

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: AUGUST 21, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON
FRASIER
MERLINO
SOKOL
GIRARD

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD
RONALD CONOVER, CHAIRMAN OF THE BOARD
KEVIN GERAGHTY, ACTING COUNTY ADMINISTRATOR
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS VANSELOW
MACDONALD
DICKINSON
HYDE

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER
LEGGETT
MONTESI
SEEBER

JULIE BUTLER, PURCHASING AGENT
BENJAMIN BOTELHO, SECOND ASSISTANT COUNTY ATTORNEY
MIKE SWAN, COUNTY TREASURER
ED ZIBRO, REPRESENTING THE WARRENSBURG BIKE RALLY
MIKE WILD, TOWN OF QUEENSBURY RESIDENT
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the August 21, 2017 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://warrencountyny.gov/gov/comm/Archive/2017/works/>

Mr. Simpson called the meeting of the Public Works Committee to order at 11:04 a.m. (Please note due to a lack of attendance, Chairman Conover served to make a quorum of the Committee).

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Solid Waste; Parks, Recreation & Railroad; and DPW Agendas were distributed to the Committee members, copies of same are on file with the meeting minutes.

Commencing the review of the Solid Waste Agenda, privilege of the floor was extended to Julie Butler, *Purchasing Agent*, who apprised she did not require any action today but was seeking a consensus of the Committee as to whether they were pleased with the Solid Waste Contracts in place or whether they would like her to rebid them for next year. She explained they had the option to extend the contracts in place for an additional year before they would be required to rebid them and she was seeking input from the Town Supervisors as to how they would like her to move forward. She reminded them the tipping fees would be increased by \$1 per ton but transportation charges should remain the same as long as fuel costs stayed below \$3 per gallon for the next year. She said thus far one vendor had agreed to extend and she would be inquiring with the others.

Jeffery Tennyson, *Superintendent of Public Works*, inquired whether an email had been distributed to the Towns inquiring about any issues with the vendors and Mrs. Butler replied in the negative but said she would do so if that was the consensus of the Committee. Chairman Conover asked whether any action was required of the Committee to extend the current contracts and she replied in the negative. She said the purpose of the discussion was to determine whether there were any issues which would call for the services to be re-bid for 2018. She indicated she would email the remainder of the Board

to ensure they were comfortable moving forward with extending the contracts for another year.

Mrs. Butler informed that Evolution Recycling indicated to her they could not extend the current contract for E-Waste Services in 2018; therefore, she said, this service would have to be re-bid. She requested that they contact her if they would like any electronics added to the bid similar to last year when they added florescent light bulbs.

Moving along to the Parks, Recreation & Railroad agenda, Timothy Benway, *Director of Parks, Recreation & Railroad*, apprised that Ed Zibro, *representing the Warrensburg Bike Rally*, was in attendance to discuss this years event. Mr. Zibro apprised that this years event was even larger than last year and he thanked Messrs. Geraghty, Tennyson and Benway for the assistance they provided. He said there were over 56,000 cars, trucks and motorcycles in attendance at this years event as compared to 62,000 last year; however, he noted, because of the inclement weather this year there were more cars and trucks than motorcycles which resulted in more people attending. He remarked next year they were adding more attractions in hopes of growing the event.

Mr. Tennyson stated that one of the topics of discussion he had with Mr. Zibro concerning the event pertained to the fact that he was struggling to get larger vendors to participate since he did not have a long-term commitment from the County for use of the Warren County Fairgrounds for the event.

A discussion ensued.

Mr. Tennyson advised that he had spoken to Justin Gonyo, *General Superintendent, SNCR (Saratoga & North Creek Railway)*, this morning and Mr. Gonyo indicated he was unable to attend the meeting, but did not have anything of significance to report on.

Chairman Conover questioned the status of the payments received from SNCR and Mike Swan, *County Treasurer*, responded that the guaranteed payment was around \$4,100 short and they had yet to receive a payment for the month of July, nor had they received any statements from SNCR for this timeframe. He added the reports and payments were due the 10th each month which meant they were eleven days overdue. Chairman Conover asked how much money SNCR owed the County and Mr. Swan replied he was unsure. He said he was unable to determine how much was owed until he received the report from them and he questioned whether they were operating since the last couple of reports they received indicated there was no revenue. Mr. Simpson added he had been copied on an email to SNCR Management from Robert Lynch, *Deputy County Treasurer*, regarding this matter, but no response was received.

