

WARREN COUNTY BOARD OF SUPERVISORS

MEETING: STATE MANDATED SHARED SERVICES PANEL

DATE: FEBRUARY 23, 2018

PANEL MEMBERS PRESENT:

RONALD CONOVER
CRAIG LEGGETT
EDNA FRASIER
MATTHEW SIMPSON
JOHN STROUGH
FRANK THOMAS
CYNTHIA HYDE
KEVIN GERAGHTY
ANDREA HOGAN
DANIEL HALL
DOUG HUNTLEY
PAUL JENKINS

PANEL MEMBERS ABSENT:

DENNIS DICKINSON
EUGENE MERLINO
JACK DIAMOND
JOHN GORALSKI
ROBERT BLAIS
EUGENE ARSENAULT

Guests Present:

MARY ELIZABETH KISSANE, COUNTY ATTORNEY
JOANN MCKINSTRY, ASSISTANT TO THE WARREN
COUNTY ADMINISTRATOR
PETER MCDEVITT, CITY OF GLENS FALLS WARD 2
SUPERVISOR
CLAUDIA BRAYMER, CITY OF GLENS FALLS WARD 3
SUPERVISOR
WILLIAM LOEB, CITY OF GLENS FALLS WARD 4
SUPERVISOR
BENNET DRISCOLL, CITY OF GLENS FALLS WARD 5
SUPERVISOR
DOUGLAS BEATY, AT LARGE SUPERVISOR, TOWN OF
QUEENSBURY
MIKE WILD, AT LARGE SUPERVISOR, TOWN OF
QUEENSBURY
BRAD MAGOWAN, AT LARGE SUPERVISOR, TOWN OF
QUEENSBURY
MICHAEL COLVIN, INFORMATION TECHNOLOGY
DIRECTOR
JACK MCPHILLIPS
CARL WILACHIN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE
SPECIALIST

Please note, the following contains a summarization of the February 23, 2018 Meeting of the State Mandated Shared Services Panel; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2018/shared/>

Kevin Geraghty opened the meeting at 10:08 a.m.

Mr. Geraghty informed the purpose of today's meeting was a follow up on shared service ideas.

JoAnn McKinstry, *Assistant to the County Administrator*, reviewed the time line to submit a shared services plan to the State. She indicated last year they were able to extend the plan to 2018 and the Board of Supervisors needed a plan by August 1, 2018 which they would be responsible for submitting to the State by September 15, 2018.

Mr. Geraghty inquired if there were any shared services ideas from the school districts and Mr. Huntley spoke of a letter from the Capital Region BOCES regarding twenty eight school districts and BOCES being involved in a health care consortium that he said was very efficient and served them well. He spoke of a successful calibration with the school districts and SUNY Adirondack where a program was in place under the Early College Career Academy Umbrella that allowed junior and senior high school students to attend half day classes to acquire college credit towards a career in IT Technology/Computer Networking, Advanced Manufacturing, Business and Entrepreneurship and New Media. He added there was funding available to help with the cost of classes. He said

there was also a program for high school seniors through the Lake George Chamber of Commerce for internships at the Warren County Sheriff's Office, Glens Falls Hospital, and accounting firms that would earn them credit towards college. He advised Warren County was involved in all programs he spoke of.

Mr. Geraghty indicated the Town of Warrensburg worked with the school district in many ways and has had discussions regarding additional means to share services that he said needed to be put on paper.

Mr. Geraghty informed Mayor Hall had submitted an idea regarding sharing Information Technology (IT) services throughout the Towns and Mayor Diamond had an idea regarding tourism for the City of Glens Falls. Michael Colvin, *Information Technology Director*, indicated he had a brief meeting with the Mayor about IT services.

Mr. Geraghty informed General Information System (GIS) services were provided by the County and if anyone required additional help to contact the County. He also indicated with the implementation of the I am Responding software, fire companies were working on installing tablets in fire trucks.

Next, Mr. Geraghty spoke regarding County-wide assessor services, and he said it would effect all of the school districts in the County and he added equalization rates would have to be changed and a brief conversation ensued.

Mr. Beaty introduced the idea of creating a website to share equipment with towns and schools throughout the County to save money on individual purchases by sharing equipment that was already owned.

Mr. Simpson mentioned he attended a New York State Department of State meeting where he learned there was funding available up to \$25,000 for expenses related to shared services.

Mr. Strough presented the following shared services ideas:

- 1.) To form a consortium that would reduce cost and levy the risk to any one entity, with potential savings of up to 30% on health care costs,
- 2.) County-wide animal control,
- 3.) Replace current lighting with Light Emitting Diode (LED) lighting,
- 4.) Consolidated landscaping and mowing,
- 5.) County to provide vehicle oil changes and maintenance,
- 6.) Build a bio solids facility and incorporate a food waste stream to create Grade A topsoil;
- 7.) To sign a shared services agreement to begin today, and
- 8.) Solarization, to put in effort to develop a scenario to install solar panels.

He briefly discussed each idea.

Mrs. Hogan reminded the panel to consider the time it would take to travel throughout the County.

Mr. Simpson indicated there was an individual company looking into building a biochar facility in Washington County that would use food and town waste. Mr. Strough informed he visited EMRI in Fort Edward where they

turned bio solids into carbon. He remarked carbon could be joined with food waste to create Grade A soil.

Mrs. Frasier indicated distance throughout the County made a difference regarding dog control and Mr. Strough notified animal control was not required to be located at the Municipal Center. She indicated she would like to leave the matter as it remained.

Mr. Leggett expressed his concern with County-wide Emergency Medical Services (EMS) and he inquired what the status was and Mr. Geraghty answered it was currently a work in progress.

Mr. Thomas advised the current shared services ideas were not practical for the Town of Stony Creek.

Mr. Huntley indicated recreation and school districts were combined within the towns and often overlooked.

Mr. Beaty apprised Julie Butler, *Purchasing Agent*, was currently reviewing each town's dog control contract to aid in the determination if County-wide animal control would benefit individual towns.

Mrs. McKinstry informed that there was an option to opt out of various parts of the plan.

Mr. Conover mentioned trash removal and recycling and he indicated there was a possibility the County could receive a grant to aid with funding for trash removal and recycling in the future.

Mr. Strough spoke regarding Electronic Recycling International (ERI) being the current lowest bidder for electronic recycling, he informed they wanted the electronics on pallets, wrapped and stacked eight feet and he said that was not feasible for the County. He mentioned the previous contract was with Evolution Recycling who only requested that the electronics were not stored in the elements, and they would pick up the recycling when called upon by the County. He indicated they were not the lowest bidder. He addressed the contract with ERI and spoke of the possibility of providing ERI with what they required. He noted Mrs. Butler was rebidding the services and he informed they would cost more but be more efficient.

Mrs. McKinstry advised groups needed to be created to commence the plan and volunteers were needed.

Mr. Geraghty indicated groups would be selected the second week of April to work on the plan.

Concluding, Mr. Geraghty asked the schools to review their contracts for office supplies because he informed the County was receiving low rates for the same products.

Mr. Geraghty closed the meeting at 10:54 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist