

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE, PERSONNEL & HIGHER EDUCATION

DATE: JULY 12, 2016

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS CONOVER  
SEEBER  
SIMPSON  
MERLINO  
FRASIER  
BEATY  
MCDEVITT  
BRAYMER

OTHERS PRESENT:

KEVIN GERAGHTY, CHAIRMAN OF THE BOARD  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISORS MACDONALD  
WOOD  
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR  
JENNIFER HOWE, EXECUTIVE ASSISTANT TO THE COUNTY HUMAN  
RESOURCES DIRECTOR  
JULIE BUTLER, COUNTY PURCHASING AGENT  
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR  
MIKE SWAN, COUNTY TREASURER  
SARAH MCLLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS SOKOL  
DICKINSON  
GIRARD

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*Please note, the following contains a summarization of the July 12, 2016 meeting of the Finance, Personnel & Higher Education Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/finance/>*

Mr. Conover called the meeting of the Finance, Personnel & Higher Education Committee to order at 9:00 a.m. and immediately announced an executive session would be necessary to conduct interviews for health insurance broker services as a result of the Request for Proposal.

Motion was made by Mr. Simpson, seconded by Mr. McDevitt and carried unanimously to enter into executive session to discuss matters leading to the appointment of a particular firm, pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 9:01 a.m. until 12:07 p.m; Mike Swan, *County Treasurer*, entered the meeting during executive session.

Upon reconvening, Mr. Conover announced that no action had been taken during the executive session.

A motion was made by Ms. Braymer, seconded by Mr. Beaty and carried unanimously to authorize an agreement with Jaeger & Flynn Associates, Inc. for health insurance broker services for a term commencing September 22, 2016 and terminating September 22, 2019 and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Finance, Personnel & Higher Education Committee, on motion made by Mr. Simpson, and seconded by Mr. McDevitt, Mr. Conover adjourned the meeting at 12:08 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board