had previously stated he concurred with the concept, but he was wondering about the consequences, as there would be a cost associated with this and both the State and County were already under fiscal duress with their budgets. He said while he concurred with Supervisor Strough that they needed to protect the environment for future generations he was concerned about the proactive clause and he would like to see if he could garner enough support to amend the proposed Resolution to remove that phrasing and then he would be comfortable moving forward with this.

A motion was made by Supervisor Wild and seconded by Supervisor Braymer to amend proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, to remove the phrasing proactively protected from the proposed resolution.

Supervisor McDevitt stated he would be voting in opposition of the proposed amendment, as he believed they were nitpicking an important issue to death and ultimately the residents of New York State would be voting in mass to move forward with the Green Amendment.

Supervisor Strough advised he was comfortable voting in favor of the proposed amendment regardless of whether they were critical of the issue and he urged Supervisor McDevitt to rethink voting in opposition of this despite the amendment. He indicated he was supportive of the amendment because it meant they would be getting more votes in favor of supporting the Green Amendment which was the purpose of the proposed resolution. Supervisor McDevitt responded to Supervisor Strough that he would be supporting proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, but he would be voting in opposition of the proposed amendment.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*, as outlined above was carried by majority vote, with Supervisors Diamond, McDevitt and Seeber voting in opposition.

Supervisor Geraghty requested that a copy of proposed Resolution No. 370 as amended be distributed to the Board Members following the conclusion of the meeting.

Chairman Thomas asked Mr. Lehman if any public comments on the proposed Resolution had been received and Mr. Lehman replied there were extensive comments on proposed Resolution No. 370, *Resolution in Support of a "Green Amendment" to the New York State Constitution*.

Mr. Lehman read aloud an email from Kathy Peddler, *representing the Adirondack*

Mountain Club, as follows: "Thank you for the work you do serving the people and communities of Warren County. I would like to ask you for your support of the New York State Green Amendment which had first passage by the State Legislature in 2019, Assembly Bill 204, Senate Bill 2072 and would be up for second passage in 2021 and would then go to a State-wide ballot vote in November 2021. This New York State Constitutional Amendment would add Section 19 to the Article One Bill of Rights as follows: Environmental Rights- Each person shall have a right to clean air, water and a healthful environment. On September 22nd the Warren County Environmental Concerns Committee unanimously passed a resolution in support of the New York State Green Amendment and we would be very appreciative if you would also support this resolution. Please also feel free to contact me if you have questions or you need more information". Mr. Lehman apprised he would forward this email on to the members of the Board for review. He informed Ms. Peddler also added in the chat on YouTube that this amendment meant the County was protecting its water and air when projects and laws were being created before pollution could occur. She continued, advising a Green Amendment would ensure that additional pollution was not added to the legacy issues that they had today. She indicated the Green Amendment would ensure decisions were made to keep water clean before an action was taken that may cause an environmental impact. She advised a Green Amendment would avoid unnecessary costs and save money because first and foremost what a Green Amendment did was ensure government considered environmental implications of decision making as part of the up front governing process. She said in this regard there was no increased out of pocket expenditures other than ensuring that environmental impacts were fully and fairly considered. She informed as a result of that reorientation to avoid harm a Green Amendment would save taxpayers, municipalities and States money because costs, health harms, loss of property values, diminished quality of life and other adverse impacts like pollution and environmental degradation which could be avoided through improved government decision making.

Mr. Lehman apprised there was also a comment from a user identified as Green Amendments for the Generations, which indicated they echoed Ms. Peddler's request and asked the Supervisors to support the right to a clean air and water and healthy environment. They stated a Green Amendment would actually avoid unnecessary costs and save money.

Mr. Lehman informed a question had been received regarding proposed Resolution No. 395, *Adopting Equalization Rates for Municipalities in Warren County for 2020*, which Supervisor Hogan may be best suited to answer. He advised Christopher Ogden was questioning why the Johnsbury equalization rate was so low in Resolution No. 395. Supervisor Hogan responded this was an excellent question and she explained the Town was currently undertaking their first ever assessment re-evaluation which was a two year process which would result in equities in their assessments in the near future.

Chairman Thomas suggested proposed Resolution Nos. 387-391 be voted on with one roll call vote since they all pertained to returning funding to the General Fund Unappropriated Surplus, the County Road Fund Balance, the Machinery Fund Balance and liquidating Assigned Fund Balances as part of the 2020 Deficit Reduction Plan. Supervisor Seeber apprised she was not opposed to this; however, she noted, she was requesting a roll call vote on proposed Resolution No. 391. Mrs. Allen apprised proposed Resolution No 391 was already a roll call vote and she suggested as an alternative they do one roll call vote on proposed Resolution Nos. 387-390 to which no one voiced an objection.

Chairman Thomas called for a vote on resolutions, following which Resolution No. 364-398 were approved as presented with the exception of Resolution Nos. 368, which was tabled, 386, which was withdrawn, and 370 which was amended.

Supervisor Braymer asked for clarification purposes if the last resolution they took a roll call vote on was proposed Resolution No. 397, *Amending Table of Organization and Warren County Salary and Compensation Plan for 2020*, or proposed Resolution No. 398, *Appointing Ann Marie Mason to Serve as Director of the Office of Emergency Services*, and Mrs. Allen replied it was Resolution No. 397; Mrs. Allen advised a roll call vote was not required for

proposed Resolution No. 398.

Supervisor Seeber apologized, as she mistakenly thought both proposed Resolution Nos. 397 and 398 required roll call votes, adding for the record she would have abstained from voting on both of them.

Warren County Board of Supervisors

REPORT OF COMMITTEE ON ASSESSMENT ROLLS

Your Committee on Environmental Concerns & Real Property Tax Services reports that they have verified the footings of the assessment rolls, referred to it as finalized by the Department of Equalization and Assessment, and certify that the following is a correct copy of such footings.

Dated: October 14, 2020

ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES COMMITTEE:

Claudia Braymer, Chairman

Dennis L. Dickinson

Andrea Hogan

Douglas N. Beaty

Eugene J. Merlino

Matthew J. Simpson

John F. Strough

2020 FOOTINGS

TOWN	COLUMN 1 TOWN TAXABLE	COLUMN 2 COUNTY TAXABLE	COLUMN 3 FIXED EXEMPTS	COLUMN 4 TOTAL 2 + 3	COLUMN 5 PARTIAL EXEMPTS	COLUMN 6 GRAND TOTAL 4 + 5
BOLTON	1,911,199,453	1,909,316,413	0	1,909,316,413	37,515,239	1,946,831,652
CHESTER	747,734,085	747,734,085	1,500	747,735,585	24,704,009	772,439,594
GLENS FALLS	781,678,882	778,107,652	3,630	778,111,282	23,755,583	801,866,865
HAGUE	458,760,482	458,107,156	4,500	458,111,656	13,145,487	471,257,143
HORICON	655,854,909	655,854,909	9,200	655,864,109	13,528,690	669,392,799
JOHNSBURG	8,935,743	8,929,960	60	8,930,020	1,389,930	10,319,950
LAKE GEORGE INSIDE	268,390,383	264,681,865	0	264,681,865	5,620,109	270,301,974
OUTSIDE	1,117,206,643	1,115,924,263	0	1,115,924,263	16,586,733	1,132,510,996
TOTAL	1,385,597,026	1,380,606,128	0	1,380,606,128	22,206,842	1,402,812,970
LAKE LUZERNE	426,242,006	421,887,704	12,000	421,899,704	16,274,512	438,174,216
QUEENSBURY	3,840,395,777	3,848,132,486	26,700	3,848,159,186	114,689,004	3,962,848,190
STONY CREEK	1,340,772	1,335,681	2,350	1,338,031	343,467	1,681,498
THURMAN	166,535,731	165,231,539	1,500	165,233,039	43,350,320	208,583,359
WARRENSBURG	343,306,805	341,034,840	0	341,034,840	14,068,389	355,103,229
TOTAL	10,727,581,671	10,716,278,553	61,440	10,716,339,993	324,971,472	11,041,311,465

RESOLUTION NO. 364 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN				
A.1010 444	Legislative Board, Travel/Education/ Conference	A.1990 469.03	Contingent Account, Deficit Reduction Plan (General)	\$2,500.00
A.1040 410	Clerk-Legislative Board, Supplies			666.00
A.1011 444	County Administrator, Travel/Education/ Conference			300.00
A.1165 250	District Attorney, Technical Equipment			3,000.00
A.1165 410	Supplies			2,700.00
A.1165 424	Postage			500.00
A.1165 440	Legal/Transcript Fees			12,340.00
A.1165 444	Travel/Education/ Conference			4,800.00
A.1165 445	Foods			600.00
A.1168 130	Crime Victims-Assist. DA, Salaries-Part Time			28,668.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED				
A.1168 410	Supplies			\$600.00
A.1168 424	Postage			100.00
A.1168 444	Travel/Educati on/ Conference			1,000.00
A.1168 830	Crime Victims- Assist. DA, Social Security	A.1990 469.03	Contingent Account, Deficit Reduction Plan (General)	1,777.00
A.1168 831	Medicare Contribution			416.00
A.1170 444	Legal Defense- Indigents, Travel/Educati on/ Conference			400.00
A.1171 437	Public Defender, Consulting Fees			12,550.00
A.1171 444	Travel/Educati on/ Conference			18,375.00
A.1320 444	County Auditor, Travel/ Education/Conf erence			1,000.00
A.1325 120	County Treasurer, Salaries- Overtime			900.00
A.1325 444	Travel/Educati on/ Conference			1,000.00
A.1345 444	Purchasing, Travel/ Education/Conf erence			500.00

October 14, 2020

687

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.1355 444	Real Property Tax Service Agency, Travel/ Education/Conf erence	\$900.00
A.1410 422	County Clerk, Repair/ Maint- Equipment	350.00
A.1410 423	Telephone	200.00
A.1410 426	Subscriptions	1,000.00
A.1410 436	Advertising Fees	300.00
A.1410 444	Travel/Educati on/ Conferences	500.00
A.1420 120	Law (County Attorney), Salaries- Overtime	500.00
A.1420 210	Furniture/Furni- shings	500.00
A.1420 427	Membership & Dues	A.1990 469.03 Contingent Account, Deficit Reduction Plan (General) 1,175.00
A.1420 440	Legal/Transcript Fees	40,000.00
A.1420 444	Travel/Education / Conference	1,000.00
A.1430 120	Civil Service, Salaries- Overtime	2,500.00
A.1430 130	Salaries-Part Time	3,000.00

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.1435 422	Human Resources, Repair/Maint-Equipment	\$1,000.00
A.1435 439	Misc Fees & Expenses	1,500.00
A.1435 444	Travel/Education/ Conference	500.00
A.1435 470	Contract	750.00
A.1450 418	Board of Elections, Ins-General Liability	300.00
A.1450 439	Misc Fees & Expenses	34,156.00
A.1490 210	Public Works Admin-DPW, Furniture/ Furnishings	500.00
A.1490 410	Supplies	500.00
A.1490 444	Travel/Education / Conference	1,000.00
A.1490 453	Uniforms & Clothing	260.00
A.1620 110	Buildings, Salaries-Regular	32,500.00
A.1620 410	Supplies	5,000.00
A.1620 418	Ins-General Liability	5,000.00
A.1620 465	Road/Bridge Materials	15,000.00

October 14, 2020

689

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED				
A.1624 110	Health & Human Services Building, Salaries-Regular	A.1990 469.03	Contingent Account, Deficit Reduction Plan (General)	\$18,000.00
A.1624 130	Salaries-Part Time			12,500.00
A.1626 470	West Brook Parking Lot, Contract			5,000.00
A.1665 410	Public Records, Supplies			1,000.00
A.1665 422	Repair/Maint- Equipment			430.00
A.1665 425	Reproduction Expenses			5,000.00
A.1670 424	Mail Room, Postage			50.00
A.1680 444	Information Technology, Travel/Education / Conference			1,400.00
A.1910 418	Unallocated Insurance, Ins- General Liability			150,000.00
A.3110 413	Sheriff's Law Enforcement, Repair & Maint.- Bldg/Property			35,000.00
A.3110 418	Ins-General Liability			90,000.00
A.3110 440	Legal/Transcript Fees			2,500.00

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.3110 444	Travel/Education/ Conference	\$10,000.00
A.3140 120	Probation, Salaries-Overtime	1,000.00
A.3140 418	Ins-General Liability	600.00
A.3140 422	Repair/Maint-Equipment	200.00
A.3140 423	Telephone	500.00
A.3140 424	Postage	500.00
A.3140 441	Auto-Supplies & Repair	400.00
A.3140 444	Travel/Education / Conference	A.1990 469.03 Contingent Account, Deficit Reduction Plan (General) 2,000.00
A.3140 470	Contract	18,600.00
A.3150 110	Sheriff's Correction Division, Salaries-Regular	71,850.00
A.3150 469	Other Payments/ Contributions	5,000.00
A.3311 130	Traffic Safety Board, Salaries-Part Time	1,400.00
A.3311 410	Supplies	1,500.00
A.3311 424	Postage	100.00

October 14, 2020

691

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.3311 436	Advertising Fees	\$250.00
A.3311 444	Travel/Education / Conference	150.00
A.3311 830	Social Security	87.00
A.3311 831	Medicare Contribution	20.00
A.3410 444	Fire Prevention & Control, Travel/ Education/ Conference	1,000.00
A.3410 453	Uniforms & Clothing	1,500.00
A.3510 470	Control of Animals, Contract	5,000.00
A.3620 410	Building & Fire Code, Supplies	150.00
A.3620 423	Telephone	100.00
A.3620 427	Memberships & Dues	60.00
A.3620 441	Auto-Supplies & Repair	500.00
A.3620 442	Automotive-Gas & Oil	1,500.00
A.3620 444	Building & Fire Code, Travel/Education /Conference	A.1990 469.03 Contingent Account, Deficit Reduction Plan (General) 2,500.00
A.3620 453	Uniforms & Clothing	1,000.00

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.3640 444	Civil Defense, Travel/ Education/ Conference	\$2,000.00
A.4010 110	Health Services, Salaries-Regular	57,722.00
A.4010 418	Ins-General Liability	4,000.00
A.4010 436	Advertising Fees	5,000.00
A.4010 441	Auto-Supplies & Repair	3,000.00
A.4010 442	Automotive- Gas & Oil	1,000.00
A.4010 444	Travel/Education / Conference	2,000.00
A.4010 444.01	Job Related Courses	3,000.00
A.4010 445	Foods	200.00
A.4010 810	Retirement	5,599.00
A.4010 830	Social Security	3,579.00
A.4010 831	Medicare Contribution	836.00
A.4018.0020 441	Preventive Program, Family Health, Auto-Supplies & Repair	400.00
A.4018.0020 444	Travel/Education / Conference	700.00

October 14, 2020

693

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED				
A.4018.0020 445	Foods			\$250.00
A.4018.0040 444.01	Health Education, Job Related Courses			2,000.00
A.4022 220	Emergency Medical Service, Office Equipment			400.00
A.4310 130	Mental Health Admin., Salaries-Part Time	A.1990 469.03	Contingent Account, Deficit Reduction Plan (General)	1,000.00
A.4310 220	Office Equipment			1,500.00
A.4310 426	Subscriptions			200.00
A.4310 436	Advertising Fees			150.00
A.4310 437	Consulting Fees			2,300.00
A.4310 444	Travel/Educati on/ Conference			800.00
A.4310 444.01	Job Related Courses			1,200.00
A.4310 445	Foods			150.00
A.6010 110	Social Services, Salaries- Regular			250,000.00
A.6010 418	Ins-General Liability			4,000.00
A.6010 830	Social Security			15,500.00

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.6010 831	Medicare Contribution	\$3,625.00
A.6010 860	Hospitalization	30,875.00
A.6050 469	Public Facil. For Children, Other Payments/Cont ributions	10,000.00
A.6123 470	Juvenile Delinquent Care, Contract	40,000.00
A.6129 470	State Training School, Contract	150,000.00
A.6510 418	Veterans Services, Ins- General Liability	150.00
A.6510 436	Advertising Fees	600.00
A.6510 442	Automotive- Gas & Oil	1,000.00
A.6510 444	Travel/Education / Conference	1,900.00
A.6510 469	Veterans Services, Other Payments/ Contributions	A.1990 469.03 Contingent Account, Deficit Reduction Plan (General) 750.00
A.6610 130	Weights & Measures, Salaries-Part Time	2,000.00
A.6610 442	Automotive- Gas & Oil	295.00
A.6610 444	Travel/Education / Conference	500.00

October 14, 2020

695

FROM CODE	TO CODE	AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED		
A.6772 110	OFA-Warren County, Salaries- Regular	\$15,606.00
A.6772 444	Travel/Education / Conference	6,000.00
A.6772 810	Retirement	1,483.00
A.6772 830	Social Security	968.00
A.6772 831	Medicare Contribution	226.00
A.6772 860	Hospitalization	3,683.00
A.6772 865	Dental Insurance	65.00
A.7110 130	Parks & Recreation, Salaries-Part Time	14,000.00
A.7110 418	Ins-General Liability	3,000.00
A.7110 465	Road/Bridge Materials	5,750.00
A.7110 470	Contract	10,000.00
A.7310 470	Youth Program 4-H Camp, Contract	25,000.00
A.7510 444	Historian, Travel/ Education/ Conference	600.00
A.8021 120	Planning (and Comm. Dev.), Salaries- Overtime	1,800.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ADMINISTRATOR - 2020 DEFICIT REDUCTION PLAN, CONTINUED				
A.8021 130	Salaries-Part Time			\$10,000.00
A.8021 444	Travel/Education / Conference			500.00
A.8022 444	Planning GIS Program, Travel/Education / Conference	A.1990 469.03	Contingent Account, Deficit Reduction Plan (General)	1,000.00
A.6417.0001 220	Tourism/Occup ancy, Tourism, Office Equipment	A.1990 469.04	Contingent Account, Deficit Reduction Plan (Tourism/ Occupancy Tax)	450.00
A.6417.0001 424	Postage			35,000.00
A.6417.0001 444	Travel/Education / Conference			4,000.00
A.6417.0001 470	Contract			163,500.00
A.6417.0001 481	Tourism Promotion			500,000.00
A.6417.0002 469	Occupancy Tax, Other Payments/ Contributions			367,500.00
A.6417.0002 480	Tourism- Special Events			206,423.00
A.6417.0002 480.02	Tourism- Convention Event Development Fund			12,500.00
A.6417.0002 480.05	Tourism- Business Promotion			150,000.00

October 14, 2020

697

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: MENTAL HEALTH				
A.4320.0080 3490	Mental Health Programs, Comm. MH Center GF Hospital, Mental Health	A.4320.0105 3490	Mental Health Programs, Behavioral Health Services North, Mental Health	\$166,792.00
A.4320.0080 470	Contract	A.4320.0105 470	Contract	166,792.00
DEPARTMENT: PUBLIC HEALTH				
A.4018 110	Preventive Program, Salaries- Regular	A.4018 130	Prevention Program, Salaries-Part Time	11,800.00
SPECIAL ITEMS:				
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.1990 469	Contingent Account, Other Payments/ Contributions	A.3410 435	Fire Prevention & Control, Medical Fees	3,300.00
A.1990 469		A.3410 470	Contract	14,600.00

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 365 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS		
<u>ESTIMATED REVENUE</u>		
A.1450 2716	Board of Elections, Grants from Other Sources	\$31,008.00
<u>APPROPRIATIONS</u>		
A.1450 439	Board of Elections, Misc. Fees & Expenses	31,008.00
DPW		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	243.85
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Traffic Control, Supplies	243.85

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 877

Noes: 0

absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 366 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING AGREEMENT WITH C&S ENGINEERS, INC. TO PROVIDE CONSULTING SERVICES FOR CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES RELATED TO THE CONSTRUCTION OF THE NEW SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

WHEREAS, the Airport Manager is requesting that Warren County enter into an agreement with C&S Engineers, Inc., 499 Col. Eileen Collins Boulevard, Syracuse, New York 13212 to provide consulting services for construction administration and construction inspection services related to the construction of the new snow removal equipment (SRE) storage building at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Two Hundred Forty Thousand Dollars (\$240,000) for a term commencing upon receipt of the Federal Aviation Administration (FAA) grant funding award, and execution of the

agreement by both parties and terminating upon the exhaustion of grant funding, now, therefore, be it

RESOLVED, that Warren County enter into an agreement with C&S Engineers, Inc., to provide consulting services for construction administration and construction inspection services related to the construction of the new snow removal equipment (SRE) storage building at the Warren County (Floyd Bennett Memorial Airport) for a lump sum amount of Two Hundred Forty Thousand Dollars (\$240,000) for a term commencing upon receipt of the FAA grant funding award, and execution of the agreement by both parties and terminating upon the exhaustion of grant funding, and the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this project shall be expended from FAA grant funding.

Adopted by unanimous vote.

RESOLUTION NO. 367 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING AGREEMENT WITH JACOBS CIVIL CONSULTANTS, INC. TO PROVIDE CONSULTING SERVICES FOR ALL SERVICES RELATED TO THE REHABILITATION OF TAXIWAY LIGHTING SYSTEM - DESIGN PROJECT AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

WHEREAS, the Airport Manager is requesting that Warren County enter into an agreement with Jacobs Civil Consultants, Inc., 500 7th Avenue, 17th Floor, New York, New York 10018 to provide consulting services for all services related to the rehabilitation of taxiway lighting system - design project at the Warren County (Floyd Bennett Memorial) Airport, for an amount not to exceed Forty-Nine Thousand Five Hundred Dollars (\$49,500) for a term commencing upon receipt of the Federal Aviation Administration (FAA) grant funding award, and execution of the agreement by both parties and terminating upon the exhaustion of grant funding, now, therefore, be it

RESOLVED, that Warren County enter into an agreement with Jacobs Civil Consultants, Inc., to provide consulting services for all services related to the rehabilitation of taxiway lighting system - design project at the Warren County (Floyd Bennett Memorial Airport) for a lump sum amount of Forty-Nine Thousand Five Hundred Dollars (\$49,500) for a term commencing upon receipt of the FAA grant funding award, and execution of the agreement by both parties and terminating upon the exhaustion of grant funding, and the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this project shall be expended from FAA grant funding.

Adopted by unanimous vote.

RESOLUTION NO. 368 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AUTHORIZING A LEASE AGREEMENT WITH FREER IDEAS, INC. TO CONDUCT FLIGHT TRAINING, AIRCRAFT RENTAL AND OTHER SERVICES RELATED TO CONDUCTING BUSINESS AS A FLIGHT TRAINING OPERATOR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

RESOLUTION TABLED

WHEREAS, the Airport Manager has requested a lease agreement with Harrison Freer D/B/A Freer Ideas, Inc., 28 Garrison Road, Queensbury, New York 12804, for lease of County owned property at the Warren County (Floyd Bennett Memorial) Airport to conduct flight training, aircraft rental and other services related to conducting business as a Flight Training Operator for a rental sum of Three Hundred Fifty Dollars (\$350) per year, with a three percent (3%) annual increase for the life of the contract, for a term commencing upon execution by both parties and continuing until terminated by either party upon thirty (30) days written notice, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a lease agreement with Freer Ideas, Inc. as outlined above, for a rental sum of Three Hundred Fifty Dollars (\$350) per year, with a three percent (3%) annual increase for the life of the contract, for a term commencing upon execution by both parties and continuing until terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney.

RESOLUTION NO. 369 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO CORNELL UNIVERSITY ON BEHALF OF THE PROBATION DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute and submit a grant application on behalf of the Probation Department to Cornell University, IRL school for youth re-entering the community through opportunities, networking, navigation, education, collaboration and transition support, for a total amount not to exceed Thirty Five Thousand Dollars (\$35,000) with a term to commence April 1, 2021 and terminate March 31, 2024, and no matching County funds required, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 370 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

RESOLUTION IN SUPPORT OF A "GREEN AMENDMENT" TO THE NEW YORK STATE CONSTITUTION

WHEREAS, the right of New Yorkers to clean water, air and a healthy environment is not given any protection in the State of New York's Constitution, and

WHEREAS, clean water, air, a stable climate and healthy environment are fundamental to sustaining healthy lives and a healthy economy, and

WHEREAS, New York has a long history of environmental protection and leadership to protect the New Yorker's health and environment, and

WHEREAS, while environmental laws are designed to manage pollution, clean up and remediate contamination, and conserve natural resources, these laws do not support the notion that clean air, clean water, and a healthy environment are fundamental, inalienable rights, and

WHEREAS, there are still a multitude of issues threatening New York's water, air, natural resources, such as climate change, emerging contaminants, such as PFAS and PFOA, in our drinking water supplies, poor to failing air quality, and disproportionate environmental impacts to environmental justice and frontline communities, and

WHEREAS, clean air, a healthy environmental, and clean lakes, rivers, waterbodies, and their associated watersheds constitute valuable assets for Warren County's drinking water, recreation, tourism, agriculture, flood control, fishing and community health, as well as essential habitat for plant and animal life, and

WHEREAS, in recognition that Assemblyman Steve Englebright and Senator David Carlucci sponsored Green Amendment Bills ([A.2064/S.2072](#)) that passed the New York State Legislature in April 2019, which stated that: "proposing an amendment to article 1 of the constitution, in relation to the right to clean air and water and a healthful environment", and

WHEREAS, in recognition that to enact a Green Amendment in New York State Constitution the above mentioned bill must be passed by the New York State Legislature in 2021 and then be voted on as part of a statewide referendum, now, therefore, be it

RESOLVED, Warren County hereby supports the Green Amendment Bill ([A.2064/S.2072](#)) that passed the New York State Legislature in 2019, and be it further

RESOLVED, that Warren County supports the second passage of the Green Amendment Bill by the New York Legislature in 2021 so that the voters may choose whether to add the right to a clean air, water and healthful environment to the Bill of Rights of the New York State Constitution, and be it further

RESOLVED, that a copy of this resolution be forwarded to Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec, and the New York State Association of Counties.

Adopted by unanimous vote.

RESOLUTION NO. 371 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN, ACTING FOR AND ON BEHALF OF WARREN-HAMILTON COUNTIES' OFFICE FOR THE AGING, AND COUNTRYSIDE ADULT HOME FOR OPERATION OF THE WARRENSBURG MEALSITE TO INCLUDE THE CHESTERTOWN MEALSITE AND INCREASE THE PER MEAL REIMBURSEMENT RATE

WHEREAS, pursuant to Resolution No. 99 of 2012 (previously amended by Resolution No. 60 of 2019), the Chairman of the Board of Supervisors was authorized to enter

into an agreement with Countryside Adult Home, 353 Schroon River Road, Warrensburg, New York 12885, for operation of a meal site for the elderly in the Town of Warrensburg, and

WHEREAS, the Office for the Aging is requesting the agreement be amended to include the Chestertown Mealsite in the Town of Chester, and to increase the reimbursement rate from Three Dollars and Sixty-Five Cents (\$3.65) per meal to Three Dollars and Eighty-Five Cents (\$3.85) per meal, for an amount not to exceed One Hundred Fifteen Thousand Dollars (\$115,000) per year, for a term commencing January 1, 2021, and terminating December 31, 2021, with the option of annual renewals upon the same terms and conditions, now, therefore, be it

RESOLVED, that the agreement with Countryside Adult Home, be and hereby is, amended to include the Chestertown Mealsite in the Town of Chester and to have a reimbursement rate of Three Dollars and Eighty-Five Cents (\$3.85) per meal, for an amount not to exceed One Hundred Fifteen Thousand Dollars (\$115,000) per year, for a term commencing on January 1, 2021, and terminating December 31, 2021 with the option of annual renewals, provided there are no changes in the contract, in a form approved by the County Attorney, and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 60 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 372 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, the Occupancy Tax Committee has recommended that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Adirondack Civic Center Coalition, Inc. ("Coalition"), 1 Civic Center Plaza, Glens Falls, New York 12801, wherein the County would provide funding in a total amount not to exceed One Hundred Sixty-Two Thousand Five Hundred Dollars (\$162,500) to be paid out in quarterly increments for year 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Adirondack Civic Center Coalition, Inc. as outlined in the preambles of this resolution and the Chairman of the Board of Supervisors is hereby authorized to execute the Agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.02, Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund.

Adopted by unanimous vote.

RESOLUTION NO. 373 OF 2020

Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING

WHEREAS, the Occupancy Tax Committee has recommended that Warren County enter into a Tourist and Convention Development Agreement ("Agreement") with the Lake George Regional Convention and Visitors Bureau, Inc. ("CVB"), 2176 State Route 9, P.O. Box

272, Lake George, New York 12845, wherein the County would provide funding in a total amount not to exceed Four Hundred Eighty Thousand Dollars (\$480,000) to be paid out in quarterly increments for year 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes an agreement with the Lake George Regional Convention and Visitors Bureau, Inc. as outlined in the preambles of this resolution and the Chairman of the Board of Supervisors is hereby authorized to execute the Agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480.02 Tourism/Occupancy, Occupancy Tax, Tourism - Convention Event Development Fund. Adopted by unanimous vote.

RESOLUTION NO. 374 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH ROZELL INDUSTRIES, INC. TO FABRICATE AND INSTALL THE BAILOUT SYSTEM AT THE FIRE TRAINING CENTER FOR THE OFFICE OF EMERGENCY SERVICES

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to enter into an agreement with Rozell Industries, Inc., 129 Park Road, Queensbury, New York 12804, to fabricate and install the bailout system at the Fire Training Center, for an amount not to exceed Four Thousand Eight Hundred Seventy-Five Dollars (\$4,875), for a term commencing upon execution by both parties and terminating upon completion of services, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H.254, Fire Training Center Project.

Adopted by unanimous vote.

RESOLUTION NO. 375 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR BOOKING AND MANAGEMENT SOFTWARE, HARDWARE AND ANY NECESSARY MAINTENANCE FOR THE WARREN COUNTY CORRECTIONAL FACILITY

WHEREAS, the Warren County Sheriff's Office has requested to continue the contractual relationship (the previous contract being authorized by Resolution No. 325 of 2016; and 435 of 2017) with Black Creek Integrated Systems Corporation, 2900 Crestwood Blvd., P. O. Box 101747, Irondale, AL 35210, to provide booking and management software, hardware, as well as any necessary maintenance and upgrades for the Warren County Correctional Facility, for a term commencing on January 1, 2021 and terminating on December 31, 2023 for the following lump sum amounts: 2021 - Twenty Five Thousand Nine Hundred Thirty Seven Dollars and Fifty Cents (\$25,937.50); 2022 - Twenty Six Thousand Four Hundred Fifty Six Dollars and Twenty Five Cents (\$26,456.25); and 2023 - Twenty Six Thousand Nine Hundred Eighty Five Dollars and Twenty Five Cents (\$26,985.25), for a grant total amount over the three years not to exceed Seventy Nine Thousand Three Hundred Seventy Nine Dollars (\$79,379); and

WHEREAS, the Public Safety Committee has approved the request for an agreement with Black Creek Integrated Systems Corporation as outlined above, now,

therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors, be and hereby is, authorized to execute an agreement with Black Creek Integrated Systems Corporation as outlined above and said agreement be in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3150 470 Sheriff's Correction Division, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 376 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AN EASEMENT ON COUNTY-OWNED THURMAN STATION RAILROAD PROPERTY IN THE TOWN OF THURMAN TO SLIC NETWORK SOLUTIONS FOR PLACEMENT OF A BROADBAND INTERNET CABINET

WHEREAS, the Superintendent of Public Works has received a request from SLIC Network Solutions to grant an easement to place a broadband internet cabinet on the County-owned Thurman Station Railroad property in the Town of Thurman, Tax Map Parcel No. 222.2-2-12, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any and all documents necessary to carry out the terms of this resolution in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 377 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

AUTHORIZING A LEASE AGREEMENT FOR DOMINION "ICE" ACCESSIBLE VOTING MACHINES

WHEREAS, the Board of Elections has requested to enter into a seven (7) year lease agreement for twenty-five (25) Dominion "Ice" Accessible Voting Machines including service, maintenance and training at an annual cost of Forty Three Thousand Seven Hundred Eighteen Dollars (\$43,718), not to exceed Three Hundred Six Thousand Twenty Six Dollars (\$306,026) over a term commencing upon execution by both parties and terminating seven (7) years from date of execution with the option to extend the lease further, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman to execute a lease agreement with Dominion Voting Systems, consistent with the terms and conditions as set forth in the preambles of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the cost of the aforementioned lease agreement shall be funded by appropriations from Budget Code A.898.00, Capital Reserve-Election Equipment.

Adopted by unanimous vote.

RESOLUTION NO. 378 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

<u>DEPARTMENT OF PUBLIC WORKS</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>
<u>Re-Classify Position From:</u>		
A.1620 110	October 19, 2020	\$42,141
<u>TITLE:</u>		Grade 15
Building Maintenance Mechanic		
<u>Re-Classify Position To:</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>
A.1620 110		
<u>TITLE:</u>		
Senior Building Maintenance Mechanic #4	October 19, 2020	\$46,492
		Grade 18

Roll Call Vote:
Ayes: 877
Noes: 0
Absent: 123 Supervisors Dickinson, Merlino and Shepler
Adopted.

RESOLUTION NO. 379 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

RESCINDING RESOLUTION NO. 287 OF 2020, WHICH AUTHORIZED AN AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE A MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS, AS THE AGREEMENT IS NOT NEEDED

WHEREAS, pursuant to Resolution No. 287 of 2020, the Warren County Board of Supervisors authorized an agreement with Henderson Products, Inc. to purchase a mobile brine making unit, in an amount not to exceed Ninety-Eight Thousand Eighteen Dollars and Sixty Cents (\$98,018.60), and

WHEREAS, the County Attorney has advised that the Department of Public Works is only purchasing a product from Henderson Products, Inc., therefore the agreement with Henderson Products, Inc. is not needed, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 287 of 2020.

Adopted by unanimous vote.

RESOLUTION NO. 380 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING MEMORANDUMS OF UNDERSTANDING BETWEEN WARREN COUNTY AND VARIOUS MUNICIPALITIES FOR USE OF THE MOBILE BRINE MAKING UNIT

WHEREAS, the Department of Public Works purchased a mobile brine making unit to help reduce the use of salt and sand on roadways, and

WHEREAS, the Superintendent of Public Works has requested that Warren County enter into Memorandums of Understanding with various municipalities for use of the mobile brine making unit, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute Memorandums of Understanding with various municipalities for use of the mobile brine making unit, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 381 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

TERMINATING DEPARTMENT OF SOCIAL SERVICES ATTORNEY

WHEREAS, pursuant to NYS Civil Service Law §75, charges were proffered by the Commissioner of the Department of Social Services against the Department of Social Services Attorney (hereinafter "DSS Attorney") on July 31, 2020; and

WHEREAS, a hearing on such charges was held pursuant NYS Civil Service Law § 75 on August 17, 2020, and

WHEREAS, the Hearing Officer issued a decision on September 23, 2020 recommending termination of the DSS Attorney, and

WHEREAS, the appointing authority, the Commissioner of the Department of Social Services, is delegating his removal authority to the Warren County Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby accepts the recommendation of the Hearing Officer and terminates the DSS Attorney, and removes him from his position at Warren County Department of Social Services, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Warren County Board of Supervisors to execute a letter terminating the employment of the DSS Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 382 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

RESCINDING RESOLUTION NO. 332 OF 2020, WHICH AUTHORIZED A CONTINUATION OF THE AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER ONLY FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO AWARD A NEW BID

WHEREAS, pursuant to Resolution No. 332 of 2020, the Warren County Board of Supervisors authorized an extension agreement with Nemer Ford for proprietary dealer only

repairs for various Ford makes and models for the Warren County Sheriff's Office, in an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing October 1, 2020 and terminating September 30, 2021, and

WHEREAS, the County Attorney and the Purchasing Agent have advised that this should not have been a continuation of the agreement but rather the award of a new bid, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rescinds Resolution No. 332 of 2020.

Adopted by unanimous vote.

RESOLUTION NO. 383 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 34-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for proprietary dealer only repairs for various Ford makes and models for the Warren County Sheriff's Office (WC 34-20), and

WHEREAS, the Sheriff's Office has recommended awarding the bid to Nemer Ford, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Nemer Ford of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Nemer Ford, 323 Quaker Road, Queensbury, New York 12804, for Proprietary Dealer Only Repairs for Various Ford Makes and Models for the Warren County Sheriff's Office, pursuant to the terms and provisions of the specifications (WC 34-20), for a term commencing upon execution by both parties and terminating on September 30, 2021, with the option to extend the agreement for one (1) additional one (1) year term upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Nemer Ford and any other necessary documents, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 384 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING CAPITAL PROJECT NO. H402, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - CONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H402, Airport Snow Removal Equipment Building - Construction, as follows:

1. Capital Project No. H402, Airport Snow Removal Equipment Building - Construction, is hereby established.
2. The estimated cost of such Capital Project is the amount of Two Million Two Hundred Fifty-Seven Thousand Eight Hundred Sixty Dollars (\$2,257,860).

3. The proposed method of financing such Capital Project consists of the following:
 - a. FAA Grant Agreement No. 3-36-0033-067-2020 in the amount of Two Million Two Hundred Twenty-Four Thousand Dollars (\$2,224,000); and
 - b. Local share funding in the amount of Thirty-Three Thousand Eight Hundred Sixty Dollars (\$33,860)

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Two Million Two Hundred Fifty-Seven Thousand Eight Hundred Sixty Dollars (\$2,257,860) to Capital Project H402, Airport Snow Removal Equipment Building - Construction, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H402 - Airport Snow Removal Equipment Building - Construction	\$2,257,860
Roll Call Vote:	
Ayes: 877	
Noes: 0	
Absent: 123 Supervisors Dickinson, Merlino and Shepler	
Adopted.	

RESOLUTION NO. 385 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING CAPITAL PROJECT NO. H403, REHABILITATION OF AIRFIELD TAXIWAY LIGHTING SYSTEM - DESIGN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, as follows:

1. Capital Project No. H403, Rehabilitation of Airfield Taxiway Lighting System - Design, is hereby established.
2. The estimated cost of such Capital Project is the amount of Forty-Nine Thousand Five Hundred Dollars (\$49,500).
3. The proposed method of financing such Capital Project consists of the following:
 - a. FAA Grant Agreement No. 3-36-0033-066-2020 in the amount of Forty-Nine Thousand Five Hundred Dollars (\$49,500),

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Forty-Nine Thousand Five Hundred Dollars (\$49,500) to Capital Project H403, Rehabilitation of Airfield Taxiway Lighting System - Design, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H403 - Rehabilitation of Airfield Taxiway	\$49,500
Lighting System - Design	
Roll Call Vote:	
Ayes: 877	
Noes: 0	
Absent: 123 Supervisors Dickinson, Merlino and Shepler	
Adopted.	

RESOLUTION NO. 386 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

RATIFYING THE ACTIONS OF THE COMMISSIONERS OF THE BOARD OF ELECTIONS IN EXECUTING A GRANT APPLICATION TO THE CENTER FOR TECH AND CIVIC LIFE FOR THE PURPOSE OF PLANNING AND OPERATING SAFE AND SECURE ELECTION ADMINISTRATION IN WARREN COUNTY IN 2020 AND AUTHORIZING A GRANT AGREEMENT FOR SAME

RESOLUTION WITHDRAWN

WHEREAS, the Commissioners for the Board of Elections are requesting a grant agreement with the Center for Tech and Civic Life, 233 N. Michigan Avenue, Suite 1800, Chicago, Illinois 60601, for the purpose of planning and operating safe and secure election administration in Warren County in 2020, for a total amount not to exceed Thirty-One Thousand Eight Dollars (\$31,008), with no matching County funds required, for term commencing retroactive to June 15, 2020 and terminating December 31, 2020, and

WHEREAS, the Commissioners for the Board of Elections have executed the grant application prior to the October 14, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Commissioners for the Board of Elections be, and hereby are, ratified with regard to executing the grant application to the Center for Tech and Civic Life for the purpose of planning and operating safe and secure election administration in Warren County in 2020, for a total amount not to exceed Thirty-One Thousand Eight Dollars (\$31,008), with no matching County funds required, for a term commencing retroactive to June 15, 2020 and terminating December 31, 2020 and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

RESOLUTION NO. 387 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE GENERAL FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to return funds to the General Fund Unappropriated Surplus in an amount not to exceed Seven Hundred Thousand Dollars (\$700,000) as part of the 2020 Deficit Reduction Plan from the following Departmental budget:

<u>BUDGET CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6100 470	Medicaid, Contract	\$700,000

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 388 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE COUNTY ROAD FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to return funds to the County Road Fund Unappropriated Surplus in an amount not to exceed One Hundred Seventeen Thousand Two Hundred Dollars (\$117,200) as part of the 2020 Deficit Reduction Plan from the following Departmental budgets:

<u>BUDGET CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.3310 444	County Road, Traffic Control, Travel/Education/Conference	\$1,200
D.5020 110	County Road, Engineering, Salaries-Regular	\$100,000
D.5020 444	County Road, Engineering, Travel/Education/Conference	\$1,000
D.5110 418	County Road, Maintenance of Roads, Ins.-Gen. Liability	\$15,000

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 389 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE ROAD MACHINERY FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to return funds to the Road Machinery Fund Unappropriated Surplus in an amount not to exceed One Hundred Six Thousand Dollars (\$106,000) as part of the 2020 Deficit Reduction Plan from the following Departmental budgets:

<u>BUDGET CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DM.5130 230	Road Machinery, Machinery, Automotive Equipment	\$100,000
DM.5130 418	Road Machinery, Machinery, Ins.-General Liability	\$6,000

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 390 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO LIQUIDATE FUNDS FROM THE ASSIGNED FUND BALANCE, PROJECT ASSESSMENTS AS PART OF THE 2020 DEFICIT REDUCTION PLAN

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to liquidate funds from the Assigned Fund Balance, Project Assessments (A.916.00) in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000) as part of the 2020 Deficit Reduction Plan.

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 391 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING COUNTY TREASURER TO LIQUIDATE FUNDS FROM THE ASSIGNED FUND BALANCE, SUNY ADIRONDACK OPERATIONS AS PART OF THE 2020 DEFICIT REDUCTION PLAN

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to liquidate funds from the Assigned Fund Balance, SUNY Adirondack Operations

(A.917.00) in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000) as part of the 2020 Deficit Reduction Plan.

Roll Call Vote:

Ayes: 707

Noes: 0

Abstain: 170 Supervisors Strough and Seeber

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 392 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

DECLARING SURPLUS AND AUTHORIZING SALE AND TRANSFER OF MID-ATLANTIC 6 TON TILT BED TRAILER TO THE TOWN OF STONY CREEK FROM THE DEPARTMENT OF PUBLIC WORKS

RESOLVED, that upon the determination of the Superintendent of Public Works the Mid-Atlantic 6 Ton Tilt Bed Trailer is no longer necessary for County use, and in accordance with the recommendation of the Public Works Committee, Warren County be, and hereby is, authorized and directed to sell and transfer to the Town of Stony Creek all title and ownership rights to the following trailer, AS IS, for the total sum of Three Hundred Dollars (\$300):

Mid-Atlantic 6 Ton Tilt Bed Trailer VIN #5ANAF202X2R011472

Inventory #02-12

Value: \$300

and be it further

RESOLVED, that the Warren County Board of Supervisors declares the aforementioned trailer to be surplus equipment and hereby authorizes the Chairman of the Board of Supervisors, Superintendent of Public Works and other County officers to execute such documents and take such action as may be necessary to carry out the sale authorized by this resolution.

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 393 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Seven Thousand One Hundred Two Dollars (\$7,102) from the Computer Reserve Fund Budget Code A.895.00 to the following Departmental budgets:

PROJECT	TITLE	AMOUNT
A.1430 220.1	Civil Service, Office Equipment-Reserve	\$1,000
A.4018 220.1	Public Health, Preventive Program, Office Equipment-Reserve	\$2,124
A.4018 0030 220.1	Public Health, Preventative Program, Disease Control, Office Equipment-Reserve	\$753
A.4054 0060 220.1	Public Health, Ed/Physically Hand.Children/Ed.Phys.Hndcppd/Early Intervention, Office Equipment-Reserve	\$3,225

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 877

Noes: 0

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 394 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

RESOLUTION SETTING PUBLIC HEARING ON WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) ASSESSMENT ROLL

WHEREAS, the proposed Warren County Sewer District (Industrial Park) Assessment Roll for 2021 has been presented, and

WHEREAS, the Warren County Board of Supervisors must conduct a public hearing prior to adoption of the roll, now therefore, be it

RESOLVED, that the Warren County Board of Supervisors shall hold a public hearing on November 20, 2020 at 10:00 a.m. at the Supervisors Room in the Warren County Municipal Center, 1340 State Route 9, Queensbury, New York to hear all interested parties and citizens concerning the proposed Warren County Sewer District (Industrial Park) Assessment Roll for 2021, and, be it further

RESOLVED, that the Warren County Board of Supervisors authorizes and directs the Clerk of the Board of Supervisors to publish a Notice of Public Hearing in the official newspapers for Warren County not less than five (5) days prior to the hearing date and authorizes and directs the Sewer District Administrator to mail a copy of the Notice to all property owners within the Benefit Assessment District.

2021 Benefit Tax Roll
Warren County Sewer District (Industrial Park)

Tax Map #	Owner	Property Location	Acres	Rate/Acre	Tax
297.8-1-10	Angio Dynamics, Inc.	Queensbury Ave	12.97	63.577	824.59
297.8-1-12	County of Warren DPW	Queensbury Ave	5.54	63.577	352.22
297.8-1-13	County of Warren DPW	Queensbury Ave	8.12	63.577	516.25
297.8-1-14.1	Angio Dynamics, Inc.	Marcy Drive	0.97	63.577	61.67
297.8-1-14.2	Angio Dynamics, Inc.	Marcy Drive	0.70	63.577	44.50
297.8-1-15	Angio Dynamics, Inc.	Marcy Drive	1.17	63.577	74.39
297.8-1-16	TJ Upstate Prop	Marcy Drive	1.00	63.577	63.58
297.8-1-17	TJ Upstate Prop	Marcy Drive	1.44	63.577	91.55
297.8-1-20	TJ Upstate Prop	Queensbury Ave	6.09	63.577	387.18
297.8-1-21.1	SMS Ent LLC	Marcy Drive	1.60	63.577	101.72
297.8-1-21.2	SMS Ent LLC	Marcy Drive	0.11	63.577	6.99
297.8-1-22.1	C&R Properties, LLC	Queensbury Ave	1.60	63.577	101.72
297.8-1-22.2	C&R Properties, LLC	Queensbury Ave	0.20	63.577	12.72
297.8-1-23	SMS Ent LLC	Queensbury Ave	2.00	63.577	127.15
297.8-1-24	543 Queensbury Ave, LLC	Marcy Drive	2.64	63.577	167.84
297.8-1-25	Adk Ind Pk Co LLC	Queensbury Ave	1.62	63.577	102.99
297.8-1-26	543 Queensbury Ave., LLC	Queensbury Ave	2.82	63.577	179.29
297.8-1-27.1	Adk Industrial Pk	Marcy Drive	1.46	63.577	92.82
297.8-1-27.2	Angio Dynamics, Inc.	Marcy Drive	0.84	63.577	53.40
297.12-1-1	City of Glens Falls	Queensbury Ave	4.59	63.577	291.82
297.12-1-2	509 Queensbury Ave L	Queensbury Ave	2.79	63.577	177.38
297.12-1-3	Omall Family LP	Queensbury Ave	<u>1.84</u>	63.577	<u>116.98</u>
			62.11		3,948.75

LEVY:

Qsby Invoice 3,948.75

TAX RATE: 63.577

Adopted by unanimous vote.

RESOLUTION NO. 395 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**ADOPTING EQUALIZATION RATES FOR MUNICIPALITIES
IN WARREN COUNTY FOR 2020**

WHEREAS, through their website, the New York State Office of Real Property Tax Services has provided the Equalization Rates for 2020 Assessment Rolls for Municipalities in the County of Warren, which sets forth equalization rates which are to be used in the apportionment of the 2021 County tax levy for each town and city, now, therefore, be it

RESOLVED, that the equalization rates established by the New York State Office of Real Property Tax Services are hereby accepted and approved and the equalization rates for each town and city in the County of Warren for the year 2021 are hereby established as follows:

<u>MUNICIPALITY</u>	<u>EQUALIZATION RATE</u>
Bolton	100.00
Chester	100.00
City of Glens Falls	75.00
Hague	73.40
Horicon	100.00
Johnsburg	1.90
Lake George	100.00
Lake Luzerne	96.00
Queensbury	100.00
Stony Creek	0.97
Thurman	95.30
Warrensburg	97.00

Adopted by unanimous vote.

RESOLUTION NO. 396 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

RELATING TO UNPAID SCHOOL TAXES

WHEREAS, Section 1330 of the Real Property Tax Law provides that any school district other than a city school district shall transmit a statement and certificate of unpaid school taxes to the County Treasurer so that the same is received not later than the 13th day of November following the levy of the tax, and further that the Warren County Treasurer shall transmit such statement and certificate of unpaid taxes to the Board of Supervisors, now, therefore, be it

RESOLVED, that the Board of Supervisors shall, upon receipt of the statement and certificate of unpaid school taxes from the County Treasurer, relevy the amount of such unpaid taxes with seven per centum (7%) of the amount of principal and interest in addition thereto at the county and town tax levy for the fiscal year 2021.

Adopted by unanimous vote.

RESOLUTION NO. 397 OF 2020
Resolution introduced by Supervisors Simpson and Leggett

**AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND
 COMPENSATION PLAN FOR 2020**

RESOLVED, that the Table of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

<u>OFFICE OF EMERGENCY SERVICES</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>
<u>Creating:</u>		
<u>A.3640 110</u>	November 3, 2020	\$69,500
<u>TITLE:</u>		
Director, Office of Emergency Services		
<u>Deleting:</u>		
<u>A.3410 110</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>
<u>TITLE:</u>		
Fire Coordinator/Director, Office of Emergency Services	November 3, 2020	\$83,009

Roll Call Vote:

Ayes: 792

Noes: 0

Abstain: 85 Supervisor Seeber

Absent: 123 Supervisors Dickinson, Merlino and Shepler

Adopted.

RESOLUTION NO. 398 OF 2020
Resolution introduced by Supervisors Simpson and Leggett

**APPOINTING ANN MARIE MASON TO SERVE AS DIRECTOR OF THE OFFICE OF
 EMERGENCY SERVICES**

RESOLVED, that Ann Marie Mason be, and hereby is, appointed to serve as Director of the Office of Emergency Services for Warren County effective November 3, 2020, to serve at the pleasure of the Board of Supervisors, at an annual salary of Sixty-Nine Thousand Five Hundred Dollars (\$69,500).

Adopted by unanimous vote.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter, but no response was given. He asked Mr. Lehman if any comments from the public had been received and Mr. Lehman replied in the negative.

Chairman Thomas called for announcements.

Supervisor Braymer encouraged anyone who had not already done so to submit their responses to the 2020 Census this evening. Chairman Thomas noted the deadline for these submissions was tomorrow, but he believed they would be accepted until this Friday.

Supervisor Hogan encouraged everyone to attend the Last Piece Ceremony this Sunday, October 18th at 3:30 p.m. in the Town of North Creek regarding a mural on a series of retaining walls in a beautiful themed mosaic that artist Kate Hartley had worked on for over a decade. She noted the ceremony would require all attendees wear face masks and keep

October 14, 2020

717

their social distance from one another and was being held to recognize Ms. Hartley's dedication to this project.

Chairman Thomas noted the next Board Meeting was scheduled for November 6th at 10:00 a.m. for the purpose of reviewing the Tentative 2021 County Budget.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Geraghty and seconded by Supervisor Magowan, Chairman Thomas adjourned the Board Meeting at 7:33 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
SPECIAL BOARD MEETING
FRIDAY, NOVEMBER 6, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

NOTICE OF SPECIAL MEETING

TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, FRANK E. THOMAS, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **NOVEMBER 6, 2020 AT 10:00 A.M.**, for the purpose of:

1. Presentation of the 2021 Tentative Warren County Budget; and
2. To conduct such other business as may properly come before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: October 8, 2020

Signed, FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

Signed, AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:00 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Geraghty.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Driscoll, Simpson, Hogan, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-17 Absent
-3

Supervisors Diamond, McDevitt, Braymer, Driscoll, Simpson, Merlino, Wild, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Hogan, Strough and Beaty attended via teleconference.

Chairman Thomas noted the purpose of the Special Board Meeting was to present the 2021 Tentative County Budget. Privilege of the floor was extended to Kevin Geraghty, *Budget*

Officer, who proceeded to make the 2021 Budget Message, as follows:

"First of all thank you to the Budget Team.

Tammie DeLorenzo, *Assistant to the County Administrator*, Kristy Miller, *Confidential Secretary to the County Administrator*, Rob Lynch, *Deputy County Treasurer*, and Ryan Moore, *County Administrator*, for all their time and effort put into organizing this 2021 Budget. I believe that Mr. Moore was like the guy in the Geico Insurance Commercial who holds the sign, but he holds on to the Budget.

Thank you again.

We opened the process to anyone who wanted to attend. We had a few takers, but Supervisor Diamond would receive an almost perfect attendance award at our sessions.

To all the Department Heads who met the challenge during the request for a Deficient Reduction Plan, thank you.

Their budget requests were what they felt they needed so we thank them for that also.

So here is the Tentative Budget."

Supervisor Geraghty then proceeded to make a Power Point presentation on the 2021 Tentative Budget, a copy of which is on file with the items distributed at the Board meeting. During the Power Point presentation Supervisor Bruno entered the meeting at 10:05 a.m. via teleconference; Supervisor Dickinson entered the meeting at 10:06 a.m. via teleconference; and Supervisor Frasier entered the meeting at 10:08 a.m. At the conclusion of the Power Point presentation, Supervisor Geraghty opened the floor to any comments or questions on the Budget proposal.

Supervisor Leggett inquired if any future financing had been included in the 2021 Tentative Budget and Ryan Moore, *County Administrator*, replied in the negative, explaining that would not be included until they went to market and borrowed the money. Supervisor Geraghty added if they were to borrow money next year they would not have to begin paying it back until the following year. Supervisor Magowan asked for clarification on Supervisor Leggett's question and Supervisor Geraghty responded it pertained to whether any future financing had been included in the 2021 Tentative Budget. Supervisor Geraghty apprised there was a reduction in payments for borrowing in the 2021 Tentative Budget; however, he noted, this did not include any they did in 2021 because no payments would be made until 2022. He added they would have to shop around to obtain the best deal in terms of borrowing for the County.

Supervisor McDevitt remarked he was pleased the paving and maintenance of County Roads would be taken care of by borrowing money at record low interest rates, as the ramifications in terms of the increase in this expense if they were not maintained would be substantially more.

Supervisor Braymer voiced her pleasure that the County Tax rate was decreasing and in particular for the City of Glens Falls even though she wished this decrease was slightly more; she added Supervisor Geraghty had done an excellent job addressing the reduction in State aid to the County. In regard to the position that was added to the County Planning Department for the purpose of managing the listing was comprised of future County Infrastructure projects, she asked whether this position had been included in the 2021 Tentative County Budget and if so was it funded because if it was then she believed they should consider removing it. Mr. Moore replied the position remained in the County Budget,

but it was unfunded. Supervisor Braymer suggested they consider removing the position from the County Budget and then it could be reevaluated at a future date. Supervisor Geraghty stated he would make note of that for a future discussion.

Supervisor Wild apprised the expense related to the State retirement was increasing by about 10% and he questioned whether this increase related to the State investments. Supervisor Geraghty replied he was assuming that this is what it was based on; however, he noted, he had reviewed a report which indicated the State's return on investments was doing well and that was why he was perplexed by the significant increase, but he would defer to Mr. Moore on this question. Mr. Moore informed the employees with the longest tenure working for the County who were in Tier 4 or below of the retirement system added the most expense to the County's retirement costs and those in Tiers 5 and 6 added minimal expense. He advised the County's expense was a function of the expense associated with the Tier's of all of the employees and how well the State's return on investment was doing.

In regard to occupancy tax collections, Supervisor Wild questioned whether the funding allocated from the occupancy tax fund balance would be returned if the amount collected was more than what was budgeted and Supervisor Geraghty replied affirmatively. Supervisor Geraghty stated if he was reappointed as the Budget Officer next year and occupancy tax collections rebounded then as he had previously mentioned he would not be opposed to revisiting the allocations next year. He said he believed there may be a slight increase in occupancy tax as a result of the Treasurer's Office working on collections from the short-term rentals. He noted he had learned from his previous experience as the County Budget Officer that it took several years to recover when you over estimate revenues which was why he budgeted conservatively for occupancy tax.

Supervisor Seeber stated her question related to the process moving forward, apprising she had previously expressed some concerns regarding the contracts with outside agencies; she noticed there was no increase in funding for these organizations, but said she would appreciate being able to take another look at all of these contracts and reevaluate whether cuts could be made. She asked Supervisor Geraghty what the process was between now and the November 21st Board Meeting in regard to how they relayed their questions and/or concerns to him. Supervisor Geraghty responded specific concerns anyone would like to be reviewed could be discussed at the November 16th Budget Committee meeting. He informed they had thoroughly reviewed each of these contracts and decided they were viable programs, some of which were taking cuts from other funding sources and why they felt keeping their funding amounts the same as the prior year was appropriate, but if there was a specific one Supervisor Seeber would like to discuss they could do so at the Budget Committee meeting. Supervisor Seeber indicated she would like to learn more about the analysis that was done on each contract.

Mr. Moore informed if any changes were recommended to the 2021 Tentative Budget by the Budget Committee at their November 16th meeting he would issue a report pertaining to these changes and if the Board decided they would like to move forward with those changes they would do so at the November 20th Board Meeting.

Supervisor Diamond advised he felt compelled to point out to the residents of the City of Glens Falls were paying 9.3% of the County expenses in 2020, but in 2021 this figure was decreasing to 8.81%. He stated he and a few of his colleagues on the Board would like to opportunity to discuss the division for the Warren County EDC (*Economic Development Corporation*), as he had some questions he would like to ask them regarding their plans moving forward. Supervisor Geraghty apprised he had notified Jim Siplon, *Interim President, EDC*, that the County required a more thorough plan in writing regarding their budget to discuss their fund balance and some of the programs they planned on funding with it in order for the County to continue to fund them at the same level. Supervisor Wild stated that Mr. Siplon was more than willing to attend a meeting to address questions and he would notify him of the meeting on November 16th. Supervisor Geraghty apprised providing the information in writing would better assist the County in understanding what the EDC's plans were moving

forward. Supervisor Wild pointed out the EDC had its own Board of Directors required to approve the annual budget, but they had yet to do so.

Supervisor Driscoll indicated what he liked the most about the 2021 Tentative Budget was that it included under future priorities they would continue to look for efficiencies that would cut costs while providing quality services, as he believed aside from the lakes and mountains in the region, the County Departments were one of its greatest assets. He pointed out the County had been recognized for its response to the pandemic not only in the State, but also on a national level when it was featured on national news. He remarked the fact that the departments put forth their best effort was important to him, noting the taxpayers paid for the programs and services the County provided which he was pleased would remain quality ones.

Supervisor Beaty stated he was pleased with a number of the initiatives, one of which was to correct the funding for County Road Projects which he believed was critical. He said he concurred the most sensible way to take care of this was by borrowing money at a lower interest rate to pay for this work. In regard to the retirement expense, he apprised this figure was a five year rolling average based off of the investments of the State's retirement system, similar to the system used by the Queensbury School District. He said as an example when he was a member of the Queensbury School District Board some years the State retirement would request to fund 10% of an individual's retirement into the system and other years it would be 20%. He advised that he foresaw the County's contribution to the retirement system increasing even more next year which they had no control over because it was based on the State retirement systems investments. He stated he felt the fact that they had requested every department to make cuts to their budget would speak volumes to the County taxpayers that they were being as responsible as possible with their money. He remarked he concurred with Supervisors Seeber and Diamond that they needed to review the contract the County had with outside organizations, as he was unsure if it was appropriate for the funding levels to remain flat; he added he was pleased these would be reviewed at the November 16th Budget Committee meeting.

Mr. Moore advised he would like to thank the Department Heads again for providing the Budget Team with a good foundation to start with, as there were a number of cuts made to those budgets. He said he felt they had made some tough decisions, but he believed they could live with all of them,

Mike Swan, *County Treasurer*, pointed out the interest rate he had provided to the Budget Team was the current rate and he could make no predictions as to what that figure would be going into 2021. He stated he felt this was an appropriate budget, noting that many other Counties had to borrow money, but because of the excellent budgeting that had been done over the last ten years the County remained in good financial standing. Mr. Moore informed a number of Counties were increasing their tax rate, with only a few of them like Warren County who had been able to reduce the taxes. He apprised the County already had one of the lowest tax rates within the State and reducing that figure even more would assist the County with accomplishing what they were trying to do in terms of economic development and other areas.

Supervisor Braymer suggested moving forward with bonding now so they could lock in the low interest rate since there was uncertainty regarding what the rate would be going into next year. Mr. Swan advised he would prefer not to borrow money this year because if they did then they would have to begin paying it back next year. Mr. Swan added the DPW had not provided him with a solid figure in terms of the amount of money they needed for Road Projects nor did they know how much money they required to deal with the collapsing retaining wall on Sagamore Road in the Town of Bolton. He said that as soon as those figures were available they could begin planning, but he did not want to borrow the money until next year so no payments would be due until 2022.

Supervisor Leggett noted 29% of the County Budget originated from property tax, with the bulk of it coming from other areas.

Supervisor Geraghty asked Don Lehman, *Director of Public Affairs*, whether there were any public comments and Mr. Lehman replied affirmatively. He stated Diane Collins,

representing the Zero Waste Committee, had indicated she was a resident of the City of Glens Falls and paid County taxes and her concerns regarding the budget involved waste management in the County. She said she was a member of the Zero Waste Committee that had repeatedly recommended changes to the Board of Supervisors on waste policies which related to budget decisions. She stated currently there appeared to be no oversight of private haulers responsible for picking up residents trash, with an abundance of anecdotal evidence supporting that these haulers were bringing recyclables to Wheelabrator for incineration which was illegal by law. She explained according to the law oversight was mandated, but in reality there was none. She said it was likely that the County DPW would need increased funds allocated for this responsibility and she asked whether the County was moving forward with licensing haulers in the County and requiring data reports as the 2018-2028 Solid Waste Report recommends. She mentioned NYS DEC (*New York State Department of Environmental Conservation*) had developed stricter requirements concerning where private haulers were taking their trash and Warren County coordination would be necessary versus the traditional approach of asking municipalities to carry out this responsibility. She asked if the DPW had increased their budget to reflect the cost of hauler oversight, licensing and data reporting requirements, did the Budget Team consider potential revenue from a hauler fee schedule successfully accomplished in other cities, such as Troy, did the Budget reflect funds from moving towards having a County-wide compost facility, how did the Budget reflect funds for required recommended changes in waste management policies, what was the DPW Budget for 2021 and for the past 2020, as she would hope that her taxes would go toward a significant increase. Mr. Lehman apprised Ms. Collins made some additional comments on YouTube regarding who the Zero Waste Committee should meet with to discuss the possibility before the Budget was finalized. He informed she had also noted by charging haulers \$10 a ton on garbage destined for disposal potential revenue for the County could exceed \$400,000 based on data included in the County's Solid Waste Plan. In response to Ms. Collin's comments, Supervisor Geraghty advised he would meet with Kevin Hajos, *Superintendent of Public Works*, to determine the status of the County's Solid Waste Plan.

Mr. Lehman apprised there was also a question from Christine Strough regarding the Airport and why the County website listed Leaf Air as the only provider of flight instruction if Freer Ideas had been operating a flight school for ten years there and why was this business not been listed on the County website, as well keeping in mind that the issue of a contract with Freer Ideas only came to light recently. Supervisor Geraghty stated this was out of his realm as Budget Officer, but he was sure it would be addressed at their regular meeting. Supervisor Driscoll informed Ms. Collins was a constituent of his and he wanted to ensure everyone was aware he had contacted Mr. Hajos for his input on those questions which he had forwarded on to Ms. Collins.

This concluded the comments on the 2021 Tentative Budget, and Chairman Thomas resumed the Chair.

Chairman Thomas commended the Budget Team for doing an excellent job putting together the 2021 Tentative Budget, especially given how difficult 2020 had been and he thanked them for their efforts.

Continuing to the reading of resolutions, Amanda Allen, *Clerk of the Board*, apprised Resolution No. 399 had been distributed to the members of the Board of Supervisors on November 3rd. She stated there were three proposed Floor resolutions that needed to be addressed that had been distributed to the Board of Supervisors on November 3rd which met the technical distribution date specified in the Rules of the Board and in order to entertain these items a motion and a simple majority vote was required to bring them to the floor. The necessary motion was made by Supervisor Braymer, seconded by Supervisor McDevitt and carried unanimously. Mrs. Allen announced proposed Floor Resolution No. 1 would now be referred to as proposed Resolution No. 400, proposed Floor Resolution No. 2 would be referred to as proposed Resolution No. 401, and proposed Floor Resolution No. 3 would now be referred to as proposed Floor Resolution No. 402.

Chairman Thomas called for discussion and public comment on the proposed resolutions,

as well as requests for roll call votes.

In regard to proposed Resolution No. 401, *Authorizing the Appropriation of Additional Funds from the Environmental Testing Reserve Fund to the Real Property Tax Services Budget to Pay Bronze Contracting, LLC for an Increase in the Cost of Demolition for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road) Related to an Increase in Prevailing Wage Rates; and Amending 2020 Warren County Budget*, Supervisor Braymer informed although the Committee had not met, this particular Resolution concerned the Environmental Concerns & Real Property Tax Services Committee in regard to the demolition of the property on Bay Road in the Town of Queensbury which had an additional cost of \$500. She said she felt it was imperative for this to go before the Board now to ensure the building could be demolished before the winter. She stated while she had advocated to prevent this building from being demolished, this had not been the will of the Board and the demolition was moving forward with the hopes of it being done before significant snowfall prevented the work from being done.

Mrs. Allen advised she had neglected to mention proposed Resolution No. 401, *Authorizing the Appropriation of Additional Funds from the Environmental Testing Reserve Fund to the Real Property Tax Services Budget to Pay Bronze Contracting, LLC for an Increase in the Cost of Demolition for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road) Related to an Increase in Prevailing Wage Rates; and Amending 2020 Warren County Budget*, would require a roll call vote.

Chairman Thomas called for a vote on resolutions, following which Resolution No. 399-402 were approved as presented.

RESOLUTION NO. 399 OF 2020

Resolution introduced by Chairman Thomas

ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2021 AND AUTHORIZING PUBLIC HEARING ON THE BUDGET

WHEREAS, the Budget Officer of Warren County on November 2, 2020, duly filed the tentative budget for the County of Warren for the fiscal year commencing January 1, 2021, with the Clerk of the Board of Supervisors pursuant to the provisions of County Law, and

WHEREAS, the Budget Officer's tentative budget recommended gross appropriations of \$158,785,042 less estimated revenues of \$112,631,140, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,153,902 to be raised by taxation, now, therefore, be it

RESOLVED, that the tentative budget, which provides for gross appropriations of \$158,785,042, less the amount of \$112,631,140, which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,153,902 to be raised by taxation, be, and the same hereby is, accepted as the tentative budget of Warren County for the fiscal year beginning January 1, 2021, and be it further

RESOLVED, that the Board of Supervisors will hold a public hearing in the Supervisors Room at the Warren County Municipal Center on the 20th day of November, 2020, at 10:00 a.m., to consider adoption of the proposed budget for the County of Warren for the fiscal year commencing January 1, 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to cause to be printed at least 25 copies of said tentative budget for distribution to the public and that she give public notice of such hearing as required by law.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 400 OF 2020
Resolution introduced by Supervisors Braymer and McDevitt

**RATIFYING THE ACTIONS OF THE COMMISSIONERS OF THE BOARD OF
ELECTIONS IN EXECUTING A GRANT APPLICATION TO THE CENTER FOR TECH
AND CIVIC LIFE FOR THE PURPOSE OF PLANNING AND OPERATING SAFE AND
SECURE ELECTION ADMINISTRATION IN WARREN COUNTY IN 2020 AND
AUTHORIZING A GRANT AGREEMENT FOR SAME**

WHEREAS, the Commissioners for the Board of Elections are requesting a grant agreement with the Center for Tech and Civic Life, 233 N. Michigan Avenue, Suite 1800, Chicago, Illinois 60601, for the purpose of planning and operating safe and secure election administration in Warren County in 2020, for a total amount not to exceed Thirty-One Thousand Eight Dollars (\$31,008), with no matching County funds required, for term commencing retroactive to June 15, 2020 and terminating December 31, 2020, and

WHEREAS, the Commissioners for the Board of Elections have executed the grant application prior to the October 14, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Commissioners for the Board of Elections be, and hereby are, ratified with regard to executing the grant application to the Center for Tech and Civic Life for the purpose of planning and operating safe and secure election administration in Warren County in 2020, for a total amount not to exceed Thirty-One Thousand Eight Dollars (\$31,008), with no matching County funds required, for a term commencing retroactive to June 15, 2020 and terminating December 31, 2020 and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 401 OF 2020
Resolution introduced by Supervisors Braymer and McDevitt

**AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE
ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX
SERVICES BUDGET TO PAY BRONZE CONTRACTING, LLC FOR AN INCREASE IN
THE COST OF DEMOLITION FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO.
302.8-1-2 (275 BAY ROAD) RELATED TO AN INCREASE IN PREVAILING WAGE
RATES; AND AMENDING 2020 WARREN COUNTY BUDGET**

WHEREAS, by Resolution No. 219 of 2020, the Warren County Board of Supervisors authorized the appropriation of funds in an amount not to exceed Seventy-Seven Thousand Fifty-Five Dollars (\$77,055) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to pay Bronze Contracting, LLC for demolition and asbestos abatement services and Atlantic Testing Laboratories for asbestos project monitoring for Town of Queensbury Tax Map Parcel No. 302.8-1-2 (275 Bay Road), and

WHEREAS, the Director of Real Property Tax Services has advised the cost of the aforementioned demolition work has increased in accordance with the increase in prevailing wage rates which came into effect on July 1, 2020, during the period when the contractor was asked to hold pricing while the County acquired title to the property located at 275 Bay Road

in the Town of Queensbury, and

WHEREAS, the Director of Real Property Tax Services has indicated an additional Five Hundred Dollars (\$500) must be appropriated from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, to cover the cost of such prevailing wage increase for the demolition work, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby authorize the appropriation of an additional Five Hundred Dollars (\$500) from Budget Code A.893.00, Reserve, Environmental Testing Fund, to Budget Code A.1355 470, Real Property Tax Services, Contract, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000
Noes: 0
Absent: 0
Adopted.

RESOLUTION 402 OF 2020

Resolution introduced by Supervisors Braymer and McDevitt

AUTHORIZING A LEASE AGREEMENT WITH FREER IDEAS, INC. TO CONDUCT FLIGHT TRAINING, AIRCRAFT RENTAL AND OTHER SERVICES RELATED TO CONDUCTING BUSINESS AS A FLIGHT TRAINING OPERATOR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT

WHEREAS, the Airport Manager has requested a lease agreement with Harrison Freer D/B/A Freer Ideas, Inc., 28 Garrison Road, Queensbury, New York 12804, for lease of County owned property at the Warren County (Floyd Bennett Memorial) Airport to conduct flight training, aircraft rental and other services related to conducting business as a Flight Training Operator for a rental sum of Three Hundred Fifty Dollars (\$350) per year, with a three percent (3%) annual increase for the life of the contract, for a term commencing upon execution by both parties and continuing until terminated by either party upon thirty (30) days written notice, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute a lease agreement with Freer Ideas, Inc. as outlined above, for a rental sum of Three Hundred Fifty Dollars (\$350) per year, with a three percent (3%) annual increase for the life of the contract, for a term commencing upon execution by both parties and continuing until terminated by either party upon thirty (30) days written notice, in a form approved by the County Attorney.

Adopted by unanimous vote.

Chairman Thomas called for announcements.

Chairman Thomas informed last night an email was distributed to the members of the Board of Supervisors by Mr. Moore concerning Governor Cuomo's Executive Order No. 203 which was issued back in June. He stated the Sheriff had developed a community discussion or survey regarding police reform and re-invention of policing in the County. He requested that each Board member distribute this to around ten of their constituents to review and provide any suggestions and/or comments they may have to the Sheriff. He advised the County was beginning the process, but he believed the Sheriff was ahead of most other Counties and was why he believed Warren County would be in good standing on April 1, 2021. Mr. Moore stated the Sheriff's Office was accredited which was an accomplishment on its own because of all of

the police agencies in the State only 29% of them were accredited. He said this assisted the County with this process, as it meant the County was keeping up with all of the latest training and industry trends and provided them with an advantage with this process which was a credit to this department.

Supervisor Driscoll inquired whether there was a maximum number of surveys the Supervisors could distribute to their constituents and Chairman Thomas replied the Sheriff had suggested five to ten per Supervisor, but he did not foresee this being an issue if any of them would like more than that. Chairman Thomas advised they did not want to distribute it to the public because then they would be unsure if the responses were from residents of the County. He added many more Committee and public meetings would be held regarding this issue. He apprised the Sheriff viewed this as an opportunity to increase their professional standards even greater than they already were to do a better job.

Supervisor Strough stated he had a conference call with State employees regarding the pandemic during which the County was recognized for its response, enforcement and plan concerning the virus which he attributed to the efforts of Mr. Moore and Ginelle Jones, *Director of Public Health*. Chairman Thomas remarked he felt Mr. Moore and Ms. Jones were deserving of the recognition because of the excellent job they had done managing everything related to the pandemic.

Supervisor Seeber advised given the issues associated with the recent presidential election that were occurring in other States she felt it was appropriate to recognize the Board of Elections staff for ensuring there were no issues with the election in the County, as well as the time and attention they provided to each of the voters. She said she wanted to point this out and ensure that they were aware their hard work did not go unnoticed and was appreciated.

Supervisor Geraghty indicated he would like to echo Supervisor Seeber's remarks regarding the Board of Elections staff and their handling of the recent election. He stated he had contacted them to let them know how smooth the election process had been in the Town of Warrensburg, adding the State's with issues could learn something from the way the County Board of Elections managed the election. He informed they had ensured they were in compliance with all of the rules and regulations and he thanked them for the manner in which they administered the election.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Strough and seconded by Supervisor Seeber, Chairman Thomas adjourned the meeting at 11:02 a.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
FRIDAY, NOVEMBER 20, 2020**

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor McDevitt.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Diamond, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-20 Absent -0

Supervisors Leggett, Diamond, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Merlino, Wild, Magowan, Seeber, Geraghty and Thomas were present at the meeting, while Supervisors Conover, Hogan, Dickinson, Strough and Beaty attended via teleconference.

Chairman Thomas announced Congresswoman Stefanik, Senator Little and Assemblyman Stec were not present; he noted a motion was necessary to approve the minutes of the October 16th Board Meeting, as well as the November 6th Special Board Meeting subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Geraghty and carried unanimously.

Proceeding with the Agenda review, Chairman Thomas declared the Public Hearing on Warren County Sewer District (Industrial Park) Assessment Roll open at 10:03 a.m. and he asked Amanda Allen, *Clerk of the Board*, to read the Notice of the Public Hearing aloud, which she proceeded to do. Chairman Thomas asked Don Lehman, *Director of Public Affairs*, whether there were any public comments. Mr. Lehman replied there was extensive public comment from members of the Zero Waste Committee and he asked whether Chairman Thomas would like to address these now or later in the meeting and Chairman Thomas responded those could be addressed later in the meeting. He advised that they would leave the Public Hearing open while they proceeded with the Agenda review.

Continuing, Chairman Thomas declared the Public Hearing open on the 2021 Tentative Warren County Budget at 10:05 a.m. and he asked Mrs. Allen to read the Notice of Public Hearing aloud, which she proceeded to do. Chairman Thomas then asked Mr. Lehman whether there were any public comments and Mr. Lehman replied the comments he had received were from the Zero Waste Committee and asked when Chairman Thomas would like to address them. Chairman Thomas inquired whether the comments related more to the 2020 Tentative Warren County Budget or the Sewer District (Industrial Park) Assessment Roll and Mr. Lehman replied they related more to the Solid Waste Plan than the 2020 Tentative Warren County Budget itself. Chairman Thomas apprised since this appeared to relate to the 2020 Tentative Warren County Budget he would entertain those comments now.

Mr. Lehman advised Elizabeth Crawford, *Member of the Zero Waste Committee*, indicated she had some budgetary suggestions that could assist Warren County with streamlining the solid waste stream in the County. She informed there were many trash haulers involved in transporting solid waste in Warren County and currently there was no oversight or enforcement of the laws which were adopted by the Board of Supervisors in 1991. She suggested Warren County could finance a position at the County level to provide enforcement of the County Solid Waste laws that were already on the books, as well as data collection from

all of the haulers. She mentioned this position could be financed through a fee of \$10 per ton of solid waste levied on the hauler, but in order to do so the County would have to determine how much solid waste each hauler was picking up. She pointed out the City of Troy had recently taken this step and stood ready to inform and assist Warren County in what needed to be done. She inquired if the relevant Supervisors and staff were ready to meet via Zoom with the City of Troy's Director of Recycling and members of the Zero Waste Committee. She stated in actuality this was not a difficult process and only appeared to be difficult because Warren County had never attempted it. She noted several other Counties and municipalities throughout New York State had started the process which was working for them. She apprised although it looked complex by following in the steps of the other municipalities Warren County could move into a more efficient way of dealing with solid waste. She concluded by thanking the Board for the opportunity to comment.

Mr. Lehman stated there were also some comments from Joy Keithline which thanked the Board for meeting and discussing the present situation that every community across the Country was facing. She mentioned they were all aware of what the problem was, but the solution was multifaceted and involved industry, society and various mindsets. She apprised while they concurred that the consequences they were presently facing were only going to get worse as a result of more people and a less hospitable planet it behooved individuals to start thinking of a more sustainable approach to waste which was complex, but there were solutions. She suggested the Board consider including a waste czar in its budget for whom recycling, composting and less food waste were meaningful objectives that could be met. She said they could consider the roll of industry and its irrefutable contribution to the problem more specifically in plastic packaging and consider the carcinogenic products that people were seduced into buying due to advertising. She pointed out bees were also to be considered in their demise due to the callous use of pesticides both directly and indirectly which was very much a part of this evolution of change. She apprised they should put the City of Glens Falls on the global map of sustainable cities who cared about the future of the planet by shutting down the incinerator that was shortening lives, demanding that industry was mindful of the waste stream they were creating and the numerous ways they could manage waste that was less polluting and even beneficial to the air, water and soil. She thanked the Board members for making the bold decision to make the region more healthy and sustainable and she wished everyone peace and harmony.

Mr. Lehman apprised the next comments were from Mary Beth Mylott, *Town of Bolton Resident*, who indicated she had reviewed the video of the Committee meeting on August 20th when they discussed the Warren County LSWMP (*Local Solid Waste Management Plan*) for the next decade. She said on page 16 of the R.S. Lynch Report the authors indicated there were data gaps and additional information was required due to the County currently not collecting enough solid waste disposal and recycling data to reliably measure actual recycling data. She continued, advising furthermore the data that was collected was occasionally incomplete and inconsistent and a goal for the County during this planning period would be to evaluate future options for improving the amount and accuracy of the data which the County received in order to measure actual system performance and make more informed future solid waste planning decisions. She said she had concluded that a comprehensive evaluation was difficult due to the opacity of hard data from private haulers in towns and the absence of recycling data from many towns. She informed Warren County had many private haulers as evidenced by their containers along road sides and it appeared as if they were all doing their own thing without oversight. She suggested moving forward that the County collect hard data to make science based decisions and to have a higher level of enforcement so haulers could conform to the regulations already on the books; therefore, she said, she favored that the Warren County 2021 Budget include funding for a dedicated position to collect data about all these private haulers and their loads. She advised in addition this professional would enforce regulations to prevent private haulers from disposing of recyclables in the incinerator. She stated next she would propose the establishment of a modest tipping fee of a certain amount of dollars per ton that could offset the cost of funding such a position that should begin in 2021.

Mr. Lehman apprised Diane Collins stated that she knew she sounded like a broken record, but sometimes that strategy got things accomplished. She informed the Zero Waste Committee had been in repeated communication with Warren County Supervisors and Kevin Hajos, *Superintendent of Public Works*, with zero waste ideas and invitations from other towns and cities willing to work with Warren County and share their successful strategies. She advised they felt that the consultants Local Solid Waste Management Plan 2019-2028 left out substantial improvement recommendations with the exemption of permitting licensing haulers and collecting data to measure what was going on. She stated her street, Thornberry Drive in the City of Glens Falls, was three tenths of a mile long and this summer on a Tuesday she had counted seven different private hauler bins along it which translated to seven heavy garbage trucks driving weekly on her recently paved street. She advised she had called these seven companies and three of the smaller companies had indicated to her that all they collected was brought to Wheelabrator for incineration which as the Board Members were well aware it was against the law to incinerate the recyclables picked up by these companies; however, she noted, everyone was well aware the County was providing no enforcement of the 1991 source separation law for private haulers, as the municipalities were not tracking private haulers at all. She said many community members were well aware the single stream system was not working and had lost faith in recycling. She remarked it was time to find out and act. She apprised Mr. Hajos had shared with our Committee that he planned to bring to the Public Works Committee the issue of hauler permits, fees and recording requirements. She indicated the DEC had recently established more stringent hauler recording requirements where enforcement would also be necessary and Warren County needed to coordinate and manage this complex hauler oversight program for consistency. She indicated professional staff to do this required budgeted funds and as a taxpayer she was requesting that the budget include oversight of the private haulers and where the refuse was taken and not wait for the 2022 budget. She mentioned there was also income potential of over \$500,000 annually by charging private haulers a \$10 per ton surcharge on garbage destined for disposal with minimal impact on homeowners estimated at about \$5 a year per person. She asked Supervisor Conover, Chairman of the Public Works Committee, what was the downside to amending the 2021 County Budget to include paying additional dedicated professional staff for a hauler oversight program and she inquired whether it would be appropriate for Supervisor Conover to address those concerns now. Chairman Thomas replied he would allow Supervisor Conover to address those concerns now as long as it was brief.

Supervisor Conover stated there was no disadvantage to amending the 2021 County Budget to include the additional staff for a hauler oversight program and his understanding was Mr. Hajos would be going before the Public Works Committee with a plan to administer those laws soon. He said they may be under the impression they had to wait until 2022 to amend the DPW Table of Organization and Salary Schedule, but this was not the case. He explained when Mr. Hajos brought forward his plan the Committee and then the full Board would be at liberty to amend the County Budget should that be required and appropriate the required resources.

Mr. Lehman advised Ms. Collins had also questioned whether potential surcharge revenue from transfer stations and private haulers could be considered. Mr. Conover replied he did not want to prejudge the Committee or the process, but that would be on the table for consideration. Mr. Lehman stated Ms. Collins was asking whether Mr. Conover would be willing to meet *viz* Zoom with the Zero Waste Committee and Mr. Hajos in the near future and Mr. Conover responded he would be pleased to meet with anyone at anytime. Ms. Collins thanked the Board, adding they were one the same page with wanting to improve the way Warren County managed its solid waste, but she felt decisions and actions need not wait until 2022.

Chairman Thomas once again called for any comments on the Public Hearings regarding the Sewer District (Industrial Park) Assessment Roll and the 2021 Tentative Warren County Budget; there being no more, he declared the Public Hearings closed at 10:18 a.m.

Prior to continuing with the Agenda review, Chairman Thomas offered privilege of the floor

to Ginelle Jones, *Director of Public Health/Patient Services*, to relay the concerns she had expressed at yesterday's meeting of the Coronavirus Task Force. Ms. Jones voiced her concerns as they moved into the holiday season and she respectfully asked everyone, including the Board of Supervisors, County Administration and staff, citizens in the community, visitors, travelers and college students to act responsibly through the holiday season. She said she would prefer for individuals to avoid travel and gatherings, apprising she was well aware it was legal to have a gathering with ten people; however, she noted, that did not mean it was a sensible decision. She indicated if individuals were going to hold gatherings she was requesting that they follow guidelines which were to limit the number of attendees, ensure they had the appropriate space in their home, remain socially distance and wear face masks. She stated households should be eating together and over six feet away from others because it was not possible to wear a face mask when eating. She mentioned appetizers and drinks should be limited while mingling because face masks could not be worn when eating and drinking and when drinking individuals should remain six feet apart; she added because appetizers were touched by many people she would discourage offering them. She advised individuals should remain home if they had been in a work or school environment where outbreaks had occurred, if they had been exposed to a family member who tested positive for the virus, had been around sick people even if they were unsure if it was COVID, or they had signs and symptoms themselves no matter how insignificant they may be. She informed college kids and visitors needed to slowly acclimate into their households rather than going out and visiting all of their family members and friends they had not seen in months to prevent the spread of germs. She stated after these individuals had slowly acclimated into their household then they could possibly visit a few of their friends, but they should wear face masks and maintain the proper social distance outside for a short period of time and then gradually increase that when they were sure they were not symptomatic, were not coming down with anything or exposed to someone who tested positive while out of the area. She said a number of the regions college kids who went to college in New York State were being tested before they went home; however, she noted, they were required to test within ten days of coming home and if they had a negative test, but remained at college for a few more days depending on what those risk factors were and what they had been doing since their test they could have potentially been exposed to the virus which would create an issue for when they were acclimating into a household. She advised many times during Thanksgiving friends and family were invited over with elderly, kids and others in one household which would perpetuate a number of exposures. She stated she believed the Health Services Department had done a stellar job in keeping up and maintaining all of the County's cases. She informed it took a lot of support, effort, compliance and patience from the public when they were told to stay home when they lived in a free Country, adding she was respective of their rights and her Department attempted to quarantine only those who needed to be. She remarked she was proud to state that she believed Warren County was one of a few Counties that has had full compliance with all of their positive cases. She apprised all of the County's positive cases had been notified the same day since Hudson Headwaters Health Network was doing rapid testing with the results available within fifteen minutes which allowed them to quickly quarantine people and was one of the reasons for the success they were seeing. She reiterated her fear of the possibility of the virus spreading as a result of the holiday season, as they were making every effort to keep the local businesses and schools open and the more community effort that went toward following these guidelines the more success they would have with remaining open, as well as being able to keep up with the cases they had. In regard to businesses, Ms. Jones advised there had been a lot of media surrounding enforcement, as no one liked being told what to do, but she would encourage businesses, especially during the busy season, to police themselves rather than waiting to be policed by developing ideas for their own industry and/or store by revisiting the plan they put together in order for their stores to be open and ensure these guidelines were adhered to keep staff and their families safe. She made a plea to customers to not go into stores with crowded parking lots and she suggested returning at a different time when there were not as many people shopping there. She urged businesses

and their customers not to overcrowd stores. She apprised she wanted to take this opportunity to remind everyone that their actions community-wide would impact the region and its businesses and the ability to remain open and she asked that everyone make responsible decisions and understand the impact of the choices that they made by doing what they could to minimize risk. She informed as they approached the Thanksgiving holiday she could relay that she was blessed to live in such a wonderful community, work with such great community partners and work for the County; she expressed her appreciation for having the opportunity to serve the public, adding she was ultimately blessed and impressed everyday with the staff of Public Health, who were all dedicated, passionate and willing to work through lunch and dinner each day to allow everyday to start on a fresh slate. She concluded by wishing everyone a happy Thanksgiving and she thanked the Board for the support they provided to her Department.

Chairman Thomas thanked Ms. Jones for the work her Department did, as well as the County residents for complying with the rules.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated he had attended the meetings of the Economic Recovery Task Force on October 15th, 30th and November 19th. He advised on October 22nd he had attended the Intercounty Legislative Committee of the Adirondacks meeting with Lewis County via Zoom during which there was an informative presentation from the Director of the New York State Tug Hill Commission. He informed on November 10th he had attended via Zoom the Tourism Industry meeting where they discussed how the County could expand its tourism season to year-round. He stated although a lot of time and effort would be needed to achieve this goal he believed it was feasible. Chairman Thomas apprised on November 12th he had attended a webinar regarding MRF's (*Material Recovery Facility*) which he found to be very informative. He said he could recall years ago when the county had an MRF, but he was unsure if this was the route they would like to move forward with, as there was a significant amount of expense for staffing and equipment associated with them. He informed on November 18th he participated in a meeting regarding the state of the County with the Adirondack Regional Chamber of Commerce, along with Supervisor Geraghty and the County Administrator. He added he had also attended the first stakeholder meeting of the Reform and Reinvent Policing Initiative. Chairman Thomas reported on the progress of the communications tower behind the Town of Stony Creek Town Hall which was progressing nicely with the hopes of having it operational by mid December. He stated the last thing he would like to mention was a beetle that had been released by an organization in the State of Washington which only fed on the hemlock wooly adelgid which was an invasive specie that was killing hemlock trees; he added if the majority of the hemlock trees in Warren County were destroyed it would be devastating.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor McDevitt advised in regard to Chairman Thomas's remarks regarding the hemlock trees, he believed it was sensible in instances when a natural predator could be used to combat invasive species as opposed to using chemicals. He stated as they approached a national/international solution to the pandemic he felt it was likely the County would be receiving some vaccines as they approached late December. He said then began the plight to convince all County residents of the value of inoculation. He apprised the logistics locally, as well as nationally in terms of vaccinating and tracking millions of people was staggering and what was occurring was an attempt to expand online systems to track and to share information about who had been vaccinated. He informed it was necessary on a national level to locate places to hold mass vaccination events with the biggest issue being convincing the public to be immunized. He said this would be a phenomenal logistical basis if they could accomplish it. He mentioned Pfizer was one of the first companies who had developed a vaccine which would require every recipient to get a booster shot three weeks after their initial shot. He apprised tracking those who had gotten the first shot by the County, as well as on a national level would be difficult, but imperative. He stated there was a new Federal computer platform that was described as the immunization gateway and the importance of this was to connect the

State registries to allow them to share information to ensure that if an individual receives a vaccine here in Warren County and then traveled to the State of Florida, the information regarding their vaccine was readily available to the health professionals in Florida so they could safely provide them with the next dose. Supervisor McDevitt informed the Pfizer vaccine would be shipped in coolers with dry ice that could keep it viable for up to fifteen days with re-icing and could last an additional five days in conventional freezers. He advised the County did not have the capability to handle the ultra cold temperatures of the vaccine that would be forthcoming, adding the cost of an ultra cold freezer for storage ranged anywhere from \$400 to \$19,000 and may be something they want to consider purchasing in the future. He concluded by stating once the vaccine was made available it was imperative to ensure at minimum 75% of the County's population was inoculated.

Supervisor Braymer reported that the notice to proceed had been issued to demolish the building on the Mullen's property in the Town of Queensbury and demolition work would be starting soon. She advised the Environmental Concerns & Real Property Tax Services Committee had met on October 20th, approving proposed Resolution Nos. 407-409 and she provided a brief overview of each. She stated a discussion took place during the Committee meeting concerning a proposal to adopt a Septic Inspection at Transfer Law similar to the laws the Towns of Bolton and Queensbury had adopted. She said what came to light following that discussion was the discovery of a harmful algae bloom in Harris Bay on Lake George with some additional ones located over the past few weeks. She explained one of the reasons harmful algae blooms formed was because of excess nutrients in the water which could lead to toxins in the water that were harmful to humans and their pets. She said the reason she was bringing this up was because there could be poor septic systems that were leaking nutrients into the water which could contribute to the growth of harmful algae blooms. She apprised this was why she felt it was important for them to continue to push forward and consider what type of action the County could take. She noted the Lake George Park Commission had new storm water regulations which she would like to see them go forward with, as it would assist with ensuring pesticides and other types of pollution like that were not making their way into Lake George and she felt whatever kind of action the County could take, including the Septic Inspection at Transfer Law was imperative for the County given how important Lake George and its pristineness was to the County and its economy.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll stated the Human Services Committee had met on October 19th during which a significant amount of helpful information was shared, but no resolutions were requested. He apprised he would like to thank Ms. Jones for her presentation, adding he felt not everyone was appreciative of the work the Health Services Department was doing during this pandemic to not only protect the health of the public, but also to ensure businesses were permitted to remain open and keep the economy moving forward. He informed not adhering to the safety protocols and guidelines in place would have a direct impact on the economy here which was why sharing the information Ms. Jones passed along in a positive manner with friends and family would assist with ensuring everyone remained safe and healthy. Supervisor Driscoll thanked Supervisor Conover for his comments regarding not having to wait until 2022 to amend the County Budget as it related to comments made by members of the Zero Waste Committee. He said he thought people were misinformed and thought the Board only made decisions on the County Budget once a year and any changes would have to wait until the following year, as this was not the case. He stated he was also appreciative of Mr. Hajos participating in discussions with the Zero Waste Committee, adding he was looking forward to moving forward with some of the changes that were mentioned in the future.

Supervisor Frasier advised the Finance Committee had met on October 29th, approving proposed Resolution Nos. 403-404 and 429-431 and she provided a brief overview of each. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan informed sales tax revenue was down 4%; however, he noted, he felt the County was in good shape financially with a sound County Budget for 2021 being proposed.

He said the only concern he had going forward was the County did not have contracts in place with two of its major Unions which could have substantial expenses associated with them when considering salaries and retroactive pay, but other than that he felt the County was doing well from a financial perspective.

Supervisor Magowan questioned whether the figures were available regarding occupancy tax revenue and Mr. Swan replied currently they were lagging behind because some of the larger hotels had yet to submit their payments so he could not provide an accurate accounting regarding the status. He stated the reason the payments were being remitted late was because many of the properties were dealing with cash flow issues resulting in them holding off remitting their payments, but the ones that had been received were paying the penalties and interest for making late payments. Supervisor Magowan requested that Mr. Swan keep the full Board abreast and Mr. Swan replied that he would, adding the only reason he did not bring any figures with him today was because of his concern regarding the lagging payments that would not be accounted for.

Supervisor Simpson advised the Personnel & Administration Committee had met October 29th, approving proposed Resolution Nos. 428 and 435 and he provided a brief overview of each.

Supervisor Hogan apprised she was participating in the meeting today from home, as she was awaiting the second test results from her child, who had recently returned home from college and she encouraged others to follow suit, adding she would be having a small Thanksgiving celebration with only her immediate family. She informed Cornell Cooperative Extension continued to amaze her with their ability to remain relevant during a time when it was difficult to conduct in-person programming, advising they would be present at the annual Christmas in Warrensburg event on December 5th where they would have a Master Gardener activity table where evergreen swags would be made because although gatherings were not permitted, decorating was allowed. She stated they would be holding a Basic Air Rifle class which and would be COVID-19 compliant on December 6th and on December 10th they would be conducting a Zoom Diabetes COVID-19 session with all of this information available on their website.

Supervisor Dickinson indicated he had nothing to report on.

Supervisor Merlino stated the Tourism Committee had approved three resolutions at their last meeting, one of which concerned an agreement with Lake Placid Advertisers Workshop, Inc. He advised the third resolution was proposed Resolution No. 427, *Dissolving All Existing Tourism-Related Advisory Groups; Establishing Three-person Advisory Panel to Serve as Consultants for the Tourism Committee*, which he would be requesting to amend at the appropriate time. He informed the winter media plan for the Tourism Department was ready to be launched, but they were holding off for a bit due to the surge in the Coronavirus infection rate; however, he noted, today they would be launching an Adirondack Christmas Shopping Local media campaign to encourage individuals to support the local businesses by shopping in local stores either online or in stores with all of the towns being involved in this campaign.

Supervisor Dickinson inquired what the total cost of the contract was with Lake Placid Advertisers Workshop, Inc. was referenced in proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, INC. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)* and Chairman Thomas replied according to the resolution it was up to \$1,250,000. Supervisor Dickinson pointed out the cost of this one contract was almost the entire \$2 million budget of the Tourism Department. He voiced his opposition to this increase, especially when the supplementary occupancy tax payments to the towns had yet to be restored. Chairman Thomas interjected that this was an inappropriate discussion to have during the reports by Committee Chairmen on the past months meetings or activities and he suggested they hold off on this until the discussion and public comment on the proposed resolutions portion of the meeting.

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild advised the Economic Growth & Development and Higher Education

Committee had met on October 20th, where there were no resolutions requested. He stated the Economic Recovery Task Force and the Hospitality Group continued to meet, informing the Hospitality Group had met on November 10th for an outreach effort to take some of their larger ideas and spread them out amongst the business community; he added these efforts were well received and they were hoping to continue this effort on a quarterly basis. He apprised the business community rallied together earlier this year and developed procedures and standards in order to open their businesses safely and now that the County was in its second wave of a growing infection rate he would like to implore to the business community to be more diligent about following the plans they had in place. He suggested any business with an issue with face mask wearing enforcement visit a Stewarts shop, as they had originally indicated they would not be able to adhere to the standard, but now anyone who was not wearing a face mask was required to leave the store. Supervisor Wild apprised he would also like to support what Supervisor Braymer had previously mentioned about the harmful algae blooms which was a major concern because Lake George was a significant economic driver for this region, as well as all of the other water bodies and lakes here. He said it was necessary to stay on top of this not only because of environmental concerns, but also from an economic standpoint and he would be attending the Environmental Concerns & Real Property Tax Services Committee meetings to determine what could be done from a prevention perspective.

Supervisor Magowan informed the Support Services Committee had met on November 16th regarding the County's renewal of its insurance policy that only had a 4% increase which hoped everyone was supportive of. He stated he would also like to thank Ms. Jones and her staffs efforts, as the pandemic had put a damper on everyone and her Department's work along with the daily updates from the County Administrator were what was required to keep things moving. He urged all of the County residents to be mindful over the holiday season because the County was currently going through a second wave of an increase in the infection rate and it was starting how many individuals could become infected within a family or business or being out there in the public. He remarked it was necessary for everyone to understand where all in this together and everybody needed to do their part to all stay healthy and he wished everyone a Happy Thanksgiving.

Supervisor Seeber reported on the October 19th Criminal Justice Committee meeting, where they approved the filling of a few vacant positions for the Public Defenders Office. She said the first position was a Coordinating Assistant Public Defender which was fully funded using grant funding and the other was an 8th Assistant Public Defender, which was 90.5% funded by grants. She stated they had also continued their discussion concerning office space which they would continue to talk about at the November 21st Committee meeting. Supervisor Seeber informed a joint meeting of the Criminal Justice and Human Services Committees was held on October 27th for the purpose of entertaining a request from the Department of Social Services and the Probation Department to apply for a Supervision and Treatment Services grant for Juvenile Programs to use to assist with the prevention and detention of County youth and she asked if this had been included in the 2021 County Budget and Ryan Moore, *County Administrator*, replied affirmatively. She advised she had attended the NACo (*National Association of Counties*) Public Safety and joint Criminal Justice Standing Committee meetings on November 12th and 18th and the NACo Resilient Counties Committee meeting on October 30th. She concluded by indicating she would be requesting discussion at the appropriate time on proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park For the Remainder of the Year 2020*.

Supervisor Beaty begun by wishing everyone a Happy Thanksgiving, apprising although he was bothered by the offensive remarks Governor Cuomo had made about Sheriff LaFarr and Washington County Sheriff Murphy he hoped everyone would use common sense and make responsible decisions. He stated the County Facilities Committee had met on October 21st, approving proposed Resolution Nos. 405-406 and he provided a brief overview of each. He remarked considering the circumstances and the decrease in State funding he believed Supervisor Geraghty, Mr. Moore and some other key employees had done an excellent job

preparing a County Budget that actually decreased the taxes. In regard to Supervisor Wild's comments regarding Stewarts stores, he apprised Supervisor Wild was correct that they had been a leader in pushing for the use of face masks if their customers wanted service. He informed early on during the pandemic he had distributed 300 face masks to different Stewarts stores located in the Town of Queensbury, all of whom were very gracious and indicated it would assist them with enforcement and providing face masks to their customers who did not have them.

Supervisor Shepler indicated she had nothing to report on.

Supervisor Geraghty advised he had presented the 2021 Tentative County Budget at the November 6th Special Board Meeting where he felt it was well received and he requested the full Board's support of. He stated he had spoken with Mr. Hajos regarding some of the initiatives proposed by the Zero Waste Committee, apprising he believed Mr. Hajos was planning on addressing some of them in the DPW Budget in the coming year. He mentioned the Budget Committee had met on November 16th and addressed the issues that were brought forward by the Committee members. He said he had also attended the Adirondack Park Local Government Review Board and Intercounty Legislative Committee of the Adirondacks meetings this month. He concluded by thanking Supervisor Beaty for his kind remarks.

Supervisor Conover advised the Public Works Committee had met on October 20th where they approved proposed Resolution Nos. 424-425. He stated proposed Resolution No. 423 had not been vetted by the Committee, but given the nature of that particular contract he believed the Board should move forward with the contract. In regard to solid waste, Supervisor Conover apprised the Public Works Committee would continue this discussion throughout 2021, as he believed the reduction of solid waste and how the County planned on addressing it was a priority going forward.

Supervisor Leggett apprised the Public Safety Committee had met on October 19th, during which they approved proposed Resolution Nos. 414-421 and he provided a brief overview of each. He reported that Ann Marie Mason, *Director, Office of Emergency Services*, was getting acclimated in her new position and the new Office of Emergency Services storage building was fully operational now. He mentioned the Sheriff held a stakeholders meeting on November 18th to receive input for the Police Reform Plan as required by Executive Order 203 where agencies from the region provided input to assist with the process. Supervisor Leggett informed the Warren County Soil & Water Conservation District met on October 26th and discussed the Water Quality meetings they held to determine how to develop solutions when issues arose. He stated they applied for grant funding from the Lake George Basin for storm water improvement and aquatic invasive management. He advised the Warren-Washington Industrial Development Agency had three large projects under consideration, one of which was the expansion of the Etain Medical Marijuana facility in the Town of Chester. He said the other two were the expansion of Adirondack Winery in the Town of Queensbury and the insulation of a large transmission line from Canada to New York City that was passing through Washington County. He indicated the Local Development Corporation had met on October 26th to discuss the operation of the organization following the passing of the former President of the organization. He informed he had attended the Intercounty Legislative Committee of the Adirondacks meetings on October 27th and November 19th, one of which was hosted by Lewis County and the other was with Fulton County. He stated he enjoyed the informative reports from NYSAC (*New York State Association of Counties*) regarding the State's financial status and how it would impact the County. He apprised he had attended the meeting of the SUNY Adirondack investors on November 12th and on November 10th he had attended the meeting of the Hospitality Group which highlighted the need for the northern portion of the County to be more vocal regarding tourism.

Continuing to the report by the County Administrator, Mr. Moore apprised prior to going into his report he would like to address proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, which was previously mentioned by Supervisor Dickinson. He explained the amount included in the

proposed Resolution was the amount referenced in the bid which was more than previous years in order to have the ability to increase the amount spent on advertising in the future years in the event the County had the economic ability to do so. He noted the proposed resolution indicated the amount shall be limited to the amount provided in the 2021 County Budget which was \$1 million so there was no increase in what was being proposed to be spent in this contract, as it was the same amount it had been in previous years. He restated the \$1,250,000 was only reflective of the bid which would allow them to increase the amount they spent in future years if it was sensible for them to do so. He mentioned this had all been discussed and approved at the Tourism Committee meeting on October 26th, with Supervisor Wild being the only Supervisor to vote in opposition of the action.

Proceeding with the report by the County Administrator, Mr. Moore informed in regard to the 2021 Tentative County Budget, he would like to thank Supervisor Geraghty for working with him and the other members of the Budget Team on its preparation which he thoroughly enjoyed, adding he believed Supervisor Geraghty did an excellent job. He also thanked Tammie DeLorenzo, *Assistant to the County Administrator*, Kristy Miller, *Confidential Secretary to the County Administrator*, and Rob Lynch, *Deputy County Treasurer*, for the assistance they provided putting together this Budget because without them it would not have been done. He stated he would also like to recognize each Supervisor for their assistance, as well, as they were all either chairs of Committees or they were additionally involved in the budget process in various respects, with Supervisor Diamond attending almost all of the Budget Team meetings with the Department Heads and many of the other Supervisors who participated; he said he was appreciative of their input to the Budget. He remarked he believed the 2021 Tentative County Budget was respectable and was reflective of everyone having some form of involvement with it which was always positive.

Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Paul Bachman for 30 years of service as County Coroner; and
- * Connie Haulk for 20 years of service to Office for the Aging.

Mr. Moore stated the County Christmas Adopt A Family program the County workforce participated in was a great program managed by the usually Employees Activity Committee which mostly consisted of employees from the Public Health Department who were unable to administer the program this year due to their excessive workloads as a result of the pandemic. He informed an email had been distributed to all employees looking for volunteers to take over managing the program to which over two dozens responses were received, including some Supervisors, all of whom indicated they were willing to do whatever was needed to ensure the Program was able to move forward this year. He said as a result of that the County would be having a larger program than previous years, providing assistance to thirteen families, as well as a number of residents at Countryside Adult Home that were in need. He noted those thirteen families were representative of twenty-five kids, eleven moms, one day, one grandmother, one grandfather, nine dogs and fifteen cats, all of whom the County assisted in helping them have a better Christmas. He remarked County employees had been supportive of the community during this pandemic, first with the Take Out Initiative to try and bolster business for local restaurants and now with the Adopt a Family Program and he thanked them for that and wished everyone a happy Thanksgiving.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane indicated she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Warren County Probation Department - Report of Criminal and Family Workloads for September of 2020.

Other:

1. Capital District Regional Off Track Betting Corp. - September 2020 payment in the amount of \$2,913.00.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 403-437 were distributed to the Board of Supervisors and posted to the County website on November 13th; she informed proposed Resolution No. 438 was authorized pursuant to action taken at the November 16th Support Services Committee meeting and was distributed to the Board of Supervisors and posted to the Warren County website on November 17th which met the mailing deadline specified in the Rules of the Board and only a simple majority vote would be needed to bring Resolution No. 438 to the floor. The necessary motion was made by Supervisor Simpson, seconded by Supervisor Wild and carried unanimously. Mrs. Allen advised proposed Resolution No. 426 was amended after mailing and a motion was needed to approve the revisions. The necessary motion was made by Supervisor Diamond and seconded by Supervisor Magowan to approve the revision to proposed Resolution No. 426.

In regard to proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, Supervisor Dickinson voiced his opposition to increasing the contract from \$1 million to \$1,250,000 when the supplemental occupancy tax funding had yet to be restored. He added if the supplemental payments to the towns were not restored it would lead to serious issues. He stated it appeared as if anytime the County needed funding they took it from the Towns of Lake George, Bolton and Queensbury instead of using County funds and he was no longer going to stand for it. He noted the Town of Lake George generated \$2 million in occupancy tax funding for the County and they needed their portion in order to carry out what was required to continue to attract tourists to the area. Mr. Moore interjected that was objectively not true, as there was \$350,000 in funding taken out of the Tourism Budget in 2021 which was representative of a 14% cut. In response, Supervisor Dickinson advised the Town of Lake George had received a 100% cut in funding so he had no sympathy for the Tourism Department, adding he believed more cuts could be made to their departmental budget.

Supervisor Seeber requested a roll call vote on proposed Resolution No. 426. She said she was unsure if there was an opportunity for proposed Resolution No. 426 to return to Committee to discuss some of the questions that had been brought up regarding it, but if it was possible that would be her request.

Chairman Thomas called the question and the motion to approve the amendment to proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, was carried by majority vote, with Supervisors Dickinson and Seeber voting in opposition.

Chairman Thomas advised discussion on proposed Resolution No. 426 would continue.

Supervisor Conover apprised he was prepared to vote in favor of the Tentative 2021 County Budget which included the funding for the Tourism Department. He added he had been in favor of providing occupancy tax funding for buses in the Town of Johnsbury and he was part of the team who had designed the funding for Cool Insuring Arena which he was proud to be supportive of for the City of Glens Falls, as well as the Capital Plan for Cool Insuring Arena on top of a number of other things. He stated all he had requested at Committee was that the Board of Supervisors express their intent that at the time the funding restored itself the funding to the towns would be reinstated, adding he had not asked to debate this or the metrics. He informed he felt it was important that the \$275,000 over the next five years that had been taken away from the Towns of Queensbury and Bolton and the \$750,000 that had been taken from the Town and Village of Lake George, not to mention the funding that had been

taken away from the other towns would all be restored. He questioned what would occur if they did not restore this funding, as requests would be coming before the Town of Lake George in a few months to fund all sorts of events and yet the money would still not have been restored. He said he believed there needed to be a statement of intent, but this had been summarily rejected by the Committee possibly due to the Committee misunderstanding his request that Board notify the towns when the funding restored itself the funding stream for the towns would be reinstated. He pointed out the next five year projection that he saw provided the towns with no funding for the next five years beginning in 2021, informing this was the only budget line that was zeroed out. He stated he was willing to give them the benefit of the doubt in that it was zeroed out because it was not being funded and was an administrative action, but they needed to convince him with some type of intent otherwise what was occurring was the Supervisors were being asked to approve appropriating millions of dollars without any indication the occupancy tax payments to the towns would be restored.

Chairman Thomas asked Supervisor Conover how the comments he was making related to proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, and Supervisor Conover responded he was suggesting that the resolution be amended to express the County's intent to restore the funding to the towns or have someone make a motion to Waive the Rules of the Board to propose a resolution that expressed this intent by the Board. Supervisor Conover questioned why the County kept piece mailing all of the towns with all of its individual ordinances. In regard to the Tentative 2021 County Budget, Supervisor Conover advised he could state that there had been years when the Board did not approve a resolution on the supplement until at least January. He stated if there was such an urgency then he asked that someone explain to him what the plans were for going forward, as no one had expressed an intent regarding this other than a few Supervisors indicating they would revisit this matter in the future. He indicated a number of these issues would dissipate if they would amend the resolution to express the County's intent to restore the funding.

Supervisor Wild apprised he was not requesting a roll call vote, but he was not supportive of proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, for a number of reasons. He stated this summer had been a strong tourism season despite spending half as much as they typically did on advertising and there were opportunities for the County to move forward in that this resolution did not specifically address. He said he was convinced the Board could keep an open mind moving forward in terms of what they contributed to the Tourism Budget which he would be supportive of from the background.

Supervisor Magowan stated the increase in the contract with Lake Placid Advertisers Workshop, Inc. was rather significant and he was well aware of Supervisor Wild's previous requests for data concerning how the money was being spent and what the County's return on investment was, noting overall the tourism industry had grown even during the pandemic that occurred this year. He restated the increase was significant and it was up to the Board to determine whether it was worthwhile.

Supervisor Strough indicated he would like to hear the thoughts of the Tourism Department staff on this particular topic because if they were strongly supportive of it then he would be, as well. He added he would also be supportive of the amendment suggested by Supervisors Dickinson and Conover which would return occupancy funding to the municipalities using the funding formula that existed in 2019 if there was enough support to move forward with it.

Supervisor Merlino asked if Joanne Conley, *Director of Tourism*, could be afforded the opportunity to speak regarding proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)* and Chairman

Thomas replied affirmatively and offered privilege of the floor to her.

Ms. Conley advised she would like to reiterate what Mr. Moore had indicated in that the amount noted in the proposed resolution was \$1,250,000 which was an up to amount which had been \$1 million in previous years. She indicated this year in particular with everything that was occurring they had only spent slightly more than \$500,000 and she repeated this was always an up to amount. She stated it was necessary to spend money in order to attract visitors to the region, apprising she felt \$1 million was a reasonable amount, but if conditions did not warrant that they spend this amount in 2021 they would not. She informed the \$1,250,000 was for future years if the fiscal outlook improved for the County and they wanted to spend more money that additional money was there as a buffer in the resolution and the contract. She explained the contract was for one year with the option to renew for up to three additional one year terms.

Supervisor Wild questioned whether this contract needed to be approved this month at this Board Meeting because he wanted to ensure they had a contract in place going forward so his resistance may change if there was any impact moving forward. Ms. Conley responded the current contract was expiring December 31st so her hope was to have proposed Resolution No. 426 approved now to ensure they were ready to commence advertising for winter promotion on January 31st. Supervisor Wild pointed out this meant they could delay making a decision on this until the December 18th Board Meeting and he asked Ms. Conley if this would still allow the Tourism Department sufficient time to move forward with the contract to be able to begin advertising for the winter campaign on January 1st and Ms. Conley replied affirmatively. Supervisor Wild remarked he felt delaying a decision until the December Board Meeting was the appropriate action to take in this case, but he would not make a motion to table until he had the opinions of other Supervisors.

Supervisor Leggett stated proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, was discussed and approved by the Tourism Committee meeting, apprising he respected the Committee process that the Board adhered to which was why he believed a resolution brought forward by the Committee process had a certain amount of weight. He indicated he was always resistant to amending any resolution that was brought forward by the Committee process to add anything on to it and he hoped the Board would not amend this resolution nor table it. He mentioned as noted by Ms. Conley the contract had been for \$1 million over the past four years and was an up to amount and decisions were being made at the Tourism Committee level which was lead by their Chair, Supervisor Merlino, who kept a tight watch on the departmental budget and directed what they should be spending their money on. He voiced his support of proposed Resolution No. 426 as presented and he encouraged others to, as well.

Supervisor Hogan advised she was also supportive of proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, noting it was an up to amount as Supervisor Leggett had just reiterated. She questioned whether a floor resolution could be proposed regarding the intent to restore the funding to the towns in the 2021 County Budget. Supervisor Dickinson asked Supervisor Hogan if she was making a motion stating such and she replied she was unsure this was the appropriate time to do that, but she would make one when it was.

Supervisor Dickinson remarked he was assuming that was a motion to which he seconded. Chairman Thomas noted the motion would not be entertained until the discussion regarding proposed Resolution No 426 was finished.

Supervisor Seeber stated she had attended the Budget Committee meeting where the contract with Lake Placid Advertisers Workshop, Inc. was discussed and in response to Supervisor Leggett's remarks regarding budgets being monitored and up to amounts she said she was going to state what she had at the Budget Committee meeting which concerned her being uncomfortable with a contract this large with an up to amount of \$1,250,000. She

mentioned she believed there was an opportunity to discuss this much more in depth prior to the contract deadline, as some good questions had been raised which warranted further discussion. She advised as much as they liked to discuss how matters were brought forward from the Committee process should be provided with a significant amount of weight, she believed that should be applied across the board. She pointed out there was new information that came up from the time someone made a decision at Committee or other meetings that should be respectfully considered and she was opposed to proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, as it stood.

Supervisor Dickinson asked if there was a limit on the number of times the Supervisors could comment and Chairman Thomas responded his understanding was everyone was supposed to be afforded the opportunity to speak before individuals spoke for a second time. Supervisor Dickinson remarked while he was appreciative of Ms. Conley's comments, he found it to be unusual that a line item would be padded in the departmental budget to the tune of \$250,000 when the County was supposedly in a crisis with occupancy tax funding. He advised he concurred with Supervisor Seeber that this was a political process where Committee meetings were held and made recommendations to the full Board, but it was the Board's whole decision to review the decision by the Committee and to move ahead accordingly, as it was not necessary to approve everything that went before them.

Supervisor Hogan asked Ms. Conley how winter advertising would be impacted if proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, was tabled and Ms. Conley replied there was funding available within the 2020 County Budget from now until the end of the year for this purpose. Ms. Conley stated if the proposed Resolution went before the Board at the December 18th Board Meeting and was approved there would be no abruption of advertising beginning January 1, 2021.

Supervisor Magowan inquired what the average amount spent on advertising over the last few years was, as she had previously noted around \$500,000 had been spent this year and Ms. Conley responded the cap on the contract for the last four years had been \$1 million and in 2020 it was slightly more then \$500,000. She said she had gone back and reviewed the budgeted amount for this expense back to 2007 when the County was in the previous financial crisis and during that time the contact amount was for \$850,000. She noted from 2008 to 2021 the amount budgeted for this contract had not increased considerably. In response to the remark made about padding the budget, she apprised this was not the case, as she only had \$1 million budgeted for this purpose which was the same it had been for the last four years. Supervisor Magowan questioned why \$1 million was needed if this amount had never been spent and Ms. Conley replied over the last four years they had typically spent \$1 million for this contract. Supervisor Magowan asked what was actually spent, as he thought it was stated that \$500,000 was spent on this contract for this year, and yet now \$1 million was being mentioned. Ms. Conley responded \$500,000 was the amount spent for 2020 because it had not been prudent to spend money on advertising considering the public health crisis they were in.

Chairman Conover closed the discussion on proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*, and he asked if there was any action to be taken, but no response was given.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Conover requested a roll call vote on proposed Resolution No. 426, *Awarding Bid and Authorizing Agreement with Lake Placid Advertisers Workshop, Inc. to Provide Broadcast and Digital Media Buying Services for the Warren County Tourism Department (WC 45-20)*. He stated in terms of Supervisor Hogan's question regarding whether a floor resolution

could be proposed regarding the intent to restore the funding to the towns in the 2021 County Budget, it was permissible to make a motion to Waive the Rules of the Board requiring a resolution to be in writing in order to entertain a motion concerning same.

In regard to proposed Resolution No. 426, *Dissolving All Existing Tourism-related Advisory Groups; Establishing Three-person Advisory Panel to Serve as Consultants for the Tourism Committee*, Supervisor Merlino apprised he would like to change that the members of the Tourism Advisory Board would be appointed at the discretion of the Tourism Committee and not the Chairman of the Tourism Committee, as he had been contacted by many interested in being a member, but he did not feel it was appropriate for him to have to select the members. He indicated he believed they should put out an RFP (*Request for Proposal*) asking interested individuals to submit their resumes for the Committee members to review and then invite them in to discuss their interest following the Committee would select who they would like to appoint. Chairman Thomas asked for clarification that Supervisor Merlino would like to amend proposed Resolution No. 426 to indicate the members of the Tourism Advisory Board would be appointed at the discretion of the Tourism Committee and not the Chairman of the Tourism Committee and Supervisor Merlino replied affirmatively, adding he would also like it to include an RFP. Chairman Thomas interjected that an RFP was not necessary at this time, as that could be brought back to Committee to decide.

A motion was made by Supervisor Merlino and seconded by Ms. Braymer to amend proposed Resolution No. 426 as outlined above.

Supervisor Diamond stated he concurred with Supervisor Merlino that it was appropriate for the Committee to make the decision regarding who to appoint. He said the Committee structure itself spoke for their actions and it was more sensible for the Committee to make the decision on the appointees who would be acting in an advisory role going forward.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 426, *Dissolving All Existing Tourism-related Advisory Groups; Establishing Three-person Advisory Panel to Serve as Consultants for the Tourism Committee*, to indicate the members of the Tourism Advisory Board would be appointed at the discretion of the Tourism Committee and not the Chairman of the Tourism Committee was carried unanimously.

Supervisor Seeber apprised she had a procedural question for the County Attorney regarding resolutions. She stated every month she mentioned the need for a training on Robert's Rules of Order for the entire Board. She asked the County Attorney to determine whether this was permissible or maybe the County had a parliamentarian and she asked who the County's parliamentarian was and Chairman Thomas responded it was typically the County Attorney. She apprised in instances of a highly debated topic or a matter that had significant discussion was it permissible to make a motion to limit or extend the limits of debate to allow individuals more opportunities or longer timeframes to comment or they could make a motion to limit the opportunity to speak to only once and she asked Ms. Kissane if this was a correct interpretation and Ms. Kissane replied she was unsure and would have to look into this further. Supervisor Geraghty stated he believed this was referenced in the Rules of the Board. Supervisor Seeber advised in the instance where the Rules of the Board did not address it then Robert's Rules of the Board was in effect or vice versa. Chairman Thomas indicated he was unsure, but he believed the Rules of the Board reigned in most cases, but Supervisor Seeber could be correct. She asked whether it could be made a priority to hold a training on the Rules of the Board and Robert's Rules of Order to ensure in the future the County's parliamentarian and County Attorney were prepared to answer those questions as they were brought up because today was a good example of how that could be utilized to have further discussion about matters that were important to their constituents, as well as the Board. Chairman Thomas inquired whether Supervisor Seeber was speaking about proposed Resolution No. 426 and Supervisor Seeber replied affirmatively, apprising she would make it applicable to proposed Resolution No. 426. She added she would also make it applicable to anything, as this was a question regarding procedure. Chairman Thomas remarked it was not his intent to upset anyone when he cut off the discussion on proposed Resolution No. 426, as she had

thought they had covered it well.

In regard to proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, Supervisor Seeber apprised this was an instance where a brief discussion took place in Committee and there was an individual who wanted to hold an event at the Festival Commons's for the purpose of charity with no one making money off of the event. She said Mr. Moore referred her to the exact location in the Youtube video where this matter was discussed at the Park Operations & Management Committee meeting, as she did not participate in this meeting nor was she a member of that Committee; however, she noted, she was concerned about the reluctance to decrease the rental fee for the Festival Commons to an individual who was holding a charitable event. She stated the Board was being asked to adopt a resolution to charge a rental fee for the space of \$500 a day which was already a reduced rate in a time when the County was looking for tourism events to be held in a safe manner. She apprised this event was similar to the incredibly popular Capital Holiday Lights event that was held in Albany, New York and would benefit all of the municipalities in the County and she requested that they consider reducing the rental fee from \$500 a day to \$50 a day. She informed while she understood the County had been unable this events organizer by providing her with occupancy tax funding she was disappointed and hoped they would be able to assist them by reducing the rental fee for the space.

Chairman Thomas asked for clarification purposes if Supervisor Seeber was referring to proposed Resolution No. 413 and not proposed Resolution No. 426 and Supervisor Seeber replied affirmatively. Supervisor Seeber apologized, as she thought the discussion had been opened up to other resolutions and she would like to discuss proposed Resolution No. 413, but if Chairman Thomas preferred they could continue the discussion on proposed Resolution No. 426. Chairman Thomas inquired whether Supervisor Seeber was proposing an amendment to proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, to reduce the rental fee from \$500 a day to \$50 a day and Supervisor Seeber replied affirmatively. Chairman Thomas questioned whether there was a second to the motion and Supervisor Dickinson replied he would second that motion.

Supervisor Magowan stated he had attended the Park Operations & Management Committee meeting where this matter was discussed, informing he felt the rental rate of \$500 a day was an excessive fee for this event, but the organizer had indicated this is what they thought they could pay to hold this event. He advised he was not opposed to reducing the fee to \$50 a day, as he felt this event provided a great opportunity to attract visitors to the region.

Supervisor Merlino advised he was not opposed to them reducing the fee, but he wanted to ensure they were aware there was a cost associated with holding events on the Festival Commons property, such as cleaning, paying employees to take care of the bathrooms, electricity, etc. and this event was charging an admissions fee. He added the individual organizing the event had suggested the reduced fee of \$500 a day, but the circumstances could have changed since the meeting. He restated he was not opposed to reducing the fee, but if they did they would need to determine where the funding would come from to cover the expense associated with the use of the Festival Commons to hold this event. Chairman Thomas apprised he believed the admission fee for this event was around \$5 per person and was sold out.

Supervisor Braymer informed her understanding was an admissions fee was being charged in order for the event organizer to be able to manage the number of people attending at the same time to ensure they were in compliance with the COVID-19 restrictions. She added the event organizer would also be donating all of the proceeds to charity and would not be making a profit off of this event. She said she would suggest the County offer the space for this event for free, but she did not believe this was a valid option so she was fully supportive of

reducing the rental fee to \$50 per day.

Ms. Kissane apologized for sounding like a broken record, as she stated this each time they reduced the fee that this was an unconstitutional gift to someone, as it was unconstitutional to reduce the rate for one event. Supervisor Seeber advised she would amend her request to reduce the rate to \$50 for anyone who would like to use the Festival Commons space for the remainder of 2020 to ensure this was a constitutional action and Supervisor Dickinson amended his second to the motion.

Supervisor Dickinson apprised although he had great respect for Ms. Kissane he found that her opinion on this was disturbing, as every event was different and required review to determine whether to charge a higher or lower rental fee. He stated he did not believe this was a precedent, but rather the Supervisors doing their job to consider each individual event and charge a rental fee accordingly. He remarked he felt they could move forward with reducing the rental fee for this event without having to offer it to others in the future unless they met the same conditions.

Supervisor Shepler inquired what the total cost each day would be for the County to hold this event and she inquired whether it was appropriate to charge that rate to ensure the County's costs were covered. Mr. Moore replied the County reimbursed the Village of Lake George for a number of the expenses, as Village employees were the ones doing a significant amount of work. He said the Village brought their expenses before the Park Operations & Management Committee to request reimbursement for these expenses. He said Mr. Hajos would be bringing forth a request at the November 24th Committee meeting to cover the cost of the funding shortfall to pay the expenses associated with Festival Commons as a result of the lack of events being held there this year. He apprised part of the shortfall related to some expenses leftover from 2019 that were carried over into 2020, informing if they did not address the funding shortfalls then they would continue to be carried over into future years. He added the other issues was there had not been enough events to generate revenue to cover the expenses this year. He advised this was where the issue of whether it was constitutional to reduce the fee for one event arose from because ultimately it was taxpayer resources that was paying for the work required to prepare and clean the site and it was necessary to have some equity in how this was reimbursed amongst the host of events that used the site. Supervisor Shepler stated if the individual who was holding this event had already agreed to the \$500 rental fee then why were they seeking to reduce it and Mr. Moore responded he could speak to that, as well, informing the individual that would be hosting this event did not attend the Committee meeting and the request was instead presented on her behalf. He apprised as previously mentioned by Supervisor Magowan when the Committee initially discussed the event several members on the Committee suggested \$500 may be too excessive of an admission fee for this event and whether a lower fee was more appropriate to which the individual who presented the request on behalf of the organizer responded in the negative, informing the \$500 a day rental fee was appropriate. He indicated this may not have been an accurate representation of the event organizers position, as they were not in attendance to represent themselves which was why he believed they were having this discussion today.

Supervisor Driscoll informed he concurred with Supervisor Dickinson's comments in regard to reviewing each individual event on a case by case basis, but as an individual who had attended a substantial amount of fundraisers and supported those, as well as being a part of the planning committee for those types of events he thought analyzing and assessing what constitutes a need as far as being charged a lower rental fee versus what did not was a major undertaking which would require a significant amount of discussion and debate and he was unsure how that could be assessed. He restated the work that went into these assessments would be substantial and he understood the constitutionality that Ms. Kissane had mentioned, but the process was not cut and dry in regard to what was more important and deserving of some relief.

Supervisor Magowan questioned whether it would be feasible to reduce the rate to \$50 a day and include the expenses that the Village of Lake George would have to be reimbursed,

as well because he felt this would be less than \$500 a day and would cover the County's costs.

Supervisor Wild advised the Supervisors frequently stated they were stewards of taxpayer dollars and the rental fee was agreed to at \$500 a day. He said if it the fee was reduced to \$50 a day then were they not in effect donating \$450 a day to a charity not of their choice with taxpayer dollars.

Supervisor Geraghty apprised he thought they had a clause to charge different rental fee when not-for-profits used the Festival Commons and Supervisor Merlino replied affirmatively, explaining according to the County Attorney it was not legal for them to offer certain individuals a specific price that was not offered to others. Supervisor Geraghty stated he thought a specific rental fee had been set to charge all not-for-profits versus for-profits who used the Festival Commons and Supervisor Merlino replied in the negative.

Mr. Merlino suggested they leave the rental fee as is and provide the organizer with any revenue that was leftover after covering the County's expenses to donate otherwise a funding source would have to be located to cover these expenses.

Supervisor Seeber stated that Mr. Hajos was compiling the information and would be providing them with what the Village of Lake George billed the County per day for the Festival Commons during events shortly. She apprised more importantly she was comfortable tabling proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, until they had the additional information required to render a decision; however, she noted, she wanted to address the fact that the event organizer was not invited to attend the Committee meeting where this reduced fee was discussed. She pointed out they all discussed good communication and yet no one relayed the time and date of the Committee meeting when this matter was going to be discussed and while she understood Robert Blais, *Mayor, Village of Lake George*, had advocated on the event organizers behalf she felt things may have been lost in translation. She restated this may be an opportunity if they wanted to do so to bring the request back to Committee, but if they decided to go that route then she would be requesting that the event organizer be notified of the date and time of the meeting. In regard to the issue of constitutionality, Supervisor Seeber suggested they include this as an item to be discussed on the Personnel & Administration Committee meeting agenda to get this matter resolved so they could assist individuals in their community. She mentioned the amount paid to the Village employees who maintained the grounds and bathrooms for these events was \$14 an hour for up to three of them depending upon the number of attendees. She said she was unsure what restrictions were in place as a result of COVID-19 or if attendees walked or drove through the space, but she was unsure why this had not been discussed by the Occupancy Tax Coordination, Tourism and Park Operations & Management Committees to ensure everyone was communicating on this issue. She indicated it was up to Chairman Thomas whether he would like to handle the amendment or table the matter and bring it back to Committee.

Chairman Thomas apprised as a point of order there was a motion to amend proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, on the floor that had been moved and seconded that would be voted on. He informed the amendment before them was to reduce the rental fee from \$500 per day to \$50 per day for this event, as well as any others that may be held on the Festival Commons property for the remainder of 2020. He advised any changes could be proposed following the vote on the proposed amendment as it stood before them.

Supervisor Magowan requested a roll call vote on the amendment to proposed Resolution No. 413.

Chairman Thomas called the question and the motion to amend proposed Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R.*

Wood Park for the Remainder of the Year 2020, to reduce the per day use from \$500 to \$50 per day for use of the Festival commons failed due to obtaining the lack of majority voted required, with 480 votes in favor (*Supervisors Braymer, Driscoll, Dickinson, Strough, Magowan, Seeber, Conover, and Diamond*) and 520 against (*Supervisors McDevitt, Bruno, Frasier, Simpson, Hogan, Merlino, Wild, Beaty, Shepler, Geraghty, Leggett and Thomas*).

Supervisor Braymer noted no other events were scheduled there and she felt they should be thanking the organizer of this event for holding an event in the middle of winter outdoors, as the annual Adirondack Christkindlmarkt which was typically held there during this timeframe had been cancelled. She stated she was disappointed the amendment had been voted down; however, she noted, based on the information Mr. Hajos had provided them with the County's cost amounted to around \$224 per day and included the labor costs of two Village employees for eight hours per day, adding she believed the event was scheduled for less than eight hours per day.

A motion was made by Supervisor Braymer and seconded by Supervisor Magowan to amend proposed Resolution No. 413., *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, to reduce the per day fee for use of the Festival Commons from \$500 per day to \$250 per day.

Supervisor Geraghty asked the dates and times this event would be taking place and Supervisor Merlino replied the event began on November 28th and ended on December 20th. Supervisor Geraghty inquired what the hours of operation were and Supervisor Merlino responded he was unsure, but assumed it would be late afternoon into the evening hours. Supervisor Geraghty informed he probably would have voted in favor of the amendment if he knew what the event consisted of. Supervisor Merlino advised the event consisted of decorated trees all around the walking path of the Festival Commons. Supervisor Geraghty questioned whether it was similar to the Capital Holiday Lights event held in Albany, New York, but a walking path instead of having cars drive thru and Supervisor Merlino replied affirmatively.

Supervisor Dickinson inquired if the event organizer had submitted an application for occupancy tax funding and Chairman Thomas replied he was unsure.

Supervisor Wild advised by no means was he a legal scholar, but when he was notified an action was unconstitutional then he had concerns about that and the consequences associated with it. He asked Ms. Kissane what the consequences were to them if they moved forward with an action that was considered unconstitutional and Ms. Kissane responded her concern was an event organizer who had paid a larger per day use fee would sue the County for whatever the difference was. Supervisor Wild inquired if as a Board they were prepared to deal with those consequences.

Supervisor Magowan stated he had attended the Park Operation & Management Committee meeting where this matter was discussed and he had been thrilled to know someone was interested in holding an event there during this pandemic while ensuring they adhered to all of the required restrictions. He informed he was pleased the motion before them was to cut the \$500 day use fee, which he believed was too excessive, in half while still covering the County's costs. In response to Supervisor Dickinson's question regarding whether the event organizer had applied for occupancy tax funding, he informed the request had been presented by Mayor Blais who had indicated he had no occupancy tax funding to provide them with.

Supervisor Beaty apprised he concurred that this could possibly open up the County for future litigation from past users who paid a larger day use rate. He stated although he also felt this was a great event that was being proposed and he would like to see the proposed amendment move forward they needed to be mindful there were potential liability issues in the future with other organizations that contradicted what they were doing here today from a rates standpoint. He advised he would like to see the County move forward with the approving the reduced rate which covered the County's costs per day for this event.

Supervisor Leggett inquired what the typical daily rate was for the rental of this site, as

well as what the total sum of the rental fee would be for this entire event. Chairman Thomas replied this event was scheduled to commence in eight days over a twenty-two day period and the regular rental charge for the Festival Commons per day was \$1,500. Supervisor Leggett questioned how much funding would be generated from the \$250 day use fee and Supervisor Frasier replied the total was \$5,500. Supervisor Leggett noted \$5,500 was almost equal to four days if the regular daily rate of \$1,500 was charged,

Supervisor Braymer asked which other organizations had paid to use the Festival Commons this year and how much they paid and Mr. Moore responded he believed the regular rate was around \$1,000, but during mid-year it was reduced to \$500 per day in light of the pandemic. Mr. Moore suggested they set the daily use rate for the Festival Commons at \$250 for the remainder of the year and then it could be reviewed again at the beginning of next year as long as everyone was agreeable that this was a fair way to treat all remaining events that used the Festival Commons site for 2020. He stated he felt this was an appropriate compromise that addressed all of the concerns that had been expressed. In regard to the dates and times the event was scheduled., Mr. Moore informed it was scheduled to begin on November 28th, 29th and was scheduled for the next three weekends after on Friday and Saturday evenings from 5:00 p.m. until 9:00 p.m. Supervisor Braymer questioned whether anyone had used the site this year and Mr. Hajos replied he was unsure, but he did not believe anyone had used it during 2020. Supervisor Braymer apprised that meant no one could sue them this year for reducing the rate for this event. Mr. Moore interjected he was almost positive someone used the Festival Commons earlier in the year before the pandemic occurred, but he would have to check those records. He advised there should be no issue with changing the rental rate since they were applying the reduced fee to anyone who wanted to use the Festival Commons for the remainder of the year.

Chairman Thomas noted the amendment as it stood did not state that the reduction in the fee from \$500 to \$250 was through the end of the year and he asked Supervisors Braymer and Magowan if they would like to amend their motion to indicate such and they both replied affirmatively.

Chairman Thomas asked if anyone else would like to comment on the proposed amendment to Resolution No. 413, *Authorizing \$250 per Day Fee for Use of the Festival Commons at the Charles R. Wood Park for "Events to a T" and Further Amending Event Fee Rate for All Users of the Charles R. Wood Park for the Remainder of the Year 2020*, to reduce the per day fee for use of the Festival Commons from \$500 per day to \$250 per day; there being no response he called the question and the motion was carried unanimously.

Supervisor Braymer asked if they had discussed the 2021 Tentative County Budget yet and Chairman Thomas replied it had been discussed during the public hearing and he thanked the members of the public who had taken the time to comment on it. Supervisor Braymer apprised she had a question concerning the salary schedule for some of the Department Heads, inquiring whether it reflected any salary increases or if all of the salaries had remained flat and Supervisor Geraghty responded the only salary increases within the 2021 Tentative County Budget were for those they were obligated by contract to provide.

A motion was made by Supervisor Hogan, seconded by Supervisor Dickinson and carried by majority vote, with 949 votes in favor (*Supervisors McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty, Conover, Diamond and Thomas*) and 51 against (*Supervisor Leggett*) to Waive the Rules of the Board to entertain a resolution that restored the 2019 additional allocation of occupancy tax funding to the towns immediately.

A motion was made by Supervisor Hogan and seconded by Supervisor Dickinson to entertain a resolution of intent to restore the 2019 additional allocation of occupancy tax funding to the towns immediately.

Supervisor Leggett requested that more information be provided regarding what the balance of occupancy tax funds was and what the total additional distribution to the towns would be, as he was unsure if there was sufficient funding to cover this allocation.

Supervisor Geraghty asked how much the total additional payments to the towns would be and Chairman Thomas replied he was unsure. Supervisor Braymer apprised she concurred with Supervisor Leggett, informing one of the reasons these additional payments were cancelled for this year was because they thought they had insufficient funding to make these payments. She said while she understood the desire to have an intent to restore these additional payments assuming there was sufficient funding so they could use these funds, she would also like a statement of intent that the septic inspection at transfer law would be adoptions; however, she noted, she did not believe the Board was comfortable doing so yet. She advised if they were to move forward with restoring these payments then she would also like it to include that they were going to do a more thorough review of occupancy tax funding and what could be done with it to determine if there was action that could be taken to provide the County with a better return on investment than the 2019 Occupancy Tax Spending Plan. She advised she was aware the towns did not want their payments taken away from them, adding maybe there was a way they could mesh it all together. She indicated she did not want to just reinstate the funding for the towns and not conduct a thorough review to determine the best way occupancy tax funding could be used. She said if they did not include this in the resolution then she would at least like to ensure they would discuss this in the future.

Chairman Thomas clarified the proposed Resolution before them was not a statement of intent, but rather it was to restore the additional occupancy tax payments to the towns immediately.

Supervisor Simpson advised he could have misunderstood the motion, but he did not believe anyone was expecting the County to disburse the additional payments to the towns if there was insufficient funding available. He said he thought what was occurring was they had heard two different reasons why occupancy tax should be taken away or reinstated, one was because there was insufficient funding available to be able to reinstate those payments to the towns and another was individuals wanted to review how occupancy tax was being spent. He indicated there were differing ideas being proposed which he believed they should separate and the intent should be if there was sufficient occupancy tax funding available then the payments to the towns should be reinstated and then there should be another conversation about how those funds should be used going forward.

Supervisor Magowan asked Mr. Swan whether he was comfortable restoring the payments to the towns and Mr. Swan responded he had no issue restoring the payments to the towns as long as there was sufficient funding available which he was unsure of. He stated he would be able to provide a more accurate accounting of occupancy tax funds and whether the funding was available to restore these payments at the December 18th Board Meeting. Supervisor Magowan advised he would like to hold off on making a decision until the figures were available to review.

Supervisor Wild apprised he was opposed to restoring the additional occupancy tax payments to the towns and he would like to know where the money went since no events were held this year. He indicated he concurred with Supervisor Braymer that a more strategic review of occupancy tax funding and how they would like to move forward was required. He said they had discussed this before, but no action had been taken because of all of the differing opinions. He informed he would like to see this matter tabled to allow it to go back to Committee for further discussion.

A motion was made by Supervisor Wild and seconded by Supervisor Beaty to table the motion to entertain a resolution of intent to restore the 2019 additional allocation of occupancy tax funding to the towns immediately.

Chairman Thomas asked for clarification that it was proper to table the floor resolution before them and Ms. Kissane replied affirmatively, advising the motion to table took precedence. Chairman Thomas thanked Ms. Kissane for this clarification, as he wanted to ensure they were handling it in the proper manner. He apprised the motion to table took precedence and ended discussion and called for a roll call vote on the motion to table. Following the roll call vote it was determined the motion to table was carried by majority vote

with 742 votes in favor (*Supervisors McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Merlino, Wild, Magowan, Beaty, Shepler, Geraghty, Leggett, Diamond and Thomas*), and 258 against (*Supervisors Dickinson, Strough, Seeber and Conover*).

During the roll call vote Supervisor Seeber advised while she disagreed with the motion to table her specific question concerned whether in a motion to table if they had one month to go back Committee, but since this did not come from a Committee which Committee would it be going back to and Ms. Kissane responded there was one month to bring it back before the voting body which in this case was the Board. Supervisor Seeber stated she interpreted this to mean this could be discussed in any of the Committees if they chose to do that and Ms. Kissane concurred. Supervisor Seeber voiced her opposition to tabling, as she believed more discussion was required to straighten out the issues.

Supervisor Conover also voiced his opposition to tabling the motion, apprising as far as he was concerned anyone with questions regarding any expenditures relative to the Town of Bolton could attend their Town Board Meeting which were held every month.

In regard to proposed Resolution No. 407, *Ratifying the Actions of the Planning Department in Executing a Grant Application to the New York State Department of Environmental Conservation for a Municipal Waste Reduction and Recycling Program*, Chairman Thomas inquired how much funding the County was applying for and Supervisor Braymer replied her intention was to apply for the grant, but she was unsure of the amount. She said they were unsure if they would be awarded the funding and planned on bringing it back to Committee to formulate a plan on using the funding because County matching funds were required. Mr. Moore stated he believed the application was for \$10,000, as a work plan and a budget had been developed that would allow the County to get to the minimum grant amount of \$10,000 that could be accomplished within a one year window. He added if that \$10,000 was referring to the amount of the grant then the amount of the overall project would be \$20,000.

Chairman Thomas asked Mr. Lehman if there were any public comments on the proposed Resolutions before them and Mr. Lehman replied in the negative.

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 403-438 were approved as presented, with the exception of Resolution Nos. 413 and 427 which were amended from the floor.

**REPORT OF CHAIRMAN OF THE BOARD ON ESTIMATE OF SALES TAX
TO BE RECEIVED CALENDAR YEAR - 2021**

To the Members of the Board:

Under the provisions of Local Law No. 1 of 1968, paragraph (L), it is my duty to report to you on the estimate of sales tax and the amount to be allocated in Warren County for the calendar year 2021. The breakdown is as follows:

Estimate of tax to be collected by the State of New York and credited to Warren County during the calendar year 2021:

Estimate of amount to be credited in county budget to reduce county tax:	\$28,567,743.00
Estimate of amount to be paid directly to City of Glens Falls in cash by the State of New York:	\$3,285,621.00
Estimate of amount to be paid to Village of Lake George from Town of Lake George share:	\$642,390.00
Estimate of amount of sales tax to be received by towns which opted to take in cash rather than as a credit on county taxes:	\$24,272,747.00
Estimate of amount of sales tax to be allocated in Warren County:	\$55,015,895.00

All figures are based strictly on estimates and any excesses are credited directly to the various units on basis of full valuation.

Estimate of amount to be paid to Village of Lake George, deducted from Town of Lake George's share:

Gross amount estimated as town's share:	\$3,092,062.00
Amount estimated to be credited to village:	\$ 642,390.00
Net amount to town:	\$2,449,672.00

Dated: November 20, 2020

(Signed) Frank E. Thomas, Chairman
Warren County Board of Supervisors

Warren County Board of Supervisors

MORTGAGE TAX REPORT

To the Board of Supervisors of Warren County:

Your committee on Finance would respectfully report from the financial statement relative to mortgage tax receipts made by the County Clerk and County Treasurer of Warren County for the period ending September 30, 2020, and filed in the Office of the Board of Supervisors of Warren County. It appears that the amount received by the County Clerk from mortgage taxes for the period ending September 30, 2020, from current taxes was \$1,335,507.50 and that after receipt of all interest and payment of all expenses, the County's share to be distributed among the several tax districts amounts to \$1,335,566.13.

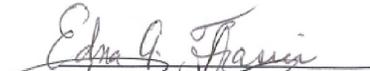
The amounts to be distributed to the several districts are as follows:

Bolton	\$169,928.46
Chester	61,676.21
Glens Falls	142,534.76
Hague	37,748.16
Horicon	49,177.16
Johnsburg	28,909.77
Lake George	80,594.47
Lake Luzerne	35,923.58
Queensbury	668,929.87
Stony Creek	5,051.22
Thurman	7,248.32
Warrensburg	35,654.05
Village of Lake George	12,190.10

Your committee recommends the adoption of this report and recommends that the Chairman and the Clerk of the Board be authorized and directed to issue the proper warrant to the Treasurer of Warren County for the distribution of said tax.

Dated: November 20, 2020

Respectfully submitted,
FINANCE COMMITTEE


Edna Frasier, Chair


Ronald F. Conover


Kevin B. Geraghty


Douglas N. Beaty


Claudia Braymer


Peter V. McDevitt


Eugene J. Merlino


Matthew J. Simpson


John F. Strough

RESOLUTION NO. 403 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty,
Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTY ATTORNEY				
A.1420 110	Law (County Attorney), Salaries- Regular	A. 1420 130	Law (County Attorney), Salaries-Part Time	\$1,122.28
DEPARTMENT: PUBLIC HEALTH				
A.4191 410	Public Health- COVID 19, Supplies	A.4191 120	Public Health-COVID 19, Salaries-Overtime	234.28
A.4191 410		A.4191 830	Social Security	57.46
A.4191 445	Foods	A.4191 435	Medical Fees	2.67
A.4191 445		A.4191 810	Retirement	117.60
A.4191 445		A.4191 830	Social Security	0.98
A.4191 445		A.4191 831	Medicare Contribution	13.68
DEPARTMENT: PUBLIC WORKS				
A.1628 110	Waste Management Containment, Salaries- Regular	A.1628 120	Waste Management Containment, Salaries- Overtime	65.00
D.3310 110	County Road, Traffic Control, Salaries-Regular	D.3310 120	County Road, Traffic Control, Salaries- Overtime	300.00
D.3310 410	Supplies	D.3310 260	Other Equipment	24,000.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PLANNING & COMMUNITY DEVELOPMENT				
A.8029 470	Planning- Local Waterfront Contract	A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$10,000.00

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Wild

Adopted.

RESOLUTION NO. 404 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC WORKS - UP YONDA FARM		
<u>ESTIMATED REVENUE</u>		
A.7111 2714	Up Yonda Farm, Grants from Local Businesses	\$2,500.00
<u>APPROPRIATIONS</u>		
A.7111 260	Up Yonda Farm, Other Equipment	1,800.00
A.7111 410	Up Yonda Farm, Supplies	700.00
SHERIFF		
<u>ESTIMATED REVENUE</u>		
A.3110.4038 4381	Sheriff's Law Enforcement, SY18 State Law Enforcement Terrorism Prevention Program	10,826.40
A.3110.4112 4380	Sheriff's Law Enforcement, FY20 State Homeland Security Program	19,093.00
A.3110 4384	Sheriff's Law Enforcement, Other Sheriff Aid	20,400.00
A.3120.1001 2260	School Resource Officer, Hadley Luzerne School District, Other Govt	43,500.00

November 20, 2020

753

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
SHERIFF-cont.		
A.3120.1002 2260	Queensbury School District	\$43,500.00
A.3120.1003 2260	North Warren School District	15,000.00
A.3120.1004 2260	Lake George School District	33,500.00
A.3120.1005 2260	Bolton School District	16,750.00
A.3120.1006 2260	Johnsburg School District	16,750.00
A.3315 3615	Stop DWI Program, STOP DWI Grant	10,000.00
APPROPRIATIONS		
A.3110.4038 260	Sheriff's Law Enforcement, FY18 SLETPP-Other Equipment	10,826.40
A.3110.4112 260	Sheriff's Law Enforcement, FY20 State Homeland Security Program, Other Equipment	19,093.00
A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	20,400.00
A.3120.1001 130	School Resource Officer, Hadley Luzerne School District, Salaries-Part Time	40,409.00
A.3120.1001 830	Social Security	2,505.00
A.3120.1001 831	Medicare Contribution	586.00
A.3120.1002 130	School Resource Officer, Queensbury School District, Salaries-Part Time	15,560.00
A.3120.1002 830	Social Security	2,506
A.3120.1002 831	Medicare Contribution	585.00
A.3120.1002 110	Salaries-Regular	24,849.00
A.3120.1003 130	School Resource Officer, North Warren School District, Salaries-Part Time	13,934.00
A.3120.1003 830	Social Security	864.00
A.3120.1003 831	Medicare Contribution	202.00
<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>

SHERIFF-cont.

A.3120.1004 130	School Resource Officer, Lake George School District, Salaries-Part Time	\$31,120.00
A.3120.1004 830	Social Security	1,929.00
A.3120.1004 831	Medicare Contribution	451.00
A.3120.1005 130	School Resources Officer, Bolton School District, Salaries Part Time	15,560.00
A.3120.1005 830	Social Security	965.00
A.3120.1005 831	Medicare Contribution	225.00
A.3120.1006 130	School Resource Officer, Johnsbury School District, Salaries-Part Time	15,560.00
A.3120.1006 830	Social Security	965.00
A.3120.1006 831	Medicare Contribution	225.00
A.3315 120	Stop DWI Program, Salaries-Overtime	10,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 915

Noes: 0

Absent: 85 Supervisor Wild

Adopted.

RESOLUTION NO. 405 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH MOST RESPONSIBLE BIDDER FOR ELEVATOR MAINTENANCE AND SEMI-ANNUAL INSPECTIONS FOR WARREN COUNTY FACILITIES (WC 59-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Elevator Maintenance and Semi-Annual Inspections for Warren County Facilities (WC 59-20), and

WHEREAS, the bids were opened on November 5, 2020 and the recommendation of the most responsible bidder was not approved by the Superintendent of Public Works prior to the County Facilities Committee meeting on October 20, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved most responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the

Chairman of the Board of Supervisors to execute an agreement with the most responsible bidder relative to Elevator Maintenance and Semi-Annual Inspections for Warren County Facilities, pursuant to the terms and provisions of the specifications (WC 59-20) and proposal, for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various departmental budgets.
Adopted by unanimous vote.

RESOLUTION NO. 406 OF 2020

Resolution introduced by Supervisors Beaty, Bruno, Magowan, Conover, Diamond, Hogan and Seeber

AWARDING BID AND AUTHORIZING AGREEMENT WITH MOST RESPONSIBLE BIDDER FOR ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS AT VARIOUS MUNICIPAL LOCATIONS THROUGHOUT WARREN COUNTY (WC 56-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for routine pumping, cleaning and disposal for septic systems at various municipal locations throughout Warren County (WC 56-20), and

WHEREAS, the bids were opened on October 29, 2020 and the recommendation of the most responsible bidder was not approved by the Superintendent of Public Works prior to the County Facilities Committee meeting on October 20, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved most responsible bidder of the acceptance of its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the most responsible bidder relative to routine pumping, cleaning and disposal for septic systems at various municipal locations throughout Warren County, pursuant to the terms and provisions of the specifications (WC 56-20) and proposal, for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Department of Public Works Projects.

Adopted by unanimous vote.

RESOLUTION NO. 407 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**RATIFYING THE ACTIONS OF THE PLANNING DEPARTMENT IN EXECUTING
A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF
ENVIRONMENTAL CONSERVATION FOR A MUNICIPAL WASTE REDUCTION
AND RECYCLING PROGRAM**

WHEREAS, the Planning Department requested authorization to submit a grant application to the New York State Department of Environmental Conservation, 625 Broadway, Albany, New York 12233, for a Municipal Waste Reduction and Recycling Program, for an amount to be determined, with fifty percent (50%) matching County funds required, for a term commencing January 1, 2021 and terminating December 31, 2021, and

WHEREAS, the Planning Department executed the grant application prior to the November 20, 2020 Board of Supervisors Meeting in order to meet the grant submission deadline, now, therefore, be it

RESOLVED, that the actions of the Planning Department be, and hereby are, ratified with regard to executing the grant application to the New York State Department of Environmental Conservation for a Municipal Waste Reduction and Recycling Program, for an amount to be determined, with fifty percent (50%) matching County funds required, for a term commencing January 1, 2021 and terminating December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 408 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**AUTHORIZING CONVEYANCES OF LANDS OFFERED AT PUBLIC AUCTION HELD
ON OCTOBER 17, 2020, DISPOSING OF CERTAIN LANDS ACQUIRED BY WARREN
COUNTY PURSUANT TO THE REAL PROPERTY TAX FORECLOSURE ACTION**

WHEREAS, pursuant to the provisions of Article 11 of the Real Property Tax Law, Warren County conducted its 2020 tax foreclosure proceeding and received a Judgment and Order to establish title with regard to certain parcels with tax delinquencies which were not redeemed within the prescribed period, and

WHEREAS, a public auction was held on Saturday, October 17, 2020 for the sale of certain parcels of land foreclosed upon by the County of Warren in the 2020 tax foreclosure proceeding or in other prior years' proceedings, now, therefore, be it

RESOLVED, that the following bids are accepted subject to final review by the County Attorney for the existence of legal impediments adverse to the County that may warrant not accepting such bids, and conditioned upon the successful bidder making payment of all fees as required by the Terms and Conditions of Sale and Resolution No. 339 of 2019, and that the Chairman of the Board of Supervisors be, and hereby is, authorized, within fifteen (15) days from the date of this resolution and upon receipt of the balance of the bid purchase price, to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed and any other necessary documents, to the bidders (or their assignees) as set forth in the attached Schedule "A," in a form approved by the County Attorney, and be it further

RESOLVED, that in the event the highest bidder fails to perform on a certain parcel, the Director of Real Property Tax Services is authorized to offer the affected parcel to the second highest bidder and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute and deliver on behalf of the County of Warren conveyances by Quit Claim Deed in a form approved by the County Attorney and any other necessary documents.

**SCHEDULE "A"
2020 COUNTY LAND AUCTION BID RESULTS**

Town	Tax Map#	Location	Class	Bidder	Taxes due	Sale Price
Bolton	171.10-1-12	Upper Highland Road	314	Bogdan Popa	\$6,600.10	\$16,000.00
Bolton	213.17-1-8	Diamond Ridge Road	322	Bruce Carr	\$2,345.63	\$68,000.00
Chester	102.14-1-5	East Hudson River Dr	311	Dawn Hildenbrandt	\$6,052.36	\$36,000.00
Hague	59-1-6	Off Split Rock Rd	910	Kathleen & Stanley Zacharezyk	\$1,378.68	\$25,000.00
Horicon	72-1-28	Grassville Road	314	Anton Kalaj	\$274.63	\$1,400.00
Horicon	72-1-42	Grassville Road	314	William Rainey	\$1,237.62	\$25,000.00
Horicon	72-1-43	Grassville Road	314	Joseph P. Murphy	\$1,252.54	\$21,000.00
Lake Luzerne	298.15-2-49	28 Main Street	210	Ricardo Guervil	\$31,486.15	\$20,000.00
Lake Luzerne	318.3-1-18	Call Street, Off	314	Matthew Kyarsgaard	\$415.30	\$600.00
Queensbury	279.11-1-12	Mud Pond Rd., Off	311	Andrea Palmer	\$105.51	\$25.00
Queensbury	279.11-1-26	Mud Pond Rd.	311	Richard Prosser	\$353.00	\$375.00
Queensbury	295.20-1-4.2	Farr Lane	311	Richard & Lisa Spoerl	\$5,033.92	\$6,000.00
Queensbury	303.5-1-47	Windy Hill Road, Off	311	NO SALE	\$243.54	NO SALE
Queensbury	308.7-1-47.2	Westbury Way	311	Dante Thompson	\$519.07	\$2,400.00
Queensbury	309.9-1-14.1	Indiana Ave	311	NO SALE	\$161.42	NO SALE
Stony Creek	260.-2-39	423 Hadley Road	314	Jason Nyman	\$2,066.56	\$10,750.00
				TOTAL	\$59,526.03	\$232,550.00

Adopted by unanimous vote.

RESOLUTION NO. 409 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, permits a tax levying body the ability to annually delegate to an official the authority to perform the duties of such tax levying body, such as the correction of errors on the tax roll and to authorize a refund or credit, as long as the recommended correction or tax refund is less than Two Thousand Five Hundred Dollars (\$2,500), and

WHEREAS, Warren County processes correction of errors and refunds by resolution, causing substantial administrative effort and legislative action that can be minimized to reduce time and save cost, and

WHEREAS, the Warren County Treasurer and the Director of Real Property Tax Services recommend the delegation of these duties to enhance the productivity and efficiency of tax roll corrections and tax refunds, and

WHEREAS, in all instances where there is a denial by the delegated official, the Board of Supervisors retains the ultimate authority to determine what action shall occur on the proposed correction or refund and

WHEREAS, the Board of Supervisors retains the right to annually delegate or keep such duties, now, therefore be it

RESOLVED, that the Warren County Auditor is hereby designated an authorized official to perform the duties associated with the correction of errors on the tax roll and to provide tax refunds and credits for amounts where the correction or refund is less than Two Thousand Five Hundred Dollars (\$2,500), pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, that the term of this delegation is for the 2021 calendar year, ending on December 31, 2021, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, that on or before the fifteenth (15th) day of each month, the designated official shall submit a report to the Board of Supervisors of the corrections and refunds processed by him/her during the preceding month that indicates the name of each recipient, the locations of the property/tax map number, and the amount of the correction or refund, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Office of Real Property Tax Services, the Warren County Treasurer, the Warren County Attorney, the Warren County Auditor and the Warren County Real Property Tax Director.

Adopted by unanimous vote.

RESOLUTION NO. 410 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

ASSIGNING AGREEMENT WITH GLENS FALLS HOSPITAL FOR PERSONAL EMERGENCY RESPONSE SYSTEM

WHEREAS, Warren-Hamilton Office for the Aging has a contract with Glens Falls Hospital for personal emergency response system services, and

WHEREAS, Glens Falls Hospital is requesting permission from the County to assign

this service to another entity in connection with the transfer of Glens Falls Hospital's personal emergency response business to such entity, and

WHEREAS, pursuant to Section V paragraph 6 of the Agreement the consent of Warren County is needed before any assignment of services can take place, now, therefore, be it

RESOLVED, that Warren County does hereby consent to the assignment of services from Glens Falls Hospital to an entity of their choosing in connection with the transfer of Glens Falls Hospital's personal emergency response business to such entity, upon the same terms and conditions as the original Agreement between Warren County and Glens Falls Hospital, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an assignment agreement and other necessary documents in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 411 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH DURRIN, INC. TO PROVIDE TRANSPORTATION FOR PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION PROGRAM IN WARREN COUNTY, NY (WC 55-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Transportation for Preschool Children with Disabilities and Early Intervention Program in Warren County, NY (WC 55-20), and

WHEREAS, the bids were opened on October 20, 2020, which was after the Health Services Committee met and authorized award of the aforementioned bid to the lowest responsible bidder as identified by the Director of Public Health/Patient Services, and

WHEREAS, pursuant to the bid opening, the Director of Public Health/Patient Services has identified Durrin, Inc., 813 McDougall Road, Arbyle, New York 12809, to be the lowest responsible bidder for Transportation for Preschool Children with Disabilities and Early Intervention Program in Warren County, NY (055-20), now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Durrin, Inc. of the acceptance of their bid, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Durrin, Inc., for a term commencing December 1, 2020 and terminating August 31, 2021, with the option for four (4) additional one (1) year renewals unless terminated upon sixty (60) days written notice by either party and provided there is no more than a five percent (5%) annual increase or decrease pursuant to the terms contained in the bid documents, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Codes A.4054 444 Ed/Physically Hand. Children, Travel/Education/Conference and A.4054.0060 444 Ed/Physically Hand. Children/Ed. Phys. Hndcppd/Early Intervention, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 412 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING THE AGREEMENT WITH NORTH COUNTRY HOME SERVICES TO REFLECT AN INCREASE IN RATES FOR PARAPROFESSIONAL CARE SERVICES FOR THE HEALTH SERVICES DEPARTMENT

WHEREAS, Resolution No. 44 of 2020 authorized an amendment agreement with North Country Home Services, Inc. (the "Agency") to reflect an increase in rates for 2020 for paraprofessional care services under the CHHA Program, and

WHEREAS, the Director of Public Health/Patient Services has advised that the Home Health Aide rate for North Country Home Services, Inc., 25 Church Street, Saranac Lake, New York 12983 will be increasing to Thirty-Seven Dollars and Twenty Cents (\$37.20) per hour for 2021, now, therefore, be it

RESOLVED, that the rates for the services for 2021 be and hereby are, increased as follows:

<u>CONTRACTOR/ AGENCY</u>	<u>PURPOSE</u>	<u>ESTIMATED CONTRACT AMOUNTS/RATES</u>
North Country Home Services, Inc.	Paraprofessional Care Services-CHHA	Home Health Aide \$37.20/hr

and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with North Country Home Services, Inc. to reflect the rate increase, effective January 1, 2021 and continuing upon automatic renewal unless terminated upon thirty (30) days written notice by either party and provided there is no more than a five percent (5%) rate increase or decrease, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for the agreement will be paid from Budget Code A.4010 470, Health Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 413 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Magowan (Alternate County Member - Supervisor Hogan)

AUTHORIZING \$250 PER DAY FEE FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR "EVENTS TO A T" AND FURTHER AMENDING EVENT FEE RATE FOR ALL USERS OF THE CHARLES R. WOOD PARK FOR THE REMAINDER OF THE YEAR 2020

WHEREAS, the Park Operations & Management (O&M) Committee recognizes the value of programs administered and funded by "Events to a T" for their holiday light display event and in recognition of such has suggested authorizing a fee of Five Hundred Dollars (\$500) per day for use of the Festival Commons at the Charles R. Wood Park during the "Events to a T" holiday light display event to be held November 28, 2020 through December 20, 2020, and

WHEREAS, at their November 20, 2020 meeting, the Warren County Board of Supervisors discussed the requested rate reduction and elected to further reduce the per day use fee for the Charles R. Wood Park most recently set by Resolution No. 161 of 2020 for the

"Events to a T" holiday light display event and all others to be held at the Charles R. Wood Park for the remainder of the year 2020 now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes a fee of Two Hundred Fifty Dollars (\$250) per day for use of the Festival Commons at the Charles R. Wood Park during the "Events to a T" holiday light display event to be held November 28, 2020 through December 20, 2020 and for all other events to be held in the Charles R. Wood Park for the remainder of the year 2020.

Adopted by unanimous vote.

RESOLUTION NO. 414 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AMENDING RESOLUTION NO. 322 OF 2020, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO APPOINT ADDITIONAL MEMBERS

WHEREAS, Resolution No. 322 of 2020 made appointments to the Warren County Fire Advisory Board for the Office of Emergency Services, and

WHEREAS, following the approval of Resolution No. 322 of 2020, the Fire Coordinator/Director of the Office of Emergency Services advised the Fire Coordinators were inadvertently left out of the resolution and the Public Safety Committee subsequently approved a request to appoint these missing members to the Warren County Fire Advisory Board, now, therefore, be it

RESOLVED, that pursuant to the recommendations of Brian LaFlure, Fire Coordinator/Director of the Warren County Office of Emergency Services, the following persons be, and hereby are, appointed as members of the Warren County Fire Advisory Board:

NAME

FIRE DEPARTMENT

DFC Ted Little	1 st Deputy Coordinator
CFC Brian LaFlure	Fire Coordinator
Chief Jamie Schrammel	Deputy Coordinator/HAZMAT
DFC Scott Combs	2 nd Deputy Coordinator
DFC Charles Mellon, Jr.	3 rd Deputy Coordinator
Micki Guy	EMS Coordinator
Derrick Helms	WCSO Communications Supervisor
Evan Donegan	DEC/Rangers Liason,

and be it further

RESOLVED, other than the changes outlined herein, all other terms and conditions of Resolution No. 322 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 415 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING AN EXTENSION AGREEMENT WITH THE CITY OF GLENS FALLS
WITH RESPECT TO FIRE CAUSE AND ORIGIN INVESTIGATION SERVICES
FOR THE OFFICE OF EMERGENCY SERVICES**

WHEREAS, pursuant to Resolution No. 464 of 2019 the agreement with the City of Glens Falls for fire cause and origin investigation services was renewed for an additional term commencing on January 1, 2020 and terminating on December 31, 2020, for a four (4) hour minimum rate of One Hundred Seventy-Five Dollars (\$175) per hour, and

WHEREAS, the Director of the Office of Emergency Services has recommended that the County continue its agreement with the City of Glens Falls, upon the same terms and conditions as outlined in the previous agreement, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an extension of the intermunicipal agreement with the City of Glens Falls, 42 Ridge Street, Glens Falls, New York 12801 for the provision of fire cause and origin investigation services to be performed by the City of Glens Falls Fire Department, commencing on January 1, 2021 and terminating on December 31, 2021, for a four (4) hour minimum rate of One Hundred Seventy-Five Dollars (\$175) per hour, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement will be expended from Budget Code A.3410 470 Fire Prevention & Control, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 416 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN
COUNTY SHERIFF'S OFFICE AND THE WARREN COUNTY DEPARTMENT OF
SOCIAL SERVICES TO PROVIDE INVESTIGATIVE SERVICES TO THE
DEPARTMENT OF SOCIAL SERVICES FRAUD UNIT**

RESOLVED, that Warren County enter into a memorandum of understanding between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide investigative services to the Department of Social Services Fraud Unit, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Warren County Sheriff and the Commissioner of the Warren County Department of Social Services be, and hereby are, authorized to execute a memorandum of understanding to provide investigative services to the Department of Social Services Fraud Unit, in an amount not to exceed Thirty-Two Thousand Five Hundred Dollars (\$32,500), for a term commencing January 1, 2021 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 417 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY SHERIFF'S OFFICE AND THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING

RESOLVED, that Warren County enter into a memorandum of understanding between the Warren County Department of Social Services and the Warren County Sheriff's Office, to provide security services for the Warren County Human Services Building, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, the Warren County Sheriff and the Commissioner of the Warren County Department of Social Services be, and hereby are, authorized to execute a memorandum of understanding to provide security services for the Warren County Human Services Building, in an amount not to exceed Ninety-Four Thousand Five Hundred Dollars (\$94,500), for a term commencing January 1, 2021 and terminating December 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 418 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING CONTINUATION OF AGREEMENT WITH LEXISNEXIS TO PROVIDE A MANDATED LAW LIBRARY SYSTEM FOR INMATES AT THE WARREN COUNTY CORRECTIONAL FACILITY

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the continuation of the agreement (the previous contract being authorized by Resolution No. 475 of 2017) with LexisNexis, 1275 Broadway, Albany, New York 12204, to provide a mandated law library system for inmates at the Warren County Correctional Facility, for an amount not to exceed Twenty-Nine Thousand Seven Hundred Sixty Dollars (\$29,760) per year, for a term commencing January 1, 2021 and terminating December 31, 2025, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from the Sheriff's Office Commissary Account.

Adopted by unanimous vote.

RESOLUTION NO. 419 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH NEC CORPORATION OF AMERICA TO PROVIDE BASIC MONITORING OF VOICE NETWORK COMPONENTS FOR THE SHERIFF'S OFFICE

RESOLVED, that the Warren County continue the contractual relationship (the

previous contract being authorized by Resolution No. 60 of 2020), with NEC Corporation of America, 3929 West John Carpenter Freeway, Irving, Texas 75063, to provide basic remote monitoring of voice network components for the Sheriff's Office, in an amount not to exceed Four Thousand One Hundred Thirty-One Dollars (\$4,131), for a term commencing February 1, 2021 and terminating January 31, 2022, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3020 470 Sheriff's 911 Center, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 420 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AMENDING RESOLUTION NO. 431 OF 2018, AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR HINDSIGHT G-3 GEO-DIVERSE REDUNDANT NG 911 MULTI-MEDIA LOGGING RECORDING SYSTEM (WC 65-18) FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO ADD A CONTINGENT SOURCE OF FUNDING TO PROVIDE FUNDING FOR THE ANNUAL SUPPORT AND MAINTENANCE FEES

WHEREAS, pursuant to Resolution No. 431 of 2018, the Warren County Board of Supervisors authorized an agreement with the lowest responsible bidder relative to Hindsight G-3 Geo-Diverse Redundant NG 911 Multi-Media Logging Recording System for upgrades to the Exacom Recording System (WC 65-18), and

WHEREAS, the Sheriff recommended and the Purchasing Agent awarded the bid to Kraus Associates, Inc. d/b/a AK Associates, and

WHEREAS, the Sheriff has requested that Resolution No. 431 of 2018 be amended to add a contingent source of funding, Budget Code A.3020 470 Sheriff's 911 Center, Contract, in order to provide funding for the annual support and maintenance fees, now, therefore, be it

RESOLVED, that Resolution No. 431 of 2018 be, and hereby is, amended to add a contingent source of funding, Budget Code A.3020 470 Sheriff's 911 Center, Contract, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 431 of 2018 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 421 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE STOP-DWI FOUNDATION, INC. FOR TARGETED DWI AND TRAFFIC ENFORCEMENT UNDER THE 2020-2021 CRACKDOWN ENFORCEMENT INITIATIVE FOR THE SHERIFF'S OFFICE

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to submit a grant application to the New York State STOP-DWI Foundation, Inc. for targeted DWI and traffic enforcement under the 2020-2021 Crackdown

Enforcement initiative, for a total amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing October 1, 2020 and terminating September 30, 2021, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 422 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH MXI ENVIRONMENTAL SERVICES, LLC FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION (WC 46-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Household Hazardous Waste Collection (WC 46-20), and

WHEREAS, the Superintendent of the Department of Public Works has recommended awarding the bid to MXI Environmental Services, LLC, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify MXI Environmental Services, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with MXI Environmental Services, LLC, 26319 Old Trail Road, Abingdon, Virginia 24210, for Household Hazardous Waste Collection, pursuant to the terms and provisions of the specifications (WC 46-20), for a term commencing upon execution by both parties and terminating on December 31, 2021, with the option to extend the agreement for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with MXI Environmental Services, LLC and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1628 470 Waste Management Containment, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 423 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR FIRE SUPPRESSION INSPECTION AND MAINTENANCE FOR FUELING FACILITIES LOCATED THROUGHOUT WARREN COUNTY (WC 58-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Fire Suppression Inspection and Maintenance for Fueling Facilities located throughout Warren County (WC 58-20), and

WHEREAS, the bids were opened on November 5, 2020 and the recommendation of the lowest responsible bidder was not approved by the Superintendent of Public Works prior to the Public Works Committee meeting on October 20, 2020, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of

its bid, after recommendations and approval have been received from the Superintendent of Public Works, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with the lowest responsible bidder relative to Fire Suppression Inspection and Maintenance for Fueling Facilities located throughout Warren County, pursuant to the terms and provisions of the specifications (WC 58-20) and proposal, for a term commencing upon execution by both parties and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code DM 5140 470 Road Machinery, Motor Fuel Farms, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 424 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AN AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP68.30 (TOWN OF STONY CREEK) TO MP72.85 (TOWN OF THURMAN)

WHEREAS, the Director of Parks, Recreation and Railroad has advised that the Thurman Connection Snowmobile Club has requested permission to allow snowmobiles to use County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP72.85 (Town of Thurman), and

WHEREAS, the Public Works Committee has considered and approved the request, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to allow public use of snowmobiles on County railroad right-of-way property from MP68.30 (Town of Stony Creek) to MP72.85 (Town of Thurman), for a term commencing upon execution of the agreement by both parties and terminating on April 15, 2021, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 425 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan and Wild

AUTHORIZING AN AGREEMENT WITH STR TO PROVIDE HOTEL OCCUPANCY REPORTS AND RATE DATA TO WARREN COUNTY FOR THE TOURISM DEPARTMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with STR, 735 East Main Street, Hendersonville, Tennessee 37075, to provide hotel occupancy reports, a custom forecast, daily by month reports, multi-segment monthly reports, average daily rate data and weekly trend designation reports to Warren County for a term commencing January 1, 2021 and terminating on December 31, 2021, in an amount not to exceed Five Thousand Seven Hundred Sixty Dollars (\$5,760), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 470, Tourism/Occupancy, Tourism, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 426 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT (WC 45-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for broadcast and digital media buying services for the Warren County Tourism Department (WC 45-20), and

WHEREAS, the Tourism Committee has recommended awarding the bid to Lake Placid Advertisers Workshop, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Lake Placid Advertisers Workshop, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Lake Placid Advertisers Workshop, Inc., 44 Hadjis Way, Lake Placid, New York 12946, to provide broadcast and digital media buying services for the Warren County Tourism Department, pursuant to the terms and provisions of the specifications (WC 45-20), for a term commencing January 1, 2021 and terminating on December 31, 2021, for an amount not to exceed One Million Two Hundred Fifty Thousand Dollars (\$1,250,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Lake Placid Advertisers Workshop, Inc. and any other necessary documents, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0001 481, Tourism/Occupancy, Tourism.

Roll Call Vote:

Ayes: 657

Noes: 343 Supervisors Dickinson, Wild, Magowan, Seeber and Conover

Absent: 0

Adopted.

RESOLUTION NO. 427 OF 2020

Resolution introduced by Supervisors Merlino, Dickinson, Frasier, Diamond, Driscoll, Hogan, and Wild

DISSOLVING ALL EXISTING TOURISM-RELATED ADVISORY GROUPS; ESTABLISHING THREE-PERSON ADVISORY PANEL TO SERVE AS CONSULTANTS FOR THE TOURISM COMMITTEE

WHEREAS, the Tourism Committee has recommended dissolving all existing Tourism-related advisory groups and establishing one (1) three (3) person advisory group to serve as consultants for the Committee, the members of which will have no voting power and shall be appointed at the discretion of the Tourism Committee, now, therefore, be it

RESOLVED, that all existing Tourism-related advisory groups previously created by the Warren County Board of Supervisors be, and hereby are, dissolved, and be it further

RESOLVED, that one (1) three (3) person advisory group be, and hereby is, established, to serve as consultants for the Tourism Committee, the members of which will have no voting power and shall be appointed at the discretion of the Tourism Committee.

Adopted by unanimous vote.

RESOLUTION NO. 428 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2020**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

SHERIFF

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.3315 130		
<u>TITLE:</u>	November 23, 2020	\$20.3716 per hour
Stop DWI Coordinator - Part Time		

Roll Call Vote:

Ayes: 943

Noes: 57 Supervisor Braymer

Absent: 0

Adopted.

RESOLUTION NO. 429 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY
BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO FUND THE PURCHASE OF
A GENERATOR FOR THE HUMAN SERVICES BUILDING; AMENDING WARREN
COUNTY BUDGET FOR 2020**

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds for the purchase of a generator for the Human Services Building, in an amount not to exceed One Hundred Thousand Dollars (\$100,000) from the Reserve, Rehab County Buildings (A.871.00) to Budget Code A.1624 413 Health & Human Services Building, Repair & Maint.-Bldg/Property, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 430 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**INCREASING CAPITAL PROJECT NO. H372, FIRST WILDERNESS PLAN
IMPLEMENTATION 2016; AUTHORIZING TRANSFER OF FUNDS; AND
AMENDING WARREN COUNTY BUDGET FOR 2020**

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H372, First Wilderness Plan Implementation 2016, as follows:

1. Capital Project No. H372, First Wilderness Plan Implementation 2016 is hereby

- increased in the amount of Ten Thousand Dollars (\$10,000.00).
- 2. The estimated total cost of Capital Project No. H372, First Wilderness Plan Implementation 2016 is now One Million Seventy Thousand Six Hundred Dollars (\$1,070,600.00).
- 3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Ten Thousand Dollars (\$10,000.00), to be transferred from Budget Code H.372.9950 5031, First Wilderness Plan Implementation 2016, Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H372 - First Wilderness Plan Implementation 2016	\$10,000.00
Roll Call Vote:	
Ayes: 1000	
Noes: 0	
Absent: 0	
Adopted.	

RESOLUTION NO. 431 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR STATEWIDE POLICE TRAFFIC SERVICES PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE

WHEREAS, based upon a request from the Warren County Sheriff's Office, the Finance Committee approved a request to execute a grant agreement with the New York State Governor's Traffic Safety Committee for Statewide Police Traffic Services Program funding, for an amount not to exceed Twenty Thousand Four Hundred Dollars (\$20,400), for a term commencing October 1, 2020 and terminating September 30, 2021, with automatic renewals so long as the grant award amount does not decrease, and

WHEREAS, the Chairman of the Board of Supervisors executed the grant application prior to the November 20, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the New York State Governor's Traffic Safety Committee, 6 Empire State Plaza, Room 410B, Albany, New York 12228, for Statewide Police Traffic Services Program funding, for an amount not to exceed Twenty Thousand Four Hundred Dollars (\$20,400), for a term commencing October 1, 2020 and terminating September 30, 2021, with automatic renewals so long as the grant award amount does not decrease, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form

approved by the County Attorney, and be it further

RESOLVED, that if any further funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 432 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT
(INDUSTRIAL PARK) ASSESSMENT ROLL FOR 2021**

RESOLVED, that due notice of public hearing and mailing of the Notice of Public Hearing having been accomplished, the Warren County Board of Supervisors hereby approves and adopts the Warren County Sewer District (Industrial Park) Assessment Roll for 2021 as originally proposed at the time when the public hearing was authorized, copy of said benefit tax roll presented at this meeting, and, be it further

RESOLVED, that the Warren County Board of Supervisors shall levy the sum apportioned to and assessed upon each such lot or parcel of land in the aforementioned benefit tax roll at the time and in the manner provided by law for the levy of State, County and Town taxes with sums so levied to be collected by the local tax collectors or receivers of taxes and assessments and paid over to the Warren County Treasurer in the same manner at the same time as taxes levied for general County purposes.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 433 OF 2020

Resolution introduced by Budget Officer Geraghty

ADOPTING BUDGET FOR FISCAL YEAR 2021

WHEREAS, the Budget Officer has duly filed with the Clerk of the Board of Supervisors a tentative budget for the County of Warren for the fiscal year beginning January 1, 2021, which tentative budget was considered by the Board of Supervisors and accepted as the tentative budget for fiscal year 2021 by the Board of Supervisors on November 6, 2020, and a notice of public hearing on said tentative budget having been duly published according to law, and such public hearing having been duly held on the 20th day of November, 2020, now, therefore be it

RESOLVED, that said tentative budget, which provides for gross appropriations of \$158,785,042, less the amount of \$112,631,140 which includes interfund revenues and surplus appropriated but does not include sales tax credit, leaving a balance of \$46,153,902 to be raised by taxation, that has been filed with the Clerk of the Board of Supervisors, be, and the same hereby is, approved and adopted as the budget of Warren County for the fiscal year beginning January 1, 2021.

Roll Call Vote:

Ayes: 947

Noes: 53 Supervisor Dickinson

Absent: 0

Adopted.



