

CAREER CENTER NEWS



Students at Lake George High School speak with local employers

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Workforce Development Staff

Liza Ochsendorf - Director

Annie McMahon - Fiscal Manager

Gayle Mender - Counselor

JoAnne Finn - Counselor

Andrea Kinderman - Youth Counselor

Mike Graney - Student to Careers Development Specialist

Melissa Gibb - Office Specialist

Denise Yannaci - Coordinator

Area High School Students Attend Job Fair

The Warren County Department of Workforce Development partnered with local businesses and high schools to host job fairs for students looking for employment opportunities. The events were held at Queensbury, Lake George and Glens Falls High Schools during March and April. Deemed a success by many, it is estimated that more than 2,100 students participated. Students were able to learn about a variety of businesses, some which hire workers as young as 14. Over 40 employers attended at least one fair, representing a wide variety of businesses. Many attended all three events to take job applications and offer on-the-spot job interviews.

In Glens Falls, the job fair held Wednesday, April 5th, was combined with a morning-long "career expo" featuring local businesses, employment experts and school staff members offering seminars on topics such as how to interview for a job, resume-building, work/life considerations, financial management, dressing for success and more. Glens Falls students also had the chance to hear from a panel of representatives from different industries discuss a typical day in their field, as well as career opportunities available. Speakers represented companies such as Adirondack Studios, Curtis Lumber, Hunt Construction, Travelers Insurance, and many others. Students who obtained jobs as a result of the fairs were entered into a raffle drawing for prizes donated by local businesses.

FREE TRAINING AND START UP SUPPLIES FOR NEW CHILD CARE BUSINESSES

Warren County Workforce Development was recently awarded a federal community project grant to assist local residents in Warren and Saratoga Counties to open their own home-based child care business to help address gaps in child care availability in the community.

The grant project includes partnerships with Southern Adirondack Child Care Network, Saratoga County Career Center, and Brightside Up, Inc. to provide interested individuals with training required by the Office of Child and Family Services. Warren and Saratoga County Career Centers will cover training fees for the new child care providers while Southern Adirondack Child Care Network and Brightside Up, Inc. facilitate required trainings and supportive services for new business owners. Business and child care start up supplies will be purchased for each new provider and mentorship and additional training will help sustain businesses. Funding for this project is available through 2026.

In addition, a complementary child care sustainability fund is being created for individuals and businesses to donate to which will allow any existing child care provider to apply for unrestricted funds should emergencies arise that could jeopardize business operations. There will be an application process and a committee review to determine the distribution of these private funds.

Anyone interested in starting their own child care business can call:

Saratoga County Career Center
<https://thejoblink.org/>
(518) 884-4170

Warren County Career Center
<https://thejoblink.org/>
(518) 743-0925

Brightside Up, Inc.
<https://www.brightsideup.org/>
(518) 426-7181

Southern Adirondack Child Care Network
<https://www.saccn.org/>
(518) 798-7972



Tips When Completing Job Applications

Have you found yourself saying, "I keep applying to tons of jobs and never hear back?" Do you feel that applications are a waste of time?

Applications are essential in the job search as it levels the playing field and allows for employers to screen for the same exact requirements among all applicants. Applications are also the way employers legally authorize verification of information making the application a legal document.

Tips to think about when completing an application:

- The number one item employers are frustrated over is the failure of many to actually READ the application and follow directions.
- Think from the employer's point of view: why are they asking this question and what do they need to know?
- Study the job lead! The job lead is the employer's problem set out in front of you. Not one word on that lead is unimportant. Mirror the words in that job lead and personalize each application for each employer.
- Never exaggerate and please know the precise details, especially dates related to your employment history.
- Have a professional email address you use just for job searching.
- Answer knockout questions correctly. Something like, "Can you work on Saturdays?" means they must have someone who can work on Saturdays.
- Review everything, do not leave empty boxes, and don't make careless errors.

Did You Know?

76% of job seekers say not hearing back after submitting a job application trumps the frustration of not hearing back after a first date.

A quality job requires a quality application.

Finally, job searching is one of the more vulnerable times for scams. NEVER complete an application from an email; get out and go directly to the company website to ensure the job is real. Apply from the company website as directed. Please be suspicious of potential employers asking you for financial information or asking you to send/receive money relating to "assisting with application costs."

Attend a monthly Greater Capital Region Virtual Workshop to learn more helpful tips...

- Resume Development
- Transferable Skills
- Interview Preparation
- Completing Job Applications
- Goal Setting
- Overcoming Barriers
- Social Media

To learn more about workshops or to register for an upcoming workshop, visit <https://thejoblink.org/calendar/>

SPOTLIGHT on SUCCESS

Rob, of Queensbury, is currently enrolled in a 120-hour HVAC-R Technician Course offered at WSWHE BOCES. After 5 years of seasonal employment, Rob sought out training options at the Warren County Career Center. He wanted to upgrade his skills in a career field that would offer better opportunities for year-round employment. The New York State Department of Labor lists Heating, Air Conditioning, and Refrigeration Mechanics and Installers as a favorable occupation in the Capital District area with a 10.7% growth rate.

So far in the training course, Rob has gained practical knowledge and hands-on experience in Electricity in HVAC, Piping & Copper Soldering, and Gas & Oil Burner Operation and Service. He expects to complete the final 30-hour HVAC module (Refrigeration & Air Conditioning) around the 15th of August and take the EPA 608 Certification exam. EPA regulations (40 CFR Part 82, Subpart F) under Section 608 of the Clean Air Act define a "technician" as an individual who performs any of the following activities:

- Attaching and detaching hoses and gauges to and from an appliance to measure pressure within the appliance.
- Adding refrigerant to or removing refrigerant from an appliance.
- Any other activity that violates the integrity of a motor vehicle air conditioner (MVAC)-like appliance or small appliance (other than disposal).

Rob believes that his active enrollment in the HVAC-R Technician Training Program has already boosted his skill-set and self-confidence. He was hired as an HVAC Installer at Rycor HVAC in Wilton about 4 weeks ago.

Did you know that Warren County Career Center can help you prepare for your next job or career move, with numerous training opportunities? The Warren County Career Center offers sponsorship and low cost/free training to eligible applicants for in demand careers and local trades courses. The Career Center also has on-going enrollment in 5,000+ free, online courses to learn computer programs and professional and technical skills. Start earning industry recognized credentials and certifications today! The Career Center has computers that can be used at no cost, and no appointment is needed. Call the Career Center for more information.

Warren County Career Center
333 Glen St, Suite 300
Glens Falls, NY 12801
Phone 518-743-0925

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Warren County, NY

