

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JANUARY 25, 2019

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS SIMPSON	KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
MERLINO	TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD
FRASIER	RONALD CONOVER, CHAIRMAN OF THE BOARD
DIAMOND	RYAN MOORE, COUNTY ADMINISTRATOR
LOEB	AMANDA ALLEN, CLERK OF THE BOARD
HYDE	AMY LAVINE, FIRST ASSISTANT COUNTY ATTORNEY
MAGOWAN	FRANK THOMAS, BUDGET OFFICER
WILD	SUPERVISORS DRISCOLL
HOGAN	LEGETT
	MCDEVITT
	SOKOL
COMMITTEE MEMBERS ABSENT:	STROUGH
SUPERVISORS DICKINSON	MICHAEL SWAN, COUNTY TREASURER
GERAGHTY	DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
	DON LEHMAN, <i>THE POST STAR</i>
	MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 25, 2019 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2019/works/>

Mr. Simpson called the meeting of the Public Works Committee to order at 10:11 a.m.

Motion was made by Mr. Wild, seconded by Mr. Loeb and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad and DPW agendas were distributed to the Committee members, *copies of same are on file with the meeting minutes.*

Privilege of the floor was presented to Tim Benway, *Director, Parks, Recreation & Railroad*, who began with a request to amend the Warren County Budget in the amount of \$4,000 to reflect receipt of grant funding from the Glens Falls Foundation for Up Yonda Farm. He indicated the purpose of the grant was to fund a part-time position to aid with programs beginning in March and terminating in May.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Next, Mr. Benway introduced a request to accept the donation of two parcels located south of the North Creek Station in the Town of Johnsbury (*Tax Map Parcel Nos. 66.10-1-86 and 66.10-1-87*) from The Nature Conservancy. Mr. Wild inquired if there were any deed restrictions associated with these parcels and Mr. Benway replied in the negative, explaining that these were land-locked parcels. Ms. Hogan suggested that in the future, the Committee may consider turning these land over to the Town Johnsbury. Kevin Hajos, *Superintendent of Public Works*, proposed that when the final deed was transferred, they would combine these lots into one parcel, and he acknowledged that in the future, the land could possibly be donated to the Town of Johnsbury if that was what the Board of Supervisors

preferred; Mr. Loeb indicated he was in favor of donating the land to the Town of Johnsbury. Motion was made by Mr. Loeb seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Hajos presented a request to fill the vacant position of Building Maintenance Worker #11, *Grade 7, Base Annual Salary \$33,600*, due to promotion.

Motion was made by Mr. Loeb, seconded by Ms. Hogan and carried unanimously to approve the request and refer same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Regarding the Information for Discussion/Review portion of the agenda, Mr. Benway apprised of the 2018-19 funding approved by the New York State Office of Parks, Recreation and Historic Preservation which amounted to \$69,240. He advised this funding was received annually, but the amount varied based on the number of snowmobile registrations from the previous year and he referred to a graph included in the agenda packet reflecting the County and State snowmobile funding breakdown for years 2002-2019. Mr. Loeb inquired if this was essentially “pass-through” funding and Mr. Benway replied affirmatively, advising these funds were distributed to the five clubs. A brief discussion ensued.

Concluding the review of the Parks, Recreation & Railroad agenda, Mr. Benway spoke of the upcoming “SNOX” (*snowcross*) event that would be held at the Warren County Fairgrounds on February 9-10 in conjunction with the Lake George Winter Carnival. Mr. Hajos noted that they were attempting to stockpile snow at the Fairgrounds for the event and he advised that any towns looking to clear snow piles could haul the excess snow to the Fairgrounds. He informed NYSDOT (*New York State Department of Transportation*) would be clearing sidewalks and roadways in Warrensburg, bringing that snow to the Fairgrounds.

Commencing the Public Works agenda review, Mr. Hajos presented the following requests;

- Page 2 - To fill the vacant position of MEO-Light #21, *Grade 7, Base Annual Salary \$33,600*, due to promotion.
- Page 3 - To fill the vacant position of MEO-Light #28, *Grade 7, Base Annual Salary \$33,600*, due to promotion.

Mr. Simpson inquired about the specifics of an MEO-Light position and Mr. Hajos replied previous an MEO-Light was a laborer, but the former Superintendent of Public Works had required all MEO-Light position to poses a CDL so they could drive a tandem plow. He said they also operated light equipment and did flagging. He indicated he had worked with Civil Service to allow newly hired employees filling MEO-Light positions six months to obtain a CDL in order to retain the position. Mr. Conover stated that was the right approach.

Motion was made by Mr. Loeb, seconded by Mr. Magowan and carried unanimously to approve the requests to fill the vacant positions, as outlined above, and refer same to the Personnel & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Next, Mr. Hajos presented a request to award bid and authorize a new contract with Care Environmental Corp. for hazardous household waste collection for a term to commence upon execution and terminate December 31, 2019, with the possibility of extending the contract for two additional one-year terms. He indicated there would be two pick-up locations. Mr. Loeb inquired where the location in the Town of Queensbury was and Mr. Hajos replied it

was at the Queensbury Town Garage on Haviland Road. Mr. Loeb asked if hazardous household waste collection could be on-going and Mr. Hajos replied there would be a cost associated for hazardous material sitting at a site for a period of time, adding not every town would be interested. He informed containers would not be full which would not be cost efficient.

Mr. Diamond entered the meeting at 10:26 a.m.

A brief discussion ensued regarding how best to educate the public on what was considered to be household hazardous waste and where/when to dispose of these items. Mr. Wild suggested putting out a public service announcement on the radio advising of collection dates and locations and Mr. Hajos indicated that he would see if this was possible.

Motion was made by Mr. Loeb seconded by Mr. Magowan and carried unanimously to approve the request and the necessary resolution was authorized for the February 15th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review portion of the agenda, Mr. Hajos spoke regarding the County-owned West Brook Parking Lot and a possible arrangement to allow funds received from use of the parking lot during events at the Wood Park to be used to cover the expense incurred for maintenance of the Park and the adjoining environmental area/wetland walking trail. Mr. Hajos explained currently funds received from parking on the Wood Park property were held in reserve to fund the maintenance and upkeep of the Park, but had been insufficient each of the last three years. As a solution to this funding issue, he suggested transferring the funds received from use of the County-owned West Brook Parking Lot during special events, or for parking lot rentals during special events, to the Wood Park budget to cover the cost of maintenance. He noted that because there was a deficit in 2018, the arrangement should be made effective retroactive to January 1, 2018. Michael Swan, *County Treasurer*, indicated that his Office had already begun tracking this revenue in anticipation of the change. A discussion ensued.

Motion was made by Mr. Merlino seconded by Mr. Wild and carried unanimously to approve the transfer of all funds collected in 2018 at the County-owned West Brook Parking Lot during special events held at Wood Park, or for parking lot rentals for special events, to the Wood Park budget for the purpose of paying invoices incurred for maintenance of the Park, and authorizing the County Treasurer to create a separate account for same and refer same to the Finance Committee.

There being no further business to come before the Public Works Committee, on motion made by Mr. Loeb and seconded by Mr. Wild, Mr. Simpson adjourned the meeting at 10:44 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist

