

2018

ANNUAL

REPORT

Warren County Department of
Planning and Community Development

MISSION



FRANCIS & ENGLISH PARKS *Heritage* TRAIL

Heritage Trail is a 1.5-mile scenic route through the heart of the park, showcasing the rich history and natural beauty of the area. The trail is paved and suitable for all ages, providing a perfect opportunity for a family walk or a quiet jog. Along the way, visitors can enjoy stunning views of the park's diverse flora and fauna, as well as historical markers that tell the story of the region's past.



To analyze, prioritize and plan for the balanced and sustainable use of the county's natural resources and built environment to enhance the quality of life for current and future generations while respecting our past.

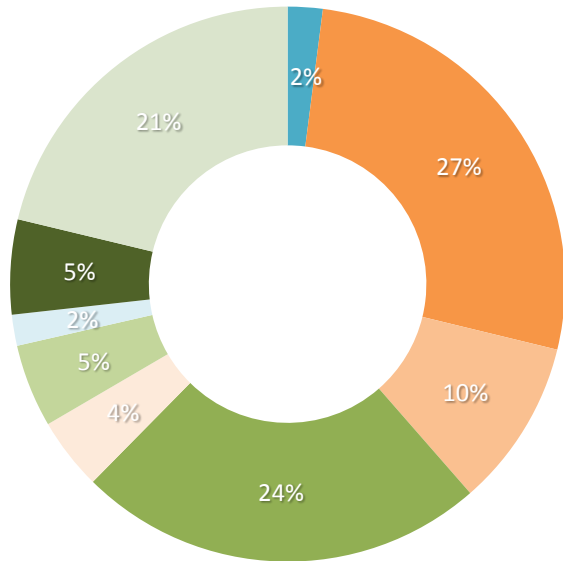
Table of Contents

- 4** Department Snapshot
- 6** Planning
- 10** Community Development
- 14** GIS
- 16** Collaboration
- 17** Looking Forward
- 18** Appendix



Department Snapshot

Key Facts and Figures for 2018



Staff Time Distribution

- Planning Board – 203 hrs/2%
- General Planning – 2673 hrs/27%
- GIS – 976 hrs/10%
- LWRP First Wilderness – 2379 hrs/24%
- LWRP Lakes – 420 hrs/4%
- Community Development – 484 hrs/5%
- E-911 - 181 hrs/2%
- Shared Services - 551 hrs/5%
- Benefit Time - 2122 hrs/21%

\$1.95 million

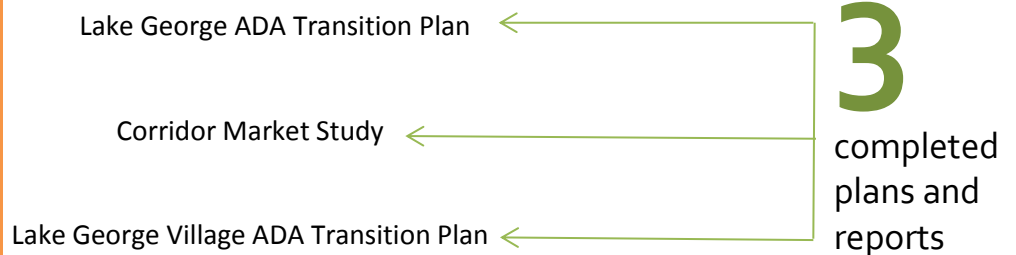
in project money expended

3

grant applications submitted

\$289,750

grant money awarded



Department Snapshot

Organization and Staff

The Warren County Department of Planning and Community Development provides general planning services, community development assistance, and geographic information system support for the County. The Department consists of three part-time and four full-time staff members. Staffing changes in 2018 include the GIS Coordinator going from part-time (32 hrs/week) to full-time, the Housing Cost Coordinator going from full-time to part-time (20 hrs/week) and the October hire of a part-time Office Specialist (10-20 hrs/week). The Department is currently interviewing for an unfilled Junior Planner position.

Wayne LaMothe, AICP
County Planner

Chris Belden, AICP
Assistant County Planner

Sara Frankenfeld
GIS Coordinator

Patricia Tatich, AICP
Planner, Special Projects



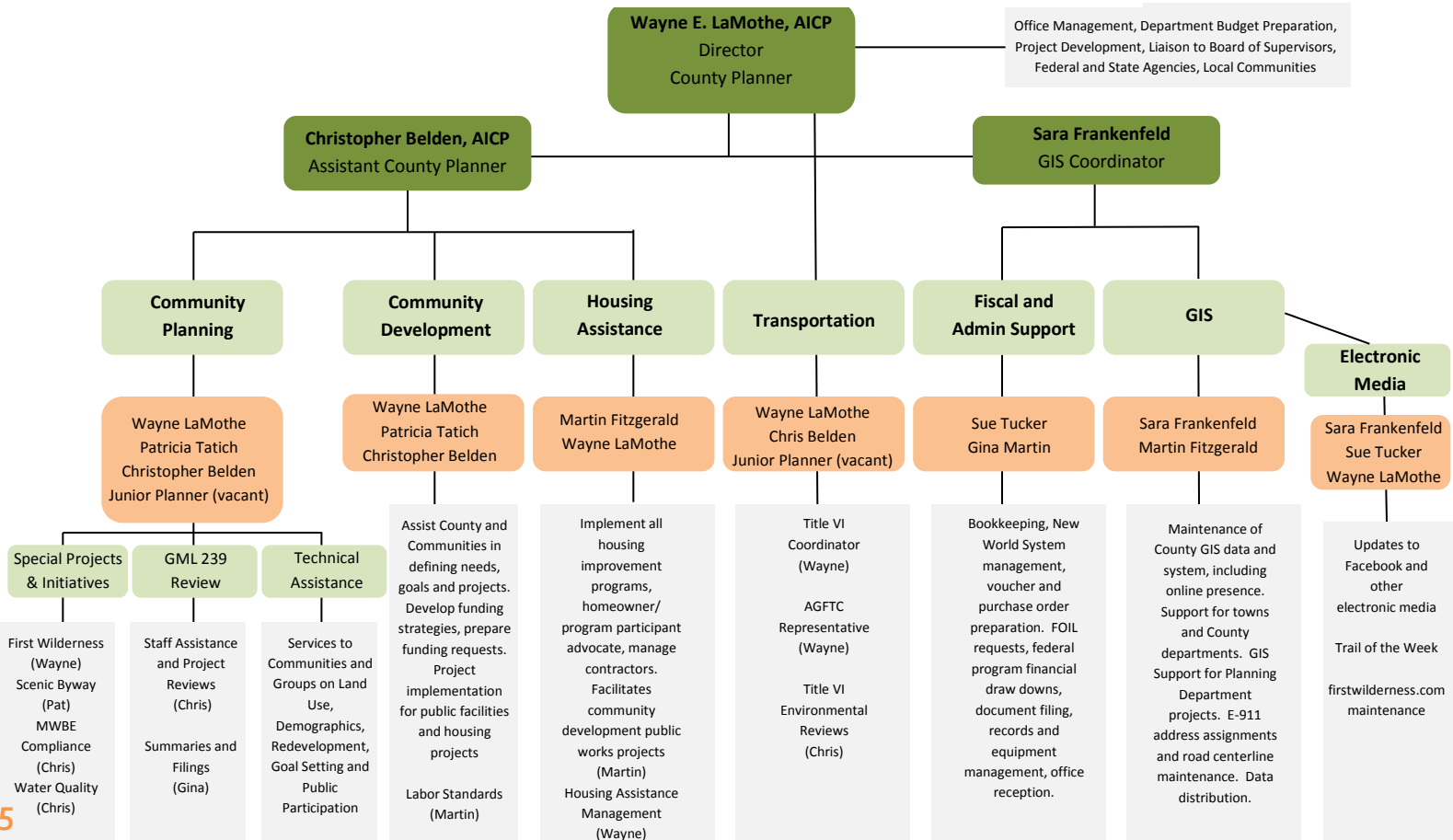
Department staff, as illustrated by Ana Frankenfeld, age 10

