

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL & HIGHER EDUCATION

DATE: DECEMBER 20, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS GERAGHTY
FRASIER
MCDEVITT
LEGGETT
BRAYMER
SIMPSON
HYDE
LOEB
MERLINO
SOKOL

OTHERS PRESENT:

JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
RONALD CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISOR BEATY
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
ROB LYNCH, DEPUTY COUNTY TREASURER
MIKE SWAN, COUNTY TREASURER
DON LEHMAN, *THE POST STAR*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR DIAMOND

Please note, the following contains a summarization of the December 20, 2019 meeting of the Personnel & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/personnel/>

Supervisor Geraghty called the meeting of the Personnel & Higher Education Committee to order at 9:30 a.m.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Commencing with the Action Agenda, Mr. Geraghty apprised they would return to Agenda Item 1A which pertained to a Request/Item to be addressed by the County Administrator concerning a request to approve final payroll disbursement to a former employee of the Veterans' Services Department once the other Items included on the Agenda had been addressed.

Mr. Geraghty stated Agenda Item 1B involved a request to approve the terms of the Warren County Correctional Supervisors Association memorandum of agreement and authorizing the Chairman of the Board to sign collective bargaining agreement.

Ryan Moore, *County Administrator*, advised this agreement was similar to the one that was approved a few months prior for the PSBA (*Police Supervisors Benevolent Association*), with the only difference being that the Correctional Supervisors contribution toward health insurance benefits would increase to 21% over the course of three years as compared to the 20% the PSBA had agreed to contribute. He said in addition language would be included stating the retirees contribution toward health insurance would be the same as active employees.

Motion was made by Mr. Sokol, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the December 20th Board Meeting.

- 1C) Amending the Warren County Salary Schedule to reduce the salary for the Undersheriff position from \$107,941 to \$35,000 effective January 1, 2020. (*This will be a amendment to proposed Resolution No. 593 of 2019 which was already distributed for the December 20th Board Meeting*).

Mr. Moore informed the threshold for a pension waiver had increased from \$30,000 to \$35,000 as a result of legislation the Governor had recently signed. He said since Terry Comeau, *County Coroner*, who would be sworn in as the new Undersheriff on January 1st, was electing to continue in the New York State Pension system the salary for the position would be reduced from \$107,941 to \$35,000 resulting in savings for the County.

Motion was made by Mr. Leggett, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the December 20th Board Meeting.

Mr. Geraghty stated Agenda Item 2 concerned a request from the County Attorney to create and fill the position of Secretary to the County Attorney #2, *Annual Salary \$45,000 - pro-rated to not to exceed 32 hours per week*, to be effective from December 20, 2019 - June 30, 2020 to cover the medical leave of absence of a current employee. *(This will be a amendment to proposed Resolution No. 593 of 2019 which was already distributed for the December 20th Board Meeting).*

Mary Elizabeth Kissane, *County Attorney*, apprised she was requesting a temporary position to fill in for one of her employees who was out on medical leave. She said the position would terminate when the employee returned from medical leave. Mr. Loeb asked whether Ms. Kissane had anyone in mind for the position and Ms. Kissane replied affirmatively.

Motion was made by Mr. Loeb, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the December 20th Board Meeting.

Ms. Braymer entered the meeting at 9:33 a.m.

Returning to Agenda Item 1A which pertained to a request to approve final payroll disbursement to a former employee of the Veterans' Services Department, Mr. Moore requested an executive session to discuss the future employment of a County employee.

A motion was made by Mr. Simpson, seconded by Mr. Leggett and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officers Law.

Executive session was held from 9:34 a.m. until 9:52 a.m.; Messrs. McDevitt and Merlino entered the meeting during the executive session.

Upon reconvening, Mr. Geraghty called for a motion to approve final payroll disbursement to a former employee of the Veterans' Services Department. The motion was made by Mr. Loeb, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the December 20th Board Meeting.

Mr. Geraghty offered privilege of the floor to anyone present wishing to address the Committee on any matter, but there was no one wishing to speak.

There being no further business to come before the Personnel & Higher Education Committee, on motion made by Mr. Loeb and seconded by Mr. Simpson, Mr. Geraghty adjourned the meeting at 9:53 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board