

# Warren County Board of Supervisors

## RESOLUTION NO. 341 OF 2014

**Resolution introduced by Supervisors Kenny, Merlino, Conover, Dickinson, Frasier, Simpson and Strough**

### **APPROVING THE REVISED LOCAL TOURISM AND CONVENTION DEVELOPMENT AGREEMENT MUNICIPAL ACCOUNTING FORM**

RESOLVED, that the Warren County Board of Supervisors hereby approves the revised Local Tourism and Convention Development Agreement Municipal Accounting Form as attached hereto, and be it further

RESOLVED, that the Towns, Village of Lake George and City of Glens Falls in Warren County will commence using this form immediately when reporting receipts and expenditures of Occupancy Tax funding.

**LOCAL TOURISM PROMOTION AND CONVENTION DEVELOPMENT AGREEMENT -**

**MUNICIPAL ACCOUNTING FORM**

This report is for occupancy tax funds received and expended in the last standard municipal fiscal year (i.e. Jan. 1 - Dec. 31) ending just prior to filing of this report.

**TOWN OF** \_\_\_\_\_

<u>Part I</u> - Events funded in your last fiscal year (i.e. Jan. 1 - Dec. 31)			
<b>Events/Activities/Projects</b>	<b>Date of Event</b>	<b>Amount Provided</b>	<b>Estimated Number of Persons Served (Each Event)</b>

<u>Part II</u> - Activities that are expected to be continued in this fiscal year ( <i>the year you are filing this report</i> )	
<b>Events/Activities/Projects</b>	<b>Plans to Cause To Continue</b>

**LOCAL TOURISM PROMOTION AND CONVENTION DEVELOPMENT AGREEMENT -  
MUNICIPAL ACCOUNTING FORM**

Part III - Occupancy Tax Funding Accounting	
<b>A. Accounting</b>	
Actual Balance of funds on hand at the start of your last fiscal year (i.e. Jan. 1)	
Actual Amount(s) Rec'd from Warren County during the last fiscal year (i.e. Jan. 1 - Dec. 31)	
Actual Amount(s) Expended during the last fiscal year (i.e. Jan. 1 - Dec. 31)	
Actual Balance Remaining at the end of the fiscal year (i.e. Dec. 31)	
<b>B. Check One:</b>	
<b>Municipality's standard practice is to account for revenues and expenditures</b>	
<input type="checkbox"/> in the same fiscal year as it does with all other municipal expenses (i.e. Jan. 1 - Dec. 31)	
<input type="checkbox"/> in a time period which is different than the municipality's fiscal year (ex. Oct-June)	
<b>Please specify the period _____</b>	

\_\_\_\_\_

**Chief Executive**

\_\_\_\_\_

**Date**