Martin Fitzgerald II
Housing Cost Coordinator

Sue Tucker
Office Specialist

Gina Martin
Office Specialist

Organizational Chart and Staff Responsibilities



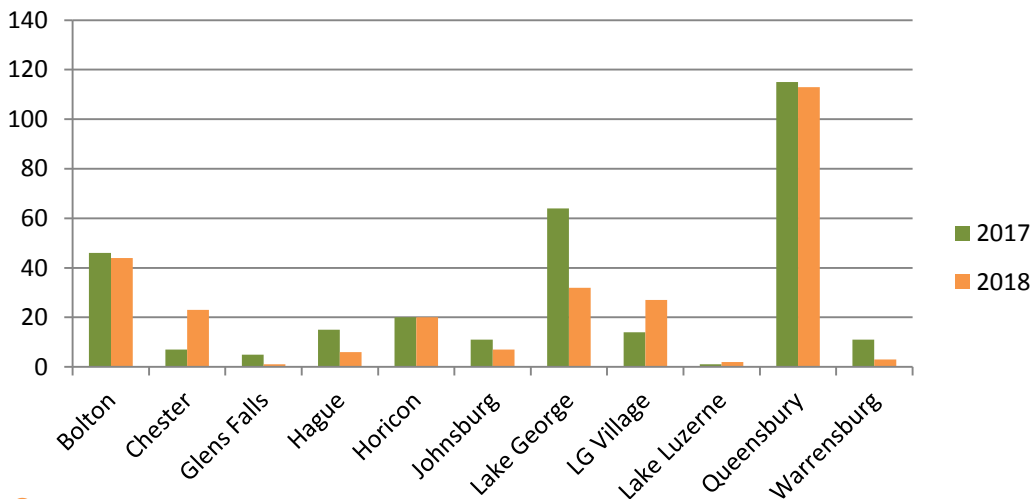
Planning

County Planning Agency

Local law number 3 of 2012 authorized the Planning Department to fulfill the County's obligations pursuant to GML 239 l and m. This report fulfills the Agency's responsibility in accordance with Section 239d paragraph 6 of the General Municipal Law to provide an annual report to the County Board of Supervisors. The County Planning Board function continues to be staffed by the Department of Planning and Community Development. Department staff expended 194 hours of time to complete the Section 239 l and m referrals.

	Site Plan	Area Var	Use Var	Rezone / LL	Cond Use	Sign Var	Other	Total
Bolton	15	28					1	44
Chester	8	15						23
Glens Falls	0	0		1				1
Hague	2	4						6
Horicon	0	16			3		1	20
Johnsburg	1	6						7
Lake George	17	9		3			3	32
LG Village	13	7		7				27
L Luzerne	0	1			1			2
Queensbury	54	39	1	2	1	5	11	113
Warrensburg	2	0	0				1	3
TOTALS	112	125	1	13	5	5	17	278

The towns of Bolton and Queensbury make up over half of all referrals to the County. Presently, the County has agreements in place that reduce the number of projects from each community. Those agreements will be reviewed to determine if there are ways to further reduce the number of projects referred. The referrals to the County decreased by a total of 21 projects between 2017 and 2018, as illustrated below.

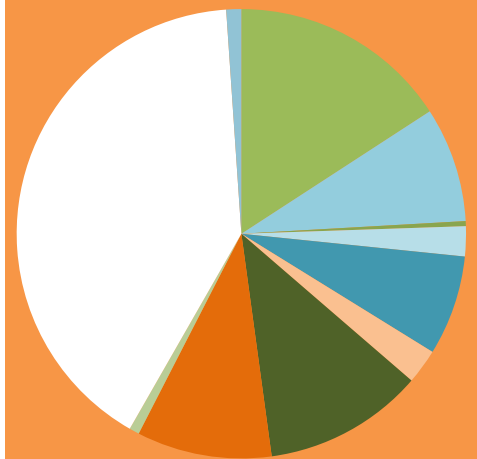


112
Site Plans

125
Area Variances

Area Variances

278
Total Projects Reviewed



- Bolton - 16%
- Chester - 8%
- Glens Falls - 0.3%
- Hague - 2%
- Horicon - 7%
- Johnsburg - 3%
- Lake George - 12%
- LG Village - 10%
- Lake Luzerne - 1%
- Queensbury - 41%
- Warrensburg - 1%

Planning

Plans, Studies, and Technical Assistance

Adirondack/Glens Falls Transportation Council

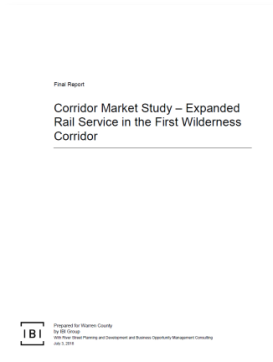
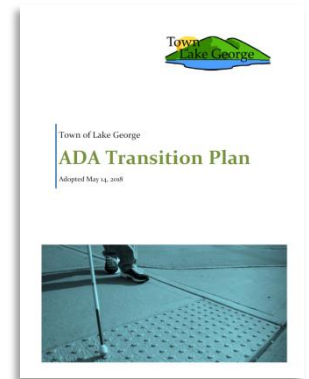


The Planning Director serves as a member of A/GFTC's Planning Committee. 2018 projects worked on by the committee included review of the Unified Planning Work Program, Bridge NY set asides, and reorganization of A/GFTC's relationship with the Regional Planning Board.

Through a contract for GIS technical assistance between A/GFTC and the Planning Department, GIS staff provided support to A/GFTC with updating demographics and mapping for the Coordinated Human Services Transportation Plan, A/GFTC's traffic model, and the Long Range Plan.

ADA Transition Plans

The Americans with Disabilities Act (ADA) requires Transition Plans for most state and local governments. The Planning Department and Adirondack/Glens Falls Transportation Council worked collaboratively on this project, which involved using GIS and GPS to create an inventory of municipally-owned pedestrian features, such as sidewalks, curb ramps, and crosswalks, and evaluating the infrastructure for accessibility impediments. The Planning Department then completed a plan prioritizing improvements for the Town of Lake George and the Village of Lake George. A draft plan was completed for the Town of Chester and is expected to be adopted in 2019.



Update of Corridor Market Study

Using First Wilderness 2014 LWRP grant funding, the Planning Department retained the services of the IBI Group to update the Corridor Market Study, which reviewed current and past rail operations and physical barriers to recommend improvements for cost-effectively expanding passenger rail service to the NYC market. The report was completed in July 2018.



Planning

Plans, Studies, and Technical Assistance

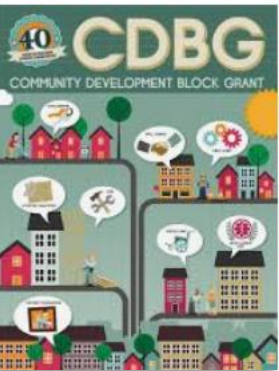
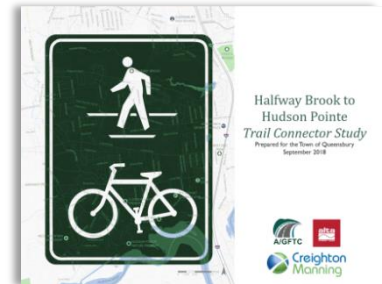


Lake George – Warrensburg Bikeway Extension Concept Plan

The Assistant County Planner participated as a Steering Committee member for this project led by A/GFTC, which sought to identify routes to connect Warrensburg to the Warren County bikeway.

Halfway Brook to Hudson Pointe Trail Connector Study

The Assistant County Planner participated as a Steering Committee member for this A/GFTC-led project, which focused on connecting trails in the Town of Queensbury. Currently, recreational opportunities in the western portion of the Town of Queensbury include trails at Gurney Lane and Rush Pond. The Town has received funding to develop trails across the Halfway Brook Reservoir. This study evaluated several off and on road options for continuing the trail network from Peggy Ann Road to Hudson Point Nature Preserve.



CDBG Program Income Analysis

The Planning Department assisted the Warren County Economic Development Corporation in responding to the NYS Office of Homes and Community Renewal concerning policy changes to CDBG Program Income relating to housing assistance and loan programs undertaken by the Warren County Local Development Corporation. The analysis concluded that \$0.00 Program Income was reportable under the revised guidelines. The Chairman of the Board mailed a Certification to the Office of Community stating the results of the analysis on May 31, 2018.

Warren County Airport

Warren County prepared an RFP for full service and limited service Fixed Base Operators at the Warren County Floyd Bennett Memorial Airport. The FBO(s) would service general aviation, corporate aviation and transient aircraft. The Department staff provided technical services to the Airport RFP committee and assisted in the development of the RFP in addition to providing GIS services to the Committee. Alternative approaches were explored and vetted with the Board of Supervisors until a final RFP was accepted and released to the public.



Planning

Plans, Studies, and Technical Assistance

Outdoor Drama Center (Re-exploring Opportunities for Developing Last of the Mohicans)

The County Planning Department, in 2004, assisted the Institute of Outdoor Drama with the completion of a feasibility study for the creation of a historic drama in Warren County. The rich history of the Lake George Area was regarded by the Institute as the perfect setting for adding a valuable new tourist attraction to the region. The primary goal of the study was to determine an appropriate site that could accommodate an amphitheater and visitors to a new event facility. A site was identified in Lake Luzerne that met the basic requirements, however, the group of supporters created a non-profit organization based on the James Fenimore Cooper's Novel – *Last of the Mohicans* – for several seasons, but the lack of a well-equipped theater combined with a less than optimal script and limited production budget patrons. After several seasons, this production



location identified proved not to be available. An enthusiastic and were determined to move forward with a production of *the Mohicans*. This production was held in different of a well-equipped theater combined with a less did not generate audiences or theater was abandoned.

In 2018, several of the initial organizers – who remain approached the County Planning Director with an Several new locations were discussed as potentially

committed to an outdoor theater production – interest in updating the original feasibility study. suitable to support a facility for an outdoor drama.

Coincident with this interest was an announcement by the Governor to provide funding for developing cultural facilities in the Adirondacks. These combined elements reflect a renewed interest in creating an outdoor drama center and important enough to bring to the attention of the County's Growth and Development Committee. Since the proposed project was determined to be an economic development initiative, funding from the LDC's loan fund managed by the Economic Development Corporation was determined to be appropriate. Approximately \$5,000 was identified to be used for site evaluation as this is the key determinant for advancing an outdoor drama facility. This study update would be completed by the re-named Institute of Outdoor Theater that merged with the Southeast Theater Conference in 2017. This organization completed the original study and is the only organization for outdoor dramas in the country. The results of the site evaluation will determine the next critical components to be evaluated. County Planning staff will continue to advance the updated study in 2019.

Glens Falls Farmers Market Building Development under the Downtown Revitalization Initiative

Warren County, through the Planning Department (Planner for Special Projects), participated in the process for the funding received by the City of Glens Falls for the Downtown Redevelopment Initiative as it pertains to the Glens Falls Farmers Market. Staff participated in meetings concerning the future market space in the South Street Corridor. Information on the history of market operations was provided to guide recommendations on the proposed new location for the market. Staff continues to be involved with the process going forward as a Steering Committee Member for the newly formed Friends of the Farmers Market. This group undertakes fund raising for the Glens Falls Farmers Market and functions as an Advocate with local government officials.



Photos courtesy of David Porter



Community Development

First Wilderness LWRP Grant Projects

In 2018, Planning Department staff managed five New York State Department of State Local Waterfront Revitalization Program grant awards for the First Wilderness Heritage Corridor, with \$2,323,075 remaining in unexpended funds at the start of 2018. Project oversight and administration for the First Wilderness comprised approximately a quarter of all Planning Department staff time in 2018, and good progress was made, with work plans and budget amendments filed for numerous project components, and nearly a million dollars in grant funds expended. A full breakdown of all project components for each grant award, with current status, is available in the appendix.

2013 Award

Project work completed in 2018 included the installation of bathrooms and completion of trail work at Dean Farm in Stony Creek and renovations to the Folk School in Lake Luzerne, including new siding. Money expended in 2018 totaled \$211,941.

2014 Award

Project work on this award in 2018 included the completion of an update of the Corridor Market Study by IBI Group, work on the formation of a Sewer District in the Hamlet of North Creek, work with the LA Group on developing a concept for a trail between Chestertown and Pottersville and developing a Recreation Master Plan for the Reservoir

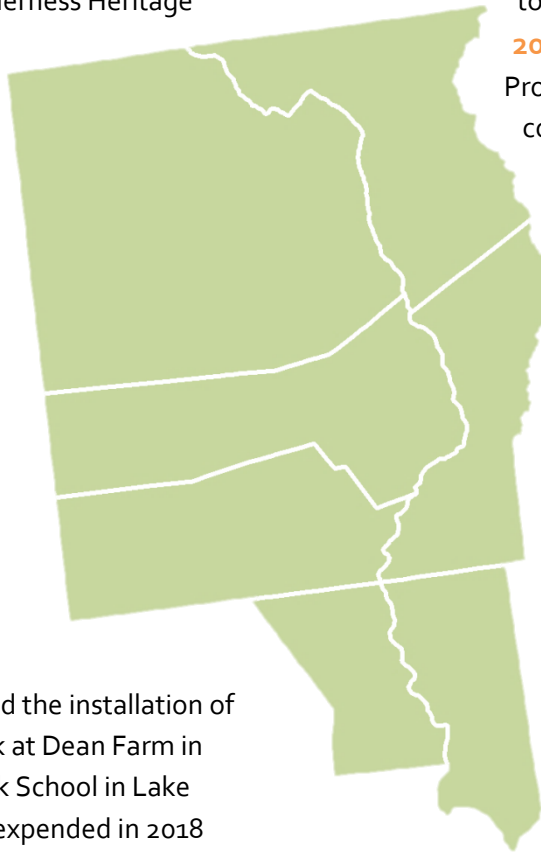
Property in Corinth, and continued trail development at Dean Farm in Stony Creek. Money expended in 2018 totaled \$523,551.

2015 Award

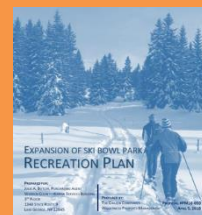
Project work on Papermill Park in Warrensburg continued, with some clearing and concrete work completed. The project is expected to be finished in 2019. Department staff worked with the LA Group and Wilderness Property Management on the plan to finalize the layout of the First Wilderness Trail from Corinth to Tahawus, with a final report expected in 2019. Work began on improvements to the Warrensburg Community Center, as well as improvements to Mills District Park and Veterans Park. Money expended in 2018 totaled \$100,874.

2016 Award

2018 saw the completion of both the Harris Preserve trail system in Lake Luzerne and the North Creek Station Trail from Tannery Pond Community Center to the Riverfront Park Trail. In addition, the Town of Horicon contracted the LA Group to complete a study to include the Town of Horicon in the First Wilderness Heritage Corridor. A contract was also awarded to Chazen to conduct a recreational assessment of the land adjacent to Ski Bowl Park in North Creek and preliminary plans were prepared. Grant funds expended in 2018 totaled \$136,612.



\$984,634 project funds expended in 2018



Community Development

Lakes LWRP Grant Projects

Lake George Watershed Grant Management

Prior to 2017, a majority of the funding awards for the Lake George Watershed were applied for and administered by the Lake George Watershed Coalition's (LGWC) program manager, Dave Decker. Dave Decker was arrested for a series of allegations related to his position with the LGWC. Following his removal from that position, the Planning Department assumed responsibility for several previously awarded but incomplete contracts. Assistant County Planner Chris Belden took on the responsibilities of program manager.

2013 Invasive Species Grant

This contract, which assisted with the purchase of boat washing equipment and funding for eradicating Asian Clams and Eurasian watermilfoil, was managed by Dave Decker until 2017, when the Planning Department took it over. Under Dave Decker's management the County was due to receive approximately \$50,000 in reimbursement, despite the fact that the Board of Supervisors had been told they would receive \$200,000. The Planning Department was able to work with NYSDOS to amend and close out the contract, ultimately resulting in the County receiving \$230,000 in reimbursement.

