

# What is the Individual Access Pass?

An Access Pass permits a resident of New York State with a disability, as defined in the attached application, free use of parks, historic sites, and recreational facilities operated by the New York State Office of Parks, Recreation and Historic Preservation and the New York State Department of Environmental Conservation. For a description of these facilities visit [www.nysparks.com](http://www.nysparks.com) and [www.dec.ny.gov](http://www.dec.ny.gov).

The pass holder may have free use of facilities operated by these offices, for which there is normally a charge — for example, parking, camping, greens fees, swimming.

The Pass is not valid at any facility within a park operated by a private concern under contract to the State, or for a waiver of fees such as those for seasonal marina dockage, for a group camp, for reservations of a picnic shelter, for performing arts programs, for consumables (i.e., firewood, electric, or gas), for campsite/cabin amenities, or for fees related to campsite/cabin reservations and registrations.

Access Pass qualifications and requirements are described within the application.

**To ensure that your application can be approved for processing please be sure that all of the items below are included when submitting your application.**

- ✓ Completed all the Personal Information in Part One
  - ✓ Enclosed a copy of your current New York State Driver License, Non-Driver Identification Card, or a copy of your New York State tax return form IT 201 or IT 150
  - ✓ Enclosed a photo approximately 1" x 1 ¼"
  - ✓ Signed and dated the Authorization and Certification
  - ✓ Enclosed the proper organization certification
- OR**
- Your physician completed all the information in Part Two.

**Mail this application, enclosing all required materials to:**

Access Pass  
NY State Parks  
Albany, NY 12238

Please allow 2 - 4 weeks for processing of this application

**For questions contact our office during regular business hours.  
518-474-2324**

The Office of Parks, Recreation and Historic Preservation is authorized to collect this information by Section 3.09 of the Parks, Recreation and Historic Preservation Law. It will be used to determine your eligibility and to process your application. If the information you provide is not complete, it will not be possible to process your application. The information will be maintained by the Regional Programs and Services Bureau, State Parks, Albany, NY 12238, 518-474-2324, TTY/TDD through the New York relay service. The information may also be used to contact you about this and other programs of the New York State Office of Parks, Recreation and Historic Preservation.



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## INDIVIDUAL ACCESS PASS

### Application



State of New York  
[www.state.ny.us](http://www.state.ny.us)



NYS Office of Parks, Recreation and Historic Preservation  
[www.nysparks.com](http://www.nysparks.com)



Department of Environmental Conservation  
[www.dec.ny.gov](http://www.dec.ny.gov)

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