

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: NOVEMBER 21, 2016

---

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON  
CONOVER  
FRASIER  
MERLINO  
SOKOL  
WOOD  
MACDONALD

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS  
KEVIN HAJOS, DEPUTY SUPERINTENDENT OF PUBLIC WORKS  
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD  
MARY ELIZABETH KISSANE, ASSISTANT COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS DICKINSON  
VANSELOW

SUPERVISORS LEGGETT  
MONTESI  
SEEBER  
JULIE BUTLER, PURCHASING AGENT  
THOM RANDALL, *ADIRONDACK JOURNAL*  
SARAH MCLENTHAN, DEPUTY CLERK OF THE BOARD

---

---

*Please note, the following contains a summarization of the November 21, 2016 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/works/>*

Mr. Simpson called the meeting of the Public Works Committee to order at 1:00 p.m.

Motion was made by Mrs. Frasier, seconded by Ms. Wood and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad, DPW and Solid Waste Agendas were distributed to the Committee members, copies of same are on file with the meeting minutes.

Mr. Tennyson announced an executive session was required to discuss possible litigation involving properties.

Motion was made by Mr. Sokol, seconded by Mr. Conover and carried unanimously that executive session be declared pursuant to Section 105(d) of the Public Officers Law.

Executive session was held from 2:01 p.m. until 2:12 p.m; Ms. Seeber exited the meeting during the executive session.

Mr. Simpson announced no action was taken during the executive session.

Commencing the review of the DPW Agenda Mr. Tennyson presented the following requests:

Page 1- Request to authorize a grant agreement with the NYSDOT (*New York State Department of Transportation*) for the County Bridge Asbestos Abatement & Painting Project (H353) in an amount not to exceed \$106,000.

Page 7- Request to increase Capital Project H353, *County Bridge Asbestos Abatement & Painting Project*, in the amount of \$94,600.

Motion was made by Ms. Wood, seconded by Mr. Sokol and carried unanimously to approve the requests; the necessary resolution was authorized for the item listed on Page 1 and the item listed on Page 7 was forwarded to the Finance, Personnel & Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

- Page 8- Request for a new contract with CDM Smith for preliminary engineering services for County Bridge Asbestos Abatement & Painting Project (H353) in an amount not to exceed \$106,000; term commencing upon execution by both parties and terminating upon completion of work.

Motion was made by Mrs. Frasier, seconded by Ms. Wood and carried unanimously to approve the request and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- Page 15- Request for transfer of funds between various budget codes totaling \$395,393.29 for various road projects.

Motion was made by Mr. Sokol, seconded by Mr. MacDonald and carried unanimously to approve the request and forward same to the Finance, Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- Page 19- Request for Jeffery Tennyson and Kevin Hajos to attend New York State Highway Superintendents Association Winter Conference at the Radisson Hotel in Albany, New York from January 17-19, 2017 utilizing a County vehicle.

Motion was made by Ms. Wood, seconded by Mr. Conover and carried unanimously to approve the request. *A copy of the Authorization to Attend Meeting or Convention Form is on file with the minutes.*

Moving on to the Referral/Pending Items section of the agenda, Mr. Tennyson apprised they were awaiting receipt of the grant funds for the household hazardous waste collections from NYSDEC (*New York State Department of Environmental Conservation*) which he anticipated receiving within the next few days.

Mr. Tennyson apprised that he anticipated the need for an additional request for transfer of funds prior to the Board Meeting which would be forwarded to the Finance, Personnel & Higher Education Committee.

Mr. Tennyson distributed photographs of various paving projects they had worked on and the Market Street Bridge; *copies of which are on file with the minutes.*

In regards to the Baseline Usage Study pertaining to the Reduce the Use Salt Initiative, Mr. Tennyson advised he had commenced discussions with a representative of the Lake George Watershed regarding installation of monitoring equipment. He said seven other municipalities located within the Lake George Basin had already commenced with some portion of this process. He apprised they were currently working from the technical standpoint to determine how these systems would work with their existing ground speed controllers. He mentioned the DPW had four trucks that would be included as part of this initiative.

Mr. Tennyson informed that he attended a meeting with the Transportation Advisors within the Governors Cabinet along with Tracy Eldridge. *Superintendent, Hamilton County Public Works/President, New York State County Highway Superintendents Association*, to discuss next years budget process for local infrastructure and funding sources such as CHIPS (*Consolidated Local Street and Highway Improvement Program*), PAVE NY Initiative and Bridge of New York Program. He stated the representatives indicated to him that it was permissible for PAVE NY funding to be rolled over into next years Budget.

Concluding the agenda review, Mr. Tennyson pointed out the DPW Overtime, and Salt Usage Reports included in the agenda packet.

Commencing the review of the Parks, Recreation & Railroad Agenda, Mr. Tennyson advised that Justin Gonyo, *General Manager, Saratoga North Creek Railroad*, provided him with an update pertaining to the Polar Express event which had commenced service last Friday. He said Mr. Gonyo indicated to him that 15,000 tickets had been sold for the event so far. Mr. Tennyson apprised that Mr. Gonyo was pleased with the ticket sales thus far, as the goal was to sell a total of 28,000 for this year.

Continuing with the agenda review, Mr. Tennyson presented the following requests:

- Page 1- Request to authorize agreements with the Towns of Hague, Horicon, Thurman and Lake Luzerne for 2016-17 snowmobile trail maintenance and equipment support for the term commencing January 1, 2017 and terminating December 31, 2017 (*Town of Horicon - \$27,000; Town of Thurman \$27,000; Town of Lake Luzerne - \$27,000; Town of Hague - \$9,000*).

Chairman Geraghty questioned what the funds had been allocated for last year since the trails were not used and Ms. Wood responded that the Town of Thurman had used the funding for trail maintenance and expansion.

Motion was made by Ms. Wood, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the request is on file with the meeting minutes.*

- Page 2 - To authorize an inter-municipal agreement with the Town of Bolton to accept funding in the amount of \$20,000 in support of Up Yonda Environmental Education Center for budget year 2017.

Motion was made by Mr. Sokol, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the December 16<sup>th</sup> Board Meeting. *A copy of the request is on file with the meeting minutes.*

Proceeding with the Agenda review, Mr. Tennyson discussed a proposal received from Empire City Soccer for use of the Warren County Fairgrounds. He stated he was working with the County Attorney's Office to determine whether any legal constraints existed pertaining to this request. He said if it was determined to be feasible he would bring the request to the Committee for consideration.

Mr. Conover stated that he felt the Committee needed to make a determination concerning the development of a plan and/or policy for the use of the Warren County Fairgrounds going forward before they rendered a decision on the request. He said he hoped the legal questions concerning long-term arrangements for the Fairgrounds could be resolved as soon as possible.

Continuing to the Referral/Pending Item portion of the Agenda, Mr. Tennyson provided an overview of the 2016 Warren County Fairgrounds Annual Operating Cost Analysis, a breakdown of the electricity cost and resolutions that set the fee for use of the Fairgrounds to assist the Committee members with coming to a determination pertaining to the request from Ed Zibro d/b/a Warrensburg Bike Rally's for use of the Fairgrounds property for their annual event for up to ten years; *copies of which are on file with the minutes.* He reminded the Committee that the use fee was previously set at \$300 but had been reduced due to minimal use.

A discussion ensued following which it was determined that Chairman Geraghty would work with the County Attorney to develop a plan and/or policy for the Committee to consider.

This concluded the Parks, Recreation & Railroad portion of the meeting and the Solid Waste portion of

the meeting commenced at 2:28 p.m.

Commencing the agenda review, privilege of the floor was extended to Julie Butler, *Purchasing Agent*, who apprised that it was necessary to rebid for electronic recycling services due to the fact that the current electronics recycling vendor was unable to extend their contract based on the current terms. She provided a brief summary of the bid responses to which would be opened the following day. She requested that they authorize a new contract with the lowest responsible bidder for electronics recycling services pursuant to the terms and provisions of the specifications (WC 84-16) and proposal for a term commencing January 1, 2017 and terminating December 31, 2017 which could be extended for up to two additional one-year terms.

Motion was made by Ms. Wood, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the December 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mrs. Butler reported that she had received most of the extensions for contracts from the vendors for solid waste disposal and transportation services. She said in an effort to save money she had requested that the vendors pricing remain the same rather than increasing their rates; however, she noted, Wheelabrator Technologies, Inc. was the only vendor who agreed to the terms. In regards to bulk metal recycling, Mrs. Butler informed that Casella Waste Systems indicated that they could not extend the contract for these services.

A discussion ensued relative to bulk metal recycling services following which it was determined that the Towns would make their own arrangements for these services rather than having the County rebid for them.

Mrs. Butler informed that both vendors for transportation services were extending their contracts.

There being no further business to come before the Public Works Committee, on motion made by Ms. Wood and seconded by Mrs. Frasier, Mr. Simpson adjourned the meeting at 2:35 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board