Village of Lake George – Watershed Project Grants

The Village had two unexecuted LGWC contracts (2012 and 2014 awards) that Mayor Blais requested

assistance from the Planning Department in executing. The Planning Department worked with the Village, NYSDOS, and the project partners to revise the contracts, which were executed in the fall of 2018. The grant amounts total \$925,250 and cover boat inspections, invasive species eradication, erosion and sediment control, road salt management, and a study to quantify the benefits of the West Brook Project.

2017 Invasive Species Grant

In 2017, the Planning Department submitted an application, on behalf of Warren County, for grant funds to assist with eradicating Eurasian watermilfoil from Lake George. The County was awarded \$600,000 and the County subsequently drafted a work plan with NYSDOS. The contract was signed by the County in fall 2018 and is currently awaiting final approval by the State.

2018 Schroon Lake Comprehensive Boat Inspection Program

In 2018, the Planning Department applied for and was awarded \$287,750 on behalf of the towns of Horicon, Chester and Schroon Lake to implement a comprehensive boat inspection and decontamination program for Schroon Lake.

\$964,100 project funds expended in 2018

2018

Milfoil removed:
84,333 pounds



Boats inspected: 32,019

Boats decontaminated: 1,601



Community Development

Community Development Block Grant Program

Wastewater Connection for the Countryside Adult Home

Warren County received a \$400,000 funding award in 2014 from the NYS Housing Trust Fund Corporation to undertake a wastewater connection project for the Countryside Adult Home located at 353 Schroon River Road in the Town of Warrensburg. This 19,688 square foot residential facility is operated by the County under the Department of Social Services. This 48-bed adult facility is licensed by the NYS Department of Health for providing assisted living services and personal care and is primarily occupied by elderly persons – the majority of whom have incomes at or below 50 percent of the HUD adjusted median family income for Warren County. The Town of Warrensburg uses this facility as a daily meal site for Town residents. The County has financial responsibility for providing staffing and for undertaking building maintenance and improvements.



The project was designed to be completed by the County Department of Public Works and Town of Warrensburg Water Department. The Town of Warrensburg provided \$50,000 in engineering services for this project. There were a number of delays related to purchasing specified HDPE pipe, requirements associated with Federal Section 106 of the Tribal Consultation Process as well as other intervening priority projects for the County. The installation efforts in 2018 were aided with use of directional boring services that were acquired through the public bid process. The County utilized \$383,319 of CDBG funding for this project and de-obligated a remaining balance of \$16,680 as requested by the NYS Office of Homes and Community Renewal. It is anticipated that the final connection of the building to the wastewater system will be completed in the spring of 2019. The County is presently undergoing final closeout of this project with the grantor agency.

The Planning Department prepared the CDBG application for connecting this facility to the Town of Warrensburg's Wastewater System. Funding would address the problems with the on-site septic system and alleviate issues with the leach beds that have reached maximum saturation. Operational costs pertaining to septic pump-outs and the out-sourcing of laundry services have escalated the County's annual operational costs a minimum of \$30,000. Additionally, the Town of Warrensburg's public water supply wells, located on this County property, would continue to be at risk for septic infiltration to the aquifer that supplies water for the wells. Continuation of the existing on-site septic system would have limited the Town's ability to develop additional wells to meet public water supply needs for the future.

Countryside Adult Home Building Assessment Study

Warren County, through the Planning Department, prepared an application requesting CDBG assistance to undertake a comprehensive building study of the Countryside Adult Home in an effort to understand the building needs of this residential facility that was constructed 38 years ago. This completed study will lay the ground work for understanding the structural and building system conditions as well as the costs to improve this facility. Reliable information is necessary to determine the appropriate level of public investment required to extend the useful life of this structure as housing for lower income persons – primarily elderly. The County was awarded CDBG funding in the amount of \$43,237 and is providing a cash contribution of \$2,162 for this study. An RFP was issued, a consultant retained, and it is anticipated that the study will be completed in Spring 2019.



Community Development

Applications for Funding

The Planning Department submitted three applications for funding during 2018:

Schroon Lake Comprehensive Boat Inspection Program

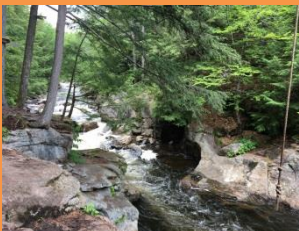
In 2018, the Planning Department applied through the Department of State's Local Waterfront Revitalization Program on behalf of the towns of Horicon, Chester and Schroon Lake for funding to implement a comprehensive boat inspection and decontamination program for Schroon Lake. The application was successful and the County was awarded \$289,750. Project work will begin in 2019.

First Wilderness Heritage Corridor

The Planning Department applied through the Department of State's Local Waterfront Revitalization Program for additional funding for the First Wilderness Heritage Corridor. The elements in this application were centered on economic development actions that would improve existing infrastructure and enhance "products" to market to visitors. The projects were intended to improve transportation and recreational facilities within the hamlets and foster a sense of renewal. Improving the physical environment will increase private investment in these communities which will have a positive effect on employment opportunities. This project sought to continue the implementation of goals established in the First Wilderness Heritage Corridor Plan developed for the northern Hudson River in Warren and Saratoga Counties. To that end the County requested funding for project elements contained within the plan that included but not necessarily be limited to the specific components. The application sought to leverage substantial public investment to undertake five projects within the Corridor ranging from Main Street improvements in North Creek to substantial trail and outdoor recreation components on land to be donated by the Open Space Institute, increased access to the waterfront through the provision of two new floating docks on the Hudson River and engineering/design work to improve public infrastructure. This application was not selected for funding and may be resubmitted in 2019.

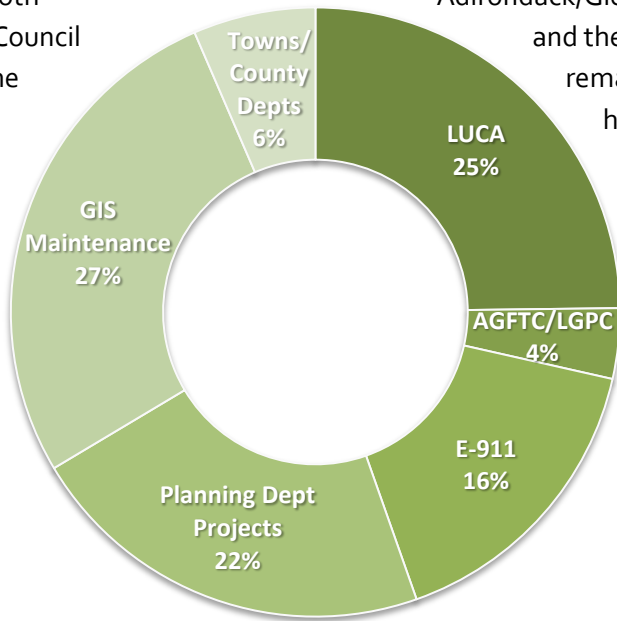
Town of Chester Pottersville Water Main Replacement

Warren County, through the Planning Department, assisted the Town of Chester during June 2018 with an application for Community Development Block Grant assistance in the amount of \$750,000 to replace 6-inch asbestos concrete pipe with 3,080 feet of 8-inch ductile iron pipe in the Pottersville Water District. Additionally, funding requested would provide for 2-fire hydrants, 25-service connections, 1-new main tap and 8-isolations valves. The Pottersville Water District would provide \$40,000 for engineering and administration for a total project cost of \$790,000. The improvements to the Pottersville Water District would benefit 107 low and moderate income households of which 73 percent were below 80 percent of the HUD Area Medium Income. Unfortunately, the Town received notification in early August 2018 that the application was not accepted as it did not meet the CDBG requirements for a public hearing by failing to mention in the public notice that the Town was requesting NYS CDBG funds. The Town will determine in 2019 their intention to re-submit the application for funding consideration for this Water Main Replacement Project for Pottersville.



