

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: OCCUPANCY TAX COORDINATION

DATE: OCTOBER 1, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DICKINSON
 MERLINO
 STROUGH
 GERAGHTY
 DRISCOLL

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: SIMPSON
 BEATY
 FRASIER
 LEGGETT

OTHERS PRESENT:

REPRESENTING THE TOURISM DEPARTMENT:

 JOANNE CONLEY, DIRECTOR
 PAUL TACKETT, , ASSISTANT TOURISM COORDINATOR
 LEISA GRANT, PRINCIPAL ACCOUNT CLERK

MICHAEL SWAN, COUNTY TREASURER

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

RYAN DICKEY, 2ND ASSISTANT COUNTY ATTORNEY

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER

 HOGAN

 MAGOWAN

 SOKOL

 WILD

REPRESENTING THE LAKE GEORGE CHAMBER OF COMMERCE AND CVB

 GINA MINTZER EXECUTIVE DIRECTOR

 KRISTEN HANIFAN, SPECIAL EVENTS & CONVENTION SALES
 DIRECTOR

AMY COLLINS, TOURISM & DOWNTOWN BUSINESS COORDINATOR,
 CITY OF GLENS FALLS

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

FRED AUSTIN, WARREN COUNTY RESIDENT

DON LEHMAN, *THE POST STAR*

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 1, 2019 Meeting of the Occupancy Tax Coordination Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://www.warrencountyny.gov/gov/comm/Archive/2019/occupancy/>

Mr. Dickinson called the meeting of the Occupancy Tax Coordination Committee to order at 12:18 p.m.

Motion was made by Mr. Strough, seconded by Mr. Driscoll and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Mike Swan, *County Treasurer*, who distributed copies of the Occupancy Tax Report, *a copy of which is on file with the minutes*. Mr. Swan proceeded with a review of his report, which reflected a 6.88% increase in occupancy tax revenue collected through September 30, 2019 as compared to the same time frame in 2018.

Privilege of the floor was extended to Leisa Grant, *Principal Account Clerk*, who reviewed the 2020 Occupancy Tax Budget proposal and answered question posed by the Committee.

Mr. Merlino voiced his concern about the funds awarded to the CVB (*Convention and Visitors Bureau*) because the CVB and the Lake George Chamber of Commerce were supposed to split. Gina Mintzer, *Executive Director, Lake George Chamber of Commerce and CVB*, notified the process to split the two agencies was very involved with many steps. Mr. Dickinson apprised he was pleased with the CVB; he added he felt they were doing great work moving in the right direction.

Mr. Wild suggested setting aside funds in the budget to have a different event every year. Mr. Dickinson notified they had no involvement with creating an event. Ryan Moore, *County Administrator*, informed it was better to leave the funds out of the operating budget and appropriate money when needed.

As there was no further business to come before the Occupancy Tax Coordination Committee, on motion made by Mr. Strough and seconded by Mr. Driscoll, Mr. Merlino adjourned the meeting at 12:46 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist