

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JANUARY 22, 2020

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
BRUNO
MAGOWAN
DIAMOND
HOGAN
SEEBER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DON DEGRAW, AIRPORT MANAGER
FRANK E. THOMAS, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS BRAYMER
CONOVER
FRASIER
LEGGETT
MERLINO
SIMPSON
WILD
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: DICKINSON

Please note, the following contains a summarization of the, January 22, 2020 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 10:06 a.m.

Motion was made by Mr. Magowan, seconded by Mr. Diamond and carried by majority vote, with Ms. Seeber abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Hajos presented a request to authorize extension of the contract with Emergency Power Systems for generator maintenance at various Warren County facilities for a term to commence May 1, 2020 and terminate April 30, 2021 with the possibility of extending an additional year.

Motion was made by Mr. Magowan, seconded by Ms. Seeber and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Hajos introduced a request to fill the vacant position of Cleaner #10, *Grade 2, Base Annual Salary \$27,438*, due to retirement.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to approve the request and refer same to the Personnel & Administration Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. Hogan entered the meeting at 10:08 a.m.

Regarding the Court Expansion Project, Mr. Hajos notified Phases 1 & 2 were complete and final comments were received from OCA (*Office of Court Administration*) on Phases 3 & 4 which included areas for the Supreme Court and the Commissioner of Jurors. He indicated they would go out to bid for material and do the work in-house. He apprised the final piece of the expansion was to design green space for the concrete area in front of the Municipal Center. Suggestions were made and Mr. Hajos informed by the end of February he would have Clark Patterson Lee do a rendering of the concept they decided on.

Privilege of the floor was extended to Don Degraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. DeGraw presented the following requests:

- Page 2 - To establish Capital Project H399, Airport Snow Sweeper, in the amount of \$640,000; and
- Page 3 - To authorize an appropriation from Budget Code A892.00, *Airport Repair & Project*, to Budget Code A.9950 910, *Transfers, Capital Projects*, in the amount of \$64,000 to cover the 10% Local Share amount.

Motion was made by Ms. Hogan, seconded by Mr. Bruno and carried unanimously to approve the requests as presented and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Regarding the Referral/Pending Items portion of the agenda review, Mr. DeGraw indicated he was currently awaiting FAA (*Federal Aviation Administration*) approval of a change in the land use designation to non-nautical in order to install solar panels and he displayed a map reflecting possible locations for the solar panels. Mr. Wild inquired if any of the locations would interfere with the possibility of a future runway extension and Mr. DeGraw replied in the negative.

Speaking of the Referral/Pending Item pertaining to keeping the Part 139 Certificate at the Floyd Bennett Memorial Airport, Mr. DeGraw notified the certificate was for air carrier service which they could not provide, adding there could be a potential savings of \$10,000 if they no longer had the certificate. He explained they would no longer be required to have inspections and he assured the Committee the Airport would maintain the same standards. A brief conversation ensued, following Mr. Beaty advised the item would remain on the Referral/Pending Items list for further discussion.

Concluding his agenda review, Mr. DeGraw informed \$61,000 in hanger revenue was collected for years 2018 and 2019.

As there was no further business to come before the County Facilities Committee, on motion made by Ms. Hogan and seconded by Mr. Diamond, Mr. Beaty adjourned the meeting at 10:55 a.m.

Respectfully submitted,

Molly Ganotes-Gleason, Legislative Office Specialist