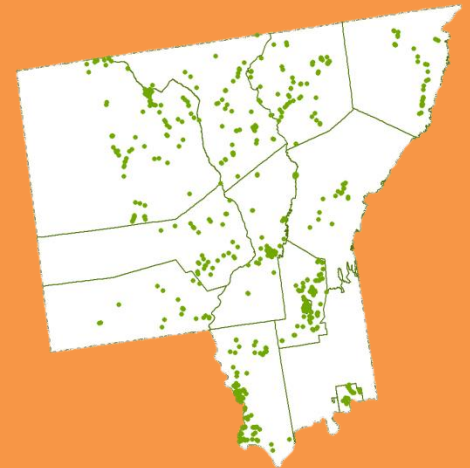
Mapping/GIS

Warren County GIS is responsible for maintaining the County's GIS data sets and online GIS presence, including the Community Map, Imagemate Online, the Recreation Mapper and several other widely used applications. GIS maintenance accounts for approximately one quarter of staff GIS time. In addition, GIS staff has responsibility for assigning e-911 addresses and updating and maintaining the address point, road centerline, and district boundary data used in the County's e-911 Call Center, as well as in other applications. The County GIS provides technical assistance and mapping support for other County departments and the local Towns, and has technical support contracts with both Transportation Council and the Lake George Park Commission. The approximately in 2018 was Census project and Department-projects, are described on the

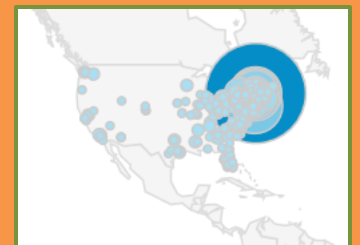


Adirondack/Glens Falls and the Lake George Park remaining half of GIS staff time spent on the Bureau's LUCA other Planning specific several of which in more detail following page.

51
outside map and data requests



1,282
e-911 addresses updated/assigned



28,233
Community Map users in 2018

Selection of Minor Projects:

- Get Outside and Play! Brochure for Warren County Public Health
- Snowmobile Trail Map for South Warren Snowmobile Club
- EMS Call Mapping and Analysis for Sheriff/Office of Emergency Services
- Address Checks and Updates for Board of Elections
- Garnet Lake Dam Abutters for Office of Emergency Services
- Help with Bridge Data Collection for Department of Public Works
- Zoning Map for Town of Lake George

County GIS maintained websites:

- Community Map: <https://gis.warrencountyny.gov>
- Imagemate Online: <https://imo.warrencountyny.gov>
- Recreation Mapper: <http://warrencountyny.gov/recmapper>
- Remarkable Trees: <https://warrencountyny.gov/trees>
- Broadband Mapper: <http://warrencountyny.gov/broadband>
- GGFTransit Route Map: <https://gftransit.org/schedule>
- First Wilderness: <https://firstwilderness.com>

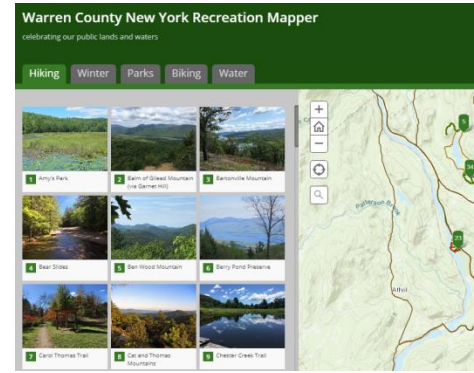
Mapping/GIS

Major GIS Projects - 2018

Recreation Mapper

The release of the Warren County Recreation Mapper was a major 2018 accomplishment for the GIS. The Mapper was partially funded via the 2012 LWRP grant and includes an interactive map, photos, links, driving directions, difficulty ratings, and more for nearly all of the public lands recreational resources in the County. The Recreation Mapper works on desktop and mobile devices and can be used both to find recreational resources and as a GPS-enabled locational tool while in the outdoors. The Mapper was launched on Labor Day weekend and has been featured in local news media and on the Visit Lake George website, as well as on the County and First Wilderness websites. Visit it here:

warrencountyny.gov/recmapper

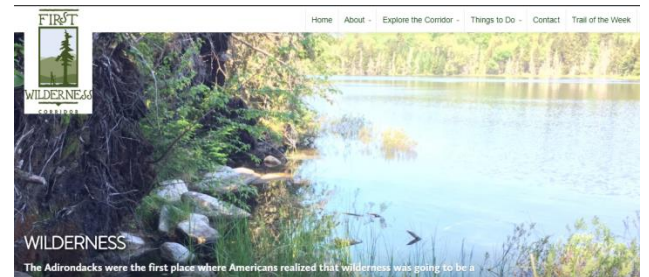


Census 2020 LUCA

Warren County GIS spent approximately three months of staff time in the first half of 2018 participating in the Census Bureau's Local Update of Census Addresses (LUCA) operation. This project involved a systematic review of every residential address in Warren County to compare our local records with the Census Bureau's records and make corrections where necessary to ensure an accurate count in the upcoming decennial census. The Town of Queensbury's GIS staff reviewed Queensbury's addresses and Warren County GIS reviewed the addresses for the remainder of the County. This was a large, time-consuming, but worthwhile project which should ultimately result in a more complete count for Census 2020.

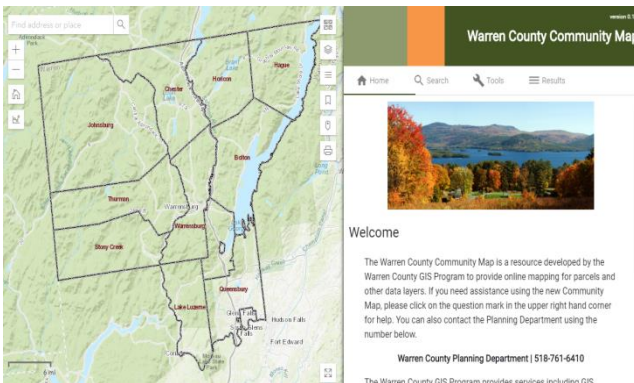
Trail of the Week

Warren County GIS staff continued this popular summer feature from 2017. Trails of the Week feature local hikes (and occasionally bikes) in the First Wilderness Heritage Corridor. GIS staff hike the trails, GPS trails when necessary, take photos, create detailed maps and elevation profiles and compose trail notes. The trails are featured on the First Wilderness website and on the First Wilderness and Visit Lake George Facebook pages, where they regularly receive several thousand views. The Trail of the Week pages are also linked to the Recreation Mapper website. Visit the Trails pages here: <https://firstwilderness.com>



New Community Map

Warren County GIS is responsible for maintaining the Community Map, an online GIS parcel viewer that is heavily used by County staff, local municipal staff, realtors, title searchers, appraisers, bank staff, and taxpayers. The last iteration of the Community Map was circa 2012 and it was running on no-longer-supported software. A major project for 2018 involved working with a consultant and County IT staff to update the Community Map with a new design and on a new, secure server. The new Community Map can be viewed here: <https://gis.warrencountyny.gov>



Collaboration

Working with local organizations towards common objectives is a backbone of the Department of Planning and Community Development's philosophy of collaboration. In 2018, the Assistant County Planner and the GIS Administrator established the **Warren County Planning Group** with the goal of providing a forum for information sharing, training opportunities, and improving dialogue about regional planning issues. The group, made up primarily of planning and zoning staff from the local municipalities, has embraced this cooperative environment, and Planning Department staff look forward to a continued series of productive meetings in 2019.

Additional participation in local and regional organizations by Department staff includes:

- Adirondack/Glens Falls Transportation Council** – Wayne Lamothe, Planning Committee member
- Adirondack Hamlets to Huts** – Wayne LaMothe, member
- Adirondack North Country Association** – Patricia Tatich, Board Member
- Friends of the Farmers Market** – Patricia Tatich, Steering Committee Member
- North Creek Business Alliance** – Wayne LaMothe, member
- NY Planning Federation** – Patricia Tatich, Board Member, Liaison to the NY Upstate Chapter
- NY Upstate Chapter of the American Planning Association** – Patricia Tatich, Member, Local Planning Official
- Tri-Lakes Business Alliance** – Wayne LaMothe, member
- Warren County Assessors' Association** – Sara Frankenfeld, affiliate member
- Warren County Water Quality Strategy Committee** – Chris Belden, secretary



Looking Forward



2019 and Beyond

The Planning Department has a busy 2019 on tap. Below is a selection of in-the-works projects for the upcoming year and beyond.

Capital Improvement Plan

This large project will be a main focus for the Department in 2019. The plan will begin with a full inventory of water, sewer, local road, and recreational facilities in each town. Working in collaboration with the municipalities, this five-year plan will prioritize capital projects, provide a planning schedule, and identify financing options. This plan can be used by the County and the towns as a basis for potentially developing a Comprehensive Plan for the County after the completion of the 2020 Census, as well as assisting with annual budgeting for the County and the towns.

LWRP Grants

The Department will continue to complete projects and administration related to five First Wilderness LWRP grant awards, with the intent of completing and closing out the 2012, 2013, and 2014 grant awards. Projects on tap for 2019 include finishing Papermill Park in Warrensburg, making progress on the North Creek Main Street projects completing the First Wilderness Trail and Chestertown to Pottersville Trail reports, and initiating work on a Historic and Cultural Mapper, similar to the Recreation Mapper. Work on the four Lake LWRP awards will continue, including the initiation of the Boat Inspection program for Schroon Lake. A full list of components for all current grant awards, as well as status and work planned for 2019, can be found in the appendix.

Update 2008 Housing Analysis Report

The Department will review available data to determine if any meaningful updates can be made to the 2008 report prior to the 2020 Census. The update will provide the basis for policy decisions regarding housing programs, grant requests and infrastructure development. The last functional housing

Strategy was prepared as part of the County's Abbreviated Consolidated Plan adopted in 1999. The process to update the 1999 plan and the 2008 report will be initiated in 2019.

Census 2020

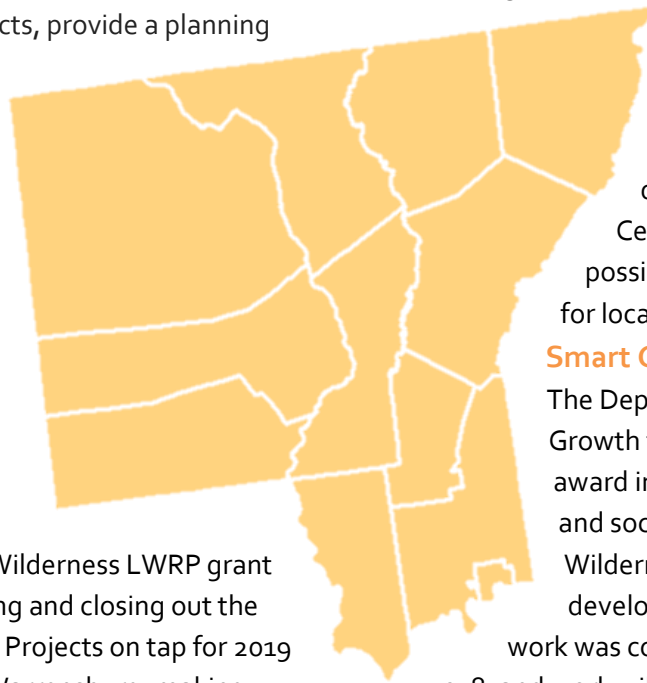
GIS Staff continue preparation for the US Census Bureau's next decennial census. 2019's main project is the Participant Statistical Areas Program (PSAP), which will involve reviewing the census tract, block group, and census designated place boundaries in the County and making updates and modifications as necessary. This project helps ensure that the demographic data collected by the Census Bureau is of the highest quality possible and uses boundaries that are useful for local planning projects.

Smart Growth Grant

The Department was awarded \$67,936 in Smart Growth funds from NYS DEC in 2017. This award involves projects focused on advertising and social media marketing for the First Wilderness Heritage Corridor, as well as the development of a Letterboxing Trail. Some work was completed on the Letterboxing Trail in 2018, and work will continue in earnest in 2019, with the hope of rolling out the project sometime in the summer. An RFP will be issued in early 2019 for consultant assistance with the remaining grant components, with work expected to commence in the spring.

Explore New Funding Sources

Department staff intend to spend time in 2019 to develop a funding strategy for Planning and Community Development projects into the next decade, including partnering with local organizations such as the Lake George Lake Champlain Regional Planning Board and Soil and Water Conservation District, and exploring new funding sources, such as the Climate Smart Communities Grant Program and the Local Government Efficiency Program.



Appendix

The table below provides a comprehensive list of all components for the Planning Department’s current funding awards, along with the status of each component.

2012 First Wilderness LWRP Award (C1000267) - Project amount \$616,000 (30 April 2018)	
Component	Status as of 12/2018
<p>Component 1: Design and Construction of Warrensburg Main Street Improvements The Town of Warrensburg will design and restore the historic bandstand facility that serves as the focal point on Main Street and provides restroom facilities for tourists visiting the town.</p>	Complete
<p>Component 2: Design of Warrensburg Waterfront Park The Town of Warrensburg will design a new waterfront park on a 3.5 acre former brownfield site to support local and regional recreation and tourism needs. Features envisioned for the park include, but not necessarily limited to: water access for canoe/kayak; picnic and passive recreation use; public garden space(s); and historical interpretation and educational opportunities.</p>	Complete
<p>Component 3: Design of Town of Corinth Rail Station The Town of Corinth will prepare designs for a new train station that will enable the community to restore passenger and freight service. There is currently no facility to board passengers at Corinth even though the rail operator identifies it as a major stop along the service to Saratoga Springs. A temporary facility is being constructed but grant funds will allow the Town to construct a more historically correct structure.</p>	Moved to 2016 grant award
<p>Component 4: Project Management and Administration Project management and administration services will be provided for the project through the Warren County Planning Department pursuant to a Memorandum of Understanding with the corridor communities.</p>	This grant is in the process of being closed out

2013 First Wilderness LWRP Award (C1000460) - Project amount \$1,107,000 (30 April 2020)

Component	Status as of 12/2018
<p>Component 1: Town of Hadley – Sacandaga River Whitewater Park This project involves the development of the first phase of a whitewater park on the Sacandaga River in the area west of the Bow Bridge in the Town of Hadley. Phase I includes the placement of the boulders in the river to create an area for whitewater kayaking and whitewater events. All design and permits are in place and funding will be used for construction only.</p>	<p>Due to issues with NIMO, this project cannot be completed. Funding was transferred to Component 2.</p>
<p>Component 2: Town of Stony Creek - Dean Farm Preserve Enhancements and Extension This project involves the design and construction of enhancements to the Dean Farm Recreation Area in the Town of Stony Creek, including an improved parking area and development of restroom facilities.</p>	<p>Restrooms and parking area are complete. Trail extension is complete.</p>
<p>Component 3: Town of Stony Creek – Hamlet Streetscape Enhancements This project involves the design and construction of streetscape and gateway enhancements in the hamlet of Stony Creek, including informational signage, street furniture and landscaping. The enhancements implement recommendations adopted in the Stony Creek Hamlet Revitalization Plan.</p>	<p>CLA site has been awarded design services and a preliminary design has been prepared. The Town and Consultant are awaiting results of a public meeting.</p>
<p>Component 4: Town of Lake Luzerne – Adirondack Folkschool Enhancements This project involves the enhancement of teaching facilities at the Adirondack Folkschool in the Town of Lake Luzerne. Enhancements include: a new 1,500 sq ft blacksmith building, a new exterior siding and finish of the existing Adirondack Folkschool main building, and new concrete walkway connections between the three buildings and parking lot on the Adirondack Folk School campus.</p>	<p>This project is behind schedule. Work is being undertaken by the Town and the Folkschool and is anticipated to be complete in Spring 2019.</p>
<p>Component 5: Project Management and Administration Project management and administration services will be provided for the project through the Warren County Planning Department pursuant to a Memorandum of Understanding with the corridor communities.</p>	<p>Awaiting approval of budget amendments from NYSDOS. The anticipated completion of program is June 2019.</p>

2014 First Wilderness LWRP Award (C1000561) Project amount - \$820,900 (31 March 2020)

Component	Status as of 12/2018
<p>Component 1: Update of the Corridor Market Study The study will evaluate the role of improved passenger rail in the Adirondack economy, the benefits to be gained from increased tourism and leisure expenditures and the estimated net impact on jobs and investment in the region.</p>	<p>Complete</p>
<p>Component 2: North Creek Waterline This component requests funding to provide the materials to replace public waterlines and laterals in the area to be improved through the previously funded streetscape program.</p>	<p>Cedarwood Engineering will complete design documents. Scheduled for 2019</p>

