

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JULY 21, 2020

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY  
BRUNO  
MAGOWAN  
DIAMOND  
CONOVER  
HOGAN  
SEEBER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
FRANK E. THOMAS, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
KEVIN B. GERAGHTY, BUDGET OFFICER  
SUPERVISORS BRAYMER  
DICKINSON  
DRISCOLL  
FRASIER  
LEGGETT  
MCDEVITT  
SIMPSON  
STROUGH  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARA FRANKENFELD, GIS COORDINATOR  
WAYNE LAMOTHE, COUNTY PLANNER  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
JEREMY SCRIME, SENIOR COMPUTER SYSTEMS ANALYST/PROGRAMMER  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the, July 21, 2020 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/facilities/>*

*Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated via video or teleconference except for Supervisors Diamond and Seeber who were physically present.*

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:00 a.m.

Copies of the County Facilities meeting agenda were distributed to those in attendance and those participating virtually accessed them via the Warren County website; *a copy of the agenda is on file with the meeting minutes.*

Motion was made by Mr. Magowan, seconded by Mr. Diamond and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of the Department of Public Works*, who

presented the following requests:

- Page 2- To authorize a renewal agreement with Constellation Electric & Gas Services as the preferred supplier of electricity through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties, to commence October 30, 2020 and terminate November 29, 2023 at the fixed rate of \$54.00/Mhw; and
- Page 14- To authorize a renewal agreement with Direct Energy Business as the preferred supplier for natural gas through the Municipal Electric & Gas Alliance (MEGA) for various Warren County properties, to commence January 1, 2021 and terminate December 31, 2032 at a fixed rate of \$3.725/Dth.
- Page 21 - To ratify the actions of the Chairman of the Board in executing renewal agreements with Constellation Electric & Gas Services and Direct Energy Business prior to the August 21<sup>st</sup> Board Meeting.

Motion was made by Mr. Conover, seconded by Ms. Hogan and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the August 21<sup>st</sup> Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

Next, Mr. Hajos introduced a request to authorize a new contract with Fitzgerald Brothers Beverages for vending machine services at various Warren County facilities, to commence upon execution and terminate July 31, 2021.

Motion was made by Ms. Seeber, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 21<sup>st</sup> Board Meeting. *A copy of the resolution request forms is on file with the minutes.*

Mr. Hajos then presented a request to authorize a new contract with Prestige Services for snack vending machine services at various Warren County facilities, to commence upon execution and terminate one year after execution.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the August 21<sup>st</sup> Board Meeting. *A copy of the resolution request forms is on file with the minutes.*

Regarding the Referral/Pending Items portion of the agenda review, Mr. Hajos notified Item #1 referred to changes to the concrete area in front of the Municipal Center Building, advising it was the last phase for the Court Expansion Project. He questioned whether this should be removed from the Pending Items List for the time being and Ms. Seeber suggested carrying this item so that it was not forgotten, but not speaking about it unless and update was required.

Concluding the agenda review, Mr. Hajos spoke regarding asbestos remediation in the old jail. Mr. Magowan verbalized that he was interested in forming a working group to discuss the matter further. He indicated minor work was required to make it usable for a particular use. Mr. Beaty asked for volunteers for the working group and Mr. Magowan, Mr. Bruno and Ms. Braymer volunteered; Mr. Beaty suggested that any other members of the Board interested in volunteering contact Mr. Magowan to do so. Ms. Braymer inquired if there was an updated quote for asbestos removal and Mr. Hajos replied in the negative. He advised the last quote was in the range of \$91,000. Mr. Magowan notified the asbestos could be sealed depending on the use, stating most of the asbestos could be caulked except the floor tiles. Mr. Hajos indicated that he and Frank Morehouse, *Superintendent of Buildings*, should also be included in the discussions held by the working group.

Mr. Morehouse provided an update on the construction of the Office of Emergency Services storage building, reporting the siding on the building was complete and yesterday the door was framed and the roof would be installed within the next few days. He mentioned they planned to have the concrete pad complete by end of the month, apprising the equipment would be put in the building by in mid August. Ms. Hogan inquired if the electricity was installed and Mr. Morehouse replied affirmatively, noting they had also allowed for potential plumbing if the decision was made to include this in the future.

Mr. Magowan spoke regarding COVID-19 protections in the Board Room, indicating that the Buildings & Grounds staff was working to install plexiglass shields between each desk to give the Supervisor the ability to be face to face during meetings. Mr. Beaty said he looked forward to being back in the Board Room. Mr. Morehouse notified there currently was a mock up partition in the Board Room and all the partitions would be in place for August 21<sup>st</sup> Board Meeting. Mr. Magowan suggested to continue to use the live stream meeting videos and chat functions so the public had the ability to watch and submit questions.

Mr. Beaty asked if there were any current public comments and Mr. Lehman replied in the negative.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Bruno, seconded by Mr. Magowan and carried unanimously, Mr. Beaty adjourned the meeting at 9:29 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist