

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JUNE 25, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BEATY
LOEB
GERAGHTY
STROUGH
SIMPSON
FRASIER
WILD
MCDEVITT
SOKOL
DIAMOND
BRAYMER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
DON DEGRAW, AIRPORT MANAGER
RONALD CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DICKINSON
DRISCOLL
HOGAN
HYDE
LEGGETT
MERLINO
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR OF THE OFFICE OF
EMERGENCY SERVICES
ED BARTHOLOMEW, PRESIDENT, ECONOMIC DEVELOPMENT
CORPORATION
REPRESENTING MCFARLAND JOHNSON:
JEFF WOOD, REGIONAL DIRECTOR OF AVIATION
TURNER BRADFORD, CLIENT MANAGER
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the, June 25, 2019 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2019/facilities/>

Mr. Beaty called the meeting of the County Facilities Committee to order at 9:54 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Don Degraw, *Airport Manager*, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Degraw presented a request to renew a no-cost 30 year lease with the FAA (*Federal Aviation Administration*) for the Instrument Landing System Outer Marker Facility.

Motion was made by Mr. Strough, seconded by Mr. Simpson and carried unanimously to approve the request as outlined above and the necessary resolution w authorized for the July 19th Board Meeting. *A copy of the resolution*

request form is on file with the minutes.

Next, Kevin Hajos, *Superintendent of Public Works*, introduced a request to authorize an increase in the fee for the three-day VIP parking pass for the Adirondack Balloon Festival at the Floyd Bennett Memorial Airport from \$15 to \$20. Ms. Braymer inquired if there was a charge for handicap parking and Mr. Degraw replied in the negative, adding if they chose to park in the VIP parking they would be charged. Mr. Strough inquired if they could receive Balloon Festival passes early and Mr. Degraw answered affirmatively, informing they were available online.

Motion was made by Mr. Sokol, seconded by Mr. McDevitt and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on, Mr. Degraw presented a request to authorize approval of a one-day event to be held at the Floyd Bennett Memorial Airport on September 17, 2019 sponsored by the EAA (*Experimental Aircraft Association*) to display and provide rides in a B17 Bomber.

Motion was made by Mr. McDevitt, seconded by Mr. Loeb and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos notified the Adirondack Balloon Festival would be held September 20-22, 2019.

Mr. Degraw introduced Jeff Wood, *Regional Director of Aviation, for McFarland Johnson*, who was in attendance to present a Power Point Presentation entitled “*Floyd Bennett Memorial Airport, Airport Marketing Plan*”, which he provided a brief overview of and answered questions posed by the Committee and attendees. *A copy of the presentation is on file with the meeting minutes.*

There being no further Airport business to discuss, privilege of the floor was extended to Mr. Hajos who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hajos presented a request to approve amendments to the Warren County Fleet Policy, as presented in the agenda packet. Ms. Braymer requested that the Policy be further amended to include language indicating that the County would consider the use of hybrid and electric vehicles; Ryan Moore, *County Administrator*, responded this language could be included if that was the desire of the Committee.

Motion was made by Mr. Sokol, seconded by Ms. Braymer and carried unanimously to approve the amendments to the Fleet Policy, as provided and including the additional amendment requested by Ms. Braymer, and the necessary resolution was authorized for the July 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Beaty advised the last order of business was Referral/Pending Item No. 1, pertaining to the six-month lease agreement with D & G Recycling and discussions regarding a location for the OES (*Office of Emergency Services*) equipment. Mr. Beaty recalled that the Committee had approved a resolution authorizing the lease arrangement at their last meeting, but that action was tabled at the June 19th Board Meeting and returned to Committee for further consideration. Mr. Hajos pointed out that the agenda packet included several spreadsheets outlining potential sites for construction of a new structure to house the OES equipment and various building sizes and costs for each which he reviewed in detail. *A copy of the spreadsheet is on file with the minutes.*

A lengthy discussion ensued during which Brian LaFlure, *Fire Coordinator/Director of OES*, who discussed storage options and needs for the OES equipment, and he noted that the current storage scenario presented difficulties with accessing equipment due to the narrow area provided.

A motion was made by Ms. Braymer, seconded by Mr. Geraghty and carried by majority vote, with Mrs. Frasier and Messrs. Loeb, Wild and Diamond voting in opposition, to authorize a six month lease with D & G Recycling, LLC for a portion of County-owned property (fka Ciba Geigy Property) located in the Town of Queensbury to include the use of one bay at a rate of \$6,500 per month and the necessary resolution was authorized for the July 19th Board Meeting.

Further discussion ensued with regard to the selection of a location for construction of a new shelter for the OES equipment; the Committee initially preferred the two sites proposed in Warrensburg, but subsequently selected the location at the Municipal Center in the grassy area located between the Buildings & Grounds Facility and the Public Health Nurses parking area. With regard to the timing of construction, Mr. Hajos indicated that the cost estimates provided were based on his staff completing the work, but noted that this would be a one to two year construction process because he did not have staff available to dedicate all of their work time to the construction. He indicated that the construction could be completed by the end of the year if they contracted the work out, but that would at least double the cost. Speaking as the Budget Officer, Mr. Thomas opined that they should use monies from the unappropriated fund balance to pay for the construction and complete it as soon as possible. At the conclusion of discussion, it was the consensus of the majority of the Committee that the new OES structure should be constructed in the grassy area between the Buildings & Grounds Facility and the Public Health Nurses parking area, identified as Location #2 on the handout provided, and that Mr. Hajos should work with Mr. LaFlure to identify the appropriate building size and construction costs for presentation at the next Committee meeting. Supervisors Wild and Diamond voiced their opposition to this action as they felt more details were needed with regard to the size and cost of the building before a decision could be made. Mr. Beaty informed that this action would not go to the Board at this point, clarifying this was actually a referral to the next Committee meeting when further information would be provided by Mr. Hajos.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Geraghty and seconded by Mr. McDevitt, Mr. Beaty adjourned the meeting at 11:16 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist