

## WARREN COUNTY BOARD OF SUPERVISORS

### COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: AUGUST 19, 2019

---

---

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GERAGHTY  
SIMPSON  
WILD  
MAGOWAN  
SOKOL  
HOGAN  
BRAYMER  
DRISCOLL  
VACANT

**OTHERS PRESENT:**

JASON CARUSONE, DISTRICT ATTORNEY  
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY SERVICES  
SHAWN LAMOUREE, UNDERSHERIFF  
RONALD F. CONOVER, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, 1<sup>ST</sup> ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS LOEB  
MCDEVITT

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: LEGGETT  
MERLINO

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
ERIN BROTHERS, ASSISTANT TO THE PUBLIC DEFENDER  
JAMES LAFARR, TOWN OF QUEENSBURY RESIDENT  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

---

---

*Please note, the following contains a summarization of the August 19, 2019 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/criminal/>*

In the absence of Committee Chairman Leggett, Supervisor Geraghty, as Vice-Chair, called the meeting of the Criminal Justice & Public Safety Committee to order at 9:30 a.m.

Motion was made by Mr. Simpson seconded by Ms. Hogan and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jason Carusone, *District Attorney*, who distributed copies of the District Attorney agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Carusone spoke regarding Discovery Reform. He informed they began doing test files to be prepared for the start of Discovery Reform in January when they were required to have all files digitized.

Ms. Braymer entered the meeting at 9:31 a.m.

Following, Mr. Carusone presented a request to ratify actions taken to secure a new contract with New York State Prosecutors Training Institute for digital storage of files in the Prosecutor Case Management System at a cost of \$1,320 per year, for a term commencing retroactive to September 1, 2019 with no termination date.

Motion was made by Mr. Sokol, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Carusone introduced a request for authorization to submit a grant application to the NYS Division of Criminal Justice Services for Aid to Prosecution Grant funds in an amount to be determined for a term to commence October 1, 2019 and terminate September 30, 2020.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Carusone then presented a request to authorize submission of a grant application to the New York State Division of Criminal Justice Services for Crimes Against Revenue Prosecution Grant funds in an amount not to exceed \$59,600 for a term to commence January 1, 2020 and terminate December 31, 2020.

Motion was made by Mr. Magowan, seconded by Ms. Hogan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding his agenda review, Mr. Carusone introduced a request to authorize acceptance of a gift from the Estate of Ed and Marilee Litwa to Warren County in the form of twelve handmade paintings. Mr. Driscoll suggested authorizing a letter of appreciation to the Litwa Estate for the gift, as well.

Motion was made by Mr. Magowan, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further District Attorney business to discuss, privilege of the floor was extended to Brian LaFlure, *Fire Coordinator/Director, Office of Emergency Services (OES)*, who distributed copies of the OES agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. LaFlure indicated the only item on his agenda was an update on the OES storage building. He mentioned he was working with Kevin Hajos, *Superintendent of Public Works*, on the specifications for the building. Mr. Wild inquired if the specifications had changed and Mr. LaFlure replied in the negative. Mr. LaFlure advised that because the building was being used for emergency services there were different building codes they had to adhere to and he was working with Charles Wallace, *Administrator, Fire Prevention & Building Code Enforcement*, to ensure they were in compliance.

There being no further OES business to discuss, privilege of the floor was extended to Shawn Lamouree, *Undersheriff*, who distributed copies of the Sheriff agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Undersheriff Lamouree presented a request to extend the existing contract with Nemer Ford for proprietary dealer only repairs for various Ford makes and models at a rate of \$85.00 per hour for a term to commence October 1, 2019 and terminate September 30, 2020.

Motion was made by Mr. Magowan, seconded by Mr. Wild and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the September 20<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Topics for Discussion, Undersheriff Lamouree notified there were two Correction Officer vacancies

that would be filled next week.

Mr. Magowan commented that with the implementation of Bail Reform in January there would be less individuals being incarcerated. Undersheriff Lamouree spoke about projections developed by Washington County which indicated there could be as low as thirty incarcerated individuals after the Bail Reform took place; he advised the Warren and Washington County jails were similar in size. Mr. Wild commented the number of positions being filled was unnecessary because there would be a drop in the number of incarcerated individuals. Undersheriff Lamouree explained the number of Correction Officer positions was determined by New York State based on jail size. He indicated that if there was a severe decrease in the number of incarcerations, they could reach out to the State for a review to determine whether a pod could be shut down and at that point staffing mandates would be reduced commensurately.

Mr. Geraghty informed there was an additional request not included in the agenda which was to fill the vacant position of Communication Officer #15, *Annual Salary \$40,563.88*, due to resignation.

Motion was made by Mr. Simpson, seconded by Mr. Sokol and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Simpson and seconded by Ms. Hogan, Mr. Geraghty adjourned the meeting at 9:44 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist