

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: NOVEMBER 21, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: FRASIER
MCDEVITT
WOOD
BROCK
SEEBER
MONTESI
LEGGETT
VACANT

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: VANSELOW

OTHERS PRESENT:

MARY BETH CASEY, COMMISSIONER OF THE BOARD OF ELECTIONS (R)
ELIZABETH McLAUGHLIN, COMMISSIONER OF THE BOARD OF ELECTIONS (D)
AMY CLUTE, ADMINISTRATOR, SELF-INSURANCE
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
CONOVER
GIRARD
MACDONALD
SIMPSON
SOKOL
STROUGH
REPRESENTING THE PROBATION OFFICE:
ROBERT IUSI, PROBATION DIRECTOR
ADAM STEPHENSON, PROBATION SUPERVISOR
REPRESENTING THE SHERIFF'S OFFICE:
BUD YORK, WARREN COUNTY SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR OF EMERGENCY SERVICES
LEE POLLOCK, ROSE & KIERNAN, INC.
THOM RANDALL, *ADIRONDACK JOURNAL*
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY OF THE CLERK TO THE BOARD

Please note, the following contains a summarization of the November 21, 2016 meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/support/>

In the absence of Committee Chairman Vanselow, Supervisor McDevitt, called the meeting of the Support Services Committee to order at 10:03 a.m.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Mary Beth Casey, Commissioner of the Board of Elections (R), who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Casey presented a request to attend the Election Commissioners Winter Conference in Albany, New York on January 9 – 12, 2017.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the aforementioned request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

A brief discussion ensued on the election and when ballot counting would be finished. Ms. Seeber commended both Ms. Casey and Ms. McLaughlin on the Departments Social Media site.

This concluded the Board of Elections portion of the meeting.

Privilege of the floor was extended to Amy Clute, Self-Insurance Administrator, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Clute presented a request authorizing the renewal of Warren County's property & casualty insurance coverage for 2017 with Rose & Kiernan, Inc. in an amount not to exceed \$922,000. Lee Pollock, of Rose & Kiernan, Inc., provided an overview of the renewal document which was included in the agenda packet and is on file with the meeting minutes.

Following a brief discussion, a motion was made by Ms. Wood, seconded by Mr. Brock and carried unanimously to approve the request to renew the County's property & casualty insurance as outlined above and the necessary resolution was authorized for the December 16th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Support Services Committee, on motion made by Ms. Wood and seconded by Mrs. Frasier, Mr. McDevitt adjourned the meeting at 10:16 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board