

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: SEPTEMBER 24, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
LOEB
GERAGHTY
STROUGH
SIMPSON
WILD
MCDEVITT
SOKOL
DIAMOND

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DON DEGRAW, AIRPORT MANAGER
BETSY HENKEL, FISCAL MANAGER, DEPARTMENT OF PUBLIC WORKS
RONALD CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DRISCOLL
HOGAN
LEGGETT
MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
MARCY FLORES, PUBLIC DEFENDER
ERIN BROTHERS, ASSISTANT TO THE PUBLIC DEFENDER
ROBERT IUSI, PROBATION DIRECTOR
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR OF THE OFFICE OF
EMERGENCY SERVICES
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: FRASIER
BRAYMER

Please note, the following contains a summarization of the September 24, 2019 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:02 a.m.

Motion was made by Mr. Geraghty, seconded by Mr. Loeb and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Don DeGraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review with the Referral/Pending Items section, Mr. DeGraw informed they were continuing to work on the glare study, as well as other studies pertaining to the possibility of developing a solar power site at the Airport, and were waiting for feedback.

Moving on to the Information for Discussion/Review portion of the agenda, Mr. DeGraw notified the monthly FBO (*Fixed Base Operator*) revenue total so far this year was \$105,000, as compared to \$56,000 received for the same time period last year.

Mr. Simpson entered the meeting at 9:04 a.m.

Mr. Beaty informed they would return to the budget review portion of the Airport agenda following the Building & Grounds agenda review.

Kevin Hajos, *Superintendent of Public Works*, informed this year they had a record year at the Balloon Festival, advising VIP parking revenue was up \$5,000 over last year, and the VFW (*Veteran of Foreign Wars*), revenue was \$8,000 more than last year. He mentioned this was the first time during his tenure that revenues received would cover overtime expenses. Mr. Hajos circulated photos taken during the Balloon Festival, copies of which are on file with the meeting minutes. Mr. Magowan recognized the DPW employees for their great work at the Balloon Festival and the tremendous amount of comradery and respect they showed towards Mr. Hajos.

Mr. Hajos distributed copies of the Building & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos presented a request for transfer of funds from Budget Code A.1620 413, *General, Building, Repair & Maint-Bldg/Property*, to Budget Code A.1620 260, *General, Buildings, Other Equipment*, in the amount of \$35,128. He advised the request was to cover the cost of the EVC (*Electric Vehicle Charging*) station construction at the Municipal Center, noting the bid was less than the grant amount received.

Mr. Beaty inquired if the charging stations were universal and Mr. Hajos replied affirmatively, informing they could charge any new vehicle. He advised there were five stations with double ports for a total of ten ports. Mr. Loeb asked what the process was to use them and Mr. Hajos replied the first step was to download the application and there would be a card reader on each unit to pay on a per hour basis. He explained there were eight bidders, four of which were disqualified for not submitting the proper paperwork. Mr. Wild questioned if the County had to do any work to install the EVC stations and Mr. Hajos replied in the negative, informing the work would be done by National Grid and was covered under the grant. Mr. Wild asked if they would be promoting the charging stations and Mr. Hajos replied affirmatively.

Motion was made by Mr. Sokol, seconded by Mr. Loeb and carried unanimously to approve the request for transfer of funds as presented and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Regarding the Referral/Pending Items portion of the agenda, Mr. Hajos notified the bids for the proposed OES (*Office of Emergency Services*) building would be available at the next meeting.

Concluding his agenda review, Mr. Hajos reviewed the 2020 Budget requests for the Airport and Buildings & Grounds divisions and he, Mr. DeGraw and Frank Morehouse, *Superintendent of Buildings*, answered questions posed by the Committee. During the budget review, discussion was held regarding the generator located at the Human Services Building which was identified as being too small for the needs of that location. The Committee considered purchasing a new, larger, generator for the Human Services Building and moving the current unit to Countryside Adult Home. A motion was subsequently made by Mr. Loeb, seconded by Mr. Simpson and carried unanimously to appropriate funds in an amount to be determined for the purchase of a new generator for the Human Services Building, as well as to cover the cost of moving the existing generator to Countryside Adult Home, and refer same to the Finance Committee to determine a source of funding.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough and seconded by Mr. McDevitt, Mr. Beaty adjourned the meeting at 9:50 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist