

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2017 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender
 BUDGET ACCOUNT CODE: A.1171

OBJECT CODES	2015 EXPENDITURES	2016 ADOPTED	2016 AMENDED	2017 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$557,928.23	\$571,969.00	\$608,270.00	\$581,686.00
200's EQUIPMENT	\$3,630.61	\$100.00	\$3,100.00	\$279.00
400's CONTRACTUAL	\$23,106.32	\$45,272.00	\$49,322.00	\$51,511.00
800's EMPLOYEE BENEFITS	\$195,938.08	\$221,968.00	\$224,981.00	\$243,439.00
TOTALS	\$780,603.24	\$839,309.00	\$885,673.00	\$876,915.00

2015 REVENUES	2016 ADOPTED REVENUES	2016 ESTIMATED REVENUES	2017 DEPARTMENT REQUESTS
\$102,444.52	\$136,243.00	\$175,890.00	\$185,529.00

SIGNED: Mindy Ross
 DEPARTMENT HEAD
 TITLE: Public Defender
 DATE: 9-16-16

* (Not reflected in amts. above)
To be added

* These amts were discussed in our 9/9/16 meeting.

- \$2500 add'l salary for APD #6
- \$29,584 OIGS money - (see attached)
- \$95,000 salary - 2 addl APD'S - (see attached)
- \$5,580 SS
- \$1306 medicare
- \$38,490 Health pro.
- \$576 Dental
- \$8880 Retirement

see attached spreadsheet

Account	Account Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
Fund A - General						
REVENUE						
Department 1171 - Public Defender						
<i>State Aid</i>						
3018	Parole Hearings - Pub Defender	5,325.00	.00	.00	3,506.25	.00
3045	Office of Indigent Legal Services Distribution	97,119.52	136,243.00	175,890.00	58,917.58	185,529.00
<i>State Aid Totals</i>		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
Department 1171 - Public Defender Totals		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
REVENUE TOTALS		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
EXPENSE						
Department 1171 - Public Defender						
<i>Personal Services</i>						
110	Salaries - Regular	537,120.23	550,223.00	586,524.00	340,407.87	559,940.00
130	Salaries - Part Time	20,808.00	21,746.00	21,746.00	13,094.89	21,746.00
<i>Personal Services Totals</i>		\$557,928.23	\$571,969.00	\$608,270.00	\$353,502.76	\$581,686.00
<i>Equipment</i>						
210	Furniture/Furnishings	2,649.60	.00	3,000.00	.00	.00
220	Office Equipment	981.01	100.00	100.00	.00	279.00
<i>Equipment Totals</i>		\$3,630.61	\$100.00	\$3,100.00	\$0.00	\$279.00
<i>Contractual Expense</i>						
410	Supplies	4,904.74	13,022.00	13,022.00	3,084.45	12,323.00
418	Ins-General Liability	.00	700.00	700.00	.00	.00
423	Telephone	1,097.99	2,280.00	5,780.00	2,564.86	5,754.00
424	Postage	2,594.00	2,350.00	2,350.00	1,248.91	2,350.00
426	Subscriptions	2,806.32	3,500.00	3,500.00	1,960.00	4,500.00
427	Memberships & Dues	1,125.00	1,875.00	3,175.00	1,280.00	3,020.00
428	Data Processing & Internet Fees	3,410.34	3,500.00	3,500.00	2,269.54	4,744.00
437	Consulting Fees	.00	2,375.00	2,375.00	.00	2,375.00
439	Misc Fees & Expenses	412.50	2,176.00	1,426.00	.00	2,176.00
440	Legal/Transcript Fees	2,559.75	2,500.00	2,500.00	105.00	2,500.00
441	Auto-Supplies & Repair	.00	200.00	200.00	.00	.00
442	Automotive - Gas & Oil	.00	1,650.00	1,650.00	.00	.00
444	Travel/Education/Conference	1,570.68	6,344.00	6,344.00	2,829.00	9,144.00
470	Contract	2,625.00	2,800.00	2,800.00	2,625.00	2,625.00
<i>Contractual Expense Totals</i>		\$23,106.32	\$45,272.00	\$49,322.00	\$17,966.76	\$51,511.00

