

# Warren County Board of Supervisors

WARREN COUNTY MUNICIPAL CENTER  
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*Rachel Seeber, Chairwoman*

*Amanda Allen, Clerk of the Board*

## LOCAL EMERGENCY ORDER 4

### **LIMITING ACCESS TO THE COUNTY MUNICIPAL CENTER**

WHEREAS, a national emergency has been declared by the United States as part of the response to COVID-19; and

WHEREAS, a state of emergency has also been declared by the state of New York and Warren County, also in response to COVID-19; and

WHEREAS, we encourage all those in our communities to continue all efforts of “social distancing” as an effective public health measure to prevent and slow the transmission of COVID-19 and rely upon facts and information provided by federal, state, and local health and public safety officials;

NOW, THEREFORE, I, Rachel Seeber, Chairwoman of the Warren County Board of Supervisors, by virtue of the authority vested in me by State and Local Law, and in furtherance of my statutory duties, hereby provide as follows:

Pursuant to the State of Emergency in Warren County related to the COVID-19 pandemic, all buildings and indoor spaces of the County of Warren (“County Premises”) are hereby ordered to remain in a state of restricted access. Members of the general public shall not have access to the County Premises unless authorized in advance by a County Department for the purpose of transacting business or otherwise availing themselves of County services. Buildings and indoor spaces administered by the New York State Office of Court Administration (OCA) shall be exempted under this Order and shall abide by all orders duly promulgated by OCA.

During the pendency of this Order, the following protocols shall apply to Warren County Officials and Employees:

- 1) Department Heads have discretion to resume all work activities on County Premises and to direct personnel to perform those activities on County Premises provided that remote work is encouraged wherever possible and practicable. Work activities shall be performed in a manner that complies with official New York State phased re-opening guidelines.
- 2) Official meetings of the Board of Supervisors, and Standing Committees and Ad Hoc Committees thereof, shall be conducted on site with the option of remote participation in compliance with State Law and the executive authority of the Governor of the State of New York. Meetings of other public bodies that would otherwise utilize County Premises shall not be held on County Premises. All non-essential in-person meetings or gatherings are discouraged on County Premises. Essential in-person meetings of employees and individuals authorized to have access to County Premises shall abide by

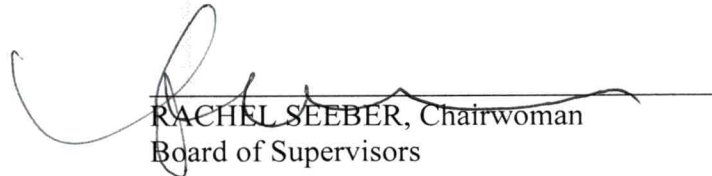
social distancing and COVID-19 prevention protocols recommended by the Centers for Disease Control and New York State Department of Health.

This order is necessary to provide for social distancing to safeguard the public health and welfare, and necessary to assist in controlling the disaster effort. This Order is intended to comply with all laws and regulations, state and federal, and shall be read and interpreted in such manner.

As the law requires, this Order shall remain in effect for five (5) days unless sooner rescinded or modified by me, as Chairwoman of the Board of Supervisors of the County of Warren, but may be extended for additional periods not to exceed five (5) days each during the pendency of this local state of emergency.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Board of Supervisors of the County of Warren this 11<sup>th</sup> day of January, 2021.



  
RACHEL SEEBER, Chairwoman  
Board of Supervisors