FRANKE. THOMAS
CHAIRMAN

KEVIN B. GERAGHTY
BUDGET OFFICER

**2021 BUDGET INDEX - REVENUES
GENERAL GOVERNMENT SUPPORT**

<u>CODE:</u>	<u>TITLE:</u>	<u>PAGE NO.:</u>
	<u>GENERAL FUND ESTIMATES REVENUES</u>	
A	General	1 - 10
D	County Road	11 - 12
DM	Road Machinery	13
GI	Warren County Industrial Park Sewer	14
MS	Risk Retention (Unemployment Self Insurance)	15
V	Debt Service	16
75	Countryside Adult Home	17
	Total Revenues	17
	<u>GRAND TOTALS:</u>	
	Appropriations	55
	Revenues	55
	Summary	56 - 61
	Statement of Indebtedness & Bonded Indebtedness	62

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

FILED WITH CLERK 11/02/2020
 ADOPTED TENTATIVE BUDGET 11/06/2020
 PUBLIC HEARING 11/20/2020
 FINAL REVIEW BY BOARD 11/20/2020
 BUDGET ADOPTED 11/20/2020

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	34,379,010.74	0.00	34,003,221.00	0.00	0.00	0.00	0.00
1051	Gain - Sale of Tax Acq	448,454.95	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
1081	Other Pay in Lieu of Tax	135,429.60	175,500.00	175,500.00	141,600.00	141,600.00	141,600.00	141,600.00
1090	Int and Pen on RPT	2,165,525.55	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00	1,850,000.00
	TOTAL Real Property Tax Items	37,128,420.84	2,175,500.00	36,178,721.00	2,141,600.00	2,141,600.00	2,141,600.00	2,141,600.00
1110	Sales and Use Tax	56,051,782.01	55,015,895.00	55,015,895.00	55,015,895.00	55,015,895.00	55,015,895.00	55,015,895.00
1113	Tax - Hotel Room	4,864,331.73	4,920,308.00	4,920,308.00	3,484,250.00	3,481,393.00	3,481,393.00	3,481,393.00
1115	Towns Share of Sales Tax	1,050,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
1136	Automobile Use Tax	472,372.87	485,000.00	485,000.00	456,000.00	475,000.00	475,000.00	475,000.00
1140	Emergency Tele.	128,827.23	130,000.00	130,000.00	125,000.00	125,000.00	125,000.00	125,000.00
1142	Emergency Tele.	207,323.00	165,000.00	165,000.00	200,000.00	210,000.00	210,000.00	210,000.00
1190	Interest&Penalty	24,595.40	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	TOTAL Non-Property Tax Items	62,799,232.24	61,674,203.00	61,674,203.00	60,239,145.00	60,265,288.00	60,265,288.00	60,265,288.00
1230	County Treasurer's Fees	20,772.14	17,000.00	17,000.00	18,000.00	18,000.00	18,000.00	18,000.00
1231	Occupancy Tax	130,000.00	135,000.00	135,000.00	146,000.00	146,000.00	146,000.00	146,000.00
1232	P-Card Rebate	1,216.40	0.00	0.00	0.00	0.00	0.00	0.00
1250	Assessors Fee (Tax)	6,834.82	7,000.00	7,000.00	6,400.00	6,400.00	6,400.00	6,400.00
1251	School Bill Process Fees	11,444.89	11,500.00	11,500.00	11,855.00	11,855.00	11,855.00	11,855.00
1255	County Clerks Fees	1,350,891.56	1,275,000.00	1,275,000.00	1,120,000.00	1,275,000.00	1,275,000.00	1,275,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1256	Mortgage Tax	1,714,297.22	1,900,000.00	1,900,000.00	1,750,000.00	2,000,000.00	2,000,000.00	2,000,000.00
1258	RPS License Fees From	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00	7,700.00
1259	Clerk Internet Sales	40,888.80	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
1265	Attorney Fees	66,294.75	69,400.00	69,400.00	60,000.00	60,000.00	60,000.00	60,000.00
1271	Historian Fees	46.00	50.00	50.00	0.00	0.00	0.00	0.00
1272	Printshop Fees	2,080.00	2,400.00	2,400.00	2,000.00	2,000.00	2,000.00	2,000.00
1273	Printing/Copying Fees	113,568.83	71,050.00	71,050.00	70,130.00	70,130.00	70,130.00	70,130.00
1289	Other General	63,382.25	195,300.00	195,300.00	243,500.00	243,500.00	243,500.00	243,500.00
1510	Sheriff Fees	123,007.79	120,000.00	120,000.00	75,000.00	120,000.00	120,000.00	120,000.00
1511	Sheriff Misc Dept Income	12,352.56	15,000.00	15,000.00	7,500.00	10,000.00	10,000.00	10,000.00
1512	Background Check Fees	225.00	500.00	500.00	250.00	250.00	250.00	250.00
1513	Inmate Calling Program	69,091.43	65,000.00	65,000.00	50,000.00	65,000.00	65,000.00	65,000.00
1514	Accident Reports	6,240.00	7,000.00	7,000.00	3,000.00	6,000.00	6,000.00	6,000.00
1515	Alter Incarceration Prog.	2,490.76	1,750.00	1,750.00	1,500.00	1,500.00	1,500.00	1,500.00
1580	Restitution Surcharge	9,538.19	7,500.00	7,500.00	7,000.00	7,000.00	7,000.00	7,000.00
1582	DSS Reimb - Probation	45,000.00	0.00	0.00	0.00	0.00	0.00	0.00
1583	Probation - DWI Admin	22,179.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
1589	Other - Public Safety	90,500.00	94,000.00	94,000.00	90,000.00	90,000.00	90,000.00	90,000.00
1603	Ed PHC Preschool- 3-5	72,027.47	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
1604	Ed PHC - Early Intervnt	99,280.28	110,000.00	110,000.00	100,000.00	100,000.00	100,000.00	100,000.00
1610	Home Nursing Charges	3,658,898.65	4,200,000.00	4,200,000.00	4,100,000.00	4,100,000.00	4,100,000.00	4,100,000.00
1612	Prev. Nursing Charges	71,687.86	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
1613	Immunization Revenue	83,600.65	90,000.00	90,000.00	85,000.00	85,000.00	85,000.00	85,000.00
1615	Clinic Revenues	1,230.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1617	Health Education Classes	3,012.00	3,000.00	7,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1619	Rabies Clinic Donations	5,672.00	6,500.00	6,500.00	6,000.00	6,000.00	6,000.00	6,000.00
1650	Public Nursing Home	12,205.00	0.00	0.00	0.00	0.00	0.00	0.00
1710	Public Works Charges	19,710.65	16,000.00	16,000.00	18,000.00	18,000.00	18,000.00	18,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1770	Airport Rentals	202,428.10	200,439.00	200,439.00	187,180.00	200,180.00	200,180.00	200,180.00
1774	Airport Restaurant	32,338.26	33,900.00	33,900.00	0.00	0.00	0.00	0.00
1801	Repay of Medical Assist	950.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1809	Repay of Aid to A. D.C.	257,165.63	300,000.00	300,000.00	245,000.00	245,000.00	245,000.00	245,000.00
1810	Administration	74,118.03	105,000.00	105,000.00	85,000.00	85,000.00	85,000.00	85,000.00
1811	Medical Incentive Earning	41,185.91	65,000.00	65,000.00	45,000.00	45,000.00	45,000.00	45,000.00
1819	Repay of Child Care	703,854.32	650,000.00	650,000.00	650,000.00	650,000.00	650,000.00	650,000.00
1830	Repay - Adult Care, Pub	703,851.36	665,000.00	665,000.00	662,800.00	662,800.00	662,800.00	662,800.00
1840	Repay of Home Relief	200,757.87	175,700.00	175,700.00	170,000.00	170,000.00	170,000.00	170,000.00
1842	Repay Emer Aid for Adults	1,190.04	0.00	0.00	0.00	0.00	0.00	0.00
1850	Repay Pub. Facil	661.15	0.00	0.00	0.00	0.00	0.00	0.00
1855	Repayments of Day Care	17,694.38	5,000.00	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1962	Sealer Wts & Measures	6,035.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2001	Park and Recs Charges	30,183.99	24,733.00	24,733.00	3,722.00	3,722.00	3,722.00	3,722.00
2002	Up Yonda Donation-Bed	16,000.00	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00
2006	Youth - Alive at 25	3,300.00	5,000.00	5,000.00	2,500.00	2,500.00	2,500.00	2,500.00
2071	Hamilton Co. Share- IIIC-1	44,390.92	52,452.00	52,452.00	54,825.00	54,825.00	54,825.00	54,825.00
2072	Hamilton Share - EISEP	21,237.93	16,675.00	16,675.00	16,675.00	16,675.00	16,675.00	16,675.00
2073	Hamilton Share - EISEP	30,315.70	53,037.00	53,037.00	54,037.00	54,037.00	54,037.00	54,037.00
2075	CSE II Warren/Hamilton	0.00	334.00	334.00	334.00	334.00	334.00	334.00
2078	Warren Contributions-IIIB	1,943.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2079	Hamilton	24,344.74	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2082	Hamilton	52,893.28	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2083	Warren Contributions -	21,803.65	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2084	Hamilton	5,363.01	500.00	500.00	500.00	500.00	500.00	500.00
2085	Warren	33,188.41	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00	31,000.00
2086	Warren	73,892.06	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00	69,000.00
2087	Hamilton Co. - OFA Title	13,401.60	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2088	Warren	10,00	0,00	0,00	0,00	0,00	0,00	0,00
2089	Tourism	46,615.00	60,000.00	60,000.00	20,000.00	20,000.00	20,000.00	20,000.00
2090	Admin & Parking- Up	34,684.40	35,000.00	35,000.00	35,000.00	25,000.00	25,000.00	25,000.00
2091	Warren	881.40	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
2097	Hamilton	11,211.97	10,000.00	10,000.00	10,000.00	10,850.00	10,850.00	10,850.00
2098	Hamilton Share-WIN	6,886.93	45,000.00	45,000.00	45,907.00	45,907.00	45,907.00	45,907.00
2099	Hamilton Share - IIIE	0.00	3,699.00	3,699.00	3,699.00	3,699.00	3,699.00	3,699.00
2263	Public Safety, Private	53,463.26	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Departmental Income		10,705,608.25	11,317,119.00	11,321,119.00	10,668,014.00	11,142,364.00	11,142,364.00	11,142,364.00
2077	Hamilton Share - IIIC-2	58,974.20	91,687.00	91,687.00	92,190.00	92,190.00	92,190.00	92,190.00
2094	Hamilton Share- IIID	472.86	394.00	394.00	394.00	394.00	394.00	394.00
2210	General Services,	6,779.04	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
2215	Election Service Charges	63,454.00	63,000.00	63,000.00	63,000.00	63,000.00	63,000.00	63,000.00
2220	Civil Service Fees	9,917.50	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
2226	Sales of Suppl, Other	5,629.73	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
2227	Telecommunications	45,077.86	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
2228	Information Tech. Fees	85,890.32	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
2229	Sales Data Transmission	1,403.00	1,400.00	1,400.00	1,300.00	1,400.00	1,400.00	1,400.00
2260	Public Safety - Other Govt	218,714.23	0.00	134,876.00	0.00	0.00	0.00	0.00
2264	Jail Services, Other Govt	240,619.09	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
2265	Schroon Lake	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
2268	Sheriff-DSS Fraud	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00	32,500.00
2288	Mental Health, Other Govt	302,896.89	322,015.00	322,015.00	333,240.00	333,240.00	333,240.00	333,240.00
2390	Share of Joint Activity,	6,212.21	8,567.00	8,567.00	8,247.00	8,247.00	8,247.00	8,247.00
TOTAL Intergovernmental Charges		1,085,042.93	919,063.00	1,053,939.00	930,371.00	930,471.00	930,471.00	930,471.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	390,895.94	200,000.00	200,000.00	60,000.00	60,000.00	60,000.00	60,000.00
2410	Rental of Property	53,400.00	7,875.00	17,464.00	38,375.00	38,375.00	38,375.00	38,375.00
2411	Rental of Real Property	650,000.00	650,000.00	650,000.00	650,000.00	650,000.00	650,000.00	650,000.00
2412	Rental- Real Prop Other	92,765.97	96,361.00	96,361.00	109,511.00	109,511.00	109,511.00	109,511.00
2413	Rental from Other Govt	22,514.63	23,387.00	23,387.00	26,579.00	26,579.00	26,579.00	26,579.00
2414	Rental from Extension Srv	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2567	Parking Lot Rental	0.00	24,000.00	24,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	TOTAL Use of Money & Property	1,239,576.54	1,031,623.00	1,041,212.00	934,465.00	934,465.00	934,465.00	934,465.00
2701	Refund of Prior Year	560,663.83	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
2705	Gifts & Donations	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
2706	Donation - Up Yonda	188,007.34	209,631.00	213,231.00	211,329.00	211,329.00	211,329.00	211,329.00
2707	Fish Hatchery	396.50	400.00	400.00	400.00	400.00	400.00	400.00
2716	Grants From Other	21,500.00	0.00	31,008.00	0.00	0.00	0.00	0.00
2720	OTB Dist Earnings	68,712.00	68,000.00	68,000.00	55,000.00	55,000.00	55,000.00	55,000.00
2770	Other Unclassified	3,384.26	1,550.00	1,550.00	1,550.00	2,000.00	2,000.00	2,000.00
2790	Share of Joint Activity,	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
2797	Other Local Government	140,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	1,062,643.93	409,581.00	444,189.00	398,279.00	398,279.00	398,279.00	398,279.00
3014	VLT/Tribal Compact	395,401.75	420,000.00	420,000.00	375,000.00	375,000.00	375,000.00	375,000.00
3030	State Rev D.A. Salary	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00	72,189.00
3031	D.A. Prosecution	76,973.95	38,172.00	38,172.00	38,172.00	38,172.00	38,172.00	38,172.00
3032	Crime Victims Advocate	186,651.37	146,162.00	146,162.00	171,863.00	171,863.00	171,863.00	171,863.00
3040	Real Property Tax Admin	523.00	500.00	500.00	500.00	500.00	500.00	500.00
3042	Leandras Law	3,298.68	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00	3,645.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3043	Crimes Against	6,294.24	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00	59,600.00
3045	Office of Indigent Legal	414,174.79	863,448.00	914,225.50	988,146.00	1,016,855.00	1,016,855.00	1,016,855.00
3046	Legislative Initiative Grant	10,033.95	0.00	0.00	0.00	0.00	0.00	0.00
3052	NYS Aid to Localities -	88,134.45	0.00	0.00	0.00	0.00	0.00	0.00
3053	Elections Cybersecurity	0.00	0.00	79,297.03	0.00	0.00	0.00	0.00
3060	Records Management	2,400.00	37,050.00	37,050.00	0.00	0.00	0.00	0.00
3099	Unified Court System	105,355.00	101,216.00	101,216.00	96,753.00	96,753.00	96,753.00	96,753.00
3205	CARES Act (State) -	0.00	0.00	17,309.55	0.00	0.00	0.00	0.00
3277	Education of Handicapped	1,944,228.72	1,714,641.00	1,714,641.00	1,739,085.00	1,739,494.00	1,739,494.00	1,739,494.00
3278	PH Early Intervent - Per	352,491.94	435,780.00	435,780.00	394,671.00	394,711.00	394,711.00	394,711.00
3310	Probation	204,966.00	205,000.00	205,000.00	164,000.00	164,000.00	164,000.00	164,000.00
3312	Probation - DWI State Aid	3,299.32	3,646.00	3,646.00	0.00	0.00	0.00	0.00
3313	Probation Pre Trial Prog.	12,919.94	13,000.00	13,000.00	10,400.00	10,400.00	10,400.00	10,400.00
3315	Navigation Law	27,302.79	38,000.00	38,000.00	20,000.00	20,000.00	20,000.00	20,000.00
3319	Raise the Age	2,200.58	255,792.00	255,792.00	168,968.00	168,968.00	168,968.00	168,968.00
3380	State Homeland Security	1,069,310.18	0.00	585,391.00	0.00	0.00	0.00	0.00
3384	Other Sheriff's State Aid	127,313.10	52,550.00	102,550.00	0.00	0.00	0.00	0.00
3385	Unified Court - Bldg.	200,065.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00
3390	Dormitory Authority -	0.00	0.00	250,000.00	0.00	0.00	0.00	0.00
3403	WIC	3,742.93	0.00	0.00	0.00	0.00	0.00	0.00
3404	C.H. Assessment - Pub	253,345.34	331,863.00	331,863.00	339,358.00	341,676.00	341,676.00	341,676.00
3405	Compassionate Care Act	208,253.65	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
3406	Family Health	14,873.85	29,065.00	29,065.00	25,244.00	25,259.00	25,259.00	25,259.00
3407	Disease Control - Pub Hlth	210,829.19	134,704.00	148,809.00	164,290.00	164,316.00	164,316.00	164,316.00
3408	Health Education - Pub	111,520.42	81,160.00	81,160.00	84,479.00	84,501.00	84,501.00	84,501.00
3426	DSRIP Engagement	140,530.46	10,000.00	61,637.00	0.00	0.00	0.00	0.00
3490	Mental Health	3,414,387.00	4,128,488.00	4,190,431.00	4,191,857.00	4,193,177.00	4,193,177.00	4,193,177.00
3593	Airport Marketing and	38,502.00	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3609	Aid for Family Assistance	5,139.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00
3610	Social Services Admin	861,069.85	2,165,000.00	2,182,363.00	1,356,223.00	1,294,735.00	1,294,735.00	1,294,735.00
3615	STOP DWI Grant	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
3619	Child Care	1,056,156.00	1,125,457.00	1,125,457.00	1,504,000.00	1,504,000.00	1,504,000.00	1,504,000.00
3629	State Training School	0.00	125,000.00	125,000.00	0.00	0.00	0.00	0.00
3630	Adult Care Priv. Inst.	543,867.00	574,587.00	574,587.00	556,748.00	558,519.00	558,519.00	558,519.00
3640	Home Relief	367,682.00	289,000.00	289,000.00	375,000.00	375,000.00	375,000.00	375,000.00
3642	Emergency Aid for Adults	14,127.00	25,000.00	25,000.00	20,000.00	17,500.00	17,500.00	17,500.00
3655	Daycare - Soc. Service	938,535.00	1,263,396.00	1,263,396.00	970,000.00	970,000.00	970,000.00	970,000.00
3670	Services for Recipients	399,217.00	244,000.00	244,000.00	250,000.00	250,000.00	250,000.00	250,000.00
3710	Veterans Service	10,159.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
3711	Peer to Peer Support	26,662.11	106,287.00	106,287.00	106,287.00	106,287.00	106,287.00	106,287.00
3715	Tourism Promotion	101,076.00	90,235.00	90,235.00	0.00	0.00	0.00	0.00
3722	CSI-Warren	2,140.35	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00	1,722.00
3775	Transportation-Warren	0.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3776	EISEP -Warren	159,705.93	242,551.00	242,551.00	242,551.00	242,551.00	242,551.00	242,551.00
3777	CSE-Warren	241,174.85	164,147.00	164,147.00	164,147.00	164,147.00	164,147.00	164,147.00
3778	EISEP - Hamilton	37,612.13	159,109.00	159,109.00	158,291.00	158,291.00	158,291.00	158,291.00
3779	CSE - Hamilton	39,640.60	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00	62,412.00
3781	CSI-Hamilton	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
3782	Transportation - Hamilton	0.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
3784	WIN-Hamilton	51,140.13	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00	76,596.00
3785	NY	91,771.16	0.00	0.00	0.00	0.00	0.00	0.00
3786	NY Connects/ARDC -	79,115.31	50,000.00	50,000.00	40,000.00	40,000.00	40,000.00	40,000.00
3789	Economic Assistance	4,907.01	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
3821	Youth Programs	2,650.00	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
3822	Spec. Delinquency	56,987.90	64,785.00	64,785.00	34,785.00	34,785.00	34,785.00	34,785.00
3825	NYSOCFS - Youth Court	16,092.47	96,643.00	96,643.00	69,656.00	89,656.00	89,656.00	89,656.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3889	Parks & Recreation, Other	69,240.00	0.00	48,468.00	0.00	0.00	0.00	0.00
3904	Census 2020 Complete	0.00	0.00	49,900.00	0.00	0.00	0.00	0.00
3907	Household Hazardous	11,776.30	6,000.00	6,000.00	12,000.00	12,000.00	12,000.00	12,000.00
3951	NYSERDA - Charge	0.00	18,000.00	18,000.00	0.00	0.00	0.00	0.00
	TOTAL State Aid	14,889,156.69	16,376,798.00	17,652,989.08	15,376,789.00	15,357,980.00	15,357,980.00	15,357,980.00
4099	MBBA ARRA Bond	82,795.44	82,662.00	82,662.00	0.00	0.00	0.00	0.00
4305	Local Emergency	29,401.00	30,238.00	44,602.00	29,081.00	29,267.00	29,267.00	29,267.00
4380	State Homeland Security	68,752.49	59,983.00	112,744.00	52,995.00	52,995.00	52,995.00	52,995.00
4381	State Law Enforcement	9,167.60	0.00	19,994.00	0.00	0.00	0.00	0.00
4382	Hazmat Grant Program	146,946.69	36,204.00	36,204.00	36,204.00	36,204.00	36,204.00	36,204.00
4384	Other Sheriff Aid	72,657.48	20,000.00	20,000.00	17,500.00	25,000.00	25,000.00	25,000.00
4401	Public Hlth - Bio Terrorism	38,037.62	49,625.00	152,698.00	49,625.00	49,625.00	49,625.00	49,625.00
4402	Public Health - Ebola	0.00	825.00	825.00	0.00	0.00	0.00	0.00
4403	W.I.C.	1,058,200.76	1,226,514.00	1,226,514.00	1,225,743.00	1,225,743.00	1,225,743.00	1,225,743.00
4405	CARES Act - COVID 19	0.00	0.00	138,233.18	0.00	0.00	0.00	0.00
4408	Public Health -	0.00	0.00	150,000.00	6,949.00	139,935.00	139,935.00	139,935.00
4451	Early Intervention	19,787.00	24,644.00	24,644.00	24,644.00	24,644.00	24,644.00	24,644.00
4452	Childrn w/ Spec Health	20,299.00	19,041.00	19,041.00	23,088.00	23,088.00	23,088.00	23,088.00
4457	Paint Poison Prevention	17,363.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00	23,001.00
4487	IID/Health Promotion -	2,036.83	3,545.00	3,545.00	3,545.00	3,545.00	3,545.00	3,545.00
4489	Title IID/Health	912.18	3,546.00	3,546.00	3,396.00	3,396.00	3,396.00	3,396.00
4490	Fed. Salary Sharing -	306,270.00	72,000.00	72,000.00	72,000.00	72,000.00	72,000.00	72,000.00
4609	Aid for Dependent	940,087.00	1,011,000.00	1,011,000.00	1,025,000.00	1,025,000.00	1,025,000.00	1,025,000.00
4610	Social Services Admin	4,207,732.00	3,791,454.00	3,841,454.00	3,800,000.00	3,800,000.00	3,800,000.00	3,800,000.00
4615	Flexible Fund for Family	1,457,799.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00	1,893,639.00
4619	Foster Care	1,114,608.00	1,258,543.00	1,258,543.00	1,356,000.00	1,356,000.00	1,356,000.00	1,356,000.00
4640	Home Relief	35,094.00	35,000.00	35,000.00	25,000.00	25,000.00	25,000.00	25,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4641	Home Energy Assistance	22,334.15	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
4642	HEAP-Warren	6,038.76	0.00	0.00	0.00	0.00	0.00	0.00
4661	Soc. Serv - Title IV-B	33,441.00	0.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00
4670	Services for Recipients	243,395.77	60,000.00	60,000.00	100,000.00	100,000.00	100,000.00	100,000.00
4770	IIIC-2/HDM - Warren	66,816.91	40,455.00	40,455.00	40,455.00	40,455.00	40,455.00	40,455.00
4771	IIIC-1/Congregate -	49,677.63	40,666.00	40,666.00	39,813.00	39,813.00	39,813.00	39,813.00
4772	IIIB-Warren	67,935.68	75,767.00	75,767.00	75,767.00	75,767.00	75,767.00	75,767.00
4773	IIIC-1/Congregate-Warren	59,341.37	68,353.00	68,353.00	68,353.00	68,353.00	68,353.00	68,353.00
4774	MIPPA-Warren	10,484.89	22,761.00	22,761.00	23,049.00	23,049.00	23,049.00	23,049.00
4775	Title IIIE-Hamilton	0.00	11,094.00	11,094.00	10,187.00	10,187.00	10,187.00	10,187.00
4777	Title IIIB-Hamilton	20,383.61	9,500.00	9,500.00	8,632.00	8,632.00	8,632.00	8,632.00
4778	NSIP-Warren	100,415.13	76,599.00	76,599.00	76,599.00	76,599.00	76,599.00	76,599.00
4779	USDA (SNAP)	135,853.02	130,419.00	130,419.00	130,419.00	130,419.00	130,419.00	130,419.00
4781	OFA - HICAP	48,113.14	51,704.00	51,704.00	51,704.00	51,704.00	51,704.00	51,704.00
4782	NSIP - Hamilton	10,729.17	30,362.00	30,362.00	30,362.00	30,362.00	30,362.00	30,362.00
4783	IIIE-Warren	20,540.62	46,346.00	46,346.00	46,346.00	46,346.00	46,346.00	46,346.00
4793	IIIC-2/HDM - Hamilton	12,059.43	20,795.00	20,795.00	20,292.00	20,292.00	20,292.00	20,292.00
4795	NY Connects	0.00	153,636.00	153,636.00	163,636.00	163,636.00	163,636.00	163,636.00
TOTAL Federal Aid		10,535,507.37	10,509,921.00	11,038,346.18	10,613,024.00	10,753,696.00	10,753,696.00	10,753,696.00
5031	Interfund Transfers	246,693.42	0.00	65,194.47	0.00	0.00	0.00	0.00
TOTAL Interfund Transfers		246,693.42	0.00	65,194.47	0.00	0.00	0.00	0.00
2566	Parking Fees	396,462.92	407,046.00	407,046.00	410,846.00	410,779.00	410,779.00	410,779.00
2590	Building Permits	231,985.00	202,000.00	202,000.00	202,000.00	205,000.00	205,000.00	205,000.00
TOTAL Licenses & Permits		628,447.92	609,046.00	609,046.00	612,846.00	615,779.00	615,779.00	615,779.00
2611	Stop DWI Fines - DA	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00	28,875.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2612	Stop DWI Fines - Sheriff	39,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00	44,375.00
2613	Stop DWI Fines -	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00	26,250.00
2615	Stop DWI Fines	183,482.34	150,002.00	150,002.00	149,347.00	149,383.00	149,383.00	149,383.00
2620	Forfeiture of Deposits	25.00	4,000.00	4,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2626	Forf. Crime Proc.	51,931.94	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Fines & Forfeitures	329,939.28	253,502.00	253,502.00	251,847.00	251,883.00	251,883.00	251,883.00
2650	Sale Scrap & Excess	4,075.63	1,500.00	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
2655	Minor Sales, Other	4,261.67	500.00	500.00	500.00	500.00	500.00	500.00
2656	Vending Machines	6,117.33	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2657	Gift Shop Revenue	1,587.20	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00	1,350.00
2658	Minor Sales - Printshop	195.75	0.00	0.00	0.00	0.00	0.00	0.00
2660	Sale of Real Property	450,000.00	0.00	0.00	0.00	0.00	0.00	0.00
2665	Sale of Equipment	8,760.00	0.00	0.00	0.00	0.00	0.00	0.00
2666	Sales of Equipment - Ebay	3,308.31	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
2680	Insurance Recoveries	99,365.27	0.00	49,912.89	0.00	0.00	0.00	0.00
2690	Tobacco Settlement	348,124.71	350,000.00	350,000.00	360,000.00	360,000.00	360,000.00	360,000.00
	TOTAL Sale of Property And Compensation for Loss	925,795.87	359,850.00	409,762.89	369,850.00	370,350.00	370,350.00	370,350.00
A	General FUND TOTAL	141,576,065.28	105,636,206.00	141,742,223.62	102,536,230.00	103,162,605.00	103,162,605.00	103,162,605.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	8,094,163.00	0.00	9,101,830.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	8,094,163.00	0.00	9,101,830.00	0.00	0.00	0.00	0.00
2306	Rd & Bridge Chgs - OT.	84,660.72	127,056.00	127,056.00	56,000.00	56,000.00	56,000.00	56,000.00
	TOTAL Intergovernmental Charges	84,660.72	127,056.00	127,056.00	56,000.00	56,000.00	56,000.00	56,000.00
2401	Interest & Earnings	80,178.31	85,000.00	85,000.00	26,000.00	26,000.00	26,000.00	26,000.00
	TOTAL Use of Money & Property	80,178.31	85,000.00	85,000.00	26,000.00	26,000.00	26,000.00	26,000.00
2701	Refund of Prior Year	205.37	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	205.37	0.00	0.00	0.00	0.00	0.00	0.00
2801	Interfund Revenues	174,228.64	147,800.00	147,800.00	147,800.00	147,800.00	147,800.00	147,800.00
	TOTAL Interfund Revenues	174,228.64	147,800.00	147,800.00	147,800.00	147,800.00	147,800.00	147,800.00
3501	Consolidated Highway Aid	2,250,828.13	2,020,079.00	2,020,079.00	2,018,464.00	2,018,464.00	2,018,464.00	2,018,464.00
	TOTAL State Aid	2,250,828.13	2,020,079.00	2,020,079.00	2,018,464.00	2,018,464.00	2,018,464.00	2,018,464.00
4099	MBBA-ARRA Bond	2,054.71	2,181.00	2,181.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	2,054.71	2,181.00	2,181.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	912,360.67	0.00	107,135.55	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	912,360.67	0.00	107,135.55	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	2650 Sale Scrap & Excess	2,217.52	500.00	500.00	1,703.00	1,703.00	1,703.00	1,703.00
	2680 Insurance Recoveries	472.68	0.00	1,100.53	0.00	0.00	0.00	0.00
	TOTAL Sale of Property And Compensation for Loss	2,690.20	500.00	1,600.53	1,703.00	1,703.00	1,703.00	1,703.00
D	County Road FUND TOTAL	11,601,369.75	2,382,616.00	11,592,682.08	2,249,967.00	2,249,967.00	2,249,967.00	2,249,967.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

DM	Road Machinery	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1001	Real Property Taxes	1,313,866.00	0.00	1,302,652.00	0.00	0.00	0.00	0.00
	TOTAL Real Property Tax Items	1,313,866.00	0.00	1,302,652.00	0.00	0.00	0.00	0.00
2390	Share of Joint Activity	0.00	0.00	98,018.60	0.00	0.00	0.00	0.00
	TOTAL Intergovernmental Charges	0.00	0.00	98,018.60	0.00	0.00	0.00	0.00
2401	Interest & Earnings	18,560.39	20,000.00	20,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	TOTAL Use of Money & Property	18,560.39	20,000.00	20,000.00	6,000.00	6,000.00	6,000.00	6,000.00
2801	Interfund Revenues	1,185,976.00	1,214,522.00	1,214,522.00	1,217,850.00	1,217,850.00	1,217,850.00	1,217,850.00
	TOTAL Interfund Revenues	1,185,976.00	1,214,522.00	1,214,522.00	1,217,850.00	1,217,850.00	1,217,850.00	1,217,850.00
4099	MBBA-ARRA Bond	11,219.67	10,869.00	10,869.00	0.00	0.00	0.00	0.00
	TOTAL Federal Aid	11,219.67	10,869.00	10,869.00	0.00	0.00	0.00	0.00
5031	Interfund Transfers	502,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Interfund Transfers	502,000.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess	2,173.20	3,000.00	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00
2655	Minor Sales, Other	107,256.54	110,000.00	110,000.00	107,000.00	107,000.00	107,000.00	107,000.00
2665	Sale of Equipment	14,543.66	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
2680	Insurance Recoveries	4,987.61	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Sale of Property And Compensation for Loss	128,861.01	128,000.00	128,000.00	124,000.00	124,000.00	124,000.00	124,000.00
DM	Road Machinery FUND TOTAL	3,160,483.07	1,373,391.00	2,774,061.60	1,347,850.00	1,347,850.00	1,347,850.00	1,347,850.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

GI	Warren Co. Indust Park Sewer	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1030	Special Assessments	3,737.89	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	TOTAL Non-Property Tax Items	3,737.89	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
2122	Sewer Rents	9,802.36	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	TOTAL Departmental Income	9,802.36	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
2401	Interest & Earnings	45.17	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	45.17	0.00	0.00	0.00	0.00	0.00	0.00
GI	Warren Co. Indust Park Sewer FUND TOTAL	13,585.42	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

MS	Risk Retention	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	89.77	97.00	97.00	86.00	86.00	86.00	86.00
	TOTAL Use of Money & Property	89.77	97.00	97.00	86.00	86.00	86.00	86.00
2801	Interfund Revenues	49,858.68	64,903.00	64,903.00	68,914.00	68,914.00	68,914.00	68,914.00
	TOTAL Interfund Revenues	49,858.68	64,903.00	64,903.00	68,914.00	68,914.00	68,914.00	68,914.00
MS	Risk Retention FUND TOTAL	49,948.45	65,000.00	65,000.00	69,000.00	69,000.00	69,000.00	69,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

V	Debt Service	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
2401	Interest & Earnings	3,464.92	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Use of Money & Property	3,464.92	0.00	0.00	0.00	0.00	0.00	0.00
2710	Premium on Obligations	0.00	0.00	2,852,562.60	0.00	0.00	0.00	0.00
	TOTAL Miscellaneous & Local Source	0.00	0.00	2,852,562.60	0.00	0.00	0.00	0.00
5031	Interfund Transfers	4,386,241.36	4,336,834.00	4,336,834.00	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00
	TOTAL Interfund Transfers	4,386,241.36	4,336,834.00	4,336,834.00	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00
5792	Current Refunding Bonds	0.00	0.00	13,070,000.00	0.00	0.00	0.00	0.00
	TOTAL Proceeds of Obligations	0.00	0.00	13,070,000.00	0.00	0.00	0.00	0.00
V	Debt Service FUND TOTAL	4,389,706.28	4,336,834.00	20,259,396.60	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

	2019 Actual Revenues	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
75 Countryside Adult Home Assesmnt							
2401 Interest & Earnings	0.01	0.00	-0.01	0.00	0.00	0.00	0.00
TOTAL Use of Money & Property	0.01	0.00	-0.01	0.00	0.00	0.00	0.00
4910 Community Development	39,066.57	0.00	1,912.99	0.00	0.00	0.00	0.00
TOTAL Federal Aid	39,066.57	0.00	1,912.99	0.00	0.00	0.00	0.00
75 Countryside Adult Home Assesmnt FUND TOTAL	39,066.58	0.00	1,912.98	0.00	0.00	0.00	0.00
TOTAL REVENUES ALL FUNDS	160,830,224.83	113,807,047.00	176,448,276.88	110,143,535.00	110,769,910.00	110,769,910.00	110,769,910.00

**2021 BUDGET INDEX
GENERAL GOVERNMENT SUPPORT
REVENUES & APPROPRIATIONS**

<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>	<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>
Adirondack Community College - See Community College	A.8026	40	County Attorney - See Law		
A.P.A. Local Govt. Review Board			County Auditor - See Auditor		
Agriculture & Livestock - Extension Service	A.8750	41	County Clerk	A.1410	20
Aid to Dependent Children - See Social Services Programs			Public Records	A.1665	23
Airport - See DPW			Records Management	A.1460	21
Annex, Municipal Center - See DPW			County Treasurer - See Treasurer		
Auditor	A.1320	19	Countryside Adult Home	75.8662-75.8686	54
Beach Road Parking Lot - See DPW			Crime Victims Assistance - See District Attorney		
Benefits, Employees - See Employee Benefits			Data Processing - See Information Technology		
Board of Elections - See Elections			Daycare - See Social Services Programs		
Budget Officer	A.1340	20	Debt Service - Serial Bonds	V.9710	53
Building & Fire Code	A.3620	28	Transfer to Debt Service	A.9901-0181	42
Capital Reserve - Other Budgetary Purposes (Computers and Vehicles)	A.9620	42	Transfer to Capital Projects	A.9950	42
Central Storeroom	A.1660	23	Dental Insurance - See Employee Benefits		
Child Care - See Social Services Programs			DPW (Department of Public Works):		
Civil Defense - See Office of Emergency Services			Administration	A.1490	21
Civil Service	A.1430	21	Airport	A.5610	35
Clerk of Legislative Board	A.1040	18	Beach Road Parking Lot	A.1627	22
Commodity Foods - See Office for the Aging			Buildings	A.1620	22
Community College, Tuition	A.2490	24	Building No. 11	A.1621	22
Community College, Joint	A.2495	24	Fleet Management	A.1610	21
Community Serv. Elderly Warren - See Office for the Aging			Charles R. Wood Park	A.1625	22
Community Serv. Elderly Hamilton - See Office for the Aging			Health & Human Services Bldg	A.1624	22
Conservation	A.8730	40	Parks & Recreation	A.7110	38
Control of Dogs	A.3510	28	Railroad	A.7113	39
Contingent Fund - General - See Special Items			Snowmobile Grant	A.7112	39
Coroners & Medical Examiners - See Medical Examiners	A.6030	35	Up Yonda Farm	A.7111 - A.7111-0198	38-39
Countryside Adult Home			Waste Management Containment	A.1628	22
County Administrator	A.1011	18	West Brook Parking Lot	A.1626	22

2021 BUDGET INDEX
GENERAL GOVERNMENT SUPPORT
REVENUES & APPROPRIATIONS

<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>	<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>
<i>DPW Cont'd.</i>			Fire Training Center - See Office of Emergency Services		
Roads - County Road (Fund D):			Fleet Management - See DPW	A.1164	18
Engineering	D.5020	43	Forfeited Crime Proceeds	A.4010	30
Highway Administration	D.5010	43	Fuel Crisis Assistance - See Social Services Programs	A.4018-0030	31
Maintenance of Roads	D.5110	43	Health Services	A.4010-4300	31
Road Projects	D.5112-8229 -	43 - 48	Bio-Terrorism	A.4018-0030	31
Services to Other Governments	D.5112-8319	48	Disease Control (Preventive Program)	A.4010-4300	31
Snow Removal - County	D.5148	48	DSRIP Program	A.4190	32
Traffic Control	D.5142	48	Ebola	A.4054	32
Transfers - Capital Projects	D.3310	43	Educ./Phys. Handicapped Children	A.4054-0060	32
Transfer - Debt Service	D.9950	49	Early Intervention	A.4018-0020	31
Road Machinery (Fund DM):	D.9901-0181	49	Family Health (Preventive Program)	A.4018-0040	31
Machinery	DM.5130	50	Health Education (Preventive Program)	A.4018	31
Motor Fuel Farms	DM.5140	50	Preventive Program	A.4018-0055	32
Transfer - Debt Service	DM.9901-0181	50	Tobacco Entitlement (Prev. Program)	A.4013	31
Disability - See Employee Benefits			WIC	A.7510	39
Distribution of Sales Tax - See Special Items			Historian		
District Attorney			Home Energy Assistance Program - See Office for the Aging		
Crime Victims Assistance Unit-	A.1165	18	Home Relief - See Social Services Programs		
(Formerly Child Fatality)	A.1168	19	Homeland Security - See Office of Emergency Services		
Narcotics Control	A.4220	33	Hospitalization & Hospital Insurance - See Employee Benefits		
Economic Development - Warren County	A.6421	37	Human Resources	A.1435	21
- Local Dev. Corp.	A.6421-0385	37	Industrial Park Sewer, Warren County	GI.8197	51
Education/Physically Handicapped Children - See Health Services			Industrial Promotion - See Economic Development		
E.I.S.E.P. - Warren County - See Office for the Aging			Infirmity - See Westmount Health Facility		
E.I.S.E.P. - Hamilton County - See Office for the Aging			Information Technology -		
Elections, Board of	A.1450	21	(Formerly Data Processing)	A.1680	23
Emergency Medical Services - See Office of Emergency Services			Telecommunications	A.1681	23
Emergency Aid for Adults - See Social Services Programs			Inter-fund Transfers - See Debt Service	A.9785	41
Employee Benefits	A.9050-A.9065	41	Installation Purchase Debt		
Extension Service - See Agriculture & Livestock			Jail - See Sheriff		
Fire Prevention & Control - See Office of Emergency Services			Justices & Constables	A.1180	19

2021 BUDGET INDEX
GENERAL GOVERNMENT SUPPORT
REVENUES & APPROPRIATIONS

<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>	<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>
Juvenile Delinquent Care - See Social Services Programs			Parks & Recreation - See DPW		
Laboratory - See Health Services			Personnel - See Civil Service		
Lake Champlain - Lake George Regional Planning Board - See Planning Board, Regional			Physically Handicapped Children & Programs - See Health Services		
Law (County Attorney)	A.1420	20	Planning & Community Development	A.8021	40
Legal Defense of Indigents	A.1170	19	GIS Program	A.8022	40
Legislative Board	A.1010	18	Local Waterfront	A.8029	40
Local Emergency Planning - See DPW			Planning Board, Regional	A.8025	40
Long Term Home Health Care - See Health Services			Preventive Programs - See Health Services		
LT Care Ins. Education & Outreach Program - See Office for the Aging			Print Shop	A.1671	23
Mail Room	A.1670	23	Probation	A.3140	27
Medicaid - See Social Services			Probation - Day Reporting	A.3144	27
Medical Assistance - See Social Services Programs			Probation - Pre-Trial	A.3143	27
Medical Examiners & Coroners	A.1185	19	Provisions for Inventory of Supplies - See Special Items		
Medicare Contribution - See Employee Benefits			Psychiatric Exp. - Criminal & Non-Criminal - See Mental Health Administration		
Mental Health Administration	A.4310	33	Public Defender	A.1171	19
Mental Health - Programs	A.4320-0065 - A.4320-0165	33 - 34	Public Home - See Countryside Adult Home		
Psychiatric Exp. - Criminal	A.4390	34	Public Facilities for Children - See Social Services	A.4530	35
Psychiatric Exp. - Non Criminal	A.4389	34	Public Nursing Home		
Municipal Center Annex - See Annex, Municipal Center (DPW)			Public Records - See County Clerk		
Municipal Center Association Dues - See Special Items			Public Works - See DPW		
Narcotics Control - See District Attorney			Purchasing	A.1345	20
Nutrition for Elderly - Hamilton Co. - See Office for the Aging			Real Property Tax Service Agency	A.1355	20
Office for the Aging	A.6771 - A.6772	37	Supplies to Towns	A.1970	24
Warren County DSRIP Program	A.6772-4300	34	Records Management - See County Clerk		
Office of Emergency Services:			Recycling & Waste Management - See DPW		
Civil Defense	A.3640	28	Residential Hall - See Countryside Adult Home		
Emergency Medical Services	A.4022	32	Regional Planning Board - See Planning Board, Regional		
Fire Prevention & Control	A.3410	28	Retirement - See Employee Benefits		
Fire Training Center	A.3642	29	Risk Retention	MS.9050	52
Homeland Security	A.3645-4018 - A.3645-4114	29 - 30	Sales Tax Agreement - Glens Falls	A.1013	18
			Self-Insurance Fund - See Risk Retention		
			Services for Recipients - See Social Services Programs		

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1010	Legislative Board							
.1	Personal Services	384,850.44	396,398.00	396,398.00	396,398.00	396,398.00	396,398.00	396,398.00
.2	Equipment	0.00	0.00	1,651.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	509,752.07	409,262.00	406,111.00	408,392.00	408,392.00	408,392.00	408,392.00
.8	Other Benefits	172,313.12	185,190.00	185,190.00	156,752.00	157,890.00	157,890.00	157,890.00
-*-		1,066,915.63	990,850.00	989,350.00	961,542.00	962,680.00	962,680.00	962,680.00
1011	County Administrator							
.1	Personal Services	240,158.30	256,348.00	256,348.00	322,043.00	321,743.00	321,743.00	321,743.00
.2	Equipment	753.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	4,290.41	3,212.00	2,912.00	3,000.00	3,000.00	3,000.00	3,000.00
.8	Other Benefits	107,365.96	122,259.00	122,259.00	157,606.00	158,802.00	158,802.00	158,802.00
-*-		352,567.67	381,819.00	381,519.00	482,649.00	483,545.00	483,545.00	483,545.00
1013	Sales Tax Agreement - G.F.							
.4	Contractual Expense	595,459.67	583,015.00	583,015.00	583,015.00	583,015.00	583,015.00	583,015.00
-*-		595,459.67	583,015.00	583,015.00	583,015.00	583,015.00	583,015.00	583,015.00
1040	Clerk-Legislative Board							
.1	Personal Services	242,079.27	262,040.00	262,040.00	262,040.00	262,040.00	262,040.00	262,040.00
.4	Contractual Expense	2,285.71	2,176.00	1,510.00	1,700.00	1,200.00	1,200.00	1,200.00
.8	Other Benefits	115,420.68	123,994.00	123,994.00	119,354.00	120,509.00	120,509.00	120,509.00
-*-		359,785.66	388,210.00	387,544.00	383,094.00	383,749.00	383,749.00	383,749.00
1164	Forfeited Crime Proceeds							
.1	Personal Services	1,499.94	0.00	1,038.42	0.00	0.00	0.00	0.00
.2	Equipment	1,300.80	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	9,685.60	0.00	10,857.69	0.00	0.00	0.00	0.00
.8	Employee Benefits	115.38	0.00	241.69	0.00	0.00	0.00	0.00
-*-		12,601.72	0.00	12,137.80	0.00	0.00	0.00	0.00
1165	District Attorney							
.1	Personal Services	961,270.81	1,116,687.00	1,116,687.00	1,121,410.00	1,124,906.00	1,124,906.00	1,124,906.00
.2	Equipment	10,772.97	3,000.00	15,000.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	77,513.51	113,829.00	109,000.00	109,000.00	105,500.00	105,500.00	105,500.00
.8	Other Benefits	331,674.71	400,579.00	400,579.00	388,719.00	395,022.00	395,022.00	395,022.00
-*-		1,381,232.00	1,634,095.00	1,625,155.00	1,621,129.00	1,627,428.00	1,627,428.00	1,627,428.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1168	Crime Victims-Assist.DA							
.1	Personal Services	139,092.76	145,868.00	117,200.00	145,835.00	117,167.00	117,167.00	117,167.00
.2	Equipment	509.21	250.00	250.00	250.00	250.00	250.00	250.00
.4	Contractual Expense	8,225.76	9,725.00	8,025.00	9,390.00	9,390.00	9,390.00	9,390.00
.8	Employee Benefits	44,854.72	45,213.00	43,020.00	48,959.00	44,918.00	44,918.00	44,918.00
-*-		192,682.45	201,056.00	168,495.00	204,434.00	171,725.00	171,725.00	171,725.00
1170	Legal Defense - Indigents							
.1	Personal Services	70,955.85	77,501.00	102,701.00	97,368.00	111,087.00	111,087.00	111,087.00
.2	Equipment	487.80	5,000.00	6,709.58	19,000.00	19,000.00	19,000.00	19,000.00
.4	Contractual Expense	855,184.87	1,042,631.00	1,065,879.50	946,273.00	921,273.00	921,273.00	921,273.00
.8	Other Benefits	31,622.02	34,494.00	36,423.00	36,511.00	39,474.00	39,474.00	39,474.00
-*-		958,250.54	1,159,626.00	1,211,713.08	1,099,152.00	1,090,834.00	1,090,834.00	1,090,834.00
1171	Public Defender							
.1	Personal Services	772,469.05	1,059,848.00	1,059,848.00	1,128,057.00	1,128,057.00	1,128,057.00	1,128,057.00
.2	Equipment	14,566.30	25,700.00	58,768.62	20,000.00	20,000.00	20,000.00	20,000.00
.4	Contractual Expense	30,710.75	84,525.00	55,912.34	94,580.00	94,580.00	94,580.00	94,580.00
.8	Other Benefits	247,696.47	347,031.00	347,031.00	364,566.00	368,620.00	368,620.00	368,620.00
-*-		1,065,442.57	1,517,104.00	1,521,559.96	1,607,203.00	1,611,257.00	1,611,257.00	1,611,257.00
1180	Justices & Constables							
.4	Contractual Expense	2,180.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
-*-		2,180.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
1185	Medical Examiner & Coroners							
.1	Personal Services	53,085.09	54,673.00	54,673.00	54,673.00	54,673.00	54,673.00	54,673.00
.4	Contractual Expense	200,193.99	100,000.00	159,000.00	100,000.00	100,000.00	100,000.00	100,000.00
.8	Employee Benefits	8,961.21	8,195.00	8,195.00	9,328.00	9,609.00	9,609.00	9,609.00
-*-		262,240.29	162,868.00	221,868.00	164,001.00	164,282.00	164,282.00	164,282.00
1320	County Auditor							
.1	Personal Services	94,257.39	107,806.00	107,806.00	111,294.00	111,294.00	111,294.00	111,294.00
.2	Equipment	0.00	0.00	32.54	0.00	0.00	0.00	0.00
.4	Contractual Expense	2,881.71	3,903.00	2,870.46	2,457.00	2,432.00	2,432.00	2,432.00
.8	Other Benefits	79,660.55	85,131.00	85,131.00	80,424.00	80,720.00	80,720.00	80,720.00
-*-		176,799.65	196,840.00	195,840.00	194,175.00	194,446.00	194,446.00	194,446.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1325	County Treasurer							
.1	Personal Services	717,856.54	727,655.00	726,755.00	724,723.00	724,723.00	724,723.00	724,723.00
.2	Equipment	650.58	500.00	11,050.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	119,246.88	131,302.00	131,802.00	127,306.00	127,306.00	127,306.00	127,306.00
.8	Other Benefits	321,042.13	323,373.00	323,373.00	310,278.00	314,565.00	314,565.00	314,565.00
-*-		1,158,796.13	1,182,830.00	1,192,980.00	1,162,807.00	1,167,094.00	1,167,094.00	1,167,094.00
1340	Budget Officer							
.1	Personal Services	9,700.86	9,992.00	9,992.00	9,992.00	9,992.00	9,992.00	9,992.00
.8	Employee Benefits	7,541.81	2,354.00	2,354.00	2,414.00	2,514.00	2,514.00	2,514.00
-*-		17,242.67	12,346.00	12,346.00	12,406.00	12,506.00	12,506.00	12,506.00
1345	Purchasing							
.1	Personal Services	170,722.45	180,399.00	180,399.00	180,995.00	180,995.00	180,995.00	180,995.00
.2	Equipment	193.10	0.00	30.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	6,918.28	9,262.00	8,732.00	7,798.00	6,998.00	6,998.00	6,998.00
.8	Other Benefits	89,110.45	96,542.00	96,542.00	90,825.00	91,951.00	91,951.00	91,951.00
-*-		266,944.28	286,203.00	285,703.00	279,618.00	279,944.00	279,944.00	279,944.00
1355	Real Property Tax Service Agency							
.1	Personal Services	235,624.08	251,053.00	251,053.00	251,301.00	251,301.00	251,301.00	251,301.00
.2	Equipment	3,012.00	0.00	2,500.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	41,479.33	23,320.00	102,475.00	22,230.00	22,230.00	22,230.00	22,230.00
.8	Other Benefits	145,486.54	157,711.00	157,711.00	158,348.00	159,697.00	159,697.00	159,697.00
-*-		425,601.95	432,084.00	513,739.00	431,879.00	433,228.00	433,228.00	433,228.00
1410	County Clerk							
.1	Personal Services	656,954.69	711,103.00	711,103.00	713,880.00	713,880.00	713,880.00	713,880.00
.2	Equipment	3,560.00	500.00	3,070.00	400.00	250.00	250.00	250.00
.4	Contractual Expense	92,782.11	102,991.00	100,641.00	107,289.00	99,989.00	99,989.00	99,989.00
.8	Other Benefits	341,156.40	369,830.00	369,830.00	348,348.00	352,332.00	352,332.00	352,332.00
-*-		1,094,453.20	1,184,424.00	1,184,644.00	1,169,917.00	1,166,451.00	1,166,451.00	1,166,451.00
1420	Law (County Attorney)							
.1	Personal Services	347,387.40	390,798.00	390,298.00	390,798.00	390,298.00	390,298.00	390,298.00
.2	Equipment	860.28	1,175.00	3,595.63	675.00	0.00	0.00	0.00
.4	Contractual Expense	221,135.19	141,850.00	99,975.00	113,525.00	98,450.00	98,450.00	98,450.00
.8	Other Benefits	100,391.39	122,652.00	122,652.00	114,302.00	114,894.00	114,894.00	114,894.00
-*-		669,774.26	656,475.00	616,520.63	619,300.00	603,642.00	603,642.00	603,642.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1430	Civil Service							
.1	Personal Services	162,735.04	189,075.00	183,575.00	189,075.00	181,121.00	181,121.00	181,121.00
.2	Equipment	352.94	0.00	1,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	18,369.64	20,500.00	20,500.00	20,500.00	18,550.00	18,550.00	18,550.00
.8	Other Benefits	74,670.57	80,522.00	80,522.00	80,522.00	80,569.00	80,569.00	80,569.00
-*-		256,128.19	290,097.00	285,597.00	290,238.00	280,240.00	280,240.00	280,240.00
1435	Human Resources							
.1	Personal Services	144,527.73	160,156.00	160,156.00	160,156.00	159,656.00	159,656.00	159,656.00
.2	Equipment	16,431.96	0.00	1,728.94	0.00	0.00	0.00	0.00
.4	Contractual Expense	43,492.88	55,702.00	50,223.06	51,047.00	50,172.00	50,172.00	50,172.00
.8	Other Benefits	57,840.32	64,375.00	64,375.00	66,047.00	65,943.00	65,943.00	65,943.00
-*-		262,292.89	280,233.00	276,483.00	277,250.00	275,771.00	275,771.00	275,771.00
1450	Board Of Elections							
.1	Personal Services	273,689.21	304,532.00	304,532.00	304,532.00	297,930.00	297,930.00	297,930.00
.2	Equipment	45,274.49	700.00	38,816.90	700.00	0.00	0.00	0.00
.4	Contractual Expense	214,742.50	268,999.00	399,273.86	230,085.00	208,217.00	208,217.00	208,217.00
.8	Other Benefits	86,886.40	95,365.00	95,365.00	90,639.00	90,094.00	90,094.00	90,094.00
-*-		620,592.60	669,596.00	837,987.76	625,956.00	596,241.00	596,241.00	596,241.00
1460	Records Management							
.4	Contractual Expense	2,400.00	37,050.00	71,700.00	0.00	0.00	0.00	0.00
-*-		2,400.00	37,050.00	71,700.00	0.00	0.00	0.00	0.00
1490	Public Works Admin - DPW							
.1	Personal Services	317,550.91	337,701.00	337,701.00	338,456.00	339,345.00	339,345.00	339,345.00
.2	Equipment	25,953.45	800.00	3,590.88	225.00	225.00	225.00	225.00
.4	Contractual Expense	57,321.05	58,864.00	57,104.00	56,915.00	56,565.00	56,565.00	56,565.00
.8	Other Benefits	180,652.31	188,053.00	188,053.00	190,302.00	192,840.00	192,840.00	192,840.00
-*-		581,477.72	585,418.00	586,448.88	585,898.00	588,975.00	588,975.00	588,975.00
1610	Fleet Management							
.2	Equipment	0.00	0.00	16,350.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	20,885.63	18,264.00	18,784.00	16,184.00	15,780.00	15,780.00	15,780.00
-*-		20,885.63	18,264.00	35,114.00	16,184.00	15,780.00	15,780.00	15,780.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1620	Buildings							
.1	Personal Services	631,905.94	658,248.00	625,748.00	642,569.00	644,506.00	644,506.00	644,506.00
.2	Equipment	42,805.72	8,500.00	8,500.00	8,800.00	7,300.00	7,300.00	7,300.00
.4	Contractual Expense	617,622.08	660,478.00	730,363.55	625,807.00	550,352.00	550,352.00	550,352.00
.8	Other Benefits	366,660.88	354,572.00	354,572.00	303,356.00	307,365.00	307,365.00	307,365.00
-.4		1,658,794.62	1,681,798.00	1,719,183.55	1,580,532.00	1,509,523.00	1,509,523.00	1,509,523.00
1621	Building #11							
.4	Contractual Expense	1,200.43	2,250.00	2,250.00	2,080.00	1,680.00	1,680.00	1,680.00
-.4		1,200.43	2,250.00	2,250.00	2,080.00	1,680.00	1,680.00	1,680.00
1624	Health & Human Services Building							
.1	Personal Services	286,575.66	300,921.00	270,421.00	279,359.00	276,859.00	276,859.00	276,859.00
.4	Contractual Expense	165,159.88	183,598.00	183,598.00	172,957.00	166,957.00	166,957.00	166,957.00
.8	Other Benefits	121,459.47	165,957.00	165,957.00	163,996.00	164,292.00	164,292.00	164,292.00
-.4		573,195.01	650,476.00	619,976.00	616,312.00	608,108.00	608,108.00	608,108.00
1625	Charles R. Wood Park							
.2	Equipment	94.99	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	38,607.43	54,200.00	63,544.06	51,933.00	51,933.00	51,933.00	51,933.00
-.4		38,702.42	54,200.00	63,544.06	51,933.00	51,933.00	51,933.00	51,933.00
1626	West Brook Parking Lot							
.4	Contractual Expense	15,841.46	20,600.00	15,600.00	19,613.00	19,613.00	19,613.00	19,613.00
-.4		15,841.46	20,600.00	15,600.00	19,613.00	19,613.00	19,613.00	19,613.00
1627	Beach Road Parking Lot							
.4	Contractual Expense	201,240.67	220,400.00	220,400.00	292,846.00	292,846.00	292,846.00	292,846.00
-.4		201,240.67	220,400.00	220,400.00	292,846.00	292,846.00	292,846.00	292,846.00
1628	Waste Management Containment							
.1	Personal Services	48,419.57	47,786.00	47,786.00	47,786.00	47,786.00	47,786.00	47,786.00
.2	Equipment	21,465.36	26,950.00	26,950.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	75,621.77	68,090.00	79,340.00	79,820.00	75,440.00	75,440.00	75,440.00
.8	Other Benefits	27,167.20	27,936.00	27,936.00	28,141.00	28,465.00	28,465.00	28,465.00
-.4		172,673.90	170,762.00	182,012.00	155,747.00	151,691.00	151,691.00	151,691.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1660	Central Storeroom							
.8	Other Benefits	6,921.02	7,478.00	7,478.00	1,980.00	1,980.00	1,980.00	1,980.00
-.-		6,921.02	7,478.00	7,478.00	1,980.00	1,980.00	1,980.00	1,980.00
1665	Public Records							
.1	Personal Services	148,344.47	152,494.00	152,494.00	154,704.00	154,504.00	154,504.00	154,504.00
.4	Contractual Expense	8,030.72	20,680.00	22,410.00	12,750.00	8,500.00	8,500.00	8,500.00
.8	Other Benefits	71,627.75	75,880.00	75,880.00	75,397.00	76,006.00	76,006.00	76,006.00
-.-		228,002.94	249,054.00	250,784.00	242,851.00	239,010.00	239,010.00	239,010.00
1670	Mail Room							
.1	Personal Services	40,170.52	40,017.00	40,017.00	40,017.00	40,017.00	40,017.00	40,017.00
.4	Contractual Expense	1,597.45	1,655.00	1,605.00	1,616.00	1,616.00	1,616.00	1,616.00
.8	Other Benefits	16,845.07	17,575.00	17,575.00	17,848.00	18,171.00	18,171.00	18,171.00
-.-		58,613.04	59,247.00	59,197.00	59,481.00	59,804.00	59,804.00	59,804.00
1671	Print Shop							
.4	Contractual Expense	73,470.98	73,450.00	73,450.00	72,130.00	72,130.00	72,130.00	72,130.00
-.-		73,470.98	73,450.00	73,450.00	72,130.00	72,130.00	72,130.00	72,130.00
1680	Information Technology							
.1	Personal Services	530,311.21	573,321.00	573,321.00	573,321.00	573,321.00	573,321.00	573,321.00
.2	Equipment	123,286.47	0.00	112,091.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	52,628.53	62,075.00	73,011.00	107,175.00	60,675.00	60,675.00	60,675.00
.8	Other Benefits	217,638.66	239,980.00	239,980.00	253,356.00	256,411.00	256,411.00	256,411.00
-.-		923,864.87	875,376.00	998,403.00	933,852.00	890,407.00	890,407.00	890,407.00
1681	Telecommunications							
.1	Personal Services	65,069.49	68,231.00	68,231.00	68,231.00	68,231.00	68,231.00	68,231.00
.4	Contractual Expense	40,000.64	40,700.00	40,700.00	40,700.00	39,600.00	39,600.00	39,600.00
.8	Employee Benefits	35,714.26	37,853.00	37,853.00	38,448.00	38,912.00	38,912.00	38,912.00
-.-		140,784.39	146,784.00	146,784.00	147,379.00	146,743.00	146,743.00	146,743.00
1910	Unallocated Insurance							
.4	Contractual Expense	173,748.52	318,713.00	168,713.00	203,885.00	193,771.00	193,771.00	193,771.00
-.-		173,748.52	318,713.00	168,713.00	203,885.00	193,771.00	193,771.00	193,771.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1920	Municipal Assoc. Dues							
.4	Contractual Expense	10,731.00	10,946.00	10,946.00	10,946.00	10,946.00	10,946.00	10,946.00
--		10,731.00	10,946.00	10,946.00	10,946.00	10,946.00	10,946.00	10,946.00
1950	Taxes & Assessments on Property							
.4	Contractual Expense	15,821.93	9,200.00	9,200.00	13,000.00	13,000.00	13,000.00	13,000.00
--		15,821.93	9,200.00	9,200.00	13,000.00	13,000.00	13,000.00	13,000.00
1970	Supplies to Towns							
.4	Contractual Expense	6,563.92	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
--		6,563.92	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
1982	Prov For Inv. Of Supplies							
.4	Contractual Expense	5,372.02	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
--		5,372.02	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1985	Distribution of Sales Tax							
.4	Contractual Expense	26,278,798.52	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00
--		26,278,798.52	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00	25,865,137.00
1990	Contingent Account							
.4	Contractual Expense	0.00	275,000.00	2,962,418.34	275,000.00	275,000.00	275,000.00	275,000.00
--		0.00	275,000.00	2,962,418.34	275,000.00	275,000.00	275,000.00	275,000.00
	TOTAL General Government Support	42,387,089.03	43,554,774.00	46,586,336.06	43,329,951.00	43,109,555.00	43,109,555.00	43,109,555.00
2490	Community College - Tuition							
.4	Contractual Expense	385,978.58	400,000.00	400,000.00	450,000.00	450,000.00	450,000.00	450,000.00
--		385,978.58	400,000.00	400,000.00	450,000.00	450,000.00	450,000.00	450,000.00
2495	Joint Community College							
.4	Contractual Expense	2,007,585.00	2,047,737.00	2,047,737.00	2,088,692.00	2,088,692.00	2,088,692.00	2,088,692.00
--		2,007,585.00	2,047,737.00	2,047,737.00	2,088,692.00	2,088,692.00	2,088,692.00	2,088,692.00
	TOTAL Education	2,393,563.58	2,447,737.00	2,447,737.00	2,538,692.00	2,538,692.00	2,538,692.00	2,538,692.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3020	Sheriff's 911 Center							
.1	Personal Services	1,339,405.56	1,366,647.00	1,366,647.00	1,348,880.00	1,348,880.00	1,348,880.00	1,348,880.00
.2	Equipment	4,655.44	5,408.00	5,408.00	5,000.00	4,500.00	4,500.00	4,500.00
.4	Contractual Expense	306,700.97	362,450.00	395,499.79	411,500.00	396,500.00	396,500.00	396,500.00
.8	Other Benefits	568,958.13	606,860.00	606,860.00	618,149.00	626,839.00	626,839.00	626,839.00
-*-		2,219,720.10	2,341,365.00	2,374,414.79	2,383,529.00	2,376,719.00	2,376,719.00	2,376,719.00
3020-4034	Sheriff's 911 Center-2016 Interoperable Comm Grant							
.2	Equipment	18,786.69	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	52,648.66	0.00	0.00	0.00	0.00	0.00	0.00
-*-		71,435.35	0.00	0.00	0.00	0.00	0.00	0.00
3020-4036	Sheriff's 911 Center-2017 Interoperable Comm Grant							
.2	Equipment	236,711.68	0.00	0.00	0.00	0.00	0.00	0.00
-*-		236,711.68	0.00	0.00	0.00	0.00	0.00	0.00
3020-4037	Sheriff's 911 Center-2017-18 PSAP Grant							
.2	Equipment	78,123.35	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	25,047.28	0.00	0.00	0.00	0.00	0.00	0.00
-*-		103,170.63	0.00	0.00	0.00	0.00	0.00	0.00
3020-4039	Sheriff's 911 Center-2018 Interoperable Comm Grant							
.2	Equipment	415,305.90	0.00	4,273.90	0.00	0.00	0.00	0.00
.4	Contractual Expense	99,542.25	0.00	0.00	0.00	0.00	0.00	0.00
-*-		514,848.15	0.00	4,273.90	0.00	0.00	0.00	0.00
3020-4040	Sheriff's 911 Center-2018-19 PSAP Grant							
.2	Equipment	143,144.37	0.00	0.00	0.00	0.00	0.00	0.00
-*-		143,144.37	0.00	0.00	0.00	0.00	0.00	0.00
3020-4041	Sheriff's 911 Center-2019-20 PSAP Grant							
.2	Equipment	0.00	0.00	145,935.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	145,935.00	0.00	0.00	0.00	0.00
3020-4042	Sheriff's 911 Center-2019 Interoperable Comm Grant							
.2	Equipment	0.00	0.00	439,456.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	439,456.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3020-4044	Sheriff's 911 Center-Dormitory Auth-Radio Comm Tower							
.2	Equipment	0.00	0.00	250,000.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	250,000.00	0.00	0.00	0.00	0.00
3110	Sheriff's Law Enforcement							
.1	Personal Services	7,228,629.23	6,780,314.00	6,634,814.00	6,867,818.00	6,867,818.00	6,867,818.00	6,867,818.00
.2	Equipment	490,541.72	25,806.00	483,847.85	153,500.00	29,500.00	29,500.00	29,500.00
.4	Contractual Expense	1,211,579.17	1,212,396.00	1,164,783.61	1,176,852.00	1,115,433.00	1,115,433.00	1,115,433.00
.8	Other Benefits	4,259,767.47	4,312,307.00	4,312,307.00	4,361,125.00	4,494,872.00	4,494,872.00	4,494,872.00
-.-		13,190,517.59	12,330,823.00	12,595,752.46	12,559,295.00	12,507,623.00	12,507,623.00	12,507,623.00
3110-3164	Sheriff's Law Enforcement-Forfeited Crime Proceeds							
.2	Equipment	8,729.00	0.00	53,118.50	0.00	0.00	0.00	0.00
.4	Contractual Expense	43,546.97	0.00	7,771.30	0.00	0.00	0.00	0.00
-.-		52,275.97	0.00	60,889.80	0.00	0.00	0.00	0.00
3110-4038	Sheriff's Law Enforcement-FY18 - SLETPP							
.2	Equipment	9,167.60	0.00	0.00	0.00	0.00	0.00	0.00
-.-		9,167.60	0.00	0.00	0.00	0.00	0.00	0.00
3110-4043	Sheriff's Law Enforcement-FY19 - SLETPP							
.2	Equipment	0.00	0.00	19,994.00	0.00	0.00	0.00	0.00
-.-		0.00	0.00	19,994.00	0.00	0.00	0.00	0.00
3120-1001	School Resource Officers-Hadley-Luzerne School District							
.1	Personal Services	41,531.36	0.00	31,120.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	3,177.14	0.00	2,380.00	0.00	0.00	0.00	0.00
-.-		44,708.50	0.00	33,500.00	0.00	0.00	0.00	0.00
3120-1002	School Resource Officers-Queensbury School District							
.1	Personal Services	53,130.24	0.00	31,120.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	4,064.46	0.00	2,380.00	0.00	0.00	0.00	0.00
-.-		57,194.70	0.00	33,500.00	0.00	0.00	0.00	0.00
3120-1003	School Resource Officers-North Warren School District							
.1	Personal Services	28,360.63	0.00	16,374.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,169.61	0.00	1,252.00	0.00	0.00	0.00	0.00
-.-		30,530.24	0.00	17,626.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3120-1004	School Resource Officers-Lake George School District							
.1	Personal Services	51,601.99	0.00	31,120.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	3,947.55	0.00	2,380.00	0.00	0.00	0.00	0.00
-,-		55,549.54	0.00	33,500.00	0.00	0.00	0.00	0.00
3120-1005	School Resource Officers-Bolton School District							
.1	Personal Services	28,547.37	0.00	15,560.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,183.88	0.00	1,190.00	0.00	0.00	0.00	0.00
-,-		30,731.25	0.00	16,750.00	0.00	0.00	0.00	0.00
3140	Probation							
.1	Personal Services	911,232.73	1,004,080.00	1,003,080.00	974,415.00	973,415.00	973,415.00	973,415.00
.2	Equipment	0.00	815.00	815.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	96,975.24	298,347.00	275,547.00	249,331.00	267,926.00	267,926.00	267,926.00
.8	Other Benefits	454,155.55	504,514.00	504,514.00	451,854.00	455,780.00	455,780.00	455,780.00
-,-		1,462,363.52	1,807,756.00	1,783,956.00	1,675,600.00	1,697,121.00	1,697,121.00	1,697,121.00
3143	Probation - Pretrial							
.1	Personal Services	49,454.49	50,409.00	50,409.00	54,101.00	54,101.00	54,101.00	54,101.00
.8	Other Benefits	20,419.98	21,586.00	21,586.00	22,278.00	22,751.00	22,751.00	22,751.00
-,-		69,874.47	71,995.00	71,995.00	76,379.00	76,852.00	76,852.00	76,852.00
3144	Probation-Day Reporting							
.1	Personal Services	55,800.89	56,990.00	56,990.00	57,844.00	57,844.00	57,844.00	57,844.00
.4	Contractual Expense	412.10	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
.8	Other Benefits	28,543.49	29,863.00	29,863.00	30,186.00	30,494.00	30,494.00	30,494.00
-,-		84,756.48	87,853.00	87,853.00	89,030.00	89,338.00	89,338.00	89,338.00
3150	Sheriffs Correction Division							
.1	Personal Services	5,494,941.09	5,746,903.00	5,675,053.00	5,803,900.00	5,803,900.00	5,803,900.00	5,803,900.00
.2	Equipment	30,053.00	18,350.00	123,938.21	20,000.00	17,500.00	17,500.00	17,500.00
.4	Contractual Expense	2,103,106.02	1,976,000.00	1,969,000.00	2,009,500.00	1,993,500.00	1,993,500.00	1,993,500.00
.8	Other Benefits	2,472,549.46	2,473,613.00	2,473,613.00	2,562,619.00	2,653,825.00	2,653,825.00	2,653,825.00
-,-		10,100,649.57	10,214,866.00	10,241,604.21	10,396,019.00	10,468,725.00	10,468,725.00	10,468,725.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3311	Traffic Safety Board							
.1	Personal Services	5,267.42	6,152.00	4,752.00	6,152.00	5,000.00	5,000.00	5,000.00
.2	Equipment	226.67	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	1,629.95	2,725.00	725.00	1,425.00	1,425.00	1,425.00	1,425.00
.8	Other Benefits	971.29	1,075.00	968.00	1,113.00	926.00	926.00	926.00
-*-		8,095.33	9,952.00	6,445.00	8,690.00	7,351.00	7,351.00	7,351.00
3315	Stop DWI Program							
.1	Personal Services	9,501.98	11,958.00	11,958.00	11,958.00	11,958.00	11,958.00	11,958.00
.4	Contractual Expense	134,558.06	145,916.00	145,916.00	145,225.00	145,225.00	145,225.00	145,225.00
.8	Other Benefits	1,691.45	2,128.00	2,128.00	2,164.00	2,200.00	2,200.00	2,200.00
-*-		145,751.49	160,002.00	160,002.00	159,347.00	159,383.00	159,383.00	159,383.00
3410	Fire Prevention & Control							
.1	Personal Services	115,271.86	115,912.00	115,912.00	115,912.00	102,403.00	102,403.00	102,403.00
.2	Equipment	24,658.02	19,000.00	74,082.77	19,500.00	17,500.00	17,500.00	17,500.00
.4	Contractual Expense	40,587.24	42,105.00	60,075.00	70,515.00	42,689.00	42,689.00	42,689.00
.8	Other Benefits	45,200.87	47,418.00	47,418.00	46,865.00	27,635.00	27,635.00	27,635.00
-*-		225,717.99	224,435.00	297,487.77	252,792.00	190,227.00	190,227.00	190,227.00
3510	Control of Animals							
.4	Contractual Expense	160.00	5,000.00	0.00	0.00	0.00	0.00	0.00
-*-		160.00	5,000.00	0.00	0.00	0.00	0.00	0.00
3620	Building & Fire Code							
.1	Personal Services	330,391.25	333,603.00	333,603.00	336,101.00	336,101.00	336,101.00	336,101.00
.2	Equipment	22,522.00	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	21,598.33	25,656.00	19,846.00	22,909.00	19,764.00	19,764.00	19,764.00
.8	Other Benefits	146,731.61	157,236.00	157,236.00	153,080.00	155,320.00	155,320.00	155,320.00
-*-		521,243.19	516,495.00	510,685.00	512,090.00	511,185.00	511,185.00	511,185.00
3640	Civil Defense							
.1	Personal Services	76,557.80	87,357.00	88,218.51	90,199.00	90,199.00	90,199.00	90,199.00
.2	Equipment	7,035.14	4,200.00	4,877.22	4,200.00	4,200.00	4,200.00	4,200.00
.4	Contractual Expense	25,870.37	28,075.00	51,475.00	28,875.00	27,221.00	27,221.00	27,221.00
.8	Other Benefits	37,475.24	39,320.00	39,702.49	36,920.00	37,545.00	37,545.00	37,545.00
-*-		146,938.55	158,952.00	184,273.22	160,194.00	159,165.00	159,165.00	159,165.00

-*-Page 28

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3642	File Training Center							
.1	Personal Services	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00	5,279.00
.2	Equipment	119.04	2,500.00	2,500.00	1,800.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	6,129.75	8,950.00	8,950.00	9,010.00	6,848.00	6,848.00	6,848.00
.8	Employee Benefits	403.84	404.00	404.00	404.00	404.00	404.00	404.00
-*-		11,931.63	17,133.00	17,133.00	16,493.00	13,531.00	13,531.00	13,531.00
3645-4018	Homeland Security-FY16 State Homeland Sec Program							
.2	Equipment	18,270.33	0.00	0.00	0.00	0.00	0.00	0.00
-*-		18,270.33	0.00	0.00	0.00	0.00	0.00	0.00
3645-4100	Homeland Security-FY16 Hazmat Grant Program							
.2	Equipment	65,142.69	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	45,600.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		110,742.69	0.00	0.00	0.00	0.00	0.00	0.00
3645-4102	Homeland Security-FY17 State Homeland Sec Program							
.4	Contractual Expense	43,260.16	0.00	5,500.69	0.00	0.00	0.00	0.00
-*-		43,260.16	0.00	5,500.69	0.00	0.00	0.00	0.00
3645-4105	Homeland Security-FY18 State Homeland Security Prog							
.2	Equipment	7,222.00	0.00	52,761.00	0.00	0.00	0.00	0.00
-*-		7,222.00	0.00	52,761.00	0.00	0.00	0.00	0.00
3645-4106	Homeland Security-FY18 LEMPG							
.1	Personal Services	21,519.03	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	7,881.97	0.00	0.00	0.00	0.00	0.00	0.00
-*-		29,401.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4107	Homeland Security-FY18 Haz Mat Emerg Preparedness							
.4	Contractual Expense	36,204.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		36,204.00	0.00	0.00	0.00	0.00	0.00	0.00
3645-4108	Homeland Security-FY19 State Homeland Sec Program							
.2	Equipment	0.00	56,183.00	55,083.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	3,800.00	4,900.00	0.00	0.00	0.00	0.00
-*-		0.00	59,983.00	59,983.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3645-4109	Homeland Security-FY19 LEMPG							
.1	Personal Services	0.00	22,241.00	21,379.49	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	7,997.00	7,514.51	0.00	0.00	0.00	0.00
-*-		0.00	30,238.00	28,894.00	0.00	0.00	0.00	0.00
3645-4110	Homeland Security-FY19 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	36,204.00	36,204.00	0.00	0.00	0.00	0.00
-*-		0.00	36,204.00	36,204.00	0.00	0.00	0.00	0.00
3645-4111	Homeland Security-FY20 EMPG-S (COVID-19)							
.2	Equipment	0.00	0.00	14,364.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	14,364.00	0.00	0.00	0.00	0.00
3645-4112	Homeland Security-FY20 State Homeland Sec Program							
.2	Equipment	0.00	0.00	0.00	46,695.00	46,695.00	46,695.00	46,695.00
.4	Contractual Expense	0.00	0.00	0.00	6,300.00	6,300.00	6,300.00	6,300.00
-*-		0.00	0.00	0.00	52,995.00	52,995.00	52,995.00	52,995.00
3645-4113	Homeland Security-FY20 LEMPG							
.1	Personal Services	0.00	0.00	0.00	21,277.00	21,277.00	21,277.00	21,277.00
.8	Employee Benefits	0.00	0.00	0.00	7,804.00	7,990.00	7,990.00	7,990.00
-*-		0.00	0.00	0.00	29,081.00	29,267.00	29,267.00	29,267.00
3645-4114	Homeland Security-FY20 Haz Mat Emerg Preparedness							
.4	Contractual Expense	0.00	0.00	0.00	36,204.00	36,204.00	36,204.00	36,204.00
-*-		0.00	0.00	0.00	36,204.00	36,204.00	36,204.00	36,204.00
	TOTAL Public Safety	29,782,298.07	28,073,052.00	29,584,832.84	28,407,738.00	28,375,686.00	28,375,686.00	28,375,686.00
4010	Health Services							
.1	Personal Services	1,635,339.56	1,881,062.00	1,778,340.00	1,870,551.00	1,811,158.00	1,811,158.00	1,811,158.00
.2	Equipment	14,823.43	1,300.00	54,610.00	1,300.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	1,435,830.66	1,731,371.00	1,769,246.46	1,704,660.00	1,677,060.00	1,677,060.00	1,677,060.00
.8	Other Benefits	825,581.37	892,899.00	872,232.50	890,376.00	881,658.00	881,658.00	881,658.00
-*-		3,911,575.02	4,506,632.00	4,474,428.96	4,466,887.00	4,370,876.00	4,370,876.00	4,370,876.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4010-4300	Health Services-DSRIP Program							
.2	Equipment	29,579.17	0.00	10,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	15,987.14	0.00	33,500.00	0.00	0.00	0.00	0.00
-*-		45,566.31	0.00	43,500.00	0.00	0.00	0.00	0.00
4013	W.I.C.							
.1	Personal Services	298,669.44	318,730.00	318,730.00	319,796.00	319,796.00	319,796.00	319,796.00
.2	Equipment	627.38	1,200.00	2,200.00	500.00	500.00	500.00	500.00
.4	Contractual Expense	632,132.59	796,797.00	795,797.00	794,908.00	793,467.00	793,467.00	793,467.00
.8	Other Benefits	102,455.52	109,787.00	109,787.00	110,539.00	111,980.00	111,980.00	111,980.00
-*-		1,033,884.93	1,226,514.00	1,226,514.00	1,225,743.00	1,225,743.00	1,225,743.00	1,225,743.00
4018	Preventive Program							
.1	Personal Services	387,410.74	423,692.00	423,692.00	422,259.00	432,489.00	432,489.00	432,489.00
.2	Equipment	360.19	0.00	2,124.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	27,010.49	28,755.00	28,755.00	30,436.00	30,239.00	30,239.00	30,239.00
.8	Other Benefits	183,790.01	215,259.00	215,259.00	214,335.00	218,736.00	218,736.00	218,736.00
-*-		598,561.43	667,706.00	669,830.00	667,029.00	681,464.00	681,464.00	681,464.00
4018-0020	Preventive Program-Family Health							
.1	Personal Services	65,690.91	84,966.00	84,966.00	89,349.00	90,652.00	90,652.00	90,652.00
.2	Equipment	0.00	300.00	800.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	10,696.72	15,127.00	13,277.00	14,163.00	14,206.00	14,206.00	14,206.00
.8	Other Benefits	41,360.01	48,897.00	54,017.00	33,823.00	24,817.00	24,817.00	24,817.00
-*-		117,737.64	149,290.00	153,050.00	137,335.00	129,675.00	129,675.00	129,675.00
4018-0030	Preventive Program-Disease Control							
.1	Personal Services	133,376.66	150,120.00	196,020.00	150,120.00	149,120.00	149,120.00	149,120.00
.2	Equipment	2,593.00	500.00	1,253.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	107,589.72	134,591.00	142,237.00	138,655.00	138,727.00	138,727.00	138,727.00
.8	Other Benefits	43,538.35	28,605.00	44,816.50	39,642.00	39,703.00	39,703.00	39,703.00
-*-		287,097.73	313,816.00	384,326.50	328,417.00	327,550.00	327,550.00	327,550.00
4018-0040	Preventive Program-Health Education							
.1	Personal Services	83,098.42	87,069.00	87,069.00	87,873.00	87,873.00	87,873.00	87,873.00
.2	Equipment	15,350.00	100.00	700.00	300.00	0.00	0.00	0.00
.4	Contractual Expense	15,072.24	15,128.00	17,573.60	16,359.60	15,869.00	15,869.00	15,869.00
.8	Other Benefits	30,485.41	34,635.00	34,635.00	36,092.00	36,338.00	36,338.00	36,338.00
-*-		144,006.07	136,932.00	139,977.60	140,624.00	140,080.00	140,080.00	140,080.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4018-0055	Preventive Program-Tobacco Entitlement							
.4	Contractual Expense	6,342.19	7,500.00	8,580.00	7,500.00	6,700.00	6,700.00	6,700.00
		6,342.19	7,500.00	8,580.00	7,500.00	6,700.00	6,700.00	6,700.00
4022	Emergency Medical Service							
.1	Personal Services	31,099.00	31,099.00	31,099.00	31,099.00	31,099.00	31,099.00	31,099.00
.2	Equipment	4,430.47	3,700.00	3,300.00	3,500.00	3,300.00	3,300.00	3,300.00
.4	Contractual Expense	26,857.90	34,380.00	35,269.55	31,030.00	29,620.00	29,620.00	29,620.00
.8	Other Benefits	3,563.81	3,577.00	3,577.00	3,630.00	3,664.00	3,664.00	3,664.00
		65,951.18	72,756.00	73,245.55	69,259.00	67,663.00	67,663.00	67,663.00
4054	Ed/Physically Hand. Children							
.1	Personal Services	62,258.28	80,694.00	80,694.00	82,676.00	82,676.00	82,676.00	82,676.00
.2	Equipment	162.60	100.00	100.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	3,611,541.93	2,888,015.00	2,888,015.00	2,908,005.00	2,908,045.00	2,908,045.00	2,908,045.00
.8	Other Benefits	42,969.39	54,678.00	49,558.00	56,998.00	57,026.00	57,026.00	57,026.00
		3,716,932.20	3,023,487.00	3,018,367.00	3,047,679.00	3,047,747.00	3,047,747.00	3,047,747.00
4054-0060	Ed/Physically Hand. Children-Ed. Phys. Hndcpd/Early Intervnt							
.1	Personal Services	160,836.60	167,880.00	167,880.00	168,497.00	173,339.00	173,339.00	173,339.00
.2	Equipment	162.60	100.00	3,325.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	577,004.77	671,470.00	671,470.00	620,053.00	620,134.00	620,134.00	620,134.00
.8	Other Benefits	67,202.60	71,736.00	71,736.00	72,279.00	74,239.00	74,239.00	74,239.00
		805,206.57	911,186.00	914,411.00	860,829.00	867,712.00	867,712.00	867,712.00
4189	Public Health-Bio Terrorism							
.1	Personal Services	25,003.87	37,311.00	37,311.00	37,645.00	40,065.00	40,065.00	40,065.00
.2	Equipment	3,851.20	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	3,370.07	4,726.00	4,726.00	6,270.00	3,494.00	3,494.00	3,494.00
.8	Employee Benefits	5,812.58	7,476.00	7,476.00	5,710.00	6,066.00	6,066.00	6,066.00
		38,037.72	49,513.00	49,513.00	49,625.00	49,625.00	49,625.00	49,625.00
4190	Public Health - Ebola							
.4	Contractual Expense	900.00	825.00	825.00	0.00	0.00	0.00	0.00
		900.00	825.00	825.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4191	Public Health - COVID 19							
.1	Personal Services	0.00	0.00	6,286.88	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	356.51	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	1,056.61	0.00	0.00	0.00	0.00
-*-		0.00	0.00	7,700.00	0.00	0.00	0.00	0.00
4192	Public Health -COVID-19 Addition							
.1	Personal Services	0.00	0.00	51,713.12	0.00	0.00	0.00	0.00
.2	Equipment	0.00	0.00	1,526.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	29,500.49	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	12,633.39	0.00	0.00	0.00	0.00
-*-		0.00	0.00	95,373.00	0.00	0.00	0.00	0.00
4193	Public Health - COVID - CommCare							
.1	Personal Services	0.00	0.00	110,000.00	0.00	112,523.00	112,523.00	112,523.00
.2	Equipment	0.00	0.00	2,300.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	16,000.00	6,949.00	6,949.00	6,949.00	6,949.00
.8	Employee Benefits	0.00	0.00	21,700.00	0.00	20,463.00	20,463.00	20,463.00
-*-		0.00	0.00	150,000.00	6,949.00	139,935.00	139,935.00	139,935.00
4220	Narcotics Control-DA							
.1	Personal Services	56,851.00	58,545.00	58,545.00	59,715.00	59,715.00	59,715.00	59,715.00
.4	Contractual Expense	3,238.17	5,192.00	5,192.00	4,548.00	4,548.00	4,548.00	4,548.00
.8	Employee Benefits	4,349.10	4,480.00	4,480.00	4,567.00	4,567.00	4,567.00	4,567.00
-*-		64,438.27	68,217.00	68,217.00	68,830.00	68,830.00	68,830.00	68,830.00
4310	Mental Health Admin.							
.1	Personal Services	349,589.40	362,681.00	361,681.00	365,820.00	365,820.00	365,820.00	365,820.00
.2	Equipment	2,426.88	2,000.00	500.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	88,852.89	115,599.00	110,799.00	117,720.00	117,720.00	117,720.00	117,720.00
.8	Other Benefits	178,017.61	190,863.00	190,863.00	187,163.00	189,022.00	189,022.00	189,022.00
-*-		618,886.78	671,143.00	663,843.00	672,703.00	674,562.00	674,562.00	674,562.00
4320-0065	Mental Health Programs-PEOPLE, Inc.							
.4	Contractual Expense	147,166.00	143,027.00	145,794.00	149,934.00	149,934.00	149,934.00	149,934.00
-*-		147,166.00	143,027.00	145,794.00	149,934.00	149,934.00	149,934.00	149,934.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4320-0070	Mental Health Programs-Community Work & Independence							
.4	Contractual Expense	45,679.00	45,678.00	46,865.00	46,843.00	46,843.00	46,843.00	46,843.00
-.-		45,679.00	45,678.00	46,865.00	46,843.00	46,843.00	46,843.00	46,843.00
4320-0080	Mental Health Programs-Comm. MH Center/GF Hospital							
.4	Contractual Expense	634,815.00	634,845.00	492,803.00	159,215.00	159,215.00	159,215.00	159,215.00
-.-		634,815.00	634,845.00	492,803.00	159,215.00	159,215.00	159,215.00	159,215.00
4320-0090	Mental Health Programs-Liberty House							
.4	Contractual Expense	269,106.00	269,106.00	275,237.00	275,247.00	275,247.00	275,247.00	275,247.00
-.-		269,106.00	269,106.00	275,237.00	275,247.00	275,247.00	275,247.00	275,247.00
4320-0105	Mental Health Programs-Behavioral Health Services North							
.4	Contractual Expense	0.00	0.00	166,792.00	500,375.00	500,375.00	500,375.00	500,375.00
-.-		0.00	0.00	166,792.00	500,375.00	500,375.00	500,375.00	500,375.00
4320-0110	Mental Health Programs-Alcohol Prevention Education Pgm							
.4	Contractual Expense	306,270.00	349,987.00	350,957.00	351,927.00	351,927.00	351,927.00	351,927.00
-.-		306,270.00	349,987.00	350,957.00	351,927.00	351,927.00	351,927.00	351,927.00
4320-0120	Mental Health Programs-Mental Health Association							
.4	Contractual Expense	909,811.00	937,889.00	956,168.00	965,741.00	965,741.00	965,741.00	965,741.00
-.-		909,811.00	937,889.00	956,168.00	965,741.00	965,741.00	965,741.00	965,741.00
4320-0145	Mental Health Programs-Addictions Care Center							
.4	Contractual Expense	219,359.00	571,447.00	571,447.00	571,447.00	571,447.00	571,447.00	571,447.00
-.-		219,359.00	571,447.00	571,447.00	571,447.00	571,447.00	571,447.00	571,447.00
4320-0165	Mental Health Programs-Parsons Child & Family Center							
.4	Contractual Expense	1,027,200.00	1,027,204.00	1,035,063.00	1,035,063.00	1,035,063.00	1,035,063.00	1,035,063.00
-.-		1,027,200.00	1,027,204.00	1,035,063.00	1,035,063.00	1,035,063.00	1,035,063.00	1,035,063.00
4389	Psychtric Exp./Non Criminal							
.4	Contractual Expense	0.00	7,000.00	7,000.00	7,000.00	3,500.00	3,500.00	3,500.00
-.-		0.00	7,000.00	7,000.00	7,000.00	3,500.00	3,500.00	3,500.00
4390	Psychiatric Exp./Criminal							
.4	Contractual Expense	21,115.37	40,000.00	40,000.00	40,000.00	25,000.00	25,000.00	25,000.00
-.-		21,115.37	40,000.00	40,000.00	40,000.00	25,000.00	25,000.00	25,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
4530	Public Nursing Home							
.4	Contractual Expense	109,461.50	5,000.00	5,000.00	4,575.00	4,575.00	4,575.00	4,575.00
.8	Other Benefits	293,396.32	295,130.00	295,130.00	218,035.00	217,280.00	217,280.00	217,280.00
-,-		402,857.82	300,130.00	300,130.00	222,610.00	221,855.00	221,855.00	221,855.00
6772-4300	OFA-Warren County-DSRIP Program							
.1	Personal Services	5,739.69	0.00	18,500.00	0.00	0.00	0.00	0.00
.2	Equipment	27,570.29	0.00	660.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	424.80	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	439.10	0.00	1,423.00	0.00	0.00	0.00	0.00
-,-		34,173.88	0.00	20,583.00	0.00	0.00	0.00	0.00
TOTAL Health		15,472,677.11	16,131,830.00	16,550,550.61	16,074,824.00	16,104,329.00	16,104,329.00	16,104,329.00
5610	Airport (D.P.W.)							
.1	Personal Services	199,631.20	188,192.00	188,192.00	194,833.00	194,833.00	194,833.00	194,833.00
.2	Equipment	694.81	1,000.00	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	257,608.99	314,583.00	383,583.00	289,059.00	281,741.00	281,741.00	281,741.00
.8	Other Benefits	94,237.72	92,314.00	92,314.00	82,934.00	83,716.00	83,716.00	83,716.00
-,-		552,172.72	596,089.00	665,089.00	568,826.00	562,290.00	562,290.00	562,290.00
TOTAL Transportation		552,172.72	596,089.00	665,089.00	568,826.00	562,290.00	562,290.00	562,290.00
6010	Social Services							
.1	Personal Services	5,526,702.47	6,083,647.00	5,833,647.00	6,158,292.00	6,111,295.00	6,111,295.00	6,111,295.00
.2	Equipment	76,847.54	10,000.00	92,534.71	6,000.00	6,000.00	6,000.00	6,000.00
.4	Contractual Expense	1,319,469.91	1,367,022.00	1,414,708.67	1,377,184.00	1,360,232.00	1,360,232.00	1,360,232.00
.8	Other Benefits	2,785,990.29	3,043,973.00	2,993,973.00	2,986,145.00	2,997,591.00	2,997,591.00	2,997,591.00
-,-		9,709,010.21	10,504,642.00	10,334,863.38	10,527,621.00	10,475,118.00	10,475,118.00	10,475,118.00
6030	Countryside Adult Home							
.1	Personal Services	924,720.42	993,866.00	993,866.00	1,012,042.00	1,007,634.00	1,007,634.00	1,007,634.00
.2	Equipment	11,896.46	24,500.00	42,387.00	24,500.00	5,350.00	5,350.00	5,350.00
.4	Contractual Expense	308,499.48	345,625.00	395,686.00	395,686.00	388,829.00	388,829.00	388,829.00
.8	Other Benefits	485,466.55	529,751.00	534,751.00	505,960.00	507,169.00	507,169.00	507,169.00
-,-		1,730,584.91	1,893,742.00	1,907,829.00	1,938,188.00	1,908,982.00	1,908,982.00	1,908,982.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6050	Public Facil. For Children							
.4	Contractual Expense	15,618.79	25,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
--		15,618.79	25,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
6055	Daycare							
.4	Contractual Expense	755,951.04	1,268,396.00	1,268,396.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
--		755,951.04	1,268,396.00	1,268,396.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
6070	Services for Recipients							
.4	Contractual Expense	380,063.79	320,000.00	320,000.00	350,000.00	350,000.00	350,000.00	350,000.00
--		380,063.79	320,000.00	320,000.00	350,000.00	350,000.00	350,000.00	350,000.00
6100	Medicaid							
.4	Contractual Expense	12,006,620.00	11,780,080.00	11,080,080.00	11,423,165.00	11,423,165.00	11,423,165.00	11,423,165.00
--		12,006,620.00	11,780,080.00	11,080,080.00	11,423,165.00	11,423,165.00	11,423,165.00	11,423,165.00
6101	Medical Assistance							
.4	Contractual Expense	32,379.09	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
--		32,379.09	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
6109	Aid To Dependent Children							
.4	Contractual Expense	1,613,229.11	1,900,000.00	1,800,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00
--		1,613,229.11	1,900,000.00	1,800,000.00	1,700,000.00	1,700,000.00	1,700,000.00	1,700,000.00
6119	Child Care							
.4	Contractual Expense	5,260,121.73	3,700,000.00	3,700,000.00	4,500,000.00	4,500,000.00	4,500,000.00	4,500,000.00
--		5,260,121.73	3,700,000.00	3,700,000.00	4,500,000.00	4,500,000.00	4,500,000.00	4,500,000.00
6123	Juvenile Delinquent Care							
.4	Contractual Expense	0.00	0.00	60,000.00	100,000.00	0.00	0.00	0.00
--		0.00	0.00	60,000.00	100,000.00	0.00	0.00	0.00
6129	State Training School							
.4	Contractual Expense	326,118.00	250,000.00	100,000.00	250,000.00	125,000.00	125,000.00	125,000.00
--		326,118.00	250,000.00	100,000.00	250,000.00	125,000.00	125,000.00	125,000.00
6140	Home Relief							
.4	Contractual Expense	1,612,502.47	1,315,000.00	1,315,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
--		1,612,502.47	1,315,000.00	1,315,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6141	Fuel Crisis Assistance							
.4	Contractual Expense	19,482.51	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
--		19,482.51	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
6142	Emergency Aid For Adults							
.4	Contractual Expense	33,489.24	50,000.00	50,000.00	40,000.00	35,000.00	35,000.00	35,000.00
--		33,489.24	50,000.00	50,000.00	40,000.00	35,000.00	35,000.00	35,000.00
6417-0001	Tourism/Occupancy-Tourism							
.1	Personal Services	389,661.37	408,605.00	408,605.00	410,521.00	406,271.00	406,271.00	406,271.00
.2	Equipment	47,049.39	6,000.00	12,500.25	500.00	0.00	0.00	0.00
.4	Contractual Expense	1,762,930.59	1,885,370.00	1,170,024.75	1,545,948.00	1,545,948.00	1,545,948.00	1,545,948.00
.8	Other Benefits	169,476.67	179,098.00	179,098.00	173,656.00	175,049.00	175,049.00	175,049.00
--		2,369,138.02	2,479,073.00	1,770,228.00	2,130,625.00	2,127,268.00	2,127,268.00	2,127,268.00
6417-0002	Tourism/Occupancy-Occupancy Tax							
.4	Contractual Expense	2,818,445.19	3,181,500.00	2,468,327.00	2,203,500.00	2,203,500.00	2,203,500.00	2,203,500.00
--		2,818,445.19	3,181,500.00	2,468,327.00	2,203,500.00	2,203,500.00	2,203,500.00	2,203,500.00
6421	Warren Co. Economic Devel.							
.4	Contractual Expense	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
--		300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
6421-0385	Warren Co. Economic Devel.-Local Development Corporation							
.4	Contractual Expense	0.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
--		0.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
6510	Veterans Services							
.1	Personal Services	111,944.45	128,126.00	128,126.00	128,126.00	128,126.00	128,126.00	128,126.00
.4	Contractual Expense	15,295.01	16,245.00	11,845.00	14,765.00	12,772.00	12,772.00	12,772.00
.8	Other Benefits	57,419.98	60,559.00	60,559.00	60,979.00	61,391.00	61,391.00	61,391.00
--		184,659.44	204,930.00	200,530.00	203,870.00	202,289.00	202,289.00	202,289.00
6510-0125	Veterans Services-Peer to Peer Support Services							
.1	Personal Services	7,858.57	21,684.00	21,684.00	21,684.00	21,684.00	21,684.00	21,684.00
.2	Equipment	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
.4	Contractual Expense	18,202.37	80,842.00	80,842.00	79,777.00	79,777.00	79,777.00	79,777.00
.8	Employee Benefits	601.17	3,696.00	3,696.00	3,826.00	3,891.00	3,891.00	3,891.00
--		26,662.11	106,222.00	106,222.00	106,287.00	106,352.00	106,352.00	106,352.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
6610	Weights & Measures							
.1	Personal Services	64,476.07	68,171.00	87,806.66	74,120.00	66,120.00	66,120.00	66,120.00
.4	Contractual Expense	3,203.60	4,421.00	3,976.00	5,351.00	4,993.00	4,993.00	4,993.00
.8	Other Benefits	31,596.29	33,206.00	33,206.00	42,734.00	42,488.00	42,488.00	42,488.00
-,-		99,275.96	105,798.00	124,988.66	122,205.00	113,601.00	113,601.00	113,601.00
6771	OFA-Hamilton County							
.1	Personal Services	193,900.54	181,039.00	181,039.00	172,628.00	172,628.00	172,628.00	172,628.00
.2	Equipment	284.05	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
.4	Contractual Expense	243,824.82	528,081.00	528,081.00	532,606.00	532,494.00	532,494.00	532,494.00
.8	Other Benefits	74,361.51	77,039.00	77,039.00	74,408.00	75,370.00	75,370.00	75,370.00
-,-		512,370.92	790,159.00	790,159.00	783,642.00	784,492.00	784,492.00	784,492.00
6772	OFA-Warren County							
.1	Personal Services	759,738.01	806,633.00	791,027.00	782,594.00	697,259.00	697,259.00	697,259.00
.2	Equipment	4,849.65	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
.4	Contractual Expense	856,175.31	976,250.00	970,925.00	1,027,318.00	1,024,200.00	1,024,200.00	1,024,200.00
.8	Other Benefits	326,873.06	358,339.00	351,914.00	335,254.00	296,189.00	296,189.00	296,189.00
-,-		1,947,636.03	2,151,222.00	2,123,866.00	2,155,166.00	2,027,648.00	2,027,648.00	2,027,648.00
	TOTAL Economic Assistance & Opportunity	41,753,358.56	42,406,764.00	39,916,489.04	41,430,269.00	40,978,415.00	40,978,415.00	40,978,415.00
7110	Parks & Recreation							
.1	Personal Services	350,122.66	374,917.00	360,917.00	368,473.00	368,473.00	368,473.00	368,473.00
.2	Equipment	2,708.14	4,625.00	4,625.00	1,100.00	1,100.00	1,100.00	1,100.00
.4	Contractual Expense	277,468.74	287,784.00	269,034.00	271,223.00	263,188.00	263,188.00	263,188.00
.8	Other Benefits	184,176.15	198,696.00	198,686.00	193,694.00	195,147.00	195,147.00	195,147.00
-,-		814,475.69	866,012.00	833,262.00	834,490.00	827,908.00	827,908.00	827,908.00
7111	Up Yonda Farm							
.1	Personal Services	136,989.56	150,529.00	150,529.00	150,529.00	146,529.00	146,529.00	146,529.00
.2	Equipment	379.05	0.00	3,600.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	20,062.57	20,163.00	20,163.00	19,957.00	18,207.00	18,207.00	18,207.00
.8	Other Benefits	73,595.57	86,422.00	86,422.00	68,207.00	67,456.00	67,456.00	67,456.00
-,-		231,026.75	257,114.00	260,714.00	238,693.00	232,192.00	232,192.00	232,192.00

MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
7111-0198	Up Yonda Farm-Bed Tax							
.4	Contractual Expense	13,105.61	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00
7112	Snowmobile Grant	69,240.00	0.00	48,468.00	0.00	0.00	0.00	0.00
7113	Railroad	13,353.73	14,317.00	14,317.00	14,317.00	14,317.00	14,317.00	14,317.00
.1	Personal Services	87,001.37	18,567.00	32,756.00	35,763.00	35,358.00	35,358.00	35,358.00
.4	Contractual Expense	7,576.39	8,030.00	8,030.00	8,110.00	8,211.00	8,211.00	8,211.00
.8	Other Benefits	107,931.49	40,914.00	55,103.00	58,190.00	57,886.00	57,886.00	57,886.00
7310	Youth Program 4-H Camp							
.4	Contractual Expense	25,000.00	25,000.00	0.00	25,000.00	25,000.00	25,000.00	25,000.00
7311	Youth Bureau							
.4	Contractual Expense	1,961.24	3,750.00	3,750.00	2,187.00	2,187.00	2,187.00	2,187.00
.8	Other Benefits	11,957.42	12,459.00	12,459.00	11,513.00	11,439.00	11,439.00	11,439.00
7312	Special Delinquency Prev.	13,918.66	16,209.00	16,209.00	13,700.00	13,626.00	13,626.00	13,626.00
.2	Equipment	559.99	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	65,251.21	65,300.00	65,300.00	34,785.00	34,785.00	34,785.00	34,785.00
7313	Youth Court	65,811.20	65,300.00	65,300.00	34,785.00	34,785.00	34,785.00	34,785.00
.4	Contractual Expense	69,000.00	80,000.00	80,000.00	60,000.00	60,000.00	60,000.00	60,000.00
7410	Southern Adir. Library	69,000.00	80,000.00	80,000.00	60,000.00	60,000.00	60,000.00	60,000.00
.4	Contractual Expense	45,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
7510	Historian	45,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
.1	Personal Services	12,640.55	17,965.00	17,965.00	17,965.00	17,965.00	17,965.00	17,965.00
.2	Equipment	0.00	0.00	753.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	764.75	1,120.00	520.00	546.00	546.00	546.00	546.00
.8	Other Benefits	1,035.59	1,436.00	1,436.00	1,425.00	1,425.00	1,425.00	1,425.00
		14,440.89	20,521.00	20,674.00	19,936.00	19,936.00	19,936.00	19,936.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	TOTAL Culture & Recreation	1,468,950.29	1,439,570.00	1,448,230.00	1,353,294.00	1,339,833.00	1,339,833.00	1,339,833.00
8020	Planning							
.1	Personal Services	0.00	0.00	993.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	0.00	0.00	73,359.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	0.00	0.00	309.00	0.00	0.00	0.00	0.00
--		0.00	0.00	74,661.00	0.00	0.00	0.00	0.00
8021	Planning (and Comm. Dev.)							
.1	Personal Services	200,890.28	315,338.00	299,828.82	316,591.00	297,558.00	297,558.00	297,558.00
.4	Contractual Expense	8,192.26	10,050.00	9,550.00	7,880.00	7,382.00	7,382.00	7,382.00
.8	Other Benefits	83,201.13	124,121.00	122,111.04	125,369.00	125,668.00	125,668.00	125,668.00
--		292,283.67	450,109.00	431,489.86	449,840.00	430,608.00	430,608.00	430,608.00
8022	Planning GIS Program							
.1	Personal Services	62,387.00	78,244.00	78,244.00	78,244.00	78,244.00	78,244.00	78,244.00
.2	Equipment	6,459.43	0.00	1,000.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	19,635.88	20,320.00	19,320.00	18,858.00	18,750.00	18,750.00	18,750.00
.8	Other Benefits	14,263.01	18,714.00	18,714.00	19,238.00	20,021.00	20,021.00	20,021.00
--		102,745.32	117,278.00	117,278.00	116,340.00	117,015.00	117,015.00	117,015.00
8025	Regional Planning Board							
.4	Contractual Expense	12,954.00	12,954.00	12,954.00	12,954.00	12,954.00	12,954.00	12,954.00
--		12,954.00	12,954.00	12,954.00	12,954.00	12,954.00	12,954.00	12,954.00
8026	A.P.A. Local Govt Rev. Bd.							
.4	Contractual Expense	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
--		7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
8029	Planning-Local Waterfront							
.4	Contractual Expense	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
--		0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
8730	Conservation							
.4	Contractual Expense	339,355.00	345,817.00	345,817.00	345,817.00	345,817.00	345,817.00	345,817.00
--		339,355.00	345,817.00	345,817.00	345,817.00	345,817.00	345,817.00	345,817.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8750	Agri. & Livestock - Ext. Serv.							
.4	Contractual Expense	451,467.00	469,418.00	469,418.00	469,418.00	469,418.00	469,418.00	469,418.00
-.-		451,467.00	469,418.00	469,418.00	469,418.00	469,418.00	469,418.00	469,418.00
	TOTAL Home & Community Service	1,206,304.99	1,413,076.00	1,469,117.86	1,411,869.00	1,393,312.00	1,393,312.00	1,393,312.00
9050	Unemployment Insurance							
.8	Other Benefits	22,564.86	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
-.-		22,564.86	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
9055	Disability							
.8	Other Benefits	6,662.78	16,000.00	16,000.00	14,000.00	14,000.00	14,000.00	14,000.00
-.-		6,662.78	16,000.00	16,000.00	14,000.00	14,000.00	14,000.00	14,000.00
9060	Hospitalization							
.4	Contractual Expense	3,942.05	4,000.00	4,000.00	4,200.00	4,200.00	4,200.00	4,200.00
-.-		3,942.05	4,000.00	4,000.00	4,200.00	4,200.00	4,200.00	4,200.00
9065	Dental Insurance							
.8	Employee Benefits	-846.11	0.00	0.00	0.00	0.00	0.00	0.00
-.-		-846.11	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Employee Benefits	32,323.58	65,000.00	65,000.00	63,200.00	63,200.00	63,200.00	63,200.00
9785	Installment Purchase Debt							
.6	Indebtedness	251,200.37	270,260.00	270,260.00	290,017.00	290,017.00	290,017.00	290,017.00
.7	Indebtedness	39,538.27	30,480.00	30,480.00	20,723.00	20,723.00	20,723.00	20,723.00
-.-		290,738.64	300,740.00	300,740.00	310,740.00	310,740.00	310,740.00	310,740.00
	TOTAL Debt Service	290,738.64	300,740.00	300,740.00	310,740.00	310,740.00	310,740.00	310,740.00
9901	Transfers							
.9	Interfund Transfers	1,049,000.00	0.00	0.00	0.00	0.00	0.00	0.00
-.-		1,049,000.00	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

A	General	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	4,170,250.98	4,124,955.00	4,124,955.00	3,765,660.00	3,765,660.00	3,765,660.00	3,765,660.00
-.9		4,170,250.98	4,124,955.00	4,124,955.00	3,765,660.00	3,765,660.00	3,765,660.00	3,765,660.00
9950	Transfers-Capital Projects							
.9	Interfund Transfers	817,002.23	100,000.00	335,513.61	272,959.00	100,000.00	100,000.00	100,000.00
-.9		817,002.23	100,000.00	335,513.61	272,959.00	100,000.00	100,000.00	100,000.00
	TOTAL Fund Transfers	6,036,253.21	4,224,955.00	4,460,468.61	4,038,619.00	3,865,660.00	3,865,660.00	3,865,660.00
9620	Other Budgetary Purposes							
.9	Capital Outlay	0.00	876,000.00	876,000.00	546,000.00	546,000.00	546,000.00	546,000.00
-.9		0.00	876,000.00	876,000.00	546,000.00	546,000.00	546,000.00	546,000.00
	TOTAL Other Uses	0.00	876,000.00	876,000.00	546,000.00	546,000.00	546,000.00	546,000.00
A	General FUND TOTAL	141,375,729.78	141,529,597.00	144,370,591.02	140,074,022.00	139,187,712.00	139,187,712.00	139,187,712.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
3310	Traffic Control							
.1	Personal Services	153,852.64	150,586.00	150,799.24	150,836.00	150,836.00	150,836.00	150,836.00
.2	Equipment	0.00	0.00	4,800.00	15,000.00	15,000.00	15,000.00	15,000.00
.4	Contractual Expense	302,742.22	425,623.00	469,666.07	464,538.00	404,538.00	404,538.00	404,538.00
.8	Other Benefits	77,588.12	78,943.00	78,943.00	77,406.00	78,589.00	78,589.00	78,589.00
-*-		534,182.98	655,152.00	704,208.31	707,780.00	648,963.00	648,963.00	648,963.00
	TOTAL Public Safety	534,182.98	655,152.00	704,208.31	707,780.00	648,963.00	648,963.00	648,963.00
5010	Highway Administration							
.4	Contractual Expense	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00
.8	Other Benefits	18,680.34	21,972.00	21,972.00	13,685.00	13,685.00	13,685.00	13,685.00
-*-		18,680.34	21,972.00	24,472.00	13,685.00	13,685.00	13,685.00	13,685.00
5020	Engineering							
.1	Personal Services	372,351.87	409,024.00	309,024.00	415,042.00	400,836.00	400,836.00	400,836.00
.2	Equipment	3,033.25	950.00	950.00	1,400.00	1,400.00	1,400.00	1,400.00
.4	Contractual Expense	25,382.63	28,700.00	27,700.00	28,700.00	28,000.00	28,000.00	28,000.00
.8	Other Benefits	206,636.50	220,016.00	220,016.00	171,532.00	177,736.00	177,736.00	177,736.00
-*-		607,404.25	658,690.00	557,690.00	616,674.00	607,972.00	607,972.00	607,972.00
5110	Maintenance of Roads							
.1	Personal Services	1,725,283.85	1,991,686.00	1,991,785.91	2,002,037.00	1,997,037.00	1,997,037.00	1,997,037.00
.2	Equipment	10,988.54	5,000.00	5,000.00	10,000.00	2,000.00	2,000.00	2,000.00
.4	Contractual Expense	1,208,756.47	1,467,394.00	1,476,030.20	1,461,922.00	1,432,998.00	1,432,998.00	1,432,998.00
.8	Other Benefits	948,405.41	1,071,789.00	1,071,789.00	1,171,471.00	1,176,893.00	1,176,893.00	1,176,893.00
-*-		3,893,434.27	4,535,869.00	4,544,605.11	4,645,430.00	4,608,928.00	4,608,928.00	4,608,928.00
5112-8229	County Roads-2015 CR#48 Trout Lake Road							
.8	Employee Benefits	5.80	0.00	0.00	0.00	0.00	0.00	0.00
-*-		5.80	0.00	0.00	0.00	0.00	0.00	0.00
5112-8233	County Roads-2015 CR#66 Country Club Road							
.8	Employee Benefits	-5.80	0.00	5.80	0.00	0.00	0.00	0.00
-*-		-5.80	0.00	5.80	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8251	County Roads-2016 CR#35 Diamond Point Road							
.2	Projects	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
5112-8254	County Roads-2016 CR#10 Schroon River Road							
.2	Projects	0.00	0.00	70,248.04	0.00	0.00	0.00	0.00
-*-		0.00	0.00	70,248.04	0.00	0.00	0.00	0.00
5112-8255	County Roads-2017 CR#16 East River Drive							
.2	Projects	30,241.82	0.00	0.00	0.00	0.00	0.00	0.00
-*-		30,241.82	0.00	0.00	0.00	0.00	0.00	0.00
5112-8267	County Roads-2017 CR#77 Main Street							
.2	Projects	0.00	0.00	614,500.00	0.00	0.00	0.00	0.00
-*-		0.00	0.00	614,500.00	0.00	0.00	0.00	0.00
5112-8270	County Roads-2017 CR#11 Horizon Avenue							
.2	Projects	6,327.22	0.00	0.00	0.00	0.00	0.00	0.00
-*-		6,327.22	0.00	0.00	0.00	0.00	0.00	0.00
5112-8276	County Roads-2018 CR#78 13th Lake Road							
.2	Projects	348,660.47	0.00	78,300.00	0.00	0.00	0.00	0.00
-*-		348,660.47	0.00	78,300.00	0.00	0.00	0.00	0.00
5112-8285	County Roads-2019 CR#27 Federal Hill Road							
.1	Personal Services	12,095.50	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	103,140.04	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	6,066.24	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	4,313.53	0.00	0.00	0.00	0.00	0.00	0.00
-*-		125,616.31	0.00	0.00	0.00	0.00	0.00	0.00
5112-8286	County Roads-2019 CR#8 Friends Lake Road							
.2	Projects	112,511.69	0.00	0.00	0.00	0.00	0.00	0.00
-*-		112,511.69	0.00	0.00	0.00	0.00	0.00	0.00
5112-8287	County Roads-2019 CR#65 Knapp Hill Road							
.2	Projects	346,279.28	0.00	0.00	0.00	0.00	0.00	0.00
-*-		346,279.28	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8288	County Roads-2019 CR#21 West Hague Road							
.1	Personal Services	2,386.91	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	34,573.61	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	3,517.48	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	833.23	0.00	0.00	0.00	0.00	0.00	0.00
--		41,311.23	0.00	0.00	0.00	0.00	0.00	0.00
5112-8289	County Roads-2019 CR#21 New Hague Road							
.1	Personal Services	8,173.44	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	104,954.28	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,261.96	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	2,917.16	0.00	0.00	0.00	0.00	0.00	0.00
--		123,306.84	0.00	0.00	0.00	0.00	0.00	0.00
5112-8290	County Roads-2019 CR#15 East Shore Drive							
.2	Projects	284,995.50	0.00	0.00	0.00	0.00	0.00	0.00
--		284,995.50	0.00	0.00	0.00	0.00	0.00	0.00
5112-8291	County Roads-2019 CR#37 Beaver Pond Road							
.2	Projects	16,418.29	0.00	0.00	0.00	0.00	0.00	0.00
--		16,418.29	0.00	0.00	0.00	0.00	0.00	0.00
5112-8292	County Roads-2019 CR#29 Peaceful Valley Road							
.2	Projects	72,798.10	0.00	0.00	0.00	0.00	0.00	0.00
--		72,798.10	0.00	0.00	0.00	0.00	0.00	0.00
5112-8293	County Roads-2019 CR#73 Gore Mountain Road							
.2	Projects	252,683.25	0.00	0.00	0.00	0.00	0.00	0.00
--		252,683.25	0.00	0.00	0.00	0.00	0.00	0.00
5112-8294	County Roads-2019 CR#59 Bloody Pond Road							
.1	Personal Services	15,733.08	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	60,234.01	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	13,528.69	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	5,951.74	0.00	0.00	0.00	0.00	0.00	0.00
--		95,447.52	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8295	County Roads-2019 CR#44 Main Street/Mill St							
.2	Projects	89,488.36	0.00	0.00	0.00	0.00	0.00	0.00
--		89,488.36	0.00	0.00	0.00	0.00	0.00	0.00
5112-8296	County Roads-2019 CR#52 Queensbury Avenue							
.2	Projects	388,322.85	0.00	0.00	0.00	0.00	0.00	0.00
--		388,322.85	0.00	0.00	0.00	0.00	0.00	0.00
5112-8297	County Roads-2019 CR#58 West Mountain Road							
.2	Projects	265,949.90	0.00	0.00	0.00	0.00	0.00	0.00
--		265,949.90	0.00	0.00	0.00	0.00	0.00	0.00
5112-8298	County Roads-2019 CR#4 High Street							
.1	Personal Services	2,132.41	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	64,385.06	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	862.36	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	719.68	0.00	0.00	0.00	0.00	0.00	0.00
--		68,099.51	0.00	0.00	0.00	0.00	0.00	0.00
5112-8299	County Roads-2019 CR#40 Golf Course Road							
.1	Personal Services	3,354.36	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	107,371.99	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	4,670.66	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,186.33	0.00	0.00	0.00	0.00	0.00	0.00
--		116,583.34	0.00	0.00	0.00	0.00	0.00	0.00
5112-8300	County Roads-2019 CR#60 Harrington Hill Road							
.1	Personal Services	4,811.63	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	63,137.41	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	4,209.96	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	1,555.55	0.00	0.00	0.00	0.00	0.00	0.00
--		73,714.55	0.00	0.00	0.00	0.00	0.00	0.00
5112-8301	County Roads-2019 Crack Sealing Various Roads							
.2	Projects	200,294.60	0.00	0.00	0.00	0.00	0.00	0.00
--		200,294.60	0.00	0.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8304	County Roads-2019 C-R#13 Glen Athol Road							
.1	Personal Services	20,782.69	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	291,992.37	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	16,760.44	0.00	0.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	5,755.35	0.00	0.00	0.00	0.00	0.00	0.00
5112-8305	County Roads-2019 C-R#49 Coolidge Hill Road	335,290.85	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	389,228.32	0.00	0.00	0.00	0.00	0.00	0.00
5112-8306	County Roads-2019 C-R#3 Warrensburg Road	389,228.32	0.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	332,132.37	3,000,000.00	0.00	0.00	0.00	0.00	0.00
5112-8307	County Roads-2020 C-R#27 Federal Hill Road	332,132.37	3,000,000.00	0.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	105,000.00	0.00	0.00	0.00	0.00
5112-8308	County Roads-2020 C-R#41 Federal Hill Road	0.00	0.00	105,000.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	157,500.00	0.00	0.00	0.00	0.00
5112-8309	County Roads-2020 C-R#41 North Bolton Road	0.00	0.00	157,500.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	354,000.00	0.00	0.00	0.00	0.00
5112-8310	County Roads-2020 C-R#11b Valley Woods Road	0.00	0.00	354,000.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	114,000.00	0.00	0.00	0.00	0.00
5112-8311	County Roads-2020 C-R#26 Palisades Road	0.00	0.00	114,000.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	122,000.00	0.00	0.00	0.00	0.00
5112-8312	County Roads-2020 C-R#30 Schroon River Road	0.00	0.00	122,000.00	0.00	0.00	0.00	0.00
.2	Projects	0.00	0.00	345,000.00	0.00	0.00	0.00	0.00
		0.00	0.00	345,000.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5112-8313	County Roads-2020 CR#31 Horizon Road							
.2	Projects	0.00	0.00	310,000.00	0.00	0.00	0.00	0.00
5112-8314	County Roads-2020 CR#64 East Schroon River Rd							
.2	Projects	0.00	0.00	310,000.00	0.00	0.00	0.00	0.00
5112-8315	County Roads-2020 CR#4 Mountain Road							
.2	Projects	0.00	0.00	363,989.72	0.00	0.00	0.00	0.00
5112-8316	County Roads-2020 CR#57 South Johnsburg Road							
.2	Projects	0.00	0.00	363,989.72	0.00	0.00	0.00	0.00
5112-8317	County Roads-2020 CR#60 Old Stage Road							
.2	Projects	0.00	0.00	439,000.00	0.00	0.00	0.00	0.00
5112-8318	County Roads-2020 CR#10 Schroon River Road							
.2	Projects	0.00	0.00	439,000.00	0.00	0.00	0.00	0.00
5112-8319	County Roads-2020 CR#48 County Home Bridge Rd							
.2	Projects	0.00	0.00	275,000.00	0.00	0.00	0.00	0.00
5142	Snow Removal - County							
.1	Personal Services	403,539.65	251,091.00	251,091.00	250,990.00	250,990.00	250,990.00	250,990.00
.4	Contractual Expense	2,176,761.52	2,280,111.00	2,280,111.00	2,280,111.00	2,251,111.00	2,251,111.00	2,251,111.00
.8	Employee Benefits	101,775.42	66,608.00	66,608.00	68,242.00	69,156.00	69,156.00	69,156.00
5148	Services to Other Govts.							
.1	Personal Services	2,682,076.59	2,597,810.00	2,597,810.00	2,599,343.00	2,571,257.00	2,571,257.00	2,571,257.00
.4	Contractual Expense	20,054.22	59,983.00	59,983.00	60,018.00	60,018.00	60,018.00	60,018.00
.8	Employee Benefits	14,432.03	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
TOTAL Transportation		11,363,099.34	10,915,397.00	11,981,113.37	12,881,316.00	11,148,169.00	11,148,169.00	11,148,169.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

D	County Road	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
	9901-0161 Transfers-Transfer-Debt Service							
.9	Interfund Transfers	36,020.44	35,378.00	35,378.00	26,993.00	26,993.00	26,993.00	26,993.00
-.9	Interfund Transfers	36,020.44	35,378.00	35,378.00	26,993.00	26,993.00	26,993.00	26,993.00
	9950 Transfers-Capital Projects							
.9	Interfund Transfers	525,295.25	388,519.00	495,654.55	1,772,772.00	953,977.00	953,977.00	953,977.00
-.9	Interfund Transfers	525,295.25	388,519.00	495,654.55	1,772,772.00	953,977.00	953,977.00	953,977.00
	TOTAL Fund Transfers	561,315.69	423,897.00	531,032.55	1,799,765.00	980,970.00	980,970.00	980,970.00
D	County Road FUND TOTAL	12,458,598.01	11,994,446.00	13,216,354.23	15,388,861.00	12,778,102.00	12,778,102.00	12,778,102.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

DM	Road Machinery	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
5130	Machinery							
.1	Personal Services	548,506.13	553,870.00	553,870.00	555,412.00	555,412.00	555,412.00	555,412.00
.2	Equipment	833,889.68	976,000.00	1,424,856.40	940,000.00	822,000.00	822,000.00	822,000.00
.4	Contractual Expense	847,750.62	970,676.00	986,277.96	973,810.00	874,238.00	874,238.00	874,238.00
.8	Other Benefits	315,203.77	325,822.00	325,822.00	317,481.00	319,618.00	319,618.00	319,618.00
-*-		2,545,350.20	2,826,368.00	3,270,826.36	2,786,703.00	2,571,268.00	2,571,268.00	2,571,268.00
5140	Motor Fuel Farms							
.1	Personal Services	0.00	200.00	200.00	200.00	0.00	0.00	0.00
.4	Contractual Expense	60,756.40	67,940.00	67,940.00	122,540.00	103,637.00	103,637.00	103,637.00
.8	Employee Benefits	318.62	34.00	34.00	35.00	0.00	0.00	0.00
-*-		61,075.02	68,174.00	68,174.00	122,775.00	103,637.00	103,637.00	103,637.00
	TOTAL Transportation	2,606,425.22	2,894,542.00	3,339,000.36	2,909,478.00	2,674,905.00	2,674,905.00	2,674,905.00
9901-0181	Transfers-Transfer-Debt Service							
.9	Interfund Transfers	179,969.94	176,501.00	176,501.00	134,835.00	134,835.00	134,835.00	134,835.00
-*-		179,969.94	176,501.00	176,501.00	134,835.00	134,835.00	134,835.00	134,835.00
9950	Transfers-Capital Projects							
.9	Interfund Transfers	155,000.00	0.00	0.00	0.00	0.00	0.00	0.00
-*-		155,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL Fund Transfers	334,969.94	176,501.00	176,501.00	134,835.00	134,835.00	134,835.00	134,835.00
DM	Road Machinery FUND	2,941,395.16	3,071,043.00	3,515,501.36	3,044,313.00	2,809,740.00	2,809,740.00	2,809,740.00
	TOTAL							

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

GI	Warren Co. Industrial Park Sewer	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8197	Industrial Park Sewer							
.4	Contractual Expense	9,614.39	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
	-	9,614.39	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
	TOTAL Home & Community Service	9,614.39	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
GI	Warren Co. Industrial Park Sewer FUND TOTAL	9,614.39	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

MS	Risk Retention	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9050	Unemployment Insurance							
.8	Other Benefits	49,858.68	65,000.00	65,000.00	69,000.00	69,000.00	69,000.00	69,000.00
	-*-	49,858.68	65,000.00	65,000.00	69,000.00	69,000.00	69,000.00	69,000.00
	TOTAL Employee Benefits	49,858.68	65,000.00	65,000.00	69,000.00	69,000.00	69,000.00	69,000.00
MS	Risk Retention FUND TOTAL	49,858.68	65,000.00	65,000.00	69,000.00	69,000.00	69,000.00	69,000.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

V	Debt Service	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
9710	Serial Bonds							
.4	Contractual Expense	0.00	0.00	149,885.21	0.00	0.00	0.00	0.00
.6	Indebtedness	2,725,000.00	2,755,000.00	2,795,000.00	2,720,000.00	2,720,000.00	2,720,000.00	2,720,000.00
.7	Indebtedness	1,661,241.36	1,581,834.00	1,518,229.66	1,207,488.00	1,207,488.00	1,207,488.00	1,207,488.00
-*-		4,386,241.36	4,336,834.00	4,463,114.87	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00
9991	Payment to Escrow Agent							
.4	Contractual Expense	0.00	0.00	15,796,281.73	0.00	0.00	0.00	0.00
-*-		0.00	0.00	15,796,281.73	0.00	0.00	0.00	0.00
	TOTAL Debt Service	4,386,241.36	4,336,834.00	20,259,396.60	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00
V	Debt Service FUND TOTAL	4,386,241.36	4,336,834.00	20,259,396.60	3,927,488.00	3,927,488.00	3,927,488.00	3,927,488.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

75	Countryside Adult Home Assessmnt	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
8662	Public Works Facil. Site Imprv.							
.4	Contractual Expense	39,066.58	0.00	1,944.82	0.00	0.00	0.00	0.00
-.-		39,066.58	0.00	1,944.82	0.00	0.00	0.00	0.00
8686	Administration							
.4	Contractual Expense	0.00	0.00	-31.84	0.00	0.00	0.00	0.00
-.-		0.00	0.00	-31.84	0.00	0.00	0.00	0.00
	TOTAL Economic Assistance & Opportunity	39,066.58	0.00	1,912.98	0.00	0.00	0.00	0.00
75	Countryside Adult Home Assessmnt FUND TOTAL	39,066.58	0.00	1,912.98	0.00	0.00	0.00	0.00
	TOTAL APPROPRIATIONS ALL FUNDS	161,260,503.96	161,009,910.00	181,441,756.19	162,516,684.00	158,785,042.00	158,785,042.00	158,785,042.00

**MICHAEL SWAN COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2021**

	2019 Actual Expenditures	2020 Adopted Budget	2020 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
TOTAL REVENUE ALL FUNDS	160,830,224.83	113,807,047.00	176,448,276.88	110,143,535.00	110,769,910.00	110,769,910.00	110,769,910.00
TOTAL APPROPRIATIONS ALL FUNDS	161,260,503.96	161,009,910.00	181,441,756.19	162,516,684.00	158,785,042.00	158,785,042.00	158,785,042.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2021 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOILWATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
General Government Support	43,109,555.00	43,109,555.00	0.00	0.00	0.00	0.00
Education	2,538,692.00	2,538,692.00	0.00	0.00	0.00	0.00
Public Safety	28,024,649.00	28,375,686.00	0.00	648,963.00	0.00	0.00
Health	16,104,329.00	16,104,329.00	0.00	0.00	0.00	0.00
Transportation	14,385,364.00	562,290.00	0.00	11,148,169.00	2,674,905.00	0.00
Economic Assistance & Opportunity	40,978,415.00	40,978,415.00	0.00	0.00	0.00	0.00
Culture & Recreation	1,339,833.00	1,339,833.00	0.00	0.00	0.00	0.00
Home & Community Service	1,405,312.00	1,393,312.00	0.00	0.00	0.00	13,000.00
Employee Benefits	132,200.00	63,200.00	69,000.00	0.00	0.00	0.00
Debt Service	4,238,228.00	310,740.00	3,927,488.00	0.00	0.00	0.00
Fund Transfers	4,981,465.00	3,865,660.00	0.00	980,970.00	134,835.00	0.00
Other Uses	545,000.00	545,000.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS	158,785,042.00	139,187,712.00	69,000.00	12,778,102.00	2,809,740.00	13,000.00
		0.00	3,927,488.00			

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2021 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK SWR. (GI)
LESS ESTIMATED REVENUES						
Real Property Tax Items	2,141,600.00	2,141,600.00	0.00	0.00	0.00	0.00
Non-Property Tax Items	60,268,288.00	60,265,288.00	0.00	0.00	0.00	3,000.00
Departmental Income	11,152,364.00	11,142,364.00	0.00	0.00	0.00	10,000.00
Intergovernmental Charges	986,471.00	930,471.00	0.00	56,000.00	0.00	0.00
Use of Money & Property	966,551.00	934,465.00	86.00	26,000.00	6,000.00	0.00
Miscellaneous & Local Source	398,729.00	398,729.00	0.00	0.00	0.00	0.00
Interfund Revenues	1,434,564.00	0.00	68,914.00	147,800.00	1,217,850.00	0.00
State Aid	17,376,444.00	15,357,980.00	0.00	2,018,464.00	0.00	0.00
Federal Aid	10,753,696.00	10,753,696.00	0.00	0.00	0.00	0.00
Interfund Transfers	3,927,488.00	0.00	3,927,488.00	0.00	0.00	0.00
Licenses & Permits	615,779.00	615,779.00	0.00	0.00	0.00	0.00
Fines & Forfeitures	251,863.00	251,863.00	0.00	0.00	0.00	0.00
Sale of Property And Compensation for Loss	496,053.00	370,350.00	0.00	1,703.00	124,000.00	0.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2021 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
Proceeds of Obligations	0.00	0.00	0.00	0.00	0.00	0.00
Other Operating Income	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES	110,769,910.00	103,162,605.00	69,000.00 3,927,488.00	2,249,967.00	1,347,850.00	13,000.00
TO BE RAISED BY TAXES PRIOR TO APPROPRIATED SURPLUS	48,015,132.00	36,025,107.00	0.00 0.00	10,528,135.00	1,461,890.00	0.00
LESS APPROPRIATED SURPLUS ENTERPRISE REVENUE FUND	0.00	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS WASTE MANAGEMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	570,000.00	0.00	0.00	570,000.00	0.00	0.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	190,000.00	0.00	0.00	0.00	190,000.00	0.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	829,375.00	829,375.00	0.00	0.00	0.00	0.00

**MICHAEL SWAN COUNTY TREASURER
SUMMARY OF THE 2021 ADOPTED BUDGET BY FUND**

TYPE	TOTAL	GENERAL (A) SOIL/WATER (SD)	UNEMP. (MS) DEBT SERVICE (V)	COUNTY ROAD (D)	ROAD MACH. (DM)	IND. PK. SWR. (GI)
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,000,000.00	1,000,000.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	221,855.00	221,855.00	0.00	0.00	0.00	0.00
TO BE RAISED BY TAXES	45,203,902.00	33,973,877.00	0.00	9,958,135.00	1,271,890.00	0.00

**MICHAEL SWAN COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2021**

	APPROPRIATIONS 2020	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
GROSS TOTAL ESTIMATED APPROPRIATIONS	181,439,843.21	162,516,684.00	158,785,042.00	158,785,042.00	158,785,042.00
LESS INTER-FUND APPROPRIATIONS	1,214,522.00	1,217,850.00	1,217,850.00	1,217,850.00	1,217,850.00
NET TOTAL ESTIMATED APPROPRIATIONS	180,225,321.21	161,298,834.00	157,567,192.00	157,567,192.00	157,567,192.00
GROSS TOTAL ESTIMATED REVENUES OTHER THAN REAL ESTATE	176,446,363.90	110,143,535.00	110,769,910.00	110,769,910.00	110,769,910.00
LESS INTER-FUND REVENUES	1,214,522.00	1,217,850.00	1,217,850.00	1,217,850.00	1,217,850.00
REVENUES ESTIMATED OTHER THAN REAL ESTATE	175,231,841.90	108,925,685.00	109,552,060.00	109,552,060.00	109,552,060.00
LESS AMT. OF SALES TAX CREDIT TO BE APPORTIONED TO TOWNS	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
LESS TOWN PAYMENT TO REDUCE TAX LEVY	0.00	0.00	0.00	0.00	0.00
NET ESTIMATED REVENUES	174,281,841.90	107,975,685.00	108,602,060.00	108,602,060.00	108,602,060.00
NET TOTAL ESTIMATED APPROPRIATIONS	180,225,321.21	161,298,834.00	157,567,192.00	157,567,192.00	157,567,192.00
NET TOTAL ESTIMATED REVENUES	174,281,841.90	107,975,685.00	108,602,060.00	108,602,060.00	108,602,060.00
SUB TOTAL	5,943,479.31	53,323,149.00	48,965,132.00	48,965,132.00	48,965,132.00
LESS APPROPRIATED SURPLUS WESTMOUNT	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS COUNTY ROAD FUND	510,000.00	570,000.00	570,000.00	570,000.00	570,000.00
LESS APPROPRIATED SURPLUS ROAD MACHINERY	395,000.00	190,000.00	190,000.00	190,000.00	190,000.00
LESS APPROPRIATED SURPLUS OCCUPANCY TAX	590,030.00	829,875.00	829,375.00	829,375.00	829,375.00

**MICHAEL SWAN COUNTY TREASURER
BUDGET SUMMARY - FISCAL YEAR 2021**

	APPROPRIATIONS 2020	DEPARTMENTAL REQUEST	BUDGET OFFICERS RECOMMENDATION	TENTATIVE BUDGET	ADOPTED BUDGET
LESS APPROPRIATED SURPLUS DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
LESS APPROPRIATED SURPLUS GENERAL FUND	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00
LESS APPROPRIATED SURPLUS WESTMOUNT LEGACY COSTS	300,130.00	222,610.00	221,855.00	221,855.00	221,855.00
AMOUNT TO BE RAISED COUNTY	3,148,319.31	50,510,664.00	46,153,902.00	46,153,902.00	46,153,902.00

	Principal Payable 2021	Interest Payable 2021
Public Safety Building and Communications Upgrade Bond (Series 7-15-03)	\$ 1,075,000.00	\$ 161,500.00
Health and Human Services Bldg Bond (Series 12-29-09)	\$ 514,060.00	\$ 390,656.00
Point of Care Bond (Series 12-29-09)	\$ 10,705.00	\$ 12,652.00
Soil and Water Conservation Bldg Bond (Series 12-29-09)	\$ 13,888.00	\$ 10,527.00
Railroad Stations Construction Bond (Series 12-29-09)	\$ 13,209.00	\$ 9,978.00
Gaslight Village Purchase Bond (Series 12-29-09)	\$ 24,572.00	\$ 18,656.00
County Bridges Painting and Rehab Bond (Series 12-29-09)	\$ 15,297.00	\$ 11,698.00
DPW Equipment Purchase Bond (Series 12-29-09)	\$ 76,648.00	\$ 58,166.00
Court Expansion Bond (Series 10-8-16)	\$ 365,000.00	\$ 170,713.00
Court Expansion Bond (Series 6-15-17)	\$ 360,000.00	\$ 216,300.00
SUNY Adirondack NSTEM (Series 6-15-17)	\$ 245,000.00	\$ 146,625.00
Countryside Adult Home Energy Rehab Capital Lease (Issued 10-27-06)	\$ 29,666.00	\$ 754.00
Municipal Center Energy Project Capital Lease (Issued 7-20-07)	\$ 260,031.00	\$ 19,966.00
	<u>\$ 3,010,017.00</u>	<u>\$ 1,228,211.00</u>



Michael R. Swann
County Treasurer

**2021 SALARY BUDGET INDEX
GENERAL GOVERNMENT SUPPORT**

<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>	<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>
Airport - See DPW			District Attorney	A.1165	9
Annex, Municipal Center - See DPW			Crime Victims Assistance Unit	A.1168	10
Auditor	A.1320	14	Narcotics Control	A.4220	66
Board of Elections - See Elections			Education/Physically Handicapped Children - See Health Services		
Budget Officer	A.1340	16	Elections, Board of	A.1450	23
Building & Fire Code	A.3620	50	Emergency Medical Services - See Office of Emergency Services		
Buildings & Grounds - See DPW			Employment & Training Admin. - See Workforce Investment Act		
Civil Defense - See Office of Emergency Services			Extension Service - See Agriculture & Livestock - Veterinarian		
Civil Service	A.1430	21	Fire Prevention & Control - See Office of Emergency Services		
Clerk of Legislative Board	A.1040	8	Fire Training Center - See Office of Emergency Services		
Coroners & Medical Examiners - See Medical Examiners & Coroners			Health Services	A.4010	54 - 55
Countryside Adult Home	A.6030	76 - 77	Bio-Terrorism	A.4189	64
County Administrator	A.1011	7	Disease Control (Preventive Program)	A.4018.0030	59
County Attorney - See Law			Educ./Physically Handicapped Children	A.4054	62
County Auditor - See Auditor			Educ./Physically Handicapped Children	A.4054.0060	63
County Clerk	A.1410	19	(Early Intervention)		
Public Records	A.1665	28	Family Health (Preventive Program)	A.4018.0020	58
County Treasurer - See Treasurer			Health Education (Preventive Program)	A.4018.0040	60
DPW (Department of Public Works):			Preventive Program	A.4018	57
Administration			WIC	A.4013	56
Airport	A.1490	24	Historian	A.7510	88
Buildings	A.5610	68	Homeland Security - See Office of Emergency Services		
Engineering	A.1620	25	Human Resources	A.1435	22
Health & Human Services Building	D.5020	92	Information Technology -		
Machinery	A.1624	26	(Formerly Data Processing)	A.1680	30
Maintenance of Roads	DM.5130	100	Telecommunications	A.1681	31
Motor Fuel Farms	D.5110	93 - 96	Inter-County Municipal Coordinator - See DPW		
Parks & Recreation	DM.5140	101	Jail - See Sheriff		
Railroad	A.7110	85	Law (County Attorney)	A.1420	20
Services to Other Governments	A.7113	87	Legal Defense - Indigents	A.1170	11
Snow Removal	D.5148	99	Legislative Board	A.1010	5-6
Traffic Control	D.5142	97 - 98	Long Term Home Health Care - See Health Services		
Up Yonda Farm	D.3310	91	Mail Room	A.1670	29
Waste Management Containment	A.7111	86			
	A.1628	27			

2021 SALARY BUDGET INDEX
GENERAL GOVERNMENT SUPPORT

<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>	<u>TITLE:</u>	<u>CODE:</u>	<u>PAGE NO.:</u>
Medical Examiners & Coroners	A.1185	13	Sheriffs:	A.3110	34 - 38
Mental Health - Administration	A.4310	67	Law Enforcement	A.3150	42 - 46
Municipal Center Annex - See Annex, Municipal Center under DPW			Corrections	A.3020	32 - 33
Occupancy Tax - See Tourism Occupancy			911 Center	A.6010	69 - 75
Office for the Aging			Social Services	TE.6010	103
General.OFA-Warren County	A.6772	83-84	Expendable Trust.Social Services	A.3315	48
General.OFA - Hamilton County	A.6771	82	STOP-DWI Program	A.6417.0001	78
Office of Emergency Services:			Tourism Occupancy	A.3311	47
Civil Defense	A.3640	51	Traffic Safety Board	A.1325	15
Emergency Medical Services	A.4022	61	Treasurer		
Fire Prevention & Control	A.3410	49	Up Yonda Farm - See DPW		
Fire Training Center	A.3642	52	Veterans' Services	A.6510	79
Homeland Security FY20 LEMPG	A.3645.4113	53	Peer-to-Peer Support Services	A.6510.0125	80
Parks & Recreation - See DPW			Weights & Measures	A.6610	81
Personnel - See Civil Service			WIC - See Health Services		
Physically Handicapped Children - See Health Services			Workforce Investment Act (ETA)	40.6293.0300 -	
Planning & Community Development	A.8021	89		40.6293.0353, 40.6326	1 - 4
GIS	A.8022	90	Workers' Compensation (Self Insurance)	S.1710	102
Probation	A.3140	39			
Probation - Day Reporting	A.3144	41			
Probation - Pre-Trial	A.3143	40			
Public Defender	A.1171	12			
Public Health - See Health Services					
Public Records - See County Clerk					
Public Works - See DPW					
Purchasing	A.1345	17			
Records Management - See County Clerk					
Real Property Tax Services	A.1355	18			
Recycling & Waste Management - See DPW					
Residential Hail - See Countryside Adult Home					
Roads - See DPW					
Self-Insurance Administration - See Workers' Compensation					

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40.6293.0300 - Workforce Invest. Act. WIA/WIOA, Adult				
E & T Counselor #2	46003.00	46003.00	46003.00	46,003.00
Employment & Training Coordinator	35322.00	35322.00	35322.00	35,322.00
SubTotal	81325	81325	81325	81325

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
40-6293.0305 - Workforce Invest. Act./WIA/WIOA, Dislocated Worker				
E & T Counselor	38601.00	38601.00	38601.00	38601.00
Subtotal	38601	38601	38601	38601

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
40.6293.0310 - Workforce Invest. Act.WIA/WICA. Youth				
E & T Counselor	40115.00	40115.00	40115.00	40115.00
Office Specialist - PT	26880.00	26880.00	26880.00	26880.00
SubTotal	66995	66995	66995	66995

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
40.6293,0313 - Workforce Invest. Act./WIA/WIOA, Administrative				
E & T Director II	67609.00	67609.00	67609.00	67609.00
Emp/Trng Account Manager	48308.00	48308.00	48308.00	48308.00
SubTotal	116917	116917	116917	116917

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.10.10 - General Legislative Board				
Chairman of Board	22654.00	22654.00	22654.00	22654.00
Supervisor #1	18267.00	18267.00	18267.00	18267.00
Supervisor #10	18267.00	18267.00	18267.00	18267.00
Supervisor #11	18267.00	18267.00	18267.00	18267.00
Supervisor #12	18267.00	18267.00	18267.00	18267.00
Supervisor #13	18267.00	18267.00	18267.00	18267.00
Supervisor #14	18267.00	18267.00	18267.00	18267.00
Supervisor #15	18267.00	18267.00	18267.00	18267.00
Supervisor #16	18267.00	18267.00	18267.00	18267.00
Supervisor #17	18267.00	18267.00	18267.00	18267.00
Supervisor #18	18267.00	18267.00	18267.00	18267.00
Supervisor #19	18267.00	18267.00	18267.00	18267.00
Supervisor #2	18267.00	18267.00	18267.00	18267.00
Supervisor #20	18267.00	18267.00	18267.00	18267.00
Supervisor #3	18267.00	18267.00	18267.00	18267.00
Supervisor #4	18267.00	18267.00	18267.00	18267.00
Supervisor #5	18267.00	18267.00	18267.00	18267.00
Supervisor #6	18267.00	18267.00	18267.00	18267.00
Supervisor #7	18267.00	18267.00	18267.00	18267.00
Supervisor #8	18267.00	18267.00	18267.00	18267.00
Supervisor #9	18267.00	18267.00	18267.00	18267.00

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
Vice Chairman BOS	8404.00	8404.00	8404.00	8404.00
SubTotal	396398	396398	396398	396398

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1011 - General County Administrator				
Asst to County Administrator	80591.00	80591.00	80591.00	80591.00
Conf Secy to Cty Administrator	49091.00	49091.00	49091.00	49091.00
County Administrator	120000.00	120000.00	120000.00	120000.00
Director of Public Affairs	65695.00	65695.00	65695.00	65695.00
Fiscal Asst to Co Administrator	6366.00	6366.00	6366.00	6366.00
Overtime - County Administrator	300.00	0.00	0.00	0.00
SubTotal	322043	321743	321743	321743

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
A.1040 - General Clerk-Legislative Board					
Clerk of the Board	75244.00	75244.00		75244.00	75244.00
Deputy Clerk of the Board	52761.00	52761.00		52761.00	52761.00
Legislative Office Specialist #4	40972.00	40972.00		40972.00	40972.00
Secretary to the Clerk of Board	40972.00	40972.00		40972.00	40972.00
Sr. Legislative Ck Specialist #1	49091.00	49091.00		49091.00	49091.00
SubTotal	262040	262040		262040	262040

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1165 - General District Attorney				
1st Assistant DA	109237.00	109237.00	109237.00	109,237.00
2nd Assistant DA	85394.00	85394.00	85394.00	85,394.00
3rd Assistant DA	85394.00	85394.00	85394.00	85,394.00
4th Assistant DA	72074.00	75570.00	75570.00	75,570.00
5th Assistant DA	74089.00	74089.00	74089.00	74,089.00
6th Assistant DA	68603.00	68603.00	68603.00	68,603.00
7th Assistant DA	66563.00	66563.00	66563.00	66,563.00
8th Assistant District Attorney	66563.00	66563.00	66563.00	66,563.00
DA On Call Pay	28500.00	28500.00	28500.00	28,500.00
District Attorney	200400.00	200400.00	200400.00	200,400.00
Keyboard Specialist	0.00	0.00	0.00	0.00
Legal Clerk #1	32304.00	32304.00	32304.00	32,304.00
Legal Clerk #2	31243.00	31243.00	31243.00	31,243.00
Legal Clerk #3	39037.00	39037.00	39037.00	39,037.00
Legal Clerk #4	36652.00	36652.00	36652.00	36,652.00
Legal Clerk #5	31054.00	31054.00	31054.00	31,054.00
Office Specialist	42536.00	42536.00	42536.00	42,536.00
Secretary to DA	52767.00	52767.00	52767.00	52,767.00
Word Processing Operator	0.00	0.00	0.00	0.00
SubTotal	1121410	1124906	1124906	1124906

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1168 - General.Crime Victims--Assist.DA				
Crime Victim Specialist - FT	28658.00	0.00	0.00	0.00
Senior Crime Victim Specialist	55494.00	55494.00	55494.00	55494.00
Victim Assislt Program Director	61673.00	61673.00	61673.00	61673.00
SubTotal	145835	117167	117167	117167

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1170 - General, Legal Defense - Indigents				
Account Clerk - PT	14667.00	14667.00	14667.00	14667.00
Assigned Counsel Administrator	63762.00	63762.00	63762.00	63762.00
Clerk #2 - PT	0.00	13719.00	13719.00	13719.00
Clerk - PT	13719.00	13719.00	13719.00	13719.00
Grant Administrator - PT	5200.00	0.00	0.00	0.00
Grant Manager - PT	0.00	5200.00	5200.00	5200.00
SubTotal	97368	111087	111087	111087

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
A.1171 - General Public Defender				
1st Assistant Public Defender	94475.00	94475.00	94475.00	94475.00
2nd Assistant Public Defender	83607.00	83607.00	83607.00	83607.00
3rd Assistant Public Defender	63393.00	63393.00	63393.00	63393.00
4th Assistant Public Defender	76055.00	76055.00	76055.00	76055.00
5th Assistant Public Defender	68744.00	68744.00	68744.00	68744.00
6th Assistant Public Defender	65433.00	65433.00	65433.00	65433.00
7th Assistant Public Defender	63393.00	63393.00	63393.00	63393.00
8th Assistant Public Defender	63393.00	63393.00	63393.00	63393.00
9th Assistant Public Defender	69891.00	69891.00	69891.00	69891.00
Case Manager - Public Defender	41466.00	41466.00	41466.00	41466.00
Confidential Secretary	49133.00	49133.00	49133.00	49133.00
Coordinating Attorney - PD	94475.00	94475.00	94475.00	94475.00
Data Officer - Ind Legal Svcs	55930.00	55930.00	55930.00	55930.00
Investigator	29985.00	29985.00	29985.00	29985.00
Investigator #2	20600.00	20600.00	20600.00	20600.00
Legal Clerk	31010.00	31010.00	31010.00	31010.00
On Call Pay - PD	24570.00	24570.00	24570.00	24570.00
Public Defender	132304.00	132304.00	132304.00	132304.00
SubTotal	1128067	1128067	1128067	1128067

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1185 - General Medical Examiner & Coroners				
Coroner #1	9815.00	9815.00	9815.00	9815.00
Coroner #2	9815.00	9815.00	9815.00	9815.00
Coroner #3	9815.00	9815.00	9815.00	9815.00
Coroner #4	9815.00	9815.00	9815.00	9815.00
Coroners Physician	15413.00	15413.00	15413.00	15413.00
SubTotal	54873	54873	54873	54873

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Office Recommendation	Tentative Budget	Adopted County Budget
A.1320 - General County Auditor				
County Auditor	67609.00	67609.00	67609.00	67609.00
Principal Audit Clerk	43685.00	43685.00	43685.00	43685.00
SubTotal	111294	111294	111294	111294

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1325 - General County Treasurer				
Account Clerk #1 (19 hrs)	13933.00	13933.00	13933.00	13933.00
Accountant	73815.00	73815.00	73815.00	73815.00
Accounting Technician	55376.00	55376.00	55376.00	55376.00
Accounting Technician #2	48518.00	48518.00	48518.00	48518.00
County Treasurer	103336.00	103336.00	103336.00	103336.00
Deputy Treasurer	107954.00	107954.00	107954.00	107954.00
Junior Accountant	58437.00	58437.00	58437.00	58437.00
Payroll Supervisor	56671.00	56671.00	56671.00	56671.00
Payroll Technician	38057.00	38057.00	38057.00	38057.00
Principal Account Clerk #2	48615.00	48615.00	48615.00	48615.00
Principal Account Clerk #3	46615.00	46615.00	46615.00	46615.00
Principal Account Clerk #4	38796.00	38796.00	38796.00	38796.00
Senior Account Clerk #4	33600.00	33600.00	33600.00	33600.00
Treasurer Overtime	1000.00	1000.00	1000.00	1000.00
SubTotal	724723	724723	724723	724723

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1340 - General Budget Officer				
Budget Officer	9992.00	9992.00	9992.00	9992.00
SubTotal	9992	9992	9992	9992

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1345 - General Purchasing				
Deputy Purchasing Agent	60223.00	60223.00	60223.00	60,223.00
Purchasing Agent	85499.00	85499.00	85499.00	85,499.00
Purchasing Assistant	35273.00	35273.00	35273.00	35,273.00
Subtotal	180995	180995	180995	180995

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1355 - General, Real Property Tax Service Agency				
Deputy Director Real Property	55159.00	55159.00	55159.00	55159.00
Director Real Property	69637.00	69637.00	69637.00	69637.00
Senior Real Property Clerk	36179.00	36179.00	36179.00	36179.00
Senior Real Property Clerk #2	36179.00	36179.00	36179.00	36179.00
Senior Tax Map Technician	54147.00	54147.00	54147.00	54147.00
SubTotal	251301	251301	251301	251301

Salary Schedule Budget Year 2021

Budget Year	2021	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
A.1410 - General County Clerk					
1st Deputy County Clerk		55927.00	55927.00	55927.00	55927.00
County Clerk		82932.00	82932.00	82932.00	82932.00
County Clerk Over Time		2700.00	2700.00	2700.00	2700.00
County Clerk Part Time Help		4500.00	4500.00	4500.00	4500.00
Legal Record Clerk		34090.00	34090.00	34090.00	34090.00
Legal Recording Clerk		40357.00	40357.00	40357.00	40357.00
MV/LIC/REG CLERK #6		43611.00	43611.00	43611.00	43611.00
MV/License/Reg Clerk #10		36038.00	36038.00	36038.00	36038.00
MV/License/Reg Clerk #2		40922.00	40922.00	40922.00	40922.00
MV/License/Reg Clerk #7		34988.00	34988.00	34988.00	34988.00
MV/License/Reg Clerk - PT		17494.00	17494.00	17494.00	17494.00
MV/Supervisor		53734.00	53734.00	53734.00	53734.00
Principal Account Clerk		48615.00	48615.00	48615.00	48615.00
Recording Clerk #1		43036.00	43036.00	43036.00	43036.00
Recording Clerk #2		35974.00	35974.00	35974.00	35974.00
Senior Legal Recording Clerk		47959.00	47959.00	47959.00	47959.00
Senior MVE Examiner		47019.00	47019.00	47019.00	47019.00
Senior MVE Examiner #2		43974.00	43974.00	43974.00	43974.00
SubTotal		713880	713880	713880	713880

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Budget Officer's Recommendation		
A.14.20 - General Law (County Attorney)					
1st Assistant County Attorney	66563.00	66563.00	66563.00	66563.00	66563.00
2nd Assistant County Attorney	64150.00	64150.00	64150.00	64150.00	64150.00
County Attorney	121077.00	121077.00	121077.00	121077.00	121077.00
County Attorney Over Time	500.00	0.00	0.00	0.00	0.00
Legal Assistant #2	45000.00	45000.00	45000.00	45000.00	45000.00
Secretary to the County Attorney	47608.00	47608.00	47608.00	47608.00	47608.00
Tax Coordinator	45900.00	45900.00	45900.00	45900.00	45900.00
SubTotal	390788	390288	390288	390288	390288

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1430 - General Civil Service				
Civil Service Assistant	49972.00	49972.00	49972.00	40972.00
Civil Service Assistant - Temp	5000.00	2500.00	2500.00	2500.00
Civil Service Specialist	46222.00	46222.00	46222.00	46222.00
Clerk - temp	1954.00	0.00	0.00	0.00
Personnel Extra Help/Over Time	3500.00	1000.00	1000.00	1000.00
Personnel Officer	85427.00	85427.00	85427.00	85427.00
Test Administrator	2000.00	2000.00	2000.00	2000.00
Test Administrator #2	2000.00	2000.00	2000.00	2000.00
Test Administrator #3	1000.00	1000.00	1000.00	1000.00
Test Monitor -temp	1000.00	0.00	0.00	0.00
SubTotal	189076	181121	181121	181121

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1435 - General Human Resources				
County Human Resources Director	87915.00	87915.00	87915.00	87915.00
HR Overtime	500.00	0.00	0.00	0.00
Human Resources Clerk	21967.00	21967.00	21967.00	21967.00
Human Resources Specialist	49774.00	49774.00	49774.00	49774.00
SubTotal	160156	159656	159656	159656

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1450 - General Board Of Elections				
Board Of Elections Extra Help 2	22000.00	13000.00	13000.00	13000.00
Commissioner Elections #1	73833.00	73833.00	73833.00	73833.00
Commissioner Elections #2	73833.00	73833.00	73833.00	73833.00
Deputy Commissioner Elections #1	52761.00	52761.00	52761.00	52761.00
Deputy Commissioner Elections #2	52761.00	55159.00	55159.00	55159.00
Supervisor Voting Machine #1	672.00	672.00	672.00	672.00
Supervisor Voting Machine #2	672.00	672.00	672.00	672.00
Voting System Support Specialist	5000.00	5000.00	5000.00	5000.00
Voting System Support Specialist	5000.00	5000.00	5000.00	5000.00
Voting System Technicians	18000.00	18000.00	18000.00	18000.00
SubTotal	304532	297930	297930	297930

Salary Schedule Budget Year 2021

Budget Year	2021			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
	A.1490 - General, Public Works Admin - DPW			
	Conf. Asst.-Super. of Pub. Works	47702.00	48091.00	49091.00
	DPW Highway Admin Over Time	500.00	0.00	0.00
	Fiscal Manager	65751.00	65751.00	65751.00
	Senior Account Clerk	34473.00	34473.00	34473.00
	Sr. Account Clerk #3	43094.00	43094.00	43094.00
	Superintendent of Public Works	112535.00	112535.00	112535.00
	Word Process Operator	34401.00	34401.00	34401.00
	SubTotal	338466	339245	339245

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1620 - General Buildings				
Administrative Assistant #2	45111.00	45111.00	45111.00	45111.00
Bldg Maintenance Worker #2	35066.00	35066.00	35066.00	35066.00
Building Maint Mechanic #4	42141.00	42141.00	42141.00	42141.00
Building Maint Mechanic #5	53234.00	0.00	0.00	0.00
Cleaner	35037.00	35037.00	35037.00	35037.00
Cleaner #10	27927.00	27927.00	27927.00	27927.00
Cleaner #11	27660.00	27660.00	27660.00	27660.00
Cleaner #12	28053.00	28053.00	28053.00	28053.00
Cleaner #2	29157.00	29157.00	29157.00	29157.00
DPW Bldg & Grounds Over Time	16000.00	16000.00	16000.00	16000.00
DPW Bldg & Grounds Shift Diff	6674.00	6674.00	6674.00	6674.00
Maintenance Mechanic	46503.00	46503.00	46503.00	46503.00
Senior Building Maint Mech #2	57171.00	57171.00	57171.00	57171.00
Senior Building Maint Mech #3	57671.00	57671.00	57671.00	57671.00
Senior Building Maint Mech #4	0.00	58171.00	58171.00	58171.00
Senior Custodian	46615.00	46615.00	46615.00	46615.00
Senior Custodian (STA)	1411.00	1411.00	1411.00	1411.00
Superintendent Bldgs & Grounds	82938.00	82938.00	82938.00	82938.00
SubTotal	642569	644506	644506	644506

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1624 - General Health & Human Services Building				
Building Maintenance Worker #6	34859.00	34859.00	34859.00	34859.00
Carpenter/Maintenance Worker	47959.00	47959.00	47959.00	47959.00
Cleaner #6	28163.00	28163.00	28163.00	28163.00
Cleaner #6	29176.00	29176.00	29176.00	29176.00
Cleaner - temp	17474.00	17474.00	17474.00	17474.00
Custodian	31824.00	31824.00	31824.00	31824.00
HHS Overtime	10000.00	7500.00	7500.00	7500.00
Janitor #3	34401.00	34401.00	34401.00	34401.00
Maintenance Mechanic #1	45503.00	45503.00	45503.00	45503.00
SubTotal	279369	276859	276859	276859

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A. 1628 - General Waste Management Containment				
Auto Mechanic #3	47786.00	47786.00	47786.00	47786.00
SubTotal	47786	47786	47786	47786

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title				
A.1665 - General,Public Records				
Assistant Records Manager	43611.00	43611.00	43611.00	43611.00
Public Records Over Time	200.00	0.00	0.00	0.00
Public Records Part Time	5000.00	5000.00	5000.00	5000.00
Recording Clerk #3	37005.00	37005.00	37005.00	37005.00
Recording Clerk (10,000 hrs)	16154.00	16154.00	16154.00	16154.00
Records Manager	52734.00	52734.00	52734.00	52734.00
SubTotal	154704	154504	154504	154504

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.1670 - General.Mail Room				
Messenger	40017.00	4 0017.00	40017.00	40017.00
SubTotal	40017	40017	40017	40017

Salary Schedule Budget Year 2021

Budget Year	2021				Adopted County Budget
	Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.1680 - General Information on Technology					
	Computer Help Desk Tech I #2	48798.00	48798.00	48798.00	48798.00
	Computer Help Desk Tech #3	47608.00	47608.00	47608.00	47608.00
	Computer Help Desk Tech II #2	62029.00	62029.00	62029.00	62029.00
	Computer Help Desk Tech. I #1	48798.00	48798.00	48798.00	48798.00
	Computer Help Desk Technician II	60223.00	60223.00	60223.00	60223.00
	Director Information Technology	93269.00	93269.00	93269.00	93269.00
	Information Tech Overtime	4000.00	4000.00	4000.00	4000.00
	Network Coordinator	68679.00	68679.00	68679.00	68679.00
	Programmer II	61607.00	61607.00	61607.00	61607.00
	Sr. Computer Sys Analyst/Program	78310.00	78310.00	78310.00	78310.00
	SubTotal	573321	573321	573321	573321

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A. 1681 - General Telecommunications				
Telecomm Overtime	450,00	450,00	450,00	450,00
Telecommunications Analyst	67781,00	67781,00	67781,00	67781,00
SubTotal	68231	68231	68231	68231

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.3020 - General.Sheriff's 911 Center				
911 Center Holiday Pay	14390.00	14390.00	14390.00	14390.00
911 Center Over Time	40500.00	40500.00	40500.00	40500.00
911 Center Part Time	14800.00	14800.00	14800.00	14800.00
911 Center Shift Change Pay	20000.00	20000.00	20000.00	20000.00
911 Center Shift Differential	25775.00	25775.00	25775.00	25775.00
Communication Officer #16	57279.00	57279.00	57279.00	57279.00
Communication Officer #17	55607.00	55607.00	55607.00	55607.00
Communication Officer #18	52634.00	52634.00	52634.00	52634.00
Communication Officer #19	52634.00	52634.00	52634.00	52634.00
Communication Officer #21	47287.00	47287.00	47287.00	47287.00
Communications Officer #1	57636.00	57636.00	57636.00	57636.00
Communications Officer #10	55607.00	55607.00	55607.00	55607.00
Communications Officer #11	47287.00	47287.00	47287.00	47287.00
Communications Officer #12	55607.00	55607.00	55607.00	55607.00
Communications Officer #13	57279.00	57279.00	57279.00	57279.00
Communications Officer #14	47287.00	47287.00	47287.00	47287.00
Communications Officer #15	47287.00	47287.00	47287.00	47287.00
Communications Officer #20	50061.00	50061.00	50061.00	50061.00
Communications Officer #3	50061.00	50061.00	50061.00	50061.00
Communications Officer #4	50061.00	50061.00	50061.00	50061.00
Communications Officer #5	50061.00	50061.00	50061.00	50061.00
Communications Officer #6	47287.00	47287.00	47287.00	47287.00

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Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Communications Officer #8	57279.00	57279.00	57279.00	57279.00
Communications Officer #9	59607.00	59607.00	59607.00	59607.00
Communications Supervisor	61108.00	61108.00	61108.00	61108.00
Senior Communications Officer #1	60029.00	60029.00	60029.00	60029.00
Senior Communications Officer #2	58358.00	58358.00	58358.00	58358.00
Senior Communications Officer #3	59472.00	59472.00	59472.00	59472.00
SubTotal	1348880	1348880	1348880	1348880

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted Salary Budget
A.3110 - General Sheriff's Law Enforcement				
Building Maintenance Mech #2	52004.00	52004.00	52004.00	52004.00
Building Maintenance Mechanic #1	50061.00	50061.00	50061.00	50061.00
Civil Law Enforcement Officer #2	68929.00	68929.00	68929.00	68929.00
Custodian	40354.00	40354.00	40354.00	40354.00
Custodian #3	43127.00	43127.00	43127.00	43127.00
Investigative Sergeant	78519.00	78519.00	78519.00	78519.00
Investigator #1	77519.00	77519.00	77519.00	77519.00
Investigator #3	77519.00	77519.00	77519.00	77519.00
Investigator #4	77519.00	77519.00	77519.00	77519.00
Investigator #5	77519.00	77519.00	77519.00	77519.00
Investigator #6	77519.00	77519.00	77519.00	77519.00
Investigator #7	77519.00	77519.00	77519.00	77519.00
Investigator #8	77519.00	77519.00	77519.00	77519.00
Investigator #9	77519.00	77519.00	77519.00	77519.00
Investigator - Medicial P/T	28530.00	28530.00	28530.00	28530.00
Patrol Lieutenant #1	101802.00	101802.00	101802.00	101802.00
Patrol Lieutenant #2	101802.00	101802.00	101802.00	101802.00
Patrol Lieutenant #3	101802.00	101802.00	101802.00	101802.00
Patrol Officer #1	66361.00	66361.00	66361.00	66361.00
Patrol Officer #11	71319.00	71319.00	71319.00	71319.00
Patrol Officer #12	66361.00	66361.00	66361.00	66361.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #13	66361.00	66361.00	66361.00	66361.00
Patrol Officer #14	66361.00	66361.00	66361.00	66361.00
Patrol Officer #16	71319.00	71319.00	71319.00	71319.00
Patrol Officer #17	71319.00	71319.00	71319.00	71319.00
Patrol Officer #19	66361.00	66361.00	66361.00	66361.00
Patrol Officer #2	66361.00	66361.00	66361.00	66361.00
Patrol Officer #20	71319.00	71319.00	71319.00	71319.00
Patrol Officer #22	71319.00	71319.00	71319.00	71319.00
Patrol Officer #23	71319.00	71319.00	71319.00	71319.00
Patrol Officer #24	66361.00	66361.00	66361.00	66361.00
Patrol Officer #25	71319.00	71319.00	71319.00	71319.00
Patrol Officer #26	71319.00	71319.00	71319.00	71319.00
Patrol Officer #28	71319.00	71319.00	71319.00	71319.00
Patrol Officer #29	71319.00	71319.00	71319.00	71319.00
Patrol Officer #3	66361.00	66361.00	66361.00	66361.00
Patrol Officer #30	71319.00	71319.00	71319.00	71319.00
Patrol Officer #32	48121.00	48121.00	48121.00	48121.00
Patrol Officer #34	66361.00	66361.00	66361.00	66361.00
Patrol Officer #35	66361.00	66361.00	66361.00	66361.00
Patrol Officer #36	66361.00	66361.00	66361.00	66361.00
Patrol Officer #37	71319.00	71319.00	71319.00	71319.00
Patrol Officer #38	48121.00	48121.00	48121.00	48121.00
Patrol Officer #39	66361.00	66361.00	66361.00	66361.00

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Officer #4	66361.00	66361.00	66361.00	66361.00
Patrol Officer #40	66361.00	66361.00	66361.00	66361.00
Patrol Officer #41	66361.00	66361.00	66361.00	66361.00
Patrol Officer #42	71319.00	71319.00	71319.00	71319.00
Patrol Officer #43	71319.00	71319.00	71319.00	71319.00
Patrol Officer #44	55517.00	55517.00	55517.00	55517.00
Patrol Officer #45	66361.00	66361.00	66361.00	66361.00
Patrol Officer #47	55517.00	55517.00	55517.00	55517.00
Patrol Officer #48	71319.00	71319.00	71319.00	71319.00
Patrol Officer #49	66361.00	66361.00	66361.00	66361.00
Patrol Officer #5	71319.00	71319.00	71319.00	71319.00
Patrol Officer #55	71319.00	71319.00	71319.00	71319.00
Patrol Officer #57	55517.00	55517.00	55517.00	55517.00
Patrol Officer #58	66361.00	66361.00	66361.00	66361.00
Patrol Officer #59	71319.00	71319.00	71319.00	71319.00
Patrol Officer #60	71319.00	71319.00	71319.00	71319.00
Patrol Officer #61	71319.00	71319.00	71319.00	71319.00
Patrol Officer #62	71319.00	71319.00	71319.00	71319.00
Patrol Officer #63	66361.00	66361.00	66361.00	66361.00
Patrol Officer #65	48121.00	48121.00	48121.00	48121.00
Patrol Officer #7	71319.00	71319.00	71319.00	71319.00
Patrol Officer #9	71319.00	71319.00	71319.00	71319.00
Patrol Officer - #64	48121.00	48121.00	48121.00	48121.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Patrol Sergeant #1	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #10	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #11	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #2	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #3	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #4	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #7	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #8	78519.00	78519.00	78519.00	78519.00
Patrol Sergeant #9	78519.00	78519.00	78519.00	78519.00
Senior Account Clerk #2	49095.00	49095.00	49095.00	49095.00
Senior Account Clerk #3	48537.00	48537.00	48537.00	48537.00
Senior Account Clerk #5	50209.00	50209.00	50209.00	50209.00
Senior Account Clerk #7	41047.00	41047.00	41047.00	41047.00
Senior Bldg Maint /Auto Mech #1	62899.00	62899.00	62899.00	62899.00
Senior Clerk	46457.00	46457.00	46457.00	46457.00
Sergeant Civil Law Enforcement	74429.00	74429.00	74429.00	74429.00
Sher Law Enforce 84 Hours PP	148000.00	148000.00	148000.00	148000.00
Sher Law Enforce Holiday Pay	131269.00	131269.00	131269.00	131269.00
Sher Law Enforce Overt Time	257500.00	257500.00	257500.00	257500.00
Sher Law Enforce Shift Different	193419.00	193419.00	193419.00	193419.00
Sher Mech Stipend	3500.00	3500.00	3500.00	3500.00
Sheriff	111435.00	111435.00	111435.00	111435.00
Sheriff - Retiree Sick Leave	89062.00	89062.00	89062.00	89062.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title				
Sheriff Law Enforce Part Time	210000.00	210000.00	210000.00	210000.00
Systems Maintenance Coordinator	61976.00	61976.00	61976.00	61976.00
Undersheriff	35000.00	35000.00	35000.00	35000.00
SubTotal	6967818	6967818	6967818	6967818

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3140 - General Probation				
Director of Probation	96067.00	96067.00	96067.00	96067.00
Princ Sieno Confidential	55253.00	55253.00	55253.00	55253.00
Prob. - Retiree Sick Leave	10000.00	10000.00	10000.00	10000.00
Probation Assistant #1	42536.00	42536.00	42536.00	42536.00
Probation Assistant #2	39324.00	39324.00	39324.00	39324.00
Probation Officer #11	49000.00	49000.00	49000.00	49000.00
Probation Officer #14	54101.00	54101.00	54101.00	54101.00
Probation Officer #2	49562.00	49562.00	49562.00	49562.00
Probation Officer #3	58844.00	58844.00	58844.00	58844.00
Probation Officer #4	54101.00	54101.00	54101.00	54101.00
Probation Officer #5	55376.00	55376.00	55376.00	55376.00
Probation Officer #6	49065.00	49065.00	49065.00	49065.00
Probation Over Time	1000.00	0.00	0.00	0.00
Probation Supervisor #1	71726.00	71726.00	71726.00	71726.00
Probation Supervisor #2	73879.00	73879.00	73879.00	73879.00
Senior Account Clerk	35066.00	35066.00	35066.00	35066.00
Senior Probation Officer #1	60652.00	60652.00	60652.00	60652.00
Senior Probation Officer #3	57722.00	57722.00	57722.00	57722.00
Senior Probation Officer #4	61152.00	61152.00	61152.00	61152.00
SubTotal	974415	973415	973415	973415

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.3143 - General Probation - Pretrial				
Probation Officer #13	54101.00	54101.00	54101.00	54101.00
SubTotal	54101	54101	54101	54101

Salary Schedule Budget Year 2021

Budget Year Position Title	2021		Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation		
A.3144 - General.Probation-Day Reporting				
Probation Officer	57844.00	57844.00	57844.00	57844.00
SubTotal	57844	57844	57844	57844

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officers Recommendation	Tentative Budget	Adopted County Budget
A.3150 - General Sheriff's Correction Division				
Cook #1	45207.00	45207.00	45207.00	45207.00
Cook #2	43127.00	43127.00	43127.00	43127.00
Cook #3	45207.00	45207.00	45207.00	45207.00
Cook Manager	49367.00	49367.00	49367.00	49367.00
Corrections Captain	85427.00	85427.00	85427.00	85427.00
Corrections Holiday Pay	33167.00	33167.00	33167.00	33167.00
Corrections Lieutenant #1	78877.00	78877.00	78877.00	78877.00
Corrections Lieutenant #2	78877.00	78877.00	78877.00	78877.00
Corrections Officer #1	53890.00	53890.00	53890.00	53890.00
Corrections Officer #11	51116.00	51116.00	51116.00	51116.00
Corrections Officer #13	51116.00	51116.00	51116.00	51116.00
Corrections Officer #14	53890.00	53890.00	53890.00	53890.00
Corrections Officer #15	51116.00	51116.00	51116.00	51116.00
Corrections Officer #16	51116.00	51116.00	51116.00	51116.00
Corrections Officer #17	51116.00	51116.00	51116.00	51116.00
Corrections Officer #18	51116.00	51116.00	51116.00	51116.00
Corrections Officer #19	53890.00	53890.00	53890.00	53890.00
Corrections Officer #2	51116.00	51116.00	51116.00	51116.00
Corrections Officer #20	51116.00	51116.00	51116.00	51116.00
Corrections Officer #21	53890.00	53890.00	53890.00	53890.00
Corrections Officer #22	56663.00	56663.00	56663.00	56663.00
Corrections Officer #23	53890.00	53890.00	53890.00	53890.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #24	48343.00	48343.00	48343.00	48343.00
Corrections Officer #25	56663.00	56663.00	56663.00	56663.00
Corrections Officer #27	57220.00	57220.00	57220.00	57220.00
Corrections Officer #28	53890.00	53890.00	53890.00	53890.00
Corrections Officer #29	53890.00	53890.00	53890.00	53890.00
Corrections Officer #3	56663.00	56663.00	56663.00	56663.00
Corrections Officer #30	51116.00	51116.00	51116.00	51116.00
Corrections Officer #31	53890.00	53890.00	53890.00	53890.00
Corrections Officer #32	51116.00	51116.00	51116.00	51116.00
Corrections Officer #33	57220.00	57220.00	57220.00	57220.00
Corrections Officer #34	51116.00	51116.00	51116.00	51116.00
Corrections Officer #35	51116.00	51116.00	51116.00	51116.00
Corrections Officer #36	57220.00	57220.00	57220.00	57220.00
Corrections Officer #37	56663.00	56663.00	56663.00	56663.00
Corrections Officer #38	53890.00	53890.00	53890.00	53890.00
Corrections Officer #39	53890.00	53890.00	53890.00	53890.00
Corrections Officer #4	57777.00	57777.00	57777.00	57777.00
Corrections Officer #40	51116.00	51116.00	51116.00	51116.00
Corrections Officer #41	48343.00	48343.00	48343.00	48343.00
Corrections Officer #42	57220.00	57220.00	57220.00	57220.00
Corrections Officer #44	57220.00	57220.00	57220.00	57220.00
Corrections Officer #45	57220.00	57220.00	57220.00	57220.00
Corrections Officer #46	57220.00	57220.00	57220.00	57220.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #47	51116.00	51116.00	51116.00	51116.00
Corrections Officer #48	53890.00	53890.00	53890.00	53890.00
Corrections Officer #49	57220.00	57220.00	57220.00	57220.00
Corrections Officer #5	53890.00	53890.00	53890.00	53890.00
Corrections Officer #50	53890.00	53890.00	53890.00	53890.00
Corrections Officer #51	51116.00	51116.00	51116.00	51116.00
Corrections Officer #52	51116.00	51116.00	51116.00	51116.00
Corrections Officer #53	53890.00	53890.00	53890.00	53890.00
Corrections Officer #54	56020.00	56020.00	56020.00	56020.00
Corrections Officer #55	51116.00	51116.00	51116.00	51116.00
Corrections Officer #56	51116.00	51116.00	51116.00	51116.00
Corrections Officer #57	51116.00	51116.00	51116.00	51116.00
Corrections Officer #58	48343.00	48343.00	48343.00	48343.00
Corrections Officer #59	56663.00	56663.00	56663.00	56663.00
Corrections Officer #6	57220.00	57220.00	57220.00	57220.00
Corrections Officer #60	57220.00	57220.00	57220.00	57220.00
Corrections Officer #61	57220.00	57220.00	57220.00	57220.00
Corrections Officer #62	57220.00	57220.00	57220.00	57220.00
Corrections Officer #63	57220.00	57220.00	57220.00	57220.00
Corrections Officer #64	57777.00	57777.00	57777.00	57777.00
Corrections Officer #65	51116.00	51116.00	51116.00	51116.00
Corrections Officer #66	53890.00	53890.00	53890.00	53890.00
Corrections Officer #67	51116.00	51116.00	51116.00	51116.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Officer #68		51116.00	51116.00	51116.00	51116.00
Corrections Officer #69		56663.00	56663.00	56663.00	56663.00
Corrections Officer #7		51116.00	51116.00	51116.00	51116.00
Corrections Officer #70		53890.00	53890.00	53890.00	53890.00
Corrections Officer #71		53890.00	53890.00	53890.00	53890.00
Corrections Officer #72		51116.00	51116.00	51116.00	51116.00
Corrections Officer #73		51116.00	51116.00	51116.00	51116.00
Corrections Officer #74		51116.00	51116.00	51116.00	51116.00
Corrections Officer #75		53890.00	53890.00	53890.00	53890.00
Corrections Officer #76		53890.00	53890.00	53890.00	53890.00
Corrections Officer #77		53890.00	53890.00	53890.00	53890.00
Corrections Officer #78		51116.00	51116.00	51116.00	51116.00
Corrections Officer #79		51116.00	51116.00	51116.00	51116.00
Corrections Officer #8		48343.00	48343.00	48343.00	48343.00
Corrections Officer #80		53890.00	53890.00	53890.00	53890.00
Corrections Officer #9		56663.00	56663.00	56663.00	56663.00
Corrections Over Time		200000.00	200000.00	200000.00	200000.00
Corrections Sergeant #1		62163.00	62163.00	62163.00	62163.00
Corrections Sergeant #10		59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #11		62720.00	62720.00	62720.00	62720.00
Corrections Sergeant #2		59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #5		62720.00	62720.00	62720.00	62720.00
Corrections Sergeant #6		62163.00	62163.00	62163.00	62163.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Corrections Sergeant #7	62163.00	62163.00	62163.00	62163.00
Corrections Sergeant #8	59390.00	59390.00	59390.00	59390.00
Corrections Sergeant #9	62720.00	62720.00	62720.00	62720.00
Corrections Shift Change Pay	172000.00	172000.00	172000.00	172000.00
Corrections Shift Differential	53238.00	53238.00	53238.00	53238.00
Senior Account Clerk #6	43820.00	43820.00	43820.00	43820.00
Sheriff Corrections PT Help	255382.00	255382.00	255382.00	255382.00
SubTotal	5803900	5803900	5803900	5803900

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3311 - General Traffic Safety Board				
Traffic Safety Board Executive Sec	6152.00	5000.00	5000.00	5000.00
SubTotal	6152	5000	5000	5000

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.3315 - General Stop DWI Program				
Traff Saf Bd Exec Sec	11958.00	11958.00	11958.00	11958.00
Subtotal	11958	11958	11958	11958

Salary Schedule Budget Year 2021

Budget Year	2021			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted City Budget
A.3410 - General Fire Prevention & Control				
1st Deputy Fire Coordinator	5772.00	5772.00	5772.00	5772.00
2nd Deputy Fire Coordinator	5772.00	5772.00	5772.00	5772.00
3rd Deputy Fire Coordinator	5772.00	5772.00	5772.00	5772.00
4th Deputy Fire/WMD/Haz	15587.00	15587.00	15587.00	15587.00
Director, Emergency Services	0.00	69500.00	69500.00	69500.00
Fire Coordinator/Director OES	83008.00	0.00	0.00	0.00
SubTotal	115912	102403	102403	102403

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3620 - General Building & Fire Code				
Administrator Fire & Bldg Code	73878.00	73878.00	73878.00	73878.00
Fire Prev & Bldg Code Ent Off #1	52894.00	52894.00	52894.00	52894.00
Fire Prev & Bldg Code Ent Off #2	54436.00	54436.00	54436.00	54436.00
Fire Prev & Bldg Code Ent Off #3	55763.00	55763.00	55763.00	55763.00
Fire Prev & Bldg Code Ent Off #6	46796.00	46796.00	46796.00	46796.00
Secretary Fire Prev. & BCEO	52234.00	52234.00	52234.00	52234.00
SubTotal	336101	336101	336101	336101

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3640 - General Civil Defense				
County Fire Coordinator - Temp	10000.00	10000.00	10000.00	10000.00
Emergency Services Coordinator	38997.00	38997.00	38997.00	38997.00
Office Specialist	41202.00	41202.00	41202.00	41202.00
Subtotal	90199	90199	90199	90199

Salary Schedule

Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3642 - General Fire Training Center				
Building Maintenance Helper	5279.00	5279.00	5279.00	5279.00
SubTotal	5279	5279	5279	5279

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.3645.4113 - General Homeland Security.FY20 LEMPG				
Emergency Services Coordinator	21277.00	21277.00	21277.00	21277.00
SubTotal	21277	21277	21277	21277

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4010 - General Health Services				
Assistant Director Patient Serv	85499.00	85499.00	85499.00	85499.00
CHN #10	60652.00	0.00	0.00	0.00
CHN #27	62152.00	62152.00	62152.00	62152.00
CHN #6	60152.00	60152.00	60152.00	60152.00
CHN #9	61652.00	61652.00	61652.00	61652.00
Health Serv. On Call Pay	63495.00	63495.00	63495.00	63495.00
Medical Records Clerk	38194.00	38194.00	38194.00	38194.00
Medical Records Coder	24462.00	24462.00	24462.00	24462.00
Nurse Tech - Per Diem	22328.00	22328.00	22328.00	22328.00
Nurse Technician #3	41871.00	41871.00	41871.00	41871.00
PHN #15	63019.00	63019.00	63019.00	63019.00
PHN #16	0.00	50816.00	50816.00	50816.00
PHN #25	50816.00	50816.00	50816.00	50816.00
PHN #33	59120.00	59120.00	59120.00	59120.00
PHN #8	62120.00	62120.00	62120.00	62120.00
Principal Account Clerk	48115.00	48115.00	48115.00	48115.00
Pub Hlth Hth Serv PT for hourly	135000.00	135000.00	135000.00	135000.00
Pub Hlth Hth Services Over	130000.00	130000.00	130000.00	130000.00
Pub Hlth Serv PHN Diff 6@761	4566.00	4566.00	4566.00	4566.00
Quality Assurance Eval #1 - PD	2000.00	2000.00	2000.00	2000.00
Quality Assurance Eval #2 - PD	2000.00	2000.00	2000.00	2000.00

Salary Schedule Budget Year 2021

Budget Year	2021	Adopted County Budget
Position Title	Departmental Request	Tentative Budget
Quality Assurance Eval #3 - PD	2000.00	2000.00
RPN #1	50343.00	50343.00
RPN #11	55376.00	55376.00
RPN #12	56876.00	56876.00
RPN #22	55376.00	55376.00
RPN #31	47523.00	47523.00
RPN #37	48678.00	48678.00
RPN #39	48678.00	48678.00
RPN II #32	47523.00	47523.00
RPN II #36	48557.00	0.00
RPN II #6	61652.00	61652.00
Senior Account Clerk #1	43536.00	43536.00
Senior Clerk #1	38694.00	38694.00
Sr. Account Clerk #2	42536.00	42536.00
Supervising PHN #4	72495.00	72495.00
Supervising PHN #7	72495.00	72495.00
SubTotal	1870551	1811158

Salary Schedule Budget Year 2021

Budget Year	2021				
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
A.4013 - General W.I.C.					
Infant Feeding Advocate	14013.00	14013.00	14013.00	14013.00	
WIC - Nutrition Facilitator	21695.00	21695.00	21695.00	21695.00	
WIC - Temp Help	3527.00	3527.00	3527.00	3527.00	
WIC Assistant #1	30520.00	30520.00	30520.00	30520.00	
WIC Assistant #2	38537.00	38537.00	38537.00	38537.00	
WIC Assistant - PT	17884.00	17884.00	17884.00	17884.00	
WIC Coordinator/Nutritionist	54351.00	54351.00	54351.00	54351.00	
WIC Dietician #2	53147.00	53147.00	53147.00	53147.00	
WIC Nutrition Aide #2	40017.00	40017.00	40017.00	40017.00	
WIC Nutrition Facilitator	46105.00	46105.00	46105.00	46105.00	
SubTotal	319796	319796	319796	319796	

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4018 - General Preventive Program				
Administrative Assistant (pt)	30691.00	4 0922.00	40922.00	40922.00
Assistant Director Public Health	83009.00	83009.00	83009.00	83009.00
Director Pub Health/Patient Svc	101658.00	101658.00	101658.00	101658.00
Office Specialist	42882.00	42882.00	42882.00	42882.00
Pub Hlth Prev Program Temp Help	3000.00	3000.00	3000.00	3000.00
Public Health Fiscal Manager	67666.00	67666.00	67666.00	67666.00
Public Health Program Manager	50816.00	50816.00	50816.00	50816.00
Senior Account Clerk	42536.00	42536.00	42536.00	42536.00
SubTotal	422258	432489	432489	432489

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4018.0020 - General Preventive Program, Family Health				
CHN #10	0.00	60652.00	60652.00	60652.00
EI Service Coordinator - PT	15000.00	15000.00	15000.00	15000.00
PHN #16	58349.00	0.00	0.00	0.00
PHN - Per Diem	15000.00	15000.00	15000.00	15000.00
Pub Hth Fam Hth - Overtime	1000.00	0.00	0.00	0.00
SubTotal	89349	90652	90652	90652

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4018.0030 - General Preventive Program Disease Control				
Animal Control Officer #1 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #10 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #2- PD	450.00	450.00	450.00	450.00
Animal Control Officer #3 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #4 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #5 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #6 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #7 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #8 - PD	450.00	450.00	450.00	450.00
Animal Control Officer #9 - PD	450.00	450.00	450.00	450.00
CHN # 18	15000.00	0.00	0.00	0.00
CHN # 19	20000.00	20000.00	20000.00	20000.00
PHIN #10	59120.00	59120.00	59120.00	59120.00
PHIN #11	20000.00	0.00	0.00	0.00
Pub Hlth Disease - Overtime	1000.00	0.00	0.00	0.00
Public Hlth Disease Per Diem	30500.00	65500.00	65500.00	65500.00
SubTotal	100120	149120	149120	149120

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A-4018.0040 - General.Preventive Program.Health Education				
Public Hth Program Coordinator	47853.00	47853.00	47853.00	47853.00
Senior Public Health Educator	40020.00	40020.00	40020.00	40020.00
SubTotal	87873	87873	87873	87873

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4022 - General Emergency Medical Service				
2nd Deputy EMS Coordinator	6605.00	6605.00	6605.00	6605.00
3rd Deputy EMS Coordinator	6605.00	6605.00	6605.00	6605.00
Deputy EMS Coordinator	6605.00	6605.00	6605.00	6605.00
EMS Coordinator	11284.00	11284.00	11284.00	11284.00
SubTotal	31099	31099	31099	31099

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4054 - General.Ed/Physically Hand.Children				
EJ Service Coordinator #3	40640.00	40640.00	40640.00	40640.00
Principal Clerk	42036.00	42036.00	42036.00	42036.00
SubTotal	82676	82676	82676	82676

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4054.0060 - General.Ed/Physically Hand.Children.Ed.P.hys.Hndc/ppd/Early Intervnt				
Account Clerk #4	37184.00	0.00	0.00	0.00
Children Special Needs Prog Migr	61519.00	61519.00	61519.00	61519.00
EI Service Coordinator #2	28585.00	28585.00	28585.00	28585.00
EI Service Coordinator - PD	11622.00	11622.00	11622.00	11622.00
EI Service Coordinator PT #3	29577.00	29577.00	29577.00	29577.00
Senior Account Clerk #3	0.00	42036.00	42036.00	42036.00
SubTotal	169497	173339	173339	173339

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4189 - General Public Health-Bio Terrorism				
Public Health Assistant #1 - FT	0.00	2,2914.00	2,2914.00	22,914.00
Public Health Liaison	20484.00	0.00	0.00	0.00
Senior Public Health Educator	17151.00	17151.00	17151.00	17,151.00
SubTotal	37645	40065	40065	40065

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.4193 - General Public Health - COVID - CommCare				
COVID - PD	0.00	65000.00	65000.00	65000.00
RPN #40	0.00	47523.00	47523.00	47523.00
SubTotal		112523	112523	112523

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4220 - General.Narcotics Control-DA				
Investigator #2	11943.00	11943.00	11943.00	11943.00
Investigator #3 -PT	23886.00	23886.00	23886.00	23886.00
PT Investigator #4	23886.00	23886.00	23886.00	23886.00
SubTotal	59715	59715	59715	59715

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.4310 - General Mental Health Admin.				
Children and Youth SPOA Coord.	61607.00	61607.00	61607.00	61607.00
Deputy Director Clinical	71726.00	71726.00	71726.00	71726.00
Director Mental Health	96067.00	96067.00	96067.00	96067.00
Copy Dir Mental Health/Fiscal	38000.00	38000.00	38000.00	38000.00
Mental Health - Part-Time	1000.00	1000.00	1000.00	1000.00
Mental Health Program Analyst	58354.00	58354.00	58354.00	58354.00
Office Specialist	38066.00	38066.00	38066.00	38066.00
Subtotal	365920	365920	365920	365920

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Tentative Budget	Adopted County Budget
	Departmental Request	Budget Officer's Recommendation			
A.5610 - General Airport (D.P.W.)					
Airport Maintenance Worker #4	42964.00	42964.00		42964.00	42964.00
Airport Manager	63722.00	63722.00		63722.00	63722.00
Building Maintenance Mechanic #6	49172.00	49172.00		49172.00	49172.00
DPW Airport Emerg Response	3000.00	3000.00		3000.00	3000.00
DPW Airport Overtime	3759.00	3759.00		3759.00	3759.00
DPW Airport Overtime Spec Event	11241.00	11241.00		11241.00	11241.00
DPW Airport Shift Differential	975.00	975.00		975.00	975.00
SubTotal	194833	194833		194833	194833

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.6010 - General Social Services				
Assistant SS Attorney #2	69891.00	69891.00	69891.00	69891.00
Assistant SS Attorney - PT	34945.00	0.00	0.00	0.00
Case Manager	26173.00	52346.00	52346.00	52346.00
Case Supervisor A	69696.00	69696.00	69696.00	69696.00
Case Supervisor B #1	49557.00	49557.00	49557.00	49557.00
Case Supervisor B #2	61075.00	61075.00	61075.00	61075.00
Case Supervisor B #3	61152.00	61152.00	61152.00	61152.00
Case Supervisor B #4	62152.00	62152.00	62152.00	62152.00
Case Supervisor Grade B #5	60633.00	60633.00	60633.00	60633.00
Caseworker #1	54147.00	54147.00	54147.00	54147.00
Caseworker #10	45322.00	45322.00	45322.00	45322.00
Caseworker #13	50609.00	50609.00	50609.00	50609.00
Caseworker #14	46105.00	46105.00	46105.00	46105.00
Caseworker #15	50609.00	50609.00	50609.00	50609.00
Caseworker #16	50609.00	50609.00	50609.00	50609.00
Caseworker #18	50609.00	50609.00	50609.00	50609.00
Caseworker #19	52561.00	52561.00	52561.00	52561.00
Caseworker #2	53147.00	53147.00	53147.00	53147.00
Caseworker #20	44639.00	44639.00	44639.00	44639.00
Caseworker #21	53416.00	53416.00	53416.00	53416.00
Caseworker #22	50609.00	50609.00	50609.00	50609.00
Caseworker #23	43879.00	43879.00	43879.00	43879.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title				
Caseworker #24	50609.00	50609.00	50609.00	50609.00
Caseworker #25	50609.00	50609.00	50609.00	50609.00
Caseworker #26	53147.00	53147.00	53147.00	53147.00
Caseworker #27	48281.00	48281.00	48281.00	48281.00
Caseworker #29	48115.00	48115.00	48115.00	48115.00
Caseworker #30	47117.00	47117.00	47117.00	47117.00
Caseworker #31	44895.00	44895.00	44895.00	44895.00
Caseworker #32	44494.00	44494.00	44494.00	44494.00
Caseworker #33	46951.00	46951.00	46951.00	46951.00
Caseworker #34	43501.00	43501.00	43501.00	43501.00
Caseworker #35	44172.00	44172.00	44172.00	44172.00
Caseworker #36	43901.00	43901.00	43901.00	43901.00
Caseworker #37	43390.00	43390.00	43390.00	43390.00
Caseworker #38	43390.00	43390.00	43390.00	43390.00
Caseworker #39	43390.00	43390.00	43390.00	43390.00
Caseworker #4	51976.00	51976.00	51976.00	51976.00
Caseworker #5	44056.00	44056.00	44056.00	44056.00
Caseworker #6	45954.00	45954.00	45954.00	45954.00
Caseworker #7	46286.00	46286.00	46286.00	46286.00
Caseworker #9	44757.00	44757.00	44757.00	44757.00
Caseworker - PT	21695.00	21695.00	21695.00	21695.00
Commissioner Social Services	101545.00	101545.00	101545.00	101545.00
Confidential Secretary	43430.00	43430.00	43430.00	43430.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Deputy Commissioner Soc Services	80591.00	80591.00	80591.00	80591.00
DSS Fiscal Manager	65695.00	65695.00	65695.00	65695.00
DSS Retiree Sick Leave	20348.00	20348.00	20348.00	20348.00
HEAP Examiner #1 - temp	6768.00	6768.00	6768.00	6768.00
HEAP Examiner #2 - temp	6768.00	6768.00	6768.00	6768.00
HEAP Examiner #3 - temp	6768.00	6768.00	6768.00	6768.00
Intake Clerk	30747.00	30747.00	30747.00	30747.00
Intake Clerk #1	37194.00	37194.00	37194.00	37194.00
Intake Clerk #4	30747.00	30747.00	30747.00	30747.00
Intake Clerk #7	34401.00	34401.00	34401.00	34401.00
Keyboard Specialist #1	32897.00	32897.00	32897.00	32897.00
Keyboard Specialist #2	28964.00	28964.00	28964.00	28964.00
Keyboard Specialist #6	29711.00	29711.00	29711.00	29711.00
Keyboard Specialist #7	28851.00	28851.00	28851.00	28851.00
Medicaid Clerk #1	30520.00	30520.00	30520.00	30520.00
Medicaid Clerk #2	35769.00	35769.00	35769.00	35769.00
Medicaid Clerk #3	32134.00	32134.00	32134.00	32134.00
On Call Pay - DSS	21150.00	21150.00	21150.00	21150.00
Principal Account Clerk	46615.00	46615.00	46615.00	46615.00
Principal Account Clerk #2	46615.00	46615.00	46615.00	46615.00
Principal SWE	53734.00	53734.00	53734.00	53734.00
Principal SWE #2	52657.00	52657.00	52657.00	52657.00

Salary Schedule Budget Year 2021

Budget Year	2021			
	Position Title	Departmental Request	Budget Officer's Recommendation	Adopted County Budget
	Principal SWE #3	52734.00	52734.00	52734.00
	Resource Clerk #1	30248.00	30248.00	30248.00
	Resource Clerk #3	29800.00	29800.00	29800.00
	Resource Recovery Coordinator	51384.00	51384.00	51384.00
	Secretary	30806.00	30806.00	30806.00
	Senior Account Clerk	35043.00	35043.00	35043.00
	Senior Account Clerk #4	38036.00	38036.00	38036.00
	Senior Account Clerk #6	39324.00	39324.00	39324.00
	Senior Account Clerk #7	33600.00	33600.00	33600.00
	Senior Caseworker #1	56671.00	56671.00	56671.00
	Senior Caseworker #2	56002.00	56002.00	56002.00
	Senior Caseworker #3	54186.00	54186.00	54186.00
	Senior Caseworker #4	54186.00	54186.00	54186.00
	Senior Caseworker #5	57171.00	57171.00	57171.00
	Senior Caseworker #8	56671.00	56671.00	56671.00
	Senior Resource Clerk	38537.00	38537.00	38537.00
	Senior Support Investigator #1	47286.00	47286.00	47286.00
	Senior Support Investigator #2	49286.00	49286.00	49286.00
	Social Services 1- Overtime	49222.00	49222.00	49222.00
	Social Services Attorney	79241.00	79241.00	79241.00
	Social Services Investigator #2	44656.00	44656.00	44656.00
	Social Services Investigator #3	44656.00	44656.00	44656.00
	Social Welfare Examiner #38	44111.00	44111.00	44111.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Social Welfare Examiner #11	44111.00	44111.00	44111.00	44 111.00
Social Welfare Examiner #12	37412.00	37412.00	37412.00	37 412.00
Social Welfare Examiner #13	44111.00	44111.00	44111.00	44 111.00
Social Welfare Examiner #14	35591.00	35591.00	35591.00	35 591.00
Social Welfare Examiner #15	34988.00	34988.00	34988.00	34 988.00
Social Welfare Examiner #17	44611.00	44611.00	44611.00	44 611.00
Social Welfare Examiner #18	45611.00	45611.00	45611.00	45 611.00
Social Welfare Examiner #19	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #20	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #21	36706.00	36706.00	36706.00	36 706.00
Social Welfare Examiner #22	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #23	39581.00	39581.00	39581.00	39 581.00
Social Welfare Examiner #24	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #25	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #28	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #3	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #30	44303.00	44303.00	44303.00	44 303.00
Social Welfare Examiner #31	44611.00	44611.00	44611.00	44 611.00
Social Welfare Examiner #32	40922.00	40922.00	40922.00	40 922.00
Social Welfare Examiner #35	43611.00	43611.00	43611.00	43 611.00
Social Welfare Examiner #36	43611.00	43611.00	43611.00	43 611.00
Social Welfare Examiner #39	43611.00	43611.00	43611.00	43 611.00
Social Welfare Examiner #4	40922.00	40922.00	40922.00	40 922.00

Salary Schedule Budget Year 2021

Position Title	Budget Year 2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Social Welfare Examiner #40	35732.00	35732.00	35732.00	35732.00
Social Welfare Examiner #41	40922.00	40922.00	40922.00	40922.00
Social Welfare Examiner #43	35944.00	35944.00	35944.00	35944.00
Social Welfare Examiner #44	38911.00	38911.00	38911.00	38911.00
Social Welfare Examiner #5	40922.00	40922.00	40922.00	40922.00
Social Welfare Examiner #6	40922.00	40922.00	40922.00	40922.00
Social Welfare Examiner #9	40922.00	40922.00	40922.00	40922.00
Social Welfare Examiner #9	44111.00	44111.00	44111.00	44111.00
Sr Social Welfare Examiner #12	48786.00	48786.00	48786.00	48786.00
Sr Social Welfare Examiner #2	47286.00	47286.00	47286.00	47286.00
Sr Social Welfare Examiner #4	47786.00	47786.00	47786.00	47786.00
Sr Social Welfare Examiner #6	47286.00	47286.00	47286.00	47286.00
Sr Social Welfare Examiner #7	46072.00	46072.00	46072.00	46072.00
Sr Social Welfare Examiner #6	47286.00	47286.00	47286.00	47286.00
Sr Caseworker #6	57671.00	57671.00	57671.00	57671.00
Sr Caseworker #7	56671.00	56671.00	56671.00	56671.00
Sr Community Services Worker	38225.00	0.00	0.00	0.00
Staff Development Coordinator	50609.00	50609.00	50609.00	50609.00
Super. Soc. Serv. Investigator	52734.00	52734.00	52734.00	52734.00
Supervising Support Invest. #2	53734.00	53734.00	53734.00	53734.00
Support Investigator #1	40922.00	40922.00	40922.00	40922.00
Support Investigator #2	45111.00	45111.00	45111.00	45111.00
Support Investigator #4	40922.00	40922.00	40922.00	40922.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Support Investigator #5	44111.00	44111.00	44111.00	44111.00
Support Investigator #6	36562.00	36562.00	36562.00	36562.00
Van Driver	17768.00	17768.00	17768.00	17768.00
SubTotal	6155292	6111295	6111295	6111295

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6030 - General.Countryside Adult Home				
Building Maintenance Mechanic	49172.00	49172.00	49172.00	49172.00
Class Manager	26173.00	0.00	0.00	0.00
Class Manager - PT	0.00	2,5696.00	2,5696.00	2,5696.00
Cleaner	28852.00	2,8952.00	28,852.00	28,852.00
Cleaner #3	32215.00	3,2215.00	32,215.00	32,215.00
Cook #2	37694.00	3,7694.00	37,694.00	37,694.00
Cook #4	37694.00	3,7694.00	37,694.00	37,694.00
Cook #5	29333.00	2,9333.00	29,333.00	29,333.00
Cook Manager	40383.00	4,0383.00	40,383.00	40,383.00
Countryside Per Diem	4125.00	0.00	0.00	0.00
Countryside Shift Differential	21230.00	2,1230.00	21,230.00	21,230.00
Countryside-Overtime	26000.00	2,6000.00	26,000.00	26,000.00
Director Countryside Adult Home	58354.00	5,8354.00	58,354.00	58,354.00
Food Service Helper	32215.00	3,2215.00	32,215.00	32,215.00
Food Service Helper #3	36979.00	3,6979.00	36,979.00	36,979.00
Food Service Helper - Per Diem	13719.00	0.00	0.00	0.00
Institutional Aide #1	28832.00	2,8832.00	28,832.00	28,832.00
Institutional Aide #12	28964.00	2,8964.00	28,964.00	28,964.00
Institutional Aide #13	36710.00	3,6710.00	36,710.00	36,710.00
Institutional Aide #14	36710.00	3,6710.00	36,710.00	36,710.00
Institutional Aide #15	36710.00	3,6710.00	36,710.00	36,710.00
Institutional Aide #16	32252.00	3,2252.00	32,252.00	32,252.00

Salary Schedule Budget Year 2021

Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
Institutional Aide #17	31608.00	31608.00	31608.00	31608.00
Institutional Aide #18 - PT	0.00	14013.00	14013.00	14013.00
Institutional Aide #2	36710.00	36710.00	36710.00	36710.00
Institutional Aide #8	37210.00	37210.00	37210.00	37210.00
Institutional Aide - Per Diem	14013.00	14013.00	14013.00	14013.00
Institutional Aide PT #2	22724.00	22724.00	22724.00	22724.00
Institutional Aide PT #3	22870.00	22870.00	22870.00	22870.00
Institutional Aide PT #5	5605.00	5605.00	5605.00	5605.00
Laundry Worker - PT	13719.00	13719.00	13719.00	13719.00
Leisure Time Act Aide #2	31822.00	31822.00	31822.00	31822.00
Leisure Time Act Aide #2 - PT	11210.00	11210.00	11210.00	11210.00
Senior Account Clerk - PT	23594.00	23594.00	23594.00	23594.00
Senior Aide #1	44036.00	44036.00	44036.00	44036.00
Senior Aide #2	42805.00	42805.00	42805.00	42805.00
SubTotal	1012042	1007634	1007634	1007634

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.6417.0001 - General, Tourism/Occupancy, Tourism				
Assistant Tourism Coordinator	48796.00	48796.00	48796.00	48796.00
Communications Asst. - Tourism	36617.00	36617.00	36617.00	36617.00
Communications Specialist	42216.00	42216.00	42216.00	42216.00
Creative Director	80397.00	80397.00	80397.00	80397.00
Director of Tourism	85572.00	85572.00	85572.00	85572.00
Group Tour/Convention PR	47786.00	47786.00	47786.00	47786.00
Keyboard Specialist #1	16070.00	16070.00	16070.00	16070.00
Principal Account Clerk	47615.00	47615.00	47615.00	47615.00
Tourism-Overtime	5250.00	1000.00	1000.00	1000.00
SubTotal	410521	406271	406271	406271

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.6510 - General Veterans Services				
Director Veterans	56702.00	56702.00	56702.00	56702.00
Office Specialist	39324.00	39324.00	39324.00	39324.00
Van Driver #1	8025.00	8025.00	8025.00	8025.00
Van Driver #2	8025.00	8025.00	8025.00	8025.00
Van Driver #3	8025.00	8025.00	8025.00	8025.00
Van Driver #4 - Per Diem	2675.00	2675.00	2675.00	2675.00
Van Driver #5 - Per Diem	2675.00	2675.00	2675.00	2675.00
Van Driver #6 - Per Diem	2675.00	2675.00	2675.00	2675.00
Subtotal	128126	128126	128126	128126

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6510.0125 - General.Veterans Services.Peer to Peer Support Services				
Program Coord - Peer to Peer	21684.00	21684.00	21684.00	21684.00
Subtotal	21684	21684	21684	21684

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.6610 - General Weights & Measures				
Director Weights & Measures	58120.00	58120.00	58120.00	58120.00
Weights Measures Inspector - PD	8000.00	4000.00	4000.00	4000.00
Weights Measures Inspector - PDWZ	8000.00	4000.00	4000.00	4000.00
SubTotal	74120	66120	66120	66120

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.6771 - General.OFA-Hamilton County				
Director Office for the Aging	27043.00	27043.00	27043.00	27043.00
Meal Site Cook #11	18821.00	18821.00	18821.00	18821.00
Meal Site Cook #2	17149.00	17149.00	17149.00	17149.00
Meal Site Cook #7	17892.00	17892.00	17892.00	17892.00
Meal Site Manager #4	27186.00	27186.00	27186.00	27186.00
Meal Site Manager #6	26276.00	26276.00	26276.00	26276.00
Meal Site Manager #9	27403.00	27403.00	27403.00	27403.00
OFA Hamilton subs 765@11.40	8134.00	8134.00	8134.00	8134.00
OFA-SNAP subs 700@11.40	2722.00	2722.00	2722.00	2722.00
SubTotal	172628	172628	172628	172628

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.6772 - General.OFA-Warren County				
Aging Services Assistant - PT	0.00	14967.00	14967.00	14967.00
Coord. Serv Aging	57654.00	57654.00	57654.00	57654.00
Director Office for the Aging	40565.00	40565.00	40565.00	40565.00
Fiscal Coordinator	42141.00	42141.00	42141.00	42141.00
Food Service Helper #2	26408.00	26408.00	26408.00	26408.00
Food Service Helper #3	24008.00	0.00	0.00	0.00
Food Service Helper #6	31533.00	31533.00	31533.00	31533.00
Food Service Manager	26598.00	26598.00	26598.00	26598.00
Meal Site Cook #10	17763.00	17763.00	17763.00	17763.00
Meal Site Cook #3	24161.00	24161.00	24161.00	24161.00
Meal Site Cook #4	24675.00	24675.00	24675.00	24675.00
Meal Site Cook #5	20134.00	20134.00	20134.00	20134.00
Meal Site Cook #6	17149.00	0.00	0.00	0.00
Meal Site Manager #1	23137.00	23137.00	23137.00	23137.00
Meal Site Manager #2	24161.00	24161.00	24161.00	24161.00
Meal Site Manager #3	26653.00	17768.00	17768.00	17768.00
Meal Site Manager #5	18187.00	18187.00	18187.00	18187.00
Meal Site Manager #7	26276.00	26276.00	26276.00	26276.00
Meal Site Manager #8	24161.00	24161.00	24161.00	24161.00
OFA-Warren subst 15@216-Hr11.40	26894.00	26894.00	26894.00	26894.00
Point of Entry Coordinator	49960.00	0.00	0.00	0.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Services Specialist, OFA	41521.00	41521.00	41521.00	41521.00
Services Specialist, OFA #2	43974.00	43974.00	43974.00	43974.00
Specialist Svcs. for the Aging	43974.00	43974.00	43974.00	43974.00
Supervisor of Volunteers	31192.00	31192.00	31192.00	31192.00
Typist	35710.00	35710.00	35710.00	35710.00
Typist PT	14013.00	14013.00	14013.00	14013.00
SubTotal	782594	697259	697259	697259

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.71 10 - General, Parks & Recreation				
Building Maintenance Mechanic	51734.00	51734.00	51734.00	51734.00
Building Maintenance Worker #11	34631.00	34631.00	34631.00	34631.00
Building Maintenance Worker #12	35634.00	35634.00	35634.00	35634.00
Building Maintenance Worker #6	39324.00	39324.00	39324.00	39324.00
Director of Parks, Rec & RR Div.	57268.00	57268.00	57268.00	57268.00
DPW Parks & Recs Over Time	3500.00	3500.00	3500.00	3500.00
Fish Management Specialist	56766.00	56766.00	56766.00	56766.00
Hatchery Aide	32380.00	32380.00	32380.00	32380.00
Senior Account Clerk #2	43036.00	43036.00	43036.00	43036.00
Temp. Help - Parks & Rec	14000.00	14000.00	14000.00	14000.00
SubTotal	368473	368473	368473	368473

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7111 - General Up Yonda Famm				
Assistant Naturalist - Temp	4000.00	0.00	0.00	0.00
Environmental Education Admin	56702.00	56702.00	56702.00	56702.00
Naturalist #2	43605.00	43605.00	43605.00	43605.00
Naturalist #3	46222.00	46222.00	46222.00	46222.00
SubTotal	150529	146529	146529	146529

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7113 - General Railroad				
Director of Parks, Rec & RR Div.	14317.00	14317.00	14317.00	14317.00
SubTotal	14317	14317	14317	14317

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
A.7510 - General Historian				
County Historian	17965.00	17965.00	17965.00	17965.00
SubTotal	17965	17965	17965	17965

Salary Schedule Budget Year 2021

Budget Year	2021			Tentative Budget	Adopted County Budget
	Position Title	Departmental Request	Budget Officer's Recommendation		
A.8021 - General Planning (and Comm. Dev.)					
	Assistant County Planner	65303.00	65303.00	65303.00	65303.00
	Associate Planner (9 hrs)	24976.00	22133.00	22133.00	22133.00
	Construction Cost Coordinator	28407.00	22725.00	22725.00	22725.00
	County Planner	96067.00	96067.00	96067.00	96067.00
	Junior Planner	39694.00	39694.00	39694.00	39694.00
	Office Specialist	42536.00	42536.00	42536.00	42536.00
	Office Specialist - PT	16800.00	8400.00	8400.00	8400.00
	Event me-Planning	2708.00	500.00	500.00	500.00
	SubTotal	316591	297558	297558	297558

Salary Schedule Budget Year 2021

Budget Year Position Title	2021			Adopted County Budget
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
A.8022 - General.Planning GIS Program				
GIS Administrator	76244.00	76244.00	76244.00	76244.00
SubTotal	76244	76244	76244	76244

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
D.3310 - County Road Traffic Control				
DPW Traffic Control Over Time	2000.00	2000.00	2000.00	2000.00
Sign Maintenance Supervisor	57052.00	57052.00	57052.00	57052.00
Sign Maintenance Supervisor - STA	1000.00	1000.00	1000.00	1000.00
Sign Maintenance Worker #1	45167.00	45167.00	45167.00	45167.00
Sign Maintenance Worker #2	45167.00	45167.00	45167.00	45167.00
Sign Maintenance Worker - STA	450.00	450.00	450.00	450.00
SubTotal	150036	150036	150036	150036

Salary Schedule Budget Year 2021

Budget Year	2021			
	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
D.5020 - County Road Engineering				
Assistant Engineer #1	52761.00	52761.00	52761.00	52761.00
Construction Specialist	0.00	65566.00	65566.00	65566.00
Engineer I #3	62839.00	62839.00	62839.00	62839.00
Engineer II	73670.00	73670.00	73670.00	73670.00
Environmental Analyst	40954.00	0.00	0.00	0.00
Junior Transportation Analyst	56962.00	56962.00	56962.00	56962.00
Senior Civil Engineer	89138.00	89138.00	89138.00	89138.00
Senior Engineering Technician	38818.00	0.00	0.00	0.00
SubTotal	415042	400836	400836	400836

Salary Schedule Budget Year 2021

Budget Year	2021	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
D.5110 - County Road Maintenance of Roads					
DPW Maint Roads Over Time	70000.00	65000.00	65000.00	65000.00	65000.00
HEO #1	45005.00	45005.00	45005.00	45005.00	45005.00
HEO #11	45951.00	45951.00	45951.00	45951.00	45951.00
HEO #13	45005.00	45005.00	45005.00	45005.00	45005.00
HEO #14	44061.00	44061.00	44061.00	44061.00	44061.00
HEO #15 - STA	600.00	600.00	600.00	600.00	600.00
HEO #16 - STA	600.00	600.00	600.00	600.00	600.00
HEO #2	41564.00	41564.00	41564.00	41564.00	41564.00
HEO #5	34988.00	34988.00	34988.00	34988.00	34988.00
HEO #6	36969.00	36969.00	36969.00	36969.00	36969.00
HEO #9	44533.00	44533.00	44533.00	44533.00	44533.00
Highway Const Sup #5 - STA	2500.00	2500.00	2500.00	2500.00	2500.00
Highway Const Sup #6 - STA	2500.00	2500.00	2500.00	2500.00	2500.00
Highway Const Sup #7 - STA	600.00	600.00	600.00	600.00	600.00
Highway Const Sup #9 - STA	600.00	600.00	600.00	600.00	600.00
Highway Const Sup II #6 - STA	5000.00	5000.00	5000.00	5000.00	5000.00
Highway Const Sup II #7 - STA	5000.00	5000.00	5000.00	5000.00	5000.00
Highway Const. Supervisor #1	38269.00	38269.00	38269.00	38269.00	38269.00
Highway Const. Supervisor #2	45367.00	45367.00	45367.00	45367.00	45367.00
Highway Const. Supervisor #3	45331.00	45331.00	45331.00	45331.00	45331.00
Highway Const. Supervisor #4	37683.00	37683.00	37683.00	37683.00	37683.00
Highway Construction Supv II #1	54038.00	54038.00	54038.00	54038.00	54038.00

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Highway Construction Supv II #2	53565.00	53565.00	53565.00	53,565.00
Highway Construction Supv II #3	54511.00	54511.00	54511.00	54,511.00
Highway Construction Supv II #5	54038.00	54038.00	54038.00	54,038.00
Highway Manager #2	82776.00	82776.00	82776.00	82,776.00
Laborer #1 - temp	5500.00	5500.00	5500.00	5,500.00
Laborer #2 - temp	5500.00	5500.00	5500.00	5,500.00
Laborer #3 - temp	5500.00	5500.00	5500.00	5,500.00
Laborer #4 - temp	5500.00	5500.00	5500.00	5,500.00
Laborer #48	33390.00	33390.00	33390.00	33,390.00
Laborer #5 - temp	5500.00	5500.00	5500.00	5,500.00
Laborer #6 - temp	5500.00	5500.00	5500.00	5,500.00
MEO (L) #12	33405.00	33405.00	33405.00	33,405.00
MEO (L) #13	28500.00	28500.00	28500.00	28,500.00
MEO (L) #16	34045.00	34045.00	34045.00	34,045.00
MEO (L) #17	35951.00	35951.00	35951.00	35,951.00
MEO (L) #2	30520.00	30520.00	30520.00	30,520.00
MEO (L) #21	28801.00	28801.00	28801.00	28,801.00
MEO (L) #26	40205.00	40205.00	40205.00	40,205.00
MEO (L) #27	36598.00	36598.00	36598.00	36,598.00
MEO (L) #28	32466.00	32466.00	32466.00	32,466.00
MEO (L) #29 - STA	300.00	300.00	300.00	300.00
MEO (L) #3	32370.00	32370.00	32370.00	32,370.00
MEO (L) #30 - STA	300.00	300.00	300.00	300.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
Position Title					
MEO (L) #31 - Temp		5600.00	5,500.00	5500.00	5,500.00
MEO (L) #32 - Temp		5600.00	5,500.00	5500.00	5,500.00
MEO (L) #33		28933.00	28933.00	28933.00	28,933.00
MEO (L) #5		33956.00	33956.00	33956.00	33,956.00
MEO (L) #6		32413.00	32413.00	32413.00	32,413.00
MEO (M) #1		35185.00	35185.00	35185.00	35,185.00
MEO (M) #12		42335.00	42335.00	42335.00	42,335.00
MEO (M) #14		42537.00	42537.00	42537.00	42,537.00
MEO (M) #2		35185.00	35185.00	35185.00	35,185.00
MEO (M) #21		42537.00	42537.00	42537.00	42,537.00
MEO (M) #22		35185.00	35185.00	35185.00	35,185.00
MEO (M) #23		31851.00	31851.00	31851.00	31,851.00
MEO (M) #24		32081.00	32081.00	32081.00	32,081.00
MEO (M) #25		40015.00	40015.00	40015.00	40,015.00
MEO (M) #26		39097.00	39097.00	39097.00	39,097.00
MEO (M) #27 - STA		300.00	300.00	300.00	300.00
MEO (M) #28 - STA		300.00	300.00	300.00	300.00
MEO (M) #29 - STA		300.00	300.00	300.00	300.00
MEO (M) #3		40015.00	40015.00	40015.00	40,015.00
MEO (M) #30 - STA		300.00	300.00	300.00	300.00
MEO (M) #4		31935.00	31935.00	31935.00	31,935.00
MEO (M) #5		40015.00	40015.00	40015.00	40,015.00
MEO (M) #7		36057.00	36057.00	36057.00	36,057.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer Recommendation	Tentative Budget	Adopted County Budget
MEO (M) #8	36128.00	36128.00	36128.00	36128.00
MEO (M) #9	43482.00	43482.00	43482.00	43482.00
SubTotal	2002037	1987037	1987037	1987037

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
D.5142 - County Road.Snow Removal - County				
DPW Snow Removal Over Time	151000.00	151000.00	151000.00	151000.00
HEO #1	2609.00	2609.00	2609.00	2609.00
HEO #11	2664.00	2664.00	2664.00	2664.00
HEO #13	2609.00	2609.00	2609.00	2609.00
HEO #14	2555.00	2555.00	2555.00	2555.00
HEO #2	2410.00	2410.00	2410.00	2410.00
HEO #6	2438.00	2438.00	2438.00	2438.00
HEO #9	2582.00	2582.00	2582.00	2582.00
Highway Const. Supervisor #1	2523.00	2523.00	2523.00	2523.00
Highway Const. Supervisor #2	2630.00	2630.00	2630.00	2630.00
Highway Const. Supervisor #3	2628.00	2628.00	2628.00	2628.00
Highway Const. Supervisor #4	2485.00	2485.00	2485.00	2485.00
Highway Construction Supv II #1	3133.00	3133.00	3133.00	3133.00
Highway Construction Supv II #2	3106.00	3106.00	3106.00	3106.00
Highway Construction Supv II #3	3160.00	3160.00	3160.00	3160.00
Highway Construction Supv II #5	3133.00	3133.00	3133.00	3133.00
Laborer #48	1936.00	1936.00	1936.00	1936.00
MEO (L) #12	1937.00	1937.00	1937.00	1937.00
MEO (L) #13	1879.00	1879.00	1879.00	1879.00
MEO (L) #21	1899.00	1899.00	1899.00	1899.00
MEO (L) #26	2331.00	2331.00	2331.00	2331.00
MEO (L) #27	2413.00	2413.00	2413.00	2413.00

User: Tammie

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted City Budget
MEO (L) #28	1882.00	1882.00	1882.00	1882.00
MEO (L) #3	1877.00	1877.00	1877.00	1877.00
MEO (L) #33	1908.00	1908.00	1908.00	1908.00
MEO (L) #6	1879.00	1879.00	1879.00	1879.00
MEO (M) #1	2320.00	2320.00	2320.00	2320.00
MEO (M) #14	2486.00	2486.00	2486.00	2486.00
MEO (M) #2	2320.00	2320.00	2320.00	2320.00
MEO (M) #21	2486.00	2486.00	2486.00	2486.00
MEO (M) #22	2320.00	2320.00	2320.00	2320.00
MEO (M) #23	2100.00	2100.00	2100.00	2100.00
MEO (M) #24	2115.00	2115.00	2115.00	2115.00
MEO (M) #25	2320.00	2320.00	2320.00	2320.00
MEO (M) #26	2287.00	2287.00	2287.00	2287.00
MEO (M) #3	2320.00	2320.00	2320.00	2320.00
MEO (M) #4	2106.00	2106.00	2106.00	2106.00
MEO (M) #5	2320.00	2320.00	2320.00	2320.00
MEO (M) #7	2090.00	2090.00	2090.00	2090.00
MEO (M) #8	2095.00	2095.00	2095.00	2095.00
MEO (M) #9	2521.00	2521.00	2521.00	2521.00
Sign Maintenance Worker #1	2619.00	2619.00	2619.00	2619.00
Sign Maintenance Worker #2	2619.00	2619.00	2619.00	2619.00
SubTotal	250990	250990	250990	250990

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
D.5148 - County Road Services to Other Govts.				
HCO #6	5075.00	5075.00	5075.00	5075.00
Highway Const. Supervisor #1	5254.00	5254.00	5254.00	5254.00
Highway Const. Supervisor #4	5173.00	5173.00	5173.00	5173.00
MEO (L) #13	3913.00	3913.00	3913.00	3913.00
MEO (L) #21	3954.00	3954.00	3954.00	3954.00
MEO (L) #27	5025.00	5025.00	5025.00	5025.00
MEO (L) #33	3972.00	3972.00	3972.00	3972.00
MEO (M) #1	4830.00	4830.00	4830.00	4830.00
MEO (M) #2	4830.00	4830.00	4830.00	4830.00
MEO (M) #22	4830.00	4830.00	4830.00	4830.00
MEO (M) #23	4373.00	4373.00	4373.00	4373.00
MEO (M) #24	4405.00	4405.00	4405.00	4405.00
MEO (M) #4	4384.00	4384.00	4384.00	4384.00
SubTotal	60018	60018	60018	60018

Salary Schedule Budget Year 2021

Budget Year	2021			Adopted County Budget
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	
DM.5130 - Road Machinery, Machinery				
Assistant Auto Mech Supervisor	51734.00	51734.00	51734.00	51734.00
Auto Mechanic #10	44656.00	44656.00	44656.00	44656.00
Auto Mechanic #12	47286.00	47286.00	47286.00	47286.00
Auto Mechanic #2	45286.00	45286.00	45286.00	45286.00
Auto Mechanic #4	41431.00	41431.00	41431.00	41431.00
Auto Mechanic #5	40445.00	40445.00	40445.00	40445.00
Auto Mechanic #7	47286.00	47286.00	47286.00	47286.00
Auto Mechanic #9	36692.00	36692.00	36692.00	36692.00
Auto Parts Shop Specialist	45291.00	45291.00	45291.00	45291.00
Auto Parts Shop Specialist - STA	450.00	450.00	450.00	450.00
Automotive Mechanic - STA	320.00	320.00	320.00	320.00
DPW Mach Inspection Station	5000.00	5000.00	5000.00	5000.00
DPW Mech Over Time	20000.00	20000.00	20000.00	20000.00
Fleet and Equipment Manager	74842.00	74842.00	74842.00	74842.00
Welder	49693.00	49693.00	49693.00	49693.00
SubTotal	555412	555412	555412	555412

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
DML5140 - Road Machinery/Motor Fuel Farms				
Fuel Farms Overtime	200.00	0.00	0.00	0.00
SubTotal	200			

Salary Schedule Budget Year 2021

Budget Year	2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget
S.1710 - Workers' Compensation- Self Insurance Administration				
Deputy Insurance Administrator	56766.00	56766.00	56766.00	56766.00
Insurance Administrator	83009.00	83009.00	83009.00	83009.00
Self-Insurance Specialist	45341.00	45341.00	45341.00	45341.00
SubTotal	185116	185116	185116	185116

Salary Schedule Budget Year 2021

Budget Year		2021			
Position Title	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted County Budget	
TE-6010 - Expendable Trust-Social Services					
Community Services Worker	17494.00	17494.00	17494.00	17494.00	
Subtotal	17494	17494	17494	17494	
Total	419307190	41766843	41766843	41766843	

2021 Warren County - Position Deletions		
BUDGET CODE	DEPARTMENT NAME	Position
A.1170 130	Assigned Counsel	Delete: Grant Administrator - PT
A.1620 110	Buildings	Delete: Building Maintenance Mechanic #5 (Reclassified)
A.3410 110	Fire Prevention & Control	Delete: Fire Coordinator/Director, Office of Emergency Services
A.4010 110	Health Services	Delete: RPN II #36
A.4018.0030 130	Preventive Program - Disease Control	Delete: CHN #18
		Delete: PHN #11
A.4054.0060 110	Ed/Physically Hand.Children - Ed.Phys.Hndoppd/Early Intervnt	Delete: Account Clerk #4
A.4189 130	Public Health - Bio Terrorism	Delete: Public Health Liaison
A.6010 110	Social Services	Delete: Sr. Community Services Worker
A.6010 130	Social Services	Delete: Assistant SS Attorney - PT
A.6030 130	Countyside Adult Home	Delete: Food Service Helper - Per Diem
A.6772 110	OFA - Warren County	Delete: Point of Entry Coordinator
		Delete: Meal Site Cook #8
		Delete: Food Service Helper #3
A.7111 130	Up Yonda Farm	Delete: Assistant Naturalist - Temp
D.5020 110	Engineering	Delete: Environmental Analyst
		Delete: Senior Engineering Technician

Non-Bargaining Hourly Rates					
Budget Code	Department	Position Title	2020 Salary	Salary Adj	2021 Salary
Hourly Salaries- No change in funding					
A.1165	District Attorney	Investigator #2	\$28,7095	\$0.0000	\$28,7095
A.1165	District Attorney	Investigator #3	\$28,7095	\$0.0000	\$28,7095
A.1165	District Attorney	Investigator #4	\$28,7095	\$0.0000	\$28,7095
A.1170	Legal Defense - Indigent Legal Services	Grant Manager	\$20,0000	\$0.0000	\$20,0000
A.1430	Civil Service	Test Administrator	\$18,0000	\$0.0000	\$18,0000
A.1430	Civil Service	Senior Personnel Clerk - temp	\$18,1328	\$0.0000	\$18,1328
A.1430	Civil Service	Test Administrator #2	18,0000	\$0.0000	\$18,0000
A.1430	Civil Service	Test Administrator #3	18,0000	\$0.0000	\$18,0000
A.1430	Civil Service	Test Monitor - temp	\$15,0000	\$0.0000	\$15,0000
A.1450	Board of Elections	Voting System Support Specialist	\$20,9989	\$0.0000	\$20,9989
A.1450	Board of Elections	Voting System Support Specialist	\$20,9989	\$0.0000	\$20,9989
A.1450	Board of Elections	Voting System Technicians	\$17,0000	\$0.0000	\$17,0000
A.3110	Sheriff/Sheriff Law Enforcement	Investigator - Medicaid P/T	\$28,7095	\$0.0000	\$28,7095
A.3110	Sheriff/Sheriff Law Enforcement	Security Supervisor - Part Time	\$19,6529	\$0.0000	\$19,6529
A.3110	Sheriff/Sheriff Law Enforcement	Security Officer PT	\$19,1252	\$0.0000	\$19,1252
A.3150	Sheriff/Jail	Clerk - PT	\$18,8021	\$0.0000	\$18,8021
A.6510.01.25	Veterans/Peer to Peer	Peer to Peer Coordinator	\$20,8500	\$0.0000	\$20,8500
A.6610	Weights & Measures	Weights Measures Inspector - PD	\$24,5932	\$0.0000	\$24,5932
A.6610	Weights & Measures	Weights Measures Inspector - PD #2	\$28,9285	\$0.0000	\$28,9285

STATE OF NEW YORK)
)ss.:
COUNTY OF WARREN)

I, AMANDA ALLEN, CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY AND THE WHOLE THEREOF OF THE ANNUAL BUDGET FOR THE COUNTY OF WARREN FOR THE CALENDAR YEAR 2021, AS ADOPTED PURSUANT TO RESOLUTION NO. 433 BY THE BOARD OF SUPERVISORS ON THE 20TH DAY OF NOVEMBER, 2020.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL THIS

_____ DAY OF _____ 20_____

CLERK

RESOLUTION NO. 434 OF 2020**Resolution introduced by Chairman Thomas****MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT
FOR THE FISCAL YEAR 2021**

WHEREAS, the Board of Supervisors by Resolution No. 433 adopted on the 20th day of November, 2020, a budget for the County of Warren for the fiscal year 2021, now, therefore, be it

RESOLVED, that the several amounts specified in said budget, in the right hand column entitled "approved" opposite the several items of expenditures, be, and the same hereby are, appropriated for such items for the fiscal year beginning January 1, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 435 OF 2020**Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild****ADOPTING SALARY AND COMPENSATION PLAN FOR 2021**

RESOLVED, that effective January 1, 2021, the Salary and Compensation Plan for Warren County shall be the base salaries as set forth in the 2021 Salary Schedule attached to the Warren County Budget for 2021 as adopted, and reference to said schedule is hereby made as though fully set forth herein, together with such additional amounts of longevity compensation as the employee may be entitled to receive.

Roll Call Vote:

Ayes: 1000

Noes: 0

Absent: 0

Adopted.

RESOLUTION NO. 436 OF 2020**Resolution introduced by Budget Officer Geraghty****LEVYING TAX - CITY OF GLENS FALLS - 2021**

RESOLVED, that this Board, in accordance with Section 144 of Chapter 29 of the Laws of 1908, and amendments thereof, does hereby ascertain that the amount of tax to be levied on the City of Glens Falls is as follows:

To proportion of County Tax - \$4,066,332.77

and be it further

RESOLVED, that the Clerk of the Board of Supervisors, be, and she hereby is, authorized and directed to immediately file certified copies of this resolution with the City Clerk of the City of Glens Falls and the Office of the City Assessor.

Adopted by unanimous vote.

RESOLUTION NO. 437 OF 2020**Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild****INTRODUCING PROPOSED LOCAL LAW NO. 1 OF 2021, ENTITLED "A LOCAL LAW
FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF
WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON**

RESOLVED, that proposed Local Law No. 1 of 2021 entitled "A Local Law Fixing the

Salaries of Certain County Officers and Employees of Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 18th day of December, 2020, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 1 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
PROPOSED LOCAL LAW NO. 1 OF 2021**

**A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND
EMPLOYEES OF WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Effective January 1, 2021, the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

<u>TITLE</u>	<u>AMOUNT</u>
Clerk, Board of Supervisors	\$78,244.00
Commissioner of Elections(VanNess)	73,833.00
Commissioner of Elections(McLaughlin)	73,833.00
Commissioner of Social Services	101,545.00
County Coroner (4)	9,815.00
Coroners Physician	15,413.00
County Attorney	121,077.00
County Auditor	67,609.00
County Clerk	82,932.00
County Treasurer	103,336.00
Director, Real Property Tax Services Agency	69,637.00
Personnel Officer	85,427.00
Purchasing Agent	85,499.00
Sheriff	111,435.00
Public Defender	132,304.00
Superintendent of Public Works/Sewer Administrator	112,535.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Adopted by unanimous vote.

RESOLUTION NO. 438 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2021 AND AUTHORIZING PAYMENTS FOR SAME

WHEREAS, the Support Services Committee has reviewed the County's insurance coverage for 2021 and has recommended renewing the insurance policies as follows:

BROKER	INSURANCE	TOTAL PAYMENT TO BROKER NOT TO EXCEED
Arthur J. Gallagher Risk Management Services, Inc.	Zurich - Property; Commercial General Liability; Owners and Contractors Protective Liability; Law Enforcement Liability; Business Auto; Public Officials Liability; Umbrella Liability; Employee Benefit Liability; Employment Practices Liability; Boiler & Machinery; Inland Marine	
	Allied World - Healthcare General; Health Care Professional Liability	
	Travelers Insurance Company - Crime/Employee Dishonesty (<i>includes LDC Crime</i>)	
	Old Republic Insurance Company - Airport Liability	
	Great American Insurance Company - Difference in Conditions Coverage	
	Assurant - NFIP Flood Insurance (premium is paid directly to Assurant)	
	Midwest Employers Casualty - Excess Workers' Compensation	
	AIG - Cyber	
GRAND TOTAL		\$785,000

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the renewal of the County's insurance for 2021 and payments for same, as outlined above, to be paid from various budget codes.

Adopted by unanimous vote.

REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY

To the Board of Supervisors:

As provided by Local Law No. 1 of 1968, I herewith submit the Report of Equalization and Apportionment of County taxes based on ratios determined by the Real Property Tax Services Committee of the Board, and I hereby certify that the amounts of levy for County purposes are apportioned on these rates.

Dated: November 20, 2020


Frank E. Thomas, Chairman
Warren County Board of Supervisors

2021 Equalization & Apportionment Table REV
Adopted

EQUALIZATION RATE	ASSESSED VALUE	FULL VALUE	PERCENTAGE	AMOUNT TO BE RAISED	SALES TAX CREDIT	TOWN PAYMENT	Exemption Removal	NET AMOUNT TO BE RAISED	COLUMN 2 OF FOOTINGS	2021 TAX RATES	2020 TAX RATES	DIFFERENCE	PERCENTAGE
100.00%	\$1,909,316,413	\$1,909,316,413	16.214086	\$7,463,424.13	650,000	\$	153.96	\$6,833,270.17	\$1,909,316,413	\$3,579	\$4,019	-\$0,440	-10.95%
100.00%	\$747,735,965	\$747,735,965	6.346630	\$2,530,694.32	*	\$	2,054.29	\$2,328,630.03	\$747,734,065	\$3,917	\$3,987	-\$0,070	-1.78%
75.00%	\$778,111,282	\$1,037,481,709	8.810377	\$4,069,332.77	*	\$	7,987.24	\$4,059,345.53	\$778,107,952	\$5,216	\$5,316	-\$0,100	-1.88%
73.40%	\$458,111,666	\$624,130,322	5.300194	\$2,446,232.50	300,000	\$	2,425.96	\$2,143,905.84	\$488,107,156	\$4,980	\$4,621	\$0,059	1.28%
100.00%	\$655,864,109	\$655,864,109	5.668650	\$2,570,610.80	*	\$	142.80	\$2,570,468.00	\$655,854,909	\$3,920	\$3,987	-\$0,067	-1.68%
1.90%	\$8,630,020	\$470,001,053	3.991286	\$1,842,134.23	*	\$	963.25	\$1,841,150.98	\$8,629,960	\$206,177	\$209,812	-\$3,635	-1.73%
100.00%	\$294,681,865	\$294,681,865	2.247699	\$1,037,400.79	*	\$	-	\$1,037,400.79	\$294,681,865	\$3,920	\$4,430	-\$0,510	-11.51%
100.00%	\$1,115,924,263	\$1,115,924,263	9.478617	\$4,373,762.37		\$	-	\$4,373,762.37	\$1,115,924,263	\$3,920	\$4,430	-\$0,510	-11.51%
96.00%	\$421,699,704	\$439,478,658	3.732089	\$1,722,504.70	*	\$	563.79	\$1,721,940.91	\$421,687,704	\$4,082	\$3,987	\$0,095	2.38%
100.00%	\$3,848,159,186	\$3,848,159,186	32.678874	\$15,082,675.48		\$	24,762.85	\$15,057,812.63	\$3,848,132,486	\$3,914	\$3,987	-\$0,073	-1.83%
0.67%	\$1,338,031	\$137,941,340	1.171409	\$540,650.95	*	\$	1,417.37	\$539,233.59	\$1,335,661	\$403,715	\$399,658	\$4,057	1.02%
95.30%	\$165,233,039	\$173,381,993	1.472374	\$679,659.05	*	\$	457.42	\$679,100.63	\$165,231,539	\$4,110	\$4,174	-\$0,064	-1.53%
97.00%	\$341,034,940	\$351,592,309	2.985695	\$1,378,000.00	*	\$	2,266.28	\$1,375,733.72	\$341,034,940	\$4,034	\$3,987	\$0,047	1.18%
TOTALS	\$10,716,339,893	\$11,775,679,005	100.000000	\$46,153,902.00	\$ 950,000.00	\$	\$ 45,244.91	\$46,160,667.09	\$10,716,279,563				

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter, but no response was given. He asked Mr. Lehman if any comments from the public had been received and Mr. Lehman replied affirmatively, apprising he had one comment from a representative of Big Brothers Big Sisters of the Southern Adirondacks, who wanted to notify everyone they were in need of some mentors for youth in the vicinity of the Town of Johnsburg and other parts of northern Warren County. He stated anyone interested or aware of anyone who may be interested could contact them directly.

Supervisor Magowan advised he was pleased insects were being introduced to combat the invasive species that were attacking the County's forest. He stated the algae bloom issue in the County's waterways needed to be addressed, as well. Supervisor McDevitt stated he believed the insect that was being introduced was initiated by Cornell University.

Supervisor Strough mentioned he was never afforded the opportunity to speak regarding the resolution that was proposed from the floor concerning occupancy tax that was tabled. In regard to COVID, he stated he believed the biggest increases in positive cases would be in January and February of next year, but with a vaccine forthcoming and with better care by the public they may be able to beat COVID. He said if this were to occur they could go into next summer with a positive outlook and would like to encourage individuals to bring previous and new events forward to attract visitors to the region. He said they were compounding the issue by not reinstating the payments to the towns now so they could award occupancy tax funding to the events that would have occurred in the summer of 2021 which would assist the County with generating even more occupancy tax. He remarked he felt it was shortsighted of them to trim the budget by cutting these additional payments of occupancy tax to the towns in the manner they did, adding he concurred with Supervisors Conover and Dickinson on this matter. He stated he thought this was possibly the worst year they wanted to leave them short.

Supervisor Magowan apprised he was pleased to see so many of the Supervisors had attended the meeting in person, adding he believed they had some beneficial discussions during the meeting. He indicated he felt it was imperative for all of them to begin attending meetings in person again.

Supervisor Seeber thanked the Board members for the lengthy debate regarding the rental rate of the Festival Commons which she had attempted to address prior to this meeting by making a number of phone calls and meeting with the event organizer. She stated she wanted to ensure they were aware this was not something that had come off of the floor in a last minute attempt. She mentioned she believed communication was vital and she was happy to share the information she had gathered with anyone. She indicated she had just sent an email asking for clarification regarding the County's Rules of the Board and Robert's Rules of Order to Ms. Kissane that she copied every Supervisor on which she would appreciate a reply on prior to the next Board Meeting. She said her question concerned the difference between the Rules of the Board and Robert's Rules of Order and also how a motion to table was to be utilized, as she believed there were a number of differing opinions on this and she would like this to be addressed. In regard to the requests for training, Mr. Moore advised he had contacted NYSAC who indicated they thought they had identified the appropriate person to handle the training, but he had not heard back from them for when this would occur and he would follow up with them on this today.

Supervisor Conover thanked Supervisor Hogan for bringing forward a resolution to Waive the Rules of the Board in order to entertain a resolution of intent that restored the 2019 additional allocation of occupancy tax funding to the towns immediately which he was appreciative of, as well as Supervisor Strough for his remarks. He apprised everyone was prepared to do their fair share to balance the occupancy tax budget, noting the towns had ripped up the contracts they had in place for this funding. He informed what was missing was

how and when that funding would be reinstated and their repeated requests for meetings had gone unanswered. He advised this was the question he would like to have answered and he suggested they could restore half of the funding if they were against restoring all of it. He restated all he was seeking was an answer to how and when this funding would be restored to the municipalities, adding there were some that expected the municipalities to take many steps before the funding would be restored, but he was hopeful the Occupancy Tax Coordination Committee would address the fundamental question of when and how much of this funding would be reinstated at their next Committee meeting.

Supervisor McDevitt advised the most important thing he took from Supervisor Seeber's parliamentary question which he believed was important was when a motion was made that had the practical effect of limiting discussion he truly disagreed with that. He said he had heard some interpretations regarding the motion to table where in effect there was no discussion when there was a motion and a second to table a matter and this is where he took issue. He apprised he believed Supervisor Seeber did a service to the Board in her attempts to get a definition of whether the intent of the motion was to limit discussion of fellow Board members which he hoped was not the case. Chairman Thomas called for announcements.

Supervisor Hogan mentioned as they headed into the summer it had been all hands on deck for the purpose of tourism, occupancy tax and economic development to determine how the County would continue through the summer tourist season and promote healthy economic activity. She stated she wanted to remind everyone they were headed into the winter season which was the busy tourist season for the northern portion of the County and she was not hearing from everyone that same laser focus on how the County could continue to safely and productively promote tourism and economic growth. She encouraged everyone over the next few weeks as Committee meetings were held to remember the northern portion of the County was just entering its busy tourist season now.

Supervisor Driscoll informed tomorrow the North Country Ministry would be distributing Thanksgiving baskets in the Towns of Warrensburg and North Creek, as well as the North Warren YMCA facility and the Salvation Army would be doing their distribution program this coming Monday and Tuesday. He stated both of those organizations had their cut off for their Christmas programs by the end of next week or shortly thereafter. He added the Home Energy Assistance Program began on November 2nd and individuals could find out more information from the Department of Social Services or if they were senior Citizens they could apply through the Office for the Aging.

Supervisor Geraghty announced it was unfortunate they had to cancel most of the Christmas in Warrensburg event for December 6th and 7th. He mentioned this Sunday, November 22nd the Warrensburg Fire Department held a free dinner for senior citizens who resided in the Town of Warrensburg which was take out only, but not as many residents as previous years had signed up which he equated to the pandemic and people not wanting to go out. He said he was disappointed they had to cancel events, but he knew it was the appropriate thing to do for the community so they did not increase the number of positive Coronavirus cases. He advised he fully concurred they were in this together and they had to review the events for next year, adding he had stated several times during his Budget Committee meetings that if occupancy tax collections rebounded they could discuss reinstating the payments to the towns, but apparently some had forgotten about his statement. He reiterated for the last time he was willing to discuss reinstating the occupancy tax payments to the towns for 2021, adding he was aware some towns had received payments in October for this year so he did not believe anyone was destitute.

Chairman Thomas wished everyone a Happy Thanksgiving and asked that everyone be safe.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Dickinson and seconded by Supervisor Geraghty, Chairman Thomas adjourned the Board Meeting at 12.49 p.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING
DECEMBER 9, 2020**



Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

NOTICE OF SPECIAL MEETING

TO THE MEMBERS OF THE BOARD OF SUPERVISORS OF WARREN COUNTY:

You are hereby notified that I, FRANK E. THOMAS, Chairman of the Board of Supervisors of the County of Warren, pursuant to the power vested in me by Rule A.3 of the Rules of the Board of Supervisors, hereby call and convene a special meeting of the Board of Supervisors of Warren County to be held in the Supervisors' Room in the Warren County Municipal Center, Town of Queensbury, New York, on **DECEMBER 9, 2020 AT 9:00 A.M.**, for the purpose of:

1. Introducing a Local Law to extend the Additional Mortgage Recording Tax in Warren County; and
2. To conduct such other business as may properly come before the Board of Supervisors.

The Clerk of the Board of Supervisors is hereby directed to call for the meeting and give written notice to all members of the Board of Supervisors of such meeting.

Dated: December 9, 2020

(Signed) FRANK E. THOMAS, CHAIRMAN
Warren County Board of Supervisors

To the Members of the Board of Supervisors: At the direction of the Chairman of the Board, I am notifying you of the Special Meeting called for the time, place and purposes set forth above.

(Signed) AMANDA ALLEN, CLERK
Warren County Board of Supervisors

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 9:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Conover.

Roll called, the following members present:

Supervisors Conover, Leggett, Diamond, McDevitt, Braymer, Bruno, Frasier, Simpson, Hogan, Dickinson, Merlino, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-19 Absent - 1 Supervisor Driscoll

Supervisors Leggett, Diamond, Simpson, Merlino, Wild, Magowan, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, McDevitt, Bruno, Frasier, Hogan, Dickinson, Strough and Beaty attended via teleconference.

Chairman Thomas noted the purpose of the Special Board Meeting was to propose

reintroducing a Local Law to extend the Additional Mortgage Recording Tax in Warren County from 2021 until 2023, which had inadvertently expired on December 1, 2020. He stated this should have been brought before the Board in August or September of this year, but due to an oversight it was overlooked and the intent was to get it in back in place as soon as possible. He mentioned as stated by the law this additional tax would be commencing on February 1, 2021 and terminating December 1, 2023 and \$0.25 per \$100 per mortgage was allocated directly to the County.

A motion was made by Supervisor Strough and seconded by Supervisor Diamond to introduce Local Law No. 2 of 2020 entitled "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County".

Supervisor Braymer requested that Pam Vogel, *County Clerk*, further explain the proposed Local Law. Ms. Vogel apprised as stated the local mortgage tax expired on December 1, 2020 and needed to be extended by Local Law, as this particular part of the County mortgage tax ran in cycles periodically. She explained the County collected the basic mortgage tax which was allocated to the towns and what was referred to as the additional mortgage tax was allocated directly to the County and the local mortgage tax which was also allocated to the County. She informed the additional mortgage tax began in 2008, which was renewable and required the legislation and authorizations not only from the County Local Law, but also from the State. She mentioned the one that had expired originated from Local Law No. 5 of 2019 which also had issues due to the New York State Legislature leaving session in June of 2018 without extending for this County and others, as well. She said when they reconvened the County was able to move forward by holding a meeting similar to this one in January of 2019 which allowed them to begin collecting the additional mortgage tax beginning April 1, 2019. She indicated the typical process had been for herself on these occasions to notify the Board that they needed to move forward with adopting a local law regarding this, apprising she had unintentionally forgotten to notify the Board this needed to be done before December 1st and she expressed regret for this mistake on her part. She stated any examination of conscious could certainly wait for another time, as their most important role right now was to move this forward. She respectfully requested that the Board move this item forward to allow for the Public Hearing to be held at the December 18th Board Meeting regarding the Local Law that would extend this additional mortgage tax and follow all the protocols for adopting a new Local Law. She noted she had prepared a table regarding what had been received in local mortgage tax which she distributed to the Board and hoped everyone had a chance to review. She stated the additional mortgage tax collected this year was more significant than prior years due to the pandemic.

Supervisor Magowan stated going forward he wanted to ensure there were steps in place to ensure this did not get overlooked again in future years.

Supervisor Seeber asked if an outline could be provided for the public that highlighted when the different taxes were implemented and when they expired, as there were three different aspects to the mortgage tax and she believed it was important for them as a Board and Ms. Vogel as an elected official to be held accountable to their community on this because it was a significant amount of money. She said one of the things they could do to make it easier for the Public Hearing was provide the community with a one page synopsis which outlined what this mortgage tax really meant. She indicated she had voted in opposition of this during his first term on the Board and she would have a difficult time voting for this today, but she recognized it had already been budgeted for next year. She apprised she would like to have an in depth discussion regarding whether this tax was one they wanted to continue to mandate to their community before it expired in 2023. She restated providing some of the background information regarding this before the Public Hearing on December 18th would be helpful.

In response to Supervisor Seeber's request, Ms. Vogel advised she would review some of the handouts that were provided in 2008 regarding this and update them with some communication they had in 2019.

Supervisor Wild questioned what the total revenue the County realized from the additional mortgage tax was on an annual basis and how much of a deficit was anticipated because of

this oversight. Chairman Thomas replied to date \$1,146,156 had been collected; in 2019 only \$772,481 was collected as a result of the delay due to issues with the State Legislature; in 2018 \$999,000 was collected; and the 2017 total was around the same. Supervisor Wild inquired what the anticipated shortfall was as a result of this and Chairman Thomas responded he would surmise the shortage to be around \$160,000.

Chairman Thomas informed the necessary process consisted of the County scheduling a Public Hearing for the December 18th Board Meeting and five days were allowed for public notice. He stated if the Local Law was adopted at the December 18th Board Meeting it would be distributed to the State and remain there for thirty days, adding it had to go into effect on the 1st day of the month. He added this was why it would not be able to commence until February 1st and not January 1st because of the requirement that it remain with the State for thirty days.

Supervisor Beaty stated it was his understanding the County was going to lose the mortgage tax for the month of December 2020 and January 2021 with the hope that they would be on track to begin collecting again on February 1, 2021 and he asked if this was a correct assumption and Chairman Conover replied affirmatively. Supervisor Beaty indicated there was no way to estimate how much revenue would be lost because it was based on the number of home sales that closed during those two months which was impossible to predict. He inquired if those who had paid the tax during the month of December would be refunded because the County did not have the authority to collect th tax and Ms. Vogel replied affirmatively. Ms. Vogel advised her Office was in the process of issuing refunds to those who had paid the tax on December 2nd and 3rd which totaled around \$11,000.

Chairman Thomas called for a roll call vote on resolutions, following which Resolution No. 439 was approved as presented.

Chairman Thomas opined that Supervisor Seeber had made a good point and that it would behoove the Board to consider cutting back on spending and eliminating this tax when it expired in two years if at all possible.

RESOLUTION NO. 439 OF 2020

Resolution introduced by Chairman Thomas

INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2020, "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY" AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 2 of 2020 entitled "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County," attached hereto and made a part hereof, be, and the same is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing via Zoom on the 18th day of December, 2020, at 10:00 a.m. on the matter of the adoption of said proposed Local Law No. 2 of 2020, and be it further

RESOLVED that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

SCHEDULE "A"

**COUNTY OF WARREN
LOCAL LAW NO. 2 OF 2020**

**A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX
IN WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE. This Local Law shall be titled "A Local Law Imposing An Additional Mortgage Recording Tax in Warren County".

SECTION 2. PURPOSE AND INTENT. The purpose of this law is to authorize Warren County, pursuant to the provisions of Section 253-w of the Tax Law of the State of New York, to impose an Additional Mortgage Recording Tax.

SECTION 3. IMPOSITION OF TAX. For the period commencing February 1, 2021 and ending December 1, 2023, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Warren, a tax of twenty-five cents (\$0.25) for each one hundred dollars (\$100), and each remaining major fraction thereof of principal debt or obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Warren and recorded on or after February 1, 2021 (or a subsequent date enacted by State Law), and a tax of twenty-five cents (\$0.25) on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars (\$100.00).

SECTION 4. ADMINISTRATION AND COLLECTION OF TAX. The taxes imposed pursuant to this Local Law shall be administered and collected in the same manner as the taxes imposed under subdivision one of Section 253 of the Tax Law and paragraph (b) of subdivision one of Section 255 of the Tax Law. Except as otherwise provided in Section 253-w of the Tax Law, all the provisions of Article 11 of the Tax Law relating to or applicable to the administration and collection of the taxes imposed by such subdivisions shall apply to the taxes imposed by this Local Law with such modifications as may be necessary to adapt such language to the tax so authorized. Such provisions shall apply with the same force and effect as if those provisions had been set forth in full in Section 253-w of the Tax Law, except to the extent that any provision is either inconsistent with a provision of Section 253-w of the Tax Law or not relevant to the tax authorized by Section 253-w of the Tax Law.

SECTION 5. REAL PROPERTY LOCATED IN MORE THAN ONE COUNTY OR STATE. Where the real property covered by the mortgage subject to the tax imposed pursuant to this Local Law is situated in this state but within and without Warren County, the amount of such tax due and payable to Warren County shall be determined in a manner similar to that prescribed in the first undesignated paragraph of Section 260 of the Tax Law which concerns real property situated in two or more counties. Where such property is situated both within Warren County and without the state, the amount due and payable to Warren County shall be determined in the manner prescribed in the second undesignated paragraph of such Section 260 which concerns property situated within and without the State. Where real property is situated within and without Warren County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed pursuant to this section.

SECTION 6. ADDITIONAL MORTGAGE RECORDING TAX. The tax imposed pursuant to this Local Law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

SECTION 7. DISPOSITION OF TAXES.

Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Warren during each month upon account of the tax imposed pursuant to this Local Law, after deducting the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding month to the Treasurer of Warren County and, after the deduction by such treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Warren. Notwithstanding the provisions of the preceding sentence, the tax so imposed and paid upon mortgages covering real property

situated in two or more counties, under which the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by the recording officer receiving the same as provided by the determination of the New York State Commissioner of Taxation and Finance.

SECTION 8. PAYMENT OF TAXES. The tax imposed pursuant to this Local Law shall be payable on the recording of each mortgage of real property subject to taxes thereunder. Such tax shall be paid to the recording officer of the county in which the real property or any part thereof is situated, except where real property is situated within and without the county, the recording officer of the county in which the mortgage is first recorded shall collect the tax imposed by this Local Law. It shall be the duty of such recording officer to endorse upon each mortgage a receipt for the amount of the tax so paid. Any mortgage so endorsed may thereupon or thereafter be recorded by any recording officer and the receipt for such tax endorsed upon each mortgage shall be recorded therewith. The record of such receipt shall be conclusive proof that the amount of tax stated therein has been paid upon such mortgage.

SECTION 9. EFFECTIVE DATE. This Local Law shall take effect February 1, 2021, provided that a certified copy thereof is mailed by registered or certified mail to the Commissioner of the New York State Department of Taxation and Finance at the Commissioner's Office in Albany at least 30 days prior to the date this Local Law shall take effect. Certified copies of this Local Law shall also be filed with the Warren County Clerk, the Secretary of State, and the State Comptroller within 5 days after the Local Law is duly enacted and this Local Law shall be deemed to be duly enacted upon its date of adoption by the Warren County Board of Supervisors.

Roll Call Vote:

Ayes: 958

Noes: 0

Absent: 42 Supervisor Driscoll

Adopted.

Chairman Thomas called for announcements.

Supervisor Seeber requested that the County Administrator comment on the anticipated procedure to ensure the public was aware of what changes were being made in the future for accountability of this type of checks and balances. Ryan Moore, *County Administrator*, apprised the County Clerk typically reported to the Support Services Committee and currently there was a semi-annual written update that was distributed to the full Board; however, he noted, going forward they all concurred that it would more beneficial for the public for the County Clerk to provide quarterly verbal updates to the Support Services Committee and report on revenues received during the past quarter and ensure the Board and public were aware of how the collection compared to prior years, as well as how it compared to the adopted budget for that particular year to allow for a revenue forecast. He added no matter how repetitive it was he would be asking during each of those reports when the tax expired.

Supervisor Braymer advised this was not applicable to this particular discussion, but she would like to request an executive session to discuss the performance of a particular individual.

Motion was made by Supervisor Braymer, seconded by Supervisor Diamond and carried unanimously to enter into executive session pursuant to Section 105(1)(f) of the Public Officer's Law.

Executive session was held from 9:18 a.m. until 10:00 a.m.

Upon reconvening Chairman Thomas announced no decisions were made during the executive session.

Chairman Thomas asked Don Lehman, *Director of Public Affairs*, whether there were any public comments and Mr. Lehman replied in the negative.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Magowan and seconded by Supervisor Shepler, Chairman Thomas adjourned the meeting at 10:02 a.m.

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

Friday, December 18, 2020

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed".

The Board of Supervisors of the County of Warren convened at the Supervisors' Room in the Warren County Municipal Center, Lake George, New York, at 10:01 a.m.

Mr. Frank E. Thomas presiding.

Salute to the flag was led by Supervisor Braymer.

Roll called, the following members present:

Supervisors Conover, Leggett, McDevitt, Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty and Thomas-17 Absent -3 Supervisors Diamond, Merlino and Strough

Supervisors Leggett, Frasier, Simpson, Wild, Magowan, Seeber, Shepler, Geraghty and Thomas were present at the meeting, while Supervisors Conover, McDevitt, Braymer, Bruno, Driscoll, Hogan, Dickinson and Beaty attended via teleconference.

Chairman Thomas noted a motion was necessary to approve the minutes of the November 20, 2020 Board Meeting and the December 9, 2020 Special Board Meeting, subject to correction by the Clerk of the Board. The motion was made by Supervisor Simpson, seconded by Supervisor Geraghty and carried unanimously.

Chairman Thomas advised Congresswoman Stefanik, Senator Little and Assemblyman Stec were not in attendance to provide updates on their activities. Continuing with the Agenda review, he asked Brian LaFlure, *former Director of the Office of Emergency Services*, to come forward; he then proceeded to present him with a certificate of appreciation commemorating his twenty-one years of service to the County. A round of applause followed.

Supervisor Strough entered the meeting at 12:06 a.m. via teleconference.

Chairman Thomas asked Supervisor Simpson to come forward; he then proceeded to present him with an engraved clock commemorating his six years of dedicated service as a member of the Warren County Board of Supervisors. A round of applause followed. Supervisor Simpson voiced his appreciation for all of the hard working County staff who he believed were the reason the County stood out amongst all of the other Counties within the State. He apprised he was proud to have worked with all of his colleagues on the Warren County Board of Supervisors for the last seven years, informing he would be using the experience he gained at the County to assist him in his next endeavor. He thanked the members of the Board for the work they performed on a daily basis which was not always easy. Another round of applause was given.

Chairman Thomas congratulated Supervisor Simpson on his election to the New York State Assembly and he wished him well in his new position.

Chairman Thomas informed they would be presenting Senator Little with a Proclamation expressing the appreciation on behalf of the Board for her years of public service as soon as she was finished being honored by Washington County.

Moving along, Chairman Thomas asked Amanda Allen, *Clerk of the Board*, to read the Notice of the Public Hearing aloud, which she proceeded to do.

Chairman Thomas apprised prior to opening the Public Hearing on proposed Local Law No. 2 of 2020 he would like to notify them about what he believed was good news for the County concerning the mortgage tax. He informed following the December 9th Special Board

Meeting he had discussed the matter and how it might be possible to issue an emergency order to reinstate the Additional Mortgage Tax due to the Emergency Declaration the County was currently under. He stated following further research from the County Attorney is was determined this action was permissible resulting in him signing Emergency Order No. 6 which provided the County Clerk with the authority to reinstate the Additional Mortgage Tax; however, he noted, due to the paperwork involved it would take some time before the revenue was collected.

Chairman Thomas declared the Public Hearing on proposed Local Law No. 2 of 2020, "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County", open at 10:12 a.m. He then called for public comment and he asked Don Lehman, *Director of Public Affairs*, whether there were any and Mr. Lehman replied in the negative. Chairman Thomas inquired if any of the Supervisors would like to comment on the proposed Local Law.

Supervisor Conover commended Chairman Thomas and the County Attorney for taking the initiative to investigate this matter further and for being proactive to finding a solution.

Chairman Thomas once again asked if anyone would like to comment on proposed Local Law No. 2 of 2020, "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County"; there being no response he closed the Public Hearing at 10:13 a.m.

Proceeding with the Agenda review, Chairman Thomas declared the Public Hearing on proposed Local Law No. 1 of 2021, "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County", open at 10:13 a.m. and he asked Mrs. Allen to read the Notice of the Public Hearing aloud, which she proceeded to do. Chairman Conover then asked Mr. Lehman if any public comments had been received and Mr. Lehman replied in the negative. Chairman Thomas inquired if any of the Supervisors would like to comment on the proposed Local Law; there being no response he closed the Public Hearing at 10:15 a.m.

Chairman Thomas announced that they would proceed with presenting a Proclamation to Senator Little, who was now in attendance via teleconference, expressing their gratitude for her years of public service not only at the County level, but also with the State. He then proceeded to present her with a Proclamation recognizing her for thirty-four years of dedicated service at both the County and State level. A round of applause was given. Chairman Thomas apprised because Senator Little was unable to attend the meeting in person he would ensure a framed copy of the Proclamation was delivered to her and he once again thanked her for her years of dedicated service to the County. Senator Little thanked the Board for the recognition, informing she had started her political career as an At-Large Supervisor for the Town of Queensbury which she had thoroughly enjoyed. She said it was through this experience that she had garnered the support to be elected to the State Assembly in 1995. She voiced her appreciation for the support and kindness and friendships she had with the Board Members and what they had tried to and hoped to accomplish going forward. She noted Warren County was an exceptional County that was fortunate to have a boisterous tourism economy with a number of attractions to visit in the region. She advised there were also a number of issues that arose for which the Board had worked hard to address and was why she was proud of being a resident here. She stated there were a substantial amount of County residents who worked hard to not only improve their own lives, but that of the community and the people who lived in them, as well. Senator Little commended the Board members and thanked them for their kindness, thoughtfulness and friendship which she hoped would continue. Another round of applause was given.

Chairman Thomas thanked Senator Little for her kind remarks and wished her a Merry Christmas and a Happy New Year. Senator Little wished everyone a Merry Christmas, as well, adding this had been an unusual year that no one could have anticipated, expected or would even predict would occur. She said this had been a difficult year for a number of residents and was becoming even more trying on a number of local businesses who relied on a busy summer season to get them through their slower time in the off season. She stated even though they may have had a decent summer season, due to the limitations placed on them they did not do as well financially as they could have. She apprised she hoped with the forthcoming vaccine

individuals would become more confident and secure about being able to avoid this virus and this pandemic would end shortly. She added she was aware COVID-19 fatigue had become almost universal, apprising she was thankful for all of the efforts that had been made by the Board.

Continuing to the report by the Chairman of the Board, Chairman Thomas stated as everyone was already aware winter arrived yesterday which was a few days early with significant snow fall and cold weather occurring. He said due to the inclement weather and hazardous road conditions yesterday he decided the appropriate thing to do was close the County Offices, apprising he would like to thank the employees who had made it to work yesterday morning. He advised he had attended an LDC (*Local Development Corporation*) meeting on November 25th via Zoom and on December 2nd he met with Sheriff LaFarr and took a tour of the County Jail, as well as discussing the possible relocation of the CAP (*Centralized Arraignment*) Court. He informed on December 4th he attended a meeting regarding the Additional Mortgage Tax which resulted in the scheduling of the December 9th Special Board Meeting. Chairman Thomas advised on December 10th he had participated in a NYSAC (*New York State Association of Counties*) Lunch and Learn conference call during which the discussion centered around COVID-19 and the vaccines. He stated on December 16th he watched a webinar sponsored by the New York State Office of the State Comptroller regarding local government impact, the sales tax withholding and the aid to municipalities and distressed provider assistance which each County's proportionate share would be deducted on February 4th for a total of \$50 million of which would result in the County losing \$326,000 of its sales tax and each quarter thereafter \$81,000 would be deducted through the end of 2022. He apprised he had written a letter to the childcare providers in Warren County that the Director of Employment & Training Administration would be including in the gift bags she planned to distribute.

Chairman Thomas then called for the reports by Committee Chairmen on the past months meetings or activities.

Supervisor Braymer advised she would like to express her gratitude to Senator Little for all of her years of service to the County, as well as paving the way for women to become leaders in the region and she noted she was someone to admire. She stated she would also like to wish Supervisor Simpson well in his new role representing the County on the State Assembly. Supervisor Braymer informed Environmental Concerns & Real Property Tax Services had met on November 24th and she thanked Supervisor Dickinson for chairing the meeting in her absence. She stated proposed Resolution Nos. 464-466 were approved at the meeting and she provided a brief overview of each. In regard to the Mullen's property in the Town of Queensbury, Supervisor Braymer indicated due to some delays relating to the process with National Grid the demolition of the building had been postponed. She recognized Lexie Delurey, *Director, Real Property Tax Services*, for continuing to work on the issue with National Grid using some of her connections in order to move the demolition forward as quickly as possible.

Supervisor Bruno indicated he had nothing to report on.

Supervisor Driscoll apprised the Human Services Committee had approved proposed Resolution Nos. 473-474 and he provided a brief overview of each. He said a few weeks ago he had been pleased to be able to take the time to introduce himself to Ann Marie Mason, *Director of Emergency Services*, and have a nice discussion with her.

Supervisor Frasier informed the Finance Committee had met on December 3rd, approving proposed Resolution Nos. 440-441 and 499-507 and she provided a brief overview of each. She offered privilege of the floor to Mike Swan, *County Treasurer*, to provide an update on the County finances.

Mr. Swan advised there was a 4% decline in sales tax revenue collections as compared to the same time period in 2019 and his office was preparing to commence with working on closing out the books for this year which he would share with the Board when the process was completed.

Supervisor Frasier thanked Mr. Swan for the assistance he has provided to her throughout this year and she concluded her report by wishing everyone Happy Holidays which Mr. Swan echoed.

Supervisor Simpson stated the Personnel & Administration Committee had met on December 3rd where they approved several resolutions. He highlighted proposed Resolution No. 497, *Authorizing Submission of a Grant Application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for Funding under the Main Street Program*, which he requested support of. He concluded his report by wishing everyone and their families a Merry Christmas and a healthy New Year.

Supervisor Hogan advised the Cornell Cooperative Extension would be starting out 2021 strong by offering a Supporting Healthy Families Program for parents and care givers. She said the program was based off of Cornell Universities Discipline is Not a Dirty Word and the Parenting Workshop Skills series. She indicated they were also offering Anti-Inflammatory Diet Webinar and 4-H Adirondack guides would be holding an orientation in January, as well with more information available on their website. Supervisor Hogan apprised Cornell Cooperative Extension had been involved in an interesting collaboration that she wanted to mention with a group of Civic Ecology students at Cornell University lead by Dr. Marianne Krasney, on a plant rich diet project. She said these students had spent the semester working with a Resource Educator from the local Cornell Cooperative Extension to create a series of infographics and recipes that could be used to help promote the ecological and health benefits of a plant rich diet using the inspiration of the Tops Markets weekly sales flyers as the basis for several recipes and included a number of shelf stable ingredients, as well. She stated she wanted to point this out as a real success and collaboration for the Cornell Cooperative Extension as an important piece of education they were disbursing with the community. She concluded by wishing everyone a Happy New Year, as she believed much like her everyone would be pleased to leave 2020 behind them, adding she felt 2021 would be an improvement.

Chairman Thomas remarked how pleased he was Cornell Cooperative Extension was thriving, as he believed they were a great organization that did many good things for the community.

Supervisor Dickinson informed the Occupancy Tax Coordination Committee had met on December 14th, approving proposed Resolution No. 523 which he provided a brief overview of.

Supervisor Strough indicated he had nothing to report on.

Supervisor Wild apprised he had a busy month in regard to all of the meetings he had attended with the various agencies and groups regarding the economy in Warren County. He stated the Economic Growth & Development and Higher Education Committee had approved proposed Resolution Nos. 462-463 and he provided a brief overview of each. He stated since there was uncertainty regarding the Chairman of the Board position and Committee structure going forward he would like to commend the Economic Recovery Task Force for their efforts and remind everyone what they had started, accomplished and how they had gotten there. He indicated this group was a collaboration between the public and private and one of the most refreshing portions of this was that there was no agenda. He explained the individual business leaders were not seeking to improve their own business, as they realize that if they improved the general economy their business would benefit, as well and he commended them for working tirelessly to make things happen. He stated this collaboration occurred as a result of the pandemic with the focus being on how to reopen businesses during which this business community came together with operational guidelines that they shared amongst one another to assist with influencing the Governor on reopening businesses in the region. He said during this process they had worked with the County Administrator in terms of the communication from the Governor's Office and the opportunity to reopen. He indicated once the businesses were about to reopen the focus switched to how they could remain open with a big push on face masks. He added they had also marketed Lake George and the County for the purpose of tourism as being a safe place and that had resonated resulting in a respectable tourism

season here, especially when considering the promotional budget for tourism was reduced by 50%. He indicated one of the reasons the tourism season was such a success related to the collaborations with what the private sector was doing for advertising and what the County was doing for advertising and they were more nimble in terms of looking for opportunities and regions from which the County could really focus on. He said going from there the Task Force was focused primarily from a tourism standpoint on what was next and how they could become a four season tourist attraction which was what the goal was. He informed they were working on this by studying the competition and understanding the data that was available and gathering more. He advised they were doing their best to move forward with a four season economy; however, he noted, in order to make this a reality there needed to be as many people involved in the process as possible.

In regard to other matters, Supervisor Wild stated SUNY Adirondack had been fortunate to be the recipient of a grant that would support a certain number of individuals obtaining basic IT (*Information Technology*) training to assist them in becoming employed in entry level IT jobs.

Supervisor Wild informed there was an underlying threat to the tourism economy pertaining to the erosion of the lakefront lodging available in the County, as many of them were being sold and converted into residential properties. He stated some may think losing one or two of these properties a year did not have a big impact on the tourism industry here; however, he noted, they needed to consider the cumulative effect which lead to the County losing thousands of visitors on an annual basis because these visitors would not have a place to stay. He pointed out tourism made up 25% of the County's economy, apprising according to a 2019 economic report of tourism for New York State it had identified tourism as bringing about \$3,000 of benefit to each household in Warren County which was substantial. He indicated the citizens would be responsible for making up the loss of revenue if the County ever lost its tourism industry. He informed one of the things the Task Force was reviewing was what action should they take and how they could do so. He advised two individuals who had recently joined the Task Force were both business professors at SUNY Adirondack and were assisting the group in their review of case studies done on other regions in the County and the State where the erosion of their lodging also occurred and how it impacted their local economies, adding some places had been successful in either slowing down or stopping this erosion. He apologized for taking up so much time; however he noted, he felt it was important to provide a brief overview to the Board on the activities of the Economic Task Force. He concluded by wishing happy holidays to all.

Chairman Thomas remarked he believed Supervisor Wild and the business leaders had done a good job during this difficult time which he was thankful to them for. He said he believed going forward it was imperative for the Economic Recovery Task Force to continue on with their efforts.

Supervisor Magowan stated Support Services approved proposed Resolution No. 489 which he provided a brief overview of. He voiced his dismay that he had not been invited to attend the December 4th meeting where they discussed the issue with the Additional Mortgage Tax not being renewed, as he believed as the Chair of the Support Services Committee, who provided oversight to the County Clerk's Office, he should have been notified about this issue and asked to participate in the meeting and he asked Chairman Thomas why this never occurred. He added Supervisor Geraghty had been notified and asked to attend the meeting and yet he, as the Chairman of that Committee was not invited. He inquired why he was not involved in any of these decisions, including the loophole that had thankfully been discovered to get the Additional Mortgage Tax reinstated. He remarked he had worked hard as the Chairman of this Committee to obtain the respect of the taxpayers and the constituents of the Town of Queensbury in representing the entire County and yet he did not feel he was receiving the respect he needed from the Board and he asked Chairman Thomas if he could answer why this was. Chairman Thomas replied this was not intentional, as it was an oversight on his part and he took full responsibility for not communicating with Supervisor Magowan. Supervisor Magowan indicated he was hoping for more from the response than that because it was very

hurtful to him since he had worked so hard as the Chairman of the Support Services Committee and a representative of his constituents. He said he looked up to leadership, but he needed communication and respect from Chairman Thomas and he was disappointed that he had worked so hard at his job as a Supervisor, but he did not receive the respect he felt he was deserving of in being part of the decision making process after being selected to Chair the Support Services Committee.

Supervisor Seeber apprised as the County's representative on the NACo Criminal Justice & Public Safety Standing Committee she had participated on a conference call regarding the National Commission on COVID-19 and she distributed information regarding same to those involved with that aspect at the County level. She mentioned she would like to highlight that there was a national Committee pertaining to COVID-19 and Criminal Justice that was established in July of 2020. She indicated this Committee was requesting that the County continue to make the community aware of the efforts that were going on at the national level regarding discussion concerning a way to reduce the type of exposure and there would be a presentation which would address the national aspect of that, such as integrating different ways to prepare, balancing public health and safety. She remarked she felt this tied in nicely with Supervisor Wild's comments about a public and private partnership and how important those partnerships were in tourism, hospitality and economic growth because they also noticed that in Criminal Justice and Public Safety. She informed proposed Resolution No. 457, *Awarding Bid and Authorizing Agreement with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. for Alternative Sentencing Program to Serve Youth and Adults of Warren County for the Probation Department (WC 48-20)*, which involved a partnership between the Probation Department and the Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. for an Alternative Sentencing Program. She continued, apprising proposed Resolution No. 456, *Approving the Warren County Assigned Counsel Plan Which Replaces the Assigned Counsel Plan Authorized by Resolution No. 31 of 2020*, pertained to the Plan for Assigned Counsel which had been updated, proposed Resolution No. 458, *Authorizing Agreement with Wait House for an Independent Living Skills Program for the Probation Department*, concerned the Independent Living Skills Program with Wait House and proposed Resolution No. 459, *Authorizing Agreement with Big Brothers and Big Sisters of the Southern Adirondacks to Provide Mentoring Services for Youth under the Age of Eighteen (18) for the Probation Department*, involved an agreement between the Probation Department and Big Brothers Big Sisters of the Southern Adirondacks to address issues with the County's youth. Lastly, she provided an overview of proposed Resolution Nos. 460 and 461 which pertained to the continuing agreements for the Public Defenders Office, the cost of which was mostly covered by grant funding. She concluded by wishing everyone a very happy holiday.

Supervisor Beaty apprised there were no resolutions requested at the November 22nd County Facilities Committee meeting. He commended the Tourism Department for doing a phenomenal job in maintaining the tourism industry in the County as a result of their proactive efforts despite the pandemic. Supervisor Beaty voiced his disapproval of common courtesy not being extended to Supervisor Magowan, as Chairman of the Support Services Committee, as he found leaving a Chairman of a Committee out of the loop on key issues was unacceptable, by taking action without notifying him and he concurred with Supervisor Magowan that it was disrespectful. He stated it was a sad day when elected officials were taken out of the decision making sequence. He wished everyone happy holidays and congratulated Supervisor Simpson on his new endeavor, adding he believed he would be very successful as a State Assemblyman. He concluded by apprising although Senator Little was retiring she would always be fondly remembered by everyone.

Supervisor Shepler indicated she had no Committee report, but she was in attendance at the December 14th meeting of the Occupancy Tax Coordination Committee and would like to make a motion to table proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, and send it back to Committee for further discussion at the appropriate time due to her concerns regarding the

event attracting tourists from areas where the number of positive COVID-19 cases were significant and would put the County which had a relatively low infection rate at risk. She added another concern she had related to one of the activities that was planned for this event which was not considered acceptable at this point in time. She said while she did believe this was a suitable event, she felt they should hold off on it until 2022 to allow them to think about their actions, as it was not just about bringing in revenue for the County, as they also needed to consider the safety of their residents.

Chairman Thomas apprised the appropriate time for Supervisor Shepler to make her motion to table proposed Resolution No. 523 was during the discussion on resolutions.

Supervisor Geraghty stated the Budget Committee had met on December 3rd and again on December 14th, where they approved proposed Resolution Nos. 442-455 which he requested support of. He advised he would also like to congratulate Senator Little on a successful career and her impending retirement, informing she was a tough negotiator at times, but she had served the County well. He apprised he would miss working with Supervisor Simpson, who he had traveled with on two occasions to Washington D.C. where they learned a lot about the Government. He added as a businessman Supervisor Simpson had brought a different perspective to the Board and he would be missed. Supervisor Geraghty recognized Assemblyman Stec and his staff for getting involved in the County's issue with the Additional Mortgage Tax and providing assistance to the County Attorney with getting this reinstated. He thanked Congresswomen Stefanik, who had worked in a bi-partisan manner in assisting the State with obtaining a substantial amount of funding for broadband services which was needed in the rural communities of Warren and Washington Counties. He concluded by wishing everyone happy holidays. Supervisor Conover reported on the November 24th and December 14th Public Works Committee meetings where they approved proposed Resolution Nos. 479-488 and 524-526 and he provided a brief overview of each. He recognized Julie Butler, *Purchasing Agent*, and her department for their efforts managing the bids for solid waste and recycling disposal and transportation services, which consisted of a substantial amount of work. He stated as a result from a suggestion made at the Committee meeting they would be putting out the bids for these services earlier in the year to be more in line with the timeframe when the towns were putting together their budgets for the following year.

Supervisor Leggett advised the Public Safety Committee had met on November 23rd and again on December 9th, approving proposed Resolution Nos. 475-478 and 521 which he requested support of. He stated as the Vice-Chairman of the Warren-Washington Industrial Development Agency & Civic Development Corporation, he had attended a number of meetings over the past month with them regarding several projects that were in process. He said he also attended the annual meeting of the Adirondack Association of Towns and Villages on December 7th and the November meeting of the Warren County Soil and Water Conservation District. He informed he had attended via zoom the meeting of the Adirondack Park Agency for which Supervisor Hogan was a Board member.

Supervisor McDevitt indicated he had nothing to report on.

Proceeding with the report by the County Administrator, Mr. Moore apprised first and foremost he would like to congratulate Mr. LaFlure for being an outstanding leader for the Office of Emergency Services during his tenure as the Director of the department. He added he was pleased that Mr. LaFlure was assisting the County in a temporary capacity with the transition in that department and he thanked him for all of the work he had done specifically during the pandemic. He stated Mr. LaFlure had been indispensable to the County and everyone was proud of the work he had done.

Mr. Moore congratulated Supervisor Simpson on his new position with the State Assembly, apprising he was looking forward to working with him on issues involving the State Legislature which would begin immediately with the State Budget.

Mr. Moore congratulated Senator Little on her retirement, informing she had been an excellent advocate for the County and was a pleasure to deal with. He advised during the twenty years he had known her he had always felt she was his favorite State Legislator, as she

was a all around wonderful person who would be greatly missed.

Mr. Moore recognized the following people for their years of service to the County which he said he was greatly appreciative of

- * Ann Marie Corcoran for 30 years of service in the County Clerk's Office; and
- * Shellie Thompson for 20 years of service to Countryside Adult Home

Mr. Moore acknowledged all of the staff at Countryside Adult Home for doing their best to protect the residents of the facility during this difficult time.

Mr. Moore apprised he would like to briefly touch base on the statistic that was continuing to be used for the Yellow Zone designation which was the seven day rolling average percent positive statistic. He said he wanted to take some time to put this into context to ensure everyone was aware of the current status of the County. He informed in order to qualify for Yellow Zone the County would have to have ten consecutive days with a positive percentage rate that was over 3% on this particular metric and in addition there were other statutes that had to be met with optimization. He indicated Warren County was one of the three locations in the State whose positive rate was currently under 3%, with the City of Manhattan at 2.8% as a result of conducting 20,800 tests yesterday as compared to Warren County who did 493 tests, apprising doing more tests brought the percentage down lower because the denominator was larger. He stated Tompkins County was the other location that was under the 3% positive rate with their rate being 0.5%, adding they had conducted over 3,000 tests yesterday and their total population was 101,000. He mentioned every region in the State was above the 3% positive rate with the exception of the southern tier which was a result of what Tompkins County was doing; however, he noted, all of the other Counties located in the southern tier were well above the 3% positive rate. He read aloud the following statistics: Statewide the positive rate was 5.2%; Central New York 7.0%; Finger Lakes was 8.3%; Long Island was 6.0%; Hudson Valley was 6.1%; Mohawk Valley was 8.0%; New York City was 4.2%; North Country was 4.5%; Western New York was 6.6%; the Capital Region which included Warren County was 6.3%, with the breakdown for the Counties located there as follows: Albany County at 6.9%; Columbia County at 4.2%; Greene County at 4.4%; Rensselaer County was 5.8%; Saratoga County at 6.6%; Schenectady County at 8.0%; Washington County at 4.1%; and Warren County rate was 2.8%. He pointed out the rate in Washington County was reflective of the State prison located there which he believed was unfair to their contact tracing efforts and the steps they had taken which were appropriate. He added they had been good partners to work with during this pandemic which he was grateful for. He noted these rates could easily change if there was a day with a high positive testing count. He read aloud the positive rate for the following neighboring Counties as follows: Clinton County was at 3.1%, Essex County was at 3.1%; Hamilton County was at 3.8%; Delaware County was at 3.7% and Schuyler County was at 3.1%. He advised this was not meant to disparage in any way what other Counties were doing, as all of them were doing the best they could during these trying times. He indicated he wanted to highlight the Counties rate of 2.8%, adding the County had been under 3% for quite some time with only a few days when they were above 3%. He credited the efforts of everyone in the County in keeping the positive rate below the 3% threshold, including the business community and residents, as well as the Board members who had been providing excellent support to the Public Health Department, who was also deserving of recognition for their efforts which he believed was inspirational. He stated no matter how difficult managing the pandemic had been on the Public Health Department the staff refused to give up on this issue and continued to work tirelessly around the clock everyday and he was proud of them and felt the residents of the County were, as well. He thanked everyone who had played a part in the County's success in keeping the positive infection rate low and he wished everyone a Merry Christmas and a Happy New Year.

Privilege of the floor was extended to Mary Elizabeth Kissane, *County Attorney*, to provide a report from the County Attorney. Ms. Kissane indicated she had nothing to report on.

Resuming the Agenda review, Chairman Thomas called for the reading of communications, which Mrs. Allen read aloud, as follows:

Reports from:

1. Warren County Probation Department - Report of Criminal and Family Workloads for October of 2020.
2. Capital District Regional Off-Track Betting Corp. - Financial Reports dated July 31, 2020 and August 31, 2020.

Other:

1. Capital District Regional Off Track Betting Corp. - October 2020 payment in the amount of \$2,834.00.
2. NYS Parks, Recreation and Historic Preservation - Notifying that the Hague Baptist Church has been listed on the National Register of Historic Places.

Continuing to the reading of resolutions, Mrs. Allen announced proposed Resolution Nos. 440-521 were distributed to the Board of Supervisors and posted to the County website on December 10th; she informed proposed Resolution No. 514 was amended after mailing and was distributed to the Board of Supervisors and posted to the Warren County website on December 16th. She noted a motion was required to approve the revision; the necessary motion was made by Supervisor Simpson, seconded by Supervisor Shepler and carried unanimously. She stated Resolution Nos. 523 and 525-526 were produced pursuant to action taken at the December 14th Occupancy Tax Coordination and Public Works Committee meetings and were distributed to the Board of Supervisors and posted to the Warren County website on December 16th. She said as this did not meet the mailing deadline specified in the Rules of the Board, a Waiving of the Rules would be required to bring these resolutions to the floor. A motion was made by Supervisor Wild and seconded by Supervisor Dickinson to bring proposed Resolution No. 523 to the floor.

Supervisor Dickinson apprised he was aware the group of business owners had hired Christian Dutcher to manage the event for them and he questioned whether it was correct for the resolution to state the funding would be allocated to The Americade which was Mr. Dutcher's organization and Ms. Kissane replied The Americade had been listed on the resolution request form and she was unaware if this was not the correct entity to provide the money to. Supervisor Dickinson asked if The Americade had been listed on the application for funding and Ms. Kissane responded she was unsure, as she was only provided with the resolution request form. Supervisor Dickinson stated he would not be surprised if The Americade was administering the event for them, as Mr. Dutcher and his organization were well versed in managing events of this nature.

In response to the comments made by Supervisor Shepler this morning, Supervisor Dickinson informed the point of this event was to establish winter activities that were considered to be COVID-19 safe and this group had gone to great extremes to ensure the activities that were held were COVID-19 safe. He said they were working on additional activities that had not been scheduled due to them determining what was required to ensure they were in compliance with the rules regarding COVID-19. He encouraged support of proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, as he felt they should give this group the opportunity to pull this event together.

Chairman Thomas offered privilege of the floor to Joanne Conley, *Director of Tourism*, to provide an answer to Supervisor Dickinson's question pertaining to whether The Americade should be awarded the funding for this event. Ms. Conley apprised she had participated in the conference calls with the business leaders who wanted to hold this event and they were hiring Mr. Dutcher as the event coordinator due to them being too busy managing their own businesses to manage the event. Supervisor Dickinson asked for clarification that his

assumption that Mr. Dutcher would be managing the funding on behalf of this group was correct and Ms. Conley replied affirmatively.

Chairman Thomas called the question and the motion to Waive the Rules of the Board as outlined above to bring proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, to the floor was carried by majority vote, with Supervisors Braymer, Beaty and Shepler voting in opposition.

Supervisor Seeber indicated she understood Supervisor Shepler's request to table proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, but she was wondering if they could have a brief discussion prior to that motion otherwise she would be voting in opposition of proposed Resolution No. 523. Chairman Thomas replied proposed Resolution No. 523 had been brought to the floor; therefore, he stated, discussion was permitted.

Supervisor Seeber advised she believed there was validity to Supervisor Shepler's question and request for more information which she was always a supporter of. She said in this case she believed a regional approach in regard to occupancy tax was imperative to the community and she had stated at the Occupancy Tax Coordination Committee meeting that it was critical this was handled in a safe manner. She informed she had requested, but had yet to obtain a copy of the COVID-19 safety protocols for this event, adding the organizer of the Holiday Festival of Lights event that was taking place had filed a lengthy COVID-19 safety plan with the County Administrator. She said because of this and the fact that there was sufficient time before the Lake George Winter Fest took place to schedule and hold an Occupancy Tax Coordination Committee meeting to discuss the safety plan for this event. She requested that Mr. Moore distribute the COVID-19 safety plan for this event to the full Board for review; she added she also believed there were questions that were asked about legalities in reimbursing costs versus paying them up front that they were awaiting answers on, as well. She apprised to the extent that a Committee meeting could be scheduled in a timeframe that would work for everyone involved as these activities were planned to provide the Board with more information she would be supportive of Supervisor's request to table proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, and send it back to Committee for further discussion.

Supervisor Dickinson requested that Mr. Moore respond to Supervisor Seeber's question regarding the safety plan for this event. Mr. Moore advised he had not received a safety plan for this event, adding he was unsure if the event organizers had created one yet. He said the conversations he had with them pertained to providing them with the guidelines to each activity, but when they did create one he would be more than willing to distribute it to any members of the Board who would like to review it. He indicated he thought the businesses in the County were experienced in meeting these guidelines, but the question in his mind was whether these guidelines would change prior to the beginning of this event, as these were moving targets that he would keep a watchful eye on each day.

Supervisor Hogan apprised she was supportive of Supervisors Shepler and Seeber's initiative to table proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, and bring it back to Committee for further discussion. She stated she was not opposed in any manner to these activities, but she wanted to notify them of what had occurred in her town this week that may inform this conversation. She said she did not believe anyone would dispute that skiing was one of the safest activities that could currently be undertaken; however, she noted, Gore Mountain recently had to shutdown their ticket sales to outside purchasers to stay in compliance with the 25% reduced capacity on the trails required of them, as they had sold a substantial amount of season passes. She mentioned less than twenty-four hours later they decided to reopen for limited ticket sales. She apprised this was an example of a large industry trying to respond to the changing circumstances everyone was living under. She restated she was supportive of these activities, but she felt they needed to discuss further how they would operate them safely. She indicated she did not believe a single safety plan was adequate for the entire event and she

felt each vendor needed to follow the same rules that every other business in the County followed and file individual safety plans. She mentioned she did not believe she received an adequate response from the organizers regarding how they would enforce the safety rules being followed, adding Gore Mountain had notified her they were receiving a significant amount of push back about wearing face masks inside and around the lodge, but she had not had a chance to further discuss with them why that was. She remarked she felt additional information was required from the event organizers before the County provided them with \$40,000. She stated while she understood the funding was available she was concerned with moving forward under shifting sands and she felt further discussion was required which was why she was supportive of tabling it and sending it back to Committee.

Supervisor Braymer stated she was in support of Supervisor Shepler's concerns because if they could recall earlier in the year there was a period of time when they had asked visitors not to come to the region and COVID-19 was still a significant issue. She advised she was supportive of Supervisor Shepler's concerns regarding visitors coming to the region even though they were more aware of how to be COVID-19 safe because they would be customers of the local gas stations, restaurants and grocery stores amongst the community. She said this did not concern the revenue they would be bringing in, but rather ensuring they thought this through carefully to keep their community safe. She added in regard to the allocation she wanted to make sure the language included in the agreement indicated they would not be provided with some of the funding if the event did not occur. She apprised she felt if the organizers were expending money out of their own pockets the County should provide them with reimbursement, but if there were other administrative costs that did not get incurred then the County should take steps to protect the County from having to pay for them. She mentioned she would also like to see proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, be tabled and go back to Committee, as this was a large undertaking that was rushed with all of the details not available at the last meeting.

