

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: SEPTEMBER 30, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MCDEVITT

LEGGETT

BRAYMER

STROUGH

HOGAN

MAGOWAN

SIMPSON

WILD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BEATY

Others Present:

REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:

ED BARTHOLOMEW, PRESIDENT

JOHN WHEATLY, VICE PRESIDENT

REPRESENTING THE PLANNING DEPARTMENT:

WAYNE LAMOTHE, COUNTY PLANNER

CHRIS BELDEN, ASSISTANT COUNTY PLANNER

SARA FRANKENFELD, GIS ADMINISTRATOR

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

MARY ELIZABETH KISSANE, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS GERAGHTY

MERLINO

SOKOL

MICHAEL SWAN, COUNTY TREASURER

JENNIFER SWITZER, CFO WARREN COUNTY LOCAL DEVELOPMENT CORPORATION

TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT

ELIANA TAYLOR, WARREN COUNTY RESIDENT

DON LEHMAN, *THE POST STAR*

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the September 30, 2019 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/economic/>

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 9:01 a.m.

Motion was made by Ms. Hogan seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Mr. McDevitt took a moment to welcome Eliana Taylor, granddaughter of Mr. Wild, to the meeting.

Privilege of the floor was presented to Wayne LaMothe, *County Planner*, who distributed copies of the Planning & Community Development agenda to the Committee members; *a copy of same is on file with the minutes.*

Commencing his agenda review, Mr. LaMothe introduced a request to authorize the Chairman of the Board of Supervisors to enter into an MOU (*Memorandum of Understanding*) and Provision of In-kind Match with the Town of Queensbury, in the amount of \$5,000 to complete a Comprehensive Watershed Management Plan for Lake George. Chris Belden, *Assistant County Planner*, explained in 2015 the Town of Queensbury received a grant on behalf of the communities in the Lake George Watershed to complete a comprehensive Watershed Management Plan for Lake George, indicating the Lake Champlain-Lake George Regional Planning Board would provide the necessary services to develop the plan in the amount of \$61,000. He advised the Planning Department would provide contract

administration services in the amount of \$20,000, \$5,000 of which would be provided as in-kind match towards the project. He said the remaining 50% match for the grant would be divided between the Towns of Hague, Bolton, Lake George and Queensbury, along with the Village of Lake George, the Lake George Association and the Fund for Lake George, in the amount of \$4,500 each. Ms. Hogan inquired who oversaw the Lake George Watershed and Mr. Belden clarified that this project was to develop the plan, however, he said, a key component would be determining how the Lake George Watershed was managed. Mr. Belden informed they worked with the Towns and the State to reduce the budget. Mr. LaMothe clarified they were providing administrative services. Mr. Strough explained Mr. Belden had continued work on the grant which provided municipalities around Lake George clear direction on the work that needed to be done. Ms. Braymer inquired what was the Lake George Park Commission's role was and Mr. Belden replied they had great interest in the plan and would help as much as possible. Mr. Strough notified because the Lake George Park Commission did not have a sufficient staff to do the work, they could not be the plan leader.

Motion was made by Ms. Hogan, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the October 18th Board Meeting. *A copy of the resolution request forms is on file with the minutes.*

Following, Mr. LaMothe presented a request for a transfer of funds from Budget Code A8022.470, *Contracts*, to Budget Code A8022.422, *Equipment*, in the amount of \$5,290 to cover the cost of purchasing GPS (*Global Positioning Satellite*) equipment. Mr. Leggett inquired if the request was in addition to the equipment they currently had and Sara Frankenfeld, *GIS Administrator*, replied affirmatively. She informed smart phones currently used GPS and they could collect the data. She explained for their purpose the receiver would collect infrastructure data in order to get accuracy, but they would need a booster to improve the accuracy of the data collected from cell phones. She stated the request was to purchase the booster to keep up with technological enhancements.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried unanimously to approve the request as presented and to refer same to the Finance Committee. *A copy of the request for Transfer of Funds is on file with the minutes.*

Ms. Hogan exited the meeting at 9:15 a.m.

Concluding the agenda review, Mr. LaMothe reviewed his 2020 Budget request and answered question posed by the Committee.

Ms. Frankenfeld provided a presentation entitled "*First Wilderness Social Media Campaign*" and answered questions posed by the Committee; *a copy of the presentation is on file with the meeting minutes.*

Mr. Simpson entered the meeting at 9:49 a.m.

There being no further Planning & Community Development business to discuss, privilege of the floor was extended to Ed Bartholomew, *President, Economic Development Corporation*, who presented a Power Point presentation entitled "Collaborating" and answered question posed by the Committee; *a copy of the presentation is on file with the meeting minutes.*

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Wild and seconded by Mr. Strough, Mr. McDevitt adjourned the meeting at 9:57 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist