

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: JUNE 1, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SIMPSON
CONOVER
DICKINSON
FRASIER
MERLINO
SOKOL
VANSELOW
WOOD
MACDONALD

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS
PAUL BUTLER, DIRECTOR, PARKS, RECREATION & RAILROAD
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
BROCK
LEGGETT
MONTESI
SEEBER
DON LEHMAN, *THE POST STAR*
CHRISTINE SCANLON, *SUN COMMUNITY NEWS*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the June 1, 2016 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/works/>

Mr. Simpson called the meeting of the Public Works Committee to order at 12:30 p.m.

Motion was made by Mrs. Frasier, seconded by Mr. Conover and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Parks, Recreation & Railroad and DPW Agendas were distributed to the Committee members, copies of same are on file with the meeting minutes.

Paul Butler, *Director, Parks, Recreation & Railroad*, read aloud portions of a written update from Justin Gonyo, *Saratoga & North Creek Railway (SNCR) General Superintendent*, regarding SNCR operations; *a copy of which is on file with the minutes.*

Mr. Merlino requested authorization to use the Hadley-Luzerne Train Station parking lot to park vehicles for the Cycle the Adirondacks event during the last week in August. He mentioned it was a week long bicycle ride through several different communities. He apprised that he would work with the County Attorney's Office to ensure all the necessary insurance was in place.

Ms. Wood stated she was supportive of this event, as it had drawn a number of participants to the region last year. She noted they made an effort to use local food and services in every community they traveled through.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the request. *Note: A resolution is not required for this action as the Superintendent of Public Works is authorized to issue a Facility Use Permit under a prior resolution.*

Moving along, the Information for Discussion/Review portion of the Agenda was reviewed, as follows:

- Update on the spring stocking- Mr. Butler apprised that they had completed the spring stocking, noting a total of 23,979 fish were stocked which fulfilled their permit with the NYSDEC (*New York State Department of Environmental Conservation*). Mr. Simpson thanked the Department for stocking the Brant Lake Mill Pond for the Barney Barnhart Memorial Fishing Derby for Kids, as the event had

been a complete success.

-Update on Spring Zing- Mr. Butler apprised that the event was successful and well attended, with a total attendance of 407, of which 200 were children. He requested authorization for the Chairman of the Board to send letters of gratitude to the sponsors of the event.

Motion was made by Mr. Dickinson, seconded by Ms. Wood and carried unanimously to authorize the Chairman to send letters of gratitude, as requested.

Commencing the review of the DPW Agenda, Jeffery Tennyson, *Superintendent, Department of Public Works*, presented the following requests:

Page 1- Request for a new contract with Provincial Contractor Services, LLC to remove and dispose of asbestos roofing material at the Warren County Fairgrounds.

Page 6- Request for a transfer of funds in the amount of \$11,000 from Budget Code A.1626 470, *General, Westbrook Parking Lot, Contract*, to Budget Code A.7110 470, *General, Parks & Recreation, Contract*.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the Agenda Item listed on Page 1 and the necessary resolution was authorized for the June 15th Board Meeting, as well as to approve the Agenda Item listed on Page 6 and refer same to the Finance, Personnel & Higher Education Committee. *Copies of both request forms are on file with the minutes.*

Page 7- Request to Amend Local Law No. 3 of 2004 to reinstate the Superintendent of Public Works authority to appoint multiple Deputies.

A discussion ensued concerning the request during which Brian Reichenbach, *County Attorney*, advised that Mr. Tennyson had not been able to delegate the full authority to a Deputy that he wanted to, as there was some distinctions between a Deputy, the Assistants and the authority. He stated that an amendment to the Local Law would take care of this issue. He mentioned there was also an issue with paying a stipend for additional duties which he believed should not be done if those duties could be contained within the existing job title.

Motion was made by Mr. Conover, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the June 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 9- Request to amend the table of organization and salary schedule to increase the salary of the Confidential Secretary to the Superintendent of Public Works from \$40,251.75 to \$42,751.75.

Mr. Tennyson advised he had worked with the Personnel Officer to modify the job description in order to address the concerns expressed by the Personnel Officer and the County Attorney regarding the legality of stipends.

Motion was made by Mr. Dickinson, seconded by Mr. Vanselow and carried unanimously to approve the request and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Page 10- Request for authorization for Mr. Tennyson to attend Highway School & NYSCHA Business meetings in Ithaca, New York from June 6-7, 2016.

Motion was made by Mr. Vanselow, seconded by Mr. Dickinson and carried unanimously to approve the request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Moving on to the Referral/Pending Items section of the agenda, Mr. Tennyson said according to his contact at the NYSDEC, they did not anticipate receiving authorization to commit the grant funds for the household hazardous waste collections until July. He assured the Committee that he would keep them updated on the status of the NYSDEC grant funds for the household hazardous waste collections. Mr. Tennyson advised the household hazardous waste collection event that took place in the Town of Warrensburg went very smoothly, with a total of about 145 vehicles participating. He mentioned the total cost for the event in Warrensburg was slightly more than \$9,000. He attributed the pre-registration process with preventing individuals from having a long wait time. He stated they were looking forward to the second event which was scheduled for June 18th at the Town of Queensbury Highway Department building.

Moving along, Mr. Tennyson distributed photographs of the Murray Road paving project in the Town of Stony Creek, as well as the construction on the Market Street Bridge in the Town of Horicon; *copies of which are on file with the minutes.*

In regards to the DPW Overtime Report, Mr. Tennyson attributed the increase in overtime for the month of April of this year as compared to prior years to the early start of the construction season this year due to the mild weather.

There being no further business to come before the Public Works Committee, on motion made by Mr. Dickinson and seconded by Ms. Wood, Mr. Simpson adjourned the meeting at 12:52 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board