Supervisor Geraghty advised although he had voted in favor of bringing proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, to the floor he shared Supervisor Shepler's concerns regarding the spread of COVID-19. He stated the ominous was on the event organizer to ensure the necessary safety precautions were in place and if there were concerns about that then they should not allow it to move forward.

Supervisor Wild remarked these were all valid points and one of the things he felt they needed to consider was that this was a new and different event that could expand the County's inventory of attractions to the area. In regard to the safety aspect, he apprised the County had a successful tourist season this summer due in part to the actions taken by the business community, adding the challenges regarding individuals refusing to wear face masks was addressed with almost everyone being compliant regardless of the political attitudes in the County. He stated there was a timing issue with this event, as an event of this capacity typically took around six months to plan, but in this case there was only six weeks and was why he thought they should be specific regarding what additional information they were requesting. He said if they were concerned about a safety plan they could amend the resolution to require that all of the activities being held had to file an active safety plan and if the issue was with money then they should have a frank conversation about what they needed so they could move forward and allow the event organizer to work on what was required to hold this event if that was what the desire of the Board was. He advised it was necessary for them to be supportive of what the business community was trying to do, as this was taking the place of an event that was cancelled that typically attracted a significant amount of visitors to the area and was COVID-19 safe. He suggested communicating clearly to the event organizer what they were requesting from him and move forward with this event.

Supervisor Leggett stated he felt safety plans and concerns regarding reimbursement could be addressed in the contract for the event in a form that was acceptable to the County

Attorney given the short period of time they had to organize an event to replace the Lake George Winter Carnival. He remarked he was opposed to tabling proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, but was supportive of its adoption to allow the event organizer to get all the necessary items in place in time for this to be a successful event for this winter.

Supervisor Dickinson indicated the business community in the vicinity of Lake George had worked collaboratively to develop this event in place of the Lake George Winter Carnival.

Supervisor Bruno advised he would like to echo his support of the comments made by Supervisor's Wild and Leggett and their assessment of this event, as he believed this was a great initiative. He added he concurred with Supervisor Wild that an event of this capacity would typically take several months to plan and he credited the business community for stepping forward to plan this which he felt the Board should be supportive of. With respect to the rules, Supervisor Bruno apprised he took no issue with wearing a face mask, but he would like to inquire where there was a standard requiring face masks, as he had observed individuals wearing handkerchiefs around their necks which qualified as appropriate coverage whereas there were other face masks that consisted of a few layers and had more efficacy. He voiced his displeasure with the fact that bars and restaurants were being shutdown in New York City when it had been proven that the spread of COVID-19 from those types of entities equated to about 1.4% with studies indicating the virus was primarily spread from household gatherings. He stated he was bothered when individuals cited all of these arbitrary and capricious rules, adding he was fully supportive of moving forward with proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, but he was not against investigating the rules. He added he concurred with Supervisor Wild they could require each vendor to submit a safety plan and use what qualified as an acceptable safety plan if it existed and do a comparison to determine if it was permissible for the event to move forward.

Supervisor Dickinson stated his point was the individuals involved with this event all owned businesses in Lake George and were well informed regarding the safety precautions required regarding COVID-19 and would ensure the event was fully compliant. He said during their pitch to the Occupancy Tax Coordination Committee they had indicated their main concern was all of the activities planned for this event were COVID-19 safe and this was still their intention. He apprised each individual activity would have a safety plan which would be approved before they moved forward with holding them. In regard to the \$40,000 in occupancy tax funding, Supervisor Dickinson apprised this money would be used for advertising purposes which needed to begin immediately in order to attract visitors to the County in February. He added this had always been permissible in regard to occupancy funds and he was unsure why there was concern, apprising he believed they should move forward with the event, as there was a limited time for the event to be advertised.

Supervisor Conover noted hundreds of thousands of tourists visited the Lake George communities this summer during which the business community did a phenomenal job ensuring they were operating safely during the pandemic and they were all deserving of an acknowledgment for these actions, as well as the action plans of all of the communities. He said the shared goal of everyone was to persevere through the pandemic and maintain as minimal of an impact to the economy and businesses within the region as possible which he believed the data regarding the tourism season this summer supported. He indicated the business community who had done such a spectacular job was seeking to initiate an event in February by applying the same rules in an attempt to keep their businesses open and attracting visitors to the region to keep the County's economy moving. He informed the business community was well aware of the virus and knew that if even one of their employees tested positive then all of them would have to quarantine for fourteen days resulting in a shutdown which was why they understood better than anyone the importance of having safe practices in place then the County's business community. He mentioned while these safety plans were not always perfect he believed the business community did their best to enforce

the rules under the laws that existed, but it was always possible there was someone who was not concerned with the rules. He noted there were businesses in the Town of Bolton who had done more business this summer than they had during the previous two summers. He remarked he believed they should support the business communities request to hold an event during the month of February 2021 while also ensuring the required safety plan was submitted to Mr. Moore for review to ensure it was in compliance and the Board members who wanted something more than this could vote to table or in opposition of proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*.

Supervisor Hogan pointed out there were two different discussions taking place and the one concerning safety was not in any way to be interpreted as opposition to this even, as she felt this was an excellent idea for an event which she was fully supportive of. She stated her questions which had been consistent and clear and pertained to whether these vendors would be held to the same standards that every other business in the County was held to and whether they would be filing safety plans, who would be in charge of compiling and reviewing those, as well as who would be charged with enforcement should these safety plans not be adhered to. Next, she said should this event move forward, but the County's situation changed, such as being deemed a Yellow Zone or there was a Statewide shutdown, what metrics would be used to determine whether they provided the event organizer with the full payment or not. She requested that they stop misconstruing concern for safety as opposition to the event, as they were two separate concerns.

Supervisor Shepler thanked Supervisor Hogan for her well thought out remarks; in response to Supervisor Wild and Bruno's remarks pertaining to how events like this one took months to plan and yet there was only around six weeks to plan this one she mentioned this was her concern in regard to the safety aspect of this entire event. She informed she did not disagree that this was something that should be held, as her concern related entirely to the safety aspect of it and whether they could get a proper plan in place in such a short period of time. She added if the County's status changed to a Yellow Zone then they needed to consider how they would move forward. She concluded by requesting a roll call vote on proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*.

Supervisor Wild apprised the safety plan was something that was compiled by the County's business community and the State guidelines which were not reviewed by the NYS DOH (*New York State Department of Health*) or the County, but rather the individual businesses were responsible for putting together the plans and he was unsure how they could address enforcement and compliance to satisfy all of the concerns expressed. He stated part of the motion he was proposing to make would be to ensure all of the safety plans were submitted to the County and the next issue involved the financial aspect and whether providing \$20,000 of the \$40,000 in occupancy tax funding to cover some of the advertising and up front costs to assist the event organizer with the attracting visitors to this event would suffice for now and Supervisor Dickinson replied affirmatively. Supervisor Dickinson advised he foresaw no issue with what Supervisor Wild was proposing, as they would be provided with the necessary funding to cover the cost of advertising for the event as long as the remaining \$20,000 would be provided when they moved into the next stage of the event. Supervisor Wild indicated he would like to make a motion to amend proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, at the appropriate time.

Chairman Thomas asked for clarification regarding what Supervisor Wild's motion consisted of and Supervisor Wild responded his motion was to amend proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, to provide for the disbursement of \$40,000 contingent upon the organizer of the Lake George Winter Fest being required to file a safety plan and submit it to Warren County for review and with the caveat that the total disbursement of funds would be split in two,

with \$20,000 being considered the "Phase I" allotment, and the remaining \$20,000 considered as the "Phase II" if the event is able to proceed as scheduled.

Supervisor Seeber remarked she believed the motion Supervisor Wild was making was a sound one, but she would like him to consider including more specific language regarding the safety plan per each activity to appease the concerns expressed by Supervisors Hogan and Shepler. She stated it was her understanding that the County did review the COVID-19 safety plans in-house, as this had been something the County Administrator had managed for any event that had been before them, only a few of which requested occupancy tax funding. She said she was aware that the County Administrator had worked with the Hockey Association on their safety plan that he then promoted at the State level; however, she noted, given all the changes they were unable to move forward. He indicated she felt the County had a detailed role with the safety plans, but this added step to require each activity to submit one would address the concerns expressed because there could be activities that were capable of moving forward in a safe manner and others that were unable to like the helicopter rides. She mentioned she felt incorporating that safety plans were required for each attraction would be beneficial, but she was unsure about incorporating the money aspect into this particular resolution, as she did not understand the reimbursement aspect because it was handled in different manners by each town and the County. She remarked she was supportive to amend proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, to include the portion regarding the safety plans with a caveat if possible that a meeting would be scheduled in January outside of the regular Committee meeting schedule to have Mr. Dutcher and the business owners involved to provide an update on the event, as her point was not to indicate the business community did not know how to hold an event in a safe manner. She said she felt it was imperative for the Board to recognize the business community was working tirelessly, while also acknowledging the concerns the Board members as elected officials were responsible for addressing. Supervisor Wild interjected he was agreeable to amending his motion to include that each vendor involved in the Lake George Winter Fest be required to file a safety plan with the event organizer.

Prior to addressing the motion, Chairman Thomas apprised he would allow Supervisor Driscoll to speak. Supervisor Driscoll stated there was a tremendous amount of merit to Supervisor Shepler's comments and echo what Supervisor Hogan had indicated, but he believed there was also a significant amount of poignancy in the comments made by Supervisor Conover, as the businesses in the vicinity of the City of Glens Falls were aware of COVID-19 and could teach and inform the public. He informed his concern was not as much with the businesses as it was with the large number of visitors who would be patrons of West and Gore Mountains, as well as other activities and special events of this nature this weekend. He inquired whether it would be possible for each individual attraction of the Lake George Winter Fest to provide safety plans prior to permitting them to operate. He advised his other concern was with who monitored these attractions to ensure they were complying with their safety plans, adding he was in a difficult position in regard to his vote on proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, which he would like more time to be provided additional information on, as well as the possibility of rewriting the resolution as it currently stood.

A motion was made by Supervisor Wild and seconded by Supervisor Magowan to provide for the disbursement of \$40,000 contingent upon each vendor involved in the Lake George Winter Fest being required to file a safety plan with the event organizer and submit it to Warren County for review with the caveat that the total disbursement of funds would be split in two, with \$20,000 being considered the "Phase I" allotment, and the remaining and the remaining \$20,000 considered as the "Phase II" if the event was able to proceed as scheduled.

Ms. Kissane inquired if Supervisor Wild would like to specify that the "Phase I" allotment was specifically to be spent on advertising and marketing or provide them with half of the total allotment up front to be used and the remaining allotment to be provided at the conclusion of the event and Supervisor Wild replied he did not want to specify what the funding could be

used for, as there were other up front costs aside from advertising and marketing and he would hate to limit the purpose of this money.

Supervisor Hogan asked Ms. Kissane whether it was legal for the County to provide the funding up front and Ms. Kissane responded she felt they were in a gray area, as the funding could be perceived as a gift because of the uncertainty regarding how the money would be spent nor was there anything included in the contract that permitted them to return any funding to the County they did not spend resulting in it being an improper gift from the County. She added if they were to fully expend the \$20,000 then she did not believe it would be an issue for the County. She informed currently the contracts concerning occupancy tax funding awards were written to require the event organizers to provide the County with receipts that they were reimbursed for those funds; she added this was more appropriate than providing the funding up front. She said at the moment this action was not illegal, but that could change. Supervisor Hogan requested that Supervisor Wild amend his motion to proceed under the regular contract as a reimbursement type situation, as this had been one of the concerns she had originally expressed. She restated that she was fully supportive of the Lake George Winter Fest, but she wanted more information regarding how these activities would be held in a safe manner and what metrics the County would use to allocate this funding because they had previously awarded funding to events this year that were cancelled and there was a significant chance this event would be cancelled, as well. She indicated she felt they should move forward with this using the regular contract for reimbursement, but include a caveat that if the event was cancelled some of the funding reverted to the County.

Supervisor Seeber asked what language would need to be included in the proposed amendment to comply with the legalities Ms. Kissane was referencing to ensure it was written in the appropriate form and Ms. Kissane replied she felt they needed to include language that indicated if the event organizers did not fully expend the \$20,000 they were being provided up front they would be required to return whatever money they did not spend. Supervisor Seeber inquired whether Supervisor Wild was agreeable to amending his motion to include this language in the proposed amendment to Resolution No. 523 and he replied affirmatively. Chairman Thomas requested that Supervisor Seeber direct her question to him. Supervisor Seeber apologized and asked Chairman Thomas if he would consider requesting that Supervisor Wild amend his motion to amend proposed Resolution No. 523 to reflect the advice of the County Attorney and Chairman Thomas replied affirmatively, advising there were other Supervisors who would like to comment on the amendment before them.

Supervisor Conover stated a number of the Supervisors had been through this with many businesses throughout this entire pandemic and were aware of the changing regulations that had occurred from the beginning up to this point and how to communicate those to their business community to ensure the safety of everyone, as well as the enforcement that was involved across the entire spectrum, including calls by Supervisors, enforcement officials, etc. and he asked Mr. Moore to speak to the regulations regarding businesses that required them to acknowledge that they read them for those who may not be aware of this process, as it reinforced the amendment that was being proposed. Mr. Moore informed there was approximately 800 businesses located in Warren County that had filled out those affidavits. He stated the New York Forward website included the different detailed guidelines for the different industry clusters, as the end of which businesses were required to click on a link which allowed them to affirm that they understood what was required of them. He mentioned the State requirements from the beginning that had not changed included any business in operation to have a safety plan on file which needed to conform with whatever their guidelines were, but there was no requirement that these be reviewed by State or local governments. He added they were however required to produce these safety plans on demand by any of the local governments and it was up to the local governments, i.e. the County, city, towns and villages to enforce all of the guidelines which was a major effort everyday. He said each complaint, even if they were not formal and originated from word of mouth were investigated with many of the Town Supervisors, Zoning and Fire Officials involved in this effort. He mentioned he did

review a number of safety plans, as the majority of the larger event organizers had taken it upon themselves to work with him to write their safety plan to ensure it was done so in the correct manner, as his office was available as a resource for anyone that needed and/or requested help and they would offer assistance to the event organizers of the Lake George Winter Fest, as well.

Chairman Thomas asked Supervisor Wild whether he would like to amend his proposed amendment to Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, and Supervisor Wild replied he had no ownership to the language in that amendment, as he was just trying to move this forward and because he had no legal background he would defer to Ms. Kissane to suggest the appropriate language. Chairman Thomas advised he was going to restate the amendment and then he would call the question, informing the first part pertained to requiring each vendor to provide a safety plan to the organization that was managing the event and also with the County for review and the financial aspect involved \$20,000 being considered the "Phase I" allotment for advertising and marketing, and the remaining \$20,000 considered as the "Phase II" if the event was able to proceed as scheduled. Supervisor Wild interjected in regard to the financial aspect he felt the motion should indicate the County was authorizing the expenditure of \$20,000 upon being provided the receipts or something similar to that effect, as the agreement was the money would not be provided up front, but would be handled on a reimbursement basis. Chairman Thomas restated the motion as the \$20,000 allotment being for "Phase I" for the purpose of advertising and marketing to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses leading up to the event and "Phase II" consisting of the remaining \$20,000 allotment to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses if the event was able to proceed as scheduled. Supervisor Wild pointed out they had decided not to limit the expenses that would be reimbursed for "Phase I" to advertising and marketing and should cover all of the expenses required to prepare for this event to be held. Chairman Thomas advised they would be negating advertising and marketing from the motion and replace it with reimbursing Americade, Inc. for all of the expenses required in "Phase I" and "Phase II" to prepare for and hold this event. Supervisor Magowan amended his second to the motion as outlined above.

Supervisor Seeber asked Ms. Kissane to comment on whether the language being proposed for the amendment was suitable, as she was concerned that what was being proposed may conflict with Ms. Kissane's recommendations. Ms. Kissane apprised the language being proposed was more appropriate because this would be handled on a reimbursement basis where Americade, Inc. would be paid based off the receipts and vouchers they submitted to the County. She said this made it more legal then indicating they needed to pay back the County for expenses the County paid them for that they did not actually incur. Supervisor Seeber inquired whether it was necessary to include language pertaining to if the event was cancelled and Ms. Kissane replied she did not think it was needed now that the County was only reimbursing them for receipts that they submitted to the County for expenses they had actually incurred before they provided the County with the receipts.

Supervisor Geraghty apprised he felt they should note in the motion that this pertained to all allowable expenses in case reimbursement was sought for something that was not permissible.

Chairman Tomas requested a roll call vote on the motion to amend proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, to provide for the disbursement of \$40,000 to Americade, Inc. contingent upon each vendor involved in the Lake George Winter Fest being required to file a safety plan with the event organizer and be submitted to Warren County for review and with the caveat that the total disbursement of funds would be split in two, with \$20,000 being considered the "Phase I" allotment to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses leading up to the event, and the remaining \$20,000 considered as the "Phase II" to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses if the

event was able to proceed as scheduled. He called the question and the motion was carried by majority vote, with 911 votes in favor (*Supervisors Braymer, Bruno, Driscoll, Frasier, Simpson, Hogan, Dickinson, Strough, Wild, Magowan, Seeber, Beaty, Shepler, Geraghty, Conover, Leggett, McDevitt and Thomas*) and 89 Absent (*Supervisors Merlino and Diamond*).

Supervisor Dickinson asked Chairman Thomas to clarify what the amendment to proposed Resolution No. 523 was and Chairman Thomas replied the amendment indicated that each vendor would provide a safety plan to the event organizer and submitted to Warren County for review and in regard to the financial aspect there would be a "Phase I" allotment of \$20,000 to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses leading up to the event and the remaining \$20,000 considered as the "Phase II" to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses if the event was able to proceed as scheduled. Supervisor Dickinson thanked everyone for participating in the discussion regarding this event, as he was appreciative of all of their comments and would also like to acknowledge his gratitude for approving the amendment.

Supervisor Leggett asked Ms. Conley if she foresaw any issues with proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*, in the amended form and Ms. Conley replied in the negative.

Chairman Thomas announced a motion was required to waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain proposed Resolution Nos. 525 and 526 which concerned awarding the bids for solid waste and recycling transportation and disposal services. The necessary motion was made by Supervisor Braymer, seconded by Supervisor Simpson and carried unanimously.

Chairman Thomas called for discussion and public comment on the proposed resolutions, as well as requests for roll call votes.

Supervisor Leggett noted there was a substantial increase in the hauling charges, but not the tipping fees and the manner in which this was calculated was the lowest bid comes out onto a projected average tipping fee charge in addition to the fixed hauling charge. He mentioned he was unsure if the Town of Chester was associated with the figures that were used by procurement in determining the most appropriate vendor for the Town of Chester because of the amount of tonnage involved. He questioned whether the Town of Chester could review the bids and determine what they felt was the appropriate vendor for them and award accordingly based of their actual averages for this past year. Chairman Thomas advised he would defer that question to the County Attorney, as he was unsure if a town could award to a vendor other than what was being recommended by the Purchasing Department. Ms. Kissane responded a town always had the option to make their own decision and in this case she believed what occurred was a contract was written for each individual town and they could separate the Town of Chester from the contract the County did. She added before going this route she would suggest Supervisor Leggett contact the Purchasing Department. Supervisor Geraghty advised the Purchasing Department would provide Supervisor Leggett with a breakdown for the Town of Chester specifically, as he had recently requested this from them so he could determine what the cost would be for his town. Supervisor Leggett informed he had received that breakdown and what was highlighted was the low cost vendor based on certain figures that he was questioning.

In regard to the bids for solid waste and recycling transportation and disposal services, Mr. Moore noted the County would be starting the process a few months earlier next year to allow the towns to budget accordingly for this expense in the following years's budget. In addition, he said the towns had the option to bid these services out for themselves and not go through the County process. He stated if this was something they would like to proceed with then they could notify the County Purchasing Department and they could walk them through how to move forward with that.

Prior to voting on resolutions, Chairman Thomas asked Mr. Lehman if any public comments had been made on the proposed resolutions and Mr. Lehman replied affirmatively.

Mr. Lehman apprised Gina Mintzer, *Executive Director, Lake George Chamber of Commerce and CVB*, had made some comments regarding proposed Resolution No. 523, *Authorizing Agreement with Americade, Inc. for Disbursement of 2021 Occupancy Tax Revenues*. He apprised Ms. Mintzer indicated Christian Dutcher as an event planner had been very proactive planning versions of Americade earlier this year, all aspects of which had safety plans presented to the County. She informed the Winter Fest Committee would assign someone specifically to review and enforce safety plans. Chairman Thomas asked Mr. Lehman if there were any other comments received from the public and Mr. Lehman replied in the negative, informing no other public comments received pertained to the resolutions.

In regard to proposed Resolution No. 521, *Introducing Proposed Local Law No. 2 of 2021, Entitled "A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County", and Authorizing Public Hearing Thereon*, Supervisor Leggett advised some questions had been posed regarding the amended language being consistent with State law regarding the Fire Coordinator position and he wanted to inquire with Ms. Kissane or Mr. Moore whether the language in the proposed Local Law cooperated with the State laws regarding Fire Coordinators. Ms. Kissane explained the State law was only applicable if the County created an Office of County Fire Coordinators, but Warren Country did not choose to do that and instead created the Office of Emergency Services. She said this meant the County did not have to adhere to Section 225 A of the State Law because that office did not exist here at this County resulting in it being permissible for the County's Local Law to deviate from that. She mentioned they had discussed the possibility of changing the title of the Fire Coordinator position to something else, but the Director of the Office of Emergency Services was not comfortable doing so; she added the County was using the same term as the State Law, but they were not required to follow it. Supervisor Braymer stated she was confused, as she believed Mr. LaFlure was the County's Fire Coordinator and the Local Law was required in order to create the Director of Emergency Services position. Ms. Kissane advised the County had never created the Office of Fire Coordinator, but rather a Fire Coordinator position within the Office of Emergency Services. She further expounded that while Mr. LaFlure was the County's Fire Coordinator, his position was just one within the County and not an office that was created within the County.

Chairman Thomas once again asked Mr. Lehman if any additional public comments on resolutions had been received and Mr. Lehman replied in the negative.

Chairman Thomas called for a vote on resolutions, following which Resolution Nos. 440-526 were approved as presented, with the exception of proposed Resolution No. 523 which was amended from the floor.

During the roll call votes, Chairman Thomas proposed taking one vote for proposed Resolution Nos. 503-507 to which no one objected to. In regard to proposed Resolution No. 519, *to Enact Local Law No. 2 of 2020, "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County"*, Supervisor Braymer indicated while she was voting in favor of it she shared the concerns expressed by Supervisor Magowan.

Warren County Board of Supervisors Proclamation

WHEREAS, Senator Elizabeth "Betty" Little served on the Warren County Board of Supervisors, representing the Town of Queensbury from 1986 through 1995 during which time she Chaired several Committees including the Airport, Extension Services, Federal Programs, Mental Health, Social Services and Westmount Health Facility Committees, in addition to serving as Budget Officer and Chairing the Budget Committee for years 1990 and 1991, and

WHEREAS, in November of 1995 Senator Little departed from the Board of Supervisors upon becoming a duly elected member of the New York State Assembly where she represented Essex and Warren Counties, along with portions of Saratoga and Washington Counties, for seven years until she was elected to the New York State Senate, taking office in

2003 and representing the residents of the 45th Senate District which includes Clinton, Essex, Franklin and Warren Counties, as well as portions of St. Lawrence and Washington Counties, and

WHEREAS, during her career, Senator Little built on many legislative successes including adoption of an initiative which encourages local governments to work cooperatively and share services to save tax dollars; reform of the adverse possession law to ensure greater fairness for property owners; a law to restrict the sale, possession and importation of invasive species; creation of the Adirondack Community Housing Trust; passage of the historic Timber Theft Law; expanding net metering to encourage investment in renewable power production including solar, wind and waste energy; and sponsoring legislation and securing funding to help combat Lyme and other tick-borne diseases, and

WHEREAS, during her years in Office Senator Little sponsored several successful New York State Constitutional Amendments to help residents, the economy and the environment in the Adirondacks, demonstrating her continued commitment and devotion to the areas and residents she represents, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors joins with the residents of Warren County in extending their sincere gratitude and appreciation to Senator Elizabeth "Betty" Little for the immeasurable contributions made through her expertise and leadership, as well as her outstanding public service at both the County and State level, and does wish her a long and happy retirement.

DATED: DECEMBER 18, 2020

(Signed) **FRANK E. THOMAS, CHAIRMAN**
WARREN COUNTY BOARD OF SUPERVISORS

RESOLUTION NO. 440 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

MAKING SUPPLEMENTAL APPROPRIATIONS

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: COUNTRYSIDE ADULT HOME				
A.6030 860	Countryside Adult Home, Hospitalization	A.6030 120	Countryside Adult Home, Salaries-Overtime	\$25,000.00
DEPARTMENT: OFFICE FOR THE AGING				
A.6772 130	OFA-Warren County, Salaries-Part Time	A.6772 445	OFA-Warren County, Food	19,128.00
A.6772 110	Salaries-Regular	A.6772 445		15,000.00
A.6772 860	Hospitalization	A.6772 445		5,872.00

December 18, 2020

977

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: OFFICE OF EMERGENCY SERVICES				
A.3410 110	Fire Prevention & Control, Salaries-Regular	A.3640 110	Civil Defense, Salaries-Regular	\$11,495.00
A.3410 830	Social Security	A.3640 830	Social Security	93.00
A.3410 831	Medicare Contribution	A.3640 831	Medicare Contribution	22.00
A.3410 860	Hospitalization	A.3640 860	Hospitalization	361.00
A.3640 130	Civil Defense, Salaries-Part Time	A.3410 130	Fire Prevention & Control, Salaries-Part Time	10,000.00
A.3640 810	Retirement	A.3410 810	Retirement	111.00
DEPARTMENT: PUBLIC HEALTH				
A.4018.0030 110	Preventive Program, Disease Control, Salaries-Regular	A.4018.0035 120	Preventive Program, LHD Support for Flu & COVID 19, Salaries-Overtime	500.00
		A.4018.0035 130	Salaries-Part Time	5,500.00
A.4018.0030 830	Social Security	A.4018.0035 830	Social Security	372.00
A.4018.0030 831	Medicare Contribution	A.4018.0035 831	Medicare Contribution	87.00
A.4018.0030 410	Supplies	A.4018.0035 410	Supplies	700.00
A.4018.0030 424	Postage	A.4018.0035 424	Postage	300.00
A.4018.0030 435	Medical Expenses	A.4018.0035 435	Medical Expenses	546.00
A.4018.0030 436	Advertising Fees	A.4018.0035 436	Advertising Fees	6,000.00
A.4018.0030 442	Automotive-Gas & Oil	A.4018.0035 442	Automotive-Gas & Oil	100.00

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: PUBLIC HEALTH- cont.				
A.4018.0030 3407	Disease Control Pub. Hlth	A.4018.0035 4409	Revenues	\$14,105.00
A.4189 411	Public Health-Bio Terrorism, Rent- Building/Property	A.4191 110	Public Health- COVID 19, LHD Support for Flu & COVID 19, Salaries-Regular	1,360.00
A.4189 445	Foods			100.00
A.4189 470	Contract			100.00
A.4193 110	COVID- CommCare, Salaries- Regular	A.4193 130	COVID- CommCare, Salaries-Part Time	25,000.00
DEPARTMENT: PUBLIC WORKS - UP YONDA FARM				
A.7111 260	Up Yonda Farm, Other Equipment	A.7111 413	Up Yonda Farm, Repair & Maint.- Bldg/Property	3,600.00
DEPARTMENT: SHERIFF				
A.3110 110	Sheriff's Law Enforcement, Salaries- Regular	A.3110 120	Sheriff's Law Enforcement, Salaries-Overtime	150,000.00
A.3110 110		A.3110 130	Salaries-Part Time	10,000.00
A.3110 810	Retirement	A.3110 130		50,000.00
A.3110 830	Social Security	A.3110 130		7,000.00
A.3110 831	Medicare Contribution	A.3110 130		5,000.00
A.3150 130	Sheriff's Correction Division, Salaries-Part Time	A.3110 130		40,000.00
A.3150 830	Social Security	A.3110 130		10,000.00

December 18, 2020

979

FROM CODE		TO CODE		AMOUNT
DEPARTMENT: SHERIFF - cont.				
A.3150 831	Medicare Contribution	A.3110 130		\$6,000.00
A.3150 110	Salaries-Regular	A.3150 120	Sheriff's Correction Division, Salaries-Overtime	155,000.00
A.3150 130	Salaries-Part Time	A.3150 120		130,000.00
A.3020 110	Sheriff's 911 Center, Salaries-Regular	A.3020 120	Sheriff's 911 Center, Salaries-Overtime	40,000.00
A.3020 110		A.3020 130	Salaries-Part Time	10,000.00
DEPARTMENT: SOCIAL SERVICES				
A.6010 860	Social Services, Hospitalization	A.6010 120	Social Services, Salaries-Overtime	50,000.00
SPECIAL ITEMS:				
A.1990 469	Contingent Account, Other Payments/Contributions	A.1011 110	County Administrator, Salaries-Regular	51,545.00
		A.1011 810	County Administrator, Retirement	5,309.00
		A.1011 830	Social Security	3,196.00
		A.1011 831	Medicare Contribution	747.00
		A.1185 435	Medical Examiner & Coroners, Medical Fees	10,000.00
A.1990 469	Contingent Account, Other Payments/Contributions	A.1625 417	Charles R. Wood Park, Water/Sewer /Taxes	3,385.22

FROM CODE	TO CODE		AMOUNT
SPECIAL ITEMS:- cont.			
	A.1625 413	Repair& Maint.- Bldg/Property	\$7,744.04
	A.1625 415	Electricity	900.00
	A.1625 423	Telephone	177.35
	A.1625 428	Data Processing & Internet	229.98
	A.1625 470	Contract	13,791.32
	A.1950 417	Taxes & Assessment on Property, Water/ Sewer/Taxes	4,480.00

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 441 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS
DEPARTMENTS WITHIN WARREN COUNTY**

WHEREAS, the Finance Committee has recommended amending the Warren County Budget for 2020 as set forth herein, now, therefore, be it

RESOLVED, that the following budget amendments are approved and authorized:

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
MENTAL HEALTH/OFFICE OF COMMUNITY SERVICES		
<u>ESTIMATED REVENUE</u>		
A.4310 3426	Mental Health Admin., DSRIP Engagement Funds	\$3,708.00
<u>APPROPRIATIONS</u>		
A.4310 220	Mental Health Admin, Other Equipment	3,708.00

December 18, 2020

981

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
OFFICE FOR THE AGING		
<u>ESTIMATED REVENUE</u>		
A.6772.4300 3426	OFA-Warren County, DSRIP Program, DSRIP Engagement Funds	\$4,887.46
<u>APPROPRIATIONS</u>		
A.6772.4300 260	OFA-Warren County, DSRIP Program, Other Equipment	4,887.46
PUBLIC HEALTH		
<u>ESTIMATED REVENUE</u>		
A.4189.4401	Public Health-Bio Terrorism, Public Hlth-Bio Terrorism	11,025.00
<u>APPROPRIATIONS</u>		
A.4189 130	Public Health-Bio Terrorism, Salaries-Part Time	9,750.00
A.4189 830	Social Security	625.00
A.4189 831	Medicare Contribution	150.00
A.4189 810	Retirement	500.00
PUBLIC WORKS		
<u>ESTIMATED REVENUE</u>		
D.3310 2680	County Road, Traffic Control, Insurance Recoveries	1,615.20
D.5110 2390	Maintenance of Roads, Share of Joint Activity Govt.	3,719.80
DM.5130 2680	Road Machinery, Machinery, Insurance Recoveries	3,432.50
DM.5130 2390	Road Machinery, Machinery, Share of Joint Activity Govt.	18,056.96
<u>APPROPRIATIONS</u>		
D.3310 410	County Road, Supplies	1,615.20
D.5110 260	County Roads, Maintenance of Roads, Other Equipment	3,719.80

<u>CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
PUBLIC WORKS cont.		
DM.5130 441	Road Machinery, Machinery, Auto Supplies & Repair	\$3,432.50
DM.5130 230	Road Machinery, Machinery, Automotive Equipment	16,455.00
DM.5130 441	Road Machinery, Machinery, Auto Supplies & Repair	1,601.96
SOCIAL SERVICES		
<u>ESTIMATED REVENUE</u>		
A.6010 3610	Social Services, Social Services Admin	13,000.00
<u>APPROPRIATIONS</u>		
A.6010 439	Social Services, Misc. Fees & Expenses	13,000.00
TELECOMMUNICATIONS		
<u>ESTIMATED REVENUE</u>		
A.1681 2227	Telecommunications, Telecommunications	9,000.00
<u>APPROPRIATIONS</u>		
A.1681 423	Telecommunications, Telephone	9,000.00

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2020 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2020 is hereby amended accordingly.

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 442 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATER BODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2021

WHEREAS, the Warren County Budget allocated a total of Two Hundred Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2021

with One Hundred Fifty Thousand Dollars (\$150,000) of this total being earmarked for distribution to towns having lakes located within Warren County other than Lake George, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors allocates funding to each of the following Towns to combat aquatic invasive species in publicly accessible water bodies within the respective Towns for 2021, in the amounts specified below, with One Hundred Twenty-Five Thousand Dollars (\$125,000) to be paid from Budget Code A.6417.0002 480.07, Tourism/Occupancy, Occupancy Tax, Warren County Environmental Projects, and the remaining Twenty-Five Thousand Dollars (\$25,000) to be paid from Budget Code A.1010.470 Legislative Board, Contract:

- Town of Chester - \$41,666.67
- Town of Horicon - \$41,666.67,
- Town of Lake Luzerne - \$41,666.66 and
- Town of Queensbury - \$25,000 for Glen Lake, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into agreements with each of the foregoing Towns in a form approved by the County Attorney. Adopted by unanimous vote.

RESOLUTION NO. 443 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2021 BOAT INSPECTION AND BOAT WASHING PROGRAM

WHEREAS, the Warren County Budget allocated a total of Two Hundred and Fifty Thousand Dollars (\$250,000) for the purpose of combating aquatic invasive species in 2021 with One Hundred Thousand Dollars (\$100,000) of this total being earmarked for distribution to the Lake George Park Commission, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors authorizes an agreement with the Lake George Park Commission for invasive species prevention and eradication efforts for Lake George and authorize payment of One Hundred Thousand Dollars (\$100,000) to the Lake George Park Commission specifically for the Commission's 2021 boat inspection and boat washing program, and be it further

RESOLVED, that the Chairman of the Board be, and hereby is, authorized to execute an agreement for same with the Lake George Park Commission, 75 Fort George Rd., PO Box 749, Lake George, New York 12845 in an amount not to exceed One Hundred Thousand Dollars (\$100,000), in a form approved by the County Attorney, and for a term commencing upon execution and terminating when all funds have been expended and accounted for, and funding shall be expended from Capital Project No. H382, LG Invasive Species Eradication.

Adopted by unanimous vote.

RESOLUTION NO. 444 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 525 of 2019) with Adirondack North Country

Association, 67 Main Street, Suite 201, Saranac Lake, New York 12983, for promotional and economic development in Warren County, for an amount of Three Thousand Dollars (\$3,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 445 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 526 of 2019) with Adirondack Park Local Government Review Board, 117 Blythewood Island Road, P.O. Box 579, Chestertown, New York 12817, for Warren County's share of the actual cost of operation of the Review Board, for an amount of Seven Thousand Five Hundred Dollars (\$7,500), said funds to be expended from Budget Code A.8026 470 - A.P.A. Local Gov. Rev. Bd., Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that a report of activities of the Review Board shall be made annually to the Board of Supervisors of Warren County by February 1, 2022.

Adopted by unanimous vote.

RESOLUTION NO. 446 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES

RESOLVED, that Warren County enter into an agreement with the City of Glens Falls under the following terms and conditions for the year 2021:

- 1) the County will allocate up to Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
- 2) the County will allocate up to Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance expenses or capital improvements associated with the Coles Woods, East Field and the Crandall Park Recreation Center Ice Rink;
- 3) Warren County residents shall be permitted to use any facility for which County funds are provided at the same time and upon the same charges which apply to City of Glens Falls residents;
- 4) the City shall, on a quarterly basis, provide a voucher and invoices for

payments with all supporting documentation to the County for expenditures to be reimbursed under the contract. The information to be furnished shall include the following:

- A. the particular facility and a general description of the capital improvements and/or operation and maintenance expenditures for which reimbursement is sought;
 - B. the amount sought for reimbursement;
 - C. a statement as to whether the expenditures were incurred for improvements made and paid for in 2021; and
 - D. a certification that the reimbursement requested is for one of the facilities and in the amount provided for under the contract;
5. payment shall be made on a reimbursement basis only and only after the County receives the required documentation provided for herein;
 6. all documentation for payment shall be submitted to the Clerk of the Board of Supervisors, who shall review the same for purposes of ascertaining whether the documentation provided is consistent with the requirements of this resolution, and accordingly, the contract;
 7. the City shall have sixty (60) days from the date of the execution of the agreement authorized by this resolution to provide the first claims for payment for the year 2021, and shall thereafter provide claims within thirty (30) days of June 30th, September 30th, and December 30th to claim funds pursuant to the terms of the contract for the quarters prior thereto; and
 8. Upon request of the Board of Supervisors a full and complete report of activities will be rendered to the Warren County Board of Supervisors for the previous year,

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized and directed to execute an agreement with the City of Glens Falls consistent with the terms and provisions set forth in the preambles of this resolution, and in a form approved by the County Attorney, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to pay an amount not to exceed Nineteen Thousand Eight Hundred Dollars (\$19,800) for capital improvements to the Coles Woods, East Field and Crandall Park Recreation Center Ice Rink and Seventy-Nine Thousand Two Hundred Dollars (\$79,200) for operation and maintenance or capital improvements of said facilities, for the purposes hereinabove specified, after the same has been reviewed by the Clerk of the Board of Supervisors and approved by the County Auditor, and said funds to be expended from A.1010 470 Legislative Board - Contract.

Adopted by unanimous vote.

RESOLUTION NO. 447 of 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

**AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION
ASSOCIATION OF WARREN COUNTY**

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors of any county in which a county extension has been organized, to appropriate such sums of money as they may deem proper for the support and maintenance of county extensions and the work thereof in that county, and

WHEREAS, the Cornell Cooperative Extension Association of Warren County organized for that purpose, cooperating with the State College of Agriculture in maintenance and support of a County Extension for this County, having an Agricultural Division, Home Economics Division and 4-H Division, and

WHEREAS, the New York State Legislature has provided funds to be expended and the New York State College of Agriculture has set aside federal funds to be expended annually in each division of said extension in each county of the State, contingent upon raising certain funds by the county, now, therefore, be it

RESOLVED, that the sum of Four Hundred Sixty-Nine Thousand Four Hundred Eighteen Dollars (\$469,418) is hereby appropriated for the support of the Cornell Cooperative Extension Association of Warren County for educational work in Agriculture, Home Economics and 4-H, for a term commencing January 1, 2021 and terminating December 31, 2021, to be expended in accordance with the budgets submitted to the Board of Supervisors, and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized and directed to pay from Budget Code A.8750 470 Agri. & Livestock - Ext. Serv., Contract to the Cornell Cooperative Extension association of Warren County four (4) equal installments, in advance, on the first day of each quarter with the exception of January, which payment shall be made January 27, 2021 as follows:

<u>DATE</u>	<u>AMOUNT</u>
January 27, 2021	\$117,354.50
April 1, 2021	\$117,354.50
July 1, 2021	\$117,354.50
September 1, 2021	\$117,354.50

said sums to be paid to the duly elected and properly bonded Treasurer of the Cornell Cooperative Extension Association of Warren County, and be it further

RESOLVED, that Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 528 of 2019), with the Cornell Cooperative Extension Association of Warren County, containing the above conditions and methods of payment and directing the Extension to expend such funds only for the purposes set forth in the budget of said Extension submitted to and approved by the Board of Supervisors, and in the form approved by the County Attorney, and be it further

RESOLVED, that the Extension shall make an annual report at the end of the year setting forth a true and accurate account of all receipts, expenditures, and activities of said Extension for the year 2021.

Adopted by unanimous vote.

RESOLUTION NO. 448 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH CAMPING PROGRAM AT SKYE FARM CAMP

RESOLVED, that Warren County enter into an agreement with Cornell Cooperative Extension Association of Warren County, 377 Schroon River Road, Warrensburg, New York 12885, to provide youth a residential camping experience in Warren County at Skye Farm Camp, East Schroon River Road, Warrensburg, New York 12885, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), said funds to be expended from Budget Code A.7310 470 Youth Program 4-H Camp, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 449 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2021

RESOLVED, that Warren County, for the purposes of promoting and publicizing the advantages of Warren County and to promote economic development, job creation and workforce development in the Warren County region, continue the contractual relationship (the previous contract being authorized by Resolution No. 530 of 2019) with Economic Development Corporation, Warren County, New York, 234 Glen Street, Glens Falls, New York 12801, for a term commencing on January 1, 2021 and terminating December 31, 2021, in an amount not to exceed Three Hundred Thousand Dollars (\$300,000), said funds to be expended from Budget Code A.6421 470 Warren Co. Economic Development, Contract, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 450 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington,

and

WHEREAS, the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954) has been appropriated in the Warren County budget for 2021 for such purpose, now, therefore, be it

RESOLVED, in 2021 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Twelve Thousand Nine Hundred Fifty-Four Dollars (\$12,954), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

Adopted by unanimous vote.

RESOLUTION NO. 451 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT

RESOLVED, that Warren County enter into a contractual relationship with Lakes to Locks Passage, 814 Bridge Road, Crown Point, New York 12928, for promotional and economic development in Warren County, for an amount of Two Thousand Dollars (\$2,000), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 452 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM

WHEREAS, it has been recommended that Warren County participate in the joint financing of the Southern Adirondack Library System in the amount of Fifty-Five Thousand Dollars (\$55,000) as its proportionate share, in conjunction with the neighboring Counties of Hamilton, Saratoga and Washington, and

WHEREAS, the amount of Fifty-Five Thousand Dollars (\$55,000) has been appropriated in the Warren County budget for 2021 for such purpose, now, therefore, be it

RESOLVED, in 2021 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the bonded Treasurer of the Southern Adirondack Library System the amount of Fifty-Five Thousand Dollars (\$55,000), said funds to be expended from Budget Code A.7410 469 Southern Adir. Library, Other Payments/Contributions, upon receipt of a duly executed voucher for said amount.

Adopted by unanimous vote.

RESOLUTION NO. 453 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 534 of 2019) with the Warren County Historical Society, 50 Gurney Lane, Queensbury, New York 12804, with the understanding that an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500) shall be used to offset costs associated with the following programs: historical programs for the public, educational programs for children, museum or public displays, collections, acquisition, inventory and preservation, research library support and technology (outreach to the public), said funds to be expended from Budget Code A.1010 470 Legislative Board, Contract, for a term commencing January 1, 2021 and terminating December 31, 2021, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in the form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 454 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING SERVICES AND GRANT/LOAN PROGRAMS

WHEREAS, Local Law No. 2 of 2012 authorizes Warren County to enter into agreements with the Warren County Local Development Corporation to perform economic development, planning, and grant and loan administration services on behalf of Warren County, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with the Warren County Local Development Corporation, which contractual relationship will authorize the Warren County Local Development Corporation to administer and perform on behalf of Warren County economic development programs and initiatives, County and community planning services and grant/loan programs including micro-enterprise loan programs for a term commencing January 1, 2021 and terminating December 31, 2021 in an amount not to exceed Fifty Thousand Dollars (\$50,000), and said funds to be expended from Budget Code A.6421.0385 470 Warren Co. Economic Devel., Local Development Corporation, Contract, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 455 OF 2020

Resolution introduced by Supervisors Geraghty, Frasier, Conover, Diamond, Dickinson, McDevitt, Seeber, Strough and Wild

AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2021

RESOLVED, that the Warren County Board of Supervisors, hereby authorizes payment to the Treasurer of the Warren County Soil & Water Conservation District for 2021

in the amount of Three Hundred Forty-Five Thousand Eight Hundred Seventeen Dollars (\$345,817), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.8730 470 Conservation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 456 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

APPROVING THE WARREN COUNTY ASSIGNED COUNSEL PLAN WHICH REPLACES THE ASSIGNED COUNSEL PLAN AUTHORIZED BY RESOLUTION NO. 31 OF 2020

WHEREAS, pursuant to the requirements of New York County Law Article 18-B §722, the County has developed a plan for the provision of legal services for the eligible indigent of Warren County, and

WHEREAS, final approval of the Assigned Counsel Plan by the New York State Office of Indigent Legal Services was received by the County on October 7, 2020, and

WHEREAS, the attached plan will replace the Assigned Counsel Plan previously approved by Resolution No. 31 of 2020, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the attached Warren County Assigned Counsel Plan, and be it further

RESOLVED, that the attached plan shall become effective on December 18, 2020.

WARREN COUNTY ASSIGNED COUNSEL PLAN

I. THE WARREN COUNTY ASSIGNED COUNSEL PROGRAM

1. The Assigned Counsel Program ("Program") is a cooperative effort between Warren County and the Warren County Bar Association that provides high quality legal representation to all financially-eligible persons in Warren County who are entitled by law to counsel, thereby protecting society's interest in the fair administration of justice. The Program represents those who are unable to afford a lawyer in criminal, Family Court, parole-related, and appellate cases.

2. The purpose of this Assigned Counsel Plan is to establish procedures for the provision of counsel and other investigative, expert, and related services to eligible persons when the Warren County Assigned Counsel Program accepts or assigns a case. The Plan shall establish panels of qualified attorneys for each type of case for which assigned counsel is available and shall set forth the procedures and requirements for administration of the Program by the Assigned Counsel Administrator and Advisory Board.

II. ASSIGNED COUNSEL ADMINISTRATOR

1. *Appointment and qualifications.* An Assigned Counsel Administrator ("Administrator") shall be appointed by the Warren County Board of Supervisors to be the Department Head of the Assigned Counsel Office. The Administrator shall possess demonstrable skill and experience in criminal defense and Family Court representation and shall also demonstrate a commitment to the quality representation of all clients who are eligible for mandated representation.

2. *Powers and duties.* The Administrator is responsible for qualifying applicants financially as well as the assignment of the appropriate public defender, conflict defender, or assigned counsel attorney, if a judge has not already assigned an attorney in the matter. The Administrator's responsibilities also include:

- a) setting policies and procedures for the Program;
- b) determining financial eligibility for assigned counsel representation pursuant to the criteria and standards issued by the Office of Indigent Legal Services and incorporated in this Plan;
- c) administering the application process for assigned counsel attorneys and managing the enrollment of each assigned counsel panel;
- d) preparing and furnishing to the courts in Warren County a list of attorneys qualified to represent indigent defendants;
- e) making rotational assignments of assigned counsel attorneys;
- f) reviewing vouchers submitted by assigned counsel attorneys for administrative and calculation errors and to assess the quality of practice;
- g) overseeing and managing the Program's budget;
- h) enforcing caseload standards in accordance with standards issued by the Office of Indigent Legal Services and incorporated in this Plan;
- i) reviewing the performance of assigned counsel attorneys and working with the Advisory Board to resolve complaints and violations;
- j) maintaining records and data as necessary and preparing and submitting required reports to the Warren County Board of Supervisors and the Office of Indigent Legal Services; and
- k) facilitating, to the extent practicable, programs attorney training, mentoring, and continuing legal education.

III. ASSIGNED COUNSEL ADVISORY BOARD

1. *Composition.* The Assigned Counsel Advisory Board shall consist of three attorneys to be selected by the Administrator and approved by the Warren County Bar Association. Members of the Advisory Board shall have substantial experience and knowledge in criminal defense and/or Family Court representation and shall also demonstrate a commitment to the quality representation of all clients who are eligible for mandated representation. Prosecutors, law enforcement officers, and government officials may not serve on the Assigned Counsel Advisory Board.

2. *Powers and duties.* The Advisory Board shall assist the Administrator in reviewing attorney applications and handling complaints regarding assigned counsel attorneys. The Advisory Board may also provide advice regarding conflicts of interest and determine whether particular types of cases are eligible for mandatory representation.

IV. ATTORNEY APPLICATIONS

1. *General requirements.* To participate in the Program, attorneys must meet the following eligibility requirements:

- (a) attorneys must be admitted to practice law in New York State and in good standing;
- (b) attorneys must maintain a mailing address in Warren County and be available to meet with clients in Warren County in an appropriate office setting; and
- (c) attorneys must maintain professional liability insurance in the amounts of \$500,000 per occurrence and \$1,000,000 aggregate, with Warren County named as an additional insured, and all coverage must be issued by an insurance company authorized to do business in New York State. Attorneys shall submit proof of such insurance at any time upon request by the Administrator.

2. *Application process.*

- (a) Attorneys must apply to the Program using an application form provided by the Administrator. In addition to the completed application form, all applicants must submit the following:
 - i. Certificate of Good Standing issued within the previous 90 days;

- ii. Professional resume;
 - iii. Contact information for two professional references;
 - iv. Cover letter and/or personal statement (not to exceed two pages)
- (b) Interviews may be required at the discretion of the Administrator and/or the Advisory Board and further information may be requested as deemed necessary for proper review of the application.
- (c) Applications will be reviewed by the Administrator and the Advisory Board based on the eligibility requirements for each Assigned Counsel Panel as set forth in this Plan; provided, however, that the Administrator and the Advisory Board shall have the discretion to accept or reject applications based on their assessment of applicants' experience or their character and fitness, and they may also consider programmatic limitations not related to an attorney's qualifications.

V. STANDARDS OF CONDUCT FOR ASSIGNED ATTORNEYS

1. Attorneys shall at all times conduct themselves with the utmost professionalism and in accordance with the Rules of the Appellate Division, Third Department and the New York Rules of Professional Conduct. Attorneys should also be guided by the New York State Bar Association Revised Standards for Providing Mandated Representation, the American Bar Association Criminal Justice Standards for the Defense Function, and any other applicable standards of practice.
2. Attorneys must promptly disclose any legal or ethical conflicts of interest and recuse themselves from any representation as requested by the Administrator or Advisory Board to avoid the appearance of impropriety.
3. Attorneys must comply with caseload standards issued by the New York State Office of Indigent Legal Services and incorporated in this Plan.
4. Attorneys shall maintain a separate file for each assigned matter or assigned client and shall maintain such files for at least seven years.
5. Attorneys are prohibited from accepting private retainers, gifts, or payments from any client assigned to them by the court or the Program.
6. Once assigned to a case, the assigned attorney shall remain the attorney of record unless and until specifically relieved by the court, the case is completed, or the attorney and the client agree in writing and a new attorney is assigned by the Administrator or as required by statute.
7. Attorneys must make every effort to attend all court appearances themselves and they shall promptly notify the Administrator and the court of any substitutions and/or requests for adjournment.
8. Attorneys must make every effort to communicate with clients as soon as practicable following their assignment, but in any case they must meet with incarcerated criminal clients within 48 hours and communicate with non-incarcerated criminal clients and family court clients within two business days, provided that such contact may be by phone or email. If the criminal client is incarcerated, the assigned attorney should discuss bail with the client at the initial meeting. To the extent practicable, attorneys should thereafter meet with clients in advance of every court appearance and shall communicate with client within a reasonable period of time after each such appearance if the client was not in attendance. Attorneys at all times during representation shall be responsive and communicate regularly with clients.

9. Assigned attorney shall assess the need for investigatory, expert, and other non-attorney support services in all cases and shall apply for such services where reasonably required.

10. Clients shall be timely notified of their right to appeal and notices of appeal shall be filed, as appropriate, as soon as possible after the conclusion of a matter.

11. It is recommended that attorneys become or remain members of the Warren County Bar Association. It is also recommended that attorneys become or remain members of the New York State Defenders Association, the New York State Association of Criminal Defense Lawyers, and/or the New York State Bar Association Criminal Justice or Family Law Sections.

VI. ATTORNEY DISQUALIFICATION AND COMPLAINTS

Attorney disqualification.

- (a) Attorney participation in the Warren County Assigned Counsel Program is a privilege, not a right, and attorneys may be removed from the Program at any time if they fail to comply with any provision of this Plan. Attorneys may be removed or suspended from the Program for any of the following reasons:
 - i. substantial failure to comply with any provision of this Plan or the New York Rules of Professional Conduct;
 - ii. the intentional submission of materially incorrect information, applications, vouchers, or other submissions;
 - iii. substantial failure to provide competent representation; or
 - iv. any disbarment, suspension from practice, or failure to maintain attorney registration in good standing.
- (b) If the Administrator determines that an attorney should be suspended or disqualified, the Administrator shall notify the attorney in writing and refer the matter to the Advisory Board to determine an appropriate response. Any decision of the Advisory Board to suspend or remove an attorney from the Program shall be considered a final decision.
- (c) Attorneys who have been disqualified may reapply to the Program after a period of one year.

2. Complaints.

- (a) The Administrator shall notify attorneys in writing of any complaints regarding their conduct or performance. Prior to issuing any decision, the Administrator shall meet with the attorney to discuss the matter and shall provide at least ten days time for the attorney to submit a written response to the allegations. Pending complaints shall be kept confidential in order to protect the parties' private personal information.
- (b) If the Administrator determines that the conduct alleged in a complaint may have violated this Plan, the New York Rules of Professional Conduct, or any other applicable statutory or regulatory requirement, the Administrator shall refer the complaint to the Advisory Board to determine an appropriate response.

VII. ASSIGNED COUNSEL PANELS

1. General provisions

- (a) The Administrator shall maintain several panels of attorneys for assignments involving different types of cases. The requirements for attorneys participating in each of these panels are set forth in this section.
- (b) Attorneys may apply to any or all of the panels upon their initial application to the Program. After being accepted into the Program, attorneys may request to advance to a higher level panel upon meeting the applicable requirements for that panel.
- (c) Attorneys who do not meet the requirements for a panel may request acceptance based on their other abilities, knowledge, or experience which is sufficient to provide competent legal representation. Such requests shall be made in writing and shall be

approved at the discretion of the Administrator and the Advisory Board.

- (d) Attorneys who are denied acceptance to a panel by the Administrator may request a review of such denial by the Advisory Board. The decision of the Advisory Board in such cases shall be final and subsequent applications will not be considered for a period of one year following the denial.
- (e) When it has been determined that an attorney may participate in one or more panels contingent upon successful completion of certain training or other requirements, the Administrator must communicate such determination to the attorney in writing and set a specific time frame for completing the training or other requirements.

2. *Family Court Panel.*

(a) Attorneys on the Family Court Panel may accept assignments to matters brought in Family Court, including but not limited to custody and visitation, abuse, neglect, termination of parental rights, violation of support orders, and paternity.

(b) Requirements for the Family Court Panel are as follows:

- i. Attorneys must be knowledgeable regarding the substantive and procedural laws applicable to Family Court matters.
- ii. Attorneys must have strong trial skills, including but not limited to counseling and communicating with clients, conducting appropriate motion practice, witness examination, and written and oral advocacy.
- iii. Attorneys must have experience in at least three prior Family Court matters which included a full hearing and disposition.
- iv. Notwithstanding the requirements for the Family Court Panel as set forth above, attorneys who demonstrate such other ability, knowledge, or experience sufficient to provide competent legal representation may be accepted onto the Family Court Panel at the discretion of the Advisory Board.

3. *Misdemeanor Panel.*

(a) Attorneys on the Misdemeanor Panel may accept assignments in misdemeanor and violation cases.

(b) Requirements for the Misdemeanor Panel are as follows:

- i. Attorneys must be knowledgeable regarding the substantive and procedural laws applicable in misdemeanor and violation cases.
- ii. Experience in prior misdemeanor and violation prosecutions is preferred, but attorneys with any level of experience sufficient to provide competent legal representation may be accepted onto the Misdemeanor Panel at the discretion of the Advisory Board.

4. *Lower Felony Panel.*

(a) Attorneys on the Lower Felony Panel may accept assignments in Class D and E level felony matters, as well as any misdemeanor and violation cases.

(b) Requirements for the Lower Felony Panel are as follows:

- i. Attorneys must have engaged in the actual practice of law for at least three years.
- ii. Attorneys must possess experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.
- iii. Attorneys must have court experience in at least 30 criminal cases through disposition within the past three years, including at least: (1) one jury trial in a criminal case which proceeded to verdict; (2) two bench trials in a criminal case which proceeded to verdict; (3) second chairing at least three felony matters from commencement to final resolution; (4) three suppression hearings in criminal cases in which oral testimony was taken and a ruling on the hearing was rendered; or (5)

any combination of the above requirements at the discretion of the Advisory Board.

5. Major Felony Panel.

- (a) Attorneys on the Major Felony Panel may accept assignments in criminal matters involving any class of felony, misdemeanor, or violation, with the exception of homicide and predatory sexual abuse cases.
- (b) Requirements for the Major Felony Panel are as follows:
 - i. Attorneys must have engaged in the actual practice of law for at least five years.
 - ii. Attorneys must possess superior experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.
 - iii. Attorneys must have substantial experience in the handling of felony matters and court experience in at least 50 criminal cases through disposition within the past five years, including at least: (1) fifteen felony cases; (2) ten hearings in criminal cases, including at least five felony cases, in which oral testimony was taken and an opinion on the hearing was rendered; (3) five criminal jury trials which proceeded to verdict, including at least two felony trials; or (4) any combination of the above requirements at the discretion of the Advisory Board.

6. Homicide/Predatory Sexual Abuse Panel.

- (a) Attorneys on the Homicide/Predatory Sexual Abuse Panel may accept assignments in cases involving any criminal matter.
- (b) Requirements for the Homicide/Predatory Sexual Abuse Panel are as follows:
 - i. Attorneys must have engaged in the actual practice of law for at least seven years.
 - ii. Attorneys must possess superior experience and skill in representing criminal defendants, including but not limited to counseling and communicating with clients, negotiating with prosecutors, conducting appropriate motion practice, written and oral advocacy, examination of witnesses, and jury trial practice.
 - iii. Attorneys must demonstrate high-quality legal writing skills through the submission of a post-indictment motion filed in a class A, B, or C felony case.
 - iv. Attorneys must have substantial experience in the handling of homicides and/or sexual predatory assault cases and court experience in at least 50 criminal cases through disposition within the past five years, including a minimum of 20 felony cases, and involving at least: (1) five felony jury trials which proceeded to verdict; (2) ten hearings in criminal cases, including at least eight felony cases, in which oral testimony was taken and an opinion on the hearing was rendered; (3) cross examination during trial of at least four expert witnesses offering testimony regarding undercover police investigations, fingerprints, ballistics and/or firearms, medical opinions, or forensic science; or (4) any combination of the above requirements at the discretion of the Advisory Board.

VIII. ASSIGNMENT PROCEDURES

1. Order of assignment.

- (a) The Warren County Public Defender Office has primary responsibility for providing indigent legal services for defendants in criminal matters, except for cases where a judge has already assigned an attorney.
- (b) In the event that the Public Defender is determined to have a conflict, counsel may be assigned:
 - i. (1) pursuant to a contract with a particular law firm or attorney qualified to provide conflict representation; or
 - ii. (2) to any assigned counsel attorney pursuant to the provisions of this Plan.
- (c) In the event that the appropriate assigned counsel panel lacks a suitable attorney able

to take a case, the Administrator shall make an assignment from the next highest level panel. In the event that the Program is unable to provide suitable representation, the Administrator shall assign a qualified member of the Warren County Bar Association to provide representation. In such cases, the requirements and procedures set forth in this Plan shall apply.

2. Timing; counsel at first appearance.

- (a) Assignment of counsel shall be accomplished so that an indigent defendant will be represented at all critical phases of the prosecution, including first appearance. The Administrator shall make assignments within 48 hours of the qualification of an indigent person for such services, and if necessary to ensure representation at first appearance, the Administrator may make provisional assignments pending qualification. The Administrator shall assign counsel prior to the initiation of formal charges, when it appears that formal charges and mandated representation are imminent.
- (b) Attorneys may be asked to accept assignments in emergencies or on very short notice. While acceptance of such assignments is not required, it is strongly encouraged.
- (c) The Administrator shall assign counsel to any person legally entitled to representation in family law matters. The Administrator may assign counsel during the investigative stage of a child protective matter.

3. Manner of assignment.

The Administrator shall make assignments on a rotating basis from a list of all eligible participating attorneys. In assigning counsel, due regard shall be given to the following factors:

- (a) Potential conflicts of interest;
- (b) Geographic proximity;
- (c) Prior representation (continuity of counsel);
- (d) Attorney caseload; and
- (e) Attorney skill and experience with the type of case involved.

4. Second chair assignments.

The Administrator may assign an attorney to serve as either the lead attorney in a case or as a second chair. Attorneys may also request the assignment of a second chair and are encouraged to do so in violent and/or complex felony cases. Less experienced attorneys may also request that a more experienced attorney be assigned as their second chair.

IX. CASELOAD STANDARDS

1. The New York State Office of Indigent Legal Services issued caseload standards in December 2016 as required pursuant to the *Hurrell-Harring* settlement. The purpose of these standards is to ensure that public defense lawyers and assigned attorneys have sufficient time in every client's case to protect their clients' constitutional rights and handle their cases in a professional and respectful manner.

2. The Administrator shall monitor attorney caseloads and enforce the maximum annual assignment limits set forth in the Office of Indigent Legal Services' standards. The standards are a material term of this Assigned Counsel Plan and are incorporated by reference into this Assigned Counsel Plan. The Office of Indigent Legal Services' standards can be found online at the Office of Indigent Legal Services website: <https://www.ils.ny.gov/files/Hurrell-Harring/Caseload%20Reduction/Caseload%20Standards%20Report%20Final%20120816.pdf>.

Case Type	Maximum Annual Assignments	Minimum Average Hours
Violent Felonies	50	37.5
Non-Violent Felonies	100	18.8
Misdemeanors and Violations	300	6.3
Post-Disposition (including Probation Revocation)	200	9.4
Parole Revocation	200	9.4
Appeals of Verdicts	12	156.3
Appeals of Guilty Pleas	35	53.6

X. ASSIGNED COUNSEL COMPENSATION AND EXPENSES

1. *Payment rates.* Attorneys shall be paid at the rates and fee levels specified in County Law §722-b.

2. *Voucher forms.* The Administrator shall provide voucher forms to all participating attorneys and shall develop procedures as necessary to oversee the voucher submission and payment process. Vouchers shall be reviewed by the Administrator and if approved they shall be signed by the Administrator as Department Head of the Warren County Assigned Counsel Office and then forwarded to the presiding judge or justice for further review and signature pursuant to N.Y. County Law § 722. When approved by the presiding judge or justice vouchers shall be submitted to the Warren County Auditor for payment.

3. *Voucher submission deadlines.* To obtain payment, attorneys must submit completed voucher forms to the Administrator within 90 days following the conclusion of representation in each case. Attorneys must also submit year-end interim vouchers on or before December 31 for any case continuing past the end of the calendar year. Such year-end interim vouchers must include an estimate as to the cost of the remaining representation and an interim accounting of the amount outstanding to date. All work completed in any calendar year shall be submitted not later than January 15 of the following calendar year. Attorneys who fail to submit vouchers within these time periods may be required to submit payment requests to the Board of Supervisors.

4. *Billing increments and records.* Attorney billing and payments shall be made according to a decimal system of 1/10th hour increments, such that six minutes shall equal .1, thirty minutes shall equal .5, sixty minutes shall equal 1.0, etc. Increments shall be stated to the nearest 1/10th hour (i.e., .2 not .23 or .19). Attorneys shall maintain accurate contemporaneous time records for each assigned matter and such records shall be made available to the Administrator, the Warren County Auditor, or the presiding judge or justice upon reasonable demand. Attorneys shall bill, and may be paid, only for reasonable and necessary services and expenses. Time spent billing, preparing vouchers, or discussing the bill with the Administrator or any judicial officer or auditor may not be billed and shall not be paid.

5. *Travel expenses.* Attorneys may bill time spent traveling to and from courts and travel time

to and from jail as out of court time only, and attorneys shall be reimbursed for mileage in accordance with County rules regarding travel. When multiple cases are handled on the same trip, attorneys must apportion the time actually spent traveling for each case between or among such clients.

6. *Non-attorney expenses.* Investigative, expert, and other non-attorney services which are necessary for an adequate defense shall be paid by the County as provided by County Law §722-c or through the Program if such resources are available. Assigned attorneys are expected to assess the need for such non-attorney supports, including but not limited to, investigative, expert, interpreting, social work, and sentencing advocate services. If non-attorney services are found to be necessary, assigned attorneys shall apply for such services.

XI. CRITERIA AND PROCEDURES FOR DETERMINING ASSIGNED COUNSEL ELIGIBILITY

1. An applicant shall be eligible for assignment of counsel when the applicant's current available resources are insufficient to pay for a qualified attorney, release on bond, the expenses necessary for a competent defense, and the reasonable living expenses of the applicant and any dependents.

- (a) Whether an applicant is eligible for assignment of counsel shall be determined in accordance with the criteria and procedures established by the Office of Indigent Legal Services. The criteria and procedures for determining assigned counsel eligibility can be found at the Office of Indigent Legal Services website at: <https://www.ils.ny.gov/content/eligibility-standards-related-documents-and-resources>. These criteria and procedures are incorporated by reference as a material term of this Assigned Counsel Plan.

XII. SEVERABILITY

In the event that any part of this plan shall be determined to be inconsistent with the provisions of any statute relating to the representation of indigent defendants or respondents, the statute shall prevail. Any matters which are not provided for in this plan shall be governed by the applicable statutes.

XIII. EFFECTIVE DATE

This plan shall not take effect until it has been approved by the Office of Court Administration, the Warren County Bar Association and by resolution adopted by the Warren County Board of Supervisors. When approved, this plan shall become effective immediately and shall continue in effect until such time as the Warren County Board of Supervisors shall, by resolution, adopt an alternate plan for representation of indigent defendants, petitioners or respondents. If amended, the same approval process as set forth above is to be followed.

Adopted by unanimous vote.

RESOLUTION NO. 457 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC. FOR ALTERNATIVE SENTENCING PROGRAM TO SERVE YOUTH AND ADULTS OF WARREN COUNTY FOR THE PROBATION DEPARTMENT (WC 48-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Alternative Sentencing Program to serve youth and adults of Warren County (WC 48-20), and

WHEREAS, the Probation Director has recommended awarding the bid to Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., 190 Maple Street, Glens Falls, New York 12801, for Alternative Sentencing Program to serve youth and adults of Warren County, pursuant to the negotiated terms and provisions of the specifications (WC 48-20), for a term commencing January 1, 2021 and terminating on December 31, 2021, for an amount not to exceed Sixty Thousand Dollars (\$60,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470, Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 458 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING AGREEMENT WITH WAIT HOUSE FOR AN INDEPENDENT LIVING SKILLS PROGRAM FOR THE PROBATION DEPARTMENT

RESOLVED, that Warren County enter into an agreement with WAIT House, 10-12 Wait Street, P.O. Box 3252, Glens Falls, New York 12801, for an independent living skills program, in an amount not to exceed Ten Thousand Dollars (\$10,000), for a term commencing January 1, 2021 and continuing so long as grant funding is provided for same, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470, Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 459 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE MENTORING SERVICES FOR YOUTH UNDER THE AGE OF EIGHTEEN (18) FOR THE PROBATION DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 14 West Notre Dame Street, Glens Falls, New York 12801, to provide mentoring services for youth under the age of eighteen (18) for the Probation Department in an amount not to exceed Twenty-Two Thousand One Hundred Forty Dollars (\$22,140), with a local match in the amount of Eight Thousand Four Hundred Thirteen Dollars (\$8,413), for a term commencing January 1, 2021 and continuing so long as grant funding is provided for same, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470, Probation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 460 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AMENDING RESOLUTION NO. 33 OF 2020, WHICH AUTHORIZED AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE MENTORING SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE, TO CHANGE THE CONTRACT TERMS

WHEREAS, pursuant to Resolution No. 33 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board to execute agreements with outside counsel to provide mentoring services to staff attorneys on cases for the Public Defender's Office, for a term commencing upon execution by both parties and continuing so long as grant funding is provided, for an amount not to exceed One Hundred Fifty Dollars (\$150) per hour, and

WHEREAS, the Public Defender has requested that Resolution No. 33 of 2020 be amended to include a commencement date of February 1, 2020 and to terminate upon exhaustion of grant funds, now, therefore, be it

RESOLVED, that Resolution No. 33 of 2020 be, and hereby is, amended to change the contract terms and the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute amendment agreements with outside counsel to provide mentoring services to staff attorneys on cases for the Public Defender's Office, for a term commencing February 1, 2020 and terminating upon exhaustion of grant funds, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 33 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 461 OF 2020

Resolution introduced by Supervisors Seeber, Leggett, Beaty, Diamond, Driscoll, McDevitt and Shepler

AMENDING RESOLUTION NO. 273 OF 2020, WHICH AUTHORIZED AGREEMENTS WITH OUTSIDE INVESTIGATORS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE, TO INCLUDE ADDITIONAL EXPENSES

WHEREAS, pursuant to Resolution No. 273 of 2020, the Warren County Board of Supervisors authorized the Chairman of the Board to execute agreements with outside investigators to provide private investigation on cases for the Public Defender's Office, for a term commencing upon execution by both parties and continuing so long as grant funding is provided for same, for an amount not to exceed Fifty-Five Dollars (\$55) per hour, and

WHEREAS, the Public Defender has requested that Resolution No. 273 of 2020 be amended to include additional expenses that are also covered under grant funding, including but not limited to mileage, documents, records and photos, now, therefore, be it

RESOLVED, that Resolution No. 273 of 2020 be, and hereby is, amended to include additional expenses, provided they are covered by grant funding, and the Warren

County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute amendment agreements with outside investigators to provide private investigation on cases for the Public Defender's Office, for a term commencing December 1, 2020 and terminating upon exhaustion of grant funds, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 273 of 2020 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 462 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING AGREEMENT WITH NEW YORK WIRED FOR EDUCATION TO PROVIDE METRIX ONLINE LEARNING FOR THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with New York Wired for Education, 20 Warren Street, Albany, New York 12202, to provide metrix online learning for the Warren County Employment & Training Administration, for a term commencing July 1, 2020 and terminating June 30, 2023, in an amount not to exceed Seven Thousand Four Hundred Ninety-Two Dollars and Fifty Cents (\$7,492.50) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code 40.6293.0300 433 Workforce Invest. Act, WIA/WIOA, Adult, Training-Client.

Adopted by unanimous vote.

RESOLUTION NO. 463 OF 2020

Resolution introduced by Supervisors Wild, Hogan, Leggett, Braymer, Diamond, Dickinson, Magowan, McDevitt and Seeber

AUTHORIZING AGREEMENT WITH THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE THE SERVICES OF A JUNIOR PLANNER TO ASSIST WITH WORK PRODUCTS RELATED TO THE MYRIAD OF GRANTS AND PROGRAMS THAT ARE PERFORMED THROUGH THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD

RESOLVED, that Warren County enter into an agreement with the Lake Champlain-Lake George Regional Planning Board ("LCLGRP") for the County to provide the services of a Junior Planner to assist with work products related to a myriad of grants and programs that are performed through the LCLGRP, at no cost to the County as the LCLGRP is to make quarterly reimbursements to Warren County for the cost of staff time spent on this work, for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said agreement in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 464 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE A LETTER IN SUPPORT OF AN EXECUTIVE ORDER TO SUSPEND THE REQUIREMENT TO RENEW THE SENIOR CITIZENS AGE AND DISABILITY EXEMPTION FOR ONE YEAR

WHEREAS, Section 467 of the Real Property Tax Law gives local governments the option of granting a reduction in the amount of property taxes paid by qualifying senior citizens, and

WHEREAS, Section 459(c) of the Real Property Tax Law allows local governments in New York State to grant a reduction on the amount of property taxes paid by qualifying persons with disabilities, and

WHEREAS, eligible property owners must timely file an annual renewal application to the Assessors Office, which time to renew is present, and

WHEREAS, to protect the vulnerable population the Warren County Board of Supervisors supports a request to suspend this requirement to submit a renewal application, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and directs the Chairman of the Warren County Board of Supervisors to execute a letter in support of an executive order to suspend the requirement to renew the senior citizens age and disability exemption for one (1) year, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to forward copies of the letter to Governor Andrew Cuomo, Senator Elizabeth O'C. Little, Assemblyman Daniel G. Stec, New York State Association of Counties and New York State Assessors Association.

Adopted by unanimous vote.

RESOLUTION NO. 465 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

APPOINTING COORDINATOR FOR THE CLIMATE SMART COMMUNITIES PROGRAM

RESOLVED, that the Assistant County Planner, be, and hereby is, appointed to serve as Climate Smart Coordinator of the Climate Smart Communities Program, for a term commencing January 1, 2021 and terminating December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 466 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2021

RESOLVED, that the following individuals be, and hereby are, appointed to the Climate Smart Task Force for the 2021 calendar year:

CLIMATE SMART TASK FORCE		
NAME	TITLE	ORGANIZATION
Chris Belden, AICP	Climate Smart Coordinator/Assistant County Planner	Warren County Planning Department
Sara Frankenfeld	GIS Administrator	Warren County Planning Department
Beth Gilles (Non-Municipal Member)	Director	Lake Champlain-Lake George Regional Planning Board
Allison Hargrave-Gaddy, AICP (Non-Municipal Member)	Senior Planner	Lake Champlain-Lake George Regional Planning Board
CLIMATE SMART TASK FORCE		
NAME	TITLE	ORGANIZATION
Jim Lieberum, CPESC	District Manager/Hazard Mitigation Coordinator	Warren County Soil & Water Conservation District
Jack Mance, AICP (Non-Municipal Member)	Senior Transportation Planner	Adirondack/Glens Falls Transportation Council
Scott Royael (Non-Municipal Member)	Sustainability Coordinator	SUNY Adirondack
Amanda Beck	Junior Planner	Warren County Planning Department
Dan Barusch	Director of Planning & Zoning	Town of Lake George
Tammie DeLorenzo	Assistant to the County Administrator	Warren County Administrator
Amelia J. Drexel, AEM	Emergency Services Coordinator	Warren County Emergency Services
Ed Doughney, PE	Engineer 1	Warren County Department of Public Works
Dan Durkee	Senior Health Educator	Warren County Public Health

Jeff Flagg (Non-Municipal Member)	Sustainability Coordinator	City of Glens Falls
To be determined	Chair - Environmental Concerns Committee	Warren County Board of Supervisors

Adopted by unanimous vote.

RESOLUTION NO. 467 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

RE-APPOINTING MEMBER TO THE WARREN COUNTY COMMUNITY SERVICES BOARD

RESOLVED, that Kimberly Brayton, JD, PhD be, and hereby is, re-appointed to the Warren County Community Services Board for a term commencing January 1, 2021 and terminating December 31, 2024.

Adopted by unanimous vote.

RESOLUTION NO. 468 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES

RESOLVED, that the Warren County Board of Supervisors hereby approves and/or authorizes the continuation of the agreements by the Office of Community Services and Warren County Community Services Board, with the following agencies and institutions to provide community mental health, substance abuse and developmental disability services pursuant to provisions of the Mental Hygiene Law, for amounts not to exceed those set forth on the attached Schedule "A," for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that if any further state aid funding becomes available or is decreased during the term of these agreements, no further resolution to accept or decrease said monies be necessary, and be it further

RESOLVED, that the Chairman of the Warren County Community Services Board is authorized to execute said agreements in a form approved by the County Attorney.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Addictions Care Center of Albany, Inc.	\$ 571,447.00	A.4320.0145 470
Glens Falls Hospital (Behavioral Health Services)	\$ 159,212.00	A.4320.0080 470
Behavioral Health Services North	\$ 500,375.00	A.4320.0105 470
Community, Work, and Independence, Inc.	\$ 46,843.00	A.4320.0070 470

December 18, 2020		1005
Council for Prevention, Inc.	\$ 351,929.00	A.4320.0110 470
Liberty House Foundation	\$ 275,247.00	A.4320.0090 470
Northern Rivers/Parsons Child & Family Center	\$1,035,059.00	A.4320.0165 470
PEOPLE, Inc.	\$ 149,934.00	A.4320.0065 470
Warren-Washington Association for Mental Health, Inc	\$ 965,743.00	A.4320.0120 470
	<hr/>	
TOTAL	\$4,055,789.00	

Adopted by unanimous vote.

RESOLUTION NO. 469 OF 2020
Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno,
Frasier, Magowan and Shepler

**AMENDING RESOLUTION NO. 560 OF 2019, WHICH AUTHORIZED AGREEMENTS
WITH COMMUNITY SERVICES BOARD AND PSYCHIATRIC EXPERTS TO PROVIDE
CLINICAL EVALUATIONS AS REQUESTED BY THE COURTS,
TO CHANGE THE AMOUNTS AUTHORIZED**

WHEREAS, pursuant to Resolution No. 560 of 2019 the Warren County Board of Supervisors authorized the Office of Community Services and Warren County Community Services Board to execute agreements with psychiatric experts to provide clinical evaluation as requested by the Courts, for a term commencing January 1, 2020 and terminating upon thirty (30) days written notice by either party, for the amounts listed in the attached Schedule "A" which incorporated a fee of One Hundred Seventy-Five Dollars (\$175) per exam, plus travel and court expenses, and

WHEREAS, the Director of the Office of Community Services has requested that Resolution No. 560 of 2019 be amended to remove the not to exceed amount and to change the rate from One Hundred Seventy-Five Dollars (\$175) per exam, plus travel and court expenses, to One Hundred Seventy-Five Dollars (\$175) per hour, plus travel and court expenses, now, therefore, be it

RESOLVED, that Resolution No. 560 of 2019 be, and hereby is, amended to reflect the changes in the attached Schedule "A," and the Chairman of the Warren County Community Services Board is authorized to execute amendment agreements, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 560 of 2019 will remain the same.

SCHEDULE "A"

<u>NAME</u>	<u>AMOUNT</u>	<u>BUDGET CODE</u>
Kimberly Brayton, JD, PhD	As needed, \$175 per hour plus travel and court expenses	A.4390 435
Suzanne Fraser, PhD	As needed, \$175 per hour plus travel and court expenses	A.4390 435
Thomas Osika, PhD	As needed, \$175 per hour plus travel and court expenses	A.4390 435

Adopted by unanimous vote.

RESOLUTION NO. 470 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AMENDING AGREEMENT WITH HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICES FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT

WHEREAS, Resolution No. 62 of 2019 authorized agreements with various organizations to provide services under the Expanded In-Home Services for the Elderly Program (EISEP), and

WHEREAS, one of these agreements was with Hamilton County Public Nursing Services, in an amount not to exceed Thirty-Five Thousand One Hundred Dollars (\$35,100), and

WHEREAS, the Health Services Committee has approved a request to increase the not to exceed amount from Thirty-Five Thousand One Hundred Dollars (\$35,100) to Fifty-Five Thousand Dollars (\$55,000), for a term commencing April 1, 2020 and terminating March 31, 2021, and

WHEREAS, after March 31, 2021 all terms and conditions will revert back to those stated in Resolution No. 62 of 2019, now, therefore be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Hamilton County Public Nursing Services, P.O. Box 205, Lake Pleasant, New York 12108, to increase the not to exceed amount to Fifty-Five Thousand Dollars (\$55,000), for a term commencing April 1, 2020 and terminating March 31 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that after March 31 , 2021 all terms and conditions will revert back to those stated in Resolution No. 62 of 2019, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 62 of 2019 will remain the same.

Adopted by unanimous vote.

RESOLUTION NO. 471 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH KARIN FINE TO PROVIDE COMMITTEE PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN

RESOLVED, that Warren County enter into an agreement with Karin Fine to provide Committee Preschool Special Education (CPSE) Services to eligible Warren County Children, as follows:

Certified Home Health Agency

Services	Rates - Region One	Rates -Region Two
Evaluation Visit	\$70.00	\$80.00
Revisit	\$55.00	\$75.00
Meetings	\$40.00	\$40.00

Early Intervention Services Only

Services	Rates - Region One	Rates - Region Two
Evaluation	\$50.00	\$57.00
Revisit	\$50.00	\$57.00
Extended Visit (with IFSP Approval)	\$70.00	\$70.00
Meetings	\$40.00	\$40.00
Supplemental Evaluations	\$117.00	\$117.00

Preschool CPSE/Approved IEP

Services	Rates - Region One	Rates - Region Two
Basic Visit	\$53.00	\$60.00
Group Visit (per child)	\$44.00	\$44.00
Meetings	\$40.00	\$40.00

for a term commencing December 21, 2020 and terminating upon thirty (30) days written notice, and the Warren County Board of Supervisors authorizes the Chairman of the Board of Supervisors to execute an agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the terms Region One and Region Two, as described above, represent two distinct service areas in the County, which are divided as follows: Region One - Towns of Lake George, Queensbury, Warrensburg and City of Glens Falls; Region Two - Towns of Bolton, Chester, Hague, Horicon, Johnsbury, Lake Luzerne, Stony Creek and Thurman, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4054 444 Ed/Physically Hand.Children, Travel/Education/Conference.

Adopted by unanimous vote.

RESOLUTION NO. 472 OF 2020

Resolution introduced by Supervisors McDevitt, Beaty, Conover, Bruno, Frasier, Magowan and Shepler

AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR LHD SUPPORT FOR FLU AND COVID-19 RESPONSE (T36133GG)

WHEREAS, the Director of Public Health/Patient Services has requested to enter into a contractual relationship with the New York State Department of Health (NYSDOH) for LHD Support for Flu and COVID-19 response, in an amount not to exceed Fourteen Thousand One Hundred Five Dollars (\$14,105) for a term commencing June 5, 2020 and terminating June 30, 2021, now, therefore, be it

RESOLVED, that Warren County enter into a contractual relationship with New York State Department of Health, Bureau of Immunization Corning Tower 649, Empire State Plaza, Albany, New York 12237, for LHD Support for Flu and COVID-19 response, in an amount not

to exceed Fourteen Thousand One Hundred Five Dollars (\$14,105) for a term commencing June 5, 2020 and terminating June 30, 2021, now, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with the New York State Department of Health, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4018.0035 Preventive Program, LHD Support for Flu & COVID 19 Response.

Adopted by unanimous vote.

RESOLUTION NO. 473 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME

WHEREAS, the Director of Countryside Adult Home is requesting approval to submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Director of Countryside Adult Home to execute and submit a membership application to the Empire State Association of Assisted Living, with annual dues not to exceed One Thousand Three Hundred Forty-Four Dollars (\$1,344), and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 427 Countryside Adult Home, Memberships & Dues.

Adopted by unanimous vote.

RESOLUTION NO. 474 OF 2020

Resolution introduced by Supervisors Driscoll, Hogan, Bruno, Frasier, Magowan, McDevitt and Shepler

AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS

RESOLVED, that Warren County continue the contractual relationship (the previous memorandum of understanding being authorized by Resolution No. 387 of 2019) between the Warren County Department of Social Services and the Warren County Employment & Training Administration for temporary assistance and SNAP units to provide employment referrals, in an amount not to exceed Ninety-Eight Thousand One Hundred Twenty-Three Dollars and Thirty Cents (\$98,123.30), for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a memorandum of understanding, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6010 470 Social Services, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 475 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AN AGREEMENT WITH WATERHORSE ADVENTURES LLC TO PROVIDE SCUBA TRAINING SERVICES FOR THE WARREN COUNTY MARINE RESCUE TEAM AND WARREN COUNTY SHERIFF'S OFFICE DIVE TEAM

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with Waterhorse Adventures LLC, 6 E. Washington Street, Glens Falls, New York 12801, to provide scuba training services for the Warren County Marine Rescue Team and the Warren County Sheriff's Office Dive Team, for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in an amount not to exceed Five Thousand Dollars (\$5,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be paid upon completion of training services with funding from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 476 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AUTHORIZING AGREEMENT WITH WATERHORSE ADVENTURES LLC TO PROVIDE EQUIPMENT SERVICE AND MAINTENANCE FOR THE WARREN COUNTY MARINE RESCUE TEAM AND THE WARREN COUNTY SHERIFF'S OFFICE DIVE TEAM EQUIPMENT

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement with Waterhorse Adventures LLC, 6 E. Washington Street, Glens Falls, New York 12801, to provide equipment service and maintenance for the Warren County Marine Rescue Team and the Warren County Sheriff's Office Dive Team equipment, for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in an amount not to exceed Five Thousand Dollars (\$5,000) per year, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 477 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

AWARDING BID AND AUTHORIZING AGREEMENT WITH WARREN TIRE SERVICE CENTER, INC. FOR ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS (WC 52-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Maintenance of Vehicles for various Warren County Departments (WC 52-20), and

WHEREAS, the Public Safety Committee has approved awarding the bid to Warren

Tire Service Center, Inc., now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Warren Tire Service Center, Inc. of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Warren Tire Service Center, Inc., 4 Highland Avenue, Queensbury, New York 12804, for Routine Maintenance of Vehicles for various Warren County Departments, pursuant to the terms and provisions of the specifications (WC 52-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for one (1) additional one (1) year term upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Warren Tire Service Center, Inc., in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 478 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

**AWARDING BID AND AUTHORIZING AGREEMENT WITH CLEAR REPAIRS, INC.
(D/B/A SMITH'S GARAGE) FOR ROUTINE MAINTENANCE OF VEHICLES FOR
VARIOUS WARREN COUNTY DEPARTMENTS (WC 52-20)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Routine Maintenance of Vehicles for various Warren County Departments (WC 52-20), and

WHEREAS, the Public Safety Committee has approved awarding the bid to Clear Repairs, Inc. (d/b/a Smith's Garage), now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify Clear Repairs, Inc. (d/b/a Smith's Garage) of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with Clear Repairs, Inc. (d/b/a Smith's Garage), 3989 Main Street, Warrensburg, New York 12885, for Routine Maintenance of Vehicles for various Warren County Departments, pursuant to the terms and provisions of the specifications (WC 52-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for one (1) additional one (1) year term upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Clear Repairs, Inc. (d/b/a Smith's Garage), in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 479 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE
100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE
COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING
FUNDS THEREFORE FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT
PRESERVATION PROJECT, TOWN OF QUEENSBURY**

WHEREAS, a Project Quaker Road (CR 47/CR 70) Pavement Preservation Project, Town of Queensbury P.I.N. 1761.47 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design, now, therefore, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject Project, and it is further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of Design work for the Project or portions thereof, and it is further

RESOLVED, that the sum of Five Hundred Forty Thousand Dollars and no cents (\$540,000.00) has been appropriated from Capital Project H404.9550 280 Quaker Road (CR 47/CR 70) Pavement Preservation Project and made available to cover the cost of participation in the above phase of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Warren County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible in a form approved by the County Attorney, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.
Adopted by unanimous vote.

RESOLUTION NO. 480 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH GREENMAN-PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY

RESOLVED, that Warren County enter into an agreement with Greenman-Pedersen, Inc., 80 Wolf Road, Albany, New York 12205, to provide consultant services for Capital Project H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, Town of Queensbury, PIN 1761.47, in an amount not to exceed Five Hundred Forty Thousand Dollars (\$540,000), for a term commencing upon execution by both parties and terminating upon completion of services, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Capital Project H404.9550 280 Quaker Road (CR 47/CR 70) Pavement Preservation Project, Capital Projects, Projects.

Adopted by unanimous vote.

RESOLUTION NO. 481 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH THE TOWN OF LAKE LUZERNE FOR SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021

RESOLVED, that Warren County continue the contractual relationship (the previous agreement having been authorized by Resolution No. 582 of 2019) with the Town of Lake Luzerne, whereby Warren County shall pay the sum of Twenty-Seven Thousand Dollars (\$27,000) to the Town of Lake Luzerne, and the Town shall, in turn, use said funds to offset costs associated with the purchase and maintenance of equipment during 2021, for snowmobile trail development, maintenance, monitoring and/or promotion of trail system similar to that which existed in previous years, and the Town may also use the funds for subcontracts with third parties for said purpose, provided that such subcontracts shall require that the funds be applied to offset costs associated with the purchase and maintenance of equipment for snowmobile trail development and for use of maintenance, monitoring and promotion of the trail system, for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the above-described agreement shall provide that Warren County residents be permitted access and allowed the use of any snowmobile trails developed, maintained, monitored and/or promoted by said Town, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreement in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 482 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 67 of 2020), with Thurman Connection Snowmobile Club, 133 Bear Pond Road, Athol, New York 12810, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 483 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 65 of 2020), with Hague Sno-Goers Snowmobile Club, 448 New Hague Road, Hague, New York 12836, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Nine Thousand Dollars (\$9,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 484 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 66 of 2020), with Northern Warren Trailblazers Snowmobile Club, P.O. Box 613, Chestertown, New York 12817, to provide snowmobile trail maintenance and equipment, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for a term commencing January 1, 2021 and terminating December 31, 2021, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.7110 470 Parks & Recreation, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 485 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE CHARLES R. WOOD FOUNDATION FOR THE UP YONDA FARM NATURE SCIENCE INITIATIVE FUNDING

WHEREAS, based upon a request from the Superintendent of Public Works, the Public Works Committee approved a request to execute a grant application with the Charles R. Wood Foundation for the Up Yonda Farm Nature Science Initiative funding, for an amount not to exceed Five Thousand Dollars (\$5,000), and

WHEREAS, the Chairman of the Board of Supervisors executed the grant application prior to the December 18, 2020 Board of Supervisors Meeting, now, therefore, be it

RESOLVED, that the actions of the Chairman of the Board of Supervisors be, and hereby are, ratified with regard to executing the grant application to the Charles R. Wood Foundation, for the Up Yonda Farm Nature Science Initiative funding, for an amount not to exceed Five Thousand Dollars (\$5,000), and be it further,

RESOLVED, that if any further funding becomes available, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 486 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AUTHORIZING RENEWAL OF LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS FOR 2021

RESOLVED, that Warren County continue the contractual relationship (the previous license agreement being authorized by Resolution No. 74 of 2020 and amended by Resolution Nos. 214 of 2020 and 363 of 2020) with Revolution Rail Company, 3 Railroad Place, North Creek, New York 12853, for use of County owned railroad tracks, for a term commencing January 1, 2021 and terminating December 31, 2021, for an amount of Thirty-Five Thousand Dollars (\$35,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute said License Agreement, in a form approved by the County Attorney.

Adopted by unanimous vote.

RESOLUTION NO. 487 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH ADVOWASTE MEDICAL SERVICES, LLC FOR SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES (WC 57-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste, Medical Waste and Recycling Disposal Services (WC 57-20), and

WHEREAS, the Public Works Committee has approved awarding the bid to AdvoWaste Medical Services, LLC, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify AdvoWaste Medical Services, LLC of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with AdvoWaste Medical Services, LLC, P.O. Box 356, Lakewood, New Jersey 08701, for Solid Waste, Medical Waste and Recycling Disposal Services, pursuant to the terms and provisions of the specifications (WC 57-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for one (1) additional one (1) year term upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with AdvoWaste Medical Services, LLC, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departments within Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 488 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH COUNTY WASTE & RECYCLING SERVICE D/B/A ACE CARTING FOR SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES (WC 57-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste, Medical Waste and Recycling Disposal Services (WC 57-20), and

WHEREAS, the Public Works Committee has approved awarding the bid to County Waste & Recycling Service d/b/a Ace Carting, now, therefore, be it

RESOLVED, that the Purchasing Agent is hereby authorized to notify County Waste & Recycling Service d/b/a Ace Carting of the acceptance of their bid, and be it further

RESOLVED, that Warren County shall enter into an agreement with County Waste & Recycling Service d/b/a Ace Carting, 1927 Route 9, Clifton Park, New York 12065, for Solid Waste, Medical Waste and Recycling Disposal Services, pursuant to the terms and provisions of the specifications (WC 57-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option for one (1) additional one (1) year term upon mutual agreement of the parties, without the need for a further resolution, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with County Waste & Recycling Service d/b/a Ace Carting, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departments within Warren County.

Adopted by unanimous vote.

RESOLUTION NO. 489 OF 2020

Resolution introduced by Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

ADOPTING REVISED NEW YORK STATE RETENTION AND DISPOSITION SCHEDULE FOR COUNTY GOVERNMENT RECORDS LGS-1

WHEREAS, by Resolution No. 208 of 1990 the Warren County Board of Supervisors adopted the New York State Retention and Disposition Schedule CO-2, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, containing legal minimum retention periods for County Government Records, and

WHEREAS, the County Clerk presented to the Support Services Committee a revised New York State Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A as follows:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods,

now, therefore, be it

RESOLVED, that the New York State Retention and Disposition Schedule for County Government Records LGS-1 as described above, be, and hereby is adopted effective December 18, 2020.

Adopted by unanimous vote.

