

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JANUARY 25, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: McDEVITT

BEATY

LEGGETT

BRAYMER

STROUGH

HOGAN

MAGOWAN

SIMPSON

WILD

OTHERS PRESENT:

REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:

ED BARTHOLOMEW, PRESIDENT

JOHN WHEATLY, VICE PRESIDENT

REPRESENTING THE PLANNING DEPARTMENT:

WAYNE LAMOTHE, COUNTY PLANNER

CHRIS BELDEN, SENIOR PLANNER

SARA FRANKENFELD, GIS COORDINATOR

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

AMY LEVINE, FIRST ASSISTANT COUNTY ATTORNEY

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS FRASIER

HYDE

LOEB

SOKOL

TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT

DON LEHMAN, *THE POST STAR*

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the, January 25, 2019 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/economic/>

Mr. McDevitt called the meeting of the Economic Growth & Development Committee to order at 9:47 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Wild and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was presented to Wayne LaMothe, *County Planner*, who distributed copies of the Planning & Community Development agenda to the Committee members and a copy of same is on file with the minutes.

Commencing his agenda review, Mr. LaMothe presented the following requests;

- 1) For several transfers of funds between various budget codes totaling \$11,681.62.

Motion was made by Mr. Wild, seconded by Mr. Simpson and carried unanimously to approve the request for a transfer of funds as outlined above and refer same to the Finance Committee. *Copies of the Transfer of Funds forms are on file with the minutes.*

- 2) To authorize an agreement with the Lake George Park Commission and the Lake George Association to implement projects identified in the 2017 Local Waterfront Revitalization Program funding award to Warren County from the New York State Department of State (Contract #C1001175).

Motion was made by Mr. Leggett, seconded by Mr. Beaty and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request is on file with the minutes.*

- 3) To establish Capital Project H382, *Lake George Invasive Species Eradication*, in the amount of \$800,000.

Motion was made by Mr. Leggett, seconded by Mr. Simpson and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend Resolution No. 226 of 2014 to correct the budget code for SDG Imagemate Online Software annual maintenance.

Motion was made by Mr. Simpson, seconded by Mr. Wild and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request is on file with the minutes.*

- 5) To extend the agreement with Adirondack/Glens Falls Transportation Council to provide part-time GIS Services at a rate of \$52.00 per hour for a total amount not to exceed \$15,000.

Motion was made by Mr. Simpson, seconded by Mr. Beaty and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) To reclassify the position of GIS Coordinator, *Annual Salary \$74,000*, to GIS Administrator, *Annual Salary \$79,500*.

Sara Frankenfeld, *GIS Coordinator*, explained the title change and salary increase were in line with average salary rate thought the State. Mr. Wild expressed concerns that this change would set a precedent where other employees would come forward and ask for salary increases to be what was considered an average rate and this would have an effect on the County budget. Upon further consideration, it was the consensus of the Committee to refer this item to the Personnel & Higher Education Committee, without approving it, to determine whether the reclassification and salary adjustment requested was appropriate.

Motion was made by Mrs. Hogan, seconded by Mr. Magowan and carried unanimously to refer the request to the Personnel & Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

- 7) To authorize the second of two required public hearings for the implementation of the grant for the Countryside Building Study to be held on March 15th. *(Note: the resolution request form indicates the public hearing will be held in February, however, the resolution introducing the public hearing will be acted upon at the February Board meeting to set the date of the public hearing for March 15.)*

Motion was made by Mr. Strough, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request is on file with the minutes.*

- 8) Authorizing a new contract with Beardsley Design Associates in the amount of \$25,900 to conduct the Countryside Building Study over the term commencing February 2019 and terminating May 2019.

Ryan Moore, *County Administrator*, inquired if there were any additional payables for this contract and Mr. LaMothe replied in the negative.

Motion was made by Mr. Wild, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request is on file with the minutes.*

Referring to the Referral/Pending Item listed on the agenda, Mr. McDevitt apologized, noting he had not made contact to invite anyone to speak about the ragger tail that would be burned and used for fuel by Lehigh Cement. Ms. Braymer noted a public hearing on the matter was being held on Tuesday, February 5th 2019 at 6:00 p.m. at the Queensbury Hotel; Mr. McDevitt indicated that following the public hearing, they would decide whether further discussion on the matter at the County level was necessary.

Concluding his agenda review, Mr. LaMothe advised that in the interest of time, he would defer the demonstration on the Remarkable Trees app until the next Committee meeting.

Privilege of the floor was extended to Ed Bartholomew, *President of the Economic Growth & Development Corporation (EDC)*, who presented a Powerpoint Presentation entitled “Collaborating”, which he provided a brief overview of. *A copy of the presentation is on file with the meeting minutes.*

As there was no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Simpson and seconded by Mr. Wild, Mr. McDevitt adjourned the meeting at 10:07 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist