

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HEALTH, HUMAN AND SOCIAL SERVICES

DATE: FEBRUARY 25, 2019

COMMITTEE MEMBERS PRESENT:

SUPERVISORS FRASIER
MCDEVITT
BRAYMER
LEGGETT
DRISCOLL
HYDE
MAGOWAN
SOKOL

COMMITTEE MEMBER ABSENT:

SUPERVISOR LOEB

OTHERS PRESENT:

REPRESENTING THE OFFICE OF COMMUNITY SERVICES:

ROB YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES

DENISE DIRESTA, DIRECTOR, VETERANS' SERVICES

DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER

CHRISTINA MASTRIANNI, DEPUTY COMMISSIONER

JULIE MONTERO, FISCAL MANAGER

REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:

GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES

VALERIE WHISENANT, ASSISTANT DIRECTOR, PATIENT SERVICES

TAWN DRISCOLL, FISCAL MANAGER

DAN DURKEE, SENIOR HEALTH EDUCATOR/EMERGENCY PREPAREDNESS
COORDINATOR

RONALD F. CONOVER, CHAIRMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

MARY ELIZABETH KISSANE, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS GERAGHTY

HOGAN

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

SHAWN LAMOUREE, UNDERSHERIFF

TRAVES BETHEL, ADIRONDACK HEALTH INSTITUTE

DON LEHMAN, *THE POST STAR*

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the February 25, 2019 meeting of the Health, Human & Social Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2019/health>

Mrs. Frasier called the meeting of the Health, Human & Social Services Committee to order at 10:30 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Magowan and carried unanimously to approve the minutes of the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Rob York, *Director, Office of Community Services*, who distributed copies of his agenda to the Committee members; *a copy of the Office of Community Services agenda is on file with the minutes.*

Commencing his agenda review with the Action Agenda/New Business section, Mr. York presented the following requests:

- 1) To amend the 2019 Budget in the amount of \$60,000 to reflect receipt of funding from the New York State Office of Alcoholism and Substance Abuse Services designated for jail-based substance abuse treatment services.

Motion was made by Mr. Leggett, seconded by Mr. McDevitt and carried unanimously to approve the

request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with 820 River St., Inc., Baywood Center in an amount not to exceed \$60,000 to provide Substance Use Disorder (SUD) treatment in the Warren County Correctional Facility for a term commencing April 1, 2019 and terminating December 31, 2019.

Motion was made by Mr. Leggett, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Leggett inquired what percentage of the Warren County jail population had substance abuse problems and Shawn Lamouree, *Undersheriff*, replied mental illness and a co-occurring substance addiction made up over half of the population. Mr. Driscoll asked if Mr. York would be attending the Adirondack Regional Chamber of Commerce (ARCC) Heroin Summit on Wednesday February 27, 2019 at the Queensbury Hotel and Mr. York replied affirmatively. Undersheriff Lamouree apprised he would also be in attendance, as he was on the panel.

Continuing to the Information for Discussion portion of the agenda, Mr. York reviewed the 2018 Psychiatric Criminal Expense Report in detail, a copy is on file with the minutes.

There being no further Office of Community Services business to discuss, privilege of the floor was extended to Denise DiResta, *Director, Veterans' Services*, who distributed copies of the Veterans' agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. DiResta presented a request to Amend the Table of Organization and Salary Schedule to create the new position of Program Coordinator Peer-to-Peer Support Services (temporary, part-time), *Annual Salary \$21,684, up to 20 hours per week*, effective April 29, 2019.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Driscoll inquired if Ms. DiResta would be working cooperatively with Joshua Fisher, *Homeless Veteran Outreach Specialist, Department of Veterans' Affairs*, and she replied affirmatively adding it would entail working with the VA Hospital and Mr. York. Ms. DiResta said this position would also work with Kenneth Winchell, *Director, Washington County Veterans Services*, who was not able to attend the meeting, but was in support of the grant. Ms. Braymer commented she supported the collaborative effort and wished other departments would do the same. Ms. Braymer mentioned at the New York State Association of Counties (NYSAC) meeting in January she learned how difficult it was to reach local veterans and have the benefits explained that they or their surviving spouses were entitled to and she thanked Ms. DiResta for doing a good job.

Chairman Conover entered the meeting at 10:44 a.m.

There being no further Veterans' Services business to discuss, privilege of the floor was extended to Deanna Park, *Director, Office for the Aging (OFA)*, who distributed copies of the OFA agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Park presented the following requests:

- 1) To authorize payment of invoices totaling \$1,567.37 for services rendered by Adirondack Technical Services Heating, Air Conditioning & Refrigeration, Inc. after the contract authorized by Resolution 378 of 2015 had expired (work was started in 2018 during contract term but was completed in 2019).

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with BPI Mechanical Services at the rates provided in the resolution request form to provide repairs to refrigeration/freezer units and ice machines at sites throughout Warren County, including Office for the Aging meal sites, Warren County Jail, Countryside Adult Home, Department of Public Works, and any other locations requiring service during the term of the contract for a term commencing January 1, 2019 and terminating December 31, 2019 with the option for two one-year renewals if there are no material changes.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend Resolution No. 62 of 2019 to reflect a change in the EISEP contracts provided in Schedule "A" to reduce the contract with Fort Hudson Health System by \$40,000 and remove PC1, PC2 and case management services and to increase GAHA contract to \$225,000 and change case management to \$3,100 per month.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being to further *Office for the Aging (OFA)* business to discuss, privilege of the floor was extended to Christian Hanchett, *Director, Department of Social Services (DSS)*, who distributed copies of the DSS agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Hanchett introduced Christina Mastrianni, *Deputy Commissioner*, and the Committee welcomed her.

Mr. Hanchett presented the following requests:

- 1) To fill the position of Social Services Investigator #2, *Grade 11, Base Annual Salary \$38,225*, in the Fraud Unit, due to resignation.

Motion was made by Mr. Sokol, seconded by Mr. Magowan and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To amend the Table of Organization and Salary Schedule to create and fill the new position of Account Clerk - Temporary (up to 6 months), *Grade 4, Base Annual Salary \$29,333*, in the Accounting Unit, effective March 18, 2019.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 3) To Amend the Table of Organization and Salary Schedule to create and fill the new position of Case Manager, Countryside Adult Home, *Grade 14, Annual Base Salary \$40,954*, and delete the position of Caseworker - PT, *Grade 16, Annual Salary \$21,695* effective March 18, 2019.

On behalf of Mr. Loeb who was absent, Amanda Allen, *Clerk of the Board*, inquired how the work was currently being done without having the position. Mr. Hanchett replied the work was being performed by employees out of their title with other workloads. Mr. Driscoll commented he believed the position

would save the County money with homeless placements and prevent homelessness. Ms. Braymer asked if the position would do just that and Ms. Mastrianni replied the position would include working along side outside agencies to provide direct services to the homeless.

Motion was made by Mr. Driscoll, seconded by Mr. Magowan and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the Notice of Intent to Fill Vacant Position and resolution request forms are on file with the minutes.*

- 4) To authorize a new contract with Orkin Pest Control to provide pest control services at Countryside Adult Home for a total amount not to exceed \$110.00 per month plus an additional amount of up to \$500.00 per year for rodent control over the term commencing April 1, 2019 and terminating March 31, 2022.

Motion was made by Mr. Driscoll, seconded by Mr. Sokol and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To renew the contract with Hudson Headwater Health Network to provide clinician services for Countryside Adult Home in an amount not to exceed \$15,000 for a term commencing January 1, 2019 and terminating December 31, 2019 and for an amount not to exceed \$15,500 for the term commencing January 1, 2020 and terminating December 31, 2020.

Mr. Driscoll inquired if the clinician was a Doctor, Physician Assistant or Nurse Practitioner and Mr. Hanchett replied a Doctor was administering the services.

Motion was made by Mr. Driscoll, seconded by Mr. Sokol and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Privilege of the floor was extended to Julie Montero, *Fiscal Manager*, who apprised she did not have a 2018 Expenditure & Revenue report due to a shortage of staff due as a result of absences and was also behind on recording revenue, but would have the report next month. She stated 2019 had started out slow, but she had no concerns about revenue or expenditures. She said overtime continued to be high due to training for new staff.

Mr. Hanchett reported on his activities for the previous month. He apprised he was interviewing for the Department of Social Services Attorney position and hoped to fill it in March. He added the Office of Children and Family Services had passed the Foster Care eligibility review and the State passed the audit. He said he was in the process of interviewing for the Countryside Adult Home Director position that had been vacant since November and the current census was 35 residents.