Commencing the review of the DPW Agenda, Mr. Tennyson presented the following items:

- Page 1- Request to decrease Capital Project No. H354, *Highway Preservation Project*, in the amount of \$236,367 to adjust funding in accordance with Supplemental Agreement No. 1.
- Page 5- Request to decrease Capital Project No. H352, *CR 13 and CR 31 Bridge Painting Project (Pin 1760.01)*, in the amount of \$78,425 to adjust funding in accordance with Supplemental Agreement No. 1.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried unanimously to approve the requests as outlined above and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- Page 9- Request to increase Capital Project No. H343, *West Brook Sidewalk Project*, in the

amount of \$1,036.95 to reduce the County's Local Share and increase other Governments Share (Town of Lake George) in accordance with the final construction costs.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Page 10- Request to amend the County Budget in the amount of \$858.35 to reflect the receipt of insurance recovery funds to pay for damage sustained to a DPW vehicle.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Page 13- Request for transfer of funds between various Budget Codes totaling \$99,974.56.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Page 14- Request to fill vacant position of MEO (*Motor Equipment Operator*) - Medium #2, Grade 7, Annual Salary \$31,872, due to promotion.

Page 15- Request to fill vacant position of MEO- Light #16, Grade 5, Annual Salary \$28,951, due to promotion.

Motion was made by Mrs. Frasier and seconded by Mr. Sokol to approve the requests as outlined above.

Chairman Conover inquired what the difference in job duties and requirements were for an MEO-Medium and an MEO-Light and Mr. Tennyson responded an MEO-Light was considered an "MEO-Medium in training". He explained very little training was required to qualify to be an MEO-Light; however, he noted, a CDL (*Commercial Drivers License*) was necessary. He continued an MEO-Medium required some additional experience including a more broad capability with equipment. He said primarily MEO-Mediums were tandem plow truck operators and MEO- Lights were individuals with a CDL who had minimal construction experience.

A discussion ensued following which Mr. Simpson called the question and the aforementioned motion to approve the requests was carried unanimously to approve the requests to fill vacant positions and refer same to the Personnel & Higher Education Committee for reporting purposes. *Copies of the Notices of Intent to Fill Vacant Positions are on file with the minutes.*

Mr. Merlino entered the meeting at 11:19 a.m.

In regards to Information for Discussion/Review, Mr. Tennyson advised that the Horicon Avenue Sewer Extension Project was delayed due to bid lead times, as well as the request for a grant extension which the Planning & Community Development Department had submitted for the Project.

Mr. Tennyson stated that they had received an amendment to a grant to allocate Marchiselli funding for Federal Aid Project CR 44 Bridge Project. He said they had allocated funding for this based upon the guidance by the County Treasurer's Office; therefore, he informed, no additional resolution was required but, he noted, Chairman Conover would need to sign the agreement.

Concluding the agenda review, Mr. Tennyson pointed out the DPW Overtime and Fuel Usage Reports included in the agenda packet.

Brian Reichenbach, *County Attorney*, stated an executive session was required to discuss pending litigation.

Mr. Sokol questioned why there was such a significant increase in overtime for the month of July and Mr. Tennyson responded the increase was largely due to construction. He said the work had been shifted because the weather during the first half of construction season was mostly rainy which caused delays. He added another factor related to response to storm damage which was not as severe as what some of the Towns had dealt with.

Mr. Montesi commented that he had visited the Airport the other day during which he viewed the progress of the construction of the new access road which appeared to be going well. He said this road would assist in alleviating traffic issues at the Airport during the Adirondack Balloon Festival. In regards to the asbestos removal on the former County Jail, Mr. Montesi questioned the status of the removal and Mr. Tennyson replied that the County Facilities Committee had authorized CPL (*Clark, Patterson, Lee*) to perform abatement work on the former jail at their July 25th Committee meeting. He continued, CPL was working on updating their report to provide the County with current costs to remove the asbestos which he would provide at a future meeting.

Mr. Geraghty questioned how the hourly wage paid to the County paving crew compared to what Washington County paid their paving crews and Mr. Tennyson responded he thought Washington County's hourly rate was more, but he was unsure of how they set up their crews, as they may use larger ones. He said he used bare minimum paving crews but there were certain circumstances which caused them to flex higher. He indicated he would look into this and report back to Mr. Geraghty on the matter. Mr. Geraghty remarked that the paving crews were doing stellar work this year.

Chairman Conover requested that Mr. Tennyson notify CPL to take into consideration whether the abatement work would require the removal of the windows on the former jail. Mr. Tennyson stated that he had mentioned to CPL that the scope of work had to be a complete one because it was not practical to leave holes in the building when the work was finished.

Mr. Simpson reminded them that Mr. Reichenbach had advised an executive session was required to discuss proposed litigation against the County and he called for a motion to enter into executive session; motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to enter into an executive session pursuant to Section 105(d) of the Public Officer's Law.

Executive session was held from 11:24 a.m. until 11:34 a.m.

Upon reconvening Mr. Simpson announced no action was taken during the executive session.

There being no further business to come before the Public Works Committee, on motion made by Mr. Sokol and seconded by Mr. Girard, Mr. Simpson adjourned the meeting at 11:34 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board