

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH SERVICES

DATE: JANUARY 21, 2020

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCDEVITT  
BEATY  
CONOVER  
BRUNO  
FRASIER  
MAGOWAN  
SHEPLER

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES  
PAT BELDEN, ASSISTANT DIRECTOR, PUBLIC HEALTH DIVISION  
VALERIE WHISENANT, ASSISTANT DIRECTOR, PATIENT SERVICES  
TAWN DRISCOLL, FISCAL MANAGER  
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING  
FRANK E. THOMAS, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
KEVIN B. GERAGHTY, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
HOGAN  
MERLINO  
SEEBER  
SIMPSON  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT  
DON LEHMAN, *THE POST STAR*  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the January 21, 2020 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2020/health/>*

Mr. McDevitt called the meeting of the Health Services Committee to order at 9:01 a.m.

Motion was made by Mr. Beaty, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Ginelle Jones, *Director, Public Health/Patient Services*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Ms. Jones presented the following requests:

- 1) To appoint and re-appoint members to the Warren County Health Services Professional Advisory Committee for a term commencing January 1, 2020 and terminating December 31, 2020.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To appoint and re-appoint members to the Warren County Local Early Intervention Coordinating Council for a term commencing January 1, 2020 and terminating December 31, 2020.

Motion was made Mrs. Frasier, seconded by Mr. Beaty and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend the contract with North Country Home Services to increase the hourly rate to \$35.50 for paraprofessional care services.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To fill the vacant position of Public Health Nurse #35, *Grade 21, Annual Base Salary \$50,816*, due to retirement.
- 5) To fill the vacant position of Public Health Nurse #31, *Grade 19, Annual Base Salary \$47,523*, due to resignation.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to approve the request and forward same to the Personnel & Administration Committee. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Chairman Thomas entered the meeting at 9:11 a.m.

- 6) To fill the vacant position of Infant Feeding Advocate (part-time), *Grade 3, Base Hourly Rate \$13.47*, due to resignation.

Motion was made by Mr. Beaty, seconded by Ms. Shepler and carried unanimously to approve the request and forward same to the Personnel & Administration Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 7) To authorize acceptance of the 2019 - 2021 Community Health Assessment and Community Health Improvement Plan.

Motion was made by Mrs. Frasier, seconded by Mr. Bruno and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 8) To authorize the extension of the NYSDOH (*New York State Department of Health*) Women Infant and Children (WIC) grant in an amount not to exceed \$1,120,256 for a term commencing October 1, 2020 and terminating September 30, 2022.

Motion was made by Mr. Conover, seconded by Ms. Shepler and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 9) To authorize a new contract with the NYSDOH Bureau of Child Health; Division of Family Health to provide services to children and youth with special health care needs in the amount of \$23,088 per year, not to exceed a total of \$125,000 for the five year term commencing October 1, 2020 and terminating September 30, 2025.

Motion was made by Mr. Magowan, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 10) To amend the County Budget in the amount of \$3,000 to reflect the receipt of Adirondack Health Institution (*AHI*) funds to cover the costs of Field Goods products being offered to WIC recipients.

Motion was made by Mr. Magowan, seconded by Ms. Shepler and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 11) To amend the County Budget in the amount of \$40,000 to reflect the receipt of AHI funds to support the New York State Delivery Systems Reform Incentive Payment Program (DSRIP) project.

Motion was made by Mr. Beaty, seconded by Mrs. Frasier and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 12) To amend the 2019 County Budget in the amount of \$398,650 to adjust the Preschool Program to reflect the rate reconciliations for school years 2015 - 2020.

Motion was made by Mrs. Frasier, seconded by Mr. Conover and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda proceeded as follows:

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2019 - Tawn Driscoll, *Fiscal Manager*, reviewed the Revenue and Expenditure Report for 2019 in Attachment #1, noting the month of December had not been closed. She stated \$232,671.56 had been accrued in revenue for the month of November for both CHHA and MCH programs along with \$68,936 for two months of WIC vouchers. She noted 2019 budgeted salaries were \$410,083.70 below budget and overall 2019 salaries were 1.63% higher than 2018.

Revenue and Expense Comparison Report for 2018 vs 2019 - Ms. Driscoll reviewed the Revenue and Expense Comparison Report for 2018 vs 2019 in Attachment #2. She stated 2019 had not been closed and there were revenues to add as well as expenses with a deadline of February 14<sup>th</sup>. Ms. Driscoll apprised the figures would be completed and would be able to fully report back on the figures in March.

Status of Referrals - Valerie Whisenant, *Assistant Director, Patient Services*, reviewed the referrals, included as Attachment #3. She informed November referrals were down 12%. She added there were 1,157 visits for the month. She apprised PDGM was a new program in New York state which was patient based and patient driven which could pose resistance for visits needed to achieve patient success.

Emergency Response and Preparedness - Ms. Jones advised Attachment #4 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the month.

Rabies Program Report: Ms. Jones advised Attachment #5 outlined the quarterly rabies report.

Meetings: Ms. Jones apprised she had submitted a Request to hold Meeting or Conference form for the quarterly Professional Advisory Meetings which served a light lunch in an amount not to exceed \$550 for the year.

There being no further Public Health business to discuss, privilege of the floor was extended to Deanna Park, *Director, Office for the Aging (OFA)*, who distributed copies of the OFA agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) To authorize submission of the 2020 - 2024 Four Year Plan to New York State Office for the Aging.

Motion was made by Mr. Magowan, seconded by Mr. Beaty and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the New York Connects Memorandum of Understanding to delete Southern Adirondack Independent Living Center (SAIL).

Motion was made by Mr. Conover, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the February 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a transfer of funds in the amount of \$8,946 from Budget Code A.691.00, *Deferred Revenues*, to various budget codes, to cover salary and fringe expenses for the Aging Services Assistant and computer monitors for conference rooms.

Motion was made by Mr. Conover, seconded by Mr. Bruno and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Continuing to the Information for Discussion portion of the agenda, Ms. Park informed her Office would be accepting Senior of the Year nominations until February 7<sup>th</sup>. She informed the annual evaluation by NYSOFA would not be completed this year due to lack of NYSOFA staff; she added that the fiscal evaluation by NYSOFA had not yet been received.

There being no further business to come before the Health Services Committee, on motion made by Mr. Beaty and seconded by Mr. Magowan, Mr. McDevitt adjourned the meeting at 9:49 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board