

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: COUNTY FACILITIES

DATE: OCTOBER 22, 2019

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### COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY  
LOEB  
GERAGHTY  
STROUGH  
SIMPSON  
FRASIER  
WILD  
MCDEVITT  
SOKOL  
DIAMOND  
BRAYMER

### OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS  
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS  
DON DEGRAW, AIRPORT MANAGER  
RONALD CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
MARY ELIZABETH KISSANE, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
MAGOWAN  
MERLINO  
MICHAEL SWAN, COUNTY TREASURER  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the October 22, 2019 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2019/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:30 a.m.

Motion was made by Mr. Loeb, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Kevin Hajos, *Superintendent of Public Works*, who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos informed bids for the OES (*Office of Emergency Services*) building were sent out yesterday, adding he expected to receive responses by November 14<sup>th</sup>. Mr. Loeb inquired when the building would be completed and Mr. Hajos replied it should be finished in spring or early summer. Mr. Wild asked if the size of the building incorporated future use and Mr. Hajos replied affirmatively.

Mr. Simpson suggested conducting a building insulation survey at the Municipal Center. Mr. McDevitt interjected that the process was currently ongoing with energy audits being performed by the Climate Smart Task Force. Mr. Hajos mentioned a complete energy efficient audit would need to be performed by a consultant.

Ms. Braymer entered the meeting at 9:35 a.m.

Mr. Wild inquired when the closing was for the property located on Warren Street (*formerly known as the Ciba Geigy property*) and Mary Elizabeth Kissane, *County Attorney*, replied the closing was scheduled for December 1<sup>st</sup>. She noted Perkins Recycling was granted a certificate for early occupancy so that he could begin work on the scale house.

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Privilege of the floor was extended to Don DeGraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes*

Commencing his agenda review, Mr. DeGraw presented the following requests:

- 1) To establish Capital Project H391, *Airport Two New Snowplows*, in the amount of \$415,000;
- 2) To appropriate funds in the amount of \$20,750 from Budget Code A.892.00, *Reserve, Airport Repair & Project*, to Budget Code A.9950 910, *Transfers - Capital Project*, to provide funding for the purchase of two new snow plow vehicles; and
- 3) To amend Resolution No. 739 of 2011 to change the description of the Airport Reserve to include Airport equipment purchase.

Motion was made by Mr. Simpson, seconded by Mr. Sokol and carried unanimously to approve the requests as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Regarding the Referral/Pending items portion of the agenda, Mr. DeGraw informed it pertained to a land lease for a solar power farm. He indicated the final glare study had been submitted and they had to change the land use to non-aeronautical. Mr. Wild inquired how much power would be generated from the solar farm and where the power would go and Mr. DeGraw replied he was looking for a private land lease for a solar farm. Ms. Braymer mentioned there were other County properties that should be considered for solar locations, as well. Mr. Hajos indicated there were other properties, along with Countryside Adult Home, which they considered putting a solar farm on years prior, but none of the sites had worked out; however, he said they could look at all of them again. Mr. DeGraw reported they were close to releasing an RFP (*Request for Proposal*) for the land lease.

Concluding his agenda review, Mr. DeGraw provided an update on the monthly FBO (*Fixed Base Operator*) Hanger revenue, informing the current revenue was \$115,000, which was \$52,000 more than last year. He mentioned all hangers were full. Mr. Geraghty asked if there were still old hangers remaining and Mr. DeGraw advised there were, noting the old units would not be taken down until they were ready for new hangers. He mentioned the hangers could be removed and made into a tie down area, and if there was funding they could replace them in the future.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Geraghty and seconded by Mr. Loeb, Mr. Beaty adjourned the meeting at 9:44 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist