

**SUPPORT SERVICES COMMITTEE
WEIGHTS AND MEASURES AGENDA
August 24, 2020**

Committee Members: Supervisors Magowan, Leggett, Wild, Bruno, Driscoll, Hogan and Shepler

- I. Committee meeting called to order by Chairman

- II. Motion to approve the minutes of the prior meeting

- III. Action Agenda/New Business Items:
 - 1. Request: Transfer \$21,985.66 from A.1990 469 (contingent Account-Other Payments/Contributions)
Rationale: Weights & Measures Salary budget is short \$21,985.66. Herb Levin's retirement cash out of \$21,985.66 was taken out of Salaries-Regular (A.6610 110). In order to receive a paycheck, the account must be reimbursed.

- IV. Discussion Items: None

- V. Referrals/Pending Items: None.

- VI. Privilege of the Floor and Public Comment (please allow for 15 second delay on live stream meetings)

- VII. Motion to adjourn

Attachments: 1. Resolution Request Form No. 10 – Transfer of Funds and backup documentation.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Weights & Measures

SIGNED: Jeff Woodell

DATE: August 3, 2020

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A 6610 110	Salaries - Regular	\$21,985.66

Please state reason for transfer request: Shortfall in salary due to retirement cashout

Please file original request with Clerk of the Board and retain copy for your records.

Hi Jeff,

\$21,985.66 is from Herb's cash out. You will have to go to your committee and ask for funding. If you have extra money in the part time code you can move that and ask your committee for a source of funding for the balance. It can come out of contingency or there is a reserve account set up just for this situation – A 867.00 Reserve, Employee Benefit Accrued Liability and you can ask for the difference to be appropriated from this account.



G/L Transaction Detail

General

Journal Number 2020-0000407

Journal Type Journal Entry

Source Payroll Post

Reference

Sub Ledger Payroll

Originating Department Treasurer

G/L Account A.6610 110 (General.Weights & Measures Salaries - Regular)

G/L Date 02/02/2020

Transaction Description Payroll Post Bi-weekly Bi-weekly 220203

Transaction Amount \$23,374.24

Due To/Due From

Transfer Organization

Source

Payroll Batch	Batch Number	Employee Name	Gross
Bi-weekly	220203	Levin, Herbert	
Bi-weekly	220203	Levin, Herbert	

Associated Journals

Export History