Mr. Moore noted last year the census was at 31 or 32 so it had risen. Mr. Hanchett noted the interim acting director was doing a good job and helping with the census.

This concluded the review of the DSS agenda. Privilege of the floor was extended to Ginelle Jones, *Director, Public Health/Patient Services*, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Ms. Jones presented the following requests:

- 1) To amend the contract with Zirmed Inc. (authorized by Resolution No. 205 of 2009) to reflect various rate increases (outlined in resolution request), to update the language of the Health Services' electronic billing system, update the corporate address, the appropriate code for payment of services and to authorize automatic renewals provided there is no more than a 5% increase and to identify that the agreement may be terminated by either party upon thirty days

written notice.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Honeywell/Redsidio Life Care Solutions for purchase of equipment and monthly monitoring fees as outlined in the resolution request form, allowing for automatic renewals provided there is not more than a 5% increase and allowing for termination by either party upon 30-days written notice.

Motion was made by Mr. Magowan, seconded by Mr. Leggett and carried unanimously to approve the request and the necessary resolution was authorized for the March 15th Board meeting. *A copy of the resolution request is on file with the minutes.*

Tammie Delorenzo, *Assistant to the County Administrator*, explained how the devices worked to track patients vitals and document them for review by nurses or doctors to help determine patients progress.

A review of the Information for Discussion/Review portion of the agenda proceeded as follows: Report of Expenditures, Revenues, Overtime and Per Diem Use for 2019 - Tawn Driscoll, *Fiscal Manager*, reviewed the Revenue and Expenditure Report for 2019 in Attachment #1. She noted revenue was expected in April for the WIC and Preschool Programs.

Revenue and Expense Comparison Report for 2018 vs 2019 - Ms. Driscoll reviewed the Revenue and Expense Comparison Report for 2018 vs 2019 in Attachment #2. She noted there was no difference in comparisons from last year to this year other than contractuals which were only due to timing of invoices.

Status of Referrals - Valerie Whisenant, *Assistant Director of Patient Services*, reviewed the referrals, included as Attachment #3. She informed the rate of referrals coincided with Glens Falls Hospitals. She informed more referrals were being received from physicians offices rather than the hospital and they had been contacting rehabilitation centers following up on pending referrals to try to increase the referrals.

Emergency Response and Preparedness - Ms. Jones advised Attachment #4 in the agenda packet included a review of the Emergency Response and Preparedness Activities for the month.

Rabies Program Report: Ms. Jones advised Attachment #5 outlined the January 2019 rabies report. She informed a copy of the 2019 rabies clinic schedule was attached. Ms. Hyde asked if the Town of Thurman had no Rabies Clinic due to a lack of interest and Ms. Jones replied most Thurman residents participated in the Town of Warrensburg clinics, but they could certainly add a clinic in the Town of Thurman if there was interest and she suggested Ms. Hyde have the animal control officer contact her.

Meetings: Ms. Jones reported Jodi Brynes, *Supervising Nurse*, would be completing two webinar training courses through SUNY Albany.

Staffing Update - Ms. Jones noted they were still recruiting for nursing positions. She requested to fill the following positions:

- Registered Professional Nurse #39, *Grade 19, Annual Salary \$47,523*, due to termination.
- Part-time Public Health Liaison (24 hour/week/average), *Grade 7, Base Salary \$16.15 per hour*.
- Assistant Director of Public Health, *Annual Salary \$80,891*, due to promotion.

Motion was made by Mr. Magowan, seconded by Mr. Driscoll and carried unanimously to approve the requests and forward same to the Personnel & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Position forms are on file with the minutes.*

Next, Dan Durkee, *Senior Health Educator/Emergency Preparedness Coordinator*, introduced Traves Bethel, *Population Health Improvement Program Outreach Specialist, Adirondack Health Institute*, who provided a powerpoint presentation titled "It's Time to Clear the Air in the North Country Raising the Tobacco Sale Age in Warren County", a copy of which is on file with the minutes.

A brief discussion ensued in regards to Raise the Age.

Mr. Bethel apprised a Tobacco 21 Lunch & Learn panel discussion with Mr. Durkee would be held on March 15th following the Board meeting for any Supervisors interested in attending.

There being no further business to come before the Health, Human & Social Services Committee, on motion made by Mr. Sokol and seconded by Mr. Magowan, Mrs. Frasier adjourned the meeting at 12:06 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board