Component	Status as of 12/2018
<p>Component 3: North Creek Sewer Study A significant impediment to economic growth in the Hamlet of North Creek is the lack of a public sewer system. The Town's engineers have recently completed a Centralized Sewer Feasibility Study for the Hamlet as part of the site reconnaissance for the streetscape work. The request is for funding to take the next step as identified in that study to create a Map and Plan Report for the formation of a Sewer District.</p>	<p>Draft report provided - requires acceptance and follow up by Town. Public meeting held Oct 2017. Plan has gone back to Committee for a determination of initial district boundaries.</p>
<p>Component 4: Linkage between Chestertown and Pottersville The project is to develop a concept for a 10.7-mile bike-pedestrian path between the hamlet of Chestertown to Scaroon Manor Day Use Area.</p>	<p>The Plan is being developed under contract with the LA Group and will be completed in 2019.</p>
<p>Component 5: Town of Corinth Reservoir Property Concurrent with the depot master plan and station design, the Village of Corinth is preparing a recreation Master plan for the Reservoir Property located ¾ of a mile east of the depot along County Route 10.</p>	<p>The Plan is being developed under contract with the LA Group and will be completed in 2019.</p>
<p>Component 6: Stony Creek Community Center The project consists of the rehabilitation of the historic former United Methodist Church and construction of an addition, to serve as the Stony Creek Library and community assembly space. The project also includes utilities and site improvements associated with the building construction. The Church building is listed on the National Register and design of the rehabilitation work will be consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. Review of the project by the NYSHPO is anticipated. The scope of services covered by this Attachment is the Construction Documents phase of the project, which will include limited programmatic and technical modifications initiated by the Library to the Schematic Design dated 11/28/11.</p>	<p>SHPO review on new parcel is complete.</p>
<p>Component 7: Public Rail Line Infrastructure Improvements The County has partnered via a lease agreement with Saratoga and North Creek Railway (SNCRR) for rail operations over the publicly owned rail lines in Saratoga and Warren Counties. The rail operations are a key piece in the economic revitalization of the Corridor and implementation of the Corridor Action Plan. As a project partner in revitalizing the economic base of the corridor communities, SNCRR will operate rail services throughout the corridor and increase the efficiency and reduce long term operating costs by investing in upgrades to the public rail structure.</p>	<p>Complete</p>
<p>Component 8: Local Capacity Building to Advance Waterfront and Community Revitalization The proposed project also continues support for local capacity through the Corridor Coordinator position which is responsible for overall project management and implementation, policy development, compliance with state and federal regulations, establishment of performance schedules, and interagency coordination.</p>	<p>In progress</p>
<p>Component 9: Project Oversight Warren County, through its Planning Department, will provide administrative services for this project.</p>	<p>In progress</p>

2015 First Wilderness LWRP Award (C1000670) – Project amount \$851,976 (31 May 2019)

Component	Status as of 12/2018
<p>Component 1: Paper Mill Park - Town of Warrensburg The Town of Warrensburg will prepare final designs and construct selected site improvements, such as a waterfront boardwalk and a canoe/kayak access at Paper Mill Park, a new waterfront park on a 3.5 acre former brownfield site on the Schroon River.</p>	<p>The Town began to implement the Park development plan in the Spring of 2017, with completion scheduled for 2019.</p>
<p>Component 2: Finalize Layout of First Wilderness Trail Warren County will prepare schematic designs for development of a regional waterfront hiking and biking trail for the First Wilderness Heritage Corridor from Corinth to Tahawus. The designs will identify the preferred trail route, property ownership, and legal and/or regulatory requirements necessary to complete the trail.</p>	<p>Contract with the LA group via the Town of Chester. Sub agreement with Wilderness property Management. Plan will be completed in 2019.</p>
<p>Component 3: Warrensburg Community Center - Town of Warrensburg The Town of Warrensburg will prepare final designs and construct selected improvements at the Warrensburg Community Center in order to enhance its function as a focal point for downtown activities and community events.</p>	<p>Cedarwood will handle construction documents. Actual construction will be a mix of volunteers, force account and contract labor. The Exact mix yet to be determined. Design work by Cedarwood. County has issued a building permit and work has commenced</p>
<p>Component 4: Historic Mills District Park Improvements - Town of Warrensburg The Town of Warrensburg will prepare final designs and construct selected site improvements to the Historic Mills District Park, such as installation of permeable pavers, relocation of utilities, changes in traffic circulation, and construction of pedestrian facilities and parking enhancements.</p>	<p>Essentially complete. Final close out in Spring 2019.</p>
<p>Component 6: North Creek Main Street Improvements - Town of Johnsbury The Town of Johnsbury will complete selected streetscape improvements identified in the North Creek Main Street Enhancement Plan which was prepared through a previous EPF award. Improvements may include installation of sidewalks and curbs in the area between the Town Municipal center and the North Creek Train Station complex.</p>	<p>Cedarwood to prepare final bid/construction documents in early 2019</p>
<p>Component 7: Local Capacity Building to Advance Waterfront and Community Revitalization The proposed project also continues support for local capacity through the Corridor Coordinator position which is responsible for overall project management and implementation, policy development, compliance with state and federal regulations, establishment of performance schedules, and interagency coordination.</p>	<p>In progress</p>

2016 First Wilderness LWRP Award (C1000976) - Project amount \$1,040,600 (1 September 2022)

Component	Status as of 12/2018
<p>Component 1: Harris Preserve The project involves 105 acres of land off Potash Road in Lake Luzerne to be used by Hadley-Luzerne Central School students and the greater community. The goal is to connect the state-owned land at the top of Potash Mountain with the Harris land, so there's a continuous access to the top of Potash Mountain which is currently land locked.</p>	<p>This project element is essentially complete. Final action is to provide directional signage and for placement of a prefabricated shelter.</p>
<p>Component 2: North Creek Station Trail The community of Johnsbury is interested in upgrading the walking path established by the Rotary Club along North Creek, from the Tannery Pond Community Center to the new Riverfront Park Trail. The total length of the trail is approximately 2,200 feet.</p>	<p>This element is complete.</p>
<p>Component 3: Expansion of First Wilderness to in Town of Horicon With the recent addition of the Schroon River to the Inland Waterways list it is advantageous to include the community of Horicon into the First Wilderness Corridor Program.</p>	<p>Under contract with LA Group. Will be completed in 2019.</p>
<p>Component 4: North Creek Ski Bowl Connections The Community is requesting funding to conduct a recreational assessment of the land adjacent to Ski Bowl Park for expansion.</p>	<p>Chazen awarded contract. Preliminary plans prepared, public meetings held and awaiting final draft.</p>
<p>Component 5: Town of Corinth Station Site Improvements The Town of Corinth desires to continue the task of replacing their Station stop which was torn down a number of years ago.</p>	<p>Saratoga Associates and Rogers Planning have been retained to undertake site design and construction drawings. The first meeting was held 19 November at the Town of Corinth and physical work is underway. The Town is completing basic site prep as part of this award.</p>
<p>Component 6: North Creek Main Street improvements The Town will complete elements identified in the North Creek Main Street Enhancement Plan relating to selected streetscape improvements between the Town Municipal center and the North Creek Train Station Complex.</p>	<p>Design with Cedarwood and all North Creek streetscape work to be accomplished through 1 bid with completion in 2020.</p>
<p>Component 7: Social media marketing and Promotion The County will contract with Trampoline Advertising and Design (a certified WBE) to provide electronic media services and promotion. The County Tourism already uses this firm for the general tourism market and these additional services will solely benefit the Corridor communities.</p>	<p>RFP is being prepared and will also include Smart Growth elements into one initiative. RFP to be released in early 2019 with project work to commence in Spring 2019.</p>

2016 First Wilderness LWRP Award (C1000976) - Project amount \$1,040,600 (1 September 2022) - continued

Component	Status as of 12/2018
<p>Component 8: Pottersville Well Head Upgrades As part of the 2009 EPF award to Warren County (C007088) an analysis of the existing water district infrastructure in Chestertown and Pottersville was completed. One of the most pressing needs identified was the upgrade of the existing wellhead structure and piping to eliminate flooding and dangerous working conditions.</p>	<p>Town is working with Cedarwood to assess well capacity and final design elements with planned completion in 2019.</p>
<p>Component 9: LWRP Project Identification Mapping inventory of local and regionally significant, historic structures, sites, cemeteries - including environmentally significant public spaces. Identify creative and cultural organizations that can provide a connection to local artisans</p>	<p>Project being completed by in-house GIS staff. Project was initiated in 2018 and will continue in 2019.</p>
<p>Component 10: Project Oversight Warren County, through its Planning Department, will provide administrative services for this project.</p>	<p>Ongoing</p>

2012 Lake George Water Quality LWRP Award (C1000230) - Project amount \$780,000 (31 March 2020)

Component	Status as of 12/2018
<p>Component 1: Implementation of BMP's to Enhance Erosion and Sediment Control Highway departments in the Warren County portion of the watershed will have the opportunity to receive hydroseeding services and other materials to minimize the negative impacts of erosion and sedimentation on nearby streams and Lake George. These services and materials will be provided at no cost to the recipients. This project will be completed in partnership with Warren County Soil and Water.</p>	<p>Work will begin Spring 2019</p>
<p>Component 2: Aquatic Invasive Species Boat Inspection and Boat Wash Stations To prevent the introduction of aquatic invasive species, the Lake George Park Commission will operate boat inspection/decontamination stations.</p>	<p>Work is ongoing</p>
<p>Component 3: Project Oversight Warren County took over management of this Village of Lake George grant from Dave Decker</p>	<p>Execution of the contract was completed in October 2018.</p>

2013 LG Invasive Species Management and Control LWRP Award (C1000461) - Project amount \$964,106 (31 March 2018)

Component	Status as of 12/2018
<p>Component 1: Eurasian Milfoil Control A selected subcontractor will continue implementation of a program to eradicate and control existing invasive population of Eurasian watermilfoil within the watershed.</p>	completed
<p>Component 2: Asian Clam Eradication A selected subcontractor will be subcontracted to continue the Lake George Asian Clam treatment program, with the goal of controlling existing populations of the species.</p>	completed
<p>Component 3: Aquatic Invasive Species Prevention Plan Implementation To prevent the introduction of aquatic invasive species, the Lake George Park Commission will establish and operate boat inspection/decontamination stations.</p>	completed
<p>Component 4: Project Oversight The Warren County Planning Department took over management of this grant from Dave Decker and completed all necessary paperwork to close it out.</p>	Closed out 8/2018

2014 Watershed Management Priority Action Plan LWRP Award (C1000532) - Project amount \$1,070,500 (31 March 2021)

Component	Status as of 12/2018
<p>Component 1: Assessment of Economic Value of Clean Water in Lake George A selected subcontractor will undertake a comprehensive review and analysis of existing economic studies and literature over the past several decades which have evaluated the link between the environmental quality of significant waterbodies and how those condition tie in with local and regional economic conditions surrounding those waterbodies. Specifically, analyses will evaluate directly identified correlations between long-term declines in water quality and clarity of waterbodies and resultant impacts to those regional economies. The results of this detailed analysis will inform decision makers about the value of long-term protection strategies and how the quality of the environment is linked with economic sustainability.</p>	Consultant selection will begin in 2019
<p>Component 2: Quantify the Water Quality Benefits of the West Brook SW Management Project The Fund for Lake George, the Lake George Association, the Lake George Land Conservancy, and the Warren County Soil and Water Conservation District will collect and analyze water samples and compare it to historical water quality data; characterize the effectiveness of West Brook stormwater control infrastructure; report findings to identify areas and methods for systematic improvement.</p>	Work is being completed by a local partnership and is underway
<p>Component 3: Implement BMP's to Reduce Road Salt Entering the Lake Upgrade winter road maintenance vehicles including installation of: pavement temperature sensors; bucket scales; global positional automatic vehicle location units; automated spreaders. Participating municipalities are the Towns of Bolton, Hague, Lake George and Queensbury, the Village of Lake George and Warren County.</p>	Work will begin in 2019
<p>Component 4: Eurasian Milfoil Control A selected subcontractor will continue implementation of a program to eradicate and control existing invasive population of Eurasian watermilfoil within the watershed.</p>	Ongoing

2014 Watershed Management Priority Action Plan LWRP Award (C1000532) - Project amount \$1,070,500 (31 March 2021) – continued

Component	Status as of 12/2018
Component 5: Project Oversight	The contract was executed in the last quarter of 2018.

2017 Lake George Milfoil Eradication (C1001175) - Project amount \$800,000 (31 December 2023)

Component	Status as of 12/2018
Component 1: Eurasian Milfoil Control A selected subcontractor will continue implementation of a program to eradicate and control existing invasive population of Eurasian watermilfoil within the watershed.	Work will begin in 2019
Component 2: Aquatic Invasive Species Prevention Plan Implementation To prevent the introduction of aquatic invasive species, the Lake George Park Commission will operate boat inspection/decontamination stations.	Work will begin in 2019
Component 3: Project Oversight	Contract will be executed in first quarter of 2019

2018 Schroon Lake Boat Inspection (CFA81948) - Project amount \$x00,000 (31 December 2023)

Component	Status as of 12/2018
Component 1: Aquatic Invasive Species Prevention Plan Implementation A selected subcontractor will continue implementation of a program to eradicate and control existing invasive population of Eurasian watermilfoil within the watershed.	Work will begin in 2019
Component 2: Eurasian Watermilfoil Control To prevent the introduction of aquatic invasive species, project partners will increase inspection and decontamination services for vessels entering Schroon Lake.	Work will begin in 2019
Component 3: Project Oversight	Contract will be executed in first quarter of 2019

2014 Wastewater Connection for the Countryside Adult Home CDBG Award (1197PF20-14) - Project amount \$383,319
(31 December 2018)

Component	Status as of 12/2018
Component 1: Connection of Countryside Adult Home to the Town of Warrensburg's Wastewater System	Work is underway and will be completed in spring 2019
Component 2: Project Oversight	This project is undergoing final closeout

2014 Countryside Adult Home Building Assessment Study CDBG Award (1197CP66-17) - Project amount \$43,237 (12 May 2019)

Component	Status as of 12/2018
Component 1: Building Assessment Study	A consultant has been selected and the study will be completed in Spring 2019
Component 2: Project Oversight	ongoing

2016 Adirondack Smart Growth Grant Award (Coo427G) - Project amount \$67,936 (31 July 2020)

Component	Status as of 12/2018
<p>Component 1: Letterboxing Trail The First Wilderness Letterboxing Trail will involve installing boxes at various locations within each of the Corridor communities. Funding received will be utilized to purchase project materials including boxes, passport booklets, stamps, challenge rewards and staff time to design and implement the trail.</p>	This project is being completed by Planning Department staff. Site selection, passport design, material selection, and stamp design were begun in 2018 and will be continued in 2019, with full implementation of the trail in either fall 2019 or spring 2020.
<p>Component 2: Step on Guide Services Step on Guide Services on the 2 hour train ride from Saratoga to North Creek</p>	Due to the demise of SNCRR, these funds have been reallocated for social media and website support for the Town of Johnsburg. An RFP for consultant services will be issued in early 2019, with an anticipated start date in Spring

2016 Adirondack Smart Growth Grant Award (DECo1-SGADK2-2016-00010) - Project amount \$67,936 (31 July 2020) - continued

Component	Status as of 12/2018
<p>Component 3: Displays This component involves the creation of interpretive displays in the Albany International Airport and the Lake George Visitors Center</p>	<p>An RFP will be issued in early 2019 with an anticipated start date for the selected consultant of Spring 2019</p>
<p>Component 4: Corridor Promotion Materials This component involves the design and printing of promotional materials for each community in the corridor</p>	<p>An RFP will be issued in early 2019 with an anticipated start date for the selected consultant of Spring 2019</p>
<p>Component 5: Corridor Coordinator The Planning Department will provide administrative services for this project</p>	<p>Ongoing</p>