

Office of Community Services for Warren and Washington Counties
 Warren County Community Services Board
 Washington County Community Services Board
 May 14, 2015

Warren County

Present: Kimberly Brayton, Ph.D., Chair;; Joan Grishkot, Vice Chair; Holly Irion-Sweet; Michael Homenick, Ph.D.; Maureen Schmidt

Excused: James Dexter; Barbara Boggia; Lu Thomas-Cosgrove

Washington County

Present: Christina Bessen; Vice-Chair; Michele Burke

Excused: Rick Demers, Chair, Tammy DeLorme; Samuel Hall; Patti Hunt; Kathy Flanagan; Robert Miles

Staff: Lisa Coutu; Cynthia Wasson; Robert York; Harry Carlson; Megan Johnson

Guests: Sharon Mahota

Agenda Item	Outcome	Action
Call to order	A quorum for Warren County CSB was confirmed and the April meeting of the Warren County Community Services Board was convened. K. Brayton, Warren Co. chaired the meeting. Washington County Community Services Board did not have a quorum.	Meeting called to order at 3:10p by K. Brayton
Approval of Meeting Minutes	Minutes of the March 12, 2015 CSB meeting (Washington only). Minutes of the April 9, 2015 CSB meeting were presented for approval.	Deferred Warren: Motion: H. Irion-Sweet Second: M. Schmidt Abstentions: None Motion carried with unanimous vote Washington: Deferred

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<p><u>Presentation</u> Northern Rivers Family Services/Parsons Child and Family Center – Sharon Mahota</p>	<p>Sharon Mahota provided a handout on Client Services. Ms. Mahota described and answered questions about Northern Rivers Family services / Parsons Child and Family Center that serves 18 counties. Ms. Mahota talked about Crisis Teams, Outpatient Clinics, School Based Behavioral Health, Education and clinical services, Prevention & Family Preservation, Home & Community Based Services, Children’s Health Home of Upstate New York, Residential Treatment Centers and Respite / Youth Stabilization.</p> <p>Parsons Child and Family Center has been awarded bids to develop both adult and youth regional mobile crisis services, which represents a new service for our counties. They have also recently expanded their Home-Based Crisis Intervention Services in Warren, Washington and Saratoga Counties.</p>	
<p><u>New Business</u></p> <p>2015 Warren County budget/contract amendment ; 820 River Street</p>	<p>820 River St., Inc., \$27,225 (100% State Aid –OASAS) SNAP revenue replacement funds.</p>	<p>Motion: J. Grishkot Warren only Second: H. Irion-Sweet Abstentions: None Motion carried with unanimous vote</p>
<p>2015 Washington County budget/contract amendment: 820 River St., Inc. contract amendment</p>	<p>820 River St., Inc., \$21,333 (100% State Aid –OASAS) SNAP revenue replacement funds.</p>	<p>Deferred</p>
<p>2015 Washington County Budget/contract amendment, Council for Prevention, \$7,000 (100% State Aid-OASAS)</p>	<p>Council for Prevention, \$7,000 (100% State Aid-OASAS) offset to increased worker’s compensation insurance expense.</p>	<p>Deferred</p>

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Washington County CSB Resignation: Kris Freitag	R. York stated he has received a letter of resignation from Kris Freitag.	Deferred
Washington County CSB Nomination	R. York stated he is still looking for a replacement for Kris.	
Informational Items		
2015 – 2016 NYS enacted Budget Update	R. York distributed and discussed a summary of the enacted 2015-16 NYS Budget.	
PEOPLE, Inc. peer services update	R, York stated PEOPLE, Inc. have become operational. They are now operating out of Rose House on Montcalm St. in Glens Falls. They have established a Peer-run telephone warm-line and they have hired a House Manager. They are planning a community open house.	
2016 Local Services Planning Process	R. York stated the 2016 Local Services planning process has begun. The plan is due to the State in June.	
2016 Budget Process for CSB contract agencies	R. York stated call letters have been sent to the contract agencies for submission of 2016 agency budgets. The Budget Review Committee is meeting on June 18 th and 25 th for the agency budget review meetings.	
Mary Cochran McConnell Memorial Fund – Camp Scholarships	Mr. York provided a handout regarding the Molly Cochran-McConnell Memorial Fund that provides scholarships for youth impacted by mental health issues to go to summer camp.	
Additional items	R. York reviewed additional informational handouts in the meeting packet.	

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4:15 pm CSB Executive Session	<p>R. York requested to go in to an executive session to review the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.</p> <p>The regular meeting reconvened at 4:40 pm. K. Brayton noted that no action had been taken in Executive Session. R. York presented a memo to CSB members requesting authorization to 1) pursue additional Children's SPOA funding from the NYS Office of Mental Health (100% State Aid); and 2) work with the Warren County Administrator's Office, Human Resources/Civil Service Department and the Treasurer's Office to explore modification of duties of the Deputy Director-Clinical position to include possible additional Children's SPOA duties, and/or possible related supervisory duties. Included in the modification of duties will be discussion of mid-year salary enhancement commensurate with increased duties. This would be accomplished within parameters of currently budgeted funds.</p>	<p>Motion: J. Grishkot Warren only Second: M. Schmidt Abstentions: None Motion carried with unanimous vote</p> <p>Motion: J. Grishkot Warren only Second: M. Schmidt Abstentions: None Motion carried with unanimous vote</p>
Adjournment and next meeting	The meeting was adjourned at 4:50pm. The next Community Services Boards meeting will be held on June 11, 2015 @ 230 Maple St., Glens Falls, NY	

Minutes respectfully submitted by Cynthia Wasson, Secretary to the Boards