

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: SUPPORT SERVICES**

**DATE: AUGUST 24, 2015**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: VANSELOW  
FRASIER  
MCDEVITT  
BROCK  
MONTESI

**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: WOOD  
SEEBER  
LEGGETT

**OTHERS PRESENT:**

PAM VOGEL, COUNTY CLERK  
MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
BRIAN REICHENBACH, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS CONOVER  
MACDONALD  
MERLINO  
SOKOL  
DON LEHMAN, *THE POST STAR*  
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the August 24, 2016 meeting of the Support Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<http://www.warrencountyny.gov/gov/comm/Archive/2016/support/>

Mr. Vanselow called the meeting of the Support Services Committee to order at 11:21 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Montesi and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Pam Vogel, County Clerk, who distributed copies of her agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Mrs. Vogel presented a request for transfer of funds from Budget Code A.1410 130, Part Time Salaries, to Budget Code A.1410 120, Over Time Salaries, in the amount of \$800, due to staffing shortages in the office of the County Clerk and Department of Motor Vehicles, due to vacations, unexpected bereavement and medical leave.

Motion was made by Mr. McDevitt, seconded by Mr. Montesi and carried unanimously to approve the request as presented and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the Request for Transfer of Funds is on file with the minutes.*

Concluding the agenda review, Mrs. Vogel presented the following travel requests;

- ❖ For the County Historian, Dr. Stanley Cianfarano, to attend the Association of Municipal Historians, September 14-17, 2016 in Liverpool, New York.
- ❖ For Pam Vogel, County Clerk, and two staff to attend the New York State Association of County Clerks Fall Meeting, September 19-21, 2016 in Saratoga Springs, New York.

Motion was made by Mrs. Frasier seconded by Mr. McDevitt and carried unanimously to approve the travel requests as presented. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

Privilege of the floor was extended to Mike Colvin, Director of Information Technology, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Colvin presented a request for a new contract with Time Warner Cable Enterprise LLC, for public internet service at the Warren County Municipal Center, in the amount not to exceed \$99.99 to be paid monthly, for a term commencing upon execution and terminating after a three year period.

Motion was made by Mr. Montesi, seconded by Mr. Brock and carried unanimously to approve the request and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Support Services Committee, on motion made by Mr. Montesi and seconded by Mr. Brock, Mr. Vanselow adjourned the meeting at 11:26 a.m.

Respectfully submitted,  
Molly Ganotes, Legislative Office Specialist