Account	Account Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
Fund A - General						
EXPENSE						
Department	1171 - Public Defender					
Comments						
Account	Level	Comment				
470	Departmental Request	NYSDA-PDCMS				
<i>Employee Benefits</i>						
810	Retirement	77,778.59	71,959.00	71,959.00	49,776.67	73,517.00
830	Social Security	33,931.26	35,462.00	37,296.00	21,204.63	36,064.00
831	Medicare Contribution	7,935.52	8,295.00	8,724.00	4,959.14	8,436.00
860	Hospitalization	62,404.03	82,927.00	82,927.00	46,011.00	85,752.00
865	Dental Insurance	1,432.00	1,800.00	1,800.00	928.00	1,464.00
<i>Employee Benefits Totals</i>		\$183,481.40	\$200,443.00	\$202,706.00	\$122,879.44	\$205,233.00
<i>Other Benefits</i>						
840	Workmen's Compensation	2,279.30	2,280.00	3,030.00	3,028.26	3,918.00
861	Retirees Hospitalization	10,177.38	19,245.00	19,245.00	21,979.76	34,288.00
<i>Other Benefits Totals</i>		\$12,456.68	\$21,525.00	\$22,275.00	\$25,008.02	\$38,206.00
Department 1171 - Public Defender Totals		\$780,603.24	\$839,309.00	\$885,673.00	\$519,356.98	\$876,915.00
EXPENSE TOTALS		\$780,603.24	\$839,309.00	\$885,673.00	\$519,356.98	\$876,915.00
Fund A - General Totals		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
REVENUE TOTALS		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
EXPENSE TOTALS		\$780,603.24	\$839,309.00	\$885,673.00	\$519,356.98	\$876,915.00
Fund A - General Totals		(\$678,158.72)	(\$703,066.00)	(\$709,783.00)	(\$456,933.15)	(\$691,386.00)
Net Grand Totals		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
REVENUE GRAND TOTALS		\$102,444.52	\$136,243.00	\$175,890.00	\$62,423.83	\$185,529.00
EXPENSE GRAND TOTALS		\$780,603.24	\$839,309.00	\$885,673.00	\$519,356.98	\$876,915.00
Net Grand Totals		(\$678,158.72)	(\$703,066.00)	(\$709,783.00)	(\$456,933.15)	(\$691,386.00)

Warren County Budget Worksheet Report
Fund A --General
Department 1171 - Public Defender

Account Number	Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
Revenue						
<u>State Aid</u>						
3018	Parole Hearings - Public Defender	5,325.00	0.00	0.00	3,506.25	0.00
3045	Office of Indigent Legal Services Distribution	3,831.03			5,424.94	
	APD#6-OILS C000652	8,736.60	73,617.00	73,617.00	32,100.19	72,130.00
	Retention-OILS C000552	41,403.60	19,377.00	19,377.00	9,688.50	19,657.00
	Conf. Sec.-OILS C000352	34,803.12	43,249.00	46,749.00	11,703.95	50,108.00
	OILS Grant C000252	8,345.17	0.00	36,147.00	0.00	43,634.00 *
	Total	97,119.52	136,243.00	175,890.00	58,917.58	185,529.00
	Total: State Aid	102,444.52	136,243.00	175,890.00	62,423.83	185,529.00
	Revenue Totals	102,444.52	136,243.00	175,890.00	62,423.83	185,529.00

Expenses

<u>Personal Services</u>						
110	Salaries - Regular					
	Usual	456,403.32	452,723.00	458,577.50	279,048.93	461,577.00
	OILS	3,831.03				
	APD#6 - C000652	5,884.72	45,000.00	45,000.00	29,250.52	45,000.00
	Retention-OILS C000552	36,000.00	18,000.00	18,000.00	9,000.00	18,000.00
	Salary-Conf Sec-OILS C000352	31,447.54	34,500.00	35,362.50	23,108.42	35,363.00
	After Hours Stipends-OILS C000252	3,553.62	0.00	29,584.00	0.00	29,584.00 *
	Total	537,120.23	550,223.00	586,524.00	340,407.87	589,524.00
120	Salaries - Overtime	0.00	0.00	0.00	0.00	0.00
130	Salaries - Part Time	20,808.00	21,746.00	21,746.00	13,094.89	21,746.00
140	Salaries - Sick Leave Incentive	0.00	0.00	0.00	0.00	0.00
	Total: Personal Services	557,928.23	571,969.00	608,270.00	353,502.76	611,270.00

Account Number	Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
<u>Equipment</u>						
210	Furniture/Furnishings					
	OILS C000252	<u>2,649.60</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>
	Total	2,649.60	0.00	3,000.00	0.00	0.00
220	Office Equipment					
	Usual	0.00	100.00	100.00	0.00	0.00
	APD#6-OILS C000652	748.01	0.00	0.00	0.00	0.00
	Retention-OILS C000552	0.00	0.00	0.00	0.00	279.00
	*OILS Grant C000252	<u>233.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total	981.01	100.00	100.00	-	279.00
	Total: Equipment	3,630.61	100.00	3,100.00	-	279.00
<u>Contractual Expense</u>						
410	Supplies					
	Usual (Printer, WB Mason, Law Books)	3,734.03	7,200.00	7,200.00	418.00	5,060.00
	Books-OILS C000352	727.10	5,822.00	5,822.00	2,666.45	5,000.00
	Books-OILS C000252	6.26	0.00	-	0.00	2,000.00 *
	APD#6-OILS C000652	<u>437.35</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>263.00</u>
	Total	4,904.74	13,022.00	13,022.00	3,084.45	12,323.00
418	Ins-General Liability	-	<u>700.00</u>	<u>700.00</u>	-	-
			700.00	700.00	-	-
423	Telephone -Usual	1,097.99	2,280.00	2,280.00	612.04	612.00
	Cell Phones-OILS C000352	0.00	0.00	3,500.00	1,952.82	3,500.00
	Cell Phones-OILS C000252	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,642.00</u> *
	Total	1,097.99	2,280.00	5,780.00	2,564.86	5,754.00
424	Postage (Usual Postage Expenses)	<u>2,594.00</u>	<u>2,350.00</u>	<u>2,350.00</u>	<u>1,248.91</u>	<u>2,350.00</u>
	Total	2,594.00	2,350.00	2,350.00	1,248.91	2,350.00
426	Subscriptions					
	Lexis Nexis	<u>2,806.32</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>1,960.00</u>	<u>4,500.00</u>
	Total	2,806.32	3,500.00	3,500.00	1,960.00	4,500.00

Account Number	Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
427	Membership & Dues	-			-	-
	NYS Defenders Assoc	375.00	725.00	725.00	450.00	675.00
	Warren Co Bar Assoc	750.00	1,150.00	1,150.00	750.00	1,200.00
	OILS - C000252	0.00	0.00	1,300.00	80.00	1,145.00 *
	Total	1,125.00	1,875.00	3,175.00	1,280.00	3,020.00
428	Data Processing & Internet Fees	1,016.22	3,500.00	-	620.00	744.00
	Verizon Wireless - OILS C000252	2,394.12	-	3,500.00	1,649.54	4,000.00
	Total	3,410.34	3,500.00	3,500.00	2,269.54	4,744.00
437	Consulting Fees-Usual	0.00	2,375.00	2,375.00	0.00	2,375.00
	Total	0.00	2,375.00	2,375.00	0.00	2,375.00
439	Misc Fees & Expenses	0.00	2,176.00	1,426.00	\$0.00	2,176.00
	Court Ordered	412.50	0.00	0.00	0.00	0.00
	Total	\$412.50	2,176.00	1,426.00	\$0.00	2,176.00
440	Legal/Transcript Fees	-	2,500.00	2,500.00	-	2,500.00
	Transcripts	2,559.75	0.00	0.00	105.00	0.00
	Total	2,559.75	2,500.00	2,500.00	105.00	2,500.00
441	Auto-Supplies & Repair	0.00	200.00	200.00	0.00	0.00
	Total	0.00	200.00	200.00	0.00	0.00
442	Automotive - Gas & Oil	0.00	1,650.00	1,650.00	0.00	0.00
		0.00	1,650.00	1,650.00	0.00	0.00
444	Travel/Education/Conference-Usual	29.04	4,844.00	4,844.00	0.00	4,844.00
	CLE-OILS C000252	1,541.64	0.00	0.00	1,354.00	3,000.00 *
	APD#6-OILS C000652	0.00	1,500.00	1,500.00	1,700.00	1,300.00
	Total	1,570.68	6,344.00	6,344.00	3,054.00	9,144.00
470	Contract					
	NYSDA-PDCMS	2,625.00	2,800.00	2,800.00	2,625.00	2,625.00
	Total	2,625.00	2,800.00	2,800.00	2,625.00	2,625.00
Total: Contractual Expense		23,106.32	45,272.00	49,322.00	18,191.76	51,511.00

Account Number	Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
Employee Benefits						
810	Retirement					
	Conf. Sec. - OILS-C000352	-	0.00	-	0.00	3,253.00
	APD#6-OILS C000652	720.00	4,680.00	4,680.00	2,815.61	4,140.00
	Usual	77,058.59	67,279.00	67,279.00	46,961.06	66,124.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Total	77,778.59	71,959.00	71,959.00	49,776.67	73,517.00
830	Social Security					
	Retention-OILS C000552	2,232.00	1,116.00	1,116.00	558.00	1,116.00
	-OILS C000252	215.26	0.00	1,834.00	-	1,834.00 *
	Conf. Sec.-OILS C000352	1,916.31	2,139.00	2,139.00	1,408.08	2,192.00
	APD#6-OILS C000652	351.33	2,790.00	2,790.00	1,749.91	2,790.00
	Usual	31,448.36	30,533.00	29,417.00	17,488.64	28,132.00
	Total	33,931.26	35,462.00	37,296.00	21,204.63	36,064.00
831	Medicare Contribution					
	Retention-OILS C000552	522.00	261.00	261.00	130.50	261.00
	Appeals -OILS C000252	51.52	0.00	429.00	-	429.00 *
	Conf. Sec.-OILS C000352	448.17	500.00	500.00	329.31	513.00
	APD#6-OILS C000652	82.17	653.00	653.00	409.26	653.00
	Usual	7,353.66	7,142.00	6,881.00	4,090.07	6,580.00
	Total	7,935.52	8,295.00	8,724.00	4,959.14	8,436.00
860	Hospitalization					
	Appeals/Health Increase-OILS C000252	349.75	0.00	-	0.00	0.00
	APD#6-OILS C000652	513.02	18,706.00	18,706.00	4,104.16	17,697.00
	Usual	61,541.26	64,221.00	64,221.00	41,906.84	68,055.00
	Total	62,404.03	82,927.00	82,927.00	46,011.00	85,752.00
865	Dental Insurance					
	Conf. Sec.-OILS C000352	264.00	288.00	288.00	192.00	288.00
	APD#6-OILS C000652	0.00	288.00	288.00	0.00	288.00
	Usual	1,168.00	1,224.00	1,224.00	736.00	888.00
	Total	1,432.00	1,800.00	1,800.00	928.00	1,464.00
Total: Employee Benefits		183,481.40	200,443.00	202,706.00	122,879.44	205,233.00

Account Number	Description	2015 Actual Amount	2016 Adopted Budget	2016 Amended Budget	2016 Actual Amount	2017 Departmental Request
Other Benefits						
840	Workmen's Compensation	2,279.30	2,280.00	3,030.00	3,028.26	3,918.00
861	Retirees Hospitalization	10,177.38	19,245.00	19,245.00	19,232.29	34,288.00
	Total: Other Benefits	12,456.68	21,525.00	22,275.00	22,260.55	38,206.00
	Expense Totals	780,603.24	839,309.00	885,673.00	516,834.51	906,499.00
	Revenue Totals	102,444.52	136,243.00	175,890.00	62,423.83	185,529.00
	Expense Totals	780,603.24	839,309.00	885,673.00	516,834.51	906,499.00
	Fund Total	(678,158.72)	(703,066.00)	(709,783.00)	(454,410.68)	(720,970.00)
	Revenue Grand Totals	102,444.52	136,243.00	175,890.00	62,423.83	185,529.00
	Expense Grand Totals	780,603.24	839,309.00	885,673.00	516,834.51	906,499.00
	Net Grand Totals	(678,158.72)	(703,066.00)	(709,783.00)	(454,410.68)	(720,970.00)