RESOLUTION NO. 490 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY
SALARY AND COMPENSATION PLAN FOR 2020**

RESOLVED, that the Tables of Organization and the Warren County Salary and Compensation Plan for 2020 are hereby amended as follows:

HEALTH SERVICES

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.4018.0030 130		
<u>TITLE:</u> Public Health Assistant Disease Control - Per Diem (Up to Ten (10) Per Diem Positions)	December 21, 2020	\$37,633 (pro rated \$18.09 per hour)

<u>Creating Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.4018 110		
<u>TITLE:</u> Business Specialist - Public Health	December 21, 2020	\$46,492 Grade 18

HEALTH SERVICES

<u>Deleting Position of:</u>	<u>EFFECTIVE DATE</u>	<u>BASE ANNUAL SALARY</u>
A.4018 110		
<u>TITLE:</u> Public Health Program Manager	December 21, 2020	\$50,816 Grade 21

Roll Call Vote:
Ayes: 911
Noes: 0
Absent 89 Supervisors Merlino and Diamond
Adopted.

RESOLUTION NO. 491 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

**AMENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED
COUNSEL OFFICE TO INCREASE THE NOT TO EXCEED AMOUNT AND INCLUDE A
TERMINATION DATE**

WHEREAS, Resolution No. 419 of 2019 authorized an agreement with John J. Goodman to provide supervising attorney services for the Assigned Counsel Office, at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed Fourteen Thousand Three Hundred Twenty Dollars (\$14,320) per year, for a term commencing November 1, 2019 and continuing so long as grant funding is provided for same, and

WHEREAS, Resolution No. 494 of 2019 removed the language listing a specific individual as the attorney selected, and

WHEREAS, Resolution 230 of 2020 authorized an agreement with Robert Gregor, Esq. to provide supervising attorney services for the Assigned Counsel Office at a rate of One Hundred Fifty Dollars (\$150) per hour, not to exceed Twenty-Eight Thousand Eight Hundred Dollars (\$28,800), continuing so long as grant funding is provided, and

WHEREAS, the Personnel and Administration Committee has approved a request to increase the not to exceed amount to Thirty-Four Thousand Three Hundred Twenty Dollars (\$34,320) and include a termination date of March 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an amendment agreement with Robert Gregor, Esq. to increase the not to exceed amount to Thirty-Four Thousand Three Hundred Twenty Dollars (\$34,320) and include a termination date of March 31, 2021, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1170 470 Legal Defense-Indigents, Contract, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution Nos. 419 of 2019, 494 of 2019 and 230 of 2020 will remain the same. Adopted by unanimous vote.

RESOLUTION NO. 492 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING AGREEMENT WITH STANDARD MEDICAL SERVICES, A DIVISION OF MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE MEDICAL EXAMINATIONS FOR POLICE AND PATROL OFFICER CANDIDATES

RESOLVED, that Warren County enter into an agreement with Standard Medical Services, a division of Mountain Medical Services, PLLC, 597 Bay Road, Queensbury, New York 12804 to provide medical examinations for police and patrol officer candidates, as follows:

Services	Rate
Audiogram	\$25.00
Chest X Ray, 1 View	\$85.00
X Ray Interpretation	\$25.00
EKG	\$55.00
Physical Exam Complete, includes urine dip & Vision	\$100.00
PPD	\$35.00
Urine Drug Screens, 10 Panel	\$45.00
Observed urine collection	\$25.00
Post accident testing/reasonable suspicion - after hours, two hour minimum charge	\$120.00 per hour

Services	Rate
Mileage fee	\$0.565
Shy bladder wait time	\$40.00 per hour after 5:00 pm
Split specimen re-testing of positive specimens (including shipping, lab fees and chain of custody)	\$250.00
Review of all positive drug screens	\$100.00

for a term commencing January 1, 2021 and terminating December 31, 2021, and the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1430 435 Civil Service, Medical Fees.

Adopted by unanimous vote.

RESOLUTION NO. 493 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE REMOVAL, TRANSPORT AND FORENSIC MEDICAL SERVICES FEES

WHEREAS, by Resolution No. 374 of 2017, which was subsequently amended by Resolution Nos. 132 of 2018, 461 of 2018, 440 of 2019 and 71 of 2020, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of deceased, and

WHEREAS, the County Coroner has advised certain adjustments to the removal related services are necessary and the same have been reported to the Personnel & Administration Committee, now, therefore, be it

RESOLVED, that the Personnel & Administration Committee has considered and approved the updated payment for services proposal as outlined below:

- Removal - \$650 (includes vehicle and any related removal equipment such as heavy duty infectious disease transport body bag; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); \$75.00 per person for extra personnel, with exigent removal stipend approved by the Coroner not to exceed an aggregate total of \$1,000;
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Forensic Medical Services - Autopsy fee and death certificate: Albany Medical Center - \$1,150, Glens Falls Hospital - \$1,300; External examination: Albany Medical Center - \$300, Glens Falls Hospital - \$450; Death certificate only - \$80;
- Resource Recovery - research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle or industrial accident;

- Custodial Fee - Seventy-Five Dollars (\$75) per day when storage is required while awaiting autopsy.
 - Off-Site Refrigeration - \$100 per transfer for off-site refrigeration at local funeral homes, as necessary.
- Adopted by unanimous vote.

RESOLUTION NO. 494 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING TEMPORARY OUT-OF-TITLE PAY FOR LEISURE TIME ACTIVITIES AIDE #2 AT COUNTRYSIDE ADULT HOME UNTIL THE SENIOR ACCOUNT CLERK POSITION IS FILLED

WHEREAS, the Leisure Time Activities Aide #2 position at Countryside Adult Home has assumed the workload and responsibilities of the Senior Account Clerk while the position is vacant, and

WHEREAS, the Director of Countryside Adult Home has requested out-of-title pay for the Leisure Time Activities Aide #2 position, to pay her at the rate of Senior Account Clerk retroactive to June 25, 2020 and continuing until the Senior Account Clerk position can be filled, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves out-of-title pay for the Leisure Time Activities Aide #2 at Countryside Adult Home, to pay her at the rate of Senior Account Clerk retroactive to June 25, 2020 and continuing until the Senior Account Clerk position can be filled, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6030 110 Countryside Adult Home, Salaries-Regular.

Adopted by unanimous vote.

RESOLUTION NO. 495 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES FOR WARREN COUNTY

RESOLVED, that Warren County enter into an agreement with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for Warren County, for a term commencing January 1, 2021 and terminating December 31, 2021, for the following payment of services as outlined below:

Notice Type	Unit Price
Mail Handling - metering, pre-sorting and delivery to USPS	\$.07/envelope
Courier Services	\$7.00/day
Printing Services Black Only on 8.5 x 11 bond	\$.04/side
Printing Services Color on 8.5 x 11 bond	\$.04/side
Folding, inserting, sealing, metering, delivery to USPS	\$.13/envelope

and be it further,

1020

December 18, 2020

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from various Departmental budget codes.

Adopted by unanimous vote.

RESOLUTION NO. 496 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AMENDING RESOLUTION NO. 209 OF 2020, WHICH AUTHORIZED CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS, TO ADD A CONTRACT WITH WAIT HOUSE

WHEREAS, pursuant to Resolution No. 209 of 2020 the Warren County Board of Supervisors authorized the Chairman of the Board to execute agreements with various agencies for special delinquency prevention programs, for a term commencing retroactive to January 1, 2020 and terminating on December 31, 2020, for amounts not to exceed those set forth on the attached Schedule "A," and

WHEREAS, the Commissioner of Social Services has requested that Resolution No. 209 of 2020 be amended to reflect changes to Schedule "A" to add WAIT House for an amount not to exceed Five Thousand Dollars (\$5,000), now, therefore, be it

RESOLVED, that Resolution No. 209 of 2020 be, and hereby is, amended to change the attached Schedule "A" and the Warren County Board of Supervisors hereby authorizes the Chairman of the Board to execute an agreement with WAIT House, 10-12 Wait Street, Glens Falls, New York 12801, for an amount not to exceed Five Thousand Dollars (\$5,000), for a term commencing January 1, 2020 and terminating December 31, 2020, in a form approved by the County Attorney, and be it further

RESOLVED, that other than the changes outlined herein, all other terms and conditions of Resolution No. 209 of 2020 will remain the same.

SCHEDULE "A"

**COMMUNITY/AGENCY SUBCONTRACTS
2020 SPECIAL DELINQUENCY PREVENTION PROGRAMS (A.7312.470)**

<u>Sponsoring Agency Name/Address</u>	<u>Program Title</u>	<u>Amount</u>
Warren-Hamilton Counties A.C.E.O., Inc. 190 Maple St. Glens Falls, NY 12801	Alternative Sentencing Program	\$2,296
Catholic Charities of the Diocese of Albany 27 North Main Street Albany, NY 12203	Homebased Parent Education	\$3,393
Catholic Charities of the Diocese of Albany d/b/a Catholic Charities of Saratoga, Warren and Washington	Youth & Family Counseling	\$5,311

December 18, 2020

1021

Sponsoring Agency
Name/Address

Program Title

Amount

Counties
142 Regent Street
Saratoga Springs, NY 12866

WAIT House
10-12 Wait Street
Glens Falls, NY 12801

Homeless Youth Coalition \$5,000

TOTAL \$16,000

1. **Expiration date for all contracts is December 31, 2020**
2. **All contracts are reimbursed 100% by NYS Office of Children & Family Services**
Adopted by unanimous vote.

RESOLUTION NO. 497 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL FOR FUNDING UNDER THE MAIN STREET PROGRAM

WHEREAS, Warren County desires to apply for financial assistance through the 2021 Consolidated Funding Application (CFA) under the Main Street Program, and

WHEREAS, the grant application proposes funding to assist property owners to complete building renovations to downtown "main street" buildings on Main Street between First Street and Second Street, and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County Planner to submit a grant application to the New York State Housing Trust Fund Corporation, Office of Community Renewal for funding under the Main Street Program, with the amount of the grant to be determined, for a commencement date to be determined by the New York State Housing Trust Fund Corporation and termination date to be two (2) years from date of award, and be it further

RESOLVED, that upon notification of the grant award, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the grant agreement and/or grant agreements and any and all other necessary documents relating to said agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further State funding becomes available during the term of this contract, no further resolution will be necessary to accept these funds and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the funds.

Adopted by unanimous vote.

RESOLUTION NO. 498 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

AUTHORIZING ONE-TIME EXTENSION FOR THE USE OF VACATION, VACATION CARRYOVER, FLOATING HOLIDAY AND PERSONAL TIME FOR ASSISTANT DIRECTOR OF HOMECARE, ASSISTANT DIRECTOR OF PUBLIC HEALTH AND DIRECTOR OF PUBLIC HEALTH AND PATIENT SERVICES

WHEREAS, due to ongoing duties and responsibilities related to the COVID-19 pandemic certain Health Services employees have been unable to use accrued time, and

WHEREAS, the Director of Public Health and Patient Services has requested and the Personnel & Administration Committee has approved a one-time extension for the use of vacation, vacation carryover, floating holiday and personal time balances as of December 31, 2020 for the Assistant Director of Homecare, the Assistant Director of Public Health and the Director of Public Health and Patient Services, to be carried over and available for use until December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves a one-time extension for the use of vacation, vacation carryover, floating holiday and personal time balances as of December 31, 2020 for the Assistant Director of Homecare, the Assistant Director of Public Health and the Director of Public Health and Patient Services to be carried over and available for use by December 31, 2021.

Adopted by unanimous vote.

RESOLUTION NO. 499 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTY TREASURER BUDGET; AMENDING 2020 WARREN COUNTY BUDGET

WHEREAS, the County Treasurer has requested funding in the amount of Sixty Thousand Dollars (\$60,000) to cover the increase of out-of-County Community College costs, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the appropriation of funds in an amount not to exceed Sixty Thousand Dollars (\$60,000) from the General Fund Unappropriated Surplus to the following budget code:

CODE	DEPARTMENT	AMOUNT
A.2490 439	Community College Tuition, Misc. Fees	\$ 60,000

and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly.

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 500 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

**ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH
KORN FERRY FOR ACTUARIAL SERVICES (WC 49-20)**

WHEREAS, the Warren County Purchasing Agent has requested proposals for Actuarial Services (WC 49-20), and

WHEREAS, the County Treasurer has recommended that Warren County award the contract to Korn Ferry, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Korn Ferry of the acceptance of their proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Korn Ferry, 11911 Freedom Drive, Reston, Virginia 20190, for Actuarial Services, pursuant to the terms and conditions of the request for proposals and proposal (WC 49-20), for the following amounts:

YEAR	AMOUNT
2021 Actuarial Analysis	\$5,500.00
2022 Actuarial Update	\$1,100.00
2023 Actuarial Analysis	\$5,750.00

for a term commencing January 1, 2021 and terminating December 31, 2023, at which time the agreement between the parties will be reviewed and may at the County's option be renewed for an additional period of three (3) years, for the following amounts:

YEAR	AMOUNT
2024 Actuarial Update	\$1,200.00
2025 Actuarial Analysis	\$6,000.00
2026 Actuarial Update	\$1,300.00

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1325 470 County Treasurer, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 501 OF 2020
Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty,
Braymer, McDevitt, Merlino, Simpson and Strough

ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH MAXIMUS US
SERVICES, INC. FOR INDIRECT COST ANALYSIS FOR WARREN COUNTY
(WC 51-20)

WHEREAS, the Warren County Purchasing Agent has requested proposals for Indirect Cost Analysis for Warren County (WC 51-20), and

WHEREAS, the County Treasurer has recommended that Warren County award the contract to Maximus US Services, Inc., now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Maximus US Services, Inc. of the acceptance of their proposal, and be it further

RESOLVED, that Warren County enter into an agreement with Maximus US Services, Inc., 6385 Flank Drive, Suite 400, Harrisburg, Pennsylvania 17112, for Indirect Cost Analysis for Warren County, pursuant to the terms and conditions of the request for proposals and proposal (WC 51-20), for the following amounts:

YEAR	AMOUNT
2021	\$7,000.00
2022	\$7,000.00
2023	\$7,000.00

for a term commencing January 1, 2021 and terminating December 31, 2023, at which time the agreement between the parties will be reviewed and may at the County's option be renewed for an additional period of three (3) years, for the following amounts:

YEAR	AMOUNT
2024	\$7,200.00
2025	\$7,200.00
2026	\$7,200.00

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.1325 470 County Treasurer, Contract.

Adopted by unanimous vote.

RESOLUTION NO. 502 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES

WHEREAS, a listing of cancellations or corrections of assessments and refunds or chargebacks of taxes have been reviewed and approved by the Department of Real Property Tax Services and the Supervisors of the towns wherein the property is located, and

WHEREAS, Article 5, Title 3 of the Real Property Tax Law empowers the Board of Supervisors to cancel or correct assessments and direct refunds or chargebacks of taxes when the same is found to be appropriate, now, therefore, be it

RESOLVED, that the following cancellation or correction of assessments and refunds or chargebacks of taxes set forth on Schedule "A" annexed hereto, are hereby approved, and be it further

RESOLVED, that the County Treasurer and the Director of the Department of Real Property Tax Services be, and they hereby are, authorized and directed to perform all acts necessary to effectuate the corrections set forth herein.

**SCHEDULE "A"
CHARGEBACK OF TAXES**

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Qsby	2020	BT NEWYO, LLC 309.14-1-1 COURT ORDER	52 Big Boom Road	County \$522.90 Town 68.47 Emerg Med 32.39 Fire Prot 98.10 Crandall Lib. 63.21 Qsby Water 37.89 \$822.96	Assessment Change
Qsby	2020	Lowe's Home Centers, Inc. 296.20-1-50.1 COURT ORDER	251 Quaker Road	County \$6,247.99 Town 818.02 Emerg Med 387.07 Fire Prot 1,172.19 Crandall Lib. 755.34 Qsby Lighting 162.97 Qsby Cons SSD 115.62 Qsby Water 452.73 \$10,111.93	Assessment Change
Qsby	2020	Anthony Cavarretta 226.19-1-59	28 North Lane	County \$320.34 Town 41.93 Emerg Med 19.84 Fire Prot 60.10 Crandall Lib. 38.73 Shore Col. Wtr. 59.78 \$540.72	Veterans Adjustment

Town	Year	Assessed To & Tax Map No.	Location	Breakdown	Reason
Qsby	2020	Tyler Lingel 290.13-1-27	75 Overlook Drive	County \$45.77 Town 5.98 Emerg Med 2.84 Fire Prot 8.79 Crandall Lib. 5.63 Qsby Cons SSD 0.16 Qsby Water <u>3.26</u> \$72.43	Lakeshore/ Lakerights Adjustment

Adopted by unanimous vote.

RESOLUTION NO. 503 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, as follows:

1. Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, is hereby increased in the amount of Eighty-Six Thousand Four Hundred Sixty-Two Dollars (\$86,462.00).
2. The estimated total cost of Capital Project No. H381, South Johnsburg Road (CR 57) over Mill Creek Bridge Replacement Project, is now Three Hundred Forty-Five Thousand Two Hundred Forty-Four Dollars (\$345,244.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Eighty-Six Thousand Four Hundred Sixty-Two Dollars (\$86,462.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H381 - South Johnsburg Road (CR57) over Mill Creek Bridge Replacement Project	\$86,462.00

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 504 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H386, CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, as follows:

1. Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, is hereby increased in the amount of Two Thousand Dollars (\$2,000.00).
2. The estimated total cost of Capital Project No. H386, CR7 over Halfway Creek Bridge Replacement, is now Four Hundred Sixty-Three Thousand Nine Hundred Eighty-Nine Dollars (\$463,989.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Two Thousand Dollars (\$2,000.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H386 - CR7 over Halfway Creek Bridge Replacement	\$2,000.00

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 505 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H390, County Bridge & Culvert Projects, as follows:

1. Capital Project No. H390, County Bridge & Culvert Projects, is hereby increased in the amount of Twelve Thousand Seven Hundred Nineteen Dollars and Fifty-Nine Cents (\$12,719.59).
2. The estimated total cost of Capital Project No. H390, County Bridge & Culvert Projects, is now Six Hundred Fourteen Thousand One Hundred One Dollars and Ten Cents (\$614,101.10).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of Twelve Thousand Seven Hundred

Nineteen Dollars and Fifty-Nine Cents (\$12,719.59), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H390 - County Bridge & Culvert Projects	\$12,719.59
Roll Call Vote:	
Ayes: 911	
Noes: 0	
Absent: 89 Supervisors Merlino and Diamond	
Adopted.	

RESOLUTION NO. 506 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, as follows:

1. Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, is hereby increased in the amount of One Hundred Thirty-Three Thousand Four Dollars (\$133,004.00).
2. The estimated total cost of Capital Project No. H396, East River Drive (CR 16) & Call Street (CR 32) Rehabilitation, is now Two Hundred Eighty-Two Thousand Nine Hundred Twenty-Four Dollars (\$282,924.00).
3. The proposed method of financing the increase in such Capital Project consists of the following:
 - a. Local share funding in the amount of One Hundred Thirty-Three Thousand Four Dollars (\$133,004.00), to be transferred from Budget Code D.9950 910, County Road, Transfers-Capital Projects, Interfund Transfers,

and be it further

RESOLVED, that the Warren County budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to transfer the funds in the amount indicated below:

<u>TRANSFER TO</u>	<u>AMOUNT</u>
H396 - East River Drive (CR 16) & Call Street (CR 32) Rehabilitation	\$133,004.00
Roll Call Vote:	
Ayes: 911	
Noes: 0	
Absent: 89 Supervisors Merlino and Diamond	
Adopted.	

RESOLUTION NO. 507 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDevitt, Merlino, Simpson and Strough

ESTABLISHING CAPITAL PROJECT NO. H404, QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020

RESOLVED, that the Warren County Board of Supervisors does hereby establish Capital Project No. H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, as follows:

1. Capital Project No. H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, is hereby established.
2. The estimated cost of such Capital Project is the amount of Five Hundred Forty Thousand Dollars (\$540,000.00).
3. The proposed method of financing such Capital Project consists of the following:
 - a. Federal grant funding in the amount of Four Hundred Thirty-Two Thousand Dollars (\$432,000.00);
 - b. State Marchiselli grant funding in the amount of Eighty-One Thousand Dollars (\$81,000.00); and
 - c. Local share funding in the amount of Twenty-Seven Thousand Dollars (\$27,000.00)

and be it further

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to transfer funds in the amount of Five Hundred Forty Thousand Dollars (\$540,000.00) to Capital Project H404, Quaker Road (CR 47/CR 70) Pavement Preservation Project, and be it further

RESOLVED, that the Warren County Budget for 2020 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H404 - Quaker Road (CR 47/CR 70) Pavement Preservation Project	\$540,000.00

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 508 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

FIXING THE TAX RATES

WHEREAS, the Clerk of the Board of Supervisors has determined the tax rates of the several towns of the County of Warren for the year 2021, now, therefore, be it

RESOLVED, that the rate of taxation for the several towns of the County of Warren for 2021 be, and the same hereby is, fixed as follows upon each \$1,000 of assessed valuation or as per unit charge as appropriate:

2021 TAX RATES

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Bolton	County		\$ 3.579
	Town		.430
	Light		.051
	Fire		.262
Chester	County		3.917
	Town		1.735
	Chester Water No. 1		.536
	Pottersville Water No. 2		2.593
	Fire Protection - North Creek		.663
	Fire Protection - Riverside		.350
	Chester Fire No. 2		.803
	Pottersville Fire No. 3		1.721
	Schroon Lake Park - Exempt		NO TAX
	Schroon Lake Park - Non-Exempt		.033
	Loon Lake Park		.294
Hague	County		4.680
	Town		NO TAX
	Light		.208
	Fire Protection		.597
Horicon	County		3.920
	Town		.906
	Fire Protection		.380
	Schroon Lake Park - Non-Exempt		.033

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Johnsburg	County		206.177
	Town		160.376
	North Creek Fire		57.354
	Johnsburg Fire Protection		39.123
	EMS		25.162
Lake George	County - Inside		3.920
	County - Outside		3.920
	Townwide		1.301
	Fire Protection No. 1		.349
	Fire Protection No. 2		.314
	Caldwell Sewer (Other)	63.75433 O&M	
	Caldwell Capital Improvement		.525
Lake Luzerne	County		4.082
	Town		2.978
	Lake Luzerne Light		.143
	Hudson Grove Light		.234
	Lake Vanare Light		.346
	Whitcon Beach Light		.183
	Hadley-Luzerne Fire		.487542
	Hadley-Luzerne EMS		.497266
	Hudson GroveWater		.585
Queensbury	County		3.914
	Town		.522
	Fire Protection		.753

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
	Ft. Amherst-Garrison Road Lighting		.404
	Cleverdale Lighting		.028
	Pinewood Lighting		.038
	S. Queensbury Lighting		.183
	W. Queensbury Lighting		.144
	Queensbury Lighting		.100
	EMS		.251
	Queensbury Water (Non-Exempt)		.2812
	Queensbury Water (Exempt)		.2812
	Shore Colony Water		.870
	Crandall Library		.486
	Reservoir Park Sewer	460.0000	
	Queensbury Consolidated Sewer	4.728	
	SQBY/QBY Ave Sewer	25.1319	
	Route 9 Sewer	40.6736	
	West Queensbury Sewer	86.598602	
	Glen Lake Benefit District	140.0	
	Lake Sunnyside Protection District	72.42345	
	Dunham's Bay W.W. #1	10.000000	
	Dunham's Bay W.W. #2	5.000000	
Stony Creek	County		403.715
	Town		509.474
	Fire Protection		94.731

TOWN	ITEM	RATE PER UNIT	RATE PER \$1,000 ASSESSED VALUATION
Thurman	County		4.110
	Town		3.825
	Fire		.471
Warrensburg	County		4.034
	Town		3.794
	Lighting		.371
	Fire		.991
City of Glens Falls	County		5.216
	Crandall Library		1.147

Adopted by unanimous vote.

RESOLUTION NO. 509 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2020

RESOLVED, that there be levied and assessed upon and collected from the several towns, in the manner as other town taxes are levied, assessed and collected, the amount of indebtedness of each town as appears on the accounts of the County Treasurer as follows:

TOWN	RETURNED SCHOOL TAXES - 2020	7% COUNTY PENALTIES	TOTAL
BOLTON	\$ 390,085.08	\$ 27,305.94	\$ 417,391.02
CHESTER	297,648.09	20,835.33	318,483.42
HAGUE	319,873.57	22,391.21	342,264.78
HORICON	172,745.35	12,092.16	184,837.51
JOHNSBURG	334,025.30	24,081.45	358,106.75
LAKE GEORGE	608,573.25	42,600.15	651,173.40
LAKE LUZERNE	288,542.59	20,198.06	308,740.65

TOWN	RETURNED SCHOOL TAXES - 2020	7% COUNTY PENALTIES	TOTAL
QUEENSBURY	1,529,503.50	107,065.34	1,636,568.84
STONY CREEK	145,415.00	10,179.08	155,594.08
THURMAN	177,634.49	12,434.38	190,068.87
WARRENSBURG	362,339.76	25,363.80	387,703.56
GRAND TOTALS:	\$ 4,636,385.98	\$ 324,546.90	\$4,950,932.88

Adopted by unanimous vote.

RESOLUTION NO. 510 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST

WHEREAS, Resolution No. 170 of 1981 enacted Local Law No. 5 of 1981 entitled "Authorizing the Collection of Delinquent Village Taxes by the County of Warren Pursuant to Section 1442 of the Real Property Tax Law", and the County Treasurer has transmitted to the Board of Supervisors the account and certification of delinquent village taxes remaining unpaid for the Village of Lake George, now, therefore, be it

RESOLVED, that the delinquent Village of Lake George taxes which remain unpaid be relieved pursuant to Real Property Tax Law Section 1442 on the real property upon which the said taxes, together with interest, were originally imposed by the Village of Lake George as they appear on the accounts of the County Treasurer in the following amounts:

<u>RETURN AMOUNT OF UNPAID VILLAGE TAXES</u>	<u>VILLAGE PENALTY</u>	<u>COUNTY PENALTY (7%)</u>	<u>TOTAL</u>
\$58,206.26	\$4,714.52	\$4,404.49	\$67,325.27

and be it further

RESOLVED, that after relevy on the Town and County tax rolls, all such relieved amounts shall become a part of the total tax to be collected.

Adopted by unanimous vote.

RESOLUTION NO. 511 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS

WHEREAS, the Towns of Bolton, Chester, Hague, Johnsbury, Lake George, Lake Luzerne, Queensbury and Warrensburg, and the Village of Lake George have filed with their Boards statements showing the unpaid sewer and/or water rents in said districts and the same has been transmitted to the Board of Supervisors, showing the amounts of sewer and/or water rents uncollected to be as follows:

RETURNED SEWER RENTS - 2020

<u>TOWN</u>	<u>SEWER</u>	<u>PENALTY</u>	<u>TOTAL</u>
Queensbury			
(West Queensbury)	\$ 2,519.00	\$ 248.05	\$ 2,767.05
(Queensbury Cons.)	\$ 28,132.15	\$ 2,782.74	\$ 30,914.89
(A.C.P. Sewer)	\$ 1,403.85	\$ 136.95	\$ 1,540.80
(Route 9 Sewer)	\$ 14,773.26	\$ 585.90	\$ 15,359.16
(S. Queensbury)	\$ 326.70	\$ 24.20	\$ 350.90
(Tech. Park)	\$ 753.50	\$ 80.30	\$ 833.80
(Adk. Ind. Park)	<u>\$ 2,623.71</u>	<u>\$ 262.37</u>	<u>\$ 2,886.08</u>
QUEENSBURY TOTAL	\$ 50,532.17	\$ 4,120.51	\$ 54,652.68
Warrensburg	\$ 56,626.35	\$ 4,035.34	\$ 56,661.69
Bolton	\$ 13,400.49	\$ 266.31	\$ 13,666.80
Hague	\$ 34,305.76	\$ 3,351.84	\$ 37,657.60
GRAND TOTALS	\$150,864.77	\$11,774.00	\$162,638.77

RETURNED WATER RENTS - 2020

<u>TOWN</u>	<u>UNPAID RENT</u>	<u>PENALTY</u>	<u>TOTAL</u>
Bolton	\$ 28,348.61	\$ 558.73	\$ 28,907.34
Chester	\$ 12,333.07	\$ 1,233.63	\$ 13,566.70
Johnsburg	\$ 12,541.00	\$ 1,457.80	\$ 13,998.80
Lake George	\$ 10,264.10	\$ 418.76	\$ 10,682.86
Lake Luzerne	\$ 40,688.75	\$ 4,068.80	\$ 44,757.55
Queensbury	\$ 166,515.75	\$ 16,164.62	\$ 182,680.37
Warrensburg	\$ 75,696.55	\$ 6,098.85	\$ 81,795.40
Village of Lake George	<u>\$ 17,685.17</u>	<u>\$ 2,883.37</u>	<u>\$ 20,568.54</u>
GRAND TOTALS	\$ 364,073.00	\$ 32,884.56	\$ 396,957.56

now, therefore, be it

RESOLVED, that pursuant to Subdivisions 1 and 3 of Section 198 of the Town Law, that there be levied and assessed against the properties the amount of said unpaid sewer and/or water rents and fees, as shown by said statement and when so collected to be paid over to the supervisors of the several towns and thereafter distributed according to law with the amount of the unpaid water rent for the Village of Lake George when so collected paid over to the Supervisor for the Town of Lake George for distribution to the Village of Lake George.

Adopted by unanimous vote.

RESOLUTION NO. 512 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS
FOR LEVY OF 2021 WATER RENTS**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the City of Glens Falls has requested that the statement of tax levy generated by the County for 2021 reflect a levy of Seven Hundred Five Thousand Five Hundred Two Dollars and Sixty-Three Cents (\$705,502.63) for unpaid water rents.

Adopted by unanimous vote.

RESOLUTION NO. 513 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

**ACKNOWLEDGING REQUESTS FROM THE TOWNS OF QUEENSBURY AND
WARRENSBURG FOR LEVY OF 2020 PROPERTY MAINTENANCE EXPENSES**

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Queensbury has requested that the statement of tax levy generated by the County for 2021 reflect a levy of Two Thousand Four Hundred Fifteen Dollars (\$2,415) for property maintenance expenses incurred in 2020, and, be it further,

RESOLVED, the Warren County Board of Supervisors hereby acknowledges that the Town of Warrensburg has requested that the statement of tax levy generated by the County for 2021 reflect a levy of Five Thousand Six Hundred Thirty-Four Dollars and Eighteen Cents (\$5,634.18) for property maintenance expenses incurred in 2020.

Adopted by unanimous vote.

RESOLUTION NO. 514 OF 2020

Resolution introduced by Supervisors Geraghty and Shepler

LEVYING SUM OF WARRENSBURG - THURMAN CONSOLIDATED HEALTH DISTRICT

RESOLVED, that pursuant to the provisions of Section 399 of the Public Health Law, and in accordance with the abstract of the Consolidated Health District of the Towns of Warrensburg and Thurman, presented to this Board, the Board of Supervisors of Warren County hereby levies a tax upon the real property for the year 2021 of each town as follows:

Upon the Town of Warrensburg \$1,108.17

Upon the Town of Thurman \$ 541.83

and when the same is collected, to be paid by the Collectors to the County Treasurer, and the County Treasurer, upon receipt of same, shall pay said amount to the President of the Board of Health, who shall thereupon pay the audited accounts of said Board.

Adopted by unanimous vote.

RESOLUTION NO. 515 OF 2020

Resolution introduced by Supervisors Braymer, Dickinson, Hogan, Beaty, Merlino, Simpson and Strough

AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2021 CRANDALL LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY

WHEREAS, the Town of Queensbury has filed a statement with the Clerk of the Warren County Board of Supervisors which indicates that as of August 19, 2020 the Town of Queensbury is in possession of surplus funds for the Crandall Library District in the amount of Thirteen Thousand Seven Hundred Seventy-Five Dollars and Eighty-One Cents (\$13,775.81), now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services be, and hereby is, authorized to credit the 2021 Crandall Library District tax levy for the Town of Queensbury in the amount of Thirteen Thousand Seven Hundred Seventy-Five Dollars and Eighty-One Cents (\$13,775.81).

Adopted by unanimous vote.

RESOLUTION NO. 516 OF 2020

Resolution introduced by Supervisors Frasier, Conover, Geraghty, Beaty, Braymer, McDEVitt, Merlino, Simpson and Strough

AUTHORIZING PAYMENTS TO SUNY ADIRONDACK

WHEREAS, the Warren County Board of Supervisors has appropriated in the budget for the year 2021 the sum of Two Million Eighty-Eight Thousand Six Hundred Ninety-Two Dollars (\$2,088,692) as the cost of the share of the County of Warren for the operation of SUNY Adirondack under the joint sponsorship of the Counties of Warren and Washington, now, therefore, be it

RESOLVED, that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of SUNY Adirondack the sum of Two Million Eighty-Eight Thousand Six Hundred Ninety-Two Dollars (\$2,088,692), in three (3) installments, as follows:

<u>MONTH</u>	<u>OPERATING</u>
January, 2021	\$ 696,231.00
April, 2021	\$ 696,231.00
July, 2021	\$ 696,230.00
	<u>\$2,088,692.00</u>

and be it further

RESOLVED, that the funds shall be expended from Budget Code A.2495 469 Joint Community College, Other Payments/Contributions.

Adopted by unanimous vote.

RESOLUTION NO. 517 OF 2020

Resolution introduced by Chairman Thomas

AUTHORIZING CHAIRMAN AND CLERK TO ISSUE TAX WARRANTS

RESOLVED, that the taxes as extended upon the assessment rolls of the towns of this County under the direction of the Supervisors of this Board be, and hereby are, approved and confirmed, and that the Chairman and the Clerk of this Board sign and seal warrants for the collection of taxes in the manner prescribed by law and attach the same to several assessment rolls.

Adopted by unanimous vote.

RESOLUTION NO. 518 OF 2020
Resolution introduced by Chairman Thomas

FIXING DATE OF ORGANIZATION MEETING

RESOLVED, that the Board of Supervisors of the County of Warren meet at the Supervisors' Rooms at the Warren County Municipal Center on the 8th day of January, 2021, at 11:00 a.m. to organize and elect a Chairman, and to take care of such other business as may come before the Board.

Adopted by unanimous vote.

RESOLUTION NO. 519 OF 2020
Resolution introduced by Chairman Thomas

TO ENACT LOCAL LAW NO. 2 OF 2020, "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY"

WHEREAS, a proposed Local Law was duly presented to the Board of Supervisors and considered by them, said proposed Local Law entitled, "A Local Law Imposing an Additional Mortgage Recording Tax in Warren County", and

WHEREAS, the Board of Supervisors adopted Resolution No. 439 of 2020 on December 9, 2020, authorizing a public hearing to be held by the Board of Supervisors on the 18th day of December 2020, at 10:00 a.m. via Zoom on the matter of the proposed Local Law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, the Board of Supervisors of the County of Warren, New York, on this 18th day of December 2020, does hereby enact and adopt Local Law No. 2 of 2020 as annexed hereto, and be it further

RESOLVED, that the Chairman of the Board of Supervisors, Clerk of the Board of Supervisors, and County Attorney are hereby authorized to make such minor modifications to the Local Law as deemed necessary, and are authorized to execute, file and publish the Local Law and take all necessary actions for the promulgation thereof.

COUNTY OF WARREN
LOCAL LAW NO. 2 OF 2020

A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. TITLE. This Local Law shall be titled "A Local Law Imposing An Additional Mortgage Recording Tax in Warren County".

SECTION 2. PURPOSE AND INTENT. The purpose of this law is to authorize Warren County, pursuant to the provisions of Section 253-w of the Tax Law of the State of New York, to impose an Additional Mortgage Recording Tax.

SECTION 3. IMPOSITION OF TAX. For the period commencing February 1, 2021 and ending December 1, 2023, unless further extended by Local Law of the Board of Supervisors, there is hereby imposed, in the County of Warren, a tax of twenty-five cents (\$0.25) for each one hundred dollars (\$100), and each remaining major fraction thereof of principal debt or

obligation which is or under any contingency may be secured at the date of execution thereof, or at any time thereafter, by a mortgage on real property situated within the County of Warren and recorded on or after February 1, 2021 (or a subsequent date enacted by State Law), and a tax of twenty-five cents (\$0.25) on such mortgage if the principal debt or obligation which is or by any contingency may be secured by such mortgage is less than one hundred dollars (\$100.00).

SECTION 4. ADMINISTRATION AND COLLECTION OF TAX. The taxes imposed pursuant to this Local Law shall be administered and collected in the same manner as the taxes imposed under subdivision one of Section 253 of the Tax Law and paragraph (b) of subdivision one of Section 255 of the Tax Law. Except as otherwise provided in Section 253-w of the Tax Law, all the provisions of Article 11 of the Tax Law relating to or applicable to the administration and collection of the taxes imposed by such subdivisions shall apply to the taxes imposed by this Local Law with such modifications as may be necessary to adapt such language to the tax so authorized. Such provisions shall apply with the same force and effect as if those provisions had been set forth in full in Section 253-w of the Tax Law, except to the extent that any provision is either inconsistent with a provision of Section 253-w of the Tax Law or not relevant to the tax authorized by Section 253-w of the Tax Law.

SECTION 5. REAL PROPERTY LOCATED IN MORE THAN ONE COUNTY OR STATE. Where the real property covered by the mortgage subject to the tax imposed pursuant to this Local Law is situated in this state but within and without Warren County, the amount of such tax due and payable to Warren County shall be determined in a manner similar to that prescribed in the first undesignated paragraph of Section 260 of the Tax Law which concerns real property situated in two or more counties. Where such property is situated both within Warren County and without the state, the amount due and payable to Warren County shall be determined in the manner prescribed in the second undesignated paragraph of such Section 260 which concerns property situated within and without the State. Where real property is situated within and without Warren County, the recording officer of the jurisdiction in which the mortgage is first recorded shall be required to collect the taxes imposed pursuant to this section.

SECTION 6. ADDITIONAL MORTGAGE RECORDING TAX. The tax imposed pursuant to this Local Law shall be in addition to the taxes imposed by Section 253 of the Tax Law.

SECTION 7. DISPOSITION OF TAXES.

Notwithstanding any provision of Article 11 of the Tax Law to the contrary, the balance of all monies paid to the recording officer of the County of Warren during each month upon account of the tax imposed pursuant to this Local Law, after deducting the necessary expenses of his or her office as provided in Section 262 of the Tax Law, except taxes paid upon mortgages which under the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by such officer on or before the tenth day of each succeeding month to the Treasurer of Warren County and, after the deduction by such treasurer of the necessary expenses of his or her office provided in Section 262 of the Tax Law, shall be deposited in the general fund of the County of Warren. Notwithstanding the provisions of the preceding sentence, the tax so imposed and paid upon mortgages covering real property situated in two or more counties, under which the provisions of Section 253-w of the Tax Law or Section 260 of the Tax Law are first to be apportioned by the New York State Commissioner of Taxation and Finance, shall be paid over by the recording officer receiving the same as provided by the determination of the New York State Commissioner of Taxation and Finance.

SECTION 8. PAYMENT OF TAXES. The tax imposed pursuant to this Local Law shall be payable on the recording of each mortgage of real property subject to taxes thereunder. Such tax shall be paid to the recording officer of the county in which the real property or any part thereof is situated, except where real property is situated within and without the county, the recording officer of the county in which the mortgage is first recorded shall collect the tax imposed by this Local Law. It shall be the duty of such recording officer to endorse upon each mortgage a receipt for the amount of the tax so paid. Any mortgage so endorsed may thereupon or thereafter be recorded by any recording officer and the receipt for such tax endorsed upon each mortgage shall be recorded therewith. The record of such receipt shall be conclusive proof that the amount of tax stated therein has been paid upon such mortgage.

SECTION 9. EFFECTIVE DATE. This Local Law shall take effect February 1, 2021, provided that a certified copy thereof is mailed by registered or certified mail to the Commissioner of the New York State Department of Taxation and Finance at the Commissioner's Office in Albany at least 30 days prior to the date this Local Law shall take effect. Certified copies of this Local Law shall also be filed with the Warren County Clerk, the Secretary of State, and the State Comptroller within 5 days after the Local Law is duly enacted and this Local Law shall be deemed to be duly enacted upon its date of adoption by the Warren County Board of Supervisors.

Roll Call Vote:

Ayes: 741

Noes: 170 Supervisors Seeber and Beaty

Absent: 89 Supervisor Merlino and Diamond

Adopted.

RESOLUTION NO. 520 OF 2020

Resolution introduced by Supervisors Simpson, Geraghty, Frasier, Braymer, Conover, Magowan, McDevitt, Merlino and Wild

ENACTING LOCAL LAW NO. 1 OF 2021, FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law entitled, "A Local Law Fixing the Salaries of Certain County Officers and Employees of Warren County, and

WHEREAS, the Board of Supervisors adopted Resolution No. 437 of 2020, authorized a public hearing to be held by the Board of Supervisors on the 18th day of December, 2020, in the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at such public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 18th day of December, 2020, does hereby enact and adopt Local Law No. 1 of 2021 as annexed hereto.

**COUNTY OF WARREN
LOCAL LAW NO. 1 OF 2021**

A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York,

as follows:

SECTION 1. Effective January 1, 2021, the salaries, including longevity increments, if any, of the following county officers and employees are hereby fixed and established as follows:

TITLE	AMOUNT
Clerk, Board of Supervisors	\$78,244.00
Commissioner of Elections(VanNess)	73,833.00
Commissioner of Elections(McLaughlin)	73,833.00
Commissioner of Social Services	101,545.00
County Coroner (4)	9,815.00
Coroners Physician	15,413.00
County Attorney	121,077.00
County Auditor	67,609.00
County Clerk	82,932.00
County Treasurer	103,336.00
Director, Real Property Tax Services Agency	69,637.00
Personnel Officer	85,427.00
Purchasing Agent	85,499.00
Sheriff	111,435.00
Public Defender	132,304.00
Superintendent of Public Works/Sewer Administrator	112,535.00

SECTION 2. The salaries established for the county officers and employees named in Section 1 hereof include longevity payments, if any, added to the base salary of the county officer or employee in accordance with a schedule providing such longevity increments based on the number of years of county service as may be adopted by the Board of Supervisors by resolution.

SECTION 3. Any and all prior schedules of compensation for the aforesaid county officers and employees are hereby superseded.

SECTION 4. All Local Laws heretofore adopted by Warren County affecting the aforementioned county officers' salaries are hereby amended accordingly.

SECTION 5. This Local Law is subject to referendum on petition as provided by subdivision 2(h) of Section 24 of the Municipal Home Rule Law. This Local Law shall become effective 45 days after its adoption and upon filing in the Office of the Secretary of State, except that this Local Law shall not be effective until approved by affirmative vote of qualified electors, if a petition requesting a referendum is filed as provided under the Municipal Home Rule Law.

Roll Call Vote:

Ayes: 911

Noes: 0

Absent: 89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 521 OF 2020

Resolution introduced by Supervisors Leggett, Simpson, Braymer, Diamond, Driscoll, Seeber and Shepler

INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2009, ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON

RESOLVED, that proposed Local Law No. 2 of 2021 entitled "A Local Law Amending Local Law No. 5 of 2009, Establishing the Office of Emergency Services for Warren County", attached hereto and made a part hereof, be, and the same hereby is, introduced before the Warren County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Warren County Municipal Center on the 15th day of January, 2021, at 10:00 a.m., on the matter of the adoption of said proposed Local Law No. 2 of 2021, and be it further

RESOLVED, that the Clerk of the Board of Supervisors be, and hereby is, authorized and directed to give notice of such public hearing in the manner provided by law.

**COUNTY OF WARREN
LOCAL LAW NO. 2 OF 2021**

**A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2009,
ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY**

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York, as follows:

SECTION 1. Title. This Local Law shall be known as "A Local Law Amending Local Law No.5 of 2009, Establishing the Office of Emergency Services for Warren County."

SECTION 2. Legislative Intent and Purpose. The Warren County Board of Supervisors desires to amend Local Law No. 5 of 2009, by creating the position of Director of the Office of Emergency Services and amending the position of Fire Coordinator.

SECTION 3. Enactment Authority. This Local Law is enacted under the authority of Section 10 of the Municipal Home Rule of New York State.

SECTION 4. Establishment of the Office of Emergency Services. There is hereby created in Warren County the Office of Emergency Services, which shall contain the following County functions: Natural Disaster and Civic Defense; Fire Coordination; and Emergency Medical Services Coordination.

SECTION 5. Section 5 of Local Law No. 5 of 2009 is hereby amended to read as follows:

"SECTION 5. Director. There is hereby established the position of Director of the Office of Emergency Services (hereinafter referred to as "Director"), as the administrative head of the Office of Emergency Services. The Director shall be appointed by the Board of Supervisors in accordance with any requirement of the Civil Service Law or rule or any other State

or Federal Laws or rules that may apply. The Director shall be appointed by a majority of all members of the Warren County Board of Supervisors and shall serve at the pleasure of the Board of Supervisors.”

SECTION 6. Section 6 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 6. Director’s Duties/Powers.** The Director shall:

- a) be responsible for the administration and provision of services for all functions of the Office of Emergency Services, and
- b) have all the powers and perform the duties conferred or imposed by law upon a head of Natural Disaster and Civil Defense, except that nothing contained herein shall prevent or limit the right of the Director to delegate and/or assign such duties and responsibilities as herein provided or contemplated unless prohibited by federal or state law, rule or regulation.
- c) may act as Chairperson of the Local Emergency Planning Council [LEPC].
- d) have the power of appointment for the positions created by the Board of Supervisors, with the exception of Fire Coordinator which will be appointed by the Director with the approval of the Warren County Board of Supervisors.
- e) have such other duties as the Warren County Board of Supervisors may prescribe.”

SECTION 7. Section 7 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 7. Emergency Services Coordinator.** There is hereby established a position of Emergency Services Coordinator, who shall be appointed by the Director, with the approval of the Warren County Board of Supervisors and shall be acting administrative head of the Office of Emergency Services in the event of the absence of the Director or the inability of the Director to perform and exercise the powers and duties of the office. The Emergency Services Coordinator shall have such duties and powers as the Director may assign and/or delegate.”

SECTION 8. Section 8 of Local Law No. 6 of 2007 is hereby amended to read as follows:

“**SECTION 8. Office Personnel.** Personnel assigned to the Office of Emergency Services shall include: Fire Coordinator; Deputy Fire Coordinators; EMS Coordinator; Deputy EMS Coordinators and an Office Specialist. The Director shall have such additional staff and personnel as the Board of Supervisors shall, from time to time determine. The Fire Coordinator shall have all the powers and perform the duties conferred or imposed by law upon a Fire Coordinator pursuant to County Law section 225-a, and shall oversee the Warren County Cause and Origin Team.”

SECTION 9. Section 9 of Local Law No. 5 of 2009 is hereby amended to read as follows:

“**SECTION 9. Severability.** If any provision of this Local Law or the application of such provision to any person, body, or circumstances shall be held invalid, the remainder of this Local Law or the application of such provision to persons, bodies or circumstances other than those concerning which it shall have been held invalid shall not be affected thereby.”

SECTION 10. Effective Date. This Law shall be effective immediately upon filing with the Secretary of State as provided by the law.

SECTION 11. Prior Local Laws Amended and/or Superseded. This Local Law amends and supersedes Warren County Local Law No. 6 of 2007 "A Local Law Establishing the Office of Emergency Services for Warren County" and Local Law No. 5 of 2009 "A Local Law Amending Local Law No. 6 of 2007, Establishing the Office of Emergency Services for Warren County".
Adopted by unanimous vote.

RESOLUTION NO. 522 OF 2020
Resolution introduced by Wild and Dickinson

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING APPROVAL OF AN AGREEMENT WITH AMERICADE, INC. FOR DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider a resolution authorizing an agreement with Americade, Inc. for disbursement of 2021 Occupancy Tax Revenues, now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolutions.

Adopted by unanimous vote.

RESOLUTION NO. 523 OF 2020
Resolution introduced by Supervisors Dickinson, Merlino, Strough, Braymer, Bruno, Frasier, Geraghty, Leggett and Seeber

AUTHORIZING AGREEMENT WITH AMERICADE, INC. FOR DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES

WHEREAS, the Occupancy Tax Coordination Committee has recommended that Warren County enter into the standard form Warren County Tourist and Convention Development Agreement with Americade, Inc., P.O. Box 2205, Glens Falls, New York 12801, for the Lake George Winter Fest to be held during four (4) weekends in February, 2021, in an amount not to exceed Forty Thousand Dollars (\$40,000), for a term commencing February 1, 2021 and terminating February 28, 2021, and

WHEREAS, at their meeting on December 18, 2020 the Board of Supervisors considered the request and elected to approve a resolution authorizing said agreement with Americade, Inc. and providing for the disbursement of Forty Thousand Dollars (\$40,000) contingent upon each vendor involved in the Lake George Winter Fest being required to file a safety plan with the event organizer and submitted to Warren County for review and with the caveat that the total disbursement of funds will be split in two, with Twenty Thousand Dollars (\$20,000) being considered the "Phase I" allotment to be reimbursed to Americade, Inc. upon

submission of receipts for allowable expenses leading up to the event, and the remaining Twenty Thousand Dollars (\$20,000) considered as the "Phase II" to be reimbursed to Americade, Inc. upon submission of receipts for allowable expenses if the event is able to proceed as scheduled, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement as outlined above, and in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.6417.0002 480 Tourism/Occupancy, Occupancy Tax, Tourism-Special Events.

Roll Call Vote:

Ayes:	854
Noes:	0
Abstain:	57 Supervisor Braymer
Absent:	89 Supervisors Merlino and Diamond

Adopted.

RESOLUTION NO. 524 OF 2020

Resolution introduced by Supervisors Braymer and Simpson

WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING APPROVAL OF AGREEMENTS WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES (WC 61-20) AND SOLID WASTE AND RECYCLING TRANSPORTATION SERVICES WITH WARREN COUNTY (WC 66-20)

WHEREAS, by Resolution No. 1 of 2020 the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be provided to each member of the Board on the Tuesday prior to a regular Board meeting, and

WHEREAS, the Board has agreed to consider two (2) resolutions authorizing agreements with various bidders for Solid Waste and Recycling Disposal Services (WC 61-20) and Solid Waste and Recycling Transportation Services with Warren County (WC 66-20), now, therefore be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirement that resolutions be provided to the Board of Supervisors on the Tuesday prior to a regular Board meeting in order to entertain said resolutions.

Adopted by unanimous vote.

RESOLUTION NO. 525 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING TRANSPORTATION SERVICES FOR WARREN COUNTY (WC 66-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste and Recycling Transportation Services for Warren County (WC 66-20), and

WHEREAS, the Superintendent of Public Works has recommended the following awards:

Contractor	Amount
Waste Management of New York, LLC Attn: Patrick Martino 100 Ransier Drive West Seneca, NY 14224	Prices listed on tab sheet
County Waste & Recycling Services, Inc. Attn: Mark Ceresa 1927 Route 9 Clifton Park, NY 12065	Prices listed on tab sheet
Casella Waste Management, Inc. Attn: Michael Stehman 136 Sicker Road Latham, NY 12110	Prices listed on tab sheet

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned bidders of the acceptance of their proposals, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with the above listed bidders, pursuant to the terms and provisions of the specifications (WC 66-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option to extend the agreement for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, as well as to execute any intermunicipal agreements relating to same, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from the appropriate departmental Budget Code.

Adopted by unanimous vote.

RESOLUTION NO. 526 OF 2020

Resolution introduced by Supervisors Conover, Hogan, Leggett, Braymer, Bruno, Magowan, Merlino, Strough and Wild

AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES (WC 61-20)

WHEREAS, the Purchasing Agent has advertised for sealed bids for Solid Waste and Recycling Disposal Services (WC 61-20), and

WHEREAS, the Superintendent of Public Works has recommended the following awards:

Contractor	Amount
Wheelabrator Hudson Falls, LLC Attn: Bruce Stanas 93 River Street Hudson Falls, NY 12839	Prices listed on tab sheet
Waste Management of New York, LLC Attn: Patrick Martino 100 Ransier Drive West Seneca, NY 14224	Prices listed on tab sheet
County Waste & Recycling Services, Inc. Attn: Mark Ceresa 1927 Route 9 Clifton Park, NY 12065	Prices listed on tab sheet
Casella Waste Management of New York, Inc. Attn: Michael Stehman 58 Clifton Country Road Clifton Park, NY 12065	Prices listed on tab sheet
Perkins Recycling Corp. Attn: William Danko, Jr. 299 Lower Warren Street Queensbury, NY 12804	Prices listed on tab sheet

now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify the aforementioned bidders of the acceptance of their proposals, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute agreements with the above listed bidders, pursuant to the terms and provisions of the specifications (WC 61-20), for a term commencing January 1, 2021 and terminating December 31, 2021, with the option to extend the agreement for two (2) additional one (1) year terms upon mutual agreement of the parties, without the need for a further resolution, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from the appropriate departmental Budget Codes for expenses incurred for solid waste and recycling disposal services provided for the County, and be it further

RESOLVED, that intermunicipal agreements with any towns of Warren County wishing to partake of the aforementioned agreements for solid waste and recycling disposal services are hereby authorized, with each individual town assuming the cost of the services received.

Adopted by unanimous vote.

Chairman Thomas called for public comments from anyone wishing to address the Board on any matter.

Mr. Lehman stated he had received one comment on Youtube from a user who had the screen name Garrett McEwen, who was questioning why the Board was holding special meetings during working hours. He said Mr. McEwen was inquiring whether anyone on the Board had a job and were the Board members all spending the residents money as a full-time hobby. Mr. Lehman apprised this was the extent of Mr. McEwen's comment to which he had responded to him that this was not a Special Board Meeting, but rather the regular meeting of the month which was archived and available on Youtube for anyone to watch at anytime. He said if anyone else would like to respond to Mr. McEwen's comments they could do so now.

Supervisor Dickinson stated he would like to respond to the comments made earlier in the meeting by Supervisor Wild regarding the business community and the activities he was involved in and the issue currently involving older lakeside businesses when they were sold. He explained if they were not in sufficient enough shape to refurbish from an economic standpoint and offer them for rent the new owners would seek out other options for the property by subdividing it, the most recent of which had around forty units which was subdivided into four separate lots resulting in a significant profit for the purchaser because lakefront lots were so valuable. He informed this was the reason the County was losing so many of these businesses that provided multi-unit lakeside lodging. He informed the other part of this related to the substantial cost associated with taking care of the engineering and surveying work required of a multi-unit lodging property, as well as all of the ecological issues, such as storm water, sewage, water supply, etc. He said there was no comparison when weighing them against the cost pertaining to subdividing the property and until that scenario changed the County would continue to lose these properties. Supervisor Dickinson apprised the other point he would like to mention was the Town of Lake George was partnering with the NYS DEC (*New York State Department of Environmental Conservation*), NYS DOT (*New York State Department of Transportation*) and the County to rebuild the portion of Route 9N that started in the Village of Lake George and ended by Hearthstone Point Campground in Lake George to make it a complete street. He said one aspect of this substantial project was for the NYS DEC to pay to replace their sewer line from the campground to the Town so the Town could handle the sewage from there. He pointed out if there was a municipal sewer available then these multi-unit lodging properties would be more inclined to rebuild them because they would have sewage available on-sight instead of subdividing them preventing the County from losing as many properties. He concluded by wishing everyone Happy Holidays.

In response to the public comment received regarding the meeting time, Supervisor Seeber advised every Board member was dedicated to serving their community and had been discussing the meeting schedule for some time now and how they could conduct meetings where the public could be involved on a regular basis even going so far as scheduling one night meeting a year. She remarked she hoped this was something they could continue to discuss moving forward given all the competing schedules. She said while this was a dialogue they continued to have she did not perceive her job as Supervisor as a hobby, adding all of the Board members had many important roles and contributions they made on many different levels throughout the County. She apprised the comment was recognized and she was aware they continued to discuss that specific issue.

Supervisor Magowan advised this had been a difficult time for all of them with many different issues being thrown at them, but they had been able to persevere. He thanked everyone for working well together and some of the bonds they had made along the way. He concluded by wishing everyone Happy Holidays.

Chairman Thomas wished everyone a Merry Christmas and a Happy New Year.

There being no further business to come before the Board of Supervisors, on motion made by Supervisor Leggett and seconded by Supervisor Wild, Chairman Thomas adjourned the Board Meeting at 12:23 p.m.

**SUMMARY BUDGET
TOWN OF BOLTON 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2020
A	GENERAL	\$3,597,895.00	\$3,357,895.00	\$240,000.00	\$0.00
B	GENERAL OUTSIDE VILLAGE				
DA	HIGHWAY - TOWNWIDE	\$1,929,098.00	\$1,108,208.00		\$820,890.00
DB	HIGHWAY - OUTSIDE VILLAGE				
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND				
V	DEBT SERVICE FUND				
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE DISTRICT	\$502,300.00			\$502,300.00
	LIGHTING DISTRICT	\$31,000.00			\$31,000.00
	WATER DISTRICT	\$458,667.00	\$458,667.00		\$0.00
	SEWER DISTRICT	\$416,378.00	\$416,378.00		\$0.00
	TOTALS (Across Columns)	\$6,935,338.00	\$5,341,148.00	\$240,000.00	\$1,354,190.00
	Totals (Down Columns)	\$6,935,338.00	\$5,341,148.00	\$240,000.00	\$1,354,190.00

**SUMMARY BUDGET
TOWN OF CHESTER 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$2,105,490.00	\$1,778,490.00	\$0.00	\$327,000.00
B	GENERAL OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
DA	HIGHWAY- TOWNWIDE	\$2,043,250.00	\$1,073,250.00	\$0.00	\$970,000.00
	HIGHWAY- OUTSIDE VILLAGE	\$0.00	\$0.00	\$0.00	\$0.00
CD	COMMUNITY DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$0.00
CF	FEDERAL REVENUE SHARING		\$0.00	\$0.00	\$0.00
L	PUBLIC LIBRARY FUND	\$81,473.00	\$74,573.00	\$6,900.00	\$0.00
V	DEBT SERVICE FUND	\$0.00	\$0.00	\$0.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SW	CHESTER WATER #1	\$82,835.00	\$62,835.00	\$0.00	\$20,000.00
SW	POTTERSVILLE WATER #2	\$61,630.00	\$31,630.00	\$0.00	\$30,000.00
SF	RIVERSIDE FIRE PROTECTION	\$10,000.00	\$0.00	\$2,000.00	\$8,000.00
SF	NORTH CREEK FIRE PROTECTION	\$30,000.00	\$0.00	\$0.00	\$30,000.00
SP	LOON LAKE PARK	\$112,750.00	\$41,750.00	\$0.00	\$71,000.00
SP	SCHROON LAKE PARK (O&M)	\$2,065.00	\$0.00	\$0.00	\$2,065.00
	CHESTERTOWN FIRE	\$430,210.00	\$0.00	\$0.00	\$430,210.00
	POTTERSVILLE FIRE	\$317,429.00	\$0.00	\$0.00	\$317,429.00
	TOTALS (Across Columns)	\$5,277,132.00	\$3,062,528.00	\$8,900.00	\$2,205,704.00
	Totals (Down Columns)	\$5,277,132.00	\$3,062,528.00	\$8,900.00	\$2,205,704.00

**SUMMARY BUDGET
TOWN OF HAGUE 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A00	GENERAL	\$1,039,839.00	\$659,679.00	\$380,160.00	\$0.00
DA0	HIGHWAY	\$1,170,120.00	\$1,115,831.00	\$54,289.00	\$0.00
H00	CAPITAL FUND IMPROVEMENTS				\$0.00
CM0	OCCUPANCY TAX	\$50,400.00	\$30,004.00	\$20,396.00	\$0.00
HO2	CF WQIP GRANT	\$248,100.00	\$0.00	\$248,100.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SL1	STREET LIGHTS	\$9,100.00	\$2.00	\$400.00	\$8,698.00
SF0	FIRE/AMBULANCE	\$356,654.00	\$80,015.00	\$0.00	\$276,639.00
G01	SEWER DISTRICT #1	\$232,791.00	\$232,791.00	\$0.00	\$0.00
G02	SEWER DISTRICT #2	\$193,569.00	\$193,569.00	\$0.00	\$0.00
	TOTALS (Across Column)	\$3,300,573.00	\$2,311,891.00	\$703,345.00	\$285,337.00
	TOTALS (Down Column)	\$3,300,573.00	\$2,311,891.00	\$703,345.00	\$285,337.00

**SUMMARY BUDGET
TOWN OF HORICON 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$ 1,999,876.00	\$ 1,731,328.00	\$ 268,548.00	\$ -
DA	HIGHWAY	\$ 1,377,768.00	\$ 784,187.00	\$ -	\$ 593,581.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE PROTECTION #1	\$ 253,973.00	-	\$ -	\$ 253,973.00
	SCHROON LAKE PARK	\$ 5,589.00	-	\$ -	\$ 5,589.00
	TOTALS (Across Column)	\$ 3,637,206.00	\$ 2,515,515.00	\$ 268,548.00	\$ 853,143.00
	TOTALS (Down Column)	\$ 3,637,206.00	\$ 2,515,515.00	\$ 268,548.00	\$ 853,143.00

**SUMMARY BUDGET
TOWN OF JOHNSBURG 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	LESS BORROWED AMOUNT	ADOPTED 2021
A	GENERAL	\$1,425,237.00	\$785,320.00	\$188,441.00	\$0.00	\$451,476.00
DA	HIGHWAY	\$1,804,891.00	\$589,543.00	\$306,247.00	\$0.00	\$909,101.00
L	LIBRARY	\$89,700.00	\$17,200.00	\$0.00	\$0.00	\$72,500.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)					
	NORTH CREEK WATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NORTH CREEK FIRE	\$176,162.00	\$40,720.00	\$0.00	\$0.00	\$135,442.00
	JOHNSBURG FIRE	\$269,607.00	\$0.00	\$0.00	\$0.00	\$269,607.00
	JOHNSBURG EMS	\$587,760.00	\$355,576.00	\$0.00	\$0.00	\$232,184.00
	TOTALS (Across Columns)	\$4,353,357.00	\$1,788,359.00	\$494,688.00	\$0.00	\$2,070,310.00
	TOTALS (Down Columns)	\$4,353,357.00	\$1,788,359.00	\$494,688.00	\$0.00	\$2,070,310.00

**SUMMARY BUDGET
TOWN OF LAKE GEORGE 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	TOWNWIDE, TOWN GENERAL	\$2,976,136.56	\$999,828.90	\$175,000.00	\$1,801,307.66
DA	TOWNWIDE, HIGHWAY (BRIDGES)	\$1,000.00	\$0.00	\$1,000.00	\$0.00
B	TOWN OUTSIDE VILLAGE	\$949,958.20	\$804,958.20	\$145,000.00	\$0.00
DB	TOWN OUTSIDE (HIGHWAY)	\$1,494,762.90	\$1,469,762.90	\$25,000.00	\$0.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE DISTRICT #1	\$373,140.25	\$0.00	\$0.00	\$373,140.25
	FIRE DISTRICT #2	\$19,500.00	\$0.00	\$0.00	\$19,500.00
	CALDWELL SEWER (Indebtedness)	\$104,755.36	\$0.00	\$0.00	\$104,755.36
	CALDWELL SEWER (Operation Cost)	\$463,000.00	\$200.00	\$79,000.00	\$383,800.00
	DIAMOND POINT WATER	\$44,767.21	\$44,767.21	\$0.00	\$0.00
	TOTALS (Across Columns)	\$6,427,020.48	\$3,319,517.21	\$425,000.00	\$2,682,503.27
	TOTALS (Down Columns)	\$6,427,020.48	\$3,319,517.21	\$425,000.00	\$2,682,503.27

**SUMMARY BUDGET
TOWN OF LAKE LUZERNE 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$1,990,000.00	\$880,000.00	\$400,000.00	\$710,000.00
DA	HIGHWAY	\$1,199,500.00	\$640,500.00	\$0.00	\$559,000.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
SW1	LAKE LUZERNE WATER	\$200,000.00	\$200,000.00	\$0.00	\$0.00
SW1	HUDSON GROVE WATER	\$80,000.00	\$70,000.00		\$10,000.00
SL1	LAKE LUZERNE LIGHTING	\$15,000.00			\$15,000.00
SL2	HUDSON GROVE LIGHTING	\$4,000.00			\$4,000.00
SL3	LAKE VANARE LIGHTING	\$3,500.00			\$3,500.00
SL4	WHITCON BEACH LIGHTING	\$2,500.00			\$2,500.00
	EMS	\$339,963.66	\$121,911.46		\$218,052.20
	FIRE	\$213,788.41			\$213,788.41
	TOTALS (Across Columns)	\$4,048,252.07	\$1,912,411.46	\$400,000.00	\$1,735,840.61
	TOTALS (Down Columns)	\$4,048,252.07	\$1,912,411.46	\$400,000.00	\$1,735,840.61

**SUMMARY BUDGET
TOWN OF QUEENSBURY 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE/SUBSIDY	ADOPTED 2021
001	GENERAL	\$10,096,758.00			
	TRANSFER TO OTHER FUNDS	\$3,955,600.00			
	TOTAL GENERAL FUND APPROPRIATIONS	\$14,052,358.00	\$11,570,800.00	\$480,000.00	\$2,001,558.00
002	CEMETERY FUND	\$741,650.00	\$455,000.00	\$286,650.00	\$0.00
004	HIGHWAY	\$4,093,950.00	\$350,000.00	\$3,743,950.00	\$0.00
009	SOLID WASTE FUND	\$544,625.00	\$514,200.00	\$30,425.00	\$0.00
005	EMERGENCY SERVICES - FIRE	\$3,020,000.00	\$20,000.00	\$0.00	\$3,000,000.00
005	EMERGENCY SERVICES - EMS	\$2,251,000.00	\$1,107,100.00	\$145,000.00	\$998,900.00
S	SPECIAL DISTRICTS:				
020	FORT AMHERST LIGHTING	\$8,500.00	\$0.00	\$0.00	\$8,500.00
021	CLEVERDALE LIGHTING	\$3,300.00	\$0.00	\$0.00	\$3,300.00
022	PINEWOOD LIGHTING	\$140.00	\$0.00	\$0.00	\$140.00
023	SOUTH QUEENSBURY LIGHTING	\$15,700.00	\$0.00	\$0.00	\$15,700.00
024	WEST QUEENSBURY LIGHTING	\$28,000.00	\$0.00	\$0.00	\$28,000.00
025	QUEENSBURY LIGHTING	\$91,000.00	\$0.00	\$4,000.00	\$87,000.00
030	PERSH./ASH./COOL. SEWER	\$11,380.00	\$11,270.00	\$110.00	\$0.00
031	RESERVOIR PARK SEWER	\$12,460.00	\$75.00	\$885.00	\$11,500.00
032	QUEENSBURY CONSOLIDATED* SEWER	\$1,378,551.00	\$1,313,200.00	\$7,165.00	\$58,186.00
033	TECHNICAL PARK SEWER	\$44,680.00	\$41,880.00	\$2,800.00	\$0.00
035	S. QUEENSBURY/QUEENSBURY SEWER	\$128,679.00	\$87,903.00	\$11,905.00	\$28,871.00
036	ROUTE 9 SEWER	\$684,608.00	\$412,025.00	\$25,083.00	\$247,500.00
037	WEST QUEENSBURY SEWER	\$242,792.00	\$57,125.00	\$13,567.00	\$172,100.00
040	QUEENSBURY CONSOLIDATED	\$4,453,312.00	\$3,880,800.00	(\$112,888.00)	\$685,400.00
040	QUEENSBURY CONSOLIDATED-EXEMPT	\$0.00	\$0.00	(\$59,600.00)	\$59,600.00
047	SHORE COLONY	\$30,868.00	\$10,055.00	\$6,813.00	\$14,000.00
051	GLEN LAKE BENEFIT DISTRICT	\$46,739.00	\$0.00	\$0.00	\$46,739.00
052	LAKE SUNNYSIDE BENEFIT DISTRICT	\$12,677.00	\$0.00	\$0.00	\$12,677.00
053	N. QBY WW DISP DIST - IMPROVED	\$600.00	\$0.00	\$0.00	\$600.00
053	N. QBY WW DISP DIST - VACANT	\$55.00	\$0.00	\$0.00	\$55.00
	TOTALS (Across Column)	\$31,897,624.00	\$19,831,433.00	\$4,585,865.00	\$7,480,326.00
	TOTALS (Down Column)	\$31,897,624.00	\$19,831,433.00	\$4,585,865.00	\$7,480,326.00

* Queensbury Consolidated WW District (SE008) merger of Quaker Road (SE009) and Hilland Park (SE009) WW Districts

**SUMMARY BUDGET
TOWN OF STONY CREEK 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$627,449.00	\$403,573.00	\$50,000.00	\$173,876.00
DA	HIGHWAY-TOWNWIDE	\$906,697.00	\$350,485.00	\$47,000.00	\$509,212.00
S	SPECIAL DISTRICTS: (LIST EACH SEPARATELY)				
	FIRE PROTECTION	\$130,555.00	\$0.00	\$0.00	\$130,555.00
	TOTALS (Across Columns)	\$1,664,701.00	\$754,058.00	\$97,000.00	\$813,643.00
	TOTALS (Down Columns)	\$1,664,701.00	\$754,058.00	\$97,000.00	\$813,643.00

**SUMMARY BUDGET
TOWN OF THURMAN 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$535,307.00	\$460,511.00	\$74,796.00	\$0.00
DA	HIGHWAY - TOWNWIDE	\$1,090,447.00	\$454,013.00	\$0.00	\$636,434.00
	ENTERPRISE FUND	\$0.00	\$0.00	\$0.00	\$0.00
	FIRE	\$0.00	\$0.00	\$0.00	\$0.00
		\$80,908.00	\$0.00	\$0.00	\$80,908.00
	TOTALS (Across Columns)	\$1,706,662.00	\$914,524.00	\$74,796.00	\$717,342.00
	TOTALS (Down Columns)	\$1,706,662.00	\$914,524.00	\$74,796.00	\$717,342.00

**SUMMARY BUDGET
TOWN OF WARRENSBURG 2021**

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	ADOPTED 2021
A	GENERAL	\$1,958,262.38	\$1,393,661.00	\$113,469.38	\$451,132.00
DA	HIGHWAY	\$1,206,650.00	\$208,368.00	\$148,282.00	\$850,000.00
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
SL	LIGHTING DISTRICT	\$87,000.00	\$50.00	\$0.00	\$86,950.00
SS	SEWER DISTRICT	\$420,964.00	\$394,700.00	\$26,264.00	\$0.00
SW	WATER DISTRICT	\$477,505.00	\$447,500.00	\$30,005.00	\$0.00
SF	FIRE DISTRICT	\$403,250.00	\$20,250.00	\$30,000.00	\$353,000.00
	TOTALS (Across Columns)	\$4,553,631.38	\$2,464,529.00	\$348,020.38	\$1,741,082.00
	TOTALS (Down Columns)	\$4,553,631.38	\$2,464,529.00	\$348,020.38	\$1,741,082.00

STATEMENT SHOWING COMPENSATION OF MEMBERS OF THE BOARD OF SUPERVISORS FOR THE YEAR 2020

NAMES	2020 SALARIES	SESSION MILES	COMMITTEE MILES	MILEAGE TOTALS*	2019 MILEAGE PAID IN 2020 BUDGET YEAR**	MISC TRAVEL EXPENSES	GRAND TOTALS
BEATY, DOUGLAS	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
BRAYMER, CLAUDIA K	\$ 18,267.08	0	0	\$ -	-	\$ 20.00	\$ 18,287.08
BRUNO, DANIEL	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
CONOVER, RONALD	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
DIAMOND, JACK	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
DICKINSON, DENNIS L	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
DRISCOLL, BENNET	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
FRASIER, EDNA A	\$ 26,671.06	910	1440	\$ 1,351.25	243.60	\$ -	\$ 28,265.91
GERAGHTY, KEVIN	\$ 28,259.14	66	444	\$ 293.25	-	\$ -	\$ 28,552.39
HOGAN, ANDREA	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
LEGGETT, CRAIG R	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
MAGOWAN, BRAD	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
McDEVITT, PETER V	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
MERLINO, EUGENE	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
SEEBER, RACHEL	\$ 18,267.08	0	184	\$ 105.80	-	\$ 287.63	\$ 18,660.51
SHEPLER, SUSAN	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
SIMPSON, MATTHEW	\$ 18,267.08	150	480	\$ 362.25	-	\$ -	\$ 18,629.33
STROUGH, JOHN	\$ 18,267.08	0	0	\$ -	-	\$ -	\$ 18,267.08
THOMAS, FRANK	\$ 40,921.15	0	0	\$ -	-	\$ -	\$ 40,921.15
WILD, MICHAEL	\$ 18,267.08	0	682	\$ 392.15	-	\$ -	\$ 18,659.23
TOTALS	\$406,391.71	1,126.00	3,230.00	\$ 2,504.70	\$ 243.60	\$ 307.63	\$ 409,447.64

County of Warren do hereby certify that the Board of Supervisors was in session during the year 2020 as Supervisors 15 days.

* Mileage totals figure reflects mileage reimbursement at \$.575 per mile for 2020
 **Mileage totals figure reflects mileage reimbursement at \$.58 per mile for 2019

AMANDA ALLEN, Clerk
 Warren County Board of Supervisors

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

January 3, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
1	ADOPTING THE RULES OF THE BOARD OF SUPERVISORS . . .	10
2	DESIGNATING OFFICIAL PAPERS	17
3	DESIGNATING DEPOSITARIES	17
4	REAPPOINTING CLERK OF THE BOARD OF SUPERVISORS . .	18
5	REAPPOINTING WARREN COUNTY ATTORNEY	18
6	REAPPOINTING WARREN COUNTY AUDITOR	19
7	REAPPOINTING WARREN COUNTY PUBLIC DEFENDER	19
8	REAPPOINTING WARREN COUNTY PURCHASING AGENT . . .	19

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

January 17, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
9	DESIGNATING BUDGET OFFICER	26
10	DESIGNATING MEMBER OF COUNTY JURY BOARD	26
11	APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE.	27
12	APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC. <i>RESOLUTION AMENDED AFTER MAILING</i>	27
13	APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD	27
14	APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS. <i>RESOLUTION AMENDED AFTER MAILING</i>	28
15	APPOINTING MEMBERS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD OF DIRECTORS <i>RESOLUTION AMENDED AFTER MAILING</i>	28
16	APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT	29
17	APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL. <i>RESOLUTION AMENDED AFTER MAILING</i>	29
18	APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL	29
19	APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL.	30
20	APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE	30
21	APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT	30

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

January 17, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
<i>RESOLUTION Nos. 9-21 AND THREE CERTIFICATES OF APPOINTMENT WERE MAILED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON JANUARY 10, 2020</i>		
22	APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION	31
23	APPOINTING LYNN KIEL AS WARREN COUNTY CORONER . . .	32
<i>RESOLUTION Nos. 22 AND 23 WERE PRODUCED AFTER MAILING</i>		
24	WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION BE PRESENTED IN WRITING REGARDING APPROVAL OF AN AGREEMENT WITH THE SOUTHERN ADIRONDACK LIBRARY SYSTEM TO COMPLETE PHASE 1 OF THE 2020 CENSUS OUTREACH PLAN AND AUTHORIZING TRANSFER OF FUNDS FROM THE CONTINGENT ACCOUNT FOR SAME.	32
25	AUTHORIZING AGREEMENT WITH THE SOUTHERN ADIRONDACK LIBRARY SYSTEM TO COMPLETE PHASE 1 OF THE 2020 CENSUS OUTREACH PLAN AND AUTHORIZING TRANSFER OF FUNDS FROM THE CONTINGENT ACCOUNT FOR SAME.	32
26	WAIVING THE RULES OF THE BOARD REQUIRING THAT A RESOLUTION BE PRESENTED IN WRITING REGARDING APPROVAL OF OUT OF-STATE TRAVEL FOR SUPERVISORS BEATY AND SEEBER TO ATTEND THE NATIONAL ASSOCIATION OF COUNTIES LEGISLATIVE CONFERENCE IN WASHINGTON, D.C.	33
27	AUTHORIZING OUT-OF-STATE TRAVEL FOR SUPERVISORS BEATY AND SEEBER TO ATTEND THE NATIONAL ASSOCIATION OF COUNTIES LEGISLATIVE CONFERENCE IN WASHINGTON, D.C.	33
<i>RESOLUTION Nos. 24-27 WERE INTRODUCED FROM THE FLOOR AT THE BOARD MEETING</i>		
CA01	APPOINTING MEMBERS TO THE WARREN COUNTY LABOR/MANAGEMENT COMMITTEE	33
CA02	APPOINTING MEMBER OF THE BOARD OF TRUSTEES OF THE SUPREME COURT LIBRARY.	33
CA03	APPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD.	34

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
28	MAKING SUPPLEMENTAL APPROPRIATIONS	56
29	AMENDING WARREN COUNTY BUDGET FOR 2019 AND 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY <i>RESOLUTION REVISED AFTER MAILING</i>	59
30	AUTHORIZING EXTENSION AGREEMENT WITH EMERGENCY POWER SYSTEMS TO PROVIDE GENERATOR MAINTENANCE SERVICES AT VARIOUS WARREN COUNTY FACILITIES IN CONNECTION WITH THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS (WC 18-19)	62
31	APPROVING THE WARREN COUNTY ASSIGNED COUNSEL PLAN WHICH REPLACES THE ASSIGNED COUNSEL PLAN AUTHORIZED BY RESOLUTION NO. 27 OF 2019	63
32	AMENDING AGREEMENT WITH RELX D/B/A LEXISNEXIS FOR A SUBSCRIPTION FOR A LAW LIBRARY RESEARCH SYSTEM FOR THE PUBLIC DEFENDER'S OFFICE, TO INCREASE THE NUMBER OF AUTHORIZED USERS	73
33	AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE MENTORING SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE	74
34	AUTHORIZING OUT-OF-STATE TRAVEL FOR PUBLIC DEFENDER, MARCY FLORES, TO ATTEND THE NACDL'S 13TH ANNUAL FORENSIC SCIENCE SEMINAR - MAKING SENSE OF SCIENCE: FORENSIC SCIENCE & THE LAW IN LAS VEGAS, NEVADA	74
35	AUTHORIZING OUT-OF-STATE TRAVEL FOR 1 ST ASSISTANT PUBLIC DEFENDER, BRIAN PILATZKE, TO ATTEND THE NACDL'S ALL THE WRIGHT TOOLS: TAKING FLIGHT WITH YOUR DEFENSE FROM ARRAIGNMENT TO ACQUITTAL MEETING & SEMINAR IN CHARLOTTE, NORTH CAROLINA	75
36	AMENDING RESOLUTION NO. 549 OF 2019, APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2020, TO APPOINT AN ADDITIONAL MEMBER	75
37	AUTHORIZING WARREN COUNTY'S PARTICIPATION IN A CLEAN LAKES COLLABORATION DEDICATED TO PROTECTING NEW YORK STATE'S MOST VITAL AND THREATENED ASSET	75

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
38	AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19) - RESOLUTION TABLED	77
39	APPOINTING MEMBERS OF THE LOCAL EARLY INTERVENTION COORDINATING COUNCIL (LEICC) FOR THE EDUCATION OF PHYSICALLY HANDICAPPED CHILDREN'S PROGRAM	77
40	APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE	78
41	APPROVING THE 2019-2021 WARREN COUNTY COMMUNITY HEALTH ASSESSMENT AND COMMUNITY HEALTH IMPROVEMENT PLAN	80
42	AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR THE WOMEN, INFANTS AND CHILDREN (WIC) PROGRAM	157
43	AUTHORIZING AGREEMENT WITH NEW YORK STATE DEPARTMENT OF HEALTH TO PROVIDE SERVICES TO CHILDREN AND YOUTH WITH SPECIAL HEALTH CARE NEEDS	157
44	AMENDING THE AGREEMENT WITH NORTH COUNTRY HOME SERVICES TO REFLECT AN INCREASE IN RATES FOR PARAPROFESSIONAL CARE SERVICES FOR THE HEALTH SERVICES DEPARTMENT	158
45	AUTHORIZING THE DIRECTOR OF WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING TO SUBMIT A FOUR YEAR IMPLEMENTATION PLAN AND THE 2020-2021 FUNDING APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING	159
46	AMENDING MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHERN ADIRONDACK INDEPENDENT LIVING CENTER (SAIL) AND WARREN-HAMILTON COUNTIES OFFICE FOR THE AGING AND REGIONAL NY CONNECTS ILC GRANTEEES TO PROVIDE SERVICES TO THE ELDERLY IN WARREN AND HAMILTON COUNTIES THROUGH THE NEW YORK CONNECTS PROGRAM	159

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
47	AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING	160
48	AUTHORIZING CONTINUATION OF THE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING FOR PROMOTION SPACE WITHIN THE LAKE GEORGE VISITOR CENTER	160
49	AUTHORIZING AGREEMENTS WITH CERTAIN APPLICANTS FOR THE DISBURSEMENT OF 2020 OCCUPANCY TAX REVENUES	161
50	APPROVING THE 2020 OCCUPANCY TAX SPENDING PLAN AND AUTHORIZING AGREEMENTS BETWEEN MUNICIPALITIES IN WARREN COUNTY AND OTHER ORGANIZATIONS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES	162
51	RATIFYING THE AUTHORIZATION OF A REDUCED FEE FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR THE LAKE GEORGE WINTER CARNIVAL OUTHOUSE RACES	164
52	AUTHORIZING OUT-OF-STATE TRAVEL FOR MICKI GUY, EMERGENCY MEDICAL SERVICES (EMS) COORDINATOR; TRAVIS HOWE, 2ND DEPUTY EMS COORDINATOR AND JACK TIMS, 3RD DEPUTY EMS COORDINATOR TO ATTEND THE EMS TODAY CONFERENCE AND EXPOSITION IN TAMPA, FLORIDA	164
53	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES UNDER THE FY20 STATE HOMELAND SECURITY GRANT PROGRAM	164
54	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY20 LOCAL EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING FOR THE OFFICE OF EMERGENCY SERVICES	165

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
55	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR THE FY20 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT FOR THE LOCAL EMERGENCY PLANNING COMMITTEE	165
56	AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS TO PROVIDE REIMBURSEMENT FOR TRAINING AND FOR THE CITY FIRE DEPARTMENT TO BE FIRST RESPONDERS TO HAZARDOUS MATERIALS/WEAPONS OF MASS DESTRUCTION INCIDENTS -FIRE PREVENTION & CONTROL	166
57	AWARDING BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PREVENTATIVE MAINTENANCE AND SERVICE FOR COMMUNICATION EQUIPMENT (WC 72-19)	166
58	AUTHORIZING AGREEMENT WITH MOTOROLA SOLUTIONS, INC. TO PROVIDE HARDWARE REFRESH AND SUPPORT FOR COMMUNICATIONS CENTER EQUIPMENT	167
59	AUTHORIZING RENEWAL OF INTERMUNICIPAL AGREEMENT WITH THE TOWN OF SCHROON AND ESSEX COUNTY SHERIFF'S DEPARTMENT FOR MARINE LAW ENFORCEMENT ON SCHROON LAKE IN THE TOWN OF SCHROON, ESSEX COUNTY, NEW YORK	167
60	AUTHORIZING AGREEMENT WITH NEC CORPORATION OF AMERICA TO PROVIDE BASIC MONITORING OF VOICE NETWORK COMPONENTS FOR THE SHERIFF'S OFFICE	167
61	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO UPGRADE COMMUNICATIONS CENTER 911 SYSTEMS FOR THE SHERIFF'S DEPARTMENT	168
62	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO PURCHASE PUBLIC SAFETY ANSWERING POINT/DISPATCH EQUIPMENT	168

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
63	RATIFYING THE ACTIONS OF THE FORMER SHERIFF IN EXECUTING A MEMORANDUM OF UNDERSTANDING WITH CBH MEDICAL, P.C. TO REVISE THE STAFFING SCHEDULE	169
64	AMENDING SNOWMOBILE TRAIL LICENSE AGREEMENT WITH LYME ADIRONDACK TIMBERLANDS I, LLC FOR SNOWMOBILE TRAIL SYSTEM LOCATED IN THE TOWN OF HAGUE, TO INCREASE THE NOT TO EXCEED AMOUNT	169
65	AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2020	169
66	AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2020	170
67	AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2020	170
68	REJECTING ALL BIDS REGARDING THE SALE OF THE BOSTON & MAIN CABOOSE #482 CURRENTLY LOCATED AT THE THURMAN STATION (WC 81-19)	170
69	ADOPTING THE 2020 PURCHASING POLICY FOR WARREN COUNTY	171
70	AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLANS FOR 2019 AND 2020	200
71	FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE REMOVAL, TRANSPORT AND FORENSIC MEDICAL SERVICES FEES	202
72	ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY	202
73	AUTHORIZING THE USE OF PAID ADMINISTRATIVE LEAVE IN THE EVENT OF A MEDICAL QUARANTINE FOR DISEASE PREVENTION	213

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
74	AUTHORIZING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS	214
75	AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF REMAINING DEBT	214
76	AUTHORIZING WAIVER OF PERSONAL JURISDICTION ISSUES IN THE MATTER OF DANIEL VINCELETTE V. THE COUNTY OF WARREN, ET. AL.	214
77	ADOPTING REVISED WARREN COUNTY ALCOHOL & DRUG TESTING POLICY FOR EMPLOYEES HOLDING A COMMERCIAL DRIVERS LICENSE (CDL).	215
78	ADOPTING PROPOSED CHANGES TO THE WARREN COUNTY PLANS AND POLICIES MANUAL TO REVISE OUT OF UNIT EMPLOYEE POLICIES TO MATCH CSEA NEGOTIATED POLICY CHANGES AND BENEFIT LEVELS, TO MAKE TECHNICAL CORRECTIONS AND UPDATES TO THE OUT OF UNIT POLICIES - RESOLUTION TABLED	232
79	APPOINTING JEFFERY WOODELL AS DIRECTOR OF WEIGHTS AND MEASURES	233
80	ESTABLISHING CAPITAL PROJECT NO. H399, AIRPORT SNOW SWEEPER; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	233
81	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE AIRPORT REPAIR & PROJECTS RESERVE FUND TO TRANSFERS-CAPITAL PROJECTS FOR THE PURPOSE OF FUNDING CAPITAL PROJECT H399, AIRPORT SNOW SWEEPER; AND AMENDING 2020 WARREN COUNTY BUDGET.	233
82	HOME RULE REQUEST BY WARREN COUNTY FOR AN EXTENSION TO THE LAW AUTHORIZING THE COUNTY OF WARREN TO IMPOSE AN ADDITIONAL MORTGAGE RECORDING TAX	234
83	RESCINDING RESOLUTION NO. 25 OF 2020 AUTHORIZING AN AGREEMENT WITH SOUTHERN ADIRONDACK LIBRARY SYSTEM TO COMPLETE PHASE 1 OF THE 2020 CENSUS OUTREACH PLAN	234

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
84	ESTABLISHING BUDGET CODE A.917.00, ASSIGNED FUND BALANCE, SUNY ADIRONDACK OPERATIONS, FOR THE PURPOSE FUNDING WARREN COUNTY'S SHARE OF SUNY ADIRONDACK OPERATING COSTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020 <i>RESOLUTION REVISED AFTER MAILING</i>	235
85	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET.....	235
86	AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUES TO THE OFFICE FOR THE AGING BUDGET FOR THE PURPOSE OF UTILIZING DSRIP (DELIVERY SYSTEM REFORM INCENTIVE PAYMENT) PROGRAM FUNDS; AND AMENDING 2020 WARREN COUNTY BUDGET.....	236
87	AUTHORIZING THE SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS TO REIMBURSE THE VILLAGE OF LAKE GEORGE FOR EXPENDITURES AT THE CHARLES R. WOOD PARK AND AUTHORIZING APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK PROPERTY BUDGET AS NECESSARY	236
88	AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE - GASLIGHT VILLAGE PARKING FEES TO THE CHARLES R. WOOD PARK, REPAIR & MAINT.-BLDG./PROPERTY BUDGET; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET	237
89	DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR IN AUTHORIZING CONTRACT APPROVALS, BUDGET AMENDMENTS AND EXPENDITURES TO EFFECTUATE THE CENSUS OUTREACH PROJECT.....	237
90	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE SHERIFF'S OFFICE BUDGET; AND AMENDING 2020 WARREN COUNTY BUDGET	237

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

February 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
<i>RESOLUTION NOS. 28-90 MAILED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON FEBRUARY 14, 2020</i>		
91	APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION - RESOLUTION NOT BROUGHT TO THE FLOOR	238
<i>RESOLUTION NO. 91 PRODUCED AFTER MAILING</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
PROC01	CRIME VICTIMS' RIGHTS WEEK	256
92	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	257
93	AMENDING RESOLUTION NO. 540 OF 2019, AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE DESIGN OF A TAXIWAY LED LIGHTING UPGRADE FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT, TO INCREASE THE NOT TO EXCEED AMOUNT	259
94	AUTHORIZING OUT-OF-STATE TRAVEL FOR DON DEGRAW, AIRPORT MANAGER, TO ATTEND THE 2020 NEC/AAAE AIRPORTS CONFERENCE IN HERSHEY, PENNSYLVANIA	260
95	AUTHORIZING AN AGREEMENT WITH THE RURAL LAW CENTER OF NEW YORK, INC. FOR ASSIGNED COUNSEL APPELLATE CASES	260
96	AMENDING RESOLUTION NO. 374 OF 2019, AUTHORIZING AGREEMENT WITH THE NEW YORK STATE PROSECUTORS TRAINING INSTITUTE TO PROVIDE DIGITAL STORAGE FOR FILES IN THE PROSECUTOR CASES MANAGEMENT SYSTEM, TO INCREASE THE NOT TO EXCEED AMOUNT	261
97	AUTHORIZING A RESOLUTION IN SUPPORT OF EFFORTS TO IMPROVE PROBATION AND ALTERNATIVES TO INCARCERATION IN NEW YORK STATE IN ORDER TO PROTECT THE PUBLIC AND REDUCE RELIANCE ON PRISONS, JAILS AND DETENTION.	261
98	REQUESTING THE REPEAL OF LEGISLATION THAT NEGATIVELY IMPACTS THE EXPANSION OF FIBER OPTIC INFRASTRUCTURE IN NEW YORK STATE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ISSUE A LETTER REGARDING SAME	262
99	AMENDING AGREEMENT WITH SEELEY OFFICE SYSTEMS TO PROVIDE COPIER SUPPLIES AND MAINTENANCE FOR THE EMPLOYMENT & TRAINING ADMINISTRATION	263

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
100	ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH INVASIVE SOLUTIONS DIVE COMPANY, LLC FOR SCHROON LAKE AQUATIC INVASIVE SPECIES CONTROL PROGRAM - PLANT MANAGEMENT (WC 84-19)	263
101	AUTHORIZING AGREEMENT WITH LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE GIS AND MAPPING SERVICES NECESSARY TO COMPLETE ALL TASKS IN THE QUANTIFYING PHOSPHORUS REDUCTIONS FOR PROPOSED PROJECTS IN NY REDUCTION PLAN	264
102	CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES	264
103	REJECTING ALL BIDS FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20) - RESOLUTION WITHDRAWN	265
104	AMENDING RESOLUTION NO. 106 OF 2017 WHICH ESTABLISHED PROCEDURES REGARDING THE TAX PROPERTY FORECLOSURE LAST CHANCE MEETING FOR REAL PROPERTY TAX SERVICES	266
105	AMENDING RESOLUTION NO. 340 OF 2017 WHICH ESTABLISHED A TIMETABLE FOR DELINQUENT TAX PROPERTY FORECLOSURE AND AUCTION FOR REAL PROPERTY TAX SERVICES TO REVISE DATES	267
106	AWARDING BID AND AUTHORIZING AGREEMENT WITH BRONZE CONTRACTING, LLC FOR BUILDING DEMOLITION AND ASBESTOS ABATEMENT SERVICES FOR TAX MAP PARCEL NO. 302.8-1-2 LOCATED AT 275 BAY ROAD, QUEENSBURY, NEW YORK (WC 83-19)	267
107	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE ADIRONDACK RURAL HEALTH NETWORK TO INCREASE ACCESS TO HEALTHY FOODS FOR THE WARREN COUNTY HEALTH SERVICES PREVENTION AGENDA PROJECT	268

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
108	AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE THE RATES PAID TO DR. ROBERT O'CONNOR D/B/A GLENS FALLS ANIMAL HOSPITAL	268
109	AUTHORIZING A LEASE AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK FOR USE OF SPACE AT THE WARRENSBURG HEALTH CENTER FOR PUBLIC HEALTH'S MONTHLY WIC CLINIC AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING SAID LEASE AGREEMENT	269
110	AUTHORIZING PAYMENT TO CEDARS I, LP FOR ELECTRICAL WORK AT THE CEDARS MEAL SITE TO ALLOW FOR CHARGING OF MEAL TRANSPORTER UNITS TO ENSURE HOME DELIVERED MEALS STAY AT THE PROPER TEMPERATURE.....	269
111	AUTHORIZING AGREEMENT WITH ABC EQUIPMENT TO RE-FABRICATE THE KITCHEN STEAM TABLE AT COUNTRYSIDE ADULT HOME	270
112	APPOINTING/REAPPOINTING MEMBERS TO THE WARREN COUNTY YOUTH BOARD	270
113	APPROVING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR WARREN COUNTY FOR OFFICE OF EMERGENCY SERVICES	271
114	RESOLUTION SUPPORTING THE NEW YORK STATE ASSEMBLY BILL A.9107 RELATED TO ENSURING PRIVACY PROTECTIONS FOR ALL EMERGENCY PERSONNEL PRESENT AT A CRIME SCENE	272
115	AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2020 SEASON . . .	272

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
116	AMENDING AGREEMENT WITH THE HADLEY-LUZERNE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE SCHOOL DISTRICT, TO INCREASE THE NOT TO EXCEED AMOUNT	273
117	AUTHORIZING THE WARREN COUNTY SHERIFF TO LOAN OBSOLETE MOBILE RADIOS TO THE QUEENSBURY CENTRAL VOLUNTEER FIRE COMPANY AND THE BOLTON VOLUNTEER FIRE COMPANY	273
118	AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 73-19)	274
119	AWARDING BID AND AUTHORIZING AGREEMENT WITH HARRISON & BURROWES BRIDGE CONSTRUCTORS, INC. FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19).....	274
120	AWARDING BID AND AUTHORIZING AGREEMENT WITH KUBRICKY CONSTRUCTION CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19).....	275
121	AWARDING BID AND AUTHORIZING AGREEMENT WITH PECKHAM ROAD CORPORATION FOR HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS FOR THE DEPARTMENT OF PUBLIC WORKS (WC 62-19).....	275
122	AWARDING BID AND AUTHORIZING AGREEMENT WITH ROZELL EAST, INC. TO PROVIDE CRANE SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS (WC 85-19).....	276
123	AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZER SNOWMOBILE CLUB, INC. TO CONTINUE USE OF A SNOWMOBILE TRAIL ON WARREN COUNTY PROPERTY IN THE TOWNS OF WARRENSBURG AND BOLTON.....	276
124	AUTHORIZING AGREEMENT WITH THE SOUTH WARREN SNOWMOBILE CLUB, INC. TO USE APPROXIMATELY 7,128 FEET (1.35 MILES) OF THE WARREN COUNTY BIKEWAY FOR A SNOWMOBILE TRAIL.....	277

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
125	AUTHORIZING AN AGREEMENT WITH BILL LINDLOFF OF PRO CUTS TO PROVIDE CHAINSAW SAFETY TRAINING COURSE	277
126	EXTENDING AGREEMENT WITH THE ADIRONDACK REGIONAL TOURISM COUNCIL, INC. FOR REGIONAL MARKETING SERVICES	278
127	AMENDING RESOLUTION NO. 399 OF 2019, AUTHORIZING ATTENDANCE AT 2020 IN-STATE AND OUT-OF-STATE AND CANADIAN MOTORCOACH AND INTERNATIONAL T R A D E S H O W S / S A L E S BLITZES/MARKETPLACES/CONFERENCES BY TOURISM DEPARTMENT PERSONNEL, TO INCLUDE THE NYC SALES EXCHANGE	278
128	ESTABLISHING THE TOURISM ADVISORY GROUP AND APPOINTING MEMBERS - RESOLUTION TABLED	279
129	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020 <i>AMENDED FROM THE FLOOR DURING THE MEETING</i>	280
130	REAPPOINTING WARREN COUNTY PERSONNEL OFFICER . .	282
131	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES FOR FUNDING UNDER ILS DISTRIBUTION #10 FOR THE PUBLIC DEFENDER	282
132	AMENDING RESOLUTION NO. 454 OF 2015; AUTHORIZING POLICY TO BE IMPLEMENTED BY THE PUBLIC HEALTH DIVISION AND WESTMOUNT HEALTH FACILITY TO ALLOW THE DIRECTOR/ADMINISTRATOR TO INCLUDE ALL FULL TIME, PART TIME AND PER DIEM POSITIONS WITH RN, LPN, CNA AND REHAB AIDE DESIGNATIONS SO THAT ALL WILL BE ASSIGNED THE APPROPRIATE SALARY GRADE STEP BASED UPON EXPERIENCE	282
133	RESCINDING RESOLUTION NO. 594 OF 2019, AUTHORIZING AGREEMENT WITH MILLIMAN FOR INDEPENDENT MEDICAL CLAIM ACTUARIAL SERVICES FOR WARREN COUNTY, NY (WC 69-19)	283
134	ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH ADIRONDACK EAP FOR AN INDEPENDENT EMPLOYEE ASSISTANCE PROVIDER FOR THE COUNTY OF WARREN (WC 14-20)	283

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
135	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE VEHICLE RESERVE TO DEPARTMENTAL BUDGETS TO PURCHASE VEHICLES; AMENDING 2020 WARREN COUNTY BUDGET	284
136	AMENDING RESOLUTION NO. 186 OF 2016 TO AMEND THE UNASSIGNED FUND BALANCE POLICY FOR WARREN COUNTY	284
137	AMENDING RESOLUTION NO. 166 OF 2017 WHICH AUTHORIZED AN INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR CONTINUED OPERATION OF COUNTY OWNED BEACH ROAD PARKING LOT	285
138	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AND AMENDING 2020 WARREN COUNTY BUDGET	286
139	AMENDING RESOLUTION NO. 363 OF 2019, RESOLUTION ESTABLISHING A REPAIR RESERVE FUND TO FINANCE THE COST OF REPAIR TO THE COUNTY OWNED RAILROAD; AUTHORIZING APPROPRIATION OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2020, TO INCLUDE FUTURE LICENSE AGREEMENTS AND INSURANCE PROCEEDS REVENUE	286
140	ADOPTING REVISED CREDIT CARD POLICY FOR WARREN COUNTY	287
<i>RESOLUTION NOS. 92 - 140 AND ONE PROCLAMATION WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON MARCH 12, 2020</i>		
141	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING RESOLUTIONS ADVANCED BY THE ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES AND LEGISLATIVE & RULES COMMITTEES.	297
142	ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH BRZOSTEK'S REAL ESTATE AUCTION CO., INC. FOR PROFESSIONAL AUCTIONEER/BROKER TO CONDUCT LAND AUCTION (WC 2-20)	297

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

March 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
143	RESOLUTION CALLING ON THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO PRESERVE THE ZERO PERCENT MEDICAID GROWTH CAP FOR ALL COUNTIES AND NEW YORK CITY	298
144	RESOLUTION SUPPORTING A PROPOSAL TO CORRECT THE NAME OF HALFWAY CREEK TO HALFWAY BROOK ON FEDERAL MAPS THROUGH THE UNITED STATES BOARD ON GEOGRAPHIC NAMES	299
145	RESOLUTION ALTERING THE STANDING RULES OF THE BOARD, AS ADOPTED BY RESOLUTION NO. 1 OF 2020, TO CHANGE THE TIME AND DATE OF THE OCTOBER 2020 BOARD OF SUPERVISORS MEETING	300
<i>RESOLUTION NOS. 141-145 INTRODUCED AFTER MAILING PURSUANT TO ACTIONS TAKEN BY THE ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES AND LEGISLATIVE & RULES COMMITTEES</i>		
146	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES	307
147	RESOLUTION CALLING ON MEMBERS OF THE NEW YORK STATE SENATE AND ASSEMBLY TO REJECT THE GOVERNOR'S SFY 2020-21 EXECUTIVE BUDGET PROPOSAL TO SHIFT 100% OF THE COST OF 730.20 COMPETENCY RESTORATION SERVICES TO COUNTIES	308
148	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION	309
149	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR THE HEALTH SERVICES DIVISION	309

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

April 17, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
PROC02	CHILD ABUSE PREVENTION MONTH	337
PROC03	LAW DAY	338
PROC04	MENTAL HEALTH MONTH	339
PROC05	OLDER AMERICANS MONTH	339
PROC06	NATIONAL COUNTY GOVERNMENT MONTH	340
150	MAKING SUPPLEMENTAL APPROPRIATIONS <i>RESOLUTION AMENDED FROM THE FLOOR AT THE BOARD MEETING</i>	341
151	AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING RELATED TO COVID-19 RESPONSE ACTIVITIES AND RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD AND THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES IN EXECUTING DOCUMENTS FOR SAME	341
152	AMENDING RESOLUTION NO. 215 OF 2018, AUTHORIZING PATRICIA BELDEN, SUPERVISING PUBLIC HEALTH NURSE, TO ACT IN THE ABSENCE OF THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES IN THE EVENT OF AN EMERGENCY, TO UPDATE AND EXTEND THE DELEGATION OF AUTHORITY IN THE ABSENCE OF THE DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES	342
153	AMENDING AGREEMENT WITH GLENS FALLS ANIMAL HOSPITAL TO ADMINISTER RABIES INOCULATIONS FOR DOMESTIC DOGS AND CATS WITHIN WARREN COUNTY AT MANDATED RABIES CLINICS AND FOR THE PREPARATION OF ANIMAL HEADS AND/OR ANIMAL PARTS FOR LABORATORY TESTING FOR WARREN COUNTY HEALTH SERVICES DEPARTMENT, TO INCREASE RATES PAID FOR EUTHANASIA, CREMATION, PREPARATION, SUBMISSION AND SHIPPING OF ANIMAL SPECIMENS FOR RABIES TESTING	343
154	AWARDING BID AND AUTHORIZING AGREEMENT WITH RAILWORKS TRACK SERVICES, INC. FOR WARREN COUNTY RAILROAD TRACK REPAIRS (WC 18-20)	344

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

April 17, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
155	AUTHORIZING ALLOCATION OF ONE HUNDRED YEARLING RAINBOW TROUT TO THE PROJECT HEALING WATERS EVENT ORGANIZED BY ROBERT McARTHUR RESOLUTION WITHDRAWN	344
156	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	345
157	DELEGATING AUTHORITY TO MAKE TIME SENSITIVE DECISIONS IN A COVID-19 RELATED EMERGENCY SITUATION <i>RESOLUTION REVISED AFTER MAILING - DISTRIBUTED TO THE BOARD AND POSTED TO COUNTY WEBSITE APRIL 13, 2020</i>	346
158	AUTHORIZING WAIVER OF FIVE PERCENT (5%) PENALTY ON LATE PAYMENT OF PROPERTY TAXES	347
159	AUTHORIZING AGREEMENT WITH SIEWERT EQUIPMENT FOR PREVENTIVE MAINTENANCE OF SEPTIC LIFT STATION (PUMPS) AND MUFFIN MONSTER (GRINDER) FOR THE SHERIFF'S OFFICE	347
160	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING RESOLUTION NO. 222 OF 2019, AUTHORIZING EVENT FEE RATES FOR THE CHARLES R. WOOD PARK FOR 2019, TO PROVIDE FOR A 50% REDUCTION IN EVENT FEE RATES FOR THE REMAINDER OF 2020	348
161	AMENDING RESOLUTION NO. 222 OF 2019, AUTHORIZING EVENT FEE RATES FOR THE CHARLES R. WOOD PARK FOR 2019, TO PROVIDE FOR A 50% REDUCTION IN EVENT FEE RATES FOR THE REMAINDER OF 2020	348

RESOLUTION NOS. 150-159 AND PROCLAMATIONS 2-5 WERE DISTRIBUTED TO THE BOARD AND POSTED TO THE COUNTY WEBSITE 4.9.2020; PROCLAMATION 6 WAS DISTRIBUTED TO THE BOARD AND POSTED TO THE COUNTY WEBSITE 4.13.20; RESOLUTION NOS. 160-161 WERE APPROVED AT THE MEETING

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

May 15, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
PROC07	FOSTER CARE AWARENESS MONTH	371
MTR01	MORTGAGE TAX REPORT	372
162	MAKING SUPPLEMENTAL APPROPRIATIONS	373
163	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	377
164	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD IN EXECUTING A GRANT APPLICATION WITH THE FEDERAL AVIATION ADMINISTRATION FOR REIMBURSEMENT OF ELIGIBLE AIRPORT COSTS UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES) FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT AND AUTHORIZING AN AGREEMENT	379
165	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE AIRPORT T-HANGAR PHASE II PROJECT FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	379
166	AMENDING AGREEMENT WITH HI-LITE AIRFIELD SERVICES TO PROVIDE AIRFIELD PAVEMENT MARKING PAINTING FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	380
167	REJECTING ALL BIDS FOR AIRPORT CONSTRUCT 10-BAY T- HANGAR - PHASE I FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 3-20)	380
168	AUTHORIZING AN AGREEMENT WITH NORTHCO PRODUCTS, INC. TO BULK PRINT TAX MAPS	380

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

May 15, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
169	AMENDING INTERMUNICIPAL AGREEMENT WITH SARATOGA COUNTY TO OVERSEE THE HOME-BASED CRISIS INTERVENTION (HBCI) AND MOBILE CRISIS SERVICES PROVIDED TO THE THREE COUNTIES (WARREN, WASHINGTON AND SARATOGA COUNTIES) BY NORTHERN RIVERS/PARSONS CHILD AND FAMILY CENTER, TO INCLUDE ASSERTIVE COMMUNITY TREATMENT (ACT) SERVICES.	381
170	AUTHORIZING PAYMENT TO HAMILTON COUNTY PUBLIC NURSING SERVICES	381
171	AUTHORIZING AGREEMENT WITH HADLEY-LUZERNE CENTRAL SCHOOL TO PROVIDE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN.	382
172	AUTHORIZING WAIVER OF FIVE PERCENT (5%) PENALTY ON DELINQUENT OCCUPANCY TAX PAYMENTS	382
173	AMENDING RESOLUTION NO. 49 OF 2020; AWARDED ADDITIONAL SPECIAL EVENT FUNDING OF OCCUPANCY TAX MONIES TO ADIRONDACK BALLOON FESTIVAL. . . .	383
174	AMENDING RESOLUTION NO. 153 OF 2009, AUTHORIZING INTERMUNICIPAL AGREEMENTS CONCERNING USE OF FUEL MANAGEMENT SYSTEM, TO INCLUDE EMERGENCY MEDICAL SERVICES (EMS) THAT ARE ASSOCIATED WITH THE TOWNS	385
175	AUTHORIZING AN AGREEMENT WITH THE HORICON FIRE DEPARTMENT FOR USE OF THE COUNTY MOTOR FUEL SYSTEM.	385
176	AUTHORIZING AN AGREEMENT WITH NORTH WARREN EMS FOR USE OF THE COUNTY MOTOR FUEL SYSTEM	385
177	AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH A PROPERTY OWNER ENCROACHING ON COUNTY OWNED RIGHT-OF-WAY ON EAST SHORE DRIVE (CR 15), TOWN OF HORICON	386

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

May 15, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
178	AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR WARREN COUNTY 2 0 2 0 HIGHWAY PROJECTS (WC 8-20)	386
179	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	387
180	AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF REMAINING DEBT	388
181	AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED DEBT FROM D&G RECYCLING	388
182	AUTHORIZING ONE-TIME EXTENSION FOR THE USE OF VACATION CARRYOVER AND FLOATING HOLIDAY TIME FOR CSEA AND OUT-OF-UNIT EMPLOYEES	389
183	AMENDING RESOLUTION NO. 400 OF 2019, AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2019, TO EXTEND THE EFFECTIVE DATE OF THE AGING SERVICES ASSISTANT TEMPORARY POSITION FOR OFFICE FOR THE AGING FOR 2020	389
184	AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS	389
185	CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES	390
186	ESTABLISHING 2020 ROAD FUND PROJECTS AND AMENDING WARREN COUNTY BUDGET FOR 2020	391
187	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET	392

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

May 15, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
188	AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUES TO THE OFFICE FOR THE AGING BUDGET FOR THE PURPOSE OF UTILIZING DSRIP (DELIVERY SYSTEM REFORM INCENTIVE PAYMENT) PROGRAM FUNDS; AND AMENDING 2020 WARREN COUNTY BUDGET	392
189	AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET	393
<i>RESOLUTION NOS. 162-189, THE MORTGAGE TAX REPORT AND THE PROCLAMATION WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON MAY 8, 2020</i>		
190	AUTHORIZING AGREEMENT WITH THE NEW YORK STATE BOARD OF ELECTIONS TO ACCEPT HAVA CARES GRANT FUNDS TO BE USED FOR THE FEDERAL ELECTION OF 2020	393
191	MAKING SUPPLEMENTAL APPROPRIATIONS	394
192	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	394
<i>RESOLUTION NOS 190-192 WERE PRODUCED PURSUANT TO THE MAY 11, 2020 JOINT SUPPORT SERVICES AND FINANCE COMMITTEE MEETING AND WERE DISTRIBUTED TO THE BOARD OF SUPERVISORS ALONG WITH FLOOR RESOLUTION NO. 1 ON MAY 12, 2020</i>		
193	ACCEPTING THE COUNTY FOOD BANK CHALLENGE TO LEAD A PUBLIC AWARENESS EFFORT ENCOURAGING PARTICIPANTS TO "TAKE 5 FOR NY FOOD BANKS" BY DONATING MONEY, TIME AND/OR APPRECIATION FOR THE DEDICATED AND SELFLESS CONTRIBUTIONS OF NEW YORK STATE'S FOOD BANK WORKERS	395

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

May 15, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
194	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING ENDORSING GLENS FALLS HOSPITAL'S ONGOING EFFORTS TO OBTAIN FEDERAL AND STATE REIMBURSEMENT TO OFFSET THE COSTS IT HAS BORNE IN CONNECTION WITH THE COVID-19 PANDEMIC AND IMPLOING FEDERAL AND STATE REPRESENTATIVES TO USE THEIR BEST EFFORTS TO SECURE SUCH FUNDING TO REIMBURSE GLENS FALLS HOSPITAL	396
195	ENDORSING GLENS FALLS HOSPITAL'S ONGOING EFFORTS TO OBTAIN FEDERAL AND STATE REIMBURSEMENT TO OFFSET THE COSTS IT HAS BORNE IN CONNECTION WITH THE COVID-19 PANDEMIC AND IMPLOING FEDERAL AND STATE REPRESENTATIVES TO USE THEIR BEST EFFORTS TO SECURE SUCH FUNDING TO REIMBURSE GLENS FALLS HOSPITAL	396

FLOOR RESOLUTION NO. 2 WAS DEVELOPED AND DISTRIBUTED TO THE BOARD OF SUPERVISORS ON MAY 13, 2020

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

June 19, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
PR08	ELDER ABUSE AWARENESS DAY	421
196	MAKING SUPPLEMENTAL APPROPRIATIONS	422
197	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY	422
198	AWARDING BID AND AUTHORIZING AGREEMENT WITH PLANK, LLC FOR SITE/GENERAL BUILDING SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT (WC 13-20)	424
199	AWARDING BID AND AUTHORIZING AGREEMENT WITH LACORTE COMPANIES, INC. FOR ELECTRICAL CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT (WC 13-20)	425
200	AWARDING BID AND AUTHORIZING AGREEMENT WITH T. MCELLIGOTT, INC. FOR MECHANICAL/HVAC CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT) MEMORIAL AIRPORT (WC 13-20)	425
201	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR AIRFIELD LINE STRIPING (PAINTING) FOR THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	426
202	AUTHORIZING AGREEMENT WITH JACOBS CIVIL CONSULTANTS, INC. TO PROVIDE CONSULTANT SERVICES FOR ALL SERVICES RELATED TO THE PAVEMENT MANAGEMENT PLAN AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	426
203	AUTHORIZING EXTENSION OF AGREEMENT (C000752- DISTRIBUTION #5) WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES	427

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

June 19, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
204	AUTHORIZING EXTENSION OF AGREEMENT (C600052- DISTRIBUTION #6) WITH THE NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES	427
205	AUTHORIZING EXTENSION AGREEMENT WITH THE ADIRONDACK/GLENS FALLS TRANSPORTATION COUNCIL TO PROVIDE PART-TIME GIS SERVICES	428
206	REQUESTING THE ADIRONDACK PARK AGENCY REVIEW AND MODIFY CURRENT CELL TOWER REGULATIONS <i>AMENDED FROM THE FLOOR DURING THE BOARD MEETING</i>	428
207	AUTHORIZING EXTENSION AGREEMENT WITH ADVOKATE, LLC TO SECURE ADDITIONAL GRAPHICS FOR THE FIRST WILDERNESS HERITAGE CORRIDOR.	430
208	AUTHORIZING CONTINUATION AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH INSTITUTE FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS PLAN FUNDING.	430
209	AUTHORIZING CONTINUATION OF CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS	430
210	AUTHORIZING AGREEMENT CONTINUING CONTRACTUAL RELATIONSHIP WITH EATON CORPORATION (FORMERLY KNOWN AS POWERWARE GLOBAL SERVICES AND EATON POWER QUALITY CORPORATION) FOR UPS (UNINTERRUPTABLE POWER SUPPLY) AND APC (BACKUP FACILITY UPS/SURGE PROTECTION DEVICES) SYSTEM SERVICE AND MAINTENANCE FOR THE WARREN COUNTY SHERIFF'S OFFICE	432
211	AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE 13TH LAKE ROAD (CR 78) CULVERT REPLACEMENT PROJECT	432

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

June 19, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
212	AUTHORIZING REVOCABLE BIKEWAY RIGHT-OF-WAY PRIVATE USE LICENSING AGREEMENT WITH STEWART'S CORPORATION FOR LAND USE FOR A PARKING LOT	433
213	AMENDING RESOLUTION NO. 545 OF 2015, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR A 50% REDUCTION IN EVENT RENTAL FEE FOR THE REMAINDER OF 2020	434
214	AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS, TO REMOVE PORTION OF USE IN STONY CREEK AND REDUCE AMOUNT OWED IN 2020	434
215	AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	435
216	AMENDING RESOLUTION NO. 306 OF 2018; APPROVING STANDARD WORK DAY AND TIME REPORTING RESOLUTION FOR ALL ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES	436
217	RATIFYING THE ACTIONS OF THE COUNTY ATTORNEY IN WITHDRAWING LITIGATION AGAINST DAVID DECKER	437
218	ESTABLISHING CAPITAL PROJECT H400, AIRPORT PAVEMENT MANAGEMENT PLAN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	437
219	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY BRONZE CONTRACTING, LLC AND ATLANTIC TESTING LABORATORIES FOR DEMOLITION AND ASBESTOS ABATEMENT SERVICES AND ASBESTOS PROJECT MONITORING FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD); AMENDING 2020 WARREN COUNTY BUDGET . . .	438

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

June 19, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
<i>RESOLUTION NOS. 196-219 AND ONE CERTIFICATE OF APPOINTMENT DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON JUNE 11, 2020</i>		
220	AMENDING RESOLUTION NO. 480 OF 2019; AWARDING ADDITIONAL SPECIAL EVENT FUNDING OF OCCUPANCY TAX MONIES TO ADIRONDACK FOLK SCHOOL	438
221	AMENDING RESOLUTION NO. 49 OF 2020; TO MAKE CORRECTIONS TO EVENT DATES AND INDICATE EVENTS THAT HAVE BEEN CANCELLED FOR 2020	440
222	AUTHORIZING AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE WEB REDESIGN/WEBSITE HOSTING AND PRODUCTION SERVICES FOR THE TOURISM DEPARTMENT	442
223	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE BOARD OF ELECTIONS FOR ELECTIONS CYBERSECURITY REMEDATION AND MITIGATION.	442
224	ADOPTING FMLA (FAMILIES AND MEDICAL LEAVE ACT) LEAVE EXPANSION AND EMERGENCY PAID SICK LEAVE POLICY (CORONAVIRUS) FOR WARREN COUNTY	443
CA04	APPOINTING MEMBER TO THE WARREN COUNTY YOUTH BOARD	448
<i>RESOLUTION NOS. 220-224 DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON JUNE 15, 2020</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

July 17, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
225	MAKING SUPPLEMENTAL APPROPRIATIONS	463
226	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY . .	464
227	BID AND AUTHORIZING AGREEMENT WITH PLANK, LLC FOR GENERAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF NEW AIRCRAFT STORAGE HANGARS AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 25-20)	466
228	AWARDING BID AND AUTHORIZING AGREEMENT WITH J. McBAIN, INC. FOR ELECTRICAL CONTRACTOR SERVICES FOR THE CONSTRUCTION OF NEW AIRCRAFT STORAGE HANGARS AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 25-20)	466
229	AWARDING BID AND AUTHORIZING AGREEMENT WITH C&L MECHANICAL CORP. FOR PLUMBING CONSTRUCTION SERVICES FOR THE SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING PROJECT AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT (WC 28-20) . . .	467
230	AMENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED COUNSEL OFFICE TO INCREASE THE NOT TO EXCEED AMOUNT	467
231	AUTHORIZING PAYMENT TO ADVOKATE, LLC TO RE-SIZE DISPLAY BOARDS AND PURCHASE RIGHTS TO ART WORK	468
232	AUTHORIZING MEMORANDUM OF AGREEMENT WITH WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION AND WARREN COUNTY LOCAL DEVELOPMENT CORPORATION RELATING TO THE WARREN COUNTY HOUSING NEEDS AND MARKET ANALYSIS	468
233	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE OFFICE FOR THE AGING NY CONNECTS EXPANSION AND ENHANCEMENT PROGRAM	469
234	AUTHORIZING CONTINUATION OF AGREEMENT WITH MAHONEY NOTIFY-PLUS, INC. TO PROVIDE SEMI- ANNUAL TESTING, MONITORING AND INSPECTION FO THE FIRE AND SECURITY ALARMS AT COUNTRYSIDE ADULT HOME WHICH INCLUDES VISUAL INSPECTION FO THE "K" RATED FIRE EXTINGUISHER AND ANY UNPLANNED REPAIRS	469

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

July 17, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
235	RESOLUTION CALLING ON THE STATE OF NEW YORK TO RELEASE ENHANCED FEDERAL MEDICAID MATCHING FUNDS TO WARREN COUNTY RESOLUTION WITHDRAWN	470
236	AMENDING AGREEMENT WITH SIEWERT EQUIPMENT FOR PREVENTIVE MAINTENANCE OF SEPTIC LIFT STATION (PUMPS) AND MUFFIN MONSTER (GRINDER) FOR THE SHERIFF'S OFFICE TO INCLUDE ANNUAL REPAIRS AND INCREASE THE NOT TO EXCEED AMOUNT	471
237	AUTHORIZING REIMBURSEMENT TO HADLEY-LUZERNE SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER SERVICES PAID FOR BUT NOT RECEIVED DURING PART OF THE 2020 SCHOOL YEAR - RESOLUTION WITHDRAWN	471
238	AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR CR 57 SOUTH JOHNSBURG ROAD OVER MILL CREEK, TOWN OF JOHNSBURG	472
239	AMENDING AGREEMENT WITH CLARK PATTERSON LEE FOR CONSULTANT SERVICES FOR THE SOUTH JOHNSBURG ROAD (CR57) OVER MILL CREEK BRIDGE REPLACEMENT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS	473
240	AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE HORICON AVENUE (CR11) OVER FINKLE BROOK CULVERT REPLACEMENT PROJECT	473
241	AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE CORRESPONDENCE APPROVING JUST COMPENSATION AMOUNTS AND AUTHORIZING NEGOTIATIONS WITH PROPERTY OWNERS FOR LAND ACQUISITIONS RELATED TO THE CALL STREET (CR32) OVER BENNIE BROOK CULVERT REPLACEMENT PROJECT IN THE TOWN OF LAKE LUZERNE	474
242	AWARDING BID AND AUTHORIZING AGREEMENT WITH ENVIRONMENTAL MAINTENANCE CONTRACTORS, INC. FOR ASBESTOS AND /OR LEAD REMOVAL & DISPOSAL SERVICES (WC 19-20).	475

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

July 17, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
243	AWARDING BID AND AUTHORIZING AGREEMENT WITH TOWN AND COUNTY BRIDGE AND RAIL FOR SHOTCRETE (WC 31-20)	476
244	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR REPLACEMENT OF THE PADANARUM ROAD BRIDGE OVER NORTHWEST BAY BROOK, TOWN OF BOLTON (WC 29-20)	476
245	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020 <i>RESOLUTION REVISED AFTER MAILING</i>	477
246	RESCINDING RESOLUTION NO. 529 OF 2019, AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH CAMPING PROGRAM AT SKYE FARM CAMP.	478
247	AUTHORIZING NEW AGREEMENT WITH TYLER TECHNOLOGIES TO PROVIDE UPGRADE ASSISTANCE TO THE INFORMATION TECHNOLOGY DEPARTMENT FOR THE LATEST VERSION OF NEW WORLD ERP FOR THE WARREN COUNTY TREASURER'S OFFICE.	478
248	AMENDING RESOLUTION NO. 180 OF 2020, AUTHORIZING ACCEPTANCE OF SETTLEMENT FOR A RESIDENT AT WESTMOUNT HEALTH FACILITY AND AUTHORIZING COUNTY TREASURER TO WRITE-OFF REMAINING DEBT, TO CORRECT WRITE-OFF AMOUNT	478
249	INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	479
250	AUTHORIZING THE APPROPRIATION OF FUNDS FROM DEFERRED REVENUE-GASLIGHT VILLAGE PARKING FEES TO CHARLES R. WOOD PARK, REPAIRS AND MAINT-BLDG/PROPERTY; AUTHORIZING REIMBURSEMENT TO THE VILLAGE OF LAKE GEORGE FOR VARIOUS EXPENSES; AND AMENDING 2020 WARREN COUNTY BUDGET	480
251	AMENDING RESOLUTION NO. 58 OF 2018, AUTHORIZING CONSTRUCTION OF A RADIO COMMUNICATIONS TOWER AND SUPPORT FACILITIES LOCATED AT THE TOWN HALL IN STONY CREEK FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE BUDGET CODE	480
	<i>RESOLUTION REVISED AFTER MAILING</i>	

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

July 17, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
252	APPROVING TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021 FOR ADIRONDACK COMMUNITY COLLEGE AND PROVIDING FOR PUBLIC HEARING	481
<i>RESOLUTION NOS. 225-252 AND THE CERTIFICATE OF APPOINTMENT WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON JULY 9, 2020</i>		
253	AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA-WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR SUMMER YOUTH EMPLOYMENT & TRAINING PROGRAM THROUGH OPERATION FOOD CHAIN	482
254	AUTHORIZING TEMPORARY POSITIONS WITHIN THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION	482
255	AUTHORIZING THE OFFICE OF EMERGENCY SERVICES TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES FOR FY2020 EMERGENCY MANAGEMENT PERFORMANCE GRANT COVID-19 SUPPLEMENTAL PROGRAM FUNDING	484
<i>RESOLUTION NOS. 253-255 WERE PRODUCED PURSUANT TO COMMITTEE MEETINGS HELD ON JULY 13, 2020 AND WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON JULY 14, 2020 ALONG WITH FLOOR RESOLUTION NO. 1</i>		
256	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING THE ADIRONDACK CIVIC CENTER COALITION, INC. CONTRACT FOR 2020.	484
257	AMENDING AGREEMENT WITH ADIRONDACK CIVIC CENTER COALITION, INC. TO REDUCE THIRD AND FOURTH QUARTER PAYMENTS FOR THE 2020 CONTRACT.	485
258	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING AMENDING THE LAKE GEORGE CONVENTION AND VISITORS BUREAU CONTRACT FOR 2020	485

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

July 17, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
259	AMENDING AGREEMENT WITH LAKE GEORGE CONVENTION AND VISITORS BUREAU TO REDUCE THE TOTAL CONTRACT AMOUNT FOR 2020	485
<i>RESOLUTION NOS. 256-259 PRODUCED PURSUANT TO THE JULY 15, 2020 OCCUPANCY TAX COORDINATION COMMITTEE MEETING AND WERE DISTRIBUTED TO THE BOARD OF SUPERVISORS ON JULY 16, 2020</i>		
260	APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION RESOLUTION TABLED	486
261	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION DIRECTING THE COUNTY ATTORNEY TO TAKE ACTION DETERMINED NECESSARY TO ADDRESS AN INSTANCE OF NON-COMPLIANCE WITH THE NEPOTISM CLAUSE INCLUDED IN WARREN COUNTY LOCAL LAW NO. 6 OF 2014 WITHIN THE WARREN COUNTY SHERIFF'S OFFICE, OR ANY OTHER DEPARTMENT WHERE SUCH NON-COMPLIANCE IS DETERMINED	486
262	RESOLUTION DIRECTING THE COUNTY ATTORNEY TO TAKE ACTION DETERMINED NECESSARY TO ADDRESS AN INSTANCE OF NON-COMPLIANCE WITH THE NEPOTISM CLAUSE INCLUDED IN WARREN COUNTY LOCAL LAW NO. 6 OF 2014 WITHIN THE WARREN COUNTY SHERIFF'S OFFICE, OR ANY OTHER DEPARTMENT WHERE SUCH NON-COMPLIANCE IS DETERMINED	487
CA 05	SARATOGA-WARREN-WASHINGTON COUNTIES WORKFORCE DEVELOPMENT BOARD	487
<i>RESOLUTION NOS. 261 AND 262 WERE INTRODUCED FROM THE FLOOR DURING THE BOARD MEETING</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
263	MAKING SUPPLEMENTAL APPROPRIATIONS	507
264	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	508
265	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. AS THE PREFERRED ELECTRICAL SUPPLIER THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES.	510
266	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN EXTENSION AGREEMENT WITH DIRECT ENERGY BUSINESS AS THE PREFERRED SUPPLIER FOR NATURAL GAS THROUGH THE MUNICIPAL ELECTRIC & GAS ALLIANCE (MEGA) FOR VARIOUS WARREN COUNTY PROPERTIES	510
267	AWARDING BID AND AUTHORIZING AGREEMENT WITH FITZGERALD BROTHERS BEVERAGES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (BEVERAGE PORTION ONLY) (WC 33-20)	511
268	AWARDING BID AND AUTHORIZING AGREEMENT WITH PRESTIGE SERVICES FOR CONTRACTED VENDING MACHINE SERVICES AT VARIOUS WARREN COUNTY FACILITIES (SNACK PORTION ONLY) (WC 33-20)	511
269	AUTHORIZING AGREEMENT WITH WASHINGTON-SARATOGA- WARREN-HAMILTON-ESSEX BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR YOUTH EDUCATIONAL PROGRAM SERVICES FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT YOUTH EMPLOYMENT PROGRAM AND TO PREPARE YOUTH FOR THE TEST ASSESSING SECONDARY COMPLETION (TASC) HIGH SCHOOL EQUIVALENCY ASSESSMENT	512
270	AUTHORIZING CONTINUATION OF AGREEMENT WITH AUTOMON, LLC TO PROVIDE CASE MANAGEMENT SOFTWARE MAINTENANCE FOR THE PROBATION DEPARTMENT	512

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
271	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF A CONTINUATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY PROBATION DEPARTMENT AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR RAISE THE AGE EMPLOYMENT AND TRAINING PROGRAM	513
272	AUTHORIZING AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE EXPERT SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE.	513
273	AUTHORIZING AGREEMENTS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE.	514
274	AUTHORIZING AGREEMENTS TO PROVIDE LANGUAGE INTERPRETATION TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE	514
275	AUTHORIZING AGREEMENTS TO PROVIDE SOCIAL WORKER ASSISTANCE TO CLIENTS FOR THEIR CASES FOR THE PUBLIC DEFENDER'S OFFICE	514
276	AMENDING RESOLUTION NO. 558 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES, TO ADD AND REMOVE CONTRACTS AND ADJUST CONTRACT AMOUNTS	515
277	AUTHORIZING AGREEMENT WITH NORA RUBADO TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT	516
278	AUTHORIZING CONTINUATION OF AGREEMENT WITH NEMER CHRYSLER, JEEP, DODGE RAM OF QUEENSBURY AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS DODGE AND CHRYSLER MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE	517
279	AMENDING RESOLUTION NO. 278 OF 2018, AWARDED BID AND AUTHORIZING AGREEMENT WITH CAPITAL DIGITRONICS, INC. FOR PURCHASE, DELIVERY, FOUNDATION PREPARATION AND SET-UP OF TWO 8' X 10' COMMUNICATIONS SHELTERS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO CHANGE THE BUDGET CODE	518

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
280	AUTHORIZING AGREEMENT WITH WINDSTREAM ENTERPRISE TO PROVIDE TELEPHONE SERVICE FOR THE INFORMATION TECHNOLOGY DEPARTMENT	518
281	AMENDING RESOLUTION NO. 502 OF 2018, CHANGING THE NAME OF CAPITAL PROJECT NO. H377 FROM 2018 PAVEMENT PRESERVATION PROJECT TO SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT, TO CHANGE THE NAME OF THE CAPITAL PROJECT TO SUNNYSIDE ROAD (CR54) AND SUNNYSIDE EAST (CR39) PAVEMENT PRESERVATION PROJECT	519
282	AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY	519
283	AMENDING AGREEMENT WITH GREENMAN-PEDERSEN, INC. FOR PRELIMINARY DESIGN WORK FOR THE SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT TO INCLUDE SUPPLEMENTAL AGREEMENT NO. 1 FOR THE DEPARTMENT OF PUBLIC WORKS	520
284	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR CONSTRUCTION SERVICES FOR CAPITAL PROJECT H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY (WC 24-20)	521
285	AUTHORIZING CONTINUATION OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE AND INCLUDING A CATEGORY FOR EQUIPMENT IMPROVEMENT	521
286	AUTHORIZING COOPERATIVE AGREEMENT WITH NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR USE OF REGENERATIVE VACUUM SWEEPER	524
287	AUTHORIZING AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS	524

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
288	AUTHORIZING RENEWAL OF AGREEMENTS WITH THE CITY OF GLENS FALLS AND SOUTH WARREN SNOWMOBILE CLUB, INC. PROVIDING FOR THE LICENSING OF USE OF TRAILS OWNED BY THE CITY OF GLENS FALLS AND TRAIL DEVELOPMENT AND MAINTENANCE	524
289	ADOPTING AMENDED WARREN COUNTY TRAVEL POLICY AND COUNTY VEHICLE USE REGULATIONS	525
290	AUTHORIZING PAYMENT OF EMPLOYEES NOT WORKING WHILE ON PAID ADMINISTRATIVE LEAVE WITHOUT REQUIRING THE USE OF EARNED LEAVE TIME ACCRUALS - <i>RESOLUTION AMENDED DURING THE MEETING</i>	537
291	AUTHORIZING A LEASE AGREEMENT WITH 333 GLEN STREET ASSOCIATES, LLC FOR USE OF SPACE AT 333 GLEN STREET FOR THE PUBLIC DEFENDER'S OFFICE - RESOLUTION WITHDRAWN	537
292	APPOINTING MEMBER OF THE COUNTIES OF WARREN AND WASHINGTON INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION	538
293	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD REGARDING EXECUTION OF AN AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC TO PRODUCE A COMPUTER-BASED TRAINING VIDEO FOR TRAINING OF BOARD OF ELECTIONS INSPECTORS IN ADVANCE OF THE NOVEMBER ELECTION	538
294	APPROVING THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD 2021 BUDGET	538
295	AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS	542
296	INCREASING CAPITAL PROJECT NO. H377, SUNNYSIDE ROAD (CR 54) AND SUNNYSIDE EAST (CR 39) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	542
297	AMENDING RESOLUTION NO. 213 OF 2020, AUTHORIZING RENTAL RATE FOR THE WEST BROOK PARKING LOT, TO PROVIDE FOR AN ADDITIONAL REDUCTION FOR 8-10 DAYS IN AUGUST AND ON LABOR DAY - RESOLUTION WITHDRAWN	543

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
298	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET	543
<i>RESOLUTION NOS. 263 - 298 AND THE CERTIFICATE OF APPOINTMENT WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON AUGUST 13, 2020</i>		
299	AUTHORIZING THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT A GRANT APPLICATION TO EMPIRE STATE DEVELOPMENT FOR PROMOTION OF 2020 CENSUS	543
300	AUTHORIZING AGREEMENT WITH TRI-COUNTY UNITED WAY FOR PROMOTION OF 2020 CENSUS FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT	544
<i>RESOLUTION NOS. 299-300 AND FLOOR RESOLUTION NO. 1 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON AUGUST 17, 2020</i>		
301	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021.	544
302	ADOPTING AND APPROVING ADIRONDACK COMMUNITY COLLEGE OPERATING BUDGET FOR FISCAL YEAR 2020 - 2021	545
<i>RESOLUTION NOS. 301 & 302 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON AUGUST 20, 2020 -AS THIS ITEM DID NOT MEET THE DISTRIBUTION DEADLINE CITED IN THE RULES OF THE BOARD, A WAIVING OF THE RULES (BY 2/3 MAJORITY VOTE) IS REQUIRED TO BRING THIS RESOLUTION . TO THE FLOOR</i>		
303	AMENDING WARREN COUNTY BUDGET FOR 2020	545
<i>RESOLUTION NO. 303 WAS DISTRIBUTED TO THE BOARD OF SUPERVISORS AS FLOOR RESOLUTION NO. 1 ON AUGUST 17, 2020</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

August 21, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
304	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING A RESOLUTION ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC	546
305	ASSIGNING AGREEMENT WITH MAILINGS MADE EASY, INC. FOR MAIL PICK-UP AND SORTING SERVICES TO CENTER FOR DISABILITY SERVICES, INC	546
<i>RESOLUTION NOS. 304 AND 305 WERE APPROVED FROM THE FLOOR DURING THE BOARD MEETING</i>		
CA06	APPOINTING MEMBER TO THE SARATOGA-WARREN-WASHINGTON COUNTIES WORKFORCE DEVELOPMENT BOARD.	546

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
306	MAKING SUPPLEMENTAL APPROPRIATIONS	572
307	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY	574
308	AMENDING AGREEMENT WITH PASSERO ASSOCIATES, ENGINEERS, ARCHITECTURE & SURVEYING, D.P.C. CORPORATION TO PROVIDE AIRPORT ENGINEERING DESIGN, CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES RELATED TO THE CONSTRUCTION OF NEW T-HANGARS AT THE FLOYD BENNETT MEMORIAL AIRPORT, WARREN COUNTY, NEW YORK, TO INCREASE THE NOT TO EXCEED AMOUNT	582
309	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR CRIMES AGAINST REVENUE PROSECUTION (CARP) FUNDING (CR18445143) FOR THE DISTRICT ATTORNEY'S OFFICE	583
310	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES FOR STATE AID TO PROSECUTION FUNDING FOR THE DISTRICT ATTORNEY'S OFFICE	583
311	AUTHORIZING EXTENSION OF THE PUBLIC DEFENSE CASE MANAGEMENT SYSTEM MAINTENANCE AND SOFTWARE SUPPORT AGREEMENT WITH NEW YORK STATE DEFENDERS ASSOCIATION, INC. FOR THE PUBLIC DEFENDER'S OFFICE	584
312	AUTHORIZING SALE OF TOWN OF QUEENSBURY TAX MAP PARCEL NO. 295.20-1-12 TO THE TOWN OF QUEENSBURY FOLLOWING THE 2020 WARREN COUNTY TAX FORECLOSURE PROCEEDING	854
313	AUTHORIZING AGREEMENT WITH KEITH BAUGH TO PROVIDE SPEECH THERAPY SERVICES FOR THE HEALTH SERVICES DEPARTMENT	585
314	AUTHORIZING AGREEMENT WITH ABILITIES, OCCUPATIONAL THERAPY, PHYSICAL THERAPY AND SPEECH-LANGUAGE PATHOLOGY, PLLC D/B/A ABILITIES TO PROVIDE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN . . .	586

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
315	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF HEALTH GRANTS ADMINISTRATION/HEALTH RESEARCH INSTITUTE FOR EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC) COVID-19 ENHANCED DETECTION FUNDING	586
316	AUTHORIZING EXTENSION OF AGREEMENT WITH B-LANN EQUIPMENT TO PROVIDE SEMI-ANNUAL INSPECTIONS OF KITCHEN KNIGHT II FIRE SUPPRESSION SYSTEM AT COUNTRYSIDE ADULT HOME	587
317	AUTHORIZING EXTENSION OF AGREEMENT WITH HUDSON HEADWATERS HEALTH NETWORK TO PROVIDE CLINICIAN SERVICES FOR COUNTRYSIDE ADULT HOME	587
318	AUTHORIZING EXTENSION OF AGREEMENT WITH ACTION SEPTIC SERVICE TO PROVIDE INSPECTION, CLEANING AND REPAIR OF KITCHEN AND LAUNDRY SEWER LINES AND ANY OTHER ADDITIONAL SEWER LINES AT COUNTRYSIDE ADULT HOME	588
319	ADOPTING OVERTIME FOR MANDATORY COVID-19 TESTING POLICY FOR COUNTRYSIDE ADULT HOME	588
320	AMENDING RESOLUTION NO. 221 OF 2020, AMENDING RESOLUTION NO. 49 OF 2020 TO MAKE CORRECTIONS TO EVENT DATES AND INDICATE EVENTS THAT HAVE BEEN CANCELLED FOR 2020, TO REDUCE THE AWARD TO IMPROVE RECORDS FOR 2020	589
321	AMENDING RESOLUTION NO. 50 OF 2020, APPROVING THE 2020 OCCUPANCY TAX SPENDING PLAN AND AUTHORIZING AGREEMENTS BETWEEN MUNICIPALITIES IN WARREN COUNTY AND OTHER ORGANIZATIONS FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES, TO ELIMINATE FUNDING TO VARIOUS MUNICIPALITIES AND TERMINATE AGREEMENTS BETWEEN MUNICIPALITIES AND WARREN COUNTY FOR TOURISM PROMOTION AND TOURIST AND CONVENTION DEVELOPMENT SERVICES	591
322	APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES	592
323	APPOINTING MEMBERS OF WARREN COUNTY EMS ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES	593

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
324	AUTHORIZING AGREEMENT WITH BLACK LASER LEARNING, INC. TO PROVIDE SIDE SCAN SONAR TRAINING TO MEMBERS OF THE WARREN COUNTY MARINE RESCUE TEAM FOR THE OFFICE OF EMERGENCY SERVICES	593
325	AUTHORIZING INFORMATION SHARING ACCESS AGREEMENT BETWEEN WARREN COUNTY AND THE DEPARTMENT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY (DHS/FEMA), FEDERAL INSURANCE AND MITIGATION ADMINISTRATION (FIMA) TO ACCESS THE NATIONAL FLOOD INSURANCE PROGRAM POLICY USED FOR THE HAZARD MITIGATION PLAN	594
326	AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT <i>RESOLUTION AMENDED FROM THE FLOOR</i>	594
327	AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT	595
328	AUTHORIZING AN AGREEMENT WITH THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT	595
329	AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL	596
330	AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL	597
331	AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL DISTRICT	597

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
332	AUTHORIZING CONTINUATION OF THE AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER ONLY FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE	598
333	ACCEPTING DONATION OF A VIEWING SCOPE TO BE INSTALLED AT UP YONDA FARM FROM THE FRIENDS OF UP YONDA AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION	598
334	ACCEPTING STATIONARY BRINE MAKING UNIT FROM THE FUND FOR LAKE GEORGE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SEND A LETTER OF APPRECIATION	598
335	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	599
336	AUTHORIZING RENEWAL OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR AUTOPSY SERVICES AND AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN A LETTER OF AGREEMENT WITH GLENS FALLS HOSPITAL FOR SAME .	600
337	APPROVING REVISIONS TO THE WARREN COUNTY WORKPLACE VIOLENCE PREVENTION PLAN AND PROGRAM	601
338	APPROVING THE WARREN COUNTY POLICY AGAINST DISCRIMINATION AND HARASSMENT WHICH REPLACES THE WARREN COUNTY PLAN AND PROGRAM ON WORKPLACE HARASSMENT	621
339	ADOPTING OUT-OF-UNIT EMPLOYEE BENEFITS POLICY	635
340	AUTHORIZING CONTINUATION OF A MEDICARE ADVANTAGE INSURANCE PLAN FOR WARREN COUNTY RETIREES	651
341	AUTHORIZING CONTINUATION OF HEALTH, DENTAL, VISION AND VOLUNTARY LIFE AND ACCIDENT INSURANCE FOR COUNTY OFFICERS, EMPLOYEES AND RETIREES	652
342	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET FOR ELEVATOR REPAIR AND UPGRADE; AMENDING 2020 WARREN COUNTY BUDGET	653

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
343	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR GENERAL CONSTRUCTION CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20)	654
344	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR PLUMBING CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20).	654
345	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR ELECTRICAL CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20).	655
346	AWARDING BID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR HVAC CONTRACT SERVICES FOR CAPITAL PROJECT H350, COURT SPACE EXPANSION PROJECT (WC 40-20).	655
347	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE INSURANCE RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET . .	656
348	AUTHORIZING GLENS FALLS NATIONAL BANK & TRUST COMPANY TO ISSUE A LETTER OF CREDIT ON BEHALF OF WARREN COUNTY TO BLUE SHIELD OF NORTHEASTERN NEW YORK AS AN ALTERNATIVE TO PRE-FUNDING THE HEALTH INSURANCE ACCOUNT	656
349	AUTHORIZING COUNTY TREASURER TO CLOSE CAPITAL PROJECTS	657
350	AUTHORIZING THE COUNTY TREASURER TO WRITE OFF UNCOLLECTED STATE/FEDERAL RECEIVABLES FROM CAPITAL PROJECTS	658
351	AMENDING CAPITAL PROJECT NO. H199, CORINTH ROAD RECONSTRUCTION, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	659
352	AMENDING CAPITAL PROJECT NO. H200, QUAKER ROAD SIGNAL IMPROVEMENTS PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020 . . .	659

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
353	INCREASING CAPITAL PROJECT NO. H200, QUAKER ROAD SIGNAL IMPROVEMENTS PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	660
354	AMENDING CAPITAL PROJECT NO. H219, RAILROAD TRACK RESTORATION PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AMENDING WARREN COUNTY BUDGET FOR 2020	661
355	AMENDING CAPITAL PROJECT NO. H258, WARRENSBURG ROAD (CR 3) OVER STONY CREEK (TANNERY BRIDGE) PROJECT, TO CORRECT THE FUNDING SOURCES; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	662
356	INCREASING CAPITAL PROJECT NO. H384, CR 11 OVER FINKLE BROOK CULVERT REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	662
357	ESTABLISHING CAPITAL PROJECT NO. H401, SAGAMORE ROAD RETAINING WALL; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	663
358	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE DEPARTMENT OF PUBLIC WORKS BUDGET; AMENDING 2020 WARREN COUNTY BUDGET	664
359	INCREASING CAPITAL PROJECT NO. H254, FIRE TRAINING CENTER PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020 . . .	664
360	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET .	665
361	APPROVING AND ADOPTING WARREN COUNTY FORECLOSURE AUCTION 2020 SPECIAL GUIDELINES RELATED TO COVID-19 APPLICABLE TO THE SALE OF PARCELS ACQUIRED BY THE COUNTY BY REASON OF FORECLOSURE OF TAX LIENS	666

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

September 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
362	AMENDING RESOLUTION NO. 339 OF 2019; APPROVING AND ADOPTING THE WARREN COUNTY REAL ESTATE AUCTION 2020 TERMS AND CONDITIONS OF SALE APPLICABLE TO THE SALE OF PARCELS ACQUIRED BY THE COUNTY BY REASON OF THE FORECLOSURE OF TAX LIENS	667
363	AMENDING LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS, TO INCLUDE PORTION USE OF THE SOUTHERN PORTION AND INCREASE AMOUNT OWED IN 2020	668
CA07	RE-APPOINTING MEMBERS OF THE WARREN COUNTY YOUTH BOARD	668
CA08	APPOINTING MEMBER OF THE SARATOGA-WARREN-WASHINGTON COUNTIES WORKFORCE DEVELOPMENT BOARD	669

RESOLUTION NOS. 306-362, AND TWO CERTIFICATES OF APPOINTMENT, WERE MAILED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON SEPTEMBER 11, 2020

RESOLUTION NO. 363 WAS DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AS FLOOR RESOLUTION NO. 1 ON SEPTEMBER 15, 2020 - UPON MOTION AND SIMPLE MAJORITY VOTE, IT WAS BROUGHT TO THE FLOOR AND GIVEN A NUMBER

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

October 14, 2020

RESOLUTION NUMBER	DESCRIPTION	PAGE NUMBER
RCAR01	REPORT OF COMMITTEE ON ASSESSMENT ROLLS	682
364	MAKING SUPPLEMENTAL APPROPRIATIONS	685
365	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	697
366	AUTHORIZING AGREEMENT WITH C&S ENGINEERS, INC. TO PROVIDE CONSULTING SERVICES FOR CONSTRUCTION ADMINISTRATION AND CONSTRUCTION INSPECTION SERVICES RELATED TO THE CONSTRUCTION OF THE NEW SNOW REMOVAL EQUIPMENT (SRE) STORAGE BUILDING AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	698
367	AUTHORIZING AGREEMENT WITH JACOBS CIVIL CONSULTANTS, INC. TO PROVIDE CONSULTING SERVICES FOR ALL SERVICES RELATED TO THE REHABILITATION OF TAXIWAY LIGHTING SYSTEM - DESIGN PROJECT AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	699
368	AUTHORIZING A LEASE AGREEMENT WITH FREER IDEAS, INC. TO CONDUCT FLIGHT TRAINING, AIRCRAFT RENTAL AND OTHER SERVICES RELATED TO CONDUCTING BUSINESS AS A FLIGHT TRAINING OPERATOR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT - RESOLUTION TABLED	700
369	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO CORNELL UNIVERSITY ON BEHALF OF THE PROBATION DEPARTMENT	700
370	RESOLUTION IN SUPPORT OF A "GREEN AMENDMENT" TO THE NEW YORK STATE CONSTITUTION - RESOLUTION AMENDED DURING MEETING	701
371	AMENDING MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF WARREN, ACTING FOR AND ON BEHALF OF WARREN-HAMILTON COUNTIES' OFFICE FOR THE AGING, AND COUNTRYSIDE ADULT HOME FOR OPERATION OF THE WARRENSBURG MEALSITE TO INCLUDE THE CHESTERTOWN MEALSITE AND INCREASE THE PER MEAL REIMBURSEMENT RATE	701

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

October 14, 2020 - continued

RESOLUTION NUMBER	DESCRIPTION	PAGE NUMBER
372	AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE ADIRONDACK CIVIC CENTER COALITION, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING	702
373	AUTHORIZING WARREN COUNTY TOURIST AND CONVENTION DEVELOPMENT AGREEMENT WITH THE LAKE GEORGE REGIONAL CONVENTION AND VISITORS BUREAU, INC. FOR OCCUPANCY TAX SPECIAL EVENT FUNDING	702
374	AUTHORIZING AGREEMENT WITH ROZELL INDUSTRIES, INC. TO FABRICATE AND INSTALL THE BAILOUT SYSTEM AT THE FIRE TRAINING CENTER FOR THE OFFICE OF EMERGENCY SERVICES	703
375	AUTHORIZING AGREEMENT WITH BLACK CREEK INTEGRATED SYSTEMS CORPORATION FOR BOOKING AND MANAGEMENT SOFTWARE, HARDWARE AND ANY NECESSARY MAINTENANCE FOR THE WARREN COUNTY CORRECTIONAL FACILITY	703
376	AUTHORIZING AN EASEMENT ON COUNTY-OWNED THURMAN STATION RAILROAD PROPERTY IN THE TOWN OF THURMAN TO SLIC NETWORK SOLUTIONS FOR PLACEMENT OF A BROADBAND INTERNET CABINET ...	704
377	AUTHORIZING A LEASE AGREEMENT FOR DOMINION "ICE" ACCESSIBLE VOTING MACHINES	704
378	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	705
379	RESCINDING RESOLUTION NO. 287 OF 2020, WHICH AUTHORIZED AN AGREEMENT WITH HENDERSON PRODUCTS, INC. TO PURCHASE A MOBILE BRINE MAKING UNIT FOR THE DEPARTMENT OF PUBLIC WORKS, AS THE AGREEMENT IS NOT NEEDED.	705
380	AUTHORIZING MEMORANDUMS OF UNDERSTANDING BETWEEN WARREN COUNTY AND VARIOUS MUNICIPALITIES FOR USE OF THE MOBILE BRINE MAKING UNIT	706
381	TERMINATING DEPARTMENT OF SOCIAL SERVICES ATTORNEY	706

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

October 14, 2020 - continued

RESOLUTION NUMBER	DESCRIPTION	PAGE NUMBER
382	RESCINDING RESOLUTION NO. 332 OF 2020, WHICH AUTHORIZED A CONTINUATION OF THE AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER ONLY FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO AWARD A NEW BID	706
383	AWARDING BID AND AUTHORIZING AGREEMENT WITH NEMER FORD AS PROPRIETARY DEALER FOR REPAIRS OF VARIOUS FORD MAKES AND MODELS FOR THE WARREN COUNTY SHERIFF'S OFFICE (WC 34-20)	707
384	ESTABLISHING CAPITAL PROJECT NO. H402, AIRPORT SNOW REMOVAL EQUIPMENT BUILDING - CONSTRUCTION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	707
385	ESTABLISHING CAPITAL PROJECT NO. H403, REHABILITATION OF AIRFIELD TAXIWAY LIGHTING SYSTEM- DESIGN; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	708
386	RATIFYING THE ACTIONS OF THE COMMISSIONERS OF THE BOARD OF ELECTIONS IN EXECUTING A GRANT APPLICATION TO THE CENTER FOR TECH AND CIVIC LIFE FOR THE PURPOSE OF PLANNING AND OPERATING SAFE AND SECURE ELECTION ADMINISTRATION IN WARREN COUNTY IN 2020 AND AUTHORIZING A GRANT AGREEMENT FOR SAME - RESOLUTION WITHDRAWN ..	709
387	AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE GENERAL FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN	710
388	AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE COUNTY ROAD FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN	710
389	AUTHORIZING COUNTY TREASURER TO RETURN FUNDS TO THE ROAD MACHINERY FUND UNAPPROPRIATED SURPLUS AS PART OF THE 2020 DEFICIT REDUCTION PLAN	711
390	AUTHORIZING COUNTY TREASURER TO LIQUIDATE FUNDS FROM THE ASSIGNED FUND BALANCE, PROJECT ASSESSMENTS AS PART OF THE 2020 DEFICIT REDUCTION PLAN	711

WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX

1111

October 14, 2020 - continued

RESOLUTION NUMBER	DESCRIPTION	PAGE NUMBER
391	AUTHORIZING COUNTY TREASURER TO LIQUIDATE FUNDS FROM THE ASSIGNED FUND BALANCE, SUNY ADIRONDACK OPERATIONS AS PART OF THE 2020 DEFICIT REDUCTION PLAN	711
392	DECLARING SURPLUS AND AUTHORIZING SALE AND TRANSFER OF MID-ATLANTIC 6 TON TILT BED TRAILER TO THE TOWN OF STONY CREEK FROM THE DEPARTMENT OF PUBLIC WORKS	712
393	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE COMPUTER RESERVE FUND TO VARIOUS DEPARTMENTAL BUDGETS; AMENDING 2020 WARREN COUNTY BUDGET	712
<i>RESOLUTION NOS. 364-393 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON OCTOBER 8, 2020</i>		
394	RESOLUTION SETTING PUBLIC HEARING ON WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) ASSESSMENT ROLL	713
395	ADOPTING EQUALIZATION RATES FOR MUNICIPALITIES IN WARREN COUNTY FO 2020	715
396	RELATING TO UNPAID SCHOOL TAXES	715
<i>THE REPORT OF COMMITTEE ON ASSESSMENT ROLLS AND RESOLUTION NOS. 394-396 WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON OCTOBER 8, 2020</i>		
397	AMENDING TABLE OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	716
398	APPOINTING ANN MARIE MASON TO SERVE AS DIRECTOR OF THE OFFICE OF EMERGENCY SERVICES	716
<i>RESOLUTION NOS. 397 AND 398 WERE DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE COUNTY WEBSITE ON OCTOBER 13, 2020; BOTH WERE BROUGHT TO THE FLOOR DURING THE BOARD MEETING</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

NOVEMBER 6, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
399	ACCEPTING TENTATIVE BUDGET PROVIDING APPROPRIATIONS FOR THE CONDUCT OF COUNTY BUSINESS FOR THE FISCAL YEAR 2021 AND AUTHORIZING PUBLIC HEARING ON THE BUDGET	723
400	RATIFYING THE ACTIONS OF THE COMMISSIONERS OF THE BOARD OF ELECTIONS IN EXECUTING A GRANT APPLICATION TO THE CENTER FOR TECH AND CIVIC LIFE FOR THE PURPOSE OF PLANNING AND OPERATING SAFE AND SECURE ELECTION ADMINISTRATION IN WARREN COUNTY IN 2020 AND AUTHORIZING A GRANT AGREEMENT FOR SAME	724
401	AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDS FROM THE ENVIRONMENTAL TESTING RESERVE FUND TO THE REAL PROPERTY TAX SERVICES BUDGET TO PAY BRONZE CONTRACTING, LLC FOR AN INCREASE IN THE COST OF DEMOLITION FOR TOWN OF QUEENSBURY TAX MAP PARCEL NO. 302.8-1-2 (275 BAY ROAD) RELATED TO AN INCREASE IN PREVAILING WAGE RATES; AND AMENDING 2020 WARREN COUNTY BUDGET	724
402	AUTHORIZING A LEASE AGREEMENT WITH FREER IDEAS, INC. TO CONDUCT FLIGHT TRAINING, AIRCRAFT RENTAL AND OTHER SERVICES RELATED TO CONDUCTING BUSINESS AS A FLIGHT TRAINING OPERATOR AT THE WARREN COUNTY (FLOYD BENNETT MEMORIAL) AIRPORT	725

*RESOLUTION NO. 399 AND FLOOR RESOLUTION NOS. 1-3 WERE
DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS
AND POSTED TO THE WARREN COUNTY WEBSITE ON NOVEMBER 3,
2020*

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

November 20, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
STE	ESTIMATE OF SALES TAX	749
MTR02	MORTGAGE TAX REPORT	750
403	MAKING SUPPLEMENTAL APPROPRIATIONS	751
404	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY	752
405	AWARDING BID AND AUTHORIZING AGREEMENT WITH MOST RESPONSIBLE BIDDER FOR ELEVATOR MAINTENANCE AND SEMI-ANNUAL INSPECTIONS FOR WARREN COUNTY FACILITIES (WC 59-20)	754
406	AWARDING BID AND AUTHORIZING AGREEMENT WITH MOST RESPONSIBLE BIDDER FOR ROUTINE PUMPING, CLEANING AND DISPOSAL FOR SEPTIC SYSTEMS AT VARIOUS MUNICIPAL LOCATIONS THROUGHOUT WARREN COUNTY (WC 56-20)	755
407	RATIFYING THE ACTIONS OF THE PLANNING DEPARTMENT IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A MUNICIPAL WASTE REDUCTION AND RECYCLING PROGRAM	756
408	AUTHORIZING CONVEYANCES OF LANDS OFFERED AT PUBLIC AUCTION HELD ON OCTOBER 17, 2020, DISPOSING OF CERTAIN LANDS ACQUIRED BY WARREN COUNTY PURSUANT TO THE REAL PROPERTY TAX FORECLOSURE ACTION	756
409	AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS	758
410	ASSIGNING AGREEMENT WITH GLENS FALLS HOSPITAL FOR PERSONAL EMERGENCY RESPONSE SYSTEM	758
411	AWARDING BID AND AUTHORIZING AGREEMENT WITH DURRIN, INC. TO PROVIDE TRANSPORTATION FOR PRESCHOOL CHILDREN WITH DISABILITIES AND EARLY INTERVENTION PROGRAM IN WARREN COUNTY, NY (WC 55-20)	759

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

November 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
412	AMENDING THE AGREEMENT WITH NORTH COUNTRY HOME SERVICES TO REFLECT AN INCREASE IN RATES FOR PARAPROFESSIONAL CARE SERVICES FOR THE HEALTH SERVICES DEPARTMENT	760
413	AUTHORIZING \$250 PER DAY FEE FOR USE OF THE FESTIVAL COMMONS AT THE CHARLES R. WOOD PARK FOR "EVENTS TO A T" AND FURTHER AMENDING EVENT FEE RATES FOR THE CHARLES R. WOOD PARK FOR THE REMAINDER OF THE YEAR 2020- <i>RESOLUTION AMENDED DURING THE MEETING</i>	760
414	AMENDING RESOLUTION NO. 322 OF 2020, APPOINTING MEMBERS OF WARREN COUNTY FIRE ADVISORY BOARD FOR THE OFFICE OF EMERGENCY SERVICES, TO APPOINT ADDITIONAL MEMBERS	761
415	AUTHORIZING AN EXTENSION AGREEMENT WITH THE CITY OF GLENS FALLS WITH RESPECT TO FIRE CAUSE AND ORIGIN INVESTIGATION SERVICES FOR THE OFFICE OF EMERGENCY SERVICES	762
416	AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY SHERIFF'S OFFICE AND THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES TO PROVIDE INVESTIGATIVE SERVICES TO THE DEPARTMENT OF SOCIAL SERVICES FRAUD UNIT	762
417	AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY SHERIFF'S OFFICE AND THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES TO PROVIDE SECURITY SERVICES FOR THE WARREN COUNTY HUMAN SERVICES BUILDING	763
418	AUTHORIZING CONTINUATION OF AGREEMENT WITH LEXISNEXIS TO PROVIDE A MANDATED LAW LIBRARY SYSTEM FOR INMATES AT THE WARREN COUNTY CORRECTIONAL FACILITY	763
419	AUTHORIZING AGREEMENT WITH NEC CORPORATION OF AMERICA TO PROVIDE BASIC MONITORING OF VOICE NETWORK COMPONENTS FOR THE SHERIFF'S OFFICE ..	763

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

November 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
420	AMENDING RESOLUTION NO. 431 OF 2018, AWARDBID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR HINDSIGHT G-3 GEO-DIVERSE REDUNDANT NG 911 MULTI-MEDIA LOGGING RECORDING SYSTEM (WC 65-18) FOR THE WARREN COUNTY SHERIFF'S OFFICE, TO ADD A CONTINGENT SOURCE OF FUNDING TO PROVIDE FUNDING FOR THE ANNUAL SUPPORT AND MAINTENANCE FEES	764
421	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE STOP-DWI FOUNDATION, INC. FOR TARGETED DWI AND TRAFFIC ENFORCEMENT UNDER THE 2020-2021 CRACKDOWN ENFORCEMENT INITIATIVE FOR THE SHERIFF'S OFFICE	764
422	AWARDBID AND AUTHORIZING AGREEMENT WITH MXI ENVIRONMENTAL SERVICES, LLC FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION (WC 46-20)	765
423	AWARDBID AND AUTHORIZING AGREEMENT WITH LOWEST RESPONSIBLE BIDDER FOR FIRE SUPPRESSION INSPECTION AND MAINTENANCE FOR FUELING FACILITIES LOCATED THROUGHOUT WARREN COUNTY (WC 58-20) ..	765
424	AUTHORIZING AN AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO ALLOW SNOWMOBILES TO USE COUNTY RAILROAD RIGHT-OF-WAY PROPERTY FROM MP68.30 (TOWN OF STONY CREEK) TO MP72.85 (TOWN OF THURMAN)	766
425	AUTHORIZING AN AGREEMENT WITH STR TO PROVIDE HOTEL OCCUPANCY REPORTS AND RATE DATA TO WARREN COUNTY FOR THE TOURISM DEPARTMENT	766
426	AWARDBID AND AUTHORIZING AGREEMENT WITH LAKE PLACID ADVERTISERS WORKSHOP, INC. TO PROVIDE BROADCAST AND DIGITAL MEDIA BUYING SERVICES FOR THE WARREN COUNTY TOURISM DEPARTMENT (WC 45-20)	767
427	DISSOLVING ALL EXISTING TOURISM-RELATED ADVISORY GROUPS; ESTABLISHING THREE-PERSON ADVISORY PANEL TO SERVE AS CONSULTANTS FOR THE TOURISM COMMITTEE - <i>RESOLUTION AMENDED DURING THE MEETING</i>	767
428	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	768

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

November 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
429	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE REHAB COUNTY BUILDINGS RESERVE TO THE BUILDINGS BUDGET TO FUND THE PURCHASE OF A GENERATOR FOR THE HUMAN SERVICES BUILDING; AMENDING WARREN COUNTY BUDGET FOR 2020	768
430	INCREASING CAPITAL PROJECT NO. H372, FIRST WILDERNESS PLAN IMPLEMENTATION 2016; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	768
431	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR STATEWIDE POLICE TRAFFIC SERVICES PROGRAM FUNDING AND AUTHORIZING A GRANT AGREEMENT FOR SAME ON BEHALF OF THE WARREN COUNTY SHERIFF'S OFFICE	769
432	APPROVING AND ADOPTING THE WARREN COUNTY SEWER DISTRICT (INDUSTRIAL PARK) ASSESSMENT ROLL FOR 2021	770
433	ADOPTING BUDGET FOR FISCAL YEAR 2021	770
434	MAKING APPROPRIATIONS FOR THE CONDUCT OF COUNTY GOVERNMENT FOR THIS FISCAL YEAR 2021	946
435	ADOPTING SALARY AND COMPENSATION PLAN FOR 2021 . . .	946
436	LEVYING TAX - CITY OF GLENS FALLS - 2021	946
437	INTRODUCING PROPOSED LOCAL LAW NO 1 OF 2021, ENTITLED "A LOCAL LAW FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY" AND AUTHORIZING PUBLIC HEARING THEREON	946
<i>RESOLUTION NOS. 403-437, THE ESTIMATE OF SALES TAX, MORTGAGE TAX REPORT, AND THE REPORT OF EQUALIZATION AND APPORTIONMENT WERE DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON NOVEMBER 13, 2020</i>		
438	AUTHORIZING RENEWAL OF WARREN COUNTY'S PROPERTY AND CASUALTY INSURANCE FOR 2021 AND AUTHORIZING PAYMENTS FOR SAME	949

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

November 20, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
EA01	REPORT OF EQUALIZATION AND APPORTIONMENT OF COUNTY TAX LEVY - REVISED AFTER MAILING.....	949
	<i>RESOLUTION NO. 438 (APPROVED AT THE 11/16/20 SUPPORT SERVICES COMMITTEE MEETING) AND REVISED REPORT OF EQUALIZATION AND APPORTIONMENT DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON NOVEMBER 17, 2020</i>	

**WARREN COUNTY BOARD OF SUPERVISORS
BOARD MEETING**

December 9, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
439	INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2020, "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY" AND AUTHORIZING PUBLIC HEARING THEREON.	956
<i>RESOLUTION NO. 439 WAS DISTRIBUTED TO THE MEMBERS OF THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON DECEMBER 5, 2020</i>		

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
PROC09	SENATOR ELIZABETH "BETTY" LITTLE.	975
440	MAKING SUPPLEMENTAL APPROPRIATIONS.	976
441	AMENDING WARREN COUNTY BUDGET FOR 2020 FOR VARIOUS DEPARTMENTS WITHIN WARREN COUNTY ..	980
442	ALLOCATING FUNDING EARMARKED FOR COMBATING AQUATIC INVASIVE SPECIES IN PUBLICLY ACCESSIBLE WATERBODIES IN WARREN COUNTY OTHER THAN LAKE GEORGE AND AUTHORIZING INTERMUNICIPAL AGREEMENTS FOR THE YEAR 2021.	982
443	AUTHORIZING AGREEMENT WITH AND PAYMENT TO THE LAKE GEORGE PARK COMMISSION FOR INVASIVE SPECIES PREVENTION AND ERADICATION EFFORTS FOR LAKE GEORGE, SPECIFICALLY FOR THE COMMISSION'S 2021 BOAT INSPECTION AND BOAT WASHING PROGRAM	983
444	AUTHORIZING AGREEMENT WITH ADIRONDACK NORTH COUNTRY ASSOCIATION FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT.	983
445	AUTHORIZING AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD FOR FUNDING OF OPERATING COSTS.	984
446	AUTHORIZING AGREEMENT WITH THE CITY OF GLENS FALLS FOR CAPITAL IMPROVEMENTS AND OPERATION AND MAINTENANCE FOR VARIOUS RECREATIONAL FACILITIES.	984
447	AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY.	986
448	AUTHORIZING AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF WARREN COUNTY FOR YOUTH CAMPING PROGRAM AT SKYE FARM CAMP.	987
449	AUTHORIZING AGREEMENT WITH ECONOMIC DEVELOPMENT CORPORATION, WARREN COUNTY, NEW YORK, FOR ECONOMIC DEVELOPMENT PROGRAM FOR 2021.	987
450	AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD.	987

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
451	AUTHORIZING AGREEMENT WITH LAKES TO LOCKS PASSAGE FOR PROMOTIONAL AND ECONOMIC DEVELOPMENT.....	988
452	AUTHORIZING PAYMENT TO SOUTHERN ADIRONDACK LIBRARY SYSTEM.....	988
453	AUTHORIZING AGREEMENT WITH THE WARREN COUNTY HISTORICAL SOCIETY FOR CONTINUATION OF HISTORICAL PROGRAMS.....	989
454	AUTHORIZING AGREEMENT WITH THE WARREN COUNTY LOCAL DEVELOPMENT CORPORATION TO ADMINISTER AND PERFORM ECONOMIC DEVELOPMENT PROGRAMS AND INITIATIVES, COUNTY AND COMMUNITY PLANNING SERVICES AND GRANT/LOAN PROGRAMS	989
455	AUTHORIZING PAYMENT TO THE WARREN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR 2021	989
456	APPROVING THE WARREN COUNTY ASSIGNED COUNSEL PLAN WHICH REPLACES THE ASSIGNED COUNSEL PLAN AUTHORIZED BY RESOLUTION NO. 31 OF 2020.....	990
457	AWARDING BID AND AUTHORIZING AGREEMENT WITH WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC. FOR ALTERNATIVE SENTENCING PROGRAM TO SERVE YOUTH AND ADULTS OF WARREN COUNTY FOR THE PROBATION DEPARTMENT (WC 48-20)	998
458	AUTHORIZING AGREEMENT WITH WAIT HOUSE FOR AN INDEPENDENT LIVING SKILLS PROGRAM FOR THE PROBATION DEPARTMENT	999
459	AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE MENTORING SERVICES FOR YOUTH UNDER THE AGE OF EIGHTEEN (18) FOR THE PROBATION DEPARTMENT.....	999
460	AMENDING RESOLUTION NO. 33 OF 2020, WHICH AUTHORIZED AGREEMENTS WITH OUTSIDE COUNSEL TO PROVIDE MENTORING SERVICES TO STAFF ATTORNEYS ON CASES FOR THE PUBLIC DEFENDER'S OFFICE, TO CHANGE THE CONTRACT TERMS.....	1000

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
461	AMENDING RESOLUTION NO. 273 OF 2020, WHICH AUTHORIZED AGREEMENTS WITH OUTSIDE INVESTIGATORS TO PROVIDE PRIVATE INVESTIGATION ON CASES FOR THE PUBLIC DEFENDER'S OFFICE, TO INCLUDE ADDITIONAL EXPENSES	10001
462	AUTHORIZING AGREEMENT WITH NEW YORK WIRED FOR EDUCATION TO PROVIDE METRIX ONLINE LEARNING FOR THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION	1001
463	AUTHORIZING AGREEMENT WITH THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD FOR THE COUNTY TO PROVIDE THE SERVICES OF A JUNIOR PLANNER TO ASSIST WITH WORK PRODUCTS RELATED TO THE MYRIAD OF GRANTS AND PROGRAMS THAT ARE PERFORMED THROUGH THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD	1001
464	AUTHORIZING THE CHAIRMAN OF THE BOARD TO EXECUTE A LETTER IN SUPPORT OF AN EXECUTIVE ORDER TO SUSPEND THE REQUIREMENT TO RENEW THE SENIOR CITIZENS AGE AND DISABILITY EXEMPTION FOR ONE YEAR	1001
465	APPOINTING COORDINATOR FOR THE CLIMATE SMART COMMUNITIES PROGRAM	1002
466	APPOINTING AND RE-APPOINTING MEMBERS OF THE CLIMATE SMART TASK FORCE FOR THE YEAR 2021. . . .	1002
467	RE-APPOINTING MEMBER TO THE WARREN COUNTY COMMUNITY SERVICES BOARD	1004
468	AUTHORIZING AGREEMENTS WITH COMMUNITY SERVICES BOARD AND VARIOUS AGENCIES	1005
469	AMENDING RESOLUTION NO. 560 OF 2019, WHICH AUTHORIZED AGREEMENTS WITH COMMUNITY SERVICES BOARD AND PSYCHIATRIC EXPERTS TO PROVIDE CLINICAL EVALUATIONS AS REQUESTED BY THE COURTS, TO CHANGE THE AMOUNTS AUTHORIZED	1005
470	AMENDING AGREEMENT WITH HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICES FOR EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) FOR OFFICE FOR THE AGING, TO INCREASE THE NOT TO EXCEED AMOUNT	1006

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
471	AUTHORIZING AGREEMENT WITH KARIN FINE TO PROVIDE COMMITTEE PRESCHOOL SPECIAL EDUCATION (CPSE) SERVICES TO ELIGIBLE WARREN COUNTY CHILDREN	1006
472	AUTHORIZING AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR LHD SUPPORT FOR FLU AND COVID-19 RESPONSE (T36133GG)	1007
473	AUTHORIZING SUBMISSION OF A MEMBERSHIP APPLICATION TO THE EMPIRE STATE ASSOCIATION OF ASSISTED LIVING FOR COUNTRYSIDE ADULT HOME	1008
474	AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY DEPARTMENT OF SOCIAL SERVICES AND THE WARREN COUNTY EMPLOYMENT & TRAINING ADMINISTRATION FOR TEMPORARY ASSISTANCE AND SNAP UNITS TO PROVIDE EMPLOYMENT REFERRALS	1008
475	AUTHORIZING AN AGREEMENT WITH WATERHORSE ADVENTURES LLC TO PROVIDE SCUBA TRAINING SERVICES FOR THE WARREN COUNTY MARINE RESCUE TEAM AND WARREN COUNTY SHERIFF'S OFFICE DIVE TEAM	1009
476	AUTHORIZING AGREEMENT WITH WATERHORSE ADVENTURES LLC TO PROVIDE EQUIPMENT SERVICE AND MAINTENANCE FOR THE WARREN COUNTY MARINE RESCUE TEAM AND THE WARREN COUNTY SHERIFF'S OFFICE DIVE TEAM EQUIPMENT	1009
477	AWARDING BID AND AUTHORIZING AGREEMENT WITH WARREN TIRE SERVICE CENTER, INC. FOR ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS (WC 52-20)	1009
478	AWARDING BID AND AUTHORIZING AGREEMENT WITH CLEAR REPAIRS, INC. (D/B/A SMITH'S GARAGE) FOR ROUTINE MAINTENANCE OF VEHICLES FOR VARIOUS WARREN COUNTY DEPARTMENTS (WC 52-20)	1010
479	AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY	1010

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
480	AUTHORIZING AGREEMENT WITH GREENMAN-PEDERSEN, INC. TO PROVIDE CONSULTANT SERVICES FOR THE QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT, TOWN OF QUEENSBURY . . .	1011
481	AUTHORIZING AGREEMENT WITH THE TOWN OF LAKE LUZERNE FOR SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021	1012
482	AUTHORIZING AGREEMENT WITH THURMAN CONNECTION SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021	1012
483	AUTHORIZING AGREEMENT WITH HAGUE SNO-GOERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021	1013
484	AUTHORIZING AGREEMENT WITH NORTHERN WARREN TRAILBLAZERS SNOWMOBILE CLUB TO PROVIDE SNOWMOBILE TRAIL MAINTENANCE AND EQUIPMENT FOR 2021	1013
485	RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD OF SUPERVISORS IN EXECUTING A GRANT APPLICATION TO THE CHARLES R. WOOD FOUNDATION FOR THE UP YONDA FARM NATURE SCIENCE INITIATIVE FUNDING . .	1013
486	AUTHORIZING RENEWAL OF LICENSE AGREEMENT WITH REVOLUTION RAIL COMPANY FOR USE OF COUNTY OWNED RAILROAD TRACKS FOR 2021	1014
487	AWARDING BID AND AUTHORIZING AGREEMENT WITH ADVOWASTE MEDICAL SERVICES, LLC FOR SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES (WC 57-20).	1014
488	AWARDING BID AND AUTHORIZING AGREEMENT WITH COUNTY WASTE & RECYCLING SERVICE D/B/A ACE CARTING FOR SOLID WASTE, MEDICAL WASTE AND RECYCLING DISPOSAL SERVICES (WC 57-20)	1015
489	ADOPTING REVISED NEW YORK STATE RETENTION AND DISPOSITION SCHEDULE FOR COUNTY GOVERNMENT RECORDS LGS-1.	1015
490	AMENDING TABLES OF ORGANIZATION AND WARREN COUNTY SALARY AND COMPENSATION PLAN FOR 2020	1016

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
491	AMENDING AGREEMENT WITH A SUPERVISING ATTORNEY FOR THE ASSIGNED COUNSEL OFFICE TO INCREASE THE NOT TO EXCEED AMOUNT AND INCLUDE A TERMINATION DATE.....	1016
492	AUTHORIZING AGREEMENT WITH STANDARD MEDICAL SERVICES, A DIVISION OF MOUNTAIN MEDICAL SERVICES, PLLC TO PROVIDE MEDICAL EXAMINATIONS FOR POLICE AND PATROL OFFICER CANDIDATES.....	1017
493	FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE REMOVAL, TRANSPORT AND FORENSIC MEDICAL SERVICES FEES.....	1018
494	AUTHORIZING TEMPORARY OUT-OF-TITLE PAY FOR LEISURE TIME ACTIVITIES AIDE #2 AT COUNTRYSIDE ADULT HOME UNTIL THE SENIOR ACCOUNT CLERK POSITION IS FILLED	1019
495	AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES FOR WARREN COUNTY.....	1019
496	AMENDING RESOLUTION NO. 209 OF 2020, WHICH AUTHORIZED CONTRACTUAL RELATIONSHIPS FOR SPECIAL DELINQUENCY PREVENTION PROGRAMS, TO ADD A CONTRACT WITH WAIT HOUSE.....	1020
497	AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE HOUSING TRUST FUND CORPORATION, OFFICE OF COMMUNITY RENEWAL FOR FUNDING UNDER THE MAIN STREET PROGRAM.....	1021
498	AUTHORIZING ONE-TIME EXTENSION FOR THE USE OF VACATION, VACATION CARRYOVER, FLOATING HOLIDAY AND PERSONAL TIME FOR ASSISTANT DIRECTOR OF HOMECARE, ASSISTANT DIRECTOR OF PUBLIC HEALTH AND DIRECTOR OF PUBLIC HEALTH AND PATIENT SERVICES.....	1022
499	AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE GENERAL FUND UNAPPROPRIATED SURPLUS TO THE COUNTY TREASURER BUDGET; AMENDING 2020 WARREN COUNTY BUDGET.....	1022

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
500	ACCEPTING PROPOSAL AND AUTHORIZING AGREEMENT WITH KORN FERRY FOR ACTUARIAL SERVICES (WC 49-20)	1023
501	AUTHORIZING AGREEMENT WITH MAXIMUS US SERVICES, INC. FOR INDIRECT COST ANALYSIS FOR WARREN COUNTY (WC 51-20)	1024
502	CANCELLING OR CORRECTING OF ASSESSMENTS AND REFUNDS OR CHARGEBACKS OF TAXES	1025
503	INCREASING CAPITAL PROJECT NO. H381, SOUTH JOHNSBURG ROAD (CR 57) OVER MILL CREEK BRIDGE REPLACEMENT PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	1026
504	INCREASING CAPITAL PROJECT NO. H386, CR7 OVER HALFWAY CREEK BRIDGE REPLACEMENT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	1027
505	INCREASING CAPITAL PROJECT NO. H390, COUNTY BRIDGE & CULVERT PROJECTS; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	1027
506	INCREASING CAPITAL PROJECT NO. H396, EAST RIVER DRIVE (CR 16) & CALL STREET (CR 32) REHABILITATION; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	1028
507	ESTABLISHING CAPITAL PROJECT NO. H404, QUAKER ROAD (CR 47/CR 70) PAVEMENT PRESERVATION PROJECT; AUTHORIZING TRANSFER OF FUNDS; AND AMENDING WARREN COUNTY BUDGET FOR 2020	1029
508	FIXING THE TAX RATES	1029
509	LEVYING UNPAID SCHOOL TAXES AND PENALTIES - 2020 ..	1033
510	AUTHORIZING RELEVY OF DELINQUENT VILLAGE OF LAKE GEORGE TAXES TOGETHER WITH PENALTIES AND INTEREST	1034
511	LEVYING UNCOLLECTED SEWER AND WATER RENTS IN SEVERAL TOWNS	1034

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
512	ACKNOWLEDGING REQUEST FROM THE CITY OF GLENS FALLS FOR LEVY OF 2021 WATER RENTS	1036
513	ACKNOWLEDGING REQUESTS FROM THE TOWNS OF QUEENSBURY AND WARRENSBURG FOR LEVY OF 2020 PROPERTY MAINTENANCE EXPENSES	1036
514	LEVYING SUM OF WARRENSBURG-THURMAN CONSOLIDATED HEALTH DISTRICT <i>RESOLUTION AMENDED AFTER MAILING</i>	1036
515	AUTHORIZING WARREN COUNTY TREASURER TO CREDIT THE 2021 CRANDALL LIBRARY DISTRICT TAX LEVY FOR THE TOWN OF QUEENSBURY	1037
516	AUTHORIZING PAYMENTS TO SUNY ADIRONDACK	1037
517	AUTHORIZING CHAIRMAN AND CLERK TO ISSUE TAX WARRANTS	1037
518	FIXING DATE OF ORGANIZATION MEETING	1038
519	TO ENACT LOCAL LAW NO. 2 OF 2020, "A LOCAL LAW IMPOSING AN ADDITIONAL MORTGAGE RECORDING TAX IN WARREN COUNTY"	1038
520	ENACTING LOCAL LAW NO. 1 OF 2021, "FIXING THE SALARIES OF CERTAIN COUNTY OFFICERS AND EMPLOYEES OF WARREN COUNTY"	1040
521	INTRODUCING PROPOSED LOCAL LAW NO. 2 OF 2021, ENTITLED "A LOCAL LAW AMENDING LOCAL LAW NO. 5 OF 2009, ESTABLISHING THE OFFICE OF EMERGENCY SERVICES FOR WARREN COUNTY", AND AUTHORIZING PUBLIC HEARING THEREON	1042
<i>RESOLUTION NOS. 440-521 DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON DECEMBER 10, 2020</i>		
522	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING APPROVAL OF AN AGREEMENT WITH AMERICADE, INC. FOR DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES	1044

**WARREN COUNTY BOARD OF SUPERVISORS
RESOLUTION INDEX**

December 18, 2020 - continued

<u>RESOLUTION NUMBER</u>	<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
523	AUTHORIZING AGREEMENT WITH AMERICADE, INC. FOR DISBURSEMENT OF 2021 OCCUPANCY TAX REVENUES <i>RESOLUTION AMENDED DURING THE MEETING</i>	1044
524	WAIVING THE RULES OF THE BOARD REQUIRING THAT RESOLUTIONS BE PROVIDED TO THE MEMBERS OF THE BOARD OF SUPERVISORS ON THE TUESDAY PRIOR TO A REGULAR BOARD MEETING REGARDING APPROVAL OF AGREEMENTS WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES (WC 61-20) AND SOLID WASTE AND RECYCLING TRANSPORTATION SERVICES WITH WARREN COUNTY (WC 66-20).....	1045
525	AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING TRANSPORTATION SERVICES FOR WARREN COUNTY (WC 66-20).....	1046
526	AWARDING BID AND AUTHORIZING AGREEMENT WITH VARIOUS BIDDERS FOR SOLID WASTE AND RECYCLING DISPOSAL SERVICES (WC 61-20)	1046

RESOLUTION NOS. 522-526 WERE PRODUCED PURSUANT TO ACTION TAKEN BY THE OCCUPANCY TAX COORDINATION AND PUBLIC WORKS COMMITTEES AT THEIR MEETINGS HELD ON DECEMBER 14, 2020; THESE RESOLUTIONS WERE DISTRIBUTED TO THE BOARD OF SUPERVISORS AND POSTED TO THE WARREN COUNTY WEBSITE ON DECEMBER 16, 2020

OFFICIAL DIRECTORY FOR THE YEAR 2020

**1340 State Route 9
Municipal Center, Lake George, New York 12845-9803**

ASSIGNED COUNSEL	
Administrator	Joy A. LaFountain
ATTORNEY	
County Attorney	Mary Elizabeth Kissane
Assistant County Attorney	Robert Terwilliger
AUDITOR	Carla Sherman
BOARD OF ELECTIONS	
Commissioner	William VaNess
Commissioner	Beth McLaughlin
BOARD OF SUPERVISORS	
Chairman	Frank E. Thomas
Clerk	Amanda Allen
Deputy Clerk	Sarah McLenithan
COMMISSIONER OF JURORS	Wanda Smith
COUNTRYSIDE ADULT HOME	
Director	Amy McByrne
COUNTY ADMINISTRATOR, OFFICE OF	
County Administrator	Ryan Moore
Assistant to the County Administrator	Tammie DeLorenzo
Fiscal Assistant to the County Administrator	Rob Lynch
COUNTY CLERK	Pamela J. Vogel
Deputy County Clerk	Sueanne S. Linehan
COUNTY COURT JUDGE AND SURROGATE	Hon. John S. Hall, Jr.
Chief Clerk	Joanne M. Mann
DISTRICT ATTORNEY	Jason M. Carusone
First Asst. District Attorney	Matthew D. Burin
Asst. District Attorney	Rebecca Nealon
Asst. District Attorney	Benjamin Smith
Asst. District Attorney	Robert McCarthy
Asst. District Attorney	Avi Goldstein
Asst. District Attorney	Lily Gebru
Asst. District Attorney	Grant Jones
Asst. District Attorney	Connor Smith
EMERGENCY SERVICES, OFFICE OF	
Director/Fire Coordinator	Brian LaFlure
Emergency Services Coordinator	Amy J. Hirsch
EMPLOYMENT & TRAINING ADMINISTRATION	
Director	Liza Ochsem dof
FAMILY COURT JUDGE	Hon. Paulette M. Kershko
Chief Clerk	Michael S. O' Dell
FIRE PREVENTION & BUILDING CODE ENFORCEMENT	
Administrator	Charles Wallace
HEALTH SERVICES	
Director of Public Health/Patient Services	Ginelle Jones
HISTORIAN	Stan Cianfarano
HUMAN RESOURCES/CIVIL SERVICE ADMINISTRATION	
County Human Resources Director	Jackie Figueroa
Personnel Officer	Trish Nenninger
INFORMATION TECHNOLOGY	
Director	Michael Colvin

OFFICE FOR THE AGING
 Director Deanna Park

PLANNING & COMMUNITY DEVELOPMENT
 County Planner Wayne E. LaMothe

PROBATION
 Director Robert F. Iusi, Jr.

PUBLIC DEFENDER Marcy Flores

PURCHASING
 Purchasing Agent Julie Butler
 Deputy Purchasing Agent Jason Shpur

REAL PROPERTY TAX SERVICES
 Director Lexie Delurey
 Deputy Director Kristen MacEwan

SELF-INSURANCE
 Administrator Amy Clute

SHERIFF James Lafarr
 Undersheriff Terry Comeau

SOCIAL SERVICES
 Commissioner Christen Hanchett

SUPREME COURT CHAMBERS
 Supreme Court Judge Hon. Robert J. Muller
 Court Attorney Jennifer Jeram
 Supreme Court Judge Hon. Martin Auffredou
 Principal Law Clerk Jill E. O'Sullivan
 Chief Clerk Joanne M. Mann

TOURISM
 Director Joanne Conley

TRAFFIC SAFETY/STOP-DWI
 Traffic Safety Board Executive Secretary/STOP-DWI Coordinator Patti Miller

TREASURER Michael R. Swan
 Deputy County Treasurer Robert V. Lynch, II

VETERANS' SERVICES
 Director Denise A. DiResta

WEIGHTS AND MEASURES
 Director Jeffery Woodell



CORONERS

Paul Bachman, M.D. Warrensburg
 Tim Murphy Glens Falls
 Connie Goedert Queensbury
 Lynn Keil Brant Lake

DEPARTMENT OF PUBLIC WORKS

Superintendent Kevin Hajos
 Highway Manager Steve Johnson
 (Also encompasses Airport; Parks, Recreation & Railroad; Buildings & Grounds; and
 Recycling & Waste Management)