

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: APRIL 29, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON
MERLINO
DIAMOND
LOEB
HYDE
MAGOWAN
WILD
HOGAN
GERAGHTY

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
RONALD CONOVER, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
DRISCOLL
SOKOL
STROUGH

COMMITTEE MEMBERS ABSENT:

SUPERVISORS FRASIER
DICKINSON

REPRESENTING UNITED RAIL:

STEVEN FISK
JACK KELLY
JULIE BUTLER, PURCHASING AGENT
MIKE SWAN, COUNTY TREASURER
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
KURT AUSTIN, WARREN COUNTY RESIDENT
DON LEHMAN, *THE POST STAR*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the April 29, 2019 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/works/>

Mr. Simpson called the meeting of the Public Works Committee to order at 11:30 a.m.

Copies of the Parks, Recreation & Railroad and DPW agendas were distributed to the Committee members and copies of same are on file with the meeting minutes.

Motion was made by Mr. Geraghty, seconded by Mr. Wild and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Commencing the review of the Parks, Recreation & Railroad agenda, Kevin Hajos, *Superintendent of Public Works*, advised the 4th Annual Spring Zing event at the Fish Hatchery was scheduled for May 11th. He informed each year the event grew larger and he encouraged anyone who had not attended to do so.

Moving along, Mr. Hajos referred to a letter from the Adirondack Chapter of Trout Unlimited included in the Agenda packet regarding their appreciation of the assistance provided by the Warren County Fish Hatchery, and in particular Jeff Inglee, *Manager*, in carrying out their support of numerous area Trout in the Classroom Programs this past Fall by providing them with trout eggs when the NYS DEC (*New York State Department of Environmental Conservation*) was unable to do so due to unforeseen circumstances.

Concluding the Parks, Recreation & Railroad agenda review, Mr. Hajos provided an update on the spring stocking. He informed 13,000 of the total of 25,000 had been stocked thus far, apprising they were holding off on stocking more until the water levels receded. He added an additional 25,000 fish provided by NYS DEC would also be stocked.

Supervisor Simpson advised they had received four responses to the Railroad RFP (*Request for*

Proposal), two of which were for leasing and the other were to purchase and he distributed a copy of an outline regarding the RFP decision making process; *a copy of which is on file with the minutes*. Ryan Moore, *County Administrator*, clarified two responses were for a lease, one was for a purchase and the other was from a company that had submitted a response to the RFP when Iowa Pacific Holdings was chosen, who indicated they were not interested in a purchase, but wanted the County to be made aware of their presence. Mr. Moore apprised the purchase proposal that was received was from a Railnet International, which was a local company. He noted representatives from United Rail, who had submitted a lease to own proposal, were present at the meeting; he apprised the other lease to own proposal submitted was from Omni Tracks which was a freight company based out of the State of Colorado.

Mr. Simpson announced an executive session was required to discuss the contractual negotiations pertaining to the responses received to the Railroad RFP.

Motion was made by Mr. Geraghty, seconded by Mr. Diamond and carried unanimously to enter into executive session pursuant to Section 105(f) of the Public Officers Law.

Executive session was held from 11:36 a.m. until 12:04 p.m.

Upon reconvening, Mr. Simpson announced no action was taken during the executive session.

Commencing the review of the DPW Agenda, Mr. Hajos presented the following requests:

- Page 1- Request to authorize a new contract with CHA Consulting for consultant services for Capital Project H375, *13th Lake Road Culvert Replacement*, in the Town of Johnsburg for an amount not to exceed \$138,400 commencing upon execution and terminating upon completion of the work.
- Page 7- Request to authorize a new contract with Barton & Loguidice for consultant services for Capital Project H384, *CR 11 over Finkle Brook Culvert Replacement*, in the Town of Bolton for an amount not to exceed \$167,384 commencing upon execution and terminating upon completion of the work.
- Page 15- Request to authorize a new contract with Greenman-Pedersen Inc. for consultant services for Capital Project H385, *CR 32 over Bennie Brook Culvert Replacement.*, in the Town of Lake Luzerne for an amount not to exceed \$279,964 commencing upon execution and terminating upon completion of the work.

Motion was made by Mr. Geraghty, seconded by Mr. Diamond and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the May 17th Board meeting. *Copies of the resolution request forma are on file with the minutes.*

- Page 28- Request to authorize submission of a grant application to the NYSDOT for funding in an amount not to exceed \$461,989 for Capital Project H386, *CR 7 over Halfway Creek Bridge Replacement*.
- Page 34- Request to establish Capital Project H386, *CR 7 over Halfway Creek Bridge Replacement.*, in the amount of \$461,989.
- Page 35- Request to authorize a new contract with Creighton Manning Engineering for consultant services for Capital Project H386, *CR 7 over Halfway Creek Bridge Replacement.*, in the Town of Lake Queensbury for an amount not to exceed \$461,9894 commencing upon execution and terminating upon completion of the

work.

Mr. Loeb pointed out there were four different options listed for the work on Capital Project H386 and he questioned who determined which one they would move forward with. Mr. Hajos apprised the DPW engineering staff would work with the consultant to determine the best option which would result in the least disruption to traffic.

Motion was made by Ms. Hogan, seconded by Mr. Wild and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the May 17th Board meeting for the items listed on Pages 28 and 35 and the item listed on Page 24 was referred to Finance. *Copies of the resolution request forms are on file with the minutes.*

Page 41- Request to amend the existing grant agreement with NYSDOT to include Supplemental Agreement No. 3 in the amount of \$52,087, for Capital Project H353, *County Bridge Asbestos Abatement & Painting Project*, commencing upon execution by both parties and terminating August 9, 2028.

Page 48- Request to amend an existing agreement with Camp, Dresser, McKee & Smith (DCDM Smith) to include Supplemental Agreement No. 2 in the amount of \$63,163 for additional construction inspection work on Capital Project H353, *County Bridge Asbestos Abatement & Painting Project*.

Page 53- Request to increase Capital Project H353, *County Bridge Asbestos Abatement & Painting Project*, in the amount of \$49,901.48.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the May 17th Board meeting for the items listed on Pages 41 and 48 and the item listed on Page 53 was forwarded to the Finance Committee. *Copies of the resolution request forms are on file with the minutes*

Page 54- Request to authorize a new contract with Rozell East Authorizing for Crane Services pursuant to the terms and provisions of the specifications (WC 34-19) and proposal for a term commencing upon execution by both parties and terminating December 31, 2019 with the option to extend for up to two additional one year terms.

Mr. Loeb apprised he noticed that cranes sometimes sat unused on sites for a number of days and he asked whether the County would be charged if this were to occur here and Mr. Hajos replied in the negative. Mr. Hajos explained cranes used by the County were only brought to job sites on the days they were used. He added occasionally the contractors would visit the job site a few days before work commenced to do an assessment, but the cranes were never brought there until they were needed.

Motion was made by Mr. Geraghty, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 58- Request for a transfer of funds amongst various Budget Codes totaling \$40,661.95.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve the request as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes,*

Mr. Simpson asked whether there was any update on the snow and ice contracts with the towns and Mr. Hajos replied in the negative.

Proceeding with the review of the DPW Agenda, privilege of the floor was offered to Jim Lieberum, *District Manager, Warren County Soil & Water Conservation District*, who provided an update on the Warren County MS4 report that was prepared by his Office on an annual basis.

Mr. Magowan recognized Mr. Lieberum for receiving the prestigious Willard F. Croney Distinguished Service Award from the New York State Conservation District Employees' Association. Mr. Lieberum stated he would not have been able to receive the award without all of the assistance he receives from his staff.

Mr. Lieberum informed the County had received a satisfactory response from NYS DEC on their audit of the MS4 Program.

Continuing with the Agenda review, Mr. Hajos announced that there would be two Household Hazardous Waste Collection Days scheduled in Warren County, the first of which was on June 15th in the Town of Queensbury and the other on August 3rd in the Town of Warrensburg. He stated there would be information posted regarding what items could be disposed of at these events.

Mr. Hajos advised that the Olympic Regional Authority had requested that the County provide the manpower and equipment to pave a parking lot at Gore Mountain. He explained the State would purchase all of the materials required, but the County would carry out the work; however, he noted, the consensus of the Committee was required before he could move forward with the work. He pointed out he could use this as training exercise for the paving crew since all of the employees were new except for the foreman and the operator.

Ms. Hogan questioned whether the entire parking lot would be paved and Mr. Hajos responded they would be paving the section of the main parking lot that was adjacent to the Northwood Base which would equate to about 1.5 miles of the roadway. Mr. Hogan remarked while she was supportive of the County doing the work, she did not like that the State charged a fee to park in portions of the parking lot.

A discussion ensued following which it was the consensus of the Committee for the DPW to move forward with the paving.

Concluding the agenda review, Mr. Hajos apprised the Town Highway Superintendent's Association of Warren County was sponsoring Highway Employee Safety Days May 15th or 16th from 7:30 a.m. until 2:30 p.m. at the Warren County Fairgrounds. He stated Amy Clute, *Self-Insurance Administrator*, had been meeting with each municipal Highway Superintendent to encourage them to have their employees participate. He said he felt like this was a worthwhile event, as it had vastly improved the safety within the DPW over the last few years.

Chairman Conover questioned what types of agreements would be required in regards to the County providing engineering assistance to the towns under the Shared Services Agreement. Mr. Moore apprised most, if not all of the municipalities had indicated they would be interested in some shared engineering services and a resolution would be going before the Board at the May 17th Board meeting that would authorize Intermunicipal Agreements for projects that cost under \$10,000 which would include engineering. He advised if the County was approached by a municipality that was interested in exploring a shared service the County DPW would evaluate whether they had sufficient engineering staff to handle the project and if so it could be priced out and discuss with the municipality what the appropriate contractual authorization was required. He reiterated it relied on whether the County had

the bandwidth to carry out the work. Chairman Conover asked for clarification that the County was attempting to streamline it to enter into these agreements and Mr. Moore replied affirmatively. Mr. Moore stated the County would have the authorization in place for the staff to work with the Supervisors or Mayor to determine what the appropriate parameters would be and enter into contracts; however, he reiterated this was for projects that cost less than \$10,000, as he believed the Board would like more details regarding projects that exceeded this amount.

A discussion ensued.

Mr. Simpson offered privilege of the floor to anyone present wishing to address the Committee on any matter.

Jack Kelly, *representing United Railway*, questioned whether a date had been set for when the respondents to the Railroad RFP would be interviewed and what the total timeline for the decision making process was because any of the successful bidder would require a substantial lead time to transport their equipment here. Mr. Moore advised he was working on a matrix which would include the proposals that were received and he would be reaching out with any questions that he had that he could not divine from reading the proposal itself and then this Committee would determine who was interviewed. He continued, a negotiating Committee would be developed out of this Committee, adding the goal was to move the process along as quickly and thoroughly as possible. Mr. Kelly asked whether the matter would go before the Committee at their next regularly scheduled meeting or if a special meeting would be scheduled and Mr. Moore replied it all depended on where they were in the process. He added if a special meeting was scheduled he would notify Mr. Kelly.

There being no further business to come before the Public Works Committee, on motion made by Mr. Wild and seconded by Mr. Diamond, Mr. Simpson adjourned the meeting at 12:32 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board