* pending contract extension approval

2017 Salary Schedule (Position Budgeting)
Public Defender

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
12835	Besson, Anna	6th Assistant Public Defender	\$45,000.00	Full Time	Appointed F/T	11/2/2015
	N/A / \$24.73	N/A / \$24.73				
12093	Borkowski, Gina	Conf. Sec. to 1st Asst. Pub. Def	\$35,363.00	Full Time	Out of UnitFT	3/17/2014
	N/A / \$17.00	N/A / \$17.00				
12833	Bruhns, Dustin	5th Assistant Public Defender	\$55,443.00	Full Time	Appointed F/T	9/8/2015
	N/A / \$30.46	N/A / \$30.46				
10810	Caruso, James	Investigator	\$21,746.00	Less than Half	Less than P/T	3/24/2009
	N/A / \$26.14	N/A / \$26.14				
9249	Flores, Marcy	Public Defender	\$106,747.00	Full Time	Appointed F/T	1/2/2004
	N/A / \$58.65	N/A / \$58.65				
8284	Goodspeed, Sterling	1st Assistant Public Defender	\$81,000.00	Full Time	Appointed F/T	2/26/2016
	N/A / \$44.51	N/A / \$44.51				
11254	Halloran, Nellie	2nd Assistant Public Defender	\$61,026.00	Full Time	Appointed F/T	2/8/2007
	N/A / \$33.53	N/A / \$33.53				
11517	Liebert, Glenn	4th Assistant Public Defender	\$56,307.00	Full Time	Appointed F/T	7/1/2008
	N/A / \$30.94	N/A / \$30.94				
11761	Racino, Bryan	3rd Assistant Public Defender	\$58,189.00	Full Time	Appointed F/T	4/5/2010
	N/A / \$31.97	N/A / \$31.97				
10692	Ringler, Susan	Confidential Secretary	\$42,865.00	Full Time	Out of UnitFT	1/1/2004
	N/A / \$20.61	N/A / \$20.61				
		Retention Salary Stipend	\$18,000.00			
	N/A / \$0.00	N/A / \$0.00				
		11	\$581,686.00			

Warren County Public Defender				
APD #7 Salary and Fringe				
		Salary/yr.	Fringe/yr.	
Salary		47,500 45,000.00		
Social Security			2,790.00	
Medicare			653.00	
Health Insurance			19,245.00	
Dental			288.00	
Retirement			4,140.00	
		45,000.00	27,116.00	<u>72,116.00</u> Total

47,500

74,616

Warren County Public Defender
OILS Grants--2017 Budget Items

Budget Items	C000252*	C000352	C000552	C000652	Total
A.1171 110 Public Defender-Salaries-Regular	29584.00	35362.00	18000.00	45000.00	127946.00
A.1171 810 Public Defender, Retirement	0.00	3253.00	0.00	4140.00	7393.00
A.1171 830 Public Defender, Social Security	1834.00	2192.00	1116.00	2790.00	7932.00
A.1171 831 Public Defender, Medicare	429.00	513.00	261.00	653.00	1856.00
A.1171 860 Public Defender, Hospitalization	0.00	0.00	0.00	17697.00	17697.00
A.1171 865 Public Defender, Dental	0.00	288.00	0.00	288.00	576.00
A.1171 410 Public Defender, Supplies	2000.00	5000.00	0.00	262.73	7262.73
A.1171 423 Telephone	1642.10	3500.00	0.00	0.00	5142.10
A.1171 427 Membership & Dues	1145.00	0.00	0.00	0.00	1145.00
A.1171 428 Data Processing & Internet Fees	4000.00	0.00	0.00	0.00	4000.00
A.1171 444 Travel/Education/Conference	3000.00	0.00	0.00	1300.00	4300.00
A.1171 220 Office Equipment	0.00	0.00	279.40	0.00	279.40
Total	<u>43634.10</u>	<u>50108.00</u>	<u>19656.40</u>	<u>72130.73</u>	<u>185529.23</u>

*pending contract extension approval