

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: FEBRUARY 25, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
BRUNO
MAGOWAN
CONOVER
DIAMOND
HOGAN
SEEBER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DON DEGRAW, AIRPORT MANAGER
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS DRISCOLL
FRASIER
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the February 25, 2020 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:30 a.m.

Motion was made by Mr. Diamond, seconded by Mr. Bruno and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who distributed copies of the Buildings and Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the Building and Grounds agenda, Mr. Hajos presented a request to fill the vacant position of Cleaner #11, *Grade 2, Base Annual Salary \$27,438*, due to resignation.

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried unanimously to approve the request and to forward same to the Personnel & Administration Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Regarding the Referral/Pending Item, Mr. Hajos informed Clark Patterson Lee was creating a concept for the concrete area in front of the Municipal Center and he would bring it to Committee once it was completed.

Privilege of the floor was extended to Don Degraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. DeGraw introduced a request to amend Resolution No. 540 of 2019, authorizing submission of a grant application to the FAA/NYS DOT (*Federal Aviation Administration/New York State*

Department of Transportation) for Design of a taxiway LED Lighting upgrade for the Floyd Bennett Memorial Airport, to increase the not to exceed amount from \$40,000 to \$49,500.

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the March 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. DeGraw presented a request to authorize out-of State travel for himself to attend the 2020 NEC/AAAE Airports Conference in Hershey, Pennsylvania on March 29-April 1, 2020.

Motion was made by Mr. Conover, seconded by Mr. Diamond and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the March 20th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Magowan and Ms. Seeber entered the meeting at 9:34 a.m.

Mr. DeGraw then introduced a request to amend the Airport Real Property Lease Agreement with ESMI Flight Services, LLC, dated August 26, 2008, to modify insurance requirements.

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried by majority vote, with Ms. Seeber abstaining, to approve the request as outlined above and the necessary resolution was authorized for the March 20, 2020 Board Meeting. *A copy of the resolution request form is on file with the minutes. Note: subsequent to the meeting it was determined by the County Attorney that no resolution was needed for this item as the original resolution made no mention of insurance requirements.*

Regarding the Referral/Pending Items, Mr. DeGraw apprised he was still waiting for FAA to change the land use designation for the solar project; he added he had identified three locations in which to place solar panels.

Ms. Hogan entered the meeting at 9:35 a.m.

Concluding the agenda review, Mr. Hajos spoke regarding removing the Airport's Part 139 Certificate. He indicated the item could be removed from the Referral/Pending list, explaining he and Mr. DeGraw discussed the matter and decided they would determine the cost and return with their findings to Committee within six months to a year.

As there was no further business to come before the County Facilities Committee, on motion made by Ms. Hogan and seconded by Mr. Conover, Mr. Beaty adjourned the meeting at 9:38 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist