

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: NOVEMBER 28, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GIRARD
WOOD
STROUGH
CONOVER
SEEBER
MONTESI
BRAYMER
SIMPSON
MACDONALD

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF
PUBLIC WORKS
ROSS DUBARRY, AIRPORT MANAGER
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS & GROUNDS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISOR MCDEVITT
MICHAEL SWAN, COUNTY TREASURER
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
FRED AUSTIN, FORT WILLIAM HENRY
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
MARK WESTCOTT, WARREN COUNTY RESIDENT
DON LEHMAN, *THE POST STAR*
DAVID CEDERSTROM, *THE CHRONICLE*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BEATY

Please note, the following contains a summarization of the November 28, 2016 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2016/facilities/>

Mr. Girard called the meeting of the County Facilities Committee to order at 10:35 a.m.

Motion was made by Ms. Braymer, seconded by Ms. Wood and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of same is on file with the minutes.*

Commencing his agenda review, Mr. Morehouse presented a request to establish Capital Project H370, Municipal Center Employee Parking Lot, Mill & Pave, in the amount of \$80,000, for work to commence in the spring of 2017. He stated the money was appropriated in the 2016 Budget, but the work could not commence until the spring of 2017.

Motion was made by Mr. Conover, seconded by Ms. Wood and carried unanimously to approve the request as presented and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

Concluding, Mr. Morehouse provided an update on the progress with the Court Expansion Project. He notified the lights in the parking lot had been disconnected and temporary lights would be installed. He said an area in the back of the Municipal Center Building was excavated and roll off containers would be placed there. He informed the steps were removed in front of the Supreme Court entrance and a temporary deck was being erected that would become a heated entrance. He mentioned the asbestos abatement would be complete in another week or two and the loop road on the north side of the County Campus was being extended. In closing he reported the footings for the steel supports had been dug.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works, who informed the signs were ready to install for the new park and ride parking lot and they would be adding additional parking in front of the Building & Grounds entrance.

Mr. Girard apprised the smoking policy had been referred to this Committee by the Legislative & Rules Committee. He informed they voted to lift the ban and extend the smoking policy for one year at the conclusion of which they would reinstate the smoking ban to include all County-owned property. He suggested that for the winter month's employees should be permitted to smoke in their personnel vehicles, as long as they were parked at least 50 feet from the building and in the spring an area could be designated for smoking.

A lengthy discussion ensued, following which a motion was made by Mr. Montesi, seconded by Mr. MacDonald and carried by majority vote, with Supervisor Wood voting in opposition, to amending the County's Smoking Policy to authorize employees to smoke in their personal vehicles, provided they are parked at least 50' from any County building, and in designated areas (to be identified by Chairman Geraghty, Jeff Tennyson and Frank Morehouse) for a one-year period at the conclusion of which smoking would be banned for all County-owned properties and the necessary resolution was authorized for the December 16th Board Meeting.

Privilege of the floor was extended to Ross Dubarry, Airport Manager, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Dubarry presented a request to amend the contract with C & S Engineers for Capital Project H303, Environmental Assessment/Preliminary Engineering Runway 1 Extension, in the amount of \$12,500 to include sub-consultant work for glide slope antenna modeling.

Motion was made by Mr. Simpson, seconded by Ms. Wood and carried unanimously to approve the request and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Travis Whitehead, Town of Queensbury resident, inquired if any documents were received from Bergmann Associates regarding the study on the Siemens Contract for the Municipal Center Building and Brian Reichenbach, County Attorney, replied in the affirmative and informed only those documents releasable under FOIL (Freedom of Information Law) would be provided to the public.

Mark Westcott, Warren County Resident, inquired about an updated cost for the Court Expansion Project and Mr. Tennyson responded he did not have the figures with him; however, he informed the project was on budget. Mr. Westcott notified that there was a smoking ban on all SUNY (State University of New York) campuses and there had been complete compliance.

Next, Mr. Dubarry presented a request to authorize the Chairman of the Board of Supervisors to sign SEQRA Parts 2 & 3 for the Runway 1 Expansion Project.

Motion was made by Ms. Wood and seconded by Mr. Montesi to approve the request as presented.

Ms. Braymer proceeded to review the changes she saw necessary to Part 2 and 3 of the SEQRA documents, following which the Committee discussed their options for performing Public Scoping.

Mr. Whitehead spoke regarding the SEQRA documents, advising two out of ten geological features should be checked yes along with other changes. He agreed Public Scoping was necessary and recommended it be done by Mr. Dubarry.

Mr. Reichenbach asked for the opportunity to discuss the changes to the SEQRA documents with County's consultant.

As there were considerable changes to the SEQRA documents to be reviewed, a motion was made by Ms. Braymer, seconded by Mr. MacDonald and carried unanimously to table the request.

A motion was then made by Mr. Conover, seconded by Ms. Braymer and carried unanimously to authorize Public Scoping in association with the SEQRA process for the Runway 1 Extension Project to be undertaken by the Airport Manager. *Note: Subsequent to the meeting it was determined by the County Attorney that a resolution was not necessary to authorize the Airport Manager to commence the Public Scoping work.*

Next, Ms. Seeber announced the Ad Hoc Airport Advisory Committee meeting was a success and there was a great response from the community.

Mr. Girard indicated he met with the Warren County Historical Society to review the contract pertaining to the use of the County Annex Building, and he indicated they were ready to proceed with the contract.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried unanimously to authorize a contract with the Historical Society and the necessary resolution was authorized for the December 16th Board Meeting.

Mr. Leggett inquired if ample security was available for the Office of Emergency Services vehicles and Mr. Tennyson replied that he offered to secure them at the Airport or the DPW (Department of Public Works) garage in Warrensburg. He said he met with Clark Patterson Lee to discuss the County-owned building on Warren Street to review the structure, following which it was determined the structure did not meet the importance factor to house the vehicles. He said they were seeking an inexpensive solution.

There being no further business to come before the County Facilities Committee, on motion made by Ms. Wood and seconded by Mr. Strough, Mr. Girard adjourned the meeting at 11:42 a.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist